



REGIONAL DISTRICT OF CENTRAL KOOTENAY

RECREATION COMMISSION NO. 6

OPEN MEETING AGENDA

7:00p.m.
October 6, 2026

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Video:

<https://rdck-bc-ca.zoom.us/j/99578083142?pwd=ftGgPdEXh6rr1DVhE4o8YQSvMf4lnF.1>

Join by Phone:

1 833 958 1164

Meeting ID (access code): 995 7808 3142

Meeting Passcode: 543775

Virtual Meeting

COMMISSION MEMBERS

Director L. Casley	New Denver
Alt. Director J. Fyke	New Denver
Director T. Gordon	Silverton
Director W. Popoff	Area H
Commissioner E. McKeil	Area H
Commissioner R. Johnson	Area H
Commissioner K. Sumrall	Silverton
Commissioner M. Hemphill	School District 10, Lucerne School
Commissioner D. Hammond	New Denver
Commissioner D. Broughton	Silverton

STAFF

Kristi Calder	Regional manager – Recreation & Client Services
Alana Jenkins	Meeting Coordinator

____ out of ____ voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Chair Hammond called the meeting to order at [Time] p.m.

1. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

2. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the October 6, 2026, Recreation Commission No. 6 meeting, be adopted as circulated.

Carried/Defeated/Referred

3. RECEIPT OF MINUTES

The August 26, 2026, Recreation Commission No. 6 minutes, have been received.

4. DELEGATE

There are no Delegates scheduled for this Commission meeting.

5. NEW BUSINESS

5.1 Unstaffed Indoor Fitness Oriented Facility Policy Development

The Commission Report dated October 1, 2026 from Trisha Davison, General Manager of Community Services re: Unstaffed Indoor Fitness Oriented Facility Policy Development has been received.

5.1 Fall Grant Applications

The following Fall Grant applications were received.

The Recreation Commission No. 6 Spring Grant Applications can be viewed on the RDCK website and are linked here: [2026 Fall Grant Applications](#)

ORGANIZATION	AMOUNT
1. New Denver Hospice Society	\$ 600.00
2. Slocan Lake Golf Club	\$ 2,500.00
3. Silverton Community Club	\$ 800.00
4. The Rural Alternatives Research and Training Society	\$ 2,750.00
5. Nakusp Ski Club Association	\$ 6,250.00
TOTAL:	\$ 12,900.00

MOVED and seconded,
AND Resolved that it be recommended to the Board:

That the Board approve the payment of the following grants from the Recreation Commission No. 6
- New Denver, Silverton & Area Service No. S229 2026 budget:

ORGANIZATION	AMOUNT
1. New Denver Hospice Society	\$
2. Slocan Lake Golf Club	\$
3. Silverton Community Club	\$
4. The Rural Alternatives Research and Training Society	\$
5. Nakusp Ski Club Association	\$
TOTAL:	\$

6. PUBLIC TIME

The Chair will call for questions from the public at _____ p.m.

7. NEXT MEETING

The next Recreation Commission No. 6 meeting is scheduled for November 3, 2026, at 7:00p.m.

8. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Recreation Commission No. 6 meeting be adjourned at [Time].

Carried/Defeated/Referred



REGIONAL DISTRICT OF CENTRAL KOOTENAY

RECREATION COMMISSION NO. 6

OPEN MEETING MINUTES

7:00p.m.
August 26, 2026

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Video:

<https://rdck-bc-ca.zoom.us/j/99578083142?pwd=ftGgPdEXh6rr1DVhE4o8YQSvMf4lnF.1>

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COMMISSION MEMBERS

Alt. Director J. Fyke	New Denver
Director T. Gordon	Silverton
Director W. Popoff	Area H
Commissioner R. Johnson	Area H
Commissioner K. Sumrall	Silverton
Commissioner M. Hemphill	School District 10, Lucerne School
Commissioner D. Hammond	New Denver

MEMBERS ABSENT

Director Casley	New Denver
Commissioner E. McKeil	Area H
Commissioner D. Broughton	New Denver

STAFF

Trisha Davison	General Manager of Community Services
Kristi Calder	Regional Manager – Recreation & Client Services
Alana Jenkins	Meeting Coordinator

7 out of 10 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Chair Hammond called the meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the August 26, 2026, Recreation Commission No. 6 meeting, be adopted as circulated.

Carried

3. RECEIPT OF MINUTES

The May 7, 2026, Recreation Commission No. 6 minutes, have been received.

4. DELEGATES

There are no Delegates scheduled for this Commission meeting.

5. NEW BUSINESS

5.1 Clean Shoes in the New Denver Gym

The Commission to discuss Patrons of the New Denver Community Gym ability to leave clean shoes in the gym on the shoe racks already present in the entry area.

Key Discussion Points Included:

- The previous storage of shoes at the gym without issue.
- Complaints received from users regarding the shoes.
- Gym shoes are no longer permitted to be stored at the gym.
- Personal belongings of any kind are not permitted to be stored at gym facilities across the RDCK including non-staffed.
- Challenges with debris at the entry steps following rain.

6. PUBLIC TIME

The Chair called for questions from the public at 7:18 p.m.

7. NEXT MEETING

The next Recreation Commission No. 6 meeting is scheduled for October 1, 2026, at 7:00p.m.

8. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Recreation Commission No. 6 meeting be adjourned at 7:20 p.m.

Carried

Digitally Approved

D. Hammond, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1.

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED
AT ITS APPROPRIATE MEETING AS STATED.

Future Recreation Commission No. 6 Meetings

1.



Commission Report – For Information

October 1, 2026

Unstaffed Indoor Fitness Oriented Facility Policy Development

Author:	Trisha Davison, Regional Manager – Recreation & Client Services
File Reference:	01-0520-050
Electoral Area/Municipality:	New Denver, Silverton, Area H
Services Impacted	S229 – Recreation Commission No. 6

1.0 PURPOSE OF REPORT

The purpose of this report is to share with the Commission the efforts made to date on the development of policy to support the operation of unstaffed indoor fitness-oriented recreation facilities in the RDCK, specifically the New Denver Fitness Centre and the Crawford Bay Fitness Centre.

2.0 BACKGROUND AND UPDATE

Through a long-standing partnership with the Village of New Denver, the RDCK has supported the day-to-day operation of the New Denver Fitness Facility since assuming operational responsibility for the facility. Under this arrangement, Village staff manage membership sales and renewals, conduct member onboarding, and administer facility access through the distribution and management of access fobs. The RDCK oversees facility operations, including maintenance and cleaning services, and serves as the primary point of contact for member feedback, inquiries, comments, and complaints. This collaborative approach ensures the facility remains accessible, well-maintained, and responsive to member needs.

The New Denver Fitness Centre is one of two unstaffed fitness facility within the RDCK Community Services portfolio. As the RDCK gains operational experience with this service delivery model, staff have identified the need for a Board-approved policy to provide clear direction and governance for the operation of unstaffed fitness facilities. This model differs from the operating practices used at the RDCK's larger staffed recreation and fitness centres and therefore warrants a distinct policy framework.

The primary driver for operating facilities under an unstaffed model is the need to balance community access to fitness opportunities with financial sustainability in smaller rural service areas. In these communities, the costs associated with continuous staffing may not be feasible within available service area funding, while an unstaffed model allows residents to continue accessing local fitness services.

The proposed policy establishes a framework for the operation of designated RDCK indoor fitness facilities on an unstaffed basis. It seeks to balance the competing priorities of community access, user safety, risk management, and the responsible stewardship of public resources. While the RDCK recognizes that operating facilities without on-site staff introduces risks that cannot be entirely eliminated, the policy outlines measures designed to mitigate

those risks through access controls, user agreements, facility inspections, maintenance practices, emergency procedures, and user responsibilities.

The policy will further establish the principles, service levels, and risk management considerations that guide decisions regarding the operation of eligible unstaffed indoor fitness facilities.

The policy will reflect current operating practices in New Denver and seek to establish a consistent framework for the operation of both existing and future unstaffed fitness facilities within the RDCK.

- The policy is intended to apply only where specific conditions are met, including:
- 1. Risks have been assessed and reasonable mitigation measures are in place;
 - 2. The facility serves a rural population that would otherwise have limited access to fitness opportunities;
 - 3. The cost of continuous staffing is not sustainable within available service area funding;
 - 4. The facility can reasonably operate through a controlled-access membership model; and
 - 5. Unstaffed operation represents the most appropriate balance between community access, risk management, and financial sustainability.

- Key components of the policy framework include:
- 1. Risk management principles and requirements;
 - 2. Defined roles and responsibilities of the RDCK Board, staff, and facility users;
 - 3. Policy review and evaluation requirements;
 - 4. User access controls and responsibilities;
 - 5. Minimum service level expectations; and
 - 6. Identification of facilities to which the policy applies.

In developing the policy, Community Services and Corporate Services staff are consulting with the Municipal Insurance Association of BC to obtain guidance and feedback regarding the proposed policy framework and associated risk management considerations.

3.0 NEXT STEPS AND TIMELINE

The anticipated next steps of the development of this policy include:

STEP	TIMELINE
Review the draft policy with the pertinent Commissions where possible	September/Early October
Review the draft policy with the All Recreation Committee with a recommendation to advance the policy to the Board for approval	October 24, 2026
Board review and approval	November Board meeting

Respectfully submitted,



Trisha Davison – Regional Manager, Recreation & Client Services

CONCURRENCE

Regional Manager, Recreation & Client Services – Kristi Calder

Regional Manager, Operations & Asset Management – Craig Stanley