



Regional District of Central Kootenay
CASTLEGAR AND DISTRICT RECREATION COMMISSION
Open Meeting Agenda

Date: Tuesday, September 1, 2026

Time: 4:00 pm

Directors will have the opportunity to participate in the meeting electronically. Proceedings are open to the public.

Pages

1. ZOOM REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:

4:00p.m. PDT

Join by Video:

<https://rdck-bc-ca.zoom.us/j/95743816940?pwd=LHoBT3OXNb055aFYazewDPN8ywsKPD.1>

Join by Phone:

[add phone number - should be toll free Canada and toll free Vancouver]

*6 to unmute or mute

*9 to raise or lower your hand

Meeting ID: 957 4381 6940

Meeting Password: 480871

In-Person Location: Castlegar & District Community Complex - Columbia Room,
2101 6th Avenue

2. CALL TO ORDER

Chair Bogle called the meeting to order at [Time] p.m.

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

4. ADOPTION OF AGENDA

RECOMMENDATION:

The agenda for the September 1, 2026 Castlegar and District Recreation Commission meeting be adopted as circulated.

5. RECEIPT OF MINUTES

4 - 8

The August 4, 2026 Castlegar and District Recreation Commission minutes, have been received.

6. DELEGATE

Mitch Rinas, Martin Whitehead, Theresa Oelke with the Castlegar Hockey Society to discuss the proposed Facility Use Agreement as well as Castlegar Hockey Society's long term planning to ensure quality junior hockey remains in Castlegar

7. STAFF REPORTS

7.1 Castlegar & District Arena and Walking Track Project – Timeline Update

9 - 11

The Commission Report dated September 1, 2026 from Trisha Davison, General Manager of Community Services, re: Castlegar & District Arena and Walking Track Project – Timeline Update, has been received.

7.2 Pass Creek Disc Golf Course

12 - 37

The Commission Report dated September 1, 2026 from Craig Stanley, Regional Manager of Operations & Asset Management, re: Pass Creek Disc Golf Course, has been received.

7.3 Castlegar & District Community Complex Smoke or Adverse Weather Program Planning

38 - 43

The Commission Report dated September 1, 2026 from Kristi Calder, Regional Manager of Recreation and Client Services, re: Castlegar & District Community Complex Smoke or Adverse Weather Program Planning has been received.

8. PUBLIC TIME

The Chair will call for questions from the public and members of the media at _____ p.m.

9. NEXT MEETING

The next Castlegar and District Recreation Commission meeting is scheduled for October 6, 2026 at 4:00p.m.

10. ADJOURNMENT

RECOMMENDATION:

The Castlegar and District Recreation Commission meeting be adjourned at [Time].



REGIONAL DISTRICT OF CENTRAL KOOTENAY

CASTLEGAR & DISTRICT RECREATION COMMISSION OPEN MEETING AGENDA

4:00 p.m.
August 4, 2026

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:
4:00 p.m. PDT

COMMISSION/COMMITTEE MEMBERS

Commissioner Member M. McFaddin	City of Castlegar
Commissioner Member B. Bogle	City of Castlegar
Commissioner Member S. Heaton-Sherstobitoff	City of Castlegar
Commissioner Member H. Hanegraaf	Director Area J
Commissioner Member A. Davidoff	Director Area I

STAFF

Trisha Davison	General Manager of Community Services
Yev Malloff	Chief Financial Officer
Craig Stanley	Regional Manager of Operations and Asset Management
Kristi Calder	Regional Manager of Recreation & Client Services
Alana Jenkins	Meeting Coordinator

5 out of 5 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Chair Bogle called the meeting to order at 4:05 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the August 4, 2026, Castlegar & District Recreation Commission meeting, be adopted as amended with the addition of items 6.4 - Castlegar & District Arena and Walking Track Project – Naming Rights Guideline, 7.3 – Glade Regional Park Upgrades update, and 9.3 - Castlegar Hockey Society Facility Use Agreement.

Carried

4. RECEIPT OF MINUTES

The July 7, 2026 Castlegar & District Recreation Commission meeting minutes, have been received.

5. DELEGATE

There are no delegates scheduled for this Commission Meeting.

6. STAFF REPORTS

6.1 Castlegar & District Community Complex Facility Update

The Commission Report dated August 4, 2026 from Vanessa Boudreau, Castlegar & District Community Complex Facility Manager re: Castlegar & District Community Complex Facility Update, has been received.

Key discussion items included:

- An overview of the report by Craig Stanley, Regional Manager of Operations and Asset Management including; summer camp attendance, staffing, capital project updates, and the annual pool shutdown.
- Future replacement of the UV Disinfection System.
- The possibility of painting the locker rooms and/or lockers not included in the current project scope.
- Incentives for potential Lifeguards.
- How rates for summer camps are established.
- The potential for the Community Complex to be utilized as an official cooling centre.

6.2 Castlegar & District Community Complex Programming Update

The Commission Report dated August 4, 2026, from Tia Wayling, Regional Programming Manager re: Castlegar & District Community Complex Programming Update, has been received.

Key discussion items included:

- An overview of the report by Kristi Calder, Regional Manager of Recreation & Client Services including; programming overview and financials, user fees, facility rentals, and current staff priorities.
- Potential uses of dry floor space which were not available this year due to ceiling repairs.

6.3 Castlegar & District Arena and Walking Track Project – Timeline Update & Change to Referendum Date

The Commission Report dated August 4, 2026, from Trisha Davison, General Manager of Community Services re: Castlegar & District Arena and Walking Track Project – Timeline Update & Change to Referendum Date has been received.

Key discussion points included:

- Key factors affecting the project schedule.
- Potential plans for more communication to the public.

- Potential improvements to the Engage website.

6.4 Castlegar & District Arena and Walking Track Project – Naming Rights Guideline

The Commission Report dated August 4, 2026, from Yev Mallov, Chief Financial Officer re: Castlegar & District Arena and Walking Track Project – Naming Rights Guideline has been received.

Key discussion points included:

- The need to create a Naming Rights Guideline for the project to allow the board to approve a facility name before a contract is signed with the proponent.

7. NEW BUSINESS

7.1 Castlegar & District Recreation Commission September Meeting Time

Commission to discuss an alternate September 8, 2026 meeting time.

STAFF DIRECTION: That the Commission direct staff to schedule the next Castlegar & District Recreation Commission Meeting on September 1st, at 4:00 p.m.

7.2 Timeliness of Agenda Preparation

Commission to have a discussion pertaining to the Timeliness of Agenda Preparation.

Key discussion items included:

- Potentially adjusting meeting timelines to allow adequate preparation time for staff and Commission members.
- The challenges of balancing timely agenda preparation, business continuity, major projects, and day-to-day priorities.

7.3 Glade Regional Park Upgrade Update

Commission to have a discussion pertaining to the Upgrades at Glade Regional Park

Key discussion items included:

- The assigned project manager and key contact for the project.
- The environmental assessment is expected in the fall, once received staff will be able to provide a report with updated timelines.
- LiDAR survey completed.
- Archeological report is being reviewed.

8. PUBLIC TIME

The Chair called for questions from the public at 5:26 p.m.

No questions received.

9. CLOSED

9.1 Meeting Closed to the Public

RECOMMENDATION:

In the opinion of the Commission - and, in accordance with Section 90 of the Community Charter – the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting;

AND FURTHER, in accordance with Section 90 of the Community Charter, the meeting is to be closed on the basis(es) identified in the following Subsections:

90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

9.2 Recess of Open Meeting

MOVED and seconded,
AND Resolved:

The Open Meeting be recessed at 5:27 p.m. in order to conduct the Closed meeting.

Carried

9.3 Castlegar Hockey Society Facility Use Agreement

The Commission Report dated August 4, 2026 from Craig Stanley, Regional Manager of Operations & Asset Management re: Castlegar Hockey Society Facility Use Agreement, has been received.

Key discussion points included:

- Contract term and season length.
- Particulars unique to the Castlegar Rebels and/or different from previous agreements.
- The potential budget impact if the Rebels make the playoffs and require ice past the traditional ice removal date.
- Potential concerns regarding insurance and non-profit status following the Rebels league change.
- Potential options for recouping any increased costs incurred by hosting playoff games.

MOVED and seconded,
AND Resolved:

That the Board authorize staff to negotiate and enter into a Facility Use Agreement with the Castlegar Hockey Society for use of the Castlegar and District Community Complex from August 1, 2026 to July 31, 2027, with the option to renew for two additional one-year terms; And that the Board Chair and Corporate office be authorized to sign each agreement upon successful negotiations.

Carried

10. NEXT MEETING

The next Castlegar & District Recreation Commission meeting is scheduled for September 1, 2026 at 4:00 p.m.

11. ADJOURNMENT

MOVED and seconded,

AND Resolved:

The Castlegar & District Recreation Commission meeting be adjourned at 6:32 p.m.

Carried

Digitally Approved

B. Bogle, Chair

***If there are recommendations that need to go to the Board of Directors please add them to the list below and forward to Angela Lund, alund@rdck.bc.ca to be put on the Board agenda.**

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

- 1. That the Board authorize staff to negotiate and enter into a Facility Use Agreement with the Castlegar Hockey Society for use of the Castlegar and District Community Complex from August 1, 2026 to July 31, 2027, with the option to renew for two additional one-year terms; And that the Board Chair and Corporate office be authorized to sign each agreement upon successful negotiations.*

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Castlegar & District Recreation Commission Meetings

- 1. That the Commission direct staff to schedule the next Castlegar & District Recreation Commission Meeting on September 1st, at 4:00 p.m.*



Commission Report – For Information

September 1, 2026

Castlegar & District Arena and Walking Track Project – Timeline Update

Author: Trisha Davison, General Manager of Community Services
File Reference: 01-0520-50
Electoral Area/Municipality: City of Castlegar, Area I & Area J
Services Impacted: S222

1.0 PURPOSE OF REPORT

To update the Castlegar & District Recreation Commission on the status and process associated with the referendum timeline for the Castlegar & District Arena and Walking Track Expansion project and identify a new date for the referendum.

2.0 BACKGROUND AND UPDATE

Each month staff have been providing a report to Commission to update them on the progress being made on the major milestones leading up to the referendum.

An update to the timeline that includes the above information is as follows:

Topic	Status August 4	Status Sept 1	Comments
RFPQ Issued on May 29	Complete	Complete	
Service Establishment Bylaw and Loan Authorization Bylaw – 1 st & 2 nd Readings at June 18 Board Meeting	Complete	Complete	
RFPQ Closed – June 26	Complete	Complete	
Report to Commission for July 7 meeting – RFPQ Results	Complete	Complete	
Recommendation to the Board re: RFPQ Proponent Award – July 16 Board Meeting	Complete	Complete	
Confirmation of additional funding from City of Castlegar & Area J	Complete	Complete	
Procurement of Engagement support (HCMA)	NA	On Track	Finalized in Aug/Sept
Issue NRFP	Pending	Complete	August 20
Virtual Information meeting for Proponents	NA	Complete	August 24
Intent to submit deadline	Pending	On Track	September 9
Baseline Geotech Assessment	Pending	On Track	September 15

Bylaws & supporting documentation submitted to Inspector for review	Delayed	On Track	September
Assent Vote material and required resolution drafted	Delayed	OnTrack	Sept/Oct
NRFP Question Deadline	Pending	On Track	October 26
Statutory Approval	Delayed	On Track	December
Assent Vote resolution and ballot question provided to the Board for approval	Delayed	On Track	December
Public notice specific to referendum logistics	Delayed	On Track	January 2027
NFRP Submission Deadline	Pending	On Track	November 4
NRFP Proposal Evaluation Period	Pending	On Track	Nov 4-16
Preferred Proponent Board Approval	Pending	On Track	November 19
Finalize Conditional Contract with Preferred Proponent	New Item	On Track	Nov 19 to Dec 16
Board Approval of Conditional Contract with Preferred Proponent	New Item	On Track	Dec 17
Public Engagement	Delayed	On Track	Dec & Jan 4-Feb 5
Referendum Day	Delayed	On Track	February 6, 2027
Results declared	Delayed	On Track	February 8
Board approval of Referendum Results	Delayed	On Track	Feb 18, 2027
Notice to Proceed Issued to Successful Proponent	Delayed	On Track	March 15, 2027
Construction Start with a favourable referendum outcome	Pending	On Track	Summer/Fall 2027
Substantial completion	Pending	On Track	Sept 2029

ADDITIONAL DETAILS

- **Geotechnical Assessment Contractor** - procurement for this work is being finalized.
- **Public Engagement** – Formal public engagement is scheduled to occur between January 4 and February 5 and will include public meetings and other opportunities for community feedback. Preliminary engagement and awareness activities are planned for December to inform residents and encourage participation. Communications will continue throughout the project to provide updates as key milestones are reached.
- **Other Project Risks** – As the project continues to move through its various stages, the risk remains that there is no proponent that signs the NRFP participation agreement, than no proponent submits an acceptable proposal, and that the referendum is not successful.

At this time, staff do not anticipate that the revised referendum date will materially impact the anticipated project delivery schedule following elector approval.

3.0 NEXT STEPS AND TIMELINE

Key next steps are summarized as follows:

Next Step	Timeline
NRFP Participation Agreements signed by Proponents	September 9
Engagement contract with HCMA signed	Early September
Bylaws and supporting documents sent to Ministry approval	September
Baseline Geotech Assessment completed	September 22

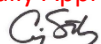
Respectfully submitted,



Trisha Davison, General Manager of Community Services

CONCURRENCE

General Manager of IT, Procurement, and Finance – Yev Malloff – Digitally Approved

Regional Manager of Operations & Asset Management – Craig Stanley 

AJ Evenson – Senior Project Manager 



Commission Report – For Information

September 1, 2026

Pass Creek Disc Golf Course

Author: Craig Stanley, Regional Manager – Operations and Asset Management
File Reference: 01-0520-50-CDR
Electoral Area/Municipality: CITY OF CASTLEGAR, AREA I, AREA J
Services Impacted S222

1.0 PURPOSE OF REPORT

The purpose of this report is to inform the Commission about the process required to install a disc golf course at Pass Creek Regional Park.

2.0 BACKGROUND AND UPDATE

The Kootenay Rockies Disc Golf Society (KRDGS) have made a request to install a disc golf course at Pass Creek Regional Park that sits in Area J. The Castlegar and District Recreation Commission provided a letter of support for this project. The KRDGS presented options for course routing at the May 5, 2026 Commission meeting. At the July 7, 2026 Commission meeting the Commission passed as resolution as follows:

The Castlegar and District Recreation Commission identifies the disc golf course project as a Commission priority and direct staff to develop a project plan and feasibility assessment for future consideration.

The project plan was to include the following:

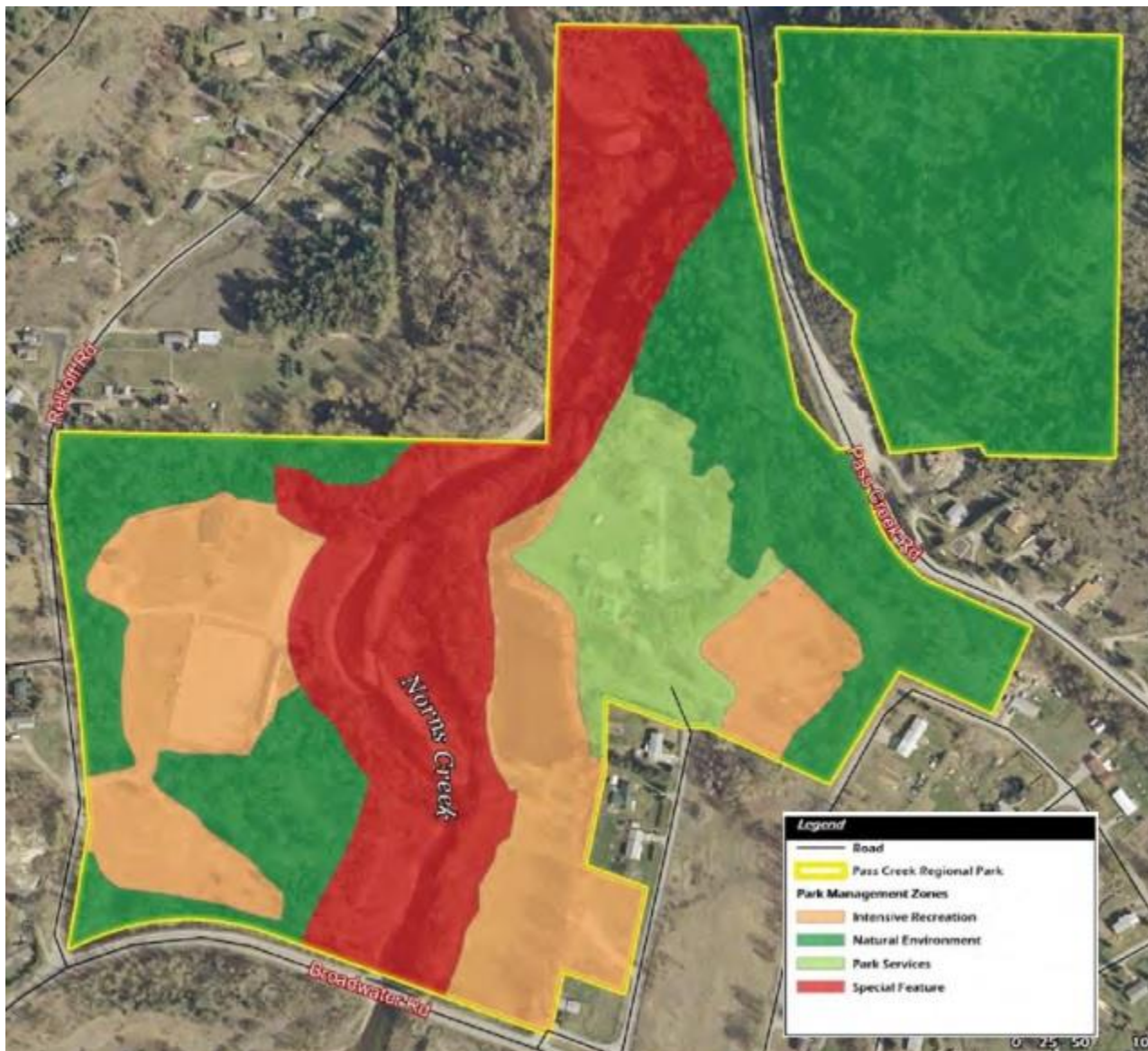
- Required pre-development work and associated costs;
- Review of applicable park management objectives and policies;
- Assessment of environmental and biological considerations;
- Evaluation of potential danger tree and safety concerns; and
- Overall feasibility of the proposed site plan.

Pre-Development Work and Associated Costs

Most pre-development work includes site assessment in order to finalize the routing for the nine-hole course. The suitability of the site for disc golf is dependent on good disc golf course design principles and so RDCK staff will defer to the KRDGS for their expertise in this area. Locating and marking the teeing areas, the hole centerlines, and the basket locations and then field testing these for playability could be done over the course of a few days during the fall. Staff time for this is estimated to be 8 to 20 hours including onsite visits and office work. Administrative time to develop the necessary agreements and other processes could be 5 to 10 hours.

Review of Park Management Plan and Environment Assessment

The Pass Creek Regional Park Management Plan (2015) indicates the recommended zoning for park uses as shown in figure 1 below



The zones indicate the recommended park uses i.e. the type of activities the RDCK should allow and support. The routing of the proposed disc golf course does not need to adhere to this zoning; however an environmental assessment may be needed so that the recreation activities do not impact environmentally sensitive areas and habitats.

A registered biologist may be required to assess those areas where the course routing traverses natural environments within the dark green zone. The optimal course routing may include these areas but the more it does, the more it could increase the costs of the assessment - estimated costs \$10,000 to \$25,000. The zone identified as intensive recreation is shown in beige and includes the baseball field, the soccer/sports field, a portion of the Fairgrounds and another open space – these are already in use for other purposes but could also be used for disc golf.

The light green area is existing park services – the campground. Disc golf holes could be installed here provided there is minimal disruption to service delivery and no conflict with the campsites, roads, and other amenities.

There would be no development in the red zone – this is the creek and the riparian zone.

Danger Trees and Hazard Assessment

Course routing would also need to consider hazards including topography, ground cover, drainage, vegetation density, and danger trees. Removal of a single large danger tree can cost more than \$2,000 so avoiding hazards by proper routing is important. A large area danger tree assessment can cost up to \$5,000. This is part of the regular hazard assessment in the park process, but for this specific purpose we should consider this a project cost.

Overall Feasibility

The installation of a disc golf course at Pass Creek Regional Park is feasible considering the abundance of space and land that is moderately used. Disc golf is an appropriate recreation activity – there are many disc golf courses in the area in similar park settings. Art Gibbons Park in Nelson is an example where a nine-hole disc golf course was installed in 2020 to great success, with minimal disruption to the ecology, and with minimal cost.

The preferred alignment should avoid environmentally sensitive areas wherever feasible to minimize assessment requirements, permitting, mitigation measures, and potential project delays. If routing through these areas cannot be avoided, environmental assessments should be undertaken to evaluate potential impacts and determine appropriate mitigation measures.

There is limited risk to personal injury and liability caused by installing a disc golf course near or around existing amenities and parks spaces – they can co-exist if designed well. This location supports visitors with parking, seasonal washrooms, and general supervision of the activities.

The budget for this including the above mentioned items and the budget submitted by the KRDGS is shown below:

RDCK S222

KRDGS

Total Expenses

ReDi Grant (Castlegar approved)	6975
Community Foundations	2000
ReDi Grant (Area J)	13000
ReDi Grant (Area I)	5000
ReDi (Castlegar)	1029
	28004

Net Funding Shortfall	\$ 31,996
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The KRDGS has requested permission to install a sign on the property outlining its plans to develop a disc golf course at the site. An example of a sign previously installed by the group is attached as Attachment B.

Should Commission choose to allow a sign on the site, the sign's content and design should be reviewed and approved by the RDCK Communications and Community Engagement Lead to ensure consistency with organizational standards. If desired, Commission may provide direction to staff to work with the applicant on the development and approval of the sign.

3.0 NEXT STEPS AND TIMELINE

Staff are requesting direction to work with the Kootenay Rockies Disc Golf Society to determine an appropriate course routing, a critical path and schedule for the construction of the course, and negotiate terms to determine who is responsible for costs for installation and ongoing maintenance.

Respectfully submitted,



Regional Manager, Operations & Asset Management – Craig Stanley

CONCURRENCE

General Manager of Community Services – Trisha Davison 

Attachment A – Kootenay Rockies Disc Golf Society Proposal

Attachment B – KRDGS sign example

9 hole proposal for the east side
of the Park

2026

Disc Golf at Pass Creek Park



The logo for the Kootenay Rockies Disc Golf Society features a large orange circle. Inside the circle, the text "Kootenay Rockies Disc Golf Society" is written in white, stacked vertically. A small purple circle is positioned at the bottom left of the orange circle.

Kootenay Rockies Disc Golf Society

Castlegar Sub-Committee

Patrick Audet: KRDGS director

Mike Misuraca: design team

Dylan Smith: design team and construction support

Miguel Godau: design team

Luke Buxton: graphic design and support

Myles Verigin: design team and mapping

Mike Landrecht: design team

This group has been working together since the fall of 2024 trying to develop disc golf in the Castlegar area.



Benefits of Disc Golf

- Most courses are free to play.
- Limited cost to start playing (three discs to start- a driver, a mid-range, and a putter) Discs range in price from \$20-\$35 each.
- Young and old can play this sport and is family orientated.
- Not difficult to learn.
- Growing sport in popularity due to accessibility, cost, outdoor activity, natural environment, and the fun factor.
- Can lead into competitions and higher skill development.
- Disc Golf Courses become a community recreational asset

Disc Golf is for all ages and abilities...



Disc Golf in our area

- Ymir-9 holes with alternate tee boxes creating an 18 hole experience;
- Nelson- 9 holes at Art Gibbons Park and 18 holes at Highwater in Blewett;
- Trail-9 holes at Oasis, 9 holes in Warfield and 18 holes at Marsh Creek in Fruitvale;
- Rossland-18 holes at Thin Air (Blackjack Cross Country Ski Trails);South Belt, tonal course with 9 baskets and alternate tee boxes for 18 holes;
- Grand Forks-18 holes; Christina Lake- Private 9 hole course at Cascade Par 3, a play for a fee course.
- Salmo- in planning stages; Balfour- 9 holes completed in 2025; Creston-9 holes in planning stages;
- Kaslo, a new 9 hole course.
- Cranbrook- 2, 18 hole courses.
- Winlaw- a new 9 hole course at Valley View Golf Course
- New Denver- a 9 hole course in a rustic setting

Quick Facts...according to UDISC, an app for disc golf users...

There are 17,000 disc golf courses world-wide as of 2025

89% of disc golf course are free to play

21.2 million rounds of disc golf were played in 2025

The average game involves 3,500 steps, 400 calories burned, 93 minutes outside and a boost to mental health

Disc golf is a destination worthy investment that brings people to your town (community)

Continues to grow in popularity

Objective: to construct a 9 hole disc golf course in Pass Creek Park.

- The KRDG Society received permission to proceed with plans for development of disc golf in the park in consultation with RDCK staff at the February 2026 meeting of the Recreation Commission.
- Our team members met with Trisha Davison and Carey Gaynor at the park on February 11th, 2026 for an on-site visit.
- Our team members have visited the site numerous times examining possible disc golf holes and configurations.
- Currently, we are seeking funding for a \$28,000 budget specifically, \$19,000 from the ReDi Grant Programme.

Budget

Design and mapping: \$400

Hand brushing and trimming: \$2300

Contractor for pads and basket install: \$4500

Materials for install excluding concrete: \$2500

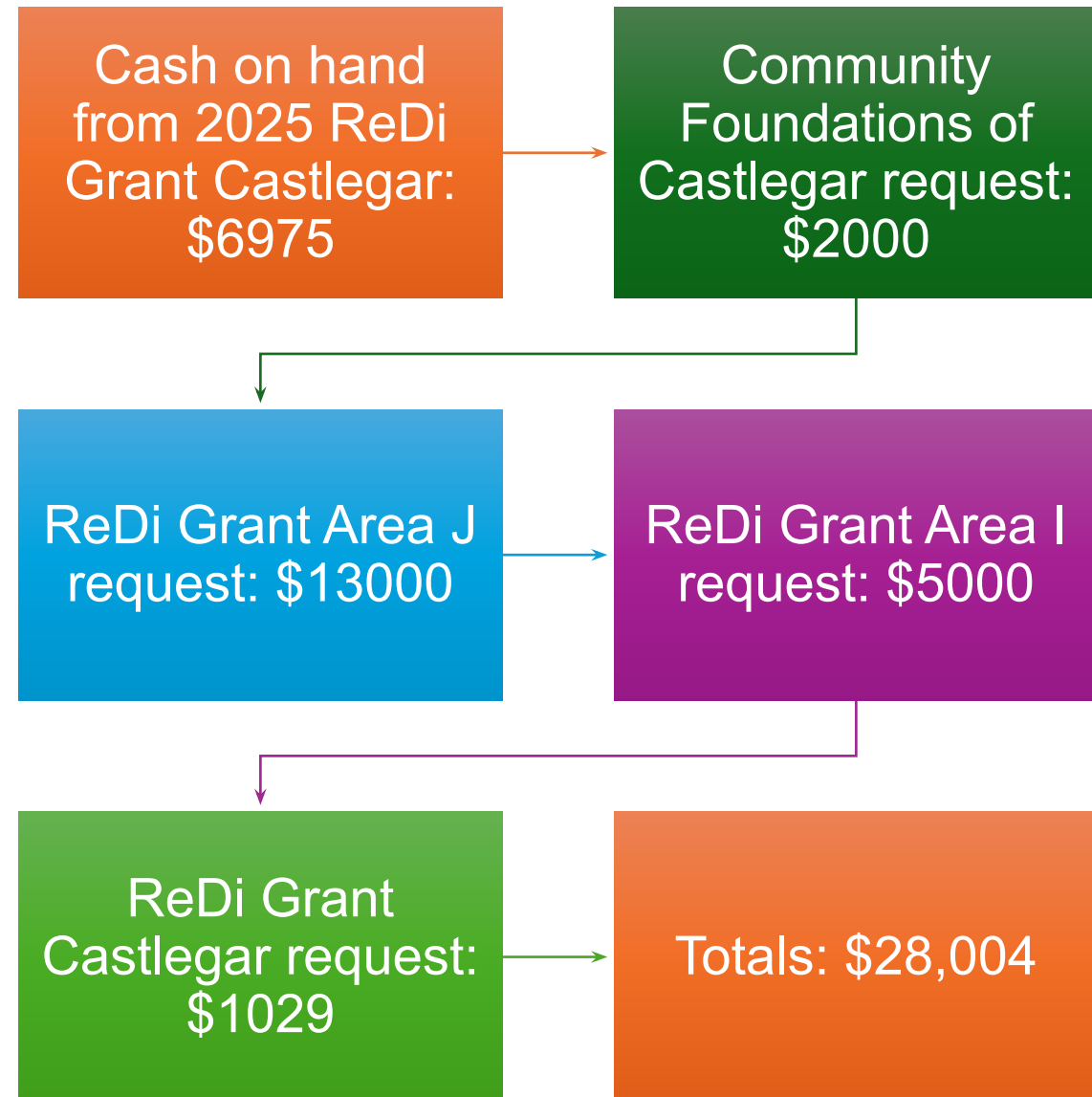
Concrete and or pavers for tee pads: \$3000

Baskets: \$8500

Signage and install: \$6800

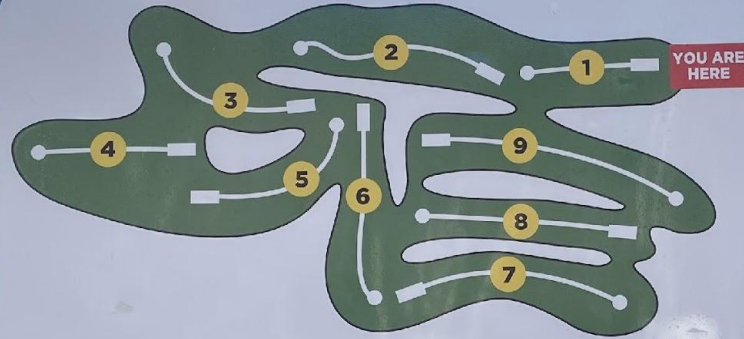
Total=\$28,000

Proposed income sources/grants



Signage is important...

 **OASIS PAR 3**
DISC GOLF COURSE 



YOU ARE HERE

HOLE NUMBER	1	2	3	4	5	6	7	8	9
DISTANCE FT/M	187/57	229/70	200/61	157/48	193/59	196/60	262/80	216/66	190/58
PAR	3	3	3	3	3	3	3	3	3

OBJECTIVE
Have fun and complete the course in the fewest throws.

TEE OFF
Each of the 9 holes has a tee area and each tee shot must be thrown from within this tee area.

LIE
The spot where the disc comes to rest.

THROWING ORDER
Lowest score on the previous hole throws first from the tee. After that it is determined by distance from the basket with the furthest first.

FAIRWAY THROWS
Can be completed with a run-up but must be released before crossing the lie. One supporting point on release should be directly behind the lie.

PUTTS
Any throw within 10 meters (approximately 33 ft.) is considered a putt. Falling or stepping past the lie before the disc comes to rest is not permitted. The player must demonstrate full control of balance before advancing toward the target.

COMPLETION OF HOLE
A hole is complete when the disc is in the basket or supported by the chains. Discs on top of the basket do not count.

OUT OF BOUNDS
A throw that lands out of bounds must be played no more than 1 metre in bounds, no closer to the basket, from where it last was in bounds.

COURTESY
Do not throw if other players or walkers are in range.

RESPECT THE COURSE
Please do not litter. Carry out any trash that you carry onto the course. It is even better if you can bring back more than you brought in. Do not alter trees or obstacles. **Friends Don't Let Friends Litter**





Tee Pad at Oasis Disc Golf Course...



Tee Basket Example in a Forest Setting

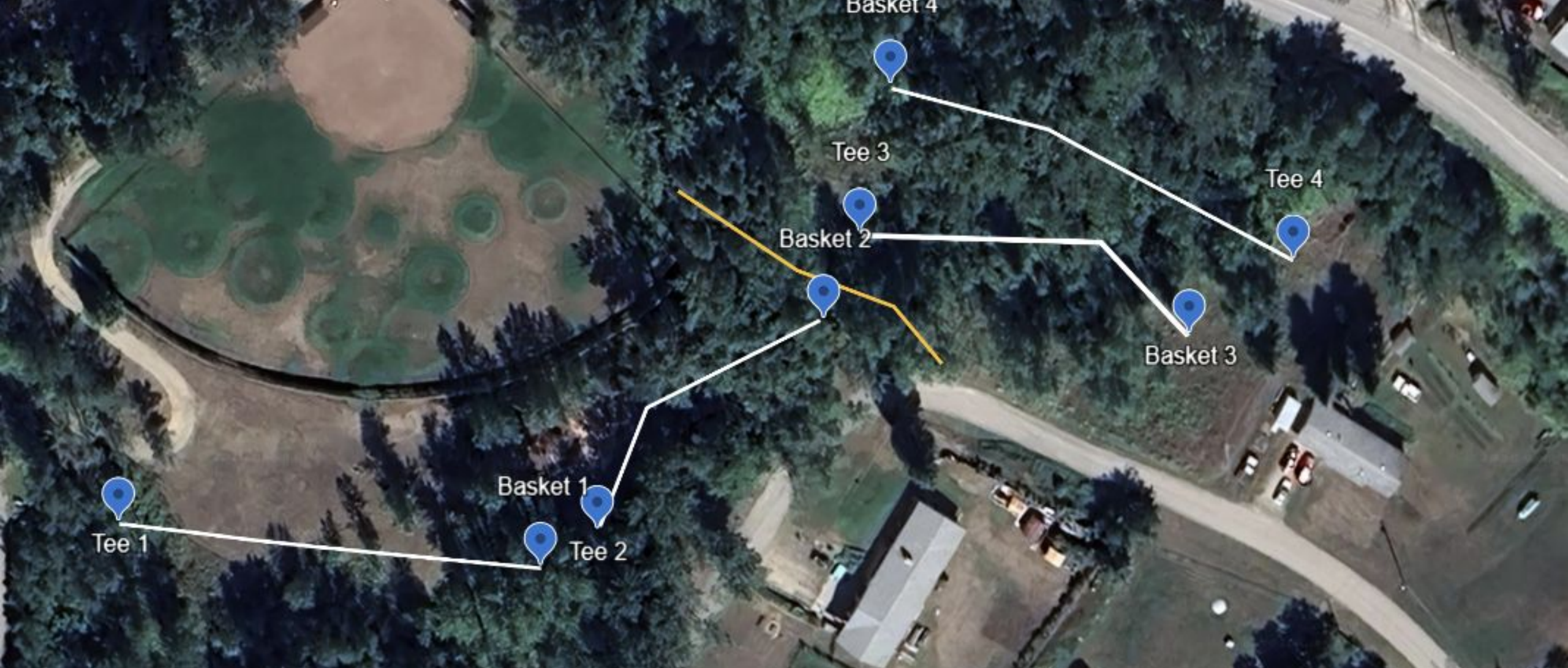
Pass Creek Park Upper Bench



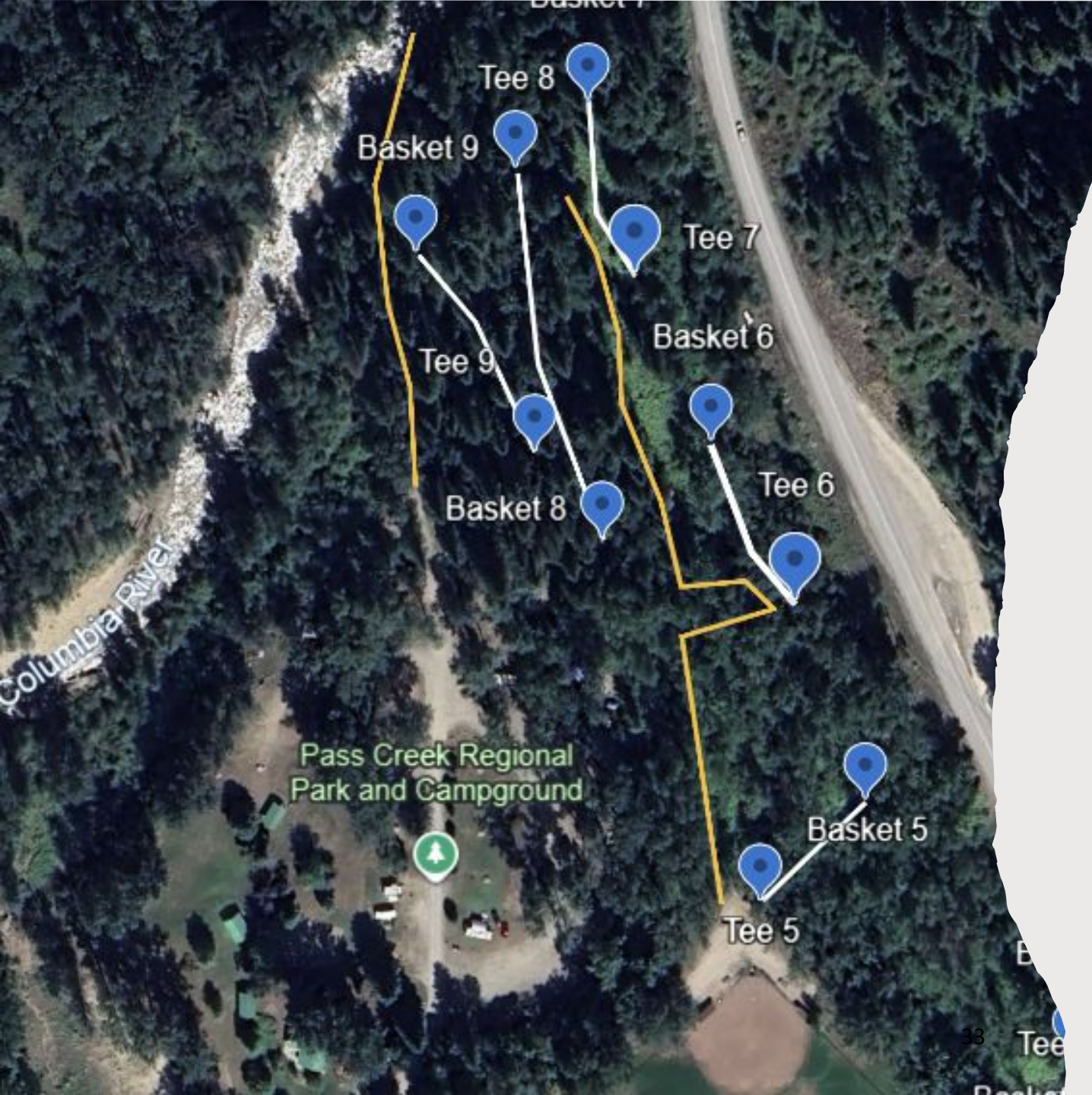


Option 1

- 7 holes on the upper bench and two holes on the lower bench



Option 1 enlarged

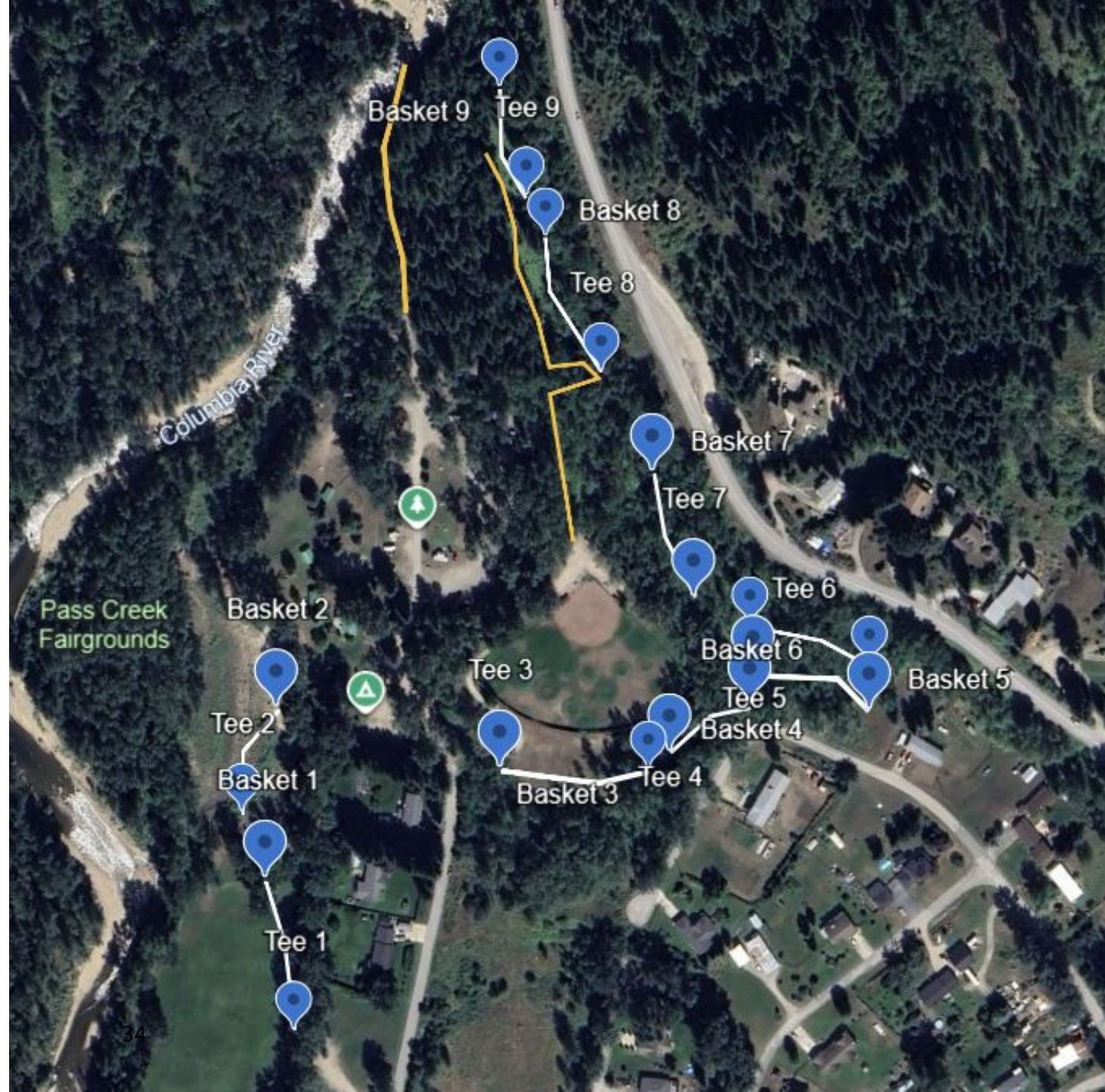


Option 1

- Enlarged detail of the final 5 holes

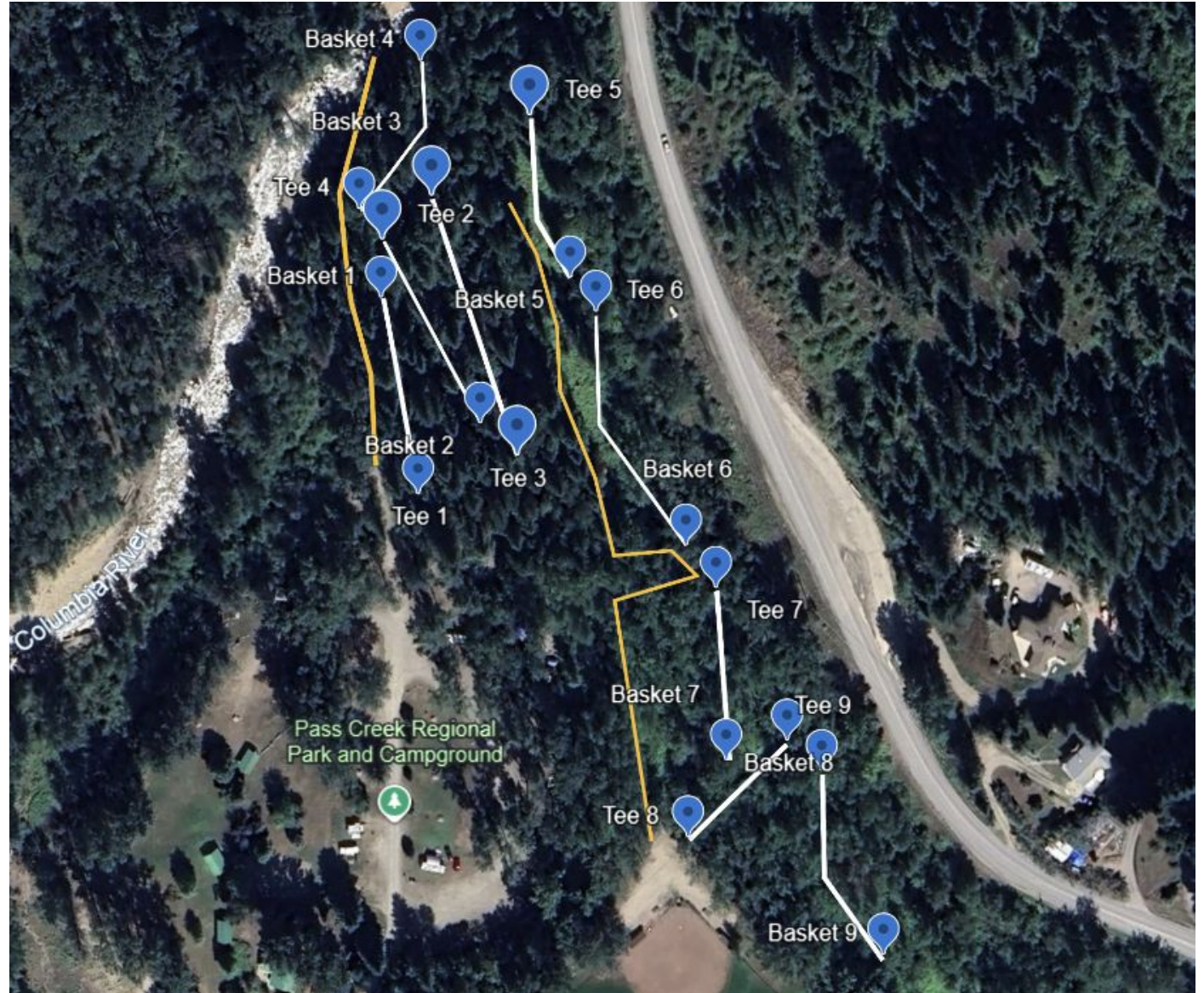
Option 2

- Starts near the soccer field
- Two holes near parking area
- Remaining 7 holes all on the upper bench of land



Option 3

Starts on lower bench
with 4 holes, then
5 holes on top bench

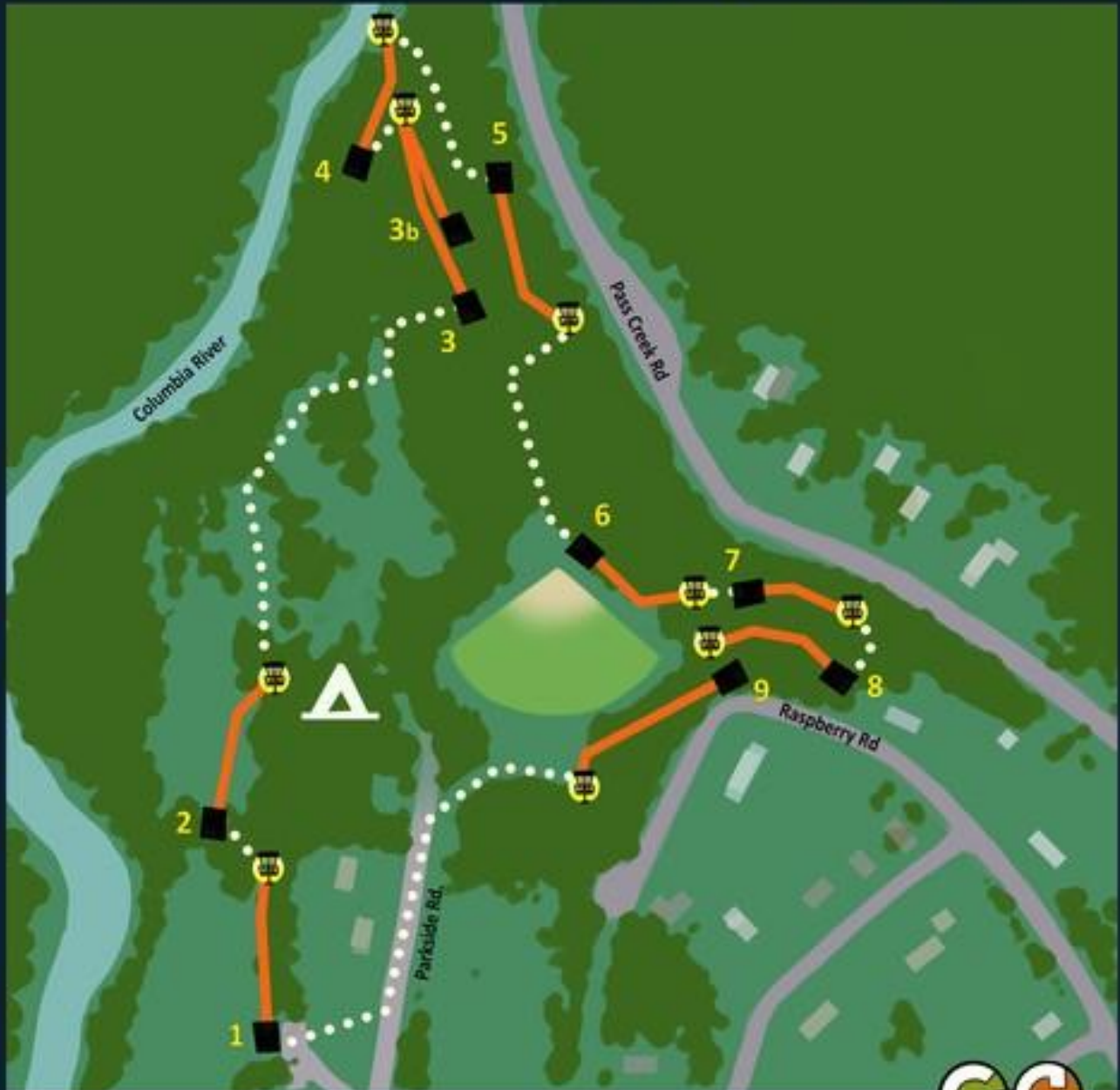


Together, let's
build the Pass
Creek Disc Golf
Course.
Thank you.

- KRDG Society



The future home of
Pass Creek Disc Golf Course
currently in development



For questions/concerns or to get involved, contact Kootenay
Rockies Disc Golf Society: 250-365-4759





Commission Report – For Information

September 1, 2026

Castlegar & District Community Complex Smoke or Adverse Weather Program Planning

Author: Kristi Calder, Regional Manager – Recreation & Client Services
File Reference: 0520-50-CDR Castlegar and District Rec Commission
Electoral Area/Municipality: City of Castlegar, Area I and Area J
Services Impacted: S222 and S227

1.0 PURPOSE OF REPORT

The purpose of this report is to provide information regarding potential opportunities and considerations for utilizing the Castlegar & District Community Complex during periods of extreme smoke events or other incidents that limit outdoor recreation activities.

2.0 BACKGROUND AND UPDATE

Extreme Smoke Events and Community Expectations

Over the past several years, wildfire smoke events have become increasingly common throughout British Columbia. During prolonged periods of poor air quality, there is often public interest in accessing indoor spaces that provide opportunities for recreation, social connection, or temporary relief from outdoor conditions.

The Castlegar & District Community Complex is frequently identified as a potential community resource during these events due to its indoor amenities, central location, and existing staffing presence. While this may appear to be a straightforward service to implement, significant operational, financial, and logistical considerations exist.

One of the primary challenges is that smoke events are inherently unpredictable. Planning for a service that may be required for several days, several weeks, or not at all during a given year requires staff time and financial resources in advance of an event occurring.

The Commission may wish to consider whether emergency smoke-response programming should be viewed as a planned service with annual budget allocations and operational procedures, rather than an activity that can be implemented on short notice.

Activation Considerations

A common assumption is that once air quality reaches unhealthy levels, recreation facilities can immediately open additional indoor spaces or launch programming. In practice, activation is more complex.

Air Quality Health Index (AQHI) forecasts can change quickly and often provide limited advance notice. Staff must determine whether conditions warrant a response, what spaces are available, what staffing resources exist, and whether existing booking or programs can be modified.

Potential triggers for implementation could include:

- Air Quality Health Index thresholds reaching predetermined levels over a prolonged period of time (for example, current procedure is outdoor programs continue outdoors until AQHI reaches 201+, at which time they move indoors and outdoor pools close; outdoor work stops when AQHI reaches 300+)
- Public health advisories relating to wildfire smoke;
- Requests from Emergency Operations Centre (EOC) personnel.

Establishing clear activation criteria would be necessary before any formal response model could be implemented.

As part of the activation consideration is the development and implementation of a communications plan to ensure residents are aware that the Castlegar & District Community Complex is available during smoke events and periods of poor air quality. In addition to promotion through RDCK communication channels, including the website, social media platforms, and community notice boards, information should be shared broadly with community partners such as local government offices, health care providers, schools, community organizations, emergency support agencies, senior centres, and other public-facing service providers. A coordinated promotional effort will help maximize public awareness, increase accessibility for vulnerable populations, and ensure residents know accessibility parameters when conditions warrant activation of the facility.

Staffing and Facility Considerations

Any smoke-response initiative would require consideration of staffing requirements.

Options could range from:

Staffed Programs

- Drop-in sports and recreation opportunities;
- Family activity programs;
- Children's play programming;
- Structured indoor recreation opportunities.

Unstaffed Community Spaces

- Open gathering areas;
- Informal lounge spaces;
- Work, study, or social spaces;
- Self-directed recreation opportunities.

Staffed services provide greater recreation value but require additional staffing resources, scheduling flexibility, and budget support. Unstaffed spaces are simpler to implement but offer a more limited-service model.

It should also be recognized that summer and wildfire season coincide with one of the busiest operational periods at the facility. During this period, staff are managing:

- Planned maintenance projects;
- Capital improvement work;
- Summer camps;
- Seasonal facility operations;
- Existing recreation programming and bookings.

Responding to a smoke event may require reallocating staff resources and postponing other planning activities.

Program and Space Impacts

Providing dedicated indoor smoke-response programming may also impact existing services. Indoor spaces currently function as backup locations for camps, recreation programs, and community events during these smoke events according to a standard procedure. Reserving space for additional activities could reduce flexibility and require existing programs to be modified or relocated.

As such, holding capacity for emergency programming may result in reduced availability for other recreation services.

Indoor Air Quality

An important consideration is that the quality of air within the CDCC relative to outdoor conditions is currently unknown.

While the facility provides shelter from outdoor smoke exposure, staff do not currently have data confirming the effectiveness of the building as a clean-air environment.

Before formally promoting the facility as a smoke refuge or clean-air centre, further investigation may be warranted regarding:

- Indoor air quality monitoring*;
- HVAC system performance;
- Existing filtration capabilities;
- Potential filtration upgrades if required.

**Effort to understand the air quality within facilities during smoke events is currently underway. Staff have begun the process to procure indoor air quality monitoring equipment for all RDCC recreation complexes. These will likely be staff facing and will be used to determine AQHI to ensure staff (and patrons) are aware*

of the hazards present, if any, so that measure may be taken to ensure personal safety while the facility is in operation.

Service Demobilization

Determining when to end smoke-response programming may be as challenging as implementing it.

AQHI levels often fluctuate from day to day. Once programming or community spaces are established, staff would require clear direction regarding:

- Air quality thresholds/length of time for ending services;
- Public notification timelines;
- Reallocation of staff and space back to regular programming;
- Reinstatement of formal facility operations.

Without predetermined criteria, service activation and deactivation could become inconsistent and difficult for the public to understand.

Community-Wide Considerations

The CDCC may not be the only facility capable of supporting residents during smoke events.

Within the Regional District, other approaches have been implemented. In Creston, the public library serves as a designated clean-air space for community members. Similarly, Emergency Operations Centres often identify facilities for cooling centres and emergency sheltering during extreme heat events. Should smoke-response services become a future priority, collaboration with the City of Castlegar, emergency management personnel, and other community organizations may help identify appropriate locations and responsibilities across the community.

Outside of the Regional District of Central Kootenay, various models have been adopted by municipalities and Regional Districts. For example, the cities of Kelowna and Kamloops both experience poor air quality regularly. Although drop-in programs and access remain available for the general public as an indoor option or alternative, they do not scale up their operations or offer special programs during these smoke events.

Potential Future Opportunities

Should the Commission wish to explore future smoke-response options, staff have identified several opportunities that may support both emergency response and year-round community use, including:

- Expanded drop-in arena programming;
- Indoor play spaces utilizing arena or multi-purpose areas;
- Dry floor purchase of modular indoor sport court flooring and equipment;
- Development of early-years indoor play opportunities through the acquisition of soft-play and mat equipment;
- Enhanced lobby and gathering spaces;
- Additional comfortable seating and lounge furnishings;
- Improved informal community gathering areas;

- Working with the RDCK Emergency Management team on potential funding options to support extreme smoke event programming.

These improvements would provide value throughout the year while also increasing the facilities ability to support residents during smoke events and other weather-related disruptions.

In particular, future facility beautification initiatives that include upgraded furniture, lounge seating, and improved public gathering areas may represent a practical and relatively low-cost way to provide welcoming indoor spaces during periods of poor outdoor air quality.

Financial Considerations

At present, no dedicated operating budget exists within the S222 and S227 service areas for smoke-response programming or emergency activation of indoor community spaces.

Potential future costs could include:

- Additional staffing;
- Program supplies and equipment;
- Indoor play equipment purchases;
- Air quality monitoring and assessment;
- Furniture and facility enhancements;
- Communications and public information activities.

If the Commission wishes to pursue a more formal smoke-response program in the future, consideration may be given to establishing annual contingency funding to improve the facilities ability to respond quickly when events occur.

3.0 NEXT STEPS AND TIMELINE

Staff will continue to monitor community needs, emerging practices utilized by other recreation facilities, and opportunities to improve the flexibility of the Castlegar & District Community Complex during periods of poor air quality and other weather-related events.

Should the Commission wish to explore a formal smoke-response framework, staff could bring forward future recommendations regarding activation criteria, operational requirements, indoor air quality assessment, and budget implications through a future budget planning process.

Respectfully submitted,



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