Regional District of Central Kootenay

NORTH KOOTENAY LAKE SERVICES COMMITTEE

Open Meeting Minutes

Monday, August 17, 2026
10:00 am
Hybrid Model - In-person and Remote

COMMITTEE MEMBERS PRESENT	Director S. Hewat	Village of Kaslo – Chair
	Director A. Watson	Area D
STAFF PRESENT	S. Horn	Chief Administrative Officer
	D. Seguin	General Manager of Fire and Emergency Management Services
	D. Zayac	Regional Deputy Fire Chief
	T. Davison	General Manager of Community Services
	K. Calder	Regional Manager of Recreation & Client Services
	C. Hopkyns	Corporate Administration Coordinator
KASLO STAFF PRESENT	R. Baker	Village of Kaslo - CAO

---

1. ZOOM REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:
10:00 a.m. (PST)

Join by Video:
https://rdck-bc-ca.zoom.us/j/96510686084?pwd=rZfWBbpVzFpO89pvyzirguth7z3h2X.1

Join by Phone:

833 958 1164 Canada Toll-free
*6 to unmute or mute
*9 to raise or lower your hand

Meeting ID: 965 1068 6084
Meeting Password: 511543

In-Person Location: Village of Kaslo Council Chambers 413 4th St., Kaslo, BC

2. CALL TO ORDER

Chair Hewat called the meeting to order at 10:00 a.m.

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

4. ADOPTION OF AGENDA

Moved and seconded,
And Resolved:

The agenda for the August 17, 2026 North Kootenay Lake Services Committee meeting be adopted as circulated.

Carried

5. RECEIPT OF MINUTES

The April 13, 2026 North Kootenay Lake Services Committee minutes, have been received.

6. STAFF REPORTS

6.1 Lease Agreement: Kaslo Fire Department and Kaslo Search and Rescue

The Board Report from Dan Zayac, Regional Deputy Fire Chief, seeking Board approval to enter into a lease agreement with Kaslo Search And Rescue, has been received.

At the July 16, 2026 Board meeting, the following motion was passed:
341/26 That the following recommendation BE REFERRED to the August 17, 2026 North Kootenay Lake Committee meeting:
That the Board approve the RDCK enter into a lease agreement with Kaslo Search And Rescue for shared use of the Kaslo Fire Hall's common areas, and lease of an office space for the period of 1 year, with an annual option to renew up to 5 years, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

Dan Zayac, Regional Deputy Fire Chief and Dan Seguin, General Manager of Fire and Emergency Management Services answered the Committee's questions regarding lease agreements.

The Committee discussed the changes to the lease agreement including the revision to the term from 1 year to 5 years. They shared that Kaslo Search and Rescue (KSAR) is reviewing the agreement now and will put forth recommendations if needed.

Moved and seconded,
And resolved that it be recommended to the Board:

That the Board approve the RDCK enter into a lease agreement with Kaslo Search And Rescue for shared use of the Kaslo Fire Hall's common areas, and lease of an office space for the period of 5 year, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

Carried

6.2 For Information: Operational & Capital Grants – Community Halls

The Committee Report dated August 17, 2026 from Trisha Davison, General Manager of Community Services, re: operational funding to community halls through Financial Services Grants, has been received.

Trisha Davison, General Manager of Community Services provided an overview to the Committee regarding the current process used to provide operational funding to community halls through Financial Services Grants and discussed the opportunities to enhance communication and engagement between the committee and recipient organizations. Staff answered the Committee's questions.

The Committee discussed inviting Community Hall representatives to attend the last two meetings of the year. The Committee agreed to schedule an additional meeting in December and rescheduling the November meeting would better accommodate the all the delegations.

Moved and seconded,
And Resolved:

That the November North Kootenay Lake meeting be rescheduled to November 23, 2026, and an additional meeting be scheduled on December 7, 2026.

Carried

6.3 For Information: Glacier Creek Regional Park Tenure

The Committee Report dated August 17, 2026 from Mark Crowe, Regional Park Planner, re: Glacier Creek Regional Park tenure agreement, has been received.

Trisha Davison, General Manager of Community Services and Kristi Calder, Regional

Manager of Recreation & Client Services, provided an overview to the Committee regarding the Glacier Creek Regional Park and the land tenure agreement. Staff answered the Committee's questions.

The Committee had a discussion regarding the complexity of Glacier Creek Regional Park and provided history on the area.

Staff will prepare background and budgeting information to bring back to the Committee.

7. NEW BUSINESS

7.1 Imagine Kootenay Membership - 2027

Chair Hewat requested a discussion regarding the 2027 Imagine Kootenay membership.

The Committee had a discussion regarding Imagine Kootenay and it's economic value to the Kaslo and Area D area.

STAFF DIRECTION: The Committee requests staff bring back this item to a future NKLSC meeting for discussion after Imagine Kootenay presents to Board as a delegation in the fall.

8. PUBLIC TIME

The Chair will call for questions from the public and members of the media at 11:04 a.m.

No public had questions.

9. NEXT MEETING

The next North Kootenay Lake Services Committee meeting is scheduled for October 26, 2026 at 10:00 a.m.

10. ADJOURNMENT

Moved and seconded,
And Resolved:

The North Kootenay Lake Services meeting be adjourned at 11:05 a.m.

Carried

Digitally Approved
_____
Suzan Hewat, Chair

_____
Christine Hopkyns, Meeting Coordinator