



Request for Proposal

Creston Public Library - HVAC Design and Engineering Services PRJ26022

ADDENDUM NO. 1

Issued: July 28, 2026

Closing Date: 2:00 pm Local Time, August 12, 2026

This Addendum shall be read in conjunction with and considered as an integral part of the Contract Documents; revisions supersede the information contained in the original specifications or previously issued Addendum. Price submitted shall include all items of this Addendum.

By this **Addendum No. 1**, dated July 28, 2026, the Invitation to Tender documents for the PRJ26022 shall be amended as specified below.

QUESTIONS & ANSWERS:

- Q1. Is there a required time the system must be installed and operational by for either a specific shut down window or financial year end requirement?**
- A1. *No, there is not a specific shutdown window, however the RDCK would prefer to have the new unit installed by late spring to early summer of 2027.*
- Q2. Are you able to share if the current system is providing sufficient heating and cooling?**
- A2. *When functioning as intended the existing AHU does seem to provide sufficient heating and cooling.*
- Q3. Will the controls be standby or connected to a centralized control system already installed in the building?**
- A3. *There is an existing DDC system in place. However, the consultant should determine if the new AHU will require an updated DDC system and as such if replacement is required during construction tendering.*
- Q4. The scoring for Resource Desirable Requirements indicates that a minimum of 5 projects are required in the work history of the associated Engineer/Technologist, while the Desire Experience indicates 3 projects, equating to 5 points per project. Can you clarify whether the desired experience requirements are 3 or 5 projects, or if the expectation is for the qualified individual to have at least 5 relevant projects while only 3 of such projects will be evaluated?**
- A4. *The desired requirements are for 3 applicable projects worth 5 points each for a total of 15 possible points.*

Q5. Is there going to be a site walkthrough and will it be mandatory? It was crossed out in section 1.6 but wanted to double check the conditions of the RFP.

A5. No, a mandatory walkthrough is not required however, 1.5 Examination of Sites and Local Conditions shall stand.

Q6. Are you able to share the existing mechanical drawings? This will provide the bidders with an understanding of the required scope of exploration regarding the existing site conditions as well as level of effort required to put together tender drawings if there is little existing information available

A6. Yes, Mechanical drawings can be provided upon request to chogan@rdck.bc.ca.

Q7. Is any existing electrical demand or utility consumption data available for proponents to review?

A7. This information can be made available to the successful proponent and should not be required for RFP submission.

Q8. Given summer vacation schedules of key team members, we were wondering if the Regional District would consider extending the proposal closing date by one week.

A8. No, unfortunately the RDCK will not be granting an extension and the closing date will remain as 2:00 PM on August 12th, 2026.

Except as modified by Addendum No. 1 issued July 28, 2026, the Invitation to Tender documents for PRJ26022 shall remain unchanged.



Carolyn Hogan
Project Manager

Attachments: None

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