Regional District of Central Kootenay

REGULAR BOARD MEETING

Open Meeting Addenda

**Date:** Thursday, August 20, 2026

**Time:** 9:00 am

**Location:** Hybrid Model - In-person and Remote

Directors will have the opportunity to participate in the meeting electronically. Proceedings are open to the public.

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Pages

1. **ZOOM REMOTE MEETING INFO**

   To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

   **Meeting Time:**

   9:00 PDT

   **Join by Video:**

   https://rdck-bc-ca.zoom.us/j/95573345491?pwd=k4eCLxEF2ggHCiAbpTcQis1tMHnt5b.1

   **Join by Phone:**

   855 703 8985 Canada Toll-free

   *6 to unmute or mute
   *9 to raise or lower your hand

   **Meeting ID:** 955 7334 5491
   **Meeting Password:** 142530

   **In-Person Location:**
   Nelson Office - Boardroom
   202 Lakeside Drive, Nelson BC

2. **CALL TO ORDER & WELCOME**

This meeting is being recorded in accordance with the RDCK's Recording Meetings policy and will be posted on the RDCK website.

**2.1 Traditional Lands Acknowledgement Statement**

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

***2.2 Adoption of the Agenda***

**RECOMMENDATION:**
(ALL VOTE)

The agenda for the August 20, 2026 Regular Open Board meeting be adopted with the following:

- inclusion of Item 3.1.8 Community Sustainable Living Advisory Committee - minutes August 18, 2026;
- inclusion of Item 9.1.6 Meeting with Provincial Ministers on Water Management, Diking Infrastructure, and Regulatory Modernization;
- inclusion of Item 9.2.7 letter of support to the West Creston Community Hall Society;
- inclusion of Item 9.4.5 Director Cunningham - Cross Borders Interview; and
- with the addition of the addendum

before circulation

**2.3 Adoption of the Minutes** 25 - 46

**RECOMMENDATION:**
(ALL VOTE)

The minutes from the July 16, 2026 Regular Open Board meeting be adopted as circulated.

**2.4 Introduction**

CAO Horn will introduce Yvonne Patterson the temporary Operations Coordinator.

**2.5 Delegations**

**2.5.1 Ministry of Water, Land and Resource Stewardship: Turkey Surveys and Population Augmentation Project** 47 - 60

Anna McIndoe, Wildlife Habitat Specialist
Mike Jokinen, Wildlife Biologist and Researcher

## 3. COMMITTEES & COMMISSIONS

### 3.1 With Recommendations

#### 3.1.1 Nelson and District Recreation Commission: minutes July 29, 2026 61 - 90

**RECOMMENDATION:**
(ALL VOTE WGT)

1. That the RDCK Board approve renewing the Municipal Service Agreement with the City of Nelson for the Mobi-Wheelchair services, for an additional three (3) years starting on May 1, 2026 and ending on April 30, 2029; AND FURTHER, that the Board Chair and Corporate Officer be authorized to execute the agreement.

**RECOMMENDATION:**
(PO WGT)

2. That the RDCK Board authorize staff to work with the City of Nelson to increase the maximum parking lot time limits at the Nelson and District Community Complex from two hours to three hours.

**RECOMMENDATION:**
(ALL VOTE WGT)

3. That the Board authorize staff to negotiate and enter into a long-term Facility Use Agreement with the Nelson Leafs Hockey Society for use of the Nelson and District Community Complex for three (3) years, from August 1, 2026 to July 31, 2029, with the option to renew for two (2) additional one-year terms; AND FURTHER, that the Board Chair and Corporate office be authorized to sign the agreement upon successful negotiations.

**RECOMMENDATION:**
(ALL VOTE WGT)

4. That the Board approve the RDCK enter into a one-year concession services agreement at the Nelson and District Community Complex with GSL Group commencing on September 1, 2026 and ending on August 31, 2027, with the option to extend for two one-year periods, and that the Board Chair and Corporate Officer be authorized to execute the agreement.

#### 3.1.2 Area A Economic Development Commission: minutes August 4, 2026 91 - 93

**RECOMMENDATION:**
(ALL VOTE WGT)

**STAFF RECOMMENDATION**

1. That the Board approve an amendment to the 2026 Financial Plan for S107 Area A - Economic Development to reduce the allocation for Contracted Services to $10,000 and increase allocation for Grants to $23,310.

**RECOMMENDATION:**
(ALL VOTE)

2. That the Board approve the Grant Application of $10,000 to South Kootenay Lake Services Society for the 3D Inversion of the Phase 6 data.

**3.1.3 Castlegar and District Recreation Commission: minutes August 4, 2026** 94 - 98

**RECOMMENDATION:**
(ALL VOTE WGT)

That the Board authorize staff to negotiate and enter into a Facility Use Agreement with the Castlegar Hockey Society for use of the Castlegar and District Community Complex from August 1, 2026 to July 31, 2027, with the option to renew for two additional one-year terms; And that the Board Chair and Corporate office be authorized to sign each agreement upon successful negotiations.

**3.1.4 Water Services Committee: minutes August 5, 2026** 99 - 102

**RECOMMENDATION:**
(PO WGT)

That the Board direct staff to develop a Regional Water and Wastewater Sustainability Framework that establishes the governance, principles, eligibility criteria, evaluation methodology, planning requirements and decision-making framework under which the RDCK may consider providing administrative, technical and financial support to non-RDCK water and wastewater systems, including consideration of Community Works Fund investments in eligible third-party water and wastewater infrastructure projects that demonstrate regional benefit and align with Board priorities.

**3.1.5 Creston Valley Services Committee: minutes August 6, 2026** 103 - 134

**RECOMMENDATION:**
(ALL VOTE WGT)

**STAFF RECOMMENDATION**

1. That the Board approve an amendment to the 2026 year of the 2026-2030 Financial Plan for Service S108 – Economic Development Town of Creston, Areas B and C to INCREASE Grants

Expense by $77,000 and DECREASE Contracted Services by $77,000 to have funds available to support Fields Forward's work in the Creston Valley.

**RECOMMENDATION:**
(ALL VOTE WGT)

**STAFF RECOMMENDATION**

2. That the Board approve a grant payment of up to $77,000 to Fields Forward from Service S108 – Economic Development Town of Creston, Areas B and C for the purposes of supporting it's capital and operational budget for 2026.

**RECOMMENDATION:**
(ALL VOTE WGT)

3. That the Board approve the RDCK enter into a one-year concession services agreement at the Creston and District Community Complex with Rick's Iron Kettle Restaurant, commencing on September 1, 2026, and ending on August 31, 2027, with the option to renew for two one-year periods with Board approval, AND THAT, the Board Chair and Corporate Officer be authorized to execute the agreement.

**RECOMMENDATION:**
(ALL VOTE WGT)

4. That the Board authorize staff to negotiate and enter into a Facility Use Agreement with the Creston Valley Junior Hockey Society for use of the Creston and District Community Complex from August 1, 2026 to July 31, 2027, with the option to renew for two additional one-year terms; And that the Board Chair and Corporate office be authorized to sign each agreement upon successful negotiations.

*3.1.6 North Kootenay Lake Committee: minutes August 17, 2026* *135 - 157*

**RECOMMENDATION:**
(ALL VOTE WGT)

That the Board approve the RDCK enter into a lease agreement with Kaslo Search and Rescue for shared use of the Kaslo Fire Hall's common areas, and lease of an office space for the period of 5 year, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

*3.1.7 Joint Resource Recovery Committee: minutes August 19, 2026* *158 - 170*

**RECOMMENDATION:**
(ALL VOTE WGT)

**RDCK Class a Compost**
**[Entire RDCK]**

1. That the Board direct staff to undertake the 2026 Compost Sales Plan at the Central Transfer Station, Ootischenia Landfill, and Creston Landfill for screened Class A compost produced from the Central and Creston Compost Facilities, and that compost be made available for purchase by customers by volume at a rate of $30 per cubic metre for loads 2 cubic meters or less, and by weight at a rate of $50 per tonne for loads greater than 2 cubic metres, and that the minimum volume charge will be $7.50 for loads less than 0.25 cubic metres;

AND FURTHER, that the revenue from the 2026 Compost Sales Plan go to Service A119 Organics Program – East Subregion for compost sold from the Creston Landfill, and Service A120 Organics Program – Central & West Subregions for compost sold from the Central Transfer Station and Ootischenia Landfill.

**RECOMMENDATION:**
(ALL VOTE WGT)

**Purchase of Roll Off Hoist for Tridem Axle Roll Off Truck**
**[Central Subregion]**

2. That the Board approve the RDCK enter into a Purchase of Goods Agreement with Universal Handling Equipment Ltd. for the supply and installation of a Bale Station Roll Off Hoist (Model U-3225) not to exceed the value of $94,354.00 plus PST ($6,604.78), for a total of $100,958.78, and that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from Service S187 Refuse Disposal - Central Subregion.

*3.1.8* ***Community Sustainable Living Advisory Committee: minutes August 18, 2026*** *171 - 175*

**RECOMMENDATION:**
(ALL VOTE)

**STAFF RECOMMENDATION**

That the Board directs staff to send a letter of support to Columbia Basin Trust for the College of the Rockies Creston Campus Applied Agricultural Research Project.

## 3.2 Membership/Appointments

**RECOMMENDATION:**
(ALL VOTE)

That the Board appoint the following individuals to the Slocan Valley (Area H South) Recreation and Parks Community Advisory Committee for a term to end December 31, 2028:

Julie-Ann Chapman

## 4. CORRESPONDENCE

**4.1 The letter dated August 11, 2026 from Rob Kerslake, The District of Barriere, seeking support for the resolution regarding revenue sharing of PST and GST with Local Governments.** 176 - 177

## 5. BYLAWS

**5.1 Bylaws 3049, 3050, 3051, 3052, and 3076: Density Calculation and Housekeeping Text Amendments** 178 - 293

The Board Report from Stuart Horn, Chief Administrative Officer, seeking Board approval to adopt planning bylaws that shift the way density is calculated in most residential zones in Areas A, B, C and D and one zone in Area I, has been received.

**RECOMMENDATION:**
(ALL VOTE)

1. That Electoral Area 'A' Comprehensive Land Use Amendment Bylaw No. 3049, 2026 being a bylaw to amend the Electoral Area 'A' Comprehensive Land Use Bylaw No. 2315, 2013 is hereby ADOPTED; AND FURTHER that the Chair and Corporate Officer be authorized to sign the same.

**RECOMMENDATION:**
(ALL VOTE)

2. That Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No. 3050, 2026 being a bylaw to amend the Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013 is hereby ADOPTED; AND FURTHER that the Chair and Corporate Officer be authorized to sign the same.

**RECOMMENDATION:**
(ALL VOTE)

3. That Electoral Area 'C' Comprehensive Land Use Amendment Bylaw No. 3051, 2026 being a bylaw to amend the Electoral Area 'C' Comprehensive Land Use Bylaw No. 2317, 2013 is hereby ADOPTED; AND FURTHER that the Chair and Corporate Officer be authorized to sign the same.

**RECOMMENDATION:**
(ALL VOTE)

4. That Electoral Area 'D' Comprehensive Land Use Amendment Bylaw No. 3052, 2026 being a bylaw to amend the Electoral Area 'D' Comprehensive Land Use Bylaw No. 2435, 2016 is hereby ADOPTED; AND FURTHER that

the Chair and Corporate Officer be authorized to sign the same.

**RECOMMENDATION:**
(ALL VOTE)

5. That Regional District of Central Kootenay Zoning Amendment Bylaw No. 3076, 2026 being a bylaw to amend the District of Central Kootenay Zoning Bylaw No. 1675, 2004 is hereby ADOPTED; AND FURTHER that the Chair and Corporate Officer be authorized to sign the same.

**5.2 Bylaw 3088: Chair, Directors and Alternate Directors Remuneration Amendment** 294 - 320

The Board Report from Yev Malloff, General Manager of Finance, IT and Procurement, seeking Board give third reading and adopt Bylaw No. 3088, has been received.

**RECOMMENDATION:**
(ALL VOTE)

1. That the Chair, Directors and Alternate Directors Remuneration Amendment Bylaw No. 3088, 2026 be read a THIRD time by content.

**RECOMMENDATION:**
(ALL VOTE)

2. That the Chair, Directors and Alternate Directors Remuneration Amendment Bylaw No. 3088, 2026 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

**RECOMMENDATION:**
(ALL VOTE)

3. That the Board dissolve the Directors Remuneration Select Committee.

**5.3 Bylaw 3079: Land Use Bylaw Amendment: Friends of Kitchener Society** 321 - 326

The Board Report from Zachari Giacomazzo, Planner, seeking the Board adopt Land Use Amendment Bylaw 3079, has been received.

**RECOMMENDATION:**
(ALL VOTE)

That Electoral Area B Comprehensive Land Use Amendment Bylaw No. 3079, 2026 being a bylaw to amend the Electoral Area B Comprehensive Land Use Bylaw No. 2316, 2013 is hereby ADOPTED; AND FURTHER that the Chair and Corporate Officer be authorized to sign the same.

**5.4 Bylaw 3091: Delegation Authority** 327 - 356

The Board Report from Mike Morrison, Corporate Officer, seeking Board approval to give two readings to Bylaw No. 3091, has been received.

**RECOMMENDATION:**

(ALL VOTE)

That the Regional District of Central Kootenay Delegation of Authority Bylaw No. 3091, 2026 be read a FIRST and SECOND time by content.

## 6. NEW BUSINESS

### 6.1 Development and Community Sustainability

#### 6.1.1 Financial Plan Amendment: FCM Green Municipal Fund, Climate Ready Plans & Processes Grant

357 - 371

The Board Report from Paris Marshall Smith, Sustainability and Resilience Supervisor, seeking Board approval to amend the 2026-2030 Financial Plan for Development Services Service A108, has been received.

***NOTE: Replaced Board Report.***

**RECOMMENDATION:**
(ALL VOTE WGT)

That the Board approve an amendment to the 2026-2030 Financial Plan for the Community Sustainability Service (S105) to INCREASE the Grant - Specified revenue account by $100,000, INCREASE the Advertising account by $20,000, INCREASE the Salaries account by $70,000, INCREASE the Travel account by $5,000, and INCREASE the Postage and Administration account by $5,000, to recognize grant funding received from the Investment Agriculture Foundation of British Columbia Agriculture Water Infrastructure Program (Stream 3) for direct producer engagement in the Goat River Watershed.

#### 6.1.2 Financial Plan Amendment: Investment Agriculture Foundation Grant - Goat River Watershed Producer Engagement

372 - 376

The Board Report from Paris Marshall Smith, Sustainability and Resilience Supervisor, seeking Board approval to amend the 2026-2030 Financial Plan for Community Sustainability Service S105, has been received.

**RECOMMENDATION:**
(ALL VOTE WGT)

That the Board approve an amendment to the 2026-2030 Financial Plan for the Community Sustainability Service (S105) to INCREASE the Grant - Specified revenue account by $100,000, INCREASE the Advertising account by $20,000, INCREASE the Salaries account by $70,000, INCREASE the Travel account by $5,000, and INCREASE the Postage and Administration account by $5,000, to recognize grant funding received from the Investment Agriculture Foundation of British Columbia Agriculture Water

Infrastructure Program (Stream 3) for direct producer engagement in the Goat River Watershed.

**6.1.3 Standing Committee: Community Sustainable Living Advisory Committee** 377 - 391

The Board Report from Paris Marshall Smith, Sustainability and Resilience Supervisor, seeking Board direction to reconstitute the Community Sustainable Living Committee, has been received.

**RECOMMENDATION:**
(ALL VOTE)

That the Board direct staff to prepare a bylaw and draft Terms of Reference to reconstitute the Community Sustainable Living Advisory Committee (CSLAC) as a standing committee of the Board, on the model of the Rural Affairs Committee but with municipal representation, for the Board's consideration no later than Q4 2026;

AND FURTHER, that the Board endorse Funding Model 2 (Shared Regional and Rural Administration) as described in Section 4.1 of this report as the basis for preparing the 2027 draft Financial Plan, with project-specific costs recovered from benefiting services and sub-regional committees;

AND FURTHER, that the Board direct staff to adjust the 2026 Financial Plan and make the necessary changes to wind down the Service S105 requisition no later than the 2028 Financial Plan;

AND FURTHER, that staff be directed to bring forward a transition plan for existing Service S105 project commitments, including proposed cost-sharing arrangements for sub-regional watershed projects, for the Board's consideration as part of the 2027 budget process.

**6.1.4 Award of Contract: Preliminary Assessment of Hydraulic Connectivity in the Goat River Watershed** 392 - 438

The Board Report from Camille LeBlanc, Community Resilience Coordinator, seeking Board approval to award the contract for the preliminary assessment of hydraulic connectivity in the Goat River watershed, has been received.

**RECOMMENDATION:**
(ALL VOTE WGT)

That the Board approve an amendment to the 2026 Financial Plan for Community Sustainable Living Service 105 to INCREASE Account Grants by $29,000 and INCREASE Account Consulting Fees by $29,000;

AND FURTHER that the Board approve the RDCK enter into a consulting services agreement with Western Water Associated Ltd. for preliminary assessment of hydraulic connectivity in the Goat River Watershed to a maximum value of $79,851 plus GST for the period August 21, 2026 to March 31, 2028 and that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from S105 - Community Sustainable Living.

## 6.2 Fire Services

### 6.2.1 Financial Plan Amendment: Fire Services

439 - 440

The Board Report from Dan Zayac, Deputy Regional Fire Chief, seeking the Board approve financial plan amendments to Balfour-Harrop Fire Protection - Area E Service S141 and Beasley/Blewett Fire Protection - Areas E and F Service S144, has been received.

**RECOMMENDATION:**
(ALL VOTE WGT)

1. That the Board approve an amendment to the 2026 Financial Plan for Balfour-Harrop Fire Protection - Area E Service S141 to Increase Account Transfer from Reserves (Balfour-Harrop) by $65,000 and INCREASE Account Capital Expenditures (Balfour-Harrop) by $65,000.

**RECOMMENDATION:**
(ALL VOTE WGT)

2. That the Board approve an amendment to the 2026 Financial Plan for Beasley/Blewett Fire Protection (Area E) Service S144 Fire Protection to Increase Account Transfer from Reserves (Blewett) by $75,000 and INCREASE Account Capital Expenditures (Blewett) by $75,000.

**RECOMMENDATION:**
(ALL VOTEW GT)

3. That the Board approve an amendment to the 2026 Financial Plan for Beasley/Blewett Fire Protection (Area F) Service S144 to Increase Account Transfer from Reserves (Beasley) by $51,000 and INCREASE Account Capital Expenditure (Beasley) by $51,000.

## 6.3 Grants

### 6.3.1 Discretionary

441 - 459

**RECOMMENDATION:**

(ALL VOTE)

Discretionary grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

| | | |
|---|---|---|
| **AREA A** | | |
| Crawford Bay & District Hall & Parks Association | Community Hall Restoration | $10,000 |
| Creston Valley Rotary Club | Drive Fore Rotary Golf Tournament | $500 |
| Kootenay Holds Climbing and Wellness Society | Kootenay Holds Bouldering Gym | $1,000 |
| **AREA B** | | |
| Creston Valley Junior Hockey Society | Golf Tournament Sponsorship | $400 |
| Creston Valley Rotary Club | Drive Fore Rotary Golf Tournament | $750 |
| Kitchener Valley Recreation and Fire Protection Society | Maintenance and Moving the Heating Unit | $2,000 |
| Lister Community Cemetery | Lister Water Expense | $1,000 |
| Rykerts Irrigation District | Inflow and outflow meters at the reservoir | $4,000 |
| **AREA C** | | |
| Creston Valley Junior Hockey Society | Golf Tournament Sponsorship | $400 |
| Creston Valley Rotary Club | Drive Fore Rotary Golf Tournament | $500 |
| **AREA F** | | |
| Kootenay Circus Arts Association | Flow and Acro Jams | $800 |
| Ridgewood Improvement District | Engineering Study Extension | $1,500 |
| **AREA G** | | |
| Rosebud Community Watershed Protection Group | Rural Development Project | $5,000 |
| Salmo & Area Supportive Housing Society | New Room Design and Furniture | $10,000 |
| Ymir Arts and Museum Society | Emergency Exit Stairs Roof | $5,000 |
| Ymir Volunteer Fire Department | PPE replacement | $10,000 |
| **AREA H** | | |
| Benailse Retreat Centre C/O Kootenay Growth Soc Property | Hall Renovation & Grounds Work | $5,000 |

| | | |
|---|---|---|
| **AREA J** | | |
| Robson Fire and Rescue society | Halloween Fireworks | $1,000 |
| **SLOCAN** | | |
| Village of Slocan | Zone 6 Koot 55+ Senior Games 2026 | $100 |

### 6.3.2 Community Development

460 - 497

**RECOMMENDATION:**
(ALL VOTE)

Community Development grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

| | | |
|---|---|---|
| **AREA A** | | |
| Crawford Bay &District Hall & Parks Association | Crawford Bay Community Hall Restoration Project | $10,000 |
| Diverse Family Roots | Sensory GO Bags | $500 |
| Fields Forward Soceity | 2026 Kootenay FarmscFood Hub Operations | $10,000 |
| Nelson and District Hospice Society | West Kootenay Boundary Caregiver Support | $500 |
| Regional District Central Kootenay | Goat River Watershed Celebration | $1,000 |
| **AREA B** | | |
| Kootenay Holds Climbing and Wellness Society | Bouldering Gym | $3,000 |
| Regional District Central Kootenay | Goat River Watershed Celebration | $2,000 |
| **AREA C** | | |
| Regional District Central Kootenay | Goat River Watershed Celebration | $1,250 |
| **AREA D** | | |
| Ainsworth Recreation Association | Billboard | $600 |
| Lardeau Valley Opportunity LINKS Society | The "Letting Go" Project | $1,000 |
| Regional District Central Kootenay | Free tipping at Marblehead | $5,000 |
| **AREA E** | | |
| Balfour and District Business and Historic Association | St. Michael's and All Angels Chapel and Performance Center insulation and siding project | $10,000 |
| Nelson Cycling Club | Morning Mountain Project | $7,149 |
| **AREA F** | | |

| | | |
|---|---|---|
| Nelson Cycling Club | Morning Mountain Project | $7,149 |
| **AREA G** | | |
| Salmo Valley Youth & Community Centre | Lower Level Roof Replacement | $5,000 |
| Salmo District Arts Council | Strategic Planning Refresh and Policy oversight | $774 |
| **AREA H** | | |
| Kelowna General Hospital Foundation | JOEANNAS HOUSE - EXPANSION | $5,000 |
| Regional District of Central Kootenay | Area H Bike Locker Pilot | $30,000 |
| Regional District of Central Kootenay | Krestova Regional Park Biophysical Ecological Assessment Implementation | $100,000 |
| SLOCAN VALLEY RAIL TRAIL SOCIETY | INTERACTIVE RAIL TRAIL MAP | $2,100 |
| **AREA I** | | |
| Glade Recreation Commission | Emergency Preparedness | $10,000 |
| Shoreacres Neighbourhood Community Association | Porta Potty rental at the Keiran Galbraith Memorial Park | $2,500 |
| **AREA J** | | |
| Diverse Family Roots | Sensory GO Bags | $1,000 |
| Renata Development Society | Society admin laptop | $1,450.43 |
| Robson Raspberry Improvement District | Source water protection plan | $19,738 |
| **AREA K** | | |
| Burton Volunteer Fire Brigade | Soler Panels | $4,600 |
| Edgewood Seniors Society | Edgewood Seniors Programs | $1,000 |
| Edgewood Volunteer fire Dept. Society | Fire Hall Expansion | $45,000 |
| Fauquier Community Club | Appreciation of Volunteerism(adjusted) | $1,500 |
| Nakusp and District Museum | Tea Party Fundraiser | $800 |
| **CRESTON** | | |
| Creston Valley Chamber of Commerce | 301 Suite Coworking | $20,000 |
| **KASLO** | | |
| Kootenay Lake Historical Society | S.S. Moyie Ghostwalk Radio Play | $1,000 |
| **NAKUSP** | | |
| Village of Nakusp | Library HVAC Upgrades | $15,000 |
| **NEW DENVER** | | |
| Nelson and District Hospice Society | West Kootenay Boundary Caregiver Support | $2,000 |

| | | |
|---|---|---|
| **SALMO** | | |
| Salmo Valley Youth & Community Centre | Lower Level Roof Replacement | $5,000 |
| **SILVERTON** | | |
| Village of Silverton | Silverton Community Improvements | $3,820.72 |
| **SLOCAN** | | |
| Village of Slocan | ND Caregiver Support-NDCS | $1,000 |
| Village of Slocan | Halloween Hoot | $5,500 |

*6.4 Chair/CAO Reports* *498 - 499*

The Chair and CAO will provide a verbal report to the Board.

***NOTE: Chair report re: Ministerial Visit, Goat River Watershed Water Sustainability Planning***

*7. RURAL AFFAIRS COMMITTEE* *500 - 513*

**RECOMMENDATION:**
(ALL VOTE)
**Rural Affairs Committee - Item 7.2**
**Building Bylaw Contravention - Smagh**
**Area B**

1.That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the Community Charter by the Regional District Board relating to land at 3108 Highway 3, Electoral Area B, and legally described as LOT 4, PLAN EPP36005, DISTRICT LOT 812, KOOTENAY LAND DISTRICT, PID 029-789- 826; AND FURTHER, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

**RECOMMENDATION:**
(ALL VOTE)
**Rural Affairs Committee - Item 7.3**
**Development Variance Permit - Bagnoli**
**Area A**

2. That the Board APPROVE the issuance of Development Variance Permit V2612A to Irene and Antonio Bagnoli for the property located at 10862 Sanca Park Road, Electoral Area A and legally described as LOT 7, DISTRICT LOT 913, KOOTENAY DISTRICT PLAN 8037 (PID: 012-078-255) to vary Section 18.17 of Electoral Area 'A' Comprehensive Land Use Bylaw No. 2315, 2013 in order to permit a 0.0 metre setback from the front lot line and a 2.17 metre setback from the side lot line whereas the bylaw requires a 7.5 metre setback from the front lot line and a 2.5 metre setback from the side lot line.

**RECOMMENDATION:**
(ALL VOTE)
**Rural Affairs Committee - Item 7.4**
**Land Use Bylaw Amendment - Hango**
**Area F**

3. That Regional District of Central Kootenay Zoning Amendment Bylaw No. 3087, 2026 being a bylaw to amend the Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 is hereby given FIRST, SECOND and THIRD reading by content.
And that the consideration of adoption BE WITHHELD for Regional District of Central Kootenay Zoning Amendment Bylaw No. 3087, 2026 until the following item has been obtained:
• Approval from the Ministry of Transportation and Transit pursuant to Section 52(3)(a) of the Transportation Act (Controlled Access).

**RECOMMENDATION:**
(ALL VOTE)
**Rural Affairs Committee - Item 7.5**
**Non Farm Use in the Agricultural Land Reserve - RDCK (Creston Dyking District)**
**Area C**

4. That the Board SUPPORT application A2607C for the purposes of a Non- Farm Use in the ALR proposed by Mark Crowe on behalf of the RDCK Parks Department for the property located at 2012 Kootenay River Road, Electoral Area C and legally described as THAT PART OF DISTRICT LOT 13567 BEING THE DRAINAGE CHANNEL RESERVES AND DYKES SHOWN ON PLAN 1859 AND THOSE PARTS OF THE SAID LOT LYING BETWEEN THE DYKES AND THE BOUNDARIES OF THE SAID LOT (PID: 016-494-440);
AND FURTHER; that the Board directs Staff to ADVANCE the subject application to the Agricultural Land Commission for consideration.

**RECOMMENDATION:**
(ALL VOTE)
**Rural Affairs Committee - Item 7.6**
**Inclusion in the Agricultural Land Reserve - Comer**
**Area B**

5. That the Board SUPPORT application A2605B for the purposes of an ALR Inclusion application proposed by The Town of Creston for the property located at 1993 Airport Road, Electoral Area B and legally described as BLOCK A, SECTION 13, TOWNSHIP 7, KOOTENAY DISTRICT (PID: 009-724-991);
AND FURTHER; that the Board directs Staff to ADVANCE the subject application to the Agricultural Land Commission for consideration.

**RECOMMENDATION:**
(ALL VOTE)
**Rural Affairs Committee - Item 7.7**
**Agricultural Land Commission Referral - Alloway**
**Area C**

6. That the Board SUPPORT application A2608C for the proposed non-farm use in the Agricultural Land Reserve proposed by Pam Alloway for the property located on 1348 West Creston Road, Electoral Area C and legally described as LOT 818, KOOTENAY DISTRICT (PID: 012-864-803);
and that the Board directs Staff to ADVANCE the subject application to the Agricultural Land Commission for consideration.

**RECOMMENDATION:**
(ALL VOTE)
**Rural Affairs Committee - Item 7.8**
**Land Use Amendment Bylaw: Environmental Development Permit Area Enforcement**
**Area G**

7. That Regional District of Central Kootenay Electoral Area 'G' Land Use Amendment Bylaw No. 3025, 2026 being a bylaw to amend the Regional District of Central Kootenay Electoral Area 'G' Land Use Bylaw No. 2452, 2018 is considered consistent with the RDCK "2026-2030 Financial Plan" and RDCK "Resource Recovery Plan", pursuant to Section 477(3)(a) of the Local Government Act.

**RECOMMENDATION:**
(ALL VOTE)
**Rural Affairs Committee - Item 9.1**
**Community Works Fund Application - RDCK - Goat Canyon Park Development**
**Area B**

8. That the Community Works Fund application submitted by the RDCK for the RDCK- Goat Canyon Park Development in the total amount of $1,000,000 be approved and that funds be disbursed from Community Works Funds and allocated to Electoral Area B as an internal transfer to S201 Regional Parks Creston and Areas B and C.

**RECOMMENDATION:**
(ALL VOTE)
**Rural Affairs Committee - Item 9.1**
**Community Works Fund Application - RDCK - Goat Canyon Park Development**
**Area B**

9. That the Board approve an amendment to the 2026 Financial Plan for Service S201 Regional Parks Creston and Areas B and C to INCREASE Transfer from Community Works by $1,000,000 and INCREASE Capital Expenditures by $1,000,000.00.

**RECOMMENDATION:**
(ALL VOTE)
**Rural Affairs Committee - Item 9.2**
**Community Works Fund Application - RDCK - Yahk Firehall Lighting Replacement**
**Area B**

10. That the Community Works Fund application submitted by the RDCK for the

RDCK-Yahk Firehall Lighting Replacement in the total amount of $15,000 be approved and that funds be disbursed from Community Works Funds and allocated to Electoral Area B as an internal transfer to Service S148 Fire Protection-Area B (Yahk, Kingsgate).

**RECOMMENDATION:**
(ALL VOTE)
**Rural Affairs Committee - Item 9.2**
**Community Works Fund Application - RDCK - Yahk Firehall Lighting Replacement**
**Area B**

11. That the Board approve an amendment to the 2026 Financial Plan for Service S148 Fire Protection Area B (Yahk, Kingsgate) to INCREASE Transfer from Community Works by $15,000 and INCREASE Capital Expenditures by $15,000.

**RECOMMENDATION:**
(ALL VOTE)
**Rural Affairs Committee - Item 9.3**
**Community Works Fund Application - RDCK - Resource Recovery Upgrades**
**Areas D,E & F**

12. That the Community Works Fund application submitted by the RDCK for the RDCK-Resource Recovery Upgrades in the total amount of $300,000 be approved and that funds be disbursed from Community Works Funds and allocated to Electoral Area D, E & F as an internal transfer to Service S187 Refuse Disposal (Central Subregion).

**RECOMMENDATION:**
(ALL VOTE)
**Rural Affairs Committee - Item 9.4**
**Community Works Fund Application - RDCK - Firehall Structural Upgrade Additional Funds**
**Area G**

13. That the Community Works Fund application submitted by the RDCK for the RDCK- Firehall Structural Upgrades Additional Funds in the total amount of $200,000 be approved and that funds be disbursed from Community Works Funds and allocated to Electoral Area G as an internal transfer to Service S136 Fire Protection - Area G (Ymir).

**RECOMMENDATION:**
(ALL VOTE)
**Rural Affairs Committee - Item 9.4**
**Community Works Fund Application - RDCK - Firehall Structural Upgrade Additional Funds**
**Area G**

14. That the Board approve an amendment to the 2026 Financial Plan for Service S136 Fire Protection Area G – (Ymir) to INCREASE Transfer from Community Works by $200,000 and INCREASE Capital Expenditures by $200,000.

**RECOMMENDATION:**
(ALL VOTE)
**Rural Affairs Committee - Item 9.5**
**Community Works Fund Application - RDCK - Slocan Valley Firehall Infrastructure Upgrades Additional Funds**
**Area H**

15. That the Community Works Fund application submitted by the RDCK for the RDCK- Slocan Valley Firehall Infrastructure Upgrades Additional Funds in the total amount of $350,000 be approved and that funds be disbursed from Community Works Funds and allocated to Electoral Area H as an internal transfer to Service S142 Fire Protection Area – Area H (Slocan Valley).

**RECOMMENDATION:**
(ALL VOTE)
**Rural Affairs Committee - Item 9.5**
**Community Works Fund Application - RDCK - Slocan Valley Firehall Infrastructure Upgrades Additional Funds**
**Area H**

16. That the Board approve an amendment to the 2026 Financial Plan for Service S142 Fire Protection Area – Area H (Slocan Valley) to INCREASE Transfer from Community Works by $350,000 and INCREASE Capital Expenditures by $350,000.

**RECOMMENDATION:**
(ALL VOTE)
**Rural Affairs Committee - Item 9.6**
**Community Works Fund Application - RDCK - Tarrys Firehall Bay Expansion**
**Area I**

17. That the Community Works Fund application submitted by the RDCK for the RDCK-Tarrys Firehall Bay Expansion in the total amount of $50,000 be approved and that funds be disbursed from Community Works Funds and allocated to Electoral Area I as an internal transfer to Service S137 Fire Protection Area I (Tarrys, Pass Creek).

**RECOMMENDATION:**
(ALL VOTE)
**Rural Affairs Committee - Item 9.6**
**Community Works Fund Application - RDCK - Tarrys Firehall Bay Expansion**
**Area I**

18. That the Board approve an amendment to the 2026 Financial Plan for Service S137 Fire Protection Area I (Tarrys, Pass Creek) to INCREASE Transfer from Community Works by $50,000 and INCREASE Capital Expenditures by $50,000.

**RECOMMENDATION:**
(ALL VOTE)
**Rural Affairs Committee - Item 9.7**
**Community Works Fund Application - RDCK - Robson Firehall Fencing & Doors Additional Funding**

**Area J**

19. That the Community Works Fund application submitted by the RDCK for the RDCK- Robson Firehall Fencing & Doors Additional Funding in the total amount of $17,000 be approved and that funds be disbursed from Community Works Funds and allocated to Electoral Area J as an internal transfer to S138 Fire Protection Area J (Robson, Raspberry).

**RECOMMENDATION:**
(ALL VOTE)
**Rural Affairs Committee - Item 9.7**
**Community Works Fund Application - RDCK - Robson Firehall Fencing & Doors Additional Funding**
**Area J**

20. That the Board approve an amendment to the 2026 Financial Plan for Service S138 Fire Protection Area J (Robson, Raspberry) to INCREASE Transfer from Community Works by $17,000 and INCREASE Capital Expenditures by $17,000.

**RECOMMENDATION:**
(ALL VOTE)
**Rural Affairs Committee - Item 9.8**
**Community Works Fund Application - RDCK - Burton Waterline Replacement**
**Area K**

21. That the Community Works Fund application submitted by the RDCK for the RDCK-Burton Waterline Replacement in the total amount of $200,000 be approved and that funds be disbursed from Community Works Funds and allocated to Electoral Area K as an internal transfer to Service S252 Water Utility – Area K (Burton).

**RECOMMENDATION:**
(ALL VOTE)
**Rural Affairs Committee - Item 9.9**
**Community Works Fund Application - RDCK - Fauquier Waterline Replacement**
**Area K**

22. That the Community Works Fund application submitted by the RDCK for the RDCK-Fauquier Waterline Replacement in the total amount of $200,000 be approved and that funds be disbursed from Community Works Funds and allocated to Electoral Area K as an internal transfer to Service S254 Water Utility – Area K (Fauquier).

## 8. DIRECTORS' MOTIONS

### 8.1 Director Lockwood: Financial Service Grants - Economic Development-Salmo and Area G Service S113 and Museum-Salmo and Area G Service S192

514

**Board Meeting - June 18, 2026**
**RES 295/26**

*That the Board authorize the release of funding for the following Financial Grant Services, excluding S113 - Economic Development - Salmo & District Chamber of Commerce and S192 - Museum - Salmo & Area Museum Society, as of August 1, 2026 subject to the receipt and staff review of society and non-profit organization financial statements, minutes of the most recent annual general meeting, and a list of active officers:*

**RECOMMENDATION:**
(ALL VOTE)

That the Board authorize the release of funding for the following Financial Grant Services, as of August 20, 2026 subject to the receipt and staff review of society and non-profit organization financial statements, minutes of the most recent annual general meeting, and a list of active officers:

S113 - Economic Development - Salmo & District Chamber of Commerce $12,240;
S192 - Museum - Salmo & Area Museum Society $21,457; and
S192 - Museum - Ymir Arts & Museum Society $7,800.

## 9. CONSENT AGENDA

### 9.1 For Information: Committees & Commissions

Committee/Commission Reports for information have been received as follows:

**9.1.1 Area D Advisory Planning and Heritage Commission: minutes June 16, 2026** — 515 - 518

Staff received direction regarding the Development Permit Applications and the Bylaw Amendment Referral Form.

**9.1.2 Creston Valley Agricultural Advisory Commission: minutes July 2, 2026** — 519 - 521

Staff received direction regarding the Agricultural Land Reserve Referral.

**9.1.3 Nelson, Salmo Areas E, F and G Regional Parks Commission: minutes July 22, 2026** — 522 - 526

Staff received direction regarding TAWROC - CIC Bluffs, Nelson Nordic Ski Club, Blewett Community Society, and letter of support for the Nelson Cycling Club.

**9.1.4 Creston Valley Services Committee: minutes July 23, 2026** — 527 - 530

**9.1.5 Area E Advisory Planning and Heritage Commission: minutes July 30, 2026** — 531 - 533

Staff received direction regarding the Development Permit

Applications.

**9.1.6** **Riondel Commission: minutes August 4, 2026** 534 - 538

***9.1.7*** ***Meeting with Provincial Ministers on Water Management, Diking Infrastructure, and Regulatory Modernization: meeting notes August 6, 2026*** *539 - 541*

**9.2 For Information: Communication**

**9.2.1** **The letter dated June 25, 2026 from Loyal Wooldridge, Regional District of Central Okanagan, regarding funding continuation of the BC Local Government Climate Action Program.** 542

**9.2.2** **The letter dated June 25, 2026 from Loyal Wooldridge, Regional District of Central Okanagan, regarding the provincial sales tax expansion.** 543

**9.2.3** **The letter dated July 8, 2026 from Michael Goetz, City of Merritt, regarding animal control bylaw amendment for pigeon release restrictions.** 544 - 545

**9.2.4** **The letter dated July 28, 2026 from Jessica Lunn, Village of Slocan, regarding funding continuation of the BC Local Government Climate Action Program.** 546 - 547

**9.2.5** **The letter dated August 4, 2026 from Aimee Watson, RDCK, letter of support for the Mt. Willet Wilderness Forever campaign to include Argenta-Johnsons Landing face in the Purcell Wilderness Conservancy Provincial Park.** 548 - 549

**Board Meeting - June 18, 2026**
**RES 272/26**

*WHEREAS, the long-term benefits to residents of the Argenta-Johnsons Landing Face, for the regional tourist economy, for the protection of its many environmental attributes, and most critical, the risk mitigation to further community impacts from land management that is not inclusive of ecological integrity;*

*BE IT RESOLVED THAT the Board send a letter of support to the Ministry of Environment and Parks in support of the Mt. Willet Wilderness Forever campaign to include the crown land on the Argenta -Johnsons Landing Face in the Purcell Wilderness Conservancy Provincial Park.*

**9.2.6** **The letter dated July 28, 2026 from Alan Harrison, City of Salmon Arm, regarding funding continuation of the BC Local Government Climate Action Program.** 550

*9.2.7* ***The letter dated August 19, 2026 from Aimee Watson, RDCK, letter of support to the West Creston Community Hall Society for their fundraising efforts towards the completion of the West Creston Community Firehall project.*** *551*

**Board Meeting - July 16, 2026**
**RES 373/26**

*That the Board send a letter of support to the West Creston Community Hall Society for their fundraising efforts towards the completion of the West Creston Community Firehall project.*

**9.3 For Information: Accounts Payable** 552 - 572

The Accounts Payable Summary for July, 2026 in the amount of $3,978,089 has been received for information.

**9.4 For Information: Directors' Reports**

Each Director will be given the opportunity to provide a brief summary of the work they have been doing within their communities.

**9.4.1 Director Jackman: IJC/CBRAC/RCC** 573 - 574

**9.4.2 Director Vandenberghe**

**9.4.2.1 Director's Report: FCM** 575 - 576

**9.4.2.2 Director's Report: KLFLP/KBFA** 577 - 582

**9.4.3 Director Hewat: CBT** 583 - 584

**9.4.4 Director Weatherhead: Letter of Support - Heritage BC Legacy Fund** 585

*9.4.5* ***Director Cunningham: Cross Borders Interview***

Director Cunningham took part in an interview with Cross Borders - https://podcasts.apple.com/ca/podcast/940-district-of-central-kootenay-director-hans-cunningham/id1766544533?i=1000774197111

**10. PUBLIC TIME**

The Chair will call for questions from the public and members of the media at 11:45 a.m.

**11. CLOSED**

**11.1 Meeting Closed to the Public**

The Open meeting will be adjourned after In Camera without reconvening back into the open session unless there is business that

needs to be addressed.

**RECOMMENDATION:**
(ALL VOTE)

In the opinion of the Board - and in accordance with Section 90 of the *Community Charter* - the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the bases identified in the following subsections:

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
(g) litigation or potential litigation affecting the municipality;
(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
(n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

### 11.2 Recess of Open Meeting

**RECOMMENDATION:**
(ALL VOTE)

The Open meeting be recessed at _____ a.m./ p.m. in order to conduct the Closed Board meeting and reconvened at _____ a.m./p.m.

## 12. MATTERS ARISING FROM CLOSED MEETING

## 13. ADJOURNMENT

**RECOMMENDATION:**
(ALL VOTE)

That the meeting adjourn at ___ p.m.

# Regional District of Central Kootenay

## REGULAR BOARD MEETING

## Open Meeting Minutes

The **seventh** meeting of the Board of the Regional District of Central Kootenay in 2026 was held on Thursday, July 16, 2026 at 9:00 a.m. through a hybrid meeting model.

Quorum was maintained throughout the meeting.

**ELECTED OFFICIALS**

| | | | |
|---|---|---|---|
| **PRESENT** | Chair A. Watson | Electoral Area D | In-Person |
| | Director G. Jackman | Electoral Area A | In-Person |
| | Director R. Tierney | Electoral Area B | In-Person |
| | Director K. Vandenberghe | Electoral Area C | In-Person |
| | Director C. Graham | Electoral Area E | In-Person |
| | Director T. Newell | Electoral Area F | In-Person |
| | Director H. Cunningham | Electoral Area G | In-Person |
| | Director W. Popoff | Electoral Area H | In-Person |
| | Director A. Davidoff | Electoral Area I | |
| | Director H. Hanegraaf | Electoral Area J | |
| | Director T. Weatherhead | Electoral Area K | In-Person |
| | Director M. McFaddin | City of Castlegar | In-Person |
| | Director D. Dumas | Town of Creston | In-Person |
| | Director T. Zeleznik | Village of Nakusp | In-Person |
| | Director J. Woodward | City of Nelson | In-Person |
| | Director L. Casley | Village of New Denver | |
| | Director D. Lockwood | Village of Salmo | In-Person |
| | Director T. Gordon | Village of Silverton | In-Person |
| | Director J. Lunn | Village of Slocan | In-Person |

| | | |
|---|---|---|
| **ELECTED OFFICIAL ABSENT** | Director S. Hewat | Village of Kaslo |
| | Director A. McLaren-Caux | Village of Nakusp |
| | Director K. Page | City of Nelson |

| | | |
|---|---|---|
| **STAFF PRESENT** | S. Horn | Chief Administrative Officer |
| | A. Lund | Deputy Corporate Officer |
| | D. Seguin | General Manager of Fire and Emergency Management Services |
| | T. Davison | General Manager of Community Services |
| | U. Wolf | General Manager of Environmental Services |
| | Y. Malloff | General Manager of Finance, Information Technology and Economic Development |
| | C. Stanley | Regional Manager Operations & Asset Management |
| | K. Calder | Regional Manager of Recreation and Client Services |
| | N. Hannon | Disaster Mitigation and Adaptation Senior Advisor |
| | A. Leffelaar | Climate Action Assistant |
| | C. Scott | Planner |
| | D. Elliott | Communications Coordinator |
| | D. Zayac | Regional Deputy Fire Chief |
| | J. Lay | RDCK FireSmart Coordinator |

| | |
|---|---|
| P. Marshall Smith | Sustainability Planner |
| S. Johnson | Planner |
| T. Dool | Research Analyst |
| Z. Giacomazzo | Planner |

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**1. ZOOM REMOTE MEETING INFO**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

**Meeting Time:**
9:00 PDT

**Join by Video:**
https://rdck-bc-ca.zoom.us/j/95573345491?pwd=k4eCLxEF2ggHCiAbpTcQis1tMHnt5b.1

**Join by Phone:**
855 703 8985 Canada Toll-free

*6 to unmute or mute
*9 to raise or lower your hand

**Meeting ID:** 955 7334 5491
**Meeting Password:** 142530

**In-Person Location:**
Nelson Office - Boardroom
202 Lakeside Drive, Nelson BC

**2. CALL TO ORDER & WELCOME**

This meeting is being recorded in accordance with the RDCK's Recording Meetings policy and will be posted on the RDCK website.

**2.1 Traditional Lands Acknowledgement Statement**

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

**2.2 Adoption of the Agenda**

Moved and seconded,
And Resolved:

313/26 The agenda for the July 16, 2026 Regular Open Board meeting be adopted with the following amendments:

- inclusion of Item 3.1.4 Joint Resource Recovery Committee: minutes July 15, 2026;
- inclusion of Item 7.3 Director Graham: Rink Development at Morning Mountain;
- inclusion of Item 8.4.5 Director Lockwood: WKT/ETSI-BC/FCM; and
- with the addition of the addendum

before circulation.

**Carried**

**2.3 Adoption of the Minutes**

Moved and seconded,
And Resolved:

314/26 The minutes from the June 18, 2026 Regular Open Board meeting be adopted as circulated.

**Carried**

**2.4 Introductions**

CAO Horn introduced the following staff:

- James Splinter, Bylaw Enforcement Supervisor, replacing Jordan Dupuis; and
- Lynsey Thompson, Emergency Program Coordinator, replacing Ian Briscoe.

**2.5 Delegation**

**2.5.1 Selkirk Innovates at Selkirk College**

Lauren Rethoret, Facility Researcher

Lauren Rethoret and Jonathan Doyle of Selkirk College presented the Risk Analysis Calculator, a new decision-support tool available through Columbia Basin Climate Source that helps local governments and other professionals assess climate-related risks using probability-based modelling. Unlike traditional climate tools that rely on long-term averages, the calculator estimates the likelihood that specific climate thresholds—such as extreme heat or heavy rainfall—will be exceeded over the life of a project. Lauren highlighted that the tool uses localized climate data for the Columbia Basin, making it more accurate for the region's mountainous terrain and better suited to infrastructure planning and risk management.

Jonathan demonstrated how the calculator can support local government decision-making by estimating when climate risks may warrant changes to infrastructure investments or operational planning, such as permanent cooling facilities or designing infrastructure to withstand future temperature extremes. He emphasized that the tool provides practical, defensible information for engineers, planners, and asset managers. Lauren concluded by asking the Board to share the resource with relevant local government staff and invited feedback on additional communities and climate indicators to include in future updates.

Lauren and Jonathon answered the Board's questions.

Chair Watson thanked Lauren and Jonathon for their presentation.

**3. COMMITTEES & COMMISSIONS**

**3.1 With Recommendations**

**3.1.1 All Recreation Committee: minutes June 24, 2026**

Staff received direction to investigate the use of Community Works Funds to support asset management assessments for community halls.

Moved and seconded,
And Resolved:

315/26 That the Board direct staff to prepare a draft policy regarding unstaffed indoor fitness recreation facilities.

**Carried**

**3.1.2 Castlegar and District Recreation Commission: minutes July 7, 2026**

Staff received direction to develop a project plan and feasibility assessment for future consideration for the following:

- disc golf course project; and
- cricket pitch project.

Moved and seconded,
And Resolved:

316/26 That the Board approve inviting Scott Builders Inc., Smith Bros. & Wilson (Construction) Ltd., and Kalesnikoff Mass Timber Inc. to participate in the Stage 2 Negotiated Request for Proposals (NRFP) for the Castlegar & District Arena and Walking Track Project, and authorize staff to issue the NRFP to those proponents, subject to final administrative confirmation, confirmation of the additional funding, and execution of the required Participation Agreements;

AND FURTHER, that the Board approve increasing the Stage 2 honorarium budget from $100,000 to up to $150,000, with the additional $50,000 to be funded by the City of Castlegar and Electoral Area J through funding mechanisms to be confirmed by those participants, with any honorarium payable only if the applicable proponent submits a compliant NRFP proposal and satisfies the honorarium requirements in the NRFP and Participation Agreement;

AND FURTHER, that if the additional funding and required Participation Agreement confirmations cannot be completed in time to issue the NRFP without delaying the current project schedule, staff be authorized to proceed with the two highest-ranked Respondents, Scott Builders Inc. and Smith Bros. & Wilson (Construction) Ltd.

**Carried**

Moved and seconded,
And Resolved:

317/26 That the Commission recommend that the Board approve a fulsome public engagement program of up to $45,000 for the Castlegar & District Arena and Walking Track Project, funded through the reallocation of $12,000 from the existing advertising budget in Arena (Castlegar Complex) - Castlegar and Areas I and J Service S222 , $15,000 from General Administration Service S100 from anticipated 2026 surplus, and the remaining $18,000 from the City of Castlegar and Electoral Area J, conditional on those participants confirming their funding mechanisms, with the professional services agreement to be awarded to HCMA Architecture + Design under the Non-Competitive Purchase Method and delegated purchasing authority in RDCK Purchasing Policy No. 300-06-12;

AND FURTHER, that if the proposed service is established, the new service repay the $12,000 and $15,000 contributions carried by Services S222 and S100 in accordance with section 379(4) of the *Local Government Act*.

**Carried**

Moved and seconded,
And Resolved:

318/26 That the City of Castlegar and Electoral Area J provide funding to a maximum of $90,000 from their respective financial resources, conditional on those participants confirming their funding mechanisms, to undertake the geotechnical assessment required to advance the Castlegar & District Arena and Walking Track Project and support the next phase of project development.

**Carried**

**3.1.3 Riondel Commission: minutes July 7, 2026**

Staff received direction to review the New Recycling and Tip-It Bins hours and report back to the Riondel Commission.

Moved and seconded,
And Resolved:

319/26 That the Board approve an amendment to the 2026 Financial Plan for Recreation Facility Area A - Riondel Service S209, to Decrease Repairs and Maintenance Specified by $95,000, to Increase Transfer from Reserves by $75,000, and Increase Capital Expenditures by $170,000.

**Carried**

**DIRECTOR PRESENT** Director Newell joined the meeting at 9:38 a.m.

Moved and seconded,
And Resolved:

320/26 That the Board direct staff to review in six (6) months the reduction of service for the New Recycling and Tip-It Bins from two days per week to one day per week, including consideration of which day would best meet community needs, and report back to the Riondel Commission with recommendations. The current operating hours of 8:30 a.m. to 11:00 a.m. will be maintained.

**Carried**

**3.1.4 Joint Resource Recovery Committee: minutes July 15, 2026**

Moved and seconded,
And Resolved:

321/26 That the Board direct staff to initiate Landfill Gas Facilities Design Planning for the Ootischenia landfill in 2027 at the estimated cost of $50,000;

AND FURTHER that the costs be apportioned between Service S187 Refuse Disposal - Central Subregion and S188 Refuse Disposal - West Subregion.

**Carried**

Moved and seconded,
And Resolved:

322/26 That the Board approve an amendment to the 2026 Financial Plan for Service S186 Refuse Disposal (East Subregion) to INCREASE Account TRANSFERS FROM RESERVES by $156,000 and INCREASE Account CONTRACTED SERVICES by $156,000.

**Carried**

Moved and seconded,
And Resolved:

323/26 That the Board approve an amendment to the 2026 Financial Plan for Service S188 Refuse Disposal (West Subregion) to INCREASE Account TRANSFERS FROM

RESERVES by $312,000 and INCREASE Account CONTRACTED SERVICES by $312,000 for Eco-Depot service establishments in Nakusp and Ootischenia.

**Carried**

Moved and seconded,
And Resolved:

324/26 That the Board approve the RDCK enter into a License of Occupation with the City of Nelson for the Nelson Lakeside Recycling Depot for the period of January 1, 2026 to December 31, 2027 at a total cost of $124,290.75 (excluding GST), and that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from Service A117 Recycling Program – Central Subregion.

**Carried**

Moved and seconded,
And Resolved:

325/26 That the Board approve the RDCK enter into a Lease Agreement with the Village of New Denver for the New Denver Recycling Depot for the period of June 14, 2025 to June 13, 2027, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

**Carried**

Moved and seconded,
And Resolved:

326/26 That the Board approve the RDCK extend the Site License Agreement with Arrow Mountain Car Wash & Mini Storage Ltd. for the Creston Car Wash Recycling Depot for the period of August 1, 2026 to July 31, 2027 at the cost of $42,000 (excluding GST), and that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from Service No. A116 Recycling Program – East Subregion.

**Carried**

## 3.2 Membership/Appointments

### 3.2.1 Forest Landscape Planning Advisory Group

That the Board appoint one municipal and one rural elected officials at the next two Kootenay Lake Forest Landscape Plan Advisory Group sessions for scoping purposes only, with staff participation to continue the receipt of materials and administrative coordination, and that any technical or ongoing staff involvement return to the Board once the process reaches mapping, modelling, target setting, or draft objective review.

Directors Vandenberghe and Alternate Director Zeleznik were nominated.

Moved and seconded,
And Resolved:

327/26 That the Board appoint the following Directors as representatives to the Forest Landscape Planning Advisory Group for the term to end December 31, 2026 with stipends and usual expenses to be paid from General Administration Service S100:

Director Vandenberghe (Rural)
Alternate Director Zeleznik (Municipal)

**Carried**

## 4. BYLAWS

### 4.1 Bylaw 3063: City of Castlegar and Area J Arena and Indoor Walking Track Construction and Asset Renewal Service Establishment

Moved and seconded,
And Resolved:

328/26 That the City of Castlegar and Area J Arena and Indoor Walking Track Construction and Asset Renewal Service Establishment Bylaw No. 3063, 2026 be read a THIRD time by content.

**Carried**

### 4.2 Bylaw 3064: City of Castlegar and Area J Arena and Indoor Walking Track Construction Loan Authorization

The Board Report from Yev Malloff, General Manager for Finance, IT and Procurement, seeking Board approval for financial plan amendments for the Castlegar & District Arena & Walking Track project, has been received.

Moved and seconded,
And Resolved:

329/26 That the City of Castlegar and Area J Arena and Indoor Walking Track Construction Loan Authorization Bylaw No. 3064, 2026 be read a THIRD time by content.

**Carried**

Moved and seconded,
And Resolved:

330/26 That the Board approve an amendment to the 2026 Financial Plan for Arena – Castlegar and Areas I & J Service S222 to INCREASE External Contributions and Contracts – Specified by $116,130 and INCREASE Contracted Services by $13,230 and Increase Capital Expenditures by $102,900.

**Carried**

Moved and seconded,
And Resolved:

331/26 That the Board approve an amendment to the 2026 Financial Plan for General Administration Service S100 to INCREASE Current Year Surplus by $15,000 and INCREASE Contracted Services by $15,000.

**Carried**

Moved and seconded,
And Resolved:

332/26 That the Board approve the revised 10-year budget for the Castlegar & District Arena and Walking Track as presented in the Castlegar & District Arena & Walking Track Procurement Revisions report presented at the July 16, 2026 Board Meeting.

**Carried**

Moved and seconded,
And Resolved:

333/26 That the Board approve the change in the number of months to 12, from 24, for item a (number of months to exercise the naming rights), section 8 (Reversion Triggers) in the Naming Rights Guideline for the Castlegar & District Arena & Walking Track project.

**Carried**

**4.3 Bylaw 3079: Electoral Area B Comprehensive Land Use Amendment**

The Board Report from Zachari Giacomazzo, Planner, seeking Board approval for third reading and adoption of Bylaw 3079, has been received.

Moved and seconded,
And Resolved:

334/26 That Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No. 3079, 2026 being a bylaw to amend Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013 is hereby given THIRD READING; AND FURTHER, That the consideration of adoption BE WITHHELD for Bylaw No. 3079 until the following item has been satisfied:

- Amendment Bylaw No. 3079 has been approved by the Ministry of Transportation and Transit, pursuant to Section 52 (3)(a) of the Transportation Act.

**Carried**

**4.4 Bylaw 3088: Chair, Directors and Alternate Directors Remuneration Amendment**

The Board Report from Yev Malloff, General Manager of Finance, IT and Procurement, seeking Board approval for first and second reading of Bylaw 3088, has been received.

Moved and seconded,
And Resolved:

335/26 That the Chair, Directors and Alternate Directors Remuneration Amendment Bylaw No. 3088, 2026 amend Section 1 Definition 2 Board Workshop by deleting the words "orientation and strategic planning session".

**Carried**

Director Davidoff recorded opposed.

Moved and seconded,
And Resolved:

336/26 That the Chair, Directors and Alternate Directors Remuneration Amendment Bylaw No. 3088, 2026 amend Schedule A to adjust the Municipal Directors' monthly stipend from one half of rural directors' monthly stipend back to the base rate as of January 1, 2026.

**Carried**

**RECESS/ RECONVENED** The meeting recessed at 10:43 a.m. for a break and reconvened at 10:57 a.m.

Moved and seconded,
And Resolved:

337/26 That Chair, Directors and Alternate Directors Remuneration Amendment Bylaw No. 3088, 2026 be read a FIRST and SECOND time as amended.

**Carried**

**5. NEW BUSINESS**

**5.1 Development and Community Sustainability**

**5.1.1 For Information: 2025 State of Climate Action (SOCA)**

The Board Report from Alex Leffelaar, Climate Action Assistant, providing the Board with the 2025 State of Climate Action (SOCA) report, has been received for information.

**5.1.2 For Information: Floodplain Management Bylaw Review Project**

The Board Report from Stephanie Johnson and Corey Scott, Planners, providing the Board with the Engagement Summary Report and Flood Hazard Policy and Regulations Review Summary Report, has been received for information.
BGC will present to the Board regarding the Floodplain Management Bylaw Review Project.

Elisa Scordo and Kris Holm of BGC Engineering presented the findings and recommendations from the RDCK Floodplain Management Bylaw Review, undertaken in collaboration with RDCK and the Village of Salmo. They explained that the proposed updates are intended to modernize the bylaws by incorporating the latest flood and geohazard mapping, using clearer and more consistent hazard terminology, and updating regulatory language to reflect current professional practice and provincial guidance. The recommendations also integrate new mapping into the RDCK's public web map and clarify the role of qualified professionals in assessing site-specific development in hazard-prone areas. Elisa and Kris emphasized that the changes will support more informed, risk-based land use decisions while improving consistency, transparency, and implementation. The draft bylaw and supporting recommendations will now move to the implementation phase, including legal review, stakeholder engagement, and formal bylaw consideration by the Board.

Chair Watson thanked Elisa and Kris for their presentation.

Chair Watson acknowledged the passing of RDCK employee Wayne Popoff, who joined the organization in 2023 and served in several casual roles, including Class 3 driver, site attendant at Grohman, and most recently at Central Compost. The Chair extended sincere condolences to Wayne's family, and the Board observed a moment of silence in his memory.

**ORDER OF AGENDA CHANGED** The Order of Business changed to address public time with Item 9.0 Public Time considered at this time.

**9. PUBLIC TIME**

The Chair called for questions from the public and members of the media at 11:57 a.m.

A member of the public addressed the RDCK’s traditional land acknowledgement.

**RECESS/ RECONVENED** The meeting recessed at 12:01 p.m. for lunch and reconvened at 1:01 p.m.

**ORDER OF AGENDA RESUMED** Item 5.2 Environmental Services considered at this time.

**5.2 Environmental Services**

**5.2.1 2025/2026 Wildsight Final Report and Proposal for 2026-2028**

The Board Report from Todd Johnston, Environmental Services Coordinator, seeking Board approval to enter into a contract with Wildsight, has been received.

Moved and seconded,
And Resolved:

338/26 That the Board approve the RDCK enter into a two-year contract with Wildsight for the delivery of the "Beyond Recycling" Program for the 2026/2027 and 2027/2028 school years and that the contract include the option for a one year extension with a cost not to exceed $30,500 plus applicable taxes per year and that the contract be funded by Environmental Services Service A100;

AND FURTHER, that the Chair and Corporate Officer by authorized to sign the necessary documents.

**Carried**

**5.3 Administration & Finance**

**5.3.1 For Information: Community Works - Asset Management Assessments for Community Halls**

The Board Report from Yev Malloff, General Manager of Finance, IT and Procurement, providing the Board with an update regarding additional funding streams for asset management, has been received.

**5.3.2 For Information: 2026 RDCK Quarterly Report (Q2)**

The 2026 RDCK Quarterly Report (Q2) from Mike Morrison, Corporate Officer, has been received.

**5.4 Fire and Emergency Services**

**5.4.1 Fire Protection Agreement: Village of Nakusp**

The Board Report from Dan Seguin, Acting General Manager of Fire and Emergency Management Services, seeking Board approval for a six-month extension to the existing fire services agreement with Village of Nakusp, has been received.

Moved and seconded,
And Resolved:

339/26 That the Board authorize a six-month extension to the existing fire services agreement from June 30, 2026 to December 31, 2026 with the Village of Nakusp to allow completion of negotiations for a new five-year agreement, and the Board Chair and Corporate Officer be authorized to sign the necessary documents; AND FURTHER, that the costs be paid from Fire Protection Defined Area K (Nakusp Contract) Service S139.

**Carried**

**5.4.2 Fire Protection Agreement: Village of Salmo**

The Board Report from Dan Seguin, Acting General Manager of Fire and Emergency Management Services, seeking Board approval for a six-month extension to the existing fire services agreement with Village of Salmo, has been received.

Moved and seconded,
And Resolved:

340/26 That the Board authorize a six-month extension to the existing fire services agreement from July 1, 2026 to December 31, 2026 with the Village of Salmo to allow completion of negotiations for a new five-year agreement, and the Board Chair and Corporate Officer be authorized to sign the necessary documents; AND FURTHER, that costs be paid from Service S135 Fire Protection Area G (Salmo Contract).

**Carried**

**5.4.3 Lease Agreement: Kaslo Fire Department and Kaslo Search and Rescue**

The Board Report from Dan Zayac, Regional Deputy Fire Chief, seeking Board approval to enter into a lease agreement with Kaslo Search And Rescue, has been received.

Moved and seconded,
And Resolved:

341/26 That the following recommendation **BE REFERRED** to the August 17, 2026 North Kootenay Lake Committee meeting:

*That the Board approve the RDCK enter into a lease agreement with Kaslo Search And Rescue for shared use of the Kaslo Fire Hall's common areas, and lease of an office space for the period of 1 year, with an annual option to renew up to 5 years, and that the Chair and Corporate Officer be authorized to sign the necessary documents.*

**Carried**

**5.4.4 Lease Agreement: Ambulance Bay - Lardeau Valley Community Centre and RDCK Fire Service**

The Board Report from Dan Zayac, Regional Deputy Fire Chief, seeking Board approval enter into a lease agreement with Lardeau Valley Community Centre, has been received.

Moved and seconded,
And Resolved:

342/26 That the Board approve the RDCK enter into a lease agreement with Lardeau Valley Community Club for use of their building's rear parking garage for the Lardeau Valley First Responder medical response vehicle for the period of 5 years, and that the Chair and Corporate Officer be authorized to sign the necessary documents; AND FURTHER, that the costs be paid from Service S299 Area D First Responder.

**Carried**

**5.4.5 Financial Plan Amendment: Fire Services**

The Board Report from Dan Zayac, Regional Deputy Fire Chief, seeking Board approval to the 2026 Financial Plan for Fire Protection-Areas E and F (Beasley, Blewett) Service S144, has been received.

Moved and seconded,
And Resolved:

343/26 That the Board approve an amendment to the 2026 Financial Plan for Fire Protection-Areas E and F (Beasley, Blewett) Service S144 to Decrease Account Reserves (Blewett) by $7,235.50 and INCREASE Account Equipment (Blewett) by $7,235.50.

**Carried**

**5.4.6 Wynndel/Lakeview Alternative Water Supply**

The Board Report from Stuart Horn, Chief Administrative Officer, seeking Board approval to amend the 2026-2030 Financial Plan for Fire Protection-Areas A and C (Wynndel, Lakeview) Service S129, has been received.

Moved and seconded,
And Resolved:

344/26 That the Board approve an amendment to the 2026 year of the 2026-2030 Financial Plan for Fire Protection-Areas A and C (Wynndel, Lakeview) Service S129 to INCREASE External Contributions by $48,826 and INCREASE Grant Expense by $48,826; AND FURTHER, that the Board approve the payment of $48,826 to the Wynndel Irrigation District for the purposes of supporting its capital project to provide alternative water supply services in the Wynndel/Lakeview fire protection area.

**Carried**

**5.4.7 Johnson Landing Landslide Geotechnical Re-assessment**

The Board Report from Nora Hannon, Acting Emergency Program Manager, requesting no further action regarding a geotechnical re-assessment of the Johnsons Landing high hazard area, has been received.

Moved and seconded,
And Resolved:

345/26 That the recommendation **BE REFERRED** to after the Area D Community Planning session:

*That the Board direct staff to take no further action regarding a geotechnical re-assessment of the Johnsons Landing high hazard area.*

**Carried**

**5.4.8 For Information: Kootenay Lake Landslide Study**

The Board Report from Nora Hannon, Acting Emergency Program Manager, providing information to the Board regarding a supporting partnership in a potential Landslide Study for Kootenay Lake, has been received.

**5.5 Grants**

**5.5.1 Discretionary**

Moved and seconded,
And Resolved:

346/26 Discretionary grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

**AREA A**

| | | |
|---|---|---|
| Creston Valley Cycling Association | Wynndel Mountain Bike Trail Network | $5,000 |

| | | |
|---|---|---|
| East Shore Trail and Bike Association | Spring Storm Clean Up | $4,200 |
| Wynndel Community Centre | Community Centre Redevelopment Concept | $10,000 |
| **AREA B** | | |
| Yahk Kingsgate Recreation Society | Yahk Dayz | $1,000 |
| **AREA E** | | |
| Queens Bay Residents Association | Queens Bay Community First Aid Kit | $796.75 |
| **AREA F** | | |
| Balfour Recreation Commission | Ping Pong Table | $1,000 |
| **AREA J** | | |
| Castlegar Pride Association | Pride Extravaganza | $500 |
| **AREA K** | | |
| Burton Community Learning Center | Find You Fun | $1,000 |

**Carried**

**5.5.2 Community Development**
Moved and seconded,
And Resolved:

347/26 Community Development grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

| | | |
|---|---|---|
| **AREA B** | | |
| Diverse Family Roots | Sensory GO Bags | $500 |
| **AREA C** | | |
| Wynndel Community Centre | Wynndel Community Centre Redevelopment Concept | $10,000 |
| **AREA D** | | |
| Argenta Safety and Preparedness Society | Reflective Road Marker Signs | $1,471 |
| Kaslo Community Services Society | Holiday Hampers 2026 | $4,000 |
| Kaslo to Sandon Rails to Trails Society | Zwicky Road public access | $3,000 |
| Lardeau Fire Prevention Association | Econoline 3/4” Hose Completion | $5,000 |
| **AREA E** | | |
| Harrop District Community Centre | Harrop Hall Energy Upgrades | $6,000 |
| Procter Community Society | Procter Schoolhouse Parking entrance | $5,000 |
| Regional District of Central Kootenay | Annual Support to S111 Service | $20,000 |

| | | |
|---|---|---|
| **AREA F** | | |
| Diverse Family Roots | Sensory GO Bags | $1,000 |
| **AREA H** | | |
| Diverse Family Roots | Sensory GO Bags | $1,000 |
| Nelson and District Hospice Society | West Kootenay Boundary Caregiver Support | $1,000 |
| Regional District of Central Kootenays | New Denver - Silverton Corridor Plan | $10,000 |
| **AREA I** | | |
| Diverse Family Roots | Sensory GO Bags | $1,000 |
| Mount Sentinel Secondary School | Greg Patterson Bursary for Graduate | $500 |
| **AREA J** | | |
| RDCK Robson Fire Department | Garage Door Opener Replacement | $5,500 |
| RDCK Robson Fire Department | Electrical Upgrades | $6,000 |
| Renata Development Society | Falls trail rehabilitation | $4,202.84 |
| Renata Development Society | Fire truck and AED maintenance | $1,496.04 |
| **AREA K** | | |
| Fauquier Community Club | Legal Fees | $1,491.42 |
| Kootenay Social Support Society | WK Nav-CARE volunteer mileage | $1,000 |
| Slocan Solutions Society | Friends of the Valley Voice - Picnic in the Park | $800 |
| Wildsight | Columbia River Field School | $700 |
| **KASLO** | | |
| Kaslo Community Services Society | Holiday Hampers 2026 | $4,000 |
| **NEW DENVER** | | |
| Village of New Denver | Boat Launch Pilings Replacement | $50,000 |
| Village of New Denver | Centennial Park Swim Platform Replacement | $30,000 |

**Carried**

**5.5.3 Nakusp and Area K Recreation Commission No. 4: Grant Funding**
Moved and seconded,
And Resolved:

348/26 That the Board approve the payment of the following grants from the Recreation Commission No. 4 - Nakusp and Area K Service S228 2026 budget:

| | |
|---|---|
| Nakusp and Area Bike Society | $2,000 |

**Carried**

**5.6 Chair/CAO Reports**

The CAO provided a verbal report to the Board and the Chair had no items.

CAO Horn shared updates on the upcoming pre-election workshop for prospective local government candidates and reminded residents that election information and election worker opportunities are available through the RDCK website. He also noted varied feedback on the prioritization process and will bring forward options for improvement in September.

**6. RURAL AFFAIRS COMMITTEE**

Moved and seconded,
And Resolved:

349/26 That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the Community Charter by the Regional District Board relating to land at Railway Ave, Electoral Area B, and legally described as LOT 1, BLOCK 3, PLAN NEP1407, DISTRICT LOT 4683, KOOTENAY LAND DISTRICT & LOT 2, BLOCK 3, PLAN NEP1407, DISTRICT LOT 4683 KOOTENAY LAND DISTRICT PID 012-042-927 & 012-042-935; AND FURTHER, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

**Carried**

Moved and seconded,
And Resolved:

350/26 That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the Community Charter by the Regional District Board relating to land at 1715 West Creston Road, Electoral Area C, and legally described as LOT C, PLAN NEP13800, DISTRICT LOT 9558, KOOTENAY LAND DISTRICT MANUFACTURED HOME REG. # 6691 PID 005-695-961; AND FURTHER, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

**Carried**

Moved and seconded,
And Resolved:

351/26 That the Board APPROVE the issuance of Development Variance Permit V2608B to Jenna Traxel and Jeshua Gibson for the property located at 7745 Highway 3, Electoral Area B and legally described as DISTRICT LOT 12974, KOOTENAY DISTRICT, EXCEPT THE MOST SOUTHERLY 40 CHAINS (PID: 013-872-664) to vary Section 20.10 of Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013 in order to permit an accessory building with a footprint of 297 square metres whereas the bylaw requires a maximum footprint of any accessory building or structure shall not exceed 250 square metres.

**Carried**

Moved and seconded,
And Resolved:

352/26 That the Board APPROVE the issuance of Development Variance Permit V2610F to Matthew Stanley for the property located at 3305 Hamilton Road, Electoral Area F and legally described

as LOT A, DISTRICT LOT 4397, KOOTENAY DISTRICT PLAN EPP143219 (PID: 032-440-791) to vary Section 604.4 of RDCK Zoning Bylaw No. 1675, 2004 in order to vary the allowable projection into a setback from 0.6 m to 1.0 m to accommodate the eaves of a residence.

**Carried**

Moved and seconded,
And Resolved:

353/26 That the Board APPROVE the issuance of the Development Variance Permit to Allie Batchelor and Jarred Batchelor for the property located at 1993 Highway 3A, Electoral Area I and legally described as LOT 2, DISTRICT LOT 1239, KOOTENAY DISTRICT PLAN 857, EXCEPT PART OUTLINED RED ON EXPLANATORY PLAN 35476I (PID: 016-022-181) to vary Section 2701.3 and 2701.4 of RDCK Zoning Bylaw No. 1675, 2004 in order to authorize the maximum size of the Farm Residential Footprint to be 6,000 m2 and the maximum depth of the Farm Residential Footprint to be 150 metres from the Front Lot Line.

**Carried**

Moved and seconded,
And Resolved:

354/26 That the Board APPROVE the issuance of Development Variance Permit V2606I to Brandon Loukianoff for the property located at 2295 Highway 3A, RDCK Region and legally described as PARCEL A (SEE 7559I) BLOCK 8 DISTRICT LOT 302A KOOTENAY DISTRICT PLAN 781 EXCEPT THAT PART OUTLINED IN RED ON REFERENCE PLAN 69327I AND PLAN 6580 (PID: 011-939-893) to vary Section 623.4 of RDCK Zoning Bylaw No. 1675, 2004 in order to permit a 155 m2 ADU whereas the bylaw permits only a 90 m2 ADU and to vary Section 2701.3 of RDCK Zoning Bylaw No. 1675, 2004 in order to allow a 12,000 m2 farm residential footprint area whereas the bylaw only allows a 2500 m2 farm residential footprint area and to vary Section 2701.4 of RDCK Zoning Bylaw No. 1675, 2004 in order to allow a 646 m farm residential footprint depth whereas the bylaw only allows a 60 m farm residential footprint depth.

**Carried**

Moved and seconded,
And Resolved:

355/26 That the Board SUPPORT application A2602B for the purposes of a Non-Farm Use in the ALR proposed by Cory Huscroft and Rebecca Huscroft for the property located at 924 25 Avenue South, Electoral Area B and legally described as LOT 26, DISTRICT LOT 891, KOOTENAY DISTRICT PLAN 698, EXCEPT (1) PARCEL A (SEE DD 18512) AND (2) PART INCLUDED IN PLAN 3031 (PID: 015-493-211); AND FURTHER; that the Board directs Staff to ADVANCE the subject application to the Agricultural Land Commission for consideration.

**Carried**

Moved and seconded,
And Resolved:

356/26 That the Board SUPPORT application A2604B for the proposed Subdivision in the Agricultural Land Reserve proposed by Joel Comer for the properties located on 905 32nd Ave South, Electoral Area B and 1023 32nd Ave South, Electoral Area B and legally described as LOT 16, DISTRICT LOTS 812 AND 3864 KOOTENAY DISTRICT PLAN 1455, EXCEPT PARCEL A (SEE 166370I) (PID: 015-696-235) and LOT 3, DISTRICT LOTS 812 AND 3864 KOOTENAY DISTRICT PLAN 17744 (PID: 009-611-037); and that the Board directs Staff to ADVANCE the subject application to the Agricultural Land Commission for consideration.

**Carried**

Moved and seconded,
And Resolved:

357/26 That the Board APPROVE a Site Specific Exemption to reduce the required setback to Crystal Creek from 15 metres from the natural boundary to 7 metres from the natural boundary in accordance with the Engineering Report prepared by SNT Geotechnical Ltd. for property located at 2168 Annable Road, Electoral Area F and legally described as LOT 3, DISTRICT LOT 4780, KOOTENAY DISTRICT PLAN 5416 (PID 014-442-698) SUBJECT to preparation by Lindsey and Kurt Myram of a restrictive covenant under Section 219 of the Land Title Act and Section 56 of the Community Charter in favour of the Regional District of Central Kootenay.

**Carried**

Moved and seconded,
And Resolved:

358/26 That Regional District of Central Kootenay Electoral Area 'G' Land Use Amendment Bylaw No. 3025, 2026 being a bylaw to amend the Regional District of Central Kootenay Electoral Area 'G' Land Use Bylaw No. 2452, 2018 is hereby given FIRST and SECOND reading by content and referred to a PUBLIC HEARING.

**Carried**

Moved and seconded,
And Resolved:

359/26 That in accordance with Regional District of Central Kootenay Planning Procedures and Fees Bylaw No. 2457, 2015, Electoral Area G Director Hans Cunningham is hereby delegated the authority to chair the Public Hearing on behalf of the Regional District Board.

**Carried**

Moved and seconded,
And Resolved:

360/26 That Electoral Area 'A' Comprehensive Land Use Amendment Bylaw No. 3049, 2026 being a bylaw to amend the Electoral Area 'A' Comprehensive Land Use Bylaw No. 2315, 2013 is hereby given FIRST and SECOND and THIRD READING by content;

- And that the consideration of adoption BE WITHHELD for Regional District of Central Kootenay Zoning Amendment Bylaw No. 3049, 2026 until the following item has been obtained:

    - Approval from the Ministry of Transportation and Transit pursuant to Section 52(3)(a) of the Transportation Act (Controlled Access).

**Carried**

Moved and seconded,
And Resolved:

361/26 That Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No. 3050, 2026 being a bylaw to amend the Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013 is hereby given FIRST and SECOND and THIRD READING by content;

- And that the consideration of adoption BE WITHHELD for Regional District of Central Kootenay Zoning Amendment Bylaw No. 3050, 2026 until the following item has been obtained:

    - Approval from the Ministry of Transportation and Transit pursuant to Section 52(3)(a) of the Transportation Act (Controlled Access).

**Carried**

Moved and seconded,
And Resolved:

362/26 That Electoral Area 'C' Comprehensive Land Use Amendment Bylaw No. 3051, 2026 being a bylaw to amend the Electoral Area 'C' Comprehensive Land Use Bylaw No. 2317, 2013 is hereby given FIRST and SECOND and THIRD READING by content;

- And that the consideration of adoption BE WITHHELD for Regional District of Central Kootenay Zoning Amendment Bylaw No. 3051, 2026 until the following item has been obtained:

    - Approval from the Ministry of Transportation and Transit pursuant to Section 52(3)(a) of the Transportation Act (Controlled Access).

**Carried**

Moved and seconded,
And Resolved:

363/26 That Electoral Area 'D' Comprehensive Land Use Amendment Bylaw No. 3052, 2026 being a bylaw to amend the Electoral Area 'D' Comprehensive Land Use Bylaw No. 2435, 2016 is hereby given FIRST and SECOND and THIRD READING by content;

- And that the consideration of adoption BE WITHHELD for Regional District of Central Kootenay Zoning Amendment Bylaw No. 3052, 2026 until the following item has been obtained:

    - Approval from the Ministry of Transportation and Transit pursuant to Section 52(3)(a) of the Transportation Act (Controlled Access).

**Carried**

Moved and seconded,
And Resolved:

364/26 That Regional District of Central Kootenay Zoning Amendment Bylaw No. 3076, 2026 being a bylaw to amend the District of Central Kootenay Zoning Bylaw No. 1675, 2004 is hereby given FIRST and SECOND and THIRD READING by content;

- And that the consideration of adoption BE WITHHELD for Regional District of Central Kootenay Zoning Amendment Bylaw No. 3076, 2026 until the following item has been obtained:

    - Approval from the Ministry of Transportation and Transit pursuant to Section 52(3)(a) of the Transportation Act (Controlled Access).

**Carried**

Moved and seconded,
And Resolved:

365/26 That the Community Works Fund application submitted by the RDCK for the RDCK North Shore Fire Station Upgrades in the total amount of $45,787.20 be approved and that funds be disbursed from Community Works Funds and allocated to Electoral Area F as an internal transfer to Service S134 Northshore Fire Protection – Area F.

**Carried**

Moved and seconded,
And Resolved:

366/26 That the Community Works Fund application submitted by the RDCK for the RDCK-Pass Creek Firehall Upgrades in the total amount of $75,000 be approved and that funds be disbursed from Community Works Funds and allocated to Electoral Area I as an internal transfer to Service S137 Pass Creek Fire Protection – Area I.

**Carried**

Moved and seconded,
And Resolved:

367/26 That the Community Works Fund application submitted by the RDCK for the RDCK-Pass Creek Wildland Apparatus in the total amount of $250,000 be approved and that funds be disbursed from Community Works Funds and allocated to Electoral Area I as an internal transfer to Service S137 Pass Creek Fire Protection – Area I.

**Carried**

Moved and seconded,
And Resolved:

368/26 That the Community Works Fund application submitted by the RDCK for the RDCK Slocan River Foreshore Inventory Mapping and Guidance in the total amount of $100,000 be approved and that funds be disbursed from Community Works Funds and allocated to Electoral Area H.

**Carried**

Moved and seconded,
And Resolved:

369/26 That the Community Works Fund application submitted by the RDCK for the RDCK Slocan Valley Firehall Infrastructure Upgrades in the total amount of $190,000 be approved and that funds be disbursed from Community Works Funds and allocated to Electoral Area H as an internal transfer to Service S142 Slocan Valley Fire Protection Area H.

**Carried**

Moved and seconded,
And Resolved:

370/26 That the Community Works Fund application submitted by the RDCK for the RDCK South Slocan Water Distribution System Upgrades in the total amount of $60,000 be approved and that funds be disbursed from Community Works Funds and allocated to Electoral Area H as an internal transfer to Service S245 Water Utility – Area H (South Slocan).

**Carried**

Moved and seconded,
And Resolved:

371/26 That the Community Works Fund application submitted by the RDCK for the Castlegar & District Arena and Walking Track Project in the total amount of $60,000 be approved and that funds be disbursed from Community Works Funds and allocated to Electoral Area J as an internal transfer to Service S222 – Area J.

**Carried**

Moved and seconded,
And Resolved:

372/26 That the Board approve an amendment to the 2026 Financial Plan for Arena – Castlegar and Area I & J Service S222 to INCREASE Transfer from Community Works by $60,000 and INCREASE Capital Expenditures by $60,000.

**Carried**

## 7. DIRECTORS' MOTIONS

### 7.1 Director Vandenberghe: West Creston Community Hall Society

Moved and seconded,
And Resolved:

373/26 That the Board send a letter of support to the West Creston Community Hall Society for their fundraising efforts towards the completion of the West Creston Community Firehall project.

**Carried**

### 7.2 Director Cunningham: Financial Service Grant - Salmo Wellness Center S215

Moved and seconded,
And Resolved:

374/26 That the recommendation **BE REFERRED** to the January 2027 Board meeting:

*That Resolution 295/26, being the allocation of Financial Service Grant funds:*

- *S215 - SALMO WELLNESS CENTRE 10,000.00 Village of Salmo*

*BE WITHHELD pending receipt of a report similar to that required by S113 - Economic Development - Salmo & District Chamber of Commerce and S192 - Museum - Salmo & Area Museum Society and a strategic plan.*

**Carried**

### 7.3 Director Graham: Rink Development at Morning Mountain

Moved and seconded,
And Resolved:

375/26 That the letter dated June 18, 2026 from Lukaz Armstrong, Blewett Community Society, regarding the rink development at Morning Mountain **BE REFERRED** to the July 22, 2026 Nelson, Salmo, Areas E, F and G Commission meeting.

**Carried**

**8. CONSENT AGENDA**

**8.1 For Information: Committees & Commissions**

Committee/Commission Reports for information have been received as follows:

**8.1.1 Riondel Commission: minutes June 2, 2026**

**8.1.2 Creston Valley Agricultural Advisory Commission: minutes June 8, 2026**

Staff received direction regarding the Agricultural Land Reserve (Inclusion) Referral applications.

**8.1.3 Nelson, Salmo, Areas E, F and G Regional Parks Commission: minutes June 10, 2026**

**8.1.4 Sunshine Bay Regional Park: minutes June 11, 2026**

**8.1.5 West Kootenay Transit Committee (WKTC): minutes June 23, 2026**

At the WKTC meeting BC Transit was directed to do a fare review and present it to the WKTC. The WKTC agrees to the objectives, deliverables, and scope of work of the Transit Service review.

Update the Committee Members list to reflect Frank Marino – Village of Warfield instead of Steve Morisette.

**8.1.6 Creston Valley Services Committee: minutes July 2, 2026**

**8.1.7 Area A Economic Development Commission: minutes July 7, 2026**

**8.2 For Information: Communication**

**8.2.1 The letter dated June 16, 2026 from Ray Knight, Canadian Food Inspection Agency, regarding the expansion of Dutch elm disease (DED) regulated area.**

**8.2.2 The letter dated June 26, 2026 from Grace McGregor, Regional District of Kootenay Boundary, regarding communication with Ministry of Transportation and Transit.**

**8.2.3 The letter dated June 30, 2026 from Kevin Murdoch, District of Oak Bay, regarding Local Government Climate Action Program (LGCAP) funding.**

Moved and seconded,
And Resolved:

376/26 That the Board send a letter of support to the Ministry of Energy and Climate Solutions for the continuation of the Local Government Climate Action Program funding.

**Carried**

**8.3 For Information: Accounts Payable**

The Accounts Payable Summary for June, 2026 in the amount of $3,890,835 has been received for information.

**8.4 For Information: Directors' Reports**

Half of the Directors gave a brief summary of the work they have been doing within their communities.

**DIRECTOR ABSENT** Director Weatherhead left the meeting at 2:11 p.m.

**8.4.1 Director Jackman: RCC/IJC/CBRAC/AKBLG/FCM**

**8.4.2 Director Popoff: Letter of Support - Sandon Museum Roof Replacement**

**8.4.3 Director McLaren-Caux: Activities - June 8 - July 6, 2026**

**8.4.4 Director Hewat: CBT/FCM/Activities**

**8.4.5 Director Lockwood: WKT/ETSI-BC/FCM**

**10. CLOSED**

**10.1 Meeting Closed to the Public**

The Open meeting will be adjourned after In Camera without reconvening back into the open session unless there is business that needs to be addressed.

Moved and seconded,
And Resolved:

377/26 In the opinion of the Board - and in accordance with Section 90 of the *Community Charter* - the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the bases identified in the following subsections:

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
(n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

**Carried**

**10.2 Recess of Open Meeting**

Moved and seconded,
And Resolved:

378/26 The Open meeting be recessed at 2:18 p.m. in order to conduct the Closed Board meeting and reconvened at 2:23 p.m.

**Carried**

**11. MATTERS ARISING FROM CLOSED MEETING**

No items.

**12. ADJOURNMENT**

Moved and seconded,
And Resolved:

379/26 That the meeting adjourn at 2:23 p.m.

**Carried**

Aimee Watson, RDCK Board Chair

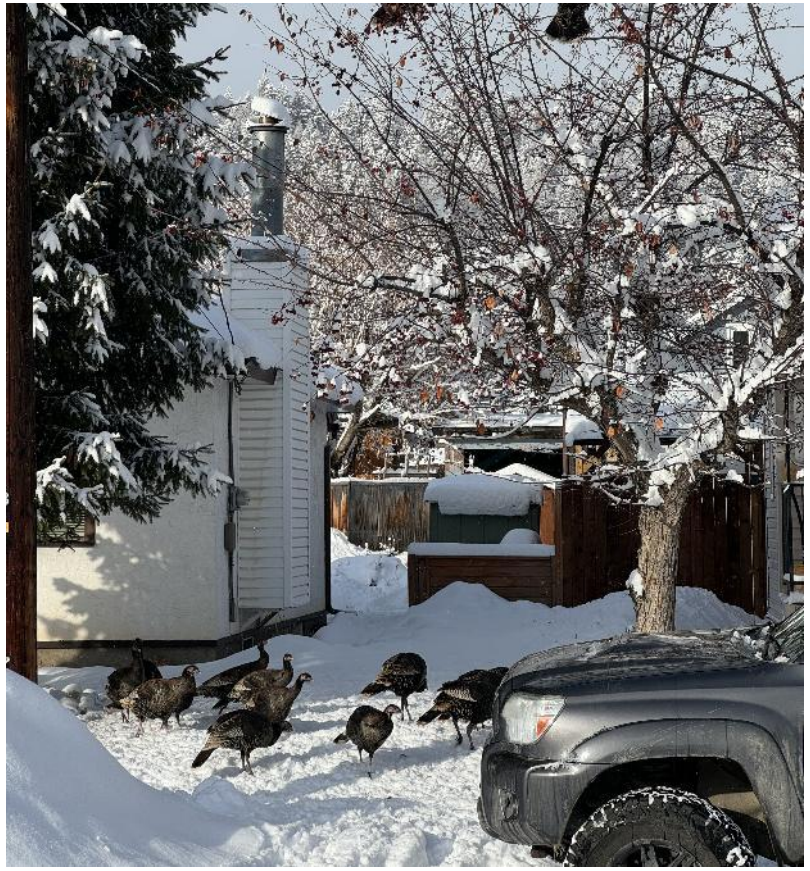
Angela Lund, Deputy Corporate Officer



Alberta Conservation Association

*Conserving Alberta's Wild Side*

# Turkey Surveys & Population Augmentation Project












# Translocations (BC to AB)
















NATIONAL WILD TURKEY FEDERATION










NATIONAL WILD TURKEY FEDERATION

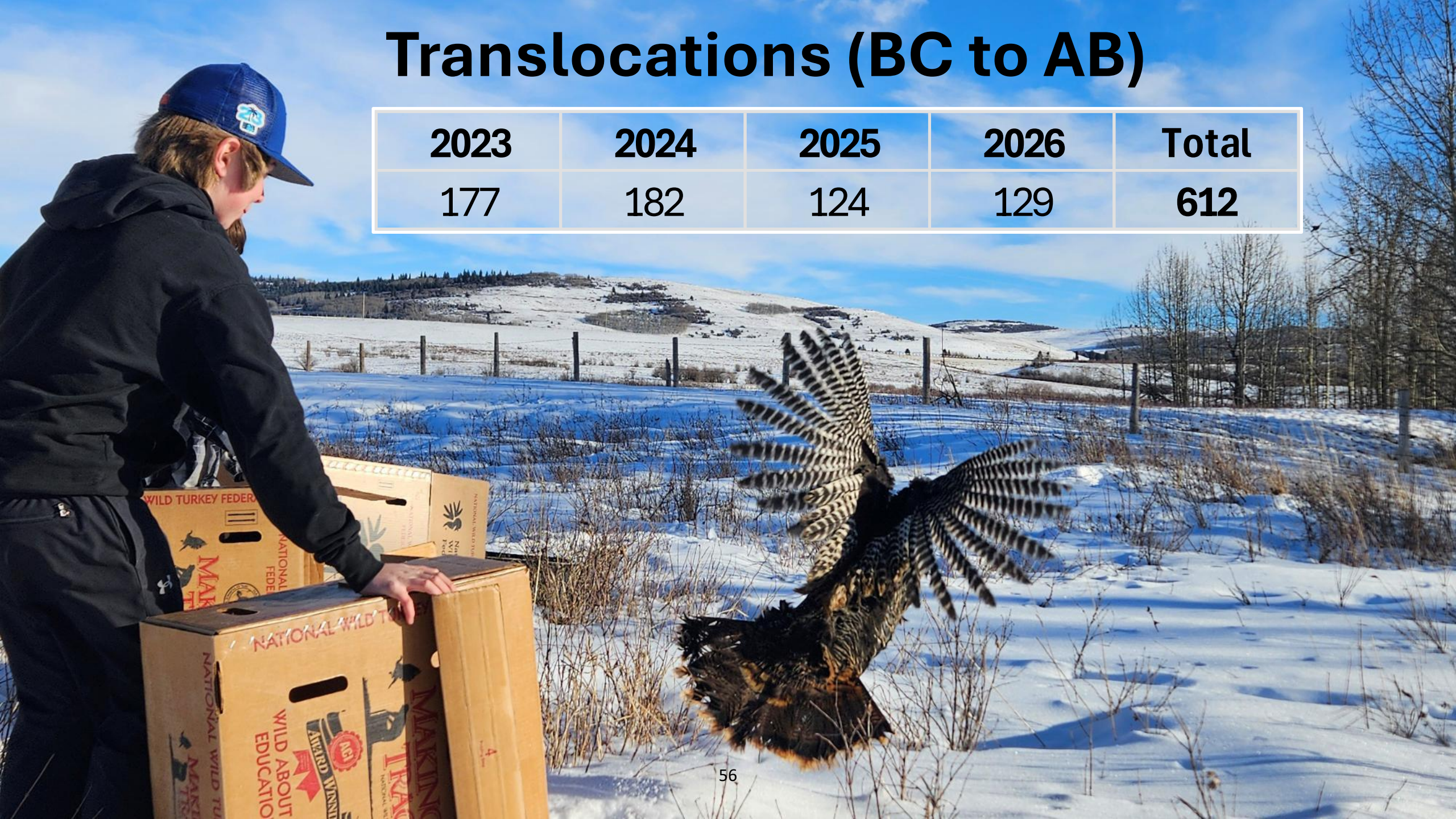






# Translocations (BC to AB)

| 2023 | 2024 | 2025 | 2026 | Total |
|---|---|---|---|---|
| 177 | 182 | 124 | 129 | **612** |





Satellite Tags

| | Number of Sat Tags Deployed on Adult Hens | | |
|---|---|---|---|
| Year | Resident (AB) | Translocated (BC) | TOTAL |
| 2024-25 | 28 | 35 | 63 |
| 2025-26 | 25 | 35 | 60 |
| | **53** | **70** | **123** |







From [redacted]
Date: January 13, 2025 at 4:29:51 PM PST
To: info@ab-conservation.com
Subject: Turkeys

Hello
My name is [redacted]. I'm retired, living in BC
I reported a wild turkey infestation problem to our local CO, and recently got a phone call from a woman explaining to me that you people had a group going to Castlegar to trap wild turkeys. I told her that in my trailer park **there are over 40 of them , 6Toms,.. that live here and roost here**. They are a health hazard,as they leave **their poop every where and kids play in** the same areas as their business.. also they **are very obnoxious.. fighting and mating noise at all hours.**
If you want an easy place to trap some you're welcome to come and put traps on my bank... they take off from there every night to roost in the park trees.
Please let me know if it's possible for you to come and get some.. you can have them all ..? There's more here every spring!
Thanks [redacted]

From: [redacted]
Sent: May 20, 2026 6:53 AM
To: Info Mailbox <info@ab-conservation.com>
Subject: Wild turkey relocation.

I would **like more information on how to take part in relocating Wild turkeys from my property 20 to 30 birds that stay on my property throughout the year**.

Our place is in Pass Creek, approximately 10 km north of Castlegar.  Pass Creek Road runs north to south from Robson to Crescent Valley on the West side of Sentinel Mountain. **The valley has several large flocks consisting of 20 or more in each flock**.
Thanks

# Project Partners

Alberta Animal Health
Backcountry Hunters & Anglers (Alberta)
British Columbia Animal Health Centre
Calgary Fish & Game Association
Chin Ridge Seeds
City of Castlegar
City of Kimberley
Community of Windermere
District of Invermere
Fort Macleod Wildlife Association
Hamlet of Edgewater
Government of Alberta
Government of British Columbia, Ministry of Water, Land and Resource Stewardship
Hillcrest Fish & Game Association
Kalesnikoff Lumber Co. Ltd.
Lethbridge Fish & Game Association
Minister's Special Licence Auction Grants Program
Minister's Special Licence Raffle Funds Grants Program
Okotoks & District Fish & Game Association
Regional District of Kootenay Boundary
Regional District of Central Kootenay
Sarcee Fish & Game Association
Trowelex Equipment Rentals & Sales
Village of Radium Hot springs
Wheatland Conservation & Wildlife Association

**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

# NELSON & DISTRICT RECREATION COMMISSION NO. 5
## OPEN MEETING MINUTES

**9:00a.m.**
**July 29, 2026**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

**COMMISSION/COMMITTEE MEMBERS**

| | |
|---|---|
| Commissioner K. Page | City of Nelson- Chair |
| Commissioner K. Tait | City of Nelson |
| Commissioner J. Morrison | City of Nelson |
| Commissioner C. Graham | Area E |
| Commissioner T. Newell | Electoral Area F |

**STAFF**

| | |
|---|---|
| Trisha Davison | General Manger of Community Services |
| Craig Stanley | Regional Manager of Operations and Asset Management |
| Tia Wayling | Regional Programming Manager |
| Anne Gillender | Nelson & District Community Complex Facility Manager |
| Alana Jenkins | Meeting Coordinator |

**5 out of 5 voting Commission members were present – quorum was met.**

**1. CALL TO ORDER**

Chair Page called the meeting to order at 9:01 a.m.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

**3. ADOPTION OF AGENDA**

**MOVED** and seconded,
AND Resolved:

The Agenda for the July 29, 2026 Nelson & District Recreation Commission No. 5 meeting, be adopted be adopted as amended, with Staff Reports 6.1 and 6.2 reordered to follow Staff Report 6.6.

**Carried**

**4. RECEIPT OF MINUTES**

The May 27, 2026 Nelson & District Recreation Commission No. 5 minutes, have been received.

**5. DELEGATE**

There are no Delegates scheduled for this Commission meeting.

**6. STAFF REPORTS**

**6.3 Recreation Campus Capital Funding Service: Process & Impact**

The Commission Report dated July 29, 2026 from Anne Gillender, Nelson & District Community Complex Facility Manager re: City of Nelson Mobi-Mat Agreement has been received.

Key discussion points included:

- An overview of the agreement
- Clarification that the City of Nelson owns the equipment and is responsible for maintenance and replacement costs.
- The potential for more sports equipment to be made available to the public from the Paddle Rental Centre.

**MOVED** and seconded,
AND Resolved that it be recommended to the Board:

That the RDCK Board approve renewing the Municipal Service Agreement with the City of Nelson for the Mobi-Wheelchair services, for an additional three (3) years starting on May 1, 2026 and ending on April 30, 2029;

AND FURTHER, that the Board Chair and Corporate Officer be authorized to execute the agreement.

**Carried**

**6.4 Nelson & District Community Complex Parking Limit Extension**

The Commission Report dated July 29, 2026 from Anne Gillender, Nelson & District Community Complex Facility Manager re: Nelson & District Community Complex Parking Limit Extension has been received.

Key discussion points included:

- The feedback received by staff that informed the recommendation.
- Balancing adequate parking time for arena users with preventing all-day parking by non-users.
- Considering staff discretion to extend the parking limit for four hours.

**MOVED** and seconded,
AND Resolved that it be recommended to the Board:

That the RDCK Board authorize staff to work with the City of Nelson to increase the maximum parking lot time limits at the Nelson and District Community Complex from two hours to three

hours.

**Carried**

**6.5 Nelson Leafs Facility Use Agreement**

The Commission Report dated July 29, 2026 from Craig Stanley, Regional Manager of Operations and Asset Management re: Nelson Leafs Facility Use Agreement has been received.

Key discussion points included:

- Background on discussions to date.
- Potential cost and operational implications of extending the ice season if the Nelson Leafs advance to the playoffs.
- The current ice fees and charges schedule.
- The request for pool & fitness centre active passes for Nelson Leafs players.
- Advertising opportunities.
- An update on the Nelson Leafs dressing room upgrade request.
- Clarification of liquor sales vs concession sales and their respective locations.
- Suggestions for alternate parking options.

**MOVED** and seconded,
AND Resolved that it be recommended to the Board:

That the Board authorize staff to negotiate and enter into a long-term Facility Use Agreement with the Nelson Leafs Hockey Society for use of the Nelson and District Community Complex for three (3) years, from August 1, 2026 to July 31, 2029, with the option to renew for two (2) additional one-year terms;

AND FURTHER, that the Board Chair and Corporate office be authorized to sign the agreement upon successful negotiations.

**Carried**

**6.6 Nelson & District Community Complex Concession Agreement**

The Commission Report dated July 29, 2026 from Craig Stanley, Regional Manager of Operations and Asset Management re: Nelson & District Community Complex Concession Agreement has been received.

Key discussion points included:

- An overview of the responses received, and the criteria used to develop the recommendation.
- Concession operating hours.
- The experience and local ties of the potential operators.
- The request for proposals (RFP) process.
- The RDCK procurement policy.
- Past challenges in operating the concession.
- Potential measures of concession success.

**MOVED** and seconded,
AND Resolved that it be recommended to the Board:

That the Board approve the RDCK enter into a one-year concession services agreement at the Nelson and District Community Complex with GSL Group commencing on September 1, 2026 and ending on August 31, 2027, with the option to extend for two one-year periods, and that the Board Chair and Corporate Officer be authorized to execute the agreement.

**Carried**

**MEMBER ABSENT:** Commissioner Newell left the meeting at 10:42 a.m.

**RECESS/ RECONVENE** The meeting recessed at 10:42 a.m. for a break and reconvened at 10:50 a.m.

**6.1 Nelson & District Quarterly Programming Report**

The Commission Report dated July 29, 2026 from Tia Wayling, Regional Programming Manager re: Nelson & District Quarterly Programming, has been received.

Key discussion points included:

- The success of theme recreation programming, significant attendance gains.
- User fee and facility rental trends.
- The possibility of opening the skate rental shop for ice rentals from the public for an additional fee.

**6.2 Quarterly Operations Report**

The Commission Report dated July 29, 2026 from Anne Gillender, Nelson & District Community Complex Facility Manager re: Quarterly Operations Report, has been received.

**MEMBER ABSENT:** Commissioner Tait left the meeting at 11:00 a.m.

**7. OLD BUSINESS**

**7.1 Recreation Campus Capital Funding Service: Process and Impact**

Deferred from May 27, 2026 Nelson & District Recreation Commission meeting:

The Commission Report dated May 27, 2026 from Trisha Davison, General Manager of Community Services, re: Recreation Campus Capital Funding Service: Process and Impact, has been received.

**MOVED** and seconded,
AND Resolved:

That the Commission direct staff to defer item 7.1 Recreation Campus Capital Funding Service: Process & Impact to a future Recreation Commission No. 5 meeting.

**Carried**

## 8. CORRESPONDENCE

### 8.1 School District No. 8 Kootenay Lake

The email dated July 28, 2026 from School District No. 8 Kootenay Lake regarding the introduction of an online Community Use Booking system has been received.

Key discussion points included:

- Previous efforts to improve public access to various school recreational facilities.
- Potential RDCK use of the online Community Use Booking System.
- Inviting School District No. 8 to be a delegate at a future Commission meeting.
- The value of reviewing data from the system in the future to determine if public access to school facilities has increased.

## 9. PUBLIC TIME

The Chair called for questions from the public and members of the media at 11:13 a.m.

## 10. NEXT MEETING

The next Nelson & District Recreation Commission No. 5 meeting is scheduled for August 26, 2026 at 9:00 a.m.

## 11. ADJOURNMENT

**MOVED** and seconded,
AND Resolved:

The Nelson & District Recreation Commission meeting be adjourned at 11:13 a.m.

**Carried**

Approved by

_____

Keith Page, Chair

## RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. ***That the Board approve renewing the Municipal Service Agreement with the City of Nelson for the Mobi-Wheelchair services, for an additional three (3) years starting on May 1, 2026 and ending on April 30, 2029,***
   ***AND FURTHER, that the Board Chair and Corporate Officer be authorized to execute the agreement.***
2. ***That the Board authorize staff to work with the City of Nelson to increase the maximum parking lot time limits at the Nelson and District Community Complex from two hours to three hours.***
3. ***That the Board authorize staff to negotiate and enter into a long-term Facility Use Agreement with the Nelson Leafs Hockey Society for use of the Nelson and District Community Complex for three (3) years, from August 1, 2026 to July 31, 2029, with the option to renew for two (2) additional one-year terms;***

***AND FURTHER, that the Board Chair and Corporate office be authorized to sign the agreement upon successful negotiations.***

4. ***That the Board approve the RDCK enter into a one-year concession services agreement at the Nelson and District Community Complex with GSL Group commencing on September 1, 2026 and ending on August 31, 2027, with the option to extend for two one-year periods, and that the Board Chair and Corporate Officer be authorized to execute the agreement.***

**THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.**

***Future Nelson & District Recreation Commission No. 5 Meetings***

1. ***That the Commission direct staff to defer item 7.1 Recreation Campus Capital Funding Service: Process & Impact to a future Recreation Commission No. 5 meeting.***
2. ***Request to invite School District No. 8 to a future Nelson & District Recreation Commission No.5 meeting.***

# MUNICIPAL SERVICE AGREEMENT

BETWEEN:

**THE CORPORATION OF THE CITY OF NELSON**
A municipal corporation having its office at 101-310 Ward Street
Nelson BC, V1L 5S4

(the “City")

OF THE FIRST PART

AND:

**THE REGIONAL DISTRICT OF CENTRAL KOOTENAY**
A regional district with its office at 202 Lakeside Drive
Nelson, BC, V1L 5R2

(the “RDCK")

OF THE SECOND PART

**WHEREAS:**

A. In an agreement (the “Original Agreement”) dated May 30, 2025, the City and the RDCK agreed their respective obligations regarding the Services provided by the RDCK in relation to the Wheelchair at Lakeside Park, Nelson, BC for a term of two (2) years that commenced May 1, 2025 and terminated on April 30, 2026; and

B. The RDCK gave notice of its intention to renew the Original Agreement for the one (1) three-year renewal term available to it under the Original Agreement, and the City has agreed to such renewal;

**THIS AGREEMENT WITNESSES** that, in consideration of the mutual covenants and agreements contained herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by each of the parties, the City and the RDCK agree as follows:

1. The Original Agreement is hereby renewed for a further term of three (3) years, commencing on May 1, 2026 and ending on April 30, 2029, unless earlier terminated in accordance with the terms of the Original Agreement.

2. Except as expressly amended by this Agreement, all terms, covenants, provisos and conditions of the Original Agreement remain unchanged and in full force and effect during the renewal term.

3. Following the expiry of the renewal term on April 30, 2029, there shall be no further right or option to renew or extend the Original Agreement unless otherwise agreed to in writing by the parties.

**IN WITNESS WHEREOF** the Parties have executed this Municipal Service Agreement Addendum as of the date set forth below.

**THE CORPORATION OF THE CITY OF NELSON**

By: _____

Name: Sarah Winton

Title: Director of Corporate Services

Date: _____

**THE REGIONAL DISTRICT OF CENTRAL KOOTENAY**

By: _____

Name: Craig Stanley

Title: Regional Manager of Operations and Asset Management

Date: _____

**THE REGIONAL DISTRICT OF CENTRAL KOOTENAY**

By: _____

Name: Anne Gillender

Title: Nelson & District Community Complex Facility Manager

Date: _____

# Concession Services

## Agreement

**Contract: 2026-158-NDCC-GSI_GROUP**
**Project: NDCC Concession Operation**
**GL Code:** 42045/ OPR555-104

THIS AGREEMENT executed and dated for reference the:

____ day of _____, 2026
(Day) (Month) (Year)

**BETWEEN**

**REGIONAL DISTRICT OF CENTRAL KOOTENAY**
(hereinafter called the **RDCK**)
at the following address:
Box 590, 202 Lakeside Drive
Nelson, BC V1L 5R4

Agreement Administrator: Anne Gillender
Telephone #: 250.354.4386 Ext. 5111
Email: agillender@rdck.bc.ca

**AND**

**GSL GROUP FOOD & BEVERAGE DIVISION**
(hereinafter called the **Contractor**)
at the following address:
Add address
City, Province, Postal Code

Agreement Administrator: **Guy Bower**
Telephone: 236-999-7632
Email: guy.bower@gslnetwork.ca

**1 FOR GOOD AND VALUABLE CONSIDERATION, THE RECEIPT OF WHICH IS CONFIRMED, THE RDCK AND THE CONTRACTOR AGREE AS FOLLOWS:**

(a) **SERVICES**: The Contractor shall provide the services detailed in **Schedule A** of this Agreement (the **Services**).

(b) **CHANGES TO SERVICES:** The RDCK and the Contractor acknowledge that it may be necessary to modify the Services, the Project schedule and/or the Budget in order to complete the Project. In the event that the RDCK or the Contractor wishes to make a change or changes to the Services, the Project schedule and/or the Budget it shall notify the other of the proposed change and reason(s) therefore. The party receiving the notification shall review and consider the proposal for change and shall as soon as is reasonably possible and no longer than within five (5) working days, advise in writing the party proposing the change whether it agrees to the change. Where the parties agree to the change, such agreement will form part of this Agreement and be formalized by means of an Agreement Amendment.

(c) **TERM:** Notwithstanding the date of execution of this Agreement the Contractor shall provide the Services described in Schedule A hereof commencing on **September 1, 2026** and ending on **August 31, 2027** (the **Term**). Agreement may be extended up to two (2) times for a one (1) year term upon mutual agreement.

(d) **LOCATION**: Services will be provided at the Nelson & District Community Complex, heirenafter refered to as the "Facility" or "NDCC", located at 305 Hall Street, Nelson, B.C., BC V1L 5X4

(e) **CONTRACT PRICE/RATE:** $500.00 per month (excluding GST) on the terms set out in Schedule D.

(f) The following Schedules are incorporated into, and form part of this Agreement:

Schedule A: Description of Services
Schedule B: RDCK Facility and Equipment Use
Schedule C: Supplementary Terms and Conditions
Schedule D: Contract Payment Terms
Appendix A: Healthy Food Guidelines

(g) The following terms and conditions are incorporated into, and form part of this Agreement:

## GENERAL CONTRACT CONDITIONS

**2** The Contractor shall:

(a) At all times, exercise the standard of care, skill and diligence normally exercised and observed by persons engaged in the performance of services similar to the Services;

(b) At all times, treat as confidential all information and material supplied to or obtained by the Contractor or subcontractor as a result of this Agreement and not permit the publication, release or disclosure of the same without the prior written consent of the RDCK;

(c) Not perform any service for any other person, firm or corporation which, in the reasonable opinion of the RDCK, may give rise to a conflict of interest;

(d) Be an independent Contractor and not the servant, employee or agent of the RDCK;

(e) Ensure all persons employed by it to perform the Services are competent to perform them, adequately trained, fully instructed and supervised;

(f) Ensure that all personnel hired by the Contractor to perform the Services will be the employees of the Contractor and not to the RDCK with the Contractor being solely responsible for the arrangement of reliefs and substitutions pay supervision, discipline, employment insurance, workers compensation, leave and all other matters arising out of the relationship of employer and employee;

(g) Not in any manner whatsoever commit or purport to commit the RDCK to the payment of any money;

(h) Accept instructions from the RDCK, provided that the Contractor shall not be subject to the control of the RDCK in respect of the manner in which such instructions are carried out;

(i) Use due care that no person or property is injured and no rights infringed in the performance of the Services, and shall be solely responsible for all losses, damages, costs and expenses in respect to any damage or injury, including death, to persons or property incurred in providing the Services or in any other respect whatsoever.

**ASSIGNMENT**

**3** The Contractor shall not sublet, sell, transfer, assign, or otherwise dispose of the Contract, any portion

thereof, or their right, title, or interest therein, or their obligations there under without written consent of the RDCK which consent may be withheld unreasonably, except for an assignment to a bank of the payments to be received by the Contractor from the RDCK.

**INSURANCE**

**4** The Contractor must provide the RDCK with a certificate of insurance upon execution of this Agreement in a form acceptable to the Chief Financial Officer of the Regional District and shall, during the Term of this Agreement, take out and maintain the following insurance coverage:

(a) comprehensive commercial general liability insurance against claims for bodily injury, death or property damage arising out of this Agreement or the provision of the Services in the amount of **$5,000,000.00 dollars per occurrence** with a **maximum deductible of $5,000**;

Such insurance will:

(i) name the Regional District, its elected officials, employees, officers, agents and others as an additional insured;

(ii) include the Contractor's Blanket contractual liability;

(iii) include a Cross Liability clause;

(iv) include occurrence property damage;

(v) include personal injury;

(vi) include a Waiver of Subrogation clause in favor of the RDCK whereby the insurer, upon payment of any claim(s), waives its right to subrogate against the RDCK for any property loss or damage claim(s);

(vii) be primary in respect to the operation of the named insured pursuant to the contract with the RDCK. Any insurance or self-insurance maintained by the RDCK will be in excess of such insurance policy (policies) and will not contribute to it;

(viii) require the insurer not cancel or materially change the insurance without first giving the RDCK thirty days' prior written notice; provided that if the Contractor does not provide or maintain in force the insurance required by this Agreement, the Contractor agrees that the RDCK may take out the necessary insurance and the Contractor shall pay to the RDCK the amount of the premium immediately on demand.

(b) all risk property coverage in an amount sufficient to cover the cost of the contractor's equipment and tools needed for this contract, as well as work product in progress prior to delivery.

**INDEMNITY**

**5** Notwithstanding the provision of any insurance coverage by the RDCK, indemnify and save harmless the RDCK, its successor(s), assign(s) and authorized representative(s) and each of them from and against losses, claims, damages, actions, and causes of action (collectively referred to as Claims), that the RDCK may sustain, incur, suffer or be put to at any time either before or after the expiration or termination of this Agreement, that arise out of errors, omissions or negligent acts of the Contractor or its

subcontractor(s), servant(s), agent(s) or employee(s) under this Agreement, excepting always that this indemnity does not apply to the extent, if any, to which the Claims are caused by errors, omissions or the negligent acts of the RDCK its other contractor(s), assign(s) and authorized representative(s) or any other persons.

**COMPLIANCE WITH WORKERS COMPENSATION ACT**

**6** The Contractor shall ensure compliance, on their part and on the part of all of their Sub-Contractors, with the Workers Compensation Act and the Occupational Health and Safety Regulations thereunder.

**7** Prior to supplying any of the Services in the Contract, the Contractor must provide the RDCK with the Contractor's WorkSafe BC number and must pay and keep current during the term of the Contract, all assessments required by WorkSafe BC in relation to the supply of the Services or the Contract Price. In any case where pursuant to the provisions of the Workers Compensation Act, an order is given to the Contractor, or one of their Sub-Contractors in respect to their operations under the Contract to cease operations because of failure to install or adopt safety devices or appliances or methods as directed, or required by the Workers Compensation Act or Regulations there under, or because conditions of immediate danger exist that would be likely to result in injury to any person, and the Contractor is not available or capable of removing the danger to life or equipment resultant from the Contractor's operations then the RDCK may issue a Written Notice to the Contractor and may immediately arrange for the removal of this danger and the Contractor shall be liable for the costs of such arrangements, but such act by the RDCK shall not relieve the Contractor of responsibility for injury, loss of life, or damage which may occur in that situation.

**8** In the event that the Contractor refuses or fails to comply with an order under the Workers Compensation Act or Regulations thereunder, so that the supply of the Services is stopped, the RDCK may, upon written notice, terminate the Contract and proceed in accordance with Sections 21, 22, 23, 24 - *RDCK's Right to Terminate the Contract.*

**9** The Contractor shall, during the term of the Contract, maintain Workers Compensation Insurance in order to fully protect both its employees and the RDCK as may be required by law during the term of the Contract and shall on each anniversary date of the Contract, provide the RDCK with proof of payment of claims in good standing with WorkSafe BC by way of a WorkSafe BC Clearance Letter. The Contractor will Be responsible for all fines, levies, penalties and assessments made or imposed under the Worker's Compensation Act and regulations relating in any way to the Services, and indemnify and save harmless fines, levies, penalties and assessments.

**HEALTH AND SAFETY**

**10** The Contractor shall be solely and completely responsible for ensuring safety of all persons and property during the supply of the Services. This requirement shall apply during the Contract period and not be limited to normal working hours.

**11** The Contractor shall be liable for any and all injury or damage which may occur to persons or to property due to any act, omission, neglect or default of the Contractor, or of their employees, workmen or agents.

**12** The Contractor shall satisfy the Manager that a safety program has been developed in accordance with the Occupational Health and Safety Regulations, and Safe Work Practices and Procedures of WorkSafe BC and shall incorporate all of the RDCK's operating requirements and restrictions.

**13** The Contractor shall assign an individual responsible and authorized to supervise and enforce compliance

with all safety regulations required in the supply of the Services.

## INTENT OF CONTRACT DOCUMENTS

**14** The intent of the Contract Documents is that the Contractor shall provide all materials, supervision, labour, equipment and all else necessary for or incidental to the proper supply of the Services described in **Schedule A** and all incidental work to supply the Services. This is not an Agreement of employment. The Contractor is an independent Contractor and nothing herein shall be construed to create a partnership, joint venture or agency and neither party shall be responsible for the debts or obligations of the other.

## RDCK REPRESENTATIVE'S AUTHORITY

**15** The RDCK Representative will observe the supply of the Services in progress on behalf of the RDCK. The RDCK Representative will have the authority to stop the supply of the Services whenever such stoppage may be necessary, in their opinion, to ensure the proper supply of the Services in accordance with the provisions of the Contract.

## NOTICE TO PROCEED

**16** Following the execution of the Contract by the Contractor and the provisions of the required Irrevocable Commercial Letter of Credit and insurance policies, a written Notice to Proceed with the supply of the Services will be given to the Contractor by the RDCK. The Contractor shall supply the Services at the time specified in the Contract or, if applicable, begin supplying the Services on the first day of the Term and shall proceed with the supply of the Services regularly and without interruption thereafter throughout the Term, unless otherwise directed in writing by the Manager or RDCK.

## RDCK'S RIGHT TO OBTAIN SERVICES FROM OTHER SUPPLIERS

**17** If the Contractor should refuse or fail to supply adequate workmanship, products, or machinery and equipment for the scheduled supply of the Services, or neglects to supply the Services properly, or fails to perform any of the provisions of the Contract, then the RDCK, without prejudice to any of its other rights under the Contract, may notify the Contractor in writing, that the Contractor is in default of their contractual obligations, and instruct him to correct the default within forty-eight (48) hours.

**18** If the correction of the default cannot be completed within forty-eight (48) hours as specified, the Contractor shall be considered to be in compliance with the RDCK's instruction if it commences the correction of the default within the specified time, and in addition provides the RDCK with a schedule that is acceptable to the RDCK in its sole discretion for such correction and completes the corrections in accordance with such schedule.

**19** If the Contractor fails to comply with the provisions of this section the RDCK may, without prejudice to any other right or remedy they may have, obtain the supply of Services from another supplier and may deduct the cost thereof from the payment then or thereafter due the Contractor, or may without notice to the Contractor deduct the cost from the amount secured under the Irrevocable Commercial Letter of Credit.

## RDCK'S RIGHT TO TERMINATE THE CONTRACT

**20** If the Contractor should:

(a) be adjudged bankrupt, or make a general assignment for the benefit of creditors, or if a receiver is appointed on account of their insolvency, or

(b) fail to make sufficient payments due to their Sub-Contractors, or suppliers, or

(c) disregard laws or regulations that apply to the supply of the Services, or the RDCK's instructions, or

(d) abandon the supply of the Services, or

(e) otherwise violate the conditions of the Contract, the RDCK shall, by written notice, instruct the Contractor to correct the default within forty-eight (48) hours.

**21** If the default is not corrected within forty-eight (48 hours), then the RDCK may, without prejudice to any other right or remedy they may have, terminate the Contract. If notice has been given to the Contractor under Sections 17, 18 and 19 of the contract - *RDCK's Right to Obtain Services from Other Suppliers*, then a further notice and time to correct the default is not required and that in addition to correcting the default RDCK may without further notice proceed to terminate the Contract.

**22** If the RDCK terminates the Contract under the conditions set out above, the RDCK shall be entitled to:

(a) obtain the supply of the Services by whatever method is deemed expedient but without undue delay or expense;

(b) withhold any further payments to the Contractor until the supply of the Services is finished;

(c) upon completion of the supply of the Services, determine the full cost of obtaining the supply of the Services including compensation to the RDCK for this additional service and a reasonable allowance to cover the costs of any corrections required under the guarantee, and charge the Contractor the amount by which the full cost exceeds the unpaid balance of the Contract Price; or if such cost of obtaining the supply of the Services is less than the unpaid balance of the Contract Price, pay the Contractor the difference; or if such cost of finishing the supply of the Services is greater than the unpaid balance deduct the difference from the Irrevocable Commercial Letter of Credit.

**23** It is also understood and agreed by and between the parties to the Contract, that in the event of a strike or lockout of the employees of the RDCK taking place during the term of the Contract, during which the supply of the Services may be interrupted or blocked, that the provisions of the Contract requiring payment by the RDCK to the Contractor shall be renegotiated on the basis of the Contractor's actual proven costs for the period.

**24** It is also understood and agreed by and between the parties to the Contract, that in the event of a strike or lockout of the employees of the Contractor taking place during the term of the Contract, during which the supply of the Services may be interrupted or blocked, that the RDCK shall at its option and without penalty or further payment to the Contractor, have the right to unilaterally terminate the Contract, and to remove the Contractor, their employees and equipment from the Site.

## CONTRACTOR'S RIGHT TO STOP SUPPLY OF SERVICES OR TERMINATE THE CONTRACT

**25** If the supply of the Services should be stopped or otherwise delayed for a period of ninety (90) days or more under an order of any court, or other public authority, and provided that such order was not issued as the result of any act or fault of the Contractor or of anyone directly or indirectly employed by him, the Contractor may, without prejudice to any other right or remedy they may have, by giving the RDCK written notice, hold the RDCK in default.

**26** The Contractor may notify the RDCK in writing that the RDCK is in default of its contractual obligations if the RDCK, subject to requirements of these Contract General Conditions fails to pay to the Contractor

when due, any amount due and owing to the Contractor under the Contract. Such written notice shall advise the RDCK that if such default is not corrected within thirty (30) calendar days from the receipt of the written notice the Contractor may, without prejudice to any other right or remedy it may have, stop the supply of the Services and terminate the Contract.

**27** If the Contractor terminates the Contract under the conditions set out above, they shall be paid for all Services supplied and for any loss sustained upon products and construction machinery and equipment, with reasonable profit up to the time that the Contract is terminated. If the Contractor terminates the Contract this is their sole remedy and the RDCK will not be liable for any additional costs or for any loss of profit following termination.

## SUB-CONTRACTORS

**28** The Contractor agrees to preserve and protect the rights of the RDCK with respect to any supply of Services or work performed under the Contract and shall:

(a) enter into Contracts or written Agreements with the Sub-Contractors requiring them to supply Services and perform work in accordance with and subject to the terms and conditions of the Contract Documents; and

(b) be as fully responsible to the RDCK for acts and omissions of the Sub-Contractors and of persons directly or indirectly employed by them as for acts and omissions of persons directly employed by the Contractor.

**29** The Contractor therefore shall incorporate all terms and conditions of the Contract General Conditions into all Sub-Contract Agreements they enter into with their Sub-Contractors, insofar as they are applicable.

~~**30** The Contractor agrees to employ only those Sub-Contractors proposed by him in writing in Schedule C of the RFP - Proposed Sub-Contractors, and accepted by the RDCK for such portions of the supply of the Services as may be designated.~~

**31** The RDCK may, for reasonable cause, object to the use of a proposed Sub-Contractor and require the Contractor to employ another that is acceptable to the RDCK. Under these circumstances, the RDCK will advise the Contractor, in writing, of its objection to a Sub-Contractor. The Contractor shall provide the names of alternate Sub-Contractors for that part of the supply of the Services, each of whom must be acceptable to the RDCK. The Contractor and the RDCK will then agree as to which new Sub-Contractor shall be used.

**32** Nothing contained in the Contract General Conditions shall create any contractual obligation between any Sub-Contractor and the RDCK.

**33** Sub-Contractors shall not further sub-contract any portion of the supply of the Services that is the subject of their sub-contract without prior written approval of the RDCK, which may not be withheld unreasonably.

## PRIVATE LAND

**34** If applicable, it shall be the Contractor's responsibility to ascertain the boundaries within which the supply of Services must be confined. The Contractor shall not enter upon lands other than those provided by the RDCK for any purpose without obtaining prior written permission of the land-owners and occupiers. A copy of the written permission is to be provided to the RDCK prior to entry upon private lands.

**35** The Contractor shall not enter upon lands owned by others on which the RDCK has easements or rights-of-entry without having received the prior written authorization of the RDCK for such entry. It shall be the Contractor's responsibility to ascertain from the RDCK the conditions on which easements of rights-of-entry have been granted on private lands and to abide by these conditions throughout.

## DISPUTE RESOLUTION

**36** All claims, disputes or issues in dispute between the RDCK and the Contractor shall be decided by mediation or arbitration if the parties agree, or failing agreement, in a court of competent jurisdiction within the Province of British Columbia. All procedures for the resolution of disputes arising in relation to the Contract shall be governed by the laws of British Columbia, Canada.

**37** In the event that the parties agree to arbitration, the arbitration shall be governed by the rules of the British Columbia International Arbitration Centre, except that the Arbitrator(s) shall be agreed upon by the parties, and failing agreement by the parties, shall be appointed by a court of competent jurisdiction within the Province of British Columbia, Canada.

**38** Arbitration will take place in the Southern Interior of British Columbia and be governed by the laws of the Province of British Columbia, Canada.

## TAXES AND DUTIES

**39** The Contractor shall pay all government sales taxes, customs duties and excise taxes with respect to the Contract including but not limited to any GST or PST. The Contractor is required to identify any applicable tax separately on all invoices and the RDCK is liable to pay this amount to the Contractor. Where an exemption of government sales taxes, custom duties or excise taxes is applicable to the Contract by way of the Contractor filing claims for, or cooperating fully with the RDCK and the proper authorities in seeking to obtain such refunds, the procedure shall be established in a Supplementary Condition.

## STAFF RESOURCES AND MANAGEMENT

**40** The Contractor shall, at all times during the term of the Contract, have a Supervisor charged with the responsibility of supervising the operations of the Contractor and shall maintain a local office at all times and a telephone staffed during all working hours throughout the duration of the Contract.

**41** The Contractor shall employ properly qualified and trained equipment operators, labourers and supervisory staff for the operation of the Contract and shall make available a sufficient number of staff to complete the supply of the Services. Failure or delay in the performance of the Contract due to the Contractor's inability to obtain personnel of the number and skill required shall constitute a default of the Contract.

**42** The Contractor shall ensure that no person will be discriminated against because of race, colour, sex, age, religion or origin. Wages and hours of labour employed shall be in accordance with all applicable federal, provincial and municipal enactments. The Contractor shall, at all times, enforce discipline and good order among their employees, and shall not employ on the Site any unfit person or anyone not skilled in the work assigned to them. Any persons employed on the Site, who become intoxicated, intemperate, disorderly, incompetent or willfully negligent, shall, at the written request of the RDCK Representative, be removed from the Site and shall not be employed again in any portion of the supply of the Services without the approval of the RDCK Representative.

## EMERGENCY CALL OUTS

~~**43** Before commencement of the Contract, the Contractor shall provide to the Owner with a list of at least three names and telephone numbers of the Contractor's representatives who can be called outside normal working hours to act for the Contractor for emergency "call outs" in connection with Work under the Contract. Names are to be listed in Schedule A – *Services*. At least one person on the list shall be available at all times outside of normal working hours. The Contractor shall issue an updated list whenever a change in call out personnel or phone numbers is made.~~

## RIGHT TO AUDIT

**44** Upon reasonable notice the Contractor and/or any Sub-Contractors shall provide the RDCK and its internal auditors, external auditors, its regulators and such other entities/persons as the RDCK may designate, with unrestricted access at reasonable times to the data and records relating to the supply of the Services, including but not limited to the Contractor's marketing and sale of the recyclable material, the amounts charged to the RDCK by the Contractor, and the amounts of any commodity value rebates that are payable. Such access will be provided in order to verify the accuracy of charges and invoices for the Services supplied.

## CHANGE IN THE SERVICES

**45** The RDCK, without invalidating the Contract, may make changes by altering, adding to, or deducting from the Services. The Contractor shall proceed with the supply of the Services as changed and the Services shall be supplied under the provisions of the Contract. No changes shall be undertaken by the Contractor, without written order from the RDCK, except in an emergency endangering life or property, and no claims for additional compensation shall be valid unless the change in writing was so ordered.

**46** If such changes affect the requirements of the Contract, they will be so specified at the time of ordering the changes.

## INSPECTION OF THE WORK

**47** The Owner's Representative will inspect the Work during the period of operation and will observe the Work in progress on behalf of the Regional District. The Owner's Representative will have the authority to stop the Work whenever such stoppage may be necessary, in his opinion, to ensure the proper execution of the Work in accordance with the provisions of the Contract Agreement.

**48** The Regional District and its representatives shall at all times have access to the Work whenever it is in preparation or progress and the Contractor shall provide proper facilities for such access and for inspection.

**49** If the specifications, the Regional District's instructions, laws, ordinances, or any public authority requires any Work to be specially tested or approved, the Contractor shall give the Owner's Representative timely notice of his readiness for inspection, and if the inspection is by an authority other than the Regional District, the date fixed for such inspection.

**50** If any Work should be covered up without approval or consent of the Regional District it must, if required by the Regional District, be uncovered for examination at the Contractor's expense.

**51** Examination of questioned Work may be ordered by the District and if so ordered the Work shall be uncovered by the Contractor. If such Work is found not to be in accordance with the Contract Documents through the fault of the Contractor, the Contractor shall pay the cost of examination and replacement of

the Work. If such Work is found to be in accordance with the Contract Documents, the Regional District shall pay these costs.

## CONTRACT PERFORMANCE REVIEWS

**52** From time to time as deemed necessary, the Manager may request that the Contractor participate in a Contract performance review. Documented performance arising from such reviews may be used as basis for alteration of the description of Services or suspension/termination of the Contract.

## RIGHTS OF WAIVER

**53** A waiver of any breach of or provision of the Contract will not constitute or operate as a waiver or any other breach of any other provision, nor will any failure to enforce any provision herein operate as a waiver of such provisions or of any other provisions.

## DUTY OF CARE

**54** The Contractor acknowledges that the RDCK, in the preparation of the Contract documents, provision of oral or written information to Proponents, review of Proposals or the carrying out of the RDCK's responsibilities under the Contract, does not owe a duty of care to the Contractor and the Contractor waives for itself and its successors, and waives the right to sue the RDCK in tort for any loss, including economic loss, damage, cost or expense arising from or connected with any error, omission or misrepresentation occurring in the preparation of the Contract documents, provision of oral or written information to Proponents, review of Proposals or the carrying out of the RDCK's responsibilities under the Contract.

## SEVERABILITY

**55** All sections of the Contract are severable one from the other. Should a court of competent jurisdiction find that any one or more sections herein are void the validity of the remaining paragraphs hereof will not be affected.

## COMPLIANCE WITH PERMITS, LAWS AND REGULATIONS

**56** The laws and regulations of the place where the Services are supplied shall govern.

**57** The Contractor shall give all required notices and comply with all laws, ordinances, regulations, codes and orders of all authorities having jurisdiction relating to the supply of the Services, to preservation of public health, and to construction safety. If the Contractor observes anything in the Contract Documents to be at variance with the foregoing, they shall promptly notify the RDCK, in writing, and await the RDCK instructions. If the Contractor supplies any Services or performs any work, knowing it to be contrary to such laws, ordinances, regulations, codes or orders, and without giving notice requesting instructions from the RDCK, they shall bear all costs arising there from.

**58** The Contractor shall, at their own expense, procure all permits, licenses and certificates required by law for the supply of the Services.

**59** The Contractor will give all notices and obtain all the licenses and permits required to supply the Services. The Contractor will comply with all laws applicable to the supply of the Services and performance of the Contract.

**60** This Agreement shall be governed by and will be construed and interpreted in accordance with the laws of

the Province of British Columbia.

~~**SECURITY FOR SUPPLY OF SERVICES**~~

~~**61** Unless otherwise agreed in writing by the RDCK may, in its absolute discretion, the Contractor shall provide to the RDCK security for the performance of its obligations under the Contract in the form of an Irrevocable Commercial Letter of Credit in the amount of 10% of the Total Annual Contract Price detailed in Schedule D: *Contract Payment Terms*, which security shall be issued by a financial institution within the RDCK that is acceptable to the RDCK in its absolute discretion and in form and substance approved by the RDCK.~~

## FORCE MAJEURE

**62** In the event that either party is rendered wholly or partly unable to perform its obligations hereunder as a result of an event of Force Majeure, then subject to the RDCK's right of termination under Sections 21, 22, 23, 24 - *RDCK's Right to Terminate the Contract.*, that party will be excused from whatever performance is affected by the event of Force Majeure, to the extent so affected, provided that:

(a) the non-performing party promptly after the occurrence of the event of Force Majeure gives the other party notice describing the particulars of the occurrence;

(b) the suspension of performance is of no greater scope and of no longer duration than is required by the event of Force Majeure;

(c) the non-performing party uses reasonable commercial efforts to remedy its inability to perform; and

(d) when the non-performing party is able to resume performance of its obligations hereunder, that party will give the other party written notice thereof.

## GENERAL

**63** Time shall be of the essence of this Agreement.

**64** Any notice required to be given hereunder shall be delivered or mailed by prepaid certified or registered mail to the addresses above (or at such other address as either party may from time to time designate by notice in writing to the other), and any such notice shall be deemed to be received 72 hours after mailing.

**65** This Agreement shall be binding upon the parties and their respective successors, heirs and permitted assigns.

**66** A waiver of any provision or breach by the Contractor of any provision of this Agreement shall be effective only if it is in writing and signed by the RDCK.

**67** A waiver under Section 66 shall not be deemed to be a waiver of any subsequent breach of the same or any other provision of this Agreement.

**68** Everything produced, received or acquired (the "Material") by the Contractor or subcontractor as a result of this Agreement, including any property provided by the RDCK to the Contractor or subcontractor, shall:

(a) be the exclusive property of the RDCK; and

(b) be delivered by the Contractor to the RDCK immediately upon the RDCK giving notice of such request

to the Contractor.

**69** The copyright in the Material belongs to the RDCK.

**70** The RDCK may, at its discretion, notify the Contractor that the terms, amounts and types of insurance required to be obtained by the Contractor hereunder be changed.

**71** Where the Contractor is a corporation, it does hereby covenant that the signatory hereto has been duly authorized by the requisite proceedings to enter into and execute this Agreement on behalf of the Contractor.

**72** Where the Contractor is a partnership, all partners are to execute this Agreement.

**73** Sections 2 c), d), Sections 5 and 69 of this Agreement will, notwithstanding the expiration or earlier termination of the Term, remain and continue in full force and effect.

**74** Except as expressly set out in this Agreement, nothing herein shall prejudice or affect the rights and powers of the RDCK in the exercise of its powers, duties or functions under the Community Charter or the Local Government Act or any of its bylaws, all of which may be fully and effectively exercised as if this Agreement had not been executed and delivered.

IN WITNESS WHEREOF the parties hereto have duly executed this Agreement as of the day and year first above written.

| **REGIONAL DISTRICT OF CENTRAL KOOTENAY** | **GSL GROUP FOOD & BEVERAGE DIVISION** |
|---|---|
| (Signature of Authorized Signatory) | (Signature of Authorized Signatory) |
| (Name and Title of Authorized Signatory) | (Name and Title of Authorized Signatory) |
| (Signature of Authorized Signatory) | (Signature of Authorized Signatory) |
| (Name and Title of Authorized Signatory) | (Name and Title of Authorized Signatory) |

## SCHEDULE A: DESCRIPTION OF SERVICES

**1** **SERVICES:** The Contractor shall provide the following Services to the RDCK: GSL Group will operate the Nelson & District Community Complex (NDCC) concession as a high-quality, community-focused food and beverage operation that enhances the overall visitor experience while supporting the RDCK's commitment to exceptional recreational services. Our operational approach combines proven systems, experienced management, and flexible service delivery to meet the needs of daily facility users, leagues, tournaments, special events, and community programming.

**2** **HOURS OF OPERATION:** The Contractor shall provide the Services during the following Hours of Operations:

Monday – Friday : 3:00pm – 9:00pm

Saturday – Sunday: 8:00am – 8:00pm

Any changes to the agreed upon Hours of Operations must be agreed to in writing between the Contractor and RDCK Agreement Administrator.

**3** **FOOD SERVICE RESTRICTIONS:** The Contractor's Services will be restricted as per the conditions listed below:

(a) Only the beverage product line from the exclusive building sponsor may be sold in the Concession Space e.g. Coke or Pepsi products. Beverage supplier may change during the term of this Agreement as the RDCK reserves the right to negotiate beverage supplier.

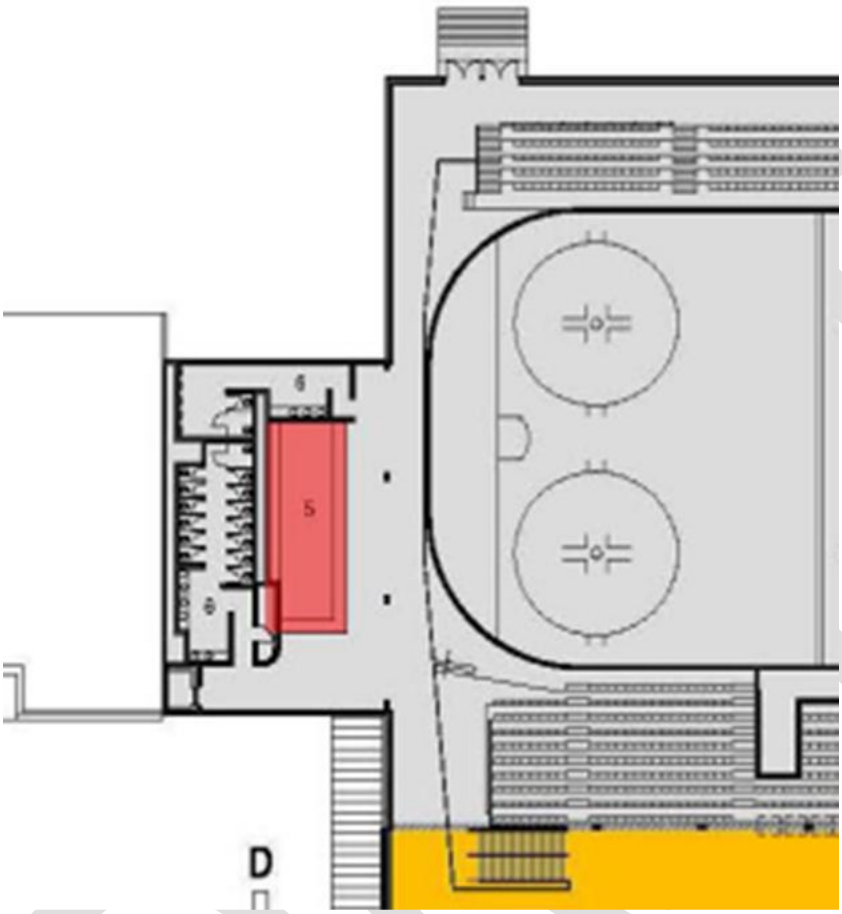
(b) Certain products cannot be sold in the concession. These include: Sunflower seeds, peanuts

- Slushy Drinks
- Tobacco Products
- Alcoholic Products
- Any product deemed to cause excessive mess and/or damage to the Premises. The RDCK to be the sole judge.

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## SCHEDULE B: FACILITY AND EQUIPMENT USE

1 **FACILITY USE:** The RDCK will provide the Contractor with exclusive use of the **NDCC** commercial kitchen to complete the Services listed in Schedule A, a floor plan of which is included below:




**EXCLUSIVITY:** While this Agreement is in force, the Contractor shall have the exclusive right to use the Food Service Facilities and the Food Service Equipment as outlined in Schedule A but shall not have exclusive right to control and operate all food and beverage at the Premises.

The Contractor will have the first right of refusal to provide food and catering services for groups booking facilities at the Premises.

The RDCK will work cooperatively and on a best efforts basis to minimize the concurrent food sales within the Premises or on the property. Examples of concurrent food sales might include circus or midway type operations, which may sell cotton candy and other similar food products. The RDCK will on a best efforts basis require such events to not sell foodstuffs, which would compete with those normally sold in the concession. Food fairs, home shows or similar types of events selling beverages and/or food products as an integral part of the event will be permitted to do so in all cases. User groups of the Premises will also be permitted to provide free food and beverages to their participants. Some tournaments and special events may also occur where a portion of their allowable activity may include limited food sales.

Recognizing the needs and business interests of the Contractor, the RDCK will work with facility users and rental groups to inform the Contractor of groups requiring food and catering services and will direct these

clients to the services of the Contractor.

Recognizing the needs and interests of the RDCK Premises to be a "community hub" of programs, special events, activities and community services, the Contractor, in their interest and effort to provide the Services, will be sensitive to not adversely affect or limit the ability or capacity of groups and individuals to use, rent or plan activities and programs at the Premises.

**ADDITIONAL FACILITY ACCESS AND USE TERMS**

**2** **Access and Use:** Except as stated below, the Contractor is not permitted to use or access any part of the Facility other than the **NDCC**'s commercial kitchen.

(a) **Parking**: The Contractor will have non-exclusive access of the NDCC's parking lot for the purpose of providing the Services. The Contractor must ensure that its employees and Subcontractors park in designated stalls as indicated by pre-painted lines, and must not block or impede access to garbage, recycling, organics bins, fire lanes or parking lot gates.

(b) **Hallway Access**: The Contractor will have non-exclusive access of the hallways needed to access the NDCC's Concession Space and designated washrooms or washrooms closest to the NDCC's Concession Space.

(c) **Washroom Access**: The Contractor will have non-exclusive access to designated washrooms or washrooms closes to the NDCC's Concession Space. The Contractor is only permitted to access washrooms designated by the RDCK.

**3** **Emergency Preparedness**

**4** **Emergency Preparedness**

(a) **First Aid**: The Contractor must ensure they meet all relevant government, governing body and WSCB requirements for first aid training and supplies while at the Facility. Access to the RDCK's first aid supplies, outside of an AED where available, is not permitted and the Contractor should make no assumption that the RDCK will provide any first aid for the Contractor's employees and subcontractors.

(b) **Emergency Response**: When using the Premises, the Contractor will ensure these emergency response steps are followed.

(i) **Fire, Threat to Safety, Imminent Threat to Property (if safe to do so):**

(i) Clear all rooms within the Concession Space and direct patrons to the front lobby

(ii) If there is someone with mobility issues, they may use the elevator for an evacuation not involving fire. For a Fire Evacuation, they are to exit through the main lobby and go to the playground area

(iii) After clearing the Concession Space, close and lock the door and go to the front lobby for direction

(ii) **RDCK After Hours Emergency Contact:** In the event of an emergency after hours, the Contractor will notify as soon as the emergency response steps have been followed and it is safe to do so: Anne Gillender, Facility Manager, 250-608-0425.

5 **KEYS:** Access keys to the **NDCC** and its commercial kitchen will be provided by the RDCK to the Contractor's Key Holders identified below:

| KEY HOLDER NAME | PHONE NUMBER | EMAIL |
|---|---|---|
| Guy Bower | 236-999-7632 | guy.bower@gslnetwork.ca |
| Abby Kittlitz | 778-384-9936 | abby.kittlitz@gslnetwork.ca |

(a) The Contractor must adhere to the following conditions for use of the keys:

(i) Any changes to the Key Holder must be reported in writing to the RDCK Agreement Administrator identified on the first page of this agreement within 3 business days;

(ii) The use of the keys is only for access to the NDCC's commercial kitchen and must not be used to access other areas of the Facility;

(iii) The Contractor is not authorized to copy the keys or lend, share or distribute the key(s) to others;

(iv) The keys must be returned at the end date of this Agreement;

6 **Responsibility To Inspect:** The Contractor is required to inspect the NDCC's commercial kitchen for damage (including but not limited to walls, floors, windows, equipment, furniture) at the start of the Agreement. If damage is present, the Contractor is required to take photos documenting the damage and must notify the RDCK Agreement Administrator and provide photos by email within 24 hours of the inspection. If no damage is reported, any damage found by the RDCK Agreement Administrator at the end of the contract will be deemed to have been caused by the Contractor.

7 **Contractor's Own Risk:** The Contractor accepts the Facility on an as-is basis at the Contractor's own risk. The Contractor acknowledges that the Facility may contain asbestos and/or asbestos containing materials and the Contractor will not drill, hammer, pin or otherwise disturb the walls, floors, or structures of the Facility without express written consent from the RDCK.

8 **Reporting Requirements:** The Contractor must report any damage to the Facility or potential concerns immediately to the RDCK Agreement Administrator.

9 **Responsibility for Facility Damages:** The Contractor is responsible for any and all damages to the Facility arising out of the use of the Facility for the purposes of this Agreement. The Contractor will be responsible for the cost to repair the damage at the sole discretion of the RDCK and at the cost determined by the RDCK, including reasonable charges for labour, equipment and materials. The RDCK will invoice the Contractor for any repair costs, payment of which much be made within 30 days of the invoice date.

10 **Facility Repairs and Maintenance:** The Contractor acknowledges that repairs and maintenance to the NDCC's commercial kitchen and the RDCK's kitchen equipment or property will be completed only by RDCK staff or contractors chosen by the RDCK. The Contractor is not permitted to perform any repair or

maintenance work, other than cleaning. Repairs and maintenance include, but are not limited to, paint repair, repair or replacement of permanent fixtures, repairs or replacement of RDCK equipment, and provision of utilities. All repairs or upgrades requested by the Contractor to be able to complete the Services must be made by email to the RDCK Agreement Administrator. The RDCK, its agents, employees, and servants will have the right to enter the NDCC's commercial kitchen or any part thereof at any time to make repairs, alterations, routine inspections, additions, in the event of an emergency, or for any other purpose which it may deem necessary for the safety, preservation or improvement of the Facility.

**RDCK EQUIPMENT**

**11** **Equipment List:** The Contractor will be provided access to the following RDCK equipment to be used to complete the Services outlined in this Contract:

(a) Panini Press
(b) Meat Slicer
(c) Pizza Warmer
(d) Pots/Pans/Utensils
(e) 2 Microwave Ovens
(f) Upright Freezer
(g) Fridge
(h) Stove
(i) Wash Station/3 Section Sink
(j) T3000 & T2000 Popcorn Machines

**12** **Damage to RDCK Equipment:** Where damage is caused by the Contractor, the Contractor will pay the full cost of any repairs or replacements of the equipment, including reasonable charges for RDCK staff time.

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## SCHEDULE C: SUPPLEMENTARY TERMS AND CONDITIONS

1 **REVENUE AND TAXES:** The Contractor shall arrange to acquire and pay for all licenses and permits of whatsoever nature required for the operation and maintenance of the Food Services. The Contractor shall pay all taxes it is legally responsible for including: corporate income tax, employment taxes for the Contractor's personnel, business tax, value-added taxes, goods and services taxes/harmonized sales taxes which are in any way related to this Agreement. The RDCK will ensure that all property taxes, Utilities and related expenses for the Premises are paid.

2 **CRIMINAL RECORD CHECK:** The Contractor will provide to the sole satisfaction of the RDCK and at intervals specified by the RDCK a satisfactory Criminal Record Check with Vulnerable Sector Clearance for any person including the Contractor, its employees and subcontractors, with the cost of the Criminal Record Check to be borne solely by the Contractor. The Contractor must notify the RDCK Agreement Administrator prior to entering RDCK property should there be a change to the Contractor's, its employees and subcontractors Criminal Record(s) during the term of the contract. The person's whose Criminal Record check has changed, must wait for written permission from the RDCK's Agreement Administrator prior to re-entering the property for the purpose of providing the Services.

3 **SUBCONTRACTORS:** Only Subcontractors identified on the list below may be used by the Contractor for the supply of the Services. Any changes or additions to this list must be submitted in writing to the RDCK Agreement Administrator identified on the cover page of this agreement for approval prior to services being subcontracted.

| ITEM OF WORK TO BE SUB-CONTRACTED | NAME AND TELEPHONE NUMBER OF PROPOSED SUB-CONTRACTORS |
|---|---|
| **NONE** | |

4 **SUPPLEMENTARY RDCK OBLIGATIONS:** The RDCK shall provide the following to support the Contractor's delivery of the Services outlined in this Contract:

(a) Adequate means for storage, disposal and/or removal of all waste (including general, bio hazardous, confidential, recycled and organic);

(b) Heat, light, power, hot and cold water, together with required outlets and connections, sufficient for the Contractor to provide the Services in accordance with this Agreement, including (without limitation), meet sanitary standards for dish and pot washing and for the operation of all equipment necessary to provide the Services (collectively "Utilities");

(c) The maintenance, decoration and repair of the Premises as the RDCK considers reasonably necessary all at times and in a manner that will not unreasonably interfere with the operation of the Concession Space;

(d) Rodent and pest control for the Premises, including for the Concession Space;

(e) Locked storage facilities to permit the maintenance of appropriate product inventory;

5 **COMPLIANCE WITH GOVERNMENTAL AND OTHER REGULATIONS:** During the term of this Agreement, the RDCK shall have the right upon reasonable prior notice to inspect the Concession Space and Food Service Equipment to determine compliance with health and safety, environmental, labour and any other

applicable legislation and policies. In the event the RDCK discovers any violation, deficiency or non-compliance of such legislation and policy, the Contractor shall rectify same at their own cost forthwith, failing which the RDCK shall have the option to either delay the commencement of or suspend, as the case may be, the provision of the Services or terminate this Agreement effective immediately.

6 **SIGNAGE AND ADVERTISING:** Branding and signage promoting the concession business will be permitted as approved by the facility manager. Advertising of other brands or businesses will not be permitted and the use of the RDCK's logo will not be permitted

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## SCHEDULE D: CONTRACT PAYMENT TERMS

**1** The Contractor shall pay the RDCK a monthly operating fee as per the fee schedule below **on the first of every month**.

(a) 2026: $500.00 per month (excluding taxes)

(b) 2027: $500.00 per month (excluding taxes)

The Operating Fee payable under this Agreement may be adjusted by the RDCK from time to time, provided that the RDCK gives the Contractor not less than 30 days' prior written notice of any increase. Any revised Operating Fee shall take effect on the date specified in the notice and shall thereafter be deemed the Operating Fee for all purposes of this Agreement.

**2** Payment will be made by the Contractor to the RDCK within thirty (30) days of receipt of invoice(s) by the RDCK.

**3** The following account number and contract number must be included with each payment:

**Account #:** 42045
**Contract #:** 2026-158-NDCC_GSL_GROUP

**4** Payment must be made by cheque, addressed to:Accounts Receivable
Regional District of Central Kootenay
Box 590, 202 Lakeside Drive
Nelson BC V1L 5R4

**MONIES DUE TO THE RDCK**

**5** The Contractor's payment for any commodity value to the RDCK, if any is required by the Contract, will be provided to the RDCK monthly.

**6** All monies payable to the RDCK by the Contractor under any stipulation herein or as provided in Sections 17, 18 and 19 of the contract - *RDCK's Right to Obtain Services from Other Suppliers*, or Section 6 of this Schedule -*Liquidated Damages*, may be retained by the RDCK out of any monies due, or which may become due, from the RDCK to the Contractor under this or any other Contract with the RDCK, or the RDCK may demand payment to the RDCK by the Contractor, or the RDCK may deduct monies from the Irrevocable Commercial Letter of Credit. The RDCK shall have full authority to withhold any amount or estimated amount, if circumstances arise which may indicate the advisability of so doing, though the final sum to be retained may be unascertained.

**7** The RDCK may also, at its discretion, calculate into the monies due to the RDCK, the RDCK's staff time plus a 10% overhead in any event where the RDCK has had to correct deficiencies as per Sections 17, 18 and 19 of the contract - *RDCK's Right to Obtain Services from Other Suppliers.*

**LIQUIDATED DAMAGES**

**8** In case the Contractor fails to commence or complete the supply of the Services in accordance with the Contract, and to the satisfaction of the Manager, within the time or times specified, the Contractor shall pay to the RDCK a sum of the annual Contract Price divided by 365 for each and every day that the Services have not been supplied after the times specified; which sum or sums, in view of the difficulty of ascertaining the losses which the RDCK will suffer by reason of delay in the supply of Services, is hereby

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agreed upon and fixed as a reasonable measure of the RDCK's costs and determined by the parties hereto as the liquidated damages that the RDCK will suffer by reason of said delay and default, and not as a penalty. The RDCK may deduct and retain the amounts of such liquidated damages as per Sections 10,11 and 12 of this Schedule - *Monies Due to the RDCK*.

**NEGOTIATIONS DURING CONTRACT TERM**

**9** If the RDCK requires changes to the supply of the Services, negotiations for payment to the Contractor for Services not specified herein shall be based on a comparison of similar Services that are specified herein, and as specifically measured by the increase or decrease in process time required, manpower, equipment, etc., each of which will be specifically identified, fully itemized, and at the discretion of the Manager, justified. If similar comparison is not practical, then the item will be specifically negotiated, based on time required, manpower, equipment, etc., each of which will be specifically identified and fully itemized.

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## APPENDIX A: HEALTHY FOOD GUIDELINES

Healthy food options need to meet all of the following requirements:

Food option contains a little (5% Daily Value* (DV) or less) of:

- Saturated + trans fat, 1g = 5% RDI
- Cholesterol, 15mg = 5% RDI
- Free/added sugars, 2.5g = 5% Diabetes Canada RDI
- Sodium, 120mg = 5% RDI

Food option contains a lot (15% DV or more) of:

- Fibre, 5.7g = 15% RDI

Food option is a high (over 20% of RDI) in a particular vitamin or mineral per serving.

*Daily Value = 2000 Calories as per “Canada Food and Drugs Act and Regulations”

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REGIONAL DISTRICT OF CENTRAL KOOTENAY

# AREA A ECONOMIC DEVELOPMENT COMMISSION

## OPEN MEETING MINUTES

**3:00 p.m. PT**
**Tuesday, August 4, 2026**
**Location: Hybrid Model – In-person and Remote**

**ZOOM REMOTE MEETING INFO**
To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

**Join by Video:**
https://rdck-bc-ca.zoom.us/j/93079902753?pwd=1DnbzuIpvRtHNZyPqjp7NKEtfkguO3.1

**Join by Phone:**
+1-778-907-2071 Canada

**Meeting ID:** 930 7990 2753
**Meeting Password:** 881036

**In-Person Location:** Gray Creek Hall – 15047 Highway 3A

**COMMISSION MEMBERS PRESENT**

| | |
|---|---|
| Director G. Jackman | Area A |
| Commissioner G. Medhurst | Crawford Bay – Chair |
| Commissioner G. MacMahon | Kootenay Bay |
| Commissioner R. Bertram | Crawford Bay/Gray Creek |
| Commissioner F. Demman | Wynndel |

**COMMISSION MEMBERS ABSENT**

| | |
|---|---|
| Commissioner P. Cullinane | Boswell |

**STAFF PRESENT**

| | |
|---|---|
| R. Baril | Meeting Coordinator |
| C. Hopkins | Meeting Coordinator |

**5 out of 6 voting Commission/Committee members were present – quorum was met.**

**1. CALL TO ORDER**

Chair Medhurst called the meeting to order at 3:00 p.m.
The meeting was delayed 30 minutes due to technical issues.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

**3. ADOPTION OF AGENDA**

Moved and seconded,
and resolved:

The agenda for the August 4, 2026 Area A Economic Development Commission meeting, be adopted as circulated.

**Carried**

**4. RECEIPT OF MINUTES**

The July 7, 2026 Area A Economic Development Commission minutes, have been received.

**Commissioner Present:** F. Denman joined the meeting at 3:03 p.m.

**5. OLD BUSINESS**

**5.1 Kootenay Lake Geothermal Funding Request**

Commissioner MacMahon provided background to the Committee regarding the funding request to further the work of the South Kootenay Lake Community Services Society. He shared that with funding support from REDIP and Columbia Basin Trust, an airborne geophysical survey on the east shore was conducted. Commissioner MacMahon shared that the 3D inversion of the data is necessary to understand the geometry of subsurface features and how those features fit within the regional stress regime. He noted that the resultant 3D model will need interpretation by a geothermal expert.

The Committee had a discussion regarding the funding options.

**Staff Present:** R. Baril joined the meeting at 3:10 p.m.

Moved and seconded,
And resolved that it be recommended to the Board:

That the 2026 Financial Plan for S107 Area A - Economic Development reduce allocation for Contracted Services to $10,000 and increase allocation for Grants to $23,310.

**Carried**

Moved and seconded,
And resolved that it be recommended to the Board:

That Area A Economic Development Committee approve the Grant Application of $10,000 to South Kootenay Lake Services Society for the 3D Inversion of the Phase 6 data.

**Carried**

**6. PUBLIC TIME**

The Chair called for questions from the public at 3:22 p.m.

No questions from the media or public.

**7. NEXT MEETING**

The next Area A Economic Development Commission meeting is scheduled for September 8, 2026 at 2:00 p.m. PT.

**8. ADJOURNMENT**

Moved and seconded,
and resolved:

The Area A Economic Development Commission meeting be adjourned at 3:24 p.m.

**Carried**

**Digitally approved by:**

_____
Chair Gina Medhurst

**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

# CASTLEGAR & DISTRICT RECREATION COMMISSION
## OPEN MEETING AGENDA

**4:00 p.m.**
**August 4, 2026**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

**Meeting Time:**
4:00 p.m. PDT

**COMMISSION/COMMITTEE MEMBERS**

| | |
|---|---|
| Commissioner Member M. McFaddin | City of Castlegar |
| Commissioner Member B. Bogle | City of Castlegar |
| Commissioner Member S. Heaton-Sherstobitoff | City of Castlegar |
| Commissioner Member H. Hanegraaf | Director Area J |
| Commissioner Member A. Davidoff | Director Area I |

**STAFF**

| | |
|---|---|
| Trisha Davison | General Manager of Community Services |
| Yev Malloff | Chief Financial Officer |
| Craig Stanley | Regional Manager of Operations and Asset Management |
| Kristi Calder | Regional Manager of Recreation & Client Services |
| Alana Jenkins | Meeting Coordinator |

**5 out of 5 voting Commission/Committee members were present – quorum was met.**

**1. CALL TO ORDER**
Chair Bogle called the meeting to order at 4:05 p.m.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**
We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

**3. ADOPTION OF AGENDA**
**MOVED** and seconded,
AND Resolved:

The Agenda for the August 4, 2026, Castlegar & District Recreation Commission meeting, be adopted as amended with the addition of items 6.4 - Castlegar & District Arena and Walking Track Project – Naming Rights Guideline, 7.3 – Glade Regional Park Upgrades update, and 9.3 - Castlegar Hockey Society Facility Use Agreement.

**Carried**

**4. RECEIPT OF MINUTES**

The July 7, 2026 Castlegar & District Recreation Commission meeting minutes, have been received.

**5. DELEGATE**

There are no delegates scheduled for this Commission Meeting.

**6. STAFF REPORTS**

**6.1 Castlegar & District Community Complex Facility Update**

The Commission Report dated August 4, 2026 from Vanessa Boudreau, Castlegar & District Community Complex Facility Manager re: Castlegar & District Community Complex Facility Update, has been received.

Key discussion items included:

- An overview of the report by Craig Stanley, Regional Manager of Operations and Asset Management including; summer camp attendance, staffing, capital project updates, and the annual pool shutdown.
- Future replacement of the UV Disinfection System.
- The possibility of painting the locker rooms and/or lockers not included in the current project scope.
- Incentives for potential Lifeguards.
- How rates for summer camps are established.
- The potential for the Community Complex to be utilized as an official cooling centre.

**6.2 Castlegar & District Community Complex Programming Update**

The Commission Report dated August 4, 2026, from Tia Wayling, Regional Programming Manager re: Castlegar & District Community Complex Programming Update, has been received.

Key discussion items included:

- An overview of the report by Kristi Calder, Regional Manager of Recreation & Client Services including; programming overview and financials, user fees, facility rentals, and current staff priorities.
- Potential uses of dry floor space which were not available this year due to ceiling repairs.

**6.3 Castlegar & District Arena and Walking Track Project – Timeline Update & Change to Referendum Date**

The Commission Report dated August 4, 2026, from Trisha Davison, General Manager of Community Services re: Castlegar & District Arena and Walking Track Project – Timeline Update & Change to Referendum Date has been received.

Key discussion points included:

- Key factors affecting the project schedule.
- Potential plans for more communication to the public.

- Potential improvements to the Engage website.

**6.4 Castlegar & District Arena and Walking Track Project – Naming Rights Guideline**

The Commission Report dated August 4, 2026, from Yev Mallov, Chief Financial Officer re: Castlegar & District Arena and Walking Track Project – Naming Rights Guideline has been received.

Key discussion points included:

- The need to create a Naming Rights Guideline for the project to allow the board to approve a facility name before a contract is signed with the proponent.

## 7. NEW BUSINESS

**7.1 Castlegar & District Recreation Commission September Meeting Time**

Commission to discuss an alternate September 8, 2026 meeting time.

**STAFF DIRECTION:** That the Commission direct staff to schedule the next Castlegar & District Recreation Commission Meeting on September 1st, at 4:00 p.m.

**7.2 Timeliness of Agenda Preparation**

Commission to have a discussion pertaining to the Timeliness of Agenda Preparation.

Key discussion items included:

- Potentially adjusting meeting timelines to allow adequate preparation time for staff and Commission members.
- The challenges of balancing timely agenda preparation, business continuity, major projects, and day-to-day priorities.

**7.3 Glade Regional Park Upgrade Update**

Commission to have a discussion pertaining to the Upgrades at Glade Regional Park

Key discussion items included:

- The assigned project manager and key contact for the project.
- The environmental assessment is expected in the fall, once received staff will be able to provide a report with updated timelines.
- LiDAR survey completed.
- Archeological report is being reviewed.

## 8. PUBLIC TIME

The Chair called for questions from the public at 5:26 p.m.

No questions received.

## 9. CLOSED

**9.1 Meeting Closed to the Public**

**RECOMMENDATION:**

In the opinion of the Commission - and, in accordance with Section 90 of the Community Charter – the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting;

AND FURTHER, in accordance with Section 90 of the Community Charter, the meeting is to be closed on the basis(es) identified in the following Subsections:

90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

**9.2 Recess of Open Meeting**

**MOVED** and seconded,
AND Resolved:

The Open Meeting be recessed at 5:27 p.m. in order to conduct the Closed meeting.

**Carried**

**9.3 Castlegar Hockey Society Facility Use Agreement**

The Commission Report dated August 4, 2026 from Craig Stanley, Regional Manager of Operations & Asset Management re: Castlegar Hockey Society Facility Use Agreement, has been received.

Key discussion points included:

- Contract term and season length.
- Particulars unique to the Castlegar Rebels and/or different from previous agreements.
- The potential budget impact if the Rebels make the playoffs and require ice past the traditional ice removal date.
- Potential concerns regarding insurance and non-profit status following the Rebels league change.
- Potential options for recouping any increased costs incurred by hosting playoff games.

**MOVED** and seconded,
AND Resolved:

That the Board authorize staff to negotiate and enter into a Facility Use Agreement with the Castlegar Hockey Society for use of the Castlegar and District Community Complex from August 1, 2026 to July 31, 2027, with the option to renew for two additional one-year terms; And that the Board Chair and Corporate office be authorized to sign each agreement upon successful negotiations.

**Carried**

**10. NEXT MEETING**

The next Castlegar & District Recreation Commission meeting is scheduled for September 1, 2026 at 4:00 p.m.

**11. ADJOURNMENT**

**MOVED** and seconded,

AND Resolved:

The Castlegar & District Recreation Commission meeting be adjourned at 6:32 p.m.

**Carried**

**Digitally Approved**

B. Bogle, Chair

***If there are recommendations that need to go to the Board of Directors please add them to the list below and forward to Angela Lund, alund@rdck.bc.ca to be put on the Board agenda.**

## RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. *That the Board authorize staff to negotiate and enter into a Facility Use Agreement with the Castlegar Hockey Society for use of the Castlegar and District Community Complex from August 1, 2026 to July 31, 2027, with the option to renew for two additional one-year terms; And that the Board Chair and Corporate office be authorized to sign each agreement upon successful negotiations.*

## THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

### *Future Castlegar & District Recreation Commission Meetings*

1. *That the Commission direct staff to schedule the next Castlegar & District Recreation Commission Meeting on September 1st, at 4:00 p.m.*

**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

# WATER SERVICES COMMITTEE
## OPEN MEETING MINUTES

A Water Services Committee meeting was held on Wednesday, August 5, 2026 at 9:00 a.m. PST through a hybrid meeting model.

**COMMITTEE MEMBERS PRESENT**

| | | |
|---|---|---|
| Director G. Jackman | Area A | In-Person |
| Director R. Tierney | Area B | In-Person |
| Director K. Vandenberghe | Area C | |
| Director A. Watson | Area D | |
| Director C. Graham | Area E | |
| **Director T. Newell** | **Area F (2026 Committee Chair)** | In-Person |
| Director H. Cunningham | Area G | In-Person |
| Director W. Popoff | Area H | In-Person |
| Director H. Hanegraaf | Area J | |
| Director T. Weatherhead | Area K | In-Person |
| Councillor D. Dumas | Town of Creston | |

**STAFF**

| | |
|---|---|
| U. Wolf | General Manager of Environmental Services |
| C. Gainham | Utility Services Manager |
| E. Clark | Meeting Coordinator |

**11 out of 11 voting Commission/Committee members were present – quorum was met.**

**1. ZOOM REMOTE MEETING INFO**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

**Join by Video:**
https://rdck-bcca.zoom.us/j/94251587997?pwd=lcttqVxsmjwxAZTmptO2CWLt27wlCl.1

**Join by Phone:**
833 955 1088 Canada Toll-free

**Meeting ID:** 942 5158 7997
**Passcode:** 285704

**In-Person Location:** RDCK Boardroom, 202 Lakeside Drive, Nelson BC

## 2. CALL TO ORDER

Chair Newell called the meeting to order at 9:00 a.m.

### 2.1 TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

### 2.2 ADOPTION OF AGENDA

**MOVED** and seconded,
And Resolved:

The Agenda for the August 5, 2026 Water Services Committee meeting, be adopted as circulated.

**Carried**

### 2.3 RECEIPT OF MINUTES

The April 1, 2026 Water Services Committee minutes, have been received.

**DIRECTOR PRESENT:** Director Cunningham joined the meeting at 9:05 a.m.

## 3. STAFF REPORTS

### 3.1 FOR INFORMATION: OPERATIONS, MAINTENANCE AND CAPITAL PROJECT UPDATE

The Committee Report dated July 30, 2026 from Alexandra Divlakovski, Water Operations Manager providing an update to the Committee, and highlighting the larger maintenance and capital projects completed to date in 2026, has been received.

### 3.2 FOR INFORMATION: WATER QUALITY REPORT

The Committee Report dated August 5, 2026 from Nathalie Nick, Environmental Coordinator summarizing the water advisories issued from January 1, 2026, to June 30, 2026 for water systems operated by the Regional District, has been received.

### 3.3 VERBAL REPORT: GRANT OPPORTUNITIES UPDATE

Chris Gainham, Utility Services Manager will provide a verbal update on the challenges finding and securing grant funding for water projects.

Staff reported on the continued challenges in grant funding for water system infrastructure renewal. For example, the Build Communities Strong Fund - Local Impact Stream provides funding for shovel-ready projects asking for $125,000 to $1 million per project up to 50% of eligible project costs (suitable for the readiness, scale and matching contributions of many of our small water system proje3cts), however, further communication with the grant provider clarified that this stream is not intended for grey infrastructure projects, including water systems. Staff continue to search for suitable grant funding streams that can support sustainable lifecycle asset replacement in many of our aging water systems.

Upcoming Community Works Fund Applications scheduled for the August board meeting include the Burton Water Main Replacement Project - $200K CW grant request and Fauquier Water Main Replacement Project – also a $200K grant request.

**3.4 VERBAL REPORT: SYSTEM ACQUISITION UPDATE**

Chris Gainham, Utility Services Manager will provide a verbal update on water system acquisitions including the Robson Raspberry Improvement District, Taghum Improvement District and Armstrong Bay Improvement District.

The RDCK is currently working with three water systems who have submitted Expressions of Interest to become a RDCK water service:

**Robson Raspberry Improvement District (RRID)**

On January 14, 2026 a public information session was held regarding the potential acquisition of the Robson Raspberry Improvement District (RRID) water system a public information session was held regarding the potential acquisition of the Robson Raspberry Improvement District (RRID) water system. Approximately 120 members of the public attended, with presentations covering the RDCK acquisition process and the condition, risks, asset renewal needs and financial position of the water system. Discussion focused on the long-term sustainability of the system, including infrastructure needs, operator recruitment and retention challenges, and volunteer Board capacity. The RRID undertook a survey of water system users in March 2026 to gauge support for proceeding with the acquisition process – out of 180 votes returned, 160 (89%) were in favour of continuing with the acquisition process. RDCK staff are currently competing work on a draft asset management plan for RRID that will inform the development of a draft financial plan for the system. Site visits and a walk-through of RRID treatment and distribution system infrastructure is planned before end of summer.

**Taghum Improvement District (TID)**

On June 10, 2026 the RDCK presented to the Taghum Improvement District water system users regarding the acquisition process. Taghum Improvement District completed a community survey to gauge support to move forward with the acquisition process – votes from users were 89% in favour of continuing with the process. RDCK staff are currently competing work on compiling asset information for the system, developing a draft asset management plan for TID that will inform the development of a draft financial plan for the system.

**Armstrong Bay Improvement District**

On August 4, 2026 RDCK staff met with Trustees from the Armstrong Bay Improvement District to discuss the acquisition process, better understand their infrastructure and challenges and to provide the Trustees with information that they could communicate at a planned AGM. The next step is for RDCK staff and Armstrong Bay Trustees to determine a suitable date and venue for a public information meeting.

**DIRECTION TO STAFF** – Director Graham requests that staff provide a written report on System Acquisition Updates going forward.

**3.5 REGIONAL WATER AND WASTEWATER SUSTAINABILITY FRAMEWORK - GUIDANCE TOOLS FOR SUPPORTING THIRD PARTY WATER AND WASTEWATER SYSTEMS, INCLUDING COMMUNITY WORKS FUNDING**

The Committee Report dated August 5, 2026 from Chris Gainham, Utility Services Manager regarding the development of a Regional Water and Wastewater Sustainability Framework that establishes guidance tools for supporting third party water and wastewater systems, including community works funding, has been received.

**MOVED** and seconded,
And resolved that it be recommended to the Board:

That the Board direct staff to develop a Regional Water and Wastewater Sustainability Framework that establishes the governance, principles, eligibility criteria, evaluation methodology, planning requirements and decision-making framework under which the RDCK may consider providing administrative, technical and financial support to non-RDCK water and wastewater systems, including consideration of Community Works Fund investments in eligible third-party water and wastewater infrastructure projects that demonstrate regional benefit and align with Board priorities.

**Carried**

**4. PUBLIC TIME**

The Chair called for questions from the public at 10:15 a.m.

No questions from the public.

**3. ADJOURNMENT**

**MOVED** and seconded,
And Resolved:

The Water Services Committee meeting adjourn at 10:15 a.m.

**Carried**

**APPROVED BY**

Director T. Newell, Chair

# Regional District of Central Kootenay
## CRESTON VALLEY SERVICES COMMITTEE
## Open Meeting Minutes

Thursday, August 6, 2026
9:00 am PT
Creston and District Complex – Erickson Room
312 19 Avenue North, Creston, BC

**COMMITTEE MEMBERS' PRESENT**

| | |
|---|---|
| Director A. DeBoon | Town of Creston |
| Director G. Jackman | Electoral Area A |
| Director R. Tierney | Electoral Area B |
| Director K. Vandenberghe | Electoral Area C |

**STAFF PRESENT**

| | |
|---|---|
| C. Saari | Acting Chief Administrative Officer |
| T. Davison | General Manager of Community Services |
| C. Stanley | Regional Manager – Operations & Asset Management |
| K. Calder | Regional Manager – Recreation & Client Services |
| A. Wilson | Acting General Manager of Development & Community Sustainability |
| C. LeBlanc | Community Resilience Coordinator |
| P. Marshall-Smith | Sustainability and Resilience Supervisor |
| R. Baril | Meeting Coordinator |

**GUESTS**

| | |
|---|---|
| D. Dumas | Creston Town Counselor |

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**1. ZOOM REMOTE MEETING INFO**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

**Meeting Time:**
9:00 a.m. PT

**Join by Video:**
https://rdck-bc-ca.zoom.us/j/92632670829?pwd=VkcPYOv0WnMTDNowScaJt12nFYz8zN.1

**Join by Phone:**
+1 778 907 2071 Canada Toll Free

*6 to unmute or mute
*9 to raise or lower your hand

**Meeting ID:** 926 3267 0829
**Meeting Password:** 430277

**In-Person Location:** Creston & District Community Complex - Erickson Room
312 19 Avenue North, Creston, BC

**2. CALL TO ORDER**

Chair DeBoon called the meeting to order at 9:00 a.m.

**3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

**4. ADOPTION OF AGENDA**

Moved and seconded,
And resolved:

The agenda for the August 6, 2026 Creston Valley Services Committee be adopted with the inclusion of Item 8.2 Creston & District Community Complex Concession Operator and Item 12.3 Creston Valley Junior Hockey Society Facility Use Agreement before circulation.

**Carried**

**5. RECEIPT OF MINUTES**

The July 23, 2026 Creston Valley Services Committee minutes, have been received.

**6. DELEGATE**

**6.1 DELEGATION: FIELDS FORWARD**

Tanya Wall presented a funding request to the Committee to assist them with the final leg of fundraising towards the purchase of their building to maintain operations. Kootenay Farms Food Hub is expanding their role within the Kootenays with the help of many different businesses, donations, campaigns and opportunities. Currently, the fundraising campaign to buy the building to make it into a permanent home for The Food Hub is $76,858 short of their goal.

Tanya to share the projections included in their business plan with the Committee.

Tanya answered the Committee's questions and invited everyone to check out Fields Forward Hub.

**FREEDOM OF THE FLOOR**

Moved and seconded,
And Resolved:

That Counselor Dumas have freedom of the floor.

**Carried**

## 7. CORRESPONDENCE

### 7.1 GOAT CANYON ROAD PARK ACCESS

Staff have shared correspondence re: Goat Canyon Road Park Access including safety concerns, slope stability and traffic planning.

**Direction to Staff:**

To identify the amount of funding available in Economic Development – Creston and Areas B and C Service S108 line-item Contracted Services that can be reallocated to the Grants application line item and prepare a motion to go to the August Board agenda.

Moved and seconded,
And resolved that it be recommended to the Board:

That the Board approve the amount, not to exceed, $77,000 to Fields Forward for their 2026 operating allowance from the Economic Development – Creston and Areas B and C Service S108 the grants line item.

**Carried**

## 8. STAFF REPORTS

### 8.1 STAFF REPORT: CRESTON & DISTRICT PROGRAMMING UPDATE

Staff presented the report to the Committee. The Committee would like a greater understanding of the decrease in Aquatic Rentals.

Staff to follow up on further details of the report.

The Committee also discussed the delay of ice going in by one week. This has been communicated to all affected parties.

### 8.2 STAFF REPORT: CRESTON & DISTRICT COMMUNITY COMPLEX CONCESSION OPERATOR

The Concession is open during set hours, could be added to the program guide for Creston & District Community Complex.

Moved and seconded,
And resolved that it be recommended to the Board:

That the Board approve the RDCK enter into a one-year concession services agreement at the Creston and District Community Complex with Rick's Iron Kettle Restaurant, commencing on September 1, 2026, and ending on August 31, 2027, with the option to renew for two one-year periods with Board approval, AND THAT, the Board Chair and Corporate Officer be authorized to execute the agreement.

**Carried**

## 9. NEW BUSINESS

### 9.1 DISCUSSION ITEM: ERICKSON WATER PUBLIC ENGAGEMENT FOLLOW UP

The Committee felt this event was well attended by the public. Staff put great effort into answering questions. There are two points that the Committee feels need clarification:

- That the water bylaw outlines that RDCK is responsible for delivering water to each property.
- By stating that the rates will not be changing due to water meters being installed, this could limit opportunities in the future for greater flexibility for the wide variety of users.

**Direction to Staff:**

That a report be prepared for the September CVSC meeting, detailing the Erickson Water Public Engagement session held on July 20, 2026.

### 9.2 SOURCE WATER MONITORING REQUEST FOR PROPOSAL

The Committee would like to wait and see what the recommendations are from the detailed staff report for the August 20, 2026 Board agenda, before the Committee votes on this recommendation.

No action on motion.

## 10. OLD BUSINESS

### 10.1 GOAT RIVER WATERSHED WATER SUSTAINABILITY PLAN

Staff provided an overview of the work that has been taking place over the last month.

Public engagement results have been collected. Part 1 of the working group meetings has been held with positive steps going forward. 3D model was a helpful tool to have during the most recent events. Hydraulic connectivity study is being discussed in deeper detail

with a report being prepared for the August 20, 2026 Board meeting.

Part 2 of the working group meeting will be hosted in Creston the week of August 10, 2026.

There is an event planned for BC Rivers Day on September 27, 2026.

**10.2 ACTION ITEM LIST**

**Item #2 - Dangerous and Aggressive Dog Bylaw**

- item has been removed from Action Item List

**11. PUBLIC TIME**

The Chair called for questions from the public and members of the media at 10:45 a.m.

There were no questions or comments from the public or media.

**12. CLOSED**

**12.1 Meeting Closed to the Public**

Moved and seconded,
And resolved:

In the opinion of the Committee - and, in accordance with Section 90 of the Community Charter – the public interest so requires that persons other than DIRECTORS, ALTERNTAE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting;

AND FURTHER, in accordance with Section 90 of the Community Charter, the meeting is to be closed on the basis(es) identified in the following Subsections:

90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

**Carried**

**12.2 Recess of Open Meeting**

Moved and seconded,
And resolved:

The Open meeting be recessed at 10:45 in order to conduct the Closed meeting and reconvened at 11:27 a.m.

**Carried**

**12.3 CRESTON VALLEY JUNIOR HOCKEY SOCIETY FACILITY USE AGREEMENT**

Moved and seconded,
And resolved that it be recommended to the Board:

That the Board authorize staff to negotiate and enter into a Facility Use Agreement with the Creston Valley Junior Hockey Society for use of the Creston and District Community Complex from August 1, 2026 to July 31, 2027, with the option to renew for two additional one-year terms; And that the Board Chair and Corporate office be authorized to sign each agreement upon successful negotiations.

**Carried**

**13. NEXT MEETING**

The next Creston Valley Services Committee meeting is scheduled for September 3, 2026 at 9:00 a.m.

**14. ADJOURNMENT**

Moved and seconded,
And resolved:

The Creston Valley Services Committee meeting be adjourned at 11:40 a.m.

**Carried**

Digitally approved by:

_____
Arnold DeBoon, Chair

jh

# Concession Services

## Agreement

**Contract #: 2026-154-CDCC-RICKS_IRON_KETTLE**
**Project: CDCC Concession Operation**
**GL Code: 42045** /OPR550-104

THIS AGREEMENT executed and dated for reference the:

_____ day of_____, 2026
(Day) (Month) (Year)

**BETWEEN**

**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

(hereinafter called the **RDCK**)
at the following address:
Box 590, 202 Lakeside Drive
Nelson, BC V1L 5R4

Agreement Administrator: Stuart Durning
Telephone #: (236) 532-2031
Email: sdurning@rdck.bc.ca

**AND**

**LISA FANNING DBA RICK'S IRON KETTLE RESTAURANT**

(hereinafter called the **Contractor**)
at the following address:
Box 901
Creston, BC V0B 1G0

Agreement Administrator: Lisa Fanning
Telephone: 250-428-1988
Email: rlfanning@telus.net

**1 FOR GOOD AND VALUABLE CONSIDERATION, THE RECEIPT OF WHICH IS CONFIRMED, THE RDCK AND THE CONTRACTOR AGREE AS FOLLOWS:**

(a) **SERVICES**: The Contractor shall provide the services detailed in **Schedule A** of this Agreement (the "**Services**").

(b) **CHANGES TO SERVICES:** The RDCK and the Contractor acknowledge that it may be necessary to modify the Services, the Project schedule and/or the Budget in order to complete the Project. In the event that the RDCK or the Contractor wishes to make a change or changes to the Services, the Project schedule and/or the Budget it shall notify the other of the proposed change and reason(s) therefore. The party receiving the notification shall review and consider the proposal for change and shall as soon as is reasonably possible and no longer than within five (5) working days, advise in writing the party proposing the change whether it agrees to the change. Where the parties agree to the change, such agreement will form part of this Agreement and be formalized by means of an Agreement Amendment.

(c) **TERM:** Notwithstanding the date of execution of this Agreement the Contractor shall provide the Services described in Schedule A hereof commencing on **September 1, 2026** and ending on **August 31, 2027** (the **Term**). Agreement may be extended up to two (2) times for a one (1) year term upon

mutual agreement.

(d) **LOCATION**: Services will be provided at the Creston & District Community Complex, heirenafter refered to as the "Premises" or "CDCC", located at 312-19th Ave N, Creston BC V0B 1G0.

(e) **CONTRACT PRICE/RATE:** $11, 400 per year (excluding GST) on the terms set out in Schedule D.

(f) The following Schedules and Appendices are incorporated into, and form part of this Agreement:

Schedule A: Description of Services
Schedule B: RDCK Premises and Equipment Use
Schedule C: Supplementary Terms and Conditions
Schedule D: Contract Payment Terms
Appendix A: Healthy Food Guidelines

(g) The following terms and conditions are incorporated into, and form part of this Agreement:

## GENERAL CONTRACT CONDITIONS

**2** The Contractor shall:

(a) At all times, exercise the standard of care, skill and diligence normally exercised and observed by persons engaged in the performance of services similar to the Services;

(b) At all times, treat as confidential all information and material supplied to or obtained by the Contractor or subcontractor as a result of this Agreement and not permit the publication, release or disclosure of the same without the prior written consent of the RDCK;

(c) Not perform any service for any other person, firm or corporation which, in the reasonable opinion of the RDCK, may give rise to a conflict of interest;

(d) Be an independent Contractor and not the servant, employee or agent of the RDCK;

(e) Ensure all persons employed by it to perform the Services are competent to perform them, adequately trained, fully instructed and supervised;

(f) Ensure that all personnel hired by the Contractor to perform the Services will be the employees of the Contractor and not to the RDCK with the Contractor being solely responsible for the arrangement of reliefs and substitutions pay supervision, discipline, employment insurance, workers compensation, leave and all other matters arising out of the relationship of employer and employee;

(g) Not in any manner whatsoever commit or purport to commit the RDCK to the payment of any money;

(h) Accept instructions from the RDCK, provided that the Contractor shall not be subject to the control of the RDCK in respect of the manner in which such instructions are carried out;

(i) Use due care that no person or property is injured and no rights infringed in the performance of the Services, and shall be solely responsible for all losses, damages, costs and expenses in respect to any damage or injury, including death, to persons or property incurred in providing the Services or in any other respect whatsoever.

**ASSIGNMENT**

**3** The Contractor shall not sublet, sell, transfer, assign, or otherwise dispose of the Contract, any portion thereof, or their right, title, or interest therein, or their obligations there under without written consent of the RDCK which consent may be withheld unreasonably, except for an assignment to a bank of the payments to be received by the Contractor from the RDCK.

**INSURANCE**

**4** The Contractor must provide the RDCK with a certificate of insurance upon execution of this Agreement in a form acceptable to the Chief Financial Officer of the Regional District and shall, during the Term of this Agreement, take out and maintain the following insurance coverage:

(a) comprehensive commercial general liability insurance against claims for bodily injury, death or property damage arising out of this Agreement or the provision of the Services in the amount of **$ 5,000,000.00 dollars per occurrence** with a **maximum deductible of $5,000**;

Such insurance will:

(i) name the Regional District, its elected officials, employees, officers, agents and others as an additional insured;

(ii) include the Contractor's Blanket contractual liability;

(iii) include a Cross Liability clause;

(iv) include occurrence property damage;

(v) include personal injury;

(vi) include a Waiver of Subrogation clause in favor of the RDCK whereby the insurer, upon payment of any claim(s), waives its right to subrogate against the RDCK for any property loss or damage claim(s);

(vii) be primary in respect to the operation of the named insured pursuant to the contract with the RDCK. Any insurance or self-insurance maintained by the RDCK will be in excess of such insurance policy (policies) and will not contribute to it;

(viii) require the insurer not cancel or materially change the insurance without first giving the RDCK thirty days' prior written notice; provided that if the Contractor does not provide or maintain in force the insurance required by this Agreement, the Contractor agrees that the RDCK may take out the necessary insurance and the Contractor shall pay to the RDCK the amount of the premium immediately on demand.

(b) all risk property coverage in an amount sufficient to cover the cost of the contractor's equipment and tools needed for this contract, as well as work product in progress prior to delivery.

**INDEMNITY**

**5** Notwithstanding the provision of any insurance coverage by the RDCK, indemnify and save harmless the RDCK, its successor(s), assign(s) and authorized representative(s) and each of them from and against losses, claims, damages, actions, and causes of action (collectively referred to as Claims), that the RDCK may sustain, incur, suffer or be put to at any time either before or after the expiration or termination of this Agreement, that arise out of errors, omissions or negligent acts of the Contractor or its

subcontractor(s), servant(s), agent(s) or employee(s) under this Agreement, excepting always that this indemnity does not apply to the extent, if any, to which the Claims are caused by errors, omissions or the negligent acts of the RDCK its other contractor(s), assign(s) and authorized representative(s) or any other persons.

**COMPLIANCE WITH WORKERS COMPENSATION ACT**

**6** The Contractor shall ensure compliance, on their part and on the part of all of their Sub-Contractors, with the Workers Compensation Act and the Occupational Health and Safety Regulations thereunder.

**7** Prior to supplying any of the Services in the Contract, the Contractor must provide the RDCK with the Contractor's WorkSafe BC number, and must pay and keep current during the term of the Contract, all assessments required by WorkSafe BC in relation to the supply of the Services or the Contract Price. In any case where pursuant to the provisions of the Workers Compensation Act, an order is given to the Contractor, or one of their Sub-Contractors in respect to their operations under the Contract to cease operations because of failure to install or adopt safety devices or appliances or methods as directed, or required by the Workers Compensation Act or Regulations there under, or because conditions of immediate danger exist that would be likely to result in injury to any person, and the Contractor is not available or capable of removing the danger to life or equipment resultant from the Contractor's operations then the RDCK may issue a Written Notice to the Contractor and may immediately arrange for the removal of this danger and the Contractor shall be liable for the costs of such arrangements, but such act by the RDCK shall not relieve the Contractor of responsibility for injury, loss of life, or damage which may occur in that situation.

**8** In the event that the Contractor refuses or fails to comply with an order under the Workers Compensation Act or Regulations thereunder, so that the supply of the Services is stopped, the RDCK may, upon written notice, terminate the Contract and proceed in accordance with Sections 21, 22, 23, 24 - *RDCK's Right to Terminate the Contract.*

**9** The Contractor shall, during the term of the Contract, maintain Workers Compensation Insurance in order to fully protect both its employees and the RDCK as may be required by law during the term of the Contract and shall on each anniversary date of the Contract, provide the RDCK with proof of payment of claims in good standing with WorkSafe BC by way of a WorkSafe BC Clearance Letter. The Contractor will Be responsible for all fines, levies, penalties and assessments made or imposed under the Worker's Compensation Act and regulations relating in any way to the Services, and indemnify and save harmless fines, levies, penalties and assessments.

**HEALTH AND SAFETY**

**10** The Contractor shall be solely and completely responsible for ensuring safety of all persons and property during the supply of the Services. This requirement shall apply during the Contract period and not be limited to normal working hours.

**11** The Contractor shall be liable for any and all injury or damage which may occur to persons or to property due to any act, omission, neglect or default of the Contractor, or of their employees, workmen or agents.

**12** The Contractor shall satisfy the Manager that a safety program has been developed in accordance with the Occupational Health and Safety Regulations, and Safe Work Practices and Procedures of WorkSafe BC and shall incorporate all of the RDCK's operating requirements and restrictions.

**13** The Contractor shall assign an individual responsible and authorized to supervise and enforce compliance

with all safety regulations required in the supply of the Services.

## INTENT OF CONTRACT DOCUMENTS

**14** The intent of the Contract Documents is that the Contractor shall provide all materials, supervision, labour, equipment and all else necessary for or incidental to the proper supply of the Services described in **Schedule A** and all incidental work to supply the Services. This is not an Agreement of employment. The Contractor is an independent Contractor and nothing herein shall be construed to create a partnership, joint venture or agency and neither party shall be responsible for the debts or obligations of the other.

## RDCK REPRESENTATIVE'S AUTHORITY

**15** The RDCK Representative will observe the supply of the Services in progress on behalf of the RDCK. The RDCK Representative will have the authority to stop the supply of the Services whenever such stoppage may be necessary, in their opinion, to ensure the proper supply of the Services in accordance with the provisions of the Contract.

## NOTICE TO PROCEED

**16** Following the execution of the Contract by the Contractor and the provisions of the required Irrevocable Commercial Letter of Credit and insurance policies, a written Notice to Proceed with the supply of the Services will be given to the Contractor by the RDCK. The Contractor shall supply the Services at the time specified in the Contract or, if applicable, begin supplying the Services on the first day of the Term and shall proceed with the supply of the Services regularly and without interruption thereafter throughout the Term, unless otherwise directed in writing by the Manager or RDCK.

## RDCK'S RIGHT TO OBTAIN SERVICES FROM OTHER SUPPLIERS

**17** If the Contractor should refuse or fail to supply adequate workmanship, products, or machinery and equipment for the scheduled supply of the Services, or neglects to supply the Services properly, or fails to perform any of the provisions of the Contract, then the RDCK, without prejudice to any of its other rights under the Contract, may notify the Contractor in writing, that the Contractor is in default of their contractual obligations, and instruct him to correct the default within forty-eight (48) hours.

**18** If the correction of the default cannot be completed within forty-eight (48) hours as specified, the Contractor shall be considered to be in compliance with the RDCK's instruction if it commences the correction of the default within the specified time, and in addition provides the RDCK with a schedule that is acceptable to the RDCK in its sole discretion for such correction and completes the corrections in accordance with such schedule.

**19** If the Contractor fails to comply with the provisions of this section the RDCK may, without prejudice to any other right or remedy they may have, obtain the supply of Services from another supplier and may deduct the cost thereof from the payment then or thereafter due the Contractor, or may without notice to the Contractor deduct the cost from the amount secured under the Irrevocable Commercial Letter of Credit.

## RDCK'S RIGHT TO TERMINATE THE CONTRACT

**20** If the Contractor should:

(a) be adjudged bankrupt, or make a general assignment for the benefit of creditors, or if a receiver is appointed on account of their insolvency, or

(b) fail to make sufficient payments due to their Sub-Contractors, or suppliers, or

(c) disregard laws or regulations that apply to the supply of the Services, or the RDCK's instructions, or

(d) abandon the supply of the Services, or

(e) otherwise violate the conditions of the Contract, the RDCK shall, by written notice, instruct the Contractor to correct the default within forty-eight (48) hours.

**21** If the default is not corrected within forty-eight (48 hours), then the RDCK may, without prejudice to any other right or remedy they may have, terminate the Contract. If notice has been given to the Contractor under Sections 17, 18 and 19 of the contract - *RDCK's Right to Obtain Services from Other Suppliers*, then a further notice and time to correct the default is not required and that in addition to correcting the default RDCK may without further notice proceed to terminate the Contract.

**22** If the RDCK terminates the Contract under the conditions set out above, the RDCK shall be entitled to:

(a) obtain the supply of the Services by whatever method is deemed expedient but without undue delay or expense;

(b) withhold any further payments to the Contractor until the supply of the Services is finished;

(c) upon completion of the supply of the Services, determine the full cost of obtaining the supply of the Services including compensation to the RDCK for this additional service and a reasonable allowance to cover the costs of any corrections required under the guarantee, and charge the Contractor the amount by which the full cost exceeds the unpaid balance of the Contract Price; or if such cost of obtaining the supply of the Services is less than the unpaid balance of the Contract Price, pay the Contractor the difference; or if such cost of finishing the supply of the Services is greater than the unpaid balance deduct the difference from the Irrevocable Commercial Letter of Credit.

**23** It is also understood and agreed by and between the parties to the Contract, that in the event of a strike or lockout of the employees of the RDCK taking place during the term of the Contract, during which the supply of the Services may be interrupted or blocked, that the provisions of the Contract requiring payment by the RDCK to the Contractor shall be renegotiated on the basis of the Contractor's actual proven costs for the period.

**24** It is also understood and agreed by and between the parties to the Contract, that in the event of a strike or lockout of the employees of the Contractor taking place during the term of the Contract, during which the supply of the Services may be interrupted or blocked, that the RDCK shall at its option and without penalty or further payment to the Contractor, have the right to unilaterally terminate the Contract, and to remove the Contractor, their employees and equipment from the Site.

## CONTRACTOR'S RIGHT TO STOP SUPPLY OF SERVICES OR TERMINATE THE CONTRACT

**25** If the supply of the Services should be stopped or otherwise delayed for a period of ninety (90) days or more under an order of any court, or other public authority, and provided that such order was not issued as the result of any act or fault of the Contractor or of anyone directly or indirectly employed by him, the Contractor may, without prejudice to any other right or remedy they may have, by giving the RDCK written notice, hold the RDCK in default.

**26** The Contractor may notify the RDCK in writing that the RDCK is in default of its contractual obligations if the RDCK, subject to requirements of these Contract General Conditions fails to pay to the Contractor

when due, any amount due and owing to the Contractor under the Contract. Such written notice shall advise the RDCK that if such default is not corrected within thirty (30) calendar days from the receipt of the written notice the Contractor may, without prejudice to any other right or remedy it may have, stop the supply of the Services and terminate the Contract.

**27** If the Contractor terminates the Contract under the conditions set out above, they shall be paid for all Services supplied and for any loss sustained upon products and construction machinery and equipment, with reasonable profit up to the time that the Contract is terminated. If the Contractor terminates the Contract this is their sole remedy and the RDCK will not be liable for any additional costs or for any loss of profit following termination.

## SUB-CONTRACTORS

**28** The Contractor agrees to preserve and protect the rights of the RDCK with respect to any supply of Services or work performed under the Contract and shall:

(a) enter into Contracts or written Agreements with the Sub-Contractors requiring them to supply Services and perform work in accordance with and subject to the terms and conditions of the Contract Documents; and

(b) be as fully responsible to the RDCK for acts and omissions of the Sub-Contractors and of persons directly or indirectly employed by them as for acts and omissions of persons directly employed by the Contractor.

**29** The Contractor therefore shall incorporate all terms and conditions of the Contract General Conditions into all Sub-Contract Agreements they enter into with their Sub-Contractors, insofar as they are applicable.

**30** The Contractor agrees to employ only those Sub-Contractors proposed by him in writing in Schedule C of the RFP -Proposed Sub-Contractors, and accepted by the RDCK for such portions of the supply of the Services as may be designated.

**31** The RDCK may, for reasonable cause, object to the use of a proposed Sub-Contractor and require the Contractor to employ another that is acceptable to the RDCK. Under these circumstances, the RDCK will advise the Contractor, in writing, of its objection to a Sub-Contractor. The Contractor shall provide the names of alternate Sub-Contractors for that part of the supply of the Services, each of whom must be acceptable to the RDCK. The Contractor and the RDCK will then agree as to which new Sub-Contractor shall be used.

**32** Nothing contained in the Contract General Conditions shall create any contractual obligation between any Sub-Contractor and the RDCK.

**33** Sub-Contractors shall not further sub-contract any portion of the supply of the Services that is the subject of their sub-contract without prior written approval of the RDCK, which may not be withheld unreasonably.

## PRIVATE LAND

**34** If applicable, it shall be the Contractor's responsibility to ascertain the boundaries within which the supply of Services must be confined. The Contractor shall not enter upon lands other than those provided by the RDCK for any purpose without obtaining prior written permission of the land-owners and occupiers. A copy of the written permission is to be provided to the RDCK prior to entry upon private lands.

DRAFT

**35** The Contractor shall not enter upon lands owned by others on which the RDCK has easements or rights-of-entry without having received the prior written authorization of the RDCK for such entry. It shall be the Contractor's responsibility to ascertain from the RDCK the conditions on which easements of rights-of-entry have been granted on private lands and to abide by these conditions throughout.

## DISPUTE RESOLUTION

**36** All claims, disputes or issues in dispute between the RDCK and the Contractor shall be decided by mediation or arbitration if the parties agree, or failing agreement, in a court of competent jurisdiction within the Province of British Columbia. All procedures for the resolution of disputes arising in relation to the Contract shall be governed by the laws of British Columbia, Canada.

**37** In the event that the parties agree to arbitration, the arbitration shall be governed by the rules of the British Columbia International Arbitration Centre, except that the Arbitrator(s) shall be agreed upon by the parties, and failing agreement by the parties, shall be appointed by a court of competent jurisdiction within the Province of British Columbia, Canada.

**38** Arbitration will take place in the Southern Interior of British Columbia and be governed by the laws of the Province of British Columbia, Canada.

## TAXES AND DUTIES

**39** The Contractor shall pay all government sales taxes, customs duties and excise taxes with respect to the Contract including but not limited to any GST or PST. The Contractor is required to identify any applicable tax separately on all invoices and the RDCK is liable to pay this amount to the Contractor. Where an exemption of government sales taxes, custom duties or excise taxes is applicable to the Contract by way of the Contractor filing claims for, or cooperating fully with the RDCK and the proper authorities in seeking to obtain such refunds, the procedure shall be established in a Supplementary Condition.

## STAFF RESOURCES AND MANAGEMENT

**40** The Contractor shall, at all times during the term of the Contract, have a Supervisor charged with the responsibility of supervising the operations of the Contractor and shall maintain a local office at all times and a telephone staffed during all working hours throughout the duration of the Contract.

**41** The Contractor shall employ properly qualified and trained equipment operators, labourers and supervisory staff for the operation of the Contract and shall make available a sufficient number of staff to complete the supply of the Services. Failure or delay in the performance of the Contract due to the Contractor's inability to obtain personnel of the number and skill required shall constitute a default of the Contract.

**42** The Contractor shall ensure that no person will be discriminated against because of race, colour, sex, age, religion or origin. Wages and hours of labour employed shall be in accordance with all applicable federal, provincial and municipal enactments. The Contractor shall, at all times, enforce discipline and good order among their employees, and shall not employ on the Site any unfit person or anyone not skilled in the work assigned to them. Any persons employed on the Site, who become intoxicated, intemperate, disorderly, incompetent or willfully negligent, shall, at the written request of the RDCK Representative, be removed from the Site and shall not be employed again in any portion of the supply of the Services without the approval of the RDCK Representative.

## EMERGENCY CALL OUTS

~~**43** Before commencement of the Contract, the Contractor shall provide to the Owner with a list of at least three names and telephone numbers of the Contractor's representatives who can be called outside normal working hours to act for the Contractor for emergency "call outs" in connection with Work under the Contract. Names are to be listed in Schedule A – *Services*. At least one person on the list shall be available at all times outside of normal working hours. The Contractor shall issue an updated list whenever a change in call out personnel or phone numbers is made.~~

## RIGHT TO AUDIT

**44** Upon reasonable notice the Contractor and/or any Sub-Contractors shall provide the RDCK and its internal auditors, external auditors, its regulators and such other entities/persons as the RDCK may designate, with unrestricted access at reasonable times to the data and records relating to the supply of the Services, including but not limited to the Contractor's marketing and sale of the recyclable material, the amounts charged to the RDCK by the Contractor, and the amounts of any commodity value rebates that are payable. Such access will be provided in order to verify the accuracy of charges and invoices for the Services supplied.

## CHANGE IN THE SERVICES

**45** The RDCK, without invalidating the Contract, may make changes by altering, adding to, or deducting from the Services. The Contractor shall proceed with the supply of the Services as changed and the Services shall be supplied under the provisions of the Contract. No changes shall be undertaken by the Contractor, without written order from the RDCK, except in an emergency endangering life or property, and no claims for additional compensation shall be valid unless the change in writing was so ordered.

**46** If such changes affect the requirements of the Contract, they will be so specified at the time of ordering the changes.

## INSPECTION OF THE WORK

**47** The Owner's Representative will inspect the Work during the period of operation and will observe the Work in progress on behalf of the Regional District. The Owner's Representative will have the authority to stop the Work whenever such stoppage may be necessary, in his opinion, to ensure the proper execution of the Work in accordance with the provisions of the Contract Agreement.

**48** The Regional District and its representatives shall at all times have access to the Work whenever it is in preparation or progress and the Contractor shall provide proper facilities for such access and for inspection.

**49** If the specifications, the Regional District's instructions, laws, ordinances, or any public authority requires any Work to be specially tested or approved, the Contractor shall give the Owner's Representative timely notice of his readiness for inspection, and if the inspection is by an authority other than the Regional District, the date fixed for such inspection.

**50** If any Work should be covered up without approval or consent of the Regional District it must, if required by the Regional District, be uncovered for examination at the Contractor's expense.

**51** Examination of questioned Work may be ordered by the District and if so ordered the Work shall be uncovered by the Contractor. If such Work is found not to be in accordance with the Contract Documents through the fault of the Contractor, the Contractor shall pay the cost of examination and replacement of

the Work. If such Work is found to be in accordance with the Contract Documents, the Regional District shall pay these costs.

## CONTRACT PERFORMANCE REVIEWS

**52** From time to time as deemed necessary, the Manager may request that the Contractor participate in a Contract performance review. Documented performance arising from such reviews may be used as basis for alteration of the description of Services or suspension/termination of the Contract.

## RIGHTS OF WAIVER

**53** A waiver of any breach of or provision of the Contract will not constitute or operate as a waiver or any other breach of any other provision, nor will any failure to enforce any provision herein operate as a waiver of such provisions or of any other provisions.

## DUTY OF CARE

**54** The Contractor acknowledges that the RDCK, in the preparation of the Contract documents, provision of oral or written information to Proponents, review of Proposals or the carrying out of the RDCK's responsibilities under the Contract, does not owe a duty of care to the Contractor and the Contractor waives for itself and its successors, and waives the right to sue the RDCK in tort for any loss, including economic loss, damage, cost or expense arising from or connected with any error, omission or misrepresentation occurring in the preparation of the Contract documents, provision of oral or written information to Proponents, review of Proposals or the carrying out of the RDCK's responsibilities under the Contract.

## SEVERABILITY

**55** All sections of the Contract are severable one from the other. Should a court of competent jurisdiction find that any one or more sections herein are void the validity of the remaining paragraphs hereof will not be affected.

## COMPLIANCE WITH PERMITS, LAWS AND REGULATIONS

**56** The laws and regulations of the place where the Services are supplied shall govern.

**57** The Contractor shall give all required notices and comply with all laws, ordinances, regulations, codes and orders of all authorities having jurisdiction relating to the supply of the Services, to preservation of public health, and to construction safety. If the Contractor observes anything in the Contract Documents to be at variance with the foregoing, they shall promptly notify the RDCK, in writing, and await the RDCK instructions. If the Contractor supplies any Services or performs any work, knowing it to be contrary to such laws, ordinances, regulations, codes or orders, and without giving notice requesting instructions from the RDCK, they shall bear all costs arising there from.

**58** The Contractor shall, at their own expense, procure all permits, licenses and certificates required by law for the supply of the Services.

**59** The Contractor will give all notices and obtain all the licenses and permits required to supply the Services. The Contractor will comply with all laws applicable to the supply of the Services and performance of the Contract.

**60** This Agreement shall be governed by and will be construed and interpreted in accordance with the laws of

the Province of British Columbia.

## SECURITY FOR SUPPLY OF SERVICES

~~**61** Unless otherwise agreed in writing by the RDCK may, in its absolute discretion, the Contractor shall provide to the RDCK security for the performance of its obligations under the Contract in the form of an Irrevocable Commercial Letter of Credit in the amount of 10% of the Total Annual Contract Price detailed in Schedule D: *Contract Payment Terms*, which security shall be issued by a financial institution within the RDCK that is acceptable to the RDCK in its absolute discretion and in form and substance approved by the RDCK.~~

## FORCE MAJEURE

**62** In the event that either party is rendered wholly or partly unable to perform its obligations hereunder as a result of an event of Force Majeure, then subject to the RDCK's right of termination under Sections 21, 22, 23, 24 - *RDCK's Right to Terminate the Contract.*, that party will be excused from whatever performance is affected by the event of Force Majeure, to the extent so affected, provided that:

(a) the non-performing party promptly after the occurrence of the event of Force Majeure gives the other party notice describing the particulars of the occurrence;

(b) the suspension of performance is of no greater scope and of no longer duration than is required by the event of Force Majeure;

(c) the non-performing party uses reasonable commercial efforts to remedy its inability to perform; and

(d) when the non-performing party is able to resume performance of its obligations hereunder, that party will give the other party written notice thereof.

## GENERAL

**63** Time shall be of the essence of this Agreement.

**64** Any notice required to be given hereunder shall be delivered or mailed by prepaid certified or registered mail to the addresses above (or at such other address as either party may from time to time designate by notice in writing to the other), and any such notice shall be deemed to be received 72 hours after mailing.

**65** This Agreement shall be binding upon the parties and their respective successors, heirs and permitted assigns.

**66** A waiver of any provision or breach by the Contractor of any provision of this Agreement shall be effective only if it is in writing and signed by the RDCK.

**67** A waiver under Section 66 shall not be deemed to be a waiver of any subsequent breach of the same or any other provision of this Agreement.

**68** Everything produced, received or acquired (the "Material") by the Contractor or subcontractor as a result of this Agreement, including any property provided by the RDCK to the Contractor or subcontractor, shall:

(a) be the exclusive property of the RDCK; and

(b) be delivered by the Contractor to the RDCK immediately upon the RDCK giving notice of such request

to the Contractor.

**69** The copyright in the Material belongs to the RDCK.

**70** The RDCK may, at its discretion, notify the Contractor that the terms, amounts and types of insurance required to be obtained by the Contractor hereunder be changed.

**71** Where the Contractor is a corporation, it does hereby covenant that the signatory hereto has been duly authorized by the requisite proceedings to enter into and execute this Agreement on behalf of the Contractor.

**72** Where the Contractor is a partnership, all partners are to execute this Agreement.

**73** Sections 2 c), d), Sections 5 and 69 of this Agreement will, notwithstanding the expiration or earlier termination of the Term, remain and continue in full force and effect.

**74** Except as expressly set out in this Agreement, nothing herein shall prejudice or affect the rights and powers of the RDCK in the exercise of its powers, duties or functions under the Community Charter or the Local Government Act or any of its bylaws, all of which may be fully and effectively exercised as if this Agreement had not been executed and delivered.

IN WITNESS WHEREOF the parties hereto have duly executed this Agreement as of the day and year first above written.

| **REGIONAL DISTRICT OF CENTRAL KOOTENAY** | **LISA FANNING DBA RICK'S IRON KETTLE RESTAURANT** |
|---|---|
| (Signature of Authorized Signatory) | (Signature of Authorized Signatory) |
| (Name and Title of Authorized Signatory) | (Name and Title of Authorized Signatory) |
| (Signature of Authorized Signatory) | (Signature of Authorized Signatory) |
| (Name and Title of Authorized Signatory) | (Name and Title of Authorized Signatory) |

## SCHEDULE A: DESCRIPTION OF SERVICES

**1 SERVICES OVERVIEW** - The Contractor shall be responsible for the operation of the concession at the CDCC, delivering onsite food and beverage services to the community in accordance with the Healthy Food Guidelines outlined in Appendix A. The Contractor will retain full operational authority over the designated Concession Space during its scheduled programming and shall ensure all activities are conducted in strict compliance with relevant legislation, provincial standards, and the conditions of its operating license.

**2 CONTRACTOR'S RESPONSIBILITIES -** The Contractor shall:

(a) Manage and operate of the Concession Space identified in the attached Schedule "B" during the hours of operations in section 3 of this Schedule A;

(b) Plan the menu in accordance with the Healthy Food Guidelines noted in Appendix A;

(c) Purchase of all food and other supplies, maintenance of adequate inventories and the production and processing of all goods, utilizing proven formulae and exacting food preparation controls;

(d) Manage cash flow to maintain an adequate inventory of food and other supplies necessary for the operation of the Concession Space;

(e) Comply with the RDCK's Food Services Restrictions as listed in section 4 of this Schedule A (i.e. sunflower seeds, shelled peanuts, etc.)

(f) Establish a dress code and uniforms for all staff to demonstrate a professional approach while providing the Services.

(g) Prior to the Commencement Date, provide an initial adequate inventory of cutlery, china, glassware, pots, pans, silverware, trays, small wares, and other cooking and serving utensils, for the effective and efficient operation of the Services;

(h) Throughout the Term, at its own cost and expense, ensure the proper cleaning of grease traps, oil filters and hoods, as required, in an emergency or if directed in writing by the RDCK. This includes at least one annual (or more if circumstances or regulations dictate) range hood exhaust system professional inspection and cleaning.

(i) Adhere to all RDCK policies and procedures related to the delivery of services at the CDCC.

(j) Safeguard workers by ensuring clean, functional clothing, personal protective equipment and footwear, in accordance with WorkSafeBC regulations, is worn during the performance of the Contract.

(k) Ensure the Concession Space, and all RDCK and Contractor-owned equipment and appliances are kept clean and hygienic at all times.

(l) Ensure all RDCK and Contractor-owned equipment, including kitchen fixtures and appliances, are operated in a safe manner and only for the delivery of Services.

(m) Inspect the site daily, to ensure the site is safe and hazard free.

(n) Advise the RDCK when they become aware of any hazards or safety risks immediately.

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(o) Report to the RDCK when any equipment or appliance malfunctions or does not function as designed and when the delivery of services or affected because of equipment issues.

(p) Not encumber the space or make claims for any repairs to RDCK-owned property or equipment without first notifying the RDCK and receiving written permission.

(q) Provide feedback to the RDCK with any complaints from customers regarding the delivery of recreation services delivered by same.

(r) Only provide food sales from the concession and not to include vending machines or off-sales/catering.

**3 HOURS OF OPERATION:**

The Contractor must provide the Services during any and all Thunder Cat games, Minor Hockey Games/Tournaments, Figure Skating Competitions, and any requested special events. Hours of operation will be as follows:

Monday: 10:00am-3:00pm

Tuesday: Closed

Wednesday: Closed

Thursday: 10:00am-3:00pm

Friday: 10:00am-6:00pm

Saturday: 10:00am-2:00pm

Sunday: 12:00pm-4:00pm

*Open for all hockey games and special events

Any changes to these Hours of Operations must be agreed to in writing between the Contractor and RDCK Agreement Administrator.

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**4 FOOD SERVICE RESTRICTIONS:** The Contractor's Services will be restricted as per the conditions listed below:

(a) Only the beverage product line from the exclusive building sponsor may be sold in the Concession Space e.g. Coke or Pepsi products. Beverage supplier may change during the term of this Agreement as the RDCK reserves the right to negotiate beverage supplier.

(b) Certain products cannot be sold in the concession. These include:

(i) Sunflower seeds, peanuts

(ii) Slushy Drinks

(iii) Tobacco Products

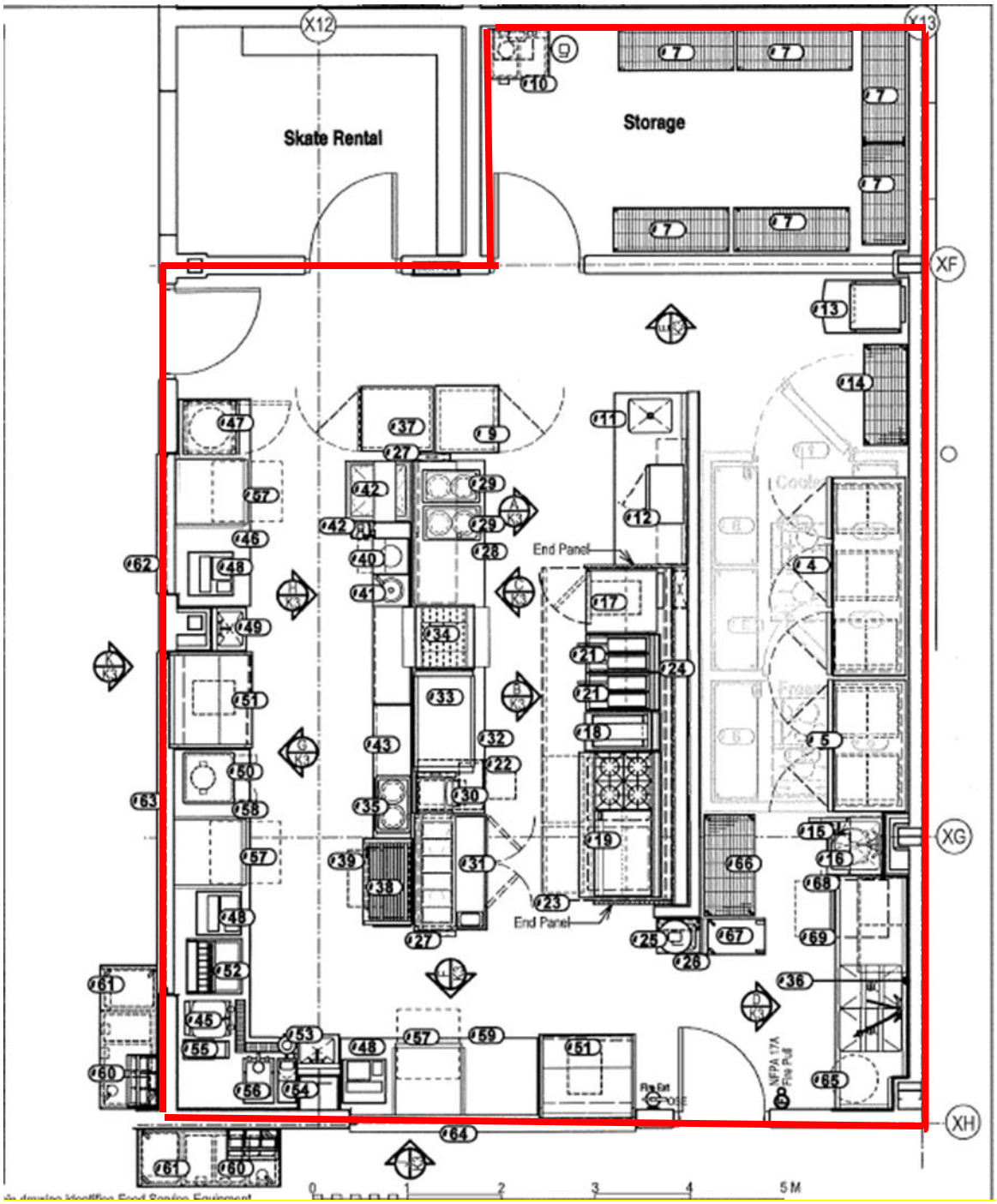
(iv) Alcoholic Products

(v) Any product deemed to cause excessive mess and/or damage to the Premises. The RDCK to be the sole judge.

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## SCHEDULE B: PREMISES AND EQUIPMENT USE

1 **PREMISES USE:** The RDCK will provide the Contractor with exclusive use of the **CDCC**'s Concession Space outlined in red in the floor plan below ("**Concession Space**") to complete the Services listed in Schedule A:



**2 EXCLUSIVITY:**

While this Agreement is in force, the Contractor shall have the exclusive right to use the Food Service Facilities and the Food Service Equipment as outlined in Schedule A but shall not have exclusive right to control and operate all food and beverage at the Premises.

The Contractor will have the first right of refusal to provide food and catering services for groups booking facilities at the Premises excluding full rental of the banquet hall (Creston Room). Groups and organization renting the banquet hall in its entirety (Creston Room) will be permitted to use the caterer or food service provider of their choice, including the Contractor.

The RDCK will work cooperatively and on a best efforts basis to minimize the concurrent food sales within the Premises or on the property. Examples of concurrent food sales might include circus or midway type operations, which may sell cotton candy and other similar food products. The RDCK will on a best efforts basis require such events to not sell foodstuffs, which would compete with those normally sold in the concession. Food fairs, home shows or similar types of events selling beverages and/or food products as an integral part of the event will be permitted to do so in all cases. User groups of the Premises will also be permitted to provide free food and beverages to their participants. Some tournaments and special events may also occur where a portion of their allowable activity may include limited food sales.

Recognizing the needs and business interests of the Contractor, the RDCK will work with facility users and rental groups to inform the Contractor of groups requiring food and catering services and will direct these clients to the services of the Contractor.

Recognizing the needs and interests of the RDCK Premises to be a "community hub" of programs, special events, activities and community services, the Contractor, in their interest and effort to provide the Services, will be sensitive to not adversely affect or limit the ability or capacity of groups and individuals to use, rent or plan activities and programs at the Premises.

**ADDITIONAL PREMISES ACCESS AND USE TERMS**

**3 Access and Use:** Except as stated below, the Contractor is not permitted to use or access any part of the Premises other than the **CDCC**'s Concession Space.

(a) **Parking**: The Contractor will have non-exclusive access of the CDCC's parking lot for the purpose of providing the Services. The Contractor must ensure that its employees and Subcontractors park in designated stalls as indicated by pre-painted lines, and must not block or impede access to garbage, recycling, organics bins, fire lanes or parking lot gates.

(b) **Hallway Access**: The Contractor will have non-exclusive access of the hallways needed to access the **CDCC**'s Concession Space and designated washrooms or washrooms closest to the **CDCC**'s Concession Space.

(c) **Washroom Access**: The Contractor will have non-exclusive access to designated washrooms or washrooms closes to the **CDCC**'s Concession Space. The Contractor is only permitted to access washrooms designated by the RDCK.

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**4 Emergency Preparedness**

(a) **First Aid**: The Contractor must ensure they meet all relevant government, governing body and WSCB requirements for first aid training and supplies while at the Premises. Access to the RDCK's first aid supplies, outside of an AED where available, is not permitted and the Contractor should make no assumption that the RDCK will provide any first aid for the Contractor's employees and subcontractors.

(b) **Emergency Response**: When using the Premises, the Contractor will ensure these emergency response steps are followed.

(i) **Fire, Threat to Safety, Imminent Threat to Property (if safe to do so)**:

(i) Clear all rooms within the Concession Space and direct patrons to the front lobby

(ii) If there is someone with mobility issues, they may use the elevator for an evacuation not involving fire. For a Fire Evacuation, they are to exit through the main lobby and go to the playground area

(iii) After clearing the Concession Space, close and lock the door and go to the front lobby for direction

(ii) **RDCK After Hours Emergency Contact:** In the event of an emergency after hours, the Contractor will notify as soon as the emergency response steps have been followed and it is safe to do so: **Stuart Durning, Facility Manager, 250-402-9666.**

**5 KEYS:** Access keys to the **CDCC** and its Concession Space will be provided by the RDCK to the Contractor's Key Holders identified below:

| KEY HOLDER NAME | PHONE NUMBER | EMAIL |
|---|---|---|
| Lisa Fanning | 250-428-1988 | rlfanning@telus.net |
| Rick Fanning | 250-254-7425 | rlfanning@telus.net |

(a) The Contractor must adhere to the following conditions for use of the keys:

(i) Any changes to the Key Holder must be reported in writing to the RDCK Agreement Administrator identified on the first page of this agreement within 3 business days;

(ii) The use of the keys is only for access to the CDCC's Concession Space and must not be used to access other areas of the Premises;

(iii) The Contractor is not authorized to copy the keys or lend, share or distribute the key(s) to others;

(iv) The keys must be returned at the end date of this Agreement;

**6 Responsibility To Inspect:** The Contractor is required to inspect the CDCC's Consession Space for damage (including but not limited to walls, floors, windows, equipment, furniture) at the start of the Agreement. If

damage is present, the Contractor is required to take photos documenting the damage and must notify the RDCK Agreement Administrator and provide photos by email within 24 hours of the inspection. If no damage is reported, any damage found by the RDCK Agreement Administrator at the end of the contract will be deemed to have been caused by the Contractor.

7 **Contractor's Own Risk:** The Contractor accepts the Concession Space on an as-is basis at the Contractor's own risk. The Contractor acknowledges that the Concession Space may contain asbestos and/or asbestos containing materials and the Contractor will not drill, hammer, pin or otherwise disturb the walls, floors, or structures of the Concession Space without express written consent from the RDCK.

8 **Reporting Requirements:** The Contractor must report any damage to the Concession Space or potential concerns immediately to the RDCK Agreement Administrator.

9 **Responsibility for Concession Space Damages:** The Contractor is responsible for any and all damages to the Concession Space arising out of the use of the Concession Space for the purposes of this Agreement. The Contractor will be responsible for the cost to repair the damage at the sole discretion of the RDCK and at the cost determined by the RDCK, including reasonable charges for labour, equipment and materials. The RDCK will invoice the Contractor for any repair costs, payment of which much be made within 30 days of the invoice date.

10 **Premises Repairs and Maintenance:** The Contractor acknowledges that repairs and maintenance to the CDCC's Concession Space and the RDCK's kitchen equipment or property will be completed only by RDCK staff or contractors chosen by the RDCK. The Contractor is not permitted to perform any repair or maintenance work, other than cleaning. Repairs and maintenance include, but are not limited to, paint repair, repair or replacement of permanent fixtures, repairs or replacement of RDCK equipment, and provision of utilities. All repairs or upgrades requested by the Contractor to be able to complete the Services must be made by email to the RDCK Agreement Administrator. The RDCK, its agents, employees, and servants will have the right to enter the CDCC's Concession Space or any part thereof at any time to make repairs, alterations, routine inspections, additions, in the event of an emergency, or for any other purpose which it may deem necessary for the safety, preservation or improvement of the Concession Space.

**RDCK EQUIPMENT**

11 **Damage to RDCK Equipment:** Where damage is caused by the Contractor to the RDCK's Equipment, the Contractor will pay the full cost of any repairs or replacements of the equipment, including reasonable charges for RDCK staff time.

12 **Equipment List:** The Contractor will be provided access to the following RDCK Equipment to be used to complete the Services outlined in this Contract. Prior to the Commencement Date, the parties shall confirm that the RDCK Equipment is clean and in reasonable working order. The Contractor may elect not to utilize the Food Services Equipment in the provision of the Services, and all new equipment purchased by the Contractor shall be the Contractor's Equipment:

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| Fl | No | Item | Stat | Supp | Qty | Fut | Category | Type | Subtype | Style | Capacity | Size | Manufacturer | Model | Rev | Date |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| B | 1 | *Walk-In Bgx -Combo* | *NIC* | *fut* | | | | | | | | | | | *e* | *12/4/13* |
| B | 2 | *Cooler Refrigeration* | *NIC* | *fut* | | | | | | | | | | | *e* | *12/4/13* |
| B | 3 | *Freezer Refrigeration* | *NIC* | *fut* | | | | | | | | | | | *e* | *12/4/13* |
| B | 4 | *Reachin Refrigerator* | | *KEC* | *1* | | | | | *3 Door* | | | *True* | *T-72* | *e* | *12/4/13* |
| B | 5 | *Reachin Freezer* | | *KEC* | *1* | | | | | *2 Door* | | | *True* | *T-49F* | *e* | *12/4/13* |
| B | 6 | *Refrigerator Shelving* | *NIC* | *fut* | | | | | | | | | | | *e* | *12/4/13* |
| B | 7 | Shelving | | KEC | 6 | | Prefab Modular | Wire Shelves | Chrome Plated | Stationary | 3 Shelves | 18x48 | Metropolitan | 3N357C | | |
| B | 8 | Spare Item Number | | | | | | | | | | | | | | |
| B | 9 | *Reachin Freezer* | | *KEC* | *1* | | *Self Container* | *Upright* | *Domestic* | *1 Door* | *13 CuFt* | *28x26* | *Frigidaire* | *FFU13M3H* | *g* | *12/7/27* |
| B | 10 | Soft Drink System | NIC | TSE | 1 | | Post Mix | Modular | Bag-in-Box | Remote | 5 Flavors | x42 | Cornelius | 5 | | |
| B | 11 | Preparation Table | | KEC | 1 | | Stainless Steel | Splash Top | Open base | Fixed | 1981.2 | x78 | Custom Fab | PTs3078SL | | |
| B | 12 | Microwave Oven | | KEC | 1 | | Commercial | Medium Duty | Pushbutton | Countertop | .8 CuFt | 1000Watt | Panasonic | NE-1054 | | |
| B | 13 | Ice Machine | | KEC | 1 | | Self Contained | Chewblet | Air Cooled | Countertop | 400 lb | x21 | Follett | MC400VR | | |
| B | 14 | Pot Rack | | KEC | 1 | | Prefab Modular | Modular Wire | Chrome Plated | Mobile | 4 Shelves | x42 | Metropolitan | N346BC | | |
| B | 15 | Janitor's Sink | | KEC | | | Stainless Steel | Floor Mount | Skirted | Floor Mount | 24 | x23 | Elkay | PLA2523C | b | 11/2/22 |
| B | 16 | Overcupboard | | KEC | | | Stainless Steel | Wall Mount | 2 Shelf | Hinged Doors | 14 | 14x24 | Custom Fab | OCs1424 | b | 11/2/22 |
| B | 17 | Convection Oven | | KEC | 1 | | Gas(Natural) | Half Size | 1 Deck | Half Size | 5 Pans | 26x32 | Garland | TG2A | | |
| B | 18 | *Fryer Station* | | *KEC* | *1* | | *Electric* | *Medium Duty* | | | | | *Frymaster* | *FS-MJ35* | *e* | *12/4/13* |
| B | 19 | Burner/Grille Range | | KEC | 1 | | Gas(Natural) | Medium Duty | Burner/Grille to | 2 OB/1CO | 4B/36Grille | x34.5 | US Range | U60-4G36RC | | |
| B | 20 | Spare Item Number | | KEC | | | | | | | | | | | | |
| B | 21 | Deep Fryer | | KEC | 2 | | Gas(Natural) | Medium Duty | Open Pot | Floor Mount | 35 lbs | x15 | Frymaster | MJ35 | | |
| B | 22 | *Warming Drawers* | | *KEC* | *1* | | *Mobile* | *Convective* | *Insert Pans* | *Narrow* | | | *Hatco* | *CDW-3N* | *e* | *12/4/13* |
| B | 23 | Exhaust Hood | | KEC | 1 | | NFPA96/UL List | Dry Filter | Low Flow | Box Canopy | 150cfm/lf | 48x162" | Halton | KVE-13.5 CJ | | |
| B | 24 | Services Enclosure | | KEC | 1 | | Stainless | Wall Mount | Single Sided | Cantilevered | 4114.8 | deep | Custom Fab | SE-WM162-6 | | |
| B | 25 | Fire Suppression System | | KEC | 1 | | UL300/CSA1254 | Wet Chemical | Mech Gas Valv | Automatic | 4 gal | 15L | Kidde | WHDR-X00 | | |
| B | 26 | Hand Sink | | KEC | 1 | | Stainless | Drop-in | Self Rimming | Narrow | 10x11x6"bc | 13"x17" | Polar Ware | K1734C | c | 11/3/9 |
| B | 27 | Services Chase | | KEC | 2 | | Stainless Steel | Floor mount | Floor to Ceiling | Access panel | 3 | x12 | Custom Fab | SC0312FC | b | 11/2/22 |
| B | 28 | Service Counter | | KEC | 1 | | Stainless | Flat Top | Cabinet Base | Open Back | Deep | 60x30 | Custom Fab | SCs6030 | | |
| B | 29 | *Hot Food Wells* | | *KEC* | *2* | | *Countertop* | *1 Well* | *Wet/Dry* | *Countertop* | *12x20* | *14x24* | *APW* | *CW-2A* | *e* | *12/4/13* |
| B | 30 | Toaster | NIC | TSE | 1 | | Conveyor | Bread/Bun | Horizontal | Rotary | 300sl/hr. | x21.5x14 | APW | AT-10 | b | 11/2/22 |
| B | 31 | Sandwich Stand | | KEC | 1 | | SC Refrig | 12 Pan Cutting | 2 Solid Doors | Mobile | 12 cf | 30x48 | True | TSSU-48-12 | | |
| B | 32 | Service Counter | | KEC | 1 | | Stainless | Flat Top | Cabinet Base | Open Back | Deep | 78x30 | Custom Fab | SC7830 | | |
| B | 33 | Heated Display | | KEC | 1 | | Designer | 2 Tier | Slanted | Countertop | 2 Pans | 26x42 | Hatco | GR2SDS-42D | | |
| B | 34 | Fryer Holding Station | | KEC | 1 | | Stainless Steel | Ceramic | Thermostatic | Pass Thru | | 23x26" | Hatco | GRFHS-PTT21 | | |
| B | 35 | Hot Food Well | | KEC | 1 | | Heat & Serve | Wet/Dry Wells | Heat & Hold | Portable | 1 Well | | APW | CW-2A | | |
| B | 36 | Wall Cladding | | KEC | 1 | | Acrylic | Wall Mount | Sheet | Pebble Finish | | 1 mm thic | Pawling | | g | 11/5/25 |
| B | 37 | Reach-In Refrigerator | | KEC | 1 | | Reach-In | 1 Sect | Top Mount | Solid Doors | 23 Cu Ft | x30 | Beverage Air | ER24 | | |
| B | 38 | Hot Dog Grille | | KEC | 1 | | Contact Cooker | Rolling Grill | Chrome Plated | Countertop | 510/Hr | x22 | APW | HR-30 | | |
| B | 39 | Warming Drawers | | KEC | 1 | | Mobile | Heat/Humidity | Insert Pans | Wide Style | 234 Ham B | 3 Drawer | Hatco | HDW-3 | | |
| B | 40 | Nacho Warmer | NIC | TSE | 1 | | Countertop | Heated | 2 Door | | 10lb | x15 | Star | 15NCPW | b | 11/2/22 |
| B | 41 | Cheese Melter/Warmer | NIC | TSE | 1 | | Cooker/Warmer | Pump | Round Insert | Heated Spou | 11qt | 13.25"x15 | Star | 11WLA-HS | b | 11/2/22 |
| B | 42 | Ice Cream Cabinet | | KEC | 1 | | Self Contained | Chest | Coldwall | Dipping Cabi | 5.4CuFt | 20x32 | True | TDC-27 | d | 11/5/25 |
| B | 43 | Plate Stand | | KEC | 2 | | Stainless Steel | 2 Shelf | Cabinet Base | Open Base | 14 | x192 | Custom Fab | PS14-10 | | |
| B | 44 | Ice Cream Spade Well | | KEC | 1 | | Stainless Steel | Side mount | Faucet | Cantilevered | 4 | 7x6 | Nemco | 77309 | c | 11/3/9 |
| B | 45 | Slush Machine | NIC | TSE | 1 | | SC Refrigerated | Display/Server | 2 Head | Double Head | 2)3.5Gal | x24 | Bunn | CDS-2 | b | 11/2/22 |
| B | 46 | Servery Counter | | KEC | 1 | | Stainless Steel | Flat Top | Cabinet Base | Pass Over | 30 | x106 | Custom Fab S | SCs3096fc | | |
| B | 47 | Heated Display | | KEC | 1 | | Convection | Rotating | 1 Door | Tall | 4)19" Dia P | 19" Diam | Hatco | FSDT-1 | | |
| B | 48 | POS Terminal | NIC | TSE | 3 | | Electronic | Programmable | LCD Display | Cash Drawer | 1 Drawer | x18 | (by Others) | | b | 11/2/22 |
| B | 49 | Hand Sink | | KEC | 1 | | Stainless | Wall Mount | Coved Corners | Narrow | 9x13x6.5 | x7 | Eagle | HSAN-10-F | | |
| B | 50 | Popcorn Machine | NIC | TSE | 1 | | Display Cooker | Batch | 16oz Popper | Countertop | 360oz/hr | 28x24" | Star | G18-Y | b | 11/2/22 |
| B | 52 | Ice/Beverage Dispenser | NIC | TSE | 1 | | Post Mix | Ice chest/Drink | Coldplate | Drop-In | 8)4.5UF Va | 100lbs | Cornelius | CB-2323 AK | b | 11/2/22 |
| B | 53 | Coffee Dispenser | NIC | TSE | 4 | | Air Pot | Insulated | Push Button | Insulated | 2.2L | 72 oz. | Bunn | 28696 | b | 11/2/22 |
| B | 54 | Coffee Maker | NIC | TSE | 1 | | Automatic | Batch Brewer | Single Head | Air Pot | 140c/h | 3/4gal | Bunn | CDBCF35 | b | 11/2/22 |
| B | 55 | Hot Chocolate Dispenser | NIC | TSE | 1 | | Automatic | Liquid Base | Portion | Countertop | 6 oz. cups | x20 | Grindmaster | HC-2 | b | 11/2/22 |
| B | 56 | Espresso Machine | NIC | TSE | 1 | | Electric | Automatic | 1 Head | Service Style | 80c/h | 1 Head | Nouvo Simone | Microbar | b | 11/2/22 |
| B | 57 | Merchandising Drawer | | KEC | 3 | | Millwork | Glass Top | In Counter | Built-In | 1 Drawer | 30"x30" | Custom Millwo | MDwr-3030 | | |
| B | 58 | Servery Counter | | KEC | 1 | | Stainless Steel | Flat Top | Cabinet Base | Pass Over | 30 | x112 | Custom Fab S | SCs3096fc | | |
| B | 59 | Servery Counter | | KEC | 1 | | Stainless Steel | Flat Top | Cabinet Base | Pass Over | 30 | x112 | Custom Fab S | SCs3096fc | | |
| B | 60 | Waste Station | | KEC | 2 | | Millwork | 1 Sect | 1 Bin | | 30 Gal | x24 | Custom Fab | WR2424R | | |
| B | 61 | Condiment Stand | | KEC | 2 | | Millwork | Single Sided | Cabinet Base | Mobile | 1 persons | x42 | Custom Fab | CS3042M | | |
| B | 62 | Serving Shelf | | KEC | 1 | | Stainless Steel | Countertop | Unheated | Wall Opening | deep | 108" long | Custom Fab | PS14108 | | |
| B | 63 | Serving Shelf | | KEC | 1 | | Stainless Steel | Countertop | Unheated | Wall Opening | deep | 108" long | Custom Fab | PS14108 | | |
| B | 64 | Serving Shelf | | KEC | 1 | | Stainless Steel | Countertop | Unheated | Wall Opening | deep | 108" long | Custom Fab | PS14108 | | |
| B | 65 | Waste Container | | KEC | 1 | | | | | | | | | | | |
| B | 66 | Pot Rack | | KEC | 1 | | Prefab Modular | Modular Wire | Chrome Plated | Mobile | 4 Shelves | x36 | Metropolitan | N336BC | | |
| B | 67 | Bus Cart | | KEC | 1 | | Molded Poly | Light Duty | 3 Shelf | Open Base | 500Lbs | x27 | Cambro | BC230 | | |
| B | 68 | Pot Sink | | KEC | 1 | | Stainless Steel | Rolled top | 3 sinks | Coved Corne | deep | 2438.4 | Custom Fab | PS3s3096r | | |
| B | 69 | Dishwasher | | KEC | 1 | | Undercounter | Single Tank | HighTempCW | Undercounter | 40 Rcks/hr | x24 | Ecomiser | SU-02 | | |
| B | 70 | Miscellaneous Trim | | KEC | 1 | | Stainless Steel | Miscellaneous | PC Sum | Stainless Steel | | | Custom Fab | SS | | |

## SCHEDULE C: SUPPLEMENTARY TERMS AND CONDITIONS

1 **REVENUE AND TAXES:** The Contractor shall arrange to acquire and pay for all licenses and permits of whatsoever nature required for the operation and maintenance of the Food Services. The Contractor shall pay all taxes it is legally responsible for including corporate income tax, employment taxes for the Contractor's personnel, business tax, value-added taxes, goods and services taxes/harmonized sales taxes which are in any way related to this Agreement. The RDCK will ensure that all property taxes, Utilities and related expenses for the Premises are paid**.**

2 **CRIMINAL RECORD CHECK:** The Contractor will provide to the sole satisfaction of the RDCK and at intervals specified by the RDCK a satisfactory Criminal Record Check with Vulnerable Sector Clearance for any person including the Contractor, its employees and subcontractors, with the cost of the Criminal Record Check to be borne solely by the Contractor. The Contractor must notify the RDCK Agreement Administrator prior to entering RDCK property should there be a change to the Contractor's, its employees and subcontractors Criminal Record(s) during the term of the contract. The person's whose Criminal Record check has changed must wait for written permission from the RDCK's Agreement Administrator prior to re-entering the property for the purpose of providing the Services.

3 **SUBCONTRACTORS:** Only Subcontractors identified on the list below may be used by the Contractor for the supply of the Services. Any changes or additions to this list must be submitted in writing to the RDCK Agreement Administrator identified on the cover page of this agreement for approval prior to services being subcontracted.

| ITEM OF WORK TO BE SUB-CONTRACTED | NAME AND TELEPHONE NUMBER OF PROPOSED SUB-CONTRACTORS |
|---|---|
| **None** | **None** |

4 **SUPPLEMENTARY RDCK OBLIGATIONS:** The RDCK shall provide the following to support the Contractor's delivery of the Services outlined in this Contract:

(b) Adequate means for storage, disposal and/or removal of all waste (including general, biohazardous, confidential, recycled and organic);

(c) Heat, light, power, hot and cold water, together with required outlets and connections, sufficient for the Contractor to provide the Services in accordance with this Agreement, including (without limitation), meet sanitary standards for dish and pot washing and for the operation of all equipment necessary to provide the Services (collectively **"Utilities");**

(d) The maintenance, decoration and repair of the Premises as the RDCK considers reasonably necessary at all times and in a manner that will not unreasonably interfere with the operation of the Concession Space;

(e) Rodent and pest control for the Premises, including for the Concession Space;

(f) Locked storage facilities to permit the maintenance of appropriate product inventory;

**5 COMPLIANCE WITH GOVERNMENTAL AND OTHER REGULATIONS:**

During the term of this Agreement, the RDCK shall have the right upon reasonable prior notice to inspect the Concession Space and Food Service Equipment to determine compliance with health and safety, environmental, labour and any other applicable legislation and policies. In the event the RDCK discovers any violation, deficiency or non-compliance of such legislation and policy, the Contractor shall rectify same at their own cost forthwith, failing which the RDCK shall have the option to either delay the commencement of or suspend, as the case may be, the provision of the Services or terminate this Agreement effective immediately.

**6 SIGNAGE AND ADVERTISING:** Branding and signage promoting the concession business will be permitted as approved by the facility manager. Advertising of other brands or businesses will not be permitted and the use of the RDCK's logo will not be permitted

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## SCHEDULE D: CONTRACT PAYMENT TERMS

**1** The Contractor shall pay the RDCK a monthly operating fee as per the fee schedule below **on the first of every month**.

| Month | Payment Amount |
|---|---|
| April | $600.00 excluding GST |
| May | $600.00 excluding GST |
| June | $600.00 excluding GST |
| July | $600.00 excluding GST |
| August | $600.00 excluding GST |
| September | $1200.00 excluding GST |
| October | $1200.00 excluding GST |
| November | $1200.00 excluding GST |
| December | $1200.00 excluding GST |
| January | $1200.00 excluding GST |
| February | $1200.00 excluding GST |
| March | $1200.00 excluding GST |

The Operating Fee payable under this Agreement may be adjusted by the RDCK from time to time, provided that the RDCK gives the Contractor not less than 30 days' prior written notice of any increase. Any revised Operating Fee shall take effect on the date specified in the notice and shall thereafter be deemed the Operating Fee for all purposes of this Agreement.

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**2** Payment will be made by the Contractor to the RDCK within thirty (30) days of receipt of invoice(s) by the RDCK.

**3** The following account number and contract number must be included with each payment:

**Account #:** 42045
**Contract #:** OPR550-104

**4** Payment must be made by cheque, addressed to:Accounts Receivable
Regional District of Central Kootenay
Box 590, 202 Lakeside Drive
Nelson BC V1L 5R4

**MONIES DUE TO THE RDCK**

**5** The Contractor's payment for any commodity value to the RDCK, if any is required by the Contract, will be provided to the RDCK monthly.

**6** All monies payable to the RDCK by the Contractor under any stipulation herein or as provided in Sections 17, 18 and 19 of the contract - RDCK's Right to Obtain Services from Other Suppliers, or Section 6 of this Schedule -Liquidated Damages, may be retained by the RDCK out of any monies due, or which may become due, from the RDCK to the Contractor under this or any other Contract with the RDCK, or the RDCK may demand payment to the RDCK by the Contractor, or the RDCK may deduct monies from the Irrevocable Commercial Letter of Credit. The RDCK shall have full authority to withhold any amount or estimated amount, if circumstances arise which may indicate the advisability of so doing, though the final sum to be retained may be unascertained.

**7** The RDCK may also, at its discretion, calculate into the monies due to the RDCK, the RDCK's staff time plus a 10% overhead in any event where the RDCK has had to correct deficiencies as per Sections 17, 18 and 19 of the contract - RDCK's Right to Obtain Services from Other Suppliers.

**LIQUIDATED DAMAGES**

**8** In case the Contractor fails to commence or complete the supply of the Services in accordance with the Contract, and to the satisfaction of the Manager, within the time or times specified, the Contractor shall pay to the RDCK a sum of the annual Contract Price divided by 365 for each and every day that the Services have not been supplied after the times specified; which sum or sums, in view of the difficulty of ascertaining the losses which the RDCK will suffer by reason of delay in the supply of Services, is hereby agreed upon and fixed as a reasonable measure of the RDCK's costs and determined by the parties hereto as the liquidated damages that the RDCK will suffer by reason of said delay and default, and not as a penalty. The RDCK may deduct and retain the amounts of such liquidated damages as per Sections 10,11 and 12 of this Schedule - *Monies Due to the RDCK*.

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**NEGOTIATIONS DURING CONTRACT TERM**

**9** If the RDCK requires changes to the supply of the Services, negotiations for payment to the Contractor for Services not specified herein shall be based on a comparison of similar Services that are specified herein, and as specifically measured by the increase or decrease in process time required, manpower, equipment, etc., each of which will be specifically identified, fully itemized, and at the discretion of the Manager, justified. If similar comparison is not practical, then the item will be specifically negotiated, based on time required, manpower, equipment, etc., each of which will be specifically identified and fully itemized.

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## APPENDIX A: HEALTHY FOOD GUIDELINES

Healthy food options need to meet all of the following requirements:

Food option contains a little (5% Daily Value* (DV) or less) of:

- Saturated + trans fat, 1g = 5% RDI
- Cholesterol, 15mg = 5% RDI
- Free/added sugars, 2.5g = 5% Diabetes Canada RDI
- Sodium, 120mg = 5% RDI

Food option contains a lot (15% DV or more) of:

- Fibre, 5.7g = 15% RDI

Food option is a high (over 20% of RDI) in a particular vitamin or mineral per serving.

*Daily Value = 2000 Calories as per “Canada Food and Drugs Act and Regulations”

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# Regional District of Central Kootenay

## NORTH KOOTENAY LAKE SERVICES COMMITTEE

## Open Meeting Minutes

Monday, August 17, 2026
10:00 am
Hybrid Model - In-person and Remote

| | | |
|---|---|---|
| **COMMITTEE MEMBERS PRESENT** | Director S. Hewat | Village of Kaslo – Chair |
| | Director A. Watson | Area D |
| **STAFF PRESENT** | S. Horn | Chief Administrative Officer |
| | D. Seguin | General Manager of Fire and Emergency Management Services |
| | D. Zayac | Regional Deputy Fire Chief |
| | T. Davison | General Manager of Community Services |
| | K. Calder | Regional Manager of Recreation & Client Services |
| | C. Hopkyns | Corporate Administration Coordinator |
| **KASLO STAFF PRESENT** | R. Baker | Village of Kaslo - CAO |

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**1. ZOOM REMOTE MEETING INFO**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

**Meeting Time:**
10:00 a.m. (PST)

**Join by Video:**
https://rdck-bc-ca.zoom.us/j/96510686084?pwd=rZfWBbpVzFpO89pvyzirguth7z3h2X.1

**Join by Phone:**

833 958 1164 Canada Toll-free
*6 to unmute or mute
*9 to raise or lower your hand

**Meeting ID:** 965 1068 6084
**Meeting Password:** 511543

**In-Person Location:** Village of Kaslo Council Chambers 413 4th St., Kaslo, BC

**2. CALL TO ORDER**

Chair Hewat called the meeting to order at 10:00 a.m.

**3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

**4. ADOPTION OF AGENDA**

Moved and seconded,
And Resolved:

The agenda for the August 17, 2026 North Kootenay Lake Services Committee meeting be adopted as circulated.

**Carried**

**5. RECEIPT OF MINUTES**

The April 13, 2026 North Kootenay Lake Services Committee minutes, have been received.

**6. STAFF REPORTS**

**6.1 Lease Agreement: Kaslo Fire Department and Kaslo Search and Rescue**

The Board Report from Dan Zayac, Regional Deputy Fire Chief, seeking Board approval to enter into a lease agreement with Kaslo Search And Rescue, has been received.

*At the July 16, 2026 Board meeting, the following motion was passed:*
*341/26 That the following recommendation BE REFERRED to the August 17, 2026 North Kootenay Lake Committee meeting:*
*That the Board approve the RDCK enter into a lease agreement with Kaslo Search And Rescue for shared use of the Kaslo Fire Hall's common areas, and lease of an office space for the period of 1 year, with an annual option to renew up to 5 years, and that the Chair and Corporate Officer be authorized to sign the necessary documents.*

Dan Zayac, Regional Deputy Fire Chief and Dan Seguin, General Manager of Fire and Emergency Management Services answered the Committee's questions regarding lease agreements.

The Committee discussed the changes to the lease agreement including the revision to the term from 1 year to 5 years. They shared that Kaslo Search and Rescue (KSAR) is reviewing the agreement now and will put forth recommendations if needed.

Moved and seconded,
And resolved that it be recommended to the Board:

That the Board approve the RDCK enter into a lease agreement with Kaslo Search And Rescue for shared use of the Kaslo Fire Hall's common areas, and lease of an office space for the period of 5 year, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

**Carried**

**6.2 For Information: Operational & Capital Grants – Community Halls**

The Committee Report dated August 17, 2026 from Trisha Davison, General Manager of Community Services, re: operational funding to community halls through Financial Services Grants, has been received.

Trisha Davison, General Manager of Community Services provided an overview to the Committee regarding the current process used to provide operational funding to community halls through Financial Services Grants and discussed the opportunities to enhance communication and engagement between the committee and recipient organizations. Staff answered the Committee's questions.

The Committee discussed inviting Community Hall representatives to attend the last two meetings of the year. The Committee agreed to schedule an additional meeting in December and rescheduling the November meeting would better accommodate the all the delegations.

Moved and seconded,
And Resolved:

That the November North Kootenay Lake meeting be rescheduled to November 23, 2026, and an additional meeting be scheduled on December 7, 2026.

**Carried**

**6.3 For Information: Glacier Creek Regional Park Tenure**

The Committee Report dated August 17, 2026 from Mark Crowe, Regional Park Planner, re: Glacier Creek Regional Park tenure agreement, has been received.

Trisha Davison, General Manager of Community Services and Kristi Calder, Regional

Manager of Recreation & Client Services, provided an overview to the Committee regarding the Glacier Creek Regional Park and the land tenure agreement. Staff answered the Committee's questions.

The Committee had a discussion regarding the complexity of Glacier Creek Regional Park and provided history on the area.

Staff will prepare background and budgeting information to bring back to the Committee.

**7. NEW BUSINESS**

**7.1 Imagine Kootenay Membership - 2027**

Chair Hewat requested a discussion regarding the 2027 Imagine Kootenay membership.

The Committee had a discussion regarding Imagine Kootenay and it's economic value to the Kaslo and Area D area.

**STAFF DIRECTION:** The Committee requests staff bring back this item to a future NKLSC meeting for discussion after Imagine Kootenay presents to Board as a delegation in the fall.

**8. PUBLIC TIME**

The Chair will call for questions from the public and members of the media at 11:04 a.m.

No public had questions.

**9. NEXT MEETING**

The next North Kootenay Lake Services Committee meeting is scheduled for October 26, 2026 at 10:00 a.m.

**10. ADJOURNMENT**

Moved and seconded,
And Resolved:

The North Kootenay Lake Services meeting be adjourned at 11:05 a.m.

**Carried**

Digitally Approved
_____

Suzan Hewat, Chair

# Board Report

*August 20, 2026*

## Lease Agreement Kaslo Fire Department & Kaslo Search and Rescue

**Author:** Dan Zayac, Regional Deputy Chief
**File Reference:** 7750/01
**Electoral Area/Municipality:** VILLAGE OF KASLO & AREA D
**Services Impacted** S280 - Fire Protection – Kaslo

## 1.0 STAFF RECOMMENDATION

That the Board approve the RDCK enter into a lease agreement with Kaslo Search And Rescue for shared use of the Kaslo Fire Hall's common areas, and lease of an office space for the period of 5 years, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

## 2.0 BACKGROUND/HISTORY

Kaslo Search and Rescue (KSAR) has historically been given access to Kaslo Fire Department (KFD) for shared use of common areas, a part of the apparatus bay, and private use of office space, for no charge.

This agreement formalizes the historical arrangement.

This is the second iteration of the agreement that the Board is reviewing. Since the July meeting, the following feedback from the North Kootenay Lake Services Committee has been incorporated into this updated version:

- Change the term to 5 years;
- Add the kitchen as part of the shared space;
- Removed the member access list access, and;
- Updated Schedule C, part 4 *Building Alarm* to clarify member access requirements.

## 3.0 PROBLEM OR OPPORTUNITY DESCRIPTION

A formal agreement is needed to meet organizational requirements for shared use, and to ensure clarity of the arrangement between KSAR and KFD. The Agreement may be renewed five times for one year periods upon mutual agreement of the parties.

### 3.1 Alignment to Board Strategic Plan

This agreement aligns with the objectives of Organizational Excellence and Develop Relationships by formalizing an unofficial agreement and by supporting partner organizations.

### 3.2 Legislative Considerations

n/a

### 3.3 What Are the Risks

There is little increased risk associated with formalizing the agreement. Existing liability and use arrangements are simply clarified with this agreement. Historically, increased use of the building by another party does introduce additional risks related to damages and wear and tear. Considering the main user of the building is the Fire Department, the increase is negligible.

There is a potential risk of KFD requiring additional apparatus space in the future, and the ¼ of the apparatus bay currently used by KSAR may be needed. This is not an immediate concern, and with KSAR currently looking to build an additional storage building of their own, this becomes less of an issue.

## 4.0 PROPOSED SOLUTION

Move forward with the lease agreement, which provides support for Kaslo Search and Rescue to continue operations, training and storage using the Fire Department building, while ensuring clarity of use for both parties.

### 4.1 Financial Considerations of the Proposed Solution

There is no financial consideration of the proposed solution. There is no rental fee, as sharing use is aligned with supporting the community and Kaslo Search and Rescue, as has been done historically. KSAR also provides road rescue services inside and outside of the Fire Protection Area, and it is in KFD's interest to maintain a close relationship with KSAR.

### 4.2 Risks with the Proposed Solution

There are no increased risks associated with formalizing the agreement. Existing liability and use arrangements are simply clarified with this agreement. Historically, increased use of the building by another party does introduce additional risks related to damages and wear and tear. Considering the main user of the building is the Fire Department, the increase is negligible.

### 4.3 Resource Allocation and Workplan Impact

There is no impact to any workplans by adopting this agreement.

### 4.4 Public Benefit and Stakeholder Engagement of Proposed Solution

Kaslo Search and Rescue is a non-profit organization and does not have their own facility for storage or training. There is a significant benefit to the public and the community by supporting KSAR with these needs.

### 4.5 Leveraging Technology

n/a

### 4.6 Measuring Success

Clarity of shared use and identified locations of storage and apparatus areas will provide for improved cooperation between the parties. Continued alignment with the areas identified in the agreement will be a measurement of success.

## 5.0 RECOMMENDATION

That the Board approve the RDCK enter into a lease agreement with Kaslo Search And Rescue for shared use of the Kaslo Fire Hall's common areas, and lease of an office space for the period of 5 years, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

Respectfully submitted,

Dan Zayac, Regional Deputy Fire Chief

## CONCURRENCE

| | |
|---|---|
| Dan Séguin – Acting Regional Fire Chief | Approved |
| Yev Malloff – Chief Financial Officer | Approved |
| Stuart Horn – Chief Administrative Officer | Approved |

**ATTACHMENTS:**

Attachment A – Kaslo Search And Rescue & Kaslo Fire Department Lease Agreement v2

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# Lease
## Agreement

**Contract #: 2025-379-FIR_KASLO_FIRE_DEPARTMENT_SAR**
**Premises: Kaslo and Area Emergency Services Building**
**GL Account #: OPR381-103/53050**
**Board Resolution(s): Add Board Resolution(s) # relevant to this contract**

THIS AGREEMENT executed and dated for reference the: 21 (Day) day of August (Month), 2026 (Year)

**BETWEEN**

| | | |
|---|---|---|
| **REGIONAL DISTRICT OF CENTRAL KOOTENAY**<br>(hereinafter called the "RDCK")<br>at the following address:<br>Box 590, 202 Lakeside Drive<br>Nelson, BC V1L 5R4<br>Agreement Administrator: Dan Zayac<br>Telephone: 250-551-3886<br>Email: dzayac@rdck.bc.ca | **AND** | **KASLO SEARCH AND RESCUE**<br>(hereinafter called the "Tenant")<br>at the following address:<br>529 Arena Ave,<br>Kaslo, BC V0G 1M0<br>Agreement Administrator: Stefan Letretti<br>Telephone: 250-354-3311<br>Email: Stefan.lettari@kaslosar.com |

IN WITNESS WHEREOF the parties hereto have duly executed this Agreement as of the day and year first above written.

| REGIONAL DISTRICT OF CENTRAL KOOTENAY | KASLO SEARCH AND RESCUE |
|---|---|
| (Signature of Authorized Signatory) | (Signature of Authorized Signatory) |
| (Name and Title of Authorized Signatory) | (Name and Title of Authorized Signatory) |
| (Signature of Authorized Signatory) | (Signature of Authorized Signatory) |
| (Name and Title of Authorized Signatory) | (Name and Title of Authorized Signatory) |

## GENERAL TERMS AND CONDITIONS

**1 RECITIALS** - For good and valuable consideration, the receipt of which is confirmed, the RDCK and the Tenant agree as follows:

(a) **WHEREAS** the RDCK owns the property identified in Schedule A (hereinafter referred to as the "Premises");

(b) **WHEREAS** the Tenant wishes to lease the part of the Premises identified in Schedule A as the Lease Area for the Activities set out in Schedule C;

(c) **WHEREAS** the RDCK has agreed to grant the Tenant right to lease the Lease Area on the terms and conditions of this Agreement.

**2 DEFINITIONS** - In this Agreement, words and phrases shall be defined as follows:

(a) **"AGREEMENT" "CONTRACT"** means this Agreement including any Schedules to this Agreement, as the same may be amended, supplemented, or restated from time to time in accordance with the terms of this Agreement.

(b) **"COMMENCEMENT DATE**" means the date described as the Commencement Date in section 1 of Schedule A of this Agreement.

(c) **"COMMON AREAS**" means the portions of the Premises identified in Schedules A and B as the Common Areas;

(d) **"LEASE AREA**" means the portion of the Premises identified in Schedule A as the Lease Area;

(e) **"LEASEHOLD IMPROVEMENT"** means any improvements made by the Tenant to the Leased Area;

(f) **"MAJOR REPAIR"** means any major repairs, capital costs or replacements of the Lease Area exceeding $5,000 in value individually or $10,000 cumulatively in any year of the Term required by reasonable wear and tear and damage by fire, lightning and tempest or other casualty against which the RDCK is insured;

(g) **"PREMISES"** means the property, including land and buildings, identified in Schedule A as the Premises;

(h) **"RENEWAL TERM"** means the period after the Term for which this Agreement may be renewed and extended, and if applicable to this Agreement, is as described in Schedule A of this Agreement;

(i) **"RENT"** means the meaning defined in Schedule F of this Agreement;

(j) **"TENANT'S PROPERTY"** means any supplies, equipment, machinery, installations, and other property brought by the Tenant onto the Premises.

(k) **"TERM"** means the period from the Commencement Date until the Termination Date as defined in Schedule A of this Agreement; and

(l) **"TERMINATION DATE"** means the date described as the Termination Date in section 1 of Schedule A of this Agreement.

**3 INTERPRETATION** - For the purposes of this Agreement, except as otherwise expressly provided, the following shall apply:

(a) words importing the singular include the plural and vice versa, and words importing gender include all genders and firms or corporations where applicable;

(b) the headings inserted in this Agreement are for convenience of reference only and in no way define, limit or enlarge the scope or meaning of any of the provisions of this Agreement.

**4 REFERENCES TO TENANT -** Any reference to the "Tenant" includes, where the context allows, subtenants and occupants of the Tenant and employees, agents, licensees and invitees of the Tenant and all others over whom the Tenant may reasonably be expected to exercise control and any default in observing or performing the Tenant's obligation by such person, will be deemed to be defaults of the Tenant.

**5 SCHEDULES** - The Schedules to this Agreement (including any appendices or documents incorporated by reference into those schedules) are part of this Agreement.

**6 QUIET ENJOYMENT OF THE LEASE AREA -** Subject to this Agreement, the Tenant will and may peaceably hold and enjoy the Lease Area during the Term without interruption or disturbance by the RDCK or any person lawfully claiming under the RDCK, subject only to sections 7.

**7 USE OF LEASE AREA -** The RDCK hereby grants to the Tenant and the Tenant covenants and agrees that the Tenant will use the Lease Area only for the Activities described in Schedule C and in accordance with the terms and conditions of this Agreement.

**8 USE OF COMMON AREAS -** The RDCK hereby grants to the Tenant and the Tenant covenants and agrees to the non-exclusive and non-transferable right to access and use the Common Areas identified in Schedules A and B in accordance with the terms and conditions described herein.

**9 ALTERNATIVE USES -** For greater certainty, the Tenant agrees that the Lease Area and Common Areas must not be used for any other purposes unless the Tenant obtains the prior written approval of the RDCK.

**10 ASSIGNING, SUBLETTING AND SUBLICENSING -** Except as expressly permitted in this Agreement, the Tenant shall not assign this Agreement in whole or in part and shall not sublet all or any part of the Lease Area without the Tenant obtaining the prior written consent of the RDCK in each instance with such consent not to be unreasonably withheld. In requesting the RDCK's consent to an assignment or sub-lease, the Tenant must provide the RDCK with all information requested by the RDCK. The Tenant must, if required by the RDCK, enter into assignment agreements or sub-leases of the Lease Area on terms the required by the RDCK, including requirements for insurance and indemnities. No assignment by the Tenant will release the Tenant from its obligation to observe or perform the Tenant's obligations under this Agreement.

**11 NO NUISANCE -** The Tenant will make reasonable efforts to not, at any time during the Term or any Renewal Term, use, exercise or carry on or permit or suffer to be used, exercised or carried on, in or upon the Premises or any part thereof any noisy, noxious or offensive art, trade, business, occupation, or event

and, the Tenant will not carry on, or suffer or permit to be carried on, any act, matter or thing which will or may constitute a nuisance or an unreasonable annoyance to the RDCK, or to any occupant of the Premises in the vicinity of the Premises or to the public generally.

**FEES AND COSTS**

**12 RENT -** The Tenant shall pay Rent to the RDCK as per the terms specified in this Agreement and in Schedule F.

**13 NO ABATEMENT -** The Tenant is not entitled to any abatement, reduction, or deduction from the Rent.

**14 INTEREST ON AMOUNTS IN ARREARS -** The Tenant will pay to the RDCK, interest at a rate equal to three percent per year above the prime commercial lending rate per year charged by the Royal Bank of Canada at its main branch in Vancouver, at the start of each month, calculated and compounded monthly, upon all Rent or other expenses required to be paid under this Agreement, from the due date for payment until paid. This stipulation for interest will not prejudice any other right or remedy of the RDCK under this Agreement or at law or at equity.

**15 UTILITIES AND JANITORIAL –** The Tenant and the RDCK shall pay and make arrangements for utilities and janitorial services in accordance with the RDCK and Tenant Service Responsibilities table included in Schedule D.

**16 NET AGREEMENT -** Except as otherwise provided in this Agreement, it is the intention of both parties that this is a "net Agreement" and that all expenses, costs and payments incurred in respect of the Lease Area, and any other improvement to the Lease Area or anything affecting the Lease Area shall be borne by the Tenant, in addition to the Tenant's obligation to pay Rent and otherwise abide by the terms of this Agreement.

**17 TAXES AND FEES -** The Tenant and the RDCK shall pay taxes, charges, levies and other fees, including Goods and Services Tax, or any replacement tax as defined in the RDCK and Tenant Service Responsibilities table included in Schedule D.

**18 OWN COST -** Except as otherwise provided in this Agreement, the Tenant shall perform all of its obligations, covenants and agreements under this Agreement solely at its own cost.

**19 LEGAL COSTS -** Each of the RDCK and the Tenant is responsible for its own legal costs in relation to the preparation and negotiation of this Agreement.

**SIGNAGE AND ADVERTISING**

**20 RDCK NAME** - The RDCK does not allow the Tenant to use the name of the RDCK in any public advertising, promotion, or information about its Activities. Promotions and advertising distributed by the Tenant will not be presented in such a way that the RDCK is seen to endorse or be connected to the Tenant or its Activities

**21 WRITTEN APPROVAL** - The Tenant may not paint, display, inscribe, place or affix any sign, picture, advertisement, notice, lettering or direction outside of the Lease Area and/or on the outside of the Premises without written approval from the RDCK Agreement Administrator.

**CONDITION OF THE LEASE AREA**

**22 RISK -** The Tenant accepts the Lease Area and Common Areas "as is" and will use the Lease Area and Common Areas at its own risk and agrees that neither the RDCK nor its respective officers, directors, employees, contractors or agents have made any warranties or representation respecting the suitability or condition of the Lease Area and Common Areas. The RDCK is not responsible for any loss, damage or theft of items belonging to the Tenant stored in the Lease Area and Common Areas.

**23 SAFETY -** The Tenant shall take all reasonable precautions to ensure the safety of persons using the Lease Area and Common Areas.

**24 TENANT INSPECTION PRIOR TO USE -** The Tenant shall, throughout the Term of this Agreement and on each occasion it uses the Lease Area and Common Areas, inspect the Lease Area and Common Areas and shall forthwith notify the RDCK of any condition that that may render the Lease Space and Common Areas or anything therein hazardous or unsafe.

**25 DAMAGE** – The Tenant must notify the RDCK if they cause or notice any damage to any infrastructure on the RDCK's Premises.

**26 RDCK RIGHT TO INSPECT -** The Tenant shall permit the RDCK to enter the Lease Area at all reasonable times to determine if the Tenant is complying with all its promises under this Agreement.

**27 TENANT REPAIRS AND MAINTENANCE -** The Tenant shall pay and make arrangements for repairs and maintenance in accordance with the RDCK and Tenant Service Responsibilities table included in Schedule D. Except as otherwise provided in Schedule D the Tenant shall:

(a) repair and maintain and keep the Lease Area in a state of good repair as a prudent owner would do;

(b) subject to sections 29, assume the full and sole responsibility of the condition, operation, maintenance, repair, replacement and management of the Lease Area and Leasehold Improvements during the Term; and

(c) outside of the Lease Area, be responsible for the cost of repairing or restoring any environmental damage ocurring to the Premises in connection with the Activities;

(d) outside of the Lease Area, be responsible for the cost of any repairs to the Premises, any part thereof or any equipment which are required to be made due to the negligence or willful misconduct of the Tenant or anyone for whom the Tenant is responsible at law. The expense of such repairs or replacements shall include all reasonable costs and expenses incurred by the RDCK. The Tenant acknowledges and agrees that all repairs or replacements are to be carried out to the sole satisfaction of the RDCK.

**28 REPAIR ACCORDING TO NOTICE** – Without restricting the generality of section 27, the Tenant will do all repairs and maintenance that it is obliged to do pursuant to section 27 promptly upon notice from the RDCK. If the Tenant does not perform all repairs and maintenance promptly upon notice from the RDCK, the RDCK reserves the right but will not be obliged to enter the Lease to restore the Premises and Leasehold Improvements back to the state of good repair. The Tenant will pay to the RDCK, on demand, the RDCK's cost of so doing.

**29 MAJOR REPAIRS -** The Tenant shall not undertake any Major Repairs without first obtaining the consent of the RDCK, such consent not to be unreasonably withheld.

**30 REPAIR AND MAINTENANCE STANDARD** - All repair and maintenance work will be in all respects to a standard equal to or greater than the original work and material in the improvements, and will meet the lawful requirement of all statutory authorities.

**31 RDCK REPAIR AND MAINTENANCE OBLIGATIONS** - The RDCK shall pay and make arrangements for repairs and maintenance in accordance with the RDCK and Tenant Service Responsibilities table included in Schedule D. Except as otherwise provided in Schedule D the RDCK will not be obliged to repair, maintain, replace or alter the Lease Area or Leasehold Improvements during the Term or to supply any services or utilities thereto save and except for such services and utilities as the RDCK may be required to provide strictly in its capacity as a local government and not in its capacity as a landlord.

**32 DAMAGE TO RDCK'S PROPERTY** - The Tenant will take all reasonable measures to ensure that the Premises is not in any way damaged during the Term and will fully reimburse the RDCK for any and all physical or environmental damages to the Premises caused by or attributable to the Tenant or its agents, servants, employees, or contractors. Any damage done by the Tenant to the Premises will be repaired at the Tenant's expense.

**33 WASTE -** The Tenant will not commit, suffer, or permit any willful or voluntary waste, spoil or destruction of the Premises.

**34 ENVIRONMENTAL CONTAMINATION -** The Tenant will at all times and in all respects comply with and abide by the requirements of all applicable Federal, Provincial or Municipal statutes, bylaws, regulations, orders and guidelines, which deal with environmental protection and safety and any contaminant, pollutant, dangerous substance, liquid waste, industrial waste, hauled liquid waste, and hazardous material or hazardous substance. Without limiting the foregoing, the Tenant will comply with the following provisions:

(a) the Tenant will comply with any and all duties, obligations or liabilities under any relevant law in respect of the Lease Area and Common Areas, including but not limited to any costs, expenses or liabilities for any remedial action for any pollution of the Lease Area and Common Areas caused by the Tenant during the Term;

(b) the Tenant must provide the RDCK with immediate notice of any condition on the Lease Area and Common Areas that may result in any fines, penalties, orders, proceedings, investigations, litigation or enforcement proceedings, made or threatened by any third parties or governmental agencies upon becoming aware of such condition. For the purpose of this agreement the notice is to be provided to the RDCK Agreement Administrator identified on the first page of this Agreement; and

(c) the Tenant must provide the RDCK with immediate notice in writing, upon the Tenant becoming aware of any contamination of the Lease Area and Common Areas.

**CONSTRUCTION**

**35 CONSTRUCTION -** The Tenant may, if the Tenant is not then in default under this Agreement and with the prior written consent of the RDCK, undertake improvements, construction or renovations of the Lease Area and Common Areas. In giving its consent, the RDCK may impose any conditions, including, without limitation, location requirements, use restrictions, financial restrictions, insurance requirements and security obligations. There is no obligation by the RDCK to pay for the Leasehold Improvements.

**36 PERMITS REQUIRED -** The Tenant acknowledges that prior to undertaking any improvements, construction or renovations of the Lease Area and Common Areas, the Tenant must obtain a building permit and comply with all other bylaw requirements on construction and development.

**37 UNDERGROUND UTILITIES -** The Tenant shall be responsible for locating all underground utilities prior to commencing subterranean work and provide proof of such to the RDCK.

**38 WORKER AND SITE SAFETY** - As a condition of access to the RDCK's Premises, the Tenant, Tenant's representatives and Tenant's subcontractors shall comply with any site safety requirements identified by the RDCK.

**39 REVERTER -** The Tenant acknowledges that in the event the Agreement is terminated subject to section 55 and Schedule A section 1, all improvements completed by the RDCK on the Lease Area and Common Areas, past and present, shall become the property of the RDCK.

**SUBCONTRACTORS**

**40** The Tenant shall preserve and protect the rights of the RDCK with respect to any supply of services or work performed under the Agreement and shall:

(a) enter into Contracts or written agreements with the subcontractors requiring them to supply services and perform work in accordance with and subject to the terms and conditions of this Agreement; and

(b) be as fully responsible to the RDCK for acts and omissions of the subcontractors and of persons directly or indirectly employed by them as for acts and omissions of persons directly employed by the Tenant.

**41** Nothing contained in this Agreement shall create any contractual obligation between any subcontractor and the RDCK.

**RELEASE, INDEMNITY AND INSURANCE**

**42 RELEASE -** The Tenant hereby releases the RDCK and its elected officials, officers, employees, agents, contractors, and licensees, from all claims for damages or other expenses arising out of any personal injury, death, or property loss or damage sustained by the Tenant or its employees, agents, contractors, sub-contractors, officials, officers, sublessees, licensees, or invitees, except to the extent caused by the negligence of the RDCK, or those for whom the RDCK is, in law, responsible.

**43 TENANT'S INDEMNITY -** Notwithstanding the provision of any insurance coverage by the RDCK, the Tenant shall indemnify and save harmless the RDCK, its elected officials, officers, employees and agents and their successor(s), assign(s) and authorized representative(s) and each of them (collectively the "**RDCK**

**People**" from and against losses, claims, damages, actions, and causes of action (collectively referred to as "**Claims**"), that the RDCK or RDCK People, or any one of them, may sustain, incur, suffer or be put to at any time either before or after the expiration or termination of this Agreement, by reason of the use or occupation of the Premises by the Tenant or the carrying on upon the Premises of any activity in relation to the Tenant's use or occupation of the Premises and in respect of any loss, damage or injury sustained by the Tenant, or by any person while on the Premises for the purpose of doing business with the Tenant or otherwise dealing with the Tenant, or by reason of non-compliance by the Tenant with any laws or by reason of any defect in the Premises, including all costs and legal costs, taxed on a solicitor and client basis, and disbursements.

**44 SURVIVAL OF INDEMNITY AND RELEASE -** The indemnity and release contained in this Agreement will survive the expiration or earlier termination of the Term.

**45 INSURANCE -** During the Term and for any additional period following the end of the Term set out in the Insurance Schedule of this Agreement, the Tenant will have and maintain in force in Canada, at a minimum, the insurance coverages set out in the Insurance Schedule, and the Tenant will otherwise comply with the provisions of the Insurance Schedule. Failure to secure such insurance coverage, or the failure to comply fully with any of the Insurance Schedule will be deemed to be a material breach of this Agreement. None of the requirements contained herein as to types, limits and approval of insurance coverage to be maintained by the Tenant are intended to and will not in any manner limit or qualify the liabilities and obligations assumed by the Tenant under this Agreement.

**46** For the purposes of sections 42, 43, 44 and 45, "Tenant" includes any assignee, sub-tenant, licensee, sub-licensee or Sub-Contractor of the Tenant.

**DISPUTE RESOLUTION**

**47 PROCEDURES** - All claims, disputes or issues in dispute between the RDCK and the Tenant shall be decided by mediation or arbitration if the parties agree, or failing agreement, in a court of competent jurisdiction within the Province of British Columbia. All procedures for the resolution of disputes arising in relation to the Agreement shall be governed by the laws of British Columbia, Canada.

**48 ARBITRATION** - In the event that the parties agree to arbitration, the arbitration shall be governed by the rules of the British Columbia International Arbitration Centre, except that the Arbitrator(s) shall be agreed upon by the parties, and failing agreement by the parties, shall be appointed by a court of competent jurisdiction within the Province of British Columbia, Canada.

**49 ARBITRATION LOCATION** - Arbitration will take place in the Southern Interior of British Columbia.

**50 COST SHARING FOR MEDIATOR PROCESS -** Unless otherwise agreed by the parties or ordered by an arbitrator, each party will pay an equal share of the costs for the mediator process.

**NOTICES, DEFAULT AND TERMINATION**

**51 NOTICES** - Any notice, request or demand provided for in the Agreement shall be in writing and

(a) Directed to the Agreement Administrator named on the front page of this agreement;

(b) Any notice required to be given hereunder shall be delivered or mailed by prepaid certified or registered mail to the addresses above (or at such other address as either party may from time to time designate by notice in writing to the other), and any such notice shall be deemed to be received 72 hours after mailing.

**52 NOTICE OF DEFAULT -** If the Tenant defaults in the payment of any money payable under this Agreement or fails to observe, comply with or perform any of its covenants, conditions, agreements or obligation under this Agreement, the RDCK may deliver to the Tenant a notice of default (in the manner required herein for giving notices) stipulating that the default must be rectified or cured within 30 days of the notice if the default is non-payment of Rent and within 60 days of the notice for other defaults, but less or no notice is required to be given by the RDCK in emergency or urgent circumstances, as determined by the RDCK in its sole discretion, acting reasonably, or where the Tenant has failed to keep the Lease Area insured or where the Lease Area remains vacant or unoccupied or not used for the purposes herein permitted for 30 consecutive days or more.

**53 RDCK'S RIGHT TO PERFORM -** If the Tenant fails to rectify or cure a default within the time and in the manner specified in section 52 and if the default is one that can be rectified or cured by the RDCK, the RDCK may, without further notice to the Tenant, take all steps considered in its sole discretion necessary to rectify or cure the default and all costs of doing so, including the cost of retaining professional advisors, shall be payable immediately by the Tenant as additional Rent. Nothing in this Agreement obligates the RDCK to rectify or cure any default of the Tenant but should the RDCK choose to do so, the RDCK shall not be liable to the Tenant for any act or omission in the course of rectifying or curing or attempting to rectify or cure any default.

**54 DISTRESS -** If the Rent payable by the Tenant under this Agreement is in arrears, the RDCK or a person authorized in writing by the RDCK may enter upon the Lease Area and Common Areas and seize any goods or chattels and may sell the same. The RDCK may use enough force for that purpose and for gaining admittance to the Lease Area and Common Areas, and the Tenant releases the RDCK from liability for any loss or damage sustained by the Tenant as a result.

**55 PROVISOS -** Provided always and it is hereby agreed that the RDCK may, without further notice to the Tenant, terminate this Agreement and re-enter and take possession of the Lease Area and revoke the Tenant's access to and use of the Common Areas if:

(a) the Rent or any other amount due to the RDCK hereunder is unpaid for 30 days after notice pursuant to section 52; or

(b) the Tenant fails to observe, comply with or perform any of its covenants, agreements or obligations herein and the failure is not rectified or cured by the Tenant within the time specified in section 52.

In such circumstances, the rights of the Tenant with respect to the Lease and Common Areas shall lapse and be absolutely forfeited. The Tenant will make no claim for compensation, in damages or otherwise, upon the lawful termination of this Agreement under this section. If the RDCK terminates this Agreement, the RDCK retains the right to proceed at law against the Tenant for all of the Rent and other loss or damage and costs.

**56 COSTS -** If the Tenant defaults on this Agreement, the Tenant will pay to the RDCK the RDCK's full costs including legal costs arising from the default, whether before action or otherwise and, at the option of the RDCK, upon a solicitor and client basis.

**57 REMEDIES CUMULATIVE -** The RDCK's remedies in this Agreement are cumulative and are in addition to any remedies of the RDCK at law or in equity.

**58 AMENDMENT TO ARTICLES OR BYLAWS -** The Tenant will provide the RDCK with not less than 30 days written notice of any planned amendment to the Tenant's articles or bylaws and its status as a corporation under the *Business Corporations Act* or the *Societies Act.*

**59 DISSOLUTION -** If an order is made, a resolution passed or a petition filed for the liquidation or winding up of the Tenant or of a receiver or receiver-manager is appointed to administer or carry on the Tenant's business or if the Tenant fails to maintain itself in good standing as a corporation under the *Business Corporations Act*, as a society under the *Societies Act* or other enabling legislation as applicable, then at the option of the RDCK, the Rent and all outstanding levies and charges shall become immediately due and payable and this Agreement shall immediately become forfeited and void, and the RDCK may re-enter and take possession of the Lease Area and revoke the Tenant's access to and use of the Common Areas.

**60 BANKRUPTCY -** If this Agreement is at any time seized or taken in execution on in attachment by any creditor of the Tenant, or if the Tenant should become insolvent or make any assignment for the benefit of creditors, or commit an act which entitles a person to take action under the *Bankruptcy and Insolvency Act* (Canada) or a bankrupt petition is filed or presented against the Tenant or the Tenant consents to the filing of the petition or a decree is entered by a court of competent jurisdiction adjudging the Tenant to be bankrupt under any law relating to bankruptcy and insolvency, then at the option of the RDCK, the Rent and all outstanding levies and charges shall become immediately due and payable and this Agreement shall immediately become forfeited and void and the RDCK may re-enter and take possession of the Lease Area and revoke the Tenant's access to and use of the Common Areas.

**61 DESTRUCTION -** If the Lease Area or any part of them are at any time during the Term burned down or damaged by fire, flood, lightning, explosion, tempest, earthquake or tsunami:

(a) the Rent or a proportionate part of it according to the nature and extent of the damage sustained shall be suspended and abated until the Lease and License Areas have been rebuilt or made fit for the purpose of the Tenant; or

(b) if the RDCK elects not to undertake restoration, repair or replacement this Agreement shall terminate and, for the purpose of this subparagraph (b), if the RDCK does not advise the Tenant concerning the RDCK's intention within thirty (30) days of the damage occurring, the RDCK shall be deemed to have elected not to undertake restoration, repair and replacement.

**62 SURRENDER -** Upon the expiration or earlier termination of this Agreement, the Tenant shall remove the Tenant's Property from the Lease Area and restore the Lease Area to its original condition, except:

(a) for damage caused by ordinary wear and tear; or

(b) upon negotiation both parties agree that the Leasehold Improvement will become the property of the RDCK.

The Tenant shall peaceably surrender and give up possession of the Lease Area and access to the Common Areas without notice from the RDCK, any right to notice to quit or vacate being hereby expressly waived by the Tenant, despite any law or custom to the contrary.

**LAND**

**63 LIENS AND JUDGMENTS -** The Tenant will not permit any liens, judgments or other charges to be registered against the Premises except those charges permitted in writing by the RDCK. Unless otherwise agreed in writing, if any lien, judgment or other charge is registered, the Tenant will obtain its discharge within 30 days of the said registration.

**64 CHARGES ON TITLE -** The Tenant shall abide and observe all requirements and restrictions on the title of the Premises registered prior to the Commencement Date.

**65 FILING NOTICE OF INTEREST -** Throughout the Term, the RDCK is entitled to file a Notice of Interest pursuant to the *Builders Lien Act, SBC* 1997, c. 45 as amended or re-enacted, in the appropriate Land Title Office against title to the Premises.

**66 OTHER DISPOSITION -** The RDCK reserves the right to grant rights of way, easements, covenants and other dispositions of the Premises or any part of it in a manner consistent with this Agreement and the Tenant shall execute any such document if requested by the RDCK. The RDCK shall make reasonable efforts to ensure that the activities of the Tenant are not impeded as a result of any grant under this section 66. For greater certainty, but without limiting the generality of the foregoing, a right of way, easement, covenant or other disposition is not inconsistent with this Agreement if it does not charge the Lease Area.

**67 REGISTRATION -** This Agreement is not in registerable form; however, the parties may by mutual consent register a copy of the Agreement in the Land Title Office and subject to their mutual agreement, shall execute all necessary actions to effect registration at the cost of the Tenant.

**68 ESTOPPEL CERTIFICATE -** The Tenant will, upon request, execute and deliver a certificate certifying the current status of this Agreement.

**LAWS, BYLAWS, REGULATIONS**

**69 COMPLIANCE WITH LAWS -** The Tenant will at all times during the Term and any Renewal Term use and occupy the Lease Area and use the Common Areas in compliance with all statutes, laws,

regulations and orders of any authority having jurisdiction and, without limiting the generality of the foregoing, all federal, provincial, or municipal laws or statutes or bylaws relating to environmental matters, including all the rules, regulations, policies, guidelines, criteria or the like made under or pursuant to any such laws.

**70 PRIVACY LAWS –** The Tenant acknowledges that the RDCK is subject to the disclosure requirements of the Freedom of Information and Protection of Privacy Act of British Columbia.

**71 ZONING -** Without limiting section 69, the Tenant acknowledges that the Tenant must not use the Premises or permit a use in breach of the RDCK's applicable zoning bylaws.

**AGREEMENT GOVERNANCE**

**72 LAW** - This Agreement shall be governed by the laws of the Province of British Columbia and the parties agree to attorn to the exclusive jurisdiction of the Courts of the Province of British Columbia.

**73 LAW TO THE CONTRARY -** This Agreement shall enure to the benefit of and be binding on the parties notwithstanding any rule of law or equity to the contrary.

**74 ENUREMENT -** This Agreement shall enure to the benefit of and be binding upon the parties hereto and their respective successors.

**75 SEVERANCE -** If a court of competent jurisdiction holds any portion of this Agreement invalid, the invalid portion shall be severed and the decision that it is invalid shall not affect the validity of the remainder of this Agreement.

**76 COVENANTS AND CONDITIONS -** All of the provisions of this Agreement shall be deemed and construed to be conditions as well as covenants as though the words specifically expressing or importing covenants and conditions were used in each separate section.

**77 NO WAIVER -** Waiver by the RDCK of any default by the Tenant shall not be deemed to be a waiver of any subsequent default. A waiver is effective only if it is in writing.

**78 REFERENCES -** Every reference to each party is deemed to include the heirs, executors, administrators, successors, directors, employees, members, servants, agents, officers, and invitees of such party where the context so permits or requires.

**79 AMENDMENT -** The Agreement may not be modified or amended except by an instrument in writing signed by the RDCK and the Tenant.

**80 REMEDIES NOT EXCLUSIVE -** No remedy conferred upon or reserved to the RDCK is exclusive of any other remedy herein or provided by law, but all such remedies shall be cumulative and may be exercised in any order or concurrently.

**81 NATURE OF INTEREST -** Nothing in this Agreement shall constitute the Tenant as the agent, joint venture or partner of the RDCK or give the Tenant any authority or power to bind the RDCK in any way.

**82 TIME OF ESSENCE -** Time is of the essence of this Agreement.

**83 LEGAL STATUS -** The Tenant warrants, represents and agrees that:

(a) it has taken all necessary or desirable actions, steps and other proceedings to approve or authorize, validly and effectively, the entering into, and the execution, delivery and performance of this Agreement;

(b) the Tenant is duly incorporated and validly existing under its jurisdiction of incorporation, is in good standing under the legislation governing it, and has made all filings required under such legislation; and

(c) it has the power and capacity to enter into and carry out the transaction provided for in this Agreement.

**84 FURTHER ASSURANCES -** The parties shall execute and do all such further deeds, acts, things and assurances as may be reasonably required to carry out the intent of this Agreement.

**85 NO DEROGATION -** Nothing contained or implied in this Agreement will impair or affect the RDCK's rights and powers in the exercise of its functions pursuant to the *Local Government Act or* any other enactment, and all such powers and right may be fully exercised in relation to the Premises as if this Agreement had not been entered into between the Tenant and the RDCK. The Tenant acknowledges that fulfillment of the condition precedent set out in this Agreement may require that the Board of the RDCK adopt bylaws or issue permits and that the passage of said resolutions or adoption of said bylaws or issuance of said permits by the Board of the RDCK are within its sole absolute discretion which is not any manner subject to the provisions hereof.

**86 ENTIRE AGREEMENT -** The provisions herein contained constitute the entire agreement between the parties and supersede all previous communications, representations, warranties, covenants and agreements whether verbal or written between the parties with respect to the subject matter hereof.

## SCHEDULE A - TERM AND RDCK PREMISES

**1** **DEMISE AND TERM** - The RDCK hereby demises and leases to the Tenant the Lease Area for a term commencing **21-August-2026** (the "**Commencement Date**") and ending on **21-August-2031** at 11:59 pm or such earlier or later date as may be determined by the mutual agreement of the parties or in accordance with this Agreement (the "**Termination Date**"), to have and to hold for the Term as the Tenant, and the Tenant does hereby accept the demise and lease of the Lease Area, all subject to the covenants, conditions and agreements herein contained; and

**2** **HOLDING OVER** - If the Tenant should hold over after the expiration of the Term and the RDCK should accept rent, the new tenancy thereby created shall be a tenancy from month to month and not a tenancy from year to year, and shall be subject to the covenants and conditions herein contained so far as the same are applicable to a tenancy from month to month with Rent payable in an amount equal to 110% of the Rent payable at the expiration of the Term or Renewal Term, as the case may be.

**3** **RDCK PREMISES** - The RDCK owns and operates the Kaslo and Area Emergency Services Building, and all appurtenances as located at 529 Arena Ave, in Kaslo, Province of British Columbia, more particularly known and described as: Kaslo Fire Department, LOT A PLAN EPP32990 DISTRICT LOT 209a KOOTENAY LAND DISTRICT in the map and site plans included below ("Premises") and has identified the Search and Rescue Office, which area is marked on the Site Plan below as the "**Lease Area**", and the "**Common Areas**" listed in Schedule B, which the Tenant may access and use as per the terms of this Agreement.

**(continued on next page)**

## Fire Hall KSAR Lease Site Plan



## SCHEDULE B - COMMON AREAS ACCESS AND USE

**1** **COMMON AREAS** - Except as stated below, the Tenant is not permitted to access or use any part of the Premises, other than the Lease Area:

(a) **Parking** - The Tenant will have non-exclusive and non-transferable rights to access the Premises' parking lot. The Tenant must not block or impede access to garbage, recycling, organics bins, fire lanes or parking lot gates, and must not park on the septic field, which will be marked by cones.

(b) **Space in apparatus bay-** The Tenant shall be permitted to use one-quarter (1/4) of the vehicle bay space, which will be clearly delineated by a painted boundary, and is currently identified on the attached building layout plan. This space is adequate for two Tenant vehicles.

The Tenant shall not use or occupy any areas beyond the designated marked boundary without the prior written consent of the RDCK.

The Tenant agrees that any third vehicle currently stored within the vehicle bay space shall be removed from the Premise within one year from the date of this agreement (July 17, 2027). At the Tenant's request, an extension to this date may be provided upon written agreement from the RDCK's Agreement Administrator.

The Tenant agrees to move trailers currently parked in parking area within one year from the date of this agreement (July 17, 2027). At the Tenant's request, an extension to this date may be provided upon written agreement from the RDCK's Agreement Administrator.

(c) **Washrooms -** The Tenant will have non-exclusive and non-transferable rights to access of the Premises' washrooms.

(d) **Kitchen & Dining Areas -** The Tenant will have non-exclusive and non-transferable rights to access of the Premises' Kitchen and Dining Areas.

(e) **Training Room** – The Tenant will have non-exclusive and non-transferable rights to access of the Premises' training room using the scheduling booking mechanism (i.e. shared calendar, or as approved by the RDCK's Agreement Administrator).

**CONTROL AND MAINTENANCE OF COMMON AREAS**

**2** The RDCK will provide routine cleaning services for the Common Areas; however, the Tenant shall clean up after its use, including washing and putting away dishes, removing waste, cleaning spills, and leaving all Common Areas in a clean, tidy, and orderly condition after each use.

**3** The control, operation and maintenance of the Common Areas will be under the exclusive control of the RDCK. Without limiting the generality of the foregoing, the RDCK may retain contractors and employ personnel to repair, operate, administer and manage the Common Areas or any portion thereof.

**4** The RDCK may, at any time and from time to time, make changes, alterations and modifications to the Common Areas or any portion thereof by the construction, removal, relocation or alteration

of any improvements within the Common Areas.

**5** The RDCK will have access to the Common Areas at all reasonable times for the purpose of making any such changes and the RDCK will, to the extent reasonably possible in the circumstances, minimize any interference with the Tenant's use of the Common Areas.

## SCHEDULE C - LEASE AND COMMON AREAS SUPPLEMENTARY TERMS AND CONDITIONS

**1** **OPERATIONAL PRIORITY OF FIRE HALL –** The Tenant acknowledges that the Lease and Common Areas are located within an active fire hall and that the RDCK's fire protection, emergency response, training, operational, maintenance, and related activities are essential public safety functions. The Tenant further acknowledges and agrees that all fire response operations shall at all times take precedence over the Tenant's use and occupancy of the Lease and Common Areas.

The Tenant shall not interfere with, obstruct, delay, or restrict the RDCK's operations or use of the fire hall in any manner. The RDCK reserves the right, acting reasonably, to temporarily restrict access to, interrupt use of, or require the Tenant to vacate portions of the Premises or surrounding areas where necessary to accommodate emergency operations, training exercises, equipment movement, maintenance activities, renovations, or other fire hall purposes.

The Tenant acknowledges that noise, alarms, vehicle movements, emergency dispatch activities, training exercises, and after-hours operations are inherent aspects of a functioning fire hall and shall not constitute a nuisance, disturbance, breach of quiet enjoyment, or default under this Lease.
No interruption, restriction, or interference arising from fire hall operations or activities shall entitle the Tenant to compensation, damages, rent abatement, or termination of this Lease.

**2** **ACTIVITIES –** Access to the Lease and Common Areas is restricted to the Tenant's authorized members, employees, volunteers, and only for purposes consistent with this Lease for the Activities listed below. Without restricting section 1 of this Schedule, the Tenant is authorized to undertake the following activities within the Lease Area and Common Areas:

(a) Training, including classroom sessions as well as practical training that is appropriate for the premises

(b) Equipment and Apparatus storage in assigned areas of the Site Plan in Schedule A;.

**3** Organizing, cleaning, and maintaining of equipment in Lease & Common areas **THIRD-PARTY ACCESS** - The Tenant shall not permit use of the Premises by the general public or by any other organization without the prior written consent of the RDCK.

**4** **BUILDING ALARM** – The alarm access code will be provided by the RDCK to the Tenant. The Tenant is responsible for restricting access to the alarm code to Kaslo Search and Rescue (''KSAR'') members only and ensuring that KSAR members do not share their access code with any other person. The Tenant must notify the RDCK Agreement Administrator each time a new KSAR member is granted access and each time a KSAR member leaves the organization or no longer requires access. For each KSAR member granted access, the Tenant must provide the RDCK with the member's full name, phone number, and email address. The Tenant is responsible for ensuring that all KSAR members with access comply with this Agreement.

(a) The Tenant must adhere to the following conditions for use of the alarm codes:

(i) Any changes to the Code Holder(s) must be reported in writing to the RDCK Agreement Administrator identified on the first page of this agreement within 3 business days;

(ii) Access is granted only to the Lease Area and Common Areas. All other portions of the RDCK Premises are off-limits to the Tenant;

(iii) The Tenant is not authorized to share or distribute the code to others;

(iv) If first to arrive, the Tenant must disable the building alarm. If last to leave, the Tenant must enable the building alarm and ensures doors are locked.

## SCHEDULE D – RDCK AND TENANT SERVICE RESPONSIBILITIES

| (A) ITEM | (B) To Be Provided by RDCK, Cost Included in the Rent | (C) To Be Provided by RDCK, Cost Borne by Tenant | (D) To Be Provided by Tenant, Cost Borne by Tenant | (E) Does Not Apply |
|---|---|---|---|---|
| **LEASE AREA CLEANING** | | | | |
| Janitorial Service and Supplies | | ☒ | | |
| Window Cleaning Interior | | ☒ | | |
| Window Cleaning Exterior | | ☒ | | |
| **LEASE AREA MAINTENANCE** | | | | |
| Minor Repairs and Maintenance | ☒ | | | |
| Major Repairs and Maintenance | ☒ | | | |
| Redecoration and Refurbishment | ☒ | | | |
| Landscaping | ☒ | | | |
| **HVAC** | | | | |
| Preventative Servicing | ☒ | | | |
| Minor Repairs | ☒ | | | |
| Capital/Asset Management | ☒ | | | |
| **ELEVATOR** | | | | |
| Preventative Servicing | | | | ☒ |

| | | | | |
|---|---|---|---|---|
| Minor Repairs | | | | ☒ |
| Capital/Asset Management | | | | ☒ |
| **ELECTRICAL** | | | | |
| Lamp and Tube Replacement | ☒ | | | |
| Preventative Services | ☒ | | | |
| Minor Repairs | ☒ | | | |
| Capital/Asset Management | ☒ | | | |
| **NON-ENERGY UTILITIES** | | | | |
| Garbage Removal | ☒ | | | |
| Water and Sewage | ☒ | | | |
| Recycling Program | ☒ | | | |
| **FUELS** | | | | |
| Heating and Cooling | ☒ | | | |
| **ELECTRICITY** | | | | |
| Electricity | ☒ | | | |
| **SECURITY SYSTEMS** | | | | |
| Equipment and Monitoring | ☒ | | | |
| Patrols | | | | ☒ |
| **FIRE AND SAFETY** | | | | |
| Building | ☒ | | | |
| Premises | ☒ | | | |
| **TENANT IMPROVEMENTS** | | | | |
| Tenant Improvements | | | ☒ | |
| Premises Maintenance | ☒ | | | |
| **TAXES** | | | | |
| All taxes, charges, levies and other fees, including Goods and Services Tax, or any replacement tax, which may be payable in respect of this Agreement. | ☒ | | | |
| **PARKING** | | | | |
| Parking Rent | | | | ☒ |
| Snow Removal | ☒ | | | |
| Repairs and Maintenance | ☒ | | | |

## SCHEDULE E - INSURANCE

**1** **INSURANCE** - Without restricting the generality of the indemnification provisions of this Agreement, insurance and coverage will be arranged and paid for as under-noted:

(a) The Tenant must take out and maintain the insurance coverages detailed in this Schedule E and shall provide the RDCK evidence of coverage upon execution of this Agreement in the following format:

(i) an ICBC form APV 47; and

(ii) the RDCK's Standard Certificate of Insurance form completed by the Tenant's broker.

| COVERAGE TYPE | AMOUNT | AGGREGATE | MAXIMUM DEDUCTIBLE |
|---|---|---|---|
| (a) **Automobile Liability (third party) Insurance** for the apparatus stored in the vehicle bay. | **$5,000,000 per occurrence** | **N/A** | **N/A** |
| (b) **Comprehensive Commercial General Liability** | **$3,000,000 per occurrence** | **N/A** | **$5,000** |
| (c) **Broad Form Commercial Property** as per section 4 of this Schedule. | | | |

**2** **CGL COVERAGE** - The Tenant's **Commercial General Liability** coverage must include but is not limited to the following:

(a) **Broad Form bodily injury, property damage, and personal injury** coverage, on an occurrence basis;

(b) **Blanket Contractual** Liability endorsement;

(c) **Cross Liability** and/or **Severability of Interests**;

(d) A **Waiver of Subrogation** in favour of the Regional District of Central Kootenay;

(e) Name "**the Regional District of Central Kootenay, its elected officials, officers, employees, servants, and agents**", as an **Additional Insured;**

(f) Require the insurer to provide the RDCK with **30 days written notice** of any material change or cancellation;

(g) **Tenant's Legal** Liability in the amount of **3,000,000**;

(h) **Premises** Liability.

**3** The above noted policy(ies) of insurance must be **Primary and Non-Contributory** to any other sources of insurance available to the Tenant or the RDCK.

**4** **PROPERTY COVERAGE** - The Tenant shall, at their sole expense, obtain and maintain **Broad Form Commercial Property** insurance, insuring the Tenant's equipment, stock, tools, and any improvements and betterments, fixtures, appurtenances, of their leased area and/or building(s), to their full replacement value. Such policies of insurance will include cover for Flood Damage, Sewer Backup, and Earthquake Damage, and be subject to an All Risks deductible of not more than $5,000 per any one loss.

**ADDITIONAL TENANT INSURANCE TERMS AND CONDITIONS**

**5** The Tenant is solely responsible for determining what additional insurance coverage, if any, is necessary or advisable for the protection of the Tenant or that is required by the Tenant to fulfill its obligations under this Agreement, with such additional insurance maintained and provided at the sole expense of the Tenant and with the Tenant being responsible for obtaining whatever additional insurance it deems necessary.

**6** The RDCK may, at its discretion, notify the Tenant that the terms, amounts and types of insurance required to be obtained by the Tenant hereunder be changed.

**7** If the Insurance Policies expire during the Term, the Tenant shall renew the Insurance Policies prior to the expiry date and provide a Certificate of Insurance confirming such renewal to the RDCK within 14 days of your current policy.

**8** In the event the Tenant shall fail to take out and maintain such insurance at all times during the Term as provided in this Schedule, the RDCK shall be entitled to take out and maintain equivalent insurance at the cost of the Tenant and the Tenant will pay to the RDCK, on demand, the RDCK's cost of so doing; or at the option of the RDCK, the RDCK shall be entitled to terminate this Agreement.

**9** All policies may provide that the amount payable in the event of any loss will be reduced by a deductible, in an amount to which the RDCK consents. Consent, non-consent, and/or authorized consent of the RDCK will not constitute an agreement by the RDCK to participate in the financial undertaking of the Tenant to satisfy any deductible payable. The Tenant will be solely responsible for any and all insurance deductible;

**10** That the Tenant will not do or permit anything to be done whereby any of the RDCK's policy of insurance on the buildings or any part policy of insurance on the buildings or any part thereof may become void or voidable or whereby the premium thereon may be increased.

## SCHEDULE F - RENT AND PAYMENT TERMS

**1** **RENT** - The Tenant shall pay Rent to the RDCK in the amount of **$ 1.00** (excluding GST) per year during the Term. Rent is due on the Commencement Date and thereafter on the anniversary of the Commencement Date of each year during the Term.

**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

# JOINT RESOURCE RECOVERY COMMITTEE OPEN MEETING MINUTES

A Joint Resource Recovery Committee meeting was held on Wednesday August 19, 2026 1:00 pm PST / 2:00 pm MST through a hybrid meeting model.

**COMMITTEE MEMBERS PRESENT**

| | | |
|---|---|---|
| Director G. Jackman | Electoral Area A | In-person |
| Director R. Tierney | Electoral Area B | In-person |
| Director K. Vandenberghe | Electoral Area C | In-person |
| Director A. Watson | Electoral Area D | In-person |
| Alt. Director J. Smienk | Electoral Area E | In-person |
| Director T. Newell | Electoral Area F | |
| **Director W. Popoff** | **Electoral Area H (Chair)** | **In-person** |
| Director A. Davidoff | Electoral Area I | |
| Director H. Cunningham | Electoral Area G | In-person |
| Director H. Hanegraaf | Electoral Area J | In-person |
| Director T. Weatherhead | Electoral Area K | In-person |
| Director M. McFaddin | City of Castlegar | |
| Director A. McLaren-Caux | Village of Nakusp | |
| Director K. Page (JRRC Alt.) | City of Nelson | In-person |
| Director D. Lockwood | Village of Salmo | In-person |
| Director J. Lunn (JRRC Alt.) | Village of Slocan | |
| Director S. Hewat | Village of Kaslo | In-person |
| Director T. Gordon | Village of Silverton | |
| Councilor C. Hawton | Town of Creston | In-person |
| Alt. Director J. Fyke | Village of New Denver | |

**STAFF PRESENT**

| | |
|---|---|
| U. Wolf | General Manager Environmental Services |
| A. Hamilton | Acting Resource Recovery Manager – Projects & Programs |
| L. Brown | Resource Recovery Operations Supervisor |
| N. Schilman | Environmental Technologist |
| A. Norimatsu | Resource Recovery Coordinator |
| E. Clark | Meeting Coordinator |
| A. Carmichael | Alt. Meeting Coordinator |

## 1. ZOOM REMOTE MEETING INFO

**Join Zoom Meeting**
https://rdck-bc-ca.zoom.us/j/98572164791?pwd=plCY9gqLwVZtdzR2zmtuHXJOmq138L.1

**Meeting ID:** 985 7216 4791
**Passcode:** 701014

**Dial by your location**
833 955 1088 Canada Toll-free

**In-Person Meeting Location for Hybrid Meeting Model**
The following location was determined to hold the in-person meetings for the Joint Resource Recovery Committee:

**Location Name:** RDCK Board Room
**Location Address:** 202 Lakeside Drive, Nelson, BC

## 2. CALL TO ORDER & WELCOME

Chair Popoff called the meeting to order at 1:00 p.m.

### 2.1 Traditional Lands Acknowledgement Statement

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

### 2.2 Adoption of the Agenda

**Moved** and seconded,
And resolved:

That the election of sub-regional committee chairs for 2027 be added to the agenda as a late item.

**2/3 vote Carried**

**Moved** and seconded,
And resolved:

That waiving tipping fees for wet organics during bear season be added to the agenda as a late item.

**2/3 vote Carried**

**Moved** and seconded,
And resolved:

The Agenda for the August 19, 2026 Joint Resource Recovery Committee meeting be adopted with the following amendments:

- Inclusion of Item 5 - Election of Sub-Regional Committee Chairs for 2027;
- Inclusion of Item 6 - Waiving Tipping Fees for Wet Organics during Bear Season;

after circulation.

**Carried**

**2.3 Receipt of Minutes**

The July 15, 2026 Joint Resource Recovery Committee Minutes have been received.

## 3. STAFF REPORTS

**3.1 FOR INFORMATION: LEGACY LANDFILL CLOSURE UPDATE**

**[Entire RDCK]**

The Committee Report dated August 19, 2026 from Nathan Schilman, Environmental Technologist providing an update on the Legacy Landfill Closure project, activities completed to date, and activities planned for 2026 and beyond, was received.

**DIRECTOR PRESENT** Councilor Hawton joined the meeting at 1:13 p.m.

**3.2 RDCK CLASS A COMPOST**

**[Entire RDCK]**

The Committee Report dated August 19, 2026 from Matt Morrison, Organics Coordinator regarding the 2026 compost sales plan, was received.

**Moved** and seconded,
And resolved that it be recommended to the Board:

That the Board direct staff to undertake the 2026 Compost Sales Plan at the Central Transfer Station, Ootischenia Landfill, and Creston Landfill for screened Class A compost produced from the Central and Creston Compost Facilities, and that compost be made available for purchase by customers by volume at a rate of $30 per cubic metre for loads 2 cubic meters or less, and by weight at a rate of $50 per tonne for loads greater than 2 cubic metres, and that the minimum volume charge will be $7.50 for loads less than 0.25 cubic metres;

AND FURTHER, that the revenue from the 2026 Compost Sales Plan go to Service A119 Organics Program – East Subregion for compost sold from the Creston Landfill, and

Service A120 Organics Program – Central & West Subregions for compost sold from the Central Transfer Station and Ootischenia Landfill.

**Carried**

### 3.3 PURCHASE OF ROLL OFF HOIST FOR TRIDEM AXLE ROLL OFF TRUCK [Central Subregion]

The Committee Report dated August 19, 2026 from Larry Brown, Resource Recovery Operations Supervisor seeking authorization to purchase a Bale Station Roll Off Hoist (Model U-3225) to be installed on an RDCK owned tridem (3) axle roll-off truck to transport waste from transfer stations in the Central sub-region to the Ootischenia Landfill, and organics to and from the Central Compost facility, was received.

**Moved** and seconded,
And resolved that it be recommended to the Board:

That the Board approve the RDCK enter into a Purchase of Goods Agreement with Universal Handling Equipment Ltd. for the supply and installation of a Bale Station Roll Off Hoist (Model U-3225) not to exceed the value of $94,354.00 plus PST ($6,604.78), for a total of $100,958.78, and that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from Service S187 Refuse Disposal - Central Subregion.

**Carried**

### 3.4 VERBAL REPORT: HOUSEHOLD HAZARDOUS WASTE ROUND UP EVENTS [Entire RDCK]

Akane Norimatsu, Resource Recovery Technician provided a verbal update on the Household Hazardous Waste (HHW) Round Up events hosted by the RDCK in 2027.

Details of the upcoming events are as follows:

| Location | Date | Time |
|---|---|---|
| Salmo Curling Club Parking Lot | September 12, 2026 | 11am - 2pm |
| Creston Landfill | September 13, 2026 | 10am - 2pm |
| Nakusp & District Community Complex | September 19, 2026 | 11am - 2pm |
| Village of Silverton Office Parking Lot | September 20, 2026 | 11am - 2pm |
| Castlegar & District Community Complex | September 26, 2026 | 10am - 2pm |
| Kaslo Vimy Park Ring Road | September 27, 2026 | 11am - 2pm |

**3.5 VERBAL REPORT: TIPPING FEE INCREASE LETTERS**
**[Entire RDCK]**
Uli Wolf, General Manager of Environmental Services provided a verbal update on tipping fee increase letters to be sent to account holders and municipalities in September.

**4. JUNE 2026 SERVICE STATEMENTS**
The following June 2026 Service Statements were received for information:

- Service A102 Resource Recoveries
- Service S186 Refuse Disposal – East Subregion
- Service S187 Refuse Disposal – Central Subregion
- Service S188 Refuse Disposal – West Subregion

**DIRECTOR PRESENT** Director Lunn joined the meeting at 2:01 p.m.

**5. ELECTION OF SUB-REGIONAL COMMITTEE CHAIRS FOR 2027**
Director T. Newell, brings forward a recommendation regarding the election of sub-regional committee chairs for 2027.

**Moved** and seconded,
And resolved:

That the following motion BE REFERRED to the next Joint Resource Recovery Committee meeting:

That a separate East Resource Recovery Committee meeting, West Resource Recovery Committee meeting and Central Resource Recovery Committee meeting be scheduled immediately prior to either the December 2026 or the January 2027 Joint RRC meeting to accommodate the election of the resource recovery sub-regional committee chairs for the 2027 calendar year.

**Referred**

**6. WAIVING TIPPING FEES FOR WET ORGANICS DURING BEAR SEASON**
Committee Member K. Page, brings forward a recommendation regarding waiving tipping fees for wet organics during bear season.

**Moved** and seconded,
And resolved:

That the following motion BE REFERRED to the next Joint Resource Recovery Committee budget meeting:

That the RDCK Board waive tipping fees for residential fruit and garden waste bear attractants during fall feeding season, limited to grants from participating members for their own residents.

**Referred**

**7. PUBLIC TIME**

The Chair called for questions from the public and members of the media at 2:30 p.m.

No questions from the public.

**8. ADJOURNMENT**

**Moved** and seconded,
And resolved:

The Joint Resource Recovery Committee meeting adjourned at 2:34 p.m.

**Carried**

CERTIFIED CORRECT

**APPROVED BY**

Director P. Popoff, Chair
August 19, 2026

# Purchase of Goods

## Agreement

**Contract #: 2026-021-ENV**
**Project: Bale Station Roll Off Hoist – Model U-3225**
**GL Account #: 60000 / CAP1411-100**
**Board Resolution(s): Add Board Resolution(s) # relevant to this contract**

THIS AGREEMENT executed and dated for reference the: _____ day of _____, **2026**
(Day) (Month) (Year)

**BETWEEN**

**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

(hereinafter called the "RDCK")
at the following address:
Box 590, 202 Lakeside Drive
Nelson, BC V1L 5R4

Agreement Administrator: First and Last Name
Telephone: Phone #
Email: Email

**AND**

**UNIVERSAL HANDLING EQUIPMENT COMPANY (RED DEER) LIMITED**

(hereinafter called the "Vendor")
at the following address:
Address

Agreement Administrator: First and Last Name
Telephone: Phone #
Email: Email

IN WITNESS WHEREOF the parties hereto have duly executed this Agreement as of the day and year first above written.

| REGIONAL DISTRICT OF CENTRAL KOOTENAY | UNIVERSAL HANDLING EQUIPMENT COMPANY (RED DEER) LIMITED |
|---|---|
| _____ (Signature of Authorized Signatory) | _____ (Signature of Authorized Signatory) |
| _____ (Name and Title of Authorized Signatory) | _____ (Name and Title of Authorized Signatory) |
| _____ (Signature of Authorized Signatory) | _____ (Signature of Authorized Signatory) |
| _____ (Name and Title of Authorized Signatory) | _____ (Name and Title of Authorized Signatory) |

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## GENERAL TERMS AND CONDITIONS

**FOR GOOD AND VALUABLE CONSIDERATION, THE RECEIPT OF WHICH IS CONFIRMED, THE RDCK AND THE VENDOR AGREE AS FOLLOWS:**

**1** **SCHEDULES** - The Schedules to this Agreement (including any appendices or documents incorporated by reference into those Schedules) are part of this Agreement.

**THE VENDOR'S OBLIGATIONS**

**2** The Vendor shall:

(a) Provide the goods detailed in Schedule "A" of this Agreement (the "**Goods**").

(b) Undertake all work and supply all materials necessary to supply the Goods, unless stipulated otherwise in Schedule A;

(c) Comply with all applicable municipal, provincial and federal legislation and regulations;

(d) At its own expense, obtain all permits and licenses necessary for the supply of the Goods, and on request provide the RDCK with proof of having obtained such licenses or permits;

(e) Not assign this Agreement, not subcontract any of its obligations under this Agreement, to any person, firm or corporation without the prior written consent of the RDCK;

(f) At all times, exercise the standard of care, skill and diligence normally exercised and observed by persons engaged in the supply of similar Goods;

(g) At all times, treat as confidential all information and material supplied to or obtained by the Vendor as a result of this Agreement and not permit the publication, release or disclosure of the same without the prior written consent of the RDCK;

(h) Notwithstanding the provision of any insurance coverage by the RDCK, indemnify and save harmless the RDCK, its elected officials, officers, employees and agents and their successor(s), assign(s) and authorized representative(s) and each of them (collectively the "**RDCK People**") from and against losses, claims, damages, actions, and causes of action (collectively referred to as "**Claims**"), that the RDCK may sustain, incur, suffer or be put to at any time either before or after the expiration or termination of this Agreement, that arise out of errors, omissions or negligent acts of the Vendor or its servant(s), agent(s) or employee(s) under this Agreement, excepting always that this indemnity does not apply to the extent, if any, to which the Claims are caused by errors, omissions or the negligent acts of the RDCK its other Vendor(s), assign(s) and authorized representative(s) or any other persons;

(i) Use due care that no person or property is injured and no rights infringed in the supply of the Goods, and shall be solely responsible for all losses, damages, costs and expenses in respect to any damage or injury, including death, to persons or property incurred in providing the Goods or in any other respect whatsoever;

(j) Without limiting its obligations or liabilities under this Agreement, and at its own expense, the Vendor shall obtain and maintain in force through the duration of the this Agreement Commercial General Liability insurance in an amount necessary to cover the risks it has assumed or may encounter as a result of entering into this Agreement;

(k) The Vendor shall be solely responsible for determining and obtaining what additional insurance coverage, if any, is necessary or advisable for the protection of the Vendor or that is required by the Vendor to fulfill its obligations under this Agreement, with such additional insurance maintained and provided at the sole expense of the Vendor;

(l) Where samples of materials or supplies are requested by the RDCK, submit them to the RDCK for the RDCK's approval prior to their use in the Goods;

(m) The Vendor shall deliver the Goods to the shipping location designated by the RDCK in accordance with INCOTERM (2020) Duty Delivery Paid (DDP);

(n) For all shipments originating outside of Canada, the Vendor will ensure that properly executed customs documents are completed and must accompany each shipment, unless instructed otherwise by the RDCK; The Vendor will be responsible for paying any excise tax or other customs duties or levies in force at the time of shipment. The Vendor will clearly label and identify the RDCK's Agreement Administrator's contact information as indicated on the first page of this Agreement;

(o) The Vendor will supply Goods pursuant to Schedule A and to the place or places specified in this Agreement; If a method of shipping, carrier or route is specified, no deviation from those terms may be made without the RDCK's prior approval; The Vendor will be responsible for any additional costs, losses or damages resulting from an unauthorized deviation in method of shipping, carrier or route; The RDCK reserves the right to cancel any Goods not shipped as specified in this Agreement;

(p) No extra charges by Vendor will be allowed for tarping, special handling, packing boxing or crating, or for cases, packages, pallets, drums, reels or boxes, unless agreed to by the RDCK; The Vendor will mark all cases, packages, and bundles delivering the Goods with the contract number and RDCK Agreement Administrator's contact information as indicated on the first page of this Agreement; The Vendor will enclose a packing slip with each shipment showing the contract number, RDCK Agreement Administrator's contact information and full description of all Goods; The Vendor will be responsible for any damage to the Goods resulting from improper packing;

(q) No substitutions of Goods will be accepted unless they are authorized by the RDCK and, if authorized, must conform to specifications or other requirements and be equal or better in terms of value, functionality, performance, durability and availability;

(r) All Goods are subject to inspection and approval by the RDCK upon delivery; The RDCK may refuse acceptance of Goods that are damaged or defective, that do not conform to specifications or that otherwise fail to comply with this Agreement; The RDCK may inspect Goods at any time, but neither inspection nor non-inspection by the RDCK relieves

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the Vendor of its obligations hereunder; If the RDCK considers that any Goods are damaged or defective, fail to conform to specifications or fail to otherwise meet requirements herein, the Vendor at its sole expense will promptly make the necessary corrections, replacements or repairs; The Vendor will be responsible for all costs associated with the return and replacement of any damaged, defective or non-conforming Goods, including all freight and handling charges;

(s) Title to the Goods will pass to the RDCK upon the earlier of payment for such Goods by the RDCK or when the Goods are accepted by the RDCK, provided that risk of loss and damage will remain with the Vendor and will not transfer to the RDCK until the Goods are accepted by the RDCK;

(t) Without limiting any additional warranties provided by the Vendor, the Vendor warrants that all Goods will be new, of merchantable quality, free from defects in workmanship, design and materials and fit for their intended purpose, will strictly conform to applicable samples, specifications, drawings or other requirements furnished by the RDCK and will be transferred to the RDCK free and clear of liens, charges and encumbrances; Unless a longer period is specified in this Agreement, the Vendor will, without cost to the RDCK, correct, replace or repair any Goods which are defective or become defective, by reason of workmanship, design or material, or that otherwise fail to conform to the requirements of this Agreement, within one year from the date of acceptance by the RDCK; No express warranty or condition herein, nor any other term, will limit or exclude any warranty or condition otherwise imposed by statute; All warranties will remain in effect notwithstanding the expiry or earlier termination of this Agreement; The Vendor will assign to the RDCK or will enforce for the benefit of the RDCK any and all warranties granted by manufacturers, suppliers or sub-contractors;

(u) All electrical equipment must be Canadian Standards Association (CSA) approved or Province of British Columbia Electrical Energy Board approved, and must bear the appropriate sticker.

**THE REGIONAL DISTRICT OF CENTRAL KOOTENAY'S OBLIGATIONS**

**3** The RDCK shall:

(a) Subject to the provisions of this Agreement, pay the Vendor, in full payment for the Goods which in the opinion of the RDCK at the times set out is Schedule B of this Agreement (herein called "**Contract Price**"), and the Vendor shall accept such payment as full payment for the Goods;

(b) Make available to the Vendor all available information considered by the RDCK to be pertinent to the supply of the Goods;

(c) Give the Vendor reasonable notice of anything the RDCK considers likely to materially affect the provision of the Goods.

**CHANGES TO AGREEMENT**

**4** The RDCK and the Vendor acknowledge that it may be necessary to modify the Goods, the schedule of deliverables and/or the budget in order to supply the Goods. In the event that the RDCK or the Vendor wishes to make a change or changes to the Goods, the deliverables schedule and/or the budget it shall notify the other of the proposed change and reason(s) therefore. The party receiving the notification shall review and consider the proposal for change and shall as soon as is reasonably possible and no longer than within five (5) working days, advise in writing the party proposing the change whether it agrees to the change. Where the parties agree to the change, such agreement will form part of this Agreement and be formalized by means of an Agreement Amendment.

**TERMINATION OF AGREEMENT**

**5** In the event of a substantial failure of a party to perform in accordance with the terms and conditions of this Agreement, it may be terminated by the other party on five (5) days' written notice.

**6** The RDCK may, at its sole discretion, terminate this Agreement on ten (10) days' notice, and the payment of funds required to be made pursuant to Section 7 shall discharge the RDCK of all of its liability to the Vendor under this Agreement.

**7** Where this Agreement expires or is terminated before 100% completion of supply of Goods, the RDCK shall pay to the Vendor that portion of the Contract Price which is equal to the portion of Goods supplied to the satisfaction of the RDCK prior to expiration or termination.

**8** Where the Vendor fails to perform or comply with the provisions of this Agreement the RDCK may, in addition to terminating this Agreement, pursue such remedies as it deems necessary.

**GENERAL TERMS**

**9** The RDCK shall be the sole judge of the work, material and the standards of workmanship in respect of both quality and quantity of the Goods.

**10** This Agreement shall be governed by the laws of the Province of British Columbia and the parties agree to attorn to the exclusive jurisdiction of the Courts of the Province of British Columbia.

**11** Time shall be of the essence of this Agreement.

**12** This Agreement shall be binding upon the parties and their respective successors, heirs and permitted assigns.

**13** A waiver of any provision or breach by the Vendor of any provision of this Agreement shall be effective only if it is in writing and signed by the RDCK.

**14** A waiver under Section 13 shall not be deemed to be a waiver of any subsequent breach of the same or any other provision of this Agreement.

**15** The RDCK may, at its discretion, notify the Vendor that the terms, amounts and types of insurance required to be obtained by the Vendor hereunder be changed.

**16** Where the Vendor is a corporation, it does hereby covenant that the signatory hereto has been duly authorized by the requisite proceedings to enter into and execute this Agreement on behalf of the Vendor.

**17** Where the Vendor is a partnership, all partners are to execute this Agreement.

**18** Sections 2 (g) (h) of this Agreement will, notwithstanding the expiration or earlier termination of the Term, remain and continue in full force and effect.

**19** Except as expressly set out in this

Agreement, nothing herein shall prejudice or affect the rights and powers of the RDCK in the exercise of its powers, duties or functions under the Community Charter or the Local Government Act or any of its bylaws, all of which may be fully and effectively exercised as if this Agreement had not been executed and delivered.

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## SCHEDULE A: TERMS, DELIVERY LOCATION AND GOODS

**1** **TERM -** Notwithstanding the date of execution of this Agreement the Vendor shall provide the Goods described in Schedule A at the cost and terms described therein commencing on **September 1, 2026** and ending on **December 31, 2026** (the "**Term**").

**2** **LOCATION -** The location for delivery of the Goods shall be Grohman Transfer Station, located at 1201 Insight Drive, in Nelson, Province of British Columbia, V1L 5P5

**3** **GOODS** - The Vendor must provide the Goods as follows:

(a) U-3225 – 23'6" Bed – 50k Roll Off Hoist – Bale Station Roll Off Hoist
- Bail Stops
- Bed Up Indicator Light (ANSI Standard) & Safety Bed Props
- Power Take Off – Hot-Shift c/w Clutch Pack
- Automatic ICC Bumper (Powder coated yellow w/ LED light package)
- Steel Checker Plate Tool Box 38"
- Rear Spot Lights on Fenders (One per side) LED
- Pintle Hook – PH410
- Tire Chains – (1) DS, (1) PS, 3155L/R (Req. for BC Law)
- Chain hangers
- Extra Chain Clearance (8" Instead of 6")
- Sandblasted, primed and painted urethan black.
- Mounted on Customer Supplied Chassis

Delivery to 1201 Insight Drive, Nelson, BC.

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## SCHEDULE B: CONTRACT PAYMENT TERMS

**1** Total budget shall not exceed **$94,354 dollars** (excluding taxes).

**2** Invoices to be submitted upon completion of the Project, and must be submitted no later than January 15th of the following year.

**3** The following contract number and GL code(s) **must** be quoted on the invoice(s):

**Contract #: 2026-021-ENV**

**GL Code: 60000 / CAP1411-100**

**4** Invoices must be emailed to ap@rdck.bc.ca, with the RDCK contract administrator identified on the first page of this contract in cc.

**5** Invoices to be paid on net 30 day term.

**6** The Vendor's GST number must be included on invoices where GST is applicable, in which case, GST shall also be listed as a separate line item.

**7** The Vendor's name on the invoice must match the name identified in the first page of this contract.

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## SCHEDULE C: SUPPLIER QUOTE

NOT INCLUDED IN DRAFT

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# Regional District of Central Kootenay
## COMMUNITY SUSTAINABLE LIVING ADVISORY COMMITTEE
## Open Meeting Minutes

Tuesday, August 18, 2026 at 1:00 pm
RDCK Hybrid Meeting

**COMMITTEE MEMBERS PRESENT**

| | | |
|---|---|---|
| Chair S. Hewat | Village of Kaslo | In-Person |
| Director G. Jackman | Electoral Area A | In-Person |
| Director R. Tierney | Electoral Area B | In-Person |
| Director K. Vandenberghe | Electoral Area C | In-Person |
| Director A. Watson | Electoral Area D | In-Person |
| Director T. Newell | Electoral Area F | In-Person |
| Director H. Cunningham | Electoral Area G | In-Person |
| Director W. Popoff | Electoral Area H | In-Person |
| Director A. Davidoff | Electoral Area I | |
| Director H. Hanegraaf | Electoral Area J | |
| Director T. Gordon | Village of Silverton | |

**COMMITTEE MEMBERS ABSENT**

| | |
|---|---|
| Director C. Graham | Electoral Area E |

**STAFF PRESENT**

| | |
|---|---|
| A. Wilson | General Manager of Development and Community Sustainability Services |
| P. Marshall Smith | Sustainability & Resilience Supervisor |
| A. Leffelaar | Climate Action Assistant |
| S. Kindred | Administrative Assistant, Development and Community Sustainability Services |

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**1. ZOOM REMOTE MEETING INFO**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

**Meeting Time:**
1:00 p.m. PST

**Join by Video:**
https://rdck-bc-ca.zoom.us/j/95242278422?pwd=OHZm4pXvEbFsFR7JRBYvfMFiHMjlRy.1

**Join by Phone:**
855 703 8985 Canada Toll-free

*6 to unmute or mute
*9 to raise or lower your hand

**Meeting ID:** 952 4227 8422
**Meeting Password:** 203526

**In-Person Location:**
RDCK Boardroom
202 Lakeside Drive

## 2. CALL TO ORDER

Chair Hewat called the meeting to order at 1:00 p.m.

## 3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

## 4. ADOPTION OF AGENDA

Moved and seconded,
And resolved:

The Agenda for the August 18, 2026 Community Sustainable Living Advisory Committee meeting was adopted as circulated.

**Carried**

## 5. RECEIPT OF MINUTES

The June 16, 2026 Community Sustainable Living Advisory Committee minutes, was received.

## 6. STAFF REPORTS

### 6.1 FOR INFORMATION: STAFF UPDATE

The Staff Update dated August 18, 2026 from Paris Marshall Smith, Sustainability & Resilience Supervisor, was received.

**6.1.1 April 28, 2026 Rural Mobility Community Advisory Committee Discussion Notes**

**6.1.2 June 30, 2026 Rural Mobility Community Advisory Committee Discussion Notes**

**6.1.3 June 29, 2026 Slocan Lake and River Partnership Technical Advisory Committee Meeting Minutes**

**6.1.4 July 29, 2026 Slocan Lake and River Partnership Technical Advisory Committee Meeting Minutes**

## 7. OLD BUSINESS

### 7.1 FOR INFORMATION: CSLAC - TRANSITION TO A STANDING COMMITTEE OF THE BOARD: GOVERNANCE AND FUNDING OPTIONS

The Committee Report dated August 18, 2026 from Paris Marshall Smith, Sustainability & Resilience Supervisor, was received.

### 7.2 FOR INFORMATION: RURAL REGIONAL TRANSPORTATION PLANNING AND SERVICING OPTIONS PRESENTATION AND DISCUSSION

Alex Leffelaar, Climate Action Assistant presented, The Rural Regional Transportation Planning & Servicing Options presentation.

## 8. NEW BUSINESS

### 8.1 FOR INFORMATION: LETTER OF SUPPORT FOR THE COLLEGE OF THE ROCKIES CRESTON CAMPUS APPLIED AGRICULTURAL RESEARCH PROJECT

The draft Letter of Support dated July 30, 2026 to Columbia Basin Trust, was received.

Moved and seconded,
And resolved that it be recommended to the Board:

That the Community Sustainable Living Advisory Committee recommends that the Board directs staff to prepare a Letter of Support for the College of the Rockies Creston Campus Applied Agricultural Research Project.

**Carried**

## 9. PUBLIC TIME

The Chair called for questions from the public and members of the media at 2:49 p.m.

- A member of the public made comments regarding CSLAC as a standing committee of the Board.
- A member of the public made comments and asked a question regarding the Federation of Canadian Municipalities (FCM) Green Municipal Fund, Climate Ready Plans & Processes

Grant funding allocation.

**10. NEXT MEETING**

The next Community Sustainable Living Advisory Committee meeting is scheduled for October 18, 2026 at 1:00 p.m.

**11. ADJOURNMENT**

Moved and seconded,
And resolved:

The Community Sustainable Living Advisory Committee meeting be adjourned at 2:58 p.m.

**Carried**

Approved by

_____

Suzan Hewat, Chair

## Letter of Support for the College of the Rockies Creston Campus Applied Agricultural Research Project

*Background for CSLAC*

There is a strong opportunity to position College of the Rockies as a hub for applied agricultural research that connects producers, students, and regional food systems across the Columbia Basin. Producers throughout the region are facing more frequent summer heat, drought and water restrictions, rising irrigation costs, and greater soil moisture variability. Dry farming and climate adapted crop varieties are promising responses, but there is very little region specific research to guide producer decisions. This project sets out to fill that gap.

**What the Project Will Do**

The project will evaluate dry farming techniques and climate resilient crop varieties suited to the Columbia Basin. Trials will run on five farms in different parts of the Basin, alongside campus based demonstration plots, so results reflect the range of growing conditions across the region. Using the methodological framework developed by Kwantlen Polytechnic University, the project will compare crop performance under conventional irrigation and reduced water systems, and assess soil moisture conservation practices such as cover cropping and organic amendments. Data will include crop yield, quality, soil moisture, input costs, water use efficiency, and overall economic viability.

**Sharing Results and Benefits**

Findings will be shared through producer workshops, field days, demonstration events, and accessible reports, so the knowledge reaches the farmers who can use it. By generating practical, regionally relevant data, the project will help producers adapt to changing conditions, reduce reliance on irrigation, strengthen agricultural resilience, and support long term food security across the Basin.

**Partners**

We are hoping to work with the Kootenay and Boundary Farm Advisors to identify and connect with participating farmers, building on relationships they already hold across the region.

**Funding**

The project is seeking funding from Columbia Basin Trust through the Special Initiatives program.

August 11, 2026

*Via Email*

Union of BC Municipalities Members

THE DISTRICT OF BARRIERE

grow with us

**Re: Request for Resolution Support - Revenue Sharing of Provincial Sales Tax (PST) and Goods & Services Tax (GST) with Local Governments**

Congratulations to those municipalities that were successful in securing funding through the Strategic Priorities Fund. Every community that receives support for important infrastructure projects deserves recognition, and I wish you success as those projects move forward.

Like many communities across British Columbia, the District of Barriere was not successful in this intake. We understand that the program was significantly oversubscribed, which highlights a challenge that extends well beyond any one municipality.

The reality is that there are far more worthy infrastructure projects than there are grant dollars available. Every year, communities invest significant time and resources preparing high-quality applications, yet many critical projects remain unfunded simply because demand exceeds available funding.

This experience reinforces why the District of Barriere brought forward a resolution at this year's Southern Interior Local Government Association (SILGA) convention and why it was supported. The resolution calls for a conversation about establishing a more predictable and sustainable source of municipal infrastructure funding through a share of existing provincial and federal sales tax revenue.

This proposal is not intended to replace grant programs. Grants will always have an important role to play. Rather, it seeks to complement existing programs by providing municipalities with a stable funding source that allows councils to plan for long-term infrastructure renewal instead of relying solely on competitive grant opportunities.

Whether your community was successful this year or not, Council and I hope you will consider supporting this resolution when it comes before delegates at UBCM this fall.

Strong infrastructure benefits every community in British Columbia. By working together, we can advocate for a funding model that provides municipalities with greater certainty while continuing to support strategic provincial investments.

Thank you for your consideration, and I look forward to continuing this conversation at UBCM in September.

Respectfully,

Rob Kerslake
Mayor, District of Barriere

Attachments: District of Barriere Resolution – UBCM 2026



P.O. Box 219, 4936 Barriere Town Road • Barriere, B.C. V0E 1E0 • P: (250) 672-9751 • F: (250) 672-9708 • Toll Free: 1-866-672-9751

DISTRICT OF BARRIERE

**2026 UBCM RESOLUTION**

**Revenue Sharing of Provincial Sales Tax (PST) and Goods & Services Tax (GST) with Local Governments**

**District of Barriere**

**Whereas** local governments across British Columbia face significant infrastructure deficits, with many municipalities and electoral areas unable to meet these needs through property taxation alone;

**Whereas** many infrastructure funding programs require local governments to compete through application-based grant processes that are unpredictable, resource-intensive, and often resemble a lottery system that creates winners and losers while diverting valuable staff capacity at both local and provincial levels;

**Whereas** reliance on competitive, application-driven funding programs creates uncertainty in long-term financial planning and delays critical infrastructure, fire smarting, and community resilience projects;

**Whereas** predictable and sustained funding would enable local governments to plan responsibly, deliver infrastructure upgrades more efficiently, and reduce overall costs to taxpayers;

**Whereas** in other jurisdictions, such as the United States, local governments retain a share of sales tax revenue, providing a stable funding source for community infrastructure and services;

**Therefore be it resolved** Therefore be it resolved that UBCM advocate that the Province of British Columbia and the Government of Canada to establish a revenue-sharing model that allocates a portion of Provincial Sales Tax (PST) and Goods and Services Tax (GST) revenues collected within municipal boundaries and electoral areas directly back to local governments.

**And be it further resolved** that this revenue stream be designed to gradually reduce reliance on competitive, application-based infrastructure grant programs, replacing a portion of those programs with predictable, sustained funding, while not affecting statutory or annually allocated grants currently provided to local governments.

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Bylaw No. 3049

A Bylaw to amend Electoral Area 'A' Comprehensive Land Use Bylaw No. 2315, 2013

WHEREAS it is deemed expedient to amend the Electoral Area 'A' Comprehensive Land Use Bylaw No. 2315, 2013, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

**APPLICATION**

**1** That Schedule 'B' of Electoral Area 'A' Comprehensive Land Use Bylaw No. 2315, 2013 be amended as follows:

A. That Section 18(108)(c) General Regulations for Accessory Dwelling Units be amended as follows:

Despite section 108(b) secondary suites are permitted an all lots.

B. That a new Section 18(108)(k) General Regulations for Accessory Dwelling Units be added as follows:

An accessory dwelling unit is only permitted as an accessory use to Single Detached Housing on any R1 or R2 zoned lot.

C. That a new Section 18(108)(l) General Regulations for Accessory Dwelling Units be added as follows:

Despite 108(b), on R1 zoned lots, the minimum lot size for an accessory dwelling unit shall be the same as the minimum lot size depending on level of services provided.

D. That Section 19(1) Suburban Residential (R1) Permitted Uses be amended as follows:

Principal Uses:
- Duplex Housing
- Single Detached Housing

Accessory Uses:
- Accessory Buildings or Structures
- Accessory Dwelling Unit, subject to section 18(108)
- Accessory Tourist Accommodation
- Day Care Facility

Home Based Business
Horticulture
Keeping of Farm Animals
Sale of Site Grown Horticultural Produce

E. That Section 19(2) Suburban Residential (R1) Development Regulations be amended as follows:

The minimum lot size for subdivision shall be required as follows:

LEVEL OF SERVICES PROVIDED

Community Water and Sewer: 0.1 hectare
Community Water or Sewer: 0.4 hectare
On Site Only: 1.0 hectare

F. That Section 19(2)(B) Suburban Residential (R1) Development Regulations be amended as follows:

The minimum site area for each Principal Use shall be required as follows:

LEVEL OF SERVICES PROVIDED

Community Water and Sewer: 0.1 hectare
Community Water or Sewer: 0.4 hectare
On Site Only: 1.0 hectare

G. That Section 19(3) Suburban Residential (R1) Development Regulations be amended as follows:

The maximum Site Coverage is 50 percent of the lot area.

H. That Section 19(4) Suburban Residential (R1) Development Regulations be amended as follows:

Buildings and structures shall not cover more than 33 percent of the lot area.

I. That Section 20(1) Country Residential (R2) Permitted Uses be amended as follows:

Principal Uses:
Duplex Housing
Single Detached Housing
Accessory Uses:
Accessory Buildings or Structures
Accessory Dwelling Unit, subject to Section 18(108)
Accessory Tourist Accommodation
Day Care Facility
Home Based Business
Horticulture

Keeping of Farm Animals
Sale of Site Grown Horticultural Produce
Temporary Guest Accommodation
Portable Sawmills (for processing of materials harvested on-site only)

J. That Section 20(2)(B) Country Residential (R2) Development Regulations be amended as follows:

The minimum site area for each Principal Use shall be 1.0 hectare.

K. That Section 21(1) Rural Residential (R3) Permitted Uses be amended as follows:

Principal Uses:
Duplex Housing
Horticulture
Micro Cultivation, Cannabis
Micro Processing, Cannabis
Nursery, Cannabis
Single Detached Housing
Veterinary Clinics

Accessory Uses:
Accessory Buildings or Structures
Accessory Tourist Accommodation
Home Based Business
Keeping of Farm Animals
Sale of Site Grown Horticultural Produce
Secondary Suite
Small Scale Wood Product Manufacturing
Temporary Guest Accommodation
Temporary Farmworker Housing

L. That Section 21(2)(B) Rural Residential (R3) Development Regulations be amended as follows:

The minimum site area for each Principal Use shall be 2.0 hectares.

M. That Section 22(1) Rural Resource (R4) Permitted Uses be amended as follows:

Principal Uses:
Duplex Housing
Horse Riding Stables and Boarding Stables
Horticulture
Kennels
Micro Cultivation, Cannabis
Micro Processing, Cannabis
Nursery, Cannabis
Nurseries, Greenhouses and Florists
Single Detached Housing

Veterinary Clinics

Accessory Uses:
Accessory Buildings or Structures
Accessory Tourist Accommodation
Home Based Business
Keeping of Farm Animals
Sale of Site Grown Agricultural Produce
Secondary Suite
Portable Sawmills
Temporary Guest Accommodation
Temporary Farmworker Housing

N. That Section 22(2)(B) Rural Resource (R4) Development Regulations be amended as follows:

The minimum site area for each Principal Use is 2.0 hectares.

O. That Section 25(1) Agriculture 1 (AG1) Permitted Uses be amended as follows:

Principal Uses:
Agriculture
All activities designated as "Farm Use" as defined in the Agricultural Land Commission Act and Part 2 of the Agricultural Land Reserve Use Regulation as amended or replaced from time to time.
Kennel
Micro Cultivation, Cannabis
Micro Processing, Cannabis
Nursery, Cannabis
Nursery, Greenhouses and Florist
Single Detached Housing
Standard Cultivation, Cannabis
Standard Processing, Cannabis
Veterinary Clinic (may require ALC non-farm use approval)

Accessory Uses:
Accessory Buildings or Structures
Accessory Tourist Accommodation
Home Based Business
Farmworker Dwelling Unit
Portable Sawmills for processing of material harvested on site only
Secondary Suite
Temporary Farmworker Housing (may require ALC non adhering residential use approval)

P. That Section 25(2) Agriculture 1 (AG1) Development Regulations be amended as follows:

The minimum lot size for subdivision shall be 2.0 hectares.

Q. That a new Section 25(2)(c) Agriculture 1 (AG1) Development Regulations be added as follows:

Only one Single Detached Housing is permitted per lot.

R. That Section 26(1) Agriculture 2 (AG2) Permitted Use be amended as follows:

Principal Uses:
- Agriculture
- All activities designated as "Farm Use" as defined in the Agricultural Land Commission Act and Part 2 of the Agricultural Land Reserve Use Regulation as amended or replaced from time to time
- Kennel
- Micro Cultivation, Cannabis
- Micro Processing, Cannabis Nursery, Cannabis
- Nursery, Greenhouses and Florist
- Single Detached Housing
- Standard Cultivation, Cannabis
- Standard Processing, Cannabis
- Veterinary Clinic (may require ALC non-farm use approval)

Accessory Uses:
- Accessory Buildings or Structures
- Accessory Tourist Accommodation
- Home Based Business
- Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (may require ALC non-farm use approval)
- Farmworker Dwelling Unit
- Portable Sawmills for processing of material harvested on site only
- Secondary Suite
- Temporary Farmworker Housing (may require ALC non adhering residential use approval)

S. That Section 26(2) Agriculture 2 (AG2) Development Regulations be amended as follows:

The minimum lot size for subdivision shall be 4.0 hectares.

T. That a new Section 26(2)(C) Agriculture 2 (AG2) Development Regulations be added as follows:

Only one Single Detached Housing is permitted per lot.

**2** This Bylaw shall come into force and effect upon its adoption.

**CITATION**

**3** This Bylaw may be cited as **"Electoral Area 'A' Comprehensive Land Use Amendment Bylaw No. 3049, 2026."**

READ A FIRST TIME this 16 day of July , 2026.

READ A SECOND TIME this 16 day of July ,2026.

READ A THIRD TIME this 16 day of July , 2026.

APPROVED under **Section 52 (3)(a) of the Transportation Act** this 27th day of July , 2026.

Mikaela Wheaton

Approval Authority,
Ministry of Transportation and Transit

ADOPTED this [Date] day of [Month] , 20XX.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Bylaw No. 3050

A Bylaw to amend Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013

WHEREAS it is deemed expedient to amend the Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

**APPLICATION**

**1** That Schedule 'B' of Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013 be amended as follows:

A. That Section 16(108)(c) General Regulations, Accessory Dwelling Units be amended as follows:

Despite section 108(b) secondary suites are permitted on all lots

B. That a new Section 16(108)(k) General Regulations, Accessory Dwelling Units be added as follows:

An accessory dwelling unit is only permitted as an accessory use to Single Detached Housing on any R1, R2 or R3 zoned lot.

C. That a new Section 16(108)(l) General Regulations, Accessory Dwelling Units be added as follows:

Despite 108(b), on R1 zoned lots, the minimum lot size for an accessory dwelling unit shall be the same as the minimum lot size depending on level of services provided.

D. That Section 17(1) Suburban Residential (R1) Permitted Uses be amended as follows:

Principal Uses:
- Duplex Housing
- Single Detached Housing

Accessory Uses:
- Accessory Buildings or Structures
- Accessory Dwelling Unit, subject to Section 16(108)
- Accessory Tourist Accommodation
- Day Care Facility

Home Based Business
Horticulture
Keeping of Farm Animals
Sale of Site Grown Horticultural Produce

E. That Section 17(2) Suburban Residential (R1) Development Regulations be amended as follows:

The minimum lot size for subdivision shall be required as follows:
LEVEL OF SERVICES PROVIDED
Community Water and Sewer: 0.1 hectare
Community Water or Sewer: 0.4 hectare
On Site Only: 1.0 hectare

F. That Section 17(2)(B) Suburban Residential (R1) Development Regulations be amended as follows:

The minimum site area for each Principal Use shall be required as follows:
LEVEL OF SERVICES PROVIDED
Community Water and Sewer: 0.1 hectare
Community Water or Sewer: 0.4 hectare
On Site Only: 1.0 hectare

G. That Section 18(1) Country Residential (R2) Permitted Uses be amended as follows:

Principal Uses:
Duplex Housing
Single Detached Housing
Accessory Uses:
Accessory Buildings or Structures
Accessory Dwelling Unit, subject to Section 16(108)
Accessory Tourist Accommodation
Day Care Facility
Home Based Business
Horticulture
Keeping of Farm Animals
Sale of Site Grown Horticultural Produce
Portable Sawmills (for processing of materials harvested on-site only)

H. That Section 18(2) Country Residential (R2) Development Regulations be amended as follows:

The minimum lot size for subdivision is 1.0 hectare.

I. That Section 18(2)(B) Country Residential (R2) Development Regulations be amended as follows:

The minimum site area for each Principal Use is 1.0 hectare.

J. That Section 19(1) Rural Residential (R3) Permitted Uses be amended as follows:

Principal Uses:
- Duplex Housing
- Horticulture
- Micro Cultivation, Cannabis
- Micro Processing, Cannabis
- Nursery, Cannabis
- Single Detached Housing
- Veterinary Clinics

Accessory Uses:
- Accessory Buildings or Structures
- Accessory Dwelling Unit, subject to Section 16(108)
- Accessory Tourist Accommodation
- Home Based Business
- Keeping of Farm Animals
- Sale of Site Grown Horticultural Produce
- Small Scale Wood Product Manufacturing
- Temporary Farmworker Housing

K. That Section 19(2) Country Residential (R2) Development Regulations be amended as follows:

The minimum lot size for subdivision is 2.0 hectares.

L. That Section 19(2)(B) Country Residential (R2) Development Regulations be amended as follows:

The minimum site area for each Principal Use is 2.0 hectares.

M. That Section 20(1) Rural Resource (R4) Permitted Uses be amended as follows:

Principal Uses:
- Duplex Housing
- Horse Riding Stables and Boarding Stables
- Horticulture
- Kennels
- Micro Cultivation, Cannabis
- Micro Processing, Cannabis
- Nursery, Cannabis
- Nurseries, Greenhouses and Florists
- Single Detached Housing
- Veterinary Clinics

Accessory Uses:
- Accessory Buildings or Structures
- Accessory Tourist Accommodation
- Home Based Business

Keeping of Farm Animals
Sale of Site Grown Agricultural Produce
Secondary Suite
Portable Sawmills
Temporary Farmworker Housing

N. That a Section 20(2)Rural Resource (R4) Development Regulations be amended as follows:

The minimum lot size for subdivision is 2.0 hectares.

O. That Section 20(2)(B) Rural Resource (R4) Development Regulations be amended as follows:

The minimum site area for each Principal Use is 2.0 hectares.

P. That Section 23(1) Agriculture 1 (AG1) Permitted Uses be amended as follows:

Principal Uses:
Agriculture
All activities designated as "Farm Use" as defined in the Agricultural Land Commission Act and Part 2 of the Agricultural Land Reserve Use Regulation as amended or replaced from time to time.
Kennel
Micro Cultivation, Cannabis
Micro Processing, Cannabis
Nursery, Cannabis
Nursery, Greenhouses and Florist
Single Detached Housing
Standard Cultivation, Cannabis
Standard Processing, Cannabis
Veterinary Clinic (may require ALC non-farm use approval)

Accessory Uses:
Accessory Buildings or Structures
Accessory Tourist Accommodation
Home Based Business
Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (may require ALC non-farm use approval)
Farmworker Dwelling Unit
Portable Sawmills for processing of material harvested on site only
Secondary Suite
Temporary Farmworker Housing (may require ALC non adhering residential use approval)

Q. That Section 23(2) Agriculture 1 (AG1) Development Regulations be amended as follows:

The minimum lot size for subdivision is 4.0 hectares.

R. That a new Section 23(2)(c) Agriculture 1 (AG1) Development Regulations be added as follows:

Only one Single Detached Housing is permitted per lot.

S. That Section 24(1) Agriculture 2 (AG2) Permitted Use be amended as follows:

Principal Uses:

Agriculture
All activities designated as "Farm Use" as defined in the Agricultural Land Commission Act and
Part 2 of the Agricultural Land Reserve Use Regulation as amended or replaced from time to
time
Kennel
Micro Cultivation, Cannabis
Micro Processing, Cannabis
Nursery, Cannabis
Nursery, Greenhouses and Florist
Single Detached Housing
Standard Cultivation, Cannabis
Standard Processing, Cannabis
Veterinary Clinic (may require ALC non-farm use approval)

Accessory Uses:

Accessory Buildings or Structures
Accessory Tourist Accommodation
Home Based Business
Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (may require ALC non-farm use approval)
Farmworker Dwelling Unit
Portable Sawmills for processing of material harvested on site only
Secondary Suite
Temporary Farmworker Housing (may require ALC non adhering residential use approval)

T. That Section 24(2) Agriculture 2 (AG2) Development Regulations be amended as follows:

The minimum lot size for subdivision shall be 8 hectares in the Agricultural Land Reserve and 4 hectares outside the Agricultural Land Reserve**.**

U. That a new Section 24(2)(C) Agriculture 2 (AG2) Development Regulations be added as follows:

Only one Single Detached Housing is permitted per lot.

V. That Section 25(1) Agriculture 2 (AG2) Permitted Use be amended as follows:

Principal Uses:

Agriculture
All activities designated as “Farm Use” as defined in the Agricultural Land Commission Act and Part 2 of the Agricultural Land Reserve Use Regulation as amended or replaced from time to time
Kennel
Micro Cultivation, Cannabis
Micro Processing, Cannabis
Nursery, Cannabis
Nursery, Greenhouses and Florist
Single Detached Housing
Standard Cultivation, Cannabis
Standard Processing, Cannabis
Veterinary Clinic (may require ALC non-farm use approval)

Accessory Uses:

Accessory Buildings or Structures
Accessory Tourist Accommodation
Home Based Business
Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (may require ALC non-farm use approval)
Farmworker Dwelling Unit
Portable Sawmills for processing of material harvested on site only
Secondary Suite
Temporary Farmworker Housing (may require ALC non adhering residential use approval)

W. That Section 25(2) Agriculture 3 (AG3) Development Regulations be amended as follows:

The minimum lot size for subdivision shall be 30 hectares in the Agricultural Land Reserve and 8 hectares outside the Agricultural Land Reserve**.**

X. That a new Section 25(2)(C) Agriculture 2 (AG2) Development Regulations be added as follows:

Only one Single Detached Housing is permitted per lot.

**2** This Bylaw shall come into force and effect upon its adoption.

**CITATION**

**3** This Bylaw may be cited as **“Electoral Area ‘B’ Comprehensive Land Use Amendment Bylaw No. 3050, 2026”**

READ A FIRST TIME this 16 day of July , 2026.

READ A SECOND TIME this 16 day of July ,2026.

READ A THIRD TIME this 16 day of July , 2026.

APPROVED under **Section 52 (3)(a) of the Transportation Act** this 27 day of July , 2026.

Mikaela Wheaton

Approval Authority,
Ministry of Transportation and Transit

ADOPTED this [Date] day of [Month] , 20XX.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Bylaw No. 3051

A Bylaw to amend Electoral Area 'C' Comprehensive Land Use Bylaw No. 2317, 2013

WHEREAS it is deemed expedient to amend the Electoral Area 'C' Comprehensive Land Use Bylaw No. 2317, 2013, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

**APPLICATION**

**1** That Electoral Area 'C' Comprehensive Land Use Bylaw No. 2317, 2013 Schedule 'B' Zoning Bylaw be amended as follows:

A. That Section 17(107)(c) Accessory Dwelling Units be amended as follows:

Despite section 107(b) secondary suites are permitted an all lots.

B. That Section 17(107)(d) Accessory Dwelling Units be amended as follows:

The maximum gross floor area is 90.0 square metres.

C. That a new Section 17(107)(k) Accessory Dwelling Units be added as follows:

An accessory dwelling unit is only permitted as an accessory use to Single Detached Housing on any R1, R2 or R3 zoned lot.

D. That a new Section 17(107)(l) Accessory Dwelling Units be added as follows:

Despite section 107(b), on R1 zoned lots, the minimum lot size for an accessory dwelling unit shall be the same as the minimum lot size depending on level of services provided.

E. That Section 18(1) Suburban Residential (R1) Permitted Uses be amended as follows:

Principal Uses:
- Duplex Housing
- Single Detached Housing

Accessory Uses:
- Accessory Buildings or Structures
- Accessory Dwelling Unit, subject to section 17(107)
- Accessory Tourist Accommodation
- Day Care Facility

Home Based Business
Horticulture
Keeping of Farm Animals
Sale of Site Grown Horticultural Produce

F. That Section 18(2) Suburban Residential (R1) Development Regulations be amended as follows:

The minimum lot size for subdivision shall be required as follows:

LEVEL OF SERVICES PROVIDED
Community Water and Sewer: 0.1 hectare
Community Water or Sewer:0.4 hectare
On Site Only: 1.0 hectare

G. That Section 18(2)(B) Suburban Residential (R1) Development Regulations be amended as follows:

The minimum site area for each Principal Use shall be required as follows:

LEVEL OF SERVICES PROVIDED
Community Water and Sewer: 0.1 hectare
Community Water or Sewer:0.4 hectare
On Site Only: 1.0 hectare

H. That Section 18(3) Suburban Residential (R1) Development Regulations be amended as follows:

The maximum Site Coverage is 50 percent of the lot area.

I. That Section 18(4) Suburban Residential (R1) Development Regulations be amended as follows:

Buildings and structures shall not cover more than 33 percent of the lot area.

J. That Section 19(1) Country Residential (R2) Permitted Uses be amended as follows:

Principal Uses:
Duplex Housing
Single Detached Housing

Accessory Uses:
Accessory Buildings or Structures
Accessory Dwelling Unit, subject to section 17(107)
Accessory Tourist Accommodation
Day Care Facility
Home Based Business
Horticulture
Keeping of Farm Animals

Sale of Site Grown Horticultural Produce
Portable Sawmills (for processing of materials harvested on-site only)

K. That Section 19(2)(B) Country Residential (R2) Development Regulations be amended as follows:

The minimum site area for each Principal Use shall be 1.0 ha.

L. That Section 20(1) Rural Residential (R3) Permitted Uses be amended as follows:

Principal Uses:
Duplex Housing
Horse Riding Stables and Boarding Stables
Horticulture
Kennels
Micro Cultivation, Cannabis
Micro Processing, Cannabis
Nursery, Cannabis
Nurseries, Greenhouses and Florists
Single Detached Housing
Veterinary Clinics

Accessory Uses:
Accessory Buildings or Structures
Accessory Dwelling Unit, subject to section 17(107)
Accessory Tourist Accommodation
Day Care Facility
Home Based Business
Keeping of Farm Animals
Sale of Site Grown Horticultural Produce
Portable Sawmills
Small Scale Wood Product Manufacturing
Temporary Farmworker Housing

M. That Section 20(2)(B) Rural Residential (R3) Development Regulations be amended as follows:

The minimum site area for each Principal Use shall be 2.0 ha.

N. That Section 21(1) Rural Resource (R4) Permitted Uses be amended as follows:

Principal Uses:
Duplex Housing
Horse Riding Stables and Boarding Stables
Horticulture
Kennels
Micro Cultivation, Cannabis
Micro Processing, Cannabis
Nursery, Cannabis

Nurseries, Greenhouses and Florists
Single Detached Housing
Veterinary Clinics

Accessory Uses:
Accessory Buildings or Structures
Accessory Tourist Accommodation
Day Care Facility
Home Based Business
Keeping of Farm Animals
Portable Sawmills
Sale of Site Grown Agricultural Produce
Secondary Suite
Temporary Farmworker Housing

O.That Section 21(2)(B) Rural Resource (R4) Development Regulations be amended as follows:

The minimum site area for each Principal Use shall be 2.0 ha.

P. That Section 24(1) Agriculture 1 (AG1) Permitted Uses be amended as follows:

Principal Uses:
Agriculture
All activities designated as "Farm Use" as defined in the Agricultural Land Commission
Act and Part 2 of the Agricultural Land Reserve Use Regulation as amended or replaced from time to time
Kennel
Micro Cultivation, Cannabis
Micro Processing, Cannabis
Nursery, Cannabis
Nursery, Greenhouses and Florist
Single Detached Housing
Standard Cultivation, Cannabis
Standard Processing, Cannabis
Veterinary Clinic (may require ALC non-farm use approval)

Accessory Uses:
Accessory Buildings or Structures
Accessory Tourist Accommodation
Home Based Business
Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (may require ALC non-farm use approval)
Farmworker Dwelling Unit
Portable Sawmills for processing of material harvested on site only
Secondary Suite
Temporary Farmworker Housing (may require ALC non adhering residential use approval)

Q. That Section 24(2) Agriculture 1 (AG1) Development Regulations be amended as follows:

The minimum lot size for subdivision shall be 4 hectares.

R. That a new Section 24(2)(C) Agriculture 1 (AG1) Development Regulations be inserted as follows:

Only one Single Detached Housing is permitted per lot.

S. That Section 25(1) Agriculture 2 (AG2) Permitted Uses be amended as follows:

Principal Uses:

Agriculture
All activities designated as "Farm Use" as defined in the Agricultural Land Commission Act and Part 2 of the Agricultural Land Reserve Use Regulation as amended or replaced from time to time
Kennel
Micro Cultivation, Cannabis
Micro Processing, Cannabis
Nursery, Cannabis
Nursery, Greenhouses and Florist
Single Detached Housing
Standard Cultivation, Cannabis
Standard Processing, Cannabis
Veterinary Clinic (may require ALC non-farm use approval)

Accessory Uses:

Accessory Buildings or Structures
Accessory Tourist Accommodation
Home Based Business
Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (may require ALC non-farm use approval)
Farmworker Dwelling Unit
Portable Sawmills for processing of material harvested on site only
Secondary Suite
Temporary Farmworker Housing (may require ALC non adhering residential use approval)

T. That Section 25(2) Agriculture 2 (AG2) Development Regulations be amended as follows:

The minimum lot size for subdivision shall be 8 hectares in the Agricultural Land Reserve and 4 hectares outside the Agricultural Land Reserve.

U. That a new Section 25(2)(C) Agriculture 2 (AG2) Development Regulations be inserted as follows:

Only one Single Detached Housing is permitted per lot.

V. That Section 26(1) Agriculture 3 (AG3) Permitted Uses be amended as follows:

Principal Uses:

Agriculture
All activities designated as "Farm Use" as defined in the Agricultural Land Commission Act and Part 2 of the Agricultural Land Reserve Use Regulation as amended or replaced from time to time
Kennel
Micro Cultivation, Cannabis
Micro Processing, Cannabis
Nursery, Cannabis
Nursery, Greenhouses and Florist
Single Detached Housing
Standard Cultivation, Cannabis
Standard Processing, Cannabis
Veterinary Clinic (may require ALC non-farm use approval)

Accessory Uses:

Accessory Buildings or Structures
Accessory Tourist Accommodation
Home Based Business
Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (may require ALC non-farm use approval)
Farmworker Dwelling Unit
Portable Sawmills for processing of material harvested on site only
Secondary Suite
Temporary Farmworker Housing (may require ALC non adhering residential use approval)

W. That Section 26(2) Agriculture 3 (AG3) Development Regulations be amended as follows:

The minimum lot size for subdivision shall be 60 hectares in the Agricultural Land Reserve and 8 hectares outside the Agricultural Land Reserve.

X. That a new Section 26(2)(C) Agriculture 3 (AG3) Development Regulations be inserted as follows:

Only one Single Detached Housing is permitted per lot.

**2** This Bylaw shall come into force and effect upon its adoption.

**CITATION**

**3** This Bylaw may be cited as **"Electoral Area 'C' Comprehensive Land Use Amendment Bylaw No. 3051, 2026"**

READ A FIRST TIME this 16 day of July , 2026.

READ A SECOND TIME this 16 day of July ,2026.

READ A THIRD TIME this 16 day of July , 2026.

APPROVED under **Section 52 (3)(a) of the Transportation Act** this 27 day of July , 2026.

Mikaela Wheaton

Approval Authority,
Ministry of Transportation and Transit

ADOPTED this [Date] day of [Month] , 20XX.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Bylaw No. 3052

A Bylaw to amend Electoral Area 'D' Comprehensive Land Use Bylaw No. 2435, 2016

WHEREAS it is deemed expedient to amend the Electoral Area 'D' Comprehensive Land Use Bylaw No. 2435, 2016, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

**APPLICATION**

**1** That Electoral Area 'D' Comprehensive Land Use Bylaw No. 2435, 2016 Schedule 'B' Zoning Bylaw be amended as follows:

A. That the following definition be removed from Section 21 Interpretation:

MINIMUM LOT AREA means the minimum lot size required for the purposes of subdivision as set out in the applicable zone;

B. That Section 22(4) General Regulations, Site Areas be amended as follows:

The minimum lot size for a parcel subdivided under Section 514 of the Local Government Act shall be the minimum site area of the zone in which the parcel is located unless otherwise stated.

C. Section 22 General Regulations, Reduction of Minimum Lot Areas be amended as follows:

Reduction of Minimum Lot Size

D. That Section 22(9) General Regulations, Reduction of Minimum Lot Areas be amended as follows:

Where two or more contiguous lots registered prior to adoption of this bylaw have less than the minimum lot size required by this bylaw, the lots may be consolidated into fewer lots than exist at the time of application as long as no new lot created is smaller than any previously existing lot.

E. That Section 22(10) General Regulations, Reduction of Minimum Lot Areas be amended as follows:

Where it is not possible to create a lot that has the minimum lot size required for a zone, the minimum lot size requirement may be reduced where the proposed subdivision involves any one of the following and meets local health authority requirements:
a. a boundary adjustment that does not create, or make it possible to create additional lots to those that exist at the time of application;
b. a lot that, at the time of adoption of this bylaw, is divided by a highway or forest service road and where the boundaries of the highway or road will be the boundaries of the proposed lots; or
c. a lot where two or more single detached, duplex or combination of single detached and duplex dwellings existed prior to adoption of this bylaw.

F. That Section 22(11) General Regulations, Reduction of Minimum Lot Areas be amended as follows:

The minimum lot size for a lot created under sub-section 10 shall be 0.2 hectares where serviced by a community water system and 0.4 hectares where not serviced by a community water system.

G. That Section 22(12) General Regulations, Reduction of Minimum Lot Areas be amended as follows:

Despite sub-section 11, where a dwelling has been constructed across a legal property line prior to the adoption of this bylaw, lot lines may be adjusted so as to allow property owners to legitimize the structure as long as no lot is reduced in lot size.

H. That Section 22(46)(c) General Regulations, Accessory Dwelling Units be amended as follows:

Despite section 46(b) secondary suites are permitted on all lots

I. That a new Section 22(46)(i) General Regulations, Accessory Dwelling Units be added as follows:

Despite section 46(a), in the R1, R2, and R3 Zones, where the principal use is single detached housing, one secondary suite will be permitted as an accessory use for each single detached housing that is permitted.

J. That Section 23(1) Town-Site Residential (R1) Permitted Uses be amended as follows:

Permitted uses, buildings and structures:

- Principal Uses
  - Duplex Housing
  - Single Detached Housing
- Accessory Uses
  - Accessory Building or Structures
  - Bed and Breakfast Accommodation see Section 22(22)
  - Home-based Business see Section 22(21)
  - Horticulture
  - Keeping of Farm Animals see Section 22 (35)

Secondary Suite
Vacation Rentals see Section 22(23)

K. That Section 23(2) Town-Site Residential (R1) Development Regulations be amended as follows:

Minimum site area for each Principal Use:

Community Water System and Community Wastewater System – 0.1 hectares

Community Water System and On-site Wastewater Disposal - 0.2 hectares

Individual Water Source and Community Wastewater System -0.2 hectares

Individual Water Source and On-site Wastewater Disposal – 1.0 hectare

L. That Section 23(9) Town-Site Residential (R1) Development Regulations be amended as follows:

Minimum lot size for Subdivision:

Community Water System and Community Wastewater System - 0.1 hectares

Community Water System and On-site Wastewater Disposal - 0.2 hectares

Individual Water Source and Community Wastewater System - 0.2 hectares

Individual Water Source and On-site Wastewater Disposal - 1.0 hectares

M. That Section 24(1) Country Residential (R2) Permitted Uses be amended as follows:

Permitted uses, buildings and structures:
Principal Uses
Duplex Housing
Horticulture
Single Detached Housing
Accessory Uses
Accessory Building or Structures
Bed and Breakfast Accommodation see Section 22(22)
Home-based Business see Section 22(21)
Keeping of Farm Animals see Section 22(35)
Secondary Suite
Vacation Rentals see Section 22(23)

N. That Section 24(2) Country Residential (R2) Development Regulations be amended as follows:

Minimum site area for each Principal Use – 1.0 Hectare

O. That Section 24(9) Country Residential (R2) Development Regulations be amended as follows:

Minimum lot size for Subdivision - 1.0 hectare

P. That Section 25(1) Rural Residential (R3) Permitted Uses be amended as follows:

Permitted uses, buildings and structures:

- Principal Uses
  - Duplex Housing
  - Horticulture
  - Outdoor Recreational Activities
  - Parks
  - Resource Based Activities
  - Single Detached Housing
- Accessory Uses
  - Accessory Building or Structures
  - Bed and Breakfast Accommodation see Section 22(22)
  - Home-based Business see Section 22(21)
  - Keeping of Farm Animals see Section 22(35)
  - Secondary Suite
  - Vacation Rentals see Section 22(23)

Q.That Section 25(2) Rural Residential (R3) Development Regulations be amended as follows:

Minimum site area for each Principal Use – 2.0 hectares

R. That Section 25(9) Rural Residential (R3) Development Regulations be amended as follows:

Minimum lot size for Subdivision - 2.0 hectares

S. That Section 26(9) Town-Site Commercial (C1) Development Regulations be amended as follows:

Minimum lot size for Subdivision:
Community Water System and Community Wastewater System – 0.1 Hectares
Community Water System and On-site Wastewater Disposal – 0.2 Hectares
Individual Water Source and Community Wastewater System – 0.2 Hectares
Individual Water Source and On-site Wastewater Disposal – 1.0 Hectares

T. That Section 27(9) Tourist Commercial (C2) Development Regulations be amended as follows:

Minimum lot size for Subdivision:
Community Water System and Community Wastewater System – 0.1 Hectares
Community Water System and On-site Wastewater Disposal – 0.2 Hectares
Individual Water Source and Community Wastewater System – 0.2 Hectares
Individual Water Source and On-site Wastewater Disposal – 1.0 Hectares

U. That Section 28(9) Ainsworth Resort Commercial (C3) Development Regulations be amended as follows:

Minimum lot size for Subdivision:
Community Water System and Community Wastewater System – 0.1 Hectares
Community Water System and On-site Wastewater Disposal – 0.2 Hectares
Individual Water Source and Community Wastewater System – 0.2 Hectares
Individual Water Source and On-site Wastewater Disposal – 1.0 Hectares

V. That Section 29(9) Community Service (CS) Development Regulations be amended as follows:

Minimum lot size for Subdivision:
Community Water System and Community Wastewater System – 0.1 Hectares
Community Water System and On-site Wastewater Disposal – 0.2 Hectares
Individual Water Source and Community Wastewater System – 0.2 Hectares
Individual Water Source and On-site Wastewater Disposal – 1.0 Hectares

W. That Section 30(9) Parks and Recreation (PR) Development Regulations be amended as follows:

Minimum lot size for Subdivision - 1.0 hectares

X. Section 31(9) Parks and Recreation Ainsworth Resort (PR1) Development Regulations be amended as follows:

Minimum lot size for Subdivision - 1.0 hectares

Y. That Section 32(7) Environmental Reserve (ER) Development Regulations be amended as follows:

Minimum lot size for Subdivision - 1.0 hectares

Z. That Section 33(7) Resource Area (RA) Development Regulations be amended as follows:

Minimum lot size for Subdivision - 15.0 hectares

**2** This Bylaw shall come into force and effect upon its adoption.

**CITATION**

**3** This Bylaw may be cited as **"Electoral Area 'D' Comprehensive Land Use Amendment Bylaw No. 3052, 2026"**

READ A FIRST TIME this 16 day of July , 2026.

READ A SECOND TIME this 16 day of July ,2026.

READ A THIRD TIME this 16 day of July , 2026.

APPROVED under **Section 52 (3)(a) of the Transportation Act** this 27 day of July , 2026.

Mikaela Wheaton

Approval Authority,
Ministry of Transportation and Transit

ADOPTED this [Date] day of [Month] , 20XX.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Bylaw No. 3076

A Bylaw to amend Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004

WHEREAS it is deemed expedient to amend the Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

**APPLICATION**

**1** That Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 be amended as follows:

A. That a new Section 623(10) be added as follows:

Despite section 623(1), in the R3I zone, where the principal use is single detached housing, one secondary suite will be permitted as an accessory use for each single detached housing that is permitted.

B. That Section 1600 Rural Residential I (R3I) Permitted Uses be amended as follows:

Principal Uses:
- Duplex Housing
- Horticulture
- Single Detached Housing
- Veterinary Clinics

Accessory Uses:
- Accessory Buildings and Structures
- Accessory Dwelling Unit, subject to Section 623
- Accessory Tourist Accommodation
- Home Based Business
- Micro Cultivation, Cannabis
- Micro Processing, Cannabis
- Nursery, Cannabis
- Keeping of Farm Animals
- Sale of Site Grown Farm Products
- Portable Sawmills for processing of material harvested on site only

C. That Section 1601(2) Rural Residential I (R3I) Development Regulations be amended as follows:

One Single Detached Housing or Duplex Housing is permitted and one additional Single Detached Housing or Duplex Housing shall be permitted per every additional four (4) hectares of site area.

**2** This Bylaw shall come into force and effect upon its adoption.

**CITATION**

**3** This Bylaw may be cited as **"Regional District of Central Kootenay Zoning Amendment Bylaw No. 3076, 2026"**

READ A FIRST TIME this 16 day of July , 2026.

READ A SECOND TIME this 16 day of July ,2026.

READ A THIRD TIME this 16 day of July , 2026.

APPROVED under **Section 52 (3)(a) of the Transportation Act** this 27 day of July , 2026.

Mikaela Wheaton
Approval Authority,
Ministry of Transportation and Transit

ADOPTED this [Date] day of [Month] , 20XX.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

# Committee Report

| | |
|---|---|
| **Date of Report:** | July 02, 2026 |
| **Date & Type of Meeting:** | July 15, 2026, Rural Affairs Committee |
| **Subject:** | A, B, C, D, I - ZONING BYLAW TEXT AMENDMENTS |
| **File:** | \\FILES\RDCK\10\5110\20\PROVINCIAL HOUSING CHANGES\2025 ZONING AMENDMENTS |
| **Electoral Area/Municipality** | A, B, C, D, I |

## SECTION 1: PROPOSED AMENDMENTS

1. That *Electoral Area 'A' Comprehensive Land Use Amendment Bylaw No. 3049, 2026* being a bylaw to amend the *Electoral Area 'A' Comprehensive Land Use Bylaw No. 2315, 2013* is hereby given FIRST and SECOND and THIRD READING by content.
    - And that the consideration of adoption BE WITHHELD for *Regional District of Central Kootenay Zoning Amendment Bylaw No. 3049,* 2026 until the following item has been obtained:
        - Approval from the Ministry of Transportation and Transit pursuant to Section 52(3)(a) of the Transportation Act (Controlled Access).

2. That *Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No. 3050, 2026* being a bylaw to amend the *Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013* is hereby given FIRST and SECOND and THIRD READING by content.
    - And that the consideration of adoption BE WITHHELD for *Regional District of Central Kootenay Zoning Amendment Bylaw No. 3050, 2026* until the following item has been obtained:
        - Approval from the Ministry of Transportation and Transit pursuant to Section 52(3)(a) of the Transportation Act (Controlled Access).

3. That *Electoral Area 'C' Comprehensive Land Use Amendment Bylaw No. 3051, 2026* being a bylaw to amend the *Electoral Area 'C' Comprehensive Land Use Bylaw No. 2317, 2013* is hereby given FIRST and SECOND and THIRD READING by content.
    - And that the consideration of adoption BE WITHHELD for *Regional District of Central Kootenay Zoning Amendment Bylaw No. 3051, 2026* until the following item has been obtained:
        - Approval from the Ministry of Transportation and Transit pursuant to Section 52(3)(a) of the Transportation Act (Controlled Access).

4. That *Electoral Area 'D' Comprehensive Land Use Amendment Bylaw No. 3052, 2026* being a bylaw to amend the *Electoral Area 'D' Comprehensive Land Use Bylaw No. 2435, 2016* is hereby given FIRST and SECOND and THIRD READING by content.
    - And that the consideration of adoption BE WITHHELD for Regional District of Central Kootenay Zoning Amendment Bylaw No. 3052, 2026 until the following item has been obtained:
        - Approval from the Ministry of Transportation and Transit pursuant to Section 52(3)(a) of the Transportation Act (Controlled Access).

5. That *Regional District of Central Kootenay Zoning Amendment Bylaw No. 3076, 2026* being a bylaw to amend the *District of Central Kootenay Zoning Bylaw No. 1675, 2004* is hereby given FIRST and SECOND and THIRD READING by content.
    - And that the consideration of adoption BE WITHHELD for Regional District of Central Kootenay Zoning Amendment Bylaw No. 3076, 2026 until the following item has been obtained:
        - Approval from the Ministry of Transportation and Transit pursuant to Section 52(3)(a) of the Transportation Act (Controlled Access).

## SECTION 2: EXECUTIVE SUMMARY

In January and February 2026, the Rural Affairs Committee directed staff to prepare amendments to change the way residential density is calculated in most residential zones in Electoral Areas A, B, C, D and one zone in Area I.

The proposed amendments would shift residential density calculations from a "lot area" basis to a "site area" basis, allowing some larger parcels to accommodate additional principal dwellings without subdivision or rezoning approval. This reflects the way residential density was calculated prior to amendments adopted in 2024.

| Current | Proposed |
|---|---|
| One principal dwelling[1] is permitted per lot. | One principal dwelling is permitted per 'x'[2] ha of site area. |
| The total number of dwelling units[3] permitted is two and the types of permitted dwelling units vary by lot size. | The total number of dwelling units permitted is dependent on lot size and servicing. The minimum number of dwelling units permitted is two. |
| Lots under 1.0 Hectare (ha) may have a Single Detached House (SDH) with a Secondary Suite, or a Duplex. | At least one secondary suite[4] is permitted in addition to a SDH in all zones. Some zones allow multiple secondary suites if the lot is sufficiently large while others only allow one secondary suite per lot[5]. |
| Lots 1.0 ha or larger may have a SDH with a Secondary Suite, or a Duplex, or a SDH and an Accessory Dwelling Unit (ADU). | Not all zones allow an ADU[6]. |

[1] "Principal Dwelling" means a principal dwelling unit that consists of a self-contained set of rooms located in a building; is used or intended for use as a residential premises, and contains kitchen and bathroom facilities that are intended to be exclusive to the unit; and is not an accessory dwelling unit, or any vehicle;. Examples of principal dwellings are Single Detached Housing and Duplexes.

[2] 'x' ha reflects the fact that different zones specify different site areas.

[3] "Dwelling Unit" means one or more rooms with self-contained kitchen, living, sleeping and sanitary facilities, used or intended to be used as a residence for no more than one household. Examples of dwelling units are Single Detached Homes, Duplexes, Secondary Suites and ADUs.

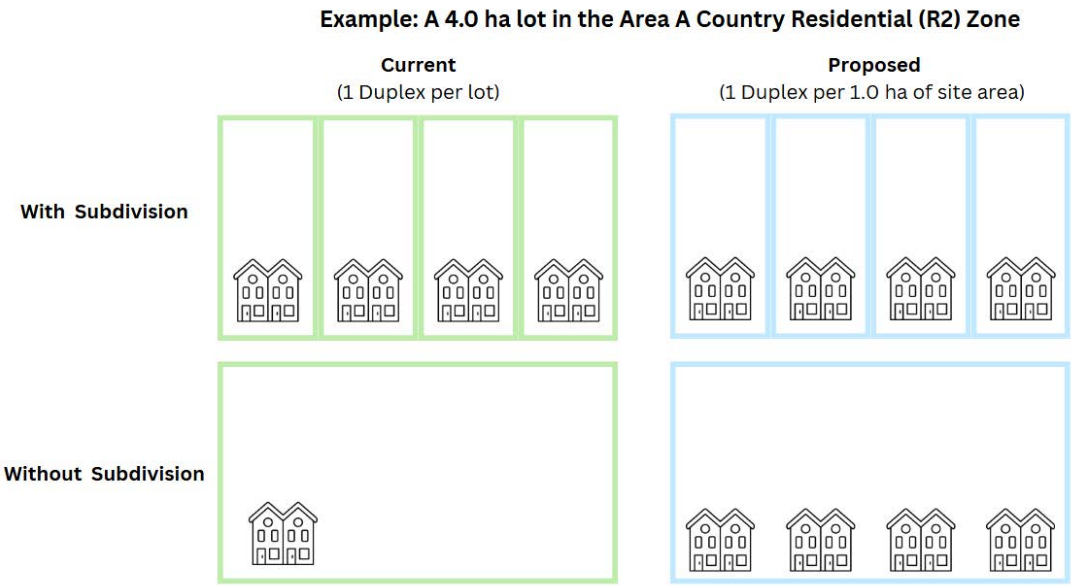
[4] Prior to 2024, not all zones permitted secondary suites (or ADUs). However, provincial legislation requires that all zones allow at a minimum one secondary suite in addition to a SDH. Thus, the proposed zoning includes the provision for each lot to have a secondary suite, even though this is a departure from the regulations prior to 2024.

[5] Prior to 2024, only one secondary suite or ADU was permitted per lot in Areas A, B, and C (if one was permitted at all). In Areas D and I, one secondary suite was permitted in addition to each SDH that was permitted.

[6] Only zones which allowed ADUs prior to the 2024 amendments are proposed to allow ADUs in line with direction from the Rural Affairs Committee. The exception is the R3I zone for which the Director requested that the permission for an ADU be included in the proposed amendments.

| | |
|---|---|
| Larger lots may achieve higher densities through a subdivision[7] or a zoning bylaw amendment. | Larger lots may achieve higher densities without the oversight of a subdivision or a zoning bylaw amendment. |

To illustrate the changes further, an example of how the density calculation framework differs is shown below using the Area A Country Residential (R2) zone as an example:




In addition, minor housekeeping amendments to improve the clarity of the bylaws are also included. The full suite of proposed amendments can be viewed in the amendment bylaws and concurrence tables attached to this report. The proposed amendments were referred to all applicable Regional District departments, First Nations, government ministries and other applicable agencies. Responses to this referral are included in Attachment C.

## CONCURRENCE

Acting Manager of Development and Community Sustainability – Amy Wilson Approved
Chief Administrative Officer – Stuart Horn Approved

**ATTACHMENTS:**
**Attachment A – Amending Bylaws**
**Attachment B – Concurrence Table**
**Attachment C – Referral Responses**

[7] The minimum lot size for subdivision is consistent in the current and proposed regulations.

# REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Bylaw No. 3049

A Bylaw to amend Electoral Area 'A' Comprehensive Land Use Bylaw No. 2315, 2013

WHEREAS it is deemed expedient to amend the Electoral Area 'A' Comprehensive Land Use Bylaw No. 2315, 2013, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

**APPLICATION**

**1** That Schedule 'B' of Electoral Area 'A' Comprehensive Land Use Bylaw No. 2315, 2013 be amended as follows:

A. That Section 18(108)(c) General Regulations for Accessory Dwelling Units be amended as follows:

Despite section 108(b) secondary suites are permitted an all lots.

B. That a new Section 18(108)(k) General Regulations for Accessory Dwelling Units be added as follows:

An accessory dwelling unit is only permitted as an accessory use to Single Detached Housing on any R1 or R2 zoned lot.

C. That a new Section 18(108)(l) General Regulations for Accessory Dwelling Units be added as follows:

Despite 108(b), on R1 zoned lots, the minimum lot size for an accessory dwelling unit shall be the same as the minimum lot size depending on level of services provided.

D. That Section 19(1) Suburban Residential (R1) Permitted Uses be amended as follows:

Principal Uses:
- Duplex Housing
- Single Detached Housing

Accessory Uses:
- Accessory Buildings or Structures
- Accessory Dwelling Unit, subject to section 18(108)
- Accessory Tourist Accommodation
- Day Care Facility

Home Based Business
Horticulture
Keeping of Farm Animals
Sale of Site Grown Horticultural Produce

E. That Section 19(2) Suburban Residential (R1) Development Regulations be amended as follows:

The minimum lot size for subdivision shall be required as follows:

LEVEL OF SERVICES PROVIDED

Community Water and Sewer: 0.1 hectare
Community Water or Sewer: 0.4 hectare
On Site Only: 1.0 hectare

F. That Section 19(2)(B) Suburban Residential (R1) Development Regulations be amended as follows:

The minimum site area for each Principal Use shall be required as follows:

LEVEL OF SERVICES PROVIDED

Community Water and Sewer: 0.1 hectare
Community Water or Sewer: 0.4 hectare
On Site Only: 1.0 hectare

G. That Section 19(3) Suburban Residential (R1) Development Regulations be amended as follows:

The maximum Site Coverage is 50 percent of the lot area.

H. That Section 19(4) Suburban Residential (R1) Development Regulations be amended as follows:

Buildings and structures shall not cover more than 33 percent of the lot area.

I. That Section 20(1) Country Residential (R2) Permitted Uses be amended as follows:

Principal Uses:
Duplex Housing
Single Detached Housing
Accessory Uses:
Accessory Buildings or Structures
Accessory Dwelling Unit, subject to Section 18(108)
Accessory Tourist Accommodation
Day Care Facility
Home Based Business
Horticulture

Keeping of Farm Animals
Sale of Site Grown Horticultural Produce
Temporary Guest Accommodation
Portable Sawmills (for processing of materials harvested on-site only)

J. That Section 20(2)(B) Country Residential (R2) Development Regulations be amended as follows:

The minimum site area for each Principal Use shall be 1.0 hectare.

K. That Section 21(1) Rural Residential (R3) Permitted Uses be amended as follows:

Principal Uses:
Duplex Housing
Horticulture
Micro Cultivation, Cannabis
Micro Processing, Cannabis
Nursery, Cannabis
Single Detached Housing
Veterinary Clinics

Accessory Uses:
Accessory Buildings or Structures
Accessory Tourist Accommodation
Home Based Business
Keeping of Farm Animals
Sale of Site Grown Horticultural Produce
Secondary Suite
Small Scale Wood Product Manufacturing
Temporary Guest Accommodation
Temporary Farmworker Housing

L. That Section 21(2)(B) Rural Residential (R3) Development Regulations be amended as follows:

The minimum site area for each Principal Use shall be 2.0 hectares.

M. That Section 22(1) Rural Resource (R4) Permitted Uses be amended as follows:

Principal Uses:
Duplex Housing
Horse Riding Stables and Boarding Stables
Horticulture
Kennels
Micro Cultivation, Cannabis
Micro Processing, Cannabis
Nursery, Cannabis
Nurseries, Greenhouses and Florists
Single Detached Housing

Veterinary Clinics

Accessory Uses:
Accessory Buildings or Structures
Accessory Tourist Accommodation
Home Based Business
Keeping of Farm Animals
Sale of Site Grown Agricultural Produce
Secondary Suite
Portable Sawmills
Temporary Guest Accommodation
Temporary Farmworker Housing

N. That Section 22(2)(B) Rural Resource (R4) Development Regulations be amended as follows:

The minimum site area for each Principal Use is 2.0 hectares.

O. That Section 25(1) Agriculture 1 (AG1) Permitted Uses be amended as follows:

Principal Uses:
Agriculture
All activities designated as "Farm Use" as defined in the Agricultural Land Commission Act and Part 2 of the Agricultural Land Reserve Use Regulation as amended or replaced from time to time.
Kennel
Micro Cultivation, Cannabis
Micro Processing, Cannabis
Nursery, Cannabis
Nursery, Greenhouses and Florist
Single Detached Housing
Standard Cultivation, Cannabis
Standard Processing, Cannabis
Veterinary Clinic (may require ALC non-farm use approval)

Accessory Uses:
Accessory Buildings or Structures
Accessory Tourist Accommodation
Home Based Business
Farmworker Dwelling Unit
Portable Sawmills for processing of material harvested on site only
Secondary Suite
Temporary Farmworker Housing (may require ALC non adhering residential use approval)

P. That Section 25(2) Agriculture 1 (AG1) Development Regulations be amended as follows:

The minimum lot size for subdivision shall be 2.0 hectares.

Q. That a new Section 25(2)(c) Agriculture 1 (AG1) Development Regulations be added as follows:

Only one Single Detached Housing is permitted per lot.

R. That Section 26(1) Agriculture 2 (AG2) Permitted Use be amended as follows:

Principal Uses:

Agriculture
All activities designated as "Farm Use" as defined in the Agricultural Land Commission Act and Part 2 of the Agricultural Land Reserve Use Regulation as amended or replaced from time to time
Kennel
Micro Cultivation, Cannabis
Micro Processing, Cannabis Nursery, Cannabis
Nursery, Greenhouses and Florist
Single Detached Housing
Standard Cultivation, Cannabis
Standard Processing, Cannabis
Veterinary Clinic (may require ALC non-farm use approval)

Accessory Uses:

Accessory Buildings or Structures
Accessory Tourist Accommodation
Home Based Business
Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (may require ALC non-farm use approval)
Farmworker Dwelling Unit
Portable Sawmills for processing of material harvested on site only
Secondary Suite
Temporary Farmworker Housing (may require ALC non adhering residential use approval)

S. That Section 26(2) Agriculture 2 (AG2) Development Regulations be amended as follows:

The minimum lot size for subdivision shall be 4.0 hectares.

T. That a new Section 26(2)(C) Agriculture 2 (AG2) Development Regulations be added as follows:

Only one Single Detached Housing is permitted per lot.

**2** This Bylaw shall come into force and effect upon its adoption.

**CITATION**

**3** This Bylaw may be cited as **"Electoral Area 'A' Comprehensive Land Use Amendment Bylaw No. 3049, 2026."**

READ A FIRST TIME this [Date] day of [Month] , 20XX.

READ A SECOND TIME this [Date] day of [Month] ,20XX.

READ A THIRD TIME this [Date] day of [Month] , 20XX.

APPROVED under **Section 52 (3)(a) of the Transportation Act** this [Date]day of [Month] , 20XX.

_____

Approval Authority,
Ministry of Transportation and Transit

ADOPTED this [Date] day of [Month] , 20XX.

_____ _____

Aimee Watson, Board Chair Mike Morrison, Corporate Officer

# REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Bylaw No. 3050

A Bylaw to amend Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013

WHEREAS it is deemed expedient to amend the Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

**APPLICATION**

**1** That Schedule 'B' of Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013 be amended as follows:

A. That Section 16(108)(c) General Regulations, Accessory Dwelling Units be amended as follows:

Despite section 108(b) secondary suites are permitted on all lots

B. That a new Section 16(108)(k) General Regulations, Accessory Dwelling Units be added as follows:

An accessory dwelling unit is only permitted as an accessory use to Single Detached Housing on any R1, R2 or R3 zoned lot.

C. That a new Section 16(108)(l) General Regulations, Accessory Dwelling Units be added as follows:

Despite 108(b), on R1 zoned lots, the minimum lot size for an accessory dwelling unit shall be the same as the minimum lot size depending on level of services provided.

D. That Section 17(1) Suburban Residential (R1) Permitted Uses be amended as follows:

Principal Uses:
- Duplex Housing
- Single Detached Housing

Accessory Uses:
- Accessory Buildings or Structures
- Accessory Dwelling Unit, subject to Section 16(108)
- Accessory Tourist Accommodation
- Day Care Facility

Home Based Business
Horticulture
Keeping of Farm Animals
Sale of Site Grown Horticultural Produce

E. That Section 17(2) Suburban Residential (R1) Development Regulations be amended as follows:

The minimum lot size for subdivision shall be required as follows:
LEVEL OF SERVICES PROVIDED
Community Water and Sewer: 0.1 hectare
Community Water or Sewer: 0.4 hectare
On Site Only: 1.0 hectare

F. That Section 17(2)(B) Suburban Residential (R1) Development Regulations be amended as follows:

The minimum site area for each Principal Use shall be required as follows:
LEVEL OF SERVICES PROVIDED
Community Water and Sewer: 0.1 hectare
Community Water or Sewer: 0.4 hectare
On Site Only: 1.0 hectare

G. That Section 18(1) Country Residential (R2) Permitted Uses be amended as follows:

Principal Uses:
Duplex Housing
Single Detached Housing
Accessory Uses:
Accessory Buildings or Structures
Accessory Dwelling Unit, subject to Section 16(108)
Accessory Tourist Accommodation
Day Care Facility
Home Based Business
Horticulture
Keeping of Farm Animals
Sale of Site Grown Horticultural Produce
Portable Sawmills (for processing of materials harvested on-site only)

H. That Section 18(2) Country Residential (R2) Development Regulations be amended as follows:

The minimum lot size for subdivision is 1.0 hectare.

I. That Section 18(2)(B) Country Residential (R2) Development Regulations be amended as follows:

The minimum site area for each Principal Use is 1.0 hectare.

J. That Section 19(1) Rural Residential (R3) Permitted Uses be amended as follows:

Principal Uses:
- Duplex Housing
- Horticulture
- Micro Cultivation, Cannabis
- Micro Processing, Cannabis
- Nursery, Cannabis
- Single Detached Housing
- Veterinary Clinics

Accessory Uses:
- Accessory Buildings or Structures
- Accessory Dwelling Unit, subject to Section 16(108)
- Accessory Tourist Accommodation
- Home Based Business
- Keeping of Farm Animals
- Sale of Site Grown Horticultural Produce
- Small Scale Wood Product Manufacturing
- Temporary Farmworker Housing

K. That Section 19(2) Country Residential (R2) Development Regulations be amended as follows:

The minimum lot size for subdivision is 2.0 hectares.

L. That Section 19(2)(B) Country Residential (R2) Development Regulations be amended as follows:

The minimum site area for each Principal Use is 2.0 hectares.

M. That Section 20(1) Rural Resource (R4) Permitted Uses be amended as follows:

Principal Uses:
- Duplex Housing
- Horse Riding Stables and Boarding Stables
- Horticulture
- Kennels
- Micro Cultivation, Cannabis
- Micro Processing, Cannabis
- Nursery, Cannabis
- Nurseries, Greenhouses and Florists
- Single Detached Housing
- Veterinary Clinics

Accessory Uses:
- Accessory Buildings or Structures
- Accessory Tourist Accommodation
- Home Based Business

Keeping of Farm Animals
Sale of Site Grown Agricultural Produce
Secondary Suite
Portable Sawmills
Temporary Farmworker Housing

N. That a Section 20(2)Rural Resource (R4) Development Regulations be amended as follows:

The minimum lot size for subdivision is 2.0 hectares.

O. That Section 20(2)(B) Rural Resource (R4) Development Regulations be amended as follows:

The minimum site area for each Principal Use is 2.0 hectares.

P. That Section 23(1) Agriculture 1 (AG1) Permitted Uses be amended as follows:

Principal Uses:

Agriculture
All activities designated as "Farm Use" as defined in the Agricultural Land Commission Act and Part 2 of the Agricultural Land Reserve Use Regulation as amended or replaced from time to time.
Kennel
Micro Cultivation, Cannabis
Micro Processing, Cannabis
Nursery, Cannabis
Nursery, Greenhouses and Florist
Single Detached Housing
Standard Cultivation, Cannabis
Standard Processing, Cannabis
Veterinary Clinic (may require ALC non-farm use approval)

Accessory Uses:

Accessory Buildings or Structures
Accessory Tourist Accommodation
Home Based Business
Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (may require ALC non-farm use approval)
Farmworker Dwelling Unit
Portable Sawmills for processing of material harvested on site only
Secondary Suite
Temporary Farmworker Housing (may require ALC non adhering residential use approval)

Q. That Section 23(2) Agriculture 1 (AG1) Development Regulations be amended as follows:

The minimum lot size for subdivision is 4.0 hectares.

R. That a new Section 23(2)(c) Agriculture 1 (AG1) Development Regulations be added as follows:

Only one Single Detached Housing is permitted per lot.

S. That Section 24(1) Agriculture 2 (AG2) Permitted Use be amended as follows:

Principal Uses:

Agriculture
All activities designated as "Farm Use" as defined in the Agricultural Land Commission Act and
Part 2 of the Agricultural Land Reserve Use Regulation as amended or replaced from time to
time
Kennel
Micro Cultivation, Cannabis
Micro Processing, Cannabis
Nursery, Cannabis
Nursery, Greenhouses and Florist
Single Detached Housing
Standard Cultivation, Cannabis
Standard Processing, Cannabis
Veterinary Clinic (may require ALC non-farm use approval)

Accessory Uses:

Accessory Buildings or Structures
Accessory Tourist Accommodation
Home Based Business
Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (may require ALC non-farm use approval)
Farmworker Dwelling Unit
Portable Sawmills for processing of material harvested on site only
Secondary Suite
Temporary Farmworker Housing (may require ALC non adhering residential use approval)

T. That Section 24(2) Agriculture 2 (AG2) Development Regulations be amended as follows:

The minimum lot size for subdivision shall be 8 hectares in the Agricultural Land Reserve and 4 hectares outside the Agricultural Land Reserve**.**

U. That a new Section 24(2)(C) Agriculture 2 (AG2) Development Regulations be added as follows:

Only one Single Detached Housing is permitted per lot.

V. That Section 25(1) Agriculture 2 (AG2) Permitted Use be amended as follows:

Principal Uses:

Agriculture
All activities designated as “Farm Use” as defined in the Agricultural Land Commission Act and Part 2 of the Agricultural Land Reserve Use Regulation as amended or replaced from time to time
Kennel
Micro Cultivation, Cannabis
Micro Processing, Cannabis
Nursery, Cannabis
Nursery, Greenhouses and Florist
Single Detached Housing
Standard Cultivation, Cannabis
Standard Processing, Cannabis
Veterinary Clinic (may require ALC non-farm use approval)

Accessory Uses:
Accessory Buildings or Structures
Accessory Tourist Accommodation
Home Based Business
Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (may require ALC non-farm use approval)
Farmworker Dwelling Unit
Portable Sawmills for processing of material harvested on site only
Secondary Suite
Temporary Farmworker Housing (may require ALC non adhering residential use approval)

W. That Section 25(2) Agriculture 3 (AG3) Development Regulations be amended as follows:

The minimum lot size for subdivision shall be 30 hectares in the Agricultural Land Reserve and 8 hectares outside the Agricultural Land Reserve**.**

X. That a new Section 25(2)(C) Agriculture 2 (AG2) Development Regulations be added as follows:

Only one Single Detached Housing is permitted per lot.

**2** This Bylaw shall come into force and effect upon its adoption.

**CITATION**

**3** This Bylaw may be cited as **“Electoral Area ‘B’ Comprehensive Land Use Amendment Bylaw No. 3050, 2026”**

READ A FIRST TIME this [Date] day of [Month] , 20XX.

READ A SECOND TIME this [Date] day of [Month] ,20XX.

READ A THIRD TIME this [Date] day of [Month] , 20XX.

APPROVED under **Section 52 (3)(a) of the Transportation Act** this [Date] day of [Month] , 20XX.

_____

Approval Authority,
Ministry of Transportation and Transit

ADOPTED this [Date] day of [Month] , 20XX.

_____ _____

Aimee Watson, Board Chair Mike Morrison, Corporate Officer

# REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Bylaw No. 3051

A Bylaw to amend Electoral Area 'C' Comprehensive Land Use Bylaw No. 2317, 2013

WHEREAS it is deemed expedient to amend the Electoral Area 'C' Comprehensive Land Use Bylaw No. 2317, 2013, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

**APPLICATION**

**1** That Electoral Area 'C' Comprehensive Land Use Bylaw No. 2317, 2013 Schedule 'B' Zoning Bylaw be amended as follows:

A. That Section 17(107)(c) Accessory Dwelling Units be amended as follows:

Despite section 107(b) secondary suites are permitted an all lots.

B. That Section 17(107)(d) Accessory Dwelling Units be amended as follows:

The maximum gross floor area is 90.0 square metres.

C. That a new Section 17(107)(k) Accessory Dwelling Units be added as follows:

An accessory dwelling unit is only permitted as an accessory use to Single Detached Housing on any R1, R2 or R3 zoned lot.

D. That a new Section 17(107)(l) Accessory Dwelling Units be added as follows:

Despite section 107(b), on R1 zoned lots, the minimum lot size for an accessory dwelling unit shall be the same as the minimum lot size depending on level of services provided.

E. That Section 18(1) Suburban Residential (R1) Permitted Uses be amended as follows:

Principal Uses:
- Duplex Housing
- Single Detached Housing

Accessory Uses:
- Accessory Buildings or Structures
- Accessory Dwelling Unit, subject to section 17(107)
- Accessory Tourist Accommodation
- Day Care Facility

Home Based Business
Horticulture
Keeping of Farm Animals
Sale of Site Grown Horticultural Produce

F. That Section 18(2) Suburban Residential (R1) Development Regulations be amended as follows:

The minimum lot size for subdivision shall be required as follows:

LEVEL OF SERVICES PROVIDED
Community Water and Sewer: 0.1 hectare
Community Water or Sewer:0.4 hectare
On Site Only: 1.0 hectare

G. That Section 18(2)(B) Suburban Residential (R1) Development Regulations be amended as follows:

The minimum site area for each Principal Use shall be required as follows:

LEVEL OF SERVICES PROVIDED
Community Water and Sewer: 0.1 hectare
Community Water or Sewer:0.4 hectare
On Site Only: 1.0 hectare

H. That Section 18(3) Suburban Residential (R1) Development Regulations be amended as follows:

The maximum Site Coverage is 50 percent of the lot area.

I. That Section 18(4) Suburban Residential (R1) Development Regulations be amended as follows:

Buildings and structures shall not cover more than 33 percent of the lot area.

J. That Section 19(1) Country Residential (R2) Permitted Uses be amended as follows:

Principal Uses:
Duplex Housing
Single Detached Housing

Accessory Uses:
Accessory Buildings or Structures
Accessory Dwelling Unit, subject to section 17(107)
Accessory Tourist Accommodation
Day Care Facility
Home Based Business
Horticulture
Keeping of Farm Animals

Sale of Site Grown Horticultural Produce
Portable Sawmills (for processing of materials harvested on-site only)

K. That Section 19(2)(B) Country Residential (R2) Development Regulations be amended as follows:

The minimum site area for each Principal Use shall be 1.0 ha.

L. That Section 20(1) Rural Residential (R3) Permitted Uses be amended as follows:

Principal Uses:
Duplex Housing
Horse Riding Stables and Boarding Stables
Horticulture
Kennels
Micro Cultivation, Cannabis
Micro Processing, Cannabis
Nursery, Cannabis
Nurseries, Greenhouses and Florists
Single Detached Housing
Veterinary Clinics

Accessory Uses:
Accessory Buildings or Structures
Accessory Dwelling Unit, subject to section 17(107)
Accessory Tourist Accommodation
Day Care Facility
Home Based Business
Keeping of Farm Animals
Sale of Site Grown Horticultural Produce
Portable Sawmills
Small Scale Wood Product Manufacturing
Temporary Farmworker Housing

M. That Section 20(2)(B) Rural Residential (R3) Development Regulations be amended as follows:

The minimum site area for each Principal Use shall be 2.0 ha.

N. That Section 21(1) Rural Resource (R4) Permitted Uses be amended as follows:

Principal Uses:
Duplex Housing
Horse Riding Stables and Boarding Stables
Horticulture
Kennels
Micro Cultivation, Cannabis
Micro Processing, Cannabis
Nursery, Cannabis

Nurseries, Greenhouses and Florists
Single Detached Housing
Veterinary Clinics

Accessory Uses:
Accessory Buildings or Structures
Accessory Tourist Accommodation
Day Care Facility
Home Based Business
Keeping of Farm Animals
Portable Sawmills
Sale of Site Grown Agricultural Produce
Secondary Suite
Temporary Farmworker Housing

O. That Section 21(2)(B) Rural Resource (R4) Development Regulations be amended as follows:

The minimum site area for each Principal Use shall be 2.0 ha.

P. That Section 24(1) Agriculture 1 (AG1) Permitted Uses be amended as follows:

Principal Uses:
Agriculture
All activities designated as "Farm Use" as defined in the Agricultural Land Commission
Act and Part 2 of the Agricultural Land Reserve Use Regulation as amended or replaced from time to time
Kennel
Micro Cultivation, Cannabis
Micro Processing, Cannabis
Nursery, Cannabis
Nursery, Greenhouses and Florist
Single Detached Housing
Standard Cultivation, Cannabis
Standard Processing, Cannabis
Veterinary Clinic (may require ALC non-farm use approval)

Accessory Uses:
Accessory Buildings or Structures
Accessory Tourist Accommodation
Home Based Business
Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (may require ALC non-farm use approval)
Farmworker Dwelling Unit
Portable Sawmills for processing of material harvested on site only
Secondary Suite
Temporary Farmworker Housing (may require ALC non adhering residential use approval)

Q. That Section 24(2) Agriculture 1 (AG1) Development Regulations be amended as follows:

The minimum lot size for subdivision shall be 4 hectares.

R. That a new Section 24(2)(C) Agriculture 1 (AG1) Development Regulations be inserted as follows:

Only one Single Detached Housing is permitted per lot.

S. That Section 25(1) Agriculture 2 (AG2) Permitted Uses be amended as follows:

Principal Uses:

Agriculture
All activities designated as "Farm Use" as defined in the Agricultural Land Commission Act and Part 2 of the Agricultural Land Reserve Use Regulation as amended or replaced from time to time
Kennel
Micro Cultivation, Cannabis
Micro Processing, Cannabis
Nursery, Cannabis
Nursery, Greenhouses and Florist
Single Detached Housing
Standard Cultivation, Cannabis
Standard Processing, Cannabis
Veterinary Clinic (may require ALC non-farm use approval)

Accessory Uses:

Accessory Buildings or Structures
Accessory Tourist Accommodation
Home Based Business
Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (may require ALC non-farm use approval)
Farmworker Dwelling Unit
Portable Sawmills for processing of material harvested on site only
Secondary Suite
Temporary Farmworker Housing (may require ALC non adhering residential use approval)

T. That Section 25(2) Agriculture 2 (AG2) Development Regulations be amended as follows:

The minimum lot size for subdivision shall be 8 hectares in the Agricultural Land Reserve and 4 hectares outside the Agricultural Land Reserve.

U. That a new Section 25(2)(C) Agriculture 2 (AG2) Development Regulations be inserted as follows:

Only one Single Detached Housing is permitted per lot.

V. That Section 26(1) Agriculture 3 (AG3) Permitted Uses be amended as follows:

Principal Uses:

Agriculture
All activities designated as "Farm Use" as defined in the Agricultural Land Commission Act and Part 2 of the Agricultural Land Reserve Use Regulation as amended or replaced from time to time
Kennel
Micro Cultivation, Cannabis
Micro Processing, Cannabis
Nursery, Cannabis
Nursery, Greenhouses and Florist
Single Detached Housing
Standard Cultivation, Cannabis
Standard Processing, Cannabis
Veterinary Clinic (may require ALC non-farm use approval)

Accessory Uses:

Accessory Buildings or Structures
Accessory Tourist Accommodation
Home Based Business
Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (may require ALC non-farm use approval)
Farmworker Dwelling Unit
Portable Sawmills for processing of material harvested on site only
Secondary Suite
Temporary Farmworker Housing (may require ALC non adhering residential use approval)

W. That Section 26(2) Agriculture 3 (AG3) Development Regulations be amended as follows:

The minimum lot size for subdivision shall be 60 hectares in the Agricultural Land Reserve and 8 hectares outside the Agricultural Land Reserve.

X. That a new Section 26(2)(C) Agriculture 3 (AG3) Development Regulations be inserted as follows:

Only one Single Detached Housing is permitted per lot.

**2** This Bylaw shall come into force and effect upon its adoption.

**CITATION**

**3** This Bylaw may be cited as **"Electoral Area 'C' Comprehensive Land Use Amendment Bylaw No. 3051, 2026"**

READ A FIRST TIME this [Date] day of [Month] , 20XX.

READ A SECOND TIME this [Date] day of [Month] ,20XX.

READ A THIRD TIME this [Date] day of [Month] , 20XX.

APPROVED under **Section 52 (3)(a) of the Transportation Act** this [Date]day of [Month] , 20XX.

_____

Approval Authority,
Ministry of Transportation and Transit

ADOPTED this [Date] day of [Month] , 20XX.

_____ _____

Aimee Watson, Board Chair Mike Morrison, Corporate Officer

# REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Bylaw No. 3052

A Bylaw to amend Electoral Area 'D' Comprehensive Land Use Bylaw No. 2435, 2016

WHEREAS it is deemed expedient to amend the Electoral Area 'D' Comprehensive Land Use Bylaw No. 2435, 2016, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

**APPLICATION**

**1** That Electoral Area 'D' Comprehensive Land Use Bylaw No. 2435, 2016 Schedule 'B' Zoning Bylaw be amended as follows:

A. That the following definition be removed from Section 21 Interpretation:

MINIMUM LOT AREA means the minimum lot size required for the purposes of subdivision as set out in the applicable zone;

B. That Section 22(4) General Regulations, Site Areas be amended as follows:

The minimum lot size for a parcel subdivided under Section 514 of the Local Government Act shall be the minimum site area of the zone in which the parcel is located unless otherwise stated.

C. Section 22 General Regulations, Reduction of Minimum Lot Areas be amended as follows:

Reduction of Minimum Lot Size

D. That Section 22(9) General Regulations, Reduction of Minimum Lot Areas be amended as follows:

Where two or more contiguous lots registered prior to adoption of this bylaw have less than the minimum lot size required by this bylaw, the lots may be consolidated into fewer lots than exist at the time of application as long as no new lot created is smaller than any previously existing lot.

E. That Section 22(10) General Regulations, Reduction of Minimum Lot Areas be amended as follows:

Where it is not possible to create a lot that has the minimum lot size required for a zone, the minimum lot size requirement may be reduced where the proposed subdivision involves any one of the following and meets local health authority requirements:
a. a boundary adjustment that does not create, or make it possible to create additional lots to those that exist at the time of application;
b. a lot that, at the time of adoption of this bylaw, is divided by a highway or forest service road and where the boundaries of the highway or road will be the boundaries of the proposed lots; or
c. a lot where two or more single detached, duplex or combination of single detached and duplex dwellings existed prior to adoption of this bylaw.

F. That Section 22(11) General Regulations, Reduction of Minimum Lot Areas be amended as follows:

The minimum lot size for a lot created under sub-section 10 shall be 0.2 hectares where serviced by a community water system and 0.4 hectares where not serviced by a community water system.

G. That Section 22(12) General Regulations, Reduction of Minimum Lot Areas be amended as follows:

Despite sub-section 11, where a dwelling has been constructed across a legal property line prior to the adoption of this bylaw, lot lines may be adjusted so as to allow property owners to legitimize the structure as long as no lot is reduced in lot size.

H. That Section 22(46)(c) General Regulations, Accessory Dwelling Units be amended as follows:

Despite section 46(b) secondary suites are permitted on all lots

I. That a new Section 22(46)(i) General Regulations, Accessory Dwelling Units be added as follows:

Despite section 46(a), in the R1, R2, and R3 Zones, where the principal use is single detached housing, one secondary suite will be permitted as an accessory use for each single detached housing that is permitted.

J. That Section 23(1) Town-Site Residential (R1) Permitted Uses be amended as follows:

Permitted uses, buildings and structures:

- Principal Uses
  - Duplex Housing
  - Single Detached Housing
- Accessory Uses
  - Accessory Building or Structures
  - Bed and Breakfast Accommodation see Section 22(22)
  - Home-based Business see Section 22(21)
  - Horticulture
  - Keeping of Farm Animals see Section 22 (35)

Secondary Suite
Vacation Rentals see Section 22(23)

K. That Section 23(2) Town-Site Residential (R1) Development Regulations be amended as follows:

Minimum site area for each Principal Use:

Community Water System and Community Wastewater System – 0.1 hectares

Community Water System and On-site Wastewater Disposal - 0.2 hectares

Individual Water Source and Community Wastewater System -0.2 hectares

Individual Water Source and On-site Wastewater Disposal – 1.0 hectare

L. That Section 23(9) Town-Site Residential (R1) Development Regulations be amended as follows:

Minimum lot size for Subdivision:

Community Water System and Community Wastewater System - 0.1 hectares

Community Water System and On-site Wastewater Disposal - 0.2 hectares

Individual Water Source and Community Wastewater System - 0.2 hectares

Individual Water Source and On-site Wastewater Disposal - 1.0 hectares

M. That Section 24(1) Country Residential (R2) Permitted Uses be amended as follows:

Permitted uses, buildings and structures:
Principal Uses
Duplex Housing
Horticulture
Single Detached Housing
Accessory Uses
Accessory Building or Structures
Bed and Breakfast Accommodation see Section 22(22)
Home-based Business see Section 22(21)
Keeping of Farm Animals see Section 22(35)
Secondary Suite
Vacation Rentals see Section 22(23)

N. That Section 24(2) Country Residential (R2) Development Regulations be amended as follows:

Minimum site area for each Principal Use – 1.0 Hectare

O. That Section 24(9) Country Residential (R2) Development Regulations be amended as follows:

Minimum lot size for Subdivision - 1.0 hectare

P. That Section 25(1) Rural Residential (R3) Permitted Uses be amended as follows:

Permitted uses, buildings and structures:
- Principal Uses
  - Duplex Housing
  - Horticulture
  - Outdoor Recreational Activities
  - Parks
  - Resource Based Activities
  - Single Detached Housing
- Accessory Uses
  - Accessory Building or Structures
  - Bed and Breakfast Accommodation see Section 22(22)
  - Home-based Business see Section 22(21)
  - Keeping of Farm Animals see Section 22(35)
  - Secondary Suite
  - Vacation Rentals see Section 22(23)

Q.That Section 25(2) Rural Residential (R3) Development Regulations be amended as follows:

Minimum site area for each Principal Use – 2.0 hectares

R. That Section 25(9) Rural Residential (R3) Development Regulations be amended as follows:

Minimum lot size for Subdivision - 2.0 hectares

S. That Section 26(9) Town-Site Commercial (C1) Development Regulations be amended as follows:

Minimum lot size for Subdivision:
Community Water System and Community Wastewater System – 0.1 Hectares
Community Water System and On-site Wastewater Disposal – 0.2 Hectares
Individual Water Source and Community Wastewater System – 0.2 Hectares
Individual Water Source and On-site Wastewater Disposal – 1.0 Hectares

T. That Section 27(9) Tourist Commercial (C2) Development Regulations be amended as follows:

Minimum lot size for Subdivision:
Community Water System and Community Wastewater System – 0.1 Hectares
Community Water System and On-site Wastewater Disposal – 0.2 Hectares
Individual Water Source and Community Wastewater System – 0.2 Hectares
Individual Water Source and On-site Wastewater Disposal – 1.0 Hectares

U. That Section 28(9) Ainsworth Resort Commercial (C3) Development Regulations be amended as follows:

Minimum lot size for Subdivision:
Community Water System and Community Wastewater System – 0.1 Hectares
Community Water System and On-site Wastewater Disposal – 0.2 Hectares
Individual Water Source and Community Wastewater System – 0.2 Hectares
Individual Water Source and On-site Wastewater Disposal – 1.0 Hectares

V. That Section 29(9) Community Service (CS) Development Regulations be amended as follows:

Minimum lot size for Subdivision:
Community Water System and Community Wastewater System – 0.1 Hectares
Community Water System and On-site Wastewater Disposal – 0.2 Hectares
Individual Water Source and Community Wastewater System – 0.2 Hectares
Individual Water Source and On-site Wastewater Disposal – 1.0 Hectares

W. That Section 30(9) Parks and Recreation (PR) Development Regulations be amended as follows:

Minimum lot size for Subdivision - 1.0 hectares

X. Section 31(9) Parks and Recreation Ainsworth Resort (PR1) Development Regulations be amended as follows:

Minimum lot size for Subdivision - 1.0 hectares

Y. That Section 32(7) Environmental Reserve (ER) Development Regulations be amended as follows:

Minimum lot size for Subdivision - 1.0 hectares

Z. That Section 33(7) Resource Area (RA) Development Regulations be amended as follows:

Minimum lot size for Subdivision - 15.0 hectares

**2** This Bylaw shall come into force and effect upon its adoption.

**CITATION**

**3** This Bylaw may be cited as **"Electoral Area 'D' Comprehensive Land Use Amendment Bylaw No. 3052, 2026"**

READ A FIRST TIME this [Date] day of [Month] , 20XX.

READ A SECOND TIME this [Date] day of [Month] ,20XX.

READ A THIRD TIME this [Date] day of [Month] , 20XX.

APPROVED under **Section 52 (3)(a) of the Transportation Act** this [Date]day of [Month] , 20XX.

_____
Approval Authority,
Ministry of Transportation and Transit

ADOPTED this [Date] day of [Month] , 20XX.

_____ _____

Aimee Watson, Board Chair Mike Morrison, Corporate Officer

# REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Bylaw No. 3076

A Bylaw to amend Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004

WHEREAS it is deemed expedient to amend the Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

**APPLICATION**

**1** That Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 be amended as follows:

A. That a new Section 623(10) be added as follows:

Despite section 623(1), in the R3I zone, where the principal use is single detached housing, one secondary suite will be permitted as an accessory use for each single detached housing that is permitted.

B. That Section 1600 Rural Residential I (R3I) Permitted Uses be amended as follows:

Principal Uses:
- Duplex Housing
- Horticulture
- Single Detached Housing
- Veterinary Clinics

Accessory Uses:
- Accessory Buildings and Structures
- Accessory Dwelling Unit, subject to Section 623
- Accessory Tourist Accommodation
- Home Based Business
- Micro Cultivation, Cannabis
- Micro Processing, Cannabis
- Nursery, Cannabis
- Keeping of Farm Animals
- Sale of Site Grown Farm Products
- Portable Sawmills for processing of material harvested on site only

C. That Section 1601(2) Rural Residential I (R3I) Development Regulations be amended as follows:

One Single Detached Housing or Duplex Housing is permitted and one additional Single Detached Housing or Duplex Housing shall be permitted per every additional four (4) hectares of site area.

**2** This Bylaw shall come into force and effect upon its adoption.

**CITATION**

**3** This Bylaw may be cited as **"Regional District of Central Kootenay Zoning Amendment Bylaw No. 3076, 2026"**

READ A FIRST TIME this [Date] day of [Month] , 20XX.

READ A SECOND TIME this [Date] day of [Month] ,20XX.

READ A THIRD TIME this [Date] day of [Month] , 20XX.

APPROVED under **Section 52 (3)(a) of the Transportation Act** this [Date]day of [Month] , 20XX.

_____
Approval Authority,
Ministry of Transportation and Transit

ADOPTED this [Date] day of [Month] , 20XX.

_____ _____
Aimee Watson, Board Chair Mike Morrison, Corporate Officer

# Concurrence Table

**Amendments to Electoral Area 'A' Comprehensive Land Use Bylaw No. 2315, 2013 Schedule 'B' Zoning Bylaw**

| Section Number | Existing Item / Wording | Change | Rationale |
|---|---|---|---|
| Section 18(108)(c) Accessory Dwelling Units | Notwithstanding section 108(b) secondary suites are permitted an all lots. | **AMEND**<br>Despite section 108(b) secondary suites are permitted an all lots. | Simpler language. |
| Section 18(108)(k) Accessory Dwelling Units | | **NEW**<br>An accessory dwelling unit is only permitted as an accessory use to Single Detached Housing on any R1 or R2 zoned lot. | Density modified to align with the density permitted prior to Amendment Bylaw no. 2953 which was adopted by the Board in June 2024. |
| Section 18(108)(l) Accessory Dwelling Units | | **NEW**<br>Despite 108(b), on R1 zoned lots, the minimum lot size for an accessory dwelling unit shall be the same as the minimum lot size depending on level of services provided. | Density modified to align with the density permitted prior to Amendment Bylaw no. 2953 which was adopted by the Board in June 2024. |
| Section 19(1) Suburban Residential (R1) Permitted Uses | Dwellings:<br>- Single Detached Housing<br>- Duplex Housing<br>Accessory Uses:<br>- Accessory Buildings or Structures<br>- Accessory Dwelling Unit<br>- Accessory Tourist Accommodation<br>- Day Care Facility<br>- Home Based Business<br>- Horticulture<br>- Keeping of Farm Animals<br>- Sale of Site Grown Horticultural Produce | **AMEND**<br>Principal Uses:<br>Duplex Housing<br>Single Detached Housing<br>Accessory Uses:<br>Accessory Buildings or Structures<br>Accessory Dwelling Unit, subject to Section 18(108)<br>Accessory Tourist Accommodation<br>Day Care Facility<br>Home Based Business<br>Horticulture<br>Keeping of Farm Animals<br>Sale of Site Grown Horticultural Produce | Clarifies which uses are principal rather than accessory, puts words into alphabetical order and connects reader to the accessory dwelling unit general regulations section. |

# Concurrence Table

| | | | |
|---|---|---|---|
| Section 19(2) Suburban Residential (R1) Development Regulations | The minimum lot size for the following uses shall be required as follows:<br>LEVEL OF SERVICES PROVIDED<br>Community Water and Sewer:<br>0.1 hectare<br>Community Water or Sewer:<br>0.4 hectare<br>On Site Only:<br>1.0 hectare | **AMEND**<br>The minimum lot size for subdivision shall be required as follows:<br>LEVEL OF SERVICES PROVIDED<br>Community Water and Sewer:<br>0.1 hectare<br>Community Water or Sewer:<br>0.4 hectare<br>On Site Only:<br>1.0 hectare | Clarifies regulation. |
| Section 19(2)(B) Suburban Residential (R1) Development Regulations | The maximum density is 2 Dwelling Units | **AMEND**<br>The minimum site area for each Principal Use shall be required as follows:<br>LEVEL OF SERVICES PROVIDED<br>Community Water and Sewer:<br>0.1 hectare<br>Community Water or Sewer:<br>0.4 hectare<br>On Site Only:<br>1.0 hectare | Density modified to align with the density permitted prior to Amendment Bylaw no. 2953 which was adopted by the Board in June 2024. |
| Section 19(3) Suburban Residential (R1) Development Regulations | The maximum Site Coverage is 50 percent of the site area. | **AMEND**<br>The maximum Site Coverage is 50 percent of the lot area. | Consistent use of terms. |
| Section 19(4) Suburban Residential (R1) Development Regulations | Buildings and structures shall not cover more than 33 percent of the site area. | **AMEND**<br>Buildings and structures shall not cover more than 33 percent of the lot area. | Consistent use of terms. |
| Section 20(1) Country | Dwellings:<br>- Single Detached Housing<br>- Duplex Housing | **AMEND**<br>Principal Uses:<br>Duplex Housing | Clarifies which uses are principal rather than accessory, puts words into alphabetical order and connects reader |

# Concurrence Table

| | | | |
|---|---|---|---|
| Residential (R2) Permitted Uses | Accessory Uses:<br>- Accessory Buildings or Structures<br>- Accessory Dwelling Unit<br>- Accessory Tourist Accommodation<br>- Day Care Facility<br>- Home Based Business<br>- Horticulture<br>- Keeping of Farm Animals<br>- Sale of Site Grown Horticultural Produce<br>- Temporary Guest Accommodation<br>- Portable Sawmills (for processing of materials harvested on-site only) | Single Detached Housing<br>Accessory Uses:<br>Accessory Buildings or Structures<br>Accessory Dwelling Unit, subject to Section 18(108)<br>Accessory Tourist Accommodation<br>Day Care Facility<br>Home Based Business<br>Horticulture<br>Keeping of Farm Animals<br>Sale of Site Grown Horticultural Produce<br>Temporary Guest Accommodation<br>Portable Sawmills (for processing of materials harvested on-site only) | to the accessory dwelling unit general regulations section. |
| Section 20(2)(B) Country Residential (R2) Development Regulations | The maximum density is 2 Dwelling Units | **AMEND**<br>The minimum site area for each Principal Use shall be 1.0 hectare. | Density modified to align with the density permitted prior to Amendment Bylaw no. 2953 which was adopted by the Board in June 2024. |
| Section 21(1) Rural Residential (R3) Permitted Uses | Dwellings:<br>- Single Detached Housing<br>- Duplex Housing<br>Horticulture<br>Micro Cultivation, Cannabis<br>Micro Processing, Cannabis<br>Nursery, Cannabis<br>Veterinary Clinics<br>Accessory Uses:<br>- Accessory Buildings or Structures<br>- Accessory Dwelling Unit<br>- Accessory Tourist Accommodation<br>- Home Based Business | **AMEND**<br>Principal Uses:<br>Duplex Housing<br>Horticulture<br>Micro Cultivation, Cannabis<br>Micro Processing, Cannabis<br>Nursery, Cannabis<br>Single Detached Housing<br>Veterinary Clinics<br>Accessory Uses:<br>Accessory Buildings or Structures<br>Accessory Tourist Accommodation<br>Home Based Business | Clarifies which uses are principal rather than accessory and puts words into alphabetical order. Accessory uses modified to remove Accessory Dwelling Unit to align with the density permitted prior to Amendment Bylaw no. 2953 which was adopted by the Board in June 2024. Secondary suite added as a permitted accessory use for clarity. |

# Concurrence Table

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|---|---|---|---|
| | - Keeping of Farm Animals<br>- Sale of Site Grown Horticultural Produce<br>- Small Scale Wood Product Manufacturing<br>- Temporary Guest Accommodation<br>- Temporary Farmworker Housing | Keeping of Farm Animals<br>Sale of Site Grown Horticultural Produce<br>Small Scale Wood Product Manufacturing<br>Secondary Suite<br>Temporary Guest Accommodation<br>Temporary Farmworker Housing | |
| Section 21(2)(B) Rural Residential (R3) Development Regulations | The maximum density is 2 Dwelling Units. | **AMEND**<br>The minimum site area for each Principal Use shall be 2.0 hectares. | Density modified to align with the density permitted prior to Amendment Bylaw no. 2953 which was adopted by the Board in June 2024. |
| Section 22(1) Rural Resource (R4) Permitted Uses | Dwellings:<br>- Single Detached Housing<br>- Duplex Housing<br>Horse Riding Stables and Boarding Stables<br>Horticulture<br>Micro Cultivation, Cannabis<br>Micro Processing, Cannabis<br>Nursery, Cannabis<br>Nurseries, Greenhouses and Florists<br>Veterinary Clinics<br>Kennels<br>Accessory Uses:<br>- Accessory Buildings or Structures<br>- Accessory Dwelling Unit<br>- Accessory Tourist Accommodation<br>- Home Based Business<br>- Keeping of Farm Animals<br>- Sale of Site Grown Agricultural Produce<br>- Portable Sawmills | **AMEND**<br>Principal Uses:<br>Duplex Housing<br>Horse Riding Stables and Boarding Stables<br>Horticulture<br>Kennels<br>Micro Cultivation, Cannabis<br>Micro Processing, Cannabis<br>Nursery, Cannabis<br>Nurseries, Greenhouses and Florists<br>Single Detached Housing<br>Veterinary Clinics<br>Accessory Uses:<br>Accessory Buildings or Structures<br>Accessory Tourist Accommodation<br>Home Based Business<br>Keeping of Farm Animals<br>Portable Sawmills | Clarifies which uses are principal rather than accessory and puts words into alphabetical order. Accessory uses modified to remove Accessory Dwelling Unit to align with the density permitted prior to Amendment Bylaw no. 2953 which was adopted by the Board in June 2024. Secondary suite added as a permitted accessory use for clarity. |

# Concurrence Table

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|---|---|---|---|
| | - Temporary Guest Accommodation<br>-Temporary Farmworker Housing | Sale of Site Grown Agricultural Produce<br>Secondary Suite<br>Temporary Guest Accommodation<br>Temporary Farmworker Housing | |
| Section 22(2)(B) Rural Resource (R4) Development Regulations | The maximum density is 2 Dwelling Units. | **AMEND**<br>The minimum site area for each Principal Use is 2.0 hectares. | Density modified to align with the density permitted prior to Amendment Bylaw no. 2953 which was adopted by the Board in June 2024. |
| Section 25(1) Agriculture 1 (AG1) Permitted Uses | Agriculture<br>All activities designated as "Farm Use" as defined in the Agricultural Land<br>Commission Act and Part 2 of the Agricultural Land Reserve Use Regulation as<br>amended or replaced from time to time.<br>Kennel<br>Micro Cultivation,<br>Cannabis Micro<br>Processing, Cannabis<br>Nursery, Cannabis<br>Nursery, Greenhouses and<br>Florist<br>Single Detached Housing<br>Standard Cultivation, Cannabis<br>Standard Processing, Cannabis<br>Veterinary Clinic (may require ALC non-farm use approval)<br>Accessory Uses:<br>- Accessory Buildings or Structures<br>- Accessory Tourist Accommodation | **AMEND**<br>Principal Uses:<br>Agriculture<br>All activities designated as "Farm Use" as defined in the Agricultural Land Commission Act and Part 2 of the Agricultural Land Reserve Use Regulation as amended or replaced from time to time.<br>Kennel<br>Micro Cultivation, Cannabis<br>Micro Processing, Cannabis<br>Nursery, Cannabis<br>Nursery, Greenhouses and Florist<br>Single Detached Housing<br>Standard Cultivation, Cannabis<br>Standard Processing, Cannabis<br>Veterinary Clinic (may require ALC non-farm use approval)<br>Accessory Uses:<br>Accessory Buildings or Structures<br>Accessory Tourist Accommodation<br>Home Based Business<br>Farmworker Dwelling Unit | Clarifies which uses are principal rather than accessory and improves formatting. |

# Concurrence Table

| | | | |
|---|---|---|---|
| | - Home Based Business<br>- Farmworker Dwelling Unit<br>- Portable Sawmills for processing of material harvested on site only<br>- Secondary Suite<br>- Temporary Farmworker Housing (may require ALC non adhering residential<br>use approval) | Portable Sawmills for processing of material harvested on site only<br>Secondary Suite<br>Temporary Farmworker Housing (may require ALC non adhering residential use approval) | |
| Section 25(2) Agriculture 1 (AG1) Development Regulations | The minimum lot area shall be 2.0 hectares. | **AMEND**<br>The minimum lot size for subdivision shall be 2.0 hectares. | Consistent use of terms. |
| Section 25(2)(c) Agriculture 1 (AG1) Development Regulations | | **NEW**<br>Only one Single Detached Housing is permitted per lot. | Clarifies principal dwelling density. |
| Section 26(1) Agriculture 2 (AG2) Permitted Use | Agriculture<br>All activities designated as "Farm Use" as defined in the Agricultural Land<br>Commission Act and Part 2 of the Agricultural Land Reserve Use Regulation as<br>amended or replaced from time to time<br>Kennel<br>Micro Cultivation, Cannabis Micro Processing, Cannabis Nursery, Cannabis<br>Nursery, Greenhouses and Florist<br>Single Detached Housing | **AMEND**<br>Principal Uses:<br>Agriculture<br>All activities designated as "Farm Use" as defined in the Agricultural Land Commission Act and Part 2 of the Agricultural Land Reserve Use Regulation as amended or replaced from time to time<br>Kennel<br>Micro Cultivation, Cannabis<br>Micro Processing, Cannabis<br>Nursery, Cannabis<br>Nursery, Greenhouses and Florist<br>Single Detached Housing | Clarifies which uses are principal rather than accessory and improves formatting. |

# Concurrence Table

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|---|---|---|---|
| | Standard Cultivation, Cannabis<br>Standard Processing, Cannabis<br>Veterinary Clinic (may require ALC non-farm use approval)<br>Accessory Uses:<br>- Accessory Buildings or Structures<br>- Accessory Tourist Accommodation<br>- Home Based Business<br>- Farm Product Processing of farm product from another parcel in the Regional<br>District of Central Kootenay (may require ALC non-farm use approval)<br>- Farmworker Dwelling Unit<br>- Portable Sawmills for processing of material harvested on site only<br>- Secondary Suite<br>- Temporary Farmworker Housing (may require ALC non adhering residential<br>use approval) | Standard Cultivation, Cannabis<br>Standard Processing, Cannabis<br>Veterinary Clinic (may require ALC non-farm use approval)<br>Accessory Uses:<br>Accessory Buildings or Structures<br>Accessory Tourist Accommodation<br>Home Based Business<br>Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (may require ALC non-farm use approval)<br>Farmworker Dwelling Unit<br>Portable Sawmills for processing of material harvested on site only<br>Secondary Suite<br>Temporary Farmworker Housing (may require ALC non adhering residential<br>use approval) | |
| Section 26(2) Agriculture 2 (AG2) Development Regulations | The minimum lot area shall be 4.0 hectares. | **AMEND**<br>The minimum lot size for subdivision shall be 4.0 hectares. | Consistent use of terms. |
| Section 26(2)(C) Agriculture 2 (AG2) Development Regulations | | **NEW**<br>Only one Single Detached Housing is permitted per lot. | Clarifies principal dwelling density. |

# Concurrence Table

**Amendments to Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013 Schedule 'B' Zoning Bylaw**

| Section Number | Existing Item / Wording | Change | Rationale |
|---|---|---|---|
| Section 16(108)(C) General Regulations Accessory Dwelling Units | Notwithstanding section 108(b) secondary suites are permitted an all lots. | **AMEND**<br>Despite section 108(b) secondary suites are permitted on all lots. | Simpler language. |
| Section 16(108)(K) General Regulations Accessory Dwelling Units | | **NEW**<br>An accessory dwelling unit is only permitted as an accessory use to Single Detached Housing on any R1, R2 or R3 zoned lot. | Density modified to align with the density permitted prior to Amendment Bylaw no. 2954 which was adopted by the Board in June 2024. |
| Section 16(108)(L) General Regulations Accessory Dwelling Units | | **NEW**<br>Despite 108(b), on R1 zoned lots, the minimum lot size for an accessory dwelling unit shall be the same as the minimum lot size depending on level of services provided. | Density modified to align with the density permitted prior to Amendment Bylaw no. 2954 which was adopted by the Board in June 2024. |
| Section 17(1) Suburban Residential (R1) Permitted Uses | Dwellings:<br>- Single Detached Housing<br>- Duplex Housing<br>Accessory Uses:<br>- Accessory Buildings or Structures<br>- Accessory Dwelling Unit<br>- Accessory Tourist Accommodation<br>- Day Care Facility<br>- Home Based Business<br>- Horticulture<br>- Keeping of Farm Animals<br>- Sale of Site Grown Horticultural Produce | **AMEND**<br>Principal Uses:<br>Duplex Housing<br>Single Detached Housing<br>Accessory Uses:<br>Accessory Buildings or Structures<br>Accessory Dwelling Unit, subject to Section 16(108)<br>Accessory Tourist Accommodation<br>Day Care Facility<br>Home Based Business<br>Horticulture<br>Keeping of Farm Animals | Clarifies which uses are principal rather than accessory, puts words into alphabetical order and connects reader to the accessory dwelling unit general regulations section. |

## Concurrence Table

| | | | |
|---|---|---|---|
| | | Sale of Site Grown Horticultural Produce | |
| Section 17(2) Suburban Residential (R1) Development Regulations | The minimum site area for the following uses shall be required as follows:<br>LEVEL OF SERVICES PROVIDED<br>Community Water and Sewer:<br>0.1 hectare<br>Community Water or Sewer:<br>0.4 hectare<br>On Site Only:<br>1.0 hectare | **AMEND**<br>The minimum lot size for subdivision shall be required as follows:<br>LEVEL OF SERVICES PROVIDED<br>Community Water and Sewer:<br>0.1 hectare<br>Community Water or Sewer:<br>0.4 hectare<br>On Site Only:<br>1.0 hectare | Clarifies regulation. |
| Section 17(2)(B) Suburban Residential (R1) Development Regulations | The maximum density is 2 Dwelling Units. | **AMEND**<br>The minimum site area for each Principal Use shall be required as follows:<br>LEVEL OF SERVICES PROVIDED<br>Community Water and Sewer:<br>0.1 hectare<br>Community Water or Sewer:<br>0.4 hectare<br>On Site Only:<br>1.0 hectare | Density modified to align with the density permitted prior to Amendment Bylaw no. 2954 which was adopted by the Board in June 2024. |
| Section 18(1) Country Residential (R2) Permitted Uses | Dwellings:<br>- Single Detached Housing<br>- Duplex Housing<br>Accessory Uses:<br>- Accessory Buildings or Structures<br>- Accessory Dwelling Unit<br>- Accessory Tourist Accommodation<br>- Day Care Facility | **AMEND**<br>Principal Uses:<br>Duplex Housing<br>Single Detached Housing<br>Accessory Uses:<br>Accessory Buildings or Structures<br>Accessory Dwelling Unit, subject to Section 16(108) | Clarifies which uses are principal rather than accessory, puts words into alphabetical order and connects reader to the accessory dwelling unit general regulations section. |

# Concurrence Table

| | | | |
|---|---|---|---|
| | - Home Based Business<br>- Horticulture<br>- Keeping of Farm Animals<br>- Sale of Site Grown Horticultural Produce<br>- Portable Sawmills (for processing of materials harvested on-site only) | Accessory Tourist Accommodation<br>Day Care Facility<br>Home Based Business<br>Horticulture<br>Keeping of Farm Animals<br>Sale of Site Grown Horticultural Produce<br>Portable Sawmills (for processing of materials harvested on-site only) | |
| Section 18(2) Country Residential (R2) Development Regulations | The minimum lot size is 1.0 hectare. | **AMEND**<br>The minimum lot size for subdivision shall be 1.0 hectare. | Clarifies regulation. |
| Section 18(2)(B) Country Residential (R2) Development Regulations | The maximum density is 2 Dwelling Units. | **NEW**<br>The minimum site area for each Principal Use is 1.0 hectare. | Density modified to align with the density permitted prior to Amendment Bylaw no. 2954 which was adopted by the Board in June 2024. |
| Section 19(1) Rural Residential (R3) Permitted Uses | Dwellings:<br>- Single Detached Housing<br>- Duplex Housing<br>Horticulture<br>Micro Cultivation, Cannabis<br>Micro Processing, Cannabis<br>Nursery, Cannabis<br>Veterinary Clinics<br>Accessory Uses:<br>- Accessory Buildings or Structures<br>- Accessory Dwelling Unit<br>- Accessory Tourist Accommodation<br>- Home Based Business | **AMEND**<br>Principal Uses:<br>Duplex Housing<br>Horticulture<br>Micro Cultivation, Cannabis<br>Micro Processing, Cannabis<br>Nursery, Cannabis<br>Single Detached Housing<br>Veterinary Clinics<br>Accessory Uses:<br>Accessory Buildings or Structures<br>Accessory Dwelling Unit, subject to Section 16(108) | Clarifies which uses are principal rather than accessory, puts words into alphabetical order and connects reader to the accessory dwelling unit general regulations section. |

# Concurrence Table

| | | | |
|---|---|---|---|
| | - Keeping of Farm Animals<br>- Sale of Site Grown Horticultural Produce<br>- Small Scale Wood Product Manufacturing<br>- Temporary Guest Accommodation<br>- Temporary Farmworker Housing | Accessory Tourist Accommodation<br>Home Based Business<br>Keeping of Farm Animals<br>Sale of Site Grown Horticultural Produce<br>Small Scale Wood Product Manufacturing<br>Temporary Farmworker Housing | |
| Section 19(2) Rural Residential (R3) Development Regulations | The minimum lot size is 2.0 hectares. | **AMEND**<br>The minimum lot size for subdivision is 2.0 hectares. | Clarifies regulation. |
| Section 19(2)(B) Rural Residential (R3) Development Regulations | The maximum density is 2 Dwelling Units. | **AMEND**<br>The minimum site area for each Principal Use is 2.0 hectares. | Density modified to align with the density permitted prior to Amendment Bylaw no. 2954 which was adopted by the Board in June 2024. |
| Section 20(1) Rural Resource (R4) Permitted Uses | Dwellings:<br>- Single Detached Housing<br>- Duplex Housing<br>Horse Riding Stables and Boarding Stables<br>Horticulture<br>Micro Cultivation, Cannabis<br>Micro Processing, Cannabis<br>Nursery, Cannabis<br>Nurseries, Greenhouses and Florists Veterinary Clinics<br>Kennels<br>Accessory Uses:<br>- Accessory Buildings or Structures<br>- Accessory Dwelling Unit | **AMEND**<br>Principal Uses:<br>Duplex Housing<br>Horse Riding Stables and Boarding Stables<br>Horticulture<br>Kennels<br>Micro Cultivation, Cannabis<br>Micro Processing, Cannabis<br>Nursery, Cannabis<br>Nurseries, Greenhouses and Florists<br>Single Detached Housing<br>Veterinary Clinics<br>Accessory Uses: | Clarifies which uses are principal rather than accessory and puts words into alphabetical order. Accessory uses modified to remove Accessory Dwelling Unit to align with the density permitted prior to Amendment Bylaw no. 2954 which was adopted by the Board in June 2024. Secondary suite added as a permitted accessory use for clarity. |

# Concurrence Table

| | | | |
|---|---|---|---|
| | - Accessory Tourist Accommodation<br>- Home Based Business<br>- Keeping of Farm Animals<br>- Sale of Site Grown Agricultural Produce<br>- Portable Sawmills<br>-Temporary Farmworker Housing | Accessory Buildings or Structures<br>Accessory Tourist Accommodation<br>Home Based Business<br>Keeping of Farm Animals<br>Portable Sawmills<br>Sale of Site Grown Agricultural Produce<br>Secondary Suite<br>Temporary Farmworker Housing | |
| Section 20(2) Rural Resource (R4) Development Regulations | The minimum lot size is 2.0 hectares. | **AMEND**<br>The minimum lot size for subdivision is 2.0 hectares. | Clarifies regulation. |
| Section 20(2)(B) Rural Resource (R4) Development Regulations | The maximum density is 2 Dwelling Units. | **AMEND**<br>The minimum site area for each Principal Use is 2.0 hectares. | Density modified to align with the density permitted prior to Amendment Bylaw no. 2954 which was adopted by the Board in June 2024. |
| Section 23(1) Agriculture 1 (AG1) Permitted Uses | Agriculture<br>All activities designated as "Farm Use" as defined in the Agricultural Land Commission Act and Part 2 of the Agricultural Land Reserve Use Regulation as amended or replaced from time to time.<br>Kennel<br>Micro Cultivation, Cannabis<br>Micro Processing, Cannabis<br>Nursery, Cannabis | **AMEND**<br>Principal Uses:<br>Agriculture<br>All activities designated as "Farm Use" as defined in the Agricultural Land Commission Act and Part 2 of the Agricultural Land Reserve Use Regulation as amended or replaced from time to time.<br>Kennel<br>Micro Cultivation, Cannabis | Clarifies which uses are principal rather than accessory. |

# Concurrence Table

| | | | |
|---|---|---|---|
| | Nursery, Greenhouses and Florist<br>Single Detached Housing<br>Standard Cultivation, Cannabis<br>Standard Processing, Cannabis<br>Veterinary Clinic (may require ALC non-farm use approval)<br>Accessory Uses:<br>- Accessory Buildings or Structures<br>- Accessory Tourist Accommodation<br>- Home Based Business<br>-Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (may require ALC non-farm use approval)<br>- Farmworker Dwelling Unit<br>- Portable Sawmills for processing of material harvested on site only<br>- Secondary Suite<br>- Temporary Farmworker Housing (may require ALC non adhering residential use approval) | Micro Processing, Cannabis<br>Nursery, Cannabis<br>Nursery, Greenhouses and Florist<br>Single Detached Housing<br>Standard Cultivation, Cannabis<br>Standard Processing, Cannabis<br>Veterinary Clinic (may require ALC non-farm use approval)<br>Accessory Uses:<br>Accessory Buildings or Structures<br>Accessory Tourist Accommodation<br>Home Based Business<br>Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (may require ALC non-farm use approval)<br>Farmworker Dwelling Unit<br>Portable Sawmills for processing of material harvested on site only<br>Secondary Suite<br>Temporary Farmworker Housing (may require ALC non adhering residential use approval) | |

# Concurrence Table

| | | | |
|---|---|---|---|
| Section 23(2) Agriculture 1 (AG1) Development Regulations | The minimum lot area shall be 4 hectares. | **AMEND**<br>The minimum lot size for subdivision is 4.0 hectares. | Clarifies regulation. |
| Section 23(2)(c) Agriculture 1 (AG1) Development Regulations | | **NEW**<br>Only one Single Detached Housing is permitted per lot. | Clarifies principal dwelling density. |
| Section 24(1) Agriculture 2 (AG2) Permitted Use | Agriculture<br>All activities designated as "Farm Use" as defined in the Agricultural Land Commission Act and<br>Part 2 of the Agricultural Land Reserve Use Regulation as amended or replaced from time to time<br>Kennel<br>Micro Cultivation, Cannabis<br>Micro Processing, Cannabis<br>Nursery, Cannabis<br>Nursery, Greenhouses and Florist<br>Single Detached Housing<br>Standard Cultivation, Cannabis<br>Standard Processing, Cannabis<br>Veterinary Clinic (may require ALC non-farm use approval)<br>Accessory Uses:<br>- Accessory Buildings or Structures<br>- Accessory Tourist Accommodation<br>- Home Based Business | **AMEND**<br>Principal Uses:<br>Agriculture<br>All activities designated as "Farm Use" as defined in the Agricultural Land Commission Act and<br>Part 2 of the Agricultural Land Reserve Use Regulation as amended or replaced from time to time<br>Kennel<br>Micro Cultivation, Cannabis<br>Micro Processing, Cannabis<br>Nursery, Cannabis<br>Nursery, Greenhouses and Florist<br>Single Detached Housing<br>Standard Cultivation, Cannabis<br>Standard Processing, Cannabis<br>Veterinary Clinic (may require ALC non-farm use approval)<br>Accessory Uses: | Clarifies which uses are principal rather than accessory. |

# Concurrence Table

| | | | |
|---|---|---|---|
| | - Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (may require ALC non-farm use approval)<br>- Farmworker Dwelling Unit<br>- Portable Sawmills for processing of material harvested on site only<br>- Secondary Suite<br>- Temporary Farmworker Housing (may require ALC non adhering residential use approval) | Accessory Buildings or Structures<br>Accessory Tourist Accommodation<br>Home Based Business<br>Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (may require ALC non-farm use approval)<br>Farmworker Dwelling Unit<br>Portable Sawmills for processing of material harvested on site only<br>Secondary Suite<br>Temporary Farmworker Housing (may require ALC non adhering residential use approval) | |
| Section 24(2) Agriculture 2 (AG2) Development Regulations | The minimum lot area shall be 8 hectares in the Agricultural Land Reserve and 4 hectares outside the Agricultural Land Reserve. | **AMEND**<br>The minimum lot size for subdivision shall be 8 hectares in the Agricultural Land Reserve and 4 hectares outside the Agricultural Land Reserve**.** | Clarifies regulation. |
| Section 24(2)(C) Agriculture 2 (AG2) Development Regulations | | **NEW**<br>Only one Single Detached Housing is permitted per lot. | Clarifies principal dwelling density. |
| Section 25(1) Agriculture 3 (AG3) Permitted Use | Agriculture<br>All activities designated as "Farm Use" as defined in the Agricultural Land Commission Act and | **AMEND**<br>Principal Uses:<br>Agriculture<br>All activities designated as "Farm Use" as defined in the | Clarifies which uses are principal rather than accessory. |

# Concurrence Table

| | | | |
|---|---|---|---|
| | Part 2 of the Agricultural Land Reserve Use Regulation as amended or replaced from time to time<br>Kennel<br>Micro Cultivation, Cannabis<br>Micro Processing, Cannabis<br>Nursery, Cannabis<br>Nursery, Greenhouses and Florist<br>Single Detached Housing<br>Standard Cultivation, Cannabis<br>Standard Processing, Cannabis<br>Veterinary Clinic (may require ALC non-farm use approval)<br>Accessory Uses:<br>- Accessory Buildings or Structures<br>- Accessory Tourist Accommodation<br>- Home Based Business<br>- Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (may require ALC non-farm use approval)<br>- Farmworker Dwelling Unit<br>- Portable Sawmills for processing of material harvested on site only<br>- Secondary Suite | Agricultural Land Commission Act and Part 2 of the Agricultural Land Reserve Use Regulation as amended or replaced from time to time<br>Kennel<br>Micro Cultivation, Cannabis<br>Micro Processing, Cannabis<br>Nursery, Cannabis<br>Nursery, Greenhouses and Florist<br>Single Detached Housing<br>Standard Cultivation, Cannabis<br>Standard Processing, Cannabis<br>Veterinary Clinic (may require ALC non-farm use approval)<br>Accessory Uses:<br>Accessory Buildings or Structures<br>Accessory Tourist Accommodation<br>Home Based Business<br>Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (may require ALC non-farm use approval)<br>Farmworker Dwelling Unit | |

# Concurrence Table

| | | | |
|---|---|---|---|
| | - Temporary Farmworker Housing (may require ALC non adhering residential use approval) | Portable Sawmills for processing of material harvested on site only<br>Secondary Suite<br>Temporary Farmworker Housing (may require ALC non adhering residential use approval) | |
| Section 25(2) Agriculture 3 (AG3) Development Regulations | The minimum lot area shall be 30 hectares in the Agricultural Land Reserve and 8 hectares outside the Agricultural Land Reserve. | **AMEND**<br>The minimum lot size for subdivision shall be 30 hectares in the Agricultural Land Reserve and 8 hectares outside the Agricultural Land Reserve**.** | Clarifies regulation. |
| Section 25(2)(C) Agriculture 2 (AG2) Development Regulations | | **NEW**<br>Only one Single Detached Housing is permitted per lot. | Clarifies principal dwelling density. |

# Concurrence Table

**Amendments to Electoral Area 'C' Comprehensive Land Use Bylaw No. 2317, 2013 Schedule 'B' Zoning Bylaw**

| Section Number | Existing Item / Wording | Change | Rationale |
|---|---|---|---|
| 17(107)(c) General Regulations, Accessory Dwelling Units | Notwithstanding section 107(b) secondary suites are permitted an all lots. | **AMEND**<br>Despite section 107(b) secondary suites are permitted an all lots. | Simpler language. |
| 17(107)(d) General Regulations, Accessory Dwelling Units | The maximum gross floor area is 100.0 square metres outside of the Agricultural Land Reserve. | **AMEND**<br>The maximum gross floor area is 90.0 square metres. | Modified to align with the provisions permitted prior to Amendment Bylaw no. 2955 which was adopted by the Board in July 2024. |
| 17(107)(k) General Regulations, Accessory Dwelling Units | | **NEW**<br>An accessory dwelling unit is only permitted as an accessory use to Single Detached Housing on any R1, R2 or R3 zoned lot. | Modified to align with the provisions permitted prior to Amendment Bylaw no. 2955 which was adopted by the Board in July 2024. |
| 17(107)(l) General Regulations, Accessory Dwelling Units | | **NEW**<br>Despite section 107(b), on R1 zoned lots, the minimum lot size for an accessory dwelling unit shall be the same as the minimum lot size depending on level of services provided. | Modified to align with the provisions permitted prior to Amendment Bylaw no. 2955 which was adopted by the Board in July 2024. |
| 18(1) Suburban Residential (R1) Permitted Uses | Dwellings:<br>- Single Detached Housing<br>- Duplex Housing<br>Accessory Uses:<br>- Accessory Buildings or Structures<br>- Accessory Dwelling Unit<br>- Accessory Tourist Accommodation<br>- Day Care Facility<br>- Home Based Business | **AMEND**<br>Principal Uses:<br>Duplex Housing<br>Single Detached Housing<br>Accessory Uses:<br>Accessory Buildings or Structures<br>Accessory Dwelling Unit, subject to section 17(107)<br>Accessory Tourist Accommodation<br>Day Care Facility<br>Home Based Business | Clarifies which uses are principal rather than accessory, puts words into alphabetical order and connects reader to the accessory dwelling unit general regulations section. |

# Concurrence Table

| | | | |
|---|---|---|---|
| | - Horticulture<br>- Keeping of Farm Animals<br>- Sale of Site Grown Horticultural Produce | Horticulture<br>Keeping of Farm Animals<br>Sale of Site Grown Horticultural Produce | |
| Section 18(2) Suburban Residential (R1) Development Regulations | The minimum lot size for the following uses shall be required as follows:<br>LEVEL OF SERVICES PROVIDED<br>Community Water and Sewer:<br>0.1 hectare<br>Community Water or Sewer:<br>0.4 hectare<br>On Site Only:<br>1.0 hectare | **AMEND**<br>The minimum lot size for subdivision shall be required as follows:<br>LEVEL OF SERVICES PROVIDED<br>Community Water and Sewer:<br>0.1 hectare<br>Community Water or Sewer:<br>0.4 hectare<br>On Site Only:<br>1.0 hectare | Clarifies regulation. |
| Section 18(2)(B) Suburban Residential (R1) Development Regulations | The maximum density is 2 Dwelling Units. | **AMEND**<br>The minimum site area for each Principal Use shall be required as follows:<br>LEVEL OF SERVICES PROVIDED<br>Community Water and Sewer:<br>0.1 hectare<br>Community Water or Sewer:<br>0.4 hectare<br>On Site Only:<br>1.0 hectare | Density modified to align with the density permitted prior to Amendment Bylaw no. 2955 which was adopted by the Board in July 2024. |
| Section 18(3) Suburban Residential (R1) Development Regulations | The maximum Site Coverage is 50 percent of the site area. | **AMEND**<br>The maximum Site Coverage is 50 percent of the lot area. | Consistent use of terms. |
| Section 18(4) Suburban Residential (R1) | Buildings and structures shall not cover more than 33 percent of the site area. | **AMEND**<br>Buildings and structures shall not cover more than 33 percent of the lot area. | Consistent use of terms. |

# Concurrence Table

| | | | |
|---|---|---|---|
| Development Regulations | | | |
| Section 19(1) Country Residential (R2) Permitted Uses | Dwellings:<br>- Single Detached Housing<br>- Duplex Housing<br><br>Accessory Uses:<br>- Accessory Buildings or Structures<br>- Accessory Dwelling Unit<br>- Accessory Tourist Accommodation<br>- Day Care Facility<br>- Home Based Business<br>- Horticulture<br>- Keeping of Farm Animals<br>- Sale of Site Grown Horticultural Produce<br>- Portable Sawmills (for processing of materials harvested on-site only) | **AMEND**<br>Principal Uses:<br>Duplex Housing<br>Single Detached Housing<br>Accessory Uses:<br>Accessory Buildings or Structures<br>Accessory Dwelling Unit, subject to section 17(107)<br>Accessory Tourist Accommodation<br>Day Care Facility<br>Home Based Business<br>Horticulture<br>Keeping of Farm Animals<br>Sale of Site Grown Horticultural Produce<br>Portable Sawmills (for processing of materials harvested on-site only) | Clarifies which uses are principal rather than accessory, puts words into alphabetical order and connects reader to the accessory dwelling unit general regulations section. |
| Section 19(2)(B) Country Residential (R2) Development Regulations | The maximum density is 2 Dwelling Units. | **AMEND**<br>The minimum site area for each Principal Use shall be 1.0 ha. | Density modified to align with the density permitted prior to Amendment Bylaw no. 2955 which was adopted by the Board in July 2024. |
| Section 20(1) Rural Residential (R3) Permitted Uses | Dwellings:<br>- Single Detached Housing<br>- Duplex Housing<br>Horse Riding Stables and Boarding Stables<br>Horticulture<br>Kennels<br>Micro Cultivation, Cannabis<br>Micro Processing, Cannabis | **AMEND**<br>Principal Uses:<br>Duplex Housing<br>Horse Riding Stables and Boarding Stables<br>Horticulture<br>Kennels<br>Micro Cultivation, Cannabis<br>Micro Processing, Cannabis | Clarifies which uses are principal rather than accessory, puts words into alphabetical order and connects reader to the accessory dwelling unit general regulations section. |

# Concurrence Table

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|---|---|---|---|
| | Nursery, Cannabis<br>Nurseries, Greenhouses and Florists<br>Veterinary Clinics<br><br>Accessory Uses:<br>- Accessory Buildings or Structures<br>- Accessory Dwelling Unit<br>- Accessory Tourist Accommodation<br>- Day Care Facility<br>- Home Based Business<br>- Keeping of Farm Animals<br>- Sale of Site Grown Horticultural Produce<br>- Portable Sawmills<br>- Small Scale Wood Product Manufacturing<br>-Temporary Farmworker Housing | Nursery, Cannabis<br>Nurseries, Greenhouses and Florists<br>Single Detached Housing<br>Veterinary Clinics<br>Accessory Uses:<br>Accessory Buildings or Structures<br>Accessory Dwelling Unit, subject to section 17(107)<br>Accessory Tourist Accommodation<br>Day Care Facility<br>Home Based Business<br>Keeping of Farm Animals<br>Sale of Site Grown Horticultural Produce<br>Portable Sawmills<br>Small Scale Wood Product Manufacturing<br>Temporary Farmworker Housing | |
| Section 20(2)(B) Rural Residential (R3) Development Regulations | The maximum density is 2 Dwelling Units. | **AMEND**<br>The minimum site area for each Principal Use shall be 2.0 ha. | Density modified to align with the density permitted prior to Amendment Bylaw no. 2955 which was adopted by the Board in July 2024. |
| Section 21(1) Rural Resource (R4) Permitted Uses | Dwellings:<br>- Single Detached Housing<br>- Duplex Housing<br>Horse Riding Stables and Boarding Stables<br>Horticulture<br>Kennels<br>Micro Cultivation, Cannabis<br>Micro Processing, Cannabis | **AMEND**<br>Principal Uses:<br>Duplex Housing<br>Horse Riding Stables and Boarding Stables<br>Horticulture<br>Kennels<br>Micro Cultivation, Cannabis<br>Micro Processing, Cannabis | Clarifies which uses are principal rather than accessory and puts words into alphabetical order. Accessory uses modified to remove Accessory Dwelling Unit to align with the density permitted prior to Amendment Bylaw no. 2955 which was adopted by the Board in July 2024. Secondary suite added as a permitted accessory use for clarity. |

# Concurrence Table

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|---|---|---|---|
| | Nursery, Cannabis<br>Nurseries, Greenhouses and Florists<br>Veterinary Clinics<br>Accessory Uses:<br>- Accessory Buildings or Structures<br>- Accessory Dwelling Unit<br>- Accessory Tourist Accommodation<br>- Child Care Facility<br>- Home Based Business<br>- Keeping of Farm Animals<br>- Sale of Site Grown Agricultural Produce<br>- Portable Sawmills<br>- Temporary Farmworker Housing | Nursery, Cannabis<br>Nurseries, Greenhouses and Florists<br>Single Detached Housing<br>Veterinary Clinics<br>Accessory Uses:<br>Accessory Buildings or Structures<br>Accessory Tourist Accommodation<br>Day Care Facility<br>Home Based Business<br>Keeping of Farm Animals<br>Portable Sawmills<br>Sale of Site Grown Agricultural Produce<br>Secondary Suite<br>Temporary Farmworker Housing | |
| Section 21(2)(B) Rural Resource (R4) Development Regulations | The maximum density is 2 Dwelling Units. | **AMEND**<br>The minimum site area for each Principal Use shall be 2.0 ha. | Density modified to align with the density permitted prior to Amendment Bylaw no. 2955 which was adopted by the Board in July 2024. |
| Section 24(1) Agriculture 1 (AG1) Permitted Uses | Agriculture<br>All activities designated as “Farm Use” as defined in the Agricultural Land Commission Act and Part 2 of the Agricultural Land Reserve Use Regulation as amended or replaced from time to time<br>Kennel<br>Micro Cultivation, Cannabis<br>Micro Processing, Cannabis<br>Nursery, Cannabis | **AMEND**<br>Principal Uses:<br>Agriculture<br>All activities designated as “Farm Use” as defined in the Agricultural Land Commission<br>Act and Part 2 of the Agricultural Land Reserve Use Regulation as amended or replaced from time to time<br>Kennel<br>Micro Cultivation, Cannabis<br>Micro Processing, Cannabis | Clarifies which uses are principal rather than accessory. |

# Concurrence Table

| | | | |
|---|---|---|---|
| | Nursery, Greenhouses and Florist<br>Single Detached Housing<br>Standard Cultivation, Cannabis<br>Standard Processing, Cannabis<br>Veterinary Clinic (may require ALC non-farm use approval)<br>Accessory Uses:<br>- Accessory Buildings or Structures<br>- Accessory Tourist Accommodation<br>- Home Based Business<br>- Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (may require ALC non-farm use approval)<br>- Farmworker Dwelling Unit<br>- Portable Sawmills for processing of material harvested on site only<br>- Secondary Suite<br>- Temporary Farmworker Housing (may require ALC non adhering residential use approval) | Nursery, Cannabis<br>Nursery, Greenhouses and Florist<br>Single Detached Housing<br>Standard Cultivation, Cannabis<br>Standard Processing, Cannabis<br>Veterinary Clinic (may require ALC non-farm use approval)<br>Accessory Uses:<br>- Accessory Buildings or Structures<br>- Accessory Tourist Accommodation<br>- Home Based Business<br>- Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (may require ALC non-farm use approval)<br>- Farmworker Dwelling Unit<br>- Portable Sawmills for processing of material harvested on site only<br>- Secondary Suite<br>- Temporary Farmworker Housing (may require ALC non adhering residential use<br>approval) | |
| Section 24(2) Agriculture 1 (AG1) | The minimum lot area shall be 4 hectares | **AMEND**<br>The minimum lot size for subdivision shall be 4 hectares | Consistent use of terms. |

# Concurrence Table

| | | | |
|---|---|---|---|
| Development Regulations | | | |
| Section 24(2)(C) Agriculture 1 (AG1) Development Regulations | | **NEW**<br>Only one Single Detached Housing is permitted per lot. | Clarifies principal dwelling density. |
| Section 25(1) Agriculture 2 (AG2) Permitted Uses | Agriculture<br>All activities designated as "Farm Use" as defined in the Agricultural Land Commission Act and Part 2 of the Agricultural Land Reserve Use Regulation as amended or replaced<br>from time to time<br>Kennel<br>Micro Cultivation, Cannabis<br>Micro Processing, Cannabis<br>Nursery, Cannabis<br>Nursery, Greenhouses and Florist<br>Single Detached Housing<br>Standard Cultivation, Cannabis<br>Standard Processing, Cannabis<br>Veterinary Clinic (may require ALC non-farm use approval)<br>Accessory Uses:<br>- Accessory Buildings or Structures<br>- Accessory Tourist Accommodation | **AMEND**<br>Principal Uses:<br>Agriculture<br>All activities designated as "Farm Use" as defined in the Agricultural Land Commission Act and Part 2 of the Agricultural Land Reserve Use Regulation as amended or replaced from time to time<br>Kennel<br>Micro Cultivation, Cannabis<br>Micro Processing, Cannabis<br>Nursery, Cannabis<br>Nursery, Greenhouses and Florist<br>Single Detached Housing<br>Standard Cultivation, Cannabis<br>Standard Processing, Cannabis<br>Veterinary Clinic (may require ALC non-farm use approval)<br>Accessory Uses:<br>- Accessory Buildings or Structures<br>- Accessory Tourist Accommodation<br>- Home Based Business<br>- Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (may require ALC non-farm use approval) | Clarifies which uses are principal rather than accessory. |

# Concurrence Table

| | | | |
|---|---|---|---|
| | - Home Based Business<br>- Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (may require ALC non-farm use approval)<br>- Farmworker Dwelling Unit<br>- Portable Sawmills for processing of material harvested on site only<br>- Secondary Suite<br>- Temporary Farmworker Housing (may require ALC non adhering residential use approval) | - Farmworker Dwelling Unit<br>- Portable Sawmills for processing of material harvested on site only<br>- Secondary Suite<br>- Temporary Farmworker Housing (may require ALC non adhering residential use approval) | |
| Section 25(2) Agriculture 2 (AG2) Development Regulations | The minimum lot area shall be 8 hectares in the Agricultural Land Reserve and 4 hectares outside the Agricultural Land Reserve. | **AMEND**<br>The minimum lot size for subdivision shall be 8 hectares in the Agricultural Land Reserve and 4 hectares outside the Agricultural Land Reserve. | Consistent use of terms. |
| Section 25(2)(C) Agriculture 2 (AG2) Development Regulations | | **NEW**<br>Only one Single Detached Housing is permitted per lot. | Clarifies principal dwelling density. |
| Section 26(1) Agriculture 3 (AG3) Permitted Uses | Agriculture<br>All activities designated as “Farm Use” as defined in the Agricultural Land Commission Actand Part 2 of the Agricultural Land Reserve Use Regulation as amended or replaced | **AMEND**<br>Principal Uses:<br>Agriculture<br>All activities designated as “Farm Use” as defined in the Agricultural Land Commission Act and Part 2 of the Agricultural Land Reserve Use | Clarifies which uses are principal rather than accessory. |

## Concurrence Table

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|---|---|---|---|
| | from time to time<br>Kennel<br>Micro Cultivation, Cannabis<br>Micro Processing, Cannabis<br>Nursery, Cannabis<br>Nursery, Greenhouses and Florist<br>Single Detached Housing<br>Standard Cultivation, Cannabis<br>Standard Processing, Cannabis<br>Veterinary Clinic (may require ALC non-farm use approval)<br>Accessory Uses:<br>- Accessory Buildings or Structures<br>- Accessory Tourist Accommodation<br>- Home Based Business<br>- Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (may require ALC non-farm use approval)<br>- Farmworker Dwelling Unit<br>- Portable Sawmills for processing of material harvested on site only<br>- Secondary Suite | Regulation as amended or replaced from time to time<br>Kennel<br>Micro Cultivation, Cannabis<br>Micro Processing, Cannabis<br>Nursery, Cannabis<br>Nursery, Greenhouses and Florist<br>Single Detached Housing<br>Standard Cultivation, Cannabis<br>Standard Processing, Cannabis<br>Veterinary Clinic (may require ALC non-farm use approval)<br>Accessory Uses:<br>- Accessory Buildings or Structures<br>- Accessory Tourist Accommodation<br>- Home Based Business<br>- Farm Product Processing of farm product from another parcel in the Regional District of Central Kootenay (may require ALC non-farm use approval)<br>- Farmworker Dwelling Unit<br>- Portable Sawmills for processing of material harvested on site only<br>- Secondary Suite<br>- Temporary Farmworker Housing (may require ALC non adhering residential use approval) | |

# Concurrence Table

| | | | |
|---|---|---|---|
| | - Temporary Farmworker Housing (may require ALC non adhering residential use approval) | | |
| Section 26(2) Agriculture 3 (AG3) Development Regulations | The minimum lot area shall be 60 hectares in the Agricultural Land Reserve and 8 hectares outside the Agricultural Land Reserve. | **AMEND**<br>The minimum lot size for subdivision shall be 60 hectares in the Agricultural Land Reserve and 8 hectares outside the Agricultural Land Reserve. | Consistent use of terms. |
| Section 26(2)(C) Agriculture 3 (AG3) Development Regulations | | **NEW**<br>Only one Single Detached Housing is permitted per lot. | Clarifies principal dwelling density. |

# Concurrence Table

**Amendments to Electoral Area 'D' Comprehensive Land Use Bylaw No. 2435, 2016 Schedule 'B' Ainsworth Townsite Zoning Bylaw**

| Section Number | Existing Item / Wording | Change | Rationale |
|---|---|---|---|
| Section 21 Interpretation | MINIMUM LOT AREA means the minimum lot size required for the purposes of subdivision as set out in the applicable zone; | **DELETE** | Consistent use of terms. |
| Section 22(4) General Regulations, Site Areas | The minimum lot area for a parcel subdivided under Section 514 of the Local Government Act shall be the minimum site area of the zone in which the parcel is located unless otherwise stated. | **AMEND**<br>The minimum lot size for a parcel subdivided under Section 514 of the Local Government Act shall be the minimum site area of the zone in which the parcel is located unless otherwise stated. | Consistent use of terms. |
| Section 22 General Regulations, Reduction of Minimum Lot Areas | Reduction of Minimum Lot Areas | **AMEND**<br>Reduction of Minimum Lot Size | Consistent use of terms. |
| Section 22(9) General Regulations, Reduction of Minimum Lot Areas | Where two or more contiguous lots registered prior to adoption of this bylaw have less than the minimum lot area required by this bylaw, the lots may be consolidated into fewer lots than exist at the time of application as long as no new lot created is smaller than any previously existing lot. | **AMEND**<br>Where two or more contiguous lots registered prior to adoption of this bylaw have less than the minimum lot size required by this bylaw, the lots may be consolidated into fewer lots than exist at the time of application as long as no new lot created is smaller than any previously existing lot. | Consistent use of terms. |
| Section 22(10) General Regulations, Reduction of | Where it is not possible to create a lot that has the minimum lot area required for a zone, the minimum lot area requirement may be reduced | **AMEND**<br>Where it is not possible to create a lot that has the minimum lot size required for a zone, the minimum lot size | Consistent use of terms. |

# Concurrence Table

| | | | |
|---|---|---|---|
| Minimum Lot Areas | where the proposed subdivision involves any one of the following and meets local health authority requirements:<br>a. a boundary adjustment that does not create, or make it possible to create additional lots to those that exist at the time of application;<br>b. a lot that, at the time of adoption of this bylaw, is divided by a highway or forest service road and where the boundaries of the highway or road will be the boundaries of the proposed lots; or<br>c. a lot where two or more single detached, duplex or combination of single detached and duplex dwellings existed prior to adoption of this bylaw. | requirement may be reduced where the proposed subdivision involves any one of the following and meets local health authority requirements:<br>a. a boundary adjustment that does not create, or make it possible to create additional lots to those that exist at the time of application;<br>b. a lot that, at the time of adoption of this bylaw, is divided by a highway or forest service road and where the boundaries of the highway or road will be the boundaries of the proposed lots; or<br>c. a lot where two or more single detached, duplex or combination of single detached and duplex dwellings existed prior to adoption of this bylaw. | |
| Section 22(11) General Regulations, Reduction of Minimum Lot Areas | The minimum lot area for a lot created under sub-section 10 shall be 0.2 hectares where serviced by a community water system and 0.4 hectares where not serviced by a community water system. | **AMEND**<br>The minimum lot size for a lot created under sub-section 10 shall be 0.2 hectares where serviced by a community water system and 0.4 hectares where not serviced by a community water system. | Consistent use of terms. |
| Section 22(12) General Regulations, Reduction of Minimum Lot Areas | Despite sub-section 11, where a dwelling has been constructed across a legal property line prior to the adoption of this bylaw, lot lines may be adjusted so as to allow property owners to legitimize the structure as long as no lot is reduced in lot area. | **AMEND**<br>Despite sub-section 11, where a dwelling has been constructed across a legal property line prior to the adoption of this bylaw, lot lines may be adjusted so as to allow property owners to legitimize the structure as long as no lot is reduced in lot size. | Consistent use of terms. |

# Concurrence Table

| | | | |
|---|---|---|---|
| Section 22(46)(c) General Regulations, Accessory Dwelling Units | Notwithstanding section 46(b) secondary suites are permitted an all lots | **AMEND**<br>Despite section 46(b) secondary suites are permitted an all lots | Simpler language. |
| Section 22(46)(i) General Regulations, Accessory Dwelling Units | | **NEW**<br>Despite section 46(a), in the R1, R2, and R3 Zones, where the principal use is single detached housing, one secondary suite will be permitted as an accessory use for each single detached housing that is permitted. | Density modified to align with the density permitted prior to Amendment Bylaw no. 2956 which was adopted by the Board in July 2024. |
| Section 23(1) Town-Site Residential (R1) Permitted Uses | Permitted uses, buildings and structures:<br>Principal Uses<br>Single Detached Housing<br>Duplex Housing<br>Accessory Uses<br>Accessory Building or Structures<br>Accessory Dwelling Unit see Section 22(46)<br>Bed and Breakfast Accommodation see Section 22(22)<br>Home-based Business see Section 22(21)<br>Horticulture<br>Keeping of Farm Animals see Section 22 (35)<br>Vacation Rentals see Section 22(23) | **AMEND**<br>Permitted uses, buildings and structures:<br>Principal Uses<br>Duplex Housing<br>Single Detached Housing<br>Accessory Uses<br>Accessory Building or Structures<br>Bed and Breakfast Accommodation see Section 22(22)<br>Home-based Business see Section 22(21)<br>Horticulture<br>Keeping of Farm Animals see Section 22 (35)<br>Secondary Suite<br>Vacation Rentals see Section 22(23) | Puts words into alphabetical order. Accessory uses modified to remove Accessory Dwelling Unit to align with the density permitted prior to Amendment Bylaw no. 2956 which was adopted by the Board in July 2024. Secondary suite added as a permitted accessory use for clarity. |
| Section 23(2) Town-Site Residential (R1) | Maximum Density – 2 Dwelling units | **AMEND**<br>Minimum site area for each Principal Use: | Density modified to align with the density permitted prior to Amendment |

# Concurrence Table

| | | | |
|---|---|---|---|
| Development Regulations | | Community Water System and Community Wastewater System – 0.1 hectares<br><br>Community Water System and On-site Wastewater Disposal - 0.2 hectares<br><br>Individual Water Source and Community Wastewater System -0.2 hectares<br><br>Individual Water Source and On-site Wastewater Disposal – 1.0 hectare | Bylaw no. 2956 which was adopted by the Board in July 2024. |
| Section 23(9) Town-Site Residential (R1) Development Regulations | Minimum lot area for Subdivision:<br>Community Water System and Community Wastewater System - 0.1 hectares<br>Community Water System and On-site Wastewater Disposal - 0.2 hectares<br>Individual Water Source and Community Wastewater System - 0.2 hectares<br>Individual Water Source and On-site Wastewater Disposal - 1.0 hectares | **AMEND**<br>Minimum lot size for Subdivision:<br>Community Water System and Community Wastewater System - 0.1 hectares<br>Community Water System and On-site Wastewater Disposal - 0.2 hectares<br>Individual Water Source and Community Wastewater System - 0.2 hectares<br>Individual Water Source and On-site Wastewater Disposal - 1.0 hectares | Consistent use of terms. |
| Section 24(1) Country Residential (R2) Permitted Uses | Permitted uses, buildings and structures:<br>Principal Uses<br>Single Detached Housing<br>Duplex Housing<br>Horticulture<br>Accessory Uses<br>Accessory Building or Structures | **AMEND**<br>Permitted uses, buildings and structures:<br>Principal Uses<br>Duplex Housing<br>Horticulture<br>Single Detached Housing<br>Accessory Uses | Puts words into alphabetical order. Accessory uses modified to remove Accessory Dwelling Unit to align with the density permitted prior to Amendment Bylaw no. 2956 which was adopted by the Board in July 2024. Secondary suite added as a permitted accessory use for clarity. |

# Concurrence Table

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|---|---|---|---|
| | Accessory Dwelling Unit see Section 22(46)<br>Bed and Breakfast Accommodation see Section 22(22)<br>Home-based Business see Section 22(21)<br>Keeping of Farm Animals see Section 22(35)<br>Vacation Rentals see Section 22(23) | Accessory Building or Structures<br>Bed and Breakfast Accommodation see Section 22(22)<br>Home-based Business see Section 22(21)<br>Keeping of Farm Animals see Section 22(35)<br>Secondary Suite<br>Vacation Rentals see Section 22(23) | |
| Section 24(2) Country Residential (R2) Development Regulations | Maximum Density – 2 Dwelling units | **AMEND**<br>Minimum site area for each Principal Use – 1.0 Hectare | Density modified to align with the density permitted prior to Amendment Bylaw no. 2956 which was adopted by the Board in July 2024. |
| Section 24(9) Country Residential (R2) Development Regulations | Minimum lot area for Subdivision - 1.0 hectares | **AMEND**<br>Minimum lot size for Subdivision - 1.0 hectare | Consistent use of terms. |
| Section 25(1) Rural Residential (R3) Permitted Uses | Permitted uses, buildings and structures:<br>Principal Uses<br>Single Detached Housing<br>Duplex Housing<br>Horticulture<br>Outdoor Recreational Activities<br>Parks<br>Resource Based Activities<br>Accessory Uses<br>Accessory Building or Structures<br>Accessory Dwelling Unit see Section 22(46) | **AMEND**<br>Permitted uses, buildings and structures:<br>Principal Uses<br>Duplex Housing<br>Horticulture<br>Outdoor Recreational Activities<br>Parks<br>Resource Based Activities<br>Single Detached Housing<br>Accessory Uses<br>Accessory Building or Structures | Puts words into alphabetical order. Accessory uses modified to remove Accessory Dwelling Unit to align with the density permitted prior to Amendment Bylaw no. 2956 which was adopted by the Board in July 2024. Secondary suite added as a permitted accessory use for clarity. |

# Concurrence Table

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|---|---|---|---|
| | Bed and Breakfast Accommodation see Section 22(22)<br>Home-based Business see Section 22(21)<br>Keeping of Farm Animals see Section 22(35)<br>Vacation Rentals see Section 22(23) | Bed and Breakfast Accommodation see Section 22(22)<br>Home-based Business see Section 22(21)<br>Keeping of Farm Animals see Section 22(35)<br>Secondary Suite<br>Vacation Rentals see Section 22(23) | |
| Section 25(2) Rural Residential (R3) Development Regulations | Maximum Density – 2 Dwelling Units | **AMEND**<br>Minimum site area for each Principal Use – 2.0 hectares | Density modified to align with the density permitted prior to Amendment Bylaw no. 2956 which was adopted by the Board in July 2024. |
| Section 25(9) Rural Residential (R3) Development Regulations | Minimum lot area for Subdivision - 2.0 hectares | **AMEND**<br>Minimum lot size for Subdivision - 2.0 hectares | Consistent use of terms. |
| Section 26(9) Town-Site Commercial (C1) Development Regulations | Minimum lot area for Subdivision:<br>Community Water System and Community Wastewater System – 0.1 Hectares<br>Community Water System and On-site Wastewater Disposal – 0.2 Hectares<br>Individual Water Source and Community Wastewater System – 0.2 Hectares<br>Individual Water Source and On-site Wastewater Disposal – 1.0 Hectares | **AMEND**<br>Minimum lot size for Subdivision:<br>Community Water System and Community Wastewater System – 0.1 Hectares<br>Community Water System and On-site Wastewater Disposal – 0.2 Hectares<br>Individual Water Source and Community Wastewater System – 0.2 Hectares<br>Individual Water Source and On-site Wastewater Disposal – 1.0 Hectares | Consistent use of terms. |
| Section 27(9) Tourist | Minimum lot area for Subdivision:<br>Community Water System and | **AMEND** | Consistent use of terms. |

# Concurrence Table

| | | | |
|---|---|---|---|
| Commercial (C2) Development Regulations | Community Wastewater System – 0.1 Hectares<br>Community Water System and On-site Wastewater Disposal – 0.2 Hectares<br>Individual Water Source and Community Wastewater System – 0.2 Hectares<br>Individual Water Source and On-site Wastewater Disposal – 1.0 Hectares | Minimum lot size for Subdivision:<br>Community Water System and Community Wastewater System – 0.1 Hectares<br>Community Water System and On-site Wastewater Disposal – 0.2 Hectares<br>Individual Water Source and Community Wastewater System – 0.2 Hectares<br>Individual Water Source and On-site Wastewater Disposal – 1.0 Hectares | |
| Section 28(9) Ainsworth Resort Commercial (C3) Development Regulations | Minimum lot area for Subdivision:<br>Community Water System and Community Wastewater System – 0.1 Hectares<br>Community Water System and On-site Wastewater Disposal – 0.2 Hectares<br>Individual Water Source and Community Wastewater System – 0.2 Hectares<br>Individual Water Source and On-site Wastewater Disposal – 1.0 Hectares | **AMEND**<br>Minimum lot size for Subdivision:<br>Community Water System and Community Wastewater System – 0.1 Hectares<br>Community Water System and On-site Wastewater Disposal – 0.2 Hectares<br>Individual Water Source and Community Wastewater System – 0.2 Hectares<br>Individual Water Source and On-site Wastewater Disposal – 1.0 Hectares | Consistent use of terms. |
| Section 29(9) Community Service (CS) Development Regulations | Minimum lot area for Subdivision:<br>Community Water System and Community Wastewater System – 0.1 Hectares<br>Community Water System and On-site Wastewater Disposal – 0.2 Hectares<br>Individual Water Source and Community Wastewater System – 0.2 Hectares | **AMEND**<br>Minimum lot size for Subdivision:<br>Community Water System and Community Wastewater System – 0.1 Hectares<br>Community Water System and On-site Wastewater Disposal – 0.2 Hectares<br>Individual Water Source and Community Wastewater System – 0.2 Hectares | Consistent use of terms. |

# Concurrence Table

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|---|---|---|---|
| | Individual Water Source and On-site Wastewater Disposal – 1.0 Hectares | Individual Water Source and On-site Wastewater Disposal – 1.0 Hectares | |
| Section 30(9) Parks and Recreation (PR) Development Regulations | Minimum lot area for Subdivision - 1.0 hectares | **AMEND** Minimum lot size for Subdivision - 1.0 hectares | Consistent use of terms. |
| Section 31(9) Parks and Recreation Ainsworth Resort (PR1) Development Regulations | Minimum lot area for Subdivision - 1.0 hectares | **AMEND** Minimum lot size for Subdivision - 1.0 hectares | Consistent use of terms. |
| Section 32(7) Environmental Reserve (ER) Development Regulations | Minimum lot area for Subdivision - 1.0 hectares | **AMEND** Minimum lot size for Subdivision - 1.0 hectares | Consistent use of terms. |
| Section 33(7) Resource Area (RA) Development Regulations | Minimum lot area for Subdivision - 15.0 hectares | **AMEND** Minimum lot size for Subdivision - 15.0 hectares | Consistent use of terms. |

# Concurrence Table

**Amendments to Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 (F, I, J, K – but only applies to properties in Area I)**

| Section Number | Existing Item / Wording | Change | Rationale |
|---|---|---|---|
| Section 623(10), Accessory Dwelling Units | | **NEW**<br>Despite section 623(1), in the R3I zone, where the principal use is single detached housing, one secondary suite will be permitted as an accessory use for each single detached housing that is permitted. | Density modified to align with the density permitted prior to Amendment Bylaw no. 2958 which was adopted by the Board in July 2024. |
| Section 1600 Rural Residential I (R3I) Permitted Uses | Dwellings:<br>Single Detached Housing<br>Duplex Housing<br>Horticulture<br>Veterinary Clinics<br>Accessory Uses:<br>Accessory Buildings and Structures<br>Accessory Dwelling Unit<br>Accessory Tourist Accommodation<br>Home Based Business<br>Micro Cultivation, Cannabis<br>Micro Processing, Cannabis<br>Nursery, Cannabis<br>Keeping of Farm Animals<br>Sale of Site Grown Farm Products<br>Portable Sawmills for processing of material harvested on site only | **AMEND**<br>Principal Uses:<br>Duplex Housing<br>Horticulture<br>Single Detached Housing<br>Veterinary Clinics<br>Accessory Uses:<br>Accessory Buildings and Structures<br>Accessory Dwelling Unit, subject to Section 623<br>Accessory Tourist Accommodation<br>Home Based Business<br>Micro Cultivation, Cannabis<br>Micro Processing, Cannabis<br>Nursery, Cannabis<br>Keeping of Farm Animals<br>Sale of Site Grown Farm Products<br>Portable Sawmills for processing of material harvested on site only | Clarifies which uses are principal rather than accessory, puts words into alphabetical order and connects reader to the accessory dwelling unit general regulations section. |
| Section 1601(2) Rural Residential I (R3I) | The maximum density is 2 Dwelling Units. | **AMEND**<br>One Single Detached Housing or Duplex Housing is permitted and one additional Single Detached Housing or | Density modified to align with the density permitted prior to Amendment Bylaw no. 2958 which was adopted by the Board in July 2024. |

# Concurrence Table

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| Development Regulations | | Duplex Housing shall be permitted per every additional four (4) hectares of site area. | |

## Referral Responses

| Agency/Department/First Nation | Response |
|---|---|
| Area A Advisory Planning and Heritage Commission | That the Area A Advisory Planning and Heritage Commission SUPPORT the Bylaw Amendment Referral Form for Electoral Area A. |
| Area B Advisory Planning and Heritage Commission | That the Area B Advisory Planning Commission NOT SUPPORT the Bylaw Amendment Referral Form for Electoral Area B. |
| Area C Advisory Planning and Heritage Commission | Only 3 out of 7 voting Commission members were present and thus, the recommendation made by the APHC was not included as the meeting did not have quorum. |
| Area D Advisory Planning and Heritage Commission | That the Area D Advisory Planning and Heritage Commission SUPPORT the Amendment Bylaw No. 3052. |
| Area I Advisory Planning and Heritage Commission | That the Area I Advisory Planning and Heritage Commission SUPPORT the Amendment Bylaw No. 3076. |
| Agricultural Land Commission (ALC) | Thanks for referring this to the ALC. If I understand correctly, the *Agricultural* zones have been omitted from this new "site area" concept. I appreciate that, as the ALC Act and regulations apply to parcels and not site area. A maximum of three residences are permitted per parcel of any size in the ALR (a principal residence with a suite plus an additional residence). However, I noticed a few parcels that are partially or wholly in the ALR have other zoning (such as *Rural Residential*) and this change would affect them. I did a quick check and noticed that PIDs 005-174-414, 011-933-097, and 008-597-383 may be affected by this, and there are likely other parcels. In those cases, the site area zoning would be inconsistent with the ALC Act and could cause issues with non-compliant residences. It is very important for zoning rules regarding residences to align with the ALC Act because dealing with a non-compliance issue regarding someone's home can be highly contentious and challenging for all parties. The best approach is always prevention. How does this proposed bylaw update deal with ALR parcels that are affected?<br>To follow up, the specific concern is that the ALC Act and regulations permit a maximum of three residences *per parcel* - one principal residence, one suite within the principal residence, and one additional residence. The proposed 'site area' concept would appear to permit more residences than what the ALC Act permits on some ALR properties. It appears that the 'site area' concept doesn't apply to *Agricultural* zones. While the majority of ALR land is zoned *Agricultural*, some ALR parcels have other zoning or are split-zoned. This can lead to confusion and non-compliance with the ALC Act. Section 46 of the ALC Act requires local governments to ensure their |

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| | bylaws are consistent with the ALC Act and regulations and in cases where they aren't, the bylaw will have no force or effect to the extent of the inconsistency. We have seen many cases where inconsistent bylaws have led to non-compliance with the ALC Act, and these can be very costly and contentious to resolve, especially with residences. In its current state, the draft bylaw is inconsistent with the ALC Act. |
| Creston Valley Agricultural Advisory Commission | That the Creston Valley Agricultural Advisory Commission SUPPORT the Bylaw Amendment Referral Form for Electoral Areas A, B and C to roll back the imposed changes from 2024, the Commission feels that the OCP is a better avenue to adjust these issues. |
| Crown Land Authorizations – Kootenay Boundary Region Ministry of Water, Land and Resource Stewardship | On behalf of Crown Lands, we have no comments or concerns on the proposed Bylaw Amendment. |
| FortisBC | There are no FortisBC Inc (Electric) ("FBC(E)") facilities affected by this application. As such FBC(E) has no concerns with this circulation. |
| Kootenay-Boundary Ecosystems Section of the Ministry of Water, Land and Resource Stewardship | See attached letter. |
| Licensed Authorizations Officer - Kootenay Boundary Region Ministry of Water, Land and Resource Stewardship | Water, Land and Resource Stewardship (WLRS) staff have reviewed the proposed zoning bylaw amendments for Electoral Areas A, B, C, D and I. From a *Water Sustainability Act* perspective, staff do not have no concerns as the amendments clarify density calculations with no "works in and about a stream " or "use and diversion of water" proposed.<br><br>The "Purpose of the Bylaw Amendment" section of the referral states: " Under the current zoning, a subdivision is typically required to achieve maximum density, whereas under the proposed approach, the same density could be attained without subdividing the land. " WLRS staff note that a domestic water license authorizes use of a specified quantity of water for a single dwelling located on the property to which the license is issued. Where subdivision is proposed, Part 8 (Water Supply) of *RDCK Subdivision Bylaw 2159, 2011* requires the applicant to demonstrate that sufficient water is available to service any potential future domestic dwellings resulting from the subdivision. This requirement helps ensure that new dwellings have an adequate water supply. If the proposed approach allows for the same density to be achieved without subdivision, the RDCK should consider implementing a process to confirm that adequate water supply is available to support the increased density. |
| Lower Similkameen Indian Band (LSIB) | The Lower Similkameen Indian Band (LSIB) would like to acknowledge receipt of the above referral. We have conducted a desktop review of it. |

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| | The location of the project/activity to which the referral relates is within syilx Territory and may have impacts on inherent and constitutionally protected syilx Title and Rights, which LSIB holds as part of the syilx Nation. However, given the location of the project, we would support Okanagan Indian Band (OKIB), Osoyoos Indian Band (OIB), and Penticton Indian Band (PIB) in taking lead in further consultation and engagement on this project. Please keep us informed of any updates or changes to the project as this may change our assessment and our view on the need for further consultation with LSIB and an invoice will follow at a later date. |
| Ministry of Agriculture and Food | Thank you for sending the below noted referral to Ministry of Agriculture and Food (Ministry) staff for review. Ministry staff note that the proposed bylaw amendments apply to most R1, R2, R3, and R4 Zones and that further, the vast majority of land within the Agricultural Land Reserve (ALR) is contained within the various AG zones within respective Bylaws 2953, 2954, 2955, 2956, and 2958. Given this, and the paramountcy of the Agricultural Land Commission Act and its regulations which sets defined limits for residential uses, the proposed bylaw amendments do not appear to impact properties within the ALR. |
| Ministry of Transportation and Transit (MOTT) | Thank you for the opportunity to comment on the above noted referrals.<br><br>The ministry has no concerns with the proposed amendments.<br><br>Landowners will be required to ensure there is adequate parking on site for all dwelling that are proposed and setbacks should be a minimum of 4.5 metres from a property line adjacent to a road or 3.0 metres from a property line adjacent to a lane. Should the number of dwellings on the property exceed 3 the ministry requests that owners contact WKD@gov.bc.ca to determine whether they need to apply for a multi-family residential access permit to ensure safe access/egress can be made onto the highway.<br><br>Please submit the final bylaws for signature pursuant to Section 52(3)(a) of the *Transportation Act* to WKD@gov.bc.ca if/when approval has been granted by the Board. |
| Okanagan Indian Band (OKIB) | See attached letter. |
| Osoyoos Indian Band (OIB) | Thank you for the above application. This email is to inform you that due to current levels of internal capacity, we are unable to review your referral in your proposed timeline. With additional time, the Osoyoos Indian Band will be able to ensure that an informed review process will occur. We are setting the new timeline to be 60 days from the existing timeline.<br>Most recently, the Supreme Court of Canada in the Tsilquot'in case confirmed that the province has been applying an incorrect and restrictive test to the determination of Aboriginal Title. |

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| | Aboriginal Title includes the exclusive right of a First Nation to decide how that land is used and the right to benefit economical from those uses.<br>Please note that not receiving a response regarding a referral from the Osoyoos Indian Band in the pre-application, current or post-application stage does not imply our support for the project. |
| Penticton Indian Band (PIB) | See attached letters. |
| RDCK Emergency Management | RDCK Emergency Management is concerned this bylaw amendment does not address any specific areas that indicate higher than normal risks to life and property, and further that densification may occur in areas where there are known risks resulting from natural and geotechnical hazards. |
| RDCK Water Services | Water Services has no objection in principle to the proposed amendments, and I don't identify any direct conflict with our Water Regulatory Bylaw No. 3078.<br><br>Water Services notes that the proposed amendments may facilitate the creation of additional dwelling units on existing parcels without subdivision. While this does not necessarily increase the ultimate density otherwise permitted under existing zoning, it may alter how and when Water Services becomes involved in servicing review.<br><br>Any future development, redevelopment, creation of additional dwelling units, increase in irrigation demand, or change in water demand within an RDCK water service area remains subject to Water Bylaw No. 3078, available system capacity, and any applicable servicing requirements, approvals, fees, and charges.<br><br>Water Services further notes that some RDCK water systems have capacity or infrastructure constraints, and zoning permissions should not be interpreted as confirmation that water service capacity is available. |
| Westbank First Nation | See attached letter. |

# Referral Letter

WFN ID#: 1098
WFN Lead-Officer: Teighan Keller

June 15, 2026

Your File: Zoning Bylaw Amendments

Regional District of Central Kootenay

202 Lakeside Drive
Nelson BC V1L 6B9
Canada

SENT VIA EMAIL: planning@rdck.bc.ca, schezenko@rdck.bc.ca

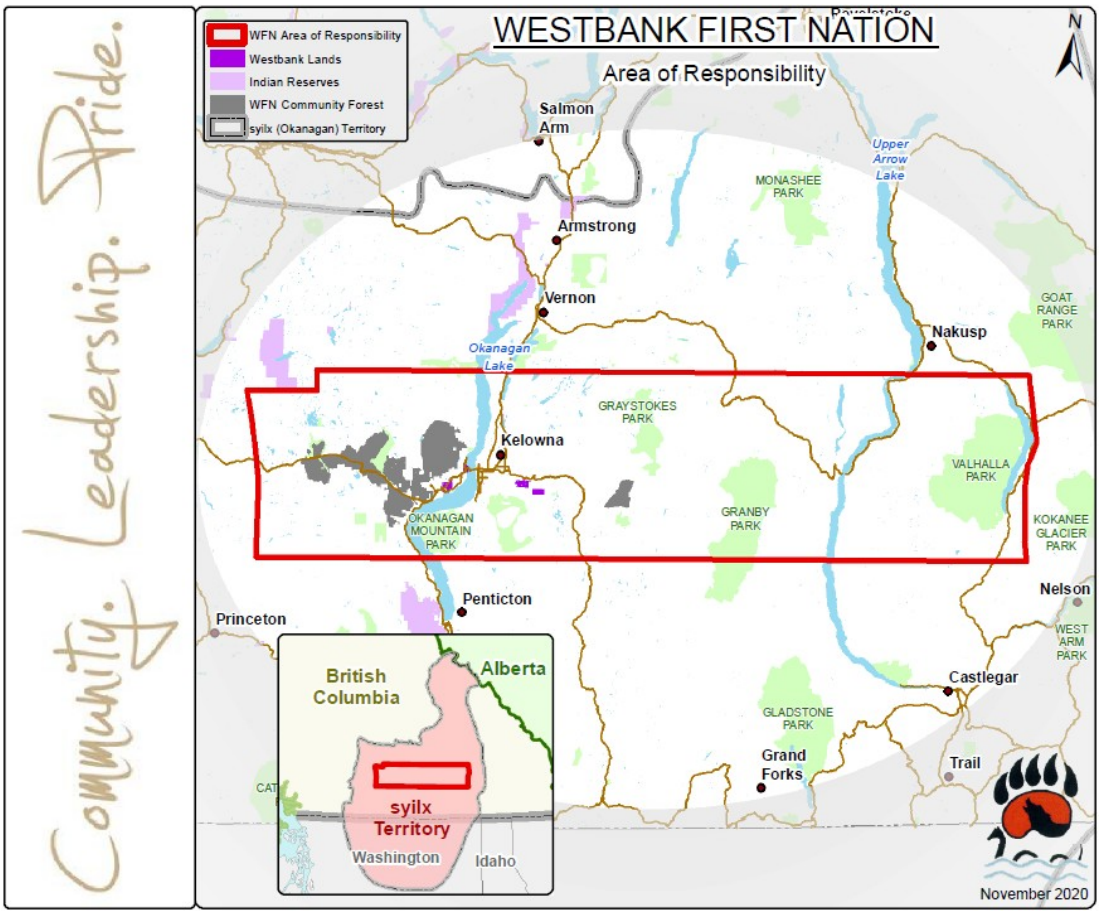
Dear Regional District of Central Kootenay,

Re: Amendments to Zoning Bylaws for Electoral Areas A, B, C, D and I – **Outside Westbank's Area of Responsibility**

We write further to your referral submission dated 2026-05-26 concerning the above-noted application.

Your letter represents an opportunity for Westbank First Nation (“Westbank”) to share important information about the syilx Okanagan Peoples. Westbank is one of the seven communities of the syilx Okanagan Peoples (also known as the Okanagan Nation) in Canada. The syilx Okanagan Peoples have established protocols and arrangements respecting the advancement and implementation of Rights and Title, both as individual communities and

collectively. Each community of the syilx Okanagan Peoples has an established caretaker area of responsibility within the syilx Territory. Westbank is recognized as the caretaker and the proper holder of syilx Rights and Title with respect to the Westbank Area of Responsibility (the "Westbank AOR"), as identified on the enclosed map.




As identified in your referral submission dated 2026-05-26 the Amendments to Zoning Bylaws for Electoral Areas A, B, C, D and I takes place on lands or involves resources which fall outside of the Westbank AOR. Where proposed activities or decisions involving lands and resources in direct proximity to the Westbank AOR, we fully expect to be notified and provided the opportunity to engage to protect and promote the inherent Aboriginal rights and title of the syilx Okanagan Peoples and of Westbank and its members.

We place a high value on the responsible management and safeguarding of our resources, environment and watersheds as reflected in our captikʷɬ - a collection of teachings about syilx Okanagan laws, customs, values, governance structures and principles that, together, define and inform syilx Okanagan rights and responsibilities to the land and to our culture. captikʷɬ reminds us that everything is interwoven and connected. Similarly, the United Nations Declaration on the Rights of Indigenous Peoples ("UNDRIP"), which has been adopted by both the provincial and federal governments, recognizes "that respect for indigenous knowledge, cultures and traditional practices contributes to sustainable and equitable development and proper management of the environment". Further, UNDRIP recognizes that each of our

communities has the right to self-determination, including the right to make informed decisions respecting our lands, resources, waters and the environment.

At this time, we encourage you to contact and seek input from one of the other six-member bands who are part of the Okanagan Nation - Lower Similkameen Indian Band, Okanagan Indian Band, Osoyoos Indian Band, Penticton Indian Band, Upper Nicola Indian Band and Upper Similkameen Indian Band.

If you have any questions about the content of this letter or wish to discuss it further, please have your officials contact Referrals Officer Teighan Keller at the Westbank First Nation Title and Rights office at 250.769.4999 to make the appropriate arrangements.

Respectfully,

**WESTBANK FIRST NATION**

**INTERGOVERNMENTAL AFFAIRS AND TITLE & RIGHTS**
201 - 515 HWY 97 S, KELOWNA, BC V1Z 3J2
[redacted] [redacted]

# Administrative Summary of Application

| | |
|---|---|
| **Project Name** | Amendments to Zoning Bylaws for Electoral Areas A, B, C, D and I |
| **WFN ID** | 1098 |
| **Issuing Agency file number(s)** | Zoning Bylaw Amendments |
| **Government statutes** | Local Government Act |
| **Project Description** | Purpose of the Bylaw Amendments are (1) Density Calculation: The proposal would change how residential density is calculated in most R1, R2, R3, and R4 zones from a “lot area” basis to a “site area” basis. This does not increase the total density allowed on a property, but it does change how that density can be achieved. Under the current zoning, a subdivision is typically required to reach maximum density, whereas under the proposed approach, the same density could be achieved without subdividing the land. (2) Housekeeping: Clarify the bylaws through formatting and terminology updates. |
| **Project Location** | Electoral Areas A, B, C, D and I |
| **Area (ha)** | 1044186.67 |
| **Project start date** | August 4, 2026 |
| **Lifespan** | years |
| **Lead officer** | Teighan Keller (WFN Referral Committee) (WFN - Title & Rights) |
| **Applicant** | Regional District of Central Kootenay |
| **Proponent** | Sadie Chezenko |
| **Unpublished due date** | June 9, 2026 |
| **Unpublished complete date** | May 26, 2026 |
| **Committee Review due date** | June 4, 2026 |

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| **Committee Review complete date** | May 26, 2026 |
| **WFN Council Authorization due date** | June 22, 2026 |
| **WFN Council Authorization complete date** | June 15, 2026 |
| **Decision Letter due date** | June 25, 2026 |
| **Decision Letter complete date** | June 15, 2026 |
| **Monitoring and Negotiation complete date** | June 15, 2026 |
| **Final Decision Letter (optional) complete date** | June 15, 2026 |
| **Awaiting Response complete date** | June 15, 2026 |

# Referral Impact Summary

This section summarizes topics identified through Westbank First Nation's review that are to be addressed by the Referral Issuant and Proponent. Upon receiving this report, please contact the Lead Referral Officer at Westbank First Nation in charge of this file to initiate engagement regarding these topics. Please be aware that any delays in a response from the Referral Issuant can result in delays to the overall referral process. For more information please see the Westbank First Nation Crown Lands Referral Directive, available on the WFNConnect Knowledge Base.

## Potential Impacts on Title & Rights

**Please Note:** As outlined in the Westbank First Nation Referral Directive:
The purpose of this Directive is to establish procedures for assessing Applications that may have an impact on the *syilx* Title and Rights of Westbank or the *syilx* Peoples.

The *syilx* Peoples hold *syilx* Title and Rights throughout *syilx* Territory, which are recognized and affirmed by section 35 of the Constitution Act, 1982, and which have never been ceded, surrendered or relinquished by the *syilx* Peoples. Within *syilx* Territory, Westbank shares in the responsibility to take care of *syilx* Territory and, in accordance with the *syilx* Decision-Making Protocol, Westbank is the caretaker of the lands in and about the area depicted as the Westbank Area of Responsibility.

**POTENTIAL IMPACT**

# Referral Impact Response

This section summarizes the engagement processes undertaken to address topics, if any, raised by Westbank First Nation in the Preliminary Response. It highlights any Outstanding Issues that still need to be addressed and provides the Westbank First Nation Council decision regarding the proposed works, along with any mitigation measures, conditions, and relevant rationale, if applicable.

| | |
|---|---|
| **WFN Review Status** | Review Completed, WFN Decision Made |
| **WFN Decision** | Approve Application with Condition(s) |
| **Rationale/Condition** | (1) The proposed activity is located within the syilx (Okanagan) Territory. All lands and resources within the vicinity of this referral are subject to unextinguished syilx Title and Rights. At this time, Westbank First Nation is deferring the project to the Okanagan Indian Band, Penticton Indian Band, Okanagan Nation Alliance for their review as the project falls outside of the Westbank First Nation Area of Responsibility. |

**Please Note:** Where applicable, Westbank First Nation expects to be continuously updated on any status and scope change of this application, as well as on any direct consultation with the engagement entities or info-sharing with the proponent.

# WFN CHIEF & Council – Approval of Final Report

## WFN AUTHORIZED SIGNATORIES

**Approved By**



ẏiḷmixʷm (Chief) Robert Louie



səxʷkʷíṅmaʔṁ (Councillor) Jordan Coble



səxʷkʷíṅmaʔṁ (Councillor) Sara Tronson



səxʷkʷíṅmaʔṁ (Councillor) Mike De Guevara



sə̓xʷk̓ʷín̓maʔm̓ (Councillor) Andrea Alexander

**Please Note:** Westbank First Nation receives and responds to referrals in accordance with the Westbank First Nation Crown Land Referral Directive, Westbank First Nation Archaeology Directive, Westbank First Nation Constitution and the Westbank First Nation Self-Government Agreement. This report intends to capture information sharing and communication between the Federal, Provincial, Regional and Municipal Governments as well as the proponents, and communities involved. This report may contain sensitive and confidential information, and thus may not be duplicated, distributed or shared without prior consent of the Westbank First Nation.

**Penticton Indian Band**
Natural Resources Department
841 Westhills Drive | Penticton, B.C.
V2A 0E8
[redacted]a

**Consulting ID**:
PIB-2026-1868

**Project Name**
PIB-2026-1868-Amendments to RDCK Zoning Bylaws for A, B, D and I.

**Consulting Organization:**
Regional District of Central Kootenay

21-May-2026 11:04 PDT

Attention: Sadie Chezenko - Laura Christie

RE: 40 (forty) day extension

Thank you for the above application that was received on 4-May-2026.

This letter is to inform you that due to current levels of internal capacity, we are unable to review your referral in your proposed timeline. With additional time, the snpink'tn (Penticton) Indian Band səxʷtəxt'am' department will be able to ensure that an informed review process will occur. We are setting the new timeline to be 40 days from the existing timeline.

syilx (Okanagan Nation) Title includes snpink'tn right to proactively use and manage our resources. In Tsilhqot'in, the Supreme Court of Canada emphasizes the need to seek the consent of the title-holding Aboriginal group, and warns, without consent for a project, the proponent risks having the project cancelled. The obligation to seek free, prior and informed consent is further required by the United Nations Declaration on the Rights of Indigenous People (UNDRIP). UNDRIP requires that Indigenous peoples shall be consulted and cooperated with in good faith in order to obtain their free and informed consent prior to the approval of any project affecting their lands or territories and other resources, particularly in connection with the development, utilization or exploitation of mineral, water or other resources.

Please note that not receiving a response regarding a referral from snpink'tn in the pre-application, current or post-application stage does not imply our support for the project.

**Penticton Indian Band**
Natural Resources Department
841 Westhills Drive | Penticton, B.C.
V2A 0E8
[redacted]

I appreciate your co-operation.

limləmt,

Caroline Stewart
Office Administrator
snpink'tn (Penticton) Indian Band səxʷtəxt'am' department
Natural Resources
[redacted]
address: 841 Westhills Drive
Penticton, British Columbia
Canada V2A 0E8

**Penticton Indian Band**
Natural Resources Department
841 Westhills Drive | Penticton, B.C.
V2A 0E8
[redacted]

**Consulting ID**:
PIB-2026-1868

**Project Name**
PIB-2026-1868-Amendments to RDCK Zoning Bylaws for A, B, D and I.

**Consulting Organization:**
Regional District of Central Kootenay

21-May-2026 11:03 PDT

Attention: Sadie Chezenko

We are in receipt of the above referral. This proposed activity is within the snpink'tn (PIB) Area of Interest within the Okanagan Nation's Territory, and the lands and resources are subject to our unextinguished Aboriginal Title and Rights.

The Supreme Court of Canada in the *Tsilhqot'in* case has confirmed that the province and Canada have been applying an incorrect and impoverished view of Aboriginal Title, and that Aboriginal Title includes the exclusive right of Indigenous People to manage the land and resources as well as the right to benefit economically from the land and resources. The Court therefore concluded that when the Crown allocates resources on Aboriginal title lands without the Indigenous peoples' consent, it commits a serious infringement of constitutionally protected rights that will be difficult to justify.

snpink'tn (PIB) has specific referral processing requirements for both government and proponents which are integral to the exercise of our management right and to ensuring that the Crown can meet its duty to consult and accommodate our rights, including our Aboriginal title and management rights. According to this process, proponents are required to pay a $500 processing fee for each referral. This fee must be paid within 30 days. Proper consultation and consideration of potential impacts cannot occur without the appropriate resources therefore it is only with payment that proper consultation can begin and the proposed activity/development can be reviewed.

**Penticton Indian Band**
Natural Resources Department
841 Westhills Drive | Penticton, B.C.
V2A 0E8
Referrals@pib.ca | www.pib.ca
Telephone: 250-492-0411
Fax: 250-493-2882

Invoice Number: PIB-2026-1868
Referrals Processing Fee
Sub Total $ 500.00
Tax $ 0.00
Total $ $500.00

INVOICE AMOUNT FOR PRELIMINARY OFFICE REVIEW $500.00

We accept cash and cheque via mailing as well as EMT. Our mailing address is 841 Westhills Drive Penticton BC, V2A OE8. Our EMT is PIBPayments@pib.ca.
Please have 'ATTN: Natural Resources File # PIB-2026-1868 PC:132 ' in the notes if you are using EMT or if you are using another method, please supply the referral number with it .

Upon receipt of the processing fee, we will commence our review. You may then expect to receive a letter from us notifying you of the results of our review of potential impacts of the project within 30 to 90 days.

If the proposed activity requires a more in-depth review, snpink'tn (PIB) will notify the proponent and all parties will negotiate a memorandum of agreement regarding a process for review of the proposed activity.

Please note that our participation in the referral and consultation process does not define or amend snpink'tn (PIB) Aboriginal Rights and Title, or limit any priorities afforded to Aboriginal Rights and Title, nor does it limit the positions that we may take in future negotiations or court actions.

If you require further information or clarification, please do not hesitate to contact me.

limləmt,

Caroline Stewart
Office Administrator

**Penticton Indian Band**
Natural Resources Department
841 Westhills Drive | Penticton, B.C.
V2A 0E8
[redacted]

snpink'tn (Penticton) Indian Band səxʷtəxt'am' department
Natural Resources
[redacted]
address: 841 Westhills

Okanagan Indian Band
12420 Westside Road • Vernon, BC, • V1H 2A4
Telephone: 250-542-4328 • Facsimile 250-542-4990
Email: okibreferrals@okanagan.org

*"This correspondence will not be construed so as to to prejudice, limit, or derogate from any rights, claims or interests in respect of any Aboriginal title, rights and interests of Okanagan or Syilx Nation recognized and affirmed under Section 35 of the Constitution Act, 1982 and nothing in this letter indicates acceptance by Okanagan of federal or provincial Crown jurisdiction over or ownership of land, water or other resources within the Territory."*

May 6, 2026

Attention: Sadie Chezenko

Okanagan Indian Band (OKIB) is in receipt of the above referral. This proposed activity is within OKIB's Area of Interest within the Syilx (Okanagan Nation) Territory, and the lands and resources are subject to our unextinguished Aboriginal Title and Rights. For more information on our Title and Rights, please see the attached overview in Schedule A.

The Crown has an obligation to support our capacity to meaningfully participate in consultation(1). The failure to provide capacity funding where necessary to support an Aboriginal people's participation can significantly impair the quality of consultation and lead to a finding that consultation was inadequate(2). While supporting OKIB's capacity is ultimately the Crown's obligation, it may be delegated to proponents. Whether delegated or not, proponent contributions ensure we have sufficient capacity to participate in consultation on their activity so approvals are not delayed or denied due to a failure of the Crown to engage with us meaningfully.

To ensure OKIB has sufficient capacity to conduct a Preliminary Office Review of your referral for its potential adverse impact on the OKIB's Syilx Aboriginal Title and Rights we require payment of a Referral Processing Fee. This invoice must be paid within 30 days.

The processing fee is broken down as follows:

*Referral Processing Fee: $300.00
* 5% GST: $15.00
* Total: $315.00

This Fee is based on review not exceeding 5 hours. This initial fee may not be sufficient for OKIB to engage in meaningful consultation, but it will provide necessary funding for OKIB's

Preliminary Office Review to determine if your referral is of potential concern and whether further consultation is necessary. If the proposed activity requires a more in-depth review, OKIB will notify the proponent after the Preliminary Office Review and will seek to negotiate an agreement to provide capacity for necessary consultation activities.

INVOICE AMOUNT FOR PRELIMINARY OFFICE REVIEW $315.00
Please make cheque payable to Okanagan Indian Band (OKIB) re: RDCK Bylaw Amendments to Zoning bylaw: for A,B,D and I.

If payment is not received within 30 days of receipt of this invoice a warning letter will be issued outlining that we are unable to meaningfully respond, engage in consultation on the proposed activity or consent to the proposed activity. Proper consultation cannot occur without the appropriate resources, therefore it is only with payment that proper consultation can begin and the proposed project can be reviewed. Failure of the Crown, or the proponent as delegate of the Crown, to meaningfully consult with OKIB will put any permits or authorizations for the activity at risk of being delayed, suspended or revoked.

liml?mt | Thank You

Julie Richard
Referrals Management Clerk
Territorial Stewardship Division
Okanagan Indian Band
12420 Westside Road
Vernon BC, V1H 2A4
[redacted]

(1) *Clyde River (Hamlet) v. Petroleum Geo Services Inc.* 2017 SCC 40, [2017] 1 S.C.R. 1069 (*"Clyde River"*).
(2) *Clyde River* at paras 47-49, citing *Taku River Tlingit First Nation v. British Columbia (Project Assessment Director),* 2004 SCC 74, [2004] 3 S.C.R. 550 at paras 32, 37.

# Board Report

*August 20, 2026 Open Board Meeting*

## Directors Remuneration Amendment Bylaw No. 3088

**Author:** Yev Malloff, General Manager Finance, IT and Procurement
**File Reference:** DR-2026
**Electoral Area/Municipality:** All
**Services Impacted** General & Rural Administration / Directors Remuneration

## 1.0 STAFF RECOMMENDATION

1. That the Chair, Directors and Alternate Directors Remuneration Amendment Bylaw No. 3088, 2026 be read a THIRD time by content.

2. That the Chair, Directors and Alternate Directors Remuneration Amendment Bylaw No. 3088, 2026 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

3. That the Board dissolve the Directors Remuneration Select Committee.

## 2.0 BACKGROUND/HISTORY

The existing Bylaw No. 2710 was adopted in 2021 and was amended by Bylaw No. 2838, 2022 to include child care expenses and parental leave.

The Board established a Directors Remuneration Select Committee to review selected matters under Chair, Directors and Alternate Directors Remuneration Bylaw No. 2710, 2021. The Committee met on October 14, 2025, December 8, 2025, January 27, 2026 and March 30, 2026. The Committee reviewed Director remuneration and stipends, annual adjustments, travel allowances, conferences, other expenses, benefits and the Rural Directors allowance.

At the May 21, 2026 Regular Board meeting, the Board received an information report summarizing the Committee process, discussion themes and recommendations. The report advised that the recommendations would come forward for Board consideration as separate decision items and that, if one or more recommendations were approved, staff would prepare the necessary bylaw and/or policy amendments for Board consideration.

At the May 21, 2026 and June 18, 2026 Regular Board meetings, the Board passed resolutions directing changes to Director remuneration and expense practices These resolutions are shown in the table below. Draft Bylaw No. 3088, further amending Bylaw No. 2710, implements the Board-approved changes with an effective date of January 1, 2027 and updates Schedule A to reflect the current 2026 rates, subject to the applicable January 1, 2027 CPI and external-rate adjustments.

| Resolution | Board Direction | Proposed Bylaw No. 3088 Amendment |
|---|---|---|
| 208/26 | Tie RDCK Directors meal allowance and incidental expense rates to BC Provincial Employee Group II rates, rounded to the nearest dollar, effective January 1, 2027. | Amends section 3(2), adds section 3(2.1), replaces section 7(1) and 7(4), and replaces Schedule A meal and incidental rates. |
| 212/26 | The first six Board Workshops attended by a Director each year are part of regular duties, do not draw additional stipend, and related expenses are paid as per Board policy. | Adds the definition of Board Workshop and adds section 3(25). |
| 213/26 | Director carpooling mileage expenses for conferences are to equal the total airfares and related expenses of the number of people travelling together. | Adds section 4(4.1) to cap conference carpooling mileage reimbursement at the equivalent combined airfare and related transportation expense amount, with only one mileage claim per vehicle. |
| 215/26 | If a Director is absent from 3 or more Board meetings per calendar year, the Alternate Director Board meeting rate is deducted from the Director's monthly stipend for the 3rd and subsequent meetings. | Adds section 3(26). The draft excludes absences for parental leave, illness or injury, leave of the Board, or mandatory leave of absence to avoid conflict with existing leave provisions and legislation. |
| 217/26 | Mileage-based reimbursement for Rural Directors travelling over the 50 km roundtrip threshold is based on a uniform cap of $3,000 per year, with a blackout period from 45 days prior to the election through to the Inaugural Board Meeting. | Adds the definition of Election Blackout Period, adds section 5(8), and adds the annual cap to Schedule A. The draft confirms that no reimbursement is payable for round trips of 50 km or less, but where a round trip is greater than 50 km the full round-trip distance is eligible for reimbursement, subject to the annual cap. |
| 306/26 | Chairs of standing committees only receive their chair stipend in months in which the chair presides over a meeting, effective January 1, 2027. | Replaces section 3(8) and adds related notes to Schedule A. |
| 307/26 | Reimbursable costs associated with conference attendance will not be processed until the Director submits a Director's report on their attendance, effective January 1, 2027. | Adds the definition of Director's Report on Conference Attendance and adds section 3(16)(c). |
| 308/26 | Municipal Directors' monthly stipend is to be one half of Rural Directors' monthly stipend, effective January 1, 2027. | Replaces Schedule A and sets the Municipal Director monthly stipend at 50% of the Rural Director monthly stipend, effective January 1, 2027. |

At the July 16, 2026 Regular Board Meeting, the Board passed the additional resolutions below and then gave Chair, Directors and Alternate Directors Remuneration Amendment Bylaw No. 3088 FIRST and SECOND reading as amended:

| Resolution | Board Direction | Proposed Bylaw No. 3088 Amendment |
|---|---|---|
| 335/26 | That the Chair, Directors and Alternate Directors Remuneration Amendment Bylaw No. 3088, 2026 amend Section 1 Definition 2 Board Workshop by deleting the words "orientation and strategic planning session | Exclude orientation and strategic planning sessions from the Board Workshop Definition |
| 335/26 | That the Chair, Directors and Alternate Directors Remuneration Amendment Bylaw No. 3088, 2026 amend Schedule A to adjust the Municipal Directors' monthly stipend from one half of rural directors' monthly stipend back to the base rate as of January 1, 2026. | Reverse Resolution 308/26 and leave the Municipal Director Monthly Stipend at the same proportion of the Rural Director Stipend as in the existing bylaw |
| 337/26 | That Chair, Directors and Alternate Directors Remuneration Amendment Bylaw No. 3088, 2026 be read a FIRST and SECOND time as amended | |

Staff have also identified two revisions required to the bylaw before adoption: add Water advisory Committee stipends to Schedule A and adjust the January 1, 2026 stipend amounts to actual in Schedule A.

The amended bylaw is attached as well as the consolidated bylaw with amendments from the July Board meeting and the staff identified changes shown in **Purple** coloured font, and the amendments in place before the July meeting still identified in **Red** font.

## 3.0 PROBLEM OR OPPORTUNITY DESCRIPTION

The Bylaw required Third reading and adoption.

The Directors Remuneration Select Committee also needs to be formerly dissolved after the bylaw is adopted.

### 3.2 Legislative Considerations

Local Government Act section 227 applies Division 3 of Part 5 of the Community Charter, dealing with bylaw procedures, to regional districts, subject to Local Government Act section 228. Community Charter section 135 requires that a bylaw receive three readings before adoption and provides that a bylaw may receive up to three readings at one meeting, subject to the applicable procedure bylaw. Local Government Act section 228 permits a regional district bylaw that does not require approval, consent or assent to be adopted at the same meeting as third reading if the motion for adoption receives at least two-thirds of the votes cast.

Part 13 of RDCK Procedure Bylaw No. 2898, 2024 requires that a paper or electronic copy of a proposed bylaw be made available to each Director before it is introduced at a Board meeting, that every proposed bylaw be introduced by motion, that the title and bylaw number be stated for a reading, and that every reading be by resolution. The draft recommendation is for First and Second readings only, which is procedurally conservative and allows time for any Board amendments or drafting confirmations before third reading and adoption.
The Local Government Act applies Community Charter conflict of interest rules to regional district directors. Community Charter section 104 provides an exception from the conflict restrictions where the matter relates to remuneration, expenses or benefits payable to one or more council members in relation to their duties. This supports Board consideration of the remuneration amendment bylaw in open meeting. Final wording should be reviewed by the Corporate Officer before third reading and adoption.

## 4.0 PROPOSED SOLUTION

Proceed with Third reading and adopt Bylaw No. 3088.

### 4.1 Financial Considerations of the Proposed Solution

The financial impact will depend on the 2027 CPI adjustment, actual Director attendance, conference travel choices, use of the Rural Director mileage reimbursement, The draft Schedule A updates 2026 rates from the remuneration spreadsheet, rounded to the nearest dollar, and establishes the new rate-setting mechanisms for meals, incidentals and mileage. Any budget impacts should be incorporated into the 2027 financial plan process.

### 4.2 Risks with the Proposed Solution

N/A

### 4.3 Resource Allocation and Workplan Impact

Implementation will require updates to Director claim forms, payroll coding, conference report procedures, annual rate update procedures and internal administrative guidance. These are manageable within existing staff responsibilities if completed before the January 1, 2027 effective date.

### 4.4 Public Benefit and Stakeholder Engagement of Proposed Solution

The proposed amendments provide clearer, more transparent and more administratively consistent remuneration and expense rules for elected officials. The process has included a Select Committee review, Director survey feedback, comparative information and public Board consideration of the Committee recommendations and individual Director’s motions.

### 4.5 Leveraging Technology

Staff can update electronic claim forms and payroll coding to apply the external rate updates, annual caps and reporting requirements with less manual interpretation.

### 4.6 Measuring Success

Success will be measured by consistent processing of Director remuneration and expense claims, fewer one-off Board motions for routine workshop and conference items, and fewer administrative questions regarding eligible expenses and stipends.

## 5.0 ALTERNATIVE SOLUTION(S)

The Board could direct changes to Bylaw No. 3088 before adopting the Bylaw

## 6.0 OPTIONS CONSIDERED BUT NOT PRESENTED

N/A

## 7.0 OPTIONS SUMMARY

**Option 1:** Give Bylaw No. 3088 Third reading and Adopt the Bylaw.

1. That the Chair, Directors and Alternate Directors Remuneration Amendment Bylaw No. 3088, 2026 be read a THIRD time by content.

2. That the Chair, Directors and Alternate Directors Remuneration Amendment Bylaw No. 3088, 2026 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

3. That the Board dissolve the Directors Remuneration Select Committee.

**Option 2**: Refer the bylaw back to staff for further amendment before readings are considered.

That Chair, Directors and Alternate Directors Remuneration Amendment Bylaw No. 3088, 2026 be referred back to staff for further amendment before adoption is considered.

## 8.0 RECOMMENDATION

1. That the Chair, Directors and Alternate Directors Remuneration Amendment Bylaw No. 3088, 2026 be read a THIRD time by content.

2. That the Chair, Directors and Alternate Directors Remuneration Amendment Bylaw No. 3088, 2026 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

3. That the Board dissolve the Directors Remuneration Select Committee.

Respectfully submitted,
Yev Malloff, General Manager, Finance, IT and Procurement

## CONCURRENCE

Chief Administrative Officer - Stuart Horn Approved

**ATTACHMENTS:**
Attachment A - Chair, Directors and Alternate Directors Remuneration Amendment Bylaw No. 3088, 2026
Attachment B – Consolidated Directors Remuneration Bylaw showing Bylaw No. 3088, 2026 changes

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Bylaw No. 3088

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A Bylaw to amend Chair, Directors and Alternate Directors Remuneration Bylaw No. 2710, 2021

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WHEREAS the Board of the Regional District of Central Kootenay adopted Chair, Directors and Alternate Directors Remuneration Bylaw No. 2710, 2021 to provide for payment of remuneration and expenses to Directors and Alternate Directors of the Regional District of Central Kootenay;

AND WHEREAS the Board has considered recommendations from the Directors Remuneration Select Committee & individual Director's motions, and has passed resolutions directing amendments to the remuneration and expense rules for Directors and Alternate Directors;

AND WHEREAS the Board wishes to amend Bylaw No. 2710, 2021 to update the Schedule A rates and implement the approved changes effective January 1, 2027;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

**DEFINITIONS**

**1** Section 2 of Bylaw No. 2710 is amended by adding the following definitions in alphabetical order:

2 **Board Workshop** means a workshop, or other non-decision meeting of the Board, or of all Directors, that is convened for information, education, training, planning or discussion purposes and at which no Board resolution is considered for adoption. For clarity, orientation meetings and strategic planning sessions are excluded from this definition.

**Conference** means a convention, conference, forum, seminar or educational session attended by a Director or Alternate Director in connection with the business of the Regional District, including but not limited to the Union of British Columbia Municipalities, Federation of Canadian Municipalities and Association of Kootenay & Boundary Local Governments conventions.

**Director's Report** on Conference Attendance means a written report, in the form established by the Corporate Officer, summarizing the Director's or Alternate Director's attendance at a Conference and the relevance of that attendance to the Regional District.

**Election Blackout Period** means the period beginning forty-five (45) days before general voting day for a general local election and ending on the date of the Inaugural Board Meeting following that election.

**2** Section 2 of Bylaw No. 2710 is amended by replacing the Definition for **Committees** with the following:

2 **Committees** include Standing and Special Committees as may from time to time be struck by resolution or by bylaw of the Board and, without restricting the generality of the foregoing, includes the following:

- Rural Affairs Committee
- East Resource Recovery Committee
- Central Resource Recovery Committee
- West Resource Recovery Committee
- Joint Resource Recovery Committee
- Water Services Committee
- All Recreation Committee, and
- Community Sustainable Living Advisory Committee

**ANNUAL RATE ADJUSTMENTS**

**3** Section 3 (2) of Bylaw No. 2710 is deleted in its entirety and replaced with the following:

3 (2) Subject to subsection 2 (a), the rates in Schedule A of this bylaw will be adjusted annually, effective January 1, by an amount equal to the average monthly change in the British Columbia Consumer Price Index, rounded to one decimal point, for the twelve-month period ending September 30 of the previous year.

(a) The following rates are not adjusted under subsection (2):

(i) meal and incidental expense rates, which will be adjusted annually, effective January 1, to the most recently published BC Provincial Government Group II travel allowance rates, rounded to the nearest dollar;
(ii) private vehicle mileage allowance rates, which will be adjusted annually, effective January 1, to the Canada Revenue Agency automobile allowance rates for the applicable calendar year; and
(iii) registration fees, actual accommodation costs and other actual expenses, which will be reimbursed in accordance with this bylaw and applicable Board policy or administrative direction.

**REMUNERATION**

**4** Section 3 (8) of Bylaw No. 2710 is deleted in its entirety and replaced with the following:

3 (8) In addition to Section 3 subsections (5), (6) and (7) of this bylaw, the Vice Chair of the Board will be paid the applicable monthly stipend outlined in Schedule A. The Chair of a standing Committee of the Board, with the exception of the Joint Resource Recovery Committee, will be paid the applicable chair stipend outlined in Schedule A only for a month in which the chair presides over a meeting of that standing Committee. If a standing Committee meets more than once in a month, only one monthly chair stipend is payable for that month.

**5** Section 3 (16) of Bylaw No. 2710 is amended by adding the following subsection (c):

3 (16) (c) Reimbursable costs associated with Conference attendance will not be Processed until the Director or Alternate Director has submitted a Director's Report on Conference Attendance.

**6** Section 3 of Bylaw No. 2710 is amended by adding subsections (25) and (26):

3 (25) The first six Board Workshops attended by a Director in a calendar year are considered part of the Director's regular duties and are not eligible for an additional stipend. Related expenses for those Board Workshops may be claimed in accordance with this bylaw and applicable Board policy. Board Workshops attended after the first six in a calendar year are eligible for stipend only if authorized by Board resolution or applicable Board policy.

(26) If a Director is absent from three or more regular Board meetings in a calendar year, the amount identified in Schedule A as the Alternate Director Board meeting rate will be deducted from the Director's monthly stipend for the third and each subsequent regular Board meeting absence in that calendar year. For clarity, an absence is not counted under this subsection if it is due to parental leave under Section 11, illness or injury, leave of the Board, or a mandatory leave of absence under applicable legislation.

**TRAVEL**

**7** Section 4 of Bylaw No. 2710 is amended by adding subsection (4) (a):

4 (4) (a) Despite subsection (4) and section 5 (2), if two or more Directors or Alternate Directors travel together in a private vehicle to a Conference, the total private vehicle mileage reimbursement payable for that vehicle must not exceed the total of the lowest quoted return airfares and related transportation expenses that would otherwise have been reimbursable for the Directors or Alternate Directors travelling together. Only one mileage claim may be submitted for the vehicle.

**MILEAGE ALLOWANCE**

**8** Section 5 (1) of Bylaw No. 2710 is deleted in its entirety and replaced with the following:

5 (1) A Director shall be paid mileage allowance for use of a private vehicle as transportation at the current posted reasonable per kilometre rate allowance by the Canada Revenue Agency for the applicable calendar year. Mileage may be claimed from the Director's Normal Place of residence and return as follows:

(a) to and from meetings as defined in this bylaw;

(b) to the closest airport from which the Director or Alternate Director can depart in the case of their being a Delegate;
(c) in the case of a Delegate, to the place of the meeting should departure by air not be practical; or
(d) in the case of a Board or Committee Chair, for attendance at meetings the Chair is required to attend by virtue of office.

**9** Section 5 of Bylaw No. 2710 is amended by adding subsection (8):

5 (8) In addition to any other mileage allowance payable under this bylaw, a Rural Director may claim mileage-based reimbursement for otherwise unreimbursed RDCK travel where the round trip from the Director's Normal Place of Residence exceeds 50 kilometres. If a round trip exceeds 50 kilometres, the full distance of that qualifying round trip is eligible under this subsection. No reimbursement is payable under this subsection for a round trip of 50 kilometres or less. Reimbursement under this subsection is subject to a maximum of $3,000 per calendar year, is not carried forward from year to year, and is not payable for travel during the Election Blackout Period.

**PER DIEM EXPENSES**

**10** Section 7 (1) of Bylaw No. 2710 is deleted in its entirety and replaced with the following:

7 (1) A Director shall receive meal and incidental expense reimbursement at the rates set out in Schedule A. Meal and incidental rates are intended to compensate Directors for meal and incidental expenses incurred while representing the RDCK. Incidentals may be claimed only once for each overnight stay.

**11** Section 7 (4) of Bylaw No. 2710 is deleted in its entirety and replaced with the following:

7 (4) A Director may claim only the meal rate or rates applicable to the portion of the day spent on travel status or attending meetings on behalf of the Board.

**SCHEDULE A**

**12** Schedule A to Bylaw No. 2710 is deleted in its entirety and replaced with Schedule A attached to and forming part of this bylaw.

**EFFECTIVE DATE**

**13** This Bylaw comes into force and effect on January 1, 2027.

**CITATION**

**14** This Bylaw may be cited as “Chair, Directors and Alternate Directors Remuneration Amendment Bylaw No. 3088, 2026”.

| | | | |
|---|---|---|---|
| READ A FIRST TIME this | 16th | day of | July, 2026. |
| READ A SECOND TIME this | 16th | day of | July, 2026. |
| READ A THIRD TIME this | 20th | day of | August, 2026. |
| ADOPTED this | | day of | , 2026. |

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

# SCHEDULE A

## RATES AND PAYMENT AMOUNTS FOR DIRECTOR REMUNERATION AND EXPENSES

The following rates are the 2026 base rates or currently published external rates. Remuneration and allowance rates shown in dollars are rounded to the nearest dollar for administrative ease.

Remuneration rates identified as 2026 base rates are to be adjusted effective January 1, 2027 and each January 1 thereafter in accordance with section 3 (2) of this bylaw. Meal, incidental and mileage rates are adjusted in accordance with section 3 (2) (a) and section 5 (1).

| Category | Position / Expense | Frequency | 2026 Base Rate / Current Rate Basis |
|---|---|---|---|
| Monthly Stipend | Municipal Director | Monthly | $1,593/month |
| Monthly Stipend | Rural Director | Monthly | $4,107/month |
| Monthly Stipend | Board Chair | Monthly | $3,982/month |
| Monthly Stipend | Vice Chair of the Board | Monthly | $796/month |
| Monthly Stipend | Chair of the Rural Affairs Committee | Monthly, only in months meeting is presided over | $944/month |
| Monthly Stipend | Chair of East, Central and West Resource Recovery Committee | Monthly, only in months meeting is presided over | $472/month |
| Monthly Stipend | Chair of Standing Committee other than Resource Recovery | Monthly, only in months meeting is presided over | $340/month |
| Attendance at Board Meetings | Alternate Director | Per Meeting | $502/meeting |
| Attendance at Other Meetings | Directors and Alternate Directors | Per Meeting | $228/meeting |
| Attendance at Resource Recovery Meetings | Directors and Alternate Directors | Per Meeting | $316/meeting |
| Attendance at Water Service Committee Meetings | Directors and Alternate Directors | Per Meeting | $228/meeting |
| Attendance at Special Board Meetings | Directors and Alternate Directors | Per Meeting | $502/meeting |
| Attendance at Rural Affairs Committee | Alternate Director attending on behalf of Rural Director | Per Meeting | $316/meeting |
| Meals not included with stipend or meeting amount | Breakfast | As applicable | $27 |
| Meals not included | Lunch | As applicable | $27 |

| | | | |
|---|---|---|---|
| with stipend or meeting amount | | | |
| Meals not included with stipend or meeting amount | Dinner | As applicable | $38 |
| Incidentals | Directors and Alternate Directors | Per overnight stay | $15 |
| Registration fees for workshops and conferences | Directors and Alternate Directors | As required | Attendance to be approved by the Board or in accordance with Board policy |
| Travel: Accommodation with friends or family | Directors and Alternate Directors | Daily maximum | $30/day |
| Travel: Private vehicle mileage | Directors and Alternate Directors | Per kilometre | $0.73/km |
| Rural Director Mileage-Based Reimbursement | Rural Directors | Annual cap | $3,000/year cap; for eligible round trips >50 km, claim full round-trip km; no claims during Election Blackout Period. |

# Directors Remuneration

# Bylaw No. 2710, 2021

# CONSOLIDATED FOR CONVENIENCE ONLY

**This Bylaw has no legal sanction**

*Working copy showing proposed amendments from Bylaw No. 3088, 2026*

| Bylaw No. | Amendments |
|---|---|
| **Bylaw No. 2838** | Amendments to:<br>• Section 2 - Definition of Director amended<br>• Section 10 and 11 - Rename/Reorder Sections<br>• Section 10(1) - Added<br>• Section 11(1) and 11(2) - Added |
| **Bylaw No. 3088** | Amendments to:<br>• Section 2 - Definitions added<br>• Section 3(2) and 3(2.1) - Annual rate adjustment rules replaced/added<br>• Section 3(8) - Vice Chair and standing Committee Chair stipends amended<br>• Section 3(16)(c) - Conference reporting requirement added<br>• Section 3(25) and 3(26) - Board Workshop and absence deduction provisions added<br>• Section 4(4.1) - Shared private vehicle travel limit added<br>• Section 5(1) - Mileage allowance rules replaced<br>• Section 5(8) - Rural Director mileage-based reimbursement added<br>• Section 7(1) and 7(4) - Meal/per diem reimbursement rules replaced<br>• Schedule A - Deleted in entirety and replaced |

**Legend:** ~~Deleted text is shown with strikethrough.~~ Text added by Bylaw No. 3088 prior to the July 2026 Board Meeting is shown in RED underlined text.
Text added by Bylaw No. 3088 after the July 2026 Board meeting is shown in PURPLE underlined text.
*Note: The original Schedule A is marked as deleted in its entirety and the replacement Schedule A begins on a separate page.*

**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

# Bylaw No. 2710

A Bylaw to provide for payment of remuneration and expenses to the Directors and Alternate Directors of the Regional District of Central Kootenay.

WHEREAS the Regional Board by bylaw, makes payment of remuneration to the Chair, Vice Chair, Directors and Alternate Directors and to members of Committees of the Board for each regularly constituted meeting attended;

AND WHEREAS by resolution of the Board, the Board may reimburse members of the Board or Committee members for reasonable expenses incurred in connection with their attending to the business affairs of the District;

AND WHEREAS the Regional Board adopted Bylaw No. 1851, being a bylaw relative to the Chair's and Directors' remuneration;

AND WHEREAS it is deemed expedient to rescind Bylaw No. 1851 and amendments thereto, and replace it with Bylaw No. 2710;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

**APPLICATION**

**1** This Bylaw is applicable to the Board of Directors of the Regional District of Central Kootenay.

**DEFINITIONS**

**2** In this bylaw:

**Board** means the governing and executive body of a regional district.

**Board Workshop** means a workshop, ~~orientation, strategic planning session~~ or other non-decision meeting of the Board, or of all Directors, that is convened for information, education, training, planning or discussion purposes and at which no Board resolution is considered for adoption. For clarity, orientation meetings and strategic planning sessions are excluded from this definition.

**Committees** include Standing and Special Committees as may from time to time be struck by resolution or by bylaw of the Board and, without restricting the generality of the foregoing, includes the following:

- Rural Affairs Committee

- East Resource Recovery Committee
- Central Resource Recovery Committee
- West Resource Recovery Committee
- Joint Resource Recovery Committee
- Water Services Committee
- All Recreation Committee, and
- Community Sustainable Living Advisory Committee

**Conference** means a convention, conference, forum, seminar or educational session attended by a Director or Alternate Director in connection with the business of the Regional District, including the Union of British Columbia Municipalities, Federation of Canadian Municipalities and Association of Kootenay & Boundary Local Governments conventions.

**Delegate** means Directors, Alternate Directors, and named employees appointed by resolution of the Board to make representation to other bodies on behalf of the Regional District.

**Director** unless specifically referred to elsewhere in this bylaw, means a Municipal Director, Electoral Area Director and the Alternate Director, when the Alternate Director is acting on behalf of the Municipal or Electoral Area Director.

**Director's Report on Conference Attendance** means a written report, in the form established by the Corporate Officer, summarizing the Director's or Alternate Director's attendance at a Conference and the relevance of that attendance to the Regional District.

**Alternate Directors** means a person who has completed the prescribed forms for appointment as Alternate for a Municipal or Electoral Area Director, as the case may be, and has been duly sworn into office.

**Election Blackout Period** means the period beginning 45 days before general voting day for a general local election and ending on the date of the Inaugural Board Meeting following that election.

**Expenses** means reimbursable out of pocket costs incurred by the Director or Alternate that will be paid by the Regional District as specified in Schedule A.

**External Committee** means a committee without a direct relationship to an RDCK service, for which the organization has requested representation from the RDCK Board.

**Local Time** means the time zone in which the Director is resident or their point of departure for the purpose of returning to their Normal Place of residence.

**Meeting**

- **Board** means a regularly scheduled or special meeting for the purpose of conducting Regional District Board business regardless of whether the Board conducts business for both the regional and hospital districts.

- **Committee** means a regularly scheduled or special meeting of a Standing or Special Committee as defined in Committees.

**Member of a Committee** means the Director appointed by resolution of the Board to serve on a Committee, an ex-officio member who is also a Board member, and a person who, although not a Director of the Board, has been appointed by resolution of the Board

**Normal Place** means the location where the Director resides most of the calendar year.

**Per Diem** daily amount paid to reimburse Directors for meal and miscellaneous Expenses during a 24 hour period.

**Public Hearing** carries the definition used in Section 465 of the Local Government Act.

**Remuneration** means an amount payable to a Director and Chair of the Board as specified in the within Schedule A of this bylaw.

**REMUNERATION**

**3** (1) Remuneration shall be paid to Directors, Alternate Directors and the Chair of the Board in accordance with this bylaw by direct deposit, electronic fund transfer.

~~(2) The rates in Schedule A, of this bylaw, will be adjusted annually (effective January 1st) by an amount equal to the average monthly change in the British Columbia Consumer Price Index, rounded to one decimal point, for the twelve month period ending October 31st of the previous year.~~

(2) Subject to subsection 2 (a), the rates in Schedule A of this bylaw will be adjusted annually, effective January 1, by an amount equal to the average monthly change in the British Columbia Consumer Price Index, rounded to one decimal point, for the twelve-month period ending September 30 of the previous year.

(a) The following rates are not adjusted under subsection (2):

(i) meal and incidental expense rates, which will be adjusted annually, effective January 1, to the most recently published BC Provincial Government Group II travel allowance rates, rounded to the nearest dollar;
(ii) private vehicle mileage allowance rates, which will be adjusted annually, effective January 1, to the Canada Revenue Agency automobile allowance rates for the applicable calendar year; and
(iii) registration fees, actual accommodation costs and other actual expenses, which will be reimbursed in accordance with this bylaw and applicable Board policy or administrative direction.

(3) The rates in Schedule A, of this bylaw, will be brought the Board for review in February of the year of each local government election beginning in 2026, with any changes to be effective January 1 following the election.

(4) A Director shall not receive Remuneration for wages lost through absence from work or income deemed lost due to their attendance at a meeting:

(a) of the Board;
(b) Committee to which she/he is appointed; and
(c) as a Delegate representing the Regional District.

(5) For attending to the affairs of the District, each Municipal (from General Administration) and Rural Director (from General and Rural Administration) will be paid twice per month as outlined in Schedule A of this bylaw. The service split for the stipend for Rural Directors is calculated at fifty four percent to General Administration and forty six percent to Rural Administration. For clarity, this stipend includes attendance monthly at the RDCK Rural Affairs Committee and Board meetings.

(6) In addition to Section 3 subsection (5) of this bylaw, a Board Chair will be paid a monthly stipend to be paid from General Administration, as outlined in Schedule A of this bylaw.

(7) When Alternate Directors attend Board or Committee meetings on the Director's behalf, regardless of there being a quorum, they are compensated per the rates outlined in Schedule A of this bylaw.

~~(8) In addition to Section 3 subsections (5), (6) & (7) of this bylaw, there shall be a monthly stipend paid to the Chair of a standing Committee of the Board (with the exception of the Joint Resource Recovery Committee) and the Vice Chair of the Board as outlined in Schedule A of this bylaw. These funds are to cover, but not be limited to, attendance at agenda preparation meetings and consultation with Directors and staff as deemed necessary.~~

(8) In addition to Section 3 subsections (5), (6) and (7) of this bylaw, the Vice Chair of the Board will be paid the applicable monthly stipend outlined in Schedule A. The Chair of a standing Committee of the Board, with the exception of the Joint Resource Recovery Committee, will be paid the applicable chair stipend outlined in Schedule A only for a month in which the chair presides over a meeting of that standing Committee. If a standing Committee meets more than once in a month, only one monthly chair stipend is payable for that month.

(9) In addition to the above Directors or Alternate Directors who have been appointed to and attend the Resource Recovery meetings are to be paid an additional stipend as identified in Schedule A of this bylaw.

(10) All Directors and Alternate Directors who, by resolution of the Board are authorized to attend a Meeting on behalf of the Board shall be entitled to Remuneration and/or Expenses as outlined in Schedule A of this bylaw.

(11) Directors will from time to time be named by resolution to External Committees. Directors attending meetings of External Committees to which they have been named will be paid stipend and/or Expenses with costs charged as directed by the Board via resolution at the time of the Director's appointment.

(12) Meetings on Successive Dates:

When Directors attend Committee Meetings on successive days at the same location, they are eligible for:

(a) Day 1 – either mileage to and from the meeting or mileage to the meeting and applicable accommodation charges, as appropriate; and
(b) Day 2 – actual mileage; with the additional costs for Rural Directors being charged to Rural Administration.

(13) Multiple Meetings on the Same Day:

For efficiency multiple meetings of the Board and/or Committees may be scheduled on the same day. The maximum number of meetings for which a Director can claim stipend for in one day is two (2).

(14) The Board and Vice Chair of the Board and Chairs of Standing Committees are to be paid Expenses only (mileage and meals) for attendance at agenda preparation or other meetings required as part of their role.

(15) A Director delegated to chair a Public Hearing be paid stipend and Expenses with costs charged to the Rural Administration Budget.

(16) Delegates to Union of BC Municipalities (UBCM), Federation of Canadian Municipalities (FCM) and Association of Kootenay & Boundary Local Governments (AKBLG) Conventions:

(a) Municipal and Rural Directors or, in their absence, Alternate Directors, authorized by Board Resolution to attend the UBCM and/or the FCM Convention be paid stipend and Expenses to be charged to the General Administration budget;
(b) Rural Directors or, in their absence, Alternate Directors, authorized by Board Resolution to attend the Association of Kootenay & Boundary Local Governments Convention be paid stipend and Expenses to be charged to the Rural Administration budget.
(c) Reimbursable costs associated with Conference attendance will not be processed until the Director or Alternate Director has submitted a Director's Report on Conference Attendance.

(17) A Delegate Director shall receive Remuneration at the current rate for each day on which business is conducted and at which the Delegate Director is in attendance. Stipends are not paid for travel days.

(18) Board Member Elected or Appointed to FCM:

A Board member whose candidacy is endorsed by the RDCK Board is duly elected or appointed to serve on the FCM Board or Committees, the member be paid the usual Remuneration for attending FCM Board Meetings, in accordance with this bylaw, upon the member submitting the required claim form, with all such costs not covered by FCM, charged to General Administration.

(19) Whenever a spouse/partner is registered for and does accompany the Director to a conference, the Regional District does not pay any Expenses of the spouse/partner, and any

charges incurred by the Regional District to register or book travel for the spouse/partner be invoiced to the Director.

(20) In addition to the above Directors and Alternate Directors are entitled to the reimbursement of Expenses identified in Schedule A of this bylaw.

(21) Directors and Alternate Directors are entitled to claim an additional stipend for attendance at any additional special monthly meetings of the Board over and above the 12 monthly meetings included in the annual allowance in Section 3 subsection (5) of this bylaw.

(22) Directors are entitled to claim stipends for Board and Committee Meetings in which they participate in by electronic means.

(23) In addition to the above, Rural Directors will have the opportunity to attend conference and other educational sessions that are outside those identified in Section 3 subsection (16) and not specifically approved by the Board, to be paid from a Rural Director Allowance of $2,500 annually, charged to Rural Administration. This allowance can be used for stipend and/or Expenses.

(24) Any unused allowance from Section 3 subsection (26) is carried forward for future use at the end of a calendar year. All rural allowance balances reset to zero at the end of an elected term.

(25) The first six Board Workshops attended by a Director in a calendar year are considered part of the Director's regular duties and are not eligible for an additional stipend. Related expenses for those Board Workshops may be claimed in accordance with this bylaw and applicable Board policy. Board Workshops attended after the first six in a calendar year are eligible for stipend only if authorized by Board resolution or applicable Board policy.

(26) If a Director is absent from three or more regular Board meetings in a calendar year, the amount identified in Schedule A as the Alternate Director Board meeting rate will be deducted from the Director's monthly stipend for the third and each subsequent regular Board meeting absence in that calendar year. For clarity, an absence is not counted under this subsection if it is due to parental leave under section 11, illness or injury, leave of the Board, or a mandatory leave of absence under applicable legislation.

**TRAVEL**

**4** (1) The Director’s Normal Place of residence, within the Regional District, shall be considered the starting point and point of return of any trip.

(2) Every Director is expected to travel by the most direct route and use the most economical means of transportation. Factors to be considered in determining the most economical travel option include:

(a) Travel time involved;
(b) Lowest quoted airfare;
(c) Journey expense to and from airport, including airport parking fees;

(d) Mileage Expenses; and
(e) Car rentals, taxis and parking fees at destination.

(3) Except for journeys where the use of a car is either more economical or the only practical option, air travel is the preferred method of transportation. If travel is by air, the Director shall be reimbursed for the most economical means of travel to and from the airport.

(4) Where air travel is the most economical option, but a Director chooses to drive for personal reasons, the Director will be reimbursed for travel in the amount of the lowest quoted airfare, or the actual mileage to the destination plus hotel parking, whichever is less.

(a) Despite subsection (4) and section 5 (2), if two or more Directors or Alternate Directors travel together in a private vehicle to a Conference, the total private vehicle mileage reimbursement payable for that vehicle must not exceed the total of the lowest quoted return airfares and related transportation expenses that would otherwise have been reimbursable for the Directors or Alternate Directors travelling together. Only one mileage claim may be submitted for the vehicle.

(5) Directors must submit expense claims using the required form and attach receipts for eligible Expenses. Reimbursement of Expenses will occur subject to approval of the Chief Financial Officer or designate. For certainty, no Expenses claims may be submitted in advance of the actual Expense being incurred.

**MILEAGE ALLOWANCE**

~~**5** (1) A Director shall be paid mileage allowance for use of a vehicle as transportation at the current yearly posted reasonable per kilometre rate allowance by Canadian Revenue Agency (CRA) from their Normal Place of residence and return as follows:~~

~~(a) to and from meetings as defined in Section Per Diem;~~
~~(b) to the closest airport from which she/he can depart in the case of their being a Delegate; and~~
~~(c) in the case of a Delegate, to the place of the meeting should departure by air not be practical; or~~
~~(d) in the case of a Board or Committee Chair, for attendance at meetings he/she is required to attend by virtue of office.~~

**5** (1) A Director shall be paid mileage allowance for use of a private vehicle as transportation at the current posted reasonable per kilometre rate allowance by the Canada Revenue Agency for the applicable calendar year. Mileage may be claimed from the Director's Normal Place of residence and return as follows:

(a) to and from meetings as defined in this bylaw;
(b) to the closest airport from which the Director or Alternate Director can depart in the case of their being a Delegate;
(c) in the case of a Delegate, to the place of the meeting should departure by air not be practical; or

(d) in the case of a Board or Committee Chair, for attendance at meetings the Chair is required to attend by virtue of office.

(2) Should Directors elect to travel together in an automobile, only one mileage allowance shall be payable per vehicle.

(3) The District does not accept any liability under any circumstances for claims arising from the use of privately-owned vehicles.

(4) The District shall not reimburse the Director for stand-by charges of their personal vehicle while she/he is attending a meeting. Stand-by refers to the privately-owned vehicle being situated at the point of departure or at the place of the meeting.

(5) No additional allowances are payable for carrying passengers.

(6) In addition to mileage allowance, a Director may claim Expenses incurred for ferry charges, bridge, road and tunnel tolls, as well as parking charges where parking is not free.

(7) Unless approved by the Board, a Director who is not a member and who attends a meeting of the Committee will not be compensated. If the Board approves, a Director who is not a member and who attends a Committee meeting will be paid mileage only.

(8) In addition to any other mileage allowance payable under this bylaw, a Rural Director may claim mileage-based reimbursement for otherwise unreimbursed RDCK travel where the round trip from the Director's Normal Place of Residence exceeds 50 kilometres. If a round trip exceeds 50 kilometres, the full distance of that qualifying round trip is eligible under this subsection. No reimbursement is payable under this subsection for a round trip of 50 kilometres or less. Reimbursement under this subsection is subject to a maximum of $3,000 per calendar year, is not carried forward from year to year, and is not payable for travel during the Election Blackout Period.

**ACCOMMODATION EXPENSES**

**6** (1) Actual hotel room cost for single occupancy will be paid when travelling on Regional District business. Every effort should be made to obtain accommodation at the government rate. Where the travel requires overnight stay and the individual chooses to stay with friends or relatives rather than hotel accommodation, the rate shown in Schedule A is applicable and permitted to be expensed.

(2) Overnight Accommodation is approved for Directors attending an authorized Regional District meeting who would otherwise have to:

(a) begin travel before 7:00 a.m.;
(b) end travel after 11:00 p.m.;
(c) travel in hazardous weather; or
(d) for unforeseen circumstances as approved by the Board Chair;

(3) The reason for the overnight stay must be noted on the Director’s expense form.

**PER DIEM EXPENSES**

~~**7** (1) A Director shall receive reimbursement at the Per Diem rate for each 24 hours period he/she attends meetings on behalf of the Board. The Per Diem is intended to compensate Directors for all meal and incidental Expenses incurred while representing the RDCK and are shown in Schedule A to this bylaw.~~

**7** (1) A Director shall receive meal and incidental expense reimbursement at the rates set out in Schedule A. Meal and incidental rates are intended to compensate Directors for meal and incidental expenses incurred while representing the RDCK. Incidentals may be claimed only once for each overnight stay.

(2) Whenever Directors attend meetings or conferences, the Delegate Director shall not be eligible for meal allowances for those meals which the RDCK has paid an additional amount.

(3) Meals and incidentals charged to hotel accommodation shall be recovered from Directors. Directors must claim the applicable Per Diem.

~~(4) Only one Per Diem shall be paid for each 24 hour period and should the 24 hour period be exceeded, a claim for the additional applicable meal or meals allowance, may be submitted by the Director.~~

(4) A Director may claim only the meal rate or rates applicable to the portion of the day spent on travel status or attending meetings on behalf of the Board.

**EXTRAORDINARY EXPENSES**

**8** Extraordinary Expenses which are in excess of the amounts available in this bylaw shall be accounted for on the Expenses Director's claim form, accompanied by receipts and details of the circumstances. Such a claim will be paid only upon resolution adopted by the Board.

**HOME OFFICE EXPENSES**

**9** Directors are expected to maintain a home office and Expenses involved in maintaining their home office are non-reimbursable by the RDCK. Directors may be able to claim some non-reimbursable Expenses for income tax purposes in accordance with the Income Tax Act.

**CHILD CARE EXPENSES**

**10** (1) A Director shall received reimbursement for child care expenses through an allowance of $80 per month in order to facilitate the attendance of a Director at in-person meetings.

**PARENTAL LEAVE**

**11** (1) A Director shall be provided leave from their positions as Director for the purpose of parental leave for a period of up to six (6) months, with continued payment of their regular stipend.

(2) Section 11 (1) parental leave does not apply to Alternate Directors.

**CITATION**

**12** This Bylaw may be cited as "Chair, Directors and Alternate Directors Remuneration Bylaw No. 2710, 2021."

**REPEAL**

**13** "Chair and Directors Remuneration Bylaw No. 1851, 2006", and amendments hereto, are hereby repealed.

READ A FIRST TIME this 9th day of December, 2021.

READ A SECOND TIME this 9th day of December, 2021.

READ A THIRD TIME this 9th day of December, 2021.

ADOPTED by an affirmative vote of at least 2/3 of the votes cast this 9th day of December, 2021.

Aimee Watson, Board Chair

Michael Morrison, Corporate Officer

**DELETED IN ITS ENTIRETY BY BYLAW NO. 3088**

## SCHEDULE A – RATES AND PAYMENT AMOUNTS FOR DIRECTOR REMUNERATION

| | POSITION | FREQUENCY | 2021 – RATES |
|---|---|---|---|
| **Monthly Stipend** | Municipal Director | Monthly | $1,341/month |
| **Monthly Stipend** | Rural Director | Monthly | $3,457/month |
| **Monthly Stipend** | Board Chair | Monthly | $3,352/month |
| **Monthly Stipend** | Vice Chair of the Board | Monthly | $670/month |
| **Monthly Stipend** | Chair of the Rural Affairs Committee | Monthly | $795/month |
| **Monthly Stipend** | Chair of East, Central and West Resource Recovery Committee | Monthly | $397/month |
| **Monthly Stipend** | Chair of the Standing Committee (Other than RR) | Monthly | $286/month |
| **Attendance at Board Meetings** | Alternate Director | Per Meeting | $422/meeting |
| **Attendance at Other Meetings** | Directors & Alternates | Per Meeting | $191/meeting |
| **Attendance at Resource Recovery Meetings** | Director & Alternates | Per Meeting | $265/meeting |
| **Attendance at special Board meetings** | Directors & Alternates | Per Meeting | $422/meeting |
| **Meals not included with the stipend meeting amount** | Directors & Alternates | Daily Maximum | $75/day<br>B $15/L $25/D $35 |
| **Registration fees for workshops and conferences** | Directors & Alternates | As Required | Attendance to be approved by the Board |
| **Travel: Accommodation with friends or family** | Directors & Alternates | Daily Maximum | $25/day |

The following rates are the 2026 base rates or currently published external rates. Remuneration and allowance rates shown in dollars are rounded to the nearest dollar for administrative ease. Remuneration rates identified as 2026 base rates are to be adjusted effective January 1, 2027 and each January 1 thereafter in accordance with section 3(2) of this bylaw. Meal, incidental and mileage rates are adjusted in accordance with section 3(2.1) and section 5(1).

| SCHEDULE A - RATES AND PAYMENT AMOUNTS FOR DIRECTOR REMUNERATION AND EXPENSES | | | |
|---|---|---|---|
| **Category** | **Position / Expense** | **Frequency** | **2026 Base Rate / Current Rate Basis** |
| **Monthly Stipend** | Municipal Director | Monthly | ~~$2,050/month (50% of Rural Director monthly stipend)~~ $1,593/month |
| **Monthly Stipend** | Rural Director | Monthly | ~~$4,099/month~~ $4,107/month |
| **Monthly Stipend** | Board Chair | Monthly | ~~$3,975/month~~ $3,982/month |
| **Monthly Stipend** | Vice Chair of the Board | Monthly | ~~$794/month~~ $796/month |
| **Monthly Stipend** | Chair of the Rural Affairs Committee | Monthly, only in months meeting is presided over | ~~$943/month~~ $944/month |
| **Monthly Stipend** | Chair of East, Central and West Resource Recovery Committee | Monthly, only in months meeting is presided over | ~~$471/month~~ $472/month |
| **Monthly Stipend** | Chair of Standing Committee other than Resource Recovery | Monthly, only in months meeting is presided over | ~~$339/month~~ $340/month |
| **Attendance at Board Meetings** | Alternate Director | Per Meeting | ~~$501/meeting~~ $502/meeting |
| **Attendance at Other Meetings** | Directors and Alternate Directors | Per Meeting | ~~$227/meeting~~ $228/meeting |
| **Attendance at Resource Recovery Meetings** | Directors and Alternate Directors | Per Meeting | ~~$315/meeting~~ $316/meeting |
| **Attendance at Water Services Committee Meetings** | Directors and Alternate Directors | Per Meeting | $228/meeting |
| **Attendance at Special Board Meetings** | Directors and Alternate Directors | Per Meeting | ~~$501/meeting~~ $502/meeting |
| **Attendance at Rural Affairs Committee** | Alternate Director attending on behalf of Rural Director | Per Meeting | ~~$315/meeting~~ $316/meeting |
| **Meals not included with stipend or meeting amount** | Breakfast | As applicable | $27 |
| **Meals not included with stipend or meeting amount** | Lunch | As applicable | $27 |
| **Meals not included with stipend or meeting amount** | Dinner | As applicable | $38 |

| | | | |
|---|---|---|---|
| **Incidentals** | Directors and Alternate Directors | Per overnight stay | $15 |
| **Registration fees for workshops and conferences** | Directors and Alternate Directors | As required | Attendance to be approved by the Board or in accordance with Board policy |
| **Travel: Accommodation with friends or family** | Directors and Alternate Directors | Daily maximum | $30/day |
| **Travel: Private vehicle mileage** | Directors and Alternate Directors | Per kilometre | $0.73/km |
| **Rural Director Mileage-Based Reimbursement** | Rural Directors | Annual cap | $3,000/year cap; for eligible round trips >50 km, claim full round-trip km; no claims during Election Blackout Period. |

# Board Report

## Proposed Land Use Bylaw Amendment

## Board Consideration of Adoption of Bylaw No. 3079

| | |
|---|---|
| **File Reference:** | Z2601B – Friends of Kitchener Society |
| **Electoral Area/Municipality:** | B |
| **Services Impacted** | Planning |

## 1.0 PURPOSE OF REPORT

The purpose of this report is for the Board to consider Adoption of Land Use Bylaw amendments to Comprehensive Land Use Bylaw No. 2316, 2013. The subject property is an existing park in Kitchener, located at 6253 Kitchener Road. The Board resolved to complete third reading at the July 16, 2026 Board meeting (resolution 334/26 below).

334/26 That Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No. 3079, 2026 being a bylaw to amend Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013 is hereby given THIRD READING; AND FURTHER, That the consideration of adoption BE WITHHELD for Bylaw No. 3079 until the following item has been satisfied:

- Amendment Bylaw No. 3079 has been approved by the Ministry of Transportation and Transit, pursuant to Section 52 (3)(a) of the Transportation Act.

The Ministry of Transportation and Transit approved the bylaw on July 27, 2026.

Staff recommend that Amendment Bylaw No. 3079, 2026 being a bylaw to amend the Comprehensive Land Use Bylaw No. 2316, 2013 is hereby ADOPTED; AND FURTHER that the Chair and Corporate Officer be authorized to sign the same.

| GENERAL INFORMATION |
|---|
| **Property Owner:** Friends of Kitchener Society |
| **Agent:** Katie Kendall, Columbia Basin Trust |
| **Property Location:** 6253 Kitchener Road, Kitchener, Electoral Area 'B' |
| **Legal Description:** LOT A DISTRICT LOT 4592 KOOTENAY DISTRICT PLAN NEP79222 (PID: 026-457-261) |
| **Property Size:** 1 hectare (2.52 acres) |
| **Current Zoning:** Community Services (CS) |
| **Current Official Community Plan Designation:** Community Services (CS) and Rural Residential (RR) |

**Purpose of the Land Use Bylaw Amendment**

The purpose of the Bylaw is rezone/redesignate the property to the Parks and Recreation (PR) zone and land use designation in order to authorize planned improvements that include the demolition and reconstruction of aging park structures, construction of a picnic shelter, storage buildings, and the refurbishment of sport courts and trails.

## 2.0 RECOMMENDATION

That Electoral Area B Comprehensive Land Use Amendment Bylaw No. 3079, 2026 being a bylaw to amend the Electoral Area B Comprehensive Land Use Bylaw No. 2316, 2013 is hereby ADOPTED; AND FURTHER that the Chair and Corporate Officer be authorized to sign the same.

## CONCURRENCE

| | |
|---|---|
| Planning Manager – Nelson Wight | Approved |
| Manager of Development and Community Sustainability – Amy Wilson | Approved |
| Chief Administrative Officer – Stuart Horn | Approved |

**ATTACHMENTS:**

Attachment A – Amendment Bylaw No. 3079, 2026

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Bylaw No. 3079

A Bylaw to amend Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013

WHEREAS it is deemed expedient to amend the Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

**APPLICATION**

**1** That Schedule 'A.1' of Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013 be amended by changing the Land Use Designation of LOT A DISTRICT LOT 4592 KOOTENAY DISTRICT PLAN NEP79222 (PID: 026-457-261) from Community Services (CS) and Rural Residential (RR) to Park and Recreation (PR), as shown on the attached Map (Schedule A).

**2** That Schedule 'B.1' of Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013 be amended by changing the Zoning Designation of LOT A DISTRICT LOT 4592 KOOTENAY DISTRICT PLAN NEP79222 (PID: 026-457-261) from Community Services (CS) to Park and Recreation (PR), as shown on the attached Map (Schedule B).

**3** This Bylaw shall come into force and effect upon its adoption.

**CITATION**

**4** This Bylaw may be cited as **"Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No. 3079, 2026"**

| | | | | | |
|---|---|---|---|---|---|
| READ A FIRST TIME this | 21st | | day of | May | , 2026 |
| READ A SECOND TIME this | 21st | | day of | May | , 2026 |
| WHEREAS A PUBLIC HEARING was held this | | 10th | day of | June | , 2026 |
| READ A THIRD TIME this | 16th | | day of | July | , 2026 |

APPROVED under **Section 52 (3)(a) of the Transportation Act** this 27 day of July , 2026.

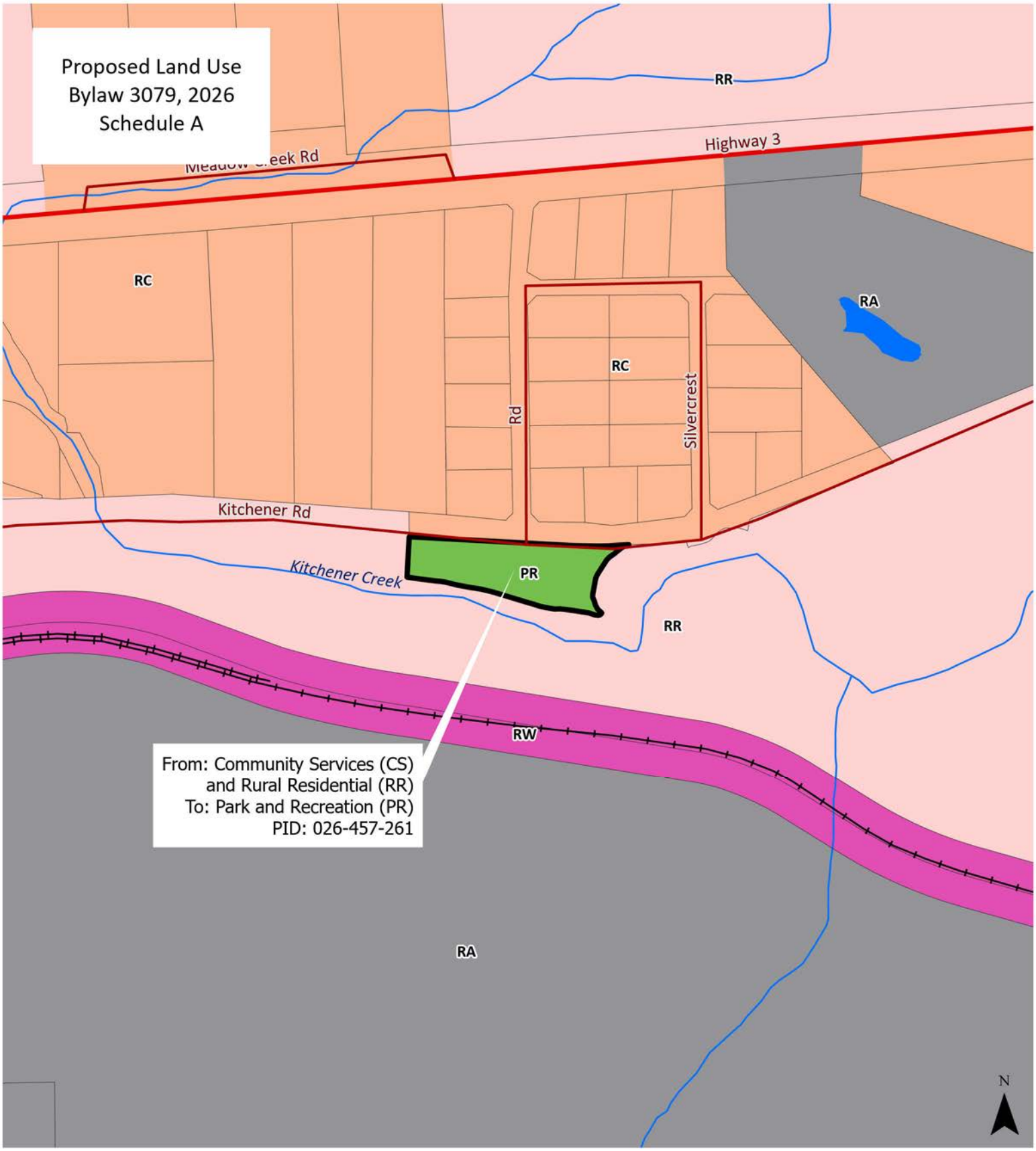
Mikaela Wheaton

Approval Authority,
Ministry of Transportation and Transit

ADOPTED this day of , 2026.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer




Subject Property
Property Lines
Lake
Stream
Rail Line
Highway
Road

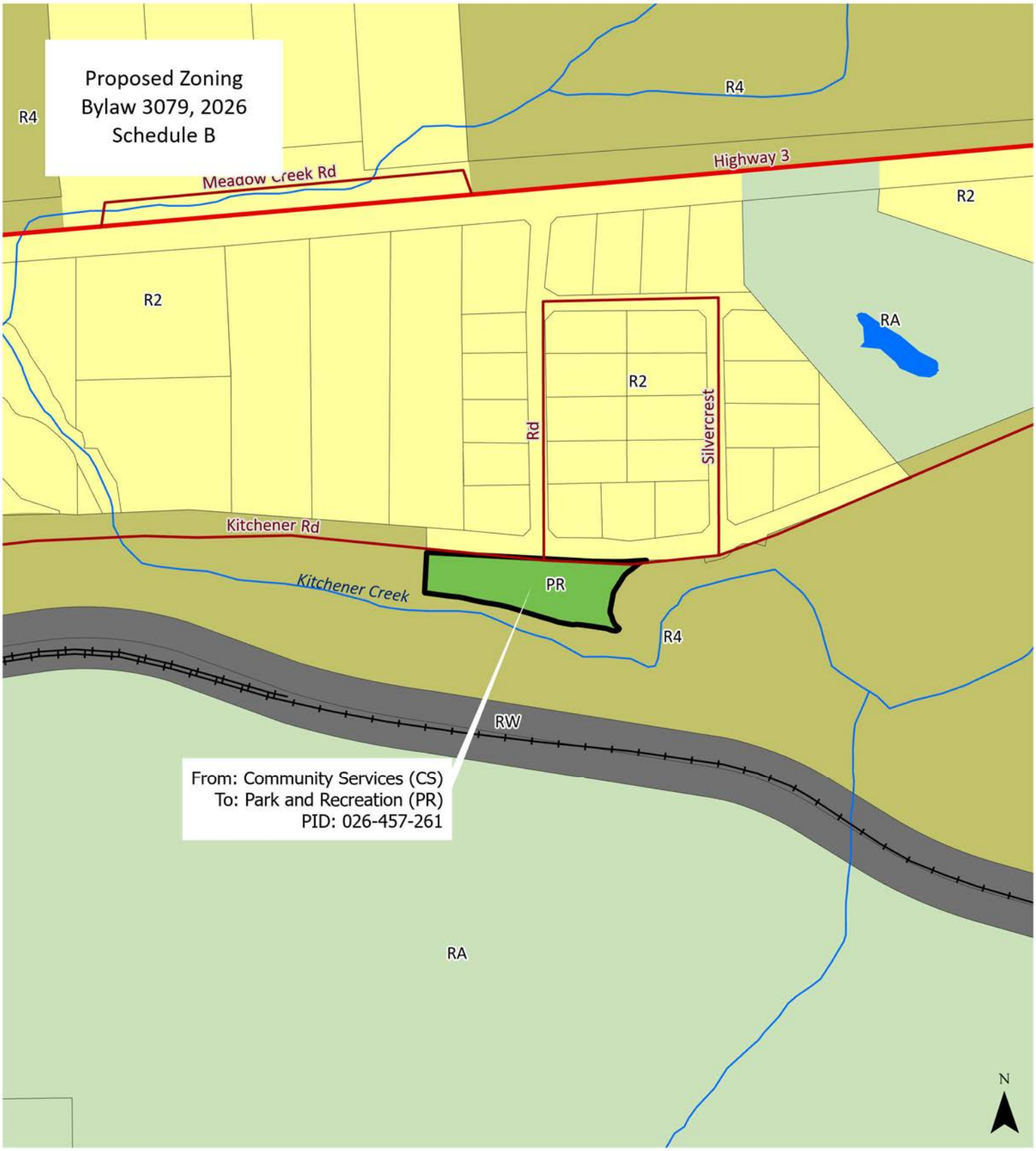
**Land Use Designation**

Country Residential (RC)
Resource Area (RA)
Rural Residential (RR)
Railway (RW)
Park and Recreation (PR)

0 100 200
Metres

April 30, 2026
PCS: NAD83 UTM Zone11N

The map data shown are approximate representations for reference only. The Regional District of Central Kootenay is not liable for any errors or omissions on this map nor any loss or damage resulting from the use of this map.




Subject Property
Property Lines
Lake
Stream
Rail Line
Highway
Road

**Zoning Class**

Park and Recreation (PR)
Railway (RW)
Country Residential (R2)
Rural Resource (R4)
Resource Area (RA)

0 100 200
Metres

April 30, 2026
PCS: NAD83 UTM Zone11N

The map data shown are approximate representations for reference only. The Regional District of Central Kootenay is not liable for any errors or omissions on this map nor any loss or damage resulting from the use of this map.

# Board Report

*August 20,2026*

## Delegated Authority Bylaw

**Author:** Mike Morrison, Corporate Officer
**File Reference:** 08-3200-10
**Electoral Area/Municipality:** ENTIRE RDCK
**Services Impacted** All Services

## 1.0 STAFF RECOMMENDATION

*"That the Regional District of Central Kootenay Delegation of Authority Bylaw No. 3091, 2026 be read a FIRST and SECOND time by content".*

## 2.0 BACKGROUND/HISTORY

This project was prioritized as a result of the Organizational Assessment report prepared by Samson and received by the Board in early 2026. This report identified **Update Delegation of Authority Thresholds** as a high priority area for Board consideration. In May 2026 the Board directed staff to prepare a draft Delegated Authority Bylaw and seek legal review prior to Board consideration of the bylaw. Bylaw 3091 (attached as Schedule A) was developed to meet the objectives identified by staff at the outset of this project:

- To align the RDCK's delegated authority with best practices from other local governments.
- To balance competing interests in the design of an effective delegated authority regime, including risk management, Board oversight, internal controls, approval timelines, and business efficiency.
- To identify areas where Board approval is currently required but where the business may be better served by delegating decision-making authority to staff.
- To confirm and address any ambiguity in staff decision-making authority generally, and specifically as it pertains to the CAO.
- To reduce time demands on the CAO by delegating decision-making to other senior managers where appropriate.

Bylaw 3091 was created in accordance with the content and process proposed in the May 2026 report and is summarized as follows:

**Bylaw Structure and Layout**

The bylaw is organized into numbered sections, followed by three schedules:

- Section 1 sets out definitions and rules of interpretation, including defined terms for the CAO, CFO, and CO, Senior Manager, Manager, Supervisor, and Employee.
- Section 2 is the core delegation clause: it delegates to the Officers and Employees listed in Schedule "A" all of the powers, duties, and functions of the Board described in that Schedule, subject to its conditions and limitations.

- Section 3 delegates general administrative authority to the CAO. This section establishes the CAO's ongoing authority to run the organization day to day and is deliberately narrow so as to not duplicate the specific, itemized authorities delegated in Schedule “A”.
- Sections 4 through 7 are the bylaw's operating rules: who is deemed to hold a delegated position, the bar on further sub-delegation, the overall scope of what remains with the Board, and reporting obligations.
- Section 4 (Delegates) recognizes an Authorized Designate of an Employee or Officer as a person who may exercise a delegation, and it allows the CAO, CFO, or CO to step in for a Senior Manager's portfolio when a non-Officer Senior Manager is absent or where a Senior Manager position is vacant, allowing flexibility to keep decisions moving at the staff level without a gap in authority.
- Schedule “A” — Delegated Authority, is organized into eight parts by subject area: Financial Authorities and Procurement; Human Resources and Personnel; Land and Land Use Instruments; Legal, Litigation, and Bylaw Enforcement; Operational and Service Delivery; Risk Management; Emergency Management; and the HB Mine.
- Schedule “B” — Signing Authority, for documents not already covered by a Schedule “A” delegation.
- Schedule “C” — Risk Categories, incorporating the existing approved risk-category tables from the Minimum Required Amounts of Insurance for Contracts Policy, 300-03-04.

**Schedule A Delegation of Authority**

At the outset of the project it was reported to the Board that the delegation of specific authorities would be driven by one or more of the following factors:

- An authority has historically been delegated by policy alone and requires inclusion within a bylaw to align with LGA 230 requirements
- An authority has not been formally delegated by bylaw but must be done so to address specific risks
- An authority has been historically and generally assumed by staff to be delegated under ‘operations and administration’ but has not been delegated formally and staff require clarity on the limits if their authority
- The lack of clear delegation of authority results in inefficiencies and process bottlenecks at the Board, CAO and Senior Manager levels. This is especially acute at the CAO level and was noted as such in the Samson work
- Emergent or timely issues that arise and where a response may require delegation to staff

Most of the proposed delegated authorities relate to the above list. However, staff also viewed the delegations through the lens of making the RDCK business more effective and delegating authority where, in staff’s opinion, a reasonable balance between business efficiency gains and Board oversight.

**Conditions and Limitation on Delegations**

Every authority delegated in Schedule “A” is paired with defined conditions and limitations in the schedule's third column, and the Board retains meaningful oversight through several consistent design features:

- Dollar thresholds by position: financial authorities scale with position and are capped at defined dollar amounts
- Second-signature requirements: higher-value or higher-risk transactions require a second, more senior signatory

- Mandatory use of Board-approved templates and policy: most delegated authorities are expressly conditioned on use of standard RDCK agreement templates and compliance with the Purchasing Policy and the risk categories delineated in the bylaw.
- Board reporting: many authorities carry an explicit reporting requirement — to the next regular Board meeting or, for the narrow extraordinary-circumstances purchasing waiver in Part 1, within 24 hours of the waiver being used.

Taken together, these features are designed to give the Board confidence that delegated authority is exercised within clear, risk-calibrated limits, with routine decisions handled efficiently at the appropriate level and exceptions or higher-risk matters surfaced to the Board.

**Jurisdictional Review**

In developing this bylaw, staff reviewed delegation bylaws from eight other British Columbia local governments: the Capital Regional District, the Regional District of Okanagan-Similkameen, the Regional District of Central Okanagan, the Squamish-Lillooet Regional District, the City of Victoria, the Municipality of North Cowichan, the District of Central Saanich, and the City of Port Coquitlam. The table below summarizes common design features and how the RDCK's approach compares.

| Design Feature | How common among the eight comparators | The RDCK's approach |
|---|---|---|
| Schedule-based delegation (a table of powers, delegates, and conditions, rather than delegation through body text alone) | Common practice across the group | Same approach — Schedule "A" |
| A deputy/acting-position provision, so a delegation follows the position rather than the individual | Common practice across the group | Same approach, and broadened this to include a formal Authorized Designate |
| A prohibition on further sub-delegation by the person who receives a delegated authority | Common practice across the group | Same approach — section 5.0 |
| A right to have a delegated decision reconsidered by the board or council | Present in roughly half the group, and in each case scoped to a specific decision type, such as land use, development permits, or business licences, rather than a general right | Not included in this bylaw as issuance of licenses or permits is not part of the covered authorities |
| A second-signature requirement above a set value or risk level | Uncommon; not identified in any of the eight comparators reviewed | Included in Schedule "A" as it reflects current RDCK practice for some purchase levels and provides an important quality assurance mechanism within our decentralized procurement framework |
| A dedicated, freestanding signing authority schedule | Uncommon, typically a signing clause attached to one or two | The Schedule "B" covering all signing authority not already addressed in Schedule "A" would |

| Design Feature | How common among the eight comparators | The RDCK's approach |
|---|---|---|
| | specific sections rather than a standalone schedule | negate the need for a freestanding signatory bylaw |
| A policy or risk-category table formally attached to the bylaw as a schedule | Not identified in any of the eight comparators reviewed | Schedule "C" attaches the risk-category tables from the Minimum Required Amounts of Insurance for Contracts Policy, 300-03-04. Proposed as it reflects current policy and ensures officer review of high-risk agreements |
| A general principle that a delegation includes the authority to take all steps necessary to give effect to it (negotiate, review, execute, administer, and direct staff) | Not identified as a general principle; one comparator delegates a similar completeness of authority, but only for a specific, listed set of land-related instruments | Included by RDCK for certainty of what is included within a delegated authority |

**Purchasing Thresholds Compared with Other Jurisdictions**

| | |
|---|---|
| RDCK (Bylaw 3901, Part 1) | Supervisor to $15,000; Manager to $50,000, ; Senior Manager to $125,000; CAO to $250,000. |
| Squamish-Lillooet Regional District | $25,000 / $100,000 / $500,001 tiers |
| Municipality of North Cowichan | $10,000 / $50,000 / $75,000 / $200,000 / $500,000 tiers |
| Capital Regional District | $100,000 / $500,000 / $5,000,000 tiers — a much larger organization, so its higher figures reflect scale rather than a more permissive approach |
| Regional District of Central Okanagan | $1,000/$5,000/$75,000 tiers – CAO approves anything over $75,0000 |
| City of Victoria | 10,000 /$75,000 / 500,000 tiers |
| District of Central Saanich; City of Port Coquitlam; Regional District of Okanagan Similkameen | Bylaws do not include purchasing thresholds |

**RDCK Policy Considerations**

The bylaw is designed to work together with, rather than replace, the RDCK's existing policy framework:

- The bylaw confirms that all delegated authority remains subject to the approved Financial Plan, applicable Board policies, resolutions, and administrative directives, and the Purchasing Policy.
- Where a Board policy and the bylaw conflict, the bylaw prevails to the extent of the conflict, giving delegates and the Board a clear rule for resolving any inconsistency.
- The risk-category tables from the Minimum Required Amounts of Insurance for Contracts Policy, 300-03-04 are attached to the bylaw itself as Schedule "C".

- The Purchasing Policy, 300-06-12, and all other Board policies continue to be adopted, amended, and administered in the ordinary course by Board resolution, and are unaffected by this bylaw except to the extent this bylaw expressly delegates authority to act under them.

**Manager and Legal Review**
Senior managers and other select staff provided review and input into the bylaw. Lidstone and Company reviewed successive drafts and the final version of this bylaw and confirmed that the authorities proposed for delegation are within the Board's authority to delegate under the Local Government Act.

## 3.0 PROBLEM OR OPPORTUNITY DESCRIPTION

### 3.1 Alignment to Board Strategic Plan

This initiative strongly aligns with the following two focus areas under the Organizational Excellence priority:

- Continue to update our policies and processes to be responsive and adaptable.
- Review our governance structures to ensure we have the appropriate balance of input and accountability.

### 3.2 Legislative Considerations

The Local Government Act (LGA) requires that Board authority be delegated by bylaw. Adoption of this bylaw will move some existing authorities delegated by RDCK policy into bylaw, thus bringing the RDCK into alignment with LGA requirements. Lidstone & Company was retained for review of the draft bylaw and has confirmed the authorities comply with LGA requirements.

Staff are recommending only first and readings of the bylaw to allow discussion and open a proposed three-week period for Board review and comment prior to the bylaw coming back for proposed adoption at the September 2026 Board meeting.

Section 230 of the Local Government Act provides for the following:

> ***230*** *(1)Subject to section 231, a board may delegate a power, duty or function only by bylaw adopted by an affirmative vote of at least 2/3 of the votes cast.*

## 4.0 PROPOSED SOLUTION

*"That the Regional District of Central Kootenay Delegation of Authority Bylaw No. 3091, 2026 be read a FIRST and SECOND time by content".*

### 4.1 Financial Considerations of the Proposed Solution

There are no direct financial impacts from adoption of the bylaw, however the bylaw proposes to significantly increase the threshold by which Board approval of an expenditure is required.

### 4.2 Risks with the Proposed Solution

Adoption of the bylaw will transfer decisions that previously came before the Board -including financial commitments over $75,000 and risk provisions in agreements and land-related instruments- to staff, which reduces the Board's opportunity to review individual decisions before they are made. The risk exposures addressed within this bylaw are primarily financial risks associated with entering into agreements. Whether a decision is made by the Board or by staff, the risk exposure to the organization is the same. Key considerations for the Board here in contemplating approval of the risk related authorities are as follows:

- Staff have an understanding of the unique operational circumstances and risks of each agreement the RDCK enters into and are best positioned to make most risk decisions on behalf of the organization.
- The RDCK maintains liability coverage through MIABC, is well insured against contractual risks, and generally has experienced few claims resulting from contractual risk.
- The bylaw defines reasonable limitations and conditions for each authority that effectively will 'guardrail' staff's authority. If a decision exceeds the limitations placed on staff, then that decision would come to the Board.
- The approved risk categories in Policy 300-03-04 Minimum Required Insurance for Contracts are incorporated as Schedule C to the bylaw.
- Risks of RDCK contractual liability are effectively managed through use of our comprehensive and legally vetted agreement templates, and the bylaw requires these be used where possible. However, use of non -RDCK agreements is sometimes required. The bylaw limits senior manager discretion in use of external agreements (and indemnification of third parties) to minimal and low risk situations. Medium and high-risk situations would require corporate review and CAO, CFO or CO approval, and will sometimes include legal review or input from MIABC.
- RDCK agreement templates require contractors to indemnify the RDCK, and this indemnification is financially backed by the contractor's insurance coverage. For business reasons, and as permitted within Policy 300-03-04, the RDCK must sometimes modify our standard conditions or waive contractor insurance requirements for project or service delivery reasons. The bylaw requires that insurance modification for medium and high-risk situations only be authorized by the CAO, the CFO or the CO. Current policy requires that the Board approve insurance modification for high -risk activities, but achieving this is often not timely or practical for business efficiency reasons so it is proposed that CAO, CFO and CO be granted this authority.
- The bylaw requires that the exercise of authorities delegated by the Board in relation to risk transfer in medium and high-risk activities be reported to the Board, so the Board still has visibility into the agreements
- There are also risks with the improper exercise of a delegated authority. These, however, have always been present and in recent years the development of corporate standards, accountability mechanisms and more effective systems for oversight have resulted in better internal control to mitigate these risks.

## 4.3 Resource Allocation and Workplan Impact

A very large proportion of organizational resources is allocated to achieve Board approval for relatively routine items. Often these items first require written reporting to and consideration by one or more of the several dozen RDCK Committees and Commissions.

Effective delegation of authority will substantially reduce the staff time required to prepare reports for approvals. This would allow staff resources to be redirected to core service delivery and operations, will simplify the governance functions of the RDCK, and allow the Board, Committees, and Commissions to focus meeting time on the most significant items.

The delegation framework was designed to reduce time demands and decision-making pinch points on the CAO by enabling some administrative decisions to be made by the Corporate Officer and Chief Financial Officer, and by delegating authority across senior management group for more routine matters.

This bylaw establishes an internal framework for managers to understand the limitations of their authority. The absence of this framework in the past has in some circumstances led to improperly executed agreements, inadequate vetting of risk through corporate channels, and overall increased risk to the organization. Following bylaw adoption internal guidelines will be created and supporting business processes implemented to ensure the delegations are adhered to in practice. Staff training will be required.

### 4.4 Public Benefit and Stakeholder Engagement of Proposed Solution

The public should experience the impacts of the bylaw through improved service in some parts of our business as resources required for reporting are redirected to service delivery and core operations. Stakeholders should experience more timely approvals and agreement execution related to the following areas:

- Purchases of goods and services between $75,000 and $250,000
- Routine renewal and extension of service agreements, leases and licenses of occupation
- Grant funding agreements
- Land -related instruments such as covenants and statutory rights of way
- Approvals related to use of RDCK property by third parties

### 4.5 Leveraging Technology

AI tools were used in the development of this bylaw for background research, jurisdictional review, initial bylaw drafting, and summarizing information for Board reports.

### 4.6 Next Steps and Timeline

Staff has drafted the bylaw content based on what they perceive as being in the best interests of the RDCK considering all relevant factors but with full recognition that delegation of authority is solely at the discretion of the Board. Second reading will open up a comment period whereby Directors can give written feedback to the Corporate Officer on the bylaw and request changes and/or additional information. Staff anticipate that this bylaw may require successive versions and that the process will continue until the board is satisfied that the bylaw is ready for adoption. Staff propose a three-week comment period so that staff can bring this back to the September Board meeting.

### 4.6 Measuring Success

Successful implementation of the bylaw is when both staff and Board believe RDCK business is facilitated by the delegation of authority and risk is adequately managed. Implementation of the bylaw will be carefully monitored by senior managers, and suggested amendments will be tracked. Staff will likely recommend the Bylaw be reviewed and updated by the Board every 2 years.

## 5.0 ALTERNATIVE SOLUTION(S)

That no further action be taken on Bylaw 3091 at this time.

### 5.1 Risks with the Alternative Solution(s)

Some of the areas proposed for formal delegation are assumed by staff to already be in place and have historically been acted upon by staff under that assumption. One objective of the bylaw then is to formalize what may be effectively already in place and to remove any ambiguity regarding the limits of staff authority. If the Board determines clearly that an authority within this proposed bylaw is not to be delegated, then staff must bring that matter before the Board. The Board should be aware that for some areas a decision not to

formalize delegated authority within the bylaw may result in a significant increase in the number of items on the Board agenda.

Improving business efficiency and reducing time demands on the CAO were key objectives identified at the outset of this project. If the Board declines to adopt a comprehensive delegation framework then this will impair staff's ability to achieve meaningful administrative progress on these objectives in the areas of contracts, procurement, risk management, and land administration. Because the delegation framework impacts the entire organization, this bylaw may be the most significant tool available within the Board's powers to enable administrative improvement to delivery of services.

### 5.2 Resource Allocation and Workplan Impact

The following are the expected impacts if the Board declines to move forward with a delegated authority bylaw:

- A significant amount of organizational resources is allocated to achieve Board approval for relatively routine items. Existing staff resources for those purposes will not be redirected to core service delivery and operations
- Governance functions of the RDCK (Board, Committees, and Commissions) will continue to focus meeting time on less significant items.
- The concerns raised by Samson regarding concentration of decision making at the CAO level will not be addressed
- A decision by the Board to **not** formalize delegated authority within the bylaw may result in a significant increase in the number of items on the Board agenda and reduce organizational effectiveness further. As noted previously, some of the areas proposed for delegation are assumed by staff to already be in place and have historically been acted upon by staff under that assumption.

## 6.0 RECOMMENDATION

*"That the Regional District of Central Kootenay Delegation of Authority Bylaw No. 3091, 2026 be read a FIRST and SECOND time by content"*

Respectfully submitted,
Mike Morrison, Corporate Officer

## CONCURRENCE

Stuart Horn, Chief Administrative Officer Approved

**ATTACHMENTS:**

Attachment A – Regional District of Central Kootenay Delegation of Authority Bylaw No. 3091, 2026

# REGIONAL DISTRICT OF CENTRAL KOOTENAY
# Bylaw No. 3091

A Bylaw to delegate certain powers, duties, and functions of the Regional Board to officers and employees of the Regional District of Central Kootenay.

WHEREAS the *Local Government Act* authorizes the Board of a regional district, by bylaw, to delegate its powers, duties, and functions, including those specifically established by an enactment, to its officers and employees;

AND WHEREAS the Board wishes to consolidate, modernize, and expand its delegation of administrative authority within a comprehensive instrument to enable efficient and effective administration of Regional District services while maintaining appropriate Board oversight;

NOW THEREFORE, the Regional Board of the Regional District of Central Kootenay in open meeting assembled enacts as follows:

**DEFINITIONS AND INTERPRETATION**

1 (1) In this Bylaw:

**Act** means the *Local Government Act*, *RSBC 2015, c. 1*;

**Authorized Designate** means an Employee or Officer provided with written authority to exercise an Employee's duties, powers, or functions during:

(a) the Employee's temporary absence or inability to act, until revoked; or
(b) a period of time specified by the Employee, or an Officer provided by the Board with written authority to exercise an Officer's duties, powers, or functions during:
(c) the Officer's temporary absence or inability to act, until revoked; or
(d) a period of time specified by the Board;

**Board** means the Board of Directors of the Regional District of Central Kootenay;

**Board Chair** means the Board member who has been elected as the chair of the Board, and includes the vice-chair;

**CAO** or **Chief Administrative Officer** means the Officer position of the chief administrative officer established under the Regional District of Central Kootenay Officers Bylaw No. 2541, 2016, pursuant to the Act;

**CO** or **Corporate Officer** means the Officer position of the corporate officer established under the Regional District of Central Kootenay Officers Bylaw No. 2541, 2016, pursuant to the Act;

**CFO** or **Chief Financial Officer** means the Officer position of the chief financial officer established under the Regional District of Central Kootenay Officers Bylaw No. 2541, 2016, pursuant to the Act;

**Emergency Management Plan** means RDCK's emergency management plan prepared in accordance with the *Emergency and Disaster Management Act, SBC 2023, c. 37*;

**Emergency Management Program** means the RDCK program that provides emergency mitigation, preparedness, response, and recovery;

**Emergency Operations Centre** means a physical, virtual, distributed or hybrid organizational structure that is provided with appropriate equipment, personnel, and resources to gain situational awareness; provide strategic direction to affect response and recovery efforts; liaise and communicate with other levels of government; and develop public messaging prior to and during Emergencies and Disasters;

**Emergency Operations Centre Director** means the Emergency Operations Centre position with overall responsibility and authority for coordination of response and recovery activities within the RDCK when the Emergency Operations Centre is activated;

**Employee** means an exempt or union employee of the RDCK;

**Financial Plan** means the Regional District of Central Kootenay Five-Year Financial Plan Bylaw No. 3075, 2026, or any five-year financial plan bylaw the Board has adopted in its place for the relevant fiscal year;

**Manager** means any Employee position which formally includes managerial responsibility for RDCK services within its position title and position description, and which reports directly to a Senior Manager within the RDCK organizational structure;

**Mine Manager** means the position of mine manager under the *Mines Act, RSBC 1996, c. 293*, which is responsible for the management and operation of a mine, and includes the person the mine manager has designated in writing under the Mines Act to act in that capacity during the mine manager's absence;

**Officer** includes the Chief Administrative Officer, Corporate Officer, and Chief Financial Officer, and any other position designated in an officer designation bylaw;

**Senior Manager** means any senior management Employee position that directly reports to the CAO within the RDCK organizational structure, and includes an Officer;

**Supervisor** means any Employee position which formally includes supervisory oversight of other Employees, and for the purpose of procurement authorities, this also includes employees with supervisory responsibilities for RDCK programs, facilities, or assets, as approved by the Chief Financial Officer;

**Purchasing Policy** means any policy adopted by the Board in relation to procurement activities, as amended or replaced from time to time; and

**RDCK** means the Regional District of Central Kootenay.

(2) In this Bylaw:

(a) words importing the singular number include the plural and vice versa and words importing the neuter gender include the masculine and the feminine genders;
(b) headings given to sections are for convenience of reference only and do not form part of this Bylaw;
(c) unless expressly stated otherwise, a reference to a "section" is a reference to a section in this Bylaw, a reference to a “part” is a reference to a part in this Bylaw, and a reference to a "schedule" is a reference to a schedule in this Bylaw;
(d) unless expressly stated otherwise, a reference to an enactment is a reference to an enactment of British Columbia and its regulations, as amended, revised, consolidated, or replaced from time to time, and a reference to a bylaw or policy is a reference to a RDCK bylaw or policy, as amended, revised, consolidated, or replaced from time to time; and
(e) a reference to the current title of a position includes the position as it may be renamed from time to time, or to any successor position that is most closely connected to the position if it is modified or eliminated from time to time.

**DELEGATED AUTHORITY — SCHEDULE A**

2 (1) The Board hereby delegates to the RDCK’s Officers or Employees set out in Column 3 of Schedule A all the powers, duties, and functions of the Board, as set out in the corresponding Column 2 of Schedule A, subject to the conditions and limitations set out in that Schedule.

(2) Where any authority is delegated to a Senior Manager or Manager, that authority may only be exercised pursuant to the RDCK service or portfolio of RDCK services for which that Senior Manager or Manager normally has responsibility.

(3) If a Senior Manager is absent or there is a position vacancy, the Chief Administrative Officer, Chief Financial Officer, or Corporate Officer may exercise an authority delegated to Senior Managers in relation to any portfolio of RDCK services that a non-Officer Senior Manager would normally have responsibility for.

**DELEGATION OF GENERAL AUTHORITY TO THE CHIEF ADMINISTRATIVE OFFICER**

3 In addition to the powers duties and functions outlined in the Act, other RDCK bylaws, and this Bylaw, the Board delegates to the Chief Administrative Officer all the powers, duties, and functions of the Board to:

(a) supervise and direct all Officers and Employees of the RDCK;
(b) develop, approve, and implement operational policies and guidelines, procedures, and practices dealing with administrative matters; and
(c) implement all Board approved policies and directives.

**DELEGATES**

4 (1) A delegation of a power, duty, or function under this Bylaw is to the person who holds the named position and includes a delegation to any person who is, from time to time:

(a) formally recognized as the deputy of the delegate and is acting in the capacity of the delegate during the delegate's temporary absence;
(b) the Authorized Designate of an Employee or Officer, including under paragraph (d);
(c) the CAO;
(d) designated by the Board to act in the place of the listed Officer; or
(e) appointed by the Board to the listed Employee or Officer position on an acting, interim, or time-limited basis.

(2) This section applies to the position of CAO where the Board has appointed an interim or acting CAO.

(3) Where Schedule A identifies two or more positions as authorized signatories, any one of those positions may sign or approve a measure, or carry out a delegated power, duty, or function, unless the instrument requires joint execution or exercise or the Board otherwise directs.

**NO FURTHER DELEGATION**

5 A person to whom a power, duty, or function has been delegated under this Bylaw has no authority to further delegate that power, duty, or function to another person.

**SCOPE**

6 (1) Subject to the Act, unless a power, duty, or function of the Board has been expressly delegated by this Bylaw or another RDCK bylaw, all powers, duties, and functions of the Board remain with the Board.

(2) All delegated authority under this Bylaw is subject to:

(a) the requirements of all applicable statutory and regulatory provisions;
(b) the approved annual Financial Plan Bylaw;
(c) applicable Board policies, resolutions, and administrative directives; and
(d) the RDCK's Purchasing Policy in Schedule C, where applicable.

(3) If

(a) the Board passes a resolution to authorize a project or expenditure, and
(b) prior to the end of the current calendar year, the Board, by bylaw, amends the Financial Plan to include financial authorization for the project or expenditure,

then at any time during that calendar year an Officer or Employee may proceed with procuring, negotiating, and executing agreements and other documents pursuant to the Board direction on that project or expenditure, conditionally made subject to the adoption and requirements of the Financial Plan.

(4) If the Board adopts the Financial Plan by bylaw each year, Officers and Employees may proceed with procuring, negotiating, and executing agreements and other documents pursuant to the items budgeted within the Financial Plan, subject to the requirements of this Bylaw.

(5) Nothing in this Bylaw prevents a delegate from referring a matter to the Board for decision, even if the delegate has authority to act under this Bylaw.

(6) The Board may exercise any power, duty, or function delegated under this Bylaw, provided that the power, duty, or function has not already been exercised by the delegate.

(7) In the event of a conflict between this Bylaw and any Board policy, including the Purchasing Policy, this Bylaw prevails to the extent of the conflict.

(8) A delegation of a power, duty, or function under this Bylaw includes the authority to take all steps necessary to give effect to that delegation, including the authority to negotiate, review, execute, and administer any agreement or document, and to direct staff in connection with the exercise of the delegated authority.

(9) If authority is delegated within this Bylaw to a Manager, that authority is also delegated to the Senior Manager.

**REFERRAL AND REPORTING**

7 (1) If this Bylaw expressly requires a delegate to report to the Board in exercising authority, the delegate must report in writing to the Board at the next regular Board meeting after exercising such authority, unless otherwise specified in Schedule A;

(2) If the Board is required to reconsider a delegated decision under Part 8, the delegate must provide the Board with all relevant records and other information considered in making the decision.

**SIGNING AUTHORITY — SCHEDULE B**

8 (1) The Board hereby establishes the signing authority set out in Schedule B, which identifies the positions authorized to execute documents on behalf of the RDCK.

(2) Where Schedule B identifies two or more positions as authorized signatories, any one of those positions may sign unless the instrument requires joint execution or the Board otherwise directs.

**REPEAL**

9 **Regional District of Central Kootenay Chief Administrative Officer Bylaw No. 17, 1967**, and all amendments thereto, is hereby repealed upon adoption of this Bylaw.

**SEVERABILITY**

10 If any provision of this Bylaw is, for any reason, declared invalid by a court of competent jurisdiction, the invalid provision shall be severed, and the remainder of this Bylaw shall continue in force and effect.

**CITATION**

11 This Bylaw may be cited as the **"Regional District of Central Kootenay Delegation of Authority Bylaw No. 3091, 2026"**.

READ A FIRST TIME this day of , 2026.

READ A SECOND TIME this day of , 2026.

READ A THIRD TIME this day of , 2026.

ADOPTED by an affirmative vote of at least 2/3 of the votes cast this day of , 2026.

Aimee Watons, Board Chair

Mike Morrison, Corporate Officer

# SCHEDULE A

## DELEGATED AUTHORITY

*Regional District of Central Kootenay Delegation of Authority Bylaw No. 3091, 2026*

**Part 1 — Financial Authorities and Procurement**

| # | Delegated Power, Duty or Function | Delegate | Conditions and Limitations |
|---|---|---|---|
| 1 | Execute agreements for the purchase of goods, services, or construction works. | | Subject to use of standard RDCK procurement templates, approved Financial Plan, and Purchasing Policy No. 300-06-12. Any agreement related to an activity defined as High Risk under Schedule C requires the second signatory to be from CAO, CFO, or CO. |
| | | CAO | Up to $250,000. Over $125,000 requires a second signature from CFO or CO. |
| | | Senior Manager | Up to $125,000. Over $50,000 requires a second signature from CAO, CFO, or CO. |
| | | Manager | Up to $50,000. Over $30,000 requires a second signature from a Senior Manager. |
| | | Supervisor | Up to $15,000. |
| 2 | Extend the term of an existing agreement where no substantive scope changes will occur and where extension provisions are included within the original contract. | | Extension cost must be included within approved Financial Plan and limited to the extension periods identified within the agreement. Value of the extension period cannot exceed the original contract value. Maximum contract length of five (5) years including extensions. Reported to Board at next meeting. |
| | | Senior Manager | Contract values up to $125,000. |
| | | CAO; CFO; CO | Contract Values up to $250,000. |

| # | Delegated Power, Duty or Function | Delegate | Conditions and Limitations |
|---|---|---|---|
| 3 | Extend the term of an existing agreement where no substantive scope changes will occur and where extension provisions are not included within the original agreement. | CAO; Senior Manager | Extension cost must be included within approved Financial Plan. Maximum extension period of ninety (90) days. |
| 4 | Execute funding agreements where the RDCK is the grant recipient. | CAO; Senior Manager | Grant values over $5,000 require that the Board has directed the original grant application. Financial Plan amendment required if the grant is not already included in the Financial Plan. Reported to Board at next regular meeting. |
| 5 | Execute agreements for the sale or disposal of surplus, unused, or retired RDCK assets and equipment, excluding real property. | CAO; Senior Manager | Subject to approved policy and legislated requirements for asset disposal. CAO approval required for sale of assets valued over $75,000. |
| 6 | Waive purchasing authorization limits in extraordinary circumstances. | CAO | In accordance with the requirements in the Purchasing Policy No. 300-06-12, and only to address an emergent operational priority that may arise infrequently. Scope, scale, and duration of the waiver limited to the minimum required to address the situation, as determined by CAO. Board to be informed the within twenty four (24) hours. |
| 7 | Approve a non- competitive purchase. | CAO; Senior Manager | Subject to requirements and limitations outlined in the Purchasing Policy No. 300-06-12. CAO can approve up to $250,000, Senior Manager can approve up to $125,000. |
| 8 | Prepare and submit to the Board for approval a five-year Financial Plan for capital and operating programs on an annual basis. | CAO | Must reflect input from the Board, Committees, and Commissions. |

**Part 2 — Human Resources and Personnel**

| # | Delegated Power, Duty or Function | Delegate | Conditions and Limitations |
|---|---|---|---|
| 1 | Establish employee positions and appoint, promote, suspend, discipline, and terminate all Employees. | CAO | Subject to applicable collective agreements and employment agreements. All subject to approved Financial Plan. |
| 2 | Promote and discipline Officers other than the CAO. | CAO | Subject to applicable employment agreements, and subject to the Act provisions for Officer positions. |
| 3 | Organize and/or reorganize departments of the Regional District as may be necessary to carry out the efficient and effective administration of the affairs of the Regional District. | CAO | Subject to applicable collective agreements and employment agreements. |
| 4 | Negotiate and approve employment agreements for all non-CAO positions. | CAO | Subject to Financial Plan. Must incorporate standard employment terms and conditions for non -unionized employees. Union positions subject to collective agreements. |
| 5 | Approve compensation adjustments for non-union employees. | CAO | Subject to approved Financial Plan and RDCK standard compensation framework. |
| 6 | Settle labour grievances and employment disputes and authorize mediation settlements. | CAO | Subject to approved Financial Plan. Settlements must conform to common law principles and applicable collective agreements. Reported to Board at next regular meeting. |
| 7 | Authorize the temporary sharing or assignment of RDCK staff with or to an external agency, government, or organization. | CAO | Subject to applicable collective agreements and employment agreements. Written agreements required with the external party . Reported to Board at next regular meeting. |
| 8 | Update the Regional Volunteer Fire Department Service Level Policy schedules to add or remove RDCK fire departments based on the services each | CAO | Subject to confirmation by qualified authority (e.g., Office of the Fire Commissioner). Reported to Board at next regular meeting. |

| # | Delegated Power, Duty or Function | Delegate | Conditions and Limitations |
|---|---|---|---|
| | department is trained, equipped, and qualified to provide. | | |
| 9 | Appoint Bylaw Enforcement Officers and other regulatory officers as authorized by applicable enactments. | CAO | In accordance with applicable legislation and Board-approved programs. Reported to Board at next regular meeting. |

All agreements must be on RDCK standard templates unless otherwise approved by the CAO, CFO, or CO. All procurement is subject to applicable trade agreements, including the Canadian Free Trade Agreement (CFTA), TILMA, and the New West Partnership Trade Agreement.

**Part 3 — Land and Land Use Instruments**

| # | Delegated Power, Duty or Function | Delegate | Conditions and Limitations |
|---|---|---|---|
| 1 | Execute Section 219 covenants (Land Title Act) and Section 218 statutory rights of way. | CAO | For purposes consistent with RDCK service mandate and Board-approved projects. |
| 2 | Discharge or release obsolete charges, covenants, easements, and notations from land titles where no longer required by the RDCK. | CO | Where the charge, covenant, or notation is expired, superseded, or is no longer required for RDCK purposes, as recommended by the applicable Manager. Reported to Board at next regular meeting. |
| 3 | Execute extension of lease or licence agreements where the RDCK is the landlord/licensor. | CAO; Senior Manager | Only where extensions are permitted within existing agreements. Subject to Financial Plan and any cost increase must reflect fair market value. Reported to Board at next regular meeting. |
| 4 | Execute agreement amendments, renewals, and extensions that continue existing RDCK licences and leases of real property owned by others. | CAO; CO | Applies only to (a) agreements with the Province of BC, the BC Transportation Financing Authority, Teck Resources, Columbia Power Corp, and RDCK member municipalities; and<br>(b) agreements with other parties where the extension period is described within the existing agreement. |

| # | Delegated Power, Duty or Function | Delegate | Conditions and Limitations |
|---|---|---|---|
| | | | All require that there are no substantive changes from the previous agreement, and that any cost changes are included within the Financial Plan. Reported to Board at next regular meeting. |
| 5 | Execute Right of Way and Easement agreements where the RDCK grants or receives an interest in land for the purpose of delivering an RDCK service. | CO | Where RDCK is granting an interest, the authority is limited to utility servicing (water, wastewater, electrical transmission, gas) and/or where the interest is pursuant to operation of a regional park. Reported to Board at next regular meeting. |
| 6 | Cancel a Notice on Title related to a building bylaw infraction where compliance has been achieved. | CAO | Senior Manager must confirm that compliance has been achieved to the satisfaction of the delegate. Reported to Board at next regular meeting. |
| 7 | Authorize temporary or emergency uses of RDCK property by a third party. | CAO | Term not to exceed thirty (30) days for emergency uses; up to twelve (12) months for other temporary uses. Subject to RDCK template agreement indemnification, insurance, and public safety requirements. |
| 8 | Approve parkland dedication requirements for subdivisions. | CAO | Consistent with applicable planning policies and LGA s. 510. |

**Part 4 — Legal, Litigation, and Bylaw Enforcement**

| # | Delegated Power, Duty or Function | Delegate | Conditions and Limitations |
|---|---|---|---|
| 1 | Settle legal claims, demands, or actions against the RDCK, whether or not court proceedings have been commenced. | CAO | Limit is up to $50,000 per claim subject to recommendation from legal counsel. Reported to Board at next regular meeting. Subject to Financial Plan. |
| 2 | Initiate legal or bylaw enforcement proceedings to | CAO | Reported to Board at next regular meeting. Authority |

| # | Delegated Power, Duty or Function | Delegate | Conditions and Limitations |
|---|---|---|---|
| | collect amounts owing, enforce RDCK bylaws or agreements, or protect RDCK interests. | | includes directing voluntary compliance and provincial court proceedings. |
| 3 | Execute compliance agreements related to enforcement of RDCK bylaws. | CAO | Reported to Board at next regular meeting. |
| 4 | Enter into nondisclosure agreements on behalf of the RDCK. | CAO | Limited only to situations where third party proprietary information is provided to the RDCK, or where the agreement is requested by a body of the provincial or federal governments for the purpose of sharing confidential information with the RDCK. Agreements must not preclude sharing information with the Board in a closed meeting or override FOIPPA obligations. Maximum term three (3) years. Reported to Board as applicable. |
| 5 | Defend legal actions and take all steps to defend the RDCK's interests. | CAO | On advice of legal counsel. May include counterclaims and third-party claims. Reported to Board at next regular meeting. |
| 6 | Establish and enforce requirements for continued access to RDCK services when an account payable to the RDCK is in arrears. | CFO | Reported to Board at next regular meeting. |

**Part 5 — Operational and Service Delivery**

| # | Delegated Power, Duty or Function | Delegate | Conditions and Limitations |
|---|---|---|---|
| 1 | Develop and recommend for Board approval, policies dealing with non-administrative matters, either as directed by the Board or as otherwise desirable for service provision. | CAO | Board approval of policies is required. |
| 2 | Execute financial contribution agreements and service agreements with other local governments or provincial and | CAO; Senior Manager | Authority applies only to:<br>(a) new agreements under $15,000 value, and |

| # | Delegated Power, Duty or Function | Delegate | Conditions and Limitations |
|---|---|---|---|
| | federal agencies where the RDCK is either the service recipient or service delivery partner. | | (b) renewal of existing service agreements below $250,000 in value.<br>New agreements over $15,000 value require Board approval. Subject to approved Financial Plan and purchasing thresholds in Part 1 of this Schedule A. Agreement form subject to satisfaction of CO. Reported to Board at next regular meeting. |
| 3 | Execute fire services mutual aid and emergency response agreements with other local governments and provincial and federal agencies. | CAO | Subject to approved Financial Plan and alignment with RDCK Emergency Management Program. Reported to Board at next regular meeting. |
| 4 | Close or restrict public access to RDCK-managed parks, recreation facilities, or service infrastructure to protect public safety or during active operations. | CAO; Senior Manager | Public to be promptly notified of closure or restriction. Reported to Board at next regular meeting. |
| 5 | Approve licences of occupation for non-exclusive temporary uses of RDCK-owned or licensed property. | CAO | Term not to exceed twelve (12) months. Subject to use of RDCK standard license template and indemnification, insurance, zoning, and fee requirements being met. Reported to Board at next regular meeting. |
| 6 | Execute site licence and/or facility use agreements for special events held on RDCK owned or licensed lands. | Senior Manager | Term not to exceed five (5) days. Subject to use of RDCK site license template and RDCK template indemnification, insurance, and fee requirements being met. CO concurrence required. Maximum three hundred (300) attendees unless event is held by the RDCK, a local school district, or is for the purpose of a youth sports tournament. |

| # | Delegated Power, Duty or Function | Delegate | Conditions and Limitations |
|---|---|---|---|
| 7 | Execute facility rental and use agreements for RDCK parks, recreation facilities, and community facilities. | Senior Manager | Term not to exceed twelve (12) months unless otherwise authorized by the Board. Does not include leases or site license agreements. Subject to RDCK template agreement indemnification and insurance requirements. |
| 8 | Execute connection agreements and latecomer agreements related to RDCK water and utility services. | Senior Manager | In accordance with the applicable service establishment bylaw, regulatory bylaws, and works and services requirements. |
| 9 | Execute data/ information sharing agreements on behalf of the RDCK. | CO | RDCK agreement template must be used where RDCK data is shared externally. |
| 10 | Issue a suspension or impose conditional access requirements on a person under the Staff Safety and Harassment Policy No. 200-04-03. | Senior Manager | Term up to one year. In accordance with the Staff Safety and Harassment Policy No. 200-04-03. Reported to Board at next regular meeting. |
| 11 | Issue a suspension and decide appeals under the Staff Safety and Harassment Policy No. 200-04-03. | CAO | Suspension term up to two years. In accordance with the Staff Safety and Harassment Policy No. 200-04-03. Reported to Board at next regular meeting. |

**Part 6 — Risk Management**

| # | Delegated Power, Duty or Function | Delegate | Conditions and Limitations |
|---|---|---|---|
| 1 | Execute and renew RDCK insurance coverage agreements for all required coverage types, including cyber liability. | CAO | Subject to approved Financial Plan. Board informed of any changes to coverage terms annually. |
| 2 | Approve RDCK use of agreement templates created by third parties. | | Only as may be necessary for RDCK business purposes and subject to all other requirements of this Bylaw. |
| | | Senior Manager | Limited to services and activities designated as Minimal or Low risk within Schedule C. |

| # | Delegated Power, Duty or Function | Delegate | Conditions and Limitations |
|---|---|---|---|
| | | CAO; CFO; CO | Services and activities designated as Medium or High risk within Schedule C. |
| 3 | Execute agreements where the RDCK indemnifies, holds harmless, and releases a third party. | | Subject to Financial Plan and all other requirements of this Bylaw, Indemnities must be within RDCK's existing insurance coverage limits and exclude indemnity for another party's sole negligence or wilful misconduct. Limited to the listed authorized agreement types. Medium and high risk agreements reported to Board. |
| | | Senior Manager | (a) indemnities required by the funder within a grant funding agreement;<br>(b) indemnities required where the RDCK rents, licenses, or leases real property and equipment;<br>(c) indemnities included within software and technology use agreements;<br>(d) indemnities required pursuant to RDCK temporary rentals of facilities or equipment;<br>(e) included within agreements for services and activities designated as Minimal or Low risk within Schedule C. |
| | | CAO; CFO; CO | (a) indemnities required pursuant to information or data sharing agreements;<br>(b) indemnities required pursuant to agreement types listed in Schedule A Part 3;<br>(c) where RDCK and another local government indemnify each other within a service agreement;<br>(d) indemnities included within agreements for services and activities designated as |

| # | Delegated Power, Duty or Function | Delegate | Conditions and Limitations |
|---|---|---|---|
| | | | Medium or High risk within Schedule C. |
| 4 | Modify or waive contractor insurance requirements within agreements. | | Subject to Financial Plan and all other requirements of this Bylaw. Delegate must document rationale. Medium and high risk reported to Board |
| | | Senior Manager | Limited to Minimal and Low Risk categories per Schedule C. |
| | | CAO; CFO; CO | Medium and High Risk categories per Schedule C. |

**Part 7 — Emergency Management**

| # | Delegated Power, Duty or Function | Delegate | Conditions and Limitations |
|---|---|---|---|
| 1 | Develop, implement, and maintain the RDCK Emergency Management Program and Emergency Management Plans. | CAO | Consistent with the Emergency and Disaster Management Act and RDCK Emergency Management Bylaw. Board to be informed of material changes. |
| 2 | Act as or designate the RDCK Emergency Operations Centre Director during a declared emergency or exercise. | CAO | EOC director powers are subject to designation policy. |
| 3 | Enter into agreements with local governments or provincial or federal agencies that may be required for effective response during a declared emergency. | CAO | Authority applies only after an evacuation alert is issued or during state of local emergency declared under the Emergency and Disaster Management Act and subject to the requirements of the Emergency and Disaster Management Act. Must be reported to the Board within twenty-four (24) hours. Must be consistent with RDCK Emergency Management Program and bylaws. |
| 4 | Authorize emergency expenditures necessary to protect life, safety, critical infrastructure or RDCK property or assets. | CAO | Up to $5,000,000 in an emergency declared under the Emergency and Disaster Management Act. Must be |

| | | | |
|---|---|---|---|
| | | | reported to the Board within twenty-four (24) hours. |

**Part 8 — HB Mine**

| # | Delegated Power, Duty or Function | Delegate | Conditions and Limitations |
|---|---|---|---|
| 1 | Exercise the owner/ agent function under the Mines Act (RSBC 1996) to appoint a Mine Manager for the HB Mine Tailings Facility. | CAO | Subject to applicable regulatory requirements. Any changes to appointees reported to Board at next regular meeting. |
| 2 | Exercise all powers and discharge all duties imposed on a mine manager under the *Mines Act*, the regulations, the code, and any permit issued in respect of a mine owned or operated by the RDCK. | Mine Manager | Subject to applicable regulatory requirements. Material decisions reported to Board at next regular meeting. |
| 3 | Authorize emergency expenditures up to $500,000 that are necessary to protect life, safety, and property during a mine emergency. | Mine Manager | Limited to situations in the mine Trigger And Action Response Plan where conditions have reached Level 2 ( Moderate Risk) or Level 3 (High Risk), or where the emergency expenditure is recommended by the mine Engineer of Record. |

# SCHEDULE B

## DELEGATED AUTHORITY

*Regional District of Central Kootenay Delegation of Authority Bylaw No. 3091, 2026*

This Schedule identifies who may execute documents on behalf of the RDCK. Signing authority identified in this Schedule does not confer decision-making authority; the underlying decision must be authorized either by a Board resolution, a Board bylaw, or a delegation in Schedule A of this Bylaw.

| Document / Instrument Type | Authorized Signatories | Conditions |
|---|---|---|
| **All agreements, debentures, plans, and instruments approved by Board resolution or bylaw, unless authority is otherwise delegated within this bylaw** | Board Chair plus CO | Document must be approved by Board resolution or bylaw prior to execution. |
| **Land Title Office documents related to real property purchases (Form A, C, Form 17, Application to Deposit Plans, declarations)** | CAO or Legal Counsel acting under CAO instruction | Must relate to a transaction authorized by the Board or by a delegate under Schedule A. |
| **CAO Employment Agreements** | Board Chair | Must be authorized by Board resolution. Agreement in a form approved by the Board. |
| **Minutes of open Board meetings** | Board Chair plus CO or Deputy CO | In accordance with the RDCK Procedure Bylaw. |
| **Certified copies of bylaws and Board resolutions** | CO; Deputy CO | In accordance with the *Local Government Act.* |
| **FOI responses and privacy-related correspondence** | CO (as designated by the Board under RDCK Freedom of Information Bylaw 2960) | In accordance with the RDCK Freedom of Information Bylaw and the *Freedom of Information and Protection of Privacy Act*. |

# SCHEDULE C

## RISK CATEGORIES

*Regional District of Central Kootenay Delegation of Authority Bylaw No. 3091, 2026*



| TYPE OF CONTRACT | MINIMAL RISK | LOW RISK | MEDIUM RISK | HIGH RISK |
|---|---|---|---|---|
| **Business Consulting and Professional Services** | ▮ Conceptual or graphic design | ▮ Public consultation meetings away from the local government | ▮ Audits, actuarial services | ▮ Geological andgeotechnical surveys and studies |
| | ▮ Event planning | ▮ Financial valuations, estimates, or projections | ▮ Design and drafting (including structural designs, engineering plants, or dwellings with built-in machinery and equipment) | ▮ Legal and medical services |
| | ▮ Facilitation of presentations | ▮ Advertising, promotions, newsletters, and publications | ▮ Design of electrical, mechanical, and plumbing systems | ▮ Hydrogeological and contaminated sites assessment |
| | ▮ Data collection | ▮ Advice or evaluation of HR products or benefits | ▮ Design of computer systems or programs; | ▮ Dam inspections and assessments |
| | ▮ Feasibility studies and needs assessment | ▮ Mediation or negotiation on behalf of the local ▮ government with public or external agencies | ▮ Media broadcasts and communications | ▮ Landfill design |
| | ▮ Project or program facilitation and administration | ▮ Technical writing with consultations away from the localgovernment facilities (e.g. planning processes) | ▮ Inspections, surveys, or mapping | ▮ Refrigeration system and ice plant ▮ inspection and design |
| | ▮ Strategic planning for land use, art, cultural, social, and community programs or services | ▮ Presentations involving physical fitness activities | ▮ Professional certifications | |
| | ▮ Training and development events ( indoors) | ▮ Business consulting services | ▮ Laboratory studies or testing | |
| | ▮ Grant writing | | ▮ Forestry and wildfire mitigation consulting | |
| | | | ▮ Land acquisition consulting services | |
| | | | ▮ Water quality monitoring | |
| **Community Programs (Sports, leisure recreation)** | ▮ Health and wellness programs | ▮ Programs involving animals | ▮ Bike riding (not mountain biking), ▮ skateboarding, and rollerblading lessons | ▮ Mountain biking |
| | ▮ Leisure and recreation classes and workshops | ▮ No-contact, low-impact, self-defense martial arts | ▮ Boating, canoeing, kayaking, sailing and skim boarding | ▮ Longer sightseeing trips and programs |
| | ▮ Non-contact recreational sports | ▮ Off-site day trips within BC using public transportation | ▮ Off-site recreation, day trips, and tours within British Columbia involving use of a charter bus or rental passenger vehicle(i.e. senior sightseeing, day camp, hiking, and orienteering activities) | ▮ Boxing and combative martial arts |
| | ▮ Supervised social activities (e.g seniors center drop in, tots playtime etc...) | ▮ Swimming, diving, and wading in a public life- guarded facility | ▮ Programs for adults and youth involving use of inflatables, bouncy castles, or trampolines | ▮ Rock climbing |
| | ▮ Swimming and skating lessons | ▮ Personal training sessions and wall climbing lessons | ▮ Swimming or wading in a non-public and/or non life-guarded site | ▮ Snowshoeing, snowboarding and ski lessons, and winter tubing |
| | ▮ Art, cultural, or general interest programs | ▮ Community art, mural, or beautification projects that involve installation or erection of minor structures | ▮ Contact sports | ▮ Snorkeling and scuba diving |
| | ▮ Community art, mural, or beautification projects that do not involve installation of any structures | ▮ Small performances that do not require special set-up, modification to the premises, or specialized equipment; or that do not involve high-risk activities | ▮ Any recreational programming involving vulnerable people | ▮ Windsurfing |
| | ▮ Community involvement activities (community meetings) | | | ▮ Performances that require special set-up, modification to thepremises |
| | | | | ▮ Large concerts |

| TYPE OF CONTRACT | MINIMAL RISK | LOW RISK | MEDIUM RISK | HIGH RISK |
|---|---|---|---|---|
| **Construction and Other Trades Work** | ▮ Most, if not all, construction and trade work contracts court some risk, and therefore we have not rated any type of contract in this category as minimal risk | ▮ Contracts involving independent sub trades that deal with a small aspect of a larger project, such as installation of roofing, windows, drywall, painting etc. or repair or maintenance projects where the total contract value is less than $100,000 | ▮ Contracts involving independent sub trades that deal with a smallaspect of a larger project, suchas installation of roofing, windows, drywall, painting etc. or significant repairs or maintenance where the total contract value is more than $100,000 | ▮ Contractors providing one or more of the following services:<br>▮ Construction of buildings, infrastructure, or retainingwalls<br>▮ Renovations or restoration projects<br>▮ Repair of building envelope (incl roofing)<br>▮ Street or road work |
| | | ▮ Office furniture and equipment installation | ▮ Forestry and tree removal | |
| | | ▮ Basic facilities maintenance or handyperson services | ▮ Snow plowing and winter road maintenance Park and trail maintenance services | |
| | | | ▮ Processing waste materials (wood, scrap metal) | |
| | | | ▮ Well installation | |
| | | | ▮ Insect, pest , or problem wildlife control | ▮ Construction or maintenance work involving refrigeration or iceplant systems<br>▮ Telecommunications installations or servicing<br>▮ Construction or maintenance work in or around streams or dams |
| **Leases** | ▮ Residential leases | ▮ Commercial leases (i.e. offices, small retail stores, coffee shops, health services, local government offices) | ▮ Commercial and light industrial leases (i.e. full- service restaurants with deep-frying that servealcohol, auto garages) | ▮ Air, land, and ground leases (generally have a term of 60 years or more) |
| | | | ▮ Right of Way and License of Occupation agreements | ▮ Electrical transmission, utilities, telecommunications |
| | | | | ▮ Leases for waste processing facilities or contaminated soils management |

| TYPE OF CONTRACT | MINIMAL RISK | LOW RISK | MEDIUM RISK | HIGH RISK |
|---|---|---|---|---|
| **License to use / occupy and special events** | ▮ Block parties, picnics, and small group demonstrations and rallies | ▮ Festivals, community celebrations – NO alcohol consumption | ▮ Competitive runs and cycling events | |
| | ▮ Neighbourhood matching fund programs | ▮ Occupancy of streets at one singlelocation | ▮ Corporate functions – with or without alcohol consumption | |
| | ▮ Photography, videography, or filming - lessthan one day | ▮ Photography, videography, or filming – lessthan one week | ▮ Encroachments or right-of-ways | |
| | ▮ Walk-a-thons and other non-competitive runs | ▮ Private or non-profit functions – NO alcohol consumption | ▮ Festivals, community celebrations – involving alcohol consumption | |
| | ▮ Small to medium size meetings in local government facilities | ▮ Small theatrical, artistic, or cultural performances on local government streets or in parks | ▮ Field sporting events organized by community groups | |
| | | ▮ Small-scale parades on local government streets or in parks | ▮ Large-scale parades and special events on local government streets or in parks.<br>▮ Greater than 500persons | |
| | | ▮ Special events involving rental of local government building facilities for less than one day | ▮ Non-competitive horse riding events | |
| | | ▮ Temporary use of streets | ▮ Occupancy of streets at multiple locations | |
| | | ▮ Larger walk-a-thons and othernon-competitive runs | ▮ Operation of horse-drawn carriages or pedicab tourist carriages on local government streets or in parks | |
| | | ▮ Large meetings in local government facilities | ▮ Rock, rap, or other large concerts | |
| | | | ▮ Special events or filming involving rental of local government facilities – six or more | |
| | | | ▮ Special events or filming on local government streets or in parks – six or more<br>▮ calendar days or recurring annually | |
| | | | ▮ Large walk-a-thons and other non-competitive runs | |
| | | | ▮ Hockey tournaments | |
| | | | ▮ Any event involving pyrotechnics | |
| | | | ▮ Circus and amusements ( rides, inflatables, bouncy castles etc...) | |
| | | | ▮ Community cleanups and highway litter pickup | |
| | | | ▮ Any event where alcohol is consumed | |
| **Procurement (goods)** | ▮ Most, if not all, procurement contracts have some risk, and therefore we have not rated any type of contract in this category as minimalrisk | ▮ Vendor supplying or delivering one or more of the following products (excludes installation): | ▮ Vendor supplying or delivering one or more of the following products (excludes installation): | |
| | | ▮ Office furnishings,equipment, hardware/software, stationery, supplies, or parts | ▮ Janitorial equipment or supplies | |
| | | ▮ Linens and uniforms (drapes, flags, or workmen, police, or fire uniforms) | ▮ Plants or ground maintenance supplies (e.g. fertilizer) | |
| | | | ▮ Telecommunication systems | |
| | | | ▮ Construction materials, hardware, or supplies | |
| | | | ▮ Light manual/electrical tools, equipment, or parts | |
| | | | ▮ Street furniture or amenities | |
| | | | ▮ Electrical supplies or parts | |
| | | | ▮ Automobiles or auto parts | |
| | | | ▮ Specialized heavy equipment, machinery, or parts (including fire apparatus and marine vessels) | |
| | | | ▮ Fuels or industrial lubricants | |

| TYPE OF CONTRACT | MINIMAL RISK | LOW RISK | MEDIUM RISK | HIGH RISK |
|---|---|---|---|---|
| Operating Agreements | • Most, if not all, operating agreements have some risk, and therefore we have not rated any type of contract in this category as minimal risk. | ▮ Single location childcare/ developmentservices | ▮ Alarm monitoring, patrol, or other security services | |
| | | ▮ Leisure, arts and crafts, or other cultural programs or workshops | ▮ Art, cultural, exhibiting, or educational services | |
| | | ▮ Employment placement or assistance programs | ▮ Community policing services (incl. animal control ) | |
| | | | ▮ Courier/delivery, transportation, moving, packing, or storageservices | |
| | | | ▮ Food preparation, catering services, or restaurants (incl. arena concessions) | |
| | | | ▮ Janitorial or laundry services | |
| | | | ▮ Multi-location licensed childcare/development services | |
| | | | ▮ Marina operation | |
| | | | ▮ Drop-in centres offering services for vulnerable people (seniors, youth etc...) | |
| | | | ▮ Parking facilities | |
| | | | ▮ Property management | |
| | | | ▮ Recreational services | |
| | | | ▮ Hazardous waste roundup events | |
| | | | ▮ Recycle depot maintenance | |

# Board Report – Financial Plan Amendment

*August 20, 2026*

## Financial Plan Amendment – FCM Green Municipal Fund, Climate Ready Plans & Processes Grant (Res. 432/25)

| | |
|---|---|
| **Author:** | Paris Marshall Smith, Sustainability & Resilience Supervisor |
| **File Reference:** | 5200-20-CRPP-GMF |
| **Electoral Area/Municipality:** | All Electoral Areas and Member Municipalities |
| **Services Impacted** | A108 – Development Services |

## 1.0 REASON FOR FINANCIAL PLAN AMENDMENT

On adoption of Resolution 432/25, the Board directed staff to apply to the Federation of Canadian Municipalities (FCM) Green Municipal Fund (GMF) for Climate Ready Plans & Processes (CRRP) funding up to the maximum eligible amount, and pre-authorized an amendment to the 2025 year of the 2025–2029 Financial Plan for Development Services (A108) based on the maximum eligible estimate of $140,000.

The application was successful. FCM has approved grant funding of $94,350 and issued a funding agreement. Because the grant was anticipated in 2026, an amendment is required so that the confirmed grant of $94,350 and the matching project expenditures are reflected in the 2026 Financial Plan for Development Services (A108).

## 2.0 ACCOUNTS IMPACTED AND DOLLARS

**Revenue**

INCREASE External Contributions & Contracts – Specified by $94,350

**Expenditure**

INCREASE Professional Fees by $45,000
INCREASE Education and Training by $34,350
INCREASE Travel by $5,000
INCREASE Advertising & Communication by $5,000
INCREASE Administration by $5,000

Revenue increase of $94,350 is offset by expenditure increases totaling $94,350; the amendment balances.

## 3.0 RECOMMENDATION

That the Board approve an amendment to the 2026 year of the 2026–2030 Financial Plan for Development Services Service A108 to INCREASE External Contributions & Contracts – Specified by $94,350; and to INCREASE Professional Fees by $45,000, Education and Training by $34,350, Travel by $5,000, Advertising & Communication by $5,000, and Administration by $5,000.

Respectfully submitted,
Paris Marshall Smith – Sustainability & Resilience Supervisor

## CONCURRENCE

Chief Administrative Officer – Stuart Horn Approved
Chief Financial Officer – Yev Malloff Approved
General Manager, Development and Community Sustainability Services – Amy Wilson Approved

**ATTACHMENTS:**
Attachment A – FCM Green Municipal Fund, Climate Ready Plans & Processes Funding Agreement

FEDERATION OF CANADIAN MUNICIPALITIES | FÉDÉRATION CANADIENNE DES MUNICIPALITÉS

**GREEN MUNICIPAL FUND GRANT AGREEMENT**
**LLCA-25-0774**

This Grant Agreement is hereby made and entered into

**BETWEEN:**

**FEDERATION OF CANADIAN MUNICIPALITIES**, a not-for-profit corporation incorporated under the laws of Canada, acting as trustee of the Green Municipal Fund ("**GMF**"), and having a place of business at 24 Clarence Street, Ottawa, ON, K1N 5P3.

("**FCM**")

**and**

**CENTRAL KOOTENAY REGIONAL DISTRICT**, a British Columbia corporation and having a place of business at Box 590, 202 Lakeside Drive, Nelson, BC, V1L 5R4.

("**Recipient**")

FCM and the Recipient shall be referred to individually as a "**Party**" and collectively as the "**Parties**".

The Agreement, including all the schedules described below, constitutes the entire understanding and agreement between the Parties ("**Agreement**") and supersedes all prior correspondence, offers, negotiations, agreements, or other communications between the Parties relating to the subject matter hereof, whether oral, written or electronic. No changes or modification to the Agreement shall be binding upon a Party unless in writing and signed by both Parties.

The Agreement will be effective commencing on the date of last signature below (**"Effective Date**") and shall end on March 27, 2029 ("**Term**") unless earlier terminated in accordance with the provisions of the Agreement.

**The following Schedules are attached and incorporated in the Agreement by reference:**

Schedule A: General Terms and Conditions
Schedule B: Recipient's Specific Terms and Conditions

In witness whereof, the Parties have executed the Agreement through their duly authorized officials.

**FEDERATION OF CANADIAN MUNICIPALITIES**

Per:_____
Aymone Agossou, Project Director, Climate-Ready Plans & Processes, Green Municipal Fund

Date:_____

**CENTRAL KOOTENAY REGIONAL DISTRICT**

Per:_____
Mike Morrison, Corporate Officer

July 8, 2026
Date:_____

Per:_____
Aimee Watson, Regional District of Central Kootenay Board Chair

Date:_July 8, 2026__

## SCHEDULE A: GENERAL TERMS AND CONDITIONS

### 1. DEFINITIONS

Whenever used in the Agreement and unless the context otherwise requires, the following terms have the following meanings:

"**Advanced Contribution"** means the first disbursement of the Grant Amount, disbursed in advance of the Recipient having incurred sufficient Eligible Costs to request reimbursement from FCM, as set forth in Schedule B to the Agreement;

"**Business Day**" means any day other than a Saturday, Sunday or statutory holidays in the Province of Ontario;

"**Confidential Information**" has the meaning ascribed thereto in Section 8.3 of this Schedule A;

"**Contribution**" means each individual disbursement of the Grant Amount, as set forth in Schedule B;

"**Eligible Costs**" means the costs described in the Project Workbook and Schedule B of the Agreement, for which the Recipient may use the Grant;

"**Expense Claim**" means the expense claim in the form of the Project Workbook;

"**FCM's Accessibility Guidelines**" means the FCM guidelines to be followed by the Recipient, or the consultant hired by the Recipient, when preparing the Final Deliverable, to ensure that such reports are accessible to people with disabilities;

"**Final Contribution**" means the last disbursement of the Grant Amount. In the event that the Recipient receives the Grant Amount in a single contribution, FCM will advance the Grant Amount through the Final Contribution;

"**Final Deliverable**" means the final version of the report summarizing the results and activities undertaken in conducting the project, as applicable, as described in Schedule B;

"**GAAP**" means the generally accepted accounting principles for local governments as recommended, from time to time, by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants;

"**Material Change**" means any change to the description of the Project, forecasted Eligible Costs or particulars of the sources of funding, all as set forth in Schedule B;

"**Project**" means the climate-ready plan, process, or project, as applicable, as described in Schedule B;

"**Project Workbook**" means the form of electronic spreadsheet provided by FCM to the Recipient, as amended by FCM from time to time, to be completed when providing information updates or submitting a Request for Contribution to FCM; and

"**Request for Contribution**" means the request for Contribution, in the form of a letter template provided to the Recipient, to be completed when requesting a disbursement contribution.

### 2. GRANT

2.1 Grant Purpose – FCM is providing the Grant to the Recipient for the sole purpose of assisting the Recipient in the preparation of the Project ("**Grant**").

2.2 Grant Amount – Subject to and in accordance with the terms and conditions of the Agreement and in reliance upon the representations, warranties and covenants of the Recipient hereinafter set forth, FCM agrees to contribute towards the Eligible Costs the maximum amount in Canadian Dollars (the "**Grant**

**Amount**"), set forth in Schedule B of the Agreement. In the event that, if the aggregate amount of funding received or to be received from all sources of funding, other than the Recipient, as set forth in the Project Workbook (all as determined and calculated by FCM) is greater than the total costs incurred by the Recipient in respect of the Project, as evidenced by the delivery of documentation establishing Eligible Costs, then FCM may reduce the Grant Amount to such amount as it deems appropriate, in its sole and absolute discretion.

2.3 Grant Expiration Date – In the event that the Recipient fails to meet the conditions of Contribution set forth in the Request for Contribution and fails to obtain the Final Contribution before the end of the Term, then FCM may, at its sole and absolute discretion terminate any further requirement to make the Contribution(s), set forth in Schedule B.

2.4 Grant Disbursement – FCM will disburse the Contribution within thirty (30) days of confirming that the Recipient has met all of FCM's conditions, to FCM's satisfaction.

2.5 Advanced Contribution – FCM will inform the Recipient, before signature of the Agreement, whether it is eligible for an Advanced Contribution, all as determined in FCM's sole and absolute discretion. In the event that the Recipient is eligible for an Advanced Contribution, FCM will disburse the Contribution within thirty (30) days of receiving from the Recipient, a signed Agreement and a completed copy of FCM's Electronic Funds Transfer form, identifying the bank account where FCM should disburse the Advanced Contribution. The representations and warranties confirmed or made in the Agreement with respect to the Recipient will be true on and as of the date that FCM makes the Advanced Contribution, with the same effect as though such representations and warranties have been made on and as of the date that FCM makes the Advanced Contribution. If any confirmation, information or documentation provided to FCM is not true and correct, or if any act or event does or may materially and adversely affect the Project or the ability of the Recipient to perform its obligations under the Agreement or the Project or any of its other obligations that are material to the Recipient has occurred, the Recipient will immediately notify FCM prior to the making of the Advanced Contribution.

## 3. OBLIGATIONS OF THE RECIPIENT

Unless FCM shall otherwise agree in writing, the Recipient covenants and agrees that it: (i) shall use the Grant solely for expenditures that are Eligible Costs; (ii) shall carry out the Project and conduct the activities thereof in compliance with all applicable laws, regulations, order, rules, ordinances, permits, licenses, and without restricting the generality of the foregoing, in compliance with all labour, environmental, health and safety and human rights legislation applicable to the Project; (iii) shall carry out the Project with due diligence and efficiency and in accordance with sound engineering, scientific, financial and business practices; (iv) shall maintain industry standard insurance coverage which shall include general liability insurance; (v) shall not make any Material Change to the Project or in the nature or scope of its legal status; and (vi) shall not sell, assign, transfer, lease, exchange or otherwise dispose of, or contract to sell, assign, transfer, lease, exchange or otherwise dispose of, any of the real or personal property, whether movable or immovable, acquired, purchased, constructed, rehabilitated or improved, in whole or in part with the Grant, except if previously approved by FCM as described in Schedule B.

## 4. ELIGIBLE COSTS

Expenses that are eligible for partial reimbursement by FCM must be: (i) invoiced directly to the Recipient; (ii) incurred after the date set forth in Schedule B; (iii) an integral and an essential component of the Project and required to help achieve the environmental objective of the Project; and (iv) actually and reasonably incurred in accordance with applicable industry standards. Eligible costs are outlined in the Project Workbook.

## 5. RECORD-KEEPING and AUDIT

5.1 Record-keeping – The Recipient shall: (i) maintain its accounts, management information and cost control system and books of accounts adequately to reflect truly and fairly the financial condition of the Project and to conform to GAAP; and (ii) **safekeep all such records of the project until March 31st, 2040.**

5.2 Audit – The Recipient shall: (i) upon FCM's request with reasonable prior notice thereto, permit representatives of FCM, during its normal office hours, to have access to its books of accounts and records relating to the Project and permit FCM to communicate directly with, including the receipt of information from, its external auditors regarding its accounts and operations relating to the Project; (ii) permit FCM to undertake, at any time, at the Recipient's expense, any audit of the records and accounts of the Recipient in relation to the Project. The Recipient agrees to ensure that prompt and timely corrective action is taken in response to any audit findings and recommendations conducted in accordance with the Agreement. The Recipient will submit to FCM in a timely manner, a report on follow-up actions taken to address recommendations and results of the audit; and (iii) permit the Government of Canada, the Auditor General of Canada, and their designated representatives, to the extent permitted by law, to inspect the terms and conditions of the Agreement and any records and accounts respecting the Project and to have reasonable and timely access to sites, facilities and any documentation relevant for the purpose of audit.

## 6. ONGOING INFORMATION REQUIREMENTS

The Recipient shall provide to FCM the following information, in form and content satisfactory to FCM: (i) Reporting Requirements within thirty (30) days of FCM making such requests; (ii) prompt notice of any proposed change in the nature or scope of its legal status; (iii) prompt notice of any act or event which does or may materially and adversely affect the Project or may materially and adversely affect the ability of the Recipient to perform its obligations under the Agreement or the Project or any of the Recipient's other obligations that are material to the Recipient; (iv) prompt notice of any litigation or administrative proceedings, together with copies of any written legal documents as FCM may request, excluding legal documents subject to solicitor client privilege, before any court or arbitral body or other authority which might materially and adversely affect the Project or the ability of the Recipient to perform its obligations under the Agreement or in respect of the Project or any of the Recipient's other obligations that are material to the Recipient; (v) immediate notice of the occurrence of any breach of any term or condition of the Agreement and specifying the nature of such breach, and the steps, if any, that it is taking to remedy the same; and (vi) such other information as FCM may from time to time reasonably request from the Recipient by notice to the Recipient.

## 7. COPYRIGHT

7.1 Copyright – Copyright in all reports, documents and deliverables prepared in connection with the Agreement and set out in Schedule B, by or on behalf of the Recipient (the "**Recipient Documentation**") will be the exclusive property of, and all ownership rights shall vest in either the Recipient or, subject to the Recipient's ability to grant the license set out in this Article 7.2, a person or entity engaged to develop the Recipient Documentation on behalf of the Recipient. In the event that the Recipient receives a copyright license to the Recipient Documentation, such license shall include a complete waiver in favour of the Recipient of all non-assignable rights (including moral rights) that may exist in the Recipient Documentation.

7.2 License – The Recipient hereby grants to FCM an irrevocable, perpetual, non-exclusive, worldwide, royalty-free, license, to use, reproduce, distribute, adapt, change formats, display, publish, make improvements to, sub-license, translate and copy in any manner the Recipient Documentation. This license shall survive the expiration or termination of the Agreement.

7.3 Interview – FCM shall hold all right, title and interest, including all intellectual property rights, in and to all formats of the Interview, including but not limited to written, audio recorded or video recorded formats, and to have sole and exclusive rights to the use thereof. Prior to the Interview, the Recipient shall ensure that any person designated by the Recipient to participate in the Interview will execute and deliver to FCM a written agreement which effects the assignment to FCM of all right, title and interest therein, including all intellectual property rights, and provides that such person has waived all its non-assignable rights (including moral rights) therein and grants to FCM the right to use the individual's image, including but not limited to posting the Interview on a public website.

## 8. PUBLIC RECOGNITION, COMMUNICATION, CONFIDENTIALITY

8.1 Public Recognition – The Recipient shall incorporate the following language into all Reporting Requirements

*"© 20XX, Central Kootenay Regional District. All Rights Reserved.*
*This project was carried out with assistance from the Green Municipal Fund, a Fund financed by the Government of Canada and administered by the Federation of Canadian Municipalities. Notwithstanding this support, the views expressed are the personal views of the authors, and the Federation of Canadian Municipalities and the Government of Canada accept no responsibility for them."*

8.2 Communication – The Recipient shall comply with FCM's bilingual communication requirements until the date that is five (5) years following the Final Contribution and shall: (i) cooperate with FCM, who will lead the preparation and issuance of a news release announcing GMF funding for the Project and/or the coordination of a public announcement attended by FCM and the Government of Canada; (ii) promptly inform FCM of upcoming promotional events related to the Project and allow FCM and the Government of Canada to participate in such promotional events; (iii) cooperate with FCM in providing information on the Project to other interested persons to permit the sharing of knowledge and lessons learned about the Project; and (iv) cooperate with FCM in preparing one or more educational interviews, if required by FCM, showcasing the Project, that may be posted on FCM's public website or through other social media tools and made available through other mediums and in various formats (the "**Interview**").

8.3 Confidentiality – All processes, documents, data, plans, material, policies or information pertaining to either Party's operations which is obtained by the other Party ("**Receiving Party**") or furnished to the Receiving Party in connection with the Agreement and expressly identified as confidential thereby, including, without limitation, the terms of the Agreement, ("**Confidential Information**") shall be maintained by the Receiving Party in strict confidence and shall not be disclosed to any person or entity for any reason or used by the Receiving Party except as necessary for it to perform its obligations hereunder. The limitations contained in this section shall not apply to (a) Confidential Information which is in the public domain at the time of disclosure; (b) Confidential Information that becomes part of the public domain after disclosure through no fault of the Receiving Party; (c) Confidential Information that the Receiving Party can prove was known by the Receiving Party at the time of disclosure; (d) Confidential Information that the Receiving Party can prove was supplied to the Receiving Party by a third party or was independently developed by the Receiving Party; or (e) Confidential Information required to be disclosed pursuant to judicial process.

8.4 Two versions of confidential reports - The Recipient shall provide two versions of any Project Report or Final Deliverable that might contain Confidential Information. The version containing Confidential Information shall be clearly labeled as confidential and will be treated as confidential by FCM. The version that does not contain Confidential Information may be posted on FCM's public website and/or made available through other social media websites or tools and otherwise made available to interested third parties.

## 9. REPRESENTATIONS AND WARRANTIES

The Recipient represents and warrants that: (i) it is duly established under the laws of the Province or Territory set forth in Schedule B of the Agreement and has the legal power and authority to enter into, and perform its obligations under, the Agreement and the Project; (ii) the Agreement has been duly authorized and executed by it and constitutes a valid and binding obligation of it, enforceable against it in accordance with its terms; (iii) neither the making of the Agreement nor the compliance with its terms and the terms of the Project will conflict with or result in the breach of any of the terms, conditions or provisions of, or constitute a default under any indenture, debenture, agreement or other instrument or arrangement to which the Recipient is a party or by which it is bound, or violate any of the terms or provisions of the Recipient's constating documents or any license, approval, consent, judgment, decree or order or any statute, rule or regulation applicable to the Recipient; (iv) it is not subject to any restructuring order under any applicable statutory authority; (v) no litigation, arbitration or administrative proceedings are current or pending or have been threatened, and so far as the Recipient is aware no claim has been made, which is likely to have an adverse effect on its preparation of the Project or its compliance with its obligations under the Agreement; and (vi) the Recipient has the right to grant the copyright license set out in Article 7 of this Schedule A.

## 10. TERMINATION OF THE AGREEMENT

(a) FCM may terminate this Agreement: (i) if the Recipient breaches any term or condition of this Agreement, and fails to remedy such breach upon the expiry of fifteen (15) Business Days' written notice from FCM of

such breach or, with respect to a breach that cannot be remedied within the fifteen (15) Business Day period, such longer period of time as FCM may reasonably provide the Recipient to remedy the breach, provided the Recipient has commenced to remedy the breach within the fifteen (15) Business Day period and is actively and diligently taking appropriate measures to remedy the breach; (ii) if, in FCM's sole discretion, the Project cannot be completed as initially presented; (iii) if the Recipient fails to meet the conditions of Contribution set forth in the Request for Contribution and fails to obtain the Final Contribution before the end of the Term; (iv) if control and charge over the administration of all the affairs of the Recipient are vested in any person other than the Recipient; (v) if the Recipient becomes insolvent and/or proceedings have been commenced under any legislation or otherwise for its dissolution, liquidation or winding-up, or bankruptcy, insolvency or creditors' arrangement proceedings have been commenced by or against the Recipient; and (vi) if the Parliament of Canada fails to pass an appropriation that is sufficient and constitutes lawful authority for the Government of Canada making the necessary payment to FCM for the project or program in relation to which the Grant is being provided.

(b) Either Party may, on not less than thirty (30) days prior written notice to the other Party, terminate this Agreement.

**11. EFFECT OF TERMINATION**

(a) If this Agreement is terminated pursuant to Article 10, the Recipient may be: (i) reimbursed for all or a portion of the Eligible Costs they have incurred in relation to the Project up to the effective date of termination; and (ii) required to pay back to FCM all or a portion of the Grant Amount that was disbursed by FCM to the Recipient prior to the effective date of termination.

(b) The rights contained in Sections 11(a) are subject to FCM's sole discretion and satisfaction, taking into consideration the Recipient's out-of-pocket Eligible Costs incurred and results reported by the Recipient in connection with the Project. In addition, FCM may take such action or proceedings in compliance with applicable laws or regulations as FCM in its sole discretion deems expedient to collect the amounts owing to FCM hereunder, all without any additional notice, presentment, demand, protest or other formality, all of which are hereby expressly waived by the Recipient.

**12. SAVING OF RIGHTS**

No course of dealing and no delay in exercising, or omission to exercise, any right, power or remedy accruing to FCM upon any default under the Agreement shall impair any such right, power or remedy or be construed to be a waiver thereof or any acquiescence therein; nor shall the action of FCM in respect of any such default, or any acquiescence by it therein, affect or impair any right, power or remedy of FCM in respect of any other default.

**13. APPROPRIATIONS**

Notwithstanding FCM's obligation to make any payment under the Agreement, this obligation does not arise if, at the time when a payment under the Agreement becomes due, the Parliament of Canada has not passed an appropriation that is sufficient and constitutes lawful authority for the Government of Canada making the necessary payment to FCM for the project or program in relation to which the Grant is being provided. FCM may reduce, delay or terminate any payment under the Agreement in response to the reduction or delay of appropriations or departmental funding levels in respect of transfer payments, the project or program in relation to which the Grant is being provided, or otherwise, as evidenced by any appropriation act or the federal Crown's main or supplementary estimates expenditures. FCM will not be liable for any direct, indirect, consequential, exemplary or punitive damages, regardless of the form of action, whether in contract, tort or otherwise, arising from any such reduction, delay or termination of funding.

**14. NO BRIBES**

The Recipient guarantees that no bribe, gift or other inducement has been paid, given, promised or offered to any person in order to obtain the Agreement. Similarly, no person has been employed to solicit or secure the Agreement upon any agreement for a commission, percentage, brokerage or contingent fee. The Recipient also guarantees that it has no financial interest in the business of any third party that would affect its objectivity in carrying out the Project.

## 15. RELEASE AND INDEMNIFICATION

15.01 Acknowledgment - The Recipient acknowledges and agrees that (i) the Recipient shall be solely and fully responsible for the Project or any element thereof; (ii) by accepting or approving anything required to be accepted or approved pursuant to this Agreement or the Project, FCM shall not be deemed to have warranted or represented the accuracy, sufficiency, legality, effectiveness or legal effect of the same, or of any term, provision or condition thereof, and such acceptance or approval thereof shall not constitute a warranty or representation to anyone with respect thereto by FCM; and (iii) FCM shall not be responsible in any way whatsoever for the Project or any element thereof.

15.02 Release - the Recipient releases and forever discharges FCM and its directors, officers, agents, servants and employees from any claims, demands, proceedings, losses, damages, liabilities, deficiencies, costs and expenses arising out of or in consequence of any loss, injury or damage to the Recipient or its property in any way relating to this Agreement and/or the Project.

15.03 Indemnification - The Recipient hereby agrees to indemnify and hold harmless FCM and its officers, directors, employees and agents from and against any and all liability, loss, costs, damages and expenses (including legal, expert and consultant fees), causes of action, actions, claims, demands, lawsuits or other proceedings (collectively, a "Claim"), by whomever made, sustained, incurred, brought or prosecuted, in any way arising out of or in connection with the Project or otherwise in connection with the Agreement, but only to the extent that such Claim arises out of or is in connection with the Recipient's breach of this Agreement or is caused by the negligence or wilful misconduct of the Recipient in the performance of its obligations hereunder or otherwise in connection with the Project.

15.04 Intellectual Property Indemnity - The Recipient shall defend or settle at its expense any claim or suit against FCM arising out of or in connection with an assertion that the Recipient Documentation infringes any intellectual property right and the Recipient shall indemnify and hold harmless FCM from damages, costs, and attorneys' fees, if any, finally awarded in such suit or the amount of the settlement thereof; provided that (i) the Recipient is promptly notified in writing of such claim or suit, and (ii) the Recipient shall have the sole control of the defense and/or settlement thereof.

15.05 FCM's Limited Liability – In no event shall FCM, including its directors, officers, employees and agents, be liable under the Agreement for any indirect, special, incidental, consequential or punitive damages of any kind, however caused, including, but not limited to, loss of profits or revenue, loss of data, work interruption, increased cost of work, or any claims or demands against the Recipient by any other entity, whether such remedy is sought in contract, tort (including negligence), strict liability or otherwise and whether or not FCM, including its directors', officers', employees' and agents' liability for direct damages for any reason and upon any cause of action, whether in tort (including negligence), contract, or any other legal theory, exceed the Grant Amount that was disbursed under the Agreement. The Agreement shall not create for nor give to any third party any claim or right of action against FCM.

15.06 Further Assurances - The Recipient shall promptly execute and deliver, upon request by FCM, all such other and further documents, agreements, opinions, certificates and instruments as may be reasonably required by FCM to more fully state the obligations of either party to the Agreement or to make any recording, file any notice or obtain any consent.

## 16. GENERAL

16.01 Notices and Requests – Any notice, document or other communication required to be given under the Agreement shall be in writing and shall be sufficiently given if sent by personal delivery/courier, registered mail or email to the other Party at its address indicated in Schedule B. The notice shall be deemed to have been delivered on the day of personal delivery, on the day received by email (as evidenced by a transmission confirmation), or on the fifth day following mailing.

16.02 Relationship of the Parties - The relationship between the Recipient and FCM is, and shall at all times be and remain, essentially that of a recipient and a grantor, and the Agreement does not and shall not be deemed to create a joint venture, partnership, and fiduciary or agency relationship between the Parties for

any purpose. Neither the Recipient, nor any of its personnel are engaged as an employee, servant or agent of FCM.

16.03 Amendment - Any amendment of any provision of the Agreement, including the Schedules, must be in writing and signed by both Parties.

16.04 Choice of Language - It is the express wish of the Parties that the Agreement and any related documents be drawn up and executed in English. Les Parties reconnaissent avoir exigé que la présente convention et tous les documents connexes soient rédigés en anglais.

16.05 Governing Law - The Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario and the laws of Canada applicable therein.

16.06 Choice of Forum - The Parties hereto agree and intend that the proper and exclusive forum for any litigation of any disputes or controversies arising out of or related to the Agreement shall be a court of competent jurisdiction located in the Province of Ontario, City of Ottawa.

16.07 Effectiveness - The Agreement shall be in force until such time as FCM has disbursed the Final Contribution or until the Agreement has been terminated in accordance with Article 10, whichever shall first occur.

16.08 Successors and Assigns - The Agreement shall be binding upon and inure to the benefit of the Parties hereto and their respective successors and assigns, except that the Recipient may not assign or otherwise transfer all or any part of its rights or obligations under the Agreement without the prior written consent of FCM.

16.09 Severability - If any provision or clause of the Agreement is found by a court of competent jurisdiction to be invalid, void, null, illegal or unenforceable, that determination shall not affect the enforceability of the remaining provisions to the extent they can be given effect without the illegal or invalid provision. The Parties further agree to negotiate the severed provision to bring the same within the applicable legal requirements to the extent possible.

16.10 Waiver of Rights - Except as expressly provided in the Agreement, any waiver of, or consent to depart from, the requirements of any provision of the Agreement shall be effective only if it is in writing and signed by the Party giving it, and only in the specific instance and for the specific purpose for which it has been given. No failure on the part of a Party to exercise, and no delay in exercising, any right under the Agreement shall operate as a waiver of such right. No single or partial exercise of any such right shall preclude any other or further exercise of such right or the exercise of any other right.

16.11 Entire Agreement - The Agreement constitutes the entire agreement between the Parties pertaining to the subject matter hereof and supersedes all prior correspondence, agreements, negotiations, discussions and understandings, if any, written or oral.

16.12 Headings - Headings are included in the Agreement for convenience of reference only and are not intended to be full or accurate descriptions of the contents thereof.

16.13 Gender and Number - All references in the Agreement to the masculine gender include the feminine gender; and all references to the singular include the plural and vice versa.

16.14 Counterparts - The Agreement may be executed and delivered (including by email transmission or by protocol document format (“PDF”) in one or more counterparts and, each of which when executed shall be deemed an original, but both of which together shall constitute one and the same agreement.

16.15 Survival - The provisions pertaining to Article 5, Article 7, Article 8, Article 15 and this Article 16, and any other provisions hereof expressly or impliedly intended to survive termination or expiry, will survive the termination of the Agreement.

## SCHEDULE B - RECIPIENT'S SPECIFIC TERMS AND CONDITIONS

### 1. PROJECT

The Recipient is receiving the Grant Amount to perform the following project:

The project will address escalating climate risks in the Regional District of Central Kootenay (RDCK), including drought, water scarcity, wildfire, flooding, and landslides. Through a collaborative, equity-informed process, it will develop a region-wide Climate Adaptation Plan integrating climate data, local knowledge, and cross-jurisdictional coordination. Recent events—such as the severe 2024 wildfire season and recurring floods—highlight increasing, interconnected hazards. The initiative will strengthen regional resilience, improve risk understanding, and provide coordinated, EDMA-aligned guidance for adaptation across municipalities and rural communities.

**Project Title:** RDCK Climate Readiness Through Adaptation Planning

| Project Delivery Start Date | Project Delivery End Date |
|---|---|
| June 1, 2026 | December 31, 2027 |

### 2. SCOPE OF WORK

The following table summarizes activities and deliverables identified for the Project, which are expected to be completed within 24 months of the Project start date.

| Activities | Deliverables |
|---|---|
| 1. Conduct a baseline climate risk and vulnerability assessment, incorporating local data, Indigenous knowledge, and regional climate projections. | • Climate risk and vulnerability assessment, incorporating local data, Indigenous knowledge, and regional climate projections. |
| 2. Engage Indigenous governments, community groups, collaborating partners and member municipalities through workshops, interviews, and collaborative sessions | • A process that reflects community and will inform the adaptation plan |
| 3. Integration of risk findings into key service areas including emergency planning, asset management, and water system support. | • Revised and robust emergency planning<br>• Asset management planning and services delivery |
| 4. Development of a regional adaptation plan | • Adaptation plan |
| 5. Public review & presentation to the Board and partners | • Public, Board and partner endorsement |

## 3. PROJECT WORKBOOK, ELIGIBLE COSTS, AND SOURCES OF FUNDING

The Project Workbook is hereby incorporated by reference into this Agreement and shall be deemed to form part of the Agreement. The Recipient shall complete and update the Project Workbook as required, and such completed Workbook shall be treated as an extension of the Parties' obligations under this Agreement. The Parties acknowledge that the Project Workbook may be amended by FCM from time to time and agree that the most current version provided to the Recipient constitutes an extension of this Agreement and is incorporated by reference.

The Parties acknowledge that the Project's Eligible Costs and the Sources of Funding tab within the Project Workbook constitute binding schedules to this Agreement. These documents are incorporated by reference and shall be deemed to form part of the Agreement. They may be amended from time to time. The Recipient shall ensure the accuracy of the information contained therein and acknowledges that funding decisions and Contribution payments will rely on this information.

FCM will only reimburse costs incurred after September 8, 2025, except for costs incurred to write the application, which are eligible for reimbursement if incurred after June 10, 2025.

## 4. GRANT AMOUNT

The Grant Amount, described in Article 2 of Schedule A, shall be equal to the lower of:

(i) the sum of ninety-four thousand three hundred and fifty dollars ($94,350); or
(ii) eighty-five percent (85%) of Eligible Costs.

## 5. GRANT DISBURSEMENTS

The obligation of FCM to disburse the Grant to the Recipient, is subject to the Recipient fulfilling the applicable conditions of Contribution set forth below, to the satisfaction of FCM, in its sole and absolute discretion.

Payment and reporting table: The forecasted Contribution(s) amounts ($), reporting requirements and reporting dates as agreed upon by the Parties prior to Agreement signature.

| **Contribution(s) and Deliverable(s)** | **Approximate Date of Submission** | **Approximate Date of Contribution** | **The Contribution shall be equal to the lesser of:** |
|---|---|---|---|
| **Progress Report**<br>• Project Progress Update<br>• Updated Project Workbook<br><br>Additional conditions: None | At FCM's Request | n/a | n/a |

| | | | |
|---|---|---|---|
| **Final Contribution**<br>• Request for Contribution Letter<br>• All final deliverables as noted in Recipient's Specific Terms & Conditions, Section 2 (Scope of Work)<br>• Project Completion Report<br>• Completed Climate-Ready Communities Assessment Tool<br>• Updated Project Workbook<br>  • Sources of Funding<br>  • Expense Claim<br><br>Additional conditions: None | January 31, 2028 | February 29, 2028 | • $94,350 less the amount of previous Contribution; or<br><br>• 85% of Eligible Costs then incurred by the Recipient less the amount of previous Contribution |

## 6. REPORTING REQUIREMENTS

The Recipient shall submit the following reports and documentation in accordance with GMF's disbursement requirements, and the timelines prescribed by FCM:

**a) Progress Update**
The Recipient shall provide a written progress update on the status of the Project. The update shall be submitted in the form and manner prescribed by FCM. A template will be provided to the Recipient.

**b) Completion Report**
The Recipient shall submit a Completion Report summarizing the implementation of the Project, the outcomes achieved, and the extent to which the Project aligns with the objectives of this Agreement. The Completion Report shall identify any material deviations from the approved scope and shall include required reporting on collaboration and inclusive engagement activities. The report is generally expected to be five (5) to ten (10) pages in length, subject to the complexity of the Project. A template will be provided.

**c) Plans and Studies**
The Recipient shall submit all final plans and studies produced through the Project as **final, dated, searchable PDF documents**. Draft documents or materials marked as internal, confidential, or not final shall not be accepted.

## 7. FUNDING RECOGNITION

During the Term of the funding agreement, the Recipient must recognize FCM and Federal Government assistance, in content, form and manner acceptable to FCM, across all digital platforms, and wherever other funders are recognized. The acknowledgement must include the FCM's logo combined with text approved by FCM.

## 8. JURISDICTION

The jurisdiction applicable to Section 9 of General Terms and Conditions of the Agreement is the Province of British Columbia

## 9. CRA BUSINESS NUMBER

The Recipient's CRA Business number is 107882839 RT0001.

## 10. NOTICES

| To the Recipient: | To FCM: |
|---|---|
| Central Kootenay Regional District<br>Box 590<br>202 Lakeside Drive<br>Nelson, British Columbia<br>V1L 6B9<br><br>Attention: Paris Marshall Smith<br>Sustainability and Resilience Supervisor<br><br>• telephone: 250-532-2016<br>• by electronic mail: pmarshallsmith@rdck.bc.ca<br><br>Alternate Contact:<br><br>Attention: Amy Wilson<br>General Manager of Development and Community Sustainability<br><br>• telephone: 250-352-8157<br>• by electronic mail: awilson@rdck.bc.ca | Federation of Canadian Municipalities<br>24 Clarence Street<br>Ottawa, Ontario<br>K1N 5P3<br><br>Attention: Green Municipal Fund<br><br>• by electronic mail: gmfinfo@fcm.ca |

# Board Report – Financial Plan Amendment

*August 20, 2026*

## Financial Plan Amendment - Investment Agriculture Foundation Grant, Goat River Watershed Producer Engagement (Service 105)

| | |
|---|---|
| **Author:** | Paris Marshall Smith, Sustainability and Resilience Supervisor |
| **File Reference:** | 5200-20-WGI-GRW-FUNDING |
| **Electoral Area/Municipality:** | Regional (Service 105); project area Creston Valley - Electoral Areas A, B and C |
| **Services Impacted** | Community Sustainability Service (S105) |

## 1.0 REASON FOR FINANCIAL PLAN AMENDMENT

Through Resolution 434/25, the Board directed staff to apply to the Investment Agriculture Foundation of British Columbia (IAF) Agriculture Water Infrastructure Program, Stream 3 (project type #8), to support direct producer engagement in the Goat River Watershed (Creston Valley). The same resolution authorized the Chair and Corporate Officer to sign the necessary agreements subject to a successful application.

The application was successful. IAF has approved grant funding of $100,000 for Project AWP-2026 09-21826 (facilitation and strategic engagement for communities), with an eligible project period of November 21, 2025 to November 21, 2027. A copy of the approval letter is provided as Attachment A.

Because the funding was contingent on a successful application, it was not included in the current Financial Plan. This amendment recognizes the $100,000 in grant revenue and the offsetting project expenditure within the Community Sustainability Service (S105) so the producer engagement work can proceed. The amendment is fully grant-funded and has no impact on requisition or taxation.

## 2.0 ACCOUNTS IMPACTED AND DOLLARS

**Revenue**
INCREASE to Grant Specified by $100,000

**Expenditure**
INCREASE to Advertising by $20,000
INCREASE to Salaries by $70,000 (includes $10,000 of admin to RDCK)
INCREASE to Travel by $5,000
INCREASE to Postage & Admin $5,000

## 3.0 RECOMMENDATION

That the Board approve an amendment to the 2026-2030 Financial Plan for the Community Sustainability Service (S105) to INCREASE the Grant - Specified revenue account by $100,000, INCREASE the Advertising account by

$20,000, INCREASE the Salaries account by $70,000, INCREASE the Travel account by $5,000, and INCREASE the Postage and Administration account by $5,000, to recognize grant funding received from the Investment Agriculture Foundation of British Columbia Agriculture Water Infrastructure Program (Stream 3) for direct producer engagement in the Goat River Watershed.

Respectfully submitted,
Paris Marshall Smith - Sustainability and Resilience Supervisor

## CONCURRENCE

| | |
|---|---|
| Chief Administrative Officer – Stuart Horn | Approved |
| Chief Financial Officer – Yev Malloff | Approved |
| General Manager, Development and Community Sustainability Services – Amy Wilson | Approved |

**ATTACHMENTS:**
Attachment A - Investment Agriculture Foundation of BC, Agriculture Water Infrastructure Program (Stream 3) Approval Letter - Project AWP-2026 09-21826, dated November 21, 2025

**Mailing** PO Box 8248
Victoria, BC
V8W 3R9

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**W** iafbc.ca

2025-11-21

Paris Marshall Smith
Regional District of Central Kootenay
Box 590
Nelson, BC, V1L 5P9

Re: Agriculture Water Infrastructure – Stream 3 (AWP) Decision Letter

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This is official notification of project funding approval for the following Agriculture Water Infrastructure (AWP) Project. Please keep this letter for your records.

| | |
|---|---|
| Project Number: | AWP-202609-21826 |
| Project Activity: | • Facilitation and strategic engagement for communities |
| Project Start Date: | Nov/21/2025 |
| Deadline Date for Project Completion: | Nov/21/2027 |
| *Maximum Funds you are eligible to receive: *(based on eligible claim submission)* | $100,000.00 |
| *Failure to retain and submit related invoices as requested by the IAF may result in the cancellation of your project and no payment.* | |

Funding for your project is based on the cost-shared amount for eligible project activities and related estimated costs in your approved application. Your reimbursement costs will be calculated based on the cost share ratio being applied to actual costs associated with approved activities in your application. All payments are subject to funding availability from the BC Ministry of Agriculture and Food.

To be eligible for reimbursement, your project must comply with the following:

- All projects must abide by all applicable federal, provincial and local government laws and regulations, including, but not limited to, the Federal and Provincial environmental assessment and protection acts, trade agreements, water licence(s) and zoning bylaws. It is the responsibility of the applicant, not the Program, to ensure compliance.
- Project expenses are not incurred before the Project Start Date.
- Project is completed by the deadline date.
- Project is completed in accordance with the work plan that was approved in your application. Please let your contractor know to begin the work. (Any revisions must be approved by IAF program staff prior to work being completed to beconsidered eligible for funding consideration.)

- A completed project report and project deliverables (including assessments, engineering studies or plans) must be received by the IAF office on or before the deadline date.
- Related invoices including proof of payment for the approved project must be received by the IAF office on or before the deadline date. Please note proof of payment is described as:
    - Photocopies of cancelled cheques (front and back), credit card payment slip or credit card statement, clearly showing vendor and amount (account # andother transactions should be blacked out). Vendor statement indicating thepayments on account that has been credited. An invoice with PAID stampedon it if it has been generated by the vendor's accounting system shows a zero-balance owing. A receipt with vendor domicile stamp or letterhead.
- Project completion complies with all Terms and Conditions outlined in your signed application.

## PROJECT VERIFICATION:

On-site visits will be conducted for some AWP projects to evaluate and ensure that they have been implemented according to the agreed-upon terms. Your project may be selected for an on-site visit.

## PROJECT COMMUNICATION:

Projects may be selected to be profiled by IAF to help promote the AWP program and/or showcase technologies that other farmers might be interested in. You will be contacted by IAF Communications Staff if your project is selected to participate in promotional communication activities.

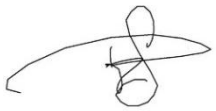
## FURTHER INFORMATION:

**Payments are made by Electronic Funds Transfer (EFT). We require you to provide direct deposit information to receive payment(s).** In the client portal, under Organizations – Validated and scroll to the EFT section to add a Bank Account.

If you have any questions regarding your project, please contact IAF at awp@iafbc.ca or refer to the AWP Project Resource Hub located on our website at https://iafbc.ca/project-resource-hub/awp/.

Best regards,

The Investment Agriculture Foundation of BC



TJ Schur, CEO

Investment Agriculture Foundation

w: iafbc.ca
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# Board Report

*August 20, 2026*

## Community Sustainable Living Advisory Committee – Transition to a Standing Committee of the Board: Governance and Funding Options

| | |
|---|---|
| **Author:** | Paris Marshall Smith, Sustainability & Resilience Supervisor |
| **File Reference:** | 01-0515-20-CSL |
| **Electoral Area/Municipality:** | All Electoral Areas (A–K) and all Member Municipalities |
| **Services Impacted** | S100 General Administration; S101 Rural Administration; S105 Community Sustainable Living; A108 Development and Community Sustainability Services |

## 1.0 STAFF RECOMMENDATION

THAT the Board direct staff to prepare a bylaw and draft Terms of Reference to reconstitute the Community Sustainable Living Advisory Committee (CSLAC) as a standing committee of the Board, on the model of the Rural Affairs Committee but with municipal representation, for the Board's consideration no later than Q4 2026;

AND FURTHER, that the Board endorse Funding Model 2 (Shared Regional and Rural Administration) as described in Section 4.1 of this report as the basis for preparing the 2027 draft Financial Plan, with project-specific costs recovered from benefiting services and sub-regional committees;

AND FURTHER, that the Board direct staff to adjust the 2026 Financial Plan and make the necessary changes to wind down the Service S105 requisition no later than the 2028 Financial Plan;

AND FURTHER, that staff be directed to bring forward a transition plan for existing Service S105 project commitments, including proposed cost-sharing arrangements for sub-regional watershed projects, for the Board's consideration as part of the 2027 budget process.

## 2.0 BACKGROUND/HISTORY

**Board Direction**

At its June 2026 meeting, the Board directed staff to prepare a proposal to transition the Community Sustainable Living Advisory Committee (CSLAC) from a committee governing Service S105 to a standing committee of the Board, with sustainability work funded through General Administration, and to prepare draft Terms of Reference for a reconstituted committee (resolution 277/26). This report responds to that direction and sets out four funding models for the Board's consideration. Staff has not yet prepared a draft Terms of Reference, wanting first to receive Board input on the proposal.

**Why the Current Model Is Under Review**

Service S105, the Community Sustainable Living Service, is an opt-in requisition service. Participants are Electoral Areas A through J and the Villages of Kaslo and Silverton. The seven remaining member municipalities, Castlegar, Creston, Nakusp, Nelson, New Denver, Salmo and Slocan, do not contribute to S105, although the regional work

it funds affects them. Some examples include the sub-regional Goat River Watershed Water Sustainability Planning which includes Creston, the regional Rural Mobility Pilot which has benefited Nelson, New Denver, Salmo and Slocan.

- Area K has withdrawn effective 2026, representing 6% of the S105 requisition.
- Areas E and J are expected to withdraw in 2027, representing 14% and 9% respectively.
- Combined, these three areas represent 29% of the current S105 tax base.
- Silverton has indicated it will withdraw and Kaslo is considering its position.

In December 2025 staff presented four scenarios in response to these withdrawals. CSLAC members responded with a single framing question: what does sustainability look like at the RDCK in 2026 and beyond — who does the work, how is it funded, and under what governance? Participants were consistent that the question was not whether to do the work, but where it belongs.

**CSLAC's Role and Track Record**

CSLAC was established to provide a regional forum for sustainability and resilience work that sits outside traditional core services. Over more than a decade it has guided regional and sub-regional work on watershed governance, food security, climate adaptation, rural mobility, energy resilience and invasive species management. Its most consistent function has been evaluating ideas before they become commitments: scoping, testing feasibility, piloting at small scale, and recommending to the Board only what has proven out. The Committee has also been the RDCK's principal vehicle for attracting and administering external grants for this work. Between 2017 and 2024, CSLAC initiated 29 projects and programs – an average of 3.6 projects per year. Most of its initiatives are regional in scope and benefit. Grant revenue attracted through the sustainability function has leveraged its relatively small contribution of over 5.3 times for more than $2.9 million in community investment.

**Where the Work Is Already Funded Today**

An important feature of the current arrangement is that the sustainability portfolio as determined will migrate out of S105. Core funding for the Central Kootenay Food Policy Council moved to S100 in 2025 (resolution 695/24). Invasive species agreements have been funded from S100 since 2024 (resolutions 379/24 and 696/24). Climate Action Plan implementation is funded through the Local Government Climate Action Program held in S100. The Community Resilience Coordinator and Senior Energy Specialist positions are grant-funded (Local Government Climate Action Program and FortisBC respectively) and held in A108. The rural mobility pilot work is funded through grants (Age Friendly Grants and Local Government Climate Action Program) transferred to A108. Staff time for the Sustainability & Resilience Supervisor is currently split 75% S105 and 25% S100. In practice, S105 has become a residual service carrying the committee itself, the Supervisor's time, and a small pool of project funds (none for the last 3 years) while the substantive sustainability program is already regionally funded. The proposal in this report aligns the funding structure with what is already happening operationally.

**Current Service S105 Project Commitments**

The following table lists active projects associated with Service S105 and the Committee, their status, and where staff propose the work would sit under a standing committee model.

| Project | Status / End Date | Current Funding | Proposed Future Funding |
|---|---|---|---|
| Rural Mobility Community Advisory Committee / Regional Mobility Working Group | Active pilot; year 2 launching; pilot concludes 2027 | Age-friendly Communities grant; Local Government Climate Action Program (S100); staff time A108/S105 | Complete the pilot under existing grant authorities. Board decision required in 2027 on whether to continue, and if so under what |

| Project | Status / End Date | Current Funding | Proposed Future Funding |
|---|---|---|---|
| | | | service. Staff coordination from grants via A108. |
| Watershed Governance Initiative — Goat Watershed Water Sustainability Planning (Creston Valley) | Active; engagement underway, planning phase continuing | Watershed Security Fund and Investment Agriculture grants; S105 staff time; reporting already shared with Creston Valley Services Committee | Regional coordination from S100 sub-regional planning and implementation costs proposed for cost-share with the Creston Valley Services Committee. See discussion below. |
| Slocan Lake and River Partnership | Active; project work underway | Grant funding for Sensitive Ecosystem inventory (SEI); S105 staff time | Regional partnership coordination from the S100 could be grant funded; project delivery grant-funded. |
| Kootenay Lake Partnership | Active; ongoing coordinator contribution | Diverse sources, S105 staff time to provide admin support. | Standing committee budget in S100. This is a government-to-government partnership commitment and is properly a cost of regional governance. |
| Ymir / Quartz Creek Watershed Natural Asset Management Plan | Final report received; next steps underway. | Community Works Fund (Area G), S105 staff time to support admin and project development. | Natural asset management for RDCK-owned water systems is an asset management function – perhaps included in Water Services? |
| Regional Invasive Species Working Group | Active; 2026 funding requested | Already funded from S100 (resolutions 379/24, 696/24) | No change — remains in S100. |
| Climate Action Strategy implementation and business cases | Active; business cases brought forward individually | Local Government Climate Action Program funds held in S100 | No change — remains in S100. Standing committee reviews business cases before they reach the Board. |
| Central Kootenay Food Policy Council core funding | Active; annual agreement | S100 since 2025 (resolution 695/24) | No change — remains in S100. |
| Committee administration, communications and reporting | Ongoing | S105 (stipends, mileage, meeting support, website and print materials) | S100 as a cost of Board governance. |

**The Creston Valley Cost-Share Question**

The Goat Watershed Water Sustainability Planning process raises a question the Board should settle explicitly, because it will recur. The project is regionally significant, it is the RDCK's most dedicated water sustainability planning process and is being pursued in partnership with yaqan nu?kiy and the Province, but its direct benefits are concentrated in the Creston Valley. The same pattern applies to the Slocan Lake and River Partnership and the Kootenay Lake Partnership.

Staff propose the following principle for the Board's consideration: the standing committee budget funds the regional functions: convening, scoping, grant development, partnership and Crown/First Nations relationship management, and the transfer of method and learning between valleys. Where a project moves into sub-regional planning or implementation with an identifiable local benefit, a share of costs is recovered from the benefiting service or sub-regional committee, in this case the Creston Valley Services Committee.

This is not a cost-download. It is the difference between paying to develop a water sustainability planning process once, regionally, and each valley building one from scratch. It also protects the regional budget from being consumed by whichever sub-region is most active in a given year and speaks to the fairness concern raised most often in the June 2025 interviews with CSLAC members.

## 3.0 PROBLEM OR OPPORTUNITY DESCRIPTION

There are two distinct problems, and they need to be separated.

**Problem 1: The opt-in service model is structurally fragile**

Any participant may withdraw, subject to the consent of the remaining participants. Each withdrawal raises the cost for those who stay, which increases the incentive for the next participant to leave. With 29% of the requisition base departing by 2027 and two of the three municipal participants signaling withdrawal or reconsideration, the service is on a path to becoming unviable regardless of what the Board does about the work itself. This is a design problem, not a performance problem.

**Problem 2: Who pays does not match who benefits**

Watersheds, invasive species, food systems, transportation corridors, wildfire and drought do not follow municipal or electoral area boundaries. The nine member municipalities benefit from regional watershed data, regional emissions inventories, regional grant applications and regional partnership tables.

This report is candid that the proposed solution asks the seven municipalities who do not participate in CSLAC and the electoral areas who have opted out to begin contributing through General Administration. Section 4.4 sets out why staff believe that is justified, and Funding Models 2 and 4 are designed specifically to keep that contribution proportionate to the benefit received.

**The opportunity**

Rather than asking "how do we sustain this service?", the question is "where does the work of sustainability belong?" Reconstituting CSLAC as a standing committee of the Board would:

- Remove the opt-out dynamic that has destabilized the service.
- Distribute the cost of regional coordination across the base that receives the benefit.
- Retain the committee's structure, staff expertise and grant capacity that have taken a decade to build.
- Give the Board a permanent, structured venue for evaluating emerging issues before they become reactive expenditures.
-

### 3.1 Alignment to Board Strategic Plan

The Board's strategic plan identifies environmental protection, watershed governance, regional economic sustainability and collaborative governance as core priorities.

A standing committee supports all four directly. It provides the structured space to anticipate emerging risks such as drought, wildfire, food insecurity, rural transportation gaps and to evaluate evidence-based responses before they require reactive investment, and to coordinate across service areas and partner governments. The strategic plan commits the RDCK to work the organization cannot deliver without a function that can scope and test it.

Making the committee a standing committee of the Board rather than a service committee formalizes sustainability and resilience as a permanent governance priority rather than an optional program contingent on which areas choose to participate in a given year.

### 3.2 Legislative Considerations

Under the Local Government Act the Board has authority to establish committees to advise it, and to determine their composition and terms of reference by bylaw or resolution. The Rural Affairs Committee is established on this basis and is the closest existing model.

Three points matter for the Board's decision:

- A standing committee does not require a service establishing bylaw, participant assent or a requisition. It is a governance instrument, created and dissolved by the Board.
- The Rural Affairs Committee is composed of Electoral Area Directors. CSLAC has always included municipal participation and the work is region-wide. A reconstituted CSLAC should therefore be a standing committee of the whole Board, or a standing committee with guaranteed municipal representation. This is a substantive difference from the RAC model and needs to be settled in the Terms of Reference.
- Winding down Service S105 requires notice to participants, a repeal bylaw and Financial Plan amendments. Existing multi-year commitments funded from S105 must be honoured or formally reassigned before the service closes. Staff propose a target of no later than the 2028 Financial Plan to allow this to be done properly.

Cost apportionment is also legislatively constrained and shapes the funding models in Section 4.1. General Administration (S100) is apportioned across all participants (electoral areas and municipalities). Rural Administration (S101) is apportioned across electoral areas only. Any fee-for-service recovery, like GIS, may require an agreement or an established cost-recovery framework.

### 3.3 What Are the Risks

**Risks of taking no action**

The primary risk is accelerating fragmentation. As areas withdraw and the S105 budget shrinks, the service becomes less viable, staff capacity diminishes, grant opportunities are lost, and the regional sustainability function erodes incrementally rather than through a Board decision.

A comparative analysis prepared places the RDCK in the top tier of BC regional districts for sustainability programming, alongside the Capital Regional District and the Regional Districts of Nanaimo, Central Okanagan and Okanagan-Similkameen. That analysis observes that peer districts relying on fragmented or opt-in models sit consistently in the middle tier. Capacity of this kind takes a decade to build and is expensive to rebuild.

**Risks that the transition itself creates**

The principal risks are set out at Section 4.2, and the most significant is political rather than financial: moving costs into General Administration asks members who do not currently pay to begin paying.

## 4.0 PROPOSED SOLUTION

Staff propose that Service S105 be wound down as a standalone requisition service and that CSLAC be reconstituted as a standing committee of the Board. This is not a disbanding of the function; it is a rehousing of it.

**What the standing committee would do**

The committee's mandate would be to evaluate emerging sustainability and resilience issues, scope potential new project and program areas, review evidence and partner proposals, oversee the RDCK's regional sustainability partnerships, and bring recommendations forward to the Board. Final decisions on funding and implementation remain with the Board.

Staff recommend the Terms of Reference formalize a feasibility-to-pilot pathway, which is in substance what CSLAC has always done:

- An idea or emerging issue is brought forward by a Director, staff, a partner or a community.
- The committee directs a scoping assessment: what is the problem, who else is doing this, what would it cost, is there external funding, does the RDCK have a role?
- If it warrants testing, a small pilot is designed and funded, wherever possible from grants.
- The pilot is evaluated. It either graduates to an existing service with a business case to the Board, or it is closed out and the learning documented.

A structured evaluation function prevents the RDCK from committing to programs that will not work and gives the Board a place to send ideas that do not fit an existing service.

**Composition and reporting**
Directors would be appointed by the Board, with representation across electoral areas and member municipalities. The committee would report directly to the Board. Its costs, including staff support, Director stipends, mileage, meeting expenses, would be treated as a cost of governance rather than a separately taxed service, consistent with how the Board funds its other committees.

## 4.1 Financial Considerations of the Proposed Solution

To date CSLAC and S105 have operated within their approved annual budgets. No extraordinary expenditure is requested as part of this transition. What changes is where existing costs sit, see ATTACH 01 for full details and below for summary of apportionment distribution across models.

The costs to be housed are:

- **Staff:** Sustainability & Resilience Supervisor time currently charged to S105 (0.75 FTE), plus associated administrative and management time.
- **Committee:** Director stipends, mileage, meeting support, agenda preparation and minutes.
- **Regional program:** Regional partnership contributions, communications, State of Climate Action and Local Government Climate Action Program reporting, and the regional data products described in Section 4.4.
- **Project development:** Scoping, feasibility work and pilots (sought from grants wherever possible) with a base allocation (has been $25,000 in the past).

**Four funding models**
All four models assume the committee itself is a Board governance cost. They differ in how staff and program costs are apportioned.

| Model | How staff and program costs are funded | Who pays | Main advantage | Main risk |
|---|---|---|---|---|
| 1. Departmental host (A108 + S100) | All staff salaries and program administration remain in A108 Development and Community Sustainability Services administration and are recovered through A108's existing allocation. Meetings and Director stipends charged to S100 as a Board activity. | A108 costs follow the existing departmental allocation; committee costs fall to all participants through S100. | Smallest structural change and the least visible tax impact. Staff stay with the department that delivers the work. | Cross-cutting regional work has no obvious host service to be allocated to. Risk that the function is squeezed whenever host services set priorities — the same erosion risk in a different form. |

| Model | How staff and program costs are funded | Who pays | Main advantage | Main risk |
|---|---|---|---|---|
| 2. Shared regional and rural (S100 + S101) RECOMMENDED | Staff salaries split between S100 and S101 on a defensible basis reflecting where the work occurs (indicatively 50/50, to be set by Finance and reviewed annually). Meetings and stipends in S100. Project-specific costs recovered from benefiting services and sub-regional committees. | Municipalities and electoral areas (both) pay the regional coordination share through S100. Electoral areas carry the rural share through S101. | Closest match between cost and benefit. Municipalities with their own capacity are not asked to fund rural service delivery. | Requires a split methodology that will be scrutinized annually. Adds pressure to S101. More administratively complex than Model 3. |
| 3. Full General Administration (S100) | All staff, committee and program costs in S100. | All participants, every electoral area and every municipality, on the General Administration apportionment basis. | Simplest to administer and to explain. Strongest statement that regional sustainability is core governance, not an optional program. | Largest new cost exposure for the seven municipalities that contribute nothing today. Hardest to carry politically without the value case in Section 4.4 being accepted. |
| 4. Core plus fee for use (S100 + recoveries) | S100 funds a base of approximately 50% - the committee, regional coordination, horizon scanning, regional data and reporting, and grant development. The balance is recovered through fee-for-service agreements with the areas, municipalities, services or sub-regional committees requesting project work, on the model used for GIS services. | All participants fund the base through S100. Beyond that, members and services pay for what they request. This would either be funded through grants, or taxation if costs are known ahead of budget year and can be planned. | Members with in-house capacity buy only what they need. Scales with demand and keeps a guaranteed floor of regional capacity. Most directly answers the fairness objection. | Revenue uncertainty makes work planning and grant commitments harder. Administrative overhead of scoping, quoting and billing. Risk of reintroducing the opt-in dynamic at project level if the base is set too low. |

| UNIFORM RATE PER $100,000 OF ASSESSMENT | |
|---|---|
| Model 1 — new visible cost (all participants) | $0.76 |
| Model 2 — municipalities (S100 only) | $5.46 |
| Model 2 — electoral areas (S100 + S101) | $14.17 |
| Model 3 — all participants | $10.16 |
| Model 4 — guaranteed base (all participants) | $5.08 |

A full draft analysis is provided in ATTACH01.

**Why staff recommend Model 2**

Model 3 is the cleanest expression of the principle that this is core regional governance, and the Board may reasonably choose it. Staff recommend Model 2 because it makes the same structural fix while keeping the ask of member municipalities proportionate to the benefit they receive. Municipalities are asked to fund regional coordination, data and partnership work they demonstrably use; they are not asked to fund rural service delivery in electoral areas.

Model 2 also combines well with Model 4 rather than competing with it. Staff recommend that project-specific work with an identifiable local beneficiary such as the Goat River Watershed water sustainability planning, Slocan River riparian mapping work, a possible sub-regional mobility pilot, be recovered from the benefitting service or committee under Model 4 principles, on top of the Model 2 base. That combination gives the Board a stable regional foundation and a fair mechanism for local work.

Model 1 is the least disruptive but does not resolve the underlying problem. It relocates a fragile funding arrangement rather than fixing it and leaves cross-cutting regional work without a home.

## 4.2 Risks with the Proposed Solution

- **Policy change:** Moving sustainability work into General Administration requires the Board to affirm that this is a core regional governance function. That is a deliberate policy position and should be voted on explicitly rather than arrived at through a budget line.

- **New cost to member municipalities:** Seven member municipalities would begin contributing to work they do not fund today. This is a substantive question and member councils will reasonably want to assess the value against the cost for their own community. If that assessment has to happen inside the compressed 2027 budget timeline, the decision risks being made on timing rather than on the merits. Staff recommend the analysis at Section 4.4 be brought to each member council with sufficient lead time for councils to form a position and put questions to staff.

- **Loss of a flexible project fund:** S105 currently carries a discretionary project fund that has been used to leverage external grants. Under any of the models, that flexibility is reduced unless a base allocation is deliberately preserved. Staff recommend the 2027 budget include an explicit scoping and pilot allocation, however small.

- **Transition management:** Active commitments such as the Watershed Governance Initiative, Slocan Lake and River Partnership, Kootenay Lake Partnership and Rural Mobility Community Advisory Committee must continue uninterrupted while S105 is wound down. These operate under existing agreements and grant conditions that must be honoured.

## 4.3 Resource Allocation and Workplan Impact

The Sustainability & Resilience Supervisor will lead the transition planning, supported by the General Manager of Development and Community Sustainability Services and with Finance and Corporate Administration on the Terms of Reference, apportionment, and Financial Plan components.

Indicative timeline:

| Milestone | Target |
|---|---|
| Board decision on governance model and funding model (this report) | Q3 2026 |
| Engagement with member municipality councils and CSLAC partner organizations | Q3–Q4 2026 |
| Draft Terms of Reference and committee bylaw to the Board | Q4 2026 |
| Funding model reflected in the 2027 draft Financial Plan | 2027 budget process |
| Reconstituted committee established and first meeting held | Early 2027 |
| Service S105 discontinuance bylaw and Financial Plan amendments | No later than the 2028 Financial Plan |

The transition proposal, Terms of Reference, and engagement can be completed within existing staff capacity. Active projects will not be disrupted; existing funding agreements and commitments continue under their current authorities through the transition period.

## 4.4 Public Benefit and Stakeholder Engagement of Proposed Solution

There is no legislated obligation requiring a particular governance structure for sustainability work. This is a Board governance decision. The question the Board will be asked at the budget table is: why should a municipality that already does this work internally pay for a regional service?

Staff offer six answers, and one honest concession.

**1. The problems do not stop at the municipal boundary**

Nelson, Castlegar and Creston can manage their own corporate emissions, their own facilities and their own land use. None of them can manage the watershed their drinking water comes from, the invasive plants arriving on the highway corridor, the smoke in the airshed, the flood risk originating upstream, or the farmland outside their boundary that supplies them. Every one of those sits in electoral area or Crown land, and every one of them lands on a municipality when it goes wrong. Regional coordination does not duplicate municipal capacity, it operates at the scale where these problems are flexible.

**2. Grant leverage that no single member can achieve alone**

The RDCK's sustainability function has consistently attracted external funding well in excess of the S105 requisition. For a member municipality to benefit from a share of a coordination cost that buys access to projects delivered in and around its community that it did not have to staff, write the grant for or administer, see section 4.1.

**3. Benefit to small municipalities**

Silverton, New Denver, Slocan, Salmo, Kaslo and Nakusp cannot employ a climate specialist, an energy specialist or a food systems coordinator. For these communities the regional function is not a duplication of internal capacity. Shared regional capacity is the same argument the Board accepts for building inspection, GIS, emergency management and asset management.

**The honest concession**

For the RDCK's three largest municipalities, the marginal benefit is coordination, data, grant access and partnership rather than service delivery. That is a real distinction. It is exactly why staff recommend Model 2 rather than Model 3, and why project-specific costs should be recovered from the beneficiaries under Model 4 principles. Members should be asked to pay for what they use, and the funding structure should be able to demonstrate that they do.

**The avoided-cost argument**

Finally, and least visibly: the function's value includes the projects that were scoped and not pursued. Evaluating an idea properly and deciding against it is cheaper than implementing it and finding out. Foresight work reduces reactive expenditure in services everyone already pays for.

## 4.5 Leveraging Technology

To be determined

### 4.6 Measuring Success

- Board decision on next steps
- A funding model reflected in the 2027 Financial Plan with the support of member municipalities
- No disruption to active projects through the transition period
- Grant revenue sustained or improved in the first two years under the new structure, measured against the five-year average

Staff will report to the Board at each milestone.

## 5.0 ALTERNATIVE SOLUTION(S)

The alternative is to retain Service S105 with a reduced workplan and budget, scaled to the smaller funding base following member withdrawals. This would mean fewer meetings, reduced staff time allocation and elimination of the pilot project fund.

### 5.1 Financial Considerations of the Alternative Solution(s)

Reducing the S105 budget to reflect the remaining requisition base, 71% after Areas K, E and J, and lower again if Silverton and Kaslo withdraw would require scaling back staff time, meeting frequency and project capacity. Remaining participants would not face a requisition increase but would receive substantially less service, and the reduction in staff capacity would reduce grant revenue disproportionately, since grant development is staff-time intensive.

### 5.2 Risks with the Alternative Solution(s)

A reduced-scope S105 does not resolve the structural problem. It remains vulnerable to further withdrawals, and each withdrawal makes the next more likely. It is a transitional measure rather than a sustainable model, and it leaves the mismatch between who pays and who benefits entirely unaddressed.

### 5.3 Resource Allocation and Workplan Impact

Staff time would reduce from the current allocation, with the Sustainability & Resilience Supervisor role scaled to the available budget. Sub-regional watershed commitments and partnership contributions would need to be reviewed against the reduced budget, and some would likely need to be discontinued or transferred. Grant administration capacity would be the first constraint reached.

### 5.4 Public Benefit and Stakeholder Engagement of Proposed Solution

Participating members retain a dedicated forum, and non-participating municipalities face no new cost. The public benefit is narrower: fewer pilots, less grant leverage, reduced ability to respond to emerging issues. Partner organizations would need to be advised of reduced RDCK capacity, which affects commitments already made to the Kootenay Lake Partnership and the Slocan Lake and River Partnership.

### 5.5 Measuring Success

Success would be measured as the delivery of a reduced workplan within the reduced budget, and the orderly discontinuation of commitments that can no longer be supported. Staff note that this alternative should be understood as deferring the decision rather than resolving it and would expect to return to the Board on the same question within two to three budget cycles.

## 6.0 OPTIONS CONSIDERED BUT NOT PRESENTED

- **Cancelling CSLAC and Service S105 entirely.** This would eliminate S105 taxation but also the RDCK's capacity to coordinate regional sustainability work, attract sustainability-focused grants and maintain partner

relationships. The long-term institutional and financial loss outweighs the short-term tax saving, and the Board would still face the underlying regional issues without a mechanism to address them.

- **Transferring reporting to the Rural Affairs Committee only.** Not recommended. The Rural Affairs Committee does not include municipal members. Kaslo and Silverton have participated in CSLAC, all nine municipalities are served by the work, and the funding models in this report depend on municipal participation being visible and represented.

- **Converting S105 into a mandatory region-wide service.** Establishing a new region-wide requisitioned service in which all members participate was considered. It would resolve the opt-out problem but requires a service establishing bylaw and participant consent or assent processes across all members.

- **Absorbing the function into an existing operating service.** Folding the function entirely into Planning and Land Use (S104) or Water Services was considered. Individual projects can and should graduate to these services, but neither provides the cross-service evaluation and horizon-scanning function, and neither has capacity to absorb it.

## 7.0 OPTIONS SUMMARY

Options 1 through 4 differ only in the funding model. All four establish the standing committee and wind down Service S105.

**Option 1 — Standing Committee with Departmental Host Funding (Model 1)**

**Recommendation:**

THAT the Board direct staff to prepare a bylaw and draft Terms of Reference to reconstitute the Community Sustainable Living Advisory Committee (CSLAC) as a standing committee of the Board, on the model of the Rural Affairs Committee but with municipal representation, for the Board's consideration no later than [Q4 2026];

AND FURTHER, that the Board endorse Funding Model 1 (Departmental Host) as described in Section 4.1 of this report, with staff and programme costs remaining in A108 Development and Community Sustainability Services administration and committee costs funded through General Administration Service S100;

AND FURTHER, that the Board direct staff to adjust the 2026 Financial Plan and make the necessary changes to wind down the Service S105 requisition no later than the 2028 Financial Plan;

AND FURTHER, that staff be directed to bring forward a transition plan for existing Service S105 project commitments, including proposed cost-sharing arrangements for sub-regional watershed projects, for the Board's consideration as part of the 2027 budget process.

**Option 2 (Staff Recommendation) — Standing Committee with Shared Regional and Rural Funding (Model 2)**

**Recommendation:**

THAT the Board direct staff to prepare a bylaw and draft Terms of Reference to reconstitute the Community Sustainable Living Advisory Committee (CSLAC) as a standing committee of the Board, on the model of the Rural Affairs Committee but with municipal representation, for the Board's consideration no later than [Q4 2026];

AND FURTHER, that the Board endorse Funding Model 2 (Shared Regional and Rural Administration) as described in Section 4.1 of this report as the basis for preparing the 2027 draft Financial Plan, with project-specific costs recovered (fee for service or another model) from benefiting services and sub-regional committees;

AND FURTHER, that the Board direct staff to adjust the 2026 Financial Plan and make the necessary changes to wind down the Service S105 requisition no later than the 2028 Financial Plan;

AND FURTHER, that staff be directed to bring forward a transition plan for existing Service S105 project commitments, including proposed cost-sharing arrangements for sub-regional watershed projects, for the Board's consideration as part of the 2027 budget process.

**Option 3 — Standing Committee Funded Entirely Through General Administration (Model 3)**

**Recommendation:**

THAT the Board direct staff to prepare a bylaw and draft Terms of Reference to reconstitute the Community Sustainable Living Advisory Committee (CSLAC) as a standing committee of the Board, on the model of the Rural Affairs Committee but with municipal representation, for the Board's consideration no later than [Q4 2026];

AND FURTHER, that the Board endorse Funding Model 3 (Full General Administration) as described in Section 4.1 of this report, with all staff, committee and program costs funded through General Administration Service S100;

AND FURTHER, that the Board direct staff to adjust the 2026 Financial Plan and make the necessary changes to wind down the Service S105 requisition no later than the 2028 Financial Plan;

AND FURTHER, that staff be directed to bring forward a transition plan for existing Service S105 project commitments, including proposed cost-sharing arrangements for sub-regional watershed projects, for the Board's consideration as part of the 2027 budget process.

**Option 4 — Standing Committee with Core Funding and Fee for Use (Model 4)**

**Recommendation:**

THAT the Board direct staff to prepare a bylaw and draft Terms of Reference to reconstitute the Community Sustainable Living Advisory Committee (CSLAC) as a standing committee of the Board, on the model of the Rural Affairs Committee but with municipal representation, for the Board's consideration no later than [Q4 2026];

AND FURTHER, that the Board endorse Funding Model 4 (Core Plus Fee for Use) as described in Section 4.1 of this report, with approximately 50% of costs funded as core capacity through General Administration Service S100 and the balance recovered through fee-for-service agreements with requesting participants and services, on the model used for GIS services;

AND FURTHER, that the Board direct staff to adjust the 2026 Financial Plan and make the necessary changes to wind down the Service S105 requisition no later than the 2028 Financial Plan;

AND FURTHER, that staff be directed to bring forward a transition plan for existing Service S105 project commitments, including proposed cost-sharing arrangements for sub-regional watershed projects, for the Board's consideration as part of the 2027 budget process.

**Option 5 — Retain Service S105 with a Reduced Workplan**

**Recommendation:**

THAT the Board direct staff to prepare a reduced-scope workplan and budget for the Community Sustainable Living Advisory Committee under Service S105, reflecting the reduction in the funding base following member withdrawals, and report back to the Board with a revised 2027 Financial Plan for Service S105.

## 8.0 RECOMMENDATION

Staff recommend Option 2.

THAT the Board direct staff to prepare a bylaw and draft Terms of Reference to reconstitute the Community Sustainable Living Advisory Committee (CSLAC) as a standing committee of the Board, on the model of the Rural Affairs Committee but with municipal representation, for the Board's consideration no later than [Q4 2026];

AND FURTHER, that the Board endorse Funding Model 2 (Shared Regional and Rural Administration) as described in Section 4.1 of this report as the basis for preparing the 2027 draft Financial Plan, with project-specific costs recovered from benefiting services and sub-regional committees;

AND FURTHER, that the Board direct staff to adjust the 2026 Financial Plan and make the necessary changes to wind down the Service S105 requisition no later than the 2028 Financial Plan;

AND FURTHER, that staff be directed to bring forward a transition plan for existing Service S105 project commitments, including proposed cost-sharing arrangements for sub-regional watershed projects, for the Board's consideration as part of the 2027 budget process.

Respectfully submitted,
Paris Marshall Smith – Sustainability & Resilience Supervisor

## CONCURRENCE

Chief Administrative Officer – Stuart Horn Approved
Chief Financial Officer – Yev Malloff Approved
General Manager of Development and Community Sustainability Services – Amy Wilson Approved

Attachments:

- Attachment 1: BRD_StandingCommittee_Report-ATTACH01

## CSLAC Funding Model Comparison — Assumptions & Inputs

*All-participant scenario: 11 electoral areas + 9 municipalities.*

| BUDGET INPUTS (edit yellow cells) | | |
|---|---|---|
| Annual program budget to apportion - roughly | $240,000 | |
| of which: Committee costs (meetings + Director stipends) | $18,000 | *Based on 2026 S105 budget for 12 members stipend/travel/mileage* |
| of which: Staff & program administration | $222,000 | |

| MODEL PARAMETERS (edit yellow cells) | |
|---|---|
| Model 2 — staff funded through S100 (regional share) | 50.0% |
| Model 2 — staff funded through S101 (rural share) | 50.0% |
| Model 4 — S100 guaranteed base share | 50.0% |
| Model 4 — fee-for-service recovery share | 50.0% |

| DERIVED FUNDING POOLS ($) — calculated | |
|---|---|
| Model 1 — S100 committee (new, visible) | $18,000 |
| Model 1 — A108 staff & program (existing departmental allocatic | $222,000 |
| Model 2 — S100 regional pool (committee + S100 staff share) | $129,000 |
| Model 2 — S101 rural pool (S101 staff share) | $111,000 |
| Model 3 — S100 total pool | $240,000 |
| Model 4 — S100 guaranteed base pool | $120,000 |
| Model 4 — fee-for-service recoveries (variable, demand-based) | $120,000 |

### SOURCE & METHOD NOTES

*Assessments: 2026 Completed Assessments, RDCK DRAFT 2026–2030 Financial Plan (Jan 16, 2026), S100 General Administration apportionment basis. Source table 'Assessment & Taxation Summary 2026 & 2025'. 20-participant total $2,361,502,312 matches the plan's TOTALS row.*

*Apportionment is by assessed value, so within any single funding pool every participant pays the SAME rate per $100,000; only the dollar amount differs. This is why municipalities and electoral areas share one rate under Model 3 but split into two rates under Model 2.*

*S100 = General Administration (all 11 areas + all 9 municipalities). S101 = Rural Administration (11 electoral areas only — municipalities are not in S101). This is the mechanism behind Model 2.*

*Model 1: only the committee cost becomes a new visible S100 line. Staff/program stays inside A108's existing departmental allocation (funded today via S100/S101 transfers), so its incidence follows those existing allocations — confirm exact treatment with Finance. An illustrative all-participant apportionment of the A108 staff cost is shown as a memo column on the comparison tab.*

*Model 4: only the guaranteed base is apportioned by assessment. The balance is recovered through fee-for-service agreements and is demand-driven, so it cannot be apportioned by assessment in advance.*

*Budget of ~$240,000 is the core program cost to apportion, per direction. For context the S105 2026 draft requisition is $249,844*

## CSLAC Funding Model Comparison — All Participants (11 Electoral Areas + 9 Municipalities)

*Annual program budget apportioned by 2026 Completed Assessment. Dollar impact and impact per $100,000 of assessment under each funding model.*

| | | | Model 1: Departmental host (A108 + S100) — new visible cost | | Model 2: Shared regional & rural (S100 + S101) — RECOMMENDED | | Model 3: Full General Admin (S100) | | Model 4: Core + fee for use (S100 base + recoveries) | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **Participant** | **Type** | **2026 Completed Assessment ($)** | **$** | **per $100k** | **$** | **per $100k** | **$** | **per $100k** | **Base $** | **Base per $100k** | ***Memo: Model 1 A108 staff, if apportioned ($)*** |
| Electoral Area 'A' | Electoral Area | $126,706,898 | $966 | $0.76 | $17,948 | $14.17 | $12,877 | $10.16 | $6,439 | $5.08 | $11,911 |
| Electoral Area 'B' | Electoral Area | $158,182,167 | $1,206 | $0.76 | $22,407 | $14.17 | $16,076 | $10.16 | $8,038 | $5.08 | $14,870 |
| Electoral Area 'C' | Electoral Area | $64,379,582 | $491 | $0.76 | $9,119 | $14.17 | $6,543 | $10.16 | $3,271 | $5.08 | $6,052 |
| Electoral Area 'D' | Electoral Area | $72,730,119 | $554 | $0.76 | $10,302 | $14.17 | $7,392 | $10.16 | $3,696 | $5.08 | $6,837 |
| Electoral Area 'E' | Electoral Area | $179,958,741 | $1,372 | $0.76 | $25,491 | $14.17 | $18,289 | $10.16 | $9,145 | $5.08 | $16,918 |
| Electoral Area 'F' | Electoral Area | $168,053,287 | $1,281 | $0.76 | $23,805 | $14.17 | $17,079 | $10.16 | $8,540 | $5.08 | $15,798 |
| Electoral Area 'G' | Electoral Area | $70,069,641 | $534 | $0.76 | $9,925 | $14.17 | $7,121 | $10.16 | $3,561 | $5.08 | $6,587 |
| Electoral Area 'H' | Electoral Area | $163,936,340 | $1,250 | $0.76 | $23,222 | $14.17 | $16,661 | $10.16 | $8,330 | $5.08 | $15,411 |
| Electoral Area 'I' | Electoral Area | $73,123,684 | $557 | $0.76 | $10,358 | $14.17 | $7,432 | $10.16 | $3,716 | $5.08 | $6,874 |
| Electoral Area 'J' | Electoral Area | $114,400,612 | $872 | $0.76 | $16,205 | $14.17 | $11,627 | $10.16 | $5,813 | $5.08 | $10,755 |
| Electoral Area 'K' | Electoral Area | $83,951,724 | $640 | $0.76 | $11,892 | $14.17 | $8,532 | $10.16 | $4,266 | $5.08 | $7,892 |
| City of Castlegar | Municipality | $318,158,980 | $2,425 | $0.76 | $17,380 | $5.46 | $32,335 | $10.16 | $16,167 | $5.08 | $29,909 |
| Town of Creston | Municipality | $153,162,018 | $1,167 | $0.76 | $8,367 | $5.46 | $15,566 | $10.16 | $7,783 | $5.08 | $14,398 |
| City of Nelson | Municipality | $461,741,524 | $3,520 | $0.76 | $25,223 | $5.46 | $46,927 | $10.16 | $23,463 | $5.08 | $43,407 |
| Village of Kaslo | Municipality | $37,535,923 | $286 | $0.76 | $2,050 | $5.46 | $3,815 | $10.16 | $1,907 | $5.08 | $3,529 |
| Village of Nakusp | Municipality | $49,823,359 | $380 | $0.76 | $2,722 | $5.46 | $5,064 | $10.16 | $2,532 | $5.08 | $4,684 |
| Village of New Denver | Municipality | $20,157,190 | $154 | $0.76 | $1,101 | $5.46 | $2,049 | $10.16 | $1,024 | $5.08 | $1,895 |
| Village of Salmo | Municipality | $25,330,953 | $193 | $0.76 | $1,384 | $5.46 | $2,574 | $10.16 | $1,287 | $5.08 | $2,381 |
| Village of Silverton | Municipality | $9,410,185 | $72 | $0.76 | $514 | $5.46 | $956 | $10.16 | $478 | $5.08 | $885 |
| Village of Slocan | Municipality | $10,689,385 | $81 | $0.76 | $584 | $5.46 | $1,086 | $10.16 | $543 | $5.08 | $1,005 |
| **TOTAL — all 20 participants** | | **$2,361,502,312** | **$18,000** | **$0.76** | **$240,000** | *see rates belo* | **$240,000** | **$10.16** | **$120,000** | **$5.08** | **$222,000** |

*Electoral-area assessment total (S101 base)* $1,275,492,795

| FUNDING POOLS (linked from Assumptions tab) | |
|---|---|
| Model 1 — S100 committee | $18,000 |
| Model 1 — A108 staff (existing allocatio | $222,000 |
| Model 2 — S100 regional pool | $129,000 |
| Model 2 — S101 rural pool | $111,000 |
| Model 3 — S100 total pool | $240,000 |
| Model 4 — S100 base pool | $120,000 |
| Model 4 — recoveries (variable, not app | $120,000 |

| UNIFORM RATE PER $100,000 OF ASSESSMENT | |
|---|---|
| Model 1 — new visible cost (all participa | $0.76 |
| Model 2 — municipalities (S100 only) | $5.46 |
| Model 2 — electoral areas (S100 + S101) | $14.17 |
| Model 3 — all participants | $10.16 |
| Model 4 — guaranteed base (all particip | $5.08 |

*Model 1 headline = new visible S100 committee cost only. Staff & program (~$122k) continues within A108's existing departmental allocation; column M shows what that portion would look like if apportioned across all participants (just example — Finance sets actual incidence). Model 1 total cost therefore similar to Model 3; the two differ in visibility and structure, not in total dollars borne.*

*Model 2 charges municipalities the regional coordination share only (S100), while electoral areas also carry the rural share (S101) — the two rates in the summary above.*

*Model 4 shows only the guaranteed base. Fee-for-service recoveries (~$70k) are demand-based and billed to the areas, services or committees requesting project work, so they are not apportioned by assessment here.*

# Board Report - Recommendation

*August 20, 2026*

**Award of Contract – Preliminary Assessment of Hydraulic Connectivity in the Goat River Watershed**

| | |
|---|---|
| **Author:** | Camille LeBlanc, Community Resilience Coordinator |
| **File Reference:** | \\files\RDCK\06\2230\10\2026\2026-065-CS_BC-MFLNRO\01 Procurement |
| **Electoral Area/Municipality:** | Creston, Areas A, B and C |
| **Services Impacted** | S105 - Community Sustainable Living |

## 1.0 STAFF RECOMMENDATION

That the Board approve an amendment to the 2026 Financial Plan for Community Sustainable Living Service 105 to INCREASE Account Grants by $29,000 and INCREASE Account Consulting Fees by $29,000.

AND FURTHER that the Board approve the RDCK enter into a consulting services agreement with Western Water Associated Ltd.for preliminary assessment of hydraulic connectivity in the Goat River Watershed to a maximum value of $79,851 plus GST for the period August 21, 2026 to March 31, 2028 and that the Chair and Corporate Officer be authorized to sign the necessary documents.

AND FURTHER, that the costs be paid from S105 - Community Sustainable Living.

## 2.0 BACKGROUND/HISTORY

Water shortages in the Goat River Watershed in the Creston area are a priority concern for the Ministry of Water, Land and Resource Stewardship (the Province), yaqan nu?kiy, and the Regional District of Central Kootenay (RDCK), as well as all beings who have experienced water shortages.

Formal limits on how much water can be drawn from a source (water allocation notations) are already in place on multiple streams and on two shallow, loose-sediment aquifers (unconsolidated aquifers) — the Canyon Overburden Aquifer (AQ489) and West Arrow Creek Overburden Aquifer (AQ984). However, a deeper aquifer within solid rock (the East Creston Bedrock Aquifer, AQ488) is not well understood. We don't yet know whether and how water moves between systems (its hydraulic connectivity) to these notated surface waters, whether directly or indirectly through the shallow aquifers above it.

This project will improve understanding of inter-aquifer and groundwater-surface water interactions across the watershed to support long-term water sustainability planning. It will do so by:

- Establishing a three-dimensional hydro-stratigraphic model (a 3D map of underground rock and water layers)
- Creating a baseline hydrochemical and isotopic dataset (chemical and isotopic "fingerprints" of water samples used to trace where water comes from and how it moves)
- Providing an interpretation of hydraulic connectivity to key streams and aquifers

- Identifying priority data gaps for future work

RDCK staff issued a Request for Proposals (RFP) on June 16, 2026, for a Preliminary Assessment of Hydraulic Connectivity in the Goat River Watershed. The RFP closed on July 6, 2026, with five proposals received.

The Project Team, which consists of RDCK and Provincial staff, assessed proposals against firm experience, project team qualifications, methodology, work plan, cost, and value-added benefits. A criteria matrix (ATTACH03) was developed prior to reviewing proposals to ensure consistency in the evaluation. Individual Project Team members completed the matrix independently, then met to discuss their assessments and reach a consensus-based score. Western Water Associated Ltd. was the highest scoring proponent and therefore is the recommended proponent as a result of this process.

This work is funded through a Shared Cost Agreement with the Province of British Columbia (ATTACH02). The Shared Cost Agreement is a funding agreement between the Province and the RDCK under which the Province provides financial support toward the cost of carrying out the hydraulic connectivity study. Additional details on this agreement can be found in section 4.1 of this report.

## 3.0 PROBLEM OR OPPORTUNITY DESCRIPTION

The hydraulic connectivity between the East Creston Bedrock Aquifer (AQ488), unconsolidated aquifers, and key streams in the Goat River Watershed is not documented, despite existing water allocation notations on the Canyon Overburden Aquifer (AQ489) and West Arrow Creek Overburden Aquifer (AQ984). This limits the RDCK's, yaqan nuʕkiy's, and the Province's ability to make informed water allocation decisions. Awarding this contract allows the study to proceed to support water sustainability planning in the Goat River Watershed.

### 3.1 Alignment to Board Strategic Plan

This project supports the Board's Strategic Priorities of Energy Efficiency and Environmental Responsibility, specifically ensuring our watersheds are protected and well governed, and the Strategic Priority of Develop Relationships and Partnerships, specifically forming long lasting, strong partnerships with Indigenous communities in support of their continued success.

### 3.2 Legislative Considerations

At a Provincial level, this work aligns with the Water Sustainability Act.

For the RDCK, this work is supported by the following Board resolutions:

- 258/22 That the RDCK Board direct staff to send a request to yaqan nuʔkiy Chief and Council for their participation on developing a Water Sustainability Plan for the Creston Valley; AND FURTHER, request that the Province order a Water Sustainability Plan be developed in the Creston Valley in partnership with RDCK and yaqan nuʔkiy SUBJECT TO agreement from yaqan nuʔkiy.

- 386/24 That the Board direct staff to submit a joint application to the Watershed Security Fund for water sustainability project within the yaqan nuʔkiy ʔamakʔis - Creston Valley in the amount of $150,000 and that if successful, grant funds be allocated to S105 Community Sustainable Living Service.

- 434/25 That the Board direct staff to apply to the Investment Agriculture Foundation of BC's Agriculture Water Infrastructure Program, Stream 3 (project type #8) to support direct producer engagement in the Goat River Watershed (Creston Valley), and that the Chair and

Corporate Office be authorized to sign the necessary agreements subject to a successful application.

### 3.3 What Are the Risks

- Planning Risk: Groundwater availability and connectivity to surface water remain undocumented, limiting future water allocation decisions.
- Funding Risk: Delaying the study risks missing the timelines tied to the Shared Cost Agreement with the Province.
- Relational Risk: Not proceeding may be seen as a missed opportunity to advance shared technical understanding with the Province of BC and yaqan nuʔkiy.

## 4.0 PROPOSED SOLUTION

Staff propose to award the agreement to Western Water Associated Ltd.to complete the Preliminary Assessment of Hydraulic Connectivity in the Goat River Watershed.

Key Components:

- Development of a 3D hydro-stratigraphic model (Leapfrog Works or equivalent)
- Two seasons of hydrochemical and isotopic field sampling
- Refinement of the model based on field data
- Draft and final technical memos, including a plain language summary
- Presentation of findings to the Creston Valley Sustainability Commission or equivalent

The consultant will report to a Project Team including the RDCK, the Province, and technical advisors, with final deliverables due in 2028.

### 4.1 Financial Considerations of the Proposed Solution

These costs will reside in Service S105 - Community Sustainable Living.

Budget - funded through a Shared Cost Agreement with the Province.

- $80,000 for consultant deliverables (2026 and 2027/2028), including travel, accommodation, lab fees, and other costs per the detailed cost breakdown in the proposal
- $1,500 contract for a non-government subject area expert for technical and community outreach support
- $8,500 RDCK administration fee

Total - $90,000 received in 2026, with the annual breakdown detailed below.

**Estimated Expenses Per Year**

| Year | Contracted Services | Admin | Honorarium | Annual Total | Focus |
|---|---|---|---|---|---|
| 2026 | $26,000 | $2,500 | $500 | $29,000 | 3D model build, Round 1 sampling |
| 2027 | $30,000 | $3,500 | $800 | $34,300 | Sampling summary report, Round 2 sampling, summary memo |

| Year | Contracted Services | Admin | Honorarium | Annual Total | Focus |
|---|---|---|---|---|---|
| 2028 | $24,000 | $2,500 | $200 | $26,700 | Refined model, draft report, final report, plain language summary, CVSC presentation |
| Total | $80,000 | $8,500 | $1,500 | Project Total $90,000 | |

Approximately $29,000 is expected to be spent in 2026 and therefore the matching Grant revenue is included in the proposed 2026 Financial Plan amendment. The remaining approximately $61,000 will be accounted for as deferred revenue (balance sheet item) in 2026 and will be recognized as Grants revenue in the applicable future years of the next Financial Plan to match up with the related expenditures.

**Total Agreement Price Per Proponent (ATTACH03)**

| GW Solutions | Falkirk Environmental | Western Water Associates | Worley Consulting | WSP Canada |
|---|---|---|---|---|
| $80,000 | $79,999 | $79,851 | $79,800 | $79,782 |

### 4.2 Risks with the Proposed Solution

All known procurement and evaluation risks have been factored into the RFP process, evaluation matrix, and contract terms, and will be managed by RDCK staff through contract execution.

### 4.3 Resource Allocation and Workplan Impact

This work is included in the workplans of the Sustainability and Resilience Supervisor and Community Resilience Coordinator, who will provide administrative and Project Team coordination support through March 2028. This time is funded through S105 with an administration cost-recovery of $8,500.

### 4.4 Public Benefit and Stakeholder Engagement of Proposed Solution

Builds a shared, technical understanding of groundwater and surface water connectivity in the watershed. Includes a plain language summary and public presentation of findings.

### 4.5 Leveraging Technology

The project will produce a 3D hydro-stratigraphic model using Leapfrog Works or equivalent software, with GIS-compatible outputs in BC Albers projection.

### 4.6 Measuring Success

The project is completed by March 31, 2028.

## 5.0 ALTERNATIVE SOLUTION(S)

To award the contract to GW Solutions, the second highest ranked proponent through the evaluation process. Groundwater Solutions ranked closely to Western Water Associates on the technical and corporate

components of their proposal, and their groundwater modeling expertise positions them well to deliver the study.

### 5.1 Financial Considerations of the Alternative Solution(s)

Cost would depend on GW Solutions' proposed budget, which was $80,000 plus GST. Western Water Associates Ltd. proposed budget was $79,851 plus GST.

### 5.2 Risks with the Alternative Solution(s)

Would not reflect the outcome of the evaluation process, which ranked Western Water Associated Ltd. highest.

### 5.3 Resource Allocation and Workplan Impact

Would not reflect the outcome of the evaluation process, which ranked Western Water Associated Ltd. highest.

### 5.4 Public Benefit and Stakeholder Engagement of Alternative Solution

Would not provide a greater public benefit than the proposed solution.

### 5.5 Measuring Success

Not applicable

## 6.0 OPTIONS CONSIDERED BUT NOT PRESENTED

Not awarding the contract at this time would delay the Preliminary Assessment of Hydraulic Connectivity and put the project timeline associated with Shared Cost Agreement (ATTACH01) at risk. The hydraulic connectivity between key aquifers and surface water features would not be documented through this work, leaving a technical gap in the Water Sustainability Planning process. Further, the project is entirely funded by the Province, so there is no cost impact to the RDCK to proceed with the project.

## 7.0 OPTIONS SUMMARY

**Option 1: Staff Recommendation**

That the Board approve an amendment to the 2026 Financial Plan for Community Sustainable Living Service 105 to INCREASE Account Grants by $29,000 and INCREASE Account Consulting Fees by $29,000.

AND FURTHER that the Board approve the RDCK enter into a consulting services agreement with Western Water Associated Ltd.for preliminary assessment of hydraulic connectivity in the Goat River Watershed to a maximum value of $79,851 plus GST for the period August 21, 2026 to March 31, 2028 and that the Chair and Corporate Officer be authorized to sign the necessary documents.

AND FURTHER, that the costs be paid from S105 - Community Sustainable Living.

**Option 2:**

That the Board approve an amendment to the 2026 Financial Plan for Community Sustainable Living Service 105 to INCREASE Account Grants by $29,000 and INCREASE Account Consulting Fees by $29,000.

AND FURTHER that the Board approve the RDCK enter into a consulting services agreement with GW Solutions for preliminary assessment of hydraulic connectivity in the Goat River Watershed to a maximum value of $80,000 plus GST for the period August 21, 2026 to March 31, 2028 and that the Chair and Corporate Officer be authorized to sign the necessary documents.

## 8.0 RECOMMENDATION

That the Board approve an amendment to the 2026 Financial Plan for Community Sustainable Living Service 105 to INCREASE Account Grants by $29,000 and INCREASE Account Consulting Fees by $29,000;

AND FURTHER that the Board approve the RDCK enter into a consulting services agreement with Western Water Associated Ltd. for preliminary assessment of hydraulic connectivity in the Goat River Watershed to a maximum value of $79,851 plus GST for the period August 21, 2026 to March 31, 2028 and that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from S105 - Community Sustainable Living.

Respectfully submitted,
Camille LeBlanc

## CONCURRENCE

Corporate Administration Officer – Stuart Horn Approved
Acting General Manager of Development Services and Community Sustainability – Amy Wilson Approved
Sustainability & Resilience Supervisor – Paris Marshall Smith Approved

**ATTACHMENTS:**

1. ATTACH01 - BRD_DRAFT AGREEMENT for Preliminary Assessment of Hydraulic Connectivity in the Goat River Watershed
2. ATTACH02 - BRD_Government Transfer_Shared Cost Agreement_ Preliminary Assessment of Hydraulic Connectivity in the Goat River Watershed
3. ATTACH03 - BRD- Hydraulic_Connectivity_Study_RFP_eval_matrix

# Consulting Services

## Agreement

**Contract #:2026-181-CS_WESTERNWATER**
**Project: Preliminary Assessment of Hydraulic Connectivity in the Goat River Watershed**
**GL Code: 54030 / OPR676-105**

THIS AGREEMENT executed and dated for reference the:

___ day of _____, ____
(Day) (Month) (Year)

**BETWEEN**

**REGIONAL DISTRICT OF CENTRAL KOOTENAY**
(hereinafter called the "RDCK")
at the following address:
Box 590, 202 Lakeside Drive
Nelson, BC V1L 5R4

Agreement Administrator: Paris Marshall Smith
Telephone #: 250.254.6084
Email: pmarshallsmith@rdck.bc.ca

**AND**

**WESTERN WATER ASSOCIATES LTD**
(hereinafter called the "Consultant")
at the following address:
#301 – 1095 McKenzie Avenue
Victoria, BC V8P 2L5

Agreement Administrator: Tim Sivak
Telephone: 250.704.4428
Email: tim@westernwater.ca

**FOR GOOD AND VALUABLE CONSIDERATION, THE RECEIPT OF WHICH IS CONFIRMED, THE REGIONAL DISTRICT OF CENTRAL KOOTENAY AND THE CONSULTANT AGREE AS FOLLOWS:**

(a) **SERVICES:** The Consultant shall provide the services which are set out in the Consultant's proposal dated July 3, 2026 (the "Proposal") which forms part of this Agreement and as detailed in Schedule "A" of this Agreement (the "Services"). It is agreed that Services may also include any additional services authorized and agreed to by the Consultant and the RDCK by written agreement after the Agreement has commenced ("Additional Services").

(b) **CHANGES TO SERVICES:** The RDCK and the Consultant acknowledge that it may be necessary to modify the Services, the Project schedule and/or the Budget in order to complete the Project. In the event that the RDCK or the Consultant wishes to make a change or changes to the Services, the Project schedule and/or the Budget it shall notify the other of the proposed change and reason(s) therefore. The party receiving the notification shall review and consider the proposal for change and shall as soon as is reasonably possible and no longer than within five (5) working days, advise in writing the party proposing the change whether it agrees to the change. Where the parties agree to the change, such agreement will form part of this Agreement and be formalized by means of an Agreement Amendment.

Any RDCK authorized services required of the Consultant beyond those Services set out in the Proposal shall be considered Additional Services. The Consultant shall be compensated for all Additional Services on an

hourly or per diem basis, as agreed upon by the RDCK and the Consultant in writing by means of an Agreement Amendment prior to the Consultant performing the Additional Services.

(c) **TERM:** Notwithstanding the date of execution of this Agreement the Consultant shall provide the Services described in Schedule A hereof commencing on **August 21, 2026** (Start Date) and ending on **March 31, 2028** (End Date) (the "Term").

(d) **LOCATION:** The location for delivery of the Services shall be Goat River Watershed in the Creston, BC area.

(e) **PAYMENT:** The total budget for the Services, as specified in the Proposal is **$79,851** (excluding GST) and on the terms set out in Schedule B. The budget for the Services is broken into tasks in the Proposal. The Consultant agrees to complete all of the tasks specified in the Proposal at a cost that will not exceed the budget amount for each task. The Consultant shall submit an invoice to the RDCK for payment, together with supporting documents, in respect of the hours worked and disbursements made on or before the last day of each month, for the RDCK's approval and due processing.

(f) Schedules A and B are incorporated into, and form part of this Agreement.

(g) The following terms and conditions are incorporated into, and form part of this Agreement.

## THE CONSULTANT' OBLIGATIONS

**1** The Consultant shall:

(a) Undertake all work and supply all materials necessary to perform the Services, unless stipulated otherwise in Schedule A.

(b) In performing the Services, at all times, act in the best interests of the Regional District of Central Kootenay (herein after called the **"RDCK"**). Also, the Consultant shall exercise that degree of professional care, skill and diligence required according to generally accepted professional standards current as of the date that the Services are rendered.

(c) Engage the services of staff, sub-consultants and sub-contractors who have the education, training, skill and experience necessary to perform the Services, and shall cause them to perform the Services on behalf of the Consultant.

(d) Employ only those sub-consultants and sub-contractors identified in the Proposal to supply the Services. The Consultant agrees that it has the responsibility for the coordination of all professional Services rendered to the RDCK by the Consultant or by its sub-consultants or sub-contractors on the Project. The Consultant may, with the written approval of the RDCK, such approval not to be unreasonably withheld, replace any of the identified project team members described in the Proposal with other professional staff possessing equivalent knowledge, ability and skills.

(e) Ensure that all personnel hired by the Consultant to perform the Services will be the employees of the Consultant and not to the RDCK with the Consultant being solely responsible for the arrangement of reliefs and substitutions pay supervision, discipline, employment insurance, workers compensation, leave and all other matters arising out of the relationship of employer and employee.

(f) Upon the request of the RDCK fully inform the RDCK of the work done by the Consultant in connection with the provision of the Services and permit the RDCK at all reasonable times to inspect, review and copy all works, productions, buildings, accounting records, findings, data, specifications, drawings, working papers,

reports, documents and materials, whether complete or otherwise, that have been produced, received or acquired by the Consultant as a result of this Agreement.

(g) Comply with all applicable municipal, provincial and federal legislation and regulations.

(h) At its own expense, obtain all permits and licenses necessary for the performance of the Services, and on request provide the RDCK with proof of having obtained such licenses or permits.

(i) Promptly pay all persons employed by it.

(j) Not assign this Agreement, not subcontract any of its obligations under this Agreement, to any person, firm or corporation without the prior written consent of the RDCK.

(k) At all times, exercise the standard of care, skill and diligence normally exercised and observed by persons engaged in the performance of services similar to the Services.

(l) Not perform any service for any other person, firm or corporation which, in the reasonable opinion of the RDCK, may give rise to a conflict of interest.

(m) Be an independent Consultant and not the servant, employee or agent of the RDCK. The Consultant and the RDCK acknowledge and agree that this Agreement does not create a partnership or joint venture between them.

(n) Accept instructions from the RDCK, provided that the Consultant shall not be subject to the control of the RDCK in respect of the manner in which such instructions are carried out.

(o) At its own expense, obtain Workers Compensation Board coverage for itself, all workers and any shareholders, directors, partners or other individuals employed or engaged in the execution of the Work. Upon request, the Consultant shall provide the RDCK with proof of such compliance.

(p) Be responsible for all fines, levies, penalties and assessments made or imposed under the *Worker's Compensation Act* and regulations relating in any way to the Services, and indemnify and save harmless fines, levies, penalties and assessments.

(q) Not in any manner whatsoever commit or purport to commit the RDCK to the payment of any money.

(r) Establish and maintain time records and books of account, invoices, receipts, and vouchers of all expenses incurred.

(s) Notwithstanding the provision of any insurance coverage by the RDCK, indemnify and save harmless the RDCK, its successor(s), assign(s) and authorized representative(s) and each of them from and against losses, claims, damages, actions, and causes of action (collectively referred to as "Claims"), that the RDCK may sustain, incur, suffer or be put to at any time either before or after the expiration or termination of this Agreement, that arise out of errors, omissions or negligent acts of the Consultant or its subconsultant(s), subcontractor(s), servant(s), agent(s) or employee(s) under this Agreement, excepting always that this indemnity does not apply to the extent, if any, to which the Claims are caused by errors, omissions or the negligent acts of the RDCK its other consultant(s), contractor(s), assign(s) and authorized representative(s) or any other persons.

(t) Use due care that no person or property is injured and no rights infringed in the performance of the Services, and shall be solely responsible for all losses, damages, costs and expenses in respect to any damage or injury, including death, to persons or property incurred in providing the Services or in any other respect

whatsoever.

(u) The Consultant must provide the RDCK with a certificate of insurance upon execution of this Agreement in a form acceptable to the Chief Financial Officer of the Regional District and shall, during the Term of this Agreement, take out and maintain the following insurance coverage:

(i) Automobile Liability (third party) insurance with a minimum limit of $2,000,000.

(ii) comprehensive commercial general liability insurance against claims for bodily injury, death or property damage arising out of this Agreement or the provision of the Services in the amount of **$ 2,000,000 dollars per occurrence** with a **maximum deductible of $5,000**;

Such insurance will:

(A) name the Regional District, its elected officials, employees, officers, agents and others as an additional insured;

(B) include the Consultant's Blanket contractual liability;

(C) include a Cross Liability clause;

(D) include occurrence property damage;

(E) include personal injury;

(F) include a Waiver of Subrogation clause in favor of the RDCK whereby the insurer, upon payment of any claim(s), waives its right to subrogate against the RDCK for any property loss or damage claim(s);

(G) be primary in respect to the operation of the named insured pursuant to the contract with the RDCK. Any insurance or self-insurance maintained by the RDCK will be in excess of such insurance policy (policies) and will not contribute to it;

(H) require the insurer not cancel or materially change the insurance without first giving the RDCK thirty days' prior written notice; provided that if the Consultant does not provide or maintain in force the insurance required by this Agreement, the Consultant agrees that the RDCK may take out the necessary insurance and the Consultant shall pay to the RDCK the amount of the premium immediately on demand.

(iii) professional liability coverage in the amount of **$ 2,000,000 dollars per claim** and **$ 5,000,000 dollars aggregate,** with a **maximum deductible of $50,000;**

(v) Keep confidential for an unlimited period of time all communications, plans, specifications, reports or other information used in connection with the Project except:

(i) those requiring disclosure by operation of law; and
(ii) any disclosure authorized in writing by the RDCK.

**CONSTRUCTION SUPERVISION**

~~(w) Inspect the site where the Services are to be performed (the **"Site"**) and become familiar with all conditions pertaining thereto prior to commencement of the Services.~~



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(x) Where materials and supplies are to be provided by the Consultant, use only the best quality available.

(y) Where samples of materials or supplies are requested by the RDCK, submit them to the RDCK for the RDCK's approval prior to their use.

(z) Not cover up any works without the prior approval or consent of the RDCK and, if so required by the RDCK, uncover such works at the Consultant's expense.

(aa) Keep the Site free of accumulated waste material and rubbish caused by it or the Services and, on the completion of the Services, leave the Site in a safe, clean and sanitary condition.

(bb) At all times, treat as confidential all information and material supplied to or obtained by the Consultant or subconsultant as a result of this Agreement and not permit the publication, release or disclosure of the same without the prior written consent of the RDCK.

**STANDARD OF CARE**

(cc) The RDCK recognizes that sub-surface conditions may vary from those encountered where samplings, borings, surveys or explorations are located by the Consultant and that the data, interpretations and recommendations of the Consultant are based solely on the information available to it.

**UNDERGROUND UTILITIES**

(dd) The Consultant shall be responsible for locating all underground utilities prior to commencing subterranean work and provide proof of such to the RDCK.

**SAFETY**

(ee) The Consultant shall be responsible for its activity and that of its employees on the job site. This shall not be construed to relieve the RDCK or any other contractor of their obligation to maintain a safe job site. Neither the presence of the Consultant nor of its employees, sub-consultants, sub-contractors and agents shall be understood to imply control of the operations of others, nor shall it be construed to be an acceptance of responsibility for job site safety.

## THE REGIONAL DISTRICT OF CENTRAL KOOTENAY'S OBLIGATIONS

**2** The RDCK shall:

(a) Retain the Consultant to provide the Services as set out in this Agreement.

(b) Subject to the provisions of this Agreement, pay the Consultant, in full payment for the Services which in the opinion of the RDCK at the times set out is Schedule "B" of this Agreement (herein called **"Agreement Price"**), and the Consultant shall accept such payment as full payment for the Services.

(i) Notwithstanding Subsection 2(b), not be under any obligation to advance to the Consultant more than 90% of the Agreement Price for Services rendered in accordance with Schedule "A" to the satisfaction of the RDCK. The 10% holdback shall be retained and paid back in accordance with the *Builder Lien Act*.

(ii) providing that it is not in breach of any of its obligations under this Agreement, holdback from the Agreement Price in addition to the 10% holdback contemplated in Subsection 2(b)(i), sufficient monies to indemnify the RDCK completely against any lien or claim of lien arising in connection with the provision of the Services.

(c) Provide the Consultant with all reports, data, studies, plans, specifications, documents and information available to the RDCK and relevant to the Project. The Consultant shall be entitled to rely on the reports, data studies, plans, specifications, documents and other information provided by the RDCK.

(d) Provide access to any site or adjacent properties as required to complete the Project. The Consultant shall be liable for any and all injury or damage which may occur to persons or to property due to any act, omission, neglect or default of the Consultant, or of his employees, sub-consultants, sub-contractors or agents.

(e) Give the Consultant reasonable notice of anything the RDCK considers likely to materially affect the provision of the Services.

(f) Examine all studies, reports, sketches, proposals and documents provided by the Consultant under this Agreement, and render decisions pertaining thereto within a reasonable time.

## TERMINATION OF AGREEMENT

**3** Should the Consultant neglect to complete the Services properly or fail to perform any of its obligations under this Agreement, the RDCK may notify the Consultant in writing that it is in default of its contractual obligations and instruct it to correct the default within fourteen (14) working days of receiving the notice. Failure to comply with the default request extends to the RDCK the option, without any other right or remedy, of suspending the Consultant's performance of the Services or immediately terminating this Agreement. The RDCK shall pay the Consultant for all Services performed and all disbursements incurred pursuant to this Agreement and remaining unpaid as of the effective date of such suspension or termination.

**4** Other than for reasons set forth in section 3 the RDCK may suspend or terminate this Agreement for any reason by giving thirty (30) calendar days' prior written notice to the Consultant. Upon receipt of such written notice, the Consultant shall perform no further Services other than those reasonably necessary to close out the Project. In such an event, the Consultant will be paid by the RDCK pursuant to this Agreement, for the completed tasks according to the Project schedule of tasks remaining unpaid as of the effective date of such suspension or termination.

**5** Should the RDCK fail to perform any of its obligations under this Agreement, the Consultant may notify the RDCK in writing that it is in default of its contractual obligations and instruct it to correct the default within fourteen (14) working days of receiving the notice. Failure to comply with the default request extends to the Consultant the option, without limiting any other right or remedy the Consultant may have, of immediately terminating this Agreement and requesting settlement for all Services performed and for all disbursements incurred pursuant to this Agreement and remaining unpaid as of the effective date of such termination.

**6** Should the Consultant's Services be suspended by the RDCK at any time for more than thirty (30) calendar days in any calendar year through no fault of the Consultant, the Consultant shall have the right until such suspension is lifted by the RDCK, to terminate this Agreement upon giving seven (7) working days' written notice to the RDCK. In such an event, the Consultant will be paid by the RDCK pursuant to this Agreement, for the completed tasks as per the Schedule of Tasks that remain unpaid as of the effective date of such termination.

## GENERAL TERMS

**7** The RDCK shall be the sole judge of the work, material and the standards of workmanship in respect of both quality and quantity of the Services, and their decision on all questions in dispute with regard thereto, or as to the meaning and intentions of this Agreement, and as to the meaning or interpretation of the plans,

drawings and specifications, shall be final, and no Services shall be deemed to have been performed as to entitle the Consultant to payment therefrom, until the RDCK is satisfied therewith.

**8** The RDCK certifies that the Service purchased pursuant to this Agreement are for the use of and are being purchased by the RDCK and are therefore SUBJECT TO THE FEDERAL GOODS AND SERVICES TAX.

**9** This Agreement shall be governed by and construed in accordance with the laws of the Province of British Columbia.

**10** Time shall be of the essence of this Agreement.

**11** Any notice required to be given hereunder shall be delivered or mailed by prepaid certified or registered mail to the addresses above (or at such other address as either party may from time to time designate by notice in writing to the other), and any such notice shall be deemed to be received 72 hours after mailing.

**12** This Agreement shall be binding upon the parties and their respective successors, heirs and permitted assigns.

**13** A waiver of any provision or breach by the Consultant of any provision of this Agreement shall be effective only if it is in writing and signed by the RDCK.

**14** A waiver under Section 13 shall not be deemed to be a waiver of any subsequent breach of the same or any other provision of this Agreement.

**15** Everything produced, received or acquired (the **"Material"**) by the Consultant or subcontractor as a result of this Agreement, including any property provided by the RDCK to the Consultant or sub-consultant, shall:

(a) be the exclusive property of the RDCK; and
(b) be delivered by the Consultant to the RDCK immediately upon the RDCK giving notice of such request to the Consultant.

**16** The copyright in the Material belongs to the RDCK.

**17** The RDCK may, at its discretion, notify the Consultant that the terms, amounts and types of insurance required to be obtained by the Consultant hereunder be changed.

**18** Where the Consultant is a corporation, it does hereby covenant that the signatory hereto has been duly authorized by the requisite proceedings to enter into and execute this Agreement on behalf of the Consultant.

**19** Where the Consultant is a partnership, all partners are to execute this Agreement.

**20** Sections 1 f), l), m), s), and 18 of this Agreement will, notwithstanding the expiration or earlier termination of the Term, remain and continue in full force and effect.

**21** The ideas, processes, or other information contained in the Consultant's Proposal is proprietary and, until the Consultant's Proposal is accepted, shall not be disclosed to any parties outside of the RDCK's staff or be duplicated by any means or used in whole or in part for any purpose. Should the Consultant's Proposal be accepted, the RDCK shall have the right to duplicate, use or disclose the information contained therein.

**22** Neither the RDCK nor the Consultant will be considered in default of this Agreement for non-performance due to strikes, labour disputes, riots, civil insurrection, mechanical breakdowns, war, floods, or acts of God

or for other reasons beyond the reasonable control of the RDCK or the Consultant.

**23** Unbudgeted disbursements incurred by the Consultant due to delays caused by weather conditions and/or poor site access shall be for the RDCK's account.

**24** The parties shall make all reasonable efforts to resolve a dispute by amicable negotiations and agree to provide, on a without prejudice basis, frank, candid and timely disclosure of relevant facts, information and documents to facilitate these negotiations.

**25** All matters in dispute, which cannot be settled by the RDCK and the Consultant, may, with the concurrence of both the RDCK and the Consultant, be submitted to final and binding arbitration to a single arbitrator appointed jointly by them.

**26** No person shall be nominated to act as arbitrator who is in any way financially interested in the Project or in the affairs of either the RDCK or the Consultant.

**27** In the event that the RDCK and the Consultant cannot agree to an arbitrator, such arbitrator shall be chosen by reference to a Judge of the Supreme Court of British Columbia.

**28** If any portion of this Agreement is held to be illegal or invalid by a court of competent jurisdiction, the illegal or invalid portion shall be severed and the decision that it is illegal or invalid does not affect the validity of this Agreement.

**29** This Agreement constitutes the sole and entire Agreement between the RDCK and the Consultant relating to the Project and completely supersedes and abrogates any prior agreements existing between the RDCK and the Consultant, whether written or oral.

**30** The headings in this Agreement are for convenience of reference only and shall not affect the interpretation or construction of this Agreement.

**31** Part 2 of the RDCK's Request for Proposals dated June 16, 2026 is hereby incorporated into and forms part of this Agreement.

**32** The Consultant's Proposal dated July 3, 2026 is provided is hereby incorporated into and forms part of this Agreement.

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**33** Except as expressly set out in this Agreement, nothing herein shall prejudice or affect the rights and powers of the RDCK in the exercise of its powers, duties or functions under the *Community Charter* or the *Local Government Act* or any of its bylaws, all of which may be fully and effectively exercised as if this Agreement had not been executed or delivered.

IN WITNESS WHEREOF the parties hereto have duly executed this Agreement as of the day and year first above written.

| **REGIONAL DISTRICT OF CENTRAL KOOTENAY** | **WESTERN WATER ASSOCIATES LTD** |
|---|---|
| (Signature of Authorized Signatory) | (Signature of Authorized Signatory) |
| (Name and Title of Authorized Signatory) | (Name and Title of Authorized Signatory) |
| (Signature of Authorized Signatory) | (Signature of Authorized Signatory) |
| (Name and Title of Authorized Signatory) | (Name and Title of Authorized Signatory) |

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## SCHEDULE A – SERVICES

**1. Project Overview**

Water shortages in the Goat River Watershed in the Creston area are a priority concern for the Ministry of Water, Land and Resource Stewardship, yaqan nuʔkiy, and the Regional District of Central Kootenay (RDCK), as well as all beings who have experienced water shortages.

Water allocation notations are present on multiple streams and on the Canyon Overburden Aquifer (AQ489) and West Arrow Creek Overburden Aquifer (AQ984). However, the hydraulic connectivity of the East Creston Bedrock Aquifer (AQ488) to notated surface water, either directly or indirectly through unconsolidated aquifers, is largely unknown.

This project will improve understanding of inter-aquifer and groundwater-surface water interactions across the watershed to support long-term water sustainability planning. It will do so by:

- Establishing a three-dimensional hydro-stratigraphic model
- Creating a baseline hydrochemical and isotopic dataset
- Providing an interpretation of hydraulic connectivity to key streams and aquifers
- Identifying priority data gaps for future work

**2. Purpose and Expected Results**

The purpose of this project is to understand the degree of connectivity between three regimes in the Goat River Watershed: surface water, unconsolidated aquifers, and bedrock aquifer AQ488.

Key notated streams that should be prioritized for connectivity assessment include:

- Goat River Mainstem
- Floyd Creek
- Camp Run Creek
- Arrow Creek
- Kitchener Creek
- Sullivan Creek

A deeper understanding of inter-aquifer and groundwater-surface water connections will inform groundwater availability, management planning, and future studies. The information generated will improve understanding of groundwater systems and watershed hydrology using multiple lines of evidence approach and will support future water management and sustainability planning efforts.

**3. Scope of Work**

The following phases describe the technical work to be completed by the selected consultant. The information generated through this work will improve understanding of groundwater systems and watershed hydrology using a multiple line of evidence approach. That deeper understanding will support future water management and sustainability planning efforts.

**3.1 Preliminary Hydro-stratigraphic Model**

The consultant will develop an initial understanding of groundwater and surface water relationships using existing data sources. This phase will produce a three-dimensional hydro-stratigraphic model using Leapfrog Works (or equivalent 3D hydrogeological modelling software acceptable to the RDCK) to visualize groundwater systems and connections across the watershed.

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This phase includes:

- Compilation and review of existing data (well records, geology, hydrogeology, stream flow, aquifer data)
- Development of a conceptual hydrogeological model
- Construction of the 3D hydro-stratigraphic model

**Model Expectations**: The model produced in this phase is conceptual in nature, intended for visualization and hypothesis generation rather than quantitative decision-making. The model should represent the watershed at a scale suitable for identifying major structural units and connectivity pathways. Calibration is not required at this stage but model inputs, assumptions, and uncertainty should be clearly documented.

**Deliverable:** 3D hydro-stratigraphic model, delivered as a Leapfrog Works project file and an exported summary package including maps, cross-sections, and a brief technical summary (5–10 pages) in PDF and Word format. Due: September 29, 2026.

**3.2 Hydrochemical and Isotopic Data Collection**

Field data collection will be guided by the preliminary model to better characterize connectivity between aquifers and surface water. Sampling will occur across seasons to capture variation in water conditions.

This phase includes:

- Design of a field sampling program informed by the hydro-stratigraphic model
- Collection of hydrochemical and isotopic samples from groundwater and surface water sites across the watershed (major ions, stable isotopes and tritium where appropriate)
- Submission of samples to an accredited laboratory for analysis
- A second round of sampling in spring 2027 to capture seasonal variation

**QA/QC Requirements**

- Field duplicates, blanks, and calibration standards must be collected at a minimum rate of 10% of total samples
- Laboratories must be accredited under a recognized program (e.g., CALA or equivalent)
- A data validation summary must be submitted with each dataset, documenting QA/QC results and any data flags or exclusions
- Anomalous results must be flagged and discussed; the consultant must not exclude data without written justification

**Deliverable:** Compiled dataset in standard tabular format (Excel/CSV) with a data summary memo (5–10 pages) describing sampling locations, methods, and results. Due: June 30, 2027.

**3.3 Data Analysis and Model Refinement**

This phase integrates best practices in hydrochemical and isotopic data collection with the hydrostratigraphic model used to refine the understanding of groundwater flow and aquifer-surface water connections. Outputs will include updated maps and an interpretation of hydrological relationships.

This phase includes:

1. Integration of field data with the 3D model
2. Refinement of the hydro-stratigraphic model based on new data
3. Interpretation of hydraulic connectivity for priority streams and aquifers
4. Documentation of model uncertainty and confidence levels for identified connectivity pathways



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**Deliverable:** Refined model outputs and supporting maps (GIS-compatible formats, BC Albers EPSG:3005 projection). Due: January 31, 2028.

**Data Ownership:** All data, models, and deliverables produced under this contract become the property of RDCK. The consultant shall provide fully accessible, non-proprietary outputs where possible and ensure RDCK retains full usage rights, including for future studies. All GIS data must be delivered as shapefiles or geodatabases. Leapfrog model files must be fully transferable. All data collected within yaqan nuʔkiẏ territory or related to water systems of significance to yaqan nuʔkiẏ is subject to the Nation's data governance interests; RDCK will advise on applicable protocols

**3.4 Draft Technical Memo**

A draft plain language technical memo summarizing project findings, data gaps, and recommendations for future work. The memo should be accessible to a non-specialist audience while retaining technical rigour.

**Deliverable:** Draft technical memo (15–25 pages, including figures and maps), delivered in Word and PDF format. Due: January 31, 2028.

**3.5 Final Technical Memo**

The final memo will incorporate feedback from the RDCK, yaqan nuʔkiy, the Province, and the Project Team, and provide a clear summary of results and recommendations for future work.

**Deliverable:** Final technical memo (15–25 pages, including figures and maps), delivered in Word and PDF format. Due: March 31, 2028.

**Accessible Summary:** The consultant shall also prepare a plain language summary (2–4 pages) suitable for presentation to the Creston Valley Sustainability Commission (CVSC) or equivalent community audience, and shall attend one presentation meeting to present key findings.

**4. Permits, Land Access, and Health & Safety**

Permits and Land Access

- The consultant is responsible for identifying and obtaining all required provincial permits prior to commencing field work (e.g., scientific collection permits, water sampling authorizations)
- The consultant is responsible for securing landowner access agreements for all private property sampling sites
- The consultant must review and comply with any data sharing protocols or cultural considerations identified by yaqan nuʔkiẏ prior to commencing fieldwork
- Where fieldwork occurs on or near lands of cultural significance, the consultant must coordinate with yaqan nuʔkiẏ in advance and accommodate requests for Indigenous monitors or cultural oversight
- RDCK will provide letters of support and introduction to landowners upon request, and will assist in facilitating access where relationships have been established
- Any access limitations must be communicated to RDCK in writing within five business days of identification; RDCK and the consultant will jointly determine next steps Health and Safety
- The consultant must submit a Field Safety Plan to RDCK prior to commencing fieldwork
- The Field Safety Plan must include working alone procedures, emergency communication protocols, and site-specific hazard assessments
- The consultant must carry appropriate liability insurance and WorkSafeBC coverage; proof of coverage must be provided prior to contract execution
- RDCK must be notified of any health and safety incidents occurring during project activities within 24 hours

**5. Project Deliverables**

The following is a consolidated list of all required project deliverables:

| Deliverable | Format | Due Date |
|---|---|---|
| 3D hydro-stratigraphic model (conceptual) | Leapfrog Works (or equivalent) project file + PDF/Word summary | September 29, 2026 |
| Hydrochemical and isotopic dataset (Round 1) | Excel/CSV + data memo (5–10 pages) | June 16, 2027 |
| Hydrochemical and isotopic dataset (Round 2) | Appended to dataset above or separate memo | June 15, 2027 |
| Refined 3D model and supporting GIS maps | Leapfrog file + GIS shapefiles/geodatabase | January 15, 2028 |
| Draft technical memo | Word and PDF (15–25 pages) | January 15, 2028 |
| Final technical memo | Word and PDF (15–25 pages) | March 15, 2028 |
| Accessible plain language summary | Word and PDF (2–4 pages) | March 15, 2028 |
| Presentation to CVSC or equivalent | In person or online | March 15, 2028 |
| Lab certificates and QA/QC records | PDF | With each dataset submission |

Note: A 15-day review period has been incorporated into the due dates shown in this timeline, meaning the final due date falls 15 days after the dates listed. The timeline can be adjusted to accommodate field schedules if the proponent's sampling plan is not feasible

**6. Deliverable Acceptance and Change Management**

**Acceptance Criteria**

- RDCK will review each deliverable within 15 business days of receipt and provide written comments or written acceptance
- Each deliverable includes up to two rounds of revisions based on RDCK feedback at no additional cost
- A deliverable is considered accepted once RDCK provides written confirmation; verbal confirmation is not sufficient
- Deliverables that do not meet the scope requirements described in this document may be returned for revision without triggering a change order Change Management
- Any work beyond the scope defined in this document requires a written change order approved by RDCK before work commences
- The consultant's proposal must include hourly rates for all project roles, to be used for approved out-of-scope work
- If budget constraints require scope reduction, the consultant must notify RDCK immediately in writing with a proposed approach for prioritizing core deliverables
- RDCK approval is required before the consultant may reduce sampling effort, skip a field round, or otherwise modify the program

**7. Project Team**

A Project Team has been established to provide technical oversight, support interpretation of results, and guide key project decisions throughout the project. The Project Team is an advisory body and does not have decision-making authority over project delivery or budget.

The Project Team includes representatives from RDCK, yaqan nuʔkiy, the Province, and relevant technical advisors.

**RDCK will:**

- Coordinate and facilitate the initial Project Team meetings
- Prepare meeting agendas and circulate summaries following each meeting
- Serve as the primary point of contact for the consultant
- Liaise with Minister of Water, Land and Resource Stewardship staff to provide technical support to the consultant as needed to meet timelines.

**The consultant will:**

- Submit a detailed workplan, schedule, sampling plan, and risk register within 30 days of contract execution
- Present work in progress and key findings to the Project Team at scheduled meetings
- Respond to technical questions and incorporate Project Team feedback into deliverables
- Attend approximately seven Project Team meetings between June 2026 and March 2028 (online and in person), estimated at 1–2 hours each

**8. Timeline**

| Phase | Timeline | Key Deliverable |
|---|---|---|
| Procurement (RFP) | June – July 2026 | Consultant awarded and onboarded |
| Hydro-stratigraphic Model | July – August 2026 | 3D model delivered by September 29, 2026 |
| Hydrochemical & Isotopic Data Collection | September 2026 – Spring 2027 | Data summary memo by June 15, 2027 |
| Data Analysis & Model Refinement | 2027 – January 2028 | Refined model by January 15, 2028 |
| Draft Technical Memo | Late 2027 – January 2028 | Draft memo by January 15, 2028 |
| Final Technical Memo + Accessible Summary | February – March 2028 | Final memo and plain language summary by March 15, 2028 |

*Note: The RFP will be posted to market for a minimum of three weeks. Proponents should allow adequate time for evaluation and contract award prior to commencing work.*

**9. Budget**

The total project budget is $79,851, allocated across two fiscal years and the following phases. The consultant's proposal must include a detailed cost breakdown by phase. Travel costs, laboratory fees, and any subcontractor costs must be itemized separately. Hourly rates for all project roles must be included for use in approved out-of-scope work.

Note: If field conditions, permitting challenges, or other factors require adjustments to the sampling program, the consultant must notify RDCK in writing with proposed alternatives before modifying the approved approach. Budget reallocation between phases requires written RDCK approval.

## SCHEDULE B – CONTRACT PAYMENT TERMS

**1** Total budget shall not exceed $79,851 (excluding GST).

**2** Invoices to be submitted monthly.

The following contract number and GL code(s) **must** be quoted on the invoice(s):

Contract Number: **2026-181-CS_WESTERNWATER**

GL Code: **54030 / OPR676-105**

Invoices should be emailed to ap@rdck.bc.ca, with the contract administrator identified on the first page of this contract in cc.

**3** Invoices to be paid on net 30 day term.

**4** GST (if applicable) shall be listed as a separate line item on all invoices.

DRAFT

Natural Resource Ministries

# GOVERNMENT TRANSFER – SHARED COST ARRANGEMENT

**Agreement #:** TP26WAU005

**Project Title:** PRELIMINARY ASSESSMENT OF HYDRAULIC CONNECTION BETWEEN BEDROCK GROUNDWATER AND SURFACE WATER IN THE GOAT RIVER WATERSHED

THIS AGREEMENT dated for reference the **27** day of **MARCH**, 2026.

**BETWEEN**

HIS MAJESTY THE KING IN RIGHT OF THE PROVINCE OF BRITISH COLUMBIA, represented by the Minister of Water, Land and Resource Stewardship.

(the "Province")

**AND**

Regional District Central Kootenay

(the "Recipient")

The parties to this Agreement (the "Parties") agree as follows:

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## SECTION 1 - DEFINITIONS

Where used in this Agreement

(a) "Agreement" means this Government Transfer – Shared Cost Arrangement including all schedules and attachments;

(b) "Business Day" means a day, other than a Saturday or Sunday, on which Provincial government offices are open for normal business in British Columbia;

(c) "Financial Contribution" means the total aggregate value stipulated in Schedule B;

(d) "Material" means all findings, data, reports, documents, records and material, (both printed and electronic, including but not limited to, hard disk or diskettes), whether complete or otherwise, that have been produced, received, compiled or acquired by, or provided by or on behalf of the Province to, the Recipient as a direct result of this Agreement, but does not include:

i. client case files or Personal Information as defined in the Freedom of Information and Protection of Privacy Act; or

ii. property owned by the Recipient;

(e) "Project" means the project described in Schedule A;

(f) "Refund" means any refund or remission of federal or provincial tax or duty available with respect to any items that the Province has paid for or agreed to pay for under this Agreement;

(g) "Services" means the services described in Schedule A; and

(h) "Term" means the duration of the Agreement stipulated in Schedule A.

## SECTION 2 – FINANCIAL CONTRIBUTION

The Recipient must carry out and complete the Project described in Schedule A and will use the Financial Contribution provided under this Agreement for the purpose (specified in Schedule A) of defraying costs of the Project incurred by the Recipient in carrying out and completing the Project.

## SECTION 3 – PAYMENT OF FINANCIAL CONTRIBUTION

Subject to the provisions of this Agreement, the Province will pay the Recipient in the amount, and at the times set out in Schedule B.

Notwithstanding any other provision of this Agreement the payment of the Financial Contribution by the Province to the Recipient pursuant to this Agreement is subject to:

(a) there being sufficient monies available in an appropriation, as defined in the *Financial Administration Act* ("FAA"), to enable the Province, in any fiscal year when any payment of money by the Province to the Recipient falls due pursuant to this Agreement, to make that payment; and

(b) Treasury Board, as defined in the FAA, not having controlled or limited, pursuant to the FAA, expenditure under any appropriation referred to in subparagraph (a) of this paragraph.

The Recipient must:

(c) apply for, and use reasonable efforts to obtain, any available Refund, credit, rebate or remission of federal, provincial or other tax or duty imposed on the Recipient as a result of this Agreement that the Province has paid or reimbursed to the Recipient or agreed to pay or reimburse to the Recipient under this Agreement; and

(d) immediately on receiving, or being credited with, any amount applied for under paragraph (a), remit that amount to the Province, or deduct that amount from the next request for payment under this Agreement.

The previous paragraph continues in force indefinitely, even after this Agreement expires or is terminated.

The Recipient must declare any amounts owing to the government under legislation or an agreement. Amounts due to the Recipient under this Agreement may be set-off against amounts owing to the government.

## SECTION 4 - REPRESENTATIONS AND WARRANTIES

The Recipient represents and warrants to the Province, with the intent that the Province rely on it in entering into this Agreement, that

(a) all information, statements, documents and reports furnished or submitted by the Recipient to the Province in connection with this Agreement are true and correct;

(b) the Recipient has no knowledge of any fact that materially adversely affects, or so far as it can foresee, might materially adversely affect, the Recipient's properties, assets, condition (financial or otherwise), business or operations or its ability to fulfill its obligations under this Agreement; and

(c) the Recipient is not in breach of, or in default under, any law of Canada or of the Province of British Columbia applicable to or binding on it.

All statements contained in any certificate, application, proposal or other document delivered by or on behalf of the Recipient to the Province under this Agreement or in

connection with any of the transactions contemplated by it are deemed to be representations and warranties by the Recipient under this Agreement.

All representations, warranties, covenants and agreements made in this Agreement and all certificates, applications or other documents delivered by or on behalf of the Recipient are material, have been relied on by the Province, and continue in effect during the continuation of this Agreement.

## SECTION 5 - INDEPENDENT RELATIONSHIP

No partnership, joint venture, agency or other legal entity will be created by or will be deemed to be created by this Agreement or by any actions of the Parties pursuant to this Agreement.

The Recipient will be an independent and neither the Recipient nor its servants, agents or employees will be the servant, employee, or agent of the Province.

The Recipient will not, in any manner whatsoever, commit or purport to commit the Province to the payment of money to any person, firm, or corporation.

The Province may, from time to time, give instructions to the Recipient in relation to the carrying out of the Services, and the Recipient will comply with those instructions but will not be subject to the control of the Province regarding the manner in which those instructions are carried out except as specified in this Agreement.

## SECTION 6 – RECIPIENT'S OBLIGATIONS

The Recipient will:

(a) carry out the Services in accordance with the terms of this Agreement during the Term stated in Schedule A;

(b) comply with the payment requirements set out in Schedule B, including all requirements concerning the use, application and expenditure of the payments provided under this Agreement;

(c) comply with all applicable laws;

(d) hire and retain only qualified staff;

(e) without limiting the provisions of subparagraph (c) of this Section carry out criminal record checks as required by the Criminal Records Review Act, in accordance with Schedule C;

(f) unless agreed otherwise, supply, at its own cost, all labour, materials and approvals necessary to carry out the Services;

(g) unless agreed otherwise, retain ownership to all assets acquired or intangible property created in the process of carrying out this Agreement;

(h) co-operate with the Province in making public announcements regarding the Services and the details of this Agreement that the Province requests; and

(i) acknowledge the financial contribution made by the Province to the Recipient for the Services in any Materials, by printing on each of the Materials the following statement:

*"We gratefully acknowledge the financial support of the Province of British Columbia through the Ministry of Water, Land and Resource Stewardship"*

## SECTION 7 - RECORDS

The Recipient will:

(a) establish and maintain accounting and administrative records in form and content satisfactory of the Province, to be used as the basis for the calculation of amounts owing;

(b) establish and maintain books of account, invoices, receipts and vouchers for all expenses incurred in form and content satisfactory to the Province;

(c) for monitoring and audit purposes, within a reasonable amount of time from receiving a request of the Province provide the Province access to or copies of the records referenced in (a) and (b) and all other documents, records, or other materials, (both printed and electronic, including, but not limited to, hard disk or USBs), whether complete or not, related to the delivery of the Services, in order to allow the Province to monitor or audit the use of the Financial Contribution and the delivery of the Services, provided however that nothing in this paragraph requires the Recipient to disclose information that is unrelated to the Services or that the Recipient is required by law to keep confidential.

(d) if applicable, obtain the consent of clients to allow provincial employees or designates access to client case files for the purposes of service monitoring and evaluation and research purposes.

The Parties agree that the Province does not have control, for the purpose of the *Freedom of Information and Protection of Privacy Act*, of the records held by the Recipient.

## SECTION 8 - UNUSED FINANCIAL CONTRIBUTION

At the sole option of the Province, any portion of the Financial Contribution that remains at the end of the Term shall be:

(a) returned to the Minister of Finance within 30 days upon written request from the Province; or

(b) retained by the Recipient as supplemental funding provided for under an amendment to this Agreement; or

(c) deducted by the Province from any future funding requests submitted by the Recipient and approved by the Province.

## SECTION 9 - CONFLICT OF INTEREST

The Recipient will not, during the Term, perform a service for or provide advice to any person, or entity where the performance of such service or the provision of the advice may, in the reasonable opinion of the Province, give rise to a conflict of interest between the obligations of the Recipient to the Province under this Agreement and the obligations of the Recipient to such other person or entity.

## SECTION 10 - CONFIDENTIALITY

The Recipient will treat as confidential any and all information and material supplied to it by the Province as a result of this Agreement and will not, without the prior written consent of the Province, except as required by applicable law, permit its disclosure except to the extent that such disclosure is necessary to enable the Recipient to fulfill its obligations under this Agreement.

## SECTION 11 – DEFAULT

An “Event of Default” means any of the following:

(a) the Recipient fails to comply with any provision of this Agreement;

(b) any representation or warranty made by the Recipient in accepting this Agreement is untrue or incorrect;

(c) any information, statement, certificate, report or other document furnished or submitted by or on behalf of the Recipient pursuant to or as a result of this Agreement is untrue or incorrect;

(d) a change occurs with respect to any one or more, including all, of the properties, assets, condition (financial or otherwise), business or operations of the Recipient which, in the opinion of the Province, materially adversely affects the ability of the Recipient to fulfill its obligations under this Agreement;

(e) the Recipient permits any sum which is not disputed to be due by it to remain unpaid after legal proceedings have been commenced to enforce payment thereof; or

(f) an “Insolvency Event”, which means any of the following:

i. an order is made, a resolution is passed, or a petition is filed, for the Recipient’s liquidation or winding up,

ii. the Recipient commits an act of bankruptcy, makes an assignment for the benefit of the Recipient's creditors or otherwise acknowledges the Recipient's insolvency,
iii. a bankruptcy petition is filed or presented against the Recipient or a proposal under the *Bankruptcy and Insolvency Act* (Canada) is made by the Recipient,
iv. a compromise or arrangement is proposed in respect of the Recipient under the *Companies' Creditors Arrangement Act* (Canada),
v. a receiver or receiver-manager is appointed for any of the Recipient's property, or
vi. the Recipient ceases, in the Province's reasonable opinion, to carry on business as a going concern.

## SECTION 12 – TERMINATION

On the happening of an Event of Default, or at any time thereafter, the Province may, at its option, elect to do any one or more of the following:

(a) by written notice to the Recipient, require that the Event of Default be remedied within a time period specified in the notice;
(b) pursue any remedy or take any other action available to it at law or in equity;
(c) by written notice to the Recipient, terminate this Agreement with immediate effect or on a future date specified in the notice, subject to the expiration of any time period specified under section 12 (a);
(d) suspend any installment of the Financial Contribution or any amount that is due to the Recipient subject to the satisfactory remedy through notice under 12(a); or
(e) require repayment of any portion of the Financial Contribution not spent in accordance with this Agreement prior to termination;

The Province may also, at its option, either:

(f) terminate this Agreement on 30 days written notice, without cause; or
(g) terminate this Agreement immediately if the Province determines that the Recipient's failure to comply places the health or safety of any person at immediate risk.

Where this Agreement is terminated before 100% completion of the Project, where applicable, the Province will pay to the Recipient that portion of the Financial Contribution which is equal to the portion of the Project completed to the satisfaction of the Province prior to termination.

Any final payment made as a result of termination will discharge the Province of all liability to the Recipient under this Agreement.

## SECTION 13 – DISPUTE RESOLUTION

Dispute resolution process:

In the event of any dispute between the Parties arising out of or in connection with this Agreement, the following dispute resolution process will apply unless the Parties otherwise agree in writing:

(a) the Parties must initially attempt to resolve the dispute through collaborative negotiation;

(b) if the dispute is not resolved through collaborative negotiation within 15 Business Days of the dispute arising, the Parties must then attempt to resolve the dispute through mediation under the rules of Mediate BC; and

(c) if the dispute is not resolved through mediation within 30 Business Days of the commencement of mediation, the dispute must be referred to and finally resolved by arbitration under the Arbitration Act.

Location of arbitration or mediation:

Unless the Parties otherwise agree in writing, an arbitration or mediation under the dispute resolution process will be held in Victoria, British Columbia.

Unless the Parties otherwise agree in writing or, in the case of an arbitration, the arbitrator otherwise orders, the Parties must share equally the costs of a mediation or arbitration under the dispute resolution process other than those costs relating to the production of expert evidence or representation by counsel.

## SECTION 14 – INSURANCE AND INDEMNITY

During the Term of this Agreement, the Recipient will provide, maintain and pay for insurance as specified in Schedule D, which may be amended from time to time at the sole discretion of the Province.

Without limiting the provisions of subparagraph (c) of Section 6, the Recipient will comply with the Workers' Compensation Legislation for the Province of British Columbia.

The Recipient must indemnify and save harmless the Province, its employees and agents, from and against any and all losses, claims, damages, actions, causes of action, cost and expenses that the Province may sustain, incur, suffer or be put to at any time either before or after the expiration or termination of this Agreement, where the same or any of them are based upon, arise out of or occur, directly or indirectly, by reason of any act or omission of the Recipient, or of any agent, employee, officer, director or sub-contractor of the Recipient pursuant to this Agreement, excepting always liability arising out of the independent negligent acts of the Province.

## SECTION 15 – ASSIGNMENT AND SUB-CONTRACTING

The Recipient will not, without the prior, written consent of the Province:

(a) assign, either directly or indirectly, this Agreement or any right of the Recipient under this Agreement; or

(b) sub-contract any obligation of the Recipient under this Agreement.

No sub-contract entered into by the Recipient will relieve the Recipient from any of its obligations, including Section 6, under this Agreement or impose upon the Province any obligation or liability arising from any such sub-contract.

This Agreement will be binding upon the Province and its assigns and the Recipient, the Recipient's successors and permitted assigns.

## SECTION 16 - REPAYMENT

An amount paid by the Province to the Recipient or which is treated as such pursuant to the terms of this Agreement, and to which the Recipient is not entitled according to the terms of this Agreement is repayable to the Province and until repaid constitutes a debt due to the Province.

## SECTION 17 – OTHER FUNDING

If the Recipient receives funding for or in respect of the Services from any person, firm, corporation or other government or governmental body, then the Recipient will immediately provide the Province with full and complete details thereof.

## SECTION 18 - NOTICES

Where in this Agreement any notice or other communication is required to be given by any of the Parties, it will be made in writing. It will be effectively given:

(a) by delivery, to the address of the Party set out below, on the date of delivery;

(b) by pre-paid registered mail, to the address of the Party set out below, on the fifth business day after mailing;

(c) by e-mail, to the e-mail address of the Party mentioned in this Agreement, on the date the e-mail is sent.

The contact details of the Parties are:

**Province:** ***Michael Toews, 441 Columbia St, Kamloops, BC, V2C 2T3, Michael.T.Toews@gov.bc.ca, 250-312-7308***

**Recipient:** ***Sangita Sudan, 202 Lakeside Drive, Nelson, BC, V1L 6B9, SSudan@rdck.bc.ca, 250-352-8157***

The address, phone number, or email set out above may be changed by notice in the manner set out in this provision.

## SECTION 19 - NON-WAIVER

No term or condition of this Agreement and no breach by the Recipient of any term or condition will be deemed to have been waived unless such waiver is in writing signed by the Province and the Recipient.

The written waiver by the Province of any breach by the Recipient of any term or condition of this Agreement will not be deemed to be a waiver of any other provision of any subsequent breach of the same or any other provision of this Agreement.

## SECTION 20 – ENTIRE AGREEMENT

The Schedules to this Agreement (including any appendices or other documents attached to, or incorporated by reference into those Schedules) are part of this Agreement.

## SECTION 21 - MISCELLANEOUS

All of the provisions of this Agreement in favour of the Province and all of the rights and remedies of the Province, either at law or in equity, will survive any expiration or sooner termination of this Agreement.

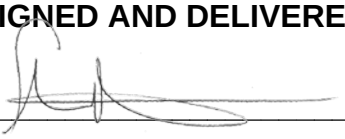
Nothing in this Agreement operates as a consent, permit, approval or authorization by the Province thereof to or for anything related to the Project that by law, the Recipient is required to obtain unless it is expressly stated herein to be such a consent, permit, approval or authorization.

## SECTION 22 – EXECUTION AND DELIVERY OF AGREEMENT

This Agreement may be entered into by a separate copy of this Agreement being executed by, or on behalf of, each Party and that executed copy being delivered to the other Party by a method provided for in Section 18 or any other method agreed to by the Parties.

The Parties have executed this Agreement as follows:

**SIGNED AND DELIVERED on behalf of the Recipient**



March 30, 2026

Signature of Recipient's Signing Authority — Date

Stuart Horn, Chief Administrative Officer

Printed Name & Title of Recipient's Signing Authority

**SIGNED AND DELIVERED on behalf of the Province**



March 30, 2026

Signature of Province's Signing Authority — Date

Morgan Kennah, Executive Director, Water Authorizations Branch

Printed Name & Title of Province's Signing Authority

# SCHEDULE A – SERVICES

# THE PROJECT

## TERM

Notwithstanding the date of execution of this Agreement, the Term of this Agreement starts on March 27, 2026 and ends on March 31, 2028.

## PROJECT

Water shortages faced in the Goat River watershed in the Creston Area are a priority concern for the Ministry of Water, Land and Resource Stewardship, Yaqan Nuʔkiy, Regional District of Central Kootenay (RDCK), as well as landowners and farmers who have personally experienced water shortages. Water allocation notations are present on multiple streams as well as the Canyon Overburden and West Arrow Creek Overburden aquifers (AQ489 and AQ984, respectively). However, hydraulic connectivity of the East Creston Bedrock Aquifer (AQ488) groundwater to notated surface water, either directly or indirectly through unconsolidated aquifers, is largely unknown.

This Project will improve understanding of inter-aquifer and groundwater-surface water interactions across the watershed and support long term water sustainability planning by establishing a three-dimensional hydro-stratigraphic model, creating a baseline hydro-chemical and isotopic dataset, provide an interpretation of hydraulic connection to key streams and aquifers in the watershed and identifying priority data gaps.

## PURPOSE & EXPECTED RESULTS

The purpose of this Project is to understand the degree of connectivity between three regimes in the Goat River Watershed: surface water, unconsolidated aquifers, and bedrock aquifer AQ488. Key notated streams within the Goat River watersheds that should take priority focus for connectivity assessment are the Goat River Mainstem, Floyd Creek, Camp Run Creek, Arrow Creek, Kitchener Creek, and Sullivan Creek.

A deeper understanding of inter-aquifer and groundwater-surface water connections will inform groundwater availability, management planning and future studies.

## OUTCOMES

Through the delivery of the Services the Province wishes to realize the following outcomes and, without limiting the obligation of the Recipient to comply with other

provisions of this Schedule A, the Recipient must use commercially reasonable efforts to achieve them:

> The information generated through this work will improve understanding of groundwater systems and watershed hydrology using a multiple line of evidence approach. That deeper understanding will support future water management and sustainability planning efforts.

The Parties acknowledge that the Recipient does not warrant that these outcomes will be achieved.

**DELIVERABLES**

Project deliverables include but are not limited to:

1. Provision of a Workplan, including implementation of the Workplan. The Regional District of Central Kootenay will prepare and provide to the Province a Final Version of a workplan outlining activities and budgets associated with the Agreement no later than March 30, 2026. Workplan will articulate:

    a) Proposed composition for establishing a technical working group for the Project.
    b) Scope plan with timelines for achieving the following:
        i. Technical Working Group first meeting by April 30, 2026.
        ii. Improved understanding of the physical relationships between bedrock Aquifer 0488 and overlying unconsolidated aquifers, and key surface water bodies through the development of a three-dimensional hydro-stratigraphic model using Leapfrog Works due to the Province by August 31, 2026.
        iii. The collection of hydro-chemical (including isotopic) data from across the watershed informed by the hydro-stratigraphic model due to the Province by June 30, 2027.
        iv. Production of a refined three-dimensional hydro-stratigraphic model and maps to summarize hydro-chemical and isotopic patterns and interpretation of hydrological relationships due to the Province by January 31, 2028.
        v. Preparation of a draft plain language technical memo that summarizes findings, identifies data gaps and provides project specific recommendations for future monitoring or research due to the Province by January 31, 2028.
        vi. Delivery to the Province of a final plain language technical memo that summarizes findings, identifies data gaps and provides recommendations for future monitoring or research by March 31, 2028.

## REPORTING REQUIREMENTS

Financial Reporting

*Interim Reporting*

The Recipient must provide an accounting for the use of advanced funds upon written request by the Province.

*Final Reporting*

Following completion of the Project the Recipient must, no later than 30 days after the end of the Term, provide a final financial report including:

- a Project income and expenditure summary which identifies all sources and use of the total Project funds over the duration of the entire Agreement;
- a statement detailing the use of the Province's Financial Contribution provided over the duration of the entire Agreement, including an explanation of any financial variances.

*Certification / Attestation*

All financial reports submitted by the Recipient must be certified by a senior officer of the Recipient's organization (such as a Chief Executive Officer or Chief Financial Officer) attesting to the correctness and completeness of the financial information provided.

Project Reporting

*Ongoing Communication*

The Recipient must make all reasonable efforts to respond to ad-hoc requests by the Province for information on Project progress. The Recipient must also advise the Province immediately of any substantial events that could impact the Project timeline.

# SCHEDULE B - FINANCIAL CONTRIBUTION

## PAYMENTS

1. The Province will pay the Recipient up to the total aggregate of $**90,000** for the Term of this Agreement based on the payment schedule below.

2. Payments will be made upon receipt and acceptance by the Province of the following:

| Payment Schedule | Payment Amount |
|---|---|
| **PAYMENT REQUIREMENT 1** – Execution of the Agreement and delivery to the Province of the Final Version of the Workplan outlining activities and budgets associated with this Agreement no later than March 30, 2026.<br><br>Payments will be made no sooner than the start date of this Agreement | **$90,000** |
| | |
| **TOTAL** | **$90,000** |

The Recipient must submit to the Province upon completion of the Project, a written statement of account showing

(a) the Recipient's legal name and address;
(b) the date of the statement and a statement number for identification;
(c) the Agreement number;
(d) the calculation of the Financial Contribution being claimed, with reasonable detail of the applicable part of the Project completed to statement date; and
(e) any other billing information reasonably requested by the Province.

# SCHEDULE C - CRIMINAL RECORDS CHECKS

The purpose of the *B.C. Criminal Records Review Act* (the "Act") is to help protect children from physical and sexual abuse. The legislation applies to all organizations that work with children and are operated, licensed or receive operating funds from the provincial government of British Columbia.

The Act makes a criminal record check mandatory for anyone who works with children. In the Act, "works with children" means:

*Working with children directly or having or potentially having unsupervised access to children in the ordinary course of employment or in the practice of an occupation.*

The Act defines "child" as an individual under 19 years of age.

In consideration of the above, the Recipient will;

1. comply with all requirements and regulations of the Act;
2. ensure all new and existing employees, volunteers, and sub-contractors comply with the Act including those who have previously completed a criminal records review check; and
3. maintain and make available to the Province, upon request, documentation showing that the criminal record check requirement, as set out in this Schedule, has been met.

# SCHEDULE D – INSURANCE

1. The Recipient shall, without limiting its obligations or liabilities herein and at its own expense, provide and maintain the following insurances with insurers licensed in British Columbia and in forms and amounts acceptable to the Province.

   (a) Automobile Liability on all vehicles owned, operated or licensed in the name of the Recipient, and if used for government business, in an amount not less than $1,000,000.

   (b) Comprehensive/Commercial General Liability in an amount not less than $2,000,000 inclusive per occurrence, insuring against bodily injury, personal injury and property damage. The Province is to be an additional insured under this policy. Such insurance shall include, but not be limited to:

   - Products and completed Operations Liability;
   - Owner's and Contractor's Protective Liability;
   - Blanket Written Contractual Liability;
   - Contingent Employer's Liability;
   - Personal Injury Liability;
   - Non-Owned Automobile Liability;
   - Cross Liability;
   - Employees as Additional Insured;
   - Broad Form Property Damage; and
   - If applicable, Tenant's Legal Liability in an amount adequate to cover a loss to premises of the Province occupied by the Recipient.

2. The foregoing insurance shall be primary and not require the sharing of any loss by any insurer of the Province.

3. The Recipient shall provide the Province with evidence of all required insurance prior to the commencement of the work or services. Such evidence shall be in the form of a completed Province of British Columbia Certificate of Insurance, duly signed by the insurance agent or broker on behalf of the Insured. When requested by the Province, the Recipient shall provide certified copies of required policies.

4. All required insurance shall be endorsed to provide the Province with 30 days advance written notice of cancellation or material change.

5. The Recipient hereby waives all rights of recourse against the Province with regard to damage to the Recipient's property.

# SCHEDULE E - PRIVACY PROTECTION

## Definitions

1. In this Schedule,

   (i) "**Act**" means the *Freedom of Information and Protection of Privacy Act* including any regulation made under it;

   (j) "**contact information**" means information to enable an individual at a place of business to be contacted and includes the name, position name or title, business telephone number, business address, business email or business fax number of the individual;

   (k) "**personal information**" means recorded information about an identifiable individual, other than contact information, collected or created by the Recipient as a result of the Agreement or any previous agreement between the Province and the Recipient dealing with the same subject matter as the Agreement;

   (l) "**privacy course**" means the Province's online privacy and information sharing training course or another course approved by the Province; and

   (m) "**public body**" means "public body" as defined in the Act;

   (n) "**third party request for disclosure**" means a subpoena, warrant, order, demand or request from an authority inside or outside of Canada for the unauthorized disclosure of personal information to which the Act applies;

   (o) "**service provider**" means a person retained under a contract to perform services for a public body; and

   (p) "**unauthorized disclosure of personal information**" means disclosure of, production of or the provision of access to personal information to which the Act applies, if that disclosure, production or access is not authorized by the Act.

## Purpose

2. The purpose of this Schedule is to:

   (a) enable the Province to comply with the Province's statutory obligations under the Act with respect to personal information; and

   (b) ensure that, as a service provider, the Recipient is aware of and complies with the Recipient's statutory obligations under the Act with respect to personal information.

## Acknowledgements

3. The Recipient acknowledges and agrees that

   (a) it is a service provider and, as such, the requirements and restrictions established by Part 3 of the Act apply to the Recipient in respect of personal information;

   (b) unless the Agreement otherwise specifies, all personal information in the custody of the Recipient is and remains under the control of the Province; and

   (c) unless the Agreement otherwise specifies or the Province otherwise directs in writing, the Recipient may only collect, use, disclose or store personal information that relates directly to and is necessary for the performance of the Recipient's obligations, or the exercise of the Recipient's rights, under the Agreement.

## Collection of Personal Information

4. Unless the Agreement otherwise specifies or the Province otherwise directs in writing, the Recipient may only collect or create personal information that relates directly to and is necessary for the performance of the Recipient's obligations, or the exercise of the Recipient's rights, under the Agreement.

5. The Recipient must collect personal information directly from the individual the information is about unless:

   (a) the Province provides personal information to the Recipient;

   (b) the Agreement otherwise specifies; or

   (c) the Province otherwise directs in writing.

6. Where the Recipient collects personal information directly from the individual the information is about, the Recipient must tell that individual:

   (a) the purpose for collecting it;

   (b) the legal authority for collecting it; and

   (c) the name and contact information of the individual designated by the Province to answer questions about the Recipient's collection of personal information.

## Privacy Training

7. The Recipient must ensure that each individual who will provide services under the Agreement that involve the access, collection or creation of personal information will complete, at the Recipient's expense, the privacy course prior to that individual providing those services.

8. The requirement in section 7 will only apply to individuals who have not previously completed the privacy course.

**Accuracy of Personal Information**

9. The Recipient must make every reasonable effort to ensure the accuracy and completeness of any personal information to be used by the Recipient or the Province to make a decision that directly affects the individual the information is about.

**Requests for Access to Information**

10. If the Recipient receives a request for access to information from a person other than the Province, the Recipient must promptly advise the person to make the request to the Province unless the Agreement expressly requires the Recipient to provide such access. If the Province has advised the Recipient of the name or title and contact information of an official of the Province to whom such requests are to be made, the Recipient must also promptly provide that official's name or title and contact information to the person making the request.

**Correction of Personal Information**

11. Within 5 Business Days of receiving a written direction from the Province to correct or annotate any personal information, the Recipient must annotate or correct the information in accordance with the direction.

12. When issuing a written direction under section 11, the Province must advise the Recipient of the date the correction request was received by the Province in order that the Recipient may comply with section 13.

13. Within 5 Business Days of correcting or annotating any personal information under section 11, the Recipient must provide the corrected or annotated information to any party to whom, within one year prior to the date the correction request was received by the Province, the Recipient disclosed the information being corrected or annotated.

14. If the Recipient receives a request for correction of personal information from a person other than the Province, the Recipient must promptly advise the person to make the request to the Province and, if the Province has advised the Recipient of the name or title and contact information of an official of the Province to whom such requests are to be made, the Recipient must also promptly provide that official's name or title and contact information to the person making the request.

**Protection of Personal Information**

15. Without limiting any other provision of the Agreement, the Recipient must protect personal information by making reasonable security arrangements against such

risks as unauthorized access, collection, use, disclosure or disposal, including without limitation by ensuring that the integrity of the personal information is preserved. Without limiting the general nature of the foregoing sentence, the Recipient will ensure that all personal information is securely segregated from any information under the control of the Recipient or third parties to prevent unintended mixing of personal information with other information or access to personal information by unauthorized persons and to enable personal information to be identified and separated from the information of the Recipient or third parties.

**Storage of and Access to Personal Information**

16. The Recipient must comply with the requirements under the Act concerning storage of personal information outside of Canada, including, if required by the Province, by supporting the Province with completion of such assessments as may be required by law.

17. The Recipient must not change the location where personal information is stored without receiving prior authorization of the Province in writing.

18. Without limiting any other provision of the Agreement, the Recipient will implement and maintain an access log documenting all access to personal information, including a list of all persons that access any personal information. The Recipient will provide a copy of the access log to the Province upon request.

**Retention of Personal Information**

19. Unless the Agreement otherwise specifies, the Recipient must retain personal information until directed by the Province in writing to dispose of it or deliver it as specified in the direction.

**Use of Personal Information**

20. Unless the Province otherwise directs in writing, the Recipient may only use personal information if that use is for the performance of the Recipient's obligations, or the exercise of the Recipient's rights, under the Agreement. For clarity, unless the Agreement otherwise specifies or the Province otherwise directs in writing, the Recipient must not anonymize, aggregate or otherwise alter or modify personal information, including by converting personal information into non-personal information, or analyze personal information (whether by manual or automated means) for any purpose, including for the purpose of developing insights, conclusions or other information from personal information.

**Metadata**

21. Where the Recipient has or generates metadata as a result of services provided to the Province, where that metadata is personal information, the Recipient will:

    (a) not use it or disclose it to any other party except where the Agreement otherwise specifies; and

    (b) remove or destroy individual identifiers, if practicable.

## Disclosure of Personal Information

22. Unless the Province otherwise directs in writing, the Recipient may only disclose personal information to any person other than the Province if the disclosure is for the performance of the Recipient's obligations, or the exercise of the Recipient's rights, under the Agreement.

23. If in relation to personal information, the Recipient:

    (a) receives a third-party request for disclosure;

    (b) receives a request to disclose, produce or provide access that the Recipient knows or has reason to suspect is for the purpose of responding to a third-party request for disclosure; or

    (c) has reason to suspect that an unauthorized disclosure of personal information has occurred in response to a third-party request for disclosure,

    subject to section 24, the Recipient must immediately notify the Province.

24. If the Recipient receives a third-party request described in section 23(a) or (b) but is unable to notify the Province as required by section 23, the Recipient must instead:

    (a) use its best efforts to direct the party making the third-party request to the Province;

    (b) provide the Province with reasonable assistance to contest the third-party request; and

    (c) take reasonable steps to challenge the third party-request, including by presenting evidence with respect to:

        (i) the control of personal information by the Province as a public body under the Act;

        (ii) the application of the Act to the Recipient as a service provider to the Province;

        (iii) the conflict between the Act and the third-party request; and

        (iv) the potential for the Recipient to be liable for an offence under the Act as a result of complying with the third-party request.

## Notice of Unauthorized Disclosure

25. In addition to any obligation the Recipient may have to provide the notification contemplated by section 30.5 of the Act, if the Recipient knows that there has been an unauthorized disclosure of personal information, the Recipient must immediately notify the Province.

## Compliance with the Act and Directions

26. The Recipient must in relation to personal information comply with:

    (a) the requirements of the Act applicable to the Recipient as a service provider, including any regulation made under the Act and the terms of this Schedule; and

    (b) any direction given by the Province under this Schedule.

27. The Recipient acknowledges that it is familiar with the requirements of the Act governing personal information that are applicable to it as a service provider.

28. The Recipient will provide the Province with such information as may be reasonably requested by the Province to assist the Province in confirming the Recipient's compliance with this Schedule.

**Notice of Non-Compliance**

29. If for any reason the Recipient does not comply, or anticipates that it will be unable to comply in any respect, with any provision in this Schedule, the Recipient must promptly notify the Province of the particulars of the non-compliance or anticipated non-compliance and what steps it proposes to take to address, or prevent recurrence of, the non-compliance or anticipated non-compliance.

**Termination of Agreement**

30. In addition to any other rights of termination which the Province may have under the Agreement or otherwise at law, the Province may, subject to any provisions in the Agreement establishing mandatory cure periods for defaults by the Recipient, terminate the Agreement by giving written notice of such termination to the Recipient, upon any failure of the Recipient to comply with this Schedule in a material respect.

**Interpretation**

31. In this Schedule, references to sections by number are to sections of this Schedule unless otherwise specified in this Schedule.

32. Any reference to "Recipient" in this Schedule includes any subcontractor or agent retained by the Recipient to perform obligations under the Agreement and the Recipient must ensure that any such subcontractors and agents comply with the requirements of the Act applicable to them.

33. The obligations of the Recipient in this Schedule will survive the termination of the Agreement.

34. If a provision of the Agreement (including any direction given by the Province under this Schedule) conflicts with a requirement of the Act, including any regulation made under the Act, the conflicting provision of the Agreement (or direction) will be inoperative to the extent of the conflict.

35. The Recipient must comply with the provisions of this Schedule despite any conflicting provision of the Agreement or the law of any jurisdiction outside Canada.

36. Nothing in this Schedule requires the Recipient to contravene the law of any jurisdiction outside Canada unless such contravention is required to comply with the Act.

| Name of Competitive Event | SUMMMARY, PRICE AND OVERALL SCORES | | | | | |
|---|---|---|---|---|---|---|
| | | | | | | |
| **EVALUATION CRITERIA** | **Weighting Factors** | **GW Solutions** | **Falkirk Environm** | **Western Water As** | **Worley Consulti** | **WSP Canada** |
| **CORPORATE** | **39.00%** | 34.35 | 30.45 | 35.10 | 33.60 | 29.60 |
| **TECHNICAL** | **23.00%** | 19.10 | 17.60 | 19.10 | 17.60 | 15.10 |
| **OTHER** | **8.00%** | 6.35 | 6.50 | 7.55 | 5.60 | 5.00 |
| **TOTAL EVALUATED SCORE** | **70.00%** | **59.80** | **54.55** | **61.75** | **56.80** | **49.70** |
| | | | | | | |
| **VENDOR PRICE (FINANCIAL)** | | $ 80,000.00 | $ 79,999.00 | $ 79,851.00 | $ 79,800.00 | $ 79,782.00 |
| **NORMALIZED PRICE SCORE** | **30.00%** | **99.73%** | **99.73%** | **99.91%** | **99.98%** | **100.00%** |
| | | | | | | |
| **TOTAL EVALUATED SCORE** | **70.00%** | **59.80** | **54.55** | **61.75** | **56.80** | **49.70** |
| **TOTAL PRICE SCORE** | **30.00%** | **29.92** | **29.92** | **29.97** | **29.99** | **30.00** |
| **OVERALL SCORE** | **100.00%** | **89.72** | **84.47** | **91.72** | **86.79** | **79.70** |
| **OVERALL RANKING** | | 2 | 4 | 1 | 3 | 5 |

# Board Report – Financial Plan Amendment

*August 20, 2026*

## Financial Plan Amendment – Fire Services

| | |
|---|---|
| **Author:** | Dan Zayac, Regional Deputy Chief |
| **File Reference:** | 7750/01 |
| **Electoral Area/Municipality:** | AREA E & F |
| **Services Impacted** | S141 Fire Protection – Area E (Balfour, Harrop)<br>S144 Fire Protection – Areas E and F (Beasley, Blewett) |

## 1.0 REASON FOR FINANCIAL PLAN AMENDMENT

1. Fund engine pump replacement for Balfour fire engine. Increase Capital Expenditures line by $65,000 from Reserves.

2. Fund engine pump replacement for Blewett fire engine. Increase Capital Expenditures line by $75,000 from Reserves.

3. Fund auto-extrication equipment for Beasley fire department. Increase Capital Expenditures line by $51,000 from Reserves.

## 2.0 ACCOUNTS IMPACTED AND DOLLARS

1.
Increase to S141 Balfour-Harrop Fire Protection - Area E, Capital Expenditures, by $65,000
Increase to S141 Balfour-Harrop Fire Protection - Area E, Transfer from Reserves, by $65,000

2.
Increase to S144 Beasley/Blewett Fire Protection - Area E, Capital Expenditures, by $75,000
Increase to S144 Beasley/Blewett Fire Protection - Area E, Transfer from Reserves, by $75,000

3.
Increase to S144 Beasley/Blewett Fire Protection - Area F, Capital Expenditures, by $51,000
Increase to S144 Beasley/Blewett Fire Protection - Area F, Transfer from Reserves, by

## 3.0 RECOMMENDATION

1. That the Board approve an amendment to the 2026 Financial Plan for S141 Fire Protection to Increase Account Transfer from Reserves (Balfour-Harrop) by $65,000 and INCREASE Account Capital Expenditures (Balfour-Harrop) by $65,000.

2. That the Board approve an amendment to the 2026 Financial Plan for S144 Fire Protection to Increase Account Transfer from Reserves (Blewett) by $75,000 and INCREASE Account Capital Expenditures (Blewett) by $75,000.

3. That the Board approve an amendment to the 2026 Financial Plan for S144 Fire Protection to Increase Account Transfer from Reserves (Beasley) by $51,000 and INCREASE Account Capital Expenditure (Beasley) by $51,000.

Respectfully submitted,
Dan Zayac, Regional Deputy Chief

## CONCURRENCE

| | |
|---|---|
| Dan Séguin – Acting Regional Fire Chief/GM Fire & Emergency Management Services | Approved |
| Yev Malloff – Chief Financial Officer | Approved |
| Stuart Horn – Chief Administrative Officer | Approved |

# Discretionary Fund Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

| | |
|---|---|
| **Organization/Society Name:** Crawford Bay & District Hall & Parks Association | **Date of Application:** 08/10/2026 |
| **Contact Name:** Leona Keraiff | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: A ☐ Municipality: |
| **Mailing Address:** Box 71<br>Crawford Bay BC V0B 1E0 | **Payment Type:** ☐ Electronic Fund Transfer ☐ Mailed cheque |
| **Phone #:** (250) 227-9361 | **Email:** lkeraiff@cbhall.ca |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Our Project is the Restoration of our 88 year old Community Hall. Foundation upgrades, building envelope, new roof, windows, doors, new entryway, lighting and accessibility ramp. All improvements designed to create a greener, healthier, inclusive, welcoming and safer community space. Firesmart practices, a reduction in Greenhouse Gas Emissions, improved air quality, energy efficiency, long term viability and accessibility will all be implemented.

**Grant Application:**

Total Grant Requested: $ 10,000

Which funding criterial objective does this project meet?
☑ Social ☑ Economic ☑ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
The Columbia Basin Trust, The Provincial Gov't & Federal Government, NDCU, RDCK ( Community Development Grants) , many ...

Previous Discretionary Grants Received – Year and Amount:

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-08-10 09:01:03

Signature

Monique St Louis on behalf of Leona Keraiff

Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $10,000 |
| Board Approved Date: | Resolution # |

# Discretionary Fund Grant Program
# Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

**Contact Information:**

***Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.***

| | |
|---|---|
| **Organization/Society Name:** Creston Valley Rotary Club | **Date of Application:** 07/28/2026 |
| **Contact Name:** Rick Minichiello | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: A ☐ Municipality: |
| **Mailing Address:** PO Box 495<br>Creston BC V0B 1G0 | **Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque |
| **Phone #:** (250) 428-6689 | **Email:** rickminichiello@gmail.com |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Drive Fore Rotary has raised over $400,000 for the Creston Valley Community Benefit.
The Golf Tournament is our major Fund raiser and is a fun event.
Past Rotary Projects include: Millennium Park, Centennial Park Pavilion, Water park and climbing equipment, Scholl Bursaries, Creston Food Bank, TAP's Van, RotoCrest Building, Summit Creek Fishery, CV Wildlife Viewing Tower, Creston Trail Society, RYLA Youth Leadership Camp, Goat River Park

**Grant Application:**

| | |
|---|---|
| Total Grant Requested: $ 500.00 | Which funding criterial objective does this project meet? ☑ Social ☑ Economic ☐ Cultural |

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
The Tournament receives funds from Hole Sponsors, Cash Donations, Golf registration fees, Auction sales and a 50/50 draw

Previous Discretionary Grants Received – Year and Amount: 2025 - $500, 2024 - $500

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-07-28 06:51:55 — Rick Minichiello

Signature — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director: Signed by Director | Total Grant Approved $: $500 |
| Board Approved Date: | Resolution # |

# Discretionary Fund Grant Program
# Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

**Contact Information:**

***Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.***

| | |
|---|---|
| **Organization/Society Name:** Kootenay Holds Climbing and Wellness Society | **Date of Application:** 07/31/2026 |
| **Contact Name:** Kristina Schrage | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: A ☐ Municipality: |
| **Mailing Address:** 5490 Whimster Road<br>Canyon BC V0B 1C1 | **Payment Type:** ◉ Electronic Fund Transfer ☐ Mailed cheque |
| **Phone #:** (250) 514-1148 | **Email:** kootenayholds@gmail.com |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Our aim is to establish a family-oriented recreational facility comprised of a combined children's play space and bouldering gym for all ages, genders, and abilities. Bouldering is an accessible form of rock climbing, with heights not exceeding 12 feet, and requires minimal costs to participate beyond appropriate shoes, and our non-profit business model maintains accessible cost and minimizes other barriers.

**Grant Application:**

| | |
|---|---|
| Total Grant Requested: $ 1000 | Which funding criterial objective does this project meet? ☑ Social ☐ Economic ☐ Cultural |

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
Town of Creston $500; RDCK Area B $3000; ReDi Grants $1399; small business sponsorships $1500; Event fundraising/donations ...

Previous Discretionary Grants Received – Year and Amount: n/a

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-07-31 00:41:00 — Signature

Kristina Schrage — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $1,000 |
| Board Approved Date: | Resolution # |

# Discretionary Fund Grant Program
# Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

**Contact Information:**

***Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.***

| | |
|---|---|
| **Organization/Society Name:** Creston-Valley-Junion Hockey Society-Application | **Date of Application:** 07/15/2026 |
| **Contact Name:** Amanda McDonald | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: B ☐ Municipality: |
| **Mailing Address:** Box 321<br>Creston BC V0B1G0 | **Payment Type:** ☐ Electronic Fund Transfer ☑ Mailed cheque |
| **Phone #:** (403) 861-3148 | **Email:** marketing@crestonvalleythunder.com |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

The Creston Valley Thunder is seeking sponsorship support for its annual fundraising golf tournament, one of the organizations primary fundraising events. The tournament brings together local businesses, community members of all parts of the valley, including area's A,B and C of the RDCK, and visitors for a day of recreation while raising essential funds to support the teams operations throughout the season.

**Grant Application:**

Total Grant Requested: $400

Which funding criterial objective does this project meet? ☑ Social ☐ Economic ☐ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
The Thunder relies on a variety of funding sources to support its operations throughout the season. These include corporate ...

Previous Discretionary Grants Received – Year and Amount: Unknown

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-07-15 17:12:30 — Signature

Amanda McDonald — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director: Signed by Director | Total Grant Approved $: $400 |
| Board Approved Date: | Resolution # |

# Discretionary Fund Grant Program
# Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

**Contact Information:**

***Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.***

| | |
|---|---|
| **Organization/Society Name:** Creston Valley Rotary Club | **Date of Application:** 07/28/2026 |
| **Contact Name:** Rick Minichiello | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: B ☐ Municipality: |
| **Mailing Address:** PO Box 495<br>Creston BC V0B 1G0 | **Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque |
| **Phone #:** (250) 428-6689 | **Email:** rickminichiello@gmail.com |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Park Drive Fore Rotary has raised over $400,000 for the Creston Valley Community Benefit.
The Golf Tournament is our major Fund raiser and is a fun event.
Past Rotary Projects include: Millennium Park, Centennial Park Pavilion, Water park and climbing equipment, Scholl Bursaries, Creston Food Bank, TAP's Van, RotoCrest Building, Summit Creek Fishery, CV Wildlife Viewing Tower, Creston Trail Society, RYLA Youth Leadership Camp, Goat River

**Grant Application:**

| | |
|---|---|
| Total Grant Requested: $ 750.00 | Which funding criterial objective does this project meet? ☑ Social ☑ Economic ☐ Cultural |

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
The Tournament receives funds from Hole Sponsors, Cash Donations, Golf registration fees, Auction sales and a 50/50 draw

Previous Discretionary Grants Received – Year and Amount: 2025 - $500, 2024 - $500

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

R.A.Minichiello Signed at: 2026-07-28 07:01:30 — Signature

Rick Minichiello — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $750 |
| Board Approved Date: | Resolution # |

# Discretionary Fund Grant Program
# Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

**Contact Information:**

***Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.***

| | |
|---|---|
| **Organization/Society Name:** Kitchener Valley Recreation and Fire Protection Society | **Date of Application:** 07/30/2026 |
| **Contact Name:** Louise McKenzie | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: B ☐ Municipality: |
| **Mailing Address:** 6253 Kitchener Rd<br>Kitchener BC V0B1W1 | **Payment Type:** ☐ Electronic Fund Transfer ☐ Mailed cheque |
| **Phone #:** (250) 431-8538 | **Email:** louise@kitchenerbc.ca |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

We are needing to do some small repairs on the interior of the building. We also need funds to assist with moving our Heat Pump to a safer location.

**Grant Application:**

| | |
|---|---|
| Total Grant Requested: $ 2000.00 | Which funding criterial objective does this project meet? ☐ Social ☐ Economic ☐ Cultural |

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Discretionary Grants Received – Year and Amount: 5000.00 2026

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-07-30 10:09:13 — Signature

Louise McKenzie — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $2,000 |
| Board Approved Date: | Resolution # |

# Discretionary Fund Grant Program
# Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

**Contact Information:**

***Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.***

| | |
|---|---|
| **Organization/Society Name:** Lister Community Cemetery | **Date of Application:** 08/07/2026 |
| **Contact Name:** Sheila Meyer | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: B ☐ Municipality: |
| **Mailing Address:** 2912 28 St Creston British Columbia V0B 1G2 | **Payment Type:** ☐ Electronic Fund Transfer ☐ Mailed cheque |
| **Phone #:** (250) 254-2176 | **Email:** rs25meyer@gmail.com |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

The application will help to offset the increasing water costs for the Lister Cemetery. Roger suggested we apply for a further $1,000 to aid us with this expense.

**Grant Application:**

| | |
|---|---|
| Total Grant Requested: $ $1000.00 | Which funding criterial objective does this project meet? ☐ Social ☑ Economic ☐ Cultural |

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Discretionary Grants Received – Year and Amount: $1,000 2026

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

SRM Signed at: 2026-08-07 10:47:29 — Signature

Sheila Meyer — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $1,000 |
| Board Approved Date: | Resolution # |

# Discretionary Fund Grant Program
# Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

**Contact Information:**

***Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.***

| | |
|---|---|
| **Organization/Society Name:** Rykerts Irrigation District | **Date of Application:** 08/05/2026 |
| **Contact Name:** Glenn Mohr | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: B ☐ Municipality: |
| **Mailing Address:** 3340- 8th Street Creston BC V0B 1G2 | **Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque |
| **Phone #:** (250) 428-3376 | **Email:** mohr.horses@gmail.com |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

The grant would be used to purchase and install two meters at the reservoir. One to measure water coming into the reservoir and the other to measure the water going into the pipes that service our members. At the moment we are measuring the water coming in by physically switching valves at the reservoir and timing the filling of a 50 gal drum. This is time consuming and tedious. We have a 15 year old meter to measure the water going into our system but it cannot be read remotely and is beyond its life expectancy. Both the new meters will be able to be read with an app on a phone remotely.

**Grant Application:**

| | |
|---|---|
| Total Grant Requested: $ 4000 | Which funding criterial objective does this project meet? ☑ Social ☑ Economic ☐ Cultural |

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
We have received 3 $5000 grants from the Regional District. $10000 went for meters on all properties we service and &5000 for ...

Previous Discretionary Grants Received – Year and Amount: May 2026 $5000

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Glenn Mohr Signed at: 2026-08-06 08:45:47 — Signature

Glenn Mohr — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $4,000 |
| Board Approved Date: | Resolution # |

# Discretionary Fund Grant Program
# Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

**Contact Information:**

***Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.***

| | |
|---|---|
| **Organization/Society Name:** Creston-Valley-Junion Hockey Society-Application | **Date of Application:** 07/15/2026 |
| **Contact Name:** Amanda McDonald | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: C ☐ Municipality: |
| **Mailing Address:** Box 321<br>Creston BC V0B1G0 | **Payment Type:** ☐ Electronic Fund Transfer ☑ Mailed cheque |
| **Phone #:** (403) 861-3148 | **Email:** marketing@crestonvalleythunder.com |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

The Creston Valley Thunder is seeking sponsorship support for its annual fundraising golf tournament, one of the organizations primary fundraising events. The tournament brings together local businesses, community members of all parts of the valley, including area's A,B and C of the RDCK, and visitors for a day of recreation while raising essential funds to support the teams operations throughout the season.

**Grant Application:**

Total Grant Requested: $ 400

Which funding criterial objective does this project meet? ☑ Social ☐ Economic ☐ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
The Thunder relies on a variety of funding sources to support its operations throughout the season. These include corporate ...

Previous Discretionary Grants Received – Year and Amount: Unknown

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-07-15 17:14:48 — Signature

Amanda McDonald — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $400 |
| Board Approved Date: | Resolution # |

# Discretionary Fund Grant Program
# Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

| | |
|---|---|
| **Organization/Society Name:** Creston Valley Rotary Club | **Date of Application:** 07/28/2026 |
| **Contact Name:** Rick Minichiello | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: C ☐ Municipality: |
| **Mailing Address:** PO Box 495<br>Creston BC V0B 1G0 | **Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque |
| **Phone #:** (250) 428-6689 | **Email:** rickminichiello@gmail.com |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Drive Fore Rotary has raised over $400,000 for the Creston Valley Community Benefit.
The Golf Tournament is our major Fund raiser and is a fun event.
Past Rotary Projects include: Millennium Park, Centennial Park Pavilion, Water park and climbing equipment, School Bursaries, Creston Food Bank, TAP's Van, RotoCrest Building, Summit Creek Fishery, CV Wildlife Viewing Tower, Creston Trail Society, RYLA Youth Leadership Camp, Goat River

**Grant Application:**

| | |
|---|---|
| Total Grant Requested: $ 750.00 | Which funding criterial objective does this project meet? ☑ Social ☑ Economic ☐ Cultural |

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
The Tournament receives funds from Hole Sponsors, Cash Donations, Golf registration fees, Auction sales and a 50/50 draw

Previous Discretionary Grants Received – Year and Amount: 2025 - $250, 2024 - $500

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

RMinichiello Signed at: 2026-07-28 07:12:06 — Rick Minichiello

Signature — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $500 |
| Board Approved Date: | Resolution # |

# Discretionary Fund Grant Program
# Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

**Contact Information:**

***Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.***

| | |
|---|---|
| **Organization/Society Name:** Kootenay Circus Arts Association | **Date of Application:** 07/17/2026 |
| **Contact Name:** Phill Maher | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: F ☐ Municipality: |
| **Mailing Address:** 801 Front St H Nelson British Columbia Nelson | **Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque |
| **Phone #:** (250) 551-1481 | **Email:** phill@discovercircus.ca |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

For the past 7 years I have been volunteering to organize and host Flow and Acro Jams which occur once a week, for two hours, at the North Shore Hall for about 20 weeks over the winter months. These Jams are a place for anyone to come and practice various circus arts, rehearse for shows and build community.
As many participants are low income, I endeavour to make the events as affordable as possible. All funds will be used to subsidize the rent of the space for the users.

**Grant Application:**

Total Grant Requested: $ 800

Which funding criterial objective does this project meet? ☐ Social ☐ Economic ☑ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: N/A

Previous Discretionary Grants Received – Year and Amount: We're recieved a few, the exact years escape me. I think we have ...

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-07-17 08:05:07 — Signature

Phill Maher — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $800 |
| Board Approved Date: | Resolution # |

# Discretionary Fund Grant Program
# Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

**Contact Information:**

***Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.***

| | |
|---|---|
| **Organization/Society Name:** Ridgewood Improvement District | **Date of Application:** 08/07/2026 |
| **Contact Name:** Danielle Corbin | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: F ☐ Municipality: |
| **Mailing Address:** 1878 Ridgewood Road Nelson BC V1L6K1 | **Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque |
| **Phone #:** (250) 551-1975 | **Email:** ridgewoodwater@gmail.com |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

We have been conducting an engineering study over the past 8 months. We previously spoke with Tom Newell who said the RDCK would aim to cover 50% of the cost. We applied for a grant for this, which was approved. When we began this project, the financial estimate was $16,000. We just completed this project and due to additional expenses with the engineers, extensive water testing, and administrative costs, the final cost of the project is close to $19,000. We spoke with Tom again who suggested applying for 50% of the additional expense.

**Grant Application:**

| | |
|---|---|
| Total Grant Requested: $ 1500 | Which funding criterial objective does this project meet? ☐ Social ☑ Economic ☐ Cultural |
| Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: $8000 from the RDCK ($7200 received to date). | |
| Previous Discretionary Grants Received – Year and Amount: $8000 - same project - 2025 | |

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-08-07 09:05:27

Signature

Danielle Corbin

Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $1,500 |
| Board Approved Date: | Resolution # |

# Discretionary Fund Grant Program
# Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

**Contact Information:**

***Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.***

| | |
|---|---|
| **Organization/Society Name:** Rosebud Community Watershed protection Group | **Date of Application:** 07/18/2026 |
| **Contact Name:** Dave Lang | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: G ☐ Municipality: |
| **Mailing Address:** 249 Rosebud Lake Road PO B0X 447 Salmo British Columbia V0G 1Z0 | **Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque |
| **Phone #:** (250) 357-2129 | **Email:** 249.rosebud@gmail.com |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

This is a Rural Development Project that will diversify the local economy and increase Community Sustainability. We are working to convert our Environmental Reserve from our OCP to an Ecological Reserve and have our Watersheds designated as a Protected Area. We will focus on Community Based Planning and decision making as it relates to development. The Restoration of our watersheds of previously logged areas will allow us to protect our water sources and restore our forest landscape to maintain bio-diversity and wildlife in this important wildlife corridor and the headwaters of our lakes.

**Grant Application:**

| | |
|---|---|
| Total Grant Requested: $ $5000 | Which funding criterial objective does this project meet? ☑ Social ☑ Economic ☐ Cultural |

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
BC Law Foundation Grant approved for $4025.00 to assist with legal fees. We need supplementary funding to pay for Freedom of ...

Previous Discretionary Grants Received – Year and Amount: N/A

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-07-18 13:43:33 — Signature

Dave Lang Spokesperson for the Rosebud Community Watershed Protection Group — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $5,000 |
| Board Approved Date: | Resolution # |

# Discretionary Fund Grant Program
# Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

**Contact Information:**

***Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.***

| | |
|---|---|
| **Organization/Society Name:** Salmo & Area Supportive Housing Society | **Date of Application:** 08/07/2026 |
| **Contact Name:** Melanie Cox | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: G ☐ Municipality: |
| **Mailing Address:** 730 Railway Avenue Salmo BC V0G1Z0 | **Payment Type:** ☐ Electronic Fund Transfer ☐ Mailed cheque |
| **Phone #:** (250) 357-2629 | **Email:** salmove@telus.net |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

We have a seniors population that live in small apartments. Having a designated space in the winter with the right seating and entertainment will bring them together for social events and offers a place to meet. If they are lonely they come to the new space and soon enough another shows up to keep them company.

**Grant Application:**

| | |
|---|---|
| Total Grant Requested: $ 10,000 | Which funding criterial objective does this project meet? ☑ Social ☐ Economic ☐ Cultural |
| Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: none | |
| Previous Discretionary Grants Received – Year and Amount: | |

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-08-07 10:02:52 — Signature

Melanie Cox — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $10,000 |
| Board Approved Date: | Resolution # |

# Discretionary Fund Grant Program
# Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

| | |
|---|---|
| **Organization/Society Name:** Ymir Arts and Museum Society | **Date of Application:** 08/02/2026 |
| **Contact Name:** Aron Jones | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: G ☐ Municipality: |
| **Mailing Address:** 7306 3rd St. PO Box 53 Ymir British Columbia V0G 2K0 | **Payment Type:** ☐ Electronic Fund Transfer ☐ Mailed cheque |
| **Phone #:** (250) 505-0844 | **Email:** ymirschoolshouse@gmail.com |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

The emergency exit stairs on the NW side were destroyed by falling snow over the years and we are in the process of replacing those stairs but with the RDCK funding we could protect them with a shed roof that would extend their lifespan and also keep them clear from snow throughout the year

**Grant Application:**

| | |
|---|---|
| Total Grant Requested: $ 5,000 | Which funding criterial objective does this project meet? ☑ Social ☐ Economic ☑ Cultural |

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
If the $5,000 isn't quite enough YAMS will provide the remaining funds

Previous Discretionary Grants Received – Year and Amount: 2024 we received $5,000 to supplement the CBT emergency centre ..

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-08-02 11:05:39 — Aron Jones

Signature — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $5,000 |
| Board Approved Date: | Resolution # |

# Discretionary Fund Grant Program
# Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

| | |
|---|---|
| **Organization/Society Name:** Ymir Volunteer Fire Department | **Date of Application:** 08/06/2026 |
| **Contact Name:** Daniel Zayac | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: G ☐ Municipality: |
| **Mailing Address:** 7208 First Avenue<br>Ymir BC V0G 2K0 | **Payment Type:** ☐ Electronic Fund Transfer ☑ Mailed cheque |
| **Phone #:** (250) 551-3886 | **Email:** dzayac@rdck.bc.ca |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Ymir Fire Department has to replace three sets of firefighter turnout gear due to expiration. These sets of gear cost in excess of $3000 each, and this funding would pay for these three sets of gear, allowing for regular necessary PPE purchases to be made through the regular budget. Director Cunningham has expressed support for funding this gear through Discretionary Grant.

**Grant Application:**

| | |
|---|---|
| Total Grant Requested: $ $10,000 | Which funding criterial objective does this project meet? ☐ Social ☑ Economic ☐ Cultural |
| Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: | |
| Previous Discretionary Grants Received – Year and Amount: | |

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-08-06 16:33:59 — Dan Zayac

Signature — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director: Signed by Director | Total Grant Approved $: $10,000 |
| Board Approved Date: | Resolution # |

# Discretionary Fund Grant Program
# Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

**Contact Information:**

***Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.***

| | |
|---|---|
| **Organization/Society Name:** Retreat Centre C/O Kootenay Growth Society property | **Date of Application:** 07/29/2026 |
| **Contact Name:** Livina Hiacinth | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: H ☐ Municipality: |
| **Mailing Address:** PO Box 116<br>6256 Paradise Valley Rd.<br>Winlaw BC V0G 2J0 | **Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque |
| **Phone #:** (250) 226-7840 | **Email:** kshaundell@gmail.com |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Existing hall needs the kitchen area completed, requires fridge, stove, electrical, plumbing, carpentry and accessories like a shoe rack, etc. Ground work includes finishing access to outhouse, outdoor wash stand, parking area clean-up etc. Having kitchen complete allows for community pot lucks, serving refreshments for events, increases rental possibilities, etc. Having ground work complete increases positive first impression for community participants and increases parking area.

**Grant Application:**

| | |
|---|---|
| Total Grant Requested: $ $5000 | Which funding criterial objective does this project meet? ☑ Social ☑ Economic ☑ Cultural |

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
None

Previous Discretionary Grants Received – Year and Amount: None

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-07-29 11:41:34 — Karyn Shaundell

Signature — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $5,000 |
| Board Approved Date: | Resolution # |

# Discretionary Fund Grant Program
# Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

**Contact Information:**

***Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.***

| | |
|---|---|
| **Organization/Society Name:** Robson Fire and rescue society | **Date of Application:** 07/14/2026 |
| **Contact Name:** Wesley Greep | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: J ☐ Municipality: |
| **Mailing Address:** 3437 BROADWATER RD, PO BOX 442 ROBSON BC V0G 1X0 | **Payment Type:** ◉ Electronic Fund Transfer ○ Mailed cheque |
| **Phone #:** (250) 365-1554 | **Email:** wgreep@rdck.bc.ca |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Every year we hold an open house Halloween event for the public. The last two years we have added a fireworks show that has been extremely well received. We are seeking $1000 to do it again this year.

**Grant Application:**

| | |
|---|---|
| Total Grant Requested: $ 1000 | Which funding criterial objective does this project meet? ☑ Social ☐ Economic ☐ Cultural |
| Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: | |
| Previous Discretionary Grants Received – Year and Amount: $1000 last two years for the same thing | |

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-07-14 14:50:38

Signature

Wesley Greep

Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $1,000 |
| Board Approved Date: | Resolution # |

# Discretionary Fund Grant Program
# Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

| | |
|---|---|
| **Organization/Society Name:** Seniors Games | **Date of Application:** July 22, 2026 |
| **Contact Name:** Michelle Gordon, CAO | **RDCK Electoral Area/Member Municipality:**<br>☐ RDCK Electoral Area: SLOCAN<br>☑ Municipality: SLOCAN |
| **Mailing Address:** PO Box 50<br>503 Slocan Street<br>Slocan, BC V0G 2C0 | **Payment Type:**<br>☐ Electronic Fund Transfer<br>☑ Mailed cheque |
| **Phone #:** 250-355-2277 | **Email:** cao@villageofslocan.ca |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Promotion of active participation in fitness and wellness in sport, recreation, and education for BC Seniors.

**Grant Application:**

| | |
|---|---|
| Total Grant Requested: $ 100 | Which funding criterial objective does this project meet?<br>☑ Social ☑ Economic ☑ Cultural |
| Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: | |
| Previous Discretionary Grants Received – Year and Amount: 2022, 2023 | |

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signature

Michelle Gordon, CAO
Print Name

**Authorization** Jessica Lunn, MAYOR

| | |
|---|---|
| Signature of Area Director | Total Grant Approved $ 100.00 |
| Board Approved Date: | Resolution # |

# Community Development Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

| | |
|---|---|
| **Organization/Society Name:** Crawford Bay &District Hall & Parks Association | **Date of Application:** 08/10/2026 |
| **Contact Name:** Leona Keraiff | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: A ☐ Municipality: |
| **Mailing Address:** 16241 Selkirk Rd Box 71 Crawford Bay British Columbia V0B 1E0 | **Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque |
| **Phone #:** (250) 227-9361 | **Email:** lkeraiff@cbhall.ca |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Our goal is to bring our 88 year old historical building into the 21st century. It will be energy efficient, firesmart and accessible. It will meet current fire and safety standards, reduce greenhouse gas emissions, have better air quality and be more welcoming: a new entryway with accessibility ramp, new windows, doors, roof, lighting envelope and enforced foundation. The restored hall will allow a safe place to shelter, preserve the history of our Community and the stories of the families who have lived here for decades.

**Grant Application:**

Total Grant Requested: $ 10,000

Which funding criterial objective does this project meet?
☑ Social ☑ Economic ☑ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received.
Columbia Basin Trust, Provincial and Federal Government grant, NDCU, RDCK, local businesses and families have contributed over 2,000, 000 to our project. We need 130,000 more to begin ( Government grant rules)

Previous Community Development Grants Received – Year and Amount:
10,000- 2020, 45,000 -2023, 20,000-2026

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-08-10 09:26:19 — Signature

Leona Keraiff — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $10,000 |
| Board Approved Date: | Resolution # |

# Community Development Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

***Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.***

| | |
|---|---|
| **Organization/Society Name:** Diverse Family Roots | **Date of Application:** 06/09/2026 |
| **Contact Name:** Ben Postmus | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: A ☐ Municipality: |
| **Mailing Address:** 107 Mill Rd. PO Box 461 Fruitvale BC V0G-1L0 | **Payment Type:** ☐ Electronic Fund Transfer ☐ Mailed cheque |
| **Phone #:** (250) 231-7712 | **Email:** diversefamilyroots@gmail.com |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Emergency preparedness but what often happens is in that moment of having to leave escape run out of their home some very valuable materials get missed and left behind
Kids that have Autism , ADHD, OCD often have sensory issues- Sound, touch, sight, etc We would like to develop a Sensory GO Bag
This project will support families in ALL of the Basin .
100 sensory Go Bags be created with sensory care items .
Families will have these bags with them to Assist their kiddos to keep level , in control, comforted.
project fills huge gap in Family Emergency Preparedness in region .

**Grant Application:**

| | |
|---|---|
| Total Grant Requested: $ 1000.00 | Which funding criterial objective does this project meet? ☑ Social ☐ Economic ☐ Cultural |

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
RDKB Directors. RDEK directrore. DHRS- Doukhobor Heritage Retreat Socirty., Columbia Basin Trust

Previous Community Development Grants Received – Year and Amount:
none

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-06-09 11:47:32 — Signature

Ben Postmus — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $500 |
| Board Approved Date: | Resolution # |

# Community Development Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

| | |
|---|---|
| **Organization/Society Name:** Fields Forward Soceity | **Date of Application:** 08/10/2026 |
| **Contact Name:** Tanya Wall | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: A ☐ Municipality: |
| **Mailing Address:** 401 Payne St. Creston BC V0B1G6 | **Payment Type:** ☐ Electronic Fund Transfer ☐ Mailed cheque |
| **Phone #:** (250) 254-7131 | **Email:** tanya@fieldsforward.ca |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Meeting the needs of community through the different programs we operate, as well as working with our collaborative community partners. Our direct programs are the Food Hub Operations, Local Lunch Box Program, Community Garden, and Hyrdoponic Vertical Farm. Partner related programming, distribution of local produce through the Procurement Network and Kooenay Food Council. Harvest Share in partnership with the Creston Valley Food Action Coalition and Creston Valley Gleaners.

**Grant Application:**

| | |
|---|---|
| Total Grant Requested: $ 10,000.00 | Which funding criterial objective does this project meet? ☑ Social ☑ Economic ☑ Cultural |

Other Funding Sources - Columbia Basin Trust - $450,000, Kootenay Coop - $10,000, Community Raised Funding - $38,0000, Creston Valley Foundation - $4500.

Previous Community Development Grants Received – Year and Amount:
0

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-08-10 13:07:45

Signature

Tanya Wall

Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $10,000 |
| Board Approved Date: | Resolution # |

# Community Development Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

| | |
|---|---|
| **Organization/Society Name:** Nelson and District Hospice Society | **Date of Application:** 08/05/2026 |
| **Contact Name:** Rachelle MacDougall | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: A ☐ Municipality: |
| **Mailing Address:** 102B - 518 Lake St Nelson BC V1L 4C6 | **Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque |
| **Phone #:** (778) 671-1015 | **Email:** rachelle@wkbcaregiver.org |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Our Regional Online Caregiver Peer Support Group will provide twice-monthly virtual support meetings for family/friend caregivers throughout the West Kootenay Boundary. It will offer a safe and accessible space for caregivers to connect, share experiences, receive emotional support, and access educational opportunities. By removing barriers such as transportation, distance, mobility challenges, and the need for respite care, the online format will ensure caregivers in all communities access. It aims to reduce caregiver isolation, improve well-being, and strengthen peer ...

**Grant Application:**

Total Grant Requested: $ 500

Which funding criterial objective does this project meet?
☑ Social ☐ Economic ☐ Cultural

**Other Funding Sources** - Identify all sources of project funding and amounts. Both funds requested and received:
RDCK Community Development Grant Area H - $1000 granted
RDCK Community Development Grant Silverton - $2000 requested
RDCK Community Development Grant New Denver $2000 requested

Previous Community Development Grants Received – Year and Amount:
0

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-08-05 14:14:17

Signature

Jane DiGiacomo

Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $500 |
| Board Approved Date: | Resolution # |

# Community Development Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

| | |
|---|---|
| **Organization/Society Name:** Regional District Central Kootenay | **Date of Application:** 08/06/2026 |
| **Contact Name:** Camille LeBlanc | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: A ☐ Municipality: |
| **Mailing Address:** 1998 Second Ave Trail BC V1R 1N2 | **Payment Type:** ☐ Electronic Fund Transfer ☐ Mailed cheque |
| **Phone #:** (250) 352-1543 | **Email:** cleblanc@rdck.bc.ca |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

The Goat River Watershed Celebration is a free, family-friendly outdoor event on Sunday, September 27, 2026 (12–4 PM), held in conjunction with BC Rivers Day/World Rivers Day. The event will bring together community groups, residents, and local leaders to build awareness of Goat River watershed health and stewardship through community booths, a river-themed craft station, a keynote address, and a prize draw. Requested funds ($2,000 per Area) will support refreshments, potential honoraria for non-profits, craft materials, prizes, advertising, and other event costs including permitting.

**Grant Application:**

| | |
|---|---|
| Total Grant Requested: $ 2,000 | Which funding criterial objective does this project meet? ☑ Social ☐ Economic ☑ Cultural |
| Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: | |
| Previous Community Development Grants Received – Year and Amount: | |

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-08-06 16:09:50 — Signature

Camille LeBlanc — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $1,000 |
| Board Approved Date: | Resolution # |

# Community Development Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

| | |
|---|---|
| **Organization/Society Name:** Kootenay Holds Climbing and Wellness Society | **Date of Application:** 07/25/2026 |
| **Contact Name:** Kristina Schrage | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: B ☐ Municipality: |
| **Mailing Address:** 5490B Whimster Rd Canyon BC V0B 1C1 | **Payment Type:** ◉ Electronic Fund Transfer ☐ Mailed cheque |
| **Phone #:** (250) 514-1148 | **Email:** kootenayholds@gmail.com |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Our aim is to establish a family-oriented recreational facility comprised of a combined children's play space and bouldering gym for all ages, genders, and abilities. Bouldering is an accessible form of rock climbing, with heights not exceeding 12 feet, and requires minimal costs to participate beyond appropriate shoes, and our non-profit business model maintains accessible cost and minimizes other barriers.

**Grant Application:**

Total Grant Requested: $ 3000

Which funding criterial objective does this project meet?
☑ Social ☐ Economic ☐ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
Town of Creston - $500
ReDi Grants - 1399
Business Sponsorships - $850...

Previous Community Development Grants Received – Year and Amount:
0

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

K Schrage Signed at: 2026-07-25 23:00:39 — Signature

Kristina Schrage — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed By Director | Total Grant Approved $ $3,000 |
| Board Approved Date: | Resolution # |

# Community Development Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

| | |
|---|---|
| **Organization/Society Name:** Regional District Central Kootenay | **Date of Application:** 08/06/2026 |
| **Contact Name:** Camille LeBlanc | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: B ☐ Municipality: |
| **Mailing Address:** 1998 Second Ave Trail BC V1R 1N2 | **Payment Type:** ☐ Electronic Fund Transfer ☐ Mailed cheque |
| **Phone #:** (250) 352-1543 | **Email:** cleblanc@rdck.bc.ca |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

The Goat River Watershed Celebration is a free, family-friendly outdoor event on Sunday, September 27, 2026 (12–4 PM), held in conjunction with BC Rivers Day/World Rivers Day. The event will bring together community groups, residents, and local leaders to build awareness of Goat River watershed health and stewardship through community booths, a river-themed craft station, a keynote address, and a prize draw. Requested funds ($2,000 per Area) will support refreshments, potential honoraria for non-profits, craft materials, prizes, advertising, and other event costs including permitting.

**Grant Application:**

| | |
|---|---|
| Total Grant Requested: $ 2,000 | Which funding criterial objective does this project meet? ☑ Social ☐ Economic ☑ Cultural |
| Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: | |
| Previous Community Development Grants Received – Year and Amount: | |

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-08-06 16:12:06 — Signature

Camille LeBlanc — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $2,000 |
| Board Approved Date: | Resolution # |

# Community Development Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

| | |
|---|---|
| **Organization/Society Name:** Regional District Central Kootenay | **Date of Application:** 08/06/2026 |
| **Contact Name:** Camille LeBlanc | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: C ☐ Municipality: |
| **Mailing Address:** 1998 Second Ave Trail BC V1R 1N2 | **Payment Type:** ☐ Electronic Fund Transfer ☐ Mailed cheque |
| **Phone #:** (250) 352-1543 | **Email:** cleblanc@rdck.bc.ca |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

The Goat River Watershed Celebration is a free, family-friendly outdoor event on Sunday, September 27, 2026 (12–4 PM), held in conjunction with BC Rivers Day/World Rivers Day. The event will bring together community groups, residents, and local leaders to build awareness of Goat River watershed health and stewardship through community booths, a river-themed craft station, a keynote address, and a prize draw. Requested funds ($2,000 per Area) will support refreshments, potential honoraria for non-profits, craft materials, prizes, advertising, and other event costs including permitting.

**Grant Application:**

| | |
|---|---|
| Total Grant Requested: $ 2,000 | Which funding criterial objective does this project meet? ☑ Social ☐ Economic ☑ Cultural |
| Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: | |
| Previous Community Development Grants Received – Year and Amount: | |

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-08-06 16:13:15 — Signature

Camille LeBlanc — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $1,250 |
| Board Approved Date: | Resolution # |

# Community Development Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

***Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.***

| | |
|---|---|
| **Organization/Society Name:** Ainsworth Recreation Association | **Date of Application:** 08/10/2026 |
| **Contact Name:** Glen Konowalchuk | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: D ☐ Municipality: |
| **Mailing Address:** Box 1285 3595 Hwy 31 Ainsworth Hot Spring British Columbia V0G 1A0 | **Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque |
| **Phone #:** (204) 792-5652 | **Email:** cinkon@live.ca |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Repair and reinstall of a community billboard. The funds are for mounting brackets, hardware and equipment required to erect the billboard.

**Grant Application:**

| | |
|---|---|
| Total Grant Requested: $ 600.00 | Which funding criterial objective does this project meet? ☑ Social ☐ Economic ☐ Cultural |

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-08-10 11:42:28 — Glen Konowalchuk

Signature — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $600 |
| Board Approved Date: | Resolution # |

# Community Development Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

***Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.***

| | |
|---|---|
| **Organization/Society Name:** Lardeau Valley Opportunity LINKS Society | **Date of Application:** 07/07/2026 |
| **Contact Name:** Chelsey Jones | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: D ☐ Municipality: |
| **Mailing Address:** PO 194 Meadow Creek British Columbia V0G 1N0 | **Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque |
| **Phone #:** (250) 353-8675 | **Email:** links@lardeauvalley.ca |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Goal: To create an information network for the Lardeau Valley that will strengthen our local ability to address growing End-of-Life (EOL) and burial needs.
To accomplish this goal, we will:
- hold 3-4 events locally that will provide EOL and community-based natural burial education.
- develop online and physical resources that will consolidate existing area EOL and burial resource information into one location, accessible through Lardeau Valley LINKS and other sites. ...

**Grant Application:**

Total Grant Requested: $ 1000

Which funding criterial objective does this project meet?
☑ Social ☐ Economic ☑ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
$1941 - RDCK/CBT ReDI funding

Previous Community Development Grants Received – Year and Amount:
2025: $5000 Grid Stability top up; $5000 Argenta Community Workshop; $6000 AED devices

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-07-07 12:48:08 — Signature

Chelsey Jones — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $1,000 |
| Board Approved Date: | Resolution # |

# Community Development Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

***Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.***

| | |
|---|---|
| **Organization/Society Name:** Regional District Central Kootenay | **Date of Application:** 08/06/2026 |
| **Contact Name:** Uli Wolf | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: D ☐ Municipality: |
| **Mailing Address:** 202 Lakeside Drive Nelson BC V1L 6B9 | **Payment Type:** ☐ Electronic Fund Transfer ☐ Mailed cheque |
| **Phone #:** (250) 352-8163 | **Email:** uwolf@rdck.bc.ca |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Due to the on-going service disruptions to the Marblehead Transfer station including unscheduled closures with no notice, residents have been travelling upwards of 30 km to attend the site with garbage finding it closed. The site itself had extensive damage and has only been able to receive household garbage further impacting residents. As one way to compensate for the personal expenses and increasing risks due to grizzlies in the area, we are funding through community development funds a month of free tipping at Marbelehead.

**Grant Application:**

| | |
|---|---|
| Total Grant Requested: $ 5000 | Which funding criterial objective does this project meet? ☐ Social ☑ Economic ☐ Cultural |
| Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: | |
| Previous Community Development Grants Received – Year and Amount: | |

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-08-06 09:13:08 — Signature

Aimee Watson on behalf of Uli Wolf — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $5,000 |
| Board Approved Date: | Resolution # |

**From:** Regional District Central Kootenay
**To:** Grants
**Subject:** Re: Community Development Grant Application
**Date:** July 31, 2026 12:06:14 PM

CAUTION This email originated from outside the organization. Please proceed only if you trust the sender.

## Community Development Grant Application

| | |
|---|---|
| Date of Application | 07/31/2026 |
| Organization/Society Name | Balfour and District Business and Historic Association |
| Contact Name | Randy Zelionka |
| Address | Street Address: 8551 Busk rd<br>City: Balfour<br>Province: B.C.<br>Postal Code: V0G 1C0 |
| Phone # | (250) 229-4527 |
| Contact Email | zelonka@netidea.com |
| Project Title | St. Michael's and All Angels Chapel and Performance Center insulation and siding project |
| Total Grant Requested | $10,000.00 |
| RDCK Electoral Area | E |
| Have you contacted the applicable Director(s) to ensure they are supportive of this application? | Yes |
| How would you like to receive payment? | Mailed cheque |
| Which funding criteria objective does this project meet? | Social |
| Project/Service Description | This is one of the oldest buildings in the kootenays constructed in the 1890s. It was constructed without insulation or outside sheeting. This project would remove all the old cedar siding, insulate, sheet and wrap the exterior and install new fire resistant Hardi plank cement siding. We currently have 55 members in good standing. |

Signed by Director for the amount of **$10,000**

# Community Development Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

***Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.***

| | |
|---|---|
| **Organization/Society Name:** Nelson Cycling Club | **Date of Application:** 08/06/2026 |
| **Contact Name:** Monique St Louis | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: E ☐ Municipality: |
| **Mailing Address:** PO Box 590 202 Lakeside Dr Nelson BC V1L 5R4 | **Payment Type:** ☐ Electronic Fund Transfer ☐ Mailed cheque |
| **Phone #:** (250) 352-8170 | **Email:** grants@rdck.bc.ca |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

This is to replace previously approved Community Works funding for this project that was later audited and rejected. Total project cost is $28,596.00. 50% to come from S202 service, 25% from Area F CD funds and 25% from Area E CD funds.
Summary of project included trail work to Mourning Mountain trail system with the following:
1) Erosion and drainage control;
2) Re-construction of highly popular jump trails
3) New trail construction around old and unsustainable existing trail sections;
4) Removal and/or upgrading of identified hazardous sections of trail;
CWF application attached.

**Grant Application:**

Total Grant Requested: $ 7149.00

Which funding criterial objective does this project meet?
☑ Social ☐ Economic ☐ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
CBT $51,500
TCT $40,500
BC Gaming $38,000...

Previous Community Development Grants Received – Year and Amount:
$1,000 - 2019 Area E

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-08-06 13:00:55

Signature

Monique St Louis on behalf of NCC

Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $7,149.00 |
| Board Approved Date: | Resolution # |

# Community Development Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

***Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.***

| | |
|---|---|
| **Organization/Society Name:** Nelson Cycling Club | **Date of Application:** 08/06/2026 |
| **Contact Name:** Monique St Louis | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: F ☐ Municipality: |
| **Mailing Address:** PO Box 590 202 Lakeside Dr Nelson BC V1L 5R4 | **Payment Type:** ☐ Electronic Fund Transfer ☐ Mailed cheque |
| **Phone #:** (250) 352-8170 | **Email:** grants@rdck.bc.ca |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

This is to replace previously approved Community Works funding for this project that was later audited and rejected. Total project cost is $28,596.00. 50% to come from S202 service, 25% from Area F CD funds and 25% from Area E CD funds.
Summary of project included trail work to Mourning Mountain trail system with the following:
1) Erosion and drainage control;
2) Re-construction of highly popular jump trails
3) New trail construction around old and unsustainable existing trail sections;
4) Removal and/or upgrading of identified hazardous sections of trail;
CWF application attached.

**Grant Application:**

Total Grant Requested: $ 7149.00

Which funding criterial objective does this project meet?
☑ Social ☐ Economic ☐ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
CBT $51,500
TCT $40,500
BC Gaming $38,000...

Previous Community Development Grants Received – Year and Amount:
$1,000 - 2019 Area E

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-08-06 13:04:07

Signature

Monique St Louis on behalf of NCC

Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $7,149 |
| Board Approved Date: | Resolution # |

# Community Development Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

| | |
|---|---|
| **Organization/Society Name:** Salmo Valley Youth Centre | **Date of Application:** 08/06/2026 |
| **Contact Name:** Laura Stavast | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: G ☐ Municipality: |
| **Mailing Address:** po box 498 206 7th street Salmo BC V0G 1Z0 | **Payment Type:** ☐ Electronic Fund Transfer ☐ Mailed cheque |
| **Phone #:** (250) 357-2320 | **Email:** laura@svycc.ca |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

We are replacing the lower level roof at the Salmo Valley Youth & Community Centre. The current roof has passed its life expectancy. To date we have replaced the mid level roof (2021) and the gymnasium roof (2025) this third component would replace the final section of roof extending life expectancy of our roof to 2051. This third section covered critical portions of the building including the family resource centre, RDCK fitness centre and future art studio.

**Grant Application:**

Total Grant Requested: $ 5000

Which funding criterial objective does this project meet?
☑ Social ☐ Economic ☐ Cultural

Other Funding Sources – Identify all sources of project funding and amounts. Both funds requested and received.
The estimate of the job is $150,000-$200,000. We are applying for EDC planning funds of $100,000. Our Organization has reserves to cover a portion and are seeking support of the Village of Salmo, RDCK and fundraising efforts to complete the project.

Previous Community Development Grants Received – Year and Amount:
5000 - 2025 for art studio development

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-08-06 12:47:33

Signature

Laura Stavast

Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $5,000 |
| Board Approved Date: | Resolution # |

# Community Development Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

| | |
|---|---|
| **Organization/Society Name:** Salmo District Arts Council | **Date of Application:** 07/21/2026 |
| **Contact Name:** Cheryl Cook | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: G ☐ Municipality: |
| **Mailing Address:** Box 1133 Salmo BC V0G1Z0 | **Payment Type:** ◉ Electronic Fund Transfer ☐ Mailed cheque |
| **Phone #:** (250) 777-1046 | **Email:** sdacoperating@gmail.com |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

The Salmo District Arts Council is a historic Area G non profit working hard at updating our organization. We have been working with Alan Chell from the CBT non profit advisors program over the last year while we stabilize our growth. After a 3 hour in person session with our group on Board Governance Alan has recommended that our next step is a policy, constitution and bylaw overview and a strategic plan refresh. Mike Stolte has agreed to work with us. The Columbia Basin Trust has approved funding for 80% of the project. Total cost including travel and GST is $3869.72, RDCK ask is $774

**Grant Application:**

| | |
|---|---|
| Total Grant Requested: $ 774 | Which funding criterial objective does this project meet? ☑ Social ☑ Economic ☐ Cultural |

CBT $3096

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
SDAC staff wages $350

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-07-21 14:14:01

Signature

Cheryl Cook

Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $774.00 |
| Board Approved Date: | Resolution # |

# Community Development Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

***Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.***

| | |
|---|---|
| **Organization/Society Name:** KGH FOUNDATION | **Date of Application:** 07/24/2026 |
| **Contact Name:** Darlene Haslock | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: H ☐ Municipality: |
| **Mailing Address:** 321 Royal Avenue KELOWNA BC V1Y0G4 | **Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque |
| **Phone #:** (250) 470-0100 | **Email:** darlene.haslock@interiorhealth.ca |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

WE ARE ADDING 10 ADDITIONAL GUEST ROOMS TO JOEANA'S HOUSE, FROM 20 TO 30

**Grant Application:**

Total Grant Requested: $ 5000.00

Which funding criterial objective does this project meet?
☑ Social ☑ Economic ☐ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
PRIVATE DONORS - $5,300,000.00 CAMPAIGN

Previous Community Development Grants Received – Year and Amount:
0

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-07-24 12:09:02 — Signature

Darlene Haslock — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $5,000 |
| Board Approved Date: | Resolution # |

# Community Development Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

***Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.***

| | |
|---|---|
| **Organization/Society Name:** Regional District of Central Kootenays | **Date of Application:** 07/22/2026 |
| **Contact Name:** Alex Leffelaar | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: H ☐ Municipality: |
| **Mailing Address:** 202 Lakeside Drive Nelson BC V1L6B9 | **Payment Type:** ☐ Electronic Fund Transfer ☐ Mailed cheque |
| **Phone #:** (250) 608-4678 | **Email:** aleffelaar@rdck.bc.ca |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

This pilot will install several bike storage lockers in Area H at key sites to encourage multi-modal transportation, linking active transportation opportunities to bus routes/stops. The pilot will help understand potential for this approach to bridge the current 'last-mile' gap that traditional transit services cannot fill in an economically viable model. These bike lockers will allow residents to park bikes at bus stops in a secure and dry facility helping to mitigate concerns of theft, as currently busses have weight limitations and timing restrictions on when they allow bikes to be loaded.

**Grant Application:**

| | |
|---|---|
| Total Grant Requested: $ 30,000 | Which funding criterial objective does this project meet? ☑ Social ☑ Economic ☑ Cultural |

**Other Funding Sources** – Identify all sources of project funding and amounts. Both funds requested and received:

Will be applying for CBT match (dependant on funding) and potentially Public Works funding to try to expand the pilot to other key regional facilities (Castlegar, Nelson, and Creston Community Recreation Complexes)
If approved, the funds accessed by this application should be transferred to RDCK Service A108

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-07-22 13:39:47 — Signature

Alex Leffelaar — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $30,000 |
| Board Approved Date: | Resolution # |

# Community Development Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

| | |
|---|---|
| **Organization/Society Name:** RDCK | **Date of Application:** 07/22/2026 |
| **Contact Name:** Mark Crowe | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: H ☐ Municipality: |
| **Mailing Address:** Box 590 Nelson BC V1L 5R4 | **Payment Type:** ☐ Electronic Fund Transfer ☐ Mailed cheque |
| **Phone #:** (250) 551-7284 | **Email:** mcrowe@rdck.bc.ca |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Implement Krestova Regional Park Biophysical Ecological Assessment to protect environmental values within the park, manage invasive species, improve and formalize trail circulation, and establish appropriate measures to guide public access and use. Specific deliverables:

- Advance recommendations from the biophysical assessment;
- Trail improvements and access management planning;
- Measures to protect environmental values and address invasive species;
- Community engagement regarding future park use, amenities, and access;
- Evaluation of long-term parking and site access options.

**Grant Application:**

| | |
|---|---|
| Total Grant Requested: $ 100,000 | Which funding criterial objective does this project meet? ☑ Social ☑ Economic ☑ Cultural |

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
Not Applicable

Previous Community Development Grants Received – Year and Amount:
Not Applicable

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-07-22 11:36:36 — Mark Crowe

Signature — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director: Signed by Director | Total Grant Approved $: $100,000 |
| Board Approved Date: | Resolution # |

# Community Development Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

| | |
|---|---|
| **Organization/Society Name:** SLOCAN VALLEY RAIL TRAIL SOCIETY | **Date of Application:** 07/23/2026 |
| **Contact Name:** GARY YAKIMCHUK | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: H ☐ Municipality: |
| **Mailing Address:** 5603 HIGHWAY 6 5603 HIGHWAY 6 WINLAW British Columbia V0G2J0 | **Payment Type:** ☐ Electronic Fund Transfer ☐ Mailed cheque |
| **Phone #:** (250) 354-9100 | **Email:** garyyakimchuk@gmail.com |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

The goal of the project is to create an interactive map of the Slocan Valley Rail Trail that can be accessed through the Slocan Valley Rail Trail website. Users can download the map to their phone, tablet, or personal computer for use on the trail where there is no cell phone coverage. The map will show trail routes and sections, trail heads, amenities and distance markers. The map installation is designed to be managed and updated by SVRTS members without outside consulting help. Details of the project can be found in the submitted file "Interactive Map Rebuild - Features and Scope of Work".

**Grant Application:**

| | |
|---|---|
| Total Grant Requested: $ 2100 | Which funding criterial objective does this project meet? ☑ Social ☐ Economic ☑ Cultural |

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

SVRTS has received a quote of $2100 for consulting services to carry out this project. In addition, data for the map will be acquired by volunteers (estimated in-kind labour $400).
To date, the SVRTS will support the data acquisition aspect of the project and is asking RDCK to support the funding of the consulting ...

Previous Community Development Grants Received – Year and Amount:
SLOCAN VALLEY RAIL TRAIL SUSTAINABILITY (VEGETATION MANAGEMENT) 2024 $5000

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-07-23 11:54:33 — Signature

Gary Yakimchuk — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director signed by Director | Total Grant Approved $ $2,100 |
| Board Approved Date: | Resolution # |

# Community Development Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

***Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.***

| | |
|---|---|
| **Organization/Society Name:** Glade Recreation Commission | **Date of Application:** 08/11/2026 |
| **Contact Name:** Shalene Magowan | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area:I ☐ Municipality: |
| **Mailing Address:** 1002 Moraine Rd Castlegar BC V1N 4R5 | **Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque |
| **Phone #:** (250) 608-9267 | **Email:** glade.recreation@hotmail.com |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Funding is required to aid in the set up of an emergency preparedness plan for the Glade community.
Request of application by Andy Davidoff to Grants Coordinator Aug 11, 2026 via phone conversation.

**Grant Application:**

Total Grant Requested: $ 10000.00

Which funding criterial objective does this project meet? ☐ Social ☑ Economic ☑ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:
Yearly funding $500 for Easter and $2,000 for fishing derby

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-08-11 14:37:07 — Monique St Louis on behalf of GRC

Signature — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $10,000 |
| Board Approved Date: | Resolution # |

# Community Development Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

***Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.***

| | |
|---|---|
| **Organization/Society Name:** SaNCA | **Date of Application:** 08/07/2026 |
| **Contact Name:** Kelly Poznikoff | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area:I ☐ Municipality: |
| **Mailing Address:** 2676 Davidson Rd Castlegar BC V1N 4P9 | **Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque |
| **Phone #:** (250) 777-1008 | **Email:** klpoz@netidea.com |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Rental, delivery, and maintenance of a porta-pottie at the Keiran Galbraith Memorial Park (Shoreacres beach).

**Grant Application:**

Total Grant Requested: $ $2500.00

Which funding criterial objective does this project meet? ☑ Social ☐ Economic ☑ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
None.

Previous Community Development Grants Received – Year and Amount:
+/- 2024 $2500

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-08-07 14:51:51 — Kelly M Poznikoff

Signature — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $2,500 |
| Board Approved Date: | Resolution # |

# Community Development Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

***Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.***

| | |
|---|---|
| **Organization/Society Name:** Diverse Family Roots | **Date of Application:** 06/09/2026 |
| **Contact Name:** Ben Postmus | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: ☐ Municipality: |
| **Mailing Address:** 107 Mill Rd. PO Box 461 Fruitvale BC V0G-1L0 | **Payment Type:** ☐ Electronic Fund Transfer ☐ Mailed cheque |
| **Phone #:** (250) 231-7712 | **Email:** diversefamilyroots@gmail.com |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Emergency preparedness but what often happens is in that moment of having to leave escape run out of their home some very valuable materials get missed and left behind
Kids that have Autism , ADHD, OCD often have sensory issues- Sound, touch, sight, etc We would like to develop a Sensory GO Bag
This project will support families in ALL of the Basin .
100 sensory Go Bags be created with sensory care items .
Families will have these bags with them to Assist their kiddos to keep level , in control, comforted.
project fills huge gap in Family Emergency Preparedness in region .

**Grant Application:**

| | |
|---|---|
| Total Grant Requested: $ 1000.00 | Which funding criterial objective does this project meet? ☑ Social ☐ Economic ☐ Cultural |

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
RDKB Directors. RDEK directors. DHRS- Doukhobor Heritage Retreat Society., Columbia Basin Trust

Previous Community Development Grants Received – Year and Amount:
none

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-06-09 12:06:23 — Signature

Ben Postmus — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $1,000 |
| Board Approved Date: | Resolution # |

# Community Development Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

***Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.***

| | |
|---|---|
| **Organization/Society Name:** Renata Development Society | **Date of Application:** 06/24/2026 |
| **Contact Name:** Sharon Traynor | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: J ☐ Municipality: |
| **Mailing Address:** Box 1076 67 maple ave Fruitvale BC V0G 1L0 | **Payment Type:** ☐ Electronic Fund Transfer ☐ Mailed cheque |
| **Phone #:** (250) 231-0537 | **Email:** sharonandbob30@gmail.com |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Modernize accounting for the Renata Development Society. We require proper software to generate year end reports and grant final reports.

**Grant Application:**

| | |
|---|---|
| Total Grant Requested: $ 1450.43 | Which funding criterial objective does this project meet? ☑ Social ☐ Economic ☐ Cultural |

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
None

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-06-24 11:19:56 — Signature

Sharon Traynor — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $1,450.43 |
| Board Approved Date: | Resolution # |

# Community Development Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

***Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.***

| | |
|---|---|
| **Organization/Society Name:** Robson Raspberry Improvement District | **Date of Application:** 07/30/2026 |
| **Contact Name:** Wesley Greep | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: ☐ Municipality: |
| **Mailing Address:** 2619 broadwater road Box 209 Robson Bc V0g1x0 | **Payment Type:** ☐ Electronic Fund Transfer ☐ Mailed cheque |
| **Phone #:** (250) 365-1554 | **Email:** rridchair@gmail.com |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

We are seeking funds to hire an engineering firm to help us produce a source water protection plan.The Norns Creek Community Watershed provides source drinking water to over 2,000 people in Pass Creek, Raspberry, and Robson which makes it one of the major watersheds in the West Kootenays. In total, 205 water use licenses exist in the watershed, with over half a dozen user groups and one improvement district (Robson-Raspberry). Development, review by the health authority, and implementation of a source water protection plan (SWPP) will benefit ALL users of the watershed for the next generation.

**Grant Application:**

| | |
|---|---|
| Total Grant Requested: $ 19738 | Which funding criterial objective does this project meet? ☐ Social ☐ Economic ☑ Cultural |

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
None

Previous Community Development Grants Received – Year and Amount:
2026 13,800

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-07-30 09:45:33 — Signature

Wesley Greep — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $19,738 |
| Board Approved Date: | Resolution # |

# Community Development Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

| | |
|---|---|
| **Organization/Society Name:** Burton Volunteer Fire Brigade | **Date of Application:** 07/30/2026 |
| **Contact Name:** Brian harrop | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: K ☐ Municipality: |
| **Mailing Address:** 116 Clark Dr Burton BC V0G1R0 | **Payment Type:** ☐ Electronic Fund Transfer ☐ Mailed cheque |
| **Phone #:** (250) 265-3492 | **Email:** harropbrian9@gmail.com |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

The Fire Brigade is installing solar panels on the roof of the Fire Hall. We have received a CBT grant for $11,600 and are applying for the BC Hydro rebate of $10,000. This request is for the remaining cost of the project of approx. $4600

**Grant Application:**

| | |
|---|---|
| Total Grant Requested: $ $4600.00 | Which funding criterial objective does this project meet? ☐ Social ☑ Economic ☑ Cultural |

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
CBT non profit smart grant for $11,600 and have applied for the $10,000 BC hydro rebate

Previous Community Development Grants Received – Year and Amount:
2025 $15,600

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-07-30 18:02:22 — Brian Harrop

Signature — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $4,600 |
| Board Approved Date: | Resolution # |

# Community Development Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

| | |
|---|---|
| **Organization/Society Name:** Edgewood Seniors Society | **Date of Application:** 07/29/2026 |
| **Contact Name:** Esther Ewings | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: K ☐ Municipality: |
| **Mailing Address:** 221 Granby Drive Edgewood B.C. V0G 1J0 | **Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque |
| **Phone #:** (250) 269-7310 | **Email:** ejewings@gmail.com |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Providing our seniors with programs and activities, ie our "fun day".

**Grant Application:**

| | |
|---|---|
| Total Grant Requested: $ $1,000 | Which funding criterial objective does this project meet? ☑ Social ☐ Economic ☐ Cultural |

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
We have no other sources for funding.

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

E Ewings Signed at: 2026-07-29 13:23:12 — Signature

Esther Ewings — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Directors | Total Grant Approved $ $1,000 |
| Board Approved Date: | Resolution # |

# Community Development Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

***Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.***

| | |
|---|---|
| **Organization/Society Name:** Edgewood Volunteer fire Dept. Society | **Date of Application:** 07/29/2026 |
| **Contact Name:** Bill Dummett | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: K ☐ Municipality: |
| **Mailing Address:** 410 Monashee Ave. Edgewood BC V0G 1J0 | **Payment Type:** ☐ Electronic Fund Transfer ☐ Mailed cheque |
| **Phone #:** (250) 265-7048 | **Email:** evfd.edgewood@gmail.com |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

We are planning on expanding our fire hall in order to be able to store and secure our expanding arsenal of equipment and apparatus. this will insure that we are ready to deploy quickly when needed in an emergency whether it be a structure fir e or wildfire.

**Grant Application:**

| | |
|---|---|
| Total Grant Requested: $ $45000.00 | Which funding criterial objective does this project meet? ☐ Social ☑ Economic ☐ Cultural |

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

EVFD 60,000
CBT 80,000.

Previous Community Development Grants Received – Year and Amount:

2025 $4,000

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-07-29 09:48:58 — Signature

Bill Dummett — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $45,000 |
| Board Approved Date: | Resolution # |

# Community Development Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

***Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.***

| | |
|---|---|
| **Organization/Society Name:** Fauquier Community Club | **Date of Application:** 08/09/2026 |
| **Contact Name:** Heather Fraser | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: K ☐ Municipality: |
| **Mailing Address:** 117 Oak Street Fauquier B.C. V0G 1J0 | **Payment Type:** ☐ Electronic Fund Transfer ☐ Mailed cheque |
| **Phone #:** (250) 269-0028 | **Email:** hfraser38@gmail.com |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Please disregard previous application - Sent in Sunday, August 9th at 11:26am
President: Ralph Smith, Vice President/Treasurer: Chris Galea; Secretary: Jamie Lee Perusini; Membership: Larry Hug; Directors at Large; Jared Currie; and David Snyder. Approximately 60 Members.
We are celebrating Annette Devlin for her 60+ years of Volunteerism in her community of Fauquier. We are so indebted to Annette's dedication and her love of community spirit. We are having a catered lunch for her on September 27th, 2026 from 1:00 to 3:00pm for approximately 50 people.

**Grant Application:**

Total Grant Requested: $ 1500.00

Which funding criterial objective does this project meet?
☑ Social ☐ Economic ☐ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
None

Previous Community Development Grants Received – Year and Amount:
2026 - $2870.00, 2026 - $1491.42

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Chris Galea Signed at: 2026-08-09 13:58:15 — Chris Galea

Signature — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $1,500 |
| Board Approved Date: | Resolution # |

| | |
|---|---|
| **Approval Status** | Yes, in the full amount |

# Community Development Grant Application Form

| | |
|---|---|
| **Date of Application** | Wednesday, July 8, 2026 |
| **Organization/Society Name** | Nakusp and District Museum |
| **Contact Name** | Rhonda Tooley |
| **Address** | 92B 6th Street NW, Box 584<br>Nakusp, British Columbia, V0G1R0 |
| **Phone #** | (250) 265-7432 |
| **Contact Email** | RRTooley@outlook.com |
| **Project Title** | Tea Party Fundraiser |
| **Total Grant Requested** | $800 |
| **RDCK Electoral Area** | K |
| **Have you contacted the applicable Director(s) to ensure they are supportive of this application?** | Yes |
| **Which funding criterial objective does this project meet?** | Social |
| **How would you like to receive payment?** | EFT (Electronic Funds Transfer) |
| **Project/Service Description** | The Nakusp and District Museum hosts an open community Tea Party Fundraiser annual. Our annual Tea Party is a key event for both community engagement and financial sustainability. It helps us:<br>Bring the community together<br>Recognize and thank our volunteers<br>Promote museum updates and initiatives<br>Attract new members and supporters<br>Raise funds for continuous operating expenses and building maintenance<br>The funds we are requesting will help alleviate the expenses for catering, decor and rental. |
| **Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received** | The museum executive are committed to fundraise money by volunteering to do a hot dog BBQ and raffles to help offset the tea party expenses.<br>We will also ask KSCU in the fall time from the Community Foundation Grant. |
| **Previous Community Development Grants Received – Year and Amount** | $980 October 2024 |

# Community Development Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

***Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.***

| | |
|---|---|
| **Organization/Society Name:** Creston Valley Chamber of Commerce | **Date of Application:** 05/13/2026 |
| **Contact Name:** Jessica Piccinin | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: ☐ Municipality: Creston |
| **Mailing Address:** PO Box 268 Creston BC V0B 1G0 | **Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque |
| **Phone #:** (250) 402-8475 | **Email:** executivedirector@crestonvalleychamber.com |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

This coworking space fills a long identified gap in Creston's economic development and the Chamber took the initiative to bring this project to life. Working closely with the building owners, Impact Toolbox, ETSIBC, and local stakeholders, we developed a model rooted in Community Wealth Building principles: shared assets, local ownership, and long term economic sustainability.
Support is needed to complete the space with furniture and equipment. These elements aren't cosmetic; they are essential to ensure the space meets the expectations of the professionals we will attract.

**Grant Application:**

Total Grant Requested: $ 20000

Which funding criterial objective does this project meet? ☐ Social ☑ Economic ☐ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Additional funding has been requested from ETSIBC ($5K), the West Kootenay Regional Arts Fund ($2500), Columbia Basin Trust ($4,500), RDCK Areas A ($10K), B ($10K) and C ($10K).
To further strengthen the project, the Chamber has also launched a local business sponsorship drive to support what's needed to ...

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-05-13 16:40:03

Signature

Jessica Piccinin

Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $20,000 |
| Board Approved Date: | Resolution # |

# Community Development Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

***Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.***

| | |
|---|---|
| **Organization/Society Name:** Kootenay Lake Historical Society | **Date of Application:** 07/02/2026 |
| **Contact Name:** Debra Barrett | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: ☐ Municipality: Kaslo |
| **Mailing Address:** Box 1295 515 Third St Kaslo BC V0G 1M0 | **Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque |
| **Phone #:** (250) 353-7671 | **Email:** barrettd103@gmail.com |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

A three act original radio play which takes place onboard the S.S. Moyie in 1929 will be used to promote tourism for Kaslo and honour Kaslo heritage and the arts. Volunteer 'actors' and experienced audio and dramatic persons will create, enact and record a locally written script to be used for broadcasting by CBC and regional radio programs as well as related websites for social media.
The script was performed successfully in 1994 as a historical play, and is being enhanced with new technology and creative energy.
Funds will cover recording equipment, publicity and space rental.

**Grant Application:**

| | |
|---|---|
| Total Grant Requested: $ 1000 | Which funding criterial objective does this project meet? ☑ Social ☑ Economic ☐ Cultural |

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
$500. Kootenay Savings Credit Union

Previous Community Development Grants Received – Year and Amount:
2020 - $179, 2019 - $281

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-07-02 10:31:44 — Signature

Kit Ashenhurst — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $1,000 |
| Board Approved Date: | Resolution # |

# Community Development Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

***Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.***

| | |
|---|---|
| **Organization/Society Name:** Village of Nakusp | **Date of Application:** 07/27/2026 |
| **Contact Name:** Mark Tennant | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: ☐ Municipality: Nakusp |
| **Mailing Address:** 91 1st St NW Nakusp BC V0G1R0 | **Payment Type:** ☐ Electronic Fund Transfer ☐ Mailed cheque |
| **Phone #:** (250) 265-3689 | **Email:** mtennant@nakusp.com |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

The project scope includes the purchase, installation, and commissioning of two Certified Fujitsu Cold Climate Multi-Zone Heat Pumps as follows:
Detailed Work:
- Lineset installation with protective covers for the linesets.
- Heat pumps stand and pad installation.
- Installation of surge protector at disconnect (equipment protection).
- Control wiring between all components.
- Condensate drainage installation....

**Grant Application:**

Total Grant Requested: $ 15000

Which funding criterial objective does this project meet? ☐ Social ☐ Economic ☐ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
CBT Basic Package - $30,000
BC Hydro Community Grant - $5,000
Nakusp Public Library - $15,261.43

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-07-27 12:50:29 — Signature

Mark Tennant — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $15,000 |
| Board Approved Date: | Resolution # |

# Community Development Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

| | |
|---|---|
| **Organization/Society Name:** Nelson and District Hospice Society | **Date of Application:** 08/04/2026 |
| **Contact Name:** Rachelle MacDougall | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: ☐ Municipality: New Denver |
| **Mailing Address:** 102B - 518 Lake St Nelson BC V1L 4C6 | **Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque |
| **Phone #:** (778) 671-1015 | **Email:** rachelle@wkbcaregiver.org |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Our Regional Online Caregiver Peer Support Group will provide twice-monthly virtual support meetings for family/friend caregivers throughout the West Kootenay Boundary. It will offer a safe and accessible space for caregivers to connect, share experiences, receive emotional support, and access educational opportunities. By removing barriers such as transportation, distance, mobility challenges, and the need for respite care, the online format will ensure caregivers in all communities access. It aims to reduce caregiver isolation, improve well-being, and strengthen peer ...

**Grant Application:**

Total Grant Requested: $ 2000

Which funding criterial objective does this project meet?
☑ Social ☐ Economic ☐ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
RDCK Community Development Grant - Area H - $1000 Granted
RDCK Community Development Grant - Slocan - $2000 Requested
RDCK Community Development Grant - Silverton - $2000 Requested

Previous Community Development Grants Received – Year and Amount:
0

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-08-04 11:40:43

Signature

Jane DiGiacomo

Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $2,000 |
| Board Approved Date: | Resolution # |

# Community Development Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

| | |
|---|---|
| **Organization/Society Name:** Salmo Valley Youth & Community Centre | **Date of Application:** 08/07/2026 |
| **Contact Name:** Laura Stavast | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: ☐ Municipality: Salmo |
| **Mailing Address:** po box 498 206 7th street Salmo BC V0G 1Z0 | **Payment Type:** ☐ Electronic Fund Transfer ☐ Mailed cheque |
| **Phone #:** (250) 357-2320 | **Email:** laura@svycc.ca |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

We are replacing the lower level roof at the Salmo Valley Youth & Community Centre. The current roof has passed its life expectancy. To date we have replaced the mid level roof (2021) and the gymnasium roof (2025) this third component would replace the final section of the roof extending the life expectancy of our roof to to 2046. This section covers critical portions of the building including the family resource centre, RDCK fitness centre, mechanical room and common areas. This roof replacement was identified as a high priority in the Village of Salmo's Building Condition Assessment.

**Grant Application:**

Total Grant Requested: $ 5000

Which funding criterial objective does this project meet?
☑ Social ☐ Economic ☐ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
The estimated cost of this project is $150,000-$200,000. We are seeking a 50% contribution from RDC gaming. We have support from the Director of are G for $5000. SVYCC has capitol reserves to contribute and we are pursuing fundraising efforts.

Previous Community Development Grants Received – Year and Amount:
2025 - $1000 LED lighting

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

AS Signed at: 2026-08-07 12:34:53 — Laura Stavast

Signature — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director: Signed by Director | Total Grant Approved $: $5,000 |
| Board Approved Date: | Resolution # |

# Community Development Grant Program Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

***Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.***

| | |
|---|---|
| **Organization/Society Name:** Village of Silverton | **Date of Application:** 08/10/2026 |
| **Contact Name:** Catherine Allaway | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: ☐ Municipality: Silverton |
| **Mailing Address:** 421 Lake Ave Silverton British Columbia V0G 1S0 | **Payment Type:** ☐ Electronic Fund Transfer ☐ Mailed cheque |
| **Phone #:** (250) 358-2472 | **Email:** cao@silverton.ca |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

The Village will acquire a shared commemorative sidewalk stencil, 2 new compost tumblers for community use and will contribute to the Silverton-New Denver trail feasibility project.
- Commemorative Sidewalk Stencil – $500
- Organics Diversion Project – $820.72
- Silverton-New Denver Trail Feasibility – $2,500

**Grant Application:**

| | |
|---|---|
| Total Grant Requested: $ 3820.72 | Which funding criterial objective does this project meet? ☑ Social ☐ Economic ☐ Cultural |

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount: unknown

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-08-10 11:45:31 — Signature

Catherine Allaway — Print Name

**Authorization**

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ $3,820.72 |
| Board Approved Date: | Resolution # |

# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

| | |
|---|---|
| **Organization/Society Name:** ND Caregiver Support | **Date of Application:** Aug 10, 2026 |
| **Contact Name:** Michelle Gordon, CAO | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: ☑ Municipality: SLOCAN |
| **Mailing Address:** Village of Slocan<br>PO Box 50<br>503 Slocan Street<br>Slocan, BC V0G 2C0 | **Payment Type:** ☐ Electronic Fund Transfer ☑ Mailed cheque (To the Village of Slocan, Box 50) |
| **Phone #:** 250-355-2277 | **Email:** cao@villageofslocan.ca |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
*Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by your organization's most recently approved financial statements..)*

West Kootenay Boundary Caregiver Support Program in New Denver - providing peer support for caregivers.

**Grant Application:**

Total Grant Requested: $ 1,000

Which funding criterial objective does this project meet?
☑ Social ☑ Economic ☑ Environmental

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signature

Michelle Gordon, CAO
Print Name

**Authorization** Jessica Lunn, MAYOR

| | |
|---|---|
| Signature of Area Director signed by Director | Total Grant Approved $ 1,000.00 |
| Board Approved Date: | Resolution # |

# Community Development Grant Application Form

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

**Contact Information:**

*Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.*

| | |
|---|---|
| **Organization/Society Name:** VOS - Halloween Hoot | **Date of Application:** Aug 10, 2026 |
| **Contact Name:** Michelle Gordon, CAO | **RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: ☑ Municipality: SLOCAN |
| **Mailing Address:** Village of Slocan<br>PO Box 50<br>503 Slocan Street<br>Slocan, BC V0G 2C0 | **Payment Type:** ☐ Electronic Fund Transfer ☑ Mailed cheque (To the Village of Slocan, Box 50) |
| **Phone #:** 250-355-2277 | **Email:** cao@villageofslocan.ca |

**Project/Service Description**

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)

*Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by your organization's most recently approved financial statements..)*

2026 Annual Slocan Halloween Hoot
- Complimentary hot dogs and hot chocolate for the community, and a fireworks show

**Grant Application:**

| | |
|---|---|
| Total Grant Requested: $ 5,500 | Which funding criterial objective does this project meet? ☑ Social ☑ Economic ☑ Environmental |
| Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: | |
| Previous Community Development Grants Received – Year and Amount: | |

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signature

Michelle Gordon, CAO
Print Name

**Authorization** Jessica Lunn, MAYOR

| | |
|---|---|
| Signature of Area Director Signed by Director | Total Grant Approved $ 5,500.00 |
| Board Approved Date: | Resolution # |

# Meeting Notes

**Meeting Date:** August 7, 2026

## Meeting Notes – Ministerial Visit, Goat River Watershed Water Sustainability Planning

Subject: Site visit and briefing with Minister Randene Neill, Ministry of Water, Land and Resource Stewardship
Chair: Aimee Watson, RDCK Board Chair
Location: 3823 Goat Canyon Road, Canyon
Time: 9:30 a.m. to 10:15 a.m.

## Summary

On 7 August 2026, yaqan nuʔkiy, the RDCK, and the Province hosted Minister Neill and Deputy Minister Lori Halls for a site visit and briefing on the Goat River Watershed. MLA Brittny Andersen was also in attendance. The visit brought together elected officials, yaqan nuʔkiy leadership and technical staff, RDCK staff, and provincial representatives to share the significance of the watershed, its current condition, and the collaborative work underway through the Collective Conversations Working Group.

## Attendance

- **Province:** Hon. Randene Neill, Minister of Water, Land and Resource Stewardship; Lori Halls, Deputy Minister; Brittny Andersen, MLA; Tanji Zumpano, Water Policy Advisor, WLRS
- **yaqan nuʔkiy:** Councillor Robin Louie; staff: Norm Allard; Isaac Dekker; Curtis Wullum
- **RDCK Elected Officials:** Chair Aimee Watson; Roger Tierney (Area A); Garry Jackman (Area B); Kelly Vandenberghe (Area C); Arnold DeBoon (Town of Creston)
- **RDCK staff:** Camille LeBlanc, Community Resilience Coordinator; Paris Marshall Smith, Sustainability & Resilience Supervisor; Craig Stanley, Regional Manager, Operations and Asset Management

## Proceedings

- Chair Watson opened the meeting with a focus on water and its importance to the region.
- Councillor Robin Louie (yaqan nuʔkiy) welcomed the group, sharing the significance of the location and the importance of the goat to history and to his family.
- Curtis Wullum (yaqan nuʔkiy) shared history and spoke to the low flows and wetland disconnection in the watershed.
- RDCK Directors for Areas A, B, and C and the Town of Creston – Roger Tierney, Garry Jackman, Kelly Vandenberghe, and Arnold DeBoon – highlighted the opportunity this process provides to work together and protect something important to all.
- Isaac Dekker (yaqan nuʔkiy) provided an overview of the watershed's hydrology and the changes being observed and modelled.
- A round of introductions was made, and a collection of Creston products was offered to Minister Neill.

## 3D Watershed Map

- The group moved to the 3D map of the watershed.
- Garry Jackman shared photographs of the agricultural landscape.
- Isaac Dekker walked Minister Neill and Deputy Minister Halls through the landscape and its state of health, describing the Goat River as being on life support, while the southern Selkirk range on the west side of the Kootenay River, including Summit and Corn creeks, is in the emergency room and will be an important refugia of cold water for fish. This area is not currently included in the Goat River Watershed planning, as the work is triaging priorities, but it will be considered in future.
- The group discussed how this work intersects with the Kootenay Lake timber supply review currently underway

## Minister's Response

- Minister Neill expressed gratitude for the visit and was glad to be on the land, and noted she looked forward to connecting with the RDCK again at UBCM.
- DM Lori Halls noted and asked that staff follow up to note the significance of the southern Selkirk range, including Summit and Corn creeks, as an area of importance beyond the current planning scope.

## Next

- Following the discussion, yaqan nuʔkiy and WLRS moved to Canyon Park Pavilion to continue their conversation.
- The next Collective Conversations Working Group meeting met on 13 August 2026.
- Note, RDCK staff will be also be presenting on the Goat River Watershed Water Sustainability Planning at UBCM on September 14th.

# Regional District of Central Kootenay

## RURAL AFFAIRS COMMITTEE MEETING

## Open Meeting Minutes

Wednesday, August 19, 2026
9:00 a.m.
Hybrid Model - In-person and Remote

**COMMITTEE MEMBERS PRESENT**

| | |
|---|---|
| Director G. Jackman | Electoral Area A – In Person |
| Director R. Tierney | Electoral Area B – In Person |
| Director K. Vandenberghe | Electoral Area C – In Person |
| Director A. Watson | Electoral Area D – In Person |
| Director C. Graham | Electoral Area E |
| Director T. Newell | Electoral Area F |
| Director H. Cunningham | Electoral Area G – In Person |
| Director W. Popoff | Electoral Area H – In Person |
| Director A. Davidoff | Electoral Area I |
| Director H. Hanegraaf | Electoral Area J – In Person |
| Director T. Weatherhead | Electoral Area K – In-Person |

**GUEST DIRECTOR**

| | |
|---|---|
| Director A. McLaren-Caux | Village of Nakusp |

**STAFF PRESENT**

| | |
|---|---|
| S. Horn | Chief Administrative Officer |
| A. Wilson | Acting General Manager of Development and Community Sustainability Initiatives |
| U. Wolf | General Manager of Environmental Services |
| E. Stout | Manager of Building and Bylaw |
| N. Wight | Planning Manager |
| Z. Giacomazzo | Planner |
| S. Chezenko | Planner |
| R. Gaba | Planner |
| S. Johnson | Planner |

C. Hopkyns Corporate Administrative Coordinator – Meeting Coordinator

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**1. ZOOM REMOTE MEETING INFO**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

**Meeting Time:**
9:00 a.m. PST

**Join by Video:**
https://rdck-bc-ca.zoom.us/j/97918675110?pwd=GmVSuFaa2RntNTq5nTyh8CpcKj5tAL.1

**Join by Phone:**
833 955 1088 Canada Toll-free

*6 to unmute or mute
*9 to raise or lower your hand

**Meeting ID:** 979 1867 5110
**Meeting Password:** 527524

**In-Person Location:**
RDCK Board Room
202 Lakeside Dr. Nelson

**2. CALL TO ORDER**

Chair Jackman called the meeting to order at 9.00 a.m.

**3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

**4. ADOPTION OF THE AGENDA**

Moved and seconded,
And resolved:

The agenda for the August 19, 2026 Rural Affairs Committee meeting be adopted as circulated.

**Carried**

**5. RECEIPT OF MINUTES**

The July 15, 2026 Rural Affairs Committee meeting minutes, have been received.

**6. DELEGATIONS**

Item 7.3 – Tony Bagnoli
Item 7.4 – Joshua Hango & Lisa Pozin
Item 7.6 – Joel Comer
Item 7.7 – Pam Alloway & Maura Schadei

**7. PLANNING & BUILDING**

**7.1 BUILDING BYLAW CONTRAVENTION – KENNY & COOK**
**File No.:3135-20- B-786.04864.020**
**1254 Lakeview-Arrow Creek Road**
**(Timothy Kenny, Jagan Kenny & Stephen Cook)**
**Electoral Area B**

The letter dated July 14, 2026 from Mike Morrison, Corporate Officer, re: Building Bylaw Contravention – Kenny & Cook, has been received.

- Erik Stout provided background to the Committee regarding the file and answered the Committee's questions.
- Property owner was not present.
- Chair Jackman thanked staff and referred the recommendation to Committee for consideration.

Moved and seconded,
And resolved:

That the following motion BE REFERRED to the September 23, 2026 Rural Affairs Committee meeting:

That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the *Community Charter* by the Regional District Board relating to land at 1254 Lakeview- Arrow Creek Road, Electoral Area B, and legally described as LOT B, PLAN NEP74758, DISTRICT LOT 4595, KOOTENAY LAND DISTRICT; AND FURTHER, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

**Carried**

**7.2 BUILDING BYLAW CONTRAVENTION – SMAGH**
**File No.: 3135-20-B-786.02568.400-BP022662**
**3108 Highway 3**

**(Roop Smagh & Kulwant Smagh)**
**Electoral Area B**

The letter dated July 15, 2026 from Mike Morrison, Corporate Officer, re: Building Bylaw Contravention – Smagh, has been received.

- Erik Stout provided background to the Committee regarding the file and answered the Committee's questions.
- Property owner was not present.
- Chair Jackman thanked staff and referred the recommendation to Committee for consideration.

Moved and seconded,
And resolved that it be recommended to the Board:

That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the *Community Charter* by the Regional District Board relating to land at 3108 Highway 3, Electoral Area B, and legally described as LOT 4, PLAN EPP36005, DISTRICT LOT 812, KOOTENAY LAND DISTRICT, PID 029-789-826; AND FURTHER, if an active Building permit or Building application is in place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

**Carried**

**7.3 DEVELOPMENT VARIANCE PERMIT - BAGNOLI**
**10862 Sanca Park Road**
**(Irene & Antonio Bagnoli)**
**Electoral Area A**

The Committee Report dated August 05, 2026 from Sadie Chezenko, Planner , re: Development Variance Permit - Bagnoli, has been received.

Sadie Chezenko, Planner, provided an overview to the Committee regarding the Development Variance Permit application to reduce the front setback to facilitate the construction of an accessory building.

Property owner, Tony Bagnoli, was available to answer questions.

Staff answered the Committee’s questions.

Moved and seconded,
And resolved that it be recommended to the Board:

That the Board APPROVE the issuance of Development Variance Permit V2612A to Irene and Antonio Bagnoli for the property located at 10862 Sanca Park Road, Electoral Area A and legally described as LOT 7, DISTRICT LOT 913, KOOTENAY DISTRICT PLAN 8037 (PID: 012-078-255) to vary Section 18.17 of Electoral Area 'A' Comprehensive Land Use Bylaw No. 2315, 2013 in order to permit a 0.0 metre setback from the front lot line and a 2.17 metre setback from the side lot line whereas the bylaw requires a 7.5 metre setback from the front lot line and a 2.5 metre setback from the side lot line.

**Carried**

**7.4 LAND USE BYLAW AMENDMENT - HANGO**
**File No.: Z2603F - HANGO**
**Parcel 1: 442 Johnston Road; Parcel 2: No Address**
**(Applicant: Joshua Hango; Property Owners: Parcel 1: Janis & Robert Lindsay - Parcel 2: Lisa Pozin)**
**Electoral Area F**

The Committee Report dated August 04, 2026 from Sadie Chezenko, Planner, re: Land Use Bylaw Amendment - Hango, has been received.

Sadie Chezenko, Planner, provided an overview to the Committee regarding the land use bylaw amendment to facilitate a boundary adjustment subdivision.

The applicant, Joshua Hango, answered the Committee's questions.

The Committee had a discussion regarding the Restrictive Covenant for riparian protection and staff answered questions.

Moved and seconded,
And resolved that it be recommended to the Board:

That Regional District of Central Kootenay Zoning Amendment Bylaw No. 3087, 2026 being a bylaw to amend the Regional District of Central Kootenay Zoning Bylaw No. 1675, 2004 is hereby given FIRST, SECOND and THIRD reading by content.

And that the consideration of adoption BE WITHHELD for Regional District of Central Kootenay Zoning Amendment Bylaw No. 3087, 2026 until the following item has been obtained:

- Approval from the Ministry of Transportation and Transit pursuant to Section 52(3)(a) of the Transportation Act (Controlled Access).

**Carried**

**7.5 NON FARM USE IN THE AGRICULTURAL LAND RESERVE - RDCK (CRESTON DYKING DISTRICT)**
**File No.: A2607C**
**2012 Kootenay River Road**
**(Applicant: RDCK c/o Mark Crowe; Property Owners: Creston Dyking District)**
**Electoral Area C**

The Committee Report dated August 4, 2026 from Zachari Giacomazzo, Planner, re: Non-Farm Use in the Agricultural Land Reserve - RDCK (Creston Dyking District), has been received.

Zachari Giacomazzo, Planner, provided an overview to the Committee regarding an Agricultural Land Commission application for a Non-Farm Use within the Agricultural Land Reserve to authorize the RDCK to establish a regional park on the subject property.

Staff answered the Committee's questions.

Moved and seconded,
And resolved that it be recommended to the Board:

That the Board SUPPORT application A2607C for the purposes of a Non- Farm Use in the ALR proposed by Mark Crowe on behalf of the RDCK Parks Department for the property located at 2012 Kootenay River Road, Electoral Area C and legally described as THAT PART OF DISTRICT LOT 13567 BEING THE DRAINAGE CHANNEL RESERVES AND DYKES SHOWN ON PLAN 1859 AND THOSE PARTS OF THE SAID LOT LYING BETWEEN THE DYKES AND THE BOUNDARIES OF THE SAID LOT (PID: 016-494-440);

AND FURTHER; that the Board directs Staff to ADVANCE the subject application to the Agricultural Land Commission for consideration.

**Carried**

**7.6 INCLUSION IN THE AGRICULTURAL LAND RESERVE - COMER**
**File No.: A2605B - COMER**
**1993 Airport Road**
**(Applicant: Joel Comer - Town of Creston; Property Owners: Town of Creston)**
**Electoral Area B**

The Committee Report dated July 24, 2026 from Zachari Giacomazzo, Planner, re: Inclusion In The Agricultural Land Reserve - Comer, has been received.

Zachari Giacomazzo, Planner, provided an overview to the Committee regarding the Agricultural Land Commission (ALC) application to include lands within the Agricultural Land Reserve (ALR). The subject property is the site of the Creston Valley Regional Airport lands on the southeast corner. The purpose of the application is to compensate for lands that are proposed to be excluded from the ALR within the Town of Creston.

The applicant, Joel Comer, provided background to the Committee regarding the application and answered the Committee's questions.

The Committee had a discussion regarding the application and staff answered the Committee's questions.

Moved and seconded,
And resolved that it be recommended to the Board:

That the Board SUPPORT application A2605B for the purposes of an ALR Inclusion application proposed by The Town of Creston for the property located at 1993 Airport Road, Electoral Area B and legally described as BLOCK A, SECTION 13, TOWNSHIP 7, KOOTENAY DISTRICT (PID: 009-724-991);

AND FURTHER; that the Board directs Staff to ADVANCE the subject application to the Agricultural Land Commission for consideration.

**Carried**

**7.7 AGRICULTURAL LAND COMMISSION REFERRAL - ALLOWAY**
**File No.: A2608C - ALLOWAY**
**1348 West Creston Road**
**(Applicant: Pam Alloway - West Creston Community Hall Society; Property Owner: The Regional District of Central Kootenay)**
**Electoral Area C**

The Committee Report dated August 5, 2026 from Sadie Chezenko, Planner, re: Agricultural Land Commission Referral - Alloway, has been received.

Sadie Chezenko, Planner, provided an overview to the Committee regarding the application for non-farm use within the Agricultural Land Reserve to continue the development of a fire hall on the subject property.

The applicants, Pam Alloway and Maura Schadei, provided background to the Committee and were available to answer questions.

Moved and seconded,
And resolved that it be recommended to the Board:

That the Board SUPPORT application A2608C for the proposed non-farm use in the Agricultural Land Reserve proposed by Pam Alloway for the property located on 1348 West Creston Road, Electoral Area C and legally described as LOT 818, KOOTENAY DISTRICT (PID: 012-864-803);

and that the Board directs Staff to ADVANCE the subject application to the Agricultural Land Commission for consideration.

**Carried**

**RECESS/ RECONVENE** The meeting recessed at 10:29 a.m. for a break and reconvened at 10:40 a.m.

**7.8 LAND USE AMENDMENT BYLAW: ENVIRONMENTAL DEVELOPMENT PERMIT AREA (DPA) ENFORCEMENT**
**File No.: 10\5110\20\COMPLIANCE AND ENFORCEMENT\DEVELOPMENT PERMIT ENFORCEMENT**
**Electoral Area G**

The Committee Report dated August 19, 2026 from Corey Scott, RPP, MCIP, Planner, re: Environmental Development Permit Area (DPA) Enforcement, has been received.

Nelson Wight, Planning Manager, provided an overview to the Committee regarding the Regional District of Central Kootenay Electoral Area G Land Use Amendment Bylaw No. 3025, 2026 and answered the Committee's questions.

Moved and seconded,
And resolved that it be recommended to the Board:

That *Regional District of Central Kootenay Electoral Area 'G' Land Use Amendment Bylaw No. 3025, 2026* being a bylaw to amend the *Regional District of Central Kootenay Electoral Area 'G' Land Use Bylaw No. 2452, 2018* is considered consistent with the RDCK "2026-2030 Financial Plan" and RDCK "Resource Recovery Plan", pursuant to Section 477(3)(a) of the *Local Government Act*.

**Carried**

**7.9 FOR INFORMATION: OFFICIAL COMMUNITY PLAN UPDATES - 2026**
**File No.: 10\5110\20\Provincial Housing Changes\OCP Policy Alignment**
**Electoral Areas A, B, C, D, F, G, J, & K**

The Committee Report dated March 23, 2026 from Rishab Gaba, Planner, re: For Information: Official Community Plan Updates - 2026, has been received.

Rishab Gaba, Planner, provided an overview to the Committee regarding the amendments to the Official Community Plans (OCPs) and Schedule A of land use bylaws. The amendments update residential terminology and policies for example, supporting accessory dwelling units and replacing “multi-family” with “multi-unit” housing. They also remove regulatory details, such as density and minimum lot size provisions, that are better addressed through zoning, while aligning the OCPs with zoning changes adopted in 2024 and recent changes made in 2026.

Staff answered the Committee’s questions.

**8. ENVIRONMENTAL SERVICES**

No items.

**9. RURAL ADMINISTRATION**

**9.1 COMMUNITY WORKS FUND APPLICATION – RDCK – GOAT CANYON PARK DEVELOPMENT**

**File No.: 1850-20-CW-Goat Canyon Park Development**

**Electoral Area B**

The Committee Report dated August 6, 2026 from Monique St Louis, Grants Coordinator, re: Community Works Fund Application - RDCK-Goat Canyon Park Development, has been received in the addenda.

The Committee had a discussion, and staff answered the Committee’s questions.

Moved and seconded,
And resolved that it be recommended to the Board:

That the Community Works Fund application submitted by the RDCK for the RDCK- Goat Canyon Park Development in the total amount of $1,000,000 be approved and that funds be disbursed from Community Works Funds and allocated to Electoral Area B as an internal transfer to S201 Regional Parks Creston and Areas B and C.

**Carried**

Moved and seconded,
And resolved that it be recommended to the Board:

That the Board approve an amendment to the 2026 Financial Plan for Service S201 Regional Parks Creston and Areas B and C to INCREASE Transfer from Community Works by $1,000,000 and INCREASE Capital Expenditures by $1,000,000.00.

**Carried**

**9.2 COMMUNITY WORKS FUND APPLICATION – RDCK – YAHK FIREHALL LIGHTING REPLACEMENT**
**File No.: 1850-20-CW-Yak Firehall Lighting Replacement**
**Electoral Area B**

The Committee Report dated August 4, 2026 from Monique St Louis, Grants Coordinator, re: Community Works Fund Application - RDCK-Yahk Firehall Lighting Replacement, has been received.

Moved and seconded,
And resolved that it be recommended to the Board:

That the Community Works Fund application submitted by the RDCK for the RDCK-Yahk Firehall Lighting Replacement in the total amount of $15,000 be approved and that funds be disbursed from Community Works Funds and allocated to Electoral Area B as an internal transfer to Service S148 Fire Protection-Area B (Yahk, Kingsgate).

**Carried**

Moved and seconded,
And resolved that it be recommended to the Board:

That the Board approve an amendment to the 2026 Financial Plan for Service S148 Fire Protection Area B (Yahk, Kingsgate) to INCREASE Transfer from Community Works by $15,000 and INCREASE Capital Expenditures by $15,000.

**Carried**

**9.3 COMMUNITY WORKS FUND APPLICATION – RDCK – RESOURCE RECOVERY UPGRADES**
**File No.: 1850-20-CW-Resource Recovery Upgrades**
**Electoral Areas D, E & F**

The Committee Report dated August 4, 2026 from Monique St Louis, Grants Coordinator, re: Community Works Fund Application - RDCK Resource Recovery Upgrades, has been received.

Moved and seconded,
And resolved that it be recommended to the Board:

That the Community Works Fund application submitted by the RDCK for the RDCK-Resource Recovery Upgrades in the total amount of $300,000 be approved and that funds be disbursed from Community Works Funds and allocated to Electoral Area D, E & F as an internal transfer to Service S187 Refuse Disposal (Central Subregion).

**Carried**

**9.4 COMMUNITY WORKS FUND APPLICATION – RDCK – FIREHALL STRUCTURAL UPGRADES ADDITIONAL FUNDS**
**File No.: 318C-CW**
**Electoral Area G**

The Committee Report dated August 5, 2026 from Monique St Louis, Grants Coordinator, re: Community Works Fund Application - RDCK Firehall Structural Upgrades Additional Funds, has been received.

The Committee had a discussion to increase the grant amount.

Moved and seconded,
And resolved that it be recommended to the Board:

That the Community Works Fund application submitted by the RDCK for the RDCK-Firehall Structural Upgrades Additional Funds in the total amount of $200,000 be approved and that funds be disbursed from Community Works Funds and allocated to Electoral Area G as an internal transfer to Service S136 Fire Protection - Area G (Ymir).

**Carried**

Moved and seconded,
And resolved that it be recommended to the Board:

That the Board approve an amendment to the 2026 Financial Plan for Service S136 Fire Protection Area G – (Ymir) to INCREASE Transfer from Community Works by $200,000 and INCREASE Capital Expenditures by $200,000.

**Carried**

**9.5 COMMUNITY WORKS FUND APPLICATION – RDCK – SLOCAN VALLEY FIREHALL INFRASTRUCTURE UPGRADES ADDITIONAL FUNDS**
**File No.: 26-0521-CWF b)**
**Electoral Area H**

The Committee Report dated August 4, 2026 from Monique St Louis, Grants Coordinator, re: Community Works Fund Application - RDCK Slocan Valley Firehall Infrastructure Upgrades Additional Funds, has been received.
Moved and seconded,
And resolved that it be recommended to the Board:

That the Community Works Fund application submitted by the RDCK for the RDCK-Slocan Valley Firehall Infrastructure Upgrades Additional Funds in the total amount of $350,000 be approved and that funds be disbursed from Community Works Funds and allocated to Electoral Area H as an internal transfer to Service S142 Fire Protection Area – Area H (Slocan Valley).

**Carried**

Moved and seconded,
And resolved that it be recommended to the Board:

That the Board approve an amendment to the 2026 Financial Plan for Service S142 Fire Protection Area – Area H (Slocan Valley) to INCREASE Transfer from Community Works by $350,000 and INCREASE Capital Expenditures by $350,000.

**Carried**

## 9.6 COMMUNITY WORKS FUND APPLICATION – RDCK – TARRYS FIREHALL BAY EXPANSION
**File No.: 1850-20-CW-Tarrys Firehall Bay Expansion**
**Electoral Area I**

The Committee Report dated August 4, 2026 from Monique St Louis, Grants Coordinator, re: Community Works Fund Application - RDCK-Tarrys Firehall Bay Expansion, has been received.

Moved and seconded,
And resolved that it be recommended to the Board:

That the Community Works Fund application submitted by the RDCK for the RDCK-Tarrys Firehall Bay Expansion in the total amount of $50,000 be approved and that funds be disbursed from Community Works Funds and allocated to Electoral Area I as an internal transfer to Service S137 Fire Protection Area I (Tarrys, Pass Creek).

**Carried**

Moved and seconded,
And resolved that it be recommended to the Board:

That the Board approve an amendment to the 2026 Financial Plan for Service S137 Fire Protection Area I (Tarrys, Pass Creek) to INCREASE Transfer from Community Works by $50,000 and INCREASE Capital Expenditures by $50,000.

**Carried**

## 9.7 COMMUNITY WORKS FUND APPLICATION – RDCK – ROBSON FIREHALL FENCING & DOORS ADDITIONAL FUNDING

The Committee Report dated August 5, 2026 from Monique St Louis, Grants Coordinator, re: Community Works Fund Application - RDCK Robson Firehall Fencing & Doors Additional Funding, has been received.

Moved and seconded,
And resolved that it be recommended to the Board:

That the Community Works Fund application submitted by the RDCK for the RDCK-Robson Firehall Fencing & Doors Additional Funding in the total amount of $17,000 be approved and that funds be disbursed from Community Works Funds and allocated to Electoral Area J as an internal transfer to S138 Fire Protection Area J (Robson, Raspberry).

**Carried**

Moved and seconded,
And resolved that it be recommended to the Board:

That the Board approve an amendment to the 2026 Financial Plan for Service S138 Fire Protection Area J (Robson, Raspberry) to INCREASE Transfer from Community Works by $17,000 and INCREASE Capital Expenditures by $17,000.

**Carried**

## 9.8 COMMUNITY WORKS FUND APPLICATION – RDCK – BURTON WATERLINE REPLACEMENT
**File No.: 1850-20-CW-Burton Waterline Replacement**
**Electoral Area K**

The Committee Report dated August 4, 2026 from Monique St Louis, Grants Coordinator, re: Community Works Fund Application - RDCK Burton Waterline Replacement, has been received.

Moved and seconded,
And resolved that it be recommended to the Board:

That the Community Works Fund application submitted by the RDCK for the RDCK-Burton Waterline Replacement in the total amount of $200,000 be approved and that

funds be disbursed from Community Works Funds and allocated to Electoral Area K as an internal transfer to Service S252 Water Utility – Area K (Burton).

**Carried**

**9.9 COMMUNITY WORKS FUND APPLICATION – RDCK – FAUQUIER WATERLINE REPLACEMENT**
**File No.: 1850-20-CW-Fauquier Waterline Replacement**
**Electoral Area K**

The Committee Report dated August 4, 2026 from Monique St Louis, Grants Coordinator, re: Community Works Fund Application - RDCK Fauquier Waterline Replacement, has been received.

Moved and seconded,
And resolved that it be recommended to the Board:

That the Community Works Fund application submitted by the RDCK for the RDCK-Fauquier Waterline Replacement in the total amount of $200,000 be approved and that funds be disbursed from Community Works Funds and allocated to Electoral Area K as an internal transfer to Service S254 Water Utility – Area K (Fauquier).

**Carried**

**10. PUBLIC TIME**

The Chair called for questions from the public and members of the media at 11:10 a.m.

No media or public had questions.

**11. ADJOURNMENT**

Moved and seconded,
And resolved:

The meeting be adjourned at 11:10 a.m.

**Carried**

Approved

Garry Jackman, Chair

**From:** Derek Kwiatkowski
**To:** Angela Lund
**Cc:** Brandy Jessup
**Subject:** Motions From Tonight"s Meeting
**Date:** August 13, 2026 7:54:42 AM
**Attachments:** image001.png
**Importance:** High

CAUTION This email originated from outside the organization. Please proceed only if you trust the sender.

Good Morning Angela,

Noted below are the motions from last night's Special Council Meeting regarding the release of funds for 2026. Please let me know if you need anything else. Thank you.

| | |
|---|---|
| R9-0812-26<br>Salmo & District Chamber of Commerce | Moved and seconded, that Council accept the reports provided by the Salmo & District Chamber of Commerce and authorize the Director to approve releasing the funds.<br>Carried. |
| R10-0812-26<br>Salmo & Area Museum | Moved and seconded, that Council accept the reports provided by the Salmo & Area Museum and authorize the Director to approve releasing the funds.<br>Carried. |
| R11-0812-26<br>Ymir Arts & Museum Society | Moved and seconded, that Council accept the reports provided by the Ymir Arts & Museum Society and authorize the Director to approve releasing the funds.<br>Carried. |

Regards,

**Derek Kwiatkowski** | Chief Administrative Officer
Village of Salmo | Hub of the Kootenays
423 Davies Avenue (PO Box 1000), Salmo, BC V0G 1Z0
**o:** 250.357.9433 **e**: cao@salmo.ca **w**: www.salmo.ca

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**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

# AREA D ADVISORY PLANNING AND HERITAGE COMMISSION
## OPEN MEETING MINUTES

**7:00 PM**
**Tuesday, June 16, 2026**
**Remote Meeting**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

**Join by Video:**
https://rdck-bc-ca.zoom.us/j/93670305357?pwd=4JWaKOzxgCGCK6EoLRj9bI6CbdAxk2.1

**Join by Phone:**
855 703 8985 Canada Toll-free

**Meeting Number (access code):** 936 7030 5357
**Meeting Password:** 076449

**COMMISSION MEMBERS PRESENT**

| | |
|---|---|
| Commissioner Member B. Wells | Chair, Area D |
| Commissioner Member S. Sinclair | Area D |

**COMMISSION MEMBERS ABSENT**

| | |
|---|---|
| Commissioner Member F. Bonner | Area D |

STAFF

| | |
|---|---|
| D. Hawkins | RDCK Planner |
| Z. Giacomazzo | RDCK Planner |
| S. Chezenko | RDCK Planner |
| S. Kindred | Meeting Coordinator |

**1. CALL TO ORDER**

Chair Wells called the meeting to order at 7:02 p.m

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

**3. ADOPTION OF AGENDA**

**MOVED** and seconded,
AND Resolved:

The Agenda for the June 16, 2026 Electoral Area D Advisory Planning and Heritage Commission meeting, be adopted as circulated.

**Carried**

**4. RECEIPT OF MINUTES**

The April 21, 2026 Electoral Area D Advisory Planning and Heritage Commission minutes, have been received.

**5. STAFF REPORTS**

**5.1 FOR INFORMATION: AREA D COMMUNITY PLANNING**

The approved Area D Community Planning Project Charter dated May 1, 2026 from Dana Hawkins, Planner was received.

Planning staff provided an update on the Area D Community Planning Project.
This project followed up on completed work in 2021 to host land use planning discussions (virtually) for most communities in Area D. The goal of the project is to continue community land use discussions and update/implement land use planning regulations where desired.

The project will be launching to the public mid-June with community engagement events happening July and August throughout Area D.

Planner Hawkins presented, Area D Community Planning Project and reviewed the Area D Community Planning website page with the commission.

**5.2 DEVELOPMENT PERMIT APPLICATION (DP2604D) – Hamill Creek Timber Homes**

The Development Permit Application Form dated from Zachari Giacomazzo , Planner, was received.

Planner Giacomazzo gave a brief overview of the application and answered the Commissioner's questions.

In addition to supporting the Development Permit Application, the Area D APHC also indicated support for the Building Permit for the proposed dwelling located in the Bulmers Pointe residential community.

Move and seconded
AND Resolved

That the Area D Advisory Planning and Heritage Commission **SUPPORT** the Development Permit Application to Hamill Creek Timber Homes c/o Dwight Smith for the property located at 1339 Hamill Lane, Johnson's Landing, BC, Strata Lot 8 DISTRICT LOT 7827 Kootenay District Strata Plan.

**Carried**

**5.3 DEVELOPMENT PERMIT APPLICATION (DP2606) – Camille & Derek Baker/Tanya Momtazian**

The Development Permit Application dated May 13, 2026 from Sadie Chezenko, Planner was received.

Planner Chezenko gave a brief overview of the application and answered the Commission's questions.

**Moved** and seconded,
AND Resolved:

That the Area D Advisory Planning and Heritage Commission **SUPPORT** the Development Permit Application to Camille Baker, Derek Baker and Tanya Momtazian for the property located at 5 Murphy Lower Road, Murphy Creek, Electoral Area D, Lot 1 DISTRICT LOT 12417 KOOTENAY DISTRICT PLAN NEP66900.

**Carried**

**5.4 BYLAW AMENDMENT REFERRAL FORM – RDCK Planning Department**

The Zoning Bylaw Amendment Application dated May 4, 2026, from Sadie Chezenko, Planner 1, was received.

Planner Chezenko reviewed the application with the Commission.

**Moved** and seconded,
AND Resolved:

That the Area D Advisory Planning and Heritage Commission **SUPPORT** the Amendment Bylaw No. 3052.

**Carried**

**6. DISCUSSION ITEM: PROPOSAL OF NEW MEETING TIME**

A request was made via email by an existing member to revisit the scheduled time of this meeting. To ensure any decisions reflect the full Area D Advisory Planning and Heritage Commission, staff suggest waiting to discuss a new meeting time until the two new members join next month.

**7. PUBLIC TIME**

The Chair called for questions from the public at 7:38 p.m.

**8. NEXT MEETING**

The next Electoral Area D Advisory Planning and Heritage Commission Meeting is scheduled for July 21, 2026 at 7:00 p.m.

**ADJOURNMENT**

**MOVED** and seconded,
AND Resolved:

The Electoral Area D Advisory Planning and Heritage Commission meeting was adjourned at 7:38 p.m.

**Carried**

Approved by

B. Wells Chair,

**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

# CRESTON VALLEY AGRICULTURAL ADVISORY COMMISSION
## OPEN MEETING MINUTES

**7:00 PM PT**
**Thursday, July 2, 2026**
**Hybrid Meeting**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

**Join by Video:**
https://rdck-bc-ca.zoom.us/j/97534145331?pwd=DuyTclwGKeM2lqFR7Zr267aYqtnTSI.1

**Join by Phone:**
- 833 955 1088 Canada Toll-Free

**Meeting ID:** 975 3414 5331
**Meeting Password:** 846516

**In-Person Location:** Creston & District Community Complex – Erickson Room
312 19 Avenue North, Creston, BC

**COMMISSIONERS**

| | |
|---|---|
| Commissioner Randy Meyer | Electoral Area B, Chair |
| Commissioner Owen Edwards | Electoral Area B |
| Commissioner Larry Rast | Electoral Area C |
| Commissioner Dean Eastman | Electoral Area C |
| Commissioner Dale McNamar | Electoral Area C |

**COMMISSIONERS ABSENT**

| | |
|---|---|
| Commissioner David Mutch | Electoral Area B |

**DIRECTORS**

| | |
|---|---|
| Roger Tierney | Electoral Area B, Director |
| Kelly Vandenberghe | Electoral Area C, Director |

**STAFF**

| | |
|---|---|
| Zachari Giacomazzo | Planner |

| | |
|---|---|
| Sadie Chezenko | Planner |
| Robin Baril | Meeting Coordinator |

**PUBLIC**

| | |
|---|---|
| Cathy Robinson | Applicant Representative |

**5 out of 6 voting Commission/Committee members were present – quorum was met.**

**1. CALL TO ORDER**

Chair Meyer called the meeting to order at 7:21 p.m.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

**3. ADOPTION OF AGENDA**

**MOVED** and seconded,
AND Resolved:

The Agenda for the July 2, 2026 Creston Valley Agricultural Advisory Commission meeting, be adopted as circulated.

**Carried**

**4. RECEIPT OF MINUTES**

The June 8, 2026 Creston Valley Agricultural Advisory Commission minutes, have been received.

**ORDER OF THE AGENDA CHANGED** The Order of Business was changed with Item 5.2 Agricultural Land Reserve Referral – West Creston Community Hall Society considered at this time.

**5. STAFF REPORTS**

**5.2 Agricultural Land Reserve Referral – West Creston Community Hall Society**

The Referral Package dated June 17, 2026 from Planner Sadie Chezenko, has been received.

- Applicant gave an overview of the history of the West Creston Fire Hall project.
- The West Creston Hall used to be the West Creston School and was exempted from Agricultural Land.
- The application is for non-farm use.

**MOVED** and seconded,
AND Resolved:

That the Creston Valley Agricultural Advisory Commission SUPPORT the Agricultural Land Reserve for West Creston Community Hall Society for non-farm use at the property located at 1348 West Creston Road, West Creston, Electoral Area 'C' otherwise described as LOT 818 KOOTENAY DISTRICT (PID: 012-864-803).

**Carried**

**ORDER OF THE AGENDA RESUMED** Item 5.1 Agricultural Land Reserve Referral – Creston Diking District considered at this time.

**5.1 Agricultural Land Reserve Referral – Creston Diking District**

The closed meeting was not valid, as it was held without the required public notice.

**6. PUBLIC TIME**
No public present.

**7. NEXT MEETING**
The next Creston Valley Agricultural Advisory Commission Meeting has not been scheduled yet.

**ADJOURNMENT**
**MOVED** and seconded,
AND Resolved:

The Creston Valley Agricultural Advisory Commission meeting be adjourned at 8:31 p.m.

**Carried**

Digitally approved by:

_____
Randy Meyer, Chair

**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

# NELSON, SALMO, AREAS E, F AND G REGIONAL PARKS COMMISSION
## OPEN MEETING MINUTES

**10:30 a.m.**
**July 22, 2026**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

**COMMISSION MEMBERS**

| | |
|---|---|
| Commissioner K. Page | City of Nelson |
| Commissioner D. Lockwood | Village of Salmo |
| Commissioner C. Graham | Area E |

**MEMBERS ABSENT**

| | |
|---|---|
| Commissioner T. Newell | Area F |
| Commissioner H. Cunningham | Area G |

**STAFF**

| | |
|---|---|
| Trisha Davison | General Manager – Community Services |
| Craig Stanley | Regional Manager – Operations & Asset Management |
| Cary Gaynor | Regional Parks Manager |
| Mark Crowe | Regional Parks Planner |
| Alana Jenkins | Meeting Coordinator |

**3 out of 5 voting Commission/Committee members were present – quorum was met.**

**1. CALL TO ORDER**

Chair Page called the meeting to order at 10:36 a.m.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

**3. ADOPTION OF AGENDA**

**MOVED** and seconded,
AND Resolved:

The Agenda for the July 22, 2026 Nelson, Salmo, Areas E, F and G Regional Parks Commission meeting, be adopted as circulated.

**Carried**

**4. RECEIPT OF MINUTES**

The June 10, 2026 Nelson, Salmo, Areas E, F and G Regional Parks Commission minutes, have been received.

**5. DELEGATE**

There are no Delegates scheduled for this Commission meeting.

**6. STAFF REPORTS**

**6.1 TAWKROC – CIC Bluffs Request**

The Commission Report dated July 22, 2026, from Mark Crowe, Regional Park Planner, re: TAWKROC - CIC Bluff Requests, has been received.

Key discussion items included:

- The potential implications of delegating management of specialized recreation assets to competent user groups.
- Ongoing staff efforts to better manage delegation requests and clearly identify Commission priorities.
- The ability to quantify the in-kind contributions of TAWKROC.
- Future climbing access if the proposal does not proceed.
- The location of the CIC Bluffs and potential for collaboration with the proposed upgraded indoor climbing facility.

**MOVED** and seconded,
AND Resolved:

That the Commission directs staff to bring forward a proposed agreement for consideration at the September 9, 2026, Commission meeting that outlines the delegated management responsibilities for the CIC Bluffs climbing area without an ownership transfer.

**Carried**

**6.2 Delegation Follow-Up: Nelson Nordic Ski Club**

The Commission Report dated July 22, 2026, from Craig Stanley, Regional Manger of Operations and Asset Management, re: Delegation Follow-Up: Nelson Nordic Ski Club, has been received.

Key discussion items included:

- The feasibility and timeline of the request.
- Confirmation the request will not impact the previously approved budget or workplan.
- How the restriction of dogs would be enforced.

**MOVED** and seconded,
AND Resolved:

That the Commission directs staff to liaise with the Nelson Nordic Ski Club to start the process of implementing changes to the operations and maintenance of the GNT to facilitate grooming of the ski trail.

**Carried**

**6.3 Delegation Follow-Up: Blewett Community Society**

The Commission Report dated July 22, 2026 from Trisha Davison, General Manager of Community Services, re: Delegation Follow-Up: Blewett Community Society, has been received.

**MOVED** and seconded,
AND Resolved:

That the Commission Report, Delegation Follow-up: Blewett Community Society be referred to the September 9, 2026 Nelson, Salmo, Areas E, F and G Regional Park Commission meeting.

**Carried**

## 7. NEW BUSINESS

**7.1 Nelson Cycling Club – Letter of Support**

The e-mail dated June 9, 2026 from the Nelson Cycling Club, re: A Letter of Support has been received.

**MOVED** and seconded,
AND Resolved:

That the Nelson, Salmo, Areas E, F and G Regional Parks Commission send a letter of support to the Nelson Cycling Club for grant funding purposes.

**Carried**

## 8. CORRESPONDENCE

**8.1 Blewett Community Society Proposal**

The Rink Development Proposal at Morning Mountain dated June 18, 2026 from Lukas Armstrong, President of the Blewett Community Society has been received.

**8.2 Letter from Nelson Cycling Club**

The Letter dated June 29, 2026 from Wendy Lewis, Manager of Nelson Cycling Club, on behalf of the Nelson Cycling Club Board of Directors has been received.

**8.3 Nelson Nordic Ski Club**

The letter dated April 23, 2026 from John Bowden, General Manager of the Nelson Nordic

Ski Club has been received.

**8.4 Morning Mountain Rink Development**
The letter dated July 17, 2022 from Will Tait sharing encouragement for the proposed rink development at Morning Mountain has been received.

**9. PUBLIC TIME**
The Chair called for questions from the public at 11:09 a.m.

No comments were received.

**10. NEXT MEETING**
The next Nelson, Salmo, E, F and G Regional Parks Commission meeting is scheduled for September 9, 2026 at 9:00 a.m.

**11. ADJOURNMENT**
**MOVED** and seconded,
AND Resolved:

The Nelson, Salmo, E, F and G Regional Parks Commission meeting be adjourned at 11:10 a.m.

**Carried**

Approved by

K. Page, Chair

## RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. *N/A*

## THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

## *Future Nelson, Salmo, E, F and G Regional Parks Commission Meetings*

1. *That the Commission directs staff to bring forward a proposed agreement for consideration at the September 9, 2026, Commission meeting that outlines the delegated management responsibilities for the CIC Bluffs climbing area without an ownership transfer.*
2. *That the Commission directs staff to liaise with the Nelson Nordic Ski Club to start the process of implementing changes to the operations and maintenance of the GNT to facilitate grooming of the ski trail.*
3. *That the Commission Report, Delegation Follow-up: Blewett Community Society be referred to the September 9, 2026 Nelson, Salmo, Areas E, F and G Regional Park Commission meeting.*
4. *That the Nelson, Salmo, Areas E, F and G Regional Parks Commission send a letter of support to*

***the Nelson Cycling Club for grant funding purposes.***

# Regional District of Central Kootenay
## CRESTON VALLEY SERVICES COMMITTEE
## Open Meeting Minutes

Thursday, July 23, 2026
9:00 am PT
Creston and District Complex – Erickson Room
312 19 Avenue North, Creston, BC

**COMMITTEE MEMBERS' PRESENT**

| | |
|---|---|
| Director A. DeBoon | Town of Creston |
| Director G. Jackman | Electoral Area A |
| Director R. Tierney | Electoral Area B |

**COMMITTEE MEMBERS' ABSENT**

| | |
|---|---|
| Director K. Vandenberghe | Electoral Area C |

**STAFF PRESENT**

| | |
|---|---|
| T. Davison | General Manager of Community Services |
| C. Stanley | Regional Manager – Operations & Asset Management |
| K. Calder | Regional Manager – Recreation & Client Services |
| R. Baril | Meeting Coordinator |

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**1. ZOOM REMOTE MEETING INFO**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

**Meeting Time:**
9:00 a.m. PT

**Join by Video:**
https://rdck-bc-ca.zoom.us/j/92632670829?pwd=VkcPYOv0WnMTDNowScaJt12nFYz8zN.1

**Join by Phone:**
+1 778 907 2071 Canada Toll Free

*6 to unmute or mute
*9 to raise or lower your hand

**Meeting ID:** 926 3267 0829
**Meeting Password:** 430277

**In-Person Location:** 312 19 Avenue North, Creston, BC

**2. CALL TO ORDER**

Chair DeBoon called the meeting to order at 9:00 a.m.

**3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

**4. ADOPTION OF AGENDA**

Moved and seconded,
And resolved:

The agenda for the July 23, 2026 Creston Valley Services Committee meeting be adopted as circulated.

**Carried**

**5. RECEIPT OF MINUTES**

The July 2, 2026 Creston Valley Services Committee minutes, have been received.

**6. NEW BUSINESS**

**6.1 DISCUSSION ITEM: CRAWFORD BAY CEMETERY**

Terry Fiddick presented to the Committee the work that is being done at the Crawford Bay Cemetery. The focus of the Crawford Bay Cemetery Board has been to cover insurance, maintenance and water costs.

Extensive renovation plans were made about 10 years ago. Terry applied for grants at that time; however no grants were allocated for the Crawford Bay Cemetery so those plans have been abandoned.

The Committee has requested financial records for the 2027 budget season.

**6.2 DISCUSSION ITEM: ALL SAINTS ANGELICAN CEMETERY**

Trudy Huscroft presented to the Committee the work that is being done at the Lister All Saints Anglican Cemetery. The focus of the Board has been major projects, maintenance and water costs. This year, several large dangerous trees had to be removed impacting their budget significantly. The cost to clean up this work has been

higher than anticipated. The work was necessary to complete due to the state of the trees in the cemetery. They have an ongoing fencing project as well as beautification with the installation of new trees and shrubs.

The largest cost that the All Saints Board has in their budget is water costs, followed by lawn maintenance. Representatives have had the conversation with RDCK staff about ways to navigate the water costs with the suggestion of a seasonal disconnect/reconnect – which is too expensive to have it make sense.

They do have a perpetual care fund for the cemetery. They haven't explored building a memorial wall due to the costs involved.

The Committee has requested financial records for the 2027 budget season.

**6.3 DISCUSSION ITEM: GRAY CREEK CEMETERY**

Robert Scheweiger presented to the Committee the work that is being done at the Gray Creek Cemetery. Gray Creek Cemetery is 100 years old this year.

The Gray Creek Cemetery uses their grant money to cover costs such as maintenance, and lawn care (this used to be done by volunteers). With the grant money received in 2026 they invested in advertising costs for the memorial wall. They are also actively expanding into wooded areas, with the removal of dangerous trees, looking to do more in the future to create more burial space.

The Committee has requested financial records for the 2027 budget season.

**6.4 DISCUSSION ITEM: BOSWELL & DISTRICT FARMERS INSTITUTE**

Dave Blair presented to the Committee the work that is being done by the Boswell Farmers Institute. Since 1921, this has been a volunteer board of directors and 100 members. With the decline of agriculture over the past years, they are now maintaining the: Cemetery, the Boswell boat launch and Mackie Park.

The Boswell Farmers Institute has had significant costs for carrying out the maintenance and removal on the trees located in the cemetery that have reached the end of their life and need to be removed for safety concerns.

Cemetery is 1 acre in size, was donated to the Boswell Farmers' Institute. There has been no charge for plots to families in the area. A slight shift has been noted in the decrease in burials and increase in cremations. Boswell Farmers' Institute are exploring investing in a columbarium system as they project to only have 16 more burial sites before the site is full. However, there are high costs associated with a columnar system.

Positive feedback re: memorial wall, something they have explored doing yet.

The Committee has requested financial records for the 2027 budget season.

**6.5 DISCUSSION ITEM: LISTER COMMUNITY CEMETERY**

Ken Sommerfeld presented to the Committee the work that is being done by the Lister Community Cemetery. Their highest expense is the water costs, followed by maintenance work.

The major projects this past year: realignment of markers, and leveling of plot sites.

The only revenue for the Lister Community Cemetery is plot sales. Lister Cemetery Board has a tiered system for rates, with rates for residents being cheaper.

Ken encouraged the area directors to visit all cemetery sites in Area A, B, C and Town of Creston before grant funding decisions are made.

The Committee suggested requesting a new classification for cemeteries in the next round of water billing according to the Fees and Bylaws for Water Service or to explore the option of a metered water system.

The Committee has requested financial records for the 2027 budget season.

**7. PUBLIC TIME**

The Chair called for questions from the public and members of the media at 10:19 a.m.

There were no questions from the public or media.

**8. NEXT MEETING**

The next Creston Valley Services Committee meeting is scheduled for August 6, 2026 at 9:00 a.m.

**9. ADJOURNMENT**

Moved and seconded,
And resolved:

The Creston Valley Services Committee meeting be adjourned at 10:21 a.m.

**Carried**

Digitally approved by:

_____

Arnold DeBoon, Chair

**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

# AREA E ADVISORY PLANNING AND HERITAGE COMMISSION
## OPEN MEETING MINUTES

**3:00 PM**
**Thursday, July 30, 2026**
**Hybrid Meeting**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

**Join by Video:**
https://rdck-bc-ca.zoom.us/j/91508161342?pwd=j0AaGfFVV6sFIAMrkCvmqyWWXvTcpw.1

**Join by Phone:** 855 703 8985 Canada Toll-free

**Meeting ID:** 915 0816 1342
**Passcode:** 311862

**In-Person Location:** RDCK Board Room, 202 Lakeside Drive, Nelson, BC

**COMMISSIONERS PRESENT**

| | |
|---|---|
| Commissioner Marvin Paisner | Electoral Area E |
| Commissioner Dan Rye | Electoral Area E, Chair |
| Commissioner Kevin Skarbo | Electoral Area E |

**COMMISSIONERS ABSENT**

| | |
|---|---|
| Commissioner Erin Fitchett | Electoral Area E |

**DIRECTOR PRESENT**

| | |
|---|---|
| Director Cheryl Graham | Electoral Area E |

**STAFF**

| | |
|---|---|
| Sadie Chezenko | Planner 1 |
| Shelly Kindred | Meeting Coordinator |

**3 out of 4 voting Commission/Committee members were present – quorum was met.**

**1. CALL TO ORDER**

Chair Rye called the meeting to order at 3:01 p.m.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

**3. ADOPTION OF AGENDA**

**MOVED** and seconded,
AND Resolved:

The Agenda for the July 30, 2026 Electoral Area E Advisory Planning and Heritage Commission meeting, be adopted as circulated.

**Carried**

**4. RECEIPT OF MINUTES**

The March 26, 2026 Electoral Area E Advisory Planning and Heritage Commission minutes, have been received.

**5. STAFF REPORTS**

**5.1 Development Permit Application (DP2605E) – Suki Stinson**

The Development Permit Referral Form dated July 9, 2026 from Planner 1Sadie Chezenko, was received.

Planner Sadie Chezenko gave a summary of the application and answered questions from the Commission.

**Moved** and seconded,
AND Resolved:

That the Area E Advisory Planning Commission **SUPPORT** the Development Permit Application to Suki Stinston for the property located at 7484 Highway 3A, Balfour, PARCEL A LOT B DISTRICT LOT 337 KOOTENAY DISTRICT PLAN 2322, Electoral Area 'E'.

**Carried**

**5.2 Development Permit Application (DP2608E) – Fortis BC**

The Development Permit Referral Form dated July 17, 2026 from Planner Zachari Giacomazzo, was received.

On behalf of Planner Zachari Giacomazzo, Sadie Chezenko gave a brief outline of the application.

The Commission discussed the application.

**Moved** and seconded,
AND Resolved:

That the Area E Advisory Planning Commission **SUPPORT** the Development Permit Applications to Fortis BC for the following 5 different properties located in rural Balfour, BC (Electoral Area E):

- 9101 Fisher Avenue LOT 33 PLAN NEP806 DISTRICT LOT 6894 KOOTENAY LAND DISTRICT
- 9201 Fisher Avenue LOT 10 PLAN NEP806 DISTRICT LOT 6894 KOOTENAY LAND DISTRICT
- 2237 Hamilton Drive LOT 6 PLAN NEP806 DISTRICT LOT 6896 KOOTENAY LAND DISTRICT
- 2271 Hamilton Drive LOT 5 PLAN NEP806 DISTRICT LOT 6896 KOOTENAY LAND DISTRICT
- 2295 Hamilton Drive LOT 4 PLAN NEP806 DISTRICT LOT 6896 KOOTENAY LAND DISTRICT

**Carried**

**6. PUBLIC TIME**

The Chair called for questions from the public at 3:20 p.m.
There were no members of the public in attendance.

**7. NEXT MEETING**

The next Electoral Area E Advisory Planning and Heritage Commission Meeting is scheduled for August 27, 2026.

**8. ADJOURNMENT**

**MOVED** and seconded,
AND Resolved:

The Electoral Area E Advisory Planning and Heritage Commission meeting was adjourned at 3:21 p.m.

Approved by

Dan Rye, Chair

**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

# RIONDEL COMMISSION
## OPEN MEETING MINUTES

**7:00 p.m.**
**August 4, 2026**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

**Join by Video:**
Join Zoom Meeting
Https://rdck-bc-ca.zoom.us/j/99365439474?pwd=dt01B7UQVRpVgzCgb2t1woavUKcZ0w.1

Meeting ID: 993 6543 9474
Passcode: 528084

Dial by your location
• +1 778 907 2071 Canada
• 833 955 1088 Canada Toll-free

**In-Person Location:** Riondel Community Centre, Commission Office, Room #6
1511 Eastman Avenue, Riondel, BC

**COMMISSION MEMBERS**

| | | |
|---|---|---|
| Commissioner G. Panio | Riondel | In-person |
| Commissioner S. Downing | Riondel | In-person |
| Commissioner M. Stevely | Riondel | Online |
| Commissioner S. Horwood | Riondel | In-person |
| G. Jackman | Director – Electoral Area A | In-person |

**MEMBERS ABSENT**

| | |
|---|---|
| Commissioner N. Anderson | Riondel |
| Commissioner J. Donald | Riondel |

**STAFF**

| | |
|---|---|
| Alana Jenkins | Meeting Coordinator |

**4 out of 6 voting Commission members were present – quorum was met.**

**1. CALL TO ORDER**

Chair Panio called the meeting to order at 7:03 p.m.

**2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

**3. ADOPTION OF AGENDA**

**MOVED** and seconded,
AND Resolved:

The Agenda for the August 4th, 2026 Riondel Commission meeting, be adopted as amended with the addition of item 8.5 Invasive plants.

**Carried**

**4. RECEIPT OF MINUTES**

The July 7, 2026 Riondel Commission minutes, have been received.

**5. DELEGATE**

Paula Bailey and Thomas Sohlber from the Riondel Community Park and Campground Society will provide the Commission with a verbal presentation re: emergency access to the Community Centre.

Key topics of discussion included:

- The previous windstorm leading to the decision to create an emergency management plan for the campground.
- The society has installed an anemometer at the campground.
- Clarification that the request is for access to the Riondel Regional Park field if a campground evacuation is required.
- Existing protocols the campground could utilize for their plan.
- The lack of an Emergency Services Representative in Riondel.
- Use of the Riondel Community Centre as an emergency evacuation resource
- Outhouse capacity.

**MEMBER PRESENT:** Commissioner Horwood joined the meeting at 7:16 p.m.

**6. PUBLIC TIME**

The Chair called for questions from the public at 7:19 p.m.
No questions received.

**7. OLD BUSINESS**

**7.1 Community Centre Renovations**

Chair Panio provided the Commission with a verbal update regarding the Community Centre Renovations including:

- Stucco work on the auditorium has been completed

- The roof over the north-side auditorium stairs has been repaired.
- Flashing from a previous project could not be used as it was incompatible.
- Landscaping has been completed.
- Ongoing concerns about watering the trees, discussion of installing a second exterior tap, or purchasing additional gator bags and marking them to help deter theft.

**7.2 Playground Update**

Chair Panio provided the Commission with a verbal update regarding the playground including:

- Installation of new accessible swings is substantially complete, with installation of safety fill expected in the next week.
- Rotting logs surrounding the playground were removed and will be replaced.
- The playground area has been weeded.

**7.3 Emergency Generator Update**

Chair Panio provided the Commission with a verbal update regarding a generator for the Community Centre including:

- Possible sources of funding.
- Potential cost of the project and which parts of the building would be powered by the generator.

## 8. NEW BUSINESS

**8.1 Review of Rental Policies**

The Commission to review and discuss the process of proposed rentals and if any changes are needed to the current rental rates for one-time use of rooms.

Key discussion items included:

- Existing rental fees and the need to review current categories.
- Liability considerations when renting for commercial use.
- The potential creation of separate public, private, and commercial rates aligned with RDCK policy.

**8.2 Review of Riondel Days**

Chair Panio provided the Commission with a verbal update on Riondel Days including:

- Positive feedback received, the town was full of activity and events ran smoothly.
- Bocce tournament had strong participation.
- Discussion of assisting with the restoration of the old bocce pit, potentially funding an outdoor carpet for the project or locating some surplus turf that could be utilized.

**8.3 Review of New Street Lights**

Chair Panio will provide the Commission with a verbal update regarding the town's streetlights.

Key discussion items included:

- Ensuring the replacement lights match the colour temperature of the existing lights.
- The possibility of purchasing all the replacement lights at once vs purchasing them one by one as needed.
    - Borrowing plan
    - Storage of lights until needed

**8.4 Insurance and Riondel Fire Protection Area**

Chair Panio will provide the Commission with a verbal update regarding the fire insurance coverage of Riondel.

Key discussion items included:

- Reports from the public that their home insurance has increased due to a lower public fire protection classification.
- Reports from the public that their home insurance has not increased.
- The particulars that contribute to insurance rates.
- The Volunteer Fire Department requirements, number of volunteers, and need for more volunteers.
- Dan Seguin, Regional Fire Chief and General Manager of Fire and Emergency Management Services with RDCK to attend a future meeting.

**8.5 Invasive Plants**

Chair Panio provided the Commission with a verbal update regarding invasive plants including:

- Central Kootenay Invasive Species Society is the organization to contact for assistance with removing invasive plants.

**9. CORRESPONDENCE**

There is no correspondence for this Commission meeting.

**10. AREA DIRECTOR'S REPORT**

Director Jackman provided the Commission with a verbal update including:

- Minister of Water, Land and Resource Stewardship is in the Kootenays this week
    - Director Jackman to discuss commercial water licensing issues

**11. PUBLIC TIME**

The Chair called for questions from the public at 8:17 p.m.
No questions received.

**12. NEXT MEETING**

The next Riondel Commission meeting is scheduled for September 1, 2026, at 7:00 p.m.

**13. ADJOURNMENT**

**MOVED** and seconded,
AND Resolved

The Riondel Commission meeting be adjourned at 8:18 p.m.

**Carried**

**Digitally Approved**

_____

G. Panio, Chair

## RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. *N/A*

## THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

### *Future Riondel Commission Meetings*

1. *Dan Seguin, Regional Fire Chief and General Manager of Fire and Emergency Management Services with RDCK to be invited to attend a future meeting.*

# Meeting with Provincial Ministers on Water Management, Diking Infrastructure, and Regulatory Modernization

## Meeting Notes

**Date:** August 6, 2026
**Time:** 2:00 p.m.
**Location:** RDCK Boardroom, 202 Lakeside Drive, Nelson, BC

**RDCK Attendees:** Aidan McLaren-Caux - Vice Board Chair, Garry Jackman - Director, Area A Connie Saari-Heckley - Acting CAO / Human Resources Manager, Uli Wolf - General Manager of Environmental Services, Amy Wilson - Act. General Manager of Development and Community Sustainability, Paris Marshall Smith - Sustainability and Resilience Supervisor, Camille LeBlanc - Community Resilience Coordinator, Emma Clark - Meeting Coordinator

**Province Attendees:** Honourable Randene Neill - Minister of Water, Land and Resource Stewardship, Honourable Brittny Anderson - Minister of State for Local Governments and Rural Communities, Lori Halls - Deputy Minister, Ministry of Water, Land and Resource Stewardship, Matthew Demario - Ministerial Advisor, Erika Cizek - Constituency Advisor

**City of Nelson Attendees:** Janice Morrison – Mayor, Kevin Cormack - City Manager, Chris Johnson - General Manager of Planning Climate and Infrastructure

**Welcome and Introductions:**

Vice Chair Aiden McLaren-Caux welcomed attendees and introduced key regional priorities related to diking infrastructure, Crown land access, water licensing, and support for small water systems.

**Key Discussion Items:**

1. **Orphan Dikes and Diking Infrastructure**

   RDCK highlighted concerns around the lack of financial and operational support for orphan dikes and aging diking infrastructure. Concerns included inadequate funding programs, increasing engineering and maintenance costs, and the potential transfer of responsibilities to local governments without sufficient resources.

   RDCK noted that risk assessments and prioritization work have been completed and identified an estimated investment requirement of approximately $18-25 million for certain priority projects.

   Provincial representatives acknowledged that communities across BC are facing similar challenges. The Province referenced existing and emerging funding opportunities, including DRIF, the Watershed

Security Fund, and the Prosperity Fund, while recognizing that long-term funding solutions remain necessary.

**2. Crown Land Access and Licenses of Occupation**

RDCK expressed concerns regarding lengthy approval timelines for Licences of Occupation (LOOs) and LOO amendments, particularly where minor operational changes trigger extensive reviews. Concerns were also raised regarding duplication between regulatory processes and existing oversight mechanisms.

Provincial representatives agreed that permitting improvements and streamlining opportunities should be explored. Examples provided by RDCK were welcomed to support future regulatory improvements.

**3. Water Licensing and Groundwater Management**

Discussion focused on water licence processing delays, groundwater licensing requirements, and increasing pressures on water resources resulting from climate change.

RDCK noted challenges associated with requiring significant investments before licence certainty is obtained and suggested a two-stage application process to identify water availability concerns before development proceeds.

Additional concerns included limited water-use measurement, inadequate monitoring and enforcement, and the sustainability of current groundwater use practices.

Provincial representatives acknowledged these challenges and emphasized the importance of water metering, improved compliance, and responsible management of over-subscribed aquifers and watersheds.

**4. Watershed Protection and Climate Resilience**

Participants discussed the importance of watershed protection, climate adaptation, and sustainable resource management. Local representatives emphasized the impacts of land-use activities on watershed health and highlighted opportunities for education and additional watershed protection measures.

**Provincial Feedback:**

Minister Neill thanked RDCK representatives for their input and the City of Nelson for showcasing local challenges during a site visit.

Provincial representatives requested:

- Examples of Licence of Occupation processes that could be streamlined.
- Recommendations regarding incentives to encourage water licence uptake among agricultural users.
- Continued communication on regional water and infrastructure challenges.

The Province also noted that the water licence grandfathering period is expected to conclude in June 2027.

**Meeting Action Items:**

| Action | Lead |
|---|---|
| Follow up with RDCK for examples of License of Occupation processes creating unnecessary delays or duplication. | Lori Hall |
| Provide recommendations to increase water licensing compliance among agricultural users. | RDCK |
| Continue provincial review of permitting and water licensing processes. | Ministry of Water, Land and Resource Stewardship |
| Continue discussions regarding long-term funding solutions for diking infrastructure and climate resilience projects. | Province of BC and Local Governments |

**Summary:**

The discussion focused on shared concerns regarding aging diking infrastructure, regulatory efficiencies, water licensing, and watershed management. Provincial representatives acknowledged the challenges identified by RDCK and committed to ongoing dialogue regarding funding opportunities, permitting improvements, and long-term approaches to water and climate resilience. Both parties agreed on the importance of continuing to share practical examples and collaborative solutions to inform future policy development.

Regional District of
Central Okanagan

Office of the Chair
1450 K.L.O. Road
Kelowna, B.C. V1W 3Z4

Telephone: (250) 469-6220
Chair@rdco.com
rdco.com

June 25, 2026

The Honourable David Eby, Premier
The Honourable Adrian Dix, Minister of Energy and Climate Solutions
The Honourable Kelly Greene, Minister of Emergency Management and Climate Readiness
The Honourable Christine Boyle, Minister of Housing and Municipal Affairs
The Honourable Brenda Bailey, Minister of Finance

Dear Premier Eby and Ministers:

**Re: BC Local Government Climate Action Program (LGCAP) – Funding Continuation**

On behalf of the Regional District of Central Okanagan, I am writing to request the Province's continued commitment to the Local Government Climate Action Program (LGCAP).

For more than 15 years, LGCAP has provided stable funding that enables local governments to deliver climate mitigation and adaptation initiatives, support staff capacity, and leverage additional grant funding.

Local governments are on the front lines of responding to climate impacts and play a key role in achieving provincial climate objectives. The loss of this predictable funding source would create financial and operational challenges and limit the ability to advance climate initiatives aligned with provincial priorities.

The Regional Board respectfully requests that the Province confirm its commitment to ongoing, stable LGCAP funding. Continued partnership with local governments is essential to achieving shared climate goals and supporting resilient communities.

Yours sincerely,

Loyal Wooldridge
Chair

cc: Local MLAs
Southern Interior Local Government Association
BC regional districts and municipalities

Regional District of
Central Okanagan

**Office of the Chair**
1450 K.L.O. Road
Kelowna, B.C. V1W 3Z4

Telephone: (250) 469-6220
Chair@rdco.com
rdco.com

June 25, 2026

The Honourable Brenda Bailey
Minister of Finance
Province of British Columbia

Dear Minister Bailey:

**Re: Provincial Sales Tax Expansion**

The RDCO wishes to reinforce concerns shared by local governments regarding the application of PST to professional and related services. This change represents an internal cost transfer within the public sector, placing additional pressure on already constrained local government budgets. Given ongoing pressures related to infrastructure, climate adaptation, and service delivery, this additional cost burden limits our ability to deliver essential and provincially mandated services.

We respectfully request that the Province consider:

1. **Exempting local governments** from PST on professional and related services; or
2. **Implementing a rebate/offset mechanism**, similar to the GST model.

The RDCO values its partnership with the Province and would welcome further discussion on solutions that support sustainable service delivery and infrastructure investment.

Thank you for your consideration.

Yours sincerely,

Loyal Wooldridge
Chair

cc. Minister of Housing and Municipal Affairs
Local MLAs (Central Okanagan)
Union of British Columbia Municipalities
BC Regional District Chairs / CAOs

Merritt
FLOURISH UNDER THE SUN

July 8, 2026

Thompson-Nicola Regional District
300–465 Victoria Street
Kamloops, BC V2C 2A9

**Re: City of Merritt Animal Control Bylaw Amendment – Pigeon Release Restrictions**

Dear, Directors,

Over the past several months, the City of Merritt has experienced a significant increase in the number of individuals travelling from outside the community to release and capture high-flying pigeons within the City.

These individuals do not appear to be affiliated with any recognized pigeon racing or pigeon fancier organizations. Their activities and handling practices have raised concerns regarding both the welfare of the pigeons and the impacts on Merritt residents. Complaints have included disturbances to neighbourhoods, concerns for animal welfare, and the use of public and private property in connection with these activities.

In response to these concerns, Merritt City Council has adopted an amendment to Animal Control Bylaw No. 2241, 2018, restricting the release of pigeons within the City of Merritt boundaries.

A copy of the bylaw amendment is enclosed for your information and reference.

Should you have any questions regarding this amendment, please do not hesitate to contact the City.

Sincerely,

Michael Goetz
Mayor

Cc: Merritt RCMP Detachment
School District #58
UBCM Municipalities
Local First Nation Bands

# CITY OF MERRITT

## BYLAW 2425
## A BYLAW TO AMEND THE ANIMAL CONTROL BYLAW

The Municipal Council for the City of Merritt in open meeting assembled, enacts as follows:

**Citation**

1. This Bylaw shall be cited as the "**Animal Control Bylaw Amendment Bylaw No 2425, 2026**".

**Details**

2. That "City of Merritt Animal Control Bylaw No. 2241, 2018" be amended as follows:

   a. Insert the following definition in Section 3 Definitions, in alphabetical order:

      "Pigeon" means any member of the Columba genus, including birds commonly referred to as common pigeons, racing pigeons, fancy pigeons, utility pigeons and flying or sporting pigeons.

   b. Insert the following new clause after Section 58 Bee Regulations, and renumber the following sections as appropriate:

      "**Keeping of Pigeons**

      59. A person must not allow a Pigeon for which they are responsible

         i) to be released from a location outside of the property owned or leased by that person; or,

         ii) to perch, roost, nest, or stray on land or buildings outside of the property owned or leased by that person, or to stray or feed on any public highway or public place."

READ A FIRST TIME this 23rd day of June 2026

READ A SECOND TIME this 23rd day of June 2026

READ A THIRD TIME this 23rd day of June 2026

ADOPTED this 7th day of July 2026

Michael Goetz
Mayor

Linda Brick
Corporate Officer

# THE CORPORATION OF THE VILLAGE OF SLOCAN

P.O. BOX 50, SLOCAN, B.C. V0G 2C0

TELEPHONE (250) 355-2277
FAX (250) 355-2666
info@villageofslocan.ca


***FROM THE OFFICE OF THE MAYOR***

July 28, 2026

The Honourable David Eby, Premier
The Honourable Adrian Dix, Minister of Energy and Climate Solutions
The Honourable Kelly Greene, Minister of Emergency Management and Climate Readiness
The Honourable Christine Boyle, Minister of Housing and Municipal Affairs
The Honourable Brenda Bailey, Minister of Finance

Email: Premier@gov.bc.ca, ECS.Minister@gov.bc.ca, EMCR.Minister@gov.bc.ca, HMA.Minister@gov.bc.ca, FIN.Minister@gov.bc.ca

Dear Premier Eby, Minister Dix, Minister Greene, Minister Boyle, and Minister Bailey:

**RE: Support for Continued Local Government Climate Action Program Funding**

On behalf of the Village of Slocan Council, I am writing in support of the District of Saanich's request that the Province of British Columbia confirm consistent, continuous funding for the Local Government Climate Action Program (LGCAP).

Local governments are essential partners in achieving provincial climate mitigation and adaptation objectives. Programs such as LGCAP provide flexible, predictable funding that allows communities of all sizes to plan, staff, and implement practical climate action initiatives that reduce greenhouse gas emissions, strengthen local resilience, and protect residents from the increasing impacts of extreme weather, wildfire, flooding, and heat.

For small and rural communities like Slocan, stable climate action funding is especially important. Limited tax base and staff capacity can make it difficult to pursue competitive grant opportunities, complete required planning and reporting, or advance multi-year projects without a reliable funding foundation. LGCAP helps address these barriers by supporting locally appropriate actions and enabling communities to leverage additional funding where available.

We share Saanich's concern that allowing LGCAP funding to lapse would create uncertainty for local governments that are already planning future budgets, staffing, and climate resilience work. Many climate initiatives require long-term planning and sustained implementation. Interruptions in funding risk delaying important work, reducing local capacity, and weakening progress toward provincial climate goals.

We respectfully urge the Province to renew and maintain LGCAP as a predictable, low-barrier funding program for B.C. local governments and Modern Treaty Nations. Continued investment in this program will support community-specific climate action, strengthen resilience, and reinforce the Province's partnership with local governments in protecting residents, infrastructure, and local economies.

Thank you for your consideration of this important matter. We look forward to continued collaboration with the Province on climate action and preparedness.

Sincerely,



Jessica Lunn
MAYOR

CC: District of Saanich Council
UBCM Member Municipalities

File No. 01-0210-01

August 4, 2026

Honourable Tamara Davidson
Minister of Environment and Parks
Via email: ENV.Minister@gov.bc.ca

Dear Minister Tamara Davidson:

**RE: LETTER OF SUPPORT - MT. WILLET WILDERNESS FOREVER CAMPAIGN TO INCLUDE ARGENTA-JOHNSONS LANDING FACE IN THE PURCELL WILDERNESS CONSERVANCY PROVINCIAL PARK**

The Regional District of Central Kootenay (RDCK) Board is pleased to provide a letter of support for the Mt. Willet Wilderness Forever campaign to include the crown land on the Argenta-Johnsons Landing Face in the Purcell Wilderness Conservancy Provincial Park.

At the June 18, 2026 RDCK Board meeting, the Board passed the following resolution:

> 272/26 WHEREAS, the long-term benefits to residents of the Argenta-Johnsons Landing Face, for the regional tourist economy, for the protection of its many environmental attributes, and most critical, the risk mitigation to further community impacts from land management that is not inclusive of ecological integrity;
>
> BE IT RESOLVED THAT the Board send a letter of support to the Ministry of Environment and Parks in support of the Mt. Willet Wilderness Forever campaign to include the crown land on the Argenta -Johnsons Landing Face in the Purcell Wilderness Conservancy Provincial Park.

The Board believes that including these lands in the Purcell Wilderness Conservancy Provincial Park will help protect local watersheds that provide domestic and agricultural water supplies, reduce risks associated with industrial development, wildfire, and landslides, and preserve important ecological values for future generations.

While the Board supports the inclusion of these lands, it also recognizes that important considerations for future land management must be effectively integrated. Wildfire mitigation within the Wildland-Urban Interface remains a top priority for these communities, making the meaningful engagement of all stakeholders in future land management decisions essential.

The Board strongly encourages the Province to include the crown land on the Argenta-Johnsons Landing Face in the Purcell Wilderness Conservancy Provincial Park.

Thank you for your consideration.

Sincerely,



Aimee Watson
RDCK Board Chair

CITY OF
SALMON ARM

July 28, 2026

The Honourable David Eby, Premier
The Honourable Adrian Dix, Minister of Energy and Climate Solutions
The Honourable Kelly Greene, Minister of Emergency Management and Climate Readiness
The Honourable Christine Boyle, Minister of Housing and Municipal Affairs
The Honourable Brenda Bailey, Minister of Finance

**RE: BC Local Government Climate Action Program (LGCAP) - Funding Continuation**

On behalf of the City of Salmon Arm, I am writing to request the Province's continued commitment to the Local Government Climate Action Program (LGCAP). LGCAP is a critical source of funding for communities investing in climate action related activities and programs. LGCAP has enabled the capacity and resources necessary for healthier and more resilient communities in BC and could continue to do so.

LGCAP puts energy security, disaster resilience, and climate action on the local agenda. It rewards communities of all sizes for putting these funds to use to meet local climate change needs.

LGCAP is crucial for municipalities have to dedicated staff responsible for maintaining climate, energy and resilience policies, and dedicated resources can ensure plans are both developed and implemented.

LGCAP facilitates planning around ambitious projects, has been successful at securing additional funding and can be used for matching contributions from other sources. Every dollar spent on preparing for climate impacts saves between $2 and $10 in the future, making these especially strong investments.

LGCAP enables the many local governments that operate a myriad of facilities at the heart of their communities, and energy efficiency measures help ensure that these facilities stay viable.

Our strong recommendation to the Committee and to the Province is to recapitalize and expand the Local Government Climate Action Program in Budget 2027. The City respectfully requests that the Province confirm its commitment to ongoing, stable LGCAP funding. Continued partnership with local governments is essential to achieving shared climate goals and supporting resilient communities.

Yours sincerely,

Alan Harrison
Mayor
City of Salmon Arm

File No. 01-0210-01

August 19, 2026

West Creston Community Hall Society
Maura Schadeli, Secretary
Via: wcchsecretary@gmail.com

To Whom It May Concern:

**RE: LETTER OF SUPPORT – WEST CRESTON COMMUNITY HALL SOCIETY FUNDRAISING FOR WEST CRESTON COMMUNITY FIREHALL PROJECT**

The Regional District of Central Kootenay (RDCK) Board passed the following resolution at the July 16, 2026 Board meeting:

373/26 That the Board send a letter of support to the West Creston Community Hall Society for their fundraising efforts towards the completion of the West Creston Community Firehall project.

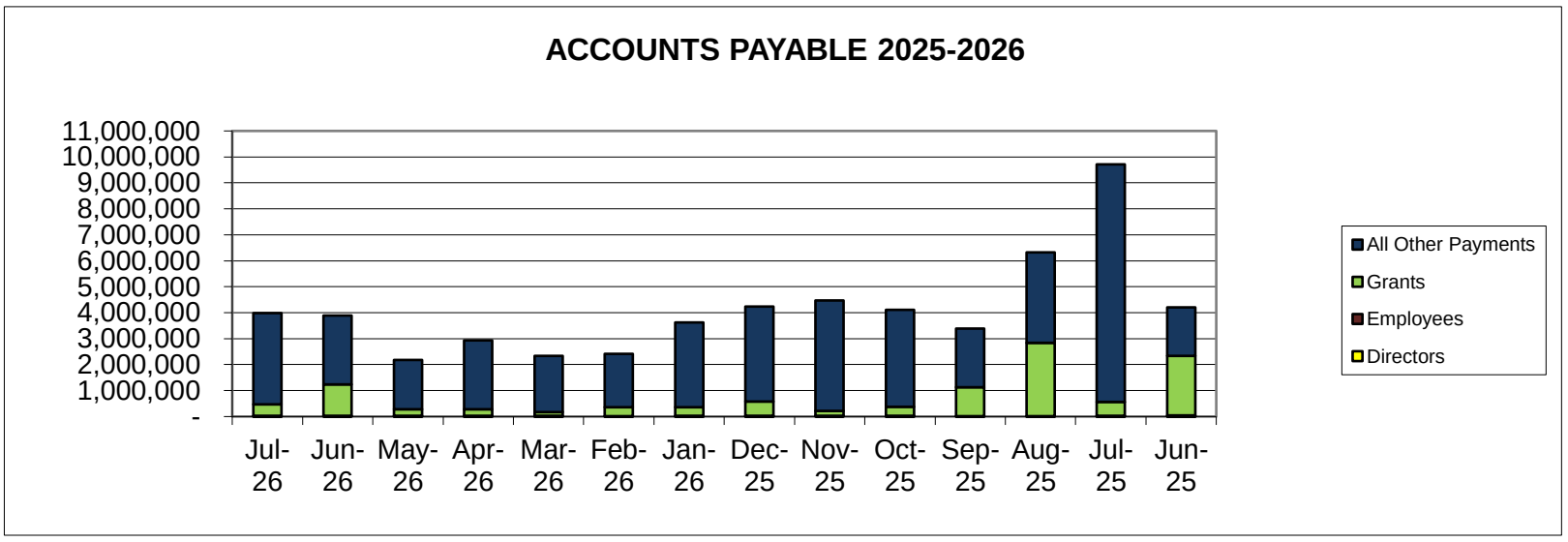
While the RDCK conducted an assent approval process to build this hall in 2024 that subsequently failed, the need and interest from the community remains. The West Creston Community Hall Society has been actively engaged in all of the steps to complete building of the fire hall, knowing the limitations of financing in rural areas, and the RDCK has been supportive by committing over $650,000 in funds. We have also provided staff support on the various land use applications.

Thank you for your consideration.

Sincerely,

RDCK Board Chair
Aimee Watson

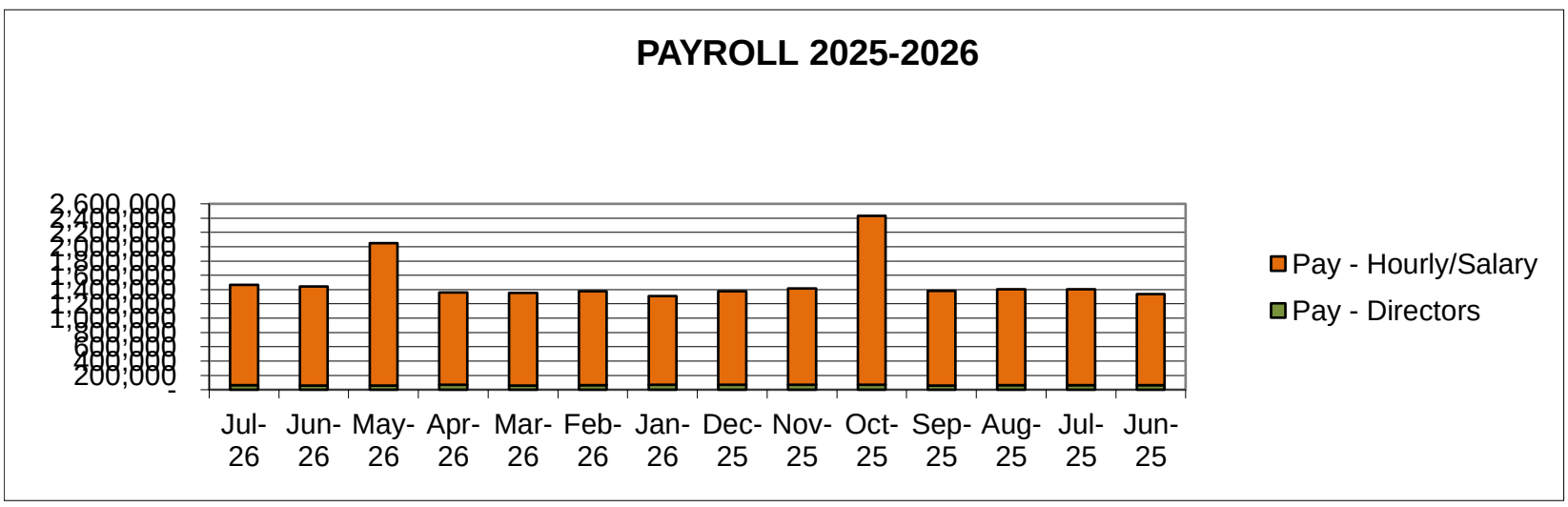
# Financial Expenditure Report for July 2026




| | Number of Payments | Value | % of Total |
|---|---|---|---|
| | 1,393 | $3,978,089 | |
| **Top 80% of payments by value** | 344 | 3,184,025 | 80% |
| **Remaining 20% of payments by value** | 1,049 | 794,064 | 20% |
| | **Total** | **$3,978,089** | **100%** |

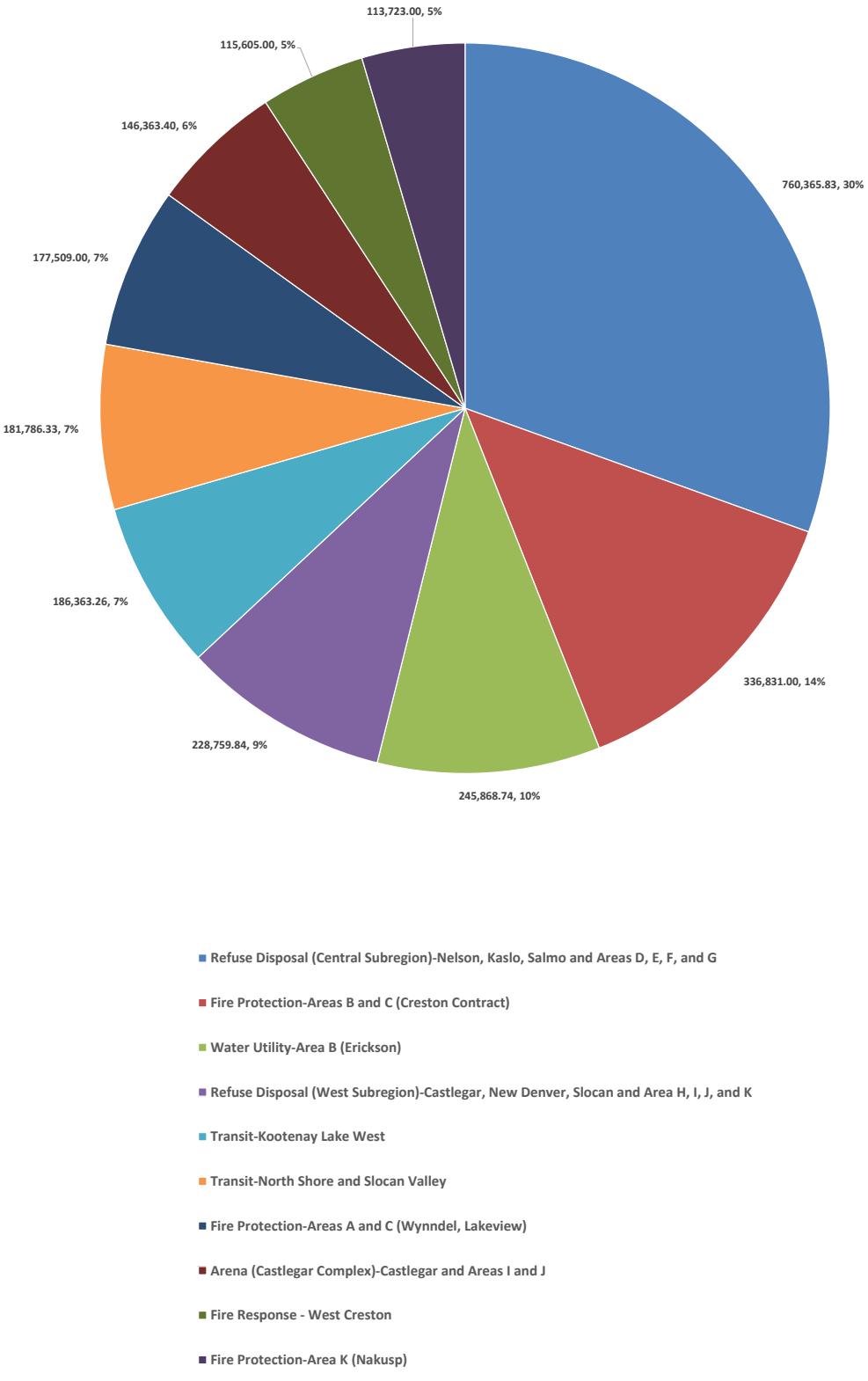
| | Number of Payments | Value | % of Total |
|---|---|---|---|
| | 1,393 | $3,978,089 | |
| **Payments to Directors** | 36 | 2,792 | 0.1% |
| **Payments to Employees** | 139 | 24,019 | 0.6% |
| | **Subtotal** | **26,811** | **0.7%** |
| **Discretionary and Community Development Grants** | 73 | 436,603 | 11.0% |
| **Other Vendors** | 1,145 | 3,514,676 | 88.4% |
| | **Subtotal** | **3,951,279** | **99.3%** |
| | **Total** | **$3,978,089** | **100%** |

| **Payment Method** | **Direct Deposit** | **% of Total** | **Cheques** | **% of Total** |
|---|---|---|---|---|
| | 1268 | 91% | 125 | 9% |

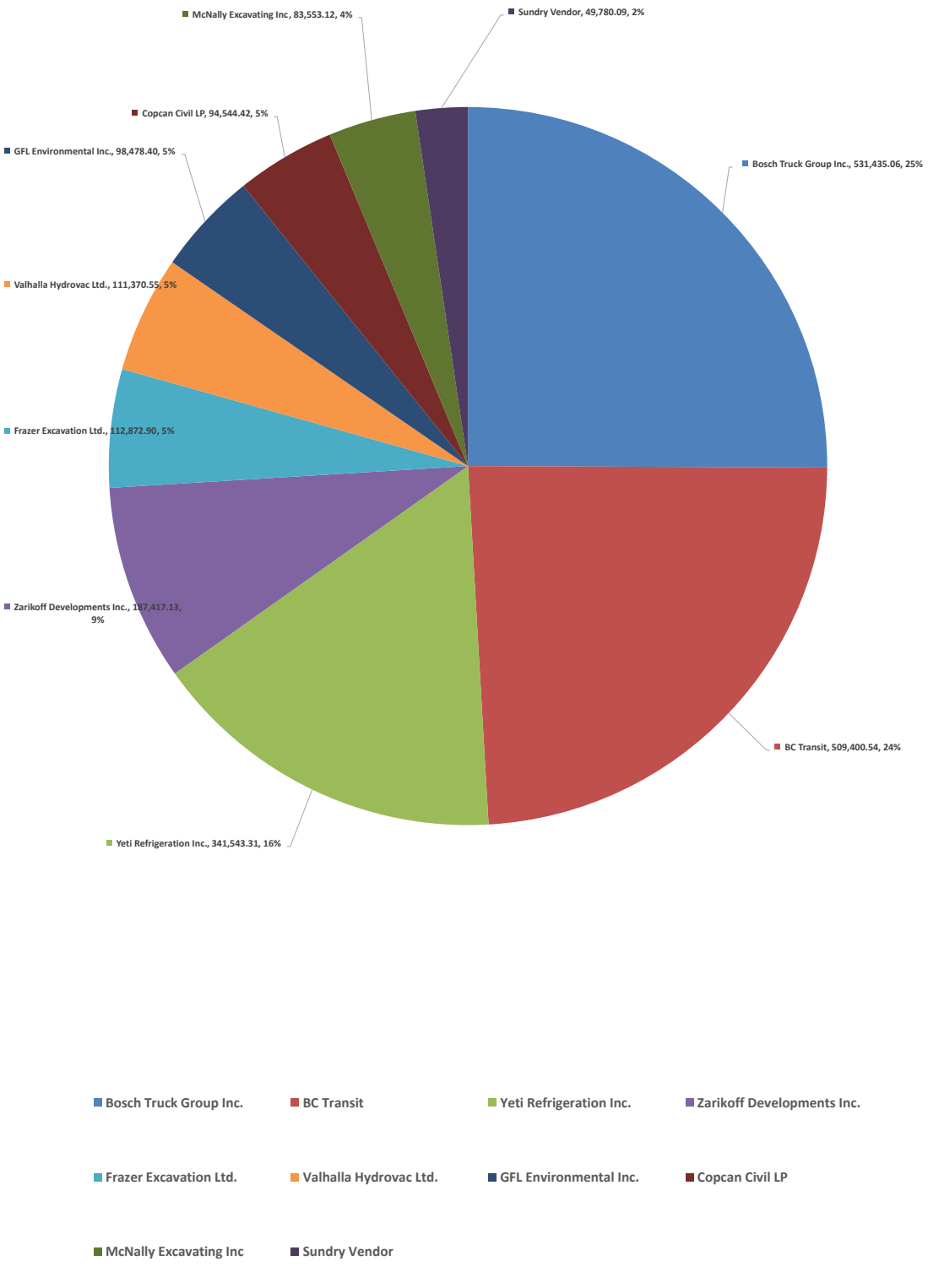



| | Number of Payments | Value | % of Total |
|---|---|---|---|
| | | $1,467,403 | 100% |
| Directors | | 61,129 | 4.2% |
| Hourly/Salary | | 1,406,274.32 | 95.8% |

## Top 10 Services by Amount Spent



## Top 10 Vendors by Value



## Accounts Payable Top 80% of Payments for July 2026

| Top 80% of payments by value | Number of Payments | | Value |
|---|---|---|---|
| | 344 | $ | 3,184,025 |
| 0885708 BC LTD dba Joseph Fritz | 4 | $ | 18,057.80 |
| 1022117 Alberta Ltd. | 3 | $ | 33,027.59 |
| Agilyx Solutions Limited | 2 | $ | 19,344.93 |
| Arrow Lakes Aggregates | 2 | $ | 41,919.49 |
| Arrow Slocan Lakes Community Service | 2 | $ | 37,800.00 |
| BC Transit | 10 | $ | 509,400.54 |
| BGC Engineering Inc. | 2 | $ | 29,563.81 |
| Bosch Truck Group Inc. | 2 | $ | 531,435.06 |
| Brogan Fire & Safety | 11 | $ | 14,153.61 |
| Cleartech Industries Inc | 4 | $ | 21,462.98 |
| Copcan Civil LP | 1 | $ | 94,544.42 |
| Crawford Bay & District Hall & Parks Association | 1 | $ | 18,000.00 |
| Creston Valley Chamber of Commerce | 1 | $ | 18,000.00 |
| Creston Valley Cycling Association | 2 | $ | 13,732.44 |
| Creston Valley Fall Fair Association | 1 | $ | 20,006.10 |
| Cupe Local 2262 | 4 | $ | 15,157.86 |
| Dave´s Plumbing Ltd | 5 | $ | 17,042.34 |
| Environmental 360 Solutions BC Ltd. | 1 | $ | 14,610.33 |
| Evoke Buildings Engineering Inc. | 2 | $ | 13,543.78 |
| FortisBC - Electricity | 44 | $ | 45,052.58 |
| Fortisbc - Natural Gas | 4 | $ | 16,606.72 |
| Frazer Excavation Ltd. | 1 | $ | 112,872.90 |
| Friends of Pulpit Rock Society | 1 | $ | 31,500.00 |
| GFL Environmental Inc. | 12 | $ | 98,478.40 |
| Haul-All Equipment Ltd. | 1 | $ | 32,026.79 |
| Heritage Roofing & Sheet Metal Ltd. | 1 | $ | 21,000.00 |
| Highland Consulting Ltd | 3 | $ | 16,190.74 |
| Hywood Truck & Equipment Ltd | 20 | $ | 22,585.93 |
| Jotform Canada Inc. | 1 | $ | 16,840.32 |
| Komline Pure Water Inc. dba BI Purewater Canada | 2 | $ | 35,678.54 |
| Kootenay Emergency Response Physicians Assoc. | 1 | $ | 15,822.30 |
| Kootenay Food Council | 2 | $ | 40,000.00 |
| Lardeau Valley Opportunity Links Society | 1 | $ | 13,500.00 |
| LIVunLtd | 3 | $ | 19,154.40 |
| McNally Excavating Inc | 1 | $ | 83,553.12 |
| Morrow Bioscience Ltd | 1 | $ | 22,421.39 |
| Nelson Hydro | 19 | $ | 33,432.81 |
| Nelson Leafs Hockey Society | 2 | $ | 16,635.15 |
| Nelson, City Of | 5 | $ | 19,843.45 |
| Polar Engineering Ltd. | 2 | $ | 13,412.04 |
| Regional District of Kootenay Boundary | 1 | $ | 28,803.59 |
| Riteway Holdings Ltd. dba Tremlock Properties Ltd | 3 | $ | 19,695.30 |
| Riverside Farm | 9 | $ | 14,295.95 |
| Rocky Mountain Agencies | 6 | $ | 22,390.13 |
| Sk Electronics Ltd | 11 | $ | 21,751.94 |
| Sperling Hansen Associates Inc | 6 | $ | 34,902.16 |
| SRK Consulting (Canada) Inc. | 1 | $ | 19,824.42 |
| Sundry Vendor | 64 | $ | 49,780.09 |
| Telus Mobility | 4 | $ | 26,230.90 |
| the marc boutin architectural collaborative inc. | 8 | $ | 25,553.13 |
| Valhalla Hydrovac Ltd. | 2 | $ | 111,370.55 |
| Waste Management | 14 | $ | 19,758.43 |
| WFR Wholesale Fire & Rescue Ltd | 20 | $ | 19,955.50 |
| Wynndel Community Centre | 2 | $ | 18,000.00 |
| Yeti Refrigeration Inc. | 2 | $ | 341,543.31 |
| Zarikoff Developments Inc. | 2 | $ | 187,417.13 |
| Z-KO Construction Ltd. | 2 | $ | 15,342.20 |

## Accounts Payable Bottom 20% of Payments for July 2026

| Remaining 20% of payments by value | Number of Payments | | Value |
|---|---|---|---|
| | **1,049** | **$** | **794,064** |
| 1332920 BC Ltd. DBA: Yahk General Store | 1 | $ | 1,105.03 |
| 1426051 BC Ltd DBA: Simon’s Garage Door Services | 1 | $ | 8,618.40 |
| 1494359 BC Ltd. | 3 | $ | 6,600.00 |
| 646948 BC Ltd. dba Red Tag Fitness | 3 | $ | 1,805.87 |
| 672111 BC Ltd. dba PNW Nelson | 1 | $ | 111.99 |
| A&G Supply Ltd | 1 | $ | 2,976.15 |
| ACE Courier Services | 6 | $ | 271.85 |
| Acklands-Grainger Inc | 7 | $ | 784.34 |
| Air Liquide Canada Inc | 10 | $ | 1,452.32 |
| Alberta Fire Chiefs Association | 1 | $ | 1,905.46 |
| Allstate Canada | 2 | $ | 2,249.90 |
| Anderson, Ben | 1 | $ | 353.32 |
| Anderson, Georgina Lynn | 1 | $ | 75.00 |
| Andex Equipment Rentals | 3 | $ | 4,323.05 |
| Andre´s TV Sales & Service Ltd. | 1 | $ | 1,020.31 |
| Andrew Sheret Ltd | 10 | $ | 2,788.59 |
| Anywear Garment Company | 1 | $ | 412.16 |
| Aquam Inc | 1 | $ | 2,089.56 |
| Archibald, Katherine | 1 | $ | 75.00 |
| Argenta Community Association | 1 | $ | 57.75 |
| Argenta Safety & Preparedness Society (ASAP) | 1 | $ | 1,471.00 |
| Arrow Lakes District Arts Council Society | 1 | $ | 840.70 |
| Arrow Lakes Gymnastics Club | 1 | $ | 1,399.41 |
| Arrow Mountain Carwash & Mini Storage Ltd | 1 | $ | 3,675.00 |
| ASI-Asset Strategy Inc. | 1 | $ | 2,905.88 |
| Associated Fire Safety Equipment | 5 | $ | 4,925.68 |
| Authorized Security Ltd. | 1 | $ | 252.00 |
| Automated Aquatics Canada Ltd | 2 | $ | 1,013.42 |
| Avramzon, Naama | 1 | $ | 86.14 |
| B&L Security Patrol (1981) Ltd | 1 | $ | 1,867.95 |
| B.A. Benson & Son Ltd. | 3 | $ | 883.18 |
| B.C. Scale Co. Ltd. | 1 | $ | 2,782.24 |
| Babe´s Automotive | 1 | $ | 479.42 |
| Babiak, Audrey | 1 | $ | 75.00 |
| Balfour Recreation Commission | 1 | $ | 1,000.00 |
| Barnhouse, Gregory | 2 | $ | 561.62 |
| BC Hydro & Power Authority | 2 | $ | 2,146.16 |
| BC One Call Limited | 1 | $ | 378.43 |
| Beerens, Kurt | 1 | $ | 188.34 |
| Bellmond, Rhett | 1 | $ | 75.00 |
| Benjamin, Debra | 1 | $ | 111.01 |
| Bergeron, Genevieve | 1 | $ | 373.26 |
| Bernhardt, Hope | 1 | $ | 75.00 |
| Bibby, Eric | 1 | $ | 750.00 |
| Big Cranium Design | 2 | $ | 684.16 |
| Bill´s Heavy Duty Enterprises (2004) Ltd. | 6 | $ | 3,755.37 |
| Black Press Group Ltd | 3 | $ | 1,164.40 |
| Blair Sportswear | 1 | $ | 847.48 |
| Bloomfield, Cory | 4 | $ | 307.78 |
| Blow, Eric | 1 | $ | 512.08 |
| Bodley, Peter | 1 | $ | 75.00 |
| Brown, Aquila | 2 | $ | 428.58 |
| Brown, Matthew | 1 | $ | 75.00 |
| Building Officials´ Association Of Bc | 1 | $ | 1,496.25 |
| Bumstead, Brian | 1 | $ | 75.00 |
| Burton Community Learning Centre | 1 | $ | 1,000.00 |
| Buzash, Sean | 1 | $ | 74.46 |
| C.A. Fischer Lumber Co. Ltd. | 11 | $ | 1,882.86 |
| Canada Post Corporation | 1 | $ | 351.75 |
| Canadian Centre for Occupational Health and Safety | 15 | $ | 299.25 |
| Canadian Linen & Uniform | 4 | $ | 544.27 |
| Canadian Red Cross | 1 | $ | 28.00 |
| CanCADD Imaging Solutions Ltd. | 1 | $ | 1,342.88 |

| Remaining 20% of payments by value | Number of Payments | | Value |
|---|---|---|---|
| | 1,049 | $ | 794,064 |
| Canco Petroleum Ltd. | 2 | $ | 969.31 |
| CanGas Propane Inc. | 2 | $ | 3,688.34 |
| Canoe - EECOL Electric Nelson | 4 | $ | 279.38 |
| Canoe - Kal Tire Vernon | 4 | $ | 1,535.90 |
| Caro Analytical Services | 2 | $ | 2,652.31 |
| Carvello Law Corporation | 1 | $ | 2,005.72 |
| Case Grypma Mechanical LTD | 1 | $ | 2,822.08 |
| Castlegar & District Community Services Society (CDCSS) | 1 | $ | 608.33 |
| Castlegar Home Hardware | 1 | $ | 335.99 |
| Castlegar Pride Association | 1 | $ | 500.00 |
| Castlegar Sculpturewalk Society | 1 | $ | 3,288.35 |
| Castlegar, City Of | 1 | $ | 281.41 |
| Cathro Consulting Ltd | 1 | $ | 3,150.00 |
| CDW Canada Corp | 1 | $ | 12,337.58 |
| Christie, Joseph | 1 | $ | 514.65 |
| Cintas Canada Ltd Location 889 | 2 | $ | 498.82 |
| CJ Industries Inc. | 1 | $ | 12,132.72 |
| Clark, Gerald | 1 | $ | 75.00 |
| Clarke, Angela | 1 | $ | 75.00 |
| Clarke, Ryan | 2 | $ | 746.79 |
| Cloutier, Roger G | 1 | $ | 38.25 |
| Colton Concrete Finishing | 1 | $ | 315.00 |
| Columbia Basin Broadband Corporation | 1 | $ | 4,508.00 |
| Columbia Wireless Inc | 5 | $ | 421.40 |
| Comfort Welding Ltd | 23 | $ | 4,171.07 |
| Connect Hearing | 1 | $ | 1,085.70 |
| Cooper, Branden WS | 1 | $ | 149.27 |
| Cowan´s Office Supplies | 26 | $ | 4,028.14 |
| Cowen, Kye | 1 | $ | 75.00 |
| Cranbrook Water Conditioning Ltd. | 6 | $ | 223.68 |
| Crawford Bay Store | 9 | $ | 995.47 |
| Crescent Valley Community Hall Society | 1 | $ | 3,000.00 |
| Creston Card & Stationery | 4 | $ | 176.76 |
| Creston Pet Adoption Welfare Society | 1 | $ | 9,865.41 |
| Creston Valley Society for Therapeutic Horsemanship | 1 | $ | 691.07 |
| Creston, Town Of | 3 | $ | 10,172.18 |
| Cunningham, Hans | 4 | $ | 360.01 |
| Davidson, Gregory | 1 | $ | 4,100.00 |
| Davison, Trisha | 1 | $ | 365.00 |
| DB Perks & Associates Ltd | 9 | $ | 9,851.45 |
| Dear, Lisa | 1 | $ | 27.24 |
| Deer Park Recreation Society | 1 | $ | 7,120.81 |
| DHC Communications Inc | 1 | $ | 186.38 |
| Diverse Family Roots Society | 1 | $ | 3,500.00 |
| Doug´s Disposal Service | 2 | $ | 506.84 |
| Dreher, Marla | 2 | $ | 379.60 |
| Dumas, Denise | 1 | $ | 184.72 |
| Duncan, Raymond J | 1 | $ | 75.00 |
| Dye, Shane | 1 | $ | 1,821.78 |
| Earthworks Excavating Inc. | 1 | $ | 1,186.50 |
| East Shore Express Courier | 2 | $ | 176.70 |
| East Shore Internet Society | 3 | $ | 199.93 |
| East Shore Trail & Bike Association | 1 | $ | 4,200.00 |
| Edgewood Volunteer Fire Department | 1 | $ | 4,500.00 |
| Eichenauer, Cedra | 1 | $ | 75.00 |
| Entandem | 8 | $ | 615.04 |
| Environmental Operators Certification Program | 11 | $ | 1,942.50 |
| Eric Etelamaki Holdings | 2 | $ | 2,646.00 |
| Evdokimoff, Steve | 1 | $ | 75.00 |
| Expresslane Deliveries | 1 | $ | 421.05 |
| Fall Line Forestry Ltd | 1 | $ | 1,050.00 |
| Fauquier Community Club Society | 1 | $ | 1,491.42 |
| Federated Co-Operatives Ltd | 6 | $ | 3,934.79 |
| Fergie, Barbara | 2 | $ | 151.62 |
| Fishlock, Garrett | 2 | $ | 416.90 |
| Fraser Valley Building Supplies Inc. | 10 | $ | 730.55 |
| Fusion Consulting Ltd. | 1 | $ | 11,718.00 |
| G and W Lawncare | 1 | $ | 110.00 |

| Remaining 20% of payments by value | Number of Payments | | Value |
|---|---|---|---|
| | 1,049 | $ | 794,064 |
| Garnier, Cody | 1 | $ | 192.72 |
| Garrigan, Patrick | 1 | $ | 75.00 |
| Gelsinger, Tracy | 1 | $ | 75.00 |
| Geo H Hewitt Co Ltd | 1 | $ | 91.06 |
| Gerrard, Kelly | 2 | $ | 148.49 |
| Gilbert Parts Depot | 9 | $ | 674.41 |
| Gilbert, Ryan | 2 | $ | 1,222.82 |
| Glacier Valley Tree Care Ltd | 1 | $ | 2,178.75 |
| Global Industrial Canada | 2 | $ | 1,802.82 |
| Global Roadway Maintenance Inc. | 2 | $ | 9,327.68 |
| Goat Mountain Enterprises Ltd | 1 | $ | 1,743.00 |
| Good Stuff Foundation | 2 | $ | 6,368.96 |
| Gordon, Tanya | 1 | $ | 141.47 |
| Graham, Cheryl Elaine | 2 | $ | 49.13 |
| Gray Creek Hall Society | 1 | $ | 30.00 |
| Gray Creek Store | 2 | $ | 28.53 |
| Gray´s Contracting | 2 | $ | 459.32 |
| Green Shield Health Inc. | 1 | $ | 1,105.65 |
| Guest Automation Inc. | 1 | $ | 9,213.75 |
| Guille, Pam | 2 | $ | 2,730.00 |
| Gustafson, Marilyn | 1 | $ | 208.78 |
| Gwil Industries Inc. | 1 | $ | 2,226.00 |
| Habljak, Julia | 1 | $ | 75.00 |
| Hall Printing | 3 | $ | 451.66 |
| Hall, Hailey | 1 | $ | 25.00 |
| Hamilton, Alayne | 1 | $ | 75.00 |
| Hanegraaf, Henny (Henrica) | 2 | $ | 64.47 |
| Hanson, Fraser | 1 | $ | 119.72 |
| Harrop District Community Centre | 1 | $ | 5,400.00 |
| Hawkins, Dana | 1 | $ | 60.00 |
| Heather Parsons Electrical | 1 | $ | 2,930.37 |
| Hewat, Suzan | 2 | $ | 103.60 |
| Heyboer, Amber | 1 | $ | 75.00 |
| Hicks, Ronald | 1 | $ | 50.00 |
| Hills, Erika | 1 | $ | 75.00 |
| Hipperson Hardware | 2 | $ | 149.69 |
| Hi-Pro Sporting Goods Ltd | 1 | $ | 1,267.90 |
| Hi-Way 9 Express Ltd | 1 | $ | 33.38 |
| Hopkyns, John (Chris) | 1 | $ | 75.00 |
| Hufty´s Leasing Ltd | 1 | $ | 547.66 |
| Hull, Bradley | 1 | $ | 75.00 |
| Hume Hotel | 1 | $ | 552.00 |
| Huscroft HVAC | 2 | $ | 1,055.25 |
| ICONIX Waterworks Ltd Partnership | 2 | $ | 4,745.40 |
| Industrial Alliance Insurance and Financial Services Inc. | 1 | $ | 1,131.38 |
| Inland Allcare | 29 | $ | 12,414.99 |
| Inland Kenworth (Castlegar) | 2 | $ | 2,163.55 |
| Insight Canada Inc. | 1 | $ | 1,380.73 |
| Insurance Corporation of BC | 4 | $ | 3,161.00 |
| Interior Health Authority - Environmental Health | 1 | $ | 147.00 |
| Iron Mountain | 1 | $ | 85.70 |
| Jackman, Garry | 2 | $ | 211.12 |
| Jakobsze, Corey | 1 | $ | 25.00 |
| Jakubow Enterprises Ltd o/a Canadian Tire Castlegar (492) | 17 | $ | 1,388.21 |
| Jennifer Wickwire | 2 | $ | 840.00 |
| Jet Ice Ltd | 1 | $ | 644.31 |
| Jewitt, Marcus | 1 | $ | 112.27 |
| Jorgenson, Karin | 1 | $ | 75.00 |
| Justice Institute Of Bc | 3 | $ | 844.05 |
| Kabel, Peter C | 2 | $ | 367.19 |
| Kaslo Building Maintenance | 1 | $ | 651.00 |
| Kaslo Community Services Society | 1 | $ | 7,200.00 |
| Kaslo Home Hardware | 5 | $ | 138.91 |
| Kaslo Infonet Society | 4 | $ | 455.00 |
| Kaslo to Sandon Rails to Trails Society | 1 | $ | 3,000.00 |
| Kaslo, Village Of | 1 | $ | 52.63 |
| Kelowna, City of | 1 | $ | 1,269.45 |
| Kemlee Equipment Ltd | 1 | $ | 167.00 |

| Remaining 20% of payments by value | Number of Payments | | Value |
|---|---|---|---|
| | 1,049 | $ | 794,064 |
| Kennlyn Enterprises | 1 | $ | 632.80 |
| Kilburn, Jackie | 1 | $ | 1,960.00 |
| Knight Road Repairs | 1 | $ | 120.00 |
| Kokanee Chalets | 1 | $ | 2,100.00 |
| Kokanee Ford Sales Ltd. | 1 | $ | 232.50 |
| Kootenay Glass & Mirror Ltd | 2 | $ | 447.73 |
| Kootenay Ground Maintenance Ltd. | 2 | $ | 2,621.77 |
| Kootenay Industrial Supply Ltd | 26 | $ | 8,272.60 |
| Kootenay Lake Electric Ltd | 1 | $ | 522.74 |
| Kootenay Lake Hospital Foundation | 2 | $ | 5,339.72 |
| Kootenay Landscape A Division of KL Solutions Inc | 1 | $ | 1,155.00 |
| Kootenay Organic Growers Society | 1 | $ | 6,179.89 |
| Kootenay Rockies Disc Golf Society | 1 | $ | 950.00 |
| Kootenay Social Support Society | 1 | $ | 1,000.00 |
| Kootenay Technical Surveys Ltd. | 1 | $ | 1,102.50 |
| Kootenay Valley Water & Spas | 5 | $ | 169.15 |
| Lardeau Fire Prevention Association | 1 | $ | 5,000.00 |
| Lardeau Valley Community Club | 1 | $ | 52.75 |
| Lardeau Valley Community Club | 1 | $ | 500.00 |
| Lavoie, Denis | 2 | $ | 1,120.00 |
| Lay, Jessie | 1 | $ | 502.97 |
| Leavitt, Brian | 2 | $ | 146.75 |
| Lectric Ave Electronics | 3 | $ | 180.87 |
| Lidstone & Company | 1 | $ | 4,828.32 |
| Lifesaving Society (Burnaby) | 8 | $ | 2,129.85 |
| Linde Canada Inc. | 2 | $ | 251.17 |
| Linn, James | 1 | $ | 630.00 |
| Little h Design Works | 2 | $ | 4,347.00 |
| Living Lakes Canada | 1 | $ | 617.32 |
| Lockwood, Diana LD | 3 | $ | 183.39 |
| Lo-Cost Propane | 1 | $ | 168.00 |
| Lordco Parts Ltd | 7 | $ | 1,587.77 |
| Lower Kootenay Indian Band | 1 | $ | 221.69 |
| Lundquist, Blake | 1 | $ | 746.70 |
| Lunn, Jessica | 1 | $ | 109.50 |
| M.J Fabrication & Maintenance Welding | 1 | $ | 393.75 |
| Magaw, Donna | 1 | $ | 75.00 |
| Maglio, Benjamin | 1 | $ | 50.00 |
| Maher, Phill | 1 | $ | 770.05 |
| Main Jet Motorsports Inc | 2 | $ | 1,399.95 |
| Malekow, Pamela | 2 | $ | 169.90 |
| Mannama, Miikael | 1 | $ | 690.00 |
| Marshall, Jay | 1 | $ | 27.28 |
| Martech Electrical Systems Ltd | 2 | $ | 1,949.86 |
| Martech Motor Winding Ltd | 3 | $ | 3,454.47 |
| Mathes, Loren | 1 | $ | 75.00 |
| Mayday Electric Ltd | 3 | $ | 3,919.22 |
| McArthur, Em | 1 | $ | 50.00 |
| McClelland, Annette | 3 | $ | 188.88 |
| McFaddin, Maria June | 2 | $ | 143.28 |
| McMaster, Brice | 1 | $ | 75.00 |
| Medhurst, Cory | 1 | $ | 684.12 |
| Mega Technical Holdings Ltd | 1 | $ | 135.47 |
| Merideth, Nicole | 1 | $ | 75.00 |
| Metercor Inc. | 1 | $ | 1,155.71 |
| Michaud, Shawn T | 1 | $ | 75.00 |
| Mills Bros Construction Ltd | 1 | $ | 1,254.75 |
| Minister of Finance | 3 | $ | 8,386.22 |
| Minister Of Finance - Product Distribution Centre | 12 | $ | 2,517.85 |
| Ministry of Transportation and Infrastructure | 1 | $ | 73.68 |
| Mitchell Supply Ltd | 4 | $ | 67.78 |
| Moe Nadeau Consulting | 1 | $ | 1,264.20 |
| Montagnini, Xochilt M R | 1 | $ | 125.00 |
| Morrison, Erin | 1 | $ | 25.00 |
| Mount Sentinel Secondary School | 1 | $ | 500.00 |
| Mountford, Sophia | 1 | $ | 45.67 |
| Mts Maintenance Tracking Systems Inc | 1 | $ | 1,265.25 |
| Munckhof Manufacturing | 1 | $ | 245.80 |

| Remaining 20% of payments by value | Number of Payments | | Value |
|---|---|---|---|
| | 1,049 | $ | 794,064 |
| Municipal Insurance Association Of BC | 1 | $ | 288.63 |
| Nakusp & Area Bike Society | 1 | $ | 2,000.00 |
| Nakusp Home Hardware | 1 | $ | 9.58 |
| Nakusp Rotary Club | 1 | $ | 2,327.23 |
| Nakusp Ski Club Association | 1 | $ | 2,441.94 |
| Nakusp Volunteer Fire Brigade | 2 | $ | 8,327.65 |
| Nanaimo, City of | 9 | $ | 1,966.66 |
| Napa Auto Parts (Nelson) | 1 | $ | 27.55 |
| Navigata Communications Ltd. dba ThinkTel | 1 | $ | 21.17 |
| Nedham, Suzanne | 1 | $ | 175.00 |
| Nelson & District Hospice Society | 2 | $ | 12,585.96 |
| Nelson Building Centre Ltd | 43 | $ | 3,252.08 |
| Nelson Christian School Society | 1 | $ | 3,360.00 |
| Nelson Farmers Supply Ltd | 14 | $ | 2,672.26 |
| Nelson Nordic Ski Club | 1 | $ | 8,925.00 |
| Nelson Toyota | 3 | $ | 680.55 |
| Nelson, Calvin | 2 | $ | 126.36 |
| Nelson, City of | 1 | $ | 5,183.10 |
| Network Innovations Inc. | 2 | $ | 448.00 |
| Newell, Thomas | 1 | $ | 20.50 |
| Nexgen Municipal Inc. | 1 | $ | 2,294.12 |
| Nickerson, Britany | 2 | $ | 1,000.00 |
| North Shore Water Utility Nelson Ltd. | 1 | $ | 462.00 |
| Northtown Rental & Sales | 1 | $ | 78.35 |
| Okanagan Office Systems | 17 | $ | 10,153.18 |
| Oler, Summer | 1 | $ | 182.50 |
| Orkin Canada Corporation | 3 | $ | 647.55 |
| Overland West Freight Lines Ltd | 4 | $ | 6,650.28 |
| Pacific Sprinklers dba: DIG Garden Centre | 1 | $ | 424.67 |
| Page, Keith | 1 | $ | 1,160.15 |
| Paper Crane Media Ltd. | 1 | $ | 98.00 |
| Park N Play Design Company Ltd. | 1 | $ | 6,216.44 |
| Pass Creek Exhibition Society | 1 | $ | 9,000.00 |
| Passmore Laboratory Ltd | 6 | $ | 1,210.00 |
| Paterson, Ella | 1 | $ | 131.40 |
| Petersen, Christopher L | 2 | $ | 509.36 |
| Pipe, Nicolai | 1 | $ | 75.00 |
| Pipeology Home Solutions | 1 | $ | 291.14 |
| Pitney Bowes | 2 | $ | 320.52 |
| Plaumann, Klaus | 1 | $ | 118.77 |
| Pocock, Nathan | 1 | $ | 60.00 |
| Points West Technologies Ltd. | 1 | $ | 1,294.34 |
| Popoff, Walter A | 6 | $ | 213.78 |
| Popoff, Wayne | 2 | $ | 475.99 |
| Posgate, Evelyn | 1 | $ | 75.00 |
| Prestige Lakeside Resort | 3 | $ | 1,380.00 |
| Procter Community Society | 1 | $ | 5,000.00 |
| Pro-Cut Industries Ltd. | 1 | $ | 2,016.00 |
| Promag Enviro Systems Ltd | 1 | $ | 413.81 |
| Purolator Inc | 1 | $ | 233.44 |
| Pyper, Glenn | 1 | $ | 94.90 |
| Pyramid Building Supplies | 4 | $ | 170.69 |
| Quarry, Brad | 1 | $ | 75.00 |
| Queens Bay Residents Association | 1 | $ | 796.75 |
| Radwell International Canada Automation ULC | 1 | $ | 513.70 |
| Raugust, Shelley | 1 | $ | 75.00 |
| Red Mountain Road & Enterprise Creek Emergency Preparec | 1 | $ | 5,850.00 |
| Renata Development Society | 2 | $ | 5,698.88 |
| Repair Cafe Nelson | 1 | $ | 2,940.00 |
| Rescue Canada Resource Group Inc | 1 | $ | 7,852.74 |
| Roadpost Inc. T46274 | 1 | $ | 267.23 |
| Robertson´s Clothing & Shoes Inc. | 1 | $ | 1,030.40 |
| Robson Recreation Society | 1 | $ | 200.00 |
| Robson Recreation Society | 1 | $ | 9,000.00 |
| Rocky Mountain Phoenix | 3 | $ | 4,167.10 |
| Roenspiess, Ethan (Kai) | 1 | $ | 75.00 |
| Roper Greyell LLP | 1 | $ | 113.12 |
| Sabir, Chris | 3 | $ | 282.32 |

| Remaining 20% of payments by value | Number of Payments | | Value |
|---|---|---|---|
| | 1,049 | $ | 794,064 |
| Salmo Square Society | 1 | $ | 9,000.00 |
| Salmo Valley Youth & Community Centre | 2 | $ | 1,466.67 |
| Salmons, Susanne | 1 | $ | 75.00 |
| Schmidt, Julie | 3 | $ | 644.40 |
| School District#8 (Kootenay Lake) | 1 | $ | 978.00 |
| Seguin, Daniel | 1 | $ | 534.12 |
| Selkirk College Foundation | 1 | $ | 7,742.06 |
| Selkirk Security Services Ltd | 2 | $ | 636.60 |
| SFJ Inc. | 1 | $ | 5,869.46 |
| Shaw Buisness A division of Shaw Telecom G.P. | 1 | $ | 1,116.34 |
| Shaw Cable | 23 | $ | 4,614.29 |
| Sheffield, Leonard | 1 | $ | 127.16 |
| Simply Clean Kootenay | 2 | $ | 3,070.20 |
| Skyway Hardware | 4 | $ | 87.24 |
| Slocan Fitness Centre | 1 | $ | 500.00 |
| Slocan Park Community Hall Society | 2 | $ | 880.80 |
| Slocan Solutions Society | 1 | $ | 800.00 |
| Slocan Valley Community Service Society | 1 | $ | 6,300.00 |
| Slocan Valley Home Hardware | 3 | $ | 357.90 |
| Slocan Valley Watershed & Forest Protection Society | 2 | $ | 6,008.57 |
| Slocan, Village of | 1 | $ | 5,850.00 |
| SLR Consulting (Canada) Ltd. | 2 | $ | 4,751.08 |
| Smienk, Johannes | 1 | $ | 39.95 |
| Smith Cameron Process Solutions | 2 | $ | 1,998.35 |
| Smokey Creek Salvage | 1 | $ | 813.75 |
| Southern Interior Public Works Ltd. | 2 | $ | 1,197.01 |
| Spady, Randal | 2 | $ | 102.01 |
| Speedpro Signs | 5 | $ | 2,443.22 |
| Sprogis, Russel | 1 | $ | 75.00 |
| Stafford Welding | 10 | $ | 6,436.50 |
| Stand Architecture Inc. | 2 | $ | 4,452.00 |
| Stankevich, Wendy | 3 | $ | 580.35 |
| Steffler, Darren | 1 | $ | 615.25 |
| Sterling Backcheck Canada Corp. | 2 | $ | 279.53 |
| Stewart, Heather | 1 | $ | 121.60 |
| Stokes International | 1 | $ | 750.47 |
| Superior Lighting & Bath | 1 | $ | 912.58 |
| Superior Propane | 1 | $ | 42.56 |
| Sutco Contracting Ltd | 1 | $ | 1,372.60 |
| Sylvestre, Brandon | 1 | $ | 75.00 |
| Syringa Consulting | 1 | $ | 2,357.30 |
| Taghum Shell (1997) | 1 | $ | 37.63 |
| Technical Safety BC | 3 | $ | 2,735.88 |
| Teece, Phillip D | 1 | $ | 25.00 |
| Telus Communications Inc | 9 | $ | 7,936.56 |
| Telus Communications Inc. Mascon by Telus | 4 | $ | 1,391.04 |
| Temniuk, Christine | 1 | $ | 75.00 |
| Tenaquip Industrial Distribution | 5 | $ | 937.19 |
| Tetreault, Jackie | 1 | $ | 75.00 |
| The Adventure Hotel | 1 | $ | 132.84 |
| The BC Society for the Prevention of Cruelty to Animals | 1 | $ | 8,643.24 |
| The Corporation of the Village of Salmo | 1 | $ | 5,263.77 |
| Thiele, Dustin | 5 | $ | 5,906.25 |
| ThinkTel | 1 | $ | 381.86 |
| Thor Mechanical Ltd. | 3 | $ | 934.26 |
| Thurber Engineering Ltd. | 1 | $ | 2,586.94 |
| Tierney, Roger Bruce | 1 | $ | 196.52 |
| Tilley, Colleen F | 1 | $ | 75.00 |
| Timberland Consultants | 1 | $ | 399.66 |
| Tip-it Waste Solutions Kootenay | 5 | $ | 9,941.09 |
| Trane Canada ULC | 1 | $ | 938.18 |
| Tratech Mechanical Ltd | 3 | $ | 2,386.61 |
| Trons Matrix Refrigeration Inc. | 1 | $ | 1,033.62 |
| Trottier, Nadine | 2 | $ | 151.65 |
| Troy Life & Fire Safety Ltd | 1 | $ | 778.53 |
| Tsunami Solutions Ltd. dba: SafetyLine | 1 | $ | 1,735.68 |
| Tu-Dor Lock & Safe Ltd | 4 | $ | 150.28 |
| Twin Rivers Controls Ltd | 3 | $ | 6,799.80 |

| Remaining 20% of payments by value | Number of Payments | | Value |
|---|---|---|---|
| | 1,049 | $ | 794,064 |
| Uline Canada Corporation | 7 | $ | 9,327.34 |
| Ultra XPress Printing Inc. | 1 | $ | 1,920.97 |
| Union of Spiritual Communities of Christ | 1 | $ | 7,425.00 |
| Urban Systems Ltd. | 1 | $ | 12,368.69 |
| Valley Lift Truck (Castlegar) | 1 | $ | 10,647.19 |
| Valley Voice Ltd | 2 | $ | 184.54 |
| Van Houtte Coffee Services ULC | 1 | $ | 218.98 |
| Vandenberghe, Kelly | 1 | $ | 186.37 |
| Veciunca, Joshua | 1 | $ | 75.00 |
| Venture Mechanical Systems Ltd | 1 | $ | 1,012.20 |
| VH Sport Canada | 1 | $ | 3,749.92 |
| Ward, Crystal | 2 | $ | 82.30 |
| Wasp Manufacturing Ltd. | 1 | $ | 4,247.46 |
| Watson, Aimee | 3 | $ | 323.40 |
| WE Graham Community Service Society | 2 | $ | 1,589.20 |
| Weatherhead, Teresa A | 1 | $ | 216.81 |
| Webster, Heather | 2 | $ | 134.86 |
| Wells Fargo Equipment | 3 | $ | 2,700.66 |
| Wesco Distribution-Canada Inc | 1 | $ | 223.37 |
| West Kootenay Septic Solutions Inc | 1 | $ | 75.00 |
| WEX Canada Ltd. | 1 | $ | 3,820.85 |
| Wheeler, Tracy | 1 | $ | 75.00 |
| Whitney, Stephanie | 2 | $ | 153.30 |
| Wildsight | 1 | $ | 700.00 |
| Winegarden, Joel | 1 | $ | 69.35 |
| Wolseley Waterworks Branch | 1 | $ | 5,818.40 |
| Wood Wyant Inc | 3 | $ | 2,231.68 |
| Wood, Roy | 2 | $ | 221.92 |
| Woodcox Construction | 1 | $ | 1,770.00 |
| Woodward, Jesse | 2 | $ | 20.44 |
| WSP Canada Inc. | 1 | $ | 6,205.24 |
| Xplore Inc. | 1 | $ | 129.36 |
| Yahk-Kingsgate Recreation Society | 1 | $ | 1,000.00 |
| Yellow Pages Group | 2 | $ | 6.30 |
| Zayden Creighton dba: Creightons Cuttings | 2 | $ | 451.50 |
| Zdebiak, Rachel | 1 | $ | 25.00 |
| Zeleznik, Thomas M | 1 | $ | 208.18 |
| Zone West Enterprises Ltd | 7 | $ | 2,142.56 |

## Employees and Directors July 2026

| Directors | Number of Payments | | Value |
|---|---|---|---|
| | 36 | | 2,792 |
| Cunningham, Hans | 4 | $ | 360.01 |
| Gordon, Tanya | 1 | $ | 141.47 |
| Graham, Cheryl Elaine | 2 | $ | 49.13 |
| Hanegraaf, Henny (Henrica) | 2 | $ | 64.47 |
| Hewat, Suzan | 2 | $ | 103.60 |
| Jackman, Garry | 2 | $ | 211.12 |
| Lockwood, Diana LD | 3 | $ | 183.39 |
| Lunn, Jessica | 1 | $ | 109.50 |
| McFaddin, Maria June | 2 | $ | 143.28 |
| Newell, Thomas | 1 | $ | 20.50 |
| Popoff, Walter A | 6 | $ | 213.78 |
| Smienk, Johannes | 1 | $ | 39.95 |
| Tierney, Roger Bruce | 1 | $ | 196.52 |
| Vandenberghe, Kelly | 1 | $ | 186.37 |
| Watson, Aimee | 3 | $ | 323.40 |
| Weatherhead, Teresa A | 1 | $ | 216.81 |
| Woodward, Jesse | 2 | $ | 20.44 |
| Zeleznik, Thomas M | 1 | $ | 208.18 |

| Employees | Number of Payments | | Value |
|---|---|---|---|
| | 139 | $ | 24,019 |
| Anderson, Ben | 1 | $ | 353.32 |
| Anderson, Georgina Lynn | 1 | $ | 75.00 |
| Archibald, Katherine | 1 | $ | 75.00 |
| Avramzon, Naama | 1 | $ | 86.14 |
| Babiak, Audrey | 1 | $ | 75.00 |
| Barnhouse, Gregory | 2 | $ | 561.62 |
| Beerens, Kurt | 1 | $ | 188.34 |
| Bellmond, Rhett | 1 | $ | 75.00 |
| Benjamin, Debra | 1 | $ | 111.01 |
| Bergeron, Genevieve | 1 | $ | 373.26 |
| Bernhardt, Hope | 1 | $ | 75.00 |
| Bloomfield, Cory | 4 | $ | 307.78 |
| Blow, Eric | 1 | $ | 512.08 |
| Bodley, Peter | 1 | $ | 75.00 |
| Brown, Aquila | 2 | $ | 428.58 |
| Brown, Matthew | 1 | $ | 75.00 |
| Bumstead, Brian | 1 | $ | 75.00 |
| Buzash, Sean | 1 | $ | 74.46 |
| Christie, Joseph | 1 | $ | 514.65 |
| Clark, Gerald | 1 | $ | 75.00 |
| Clarke, Angela | 1 | $ | 75.00 |
| Clarke, Ryan | 2 | $ | 746.79 |
| Cloutier, Roger G | 1 | $ | 38.25 |
| Cooper, Branden WS | 1 | $ | 149.27 |
| Cowen, Kye | 1 | $ | 75.00 |
| Davison, Trisha | 1 | $ | 365.00 |
| Dear, Lisa | 1 | $ | 27.24 |
| Dreher, Marla | 2 | $ | 379.60 |
| Dumas, Denise | 1 | $ | 184.72 |
| Duncan, Raymond J | 1 | $ | 75.00 |
| Dye, Shane | 1 | $ | 1,821.78 |
| Eichenauer, Cedra | 1 | $ | 75.00 |
| Evdokimoff, Steve | 1 | $ | 75.00 |
| Fergie, Barbara | 2 | $ | 151.62 |
| Fishlock, Garrett | 2 | $ | 416.90 |
| Garnier, Cody | 1 | $ | 192.72 |
| Garrigan, Patrick | 1 | $ | 75.00 |
| Gelsinger, Tracy | 1 | $ | 75.00 |
| Gerrard, Kelly | 2 | $ | 148.49 |
| Gilbert, Ryan | 2 | $ | 1,222.82 |
| Habljak, Julia | 1 | $ | 75.00 |
| Hall, Hailey | 1 | $ | 25.00 |
| Hamilton, Alayne | 1 | $ | 75.00 |
| Hanson, Fraser | 1 | $ | 119.72 |
| Hawkins, Dana | 1 | $ | 60.00 |
| Heyboer, Amber | 1 | $ | 75.00 |
| Hicks, Ronald | 1 | $ | 50.00 |
| Hills, Erika | 1 | $ | 75.00 |
| Hopkyns, John (Chris) | 1 | $ | 75.00 |
| Hull, Bradley | 1 | $ | 75.00 |
| Jakobsze, Corey | 1 | $ | 25.00 |
| Jewitt, Marcus | 1 | $ | 112.27 |
| Jorgenson, Karin | 1 | $ | 75.00 |

## Accounts Payable for July 2026 Breakdown by Type of Payment

| All Other Vendors | Number of Payments | | Value |
|---|---|---|---|
| | 1,145 | $ | 3,514,676 |
| 0885708 BC LTD dba Joseph Fritz | 4 | $ | 18,057.80 |
| 1022117 Alberta Ltd. | 3 | $ | 33,027.59 |
| 1332920 BC Ltd. DBA: Yahk General Store | 1 | $ | 1,105.03 |
| 1426051 BC Ltd DBA: Simon’s Garage Door Services | 1 | $ | 8,618.40 |
| 1494359 BC Ltd. | 3 | $ | 6,600.00 |
| 646948 BC Ltd. dba Red Tag Fitness | 3 | $ | 1,805.87 |
| 672111 BC Ltd. dba PNW Nelson | 1 | $ | 111.99 |
| A&G Supply Ltd | 1 | $ | 2,976.15 |
| ACE Courier Services | 6 | $ | 271.85 |
| Acklands-Grainger Inc | 7 | $ | 784.34 |
| Agilyx Solutions Limited | 2 | $ | 19,344.93 |
| Air Liquide Canada Inc | 10 | $ | 1,452.32 |
| Alberta Fire Chiefs Association | 1 | $ | 1,905.46 |
| Allstate Canada | 2 | $ | 2,249.90 |
| Andex Equipment Rentals | 3 | $ | 4,323.05 |
| Andre´s TV Sales & Service Ltd. | 1 | $ | 1,020.31 |
| Andrew Sheret Ltd | 10 | $ | 2,788.59 |
| Anywear Garment Company | 1 | $ | 412.16 |
| Aquam Inc | 1 | $ | 2,089.56 |
| Argenta Community Association | 1 | $ | 57.75 |
| Arrow Lakes Aggregates | 2 | $ | 41,919.49 |
| Arrow Mountain Carwash & Mini Storage Ltd | 1 | $ | 3,675.00 |
| ASI-Asset Strategy Inc. | 1 | $ | 2,905.88 |
| Associated Fire Safety Equipment | 5 | $ | 4,925.68 |
| Authorized Security Ltd. | 1 | $ | 252.00 |
| Automated Aquatics Canada Ltd | 2 | $ | 1,013.42 |
| B&L Security Patrol (1981) Ltd | 1 | $ | 1,867.95 |
| B.A. Benson & Son Ltd. | 3 | $ | 883.18 |
| B.C. Scale Co. Ltd. | 1 | $ | 2,782.24 |
| Babe´s Automotive | 1 | $ | 479.42 |
| BC Hydro & Power Authority | 2 | $ | 2,146.16 |
| BC One Call Limited | 1 | $ | 378.43 |
| BC Transit | 10 | $ | 509,400.54 |
| BGC Engineering Inc. | 2 | $ | 29,563.81 |
| Bibby, Eric | 1 | $ | 750.00 |
| Big Cranium Design | 2 | $ | 684.16 |
| Bill´s Heavy Duty Enterprises (2004) Ltd. | 6 | $ | 3,755.37 |
| Black Press Group Ltd | 3 | $ | 1,164.40 |
| Blair Sportswear | 1 | $ | 847.48 |
| Bosch Truck Group Inc. | 2 | $ | 531,435.06 |
| Brogan Fire & Safety | 11 | $ | 14,153.61 |
| Building Officials´ Association Of Bc | 1 | $ | 1,496.25 |
| C.A. Fischer Lumber Co. Ltd. | 11 | $ | 1,882.86 |
| Canada Post Corporation | 1 | $ | 351.75 |
| Canadian Centre for Occupational Health and Safety | 15 | $ | 299.25 |
| Canadian Linen & Uniform | 4 | $ | 544.27 |
| Canadian Red Cross | 1 | $ | 28.00 |
| CanCADD Imaging Solutions Ltd. | 1 | $ | 1,342.88 |
| Canco Petroleum Ltd. | 2 | $ | 969.31 |
| CanGas Propane Inc. | 2 | $ | 3,688.34 |
| Canoe - EECOL Electric Nelson | 4 | $ | 279.38 |
| Canoe - Kal Tire Vernon | 4 | $ | 1,535.90 |
| Caro Analytical Services | 2 | $ | 2,652.31 |
| Carvello Law Corporation | 1 | $ | 2,005.72 |
| Case Grypma Mechanical LTD | 1 | $ | 2,822.08 |
| Castlegar Home Hardware | 1 | $ | 335.99 |
| Castlegar, City Of | 1 | $ | 281.41 |
| Cathro Consulting Ltd | 1 | $ | 3,150.00 |
| CDW Canada Corp | 1 | $ | 12,337.58 |
| Cintas Canada Ltd Location 889 | 2 | $ | 498.82 |
| CJ Industries Inc. | 1 | $ | 12,132.72 |
| Cleartech Industries Inc | 4 | $ | 21,462.98 |
| Colton Concrete Finishing | 1 | $ | 315.00 |
| Columbia Basin Broadband Corporation | 1 | $ | 4,508.00 |
| Columbia Wireless Inc | 5 | $ | 421.40 |
| Comfort Welding Ltd | 23 | $ | 4,171.07 |
| Connect Hearing | 1 | $ | 1,085.70 |
| Copcan Civil LP | 1 | $ | 94,544.42 |
| Cowan´s Office Supplies | 26 | $ | 4,028.14 |
| Cranbrook Water Conditioning Ltd. | 6 | $ | 223.68 |
| Crawford Bay Store | 9 | $ | 995.47 |
| Crescent Valley Community Hall Society | 1 | $ | 3,000.00 |
| Creston Card & Stationery | 4 | $ | 176.76 |
| Creston, Town Of | 3 | $ | 10,172.18 |
| Cupe Local 2262 | 4 | $ | 15,157.86 |
| Dave´s Plumbing Ltd | 5 | $ | 17,042.34 |
| Davidson, Gregory | 1 | $ | 4,100.00 |
| DB Perks & Associates Ltd | 9 | $ | 9,851.45 |
| DHC Communications Inc | 1 | $ | 186.38 |
| Doug´s Disposal Service | 2 | $ | 506.84 |
| Earthworks Excavating Inc. | 1 | $ | 1,186.50 |
| East Shore Express Courier | 2 | $ | 176.70 |
| East Shore Internet Society | 3 | $ | 199.93 |
| Entandem | 8 | $ | 615.04 |
| Environmental 360 Solutions BC Ltd. | 1 | $ | 14,610.33 |
| Environmental Operators Certification Program | 11 | $ | 1,942.50 |
| Eric Etelamaki Holdings | 2 | $ | 2,646.00 |
| Evoke Buildings Engineering Inc. | 2 | $ | 13,543.78 |
| Expresslane Deliveries | 1 | $ | 421.05 |

| All Other Vendors | Number of Payments | | Value |
|---|---|---|---|
| | 1,145 | $ | 3,514,676 |
| Fall Line Forestry Ltd | 1 | $ | 1,050.00 |
| Federated Co-Operatives Ltd | 6 | $ | 3,934.79 |
| FortisBC - Electricity | 44 | $ | 45,052.58 |
| Fortisbc - Natural Gas | 4 | $ | 16,606.72 |
| Fraser Valley Building Supplies Inc. | 10 | $ | 730.55 |
| Frazer Excavation Ltd. | 1 | $ | 112,872.90 |
| Fusion Consulting Ltd. | 1 | $ | 11,718.00 |
| G and W Lawncare | 1 | $ | 110.00 |
| Geo H Hewitt Co Ltd | 1 | $ | 91.06 |
| GFL Environmental Inc. | 12 | $ | 98,478.40 |
| Gilbert Parts Depot | 9 | $ | 674.41 |
| Glacier Valley Tree Care Ltd | 1 | $ | 2,178.75 |
| Global Industrial Canada | 2 | $ | 1,802.82 |
| Global Roadway Maintenance Inc. | 2 | $ | 9,327.68 |
| Goat Mountain Enterprises Ltd | 1 | $ | 1,743.00 |
| Gray Creek Hall Society | 1 | $ | 30.00 |
| Gray Creek Store | 2 | $ | 28.53 |
| Gray´s Contracting | 2 | $ | 459.32 |
| Green Shield Health Inc. | 1 | $ | 1,105.65 |
| Guest Automation Inc. | 1 | $ | 9,213.75 |
| Guille, Pam | 2 | $ | 2,730.00 |
| Gustafson, Marilyn | 1 | $ | 208.78 |
| Gwil Industries Inc. | 1 | $ | 2,226.00 |
| Hall Printing | 3 | $ | 451.66 |
| Haul-All Equipment Ltd. | 1 | $ | 32,026.79 |
| Heather Parsons Electrical | 1 | $ | 2,930.37 |
| Heritage Roofing & Sheet Metal Ltd. | 1 | $ | 21,000.00 |
| Highland Consulting Ltd | 3 | $ | 16,190.74 |
| Hipperson Hardware | 2 | $ | 149.69 |
| Hi-Pro Sporting Goods Ltd | 1 | $ | 1,267.90 |
| Hi-Way 9 Express Ltd | 1 | $ | 33.38 |
| Hufty´s Leasing Ltd | 1 | $ | 547.66 |
| Hume Hotel | 1 | $ | 552.00 |
| Huscroft HVAC | 2 | $ | 1,055.25 |
| Hywood Truck & Equipment Ltd | 20 | $ | 22,585.93 |
| ICONIX Waterworks Ltd Partnership | 2 | $ | 4,745.40 |
| Industrial Alliance Insurance and Financial Services Inc. | 1 | $ | 1,131.38 |
| Inland Allcare | 29 | $ | 12,414.99 |
| Inland Kenworth (Castlegar) | 2 | $ | 2,163.55 |
| Insight Canada Inc. | 1 | $ | 1,380.73 |
| Insurance Corporation of BC | 4 | $ | 3,161.00 |
| Interior Health Authority - Environmental Health | 1 | $ | 147.00 |
| Iron Mountain | 1 | $ | 85.70 |
| Jakubow Enterprises Ltd o/a Canadian Tire Castlegar (492) | 17 | $ | 1,388.21 |
| Jennifer Wickwire | 2 | $ | 840.00 |
| Jet Ice Ltd | 1 | $ | 644.31 |
| Jotform Canada Inc. | 1 | $ | 16,840.32 |
| Justice Institute Of Bc | 3 | $ | 844.05 |
| Kaslo Building Maintenance | 1 | $ | 651.00 |
| Kaslo Home Hardware | 5 | $ | 138.91 |
| Kaslo Infonet Society | 4 | $ | 455.00 |
| Kaslo, Village Of | 1 | $ | 52.63 |
| Kelowna, City of | 1 | $ | 1,269.45 |
| Kemlee Equipment Ltd | 1 | $ | 167.00 |
| Kennlyn Enterprises | 1 | $ | 632.80 |
| Kilburn, Jackie | 1 | $ | 1,960.00 |
| Knight Road Repairs | 1 | $ | 120.00 |
| Kokanee Chalets | 1 | $ | 2,100.00 |
| Kokanee Ford Sales Ltd. | 1 | $ | 232.50 |
| Komline Pure Water Inc. dba BI Purewater Canada | 2 | $ | 35,678.54 |
| Kootenay Glass & Mirror Ltd | 2 | $ | 447.73 |
| Kootenay Ground Maintenance Ltd. | 2 | $ | 2,621.77 |
| Kootenay Industrial Supply Ltd | 26 | $ | 8,272.60 |
| Kootenay Lake Electric Ltd | 1 | $ | 522.74 |
| Kootenay Landscape A Division of KL Solutions Inc | 1 | $ | 1,155.00 |
| Kootenay Technical Surveys Ltd. | 1 | $ | 1,102.50 |
| Kootenay Valley Water & Spas | 5 | $ | 169.15 |
| Lardeau Valley Community Club | 1 | $ | 52.75 |
| Lectric Ave Electronics | 3 | $ | 180.87 |
| Lidstone & Company | 1 | $ | 4,828.32 |
| Lifesaving Society (Burnaby) | 8 | $ | 2,129.85 |
| Linde Canada Inc. | 2 | $ | 251.17 |
| Linn, James | 1 | $ | 630.00 |
| Little h Design Works | 2 | $ | 4,347.00 |
| LIVunLtd | 3 | $ | 19,154.40 |
| Lo-Cost Propane | 1 | $ | 168.00 |
| Lordco Parts Ltd | 7 | $ | 1,587.77 |
| Lower Kootenay Indian Band | 1 | $ | 221.69 |
| M.J Fabrication & Maintenance Welding | 1 | $ | 393.75 |
| Main Jet Motorsports Inc | 2 | $ | 1,399.95 |
| Mannama, Miikael | 1 | $ | 690.00 |
| Marshall, Jay | 1 | $ | 27.28 |
| Martech Electrical Systems Ltd | 2 | $ | 1,949.86 |
| Martech Motor Winding Ltd | 3 | $ | 3,454.47 |
| Mayday Electric Ltd | 3 | $ | 3,919.22 |
| McNally Excavating Inc | 1 | $ | 83,553.12 |
| Mega Technical Holdings Ltd | 1 | $ | 135.47 |
| Metercor Inc. | 1 | $ | 1,155.71 |
| Mills Bros Construction Ltd | 1 | $ | 1,254.75 |
| Minister of Finance | 3 | $ | 8,386.22 |
| Minister Of Finance - Product Distribution Centre | 12 | $ | 2,517.85 |
| Ministry of Transportation and Infrastructure | 1 | $ | 73.68 |
| Mitchell Supply Ltd | 4 | $ | 67.78 |
| Moe Nadeau Consulting | 1 | $ | 1,264.20 |

| All Other Vendors | Number of Payments | | Value |
|---|---|---|---|
| | 1,145 | $ | 3,514,676 |
| Morrow Bioscience Ltd | 1 | $ | 22,421.39 |
| Mts Maintenance Tracking Systems Inc | 1 | $ | 1,265.25 |
| Munckhof Manufacturing | 1 | $ | 245.80 |
| Municipal Insurance Association Of BC | 1 | $ | 288.63 |
| Nakusp Home Hardware | 1 | $ | 9.58 |
| Nanaimo, City of | 9 | $ | 1,966.66 |
| Napa Auto Parts (Nelson) | 1 | $ | 27.55 |
| Navigata Communications Ltd. dba ThinkTel | 1 | $ | 21.17 |
| Nelson Building Centre Ltd | 43 | $ | 3,252.08 |
| Nelson Christian School Society | 1 | $ | 3,360.00 |
| Nelson Farmers Supply Ltd | 14 | $ | 2,672.26 |
| Nelson Hydro | 19 | $ | 33,432.81 |
| Nelson Leafs Hockey Society | 2 | $ | 16,635.15 |
| Nelson Nordic Ski Club | 1 | $ | 8,925.00 |
| Nelson Toyota | 3 | $ | 680.55 |
| Nelson, City Of | 5 | $ | 19,843.45 |
| Network Innovations Inc. | 2 | $ | 448.00 |
| Nexgen Municipal Inc. | 1 | $ | 2,294.12 |
| Nickerson, Britany | 2 | $ | 1,000.00 |
| North Shore Water Utility Nelson Ltd. | 1 | $ | 462.00 |
| Northtown Rental & Sales | 1 | $ | 78.35 |
| Okanagan Office Systems | 17 | $ | 10,153.18 |
| Orkin Canada Corporation | 3 | $ | 647.55 |
| Overland West Freight Lines Ltd | 4 | $ | 6,650.28 |
| Pacific Sprinklers dba: DIG Garden Centre | 1 | $ | 424.67 |
| Paper Crane Media Ltd. | 1 | $ | 98.00 |
| Park N Play Design Company Ltd. | 1 | $ | 6,216.44 |
| Passmore Laboratory Ltd | 6 | $ | 1,210.00 |
| Pipeology Home Solutions | 1 | $ | 291.14 |
| Pitney Bowes | 2 | $ | 320.52 |
| Points West Technologies Ltd. | 1 | $ | 1,294.34 |
| Polar Engineering Ltd. | 2 | $ | 13,412.04 |
| Prestige Lakeside Resort | 3 | $ | 1,380.00 |
| Pro-Cut Industries Ltd. | 1 | $ | 2,016.00 |
| Promag Enviro Systems Ltd | 1 | $ | 413.81 |
| Purolator Inc | 1 | $ | 233.44 |
| Pyramid Building Supplies | 4 | $ | 170.69 |
| Radwell International Canada Automation ULC | 1 | $ | 513.70 |
| Regional District of Kootenay Boundary | 1 | $ | 28,803.59 |
| Rescue Canada Resource Group Inc | 1 | $ | 7,852.74 |
| Riteway Holdings Ltd. dba Tremlock Properties Ltd | 3 | $ | 19,695.30 |
| Riverside Farm | 9 | $ | 14,295.95 |
| Roadpost Inc. T46274 | 1 | $ | 267.23 |
| Robertson´s Clothing & Shoes Inc. | 1 | $ | 1,030.40 |
| Robson Recreation Society | 1 | $ | 200.00 |
| Rocky Mountain Agencies | 6 | $ | 22,390.13 |
| Rocky Mountain Phoenix | 3 | $ | 4,167.10 |
| Roper Greyell LLP | 1 | $ | 113.12 |
| Salmo Valley Youth & Community Centre | 2 | $ | 1,466.67 |
| School District#8 (Kootenay Lake) | 1 | $ | 978.00 |
| Selkirk Security Services Ltd | 2 | $ | 636.60 |
| SFJ Inc. | 1 | $ | 5,869.46 |
| Shaw Buisness A division of Shaw Telecom G.P. | 1 | $ | 1,116.34 |
| Shaw Cable | 23 | $ | 4,614.29 |
| Simply Clean Kootenay | 2 | $ | 3,070.20 |
| Sk Electronics Ltd | 11 | $ | 21,751.94 |
| Skyway Hardware | 4 | $ | 87.24 |
| Slocan Park Community Hall Society | 2 | $ | 880.80 |
| Slocan Valley Home Hardware | 3 | $ | 357.90 |
| SLR Consulting (Canada) Ltd. | 2 | $ | 4,751.08 |
| Smith Cameron Process Solutions | 2 | $ | 1,998.35 |
| Smokey Creek Salvage | 1 | $ | 813.75 |
| Southern Interior Public Works Ltd. | 2 | $ | 1,197.01 |
| Speedpro Signs | 5 | $ | 2,443.22 |
| Sperling Hansen Associates Inc | 6 | $ | 34,902.16 |
| SRK Consulting (Canada) Inc. | 1 | $ | 19,824.42 |
| Stafford Welding | 10 | $ | 6,436.50 |
| Stand Architecture Inc. | 2 | $ | 4,452.00 |
| Stankevich, Wendy | 3 | $ | 580.35 |
| Sterling Backcheck Canada Corp. | 2 | $ | 279.53 |
| Stewart, Heather | 1 | $ | 121.60 |
| Stokes International | 1 | $ | 750.47 |
| Sundry Vendor | 64 | $ | 49,780.09 |
| Superior Lighting & Bath | 1 | $ | 912.58 |
| Superior Propane | 1 | $ | 42.56 |
| Sutco Contracting Ltd | 1 | $ | 1,372.60 |
| Syringa Consulting | 1 | $ | 2,357.30 |
| Taghum Shell (1997) | 1 | $ | 37.63 |
| Technical Safety BC | 3 | $ | 2,735.88 |
| Telus Communications Inc | 9 | $ | 7,936.56 |
| Telus Communications Inc. Mascon by Telus | 4 | $ | 1,391.04 |
| Telus Mobility | 4 | $ | 26,230.90 |
| Tenaquip Industrial Distribution | 5 | $ | 937.19 |
| The Adventure Hotel | 1 | $ | 132.84 |
| The Corporation of the Village of Salmo | 1 | $ | 5,263.77 |
| the marc boutin architectural collaborative inc. | 8 | $ | 25,553.13 |
| Thiele, Dustin | 5 | $ | 5,906.25 |
| ThinkTel | 1 | $ | 381.86 |
| Thor Mechanical Ltd. | 3 | $ | 934.26 |
| Thurber Engineering Ltd. | 1 | $ | 2,586.94 |
| Timberland Consultants | 1 | $ | 399.66 |
| Tip-it Waste Solutions Kootenay | 5 | $ | 9,941.09 |
| Trane Canada ULC | 1 | $ | 938.18 |
| Tratech Mechanical Ltd | 3 | $ | 2,386.61 |

| All Other Vendors | Number of Payments | | Value |
|---|---|---|---|
| | 1,145 | $ | 3,514,676 |
| Trons Matrix Refrigeration Inc. | 1 | $ | 1,033.62 |
| Troy Life & Fire Safety Ltd | 1 | $ | 778.53 |
| Tsunami Solutions Ltd. dba: SafetyLine | 1 | $ | 1,735.68 |
| Tu-Dor Lock & Safe Ltd | 4 | $ | 150.28 |
| Twin Rivers Controls Ltd | 3 | $ | 6,799.80 |
| Uline Canada Corporation | 7 | $ | 9,327.34 |
| Ultra XPress Printing Inc. | 1 | $ | 1,920.97 |
| Urban Systems Ltd. | 1 | $ | 12,368.69 |
| Valhalla Hydrovac Ltd. | 2 | $ | 111,370.55 |
| Valley Lift Truck (Castlegar) | 1 | $ | 10,647.19 |
| Valley Voice Ltd | 2 | $ | 184.54 |
| Van Houtte Coffee Services ULC | 1 | $ | 218.98 |
| Venture Mechanical Systems Ltd | 1 | $ | 1,012.20 |
| VH Sport Canada | 1 | $ | 3,749.92 |
| Wasp Manufacturing Ltd. | 1 | $ | 4,247.46 |
| Waste Management | 14 | $ | 19,758.43 |
| Wells Fargo Equipment | 3 | $ | 2,700.66 |
| Wesco Distribution-Canada Inc | 1 | $ | 223.37 |
| West Kootenay Septic Solutions Inc | 1 | $ | 75.00 |
| WEX Canada Ltd. | 1 | $ | 3,820.85 |
| WFR Wholesale Fire & Rescue Ltd | 20 | $ | 19,955.50 |
| Wolseley Waterworks Branch | 1 | $ | 5,818.40 |
| Wood Wyant Inc | 3 | $ | 2,231.68 |
| Woodcox Construction | 1 | $ | 1,770.00 |
| WSP Canada Inc. | 1 | $ | 6,205.24 |
| Xplore Inc. | 1 | $ | 129.36 |
| Yellow Pages Group | 2 | $ | 6.30 |
| Yeti Refrigeration Inc. | 2 | $ | 341,543.31 |
| Zarikoff Developments Inc. | 2 | $ | 187,417.13 |
| Zayden Creighton dba: Creightons Cuttings | 2 | $ | 451.50 |
| Z-KO Construction Ltd. | 2 | $ | 15,342.20 |
| Zone West Enterprises Ltd | 7 | $ | 2,142.56 |

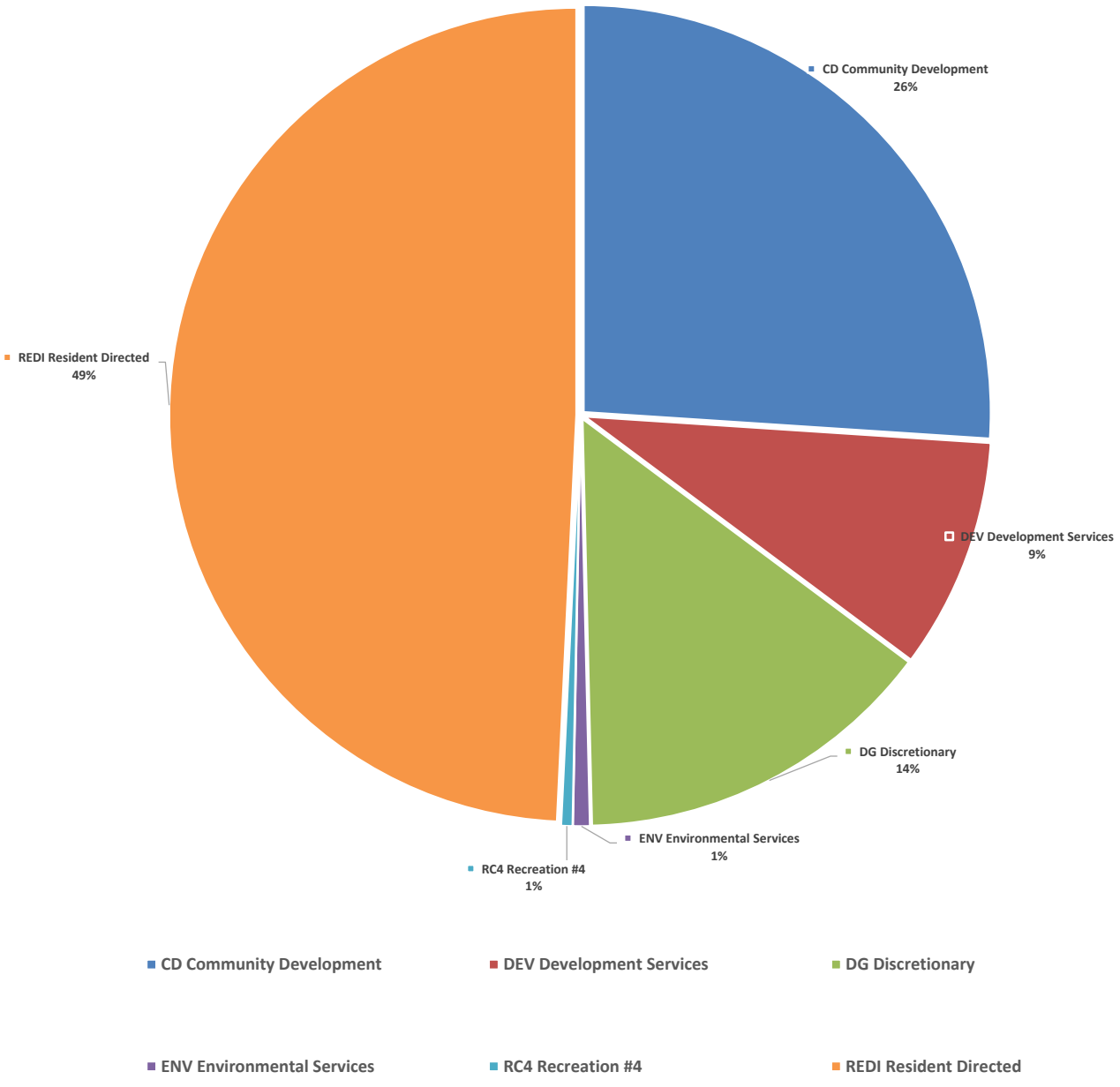
## Sundry Payments for July 2026 Breakdown by Description of Payment

| Sundry | Description of Payment | | Value |
|---|---|---|---|
| | | $ | 49,780 |
| Sundry Vendor | ESS-Mileage | $ | 18.98 |
| Sundry Vendor | BAL F-Sewing Services | $ | 30.00 |
| Sundry Vendor | Reimburse Overpayment on Acct#20177 | $ | 32.00 |
| Sundry Vendor | ESS-Mileage | $ | 54.02 |
| Sundry Vendor | ESS-Mileage | $ | 59.86 |
| Sundry Vendor | BAL F-Sewing Services | $ | 60.00 |
| Sundry Vendor | CDCC-Exam | $ | 93.10 |
| Sundry Vendor | ESS-Mileage_Meals | $ | 206.80 |
| Sundry Vendor | ESS-Mileage_Meal | $ | 773.24 |
| Sundry Vendor | BAL F-Generator Service | $ | 835.75 |
| Sundry Vendor | RDCK-Reimburse Overquoted Capital Infrastructure Cha | $ | 1,000.00 |
| Sundry Vendor | FIR-FireSmart Rebate Program | $ | 1,466.55 |
| Sundry Vendor | FIR-FireSmart Rebate Program | $ | 5,000.00 |
| Sundry Vendor | FIR-FireSmart Rebate Program | $ | 5,000.00 |
| Sundry Vendor | CDRD-Training | $ | 4,000.00 |
| Sundry Vendor | RDCK-Reimburse Records Request Fee | $ | 50.00 |
| Sundry Vendor | CDRD-Rec Refund Request | $ | 82.60 |
| Sundry Vendor | NDCC-Rec Refund Request | $ | 99.91 |
| Sundry Vendor | NDCC-Rec Refund Request | $ | 260.18 |
| Sundry Vendor | ENV-ICI Organics Bin Rebate Program | $ | 400.00 |
| Sundry Vendor | RDCK-Reimburse Building Permit Fee-BP28612 | $ | 578.25 |
| Sundry Vendor | PLN-Process Serving | $ | 684.81 |
| Sundry Vendor | PLN-Development Permit Security Deposit Refund | $ | 8,812.50 |
| Sundry Vendor | FIR-FireSmart Rebate Program-Fire Impacted | $ | 336.00 |
| Sundry Vendor | CDRD-Drama Lessons-July 2026 | $ | 600.00 |
| Sundry Vendor | RDCK-Reimburse Payment Made to the RDCK in Error | $ | 1,164.22 |
| Sundry Vendor | FIR-FireSmart Rebate Program-Fire Impacted | $ | 2,532.42 |
| Sundry Vendor | FIR-Kaslo FireSmart Rebate Program | $ | 4,062.49 |
| Sundry Vendor | RDCK-Reimburse Overpayment on Water Acct#10705 | $ | 4,804.00 |
| Sundry Vendor | NDCC-Rec Refund Request | $ | 29.89 |
| Sundry Vendor | NDCC-Rec Refund Request | $ | 34.37 |
| Sundry Vendor | CDRD-Rec Refund Request | $ | 40.00 |
| Sundry Vendor | NDCC-Rec Refund Request | $ | 60.77 |
| Sundry Vendor | NDCC-Rec Refund Request | $ | 116.81 |
| Sundry Vendor | ENV-Organics Rebate Program | $ | 175.00 |
| Sundry Vendor | ENV-Organics Rebate Program | $ | 175.00 |
| Sundry Vendor | ENV-Organics Rebate Program | $ | 175.00 |
| Sundry Vendor | ENV-Organics Rebate Program | $ | 175.00 |
| Sundry Vendor | ENV-Organics Rebate Program | $ | 175.00 |
| Sundry Vendor | NDCC-Rec Refund Request | $ | 178.39 |
| Sundry Vendor | CDRD-Rec Refund Request | $ | 180.00 |
| Sundry Vendor | CDRD-Rec Refund Request | $ | 300.00 |
| Sundry Vendor | ENV-Organics Rebate Program | $ | 127.68 |
| Sundry Vendor | ENV-Organics Rebate Program | $ | 154.55 |
| Sundry Vendor | ENV-Organics Rebate Program | $ | 175.00 |
| Sundry Vendor | ENV-Organics Rebate Program | $ | 175.00 |
| Sundry Vendor | ENV-Organics Rebate Program | $ | 175.00 |
| Sundry Vendor | ENV-Organics Rebate Program | $ | 175.00 |
| Sundry Vendor | ENV-Organics Rebate Program | $ | 175.00 |
| Sundry Vendor | ENV-Organics Rebate Program | $ | 175.00 |
| Sundry Vendor | ENV-Organics Rebate Program | $ | 175.00 |
| Sundry Vendor | ENV-Organics Rebate Program | $ | 175.00 |
| Sundry Vendor | ENV-Organics Rebate Program | $ | 175.00 |
| Sundry Vendor | ENV-Organics Rebate Program | $ | 175.00 |
| Sundry Vendor | ENV-Organics Rebate Program | $ | 175.00 |
| Sundry Vendor | RDCK-Reimburse Difference in Water Billing-Acct#1109 | $ | 329.00 |
| Sundry Vendor | ESS-Mileage | $ | 61.32 |
| Sundry Vendor | NDCC-Rec Refund Request | $ | 26.45 |
| Sundry Vendor | CDCC-Rec Refund Request | $ | 47.51 |
| Sundry Vendor | NDCC-Rec Refund Request | $ | 79.19 |
| Sundry Vendor | CDRD-Rec Refund Request | $ | 145.00 |
| Sundry Vendor | CDCC-Rec Refund Request | $ | 1,556.88 |
| Sundry Vendor | CDRD-Rec Refund Request | $ | 239.60 |

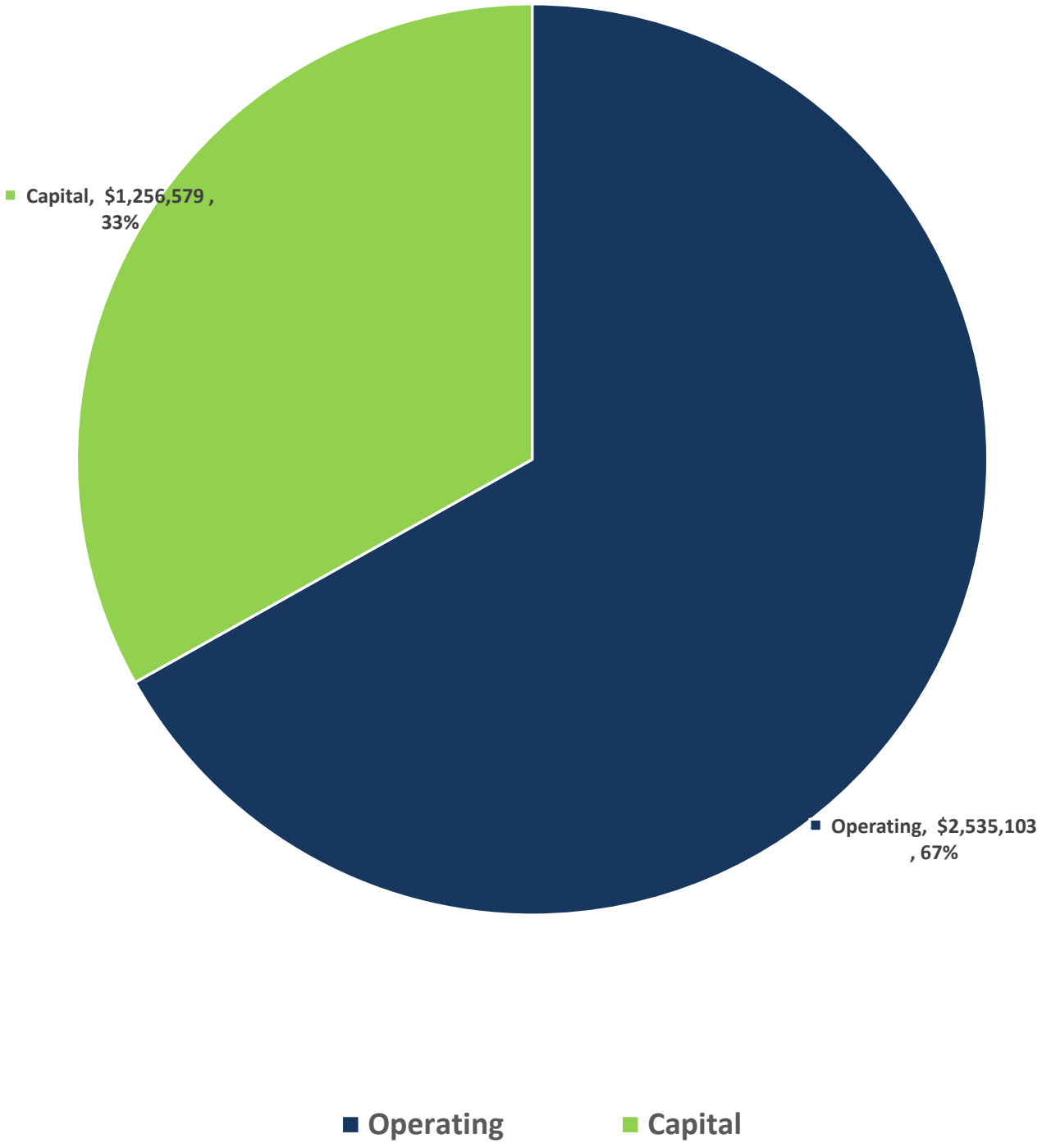
## Accounts Payable for July 2026 Breakdown by Type of Payment

| Discretionary, Community Development, and Other Grants | Number of Payments | | |
|---|---|---|---|
| | 73 | $ | 436,603 |
| Argenta Safety & Preparedness Society (ASAP) | 1 | $ | 1,471.00 |
| Arrow Lakes District Arts Council Society | 1 | $ | 840.70 |
| Arrow Lakes Gymnastics Club | 1 | $ | 1,399.41 |
| Arrow Slocan Lakes Community Service | 2 | $ | 37,800.00 |
| Balfour Recreation Commission | 1 | $ | 1,000.00 |
| Burton Community Learning Centre | 1 | $ | 1,000.00 |
| Castlegar & District Community Services Society (CDCSS) | 1 | $ | 608.33 |
| Castlegar Pride Association | 1 | $ | 500.00 |
| Castlegar Sculpturewalk Society | 1 | $ | 3,288.35 |
| Crawford Bay & District Hall & Parks Association | 1 | $ | 18,000.00 |
| Creston Pet Adoption Welfare Society | 1 | $ | 9,865.41 |
| Creston Valley Chamber of Commerce | 1 | $ | 18,000.00 |
| Creston Valley Cycling Association | 2 | $ | 13,732.44 |
| Creston Valley Fall Fair Association | 1 | $ | 20,006.10 |
| Creston Valley Society for Therapeutic Horsemanship | 1 | $ | 691.07 |
| Deer Park Recreation Society | 1 | $ | 7,120.81 |
| Diverse Family Roots Society | 1 | $ | 3,500.00 |
| East Shore Trail & Bike Association | 1 | $ | 4,200.00 |
| Edgewood Volunteer Fire Department | 1 | $ | 4,500.00 |
| Fauquier Community Club Society | 1 | $ | 1,491.42 |
| Friends of Pulpit Rock Society | 1 | $ | 31,500.00 |
| Good Stuff Foundation | 2 | $ | 6,368.96 |
| Harrop District Community Centre | 1 | $ | 5,400.00 |
| Kaslo Community Services Society | 1 | $ | 7,200.00 |
| Kaslo to Sandon Rails to Trails Society | 1 | $ | 3,000.00 |
| Kootenay Emergency Response Physicians Assoc. | 1 | $ | 15,822.30 |
| Kootenay Food Council | 2 | $ | 40,000.00 |
| Kootenay Lake Hospital Foundation | 2 | $ | 5,339.72 |
| Kootenay Organic Growers Society | 1 | $ | 6,179.89 |
| Kootenay Rockies Disc Golf Society | 1 | $ | 950.00 |
| Kootenay Social Support Society | 1 | $ | 1,000.00 |
| Lardeau Fire Prevention Association | 1 | $ | 5,000.00 |
| Lardeau Valley Community Club | 1 | $ | 500.00 |
| Lardeau Valley Opportunity Links Society | 1 | $ | 13,500.00 |
| Living Lakes Canada | 1 | $ | 617.32 |
| Mount Sentinel Secondary School | 1 | $ | 500.00 |
| Nakusp & Area Bike Society | 1 | $ | 2,000.00 |
| Nakusp Rotary Club | 1 | $ | 2,327.23 |
| Nakusp Ski Club Association | 1 | $ | 2,441.94 |
| Nakusp Volunteer Fire Brigade | 2 | $ | 8,327.65 |
| Nelson & District Hospice Society | 2 | $ | 12,585.96 |
| Nelson, City of | 1 | $ | 5,183.10 |
| Pass Creek Exhibition Society | 1 | $ | 9,000.00 |
| Procter Community Society | 1 | $ | 5,000.00 |
| Queens Bay Residents Association | 1 | $ | 796.75 |
| Red Mountain Road & Enterprise Creek Emergency Preparedness Society | 1 | $ | 5,850.00 |
| Renata Development Society | 2 | $ | 5,698.88 |
| Repair Cafe Nelson | 1 | $ | 2,940.00 |
| Robson Recreation Society | 1 | $ | 9,000.00 |
| Salmo Square Society | 1 | $ | 9,000.00 |
| Selkirk College Foundation | 1 | $ | 7,742.06 |
| Slocan Fitness Centre | 1 | $ | 500.00 |
| Slocan Solutions Society | 1 | $ | 800.00 |
| Slocan Valley Community Service Society | 1 | $ | 6,300.00 |
| Slocan Valley Watershed & Forest Protection Society | 2 | $ | 6,008.57 |
| Slocan, Village of | 1 | $ | 5,850.00 |
| The BC Society for the Prevention of Cruelty to Animals | 1 | $ | 8,643.24 |
| Union of Spiritual Communities of Christ | 1 | $ | 7,425.00 |
| WE Graham Community Service Society | 2 | $ | 1,589.20 |
| Wildsight | 1 | $ | 700.00 |
| Wynndel Community Centre | 2 | $ | 18,000.00 |
| Yahk-Kingsgate Recreation Society | 1 | $ | 1,000.00 |

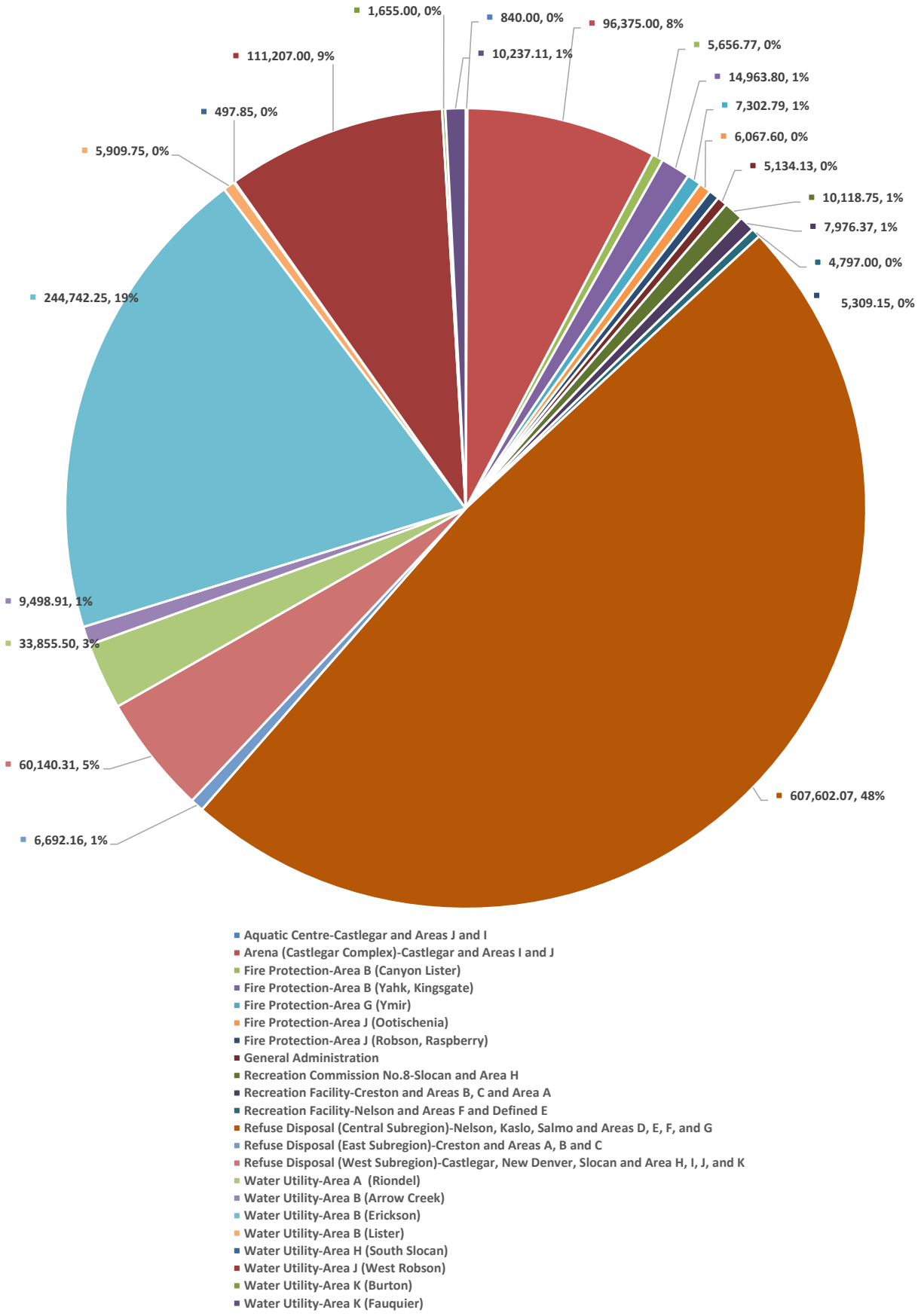
# Grants by Type



# July 2026 Capital VS Operating Expenditures



# July 2026 Capital by Service



# Director's Report

Garry Jackman – Area A – Wynndel/East Shore
Kootenay Lake

**Report Date:** August 11, 2026

## International Joint Commission (IJC) Study Board on Elk/Kootenay River Pollution and IJC Order Meetings

The next sessions for the governance group providing comments on the International Elk-Kootenai/y Watershed Study Board (Study Board) have now been scheduled pending the release of the draft Final Report for a 2.5 week Public Comment Period starting on September 30, 2026. On Tuesday September 29 (time to be confirmed), the Study Board will host an online webinar that will provide Advisory Group members with a guided tour of the report and information about how to provide comments.

The Study Board will be organizing online listening sessions with the advisory groups the week of October 5 to hear directly from advisory group members. The Study Board will host in-person listening sessions in Libby, Montana, and Creston, British Columbia, the week of October 12. The Study Board will also send out a news release shortly announcing the Public Comment Period.

You can find background info on the IJC study board and the council of governments advisory group (CoGAG) from their website at International Elk-Kootenai/y Watershed Study Board | International Joint Commission.

## Columbia Basin Regional Advisory Committee (CBRAC)

CBRAC has not met since my last report but the next session has now been set for October 5th. The main focus of this meeting will be to review CBRAC's role and identify topics to learn more about in the coming months, in particular that would support members' ability to provide input on a modernized Treaty. Organizers received a few questions from both new and long-standing members asking for clarity on CBRAC's purpose as a group, and expectations of members individually, especially during the pause in CRT negotiations. The group will review CBRAC's Terms of Reference and explore what to focus on in the near term, to prepare for if and when negotiations on a modernized Treaty resume.

For CRT updates go to https://engage.gov.bc.ca/columbiarivertreaty/info-sessions/

## Regional Connectivity Committee (RCC)

The RCC has not met since my last report. The next meeting is scheduled for September 2nd. For the RCC's main progress along with CBBC, you can find updates as they occur at Connect the Basin - Columbia Basin Trust .

# Director's Report

## Kelly Vandenberghe –Area C

**Report Date:** July 2026

**Federation of Canadian Municipalities (FCM) June 2026**

**Housing and infrastructure**

FCM sessions emphasized housing delivery tools such as use of federal land, streamlined permitting, and increased trades training, although the applicability of federal land is limited in many rural Kootenay communities. Offsite and modular construction was presented as cost-effective because it allows year-round production, stronger quality control, and shorter on-site disruption during assembly. The Canada Infrastructure Bank also presented its Infrastructure for Housing Initiative as a financing tool for enabling infrastructure such as water, wastewater, roads, and sidewalks tied to housing growth.

**Climate, energy, and water**

FCM programming linked climate competitiveness with district energy, direct heat sources, and resilient infrastructure planning. Water security was also emphasized, with discussion of more reliable alternative water supplies in response to drought risk and long-term community resilience needs.

**Defense, sovereignty, and northern services**

One FCM plenary linked increased defense spending and northern sovereignty to improved service delivery and access in the north rather than only to military assets. Speakers emphasized support for multi-use infrastructure and soft services such as childcare and physician access, and the resolutions session showed strong support for FCM developing a defense policy.

**Social policy, resilience, and local capacity**

FCM sessions included discussion from people with lived experience of homelessness and the value of aligning municipal social policy with community realities and service systems.Other workshops focused on wildfire and flood resilience, fire-smart upgrades, insurance incentives, and practical household and

community adaptation measures. There is value of mapping community assets, capacities, and relationships so that governments and local organizations can work from a fuller shared picture of local potential.

### Connectivity and conference value

A connectivity session reinforced the direction toward low earth orbit satellite connections integrated with fiber backbones and newer mobile devices, though the report noted concern that a vendor-led session offered less balanced discussion than a panel format. Overall, FCM was described as valuable for networking, learning from peers, and bringing back tested ideas that help local governments avoid unnecessary duplication of effort.

## Association of Kootenay Boundary Local Governments (AKBLG)

### Housing and rural-scale delivery

AKBLG discussions reinforced that rural housing solutions differ from those being proposed for major urban centres. The report highlighted opportunities in smaller affordable units, family-sized modular housing already produced in the Kootenays, and an emerging tiny-home sector that may support future multi-unit development.It also noted that while some communities were already ahead of provincial requirements for secondary dwelling units, further zoning conversations may be needed to support multi-family modular projects and reduce unit costs.

### Trust and governance pressures

AKBLG also examined declining trust in local government since the 2000s, alongside heightened expectations, compressed timelines, and more polarized public discourse. The report connected these governance pressures to similar concerns raised at FCM about reduced trust between governments at other scales. Together, these observations point to the need for transparent processes, realistic expectations, and stronger communication across jurisdictions.

## Shared implications for RDCK and the Kootenays

Across both conferences, the clearest shared message is that rural communities need place-based solutions rather than urban policy templates. Housing strategies need to match rural land supply, servicing constraints, and available construction capacity, while energy and water planning need to be integrated with resilience and economic development. Both conferences also point toward stronger asset mapping, better intergovernmental coordination, and more structured peer learning as practical ways to translate conference insights into local action.

# Director's Report

Kelly Vandenberghe – Area C

**Report Date:** August 4, 2026

**Reported by:**

## Kootenay Lake Forest Landscape Planning Advisory Group (FLP)

July 28, 2026 - Director K. Vandenberghe and Alternate Director T. Zeleznik

### Purpose

This report provides a summary of the July 28, 2026 Kootenay Lake Forest Landscape Planning (FLP) Advisory Group meeting and outlines key implications for the Regional District of Central Kootenay (RDCK) based on the notes provided by Director Vandenberghe and Alternate Director Zeleznik.

### Background

The Kootenay Lake FLP is being developed as a landscape-level planning framework led jointly by the Province of British Columbia and participating First Nations, with the intent of replacing the more limited company-led Forest Stewardship Plan model. The planning process is intended to shape forest management over roughly the next decade, with stronger attention to old growth, biodiversity, wildfire risk, watershed protection, and cumulative effects.

The Advisory Group is not a decision-making body; rather, it provides sector-based advice and feedback to a steering committee made up of provincial and First Nations representatives, who retain final decision-making authority. The meeting discussion made clear that participants are seeking better understanding of how advisory input will be reflected in final decisions.

### Meeting Highlights

Participants and Representation

The meeting included representatives from provincial FLP staff, RDCK, local municipalities, conservation interests, recreation organizations, community forest interests, emergency management, and outdoor user groups. Based on the meeting notes, represented interests included the RDCK, City of Nelson, Town of Creston, Village of Nakusp, Friends of Kootenay Lake Stewardship Society, West Kootenay Outdoorsmen, Nelson Ski Club, and provincial forest planning staff.

***Advisory Group role***

A central theme of the meeting was the need for clarity on the role, influence, and practical value of the Advisory Group. Members questioned whether their participation would meaningfully shape outcomes or be treated as one submission among many, and they emphasized the need for a clear process showing how advice is documented, advanced, and responded to by the steering committee.

***Reporting and accountability***
Participants expressed a strong desire for short, clear summary reports after each meeting that identify key discussion points, areas of agreement, unresolved issues, and items advanced to the steering committee. This was viewed as important both for transparency within the FLP process and for enabling local government representatives to report back accurately to their boards, councils, and organizations.

***Ecological objectives and implementation***
The steering committee is presently focused on old growth and biodiversity, including current-condition mapping and scenario modelling intended to reduce ecological risk. Participants noted that previous planning processes have sometimes produced ambitious policy direction without consistent implementation on the ground, creating concern about whether this process will result in measurable and enforceable outcomes.

***Wildfire and local government concerns***
Wildfire risk was identified as a major issue for local governments. The discussion highlighted that forest planning decisions outside municipal boundaries can still affect communities through emergency management exposure, insurance implications, watershed impacts, and broader land-use consequences.

***Timber supply trade-offs***
Participants discussed the likelihood that stronger protection for old growth, biodiversity, and other forest values may reduce the timber harvesting land base and place pressure on the Annual Allowable Cut. This raised broader questions about how provincial decision-makers will balance ecological objectives with revenue, tenure, and economic interests.

***Scope limitations***
The meeting hosts confirmed that the FLP applies primarily to Crown forest land and does not directly govern private land, parks, or some other tenures. Participants noted that this creates coordination challenges, especially where effective landscape-level solutions depend on alignment with watershed planning, wildfire mitigation, and landuse planning processes that sit partly outside the FLP framework. Currently there is no alignment mechanism for watershed planning.

***Key Issues for RDCK***
The meeting reinforced that the RDCK should have a strong interest in ensuring local government input is given meaningful weight within the FLP process, particularly on wildfire resilience, watershed protection, cumulative effects, and community safety. The attendees suggested that stronger reporting, clearer feedback loops, and better integration with related regional planning work will be necessary if the process is to maintain credibility and public confidence.

Additional concern was raised about whether community forests and local governments will be sufficiently recognized within the evolving FLP governance structure, especially given the apparent concentration of formal decision-making authority at the Province and First Nations steering committee level. The group further suggested interest in reviewing how other FLP pilot processes have handled advisory input compared with final steering committee outcomes.

***Director Report Summary***
Director Vandenberghe and Alternate Director Zeleznik reported that the initial Advisory Group discussion was constructive but raised significant questions about process transparency, accountability, and the actual influence of advisory participation. The FLP has the potential to become an important long-range planning tool affecting

forest management, wildfire resilience, watershed health, biodiversity, and community interests across the region, but confidence in the process will depend on whether local and sectoral input is clearly reflected in decision-making.

**Next meeting:** Mid September to Early October.

## Kootenay & Boundary Farm Advisors (KBFA) Q2 Report

July 2026

KBFA is on track or ahead of all key service targets for 2026, with strong one-on-one support, well-attended events, expanded communications reach, and deep collaborations that directly strengthen farm resilience, water planning, and soil health across the RDCK and broader Kootenay–Boundary region.

### Purpose of Briefing

This note provides the RDCK Board with a high-level overview of Kootenay & Boundary Farm Advisors (KBFA) activities and outcomes for Q2 2026 (year-to-date), with emphasis on successes that support regional food security, climate resilience, and agricultural capacity building.

### Program Delivery: Key Successes

- ***Service targets on track or exceeded***
    - 145 one-on-one and expert interactions delivered by June 30 (82% of the annual target of 175 by mid-year).
    - 16 farm visits completed (53% of the annual target of 30).
    - 11 events delivered in Q1–Q2, already exceeding the annual target of 6–9 events (>100%).[1]
    - These metrics indicate KBFA is ahead of schedule in outreach and producer support, with remaining 2026 focus on farm visits in all regions and completion of the pilot podcast season.
- ***Strong regional reach, including RDCK***
    - 198 producer interactions across the region in Q1–Q2, including 33 interactions in RDCK (32 one-on-one/expert engagements and 4 farm visits).
    - Cumulatively, RDCK accounts for 1,723 producer interactions since program inception (2017–2026), the highest of all regions, demonstrating sustained benefit to RDCK producers.

### One-on-One Advisory Outcomes

KBFA's one-on-one advisory work is directly enabling capital investment, climate resilience, and regulatory compliance:

- **Funding and infrastructure support**
    - Assistance and support letters for equipment and practice upgrades such as no-till seed drills, virtual fence collars, rotational grazing infrastructure, cover crop seed, solar power, and water management/irrigation designs.[1]

- These interventions help producers access external funding, adopt best management practices, and reduce operational risk.

- **Risk management and climate resilience**
  - Guidance on soil testing (collection, labs, interpretation), wildfire and evacuation planning, extreme weather preparedness, and water licensing and management plans.
  - Support for grazing management plans, pasture rejuvenation, bale grazing, and riparian restoration contributes to drought resilience, erosion control, and healthier watersheds.
- **Business development and succession**
  - Advice on new farm development, farm mapping, small-scale pork production, haskap u-pick design, farm status and GST registration, and succession planning/land matching.
  - These services help stabilize and grow farm enterprises, supporting local economic development.

### Events and Education Highlights

KBFA has delivered a diverse suite of events that connect producers with practical, localized expertise:

- **Agriculture & water planning with RDCK**
  - A Lunch & Learn session in Creston focused on the RDCK's Water Sustainability Planning process for the Goat River watershed, giving producers direct input into water planning and helping align farm practices with emerging watershed management strategies.
- **Soil health and nutrient management (KSBN series)**
  - Winter Zoom Discussion Series sessions on topics such as enhanced efficiency urea fertilizers, fertilizer cost-effectiveness, compost vs fertigation, phosphorus availability, and soil building for market gardens, delivered with KBFA, KSBN, and BC Ministry of Agriculture and Food partners.
  - These sessions reinforce nutrient efficiency, cost control, and long-term soil health.
- **Practical field days**
  - Greenhouse pest management at Salix and Sedge Farm (Salmo), showcasing integrated pest management and beneficial insect use in year-round organic greenhouse production.
  - Automated irrigation for market gardens at Bent Plow Farm (Nelson), demonstrating sensor-based irrigation upgrades supported by EFP/BMP funding and improved water use efficiency.
  - Goats for vegetation management and soil building at Niwas Farm (Ta Ta Creek), highlighting targeted grazing for weed control and documented gains in soil fertility, organic matter, carbon, and water holding capacity from KSBN monitoring.
- **Livestock handling and public education**
  - Online events such as "Day on a Farm" with Rock Creek ranchers, and "Low Stress Livestock Handling & Stockmanship" with BC Ministry specialist Taylor Grafton, build public understanding and producer skills in animal welfare, range management, and ranch operations.
  -

## Communications and Reach

KBFA's communications work continues to expand reach and engagement with producers:

- **Digital presence and growth**
  - KBFA.ca welcomed approximately 3,100 users across 4,400 sessions between January 1 and July 20, 2026, with traffic spikes around newsletters and event registrations.
  - Social media audiences: 927 followers on Facebook, 1,208 on Instagram, and over 1,320 subscribers on YouTube, providing multiple channels for timely extension messaging.
- **Kootenay Farmer newsletter**
  - Bi-monthly newsletter with 2,412 active subscribers and above-average engagement, serving as a primary information tool for regional producers.
  - Regular issues in February, April, and June 2026 ensure consistent updates on events, funding opportunities, and resources.
- **New podcast initiative**
  - Launch of the "Kootenay Farmer" podcast as a "by farmers, for farmers" platform, with three seasons funded through the KBFA service budget.
  - A 2026 pilot season (4 episodes) is in production, planned for public release in Q1 2027, with 5 episodes per year in 2027 and 2028, improving access to extension content for busy producers who prefer audio formats.

## Collaborations and Leveraged Investments

KBFA is a regional connector, leveraging partnerships to broaden services and funding:

- **Industry and institutional partners**
  - Active collaboration with organizations such as Basin Business Advisors, Columbia Basin Trust, Kootenay Conservation Program, Living Lakes, Young Agrarians, College of the Rockies, local food and watershed councils, and the RDCK itself, ensuring integrated support across business development, conservation, and water planning.
- **Conference subsidy program**
  - Travel support for Kootenay farmers to attend major horticultural conferences in Abbotsford and Penticton in Q1 2026, up to $500 per producer for accommodation and fees.
  - This extends learning networks beyond the region and helps local producers access cutting-edge practices and technologies.
- **Kootenay Soil Building Network (KSBN)**
  - Multi-phase soil health project jointly supported by KBFA and the Province of BC, with supplemental budgets of $92,534 (Phase 1), $60,000 (Phase 2), and $120,000 (Phase 3, July 2026–March 2028).

- Outcomes to date include numerous case studies, webinars, and a tool-sharing library, plus documented improvements in soil health at participating farms. Continued investment in Phase 3 will expand trials and support more producers inspired by earlier phases.

**Summary**

- KBFA is delivering measurable outcomes that advance RDCK priorities in food security, climate adaptation, soil and water stewardship, and rural economic development.
- RDCK producers are among the primary beneficiaries, with the highest cumulative interaction count in the region and direct involvement in water planning, soil building, and infrastructure upgrades.
- Ongoing support and coordination with KBFA will help ensure that RDCK policies and programs remain closely aligned with on-the-ground producer needs and emerging best practices in sustainable agriculture.

# Director's Report

## Suzan Hewat – Village of Kaslo

**Report Date: August 10, 2026**

## Columbia Basin Trust (CBT)

Finance & Audit Committee

**Board Meeting - July 24th and 25th in Crawford Bay.**

I attended the board meeting in Crawford Bay.

As part of each board meeting, there is a public session at the end of the day on Friday.

For this meeting we had a resident of Bluebell Manor in attendance as well as a member of the Lions Club. We heard about the history of this housing project and highlighted the importance of the community space that has been incorporated. There is now a garden space which gives the opportunity for residents to grow some of their own food and provides a gathering place. It has also been attracting visitors to stop by to see the space.
There was also a passenger of the East Shore Transportation Society as well as one of their bus drivers who spoke about the service. The service utilizes a 6-passenger van to transport passengers to appointments in Creston, as well as other locations as requested. She spoke of the importance of the service for her to get medical appointments. It is also a way for people to connect with other passengers and can meet friends for lunch so they can maintain social contact.

The next meeting will be the AGM on September 10th followed by the board meeting on the September 11th and 12th.

https://ourtrust.org/publications

**Attachments:** Trust Board Highlights

These highlights provide a general summary of key discussion items and decisions from the Board of Directors' meetings held **July 24/25, 2026** in Crawford Bay, BC. Confidential matters, such as business negotiations, personnel matters and legal issues, are not included.

- **Annual Service Plan Report Approved**
  The Board approved the 2025/26 Annual Service Plan Report. The BC government makes annual service plan reports publicly available by August 31. Once released, the report can be found at ourtrust.org/publications.

- **Statement of Financial Information Approved**
  The Board approved the 2025/26 Statement of Financial Information, which includes financial statements, and schedules of employee and Board remuneration and expenses, as well as payments over $25,000 to suppliers of goods and service. The statement will be available in September at ourtrust.org/publications.

- **$4 Million Approved for Delivery of Benefits Activities**
  The Board approved $4 million in the 2026/27 Budget for new Delivery of Benefits activities aligned with the 2024–2034 Columbia Basin Management Plan. Details on specific initiatives will be shared in the coming months.

- **2026 Annual General Meeting**
  The Trust will host its Annual General Meeting on Thursday, September 10 in Rossland with the option of attending in person or online. The event will include highlights from the 2025/26 fiscal year and presentation of the Annual Service Plan Report.

  A Community BBQ will follow the AGM at the Warfield Community Hall.

  More information is available at 2026 Annual General Meeting & Community BBQ.

- **Board Meeting Schedule**

  2026 meeting dates:

  - September 10 — Rossland (AGM)
  - September 11/12 — Rossland (Board Meeting)
  - November 27/28 — Fernie

  2027 meeting dates:

  - January 22/23 — Cranbrook
  - April 2/3 — Salmo
  - May 28/29 — Golden
  - July 23/24 — Ainsworth

Board meeting minutes are posted once approved at the subsequent meeting. View minutes at ourtrust.org/publications.

rdck.ca

**Teresa Weatherhead**
Director of Electoral Area K

File No. 20264

July 28, 2026

Heritage BC Legacy Fund
PO Box 42054
Port Coquitlam, BC
V3C 0R

Dear Heritage BC Board Members,

**RE: Historical Saddle Mountain Fire Lookout renovation**

As the Regional District of Central Kootenay Rural Director for Area K (Arrow Lakes), I am pleased to support the Nakusp & Area Community Trails Society (NACTS) in its proposal to renovate the historic fire lookout on Saddle Mountain. NACTS volunteers are dedicated stewards of the region's trail infrastructure, contributing significantly to its maintenance, upkeep, safety, and enjoyment by hikers and heritage enthusiasts.

Saddle Mountain Trail and its decommissioned fire lookout hold significant historical value for residents of the Arrow Lakes region. Each year, residents and visitors make the 1,847-metre climb to take in the sweeping views of Arrow Lakes and the Monashee and Selkirk mountain ranges. With its 360-degree vantage point, the fire lookout offers visitors a direct connection to its original purposes: monitoring for early wildfire detection, providing refuge during sudden alpine weather changes, and serving as a destination for overnight hikers. The structure's authenticity has been well preserved, and NACTS's proposed interior upgrades will provide practical improvements while respecting the historical values of preservation.

I respectfully encourage Heritage BC to consider NACTS as a worthy recipient of this funding stream.

Sincerely,

Teresa Weatherhead,
Director of Electoral Area K (Arrow Lakes)

Phone: 250.265.8252 | Email: tweatherhead@rdck.ca | Fax: 250.352.9333