



Regional District of Central Kootenay
REGULAR BOARD MEETING
Open Meeting Agenda

Date: Thursday, July 16, 2026
Time: 9:00 am
Location: Hybrid Model - In-person and Remote

Directors will have the opportunity to participate in the meeting electronically. Proceedings are open to the public.

Pages

1. ZOOM REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:

9:00 PDT

Join by Video:

<https://rdck-bc-ca.zoom.us/j/95573345491?pwd=k4eCLxEF2ggHCiAbpTcQis1tMHnt5b.1>

Join by Phone:

855 703 8985 Canada Toll-free

*6 to unmute or mute

*9 to raise or lower your hand

Meeting ID: 955 7334 5491

Meeting Password: 142530

In-Person Location:

Nelson Office - Boardroom
202 Lakeside Drive, Nelson BC

2. CALL TO ORDER & WELCOME

This meeting is being recorded in accordance with the RDCK's Recording Meetings policy and will be posted on the RDCK website.

2.1 Traditional Lands Acknowledgement Statement

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

2.2 Adoption of the Agenda

RECOMMENDATION:
(ALL VOTE)

The agenda for the July 16, 2026 Regular Open Board meeting be adopted as circulated with the addition of the addendum.

2.3 Adoption of the Minutes

15 - 34

RECOMMENDATION:
(ALL VOTE)

The minutes from the June 18, 2026 Regular Open Board meeting be adopted as circulated.

2.4 Introductions

CAO Horn will introduce the following staff:

- James Splinter, Bylaw Enforcement Supervisor, replacing Jordan Dupuis; and
- Lynsey Thompson, Emergency Program Coordinator, replacing Ian Briscoe.

2.5 Delegation

2.5.1 Selkirk Innovates at Selkirk College

35 - 42

Lauren Rethoret, Facility Researcher

3. COMMITTEES & COMMISSIONS

3.1 With Recommendations

3.1.1 All Recreation Committee: minutes June 24, 2026

43 - 47

Staff received direction to investigate the use of Community Works Funds to support asset management assessments for community halls.

RECOMMENDATION:
(ALL VOTE)

That the Board direct staff to prepare a draft policy regarding

unstaffed indoor fitness recreation facilities.

3.1.2 Castlegar and District Recreation Commission: minutes July 7, 2026

Staff received direction to develop a project plan and feasibility assessment for future consideration for the following:

- disc golf course project; and
- cricket pitch project.

RECOMMENDATION:

(ALL VOTE WGT)

1. That the Board approve inviting Scott Builders Inc., Smith Bros. & Wilson (Construction) Ltd., and Kalesnikoff Mass Timber Inc. to participate in the Stage 2 Negotiated Request for Proposals (NRFP) for the Castlegar & District Arena and Walking Track Project, and authorize staff to issue the NRFP to those proponents, subject to final administrative confirmation, confirmation of the additional funding, and execution of the required Participation Agreements;

AND FURTHER, that the Board approve increasing the Stage 2 honorarium budget from \$100,000 to up to \$150,000, with the additional \$50,000 to be funded by the City of Castlegar and Electoral Area J through funding mechanisms to be confirmed by those participants, with any honorarium payable only if the applicable proponent submits a compliant NRFP proposal and satisfies the honorarium requirements in the NRFP and Participation Agreement;

AND FURTHER, that if the additional funding and required Participation Agreement confirmations cannot be completed in time to issue the NRFP without delaying the current project schedule, staff be authorized to proceed with the two highest-ranked Respondents, Scott Builders Inc. and Smith Bros. & Wilson (Construction) Ltd.

RECOMMENDATION:

(ALL VOTE WGT)

2. That the Commission recommend that the Board approve a fulsome public engagement program of up to \$45,000 for the Castlegar & District Arena and Walking Track Project, funded through the reallocation of \$12,000 from the existing advertising budget in Arena (Castlegar Complex) - Castlegar and Areas I and J Service S222, \$15,000 from General Administration Service S100 from anticipated 2026 surplus, and the remaining \$18,000 from the City of Castlegar and Electoral Area J, conditional on those participants confirming their funding mechanisms, with the professional services agreement to be

awarded to HCMA Architecture + Design under the Non-Competitive Purchase Method and delegated purchasing authority in RDCK Purchasing Policy No. 300-06-12;

AND FURTHER, that if the proposed service is established, the new service repay the \$12,000 and \$15,000 contributions carried by Services S222 and S100 in accordance with section 379(4) of the *Local Government Act*.

RECOMMENDATION:
(ALL VOTE WGT)

That the City of Castlegar and Electoral Area J provide funding to a maximum of \$90,000 from their respective financial resources, conditional on those participants confirming their funding mechanisms, to undertake the geotechnical assessment required to advance the Castlegar & District Arena and Walking Track Project and support the next phase of project development.

3.1.3 Riondel Commission: minutes July 7, 2026

48 - 54

Staff received direction to review the New Recycling and Tip-It Bins hours and report back to the Riondel Commission.

RECOMMENDATION:
(ALL VOTE WGT)

1. That the Board approve an amendment to the 2026 Financial Plan for Recreation Facility Area A - Riondel Service S209, to Decrease Repairs and Maintenance Specified by \$95,000, to Increase Transfer from Reserves by \$75,000, and Increase Capital Expenditures by \$170,000.

RECOMMENDATION:
(ALL VOTE)

2. That the Board direct staff to review the reduction of service for the New Recycling and Tip-It Bins from two days per week to one day per week, including consideration of which day would best meet community needs, and report back to the Riondel Commission with recommendations. The current operating hours of 8:30 a.m. to 11:00 a.m. will be maintained.

3.2 Membership/Appointments

3.2.1 Forest Landscape Planning Advisory Group

That the Board appoint one municipal and one rural elected officials at the next two Kootenay Lake Forest Landscape Plan Advisory Group sessions for scoping purposes only, with staff participation to continue the receipt of materials and administrative coordination, and that any technical or ongoing

staff involvement return to the Board once the process reaches mapping, modelling, target setting, or draft objective review.

RECOMMENDATION:

(ALL VOTE)

That the Board appoint the following Directors as representatives to the Forest Landscape Planning Advisory Group for the term to end December 31, 2026 with stipends and usual expenses to be paid from General Administration Service \$100:

Director _____

Director _____

4. BYLAWS

4.1 Bylaw 3063: City of Castlegar and Area J Arena and Indoor Walking Track Construction and Asset Renewal Service Establishment

55 - 56

RECOMMENDATION:

(ALL VOTE)

That the City of Castlegar and Area J Arena and Indoor Walking Track Construction and Asset Renewal Service Establishment Bylaw No. 3063, 2026 be read a THIRD time by content.

4.2 Bylaw 3064: City of Castlegar and Area J Arena and Indoor Walking Track Construction Loan Authorization

57 - 58

RECOMMENDATION:

(ALL VOTE WGT)

That the City of Castlegar and Area J Arena and Indoor Walking Track Construction Loan Authorization Bylaw No. 3064, 2026 be read a THIRD time by content.

4.3 Bylaw 3079: Electoral Area B Comprehensive Land Use Amendment

59 - 77

The Board Report from Zachari Giacomazzo, Planner, seeking Board approval for third reading and adoption of Bylaw 3079, has been received.

RECOMMENDATION:

(ALL VOTE)

That Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No. 3079, 2026 being a bylaw to amend Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013 is hereby given THIRD READING; AND FURTHER, That the consideration of adoption BE WITHHELD for Bylaw No. 3079 until the following item has been satisfied:

- Amendment Bylaw No. 3079 has been approved by the Ministry

of Transportation and Transit, pursuant to Section 52 (3)(a) of the Transportation Act.

4.4 Bylaw 3088: Chair, Directors and Alternate Directors Remuneration Amendment

78 - 116

The Board Report from Yev Malloff, General Manager of Finance, IT and Procurement, seeking Board approval for first and second reading of Bylaw 3088, has been received.

RECOMMENDATION:
(ALL VOTE)

That Chair, Directors and Alternate Directors Remuneration Amendment Bylaw No. 3088, 2026 be read a FIRST and SECOND time.

5. NEW BUSINESS

5.1 Development and Community Sustainability

5.1.1 For Information: 2025 State of Climate Action (SOCA)

117 - 131

The Board Report from Alex Leffelaar, Climate Action Assistant, providing the Board with the 2025 State of Climate Action (SOCA) report, has been received for information.

5.1.2 For Information: Floodplain Management Bylaw Review Project

132 - 328

The Board Report from Stephanie Johnson and Corey Scott, Planners, providing the Board with the Engagement Summary Report and Flood Hazard Policy and Regulations Review Summary Report, has been received for information.

BGC will present to the Board regarding the Floodplain Management Bylaw Review Project.

5.2 Environmental Services

5.2.1 2025/2026 Wildsight Final Report and Proposal for 2026-2028

329 - 357

The Board Report from Todd Johnston, Environmental Services Coordinator, seeking Board approval to enter into a contract with Wildsight, has been received.

RECOMMENDATION:
(ALL VOTE WGT)

That the Board approve the RDCK enter into a two-year contract with Wildsight for the delivery of the “Beyond Recycling” Program for the 2026/2027 and 2027/2028 school years and that the contract include the option for a one year extension with a cost not to exceed \$30,500 plus applicable taxes per year and that the contract be funded by Environmental Services Service A100; AND

FURTHER, that the Chair and Corporate Officer be authorized to sign the necessary documents.

5.3 Administration & Finance

5.3.1 For Information: Community Works - Asset Management Assessments for Community Halls 358 - 364

The Board Report from Yev Malloff, General Manager of Finance, IT and Procurement, providing the Board with an update regarding additional funding streams for asset management, has been received.

5.3.2 For Information: 2026 RDCK Quarterly Report (Q2) 365 - 422

The 2026 RDCK Quarterly Report (Q2) from Mike Morrison, Corporate Officer, has been received.

5.4 Fire and Emergency Services

5.4.1 Fire Protection Agreement: Village of Nakusp 423 - 428

The Board Report from Dan Seguin, Acting General Manager of Fire and Emergency Management Services, seeking Board approval for a six-month extension to the existing fire services agreement with Village of Nakusp, has been received.

RECOMMENDATION: (ALL VOTE WGT)

That the Board authorize a six-month extension to the existing fire services agreement from June 30, 2026 to December 31, 2026 with the Village of Nakusp to allow completion of negotiations for a new five-year agreement, and the Board Chair and Corporate Officer be authorized to sign the necessary documents; AND FURTHER, that the costs be paid from Fire Protection Defined Area K (Nakusp Contract) Service S139.

5.4.2 Fire Protection Agreement: Village of Salmo 429 - 433

The Board Report from Dan Seguin, Acting General Manager of Fire and Emergency Management Services, seeking Board approval for a six-month extension to the existing fire services agreement with Village of Salmo, has been received.

RECOMMENDATION: (ALL VOTE WGT)

That the Board authorize a 12-month extension to the existing fire services agreement from January 1, 2026 to December 31, 2026 with the Village of Salmo to allow completion of negotiations for a new five-year agreement, and the Board Chair and Corporate Officer be authorized to sign the necessary documents; AND

FURTHER, that costs be paid from Service S135 Fire Protection Area G (Salmo Contract).

- 5.4.3 Lease Agreement: Kaslo Fire Department and Kaslo Search and Rescue**
The Board Report from Dan Zayac, Regional Deputy Fire Chief, seeking Board approval to enter into a lease agreement with Kaslo Search And Rescue, has been received.

434 - 454

RECOMMENDATION:
(ALL VOTE WGT)

That the Board approve the RDCK enter into a lease agreement with Kaslo Search And Rescue for shared use of the Kaslo Fire Hall's common areas, and lease of an office space for the period of 1 year, with an annual option to renew up to 5 years, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

- 5.4.4 Lease Agreement: Ambulance Bay - Lardeau Valley Community Centre and RDCK Fire Service**
The Board Report from Dan Zayac, Regional Deputy Fire Chief, seeking Board approval enter into a lease agreement with Lardeau Valley Community Centre, has been received.

455 - 465

RECOMMENDATION:
(ALL VOTE WGT)

That the Board approve the RDCK enter into a lease agreement with Lardeau Valley Community Centre for use of their building's rear parking garage for the Lardeau Valley First Responder medical response vehicle for the period of 10 years, and that the Chair and Corporate Officer be authorized to sign the necessary documents; AND FURTHER, that the costs be paid from Service S299 Area D First Responder.

- 5.4.5 Financial Plan Amendment: Fire Services**
The Board Report from Dan Zayac, Regional Deputy Fire Chief, seeking Board approval to the 2026 Financial Plan for Fire Protection-Areas E and F (Beasley, Blewett) Service S144, has been received.

466

RECOMMENDATION:
(ALL VOTE WGT)

That the Board approve an amendment to the 2026 Financial Plan for Fire Protection-Areas E and F (Beasley, Blewett) Service S144 to Decrease Account Reserves (Blewett) by \$7,235.50 and INCREASE Account Equipment (Blewett) by \$7,235.50.

- 5.4.6 Wynndel/Lakeview Alternative Water Supply**

467 - 469

The Board Report from Stuart Horn, Chief Administrative Officer, seeking Board approval to amend the 2026-2030 Financial Plan for Fire Protection-Areas A and C (Wynndel, Lakeview) Service S129, has been received.

RECOMMENDATION:
(ALL VOTE WGT)

That the Board approve an amendment to the 2026 year of the 2026-2030 Financial Plan for Fire Protection-Areas A and C (Wynndel, Lakeview) Service S129 to INCREASE External Contributions by \$48,826 and INCREASE Grant Expense by \$48,826; AND FURTHER, that the Board approve the payment of \$48,826 to the Wynndel Irrigation District for the purposes of supporting its capital project to provide alternative water supply services in the Wynndel/Lakeview fire protection area.

5.4.7 Johnson Landing Landslide Geotechnical Re-assessment

470 - 472

The Board Report from Nora Hannon, Acting Emergency Program Manager, requesting no further action regarding a geotechnical re-assessment of the Johnsons Landing high hazard area, has been received.

RECOMMENDATION:
(ALL VOTE)

That the Board direct staff to take no further action regarding a geotechnical re-assessment of the Johnsons Landing high hazard area.

5.4.8 For Information: Kootenay Lake Landslide Study

473 - 474

The Board Report from Nora Hannon, Acting Emergency Program Manager, providing information to the Board regarding a supporting partnership in a potential Landslide Study for Kootenay Lake, has been received.

5.5 Grants

5.5.1 Discretionary

475 - 481

RECOMMENDATION:
(ALL VOTE)

Discretionary grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

AREA A

Creston Valley Cycling	Wynndel Mountain Bike Trail	\$5,000
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Association	Network	
East Shore Trail and Bike Association	Spring Storm Clean Up	\$4,200
Wynndel Community Centre	Community Centre Redevelopment Concept	\$10,000
<u>AREA B</u>		
Yahk Kingsgate Recreation Society	Yahk Dayz	\$1,000
<u>AREA E</u>		
Queens Bay Residents Association	Queens Bay Community First Aid Kit	\$796.75
<u>AREA F</u>		
Balfour Recreation Commission	Ping Pong Table	\$1,000
<u>AREA J</u>		
Castlegar Pride Association	Pride Extravaganza	\$500
<u>AREA K</u>		
Burton Community Learning Center	Find You Fun	\$1,000

5.5.2 Community Development

482 - 507

RECOMMENDATION: (ALL VOTE)

Community Development grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

<u>AREA B</u>		
Diverse Family Roots	Sensory GO Bags	\$500
<u>AREA C</u>		
Wynndel Community Centre	Wynndel Community Centre Redevelopment Concept	\$10,000
<u>AREA D</u>		
Argenta Safety and Preparedness Society	Reflective Road Marker Signs	\$1,471
Kaslo Community Services Society	Holiday Hampers 2026	\$4,000
Kaslo to Sandon Rails to Trails Society	Zwicky Road public access	\$3,000
Lardeau Fire Prevention Association	Econoline 3/4" Hose Completion	\$5,000
<u>AREA E</u>		
Harrop District Community Centre	Harrop Hall Energy Upgrades	\$6,000
Procter Community Society	Procter Schoolhouse Parking entrance	\$5,000
Regional District of Central	Annual Support to S111	\$20,000

Kootenay	Service	
<u>AREA F</u>		
Diverse Family Roots	Sensory GO Bags	\$1,000
<u>AREA H</u>		
Diverse Family Roots	Sensory GO Bags	\$1,000
Nelson and District Hospice Society	West Kootenay Boundary Caregiver Support	\$1,000
Regional District of Central Kootenays	New Denver - Silverton Corridor Plan	\$10,000
<u>AREA I</u>		
Diverse Family Roots	Sensory GO Bags	\$1,000
Mount Sentinel Secondary School	Greg Patterson Bursary for Graduate	\$500
<u>AREA J</u>		
RDCK Robson Fire Department	Garage Door Opener Replacement	\$5,500
RDCK Robson Fire Department	Electrical Upgrades	\$6,000
Renata Development Society	Falls trail rehabilitation	\$4,202.84
Renata Development Society	Fire truck and AED maintenance	\$1,496.04
<u>AREA K</u>		
Fauquier Community Club	Legal Fees	\$1,491.42
Kootenay Social Support Society	WK Nav-CARE volunteer mileage	\$1,000
Slocan Solutions Society	Friends of the Valley Voice - Picnic in the Park	\$800
Wildsight	Columbia River Field School	\$700
<u>KASLO</u>		
Kaslo Community Services Society	Holiday Hampers 2026	\$4,000
<u>NEW DENVER</u>		
Village of New Denver	Boat Launch Pilings Replacement	\$50,000
Village of New Denver	Centennial Park Swim Platform Replacement	\$30,000

5.5.3 Nakusp and Area K Recreation Commission No. 4: Grant Funding

RECOMMENDATION:

(ALL VOTE)

That the Board approve the payment of the following grants from the Recreation Commission No. 4 - Nakusp and Area K Service S228 2026 budget:

Nakusp and Area Bike Society \$2,000

5.6 Chair/CAO Reports

The Chair and CAO will provide a verbal report to the Board.

6. RURAL AFFAIRS COMMITTEE

The minutes of the Rural Affairs Committee meeting held July 15, 2026 will be received in the addenda package.

7. DIRECTORS' MOTIONS

7.1 Director Vandenberghe: West Creston Community Hall Society

RECOMMENDATION:
(ALL VOTE)

That the Board send a letter of support to the West Creston Community Hall Society for their fundraising efforts towards the completion of the West Creston Community Firehall project.

7.2 Director Cunningham: Financial Service Grant - Salmo Wellness Center S215

RECOMMENDATION:
(ALL VOTE)

That Resolution 295/26, being the allocation of Financial Service Grant funds:

- S215 - SALMO WELLNESS CENTRE 10,000.00 Village of Salmo

BE WITHHELD pending receipt of a report similar to that required by S113 - Economic Development - Salmo & District Chamber of Commerce and S192 - Museum - Salmo & Area Museum Society.

8. CONSENT AGENDA

8.1 For Information: Committees & Commissions

Committee/Commission Reports for information have been received as follows:

8.1.1	Riondel Commission: minutes June 2, 2026	508 - 511
8.1.2	Creston Valley Agricultural Advisory Commission: minutes June 8, 2026 Staff received direction regarding the Agricultural Land Reserve (Inclusion) Referral applications.	512 - 515
8.1.3	Nelson, Salmo, Areas E, F and G Regional Parks Commission: minutes June 10, 2026	516 - 518
8.1.4	Sunshine Bay Regional Park: minutes June 11, 2026	519 - 521
8.1.5	West Kootenay Transit Committee (WKTC): minutes June 23, 2026	522 - 526

At the WKTC meeting BC Transit was directed to do a fare review and present it to the WKTC. The WKTC agrees to the objectives, deliverables, and scope of work of the Transit Service review.

8.1.6	Creston Valley Services Committee: minutes July 2, 2026	527 - 533
8.1.7	Area A Economic Development Commission: minutes July 7, 2026	534 - 536
8.2	For Information: Communication	
8.2.1	The letter dated June 16, 2026 from Ray Knight, Canadian Food Inspection Agency, regarding the expansion of Dutch elm disease (DED) regulated area.	537 - 538
8.2.2	The letter dated June 26, 2026 from Grace McGregor, Regional District of Kootenay Boundary, regarding communication with Ministry of Transportation and Transit.	539
8.2.3	The letter dated June 30, 2026 from Kevin Murdoch, District of Oak Bay, regarding Local Government Climate Action Program (LGCAP) funding.	540 - 541
8.3	For Information: Accounts Payable The Accounts Payable Summary for June, 2026 in the amount of \$3,890,835 has been received for information.	542 - 565
8.4	For Information: Directors' Reports Each Director will be given the opportunity to provide a brief summary of the work they have been doing within their communities.	
8.4.1	Director Jackman: RCC/IJC/CBRAC/AKBLG/FCM	566 - 568
8.4.2	Director Popoff: Letter of Support - Sandon Museum Roof Replacement	569
8.4.3	Director McLaren-Caux: Activities - June 8 - July 6, 2026	570 - 594
8.4.4	Director Hewat: CBT/FCM/Activities	595 - 606
9.	PUBLIC TIME The Chair will call for questions from the public and members of the media at 11:45 a.m.	
10.	CLOSED	
10.1	Meeting Closed to the Public The Open meeting will be adjourned after In Camera without	

reconvening back into the open session unless there is business that needs to be addressed.

RECOMMENDATION:

(ALL VOTE)

In the opinion of the Board - and in accordance with Section 90 of the *Community Charter* - the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the bases identified in the following subsections:

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

(n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

10.2 Recess of Open Meeting

RECOMMENDATION:

(ALL VOTE)

The Open meeting be recessed at _____ a.m./ p.m. in order to conduct the Closed Board meeting and reconvened at _____ a.m./p.m.

11. MATTERS ARISING FROM CLOSED MEETING

12. ADJOURNMENT

RECOMMENDATION:

(ALL VOTE)

That the meeting adjourn at ____ p.m.



Regional District of Central Kootenay
REGULAR BOARD MEETING
Open Meeting Minutes

The **sixth** meeting of the Board of the Regional District of Central Kootenay in 2026 was held on Thursday, June 18, 2026 at 9:00 a.m. through a hybrid meeting model.

Quorum was maintained throughout the meeting.

ELECTED OFFICIALS

PRESENT	Chair A. Watson	Electoral Area D	In-Person
	Director G. Jackman	Electoral Area A	In-Person
	Director R. Tierney	Electoral Area B	In-Person
	Director K. Vandenberghe	Electoral Area C	In-Person
	Director C. Graham	Electoral Area E	In-Person
	Director H. Cunningham	Electoral Area G	In-Person
	Director W. Popoff	Electoral Area H	In-Person
	Director A. Davidoff	Electoral Area I	
	Director H. Hanegraaf	Electoral Area J	In-Person
	Director T. Weatherhead	Electoral Area K	
	Director M. McFaddin	City of Castlegar	In-Person
	Director A. DeBoon	Town of Creston	In-Person
	Director S. Hewat	Village of Kaslo	In-Person
	Director A. McLaren-Caux	Village of Nakusp	In-Person
	Director K. Page	City of Nelson	In-Person
	Director J. Fyke	Village of New Denver	
	Director P. McKellar	Village of Salmo	In-Person
	Director T. Gordon	Village of Silverton	In-Person
	Director J. Lunn	Village of Slocan	In-Person

ELECTED OFFICIAL

ABSENT	Director T. Newell	Electoral Area F
	Director L. Casley	Village of New Denver
	Director D. Lockwood	Village of Salmo

STAFF PRESENT

S. Horn	Chief Administrative Officer
M. Morrison	Corporate Officer/Manager of Corporate Administration
A. Lund	Deputy Corporate Officer
A. Wilson	Acting General Manager of Development & Community Sustainability Services
D. Seguin	General Manager of Fire and Emergency Management Services
T. Davison	General Manager of Community Services
U. Wolf	General Manager of Environmental Services
Y. Malloff	General Manager of Finance, Information Technology and Economic Development
C. Stanley	Regional Manager Operations & Asset Management
E. Stout	Building and Bylaw Manager
N. Hannon	Disaster Mitigation and Adaptation Senior Advisor
A. Leffelaar	Climate Action Assistant

A. Norimatsu	Resource Recovery Technician
C. LeBlanc	Community Resilience Coordinator
D. Elliott	Communications Coordinator
J. Lay	RDCK FireSmart Coordinator
P. Marshall Smith	Sustainability Planner
S. Johnson	Planner
T. Dool	Research Analyst

1. ZOOM REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:
9:00 PDT

Join by Video:
<https://rdck-bc-ca.zoom.us/j/95573345491?pwd=k4eCLxEF2ggHCiAbpTcQis1tMHnt5b.1>

Join by Phone:
855 703 8985 Canada Toll-free

*6 to unmute or mute
*9 to raise or lower your hand

Meeting ID: 955 7334 5491
Meeting Password: 142530

In-Person Location:
Nelson Office - Boardroom
202 Lakeside Drive, Nelson BC

2. CALL TO ORDER & WELCOME

This meeting is being recorded in accordance with the RDCK’s Recording Meetings policy and will be posted on the RDCK website.

2.1 Traditional Lands Acknowledgement Statement
We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

2.2 Adoption of the Agenda
Moved and seconded,
And Resolved:

270/26 The agenda for the June 18, 2026 Regular Open Board meeting be adopted with the following amendments:

- inclusion of Item 8.3 Director Popoff: Directors' Remuneration;
- inclusion of Item 8.4 Director McLaren-Caux: Directors' Remuneration;
- inclusion of Item 9.4.6 Director Popoff: FCM; and
- with the addition of the addendum

before circulation.

Carried

2.3 Adoption of the Minutes

Moved and seconded,
And Resolved:

271/26

The minutes from the May 21, 2026 Regular Open Board meeting be adopted as circulated.

Carried

2.4 Delegations

2.4.1 Mt. Willet Wilderness Forever

Gary Diers, Zan Mautner, Carolyn Schramm

DIRECTOR PRESENT Director Davidoff joined the meeting at 9:10 a.m.

Gary Diers, on behalf of Mt. Willet Wilderness Forever (MWWF), presented a request to the Board for the RDCK to support the inclusion of the Argenta–Johnsons Landing Face within the Purcell Wilderness Conservancy Provincial Park. Mr. Diers described the area as a critical “missing piece” of an otherwise intact ecosystem, bordered on three sides by the existing park and containing important wildlife habitat, old-growth forests, recreation opportunities, and scenic landscapes that support the regional tourism economy.

The presentation emphasized the importance of protecting local watersheds that provide domestic and agricultural water supplies, reducing risks associated with industrial development, wildfire, and landslides, and preserving ecological values for future generations.

Mr. Diers noted community concerns about proposed logging in sensitive, fire-prone, and unstable terrain, citing past wildfires and the tragic 2012 Johnsons Landing landslide. He highlighted strong local and regional support for wilderness protection, including petitions, survey results, and support from elected representatives.

Mr. Diers concluded by asking the RDCK Board to issue a letter of support and request the Chair advocate for the proposal with the provincial government.

The Mt. Willet Wilderness Forever group answered the Board's questions.

Chair Watson thanked MWWF for their presentation.

2.4.2 Public Libraries within the RDCK

Saara Itkonen, Library Director - Creston Valley Public Library

Laura Harris, Chief Librarian, Nelson Public Library

Darlene Edwards, Library Director, Kaslo Public Library

Taylor Caron, Library Director, Salmo Public Library

Kathy Durin, Creston Library Board

Saara Itkonen, Executive Director of the Creston Valley Public Library, presented an overview of the six RDCK library systems—Castlegar, Creston, Kaslo, Nakusp, Nelson, and Salmo—highlighting the shared services they provide to more than 26,000 residents. She explained that modern libraries offer far more than traditional lending services, including access to technology, tools, interlibrary loans, literacy programming, internet and printing services, meeting spaces, accessibility supports, technology assistance, and opportunities for social connection. Collectively, RDCK libraries recorded nearly 300,000 in-person visits and a similar number of online visits in 2025.

Library representatives from Creston, Salmo, Nelson, and Kaslo shared examples of how their libraries serve as community hubs by hosting educational programs, supporting local organizations, fostering community dialogue, expanding Summer Reading Club participation, and increasing outreach and digital literacy services. The presentation emphasized the significant return on investment libraries provide, citing research indicating that every dollar invested generates six dollars in community economic impact.

Ms. Itkonen also outlined ongoing challenges, including stagnant provincial funding, staffing and wage pressures, rising demand for services, aging facilities, and the need for expanded library spaces in some communities. She concluded by thanking the Board for its support and inviting questions from directors.

Ms. Itkonen answered the Board's questions.

Chair Watson thanked the representatives from the RDCK Public Libraries for their presentation.

3. BUSINESS ARISING OUT OF THE MINUTES

3.1 The letter dated May 4, 2026 from Gary Diers, Mt. Willet Wilderness Forever, seeking a letter of support from the RDCK for the inclusion of the Argenta-Johnsons Landing Face in the Purcell Wilderness Conservancy Provincial Park and to advocate.

Board Meeting - May 21, 2026

RES 229/26 - Referred to June 18, 2026 Board meeting

Moved and seconded,
And Resolved:

272/26

WHEREAS, the long-term benefits to residents of the Argenta-Johnsons Landing Face, for the regional tourist economy, for the protection of its many environmental attributes, and most critical, the risk mitigation to further community impacts from land management that is not inclusive of ecological integrity;

BE IT RESOLVED THAT the Board send a letter of support to the Ministry of Environment and Parks in support of the Mt. Willet Wilderness Forever campaign to include the crown land on the Argenta -Johnsons Landing Face in the Purcell Wilderness Conservancy Provincial Park.

Carried

4. COMMITTEES & COMMISSIONS

4.1 With Recommendations

4.1.1 Castlegar and District Recreation Commission: minutes May 25, 2026

Moved and seconded,
And Resolved:

273/26

That the Board approve an additional \$2,509,000 funding from taxation for Electoral Area J and City of Castlegar to be included in the project's draft financial plan for the Castlegar and District Arena and Walking Track as outlined in the Castlegar & District Recreation Commission Report dated May 25, 2026.

Carried

4.1.2 Slocan Valley Services Committee: minutes May 27, 2006

Staff received direction to explore the possibility of providing a grant in aid to the North Slocan Trail Society for Galena Trail management and to invite the Societies

who receive Grant In Aid Funding to attend a future Slocan Valley Services Committee meeting.

Moved and seconded,
And Resolved:

274/26

That the Board direct staff to prepare a North Slocan Lake Library Contribution Service Establishment Bylaw, to include the Village of New Denver and a defined portion of Area H North, and that the bylaw be brought forward to the Board for consideration.

Carried

4.1.3 Creston Valley Service Committee: minutes May 28, 2026

Moved and seconded,
And Resolved:

275/26

That the Board direct staff to develop a proposed next stage workplan for the Creston Valley Alternative Water Supply initiative, including:

- comparative business-case analysis,
- refinement of demand and infrastructure assumptions,
- governance and service delivery considerations,
- integration with watershed sustainability and drought adaptation initiatives,
- and exploration of funding opportunities

and that staff report back with proposed scope, budget, and implementation considerations.

Carried

4.1.4 Community Sustainable Living Advisory Committee: minutes June 16, 2026

Moved and seconded,
And Resolved:

276/26

That the RDCK Board receive the Quartz Creek Community Watershed Natural Asset Management Plan (August 2025) for information;

AND FURTHER, that staff be directed to develop a workplan inclusive of staff time and funding requirements for a watershed protection and acquisition strategy for the Quartz Creek Community Watershed, in collaboration with the Ymir Community Watershed Society, the Province of BC (Ministry of Water, Land and Resource Stewardship), Interior Health Authority, and relevant First Nations, and that this workplan be brought back to CSLAC for consideration;

AND FURTHER, that staff be directed to investigate additional staff capacity or contracted services as needed to support implementation of this direction.

Carried

**RECESS/
RECONVENED**

The meeting recessed at 10:30 a.m. for a break and reconvened at 10:42 a.m.

Moved and seconded,
And Resolved:

277/26

That the Board direct staff to prepare a proposal to transition the Community Sustainable Living Advisory Committee (CSLAC) from a committee governing Service S105 to a standing committee of the Board, with sustainability work funded through General Administration Service S100 and Service S105 requisition discontinued no later than the 2028 Financial Plan;

AND FURTHER, that staff be directed to prepare draft Terms of Reference for a reconstituted CSLAC as a standing Board committee for the Board's consideration.

Carried

Moved and seconded,
And Resolved:

278/26

That the Board authorize staff to apply to the Active Transportation Grant from Columbia Basin Trust on behalf of the North Slokan Trails Society for the New Denver – Silverton Active Transport Corridor project;

AND FURTHER, that if successful, that staff be authorized to enter into a funding agreement with Columbia Basin Trust;

AND FURTHER, that if successful, the Board approve an amendment to the 2026 Financial Plan for Community Sustainable Living Service S105 to INCREASE Grants Revenue by \$75,000 and INCREASE Consulting Fees by \$75,000.

Carried

Director Vandenberghe recorded opposed.

4.2 Membership/Appointments

Moved and seconded,
And Resolved:

279/26

That the Board appoint the individuals to the following RDCK Commissions & Committees:

Board of Variance with a term to expire December 31, 2029:

David Mutch

Area D Advisory Planning and Heritage Commission for a term to end December 31, 2026:

Kevin Kerswell

Ian Dunlop

Maggie Staples

Regional Accessibility Advisory Committee for a term to end December 31, 2027:

Michelle Castaneda

Rosebery Park and Trails Commission and Area E Advisory Planning and Heritage Commission

And further, the Board send a letter to outgoing members Mike Koolen thanking him for his service to the Rosebery Park and Trails Commission and Jim Demers for his service to the Area E Advisory Planning and Heritage Commission.

Carried

5. **BYLAWS**

5.1 **Bylaws 3063 and 3064: Castlegar & Area J Arena and Walking Track Service Establishment and Loan Authorization**

The Board Report from Tom Dool, Research Analyst, seeking Board approval for first and second readings of Castlegar & Area J Arena and Walking Track Service Establishment and Loan Authorization bylaws, has been received.

Moved and seconded,
And Resolved:

280/26

That the resolution 520/25 being:

That the Board authorize staff to prepare a loan authorization bylaw for the City of Castlegar and Area J in the amount of fifteen million dollars (\$15,000,000) to be repaid over 25 years for the purpose of constructing a walking track and a second arena at Castlegar and District Community Complex;

Be amended to read:

That the Board authorize staff to prepare a loan authorization bylaw for the City of Castlegar and Area J in the amount of fifteen million dollars (\$15,150,000) to be repaid over 25 years for the purpose of constructing a walking track and a second arena at Castlegar and District Community Complex.

Carried

Moved and seconded,
And Resolved:

281/26

That the City of Castlegar and Area J Arena and Indoor Walking Track Construction and Asset Renewal Service Establishment Bylaw No. 3063, 2026 be read a FIRST and SECOND time.

Carried

Moved and seconded,
And Resolved:

282/26

That the City of Castlegar and Area J Arena and Indoor Walking Track Construction Loan Authorization Bylaw No. 3064, 2026 be read a FIRST and SECOND time.

Carried

5.2 **Bylaw 3066: Area H Dangerous and Aggressive Dog Control Service Establishment - Assent Vote Results**

The Declaration of Official Assent Voting Results for Area H Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3066, 2026, has been received.

Moved and seconded,
And Resolved:

283/26

That the Board take no further action regarding the Area H Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3066, 2026 due to the results of the assent vote held on May 30, 2026.

Carried

5.3 Bylaw 3067: Electoral Areas A, B, and C Dangerous and Aggressive Dog Control Service Establishment

The Alternative Approval Process results for the Electoral Areas A, B, and C Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3067, 2026, has been received.

Moved and seconded,
And Resolved:

284/26

That the Electoral Areas A, B, and C Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3067, 2026 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Carried

5.4 Bylaw 3009: Regional District of Central Kootenay Dangerous and Aggressive Dog Regulatory

The Regional District of Central Kootenay Dangerous and Aggressive Dog Regulatory Bylaw No. 3009, 2025 with the amendments to remove Area H from the bylaw, has been received.

Moved and seconded,
And Resolved:

285/26

That THIRD reading of Regional District of Central Kootenay Dangerous and Aggressive Dog Regulatory Bylaw No. 3009, 2025 be RESCINDED.

Carried

5.5 Bylaw 3082: Regional District of Central Kootenay Bylaw Enforcement Notice and Dispute Adjudication System Amendment

Moved and seconded,
And Resolved:

286/26

That the Regional District of Central Kootenay Bylaw Enforcement Notice and Dispute Adjudication System Amendment Bylaw No. 3082, 2026 be read a FIRST, SECOND, and THIRD time by content.

Carried

Moved and seconded,
And Resolved:

287/26

That the Regional District of Central Kootenay Bylaw Enforcement Notice and Dispute Adjudication System Amendment Bylaw No. 3082, 2026 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Carried

5.6 Bylaw 3084: East Waste Management Subregion Refuse Disposal/Recycling Service (Creston Landfill - Phase 1 C/D Closure & Berm) Security Issuing

Moved and seconded,
And Resolved:

288/26

That the East Waste Management Subregion Refuse Disposal/Recycling Service (Creston Landfill - Phase 1 C/D Closure & Berm) Security Issuing Bylaw No. 3084, 2026 be read a FIRST, SECOND, and THIRD time by content.

Carried

Moved and seconded,
And Resolved:

289/26

That the East Waste Management Subregion Refuse Disposal/Recycling Service (Creston Landfill - Phase 1 C/D Closure & Berm) Security Issuing Bylaw No. 3084, 2026 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Carried

6. NEW BUSINESS

6.1 Development and Community Sustainability

6.1.1 Goat River Watershed Collective Conversations Working Group: Terms of Reference, Workplan, and Inaugural Meeting Summary

The Board Report from Paris Marshall Smith, Sustainability and Resilience Supervisor, seeking the Board receive for information the Terms of Reference and the 2026 Workplan for the Goat River Watershed Collective Conversations Working Group, has been received.

Moved and seconded,
And Resolved:

290/26

That the RDCK Board receive for information the draft Terms of Reference and the 2026 Workplan for the Goat River Watershed Collective Conversations Working Group; and that the Board acknowledge the Working Group as a tripartite, recommendation-making body comprised of yaqan nuʔkiy, the Regional District of Central Kootenay, and the Province of British Columbia, whose role is to develop joint recommendations for consideration by the respective leadership of each party.

Carried

6.1.2 For Information: Goat River Watershed Water Sustainability Planning - What We Heard Report

The Board Report from Camille LeBlanc, Community Resilience Coordinator, providing the Board with a What We Heard Report for the Goat River Watershed Water Sustainability Planning initial engagement process, has been received for information.

6.2 Environmental Services

6.2.1 Award: Erickson Water System – Residential Meter Contract Package 4

That the Board Report from AJ Evenson, Senior Project Manager, seeking Board approval to award the contract for the Erickson Water System – Residential Meter Contract Package 4, has been received.

Moved and seconded,
And Resolved:

291/26

That the Board direct staff to award the contract for the Erickson Water System – Residential Meter Contract Package 4 – Contract Award to Zarikoff Developments Inc; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$466,290.00 plus GST; AND FURTHER, that the funds be paid from S250 Water Utility – Area B & C (Erickson).

Carried

6.2.2 Award: Erickson Water System - Residential Meter Contract Package 5

The Board Report from AJ Evenson, Senior Project Manager, Seeking Board approval to award the Erickson Water System – Residential Meter Contract Package 5, has been received.

Moved and seconded,
And Resolved:

292/26

That the Board direct staff to award the contract for the Erickson Water System – Residential Meter Contract Package 5 – Contract Award to Valhalla Hydrovac Ltd; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$453,775.00 plus GST; AND FURTHER, that the funds be paid from Water Utility – Area B & C (Erickson) Service S250.

Carried

6.2.3 Award: Marblehead Transfer Station - Retaining Wall Repair

The Board Report from Jeannine Bradley, Project Manager, seeking Board approval to award the Marblehead Transfer Station Upgrades, has been received.

Director Hewat declared a conflict of interested because she is employed by Brenton Industries Ltd and left the meeting at 11:18 a.m.

Moved and seconded,
And Resolved:

293/26

That the Board award the Marblehead Transfer Station Upgrades to Brenton Industries Ltd. and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$172,509 not including GST; AND FURTHER, that the cost be included in the 2026 Financial Plan for S187 Central Resource Recovery; AND FURTHER, that the Board approve an amendment to 2026 Financial Plan for Central Resource Recovery Service S187 to INCREASE Account Capital Expenditures by \$53,032, and INCREASE Account Transfer from Reserves by \$53,032.

Carried

Director Hewat joined the meeting at 11:19 a.m.

6.2.4 For Information: Mosquito Control Program - 2025 Final Season Annual Report

The Board Report from Todd Johnson, Environmental Coordinator, providing the Board with the 2025 annual report for the Mosquito Control Program, has been received for information.

6.3 Administration & Finance

6.3.1 Annual Operating Agreements: Public Passenger Transportation System

The Board Report from Tom Dool, Research Analyst, seeking Board approval to enter into the Annual Operating Agreement with British Columbia Transit, has been received.

Moved and seconded,
And Resolved:

294/26

That the Board approve the RDCK enter into an Annual Operating Agreement with British Columbia Transit for the provision of a Public Passenger Transportation System for the period of April 1, 2026, to March 31, 2027, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

Carried

6.3.2 Directors' Remuneration: Directors' Recommendations
Directors submitted further motions related to the Directors' Remuneration bylaw review. As these motions did not come from the Directors' Remuneration Select Committee they have been moved to Item 8 Directors' Motions.

6.3.3 2026 Financial Service Grants
Moved and seconded,
And Resolved:

295/26 That the Board authorize the release of funding for the following Financial Grant Services, excluding S113 - Economic Development - Salmo & District Chamber of Commerce and S192 - Museum - Salmo & Area Museum Society, as of August 1, 2026 subject to the receipt and staff review of society and non-profit organization financial statements, minutes of the most recent annual general meeting, and a list of active officers:

SERVICE & NAME	2026 Amount	RECIPIENT
S108 - ECONOMIC DEVELOPMENT	87,550.00	Town of Creston - Economic Development
S109 - ECOMOMIC DEVELOPMENT	7,500.00	Kaslo & Area Chamber of Commerce
S109 - ECOMOMIC DEVELOPMENT	6,800.00	Lardeau Valley LINKS
S111 - ECONOMIC DEVELOPMENT	114,000.00	City of Nelson - Share of Economic Development
S116 - ECONOMIC DEVELOPMENT	2,992.61	Nakusp & Area Development Board
S143 - FAUQUIER FIRE SERVICE	15,572.00	Fauquier Volunteer Fire Brigade
S150 - SEARCH & RESCUE	30,690.00	Kaslo Search and Rescue Society
S151 - SALMO JAWS OF LIFE	15,094.00	Village of Salmo
S152 - JAWS OF LIFE SERVICE	50,000.00	Town of Creston
S153 - SEARCH & RESCUE	21,000.00	Arrow Lakes Search & Rescue
S154 - SEARCH & RESCUE	34,530.00	Nelson Search & Rescue
S155 - SEARCH & RESCUE	19,180.00	Castlegar Search & Rescue
S157 - EMERGENCY PLANNING	80,325.00	Town of Creston
S157 - EMERGENCY PLANNING	32,938.00	Town of Creston
S163 - EMERGENCY PLANNING	15,790.00	Castlegar & District Community Services Society
S174 - CEMETERY	96,010.00	Town of Creston Cemetery
S176 - CEMETERY	20,000.00	City of Nelson
S177 - CEMETERY	22,032.00	Village of Nakusp
S178 - CEMETERY	18,298.00	Village of New Denver
S191 - MUSEUM & ARCHIVES	169,538.00	Creston & District Historical & Museum Society
S192 - MUSEUM	7,800.00	Ymir Arts & Museum Society
S193 - CRESTON LIBRARY	587,653.10	Creston Public Library Association
S193 - CRESTON LIBRARY	20,400.00	East Shore Community Library Society
S193 - CRESTON LIBRARY	20,400.00	Riondel Reading Centre
S193 - CRESTON LIBRARY	15,300.00	Yahk/Kingsgate Recreation Society (Yahk Library Association)
S194 - KASLO & DISTRICT LIBRARY	137,366.00	Kaslo & District Public Library Association
S195 - SALMO LIBRARY	125,000.00	Salmo Public Library Association
S196 - NAKUSP LIBRARY	115,172.54	Nakusp Public Library Association
S197 - LIBRARY	107,533.00	Castlegar & District Public Library
S198 - LIBRARY	94,403.00	Castlegar & District Public Library
S199 - LIBRARY	108,515.00	Nelson Public Library
S200 - LIBRARY	77,126.00	Nelson Public Library
S208 - SKI HILL	17,976.00	Nakusp Ski Club Association
S210 - RECREATION FACILITY	10,300.00	Ymir Community Hall Association
S212 - RECREATION FACILITY	21,191.00	Burton Community Association
S213 - RECREATION FACILITY	12,952.00	Fauquier Community Club Society
S215 - SALMO WELLNESS CENTRE	10,000.00	Village of Salmo
S217 - CRAWFORD BAY BEACH AND COMMUNITY HALL	39,347.00	Crawford Bay & District Hall & Parks Association

S218 - SALMO VALLEY YOUTH & COMMUNITY CENTRE	66,800.00	Salmo Valley Youth and Community Centre Society
S219 - TV SOCIETY	23,799.00	Area H North TV Society
S220 - TV SOCIETY	24,603.00	Slocan Valley TV Society
S221 - COMM FACILITY - REC & PARKS	11,000.00	Ainsworth Recreation Association
S221 - COMM FACILITY - REC & PARKS	12,450.00	Argenta Community Association
S221 - COMM FACILITY - REC & PARKS	13,825.00	Johnson's Landing Community Association
S221 - COMM FACILITY - REC & PARKS	56,000.00	Kaslo & District Arena Association
S221 - COMM FACILITY - REC & PARKS	10,000.00	Village of Kaslo (Kaslo & District Arena Association Reserves)
S221 - COMM FACILITY - REC & PARKS	10,000.00	Village of Kaslo - Regional Park
S221 - COMM FACILITY - REC & PARKS	10,000.00	Kaslo Curling Club
S221 - COMM FACILITY - REC & PARKS	41,233.00	Lardeau Valley Community Club
S221 - COMM FACILITY - REC & PARKS	11,500.00	Village of Kaslo (Recreation Grants)
S222 - ARENA - CAST COMPLEX	55,000.00	Castlegar Friends of Parks & Trails
S222 - ARENA - CAST COMPLEX	5,000.00	Kootenay Family Place
S222 - ARENA - CAST COMPLEX	350,000.00	City of Castlegar
S223 - RECREATION FACILITIES	480,000.00	Village of Nakusp - Arena
S224 - RECREATION FACILITIES	21,550.00	Canyon Community Association
S224 - RECREATION FACILITIES	16,150.00	Town of Creston
S224 - RECREATION FACILITIES	21,550.00	Kitchener Valley Recreation & Fire Protection Society
S224 - RECREATION FACILITIES	21,550.00	Lister Community Association
S224 - RECREATION FACILITIES	21,550.00	West Creston Community Hall Society
S224 - RECREATION FACILITIES	21,550.00	Wynndel Community Centre
S224 - RECREATION FACILITIES	24,250.00	Yahk/Kingsgate Recreation Centre
S226 - RECREATION FACILITIES	39,100.00	City of Nelson
S228 - RECREATION COMMISSION NO. 4	3,091.00	Burton Community Association
S228 - RECREATION COMMISSION NO. 4	1,546.00	Fauquier Community Club Society
S228 - RECREATION COMMISSION NO. 4	589.00	Edgewood Community Club
S228 - RECREATION COMMISSION NO. 4	2,134.00	Inonoaklin Recreation Commission
S240 - CRESTON VALLEY AIRPORT	218,650.00	Town of Creston
S293 - EDGEWOOD FIRE	9,700.00	Edgewood Volunteer Fire Department Society
S294 - EDGEWOOD LEGION	4,928.78	Royal Canadian Legion Branch 203
S295 - MUSEUM-NAKUSP FINANCIAL CONTRIBUTION	25,235.00	Nakusp & District Museum Society
S296 - ARROW LAKES HISTORICAL ARCHIVE GRANT-IN-AID	28,990.00	Arrow Lakes Historical Society - Grants
S297 - CEMETERY-YMIR	5,185.00	Ymir Cemetery Society - Grants
S298 - ECONOMIC DEVELOPMENT	116,000.00	City of Castlegar

Carried

6.3.4 2025 Statement of Financial Information (SOFI)

The 2025 Statement of Financial Information from Yev Malloff, Chief Financial Officer, has been received for information

Moved and seconded,
And Resolved:

The Schedule and Statement of Financial Information for the fiscal year ended December 31, 2025, be approved for release in accordance with the Financial Information Act, with a copy to be filed with the Ministry of Municipal Affairs and Housing.

Carried

6.3.5 2026 UBCM Ministerial Meetings

Executive Committee's recommendations for Ministerial Meetings by the Board:

1. **Small Water Systems:** Ministry of Water, Land and Resource Stewardship & Ministry of Housing and Municipal Affairs

- 2. **Delegating Authority to Local Governments without Additional Capacity or Funding:** Premier, Ministry of Housing and Municipal Affairs, Ministry of State for Local Government & Rural Communities
- 3. **BC Inland Ferry:** Ministry of Transportation and Transit

DIRECTOR ABSENT Director Fyke left the meeting at 11:20 a.m.

6.3.6 For Information: 2026 General Local Election
The Board Report from Tom Dool, Research Analyst, providing the Board with significant dates and statutory requirements, has been received for information.

6.4 Fire and Emergency Services

6.4.1 For Information: Local FireSmart Collective Program
The Board Report from Jessie Lay, FireSmart Coordinator, providing the Board with information regarding the Local FireSmart Collective Program (LFCP), which replaces the FireSmart Canada Neighbourhood Recognition Program (FCNRP), has been received for information.

6.4.2 Policy 800-01-03: Temporary Access into Evacuation Order Areas - Director Feedback
The Board Report from Nora Hannon, Acting Emergency Program Manager, seeking the Board adopt Policy 800-01-03 Temporary Access into Evacuation Order Areas, has been received.

Moved and seconded,
And Resolved:

297/26 That the Board adopt Policy No. 800-01-03 Temporary Access into Evacuation Order Areas Policy, effective immediately.

Carried

6.5 Grants

6.5.1 Discretionary
Moved and seconded,
And Resolved:

298/26 Discretionary grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

AREA A

Alice Siding Water Society	Strengthening Awareness to our goal	\$350
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AREA F

Nelson and District Chamber Of Commerce	Canada Day Regional Celebration	\$1,000
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AREA H

Slocan Solutions Society	Friends of the Valley Voice Celebration	\$1,500
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Treehugger Events Society	HARMONY	\$500
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AREA J

City of Castlegar	Canada Day Celebration	\$2,000
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The Just Bee Cause Society	Petrykivka Traditional Ukrainian Folk Art Workshop	\$150
		Carried

6.5.2 Community Development
Moved and seconded,
And Resolved:

299/26

Community Development grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

AREA A

Crawford Bay & District Hall & Parks Association	Crawford Bay Hall Rejuvenation Project	\$20,000
Creston Valley Chamber of Commerce	301 Suite Coworking Space	\$10,000

AREA C

Creston Valley Chamber of Commerce	301 Suite Coworking Space	\$10,000
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AREA D

Lardeau Valley Opportunity LINKS Society	LINKS Operations and Project Supports	\$15,000
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AREA E

Nelson & District Chamber of Commerce	Canada Day Reg Community Celebration	\$1,000
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AREA H

Nelson Public Library	Library Services for Area H	\$3,400
Rosebery-Bonanza-Summit Trail Alliance	Rosebery-Bonanza-Summit Trail Improvements	\$5,000
Slocan Valley Community Service Society	Seniors Transportation	\$7,000

AREA I

Destination Castlegar (Castlegar & District Chamber of Commerce)	Fish Out Derby	\$1,500
Shoreacres Hall Society	Community Development	\$2,000

AREA J

Cops for Kids	Annual Bike Ride	\$3,000
Deer Park Recreation Society	Major Tanker Truck Repair	\$7,912.01
Destination Castlegar (Castlegar & District Chamber of Commerce)	Fish Out Derby	\$1,500
Grand Forks ATV	Clearing trails in RDCK area J	\$5,000

AREA K

Emergency Support Services - Area K	Emergency preparedness presentations	\$1,000
Fauquier Communications Centre Society	Fauq Centre Concert Series	\$1,200

Fauquier Community Club	Pavilion Upgrades	\$2,870
Nakusp and Area Bike Society	Beyond the Trails: Expanding Campground Access at MountAbriel	\$20,000
<u>SALMO</u>		
Salmo Emergency Support Services Team	Support Services	\$500
Village of Salmo	Salmo's 80th Birthday Celebration	\$2,000
<u>SLOCAN</u>		
Village of Slocan	Harmony Festival	\$950
Village of Slocan	Legion Heating	\$1,382.37
Village of Slocan	WEG Community Garden	\$1,000
		Carried

6.5.3 ReDi Grant Amendment

Moved and seconded,
And Resolved:

300/26

That Resolution 245/26, being the allocation of ReDi Grant funds, be amended by changing:

SALMO/AREA G

Salmo Snow Ghosts \$447.16

To

SALMO/AREA G

Salmo Ski Team Society \$447.16

Carried

6.6 Chair/CAO Reports

Chair Watson provided an overview of the Chair and CAO Forum and reported on plans to establish a provincial Chair and CAO caucus that will meet quarterly. She also advised that the Local Government Advisory Committee on the Emergency and Disaster Management Act has completed its work and that the associated regulations are expected to be released soon. In addition, Chair Watson participated in an interview with the National Observer as a follow-up to the RDCK’s climate change initiatives.

CAO Horn reminded directors to submit any comments on the prioritization matrix, including indicating if they have no comments, so that all feedback can be tracked and considered. He also discussed a procedural question regarding the recording of directors opposed to motions at committee and commission meetings. In accordance with RDCK Procedure Bylaw No. 2898, 2024, directors who wish to be recorded as opposed should have their opposition noted in the meeting minutes.

ORDER OF AGENDA CHANGED

The Order of Business was changed at this time to address public time, with Item 10 Public Time considered at this time.

Chair Watson acknowledged and congratulated two staff members for their recent professional achievements. Tom Dool, Research Analyst with BC Transit, was recognized with the Transit Superstar Award in the Community Minded category, while Akane Norimatsu, Resource Recovery Technician with Recycle BC, received the Blue Star Award

for Innovation. Chair Watson commended both individuals for their outstanding contributions and the positive impact of their work within their respective fields.

10. PUBLIC TIME

The Chair called for questions from the public and members of the media at 11:45 a.m.

There were no questions from the public or media.

ORDER OF AGENDA Item 7 Rural Affairs considered at this time. **RESUMED**

7. RURAL AFFAIRS COMMITTEE

Moved and seconded,
And Resolved:

301/26 That the Corporate Officer of the Regional District of Central Kootenay be directed to remove the Notice on Title relating to land at 9301 Highway 6, Electoral Area H, legally described as BLOCK A, DISTRICT LOT 13146, KOOTENAY LAND DISTRICT PID 008-132-178, the RDCK Building Department has confirmed that the reason for placing the Notice on Title on April 29, 2010 has been rectified.

Carried

Moved and seconded,
And Resolved:

302/26 That the Board APPROVE the issuance of Development Variance Permit V2607A to David Comer for the property located at 5033 Highway 3A, Electoral Area A and legally described as LOT 1, DISTRICT LOT 191, KOOTENAY DISTRICT PLAN NEP72779, EXCEPT PLAN EPP118106 (PID: 025-583-468) to vary Section 18.18 of Electoral Area 'A' Comprehensive Land Use Bylaw No. 2315, 2013 in order to permit a 5.0 metre setback from the lot line that is adjacent to the Agricultural Land Reserve (ALR) Boundary whereas the bylaw requires a 15 metre setback from a lot line that is adjacent to the ALR.

Carried

Moved and seconded,
And Resolved:

303/26 That the Board SUPPORT regarding application A2601K for the proposed subdivision in the Agricultural Land Reserve proposed by Jeffrey L. Smith for the property located at 225 Barnes Creek FSR, Edgewood, Electoral Area 'K' and legally described as LOT 36 DISTRICT LOT 7893 KOOTENAY DISTRICT PLAN 1194 EXCEPT PLAN NEP22023 (PID: 014-025-779).

Carried

Moved and seconded,
And Resolved:

304/26 That the Board direct staff to prepare a report outlining the RDCK's potential response options related to homeless encampments in rural electoral areas; AND FURTHER, to bring that report back to the Rural Affairs Committee for discussion.

Carried

8. DIRECTORS' MOTIONS

8.1 Director Graham: BC Inland Ferry Coalition

No motion.

8.2 Director Popoff: Slocan Valley TV Society

Moved and seconded,
And Resolved:

305/26

That the Board direct staff to prepare a report outlining the processes and service establishment bylaw amendments required to amend the boundaries of TV Society - Area H (Slocan Valley South) Service S220 (Portion of Area H Television Financial Aid) to reduce the service area to that part of Area H included in the Passmore and Crescent Valley Fire Protection Areas.

Carried

RECESS/ RECONVENED

The meeting recessed at 11:52 a.m. and reconvened at 12:55 p.m.

DIRECTOR ABSENT

Directors Davidoff, Lunn and Hewat left the meeting at 12:55 p.m.

DIRECTOR PRESENT

Director Fyke joined the meeting at 12:55 p.m.

8.3 Director Popoff: Directors' Remuneration

DIRECTOR PRESENT

Director Lunn joined the meeting at 1:02 p.m.

Moved and seconded,
And Resolved:

306/26

That the Board approve the chairs of standing committees only receive their chair stipend in the months which the chair presides over a meeting, effective January 1, 2027.

Carried

8.4 Director McLaren-Caux: Directors' Remuneration

DIRECTOR PRESENT

Director Hewat joined the meeting at 1:05 p.m. and Director Davidoff joined the meeting at 1:19 p.m.

Moved and seconded,
And Resolved:

307/26

That the Board approve reimbursable costs associated with conference attendance will not be processed by staff until the Director submits a Director's report on their attendance, effective January 1, 2027.

Carried

Moved and seconded,
And Resolved:

308/26

That the Board approve the amount of municipal directors' monthly stipend be one half of rural directors' monthly stipend, effective January 1, 2027.

Carried

Directors Davidoff and Graham recorded opposed.

9. CONSENT AGENDA

9.1 For Information: Committees & Commissions

Committee/Commission Reports for information have been received as follows:

9.1.1 Area E Advisory Planning and Heritage Commission: minutes March 26, 2026

Staff received directions regarding the Development Permit Application.

9.1.2 Area A Advisory Planning and Heritage Commission: minutes May 11, 2026

Staff received direction regarding the Development Variance Permit Application and the Bylaw Amendment Referral form.

9.1.3 Area B Advisory Planning and Heritage Commission: minutes May 26, 2026

Staff received direction regarding the Development Variance Permit Application, Agricultural Land Reserve referrals, and the Bylaw Amendment Referral form.

9.1.4 Creston Valley Agricultural Advisory Commission: minutes May 27, 2026

Staff received direction regarding Agricultural Land Reserve referrals and the Bylaw Amendment Referral form.

9.1.5 Area I Advisory Planning and Heritage Commission: minutes May 27, 2026

Staff received direction regarding Development Variance Permit Applications, Bylaw Amendment Application, Zoning Bylaw Amendment Application, Bylaw Amendment Referral Form, and Brilliant Headpond Stewardship Collaborative.

9.1.6 Nelson and District Recreation Commission No. 5: minutes May 27, 2026

9.1.7 Rosebery Parkland and Trails Commission: minutes May 28, 2026

Staff received direction regarding the resignation of a commission member.

9.1.8 Area A Economic Development Commission: minutes June 2, 2026

9.1.9 Castlegar and District Recreation Commission: minutes June 2, 2026

9.2 For Information: Communication

9.2.1 The letter dated April 15, 2026 from the Ombudsperson BC providing the RDCK with the Quarterly Report for the period covering January 1 - March 31, 2026.

9.2.2 The letter dated May 19, 2026 from Dean Murdock, District of Sannich, regarding the BC Local Government Climate Action Program funding continuation.

9.2.3 The letter dated May 21, 2026 from Ryan Windsor, District of Central Saanich, requesting for dedicated provincial funding to support municipalities that achieve provincially mandated housing targets.

9.2.4 The letter dated May 26, 2026 from Arnold DeBoon, Town of Creston, request that the RDCK consider including the Centennial Park Baseball Field within Recreation Facility-Creston and Areas B, C and Area A Service S224.

Moved and seconded,
And Resolved:

309/26

That the letter dated May 26, 2026 from Arnold DeBoon, Town of Creston, request that the RDCK consider including the Centennial Park Baseball Field within Recreation Facility-Creston and Areas B, C and Area A Service S224 **BE REFERRED** to the July 2, 2026 Creston Valley Services Committee meeting.

Carried

9.2.5 The letter dated June 3, 2026 from Cori Ramsay, UBCM, confirming receipt of RDCK's resolutions for the 2026 UBCM Convention.

9.2.6 The letter dated June 9, 2026 from Kelly Greene, Ministry of Emergency Management, regarding the implementation of the Emergency and Disaster Management Act.

9.3 For Information: Accounts Payable
The Accounts Payable Summary for May 2026 in the amount of \$2,177,484 has been received for information.

9.4 For Information: Directors' Reports
Each Director provided a brief summary of the work they have been doing within their communities.

9.4.1 Director Jackman
9.4.1.1 Director's Report: RCC/IJC/CBRAC/AKBLG/FCM
9.4.1.2 Letter of Support: BC Inland Ferry Coalition

9.4.2 Director Watson
9.4.2.1 Director's Report: Activities
9.4.2.2 Letter of Support: Jewett Greenhouse Project

9.4.3 Director Graham
9.4.3.1 Director's Report: Homeless Encampment in Area E
9.4.3.2 Letter of Support: BC Inland Ferry Coalition

9.4.4 Director McLaren-Caux: May 11-June8 Activities

9.4.5 Director Lunn: Q1 Report of Activities

9.4.6 Director Popoff: FCM

11. CLOSED

11.1 Meeting Closed to the Public
The Open meeting will be adjourned after In Camera without reconvening back into the open session unless there is business that needs to be addressed.

Moved and seconded,
And Resolved:

310/26 In the opinion of the Board - and in accordance with Section 90 of the *Community Charter* - the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the bases identified in the following subsections:

- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

Carried

11.2 Recess of Open Meeting
Moved and seconded,
And Resolved:

311/26 The Open meeting be recessed at 2:14 p.m. in order to conduct the Closed Board meeting and reconvened at 2:18 p.m.

Carried

12. MATTERS ARISING FROM CLOSED MEETING
No items.

13. ADJOURNMENT
Moved and seconded,
And Resolved:

312/26 That the meeting adjourn at 2:18 p.m.

Carried

Aimee Watson, RDCK Board Chair

Angela Lund, Deputy Corporate Officer

Risk Analysis Calculator

Regional District Board Delegation

TAKE ACTION ▶

LEARN WHY ▶

ABOUT ▶

MAKING A DIFFERENCE TOGETHER

Act now for a climate resilient future.

Understand Local Impacts

Learn What YOU Can Do

Explore Local Solutions

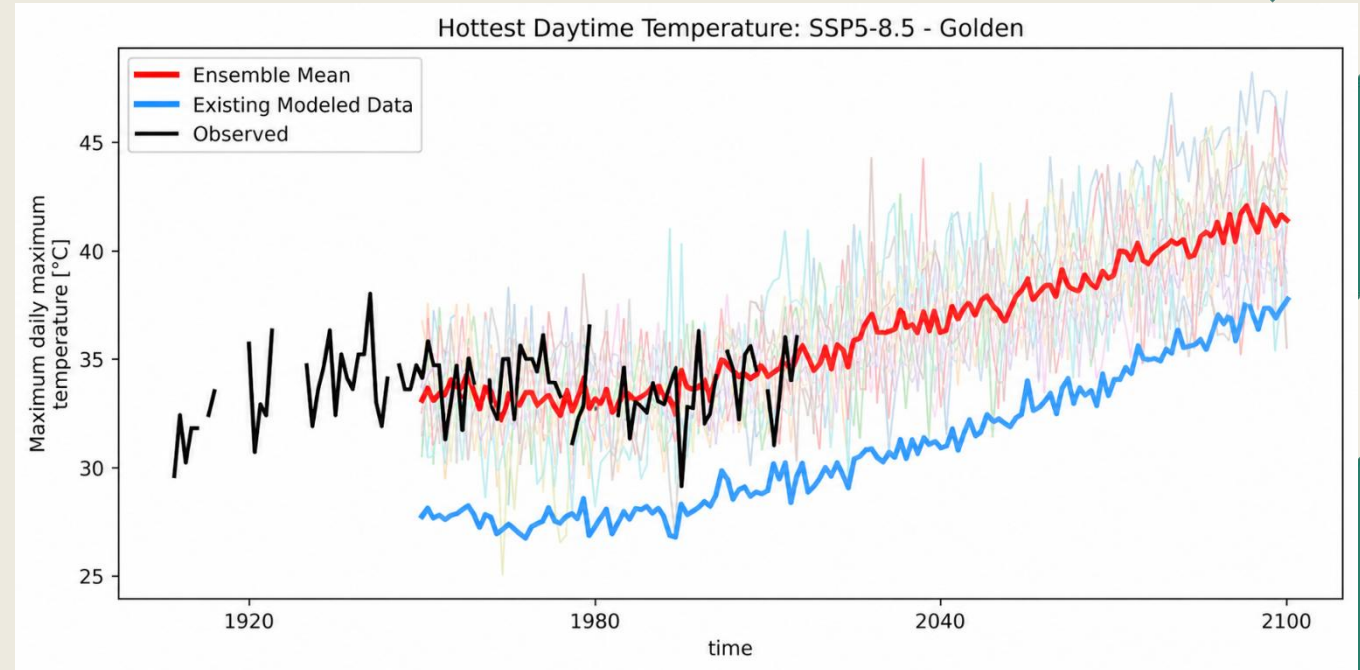
GO TO DATA 

Climate Change Impacts on Local Government Services

- Hotter, drier summers
 - HVAC systems
 - Drought/water scarcity
- Warmer, wetter winters
 - Water storage in the snowpack
 - Flood infrastructure
- More extreme weather
 - Stormwater management
 - Heating/cooling centres

The Risk Analysis Calculator

- Understand the likelihood of climate risks
- Assess the risk of local climate conditions exceeding a known threshold that matters to your project
- Discover the thresholds that should guide implementation of your project
- Unique localized data, not available elsewhere



The Risk Analysis Calculator

- Current Communities

- **Castlegar**
- Cranbrook
- **Creston**
- Fernie
- Golden
- **Nakusp**
- **Nelson**
- Revelstoke
- Trail

- Current Indicators

- Hottest Daytime Temp
- Heat Warning
- Max 1-Day Precipitation

Example 1: As annual heat warnings become more frequent, communities may need to plan for the operational demands of repeated heat-response activation, rather than relying on one-off emergency measures.

Localized Climate Analysis and Projection

The Risk Analysis Calculator allows users to assess the risk of local climate conditions exceeding a set threshold. Results are helpful for planners, infrastructure managers, farmers, builders, and other professionals who want to design products or programs that can withstand our future climate.

How to Use

Select Community

Castlegar

Select Indicator

Heat Warning

Risk Threshold Calculation

> 3 occurrences

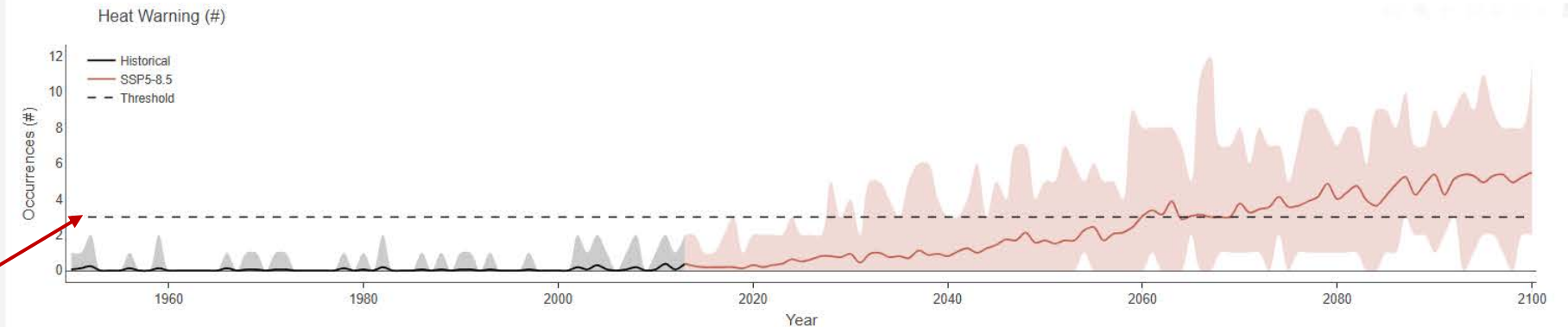
CALCULATE

RESET

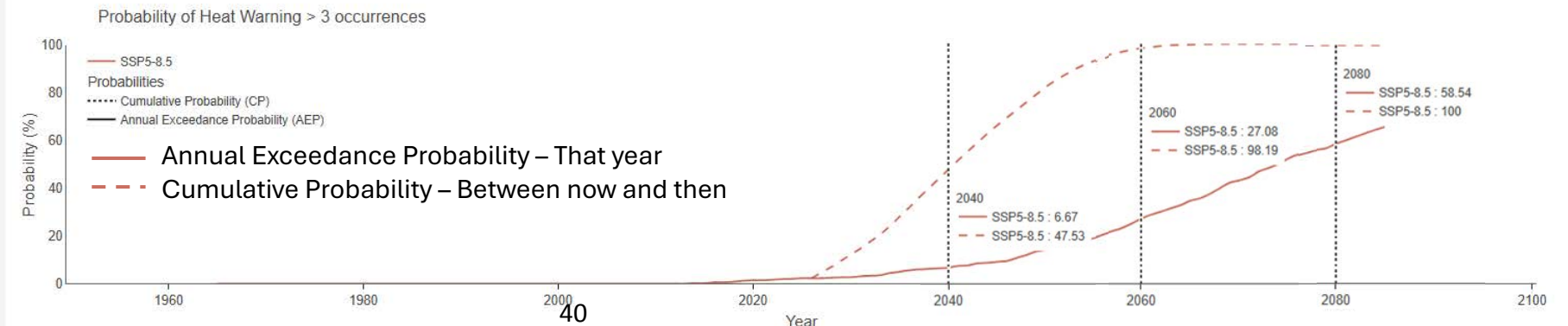
Heat Warning

Annual number of heat warnings. In the Basin, heat warnings are issued when there are 2 or more consecutive days with a daytime maximum temperature of 35°C or warmer, and an intervening nighttime minimum temperature of 18°C or warmer.

Historical and Projected Conditions



Risk Threshold Analysis



Example 2 – We are designing a structure intended to last 50 years and want to know what temperatures we should consider when selecting materials

Select Community

Nelson

Select Indicator

Hottest Daytime Temperature

Risk Threshold Calculation

> °C

CALCULATE

RESET

Risk Tolerance Tool

Confidence Level:

95 % not exceeding threshold

Target Year: 2076

CALCULATE

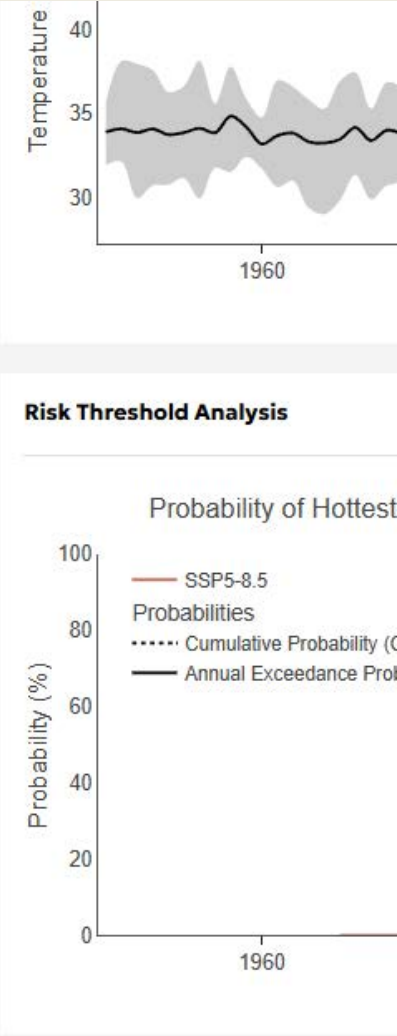
RESET

Climate Change Scenario	Threshold
High Emissions	45.132

Select Scenario(s) ⓘ

x High Emissions (SSP5-8.5)

x



Our Request

- Share this tool with staff responsible for managing climate-affected infrastructure and services
- Provide input on how the tool can be expanded
 - Priority indicators
 - Priority locations

<https://basinclimatesource.ca/risk-analysis>



REGIONAL DISTRICT OF CENTRAL KOOTENAY

ALL RECREATION COMMITTEE OPEN MEETING MINUTES

9:00 A.M.

June 24, 2026

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

COMMITTEE MEMBERS

Committee Member G. Jackman	Electoral Area A	In-Person
Committee Member R. Tierney	Electoral Area B	Online
Committee Member K. Vandenberghe	Electoral Area C	Online
Committee Member A. Watson	Electoral Area D	Online
Committee Member H. Cunningham	Electoral Area G	Online
Committee Member W. Popoff	Electoral Area H	In-Person
Committee Member A. Davidoff	Electoral Area I	Online
Committee Member H. Hanegraaf	Electoral Area J	Online
Committee Member T. Weatherhead	Electoral Area K	Online
Committee Member M. McFaddin	Castlegar	In-Person
Committee Member A. DeBoon	Creston	Online
Committee Member A. McLaren-Caux	Nakusp	Online
Committee Member K. Page	City of Nelson	In-Person
Committee Member D. Lockwood	Village of Salmo	In-Person
Committee Member T. Gordon	Village of Silverton	Online
Committee Member J. Lunn	Slocan	Online

MEMBERS ABSENT

Committee Member C. Graham	Electoral Area E
Committee Member T. Newell	Electoral Area F
Committee Member S. Hewat	Kaslo
Committee Member L. Casley	New Denver

STAFF

Trisha Davison	General Manager of Community Services
Craig Stanley	Regional Manager – Operations & Asset Management
Sarah Fuhr	Communications and Community Engagement Lead
Mark Crowe	Regional Park and Trails Planner
Tia Wayling	Regional Programming Manager
Stuart Horn	Chief Administrative Officer

Cary Gaynor
Alana Jenkins

Regional Parks and Trails Manager
Meeting Coordinator

16 out of 20 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Chair McFaddin called the meeting to order at 9:00 a.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the June 23, 2026, All Recreation Committee meeting, be adopted as circulated with the inclusion of item 6.7 - Community Works Grant Applications Flowing Through Recreation Commissions.

Carried

4. RECEIPT OF MINUTES

The April 1, 2026, All Recreation Committee minutes, have been received.

5. DELEGATE

There are no Delegates scheduled for this Committee meeting.

6. STAFF REPORTS

6.1 Unstaffed Fitness Facility Policy Development

The Committee Report dated June 24, 2026 from Trisha Davison, General Manager of Community Services, re: Unstaffed Fitness Facility Policy Development, has been received. Key notable discussion points included:

- A review of the current situation and proposed solutions.
- Staff hours and the difference in administrative availability to users in various communities.
- How the policy will be enforced.
- The potential for larger facilities to be open 24 hours in the future.

Moved and seconded,

AND Resolved that it be recommended to the Board:

That the Board direct staff to prepare a draft policy regarding unstaffed indoor fitness recreation facilities.

Carried

6.2 The Regional Parks, Trails & Water Access Strategy is Ready for Public Review

The Committee Report dated June 24, 2026 from Mark Crowe, Regional Parks Manager, re: The Regional Parks, Trails & Water Access Strategy is Ready for Public Review, has been received.

MEMBER PRESENT: Committee Member DeBoon joined the meeting at 9:22 a.m.

Key notable discussion points included:

- An overview of the process of obtaining public review, how the feedback will be processed and incorporated into the Strategy.
- Suggestions for improving communications regarding the Pop-Up Events.
- Request for site specific feedback to be passed along to Area Directors.

6.3 Community Services Parks Update

The Committee Report dated June 24, 2026 from Trisha Davison, General Manager of Community Services, re: Community Services Parks Update, has been received. Key notable discussion points included:

- Concerns regarding the disproportionate effort to secure funding in some areas, resulting in perceived taxation inequities.
- Clarification was requested on the criteria used to determine changes in service levels and how recommended service levels compare to current service delivery.
- The Committee requested potential taxation impacts be included in the report.
- The role of community groups in maintaining assets and how their contributions should be reflected when assessing service level requirements and prioritization.

6.4 Community Services Projects Overview

The Committee Report dated June 24, 2026 from Tia Wayling, Regional Programming Manager, has been received. Key notable discussion points included:

- An overview of the Program Costing Analysis and the Program Costing Rationale Document drafted for pre-registered programming.
- The potential for increasing the level of service when existing capacity is reached.
- Ongoing challenges in recruiting and keeping instructors on staff.
- An overview of the Allocation Review Project and the Allocation Procedures Document updates.

MEMBER ABSENT: Committee Member Lunn left the meeting at 10:14 a.m.

- A review of the revised scoring matrix.
- A review of the updated Minimum public pool space commitments.

MEMBER PRESENT: Committee Member Lunn joined the meeting at 10:19 a.m.

- Online Ice availability and the pilot project happening at NDCC and the Civic Arena allowing users to view potential booking times up to 15 days in advance.
 - Target launch of August 15th

- o Potential to expand to Creston and Castlegar in the future.

**RECESS/
RECONVENE**

The meeting recessed at 10:30 a.m. for break and reconvened at 10:40 a.m.

6.5 Asset Management Update

The Committee Report dated June 24, 2026 from Craig Stanley, Regional Manager of Operations and Asset Management, re: Asset Management Update, has been received. Key notable discussion pointed included:

- Ongoing efforts to regionalize practices.
- The need for more accurate data leading to the deeper investigation and financial analysis currently underway.
- How parks land is included in asset management.
- Whether digital tender documents could include building drawings and if project funding could support staff involvement in developing those materials.
- Assessing the cost and funding eligibility of providing asset management assessments to community halls.

Moved and seconded,

AND Resolved that staff investigate the use of Community Works Funds to support asset management assessments for community halls, providing a report at the next board meeting.

Carried

6.6 Junior Hockey Agreement

The Committee Report dated June 24, 2026 from Craig Stanley, Regional Manager of Operations and Asset Management, re: Junior Hockey Agreements has been received. Key notable discussion points included:

- Efforts to align Facility Use Agreements across all three Junior Hockey Organizations and have them in place by August 1st.
- The rationale, consultation process, and negotiations that informed the proposed agreements.
- Key elements of the draft three-year agreement, including potential budget impacts, fee structures, and ice allocation considerations.
- Consideration of whether a shorter term should be considered for the teams joining a new league given uncertainty.
- Noted the need to review and update the Allocation Policy in the future.
- Discussion of the potential for an Athletic Group rate within the Fees and Charges.
- The staff report being prepared for the board will be added to the July 7th Castlegar and District Recreations Commission meeting agenda.

6.7 Community Works Grant Applications Flowing Through Recreation Commissions

Member Davidoff advised the Committee of his current efforts to provide funding for the construction of a Disc Golf Course in Pass Creek and requested clarification on the process of obtaining Community Works funding for similar projects through local Recreation Commissions. Key notable discussion points included:

- The process for RDCK to apply for Community Works funding.
- Comparisons to previous projects.
- Staff will follow up with Member Davidoff.

7. PUBLIC TIME

The Chair called for questions from the public at 11:35 a.m.

No questions were received.

8. NEXT MEETING

The next All Recreation Committee meeting is scheduled for October 28, 2026, at 9:00 a.m.

9. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The All Recreation Committee meeting be adjourned at 11:35 a.m.

Carried

Digitally Approved

M. McFaddin Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. N/A.

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future All Recreation Committee Meetings

1. *That staff investigate the use of Community Works Funds to support asset management assessments for community halls, providing a report at the next board meeting.*
2. *The staff report being prepared for the board regarding Junior Hockey Agreements will be added to the July 7th Castlegar and District Recreations Commission meeting agenda.*



REGIONAL DISTRICT OF CENTRAL KOOTENAY

RIONDEL COMMISSION OPEN MEETING MINUTES

7:00 PM
July 7, 2026

IN-PERSON MEETING LOCATION FOR HYBRID MEETING MODEL

The following location has been determined to hold the in-person meetings for Riondel Commission of Management:

Location Name: Riondel Community Centre, Commission Office, Room #6

Location Address: 1511 Eastman Ave., Riondel BC

The facility listed above will be able to accommodate the remote requirements for the meeting.

Meeting Link:

<https://rdck-bc-ca.zoom.us/j/99365439474?pwd=dt01B7UQVRpVgzCgb2t1woavUKcZ0w.1>

Join by Phone:

+1 604 449 3026 Canada Toll Free

Meeting ID: 993 6543 9474

Passcode: 528084

COMMISSION MEMBERS

Commissioner G. Panio	Riondel	In-person
Commissioner N. Anderson	Riondel	In-person
Commissioner J. Donald	Riondel	In-person
Commissioner S. Downing	Riondel	In-person
Commissioner S. Horwood	Riondel	In-person
Commissioner M. Stevely	Riondel	In-person
Commissioner G. Jackman	Director – Electoral Area A	In-person

STAFF

Evan Salmon	Riondel Meeting Coordinator
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6 out of 6 voting Commission members were present – quorum was met.

1. CALL TO ORDER

Chair Panio called the meeting to order at 7:00 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the June 2, 2026 Riondel Commission meeting, be adopted with the addition of the following agenda topic:

- 7 (7.9) Dog's Off Leash

Carried

3. RECEIPT OF MINUTES

The June 2, 2026 Riondel Commission minutes, have been received.

4. DELEGATE

There were no Delegates for this Commission meeting.

5. PUBLIC TIME

The Chair will call for questions from the public at 7:03 p.m.

6. OLD BUSINESS

6.1 Community Center Renovations

Chair Panio will update progress with the auditorium exterior walls, fire alarm connectivity, drinking fountain, arbor repair, paint storage cabinet.

ORDER OF AGENDA The Order of Business was changed due to this Agenda item being referred to in the Staff Report Riondel Community Centre Financial Plan Amendment with Item

CHANGED 8 (8.1) Riondel Community Centre Financial Plan Amendment being considered at this time.

Riondel Community Centre Financial Plan Amendment

Craig Stanley, Regional Manager of Operations and Asset Management provided the Commission with a detail overview of the Riondel Community Centre Financial Plan Amendment report including the Riondel Community Centre renovations.

MOVED and seconded,
AND Resolved and recommended to the Board:

That the Board approve an amendment to the 2026 Financial Plan for Service S209 Recreation Facility Area A - Riondel, to Decrease Repairs and Maintenance Specified by

\$95,000, to Increase Transfer from Reserves by \$75,000, and Increase Capital Expenditures by \$170,000.

Carried

**ORDER OF AGENDA
RESUMED**

Item 6.2 Playground and Arbor Cleanup was considered at this time.

6.2 Playground and Arbor Cleanup.

Chair Panio provided the Commission with a verbal update regarding the playground and arbor cleanup including:

- Youth volunteers and chaperones from Dutch Harbour completed weeding and raking in both park areas.
- Improvements to the playground fall surface, either by installation of new surfacing material such as woodchips or by the regular tilling of the sand under potential fall areas to ensure safety.
- Craig Stanley, Regional Manager of Operations, advised that funding opportunities are being considered for:
 - Improvements to the playground fall surface.
 - Construction of a new access route from the parking lot.
 - Additional site upgrades as part of a future improvement project.

6.3 Water Treatment Plant Update

Chair Panio provide the Commission with a verbal update regarding the water plant including:

- Water Treatment Plant parts are still available.

6.4 Drainage Update

Chair Panio provided the Commission with a verbal update regarding the town's drainage system including:

- Culverts will be lowered for better water collection.

6.5 Emergency Generator Update

The Commission had a detailed discussion regarding a generator for the Riondel Community Centre including:

- An estimate of approximately \$50,000 has been obtained to provide power to essential areas of the facility.
- Focusing any backup power solution on essential services, including:
 - Emergency lighting.
 - Heating.
 - Other critical operational needs.
- The importance of maintaining a designated warming area.
- Exploring potential funding opportunities through:
 - Emergency Services.
 - Kaslo InfoNet.
- Craig Stanley, Regional Manager of Operations and Asset Management advised that he would contact the RDCK General Manager of Fire and Emergency Management

Services, to discuss potential funding opportunities and emergency preparedness considerations.

7. NEW BUSINESS

7.1 New Playground Equipment and Playground Maintenance

Chair Panio provided the Commission with a verbal update regarding the new playground equipment and playground maintenance including:

- The new swing set is in transit and is currently in Creston.

7.2 Hiring for Landscape Work

The Commission discussed hiring someone for landscape work at the Riondel Community Centre or if this fell under RDCK staff duties.

7.3 New Picnic Tables and Benches

The Commission had a discussion pertaining to having new picnic tables built including:

- The East Shore Shed is willing to construct three to five picnic tables and two benches for the Community Centre ground and the Riondel Regional Park, but wants assurance that the cost of the materials will be reimbursed in a timely manner.
- Craig Stanley, Regional Manager of Operations and Asset Management, will confirm the available budget with the Riondel Facility Manager.
- Director Jackman noted that project costs may be shared between multiple budgets, including the Regional Parks Service budget.
- The recommendation that new tables be installed on a prepared pad and secured with chains to help prevent vandalism, relocation, or damage by fire.

7.4 New Recycling and Tip-It bins hours

The Commission had a detailed discussion pertaining to the New Recycling and Tip-It Bins hours.

MOVED and seconded,
AND Resolved:

That the Board direct staff to review the reduction of service from two days per week to one day per week, including consideration of which day would best meet community needs, and report back to the Riondel Commission with recommendations. The current operating hours of 8:30 a.m. to 11:00 a.m. will be maintained.

Carried

7.5 Seeding of Playing Field

Chair Panio provided an update that the Playing Field has been seeded and is being watered.

7.6 Watering of Trees and Missing Gaiters

Chair Panio advised the Commission that the Gaiters are still missing.

7.7 Reduction of Hours at Riondel's Post Office

The Commission had a high-level discussion of the Riondel Post Office's reduction of hours including:

- Director Jackman noted that local government responsibility for door-to-door mail delivery is closely linked to Canada Post service levels.
- Concerns were raised regarding community mailbox capacity, as existing boxes are often too small to accommodate the increasing volume of parcel deliveries.
- Discussion highlighted staffing challenges in Boswell, where efforts to reduce compensation rates created recruitment difficulties and service pressures.
- Members noted the growing reliance on parcel delivery in rural communities and the significant impacts when parcels cannot be accommodated through existing Canada Post infrastructure.
- Concerns were expressed regarding capacity limitations at the Crawford Bay post office, particularly during peak periods such as the Christmas season, and the need for service improvements.
- It was noted that the Riondel post office may be at risk of closure. Members encouraged residents and stakeholders to communicate their concerns to Canada Post and other appropriate authorities.

7.8 Car Show on Ball Field

Chair Panio lead a discussion with the Commission pertaining the Car Show during Riondel Days and the parking of the cars on the ball field including:

- Creston Car Club is keen to do this.
- Is has been confirmed that this is something the RDCK will allow.

7.9 Dogs Off Leash

Commissioner Horwood advised the Commission that there is a problem with Dogs being off Leash and there was a recent incident.

Key discussion points include:

- Concern was raised following a recent incident in which a youth was reportedly attacked by an off-leash dog.
- Director Jackman provided an update on the proposed Dangerous Dog Bylaw introduced on July 2.
- Members noted that the RCMP remains responsible for public safety and that the bylaw is intended to provide a clearer process for addressing dangerous dog complaints and enforcement.
- It was emphasized that the bylaw would not alter existing laws or RCMP response times, and that RCMP staffing levels have not increased.
- The proposed bylaw would establish procedures for identifying and managing repeatedly aggressive or dangerous dogs, including enforcement measures where warranted.
- Provincial legislative requirements must be completed before staff can be hired to administer and enforce the bylaw.
- No dedicated taxation mechanism is currently in place to fund the service.

- Directors discussed the potential use of Area Director funds to support staffing on an interim basis while a long-term funding model is developed.
- Members noted that public assent would be required to establish taxation for the service, with implementation not anticipated before 2027.
- Potential grant opportunities may also be available to support bylaw implementation.
- Residents were encouraged to report concerns and speak directly with the RCMP Staff Sergeant regarding public safety issues.
- Chair Panio advised that Sergeant Brandon Bulziuk will be invited to attend a future meeting to discuss public safety concerns and bylaw enforcement.

8. CORRESPONDENCE

There is no correspondence for this commission meeting.

9. AREA A DIRECTOR'S REPORT

Director Jackman provided the Commission with a verbal update on matters which are happening in the Community.

10. PUBLIC TIME

The Chair called for questions from the public at 8:40 p.m.

11. NEXT MEETING

The following Riondel Commission meeting will be held on August 4, 2026, at 7:00 pm.

12. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Riondel Commission meeting be adjourned at 8:45 pm.

Carried

Digitally Approved

G. Panio, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. That the Board approve an amendment to the 2026 Financial Plan for Service S209 Recreation Facility Area A - Riondel, to Decrease Repairs and Maintenance Specified by \$95,000, to Increase Transfer from Reserves by \$75,000, and Increase Capital Expenditures by \$170,000.
2. That the Board direct staff to review the reduction of service from two days per week to one day per week, including consideration of which day would best meet community needs, and report back to the Riondel Commission with recommendations. The current operating hours of 8:30 a.m. to 11:00 a.m. will be maintained.

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Riondel Commission Meetings

1. Sergeant Brandon Bulziuk will be invited to attend a future meeting to discuss public safety concerns and bylaw enforcement.

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 3063

A Bylaw to establish a service to fund the construction, long-term borrowing, and long-term asset renewal of an arena and indoor walking track located at the Castlegar and District Community Complex.

WHEREAS the regional district may, by bylaw, establish service under the provisions of the *Local Government Act (LGA)*;

AND WHEREAS a service has been established by the Regional District of Central Kootenay by Bylaw No. 1909 known as the “Castlegar and District Regional Facilities, Recreation, Parks and Leisure Service Area” to operate regional recreation facilities;

AND WHEREAS the Board of the Regional District of Central Kootenay deems it expedient to establish a service to fund the construction, long-term borrowing, and long-term asset renewal of an arena and indoor walking track;

AND WHEREAS pursuant to Section 342(2) (a) and Section 342 (3) of the LGA, the assent of electors is by participating area approval that must be obtained separately for each participating area in the proposed service area.

AND WHEREAS pursuant to Section 344 (1) (a) of the LGA the Regional Board has obtained the assent of the electors;

NOW THEREFORE, the Board of the Regional District of Central Kootenay in Open Meeting assembled enacts as follows:

- 1 The Regional District hereby establishes a service within the City of Castlegar and Electoral Area J, to be known as the “City of Castlegar and Area J Arena and Indoor Walking Track Construction and Asset Renewal Service” for the purpose of funding the construction, long-term borrowing to construct and long-term asset renewal of an arena and indoor walking track located at the Castlegar and District Community Complex.
- 2 The participants to the service established under section 1 of this bylaw shall be the City of Castlegar and Electoral Area J.
- 3 The service hereby established includes but is not limited to the following powers and authorities:
 - (1) To acquire all such real property, easements, rights-of-way, licenses, rights or authorities as may be requisite or desirable for or in connection with the construction, renovation and expansion of the arena and walking track at the Castlegar and District Community Complex;

- (2) To provide effective stewardship of the arena and walking track by proactively planning for the costs of upgrading, renewing or replacing assets, as identified in asset management plans.
- 4 Pursuant of the *Local Government Act*, the annual cost of providing the service shall be recovered by one or more of the following:
 - (1) Property value taxes;
 - (2) Fees and other charges;
 - (3) Revenue raised by other means; or
 - (4) Revenue received by way of agreement, enterprise, gift, grant or otherwise.
- 5 The amount of monies that can be requisitioned annually for this service shall not exceed the greater of \$ 1,650,000.00 or a rate of \$0.507/\$1,000 of assessment to the net taxable value of land and improvements in the service area.
- 6 This bylaw shall be cited as the **“City of Castlegar and Area J Arena and Indoor Walking Track Construction and Asset Renewal Service Establishment Bylaw No. 3063, 2026”**.

READ A FIRST TIME this 18th day of June, 2026.

READ A SECOND TIME this 18th day of June, 2026.

READ A THIRD TIME this day of ,2026.

I hereby certify that this is a true and correct copy of the **“City of Castlegar and Area J Arena and Indoor Walking Track Construction and Asset Renewal Service Bylaw No. 3063, 2026”** as read a third time by the Regional District of Central Kootenay Board on the _____ day of _____, 2026.

Mike Morrison, Corporate Officer

APPROVED by the Inspector of Municipalities on the _____ day of _____, 2026.

RECEIVED THE ASSENT OF THE ELECTORS in accordance with the *Local Government Act* on the day of _____, 2026.

ADOPTED this day of ,2026.

Aimee Watson, RDCK Board Chair

Mike Morrison, Corporate Officer

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 3064

A bylaw to authorize the borrowing of up to Fifteen Million One Hundred and Fifty Thousand Dollars (\$15,150,000) for the construction of an arena and walking track located at the Castlegar and District Community Complex.

WHEREAS the Board of the Regional District of Central Kootenay has adopted City of Castlegar and Area J Arena and Indoor Walking Track Construction and Asset Renewal Service Establishment Bylaw No. 3063, 2026 a bylaw to establish a service to fund the construction, long-term borrowing, and long-term asset renewal of an arena and indoor walking track located at the Castlegar and District Community Complex;

AND WHEREAS the estimated cost of constructing the City of Castlegar and Area J Arena and Indoor Walking Track including expenses incidental thereto is the sum of seventeen million nine hundred thousand dollars (\$17,900,000), of which the sum of fifteen million one hundred and fifty thousand dollars (\$15,150,000) is the amount of the debt intended to be borrowed by this bylaw;

NOW THEREFORE, the Regional Board of the Regional District of Central Kootenay in open meeting assembled, enacts as follows:

- 1 The Board of the Regional District of Central Kootenay is authorized to undertake the construction of an arena and walking track, serving the City of Castlegar and Area J Arena and Indoor Walking Track Construction and Asset Renewal Service area, in accordance with plans on file in the Regional District office and to do all things necessary in connection with and without limiting the generality of the foregoing:
 - (a) To borrow upon the credit of the Regional District a sum not exceeding Fifteen Million One Hundred and Fifty Thousand Dollars (\$15,150,000).
 - (b) To acquire all such real property, easements, rights-of-way, licenses, rights or authorities as may be requisite for or in connection with the construction of the arena and walking track.
- 2 The maximum term for which debentures may be issued to secure the debt created by this bylaw is twenty-five (25) years.
- 3 This bylaw may be cited as **“City of Castlegar and Area J Arena and Indoor Walking Track Construction Loan Authorization Bylaw No. 3064, 2026”**.

READ A FIRST TIME this 18th day of June, 2026.

READ A SECOND TIME this 18th day of June, 2026.

READ A THIRD TIME this day of , 2026

I hereby certify that this is a true and correct copy of the **“City of Castlegar and Area J Arena and Indoor Walking Track Construction Loan Authorization Bylaw No. 3064, 2026”** as read a third time by the Regional District of Central Kootenay Board on the day of , 2026.

Mike Morrison, Corporate Officer

APPROVED by the Inspector of Municipalities on the _____ day of _____, 2026.

RECEIVED THE ASSENT OF THE ELECTORS in accordance with the *Local Government Act* on the day of , 2026.

ADOPTED this day of , 2026.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer



Board Report

Date of Report: June 15, 2026
Date & Type of Meeting: July 16, 2026 – Board Meeting
Author: Zachari Giacomazzo, Planner
Subject: LAND USE BYLAW AMENDMENT
File: Z2601B – Friends of Kitchener Society
Electoral Area/Municipality B

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to present the public hearing minutes for proposed amendments to Comprehensive Land Use Bylaw No. 2316, 2013. The subject property is an existing park facility in the rural area of Kitchener, located at 6253 Kitchener Road.

Staff recommend that Amending Bylaw No. 3079, 2026 being a bylaw to amend Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013 is hereby given THIRD READING; AND FURTHER, That the consideration of adoption BE WITHHELD for Bylaw No. 3079 until the following item has been satisfied:

- Amendment Bylaw No. 3079 has been approved by the Ministry of Transportation and Transit, pursuant to Section 52 (3)(a) of the Transportation Act.

SECTION 2: BACKGROUND/ANALYSIS

GENERAL INFORMATION

Property Owner: Friends of Kitchener Society

Agent: Katie Kendall, Columbia Basin Trust

Property Location: 6253 Kitchener Road, Kitchener, Electoral Area 'B'

Legal Description: LOT A DISTRICT LOT 4592 KOOTENAY DISTRICT PLAN NEP79222 (PID: 026-457-261)

Property Size: 1 hectare (2.52 acres)

Current Zoning: Community Services (CS)

Current Official Community Plan Designation: Community Services (CS) and Rural Residential (RR)

SURROUNDING LAND USES

North: Country Residential

East: Rural Residential

South: Rural Residential

West: Rural Residential

Background and Site Context

The subject property is located in Electoral Area 'B' in the unincorporated rural community of Kitchener. The 1 hectare parcel is located on the south side of Kitchener Road, immediately north of Kitchener Creek and surrounded by privately owned land to the south, east and west. There is an existing well on the property and there is presently no on-site wastewater (septic) system on the lot because there are no buildings that would support an occupancy.

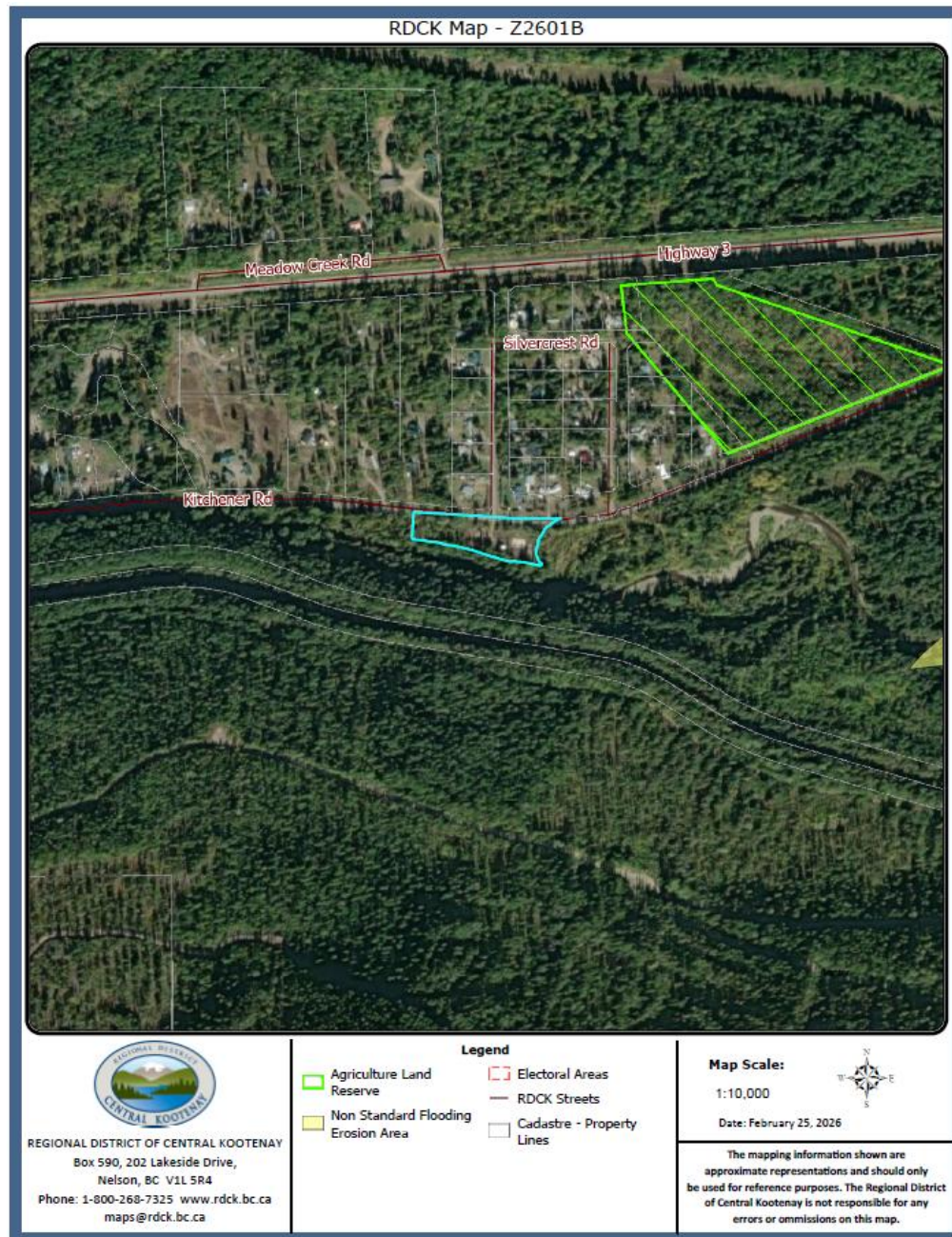


Figure 1 - Location Map

Land Use Bylaw Amendments Proposed

The property is presently zoned Community Services (CS) and designated Community Services (CS) and Rural Residential (RR) in Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013. The present CS zone is in effect due to this site formerly being the location of the Kitchener Valley Community Hall, however there is no longer a Community Hall on the subject property. The Kitchener Valley Recreation and Fire Protection Society has established a new Community Hall in another location at 101 Leadville Road. The proposed Parks and

Recreation (PR) zoning and land use designation will better reflect the existing and long-term use of the property as a community park and outdoor recreation space. The application is required because Friends of Kitchener Society is working with Columbia Basin Trust on a number of improvements including the demolition and reconstruction of aging park structures, construction of a picnic shelter, storage buildings, and the refurbishment of sport courts and trails. In order to expand on the existing park and recreation use of the site, and have building permits issued, the appropriate zoning and land use designation must be assigned to the property.

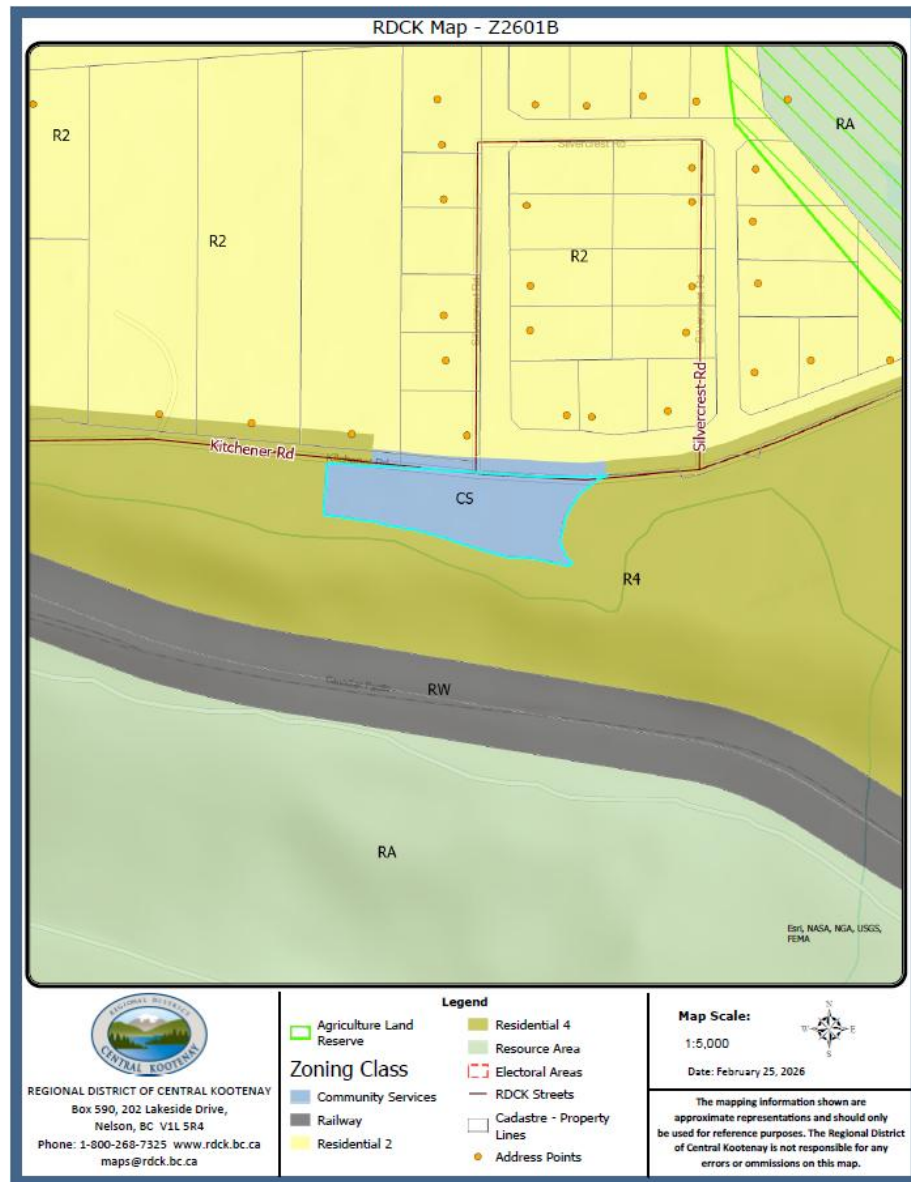
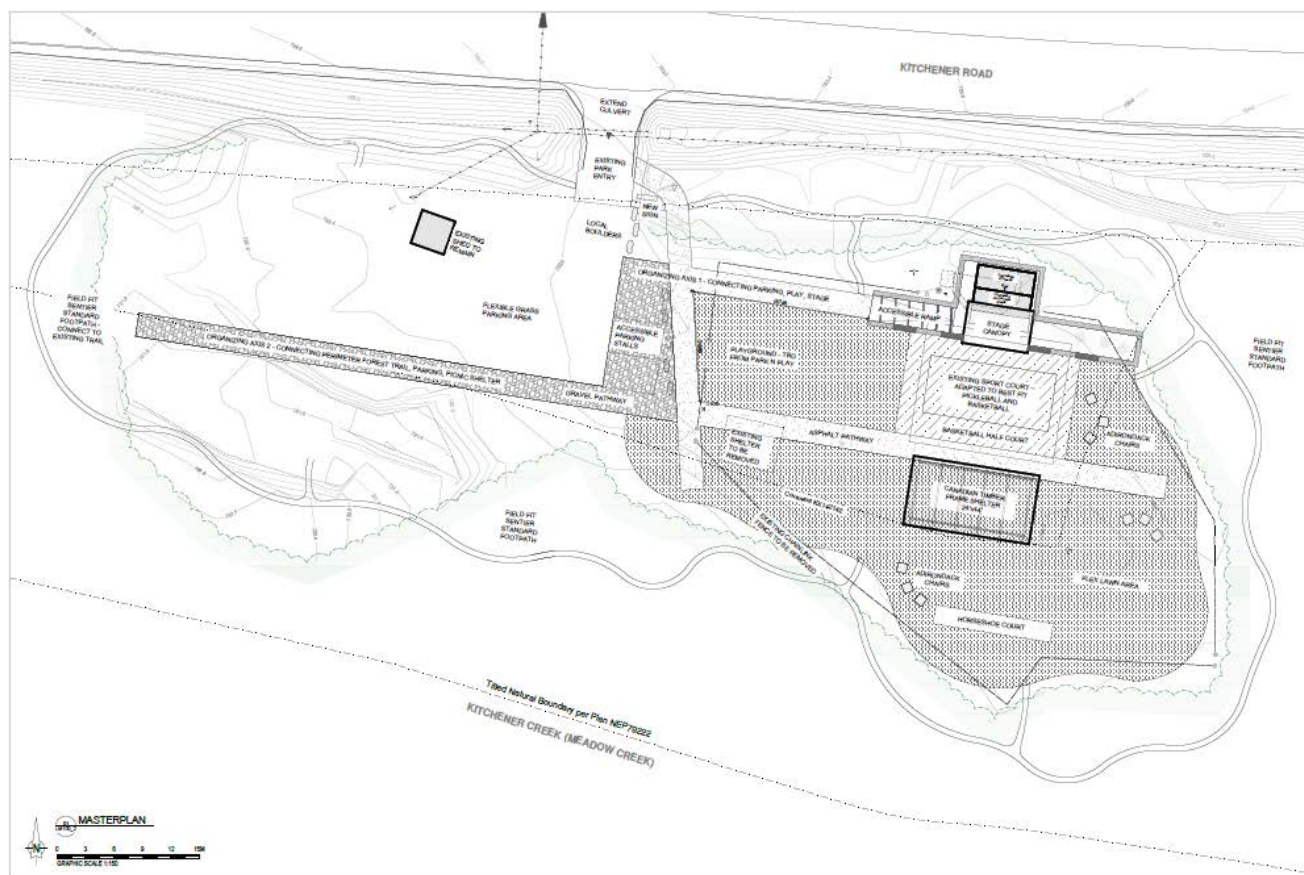


Figure 2 - Zoning Map (present zoning designations)



- b. *community parks should be centrally located, and if possible located in association with schools and contain playgrounds, ball fields, tennis courts and/or other recreation activities;*

14.0 COMMUNITY SPECIFIC POLICIES

Kitchener and Arrow Creek

31. *Recognizes the Kitchener Community Associations role in providing important community services, such as administration of the Community Hall and Community Park.*

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:	☐ Yes	☒ No	Financial Plan Amendment:	☐ Yes	☒ No
Debt Bylaw Required:	☐ Yes	☒ No	Public/Gov't Approvals Required:	☐ Yes	☒ No

Pursuant to Planning Fees and Procedures Bylaw No. 2457, 2015 the applicant has paid the Land Use Bylaw amendment fee of \$1600 in full.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

RDCK Planning Procedures and Fees Bylaw No. 2457, 2015

The application was processed in accordance with Planning Fees and Procedures Bylaw No. 2457, 2015.

Official Community Plan Consultation, RDCK Policy No. 400-02-19

The purpose of this policy is to establish a consistent process to comply with Local Government Act (LGA) consultation requirements during a minor amendment to an official community plan. A minor amendment to an Official Community Plan is defined as any official community plan amendment application made by the public for a single property or multiple properties functioning as one site. This application meets the definition of a minor amendment to an Official Community Plan. Staff will be implementing the consultation requirements for a minor amendment and request the Board consider whether they desire additional consultation, or otherwise confirm this is to their satisfaction.

Local Government Act

Section 475 of the LGA outlines consultation requirements when a Local Government (the RDCK) is considering amendments to an OCP. The RDCK must provide one or more opportunities in addition to the Public Hearing for consultation with persons, organizations and authorities it considers will be affected. Staff will be providing opportunities for consultation in a manner that is consistent with the RDCK's OCP Consultation Policy.

Consideration of the RDCK's Resource Recovery Plan

It is not anticipated that this proposed land use bylaw amendment would have an impact on the RDCK's Resource Recovery Plan. The amendment is largely considered a "housekeeping amendment" given that the subject property is already used as a park and the intent of the application is to align the land use bylaw with existing uses on the land. The proposed land use bylaw amendment is consistent with the RDCK's Resource Recovery Plan.

Consideration of the RDCK Housing Needs Report

This land use bylaw amendment has no effect on residential lands or housing stock. The lands are presently not zoned or designated for residential use and the proposed changes will not affect the ability to meet housing needs over the 20 year timeframe identified by section 473(1)(a) of the Local Government Act.

3.3 Environmental Considerations

Not applicable.

3.4 Social Considerations:

A written notice of the proposed bylaw amendment was mailed to 10 neighbouring property owners. No responses have been received from neighbouring property owners.

3.5 Economic Considerations:

Not applicable.

3.6 Communication Considerations:

The application was sent to 10 neighbouring property owners, relevant government agencies and First Nations.

The following responses were received from internal departments, external agencies and First Nations:

Agency/Department	Referral Response
RDCK Emergency Management Department	The EM Dept comments is that the areas in question are the Legal parcel is fully within the NDMP 1 - Clearwater Flood Hazard Area.
RDCK Building Services	A demolition and building permit will be required for the proposed work.
RDCK Fire Services	The RDCK does not have a Fire Service in this area, but our office has reviewed the file and finds no fire related issues with it. We would however suggest that a FIRESMART assessment should be done on the property prior to any new developments.
Ministry of Transportation and Transit (MoTT)	The owner of the property has received the necessary access permit from the ministry. As such, there are no concerns from the ministry. We will await receipt of the final bylaw, if approved, for signature due to the proximity to a controlled access highway.
Electoral Area 'B' APHC	<i>From the March 24, 2026 Approved meeting minutes:</i> The Referral Package dated March 4, 2026 from Planner Zachari Giacomazzo, has been received. Correct zoning needs to be adjusted to accommodate the improvements to conform zoning to the proposed site use. Columbia Basin Trust is taking the lead on the project, and have put a lot of planning into the project and invested in the plan for the development of the park The community engagement identified that the park was important to focus on further development versus the Kitchener hall MOVED and seconded, AND Resolved: That the Area B Advisory Planning Commission SUPPORT the Land Use Amendment Application to Columbia Basin Trust on behalf of the Friends of Kitchener Society for the property located 301 36 Avenue South, Erickson and legally described as LOT 1 DISTRICT LOT 812 KOOTENAY DISTRICT PLAN 10845 (PID: 012-856-088).
Ktunaxa Nation Council	<i>No response received.</i>

School Board of School District #8	<i>No response received.</i>
Fortis BC	<u>Land Rights Comments</u> • There are no immediate concerns or requests for additional land rights, however there may be additional land rights requested stemming from changes to the existing FortisBC Electric (“FBC(E)”) services, if required. <u>Operational & Design Comments</u> • There are FortisBC Electric (“FBC(E)”) primary distribution facilities along Kitchner Road. • All costs and land right requirements associated with changes to the existing servicing are the responsibility of the applicant. • The applicant and/or property owner are responsible for maintaining safe limits of approach around all existing electrical facilities within and outside the property boundaries. • For any changes to the existing service, the applicant must contact an FBC(E) designer as noted below for more details regarding design, servicing solutions, and land right requirements. In order to initiate the design process, the customer must call 1-866-4FORTIS (1-866-436-7847). Please have the following information available in order for FBC(E) to set up the file when you call. • Electrician’s Name and Phone number • FortisBC Total Connected Load Form • Other technical information relative to electrical servicing For more information, please refer to FBC(E)’s overhead and underground design requirements: FortisBC Overhead Design Requirements http://fortisbc.com/ServiceMeterGuide FortisBC Underground Design Specification http://www.fortisbc.com/InstallGuide
BC Hydro	This area does not pertain to BC Hydro, so we have no objections.
Interior Health Authority	We have no objections to the re-zoning proposal, as we believe they will longitudinally benefit the health and wellbeing needs of the community. Recreation and park spaces are incredibly important to communities as they promote exercise, stress reduction and community engagement and socialization through planned activity. Two recommendations to consider; 1) Pathway surfaces: Ideally, all pathway surfaces in the park will be finished so that they are smooth, durable and easily maintainable. This is to ensure that all members of the community can utilize the pathways, including those in wheelchairs or pushing strollers and that they are easily navigable by older residents with mobility issues.

	2) Consider putting in adult, outdoor fitness apparatus in the park space. Kitchener does not have any local fitness amenities and Creston is a twenty minute drive away, Cranbrook an hour. An outdoor community workout area would allow community members to exercise locally and encourage healthy behaviours. Options include a simple, outdoor rated pull-up/push-up/dip setup to more involved fully featured outdoor gyms.
Ministry of Forests – Archaeology Branch	Thank you for your referral regarding 6253 Kitchener Road, Kitchener, PID 026457261, LOT A DISTRICT LOT 4592 KOOTENAY DISTRICT PLAN NEP79222. Please review the screenshot of the property below (outlined in yellow) and notify me immediately if it does not represent the property listed in your referral. Results of Provincial Archaeological Inventory Search According to Provincial records, there are no known archaeological sites recorded on the subject property. Data is not currently available to the province that describes the potential for previously unidentified archaeological sites to occur in the area. However, there is always a possibility for previously unidentified archaeological sites to exist on the property. Archaeology Branch Advice The Archaeology Branch does not identify a need for archaeological study or Provincial heritage permit(s) at the time of this information request. Please notify all individuals (e.g., owners, developers, equipment operators) involved in land-altering activities (e.g., home renovations, property redevelopment, landscaping, service installation) that if archaeological material is encountered during development, they must stop all activities immediately and contact the Archaeology Branch for direction at 250-953-3334. Rationale and Supplemental Information • Archaeological study and Provincial heritage permit(s) are not required in the absence of an archaeological site. • <u>There is always a possibility for previously unidentified archaeological sites to exist on the property.</u> • Archaeological sites are protected under the <i>Heritage Conservation Act</i> and must not be damaged or altered without a Provincial heritage permit issued by the Archaeology Branch. This protection applies even when archaeological sites are previously unidentified or disturbed. Questions?

	For questions about the archaeological permitting and assessment process, please contact the Archaeology Branch at 250-953-3334 or archaeology@gov.bc.ca. For more general information, visit the Archaeology Branch website at www.gov.bc.ca/archaeology. If your request was submitted to fulfill requirements for a building permit application, this response can be forwarded to Municipal or Regional District planning offices as confirmation of having contacted the Archaeology Branch.
Shuswap Band	Shuswap Band has assessed the referral and determined that the activities outlined within it do not, at this point, impact our Aboriginal interests. However, Shuswap Band would like to be kept informed of project updates and any further information related to this referral. Further, wherever possible, Shuswap Band would like the opportunity to provide cultural, environmental, and/or archaeological monitors for ongoing work.
Ministry of Water, Land and Resource Stewardship – Ecosystems Section Head – Kootenay-Boundary Region	The Kootenay-Boundary Ecosystems Section of the Ministry of Water, Land and Resource Stewardship has received your referral request. We are currently unable to provide a detailed review of the referral but provide the following standard requirements, recommendations and/or comments: 1. All activities are to follow and comply with all higher-level plans, planning initiatives, agreements, Memorandums of Understanding, etc. that local governments are parties to. 2. Changes in and about a “stream” [as defined in the Water Sustainability Act (WSA)] must only be done under a license, use approval or change approval; or be in compliance with an order, or in accordance with Part 3 of the Water Sustainability Regulation. Authorized changes must also be compliant with the Kootenay-Boundary Terms and Conditions and Timing Windows documents. Applications to conduct works in and about streams can be submitted through FrontCounter BC. 3. No “development” should occur within 15 m of the “stream boundary” of any “stream” [all as defined in the Riparian Areas Protection Regulation (RAPR)] in the absence of an acceptable assessment, completed by a Qualified Professional (QP), to determine if a reduced riparian setback would adversely affect the natural features, functions and conditions of the stream. Submit the QP assessment to the appropriate Ministry of Water, Land and Resource Stewardship office for potential review. Local governments listed in Section 2(1) of RAPR are required to ensure that all development is compliant with RAPR. 4. The federal Species at Risk Act (SARA) protects Endangered, Extirpated or Threatened species listed under Schedule 1 of SARA. Developers are responsible to ensure that no species or ecosystems at risk (SEAR), or Critical Habitat for Federally listed species, are adversely affected by the proposed activities. The BC Species and Ecosystem Explorer website provides information on known SEAR occurrences within BC, although the absence of an observation record does not confirm that a species is not

present. Detailed site-specific assessments and field surveys should be conducted by a QP according to Resource Inventory Standard Committee (RISC) standards to ensure all SEAR have been identified and that developments are consistent with any species or ecosystem specific Recovery Strategy or Management Plan documents, and to ensure proposed activities will not adversely affect SEAR or their Critical Habitat for Federally-listed Species at Risk (Posted).

5. Development specific Best Management Practices (BMPs) should be applied to help meet necessary legislation, regulations, and policies. Current BC BMPs can be found at: Natural Resource Best Management Practices - Province of British Columbia (gov.bc.ca) and Develop with Care 2014 - Province of British Columbia.
6. Vegetation clearing, if required, should adhere to the least risk timing windows for nesting birds (i.e., development activities should only occur during the least risk timing window). Nesting birds and some nests are protected by Section 34 of the provincial Wildlife Act and the federal Migratory Birds Convention Act. Guidelines to avoid harm to migratory birds can be found at: Guidelines to avoid harm to migratory birds - Canada.ca. If vegetation clearing is required during the bird nesting period (i.e., outside of the least risk timing window) a pre-clearing bird nest survey should be completed by a QP. The following least risk windows for birds are designed to avoid the bird nesting period:

Bird Species	Least Risk Timing Windows
Raptors (eagles, hawks, falcons, & owls)	Aug 15 – Jan 30
Hérons	Aug 15 – Jan 30
Other Birds	Aug 1 – March 31

7. The introduction and spread of invasive species is a concern with all developments. The provincial Weed Control Act requires that an occupier must control noxious weeds growing or located on land and premises, and on any other property located on land and premises, occupied by that person. Information on invasive species can be found at: Invasive species - Province of British Columbia. The Invasive Species Council of BC provides BMPs that should be followed, along with factsheets, reports, field guides, and other useful references. For example, all equipment, including personal equipment such as footwear, should be inspected prior to arrival at the site and prior to each daily use and any vegetative materials removed and disposed of accordingly. If noxious weeds are established as a result of this project or approval, it is the tenure holder's responsibility to manage the site to the extent that the invasive, or noxious plants are contained or removed.
8. Section 33.1 of the provincial Wildlife Act prohibits feeding or attracting dangerous wildlife. Measures should be employed to reduce dangerous human-wildlife conflicts. Any food, garbage or organic waste that could

	attract bears or other dangerous wildlife should be removed from the work area. If this is not feasible and waste is not removed, it should be stored in a bear-proof container to avoid drawing wildlife into the area and increasing the threat of human/wildlife conflict. 9. If this referral is in relation to a potential environmental violation it should be reported online at Report All Poachers & Polluters (RAPP) or by phone at 1-877-952-RAPP (7277). 10. Developments must be compliant with all other applicable statutes, bylaws, and regulations.
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3.7 Staffing/Departmental Workplace Considerations:

Should the Board choose to give the amending bylaw First and Second reading and refer to public hearing, staff will organize the public hearing pursuant to Planning Fees and Procedure Bylaw No. 2457, 2015.

3.8 Board Strategic Plan/Priorities Considerations:

Not applicable

SECTION 4: OPTIONS & PROS / CONS

Public Hearing

A public hearing was held on June 10th at the Creston and District Community Complex. The Director for Electoral Area 'B', the applicants and RDCK staff were in attendance. No written submission were provided prior to the public hearing and 3 members of the public attended. Although no formal submissions were made at the hearing, there were some questions about the application and the proposed park facilities. These questions and answers are detailed in the public hearing minutes (see Attachment 'C').

Planning Discussion

The subject property has been used and maintained as a community park for an extended period of time, serving as a local recreational and gathering space for the community of Kitchener. However, the current land use designation and zoning do not authorize the park use, creating a misalignment between existing land use regulations and the existing use of the land.

The proposed amendments address this inconsistency by:

- Recognizing the long-standing park use of the property;
- Providing an appropriate policy and regulatory framework to guide future park improvements;
- Supporting continued public access and recreational opportunities; and
- Ensuring transparency and consistency in local land use planning.

Importantly, the application does not introduce a new or incompatible land use. Rather, it formalizes an existing condition and enables enhancements that are consistent with community expectations and local policy objectives.

Staff recommend that the Board complete first and second reading of the amendment bylaw and refer the amendment to a public hearing for the following reasons:

- The improvement of an underutilized park facility is a benefit for the community;

- The proposed use (community park) is consistent with the policy direction in the OCP to provide local recreational opportunities for the community;
- Staff have not received any submissions from neighbours identifying concerns or opposition to this proposed development; and
- Although there has been no opposition to the proposal from the community, a public hearing is required because of the amendments to the Official Community Plan.
- The proposed Land Use Bylaw Amendment would benefit the community of Kitchener by facilitating improvements to an existing community park.

Option 1: 3rd reading and MoTT to review Amendment Bylaw

That Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No. 3079, 2026 being a bylaw to amend Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013 is hereby given THIRD READING; AND FURTHER, That the consideration of adoption BE WITHHELD for Bylaw No. 3079 until the following item has been satisfied:

- Amendment Bylaw No. 3079 has been approved by the Ministry of Transportation and Transit, pursuant to Section 52 (3)(a) of the Transportation Act.

Option 2: Deny the application

That no further action be taken with respect to Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No. 3079, 2026 being a bylaw to amend Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013.

SECTION 5: RECOMMENDATIONS

That Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No. 3079, 2026 being a bylaw to amend Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013 is hereby given THIRD READING; AND FURTHER, That the consideration of adoption BE WITHHELD for Bylaw No. 3079 until the following item has been satisfied:

- Amendment Bylaw No. 3079 has been approved by the Ministry of Transportation and Transit, pursuant to Section 52 (3)(a) of the Transportation Act.

Respectfully submitted,
Zachari Giacomazzo, Planner

CONCURRENCE

Planning Manager – Nelson Wight	Approved	
General Manager of Development and Community Sustainability – Amy Wilson		Approved
Chief Administrative Officer – Stuart Horn	Approved	

ATTACHMENTS:

Attachment A – Draft Amendment Bylaw No. 3079, 2026

Attachment B – Full size site plan

Attachment C – June 10, 2026 Public Hearing Minutes

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 3079

A Bylaw to amend Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013

WHEREAS it is deemed expedient to amend the Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

APPLICATION

- 1 That Schedule 'A.1' of Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013 be amended by changing the Land Use Designation of LOT A DISTRICT LOT 4592 KOOTENAY DISTRICT PLAN NEP79222 (PID: 026-457-261) from Community Services (CS) and Rural Residential (RR) to Park and Recreation (PR), as shown on the attached Map (Schedule A).
- 2 That Schedule 'B.1' of Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013 be amended by changing the Zoning Designation of LOT A DISTRICT LOT 4592 KOOTENAY DISTRICT PLAN NEP79222 (PID: 026-457-261) from Community Services (CS) to Park and Recreation (PR), as shown on the attached Map (Schedule B).
- 3 This Bylaw shall come into force and effect upon its adoption.

CITATION

- 4 This Bylaw may be cited as **"Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No. 3079, 2026"**

READ A FIRST TIME this 21st day of May, 2026

READ A SECOND TIME this 21st day of May, 2026

WHEREAS A PUBLIC HEARING was held this 10th day of June, 2026

READ A THIRD TIME this 16th day of July, 2026

APPROVED under **Section 52 (3)(a) of the Transportation Act** this [Date] day of [Month], 20XX.

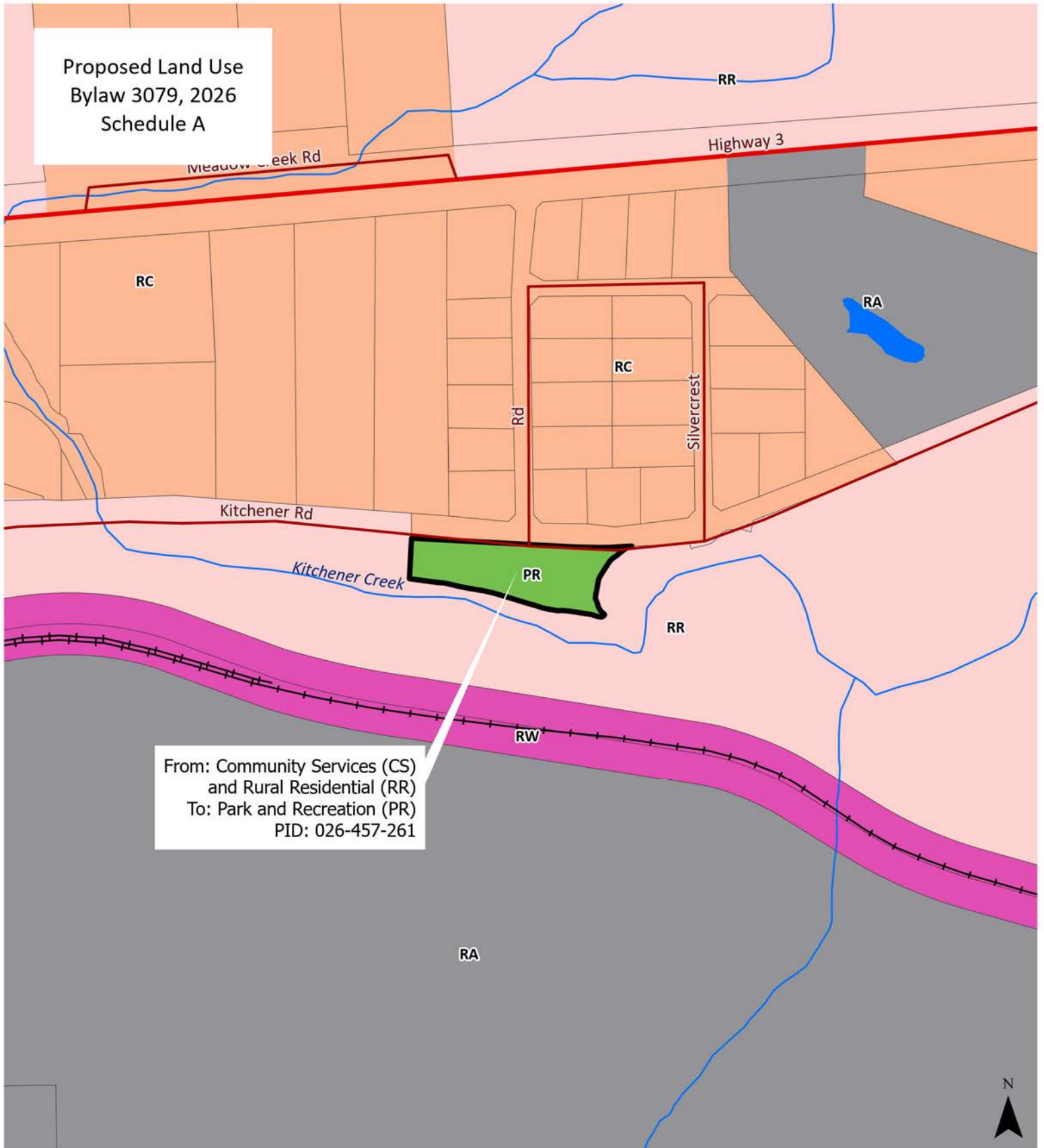
Approval Authority,
Ministry of Transportation and Transit

ADOPTED this [Date] day of [Month], 20XX.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

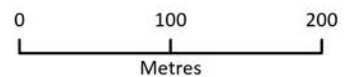
Proposed Land Use
Bylaw 3079, 2026
Schedule A



- Subject Property
- Property Lines
- Lake
- Stream
- Rail Line
- Highway
- Road

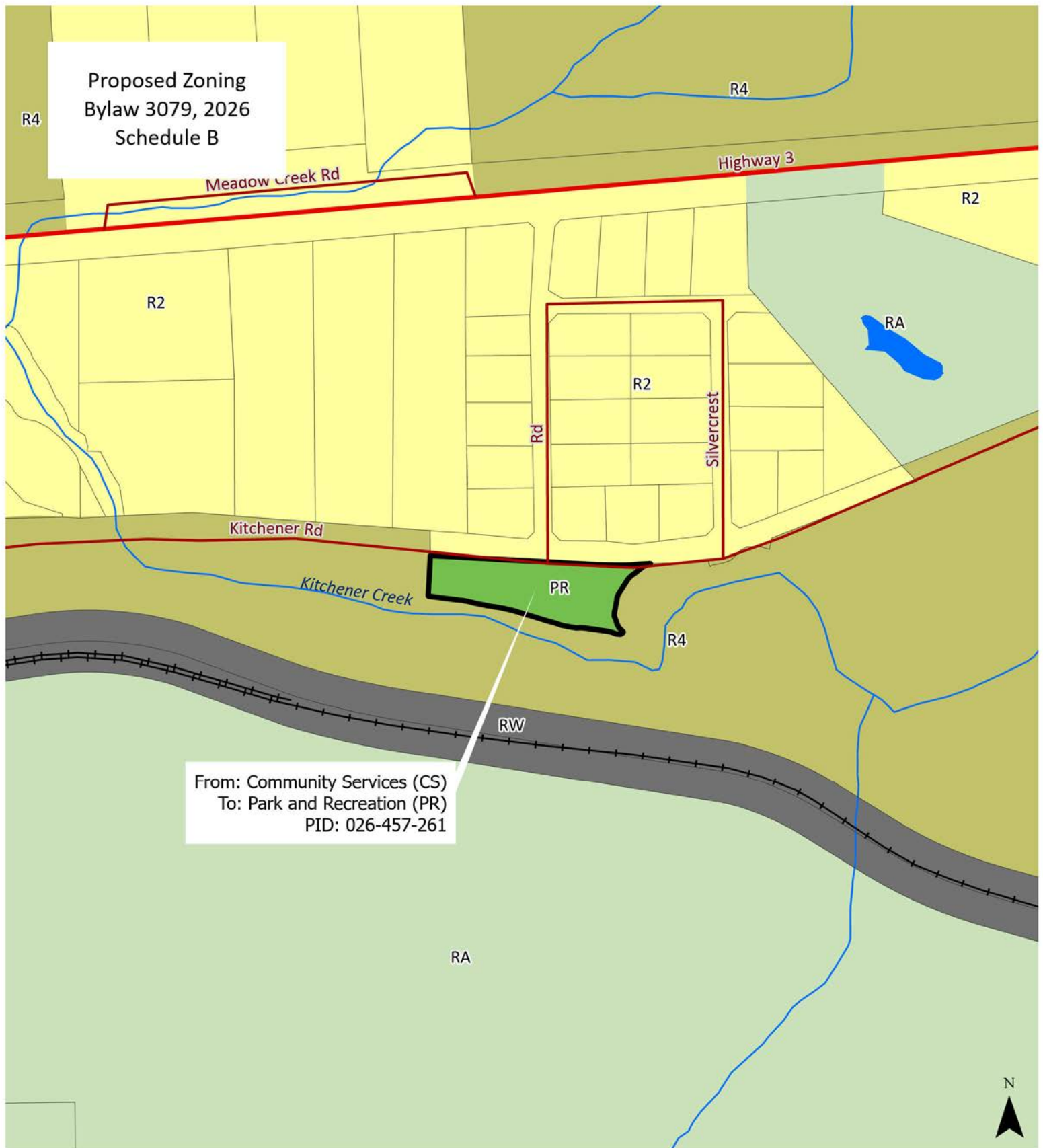
Land Use Designation

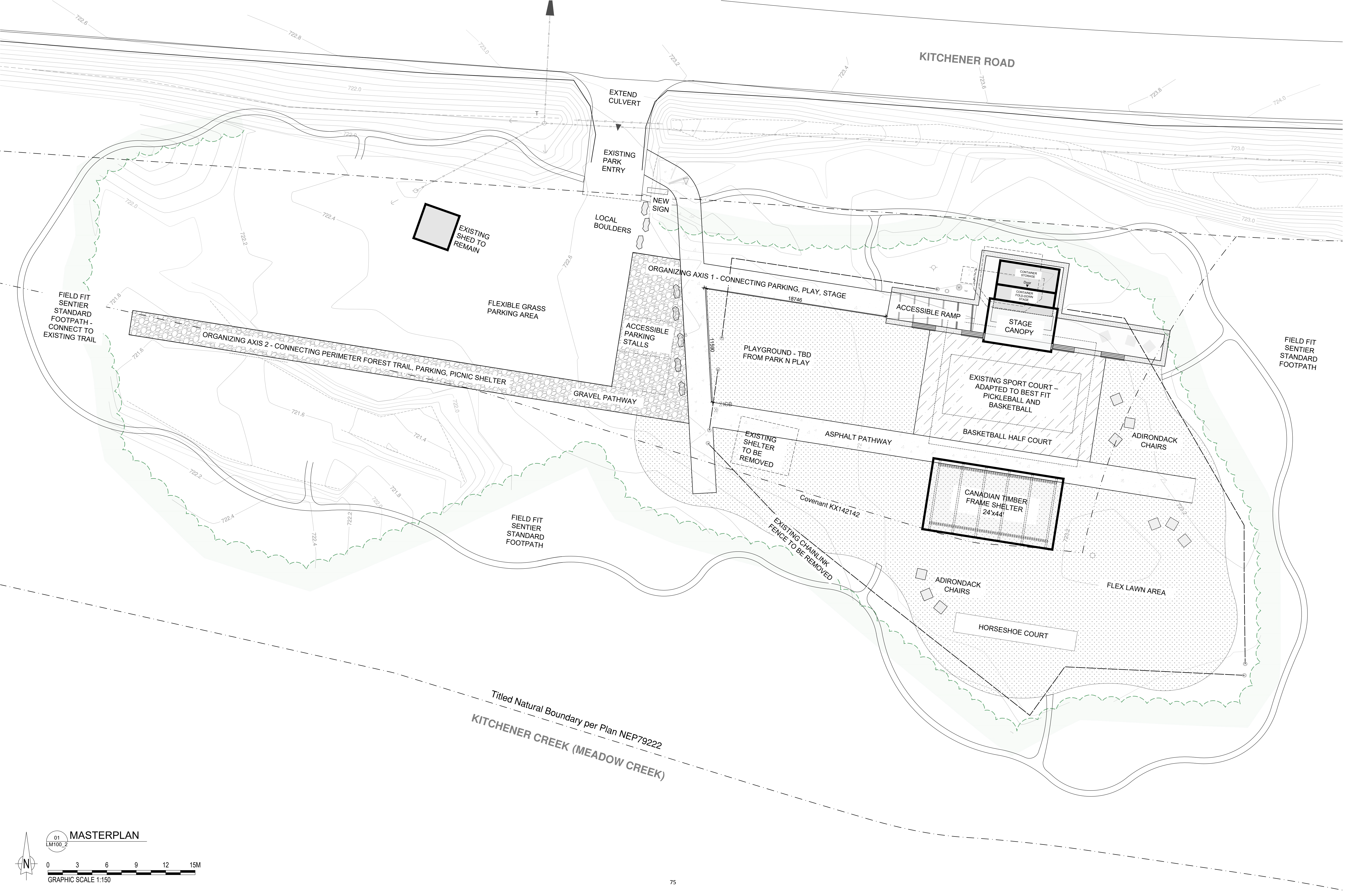
- Country Residential (RC)
- Resource Area (RA)
- Rural Residential (RR)
- Railway (RW)
- Park and Recreation (PR)



April 30, 2026
PCS: NAD83 UTM Zone11N

The map data shown are approximate representations for reference only. The Regional District of Central Kootenay is not liable for any errors or omissions on this map nor any loss or damage resulting from the use of this map.







PUBLIC HEARING MINUTES

AMENDMENT BYLAW NO. 3079

RDCK File No. Z2601B

A Public Hearing for Bylaw No. 3079, a proposed amendment to *Electoral Area 'B' Comprehensive Land Use Bylaw No. 2316, 2013*, was held on June 10, 2026 at 6:00 p.m. remotely via Zoom and in the Erickson Room at the Creston and District Community Complex in Creston, BC. The Hearing commenced at 6:03 p.m. There were 3 members of the public in attendance in addition to the applicants and their representatives.

PRESENT

Director Tierney
Zachari Giacomazzo
Shelly Kindred

Chair of Public Hearing
Planner
Public Hearing Secretary

CALL TO ORDER

Director Tierney called the meeting to order at 6:03 p.m.

INTRODUCTIONS

Director Tierney introduced himself and the RDCK staff to the public.

OVERVIEW OF PROPOSAL: Z2601B

Zachari Giacomazzo, Planner, gave an overview of the proposal and explained the proposed zoning and land use designations.

PRESENTATION BY APPLICANT

The applicant did not make a presentation to the proposal.

QUESTIONS and ANSWERS

The public asked questions which were answered by the Chair, Planner and the applicant.

Questions, concerns and their respective answers are summarized as follows:

Question: The map indicated that the existing sport court would be adapted to fit a pickle ball court. How many pickleball courts will there be? There is a growing need for pickle ball in the area.

Answer: One pickle ball court but we haven't gotten that far into the concept. Right now there is a basketball court, could probably fit a pickleball court too. We haven't decided if it will be a dedicated pickle ball court yet.

Question from Director Tierney to the applicant: Will you be providing an opportunity for the public to give their thoughts on the park plans?

Answer: Maybe, I think that's a great idea.

Question: What are the plans for a landscape screen to protect the stage area? Is there a requirement to have shipping containers screened from view? Is that a Bylaw requirement?

Answer: Yes, that's correct. The Zoning Bylaw requires a solid board fence or landscape screen when shipping containers are placed on a property. The designer likely included the proposed screen because the Zoning Bylaw requires fencing or a landscape screen to minimize the visual impact of placing shipping containers on a property.

Additional comment from applicant: The site plan is still a high level concept and it hasn't been determined if the band shell, stage or storage area will be included in the final design.

FORMAL SUBMISSIONS FOR OR AGAINST PROPOSED BYLAW No. 3079

There were no Written Formal Submissions received prior to the Public Hearing.

There were no VERBAL formal submissions received during the Public Hearing.

ADJOURNMENT OF PUBLIC HEARING

The hearing was adjourned at 6:27 p.m.

Digitally Approved: June 10, 2026

Roger Tierney, Director of Electoral Area 'B'



Board Report

July 16, 2026 Open Board Meeting

Directors Remuneration Amendment Bylaw No. 3088

Author: Yev Malloff, General Manager Finance, IT and Procurement
File Reference: DR-2026
Electoral Area/Municipality: All
Services Impacted: General & Rural Administration / Directors Remuneration

1.0 STAFF RECOMMENDATION

That Chair, Directors and Alternate Directors Remuneration Amendment Bylaw No. 3088, 2026 be read a FIRST and SECOND time.

2.0 BACKGROUND/HISTORY

The Board established a Directors Remuneration Select Committee to review selected matters under Chair, Directors and Alternate Directors Remuneration Bylaw No. 2710, 2021. The Committee met on October 14, 2025, December 8, 2025, January 27, 2026 and March 30, 2026. The Committee reviewed Director remuneration and stipends, annual adjustments, travel allowances, conferences, other expenses, benefits and the Rural Directors allowance.

At the May 21, 2026 Regular Board meeting, the Board received an information report summarizing the Committee process, discussion themes and recommendations. The report advised that the recommendations would come forward for Board consideration as separate decision items and that, if one or more recommendations were approved, staff would prepare the necessary bylaw and/or policy amendments for Board consideration.

At the May 21, 2026 and June 18, 2026 Regular Board meetings, the Board passed resolutions directing changes to Director remuneration and expense practices. Draft Bylaw No. 3088 implements the Board-approved changes with an effective date of January 1, 2027 and updates Schedule A to reflect the current 2026 rates, subject to the applicable January 1, 2027 CPI and external-rate adjustments.

Bylaw No. 2710 was adopted in 2021 and was amended by Bylaw No. 2838, 2022 to include child care expenses and parental leave. Bylaw No. 3088 is drafted as a further amendment to Bylaw No. 2710.

3.0 PROBLEM OR OPPORTUNITY DESCRIPTION

The Board has provided direction on a number of remuneration and expense items. The bylaw must now be amended so that payroll, expense reimbursement, claim forms and administrative procedures can be implemented consistently for the January 1, 2027 effective date.

The proposed amendment bylaw also replaces Schedule A with updated 2026 base remuneration rates, rounded to the nearest dollar, and with a Municipal Director monthly stipend set at 50% of the Rural Director monthly

stipend, effective January 1, 2027 before the annual CPI adjustment is applied where applicable. There was also a change made to the CPI adjustment period to end September of the previous year, in place of October, in order to align with the period used for the staff CPI adjustment.

3.1 Board Resolutions and Related Bylaw Amendments

Resolution	Board Direction	Proposed Bylaw No. 3088 Amendment
208/26	Tie RDCK Directors meal allowance and incidental expense rates to BC Provincial Employee Group II rates, rounded to the nearest dollar, effective January 1, 2027.	Amends section 3(2), adds section 3(2.1), replaces section 7(1) and 7(4), and replaces Schedule A meal and incidental rates.
212/26	The first six Board Workshops attended by a Director each year are part of regular duties, do not draw additional stipend, and related expenses are paid as per Board policy.	Adds the definition of Board Workshop and adds section 3(25).
213/26	Director carpooling mileage expenses for conferences are to equal the total airfares and related expenses of the number of people travelling together.	Adds section 4(4.1) to cap conference carpooling mileage reimbursement at the equivalent combined airfare and related transportation expense amount, with only one mileage claim per vehicle.
215/26	If a Director is absent from 3 or more Board meetings per calendar year, the Alternate Director Board meeting rate is deducted from the Director's monthly stipend for the 3rd and subsequent meetings.	Adds section 3(26). The draft excludes absences for parental leave, illness or injury, leave of the Board, or mandatory leave of absence to avoid conflict with existing leave provisions and legislation.
217/26	Mileage-based reimbursement for Rural Directors travelling over the 50 km roundtrip threshold is based on a uniform cap of \$3,000 per year, with a blackout period from 45 days prior to the election through to the Inaugural Board Meeting.	Adds the definition of Election Blackout Period, adds section 5(8), and adds the annual cap to Schedule A. The draft confirms that no reimbursement is payable for round trips of 50 km or less, but where a round trip is greater than 50 km the full round-trip distance is eligible for reimbursement, subject to the annual cap.
306/26	Chairs of standing committees only receive their chair stipend in months in which the chair presides over a meeting, effective January 1, 2027.	Replaces section 3(8) and adds related notes to Schedule A.
307/26	Reimbursable costs associated with conference attendance will not be processed until the Director submits a Director's report on their attendance, effective January 1, 2027.	Adds the definition of Director's Report on Conference Attendance and adds section 3(16)(c).
308/26	Municipal Directors' monthly stipend is to be one half of Rural Directors' monthly stipend, effective January 1, 2027.	Replaces Schedule A and sets the Municipal Director monthly stipend at 50% of the Rural Director monthly stipend, effective January 1, 2027.

3.2 Legislative Considerations

Local Government Act section 227 applies Division 3 of Part 5 of the Community Charter, dealing with bylaw procedures, to regional districts, subject to Local Government Act section 228. Community Charter section 135 requires that a bylaw receive three readings before adoption and provides that a bylaw may receive up to three readings at one meeting, subject to the applicable procedure bylaw. Local Government Act section 228 permits a regional district bylaw that does not require approval, consent or assent to be adopted at the same meeting as third reading if the motion for adoption receives at least two-thirds of the votes cast.

Part 13 of RDCK Procedure Bylaw No. 2898, 2024 requires that a paper or electronic copy of a proposed bylaw be made available to each Director before it is introduced at a Board meeting, that every proposed bylaw be introduced by motion, that the title and bylaw number be stated for a reading, and that every reading be by resolution. The draft recommendation is for First and Second readings only, which is procedurally conservative and allows time for any Board amendments or drafting confirmations before third reading and adoption. The Local Government Act applies Community Charter conflict of interest rules to regional district directors. Community Charter section 104 provides an exception from the conflict restrictions where the matter relates to remuneration, expenses or benefits payable to one or more council members in relation to their duties. This supports Board consideration of the remuneration amendment bylaw in open meeting. Final wording should be reviewed by the Corporate Officer before third reading and adoption.

4.0 PROPOSED SOLUTION

Proceed with First and Second readings of Bylaw No. 3088. This advances the bylaw process while preserving the opportunity for the Board to direct changes before third reading and adoption. If the Board supports the direction after First and Second readings, staff can finalize any remaining administrative details, update claim forms and payroll processes, and bring the bylaw back for third reading and adoption before the January 1, 2027 effective date.

4.1 Financial Considerations of the Proposed Solution

The financial impact will depend on the 2027 CPI adjustment, actual Director attendance, conference travel choices, use of the Rural Director mileage reimbursement, and the Municipal Director stipend being set at 50% of the Rural Director stipend. The draft Schedule A updates 2026 rates from the remuneration spreadsheet, rounded to the nearest dollar, and establishes the new rate-setting mechanisms for meals, incidentals and mileage. Any budget impacts should be incorporated into the 2027 financial plan process.

4.2 Risks with the Proposed Solution

The main risk is ambiguity in administration if the bylaw is adopted without clear definitions for workshops, conference claims, absences and rural mileage eligibility. Bylaw No. 3088 attempts to reduce that risk by including defined terms and implementation rules. Staff should also ensure Director claim forms, payroll processes and administrative guidance are updated before the January 1, 2027 effective date.

4.3 Resource Allocation and Workplan Impact

Implementation will require updates to Director claim forms, payroll coding, conference report procedures, annual rate update procedures and internal administrative guidance. These are manageable within existing staff responsibilities if completed before the January 1, 2027 effective date.

4.4 Public Benefit and Stakeholder Engagement of Proposed Solution

The proposed amendments provide clearer, more transparent and more administratively consistent remuneration and expense rules for elected officials. The process has included a Select Committee review,

Director survey feedback, comparative information and public Board consideration of the Committee recommendations and individual Director's motions.

4.5 Leveraging Technology

Staff can update electronic claim forms and payroll coding to apply the external rate updates, annual caps and reporting requirements with less manual interpretation.

4.6 Measuring Success

Success will be measured by consistent processing of Director remuneration and expense claims, fewer one-off Board motions for routine workshop and conference items, and fewer administrative questions regarding eligible expenses and stipends.

5.0 ALTERNATIVE SOLUTION(S)

The Board could direct changes to Bylaw No. 3088 before giving it readings. The Board could also give First, Second and Third Readings and adopt the bylaw.

6.0 OPTIONS CONSIDERED BUT NOT PRESENTED

Staff did not present a full replacement remuneration bylaw because the Board direction to date relates to targeted amendments to Bylaw No. 2710. A comprehensive replacement bylaw could be considered as part of a future broader remuneration review.

7.0 OPTIONS SUMMARY

Option 1: Give Bylaw No. 3088 First and Second readings. This is the recommended option.

That Chair, Directors and Alternate Directors Remuneration Amendment Bylaw No. 3088, 2026 be read a FIRST and SECOND time.

Option 2: Refer the bylaw back to staff for further amendment before readings are considered.

That Chair, Directors and Alternate Directors Remuneration Amendment Bylaw No. 3088, 2026 be referred back to staff for further amendment before readings are considered.

Option 3: Give Bylaw No. 3088 First, Second and Third readings, and adopt the bylaw as presented.

That Chair, Directors and Alternate Directors Remuneration Amendment Bylaw No. 3088, 2026 be read a FIRST, SECOND and THIRD time, and be ADOPTED.

8.0 RECOMMENDATION

That Chair, Directors and Alternate Directors Remuneration Amendment Bylaw No. 3088, 2026 be read a FIRST and SECOND time.

Respectfully submitted,

Yev Malloff, General Manager, Finance, IT and Procurement

CONCURRENCE

Chief Administrative Officer - Stuart Horn

Approved

ATTACHMENTS:

Attachment A - Chair, Directors and Alternate Directors Remuneration Amendment Bylaw No. 3088, 2026

Attachment B - Chair, Directors and Alternate Directors Remuneration Bylaw No. 2710, 2021

Attachment C - Chair, Directors and Alternate Directors Remuneration Amendment Bylaw No. 2838, 2022
Attachment D – Consolidated Directors Remuneration Bylaw showing Bylaw No. 3088, 2026 Changes
Attachment E - 2026 Directors Remuneration Board Resolutions

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 3088

A Bylaw to amend Chair, Directors and Alternate Directors Remuneration Bylaw No. 2710, 2021

WHEREAS the Board of the Regional District of Central Kootenay adopted Chair, Directors and Alternate Directors Remuneration Bylaw No. 2710, 2021 to provide for payment of remuneration and expenses to Directors and Alternate Directors of the Regional District of Central Kootenay;

AND WHEREAS the Board has considered recommendations from the Directors Remuneration Select Committee & individual Director's motions, and has passed resolutions directing amendments to the remuneration and expense rules for Directors and Alternate Directors;

AND WHEREAS the Board wishes to amend Bylaw No. 2710, 2021 to update the Schedule A rates and implement the approved changes effective January 1, 2027;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

DEFINITIONS

1 Section 2 of Bylaw No. 2710 is amended by adding the following definitions in alphabetical order:

2 **Board Workshop** means a workshop, orientation, strategic planning session or other non-decision meeting of the Board, or of all Directors, that is convened for information, education, training, planning or discussion purposes and at which no Board resolution is considered for adoption.

Conference means a convention, conference, forum, seminar or educational session attended by a Director or Alternate Director in connection with the business of the Regional District, including but not limited to the Union of British Columbia Municipalities, Federation of Canadian Municipalities and Association of Kootenay & Boundary Local Governments conventions.

Director's Report on Conference Attendance means a written report, in the form established by the Corporate Officer, summarizing the Director's or Alternate Director's attendance at a Conference and the relevance of that attendance to the Regional District.

Election Blackout Period means the period beginning forty-five (45) days before general voting day for a general local election and ending on the date of the Inaugural Board Meeting following that election.

ANNUAL RATE ADJUSTMENTS

2 Section 3 (2) of Bylaw No. 2710 is deleted in its entirety and replaced with the following:

3 (2) Subject to subsection 2 (a), the rates in Schedule A of this bylaw will be adjusted annually, effective January 1, by an amount equal to the average monthly change in the British Columbia Consumer Price Index, rounded to one decimal point, for the twelve-month period ending September 30 of the previous year.

(a) The following rates are not adjusted under subsection (2):

- (i) meal and incidental expense rates, which will be adjusted annually, effective January 1, to the most recently published BC Provincial Government Group II travel allowance rates, rounded to the nearest dollar;
- (ii) private vehicle mileage allowance rates, which will be adjusted annually, effective January 1, to the Canada Revenue Agency automobile allowance rates for the applicable calendar year; and
- (iii) registration fees, actual accommodation costs and other actual expenses, which will be reimbursed in accordance with this bylaw and applicable Board policy or administrative direction.

REMUNERATION

3 Section 3 (8) of Bylaw No. 2710 is deleted in its entirety and replaced with the following:

3 (8) In addition to Section 3 subsections (5), (6) and (7) of this bylaw, the Vice Chair of the Board will be paid the applicable monthly stipend outlined in Schedule A. The Chair of a standing Committee of the Board, with the exception of the Joint Resource Recovery Committee, will be paid the applicable chair stipend outlined in Schedule A only for a month in which the chair presides over a meeting of that standing Committee. If a standing Committee meets more than once in a month, only one monthly chair stipend is payable for that month.

4 Section 3 (16) of Bylaw No. 2710 is amended by adding the following subsection (c):

3 (16) (c) Reimbursable costs associated with Conference attendance will not be Processed until the Director or Alternate Director has submitted a Director's Report on Conference Attendance.

5 Section 3 of Bylaw No. 2710 is amended by adding subsections (25) and (26):

3 (25) The first six Board Workshops attended by a Director in a calendar year are considered part of the Director's regular duties and are not eligible for an additional stipend. Related expenses for those Board Workshops may be claimed in accordance with this bylaw and applicable Board policy. Board Workshops attended after the first six in a calendar year are eligible for stipend only if authorized by Board resolution or applicable Board policy.

- (26) If a Director is absent from three or more regular Board meetings in a calendar year, the amount identified in Schedule A as the Alternate Director Board meeting rate will be deducted from the Director's monthly stipend for the third and each subsequent regular Board meeting absence in that calendar year. For clarity, an absence is not counted under this subsection if it is due to parental leave under Section 11, illness or injury, leave of the Board, or a mandatory leave of absence under applicable legislation.

TRAVEL

- 6** Section 4 of Bylaw No. 2710 is amended by adding subsection (4) (a):

- 4 (4) (a) Despite subsection (4) and section 5 (2), if two or more Directors or Alternate Directors travel together in a private vehicle to a Conference, the total private vehicle mileage reimbursement payable for that vehicle must not exceed the total of the lowest quoted return airfares and related transportation expenses that would otherwise have been reimbursable for the Directors or Alternate Directors travelling together. Only one mileage claim may be submitted for the vehicle.

MILEAGE ALLOWANCE

- 7** Section 5 (1) of Bylaw No. 2710 is deleted in its entirety and replaced with the following:

- 5 (1) A Director shall be paid mileage allowance for use of a private vehicle as transportation at the current posted reasonable per kilometre rate allowance by the Canada Revenue Agency for the applicable calendar year. Mileage may be claimed from the Director's Normal Place of residence and return as follows:
- (a) to and from meetings as defined in this bylaw;
 - (b) to the closest airport from which the Director or Alternate Director can depart in the case of their being a Delegate;
 - (c) in the case of a Delegate, to the place of the meeting should departure by air not be practical; or
 - (d) in the case of a Board or Committee Chair, for attendance at meetings the Chair is required to attend by virtue of office.

- 8** Section 5 of Bylaw No. 2710 is amended by adding subsection (8):

- 5 (8) In addition to any other mileage allowance payable under this bylaw, a Rural Director may claim mileage-based reimbursement for otherwise unreimbursed RDCK travel where the round trip from the Director's Normal Place of Residence exceeds 50 kilometres. If a round trip exceeds 50 kilometres, the full distance of that qualifying round trip is eligible under this subsection. No reimbursement is payable under this subsection for a round trip of 50 kilometres or less. Reimbursement under this subsection is subject to a maximum of \$3,000 per calendar year, is not carried

forward from year to year, and is not payable for travel during the Election Blackout Period.

PER DIEM EXPENSES

9 Section 7 (1) of Bylaw No. 2710 is deleted in its entirety and replaced with the following:

- 7 (1) A Director shall receive meal and incidental expense reimbursement at the rates set out in Schedule A. Meal and incidental rates are intended to compensate Directors for meal and incidental expenses incurred while representing the RDCK. Incidentals may be claimed only once for each overnight stay.

10 Section 7 (4) of Bylaw No. 2710 is deleted in its entirety and replaced with the following:

- 7 (4) A Director may claim only the meal rate or rates applicable to the portion of the day spent on travel status or attending meetings on behalf of the Board.

SCHEDULE A

11 Schedule A to Bylaw No. 2710 is deleted in its entirety and replaced with Schedule A attached to and forming part of this bylaw.

EFFECTIVE DATE

12 This Bylaw comes into force and effect on January 1, 2027.

CITATION

13 This Bylaw may be cited as "Chair, Directors and Alternate Directors Remuneration Amendment Bylaw No. 3088, 2026".

READ A FIRST TIME this 16th day of July, 2026.

READ A SECOND TIME this 16th day of July, 2026.

READ A THIRD TIME this xxth day of xxx, 2026.

ADOPTED this day of , 2026.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

SCHEDULE A

RATES AND PAYMENT AMOUNTS FOR DIRECTOR REMUNERATION AND EXPENSES

The following rates are the 2026 base rates or currently published external rates. Remuneration and allowance rates shown in dollars are rounded to the nearest dollar for administrative ease.

Remuneration rates identified as 2026 base rates are to be adjusted effective January 1, 2027 and each January 1 thereafter in accordance with section 3 (2) of this bylaw. Meal, incidental and mileage rates are adjusted in accordance with section 3 (2) (a) and section 5 (1).

Category	Position / Expense	Frequency	2026 Base Rate / Current Rate Basis
Monthly Stipend	Municipal Director	Monthly	\$2,050/month (50% of Rural Director monthly stipend)
Monthly Stipend	Rural Director	Monthly	\$4,099/month
Monthly Stipend	Board Chair	Monthly	\$3,975/month
Monthly Stipend	Vice Chair of the Board	Monthly	\$794/month
Monthly Stipend	Chair of the Rural Affairs Committee	Monthly, only in months meeting is presided over	\$943/month
Monthly Stipend	Chair of East, Central and West Resource Recovery Committee	Monthly, only in months meeting is presided over	\$471/month
Monthly Stipend	Chair of Standing Committee other than Resource Recovery	Monthly, only in months meeting is presided over	\$339/month
Attendance at Board Meetings	Alternate Director	Per Meeting	\$501/meeting
Attendance at Other Meetings	Directors and Alternate Directors	Per Meeting	\$227/meeting
Attendance at Resource Recovery Meetings	Directors and Alternate Directors	Per Meeting	\$315/meeting
Attendance at Special Board Meetings	Directors and Alternate Directors	Per Meeting	\$501/meeting
Attendance at Rural Affairs Committee	Alternate Director attending on behalf of Rural Director	Per Meeting	\$315/meeting
Meals not included with stipend or meeting amount	Breakfast	As applicable	\$27
Meals not included with stipend or meeting amount	Lunch	As applicable	\$27

Meals not included with stipend or meeting amount	Dinner	As applicable	\$38
Incidentals	Directors and Alternate Directors	Per overnight stay	\$15
Registration fees for workshops and conferences	Directors and Alternate Directors	As required	Attendance to be approved by the Board or in accordance with Board policy
Travel: Accommodation with friends or family	Directors and Alternate Directors	Daily maximum	\$30/day
Travel: Private vehicle mileage	Directors and Alternate Directors	Per kilometre	\$0.73/km
Rural Director Mileage-Based Reimbursement	Rural Directors	Annual cap	\$3,000/year cap; for eligible round trips >50 km, claim full round-trip km; no claims during Election Blackout Period.

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2710

A Bylaw to provide for payment of remuneration and expenses to the Directors and Alternate Directors of the Regional District of Central Kootenay.

WHEREAS the Regional Board by bylaw, makes payment of remuneration to the Chair, Vice Chair, Directors and Alternate Directors and to members of Committees of the Board for each regularly constituted meeting attended;

AND WHEREAS by resolution of the Board, the Board may reimburse members of the Board or Committee members for reasonable expenses incurred in connection with their attending to the business affairs of the District;

AND WHEREAS the Regional Board adopted Bylaw No. 1851, being a bylaw relative to the Chair's and Directors' remuneration;

AND WHEREAS it is deemed expedient to rescind Bylaw No. 1851 and amendments thereto, and replace it with Bylaw No. 2710;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

APPLICATION

- 1 This Bylaw is applicable to the Board of Directors of the Regional District of Central Kootenay.

DEFINITIONS

- 2 In this bylaw:

Board means the governing and executive body of a regional district.

Committees include Standing and Special Committees as may from time to time be struck by resolution or by bylaw of the Board and, without restricting the generality of the foregoing, includes the following:

- Rural Affairs Committee
- East Resource Recovery Committee
- Central Resource Recovery Committee
- West Resource Recovery Committee
- Joint Resource Recovery Committee
- All Recreation Committee, and

- Community Sustainable Living Advisory Committee

Delegate means Directors, Alternate Directors, and named employees appointed by resolution of the Board to make representation to other bodies on behalf of the Regional District.

Director unless specifically referred to elsewhere in this bylaw, means an Alternate, Municipal, and Electoral Area Director.

Alternate Directors means a person who has completed the prescribed forms for appointment as Alternate for a Municipal or Electoral Area Director, as the case may be, and has been duly sworn into office.

Expenses means reimbursable out of pocket costs incurred by the Director or Alternate that will be paid by the Regional District as specified in Schedule A.

External Committee means a committee without a direct relationship to an RDCK service, for which the organization has requested representation from the RDCK Board.

Local Time means the time zone in which the Director is resident or their point of departure for the purpose of returning to their Normal Place of residence.

Meeting

- **Board** means a regularly scheduled or special meeting for the purpose of conducting Regional District Board business regardless of whether the Board conducts business for both the regional and hospital districts.
- **Committee** means a regularly scheduled or special meeting of a Standing or Special Committee as defined in *Committees*.

Member of a Committee means the Director appointed by resolution of the Board to serve on a Committee, an ex-officio member who is also a Board member, and a person who, although not a Director of the Board, has been appointed by resolution of the Board

Normal Place means the location where the Director resides most of the calendar year.

Per Diem daily amount paid to reimburse Directors for meal and miscellaneous Expenses during a 24 hour period.

Public Hearing carries the definition used in Section 465 of the *Local Government Act*.

Remuneration means an amount payable to a Director and Chair of the Board as specified in the within Schedule A of this bylaw.

REMUNERATION

- 3 (1) Remuneration shall be paid to Directors, Alternate Directors and the Chair of the Board in accordance with this bylaw by direct deposit, electronic fund transfer.

- (2) The rates in Schedule A, of this bylaw, will be adjusted annually (effective January 1st) by an amount equal to the average monthly change in the British Columbia Consumer Price Index, rounded to one decimal point, for the twelve month period ending October 31st of the previous year.
- (3) The rates in Schedule A, of this bylaw, will be brought the Board for review in February of the year of each local government election beginning in 2026, with any changes to be effective January 1 following the election.
- (4) A Director shall not receive Remuneration for wages lost through absence from work or income deemed lost due to their attendance at a meeting:
 - (a) of the Board;
 - (b) Committee to which she/he is appointed; and
 - (c) as a Delegate representing the Regional District.
- (5) For attending to the affairs of the District, each Municipal (from General Administration) and Rural Director (from General and Rural Administration) will be paid twice per month as outlined in Schedule A of this bylaw. The service split for the stipend for Rural Directors is calculated at fifty four percent to General Administration and forty six percent to Rural Administration. For clarity, this stipend includes attendance monthly at the RDCK Rural Affairs Committee and Board meetings.
- (6) In addition to Section 3 subsection (5) of this bylaw, a Board Chair will be paid a monthly stipend to be paid from General Administration, as outlined in Schedule A of this bylaw.
- (7) When Alternate Directors attend Board or Committee meetings on the Director's behalf, regardless of there being a quorum, they are compensated per the rates outlined in Schedule A of this bylaw.
- (8) In addition to Section 3 subsections (5), (6) & (7) of this bylaw, there shall be a monthly stipend paid to the Chair of a standing Committee of the Board (with the exception of the Joint Resource Recovery Committee) and the Vice Chair of the Board as outlined in Schedule A of this bylaw. These funds are to cover, but not be limited to, attendance at agenda preparation meetings and consultation with Directors and staff as deemed necessary.
- (9) In addition to the above Directors or Alternate Directors who have been appointed to and attend the Resource Recovery meetings are to be paid an additional stipend as identified in Schedule A of this bylaw.
- (10) All Directors and Alternate Directors who, by resolution of the Board are authorized to attend a Meeting on behalf of the Board shall be entitled to Remuneration and/or Expenses as outlined in Schedule A of this bylaw.
- (11) Directors will from time to time be named by resolution to External Committees. Directors attending meetings of External Committees to which they have been named will be paid stipend and/or Expenses with costs charged as directed by the Board via resolution at the time of the Director's appointment.

(12) Meetings on Successive Dates:

When Directors attend Committee Meetings on successive days at the same location, they are eligible for:

- (a) Day 1 – either mileage to and from the meeting or mileage to the meeting and applicable accommodation charges, as appropriate; and
- (b) Day 2 – actual mileage; with the additional costs for Rural Directors being charged to Rural Administration.

(13) Multiple Meetings on the Same Day:

For efficiency multiple meetings of the Board and/or Committees may be scheduled on the same day. The maximum number of meetings for which a Director can claim stipend for in one day is two (2).

(14) The Board and Vice Chair of the Board and Chairs of Standing Committees are to be paid Expenses only (mileage and meals) for attendance at agenda preparation or other meetings required as part of their role.

(15) A Director delegated to chair a Public Hearing be paid stipend and Expenses with costs charged to the Rural Administration Budget.

(16) Delegates to Union of BC Municipalities (UBCM), Federation of Canadian Municipalities (FCM) and Association of Kootenay & Boundary Local Governments (AKBLG) Conventions:

- (a) Municipal and Rural Directors or, in their absence, Alternate Directors, authorized by Board Resolution to attend the UBCM and/or the FCM Convention be paid stipend and Expenses to be charged to the General Administration budget;
- (b) Rural Directors or, in their absence, Alternate Directors, authorized by Board Resolution to attend the Association of Kootenay & Boundary Local Governments Convention be paid stipend and Expenses to be charged to the Rural Administration budget.

(17) A Delegate Director shall receive Remuneration at the current rate for each day on which business is conducted and at which the Delegate Director is in attendance. Stipends are not paid for travel days.

(18) Board Member Elected or Appointed to FCM:

A Board member whose candidacy is endorsed by the RDCK Board is duly elected or appointed to serve on the FCM Board or Committees, the member be paid the usual Remuneration for attending FCM Board Meetings, in accordance with this bylaw, upon the member submitting the required claim form, with all such costs not covered by FCM, charged to General Administration.

- (19) Whenever a spouse/partner is registered for and does accompany the Director to a conference, the Regional District does not pay any Expenses of the spouse/partner, and any charges incurred by the Regional District to register or book travel for the spouse/partner be invoiced to the Director.
- (20) In addition to the above Directors and Alternate Directors are entitled to the reimbursement of Expenses identified in Schedule A of this bylaw.
- (21) Directors and Alternate Directors are entitled to claim an additional stipend for attendance at any additional special monthly meetings of the Board over and above the 12 monthly meetings included in the annual allowance in Section 3 subsection (5) of this bylaw.
- (22) Directors are entitled to claim stipends for Board and Committee Meetings in which they participate in by electronic means.
- (23) In addition to the above, Rural Directors will have the opportunity to attend conference and other educational sessions that are outside those identified in Section 3 subsection (16) and not specifically approved by the Board, to be paid from a Rural Director Allowance of \$2,500 annually, charged to Rural Administration. This allowance can be used for stipend and/or Expenses.
- (24) Any unused allowance from Section 3 subsection (26) is carried forward for future use at the end of a calendar year. All rural allowance balances reset to zero at the end of an elected term.

TRAVEL

- 4 (1) The Director's Normal Place of residence, within the Regional District, shall be considered the starting point and point of return of any trip.
- (2) Every Director is expected to travel by the most direct route and use the most economical means of transportation. Factors to be considered in determining the most economical travel option include:
 - (a) Travel time involved;
 - (b) Lowest quoted airfare;
 - (c) Journey expense to and from airport, including airport parking fees;
 - (d) Mileage Expenses; and
 - (e) Car rentals, taxis and parking fees at destination.
- (3) Except for journeys where the use of a car is either more economical or the only practical option, air travel is the preferred method of transportation. If travel is by air, the Director shall be reimbursed for the most economical means of travel to and from the airport.
- (4) Where air travel is the most economical option, but a Director chooses to drive for personal reasons, the Director will be reimbursed for travel in the amount of the lowest quoted airfare, or the actual mileage to the destination plus hotel parking, whichever is less.

- (5) Directors must submit expense claims using the required form and attach receipts for eligible Expenses. Reimbursement of Expenses will occur subject to approval of the Chief Financial Officer or designate. For certainty, no Expenses claims may be submitted in advance of the actual Expense being incurred.

MILEAGE ALLOWANCE

- 5 (1) A Director shall be paid mileage allowance for use of a vehicle as transportation at the current yearly posted reasonable per kilometre rate allowance by *Canadian Revenue Agency* (CRA) from their Normal Place of residence and return as follows:
- (a) to and from meetings as defined in Section *Per Diem*;
 - (b) to the closest airport from which she/he can depart in the case of their being a Delegate; and
 - (c) in the case of a Delegate, to the place of the meeting should departure by air not be practical; or
 - (d) in the case of a Board or Committee Chair, for attendance at meetings he/she is required to attend by virtue of office.
- (2) Should Directors elect to travel together in an automobile, only one mileage allowance shall be payable per vehicle.
- (3) The District does not accept any liability under any circumstances for claims arising from the use of privately-owned vehicles.
- (4) The District shall not reimburse the Director for stand-by charges of their personal vehicle while she/he is attending a meeting. Stand-by refers to the privately-owned vehicle being situated at the point of departure or at the place of the meeting.
- (5) No additional allowances are payable for carrying passengers.
- (6) In addition to mileage allowance, a Director may claim Expenses incurred for ferry charges, bridge, road and tunnel tolls, as well as parking charges where parking is not free.
- (7) Unless approved by the Board, a Director who is not a member and who attends a meeting of the Committee will not be compensated. If the Board approves, a Director who is not a member and who attends a Committee meeting will be paid mileage only.

ACCOMMODATION EXPENSES

- 6 (1) Actual hotel room cost for single occupancy will be paid when travelling on Regional District business. Every effort should be made to obtain accommodation at the government rate. Where the travel requires overnight stay and the individual chooses to stay with friends or relatives rather than hotel accommodation, the rate shown in Schedule A is applicable and permitted to be expensed.
- (2) Overnight Accommodation is approved for Directors attending an authorized Regional District meeting who would otherwise have to:

- (a) begin travel before 7:00 a.m.;
 - (b) end travel after 11:00 p.m.;
 - (c) travel in hazardous weather; or
 - (d) for unforeseen circumstances as approved by the Board Chair;
- (3) The reason for the overnight stay must be noted on the Director's expense form.

PER DIEM EXPENSES

- 7
- (1) A Director shall receive reimbursement at the Per Diem rate for each 24 hours period he/she attends meetings on behalf of the Board. The Per Diem is intended to compensate Directors for all meal and incidental Expenses incurred while representing the RDCK and are shown in Schedule A to this bylaw.
 - (2) Whenever Directors attend meetings or conferences, the Delegate Director shall not be eligible for meal allowances for those meals which the RDCK has paid an additional amount.
 - (3) Meals and incidentals charged to hotel accommodation shall be recovered from Directors. Directors must claim the applicable Per Diem.
 - (4) Only one Per Diem shall be paid for each 24 hour period and should the 24 hour period be exceeded, a claim for the additional applicable meal or meals allowance, may be submitted by the Director.

EXTRAORDINARY EXPENSES

- 8
- Extraordinary Expenses which are in excess of the amounts available in this bylaw shall be accounted for on the Expenses Director's claim form, accompanied by receipts and details of the circumstances. Such a claim will be paid only upon resolution adopted by the Board.

HOME OFFICE EXPENSES

- 9
- Directors are expected to maintain a home office and Expenses involved in maintaining their home office are non-reimbursable by the RDCK. Directors may be able to claim some non-reimbursable Expenses for income tax purposes in accordance with the Income Tax Act.

CITATION

- 10
- This Bylaw may be cited as "Chair, Directors and Alternate Directors Remuneration Bylaw No. 2710, 2021."

REPEAL

- 11 "Chair and Directors Remuneration Bylaw No. 1851, 2006", and amendments hereto, are hereby repealed.

READ A FIRST TIME this 9th day of December, 2021.

READ A SECOND TIME this 9th day of December, 2021.

READ A THIRD TIME this 9th day of December, 2021.

ADOPTED by an affirmative vote of at least 2/3 of the votes cast this 9th day of December, 2021.



Aimee Watson, Board Chair



Angela Lurd, Deputy Corporate Officer
For Michael Morrison, Corporate Officer



SCHEDULE A – RATES AND PAYMENT AMOUNTS FOR DIRECTOR REMUNERATION

	POSITION	FREQUENCY	2021 - RATES
Monthly Stipend	Municipal Director	Monthly	\$1,341/month
Monthly Stipend	Rural Director	Monthly	\$3,457/month
Monthly Stipend	Board Chair	Monthly	\$3,352/month
Monthly Stipend	Vice Chair of the Board	Monthly	\$670/month
Monthly Stipend	Chair of the Rural Affairs Committee	Monthly	\$795/month
Monthly Stipend	Chair of East, Central and West Resource Recovery Committee	Monthly	\$397/month
Monthly Stipend	Chair of the Standing Committee (Other than RR)	Monthly	\$286/month
Attendance at Board Meetings	Alternate Director	Per Meeting	\$422/meeting
Attendance at Other Meetings	Directors & Alternates	Per Meeting	\$191/meeting
Attendance at Resource Recovery Meetings	Director & Alternates	Per Meeting	\$265/meeting
Attendance at special Board meetings	Directors & Alternates	Per Meeting	\$422/meeting
Meals not included with the stipend meeting amount	Directors & Alternates	Daily Maximum	\$75/day B \$15/L \$25/D \$35
Registration fees for workshops and conferences	Directors & Alternates	As Required	Attendance to be approved by the Board
Travel: Accommodation with friends or family	Directors & Alternates	Daily Maximum	\$25/day

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2838

A Bylaw to amend *Chair, Directors and Alternate Directors Remuneration Bylaw No. 2710, 2021* to include new sections in the bylaw for child care expenses and parental leave.

WHEREAS the Board of the Regional District of Central Kootenay adopted the *Chair, Directors and Alternate Directors Remuneration Bylaw No. 2710, 2021* to make payment of remuneration to the Chair, Vice Chair, Directors and Alternate Directors and to members of Committees of the Board for each regularly constituted meeting attended;

AND WHEREAS by resolution of the Board, the Board deemed it appropriate to amend Bylaw No. 2710 to include new sections in the bylaw for child care expenses and parental leave;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

DEFINITIONS

- 1 Section 2 the following definition be amended:
- 2 **Director** unless specifically referred to elsewhere in this bylaw, means a Municipal Director, Electoral Area Director and the Alternate Director, when the Alternate Director is acting on behalf of the Municipal or Electoral Area Director.

ASSIGNMENT OF NEW SECTIONS

- 2 Section 10 – CITATION and Section 11 – REPEAL of the bylaw be assigned new sections and be amended to read Section 12 – CITATION and Section 13 – REPEAL.

CHILD CARE EXPENSES

- 3 Section 10 be added as follows:
 - 10 (1) A Director shall received reimbursement for child care expenses through an allowance of \$80 per month in order to facilitate the attendance of a Director at in-person meetings.

PARENTAL LEAVE

4 Section 11 be added as follows:

11 (1) A Director shall be provided leave from their position as Director for the purpose of parental leave for a period of up to six (6) months, with continued payment of their regular stipend.

(2) Section 11 (1) parental leave does not apply to Alternate Directors.

CITATION

5 This Bylaw may be cited as **“Chair, Directors and Alternate Directors Remuneration Amendment Bylaw No. 2838, 2022”**.

READ A FIRST TIME this 21st day of April, 2022.

READ A SECOND TIME this 21st day of April, 2022.

READ A THIRD TIME this 21st day of April, 2022.

ADOPTED by an affirmative vote of at least 2/3 of the votes cast this 21st day of April, 2022.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer



Directors Remuneration

Bylaw No. 2710, 2021

CONSOLIDATED FOR CONVENIENCE ONLY

This Bylaw has no legal sanction

Working copy showing proposed amendments from Bylaw No. 3088, 2026

Bylaw No.	Amendments
Bylaw No. 2838	Amendments to: • Section 2 - Definition of Director amended • Section 10 and 11 - Rename/Reorder Sections • Section 10(1) - Added • Section 11(1) and 11(2) - Added
Bylaw No. 3088	Amendments to: • Section 2 - Definitions added • Section 3(2) and 3(2.1) - Annual rate adjustment rules replaced/added • Section 3(8) - Vice Chair and standing Committee Chair stipends amended • Section 3(16)(c) - Conference reporting requirement added • Section 3(25) and 3(26) - Board Workshop and absence deduction provisions added • Section 4(4.1) - Shared private vehicle travel limit added • Section 5(1) - Mileage allowance rules replaced • Section 5(8) - Rural Director mileage-based reimbursement added • Section 7(1) and 7(4) - Meal/per diem

	reimbursement rules replaced • Schedule A - Deleted in entirety and replaced
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Legend: Deleted text is shown with strikethrough. New text added by Bylaw No. 3088 is shown in red

Note: The original Schedule A is marked as deleted in its entirety and the replacement Schedule A begins on a separate page.

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2710

A Bylaw to provide for payment of remuneration and expenses to the Directors and Alternate Directors of the Regional District of Central Kootenay.

WHEREAS the Regional Board by bylaw, makes payment of remuneration to the Chair, Vice Chair, Directors and Alternate Directors and to members of Committees of the Board for each regularly constituted meeting attended;

AND WHEREAS by resolution of the Board, the Board may reimburse members of the Board or Committee members for reasonable expenses incurred in connection with their attending to the business affairs of the District;

AND WHEREAS the Regional Board adopted Bylaw No. 1851, being a bylaw relative to the Chair's and Directors' remuneration;

AND WHEREAS it is deemed expedient to rescind Bylaw No. 1851 and amendments thereto, and replace it with Bylaw No. 2710;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

APPLICATION

1 This Bylaw is applicable to the Board of Directors of the Regional District of Central Kootenay.

DEFINITIONS

2 In this bylaw:

Board means the governing and executive body of a regional district.

Board Workshop means a workshop, orientation, strategic planning session or other non-decision meeting of the Board, or of all Directors, that is convened for information, education, training, planning or discussion purposes and at which no Board resolution is considered for adoption.

Committees include Standing and Special Committees as may from time to time be struck by resolution or by bylaw of the Board and, without restricting the generality of the foregoing, includes the following:

- Rural Affairs Committee
- East Resource Recovery Committee

- Central Resource Recovery Committee
- West Resource Recovery Committee
- Joint Resource Recovery Committee
- All Recreation Committee, and
- Community Sustainable Living Advisory Committee

Conference means a convention, conference, forum, seminar or educational session attended by a Director or Alternate Director in connection with the business of the Regional District, including the Union of British Columbia Municipalities, Federation of Canadian Municipalities and Association of Kootenay & Boundary Local Governments conventions.

Delegate means Directors, Alternate Directors, and named employees appointed by resolution of the Board to make representation to other bodies on behalf of the Regional District.

Director unless specifically referred to elsewhere in this bylaw, means a Municipal Director, Electoral Area Director and the Alternate Director, when the Alternate Director is acting on behalf of the Municipal or Electoral Area Director.

Director's Report on Conference Attendance means a written report, in the form established by the Corporate Officer, summarizing the Director's or Alternate Director's attendance at a Conference and the relevance of that attendance to the Regional District.

Alternate Directors means a person who has completed the prescribed forms for appointment as Alternate for a Municipal or Electoral Area Director, as the case may be, and has been duly sworn into office.

Election Blackout Period means the period beginning 45 days before general voting day for a general local election and ending on the date of the Inaugural Board Meeting following that election.

Expenses means reimbursable out of pocket costs incurred by the Director or Alternate that will be paid by the Regional District as specified in Schedule A.

External Committee means a committee without a direct relationship to an RDCK service, for which the organization has requested representation from the RDCK Board.

Local Time means the time zone in which the Director is resident or their point of departure for the purpose of returning to their Normal Place of residence.

Meeting

- **Board** means a regularly scheduled or special meeting for the purpose of conducting Regional District Board business regardless of whether the Board conducts business for both the regional and hospital districts.
- **Committee** means a regularly scheduled or special meeting of a Standing or Special Committee as defined in Committees.

Member of a Committee means the Director appointed by resolution of the Board to serve on a Committee, an ex-officio member who is also a Board member, and a person who, although not a Director of the Board, has been appointed by resolution of the Board

Normal Place means the location where the Director resides most of the calendar year.

Per Diem daily amount paid to reimburse Directors for meal and miscellaneous Expenses during a 24 hour period.

Public Hearing carries the definition used in Section 465 of the Local Government Act.

Remuneration means an amount payable to a Director and Chair of the Board as specified in the within Schedule A of this bylaw.

REMUNERATION

- 3 (1) Remuneration shall be paid to Directors, Alternate Directors and the Chair of the Board in accordance with this bylaw by direct deposit, electronic fund transfer.
- ~~(2) The rates in Schedule A, of this bylaw, will be adjusted annually (effective January 1st) by an amount equal to the average monthly change in the British Columbia Consumer Price Index, rounded to one decimal point, for the twelve month period ending October 31st of the previous year.~~
- (2) Subject to subsection 2 (a), the rates in Schedule A of this bylaw will be adjusted annually, effective January 1, by an amount equal to the average monthly change in the British Columbia Consumer Price Index, rounded to one decimal point, for the twelve-month period ending September 30 of the previous year.
- (a) The following rates are not adjusted under subsection (2):
- (i) meal and incidental expense rates, which will be adjusted annually, effective January 1, to the most recently published BC Provincial Government Group II travel allowance rates, rounded to the nearest dollar;
 - (ii) private vehicle mileage allowance rates, which will be adjusted annually, effective January 1, to the Canada Revenue Agency automobile allowance rates for the applicable calendar year; and
 - (iii) registration fees, actual accommodation costs and other actual expenses, which will be reimbursed in accordance with this bylaw and applicable Board policy or administrative direction.
- (3) The rates in Schedule A, of this bylaw, will be brought the Board for review in February of the year of each local government election beginning in 2026, with any changes to be effective January 1 following the election.
- (4) A Director shall not receive Remuneration for wages lost through absence from work or income deemed lost due to their attendance at a meeting:

- (a) of the Board;
 - (b) Committee to which she/he is appointed; and
 - (c) as a Delegate representing the Regional District.
- (5) For attending to the affairs of the District, each Municipal (from General Administration) and Rural Director (from General and Rural Administration) will be paid twice per month as outlined in Schedule A of this bylaw. The service split for the stipend for Rural Directors is calculated at fifty four percent to General Administration and forty six percent to Rural Administration. For clarity, this stipend includes attendance monthly at the RDCK Rural Affairs Committee and Board meetings.
- (6) In addition to Section 3 subsection (5) of this bylaw, a Board Chair will be paid a monthly stipend to be paid from General Administration, as outlined in Schedule A of this bylaw.
- (7) When Alternate Directors attend Board or Committee meetings on the Director's behalf, regardless of there being a quorum, they are compensated per the rates outlined in Schedule A of this bylaw.
- ~~(8) In addition to Section 3 subsections (5), (6) & (7) of this bylaw, there shall be a monthly stipend paid to the Chair of a standing Committee of the Board (with the exception of the Joint Resource Recovery Committee) and the Vice Chair of the Board as outlined in Schedule A of this bylaw. These funds are to cover, but not be limited to, attendance at agenda preparation meetings and consultation with Directors and staff as deemed necessary.~~
- (8) In addition to Section 3 subsections (5), (6) and (7) of this bylaw, the Vice Chair of the Board will be paid the applicable monthly stipend outlined in Schedule A. The Chair of a standing Committee of the Board, with the exception of the Joint Resource Recovery Committee, will be paid the applicable chair stipend outlined in Schedule A only for a month in which the chair presides over a meeting of that standing Committee. If a standing Committee meets more than once in a month, only one monthly chair stipend is payable for that month.
- (9) In addition to the above Directors or Alternate Directors who have been appointed to and attend the Resource Recovery meetings are to be paid an additional stipend as identified in Schedule A of this bylaw.
- (10) All Directors and Alternate Directors who, by resolution of the Board are authorized to attend a Meeting on behalf of the Board shall be entitled to Remuneration and/or Expenses as outlined in Schedule A of this bylaw.
- (11) Directors will from time to time be named by resolution to External Committees. Directors attending meetings of External Committees to which they have been named will be paid stipend and/or Expenses with costs charged as directed by the Board via resolution at the time of the Director's appointment.
- (12) Meetings on Successive Dates:

When Directors attend Committee Meetings on successive days at the same location, they are eligible for:

- (a) Day 1 – either mileage to and from the meeting or mileage to the meeting and applicable accommodation charges, as appropriate; and
- (b) Day 2 – actual mileage; with the additional costs for Rural Directors being charged to Rural Administration.

(13) Multiple Meetings on the Same Day:

For efficiency multiple meetings of the Board and/or Committees may be scheduled on the same day. The maximum number of meetings for which a Director can claim stipend for in one day is two (2).

(14) The Board and Vice Chair of the Board and Chairs of Standing Committees are to be paid Expenses only (mileage and meals) for attendance at agenda preparation or other meetings required as part of their role.

(15) A Director delegated to chair a Public Hearing be paid stipend and Expenses with costs charged to the Rural Administration Budget.

(16) Delegates to Union of BC Municipalities (UBCM), Federation of Canadian Municipalities (FCM) and Association of Kootenay & Boundary Local Governments (AKBLG) Conventions:

- (a) Municipal and Rural Directors or, in their absence, Alternate Directors, authorized by Board Resolution to attend the UBCM and/or the FCM Convention be paid stipend and Expenses to be charged to the General Administration budget;
- (b) Rural Directors or, in their absence, Alternate Directors, authorized by Board Resolution to attend the Association of Kootenay & Boundary Local Governments Convention be paid stipend and Expenses to be charged to the Rural Administration budget.

(c) Reimbursable costs associated with Conference attendance will not be processed until the Director or Alternate Director has submitted a Director's Report on Conference Attendance.

(17) A Delegate Director shall receive Remuneration at the current rate for each day on which business is conducted and at which the Delegate Director is in attendance. Stipends are not paid for travel days.

(18) Board Member Elected or Appointed to FCM:

A Board member whose candidacy is endorsed by the RDCK Board is duly elected or appointed to serve on the FCM Board or Committees, the member be paid the usual Remuneration for attending FCM Board Meetings, in accordance with this bylaw, upon the member submitting the required claim form, with all such costs not covered by FCM, charged to General Administration.

(19) Whenever a spouse/partner is registered for and does accompany the Director to a conference, the Regional District does not pay any Expenses of the spouse/partner, and any

charges incurred by the Regional District to register or book travel for the spouse/partner be invoiced to the Director.

- (20) In addition to the above Directors and Alternate Directors are entitled to the reimbursement of Expenses identified in Schedule A of this bylaw.
- (21) Directors and Alternate Directors are entitled to claim an additional stipend for attendance at any additional special monthly meetings of the Board over and above the 12 monthly meetings included in the annual allowance in Section 3 subsection (5) of this bylaw.
- (22) Directors are entitled to claim stipends for Board and Committee Meetings in which they participate in by electronic means.
- (23) In addition to the above, Rural Directors will have the opportunity to attend conference and other educational sessions that are outside those identified in Section 3 subsection (16) and not specifically approved by the Board, to be paid from a Rural Director Allowance of \$2,500 annually, charged to Rural Administration. This allowance can be used for stipend and/or Expenses.
- (24) Any unused allowance from Section 3 subsection (26) is carried forward for future use at the end of a calendar year. All rural allowance balances reset to zero at the end of an elected term.
- (25) The first six Board Workshops attended by a Director in a calendar year are considered part of the Director's regular duties and are not eligible for an additional stipend. Related expenses for those Board Workshops may be claimed in accordance with this bylaw and applicable Board policy. Board Workshops attended after the first six in a calendar year are eligible for stipend only if authorized by Board resolution or applicable Board policy.
- (26) If a Director is absent from three or more regular Board meetings in a calendar year, the amount identified in Schedule A as the Alternate Director Board meeting rate will be deducted from the Director's monthly stipend for the third and each subsequent regular Board meeting absence in that calendar year. For clarity, an absence is not counted under this subsection if it is due to parental leave under section 11, illness or injury, leave of the Board, or a mandatory leave of absence under applicable legislation.

TRAVEL

- 4 (1) The Director's Normal Place of residence, within the Regional District, shall be considered the starting point and point of return of any trip.
- (2) Every Director is expected to travel by the most direct route and use the most economical means of transportation. Factors to be considered in determining the most economical travel option include:
 - (a) Travel time involved;
 - (b) Lowest quoted airfare;
 - (c) Journey expense to and from airport, including airport parking fees;

- (d) Mileage Expenses; and
 - (e) Car rentals, taxis and parking fees at destination.
- (3) Except for journeys where the use of a car is either more economical or the only practical option, air travel is the preferred method of transportation. If travel is by air, the Director shall be reimbursed for the most economical means of travel to and from the airport.
- (4) Where air travel is the most economical option, but a Director chooses to drive for personal reasons, the Director will be reimbursed for travel in the amount of the lowest quoted airfare, or the actual mileage to the destination plus hotel parking, whichever is less.
- (a) Despite subsection (4) and section 5 (2), if two or more Directors or Alternate Directors travel together in a private vehicle to a Conference, the total private vehicle mileage reimbursement payable for that vehicle must not exceed the total of the lowest quoted return airfares and related transportation expenses that would otherwise have been reimbursable for the Directors or Alternate Directors travelling together. Only one mileage claim may be submitted for the vehicle.
- (5) Directors must submit expense claims using the required form and attach receipts for eligible Expenses. Reimbursement of Expenses will occur subject to approval of the Chief Financial Officer or designate. For certainty, no Expenses claims may be submitted in advance of the actual Expense being incurred.

MILEAGE ALLOWANCE

- ~~5 (1) A Director shall be paid mileage allowance for use of a vehicle as transportation at the current yearly posted reasonable per kilometre rate allowance by Canadian Revenue Agency (CRA) from their Normal Place of residence and return as follows:~~
- ~~(a) to and from meetings as defined in Section Per Diem;~~
 - ~~(b) to the closest airport from which she/he can depart in the case of their being a Delegate; and~~
 - ~~(c) in the case of a Delegate, to the place of the meeting should departure by air not be practical; or~~
 - ~~(d) in the case of a Board or Committee Chair, for attendance at meetings he/she is required to attend by virtue of office.~~
- 5 (1) A Director shall be paid mileage allowance for use of a private vehicle as transportation at the current posted reasonable per kilometre rate allowance by the Canada Revenue Agency for the applicable calendar year. Mileage may be claimed from the Director's Normal Place of residence and return as follows:
- (a) to and from meetings as defined in this bylaw;
 - (b) to the closest airport from which the Director or Alternate Director can depart in the case of their being a Delegate;
 - (c) in the case of a Delegate, to the place of the meeting should departure by air not be practical; or

(d) in the case of a Board or Committee Chair, for attendance at meetings the Chair is required to attend by virtue of office.

- (2) Should Directors elect to travel together in an automobile, only one mileage allowance shall be payable per vehicle.
- (3) The District does not accept any liability under any circumstances for claims arising from the use of privately-owned vehicles.
- (4) The District shall not reimburse the Director for stand-by charges of their personal vehicle while she/he is attending a meeting. Stand-by refers to the privately-owned vehicle being situated at the point of departure or at the place of the meeting.
- (5) No additional allowances are payable for carrying passengers.
- (6) In addition to mileage allowance, a Director may claim Expenses incurred for ferry charges, bridge, road and tunnel tolls, as well as parking charges where parking is not free.
- (7) Unless approved by the Board, a Director who is not a member and who attends a meeting of the Committee will not be compensated. If the Board approves, a Director who is not a member and who attends a Committee meeting will be paid mileage only.
- (8) In addition to any other mileage allowance payable under this bylaw, a Rural Director may claim mileage-based reimbursement for otherwise unreimbursed RDCK travel where the round trip from the Director's Normal Place of Residence exceeds 50 kilometres. If a round trip exceeds 50 kilometres, the full distance of that qualifying round trip is eligible under this subsection. No reimbursement is payable under this subsection for a round trip of 50 kilometres or less. Reimbursement under this subsection is subject to a maximum of \$3,000 per calendar year, is not carried forward from year to year, and is not payable for travel during the Election Blackout Period.

ACCOMMODATION EXPENSES

- 6 (1) Actual hotel room cost for single occupancy will be paid when travelling on Regional District business. Every effort should be made to obtain accommodation at the government rate. Where the travel requires overnight stay and the individual chooses to stay with friends or relatives rather than hotel accommodation, the rate shown in Schedule A is applicable and permitted to be expensed.
- (2) Overnight Accommodation is approved for Directors attending an authorized Regional District meeting who would otherwise have to:
 - (a) begin travel before 7:00 a.m.;
 - (b) end travel after 11:00 p.m.;
 - (c) travel in hazardous weather; or
 - (d) for unforeseen circumstances as approved by the Board Chair;
- (3) The reason for the overnight stay must be noted on the Director's expense form.

PER DIEM EXPENSES

~~7 (1) A Director shall receive reimbursement at the Per Diem rate for each 24 hours period he/she attends meetings on behalf of the Board. The Per Diem is intended to compensate Directors for all meal and incidental Expenses incurred while representing the RDCK and are shown in Schedule A to this bylaw.~~

7 (1) A Director shall receive meal and incidental expense reimbursement at the rates set out in Schedule A. Meal and incidental rates are intended to compensate Directors for meal and incidental expenses incurred while representing the RDCK. Incidentals may be claimed only once for each overnight stay.

(2) Whenever Directors attend meetings or conferences, the Delegate Director shall not be eligible for meal allowances for those meals which the RDCK has paid an additional amount.

(3) Meals and incidentals charged to hotel accommodation shall be recovered from Directors. Directors must claim the applicable Per Diem.

~~(4) Only one Per Diem shall be paid for each 24 hour period and should the 24 hour period be exceeded, a claim for the additional applicable meal or meals allowance, may be submitted by the Director.~~

(4) A Director may claim only the meal rate or rates applicable to the portion of the day spent on travel status or attending meetings on behalf of the Board.

EXTRAORDINARY EXPENSES

8 Extraordinary Expenses which are in excess of the amounts available in this bylaw shall be accounted for on the Expenses Director's claim form, accompanied by receipts and details of the circumstances. Such a claim will be paid only upon resolution adopted by the Board.

HOME OFFICE EXPENSES

9 Directors are expected to maintain a home office and Expenses involved in maintaining their home office are non-reimbursable by the RDCK. Directors may be able to claim some non-reimbursable Expenses for income tax purposes in accordance with the Income Tax Act.

CHILD CARE EXPENSES

10 (1) A Director shall received reimbursement for child care expenses through an allowance of \$80 per month in order to facilitate the attendance of a Director at in-person meetings.

PARENTAL LEAVE

- 11** (1) A Director shall be provided leave from their positions as Director for the purpose of parental leave for a period of up to six (6) months, with continued payment of their regular stipend.
- (2) Section 11 (1) parental leave does not apply to Alternate Directors.

CITATION

- 12** This Bylaw may be cited as “Chair, Directors and Alternate Directors Remuneration Bylaw No. 2710, 2021.”

REPEAL

- 13** “Chair and Directors Remuneration Bylaw No. 1851, 2006”, and amendments hereto, are hereby repealed.

READ A FIRST TIME this 9th day of December, 2021.

READ A SECOND TIME this 9th day of December, 2021.

READ A THIRD TIME this 9th day of December, 2021.

ADOPTED by an affirmative vote of at least 2/3 of the votes cast this 9th day of December, 2021.

Aimee Watson, Board Chair

Michael Morrison, Corporate Officer

DELETED IN ITS ENTIRETY BY BYLAW NO. 3088

SCHEDULE A – RATES AND PAYMENT AMOUNTS FOR DIRECTOR REMUNERATION

	<u>–POSITION</u>	<u>FREQUENCY</u>	<u>2021 – RATES</u>
<u>Monthly Stipend</u>	Municipal Director	Monthly	\$1,341/month
<u>Monthly Stipend</u>	Rural Director	Monthly	\$3,457/month
<u>Monthly Stipend</u>	Board Chair	Monthly	\$3,352/month
<u>Monthly Stipend</u>	Vice Chair of the Board	Monthly	\$670/month
<u>Monthly Stipend</u>	Chair of the Rural Affairs Committee	Monthly	\$795/month
<u>Monthly Stipend</u>	Chair of East, Central and West Resource Recovery Committee	Monthly	\$397/month
<u>Monthly Stipend</u>	Chair of the Standing Committee (Other than RR)	Monthly	\$286/month
<u>Attendance at Board Meetings</u>	Alternate Director	Per Meeting	\$422/meeting
<u>Attendance at Other Meetings</u>	Directors & Alternates	Per Meeting	\$191/meeting
<u>Attendance at Resource Recovery Meetings</u>	Director & Alternates	Per Meeting	\$265/meeting
<u>Attendance at special Board meetings</u>	Directors & Alternates	Per Meeting	\$422/meeting
<u>Meals not included with the stipend meeting amount</u>	Directors & Alternates	Daily Maximum	\$75/day B \$15/L \$25/D \$35
<u>Registration fees for workshops and conferences</u>	Directors & Alternates	As Required	Attendance to be approved by the Board
<u>Travel: Accommodation with friends or family</u>	Directors & Alternates	Daily Maximum	\$25/day

The following rates are the 2026 base rates or currently published external rates. Remuneration and allowance rates shown in dollars are rounded to the nearest dollar for administrative ease. Remuneration rates identified as 2026 base rates are to be adjusted effective January 1, 2027 and each January 1 thereafter in accordance with section 3(2) of this bylaw. Meal, incidental and mileage rates are adjusted in accordance with section 3(2.1) and section 5(1).

<u>SCHEDULE A - RATES AND PAYMENT AMOUNTS FOR DIRECTOR REMUNERATION AND EXPENSES</u>			
<u>Category</u>	<u>Position / Expense</u>	<u>Frequency</u>	<u>2026 Base Rate / Current Rate Basis</u>
<u>Monthly Stipend</u>	<u>Municipal Director</u>	<u>Monthly</u>	<u>\$2,050/month (50% of Rural Director monthly stipend)</u>
<u>Monthly Stipend</u>	<u>Rural Director</u>	<u>Monthly</u>	<u>\$4,099/month</u>
<u>Monthly Stipend</u>	<u>Board Chair</u>	<u>Monthly</u>	<u>\$3,975/month</u>
<u>Monthly Stipend</u>	<u>Vice Chair of the Board</u>	<u>Monthly</u>	<u>\$794/month</u>
<u>Monthly Stipend</u>	<u>Chair of the Rural Affairs Committee</u>	<u>Monthly, only in months meeting is presided over</u>	<u>\$943/month</u>
<u>Monthly Stipend</u>	<u>Chair of East, Central and West Resource Recovery Committee</u>	<u>Monthly, only in months meeting is presided over</u>	<u>\$471/month</u>
<u>Monthly Stipend</u>	<u>Chair of Standing Committee other than Resource Recovery</u>	<u>Monthly, only in months meeting is presided over</u>	<u>\$339/month</u>
<u>Attendance at Board Meetings</u>	<u>Alternate Director</u>	<u>Per Meeting</u>	<u>\$501/meeting</u>
<u>Attendance at Other Meetings</u>	<u>Directors and Alternate Directors</u>	<u>Per Meeting</u>	<u>\$227/meeting</u>
<u>Attendance at Resource Recovery Meetings</u>	<u>Directors and Alternate Directors</u>	<u>Per Meeting</u>	<u>\$315/meeting</u>
<u>Attendance at Special Board Meetings</u>	<u>Directors and Alternate Directors</u>	<u>Per Meeting</u>	<u>\$501/meeting</u>
<u>Attendance at Rural Affairs Committee</u>	<u>Alternate Director attending on behalf of Rural Director</u>	<u>Per Meeting</u>	<u>\$315/meeting</u>
<u>Meals not included with stipend or meeting amount</u>	<u>Breakfast</u>	<u>As applicable</u>	<u>\$27</u>
<u>Meals not included with stipend or meeting amount</u>	<u>Lunch</u>	<u>As applicable</u>	<u>\$27</u>
<u>Meals not included with stipend or meeting amount</u>	<u>Dinner</u>	<u>As applicable</u>	<u>\$38</u>
<u>Incidentals</u>	<u>Directors and Alternate Directors</u>	<u>Per overnight stay</u>	<u>\$15</u>
<u>Registration fees for workshops and conferences</u>	<u>Directors and Alternate Directors</u>	<u>As required</u>	<u>Attendance to be approved by the Board or in accordance with Board policy</u>

<u>Travel:</u> <u>Accommodation</u> <u>with friends or</u> <u>family</u>	<u>Directors and Alternate</u> <u>Directors</u>	<u>Daily maximum</u>	<u>\$30/day</u>
<u>Travel: Private</u> <u>vehicle mileage</u>	<u>Directors and Alternate</u> <u>Directors</u>	<u>Per kilometre</u>	<u>\$0.73/km</u>
<u>Rural Director</u> <u>Mileage-Based</u> <u>Reimbursement</u>	<u>Rural Directors</u>	<u>Annual cap</u>	<u>\$3,000/year cap; for eligible</u> <u>round trips >50 km, claim full</u> <u>round-trip km; no claims</u> <u>during Election Blackout</u> <u>Period.</u>

Director's Remuneration Resolutions - 2026

RDCK Regular Board Meeting - Thursday May 21, 2026

- | | | |
|--------|--|----------------|
| 208/26 | That the Board approve RDCK Directors meal allowance and incidental expense rates be tied to the BC Provincial Employee Group II rates and round to the nearest dollar for administration ease, effective January 1, 2027. | Carried |
|
 | | |
| 212/26 | That the Board approve the first six Board Workshops that a director attends per year will be considered a part of Directors regular duties, and not draw additional stipend, and related expenses be paid as per Board policy. | Carried |
|
 | | |
| 213/26 | That the Board approve the Director carpooling mileage expenses for conferences equal to total airfares and related expenses of the number of people travelling together. | Carried |
|
 | | |
| 215/26 | That the Board approve that if a director is absent from 3 or more Board meetings per calendar year, that the Alternate Director Board meeting rate will be deducted from the director's monthly stipend for the 3rd and subsequent meetings. | Carried |
|
 | | |
| 217/26 | That the Board approve Mileage-Based Reimbursement for Rural Directors traveling over the 50 km/roundtrip threshold, be based on a uniform cap for mileage of \$3,000/year, with a black out period of 45 days prior to the election through to the Inaugural Board Meeting. | Carried |

RDCK Regular Board Meeting – Thursday June 18, 2026

306/26 That the Board approve the chairs of standing committees only receive their chair stipend in the months which the chair presides over a meeting, effective January 1, 2027.

Carried

307/26 That the Board approve reimbursable costs associated with conference attendance will not be processed by staff until the Director submits a Director's report on their attendance, effective January 1, 2027.

Carried

308/26 That the Board approve the amount of municipal directors' monthly stipend be one half of rural directors' monthly stipend, effective January 1, 2027.

Carried



Board Report – For Information

July 16, 2026

2025 State of Climate Action (SOCA)

Author:	Alex Leffelaar, Climate Action Assistant
File Reference:	10-5200-20-CAS-SOCA-2025
Electoral Area/Municipality:	RDCK - All Electoral Areas and Member Municipalities
Services Impacted	General Administration S100

1.0 PURPOSE OF REPORT

The purpose of this report is to share the 2025 State of Climate Action (SOCA) report with the Board for information.

2.0 BACKGROUND AND UPDATE

The State of Climate Action (SOCA) is the RDCK's annual report on the progress of its climate action work. It is a reporting framework that helps the RDCK track progress towards its climate action objectives and targets, evaluate and improve its efforts, maintain public transparency, and demonstrate climate action leadership. Each year the completed SOCA report is brought to the Board for information and then published for the public. The 2023 SOCA was received by the Board at its July 18, 2024 open meeting.

The SOCA is arranged into two broad categories:

1. **Climate mitigation:** reducing carbon based pollution (greenhouse gas, or GHG, emissions) and developing policy and regulation to mitigate flood, geohazard, and wildfire risks.
2. **Climate adaptation:** building community resilience to the changing climate.

These two categories are divided into 10 pathways, each with its own goals, objectives, targets, and indicators:

- Land Use and Planning
- Transportation and Mobility
- Energy
- Buildings
- Wildfire
- Flooding and Geohazards
- Water Supply
- Food Supply and Agriculture
- Resource Recovery
- Leadership and Operations

Scoring: A score is applied to the level of progress for each pathway, based on how much progress was made during the year. Scores range from 0 to 2, where 0 means limited progress, 1 means moderate progress, and 2 means strong progress. The scores for all indicators in a pathway are averaged to give that pathway's overall score. The update section of the report explains where progress may be slower, which is often the result of other priorities emerging or a lack of funding.

The 2025 SOCA report is now complete and ready for distribution at rdck.ca/ClimateAction. For the 2025 reporting year, pathway scores range from 0.8 to 1.8. The full set of scores, along with detailed objectives, indicators, and progress updates, is provided in the attached report. Highlights from 2025 include:

- 1. Updated the Area I Official Community Plan, including improved aquifer, riparian area, and wildfire protections
- 2. Saw a 36% increase in transit ridership
- 3. Contributed and/or leveraged more than \$200,000 in funding to improve transportation options in rural communities
- 4. Processed 1,683 tons of organic waste into compost
- 5. Avoided more than 48 million litres per year of water leakage by detecting and fixing 2 leaks on farms in Erickson
- 6. Delivered 357 FireSmart home assessments, with 10% of civic addresses now assessed

3.0 NEXT STEPS AND TIMELINE

Staff will publish the 2025 SOCA report at <https://www.rdck.ca/development-community-sustainability-services/sustainability/climate/soca/> and share it through RDCK climate action communications.

The SOCA is produced each year, so staff expect to bring the next update to the Board in 2026. Staff will continue to advance practical and affordable climate action priorities based on RDCK Ideas for Climate Action. As directed by the Board in April 2024, each new idea requires a business case brought to the Board for a vote at a public meeting before it proceeds. Once an idea is approved, staff report on its progress through the annual SOCA report.

Respectfully submitted,
Alex Leffelaar, Climate Action Assistant

CONCURRENCE

Chief Administrative Officer - Stuart Horn	Approved	
General Manager of Development and Community Sustainability Services - Amy Wilson		Approved
Sustainability and Resilience Supervisor – Paris Marshall Smith		Approved

ATTACHMENTS:
Attachment A: 2025 State of Climate Action (SOCA) report



State of Climate Action in the RDCK 2025 Update

ONGOING RDCK CLIMATE ACTION

Many climate action measures are underway and have been in progress for years. The annual RDCK State of Climate Action report provides an update on work that is in progress.

The State of Climate Action (SoCA) is a reporting framework that aims to:

- Help the RDCK track the progress towards its climate action objectives and targets;
- Evaluate and improve its climate action initiatives and efforts;
- Maintain public transparency on these processes; and,
- Demonstrate climate action leadership.

By tracking and reporting on climate action, the RDCK will also be able to find ways to streamline its efforts, achieve co-benefits through integration and collaboration between projects and initiatives, and optimize the use of time and resources.

POTENTIAL FUTURE RDCK CLIMATE ACTION

The RDCK held an extensive public engagement process in 2023 on a draft Climate Action Plan.

Staff used the feedback from the engagement process to develop [RDCK Ideas for Climate Action](#). In April 2024, the Board directed staff to explore climate action priorities that are practical and affordable and based on RDCK Ideas for Climate Action.

In order for an idea to move forward, staff would need to do a business case and bring it to the Board of Directors to vote on at a public meeting.

HOW TO READ THIS DOCUMENT

Pages 2 and 3 are a quick snapshot of pathways, goals and the average score for each of the 10 pathways. Pages 4-12 provide more detail with objectives, indicators, whether the RDCK has jurisdiction and an update on progress.

How did we get the score?

First we looked at each indicator and determined whether there was strong progress (green - 2), moderate progress (yellow - 1), or limited progress (red - 0). Once all indicators within a given pathway were scored, an average was taken to provide the overall score for that pathway.



Progress on RDCK Climate Action

While the RDCK is ambitious in its climate action, many of the actions in the following pages will take years to show progress as they are complex and often multi-year initiatives. Some indicators may not change for several years depending on what the work is. Read through the pages to get a sense of how progress is being made and where efforts may be taking longer.

In 2025, the RDCK:

- Updated Area I Official Community Plan including improved aquifer, riparian area, and wildfire protections
- Saw a 36% increase in transit ridership
- Contributed and/or leveraged >\$200,000 in funding to improve transportation options in rural communities
- Processed 1,683 tons of organic waste into compost
- Avoided >48 million litres/year of water leakage by detecting and fixing 2 leaks on farms in Erickson
- Delivered 357 FireSmart home assessments with 10% of civic addresses now assessed

The RDCK's climate action goals, objectives, targets and indicators are grouped into the following pathways.

PATHWAY	GOALS	AVERAGED SCORE
 LAND USE & PLANNING	Ensure RDCK policies and decision-making guidelines promote healthy, sustainable and low-carbon lifestyles for residents, and minimize risks associated with natural hazards.	
 TRANSPORTATION & MOBILITY	Develop an integrated active and low-carbon regional transportation network that supports universal access to services and amenities.	
 ENERGY	Build grid resilience and transition to a low-carbon future through clean energy efforts, including reducing emissions, improving efficiency and using sustainable energy sources.	
 BUILDINGS	Encourage improvements to existing buildings by improving energy efficiency and reducing carbon pollution.	
 RESOURCE RECOVERY	Improve the health of our natural ecosystem by reducing the RDCK's environmental impact through the assessment and diversion of waste from landfills, while simultaneously advancing the recovery of waste through improved waste management and new technologies.	

SCORING

Strong Progress

Moderate Progress

Limited Progress

PATHWAY	GOALS	AVERAGED SCORE
 WATER SUPPLY	Strengthen watershed governance and implement strategies to protect drinking water and agricultural water supply.	 1.8
 FOOD SUPPLY & AGRICULTURE	Support a sustainable and resilient regional food system, through climate adapted agricultural strategies that enhance local food security and ensure access for all residents.	 1.8
 FLOODING & GEOHAZARDS	Reduce community vulnerability by promoting emergency preparedness and risk assessments, and assessing infrastructure for opportunities to adapt against increased flooding and geohazard events.	 1.6
 WILDFIRE	Reduce fire risk within and around each RDCK community, while adapting to more frequent and intense fires.	 1.6
 LEADERSHIP & OPERATIONS	Incorporate a climate lens for all Board decision making to prioritize climate action and adaptation.	 0.9

SCORING

Strong Progress

Moderate Progress

Limited Progress



PATHWAY: LAND USE & PLANNING

OBJECTIVES	INDICATOR	UPDATE	JURISDICTION	STATUS
Update planning policies and bylaws to guide future development to create sustainable and complete communities	Number of Official Community Plans (OCPs) over 10 years old	8 of 11 (Area I completed)	Regional	Moderate Progress
	Level of progress and engagement on regional growth planning	Board has committed to develop two sub-regional Official Community Plans (OCPs): • Sub-Regional OCP for Electoral Areas F, H, J, K • Sub-Regional OCP for Electoral Areas A, B, C • RDCK undertaking a Regional & Local Community Needs Project in collaboration with Castlegar, Nelson, Creston, Salmo, Slocan, Kaslo, and Nakusp	Regional	Strong Progress
	Number of new RDCK parks and/or improvements to existing parks	• RDCK purchased a 4.4-acre property (3823 Goat Canyon Road) that will soon allow long-term public access to the Goat River in a cherished community gathering location	Regional	Strong Progress
Leverage planning policy to reduce the risk threshold of community development decisions and projects	Level of progress and improvements made to landuse policy frameworks for hazards (flood, fire, erosion)	Area I 2025 OCP (Sentinel Mountain OCP) includes enhanced land use objectives and policies for hazard lands and: • Development Approval Information Areas (DAIAs) • Aquifer Protection Development Permit Areas (APDPs) • Riparian Protection Development Permit Areas (RPDP) • Wildfire Development Permit Areas (WDPs) • RDCK has initiated a Floodplain Management Bylaw project in partnership with Village of Salmo	Regional	Strong Progress
	Number of OCPs with updated hazard Development Permit Areas (DPAs)	1 Area I - Sentinel Mountain OCP include updated Hazard DPAs	Regional	Strong Progress



PATHWAY: TRANSPORTATION & MOBILITY

OBJECTIVES	INDICATOR	UPDATE	JURISDICTION	STATUS
Support improvements to the regional transportation network and increased accessible, and affordable low-carbon transportation options for all residents (with a focus on equity-seeking populations)	Number of new transportation trails added	- Rural Mobility Community Advisory Committee has been supporting the North Slokan Trails Society to investigate the feasibility of adding an active transportation link between New Denver & Silverton - RDCK is working with the Nelson Area Community Transportation group to accomodate connector trails between uphill Nelson and the Great Northern Rail Trail	Provincial, Regional, Municipal	Moderate Progress
	Level of progress towards an improved regional network of rural, alternative and low-carbon transportation options, or mobility mosaic	- Established the Rural Mobility Community Advisory Committee (RMCAC) This group has collaborated on a series of rural community transportation initiatives including, childrens bicycle education programming, active transportation infrastructure investigations, regionalshared mobility programs, and has also channeled community input into RDCK transit services - The RDCK has directly accessed or contributed > \$100,000 in grant funding towards rural mobility initiatives informed by the RMCAC, and leverage approximately \$100,000 in external funding opportunities accessed by community partners	Regional	Strong Progress
	Increase in annual public transit ridership	1,050,000 rides (+36%) This significant increase is likely due to real increases in ridership as well as the installation of Automated Passenger Counters on buses that allow for more accurate data collection than previously possible	Provincial	Strong Progress
	Improvements made to regional transit services and systems	In 2025, RDCK passed a motion establishing transit apportionment equation for the West Transit Service. This delineates how transit services and associated costs are divided across the region, and will help facilitate service adjustments and improvements in the future	Provincial, Regional	Strong Progress
By 2035, plan to shift all new cars to be zero emission vehicles (ZEV), which aligns with the provincial CleanBC goal, and transitioning large diesel vehicles to run on low-carbon fuels	# of ZEV's purchased by the RDCK	- None purchased in 2025 - An Electric Vehicle (EV) orientation event was provided for staff with a presentation, test drives, and local Toyota rep sharing expertise on the new Toyota bZ4X - An EV tips sheet was also developed outlining best practices for EV travel and charging stations across RDCK	Regional	Moderate Progress



PATHWAY: ENERGY

OBJECTIVES	INDICATOR	UPDATE	JURISDICTION	STATUS
Engage in efforts to improve grid resilience and future-proof electrical infrastructure	Increase in rural community grid resiliency	- Grid Stability Pilot Project is complete. - Administered by Lardeau Valley Opportunity LINKS Society, provided rebates of up to \$1,000 to help 41 eligible households and businesses establish or enhance back-up power systems	Regional, Utility	Strong Progress
	Level of engagement and advocacy with Province and Utilities on rural energy resiliency	Secured funding from FortisBC for retrofit rebate top-ups alongside the Home Save program (\$65,000/yr for next 3 years)	Regional, Provincial, Utility	Moderate Progress
Support a regional transition to 100% renewable energy by 2050	Level of leadership, education, and engagement around the transition to renewable energy	Renewed effort to transition Kaslo Transfer Station from diesel generation to solar power for heating and electrical loads	Regional	Moderate Progress
Develop and maintain robust carbon pollution and energy inventories (both corporate & community) to accurately inform decision makers and to track direct impacts and progress towards climate action targets	Total corporate GHG emissions	2024 Total: 2,059 tonnes CO ₂ e Facilities: 1,399 tCO ₂ e Fleet: 294 tCO ₂ e Contracted Services: 366 tCO ₂ e	Regional	Limited Progress
	Total corporate energy use	- GHG Emission Reduction Pathway Study completed for RDCK facilities - Delivered 5 training sessions to Facility Managers on energy monitoring and management - Prioritized Energy Control Measures that will be implemented through the Asset Management Plan as assets reach end-of-service life	Regional	Moderate Progress
	Total community GHG emissions	- Inventory to be updated every 5 years - Developed and published a public summary of the 2023 Community Inventory for wide audiences	Regional, Municipal, Private, Public	Moderate Progress



PATHWAY: BUILDINGS

	OBJECTIVES	INDICATOR	UPDATE	JURISDICTION	STATUS
COMMUNITY BUILDINGS	Align new Community & Residential buildings with provincial Step Code timelines (Part 3 & Part 9 buildings respectively) encouraging community organizations and residents to push for Net Zero Ready for all new builds by 2030	Operational energy & emission performance of newly constructed Part 9 residences	78 permitted Part 9 homes were built in 2025, achieving the following levels of Energy & Zero Carbon Step Code performance: Energy Step 1: 12 Zero Carbon Level 2: 1 Energy Step 2: 2 Zero Carbon Level 3: 1 Energy Step 3: 26 Unidentified Level: 76 Energy Step 4: 31 Energy Step 5: 7	Provincial	Strong Progress
	Encourage residents and businesses to retrofit existing buildings to meet 20-30% energy efficiency improvements	Number of homes signed up Regional Energy Efficiency Program	149 (1,389 since program began)	Regional & Municipal	Moderate Progress
		Reduction of GHG emissions from REEP housing stock	The Regional Energy Efficiency Program (REEP) has been replaced by Home Save, a new City of Nelson-RDCK collaborative home retrofit program that will begin tracking this metric. This new program will include in-house rebates and is set to launch in spring of 2026	Regional & Municipal	Moderate Progress
		Level of outreach, education, and engagement with industry and public on energy retrofits	The new regional retrofit program - Home Save - will include an extensive public outreach campaign	Regional, Municipal, Utility, Private	Moderate Progress
CORPORATE BUILDINGS	Corporate structures will adhere to the Better Building Policy for RDCK Facilities to ensure that all existing buildings continue to improve on energy efficiency	Number of RDCK's existing facilities retrofitted to high performance attributes	- Arrow Lakes water treatment facility HVAC upgrades completed - Committed \$20,000 LGCAP funding towards Resource Recovery facility programmable thermostats - Upgrading community complex HVAC systems and controls, and committed \$15,000 of LGCAP funding towards purchasing and installing Direct Digital Controls to improve system efficiency through automation	Regional	Strong Progress



PATHWAY: RESOURCE RECOVERY

OBJECTIVES	INDICATOR	UPDATE	JURISDICTION	STATUS
Align with CleanBC and aim to divert 95% of organic waste (food waste only) from landfills	Level of progress on diversion of organic wastes	230 tonnes of organics collected at Creston facility 1,453 tonnes collected at Salmo facility in 2025 - Initiated sale of compost material from Salmo facility. Donated compost from Creston Facility to Fields Forward - Initiated pilot to incentivize Institutional, Commercial, Industrial (ICI) sector organics diversion - Drafted a bylaw amendment to regulate the disposal of organic waste by ICI sector (surcharges for loads of ICI waste containing >10% organics/recycling)	Provincial	Strong Progress
	Implement a program to increase the awareness of opportunities to self-manage organic waste	Secured funding through Columbia Basin Trust for a rural residential self-haul program, two part-time rural focused organics ambassadors that will assist with kit distribution. In 2025, initiated planning for 2026 launch of self-haul funded program, and developing job descriptions for organic ambassadors.	Regional	Strong Progress
Achieve reductions in disposal rates that exceed alignment with the provincial target of 350 kg per person per year	Degree of implementation of the updated Resource Recovery Plan	Status of Capital projects and new programs listed in Resource Recovery Plan: 52% - complete 25% - in progress 12% - not proceeding 12% - yet to be initiated	Regional	Strong Progress
	Level of progress on diversion of construction and demolition wastes	RDCK and City of Nelson collaborated on the design of a Multi-Material Construction Waste Diversion Pilot that is set to launch in Spring 2026, initially targetting drywall and glass	Regional	Strong Progress
Reduce the greenhouse gas emissions resulting from regional waste streams	Reduction in GHG emissions through methane capture or treatment	1,405 tonnes of CO₂e avoided by flaring in Creston in 2024 - Awarded funding in support of a feasibility study for landfill gas management at Ootischenia and Creston landfills and completed procurement	Provincial, Federal	Moderate Progress
	Improvements to landfill septage management	- Stage I of the Castlegar Liquid Waste Management Plan was finalized in 2025. - The detailed design work for the Creston receiving facility is complete	Regional	Strong Progress



PATHWAY: WATER SUPPLY

	OBJECTIVES	INDICATOR	UPDATE	JURISDICTION	STATUS
COMMUNITY WATER SYSTEMS	Creating the conditions for regional collaborative decision making to protect watersheds where drinking water sources are at risk	Funding accessed for small water system users to support resilience planning	- Secured funding through Investment Agriculture Foundation to support agricultural water users in the Goat River Watershed - Conducted the Quartz Creek Natural Asset Management Plan for the Ymir Water system - Completed the Terms of Reference for the Slocan Lake and River Partnership	Regional	Strong Progress
		Level of increase in surface and groundwater monitoring programs	No increase in monitoring in 2025	Regional	Limited Progress
		Level of engagement and collaboration with First Nations	- Working with Syilx (Okanagan Nation Alliance) and Sinixt Confederacy on Slocan Lake and River Partnership (SLRP) - Working with Ktunaxa Nation and yaqan nuʔkiy on the Kootenay Lake Partnership (KLP) - Partnering with yaqan nuʔkiy on water sustainability for the Goat River Watershed	Regional, First Nations	Strong Progress
	Focus on water protection as well as watershed landscape planning	Development of plans and policies to support water supply resiliency measures through land planning management	- Source Water Protection Plan (SWPP) completed for Lister - Area I OCP updated in 2025, includes Riparian and Aquifer Protection Development Permit Areas	Regional	Strong Progress
CORPORATE WATER SYSTEMS	Improve management of RDCK systems to prepare for the impacts of climate change	Level of monitoring of RDCK-operated water systems	- New post-flow meter installed on Duhamel system - New outflow meter installed and operating on Grandview water system	Regional	Strong Progress
		Level of development and implementation of a Leak Detection Strategy	2 leaks detected and repaired in Erickson during first half of agricultural property meter installations This will save about 131,870 litres/day - Metering and leak detection on Balfour system has also reduced consumption by ~25%	Regional	Strong Progress
		Level of development and implementation of a Metering Implementation Strategy	- Phase 1 of meter installation in Erickson underway (80 of 150 planned meters installed for large agricultural properties) - Phase 2 planned for 500 residential connections	Regional	Strong Progress



PATHWAY: AGRICULTURE & FOOD SUPPLY

OBJECTIVES	INDICATOR	UPDATE	JURISDICTION	STATUS
Establish and nurture partnerships with a wide variety of involved organizations, and actively maintain a high level of regional collaboration on local agriculture initiatives	Level of engagement and support for food producers and the agricultural industry for increased climate variability (research, education infrastructure) and regional food resiliency	Engaged with > 25 producers and community members (including > 15 active farms) regarding water supply resilience across the Goat River Watershed through in-person visits, calls, emails, event attendance, and local outreach	Private, Public	Strong Progress
	Continuation of funding and collaboration with the Kootenay Food Council	In 2025 the Kootenay Food Council: - Released its 8th Annual Farm & Food Directory - Launched the Grow & Connect Platform (beta version) This app helps coordinate transportation needs between food sector producers & buyers - Advanced the Kootenay Food Procurement Network Pilot with \$20,000 to bridge food access institutional purchasing and recovery with local resources	Regional	Strong Progress
	Continuation of funding and collaboration with the Kootenay Boundary Farm Advisory	In 2025, the Kootenay Boundary Farm Advisory: - Delivered 192 1-on-1 farmer engagements and 56 farm visits - Conducted 80 food producers engagements across the RDCK - Accessed 8 agricultural expert supports - Hosted 16 events and held 35 meetings - Continued to host the Kootenay Soil Building Network	Regional	Strong Progress
	Support and collaborate with the Kootenay Food Council on a regional Food Systems Report Card	KFC - Food Systems Report Card sneak peek In the RDCK there are: 138 farms 67 farmgate sales locations 36 food processors 11 emergency food services Stay tuned for KFC's upcoming pilot report	Regional	Strong Progress



PATHWAY: FLOODING & GEOHAZARDS

OBJECTIVES	INDICATOR	UPDATE	JURISDICTION	STATUS
Increase emergency preparedness and resilience of communities	Level of improvements made to the Neighborhood Emergency Preparedness Program (NEPP)	Strengthening the NEPP through a Columbia Basin Trust-funded Community Readiness project by expanding training, developing new program materials, and supporting greater community participation. This includes enhancing local capacity through outreach, improved resources, and more structured support for neighbourhood-level preparedness.	Regional	Strong Progress
Support communities in developing resilience to flood and geohazard risk	Identify acceptable levels of risk and integrate these into guidelines and policy	Drafted a Risk Tolerance Policy that should be in place by the end of the 2026 that will help characterize what the RDCK considers acceptable or safe when developing in areas exposed to geotechnical hazards.	Regional	Moderate Progress
	Development of risk reduction strategies for identified high hazard areas	Continued assessing the implications of structural flood mitigation strategies identified through the National Disaster Mitigation Program project and highlighted three high-priority flood hazard areas, and now seeking funding to address structural mitigation options where applicable.	Regional	Moderate Progress
Consider flood and geohazard risk within the RDCK when making land use decisions	Development of plans and policies to support flood and geohazard adaptation measures through building and land planning management	- RDCK has initiated a Floodplain Management Bylaw project in partnership with Village of Salmo - The RDCK Board adopted the OCP for Electoral Area I: Sentinel Mountain Official Community Plan (Electoral Area I) Bylaw No. 2821, 2024, in 2025. OCP include enhanced land use objectives and policies for hazard lands, as well as policies related to: - Development Approval Information Areas (DAIAs) - Riparian Protection Development Permit (RPDP) Areas	Regional	Strong Progress
	Number of Site-Specific Floodplain Exclusions	3 applications 2 approved	Regional	Strong Progress



PATHWAY: WILDFIRE

OBJECTIVES	INDICATOR	UPDATE	JURISDICTION	STATUS
Increase participation in FireSmart Program	Number of FireSmart Neighbourhoods recognized as FireSmart Communities	32 (5 new, changes in municipal partnerships resulted in overall decrease)	Regional, Public	Strong Progress
	Number and dollar-value of FireSmart Rebates awarded	95 rebates • \$246,302 total across Electoral Areas • 10% of all civic addresses in Electoral Areas have been assessed	Provincial, Regional	Strong Progress
	# of FireSmart Home Partners Home Assessments completed annually	357	Regional, Public	Moderate Progress
	# of homeowners received FireSmart Home Partners certification	0	Regional, Public	Limited Progress
Support RDCK residents and communities to be aware, informed, and resilient towards the risks of wildfire	Level of community engagement regarding wildfire risk Hours spent engaging and educating community	2025 Youth Climate Corps • Presented on RDCK FireSmart Programming in communities throughout the RDCK Wildfire Mitigation specialist spent 232 hours in community engagement/public education events across region	Regional, Public	Strong Progress
Incorporate wildfire adaptation measures through building and land planning management to reduce wildfire risk	Development of plans and policies to support wildfire adaptation measures through building and land planning management	• 2 Community Wildfire Resiliency Plans (CWRP) were updated in 2025 - Area H North and South • Continued RDCK Wildfire Resilience Contractors program • A Wildfire DPA has now been implemented in Area I	Regional, Public	Strong Progress
Mitigate and adapt to wildfire risk by creating fuel-breaks around at-risk communities	# of hectares treated (or dollars spent) - Through funders OTHER than the RDCK	• The RDCK funds and participates in the regional and sub-regional wildfire roundtables • Developed web-based Wildfire Resilience Planning Tool to support GIS mapping to track data from various organizations • Successfully applied for funding from Columbia Basin Trust to facilitate prescription development and implementation for 6 potential treatment units identified in local CWRPS	Provincial, Private	Strong Progress



PATHWAY: LEADERSHIP & OPERATIONS

OBJECTIVES	INDICATOR	UPDATE	JURISDICTION	STATUS
Develop and maintain robust carbon pollution and energy inventories to accurately inform decision makers and to track direct impacts and progress towards climate action targets	Comprehensiveness of Corporate GHG & Energy data	Published the RDCK 2023 Community GHG Inventory and developed a Summary of this technical document that has been published alongside it to support residents to understand the key takeaways and next steps recommended in the report	Regional	Strong Progress
Provide leadership and participate in multi-agency initiatives to accelerate climate action & mitigation efforts within the RDCK	Level of collaboration with other agencies on climate action	Continued working and engaging closely with many community organizations on regional transportation initiatives through the Rural Mobility Community Advisory Committee	Regional	Strong Progress
Update and improve RDCK systems and guiding documents to better support and further climate actions and initiatives	Improvements to Asset Management framework	Following an asset management analysis that included setting up an Asset Management Steering Committee and undertaking workshops with staff to develop prioritization criteria, the Asset Management Coordinator (AMC) was hired to review the RDCK's asset inventory and identify all remaining gaps. The AMC then drafted a 3-year Asset Management Plan that is undergoing final review and revisions	Regional	Strong Progress
	Incorporation of sustainability into Procurement decisions		Regional	Limited Progress
	Enhancements to Emergency Management Services	Strengthening operational effectiveness by modernizing EOC systems and building greater coordination with municipal and regional partners	Provincial, Regional	Strong Progress
Align decision making with the RDCK's carbon pollution targets in all areas (i.e., land use & planning, building construction, project management) and provide staff with resources to support climate targets and goals	Level of improvement made to RDCK policies to align with RDCK's climate action targets		Regional	Limited Progress
	Level and quality of consideration of climate impacts in Board Reports & decisions		Regional	Limited Progress



Board Report – For Information

July 16, 2026

Floodplain Management Bylaw Review Project

Authors:	Stephanie Johnson, RPP MCIP, Planner Corey Scott RPP, MCIP, Planner
File Reference:	10\5110\20\RDCK Floodplain Mgt
Electoral Area/Municipality:	ALL ELECTORAL AREAS & Village of Salmo
Services Impacted	PLANNING AND LAND USE/S104

1.0 PURPOSE OF REPORT

THAT the Board receives, for information, the Engagement Summary Report and Flood Hazard Policy and Regulations Review Summary Report, both dated June 3, 2026, that summarize the engagement results and provides recommendations to support the drafting and implementation of a new draft RDCK Floodplain Management Bylaw, as part of the Floodplain Management Bylaw Review project.

2.0 BACKGROUND AND UPDATE

Since 2019, the Regional District of Central Kootenay (RDCK) has been working to better understand flood and steep creek hazards in the Region. This work included a risk prioritization study and subsequent flood and steep creek study in high-priority areas, using funding from the federal government's National Disaster Mitigation Program (NDMP). These studies provided the RDCK with detailed hazard mapping for high priority floodplain and steep creek hazard areas.

The RDCK and Village of Salmo administer policies and bylaws that rely on flood hazard information and reference flood-related terminology. The main policy documents referencing flood hazard information include each local government's Floodplain Management and land use bylaws (e.g., Comprehensive Land Use Bylaws and Official Community Plans). The RDCK's current Floodplain Management Bylaw (FMB) No. 2080 was adopted in 2009 and last amended, with minor amendments, in 2019. The Village of Salmo's FMB was adopted in 1994. As such, the bylaws do not integrate the extensive hazard mapping and risk assessments completed under the NDMP since 2019 and contain outdated regulations and terminology about hazards and risk.

Not all of the RDCK's electoral areas are zoned or have official community plans (OCPs), therefore development in floodplains is regulated by the FMB, which applies to all rural areas of the RDCK. In addition to the FMBs, the RDCK and Village of Salmo's OCPs have policies related to natural hazards. Policies and bylaws related to flood and steep creek hazards provide the essential instruments to improve disaster resilience through informed development decisions.

On September 11, 2024, the Village of Salmo's Council passed the following resolution at its Regular meeting:

R3-13-24 That Council provide approval for the Regional District of Central Kootenay (RDCK) to apply to the Ministry of Emergency Management and Climate Readiness Disaster Resilience and Innovation Funding (DRIF) Program, in support of updating the Village of Salmo's floodplain mapping and Floodplain Management Bylaw, for the full amount of eligible costs, and that such funding be received and managed by the RDCK in partnership with the Village of Salmo.

The RDCK Board passed the below resolutions to formally initiate this project work:

October 17, 2024 Regular Open Meeting

564/24 *That the Board direct staff to submit a full proposal to the Disaster Resilience and Innovation Funding (DRIF) Program, if invited to do so by the Ministry of Emergency Management and Climate Resilience, as described in the staff report "Floodplain Bylaw Review and Mapping Update – Disaster Resilience and Innovation Funding Grant Opportunity", dated October 2, 2024.*

February 20, 2025 Regular Open Meeting

95/25 *That the RDCK Board of Directors direct staff to submit a full proposal for a funding application for the Flood Hazard Policy and Regulations Update through the DRIF program; and*
That the Board supports the project and commits to cost overruns.

June 19, 2025 Regular Open Meeting

339/25 *That the Board approve the RDCK enter into a Consulting Services Agreement with BGC Engineering Inc. and Pinna Sustainability Inc. for the Flood Hazard Policy and Regulations Review project;*

AND FURTHER that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$174,000.00 exclusive of GST;

AND FURTHER, that the funds be paid by the Service S104 Planning and Land Use.

2.1 Project Overview

The RDCK and Salmo collaborated with BGC Engineering Inc. and Pinna Sustainability Inc. to conduct a comprehensive review of our existing flood hazard policy and regulations. This project aims to modernize the RDCK's and Salmo's existing FMBs by integrating current hazard terminology, recent flood and steep creek hazard mapping, and best practices for flood hazard management.

The methodology used to complete this project as summarized in the final report (Attachment 'B'), included:

- **Comparative Policy Analysis and Best Practices Review:** Review of existing RDCK and Salmo policies and processes related to natural hazards and risk tolerance, as well as relevant approaches from other jurisdictions in Canada and internationally.
- **Regulatory Map Development:** Compilation and integration of existing flood, bank erosion, and steep creek hazard mapping into a format suitable for bylaw integration and online display.
- **Stakeholder Engagement:** Engagement activities were undertaken to provide opportunities for First Nations and stakeholders to contribute local context and input to the development of floodplain

management and risk tolerance criteria and policy recommendations. This engagement work is summarized in Attachment 'B'.

- **Policy Development and Recommendations:** Based on the outcomes of the policy review, regulatory mapping, and stakeholder engagement, and informed by experience on similar projects, the consulting team developed the recommended approach and draft regulations for the RDCK and Village of Salmo via proposed new floodplain management bylaws for the RDCK and Village of Salmo currently in draft form.

The final RDCK deliverable for this project is a new draft RDCK Floodplain Management Bylaw (Attachment 'C'). The intent of an updated Bylaw is to better guide decision-making that reduces community exposure and vulnerability to flood, steep creek, bank erosion and avulsion hazards in areas prone to geohazards.

The culmination of work on this project includes the final report, which provides updated policy and regulatory language as well as recommendations to support the modernization of FMBs for RDCK and Salmo. The draft FMB integrates available hazard mapping, reflects current best practices, and supports a transition toward a risk-informed approach to land use decision-making. Together, these updates are intended to improve clarity, consistency, and defensibility of the regulatory framework while maintaining flexibility to account for site-specific conditions. The internal project team has taken the approach to attach the draft FMB for information to the Board at this stage, as part of the overall final project deliverable. Preliminary comments on the draft FMB would be helpful at this time to help inform the upcoming legal review but are not a primary focus of this staff report. A comparative table showing the existing RDCK floodplain regulations (FMB No. 2080, 2009), the proposed updates to those regulations, including rationale for these changes is included in Appendix 'A' of the Flood Hazard Policy and Regulations Review Summary Report (Attachment 'B').

The draft RDCK Floodplain Management Bylaw 3085, 2026 (Attachment 'C'):

- Integrates updated flood, steep creek, bank erosion, and avulsion hazard mapping into bylaw schedules and RDCK's public web map.
- Standardizes hazard terminology across the RDCK and Salmo, replacing ambiguous terms (e.g., "NSFEA") with clearly defined hazard-based terms ("floodplains", "steep creek hazard areas", "bank erosion and avulsion hazard areas").
- Updates Flood Construction Levels (FCLs) and Floodplain Setbacks to reflect the most recent detailed hazard studies.
- Applies recommendations from the Provincial Flood Hazard Area Land Use Management Guidelines where detailed studies are unavailable.

2.2 Summary of Engagement

This project's Engagement Summary report (Attachment 'A') captures the various input efforts to obtain feedback on the research and analysis undertaken to inform the drafting of the proposed FMB. Engagement methods used to date included targeted stakeholder meetings, a Qualified Professionals survey circulated to local engineers and geoscientists working within the region, interviews with interested First Nations, RDCK/Salmo staff meeting(s), two staff workshops, an RDCK Board workshop and two public webinars (start up and wrap-up) to inform community members and build awareness about flood hazard regulations.

Due to the technical nature of this bylaw review, the engagement strategy focused on keeping community members informed and building awareness about flood hazards via the dedicated project page on the RDCK's

Engage platform. This ‘inform’ level of engagement exceeds the requirements of the *Local Government Act*, as there is no statutory obligation for public consultation prior to adopting an FMB.

Overall, the engagement feedback demonstrated support and need for updating the RDCK’s floodplain management framework, which have been addressed in the draft FMB by offering:

- Clearer and more consistent regulations
- Better hazard mapping and communication tools
- Practical implementation approaches
- Greater transparency around risk and decision-making

3.0 NEXT STEPS AND TIMELINE

The Engagement Summary and Flood Hazard Policy and Regulations Review Summary Reports, and delivery of the proposed draft RDCK FMB (including final presentation from the consulting team to close out the project’s work plan under the Consulting Services Agreement) fulfills our funders project completion deadline of December 31, 2026. The funding for this project has been provided under the Ministry of Emergency Management and Climate Readiness’ Disaster Resilience and Innovation Funding (DRIF) Program. Implementation of the final report’s recommendations is not eligible as part of the above funding program.

From an implementation perspective, however, the final report’s recommendations are complementary to the proposed draft FMB, and include supporting activities, such as:

- Improving access to hazard mapping via the RDCK’s existing Public Web Map.
- Ensuring professional reports are more consistent by updating the standardized Terms of Reference.
- Aligning with other relevant bylaws (e.g., Planning Procedures Bylaw).
- Develop internal implementation tools, (e.g., review checklists and flowcharts) for RDCK Planning and Building Services.
- Development of updated communication materials to help property owners/applicants understand flood hazard requirements early in the development process rather than discovering them at the Building Permit stage.

Next steps include referring the new draft RDCK FMB to provincial ministries and agencies, the Provincial Approving Officer (PAO) for our region, local Qualified Professionals, and relevant RDCK staff. Once feedback on the draft Bylaw has been received the internal project team will refine and finalize the draft FMB. The draft FMB, along with a supporting document to compare the proposed new regulations with the RDCK’s existing floodplain requirements, will be brought forward for the Board’s consideration of formal bylaw readings with a proposed FMB implementation framework in late summer/early autumn 2026 after completion of a legal review.

Completion of this project positions the RDCK to modernize its floodplain management framework using current hazard mapping and updated regulatory language to better align with best practices. The next and final phase of this project work will focus on agency review, legal review and implementation planning prior to the Regional Board’s consideration of initial readings to draft RDCK Floodplain Management Bylaw No. 3085, 2026.

Respectfully submitted,

Stephanie Johnson, RPP MCIP

Corey Scott, RPP MCIP

CONCURRENCE

Planning Manager – Nelson Wight

Approved

Acting General Manager Development & Sustainability – Amy Wilson

Approved

Chief Administrative Officer – Stuart Horn

Approved

ATTACHMENTS:

Attachment A – RDCK & Village of Salmo Flood Hazard Policy & Regulations Review Engagement Summary Report

Attachment B – RDCK & Village of Salmo Flood Hazard Policy & Regulations Review Project Final Report

Attachment C – Draft RDCK Floodplain Management Bylaw No. 3085, 2026



Flood Hazard Policy and Regulations Review Project Stakeholder Engagement Summary

Prepared by **BGC Engineering Inc.** and **Pinna Sustainability Inc.** for:
Village of Salmo and Regional District of Central Kootenay



June 3, 2026

Project 0268015

Pioneering responsible solutions to complex earth science challenges



June 3, 2026

Project 0268015

Regional District of Central Kootenay
Box 590 202 Lakeside Drive
Nelson, BC V1L5S4

Village of Salmo
423 Davies Avenue (PO Box 1000)
Salmo, British Columbia, V0G 1Z0

Attention:

- Stephanie Johnson and Corey Scott, Planners (RDCK)
- Derek Kwiatkowski, Chief Administrative Officer (Salmo)

Flood Hazard Policy and Regulation Review Project – Stakeholder Engagement Summary

Please find the report attached. We appreciate the opportunity to collaborate with you on this challenging and interesting project.

Should you have any questions, please do not hesitate to contact the undersigned.

Yours sincerely,

BGC Engineering Inc.

per:

A handwritten signature in blue ink, appearing to read 'Elisa Scordo', is written over a light blue horizontal line.

Elisa Scordo, M.Sc., P.Ag., P.Geo.
Principal Hydrologist

SUMMARY

The Regional District of Central Kootenay (RDCK, Regional District) and Village of Salmo (Salmo) are collaborating with BGC Engineering Inc. (BGC) and Pinna Sustainability Inc. (Pinna) to conduct a comprehensive review of flood hazard policy and regulations for electoral areas and Salmo within the Regional District.

The project aims to modernize RDCK's and Salmo's bylaws by integrating current terminology, recent flood and steep creek hazard mapping, and best practices for flood hazard management. The intent of the policy updates is to guide decision making that reduces community exposure and vulnerability to flood, bank erosion, and steep creek hazards.

As part of this work, BGC, in collaboration with Pinna and the RDCK, undertook engagement activities to provide opportunities for stakeholders to contribute local context and input to the development of a floodplain management bylaw update and supporting policy recommendations. This report provides an overview of the engagement objectives, methods and activities undertaken over the course of both projects. It also summarizes key themes and insights shared through engagement.

Insights gathered through engagement with First Nations, RDCK's Board of Directors, RDCK staff, qualified professionals (QPs), member municipalities, provincial staff and community members deepened understanding of local and operational context and strengthened project outcomes. Further reporting on these insights, including how they informed the recommended floodplain management bylaw updates is reported under separate cover (BGC, June 3, 2026).

In addition to the information documented herein, additional activities related to policy implementation and communication are in progress by the RDCK and Salmo.

TABLE OF REVISIONS

Date	Revision	Remarks
May 25, 2026	A	Draft for RDCK and Salmo's review.
June 3, 2026	0	Final report issued.

CREDITS AND ACKNOWLEDGEMENTS

BGC would like to acknowledge Kathleen Horita, M.Sc., P.Eng., and Kris Holm, M.Sc., P.Geo. for their contributions to this work.

BGC would also like to express its appreciation for the support and input provided by Nicole Gordon (Manager - Strategy and Engagement) and Tamsin Mills (Director - Climate Resilience and Adaptation) of Pinna Sustainability Inc. BGC also acknowledges the contributions and collaboration of RDCK staff to the project work presented in this report.

This work was funded by a Disaster Resilience and Innovation Funding (DRIF) program grant from the British Columbia Ministry of Emergency Management and Climate Readiness (EMCR).

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GLOSSARY

Term	Definition
Alluvial Fan	A fan-shaped landform deposited by a river where gradient and/or confinement decreases leading to decreased sediment transport capacity. This landform is more correctly called a colluvial fan or colluvial cone when formed by debris flows, but for simplicity the term alluvial fan is used throughout this document irrespective of process type (NRCan, 2025). Both Salmo and RDCK bylaws reference alluvial fans as areas of special flood and debris flow risk.
Annual Exceedance Probability (AEP)	Estimated probability that an event will occur exceeding a specified magnitude in any year. A flood with a 0.5% AEP has a one in two hundred chance of being reached or exceeded in any year. AEP is increasingly replacing the term 'return period' to describe flood recurrence intervals (Fell et al., 2005).
Approving Officer	The appropriate person appointed under the <i>Land Title Act</i> (MWLAP, January 1, 2018) who has the authority to review, approve, or refuse subdivision applications within a municipality or regional district.
Avulsion	Relocation of a channel to a new course across its floodplain or alluvial fan, resulting in the formation or reactivation of a channel outside the existing alignment.
Bylaws	Legal instruments enacted by local governments under provincial legislation such as the <i>Local Government Act</i> or the <i>Community Charter</i> . They are enforceable and binding, and typically regulate specific aspects of land use, construction, and hazard mitigation. ^{24F} ²
Bank Erosion	Erosion and removal of material along the banks of a river resulting in either a shift in the river position, or an increase in the river width (NRCan, 2025).
Climate Change	A change in global or regional climate patterns, in particular a change apparent from the mid to late 20 th century. These changes are attributed primarily to increased levels of atmospheric greenhouse gases, especially carbon dioxide produced from use of fossil fuel use.
Covenant	A legally binding agreement registered on the title of a property that imposes specific obligations or restrictions on the use, development, or management of the land.
Consequence	Describes expected impact or outcome resulting from the occurrence of a hazardous event (Fell et al., 2005).
Debris Flow	Debris flows are rapid, channelized flows of saturated debris, including mixtures of sediment, organic debris, and water. They typically initiate in steep channels and deposit on fan landforms. Debris flows can be highly erosive in the initiation and transport reaches. They can impart greater impact forces due to their ability to transport larger boulders at higher velocities than typical of floods or debris floods.
Debris Flood	Floods involving exceptionally high rates of coarse bedload transport in steep creeks. They are highly erosive and can transport large volumes of sediment and organic debris.

² Examples include: Zoning Bylaws that define permitted land uses, building density, setbacks, and restrictions in hazard-prone areas; Floodplain Management Bylaws that specify development restrictions and construction levels in flood-prone zones; Building Bylaws that govern construction standards and may require hazard assessments by QPs; and Bylaws that regulate development in hazard zones, often tied to OCPs.

Term	Definition
Designated Flood	A flood event with a 200-year recurrence interval, used as the basis for hazard mapping and FCL calculations.
Designated Flood Level	Observed or calculated elevation for the Designated Flood, which is used in the calculation of the Flood Construction Level.
EGBC	Engineers and Geoscientists BC
Flood	Inundation of normally dry land outside the natural or artificial banks of a watercourse or lake, caused by excess discharge of clearwater in a watercourse or body of water.
Flood Construction Level (FCL)	The minimum elevation above the natural boundary or ground surface required for the underside of a floor system or pad supporting habitable space, business, or storage. An FCL is the Designated Flood Level plus a Freeboard.
Flood Mitigation	Strategies, measures, and practices to reduce flood damages and impacts. It includes structural measures (such as dikes) and non-structural measures (such as floodplain designations, zoning, and floodproofing measures).
Floodplain	An area that is susceptible to flooding from a watercourse, lake, or other body of water and for administrative purposes is taken to be that area submerged by the Designated Flood plus freeboard. Both Salmo and RDCK bylaws designate floodplain areas using existing hazard maps and reference provincial guidelines.
Floodplain Map	A map that delineates the areas that are highly susceptible to flooding, however, flooding may still occur outside of these areas. A floodplain map may include the FCL, a setback, and the design flood or design event.
Floodplain Setback	The minimum required distance from the natural boundary of a watercourse, lake, or other body of water to any landfill or structural support required to elevate a floor system or pad above the flood level.
Freeboard	A vertical distance added to the designated flood level to establish the FCL. The freeboard accounts for uncertainties inherent in the estimation of the flood level including uncertainties in storm intensities, river flows, water levels, wave effects, and climate change impacts on these parameters.
Geohazard	Geological processes or conditions which can be a source of risk (Lee & Griffiths, 2024). A geohazard is typically described by the process type, the potential size or intensity of a hazard event, and the probability of that hazard event occurring.
Habitable Area	Any room or space within a building or structure that is or can be used for human occupancy, commercial sales, or storage of goods, possessions or equipment (including furnaces) which would be subject to damage if flooded.
Hazard	Process with the potential to result in some type of undesirable outcome. Hazards are described in terms of scenarios, which are specific events of a particular frequency and magnitude.
Hazard Assessment	The process of identifying and characterizing potential hazards that could impact an area, including the type, frequency, magnitude, extents, and intensity.
Hazard Mapping	The identification and spatial delineation of hazards and the spatial visualization of the results of hazard assessment(s) (EGBC, 2025).
Likelihood	A measure or expression of the chance a specific event will occur over a defined time period.

Term	Definition
Natural Boundary	The visible high watermark of any lake, river, stream, or other body of water, marking the line where vegetation starts to grow and used as a reference for setbacks. Both Salmo and RDCK bylaws measure setbacks from the natural boundary.
Non-Standard Flood and Erosion Area (NSFEA)	Areas where standard floodplain setbacks and construction levels may not be adequate, requiring supplementary regulations and site-specific assessments. RDCK bylaw uses NSFEA ratings (S, 1, 2, E, F, G, P); Salmo references similar hazard zones in its mapping and exemptions.
Non-structural Tools	Measures that do not involve construction and instead use policy, practices or behavioural changes to reduce hazard risk and impacts.
Official Community Plan (OCP)	An Official Community Plan is a high-level policy document adopted by a local government under the <i>Local Government Act</i> of British Columbia. OCPs set out the long-term vision, goals, objectives, and policies for land use, development, and community growth within a municipality or regional district.
Policy	Guiding principles or strategic directions adopted by governments or organizations. Policies are not legally enforceable on their own but inform the development and interpretation of bylaws, regulations, and the exercise of discretionary authority under enabling legislation.
Probability	In the context of hazard assessments, probability is a measure of the chance a specific hazard event will occur over a time period based on the frequency of past events or a subjective degree of belief based on prior knowledge and evidence.
Qualified Professional (QP)	A person registered or licensed under the <i>Engineers and Geoscientists Act</i> , required to certify compliance or provide site-specific assessments. Both Salmo and RDCK bylaws require certification for certain developments and exemptions.
Resilience	Describes the ability of a system, person, community, or society to resist, respond, and recover from the consequences of a hazard. Resilience may refer to the technical capacity to withstand and recover, or the social and emotional strength needed to cope with trauma and stress. In a proactive sense, resilience may refer to policy and governance that support long-term adaptation or to community actions that reduce vulnerability, exposure, or hazard.
Return Period	Estimated time interval between events of a similar size or intensity. Return period and recurrence interval are equivalent terms. Inverse of frequency.
Risk	The CAN/CSA-ISO 31000 defines risk as the effect of uncertainty on objectives. In the context of this work, uncertainty refers to potential natural hazards and their impacts, while objectives relate to safe land use, occupation, and development within the RDCK.
Risk Assessment	A process that evaluates how likely hazards, such as landslides, debris flows, debris floods, or floods, are to occur and what consequences they could have on people, buildings, infrastructure, and the environment. It identifies the hazard present, determines who and what is exposed, assesses how vulnerable those elements are, and characterizes the overall risk by combining likelihood and consequence.
Risk Tolerance	Refers to the level of risk that individuals, groups, or the community are willing to accept in a given context.

Term	Definition
Setback	The measured distance from a specified line and/or natural feature in which building is prohibited. A setback is specified to maintain conveyance and storage space in a floodway (room for flooding to occur without damaging structures), potential land erosion, and support safe access and egress during flood events.
Steep Creeks	Natural hazards that involve a mixture of water and debris or sediment. These typically occur on creeks and steep rivers with small watersheds (usually less than 100 km ²). The main types of steep creek geohazards are debris floods and debris flows, although steep creeks can also produce clearwater floods.
Top of Bank	Point on a watercourse where the slope of the bank changes from steep to gentle and marks the upper limit of the active channel. It is the highest elevation at which the bank confines the watercourse under normal flow conditions and does not include areas subject to occasional overbank flooding.
Waterbody	Ponds, lakes and reservoirs
Watercourse	Creeks, streams and rivers.

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1.0 INTRODUCTION

The Regional District of Central Kootenay (RDCK, Regional District) and the Village of Salmo (Salmo) are exposed to flooding, bank erosion, and steep creek hazards. Portions of existing development are located within hazard-prone areas, and future development may also be proposed in such areas. Climate change is expected to influence the frequency and severity of these hazards over time.

RDCK and Salmo are collaborating with BGC Engineering Inc. (BGC) and Pinna Sustainability Inc. (Pinna) to conduct a comprehensive review of flood hazard policy and regulations for RDCK electoral areas and Salmo. The project aims to modernize RDCK's and Salmo's bylaws by integrating current terminology, recent flood and steep creek hazard mapping, and best practices for flood hazard management. The intent of the policy updates is to guide decision-making that reduces community exposure and vulnerability to flood, bank erosion, and steep creek hazards.

As part of this work, BGC, in collaboration with Pinna and the RDCK, undertook engagement activities to provide opportunities for stakeholders to contribute local context and input to the development of floodplain management bylaw updates and supporting policy recommendations. This report provides an overview of the engagement objectives, methods, and activities undertaken over the course of both projects. It also summarizes key themes and insights shared through engagement. The engagement work was conducted in parallel with RDCK's Risk Tolerance Policy project (BGC, May 6, 2026).

Insights gathered through engagement with First Nations, the RDCK's Board of Directors, RDCK staff, qualified professionals (QPs), member municipalities, provincial staff, and community members deepened understanding of local and operational context and strengthened project outcomes. Further reporting on these insights, including how they informed the recommended floodplain management bylaw updates and related policy recommendations, is reported under separate cover (BGC, June 3, 2026).

In addition to the information documented herein, additional activities related to policy implementation and communication are in progress by the RDCK and Salmo.

2.0 ENGAGEMENT APPROACH AND OBJECTIVES

The engagement process was designed to build awareness and inform updates to RDCK's Floodplain Management Bylaw (No. 2080, 2009) and Salmo's Floodplain Management Bylaw (No. 382, 1994), in support of long-term planning and integration with risk tolerance policy related to flood, bank erosion and steep creek hazards in the Regional District. Engagement activities provide meaningful opportunities for Knowledge Holders, stakeholders, and community members to share their perspectives, insights, and local knowledge to inform project outcomes.

Specific objectives for this engagement included:

- Building awareness of the policy development project
- Engaging stakeholders involved in implementing the policy to better understand current challenges, opportunities, and potential implementation considerations
- Gathering feedback at key project milestones, including project initiation and the review of draft policy recommendations
- Supporting accessibility and inclusion by offering engagement formats suited to diverse audiences, including remote communities and non-technical participants
- Coordinating engagement activities with the update to the Risk Tolerance Policy project, where possible, to reduce engagement fatigue among participants.

Engagement was guided by the International Association for Public Participation (IAP2) Spectrum for Public Participation, which outlines five levels of engagement (Figure 2-1). While the full IAP2 spectrum is presented for context, engagement activities for this project were aligned with the Inform, Involve, and Collaborate levels, to support meaningful participation consistent with the project's mandate and engagement objectives.

INFORM	CONSULT	INVOLVE	COLLABORATE	EMPOWER
Public Participation Goal:	Public Participation Goal:	Public Participation Goal:	Public Participation Goal:	Public Participation Goal:
To provide the public with balanced and objective information to assist them in understanding the problems, alternatives, opportunities and/or solutions.	To obtain public feedback on analysis, alternatives and/or decisions.	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.	To place final decision-making in the hands of the public.

Figure 2-1 IAP2 public participation spectrum (IAP2, 2024).

3.0 SUMMARY OF ENGAGEMENT ACTIVITIES

This section outlines the engagement activities undertaken by BGC, Pinna and the RDCK during the development of the floodplain management bylaw updates and associated policy recommendations. The project team engaged with First Nations, the RDCK Board of Directors, RDCK staff, QPs, provincial staff, member municipalities, and community members.

Table 3-1 provides a more detailed overview, including the purpose and objectives of engagement with each group and the specific activities undertaken.

At the time of report delivery, the majority of project engagement work has been completed. However, one final activity (final Board presentation) is scheduled for June 2026.

3.1 Engagement with First Nations

Letters were sent to the Ktunaxa Nation, Penticton Indian Band, Secwépemc Nation, Yaqaan Nukiy (Lower Kootenay Band), the Syilx Okanagan Nation Alliance, and the Sinixt Confederacy to introduce both the projects (Floodplain Management Bylaw Review and Risk Tolerance Policy projects). The letters outlined the project's purpose and timeline and invited each Nation to participate in a one-on-one introductory meeting to discuss areas of interest and explore preferred approaches to engagement. A copy of the letter is included in Appendix A.

A virtual introductory meeting was requested by Syilx Okanagan Nation Alliance and was held by BGC. Syilx Okanagan Nation also requested an opportunity to review any available project deliverables. At the time of delivery of this report, no documents have been made publicly available to share with Syilx Okanagan Nation Alliance on the project.

The Sinixt Confederacy requested to learn more about the project and its implications. RDCK is taking an IAP2 'inform' approach for further engagement with this group, following the Province's direction³.

To keep communication channels open and support Nation-led decisions around participation, BGC staff conducted follow-up outreach with Nations, including sharing invitations to the public webinars, or offering a Nation-specific webinar if preferred, and providing recordings of the public webinars.

3.2 RDCK Staff Workshops

Two workshops were held with RDCK staff to build awareness of the project and gather insights on local context, current challenges, opportunities and considerations for implementation.

The first workshop, held virtually in December 2025, focused on gathering early input to inform developing floodplain management bylaw updates and risk tolerance criteria and policy recommendations.

³ BGC and Pinna understand that the Province is working to establish policy to clarify general engagement protocols with the Sinixt Confederacy. Interim guidance from the Province suggests a notification level of consultation only, and so the proceeding engagement with this group varied slightly from that with other Nations.

The second workshop, held virtually in April 2026, was focused on reviewing floodplain management bylaw updates and draft risk tolerance criteria and policy recommendations with staff to help identify any potential issues or implementation challenges.

3.3 RDCK Board Meetings and Workshop

An introduction to the floodplain management bylaw project was presented to the RDCK Board of Directors in September 2025, to solicit feedback and build awareness about the project and its outcomes.

A Board workshop was held in April 2026, to gather feedback and questions on both projects (Floodplain Management Bylaw review and Risk Tolerance Policy project) and supporting policy recommendations.

The final floodplain management bylaw and policy recommendations will be presented to the Board in June 2026 for approval and adoption.

3.4 Survey of Qualified Professionals

A survey was distributed to local engineers and geoscientists involved in preparing geohazard assessment reports, to gather insights to inform developing floodplain management bylaw updates and policy recommendations.

3.5 Engage RDCK website and FAQs

Information on the floodplain management bylaw project was posted on RDCK's interactive engagement website, **Engage RDCK**, to inform community members about the project and its intended outcome. The project page was first published in November 2025 and was updated throughout the project. The page included Frequently Asked Questions, relevant documents, recordings of presentations to the RDCK Board and public webinars and provided opportunities for community members to share their feedback.

3.6 Public Webinars

Two public webinars were held to share information about the project. Community members, municipal staff from the region, First Nations, the Ministry of Transportation and Transit (MOTT), and qualified professionals were all invited to participate.

The first webinar in February 2026 introduced the project and provided an opportunity for questions and input.

The second webinar in May 2026 shared project outcomes and provided an opportunity for questions. The presentation slides for this webinar have been included in Appendix A.

3.7 Summary of Engagement Activities

Table 3-1 provides an overview of engagement objectives for each participant group and summarizes the activities undertaken.

Table 3-1 Summary of Engagement with First Nations, Stakeholders and Community members

Group	Purpose	Objectives	Level	Engagement Activities
First Nations	Involve First Nations as rights holders throughout the process and incorporate their knowledge and perspectives to guide project outcomes.	Build awareness of the development of the floodplain management bylaw update Create opportunities for Nations to share their knowledge and perspectives to guide development of the new policy	Involve	- Letters were sent to the Ktunaxa Nation, Penticton Indian Band, Secwépemc Nation, Yaqan Nukiy (Lower Kootenay Band), the Syilx Okanagan Nation Alliance, and the Sinixt Confederacy, on November 10, 2025. - A virtual introductory meeting was held with the Syilx Okanagan Nation Alliance on December 5, 2025. - The Sinixt Confederacy requested to learn more about the project and its implications. RDCK is taking an IAP2 'inform' approach for further engagement with this group, following the Province's direction. - Follow up phone calls were made to Nations on November 24, 2025, where no response had yet been received. - An invitation to the first public webinar, or the offer of a Nation-specific webinar if preferred, was sent on January 13, 2026. - A recording of the public webinar was sent to Nations on February 18, 2026. - An invitation to the second public webinar, or a Nation-specific webinar if preferred, was sent on May 19, 2026. A recording of the public webinar is also planned to be sent to the Nations.
RDCK Staff	Engage staff from key departments involved in bylaw and policy implementation to better understand local context, current challenges, opportunities and considerations to inform and support successful implementation of project outcomes	Build awareness of the policy development project Gather insights on local context, current challenges, opportunities, and practical considerations to ensure policy recommendations are practical and aligned with staff needs and capacity	Collaborate	- A virtual workshop was held with RDCK staff on December 3, 2025 to gather insights on local context, current challenges and practical considerations. - A virtual workshop was held with RDCK staff on April 29, 2026 to discuss the floodplain management bylaw updates and policy recommendations, and to identify any potential issues or implementation challenges.

Group	Purpose	Objectives	Level	Engagement Activities
RDCK Board of Directors	Provide elected officials from RDCK with opportunities to provide guidance and direction on the policy development	Keep the Board informed throughout the process Provide opportunities for Board guidance and direction to shape project outcomes	Involve	- An introduction to the floodplain management bylaw update project was presented at the Board meeting on September 18, 2025. - A Board workshop to discuss the floodplain management bylaw update and seek guidance on key elements was held on April 14, 2026. This workshop was completed jointly with the Risk Tolerance Policy project. - The final floodplain management bylaw update and policy recommendations will be presented to the Board in June 2026 for approval and adoption.
Qualified Professionals	Engage local engineers and geoscientists, who play a critical role in preparing geohazard assessment reports that inform development decisions and support implementation of related policy. Their technical expertise, on-the-ground experience, and understanding of local conditions are essential in shaping effective, context-appropriate project outcomes	Build awareness of the policy development project Gather insights on local context, existing challenges and opportunities for improvement to inform project outcomes Strengthen qualified professionals' capacity to support implementation, by improving understanding of the policy	Involve	A digital survey was distributed to 16 qualified professionals within the RDCK to gather feedback on key questions related to the floodplain management bylaw update project. The survey was open from February 4 to February 23, 2026; 6 QPs responded during this time.
Community members	Provide community members with clear, accessible information about the policy development project. Engagement with communities is essential given that these policies directly affect community safety, property and future development. Insights from residents gathered will help ensure project outcomes reflect local knowledge and experiences	Build awareness of the policy development project Strengthen awareness of local flood hazards and how risk tolerance criteria will guide future decisions Gather community input to ensure the project reflects local knowledge, priorities, and concerns	Inform	- Information and frequently asked questions were shared on the Engage RDCK webpage. - A public webinar was held on February 10, 2026, to introduce the project and provide an opportunity for questions and input. This webinar was delivered jointly with the Risk Tolerance Policy project. - A second public webinar was held May 26, 2026 to share project outcomes and provide an opportunity for questions. This webinar was delivered jointly with the Risk Tolerance Policy project.

Group	Purpose	Objectives	Level	Engagement Activities
Provincial Staff	Involve the Ministry of Transportation and Transit (MOTT) in their capacity as subdivision approving officers to leverage expertise and ensure alignment with provincial regulations and policies	Build awareness of the policy development project	Inform	- Information and frequently asked questions were shared on the Engage RDCK webpage. - MOTT was invited to the public webinar on February 10, 2026, to introduce the projects and provide an opportunity for questions and input. A recording of the public webinar was sent to MOTT following the event. - MOTT was invited to the public webinar on May 26, 2026, to share project outcomes and provide an opportunity for questions. A recording of the public webinar will be sent to MOTT.
Member municipalities	Keep the member municipalities of Castlegar, Kaslo, Nakusp, Nelson, New Denver, Slocan, Creston, Silverton and Salmo informed about the projects and their outcomes to support consistent, region-wide flood and hazard management	Build awareness of the policy development project, and strengthen understanding of project outcomes for consideration within their own jurisdictions.	Inform	- Information and frequently asked questions were shared on the Engage RDCK webpage - A public webinar was held on February 10, 2026 to introduce the projects and provide an opportunity for questions and input. This webinar was completed jointly with the Risk Tolerance Policy project. - A second public webinar was held May 26, 2026 to share project outcomes and provide an opportunity for questions. This webinar was delivered jointly with the Risk Tolerance Policy project.

4.0 ENGAGEMENT INSIGHTS

This section provides a summary of insights gathered through engagement on the floodplain management bylaw update project. The input received through engagement helped inform the project outcomes, providing context for key considerations reflected in the recommended bylaw updates.

4.1 Key Themes

Several key themes surfaced during engagement activities that informed BGC's recommended floodplain management bylaw updates and supporting implementation activities. Key themes included:

- **Clarity on why the bylaw is being updated and what is changing:** Across engagement, participants requested clear articulation of the specific problems the updated bylaw is intended to solve (e.g., deficiencies in current wording and mapping), whether the update is aligned with best practices, and a clear summary of where changes are being made to support implementation.
- **Confidence in hazard mapping and how it will be maintained over time:** Confidence in the bylaw depends on hazard mapping that is credible and accessible. Recurring themes included clarity on uncertainty and gaps, how often mapping will be updated and what triggers updates, and how mapping will respond to changing conditions (e.g., climate change, post-event and post-logging impacts). Participants emphasized the need for clear communication so residents understand if and how their properties may be affected as mapping evolves.
- **Practicality, flexibility, and risk-informed application:** RDCK Staff and Board emphasized the need for a bylaw that is implementable and not overly rigid, while still supporting safety-focused outcomes. Themes included reducing contradictions and interpretation challenges, supporting appropriate professional judgement and site-specific context, and distinguishing between areas where development should be restricted versus areas where requirements can be streamlined based on hazard intensity and risk context.
- **Exemptions, renovation triggers, and enforceability (including conversions to habitable space):** Engagement consistently raised the need for clearer, enforceable exemption language and renovation thresholds. Specific concerns included conversion from non-habitable to habitable space (e.g., unfinished basements; ancillary buildings such as detached garages) and exemption edge-cases such as farm buildings.
- **Governance, accountability, and legal considerations:** Participants requested clarity on roles and accountability (staff, QPs, and elected officials), and raised questions about legal exposure where data is outdated or where updated standards increase awareness of risk.
- **Consistency and alignment across jurisdictions and processes:** Engagement identified the importance of aligning approaches across the Regional District to improve consistency with other regulatory processes, and coordination with provincial roles (e.g.,

subdivision review). Participants also stressed the need to clearly distinguish between floodplain, bank erosion, and steep creek hazards to reduce confusion.

- **Qualified Professional requirements, data accessibility, and review capacity:** Themes included variability in QP submissions and the need for clear expectations/Terms of Reference, potential peer review options, and improved access to background data and technical resources (e.g., prior reports, lidar, and downloadable spatial data) to support consistent application. Staff also supported retaining the ability to request QP studies (including *Community Charter* s.56 considerations) with clear communication of requirements.
- **Communication and implementation support (public, applicants, and practitioners):** Strong emphasis was placed on plain-language communication, integrated mapping/visual tools, and early communication with applicants (not waiting until building permit stage) to reduce surprises, delays, and costs. Participants highlighted the need for practical implementation supports to ensure consistent application and to build public understanding and trust.

4.2 Themes by Engagement Activity

The following section summarizes key themes identified through different engagement activities. Detailed engagement summaries are included in Appendix B (Staff Workshop Feedback) and Appendix C (QP Survey Feedback).

4.2.1 RDCK Staff Workshops

The first virtual workshop with RDCK staff (December 3, 2025) provided valuable insight to inform updates to the floodplain management bylaw. Staff highlighted the need for a more flexible, risk-informed approach that balances safety, practicality, and affordability.

The following overarching themes emerged:

- **Flexibility and clarity in bylaw application:** The current floodplain management bylaw was described as overly rigid and challenging to apply to unique or site-specific conditions. Participants identified a need to reduce interpretation challenges, resolve ambiguities and contradictions, and improve clarity around exemptions (including renovation-related exemptions).
- **Risk-informed decision-making:** Participants supported integrating hazard intensity and risk into permitting decisions. Suggestions included using risk to guide land use direction (e.g., no-build zones in highest-risk areas; fewer requirements in lower-risk areas) and considering tiered categories aligned with risk context.
- **Consistency and integration across processes and jurisdictions:** Staff noted the value of improved alignment with other RDCK permitting processes and consistency with Ministry of Transportation and Transit (MOTT) subdivision review.
- **Communication and public awareness:** Modernized, integrated mapping and clearer visuals and plain-language materials were identified as important to support public understanding and streamline applications. Early communication of flood hazard

requirements (i.e., not waiting until building permit stage) was emphasized to reduce surprises, delays, and added costs.

- **Professional standards and oversight:** Concerns about variability in QP report quality and ongoing ambiguity around “safe for the use intended” highlighted the need for clear Terms of Reference, standardized expectations, and potential review mechanisms to improve consistency and reliability of technical submissions.
- **Implementation capacity, resources, and evolving risk:** Staff emphasized the need to ensure requirements are implementable given staff capacity and technical expertise, applicant costs, and long-term monitoring and enforcement realities. Participants also highlighted the importance of reflecting climate change and compounding/cascading hazards (e.g., post-wildfire conditions) in policy and mapping, supported by adequate resourcing for updated hazard information.

The final workshop with RDCK staff (April 29, 2026) provided valuable insights into potential implementation considerations related to the draft floodplain management bylaw update and the draft risk tolerance policy. The following overarching themes emerged:

- **Broader applicability and consistency:** Consider implications beyond buildings (e.g., utility structures) and minimize differences between RDCK and Salmo bylaw language and definitions where possible.
- **Critical infrastructure and servicing considerations:** Account for hazards when planning and upgrading water and wastewater systems and other essential services; staff noted that impacts may be driven more by disruption to services than by risk to individual structures.
- **Exemptions and renovations (clarity and enforceability):** Strengthen clarity around exemptions and renovation triggers, including conversion of non-habitable to habitable space (e.g., unfinished basements, ancillary buildings/garages).
- **QP requirements and review options:** Support was expressed for retaining the ability to require QP studies (including *Community Charter* s.56 considerations) and for peer review options; staff noted QPs will likely adapt quickly, but requirements should be clearly communicated.
- **Policy linkages and integration into decision-making:** More guidance is needed on how the floodplain management bylaw update integrates with the risk tolerance policy within existing regulatory and policy processes (e.g., development approvals, subdivision, rezonings, and land use planning), and how it links with Terms of Reference and other bylaws.
- **Communication, mapping, and practical implementation supports:** Clear communication materials for staff, elected officials, QPs, and the public are needed, supported by more graphics and updated mapping (including where mitigation affects risk). Questions were raised about disclosure/on-title hazard information and how to communicate “safe for the use intended.”
- **Managing impacts, costs, and duplication:** Staff noted potential concerns about how many existing buildings may not meet risk criteria and the perceived implications for insurance, property values, and housing (including multifamily). There was interest in approaches to reduce duplication and cost of site-specific assessments (e.g.,

neighbourhood-scale or shared reports), and in understanding overlap with MOTT subdivision approvals.

4.2.2 RDCK Board Meetings and Workshop

The introductory meeting with the RDCK Board provided valuable insight into considerations for preparing the floodplain management bylaw review recommendations. The following questions were raised by the Board:

- How will the policy affect insurance eligibility and insurance premiums?
- How will the policy affect liability implications for the RDCK?
- How will the policy account for changing hazard and risk over time due to climate change?
- Will the policy consider broader factors that influence risk (e.g., logging practices, development density, and the integrity of diking infrastructure)?
- Is there a plan for public involvement and broader stakeholder engagement, and will a public hearing be required for the bylaw update?
- How frequently should hazard mapping be updated, and what are the expectations for timely communication to the public when mapped extents change?
- How will the project address cross-jurisdictional considerations and downstream effects (e.g., changes on the Salmo River that may influence Erie Creek or other areas)?
- Will NSFEA designations and mapping be updated as part of this work, particularly given newer lidar and more recent information?
- Is current lidar being used in the RDCK mapping system, and are there compatibility issues that need to be resolved?

These questions were discussed during the Board meeting and were noted by the project team for consideration during development of the floodplain management bylaw update and supporting policy recommendations.

The workshop with the RDCK Board provided a valuable opportunity to discuss the nuances and potential limitations of the floodplain management bylaw update. The overarching themes which emerged are described below, and a more detailed summary was provided to the RDCK under separate cover:

- **Clear rationale for update:** Need to clearly articulate why the bylaw is being updated, including evidence of gaps, whether changes are required or discretionary, and what is changing and why.
- **Confidence in hazard mapping:** Ensure mapping is credible, current, and usable, with clear update cycles, treatment of uncertainty, and communication of property-level implications.
- **Jurisdiction, authority, and control:** Clarify how the bylaw applies across RDCK and municipal areas, how external factors influence risk, and distinctions between hazard types.
- **Governance, accountability, and legal risk:** Define roles of staff, QPs, and the Board; balance technical input with elected authority; and address liability, disclosure obligations, and need for legal review.

- **Impacts on existing properties and homeowners:** Address treatment of existing and non-conforming structures and implications for property values, insurance, rebuilds, and development rights.
- **Flexibility vs. prescriptive application:** Maintain flexibility for professional judgment and site-specific solutions while clarifying integration with the Risk Tolerance Policy and avoiding duplication or complexity.
- **Implementation, transition, and capacity:** Require a clear transition plan, adequate staff and system capacity, and practical guidance to manage workload and applications during implementation.
- **Communication and public understanding:** Provide clear, plain-language communication, accessible mapping and tools, and coordinated outreach to build understanding and trust.
- **Broader planning context and future readiness:** Align with climate adaptation, growth, and infrastructure planning; address risk transfer; and support a more proactive, adaptable approach over time.

The final Board meeting has not been completed at the time of this report delivery.

4.2.3 First Nation Meetings

The introductory meeting with Syilx Okanagan Nation Alliance provided valuable insight into considerations for preparing the floodplain management bylaw review, risk tolerance criteria and policy recommendations. The following points were discussed:

- Overlap with ongoing City of Castlegar flood hazard work
- Considerations for existing versus new developments
- Concerns around changes in land use (post-wildfire hazards, climate change) and how land use changes will be considered in the policy development
- Benefit of having updated mapping compiled for the RDCK
- Interest in providing input on technical reports.

4.2.4 Qualified Professionals Survey

The qualified professionals (QP) survey provided valuable insights to guide development of the floodplain management bylaw review, risk tolerance criteria and policy recommendations. The following overarching themes emerged:

- **Critical Role of QP assessments:** Recognition that QP assessments support a range of land use, development, and emergency management decisions in the RDCK, across multiple geohazard types including flooding, erosion, steep creeks, and slopes.
- **Data Accessibility and Technical Resources:** Request for better access to background data and technical resources such as past reports, publicly available lidar, and downloadable flood return period and spatial data.
- **Risk-informed Decision-Making:** Varied approaches are used to assess if conditions are 'safe for the use intended' (e.g., field observations, modelling, historical data review) and to quantify risk, depending on project scale, hazard severity, client needs, and budget. Several referenced MOTT guidance values as a default framework.

- **Clear Guidance and Standardization:** Request for clearer expectations around assessment scope, level of effort, and reporting requirements, and expectations for assessment of climate change impacts with a preference for compiled, site-specific assessments, with approval from QP and proponent, and assembled technical datasets (e.g., hydraulic models).
- **Linkage to other bylaws:** Need for more information relating to risk tolerance criteria within the Floodplain Management Bylaw.

4.2.5 Public Webinars

The first public webinar allowed interested community members and stakeholders to ask questions and provide input on the development of the policy recommendations. Although approximately 5 to 10 participants were in attendance, no specific questions or feedback were provided during the webinar.

The second public webinar allowed interested community members and stakeholders to learn more about the floodplain management bylaw update project, how it would impact them, and ask questions. Approximately 15 to 20 participants were in attendance, and questions asked with respect to the floodplain management bylaw update project included:

- How accurate is the updated hazard mapping?
- How will existing properties within newly mapped hazard areas be addressed?
- If an existing home raises their foundation to comply with updated flood construction levels, does that require a full development application and QP assessment?
- How are heritage structures (which may not be able to be modified to meet new development requirements) managed and addressed in the updated bylaw?

Questions were addressed within the webinar, and the project team notes that questions from the public will be addressed further as part of implementation.

5.0 CLOSURE

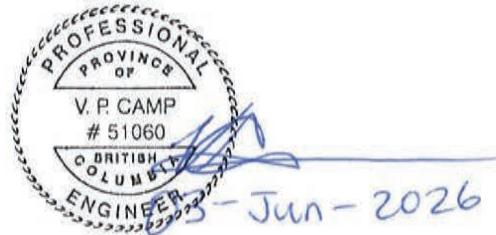
We trust the above satisfies your requirements. Should you have any questions or comments, please do not hesitate to contact us.

Yours sincerely,

BGC Engineering Inc.
per:



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EBS/KH/mjp/mm

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APPENDIX A

ENGAGEMENT MATERIALS





November 10, 2025

RDCK Floodplain Management Bylaw Update and Risk Tolerance Policy Development

Dear [NAME]

The Regional District of Central Kootenay (RDCK) is currently undertaking two land use planning initiatives:

- (1) An update to the **Floodplain Management Bylaw**, in partnership with the Village of Salmo, and
- (2) The development of a new **Risk Tolerance Policy**

Both projects aim to strengthen risk-informed land use planning decisions and enhance community resilience to natural hazards across the RDCK. We are writing on behalf of the RDCK to introduce these projects and to respectfully invite Penticton Indian Band to connect with us on how you would like to be involved in both initiatives. We are committed to ensuring that these initiatives are informed by and respectful of [NATION] [NATION]'s inherent rights and title.

Floodplain Management Bylaw Update

Originally adopted in 2009, RDCK's Floodplain Management Bylaw regulates land development in areas susceptible to flood, erosion, and steep creek hazards. This update seeks to modernize land use policies, regulations, and mapping for the RDCK and the Village of Salmo, aligning with professional best practices. The project timeline is September 2025 to June 2026. To learn more about the project, please visit the project webpage: <https://engage.rdck.ca/floodplain-bylaw-update>.

Risk Tolerance Policy Development

Currently, land use planning and permitting in the RDCK requires certification that land is "safe for the use intended," though the term "safe" is not formally defined. This project will establish risk tolerance criteria and policy to support a consistent, risk-informed approach to evaluating development applications in hazard-prone areas. The project timeline is October 2025 to June 2026. Additional details will be available soon on a dedicated Engage RDCK webpage.

In addition to these two projects, RDCK is also undertaking a separate engagement process related to the Emergency and Disaster Management Act (EDMA). While distinct from these policy projects, RDCK will coordinate engagement requests with the EDMA project team to ensure alignment between projects.

Opportunities for Engagement

If Penticton Indian Band is interested, we would like to have an introductory in-person meeting with you and our consultants to discuss the projects, understand areas of interest and how you would like to be engaged. Honoraria are available to acknowledge participants time and support capacity to engage.

Ongoing engagement throughout the projects could look like any or all of the following:

- One-on-one meetings or updates, either virtually, in-person or by phone at your convenience

- Periodic updates via letter to stay informed on the projects
- Participation in a public webinar on the Risk Tolerance Policy (Spring 2026)
- Participation in a public webinar on the updates to the Floodplain Management Bylaw (Spring 2026)

Project Contact

BGC Engineering was awarded the contracts for these projects by the RDCK Board, and Elisa Scordo, Principal Hydrologist at BGC, is the primary contact. She can be reached at escordo@bgcengineering.ca or **604-367-7770**. Please feel free to reach out with any questions or to indicate your interest in connecting further. Elisa will be following up with you to confirm your interest in an introductory meeting.

We deeply value the leadership and contributions of First Nations governments in advancing community resilience and are committed to building meaningful relationships and creating opportunities for involvement throughout these projects. We look forward to the opportunity to collaborate and ensure these projects reflect shared values and priorities.

Sincerely,



Stephanie Johnson MCIP RPP
Planner
RDCK Floodplain Management Bylaw Lead



Nora Hannon
Disaster Mitigation and Adaptation Senior Advisor
RDCK Risk Tolerance Policy Lead



 Salmo River (BGC)

Modernizing our Approach to Land Use in Hazardous Areas: Public Webinar #2

Floodplain Management Bylaw Review and Risk Tolerance Policy Projects

Presented by:

BGC Engineering & Pinna Sustainability

Date:

May 26, 2026 (6:30 - 7:30 pm)



Welcome!



Salmo River (BGC)

Today's Webinar Hosts



Stephanie Johnson
RDCK



Nora Hannon
RDCK



Corey Scott
RDCK



Elisa Scordo
BGC



Victoria Camp
BGC



Tamsin Mills
Pinna



Kris Holm
BGC

Webinar Agenda



**Floodplain Management
Bylaw Review Project Update**



**Risk Tolerance Policy
Project Update**



**Question & Answer
Session**



Project Context

Floodplain Management Bylaw & Risk Tolerance Policy

RDCK is subject to a range of geohazards

Geohazards are natural processes that occur with varying ground conditions, water, and terrain



Floods



Steep Creeks



Landslides

Considered under Floodplain
Management Bylaw Review

Considered under
Risk Tolerance Policy Project



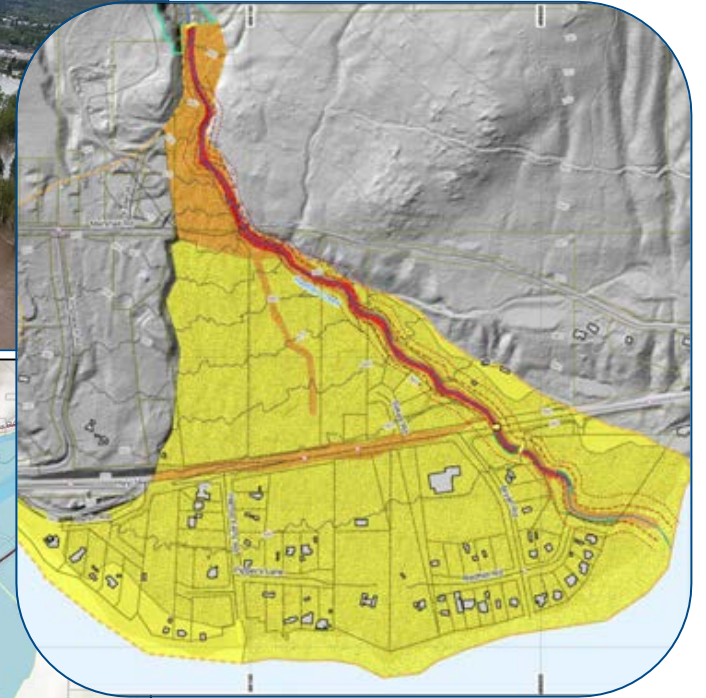
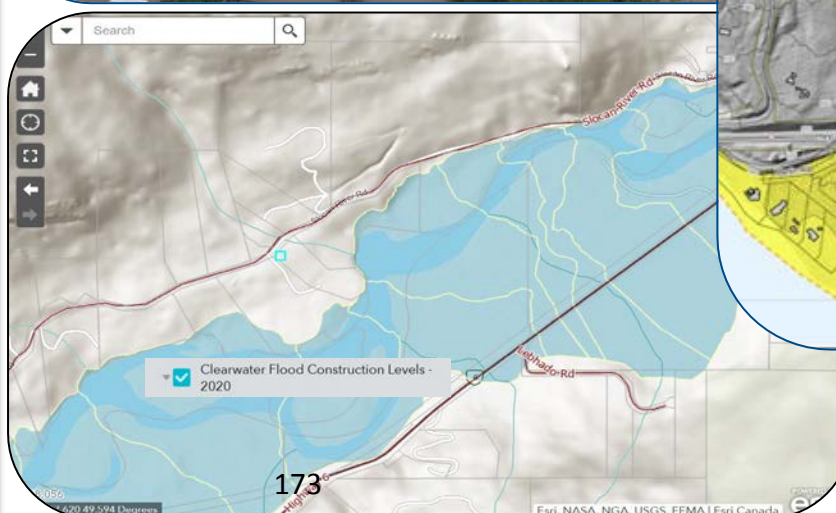
Land use planning and regulation help manage risk to people and assets in hazard-prone areas



REGIONAL DISTRICT OF CENTRAL KOOTENAY FLOODPLAIN MANAGEMENT BYLAW NO. 2080, 2009

MAPPING SCHEDULES are available on the RDCK's [WebMap](#) (PIMS), please refer to the [tutorial](#) on the WebMap (PIMS) site for instructions on how to view the mapping. Printable copies are available by contacting the RDCK GIS department.

ADOPTION DATE NOVEMBER 26, 2009



Project Purpose

Together, these projects support a consistent and integrated approach to land-use decision-making in hazard-prone areas.

Floodplain Management Bylaw (FMB)



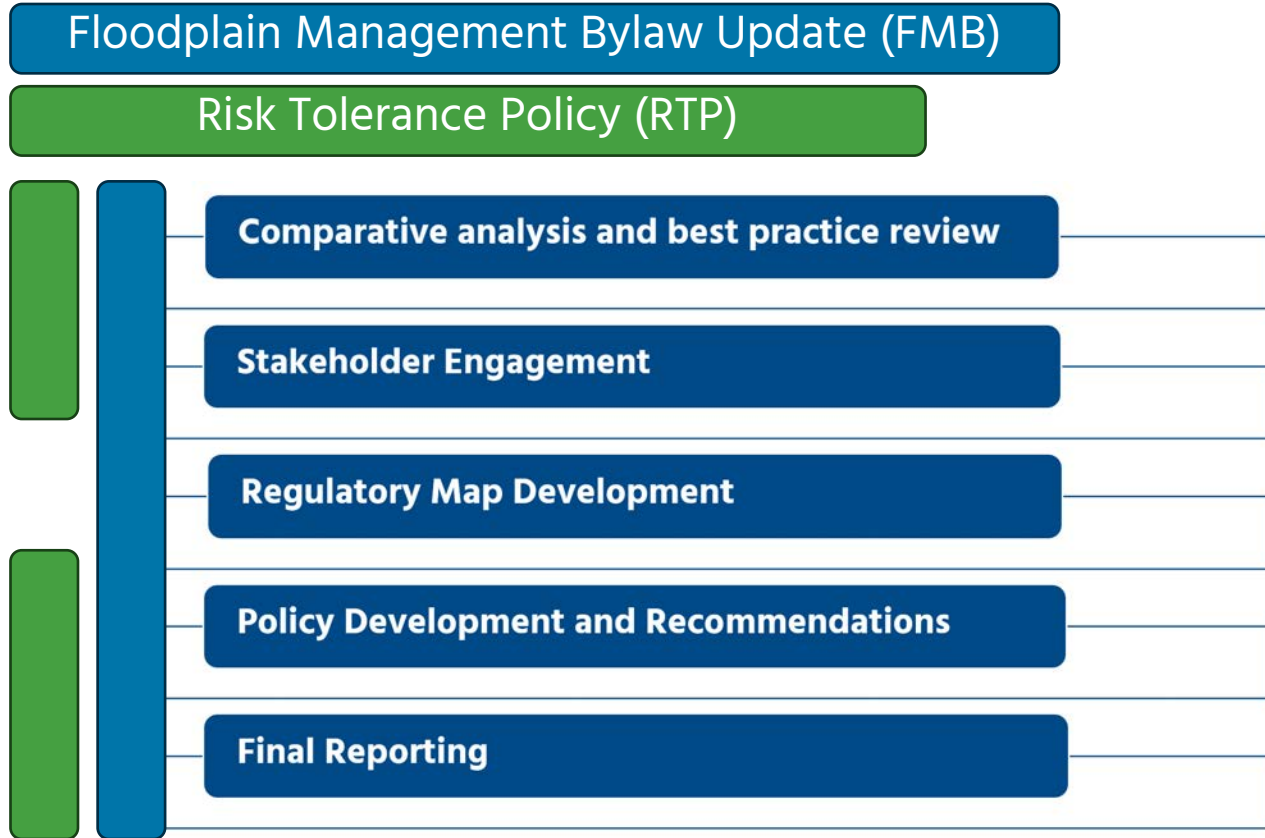
Update Floodplain Management Bylaws for RDCK and Village of Salmo

Risk Tolerance Policy (RTP)



Establish a clear, consistent basis for determining “safe for the use intended” for the RDCK

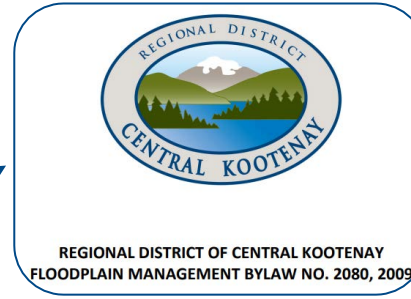
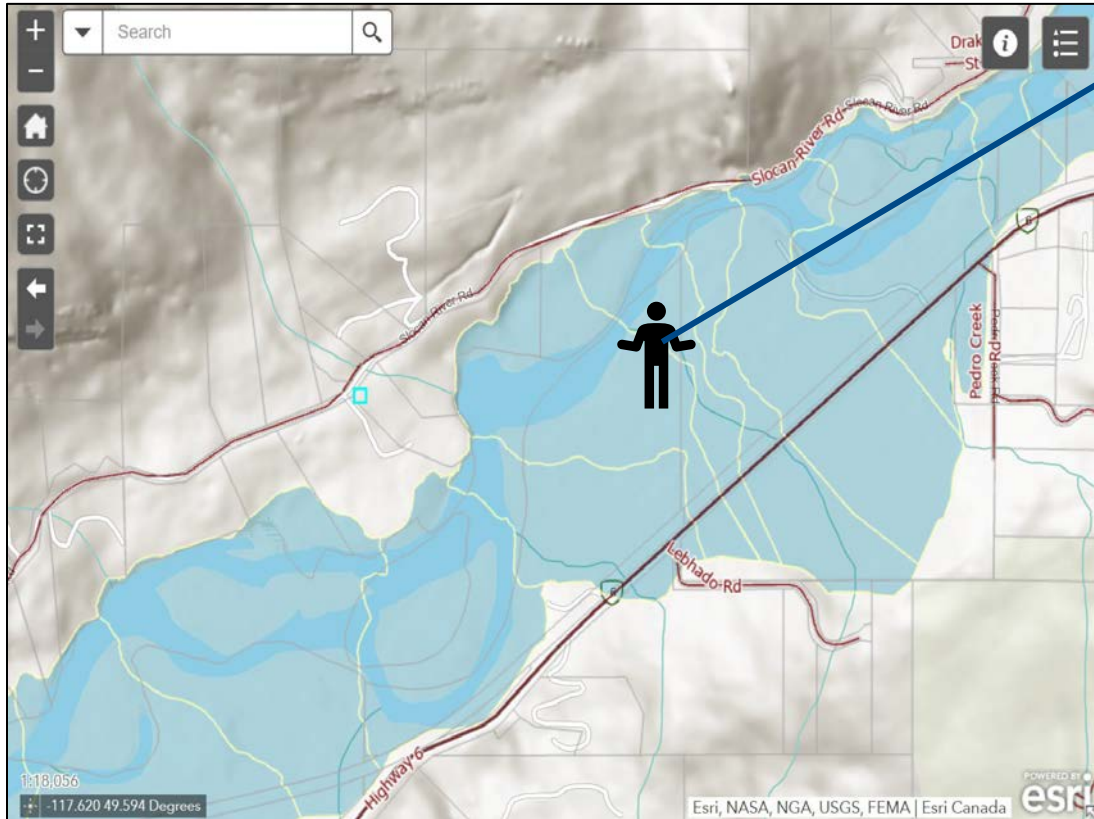
Key Project Tasks



- ✓ Comparative analysis and best practice review – **submitted May 2026**
- ✓ Engagement (with First Nations, RDCK Board and Staff, Provincial ministries, Qualified Professionals [QPs], and the public) – **near complete**
- ✓ Regulatory mapping – hazard data compilation **completed**
- ✓ Updating bylaw and drafting new policy language – **integrated into respective reports**
- Final reporting – **to be submitted May 2026 (RTP) and June 2026 (FMB)**
- **Transition to Implementation** following Reporting

How do these projects impact me?

Example: Imagine you want to develop on your land...



*If located on a floodplain, the **Floodplain Management Bylaw** provides building requirements (minimum elevations and setbacks). A **site-specific floodplain exemption** is required to deviate from the bylaw.*



A **Qualified Professional** is retained to conduct required actions like completing a site assessment and assessing “safe for the use intended”.



The **Qualified Professional** report is submitted with the application.



RDCK’s Planning Services staff review the application. The development proposal would require RDCK Board approval prior to proceeding.



Floodplain Management Bylaw

Project Update



RDCK and Village of Salmo's Floodplain Management Bylaws are applied to regulate development on floodplains and alluvial fans (steep creeks).



Floods
(e.g., Slocan River)



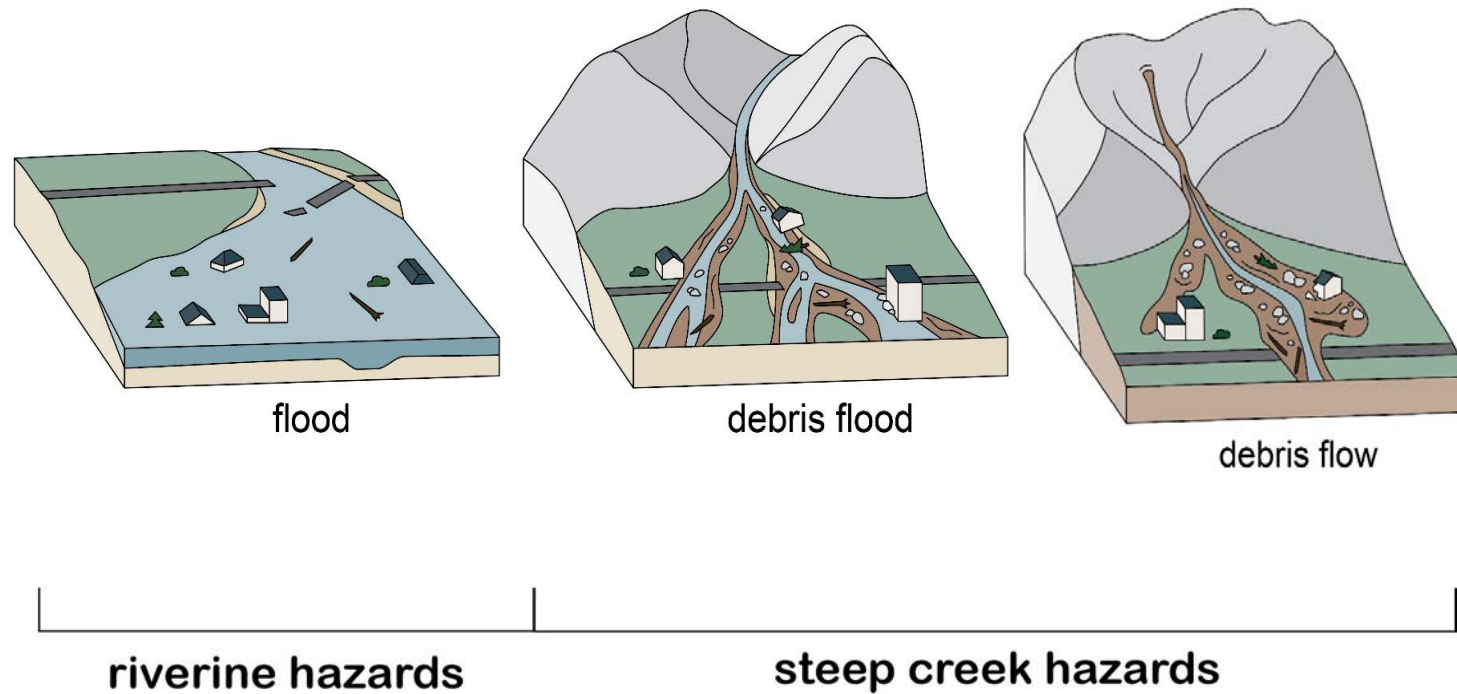
Debris Floods
(e.g., Kemp Creek)



Debris Flows
(e.g., Kuskanook Creek)

Steep Creeks

The Floodplain Management Bylaws and associated maps are foundational for land use planning decisions across the RDCK, informing building permit and subdivision approvals, hazard policy in Official Community Plans and zoning regulations.



This project supports the development of updated floodplain bylaws for RDCK and Salmo that incorporate hazard mapping completed since 2019 and considers best practices related to hazard and risk management.



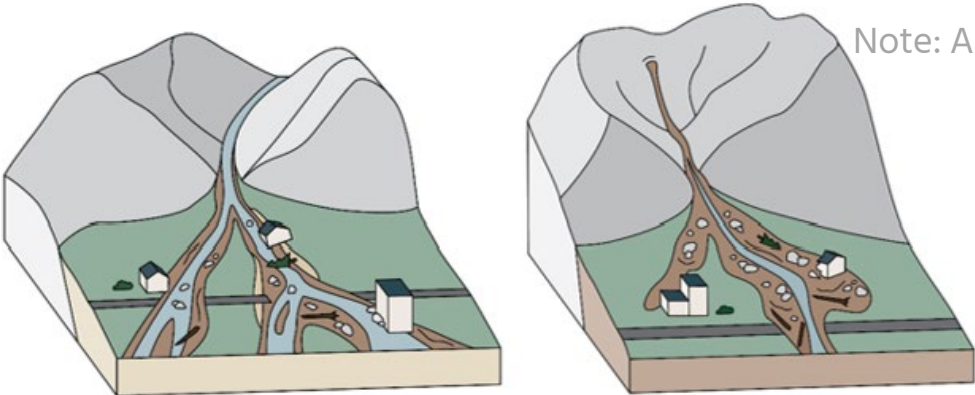
180
RDCK Electoral Areas Map



RDCK and Salmo's current bylaws apply hazard mapping, minimum building elevations (FCLs) and floodplain setback requirements



Floods and Bank Erosion
(Riverine Hazards)



Debris Flood
(Steep Creek Hazards)

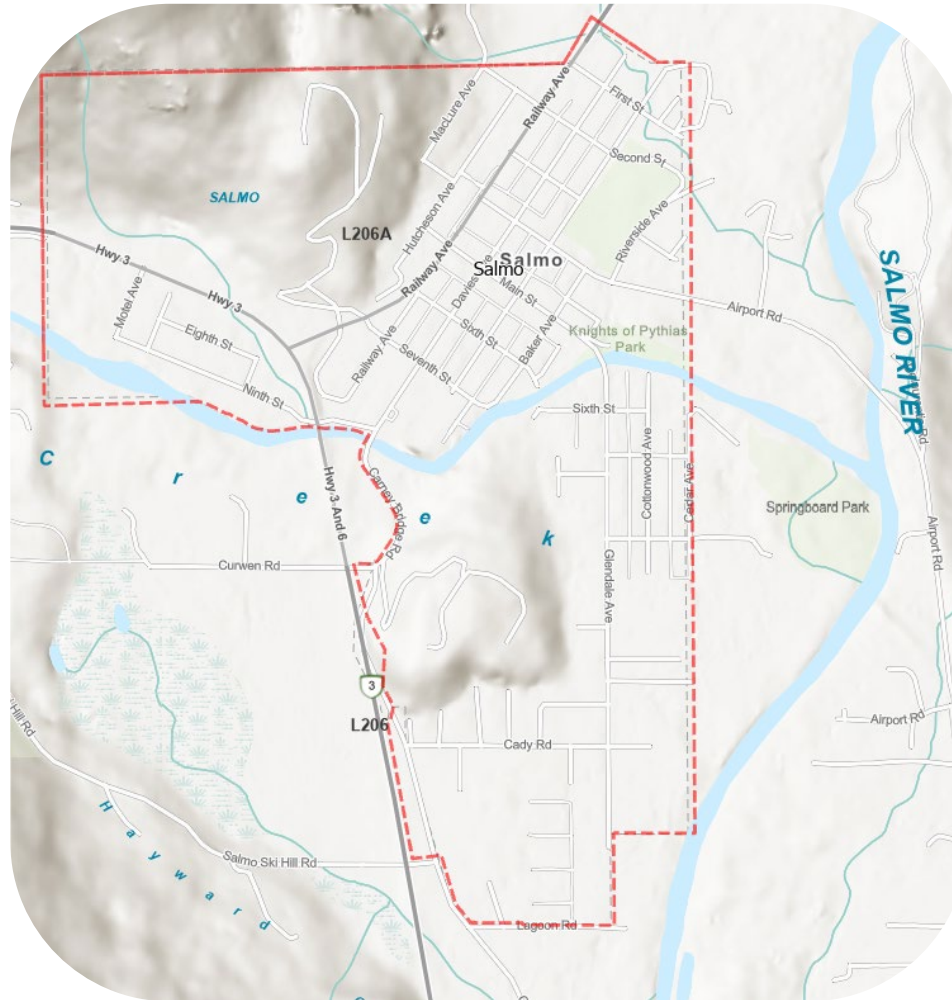
Debris Flow

Type	RDCK Bylaw	Salmo Bylaw
Floods	- Described as "Floodplains" - Managed through FCLs and Floodplain Setbacks	- Described as "Floodplains" - Managed through FCLs and Floodplain Setbacks
Bank Erosion	Managed through floodplain setbacks	Managed through floodplain setbacks
Steep Creeks	Described as Non-standard flood erosion areas (NSFEAs)	Described as Alluvial Fans

Note: All hazard types above are *designated* as Floodplains under the Floodplain Management Bylaws.

What's likely to change with the Floodplain Management Bylaw update?

- Hazard Terminology
- Regulatory Mapping
- Policy Language



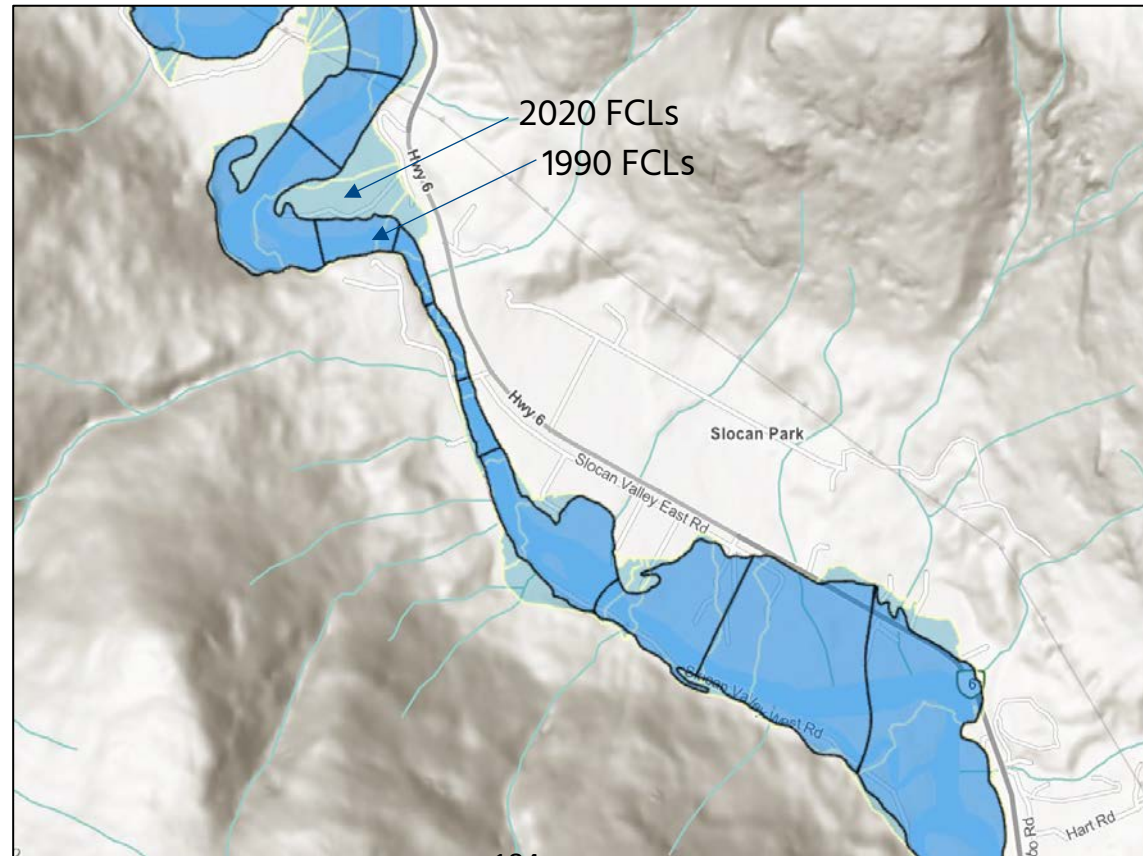
What's likely to change with the Floodplain Management Bylaw update?

- **Hazard Terminology** —→ change to hazard-specific language
- Regulatory Mapping
- Policy Language

Hazard Type	Current Terminology	Recommended Update
Floods	• Floodplain	• No change – continue to use “Floodplain”
Bank Erosion and Avulsion	• Non Standard Flood and Erosion Areas (NSFEAs)	• Use “Bank Erosion and Avulsion Hazard” - replaces NSFEA
Steep Creeks	• NSFEAs / Alluvial Fan	• Use “Steep Creek Hazard” – replaces NSFEA and Alluvial Fan

What's likely to change with the Floodplain Management Bylaw update?

- Hazard Terminology
- **Regulatory Mapping → update Flood Construction Levels & Setbacks**
- Policy Language

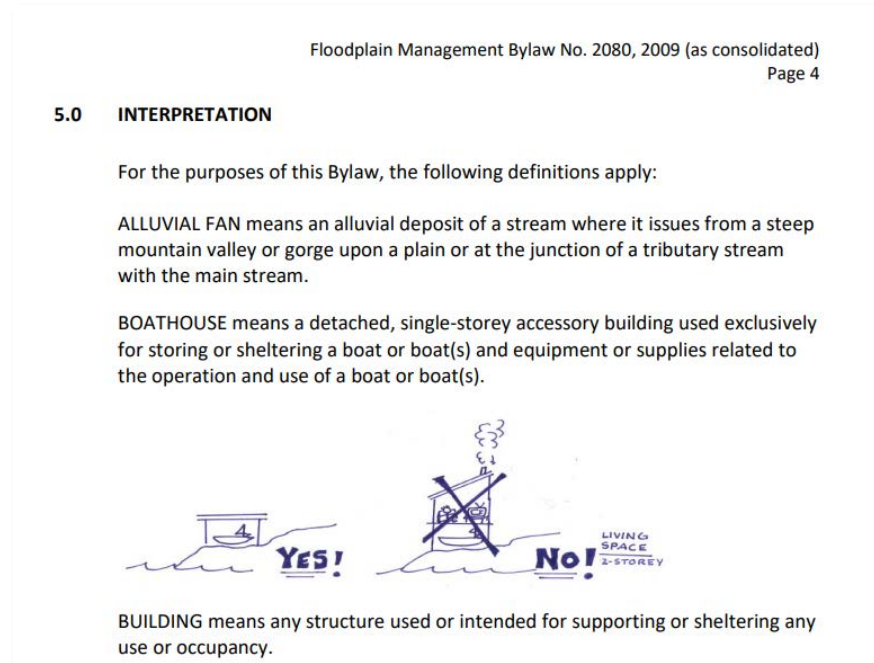


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[RDCK Public Web Map](#)

What's likely to change with the Floodplain Management Bylaw update?

- Hazard Terminology
- Regulatory Mapping (Flood Construction Levels & Floodplain Setbacks)
- **Policy Language → update policy-specific language (e.g., exemptions)**





Risk Tolerance Policy

Project Update



Geohazards pose risks to life and property. Land use planning requires areas be “safe for the intended use.” RDCK relies on Qualified Professionals (QPs) to provide an assurance that a proposed development is “safe.”



 Johnson's Landing Slide July 2012, [Canadian Press](#)

Risk tolerance criteria can provide a consistent basis for evaluating whether development applications meet “safe for the intended use” expectations.

SUBJECT: Natural Hazards Risk Tolerance Criteria
November 10, 2009

Professional should present risk reduction options along with the associated approximate costs and benefits of each mitigation option, demonstrating the ALARP principle. Society is generally less accepting of risks today as in the past. The proposed risk tolerance criteria takes this into consideration by proposing two-tiered criteria, with more stringent criteria for new development. Figure 1 below illustrates the application of the proposed policy on risk tolerance criteria.

Figure 1:

Type of Application	1:10,000 + ALARP	1:100,000	FOS>1.3 (static)	FOS>1.5 (static)
Building Permit (<25% increase to gross floor area)	X		X	
Building Permit (>25% increase to gross floor area and/or retaining walls >1.2m)		X		X
Re-zoning		X		X
Sub-division		X		X
New Development		X		X

Concurrence:
Planning, Permits and Bylaws and the North Shore Emergency Management Office concur with the recommendations in this report. The Municipal Solicitor has reviewed this report and provided comments in the Liability/Risk section, below.

Individual Risk – is the potential for the death of an individual on a specific property in any given year, and is referred to as the Annual Probability of Death of an Individual (PDI). The Town's objective is to avoid new risk associated with steep creek hazards exceeding these thresholds and reduce existing risk to within these thresholds over time. Steep Creek Study Areas, Development Hold Zones, Hazard Zones and Erosion Zones have been established by the Town in order to achieve this.

Safety Risk Tolerance

3.5.1 Canmore's safety risk tolerance criteria for development impacted by steep creek hazards are established as follows:

- a. Group risk is within an acceptable or As Low As Reasonably Practicable (ALARP) range as shown in Figure 1; and
- b. For new development, the individual risk (PDI) shall not exceed 1:100,000, and
- c. For existing development, the individual risk (PDI) shall not exceed 1:10,000.

Figure 1



NATURAL HAZARD RISK TOLERANCE POLICY
Applicability: All CVRD
Effective Date: September 11, 2019

PURPOSE:
To establish life-loss risk tolerance criteria for decisions made by the Cowichan Valley Regional District (CVRD) related to natural hazard risk management.

DEFINITIONS:

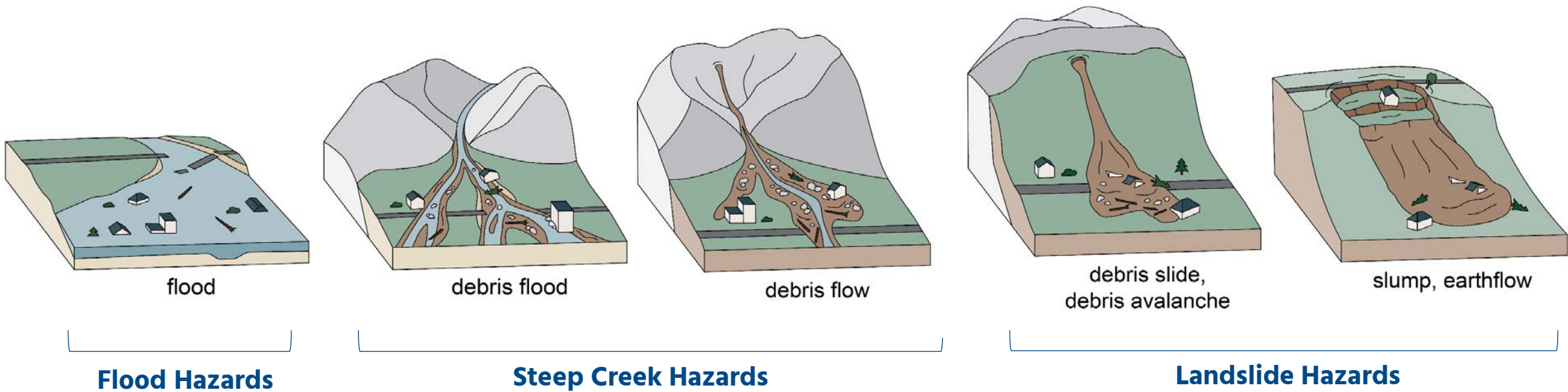
ALARP
As low as reasonably practicable is currently not well defined and will evolve over time, based on specific situations and case law, to increasing natural hazards that cause fatalities. Input from both Qualified Professionals and legal counsel should be sought for decisions in this area.

Individual Risk

- Individual Risk considers the probability that a hazard scenario results in loss of life for a particular individual, referred to as Probability of Death of an Individual (PDI). When considering a single hazard scenario, PDI is the product of the following factors:
 - a. The annual probability of the hazard scenario occurring;
 - b. The probability that the hazard reaches the exposed individual;
 - c. The probability that the exposed individual would be in the impact zone at the time of impact; and
 - d. The probability of fatality given impact occurs with a certain severity.
- PDI is often estimated for the smallest spatial unit possible within a potentially impacted zone, such as per building or land parcel.



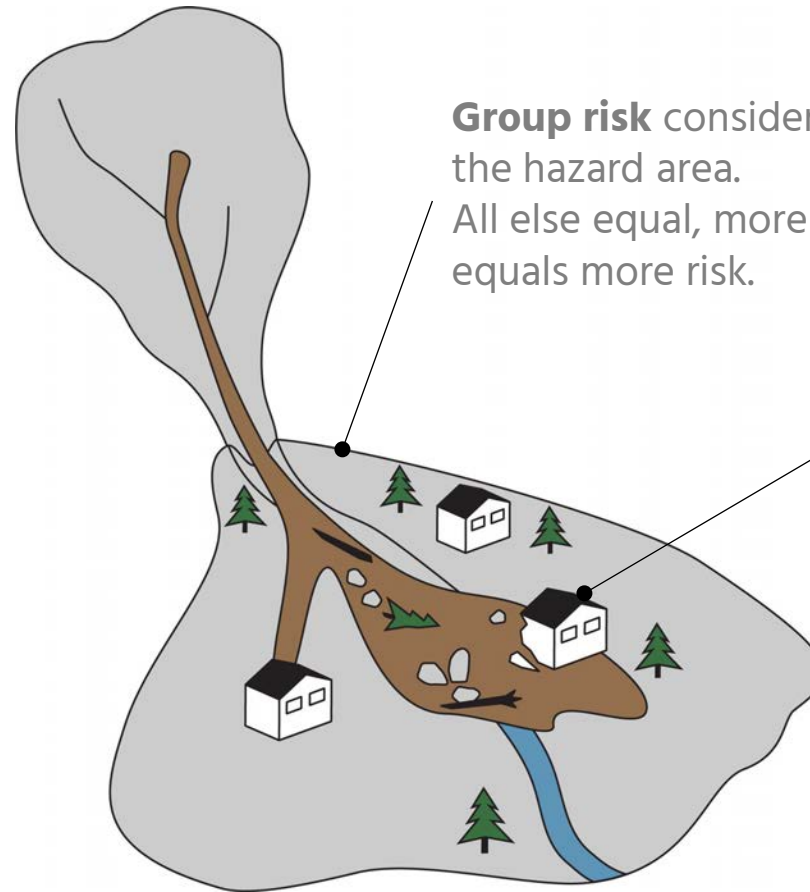
This project aims to develop a “safe for use intended” policy to help guide risk-informed planning decisions that enhance community resilience against geohazards in the RDCK.



How will the risk tolerance policy work?

RDCK's risk tolerance policy for evaluating geohazard-related risk will outline:

- Risk tolerance criteria/thresholds for both **individual risk** and **group risk** (i.e. societal risk)
- Additional requirements for the **design and planning of the development** that aim to reduce the risk to 'as low as reasonably practicable'
- Requirements **differentiated by development type**, with requirements generally increasing for newer/larger developments (where risk reduction potential is higher)
- *The Risk Tolerance Policy only considers **life-loss risk** (not economic)



Group risk considers everyone in the hazard area.
All else equal, more development equals more risk.

Individual risk considers only individual elements.
All else equal, more development doesn't change the individual risk level for a single property.

What are the benefits of the risk tolerance policy?

Life-loss risk tolerance policy enhances the existing land use regulation process

Doesn't change regulatory requirements: QP assessment for 'safe for the use intended' is already required by the RDCK's regulations

Provides clearer, more consistent basis for 'safe for the use intended':

Clearer direction for QPs preparing assessment reports, RDCK decision makers, RDCK staff reviewing development applications, and homeowners understanding outcomes

Is in line with best practice: Risk-informed approach for life-loss risk is considered best practice in BC and other jurisdictions

Applies learnings from other jurisdictions: Draws on approaches used in several jurisdictions in BC and western Canada that have already implemented similar policies



ENGINEERS &
GEOSCIENTISTS
BRITISH COLUMBIA

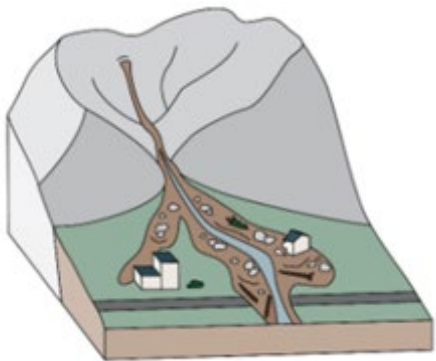


CVRD

Town of
CANMORE



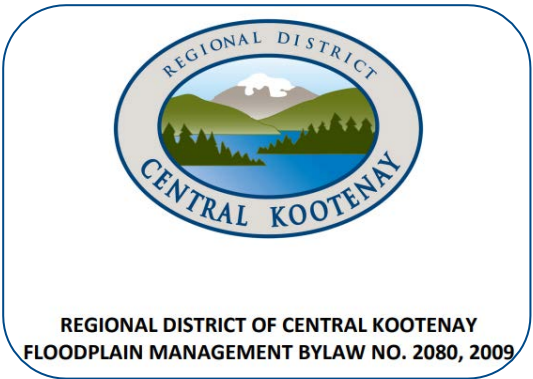
Summary



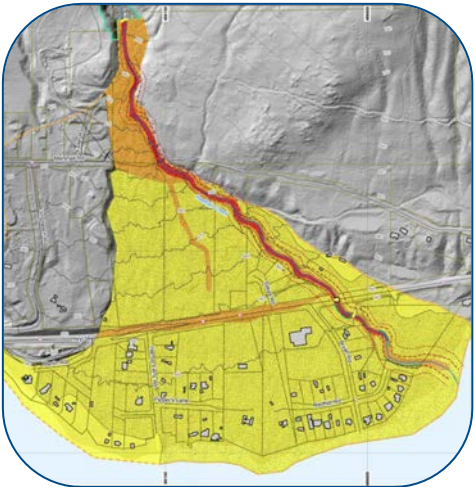
RDCK is **exposed to geohazards**, which presents risk.



Current bylaws regulate land use in hazardous areas and help **manage this risk**.



The current regulatory framework **can be improved** to make it more complete, transparent, and effective.



These projects aim to improve regulations to support **clear and consistent risk management** for development.

These projects together aim to improve building and land use planning decisions in hazardous areas through:



- ✓ Updated mapping of geohazards in the region



- ✓ Modernized policy aligned with the current best practices



- ✓ Clarified expectations for land use applications, planning, and building permits related to new and existing properties in hazard prone areas



- ✓ Defined set of criteria for Qualified Professionals to guide their work in assessing if the land is safe for the proposed work.



- ✓ Consideration of current and future conditions to enhance community resiliency



Q&A Session

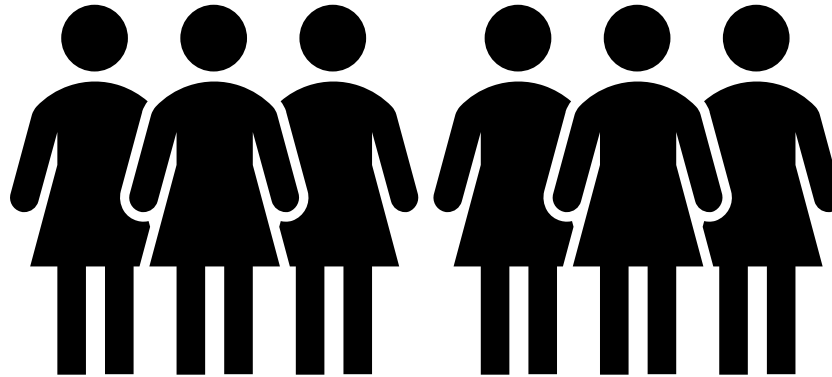
What questions do you have about these projects?

Visit [Engage RDCK](#) for more FAQs

Do these updates apply to existing buildings?

Will updates change how I develop on my land?

How do I know I'm in a hazard zone? Will this change?



What if I can't meet the regulations?

Next Steps



 Slocan River (BGC)

- Thank you for attending today's webinar!
- A recording of this webinar will be posted on [Engage RDCK](#)
- Refer to the [Engage RDCK pages](#) for answers to Frequently Asked Questions on these projects
- Stay tuned for more communication on these projects
- Please reach out to RDCK Staff (contact on following slide) if you have any further questions

Thank you!

Please reach out if you have further questions or feedback on these projects.

Stephanie Johnson, MCIP RPP, Planner

Floodplain Management Bylaw Project Co-Lead

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Telephone 250-352-8175

Corey Scott, Planner

Floodplain Management Bylaw Project Co-Lead

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Telephone 250-352-8162

Nora Hannon, Acting Emergency Program Manager

Risk Tolerance Policy Project Lead

Email NHannon@rdck.ca

Telephone 250-352-8177



Closing

This presentation required a number of complex issues to be reduced to general concepts in a series of concise bullet points, photographs, and/or diagrams. The content of this presentation is not intended for design decisions or construction. This presentation is for general informational purposes only. BGC Engineering Inc.'s report(s) may contain more specific details concerning the issues identified in this presentation. Please consult BGC for further clarification if you have any questions or concerns.

Prepared by:

Elisa Scordo, Victoria Camp

Client:

RDCK, Village of Salmo

Reviewed by:

Kris Holm, Lauren Hutchinson

Date:

May 2026

APPENDIX B

RDCK STAFF WORKSHOPS RESPONSE SUMMARIES



RDCK Staff Workshop on the Floodplain Management Bylaw Review and Risk Tolerance Policy

Date: December 3, 2025

Format: Held virtually via Microsoft Teams, via presentation and breakout discussion and broader share-back in plenary

Participants: 15 RDCK Staff, 1 Village of Salmo Staff, 3 BGC staff, 2 Pinna staff

Executive Summary

This workshop with RDCK staff provided valuable insight to inform updates to the Floodplain Management Bylaw (FMB) and guide development of a Risk Tolerance Policy. Staff highlighted the need for a more flexible, risk-informed approach that balances safety, practicality, and affordability. The following overarching themes emerged:

- **Flexibility and clarity in bylaw application**

The current bylaw is perceived as overly rigid and difficult to apply to unique sites. Updates should allow site-specific adaptability (difficult task for a bylaw), reduce interpretation challenges and contradictions and increase clarity on renovation exemptions. Consistency of MOTT's hazard review with respect to subdivisions would be beneficial as would consistency with other RDCK permits.

- **Risk informed decision-making**

Participants strongly supported integrating hazard intensity and risk into permitting decisions. Staff recommended land use designations reflect risk, with no build zones in high-risk areas, fewer requirements in low-risk areas and maybe areas where more application requirements apply. Delegation of the FMB would ensure decisions were risk-based.

- **Communication and public awareness**

Modernized integrated mapping, visual aids, and plain language are needed to support public understanding. Early communication with applicants (not leaving it to building

permit application time) and clear guidance on safety requirements will reduce surprises, delays, and added costs.

- **Professional standards and oversight**

Concerns around variability in the quality of Qualified Professional reports and ambiguity around “safe for intended use” highlight the need for clear Terms of Reference, possible peer review, and standardized criteria to ensure consistency and reliability.

- **Integration, resources and alignment**

The influence of climate change on natural hazards and the potential for cascading and compounding hazard scenarios needs to be incorporated into policy and mapping. Adequate staff capacity, funding for updated hazard data, and alignment across jurisdictions are essential for successful implementation.

The information gathered through this workshop will help to guide revisions to the Floodplain Management Bylaw and inform development of a risk tolerance policy.

Discussion Findings- Floodplain Management Bylaw

Question 1: What challenges or successes have you experienced applying the current bylaw?

Some comments included that having a bylaw is a positive step to reduce flood risk in the region.

1. Bylaw is lacking flexibility and sometimes application does not make practical sense
 - a. Given its general application across the area, it is not flexible and often means site specific application challenges. (i.e. creek above the property, how to apply it on larger lots on Kootenay Lake)
 - b. Seeing covenants with FCLs from MOTT in areas where there is no flood hazard (practically due to topography) or where it would require dam failure and catastrophic event to flood the parcel making the FCL redundant.
 - c. Garages under the house – decided to allow these with a covenant
2. Risk and hazard intensity assessment missing
 - a. Flood hazard risk should be assessed and no build areas designated where highest risk or highest hazard intensities.
 - b. Consider permitted, permissible and restricted categories.
 - c. Extra layers of emergency preparedness needed in high-risk areas

3. Inconsistencies across permits
 - a. i.e., don't approve setback exemption but approve environment sensitive areas permit.
4. Exemptions
 - a. Site specific exemption applications to the board are not always risk-based decisions. Need to be delegated to staff
 - b. General exemptions are challenging to interpret (i.e. boat house but what about if it has a deck?).
 - c. Are requests really meeting the hardship bar (as per Flood Hazard Area Land Use Management Guidelines referenced in Local Government Act)?
 - d. What legal risks is the local government taking on if allow exemptions?
5. Enforcement and long-term monitoring is challenging
 - a. Cost-benefit for monitoring post occupancy is not there
 - b. Substantial conversion of non-habitable into habitable space after occupancy
6. Challenges and costs for applicants
 - a. Survey frequently needed to confirm FCL
 - b. Technical bylaw can be challenging to explain and mapping is hard for some. Needs modern terminology, illustrations to help with communication.
 - c. Process could be simplified for both the planners and applicant.
7. NSFEA ratings
 - a. Comments both that they are transparent and straightforward and that they are a challenge.
 - b. In areas like Edgewood with small lots across the village each applicant is completing a QP report – need to tackle this area as unique.

Question 2: What aspects of the current bylaw support effective floodplain management and should be kept?

1. Webmap is a positive tool. Emergency Management uses the map more than the Bylaw.
2. Staff are keeping a better record of decisions made regarding exemptions and the assumptions and rationale to refer to.
3. Keep alphabetical system (RDCK) works better than colour coding (Salmo) for NSFEAs mapping in region as easier to interpret when range of different categories

Question 3: What aspects of the current bylaw would you like to see changed, or gaps addressed?

1. NSFEAs
 - a. Remove these and create development permit areas instead
 - b. Clarify the definitions of NSFEAs, where they apply and where setbacks apply.
2. Resolve ambiguities, contradictions and fill gaps
 - a. Especially when it comes to exemptions (i.e., barn as an office – consider occupancy type).
 - b. Identify a list of contradictions between sections of the Bylaw and resolve.
 - c. Where the FCL is not mapped, we must describe it, but how far back from the setback do we apply it? End up applying FCL to the whole property but this question comes up frequently.
 - d. Challenges in interpretation could benefit from additional guides but the bylaw just needs to be legally clear.
 - e. 25% rule for renovation exemption needs to be clarified. Is it gross floor area or building area (i.e. does it include decks?)
 - f. FCL missing for Inonoaklin Creek
 - g. Disconnect between the mapping and the current bylaw – need to have integrated mapping. The visuals help applicants and the public the most – they are confused by the Bylaw.
 - h. Adding variable setbacks would be challenging
3. Practicality
 - a. There are many locations where a flood would only occur if there was a catastrophic dam failure, in which case, the FCL is not effective. Consider logic in revising the bylaw.
4. Sharing QP reports
 - a. If redacted and permission from the landowner they could be shared
 - b. Edgewood context mentioned
 - c. For newer subdivisions, QP report completed for whole subdivision
5. Exemptions
 - a. Over the long term – have any exempt buildings (from FMB) been flooded or evacuated? How many have been put under emergency alert? Are the exemptions creating more risk?
 - b. If the RDCK provides an exemption and there is significant loss due to flooding, how does that affect DFA, especially as BC aligns with new Federal DFAA rules?
 - c. Desire for delegated exemption decisions. Decision should be based on science not politics (pre-2012 there were a lot of exemptions).

- d. Covenants are applied and have helped the RD absolve responsibility, but in hazard events, there have still been claims and the RD has supported the claims.

Discussion Findings – Risk Tolerance Policy

Question 1: How is risk level currently evaluated when reviewing development applications? How do you interpret “safe for the use intended”?

1. Risk level based on QP report
 - a. QP provides statement as to if it is “safe for the use intended”, some QPs hesitant to do this
 - b. Quality of QP reports is varied and underwhelming
 - c. May not be sufficient QPs in region, especially if add more layers
2. Professional judgement determines if assessment is needed and sufficient
 - a. Building inspectors make judgement based on mapping (s56 Community Charter), QP reports in the area, and observing drainage on site etc. to decide when QP report is needed. If unsure ask for report
 - b. Planners use hazard mapping, policy direction in Official Community Plan and Land Use Bylaws to decide if QP needed and check that the QPs are following Terms of Reference
 - c. Emergency management focus is on imminent risks and short time frames - evacuation and response planning
 - d. Reducing need for interpretation and judgement would be beneficial
 - e. Do all property owners need an assessment in a localized area with many homes exposed to the hazard? (e.g. Edgewood)
3. Challenges in assessing hazards
 - a. How to bring hazards created by wildfire, drought, slope destabilization, soil impact etc. into a QP assessment isn’t well defined, need to review lots of information and no clear actions on what to do with this
 - b. Hazard risk and vulnerability analysis (HRVA) is outdated, limits effectiveness
 - c. Permitting for wildfires and aquifers – new layers cause tension and more barriers
 - d. Challenging to assess hazards where there has been a significant previous hazard event (e.g. Johnsons Landing)
4. Focus is on compliance with requirements
 - a. Focus on compliance with building code and Flood Management Bylaws, not on evaluating risk

- b. Soil impact guidance in BC building code – if feel risk to foundation bring in QP
 - c. Ensure QPs are following Terms of reference and ask questions if report does not reference or meet requirements. Can complain to professional associations about quality of report if needed
- 5. Other challenges
 - a. Planners lack expertise to review engineering reports – suggestion to add charges to have a peer review of engineer report, another third-party engineer
 - b. Tension between rigour and costs – balancing thorough risk assessment with costs to applications creates tension
 - c. Need to communicate to public that safety matters and not housing at all costs

Question 2: When has ambiguity around risk tolerance / “safe for the use intended” made recent development decisions challenging? What guidance or criteria may have helped?

- 1. Lack of clear definition, criteria would help
 - a. No clear definition of “safe for intended use”, how can we tell?
 - b. Having clear supporting criteria would help reduce ambiguity and support decision-making
 - c. Use criteria from other professional bodies where available to avoid duplication e.g. EGBC
- 2. Use of Covenants
 - a. Do covenants increase community risk while reducing corporate liability?
- 3. Need to raise public awareness of need for assessment
 - a. Raising awareness among property owners and public is critical
 - b. Applicants often prepare design drawings for building permits, then RDCK flag need for assessment later in the process creating more cost and time and less transparency for applicants.
- 4. Site planning and design
 - a. Preference for proponents to show building placement in best location in land parcel from start
 - b. Flood Hazard Area Land Use Management Guidelines don’t speak to best location on site for development or if better design options exist
- 5. Challenges due to past development patterns
 - a. Substantial development on alluvial fans in risk areas.

- b. Challenging decisions about investing in structural mitigation – high cost including capital and operations and maintenance. Business case is tricky.
 - c. How will Disaster Financial Aid work if RDCK has permitted housing in high-risk areas?
 - d. Example: Edgewood community had to be relocated after flooding (Arrow Lakes) as orphan dike and community all in hazard area
- 6. Emerging risks
 - a. Ownership of 16 dikes passed to RDCK by Province, risk question not answered
 - b. Unknown risks from climate change
 - c. What is happening upslope isn't well assessed or integrated
 - d. Post-wildfire risk consideration – unclear if integrated into mapping. May be considered by Provincial approving officer in assessing subdivision applications
- 7. QPs and Terms of Reference
 - a. QPs face challenges addressing rigorous Terms of Reference (note TOR updated in last few months and in final stages of approval)
 - b. Some QPs require more money to complete assessment and provide assurance, property owners are pushing back against added costs
 - c. May need to revisit TORs to incorporate risk tolerance policy and risk assessment
- 8. Mapping and communication of hazard and risk
 - a. Need robust and comprehensive mapping
 - b. Ensure hazards and associated risks are noted in new bylaw for subdivisions
 - c. Need communication between RDCK and Province on hazards and reports
 - d. Perry ridge has persistent instability. It is still in mapping but not in floodplain bylaw, makes it difficult to determine if need a QP report
 - e. Consider integrating post-wildfire reports into mapping

Question 3: What challenges do you anticipate in applying a risk tolerance policy to development decisions? What support or resources would help?

- 1. Cost and equity concerns
 - a. May increase costs of development, leading to resistance from developers
 - b. Increased costs to applicants means affordable land could become expensive
 - c. Funding needed to redo hazard mapping after events e.g. river movements, unclear where resources will come from
 - d. Consider how risk tolerance policy fits with Bill 44
- 2. Defining risk tolerance

- a. Hazard are dynamic so risk is always changing
 - b. Consider who should be consulted in creating policy and defining risk tolerance
 - c. Involve community engagement in process
- 3. Existing vs new development
 - a. Consider how to assess existing vs new development
 - b. May set criteria and find existing homes are above the threshold, which would affect property values
 - c. Are there insurance implications for residents?
 - d. Consider business case for managed retreat, including on-going costs
- 4. Ease for applicants
 - a. Ensure integrate new risk layers in a way that is simple and clear for applicants
 - b. Need good communication for public (clear Q&A) and guidance for QPs to support transition
- 5. Staff capacity – how much effort is needed and how much support would be necessary?
- 6. Consistency of application
 - a. Uncertainty around how policy will be applied at subdivision referral stage
 - b. Risk Tolerance Policy not currently used at higher levels of government
 - c. Lack of consistency between areas with OCPs and not
 - d. Ensure streamlined approach across municipalities
 - e. Involving staff in risk-based decisions helps support analysis of data and improve consistency.
- 7. Development permit tools
 - a. Where have OCPs, consider Development Permit tools informed by risk tolerance
 - b. Questions about advantages of DPAs vs Bylaws (DPAs less rigid) for hazards like steep creek.

RDCK Staff Workshop on the Floodplain Management Bylaw Review and Risk Tolerance Policy

Date: April 29, 2026

Format: Held virtually via Microsoft Teams, via presentation and breakout discussion and broader share-back in plenary

Participants: 15 RDCK Staff, 1 Village of Salmo Staff, 3 BGC staff, 1 Pinna staff

Discussion Findings- Floodplain Management Bylaw

High-level feedback

- Revisions will affect utility siting as well – add clear language around utility buildings
- Consider wastewater facilities – would like up to date flood information prior to upgrades
- Ensure hazards are accounted for when considering new water systems (moratorium lifted)
- Qualified Professionals will need to adjust but will likely be quick to adapt.
- There is a draft BC floodplain mapping guidelines which include the following map types: Floodplain, Flood hazard, flood extent, flood risk and other flood derived maps.
- Minimize differences between Salmo and RDCK language
- Communicate changes clearly to the public and QPs

Feedback on specific language

General Exemptions

- Basements, barns
 - Unfinished basement in an existing house want to put habitable space. Ensure FMB captures conversion to habitable space.
 - Farm buildings - Barn-dominiums. Building as a whole - challenge exemption as residential.
- 25% exemption
 - Prefer a bulleted list like the examples with clear specification that it is not habitable space
- Entranceway exemptions positive

Addition of language referring to Community Charter s. 56 option to request a QP study

- Support for including the language in the Bylaw - could also be included in the Sub-division Bylaw
- Like the option to request a peer review

Exemptions from QP reporting requirements

- Use consistent definitions instead of lists. Match the Zoning Bylaw where possible
- Exemptions by structure type
 - Structural alterations do not involve an addition and separate bullet that there is no conversion of non-habitable to habitable
 - Common to see ancillary converted to dwelling unit. i.e., detached garage with plumbing
 - Can multiple structures be exempted?
- Do not think that the RDCK should be exempt from its own regulations except under certain circumstances (emergencies etc.)

Discussion Findings – Risk Tolerance Policy

1. What does successful implementation of this policy look like for your service area (e.g., what internal challenges may need to be addressed)?

- Critical infrastructure and assets
 - Risk may be less about risk to individual and more about the essential services disrupted if a building / asset is lost.
 - How do we incorporate risk tolerance into our Asset Management Plan?
- Using risk to inform land use designations
 - Applying RTP to inform land use designations. Example: if we are in a risk area like Duhamel do we allow for new homes in the area?
 - HRVAs will inform Official Community Plans and land uses
- Policy linkages
 - Need more information on how and when the RTP is incorporated in an existing policy or regulatory process.
- Clear communication
 - Need clear communication developed for various audiences including staff, elected officials and the public. Election year may pose challenges to adoption.
- Setting a standard for 'safe for the use intended' is key

2. Does this recommended policy create challenges or impacts that should be considered (e.g., on homeowners, applicants, or others)? If so, what activities or information might lessen those challenges?

- Case studies/examples
 - Question about Park Models and RVs that aren't considered buildings
- Water system impacts
 - Kaslo - one landslides took out a whole water system – how does RTP affect ability to fix water system?
- Need for more information
 - Doesn't provide information to assess infrastructure risk
 - How many areas / existing buildings would not meet the risk criteria?
- Communication to homeowners
 - Example if we have an application for a new home in Duhamel and all we have done to mitigate the hazard is fix the cribbing/dike structure the challenge will be to communicate to property owners on who is safe for use intended versus not. We would need new mapping to show areas that are being mitigated.
 - More graphics would be helpful
 - Should the hazard information be put on title at this point?
 - The challenge is more on perception on how the policy may impact their insurance or property values
- Duplication of efforts
 - Duplication of reports - completed for an individual building but then add dwellings in a subdivision and may need group risk assessment?
 - Edgewood, every property would need a report and the lots are small. Small lots each doing the reports leads to expense for applicants and duplication.
 - Some avenue for homeowners to apply together for a report for the neighbourhood?
 - How can disclosure of reports to nearby parcels be supported to reduce future costs to applicants?
 - How does the RTP overlap with subdivision approval by MOTT?

3. Any further questions or outstanding issues that should be considered?

- Support for Staff Implementation
 - Need something to reference when writing your reports on rezonings. Maybe we need to speak with planners in Canmore, District of North Van and Cowichan on how they bring this information forward.
 - It should be applied to land use not just permitting. Meaning we would need to apply risk tolerance to land use designations and zoning.



- Will this be a barrier to developing more multifamily housing?
- Will need to revisit the standard TORs and how this fits in the RTP
- Need more on how to implement the policy at a Staff level

APPENDIX C

QP SURVEY RESPONSE SUMMARY



Survey Response Summary

We received 6 completed surveys out of 16 Qualified Professionals invited to respond. The survey was open from February 4 to February 23, 2026.

General Questions:

1. When asked what types of applications their reporting typically supports, all respondents identified that they support site specific floodplain exemption applications, and most of them also support building permit and subdivision or rezoning applications. One respondent noted they also support repair of damaged structures.
2. All respondents identified that they review geohazards for local government emergency management, both through the evaluation of imminent life safety concerns as a result of natural hazards, and for broad emergency management or response applications.
3. All respondents have identified the following geohazard types in previous assessment work in the RDCK: flooding, bank erosion/avulsion, steep creek hazards and slope hazards. One respondent identified that they have also completed reservoir impact studies and another that they have assessed rockfall and sinkholes and completed assessments for pipelines.
4. All respondents find that the accessibility and data quality of the resources available on RDCK's website and Public Web Map could be improved. Suggestions for improvement include:
 - a. Providing links/easy access to previous investigations and reports (suggestion to review how the RDCK has web-accessible reports). Include older reports as they are still useful for a thorough investigation.
 - b. Identify where lidar has been completed and make it publicly available
 - c. Provide accessible digital files on flood return period levels

Floodplain Management Bylaw(s) related questions:

5. Respondents were asked what challenges they encounter with the current Floodplain Management Bylaws in RDCK or the Village of Salmo from a set list of challenges. Sixty percent of respondents find it lacks integration of climate change considerations and lacks risk tolerance criteria. One respondent finds the Bylaws have outdated or confusing terminology. Another respondent suggests that sometimes QPs are missing important information about related regional overview projects (like the current bylaw review) and that this affects their work as their clients may benefit from waiting for new information or regulations.
6. Respondents were asked to pick from a list of tools, which would be most useful in support of the Floodplain Management Bylaw update. All respondents picked the following as useful:

- a. Floodplain mapping and spatial layers for download
- b. A compilation of site-specific assessments from the region
- c. Assembled technical data for hazards assessments (e.g. hydraulic models).

Several respondents also favoured standardized reporting templates. A respondent added that it is important to establish procedures for regular updates of the maps and that site-specific assessments at times validate the map polygons (i.e. for a fan) and at other times show major inaccuracies in the polygon boundaries.

While most responses support distribution of site-specific assessment reports, there was caution from one respondent that reports are not public except with express approval of both the proponent and QP.

7. Respondents find the strengths of the existing Floodplain Management Bylaw to be a high awareness of the Bylaw within the region, identification of potential hazard areas, and that the Bylaw provides helpful context of requirements and clear setback guidelines.
8. When asked what challenges exist or changes they'd like to see with the Floodplain Management Bylaw(s), respondents answers are summarized below:
 - a. Several respondents would like to see improved rationale behind the guidance and improved communication to applicants. Communication should include what property owners/developers should anticipate in terms of reporting and that they cost of the study may exceed the value of the project in some cases.
 - b. Risk tolerance definitions and direction or expectations around integrating climate change considerations into studies.
 - c. The lack of background data for small watersheds (less than 2km²) that are steep and potentially hazardous.

Risk Tolerance Policy Related Questions:

9. Respondents were asked what technical basis they employ to evaluate whether a proposed application is "safe for the use intended" in their reporting. Responses included:
 - a. Field evidence, hydraulic modeling and historical data.
 - b. Presence of evidence of past slope instability LEA analysis and upslope development hazard wildfire potential (PWNHRA)
 - c. EGBC flood and landslide hazard assessments with a strong emphasis on site review observations and air photo/documented hazard history.
 - d. Information from site investigations and associated analysis that the project/site will not be affected by the identified hazards.
 - e. Consideration of the possibility that the project could be affected by the actions of others.
 - f. Comparing to a provincial guideline on risk tolerance – MOTI's guidance was referenced as the default when no local criteria exist.

- g. Avoiding projects on sites that are within high hazard areas.
10. When asked if they prepare risk estimates as part of assessing “safe for the intended use”, 50% (3 respondents) answered yes, always. One respondent answered that they do only in cases when the potential hazard is large and there is sufficient budget to allow a more detailed assessment to optimize “safe” areas, while another answered that they do so only when requested to inform infrastructure replacement timelines. One respondent suggested that they do not prepare risk estimates because they are not typically asked to or they identify it is not needed.
11. Respondents were asked if there is a geohazard risk tolerance framework used elsewhere that they think is effective and could be adapted for the RDCK. All but one respondent answered that they were not sure. Several respondents identified the MOTT guidance (1:10,000 for probability of death of an individual and 1:475 for damages).
12. Respondents were asked which of a list of items would support implementation of a risk tolerance policy. Favoured items include:
- a. Links to detailed guidelines or best practices
 - b. Terms of reference or RDCK expectations on assessment requirements and level of effort
 - c. Accepted published references on building fragility and human vulnerability to geohazard impacts.

One respondent supported QP education sessions and resources. Other ideas, not on the provided list, include education of RDCK staff, realtors and developers and the use of reports to update hazard maps.

13. Challenges anticipated with the addition of a geohazard risk tolerance policy include the following themes:
- a. Reference to the Provincial Bill M216 proposed changes in professional reliance and how it may give free advantage to QPs that are optimistic and cost effective.
 - b. Transfer of risk to the local governments such that developments increase the liability to taxpayers
 - c. Recognition that risk tolerance policies are already defined for subdivisions (from MOTT) and already generally applied so no challenges are foreseen.
 - d. May work well for large projects but not useful for small subdivisions or building permits.

Some suggestions to avoid challenges include:

- e. Clear distinction between hazard and risk is needed. Annual probability of events for risk assessments of development should be clearly defined and explained.

- f. Incorporate sensitivity to the level of effort and complexity of the assessment required (EGBC guidelines provide some framework for this).
- 14. In responding to an open question for comments related to the risk tolerance project, respondents highlighted:
 - a. Definitions and terminology need to be consistent.
 - b. The RTP should define risk tolerance in a way that is accessible to QPs. The risk adopted should be defensible alongside other acceptable/tolerable societal risk. (example that having a very low risk such as 1:100,000 would be difficult to defend technically).
 - c. Maps need to be validated/updated following major events. Could host a QP/Planning/Building Staff field day
 - d. Flood protection structures such as dikes and dams must be properly inspected and maintained. In Salmo, the dikes were never engineered, and the Village lacks the resources to manage them—this is a provincial responsibility. In the RDCK there are properties at risk from un-maintained or non-engineered structures. In some cases, specific flooding hazards could be reduced to “safe” if these structures were removed or remediated. An example is the “bifurcation dike” upstream of Duhamel.



Flood Hazard Policy and Regulations Review Project

Summary Report

Prepared by BGC Engineering Inc. and Pinna Sustainability Inc.
for:

Village of Salmo and Regional District of Central Kootenay



June 3, 2026

Project 0268015



June 3, 2026

Project 0268015

Regional District of Central Kootenay
Box 590 202 Lakeside Drive
Nelson, BC V1L5S4

Village of Salmo
423 Davies Avenue (PO Box 1000)
Salmo, British Columbia, V0G 1Z0

Attention:

- Stephanie Johnson and Corey Scott, Planners (RDCK)
- Derek Kwiatkowski, Chief Administrative Officer (Salmo)

Flood Hazard Policy and Regulation Review Project – Summary Report

Please find the report attached. We appreciate the opportunity to collaborate with you on this challenging and interesting project.

Should you have any questions, please do not hesitate to contact the undersigned.

Yours sincerely,

BGC Engineering Inc.

per:

A handwritten signature in blue ink, appearing to read 'E. Scordo'.

Elisa Scordo, M.Sc., P.Ag., P.Geo.
Principal Hydrologist

SUMMARY

The Regional District of Central Kootenay (RDCK, Regional District) and Village of Salmo (Salmo) are collaborating with BGC Engineering Inc. (BGC) and Pinna Sustainability Inc. (Pinna) to conduct a comprehensive review of flood hazard policy and regulations for electoral areas and Salmo within the Regional District. This report summarizes the work undertaken by BGC and Pinna to inform updates to RDCK's Floodplain Management Bylaw (No. 2080, 2009) and Salmo's Floodplain Management Bylaw (No. 382, 1994). The updates are intended to modernize existing policies by incorporating current hazard mapping and risk assessments, thereby supporting community resilience in the context of evolving flood and geohazard risks.

Objective

The project aims to modernize RDCK's and Salmo's bylaws by integrating current hazard terminology, recent flood and steep creek hazard mapping, and best practices for flood hazard management. The intent of the policy updates is to guide decision-making that reduces community exposure and vulnerability to flood, steep creek, bank erosion and avulsion hazards in areas prone to geohazards.

Approach

BGC and Pinna undertook the following activities to complete this work:

- **Comparative Policy Analysis and Best Practices Review:** Review of existing RDCK and Salmo policies and processes related to natural hazards and risk tolerance, along with relevant approaches from other jurisdictions in Canada and internationally. This review is summarized under separate cover, and recommendations from that review have been incorporated herein (BGC, April 30, 2026).
- **Regulatory Map Development:** Compilation and integration of existing flood, bank erosion, and steep creek hazard mapping into a format suitable for bylaw integration and online display. An ArcGIS geodatabase was provided to RDCK as a project deliverable on May 19, 2026.
- **Stakeholder Engagement:** Engagement activities were undertaken to provide opportunities for First Nations and stakeholders to contribute local context and input to the development of risk tolerance criteria and policy recommendations. This engagement work is summarized under separate cover, and key learnings have been incorporated herein (BGC, in progress).
- **Policy Development and Recommendations:** Based on the outcomes of the policy review, regulatory mapping, and stakeholder engagement, and informed by experience on similar projects, BGC and Pinna developed recommended policy updates for RDCK's and Salmo's floodplain management bylaws. Recommended policy language is provided in Appendix A for RDCK and Appendix B for Salmo. Appendix C provides a review of Salmo's draft Flood Plain development permit area (DPA) language in the context of the floodplain management bylaw review. A full draft of RDCK's floodplain management bylaw language was provided as a separate deliverable.

Recommendations

The following recommendations support implementation of the floodplain management bylaw updates for RDCK and Salmo and strengthen geohazard management across the Regional District. Detailed recommendations are provided in Section 5.0, with proposed bylaw language in Appendix A (RDCK) and Appendix B (Salmo).

- *Recommended Bylaw Language*
 - Seek legal counsel to review draft policy language for alignment with jurisdictional authority and applicable federal, provincial, regional, and municipal frameworks.
 - Integrate updated flood, steep creek, bank erosion, and avulsion hazard mapping into bylaw schedules and RDCK's WebMap.
 - Standardize hazard terminology across RDCK and Salmo, replacing ambiguous terms (e.g., "NSFEA") with clearly defined hazard-based terms ("floodplains", "steep creek hazard areas", "bank erosion and avulsion hazard areas").
 - Update Flood Construction Levels (FCLs) and Floodplain Setbacks to reflect the most recent detailed hazard studies.
 - Apply recommendations from the Provincial Flood Hazard Area Land Use Management Guidelines (FHALUMG) where detailed studies are unavailable.
 - Support transition to a risk-informed framework by referencing RDCK's Risk Tolerance Policy (in development) for certifying "safe for the use intended" for Qualified Professional (QP) reporting.
 - Plan for ongoing hazard mapping updates at regular intervals (e.g., 10 years) and following significant flood or steep creek events.
- *Policy Implementation Recommendations*
 - Integrate hazard mapping into permitting workflows with accessible, user-friendly tools and clear guidance on interpretation and limitations.
 - Strengthen the professional reliance framework, including updated Standard Terms of Reference for QP reports and review of delegation of decision-making authority for site-specific exemptions (and, in Salmo, development permits).
 - Review alignment with other bylaws and member municipality policies as they are updated.
 - For developments downstream of dams, FHALUMG places responsibility on the local government approving official to coordinate with dam owners, responsible provincial agencies, and a QP, as needed, to determine development restrictions. Review where safe lines for reservoirs have not yet been established and address gaps.
- *Supporting Activities for Consideration*
 - Develop a roadmap to create a spatial knowledge base (hazard data, geotechnical reports, mapping) to support efficient implementation and consistent QP assessments.
 - Develop internal implementation tools (review checklists, decision flowcharts).
 - Strengthen communication and education materials, including public information pamphlets, visual tools, or public webinars to build awareness and capacity among staff, residents, and partners.

- Continue engagement with First Nations, member municipalities, and other stakeholders to understand local implications of bylaw and mapping updates.

BGC has identified remaining gaps and uncertainties related to the policy recommendations and existing hazard mapping, which are summarized in Section 6.0 and detailed in Appendix A (RDCK) and Appendix B and C (Salmo). A full draft of RDCK's floodplain management bylaw language was provided as a separate deliverable.

The recommended policy language meets the objectives of this work, having been informed by local context and a review of best practice. It complements RDCK's and Salmo's existing regulatory tools and aligns with the level of effort for hazard and risk assessments outlined in professional practice guidelines.

TABLE OF REVISIONS

Date	Revision	Remarks
May 25, 2026	A	Draft for RDCK's and Salmo's review.
June 3, 2026	0	Final report issued.

CREDITS AND ACKNOWLEDGEMENTS

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BGC also acknowledges the contributions and collaboration of RDCK and Salmo staff to the project work presented in this report.

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GLOSSARY

Term	Definition
Alluvial Fan	A fan-shaped landform deposited by a river where gradient and/or confinement decreases leading to decreased sediment transport capacity. This landform is more correctly called a colluvial fan or colluvial cone when formed by debris flows, but for simplicity the term alluvial fan is used throughout this document irrespective of process type (NRCan, 2025). Both Salmo and RDCK bylaws reference alluvial fans as areas of special flood and debris flow risk.
Annual Exceedance Probability (AEP)	Estimated probability that an event will occur exceeding a specified magnitude in any year. A flood with a 0.5% AEP has a one in two hundred chance of being reached or exceeded in any year. AEP is increasingly replacing the term 'return period' to describe flood recurrence intervals (Fell et al., 2005).
Approving Officer	The appropriate person appointed under the <i>Land Title Act</i> (MWLAP, January 1, 2018) who has the authority to review, approve, or refuse subdivision applications within a municipality or regional district.
Avulsion	Relocation of a channel to a new course across its floodplain or alluvial fan, resulting in the formation or reactivation of a channel outside the existing alignment.
Bylaws	Legal instruments enacted by local governments under provincial legislation such as the <i>Local Government Act</i> or the <i>Community Charter</i> . They are enforceable and binding, and typically regulate specific aspects of land use, construction, and hazard mitigation. ²
Bank Erosion	Erosion and removal of material along the banks of a river resulting in either a shift in the river position, or an increase in the river width (NRCan, 2025).
Climate Change	A change in global or regional climate patterns, in particular a change apparent from the mid to late 20 th century. These changes are attributed primarily to increased levels of atmospheric greenhouse gases, especially carbon dioxide produced from use of fossil fuel use.
Covenant	A legally binding agreement registered on the title of a property that imposes specific obligations or restrictions on the use, development, or management of the land.
Consequence	Describes expected impact or outcome resulting from the occurrence of a hazardous event (Fell et al., 2005).
Debris Flow	Debris flows are rapid, channelized flows of saturated debris, including mixtures of sediment, organic debris, and water. They typically initiate in steep channels and deposit on fan landforms. Debris flows can be highly erosive in the initiation and transport reaches. They can impart greater impact forces due to their ability to transport larger boulders at higher velocities than typical of floods or debris floods.
Debris Flood	Floods involving exceptionally high rates of coarse bedload transport in steep creeks. They are highly erosive and can transport large volumes of sediment and organic debris.

² Examples include: Zoning Bylaws that define permitted land uses, building density, setbacks, and restrictions in hazard-prone areas; Floodplain Management Bylaws that specify development restrictions and construction levels in flood-prone zones; Building Bylaws that govern construction standards and may require hazard assessments by QPs; and Bylaws that regulate development in hazard zones, often tied to OCPs.

Designated Flood	A flood event with a 200-year recurrence interval, used as the basis for hazard mapping and FCL calculations.
Designated Flood Level	Observed or calculated elevation for the Designated Flood, which is used in the calculation of the Flood Construction Level.
EGBC	Engineers and Geoscientists BC
Flood	Inundation of normally dry land outside the natural or artificial banks of a watercourse or lake, caused by excess discharge of clearwater in a watercourse or body of water.
Flood Construction Level (FCL)	The minimum elevation above the natural boundary or ground surface required for the underside of a floor system or pad supporting habitable space, business, or storage. An FCL is the Designated Flood Level plus a Freeboard.
Flood Mitigation	Strategies, measures, and practices to reduce flood damages and impacts. It includes structural measures (such as dikes) and non-structural measures (such as floodplain designations, zoning, and floodproofing measures).
Floodplain	An area that is susceptible to flooding from a watercourse, lake, or other body of water and for administrative purposes is taken to be that area submerged by the Designated Flood plus freeboard. Both Salmo and RDCK bylaws designate floodplain areas using existing hazard maps and reference provincial guidelines.
Floodplain Map	A map that delineates the areas that are highly susceptible to flooding, however, flooding may still occur outside of these areas. A floodplain map may include the FCL, a setback, and the design flood or design event.
Floodplain Setback	The minimum required distance from the natural boundary of a watercourse, lake, or other body of water to any landfill or structural support required to elevate a floor system or pad above the flood level.
Freeboard	A vertical distance added to the designated flood level to establish the FCL. The freeboard accounts for uncertainties inherent in the estimation of the flood level including uncertainties in storm intensities, river flows, water levels, wave effects, and climate change impacts on these parameters.
Geohazard	Geological processes or conditions which can be a source of risk (Lee & Griffiths, 2024). A geohazard is typically described by the process type, the potential size or intensity of a hazard event, and the probability of that hazard event occurring.
Habitable Area	Any room or space within a building or structure that is or can be used for human occupancy, commercial sales, or storage of goods, possessions or equipment (including furnaces) which would be subject to damage if flooded.
Hazard	Process with the potential to result in some type of undesirable outcome. Hazards are described in terms of scenarios, which are specific events of a particular frequency and magnitude.
Hazard Assessment	The process of identifying and characterizing potential hazards that could impact an area, including the type, frequency, magnitude, extents, and intensity.
Hazard Mapping	The identification and spatial delineation of hazards and the spatial visualization of the results of hazard assessment(s) (EGBC, 2025).
Likelihood	A measure or expression of the chance a specific event will occur over a defined time period.

Natural Boundary	The visible high watermark of any lake, river, stream, or other body of water, marking the line where vegetation starts to grow and used as a reference for setbacks. Both Salmo and RDCK bylaws measure setbacks from the natural boundary.
Non-Standard Flood and Erosion Area (NSFEA)	Areas where standard floodplain setbacks and construction levels may not be adequate, requiring supplementary regulations and site-specific assessments. RDCK bylaw uses NSFEA ratings (S, 1, 2, E, F, G, P); Salmo references similar hazard zones in its mapping and exemptions.
Non-structural Tools	Measures that do not involve construction and instead use policy, practices or behavioural changes to reduce hazard risk and impacts.
Official Community Plan (OCP)	An Official Community Plan is a high-level policy document adopted by a local government under the <i>Local Government Act</i> of British Columbia. OCPs set out the long-term vision, goals, objectives, and policies for land use, development, and community growth within a municipality or regional district.
Policy	Guiding principles or strategic directions adopted by governments or organizations. Policies are not legally enforceable on their own but inform the development and interpretation of bylaws, regulations, and the exercise of discretionary authority under enabling legislation.
Probability	In the context of hazard assessments, probability is a measure of the chance a specific hazard event will occur over a time period based on the frequency of past events or a subjective degree of belief based on prior knowledge and evidence.
Qualified Professional (QP)	A person registered or licensed under the <i>Engineers and Geoscientists Act</i> , required to certify compliance or provide site-specific assessments. Both Salmo and RDCK bylaws require certification for certain developments and exemptions.
Resilience	Describes the ability of a system, person, community, or society to resist, respond, and recover from the consequences of a hazard. Resilience may refer to the technical capacity to withstand and recover, or the social and emotional strength needed to cope with trauma and stress. In a proactive sense, resilience may refer to policy and governance that support long-term adaptation or to community actions that reduce vulnerability, exposure, or hazard.
Return Period	Estimated time interval between events of a similar size or intensity. Return period and recurrence interval are equivalent terms. Inverse of frequency.
Risk	The CAN/CSA-ISO 31000 defines risk as the effect of uncertainty on objectives. In the context of this work, uncertainty refers to potential natural hazards and their impacts, while objectives relate to safe land use, occupation, and development within the RDCK.
Risk Assessment	A process that evaluates how likely hazards, such as landslides, debris flows, debris floods, or floods, are to occur and what consequences they could have on people, buildings, infrastructure, and the environment. It identifies the hazard present, determines who and what is exposed, assesses how vulnerable those elements are, and characterizes the overall risk by combining likelihood and consequence.
Risk Tolerance	Refers to the level of risk that individuals, groups, or the community are willing to accept in a given context.
Setback	The measured distance from a specified line and/or natural feature in which building is prohibited. A setback is specified to maintain conveyance and storage space in a floodway (room for flooding to occur without damaging structures), potential land erosion, and support safe access and egress during flood events.

Steep Creeks	Natural hazards that involve a mixture of water and debris or sediment. These typically occur on creeks and steep rivers with small watersheds (usually less than 100 km ²). The main types of steep creek geohazards are debris floods and debris flows, although steep creeks can also produce clearwater floods.
Top of Bank	Point on a watercourse where the slope of the bank changes from steep to gentle and marks the upper limit of the active channel. It is the highest elevation at which the bank confines the watercourse under normal flow conditions and does not include areas subject to occasional overbank flooding.
Waterbody	Ponds, lakes and reservoirs
Watercourse	Creeks, streams and rivers.

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1.0 INTRODUCTION

BGC Engineering Inc. (BGC) and Pinna Sustainability Inc. (Pinna) are collaborating with the Regional District of Central Kootenay (RDCK, Regional District) and the Village of Salmo (Salmo) to support updates to both jurisdictions' floodplain management bylaws:

- RDCK's Floodplain Management Bylaw No. 2080, adopted in 2009 and updated in 2019
- Salmo's Floodplain Management Bylaw No. 382, adopted in 1994

The RDCK spans approximately 22,000 km² in southeastern British Columbia (BC) and includes eleven electoral areas (A-K) and nine municipalities: Salmo, City of Castlegar, Village of Kaslo, Village of Nakusp, City of Nelson, Village of New Denver, Village of Slocan, Town of Creston, and Village of Silverton (Figure 1-2). The RDCK is exposed to a range of natural hazards, also referred to as "geohazards", which include floods, landslides, and steep creek hazards.

These bylaw updates are driven by the need to incorporate more recent geohazard mapping and to integrate current best practices for hazard management (BGC, April 30, 2026). This report presents recommendations for updating floodplain management policies in the Regional District and Salmo, based on the comparative analysis and best practices review of land-use policies, regulations, and hazard management approaches. The recommendations are intended to modernize existing policies to reflect current hazard mapping and risk assessments, thereby supporting community resilience amid evolving geohazard risks.

1.1 Project Overview

The RDCK's varied terrain, including river valleys, lakeshores, and steep mountainous areas, has historically concentrated development in valley bottoms and along watercourses that are susceptible to flooding and steep creek hazards. A previous regional-scale study identified 427 flood and steep creek hazards across the RDCK (BGC, March 31, 2019). BGC identified that these hazard areas encompass about 1,400 km² of the most populous and developed parts of the RDCK, affecting about 16% of the census population, 32% of assessed building value, 13% of business locations, and most major transportation routes (BGC, March 31, 2019).

In recent years, the RDCK has experienced multiple flood emergencies (2018, 2020, 2021, 2023), as well as the 2012 fatal Johnson's Landing landslide and shoreline flooding along Kootenay Lake. These events have triggered evacuation alerts, local states of emergency, orders and emergency operations, underscoring the persistent and growing risks in the region. As climate change intensifies these hazards, there is a clear need for ongoing policy and bylaw updates, and proactive risk-reduction efforts related to flood and steep creek hazards.

Although the Regional District is subject to several hazard types, the floodplain management bylaw updates for RDCK and Salmo consider **four primary hazards** (Figure 1-1):

- **Floods** (clearwater flooding; riverine and lakeshore)
- **Steep creeks** (debris floods, debris flows; alluvial fan hazard)
- **Bank erosion** (riverbank and lakeshore)
- **Channel avulsion** (river channels)

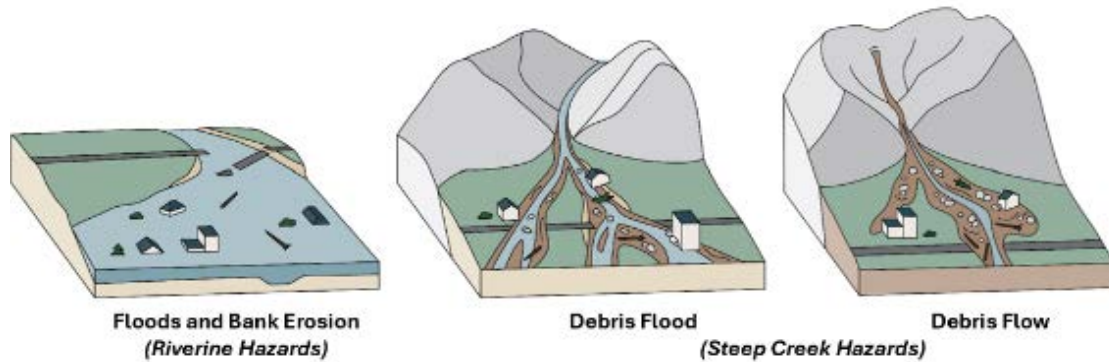


Figure 1-1 Hazard types included in the bylaw review and update. Note: channel avulsion is included as a riverine hazard (however, steep creek channels have the potential to avulse during flood events).

The study scope focused on geohazard-related impacts associated with flooding (riverine and lakeshore), steep creek (debris floods and debris flows), bank erosion and avulsion hazards. Other hazard types (e.g., wildfire, seismic hazards, resource extraction, infrastructure failure) have not been explicitly reviewed as part of this scope.

This work is also informed by the risk tolerance policy project in progress for RDCK, which provides a framework for considering acceptable levels of risk in land use planning and supports the integration of updated hazard mapping and regulatory approaches (BGC, May 5, 2026).

1.2 Scope of Work

BGC and Pinna's scope of work is outlined in the proposal submitted to RDCK (BGC, May 12, 2025). This report summarizes the work undertaken by BGC and Pinna to inform updates to RDCK's and Salmo's floodplain management bylaws. The scope of work comprised:

- **Comparative Policy Analysis and Best Practices Review:** Review of existing policies, tools, policy instruments, potential frameworks, and engineering standards and guidelines related to geohazard management for application to RDCK and Salmo (BGC, April 30, 2026).
- **Regulatory Map Development:** Compilation and integration of existing flood, bank erosion, and steep creek hazard mapping into a format suitable for bylaw integration.
- **Stakeholder Engagement:** Engagement activities to provide opportunities for First Nations and stakeholders to contribute local context and input to the development of policy recommendations.
- **Policy Development and Recommendations:** Development of recommended policy updates for RDCK's and Salmo's floodplain management bylaws.

All work for the *Flood Hazard Policy and Regulations Review Project* was carried out under the terms of Contract No. 2025-186-DEVBGC between RDCK and BGC, dated August 29, 2025, and funded by a Disaster Resilience and Innovation Funding (DRIF) program grant.

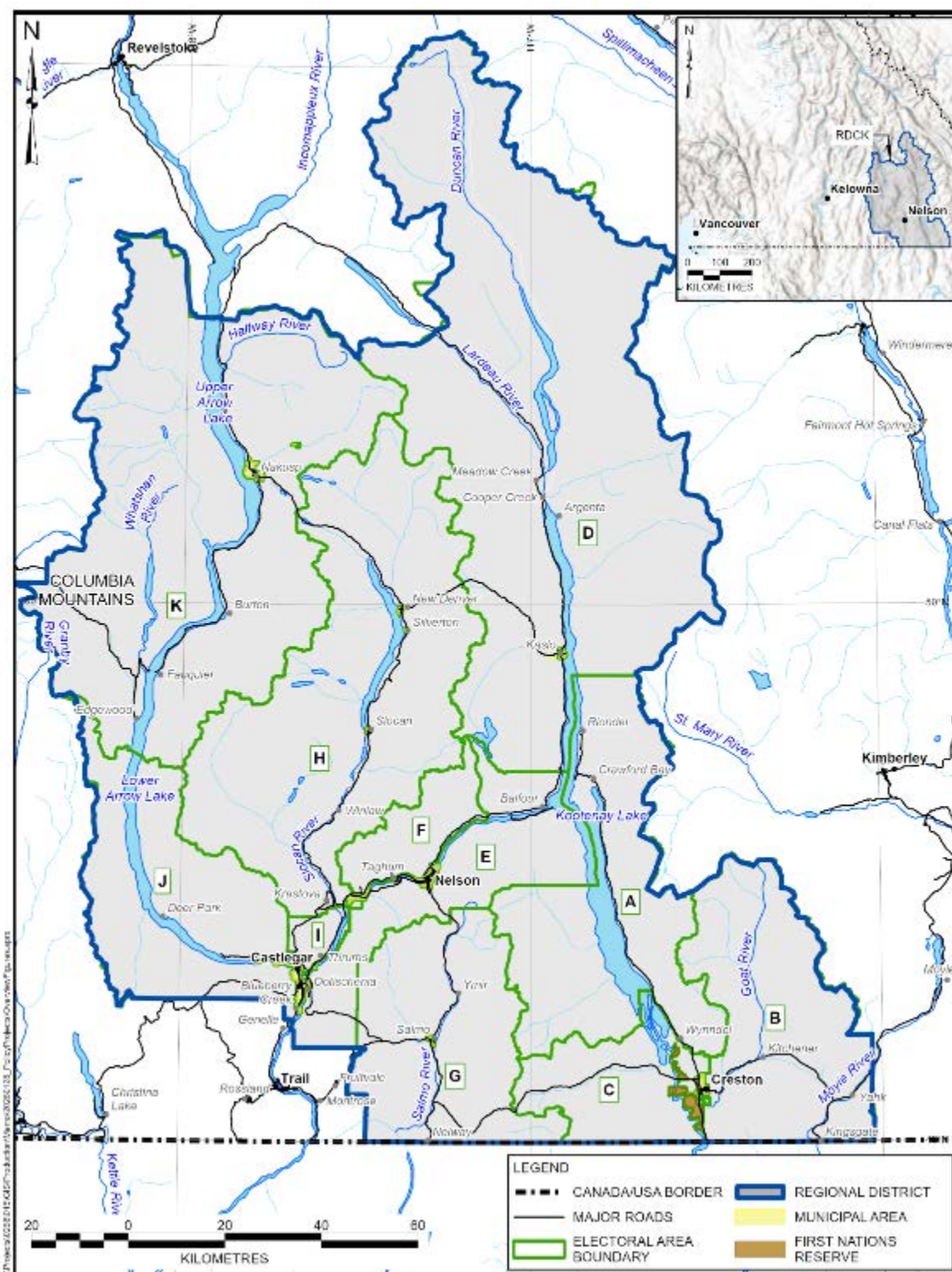


Figure 1-2 Overview map.

2.0 FLOODPLAIN MANAGEMENT BYLAW CONTEXT

The following subsections provide context relevant to the recommended policy updates. This information helps to inform and support BGC's recommendations in Section 5.0.

2.1 Regulatory Context

Floodplain management in BC is enabled through provincial legislation and implemented by local governments. Section 524 of the *Local Government Act (LGA)* authorizes local governments to designate floodplain areas by bylaw and apply associated regulations. Floodplain management bylaws typically designate floodplains, establish minimum building elevations (Flood Construction Levels), specify setback requirements, and define application and exemption criteria to reduce risks from flooding and related hazards (e.g., debris flood, debris flow, and bank erosion).

The *Local Government Act* specifies that in making bylaws under section 524, a local government must consider the Provincial guidelines, namely the *Flood Hazard Area Land Use Management Guidelines* (FHALUMG) (Province of British Columbia, Ministry of Water, Land and Air Protection, May 2004, amended January 2018). RDCK's and Salmo's bylaws are consistent with other jurisdictions in BC in that they are informed by, and aligned closely with the guidelines, which are currently under review by the Province.

The regulatory framework also adopts the professional reliance model, where site-specific exemptions are supported by assessments completed by Qualified Professionals (QPs). As part of this model, QPs are expected to adhere to Engineers and Geoscientists BC (EGBC) professional practice guidelines. While these guidelines are not regulatory instruments, they inform the standard of practice for hazard assessments and support the consistent, defensible application of bylaw requirements (e.g., EGBC, January 2017; EGBC, August 28, 2018; EGBC, March 1, 2023).

2.2 Summary of RDCK and Salmo Bylaws

RDCK's Floodplain Management Bylaw No. 2080, 2009, ("**RDCK's bylaw**") and Salmo's Floodplain Management Bylaw No. 382, 1994 ("**Salmo's bylaw**"), both regulate land development using existing hazard mapping, technical studies, and provincial guidelines to identify flood-prone areas. RDCK's bylaw is the primary regulatory tool for managing development in flood-prone areas, particularly in rural areas without zoning.

In general, RDCK's and Salmo's bylaws are closely aligned in their approach to regulating development in flood-prone areas. As required by legislation, both use hazard mapping, FCLs, and floodplain setback requirements to reduce risks from geohazards (Table 2-1). Both define key terms and hazard zones, require professional review for consideration of site-specific exemption(s) applications, and aim to periodically update their standards based on new technical studies and provincial guidelines.

The key differences between the RDCK and Salmo bylaws include:

- **Geographic Scope:** RDCK’s bylaw applies to all rural Electoral Areas in the Regional District, while Salmo’s bylaw is specific to the Village and key watercourses such as Salmo River and Erie Creek.
- **Terminology:** RDCK uses floodplains and Non-Standard Flood and Erosion Areas (NSFEAs) to cover a wider range of watercourses and steep creek fans, while Salmo’s bylaw references floodplains and alluvial fans only (e.g., Erie Creek Alluvial Fan).
- **Hazard Types:** RDCK includes lake flooding hazards while Salmo does not.
- **Hazard Zones:** RDCK uses a rating system (S, 1, 2, E, F, G, P), to guide site-specific requirements for NSFEAs, while Salmo designates hazard zones by colour and relies on engineer assessment for “high-risk” areas (e.g., hazard areas mapped as “red”).
- **Exemption Process:** RDCK requires a QP report, registration of a restrictive covenant for site-specific exemptions and RDCK Board approval; Salmo’s exemption procedure is outdated, referencing Ministerial approval and certification by a QP.
- **Map Format:** Map schedules are provided spatially through RDCK’s Public WebMap. Salmo’s schedules are provided as hard-copy maps appended to the bylaw.
- **Latest Update:** RDCK’s bylaw was last amended in 2019 to address applicability and interpretation issues. Salmo’s Building Bylaw was amended in 2008 with the addition of a schedule outlining general exemptions from flood construction levels. The Floodplain Management Bylaw (No. 382) has not been updated to incorporate the latest regional hazard assessments.

Although differences exist, the current review provides an opportunity to align terminology, technical standards, and overall approaches to hazard management across jurisdictions. The comparative analysis indicates that standardization and integration of updated hazard mapping would improve consistency and clarity in how hazards are addressed across the region.

Table 2-1 Summary of current bylaws approach by hazard type.

Hazard Type	RDCK Bylaw	Salmo Bylaw
Floods	• Designated as “Floodplains” on Schedule B “Floodplain Map” • Managed through Flood Construction Levels (FCL) and Floodplain Setbacks	• Designated as “Floodplains” on Schedule B: “Amended Salmo River and Erie Creek Floodplain Map” • Managed through FCLs and Floodplain Setbacks
Steep Creeks	• Designated as Non-standard Flood and Erosion Areas (NSFEAs) on Schedule D: “NSFEA Map”	• Designated as “Alluvial fans” on Schedule A: “Erie Creek Alluvial Fan Hazard Zonation Map”
Bank Erosion and Avulsion	• Managed through Floodplain Setbacks on Schedule C “Floodplain Table”	• Managed through Floodplain Setbacks depending on watercourse

Additional details on the existing bylaws and regulatory framework are provided in BGC (April 30, 2026). These findings provide the foundation for the recommended policy updates

presented in Appendix A for RDCK and Appendix B for Salmo. Additionally, Appendix C provides a review of Salmo's draft Flood Plain DPA language in the context of the bylaw review.

2.3 Member Municipality Related Policies

Relevant bylaws and policies from member municipalities (Castlegar, Creston, Kaslo, Nakusp, Nelson, New Denver, Salmo, Silverton, and Slocan) were reviewed as part of the comparative analysis (BGC, April 30, 2026). Municipalities within the RDCK use a range of regulatory tools to address flood and steep creek hazards, resulting in variation in approach and terminology across the region. The review identified opportunities to align terminology, update technical standards, and ensure consistent application of the bylaw across the region.

2.4 Common Tools for Hazard Management in BC

Flood and geohazard risk in BC is typically managed through a combination of regulatory and planning tools applied at the local government level as further detailed in BGC (April 30, 2026).

Common tools include:

- Floodplain Management Bylaws
- Zoning Bylaws
- Official Community Plans (OCPs) and policy statements
- Development Permit Areas (DPAs) designated through an OCP
- Subdivision (Works and Services) Bylaws
- Building Permits
- Covenants
- Risk Tolerance Policies
- Site-specific technical studies prepared by QPs.

These tools provide a framework for integrating hazard information into land use decision-making and supporting risk reduction over time. Examples of non-structural hazard management tools, along with engineering standards and guidelines, are provided in BGC (April 30, 2026). Best practice is to develop a suite of non-structural risk mitigation tools that work together to reduce risk and build community resilience.

2.5 Policy Approach

There are two main approaches used by local governments for making land use decisions in hazard zones:

- Hazard-based approach, and
- Risk-based approach.

Hazard-based approaches, such as those used in RDCK and Salmo, evaluate the likelihood and extent of a hazardous event. Hazard-based approaches include the use of Flood Construction Levels (FCLs) and floodplain setbacks as a means of reducing hazard exposure from the identified hazard area. For instance, in BC, flood mitigation is typically designed to protect against the Designated Flood (i.e., the flood event with a 200-year return period), plus a

nominal additional depth (i.e., Freeboard) to account for uncertainty. These types of approaches focus on controlling the likelihood of failure by applying thresholds or design periods. While they do not explicitly consider consequences, they are generally calibrated to reflect an implicitly acceptable level of risk (i.e., they are risk-informed).

Risk-based approaches, in contrast, explicitly evaluate both the likelihood of a hazardous event and the associated consequences. This typically involves a quantitative or semi-quantitative risk assessment in which the annual probability of failure is estimated and combined with an assessment of the consequences to people, property, and infrastructure (i.e., life loss, damage, disruption). The resulting risk can then be compared against established risk tolerance criteria to determine whether the risk is tolerable or if mitigation is required to reduce risk to tolerable levels.

Additionally, land use decision-making can use a **risk-informed approach**. In a risk-based approach (described above), risk metrics are the primary basis for choosing an option based on established risk tolerance criteria, while acknowledging these criteria form one aspect of broader risk-informed decision making. Risk-based criteria are part of risk-informed decision making. Whereas in a risk-informed approach, risk analysis is one input among several that shape judgment, alongside community values, Indigenous knowledge, legal obligations, costs, feasibility, equity, uncertainty, and long-term responsibilities.

The comparative analysis identified an opportunity to evolve the hazard-based approach toward a more risk-informed framework that better reflects updated hazard mapping, site-specific variability, and broader risk tolerance considerations (BGC, April 30, 2026).

RDCK is working to develop a standalone risk tolerance policy to include formal risk tolerance criteria for hazard areas (BGC, in progress). When combined with an updated Floodplain Management Bylaw, this would enable a risk-informed approach to managing flood and steep creek hazards across the RDCK. The risk tolerance policy would provide clear criteria to QPs for certifying 'safe for the use intended' as regulated in the *Local Government Act*, the *Community Charter*, and the *Land Title Act*. Section 524 of the *Local Government Act* (requirements in relation to flood plain areas) specifies the requirement for a report by a Qualified Professional certifying that the land may be used safely for the use intended in order to exempt someone from the requirements in a floodplain management bylaw.

3.0 REGULATORY MAP DEVELOPMENT

This section describes the work completed to compile and integrate existing flood, steep creek, bank erosion, and avulsion hazard data into an ArcGIS geodatabase format suitable for regulatory and web-based mapping for the Regional District and Salmo.

3.1 Hazard Map Level of Detail

Hazard information was incorporated into the regulatory mapping based on data availability, mapping type, and the level of technical detail as summarized in Table 3-1 and further described in Sections 3.2 and 3.3. The levels of mapping detail include:

- **Screening-level assessments** are generally completed at a desktop level with limited field verification and are used to identify areas potentially subject to a hazard. These assessments describe the hazard extent or boundary, with no differentiation of hazard levels within the mapped area (e.g., hazard identification mapping).
- **Detailed-level studies** are based on site-specific field investigations and quantitative analyses (e.g., hydrologic, hydraulic, or geomorphic assessments) and are used to more precisely define hazard extents and characteristics. These studies typically provide a higher level of confidence and may include differentiation of hazard conditions within the mapped area (e.g., flood construction levels, floodplain setback distances, or defined hazard zones for areas mapped as steep creek hazard areas).
- **Unmapped areas** are locations where hazard mapping is not available but may still be present. These areas are represented based on available information and geomorphic context as part of the regulatory framework.

Table 3-1 Summary of hazard types and typical mapping products.

Hazard Type	Associated Mapping	Hazard Identification	Level of Mapping
Floods	Flood maps identify areas subject to inundation during design flood events. These maps can show flood scenarios and impacts on communities and infrastructure.	• Floodplain extent mapping, Flood Construction Levels (FCL), and floodplain setback distances.	• Detailed-level and screening-level mapping available • Unmapped areas present for some lakes and watercourses
Steep Creeks	Steep creek hazard maps delineate areas exposed to debris floods, debris flows, and alluvial fan hazards.	• Alluvial fan mapping and associated hazard zones.	• Detailed-level and screening-level mapping available • Unmapped areas present for some alluvial fans
Bank Erosion and Avulsion	Geomorphic maps identify areas from a defined natural boundary or reference line to accommodate channel migration and potential land erosion.	• Geomorphic setback distances.	• Primarily screening-level (hazard boundary only) available • Unmapped areas where geomorphic mapping is not available

3.2 Previous Studies

Since 2018, RDCK has undertaken a coordinated program to identify, assess, and map flood and steep creek hazards across the region. This work has progressed from regional-scale screening and prioritization to targeted detailed hazard assessments.

A regional study identified and prioritized 427 clearwater flood and steep creek hazard areas (BGC, March 31, 2019), forming the basis for subsequent work. Based on this prioritization, six floodplains and ten alluvial fans were advanced to detailed assessments to refine hazard extents, delineate hazard zones, and establish FCLs and floodplain setbacks for high-priority areas (BGC, March 31, 2020). Additional studies undertaken by member municipalities, including Nelson, Silverton, and New Denver, have further expanded the available hazard information. Together, these studies provide the technical basis for the hazard mapping used to support the current bylaw updates. Table 3-2 summarizes previous detailed studies.

Table 3-2 List of previous detailed hazard studies.

Hazard Type	Geohazard Process	Name	Source
Floods	Clear-Water Flood	Salmo River	BGC (March 31, 2020)
		Slocan River	BGC (March 31, 2020)
		Goat River	BGC (March 31, 2020)
		Crawford Creek	BGC (March 31, 2020)
		Burton Creek	BGC (March 31, 2020)
		Kaslo River	BGC (March 31, 2020)
Steep Creek	Debris Flood	Duhamel Creek	BGC (March 31, 2020)
		Kokanee Creek	BGC (March 31, 2020)
		Cooper Creek	BGC (March 31, 2020)
		Wilson Creek	BGC (March 31, 2020)
		Harrop Creek	BGC (March 31, 2020)
		Eagle Creek	BGC (March 31, 2020)
		Sitkum Creek	BGC (March 31, 2020)
		Anderson and Fell Creek ¹	BGC (May 2025)
		Carpenter Creek ¹	TRUE (March 2025a)
		Silverton Creek ¹	TRUE (March 2025b)
	Hybrid Debris Flood/Debris Flow	Procter Creek	BGC (March 31, 2020)
		Redfish Creek	BGC (March 31, 2020)
	Debris Flow	Kuskonook Creek	BGC (March 31, 2020)
		Gar Creek (Johnson's Landing)	Nicol, et al., (May 16, 2013)

Notes:

1. Detailed steep creek mapping associated with these creeks (Anderson/Fell, Carpenter and Silverton Creeks) is expected to be incorporated into each municipal bylaw and were not included in the regulatory mapping for RDCK and Salmo.

3.3 Available Hazard Mapping

The following sections describe the mapping sources used to identify the primary hazard types, including more recent hazard mapping. The comparative analysis identified that both bylaws reference hazard studies related to floods, bank erosion, and steep creek hazards that are no longer current. BGC (April 30, 2026) recommends incorporating the most recent hazard mapping into both bylaws.

3.3.1 Flood Hazards

Floodplain mapping identifies and delineates areas subject to flooding by establishing the spatial extent and elevation of design flood events. For areas with detailed mapping, this work typically involves hydrologic and hydraulic analysis using available topographic, hydrometric, and climate data to model flood levels and extents (commonly based on a 1:200-year return period event, or 0.5% annual exceedance probability [AEP]) and incorporate considerations for climate change. These analyses are translated into mapped floodplain boundaries and associated FCLs, which inform land use planning and regulation by establishing setbacks and minimum elevations for development.

As summarized in Table 3-3, flood hazard information reflects a tiered approach based on data availability and the level of technical detail. Detailed floodplain mapping provides the primary basis for establishing FCLs and floodplain setbacks where available. Screening-level mapping is applied more broadly to define the approximate extent of flooding (without differentiation of hazard levels within the boundary) and provide a consistent representation of flood hazard extents across mapped watercourses and lakes. In areas without existing mapping, flood hazards may still be present and subject to flood inundation.

Table 3-3 Summary of flood hazard datasets available for regulatory mapping.

Level of Mapping	Description	Source
• Detailed Floodplain Mapping	• Areas subject to flood hazards with detailed, site-specific mapping and analysis	• Site-specific studies / detailed mapping (Table 3-2)
• Screening-Level Floodplain Mapping	• Areas subject to flood hazards based on screening-level mapping used to identify riverine (clear-water) flood extents for mapped lakes and watercourses	• Regional study (BGC, March 31, 2019) • Kootenay Lake Flood Impact Analysis (BGC, November 2022)
• Unmapped Lake and Watercourses	• Areas potentially subject to flood hazards where no previous floodplain mapping has been completed for lakes and watercourses	• No mapped flood hazard data available

3.3.2 Steep Creek Hazards

Steep creek hazard mapping identifies and delineates areas subject to processes such as debris flows, debris floods, avulsion, and erosion by defining the spatial extent of potential hazard areas (e.g., alluvial fans and steep creek corridors). Where detailed mapping is

available, this work typically involves terrain analysis and geomorphic and hydrotechnical assessments using available topographic, hydrologic, and geological data to characterize hazard processes and estimate potential runout and impact areas. These analyses are translated into mapped hazard polygons, which inform land use planning and regulation by supporting the establishment of setbacks, development restrictions, and requirements for site-specific assessments.

As summarized in Table 3-4, steep creek hazard information reflects a tiered approach based on data availability and the level of technical detail (i.e., detailed-level, screening-level, or unmapped). Detailed hazard mapping provides the primary basis for identifying hazard areas and informing development conditions where available. Screening-level mapping is applied more broadly to identify areas potentially subject to steep creek hazards (e.g., mapped alluvial fans or inferred hazard zones) and to support consistent screening of development applications. In areas without existing mapping, steep creek hazards may still be present and subject to steep creek processes.

Table 3-4 Summary of steep creek hazard datasets available for regulatory mapping.

Level of Mapping	Description	Source
Detailed Steep Creek Hazard Mapping	- Areas subject to steep creek hazards (e.g., debris flows, debris floods, avulsion, erosion) with detailed, site-specific geomorphic and hydrotechnical assessment - Includes delineation of hazard areas (e.g., alluvial fans, runout extents) and characterization of dominant processes	Site-specific studies / detailed mapping (Table 3-2)
Screening-Level Steep Creek Hazard Mapping	- Areas potentially subject to steep creek hazards based on screening-level mapping (e.g., mapped alluvial fans, terrain indicators, or inferred hazard zones) - Used to identify and screen development within areas of potential hazard	- Regional study (BGC, March 31, 2019) - City of Nelson steep creek hazard assessment (BGC, January 2023) - NSFEAs³
Unmapped Steep Creek Hazard Areas	- Areas where steep creek hazards may be present based on geomorphic indicators, but no previous hazard mapping has been completed - Hazards are inferred and require site-specific assessment to characterize risk	No mapped hazard data available

³ NSFEAs are polygons provided by the RDCK and are referenced in Schedule C of RDCK's bylaw. The NSFEA polygons include steep-creek hazard areas and bank erosion and avulsion hazard areas. The original data source for each NSFEA polygon is unknown, however, BGC understands that most of the fans were delineated by Carol Wallace Consulting in 2001 using air photographs in a joint project between RDCK and the Ministry of Environment (Nicol et al., May 16, 2013).

3.3.3 Bank Erosion and Avulsion Hazards

Bank erosion and avulsion hazard mapping identifies and delineates areas subject to channel migration, bank instability, and potential shifts in flow paths by defining setback distances from a defined natural boundary. In the RDCK, areas subject to bank erosion and avulsion hazards within floodplains were previously mapped as “Non-Standard Flood and Erosion Areas (NSFEAs)”. As a result, bank erosion and avulsion hazard information is only available at a screening-level of detail (Table 3-5). These mapped areas provide an indication of potential channel migration and erosion hazards based on available regional-scale information. In areas without existing mapping, bank erosion and avulsion hazards may still be present and subject to bank erosion and avulsion processes.

Table 3-5 Summary of bank erosion and avulsion hazard datasets available for regulatory mapping.

Level of Mapping	Description	Source
Screening-Level Bank Erosion and Avulsion Hazard Mapping	• Areas potentially subject to bank erosion and avulsion hazards based on screening-level mapping (e.g., bank erosion or avulsion polygons within a mapped floodplain) • Used to identify and screen development within areas of potential hazard	• Regional study (BGC, March 31, 2019) • City of Nelson steep creek hazard assessment (BGC, January 2023) • NSFEAs
Unmapped Bank Erosion and Avulsion Hazard Areas	• Areas where bank erosion and avulsion hazards may be present based on geomorphic indicators, but no previous hazard mapping has been completed • Hazards are inferred and require site-specific assessment to characterize risk	• No mapped hazard data available

4.0 STAKEHOLDER ENGAGEMENT

Engagement was undertaken to provide meaningful opportunities for input to inform the development of recommended updates to the Floodplain Management Bylaw from unique geographic, cultural, and operational perspectives. As part of this work, engagement activities were completed with the six distinct First Nations whose territories overlap the Regional District and various stakeholders, including QPs, RDCK Staff and Board, provincial staff, and community members. Engagement levels and activities varied by audience, in line with the engagement plan (Pinna, October 2025) developed early in the project.

A summary of the project's engagement approach, objectives, stakeholders, and activities is provided under separate cover (BGC, June 2, 2026). The input received through engagement helped inform the project outcomes but was not necessarily directly adopted or included as part of BGC's recommendations.

4.1 Key Themes

Several key themes surfaced during engagement activities that informed BGC's recommended floodplain management bylaw updates and supporting implementation activities. Key themes included:

- **Clarity on why the bylaw is being updated and what is changing:** Across engagement, participants requested clear articulation of the specific problems the updated bylaw is intended to solve (e.g., deficiencies in current wording and mapping), whether the update is aligned with best practices, and a clear summary of where changes are being made to support implementation.
- **Confidence in hazard mapping and how it will be maintained over time:** Confidence in the bylaw depends on hazard mapping that is credible and accessible. Recurring themes included clarity on uncertainty and gaps, how often mapping will be updated and what triggers updates, and how mapping will respond to changing conditions (e.g., climate change, post-event and post-logging impacts). Participants emphasized the need for clear communication so residents understand if and how their properties may be affected as mapping evolves.
- **Practicality, flexibility, and risk-informed application:** RDCK Staff and Board emphasized the need for a bylaw that is implementable and not overly rigid, while still supporting safety-focused outcomes. Themes included reducing contradictions and interpretation challenges, supporting appropriate professional judgement and site-specific context, and distinguishing between areas where development should be restricted versus areas where requirements can be streamlined based on hazard intensity and risk context.
- **Exemptions, renovation triggers, and enforceability (including conversions to habitable space):** Engagement consistently raised the need for clearer, enforceable exemption language and renovation thresholds. Specific concerns included conversion from non-habitable to habitable space (e.g., unfinished basements; ancillary buildings such as detached garages) and exemption edge-cases such as farm buildings.

- **Governance, accountability, and legal considerations:** Participants requested clarity on roles and accountability (staff, QPs, and elected officials) and raised questions about legal exposure where data is outdated or where updated standards increase awareness of risk.
- **Consistency and alignment across jurisdictions and processes:** Engagement identified the importance of aligning approaches across the Regional District to improve consistency with other regulatory processes, and coordination with provincial roles (e.g., subdivision review). Participants also stressed the need to clearly distinguish between floodplain, bank erosion, and steep creek hazards to reduce confusion.
- **Qualified Professional requirements, data accessibility, and review capacity:** Themes included variability in QP submissions and the need for clear expectations, Terms of Reference, potential peer review options, and improved access to background data and technical resources (e.g., prior reports, lidar, and downloadable spatial data) to support consistent application. Staff also supported retaining the ability to request QP studies (including *Community Charter* Section 56 considerations) with clear communication of requirements.
- **Communication and implementation support (public, applicants, and practitioners):** Strong emphasis was placed on plain-language communication, integrated mapping/visual tools, and early communication with applicants (not waiting until building permit stage) to reduce surprises, delays, and costs. Participants highlighted the need for practical implementation supports to ensure consistent application and to build public understanding and trust.

5.0 RECOMMENDATIONS

The recommended updates to RDCK's and Salmo's existing floodplain management bylaws are intended to provide a clear, consistent, and defensible framework for managing development within areas subject to flood and steep creek hazards across the Regional District. These updates are informed by the comparative analysis and best practices review (BGC, April 30, 2026), updated hazard mapping (provided as a separate ArcGIS geodatabase deliverable), and stakeholder and staff engagement activities (BGC, in progress) completed as part of this project.

In addition, the recommendations support a transition toward a more risk-informed framework that can be implemented in conjunction with RDCK's Risk Tolerance Policy in development, while maintaining the existing hazard-based approach to regulating development through FCLs and floodplain setbacks.

5.1 Recommended Bylaw Language

Proposed updates to the policy language are included in Appendix A for RDCK and Appendix B for Salmo. Additionally, Appendix C provides a review of Salmo's draft Flood Plain DPA 3 language. BGC recommends the RDCK and Salmo engage legal counsel to review this draft policy language for alignment with jurisdictional authority and appropriate federal, provincial, regional, and municipal frameworks. A full draft of RDCK's floodplain management bylaw language was provided as a separate deliverable.

Integration of Updated Hazard Mapping

- Existing bylaws currently rely on outdated studies, which limits their effectiveness in reflecting current hazard conditions.
- Incorporating the most recent flood, steep creek, and bank erosion and avulsion hazard mapping into bylaw schedules allows regulatory decisions to be based on the best available information.
- Updated mapping should replace existing sources and be clearly linked to regulatory requirements.

Standardization of Hazard Terminology

- Consistent terminology and regulatory language are critical to improving clarity, interpretation, and enforceability of the bylaws.
- Replace ambiguous terminology (e.g., "NSFEA") with clearly defined hazard-based terms to improve clarity, interpretation, and enforceability. BGC and Pinna recommend updating hazard terminology to include "floodplains", "steep creek hazard areas", and "bank erosion and avulsion hazard areas", where applicable based on hazard mapping.
- Aligning terminology across RDCK and Salmo bylaws and replacing unclear terms with clearly defined hazard-based language will improve transparency and support consistent implementation across jurisdictions.

Integration of Updated Flood Construction Levels and Floodplain Setbacks

- Bylaw schedules related to FCLs and floodplain setbacks should be updated based on the most recent detailed hazard studies as listed in Table 3-2 to ensure they reflect current conditions.
- For Steep Creek Hazard Areas, the setbacks are aligned with the 200-year bank erosion estimates from the detailed hazard studies.
- Where FCLs and floodplain setbacks are not available from detailed studies, setbacks aligned with the FHALUMG are recommended.

Support Transition to a Risk-Informed Framework

- The bylaws should reference RDCK's Risk Tolerance Policy (in development) for defining risk tolerance criteria for certifying safe for the use intended as part of QP reporting.

Ongoing Hazard Mapping and Data Improvement

- Existing hazard mapping provides a foundational dataset for regulatory decision-making; however, additional assessments and mapping will be required over time to address data gaps, including unmapped areas. BGC recommends that the RDCK plan to review hazard mapping and hazard policy at regular intervals (e.g., 10 years) with specific considerations for the different study types:
- Regional screening-level study: The previous regional-scale study completed by BGC (March 31, 2019) was limited by the amount of lidar available throughout the Regional District and there are several hazard areas that are not captured in the RDCK's hazard mapping. We recommend acquiring new lidar before completing another screening-level study to address this gap.
- Detailed studies should be updated under the following circumstances:
 - Following a flood or steep-creek event resulting in significant channel or topographical changes.
 - Where mitigation or conveyance structure are modified and may influence the flow behaviour in the channel or on the fan. The Province has updated guidance for floodplain mapping in draft that includes requirements for geomorphic considerations (Province of BC, April 2025). Future floodplain maps should include both FCL mapping and setbacks accounting for bank erosion and avulsion.
- Establishing a process to incorporate new studies into mapping products will help ensure that hazard information remains current.
- Continuous improvement of hazard data is essential to support informed, consistent, and defensible land use decision-making across the Regional District.

Addressing General Language Challenges and Updates

- Engagement with staff highlighted some areas of the existing bylaw language (RDCK) which pose implementation challenges. The review of the Bylaw provided an opportunity

to work with staff to identify gaps relative to current best practices and update language as needed.

5.2 Policy Implementation Recommendations

The following recommendations are intended to support effective and consistent implementation of the updated Floodplain Management Bylaws, including:

Improved Mapping Accessibility and Integration

- Effective implementation of the updated bylaws requires that hazard mapping be accessible, user-friendly, and well integrated into existing permitting and development review processes.
- Mapping should be made available through GIS-based tools that allow staff, practitioners, and applicants to easily identify hazard areas and understand applicable requirements.
- Clear guidance should also be provided on how to interpret mapping, including limitations and uncertainty (e.g., level of mapping detail), and when additional technical assessment may be required to support decision-making.

Strengthened Professional Reliance Framework

- To improve consistency and transparency, Standard Terms of Reference for professional reports should be updated to reflect new regulatory requirements and the integration of the risk tolerance policy for RDCK. We recommend updates to the Terms of Reference be in alignment with relevant EGBC professional practice guidelines.
- The professional reliance model ensures that hazard management decisions are informed by qualified technical expertise, based on established scientific methods and professional standards. This approach supports consistent, transparent, evidence-based decision-making for complex and site-specific risks. Staff are following best practice in relying on recommendations provided in professional reports.
- Approval processes could be improved through delegation to staff to approve site-specific exemptions based on QP reports. The *Local Government Act* provides authority for the Board to delegate decision-making and also allows for establishment of procedures through which a person may apply for reconsideration of a delegated decision by the Board.

Review for Alignment Across Bylaws and Policies

- As Electoral Area Official Community Plans and Comprehensive Land Use Bylaws are revised, review and update hazard-focused policies to align with proactive hazard management and new terminology.
- Review new areas added to the flood hazard mapping and their zoning for alignment. Review other connected bylaws such as Planning Procedures and Fees Bylaw (RDCK)/ Development Applications Procedures Bylaw (Salmo), Subdivision and Development/Service Bylaw (both), and Soil Removal and Deposit Permit Bylaw (RDCK).

- For developments downstream of dams, FHALUMG places responsibility on the local government approving official to coordinate with dam owners, the responsible provincial agency, and a QP, as needed, to determine development restrictions. Review where safe lines for reservoirs have not yet been established and address gaps.

Ongoing Policy Review and Adaptation

- Flood and geohazard management is an evolving field, and the effectiveness of bylaws depends on their ability to adapt over time. Establishing a process for periodic review and update of the bylaws and associated tools allows for alignment with updated hazard mapping, evolving best practices, and provincial guidance (e.g., FHALUMG updates).

Regular review will support continuous improvement and help ensure that the regulatory framework remains relevant and effective.

5.3 Supporting Activities for Consideration

The following supporting activities are recommended to facilitate effective implementation of the updated Floodplain Management Bylaw and to improve consistency, transparency, and usability of the regulatory framework.

Resources for QPs

- Update the Standard Terms of Reference for preparing professional reports (RDCK, in progress) to reflect updated bylaw requirements, including reference to the risk tolerance policy, expectations for assessing flood, steep creek, and bank erosion hazards, along with guidance on documenting assumptions, limitations and sources of uncertainty.
- Develop a roadmap to create a spatial knowledge base that enables staff to efficiently provide information necessary to implement the land use management process. As a starting point, “spatial” may mean the ability to navigate to a site of interest and download available information. The knowledge base may include spatially referenced geotechnical and hazard reports⁴, associated data, as well as lidar and derivative products (e.g., hillshades, change detection where available) not already available through LidarBC⁵. Workflows should also enable new GIS data generated by QPs during assessments to be incorporated into the database. This database would help improve transparency, support consistent QP assessments, strengthen institutional knowledge, and serve to build capacity within this process. The plan may start by distinguishing responsibilities of local government from those held by the Province, and a review of existing enterprise software for hazard information management. RDCK should seek input from legal counsel regarding data sharing.

⁴ Geotechnical reports published to Cambio Communities are current as of BGC (2020). The public version of Cambio Communities is available online but no longer supported by BGC.

⁵ Web link: **LidarBC** (GeoBC 2019)

Implementation Tools

- Consider developing internal guidance and workflow tools (e.g., review checklists or decision flowcharts) to support consistent application of bylaw requirements across RDCK and Salmo staff.
- Consider opportunities to improve efficiency in development review processes, including clarification of roles and responsibilities for approvals and site-specific considerations – specifically in relation to delegation authority.

Communication and Education

- Provide additional details within existing information pamphlets about the development application process (such as the RDCK's Building Brochure (RDCK, 2024) or the Development Permit Information Package (RDCK, 2025)) to increase awareness about QP assessments, the relevant cost, and the rationale for requiring an assessment.
- Consider visual tools (e.g., diagrams, flowcharts, and web maps) to improve clarity and reduce uncertainty for applicants and property owners. A flow chart, such as one included in Canmore's Municipal Development Plan, is an effective way to communicate the development process, including providing additional clarity on when a QP assessment is required; or a guideline such as District of Squamish, Flood Management Guide for Developers, the District of North Vancouver **Steep Creek DPA Brochure** or the **Information Guide on the Floodplain Bylaw** in Prince George. The Regional District of Kootenay Boundary (RDKB) **Floods and Hazards Storymap** provides resources and mapping together on an ArcGIS platform.
- Refer to existing resources on flood hazard and preparedness in communication such as **Flood Risk**, **ClimateReadyBC**, **PreparedBC** and **Integrated Flood Hazard Management** resources.
- Update the current graphic depicting floodplain setback and FCLs in RDCK's bylaw for public communication. A new diagram could be added to the definitions section in RDCK's bylaw (e.g., Figure 5-1).

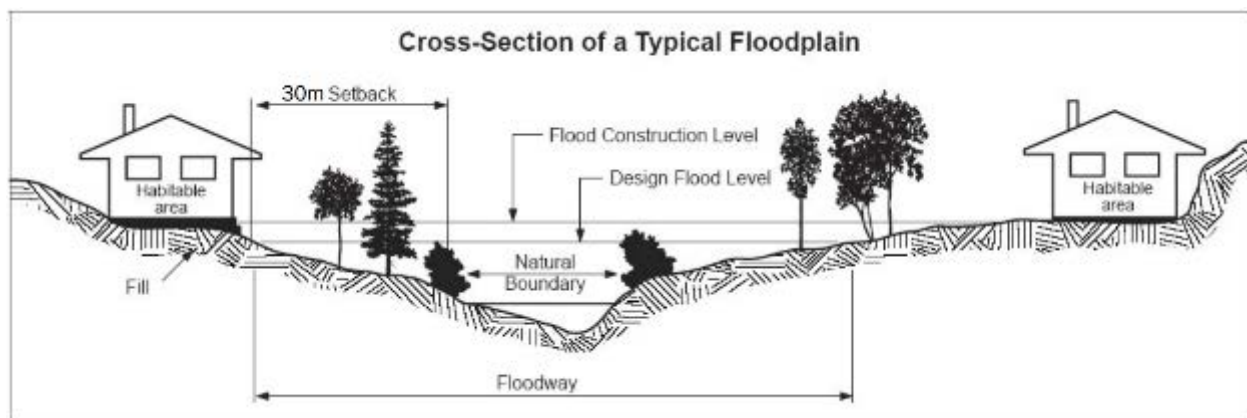


Figure 5-1 Typical floodplain cross-section. Example from the City of Prince George Information Guide on the Floodplain Management Bylaw.

6.0 REMAINING GAPS & UNCERTAINTIES

Collectively, the updates recommended in Section 5.0 and detailed in Appendix A for RDCK and Appendix B for Salmo, are intended to improve consistency, transparency, and implementation of floodplain management regulations, and to support long-term resilience to evolving flood, bank erosion, and steep creek geohazard risks across the Regional District.

BGC has identified the following outstanding gaps and uncertainties related to the scope and implementation of the updated Floodplain Management Bylaw prepared herein:

- **Hazard Mapping:** Existing hazard mapping coverage is incomplete across the Regional District, with unmapped areas potentially subject to flood, steep creek, bank erosion and avulsion hazards. Some hazard information is based on screening-level assessments, which provide only generalized hazard extents and do not differentiate hazard intensity or conditions within mapped areas. Mapping has also been completed at varying levels of detail and at different times, resulting in inconsistencies in data quality and resolution.
- **Unmapped and Data-Limited Areas:** In areas without detailed hazard mapping, decision-making relies on the ability of staff to interpret available information and to request a QP, which introduces uncertainty and potential inconsistency.
- **Climate Change and Hazard Uncertainty:** Flood and geohazard processes are subject to uncertainty due to changing hydrologic and climatic conditions. Existing hazard assessments incorporate climate change considerations to varying degrees, and future updates will be required to ensure a consistent and current approach to accounting for climate-related impacts.
- **Regulatory Consistency and Alignment:** The focus of this project is on supporting floodplain management bylaw updates for RDCK and Salmo. Differences in terminology, mapping conventions, and regulatory application remain with member municipalities in the RDCK, which create potential inconsistencies in interpretation and implementation. Alignment across jurisdictions may be influenced by differing administrative processes and bylaw structures.
- **Implementation Capacity:** Effective implementation of the updated bylaw will depend on staff capacity, training, and availability of technical resources. Variability in the quality and consistency of QP submissions may also affect the efficiency and consistency of development application reviews.
- **Professional Reliance and Data Availability:** The regulatory framework relies on professional reliance, which introduces variability depending on interpretation, experience, and available data. While it is reasonably straightforward to gain access to previous reports, it is commonly more challenging to access geospatial data. Limited access to existing data may increase costs of data compilation and potentially result in duplication of effort.
- **Evolving Provincial Frameworks:** Provincial guidance and legislation are evolving (e.g., updates to FHALUMG and implementation of the *Emergency and Disaster Management Act*). Future changes may require updates to ensure ongoing alignment with provincial requirements and best practices.

7.0 SUMMARY

This report provides updated policy language and recommendations to support the modernization of floodplain management bylaws for RDCK and Salmo. The recommended updates integrate available hazard mapping, reflect current best practices, and support a transition toward a risk-informed approach to land use decision-making.

Together, these updates are intended to improve clarity, consistency, and defensibility of the regulatory framework while maintaining flexibility to account for site-specific conditions. Ongoing investment in hazard mapping, governance, implementation tools, and stakeholder engagement will be critical to ensuring the bylaws remain effective and responsive to changing conditions over time. Collectively, these measures position RDCK and Salmo to strengthen resilience to flood and geohazard risks and support informed, transparent, and sustainable development across the Regional District.

8.0 CLOSURE

We trust the above satisfies your requirements. Should you have any questions or comments, please do not hesitate to contact us.

Yours sincerely,

BGC Engineering Inc.
per:



06-03-2026

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APPENDIX A

RECOMMENDED FLOODPLAIN MANAGEMENT BYLAW LANGUAGE (RDCK)





Date June 3, 2026

Project 0268015

To Regional District of Central Kootenay

From BGC Engineering Inc. & Pinna Sustainability Inc.

RDCK Floodplain Management Bylaw (No. 2080, 2009) Review and Recommended Updates

WHEREAS SECTION

Existing Language	Proposed Change	Rationale
Whereas the Regional District of Central Kootenay may enact a floodplain management bylaw pursuant to Section 910 of the <i>Local Government Act</i> where it considers that flooding may occur on land;	Whereas the Regional District of Central Kootenay may enact a floodplain management bylaw pursuant to Section 524 of the <i>Local Government Act</i> where it considers that flooding may occur on land;	Update needed to reference appropriate section of the <i>Local Government Act</i> .
And Whereas the Regional District of Central Kootenay is in possession of Provincial Guidelines, maps and other documents that identify areas which may be subject to flooding in addition to recommendations previously provided by the Province and the following reports entitled: List of reports	And Whereas the Regional District of Central Kootenay has considered the Provincial Flood Hazard Area Land Use Management Guidelines, as amended from time to time. Move the report list to the STORE (Standard Terms of Reference) with a few updated reports.	The list of reference material will change over time making the list in the bylaw out of date. Reference reports could be moved to the Terms of Reference.

BYLAW ADMINISTRATION (SECTIONS 1.0 TO 4.0)

Application

Existing Language	Proposed Change	Rationale
2.1 This Bylaw shall apply to all persons who construct, reconstruct, move, extend or locate a building, manufactured home or unit, modular home or structure or any part of them on land within Electoral Areas A, B, C, D, E, F, G, H, I, J and K of	2.1 1 This Bylaw shall apply to all persons who construct, reconstruct, move, extend or locate a building, manufactured home or unit, modular home or structure or any part of them on land within Electoral Areas A, B, C, D, E, F, G, H, I, J and K of the Regional District of Central Kootenay designated as 'Floodplain' as depicted under 'Schedule B' and 'Schedule D' of this Bylaw or on lands	Hazard mapping is now consolidated in Schedule "B"

Existing Language	Proposed Change	Rationale
the Regional District of Central Kootenay designated as 'Floodplain' as depicted under 'Schedule B' and 'Schedule D' of this Bylaw or on lands within the designated Floodplain Setback as specified in Section 7.2 of this Bylaw.	within the designated Floodplain Setback as specified in Section 7.2 6(2) of this Bylaw.	
2.2 The following schedules are attached to and form an integral part of this Bylaw: Schedule "A" – Floodplain Management Regulations Schedule "B" – Floodplain Map Schedule "C" – Floodplain Requirement Table Schedule "D" – Non-Standard Flood and Erosion Areas Map Schedule "E" – Non-Standard Flood and Erosion Table	2.2 2 The following schedules are attached to and form an integral part of this Bylaw: Schedule "A" – Floodplain Management Regulations Schedule "B" – Floodplain Map Schedule "C" – Floodplain Requirement Table Schedule "D" – Non-Standard Flood and Erosion Areas Map Schedule "E" – Non-Standard Flood and Erosion Table	Hazard mapping is now consolidated in Schedule "B". Non-standard flood and erosion area table is substituted with Steep Creek Hazard Area regulations within the text portion of the Bylaw.

3 DEFINITIONS

Existing Language	Proposed Change	Rationale
ALLUVIAL FAN means an alluvial deposit of a stream where it issues from a steep mountain valley or gorge upon a plain or at the junction of a tributary stream with the main stream.	ALLUVIAL FAN means an alluvial deposit of a stream where it issues from a steep mountain valley or gorge upon a plain or at the junction of a tributary stream with the main stream.	Definition removed as the term is not used in the revised Bylaw.
BUILDING INSPECTOR means a person appointed, employed or contracted from time to time by the Board of the Regional District in the capacity of a building inspector.	BUILDING INSPECTOR means a person appointed, employed or contracted from time to time by the Board of the Regional District in the capacity of a building inspector.	Definition removed as the new definition of Building official replaces/includes Building Inspector.
BYLAW ENFORCEMENT OFFICER means a person appointed, employed or contracted from time to time by the Board of the Regional District in the capacity of a bylaw enforcement officer.	Bylaw enforcement officer has the meaning defined in the Local Government Bylaw Notice Enforcement Act as amended from time to time.	Reference to the Act where the meaning is defined to capture future changes.
FLOODPLAIN means an area that is susceptible to flooding from a watercourse, lake, or other body of water and for	FLOODPLAIN means an area that is susceptible to flooding from a watercourse, lake or other body of water, and for administrative purposes, is taken	Update the language to ensure that it reflects all the areas designated as

Existing Language	Proposed Change	Rationale
administrative purposes is taken to be that area submerged by the Designated Flood plus freeboard.	to be the area submerged by the Designated Flood plus freeboard, and all areas designated in Section 5 of this Bylaw.	floodplain in section 6.1.
FLOODPLAIN SETBACK means the minimum required distance from the natural boundary of a watercourse, lake or other body of water to any landfill or structural support required to elevate a floor system or pad above the flood level.	FLOODPLAIN SETBACK means the minimum required distance from the natural boundary of a watercourse, lake or other body of water to any landfill or structural support required to elevate a floor system or pad above the flood construction level.	Improve definition.
HABITABLE AREA means any room or space within a building or structure that is or can be used for human occupancy, commercial sales, or storage of goods, possessions or equipment (including furnaces) which would be subject to damage if flooded.	HABITABLE AREA means any room or space within a building or structure, including a manufactured home, that is or can be used for dwelling purposes, business, or the storage of goods or the installation of furnaces, major electrical switchgear, or other fixed equipment susceptible to damage by floodwater.	Revision suggested by staff to modernize it.
HYDROSTATIC FORCES means the additional forces that must be considered in the design and construction of a basement area in a building located in a designated Floodplain or Non-Standard Flood and Erosion (NSFEA) area. Hydrostatic forces are imposed by the saturation of the ground and overland flow of water to a depth equal to the Flood Construction Level.	HYDROSTATIC FORCES means the additional forces that must be considered in the design and construction of a basement area in a building located in a designated Floodplain or Non-Standard Flood and Erosion (NSFEA) area. Hydrostatic forces are imposed by the saturation of the ground and overland flow of water to a depth equal to the Flood Construction Level.	Remove language that is not in use in updated bylaw.
LAKES are defined as those over 15 kilometres in length, or any pond, backwater, slough, swamp or marsh area affected by the lake.	LAKES are defined as those over 15 kilometres in length, or any pond, backwater, slough, swamp or marsh area affected by the lake. LAKES are defined as those means a water body over 15 kilometres or more in length, and includes or any pond, backwater, slough, swamp or marsh area affected by the lake.	Clarify and mirror Provincial Guidelines description.
NON-STANDARD FLOODING AND EROSION AREAS (NSFEA) are areas where standard floodplain setbacks and flood construction levels may not be adequate to provide the necessary level of protection against flooding, erosion and/or debris flow; including alluvial fans, debris flow fans and floodway areas subject to flooding and erosion hazards which require	NON-STANDARD FLOODING AND EROSION AREAS (NSFEA) are areas where standard floodplain setbacks and flood construction levels may not be adequate to provide the necessary level of protection against flooding, erosion and/or debris flow; including alluvial fans, debris flow fans and floodway areas subject to flooding and erosion hazards which require special flooding and erosion precautions.	Definition removed as term removed from the Bylaw. Replaced by new specified flood hazard management areas (section 8).

Existing Language	Proposed Change	Rationale
special flooding and erosion precautions.		
NON-STANDARD FLOODING AND EROSION RATING (NSFER) is a rating assigned for the purposes of establishing reasonable subdivision and floodplain bylaw requirements. The rating is based upon field experience and all information available to the Province at the time it was assigned.	NON-STANDARD FLOODING AND EROSION RATING (NSFER) is a rating assigned for the purposes of establishing reasonable subdivision and floodplain bylaw requirements. The rating is based upon field experience and all information available to the Province at the time it was assigned.	Definition removed as term removed from the Bylaw. Replaced by new specified flood hazard management areas (section 8).
PROFESSIONAL ENGINEER means a person who is registered or licensed under the provisions of the <i>Engineers and Geoscientists Act</i> .	PROFESSIONAL ENGINEER means a person who is registered or licensed under the provisions of the Engineers and Geoscientists Act.	Remove the definition as replaced by a definition of Qualified Professional that includes both Professional Engineers and Geoscientists.
SAFELINE or IMPACT LINES means lines shown on reference plans for properties bordering on a reservoir or a river established by B.C. Hydro to prevent damage to buildings from shoreline erosion processes.	SAFELINE or IMPACT LINES means lines shown on reference plans for properties bordering on a reservoir or a river established by B.C. Hydro to prevent damage to buildings from shoreline erosion processes.	Impact lines are not a term in the Bylaw.
SMALL LAKES are defined as those lakes less than 15 kilometres in length and where there is no history of severe flooding or concern for shoreline erosion, and for ponds, swamps or marsh areas.	SMALL LAKES are as defined in section 3.1.2 of the Provincial Flood Hazard Area Land Use Management Guidelines as amended from time to time.	Streamlining existing definition to refer to the document where it originates as it is under review.

Definitions to be added

- **Accessory Building or Structure** means a detached building or structure located on the same parcel as the principal building, the use of which is subordinate, customarily incidental, and exclusively devoted to that of the principal building. Accessory buildings or structures may not contain a dwelling unit.
- **Avulsion** is a natural hazard that is caused when a creek or river changes course during a flood event by carving a new path or occupying an active or abandoned side channel in a floodplain (a process involving flood inundation and bank erosion).
- **Bank erosion** is the natural removal of material along the banks of a watercourse resulting in either a shift in the channel position, or an increase in the channel width.

- **Building official** means the person designated in or appointed to that position by the Regional District of Central Kootenay, and includes the Manager of Building Services, building inspector, plan checker, plumbing inspector that is designated or appointed by the Regional District of Central Kootenay, and for certainty, the Building Official is the “building inspector” referred to in the *Community Charter* and the *Local Government Act* and a “qualified building official” or “exempt building official” as applicable under the *Building Act*.
- **Bylaw Enforcement Officer** has the meaning defined in the *Local Government Bylaw Enforcement Act* as amended from time to time.
- **Carport** means a roofed accessory building or portion of a principal building with less than 60% of the perimeter enclosed within walls, the principal use of which is for parking one or more motor vehicles.
- **Dwelling unit** means one or more rooms with self-contained kitchen, living, sleeping and sanitary facilities, used or intended to be used as a residence for no more than one household.
- **Farm Building** means a building or part thereof which does not contain a residential occupancy, and which is associated with and located on land devoted to the practice of agriculture, and used for the housing of equipment or livestock, or the production, storage or processing of agricultural or horticultural products or feeds.
- **Garage** means a roofed accessory building or portion of a principal building with more than 60% of the perimeter enclosed within walls, the principal use of which is for parking one or more motor vehicles.
- **Lake** means a water body 15 km or more in length and includes any ponds, backwater, slough, swamp, or marsh area influenced by the main water body.
- **Protective works** means any landfill, embankment, dike, berm, revetment, wall, barrier, flap gate, drainage infrastructure or other structure constructed exclusively or inter alia for the purposes of protecting an area, structure or development from the effects of Floods, debris flows, or debris floods.
- **Renovation** means the repair, alteration or improvement of an existing building or structure that does not involve reconstruction or an addition thereto and does not result in a change of use or occupancy of the Structure. For clarity, renovation includes minor repairs to the foundation. The Building Official or designate is delegated the authority to determine what constitutes renovation in the case of any uncertainty in the application of the definition.
- **Smaller streams** are as defined in section 3.2.3 of the Provincial Flood Hazard Area Land Use Management Guidelines as amended from time to time.
- **Steep Creeks** are a natural hazard that involve a mixture of water and debris or sediment. These typically occur on headwater creeks and steep rivers with small upstream watersheds. The main types of steep creek hazards are debris floods and debris flows, although steep creeks can also produce clearwater floods.
- **Surrounding finished grade** is defined as the finished grade within 1.2 m (4 feet) of the perimeter of the building, excluding localized depressions such as window wells and entrances. In cases where structural fill is used to achieve the FCL such that it raises the

finished grade, the surrounding finished grade shall then be measured within 1.2 m of the toe of the structural fill used to achieve the FCL.

- **Qualified Professional** means a Professional Engineer or Professional Geoscientist or a person in a class prescribed by the environment minister pursuant to Section 524 of the *Local Government Act* practicing within their area of competency and registered or licensed under the provisions of the *Engineers and Geoscientists Act*. For the purposes of submitting a report pursuant to Section 524 of the *Local Government Act* or Section 56 of the *Community Charter*, a Qualified Professional must have experience or training in geotechnical study and geohazard assessments.

4 Administration

Existing Language	Proposed Change	Rationale
4.2 The Building Inspector, Bylaw Enforcement Officer or other persons appointed by the Board of Directors may administer this Bylaw and may enter at all reasonable times on any property to which this Bylaw applies to inspect and determine whether the regulations, prohibitions and requirements of this Bylaw are being met.	4(2) The Managers of Development Services, Planning Services, Building Services and Bylaw Enforcement Services, respectively, are authorized by the Board to administer this Bylaw and enter property at any reasonable time to determine whether the regulations of the Bylaw are being complied with. The following are also so authorized and listed staff shall consult with and report to their respective Manager(s) on any instances when they exercise this authority: a. Bylaw Enforcement Officers b. Building Officials c. Building Plan Checkers d. Development Technicians e. Planners f. Planning Technicians	Update language to make it current and align with other bylaws.
4.5 A person who contravenes a regulation or requirement of this Bylaw commits an offence, is punishable on summary conviction, and is liable to a fine not exceeding the maximum prescribed by law and not less than \$200.00 plus the costs of prosecution.	4(5) A person who contravenes, violates or fails to comply with any provision of this Bylaw, or who suffers or permits any act or thing to be done in contravention or violation of this Bylaw, or who fails or neglects to do anything required by this Bylaw, commits an offence and shall be liable upon conviction of a fine of not less than \$5,000 and not more than \$10,000 (Ten Thousand Dollars) and subject to any other penalty or order imposed or remedies available to the RDCK pursuant to the <i>Local Government Act</i> , <i>Community Charter</i> , <i>Offence Act</i> , and <i>Local Government Bylaw Notice Enforcement Act</i> and regulations thereunder, all as amended from time to time.	Update the language to make it current and align with other bylaws.

Existing Language	Proposed Change	Rationale
4.6 Each day during which a violation is continued shall be deemed to constitute a new and separate offense.	4(6) Each day that an offence continues or exists shall be deemed to be a separate and distinct offence.	Clarify language
4.8 By the enactment, administration or enforcement of this Bylaw, the Regional District of Central Kootenay does not represent to any person that any building or structure, including a mobile home, located, constructed or used in accordance with the regulations and requirements of this Bylaw or in accordance with any advice, information, direction and guidance provided by the Regional District in the course of the administration of this Bylaw will not be damaged by flooding.	4(8) By the enactment, administration or enforcement of this Bylaw, or the granting of a site-specific exemption, the Regional District of Central Kootenay does not represent to any person that any Habitable Area , building or structure, including a mobile home, located, constructed or used in accordance with the regulations and requirements of this Bylaw or in accordance with any advice, information, direction and guidance provided by the Regional District in the course of the administration of this Bylaw will not be damaged by flooding	Include the defined term Habitable Area as updated throughout the Bylaw. Reflects best practice.

5 FLOODPLAIN DESIGNATION (AND SCHEDULE B)

Existing Language	Proposed Change	Rationale
6.1 The following are designated as Floodplain: a. Land shown as Floodplain in Schedule “B” – Floodplain Map b. Land within the Non-Standard Flooding and Erosion Area boundaries as delineated in Schedule “C” – Non Standard Flooding and Erosion Area Map c. Lands within the designated Floodplain Setback as specified in Section 7.2 of this Bylaw.	5(1) The following are designated as Floodplain: a. Lands within a Floodplain, Bank Erosion and Avulsion Hazard Area or Steep Creek Hazard Area as shown Land shows as Floodplain in Schedule “B” – Floodplain Map b. Land within the Non-Standard Flooding and Erosion Area boundaries as delineated in Schedule “C” – Non Standard Flooding and Erosion Area Map b. Lands within the designated Floodplain Setback as specified in Section 6(2) of this Bylaw.	Decision to designate all the hazard areas as floodplain in reference to one schedule. Suggest legal review.

6 FLOODPLAIN SPECIFICATIONS (AND SCHEDULE B)

Existing Language	Proposed Change	Rationale
7.1 Flood Construction Levels The following elevations are specified as Flood Construction Levels, except where more than one Flood Construction Level is applicable, the higher elevation shall be the specified Flood Construction Level:	6(1) Flood Construction Levels The following elevations are specified as Flood Construction Levels, except where more than one Flood Construction Level is applicable, the higher elevation shall be the specified Flood Construction Level:	The “200 year frequency Flood level” reference is not necessary.

Existing Language	Proposed Change	Rationale
a. Where Floodplain Mapping is available, the Flood Construction Level (FCL) for a specific property shall be determined by interpolation from the "200 year frequency Flood Level" as identified in Schedule "B" of this Bylaw.	a. Where Floodplain Mapping is available, the Flood Construction Level (FCL) for a specific property shall be determined by interpolation of the FCL contours from the "200 year frequency Flood Level" as identified in Schedule "B" of this Bylaw.	
7.1 b. Where Floodplain mapping is not available, the following elevations are specified as Flood Construction Levels: a. through i) lists of FCLs	6(1) b) Where Floodplain Mapping is not available, the following elevations are specified as Flood Construction Levels: a. 652.3 G.S.C. Datum on Whatshan Lake; b. 581.2 G.S.C. Datum on Duncan Lake; c. 539.2 G.S.C. Datum on Slocan Lake; d. 536.5 G.S.C. Datum on Kootenay Lake; e. 443.5 G.S.C. Datum on the Arrow Reservoir; f. 3.0 metres above natural boundary for the Duncan, Goat , Halfway (Arrow Reservoir), Kaslo , Kootenay (Brilliant Dam to Columbia River), Kootenay (Corra Lynn Dam to South Slocan Dam), Lardeau, Little Slocan, Moyie, Pend D'orelle, Salmo , Slocan , South Salmo, Westfall and Whatshan Rivers; g. 3.0 metres above natural boundary for Barnes, Burton , Caribou, Carpenter, Cooper , Corn, Crawford , Cultus, Dog (Arrow Lake north of Castlegar), Duhamel , Eagle (Arrow Reservoir) , East, Erie , Fosthall, Fry, Hall, Hamill, Hawkins, Howser, Inonoaklin , Keen, Koch, Kokanee , Kuskanax, Lemon, Midge, Mosquito, Pingston, Poplar, Stagleap, Summit and Wilson (Slocan Lake) Creeks; h. 1.5 metres above natural boundary for Wilson Creek-(Kootenay Lake drainage and South Salmo River Drainage);	Removed creeks with detailed mapping from the list as 7.1 a. now applies to them. Add in Inonoaklin Creek as it was flagged as missing from the list by RDCK Staff.

Existing Language	Proposed Change	Rationale
	i. 3.0 metres above the natural boundary for all other lakes. j. 3.0 metres above natural boundary of any other watercourse. The FCL may be reduced to 1.5 metres for watercourses that meet the requirements of a smaller stream in the Provincial Flood Hazard Area Land Use Management Guidelines as amended from time to time; k. 1.5 metres above natural boundary for all other small lakes, ponds, and marshes and small watercourses.	
	6(1) c) In Steep Creek Hazard Areas, finished ground elevation is 1.0m above surrounding finished grade around the perimeter of the building unless a higher Flood Construction Level is identified by interpolation of the Flood Construction Level contours as identified in Schedule "B" of this Bylaw.	1 m is the recommendation in the Provincial Guidelines for alluvial fans (Steep Creeks) "Where the hazard is low, the building should be elevated a minimum of 1.0 metres above the general elevation of the surrounding ground on concrete foundation and protected from scour."
7.2 Floodplain Setbacks The following distances are specified as Floodplain Setbacks, except where more than one Floodplain Setback is applicable, the greater distance shall be applied. a. Floodplain Setbacks for the Arrow Reservoir shall be above the safe line for properties with a covenant and reference plan. For properties without a covenant or reference plan, the Floodplain Setback shall be 30 metres from the 440.7 metre contour interval; b. Floodplain Setbacks for the Kootenay River between the South Slocan Dam and Brilliant Dam shall be the safe line for properties with a covenant and reference	6(2) Floodplain Setbacks The following distances are specified as Floodplain Setbacks, except where more than one Floodplain Setback is applicable, the greater distance shall be applied. a. Floodplain Setbacks for the Arrow Reservoir shall be above the safe line for properties with a covenant and reference plan. For properties without a covenant or reference plan, the Floodplain Setback shall be 30 metres from the 440.7 metre contour interval; b. Floodplain Setbacks for the Kootenay River between the South Slocan Dam and Brilliant Dam shall be the safe line for properties with a covenant and reference	Updated Setbacks to reflect new mapping and to improve alignment with the Provincial Guidelines referenced in the <i>Local Government Act</i>. Steep Creeks are removed from the lists of setbacks and treated separately given the available detailed mapping. Setbacks are established for the steep creeks based

Existing Language	Proposed Change	Rationale
plan. For properties without a covenant and reference plan the Floodplain Setback shall be 15.0 metres from the natural boundary; d. 90.0 metres from Bernard Creek; h. 30.0 metres from the natural boundary for Barnes, Burton, Caribou, Carpenter, Cooper, Corn, Crawford, Cultus, Dog (Arrow Lake north of Castlegar), Duhamel, Eagle (Arrow Reservoir), East, Erie, Forty-nine, Fosthall, Fry, Hall, Hamill, Hawkins, Howser, Keen, Koch, Kokanee, Kuskanax, Lemon, Midge, Mosquito, Pingston, Poplar, Procter, Stagleap, Summit, Redfish Creek, and Wilson Creek (Slocan Lake Drainage); i. 15.0 metres from the natural boundary of Wilson Creek (Kootenay Lake and South Salmo River Drainages);	plan. For properties without a covenant and reference plan that specifies a safe line, the Floodplain Setback shall be determined as described in the Provincial Flood Hazard Area Land Use Management Guidelines as amended from time to time. c. Floodplain Setbacks for the Duncan River shall be the setback as defined for properties with a covenant. For properties without a covenant the Floodplain Setback shall be as determined by Schedule B or 30.0 metres from the natural boundary. d. 90.0 metres from the natural boundary of Bernard Creek; e. 50.0 metres from the natural boundary of the west bank of Preacher Creek and 20.0 metres from the natural boundary of the east bank of Preacher Creek. f. 45.0 metres from the natural boundary of the east bank of Groham Creek and 30.0 metres from the natural boundary of the west bank of Groham Creek; g. 30.0 metres from the natural boundary of the Columbia, Goat, Halfway (Arrow Reservoir), Kaslo, Kootenay (excluding that portion from the South Slocan Dam to Brilliant Dam), Lardeau, Little Slocan, Moyie, Pend D'orelle, Salmo, Slocan, South Salmo, Westfall and Whatshan Rivers; h. 30.0 metres from the natural boundary for Barnes, Burton, Caribou, Carpenter, Cooper, Corn, Crawford, Cultus, Dog (Arrow Lake north of Castlegar), Duhamel, Eagle (Arrow Reservoir), East, Erie, Forty-nine, Fosthall, Fry, Hall, Hamill, Hawkins, Howser, Inonoaklin, Keen, Koch, Kokanee, Kuskanax, Lemon, Midge, Mosquito, Pingston, Poplar, Procter, Stagleap, Summit, Redfish Creek, and Wilson Creek (Slocan Lake, Kootenay Lake and South Salmo River Drainage);	on erosion mapping. Review of the Provincial Guidelines initiated the revision where there is no safe line. Downstream of a dam that is not a low consequence structure, it is the responsibility of the Local Government to get a safe line from BC Hydro. Otherwise a qualified professional would need to be contacted to complete a site specific assessment. The Guidelines are currently under review.

Existing Language	Proposed Change	Rationale
	i. 30.0 metres from the natural boundary of Duncan Lake; j. 15.0 metres from the natural boundary of Wilson Creek (Kootenay Lake and South Salmo River Drainages); j. 60.0 metres from the natural boundary of Kokanee Creek k. 30.0 metres from the natural boundary of Harrop Creek l. 40.0 metres from the natural boundary of Eagle Creek m. 30.0 metres from the natural boundary of Sitkum Creek n. 30.0 metres from the natural boundary of any other watercourses. The floodplain setback may be reduced to 15.0 metres for watercourses that meet the requirements of a smaller stream in the Provincial Flood Hazard Area Land Use Management Guidelines as amended from time to time; o. 15.0 metres from the natural boundary of Kootenay Lake; p. 15.0 metres from the natural boundary for all other lakes and small watercourses; q. 7.5 metres from the natural boundary for all small lakes, ponds and marshes;	

7 FLOODPLAIN REGULATIONS

Existing Language	Proposed Change	Rationale
	Within a designated floodplain, the following regulations apply:	Identify that the regulations apply in the designated floodplain.
8.1 No building, manufactured home or unit, modular home or structure or any part thereof shall be constructed, reconstructed, moved, extended or located with the underside of a wooden floor system or top of concrete slab of any area used for habitation, business, or storage of goods damageable by floodwaters, or in the case of	7(1)(a) No Habitable Area building, manufactured home or unit, modular home or structure of any part thereof shall be constructed, reconstructed, moved, extended or located with the underside of a wooden floor system or top of its supporting pad of any area used for habitation, business, or storage of goods damageable by floodwaters, or in the case of a manufactured	Align definitions and reflect best practices in language.

a manufactured home or unit the ground level or top of pad on which it is located, lower than the Flood Construction Level specified in Section 7.1 of this Bylaw.	home or unit the ground level or top of pad on which it is located, is lower than the Flood Construction Level specified in Section (6)(1) of this Bylaw.	
8.2 No landfill or structural support required to support a floor system or pad, shall be constructed, reconstructed, moved, extended or located within any Floodplain Setback specified in Section 7.2 of this Bylaw.	7(1)(b) No building, structure, Habitable Area or landfill or structural support required to support a floor system or pad, shall be constructed, reconstructed, moved, extended or located within any Floodplain Setback specified in Section 6(2) of this Bylaw.	Align definitions and reflect best practices in language.
	7(1)(f): Structural support or compacted fill or a combination of both installed to meet Flood Construction Levels in Section 6(1) of this Bylaw shall be installed and compacted under the direction of a Professional Engineer unless otherwise exempted by this Bylaw.	Updated to reflect existing practice of the Building Official.
8.5. Unless a building is situated on lands with a natural elevation above that as the specified Flood Construction Level or greater, basements shall be prohibited and crawl spaces shall not exceed 1.2 metres (4 feet) in height to the underside of the floor joists; and a. All entry points for flood or debris flow material, such as windows and doors, shall be located above the Flood Construction Level; b. The building foundation shall be constructed to withstand the Hydrostatic Forces during inundation up to the Flood Construction Level; and c. For buildings located within NSFEAs that all applicable engineering requirements related to a NSFEA rating are deemed satisfied.	7(1)(e) All entry points for flood or debris flow material, such as windows and doors, shall be located above the Flood Construction level and the building foundation shall be constructed to withstand the Hydrostatic Forces during inundation up to the Flood Construction Level.	Remove unclear language around basements. Move crawlspaces to general exemptions where it commonly sits. Remove reference to NSFEAs as that language is being removed from the bylaw.
	7(1)(i): A report certified by a Qualified Professional that the land may be used safely for the use intended, pursuant to Section 56 of the <i>Community Charter</i> and Section 302 of the <i>Local Government Act</i> , may be required by the Building Official prior to Building permit approval.	Provides information on the existing authority that Local Governments have with respect to requesting Qualified Professional reporting to certify safe for the intended use. Applies to unmapped hazards as well as mapped hazards.

	7(1)(j) Where there is uncertainty of the applicability of this Bylaw, the RDCK may require a landowner to obtain and pay for a report certified by a Qualified Professional that the land may be used safely for the use intended and provide information deemed necessary by the RDCK.	Important clarity that a QP report could be requested when it is not clear whether a parcel is within a hazard area.
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8 SPECIFIED FLOOD HAZARD MANAGEMENT AREAS

(1) The following types of development are exempt from the requirements in section 8(2)(c) and 8(3)(a) of this Bylaw:

- (a) Non-structural alterations;
- (b) A structural alteration that does not involve:
 - (i) an addition of any Habitable Area; or,
 - (ii) the conversion of any non-Habitable Area to Habitable Area; and
- (c) Construction of, or addition to, a non-habitable accessory structure or building, garages, carports, decks or boathouses provided that all Floodplain Specifications in Section 6 of this Bylaw apply, unless exempted under Section 10 – General Exemptions or Section 11 – Site Specific Exemptions.

(2) Steep Creek Hazard Areas

- a. Steep Creek Hazard Areas are identified on Schedule “B” of this Bylaw. Detailed hazard mapping is available for Cooper Creek, Duhamel Creek, Eagle Creek, Harrop Creek, Kokanee Creek, Kuskonook Creek, Procter Creek, Redfish Creek, Sitkum Creek, and Wilson Creek (Slocan Lake Drainage).
- b. The provisions under Section 6 – Floodplain Specifications of this Bylaw shall apply to Habitable Area, unless established by a Qualified Professional in accordance with this Bylaw.
- c. No Habitable Area shall be constructed, reconstructed, altered, added, moved or extended in any Steep Creek Hazard Area except in accordance with the following conditions:
 - i. the Regional District receives and accepts a report completed by a Qualified Professional and prepared in accordance with the Regional District’s Standard Terms of Reference (STORE) certifying that the proposed development is safe for the use intended. The report must address the following minimum requirements:
 - A. certify that there is no other suitable development location on the lot outside the Steep Creek Hazard Area;
 - B. specify any mitigation requirements with respect to the proposed location, form, elevation, and orientation of development to reduce hazard exposure;
 - C. specify the design of foundations, flood proofing fill and protective works to ensure that structures are anchored to minimize the impact of flood, sediment and erosion damage; footings are extended below scour depth; or fill materials are armoured where elevation is achieved by fill to protect against scour, erosion and flood flows;

- D. specify Floodplain Setback and Flood Construction Level for development; and
- E. considers existing and approved upstream and downstream developments.
- d. In areas classified as “very low hazard” and “low hazard” within Steep Creek Hazard Areas with detailed mapping, development is exempt from the requirements in section 9.2(c) of this Bylaw provided that Floodplain Specifications sections 7.1 and 7.2 of this Bylaw apply, unless exempted under Section 10 – General Exemptions or Section 11 – Site Specific Exemptions.

9 (3) Bank Erosion and Avulsion Hazard Areas

- a. All development on properties in Bank Erosion and Avulsion Hazard Areas must meet the Flood Construction Level and Setback as determined by a report by a Qualified Professional certifying that the proposed development is safe for the use intended, pursuant to Section 56 of the *Community Charter* and Section 302 of the *Local Government Act*.

10 GENERAL EXEMPTIONS

Existing Language	Proposed Change	Rationale
10.1 The following types of development are exempted from the Flood Construction Levels specified in this bylaw, subject to conditions specified as follows: (Note: these types of developments are not exempted from the Floodplain Setbacks): a. A renovation of an existing building or structure that does not involve an addition thereto b. An addition to a building or structure at the original nonconforming floor elevation, that would increase the size of the building or structure by less than 25 percent of the ground floor area (excluding decks, carports or garages) existing at the date of adoption of Floodplain Bylaw 1000 (August 14, 1994) provided that the degree of non-conformity regarding the setback is not increased (i.e. no closer to the water than existing). c. That portion of a building or structure to be used as a	10(1) The following types of development are exempted from the Flood Construction Levels specified in this Bylaw, subject to conditions specified as follows: (Note: these types of developments are not exempted from the Floodplain Setbacks): a. A renovation of an existing building or structure that does not involve an addition thereto, or the creation of new habitable area or dwelling units. b. An addition to a building or structure below the FCL provided that: i. The total floor area (excluding decks, carports or garages) added below the FCL after adoption of Floodplain Bylaw 1000 (August 14, 1994) does not exceed 25% of the floor area below the Flood Construction Level that existed at the date of adoption of Floodplain Bylaw 1000 (August 14, 1994) ii. The addition is no lower than the existing floor area below Flood Construction Level. iii. The degree of non-conformity regarding the Floodplain Setback is not increased (no closer to the water than existing).	Staff have flagged implementation and interpretation challenges with the existing bylaw. The proposed changes aim to remedy these challenges.

Existing Language	Proposed Change	Rationale
carport, garage or entrance foyer, porches, domestic greenhouses and storage buildings not used for the storage of goods damageable by floodwaters.	iv. The addition does not involve the creation of a dwelling unit. c. A building or structure, or That portion of a building or structure thereof to be used as a carport, garage or entrance foyer, porches, domestic greenhouses and storage buildings not used for the storage of goods damageable by floodwaters.	
	10(1)(d) That portion of a building with a ceiling height not exceeding 1.2m (e.g. crawl space) provided that there is no storage of goods or installation of furnaces, major electrical switchgear, or other fixed equipment susceptible to damage by floodwater.	This term was previously at term 8.5 in the Floodplain Regulations Section. It is commonly located in the general exemption section of floodplain bylaws.

11 SITE SPECIFIC EXEMPTIONS

Existing Language	Proposed Change	Rationale
	11(1) Pursuant to the <i>Local Government Act</i>, the Regional District may exempt a person from meeting the requirements of this Bylaw in relation to a specific parcel of land or a use, building or other structure on the parcel of land, if the Regional District considers it advisable and subject to all of the following conditions:	Mirror language in the Act that provides the authority.
11.1 An application by a property owner to the Regional District for a site specific exemption of Floodplain Specifications shall be completed in the form provided by the Regional District and submitted in accordance with the instructions on the application. This provision is not a substitute for any requirements under Section 56 of the <i>Community Charter</i>.	11(1)(a) An application by a property owner to the Regional District for a site specific exemption of Floodplain Specifications shall be completed in the form provided by the Regional District and submitted in accordance with the instructions on the application. This provision is not a substitute for any requirements under Section 56 of the <i>Community Charter</i>.	Retained as is as clear condition.
11.2 As a condition of a site specific exemption, the	11(1)(b) The Regional District receives a report completed by a	Language improved to align with the rest of the updated

property owner will be required at his/her own expense to commission a Professional Engineer's Report that addresses exemption precedents in the surrounding area and provide a summary report containing a description of the proposed development, and recommendations for conditions, as applicable.	Qualified Professional, commissioned by the property owner at their own expense, and prepared in accordance with the Regional District's Standard Terms of Reference (STORE) certifying that the proposed development is safe for the use intended.	Bylaw and ensure the Regional District's Standard Terms of Reference are included.
11.3As a condition of a site specific exemption, the property owner will be required at their expense to prepare and register a restrictive covenant under Section 219 of the Land Title Act and Section 56 of the Community Charter in favor of the Regional District specifying conditions that would enable the land to be safely used for the use intended according to the terms of the Qualified Professional's report which will form part of the restrictive covenant.	11(1)(C)As a condition of a site specific exemption, the property owner will be required at their expense to prepare and register a restrictive covenant under Section 219 of the Land Title Act and Section 56 of the Community Charter in favor of the Regional District specifying conditions that would enable the land to be safely used for the use intended according to the terms of the Qualified Professional's report which will form part of the restrictive covenant.	Retained as is as clear condition.

SCHEDULE C FLOODPLAIN TABLE

Watercourse	Receiving Watercourse	Flood Construction Level (FCL)	Floodplain Setback
All other lakes and small watercourses		1.5 metres	15.0 metres
All other small lakes, ponds and marshes		1.5 metres	7.5 metres
Arrow Reservoir		443.5 G.S.C.	Safe line with a covenant and reference plan. 30.0 metres from the 440.7 metre contour interval for properties without a covenant.
Barnes Creek		3.0 metres	30.0 metres
Bernard Creek		1.5 metres	90.0 metres
Burton Creek		3.0 metres Schedule B	30.0 metres

Watercourse	Receiving Watercourse	Flood Construction Level (FCL)	Floodplain Setback
Caribou Creek		3.0 metres	30.0 metres
Carpenter Creek		3.0 metres Schedule B	30.0 metres
Columbia River		Schedule B	30.0 metres
Cooper Creek		3.0 1.0 metres	30.0 metres
Corn Creek		3.0 metres	30.0 metres
Crawford Creek		3.0 metres Schedule B	30.0 metres
Cultus Creek		3.0 metres	30.0 metres
Dog Creek	Arrow Lake north of Castlegar	3.0 metres	30.0 metres
Duhamel Creek		3.0 1.0 metres	30.0 metres
Duncan Lake		581.2 G.S.C.	30.0 metres
Duncan River		3.0 metres	As determined with a covenant or as indicated in Schedule B, or 30 metres from the natural boundary for properties without a covenant.
Eagle Creek	Arrow Reservoir	3.0 1.0 metres	30.0 40.0 metres
East Creek		3.0 metres	30.0 metres
Erie Creek		3.0 metres	30.0 metres
Forty-nine Creek		1.5 metres	30.0 metres
Fosthall Creek		3.0 metres	30.0 metres
Fry Creek		3.0 metres	30.0 metres
Goat River		3.0 metres Schedule B	30.0 metres
Grohman Creek	East Bank	1.5 metres	45.0 metres
Grohman Creek	West Bank	1.5 metres	30.0 metres
Halfway River	Arrow Reservoir	3.0 metres	30.0 metres
Hall Creek		3.0 metres	30.0 metres
Hamill Creek		3.0 metres	30.0 metres
Harrop Creek		1.0 metres	30.0 metres
Hawkins Creek		3.0 metres	30.0 metres
Howser Creek		3.0 metres	30.0 metres
Inonoaklin Creek		3.0 metres Schedule B	30.0 metres
Kaslo River		3.0 metres Schedule B	30.0 metres
Keen Creek		3.0 metres	30.0 metres

Watercourse	Receiving Watercourse	Flood Construction Level (FCL)	Floodplain Setback
Koch Creek		3.0 metres	30.0 metres
Kokanee Creek		3.0 1.0 metres	60.0 metres
Kootenay Lake		536.5 G.S.C.	15.0 metres
Kootenay River	Brilliant Dam to Columbia River	3.0 metres	30.0 metres
Kootenay River	Corra Lynn Dam to Columbia River	3.0 metres	Safe line with a covenant and reference plan. 15.0 metres from the natural boundary for properties without a covenant or reference plan.
Kuskanax Creek		3.0 metres	30.0 metres
Kuskonook Creek		1.0 metres	30.0 metres
Lardeau River		3.0 metres	30.0 metres
Lemon Creek		3.0 metres	30.0 metres
Little Slocan River		3.0 metres	30.0 metres
Midge Creek		3.0 metres	30.0 metres
Mosquito Creek		3.0 metres	30.0 metres
Moyie River		3.0 metres	30.0 metres
Pend D'orelle River		3.0 metres	30.0 metres
Pingston Creek		3.0 metres	30.0 metres
Poplar Creek		3.0 metres	30.0 metres
Preacher Creek	West Bank	1.5 metres	50.0 metres
Preacher Creek	East Bank	1.5 metres	20.0 metres
Procter Creek		1.0 metres	30.0 metres
Salmo River		3.0 metres Schedule B	30.0 metres
Slocan River		3.0 metres Schedule B	30.0 metres
Sitkum Creek		1.0 metres	30.0 metres
South Salmo River		3.0 metres	30.0 metres
Slocan Lake		539.2 G.S.C.	15.0 metres
Stagleap Creek		3.0 metres	30.0 metres
Summit Creek	Kootenay River	3.0 metres	30.0 metres
Redfish Creek		1.0 metres	30.0 metres
Westfall River		3.0 metres	30.0 metres
Whatshan Lake		652.3 G.S.C.	7.5 metres
Whatshan River		3.0 metres	30.0 metres

Watercourse	Receiving Watercourse	Flood Construction Level (FCL)	Floodplain Setback
Wilson Creek	Slocan Lake	3.0 1.0 metres	30.0 metres
Wilson Creek	Kootenay Lake	1.5 metres	15.0 metres
Wilson Creek	South Salmo River	1.5 metres	15.0 metres

SCHEDULE D NON-STANDARD FLOOD AND EROSION MAP

Remove – mapping is consolidated in Schedule B

SCHEDULE F NON-STANDARD FLOOD AND EROSION TABLE

Remove – replaced by new bylaw sections on *Steep Creek Hazard Areas* and *Bank Erosion and Avulsion Hazard Areas*.

APPENDIX B

RECOMMENDED FLOODPLAIN MANAGEMENT BYLAW LANGUAGE (VILLAGE OF SALMO)



B-1 POLICY LANGUAGE REVIEW

This appendix provides a review of the Village of Salmo (Salmo's) Floodplain Management Bylaw No. 382 (1994) to incorporate updated flood hazard mapping and modernize the language. Where advisable, we have included content from Salmo's Floodplain Regulations Amendment Bylaw No. 594.

B.1.1. Whereas Section

Whereas the Village of Salmo may enact a floodplain management bylaw pursuant to Section 524 of the *Local Government Act* where it considers that flooding may occur on land;

And Whereas the Village of Salmo has considered the Provincial Flood Hazard Area Land Use Management Guidelines, as amended from time to time.

B.1.2. Administration and Enforcement

This section is best updated by Salmo to align with other more current bylaws and the appropriate enforcement avenues and penalties.

Most floodplain bylaws include a no representation clause in the administration section. The existing bylaw has one at Term 10. Recommend moving it up and editing it to:

- By the enactment, administration or enforcement of this Bylaw, or the granting of a site-specific exemption, the Village of Salmo does not represent to any person that any Habitable Area, building or structure, including a manufactured home, located, constructed or used in accordance with the regulations and requirements of this Bylaw or in accordance with any advice, information, direction and guidance provided by Village of Salmo in the course of the administration of this Bylaw will not be damaged by flooding.

B.1.3. Application

This Bylaw shall be applicable within the boundaries of the Village of Salmo.

The following schedules are attached to and form an integral part of this Bylaw:

- Schedule A – Designated Floodplain Mapping - Flood Hazard Areas.

B.1.4. Interpretation

- The definitions should be updated. Recommend revising based on the new definitions from RDCK's Floodplain Management Bylaw.

B.1.5. Floodplain Designation

The following areas of the Village of Salmo are designated as Floodplain:

- a. Any land within a Floodplain or Steep Creek Hazard Area as shown in Schedule A
- b. Any land within the Floodplain Setback specified in Section X (Floodplain Setbacks) of this Bylaw.

- c. Any Land lower than the flood construction level specified in Section X (Flood Construction Levels) of this Bylaw.

B.1.6. Floodplain Specifications

B.1.6.1. Floodplain Construction Levels

Within a designated Floodplain, the following elevations are specified as FCLs, except where more than one FCL is applicable, the higher elevation shall govern:

- a. The elevation determined by the interpolation of FCLs shown in Schedule A

B.1.6.2. Floodplain Setbacks

Floodplain Setbacks shall be as follows, except that where more than one Floodplain Setback is applicable, the greater shall apply.

- 30.0 metres from the natural boundary of the Salmo River
- 30.0 metres from the natural boundary of Erie Creek
- 7.5 metres from any standard dike right of way or structure for flood protection or seepage control
- 15.0 metres from the natural boundary for any other watercourses, lakes, ponds or wetlands.

B.1.6.3. Floodplain Regulations

- No Habitable Area shall be constructed, reconstructed, moved, extended or located such that the underside of its floor system or top of its supporting pad is lower than the Flood Construction Level specified in Section X (FCL section above) of this Bylaw.
- No building, structure, Habitable Area or landfill required to support a floor system or pad, shall be constructed, reconstructed, moved, extended or located within any Floodplain Setback specified in Section X (Setback section above) of this Bylaw.
- Unless specifically provided for elsewhere in this Bylaw, no area below the Flood Construction Level shall be used for the installation of furnaces, major electrical switchgear, or other fixed equipment susceptible to damage by floodwater.
- (including furnaces, major electrical switchgear, or other fixed equipment susceptible to damage by floodwater)
- Structural support or compacted fill or a combination of both may be used to elevate the underside of the floor system or the top of the pad above the Flood Construction Level. The structural support and/or fill shall be protected against scour and erosion from flood flows, wave action, ice and other debris.
- Structural support or compacted fill or a combination of both installed to meet Flood Construction Levels in Section X (FCL section) of this bylaw shall be installed and compacted under the direction of a Professional Engineer.
- A report certified by a Qualified Professional that the land may be used safely for the use intended, pursuant to Section 56 of the *Community Charter* and Section 302 of the *Local Government Act* or the *Land Title Act*, may be required by the Building Official or

Approving Officer prior to building permit or subdivision approval where they deem that this Bylaw does not resolve concerns for a potential hazard due to flooding.

- The Building Inspector may require, at the cost of the landowner, a British Columbia Land Surveyor's certificate to verify compliance with the Flood Construction Levels and Floodplain Setbacks as specified in this Bylaw.

B.1.7. Steep Creek Hazard Areas

Explanatory Note: Steep Creek Hazard Areas are areas where standard Floodplain Setbacks and Flood Construction Levels contained elsewhere in this Bylaw may not be adequate to provide the necessary protection against hazards related to steep creeks. Supplementary regulations are required.

- a. Steep Creek Hazard Areas are identified on Schedule A of this Bylaw.
- b. The provisions under Section X (Flood Construction Levels) and Section X (Floodplain Setbacks) of this Bylaw shall apply to development unless established by a Qualified Professional in accordance with this Bylaw.
- c. No Habitable Area shall be constructed, reconstructed, altered, added, moved or extended in any Steep Creek Hazard Area except in accordance with the following conditions:
 - i. Village of Salmo receives and accepts a report completed by a Qualified Professional certifying that the proposed development is safe for the use intended. The report must address the following minimum requirements:
 - ii. certify that there is no other suitable development location on the lot outside the Steep Creek Hazard Area;
 - iii. specify any mitigation requirements with respect to the proposed location, form, elevation, and orientation of development to reduce hazard exposure;
 - iv. specify the design of foundations, floodproofing fill and protective works to ensure that structures are anchored to minimize the impact of flood, sediment and erosion damage; footings are extended below scour depth; or fill materials are armoured where elevation is achieved by fill to protect against scour, erosion and flood flows.
 - v. specify Floodplain Setback and Flood Construction Level for development; and
 - vi. considers existing and approved upstream and downstream developments.

B.1.8. Exemptions

Consider what types of development you would like to see exempted from the requirement for a QP report (c) above. Some examples from RDCK include:

- a. Non-structural alterations;
- b. A structural alteration that does not involve an addition of any Habitable Area or conversion of any non-Habitable Area to Habitable Area; and
- c. Construction of, or addition to, a non-habitable accessory structure or building, garages, carports, decks or boathouses provided that all other Floodplain Setback and Flood

Construction Level Requirements apply, unless exempted under Section X– General Exemptions or Section Y – Site Specific Exemptions.

B.1.8.1. General Exemptions

The following types of development are exempt from meeting the FCL specified in this Bylaw:

- a. A renovation of an existing building or structure that does not involve an addition thereto. *(directly from Bylaw No. 594)*
- b. An addition to a building or structure at the original non-conforming floor elevation that would increase the size of the building or structure by less than twenty-five (25) percent of the ground floor area, excluding decks, carports, or garages, existing at the date of the adoption of Village of Salmo Floodplain Management Bylaw No. 382, 1994, provided that the degree of non-conformity regarding setback from the relevant watercourse is not increased. *(directly from Bylaw No. 594)*
- c. That portion of a building or structure to be used as a carport, garage, or entrance foyer, porches, domestic greenhouses, and storage buildings not used for the storage of goods damageable by floodwaters. *(directly from Bylaw No. 594)*
- d. Recreation shelters, stands, campsite washhouses, and other outdoor facilities susceptible to only marginal damage by floodwaters. *(directly from Bylaw No. 594)*
- e. That portion of a building with a ceiling height not exceeding 1.2 metres (RDCK uses 1.2 metres and many jurisdictions use 1.4 or 1.5 metres) (e.g. a crawl space) provided that no goods damageable by floodwater are stored within the crawl space.
- f. Farm buildings other than dwelling units, closed sided livestock housing and buildings containing hazardous commodities such as herbicides, pesticides, fuel and products with similar environmental impacts.
- g. Closed-sided livestock housing not behind standard dikes shall be located with the underside of a wooden floor system or the top of the pad (or in the case of a mobile unit, the top of pad or the ground surface on which it is located) no lower than 1.0 metre above the natural ground elevation taken at any point on the perimeter of the building, or no lower than the Flood Construction Levels specified in this Bylaw, whichever is the lesser.
- h. Industrial uses, other than main electrical switchgear, shall be located with the underside of a wooden floor system or the top of the pad of any habitable area (or in the case of a mobile unit, the top of pad or the ground surface on which it is located) no lower than the Flood Construction Levels specified in this Bylaw minus Freeboard. Main electrical switchgear shall be no lower than the Flood Construction Level.
- i. Structural support or compacted fill or a combination of both installed to meet Flood Construction Levels in Section X (FCL section above) of this bylaw shall be installed and compacted under the direction of a Professional Engineer.
- j. All entry points, such as windows and doors, shall be located above the Flood Construction level and the building foundation shall be constructed to withstand the Hydrostatic Forces during inundation up to the Flood Construction Level. *(consolidated from Bylaw No. 382)*

- k. Review the allowance for basements below the FCL as permitted through Bylaw No. 382.

B.1.8.2. Site Specific Exemptions

There are several options here depending on the approach the Village of Salmo would like to take. Several jurisdictions with newer bylaws are clear that the “valid hardship” description in the Provincial Flood Hazard Area Land Use Management Guidelines should be adhered to. In the Guidelines, a valid hardship is described as “where the physical characteristics of the lot (e.g., exposed bedrock, steep slope, the presence of a watercourse, etc.) and size of the lot are such that building development proposals, consistent with land use zoning bylaws, cannot occur unless the requirements are reduced”. Other bylaws, including the RDCK Floodplain Management Bylaw, allow for site-specific exemption applications with a summary report from a Qualified Professional recommending conditions and exemption precedents in the area. All require a section 219 covenant at the applicant’s expense as a condition of the exemption.

Two options are provided below. The first is consistent with the RDCK approach. Please note that in Schedule H of RDCK’s Planning Procedures and Fee Bylaw, the procedure for a site specific floodplain exemption is outlined.

- (1) An application by a property owner to the Village of Salmo for a site specific exemption of Floodplain Specifications shall be completed in the form provide by the Village of Salmo and submitted in accordance with the instructions on the application. This provision is not a substitute for any requirements under Section 56 of the *Community Charter*.
- (2) As a condition of a site specific exemption, the property owner will be required at his/her own expense to commission a Professional Engineer’s Report that addresses exemption precedents in the surrounding area and provide a summary report containing a description of the proposed development, and recommendations for conditions, as applicable.
- (3) As a condition of a site specific exemption, the property owner will be required at his/her expense to prepare and register a restrictive covenant under Section 219 of the Land Title Act and Section 56 of the Community Charter in favor of the Regional District specifying conditions that would enable the land to be safely used for the use intended according to the terms of the Professional Engineer’s report which will form part of the restrictive covenant.

Pursuant to Section 524 (7) of the *Local Government Act* (RSBC, 2015, c.1), the Village of Salmo may exempt a person from meeting the requirements of this Bylaw in relation to a specific parcel of land or a use, building or other structure on that parcel of land from the flood specifications if the Village of Salmo considers it advisable and subject to all of the following conditions:

- (a) The Village of Salmo receives a report prepared by a Qualified Professional that is consistent with the Flood Hazard Area Land Use Management Guidelines as

amended from time to time and relevant Engineers and Geoscientists of BC (EGBC) Professional Practice Guidelines, certifying that:

- i. The land may be used safely for the use intended and specifying conditions that would enable the land to be used safely for the use intended;
- ii. A valid hardship, as described in the Flood Hazard Area Land Use Management Guidelines as amended from time to time exists and no other reasonable option is available;
- iii. The proposed Flood Construction Level and Floodplain Setback represent the minimum practicable variation from the requirements of this bylaw given the location, configuration and intended use of the land, specifically without regard to the economic circumstances or siting preferences of the applicant.
- iv. The proposed construction methods are designed to mitigate flood damage
- v. The exemption will not result in a transfer of flood hazard to other lands.
- vi. The Qualified Professional has provided a completed Flood Hazard and Risk Assurance Statement(s).

The applicant enters into a Restrictive Covenant under Section 219 of the *Land Title Act* in favour of the Village of Salmo at the applicant's expense.

APPENDIX C

REVIEW OF FLOOD PLAIN DEVELOPMENT PERMIT AREA 3 (VILLAGE OF SALMO)



C-1 INTRODUCTION

This appendix provides a review of the Village of Salmo (Salmo's) Development Permit Area (DPA 3) provided from Derek Kwiatkowski (Chief Administrative Officer, CAO) on March 18, 2026. The Flood Plain DPA 3 language is currently in review and addresses flood hazards along with environmental and riparian protection as part of Salmo's Official Community Plan (OCP).

The purpose of this review is to provide information and examples of DPA application in the context of proposed updates to Salmo's Floodplain Management Bylaw.

C.1.1. Authority

The Local Government Act section 488 establishes the authority of local governments to designate development permit areas (DPAs) for a range of purposes, including (b) protection from hazardous conditions. For areas designated as such, the OCP must:

1. Describe the special conditions or objectives that justify the designation, and
2. Specify guidelines respecting the manner by which the special conditions or objectives will be addressed.

DPAs commonly include:

- Map(s) and/or descriptions delineating the hazard area(s) where development permit guidelines apply.
- In some DPAs, justification is clearly articulated and closely mirrors the language of the *Local Government Act*.
- Objectives such as minimizing risk to people and property and mitigating the impacts of flooding.
- Guidelines for development in the designated area. These may include requirements for Qualified Professional (QP) reports certifying that the land is safe for the intended use. The *Local Government Act* provides that the guidelines for a DPA may be specified by zoning bylaw and some B.C. jurisdictions introduce the DPA in an OCP but specify guidelines in their zoning bylaw.
- Exemptions from the requirement to obtain a hazard development permit.

Within a DPA, a property owner must obtain a development permit before:

- Subdividing land
- Constructing, adding to or altering an existing building
- In the case of protection from hazardous conditions, altering land (as specified in the *Local Government Act* s.489(c)).

This is distinct from a Floodplain Management Bylaw authorized under section 524 of the *Local Government Act*. The *Local Government Act* is specific to "buildings and structures", including manufactured homes, particularly those used for dwelling purposes, business, or the storage of goods that are susceptible to damage by floodwater.

Under section 473 (1)(d) of the *Local Government Act*, an OCP must include statements and map designations addressing restrictions on the use of land subject to hazardous conditions or environmental sensitivity. Many OCPs include hazard-specific policies in addition to DPAs.

C-2 APPROACHES FROM OTHER JURISDICTIONS

Salmo has both a Floodplain Management Bylaw and a Flood Plain Development Permit Area (DPA 3). This combination is not unique, with approximately 15 local governments in British Columbia (BC) using a similar combined approach. Many local governments also use environmentally sensitive area, environmental protection, or riparian protection DPAs under *Local Government Act* s.488(1)(a), and some combine these with flood hazard DPAs. The following is a summary from a review of a subset of local governments that use a combination of floodplain bylaws and flood hazard DPAs. The purpose is to provide examples to support Salmo's review of its DPA framework.

There is a mix of approaches:

- Some local governments require QP reporting that must comply with Floodplain Management Bylaw requirements (e.g., Town of Comox, City of Mission, City of Fernie).
- Others exempt development covered by the Floodplain Management Bylaw (City of Vernon and City of Prince George), or portions of it (Mission, for areas behind dikes), from DPA requirements.
- The City of Kimberley exempts development covered by the Floodplain Management Bylaw from requiring QP site-specific assessment, while still applying the remainder of the DPA guidelines.

Town of Comox

- DPA guidelines require reporting by a QP and also require that habitable space be located above the Flood Construction Level (FCL) (in the Bylaw), except in specific cases where a QP has confirmed they may be safely located below it.

City of Mission

- Fraser River DPA: the intent of the DPA is to ensure the requirements of the Floodplain Management Bylaw are being met and that any geotechnical report undertaken as part of development will adequately address the potential hazards of the Fraser River. Properties protected by a dike (as defined in the Floodplain Management Bylaw) are exempt if all Bylaw requirements are met. QP reporting must comply with the City of Mission Floodplain Management Bylaw.

City of Vernon

- Building, construction and additions are exempt from requiring a Development Permit where it is outside the Floodway or Floodplain Setback area and meets the Flood Protection Requirements or General Exemption criteria of the Floodplain Management Bylaw.

City of Prince George

- The following are exempt from the requirements for a development permit: any construction of, addition to, or alteration of a building or structure in accordance with the:

- i. minimum flood level and setbacks from a watercourse, body of water, or dike;
- ii. general exemptions to the minimum setback; or
- iii. general exemption to the flood level; as defined in the Flood Plain Regulation Bylaw.

City of Fernie

- All development must comply with DPA guidelines, including consistency with the City's Floodplain Management Bylaw and the provincial Flood Hazard Area Land Use Management Guidelines.

City of Kimberley

- Areas subject to the Floodplain Management Bylaw are exempt from requiring a QP site-specific assessment for a development permit, though other DPA requirements still apply, "unless a floodplain bylaw already applies, applicants must submit, at their expense, a flood hazard or risk assessment report prepared by a QP".

C-3 RECOMMENDATIONS

C.3.1. General Recommendations

As part of the DPA review, it is recommended that Salmo consider what fits their context best in terms of the combined application of the updated Floodplain Management Bylaw and Flood Plain DPA. Aquatic and riparian habitat protection is currently listed within DPA 3 (Flood Plain DPA) and could be split out into a standalone Streamside or Riparian Protection DPA. It can be specified in the OCP that areas subject to both the riparian and flood hazard DPAs will be considered under one application (and fee) and subject to both DPA's guidelines.

The recommendations provided to update the Floodplain Management Bylaw for Salmo, as summarized in Appendix B, address flood hazard requirements for both clearwater and steep creek flood hazards. Reporting from QPs is required where applicants seek site-specific exemptions from floodplain regulations (e.g., Flood Construction Levels (FCLs) and setbacks), as directed under the *Local Government Act*. Qualified Professional reporting is also required in steep creek hazard areas, where the nature of the hazard differs and warrants additional site-specific analysis.

QP reporting is typically not required for clearwater flood hazard where applicants meet the requirements of the Floodplain Management Bylaw and requiring it as part of a development permit may add another layer of effort and cost. Development permit requirements do apply to activities outside the scope of the Bylaw (e.g., site alteration and subdivision) and may introduce additional flood hazard or environmental protection requirements the Village of Salmo wants to ensure are addressed. As the examples from other jurisdictions illustrate, applications that adhere to the Floodplain Management Bylaw requirements could be exempt from a development permit.

A legal review of current and proposed development permit requirements and guidelines is an important step and could support making the right decisions for the Village of Salmo moving forward.

C.3.2. Language Recommendations

The following are specific language recommendations for Salmo to consider as part of the DPA review.

Section 6.6 Natural Hazards and Flood Plain Management Permit Objectives

- The current Sections 6.6 to 6.9 include a mix of policies and more typical DPA components (designated area, justification, objectives, guidelines). Consider moving the natural hazard policies into a new section within the Land Use Chapter (Chapter 5) of the OCP.
- The introduction to DPA 3 could also be moved to a policy section or stated more clearly as an objective – namely, that Council will encourage low-risk land uses, such as parks and outdoor recreation, as well as the restoration of wetlands, in high-risk flood-prone

lands. Please note that revised mapping does not identify high-risk areas. Residential uses, beyond those already established, will be discouraged from the floodplain.

Section 6.7 DPA 3 - Flood plain Development Permit Area

- This development permit area could be renamed – Flood Hazard Development Permit Area or Floodplain and Steep Creek Hazard Development Permit Area in order to integrate steep creek hazard which is a separate type of flood hazard.
- “Council supports the objectives of the Provincial Flood Hazard Area Land Use Management Guidelines”. Please note that these are currently being revised, with an anticipated revision by the end of 2026.
- “The Village is collaborating with RDCK to create a new Floodplain Management Bylaw...” This can be removed once the bylaw is amended.
- Section 6.7.3 is incomplete. This could be addressed through a separate DPA under *Local Government Act* s.488(1)(a), for protection of the natural environment, its ecosystems, and biological diversity.

The DPA 3 could be updated to follow a more consistent layout with the other DPAs. Example content is provided below for illustrative purposes and is not exhaustive.

Designated Area: The areas shown in Schedule H: Floodplain and Steep Creek Hazard Areas.

Justification: A significant portion of the Village lies on the floodplain and is at high risk of flooding, with a smaller area exposed to steep creek flood hazards. DPA 3 is established to protect development from hazardous conditions, with the objective to safeguard against loss of life and minimize property damage associated with flood hazard events.

Objectives:

- Manage development to mitigate risk to residents and property posed by floods and flood-related hazards.
- Minimize development on hazard lands.
- Avoid increasing the hazard to or vulnerability of others in flood hazard areas.

Guidelines:

A majority of the Village of Salmo is covered by Schedule H (Steep Creek and Clearwater Flood Hazard). Currently, the geotechnical report requirement would be in addition to meeting the requirements of the Floodplain Management Bylaw. A Drainage Plan is required for all development across the area. An update to the guidelines is needed, considering what Salmo would like to achieve through the DPA given the updated Floodplain Management Bylaw.

If development that complies with the Floodplain Management Bylaw is exempt from DPA 3, drainage plan requirements could be moved to a standalone riparian protection DPA, likely applying to a smaller streamside area.

Exemptions:

The following examples do not form an exhaustive list.

A Flood Hazard Development Permit is not required for the following development:

3. Internal alterations of a building only that do not involve new habitable space or a conversion of non-habitable to habitable space.
4. Boundary adjustments between two lots where no additional properties are created.
5. Construction of, addition to, or alteration of habitable space, a building or structure in accordance with the minimum flood construction levels, minimum setback requirements, or general exemptions as defined in the Floodplain Management Bylaw as amended from time to time.

Other common exemptions to Development Permits include:

- Emergency response or works required by the Village of Salmo to prevent or control emergencies
- Accessory buildings with a floor area less than 10 square metres
- Property owned by the Village of Salmo
- Installation of fencing that allows the passage of water, or construction of decks or patios, provided no tree removal is required (unless reviewed as part of a DPA 3 application). This does not apply to fencing placed within the channel.
- Planting or removal of trees or vegetation in accordance with Village of Salmo bylaws.

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 3085

A Bylaw to designate land as floodplain and make provisions in relation to flood hazard management and development of land subject to clearwater flooding, steep creek flood hazard and bank erosion and avulsion hazard across all Electoral Areas of the Regional District of Central Kootenay.

WHEREAS the Regional District of Central Kootenay may enact a floodplain management bylaw pursuant to Section 524 of the *Local Government Act* where it considers that flooding may occur on land;

AND WHEREAS the Regional District of Central Kootenay has considered the Provincial Flood Hazard Area Land Use Management Guidelines, as amended from time to time;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

APPLICATION

- 1 This Bylaw shall apply to all persons who construct, reconstruct, move, extend or locate a building, manufactured home or unit, modular home or structure or any part of them on land within Electoral Areas A, B, C, D, E, F, G, H, I, J and K of the Regional District of Central Kootenay designated as 'Floodplain' as depicted under 'Schedule B' of this Bylaw or on lands within the designated Floodplain Setback as specified in Section 6(2) of this Bylaw.
- 2 The following schedules are attached to and form an integral part of this Bylaw:
 - (1) Schedule "A" – Floodplain Management Regulations
 - (2) Schedule "B" – Floodplain Map
 - (3) Schedule "C" – Floodplain Requirement Table

DEFINITIONS

- 3 In this bylaw:

Accessory building or structure means a detached building or structure located on the same parcel as the principal building, the use of which is subordinate, customarily incidental, and exclusively devoted to that of the principal building. Accessory buildings or structures may not contain a dwelling unit.

Avulsion is a natural hazard that is caused when a creek or river changes course during a flood event by carving a new path or occupying an active or abandoned side channel in a floodplain (a process involving flood inundation and bank erosion).

Bank erosion is the natural removal of material along the banks of a watercourse resulting in either a shift in the channel position, or an increase in the channel width.

Boathouse means a detached, single-storey accessory building used exclusively for storing or sheltering a boat or boat(s) and equipment or supplies related to the operation and use of a boat or boat(s).



Note: This diagram is provided for illustrative purposes only

Building means any structure used or intended for supporting or sheltering any use or occupancy.

Building official means the person designated in or appointed to that position by the Regional District of Central Kootenay, and includes the Manager of Building Services, building inspector, plan checker, plumbing inspector that is designated or appointed by the Regional District of Central Kootenay, and for certainty, the Building Official is the "building inspector" referred to in the *Community Charter* and the *Local Government Act* and a "qualified building official" or "exempt building official" as applicable under the *Building Act*.

Bylaw enforcement officer has the meaning defined in the *Local Government Bylaw Notice Enforcement Act* as amended from time to time.

Campsite washhouses means an accessory building or structure used and equipped exclusively for washing and laundry, that does not contain sanitary or toilet facilities.

Carport means a roofed accessory building or portion of a principal building with less than 60% of the perimeter enclosed within walls, the principal use of which is for parking one or more motor vehicles.

Contour interval means a line of constant elevation that runs along the shoreline of a reservoir and is used as a reference point to measure a floodplain setback.

Designated flood means a flood, which may occur in any given year, of such magnitude as to equal a flood having a 200-year recurrence interval, based on a frequency analysis of unregulated historic flood records or by regional analysis where there is inadequate stream flow data available. Where the flow of a large watercourse is controlled by a major dam, the designated flood shall be set on a site-specific basis.

Designated flood level means the observed or calculated elevation for the Designated Flood which is used in the calculation of the Flood Construction Level.

Dwelling unit means one or more rooms with self-contained kitchen, living, sleeping and sanitary facilities, used or intended to be used as a residence for no more than one household.

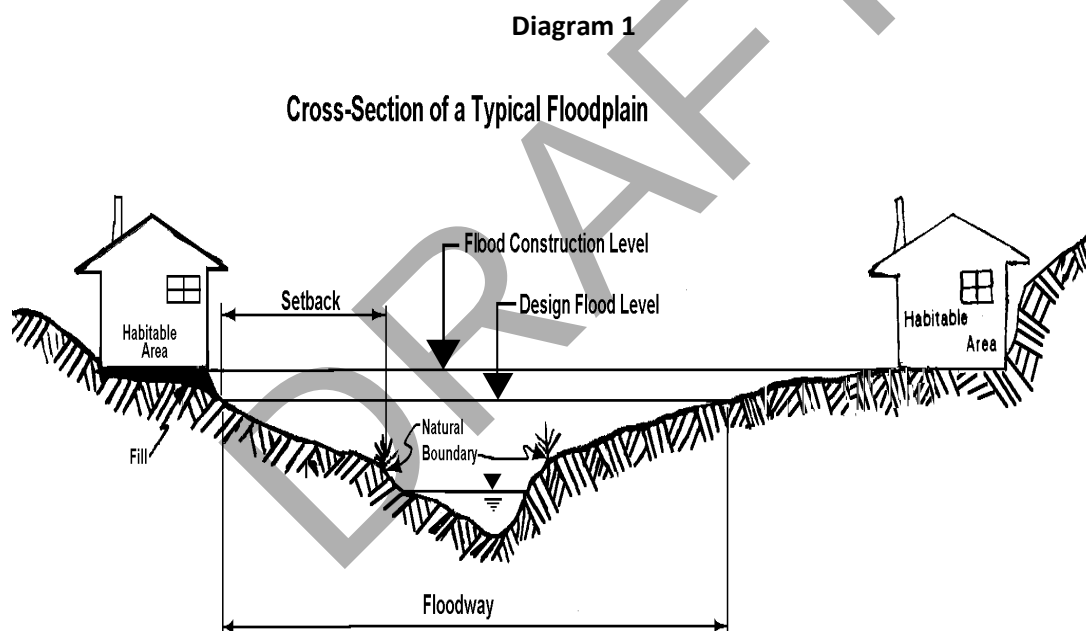
Farm building means a building or part thereof which does not contain a residential occupancy, and which is associated with and located on land devoted to the practice of agriculture, and used

for the housing of equipment or livestock, or the production, storage or processing of agricultural or horticultural products or feeds.

Flood Construction Level means the Designated Flood Level plus the allowance for freeboard and is used to establish the elevation of the underside of a wooden floor system or top of concrete slab for habitable buildings. In the case of a manufactured home, the ground level or top of concrete or asphalt pad on which it is located shall be no lower than the above-described elevation. It also establishes the minimum crest level of a Standard Dike. Where the Designated Flood Level has not been determined or where there are overriding factors, an assessed height above the natural boundary of the water body, or above the surrounding finished grade may be used.

Flood proofing means the alteration of land or structures physically or in use to reduce or eliminate flood damage and includes the use of elevation and/or building setbacks from water bodies to maintain a floodway and to allow for potential erosion.

Floodplain means an area that is susceptible to flooding from a watercourse, lake or other body of water, and for administrative purposes, is taken to be the area submerged by the Designated Flood plus freeboard and all areas designated in Section 5 of this Bylaw.



Note: This diagram is provided for illustrative purposes only (source: British Columbia Ministry of Environment.)

Floodplain setback means the minimum required distance from the natural boundary of a watercourse, lake or other body of water to any landfill or structural support required to elevate a flood system or pad above the flood construction level.

Freeboard means a vertical distance added to a Designated Flood Level and is used to establish the Flood Construction Level.

Garage means a roofed accessory building or portion of a principal building with more than 60% of the perimeter enclosed within walls, the principal use of which is for parking one or more motor vehicles.

Geodetic Survey of Canada (G.S.C.) Datum means the vertical distance above Canadian Geodetic Datum (mean sea level as determined by the Canadian Hydro-graphic Service).

Habitable Area means any room or space within a building or structure, including a manufactured home, that is or can be used for dwelling purposes, business, or the storage of goods or equipment that are susceptible to damage by floodwater (including furnaces, major electrical switchgear, or other fixed equipment susceptible to damage by floodwater).

Hydrostatic forces means the additional forces that must be considered in the design and construction of a basement area in a building located in a designated Floodplain. Hydrostatic forces are imposed by the saturation of the ground and overland flow of water to a depth equal to the Flood Construction Level.

Lake means a water body 15 km or more in length and includes any ponds, backwater, slough, swamp, or marsh area influenced by the main water body.

Natural boundary means the visible high watermark of any lake, river, watercourse, or other body of water where the presence and action of the water are so common and usual and so long continued in all ordinary years as to mark upon the soil of the bed of the lake, river, watercourse, or other body of water a character distinct from that of the banks thereof, in respect to vegetation, as well as in respect to the nature of the soil itself. In addition, the natural boundary includes the best estimate of the edge of dormant or old side channels and marsh areas.

Pad means a gravelled or paved surface on which blocks, posts, runners or strip footings are placed for the purpose of supporting a manufactured home or unit or a concrete pad for supporting a habitable area.

Protective works means any landfill, embankment, dike, berm, revetment, wall, barrier, flap gate, drainage infrastructure or other structure constructed exclusively or inter alia for the purposes of protecting an area, structure or development from the effects of floods, debris flows, or debris floods.

Qualified Professional means a Professional Engineer or Professional Geoscientist or a person in a class prescribed by the environment minister pursuant to Section 524 of the *Local Government Act* practicing within their area of competency and registered or licensed under the provisions of the *Engineers and Geoscientists Act*. For the purposes of submitting a report pursuant to Section 524 of the *Local Government Act* or Section 56 of the *Community Charter*, a Qualified Professional must have experience or training in geotechnical study and geohazard assessments.

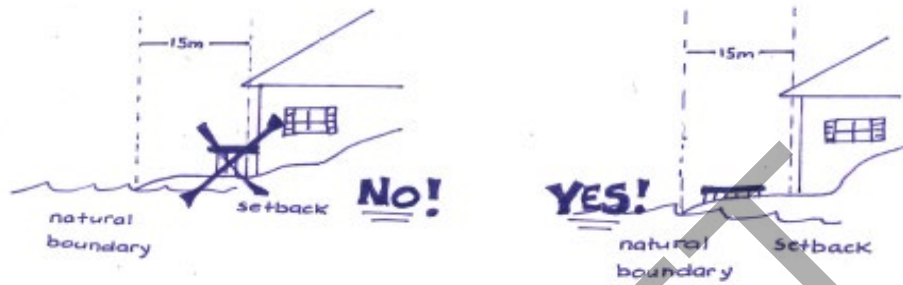
Recreation shelter means a building or structure that does not contain a residential occupancy and that is associated with, and located on land devoted to recreational purposes and used for the essential purpose of providing temporary protection from bad weather.

Regional District means the Regional District of Central Kootenay.

Renovation means the repair, alteration or improvement of an existing building or structure that does not involve reconstruction or an addition thereto and does not result in a change of use or occupancy of the Structure. For clarity, renovation includes minor repairs to the foundation. The Building Official or designate is delegated the authority to determine what constitutes renovation in the case of any uncertainty in the application of the definition.

Safe line means lines shown on reference plans for properties bordering on a reservoir or a river established by B.C. Hydro to prevent damage to buildings from shoreline erosion processes.

Self supporting deck is a structure that does not contain a residential occupancy and is built independently from another building.



Note: This diagram is provided for illustrative purposes only

Small lakes are as defined in section 3.1.2 of the Provincial Flood Hazard Area Land Use Management Guidelines as amended from time to time.

Smaller streams are as defined in section 3.2.3 of the Provincial Flood Hazard Area Land Use Management Guidelines as amended from time to time.

Standard dike means a dike built to a minimum crest elevation equal to the flood construction level and meeting standards of design and construction approved by the Province and maintained by an ongoing authority such as a local government body or a diking authority under the *Dike Maintenance Act* or successor legislation.

Steep creeks are a natural hazard that involve a mixture of water and debris or sediment. These typically occur on headwater creeks and steep rivers with small upstream watersheds. The main types of steep creek hazards are debris floods and debris flows, although steep creeks can also produce clearwater floods.

Structure means a construction or portion thereof of any kind, whether fixed to, supported by or sunk into the land or water, specifically including retaining structures of any size directly connected to a building or other structure but specifically excluding landscaping, fences, signs and paving.

Surrounding finished grade is defined as the finished grade within 1.2 m (4 feet) of the perimeter of the building, excluding localized depressions such as window wells and entrances. In cases where structural fill is used to achieve the FCL such that it raises the finished grade, the surrounding finished grade shall then be measured within 1.2 m of the toe of the structural fill used to achieve the FCL. If no site preparation is completed, then surrounding finished grade is the natural ground elevation.

Watercourse means any natural or man-made depression with well-defined banks and a bed 0.6 metres (2.0 feet) or more below the surrounding land serving to give direction to a current of water at least six months of the year and/or having a drainage area of two square kilometres (0.8 square miles) or more upstream of the point of consideration.

Wetland means land seasonally or permanently covered by water and dominated by water tolerant vegetation. Wetlands include swamps, marshes, bogs and fens but do not include lands periodically flooded for agricultural purposes.

ADMINISTRATION

- 4 (1) No building or structure shall be constructed, reconstructed, altered, moved or extended by the owner, occupier or other person so that it contravenes the requirements of this Bylaw.
- (2) The Managers of Development Services, Planning Services, Building Services and Bylaw Enforcement Services, respectively, are authorized by the Board to administer this Bylaw and enter property at any reasonable time to determine whether the regulations of the Bylaw are being complied with. The following are also so authorized and listed staff shall consult with and report to their respective Manager(s) on any instances when they exercise this authority:
- (a) Bylaw Enforcement Officers
 - (b) Building Officials
 - (c) Building Plan Checkers
 - (d) Development Technicians
 - (e) Planners
 - (f) Planning Technicians
- (3) A Building official or Bylaw Enforcement Officer who observes a contravention of this Bylaw may issue applicable notices and orders to any owner, occupier or other person who appears to have committed or allowed the contravention.
- (4) No person shall prevent or obstruct a Building official or Bylaw Enforcement Officer from performing his or her duties under this Bylaw.
- (5) A person who contravenes, violates or fails to comply with any provision of this Bylaw, or who suffers or permits any act or thing to be done in contravention or violation of this Bylaw, or who fails or neglects to do anything required by this Bylaw, commits an offence and shall be liable upon conviction of a fine of not less than \$5,000 and not more than \$10,000 (Ten Thousand Dollars) and subject to any other penalty or order imposed or remedies available to the RDCK pursuant to the *Local Government Act*, *Community Charter*, *Offence Act*, and *Local Government Bylaw Notice Enforcement Act* and regulations thereunder, all as amended from time to time.
- (6) Each day that an offence continues or exists shall be deemed to be a separate and distinct offence.
- (7) If any section, subsection, sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the decision that it is invalid shall not affect the validity of the remainder.

(8) By the enactment, administration or enforcement of this Bylaw, or the granting of a site-specific exemption, the Regional District of Central Kootenay does not represent to any person that any Habitable Area, building or structure, including a manufactured home, located, constructed or used in accordance with the regulations and requirements of this Bylaw or in accordance with any advice, information, direction and guidance provided by the Regional District in the course of the administration of this Bylaw will not be damaged by flooding.

FLOODPLAIN DESIGNATION

5 (1) The following are designated as Floodplain:

- (a) Lands within a Floodplain, Bank Erosion and Avulsion Hazard Area or Steep Creek Hazard Area as shown in Schedule “B” – Floodplain Map
- (b) Lands within the designated Floodplain Setback as specified in Section 6(2) of this Bylaw.

FLOODPLAIN SPECIFICATIONS

6 (1) **Flood Construction Levels**

The following elevations are specified as Flood Construction Levels, except where more than one Flood Construction Level is applicable, the higher elevation shall be the specified Flood Construction Level:

- (a) Where Floodplain Mapping is available, the Flood Construction Level for a specific property shall be determined by interpolation of the Flood Construction Level contours as identified in Schedule “B” of this Bylaw.
- (b) Where Floodplain Mapping is not available, the following elevations are specified as Flood Construction Levels:
 - (i) 652.3 G.S.C. Datum on Whatshan Lake;
 - (ii) 581.2 G.S.C. Datum on Duncan Lake;
 - (iii) 539.2 G.S.C. Datum on Slocan Lake;
 - (iv) 536.5 G.S.C. Datum on Kootenay Lake;
 - (v) 443.5 G.S.C. Datum on the Arrow Reservoir;
 - (vi) 3.0 metres above natural boundary for the Duncan, Halfway (Arrow Reservoir), Kootenay (Brilliant Dam to Columbia River), Kootenay (Corra Lynn Dam to South Slocan Dam), Lardeau, Little Slocan, Moyie, Pend D’orelle, South Salmo, Westfall and Whatshan Rivers;
 - (vii) 3.0 metres above natural boundary for Barnes, Caribou, Carpenter, Corn, Cultus, Dog (Arrow Lake north of Castlegar), East, Fosthall, Fry, Hall, Hamill, Hawkins, Howser, Inonoaklin, Keen, Koch, Kuskanax, Lemon, Midge, Mosquito, Pingston, Poplar, Stagleap, Summit Creeks;
 - (viii) 1.5 metres above natural boundary for Wilson Creek (Kootenay Lake drainage and South Salmo River Drainage);
 - (ix) 3.0 metres above the natural boundary for all other lakes;

- (x) 3.0 metres above natural boundary of any other watercourse. The Flood Construction Level may be reduced to 1.5 metres for watercourses that meet the Requirements for Smaller Streams in the Provincial Flood Hazard Area Land Use Management Guidelines as amended from time to time;
- (xi) 1.5 metres above natural boundary for all other small lakes, ponds, and marshes.
- (c) In Steep Creek Hazard Areas, finished ground elevation is 1.0m above surrounding finished grade around the perimeter of the building unless a higher Flood Construction Level is identified by interpolation of the Flood Construction Level contours as identified in Schedule "B" of this Bylaw.

(2) **Floodplain Setbacks**

The following distances are specified as Floodplain Setbacks, except where more than one Floodplain Setback is applicable, the greater distance shall be applied.

- (a) Floodplain Setbacks for the Arrow Reservoir shall be above the safe line for properties with a covenant and reference plan. For properties without a covenant or reference plan that specifies a safe line, the Floodplain Setback shall be 30 metres from the 440.7 metre contour interval;
- (b) Floodplain Setbacks for the Kootenay River between the South Slocan Dam and Brilliant Dam shall be the safe line for properties with a covenant and reference plan. For properties without a covenant and reference plan that specifies a safe line, the Floodplain Setback shall be determined as described in the Provincial Flood Hazard Area Land Use Management Guidelines as amended from time to time.
- (c) Floodplain Setbacks for the Duncan River shall be the setback as defined for properties with a covenant. For properties without a covenant the Floodplain Setback shall be as determined by Schedule B or 30.0 metres from the natural boundary.
- (d) 90.0 metres from the natural boundary of Bernard Creek;
- (e) 50.0 metres from the natural boundary of the west bank of Preacher Creek and 20.0 metres from the natural boundary of the east bank of Preacher Creek.
- (f) 45.0 metres from the natural boundary of the east bank of Grohman Creek and 30.0 metres from the natural boundary of the west bank of Grohman Creek;
- (g) 30.0 metres from the natural boundary of the Columbia, Goat, Halfway (Arrow Reservoir), Kaslo, Kootenay (excluding that portion from the South Slocan Dam to Brilliant Dam), Lardeau, Little Slocan, Moyie, Pend D'orelle, Salmo, Slocan, South Salmo, Westfall and Whatshan Rivers;
- (h) 30.0 metres from the natural boundary for Barnes, Burton, Caribou, Carpenter, Cooper, Corn, Crawford, Cultus, Dog (Arrow Lake north of Castlegar), Duhamel, East, Erie, Forty-nine, Fosthall, Fry, Hall, Hamill, Hawkins, Howser, Inonoaklin, Keen, Koch, Kuskanax, Lemon, Midge, Mosquito, Pingston, Poplar, Procter, Stagleap, Summit, Redfish, and Wilson Creeks (Slocan Lake, Kootenay Lake and South Salmo River Drainage);
- (i) 30.0 metres from the natural boundary of Duncan Lake;
- (j) 60.0 metres from the natural boundary of Kokanee Creek;
- (k) 30.0 metres from the natural boundary of Harrop Creek;
- (l) 40.0 metres from the natural boundary of Eagle Creek;
- (m) 30.0 metres from the natural boundary of Sitkum Creek;

- (n) 30.0 metres from the natural boundary of any other watercourse. The floodplain setback may be reduced to 15.0 metres for watercourses that meet the Requirements for Smaller Streams in the Provincial Flood Hazard Area Land Use Management Guidelines as amended from time to time;
- (o) 15.0 metres from the natural boundary of Kootenay Lake;
- (p) 15.0 metres from the natural boundary for all other lakes;
- (q) 7.5 metres from the natural boundary for all small lakes, ponds and marshes;
- (r) A 7.5 metre setback is required for any standard dike or structure used for flood protection or any easement or right of way for a standard dike or structure used for flood protection.

FLOODPLAIN REGULATIONS

7 (1) Within a designated floodplain, the following regulations apply:

- (a) No Habitable Area shall be constructed, reconstructed, moved, extended or located such that the underside of its floor system or top of its supporting pad is lower than the Flood Construction Level specified in Section 6(1) of this Bylaw.
- (b) No building, structure, Habitable Area or landfill required to support a floor system or pad, shall be constructed, reconstructed, moved, extended or located within any Floodplain Setback specified in Section 6(2) of this Bylaw.
- (c) Unless specifically provided for elsewhere in this Bylaw, no area below the Flood Construction Level shall be used for the installation of furnaces, major electrical switchgear, or other fixed equipment susceptible to damage by floodwater.
- (d) Structural support or compacted fill or a combination of both may be used to elevate the underside of the floor system or the top of the pad above the Flood Construction Level. The structural support and/or fill shall be protected against scour and erosion from flood flows, wave action, ice and other debris.
- (e) All entry points for flood or debris flow material, such as windows and doors, shall be located above the Flood Construction Level and the building foundation shall be constructed to withstand the Hydrostatic Forces during inundation up to the Flood Construction Level.
- (f) Structural support or compacted fill or a combination of both installed to meet Flood Construction Levels in Section 6(1) of this Bylaw shall be installed and compacted under the direction of a Qualified Professional unless otherwise exempted by this Bylaw.
- (g) When a building permit is applied for on parcels with frontage on Kootenay Lake, the Building Official shall request a structurally engineered foundation or geotechnical report if any part of a footing up to and including the level of a slab, or portion of the foundation is intended by its design to be submersible or subject to water fluctuation below 536.5 metres or wave action. A covenant shall be placed on Title noting such structure may be subject to damage by water.
- (h) The Building Official may require, at the cost of the landowner, a British Columbia Land Surveyor's certificate to verify compliance with the Flood Construction Levels and Floodplain Setbacks as specified in this Bylaw.
- (i) A report certified by a Qualified Professional that the land may be used safely for the use intended, pursuant to Section 56 of the *Community Charter* and Section 302 of the *Local Government Act*, may be required by the Building Official prior to Building permit approval.

- (j) Where there is uncertainty of the applicability of this Bylaw, the RDCK may require a landowner to obtain and pay for a report certified by a Qualified Professional that the land may be used safely for the use intended and provide information deemed necessary by the RDCK.

SPECIFIED FLOOD HAZARD MANAGEMENT AREAS

- 8** (1) The following types of development are exempt from the requirements in section 8(2)(c) and 8(3)(a) of this Bylaw:

- (a) Non-structural alterations;
- (b) A structural alteration that does not involve:
 - (i) an addition of any Habitable Area; or,
 - (ii) the conversion of any non-Habitable Area to Habitable Area; and
- (c) Construction of, or addition to, a non-habitable accessory structure or building, garages, carports, decks or boathouses provided that all Floodplain Specifications in Section 6 of this Bylaw apply, unless exempted under Section 10 – General Exemptions or Section 11 – Site Specific Exemptions.

(2) Steep Creek Hazard Areas

- (a) Steep Creek Hazard Areas are identified on Schedule “B” of this Bylaw. Detailed hazard mapping is available for Cooper Creek, Duhamel Creek, Eagle Creek, Harrop Creek, Kokanee Creek, Kuskonook Creek, Procter Creek, Redfish Creek, Sitkum Creek, and Wilson Creek (Slocan Lake Drainage).
- (b) The provisions under Section 6 – Floodplain Specifications of this Bylaw shall apply to Habitable Area, unless established by a Qualified Professional in accordance with this Bylaw.
- (c) No Habitable Area shall be constructed, reconstructed, altered, added, moved or extended in any Steep Creek Hazard Area except in accordance with the following conditions:
 - (i) the Regional District receives and accepts a report completed by a Qualified Professional and prepared in accordance with the Regional District’s Standard Terms of Reference (STORE) certifying that the proposed development is safe for the use intended. The report must address the following minimum requirements:
 - (A) certify that there is no other suitable development location on the lot outside the Steep Creek Hazard Area;
 - (B) specify any mitigation requirements with respect to the proposed location, form, elevation, and orientation of development to reduce hazard exposure;
 - (C) specify the design of foundations, flood proofing fill and protective works to ensure that structures are anchored to minimize the impact of flood, sediment and erosion damage; footings are extended below scour depth; or fill materials are armoured where elevation is achieved by fill to protect against scour, erosion and flood flows;
 - (D) specify Floodplain Setback and Flood Construction Level for development; and
 - (E) considers existing and approved upstream and downstream developments.
- (d) In areas classified as “very low hazard” and “low hazard” within Steep Creek Hazard Areas with detailed mapping, development is exempt from the requirements in

section 8(2)(c) of this Bylaw provided that Section 6 – Floodplain Specifications of this Bylaw apply, unless exempted under Section 10 – General Exemptions or Section 11 – Site Specific Exemptions.

9 (3) Bank Erosion and Avulsion Hazard Areas

- (a) All development on properties in Bank Erosion and Avulsion Hazard Areas must meet the Flood Construction Level and Setback as determined by a report by a Qualified Professional certifying that the proposed development is safe for the use intended, pursuant to Section 56 of the *Community Charter* and Section 302 of the *Local Government Act*.

GENERAL EXEMPTIONS

- 10 (1)** The following types of development are exempted from the Flood Construction Levels specified in this Bylaw, subject to conditions specified as follows (Note: these types of developments are not exempted from the Floodplain Setbacks):

- (a) A renovation of an existing building or structure that does not involve an addition thereto, or the creation of new habitable area or dwelling units.
- (b) An addition to an existing building or structure below the Flood Construction Level provided that:
 - (i) the total floor area (excluding decks, carports or garages) added below the Flood Construction Level after the adoption of Floodplain Bylaw 1000 (August 14, 1994), does not exceed 25 percent of the floor area below the Flood Construction Level that existed at the date of adoption of Floodplain Bylaw 1000 (August 14, 1994).
 - (ii) The addition is no lower than the existing floor area below the Flood Construction Level.
 - (iii) The degree of non-conformity regarding the Floodplain Setback is not increased (no closer to the water than existing).
 - (iv) The addition does not involve the creation of a dwelling unit.
- (c) A building or structure, or portion thereof to be used as a carport, garage or entrance foyer, porches, domestic greenhouses and storage buildings not used for the storage of goods damageable by floodwaters.
- (d) That portion of a building with a ceiling height not exceeding 1.2m (e.g. crawl space), provided that no goods or equipment that are susceptible to damage by floodwater (including furnaces, major electrical switchgear, or other fixed equipment susceptible to damage by floodwater) are stored within the crawl space.
- (b) Recreation shelters, stands, campsite washhouses and other outdoor facilities susceptible to only marginal damage by floodwaters.
- (c) Farm buildings other than dwelling units, closed-sided livestock housing and buildings containing hazardous commodities such as herbicides, pesticides, fuel and products with similar environmental impacts.
- (d) On-loading and off-loading facilities associated with water-oriented industry and portable sawmills.
- (e) Farm Dwelling Units: Farm dwelling units on parcels 8.0 hectares or greater in area, located within the Agricultural Land Reserve, shall be located with the underside of a wooden floor system or the top of the pad of any habitable area (or in the case of a

manufactured home, the top of the pad or the ground surface on which it is located) no lower than 1.0 metre above the surrounding finished grade taken at any point on the perimeter of the building, or no lower than the Flood Construction Levels specified in this Bylaw, whichever is the lesser.

- (f) Closed-Sided Livestock Housing: Closed-sided livestock housing not behind standard dikes shall be located with the underside of a wooden floor system or the top of the pad (or in the case of a mobile unit, the top of pad or the ground surface on which it is located) no lower than 1.0 metre above the surrounding finished grade taken at any point on the perimeter of the building, or no lower than the Flood Construction Levels specified in this Bylaw, whichever is the lesser.
 - (g) Industrial Uses: Industrial uses, other than main electrical switchgear, shall be located with the underside of a wooden floor system or the top of the pad of any habitable area (or in the case of a mobile unit, the top of pad or the ground surface on which it is located) no lower than the Flood Construction Levels specified in this Bylaw minus Freeboard. Main electrical switchgear shall be no lower than the Flood Construction Level.
 - (h) Heavy industrial development located behind a standard dike.
- (2) The following development is exempted from both the Floodplain Setbacks and the Flood Construction Levels specified in this bylaw:
- (a) A self-supporting deck or boathouse that is not:
 - (i) used for Habitable Area and the landowner has registered a covenant in favour of the Province and the Regional District of Central Kootenay which states that the deck or boathouse will not be used as a Habitable Area;
 - (ii) structurally attached to a building, manufactured home or structure; and
 - (iii) within 7.5 m of any standard dike.

SITE SPECIFIC EXEMPTIONS

- 11** (1) Pursuant to the *Local Government Act*, the Regional District may exempt a person from meeting the requirements of this Bylaw in relation to a specific parcel of land or a use, building or other structure on the parcel of land, if the Regional District considers it advisable and subject to all of the following conditions:
- (b) An application by a property owner to the Regional District for a site specific exemption of Floodplain Specifications shall be completed in the form provided by the Regional District and submitted in accordance with the instructions on the application. This provision is not a substitute for any requirements under Section 56 of the *Community Charter*.
 - (c) The Regional District receives a report completed by a Qualified Professional, commissioned by the property owner at their own expense, and prepared in accordance with the Regional District's Standard Terms of Reference (STORE) certifying that the proposed development is safe for the use intended.
 - (d) As a condition of a site specific exemption, the property owner will be required at their expense to prepare and register a restrictive covenant under Section 219 of the *Land Title Act* and Section 56 of the *Community Charter* in favor of the Regional District specifying conditions that would enable the land to be safely used for the use intended according to the terms of the Qualified Professional's report which will form part of the restrictive covenant.

CITATION

- 12** This Bylaw may be cited as “**Regional District of Central Kootenay Floodplain Management Bylaw No. XXXX, 20XX.**”

REPEAL

- 13** “**Regional District of Central Kootenay Floodplain Management Bylaw No. 2080, 2009**”, and amendments hereto, are hereby repealed.

READ A FIRST TIME this _____ day of _____, 2026.

READ A SECOND TIME this _____ day of _____, 2026.

READ A THIRD TIME this _____ day of _____, 2009.

ADOPTED by an affirmative vote of at least 2/3 of the votes cast this _____ day of _____, 2026.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

Regional District of Central Kootenay
Bylaw No. XXXX, 2026
SCHEDULE B

FLOODPLAIN MAP

The boundaries of Floodplain areas listed in this Bylaw, together with any explanatory legends, notations and references in respect thereof, are delineated and described on the “Floodplain Map” which Floodplain Map consists of a computer record compiled by means of geographic information software. The Floodplain Map is kept in the office of the Secretary and in the Planning Department at the Regional District Office. The Floodplain Map forms part of this Bylaw. A generalized diagrammatic representation of the Floodplain Map is annexed to this Bylaw as Schedule “B”.

DRAFT

**Regional District of Central Kootenay
Bylaw No. XXXX, 2026**

SCHEDULE C FLOODPLAIN TABLE

Watercourse	Receiving Watercourse	Flood Construction Level (FCL)	Floodplain Setback
All other lakes and small watercourses		1.5 metres	15.0 metres
All other small lakes, ponds and marshes		1.5 metres	7.5 metres
Arrow Reservoir		443.5 G.S.C.	Safe line with a covenant and reference plan. 30.0 metres from the 440.7 metre contour interval for properties without a covenant.
Barnes Creek		3.0 metres	30.0 metres
Bernard Creek		1.5 metres	90.0 metres
Burton Creek		Schedule B	30.0 metres
Caribou Creek		3.0 metres	30.0 metres
Carpenter Creek		Schedule B	30.0 metres
Columbia River		Schedule B	30.0 metres
Cooper Creek		1.0 metres	30.0 metres
Corn Creek		3.0 metres	30.0 metres
Crawford Creek		Schedule B	30.0 metres
Cultus Creek		3.0 metres	30.0 metres
Dog Creek	Arrow Lake north of Castlegar	3.0 metres	30.0 metres
Duhamel Creek		1.0 metres	30.0 metres
Duncan Lake		581.2 G.S.C.	30.0 metres
Duncan River		3.0 metres	As determined with a covenant or as indicated in Schedule B, or 30 metres from the natural boundary for properties without a covenant.
Eagle Creek	Arrow Reservoir	1.0 metres	40.0 metres
East Creek		3.0 metres	30.0 metres
Erie Creek		3.0 metres	30.0 metres
Forty-nine Creek		1.5 metres	30.0 metres
Fosthall Creek		3.0 metres	30.0 metres
Fry Creek		3.0 metres	30.0 metres
Goat River		Schedule B	30.0 metres
Grohman Creek	East Bank	1.5 metres	45.0 metres
Grohman Creek	West Bank	1.5 metres	30.0 metres
Halfway River	Arrow Reservoir	3.0 metres	30.0 metres
Hall Creek		3.0 metres	30.0 metres
Hamill Creek		3.0 metres	30.0 metres
Harrop Creek		1.0 metres	30.0 metres
Hawkins Creek		3.0 metres	30.0 metres
Howser Creek		3.0 metres	30.0 metres
Inonoaklin Creek		3.0 metres	30.0 metres

Watercourse	Receiving Watercourse	Flood Construction Level (FCL)	Floodplain Setback
Kaslo River		Schedule B	30.0 metres
Keen Creek		3.0 metres	30.0 metres
Koch Creek		3.0 metres	30.0 metres
Kokanee Creek		1.0 metres	60.0 metres
Kootenay Lake		536.5 G.S.C.	15.0 metres
Kootenay River	Brilliant Dam to Columbia River	3.0 metres	30.0 metres
Kootenay River	Corra Lynn Dam to Columbia River	3.0 metres	Safe line with a covenant and reference plan. 15.0 metres from the natural boundary for properties without a covenant or reference plan.
Kuskanax Creek		3.0 metres	30.0 metres
Kuskonook Creek		1.0 metres	30.0 metres
Lardeau River		3.0 metres	30.0 metres
Lemon Creek		3.0 metres	30.0 metres
Little Slokan River		3.0 metres	30.0 metres
Midge Creek		3.0 metres	30.0 metres
Mosquito Creek		3.0 metres	30.0 metres
Moyie River		3.0 metres	30.0 metres
Pend D'orelle River		3.0 metres	30.0 metres
Pingston Creek		3.0 metres	30.0 metres
Poplar Creek		3.0 metres	30.0 metres
Preacher Creek	West Bank	1.5 metres	50.0 metres
Preacher Creek	East Bank	1.5 metres	20.0 metres
Procter Creek		1.0 metres	30.0 metres
Salmo River		Schedule B	30.0 metres
Slokan River		Schedule B	30.0 metres
Sitkum Creek		1.0 metres	30.0 metres
South Salmo River		3.0 metres	30.0 metres
Slokan Lake		539.2 G.S.C.	15.0 metres
Stagleap Creek		3.0 metres	30.0 metres
Summit Creek	Kootenay River	3.0 metres	30.0 metres
Redfish Creek		1.0 metres	30.0 metres
Westfall River		3.0 metres	30.0 metres
Whatshan Lake		652.3 G.S.C.	7.5 metres
Whatshan River		3.0 metres	30.0 metres
Wilson Creek	Slokan Lake	1.0 metres	30.0 metres
Wilson Creek	Kootenay Lake	1.5 metres	15.0 metres
Wilson Creek	South Salmo River	1.5 metres	15.0 metres

Where under Flood Construction Levels, G.S.C. means geodetic survey of Canada and metres is above natural boundary and where setback requirements are from the natural boundary of the watercourse unless otherwise indicated.



Floodplain Management Bylaw Review Project

RDCK and Village of Salmo

Presented by:

BGC Engineering & Pinna Sustainability

Date:

July 16, 2026

 Salmo River (BGC)



BGC & Pinna Team



Elisa Scordo, M.Sc., P.Geo
Principal Hydrologist (BGC)
Flood Lead, PM



Tamsin Mills, M.Sc., R.P.P.
Director, Climate Resilience (Pinna)
Planning Lead



Kris Holm, M.Sc., P.Geo
Principal Geoscientist (BGC)
Hazard Lead

RDCK is subject to a range of geohazards

Floodplain Management Bylaws help regulate development in hazard-prone areas



Floods
(e.g., Slocan River)



Debris Floods
(e.g., Kemp Creek)



Debris Flows
(e.g., Kuskonook Creek)

Steep Creeks

Project Purpose

Floodplain Management Bylaw Review



- This project aims to **modernize RDCK's and Salmo's Floodplain Management Bylaws** by incorporating recent mapping and updating hazard terminology to reflect current best practices for geohazard management.
- These updates help ensure that **land-use decisions reflect the best available hazard information**, reducing community exposure to flood and steep creek hazards.
- The bylaw updates further **support an integrated approach** to land-use decision-making in hazard-prone areas.

Key Project Tasks

Floodplain Management Bylaw Review

	Comparative Analysis and Best Practices Review	<i>Report Submitted April 2026</i>
	Stakeholder Engagement	<i>Project activities complete</i>
	Regulatory Mapping	<i>ArcGIS geodatabase submitted May 2026</i>
	Bylaw Development and Recommendations	<i>Draft bylaw submitted June 2026</i>
	Final Reporting	<i>Final Report submitted June 2026</i>

Key Engagement Themes

What we heard from Stakeholder Engagement

- What **need** is driving the bylaw update, and **what is changing**?
- How will **hazard mapping** stay credible and be maintained over time?
- How will the bylaw stay **practical, flexible**, and **risk-informed**?
- How will **exemptions** and **renovation triggers** be clarified?
- What are the **legal implications** of the bylaw update?
- What are the impacts on **existing homes, property values, insurance** in hazard areas?
- How will we ensure **consistency** across jurisdictions and processes?
- What are the expectations for **Qualified Professionals**, and what **data** will they access?
- What will **communication** and implementation **support** look like for the public, applicants, and practitioners?

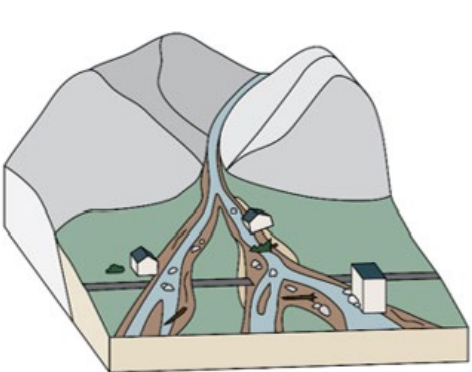
To be considered in this presentation

To be addressed as part of implementation next steps

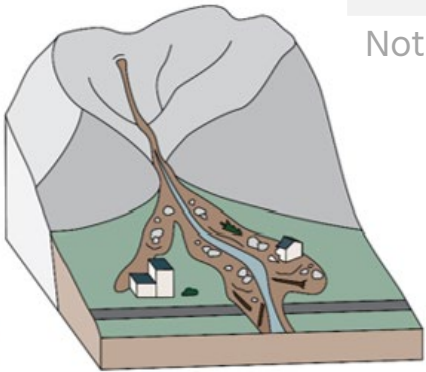
RDCK and Salmo’s current bylaws apply hazard mapping, minimum building elevations (FCLs) and floodplain setback requirements



Floods and Bank Erosion
(Riverine Hazards)



Debris Flood
(Steep Creek Hazards)



Debris Flow

Type	RDCK Bylaw (No. 2080, 2009)	Salmo Bylaw (No. 382, 1994)
Floods	- Described as “Floodplains” - Managed through FCLs and Floodplain Setbacks	- Described as “Floodplains” - Managed through FCLs and Floodplain Setbacks
Bank Erosion	Managed through floodplain setbacks	Managed through floodplain setbacks depending on watercourse
Steep Creeks	Described as Non-standard flood erosion areas (NSFEAs)	Described as Alluvial Fans

Note: All hazard types above are *designated* as Floodplains under the Floodplain Management Bylaws.

Recommended updates to RDCK & Salmo's current Floodplain Management Bylaws cover three general areas:

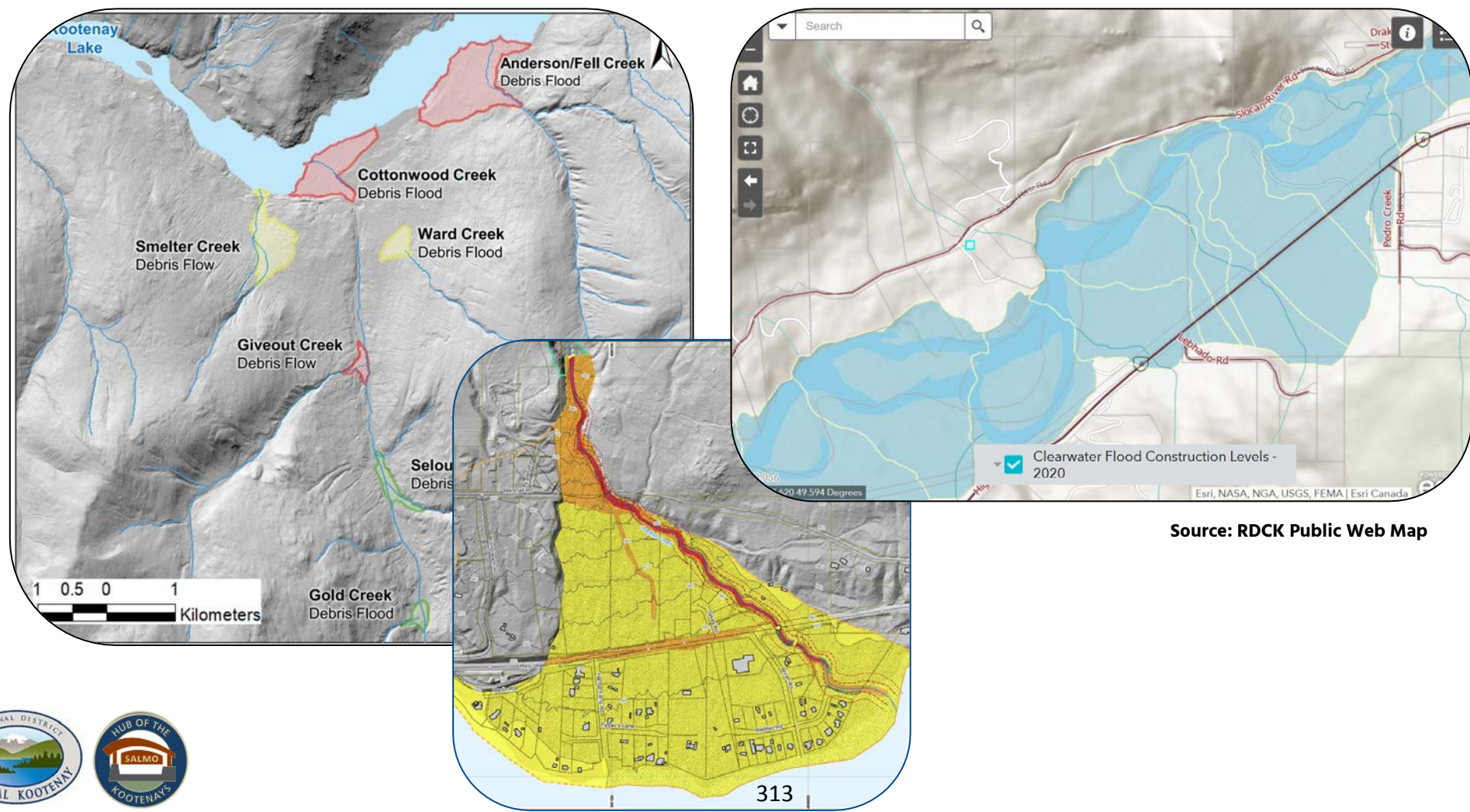
1. Hazard Terminology
2. Regulatory Mapping
3. Regulatory Bylaw Language



Recommendation (1): Update hazard terminology within the bylaw to use clear, hazard-specific language

Hazard Type	Current Terminology	Recommendation
Floods	Floodplain	No change – continue to use “Floodplain”
Bank Erosion and Avulsion	Non-standard Flood and Erosion Areas (NSFEA)	Use “Bank Erosion and Avulsion Hazard” - replaces NSFEA
Steep Creeks	NSFEAs (RDCK’s Bylaw) / Alluvial Fan (Salmo’s Bylaw)	Use “Steep Creek Hazard” – replaces NSFEA and Alluvial Fan

Recommendation (2): Incorporate the most recent hazard mapping to ensure regulations reflect current hazard information



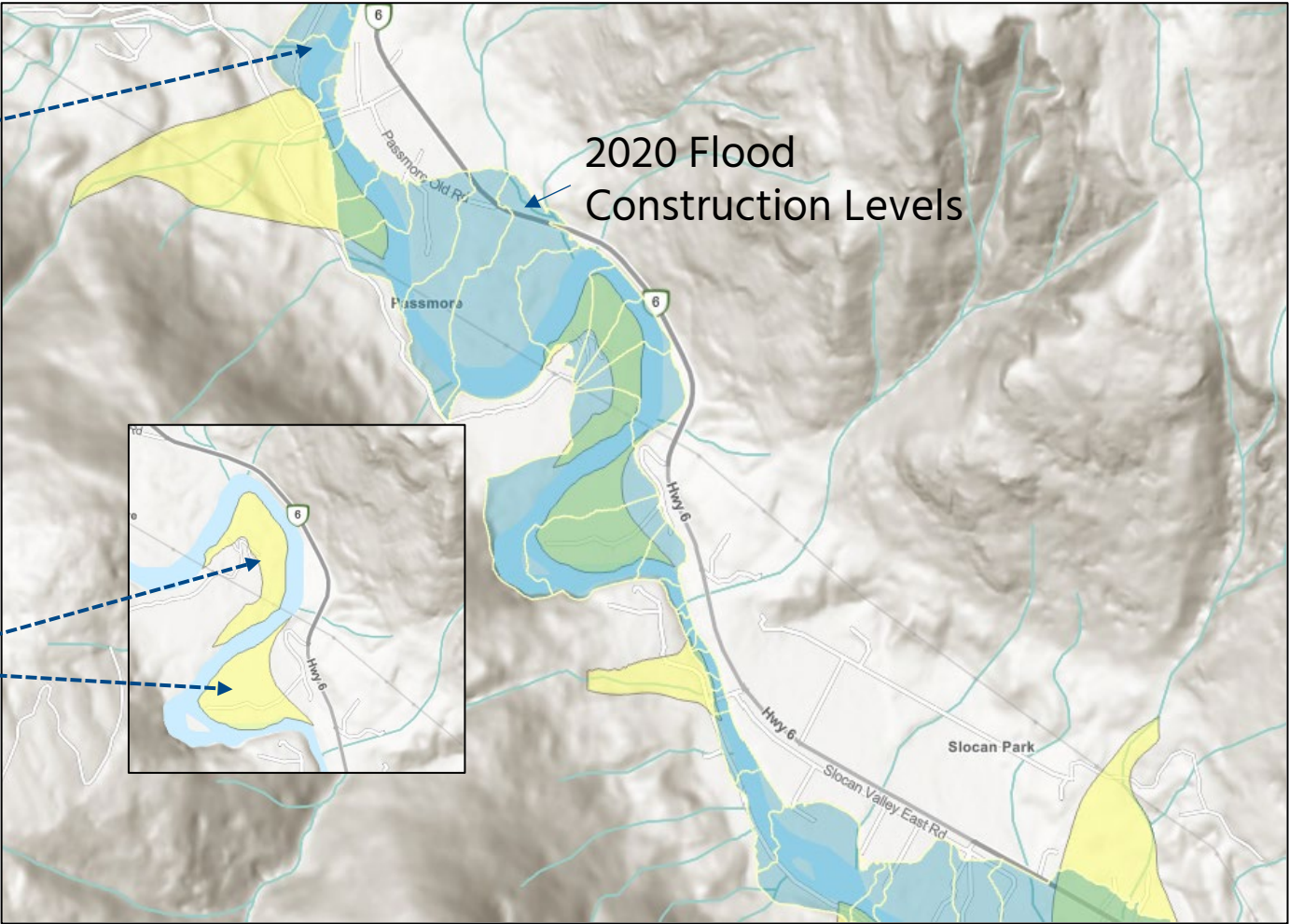
Example Spatial Data: Floodplains

Floodplain
(Detailed Mapping)

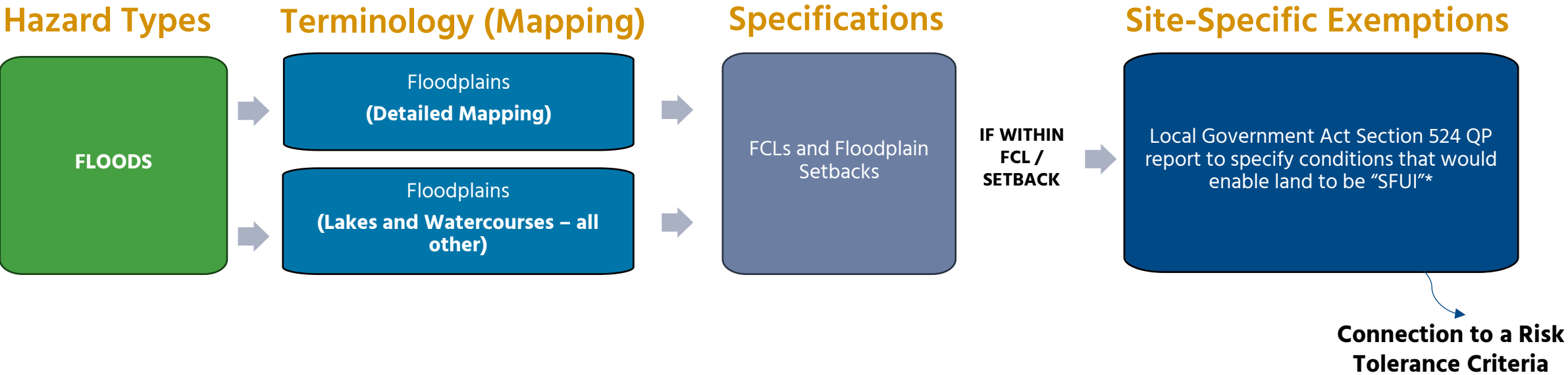
2020 NDMP studies:

- Salmo River
- Slocan River
- Goat River
- Crawford Creek
- Burton Creek
- Kaslo River

**Bank Erosion /
Avulsion**
(Boundary Only)



Example Bylaw Workflow: Flood Hazard Type



*QP Reports to prove application is 'safe for the use intended', either based on RTC (RDCK) or professional reliance model (Salmo)

Example Spatial Data: Steep Creek Hazard Areas

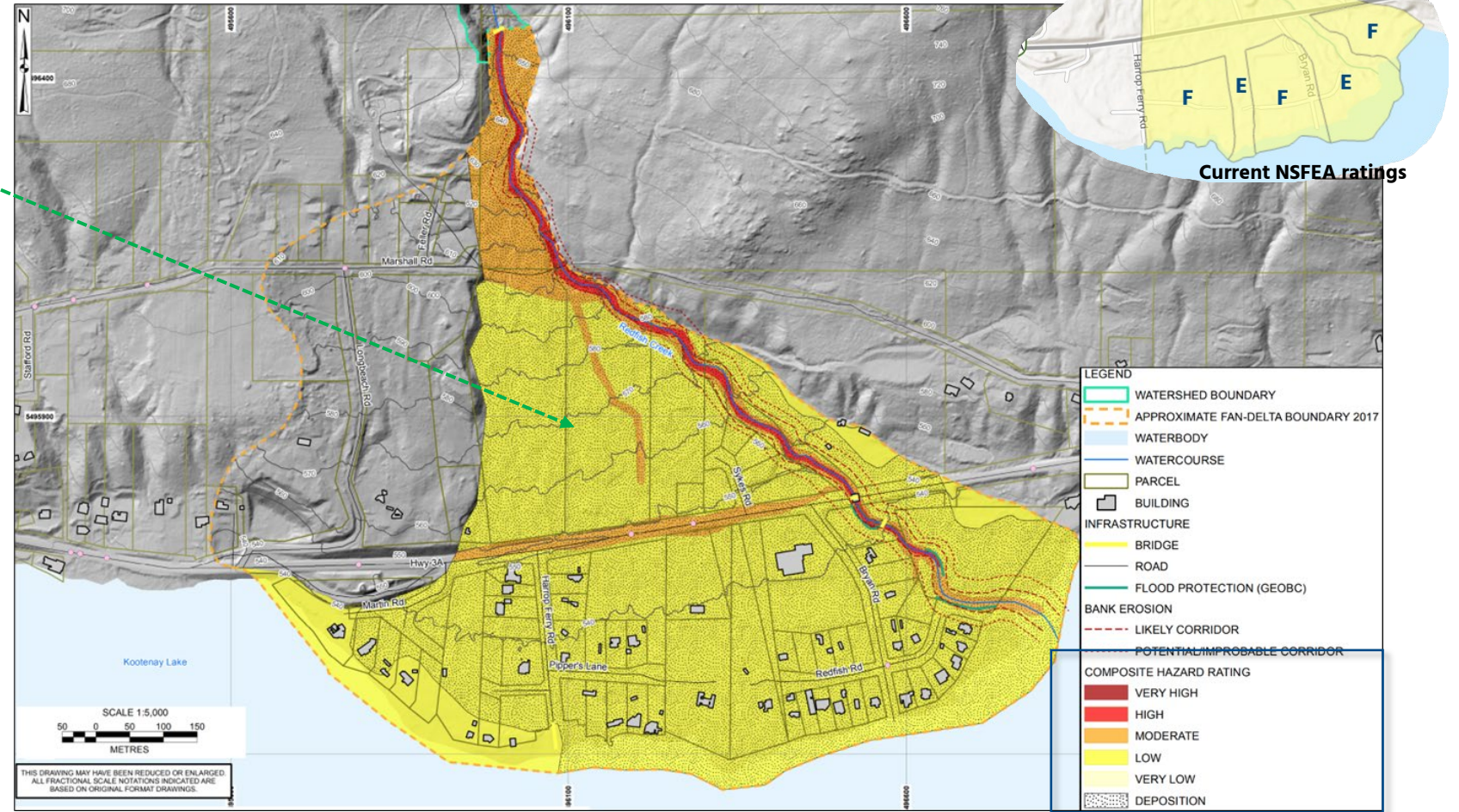
Steep Creek
(Detailed Mapping)

2020 NDMP studies:

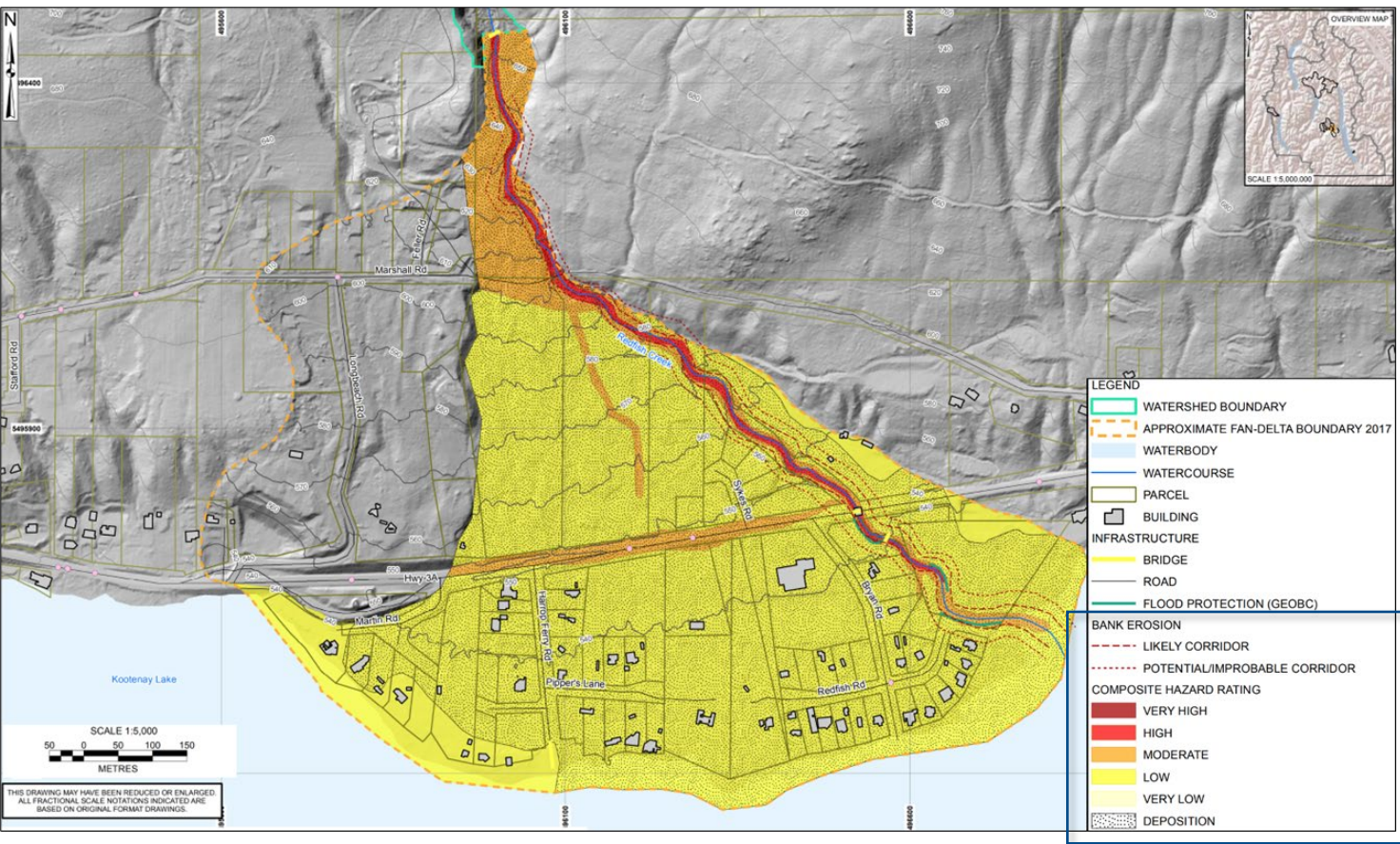
- Duhamel Creek
- Kokanee Creek
- Cooper Creek
- Wilson Creek
- Harrop Creek
- Eagle Creek
- Sitkum Creek
- Procter Creek
- Redfish Creek
- Kuskonook Creek

Other studies:

- Silverton Creek
- Carpenter Creek
- Anderson / Fell Creek



Steep Creek Detailed Hazard Map



Hazard Zones

- Very High
- High
- Moderate
- Low
- Very Low
- Deposition

Deposition of materials in an event

Bank Erosion Likely Corridor

Recommendation [3]: Revise bylaw regulatory language based on best practices and stakeholder engagement

- Modernize **legal and technical references** by updating legislation and definitions.
- Consolidate hazard mapping into a single **Schedule B** to simplify administration and public interpretation
- Replace **NSFEA terminology and Schedule E** with Steep Creek Hazard Areas and Bank Erosion and Avulsion Hazard Areas.
- Update **Flood Construction Levels and Floodplain Setback tables** to reflect new mapping, current provincial guidance, and watercourse-specific conditions.
- **Clarify language in the regulations and exemptions sections** that have caused interpretation issues by RDCK staff in the past.

A full draft bylaw document was provided to replace RDCK's current bylaw and includes recommended language for each bylaw section

A few language examples are provided in subsequent slides

Current Bylaw Sections (RDCK)	Recommended Changes
2.0 Application	• Reduction in Schedules
4.0 Administration	• Revised language to reflect current definitions and procedures
5.0 Interpretation	• Definition updates
6.0 Floodplain Designation	• Floodplain designations revised and consolidated
7.0 Floodplain Specifications	• FCL / floodplain setback revised
8.0 Floodplain Regulations	• Floodplain regulation revised
9.0 Non-standard Flood and Erosion Areas	• Replace with section on Steep Creek and Bank Erosion / Avulsion Hazard Areas
10.0 General Exemptions	• General exemptions revised
11.0 Site-Specific Exemptions	• Site-specific exemptions revised
Floodplain Map	• Schedule B: Floodplain, Steep Creek and Bank Erosion and Avulsion Hazard Areas Map revised
Floodplain Table	• Floodplain Hazard Areas Table revised
Non-standard Flood and Erosion Map	• Schedule B categorized by Hazard Type revised
Non-standard Flood and Erosion Table	• Steep Creek, Bank Erosion and Avulsion Hazard Areas Table revised

Bylaw Definitions – Example Language

Objective to modernize definitions by using current and consistent terminology informed by hazard mapping and Provincial guidance

Existing Language	Proposed Change	Rationale
HABITABLE AREA means any room or space within a building or structure that is or can be used for human occupancy, commercial sales, or storage of goods, possessions or equipment (including furnaces) which would be subject to damage if flooded.	HABITABLE AREA means any room or space within a building or structure, including a manufactured home, that is or can be used for dwelling purposes, business, or the storage of goods or equipment that are susceptible to damage by floodwater (including furnaces, major electrical switchgear, or other fixed equipment susceptible to damage by floodwater).	Revision suggested by RDCK staff to modernize the language
SMALL LAKES are defined as those lakes less than 15 kilometres in length and where there is no history of severe flooding or concern for shoreline erosion, and for ponds, swamps or marsh areas.	SMALL LAKES are as defined in section 3.1.2 of the Provincial Flood Hazard Area Land Use Management Guidelines as amended from time to time.	Streamlining existing definition to refer to the document where it originates as it is under review.
New Definition	ACCESSORY BUILDING OR STRUCTURE means a detached building or structure located on the same parcel as the principal building, the use of which is subordinate, customarily incidental, and exclusively devoted to that of the principal building. Accessory buildings or structures may not contain a dwelling unit.	Not previously defined in the existing language

Floodplain Designation – Example Language

Objective to designate hazard areas through a consolidated Schedule B to improve clarity and support consistent bylaw implementation

Existing Language	Proposed Change	Rationale
6.1 The following are designated as Floodplain: a. Land shown as Floodplain in Schedule “B” – Floodplain Map b. Land within the Non-Standard Flooding and Erosion Area boundaries as delineated in Schedule “C” – Non Standard Flooding and Erosion Area Map c. Lands within the designated Floodplain Setback as specified in Section 7.2 of this Bylaw.	5 (1) The following are designated as Floodplain: a. Lands within a Floodplain, Bank Erosion and Avulsion Hazard Area or Steep Creek Hazard Area as shown in Schedule “B” – Floodplain Map b. Lands within the designated Floodplain Setback as specified in Section 6(2) of this Bylaw.	• Replacement of NSFEAs with Bank Erosion and Avulsion Hazard Area or Steep Creek Hazard Area • Decision to designate all the hazard areas as floodplain in reference to one Schedule “B”.



Site-Specific Exemption – Example Language

Clarify the process for site-specific exemptions, including QP reporting requirements

Existing Language	Proposed Change	Rationale
11.2 As a condition of a site specific exemption, the property owner will be required at his/her own expense to commission a Professional Engineer’s Report that addresses exemption precedents in the surrounding area and provide a summary report containing a description of the proposed development, and recommendations for conditions, as applicable.	11(1)(b) The Regional District receives a report completed by a Qualified Professional, commissioned by the property owner at their own expense, and prepared in accordance with the Regional District’s Standard Terms of Reference (STORe) certifying that the proposed development is safe for the use intended.	Language improved to align with the rest of the updated Bylaw and ensure the Regional District’s Standard Terms of Reference are included.



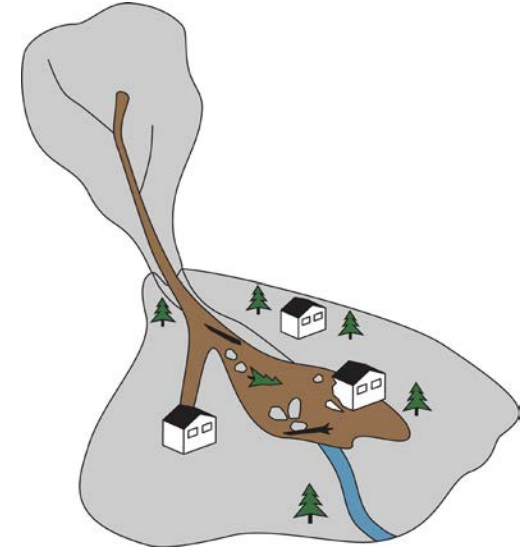
General Exemption – Example Language

Clarify exemptions to support consistent implementation and confirm that floodplain setbacks apply

Existing Language	Proposed Change	Rationale
10.1 The following types of development are exempted from the Flood Construction Levels specified in this bylaw, subject to conditions specified as follows: (Note: these types of developments are not exempted from the Floodplain Setbacks): - A renovation of an existing building or structure that does not involve an addition thereto - An addition to a building or structure at the original nonconforming floor elevation, that would increase the size of the building or structure by less than 25 percent of the ground floor area (excluding decks, carports or garages) existing at the date of adoption of Floodplain Bylaw 1000 (August 14, 1994) provided that the degree of non-conformity regarding the setback is not increased (i.e. no closer to the water than existing). - That portion of a building or structure to be used as a carport, garage or entrance foyer, porches, domestic greenhouses and storage buildings not used for the storage of goods damageable by floodwaters.	10(1) The following types of development are exempted from the Flood Construction Levels specified in this Bylaw, subject to conditions specified as follows: (Note: these types of developments are not exempted from the Floodplain Setbacks): - A renovation of an existing building or structure that does not involve an addition thereto, or the creation of new habitable area or dwelling units. - An addition to an existing building or structure below the Flood Construction Level provided that: - The total floor area (excluding decks, carports or garages) added below the FCL after adoption of Floodplain Bylaw 1000 (August 14, 1994) does not exceed 25 percent of the floor area below the Flood Construction Level that existed at the date of adoption of Floodplain Bylaw 1000 (August 14, 1994) - The addition is no lower than the existing floor area below Flood Construction Level. - The degree of non-conformity regarding the Floodplain Setback is not increased (no closer to the water than existing). - The addition does not involve the creation of a dwelling unit. A building or structure, or That portion of a building or structure thereof to be used as a carport, garage or entrance foyer, porches, domestic greenhouses and storage buildings not used for the storage of goods damageable by floodwaters.	Staff have flagged implementation and interpretation challenges with the existing bylaw. The proposed changes aim to remedy these challenges.

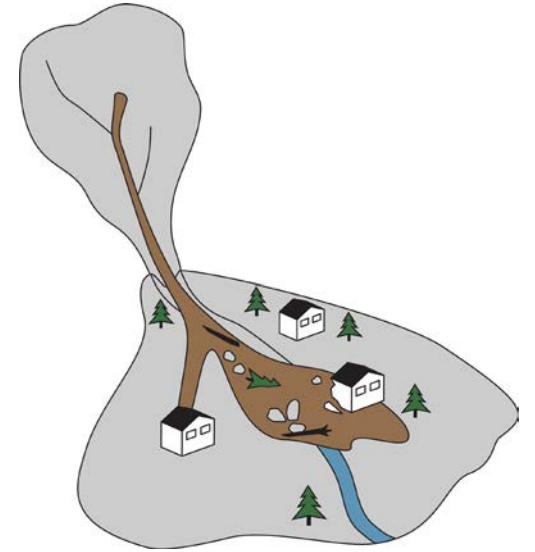
Key Recommendations

- Standardize **hazard terminology**, replacing ambiguous terms (e.g., "NSFEA") with clearly defined hazard-based terms ("floodplains", "steep creek hazard areas", "bank erosion and avulsion hazard areas").
- Update **Flood Construction Levels (FCLs) and Floodplain Setbacks** to reflect the most recent detailed hazard studies in referenced Schedules and Tables.
- Incorporate the most recent flood and steep creek **hazard mapping on RDCK's WebMap** to better reflect current conditions.
- Review **regulatory bylaw language** drafted to replace RDCK's current Floodplain Management Bylaw.



Next Steps

- Transition from Draft Bylaw development to **Implementation**
- Implementation steps include:
 - Full **legal review** of the draft bylaw
 - Additional **review and feedback** from key stakeholders and internal staff
 - Formal **bylaw readings** to replace the existing bylaw - target late Summer 2026



Thank you!



 Slocan River

Closing

This presentation required a number of complex issues to be reduced to general concepts in a series of concise bullet points, photographs, and/or diagrams. The content of this presentation is not intended for design decisions or construction. This presentation is for general informational purposes only. BGC Engineering Inc.'s report(s) may contain more specific details concerning the issues identified in this presentation. Please consult BGC for further clarification if you have any questions or concerns.

Prepared by:

Elisa Scordo

Client:

RDCK, Village of Salmo

Reviewed by:

Kris Holm

Date:

June 18, 2026

Contact us

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DOMINICAN REPUBLIC

SANTO DOMINGO

AUSTRALIA

BRISBANE



Board Report

July 16, 2026

Wildsight 2025/2026 FINAL REPORT AND PROPOSAL FOR 2026-2028

Author: Todd Johnston
File Reference: 12-6240-20
Electoral Area/Municipality: Entire RDCK
Services Impacted Service A100 Environmental Services

1.0 STAFF RECOMMENDATION

That the Board direct staff to enter into a two-year contract with Wildsight for the delivery of the “Beyond Recycling” Program for the 2026/2027 and 2027/2028 school years and that the contract include the option for a one-year extension with a cost not to exceed \$30,500 plus applicable taxes per year and that the contract be funded by Service A100; AND FURTHER, that the Chair and Corporate Officer be authorized to sign the necessary documents.

2.0 BACKGROUND/HISTORY

Beyond Recycling (BR) is a year-long, educator-led program, created in the Kootenays, that includes field trips, science experiments, EcoChallenges, and hands-on activities. It helps students make more sustainable lifestyle choices by exploring topics such as ecological footprints, waste systems, resource use, product life cycles, energy, transportation, water, and food systems. A Wildsight professional BR educator, with particular expertise and passion for the subject matter visits the classroom weekly. Over 25 lessons in which students explore environmental issues at an age-appropriate level. Additionally, Beyond Recycling has RDCK-specific content built into it, and has the flexibility of adapting lessons from year to year with input from the RDCK.

The program encourages students to think beyond recycling by identifying practical actions they can take to reduce their impact and contribute to environmental solutions. BR supports teachers, students, partners, and funders through locally developed, solutions-focused lessons that align with the BC curriculum.

The BR program was offered in Winlaw for the first time in 2025/2026, and Wildsight was able to train a new BR Educator; the program continues to search for additional funding to support additional programming in the RDCK and local educators who are able to facilitate programs in rural communities.

As an alternative to the Beyond Recycling (BR) program, Wildsight offers the Teacher-led online FutureMakers (FM) program. FM is accessible in communities where Wildsight educators are not available; this option is also used when the BR program has reached capacity. FM helps students imagine, design, and build sustainable communities of the future through solutions-focused learning, combining video lessons, hands-on activities, reflection, and project-based learning.

The 2025/26 school year marks the 17th year of BR delivery in the RDCK. For more than a decade, BR has partnered with the RDCK to bring classroom lessons, projects, and field trips to schools across the region. A key component is the waste field trip, supported by RDCK staff, which helps students understand solid waste management practices and related public messages. For more details on RDCK content in BR lessons, see Attachment A.

In 2024, RDCK Board passed the following resolution:

568/24 *That the Board approve a two year extension of the current one year contract with Wildsight for the delivery of the “Beyond Recycling” Program for both the 2024/2025 and 2025/2026 school years, with a cost not to exceed \$27,640 plus applicable taxes per year, and that the contract be funded through Service A100 Environmental Services; AND FURTHER, that the Chair and Corporate Officer be authorized to sign the necessary documents.*

In preparation for the coming 2026/2027 school year, WildSight has submitted a proposal requesting that the RDCK enter into a two-year contract with Wildsight for the delivery of the “Beyond Recycling” Program for the 2026/2027 and 2027/2028 school years with a cost not to exceed \$30,500 per year. The proposed amount represents estimated cost of living increases.

Despite the loss of the Columbia Basin Trust as a core funder three years ago, Wildsight continues to secure funding from BC Gaming which allows them to subsidize delivery costs in RDCK communities, as shown below.

Program Cost	Full Cost	Cost to RDCK
5 “Beyond Recycling” Programs	\$38,817	\$27,750
14 “FutureMaker” Online Program Subscriptions	\$3,500	\$2,750
Total	\$42,317	\$30,500

FINAL REPORT 2025/2026 SCHOOL YEAR

RDCK received the 2026/2026 Beyond Recycling Final report which details the deliverables over that school year.

The BR program was delivered in 5 RDCK schools to 112 students. With 25 lessons per program at 75-minutes per lesson, this adds up to 31.25 hours of learning per student. BR environmental educators partnered with five classroom teachers to deliver over 125 BR lessons including 30 teacher-led lessons.

2025/26 was the 3rd year that the FutureMakers (FM) program was offered in RDCK schools. The program was utilized in eight RDCK communities by 13 teachers and reached 315 students. Participating teachers each utilized seven FM lessons and completed hands-on design projects with students.

The tables below summarize the schools serviced by both Beyond Recycling and FutureMakers:

BEYOND RECYCLING CENTRAL KOOTENAY PARTICIPATION – 2025-2026

Community	School	Teacher(s)	BR Educator	Grade	# Students
Castlegar	Twin Rivers Elementary	Keri Russell	Jess Williams	5/6	22
Castlegar	Robson Community	Dyana Posnikoff	Jess Williams	4/5	24
Creston	Erickson Elementary	Gillian Cooper	Melissa Flint	4/5	27
Nelson	Rosemont Elementary	Eli Geddis	Brianna Thompson	5/6	17
Winlaw	Winlaw Elementary	Koan Ellis	Brianna Thompson	5/6	22
				TOTAL	112

FUTUREMAKERS CENTRAL KOOTENAY PARTICIPATION – 2025-2026

Community	School	Teacher	Grade(s)	# Students
Castlegar	Kinnaird Elementary	Sasha Giraid	6/7	24
Castlegar	Kinnaird Elementary	Kirsten Renz	6/7	28
Castlegar	Twin Rivers Elementary	Lawrence Redfern	7	26
Castlegar	Twin Rivers Elementary	Sarah Arnett	4/5	22
Castlegar	Twin Rivers Elementary	Keri Russell	5/6	22
Creston	Adam Robertson Elementary	Matt Blick	4/5	27
Nakusp	Nakusp Elementary	Anita Vibe	5/6	21
Nelson	Hume Elementary	Kelly Anast	5/6	29
Nelson	Redfish Elementary	Sarah Goggins	4/5	28
New Denver	Lucerne Elementary Secondary	Donna Hicks	5/6	22
Robson	Robson Community School	Sheena Stienstra	5/6	24
Slocan	Brent Kennedy Elementary	Tamara Johnson	5/6	23
Winlaw	Winlaw Elementary	Megan Jamison	4/5	19
			TOTAL	315

3.0 PROBLEM OR OPPORTUNITY DESCRIPTION

Communicating key Resource Recovery messages—such as the importance of diversion programs and how they work, the benefits of preserving landfill space, the impacts of methane gas and leachate from waste disposal, and the role of site rules in protecting people, infrastructure, and the environment—can be challenging in the RDCK. This is largely due to information overload online and the spread of misinformation.

Educating students through the Beyond Recycling (BR) program helps build understanding and respect for effective landfill operations and diversion programs. It also supports the development of positive, lifelong habits.

3.1 Alignment to Board Strategic Plan

This request aligns with the Board priorities of:

- Develop relationships and partnerships
- Innovate to reduce the impact of waste

Students develop relationships and trust with the Beyond Recycling Educators, and participate in landfill tours that are hosted by Resource Recovery Staff. The time spent engaging in discussion with both educators and Site Staff helps students to understand, through direct exposure, question and answers forums, and problem-solving exercises, effective solid waste management on a deeper level than that of the average customer.

The Resource Recovery program is continuously striving to innovate and improve in their diversion programs and much of this is discussed with BR classes participating in landfill tours.

3.2 Legislative Considerations

Not Applicable.

3.3 What Are the Risks

Risks to not having educated customers include a lack of “buy-in” to diversion programs and a lack of understanding of site regulations. This can result in behaviors such as disposing of hazardous wastes with garbage, illegal dumping, or simply not participating in diversion programs.

4.0 PROPOSED SOLUTION

The proposed solution is to continue building on the success of the past 17 years of educational programming through continued funding support. Every year the BR program, and the content provided by Resource Recovery Staff is modified to improve the learning experience and deepen it’s impact, while keeping current with a constant-changing Resource Recovery program.

The BR program format includes a number of lessons, aligned with RDCK messaging on

- Climate change
- Recycling programs
- Composting and other diversion options
- Product Stewardship programs
- Energy consumption
- Water conservation
- FireSmart
- Ecological Footprint concepts
- Transportation
- Local Food and Agriculture

In addition, the BR program offers the FutureMakers program, an online program, based on some of the key content from the original BR program. It is a series of seven flexible, video-based lessons for independent teacher use by subscription, which makes the program more accessible to more remote areas.

4.1 Financial Considerations of the Proposed Solution

In October of 2023, Staff recommended awarding a one-year contract at a cost not to exceed \$27,640 plus applicable taxes with an option to renew for an additional two years. And a two-year extension was approved in 2024, so that if Columbia Basin Trust (CBT) resumed funding support for the Beyond Recycling Program, the RDCK could re-evaluate their funding contribution. CBT funding was not reinstated; however the BR program was able to make up some of the losses through funding from BC Gaming. The two-year extensions were at the same annual cost of \$27,640 plus applicable taxes.

The approved five-year financial plan (2026-2030) has designated funds of \$27,640 per year (plus CPI) in A100 Environmental Services, for the Wildsight Beyond Recycling Program. A100 is the overhead service for all of Environmental Services, and the portion related to this program is funded via internal transfers from General Administration Service S100.. The proposed increase to \$30,500, to adjust for inflation, will increase the A100 expenses by approximately 0.6%.

4.2 Risks with the Proposed Solution

Should any of the regular funders of the BR program pull out of long-term funding commitments, the BR program could be at risk of shutting down. Loss of the BR program would result in a significant loss of Resource Recovery messaging to students, as well as messaging from other RDCK programs.

4.3 Resource Allocation and Workplan Impact

The RDCK Environmental Coordinator performs the administrative tasks associated with the BR contract, such as paying invoices and reporting on the program. Landfill tours (typically 4-6 per year) are hosted by the contracted Landfill Operator, Recycling Waste Educators, RDCK Environmental Coordinator, and the Recycling Technician. The tours are approximately one hour in length, plus travel for office staff. The Environmental Coordinator and Recycling Technician put together a pre-visit education package to introduce specific Resource Recovery related technical information (e.g., methane generation, leachate management, diversion initiatives etc.) to improve their understanding prior to arriving on site, which has greatly increased the overall depth of understanding by students. The pre-education package requires occasional updates.

4.4 Public Benefit and Stakeholder Engagement of Proposed Solution

The BR Program improves understanding by elementary school students of Resource Recovery systems, ideally resulting in future customers that appreciate the benefits and complexities of effective solid waste management programs, and who in turn educate others in the community through informed conversation.

4.5 Leveraging Technology

Not applicable.

4.6 Measuring Success

Success is measured in number of participating students, schools engaged and number of FutureMakers online program subscriptions supporting teacher-led programs.

5.0 ALTERNATIVE SOLUTION(S)

The RDCK could opt to operate an in-house educational program, however it would be significantly more expensive, requiring a full-time educator. Staff are not aware of any comparable programs available in the RDCK.

5.1 Financial Considerations of the Alternative Solution(s)

Not applicable.

5.2 Risks with the Alternative Solution(s)

Not applicable.

5.3 Resource Allocation and Workplan Impact

Not applicable.

5.4 Public Benefit and Stakeholder Engagement of Alternative Solution

Not applicable.

5.5 Measuring Success

Not applicable.

6.0 OPTIONS CONSIDERED BUT NOT PRESENTED

Not applicable.

7.0 OPTIONS SUMMARY

Not applicable.

8.0 RECOMMENDATION

That the Board approve the RDCK enter into a two-year contract with Wildsight for the delivery of the “Beyond Recycling” Program for the 2026/2027 and 2027/2028 school years and that the contract include the option for a one year extension with a cost not to exceed \$30,500 plus applicable taxes per year and that the contract be funded by Environmental Services Service A100; AND FURTHER, that the Chair and Corporate Officer be authorized to sign the necessary documents.

Respectfully submitted,
Todd Johnston – Environmental Coordinator

CONCURRENCE

Acting Resource Recovery Manager – Alayne Hamilton
Environmental Services General Manager – Uli Wolf
Chief Administrative Officer – Stuart Horn

Approved
Approved
Approved

ATTACHMENTS:

Attachment A – Beyond Recycling Annual Report for the 2025/2026 school year
Attachment B – Beyond Recycling Proposal 2026/2028 Education Contract Renewal



wildsight
EDUCATION

BEYOND RECYCLING FINAL REPORT

2025/2026

SUBMITTED BY

Monica Nissen, Wildsight Education Director
Dawn Deydey, Beyond Recycling Coordinator

SUBMITTED TO

Todd Johnston, Environmental Coordinator
Regional District of Central Kootenay

SUMMARY

Wildsight is pleased to have offered the following two impactful environmental education programs to RDCK schools in 2025/26:

Beyond Recycling (BR) is a classroom-based environmental education program, developed and delivered in the Columbia Basin by Wildsight. Passionate local BR educators throughout the region animate 25 lessons that address environmental issues and inspire students to take positive action and find creative solutions to live more sustainably.

The 2025/26 school year was the 17th year of BR delivery in the RDCK. Through separate funding we also offered 4 programs in the East Kootenay. RDCK Highlights include:

- Beyond Recycling was delivered in **5 RDCK schools** to **112 students**. With 25 lessons per program at 75-minutes per lesson, this adds up to **31.5 hours of learning per student**.
- Our team of **3 professional environmental educators** partnered with 5 classroom teachers to deliver over 125 BR lessons including **30 teacher-led** lessons.

FutureMakers (FM) is a set of flexible and engaging environmental education resources that inspire students as they learn and design for a hope-filled future. The FutureMakers program showcases new technology and inspiring solutions that lead the way to a sustainable future. The decision-making power is put into students' hands to inspire hope, and to give them space to feel creative, resilient and capable.

2025/26 was the 3rd year offering the FutureMakers program in RDCK schools. Through separate funding we also offered 10 programs in the CSRD. RDCK highlights include:

- The FutureMakers program was utilized in **8 RDCK communities** by **13 teachers** and reached **315 students**.
- Participating teachers each utilized 7 FutureMaker lessons and completed hands-on design projects with students.

Wildsight would like to acknowledge the generous support of the Regional District of Central Kootenay in bringing this educational initiative to the students of our region. We value the partnership that has been developed over the years that continues to establish collaborative programming goals and messaging.

We were fortunate to receive additional funding from the BC Gaming Commission, as well as Wildsight individual donors to support the facilitation of these programs.

BEYOND RECYCLING OVERVIEW

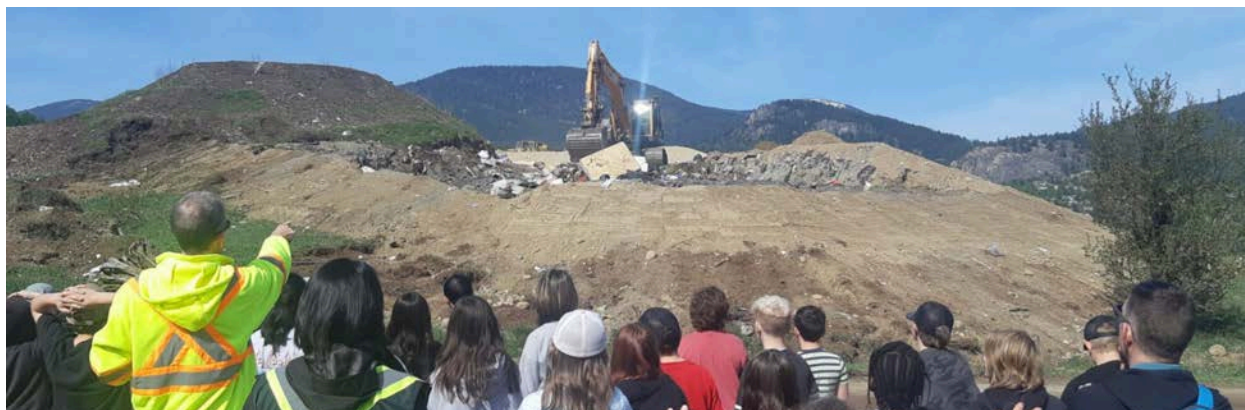
Created in the Kootenays, Beyond Recycling (BR) is a school-based environmental education program. It provides solutions-focused curriculum that allows students to recognize the impacts of their lifestyle choices and highlights the importance of individual action. All BR lessons are based on scientifically sound knowledge and integrate locally relevant and recent information, particularly around issues of climate change, energy and waste reduction. Lessons are designed to complement the BC curriculum, with connections to science, social studies, language arts, math, applied design, skills and technologies (ADST) and the core competencies.

Twenty lessons are brought into the classroom (Grades 5-7) weekly by a local BR educator. Several optional special lessons involving field trips and Earth Day activities make for a potential total of 27 available lessons.

Our interactive lessons involve learning through inquiry and investigation, using experiential activities, discussion, small-group tasks and technology. Our goal is to encourage students to think 'beyond' simply recycling — taking effective, positive environmental action and finding solutions to live more sustainably. BR's environmental education lessons focus on increasing awareness and student empowerment. Lessons address environmental issues and aim to remove barriers to motivate environmentally appropriate choices and behaviours.

Key aspects of the Beyond Recycling program include:

- **Online Resources** - lesson plans and other online resources in the online BR Manual are housed on the password-protected interactive website at www.beyondrecycling.ca
- **BR Educators** - are what make Beyond Recycling such a powerful and effective program. Our educator team is composed of passionate, professional educators who visit classrooms weekly throughout the school year. The creativity, passion and profound dedication are what make the team dynamic and always welcomed in schools.
Each BR Educator has an extensive BR Prop Kits with supplies to facilitate each lesson.
- **Teacher-Taught lessons** - offer classroom teachers the opportunity to teach select BR lessons and empower teachers to incorporate some of the key messages into their own evolving practice. This model increases the number of total programs we are able to deliver with the budget we have available.
- **Student Pages** - contain online resources (videos, links, activities) that build on each of the Beyond Recycling lessons
- **School Blogs** - capture highlights of the program, and serve as a good way for students, teachers and the public to see what the schools are doing - www.beyondrecycling.ca/blogs
- **Field trips** - to transfer stations, landfills and recycling centres, as well as local farms and grocery stores are always a highlight of the program



FUTUREMAKERS OVERVIEW

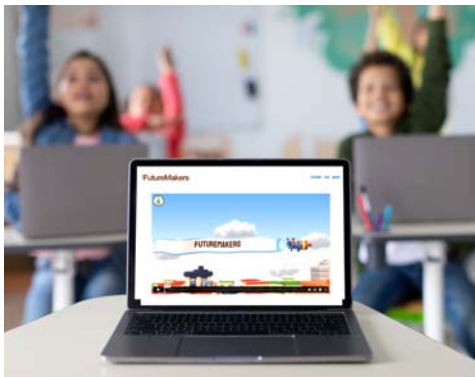
Created by Wildsight, FutureMakers is a school-based environmental education program that invites students to imagine, design, and build sustainable communities of the future. Through solutions-focused learning, students explore environmental challenges related to food, waste, water, transportation, and energy while developing creativity, resilience, and problem-solving skills.

FutureMakers highlights innovative technologies, sustainable design, and real-world examples of communities creating positive environmental change. The program encourages students to think critically about how community systems are interconnected and how individual and collective actions can contribute to a healthier future. Lessons are grounded in scientifically-informed sustainability concepts and are designed to support the BC curriculum, with connections to science; social studies; applied design, skills and technologies (ADST); language arts; arts education and the core competencies.

FutureMakers empowers students to see themselves as capable changemakers by helping them build hope, agency, systems thinking, and confidence in their ability to shape a sustainable future. This teaching resource combines digital learning, hands-on activities, discussion, reflection, and project-based learning to create an engaging classroom experience. Students investigate environmental challenges, generate ideas, and explore creative solutions through collaborative and inquiry-based learning.

Key components of the FutureMakers program include:

- **Video lessons** - introducing five sustainable community design themes: food, waste, water, transportation, and energy. Videos feature inspiring technologies, environmental innovations, and examples of sustainable communities.
- **“Extension buffet”** - activities that allow teachers to deepen learning through hands-on projects, games, outdoor learning, discussions, and inquiry activities that can be adapted for different classrooms and learning styles.
- **Student planning booklets** - where students record reflections, sketches, notes, and ideas as they develop their sustainable community designs.
- **Build time** - when students apply their learning by designing and creating sustainable community models or prototypes that connect multiple environmental systems together.
- **Teacher support and collaboration** - through an online Teacher Forum where educators can share experiences, ideas, and classroom adaptations.



DIFFERENCE BETWEEN PROGRAMS



WILDSIGHT EDUCATION

BEYOND RECYCLING

Year-long, action-oriented, solutions-focused, environmental education program brought into the classroom by a professional Wildsight educator

EDUCATOR LED ENVIRONMENTAL EDUCATION

Students explore:

- ecological footprint
- product lifecycle
- climate change
- waste reduction
- sustainability
- resource extraction
- human impacts
- energy conservation

includes:

- field trips
- action projects
- games
- experiments

Grades 5-7
28 lessons
75 min each

wildsight

"Engaging, informative, fun, convincing, educational, well-organized, focused and CRITICAL to today's youth"

beyondrecycling.ca

BEYOND RECYCLING is a year-long, educator-led program that includes field trips, science experiments, EcoChallenges, and hands-on activities.

A Wildsight professional BR educator, with particular expertise and passion for the subject matter visits the classroom weekly.

Over 25 lessons in which students explore environmental issues at an age-appropriate level.

Additionally, Beyond Recycling has RDCK-specific content built into it, and has the flexibility of adapting lessons from year to year with input from the RDCK.

www.beyondrecycling.ca

FUTUREMAKERS is a teacher-led, online resource based on the Beyond Recycling program.

Seven lessons lead students through a design and hands-on build challenge where they create a hope-filled community of the future.

Accessible in communities where we do not have Wildsight educators available.

FutureMakers is also offered in the CSRD and available for sale online through the Outdoor Learning Store.

www.ourfuturemakers.com



FUTUREMAKERS

A set of flexible classroom teacher resources that inspires hope in students as they learn & design for a sustainable future

ENVIRONMENTAL EDUCATION RESOURCE

wildsight

Includes:

- Video-based lessons
- extension activities
- Hope-filled resources to inspire students
- Flexible teacher resources
- Student design & building challenge

Students explore:

- Waste
- Energy
- Water
- Food
- Transportation

Grades 4-7
7 modules

"An essential framework for considering how we can all strive for sustainability. Each lesson can take a half hour or all day, it just depends on how deep you would like to go." - Teacher, Columbia Basin

GENEROUS SUPPORT PROVIDED BY

Central Kootenay Regional District

ACT NOW TO GET YOUR FREE PROGRAM - 12 AVAILABLE FOR RDCK TEACHERS

SCAN ME

beyondrecycling.ca/rdckfuturemakers

BEYOND RECYCLING IN THE RDCK

We are proud to have educators in various RDCK communities, as they are able to build relationships in their communities and deliver local content and messaging.

Community	School	Teacher(s)	BR Educator	Grade	# Students
Castlegar	Twin Rivers Elementary	Keri Russell	Jess Williams	5/6	22
Castlegar	Robson Community	Dyana Posnikoff	Jess Williams	4/5	24
Creston	Erickson Elementary	Gillian Cooper	Melissa Flint	4/5	27
Nelson	Rosemont Elementary	Eli Geddis	Brianna Thompson	5/6	17
Winlaw	Winlaw Elementary	Koan Ellis	Brianna Thompson	5/6	22
				TOTAL	112

This year-long program engaged **112 students** in **5 RDCK schools**. With 25 lessons per program at 75-minutes per lesson, this adds up to **31.5 hours of Beyond Recycling learning** for each student!

FUTUREMAKERS IN THE RDCK

FM allows content inspired by the BR program to be delivered where we do not have BR Educators available.

Community	School	Teacher	Grade(s)	# Students
Castlegar	Kinnaird Elementary	Sasha Giraid	6/7	24
Castlegar	Kinnaird Elementary	Kirsten Renz	6/7	28
Castlegar	Twin Rivers Elementary	Lawrence Redfern	7	26
Castlegar	Twin Rivers Elementary	Sarah Arnett	4/5	22
Castlegar	Twin Rivers Elementary	Keri Russell	5/6	22
Creston	Adam Robertson Elementary	Matt Blick	4/5	27
Nakusp	Nakusp Elementary	Anita Vibe	5/6	21
Nelson	Hume Elementary	Kelly Anast	5/6	29
Nelson	Redfish Elementary	Sarah Goggins	4/5	28
New Denver	Lucerne Elementary Secondary	Donna Hicks	5/6	22
Robson	Robson Community School	Sheeena Stienstra	5/6	24
Slocan	Brent Kennedy Elementary	Tamara Johnson	5/6	23
Winlaw	Winlaw Elementary	Megan Jamison	4/5	19
			TOTAL	315

This program engaged **315 students** in **13 RDCK schools**. Three other teachers (2 in Nelson, 1 in Winlaw) did apply to participate in the program, but had to cancel due to unforeseen circumstances.

BEYOND RECYCLING FEEDBACK

TEACHERS

- “Beyond Recycling has been central in developing an awareness of how our actions affect the world around us. I love the real world lessons that it teaches. I've heard from parents about their kids coming home and revamping their recycling practices. **Funders should know that the program does make a difference.** A quote: “I didn't know THAT was recyclable!” - Eli Geddis, Rosemont Elementary 25/26
- “I would have this program in my class **every year if possible.**” - Sheena Stienstra, Robson Community School 24/25
- “The most **eye-opening experience** was the deep dive into waste. Students explored the core concepts of “reduce, reuse, and recycle,” with a strong emphasis on reducing our reliance on material goods. One of our first activities involved **auditing our classroom garbage.** We discovered that only about 5% of what was in the bin was actual waste—most of it was recyclable or edible food, some still in unopened packaging. This **sparked critical thinking about consumption and waste in our daily lives.** We then examined the lifecycle of common household items like blue jeans, glass bottles, soccer balls, batteries, aluminum cans, and pencils—tracing them from resource extraction to production, distribution, consumption, and disposal. Students learned about the environmental impact at each stage and how much waste and pollution result from everyday products. **A highlight was our visit to the Creston Landfill,** where students saw the town’s composting efforts firsthand. We discussed how keeping organics out of the landfill helps reduce methane emissions. Standing on what looked like a hill—but was a mountain of garbage—made the issue feel very real.” - Matt Blick, Adam Robertson Elementary 24/25
- “I really loved how the students’ **learning is directly applied to real world scenarios.**” - Jessa Adams, Canyon Lister Elementary 24/25
- “Students see the world differently and **are more aware that they can make changes.** BR offers children the chance to connect ideas to their home family structures because they are given the language, understanding and tips that make that reach possible. - Gillian Cooper, Erickson Elementary School 25/26
- The Beyond Recycling program helps students understand the real-world impact of waste in a way that is **concrete, age-appropriate, and empowering.** Having a knowledgeable facilitator lead the learning allows students to ask meaningful questions and make connections between their everyday choices and environmental responsibility. Students are becoming more aware, thoughtful, and motivated to reduce waste at school. “Students asked before every session if we were going to sort our garbage. It was fun and such a powerful visual for them to see just how much waste they create in a six-hour school day.” - Dyana Posnikoff, Robson Community School 25/26

STUDENTS

- “I loved the field trips because you got to learn about what they did with the garbage.” - Sarah

- “I think that oil or batteries if they are not recycled properly can be a big harm to the environment.” - Georgia
- “I stopped wasting so much food.” - Grace
- “I learned to recycle all bottles or cartons to make the world healthy and not dirty.” - Trent
- “Instead of just throwing the garbage in the recycling I think how that will affect nature, animals and overall the environment.” - Eddie
- “I think Methane gas is an issue, if you don't compost properly.” - Florence
- “I used to not care if a piece of paper or cardboard went into the bin, but now that I know what happens I always put them in the recycling.” - Mikaela
- “I use the same piece of paper multiple times so that I don't use 14 pieces of paper a day.” - Thea

FUTUREMAKERS FEEDBACK

TEACHERS

- “Thank you for this incredible resource. **FutureMakers was one of the best things I’ve done** with students as it inspired hope, creativity, sustainable thinking, and deep learning.” - Megan Read, Twin Rivers Elementary 24/25
- “The kids enjoyed **learning about ways to positively affect the community instead of glooming and dooming** about climate change which is normally how lessons about this subject matter seem to go.” - Trestan Shunter, Salmo Elementary 24/25
- “**This program was absolutely brilliant** for inspiring projects for my students. They learned an incredible amount and the local connections were inspiring.” - Megan Read, Twin Rivers Elementary. 24/25
- “I enjoyed how **easy it was to teach**. Everything was laid out for me and there were many resources to pull from to deepen students understanding of topics ”
- “I also **loved the level of engagement and interest my students showed**. It took very little on my part to hook them into being excited about this program”
- “The carefully selected videos and resources that are suggested as extension **activities are brilliant**. Not only were they packed with information, the kids loved them and often wanted to watch them another time.”
- “I like how it starts with “imagine you were invited to attend an important planning meeting that gathers youth from around the world to help decide what the future will be like. With all the current trends locally & internationally, it is a great way to show how communities and countries can begin to tackle these important problems.”

25/26 REGIONAL DISTRIBUTION

We reached over **425 students** in the 2025/26 school year. We continue to work to improve equity throughout the RDCK.

BEYOND RECYCLING

We were pleased to offer a Beyond Recycling program in Winlaw this year, where we were able to train a new BR Educator. We continue to search for additional funding to support additional programming in the RDCK and local educators who are able to facilitate programs in rural communities.

FUTUREMAKERS

Over the last 2 years we have undertaken extensive promotion to rural schools, including mail outs with posters and directed letters, email communications and phone calls. This yielded increased participation in the following schools in:

- 25/26 - Nakusp, New Denver, Robson, Creston Valley and Winlaw
- 24/25 - Robson, Salmo, Creston and Crawford Bay

RDCK STUDENT OVERALL DISTRIBUTION

Both programs reached a total of 426 students overall, including:

- 112 students participated in Beyond Recycling
- 315 students participated in FutureMakers.

The breakdown of number of students per community is represented in the graphic below



RDCK PARTNERSHIP

Wildsight has a unique partnership with the RDCK as a key funder of the Beyond Recycling program. Since 2009, the program has supported the mutual goals held by Wildsight and the RDCK of providing education programming for students in the region, with an emphasis on waste reduction. Since then, we have continued to develop additional sustainable living topics, including regional food security, energy conservation, and climate resilience.

In the 25/26 school year, we focused on:

- **RDCK school communication** - Continued to strengthen the communication of relevant RDCK programs and initiatives of the Regional District through Beyond Recycling lessons and

resources. Adaptations to include RDCK content in specific BR Lessons can be found in Appendix A.

- **Rural Accessibility** - To improve equity throughout the RDCK region we continue to increase programming availability to rural schools.

BEYOND RECYCLING IN ACTION

- **Erickson Elementary** - We did a deep dive into water health with a creek clean up and dip netting for an EcoChallenge. We also did a school garden planting activity for Earth day. Both activities were at the school so it was good to help the students steward activities at their own schools. This classroom is still recycling soft plastic since the last time I taught BR with this teacher (3 years ago).
- **Twin Rivers Elementary** - Due to the learning around the lessons Garbology, History of Waste, and the landfill field trip the teacher has implemented a NO GARBAGE CAN in the classroom rule. She has asked students to bring home all of their waste so it can be diverted into the right paths at home (since there is no plastic, food, or wrapper recycling at the school). This also makes students more aware of what and how much waste they create daily. For the EcoChallenge, students chose a category to investigate and complete actions in their home for one week. Categories were Energy (screen free challenge), Water (short shower challenge), Food (homemade granola bars challenge). Students completed challenges individually and/or challenged members of their family. Students were surprised at the amount of water they saved by being aware of how long they showered, or how they had fun playing outside instead of being on screens, and how homemade granola bars actually taste better and are cheaper than store bought. Some great lessons with this EcoChallenge!
- **Winlaw Elementary** - This class started to collect food scraps for a teacher's chickens. It was quite challenging to properly implement a recycling program in the school as there is no transfer station in the town of Winlaw itself. Students then had a choice to do an energy or water audit, and then challenged themselves to reduce energy or water. Two weeks prior to our landfill/transfer station field trip, I set up recycling bins and the students put all their "garbage" into those, we then brought it to the landfill to recycle. They saved about 3 garbage bags worth of waste.
- **Rosemont Elementary** - This is the second year that the teacher has hosted Beyond Recycling, in the previous year they started recycling all of their waste and they brought a food cyclor into the class and continued to do that with this year's class. I know they are keen to position SD8 to reinclude paper recycling at their schools. We hosted a Toy Swap as an EcoChallenge and for Earth day we spent two classes doing communities of the future using recycled material.
- **Robson Elementary** - This class worked really hard at establishing a plastics recycling zone in their classroom. The items had to be clean and organized, but students got to see first hand at how many plastics they were able to keep out of the landfill, just because they learned about waste diversion and the many options we have in our area. For the EcoChallenge, students were challenged to change their behaviour and actions around one of 3 categories: Energy, Water, and Food. Each category had an investigation component to complete at home and also an action piece to work at for a full week. Depending on each student's interests and habits they chose either a "screen free challenge" (energy), "short shower challenge" (water)

and a "homemade granola bars" (food). This EcoChallenge gave students insight on their habits and how they could make simple changes in order to reduce energy consumption and therefore cost, reduce water use, therefore reducing energy, and exploring positive choices with food - local, seasonal, organic and reduced packaging options. At the end of the week's challenge, most students enjoyed the change in habits and made a pledge to continue into the future and to also challenge members in their families.

FINANCIAL REPORT

Note: Our programming aligns with the school year and is often in the classrooms until the end of June. This report is being prepared before that time, meaning that there are still some invoices outstanding. The forecast below is based on our closest estimate of this year's actuals.

2025/2026 Financial Report - RDCK Beyond Recycling Delivery			
Revenue - RDCK Beyond Recycling and FutureMakers Delivery			
<i>Funder</i>	<i>25/26 Budget</i>	<i>25/26 Forecast</i>	<i>RDCK Contribution</i>
RDCK	27,640	27,640	27,640
BC Gaming	10,310	10,310	
TD Friends of the Environment	0	880	
Wildsight Donations	860	848	
TOTAL REVENUE	38,810	39,678	27,640
Expenses - RDCK Beyond Recycling and FutureMakers Delivery			
<i>Expense</i>	<i>25/26 Budget</i>	<i>25/26 Forecast</i>	<i>RDCK Contribution</i>
Program Delivery	17,395	17,395	14,050
Program Mileage	1,150	2,335	1,050
Program Supplies	418	127	100
Program Coordination & Management	9,285	9,285	4,800
Administration	3,531	3,643	2,500
Communications	3,531	3,643	2,500
Future Makers - Subscriptions	3,500	3,250	2,640
TOTAL EXPENSES	38,810	39,678	27,640
NET	0	0	0

BR - CONNECTING TO CURRICULUM

Beyond Recycling is an ideal complement to BC's redesigned curriculum, offering numerous opportunities for students and teachers to delve deeper into the learning through inquiry as well as place-based learning. The program spans the disciplines, incorporating Big Ideas in Science, Social Studies, English Language Arts, and Applied Design, Skills, and Technologies, as well as incorporating numerous Core Competencies (in the Thinking, Communication, and most particularly the Personal and Social arenas). The new BC curriculum has been designed with flexibility and choice in mind, and Beyond Recycling matches this commitment in numerous, exciting ways.

In particular, the EcoChallenge projects fit very well. EcoChallenges offer the students a chance to take a leadership role, work through the design process to solve a real life problem, and take ecological responsibility for their actions.

These can be done within the class, within the school, and/or at home, with many connections to the curriculum. Most EcoChallenge action projects can address the Core Competencies (Communication, Creative Thinking, Critical Thinking, Positive Personal & Cultural Identity, Personal Awareness & Responsibility), but the strongest link is Social Responsibility.



Beyond Recycling
Curricular Connections to Grade 5

Beyond Recycling Lessons	Big Ideas	Content	Curricular Competencies	Curricular Competencies	Curricular Competencies	Big Ideas	Content	Curricular Competencies	Big Ideas	Content	Curricular Competencies	Big Ideas	Content	Curricular Competencies
	Science	Science	ADST	ADST	ADST	Career Ed	Career Ed	Physical & Health Education	Physical & Health Education	Physical & Health Education	Physical & Health Education	English Language Arts	English Language Arts	English Language Arts
Garbology	x		x	x		x			x					x
History of Waste	x	x	x	x										x
Waste Field Trip	x		x					x				x		x
From the Earth	x	x												x
Lifecycle of Stuff	x		x	x		x	x	x						x
It's Plastic World	x			x								x		x
Closing the Loop	x		x					x						x
Paper Making			x			x	x							x
Our Climate								x	x			x	x	
Our Energy						x								x
Path of Power	x	x	x					x						x
Energy Debates	x	x	x	x		x	x	x				x	x	
Eco Footprint	x	x	x			x		x				x	x	x
Sustainability	x	x	x	x		x	x							x
Transportation	x		x	x				x	x			x		x
Our Water			x	x		x	x							x
Fishing For		x	x	x		x	x							x
True Cost Food			x	x					x	x	x	x	x	
Food Field Trip			x	x				x		x				x
We Are Nature		x	x											x
EcoChallenge		x	x	x	x	x	x	x						x
Earth Day			x	x	x	x	x	x				x		x

Please Note: Depending on the specific content taught, or projects completed in your individual classroom, there may be other curricular links met than the ones outlined above.

OPPORTUNITIES FOR IMPROVEMENT

Based on feedback from teachers, educators and students, the following opportunities exist for program improvement.

Beyond Recycling

- Increase additional funding opportunities - Additional funding would allow us to increase the number of programs offered within the RDCK.
- Expand climate change & eco-anxiety learning - Although climate change is addressed throughout the whole program, there could be more targeted learning on the topic of climate science and specifically address eco-anxiety.
- Host educator gatherings - BR Educators are spread throughout the region and rarely connect with each other beyond sharing and reading lesson feedback online. An online or in-person has been suggested by educators to problem solve and connect.
- Provide bussing funding for RDCK field trips - Currently schools are asked to cover the cost for all busing.
- BR Educator Training - Identify and train new Beyond Recycling Educators in rural communities: New Denver, Nakusp, Winlaw, Crawford Bay.

FutureMakers

- **Improve teacher engagement & feedback** - The CSRD offers teachers a \$200 honorarium to share feedback on each lesson. This allows us to track which teachers complete the program.

PHOTOS



<https://beyondrecycling.ca/2025/12/05/waste-diversion-programs-at-the-creston-landfill/>
Beyond Recycling - Erickson Elementary



<https://beyondrecycling.ca/2026/04/10/our-waste-our-opportunity-to-do-better/>
Beyond Recycling - Twin Rivers Elementary



<https://beyondrecycling.ca/2026/01/17/creating-paper/>
Beyond Recycling - Twin Rivers Elementary



<https://beyondrecycling.ca/2026/05/27/water-lets-be-grateful/>
Beyond Recycling - Robson Community School



<https://beyondrecycling.ca/2026/01/17/the-lifecycle-of-stuff-2/>
Beyond Recycling - Twin Rivers Elementary



<https://beyondrecycling.ca/2026/02/19/handmade-with-love-our-valentines-paper-making-project/>
Beyond Recycling - Winlaw Elementary



<https://beyondrecycling.ca/2026/03/05/some-old-toys-are-ready-for-a-new-story/>
Beyond Recycling - Rosemont Elementary



<https://beyondrecycling.ca/2026/04/19/rosemont-students-waste-diversion-tour/>
Beyond Recycling - Rosemont Elementary



<https://beyondrecycling.ca/2026/05/20/real-food-field-trip-to-cartwheel-farm/>
Beyond Recycling - Erickson Elementary

APPENDIX A - RDCK CONTENT IN BR LESSONS

Wherever possible, we have built opportunities to incorporate particular messages and programs of the RDCK into various lessons. These are used by BR Educators when teaching the RDCK schools.

Example - Our Changing Climate Lesson

A series of Community Action Cards was developed to highlight RDCK programs. In this lesson, students explore climate change by imagining they are a character from an epic story that will overcome obstacles by learning new skills, growing emotionally and developing a deeper understanding of their situation. We explore the differences between climate and weather and how we know our climate is changing, as well as play a game to understand the greenhouse effect and the impact of increasing levels of greenhouse gases. The lesson ends with an activity that highlights what actions are being taken to reduce CO2 production and aims to offer hope and a frame of reference for some of the emotional impacts from this lesson.

Adapted BR Lessons

- **Garbology:** Students learn about what we can recycle and compost in the lesson. RDCK educators have links to the new [RecycleBC program](#). During the compost section in the lesson they will share ideas for backyard composting, as well as [organics diversion](#).
- **It's a Plastic World:** Students learn how to recycle plastics in their community with [Recycle BC- What Can I Recycle?](#)
- **Waste Field Trip:** Students visit a landfill site and learn from RDCK staff. They explore waste reduction (recycling, composting, waste diversion and all the R's), how different types of waste are sorted, and learn about [Product Stewardship](#). Some classes also visit a recycling depot.
- **Closing the Loop:** Students learn about [Product Stewardship](#) with regard to batteries, paint, tires and propane tanks in this lesson. They also talk about recycling aluminum cans and glass bottles and where they can recycle things like batteries, electronics and paint, '[What can I recycle?](#)'
- **Our Changing Climate:** RDCK-specific Community Action Climate Cards (as explained above). Students also explore how to save water and energy with [Water Conservation](#) and learn about [FireSmart](#).
- **Our Energy:** Students explore how much energy they use in their homes with [HomeSave Central Kootenays](#). BR Prop kits include thermal energy cameras to help students learn about energy efficiency of their homes.
- **EcoFootprint:** Students learn how to reduce their energy footprint with [HomeSave Central Kootenays](#); reduce their waste footprint by composting and [Organics Waste Diversion](#); about [Water Conservation](#); and learn supporting local [Food and Agriculture](#) can reduce the size of their ecological footprint.
- **Transportation:** Students learn about [Transportation](#) and the [Accelerate Kootenays](#) program.
- **Our Water:** Students learn about water and the importance of [Water Conservation](#).
- **True Cost of Food/Good Food Field Trip/Real Food Potluck:** Students learn about local [Food and Agriculture](#) in the [Central Kootenay](#)





wildsight
EDUCATION

PROPOSAL 2026-2028 EDUCATION CONTRACT RENEWAL

BEYOND RECYCLING

The Beyond Recycling programs aim to equip students with the knowledge they need to make more sustainable lifestyle choices and prepare for a future in the face of climate change. Throughout this program, students look critically at their ecological footprint, through engaging lessons in topics including resource use, waste, product life cycles, energy use, transportation, water and food systems.

Students devise actions to shrink their own ecological footprints and to take environmental action, 'beyond' simply recycling. The program seeks to support teachers and students, as well as our partners and funders, in delivering key messages through our locally-developed environmental education program.

Wildsight has been delivering the Beyond Recycling program in the Columbia Basin for 20 years. The program has grown and changed since it began, through feedback from educators, as well as the teachers, students and partners we work with.

PARTNERSHIP HISTORY

For more than a decade, we have partnered with the RDCK to deliver programs to schools in the RDCK region. The program consists of 25 lessons, projects and field trips as well as additional student and teacher resources and extension activities. A key component of the program is the 'waste field trip, supported by the RDCK staff, and highlighting solid waste management practices and key public messages. Please see Appendix A below for details on RDCK-specific content included in the Beyond Recycling program.

FUNDING UPDATE

Despite the loss of the Columbia Basin Trust as a core funder, supporting our Basin-wide delivery of this program 3 years ago, we continue to secure funding from BC Gaming that allows us to subsidize delivery costs in RDCK communities, as outlined in the budget below.

PROGRAM DELIVERY

The Beyond Recycling program includes:

- **Educator-led lessons** (14) - Garbology, History of Waste, It's All From Earth, It's a Plastic World, Lifecycle of Stuff, Lifecycle Presentations, Our Changing Climate, Path of Power, Energy Debates, Eco Footprint, Sustainability, Our Water, Fishing for Sustainability, We Are Nature.
- **Teacher-taught lessons** (7) - Lifecycle Research, Closing the Loop, Our Energy, Energy Research, Debate Prep, Transportation, True Cost of Food
- **Educator-led projects** (4) - Paper Making, Real Food Potluck, EcoChallenge, Earth Day
- **Field trips** (2) - Waste Field Trip to local transfer station, and/or recycling centre, and landfill. Good Food Field Trip to local farms or food producers.
- **Built in RDCK content** - Adaptations to BR lessons have been made to strengthen the communication of RDCK programs and initiatives.
- **Availability** - Beyond Recycling is brought into classrooms in RDCK communities by a Wildsight Educator living in or near that community.

The FutureMakers Online Program Subscription includes:

- **7 Teacher-led lessons** - An online program, based on some of the key content from our original Beyond Recycling program. A series of 7 flexible, video-based lessons for independent teacher use
- **Design challenge** - Culminating, hands-on and creative future design and build challenge project
- **Availability** - Available to teachers throughout the Regional District- including communities in which we do not have a Wildsight educator.

RENEWAL

We are requesting a 2-year contract renewal for 2026-27 and 2027-28 school years. The proposed amount represents estimated cost of living increases.

BUDGET - PROGRAM DELIVERY COST PER SCHOOL YEAR

Program delivery of the Beyond Recycling program in the RDCK is contingent on Wildsight securing additional funding.

Program Cost	Full Cost	Cost to RDCK
5 Beyond Recycling Programs	\$38,817	\$27,750

14 FutureMaker Subscriptions	\$3,500	\$2,750
Total	\$42,317	\$30,500

APPENDIX A - RDCK CONTENT IN BR LESSONS

Wherever possible, we have built opportunities to incorporate particular messages and programs of the RDCK into various lessons.

Example - Our Changing Climate Lesson

The adaptations to the Our Changing Climate lesson is a great example of the work done. A series of Community Action Cards was developed to highlight RDCK programs. These cards will be used by BR Educators in the RDCK as part of the lesson.

In this lesson, students explore climate change by imagining they are a character from an epic story that will overcome obstacles by learning new skills, growing emotionally and developing a deeper understanding of their situation. We explore the differences between climate and weather and how we know our climate is changing, as well as play a game to understand the greenhouse effect and the impact of increasing levels of greenhouse gases. The lesson ends with an activity that highlights what actions are being taken to reduce CO2 production and aims to offer hope and a frame of reference for some of the emotional impacts from this lesson.

Other BR Lessons

The following is a list of program lessons and resources that were adapted to include connections to specific RDCK content:

- **Garbology:** Students learn about what we can recycle and compost in the lesson. RDCK educators have links to the new [RecycleBC program](#). During the compost section in the lesson they will share ideas for backyard composting, as well as [organics diversion](#).
- **It's a Plastic World:** Students learn how to recycle plastics in their community with [Recycle BC- What Can I Recycle?](#)
- **Waste Field Trip:** Students visit a landfill site and learn from RDCK staff. They explore waste reduction (recycling, composting, waste diversion and all the R's), how different types of waste are sorted, and learn about [Product Stewardship](#). Some classes also visit a recycling depot.
- **Closing the Loop:** Students learn about [Product Stewardship](#) with regard to batteries, paint, tires and propane tanks in this lesson. They also talk about recycling aluminum cans and glass bottles and where they can recycle things like batteries, electronics and paint, ['What can I recycle?'](#)

- **Our Changing Climate:** RDCK-specific Community Action Climate Cards (as explained above). Students also explore how to save water and energy with Water Conservation and learn about FireSmart.
- **Our Energy:** Students explore how much energy they use in their homes with HomeSave Central Kootenays. BR Prop kits include thermal energy cameras to help students learn about energy efficiency of their homes.
- **EcoFootprint:** Students learn how to reduce their energy footprint with HomeSave Central Kootenays; reduce their waste footprint by composting and Organics Waste Diversion; about Water Conservation; and learn supporting local Food and Agriculture can reduce the size of their ecological footprint.
- **Transportation:** Students learn about Transportation and the Accelerate Kootenays program.
- **Our Water:** Students learn about water and the importance of Water Conservation.
- **True Cost of Food/Good Food Field Trip/Real Food Potluck:** Students learn about local Food and Agriculture in the Central Kootenay



beyondrecycling.ca
ourfuturemakers.com
wildsight.ca/education



Board Report – For Information

July 16, 2026

Community Works - Asset Management Assessments for Community Halls

Author: Yev Malloff, General Manager Finance, IT and Procurement
File Reference: AM202601
Electoral Area/Municipality: ALL
Services Impacted ALL

1.0 PURPOSE OF REPORT

This report is in response to the following resolution that was passed at the All Recreation Committee Meeting on June 24, 2026:

That staff investigate the use of Community Works Funds to support asset management assessments for community halls, providing a report at the next board meeting.

2.0 BACKGROUND AND UPDATE

The attached report presented at the December 2025 Rural Affairs Committee meeting states:

“Going forward, fulfilling the required steps to achieve approval for third party projects would involve significant effort on the part of applicants, stakeholders, and staff. Realistically, the new requirements will be very difficult to achieve for any third party and staff expect that most prospective third parties seeking CWF would not be interested in expending the effort required to receive the funding. Effectively this may mean that CWF is going to internal projects only going forward”

This synopsis applies to asset management and asset condition assessments of third party community halls. Staff held a call with a UBCM Community Works program manager on Tuesday July 7th, 2026 and he confirmed that Community Works funding is generally not available to fund asset management and asset condition assessments for third party assets, including Community Halls.

The UBCM program director also informed staff that Asset Management BC (AMBC), in partnership with UBCM, will be publishing a set of templates for third parties to develop asset management plans. It should be available on the AMBC website this Fall. Eligible third parties applying for CWF funding will likely be required to use these templates in the future.

It should also be noted that the Columbia Basin Trust offers funding for asset condition assessments and asset management plans for non-profits and First Nations communities in the Basin through their Building Enhancement and Asset Management Support (BEAMS) Program.

3.0 NEXT STEPS AND TIMELINE

Staff will inform the Board if they become aware of any additional funding streams for asset management assessments including asset condition assessments for third party assets.

Respectfully submitted,
Yev Malloff

CONCURRENCE

Chief Administrative Officer – Stuart Horn	Approved
Manager of Corporate Administration – Mike Morrison	Approved

ATTACHMENTS:

Attachment A – RAC Report: Update on Funding Third Parties with Community Works Funds



Update on Funding Third Parties with Community Works Funds

Author:	Mike Morrison, Senior Manager of Corporate Administration
File Reference:	05-1850
Electoral Area/Municipality:	ALL ELECTORAL AREAS
Services Impacted	N/A

1.0 PURPOSE OF REPORT

At the April 2025 Board meeting the following resolution was adopted :

213/25 That the Board direct staff to investigate and report back on options for the Board to support third party Community Works applications through RDCK services.

The purpose of this report is to update Directors on the recent history with third party CWF applications.

2.0 BACKGROUND AND UPDATE

In Nov. 2025 the Rural Affairs Committee received a report outlining recent changes to the Community Works Fund program specifically related to the funder's new restriction on local governments using Community Works Funds (CWF) to fund third party projects. That report is included as background information as Attachment A.

Three of the four requirements for funding third party projects are proving to be challenging for the RDCK to meet for third parties. These requirements and recent interpretations and application of the requirements in relation to RDCK-proposed third party projects are summarized as follows:

1. Board or council has identified the project as a regional or municipal priority within a long-term capital investment plan;

Until recently UBCM had shown some flexibility on this requirement, with a connection to a broadly worded objective within an Official Community Plan or a Recreation Master Plan in some cases being a sufficient linkage to the planning requirement. This appears to have changed, and we must adhere to three requirements to meet the current standard:

1. The specific project or asset must be identified within a plan
2. The plan must be a document produced by the RDCK or another local government
3. The plan must show long-term capital investments

UBCM has confirmed that the RDCK would satisfy these requirements with an approach that includes both of the following:

1. RDCK initiates and creates local area recreation or water plans that identify specific third-party projects as local priorities. None of these plans currently exist or have been directed by the Board at this time.
2. Identify revenues and expenditures for all Community Works Funds within the RDCK Five- Year Financial Plan that is updated annually with current-year approved projects. This would likely be shown within an allocation service.

2. Board or council has not prioritized the 3rd party project over a local government owned priority project;

UBCM requires that any third-party project approval be accompanied by a Board resolution that includes a statement to the effect of this requirement. To date, no projects have moved forward for approval with this requirement being considered by the Board. The intent of the requirement is that the Board compare local government funding needs against the proposed third-party project and only advance third party projects that reflect Board priorities. UBCM has confirmed that funding third parties through CWF does not have a direct negative impact on the scoring for competitive grant applications. However, directors should note that the current Strategic Priorities Fund (SPF) intake is significantly oversubscribed and that local governments that have available CWF to put towards the projects they applied to the SPF for will likely be factor in project awards.

3. The project is supported by asset management planning

Historically it has been very difficult for third party CWF recipients to demonstrate they have met a reasonable standard for asset management planning. These asset management plans are reviewed by staff, not UBCM, so there has been some discretion that staff applied in the past. However, the new RDCK/UBCM funding agreement has stronger requirements for asset management. Third parties applying for CWF funding will soon be required to submit their asset management plans on UBCM-approved templates based on Asset Management BC standards. This requirement alone will make access to CWF very challenging for many smaller organizations.

The Asset Management Commitments the RDCK is contractually obligated to by way of Schedule F of the agreement are as follows:

- *Reporting on continuous improvement of Asset Management practices over the duration of the Agreement, including reporting through the Ministry of Municipal Affairs Local Government Data Entry (LGDE) System,*
- *Development and implementation of Long-term Financial Plans*
- *Ongoing Asset Management education and training, and*
- *Implementing asset management performance measurement.*

4. The project meets the minimum outcomes reporting criteria as identified below. Any project that receives more than \$25,000 of CWF funding must complete annual outcomes reporting which will include the following information:

o Population directly served by the project

o First Nation Population directly served by the project

o Output metric

o Outcome metric

Staff do not believe this requirement will be a significant barrier to third party recipients however there have been historic challenges in getting third parties to adequately quantify their project outcomes and submit the required reporting in a timely fashion.

Other Requirements

As noted in the Dec 2024 report to RAC the RDCK, as the signatory to the UBCM agreement, retains the legal responsibility to ensure third party adherence to the obligations of Ultimate Recipients as they are defined within the agreement. Continuing to fund third parties under the new UBCM/RDCK agreement would impose due diligence obligations upon the RDCK to ensure the funded third party adheres to RDCK procurement policies. Based on staff's experience with this requirement with other Province grant funds this would introduce significant risks for the RDCK and could place significant time demands on staff.

The administrative burden of CWF program administration is already substantial for third -party projects. Layering in the new requirements would add demands upon staff time, and at historic volumes of third-party applications it would not be possible to meet our obligations with current staffing resources.

Current trends

Since Dec. 2024 staff have consulted with UBCM on every third-party project that enters our application process. We have observed increasingly stringent interpretations from UBCM over the past year and insistence on the RDCK providing proof of the requirements being met prior to approving a project.

To highlight the challenges facing the RDCK in continuing to fund third party projects consider the recent example of the Sproule Creek bridge replacement. The Pulpit Rock Trails Society has a stewardship agreement with the Province for the Sproule Creek trail, on which some bridges require repair. The society approached the RDCK to fund the bridge project with CWF. The project is supported by the Area F Director and aligns quite strongly with the objectives in the RDCK's Parks and Trails Strategy, though this trail is not mentioned specifically within that strategy. In order to receive CWF funding the following steps would need to occur in sequence before UBCM will approve the project:

1. RDCK Parks completes a prioritization matrix to attach to the Parks and Trails Strategy that names the assets and includes a high-level asset management assessment, and which assigns a relative priority to the project. Parts of this work may be already planned by the RDCK Parks group.
2. The project is specifically identified within the RDCK Five Year Financial Plan.
3. The RDCK, the Province and the Society enter into a Memorandum of Understanding that identifies roles and responsibilities for each party and confirms that the society and the Province will meet the specific requirements of the UBCM /RDCK agreement.

4. The society completes asset management planning in accordance with Asset Management BC standards.
5. The Society submits a formal funding application for project to the RDCK.
6. The RDCK Board awards the funding subject to UBCM approval and confirms by resolution that the project is not being funded over an RDCK priority.
7. The project documentation is submitted to UBCM for approval.
8. Following UBCM approval the RDCK enters into agreement with the Society and initiates contractually obligated due diligence.

Going forward, fulfilling the required steps to achieve approval for third party projects would involve significant effort on the part of applicants, stakeholders, and staff. Realistically, the new requirements will be very difficult to achieve for any third party and staff expect that most prospective third parties seeking CWF would not be interested in expending the effort required to receive the funding. Effectively this may mean that CWF is going to internal projects only going forward. Considering that we currently cannot meet the plan requirements for any third-party project, it would likely be 2027 at the earliest before the RDCK could fund any third parties with CWF.

In the meantime, the following circumstances will shape the near future considerations for upcoming CWF expenditure:

- Completion of RDCK asset management plans will identify funding shortfalls for replacement of RDCK-owned assets
- Expansion of eligible project categories within the 2024 funding agreement, such as those related to disaster mitigation, fire halls, and housing planning provide new outlets for CWF funds.
- Recreation planning processes currently underway may identify new infrastructure project priorities.
- Contribution of designated electoral area CWF to regional projects may increase

UBCM staff have informally noted that regional district funding of CWF to third parties have dropped significantly over the past year in response to the changes within the 2024 funding agreement. Additionally, they are seeing some regional districts initiating processes to either create new services or bring third party assets into existing regional district services in order to maintain eligibility for CWF funding.

It is also worth noting that UBCM appears to be stepping up enforcement of their eligibility requirements. A recent UBCM audit determined that the 2024 Nelson Cycling Club Trail Enhancement and Upgrade project funded with Areas E and F-designated CWF was not eligible for funding on the basis that project expenses were related to maintenance of existing trails rather than building new infrastructure. Consequently, \$28,956 will be withheld from the RDCK's next CWF payment from UBCM, to be shared equally between Areas E and F.

3.0 NEXT STEPS AND TIMELINE

No actions are planned at this time. Through 2025 staff have been communicating the UBCM requirements to prospective third parties seeking CWF. This has resulted in far fewer third-party applications than in the past, and we expect this trend to continue with recent confirmation from UBCM staff that the requirements listed in this report will be firmly interpreted going forward. This will be clearly communicated to prospective third party applicants by way of an update page on the RDCK website providing a plain-language summary of the requirements and associated processes.

The Board may consider directing staff to undertake actions that would support the RDCK's likelihood of success in awarding CWF grants to third parties in the future. Specifically, this means an analysis of the impacts and benefits of creating local area recreation and water plans and the inclusion of CWF disbursement within the RDCK Financial Plan.

Respectfully submitted,

Mike Morrison, Senior Manager of Corporate Administration/ Corporate Officer

CONCURRENCE

Uli Wolf General Manager of Environmental Services **Approved**

Yev Malloff – Chief Financial Officer **Approved**

Joe Chirico – Acting Chief Administrative Officer **Approved**

Attachment A – 2024-12-01 RAC Report- Community Works Fund Eligibility



Quarterly Report

Q2 2026

PROJECTS ADDED IN Q2 2026 QUARTERLY REPORT	
Project/Initiative Name	Responsible Department
Leisure Access Program Subsidy Feasibility Study	Recreation
Facility Condition Assessments to Support Asset Management Planning	Project Management
Quartz Creek Community Watershed Protection and Acquisition Strategy	Utilities
Community Sustainable Living Advisory Committee Governance Review	Sustainability
New Denver and Area H Library Contribution Service	Administration
Industrial, Commercial and Institutional Organics Regulation Implementation	Resource Recovery
Textiles Diversion Opportunities Investigation	Resource Recovery
Illegal Dumping Strategy	Resource Recovery

Project Name: Nakusp and Area K Shared Services Governance Review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	October 31, 2025	May 31, 2027	Delayed	June 18, 2024
Objectives and Outcomes: The review will evaluate governance options for services shared between Nakusp and Area K, including replacing the current Commission with the shared services committee model.				
Most Recent Actions: Staff are evaluating options for changing the current arena service to a financial contribution service only. This approach is supported by the applicable elected officials and the outcome of that process may affect how this initiative is prioritized.				
Next Steps and Upcoming Milestones: The Nakusp and Area K Arena Reconfiguration Options Analysis was considered at the April 2026 Board meeting and the update of the bylaws was directed for the service to become an Area K - only financial contribution service. This governance changes will become part of the overall shared services committee review in 2027.				
Applicable Areas: Nakusp and Arrow Lakes				
Strategic Priority and Area: Organizational Excellence – Review Governance Structures, Relationships– Partner with Member Municipalities				

Project Name: Shoreacres No Hunting or Discharge of Firearm Bylaw Survey

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2020	June 30, 2028	Not Started	September 19, 2019
Objectives and Outcomes: Conduct a survey to evaluate interest in a local bylaw to prohibit hunting in Area I that might address gaps in provincial regulations regarding the discharge of firearms.				
Most Recent Actions: This project has not been initiated due to competing project priorities.				
Next Steps and Upcoming Milestones: This is considered to be a low priority item with no expected completion date.				
Applicable Areas: Castlegar and Area				
Strategic Priority and Area: None				

Project Name: Transit Services Amalgamation Service Case Analysis

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	April 30, 2026	December 31, 2027	Not Started	July 18, 2024
Objectives and Outcomes: This project will evaluate the feasibility of any steps involved in amalgamating S237 Transit Castlegar and Area, Service 238 Slocan Valley North Shore and Service 239 Kootenay Lake West into a single service to improve administrative efficiency.				
Most Recent Actions: No actions in Q2 2026. This project has been parked because the new apportionment formula and the subsequent amendments to service establishment bylaw amendments were a necessary first step.				
Next Steps and Upcoming Milestones: With the service establishment bylaw amendments now adopted, this project can proceed subject to Board prioritization. Staff will discuss with directors at a future West Transit Service Committee whether or not to delay this work further, pending completion of the upcoming BC Transit System Review later in 2026.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Fiscal Responsibility- Review and streamline outdated processes, Fiscal Responsibility- Manage taxation by responding to residents needs				

Project Name: Evaluate Expansion of Sub-Regional Services Committee Model

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2025	December 17, 2026		July 18, 2024
Objectives and Outcomes: The objective of this project is to bring forward a roadmap for implementing the Sub-Regional Services Committee in all areas not currently covered by active committees.				
Most Recent Actions: No progress in Q2 2026. This project has been delayed pending completion of other priority projects.				
Next Steps and Upcoming Milestones: Considering the Board Governance and Committee Structure Review was identified as a high priority within the Organizational Assessment review completed by Samson in Q1 2026 this has been elevated within staff's workplan and will become a priority for the Corporate Officer upon completion of the Delegation of Authority Bylaw in Q4 2026.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Governance Structures, Relationships– Partner with Member Municipalities				

Project Name: Ymir Cemetery Ownership Investigation

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	August 28, 2024	January 01, 2029	Delayed	September 14, 2023
Objectives and Outcomes: To determine the feasibility of the RDCK assuming ownership and operational responsibility for the Ymir Cemetery and to advise on next steps for the RDCK.				
Most Recent Actions: In 2023 staff connected the society currently providing stewardship over the site with legal assistance to evaluate their options to discharge their responsibilities as licensees. The society has not contacted the RDCK on this matter since then.				
Next Steps and Upcoming Milestones: No actions are planned and the absence of any communication from the society since 2023 suggests this initiative will not proceed. The RDCK cannot legally act on this matter until the licensee issues are resolved by the society.				
Applicable Areas: Salmo and Area				
Strategic Priority and Area: RP – Support Recreational Assets, Relationships– External Organization's Involvement in Recreation				

Project Name: Kaslo and Area D Economic Development Commission Bylaw Update

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	January 01, 2025	December 31, 2026	Not Started	August 17, 2023
Objectives and Outcomes: The update to the current bylaw will involve reviewing Commission procedures and membership and updating to the current RDCK commission bylaw template.				
Most Recent Actions: No progress made on this initiative in Q2 and neither of the directors for Area D or Kaslo have asked for this to be prioritized.				
Next Steps and Upcoming Milestones: This is considered a low priority item as the Commission is still functioning and it will be given consideration of the overall plan for governance related work. No actions expected in Q2.				
Applicable Areas: Kaslo and Kootenay Lake North				
Strategic Priority and Area: Organizational Excellence – Review Governance Structures				

Project Name: FCM Board and Committee Appointments Policy

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	November 20, 2025	July 16, 2026	Not Started	July 15, 2023
Objectives and Outcomes: This policy will establish criteria for the Board to apply when considering appointments to and/or support for candidacy for positions within the Federation of Canadian Municipalities Board or Committees.				
Most Recent Actions: This initiative has not been started due to competing project priorities.				
Next Steps and Upcoming Milestones: This is considered a low priority item and will be considered for action within the 2027 work plan.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence –Policy-Focused Board Decisions				

Project Name: Delegation of Authority Bylaw

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	March 19, 2026	September 17, 2026	Delayed	January 01, 2018
Objectives and Outcomes: The project will identify authority delegated to be delegated to staff by the Board, with the objective of the proposed bylaw being to clarify staff's authority, address and shortcoming and gaps, and to streamline administrative decision making.				
Most Recent Actions: An overview report outlining the project scope was received at the May 2026 Board meeting. Work is active on this project and it is considered high priority for the Corporate Officer.				
Next Steps and Upcoming Milestones: A draft of the bylaw will be recieved for two readings and subsequent director input on the August Board agenda.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence – Review Governance Structures				

Project Name: Creston and Areas A,B, and C Jaws of Life Service Establishment Bylaw amendment

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	November 30, 2025	March 31, 2027	Delayed	May 08, 2023
Objectives and Outcomes: The bylaw amendment will remove medical first responder and SAR services from the scope of this service and reduce the service scope to road rescue only.				
Most Recent Actions: Bylaw 3033 received 2nd reading at the July 2025 Board meeting.				
Next Steps and Upcoming Milestones: Third reading and adoption of the bylaw should align with Board consideration of the Defined Area A Medical First Responder Service. Progress on this item is dependent on further actions to be taken by Fire Services. No progress is reported in Q2 2026.				
Applicable Areas: Creston and Area, East Shore Kootenay Lake				
Strategic Priority and Area: Fiscal Responsibility- Manage taxation by responding to residents needs, Organizational Excellence – Focus on Core Services, Energy & Environment-Community Resiliency & Safety				

Project Name: Special Event Permit Regulatory Bylaw

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 18, 2025	June 30, 2027	Delayed	August 18, 2022
Objectives and Outcomes: To review the effectiveness of Bylaw 2596 and recommend improvements to the Board.				
Most Recent Actions: Due to difficulties with prosecuting 2022 events under this bylaw, in Q3 2022 the Board directed staff to review options to make the bylaw more effective. Following the successful prosecution of two 2023 events in Area H under the Noise Control Bylaw, bylaw staff identified the noise bylaw as the preferred tool for large event enforcement.				
Next Steps and Upcoming Milestones: This item is parked pending a review of the noise control bylaw. The full rescinding of the Special Event Permit bylaw will be recommended to coincide with the adoption of the proposed revised noise bylaw. Timing is subject to bylaw enforcement team resources. No progress reported in Q2 2026.				
Applicable Areas: Slovan Valley				
Strategic Priority and Area: None				

Project Name: Arrow Creek Water Commission Bylaw

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 18, 2026	September 17, 2026	Delayed	September 16, 2022
Objectives and Outcomes: The Arrow Creek Commission bylaw update is intended to address issues with delegated authority identified by the Town of Creston.				
Most Recent Actions: A draft bylaw was received by the Commission in Q1 2023 by concerns were raised by the Town of Creston in a subsequent letter to the Board. Staff reported to the Commission in Q3 2024 regarding the powers and duties of the Commission and options for future revisions.				
Next Steps and Upcoming Milestones: RDCK is awaiting a response from Town staff on specific wording to include within the bylaw regarding the Town's request for full delegated authority to the Commission. In Q3 Water Services staff will request Commission direction on whether to pursue bylaw changes any further or direct that no further action be taken.				
Applicable Areas: Creston and Area				
Strategic Priority and Area: Organizational Excellence – Review Governance Structures, Relationships– Partner with Member Municipalities				

Project Name: Director's Code of Conduct Review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Provincial Requirement	February 19, 2026	October 17, 2026	Delayed	December 15, 2022
Objectives and Outcomes: Review Policy 100-01-17 Director Code of Conduct in accordance with the new Community Charter requirements and to incorporate best practices recommended by the UBCM working group on elected official conduct.				
Most Recent Actions: At the June 2024 Board meeting a report on options was received and staff were directed on the specific items to include in a draft code of conduct. On April 2, 2026 the Province introduced Bill 17 that provides the authority to prescribe a mandatory Code of Conduct applicable to all local governments.				
Next Steps and Upcoming Milestones: If Bill 17 is passed by the legislature a province-wide code of conduct will be set by regulation. This is expected prior to the October 17 general local elections and would be incorporated into new director training and orientation materials. When and if this occurs, this item will be removed from the Quarterly Report.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence – Transparency & Accessibility, Organizational Excellence – Review Governance Structures				

Project Name: Financial Grant-In-Aid Services Policy

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2025	August 19, 2027	Not Started	May 15, 2023
Objectives and Outcomes: As directed by the Board the policy would require that all financial grant in aid service funding recipients provide detailed information regarding their use of taxation funding as part of the annual budget process. Additional measures to address the RDCK's risk management and transparency requirements will also be proposed.				
Most Recent Actions: No progress was made on this in Q2 2026.				
Next Steps and Upcoming Milestones: Considering the priority actions identified for the Corporate Administration group within the 2026 Organizational Assessment, this policy is delayed and will be prioritized within the 2027 work plan.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence – Transparency & Accessibility				

Project Name: Area E Fire Service Contract with City of Nelson & Regulatory Bylaw

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	December 31, 2025	December 31, 2026	On Track	January 01, 2023
Objectives and Outcomes: To develop and execute a new Area E fire contract between the RDCK and the City of Nelson based on a modernized contract template and to adopt a modernized regulatory.				
Most Recent Actions: Negotiations on the substantive contract wording were concluded in Dec. 2025 and the outstanding items pertain to cost sharing. The Board authorized payment for 2026 at the March 2026 meeting as there is no finalized contract. Progress on the assigned work to evaluate options for service delivery will be tracked as a separate project.				
Next Steps and Upcoming Milestones: Administrative aspects of the agreement are complete and negotiations on the financial aspects of the agreement will be ongoing through 2026. Considering delays on the contract, staff will advance Board consideration of the regulatory bylaw separately later in 2026, subject to further consultation with the City of Nelson.				
Applicable Areas: Nelson Area and West Arm of Kootenay Lake				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Energy & Environment- Community Resiliency & Safety, Relationships– Partner with Member Municipalities				

Project Name: Update to 2018 Area I 'Using Community Halls for Child Care' study

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2024	December 31, 2027	Not Started	December 14, 2023
Objectives and Outcomes: The purpose of this project is to update the assumptions and data from the 2018 Area I Childcare Study to determine if the RDCK should establish a service to support childcare facilities at community halls in Area I.				
Most Recent Actions: No progress has been made on this due to competing project priorities. In Q2 2026 the Board determined to keep this on staff's work plan.				
Next Steps and Upcoming Milestones: This is considered a low priority project and is not connected to any existing RDCK services. Due to current workloads it cannot be prioritized within the 2026 work plan and no actions are planned.				
Applicable Areas: Castlegar and Area				
Strategic Priority and Area: Relationships– External Organization's Involvement in Recreation				

Project Name: Update Advisory Planning and Heritage Commission Bylaw

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	December 18, 2025	December 31, 2026	Delayed	January 15, 2023
Objectives and Outcomes: This project will update the bylaw to align APHC's with the modern commission template and clarify roles and responsibilities for the APHC's.				
Most Recent Actions: No actions in Q2 2026. Initial discussion between the planning and administration groups has occurred however it has been delayed due to competing project priorities for the Deputy Corporate Officer.				
Next Steps and Upcoming Milestones: A draft bylaw is planned to be provided to the Rural Affairs Committee for review and comment by Q4 2026, with intended adoption in 2027.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Governance Structures				

Project Name: Director Attendance At Conferences Policy

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	November 21, 2025	November 19, 2026	Not Started	March 16, 2025
Objectives and Outcomes: To prepare a draft Director Attendance at Conferences policy for Board consideration to limit the overall number of directors who are funded by the RDCK to attend each annual conference and to establish a fair and equitable process for selecting directors to attend conferences.				
Most Recent Actions: The policy objectives for this initiative have been addressed within the director's remuneration Bylaw.				
Next Steps and Upcoming Milestones: The director's remuneration bylaw will be proposed for adoption in early Q3.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Transparency & Accessibility				

Project Name: Edgewood Community Society Service Case Analysis

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 01, 2027	November 18, 2027	Not Started	May 15, 2025
Objectives and Outcomes: To determine the feasibility of establishing a contribution service to fund the Edgewood Community Society.				
Most Recent Actions: No actions in Q2 2026.				
Next Steps and Upcoming Milestones: The project will be considered for prioritization within the 2027 workplan.				
Applicable Areas: Nakusp and Arrow Lakes				
Strategic Priority and Area: Relationships– External Organization's Involvement in Recreation				

Project Name: Burton Volunteer Fire Brigade Service Case Analysis

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 01, 2027	June 01, 2027	Not Started	December 03, 2025
Objectives and Outcomes: To determine costs and evaluate the feasibility of establishing a contribution service to fund the Burton community fire brigade.				
Most Recent Actions: No actions in Q2 2026.				
Next Steps and Upcoming Milestones: No actions planned for Q3 2026. The project will be considered for prioritization within the 2027 workplan.				
Applicable Areas: Nakusp and Arrow Lakes				
Strategic Priority and Area: Energy & Environment- Community Resiliency & Safety, Fiscal Responsibility- Manage taxation by responding to residents needs				

Project Name: Nakusp and Area K Arena Service Reconfiguration Options Analysis

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 30, 2026	August 20, 2026	On Track	June 19, 2025
Objectives and Outcomes: This project will look at how the the current shared S223 arena service can be reconfigured to be an Area K - only service based on the Financial Service Grant model.				
Most Recent Actions: The options analysis was be received on the April Board agenda and bylaw amendments were directed to effect the removal of Nakusp as a participant in the service.				
Next Steps and Upcoming Milestones: The bylaw amendments will be prioritized for completion by Q4 2026.				
Applicable Areas: Nakusp and Arrow Lakes				
Strategic Priority and Area: Fiscal Responsibility- Asset Management Planning, Relationships– Partner with Member Municipalities, Fiscal Responsibility- Manage taxation by responding to residents needs				

Project Name: Accessibility Plan Implementation

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2028		Not Started	March 19, 2026
Objectives and Outcomes: To implement actions identified in the 2026 RDCK Accessibility Plan.				
Most Recent Actions: Plan was adopted at the January 2026 Board meeting.				
Next Steps and Upcoming Milestones: Application to the SPARC-BC Local Community Accessibility Grant program to fund implementation activities was delayed in Q2 however it should proceed in Q3. SPARC staff have confirmed that the funding stream remains open for the foreseeable future.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Transparency & Accessibility, Organizational Excellence – Enhance Customer Service				

Department Name: Administration

Project Name: New Denver and Area H Library Contribution Service

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2026		On Track	June 18, 2026
Objectives and Outcomes: To establish a contribution service for a defined portion of Area H and the Village of New Denver.				
Most Recent Actions: At the June Board meeting direction was given to staff to prepare a service establishment bylaw.				
Next Steps and Upcoming Milestones: A bylaw and report on options for elector approval of the bylaw will come to the August Board meeting.				
Applicable Areas: Slocan Valley				
Strategic Priority and Area: Relationships– Partner with Member Municipalities				

Project Name: Defined Area A First Responder Service Establishment Bylaw

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 30, 2025	December 31, 2026	Delayed	May 18, 2023
Objectives and Outcomes: The proposed service will fund provision of first responder services to portions of Area A outside the boundaries of the current fire protection area.				
Most Recent Actions: Bylaw 2924 has received 2 readings and the third reading was considered in September 2025 by the Creston Valley Services Committee and was not recommended to the Board. No progress to report in Q2 2026.				
Next Steps and Upcoming Milestones: Staff understands that the Town of Creston Fire Chief and RDCK Fire Services will coordinate to provide additional information on service provision to the CVSC prior to consideration of third reading of the bylaw. Any further actions on this bylaw will be at the direction of CVSC.				
Applicable Areas: East Shore Kootenay Lake, Creston and Area				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Relationships– Partner with Member Municipalities, Energy & Environment- Community Resiliency & Safety				

Department Name: Building Inspection

Project Name: Update Building Inspection Service Agreement with Municipalities

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	November 30, 2025	December 18, 2026	Delayed	October 01, 2018
Objectives and Outcomes: To ensure consistency and reduce potential risk work with municipal service participants to bring the building bylaw in alignment with the Building Act and define how the service will be provided via a service agreement.				
Most Recent Actions: There has been no recent action. Reduced staffing levels and workload have pushed the project timeline.				
Next Steps and Upcoming Milestones: Stakeholder engagement will occur once the project of updating the building bylaw is nearing completion as the the building bylaw update should occur first to create the foundation of service.				
Applicable Areas: Salmo and Area, Kaslo and Kootenay Lake North, Slocan Valley, Nakusp and Arrow Lakes				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes				

Project Name: Building Services Policy Review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	September 30, 2025	December 18, 2026	Delayed	January 01, 2018
Objectives and Outcomes: To review older policies and prevent redundancy with updated building bylaw. As well present any new policies that align with objectives of consistency and regulatory requirements.				
Most Recent Actions: None. Building department has received a considerable high volume in permit applications, manager has been working on plan reviews to keep up with high volume with reduced staffing levels and additional projects with bylaw department.				
Next Steps and Upcoming Milestones: Priority Policies to update include: Lapsed Building Permit Policy 400-01-07, Expired Building Permit Policy 400-01-02, Building Inspection Service - Process for Lack of Valid Permit 400-01-5, Building Permits for Manufactured Homes 400-01-07.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes				

Project Name: Update Building Bylaw 2200

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	September 30, 2025	December 18, 2026	Delayed	October 01, 2018
Objectives and Outcomes: The RDCK building bylaw has had no significant updates or revisions except for minor amendments since 2010. A revised/updated building bylaw will align with new regulatory requirements such as the building act and energy step code.				
Most Recent Actions: None. Project currently paused - due to reduced staffing levels and workload.				
Next Steps and Upcoming Milestones: Commence review of required changes and stakeholder engagement. Framework from MIABC template COR Bylaw. Received template of COR Bylaw.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes				

Department Name: Bylaw Enforcement

Project Name: Dog Control - Area A, B, C, H expansion

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2025	December 18, 2026	On Track	October 10, 2020
Objectives and Outcomes: These electoral areas are seeking to establish a dog control regulation and new service in areas currently without this service and specifically focused on Dangerous and Aggressive Dogs.				
Most Recent Actions: Area H did not pass assent vote. Area A/B/C alternate approval process passed Board approved proceeding with dangerous and aggressive bylaw for area A/B/C				
Next Steps and Upcoming Milestones: Regulatory bylaw for Areas A/B/C to be presented to board for final adoption in fall.				
Applicable Areas: East Shore Kootenay Lake, Creston and Area, Slocan Valley, Nakusp and Arrow Lakes				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence – Focus on Core Services, Organizational Excellence – Enhance Customer Service, Fiscal Responsibility – Align work plans with Board priorities				

Project Name: Review Noise Bylaw 2440, 2015

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	December 21, 2025	April 01, 2027	Delayed	September 22, 2022
Objectives and Outcomes: Legal review of the Noise Bylaw 2440, 2015 to ensure it continues to be legally enforceable on noise issues related to Rave like events, barking dogs, and industrial activities.				
Most Recent Actions: None.				
Next Steps and Upcoming Milestones: Review is dependent on staff capacity and workloads. Once incoming Bylaw Supervisor is trained - project will commence based on staff capacity				
Applicable Areas: East Shore Kootenay Lake, Creston and Area, Nelson Area and West Arm of Kootenay Lake, Salmo and Area, Slocan Valley, Castlegar and Area, Nakusp and Arrow Lakes				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence – Focus on Core Services, Fiscal Responsibility- Review and streamline outdated processes, Fiscal Responsibility – Align work plans with Board priorities				

Project Name: Comprehensive review of bylaw enforcement regulatory bylaws & options for funding

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
	December 11, 2025	August 31, 2027	Delayed	August 17, 2023
Objectives and Outcomes: We currently have a variety of bylaws, aside from dog control bylaws - condensing them into one bylaw is objective the outcome should provide for a more simplified approach.				
Most Recent Actions: The comprehensive review of all regulatory bylaws has not yet commenced with the new Manager of Building and Bylaw, the building bylaw update will commence first depending on staffing levels.				
Next Steps and Upcoming Milestones: Further Bylaw review dates are yet to be established. The building bylaw update will commence first.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes				

Project Name: Areas A, B & C Aggressive and Dangerous Dog Control Service Establishment Bylaw

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	April 01, 2027	December 18, 2026	On Track	October 16, 2025
Objectives and Outcomes: Seeking to establish a Dog control service that addresses Dangerous and Aggressive Dogs.				
Most Recent Actions: Board adopted the service establishment bylaws after AAP.				
Next Steps and Upcoming Milestones: Service delivery options will be considered within the development of the 2027 Financial Plan.				
Applicable Areas: Creston and Area, East Shore Kootenay Lake				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes				

Project Name: Area H Aggressive and Dangerous Dog Control Service Establishment Bylaw

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2026	June 18, 2026	On Track	October 16, 2025
Objectives and Outcomes: Seeking to establish a dog control service that addresses dangerous and aggressive dog incidents.				
Most Recent Actions: Did not pass assent vote.				
Next Steps and Upcoming Milestones: None				
Applicable Areas: Slocan Valley				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Organizational Excellence – Enhance Customer Service				

Project Name: Aggressive and Dangerous Dogs Regulatory Bylaw

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 30, 2025	November 19, 2026	On Track	July 17, 2025
Objectives and Outcomes: A Dangerous Dog Control regulation was requested by the Board to address the number of aggressive dog attacks on humans and other dogs in various areas of the region.				
Most Recent Actions: Bylaw No. 3009, 2025 has been given third reading.				
Next Steps and Upcoming Milestones: The bylaw will come back to the Board for consideration of adoption in fall 2026				
Applicable Areas: Creston and Area, East Shore Kootenay Lake				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence – Focus on Core Services				

Department Name: CAO

Project Name: Project Prioritization Matrix

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	April 17, 2025	September 30, 2026	Delayed	December 03, 2025
Objectives and Outcomes: Board assigned projects are not prioritized by the elected officials on a consistent basis. The Board has asked that a scoring matrix be created to allow the Board to provide clear direction to staff on which projects should be prioritized in the workplan.				
Most Recent Actions: First draft was completed and Director feedback received. At this point staff is determining the best next steps as the feedback from Directors had a wide range and at this point would not be able to be reasonably incorporated. The feedback also suggested that a matrix may not be necessary.				
Next Steps and Upcoming Milestones: Staff will continue to assess the feedback received and if practicable, bring a new draft to August Board.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence –Policy-Focused Board Decisions				

Department Name: Community Services

Project Name: Fees & Charges Bylaw Development

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	June 26, 2025	August 28, 2026	Delayed	June 20, 2020
Objectives and Outcomes: To bring the fees and charges schedule into a bylaw.				
Most Recent Actions: Fees & Charges schedule is updated annually in the Spring. Coordination with Corporate Services is required to move the schedule into a bylaw format.				
Next Steps and Upcoming Milestones: Review other like RDCK bylaws and review process with RDCK staff.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes				

Project Name: EDMA - Indigenous Engagement Requirement

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Provincial Requirement	March 31, 2026	July 16, 2026	Delayed	January 01, 2024
Objectives and Outcomes: As part of EDMA, local authorities are required to engage with Indigenous Governing Bodies on all aspects of emergency management. The Province has provided LAs \$40,000ea for the engagement. The RDCK is collaborating with its partner municipalities and pool funds to coordinate the engagement in hopes of reducing the burden on our First Nations.				
Most Recent Actions: Complete: Municipal engagement + Indigenous Governing Body engagement. Draft final reports have been received and are being reviewed by staff.				
Next Steps and Upcoming Milestones: Consultant team finalizing draft report that will complete Phase 1. The report will inform actions and potential RFP(s) for Phase 2 actions.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Relationships –Dialogue with Indigenous Communities, Relationships– Partner with Member Municipalities				

Project Name: Johnsons Landing Hazard Area Geotechnical Re-Assessment

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	May 21, 2026	July 16, 2026	On Track	December 03, 2025
Objectives and Outcomes: Staff to contract a Geotechnical reassessment of Johnsons Landing.				
Most Recent Actions: Staff determining what services (Hydro, Road Maintenance, Canada Post, Telus) (if any) are still not provided to Johnsons Landing post landslide. Staff receiving guidance from geotechnical engineers on a geotechnical reassessment. Staff have heard back from all stakeholders with a report coming to Board in July				
Next Steps and Upcoming Milestones: Report to the Board in July 2026.				
Applicable Areas: Kaslo and Kootenay Lake North				
Strategic Priority and Area: Energy & Environment- Natural Hazard and Risk Mitigation				

Project Name: Temporary Access into Evacuation Order Areas Policy

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Provincial Requirement	July 16, 2026	July 16, 2026	On Track	March 19, 2026
Objectives and Outcomes: The Province of BC changed the guidelines for local authorities for Temporary Access to Evacuation Order Areas. Local authorities should have policies in place to manage access.				
Most Recent Actions: RDCK Board adoption of Temporary Accesss Pass Policy 800-01-03.				
Next Steps and Upcoming Milestones: Project complete. Staff will now move to operationalize the policy.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes				

Project Name: 2026 Wildfire Mitigation Projects

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	February 26, 2027			March 19, 2026
Objectives and Outcomes: Reduce wildfire risk across the regional district through targeted fuel treatments and demonstration projects: Farm and Ranch FireSmart Assessments: \$14,700 East Arrow Park: \$120,600 Gray Creek: \$154,000 Harrop: \$12,640 Pass Creek: \$53,560 Robson: \$153,400 Wynndel: \$130,600				
Most Recent Actions: Signing of contribution agreements with CBT. Farm and Ranch Program Launched. Temporary Assignment filled for the Disaster Mitigation and Adaption Senior Advisor, allowing for capacity to tender fuel treamtent work				
Next Steps and Upcoming Milestones: Preparing RFP(s) for prescriptions. Preparing RFP(s) for fuel treatments.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Energy & Environment- Natural Hazard and Risk Mitigation				

Project Name: Alternate EOC

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2024	July 31, 2026	On Track	October 01, 2023
Objectives and Outcomes: 2023: Began project to establish an alternate EOC in the event the primary EOC needed to be evacuated. Initial procurement, IT/networking, and protocols were developed. 2024: Finalize IT/networking, use UBCM CEPF funds to complete needed procurement (based on RDCK IT staff's plan), conduct exercise to practice needing to activate alternate EOC.				
Most Recent Actions: Spring 2026: EM and IT visited the site to identify final steps and roadmap for completion.				
Next Steps and Upcoming Milestones: 2026 Summer/Fall: Coordination between IT and EM teams to complete final steps established in the roadmap. Work will be completed in 2026				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Enhance Customer Service				

Project Name: 2025-2027 CBT Community Readiness Partnership Grant

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	March 31, 2027		On Track	February 01, 2025
Objectives and Outcomes: \$230,000 funding agreement has been signed. RDCK will collaborate with RDEK and RDKB to maximize the amount of funds at our disposal. Projects will be brought to board as they are ready to be contracted. The span of projects includes: Southeast EOC Incident Management Team, Southeast Emergency Management Round Table, NEPP Redesign and Amplification, MS365 Digital EOC				
Most Recent Actions: Developing the technical requirements and project scope for EOC M365 project.				
Next Steps and Upcoming Milestones: EOC M365 project going to market in the next 1-2 months. Project should begin in the fall.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Organizational Excellence – Enhance Customer Service				

Department Name: Environmental Services

Project Name: Streetlight Services - Conversion to LED lights

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	December 01, 2026	April 30, 2027	On Track	January 01, 2025
Objectives and Outcomes: 8 Streetlight Services in place with a mixture of lighting media (LED old, LED new, HPS, etc.) supplied by BC Hydro and Fortis on mixed format contracts. Contract details are not known and need to be investigated and optimized. Assessment of conversion feasibility, assessment of cost and options for financing need to be established.				
Most Recent Actions: Continued review with Fortis to complete inventory and correction of billing where required. Request for budgetary quotes for conversion. Investigation of grant options.				
Next Steps and Upcoming Milestones: Economic viability for transitioning HPS and older LED systems will be investigated and presented as part of 2027 FP discussions. Recent repair history assessment will be part of the evaluation process. Project lead to transition to Emma Clark, Supervisor for the administrative group in Environmental Services.				
Applicable Areas: East Shore Kootenay Lake, Salmo and Area, Slocan Valley, Castlegar and Area, Nakusp and Arrow Lakes				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Fiscal Responsibility- Asset Management Planning, Energy & Environment- Environmental Stewardship & Energy Efficiency, Fiscal Responsibility – New technology in Asset Replacement				

Department Name: Finance and Procurement

Project Name: Update Minimum Required Insurance for Contracts Policy 300-03-04

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2025	June 30, 2027	Not Started	November 14, 2024
Objectives and Outcomes: Staff have identified that current RDCK policy may, in some circumstances, require excessive coverage from contractors and which is not aligned with actual risks to the RDCK. The policy may drive up project costs and create unnecessary administrative burden. This project will review RDCK risk exposure and recommend options for reducing costs and streamlining processes.				
Most Recent Actions: No recent actions. The project start has been delayed due to heavy internal demand for contract and insurance support. Contract and insurance support has recently been consolidated with procurement functions as proposed in the 2026 Organizational Assessment therefore reporting on this is now moved to Finance and Procurement group.				
Next Steps and Upcoming Milestones: Some elements of this policy will be addressed within the Delegated Authority bylaw, to be recieved at the August 2026 Board meeting.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence – Enhance Customer Service, Fiscal Responsibility- Review and streamline outdated processes				

Department Name: Finance and Procurement

Project Name: Unit 4 ERP Software Cloud Migration

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	September 30, 2026		On Track	December 03, 2025
Objectives and Outcomes: Currently the accounting system used by the RD, Unit 4, requires its customers to complete a migration of the software to the Cloud. This migration will fulfill the software being operational on a go forward basis and continue to be supported.				
Most Recent Actions: The Board has approved the spending to complete the project, and the contract with Unit 4 has been signed. There have been initial meetings with the third party support group to scope and develop existing modules and plan the transition.				
Next Steps and Upcoming Milestones: Migration is in progress with expected go-live in September 2026.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Fiscal Responsibility- Review and streamline outdated processes				

Project Name: Purchasing Policy Update

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	December 31, 2026	December 31, 2026	Delayed	December 03, 2025
Objectives and Outcomes: To revise and update the Purchasing policy to meet modern requirements including current procurement levels.				
Most Recent Actions: Reached out to other jurisdictions to get samples of their policies. Had Discussions with procurement staff on issues with current policy.				
Next Steps and Upcoming Milestones: Review Policies from other jurisdiction and set priorities for revisions to the RDCK policy.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes				

Department Name: Fire Services

Project Name: Service S128 Riondel Fire Protection

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	August 31, 2024		Delayed	August 20, 2020
Objectives and Outcomes: This project involves evaluating equitable share of funding for the Riondel Fire Services for providing First Responder and Road Rescue services outside of the fire service boundary. Q3 update-The Province has advised that Service 152 should be split into new service areas.				
Most Recent Actions: Staffing changes have delayed the project.				
Next Steps and Upcoming Milestones: Following an anticipated review Q2 or Q3 of 2026, depending on needed response during hazard season, next steps will be identified and incorporated into staff workplans.				
Applicable Areas: East Shore Kootenay Lake				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services				

Project Name: Creston Area Sub-Regional Fire Service

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2024	December 31, 2026	Delayed	January 01, 2012
Objectives and Outcomes: This ongoing project aims to align and streamline fire services delivery between the RDCK and Town of Creston in the Creston Valley.				
Most Recent Actions: Communication and coordination continue with Creston Fire Department, however, delayed due to staff capacity in Creston. Target date is to have a draft agreement for CVSC review and Board approval in October 2026.				
Next Steps and Upcoming Milestones: Town of Creston and RDCK staff are discussing and negotiating a valley-wide contract for end 2026.				
Applicable Areas: Creston and Area, East Shore Kootenay Lake				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services				

Project Name: Area D First Responder Service

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 30, 2024	September 04, 2026	On Track	February 20, 2020
Objectives and Outcomes: To establish a First Responder service in the Lardeau Valley.				
Most Recent Actions: Driver training completed. Response Vehicle is scheduled to be delivered soon.				
Next Steps and Upcoming Milestones: Building lease agreement at Board in July. Project should be complete by fall.				
Applicable Areas: Kaslo and Kootenay Lake North				
Strategic Priority and Area: Organizational Excellence – Enhance Customer Service				

Project Name: Area K Fire -Summit Lake Expansion Service Case Analysis

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 30, 2024	March 31, 2027	Delayed	September 23, 2021
Objectives and Outcomes: Develop a service case for establishing an RDCK volunteer fire department to service the Hills area.				
Most Recent Actions: No action occurred on this project this quarter. Fire Services staff were fully committed to day-to-day operational support for the regional service and individual fire halls, and the project could not be prioritized during the reporting period.				
Next Steps and Upcoming Milestones: RDCK Research Analyst Tom Dool and Regional Fire Chief are working on this in coordination with the Village of Nakusp. Following an anticipated review in Q4 or Q1 2027, next steps will be identified and brought to Board for direction.				
Applicable Areas: Nakusp and Arrow Lakes				
Strategic Priority and Area: Organizational Excellence – Enhance Customer Service, Relationships– Partner with Member Municipalities				

Project Name: Area 'A' Medical First Responder Services - Service Case Analysis

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 01, 2025	June 30, 2026	Delayed	September 12, 2024
Objectives and Outcomes: Assess the possibility of establishing Medical First Responder Services for all of Area A.				
Most Recent Actions: No action occurred on this project this quarter. Fire Services staff were fully committed to day-to-day operational support for the regional service and individual fire halls, and the project could not be prioritized during the reporting period.				
Next Steps and Upcoming Milestones: Assigned to Deputy Regional Fire Chief for project scoping: 1) review needed updates to agreement with BCEHS for higher than FR scope., and 2) operationally, review needed equipment and meds related to a higher license level. Following an anticipated review Q2 in 2026, next steps will be identified and included into staff workplans.				
Applicable Areas: East Shore Kootenay Lake				
Strategic Priority and Area: Organizational Excellence – Enhance Customer Service				

Project Name: Whitewater Fire Protection Fire Response Service Case Analysis

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 30, 2024	April 16, 2026	On Track	October 19, 2023
Objectives and Outcomes: Assigned at the October 2023 Open Board Meeting.				
Most Recent Actions: Completed the review of operational feasibility for delivering services to Whitewater which identified no potential for providing fire protection to the ski resort. Area E Director and Whitewater Ski Resort contact have been informed.				
Next Steps and Upcoming Milestones: Project is complete. Final report went to Board in April 2026.				
Applicable Areas: Nelson Area and West Arm of Kootenay Lake, Salmo and Area				
Strategic Priority and Area: Organizational Excellence – Enhance Customer Service				

Project Name: Policies for Fire Safety Act Inspections in RDCK - Operated and Contracted Service Areas

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Provincial Requirement		December 31, 2026	Not Started	October 17, 2024
Objectives and Outcomes: Establish policies for Fire Safety Act Inspections in the RDCK.				
Most Recent Actions: Review complete for needed structure to deliver on Fire Safety Act requirement for fire inspections. Training and planning underway to ensure compliance within both our fire protection areas as well as where RDCK contracts fire services to another jurisdiction.				
Next Steps and Upcoming Milestones: Project will complete in fall 2026 and compliance will shift to regular operations.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Organizational Excellence – Review Policies & Processes				

Project Name: Crawford Bay Fire Service feasibility study

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2020	December 31, 2026	Delayed	January 01, 2016
Objectives and Outcomes: This project analyzes options for establishing a fire hall in the Crawford Bay area.				
Most Recent Actions: No action occurred on this project during the past quarter. Fire Services staff capacity was fully committed to supporting day-to-day operational needs across the regional service and individual fire halls. As a result, this project could not be prioritized during the reporting period and will be revisited as staff capacity allows.				
Next Steps and Upcoming Milestones: Review draft options provided to the Area A Director in 2020. Establish a project plan for 2026.				
Applicable Areas: East Shore Kootenay Lake				
Strategic Priority and Area: Organizational Excellence – Enhance Customer Service				

Project Name: Area E (Nelson Contract Area) Fire Protection Services Options Analysis

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	November 30, 2026		On Track	March 19, 2026
Objectives and Outcomes: Explore fire protection options for Area E that is currently under contract with City of Nelson. Staff are directed to bring a report to Board regarding Service S133 Area E Fire Protection (Nelson Contract) that includes focus areas listed in the resolution.				
Most Recent Actions: No action occurred on this project this quarter. Fire Services staff were fully committed to day-to-day operational support for the regional service and individual fire halls, and the project could not be prioritized during the reporting period.				
Next Steps and Upcoming Milestones:				
Applicable Areas: Nelson Area and West Arm of Kootenay Lake				
Strategic Priority and Area: Organizational Excellence – Enhance Customer Service, Organizational Excellence – Focus on Core Services				

Project Name: Next Generation 911 Data Transition

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Provincial Requirement	February 28, 2027	February 28, 2027	On Track	December 03, 2025
Objectives and Outcomes: The project will ensure that the RDCK and Municipal partners are ready to go live with the nation wide 911 emergency response improvement initiative, Next Generation 9-1-1. Creation of high quality, accurate, public safety grade GIS data is central to the NG9-1-1 system, providing better information to quickly identify the location of a 9-1-1 incident.				
Most Recent Actions: Ph I: First pass 'Address Point' and 'Roads' data corrections - Complete. Ph II: Public outreach / education, address changes, Grant recieved to move this forward - In Progress Ph III: Municipal 'Address' data and 'Roads' and ongoing rural data corrections and improvements - In Progress Ph IV: Locality Data improvements – awaiting final review from GeoBC				
Next Steps and Upcoming Milestones: Ph II: Public outreach, community education, address changes - In Progress / ongoing Ph III: Municipal 'Address' data and 'Roads' and ongoing rural data corrections and improvements - In Progress Ph IV: Locality Data improvements – awaiting final review from GeoBC Ph V: Data Model updates - not started Ph VI: Addressing and compliance process improvements - in progress				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Relationships– Partner with Member Municipalities, Organizational Excellence - Communication with Residents, Organizational Excellence – Focus on Core Services, Organizational Excellence – Enhance Customer Service				

Project Name: GIS Software and Applications Upgrades for 2026

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	September 30, 2026	March 31, 2027	On Track	October 01, 2025
Objectives and Outcomes: Required upgrades are underway for the ESRI ArcGIS Enterprise GIS software suite to stay current and functional with modern IT systems, databases and web-based GIS systems. This includes enhancements to existing web mapping applications, migrating to the newest map viewer interface. The upgrade will improve performance, user experience and increase longevity.				
Most Recent Actions: Phase I: ArcGIS Enterprise Implementation Development environment – install and testing complete Q1 2026 Phase II: ArcGIS Enterprise Implementation Production environment – Complete Phase III: ArcGIS Portal Web Map Content Migration and Application upgrades in new environment – Complete				
Next Steps and Upcoming Milestones: Ph IV: Organization wide Portal map upgrades GO LIVE - planning in progress - expected complete Aug 31 Ph V: ArcGIS Online Web App upgrades - Planning in progress - Expected completion end of Q1 2027 REMOVED FROM PROJECT - Ph V: ArcGIS Online Web Map App new interface upgrades – interface retirement delayed. No longer required until later date.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Organizational Excellence – Enhance Customer Service, Organizational Excellence - Communication with Residents, Relationships– Partner with Member Municipalities				

Project Name: Policy to Address Harassment of Staff Attending Private Properties

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 18, 2026	December 31, 2026	Not Started	May 19, 2022
Objectives and Outcomes: This policy will follow from the Staff Safety and Harassment Policy adopted in September 2023 that covers RDCK workplaces. This new policy will be similar, but will cover RDCK employees attending private properties in the course of their duties, such as building inspectors and bylaw officers.				
Most Recent Actions: No progress has been made on this initiative due to competing project priorities. In the post-Covid period the frequency of incidents that require reference to the Staff Safety and Harassment Policy has declined.				
Next Steps and Upcoming Milestones: This is currently considered a low priority item. If incidents occur, the process and procedural fairness elements describe in the Staff Safety and Harassment Policy would be followed.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence – Enhance Customer Service, Organizational Excellence – Transparency & Accessibility				

Project Name: Organizational Review - Phase Two

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board		September 30, 2026	Not Started	March 19, 2026
Objectives and Outcomes: As directed by the Board, staff will develop a work plan and budget from Contracted Services in S100 General Administration for the Phase 2 Organizational Review and report back to the Board by September 2026. Additionally, staff will focus on, and provide an update to, phase 1 items.				
Most Recent Actions: Current focus is on phase 1 recommendations.				
Next Steps and Upcoming Milestones: Anticipate completion of phase 1 items by end of July, 2026. Board report will be initiated once these are complete.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Transparency & Accessibility, Organizational Excellence – Focus on Core Services				

Department Name: Information Technology

Project Name: End User Computing Strategy

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	December 31, 2027		On Track	December 03, 2025
Objectives and Outcomes: To reduce costs via standardization, enhance security and improve the overall user experience, aligning with current technological trends and organizational needs. For this project, the primary deliverables include: - Bulk procurement and deployment of new laptops. - Replacement of thin clients with desktops or laptops. - Implement modern device management.				
Most Recent Actions: - Laptops deploy to Creston Branch and rec sites - Remote network access solution deployed to all applicable users - Testing and piloting device based Office apps license				
Next Steps and Upcoming Milestones: - Deployment of shared systems with device based licensing starting in June 2026				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Fiscal Responsibility- Asset Management Planning, Fiscal Responsibility – New technology in Asset Replacement				

Department Name: Parks

Project Name: Lardeau Regional Park Construction

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	November 23, 2026	November 23, 2028	On Track	April 15, 2021
Objectives and Outcomes: Amenity installations and small waterfront restoration budgeted for in 2026.				
Most Recent Actions: Foreshore work and replanting as well as cleanup has been done and will continue into spring 2026. Many of the invasives have been removed and planting of non invasives. Continued planting and riparian area restoration into the fall of 2026. Do waste bag receptacle was installed as per community discussion.				
Next Steps and Upcoming Milestones: As per above continued riparian restoration and invasive plant management will occur in 2026 and the addition of a picnic table to be installed in the late spring. Spring work to start 2026. Spring 2026 work has started as noted above. Small works to the parking area will occur in 2026 to help boat trailer turning radius.				
Applicable Areas: Kaslo and Kootenay Lake North				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Organizational Excellence - Communication with Residents				

Project Name: Taghum Beach Parking lot improvements

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2026		On Track	March 31, 2021
Objectives and Outcomes: To improve the challenges and safety concerns related to parking at the park while also looking at the overall park design.				
Most Recent Actions: The landscape architects have provided a concept for parking lot only re-development as per request from the NSEFG Parks Commission.				
Next Steps and Upcoming Milestones: First Nations engagement will be undertaken as the next phase in planning.				
Applicable Areas: Nelson Area and West Arm of Kootenay Lake, Salmo and Area				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Organizational Excellence – Enhance Customer Service				

Project Name: Glade Legacy Project

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	October 31, 2025	October 31, 2028	Delayed	July 01, 2017
Objectives and Outcomes: Staff working with consultant for final draft. Final draft will be provided to Commission and then for public consultation. Draft design provided to Commission looking at community meeting in February Staff had community meeting in Glade, receiving community input through jotform survey. Working on comments. Community meeting was mixed with many not wanting any development.				
Most Recent Actions: Parks Planning to do ALC Application. Still with Planning and PM.				
Next Steps and Upcoming Milestones: Reviewing all comments and providing information to the Castlegar IJ Parks and Recreation Commission. Working on ALR application, continued work no further update.				
Applicable Areas: Castlegar and Area				
Strategic Priority and Area: Organizational Excellence – Enhance Customer Service, Organizational Excellence – Focus on Core Services				

Project Name: Regional Parks and Water Access Strategy

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	October 30, 2025	September 25, 2026	Delayed	August 17, 2023
Objectives and Outcomes: The Regional Parks & Water Access Strategy is a comprehensive strategy to assist with future planning, administration, operations and asset management strategies for all RDCK regional parks.				
Most Recent Actions: A Board workshop was held on May 5. Final edits to the strategy document were collected and reviewed by the Working Group. The document is now going back out to the public for final consultation and engagement.				
Next Steps and Upcoming Milestones: Collect feedback from the last round of public consultation and consider what to incorporate into the strategy document. Bring the final document back to the Board for endorsement.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence - Communication with Residents, Regional Growth – Balance Regional & Local Needs, Fiscal Responsibility- Review and streamline outdated processes				

Project Name: Goat River Park Development (3823 Goat Canyon Rd.)

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 30, 2028		On Track	December 11, 2025
Objectives and Outcomes: With the property at 3823 Goat Canyon Road now purchased, this project is about the long term plan to develop a park at the site.				
Most Recent Actions: Staff have retained the services of home inspector to assess the structure. The Board has allocated \$100,000 for capital funding for this phased of the parks development.				
Next Steps and Upcoming Milestones: Staff will assess on site structural and geotechnical risks related to the development of the land into a park - and bring a plan to the Board to utilize capital funding for this purpose. Future plans include community engagement.				
Applicable Areas: Creston and Area				
Strategic Priority and Area: Organizational Excellence – Enhance Customer Service, Organizational Excellence – Focus on Core Services				

Department Name: Parks

Project Name: Regional Parks Enhancement Project

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	December 31, 2027	July 01, 2027	On Track	March 19, 2026
Objectives and Outcomes: A grant from Columbia Basin Trust was received to support park enhancements in regional parks. The is to determine the highest and best use of these funds to support enhancements across the RDCK park system.				
Most Recent Actions: The Board resovled to approve the plan for year 1 parks improvements as presented by staff at the May Board Meeting. Workplan for Year 1 projects was submitted to CBT as per the grant requirements. Staff are awaiting any feedback.				
Next Steps and Upcoming Milestones: Staff will work to implement the year 1 projects and then update the Board at a future meeting about the progress and plans for year 2 projects				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: None, Organizational Excellence – Transparency & Accessibility, Regional Growth – Balance Regional & Local Needs, Fiscal Responsibility- Asset Management Planning, Relationships– External Organization’s Involvement in Recreation				

Project Name: Campbell Fields Park Development Phase One

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2028			March 27, 2026
Objectives and Outcomes: Phase one of this project is identified as a "gateway" project to support future development at the site.				
Most Recent Actions: Funding support through Community Works has been applied for and received. Site surveys are also underway.				
Next Steps and Upcoming Milestones: A procurement process to identify an appropriate consultant is expected to be the next step once all land survey work is completed.				
Applicable Areas:				
Strategic Priority and Area: Regional Growth – Balance Regional & Local Needs, Relationships– External Organization’s Involvement in Recreation				

Department Name: Planning

Project Name: Natural Hazards Risk Tolerance Policy

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	May 31, 2026	March 18, 2027	On Track	December 03, 2025
Objectives and Outcomes: The Regional District of Central Kootenay (RDCK) is developing a new Risk Tolerance Policy to strengthen risk-informed land use planning decisions and enhance community resilience to natural hazards. Similar policies are increasingly common within municipalities and jurisdictions across British Columbia. The project is expected to be complete by June 2026.				
Most Recent Actions: April 14: Risk Tolerance and Flood Plain Bylaw Board workshop.				
Next Steps and Upcoming Milestones: The project is moving from Emergency Management to the Planning department with a draft policy expected in Q1 2027				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Energy & Environment- Natural Hazard and Risk Mitigation				

Project Name: Regional Local Government Development Approvals Project

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	October 01, 2027		On Track	March 19, 2026
Objectives and Outcomes: To utilize funding through UBCM's Local Government Development Approvals Program (LGDAP) to complete a review of planning procedures best practices to inform future updates to the Planning Procedures and Fees bylaw as well as updating/creating guides and checklists to improve clarity and consistency.				
Most Recent Actions: An application was submitted to UBCM for LGDAP funding.				
Next Steps and Upcoming Milestones: Q2- Awaiting response from UBCM on application.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence – Review Governance Structures, Organizational Excellence – Enhance Customer Service, Organizational Excellence – Transparency & Accessibility, Relationships– Partner with Member Municipalities				

Project Name: Area D Community Planning

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	September 30, 2027	September 30, 2027	On Track	February 17, 2022
Objectives and Outcomes: Project follows up on completed work in 2022 to host land use planning discussions (virtually) for most communities in Area D. The goal of this work is to update the Area D Comprehensive Land Use Bylaw focusing on updating and expanding the Zoning Bylaw to additional communities.				
Most Recent Actions: The Board approved the project charter at their May 2026 meeting.				
Next Steps and Upcoming Milestones: Project is launching to the public the week of June 15 with phase one public engagement planned for July and August.				
Applicable Areas: Kaslo and Kootenay Lake North				
Strategic Priority and Area: Energy & Environment- Environmental Stewardship & Energy Efficiency, Organizational Excellence –Policy-Focused Board Decisions, Organizational Excellence – Review Policies & Processes, Regional Growth – Simplify Land Use Planning, Regional Growth – Encourage Housing Near Services				

Project Name: Subdivision Servicing Bylaw Review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	August 31, 2026	March 31, 2027	On Track	May 21, 2020
Objectives and Outcomes: To undertake a review of the RDCK Subdivision Bylaw to improve administrative process/efficiency, and seek solutions for recurring challenges (e.g. servicing).				
Most Recent Actions: Engagement Summary report went to April RAC.				
Next Steps and Upcoming Milestones: Staff workshop and drafting of subdivision bylaw to follow.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Fiscal Responsibility- Review and streamline outdated processes, Energy & Environment- Environmental Stewardship & Energy Efficiency				

Project Name: Regional & Local Community Needs Project

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	February 28, 2026	April 16, 2026	On Track	April 10, 2024
Objectives and Outcomes: The RDCK and its partnering municipalities: City of Castlegar, City of Nelson, Town of Creston, Village of Kaslo, Village of Nakusp, Village of Salmo and Village of Slocan are utilizing the complete communities assessment funding for growth management planning to ensure efficient expansion of servicing and infrastructure in line with long-term community development goals.				
Most Recent Actions: Board received final report at their April meeting. Directed staff to use the data and analysis from the project to inform future planning projects.				
Next Steps and Upcoming Milestones: Incorporate GIS deliverable to internal RDCK webmap.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Regional Growth – Simplify Land Use Planning, Regional Growth – Balance Regional & Local Needs, Regional Growth – Encourage Housing Near Services				

Project Name: Planning Procedures and Fees Bylaw Review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	January 23, 2025	December 31, 2027	Delayed	August 17, 2023
Objectives and Outcomes: Update the Planning Procedures and Fees Bylaw to streamline development approvals, improve clarity and consistency, and align with Board direction. Introduce a standardized application framework, review fee structures for cost recovery, and incorporate new tools (e.g., DAIA's) to support efficient and transparent processes.				
Most Recent Actions: Initiated review of existing PPF in alignment with prior Board direction. Advancing STOR (Standard Terms of Reference) work to support consistent submission requirements across application types. Aligned with potential LGDAP funding scope for broader process improvements.				
Next Steps and Upcoming Milestones: Undertake review as part of LGDAP project. Prepare materials for Board consideration and adoption. Awaiting response from UBCM on LGDAP funding. No update since last quarter.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence – Enhance Customer Service, Fiscal Responsibility- Review and streamline outdated processes				

Project Name: Local Government Housing Initiatives

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 11, 2025	October 22, 2026	Delayed	November 30, 2023
Objectives and Outcomes: Advance SSMUH implementation through coordinated OCP and zoning updates across electoral areas. OCP amendments focus on aligning with provincial housing requirements, modernizing language, removing regulatory provisions, and simplifying policy structure to improve clarity, consistency, and development approvals.				
Most Recent Actions: Draft OCP bylaw amendments prepared incorporating Small Scale Multi-Unit Housing (SSMUH) requirements, updated policy language, and removal of regulatory content. Information Report drafted for RAC. SSMUH Zoning updates completed for Areas F, I, J, K, and G; initiation underway for Areas A, B, C, and D. Internal coordination ongoing.				
Next Steps and Upcoming Milestones: Advance OCP amendments to APHCs, followed by referral process and engagement in alignment with approved Engagement Plan. Bring forward bylaw updates to RAC and Board for consideration. Initiate and advance SSMUH zoning updates for Areas A, B, C. No update since last quarter.				
Applicable Areas: Nelson Area and West Arm of Kootenay Lake, Castlegar and Area, Salmo and Area, Kaslo and Kootenay Lake North, East Shore Kootenay Lake, Creston and Area, Nakusp and Arrow Lakes				
Strategic Priority and Area: Fiscal Responsibility- Review and streamline outdated processes, Regional Growth – Simplify Land Use Planning				

Project Name: Development Permit Area Enforcement Framework

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 30, 2025	September 30, 2026	Delayed	January 07, 2026
Objectives and Outcomes: To enable better enforcement options for Environmental Development Permit Areas for Electoral Areas A, G, and H. initially.				
Most Recent Actions: Board directed staff to undertake early and ongoing consultation for bylaw amendments in electoral Area G only,				
Next Steps and Upcoming Milestones: Respond to any feedback or requests from identified stakeholders.				
Applicable Areas: East Shore Kootenay Lake, Salmo and Area, Slocan Valley				
Strategic Priority and Area: None, Organizational Excellence – Review Policies & Processes, Energy & Environment- Watershed Governance and Protection, Regional Growth – Simplify Land Use Planning, Fiscal Responsibility- Review and streamline outdated processes				

Project Name: Electoral Area F, H, J and K Sub-Regional Official Community Plan Update

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	March 31, 2028	March 31, 2028	On Track	January 07, 2026
Objectives and Outcomes: Advance preparation of a Sub-Regional OCP for Electoral Areas F, H (North), J, and K. The plan will provide clear, high-level policy direction on land use, housing, environment, and servicing, supporting coordinated growth and informed decision-making across the sub-region.				
Most Recent Actions: Board approved the workplan at their May meeting for areas F, J, and K.				
Next Steps and Upcoming Milestones: Staff and area Directors preparing engagement plan for phase two.				
Applicable Areas: Nelson Area and West Arm of Kootenay Lake, Nakusp and Arrow Lakes, Slocan Valley, Castlegar and Area				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Regional Growth – Simplify Land Use Planning, Regional Growth – Balance Regional & Local Needs, Regional Growth – Encourage Housing Near Services, Fiscal Responsibility- Review and streamline outdated processes				

Department Name: Planning

Project Name: Kootenay Lake Local Conservation Fund Policy Revision

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 01, 2026		On Track	March 19, 2026
Objectives and Outcomes: Review and update the Local Conservation Fund (LCF) framework to improve clarity, governance, and usability. Separate high-level policy from operational procedures to ensure consistency, transparency, and efficient administration, while supporting effective delivery of conservation funding priorities.				
Most Recent Actions: Drafted revised LCF Policy and Procedure documents following LCFC Committee direction. Relocated detailed operational content from policy to procedure to improve clarity. Posted final documents to website.				
Next Steps and Upcoming Milestones:				
Applicable Areas: Nelson Area and West Arm of Kootenay Lake, Kaslo and Kootenay Lake North, East Shore Kootenay Lake, Slocan Valley				
Strategic Priority and Area: None, Organizational Excellence – Review Governance Structures, Organizational Excellence – Review Policies & Processes				

Project Name: Floodplain Management Bylaw Review Project

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
	June 03, 2026	December 31, 2026	On Track	April 01, 2026
Objectives and Outcomes: The project seeks to guide and modernize the RDCK and Village of Salmo's regulations (and associated mapping) related to flood and steep creek hazards, which have not yet been updated to integrate the extensive hazard mapping and risk assessments completed since 2019 and contains outdated regulations and terminology about hazard and risk. The outcome(s) will be the deliver				
Most Recent Actions: Board workshop in April 14, 2026; Staff workshop in April; public webinar #2 in May. Engagement Summary Report, Final Project Report, and draft Bylaws received June 1 in preparation for June Board meeting. Executive chose not to add to June agenda and directed staff to take draft bylaws to legal review.				
Next Steps and Upcoming Milestones: Draft Bylaws to be sent for legal review. Engagement Summary Report and Final Project report ready for Board review. Draft Bylaws to come for initial consideration and readings at future meeting. Province previously approved extension on funding from June 30 to Dec. 31, 2026.				
Applicable Areas:				
Strategic Priority and Area: None				

Department Name: Project Management

Project Name: Facility Condition Assessments to Support Asset Management Planning

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	September 30, 2026		On Track	June 26, 2026
Objectives and Outcomes: Facility and Building Condition Assessments being undertaken on key facilities in the RDCK to determine condition, life expectancy and estimated repair costs.				
Most Recent Actions: Contract has been awarded to ASI. Kickoff meeting has been completed. Desktop analysis is underway and initial site visits to facilities have been scheduled.				
Next Steps and Upcoming Milestones: Site visits to facilities will be completed in the summer and will include staff.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: None, Fiscal Responsibility- Asset Management Planning				

Department Name: Project Management

Project Name: Asset Management Planning

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	September 30, 2027		On Track	December 05, 2025
Objectives and Outcomes: Developing a robust asset management plan through research and documentation of our Regional District owned assets that helps to put timelines on repairs, maintenance and replacement of assets while providing more cost certainty to the Board on policy for reserve contributions, financing, and tax requisition.				
Most Recent Actions: Updates to the Board provided in January 2026. A draft 3 year Asset Management Plan has been drafted and sent out for comment. The Asset Management Coordinator resigned from their position in early 2026 and staff are currently working through revisions to the position description and reporting structure.				
Next Steps and Upcoming Milestones: Working with Senior Management Team to revise position description and duties. Hire a new Asset Management Coordinator in summer of 2026. Revise schedule for Asset Management Implementation. Undertake revisions to the draft 3 year Asset Management Plan.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Fiscal Responsibility- Asset Management Planning				

Department Name: Recreation

Project Name: Facility Space Allocation Review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	March 31, 2026	November 27, 2026		June 10, 2025
Objectives and Outcomes: This project includes reviewing and revising allocation timelines and procedures, defining public use commitments and integrating them into policy, exploring dedicated space/time rentals for user groups, developing internal guidelines for managing multi-facility user request, and providing recommended changes to the Allocation Policy where appropriate.				
Most Recent Actions: An update on this project was provided at the June All Recreation Committee meeting. Areas of focus include updated submission timelines, clarified definitions, updated conflict resolution practices, and enhanced expectations of ser groups and staff.				
Next Steps and Upcoming Milestones: Updates to the scoring matrix to support a transparent and consistent approach to allocation and defining minimum public pool space for public swim activities is being worked into the allocation process to support consistent decision making across the District.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence – Transparency & Accessibility, Organizational Excellence – Enhance Customer Service				

Project Name: East Shore Recreation Facility Implementation Project

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	September 30, 2025	August 28, 2026	On Track	June 15, 2025
Objectives and Outcomes: RDCK took over the operations for of the Crawford Bay Fitness Centre from the East Shore Facilities Society. An agreement was entered into with SD8. Transition plans are underway with the goal of minimal disruption to service to the community.				
Most Recent Actions: Efforts continue to build relationships with SD8 to support the operation. A staff report was provided to Rec 9 on some key findings and comparables with how Crawford Bay fitness centre operates as compared to other RDCK recreation facilities to develop a baseline understanding and long term work plan.				
Next Steps and Upcoming Milestones: Public communications, brand shifting, establishing sustainable administrative practices remain a priority. Staff will be developing a report for the All Recreation Committee on "Unstaffed Fitness Centre operations" for consideration to support these more rural recreational offerings.				
Applicable Areas: East Shore Kootenay Lake				
Strategic Priority and Area: Organizational Excellence - Communication with Residents, Regional Growth – Balance Regional & Local Needs, Relationships– Co-operation with Neighbouring Regions, Relationships– External Organization's Involvement in Recreation				

Project Name: Community Services Membership Services Restructuring

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	February 28, 2026	June 30, 2027	Delayed	November 15, 2023
Objectives and Outcomes: This is a long term project that aims to consider different ways of providing term based membership services at the recreation facilities.				
Most Recent Actions: A report on punch passes was provided to the All Rec Committee on April 2, 2026. This is a key step in determining what alternate options may be appropriate for this type of pass as it is a key factor in identifying what options the department might have to change how term based memberships are provided.				
Next Steps and Upcoming Milestones: Implementing new communication strategies for punch pass holders to help ensure people are utilizing their passes and/or making the best choice for themselves on what pass to purchase.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Enhance Customer Service, Organizational Excellence – Review Policies & Processes				

Project Name: Salmo and Area G Recreational Services Review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	November 10, 2025	July 31, 2026	Delayed	October 17, 2024
Objectives and Outcomes: The Salmo and Area G Recreation Services Review is to amend the scope and requisition of the Salmo and Electoral Area G (Rec. #7) Recreational Program Bylaw No.784, 1990. The intended outcome is combine the establishment bylaw #784 and bylaw #1135.				
Most Recent Actions: Process has been initiated with the Ministry to amend bylaw #784 and #1135 to increase the maximum taxation requisition. Discussions are underway with what steps are required to combine the establishment bylaws with the Ministry and other RDCK staff.				
Next Steps and Upcoming Milestones: Reach out to Corporate Services staff to identify what Community Services can do to support the work required for this transition.				
Applicable Areas: Salmo and Area				
Strategic Priority and Area: Organizational Excellence – Review Governance Structures				

Project Name: Castlegar & District Arena & Walking Track Project

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	October 31, 2026		On Track	March 19, 2026
Objectives and Outcomes: The goal is to take a borrowing bylaw for up to \$15m to referendum in October 2026 to support the development of a secondary sheet of ice and indoor walking at the Castlegar & District Recreation Complex.				
Most Recent Actions: Request for Pre-Qualification process is underway and closes on June 26. Service Establishment Bylaw and Loan Authorization Bylaw will go to the Board on June 18. Supporting schedules for the RFP process continue to be developed and reviewed by legal as needed.				
Next Steps and Upcoming Milestones: Commission continues to be updated monthly on the timeline for this project. Project risks continue with various processes running concurrently to one another in order to meet a late November referendum timeline.				
Applicable Areas: Castlegar and Area				
Strategic Priority and Area: None, Organizational Excellence – Transparency & Accessibility, Fiscal Responsibility- Asset Management Planning				

Project Name: Leisure Access Program Subsidy Feasibility Study

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	May 31, 2027		Not Started	July 03, 2026
Objectives and Outcomes: To determine the feasibility to incorporating an account level subsidy into the administration of the Leisure Access Program (LAP).				
Most Recent Actions: At the April 2026 All Recreation Committee meeting, a staff report was provided that summarized the evaluation of the first full year of implementation of the revised LAP. One of the most consistent challenges identified was the amount of time required to process family visits when all family members are using LAP.				
Next Steps and Upcoming Milestones: Review the pros, cons and feasibility of incorporating an account level subsidy into the LAP administration. This is not anticipated to occur until April 2027. If there were any proposed changes, they would not be implemented until June 2027 when the program renews.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Transparency & Accessibility, Fiscal Responsibility- Review and streamline outdated processes, Relationships– External Organization's Involvement in Recreation				

Department Name: Resource Recovery

Project Name: Regionalization Assessment

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	April 01, 2026	September 30, 2027	On Track	January 01, 2025
Objectives and Outcomes: The 3 subregional framework of the Resource Recovery services are demonstratively inefficient and inequitable, therefore staff are assessing options to consider for regionalization.				
Most Recent Actions: No update from Q1 when staff was directed to proceed with a feasibility study to further assess the options presented late 2025.				
Next Steps and Upcoming Milestones: Staff will procure the feasibility study in Q3 and return to JRRC for consideration of next steps once the study is complete.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Governance Structures, Waste Reduction – Implement Resource Recovery Plan, Fiscal Responsibility- Review and streamline outdated processes				

Project Name: Septage Management Options for Central and West subregions

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2026	December 31, 2027	On Track	June 19, 2019
Objectives and Outcomes: Septage management for the West and Central subregions require change. Staff have been pursuing options for acceptance at municipal wastewater treatment plants.				
Most Recent Actions: Staff are participating in advisory groups for liquid waste management plans for Castlegar and Nelson and engaging with other municipalities (Salmo, Nakusp) regarding potential for septage acceptance at WWTP. Detailed septage tipping data analysis completed. Castlegar informed RDCK that potential facility at N lagoon is now 10+ years out. RDCK to revisit strategy				
Next Steps and Upcoming Milestones: Oversight of septage management has transitioned to Utilities Manager. Upcoming managers meeting to revisit mid-term (10-15yrs) septage mgmt options given delay in Castlegar WWTP acceptance. Leverage Nakusp roster engineer for septage feasibility at their WWTP.				
Applicable Areas: Nelson Area and West Arm of Kootenay Lake, Kaslo and Kootenay Lake North, Salmo and Area, Slocan Valley, Nakusp and Arrow Lakes, Castlegar and Area				
Strategic Priority and Area: Waste Reduction – Implement Resource Recovery Plan				

Project Name: Industrial, Commercial and Institutional Organics Ban Feasibility Assessment

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2026	September 30, 2026	On Track	April 01, 2025
Objectives and Outcomes: ICI Organics Ban Feasibility Assessment completed in 2025. See Project Name: 'Industrial, Commercial, and Institutional Organics Regulation Implementation', for updates.				
Most Recent Actions:				
Next Steps and Upcoming Milestones:				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Waste Reduction – Public Education & Outreach, Waste Reduction – Sustainable Diversion Programs, Waste Reduction – Implement Resource Recovery Plan				

Project Name: Residential Cooking Oil Pilot Creston Landfill

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2025	December 31, 2027	On Track	June 13, 2024
Objectives and Outcomes: Pilot program to collect residential cooking oil at the Creston Landfill.				
Most Recent Actions: Program continues to operate at no cost to the RDCK. Staff continue to collect data on the program via the Strong scale software.				
Next Steps and Upcoming Milestones: No significant change, data collection and communication will continue in Q3. Staff to return to JRRC with a summary of the pilot program and request a determination of next steps.				
Applicable Areas: Creston and Area, East Shore Kootenay Lake				
Strategic Priority and Area: Waste Reduction – Sustainable Diversion Programs				

Project Name: Landfilling Diversion Initiatives - C&D

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2026		On Track	March 18, 2021
Objectives and Outcomes: Collaborate with City of Nelson Low Carbon Building Specialist on diversion pilots, investigate opportunities for Specified Agreements and/or Remote Supports with qualified businesses, prepare a RFEOI or procurements for alternative management of C&D materials. Ongoing participation in province wide C&D working group and other opportunities.				
Most Recent Actions: Following Board approval of advancing on a C&D material diversion pilot program at the Nakusp Landfill with grant funding, in Q2, Staff commissioned lock block wall construction at the Nakusp Transfer Station for storage of disposed drywall and non-packaging glass (automotive and windowpane).				
Next Steps and Upcoming Milestones: In Q3, develop pilot guidelines for drywall acceptance and incentive pricing at Nakusp Transfer Station. Create communications plan to inform commercial operators of reduced-rate recycling for verified clean, asbestos-free drywall. Develop hazard assessment to prevent asbestos contamination. Investigate other sites suitable for drywall/glass recycling.				
Applicable Areas: Entire RDCK, Nakusp and Arrow Lakes				
Strategic Priority and Area: Waste Reduction – Sustainable Diversion Programs, Waste Reduction – Zero Waste in RDCK Operations, Waste Reduction – Implement Resource Recovery Plan, Waste Reduction – Value-Added Materials Transformation				

Project Name: Scale Software Upgrade

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2025	October 01, 2026		January 01, 2022
Objectives and Outcomes: RR is onboarding a new scale software at all waste facilities. Project largely implemented, with accompanying tools still being implemented such as plate readers at scaled sites and hand held devices for remote entering of transactions.				
Most Recent Actions: In Q2, off-line and remote usage of program was trialed at select sites. New Central Kiosk was trialed; Site User Agreements drafted in Q2 for select account holders to access Central Site to self-process septage and organic waste (food waste and biosolids) disposals outside of open public hours.				
Next Steps and Upcoming Milestones: Action for 2026 include plate readers at other scaled sites, improvement off-line processing and expansion of remote transactions using handheld devices for sites that still use manual tickets.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Organizational Excellence – Enhance Customer Service				

Project Name: Creston Landfill Phase 1C/D, Berm

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	October 31, 2026	October 31, 2026	On Track	October 18, 2017
Objectives and Outcomes: Closure of Creston Landfill Phase 1C/D and construction of stabilization berm.				
Most Recent Actions: Project Management (PM) continuing work with consultants to advance design with input from Resource Recovery staff.				
Next Steps and Upcoming Milestones: Project design expected in early Q3, with tendering to proceed mid-Q3. Construction anticipated to commence in early fall. Project to transition to PM reporting moving into construction stage.				
Applicable Areas: Creston and Area, East Shore Kootenay Lake				
Strategic Priority and Area: Waste Reduction – Implement Resource Recovery Plan				

Project Name: ICI Sector Organics Diversion

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2025	September 30, 2026	On Track	January 01, 2024
Objectives and Outcomes: Support ICI businesses in organics diversion by reducing barriers through resources, rebates, and reduced tipping fees for pilot programs. Encourage early ICI sector participation in a pilot programs ahead of Q3 2026 organics regulation implementation.				
Most Recent Actions: Engagement with businesses interested in early adoption occurred in Q2. Actions included site visits, supply of signage documents, advice on accepted food wares, and processing rebates. Engagement events with Chambers of Commerce promoted early adoption, access to resources, opportunities for barrier reduction, and participation ahead of regulatory implementation.				
Next Steps and Upcoming Milestones: Staff will continue to use RDCK engagement platform as primary information portal for encouraging early adoption and communicating regulatory changes. Social media posts and newspapers advertisements will be published. Continued engagement with Chambers of Commerce for direct and in-person information sharing will occur. Continued engagement with waste haulers.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Waste Reduction – Sustainable Diversion Programs, Waste Reduction – Public Education & Outreach, Waste Reduction – Implement Resource Recovery Plan				

Project Name: Regional Finished Compost Sales and Distribution Planning

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	August 31, 2025	November 30, 2026	On Track	October 01, 2022
Objectives and Outcomes: Support regional compost distribution by continuing sales at Ootischenia, Creston, and Central Landfills. Expand compost sales locations to transfer stations. Improve screening schedule to move towards spring and fall sales to better aligning with ideal agricultural and residential use timelines.				
Most Recent Actions: In Q2, discussions amongst staff on compost sales planning for 2026 continued, with plans for screening being finalized for Q3. A revised design and cost estimate for a low-cost screener (built in Creston) was provided by the fabricator.				
Next Steps and Upcoming Milestones: In Q3, compost screening will commence as weather permits, and a report will be brought to Committee with recommendations to set 2026 sales pricing and locations.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Energy & Environment- Agriculture & Food Security, Waste Reduction – Value-Added Materials Transformation				

Project Name: Collaboration with City of Nelson on Organics Program

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	October 31, 2025	December 31, 2026	On Track	January 01, 2019
Objectives and Outcomes: Support the City of Nelson in advancing organics diversion planning. Goal is to enable meaningful diversion in 2026, with outcomes verified through waste composition studies.				
Most Recent Actions: In Q2 RDCK staff assisted City staff in planning, logistics, and siting for a pre-treated material drop-off site at the Lakeside Recycling Depot.				
Next Steps and Upcoming Milestones: Staff will continue to maintain communications with City staff as needed surrounding the new drop-off location, and any other supports regarding shared objectives and programs for organic waste diversion.				
Applicable Areas: Nelson Area and West Arm of Kootenay Lake				
Strategic Priority and Area: Energy & Environment- Agriculture & Food Security, Waste Reduction – Sustainable Diversion Programs, Waste Reduction – Public Education & Outreach, Waste Reduction – Implement Resource Recovery Plan, Relationships– Partner with Member Municipalities				

Project Name: Ootischenia Landfill Lands Acquisition

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Provincial Requirement	December 31, 2025	December 31, 2027	Delayed	January 01, 2018
Objectives and Outcomes: Acquire an expansion to the existing Ootischenia Landfill License of Occupation (LOO), to facilitate the future landfill expansion project. Additional public lands to the south and east of the existing LOO will be included in the acquisition application.				
Most Recent Actions: Sperling Hansen Associates will resume lands application work once the Design, Operations and Closure Plan is complete. First Nations and public engagement will commence on completion of draft lands application plan, expected in Q3. Land acquisition approval may take 3+ years once submitted due to extended approvals timelines with Province.				
Next Steps and Upcoming Milestones: First Nations and public engagement will commence on completion of draft lands application plan, expected in Q3. Land acquisition approval may take 3+ years once submitted due to extended approvals timelines with Province.				
Applicable Areas: Nelson Area and West Arm of Kootenay Lake, Kaslo and Kootenay Lake North, Salmo and Area				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Waste Reduction – Implement Resource Recovery Plan				

Project Name: Legacy Landfill Closure Plan Assessments

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	September 30, 2026	September 30, 2029	On Track	March 01, 2020
Objectives and Outcomes:				
Most Recent Actions: See Legacy Landfill - CSR Closure, and Legacy Landfill - Landfill Criteria Closure for updates.				
Next Steps and Upcoming Milestones:				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Energy & Environment- Environmental Stewardship & Energy Efficiency, Waste Reduction – Implement Resource Recovery Plan				

Project Name: HB Tailings Facility Active Closure

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2026		On Track	September 14, 2022
Objectives and Outcomes: Achieve passive-closure, where monitoring completed during the active-care (post-closure) phase indicates that long-term geochemical, geotechnical, and environmental stability have been achieved, and monitoring frequencies can be reduced. Finalize new regulatory required reports and plans for closed facilities.				
Most Recent Actions: In Q2, the Engineer continued the modeling work that resulted from the 2025 drilling program, and a meeting with the Independent Tailings Review Board was held to discuss the preliminary findings. A Reclamation and Closure Plan framework was submitted to the Province for approval, with the finalized Plan due to the Province in Q1 2027.				
Next Steps and Upcoming Milestones: Finalized modeling reports are expected in Q3. In Q3 and Q4, work will continue the 5-year Reclamation and Closure Plan update, which will support an application for reduced monitoring frequencies, and a request to reduce Code required reporting.				
Applicable Areas: Salmo and Area, Kaslo and Kootenay Lake North, Nelson Area and West Arm of Kootenay Lake				
Strategic Priority and Area: Relationships –Dialogue with Indigenous Communities, Energy & Environment- Watershed Governance and Protection				

Project Name: Ymir Transfer Station Closure

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2026		On Track	March 19, 2026
Objectives and Outcomes: The Hours of Operation review recommended closure of the Ymir TS due to low traffic, cost, and close proximity to other services.				
Most Recent Actions: In Q1, Board directed closure of Ymir Transfer Station at the end of 2026. Staff have drafted a media release to inform the community. In Q2, further discussion occurred at the April Committee meeting, no change to direction. Staff developed an RFP for a bin wall engineering assessment which was published in June, to close in early Q3.				
Next Steps and Upcoming Milestones: In Q3, the engineering assessment of bin wall decommissioning or repair/replacement will proceed. Media release to be issued in Q3.				
Applicable Areas: Salmo and Area				
Strategic Priority and Area: None				

Project Name: Industrial, Commercial and Institutional Organics Regulation Implementation.

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	June 30, 2027	October 31, 2027	On Track	June 22, 2026
Objectives and Outcomes: Develop and implement Resource Recovery Facilities Bylaw updates to regulate ICI participation in organics diversion and provide support to help the sector transition.				
Most Recent Actions: Communication of changes to regulation was provided via mail and social media. Engagement sessions with Chambers of Commerce and affected businesses occurred. Site visits to large grocery stores occurred to provide explanation of regulatory changes. Regulatory implementation includes SOP development for load inspections and engagement with haulers.				
Next Steps and Upcoming Milestones: Bylaw-change communications will continue in Q3. Information sessions will be held in Q3 with affected communities and Chambers. Notification of non-compliance letter templates and inspection procedures will be developed in Q3. Site staff and contractor training on load inspections will commence in Q3.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Waste Reduction – Sustainable Diversion Programs, Waste Reduction – Public Education & Outreach, Waste Reduction – Implement Resource Recovery Plan				

Project Name: Textiles Diversion Opportunities Investigation

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission			On Track	June 22, 2026
Objectives and Outcomes: Investigate textiles recycling opportunities as per the RRP.				
Most Recent Actions: In Q1, staff engaged community stakeholders such as local thrift stores and textiles upcyclers, researched textiles upcycling/recycling programs available.				
Next Steps and Upcoming Milestones: Estimate the cost and environmental impact of textiles disposal in RDCK landfills and bring a report to JRRC in Q3 with an update and request for direction.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Waste Reduction – Sustainable Diversion Programs				

Project Name: Illegal Dumping Strategy

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2024	December 31, 2028	On Track	June 22, 2026
Objectives and Outcomes: Work with the community to reduce illegal dumping and pursue the development of a regional, multi-sector approach mitigating illegal dumping.				
Most Recent Actions: Launched illegal dumping information webpage on RDCK site, developed and launched a process to support community-based cleanup initiatives by covering tipping fees for waste from approved cleanups, developed a data-sharing agreement with Ministry of Environment and Parks to access RAPP dumping data, analysed data to understand where dumping is happening across the RDCK.				
Next Steps and Upcoming Milestones: Continue to support community-based cleanup initiatives, connect with relevant provincial Ministries to attempt to establish a multi-sector approach to mitigating illegal dumping, lobby the province to provide adequate staff resources to support the investigation and enforcement of illegal dumping on Provincially-manage lands.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Waste Reduction – Implement Resource Recovery Plan				

Project Name: Ootischenia Transfer Station Upgrades

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	November 30, 2027		On Track	January 12, 2026
Objectives and Outcomes: Ootischenia Landfill requires upgrades to the transfer station to allow for future landfill development to proceed and accomodate increased traffic with a second scale.				
Most Recent Actions: In Q2, the detailed design and construction administration scope of work was awarded to Sperling Hansen. A site visit was completed with staff and consultants to review and refine design details. Detailed designs are currently in development. An application to MOTT for a secondary entrance was submitted in early June.				
Next Steps and Upcoming Milestones: In Q3, the consultant will continue work on the detailed design. The Issued for Tender (IFT) package is expected later in Q3. Depending on timing of the IFT package completion, staff will determine if an RFP will proceed to commence portions of construction work in 2026, or defer full construction start to 2027.				
Applicable Areas: Slocan Valley, Salmo and Area, Nelson Area and West Arm of Kootenay Lake, Nakusp and Arrow Lakes, Kaslo and Kootenay Lake North, Castlegar and Area				
Strategic Priority and Area: None, Organizational Excellence – Focus on Core Services, Organizational Excellence – Enhance Customer Service				

Project Name: Legacy Landfill Closure -Landfill Criteria Sites

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2029	December 31, 2027	On Track	January 12, 2026
Objectives and Outcomes: Complete closure to BC Landfill Criteria standards for the seven legacy landfill sites that still contain transfer station infrastructure. Closure objectives are outlined in the 2025 Closure Plans that were prepared by Sperling Hansen Associates.				
Most Recent Actions: In Q2, closure work as outlined in the site closure plans was completed at Crawford Bay, Balfour, Burton, and Edgewood, sSlope reduction at Balfour wasis completed and woodchip removal is underway. Lockblock delineation wall has been constructed at Edgewood, and covering of the slope has been completed. Kaslo cleanup projected to be completed by the end of Q2.				
Next Steps and Upcoming Milestones: In Q3, remaining closure work will be completed. Staff will continue to follow up with Provincial staff on approval of the submitted 2025 Closure Plans, and will begin closure completion reporting to submit to the Province. Staff will bring a progress update report to Committee in Q3.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Energy & Environment- Environmental Stewardship & Energy Efficiency				

Project Name: Legacy Landfil Closure - Contaminated Sites Regulation Sites

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2029	December 31, 2029	On Track	January 12, 2026
Objectives and Outcomes: Complete closure of the three legacy landfill sites that no longer contain transfer station infrastructure. Closure of these sites will follow BC Contaminated Sites Regulation (CSR) requirements, and will include Stage 1 and Stage 2 reporting, and possibly detailed site investigations. CSR Closure Plan development will proceed on completion of site investigations.				
Most Recent Actions: In Q2, CSR Stage 1 site visits were conducted. Draft reports have been completed and are currently in review with Sperling Hansen. Some CSR Stage 2 sampling may be required at all sites. Responses were received from the Ministry Site Identification Team, which acknowledge receipt of the Site Disclosure Statements (SDS) for the three sites.				
Next Steps and Upcoming Milestones: In Q3, staff will begin to plan and coordinate CSR Stage 2 site investigations, if needed, with considerations for archaeological potential at Rosebery, possibly requiring additional archaeology work to proceed with drilling outside of the site boundary. Staff will bring a progress update report to Committee in Q3.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: None, Energy & Environment- Environmental Stewardship & Energy Efficiency				

Project Name: Septage Management Strategy

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	January 01, 2030		On Track	January 01, 2024
Objectives and Outcomes: Septage Management within the RD has been identified as not meeting current environmental standards and likely to create in the long-term liability if not addressed. Septage facilities in 4 different locations (Creston, Salmo, Castlegar and Nakusp area) require various different approaches which may include: Partnerships with Municipalities and RDCK owned pilot treatment.				
Most Recent Actions: New information as part of the Liquid Waste management Plan for the City of Castlegar reveals that the City plans for sewer system upgrades at the earliest for 2037. That eliminates the City facility as a potential receiving for septage in the short and mid-term. Staff will make adjustment to plans to focus on in-house options for treatment.				
Next Steps and Upcoming Milestones: Completion of negotiations with the the Town of Creston about establishing the municipal wastewater treatment facility as septage receiving facilities. Communications with Nakusp about possibilities to treat septage in their municipal facilities and possibility of an contribution agreement for required engineering services.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Fiscal Responsibility- Asset Management Planning, Energy & Environment- Environmental Stewardship & Energy Efficiency, Waste Reduction – Implement Resource Recovery Plan				

Project Name: RR Facility and Site Hours Review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2025	December 31, 2026	Delayed	January 01, 2025
Objectives and Outcomes: Following a recommendation from the Systems Efficiency Review, staff are assessing traffic, tonnage, and distance to other services at both waste and recycling sites. Staff will present options for modifying hours of operation to more efficiently match site usage, provide quality service levels, and consider cost of services.				
Most Recent Actions: JRRC directed staff to reduce operation at Riondel Satellite Recycling depot to one day per week and re-assess site viability for the 2027 budget cycle. Riondel operations will be reduced as of July 1, 2026; collection of traffic data from standalone recycling depots began in Q1 and will continue through to Q4.				
Next Steps and Upcoming Milestones: Traffic data from standalone recycling depots and West subregion transfer stations will be assessed in Q4 2026 after sufficient data is collected. Continuing to collect traffic data from standalone recycling depots. May adjust completion date if required for fulsome data collection and reporting.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Enhance Customer Service, Fiscal Responsibility- Review and streamline outdated processes				

Project Name: Creston, Castlegar and Nakusp Eco-Depots

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	September 30, 2026		On Track	October 10, 2018
Objectives and Outcomes: The RDCK is pursuing options to offer year round collection of Household Hazardous Waste in the communities of Creston, Castlegar and Nakusp.				
Most Recent Actions: In Q2, the result of the Request for Expression of Interest for eco-depot establishment was brought to Committee. Staff conducted a costing exercise for capital expenditures for eco-depots and began development of a Request for Proposal (RFP) for eco-depot establishment. Staff engaged with other Regional Districts with eco-depots on design and operations considerations.				
Next Steps and Upcoming Milestones: In Q3, staff will present the estimated capital expenditures estimate required for the establishment of Eco-Depot and a general project update to the Committee, prior to issuing the RFP.				
Applicable Areas: Entire RDCK, Castlegar and Area, Creston and Area, Nakusp and Arrow Lakes				
Strategic Priority and Area: Organizational Excellence – Enhance Customer Service, Waste Reduction – Sustainable Diversion Programs, Waste Reduction – Zero Waste in RDCK Operations, Waste Reduction – Implement Resource Recovery Plan				

Project Name: Creston Septage Facility

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2026	December 31, 2027	On Track	June 01, 2018
Objectives and Outcomes: As per the RRP, RDCK and Town of Creston staff are pursuing the installation of a septage receiving facility at the ToC's wastewater treatment facility to manage septage waste in the East subregion.				
Most Recent Actions: Received design and billing information from Town of Creston, currently under review. Status of SPF grant application unknown. Staff currently developing roadmap to proceed regardless of grant funding.				
Next Steps and Upcoming Milestones: Funding is under assessment and additional grant opportunities are being investigated. Administration of septage management must be developed to guide the finalizing of an agreement with the ToC.				
Applicable Areas: Creston and Area, East Shore Kootenay Lake				
Strategic Priority and Area: Waste Reduction – Implement Resource Recovery Plan				

Project Name: Creston Landfill-Crown License of Occupation

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Provincial Requirement	December 31, 2027			January 01, 2025
Objectives and Outcomes: Transition the current Licenses of Occupation (LOOs) at the Creston Landfill to a single Crown Grant that also includes additional land to the south and east.				
Most Recent Actions: In Q2, staff completed minor updates to the 2021 Management Plan and resubmitted the document to the Ministry, per Ministry request.				
Next Steps and Upcoming Milestones: Staff will continue to engage with the Lands Branch for regular updates on the file.				
Applicable Areas: Creston and Area, East Shore Kootenay Lake				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services				

Project Name: Rural Organics Diversion Opportunities Assessment

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2025	December 31, 2027	On Track	January 01, 2024
Objectives and Outcomes: Advance rural organics diversion by reallocating \$454k Columbia Basin Trust (CBT) funding to self-haul drop-off sites, in-home diversion options, resident rebates, and support staffing.				
Most Recent Actions: In Q2, educational resources, application processes, and program information for in-home diversion options and resident rebates, were refined and finalized. Rural organics ambassador job descriptions submitted for approval and posting to HR. Self-haul kits for residents to bring separated organics to RDCK facilities were selected and voucher design was initiated.				
Next Steps and Upcoming Milestones: Program will launch in early Q3. Advertisement for self-haul kit or at-home management rebate programs will begin at program launch. The hiring process for the ambassadors will be completed. Engagement with haulers on servicing potential self-haul drop off bins at five rural transfer stations will proceed in Q3, to determine if establishing this service is feasible.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Waste Reduction – Sustainable Diversion Programs, Waste Reduction – Zero Waste in RDCK Operations, Waste Reduction – Public Education & Outreach				

Project Name: Ootischenia Landfill Design and Operation plan update

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Provincial Requirement	December 31, 2025	June 30, 2026	On Track	April 13, 2017
Objectives and Outcomes: Advance Ootischenia Landfill planning by finalizing the updated Design, Operations, and Closure Plan (DOCP) utilizing the optimized footprint geometry, as outlined in the Resource Recovery Plan.				
Most Recent Actions: In Q2, Sperling Hansen Associates continued work on the DOCP. The archeology consultant confirmed field work dates to finish investigation of northern portion of the site (late June and early July) to determine limits of landfill footprint for the DOCP.				
Next Steps and Upcoming Milestones: In Q3, remaining archaeological field work will be completed, and the DOCP will be completed and submitted to the Ministry. Design and tendering of planned upgrades of the septage receiving facility to provide additional fill area are expected to commence in Q3.				
Applicable Areas: Nelson Area and West Arm of Kootenay Lake, Salmo and Area, Kaslo and Kootenay Lake North, Castlegar and Area, Slocan Valley, Nakusp and Arrow Lakes				
Strategic Priority and Area: Waste Reduction – Implement Resource Recovery Plan, Organizational Excellence – Enhance Customer Service				

Department Name: Resource Recovery

Project Name: Nelson Landfill Closure

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2026		On Track	February 16, 2017
Objectives and Outcomes: Achieve final closure to Industrial Land standards of the 70 Lakeside Dr. portion of the former Nelson Landfill through a Contaminated Sites Regulation risk-based remediation process.				
Most Recent Actions: In Q2 (April), City and RDCK met to discuss project planning. Board provided direction of framework for next steps with the City and RDCK to formalize end-land-use objectives and project completion.				
Next Steps and Upcoming Milestones: In Q3, additional discussions with City staff on moving the project forward will be scheduled.				
Applicable Areas: Nelson Area and West Arm of Kootenay Lake, Kaslo and Kootenay Lake North, Salmo and Area				
Strategic Priority and Area: Waste Reduction – Implement Resource Recovery Plan				

Project Name: Asbestos Waste Management Area at Creston Landfill

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	September 30, 2026	September 30, 2027	Delayed	December 01, 2019
Objectives and Outcomes: Intent is to improve site safety and meet best practices for handling/disposal, while reducing future liabilities.				
Most Recent Actions: Has been on hold pending obtaining Crown Grant on landfill area and Operational Certificate (OC) amendment/liner exemption.				
Next Steps and Upcoming Milestones: Staff expect response from the Province on the Crown Grant in mid/late 2026. Pending lands acquisition and response to OC amendment/liner exemption staff will advance planning for asbestos area.				
Applicable Areas: Creston and Area, East Shore Kootenay Lake				
Strategic Priority and Area: Waste Reduction – Implement Resource Recovery Plan				

Project Name: Expressions of Interest for Alternative Contaminated Wood Waste Mangement

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board		December 31, 2026	Not Started	June 19, 2025
Objectives and Outcomes: The RDCK wood diversion programs generate significant material across the district. Diverted wood is chipped and stockpiled, it has some uses at landfills, but we generate a significant surplus. Staff are investigating beneficial end uses for the material.				
Most Recent Actions: Efforts have been on other C&D initiatives as part of resolution 323/25. Staff met with Ministry policy and permit Staff in Q2 to better understand potential alternative management options for wood waste. Ongoing queries and discussion for wood waste diversion opportunities through local government/waste industry networks.				
Next Steps and Upcoming Milestones: No change in Q3; Staff will investigate scope and opportunities to prepare the Request for Expression of Interest in Q3 of 2026.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Waste Reduction – Sustainable Diversion Programs, Waste Reduction – Zero Waste in RDCK Operations				

Project Name: Slocan Lake and River Partnership Initiation

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2026	December 31, 2026	On Track	February 17, 2022
Objectives and Outcomes: A project to support the development of a partnership to conserve, protect, and restore habitat; provide education; build relationships; and guide development on Slocan Lake and River.				
Most Recent Actions: Steering Committee Meeting May 26, CW Funding application submitted.				
Next Steps and Upcoming Milestones: Technical Advisory Committee to meet on June 29, seeking funding to support a coordinator role.				
Applicable Areas: Slocan Valley				
Strategic Priority and Area: Energy & Environment- Watershed Governance and Protection				

Project Name: Review of RDCK's Historical BC Climate Action Charter Project Work

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2026	August 31, 2026	Not Started	September 18, 2025
Objectives and Outcomes: Review requested by the Board.				
Most Recent Actions: No action at this time.				
Next Steps and Upcoming Milestones: Requires staff capacity to complete, will seek capacity to complete the work.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area:				

Project Name: Community Sustainable Living Advisory Committee Governance Review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2026		Not Started	June 18, 2026
Objectives and Outcomes: How is the work of evaluating, responding to and developing sustainability ideas and projects funded? What governance model supports the work of CSLAC? (Do we need a committee to manage the service or could it be a standing committee of the Board or other?) How do we do the work going forward? (What can be absorbed into existing services vs. what needs dedicated space?)				
Most Recent Actions: Staff brought a report to CSLAC in June providing updates on the current state of the committee, discuss future considerations and recommend a transition to a standing committee of the Board.				
Next Steps and Upcoming Milestones: Staff will prepare a proposal to transition CSLAC to a standing committee of the Board for the Board's consideration prior to 2027 budget preparation				
Applicable Areas: Entire RDCK				
Strategic Priority and Area:				

Project Name: Regional Mobility Working Group

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 08, 2026	April 30, 2027	On Track	August 15, 2024
Objectives and Outcomes: Established by Board in 2025 the Rural Mobility Community Advisory Committee, formerly a Working Group, is a collaborative, problem solving and idea generating group that creates space for diverse community organizations to meet to share resources, brainstorm and coordinate joint efforts to address transportation needs.				
Most Recent Actions: Agreements in place for funding for Kootenay Rideshare, Regional Volunteer Driver Network. Board directed staff to apply for funding from CBT to investigate the active transportation corridor between New Denver and Silverton. Funding received from Age Friendly Communities. Staff have launched an engage page related to rural mobility and social media presence.				
Next Steps and Upcoming Milestones: Apply for CBT funding and report back to CSLAC on progress.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Energy & Environment- Environmental Stewardship & Energy Efficiency, Energy & Environment- Community Resiliency & Safety				

Project Name: Watershed Governance Initiative - Goat Watershed

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2026	December 31, 2026	On Track	December 13, 2018
Objectives and Outcomes: A project to understand RDCK's role in protecting watersheds in the region.				
Most Recent Actions: Goat River Planning Phase 3 shifts from awareness-building to targeted, relationship-based engagement on shared values: what a healthy Goat River Watershed looks like and how water decisions should be made. Building on Phases 1 and 2, it is designed so input feeds directly into planning. Staff are engaging the public alongside the Collective Conversations Working Group.				
Next Steps and Upcoming Milestones: Goat River Watershed Wate Sustainability Planning - Continue engagement and Collective Conversations, working with CVSC electeds, the public, commercial and industrial water users. Creston Valley Alternative Water Supply project – Staff are directed to prepare a workplan for next steps of this investigation.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Energy & Environment- Watershed Governance and Protection				

Project Name: Service 105 (Sustainability) Project Funding Policy

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2026	April 01, 2027	Not Started	August 15, 2024
Objectives and Outcomes: Seeking to establish a policy for funding new initiatives through Service 105. Community Sustainable Living Service.				
Most Recent Actions: For information report taken to June CSLAC/Board on S105 governance and funding				
Next Steps and Upcoming Milestones: Staff will proceed with the direction from the Board as per Reso 277/26 to prepare a proposal to transition S105 to a standing committee of the Board.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence - Communication with Residents, Organizational Excellence – Review Policies & Processes				

Project Name: North Canyon/Erickson Water Feasibility Study

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
	December 31, 2026			March 19, 2026
Objectives and Outcomes: Investigate reservicing options/cost-benefit/administrative and governance framework.				
Most Recent Actions: Staff report to WSC - approval and direction to staff to proceed with feasibility. Engaged NCID operator to understand infrastructure and what might be required to reservice.				
Next Steps and Upcoming Milestones: Engage NCID, refine concept/feasibility, report back to WSC in future meeting.				
Applicable Areas:				
Strategic Priority and Area: None, Fiscal Responsibility- Asset Management Planning				

Project Name: Quartz Creek Community Watershed Protection and Acquisition Strategy

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission		January 29, 2027	Not Started	June 18, 2026
Objectives and Outcomes: To develop a watershed protection and acquisition strategy for the Quartz Creek Community Watershed, in collaboration with the Ymir Community Watershed Society, the Province of BC (Ministry of Water, Land and Resource Stewardship and Ministry of Forests), Interior Health Authority, and relevant First Nations, and that this strategy be brought back to the Board				
Most Recent Actions: Staff brought forward the NAMP for receipt and presented a report to the CSLAC considering next steps				
Next Steps and Upcoming Milestones: Staff will develop a strategy in collaboration with the Ymir Community Watershed Society, the Province of BC (Ministry of Water, Land and Resource Stewardship and Ministry of Forests), Interior Health Authority, and relevant First Nations and bring it back to the Board for consideration				
Applicable Areas: Salmo and Area				
Strategic Priority and Area: Organizational Excellence - Communication with Residents, Energy & Environment- Environmental Stewardship & Energy Efficiency, Energy & Environment- Watershed Governance and Protection, Fiscal Responsibility- Asset Management Planning				

Project Name: Provincial Water Metering Pilot Project

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	March 31, 2027		On Track	May 15, 2025
Objectives and Outcomes: Erickson water system experiences seasonal capacity challenges that could largely be mitigated through demand side management. Grant funding through the Provincial Water Metering Pilot Project will enable 506 meter installations on residential and small agricultural properties. These meters will identify leaks requiring repair and provide valuable water usage data.				
Most Recent Actions: All 5 packages tendered. 3 awarded. Final 2 to be awarded at June Board Meeting. Site inspections started for installation locations of Contract #1. Phase 1 Universal Metering installation for all new tandem meter/pits is 95% completed.				
Next Steps and Upcoming Milestones: Award recommendations for packages 4 and 5 to be presented at June Board meeting. The RDCK Project Management team is overseeing this tendering process. Contract #1 to start on June 15, 2026. Contract #2 to start on June 29, 2026. Contract #3 to start mid July, 2026 with remaining 2 contracts TBD.				
Applicable Areas: Creston and Area				
Strategic Priority and Area: Fiscal Responsibility- Asset Management Planning, Energy & Environment- Agriculture & Food Security, Energy & Environment- Watershed Governance and Protection, Organizational Excellence – Enhance Customer Service				

Project Name: Water and Wastewater Acquisition Plan

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	August 31, 2028		On Track	January 05, 2026
Objectives and Outcomes: Provide a clear, transparent pathway for non-RDCK water and wastewater systems to explore becoming an RDCK service, while supporting informed decision-making. Outcomes include consistent evaluation, reduced risk to RDCK, and improved sustainability and governance of regional systems.				
Most Recent Actions: Robson Raspberry Improvement District (RRID) recently completed user survey to assess support moving forward with acquisition process - results indicate 85%+ user support to continue. RDCK meet with Taghum Improvement District (TID) 6/10/26 for meeting #1 - TID users voted 89% to support EOI and next steps as of 7/6/26. Recent EOI from Armstrong Bay ID.				
Next Steps and Upcoming Milestones: Continue applicant-driven engagement, refine intake screening tools, & align evaluation criteria with updated asset management and financial risk frameworks. RDCK now developing AMP, 5 year financial, EOI eval & staff report. TID users support proceeding with acquisition next steps. Armstrong Bay in early stages				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Energy & Environment- Environmental Stewardship & Energy Efficiency				

Project Name: Creston Valley Alternate Water Supply Feasibility Study

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	January 31, 2027		On Track	January 12, 2026
Objectives and Outcomes: Evaluate the technical, financial, and governance feasibility of a secondary water supply for agricultural use in the Creston Valley. Outcomes include identified servicing options, cost ranges, risks, and decision points to support future Board direction.				
Most Recent Actions: Completed technical and engagement work under the feasibility phase, including source screening, preliminary infrastructure concepts, and farmer and stakeholder engagement through Engage RDCK, public meetings, CAC's and agricultural producer workshops. Presented proposed next steps incl proposed business case scope to CVSC. Pending report back to CVSC with refined scope.				
Next Steps and Upcoming Milestones: Presented at CVSC - Feedback from Directors/stakeholders in refining scope - reporting back to CVSC in Q3.				
Applicable Areas: Creston and Area				
Strategic Priority and Area: None, Energy & Environment- Environmental Stewardship & Energy Efficiency, Energy & Environment- Agriculture & Food Security				

Project Name: McDonald Creek Water System – Legacy Weir Management and Removal

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2030		On Track	January 12, 2026
Objectives and Outcomes: Address RDCK liability associated with a legacy intake weir on McDonald Creek that is no longer required for water supply. Outcomes include reduced long-term liability, clarified ownership and responsibility, and support for environmentally appropriate creek management and monitoring.				
Most Recent Actions: Review historic asset transfer records, abandoned water licences, site conditions. Engaged with monitoring partners re: proposed maintenance work to support flow monitoring & confirmed no safety concerns. Correspondence with landowner re: RDCK interest in weir removal. Property owner wants weir to remain for personal use: clarifies no unauthorized RDCK trespass permitted.				
Next Steps and Upcoming Milestones: Engage landowner for permission to inspect weir as part of due diligence.				
Applicable Areas: Kaslo and Kootenay Lake North				
Strategic Priority and Area: None, Energy & Environment- Natural Hazard and Risk Mitigation, Fiscal Responsibility- Asset Management Planning				

Project Name: Support for Non-RDCK Water and Wastewater Systems

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2028		On Track	January 12, 2026
Objectives and Outcomes: Explore enhanced non-billable administrative supports and assess the viability of optional, cost-recovered services for non-RDCK water and wastewater systems. Outcomes include improved access to credible resources and reduced long-term risk of system failure.				
Most Recent Actions: Presented report to the Water Services Committee/RAC outlining support options and recent demand. Board directed staff to investigate expanded non-billable supports and explore feasibility of billable project management and operational services.				
Next Steps and Upcoming Milestones: Continue to develop enhanced web-based resource hub, assess demand for billable services, and report back to the Water Services Committee with options, risks, and resource implications.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: None, Energy & Environment- Environmental Stewardship & Energy Efficiency				

Project Name: Sanca Park Water Supply and Distribution System – Service Establishment (Bylaw No. 2665)

Project Origin Committee or Commission	Original Completion Date December 31, 2027	Revised Completion Date	Project Status On Track	Date Assigned January 12, 2026
Objectives and Outcomes: Convert the Sanca Park water service from a continued specified area to a formal service establishment under the Local Government Act, while addressing system risk associated with two parcels requiring alternate water supply. Outcome is a legally sound service boundary that protects the broader system.				
Most Recent Actions: Engaged with the Ministry of Housing and Municipal Affairs to address questions related to interim servicing and timing. Met with the affected landowner and committed to providing administrative assistance to support securing an alternate water source. Third reading was rescinded and re-read with amendments.				
Next Steps and Upcoming Milestones: Continue servicing while supporting the landowner through provincial approval processes for alternate H2O. Delay adoption until the alternate supply is secured or timelines are exceeded, consistent with Ministry expectations. Estimated transition period is approximately two years. Staff produced chronology, suggested landowner come to CAC with specific \$ ask.				
Applicable Areas: East Shore Kootenay Lake				
Strategic Priority and Area: None, Fiscal Responsibility- Asset Management Planning, Energy & Environment- Natural Hazard and Risk Mitigation				

CAPITAL PROJECTS TO JUNE 30, 2026									
ACTIVE PROJECTS BEING MANAGED: 52 (8 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$17,407,636.80					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Dept.	Comments or Next Steps
Erickson Water Main Replacement 2023-105-ENV: WSP 2025-006-ENV: Riteway Holdings	AJ Evenson	2-Aug-2025	28-Feb-26	91%	In Progress	Utilities	Construction	Utilities	Waiting for as-builts from WSP
Erickson Water Meter Installation-Phase 1 2024-049-ENV: Emco 2024-050-ENV: Wolseley 2024-219-ENV: Riteway Holdings 2025-194-ENV: Valhalla Hydrovac	Jeannine Bradley	1-Jan-2025	31-May-26	82%	In Progress	Utilities	Construction	Utilities	Contract completion by end of Jun. Reviewing outstanding non-contracted installs.
Robson Fire Hall - Man Door Replacement 2024-179-FIR: Stand Architecture 2025-252-FIR: Grizzly Edge	Jeannine Bradley	1-Apr-2025	31-May-26	45%	In Progress	Buildings	Construction	Fire Services	Contract awarded. Shop drawings in process.
Central SR - Legacy Landfill Closures (BAL/KAS/MAR/SAL) 2026-036-ENV: Brenton Industries 2026-090-ENV: McNally Excavating	AJ Evenson	1-Jan-2026	30-Jun-26	82%	In Progress	Resource Recovery	Construction	Resource Recovery	Brenton scope completed. McNally done by end of June.
Taghum Beach Site Upgrades 2025-218-COM: VDZ Consulting 2026-060-PKS: Masse Environmental	Carolyn Hogan	1-Jan-2025	30-Jun-26	18%	In Progress	Civil	Concept Design	Parks	IFR conceptual design received. CW application approved Oct 2025 board. Ecological overview underway; FN consultation underway.
Creston Office Upgrades	Jeannine Bradley	1-Feb-2025	30-Jun-26	9%	In Progress	Buildings	Concept Design	Corporate Admin	Preliminary site investigation ongoing.
East SR - Legacy Landfill Closures (BOS/CRA) 2026-091-ENV: GRS Contracting	Jeannine Bradley	1-Jan-2026	30-Jun-26	45%	In Progress	Resource Recovery	Procurement	Resource Recovery	Debris cleanup ongoing.
West SR - Legacy Landfill Closures (BUR/EDG) 2026-101-ENV: Arrow Lakes Aggregates	AJ Evenson	1-Jan-2026	31-Jul-26	82%	In Progress	Resource Recovery	Construction	Resource Recovery	Estimated to be completed by end of June.
CDCC Refrigeration Engineering/Construction 2024-234-COM: Polar Eng. 2025-142: Polar Eng. (Fortis studies) 2025-416-COM: Yeti Refrigeration	Carolyn Hogan	15-Jan-2026	31-Jul-26	73%	In Progress	Buildings	Construction	Community Services	Construction ongoing; chiller has arrived.

CAPITAL PROJECTS TO JUNE 30, 2026									
ACTIVE PROJECTS BEING MANAGED: 52 (8 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$17,407,636.80					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Dept.	Comments or Next Steps
NDCC Refrigeration Engineering/Construction 2024-234-COM: Polar Eng. 2025-141: Polar Eng. (Fortis studies) 2025-416-COM: Yeti Refrigeration 2026-069-COM: Hil-Tech	Carolyn Hogan	15-Jan-2026	31-Jul-26	64%	In Progress	Buildings	Construction	Community Services	Construction ongoing; chiller has arrived. Vestibule construction to start in early July.
Fauquier - Willow-Oak Completion 2024-081-ENV: Highland Consulting 2026-113-ENV: Milestone Equipment	Carolyn Hogan	1-Jan-2025	31-Aug-26	45%	In Progress	Utilities	Procurement	Utilities	Contract awarded. Construction to start early Sept.
CDRD Pool Wall Renos 2026-077-COM: Horvath Contracting	AJ Evenson	13-Jan-2026	2-Sep-26	45%	In Progress	Buildings	Construction	Community Services	Construction to start Aug 2.
CDRD R6-R7 Roofing 2024-278-COM: Evoke 2026-093-COM: BF Roofing	AJ Evenson	1-Jun-2026	6-Sep-26	45%	In Progress	Buildings	Procurement	Community Services	Construction to start mid July.
CDRD Arena Roof Insulation 2024-174-COM: Evoke 2026-057-COM: Zarikoff Developments	Jeannine Bradley	1-Jan-2026	30-Sep-26	64%	In Progress	Buildings	Construction	Community Services	Construction ongoing.
Marblehead TS Retaining Wall 2026-008-ENV: Sperling Hansen 2026-153-ENV: Brenton Industries	Jeannine Bradley	1-Jan-2026	30-Sep-26	36%	In Progress	Civil	Procurement	Resource Recovery	Award Jun 18 board meeting.
CDRD Expansion 2025-192-COM: HCMA 2026-013-COM: HCMA	AJ Evenson	1-Jan-2026	30-Nov-26	36%	In Progress	Buildings	Procurement	Community Services	RFPQ closing Jun 26.
Ootischenia Landfill: Litter Fence	AJ Evenson	1-Jan-2026	30-Nov-26	18%	In Progress	Resource Recovery	Initiation	Resource Recovery	Snow fence/T-posts being used.
Ootischenia LF: Septage Facility Upgrades 2026-098-ENV: Sperling Hansen	AJ Evenson	1-Jan-2026	30-Nov-26	18%	In Progress	Resource Recovery	Detailed Design	Resource Recovery	SHA undertaking detailed design.
Creston LF Berm - Phase 1C/D 2025-190-ENV: Sperling Hansen	AJ Evenson	1-Mar-2026	30-Nov-26	27%	In Progress	Civil	Detailed Design	Resource Recovery	SHA undertaking detailed design.
West Robson - Broadwater Rd: Design 2026-001-ENV: Fusion Consulting 2026-114-ENV: Copcan Civil Ltd.	Carolyn Hogan	1-Oct-2025	30-Nov-26	45%	In Progress	Utilities	Procurement	Utilities	Contract awarded; construction to start Jun 22.

CAPITAL PROJECTS TO JUNE 30, 2026									
ACTIVE PROJECTS BEING MANAGED: 52 (8 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$17,407,636.80					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Dept.	Comments or Next Steps
Burton Water System 2024-247-ENV: Highland Consulting 2026-115-ENV: Milestone Equipment	Carolyn Hogan	1-Jan-2026	30-Nov-26	45%	In Progress	Utilities	Procurement	Utilities	Contract awarded; construction to start in August.
Edgewood Water - PN13 2026-120-ENV: Lineal Engineering	Jeannine Bradley	1-Jan-2026	30-Nov-26	27%	In Progress	Utilities	Procurement	Utilities	Contract awarded. Onsite kickoff meeting early July.
CDRD: Accessibility Lift 2026-055-COM: Stand Arch	Carolyn Hogan	15-Oct-2025	31-Dec-26	9%	In Progress	Buildings	Concept Design	Community Services	Feasibility draft study by end of June.
CDRD: Staff Lunchroom 2026-066-COM: Stand Architecture	Carolyn Hogan	15-Oct-2025	31-Dec-26	27%	In Progress	Buildings	Concept Design	Community Services	Design underway.
Asset Management BCA's FCA's 2026-116-COM: ASI	Carolyn Hogan	1-Jan-2026	31-Dec-26	9%	In Progress	Other	Procurement	Community Services	Contract awarded. Kick off meeting in June.
Glade Regional Park 2026-061-PKS: Masse Environmental	Carolyn Hogan	1-Feb-2026	31-Dec-26	9%	In Progress	Other	Concept Design	Parks	Ecological assessment underway; drone footage complete.
Grohman Narrows Recycling Depot - Detailed Design and Fleet Building 2024-146-ENV: Ottotod Eng.	Jeannine Bradley	1-Jan-2025	31-Dec-26	36%	In Progress	Resource Recovery	Detailed Design	Resource Recovery	Working thru MOTT permitting process. Finalizing intersection preliminary design scope.
Arrow Creek WTP: Pretreatment Upgrades 2026-015-ENV: CIMA	Jeannine Bradley	1-Aug-2025	31-Dec-26	45%	In Progress	Buildings	Construction	Utilities	Design ongoing.
Ootischenia FH: Structural Upgrades 2025-413-FIR: MBAC	Jeannine Bradley	1-Aug-2025	31-Dec-26	18%	In Progress	Buildings	Detailed Design	Fire Services	Received 50% detailed design.
Robson FH: Structural Upgrades 2025-414-FIR: MBAC	Jeannine Bradley	1-Aug-2025	31-Dec-26	18%	In Progress	Buildings	Detailed Design	Fire Services	Received 50% detailed design. Awaiting AHJ feedback.
Ymir FH: Structural Upgrades 2025-415-FIR: MBAC	Jeannine Bradley	1-Aug-2025	31-Dec-26	18%	In Progress	Buildings	Detailed Design	Fire Services	Received 50% detailed design.
Canyon Lister FH: Structural Upgrades 2025-412-FIR: MBAC	Jeannine Bradley	1-Jan-2026	31-Dec-26	18%	In Progress	Buildings	Detailed Design	Fire Services	Received 50% detailed design.
Goat-Canyon Park - Osborne Rd	Jeannine Bradley	1-Jan-2026	31-Dec-26	9%	In Progress	Other	Initiation	Parks	Home inspection complete. RFP for access transportation study. RFQ ongoing for HazMat assessment and geotech.
Lister Watermain - PN25 (16th Street) 2026-071-ENV: WSP	Jeannine Bradley	1-Jan-2026	31-Dec-26	18%	In Progress	Utilities	Procurement	Utilities	Received 50% detailed design.

CAPITAL PROJECTS TO JUNE 30, 2026									
ACTIVE PROJECTS BEING MANAGED: 52 (8 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$17,407,636.80					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Dept.	Comments or Next Steps
Ymir and Boswell TS: Retaining Wall	Jeannine Bradley	1-Mar-2026	31-Dec-26	9%	In Progress	Resource Recovery	Initiation	Resource Recovery	NRFP closes Jul 3.
Erickson Water: Phase 2 Metering 2025-167-ENV: Metercor Pk1: 2026-066-ENV: Valhalla Hydrovac Pk2: 2026-094-ENV: Zarikoff Develop Pk3: 2026-102-ENV: Valhalla Hydrovac Pk4: 2026-151-ENV: Zarikoff Develop Pk5: 2026-152-ENV: Valhalla Hydrovac	AJ Evenson	15-Apr-2025	31-Mar-27	36%	In Progress	Utilities	Procurement	Utilities	Meters received. Issuing multiple tender packages for installation. Tender #1 awarded to Valhalla; Tender #2 awarded to Zarikoff; Tender #3 awarded to Valhalla; Tender #4 awarded to Zarikoff; Tender #5 awarded to Valhalla.
Erickson Water System: Hwy 3 Main PN172/172/182 2026-159-ENV: Lineal Engineering	AJ Evenson	1-Jun-2026	31-Mar-27	9%	Not Started	Utilities	Initiation	Utilities	Will issue RFQ once May FP amendment goes through.
Ootischenia TS Upgrades 2026-087-ENV: Sperling Hansen	AJ Evenson	1-Jan-2026	31-May-27	45%	In Progress	Resource Recovery	Detailed Design	Resource Recovery	SHA undertaking detailed design. Issue ITT in July. Surveying underway; MoTT meeting week of Jun 22; test pitting underway.
South Slocan Old Schoolhouse Redevelopment 2026-128-COM: Highland Consulting	Carolyn Hogan	15-Apr-2026	31-Dec-27	18%	In Progress	Buildings	Initiation	Community Services	Design underway. Building permit required.
Erickson Distribution System Replacement (PN26-52-24-155-23-27-126)	Jeannine Bradley	1-Jan-2026	31-Dec-27	9%	In Progress	Utilities	Initiation	Utilities	Preparing RFP for design services; working on R/W issues. Line location investigation by end of June.
South Slocan Dam	Jeannine Bradley	1-Jun-2026	31-Dec-26		Not Started	Utilities	Initiation	Utilities	
Creston Library HVAC	Carolyn Hogan	1-Jun-2026	31-Dec-26		Not Started	Buildings	Initiation	Community Services	RFP to be issued.
CDRD RTU Replacement (or new?)	Carolyn Hogan	1-Jun-2026	30-Jun-27		Not Started	Buildings	Initiation	Community Services	RFP to be issued.
South Slocan Water Distribution Upgrades	Carolyn Hogan	1-Jun-2026	20-Jun-27		In Progress	Civil	Initiation	Utilities	IH and MOTT permits underway.

PROJECTS COMPLETED IN Q1 2026 REMOVED FROM THE QUARTERLY REPORT

Project/Initiative Name	Responsible Manager
RDCK Accessibility Plan	Administration
Transit Service Funding Review	Administration
Update Emergency Program Executive Committee Bylaw	Administration
Options Investigation for Third Party Community Works Funding	Administration
Records in SharePoint Pilot Project	Administration
Timesheets Application in Project Management Module	Finance and Procurement
Enhanced Features in the Project Costing Module	Finance and Procurement
Organizational Review - Phase One	Human Resources
Waterloo Eddy Regional Park Construction	Parks
Castlegar and District Community Complex Arena Roof Repair	Recreation
Castlegar and District Community Facilities, Recreation, Parks and Leisure Service Bylaw Amendments	Recreation
Expansion of Kootenay Conservation Program	Sustainability
Engage RDCK Indigenous Nations on Opportunities for Partnership	Sustainability
Central Kootenay Food Policy Council	Sustainability
Regional Invasive Species Working Group	Sustainability
SES - Demand Management - Community - REEP for Homes Project	Sustainability
SES - Low Carbon Transportation - Corporate Fleet	Sustainability
SES - Facility Manager / Operator Training Program	Sustainability

PROJECTS COMPLETED IN Q2 2026

Project/Initiative Name	Responsible Manager
Director Attendance At Conferences Policy	Administration
Nakusp and Area K Arena Service Reconfiguration Options Analysis	Administration
Areas A, B & C Aggressive and Dangerous Dog Control Service Establishment Bylaw	Bylaw Enforcement
Area H Aggressive and Dangerous Dog Control Service Establishment Bylaw	Bylaw Enforcement
Whitewater Fire Protection Fire Response Service Case Analysis	Fire Services
Kootenay Lake Local Conservation Fund Policy Revision	Planning
Legacy Landfill Closure Plan Assessments	Resource Recovery
Industrial, Commercial and Institutional Organics Ban Feasibility Assessment	Resource Recovery



Board Report

July 16, 2026

Fire Protection Agreement - Village of Nakusp

Author: Dan Seguin – Acting Regional Fire Chief / GM Fire & Emergency Management Services

File Reference:

Electoral Area/Municipality: Area K

Services Impacted S139 Fire Protection Defined Area K (Nakusp Contract)

1.0 STAFF RECOMMENDATION

That the Board authorize a six-month extension to the existing fire services agreement from June 30, 2026 to December 31, 2026 with the Village of Nakusp to allow completion of negotiations for a new five-year agreement, and the Board Chair and Corporate Officer be authorized to sign the necessary documents, AND FURTHER, that the costs be paid from Service S139 Fire Protection Defined Area K (Nakusp Contract)

2.0 BACKGROUND/HISTORY

The current agreement between the Regional District of Central Kootenay (RDCK) and the Village of Nakusp was executed on January 22, 2021 and expired on June 30, 2026. The agreement provides the framework for fire protection for portions of RDCK Area K.

Over the term of the agreement, both parties have operated under defined roles, responsibilities, and cost-sharing provisions. With the contract approaching expiry, it is prudent to initiate a structured renewal to ensure continuity of service, incorporate updated operational standards, and reflect current governance and financial practices.

3.0 PROBLEM OR OPPORTUNITY DESCRIPTION

Problem: The existing agreement expired on June 30, 2026, risking administrative gaps and potential uncertainty in roles, funding, and service standards if a successor agreement is not approved in time.

Opportunity: Renewal enables modernization of terms (governance, performance standards, dispute resolution), clarity in roles and reporting, equitable cost-sharing, and alignment with updated policies and risk management practices.

3.1 Alignment to Board Strategic Plan

This work advances the Board's priorities for Good Governance and Sustainable Service Delivery by ensuring formalized, transparent, and current service agreements; it supports Financial Sustainability through predictable cost-sharing and oversight; and it promotes Community Safety and Resilience via clear service standards and performance expectations.

3.2 Legislative Considerations

Agreement development and approval occur under the Local Government Act and Community Charter authorities for regional services and inter-agency agreements.

RDCK bylaws and policies apply.

3.3 What Are the Risks

- Service Continuity Risk: Delay could create uncertainty or gaps in service expectations.
- Financial/Legal Risk: Operating without a current agreement increases liability exposure and complicates cost recovery.
- Reputational/Stakeholder Risk: Lack of clarity can strain inter-agency relationships and public confidence.

4.0 PROPOSED SOLUTION

Proceed with a Board-directed process to develop a new five-year agreement with the Village of Nakusp that:

- Confirms scope of services, response standards, training/competency requirements, and reporting;
- Clarifies governance, dispute resolution, and amendment/termination provisions;
- Updates cost-sharing, invoicing, and audit provisions; and
- Aligns with RDCK bylaws, policies, and current risk management practices.

4.1 Financial Considerations of the Proposed Solution

Staff time will be absorbed within existing work plans. Any material changes to cost-sharing or financial obligations will be flagged in the draft agreement report. No Financial Plan amendment is requested at this stage but may a result of negotiations.

4.2 Risks with the Proposed Solution

- Schedule Risk: Negotiations could take longer than anticipated.
- Scope/Cost Risk: Partner requests may affect scope or costs.

4.3 Resource Allocation and Workplan Impact

The RDCK Regional Fire Chief will lead the project within the Fire Services workplan. No significant deferrals anticipated; if required, staff will report back for Board prioritization.

4.4 Public Benefit and Stakeholder Engagement of Proposed Solution

A renewed, modern agreement sustains reliable fire protection services to participating communities. Engagement will be focused on inter-agency stakeholders.

4.5 Leveraging Technology

Drafting and collaboration will use RDCK digital tools (document management, version control, e-signing where appropriate) to streamline reviews, improve transparency, and reduce cycle time.

4.6 Measuring Success

- Draft agreement delivered to the Board;
- Clear KPIs and reporting cadence embedded;

- Financial terms transparent and sustainable;
- Formal approval by both parties with no service interruption.

5.0 ALTERNATIVE SOLUTION(S)

Immediate development and approval of a long-term agreement without extensions - not recommended due to insufficient time for negotiation.

5.1 Financial Considerations of the Alternative Solution(s)

Alternative approaches do not provide sufficient time to negotiate a financially sustainable long-term agreement prior to the expiry of the current contracts. Proceeding without extensions could result in cost uncertainty, reactive financial decisions.

5.2 Risks with the Alternative Solution(s)

If a long-term agreement is pursued immediately without adequate negotiation, there is a significant risk of entering into an agreement that is not operationally or financially sustainable. Allowing contracts to lapse could lead to service interruption, liability exposure, and reputational risk due to the lack of a formal service provision framework.

5.3 Resource Allocation and Workplan Impact

Attempting to develop a comprehensive long-term agreement under accelerated timelines would place undue pressure on staff resources and potentially compromise the quality and sustainability of the final agreement.

5.4 Public Benefit and Stakeholder Engagement of Alternative Solution

Without interim extensions, there would be insufficient time to meaningfully engage stakeholders in developing a long-term agreement. This could result in a model that does not fully reflect community needs or expectations.

5.5 Measuring Success

Success under the alternative approaches would be difficult to measure as rushed negotiations may lead to short-term outcomes that are not aligned with long-term service sustainability or regional objectives. Without an extension period, evaluation metrics for long-term service delivery, financial equity, and operational efficiency cannot be properly defined or achieved.

6.0 OPTIONS CONSIDERED BUT NOT PRESENTED

None.

7.0 OPTIONS SUMMARY

Option 1 – Staff Recommendation

That the Board authorize a six-month extension to the existing fire services agreement from June 30, 2026 to December 31, 2026 with the Village of Nakusp to allow completion of negotiations for a new five-year agreement, and the Board Chair and Corporate Officer be authorized to sign the necessary documents, AND FURTHER, that the costs be paid from Service S139 Fire Protection Defined Area K (Nakusp Contract)

Option 2 – No Further Action (Not Recommended)

Recommendation: That the Board take no further action regarding renewal of the agreement between the Regional District of Central Kootenay and the Village of Salmo.

8.0 RECOMMENDATION

That the Board authorize a six-month extension to the existing fire services agreement from June 30, 2026 to December 31, 2026 with the Village of Nakusp to allow completion of negotiations for a new five-year agreement, and the Board Chair and Corporate Officer be authorized to sign the necessary documents, AND FURTHER, that the costs be paid from Service S139 Fire Protection Defined Area K (Nakusp Contract)

Respectfully submitted,
Dan Seguin – Acting Regional Fire Chief / GM Fire & Emergency Management Services

CONCURRENCE

Corporate Officer – Mike Morrison	Approved
Chief Financial Officer – Yev Malloff	Approved
Chief Administrative Officer – Stuart Horn	Approved

Attachment A – Amendment Agreement – Village of Nakusp



Agreement Amendment

Contract #: 2022-150-FIR_THE_VILLAGE_OF_NAKUSP

Amendment #: 02

GL Code: 54030 OPR202-100

Project: Fire protection and assistance response agreement

RDCK Contract Lead: Dan Seguin, DSeguin@rdck.bc.ca

THIS AGREEMENT AMENDMENT is executed and dated for reference the:

29 day of June, 2026

(Day) (Month) (Year)

THE REGIONAL DISTRICT OF CENTRAL KOOTENAY AND VILLAGE OF NAKUSP HEREBY AMEND THE AREA K NAKUSP VICINITY FIRE PROTECTION SERVICES AGREEMENT DATED FOR REFERENCE THE 22ND DAY OF JANUARY 2021 AS FOLLOWS:

TERM

The Term in Section 9 of the Agreement shall be extended from June 30, 2026 to December 31, 2026.

Please quote Contract No. **2022-150-FIR_THE_VILLAGE_OF_NAKUSP** on all invoices associated with this work.

All other terms and conditions of the Agreement dated for reference the 22 day of January 2021 and subsequent amendments shall remain in effect.

IN WITNESS WHEREOF the parties hereto have duly executed this Agreement as of the day and year first above written.

REGIONAL DISTRICT OF CENTRAL KOOTENAY	VILLAGE OF NAKUSP
 (Signature of Authorized Signatory)	 (Signature of Authorized Signatory)
 (Name and Title of Authorized Signatory)	 (Name and Title of Authorized Signatory)
 (Signature of Authorized Signatory)	 (Signature of Authorized Signatory)
 (Name and Title of Authorized Signatory)	 (Name and Title of Authorized Signatory)



Board Report

July 16, 2026

Fire Protection Agreement - Village of Salmo

Author: Dan Seguin – Acting Regional Fire Chief / GM Fire & Emergency Management Services

File Reference:

Electoral Area/Municipality: Area G

Services Impacted S135 – Fire Protection Area G (Salmo Contract)

1.0 STAFF RECOMMENDATION

That the Board authorize a 12-month extension to the existing fire services agreement from January 1, 2026 to December 31, 2026 with the Village of Salmo to allow completion of negotiations for a new five-year agreement, and the Board Chair and Corporate Officer be authorized to sign the necessary documents, and FURTHER that costs be paid from Service S135 Fire Protection Area G (Salmo Contract).

2.0 BACKGROUND/HISTORY

The current agreement between the Regional District of Central Kootenay (RDCK) and the Village of Salmo was executed on January 22, 2021 and expired on December 31, 2025. The agreement provides the framework for fire protection for portions of RDCK Area G.

Over the term of the agreement, both parties have operated under defined roles, responsibilities, and cost-sharing provisions. With the contract approaching expiry, it is prudent to initiate a structured renewal to ensure continuity of service, incorporate updated operational standards, and reflect current governance and financial practices.

3.0 PROBLEM OR OPPORTUNITY DESCRIPTION

Problem: The existing agreement expired on December 31, 2025, risking administrative gaps and potential uncertainty in roles, funding, and service standards if a successor agreement is not approved in time.

Opportunity: Renewal enables modernization of terms (governance, performance standards, dispute resolution), clarity in roles and reporting, equitable cost-sharing, and alignment with updated policies and risk management practices.

3.1 Alignment to Board Strategic Plan

This work advances the Board's priorities for Good Governance and Sustainable Service Delivery by ensuring formalized, transparent, and current service agreements; it supports Financial Sustainability through predictable cost-sharing and oversight; and it promotes Community Safety and Resilience via clear service standards and performance expectations.

3.2 Legislative Considerations

Agreement development and approval occur under the Local Government Act and Community Charter authorities for regional services and inter-agency agreements.

RDCK bylaws and policies apply.

3.3 What Are the Risks

- Service Continuity Risk: Delay could create uncertainty or gaps in service expectations.
- Financial/Legal Risk: Operating without a current agreement increases liability exposure and complicates cost recovery.
- Reputational/Stakeholder Risk: Lack of clarity can strain inter-agency relationships and public confidence.

4.0 PROPOSED SOLUTION

Proceed with a Board-directed process to develop a new five-year agreement with the Village of Salmo that:

- Confirms scope of services, response standards, training/competency requirements, and reporting;
- Clarifies governance, dispute resolution, and amendment/termination provisions;
- Updates cost-sharing, invoicing, and audit provisions; and
- Aligns with RDCK bylaws, policies, and current risk management practices.

4.1 Financial Considerations of the Proposed Solution

Staff time will be absorbed within existing work plans. Any material changes to cost-sharing or financial obligations will be flagged in the draft agreement report. No Financial Plan amendment is requested at this stage but may a result of negotiations.

4.2 Risks with the Proposed Solution

- Schedule Risk: Negotiations could take longer than anticipated.
- Scope/Cost Risk: Partner requests may affect scope or costs.

4.3 Resource Allocation and Workplan Impact

The RDCK Regional Fire Chief will lead the project within the Fire Services workplan. No significant deferrals anticipated; if required, staff will report back for Board prioritization.

4.4 Public Benefit and Stakeholder Engagement of Proposed Solution

A renewed, modern agreement sustains reliable fire protection services to participating communities. Engagement will be focused on inter-agency stakeholders.

4.5 Leveraging Technology

Drafting and collaboration will use RDCK digital tools (document management, version control, e-signing where appropriate) to streamline reviews, improve transparency, and reduce cycle time.

4.6 Measuring Success

- Draft agreement delivered to the Board;
- Clear KPIs and reporting cadence embedded;

- Financial terms transparent and sustainable;
- Formal approval by both parties with no service interruption.

5.0 ALTERNATIVE SOLUTION(S)

Immediate development and approval of a long-term agreement without extensions - not recommended due to insufficient time for negotiation.

5.1 Financial Considerations of the Alternative Solution(s)

Alternative approaches do not provide sufficient time to negotiate a financially sustainable long-term agreement prior to the expiry of the current contracts. Proceeding without extensions could result in cost uncertainty, reactive financial decisions.

5.2 Risks with the Alternative Solution(s)

If a long-term agreement is pursued immediately without adequate negotiation, there is a significant risk of entering into an agreement that is not operationally or financially sustainable. Allowing contracts to lapse could lead to service interruption, liability exposure, and reputational risk due to the lack of a formal service provision framework.

5.3 Resource Allocation and Workplan Impact

Attempting to develop a comprehensive long-term agreement under accelerated timelines would place undue pressure on staff resources and potentially compromise the quality and sustainability of the final agreement.

5.4 Public Benefit and Stakeholder Engagement of Alternative Solution

Without interim extensions, there would be insufficient time to meaningfully engage stakeholders in developing a long-term agreement. This could result in a model that does not fully reflect community needs or expectations.

5.5 Measuring Success

Success under the alternative approaches would be difficult to measure as rushed negotiations may lead to short-term outcomes that are not aligned with long-term service sustainability or regional objectives. Without an extension period, evaluation metrics for long-term service delivery, financial equity, and operational efficiency cannot be properly defined or achieved.

6.0 OPTIONS CONSIDERED BUT NOT PRESENTED

None.

7.0 OPTIONS SUMMARY

Option 1 – Staff Recommendation

That the Board authorize a 12-month extension to the existing fire services agreement from January 1, 2026 to December 31, 2026 with the Village of Salmo to allow completion of negotiations for a new five-year agreement, and the Board Chair and Corporate Officer be authorized to sign the necessary documents, and FURTHER that costs be paid from Service S135 Fire Protection Area G (Salmo Contract).

Option 2 – No Further Action (Not Recommended)

Recommendation: That the Board take no further action regarding renewal of the agreement between the Regional District of Central Kootenay and the Village of Salmo.

8.0 RECOMMENDATION

That the Board authorize a 12-month extension to the existing fire services agreement from January 1, 2026 to December 31, 2026 with the Village of Salmo to allow completion of negotiations for a new five-year agreement, and the Board Chair and Corporate Officer be authorized to sign the necessary documents, and FURTHER that costs be paid from Service S135 Fire Protection Area G (Salmo Contract).

Respectfully submitted,
Dan Seguin – Acting Regional Fire Chief / GM Fire & Emergency Management Services

CONCURRENCE

Corporate Officer – Mike Morrison	Approved
Chief Financial Officer – Yev Malloff	Approved
Chief Administrative Officer – Stuart Horn	Approved

Attachment A – Amendment Agreement – Village of Salmo



The Corporation of the Village of Salmo

P.O. Box 1000
Salmo, BC V0G 1Z0
www.salmo.ca

Phone: (250) 357-9433
Fax: (250) 357-9633
Email: info@salmo.ca

July 8th, 2026

Regional District of Central Kootenay
202 Lakeside Drive, PO Box 590
Nelson, BC V1L 5R4

RE: FIRE SERVICES AGREEMENT AMENDMENT CONTRACT #2021-10-FIR-VILLAGE_OF_SALMO

Dear Regional District of Central Kootenay,

THE VILLAGE OF SALMO AND REGIONAL DISTRICT OF CENTRAL KOOTENAY AND HEREBY AMEND THE TERM OF THE FIRE PROTECTION SERVICES AGREEMENT DATED FOR REFERENCE THE 22ND DAY OF JANUARY 2021 AS FOLLOWS:

TERM

The Term in Section 9.01 of the Agreement shall be extended from December 31, 2025 to December 31, 2026. All other terms and conditions of the Agreement dated for reference the 22 day of January 2021 and subsequent amendments shall remain in effect.

Regards,

Village of Salmo

Derek Kwiatkowski, Chief Administrative Officer
Village of Salmo

We, as authorized representatives, opt to renew our License of Occupation for 1 year as is our option in the License of Occupation agreement dated January 22, 2021:

Regional District of Central Kootenay

Name

Signature

Title

Name

Signature

Title



Board Report

July 16, 2026

Lease Agreement Kaslo Fire Department & Kaslo Search and Rescue

Author: Dan Zayac, Regional Deputy Chief
File Reference: 7750/01
Electoral Area/Municipality: VILLAGE OF KASLO & AREA D
Services Impacted: S280 - Fire Protection – Kaslo

1.0 STAFF RECOMMENDATION

That the Board approve the RDCK enter into a lease agreement with Kaslo Search And Rescue for shared use of the Kaslo Fire Hall's common areas, and lease of an office space for the period of 1 year, with option to renew up to 5 years, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

2.0 BACKGROUND/HISTORY

Kaslo Search and Rescue (KSAR) has historically been given access to Kaslo Fire Department (KFD) for shared use of common areas, a part of the apparatus bay, and private use of an office space, for no charge. This agreement formalizes the historical arrangement.

3.0 PROBLEM OR OPPORTUNITY DESCRIPTION

A formal agreement is needed to meet organizational requirements for shared use, and to ensure clarity of the arrangement between KSAR and KFD. The Agreement may be renewed five times for one year periods upon mutual agreement of the parties.

3.1 Alignment to Board Strategic Plan

This agreement aligns with the objectives of Organizational Excellence and Develop Relationships by formalizing an unofficial agreement and by supporting partner organizations.

3.2 Legislative Considerations

n/a

3.3 What Are the Risks

There is little increased risk associated with formalizing the agreement. Existing liability and use arrangements are simply clarified with this agreement. Historically, increased use of the building by another party does introduce additional risks related to damages and wear and tear. Considering the main user of the building is the Fire Department, the increase is negligible.

There is a potential risk of KFD requiring additional apparatus space in the future, and the ¼ of the apparatus bay currently used by KSAR may be needed. This is not an immediate concern, and with KSAR currently looking to build an additional storage building of their own, this becomes less of an issue.

4.0 PROPOSED SOLUTION

Move forward with the lease agreement, which provides support for Kaslo Search and Rescue to continue operations, training and storage using the Fire Department building, while ensuring clarity of use for both parties.

4.1 Financial Considerations of the Proposed Solution

There is no financial consideration of the proposed solution. There is no rental fee, as sharing use is aligned with supporting the community and Kaslo Search and Rescue, as has been done historically. KSAR also provides road rescue services inside and outside of the Fire Protection Area, and it is in KFD's interest to maintain a close relationship with KSAR.

4.2 Risks with the Proposed Solution

There are no increased risks associated with formalizing the agreement. Existing liability and use arrangements are simply clarified with this agreement. Historically, increased use of the building by another party does introduce additional risks related to damages and wear and tear. Considering the main user of the building is the Fire Department, the increase is negligible.

4.3 Resource Allocation and Workplan Impact

There is no impact to any workplans by adopting this agreement.

4.4 Public Benefit and Stakeholder Engagement of Proposed Solution

Kaslo Search and Rescue is a non-profit organization and does not have their own facility for storage or training. There is a significant benefit to the public and the community by supporting KSAR with these needs.

4.5 Leveraging Technology

n/a

4.6 Measuring Success

Clarity of shared use and identified locations of storage and apparatus areas will provide for improved cooperation between the parties. Continued alignment with the areas identified in the agreement will be a measurement of success.

5.0 RECOMMENDATION

That the Board approve the RDCK enter into a lease agreement with Kaslo Search And Rescue for shared use of the Kaslo Fire Hall's common areas, and lease of an office space for the period of 1 year, with an annual option to renew up to 5 years, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

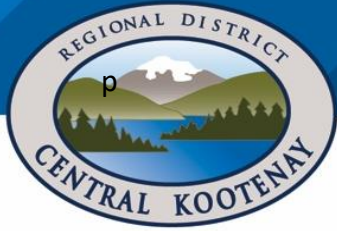
Respectfully submitted,
Dan Zayac, Regional Deputy Fire Chief

CONCURRENCE

Dan Séguin – Acting Regional Fire Chief	Approved
Yev Malloff – Chief Financial Officer	Approved
Stuart Horn – Chief Administrative Officer	Approved

ATTACHMENTS:

Attachment A – Kaslo Search And Rescue & Kaslo Fire Department Lease Agreement



Lease Agreement

Contract #: 2025-379-FIR_KASLO_FIRE_DEPARTMENT_SAR

Premises: Kaslo and Area Emergency Services Building

GL Account #: OPR381-103/53050

Board Resolution(s): Add Board Resolution(s) # relevant to this contract

THIS AGREEMENT executed and dated for reference the: 17 day of July, 2026
(Day) (Month) (Year)

BETWEEN

REGIONAL DISTRICT OF CENTRAL KOOTENAY

(hereinafter called the "RDCK")

at the following address:

Box 590, 202 Lakeside Drive

Nelson, BC V1L 5R4

Agreement Administrator: Dan Zayac

Telephone: 250-551-3886

Email: dzayac@rdck.bc.ca

AND

KASLO SEARCH AND RESCUE

(hereinafter called the "Tenant")

at the following address:

529 Arena Ave,

Kaslo, BC V0G 1M0

Agreement Administrator: Stefan Letretti

Telephone: 250-354-3311

Email: Stefan.lettari@kaslosar.com

IN WITNESS WHEREOF the parties hereto have duly executed this Agreement as of the day and year first above written.

REGIONAL DISTRICT OF CENTRAL KOOTENAY	KASLO SEARCH AND RESCUE
 (Signature of Authorized Signatory)	 (Signature of Authorized Signatory)
 Dan Zayac, Regional Deputy Chief	 (Name and Title of Authorized Signatory)
 (Name and Title of Authorized Signatory)	 (Name and Title of Authorized Signatory)
 (Signature of Authorized Signatory)	 (Signature of Authorized Signatory)
 (Name and Title of Authorized Signatory)	 (Name and Title of Authorized Signatory)

GENERAL TERMS AND CONDITIONS

- 1 **RECITALS** - For good and valuable consideration, the receipt of which is confirmed, the RDCK and the Tenant agree as follows:
 - (a) **WHEREAS** the RDCK owns the property identified in Schedule A (hereinafter referred to as the "Premises");
 - (b) **WHEREAS** the Tenant wishes to lease the part of the Premises identified in Schedule A as the Lease Area for the Activities set out in Schedule C;
 - (c) **WHEREAS** the RDCK has agreed to grant the Tenant right to lease the Lease Area on the terms and conditions of this Agreement.
- 2 **DEFINITIONS** - In this Agreement, words and phrases shall be defined as follows:
 - (a) **"AGREEMENT" "CONTRACT"** means this Agreement including any Schedules to this Agreement, as the same may be amended, supplemented, or restated from time to time in accordance with the terms of this Agreement.
 - (b) **"COMMENCEMENT DATE"** means the date described as the Commencement Date in section 1 of Schedule A of this Agreement.
 - (c) **"COMMON AREAS"** means the portions of the Premises identified in Schedules A and B as the Common Areas;
 - (d) **"LEASE AREA"** means the portion of the Premises identified in Schedule A as the Lease Area;
 - (e) **"LEASEHOLD IMPROVEMENT"** means any improvements made by the Tenant to the Leased Area;
 - (f) **"MAJOR REPAIR"** means any major repairs, capital costs or replacements of the Lease Area exceeding \$5,000 in value individually or \$10,000 cumulatively in any year of the Term required by reasonable wear and tear and damage by fire, lightning and tempest or other casualty against which the RDCK is insured;
 - (g) **"PREMISES"** means the property, including land and buildings, identified in Schedule A as the Premises;
 - (h) **"RENEWAL TERM"** means the period after the Term for which this Agreement may be renewed and extended, and if applicable to this Agreement, is as described in Schedule A of this Agreement;
 - (i) **"RENT"** means the meaning defined in Schedule F of this Agreement;
 - (j) **"TENANT'S PROPERTY"** means any supplies, equipment, machinery, installations, and other property brought by the Tenant onto the Premises.
 - (k) **"TERM"** means the period from the Commencement Date until the Termination Date as defined in Schedule A of this Agreement; and
 - (l) **"TERMINATION DATE"** means the date described as the Termination Date in section 1 of Schedule A of this Agreement.
- 3 **INTERPRETATION** - For the purposes of this Agreement, except as otherwise expressly provided, the following shall apply:
 - (a) words importing the singular include the plural and vice versa, and words importing gender include all genders and firms or corporations where applicable;
 - (b) the headings inserted in this Agreement are for convenience of reference only and in no way define, limit or enlarge the scope or meaning of any of the provisions of this Agreement.
- 4 **REFERENCES TO TENANT** - Any reference to the "Tenant" includes, where the context allows, subtenants and occupants of the Tenant and employees, agents, licensees and invitees of the Tenant and all others over whom the Tenant may reasonably be expected to exercise control and any default in observing or performing the Tenant's obligation by such person, will be deemed to be defaults of the Tenant.
- 5 **SCHEDULES** - The Schedules to this Agreement (including any appendices or documents incorporated by reference into those schedules) are part of this Agreement.
- 6 **QUIET ENJOYMENT OF THE LEASE AREA** - Subject to this Agreement, the Tenant will and may peaceably hold and enjoy the Lease Area during the Term without interruption or disturbance by the RDCK or any person lawfully claiming under the RDCK, subject only to sections 7.
- 7 **USE OF LEASE AREA** - The RDCK hereby grants to the Tenant and the Tenant covenants and agrees that the Tenant will use the Lease Area only for the Activities described in Schedule C and in accordance with the terms and conditions of this Agreement.
- 8 **USE OF COMMON AREAS** - The RDCK hereby grants to the Tenant and the Tenant covenants and agrees to the non-exclusive and non-transferable right to access and use the Common Areas identified in Schedules A and B in accordance with the terms and conditions described herein.
- 9 **ALTERNATIVE USES** - For greater certainty, the Tenant agrees that the Lease Area and Common Areas must not be used for any other purposes unless the Tenant obtains the prior written approval of the RDCK.
- 10 **ASSIGNING, SUBLETTING AND SUBLICENSING** - Except as expressly permitted in this Agreement, the Tenant shall not assign this Agreement in whole or in part and shall not sublet all or any part of the Lease Area without the Tenant obtaining the prior written consent of the RDCK in each instance with such consent not to be unreasonably withheld. In requesting the RDCK's consent to an assignment or sub-lease, the Tenant must provide the RDCK with all information requested by the RDCK. The Tenant must, if required by the RDCK, enter into assignment agreements or sub-leases of the Lease Area on terms the required by the RDCK, including requirements for insurance and indemnities. No assignment by the Tenant will release the Tenant from its obligation to observe or perform the Tenant's obligations under this Agreement.
- 11 **NO NUISANCE** - The Tenant will make reasonable efforts to not, at any time during the Term or any Renewal Term, use, exercise or carry on or permit or suffer to be used, exercised or carried on, in or upon the Premises or any part thereof any noisy, noxious or offensive art, trade, business, occupation, or event

and, the Tenant will not carry on, or suffer or permit to be carried on, any act, matter or thing which will or may constitute a nuisance or an unreasonable annoyance to the RDCK, or to any occupant of the Premises in the vicinity of the Premises or to the public generally.

FEES AND COSTS

12 RENT - The Tenant shall pay Rent to the RDCK as per the terms specified in this Agreement and in Schedule F.

13 NO ABATEMENT - The Tenant is not entitled to any abatement, reduction, or deduction from the Rent.

14 INTEREST ON AMOUNTS IN ARREARS - The Tenant will pay to the RDCK, interest at a rate equal to three percent per year above the prime commercial lending rate per year charged by the Royal Bank of Canada at its main branch in Vancouver, at the start of each month, calculated and compounded monthly, upon all Rent or other expenses required to be paid under this Agreement, from the due date for payment until paid. This stipulation for interest will not prejudice any other right or remedy of the RDCK under this Agreement or at law or at equity.

15 UTILITIES AND JANITORIAL – The Tenant and the RDCK shall pay and make arrangements for utilities and janitorial services in accordance with the RDCK and Tenant Service Responsibilities table included in Schedule D.

16 NET AGREEMENT - Except as otherwise provided in this Agreement, it is the intention of both parties that this is a “net Agreement” and that all expenses, costs and payments incurred in respect of the Lease Area, and any other improvement to the Lease Area or anything affecting the Lease Area shall be borne by the Tenant, in addition to the Tenant’s obligation to pay Rent and otherwise abide by the terms of this Agreement.

17 TAXES AND FEES - The Tenant and the RDCK shall pay taxes, charges, levies and other fees, including Goods and Services Tax, or any replacement tax as defined in the RDCK and Tenant Service Responsibilities table included in Schedule D.

18 OWN COST - Except as otherwise provided in this Agreement, the Tenant shall perform all of its obligations, covenants and agreements under this Agreement solely at its own cost.

19 LEGAL COSTS - Each of the RDCK and the Tenant is responsible for its own legal costs in relation to the preparation and negotiation of this Agreement.

SIGNAGE AND ADVERTISING

20 RDCK NAME - The RDCK does not allow the Tenant to use the name of the RDCK in any public advertising, promotion, or information about its Activities. Promotions and advertising distributed by the Tenant will not be presented in such a way that the RDCK is seen to endorse or be connected to the Tenant or its Activities

21 WRITTEN APPROVAL - The Tenant may not paint, display, inscribe, place or affix any sign, picture, advertisement, notice, lettering or direction outside of the Lease Area and/or on the outside of the Premises without written approval from the RDCK Agreement Administrator.

CONDITION OF THE LEASE AREA

22 RISK - The Tenant accepts the Lease Area and Common Areas “as is” and will use the Lease Area and Common Areas at its own risk and agrees that neither the RDCK nor its respective officers, directors, employees, contractors or agents have made any warranties or representation respecting the suitability or condition of the Lease Area and Common Areas. The RDCK is not responsible for any loss, damage or theft of items belonging to the Tenant stored in the Lease Area and Common Areas.

23 SAFETY - The Tenant shall take all reasonable precautions to ensure the safety of persons using the Lease Area and Common Areas.

24 TENANT INSPECTION PRIOR TO USE - The Tenant shall, throughout the Term of this Agreement and on each occasion it uses the Lease Area and Common Areas, inspect the Lease Area and Common Areas and shall forthwith notify the RDCK of any condition that that may render the Lease Space and Common Areas or anything therein hazardous or unsafe.

25 DAMAGE – The Tenant must notify the RDCK if they cause or notice any damage to any infrastructure on the RDCK’s Premises.

26 RDCK RIGHT TO INSPECT - The Tenant shall permit the RDCK to enter the Lease Area at all reasonable times to determine if the Tenant is complying with all its promises under this Agreement.

27 TENANT REPAIRS AND MAINTENANCE - The Tenant shall pay and make arrangements for repairs and maintenance in accordance with the RDCK and Tenant Service Responsibilities table included in Schedule D. Except as otherwise provided in Schedule D the Tenant shall:

- (a) repair and maintain and keep the Lease Area in a state of good repair as a prudent owner would do;
- (b) subject to sections 29, assume the full and sole responsibility of the condition, operation, maintenance, repair, replacement and management of the Lease Area and Leasehold Improvements during the Term; and
- (c) outside of the Lease Area, be responsible for the cost of repairing or restoring any environmental damage occurring to the Premises in connection with the Activities;
- (d) outside of the Lease Area, be responsible for the cost of any repairs to the Premises, any part thereof or any equipment which are required to be made due to the negligence or willful misconduct of the Tenant or anyone for whom the Tenant is responsible at law. The expense of such repairs or replacements shall include all reasonable costs and expenses incurred by the RDCK. The Tenant acknowledges and agrees that all repairs or replacements are to be carried out to the sole satisfaction of the RDCK.

28 REPAIR ACCORDING TO NOTICE – Without restricting the generality of section 27, the Tenant will do all repairs and maintenance that it is obliged to do pursuant to section 27 promptly upon notice from the RDCK. If the Tenant does not perform all repairs and maintenance promptly upon notice from the RDCK, the RDCK reserves the right but will not be obliged to enter the Lease to restore the Premises and Leasehold Improvements back to the state of good repair. The Tenant will pay to the RDCK, on demand, the RDCK’s cost of so doing.

29 MAJOR REPAIRS - The Tenant shall not undertake any Major Repairs without first obtaining the consent of the RDCK, such consent not to be unreasonably withheld.

30 REPAIR AND MAINTENANCE STANDARD - All repair and maintenance work will be in all respects to a standard equal to or greater than the original work and material in the improvements, and will meet the lawful requirement of all statutory authorities.

31 RDCK REPAIR AND MAINTENANCE OBLIGATIONS - The RDCK shall pay and make arrangements for repairs and maintenance in accordance with the RDCK and Tenant Service Responsibilities table included in Schedule D. Except as otherwise provided in Schedule D the RDCK will not be obliged to repair, maintain, replace or alter the Lease Area or Leasehold Improvements during the Term or to supply any services or utilities thereto save and except for such services and utilities as the RDCK may be required to provide strictly in its capacity as a local government and not in its capacity as a landlord.

32 DAMAGE TO RDCK'S PROPERTY - The Tenant will take all reasonable measures to ensure that the Premises is not in any way damaged during the Term and will fully reimburse the RDCK for any and all physical or environmental damages to the Premises caused by or attributable to the Tenant or its agents, servants, employees, or contractors. Any damage done by the Tenant to the Premises will be repaired at the Tenant's expense.

33 WASTE - The Tenant will not commit, suffer, or permit any willful or voluntary waste, spoil or destruction of the Premises.

34 ENVIRONMENTAL CONTAMINATION - The Tenant will at all times and in all respects comply with and abide by the requirements of all applicable Federal, Provincial or Municipal statutes, bylaws, regulations, orders and guidelines, which deal with environmental protection and safety and any contaminant, pollutant, dangerous substance, liquid waste, industrial waste, hauled liquid waste, and hazardous material or hazardous substance. Without limiting the foregoing, the Tenant will comply with the following provisions:

- (a) the Tenant will comply with any and all duties, obligations or liabilities under any relevant law in respect of the Lease Area and Common Areas, including but not limited to any costs, expenses or liabilities for any remedial action for any pollution of the Lease Area and Common Areas caused by the Tenant during the Term;
- (b) the Tenant must provide the RDCK with immediate notice of any condition on the Lease Area and Common Areas that may result in any fines, penalties, orders, proceedings, investigations, litigation or enforcement proceedings, made or threatened by any third parties or governmental agencies upon becoming aware of such condition. For the purpose of this agreement the notice is to be provided to the RDCK Agreement Administrator identified on the first page of this Agreement; and
- (c) the Tenant must provide the RDCK with immediate notice in writing, upon the Tenant becoming aware of any contamination of the Lease Area and Common Areas.

CONSTRUCTION

35 CONSTRUCTION - The Tenant may, if the Tenant is not then in default under this Agreement and with the prior written consent of the RDCK, undertake improvements, construction or renovations of the Lease Area and Common Areas. In giving its consent, the RDCK may impose any conditions, including, without limitation, location requirements, use restrictions, financial restrictions, insurance requirements and security obligations. There is no obligation by the RDCK to pay for the Leasehold Improvements.

36 PERMITS REQUIRED - The Tenant acknowledges that prior to undertaking any improvements, construction or renovations of the Lease Area and Common Areas, the Tenant must obtain a building permit and comply with all other bylaw requirements on construction and development.

37 UNDERGROUND UTILITIES - The Tenant shall be responsible for locating all underground utilities prior to commencing subterranean work and provide proof of such to the RDCK.

38 WORKER AND SITE SAFETY - As a condition of access to the RDCK's Premises, the Tenant, Tenant's representatives and Tenant's subcontractors shall comply with any site safety requirements identified by the RDCK.

39 REVERTER - The Tenant acknowledges that in the event the Agreement is terminated subject to section 55 and Schedule A section 1, all improvements completed by the RDCK on the Lease Area and Common Areas, past and present, shall become the property of the RDCK.

SUBCONTRACTORS

40 The Tenant shall preserve and protect the rights of the RDCK with respect to any supply of services or work performed under the Agreement and shall:

- (a) enter into Contracts or written agreements with the subcontractors requiring them to supply services and perform work in accordance with and subject to the terms and conditions of this Agreement; and
- (b) be as fully responsible to the RDCK for acts and omissions of the subcontractors and of persons directly or indirectly employed by them as for acts and omissions of persons directly employed by the Tenant.

41 Nothing contained in this Agreement shall create any contractual obligation between any subcontractor and the RDCK.

RELEASE, INDEMNITY AND INSURANCE

42 RELEASE - The Tenant hereby releases the RDCK and its elected officials, officers, employees, agents, contractors, and licensees, from all claims for damages or other expenses arising out of any personal injury, death, or property loss or damage sustained by the Tenant or its employees, agents, contractors, subcontractors, officials, officers, sublessees, licensees, or invitees, except to the extent caused by the negligence of the RDCK, or those for whom the RDCK is, in law, responsible.

43 TENANT'S INDEMNITY - Notwithstanding the provision of any insurance coverage by the RDCK, the Tenant shall indemnify and save harmless the RDCK, its elected officials, officers, employees and agents and their successor(s), assign(s) and authorized representative(s) and each of them (collectively the "RDCK

People” from and against losses, claims, damages, actions, and causes of action (collectively referred to as “**Claims**”), that the RDCK or RDCK People, or any one of them, may sustain, incur, suffer or be put to at any time either before or after the expiration or termination of this Agreement, by reason of the use or occupation of the Premises by the Tenant or the carrying on upon the Premises of any activity in relation to the Tenant's use or occupation of the Premises and in respect of any loss, damage or injury sustained by the Tenant, or by any person while on the Premises for the purpose of doing business with the Tenant or otherwise dealing with the Tenant, or by reason of non-compliance by the Tenant with any laws or by reason of any defect in the Premises, including all costs and legal costs, taxed on a solicitor and client basis, and disbursements.

44 SURVIVAL OF INDEMNITY AND RELEASE - The indemnity and release contained in this Agreement will survive the expiration or earlier termination of the Term.

45 INSURANCE - During the Term and for any additional period following the end of the Term set out in the Insurance Schedule of this Agreement, the Tenant will have and maintain in force in Canada, at a minimum, the insurance coverages set out in the Insurance Schedule, and the Tenant will otherwise comply with the provisions of the Insurance Schedule. Failure to secure such insurance coverage, or the failure to comply fully with any of the Insurance Schedule will be deemed to be a material breach of this Agreement. None of the requirements contained herein as to types, limits and approval of insurance coverage to be maintained by the Tenant are intended to and will not in any manner limit or qualify the liabilities and obligations assumed by the Tenant under this Agreement.

46 For the purposes of sections 42, 43, 44 and 45, “Tenant” includes any assignee, sub-tenant, licensee, sub-licensee or Sub-Contractor of the Tenant.

DISPUTE RESOLUTION

47 PROCEDURES - All claims, disputes or issues in dispute between the RDCK and the Tenant shall be decided by mediation or arbitration if the parties agree, or failing agreement, in a court of competent jurisdiction within the Province of British Columbia. All procedures for the resolution of disputes arising in relation to the Agreement shall be governed by the laws of British Columbia, Canada.

48 ARBITRATION - In the event that the parties agree to arbitration, the arbitration shall be governed by the rules of the British Columbia International Arbitration Centre, except that the Arbitrator(s) shall be agreed upon by the parties, and failing agreement by the parties, shall be appointed by a court of competent jurisdiction within the Province of British Columbia, Canada.

49 ARBITRATION LOCATION - Arbitration will take place in the Southern Interior of British Columbia.

50 COST SHARING FOR MEDIATOR PROCESS - Unless otherwise agreed by the parties or ordered by an arbitrator, each party will pay an equal share of the costs for the mediator process.

NOTICES, DEFAULT AND TERMINATION

51 NOTICES - Any notice, request or demand provided for in the Agreement shall be in writing and

- (a) Directed to the Agreement Administrator named on the front page of this agreement;
- (b) Any notice required to be given hereunder shall be delivered or mailed by prepaid certified or registered mail to the addresses above (or at such other address as either party may from time to time designate by notice in writing to the other), and any such notice shall be deemed to be received 72 hours after mailing.

52 NOTICE OF DEFAULT - If the Tenant defaults in the payment of any money payable under this Agreement or fails to observe, comply with or perform any of its covenants, conditions, agreements or obligation under this Agreement, the RDCK may deliver to the Tenant a notice of default (in the manner required herein for giving notices) stipulating that the default must be rectified or cured within 30 days of the notice if the default is non-payment of Rent and within 60 days of the notice for other defaults, but less or no notice is required to be given by the RDCK in emergency or urgent circumstances, as determined by the RDCK in its sole discretion, acting reasonably, or where the Tenant has failed to keep the Lease Area insured or where the Lease Area remains vacant or unoccupied or not used for the purposes herein permitted for 30 consecutive days or more.

53 RDCK'S RIGHT TO PERFORM - If the Tenant fails to rectify or cure a default within the time and in the manner specified in section 52 and if the default is one that can be rectified or cured by the RDCK, the RDCK may, without further notice to the Tenant, take all steps considered in its sole discretion necessary to rectify or cure the default and all costs of doing so, including the cost of retaining professional advisors, shall be payable immediately by the Tenant as additional Rent. Nothing in this Agreement obligates the RDCK to rectify or cure any default of the Tenant but should the RDCK choose to do so, the RDCK shall not be liable to the Tenant for any act or omission in the course of rectifying or curing or attempting to rectify or cure any default.

54 DISTRESS - If the Rent payable by the Tenant under this Agreement is in arrears, the RDCK or a person authorized in writing by the RDCK may enter upon the Lease Area and Common Areas and seize any goods or chattels and may sell the same. The RDCK may use enough force for that purpose and for gaining admittance to the Lease Area and Common Areas, and the Tenant releases the RDCK from liability for any loss or damage sustained by the Tenant as a result.

55 PROVISOS - Provided always and it is hereby agreed that the RDCK may, without further notice to the Tenant, terminate this Agreement and re-enter and take possession of the Lease Area and revoke the Tenant's access to and use of the Common Areas if:

- (a) the Rent or any other amount due to the RDCK hereunder is unpaid for 30 days after notice pursuant to section 52; or
- (b) the Tenant fails to observe, comply with or perform any of its covenants, agreements or obligations herein and the failure is not rectified or cured by the Tenant within the time specified in section 52.

In such circumstances, the rights of the Tenant with respect to the Lease and Common Areas shall lapse and be absolutely forfeited. The Tenant will make no claim for compensation, in damages or otherwise, upon the lawful termination of this Agreement under this section. If the RDCK terminates this Agreement, the RDCK retains the right to proceed at law against the Tenant for all of the Rent and other loss or damage and costs.

56 COSTS - If the Tenant defaults on this Agreement, the Tenant will pay to the RDCK the RDCK's full costs including legal costs arising from the default, whether before action or otherwise and, at the option of the RDCK, upon a solicitor and client basis.

57 REMEDIES CUMULATIVE - The RDCK's remedies in this Agreement are cumulative and are in addition to any remedies of the RDCK at law or in equity.

58 AMENDMENT TO ARTICLES OR BYLAWS - The Tenant will provide the RDCK with not less than 30 days written notice of any planned amendment to the Tenant's articles or bylaws and its status as a corporation under the *Business Corporations Act* or the *Societies Act*.

59 DISSOLUTION - If an order is made, a resolution passed or a petition filed for the liquidation or winding up of the Tenant or of a receiver or receiver-manager is appointed to administer or carry on the Tenant's business or if the Tenant fails to maintain itself in good standing as a corporation under the *Business Corporations Act*, as a society under the *Societies Act* or other enabling legislation as applicable, then at the option of the RDCK, the Rent and all outstanding levies and charges shall become immediately due and payable and this Agreement shall immediately become forfeited and void, and the RDCK may re-enter and take possession of the Lease Area and revoke the Tenant's access to and use of the Common Areas.

60 BANKRUPTCY - If this Agreement is at any time seized or taken in execution or in attachment by any creditor of the Tenant, or if the Tenant should become insolvent or make any assignment for the benefit of creditors, or commit an act which entitles a person to take action under the *Bankruptcy and Insolvency Act* (Canada) or a bankrupt petition is filed or presented against the Tenant or the Tenant consents to the filing of the petition or a decree is entered by a court of competent jurisdiction adjudging the Tenant to be bankrupt under any law relating to bankruptcy and insolvency, then at the option of the RDCK, the Rent and all outstanding levies and charges shall become immediately due and payable and this Agreement shall immediately become forfeited and void and the RDCK may re-enter and take possession of the Lease Area and revoke the Tenant's access to and use of the Common Areas.

61 DESTRUCTION - If the Lease Area or any part of them are at any time during the Term burned down or damaged by fire, flood, lightning, explosion, tempest, earthquake or tsunami:

- (a) the Rent or a proportionate part of it according to the nature and extent of the damage sustained shall be suspended and abated until the Lease and License Areas have been rebuilt or made fit for the purpose of the Tenant; or
- (b) if the RDCK elects not to undertake restoration, repair or replacement this Agreement shall terminate and, for the

purpose of this subparagraph (b), if the RDCK does not advise the Tenant concerning the RDCK's intention within thirty (30) days of the damage occurring, the RDCK shall be deemed to have elected not to undertake restoration, repair and replacement.

62 SURRENDER - Upon the expiration or earlier termination of this Agreement, the Tenant shall remove the Tenant's Property from the Lease Area and restore the Lease Area to its original condition, except:

- (a) for damage caused by ordinary wear and tear; or
- (b) upon negotiation both parties agree that the Leasehold Improvement will become the property of the RDCK.

The Tenant shall peaceably surrender and give up possession of the Lease Area and access to the Common Areas without notice from the RDCK, any right to notice to quit or vacate being hereby expressly waived by the Tenant, despite any law or custom to the contrary.

LAND

63 LIENS AND JUDGMENTS - The Tenant will not permit any liens, judgments or other charges to be registered against the Premises except those charges permitted in writing by the RDCK. Unless otherwise agreed in writing, if any lien, judgment or other charge is registered, the Tenant will obtain its discharge within 30 days of the said registration.

64 CHARGES ON TITLE - The Tenant shall abide and observe all requirements and restrictions on the title of the Premises registered prior to the Commencement Date.

65 FILING NOTICE OF INTEREST - Throughout the Term, the RDCK is entitled to file a Notice of Interest pursuant to the *Builders Lien Act, SBC 1997, c. 45* as amended or re-enacted, in the appropriate Land Title Office against title to the Premises.

66 OTHER DISPOSITION - The RDCK reserves the right to grant rights of way, easements, covenants and other dispositions of the Premises or any part of it in a manner consistent with this Agreement and the Tenant shall execute any such document if requested by the RDCK. The RDCK shall make reasonable efforts to ensure that the activities of the Tenant are not impeded as a result of any grant under this section 66. For greater certainty, but without limiting the generality of the foregoing, a right of way, easement, covenant or other disposition is not inconsistent with this Agreement if it does not charge the Lease Area.

67 REGISTRATION - This Agreement is not in registerable form; however, the parties may by mutual consent register a copy of the Agreement in the Land Title Office and subject to their mutual agreement, shall execute all necessary actions to effect registration at the cost of the Tenant.

68 ESTOPPEL CERTIFICATE - The Tenant will, upon request, execute and deliver a certificate certifying the current status of this Agreement.

LAWS, BYLAWS, REGULATIONS

69 COMPLIANCE WITH LAWS - The Tenant will at all times during the Term and any Renewal Term use and occupy the Lease Area and use the Common Areas in compliance with all statutes, laws,

regulations and orders of any authority having jurisdiction and, without limiting the generality of the foregoing, all federal, provincial, or municipal laws or statutes or bylaws relating to environmental matters, including all the rules, regulations, policies, guidelines, criteria or the like made under or pursuant to any such laws.

70 PRIVACY LAWS – The Tenant acknowledges that the RDCK is subject to the disclosure requirements of the Freedom of Information and Protection of Privacy Act of British Columbia.

71 ZONING - Without limiting section 69, the Tenant acknowledges that the Tenant must not use the Premises or permit a use in breach of the RDCK's applicable zoning bylaws.

AGREEMENT GOVERNANCE

72 LAW - This Agreement shall be governed by the laws of the Province of British Columbia and the parties agree to attorn to the exclusive jurisdiction of the Courts of the Province of British Columbia.

73 LAW TO THE CONTRARY - This Agreement shall enure to the benefit of and be binding on the parties notwithstanding any rule of law or equity to the contrary.

74 ENUREMENT - This Agreement shall enure to the benefit of and be binding upon the parties hereto and their respective successors.

75 SEVERANCE - If a court of competent jurisdiction holds any portion of this Agreement invalid, the invalid portion shall be severed and the decision that it is invalid shall not affect the validity of the remainder of this Agreement.

76 COVENANTS AND CONDITIONS - All of the provisions of this Agreement shall be deemed and construed to be conditions as well as covenants as though the words specifically expressing or importing covenants and conditions were used in each separate section.

77 NO WAIVER - Waiver by the RDCK of any default by the Tenant shall not be deemed to be a waiver of any subsequent default. A waiver is effective only if it is in writing.

78 REFERENCES - Every reference to each party is deemed to include the heirs, executors, administrators, successors, directors, employees, members, servants, agents, officers, and invitees of such party where the context so permits or requires.

79 AMENDMENT - The Agreement may not be modified or amended except by an instrument in writing signed by the RDCK and the Tenant.

80 REMEDIES NOT EXCLUSIVE - No remedy conferred upon or reserved to the RDCK is exclusive of any other remedy herein or provided by law, but all such remedies shall be cumulative and may be exercised in any order or concurrently.

81 NATURE OF INTEREST - Nothing in this Agreement shall constitute the Tenant as the agent, joint venture or partner of the RDCK or give the Tenant any authority or power to bind the RDCK in any way.

82 TIME OF ESSENCE - Time is of the essence of this Agreement.

83 LEGAL STATUS - The Tenant warrants, represents and agrees that:

- (a) it has taken all necessary or desirable actions, steps and other proceedings to approve or authorize, validly and effectively, the entering into, and the execution, delivery and performance of this Agreement;
- (b) the Tenant is duly incorporated and validly existing under its jurisdiction of incorporation, is in good standing under the legislation governing it, and has made all filings required under such legislation; and
- (c) it has the power and capacity to enter into and carry out the transaction provided for in this Agreement.

84 FURTHER ASSURANCES - The parties shall execute and do all such further deeds, acts, things and assurances as may be reasonably required to carry out the intent of this Agreement.

85 NO DEROGATION - Nothing contained or implied in this Agreement will impair or affect the RDCK's rights and powers in the exercise of its functions pursuant to the *Local Government Act* or any other enactment, and all such powers and right may be fully exercised in relation to the Premises as if this Agreement had not been entered into between the Tenant and the RDCK. The Tenant acknowledges that fulfillment of the condition precedent set out in this Agreement may require that the Board of the RDCK adopt bylaws or issue permits and that the passage of said resolutions or adoption of said bylaws or issuance of said permits by the Board of the RDCK are within its sole absolute discretion which is not any manner subject to the provisions hereof.

86 ENTIRE AGREEMENT - The provisions herein contained constitute the entire agreement between the parties and supersede all previous communications, representations, warranties, covenants and agreements whether verbal or written between the parties with respect to the subject matter hereof.

SCHEDULE A - TERM AND RDCK PREMISES

- 1 DEMISE AND TERM** - The RDCK hereby demises and leases to the Tenant the Lease Area for a term commencing **17-July-2026** (the “**Commencement Date**”) and ending on **17-July-2027** at 11:59 pm or such earlier or later date as may be determined by the mutual agreement of the parties or in accordance with this Agreement (the “**Termination Date**”), to have and to hold for the Term as the Tenant, and the Tenant does hereby accept the demise and lease of the Lease Area, all subject to the covenants, conditions and agreements herein contained; and
- 2 RENEWAL** - The Agreement may be renewed **five (5)** times for **one (1)** year periods upon mutual agreement of the parties.
- 3 HOLDING OVER** - If the Tenant should hold over after the expiration of the Term and the RDCK should accept rent, the new tenancy thereby created shall be a tenancy from month to month and not a tenancy from year to year, and shall be subject to the covenants and conditions herein contained so far as the same are applicable to a tenancy from month to month with Rent payable in an amount equal to 110% of the Rent payable at the expiration of the Term or Renewal Term, as the case may be.
- 4 RDCK PREMISES** - The RDCK owns and operates the Kaslo and Area Emergency Services Building, and all appurtenances as located at 529 Arena Ave, in Kaslo, Province of British Columbia, more particularly known and described as: Kaslo Fire Department, LOT A PLAN EPP32990 DISTRICT LOT 209a KOOTENAY LAND DISTRICT in the map and site plans included below (“Premises”) and has identified the Search and Rescue Office, which area is marked on the Site Plan below as the “**Lease Area**”, and the “**Common Areas**” listed in Schedule B, which the Tenant may access and use as per the terms of this Agreement.

(continued on next page)

Fire Hall KSAR Lease Site Plan



SCHEDULE B - COMMON AREAS ACCESS AND USE**1 COMMON AREAS** - Except as stated below, the Tenant is not permitted to access or use any part of the Premises, other than the Lease Area:

- (a) **Parking** - The Tenant will have non-exclusive and non-transferable rights to access the Premises' parking lot. The Tenant must not block or impede access to garbage, recycling, organics bins, fire lanes or parking lot gates, and must not park on the septic field, which will be marked by cones.
- (b) **Space in apparatus bay**- The Tenant shall be permitted to use one-quarter (1/4) of the vehicle bay space, which will be clearly delineated by a painted boundary, and is currently identified on the attached building layout plan. This space is adequate for two Tenant vehicles.

The Tenant shall not use or occupy any areas beyond the designated marked boundary without the prior written consent of the RDCK.

The Tenant agrees that any third vehicle currently stored within the vehicle bay space shall be removed from the Premise within one year from the date of this agreement (July 17, 2027). At the Tenant's request, an extension to this date may be provided upon written agreement from the RDCK's Agreement Administrator.

The Tenant agrees to move trailers currently parked in parking area within one year from the date of this agreement (July 17, 2027). At the Tenant's request, an extension to this date may be provided upon written agreement from the RDCK's Agreement Administrator.

- (c) **Washrooms** - The Tenant will have non-exclusive and non-transferable rights to access of the Premises' washrooms.
- (d) **Kitchen & Dining Areas** - The Tenant will have non-exclusive and non-transferable rights to access of the Premises' Kitchen and Dining Areas.
- (e) **Training Room** – The Tenant will have non-exclusive and non-transferable rights to access of the Premises' training room using the scheduling booking mechanism (i.e. shared calendar, or as approved by the RDCK's Agreement Administrator).

CONTROL AND MAINTENANCE OF COMMON AREAS

- 2** The RDCK will provide routine cleaning services for the Common Areas; however, the Tenant shall clean up after its use, including washing and putting away dishes, removing waste, cleaning spills, and leaving all Common Areas in a clean, tidy, and orderly condition after each use.
- 3** The control, operation and maintenance of the Common Areas will be under the exclusive control of the RDCK. Without limiting the generality of the foregoing, the RDCK may retain contractors and employ personnel to repair, operate, administer and manage the Common Areas or any portion thereof.
- 4** The RDCK may, at any time and from time to time, make changes, alterations and modifications to the Common Areas or any portion thereof by the construction, removal, relocation or alteration of any improvements within the Common Areas.

- 5 The RDCK will have access to the Common Areas at all reasonable times for the purpose of making any such changes and the RDCK will, to the extent reasonably possible in the circumstances, minimize any interference with the Tenant's use of the Common Areas.

SCHEDULE C - LEASE AND COMMON AREAS SUPPLEMENTARY TERMS AND CONDITIONS

- 1 **OPERATIONAL PRIORITY OF FIRE HALL** – The Tenant acknowledges that the Lease and Common Areas are located within an active fire hall and that the RDCK's fire protection, emergency response, training, operational, maintenance, and related activities are essential public safety functions. The Tenant further acknowledges and agrees that all fire hall operations and activities shall at all times take precedence over the Tenant's use and occupancy of the Lease and Common Areas.

The Tenant shall not interfere with, obstruct, delay, or restrict the RDCK's operations or use of the fire hall in any manner. The RDCK reserves the right, acting reasonably, to temporarily restrict access to, interrupt use of, or require the Tenant to vacate portions of the Premises or surrounding areas where necessary to accommodate emergency operations, training exercises, equipment movement, maintenance activities, renovations, or other fire hall purposes.

The Tenant acknowledges that noise, alarms, vehicle movements, emergency dispatch activities, training exercises, and after-hours operations are inherent aspects of a functioning fire hall and shall not constitute a nuisance, disturbance, breach of quiet enjoyment, or default under this Lease.

No interruption, restriction, or interference arising from fire hall operations or activities shall entitle the Tenant to compensation, damages, rent abatement, or termination of this Lease.

- 2 **ACTIVITIES** – Access to the Lease and Common Areas is restricted to the Tenant's authorized members, employees, volunteers, and only for purposes consistent with this Lease for the Activities listed below. Without restricting section 1 of this Schedule, the Tenant is authorized to undertake the following activities within the Lease Area and Common Areas:

- (a) Training, including classroom sessions as well as practical training that is appropriate for the premises
- (b) Equipment and Apparatus storage in assigned areas of the Site Plan in Schedule A;.

- 3 Organizing, cleaning, and maintaining of equipment in Lease & Common areas **THIRD-PARTY ACCESS** - The Tenant shall not permit use of the Premises by the general public or by any other organization without the prior written consent of the RDCK.

- 4 **BUILDING ALARM** – Alarm access code will be provided by the RDCK to the Tenants identified below. The Tenant is responsible for ensuring only appropriate members of the Tenant's organization receive a code, and that members follow this agreement.

CODE HOLDER Organization	Representative	Contact
Kaslo Search and Rescue	Alana Jenkins	alana.jenkins@kaslosar.com

Kaslo Search and Rescue	Alicia Jones	alicia.jones@kaslosar.com
Kaslo Search and Rescue	Amie Sheppard	amie.sheppard@kaslosar.com
Kaslo Search and Rescue	Andrew Summerfi	andrew.summerfield@kaslosar.com
Kaslo Search and Rescue	Aurora Smith	aurora.smith@kaslosar.com
Kaslo Search and Rescue	Brian Denner	brian.denner@kaslosar.com
Kaslo Search and Rescue	Brian Pollick	brian.pollick@kaslosar.com
Kaslo Search and Rescue	Casey Atkin	casey.atkin@kaslosar.com
Kaslo Search and Rescue	Cloe Bayeur-Holland	cloe.bayeur-holland@kaslosar.com
Kaslo Search and Rescue	Danielle Lussier	danielle.lussier@kaslosar.com
Kaslo Search and Rescue	Erin Lawrence	erin.lawrence@kaslosar.com
Kaslo Search and Rescue	Franz Kocher	franz.kocher@kaslosar.com
Kaslo Search and Rescue	Geoffrey Halliday	geoffrey.halliday@kaslosar.com
Kaslo Search and Rescue	Glen Skobalski	glen.skobalski@kaslosar.com
Kaslo Search and Rescue	Hayley Walker	hayley.walker@kaslosar.com
Kaslo Search and Rescue	Jackie Jennings-Bates	jackie.jennings-bates@kaslosar.com
Kaslo Search and Rescue	Jana Poborilova	jana.poborilova@kaslosar.com
Kaslo Search and Rescue	Joerg Schreiber	joerg.schreiber@kaslosar.com

Kaslo Search and Rescue	Kevin Connor	kevin.connor@kaslosar.com
Kaslo Search and Rescue	Kiera Nay	kiera.nay@kaslosar.com
Kaslo Search and Rescue	Lee Symmes	lee.symmes@kaslosar.com
Kaslo Search and Rescue	Mark Jennings-Bates	mark.jennings-bates@kaslosar.com
Kaslo Search and Rescue	Miranda Halliday	miranda.halliday@kaslosar.com
Kaslo Search and Rescue	Miriam Halliday	miriam.halliday@kaslosar.com
Kaslo Search and Rescue	Orion Cooper	orion.cooper@kaslosar.com
Kaslo Search and Rescue	Peter LeCouffe	peter.lecouffe@kaslosar.com
Kaslo Search and Rescue	Rik Valentine	rik.valentine@kaslosar.com
Kaslo Search and Rescue	Robyn Skobalski	robyn.skobalski@kaslosar.com
Kaslo Search and Rescue	Stefan Lettrari	stefan.lettrari@kaslosar.com
Kaslo Search and Rescue	Shawna Cox	shawna.cox@kaslosar.com

- (a) The Tenant must adhere to the following conditions for use of the alarm codes:
- (i) Any changes to the Code Holder(s) must be reported in writing to the RDCK Agreement Administrator identified on the first page of this agreement within 3 business days;
 - (ii) Access is granted only to the Lease Area and Common Areas. All other portions of the RDCK Premises are off-limits to the Tenant;
 - (iii) The Tenant is not authorized to share or distribute the code to others;
 - (iv) If first to arrive, the Tenant must disable the building alarm. If last to leave, the Tenant must enable the building alarm and ensures doors are locked.

SCHEDULE D – RDCK AND TENANT SERVICE RESPONSIBILITIES

(A) ITEM	(B) To Be Provided by RDCK, Cost Included in the Rent	(C) To Be Provided by RDCK, Cost Borne by Tenant	(D) To Be Provided by Tenant, Cost Borne by Tenant	(E) Does Not Apply
LEASE AREA CLEANING				
Janitorial Service and Supplies		☒		
Window Cleaning Interior		☒		
Window Cleaning Exterior		☒		
LEASE AREA MAINTENANCE				
Minor Repairs and Maintenance	☒			
Major Repairs and Maintenance	☒			
Redecoration and Refurbishment	☒			
Landscaping	☒			
HVAC				
Preventative Servicing	☒			
Minor Repairs	☒			
Capital/Asset Management	☒			
ELEVATOR				
Preventative Servicing				☒
Minor Repairs				☒
Capital/Asset Management				☒
ELECTRICAL				
Lamp and Tube Replacement	☒			
Preventative Services	☒			
Minor Repairs	☒			
Capital/Asset Management	☒			
NON-ENERGY UTILITIES				
Garbage Removal	☒			
Water and Sewage	☒			
Recycling Program	☒			

FUELS				
Heating and Cooling	☒			
ELECTRICITY				
Electricity	☒			
SECURITY SYSTEMS				
Equipment and Monitoring	☒			
Patrols				☒
FIRE AND SAFETY				
Building	☒			
Premises	☒			
TENANT IMPROVEMENTS				
Tenant Improvements			☒	
Premises Maintenance	☒			
TAXES				
All taxes, charges, levies and other fees, including Goods and Services Tax, or any replacement tax, which may be payable in respect of this Agreement.	☒			
PARKING				
Parking Rent				☒
Snow Removal	☒			
Repairs and Maintenance	☒			

SCHEDULE E - INSURANCE

- 1 INSURANCE** - Without restricting the generality of the indemnification provisions of this Agreement, insurance and coverage will be arranged and paid for as under-noted:

- (a) The Tenant must take out and maintain the insurance coverages detailed in this Schedule E and shall provide the RDCK evidence of coverage upon execution of this Agreement in the following format:
- (i) an ICBC form APV 47; and
- (ii) the RDCK's Standard Certificate of Insurance form completed by the Tenant's broker.

COVERAGE TYPE	AMOUNT	AGGREGATE	MAXIMUM DEDUCTIBLE
(a) Automobile Liability (third party) Insurance for the apparatus stored in the vehicle bay.	\$5,000,000 per occurrence	N/A	N/A
(b) Comprehensive Commercial General Liability	\$3,000,000 per occurrence	N/A	\$5,000
(c) Broad Form Commercial Property as per section 4 of this Schedule.			

- 2 CGL COVERAGE** - The Tenant's **Commercial General Liability** coverage must include but is not limited to the following:

- (a) **Broad Form bodily injury, property damage, and personal injury** coverage, on an occurrence basis;
- (b) **Blanket Contractual** Liability endorsement;
- (c) **Cross Liability** and/or **Severability of Interests**;
- (d) A **Waiver of Subrogation** in favour of the Regional District of Central Kootenay;
- (e) Name "**the Regional District of Central Kootenay, its elected officials, officers, employees, servants, and agents**", as an **Additional Insured**;
- (f) Require the insurer to provide the RDCK with **30 days written notice** of any material change or cancellation;
- (g) **Tenant's Legal** Liability in the amount of **3,000,000**;
- (h) **Premises** Liability.

- 3** The above noted policy(ies) of insurance must be **Primary and Non-Contributory** to any other sources of insurance available to the Tenant or the RDCK.

- 4 PROPERTY COVERAGE** - The Tenant shall, at their sole expense, obtain and maintain **Broad Form Commercial Property** insurance, insuring the Tenant's equipment, stock, tools, and any improvements and betterments, fixtures, appurtenances, of their leased area and/or building(s), to their full replacement value. Such policies of insurance will include cover for Flood Damage, Sewer Backup, and Earthquake Damage, and be subject to an All Risks deductible of not more than \$5,000 per any one loss.

ADDITIONAL TENANT INSURANCE TERMS AND CONDITIONS

- 5** The Tenant is solely responsible for determining what additional insurance coverage, if any, is necessary or advisable for the protection of the Tenant or that is required by the Tenant to fulfill its obligations under this Agreement, with such additional insurance maintained and provided at the sole expense of the Tenant and with the Tenant being responsible for obtaining whatever additional insurance it deems necessary.
- 6** The RDCK may, at its discretion, notify the Tenant that the terms, amounts and types of insurance required to be obtained by the Tenant hereunder be changed.
- 7** If the Insurance Policies expire during the Term, the Tenant shall renew the Insurance Policies prior to the expiry date and provide a Certificate of Insurance confirming such renewal to the RDCK within 14 days of your current policy.
- 8** In the event the Tenant shall fail to take out and maintain such insurance at all times during the Term as provided in this Schedule, the RDCK shall be entitled to take out and maintain equivalent insurance at the cost of the Tenant and the Tenant will pay to the RDCK, on demand, the RDCK's cost of so doing; or at the option of the RDCK, the RDCK shall be entitled to terminate this Agreement.
- 9** All policies may provide that the amount payable in the event of any loss will be reduced by a deductible, in an amount to which the RDCK consents. Consent, non-consent, and/or authorized consent of the RDCK will not constitute an agreement by the RDCK to participate in the financial undertaking of the Tenant to satisfy any deductible payable. The Tenant will be solely responsible for any and all insurance deductible;
- 10** That the Tenant will not do or permit anything to be done whereby any of the RDCK's policy of insurance on the buildings or any part policy of insurance on the buildings or any part thereof may become void or voidable or whereby the premium thereon may be increased.

SCHEDULE F - RENT AND PAYMENT TERMS

- 1 RENT** - The Tenant shall pay Rent to the RDCK in the amount of **\$ 1.00** (excluding GST) per year during the Term. Rent is due on the Commencement Date and thereafter on the anniversary of the Commencement Date of each year during the Term.



Board Report

July 16, 2026

Ambulance Bay Use Agreement Lardeau Valley Community Centre & RDCK Fire Service

Author: Dan Zayac, Regional Deputy Chief
File Reference: 7750/01
Electoral Area/Municipality: AREA D
Services Impacted S299 - Area D Medical First Responder

1.0 STAFF RECOMMENDATION

That the Board approve the RDCK enter into a lease agreement with Lardeau Valley Community Centre for use of their building's rear parking garage for the Lardeau Valley First Responder medical response vehicle for a period of 10 years, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

FURTHER, that the costs be paid from S299 Area D First Responder.

2.0 BACKGROUND/HISTORY

The newly formed Lardeau Valley First Responder service requires a covered and secure place to park their medical response vehicle. Normally, a Fire Department hall is used for this purpose, but because there is no fire protection in this area there is no fire hall to use. The Lardeau Valley Community Centre is central to the response area, and they have offered a section of their building for our use. This area is heated, well lit, safe and secure, which makes it suitable for year-round parking of the LVFR response vehicle, and also has some space for stocking of equipment and supplies.

The proposed monthly rental fee is \$2400 per year. This includes storage as well as utilities related to heat and a battery maintainer and a block-heater.

3.0 PROBLEM OR OPPORTUNITY DESCRIPTION

Currently, the short-term solution is parking the response vehicle at a member's residence, to allow for response while more suitable location is arranged. This is not ideal as it creates some liability concerns, is not under cover or temperature controlled, and impacts the member's driveway space.

3.1 Alignment to Board Strategic Plan

This proposal aligns with organizational excellence and managing our assets and service delivery in a fiscally responsible manner.

3.2 Legislative Considerations

n/a

3.3 What Are the Risks

The risk is that the current circumstances of keeping the vehicle at a member residence creates some liability concerns, is not under cover or temperature controlled, and impacts the member's driveway space.

4.0 PROPOSED SOLUTION

Move forward with the lease agreement, which would allow for the vehicle to be moved from the member's residence and kept in a suitable location, and for the service to be fully operational.

4.1 Financial Considerations of the Proposed Solution

The \$2400 per year rental fee will be included in the 2027 financial plan in S299.

The 2026 budget will need an amendment as there is not a specific line item for this rental. The overall 2026 budget will not see an increase due to this rental. Savings in the salary line due to a later than anticipated start to the Lardeau Valley First Responder program allow \$1,200 to be reallocated to Contracted Services for this year's prorated lease costs.

4.2 Risks with the Proposed Solution

The risk is that this is not as permanent of a location as an RDCK fire hall, and that the LVCC could decide in the future not to continue the lease agreement. This risk is low, as the term is for ten years with a renewal opportunity at five years, and there is a good relationship between both Parties.

4.3 Resource Allocation and Workplan Impact

n/a

4.4 Public Benefit and Stakeholder Engagement of Proposed Solution

n/a

4.5 Leveraging Technology

n/a

4.6 Measuring Success

Success will be measured by the continuation of the proposed space that provides rapid response, security, heating, and weather protection.

5.0 OPTIONS CONSIDERED BUT NOT PRESENTED

n/a

6.0 RECOMMENDATION

That the Board approve the RDCK enter into a lease agreement with Lardeau Valley Community Centre for use of their building's rear parking garage for the Lardeau Valley First Responder medical response vehicle for the period of 10 years, and that the Chair and Corporate Officer be authorized to sign the necessary documents; AND FURTHER, that the costs be paid from S299 Area D First Responder.

Respectfully submitted,
Dan Zayac, Regional Deputy Fire Chief

CONCURRENCE

Dan Séguin – Acting Regional Fire Chief

Approved

Yev Malloff – Chief Financial Officer

Approved

Stuart Horn – Chief Administrative Officer

Approved

ATTACHMENTS:

Attachment A – LONG-TERM LICENCE OF OCCUPATION / USE AGREEMENT

LONG-TERM LICENCE OF OCCUPATION / USE AGREEMENT

LVCC Ambulance Bay – First Responder Vehicle Storage: Long-Term Use Agreement

This Use Agreement (“Agreement”) is made as of June 15th, 2026 (the “Effective Date”)

BETWEEN:

Lardeau Valley Community Club (LVCC)
13429 HWY-31 - PO Box 108
Meadow Creek, BC V0G 1N0, Canada

AND:

Regional District of Central Kootenay (RDCK)
Box 590, 202 Lakeside Drive
Nelson, BC V1L 5R4, Canada

LVCC and RDCK are together the “Parties” and individually a “Party”.

1. Purpose and Background

1.1 LVCC owns and operates a community facility located at 13429 HWY-31, Meadow Creek, BC that includes an enclosed ambulance bay area within the building (the “Bay”).

1.2 RDCK provides first responder/fire services for RDCK Area D, and requires secure, heated indoor storage for a first responder vehicle and related emergency response supplies.

1.3 LVCC is willing to make the Bay available for RDCK’s first responder vehicle parking and access, on a long-term basis, subject to the terms of this Agreement.

2. Grant of Licence and Nature of Agreement

2.1 Licence, not lease. LVCC grants to RDCK a non-exclusive, revocable only in accordance with this Agreement, licence to occupy and use the Bay for the Permitted Use (defined below).

2.2 RDCK acknowledges that this Agreement creates a licence to use space and does not confer a tenancy, leasehold interest, or exclusive possession.

2.3 LVCC retains overall care, control, and management of the building and Bay, subject to RDCK's rights under this Agreement.

3. Premises

3.1 The licensed area is the enclosed ambulance bay located at the northeast side of the building, between the backup generator and the fitness centre.

3.2 The Bay includes normal access routes required for vehicle parking, loading/unloading of emergency supplies, and entry by authorized first responders.

3.3 The licensed area is outlined in red in the floor plan in Schedule A.

4. Term and Renewal

4.1 Initial Term. The term of this Agreement begins on the Effective Date and continues for ten (10) years (the "Term"), unless terminated earlier under Section 13.

4.2 The Agreement may be renewed for 1 (one) 5 (five) year term, upon mutual agreement of the parties.

4.3 The Parties intend this arrangement to be long-term and secure, and agree to act reasonably and in good faith concerning renewals.

5. Permitted Use and Shared Use

5.1 **RDCK Permitted Use.** RDCK may use the Bay solely for:

- a) indoor parking/storage of one (1) RDCK Area D first responder vehicle;
- b) use of an electrical outlet for vehicle battery maintainer and block-heater
- c) storage of emergency medications and related supplies in a locked medication box; and
- d) access to and from the vehicle by authorized first responders (24/7 as needed).

5.2 **LVCC Reserved Use.** LVCC retains the right to use the Bay for storage of LVCC grounds and facility maintenance items, including:

- a) grounds maintenance equipment (e.g., lawn mowers, tools);
- b) BBQ; and
- c) garbage and recycling in designated bins.

5.3 LVCC will keep LVCC items in designated areas (see Schedule A) that do not obstruct RDCK vehicle parking, safe access, or emergency egress.

5.4 No other uses are permitted without written approval of both Parties.

6. Access, Security, and Keys

6.1 **Authorized RDCK Access.** RDCK's authorized first responders and personnel may access the Bay at any time for emergency readiness and response.

6.2 **Limited LVCC Access.** For security and chain-of-custody reasons, LVCC access to the

Bay is strictly limited to:

- a) LVCC General Manager,
- b) LVCC Maintenance Manager; and,
- c) LVCC Janitor.

No other LVCC personnel, volunteers, renters, or members may enter the Bay without RDCK's consent or except in an emergency involving safety of persons or property.

6.3 Keys / Codes. LVCC will provide RDCK with 2 keys and access codes for the Bay. RDCK will control distribution to authorized personnel. Keys will be distributed to Lardeau Valley First Responder Captain and Kaslo Fire Chief.

6.4 Security Standard. RDCK will keep the first responder vehicle locked when stored. Medication storage will be in a locked box meeting RDCK's security protocols.

6.5 LVCC will install and maintain a security camera in the Bay and will share footage if requested by the RDCK.

6.5 Each Party will promptly notify the other if a key/code is lost or security is compromised.

7. Temperature and Utilities

7.1 LVCC will ensure the Bay is maintained at a temperature above freezing (minimum 2°C / 35.6°F) at all times during freezing conditions to protect the vehicle and supplies.

7.2 LVCC is responsible for normal heating operation and utility service required to maintain above-freezing temperature.

7.3 RDCK acknowledges that LVCC does not guarantee a specific comfort temperature, only above-freezing protection unless otherwise agreed in writing.

8. Rent and Payment

8.1 RDCK will pay LVCC a nominal rent of \$2400 per year to cover heating and related utility costs (the "Licence Fee").

8.2 Licence Fee is payable in advance annually on the 15th day of June.

8.3 LVCC may review Licence Fee annually. Any adjustment to the Licence Fee must be mutually agreed in writing between the parties and will be reasonable and tied to documented costs (eg.: heating, snow removal, etc), recognizing the expense is covered by taxpayer dollars.

8.4 The LVCC maintenance person will remove snow on a reasonable schedule for the LVCC purposes, which the LVCC will pay for as normal. If the snow removal is considered inadequate or costs are considered unreasonable, either Party can submit a request for amendment in writing.

Maintenance and Housekeeping

9.1 **LVCC Maintenance.** LVCC will maintain the building and Bay structure, doors, heating systems, and major building systems in good working order, subject to normal wear and tear.

9.1b LVCC shall ensure that the ambulance bay access is maintained year-round in a condition that is free of snow and other barriers or obstructions to access.

9.2 **RDCK Responsibility.** RDCK will keep its vehicle area clean and free of hazards, and will promptly clean any spill from the vehicle. The vehicle will always be parked to leave at least 3

feet clearance to electrical and utility panels.

9.3 Shared Standard. The Parties will coordinate storage layouts and housekeeping to ensure clear vehicle access, safety, and code compliance. See schedule A.

10. Improvements and Alterations

10.1 RDCK may not make permanent alterations, installations, or improvements to the Bay without prior written approval of the LVCC Board.

10.2 Any approved improvement will be documented in writing, including scope, contractor requirements, timelines, and who owns the improvement after installation.

10.3 Cost Recovery / Rent Offset. If RDCK incurs costs for LVCC-approved improvements, and the Parties agree those costs are for the shared benefit, RDCK may deduct the agreed amount from future Licence Fees on a schedule set out in a written addendum.

10.4 Unless otherwise agreed, improvements permanently affixed to the building become LVCC property at the end of the Term at no cost.

10.5 The LVCC will install a designated 20A outlet (handling the permit, contractor selection and ensuring work completion) for the exclusive use of the RDCK Vehicle, and it will be labelled as such. A quote will be provided prior to the work, and billed to the RDCK if the quote is approved by the RDCK.

11. Insurance

11.1 LVCC Insurance. LVCC will maintain property insurance covering the building and Bay, and commercial general liability insurance in an amount not less than \$2,000,000 per occurrence.

a) Name RDCK as a third party addition insured.

11.2 RDCK Insurance. RDCK will maintain:

a) commercial general liability insurance not less than \$2,000,000 per occurrence;

b) automobile insurance covering the first responder vehicle; and

c) coverage for RDCK's medications, supplies, and equipment stored in the Bay.

11.3 Each Party will provide proof of insurance to the other upon request and name each other as third party additional insured on their insurance policies.

12. Liability and Indemnity

12.1 Mutual Responsibility. Each Party is responsible for the acts and omissions of its employees, volunteers, contractors, and invitees.

12.2 RDCK Indemnity. RDCK will indemnify and hold harmless LVCC, its directors, officers, employees, and volunteers from claims, losses, or damages arising from RDCK's use of the Bay, except to the extent caused by LVCC's negligence or willful misconduct.

12.3 LVCC Indemnity. LVCC will indemnify and hold harmless RDCK, its officers, employees, and agents from claims, losses, or damages arising from LVCC's maintenance or operation of the building/Bay, except to the extent caused by RDCK's negligence or willful misconduct.

12.4 Neither Party is liable to the other for indirect or consequential damages (e.g., loss of profit/revenue), except where such exclusion is prohibited by law.

13. Termination

13.1 Termination for Cause. Either Party may terminate this Agreement if the other Party materially breaches the agreement and fails to remedy the breach within 60 days after receiving written notice.

13.2 Termination for Extended Infeasibility. If the Bay becomes unusable for more than 90 consecutive days due to fire, flood, structural failure, or other casualty not caused by RDCK, either Party may terminate on written notice.

13.3 Termination Without Cause (Long-term stability). During the Initial Term, neither Party may terminate without cause except by mutual written agreement. After the Initial Term, either Party may terminate without cause with not less than 6 months' written notice.

13.4 Upon termination, RDCK will remove its vehicle and property promptly and leave the Bay reasonably clean.

14. Emergency Access and Priority

14.1 RDCK emergency response access has priority over all other uses.

14.2 LVCC will not obstruct access routes, bay doors, or maneuvering space required for RDCK's vehicle.

14.3 If LVCC needs temporary access for repairs or emergencies, it will notify RDCK as soon as reasonably possible and coordinate to avoid impairing response readiness.

15. Compliance With Laws

15.1 Each Party will comply with applicable federal, provincial, and municipal laws, bylaws, and safety codes relevant to its use of the Bay.

15.2 RDCK is responsible for compliance regarding medication storage and operational protocols.

16. Notices

16.1 All notices must be in writing and delivered by hand, email, or registered mail to the addresses below (or to an updated address provided in writing). Notices are deemed received:

- a) if by hand, on delivery;
- b) if by email, on the next business day after sending;
- c) if by registered mail, five (5) business days after mailing.

LVCC Notice Address:

Attn: Manager
Lardeau Valley Community Club
PO Box 108 - 13429 HWY-31

Meadow Creek, BC V0G 1N0, Canada

Email: manager@lardeauvalleycc.ca (Cc: board@lardeauvalleycc.ca)

RDCK Notice Address:

Attn: Fire Chief / Area D Fire Service Manager

Regional District of Central Kootenay

PO Box 727 - 529 Arena Ave

Kaslo, BC VOG 1MO

Email: mskuce@rdck.bc.ca

17. Dispute Resolution

17.1 The Parties will first attempt to resolve disputes through good-faith negotiation between the LVCC Board (or delegate) and RDCK Fire Service leadership.

17.2 If unresolved within 30 days, the Parties agree to try mediation in British Columbia before commencing litigation, unless urgent injunctive relief is required.

18. Assignment

18.1 RDCK may not assign this Agreement or sub-license the Bay without LVCC's written consent, which shall not be unreasonably withheld unless assignment would compromise security or permitted use.

18.2 LVCC may not assign this Agreement without ensuring the successor entity assumes LVCC's obligations.

19. General

19.1 **Entire Agreement.** This Agreement constitutes the entire agreement between the Parties and supersedes prior discussions.

19.2 **Amendments.** Amendments must be in writing and signed by both Parties.

19.3 **No Waiver.** Failure to enforce a term is not a waiver of that term.

19.4 **Severability.** If any provision is invalid, the remainder remains in force.

19.5 **Governing Law.** This Agreement is governed by the laws of British Columbia and Canada.

19.6 **Counterparts / Electronic Signatures.** This Agreement may be signed in counterparts and by electronic signature.

20. Signatures

IN WITNESS WHEREOF the Parties have executed this Agreement as of the Effective Date.

LARDEAU VALLEY COMMUNITY CLUB

Per: _____

Name: **[Name]**

Title: **[Board Chair / Authorized Signatory]**

Date: _____

Per: _____

Name: **[Name]**

Title: **[General Manager or Authorized Signatory]**

Date: _____

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Per: _____

Name: **Aimee Watson**

Title: **Board Chair**

Date: _____

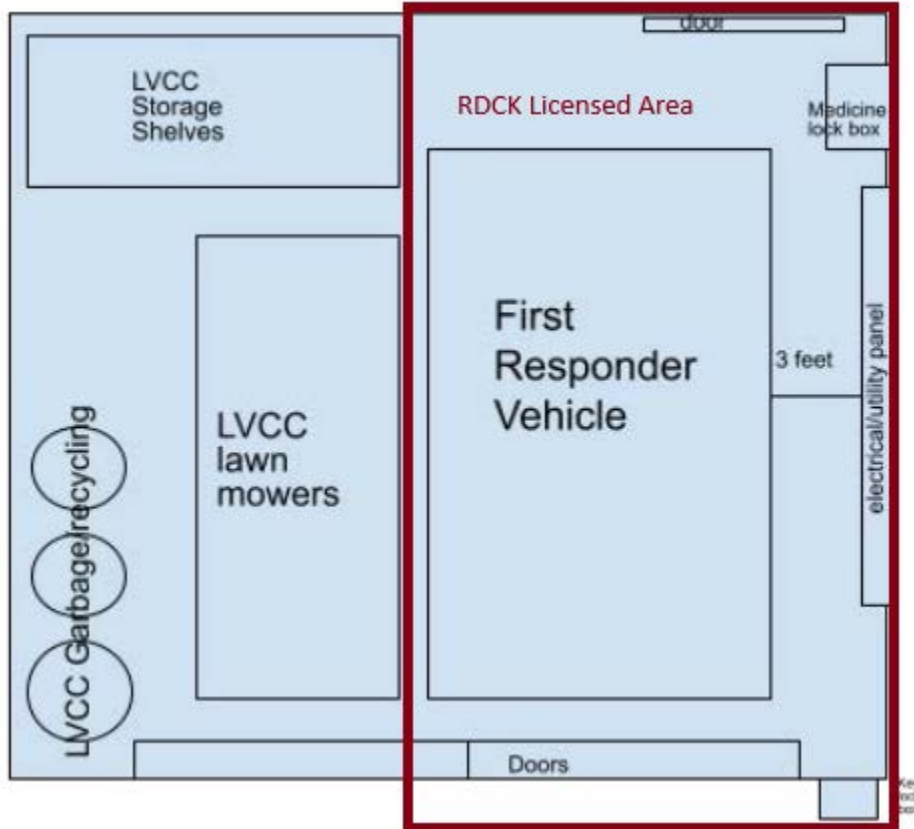
Per: _____

Name: **Mike Morrison**

Title: **Corporate Officer**

Date: _____

Schedule “A” – Bay Layout & Designated Storage Areas



- RDCK vehicle parking zone
- RDCK medication lock box location
- LVCC equipment storage zone
- Garbage/recycling bin zone
- Clear access/egress paths



Board Report – Financial Plan Amendment

July 16, 2026

Financial Plan Amendment – Fire Services

Author: Dan Zayac, Regional Deputy Chief
File Reference: 7750/01
Electoral Area/Municipality: AREA E
Services Impacted S144 Fire Protection – Area E (Blewett Fire Department)

1.0 REASON FOR FINANCIAL PLAN AMENDMENT

1. Account for ReDi grant funding for equipment of \$7,235.50 that was received in 2025 but not spent, with the money being shown as surplus, and then moved to Reserves in 2025. Increase Equipment line by \$7,235.50 from Reserves. This is for the Blewett Thermal Imaging Camera purchase.

2.0 ACCOUNTS IMPACTED AND DOLLARS

1.
 - Increase to S144 Beasley/Blewett Fire Protection - Area E, Equipment, by \$7,235.50
 - Decrease to S144 Beasley/Blewett Fire Protection - Area E, Reserves, by \$7,235.50

3.0 RECOMMENDATION

That the Board approve an amendment to the 2026 Financial Plan for the following services as outlined above:

That the Board approve an amendment to the 2026 Financial Plan for S144 Fire Protection to Decrease Account Reserves (Blewett) by \$7,235.50 and INCREASE Account Equipment (Blewett) by \$7,235.50.

Respectfully submitted,
Dan Zayac, Regional Deputy Chief

CONCURRENCE

Dan Séguin – Acting Regional Fire Chief/GM Fire & Emergency Management Services	Approved
Yev Malloff – Chief Financial Officer	Approved
Stuart Horn – Chief Administrative Officer	Approved



Board Report

July 16, 2026 Open Board Meeting

Wynndel/Lakeview Alternative Water Supply

Author: Stuart Horn, CAO
File Reference:
Electoral Area/Municipality: AREAS A AND C
Services Impacted S129 Wynndel/Lakeview Fire Protection

1.0 STAFF RECOMMENDATION

THAT the Board approve an amendment to the 2026 year of the 2026-2030 Financial Plan for Service S129 Wynndel/Lakeview to INCREASE External Contributions by \$48,826 and INCREASE Grant Expense by \$48,826; AND FURTHER, THAT the Board approve the payment of \$48,826 to the Wynndel Irrigation District for the purposes of supporting its capital project to provide alternative water supply services in the Wynndel/Lakeview fire protection area.

2.0 BACKGROUND/HISTORY

Service S129 Wynndel/Lakeview Fire Protection is operated under contract by the Town of Creston. As part of the agreement with the Town, the RDCK has contributed to a reserve the Town holds for the purposes of exploring alternative water supply services for areas within the fire protection area without hydrant servicing.

3.0 PROBLEM OR OPPORTUNITY DESCRIPTION

The WID has a project plan to increase water supply to areas currently unserved within its boundaries. The project budget is between \$1.1m and \$1.7m.

Thirteen agricultural properties in Lower Wynndel operate without reliable water access — limiting farm production, constraining food processing, and leaving the area without emergency water for wildfire response. The WID mainline is aging, leaks are chronic, and heavy rain triggers boil water advisories for 450+ households.

From the WID's project plan::

- Mainline replacement — eliminate chronic leaks and flood contamination risk
- PRV relocation — rebalance system pressure for reliable expansion
- Fire fill station — permanent tanker refill for Creston Fire, Lower Wynndel, and the adjacent Canfor mill
- Service expansion — pressurized water to 13 new properties; Phase 2 adds approximately 6 more

The funds from the RDCK will be used to support the portion of this first phase which will increase flows and add at least one hydrant to an area where water supply is an issue.

3.1 Alignment to Board Strategic Plan

The RDCK Strategic Plan outlines the goal of developing relationships and partnerships. The Area Directors have been working with WID for quite some time in supporting this large project.

3.2 Legislative Considerations

Not applicable as it pertains to the RDCK's financial support.

3.3 What Are the Risks

There is significant risk with the current situation both from an economic perspective and potential life safety related to lack of a dependable water source.

4.0 PROPOSED SOLUTION

Staff is proposing to support the WID in its efforts to complete this project by requesting the Board approve the distribution of the reserve funds to the WID.

4.1 Financial Considerations of the Proposed Solution

The RDCK has received the \$48,826 in funds from the Town of Creston and is holding the funds in S129.

4.2 Risks with the Proposed Solution

The risk is the project is not successful, however the WID is well organized and has well thought out project plan to mitigate this risk.

4.3 Resource Allocation and Workplan Impact

With the WID taking the lead on this project the RDCK resource allocation is minimal to complete this payment. The work performed by the CAO to get to this point has been the only required time.

4.4 Public Benefit and Stakeholder Engagement of Proposed Solution

Completion of this work by the WID will directly improve access to water for firefighting in the community.

4.5 Leveraging Technology

Not applicable.

4.6 Measuring Success

Success will be measured by the number of properties whose water supply is improved and project goals are met.

5.0 OPTIONS SUMMARY

Option 1:

THAT the Board approve an amendment to the 2026 year of the 2026-2030 Financial Plan for Service S129 Wynndel/Lakeview to INCREASE External Contributions by \$48,826 and INCREASE Grant Expense by \$48,826; AND FURTHER, THAT the Board approve the payment of \$48,826 to the Wynndel Irrigation District for the purposes of supporting its capital project to provide alternative water supply services in the Wynndel/Lakeview fire protection area.

6.0 RECOMMENDATION

THAT the Board approve an amendment to the 2026 year of the 2026-2030 Financial Plan for Service S129 Wynndel/Lakeview to INCREASE External Contributions by \$48,826 and INCREASE Grant Expense by \$48,826; AND FURTHER, THAT the Board approve the payment of \$48,826 to the Wynndel Irrigation District for the purposes of supporting its capital project to provide alternative water supply services in the Wynndel/Lakeview fire protection area.

Respectfully submitted,
Stuart Horn – Chief Administrative Officer



Board Report

July 16th 2026

Johnsons Landing Landslide Geotechnical Re-assessment

Author: Nora Hannon, Acting Emergency Program Manager
File Reference: 14/7625
Electoral Area/Municipality: ELECTORAL AREA D
Services Impacted A101 Emergency Consolidated Services

1.0 STAFF RECOMMENDATION

That the Board direct staff to take no further action regarding a geotechnical re-assessment of the Johnsons Landing high hazard area.

2.0 BACKGROUND/HISTORY

Background

At the February 2025 regular open Board Meeting, the RDCK Board passed resolution 116/25: *That the Board direct staff to contract a geotechnical re-assessment of the Johnson Landing high hazard area with the intention, post the re-assessment, to adjust the high hazard zone accordingly; AND FURTHER, that the cost of the contract be fully funded from Area D Community Development or Community Works and be provided to service Emergency Programming Service A101 to complete the work.*

3.0 PROBLEM OR OPPORTUNITY DESCRIPTION

Staff consulted with a qualified professional that co-authored the Johnsons Landing Landslide Hazard and Risk Assessment, and the Ministry of Forests Geomorphologist.

At this time annual monitoring conducted by Ministry of Forest is continuing at Johnsons Landing. It is anticipated that monitoring will continue annually until there is a very wet spring. If there is no movement of the slide under very wet conditions that would likely be the final year of monitoring.

In terms of a geotechnical re-assessment of the Johnson Landing high hazard area, changes to how geotechnical assessments are conducted in British Columbia may see a result that expands the high hazard zone, rather than contracting it. From a geologic timeframe, the landslide is still considered very recent. As a result, any remaining hazard would not be considered reduced simply because several years have passed since the event occurred in 2012. Consequently, a geotechnical re-assessment of the Johnsons Landing high hazard area was not recommended.

3.1 Alignment to Board Strategic Plan

Energy efficiency and environmental responsibility;

3.2 Legislative Considerations

Emergency and Disaster Management Act – Risk Assessments

3.3 What Are the Risks

The Johnsons Landing slide was a large debris avalanche that occurred in 2012 and claimed the lives of four people. The RDCK should continue to review and consider recommendations (if any) from qualified professionals as they pertain to life safety and land use for those residing in the area of the slide.

4.0 PROPOSED SOLUTION

Staff recommend the Board take no further action at this time. Further actions if any may be indicated when the Ministry of Forest halts annual monitoring of the slide.

4.1 Financial Considerations of the Proposed Solution

None.

4.2 Risks with the Proposed Solution

By not conducting a geotechnical re-assessment of the Johnson Landing high hazard area, the RDCK may not be informed of new recommendations to adjust the high hazard zone accordingly up or down.

4.3 Resource Allocation and Workplan Impact

None.

4.4 Public Benefit and Stakeholder Engagement of Proposed Solution

As they are received, annual monitoring reports of the Johnsons Landing slide from the Ministry of Forests will be posted on the RDCK website.

4.5 Leveraging Technology

Not applicable.

4.6 Measuring Success

Not applicable.

5.0 OPTIONS CONSIDERED BUT NOT PRESENTED

None.

6.0 OPTIONS SUMMARY

Option 1:

Recommendation:

That the Board direct staff to take no further action regarding a geotechnical re-assessment of the Johnsons Landing high hazard area.

7.0 RECOMMENDATION

That the Board direct staff to take no further action regarding a geotechnical re-assessment of the Johnsons Landing high hazard area.

Respectfully submitted,
Nora Hannon – Acting Emergency Program Manager

CONCURRENCE

Stuart Horn – Chief Administrative Officer	Approved
Dan Seguin – Acting General Manager, Fire & Emergency Management Services	Approved



Board Report – For Information

July 16th, 2026

Kootenay Lake Landslide Study

Author:	Nora Hannon, Acting Emergency Program Manager
File Reference:	14/7625
Electoral Area/Municipality:	Electoral Areas A, C, D, E and F
Services Impacted	A101 Emergency Consolidated Services

1.0 PURPOSE OF REPORT

The purpose of this report is to provide information to the Board regarding a supporting partnership in a potential Landslide Study for Kootenay Lake being led by the University of Calgary.

2.0 BACKGROUND AND UPDATE

Overview

The RDCK Emergency Program has joined as one of ten partners in supporting the University of Calgary with their Natural Sciences and Engineering Council of Canada (NSERC) grant application to study the impact of landslides and landslide-based tsunamis around and in Kootenay Lake as part of a five-year project starting in 2027.

Project Partners

Partners in this project include the Geological Survey of Canada, BC Geological Survey, Ministry of Emergency Management and Climate Readiness, Ministry of Transportation and Transit, Yaqan Nukiy (Lower Kootenay Band), Ministry of Forests, BC Hydro, Fortis BC, BGC Engineering and the Hakai Institute.

Benefit to the RDCK

Project outputs may further inform the understanding of landslide hazards around Kootenay Lake. The work could inform emergency management and land use planning decisions. Joining this project as a local government partner will mean the RDCK is aware of project outputs and potential impacts as the project progresses.

RDCK Contribution

The RDCK is providing an in kind contribution to the project through an RDCK Emergency Management member's staff time, with the overall FTE contribution to this project in the five year project lifespan expected to be very low.

Should the NSERC grant application be successful, an RDCK Emergency Program staff member would support the University of Calgary with this project through:

- Provision of knowledge of RDCK communities to advise on suitable communication methods, locations, and venues for community meetings to inform communities incorporated in the study of the important work being conducted to better understand landslide susceptibility and share project outputs.
- Guidance on how project outputs may inform local government land use and emergency management policy.
- Attendance of 1 – 2 project meetings per year.

3.0 NEXT STEPS AND TIMELINE

The RDCK Emergency Program will be notified by the University of Calgary if their funding application is successful; this project would commence in 2027 upon confirmation of funding.

Staff will update their workplan, should the project commence. Upon completion project outputs will be reported to the Board.

Respectfully submitted,
Nora Hannon – Acting Emergency Program Manager

CONCURRENCE

Stuart Horn – Chief Administrative Officer	Approved
Dan Seguin – Acting GM Fire and Emergency Services	Approved



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: East Shore Trail and Bike Association	Date of Application: 07/02/2026
Contact Name: Farley Cursons	RDCK Electoral Area/Member Municipality: ☐ RDCK Electoral Area: A ☐ Municipality:
Mailing Address: mailing - PO Box 20 Crawford Bay, BC V0B 1E0 office - 16994 Pilot By Rd, Kootenay Bay, BC V0B1X0 Crawford Bay British Columbia V0B 1E0	Payment Type: ☐ Electronic Fund Transfer ☒ Mailed cheque
Phone #: (250) 505-6489	Email: eastshoretrailandbike@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The wind event in late May resulted in a significant volume of live tree blowdown on the Crawford Peninsula Trail network. Due to its exposed location, this area was hit very hard.

Initial efforts and successes in clearing the trails have us on track to use up our entire annual maintenance budget by the end of July. Looking for support to manage this particular unprecedented challenge. Funds will be used for chainsaw operators, danger tree fallers, saw, truck and boat fuel, raking, forest debris management and tread repair laborers as well as transportation support.

Grant Application:

Total Grant Requested: \$4200.00

Which funding criterion objective does this project meet?



Social



Economic



Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
No other funding sources

Previous Discretionary Grants Received – Year and Amount: 2020 - \$1455.00

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Farley Cursons Signed at:
2026-07-02 16:24:42

Signature

Farley Cursons

Print Name

Authorization

Signature of Area Director
Signed by Director

Total Grant Approved \$ \$4,200.00

Board Approved Date:

Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-__

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Wynndel Community Centre	Date of Application: 06/16/2026
Contact Name: Justin Lang	RDCK Electoral Area/Member Municipality: ☐ RDCK Electoral Area: A ☐ Municipality:
Mailing Address: 5127 WYNNDEL RD Wynndel BC V0B 2N2	Payment Type: ☐ Electronic Fund Transfer ☐ Mailed cheque
Phone #: (250) 254-8665	Email: wynndelcctreasurer@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

This project will fund conceptual designs and estimated capital needs for redevelopment at either the Wynndel Hall or Wynndel School property.

Funding will be directed toward (1) architectural support to envision what revitalized facilities could look like, (2) high-level financial modeling to estimate development costs and go-forward financial sustainability, (3) community engagement to establish a shared vision, and (4) project management. We will retain qualified architectural, engineering, and related professionals with necessary expertise.

Grant Application:

Total Grant Requested: \$10000

Which funding criterial objective does this project meet?



Social



Economic



Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
RDCK Redi program = ~\$5k secured...

Previous Discretionary Grants Received – Year and Amount: \$500 in 2026, \$1000 in 2024, \$3000 in 2023

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

 Signed at:
2026-06-19 09:49:02

Justin Lang

Signature

Print Name

Authorization

Signature of Area Director Signed by Director

Total Grant Approved \$ \$10,000

Board Approved Date:

Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Yahk Kingsgate Recreation Society	Date of Application: 06/29/2026
Contact Name: Ayla Croot	RDCK Electoral Area/Member Municipality: ☐ RDCK Electoral Area: B ☐ Municipality:
Mailing Address: 8790 Railway Avenue Yahk BC V0B 2P0	Payment Type: ☐ Electronic Fund Transfer ☐ Mailed cheque
Phone #: (250) 421-2216	Email: ykrsboard@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

This is an annual summer event that has brought our community together for over 50 years. This event is typically well attended within the Yahk Kingsgate area and has had participants from outlying communities and seasonal residents. We expect there to be approx. 350 participants. The event will include Pancake breakfast by donation, Live bands, food, kids games, water slide, games, and vendors. Funds would be used to help offset costs for hosting this event. We try to make this event as accessible as possible to everyone. Free to attend and enjoy with affordable food options available.

Grant Application:

Total Grant Requested: \$1000	Which funding criterial objective does this project meet? ☒ Social ☐ Economic ☐ Cultural
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: Fortis BC - 1500 approved, not received....	
Previous Discretionary Grants Received – Year and Amount: 2025 - \$5000 towards the YKRS Well repairs	
By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.	
 Signed at: 2026-06-29 15:20:48	Ayla Croot
Signature	Print Name
Authorization	
Signature of Area Director Signed by Director	Total Grant Approved \$ \$1,000
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Queens Bay Residents Association	Date of Application: 07/03/2026
Contact Name: Jessica Horie	RDCK Electoral Area/Member Municipality: ☐ RDCK Electoral Area: E ☐ Municipality:
Mailing Address: 1746 Hwy 31 Balfour BC V0G 1C0	Payment Type: ☐ Electronic Fund Transfer ☒ Mailed cheque
Phone #: (250) 509-1078	Email: jessicahorie@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The Queens Bay Residents Association has secured a AED which is centrally located in our community church for any emergencies. We are now requesting funding to obtain a first aid kit to also be available to the community along with the AED. These safety items are potentially life saving tools in our rural community, where it can take time for first responders to arrive.

Grant Application:

Total Grant Requested: \$ \$796.75	Which funding criterial objective does this project meet? ☒ Social ☐ Economic ☐ Cultural
---------------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Discretionary Grants Received – Year and Amount:

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2026-07-03 09:31:27

Jessica Horie

Signature

Print Name

Authorization

Signature of Area Director Signed by Director	Total Grant Approved \$ \$796.75
--	-------------------------------------

Board Approved Date:

Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Balfour Recreation Commission	Date of Application: 07/05/2026
Contact Name: Julie Poetsch	RDCK Electoral Area/Member Municipality: ☐ RDCK Electoral Area: F ☐ Municipality:
Mailing Address: 602 Queens Bay Road Balfour British Columbia V0G 1C0	Payment Type: ☐ Electronic Fund Transfer ☐ Mailed cheque
Phone #: (250) 229-5655	Email: admin@balfourgr.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Two years ago, the BRC was approached by a resident interested in establishing a community ping pong drop-in program. Recognizing the value of the initiative, we helped secure funding to purchase high-quality ping pong tables and helped launch the program. Since then, participation has grown steadily, making the drop-in a popular and inclusive recreational activity for residents of all ages and abilities. Attendance has now exceeded the capacity of the existing equipment, and the purchase of a third table is needed to ensure everyone has the opportunity to take part.

Grant Application:

Total Grant Requested: \$ 1000	Which funding criterion objective does this project meet? ☒ Social ☐ Economic ☐ Cultural
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: Previous funding from Areas E and F for the ping pong tables. May 2024 Area E \$1000, Area F \$1000, 2026 Area F \$2000.	
Previous Discretionary Grants Received – Year and Amount: 2019 \$10000, 2020 \$3808, 2021 \$1000, 2021 \$1000, 2021 \$4050, ...	
By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.	
 Signed at: 2026-07-05 11:50:35 Signature	Julie Poetsch Print Name
Authorization	
Signature of Area Director Signed by Director	Total Grant Approved \$ 1,000
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Castlegar Pride Association	Date of Application: 06/15/2026
Contact Name: Raissa Chernoff	RDCK Electoral Area/Member Municipality: ☐ RDCK Electoral Area: J ☐ Municipality:
Mailing Address: 1757 Terrace Rd Castlegar BC V1N 4V9	Payment Type: ☐ Electronic Fund Transfer ☒ Mailed cheque
Phone #: (250) 608-6264	Email: raissa.chernoff1@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Castlegar Pride is putting on a Pride Extravaganza to celebrate pride season and showcase local LGBTQ+ talent. This will be an all-ages variety show with drag acts, musical performers and a poet. The show will be held on July 11th, 2-4pm at Harry's Hall. Our Pride Extravaganzas are our biggest fund raisers of the year and enable us to further our mandate of creating visibility and safe spaces, bolster community engagement, build relationships with other organizations, and support LGBTQ+ folks in Castlegar and the surrounding area. We would be incredibly appreciative of your support.

Grant Application:

Total Grant Requested: \$
500.00

Which funding criterion objective does this project meet?



Social



Economic



Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Discretionary Grants Received – Year and Amount: 0

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Raissa Signed at:
2026-06-15 13:33:02

Signature

Raissa Chernoff

Print Name

Authorization

Signature of Area Director Signed by Director

Total Grant Approved \$ 500.00

Board Approved Date:

Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Creston Valley Cycling Association	Date of Application: 06/16/2026
Contact Name: Justin Vance	RDCK Electoral Area/Member Municipality: ☐ RDCK Electoral Area: A ☐ Municipality:
Mailing Address: 1713 Scott St Creston BC V0B 1G5	Payment Type: ☐ Electronic Fund Transfer ☒ Mailed cheque
Phone #: (250) 402-8424	Email: justinvance@hotmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The CVCA is developing a mountain bike trail network in Wynndel for community use. The network consists of 2.5 km down only intermediate trail built by volunteers being completed in July 2026. Volunteers will be soon developing a advanced down only trail starting in the fall of 2026. The funding requested is for the green trail which when completed will be around 8 km in length. This trail is being build by a professional builder using a machine to provide the community with a wide, smooth and low incline trail suitable for beginner mountain bikers. The cost per km is an estimated \$23,000.

Grant Application:

Total Grant Requested: \$
\$5000

Which funding criterial objective does this project meet?



Social



Economic



Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
2024- Community development area A \$4980, Redi \$6133.38, CVCF \$11,110, Canfor \$1000, ...

Previous Discretionary Grants Received – Year and Amount: 2024- \$4980 2025 - \$14,500

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

[Signature]

Signed at:
2026-06-16 13:01:55

Justin Vance

Signature

Print Name

Authorization

Signature of Area Director Signed by Director

Total Grant Approved \$ \$5,000

Board Approved Date:

Resolution #



Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-__

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Diverse Family Roots	Date of Application: 06/09/2026
Contact Name: Ben Postmus	RDCK Electoral Area/Member Municipality: ☐ RDCK Electoral Area:B ☐ Municipality:
Mailing Address: 107 Mill Rd. PO Box 461 Fruitvale BC V0G-1L0	Payment Type: ☐ Electronic Fund Transfer ☐ Mailed cheque
Phone #: (250) 231-7712	Email: diversefamilyroots@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Emergency preparedness but what often happens is in that moment of having to leave escape run out of their home some very valuable materials get missed and left behind
Kids that have Autism , ADHD, OCD often have sensory issues- Sound, touch, sight, etc We would like to develop a Sensory GO Bag
This project will support families in ALL of the Basin .
100 sensory Go Bags be created with sensory care items .
Families will have these bags with them to Assist their kiddos to keep level , in control, comforted.
project fills huge gap in Family Emergency Preparedness in region .

Grant Application:

Total Grant Requested: \$ 1000.00	Which funding criterial objective does this project meet? ☒ Social ☐ Economic ☐ Cultural
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: RDCK Directors. RDEK directrore. DHRS- Doukhobor Heritage Retreat Socirty., Columbia Basin Trust	
Previous Community Development Grants Received – Year and Amount: none	
By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.	
Signed at: 2026-06-09 11:49:39  Signature	Ben Postmus Print Name
Authorization	
Signature of Area Director Signed by Director	Total Grant Approved \$ \$500.00
Board Approved Date:	Resolution #



Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-__

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Wynndel Community Centre	Date of Application: 06/19/2026
Contact Name: Justin Lang	RDCK Electoral Area/Member Municipality: ☐ RDCK Electoral Area:C ☐ Municipality:
Mailing Address: 5127 Wynndel Rd Wynndel BC V0B 2N2	Payment Type: ☐ Electronic Fund Transfer ☐ Mailed cheque
Phone #: (250) 254-8665	Email: wynndelcctreasurer@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

This project will fund conceptual designs and estimated capital needs for redevelopment at either the Wynndel Hall or Wynndel School property.
Funding will be directed toward (1) architectural support to envision what revitalized facilities could look like, (2) high-level financial modeling to estimate development costs and go-forward financial sustainability, (3) community engagement to establish a shared vision, and (4) project management. We will retain qualified architectural, engineering, and related professionals with necessary expertise.

Grant Application:

Total Grant Requested: \$ 10000	Which funding criteria objective does this project meet? ☒ Social ☐ Economic ☐ Cultural
Other Funding Sources: Identify all sources of project funding and amounts. Both funds requested and received: RDCK = \$5k secured CVCF = \$6k secured Wynndel Community Centre capital reserves = remainder left unfunded after grants	
Previous Community Development Grants Received – Year and Amount: None to my knowledge (maybe 2021 for the playground?)	
By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.	
 Signed at: 2026-06-19 10:01:25	Justin Lang
Signature	Print Name
Authorization	
Signature of Area Director Signed by Director	Total Grant Approved \$ \$10,000
Board Approved Date:	Resolution #



Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Argenta Safety and Preparedness Society	Date of Application: 06/23/2026
Contact Name: Danielle Soucie	RDCK Electoral Area/Member Municipality: ☐ RDCK Electoral Area:D ☐ Municipality:
Mailing Address: 1039 Argenta Road Argenta BC V0G1B0	Payment Type: ☐ Electronic Fund Transfer ☒ Mailed cheque
Phone #: (250) 354-8535	Email: argentasafetyandpreparedness@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The KM markers on the Argenta Rd were made quickly by our society during the 2024 wildfire and are now derelict. Many are falling over and no longer visible. Replacing them with proper, reflective signage would be an important safety improvement for residents, visitors, and emergency responders, particularly during wildfire response and other emergencies. We will use the funds to purchase reflective km marker signs for the Argenta Rd (13kms). We will extend the signage for 5km towards Johnsons Landing. Each sign will be double sided which requires purchasing two signs per km.

Grant Application:

Total Grant Requested: \$ 1471	Which funding criterial objective does this project meet? ☒ Social ☐ Economic ☐ Cultural
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: We will cover the remainder of the costs / GST on the purchase of the signs.	
Previous Community Development Grants Received – Year and Amount: 2024 - \$8500 (2 separate projects)	
By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.	
Signed at: 2026-06-23 11:21:52	Danielle Soucie
Signature	Print Name
Authorization	
Signature of Area Director Signed By Director	Total Grant Approved \$ \$1,471
Board Approved Date:	Resolution #



Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-__

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Kaslo Community Services Society	Date of Application: 06/12/2026
Contact Name: Jane Ballantyne	RDCK Electoral Area/Member Municipality: ☐ RDCK Electoral Area:D ☐ Municipality:
Mailing Address: 336 B Avenue PO Box 546 Kaslo BC V0G1M0	Payment Type: ☐ Electronic Fund Transfer ☐ Mailed cheque
Phone #: (250) 353-7691	Email: janeballantyne@kaslo.services

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Kaslo Community Services will provide Holiday Hampers to families and individuals in need living in Kaslo and RDCK Area D. Hampers will be distributed through the Kaslo Food Hub and the Meadow Creek Food Hub in late December 2026. Each Hamper will include food for a holiday meal, appropriate to the size of the family, plus gifts for children. The project is overseen by KCS staff. Volunteers help to pack and distribute the hampers. In 2025, 95 hampers were provided to local residents. Funds will be used for staff wages, food and toys.

Grant Application:

Total Grant Requested: \$ 4000	Which funding criterial objective does this project meet? ☒ Social ☐ Economic ☐ Cultural		
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: Village of Kaslo \$4,000 / Columbia Power \$1,500 / Donations \$4,500			
Previous Community Development Grants Received – Year and Amount: 2024 \$4,000 / 2025 \$10,000			
By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.			
 Signed at: 2026-06-12 15:08:01		Jane Ballantyne _____ Print Name	
Signature		Print Name	
Authorization			
Signature of Area Director Signed by Director		Total Grant Approved \$ \$4,000	
Board Approved Date:		Resolution #	



Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-__

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Kaslo to Sandon Rails to Trails Society	Date of Application: 06/30/2026
Contact Name: Derek Sandquist	RDCK Electoral Area/Member Municipality: ☐ RDCK Electoral Area:D ☐ Municipality:
Mailing Address: PO Box 347 Kaslo BC V0G 1M0250	Payment Type: ☐ Electronic Fund Transfer ☒ Mailed cheque
Phone #: (250) 551-3158	Email: quiksandd@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The goal of this project is to re-open public access along Zwicky Road to join with the Kaslo to Sandon Wagon Road trail. Public access has been inhibited for the past 2 years by a local landowner illegally placing an earthworks berm and other blockades across the public road right of way (RoW). Funding will be used to assist with fees to establish a License of Occupation, associated costs for a BC Works Permit to remove the earthworks, and contracting with a qualified business to remove the earthworks.

Grant Application:

Total Grant Requested: \$
\$3000

Which funding criterion objective does this project meet?



Social



Economic



Cultural

Other Funding sources identified as sources of project funding and amounts. Both funds requested and received: funds. This is separate from the current funding request. Kaslo & District Community Forest may agree to apply for the License of Occupation in which case their current liability insurance will offset the MOTT requirement for liability insurance at a possible cost of ...

Previous Community Development Grants Received – Year and Amount:
None

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2026-06-30 16:26:04

Stuart Heard

Signature

Print Name

Authorization

Signature of Area Director
Signed by Director

Total Grant Approved \$ \$3,000

Board Approved Date:

Resolution #



Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-__

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Lardeau Fire Prevention Association	Date of Application: 06/15/2026
Contact Name: Rob Girard	RDCK Electoral Area/Member Municipality: ☐ RDCK Electoral Area:D ☐ Municipality:
Mailing Address: 602 Sixth Avenue Kaslo BC V0G 1M0	Payment Type: ☐ Electronic Fund Transfer ☒ Mailed cheque
Phone #: (250) 814-8366	Email: robgirard64@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Lardeau Fire Prevention Association provides Structure Sprinkler Protection to over 65 properties in Lardeau. We provide 3 sprinklers per property which we are extremely pleased to provide our residents through our pumps, large and small volume hose system. We are however, short, econoline hose. This year, if we are successful with our ask, we will be able to provide hose for the 3rd sprinkler in our system thus completing the Econline hose project. This will ensure we have supply hose needed to protect our community for the 189 sprinklers we currently have in our inventory.

Grant Application:

Total Grant Requested: \$ 5000.00	Which funding criterial objective does this project meet? ☒ Social ☒ Economic ☒ Cultural
Other Funding Sources: I identified all sources of community funding and the Board of Fire Prevention and Board members.	
Previous Community Development Grants Received – Year and Amount: 2025 - \$5000.00	
By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.	
 Signed at: 2026-06-15 21:41:08	Rob Girard
Signature	Print Name
Authorization	
Signature of Area Director Signed by Director	Total Grant Approved \$ 5,000
Board Approved Date:	Resolution #



Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-__

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Harrop District Community Centre	Date of Application: 07/06/2026
Contact Name: Gillian Hurn	RDCK Electoral Area/Member Municipality: ☐ RDCK Electoral Area:E ☐ Municipality:
Mailing Address: 6774 Harrop Procter Rd Nelson BC V1L 6R2	Payment Type: ☐ Electronic Fund Transfer ☐ Mailed cheque
Phone #: (250) 229-4665	Email: gill-hurn@hotmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

A grant of \$6,000 will allow HDCC to participate in smart energy upgrades at Harrop Hall. To replace 5 single pane windows; replace old wiring in hall ceiling and install LED lighting in hall and bathrooms and insulate hot water tank. Vapour barrier and spray foam insulation in crawl space and possibly install insulation in exterior walls of the building and replace wood siding with metal siding. Written application attached with income statement. This application entered into portal by Monique St Louis on their behalf

Grant Application:

Total Grant Requested: \$ 6000.00	Which funding criterial objective does this project meet? ☐ Social ☒ Economic ☒ Cultural	
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: CBT Smart Energy Grant \$2,700.00		
Previous Community Development Grants Received – Year and Amount: n/a		
By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.		
 Signed at: 2026-07-06 08:25:15		Signed on behalf of org - Monique St Louis
Signature		Print Name
Authorization		
Signature of Area Director	Signed by Director	Total Grant Approved \$ \$6,000
Board Approved Date:		Resolution #



Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-__

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Procter Community Society	Date of Application: 06/25/2026
Contact Name: Kim Palfenier	RDCK Electoral Area/Member Municipality: ☐ RDCK Electoral Area:E ☐ Municipality:
Mailing Address: PCS 246 3rd Ave, PROCTER BC V1L 0B8	Payment Type: ☐ Electronic Fund Transfer ☐ Mailed cheque
Phone #: (250) 354-7868	Email: info@ourprocter.org

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

We have been dealing with a continual gravel/washout issue at the entrance to the Procter Schoolhouse parking area for the past three years. It is causing safety issues for cyclists and pedestrians visiting the library, cafe, and playground, and the winter parking is dangerously icy. We are quite concerned that someone will be unnecessarily hurt.
We have been working with the Ministry of Highways for a resolution, and they have now permitted us to pave around and across the entrance to mitigate the problem.

Grant Application:

Total Grant Requested: \$ 5000.00	Which funding criterial objective does this project meet? ☒ Social ☐ Economic ☐ Cultural
Other Funding Sources: Identify all sources of project funding and amounts. Both funds requested and received. We have applied to the Harrop Procter Community Cooperative.	
Previous Community Development Grants Received – Year and Amount: none	
By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.	
 Signed at: 2026-06-25 11:12:12	Kim Palfenier
Signature	Print Name
Authorization	
Signature of Area Director Signed by Director	Total Grant Approved \$ \$5,000
Board Approved Date:	Resolution #



Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-__

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Regional District of Central Kootenay	Date of Application: 06/12/2026
Contact Name: Stuart Horn	RDCK Electoral Area/Member Municipality: ☐ RDCK Electoral Area:E ☐ Municipality:
Mailing Address: Box 590 202 Lakeside Dr Nelson BC V1L 5R4	Payment Type: ☐ Electronic Fund Transfer ☐ Mailed cheque
Phone #: (250) 352-9300	Email: grants@rdck.bc.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Annual support for Economic Development service delivery

Grant Application:

Total Grant Requested: \$
\$20,000.00

Which funding criterial objective does this project meet?

☐

Social

☒

Economic

☐

Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:
Previous years 2024 & 2025 \$20K each.

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2026-06-12 16:25:12

Signing on behalf of Stuart Horn

Signature

Print Name

Authorization

Signature of Area Director Signed by Director

Total Grant Approved \$ \$20,000

Board Approved Date:

Resolution #



Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-__

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Diverse Family Roots	Date of Application: 06/09/2026
Contact Name: Ben Postmus	RDCK Electoral Area/Member Municipality: ☐ RDCK Electoral Area:F ☐ Municipality:
Mailing Address: 107 Mill Rd. PO Box 461 Fruitvale BC V0G-1L0	Payment Type: ☐ Electronic Fund Transfer ☐ Mailed cheque
Phone #: (250) 231-7712	Email: diversefamilyroots@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Emergency preparedness but what often happens is in that moment of having to leave escape run out of their home some very valuable materials get missed and left behind

Kids that have Autism , ADHD, OCD often have sensory issues- Sound, touch, sight, etc We would like to develop a Sensory GO Bag

This project will support families in ALL of the Basin .

100 sensory Go Bags be created with sensory care items .

Families will have these bags with them to Assist their kiddos to keep level , in control, comforted.

project fills huge gap in Family Emergency Preparedness in region .

Grant Application:

Total Grant Requested: \$ 1000.00	Which funding criterial objective does this project meet? ☒ Social ☐ Economic ☐ Cultural	
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: RDCKB Directors. RDEK directrore. DHRS- Doukhobor Heritage Retreat Society., Columbia Basin Trust		
Previous Community Development Grants Received – Year and Amount: none		
By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.		
Signed at: 2026-06-09 11:58:24 		Ben Postmus
Signature		Print Name
Authorization		
Signature of Area Director	Signed by Director	Total Grant Approved \$ \$1,000
Board Approved Date:		Resolution #



Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-__

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Diverse Family Roots	Date of Application: 06/09/2026
Contact Name: Ben Postmus	RDCK Electoral Area/Member Municipality: ☐ RDCK Electoral Area:H ☐ Municipality:
Mailing Address: 107 Mill Rd. PO Box 461 Fruitvale BC V0G-1L0	Payment Type: ☐ Electronic Fund Transfer ☐ Mailed cheque
Phone #: (250) 231-7712	Email: diversefamilyroots@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Emergency preparedness but what often happens is in that moment of having to leave escape run out of their home some very valuable materials get missed and left behind

Kids that have Autism , ADHD, OCD often have sensory issues- Sound, touch, sight, etc We would like to develop a Sensory GO Bag

This project will support families in ALL of the Basin .

100 sensory Go Bags be created with sensory care items .

Families will have these bags with them to Assist their kiddos to keep level , in control, comforted.

project fills huge gap in Family Emergency Preparedness in region .

Grant Application:

Total Grant Requested: \$ 1000.00

Which funding criterial objective does this project meet?



Social



Economic



Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
RDCKB Directors. RDEK directors. DHRS- Doukhobor Heritage Retreat Society., Columbia Basin Trust

Previous Community Development Grants Received – Year and Amount:
none

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2026-06-09 12:02:11

Signature

Ben Postmus

Print Name

Authorization

Signature of Area Director

Signed by Director

Total Grant Approved \$ \$1,000

Board Approved Date:

Resolution #



Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Nelson and District Hospice Society	Date of Application: 06/26/2026
Contact Name: Rachelle MacDougall	RDCK Electoral Area/Member Municipality: ☐ RDCK Electoral Area:H ☐ Municipality:
Mailing Address: 102B - 518 Lake St Nelson BC V1L 4C6	Payment Type: ☐ Electronic Fund Transfer ☒ Mailed cheque
Phone #: (778) 671-1015	Email: rachelle@wkbcaregiver.org

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Our Regional Online Caregiver Peer Support Group will provide twice-monthly virtual support meetings for family/friend caregivers throughout the West Kootenay Boundary. It will offer a safe and accessible space for caregivers to connect, share experiences, receive emotional support, and access educational opportunities. By removing barriers such as transportation, distance, mobility challenges, and the need for respite care, the online format will ensure caregivers in all communities access. It aims to reduce caregiver isolation, improve well-being, and strengthen peer ...

Grant Application:

Total Grant Requested: \$ 1000	Which funding criterial objective does this project meet? ☒ Social ☐ Economic ☐ Cultural
---------------------------------------	--

Other Funding Sources: Identify all sources of project funding and amounts. Both funds requested and received:
 Other funding source is United Way BC which provides core funding support of \$125,000 for caregiver services and program delivery throughout the West Kootenay Boundary region.

Additional funding was received through the Regional District of Central Kootenay (RDCK) ReDi Grant program in the amount of \$12,873....

Previous Community Development Grants Received – Year and Amount:

0

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
 2026-06-30 11:19:22

 Signature

Jane DiGiacomo

 Print Name

Authorization

Signature of Area Director Signed by Director	Total Grant Approved \$ \$1,000
Board Approved Date:	Resolution #



Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-__

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Regional District of Central Kootenays	Date of Application: 06/26/2026
Contact Name: Alex Leffelaar	RDCK Electoral Area/Member Municipality: ☐ RDCK Electoral Area:H ☐ Municipality:
Mailing Address: 202 Lakeside Drive Nelson British Columbia V1L 6B9	Payment Type: ☐ Electronic Fund Transfer ☐ Mailed cheque
Phone #: (250) 608-4678	Email: aleffelaar@rdck.bc.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) **Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.**

This funding contribution will be used to support the next phase of investigation, engagement, and planning for a multi-use pathway to connect the municipalities of Silverton and New Denver and surrounding areas. The next phase of work will be led by a transportation engineering consultant firm, coordinated by RDCK staff, and collaborated on by the North Slokan Trails Society. It will include:

- background data review
- options analysis
- engagement with interest groups and province
- preliminary design and cost estimations of preferred option

Grant Application:

Total Grant Requested: \$ 10000

Which funding criteria objective does this project meet?



Social



Economic



Cultural

Other Funding Sources: Identify all sources of project funding and amounts. Both funds requested and received:
New Denver - \$2,500 (requesting from council)
Silverton - \$2,500 (requesting from council)

Previous Community Development Grants Received – Year and Amount:

NA

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2026-06-26 10:50:36

Alex Leffelaar

Signature

Print Name

Authorization

Signature of Area Director Signed by Director

Total Grant Approved \$ \$10,000

Board Approved Date:

Resolution #



Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-__

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Diverse Family Roots	Date of Application: 06/09/2026
Contact Name: Ben Postmus	RDCK Electoral Area/Member Municipality: ☐ RDCK Electoral Area: ☐ Municipality:
Mailing Address: 107 Mill Rd. PO Box 461 Fruitvale BC V0G-1L0	Payment Type: ☐ Electronic Fund Transfer ☐ Mailed cheque
Phone #: (250) 231-7712	Email: diversefamilyroots@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Emergency preparedness but what often happens is in that moment of having to leave escape run out of their home some very valuable materials get missed and left behind

Kids that have Autism , ADHD, OCD often have sensory issues- Sound, touch, sight, etc We would like to develop a Sensory GO Bag

This project will support families in ALL of the Basin .

100 sensory Go Bags be created with sensory care items .

Families will have these bags with them to Assist their kiddos to keep level , in control, comforted.

project fills huge gap in Family Emergency Preparedness in region .

Grant Application:

Total Grant Requested: \$ 1000.00

Which funding criterial objective does this project meet?



Social



Economic



Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
RDCKB Directors. RDEK directors. DHRS- Doukhobor Heritage Retreat Society., Columbia Basin Trust

Previous Community Development Grants Received – Year and Amount:
none

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2026-06-09 12:04:08

Signature

Ben Postmus

Print Name

Authorization

Signature of Area Director Signed by Director

Total Grant Approved \$ \$1,000

Board Approved Date:

Resolution #



Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-__

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Mount Sentinel Secondary School	Date of Application: 06/15/2026
Contact Name: Susan Kosinec	RDCK Electoral Area/Member Municipality: ☐ RDCK Electoral Area: ☐ Municipality:
Mailing Address: Box 99 South Slocan BC V0G 2G0	Payment Type: ☐ Electronic Fund Transfer ☒ Mailed cheque
Phone #: (250) 359-7219	Email: clerical.mss1@sd8.bc.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Grant is for the Greg Patterson Community service bursary for a Mt Sentinel student graduate.

Grant Application:

Total Grant Requested: \$ 500.00	Which funding criterial objective does this project meet? ☒ Social ☐ Economic ☐ Cultural
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: n/a	
Previous Community Development Grants Received – Year and Amount: 2025-\$250	
By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.	
 Signed at: 2026-06-15 11:07:10	Monique St Louis on behalf of Shelley Wiltshire (hand ...
Signature	Print Name
Authorization	
Signature of Area Director Signed by Director	Total Grant Approved \$ \$500
Board Approved Date:	Resolution #



Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-__

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Robson Fire Department	Date of Application: 06/23/2026
Contact Name: Jeff Grant	RDCK Electoral Area/Member Municipality: ☐ RDCK Electoral Area ☐ Municipality:
Mailing Address: 3037 Waldie Ave Robson B.C. British Columbia v0g 1x0	Payment Type: ☐ Electronic Fund Transfer ☐ Mailed cheque
Phone #: (250) 304-8223	Email: jgrant@rdck.bc.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The funding requested is to be used to facilitate much needed electrical upgrades to the Robson Fire Hall

Grant Application:

Total Grant Requested: \$ 6000.00

Which funding criterial objective does this project meet?

☐

Social

☒

Economic

☐

Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
None

Previous Community Development Grants Received – Year and Amount:
0

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2026-06-23 08:50:16

Jeff Grant

Signature

Print Name

Authorization

Signature of Area Director Signed by Director

Total Grant Approved \$ \$6,000

Board Approved Date:

Resolution #



Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-__

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Robson Fire Department	Date of Application: 06/23/2026
Contact Name: Jeff Grant	RDCK Electoral Area/Member Municipality: ☐ RDCK Electoral Area ☐ Municipality:
Mailing Address: 3037 Waldie Ave Robson B.C. British Columbia v0g 1x0	Payment Type: ☐ Electronic Fund Transfer ☐ Mailed cheque
Phone #: (250) 304-8223	Email: jgrant@rdck.bc.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

the funding requested shall be used to replace 2 garage door openers that have met the end of their usable life.

Grant Application:

Total Grant Requested: \$ 5500.00

Which funding criterial objective does this project meet?

☐

Social

☒

Economic

☐

Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: none

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2026-06-23 08:52:19

Jeff Grant

Signature

Print Name

Authorization

Signature of Area Director Signed by Director

Total Grant Approved \$ \$5,500

Board Approved Date:

Resolution #



Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Renata Development Society	Date of Application: 06/26/2026
Contact Name: Sharon Traynor	RDCK Electoral Area/Member Municipality: ☐ RDCK Electoral Area: ☐ Municipality:
Mailing Address: 67 maple Ave Box 1076 Fruitvale BC V0G 1L0	Payment Type: ☐ Electronic Fund Transfer ☒ Mailed cheque
Phone #: (250) 231-0537	Email: sharonandbob30@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The trail to the falls has become extremely dangerous due to blow downs and leaning danger trees. It's a popular destination for tourists and locals. Big safety issue!

Scope: fall danger trees, remove blow downs, remove debris and clean site.

Costs:

24 hrs labour @\$82: \$1968 + 275.52 tax

Crew and equipment travel time and transport: \$1500 + 210

3 Safety ropes: \$218.70 +30.62

Total: \$4202.84...

Grant Application:

Total Grant Requested: \$ 4202.84

Which funding criterial objective does this project meet?



Social



Economic



Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
None

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2026-06-26 09:29:53

Sharon Traynor

Signature

Print Name

Authorization

Signature of Area Director Signed by Director

Total Grant Approved \$ \$4,202.84

Board Approved Date:

Resolution #



Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-__

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Renata Development Society	Date of Application: 06/25/2026
Contact Name: Sharon Traynor	RDCK Electoral Area/Member Municipality: ☐ RDCK Electoral Area: ☐ Municipality:
Mailing Address: 67 maple Ave Box 1076 Fruitvale BC V0G 1L0	Payment Type: ☐ Electronic Fund Transfer ☒ Mailed cheque
Phone #: (250) 231-0537	Email: sharonandbob30@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The Renata fire truck needs a new battery and routine maintenance. The 3 AEDs located in Renata also require new batteries.
 Fire truck battery. \$208 + core charge \$30
 Fire truck gas and oil \$200
 Solar battery charger \$62
 AED batteries \$272 X 3=\$816.00
 GST and PST \$ \$180.04

Grant Application:

Total Grant Requested: \$ 1496.04	Which funding criterial objective does this project meet? ☒ Social ☐ Economic ☐ Cultural
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: None	
Previous Community Development Grants Received – Year and Amount:	
By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.	
 Signed at: 2026-06-26 09:21:04 _____ Signature	Sharon Traynor _____ Print Name
Authorization	
Signature of Area Director Signed by Director	Total Grant Approved \$ \$1,496.04
Board Approved Date:	Resolution #



Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-__

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Fauquier Community Club	Date of Application: 06/19/2026
Contact Name: Chris Galea	RDCK Electoral Area/Member Municipality: ☐ RDCK Electoral Area:K ☐ Municipality:
Mailing Address: 117 Oak Street Fauquier B.C. V0G 1J0	Payment Type: ☐ Electronic Fund Transfer ☐ Mailed cheque
Phone #: (778) 206-9990	Email: fauquiercommunityclubociety@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

This grant is for the legal fees for a Land Lease between the Fauquier Community Club and the Fauquier Volunteer Fire Department.

Grant Application:

Total Grant Requested: \$ 1491.42	Which funding criterial objective does this project meet? ☒ Social ☐ Economic ☐ Cultural	
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: No other sources.		
Previous Community Development Grants Received – Year and Amount: 2026 2870.00		
By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.		
 Signed at: 2026-06-20 15:23:59	Chris Galea	
Signature	Print Name	
Authorization		
Signature of Area Director	Signed by Director	Total Grant Approved \$ \$1,491.42
Board Approved Date:	Resolution #	



Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-__

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Kootenay Social Support Society	Date of Application: 06/10/2026
Contact Name: Ana Bokstrom	RDCK Electoral Area/Member Municipality: ☐ RDCK Electoral Area:K ☐ Municipality:
Mailing Address: Box 43, 7232 Harris Rd. New Denver BC V0G 1S0	Payment Type: ☐ Electronic Fund Transfer ☐ Mailed cheque
Phone #: (250) 551-6190	Email: manager@ksss.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Our volunteer navigators in the more remote areas of the Arrow Lakes valley have to travel to support clients, sometimes to visit them to provide support and sometimes to drive them to appointments or grocery shopping. In the past we have provided them with mileage reimbursements but we don't have a grant for this anymore. We would like to use the \$1000 to purchase gas cards from local gas stations and provide them to the volunteers so that they aren't spending their own money for gas to support clients.

Grant Application:

Total Grant Requested: \$ 1000	Which funding criterial objective does this project meet? ☒ Social ☐ Economic ☐ Cultural
Other Fund Sources: Arrow Lakes Community Services \$15,000 and amounts. Both funds requested and received: United Way BC \$14,000	
Previous Community Development Grants Received – Year and Amount: 2026 \$1000 (area D)	
By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.	
 Signed at: 2026-06-10 15:27:39	Ana Bokstrom
Signature	Print Name
Authorization	
Signature of Area Director Signed by Director	Total Grant Approved \$ \$1,000
Board Approved Date:	Resolution #



Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-__

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Slocan Solutions	Date of Application: 06/19/2026
Contact Name: Lori Bradish	RDCK Electoral Area/Member Municipality: ☐ RDCK Electoral Area:K ☐ Municipality:
Mailing Address: 519 Rosebery Loop Road New Denver BC V0G 1S1	Payment Type: ☐ Electronic Fund Transfer ☐ Mailed cheque
Phone #: (250) 423-8850	Email: slocansolve@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The Picnic in the Park, A Valley Voice Celebration will be a free community picnic which will include live music, children's activities and games, food trucks, roving entertainers and a formal program to recognize Jan McMurray and Dan Nicholson's commitment to local homegrown journalism over the past 23 years. The event will also be an opportunity for the community to meet the new Valley Voice owner Nikko Snyder. Funding will be used for performer stipends, facility rentals, marketing and advertising, and historic exhibit expenses.

Grant Application:

Total Grant Requested: \$ 800	Which funding criterial objective does this project meet? ☒ Social ☐ Economic ☐ Cultural	
Other Funding Sources: Repoff Discretionary Fund \$1500 and amounts. Both funds requested and received: Columbia Basin Trust Sponsorship Program \$1000		
Previous Community Development Grants Received – Year and Amount:		
By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.		
Signed at: 2026-06-19 17:23:32 	Lori Bradish	
Signature	Print Name	
Authorization		
Signature of Area Director	Signed by Directors	Total Grant Approved \$ \$800
Board Approved Date:	Resolution #	



Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-__

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Wildsight	Date of Application: 06/11/2026
Contact Name: Graeme Lee Rowlands	RDCK Electoral Area/Member Municipality: ☐ RDCK Electoral Area:K ☐ Municipality:
Mailing Address: 2-495 Wallinger Avenue Kimberley BC V1A 1Z6	Payment Type: ☐ Electronic Fund Transfer ☐ Mailed cheque
Phone #: (778) 899-7640	Email: graeme@wildsight.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Support for a local Nakusp area student to attend the Columbia River Field School program (wildsight.ca/crfs)

Grant Application:

Total Grant Requested: \$ 700	Which funding criterial objective does this project meet? ☒ Social ☒ Economic ☒ Cultural		
The Columbia River Field School is primarily supported by individuals. Both funds and fees paid by student's families.			
Previous Community Development Grants Received – Year and Amount: N/A			
By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.			
Signed at: 2026-06-11 14:47:24		Graeme Lee Rowlands	
Signature		Print Name	
Authorization			
Signature of Area Director Signed by Director		Total Grant Approved \$ \$700	
Board Approved Date:		Resolution #	



Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-__

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Kaslo Community Services Society	Date of Application: 06/16/2026
Contact Name: Jane Ballantyne	RDCK Electoral Area/Member Municipality: ☐ RDCK Electoral Area: ☐ Municipality: Kaslo
Mailing Address: 336 B Avenue PO Box 546 Kaslo BC V0G 1M0	Payment Type: ☐ Electronic Fund Transfer ☐ Mailed cheque
Phone #: (250) 353-7691	Email: janeballantyne@kaslo.services

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Kaslo Community Services will provide Holiday Hampers to families and individuals in need living in Kaslo and RDCK Area D. Hampers will be distributed through the Kaslo Food Hub in late December 2026. Each Hamper will include food for a holiday meal, appropriate to the size of the family, plus gifts for children. The project is overseen by KCS staff. Volunteers help to pack and distribute the hampers. In 2025, 95 hampers were provided to local residents. Funds will be used for staff wages, food and toys.

Grant Application:

Total Grant Requested: \$ 4000

Which funding criterial objective does this project meet?



Social



Economic



Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
RDCK Area D \$4,000 / Columbia Power \$1,500 / Donations \$4,500

Previous Community Development Grants Received – Year and Amount:
2024 \$4,000 / 2025 \$10,000

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2026-06-16 09:54:27

Jane Ballantyne

Signature

Print Name

Authorization

Signature of Area Director Signed by Director

Total Grant Approved \$ \$4,000

Board Approved Date:

Resolution #



Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-__

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Corporation of the Village of New Denver	Date of Application: 07/06/2026
Contact Name: Jessica Rayner	RDCK Electoral Area/Member Municipality: ☐ RDCK Electoral Area: ☐ Municipality: New Denver
Mailing Address: PO Box 40 115 Slocan Avenue New Denver BC V0G 1S0	Payment Type: ☐ Electronic Fund Transfer ☒ Mailed cheque
Phone #: (250) 358-2316	Email: planning@newdenver.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The New Denver Boat Launch, providing access to Slocan Lake via Centennial Park, is a public dock managed by the Village of New Denver.

The pilings supporting the boat launch are aging, weathered, and at risk of structural failure. On June 9 Council approved an application for this funding. On June 18 one of the pilings snapped.

Proposed work includes disassembly of the existing dock to expose the pilings, relocation of the dock to facilitate pile driving, removal of the existing wood pilings with vibration technology, installation of 5 new steel pilings, and re-assembly of the dock.

Grant Application:

Total Grant Requested: \$ 50000

Which funding criterial objective does this project meet?



Social



Economic



Cultural

Other Funding Sources: Identify all sources of project funding and amounts. Both funds requested and received. The attached project estimate was provided in March 2026. A total of \$50,000 is requested, to ensure the project can be completed, ...

The attached project estimate was provided in March 2026. A total of \$50,000 is requested, to ensure the project can be completed, ...

Previous Community Development Grants Received – Year and Amount:
Unknown

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2026-07-06 14:36:17

Jessica Rayner

Signature

Print Name

Authorization

Signature of Area Director Signed by Director

Total Grant Approved \$ \$50,000

Board Approved Date:

Resolution #



Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-__

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Village of New Denver	Date of Application: 06/23/2026
Contact Name: Cari Lynn Gawletz	RDCK Electoral Area/Member Municipality: ☐ RDCK Electoral Area: ☐ Municipality: New Denver
Mailing Address: 115 Slocan Ave New Denver BC V0G1S0	Payment Type: ☐ Electronic Fund Transfer ☐ Mailed cheque
Phone #: (250) 358-2316	Email: cao@newdenver.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The Village of New Denver will replace the damaged Centennial Park swim platform on Slocan Lake with a safe, durable, low-maintenance swim platform and anchoring system. Funds will be used for purchase, delivery, installation, anchoring, and related regulatory/site work. The project restores an important public waterfront recreation amenity and supports safe community lake access for residents and visitors.

Grant Application:

Total Grant Requested: \$30,000	Which funding criterial objective does this project meet? ☒ Social ☐ Economic ☐ Cultural	
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:		
Previous Community Development Grants Received – Year and Amount:		
By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.		
 Signed at: 2026-06-23 12:40:21		Cari Lynn Gawletz
Signature		Print Name
Authorization		
Signature of Area Director	Signed by Director	Total Grant Approved \$30,000
Board Approved Date:		Resolution #



REGIONAL DISTRICT OF CENTRAL KOOTENAY

RIONDEL COMMISSION OPEN MEETING MINUTES

7:00 PM

June 2, 2026

IN-PERSON MEETING LOCATION FOR HYBRID MEETING MODEL

The following location has been determined to hold the in-person meetings for Riondel Commission of Management:

Location Name: Riondel Community Centre, Commission Office, Room #6

Location Address: 1511 Eastman Ave., Riondel BC

The facility listed above will be able to accommodate the remote requirements for the meeting.

Meeting Link:

<https://rdck-bc-ca.zoom.us/j/99365439474?pwd=dt01B7UQVRpVgzCgb2t1woavUKcZ0w.1>

Join by Phone:

+1 604 449 3026 Canada Toll Free

Meeting ID: 993 6543 9474

Passcode: 528084

COMMISSION/COMMITTEE MEMBERS

Commissioner G. Panio	Riondel	In-person
Commissioner N. Anderson	Riondel	In-person
Commissioner J. Donald	Riondel	In-person
Commissioner S. Downing	Riondel	absent
Commissioner S. Horwood	Riondel	absent
Commissioner M. Stevely	Riondel	In-person
Commissioner G. Jackman	Director – Electoral Area A	absent

STAFF

Evan Salmon - Riondel Meeting Coordinator

4 out of 7 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Chair Panio called the meeting to order at 7:01 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the June 2, 2026 Riondel Commission meeting, be adopted.

Carried

3. RECEIPT OF MINUTES

The May 5, 2026 Riondel Commission minutes, have been received.

4. DELEGATE

There were not Delegations

5. PUBLIC TIME

The Chair called for questions from the public at 7:02 p.m.

- Former Commissioner Tom Wilkinson suggested that the East Shore Transportation Society erect a car shelter for their vehicle parked at the Community Centre charging station. The shelter would be independent of the building.
- Chair Panio suggested contacting Stuart Durning (RDCK Facility Manager).
- Former Commissioner Tom Wilkinson suggested an emergency generator at the Community Center. This follows a major windstorm over the weekend with many residents still have no power four days after.
- Chair Panio and Commissioner Stevely are establishing capacity needs via a sizing exercise/audit in conjunction with RDCK staff. Commissioner Stevely suggested Emergency Services and KIN (Kaslo infoNet Society) can be consulted and to schedule a meeting with the Commissioners, Stuart Durning, an RDCK emergency planning representative, and a KIN representative. Chair Panio will arrange this.

6. OLD BUSINESS

6.1 Logging Truck Traffic

Chair Panio provided the Commission with a verbal update regarding the logging above town.

- Chair Panio hasn't been able to determine the logging trucking business involved. No public complaints have been received.

6.2 Community Center Renovations

Chair Panio updated progress with the kitchen, accessible washroom, entrance door, stage banisters and playground.

- Chair Panio met with Columbia Basin Trust representative Patrick Checknita who is supportive towards these upgrades.
- A stucco contractor looked at the auditorium wall last week.
- Banisters are added to stage stairs.
- An accessible swing set, delivered to Creston, is ready to be installed at the Riondel Community Centre playground. Commissioner Stevely noted that the purchase was made without communication with the Commission. The RDCK bought the swing set via a grant, but there is a question as to whether the high installation costs will also be covered, or will be drawn from the S209 operating budget? Chair Panio will request clarification and emphasize importance of communication with RDCK staff.

6.3 Update on Fire Alarm System and Fire Alarm Drill

Chair Panio provided the Commission with a verbal update regarding the fire alarm system and alarm drills, including:

- The system is yet not wired to battery backup nor can it call out.
- The panel date is incorrect though the time is correct.
- The Commission will need to schedule a fire drill when the evacuation plan map is received and posted in the Community Centre hallways.

6.4 IT Update

Commissioner Stevely provided the Commission with a verbal update regarding the new Internet, including:

- The library and gym have open Wi-Fi and he will add an open network in the Activity Room.

7. NEW BUSINESS

7.1 Water Treatment Plant Problem

Chair Panio provided the Commission with a verbal update regarding the Riondel water treatment plant issues, including:

- The first problem was a blocked filter combined with a lapse in monitoring of the reservoir levels.
- The more recent problem was breakage of a major component in the plant. A technician was able to partially fix it. New parts have been ordered.
- Following this, water lines were flushed. During this time, residents called about having no water or noticing air and particulates in their lines. Concern was expressed that no information about flushing was communicated to Riondel residents, as has been policy in the past.
- Commissioner Stevely was concerned that on-call monitoring was missed prior to the plant's mechanical failure. He added that local cell coverage is lacking in Riondel thereby diminishing cellphone communications efficacy and wondered if Telus could be approached to improve services. This would likely be a community initiative.

7.2 Arbour Repair

Chair Panio provided the Commission with a verbal update regarding the arbour repair including:

- the East Shore Shed members will be repairing the arbor in front of the Community Centre.

7.3 Playground Cleanup

Chair Panio discussed the playground cleanup with the Commission.

8. CORRESPONDENCE

There is no correspondence for this commission meeting.

9. AREA A DIRECTOR'S REPORT

Director Jackman was unable to attend this month's meeting.

10. PUBLIC TIME

The Chair called for questions from the public at 7:43 p.m.

11. NEXT MEETING

The following Riondel Commission meeting will be held on July 7, 2026, at 7:00 pm.

12. ADJOURNMENT

MOVED and seconded,

AND Resolved:

That the Riondel Commission meeting adjourn at 7:44 pm.

Carried

Digitally Approved

Chair, G. Panio

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. N/A

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Riondel Commission Meetings

1. N/A



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**CRESTON VALLEY AGRICULTURAL ADVISORY
COMMISSION
OPEN MEETING MINUTES**

7:00 PM PT

Monday, June 8, 2026

Hybrid Meeting

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:

<https://rdck-bc-ca.zoom.us/j/97534145331?pwd=DuyTclwGKeM2lqFR7Zr267aYqtnTSI.1>

Join by Phone:

- 833 955 1088 Canada Toll-free

Meeting ID: 975 3414 5331

Meeting Password: 846516

In-Person Location: Creston & District Community Complex – Erickson Room
312 19 Avenue North, Creston, BC

COMMISSIONERS

Commissioner Randy Meyer
Commissioner Larry Rast
Commissioner Dean Eastman
Commissioner Dale McNamar

Electoral Area B, Chair
Electoral Area C
Electoral Area C
Electoral Area C

COMMISSIONERS ABSENT

Commissioner David Mutch
Commissioner Owen Edwards

Electoral Area B
Electoral Area B

DIRECTORS

Roger Tierney
Kelly Vandenberghe

Electoral Area B, Director
Electoral Area C, Director

STAFF

Sadie Chezenko

Planner 1

Zachari Giacomazzo
Robin Baril

Planner
Meeting Coordinator

PUBLIC

Joel Comer

Applicant

4 out of 6 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Chair Meyer called the meeting to order at 7:04 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the June 8, 2026 Creston Valley Agricultural Advisory Commission meeting, be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The May 27, 2026 Creston Valley Agricultural Advisory Commission minutes, have been received.

5. STAFF REPORTS

5.1 Agricultural Land Reserve (Inclusion) Referral – Town of Creston

That the following motion BE REFERRED from May 27, 2026 Creston Valley Agricultural Advisory Commission meeting to the June 8, 2026 Creston Valley Agricultural Advisory Commission meeting:

- M4 zoning currently, re-zoning application is expected if the land would be approved for the Agricultural Land Reserve (ALR) inclusion. This would be considered the next step in the process, and staff would follow up with the Town of Creston staff for the re-zoning application.
- The Commission discussed the parcel being added to the ALR application and what the long-term plan would be for this parcel.
- Discussed the land swap procedure, however through the municipal referral makes it so that the Town of Creston does not have to go through Creston Valley Agricultural Advisory Commission for the exclusion referral.
- If the land is already being farmed, the Commission is confused why this move is necessary.

- The Town of Creston has a need for additional land to develop for industrial use.

Moved and seconded,
AND Resolved:

The Referral Package dated May 14, 2026 from Planner Zachari Giacomazzo, has been received. That the Creston Valley Agricultural Advisory Commission NOT SUPPORT the Agricultural Land Reserve Referral to Town of Creston c/o Joel Comer for the property located at 1993 Airport Road, Lister, Electoral Area B. BLOCK A SECTION 13 TOWNSHIP 7 KOOTENAY DISTRICT (PID: 009-724-991).

Carried

5.2 Agricultural Land Reserve Referral

The Referral Package dated May 26, 2026 from Planner Sadie Chezenko, has been received.

- Town of Creston acquired the lot in question a few years ago
- The access goes through the neighbour's property, which she offered to donate to the Town of Creston to prevent development in this area.
- The parcels are quite steep and rocky.
- The parcel being donated is to be added onto the 2 fragmented parcels below.
- There is a covenant on the existing parcel, it is meant for passive recreational use.
- The Commission suggested that proper fencing is needed to have this area open to the public for walking trails.
- Area is gated to control access.

Moved and seconded,
AND Resolved:

That the Creston Valley Agricultural Advisory Commission SUPPORT the Agricultural Land Reserve Referral to the Town of Creston c/o Joel Comer for the property located at Parcel 1: 905 32 Avenue South, Erickson, Electoral Area B. LOT 16 DISTRICT LOTS 812 AND 3864 KOOTENAY DISTRICT PLAN 1455 EXCEPT PARCEL A (SEE 16637010) (PID: 015- 696-235). And Parcel 2: 1023 32 Avenue South, Erickson, Electoral Area B. LOT 3 DISTRICT LOTS 812 AND 3864 KOOTENAY DISTRICT PLAN 17744 (PID: 009-611-037).

Carried

6 PUBLIC TIME

No public present

7 NEXT MEETING

The next Creston Valley Agricultural Advisory Commission Meeting has yet to be scheduled.

8 ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Creston Valley Agricultural Advisory Commission meeting be adjourned at 7:53 p.m.

Carried

Digitally approved by:

Randy Meyer, Chair



REGIONAL DISTRICT OF CENTRAL KOOTENAY

NELSON, SALMO, AREAS E, F AND G REGIONAL PARKS COMMISSION OPEN MEETING MINUTES

9:00 a.m.

June 10, 2026

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

COMMISSION MEMBERS

Commissioner K. Page	City of Nelson
Commissioner D. Lockwood	Village of Salmo
Commissioner C. Graham	Area E
Commissioner T. Newell	Area F
Commissioner H. Cunningham	Area G

STAFF

Trisha Davison	General Manager – Community Services
Craig Stanley	Regional Manager – Operations & Asset Management
Cary Gaynor	Regional Parks Manager
Alana Jenkins	Meeting Coordinator

5 out of 5 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Chair Page called the meeting to order at 9:02 a.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

Moved and seconded,
AND Resolved:

The Agenda for the June 10, 2026 Nelson, Salmo, Areas E, F and G Regional Parks Commission meeting, be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The April 8, 2026 Nelson, Salmo, Areas E, F and G Regional Parks Commission minutes, have been received.

5. DELEGATE

5.1 Blewett Community Society

Jacob Cloutier, Lukas Armstrong and Coordinator Valerie May Evans with the Blewett Community Society will present a presentation and budget for a permanent rink at Morning Mountain Regional Park.

The delegates provided an overview of the submitted report and answered questions from the Commission regarding;

- Potential construction materials
- Potential ownership of assets
- Ongoing operational funding
- Asset management planning

The Commission advised the Blewett Community Society to submit a letter to the Commission regarding the project and discussed potential project considerations.

5.2 Nelson Nordic Ski Club

John Bowden and Peter Holton with the Nelson Nordic Ski Club to present a proposal to extend the current grooming program for 2km South of the Euphrates Shelter to the Commission.

The delegates provided an overview of the submitted report and participated in discussion with the Commission regarding;

- Trail maintenance
- Machine access on non-motorized trails
- Any current partnership between the Nelson Nordic Ski Club and RDCK
- A potential future larger expansion
- Previous correspondence sent to the Commission regarding the project

STAFF DIRECTION: That the Commission direct staff to refer the Nelson Nordic Ski Club matter to a future meeting of the Nelson, Salmo, E, F, and G Regional Parks Commission for Consideration.

STAFF DIRECTION: That the Commission direct staff that upon receipt of a written request from the Blewett Community Society to refer the matter to a future meeting of the Nelson, Salmo, E, F, and G Regional Parks Commission for Consideration.

6. PUBLIC TIME

The Chair called for questions from the public at 10:30 a.m.

The Nelson Cycling Club expressed their concerns regarding the Morning Mountain Rink proposal and requested information on when and how they will receive funding previously allocated to the club by RDCK.

7. NEXT MEETING

The next Nelson, Salmo, E, F and G Regional Parks Commission meeting will be at Commission discretion.

8. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Nelson, Salmo, E, F and G Regional Parks Commission meeting be adjourned at 10:37 a.m.

Carried

Digitally Approved

K. Page, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. N/A.

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Nelson, Salmo, E, F and G Regional Parks Commission Meetings

1. *That the Commission direct staff to refer the Nelson Nordic Ski Club matter to a future meeting of the Nelson, Salmo, E, F, and G Regional Parks Commission for Consideration.*
2. *That the Commission direct staff that upon receipt of a written request from the Blewett Community Society to refer the matter to a future meeting of the Nelson, Salmo, E, F, and G Regional Parks Commission for Consideration.*



REGIONAL DISTRICT OF CENTRAL KOOTENAY

SUNSHINE BAY REGIONAL PARK OPEN MEETING AGENDA

6:00 P.M.

June 11, 2026

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Video:

<https://rdck-bc-ca.zoom.us/j/98334912210?pwd=JvwXQJaK7zfXkTOdoSY5HvmgsAUQbl.1>

Join by Phone:

833 955 1088

Meeting ID: 983 3491 2210

Meeting Passcode: 413392

Virtual Meeting

COMMISSION MEMBERS

Commissioner Dosenberger	Area E
Commissioner Beaulac	Area E
Commissioner Newton	Area E
Commissioner Prosser	Area E
Director Graham	Area E

MEMBERS ABSENT

Commissioner Dehnel	Area E
Commissioner Foot	Area E
Commissioner McCulloch	Area E

STAFF

Jeff Phillips	Regional Parks and Trails Operations Supervisor
Cary Gaynor	Regional Parks and Trails Manager
Alana Jenkins	Meeting Coordinator

5 out of 8 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Chair Dosenberger called the meeting to order at 6:06 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the June 11, 2026 Sunshine Bay Regional Park Commission meeting, be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The March 12, 2026 Sunshine Bay Regional Park Commission minutes, have been received.

5. STAFF REPORTS

5.1 Sunshine Bay Regional Park Operation Update

Jeff Phillips, Regional Parks and Trails Operations Supervisor to provide the Commission with a verbal detail overview of the Sunshine Bay Regional Park Operation Update.

Operational updates included

- Disposal of the docks adjacent to the park
- Removal of unsafe features in the bike park
- Start up of the Sunday Market
- New trails added near the riding area
- A small bridge installation over a ditch to improve accessibility

Cary Gaynor, Regional Parks and Trails Manager also provided the Commission with an update on the workplan for the Harrop Wetlands.

The Commission asked questions and discussed

- Future plans for the bike park
- Who to contact for trail maintenance requests – parks@rdck.bc.ca
- When a park permit is required and how it can be obtained

6. PUBLIC TIME

The Chair called for questions from the public at 6:28 p.m.

A local resident expressed interest in revitalizing the bike park in coordination with the Nelson Cycling Club and asked about the next steps to begin planning a potential update.

Staff were also asked about the potential for installing a swimming platform and advised it was still under legal review and not a possibility until next year.

7. NEXT MEETING

The next Sunshine Bay Regional Park Commission meeting is scheduled for September 17, 2026, at 6:00 p.m.

8. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Sunshine Bay Regional Park Commission meeting be adjourned at 6:35 p.m.

Carried

Digitally Approved

Dosenberger, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. N/A

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Sunshine Bay Regional Parks Commission Meetings

1. N/A



WEST KOOTENAY TRANSIT COMMITTEE

MINUTES

June 23, 2026 | 10:00 a.m.

Regional District of Kootenay Boundary
RDKB Boardroom, 843 Rossland Ave, Trail
Teams Meeting

COMMITTEE MEMBERS

Chair Rik Logtenberg
Walter Popoff
Diana Lockwood
Terry Martin
Maria McFaddin
Linda Worley
Steve Morissette

City of Nelson
RDCK – Area H – **In-person**
RDCK – Village of Salmo – **In-person**
RDCKB – City of Trail
RDCK - City of Castlegar
RDCKB – Area B
RDCKB – Village of Warfield

LOCAL GOVERNMENT STAFF

Tom Dool
Carly Feeney
James Chandler
Donna Dean
Aimee Mooney

Research Analyst - RDCK
Meeting Coordinator – RDCK
CAO – RDCKB
Acting General Manager - RDCKB
Deputy CFO – City of Nelson

BC TRANSIT

Daynika White
Errol Nordstrom
Midhat Malik
Jen Getz

Manager, Government Relations
Manager, Facility Capital Projects
Business Development Advisor
Transit Planner

TRANSIT OPERATING COMPANIES

Baron Gould
Jesse Adams

Transit Supervisor – City of Nelson
Transit Lead Hand – City of Nelson

1) Call to Order

Chair Rik Logtenberg will call the meeting to order at 10:00am

2) Territorial Acknowledgement

We recognize and respect that we live and meet within the unceded territories of the Columbia Basin Indigenous Nations peoples.

3) Approval of the Agenda

Moved by Director Worley and seconded,
And resolved:

That the agenda for the June 23, 2026 meeting of the West Kootenay Transit Committee be approved as presented.

Carried

4) Approval of the Minutes

Moved by Director Popoff and seconded,
And resolved:

That the minutes of the West Kootenay Transit Committee October 2, 2025 meeting be approved as presented.

Carried

5) Reports

a) BC Transit website

Daynika White, Government Relations Manager, provided an update on the new BC Transit website. The redesigned site reflects feedback from transit riders on how they use the website and what information they need. The new design aims to improve the overall customer experience and enhance accessibility for users accessing the site on mobile devices.

b) Open loop payment option

Daynika provided an update on the new Open Loop payment option, which launched on May 19, 2026. The system allows riders to pay their fare using a contactless debit or credit card, or a mobile wallet. She shared usage statistics since the launch and noted that the initiative is intended to reduce cash transactions, making fare collection more efficient for the operating companies and local government staff.

Daynika answered the Committee's questions.

c) **Selkirk College UPASS**

Daynika provided an update on the Selkirk College U-PASS program. She advised that the Student Union will not be proceeding with a referendum at this time. While the program is currently on hold, BC Transit will continue discussions with the Student Union in future years to determine whether interest in the program changes.

d) **June 29 Service Change**

Daynika provided an update on BC Transit's phased fleet electrification strategy to reduce greenhouse gas emissions by transitioning to electric buses over time. She advised that two electric Nova buses will be introduced into the Nelson fleet later this year. In addition, 13 hybrid-electric buses are scheduled to replace existing buses in Trail and Castlegar during 2028/2029.

Daynika answered the Committee's questions.

e) **Transit and On-Street Infrastructure**

Daynika provided an update on the Trail transit exchange design. She advised that the design for the Trail Transit Exchange has been completed and that the Request for Proposals (RFP) has been posted on BC Bid. Construction is expected to take place over the summer, with the exchange anticipated to be operational by winter 2026/2027.

Daynika answered the Committee's questions.

f) **Genelle Operations and Maintenance facility**

Errol Nordstrom, Manager of Facility of Capital Projects, provided an update on the new Genelle Operations and Maintenance Facility. He advised that construction remains on schedule and that the majority of the move into the new facility will occur over the weekend of June 27–28, 2026. Plans have been put in place to minimize any disruption to transit services during the transition.

Errol answered the Committee's questions.

New Business

a) **West Kootenay Transit System Fare Review**

Midhat Malik, Business Development Advisor, provided an overview of the West Kootenay Transit System Fare Review. She explained that the objectives of the review are to optimize revenue, attract and retain ridership, and maintain affordable transit

fares. She noted that BC Transit is seeking feedback from the Committee to help identify local priorities as the review progresses.

Midhat reviewed the current fare structure, including the various fare products and associated discounts. She also outlined a proposed transfer policy that would replace traditional transfers with an automatic DayPASS, allowing riders who purchase the equivalent of two Single Ride fares to receive unlimited travel for the remainder of the day.

Midhat also discussed potential public engagement opportunities should the Committee wish to seek community input. She provided an overview of the proposed fare review timeline, which is expected to run from Summer 2026 through September 2027.

The Committee had a lengthy discussion regarding the fare review, proposed public engagement and the review timeline. Midhat and Daynika answered the Committee's questions.

Moved by Director Popoff and seconded,
And Resolved:

THAT the West Kootenay Transit Committee propose an increase in rate to \$3.00 with public engagement.

Defeated

Moved by Director Worley and seconded,
And resolved:

THAT the West Kootenay Transit Committee direct BC Transit to launch an online public engagement survey about a fare increase and report back to the Committee with recommendations for fare changes.

Defeated

Moved by Director Worley and seconded,
And resolved:

THAT the West Kootenay Transit Committee direct BC Transit to go do their fare review

and come back with information for the Committee to make a decision.

Carried

b) West Kootenay Transit System Service Review

Jennifer Getz, Transit Planner, provided a brief overview of the purpose, scope and objectives of the Service Review. She advised that while public engagement is optional as part of the review process, BC Transit recommends conducting one round of public engagement. Jennifer also outlined the anticipated timeline, noting that the review is expected to take approximately one year to complete, and provided an overview of the key stages and activities throughout the process.

Jennifer & Daynika answered the Committee's questions.

Moved by Director McFaddin and seconded
and Resolved:

THAT the West Kootenay Transit Committee agree to the objectives, deliverables, and scope of work of this Transit Service Review.

Carried

8) Adjournment

Moved by Director Martin and seconded, And resolved:

The meeting was adjourned at 12:33pm.

Carried

Approved by

Rik Logtenberg, Chair



Regional District of Central Kootenay

CRESTON VALLEY SERVICES COMMITTEE

Open Meeting Minutes

Thursday, July 2, 2026

9:00 am PT

Creston and District Complex – Erickson Room

312 19 Avenue North, Creston, BC

COMMITTEE MEMBERS' PRESENT

Director A. DeBoon	Town of Creston
Director G. Jackman	Electoral Area A
Director R. Tierney	Electoral Area B
Director K. Vandenberghe	Electoral Area C

STAFF PRESENT

S. Horn	Chief Administrative Officer
Y. Malloff	General Manager Finance, Information Technology and Procurement
T. Davison	General Manager of Community Services
C. Stanley	Regional Manager – Operations & Asset Management
K. Calder	Regional Manager – Recreation & Client Services
A. Wilson	Acting General Manager of Development & Community Sustainability
M. Crowe	Parks Planner
P. Marshall-Smith	Sustainability and Resilience Supervisor
R. Baril	Meeting Coordinator

GUESTS

Director A. Watson	RDCK Board Chair/Electoral Area D
D. Dumas	Creston Town Counselor

1. ZOOM REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:

9:00 a.m. PT

Join by Video:

<https://rdck-bc-ca.zoom.us/j/92632670829?pwd=VkcPYOvOWnMTDNowScaJt12nFYz8zN.1>

Join by Phone:

+1 778 907 2071 Canada Toll Free

*6 to unmute or mute

*9 to raise or lower your hand

Meeting ID: 926 3267 0829

Meeting Password: 430277

In-Person Location: Creston & District Community Complex

312 19 Ave N, Creston, BC

2. CALL TO ORDER

Chair DeBoon called the meeting to order at 9:05 a.m.

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

4. ADOPTION OF AGENDA

Moved and seconded,

And resolved:

The agenda for the July 2, 2026 Creston Valley Services Committee meeting be adopted with the removal of Item 8.3 Lister Community Cemetery before circulation.

Carried

5. RECEIPT OF MINUTES

The May 28, 2026 Creston Valley Services Committee minutes, have been received.

**ORDER OF AGENDA
CHANGED**

The Order of Business was changed to accommodate a delegation with item 6.2 Kootenay Holds Climbing and Wellness Society considered at this time.

6. DELEGATE

6.2 DELEGATION: KOOTENAY HOLDS CLIMBING AND WELLNESS SOCIETY

Kristina Schrage and Priya Shrestha gave a presentation to the Committee for

establishing a climbing hub in the Creston Valley. The wellness society recently did a survey of residents in the valley and the overwhelming response is that the public are looking for more recreation facilities, with the vast majority of the responses collected were favorable for a climbing/bouldering space that is accessible to everyone.

An important factor in finding a space to develop to meet the needs of the community would be that the location they are looking to develop would have a minimum of 10 foot high ceilings.

The Committee suggested to the delegation to engage staff communication re: prioritization matrix to determine if there are RDCK options to explore for a starting location and feasibility and further; to find out more information if bouldering activities could be included for the public as part of the leisure pass.

**ORDER OF AGENDA
RESUMED**

Item 6.1 West Creston Community Hall Society – Fire Hall Project Team was considered at this time.

**FREEDOM OF THE
FLOOR**

Moved and seconded,
And Resolved:

That Board Chair Watson and Counselor Dumas have freedom of the floor.

Carried

6.1 DELEGATION: WEST CRESTON COMMUNITY HALL SOCIETY (WCCHS) - FIRE HALL PROJECT TEAM

The West Creston Community Firehall Project Team consisting of: Richard Allen, Cathy Robinson, Kathy Tompkins, Mike Martell presented to the Committee. They requested letters of support from Area A, B and C Directors as well as the Town of Creston.

WCCHS has been applying for all the grant opportunities that they can find and having letters of support will assist their grant efforts. The funding for construction of the fire hall thus far has come from:

\$526,000 from UBCM
\$150,000 from Growing Communities
\$96,000 from fundraising efforts by the WCCHS

\$772,000 total raised to date

WCCHS is hoping to raise another \$300,000 to bring the project to completion in stages to meet building requirements with grant applications and fundraising efforts.

Kathy Tompkins answered the Committee's questions.

7. DIRECTOR REPORTS

7.1 FOR INFORMATION: CRESTON VALLEY PUBLIC LIBRARY

Creston Valley Public Library overview received for information re: May and June 2026 updates from Director Vandenberghe.

7.2 FOR INFORMATION: REGIONAL PARKS, TRAILS AND WATER ACCESS STRATEGY

Regional Parks, Trails and Water Access Strategy overview was received for information from Director Vandenberghe. It was pointed out that there is an interesting opportunity for the public to engage in this strategy.

8. NEW BUSINESS

8.1 DISCUSSION ITEM: CRESTON & DISTRICT COMMUNITY COMPLEX PARKING LOT SAFETY MEASURES

Staff included a report for the minutes on different parking lot options to increase awareness and address safety concerns at the Creston & District Community Complex.

Direction to Staff:

Monitor the situation, install parking lot signage to indicate flow of traffic in the Creston & District Community Complex parking lot and bring this issue back to the Committee to determine if further steps are needed in the future.

8.2 DISCUSSION ITEM: CENTENNIAL PARK FIELD UPGRADE OPERATIONAL MAINTENANCE

Most of the Committee requested that a higher-level approach to all facilities in the valley be taken instead of this targeted approach for one specific facility.

The Committee referred the item to the 2027 budget season.

The Committee has also requested a conversation on Class A, B and C ballfields in the future and what it will take to meet expectations.

8.3 DISCUSSION ITEM: LISTER COMMUNITY CEMETERY

This item has been removed from the agenda.

8.4 DISCUSSION ITEM: CRESTON SELECT CEMETARY STATUS AND PROCEDURE

With the dismantle of the Creston Cemetery Select Committee, area directors are concerned about expectations going forward, considering the arm's length interest in how decisions are being made. The Committee would like to see grant funding shared equitably across all locations of cemetery services.

The Town of Creston 'master plan' determines the level of service.

This item will be discussed in further detail at the July 23, 2026 Creston Valley Services Committee (CVSC).

8.5 DISCUSSION ITEM: CRESTON VALLEY AIRPORT AUTHORITY GRANT STATUS

Director Vandenberghe voiced concern re: significant increase this past year to increase the reserves for the airport, specifically the runway extension and that the Town was not successful this year in obtaining a grant to fund the airport extension. The Committee has also voiced interest in finding ways to increase the rate of return for the airport.

The following items: hanger lease, modernization, level of service policy development defined, and operational agreement update should be prepared in advance of next year's request for contribution.

8.6 DISCUSSION ITEM: CRESTON VALLEY FIRE SELECT ADVISORY COMMITTEE UPDATE

This item is waiting for staff to discuss before bringing forward again.

9. OLD BUSINESS

9.1 GOAT RIVER WATERSHED WATER SUSTAINABILITY PLAN

Invitations have gone out to community to attend engagement sessions. Next update will be after the upcoming workshop.

9.2 DISCUSSION ITEM: RCMP STAFFING LEVEL INCLUDING SCHOOL RESOURCE FUNDING

The priority of the staff sergeant has been to increase staffing levels first as the current detachment is under-resourced and under pressure. The Town of Creston has submitted another request to the province for further staffing.

9.3 DISCUSSION ITEM: ECONOMIC ACTION PLAN (EAP) REQUEST FOR PROPOSAL & EXPRESSION OF INTEREST

CAO Horn gave an update that this item will be addressed in Quarter 3 (Q3).

9.4 ACTION ITEM LIST

Item #2 – Dangerous and Aggressive Dog Bylaw.

- This item can be struck off the Action Item list for the August 6, 2026 CVSC meeting.

10. PUBLIC TIME

The Chair called for questions from the public and members of the media at 11:51 a.m.

Counselor Dumas inquired if funding for The Taste of Creston has been requested.

- Staff are looking into these details

11. CLOSED

11.1 Meeting Closed to the Public

Moved and seconded,
And resolved:

In the opinion of the Committee - and, in accordance with Section 90 of the Community Charter – the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting;

AND FURTHER, in accordance with Section 90 of the Community Charter, the meeting is to be closed on the basis(es) identified in the following Subsections:

90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

Carried

11.2 Recess of Open Meeting

Moved and seconded,
And resolved:

The Open meeting be recessed at 12:02 p.m. in order to conduct the Closed meeting.

Carried

12. NEXT MEETING

The next Creston Valley Services Committee meeting is scheduled for August 6, 2026 at 9:00 a.m.

13. ADJOURNMENT

Moved and seconded,
And resolved:

The Creston Valley Services Committee meeting be adjourned at 12:20 p.m.

Carried

Digitally approved by

Arnold DeBoon, Chair



REGIONAL DISTRICT OF CENTRAL KOOTENAY
AREA A ECONOMIC DEVELOPMENT COMMISSION
OPEN MEETING MINUTES

2:00 p.m. PT

Tuesday, July 7, 2026

Location: Hybrid Model – In-person and Remote

ZOOM REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:

<https://rdck-bc-ca.zoom.us/j/93079902753?pwd=1DnbzulpvRtHNZyPqip7NKEtfkguO3.1>

Join by Phone:

+1-778-907-2071 Canada

Meeting ID: 930 7990 2753

Meeting Password: 881036

In-Person Location: Kokanee Springs Resort – lower level of the 1st Lodge building at the rear of the building, 16083 Woolgar Road, Crawford Bay, BC

COMMISSION MEMBERS PRESENT

Director G. Jackman	Area A
Commissioner G. Medhurst	Crawford Bay – Chair
Commissioner G. MacMahon	Kootenay Bay
Commissioner R. Bertram	Crawford Bay/Riondel
Commissioner P. Cullinane	Boswell
Commissioner F. Demman	Wynndel

STAFF PRESENT

R. Baril	Meeting Coordinator
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6 out of 6 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Chair Medhurst called the meeting to order at 2:01 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

Moved and seconded,
and resolved:

The agenda for the July 7, 2026 Area A Economic Development Commission meeting, be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The June 2, 2026 Area A Economic Development Commission minutes, have been received.

**ORDER OF AGENDA
CHANGED**

The order of Business was changed at this time due to the Kootenay Lake Chamber of Commerce not being able to attend, with Item 5.2 Kootenay Lake Geothermal Update considered at this time.

5. OLD BUSINESS

5.2 Kootenay Lake Geothermal Update

Commissioner MacMahon gave an update on the project. The data collected during the survey is being examined with a prominent trend emerging, and arrangements are being made to send the data to a 3rd party to integrate into 3D modeling. South Kootenay Lake Community Services Society Services is planning on moving forward to do targeted test wells. And they are actively looking into further funding resources to carry the project forward into the next phases.

Community engagement is being planned for the fall 2026.

5.1 Kootenay Lake Chamber of Commerce

This item will be added to the September 8, 2026 Area A Economic Development Commission agenda.

6. PUBLIC TIME

The Chair called for questions from the public at 2:32 p.m.

No questions from the public or media.

7. NEXT MEETING

The next Area A Economic Development Commission meeting is scheduled for September 8, 2026 at 2:00 p.m. PT.

8. ADJOURNMENT

Moved and seconded,
and resolved:

The Area A Economic Development Commission meeting be adjourned at 2:36 p.m.

Carried

Digitally approved by

Chair Gina Medhurst



BC Plant & Food Region
Kelowna District Office
1853 Bredin Road
Kelowna, BC, V1Y 7S9

June 16, 2026

Grace McGregor
Chair, Regional District of Kootenay Boundary (RDKB)
gmcgregor@rdkb.com

Aimee Watson
Chair, Regional District of Central Kootenay
awatson@rdck.bc.ca

Dear Ms. McGregor and Ms. Watson:

Re: Expansion of Dutch elm disease (DED) regulated area

I am writing to you on behalf of the Canadian Food Inspection Agency (CFIA) to inform you that on June 16, 2026, the CFIA will be updating its regulated areas for Dutch elm disease to include parts of the Regional District of Kootenay Boundary and Central Kootenay in south-central British Columbia (BC), as well as the entire Province of Saskatchewan (SK).

[DED is a regulated plant disease](#) in Canada. It was first detected in BC in 2024. It is caused by a fungus, *Ophiostoma ulmi* (Buisman) and *Ophiostoma novo-ulmi* (Brasier), which blocks the tree's ability to conduct water and causes the tree to die. The fungus is mainly spread by elm bark beetles, and all species of American elm are susceptible.

Movement restrictions are in place to protect Canada's landscape and economy by helping to prevent the spread of DED to non-infested areas of Canada.

We will be issuing a news release to notify members of the public about this change, and as a result, there may be media and public interest related to the expansion of the DED regulated area. If you receive questions related to this expansion from the media, please feel free to re-direct those queries to our CFIA Media Relations team at: 613-773-6600 or email: cfia.media.acia@inspection.gc.ca.

Additional information can be found on our website: [Dutch elm disease - inspection.canada.ca](http://inspection.canada.ca) .

If you would like more information, have questions or other considerations which we should be aware of, please feel free to contact me – Ray Knight, Acting Inspection Manager, at anytime by calling **250-448-3080** or emailing: ray.knight@inspection.gc.ca . Veuillez me faire savoir si vous préférez recevoir des informations en français.

Thank you for your help in protecting Canada's landscape from Dutch elm disease.

Sincerely,

original signed by

Ray Knight

Acting Inspection Manager – Plant Health East
Canadian Food Inspection Agency

cc:

Matthew Miyagawa, Director of Operations – BC Plant and Food, Canadian Food Inspection Agency

Andrea Saunders, Acting Operations Specialist, Operations Specialist Unit – Plant Health, Western Operations, Canadian Food Inspection Agency



Regional District of
Kootenay Boundary
June 26, 2026

Hon. Mike Farnworth
Minister of Transportation and Transit
Province of BC

by email: TT.Minister@gov.bc.ca

Dear Minister Farnworth:

Re: Communications with MoTT

I am writing on behalf of the Regional District of Kootenay Boundary to express our dissatisfaction and frustration over communications with your ministry.

MoTT plays an essential role in our rural and remote communities that are connected primarily through roads, for which you are responsible.

As representatives of our constituents, we want to ensure that our residents' needs and concerns are relayed and heard. Unfortunately, our experience has been that our communications often go unheeded. While we recognize that not all requests can be actioned or realized, we believe that meaningful dialogue can often lead to constructive outcomes.

We have fostered and appreciated good relationships with local Ministry staff over the years and are grateful for their assistance.

Over the past few years, MoTT has provided Active Transportation funding for projects in both Christina Lake and the Greater Trail area. We have enquired about the ministry's capital plans and priorities so that we might collaborate on such projects of mutual interest. By conferring and collaborating, we can be partners who can work together to better serve all our residents. To that end, we would appreciate meeting with you to discuss how we can move forward on shared concerns. A meeting can be arranged through our corporate officer, Anitra Winje, at 250.231.4748 or awinje@rdkb.com.

Sincerely,

Grace McGregor, Chair
Regional District of Kootenay Boundary

cc: Heather Wood, Deputy Minister, Ministry of Transportation and Transit
BC regional Districts



THE CORPORATION OF THE DISTRICT OF OAK BAY
MUNICIPAL HALL – 2167 OAK BAY AVENUE – VICTORIA, BC V8R 1G2
PHONE 250-598-3311 FAX 250-598-9108 WEBSITE www.oakbay.ca

OFFICE OF THE MAYOR

Via email: ECS.Minister@gov.bc.ca

June 30, 2026

Honourable Adrian Dix, MLA
Ministry of Energy and Climate Solutions
PO Box 9060 Stn Prov Govt
Victoria, BC V8W 9E2

Dear Minister Dix:

Re: Local Government Climate Action Program (LGCAP) Funding

At the Oak Bay Council Meeting held June 8, 2026, Council resolved:

That Council direct the Mayor to send a letter to the Province and local MLAs outlining the need for continued Local Government Climate Action Program funding and share this letter with the Capital Regional District Board of Directors and other BC municipal elected officials.

For more than a decade, the Province has supported local climate initiatives through grant funding to communities across British Columbia. The Local Government Climate Action Program (LGCAP), the current form of this support, provides local governments and Modern Treaty Nations with funding, guidance, and direct support to implement effective climate actions across B.C.

This funding supports timely local climate action that reduces greenhouse gas (GHG) emissions, prepares communities for the impacts of a changing climate and creates new opportunities for people in the clean economy.

Eligible expenditures can include, but are not limited to:

- Investments to improve energy efficiency and investing in climate infrastructure
- Matching funds to leverage funding from the federal government or other parties
- Staffing and contracts
- Risk assessments, communications and engagement

These funds have been a critical and reliable funding source of support that the District and most other local governments have relied on to implement climate solutions, support staff expertise, deliver programs, and leverage additional grant funding from other organizations.

In February 2026, the Provincial Government released the 2026/27–2028/29 Service Plan for the Ministry of Energy and Climate Solutions. The plan does not include funding for the continuation of the Local Government Climate Action Program (LGCAP); however, to date, no final decision or direction has been communicated publicly by the Province.

Oak Bay Council would like to advocate for the continued funding of LGCAP and its inclusion in the 2026/27- 2028/29 Service Plan as the loss of Provincial LGCAP funding would be detrimental to the District's ability (and the ability of all local governments) to continue developing and implementing our climate action program.

Thank you for your time and consideration and we look forward to your response.

Sincerely,

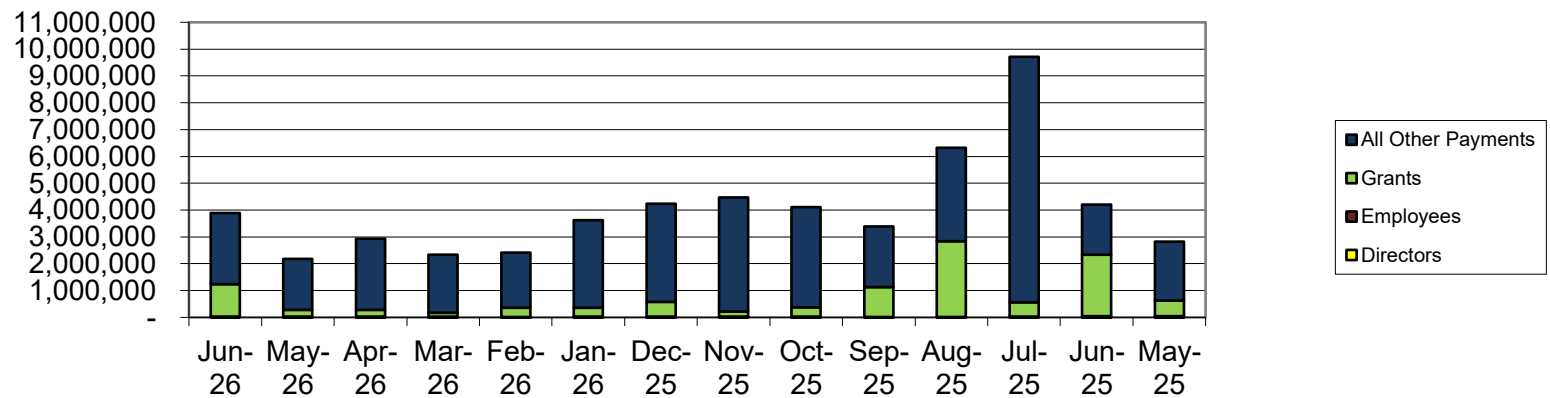
A handwritten signature in blue ink, appearing to read 'Kevin Murdoch', is positioned above the printed name.

Kevin Murdoch, Mayor
District of Oak Bay

- c. *Hon. Diana Gibson, MLA Oak Bay-Gordon Head*
Hon. Grace Lore, MLA Victoria-Beacon Hill
Hon. Lana Popham, MLA Saanich South
Hon. Nina Krieger, MLA Victoria-Swan Lake
Hon. Ravi Parmar, MLA Langford-Highlands
Darlene Rotchford, MLA Esquimalt-Colwood
Rob Botterell, MLA Saanich North and the Islands
Capital Regional Board of Directors
BC Municipalities – Elected Officials

Financial Expenditure Report for June 2026

ACCOUNTS PAYABLE 2025-2026

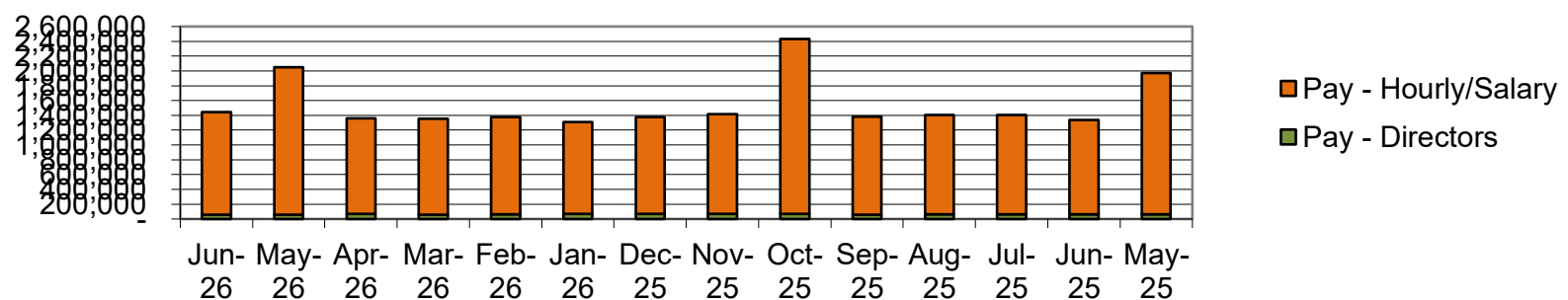


	Number of Payments	Value	% of Total
	1,496	\$3,890,835	
Top 80% of payments by value	536	3,114,298	80%
Remaining 20% of payments by value	960	776,537	20%
	Total	\$3,890,835	100%

	Number of Payments	Value	% of Total
	1,496	\$3,890,835	
Payments to Directors	32	7,291	0.2%
Payments to Employees	87	21,726	0.6%
	Subtotal	29,017	0.7%
Discretionary and Community Development Grants	358	1,215,933	31.3%
Other Vendors	1,019	2,645,884	68.0%
	Subtotal	3,861,817	99.3%
	Total	\$3,890,835	100%

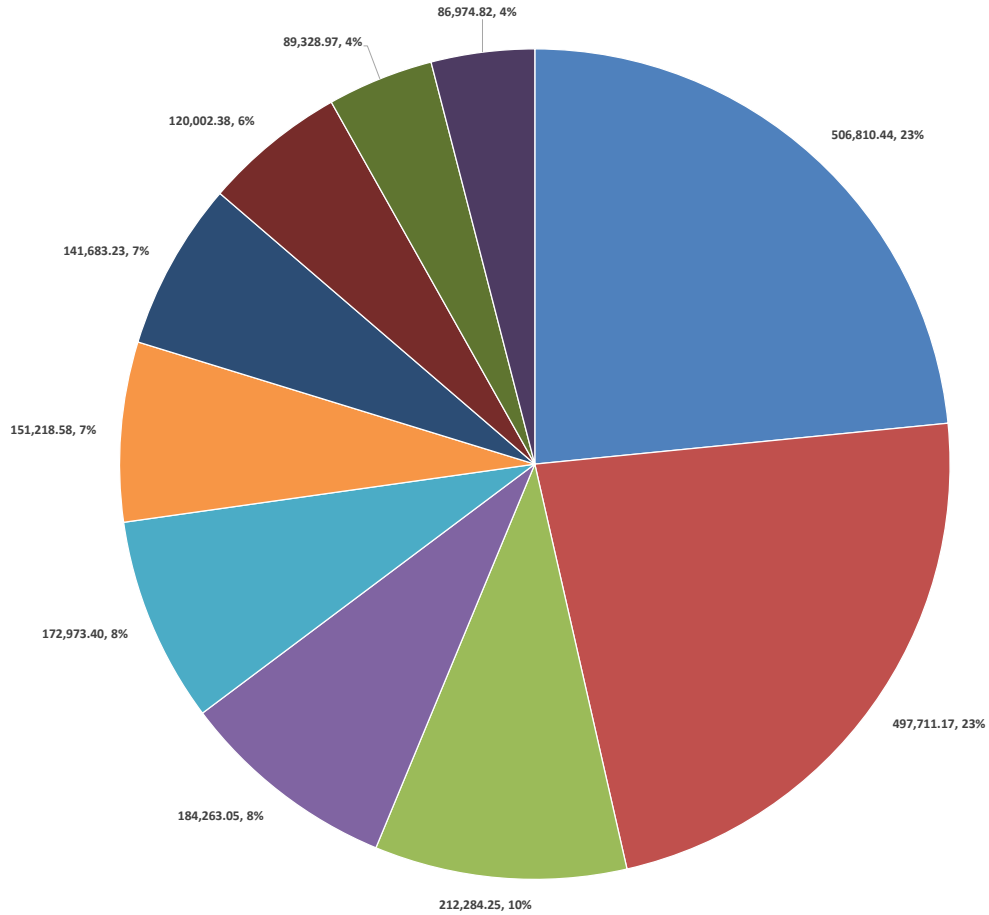
Payment Method	Direct Deposit	% of Total	Cheques	% of Total
	1374	92%	122	8%

PAYROLL 2025-2026



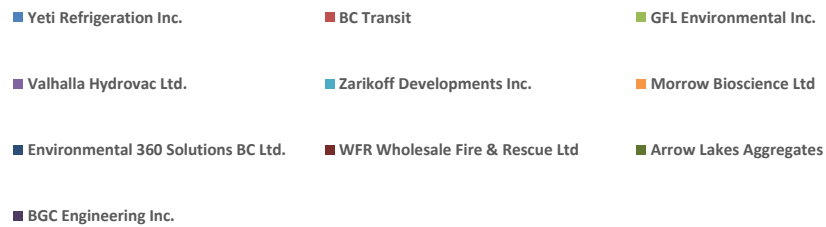
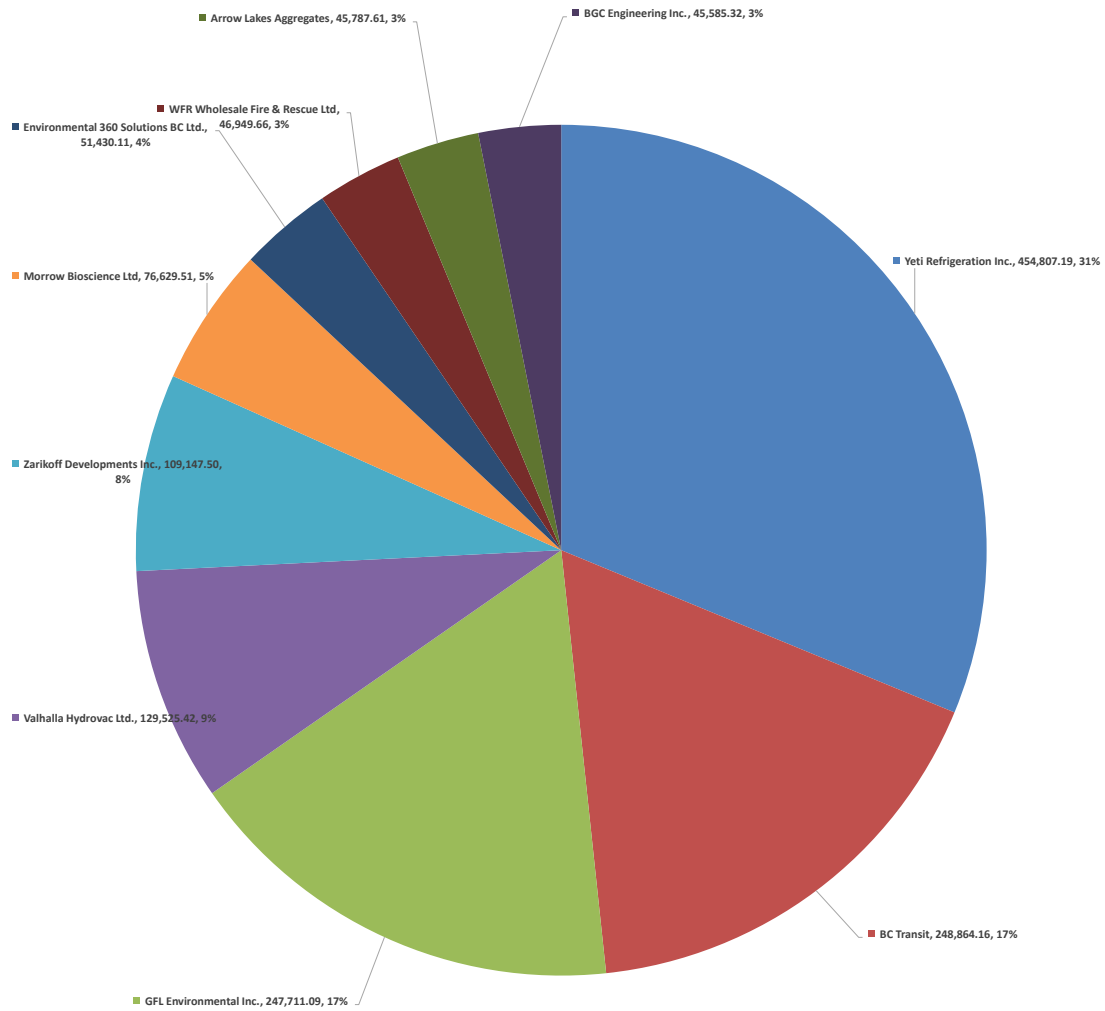
	Number of Payments	Value	% of Total
		\$1,444,367	100%
Directors		60,324	4.2%
Hourly/Salary		1,384,043.38	95.8%

Top 10 Services by Amount Spent



- Recreation Facility-Creston and Areas B, C and Area A
- Recreation Facility-Nelson and Areas F and Defined E
- Refuse Disposal (West Subregion)-Castlegar, New Denver, Slocan and Area H, I, J, and K
- Arena (Castlegar Complex)-Castlegar and Areas I and J
- Refuse Disposal (East Subregion)-Creston and Areas A, B and C
- Refuse Disposal (Central Subregion)-Nelson, Kaslo, Salmo and Areas D, E, F, and G
- Water Utility-Area B (Erickson)
- Regional Fire Service
- Transit-Kootenay Lake West
- Transit-North Shore and Slocan Valley

Top 10 Vendors by Value



Accounts Payable Top 80% of Payments for June 2026

Top 80% of payments by value	Number of Payments		Value
	536	\$	3,114,298
"The Air Cadet League of Canada, 581 Castlegar Sponsoring	1	\$	6,521.45
0885708 BC LTD dba Joseph Fritz	2	\$	16,000.00
1529996 BC Ltd dba Dee's Contracting	1	\$	28,022.40
Aquam Inc	1	\$	5,973.29
Arrow Lakes Aggregates	3	\$	45,787.61
Arrow Lakes Caribou Society	2	\$	27,990.00
Arrow Lakes District Arts Council Society	2	\$	8,530.64
Backburn Mechanical Ltd.	9	\$	30,441.62
Balfour & Area Business & Historical Association	3	\$	5,910.00
Balfour Recreation Commission	2	\$	6,960.00
BC Association of Community Response Networks (BCCRN)	1	\$	17,593.59
BC Transit	5	\$	248,864.16
BGC Engineering Inc.	2	\$	45,585.32
Bill's Heavy Duty Enterprises (2004) Ltd.	9	\$	11,532.82
Blewett Community Society	1	\$	16,515.00
Blueberry Creek Community School Council	2	\$	9,043.93
Brogan Fire & Safety	12	\$	22,765.60
Burton Community Association	3	\$	8,940.82
Burton Volunteer Fire Brigade Society	1	\$	5,940.00
BWS Enterprise Ltd	1	\$	10,150.17
Castlegar & District Heritage Society	1	\$	8,312.67
Castlegar Festivals Society	1	\$	10,772.08
Castlegar Sculpturewalk Society	1	\$	25,842.87
Central Kootenay Invasive Species Society	1	\$	7,511.73
CJ Industries Inc.	1	\$	12,132.72
Cleartech Industries Inc	9	\$	26,553.15
Creston Valley Blossom Festival (CVBF)	1	\$	18,166.63
Creston Valley Chamber of Commerce	1	\$	9,000.00
Creston Valley Food Action Coalition Society	4	\$	7,784.34
Creston Valley Rotary Club	1	\$	7,787.06
Creston Valley Search & Rescue Society	1	\$	6,641.49
Creston Valley Society for Therapeutic Horsemanship	1	\$	8,514.64
Creston, Town Of	4	\$	19,363.58
Dave's Plumbing Ltd	3	\$	8,989.77
DB Perks & Associates Ltd	4	\$	8,821.08
DHC Communications Inc	8	\$	14,469.78
Diverse Family Roots Society	2	\$	19,516.05
Edgewood Community Parks Board	1	\$	6,631.20
Elk Root Conservation Farm Society (BC#A0072993)	1	\$	6,996.33
Environmental 360 Solutions BC Ltd.	3	\$	51,430.11
Evoke Buildings Engineering Inc.	1	\$	6,213.15
Fauquier & Community Golf Course	1	\$	4,996.00
Fauquier Community Club Society	5	\$	15,514.50
Fields Forward	3	\$	10,796.29
Fireweed Hub Society	2	\$	6,711.20
FortisBC - Electricity	35	\$	42,663.28
Fortisbc - Natural Gas	4	\$	14,085.28
Fraser Basin Council	1	\$	5,932.50
Friends of the Nelson Municipal Library	2	\$	6,595.00
GFL Environmental Inc.	17	\$	247,711.09
Grand Forks ATV	1	\$	5,000.00
HCMA Architecture and Design	2	\$	12,571.67
Healthy Community Society of the North Slocan Valley	1	\$	6,210.00
Heritage Roofing & Sheet Metal Ltd.	1	\$	4,924.50
Horse Association of Central Kootenay	1	\$	4,813.97
Inland Allcare	17	\$	7,746.68
Intercultural Kootenays Society	2	\$	5,893.08
Izu-Shi Friendship Society	1	\$	5,058.00
K4 Construction Ltd.	1	\$	9,629.14
Kaslo Community Services Society	5	\$	27,593.70
Kaslo Search & Rescue	1	\$	7,809.30
KBRH Health Foundation	1	\$	18,359.27
Kootenay Carshare Cooperative	1	\$	10,232.10
Kootenay Circus Arts Association	2	\$	7,085.00
Kootenay Columbia Discovery Society	1	\$	5,084.87
Kootenay Food Council	3	\$	21,384.47
Kootenay Industrial Supply Ltd	16	\$	5,063.94
Kootenay Native Plant Society	1	\$	6,887.70
Kootenay Social Support Society	1	\$	16,530.60

Top 80% of payments by value	Number of Payments		Value
	536	\$	3,114,298
Lardeau Valley Community Club	7	\$	19,438.20
Lardeau Valley Opportunity Links Society	4	\$	14,736.00
Lifesaving Society (Burnaby)	10	\$	7,461.03
Little h Design Works	1	\$	7,163.63
Living Lakes Canada	4	\$	14,650.90
Lower Arrow Lakes Conservation Association	1	\$	7,200.00
Main Jet Motorsports Inc	4	\$	7,258.90
Martech Motor Winding Ltd	3	\$	15,198.63
Masse Enviromental Consultants Ltd.	4	\$	24,132.31
Mayday Electric Ltd	2	\$	13,629.86
Minister of Finance	2	\$	7,941.36
Morrow Bioscience Ltd	4	\$	76,629.51
Municipal Insurance Association Of BC	1	\$	32,975.00
Nakusp & District Museum Society	1	\$	4,886.00
Nakusp Centennial Golf Club	1	\$	4,999.00
Nakusp Ski Club Association	1	\$	25,063.07
Nanaimo, City of	19	\$	6,643.88
Nelson & District Arts Council	2	\$	5,895.00
Nelson & District Chamber of Commerce	3	\$	6,000.00
Nelson Building Centre Ltd	26	\$	12,879.52
Nelson Cycling Club	1	\$	7,798.50
Nelson Hydro	13	\$	25,610.96
Nelson Leafs Hockey Society	1	\$	5,947.20
Nelson Nordic Ski Club	1	\$	5,949.00
North Slocan Trails Society	1	\$	5,400.00
Orion Fire Distribution Ltd.	2	\$	12,533.72
Overland West Freight Lines Ltd	6	\$	6,662.97
Pitney Works	1	\$	7,350.00
Propane Busters Inc.	1	\$	7,671.30
Protecting Animal Life Society (P.A.L.S.)	1	\$	21,258.00
RC Strategies Inc.	2	\$	6,615.00
Riverside Farm	6	\$	11,805.08
Robson Community Memorial Church	1	\$	8,100.00
Rocky Mountain Agencies	5	\$	20,059.85
Rocky Mountain Phoenix	4	\$	5,113.74
Rosebery-Bonanza-Summit Trail Alliance Society	1	\$	5,000.00
Royal Canadian Legion #1-020 Nakusp	1	\$	24,120.00
Royal Canadian Legion #217 Salmo	2	\$	5,730.71
Salmo & District Golf Club	1	\$	4,843.87
Salmo Valley Youth & Community Centre	4	\$	7,104.69
Score Construction Ltd	1	\$	37,236.50
SFJ Inc.	1	\$	7,850.09
Shoreacres Hall Society	2	\$	7,400.00
Sk Electronics Ltd	16	\$	7,143.78
Slocan Lake Arts Council	1	\$	5,175.00
Slocan Solutions Society	8	\$	16,000.00
Sperling Hansen Associates Inc	4	\$	28,034.95
SRK Consulting (Canada) Inc.	1	\$	23,111.21
Stafford Welding	11	\$	6,378.75
Sullivan Stone Company Ltd	2	\$	22,386.00
Tarrys & District Community Hall Society	1	\$	5,303.52
Telus Communications Inc	5	\$	7,689.93
Telus Mobility	2	\$	8,504.09
The Kootenay Swim Club	1	\$	5,162.13
the marc boutin architectural collaborative inc.	4	\$	40,291.35
Thompson Okanagan Tourism Association	1	\$	11,776.50
Tip-it Waste Solutions Kootenay	5	\$	5,283.14
True Country 4-H	1	\$	4,790.09
Uline Canada Corporation	3	\$	5,551.77
Valhalla Hydrovac Ltd.	2	\$	129,525.42
Valley Community Services Society	1	\$	5,604.94
Wasp Manufacturing Ltd.	5	\$	23,404.41
Waste Management	13	\$	31,042.36
WE Graham Community Service Society	5	\$	22,694.47
West Creston Community Hall Society	2	\$	14,925.23
West Kootenay Amateur Radio Club	4	\$	9,299.10
WFR Wholesale Fire & Rescue Ltd	23	\$	46,949.66
Wildsight	1	\$	27,640.00
Wildsight - Creston	2	\$	6,601.91
Wildsight	1	\$	5,688.81
Wood Wyant Inc	5	\$	6,854.82
Work Authority div of Kodiak Group Holdings Co.	1	\$	27,267.94

Accounts Payable Bottom 20% of Payments for June 2026

Remaining 20% of payments by value	Number of Payments		Value
	960	\$	776,537
1312853 B.C. LTD DBA: Georama Growers	2	\$	844.58
1494359 BC Ltd.	1	\$	2,600.00
1556143 BC Ltd DBA BG Power Clean & DBA Koots Kons	1	\$	1,050.00
561 Osprey Sponsoring Committee	1	\$	3,950.00
A&G Supply Ltd	1	\$	2,976.15
AccessSMT Holdings Ltd.	1	\$	431.20
ACE Courier Services	4	\$	173.44
Acklands-Grainger Inc	1	\$	73.48
AED4Life/BERRN Consulting Ltd.	1	\$	1,626.45
Agilyx Solutions Limited	2	\$	3,123.76
Ainsworth Recreation Association	1	\$	84.00
Air Liquide Canada Inc	6	\$	425.30
Alice Siding Water Society	1	\$	350.00
Allstate Canada	1	\$	1,121.64
Alternative Choice Glass Inc.	1	\$	421.97
Ancron Medical Centre	1	\$	135.00
Andex Equipment Rentals	4	\$	4,586.75
Andrew Sheret Ltd	8	\$	1,781.23
ANKORS	1	\$	1,500.00
Appledale Daycare Society	1	\$	700.00
Archibald, Katherine	2	\$	51.68
Argenta Community Association	2	\$	2,919.00
Argenta Workshop Society	1	\$	4,208.00
Arrow Lakes Cross Country Ski Club	1	\$	3,500.00
Arrow Lakes Environment Stewardship Society	1	\$	1,900.00
Arrow Lakes Fine Arts Guild	1	\$	1,095.00
Arrow Lakes Historical Society	1	\$	3,856.00
Arrow Mountain Carwash & Mini Storage Ltd	1	\$	3,675.00
Arrow Park Community Association	1	\$	4,000.00
Arrow Slokan Lakes Community Service	1	\$	4,750.00
Associated Fire Safety Equipment	2	\$	1,770.14
Authorized Security Ltd.	1	\$	252.00
Automated Aquatics Canada Ltd	1	\$	992.32
Avramzon, Naama	1	\$	86.14
Aye 2 Zee Contracting Ltd.	1	\$	504.00
B&L Security Patrol (1981) Ltd	1	\$	1,787.10
B.A. Benson & Son Ltd.	3	\$	395.91
B.C. Scale Co. Ltd.	1	\$	1,404.32
Balfour & District Business & Historic Association	1	\$	75.00
Barnhouse, Gregory	2	\$	777.45
BC Air Filter Ltd	1	\$	3,804.19
BC Federation of Labour	2	\$	1,921.50
BC Hydro & Power Authority	4	\$	3,959.18
Beaver's Septic Tank Cleaning Service	1	\$	1,740.37
Bee Awareness Society	1	\$	2,752.25
Benko, Kelly	1	\$	50.00
Bergeron, Genevieve	1	\$	566.48
Black Press Group Ltd	3	\$	2,941.14
Black Productions	1	\$	600.00
Blewett School PAC	1	\$	295.00
Blueberry Creek Improvement Society	1	\$	1,216.00
Bourgeois, Jesse	1	\$	178.12
Bowick Electric	1	\$	89.25
BrandSource Vance Home Furnishings	1	\$	1,900.64
Breath Love Enterprises Ltd. O/A Mountain Valley Station	1	\$	290.01
Brilliant Resources Ltd dba The Salmo Pump Esso	2	\$	116.44
British Columbia Sailing Association	1	\$	808.00
Brodie Consulting Ltd.	1	\$	1,934.63
Brown, Aquila	2	\$	1,103.83
Bukowski, Morgan	1	\$	334.34
Bumstead, Brian	1	\$	73.00
Burton Community Learning Centre	1	\$	1,700.00
Burton Elementary School PAC	1	\$	1,500.00

Remaining 20% of payments by value	Number of Payments		Value
	960	\$	776,537
Buzash, Sean	1	\$	189.80
C.A. Fischer Lumber Co. Ltd.	16	\$	1,087.69
Calder, Kristen A	1	\$	490.56
Camp Connect Services Ltd o/a Flash Wildfire Services	1	\$	552.16
Canadian Centre for Occupational Health and Safety	23	\$	458.85
Canadian Fitness Education Services Ltd	1	\$	77.18
Canadian Linen & Uniform	5	\$	670.41
Canadian Red Cross Society	1	\$	2,940.77
CanCADD Imaging Solutions Ltd.	1	\$	214.38
Canco Petroleum Ltd.	2	\$	1,702.21
CanGas Propane Inc.	3	\$	1,265.78
Canoe - EECOL Electric Nelson	1	\$	178.66
Canoe - Kal Tire Vernon	2	\$	2,113.21
Canyon Community Association	1	\$	1,933.86
Capitol Theatre Restoration Society	1	\$	3,390.00
Caro Analytical Services	2	\$	1,128.02
Carvello Law Corporation	1	\$	2,959.04
Castlegar & District Curling Club	1	\$	3,607.10
Castlegar and Friends Dog Park Society	1	\$	2,714.30
Castlegar Aquanauts Swim Club	1	\$	950.00
Castlegar Friends of Parks and Trails Society (2001)	1	\$	500.00
Castlegar Garden Club	1	\$	571.40
Castlegar Golf Club	1	\$	2,392.90
Castlegar Junior 4H Club	1	\$	2,000.00
Castlegar Nordic Ski Club	1	\$	4,570.74
Castlegar Rotary Interact Club	1	\$	500.00
Castlegar, City Of	1	\$	281.41
Castlegar, City of	1	\$	2,000.00
Chezenko, Sadie	1	\$	35.00
Civic Auto Repair	1	\$	152.67
Clarke, Ryan	2	\$	838.04
Cloverdale Paint Inc	3	\$	1,890.02
CMJ Equipment	1	\$	1,155.00
Cochrane, Jonathan M	1	\$	495.30
Coghlan, Kailen	1	\$	547.88
Columbia Basin Alliance for Literacy	1	\$	2,056.29
Columbia Basin Broadband Corporation	1	\$	4,508.00
Columbia Basin Environmental Education Network	1	\$	3,521.40
Columbia Wireless Inc	5	\$	421.40
Comfort Welding Ltd	8	\$	1,711.11
Community Arts Council of Creston	2	\$	4,012.14
Cops for Kids (Kelowna)	1	\$	3,000.00
Cops for Kids Charitable Foundation	1	\$	1,661.46
Cowan's Office Supplies	32	\$	4,768.91
Cranbrook Water Conditioning Ltd.	4	\$	199.08
Crawford Bay & District Hall & Parks Association	1	\$	1,472.29
Crawford Bay Store	6	\$	932.03
Crawford Bay Sunday Market	1	\$	4,000.00
Crawford Truck & Equipment	9	\$	2,114.16
Crescent Valley Community Hall Society	1	\$	3,050.00
Creston & District Historical & Museum Society	1	\$	3,547.57
Creston Card & Stationery	6	\$	791.71
Creston Community Auditorium Society	1	\$	2,292.00
Creston Community Seed Bank Society	2	\$	4,279.43
Creston Feral Friends Society	1	\$	2,348.71
Creston Valley Chamber Of Commerce	1	\$	525.00
Creston Valley Figure Skating Club	1	\$	2,396.00
Creston Valley Libation Producers Socety	1	\$	2,225.00
Creston Valley Pride Society	1	\$	899.14
Creston Valley Shrine Club	1	\$	605.29
Creston Valley Youth Soccer Association	1	\$	2,870.57
Crop for the Cure	1	\$	1,750.00
Cummins Western Canada	1	\$	495.65
Cunningham, Hans	3	\$	141.70
Cupe Local 2262	1	\$	3,711.23
Davidson, Gregory	2	\$	3,170.00
DeBoon, Arnold Frank	1	\$	215.38
Deer Park Recreation Society	1	\$	3,955.00

Remaining 20% of payments by value	Number of Payments		Value
	960	\$	776,537
Destination Castlegar	1	\$	3,000.00
Downtown Automotive	4	\$	2,246.95
East Shore Express Courier	1	\$	88.35
East Shore Internet Society	3	\$	199.93
Eastshore Circle of Friends Society	1	\$	640.00
Elephant Mountain Literary Society	1	\$	4,125.00
Elliott, Dan	1	\$	739.25
Emergency Support Services-Area K	1	\$	1,000.00
Empowered lives Inc. dba Kootenay Women in Business	1	\$	1,553.57
Entandem	12	\$	852.39
Eric Etelamaki Holdings	1	\$	1,176.00
Esri Canada Ltd	1	\$	459.38
Evdokimoff, Steve	1	\$	188.41
Expresslane Deliveries	1	\$	359.10
Fastenal Canada, LTD	1	\$	157.03
Fauquier CARE Society	1	\$	3,000.00
Fauquier Communication Centre	2	\$	2,750.00
Federated Co-Operatives Ltd	4	\$	3,650.07
Fehr, Carol	3	\$	1,977.43
First Baptist Church of Nelson	1	\$	2,500.00
Fishlock, Garrett	2	\$	484.06
Fouquette, Sage	1	\$	500.05
Fraser Valley Building Supplies Inc.	10	\$	435.17
Freshwater Fisheries Society of BC	1	\$	4,690.29
Friends of Kootenay Lake Stewardship Soc.	1	\$	2,455.00
Friends of the Salmo Public Library	1	\$	225.00
Froehlich, Clifford	1	\$	197.10
Garnier, Cody	1	\$	201.48
Geo H Hewitt Co Ltd	2	\$	134.51
Giacomazzo, Zachari	2	\$	70.00
Gilbert Parts Depot	15	\$	1,618.64
Gilbert, Ryan	2	\$	1,081.93
Girouard, Lou-Anne	1	\$	100.00
Global Roadway Maintenance Inc.	2	\$	2,559.90
Goat Mountain Kids Society	1	\$	2,150.00
Good Water Warehouse	1	\$	583.29
Gordon, Tanya	1	\$	141.47
Graham, Cheryl Elaine	3	\$	144.71
Gray Creek Store	2	\$	146.94
Gray's Contracting	2	\$	1,228.50
Green Shield Health Inc.	2	\$	2,211.30
Guest Automation Inc.	1	\$	3,017.64
Guille, Pam	1	\$	1,365.00
Habljak, Julia	1	\$	157.49
Hall Printing	4	\$	474.55
Hanegraaf, Henny (Henrica)	3	\$	189.93
Hanmer, Jennifer	1	\$	265.00
Hannon, Nora	1	\$	585.00
Harrison, Jerold	1	\$	163.52
Harrop District Community Centre	1	\$	3,300.00
Harrop School House Society	1	\$	3,875.00
Harvest Share & Bear Aware	1	\$	4,450.00
Heart and Soul Martial Arts Society	1	\$	127.40
Heetebrij, Courtenay	2	\$	668.18
Hewat, Suzan	3	\$	1,152.24
Hidden Garden Gallery Society	1	\$	900.00
Hillside Auto Centre	1	\$	4,099.39
Hipperson Hardware	1	\$	70.40
Hitman Housekeeping	1	\$	200.00
Hi-Way 9 Express Ltd	1	\$	89.60
HomePlus Products	2	\$	1,010.90
Hoodicoff, Eric	1	\$	26.84
Hootsuite Inc.	1	\$	3,461.14
Horn, Stuart	1	\$	210.84
Hufty's Leasing Ltd	1	\$	547.66
Hume Hotel	3	\$	967.98
Hume, Grant	1	\$	85.00
Hywood Truck & Equipment Ltd	6	\$	2,195.84

Remaining 20% of payments by value	Number of Payments		Value
	960	\$	776,537
ICESoft Technologies Holding Ltd	1	\$	3,212.56
ICONIX Waterworks Ltd Partnership	1	\$	561.96
Industrial Alliance Insurance and Financial Services Inc.	1	\$	1,140.98
Inland Kenworth (Castlegar)	2	\$	1,624.27
Insight Canada Inc.	4	\$	1,180.49
Interior Health Authority - Environmental Health	1	\$	147.00
Iron Mountain	1	\$	171.40
Jackman, Garry	3	\$	1,912.42
Jaguar Plumbing & Heating	1	\$	472.79
Jakubow Enterprises Ltd o/a Canadian Tire Castlegar (492)	15	\$	2,186.43
JB Fletcher's Restoration Society	1	\$	1,450.00
Jennifer Wickwire	1	\$	525.00
JK Excavation Ltd.	1	\$	1,260.00
Johnsons Landing Community Association	1	\$	1,829.00
Justice Institute Of Bc	3	\$	1,745.28
Kaslo & Area Youth Council	1	\$	1,200.00
Kaslo & District Community Forest Society	1	\$	2,189.00
Kaslo Building Maintenance	1	\$	651.00
Kaslo Community Acupuncture Society	1	\$	4,685.40
Kaslo Concert Society	1	\$	1,294.00
Kaslo Curling Club	1	\$	2,389.00
Kaslo Home Hardware	5	\$	198.68
Kaslo Infonet Society	4	\$	455.00
Kaslo infoNet Society	1	\$	733.00
Kaslo Outdoor Rec Society (KORS)	3	\$	4,450.00
Kaslo, Village Of	2	\$	301.53
Kemlee Equipment Ltd	3	\$	2,919.42
Kennlyn Enterprises	4	\$	2,797.76
Kilburn, Jackie	1	\$	1,960.00
Kindred, Shelly	1	\$	35.00
Kintetsu World Express (Inc)	1	\$	51.19
Klines Motors Ltd.	1	\$	813.75
KM Kootenay Motors a Division of Bills Motors-In Ltd.	1	\$	1,723.65
Kokanee Chalets	2	\$	3,150.00
Kokanee Ford Sales Ltd.	4	\$	3,733.31
Kone Inc	1	\$	1,768.66
Kootenai Hydrant Services	2	\$	450.00
Kootenay Columbia Learning Centre PAC	1	\$	3,071.40
Kootenay Doukhobor Historical Society	1	\$	1,428.60
Kootenay Duct Cleaners	1	\$	1,155.00
Kootenay Family Place	1	\$	2,741.40
Kootenay Food Strategy Society	1	\$	3,500.00
Kootenay Glass & Mirror Ltd	2	\$	1,480.80
Kootenay Ground Maintenance Ltd.	1	\$	1,260.00
Kootenay Holds Climbing & Wellness Society	1	\$	1,399.14
Kootenay International Burlesque Festival Association	1	\$	1,654.94
Kootenay Kids Society	1	\$	250.04
Kootenay Lake Chamber of Commerce	1	\$	1,800.00
Kootenay Lake Independent School Society/Periwinkle Dayca	1	\$	2,697.00
Kootenay Musical Theatre Society	1	\$	860.00
Kootenay Mycological Society	1	\$	1,421.00
Kootenay Outdoor Recreation Enterprise Society	1	\$	300.00
Kootenay Planeteers Recycling Society	1	\$	250.00
Kootenay Rockies Disc Golf Society	1	\$	4,524.16
Kootenay School of the Arts Society	1	\$	2,365.00
Kootenay South Youth Soccer Association	1	\$	1,100.00
Kootenay Valley Water & Spas	5	\$	119.40
Kootenay Wellness Foundation	2	\$	2,823.00
Krestova Doukhobor Community Society	1	\$	1,000.00
Kuntz, Tammy	1	\$	128.92
L42 Solutions Ltd.	1	\$	525.00
Langham Cultural Society	1	\$	2,413.00
Lectric Ave Electronics	1	\$	46.58
Lesperance Mendes	1	\$	352.80
Levine, Jesse	1	\$	455.52
LexisNexis Canada Inc.	1	\$	1,634.85
Lhasa Developments Ltd.	2	\$	1,434.04
Liberty Tire Recycling Canada Ltd. DBA: Western Rubber Pro	1	\$	976.50

Remaining 20% of payments by value	Number of Payments		Value
	960	\$	776,537
Lidstone & Company	2	\$	3,894.24
Life Essentials First Aid	3	\$	1,179.00
Linde Canada Inc.	2	\$	298.46
Lindsay, Devin F	1	\$	232.14
LIVunLtd	1	\$	454.97
Lo-Cost Propane	2	\$	978.01
Lordco Parts Ltd	2	\$	58.14
Luck, Kalen	1	\$	97.26
Lunn, Jessica	1	\$	109.50
M.J Fabrication & Maintenance Welding	1	\$	4,095.00
Maglio, Benjamin	1	\$	51.10
Main, Leah	1	\$	270.00
Malekow, Pamela	2	\$	277.21
Malenfant, Chloe	1	\$	182.50
March, Russell D	1	\$	607.13
Marshall Smith, Paris	1	\$	498.14
Massif Music Festival Society	1	\$	4,282.37
McArthur, Em	2	\$	348.08
McFaddin, Maria June	1	\$	71.64
McGovern, Zoe R	1	\$	342.22
McKellar, Payton J	1	\$	61.55
McLaren-Caux, Aiden(Kenneth)	2	\$	1,350.01
Mediquet Technologies Inc	1	\$	1,391.25
Mega Technical Holdings Ltd	1	\$	1,522.24
Merideth, Nicole	1	\$	169.36
Metcalf, Emil	1	\$	125.00
Minister Of Finance - Product Distribution Centre	10	\$	2,695.58
Mitchell Supply Ltd	8	\$	353.84
Moe Nadeau Consulting	1	\$	4,762.29
Mountain Transport Institute Ltd	3	\$	997.50
MountainTop Power Services Inc	1	\$	3,118.46
Mountford, Sophia	1	\$	148.25
Munckhof Manufacturing	1	\$	1,021.94
Nakusp Home Hardware	4	\$	120.70
Nakusp Rotary Club	1	\$	2,050.00
Nakusp Secondary School	1	\$	1,500.00
Napa Auto Parts (Nelson)	1	\$	46.65
Navigata Communications Ltd. dba ThinkTel	1	\$	21.64
Nelson & District Hospice Society	2	\$	3,240.06
Nelson & District Museum, Archives, Art Gallery & Historical	1	\$	2,150.00
Nelson & District Rod and Gun Club Conservation Society	1	\$	2,500.00
Nelson and Area Community Transportation	1	\$	3,500.00
Nelson Baseball Association	1	\$	4,500.00
Nelson Christian School Society	1	\$	1,000.00
Nelson Civic Theatre Society	1	\$	3,377.43
Nelson Farmers Supply Ltd	7	\$	1,416.85
Nelson Fine Art Centre Society	1	\$	3,006.00
Nelson History Theatre Society	1	\$	788.00
Nelson Leafs Hockey Society	1	\$	1,109.97
Nelson Public Library	1	\$	3,400.00
Nelson Search & Rescue	1	\$	1,785.00
Nelson Soccer Association	1	\$	1,325.00
Nelson Team Consent Society	1	\$	3,255.04
Nelson Tennis Club	1	\$	1,600.00
Nelson Toyota	3	\$	531.10
Nelson Youth Action Network	1	\$	4,500.00
Nelson, City Of	2	\$	2,804.40
Nelson, City of	1	\$	3,540.00
New Denver & Area Housing Society	1	\$	2,400.00
New Denver & Area Youth Centre Society	1	\$	3,850.00
New Denver Hospice Society	1	\$	4,300.00
New West Truck Centres (BC) Inc.	3	\$	1,734.04
Nickerson, Britany	2	\$	1,000.00
North Kootenay Lake Arts & Heritage Council	1	\$	1,700.00
North Pine Garage Doors Ltd.	1	\$	231.00
Northern BC Friends of Children	1	\$	2,060.57
Northtown Rental & Sales	1	\$	33.55
Oey, Stephanie	1	\$	870.00

Remaining 20% of payments by value	Number of Payments		Value
	960	\$	776,537
Okanagan Nation Alliance	2	\$	1,284.78
Oler, Summer	1	\$	182.50
One Fire Safety	1	\$	361.06
Ootischenia Community Society	1	\$	1,000.00
Orkin Canada Corporation	3	\$	2,079.71
Oso Negro	1	\$	110.55
Oversby, Brent	2	\$	310.25
P.R.C. Cab Co. Ltd. DBA: Glacier Cab Company	1	\$	27.00
Parent Advisory Committee, Crawford Bay School	1	\$	4,158.00
Pass Creek Community Hall Society	1	\$	210.00
Passmore Laboratory Ltd	5	\$	1,210.00
Pauls, Tanya	1	\$	66.43
Penticton Indian Band	1	\$	500.00
Peters, Chriss A	1	\$	66.41
Pharatree Learning Centre	1	\$	200.00
Phoenix Designs & Apparel	3	\$	566.10
Pickering, Makayla A	2	\$	172.18
Pitney Bowes	2	\$	1,371.48
Polka Dot Dragon Arts Society	2	\$	4,065.00
Popoff, Walter A	4	\$	593.04
Prestige Lakeside Resort	2	\$	391.00
Procter Community Society	1	\$	2,990.00
Procter General Store	2	\$	430.20
Pro-Cut Industries Ltd.	1	\$	1,548.30
Purolator Inc	6	\$	996.06
Pyramid Building Supplies	4	\$	460.23
Quality Saw & Knife Ltd.	1	\$	776.73
Quarry, Brad	1	\$	55.48
Queen City Burlesque Expo	1	\$	567.07
Queens Bay Residents Association	1	\$	1,940.00
Quilts 4 Kids	1	\$	1,896.43
Renwick, Brian	1	\$	183.74
Repair Cafe Nelson	1	\$	2,080.00
Rescue Canada Resource Group Inc	1	\$	2,730.00
Riondel Cable Society	1	\$	40.00
Roadpost Inc. T46274	1	\$	267.23
Rooted in Nature Stewardship Society	1	\$	2,565.58
Rose, Cameron	1	\$	147.64
Rossland Gold Fever Follies	1	\$	1,508.01
Saari-Heckley, Connie	1	\$	261.32
Salmo & Area Supportive Housing Society dba Salmo Valley	1	\$	686.99
Salmo & District Arts Council (SDAC)	1	\$	1,286.53
Salmo & District Health Auxiliary	1	\$	2,565.58
Salmo Barre Fitness	1	\$	1,326.51
Salmo Climbing Society	1	\$	3,364.97
Salmo Community Resource Society	1	\$	1,646.27
Salmo Emergency Support Services Team	1	\$	500.00
Salmo Secondary School PAC	2	\$	1,813.64
Salmo Senior Citizens Housing Society	1	\$	1,126.65
Salmo Ski Club	1	\$	2,405.69
Salmo Ski Team Society	1	\$	447.16
Salmo Square Society	1	\$	2,965.28
Salmo Valley Curling & Rink Association	1	\$	2,605.55
Salmo Valley Farmers Market	1	\$	1,766.18
Salmo Valley Trail Society	1	\$	3,285.04
Salmo Valley Youth & Community Centre	1	\$	866.67
Salmo, Village of	1	\$	2,000.00
Sandon Historical Society	1	\$	2,850.00
Schmidt, Julie	2	\$	423.40
School District #8	1	\$	3,698.71
School District#8 (Kootenay Lake)	1	\$	926.18
Selkirk Concert Society	1	\$	2,895.00
Selkirk Security Services Ltd	2	\$	389.80
Shaw Buisness A division of Shaw Telecom G.P.	1	\$	1,093.65
Shaw Cable	19	\$	3,545.20
Silverton Building Supplies Ltd	4	\$	148.55
Silverton Community Club	2	\$	2,650.00
Siminoff, Steven	1	\$	165.00

Remaining 20% of payments by value	Number of Payments		Value
	960	\$	776,537
Simply Clean Kootenay	2	\$	2,677.50
Skyway Hardware	1	\$	38.06
Slocan Community Library	1	\$	3,900.00
Slocan Integral Forestry Cooperative (SIFC)	1	\$	1,700.00
Slocan Lake Early Learning Society	1	\$	2,700.00
Slocan Park Community Hall Society	2	\$	845.80
Slocan Park Community Hall Society	1	\$	1,000.00
Slocan River Streamkeepers Society	1	\$	3,000.00
Slocan Valley Community Band	1	\$	1,300.00
Slocan Valley Historical Society	1	\$	4,500.00
Slocan Valley Home Hardware	8	\$	313.16
Slocan Valley Seniors Housing Society	1	\$	3,000.00
Slocan Valley Threads Guild	1	\$	900.00
Slocan, Village of	3	\$	3,332.37
SLR Consulting (Canada) Ltd.	1	\$	2,836.00
Sly Violet	1	\$	600.00
Smith Cameron Process Solutions	1	\$	1,321.60
South Kootenay Lake Art Connect Society	2	\$	3,317.57
South Kootenay Lake Community Service Society	3	\$	3,793.00
Speedpro Signs	3	\$	1,966.59
Speedpro Signs (Trail)	2	\$	1,968.96
SQx Danza	1	\$	3,989.29
St. Andrews United Church Hall	1	\$	162.75
Stand Architecture Inc.	1	\$	1,575.00
Starbelly Jam Society	1	\$	2,056.29
Summit Automation Consulting Ltd	1	\$	1,945.40
Summit Cycles and Sports Ltd.	1	\$	495.47
Summit Truck & Equipment Repair	1	\$	703.31
Suncor Energy Products Partnership	1	\$	706.29
Sundry Vendor	9	\$	1,854.01
Sutco Contracting Ltd	1	\$	781.98
Sykes Audio Visual Holdings Inc. dba Eightforty	1	\$	2,098.71
Symphony of the Kootenays Association	1	\$	1,140.00
Taghum Footbridge Society	1	\$	1,850.00
Taghum Shell (1997)	13	\$	1,490.25
Take a Hike, Youth at Risk Foundation	1	\$	1,142.90
Tapatia Collective	1	\$	2,000.00
Team Aquatic Supplies	1	\$	1,497.09
Teck Metals Ltd	1	\$	105.00
Telus Communications Inc. Mascon by Telus	3	\$	235.20
Tenaquip Industrial Distribution	2	\$	1,030.00
The Block at Railtown	1	\$	556.16
The Classic Foundation	1	\$	1,678.60
The Corporation of the Village of Salmo	1	\$	1,828.26
The Just Bee Cause Society	1	\$	150.00
The Kaslo Shakespeare Festival	1	\$	1,000.00
The North Valley Mountain Film Festival	1	\$	2,050.00
The Sapphire Sessions	1	\$	1,200.00
Thiele, Dustin	3	\$	1,459.50
ThinkTel	1	\$	378.75
Thomson, Lisa	1	\$	259.15
Thor Mechanical Ltd.	3	\$	3,180.03
Tierney, Roger Bruce	1	\$	196.52
Trails for Creston Valley Society	3	\$	2,227.41
Tratech Mechanical Ltd	3	\$	1,282.33
Treehugger Retreats & Events Society	3	\$	1,700.00
Trowelex Equipment Rentals And Sales	1	\$	76.16
Tsunami Solutions Ltd. dba: SafetyLine	1	\$	205.22
Tu-Dor Lock & Safe Ltd	6	\$	561.84
Turlock Electrical Contracting Ltd	1	\$	4,787.65
Twin Rivers Controls Ltd	1	\$	2,023.67
Union of Spiritual Communities of Christ	1	\$	105.00
Valley Gems Community Theatre Society	1	\$	625.00
Valley View Golf Course	1	\$	2,750.00
Valley Voice Ltd	3	\$	404.26
Van Houtte Coffee Services ULC	3	\$	740.05
Van Kam Freightways Ltd	1	\$	403.31
Vandenberghe, Kelly	1	\$	186.37

Remaining 20% of payments by value	Number of Payments		Value
	960	\$	776,537
Vanguard Inspections Ltd.	1	\$	1,102.50
Veolia Water Technologies & Solutions Canada GP	1	\$	3,555.06
VH Sport Canada	11	\$	810.88
Vissers Sales Corp	1	\$	627.15
Walker, Evan	1	\$	196.00
Ward, Crystal	2	\$	10.22
Watson, Aimee	3	\$	479.60
Weatherhead, Teresa A	1	\$	216.81
Webster, Heather	2	\$	181.04
Wells Fargo Equipment	3	\$	2,700.66
West Creston Community Hall Society	1	\$	60.00
West Kootenay BMX	1	\$	1,446.42
West Kootenay Brain Injury Association (WKBIA)	2	\$	1,917.35
West Kootenay Family Wellness Society	1	\$	4,000.00
West Kootenay Fibreshed Society	2	\$	1,290.00
West Kootenay Football Club	1	\$	2,803.35
West Kootenay Pony Club	1	\$	3,150.00
West Kootenay Recreational Dirtbike & ATV Society	1	\$	1,585.09
West Kootenay SnoGoers Association	1	\$	2,615.00
West Kootenay Timberwolves Lacrosse Society	1	\$	2,003.60
WEX Canada Ltd.	1	\$	4,283.80
WH2O Racers Society	1	\$	850.00
Wiggins Adjustments Limited	1	\$	63.61
Wildwood Discovery Society	3	\$	4,150.00
Wilson, Amy	1	\$	309.53
Winegarden, Joel	2	\$	251.12
Winlaw Hall Society	1	\$	4,500.00
Winlaw Mini-Mart	1	\$	107.78
Wolf, Uli S	2	\$	251.52
Wood, Roy	1	\$	125.56
Woodcox, Nathaniel	1	\$	1,083.40
Xplore Inc.	1	\$	129.36
Yahk/Kingsgate Community Garden Club	1	\$	2,500.00
Yahk-Kingsgate Recreation Society	1	\$	1,440.83
Yahk-Kingsgate Recreation Society	1	\$	1,500.00
Yellow Line Traffic Control	1	\$	4,691.40
Yellowhead Road & Bridge	1	\$	1,924.65
Ymir Arts & Museum Society	1	\$	4,044.47
Ymir Community Association	1	\$	3,884.59
Ymir Volunteer Fire Social Fund	1	\$	4,000.00
Zayden Creighton dba: Creightons Cuttings	2	\$	369.00
Zone West Enterprises Ltd	1	\$	89.60

Accounts Payable for June 2026 Breakdown by Type of Payment

All Other Vendors	Number of Payments		Value
	1,019	\$	2,645,884
0885708 BC LTD dba Joseph Fritz	2	\$	16,000.00
1312853 B.C. LTD DBA: Georama Growers	2	\$	844.58
1494359 BC Ltd.	1	\$	2,600.00
1529996 BC Ltd dba Dee's Contracting	1	\$	28,022.40
1556143 BC Ltd DBA BG Power Clean & DBA Koots Kons	1	\$	1,050.00
A&G Supply Ltd	1	\$	2,976.15
AccessSMT Holdings Ltd.	1	\$	431.20
ACE Courier Services	4	\$	173.44
Acklands-Grainger Inc	1	\$	73.48
AED4Life/BERRN Consulting Ltd.	1	\$	1,626.45
Agilyx Solutions Limited	2	\$	3,123.76
Ainsworth Recreation Association	1	\$	84.00
Air Liquide Canada Inc	6	\$	425.30
Allstate Canada	1	\$	1,121.64
Alternative Choice Glass Inc.	1	\$	421.97
Ancron Medical Centre	1	\$	135.00
Andex Equipment Rentals	4	\$	4,586.75
Andrew Sheret Ltd	8	\$	1,781.23
Aquam Inc	1	\$	5,973.29
Arrow Lakes Aggregates	3	\$	45,787.61
Arrow Mountain Carwash & Mini Storage Ltd	1	\$	3,675.00
Associated Fire Safety Equipment	2	\$	1,770.14
Authorized Security Ltd.	1	\$	252.00
Automated Aquatics Canada Ltd	1	\$	992.32
Aye 2 Zee Contracting Ltd.	1	\$	504.00
B&L Security Patrol (1981) Ltd	1	\$	1,787.10
B.A. Benson & Son Ltd.	3	\$	395.91
B.C. Scale Co. Ltd.	1	\$	1,404.32
Backburn Mechanical Ltd.	9	\$	30,441.62
Balfour & District Business & Historic Association	1	\$	75.00
BC Air Filter Ltd	1	\$	3,804.19
BC Federation of Labour	2	\$	1,921.50
BC Hydro & Power Authority	4	\$	3,959.18
BC Transit	5	\$	248,864.16
Beaver's Septic Tank Cleaning Service	1	\$	1,740.37
BGC Engineering Inc.	2	\$	45,585.32
Bill's Heavy Duty Enterprises (2004) Ltd.	9	\$	11,532.82
Black Press Group Ltd	3	\$	2,941.14
Bowick Electric	1	\$	89.25
BrandSource Vance Home Furnishings	1	\$	1,900.64
Breath Love Enterprises Ltd. O/A Mountain Valley Station	1	\$	290.01
Brilliant Resources Ltd dba The Salmo Pump Esso	2	\$	116.44
Brodie Consulting Ltd.	1	\$	1,934.63
Brogan Fire & Safety	12	\$	22,765.60
Bukowski, Morgan	1	\$	334.34
BWS Enterprise Ltd	1	\$	10,150.17
C.A. Fischer Lumber Co. Ltd.	16	\$	1,087.69
Camp Connect Services Ltd o/a Flash Wildfire Services	1	\$	552.16
Canadian Centre for Occupational Health and Safety	23	\$	458.85
Canadian Fitness Education Services Ltd	1	\$	77.18
Canadian Linen & Uniform	5	\$	670.41
CanCADD Imaging Solutions Ltd.	1	\$	214.38
Canco Petroleum Ltd.	2	\$	1,702.21
CanGas Propane Inc.	3	\$	1,265.78
Canoe - EECOL Electric Nelson	1	\$	178.66
Canoe - Kal Tire Vernon	2	\$	2,113.21
Caro Analytical Services	2	\$	1,128.02
Carvello Law Corporation	1	\$	2,959.04
Castlegar Rotary Interact Club	1	\$	500.00
Castlegar, City Of	1	\$	281.41
Civic Auto Repair	1	\$	152.67
CJ Industries Inc.	1	\$	12,132.72
Cleartech Industries Inc	9	\$	26,553.15
Cloverdale Paint Inc	3	\$	1,890.02
CMJ Equipment	1	\$	1,155.00
Columbia Basin Broadband Corporation	1	\$	4,508.00
Columbia Wireless Inc	5	\$	421.40
Comfort Welding Ltd	8	\$	1,711.11
Cowan's Office Supplies	32	\$	4,768.91
Cranbrook Water Conditioning Ltd.	4	\$	199.08
Crawford Bay Store	6	\$	932.03
Crawford Truck & Equipment	9	\$	2,114.16
Creston Card & Stationery	6	\$	791.71
Creston Valley Chamber Of Commerce	1	\$	525.00
Creston, Town Of	4	\$	19,363.58
Cummins Western Canada	1	\$	495.65
Cupe Local 2262	1	\$	3,711.23
Dave's Plumbing Ltd	3	\$	8,989.77
Davidson, Gregory	2	\$	3,170.00
DB Perks & Associates Ltd	4	\$	8,821.08
DHC Communications Inc	8	\$	14,469.78
Downtown Automotive	4	\$	2,246.95
East Shore Express Courier	1	\$	88.35
East Shore Internet Society	3	\$	199.93
Entandem	12	\$	852.39
Environmental 360 Solutions BC Ltd.	3	\$	51,430.11
Eric Etelamaki Holdings	1	\$	1,176.00
Esri Canada Ltd	1	\$	459.38
Evoke Buildings Engineering Inc.	1	\$	6,213.15

All Other Vendors	Number of Payments		Value
	1,019	\$	2,645,884
Expresslane Deliveries	1	\$	359.10
Fastenal Canada, LTD	1	\$	157.03
Federated Co-Operatives Ltd	4	\$	3,650.07
FortisBC - Electricity	35	\$	42,663.28
Fortisbc - Natural Gas	4	\$	14,085.28
Fraser Basin Council	1	\$	5,932.50
Fraser Valley Building Supplies Inc.	10	\$	435.17
Geo H Hewitt Co Ltd	2	\$	134.51
GFL Environmental Inc.	17	\$	247,711.09
Gilbert Parts Depot	15	\$	1,618.64
Global Roadway Maintenance Inc.	2	\$	2,559.90
Good Water Warehouse	1	\$	583.29
Gray Creek Store	2	\$	146.94
Gray's Contracting	2	\$	1,228.50
Green Shield Health Inc.	2	\$	2,211.30
Guest Automation Inc.	1	\$	3,017.64
Guille, Pam	1	\$	1,365.00
Hall Printing	4	\$	474.55
HCMA Architecture and Design	2	\$	12,571.67
Heritage Roofing & Sheet Metal Ltd.	1	\$	4,924.50
Hillside Auto Centre	1	\$	4,099.39
Hipperson Hardware	1	\$	70.40
Hitman Housekeeping	1	\$	200.00
Hi-Way 9 Express Ltd	1	\$	89.60
HomePlus Products	2	\$	1,010.90
Hootsuite Inc.	1	\$	3,461.14
Hufty's Leasing Ltd	1	\$	547.66
Hume Hotel	3	\$	967.98
Hywood Truck & Equipment Ltd	6	\$	2,195.84
ICESoft Technologies Holding Ltd	1	\$	3,212.56
ICONIX Waterworks Ltd Partnership	1	\$	561.96
Industrial Alliance Insurance and Financial Services Inc.	1	\$	1,140.98
Inland Allcare	17	\$	7,746.68
Inland Kenworth (Castlegar)	2	\$	1,624.27
Insight Canada Inc.	4	\$	1,180.49
Interior Health Authority - Environmental Health	1	\$	147.00
Iron Mountain	1	\$	171.40
Jaguar Plumbing & Heating	1	\$	472.79
Jakubow Enterprises Ltd o/a Canadian Tire Castlegar (492)	15	\$	2,186.43
Jennifer Wickwire	1	\$	525.00
JK Excavation Ltd.	1	\$	1,260.00
Justice Institute Of Bc	3	\$	1,745.28
K4 Construction Ltd.	1	\$	9,629.14
Kaslo Building Maintenance	1	\$	651.00
Kaslo Home Hardware	5	\$	198.68
Kaslo Infonet Society	4	\$	455.00
Kaslo, Village Of	2	\$	301.53
Kemlee Equipment Ltd	3	\$	2,919.42
Kennlyn Enterprises	4	\$	2,797.76
Kilburn, Jackie	1	\$	1,960.00
Kintetsu World Express (Inc)	1	\$	51.19
Klines Motors Ltd.	1	\$	813.75
KM Kootenay Motors a Division of Bills Motors-In Ltd.	1	\$	1,723.65
Kokanee Chalets	2	\$	3,150.00
Kokanee Ford Sales Ltd.	4	\$	3,733.31
Kone Inc	1	\$	1,768.66
Kootenai Hydrant Services	2	\$	450.00
Kootenay Duct Cleaners	1	\$	1,155.00
Kootenay Glass & Mirror Ltd	2	\$	1,480.80
Kootenay Ground Maintenance Ltd.	1	\$	1,260.00
Kootenay Industrial Supply Ltd	16	\$	5,063.94
Kootenay Kids Society	1	\$	250.04
Kootenay Valley Water & Spas	5	\$	119.40
L42 Solutions Ltd.	1	\$	525.00
Lectric Ave Electronics	1	\$	46.58
Lesperance Mendes	1	\$	352.80
LexisNexis Canada Inc.	1	\$	1,634.85
Liberty Tire Recycling Canada Ltd. DBA: Western Rubber Products	1	\$	976.50
Lidstone & Company	2	\$	3,894.24
Life Essentials First Aid	3	\$	1,179.00
Lifesaving Society (Burnaby)	10	\$	7,461.03
Linde Canada Inc.	2	\$	298.46
Little h Design Works	1	\$	7,163.63
LIVunLtd	1	\$	454.97
Lo-Cost Propane	2	\$	978.01
Lordco Parts Ltd	2	\$	58.14
M.J Fabrication & Maintenance Welding	1	\$	4,095.00
Main Jet Motorsports Inc	4	\$	7,258.90
Martech Motor Winding Ltd	3	\$	15,198.63
Masse Enviromental Consultants Ltd.	4	\$	24,132.31
Mayday Electric Ltd	2	\$	13,629.86
Mediquest Technologies Inc	1	\$	1,391.25
Mega Technical Holdings Ltd	1	\$	1,522.24
Minister of Finance	2	\$	7,941.36
Minister Of Finance - Product Distribution Centre	10	\$	2,695.58
Mitchell Supply Ltd	8	\$	353.84
Moe Nadeau Consulting	1	\$	4,762.29
Morrow Bioscience Ltd	4	\$	76,629.51
Mountain Transport Institute ltd	3	\$	997.50
MountainTop Power Services Inc	1	\$	3,118.46
Munckhof Manufacturing	1	\$	1,021.94
Municipal Insurance Association Of BC	1	\$	32,975.00
Nakusp Home Hardware	4	\$	120.70
Nanaimo, City of	19	\$	6,643.88

All Other Vendors	Number of Payments		Value
	1,019	\$	2,645,884
Napa Auto Parts (Nelson)	1	\$	46.65
Navigata Communications Ltd. dba ThinkTel	1	\$	21.64
Nelson Building Centre Ltd	26	\$	12,879.52
Nelson Christian School Society	1	\$	1,000.00
Nelson Farmers Supply Ltd	7	\$	1,416.85
Nelson Hydro	13	\$	25,610.96
Nelson Toyota	3	\$	531.10
Nelson, City Of	2	\$	2,804.40
New West Truck Centres (BC) Inc.	3	\$	1,734.04
Nickerson, Britany	2	\$	1,000.00
North Pine Garage Doors Ltd.	1	\$	231.00
Northtown Rental & Sales	1	\$	33.55
Oey, Stephanie	1	\$	870.00
Okanagan Nation Alliance	2	\$	1,284.78
One Fire Safety	1	\$	361.06
Orion Fire Distribution Ltd.	2	\$	12,533.72
Orkin Canada Corporation	3	\$	2,079.71
Oso Negro	1	\$	110.55
Overland West Freight Lines Ltd	6	\$	6,662.97
P.R.C. Cab Co. Ltd. DBA: Glacier Cab Company	1	\$	27.00
Pass Creek Community Hall Society	1	\$	210.00
Passmore Laboratory Ltd	5	\$	1,210.00
Penticton Indian Band	1	\$	500.00
Phoenix Designs & Apparel	3	\$	566.10
Pitney Bowes	2	\$	1,371.48
Pitney Works	1	\$	7,350.00
Prestige Lakeside Resort	2	\$	391.00
Procter General Store	2	\$	430.20
Pro-Cut Industries Ltd.	1	\$	1,548.30
Propane Busters Inc.	1	\$	7,671.30
Purolator Inc	6	\$	996.06
Pyramid Building Supplies	4	\$	460.23
Quality Saw & Knife Ltd.	1	\$	776.73
RC Strategies Inc.	2	\$	6,615.00
Rescue Canada Resource Group Inc	1	\$	2,730.00
Riondel Cable Society	1	\$	40.00
Riverside Farm	6	\$	11,805.08
Roadpost Inc. T46274	1	\$	267.23
Rocky Mountain Agencies	5	\$	20,059.85
Rocky Mountain Phoenix	4	\$	5,113.74
Salmo Valley Youth & Community Centre	1	\$	866.67
School District#8 (Kootenay Lake)	1	\$	926.18
Score Construction Ltd	1	\$	37,236.50
Selkirk Security Services Ltd	2	\$	389.80
SFJ Inc.	1	\$	7,850.09
Shaw Buisness A division of Shaw Telecom G.P.	1	\$	1,093.65
Shaw Cable	19	\$	3,545.20
Silverton Building Supplies Ltd	4	\$	148.55
Simply Clean Kootenay	2	\$	2,677.50
Sk Electronics Ltd	16	\$	7,143.78
Skyway Hardware	1	\$	38.06
Slocan Park Community Hall Society	2	\$	845.80
Slocan Valley Home Hardware	8	\$	313.16
SLR Consulting (Canada) Ltd.	1	\$	2,836.00
Smith Cameron Process Solutions	1	\$	1,321.60
Speedpro Signs	3	\$	1,966.59
Speedpro Signs (Trail)	2	\$	1,968.96
Sperling Hansen Associates Inc	4	\$	28,034.95
SRK Consulting (Canada) Inc.	1	\$	23,111.21
St. Andrews United Church Hall	1	\$	162.75
Stafford Welding	11	\$	6,378.75
Stand Architecture Inc.	1	\$	1,575.00
Sullivan Stone Company Ltd	2	\$	22,386.00
Summit Automation Consulting Ltd	1	\$	1,945.40
Summit Cycles and Sports Ltd.	1	\$	495.47
Summit Truck & Equipment Repair	1	\$	703.31
Suncor Energy Products Partnership	1	\$	706.29
Sundry Vendor	9	\$	1,854.01
Sutco Contracting Ltd	1	\$	781.98
Sykes Audio Visual Holdings Inc. dba Eightforty	1	\$	2,098.71
Taghum Shell (1997)	13	\$	1,490.25
Team Aquatic Supplies	1	\$	1,497.09
Teck Metals Ltd	1	\$	105.00
Telus Communications Inc	5	\$	7,689.93
Telus Communications Inc. Mascon by Telus	3	\$	235.20
Telus Mobility	2	\$	8,504.09
Tenaquip Industrial Distribution	2	\$	1,030.00
The Block at Railtown	1	\$	556.16
The Corporation of the Village of Salmo	1	\$	1,828.26
the marc boutin architectural collaborative inc.	4	\$	40,291.35
Thiele, Dustin	3	\$	1,459.50
ThinkTel	1	\$	378.75
Thompson Okanagan Tourism Association	1	\$	11,776.50
Thor Mechanical Ltd.	3	\$	3,180.03
Tip-it Waste Solutions Kootenay	5	\$	5,283.14
Tratech Mechanical Ltd	3	\$	1,282.33
Trowelex Equipment Rentals And Sales	1	\$	76.16
Tsunami Solutions Ltd. dba: SafetyLine	1	\$	205.22
Tu-Dor Lock & Safe Ltd	6	\$	561.84
Turlock Electrical Contracting Ltd	1	\$	4,787.65
Twin Rivers Controls Ltd	1	\$	2,023.67
Uline Canada Corporation	3	\$	5,551.77
Union of Spiritual Communities of Christ	1	\$	105.00
Valhalla Hydrovac Ltd.	2	\$	129,525.42

All Other Vendors	Number of Payments		Value
	1,019	\$	2,645,884
Valley Voice Ltd	3	\$	404.26
Van Houtte Coffee Services ULC	3	\$	740.05
Van Kam Freightways Ltd	1	\$	403.31
Vanguard Inspections Ltd.	1	\$	1,102.50
Veolia Water Technologies & Solutions Canada GP	1	\$	3,555.06
VH Sport Canada	11	\$	810.88
Visser's Sales Corp	1	\$	627.15
Wasp Manufacturing Ltd.	5	\$	23,404.41
Waste Management	13	\$	31,042.36
Wells Fargo Equipment	3	\$	2,700.66
West Creston Community Hall Society	1	\$	60.00
WEX Canada Ltd.	1	\$	4,283.80
WFR Wholesale Fire & Rescue Ltd	23	\$	46,949.66
Wiggins Adjustments Limited	1	\$	63.61
Wildsight	1	\$	27,640.00
Winlaw Mini-Mart	1	\$	107.78
Wood Wyant Inc	5	\$	6,854.82
Work Authority div of Kodiak Group Holdings Co.	1	\$	27,267.94
Xplore Inc.	1	\$	129.36
Yahk-Kingsgate Recreation Society	1	\$	1,440.83
Yellow Line Traffic Control	1	\$	4,691.40
Yellowhead Road & Bridge	1	\$	1,924.65
Yeti Refrigeration Inc.	2	\$	454,807.19
Ymir Volunteer Fire Social Fund	1	\$	4,000.00
Zarikoff Developments Inc.	1	\$	109,147.50
Zayden Creighton dba: Creightons Cuttings	2	\$	369.00
Zone West Enterprises Ltd	1	\$	89.60

Sundry Payments for June 2026 Breakdown by Description of Payment

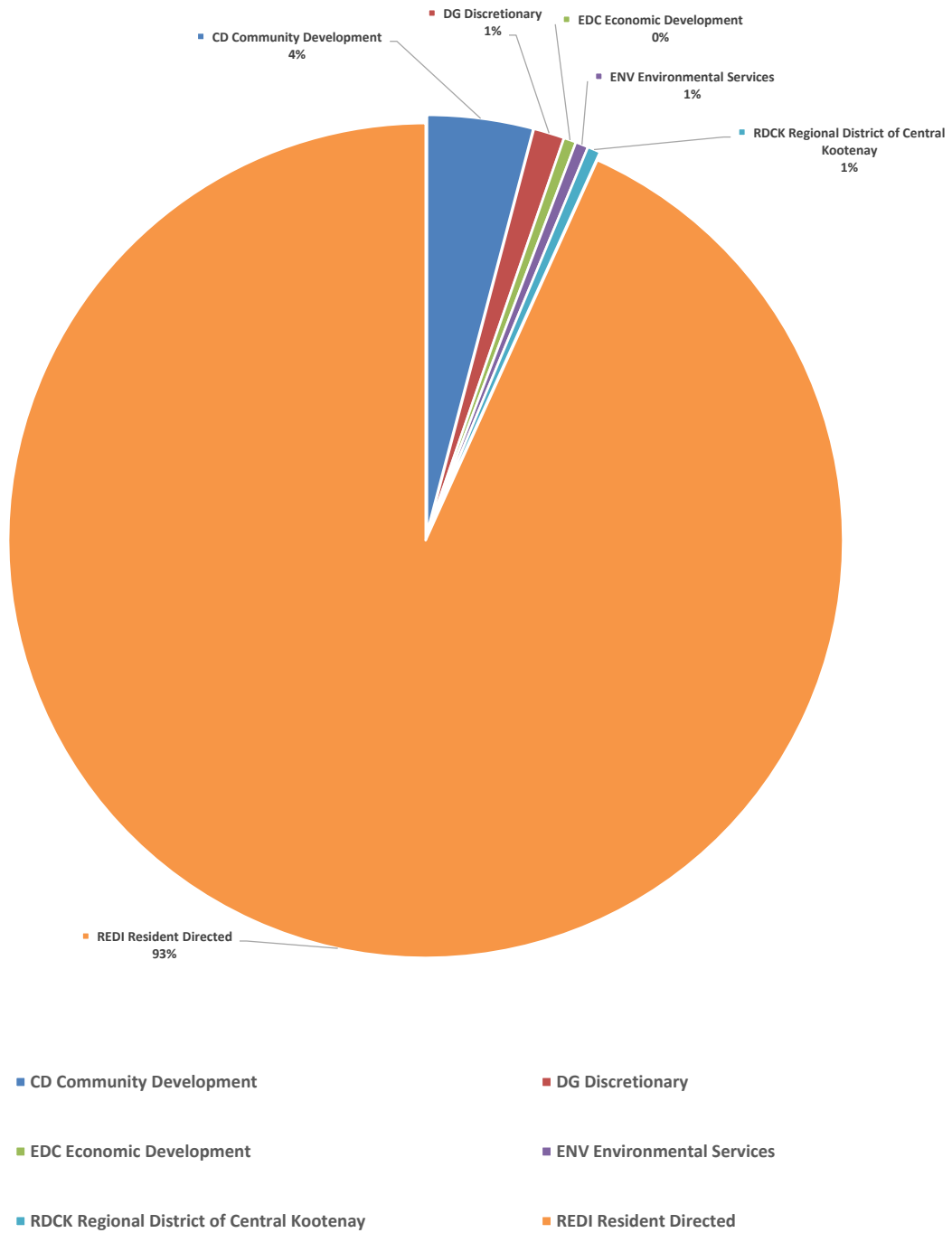
Sundry	Description of Payment		Value
		\$	1,854
Sundry Vendor	CDCC-Rec Refund Request	\$	191.65
Sundry Vendor	ENV-Cleaning	\$	46.16
Sundry Vendor	CDRD-Rec Refund Request	\$	50.25
Sundry Vendor	RDCK-Reimburse Payment Made in Error	\$	150.00
Sundry Vendor	RDCK-Reimburse Payment Made in Error-SR000500	\$	100.00
Sundry Vendor	CDCC-Rec Refund Request	\$	250.62
Sundry Vendor	CDCC-Rec Refund Request	\$	851.22
Sundry Vendor	RDCK-Reimburse Overcharge at Grohman	\$	14.11
Sundry Vendor	COM-Camp Rental Space	\$	200.00

Accounts Payable for June 2026 Breakdown by Type of Payment			
Discretionary, Community Development, and Other Grants	Number of Payments		
	358	\$	1,215,933
"The Air Cadet League of Canada, 581 Castlegar Sponsoring Committee	1	\$	6,521.45
561 Osprey Sponsoring Committee	1	\$	3,950.00
Alice Siding Water Society	1	\$	350.00
ANKORS	1	\$	1,500.00
Appledale Daycare Society	1	\$	700.00
Argenta Community Association	2	\$	2,919.00
Argenta Workshop Society	1	\$	4,208.00
Arrow Lakes Caribou Society	2	\$	27,990.00
Arrow Lakes Cross Country Ski Club	1	\$	3,500.00
Arrow Lakes District Arts Council Society	2	\$	8,530.64
Arrow Lakes Environment Stewardship Society	1	\$	1,900.00
Arrow Lakes Fine Arts Guild	1	\$	1,095.00
Arrow Lakes Historical Society	1	\$	3,856.00
Arrow Park Community Association	1	\$	4,000.00
Arrow Slocan Lakes Community Service	1	\$	4,750.00
Balfour & Area Business & Historical Association	3	\$	5,910.00
Balfour Recreation Commission	2	\$	6,960.00
BC Association of Community Response Networks (BCCRN)	1	\$	17,593.59
Bee Awareness Society	1	\$	2,752.25
Black Productions	1	\$	600.00
Blewett Community Society	1	\$	16,515.00
Blewett School PAC	1	\$	295.00
Blueberry Creek Community School Council	2	\$	9,043.93
Blueberry Creek Improvement Society	1	\$	1,216.00
British Columbia Sailing Association	1	\$	808.00
Burton Community Association	3	\$	8,940.82
Burton Community Learning Centre	1	\$	1,700.00
Burton Elementary School PAC	1	\$	1,500.00
Burton Volunteer Fire Brigade Society	1	\$	5,940.00
Canadian Red Cross Society	1	\$	2,940.77
Canyon Community Association	1	\$	1,933.86
Capitol Theatre Restoration Society	1	\$	3,390.00
Castlegar & District Curling Club	1	\$	3,607.10
Castlegar & District Heritage Society	1	\$	8,312.67
Castlegar and Friends Dog Park Society	1	\$	2,714.30
Castlegar Aquanauts Swim Club	1	\$	950.00
Castlegar Festivals Society	1	\$	10,772.08
Castlegar Friends of Parks and Trails Society (2001)	1	\$	500.00
Castlegar Garden Club	1	\$	571.40
Castlegar Golf Club	1	\$	2,392.90
Castlegar Junior 4H Club	1	\$	2,000.00
Castlegar Nordic Ski Club	1	\$	4,570.74
Castlegar Sculpturewalk Society	1	\$	25,842.87
Castlegar, City of	1	\$	2,000.00
Central Kootenay Invasive Species Society	1	\$	7,511.73
Columbia Basin Alliance for Literacy	1	\$	2,056.29
Columbia Basin Environmental Education Network	1	\$	3,521.40
Community Arts Council of Creston	2	\$	4,012.14
Cops for Kids (Kelowna)	1	\$	3,000.00
Cops for Kids Charitable Foundation	1	\$	1,661.46
Crawford Bay & District Hall & Parks Association	1	\$	1,472.29
Crawford Bay Sunday Market	1	\$	4,000.00
Crescent Valley Community Hall Society	1	\$	3,050.00
Creston & District Historical & Museum Society	1	\$	3,547.57
Creston Community Auditorium Society	1	\$	2,292.00
Creston Community Seed Bank Society	2	\$	4,279.43
Creston Feral Friends Society	1	\$	2,348.71
Creston Valley Blossom Festival (CVBF)	1	\$	18,166.63
Creston Valley Chamber of Commerce	1	\$	9,000.00
Creston Valley Figure Skating Club	1	\$	2,396.00
Creston Valley Food Action Coalition Society	4	\$	7,784.34
Creston Valley Libation Producers Socieity	1	\$	2,225.00
Creston Valley Pride Society	1	\$	899.14
Creston Valley Rotary Club	1	\$	7,787.06
Creston Valley Search & Rescue Society	1	\$	6,641.49
Creston Valley Shrine Club	1	\$	605.29
Creston Valley Society for Therapeutic Horsemanship	1	\$	8,514.64
Creston Valley Youth Soccer Association	1	\$	2,870.57
Crop for the Cure	1	\$	1,750.00
Deer Park Recreation Society	1	\$	3,955.00
Destination Castlegar	1	\$	3,000.00
Diverse Family Roots Society	2	\$	19,516.05
Eastshore Circle of Friends Society	1	\$	640.00
Edgewood Community Parks Board	1	\$	6,631.20
Elephant Mountain Literary Society	1	\$	4,125.00
Elk Root Conservation Farm Society (BC#A0072993)	1	\$	6,996.33
Emergency Support Services-Area K	1	\$	1,000.00
Empowered lives Inc. dba Kootenay Women in Business	1	\$	1,553.57
Fauquier & Community Golf Course	1	\$	4,996.00
Fauquier CARE Society	1	\$	3,000.00
Fauquier Communication Centre	2	\$	2,750.00
Fauquier Community Club Society	5	\$	15,514.50
Fields Forward	3	\$	10,796.29
Fireweed Hub Society	2	\$	6,711.20
First Baptist Church of Nelson	1	\$	2,500.00
Freshwater Fisheries Society of BC	1	\$	4,690.29
Friends of Kootenay Lake Stewardship Soc.	1	\$	2,455.00
Friends of the Nelson Municipal Library	2	\$	6,595.00
Friends of the Salmo Public Library	1	\$	225.00

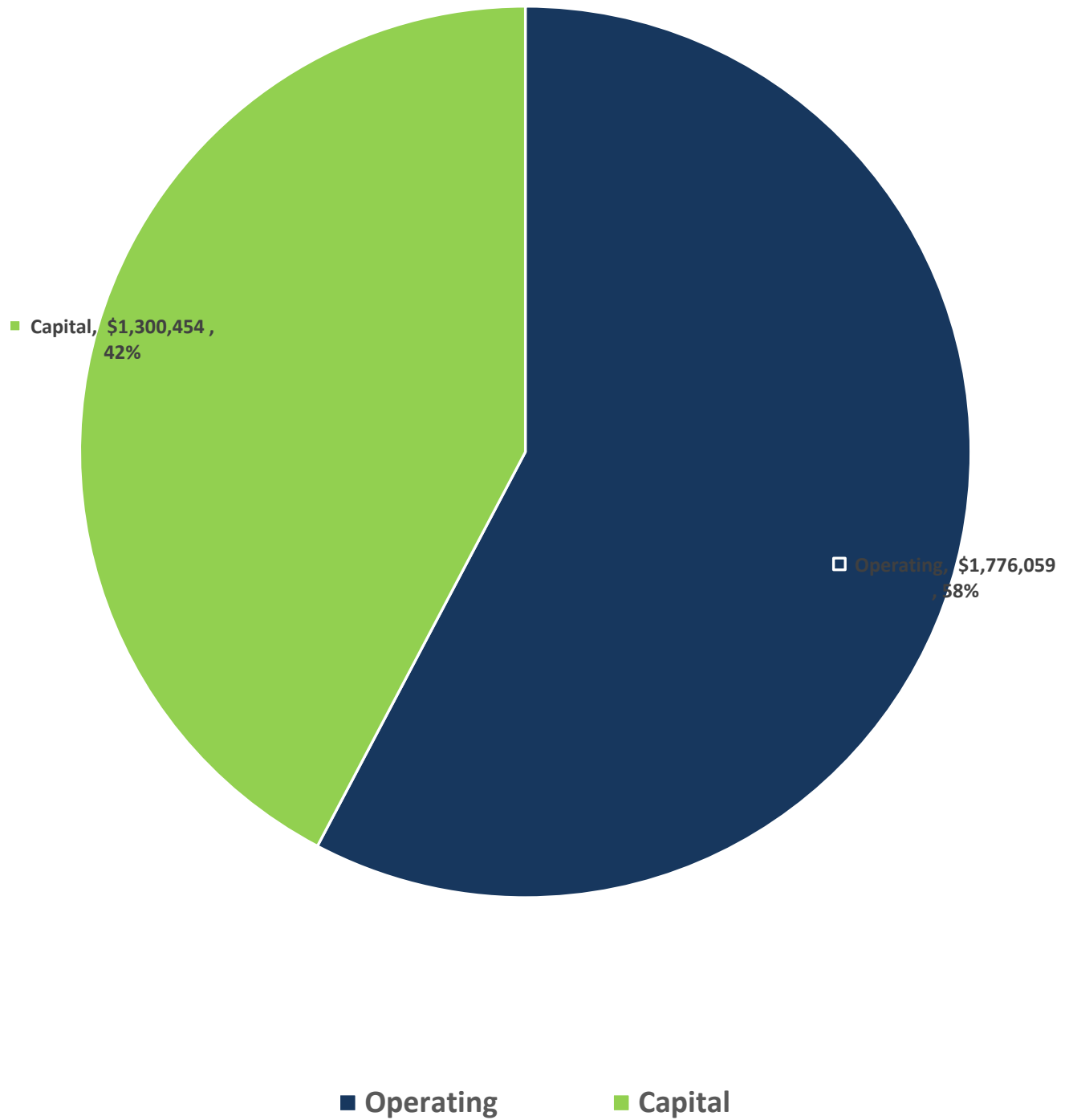
Discretionary, Community Development, and Other Grants	Number of Payments		
	358	\$	1,215,933
Goat Mountain Kids Society	1	\$	2,150.00
Grand Forks ATV	1	\$	5,000.00
Harrop District Community Centre	1	\$	3,300.00
Harrop School House Society	1	\$	3,875.00
Harvest Share & Bear Aware	1	\$	4,450.00
Healthy Community Society of the North Slokan Valley	1	\$	6,210.00
Heart and Soul Martial Arts Society	1	\$	127.40
Hidden Garden Gallery Society	1	\$	900.00
Horse Association of Central Kootenay	1	\$	4,813.97
Intercultural Kootenays Society	2	\$	5,893.08
Izu-Shi Friendship Society	1	\$	5,058.00
JB Fletcher's Restoration Society	1	\$	1,450.00
Johnsons Landing Community Association	1	\$	1,829.00
Kaslo & Area Youth Council	1	\$	1,200.00
Kaslo & District Community Forest Society	1	\$	2,189.00
Kaslo Community Acupuncture Society	1	\$	4,685.40
Kaslo Community Services Society	5	\$	27,593.70
Kaslo Concert Society	1	\$	1,294.00
Kaslo Curling Club	1	\$	2,389.00
Kaslo infoNet Society	1	\$	733.00
Kaslo Outdoor Rec Society (KORS)	3	\$	4,450.00
Kaslo Search & Rescue	1	\$	7,809.30
KBRH Health Foundation	1	\$	18,359.27
Kootenay Carshare Cooperative	1	\$	10,232.10
Kootenay Circus Arts Association	2	\$	7,085.00
Kootenay Columbia Discovery Society	1	\$	5,084.87
Kootenay Columbia Learning Centre PAC	1	\$	3,071.40
Kootenay Doukhobor Historical Society	1	\$	1,428.60
Kootenay Family Place	1	\$	2,741.40
Kootenay Food Council	3	\$	21,384.47
Kootenay Food Strategy Society	1	\$	3,500.00
Kootenay Holds Climbing & Wellness Society	1	\$	1,399.14
Kootenay International Burlesque Festival Association	1	\$	1,654.94
Kootenay Lake Chamber of Commerce	1	\$	1,800.00
Kootenay Lake Independent School Society/Periwinkle Daycare	1	\$	2,697.00
Kootenay Musical Theatre Society	1	\$	860.00
Kootenay Mycological Society	1	\$	1,421.00
Kootenay Native Plant Society	1	\$	6,887.70
Kootenay Outdoor Recreation Enterprise Society	1	\$	300.00
Kootenay Planeteers Recycling Society	1	\$	250.00
Kootenay Rockies Disc Golf Society	1	\$	4,524.16
Kootenay School of the Arts Society	1	\$	2,365.00
Kootenay Social Support Society	1	\$	16,530.60
Kootenay South Youth Soccer Association	1	\$	1,100.00
Kootenay Wellness Foundation	2	\$	2,823.00
Krestova Doukhobor Community Society	1	\$	1,000.00
Langham Cultural Society	1	\$	2,413.00
Lardeau Valley Community Club	7	\$	19,438.20
Lardeau Valley Opportunity Links Society	4	\$	14,736.00
Lhasa Developments Ltd.	2	\$	1,434.04
Living Lakes Canada	4	\$	14,650.90
Lower Arrow Lakes Conservation Association	1	\$	7,200.00
Massif Music Festival Society	1	\$	4,282.37
Nakusp & District Museum Society	1	\$	4,886.00
Nakusp Centennial Golf Club	1	\$	4,999.00
Nakusp Rotary Club	1	\$	2,050.00
Nakusp Secondary School	1	\$	1,500.00
Nakusp Ski Club Association	1	\$	25,063.07
Nelson & District Arts Council	2	\$	5,895.00
Nelson & District Chamber of Commerce	3	\$	6,000.00
Nelson & District Hospice Society	2	\$	3,240.06
Nelson & District Museum, Archives, Art Gallery & Historical	1	\$	2,150.00
Nelson & District Rod and Gun Club Conservation Society	1	\$	2,500.00
Nelson and Area Community Transportation	1	\$	3,500.00
Nelson Baseball Association	1	\$	4,500.00
Nelson Civic Theatre Society	1	\$	3,377.43
Nelson Cycling Club	1	\$	7,798.50
Nelson Fine Art Centre Society	1	\$	3,006.00
Nelson History Theatre Society	1	\$	788.00
Nelson Leafs Hockey Society	1	\$	5,947.20
Nelson Leafs Hockey Society	1	\$	1,109.97
Nelson Nordic Ski Club	1	\$	5,949.00
Nelson Public Library	1	\$	3,400.00
Nelson Search & Rescue	1	\$	1,785.00
Nelson Soccer Association	1	\$	1,325.00
Nelson Team Consent Society	1	\$	3,255.04
Nelson Tennis Club	1	\$	1,600.00
Nelson Youth Action Network	1	\$	4,500.00
Nelson, City of	1	\$	3,540.00
New Denver & Area Housing Society	1	\$	2,400.00
New Denver & Area Youth Centre Society	1	\$	3,850.00
New Denver Hospice Society	1	\$	4,300.00
North Kootenay Lake Arts & Heritage Council	1	\$	1,700.00
North Slokan Trails Society	1	\$	5,400.00
Northern BC Friends of Children	1	\$	2,060.57
Ootischenia Community Society	1	\$	1,000.00
Parent Advisory Committee, Crawford Bay School	1	\$	4,158.00
Pharatree Learning Centre	1	\$	200.00
Polka Dot Dragon Arts Society	2	\$	4,065.00
Procter Community Society	1	\$	2,990.00
Protecting Animal Life Society (P.A.L.S.)	1	\$	21,258.00
Queen City Burlesque Expo	1	\$	567.07
Queens Bay Residents Association	1	\$	1,940.00
Quilts 4 Kids	1	\$	1,896.43

Discretionary, Community Development, and Other Grants	Number of Payments		
	358	\$	1,215,933
Repair Cafe Nelson	1	\$	2,080.00
Robson Community Memorial Church	1	\$	8,100.00
Rooted in Nature Stewardship Society	1	\$	2,565.58
Rosebery-Bonanza-Summit Trail Alliance Society	1	\$	5,000.00
Rossland Gold Fever Follies	1	\$	1,508.01
Royal Canadian Legion #1-020 Nakusp	1	\$	24,120.00
Royal Canadian Legion #217 Salmo	2	\$	5,730.71
Salmo & Area Supportive Housing Society dba Salmo Valley Estates	1	\$	686.99
Salmo & District Arts Council (SDAC)	1	\$	1,286.53
Salmo & District Golf Club	1	\$	4,843.87
Salmo & District Health Auxiliary	1	\$	2,565.58
Salmo Barre Fitness	1	\$	1,326.51
Salmo Climbing Society	1	\$	3,364.97
Salmo Community Resource Society	1	\$	1,646.27
Salmo Emergency Support Services Team	1	\$	500.00
Salmo Secondary School PAC	2	\$	1,813.64
Salmo Senior Citizens Housing Society	1	\$	1,126.65
Salmo Ski Club	1	\$	2,405.69
Salmo Ski Team Society	1	\$	447.16
Salmo Square Society	1	\$	2,965.28
Salmo Valley Curling & Rink Association	1	\$	2,605.55
Salmo Valley Farmers Market	1	\$	1,766.18
Salmo Valley Trail Society	1	\$	3,285.04
Salmo Valley Youth & Community Centre	4	\$	7,104.69
Salmo, Village of	1	\$	2,000.00
Sandon Historical Society	1	\$	2,850.00
School District #8	1	\$	3,698.71
Selkirk Concert Society	1	\$	2,895.00
Shoreacres Hall Society	2	\$	7,400.00
Silverton Community Club	2	\$	2,650.00
Slocan Community Library	1	\$	3,900.00
Slocan Integral Forestry Cooperative (SIFC)	1	\$	1,700.00
Slocan Lake Arts Council	1	\$	5,175.00
Slocan Lake Early Learning Society	1	\$	2,700.00
Slocan Park Community Hall Society	1	\$	1,000.00
Slocan River Streamkeepers Society	1	\$	3,000.00
Slocan Solutions Society	8	\$	16,000.00
Slocan Valley Community Band	1	\$	1,300.00
Slocan Valley Historical Society	1	\$	4,500.00
Slocan Valley Seniors Housing Society	1	\$	3,000.00
Slocan Valley Threads Guild	1	\$	900.00
Slocan, Village of	3	\$	3,332.37
Sly Violet	1	\$	600.00
South Kootenay Lake Art Connect Society	2	\$	3,317.57
South Kootenay Lake Community Service Society	3	\$	3,793.00
SQx Danza	1	\$	3,989.29
Starbelly Jam Society	1	\$	2,056.29
Symphony of the Kootenays Association	1	\$	1,140.00
Taghum Footbridge Society	1	\$	1,850.00
Take a Hike, Youth at Risk Foundation	1	\$	1,142.90
Tapatia Collective	1	\$	2,000.00
Tarrys & District Community Hall Society	1	\$	5,303.52
The Classic Foundation	1	\$	1,678.60
The Just Bee Cause Society	1	\$	150.00
The Kaslo Shakespeare Festival	1	\$	1,000.00
The Kootenay Swim Club	1	\$	5,162.13
The North Valley Mountain Film Festival	1	\$	2,050.00
The Sapphire Sessions	1	\$	1,200.00
Trails for Creston Valley Society	3	\$	2,227.41
Treehugger Retreats & Events Society	3	\$	1,700.00
True Country 4-H	1	\$	4,790.09
Valley Community Services Society	1	\$	5,604.94
Valley Gems Community Theatre Society	1	\$	625.00
Valley View Golf Course	1	\$	2,750.00
WE Graham Community Service Society	5	\$	22,694.47
West Creston Community Hall Society	2	\$	14,925.23
West Kootenay Amateur Radio Club	4	\$	9,299.10
West Kootenay BMX	1	\$	1,446.42
West Kootenay Brain Injury Association (WKBIA)	2	\$	1,917.35
West Kootenay Family Wellness Society	1	\$	4,000.00
West Kootenay Fibreshed Society	2	\$	1,290.00
West Kootenay Football Club	1	\$	2,803.35
West Kootenay Pony Club	1	\$	3,150.00
West Kootenay Recreational Dirtbike & ATV Society	1	\$	1,585.09
West Kootenay SnoGoers Association	1	\$	2,615.00
West Kootenay Timberwolves Lacrosse Society	1	\$	2,003.60
WH2O Racers Society	1	\$	850.00
Wildsight - Creston	2	\$	6,601.91
Wildsight	1	\$	5,688.81
Wildwood Discovery Society	3	\$	4,150.00
Winlaw Hall Society	1	\$	4,500.00
Wynndel Community Centre	1	\$	4,917.00
Yahk/Kingsgate Community Garden Club	1	\$	2,500.00
Yahk-Kingsgate Recreation Society	1	\$	1,500.00
Ymir Arts & Museum Society	1	\$	4,044.47
Ymir Community Association	1	\$	3,884.59

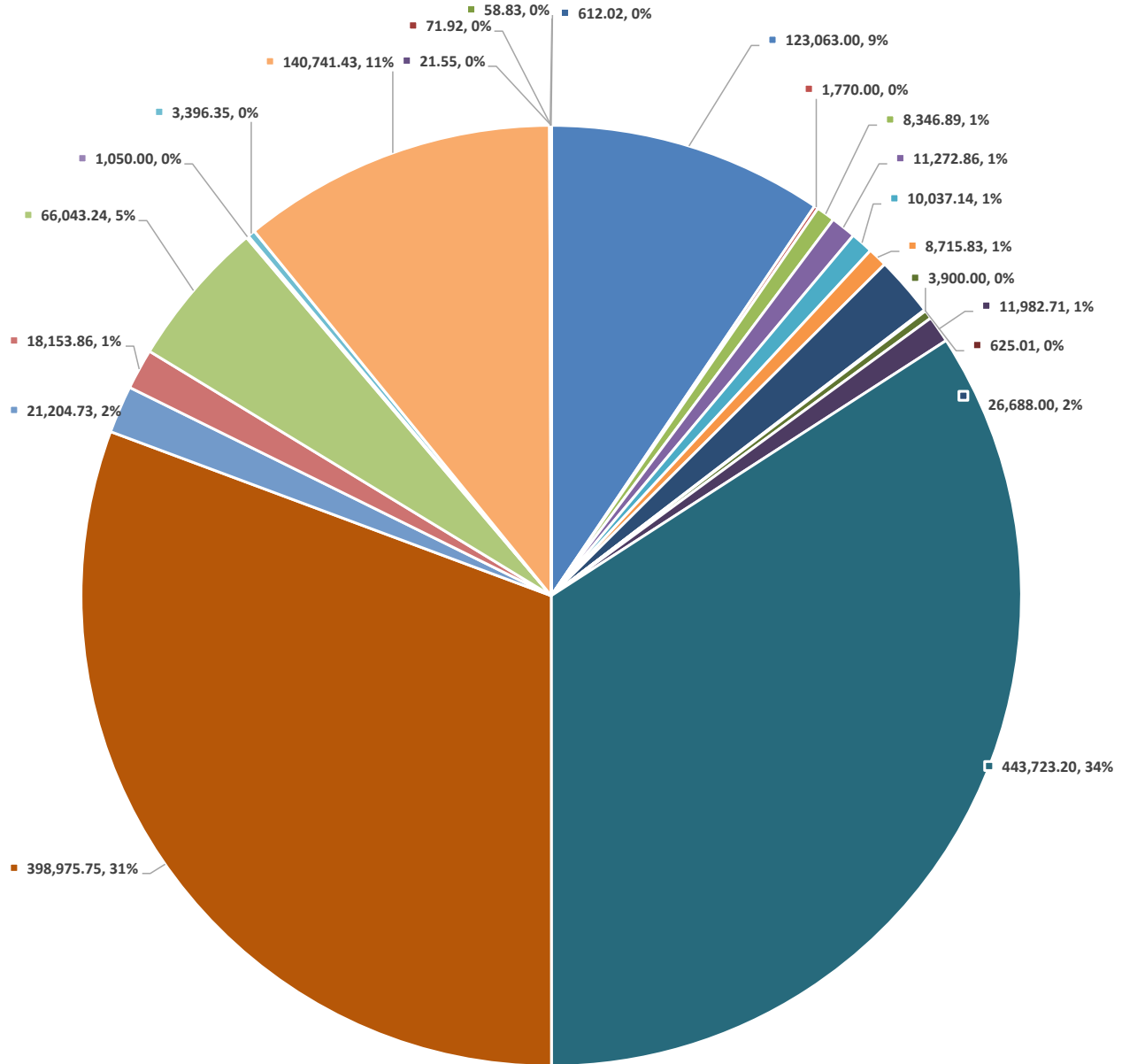
Grants by Type



June 2026 Capital VS Operating Expenditures



June 2026 Capital by Service



- Arena (Castlegar Complex)-Castlegar and Areas I and J
- Fire Protection - Kaslo
- Fire Protection-Area B (Canyon Lister)
- Fire Protection-Area G (Ymir)
- Fire Protection-Area J (Ootischenia)
- Fire Protection-Area J (Robson, Raspberry)
- Fire Protection-Areas E and F (Beasley, Blewett)
- General Administration
- Organics Program – Central & West Subregions
- Recreation Facility-Area A (Riondel)
- Recreation Facility-Creston and Areas B, C and Area A
- Recreation Facility-Nelson and Areas F and Defined E
- Refuse Disposal (Central Subregion)-Nelson, Kaslo, Salmo and Areas D, E, F, and G
- Refuse Disposal (East Subregion)-Creston and Areas A, B and C
- Refuse Disposal (West Subregion)-Castlegar, New Denver, Slokan and Area H, I, J, and K
- Regional Parks-Creston and Areas B and C
- Water Utility-Area B (Arrow Creek)
- Water Utility-Area B (Erickson)
- Water Utility-Area H (South Slokan)
- Water Utility-Area J (West Robson)
- Water Utility-Area K (Burton)
- Water Utility-Area K (Fauquier)



Director's Report

Garry Jackman – Area A – Wynndel/East Shore
Kootenay Lake

Report Date: July 7, 2026

Regional Connectivity Committee (RCC)

The RCC has not met since my last report. I did sit in a session on connectivity at FCM 2026 where I heard further reinforcement to the future of connectivity being low earth orbit (LEO) satellite connections through cell phones with a fiber optic backbone to link across the various data centers. This is consistent with some of the observed investments/mergers of companies that hold fiber and those with cell services. At the same time, some of the older cell towers we see in rural areas (established for 3G/4G or third and fourth generation phones) are being divested to independent third parties instead of being held by the larger telcos. This all makes sense if we are expected to buy newer 5G cell phones. This also aligns with the shift in 911 calls to cell phone text messages via satellite (and eventually voice).

As for the RCC's main progress along with CBBC, you can find updates as they occur at [Connect the Basin - Columbia Basin Trust](#).

International Joint Commission (IJC) Study Board on Elk/Kootenay River Pollution and IJC Order Meetings

The governance group providing comments on the [International Elk-Kootenai/y Watershed Study Board](#) (Study Board) has not held a meeting since my last report. As reported earlier, the Study Board received an extension to the date by which it must submit its final report and recommendations to the IJC exploring the impacts of water pollution in the Kootenai/y watershed. Read the news release [here](#).

You can find background info on the IJC study board and the council of governments advisory group (CoGAG) from their website at [International Elk-Kootenai/y Watershed Study Board | International Joint Commission](#).

Columbia Basin Regional Advisory Committee (CBRAC)

CBRAC received a BC Hydro operational update on June 23rd. The past winter yielded very mixed snowpacks and rainfall across the province. By mid June, about 63% of the province was in Stage 1+

For more information

info@rdck.bc.ca | 250.352.6665 | 1.800.268.7325 (BC) | or visit rdck.ca

drought levels while in contrast the Upper Columbia, Arrow Lakes, and the East Kootenays (and the Peace) remained normal or wetter than normal. I can provide a copy of the slide show on request. For CRT updates go to <https://engage.gov.bc.ca/columbiarivertreaty/info-sessions/>

AKBLG and FCM

Last month I indicated I did not have my reports for these conferences completed yet. I am combining them here (AKBLG from April and FCM from June) to be able to point out some overlap. Everybody can read the event programs, so I am only going to point out a few of the items that stood out for me. There was considerable focus on housing at both events. During the June 5th session at FCM we heard proposals such as making federal land available for housing development (not available in our communities). The industry rep stressed the need for more trades training and simplified permitting process. Not news in any sense. During FCM session on June 6th we heard about the cost effectiveness of offsite construction which can offer year-round construction in all climates with a high degree of quality control, along with a relatively short disruption to communities as the modular units are brought in and assembled on site. As noted below, our conversations at AKBLG outlined how those opportunities are also available in the Kootenays, although at a lesser scale.

From relatively recent announcements at the provincial and federal levels we can see how our solutions will not be along the lines of those being supported for large urban centers, such as the proposals to buy up unsold urban condo units and turn them over to non-market housing organizations. We do not have those units, but we do have opportunities for small, affordable local housing units being provided by our industries as outlined in the Kalesnikoff K3 presentation on April 18th. We have had family sized modular housing units produced in the Kootenays for many years (at Castlegar and Cranbrook) and have an emerging market for tiny home construction, but the opportunity to create multi unit housing with modulars is something for us to look for. Many communities, such as Creston, were ahead of the Bill 44 requirements to allow second dwelling units on previously restricted land use zones, but we may need to have further conversations about zoning for multi-family modular projects to bring the cost per square foot down.

On April 17th at AKBLG I heard comments from the opening keynote on the energy interdependence of Canada and the USA followed by an update on climate related disasters revolving around wildfire response and recovery. In contrast, FCM held a session climate competitiveness which I found quite interesting. One of the FCM speakers, Don Ivason who hosted FCM a decade earlier as Mayor of Edmonton, spoke to the potential of direct heat sources for district energy systems, while on June 5th Don Ivason spoke to the need for more secure water supplies. Both topics resonate with our situation in the Kootenays, so I followed up through a conversation after the June 7th session which included one of the FCM GMF reps who I had worked with years before when she was a community liaison for the CBT. We have begun an email conversation around alternative water supplies, and I will pursue the side conversation involving the GMF rep on the east shore geothermal energy project which you may recall has in part been exploring the most effective test methods to zero in on other sites for proving out geothermal potential. At the outset of the east shore project, we indicated that the Salmo and

Nakusp areas have similar high average ground temperatures which may not readily display the heat potential as hot springs at the surface, but which may be quite accessible if the preferred drilling location can be determined through a proven test regiment.

AKBLG held a session where the presenter outlined how trust in local government has been in decline since the 2000's and how heightened expectations, compressed timelines and polarized discourse have been a new normal for the public. I saw parallels as I listened to Dominic LeBlanc and others at FCM on June 5th when they spoke to reduced trust and higher expectations between international governments. I see a further spill over as reduced trusts between federal and provincial governments within Canada.

One FCM topic I found interesting is how the push to increase defense spending to enhance the sovereignty of the north is being linked more with a push to improve the services within and access to the north, as presented at the June 6th morning plenary. We saw strong support for the FCM to develop a defense policy during the resolutions session. The speakers at the plenary stressed the need to support infrastructure for "soft services" such as childcare and physicians and to focus on multi use or multi purpose infrastructure as opposed to a separation of civil and military facilities.

I noted above my thoughts on satellite communications (under the RCC update) but I will add I found that FCM session to be more of an "infomercial" than an objective presentation on emerging communications. In general, I find when a presentation is sponsored and delivered by reps from a single entity, we do not get the same depth of questions and responses as we see during panel presentations.

I do need to stress the main point I agreed with from the final FCM keynote on June 7th. To have a successful economy we need to understand who and what we have within our communities to work with. She suggested mapping this out. Over many years I have seen our communities create fragments of maps but then one group or another stops the mapping process and move into their own sphere of influence. Government has the tools and funds to create the more complete "maps" and put them into the public domain for all groups/businesses to draw on as and when it makes sense.

I have many more thoughts arising from both conferences. For me it would be useful if we had follow-up "lunch and learn" sessions among peers to touch base further on some of the topics.



Walter Popoff
Director of Electoral Area H

File No. 260630

June 30, 2026

Frank Barnes, President
Sandon Historical Society
Sandonmuseum@gmail.com

Dear Mr. Barnes

Re: Sandon Museum Roof Replacement

Please consider this my letter of support for your grant application to the Columbia Basin Trust BEAMS Fund to replace the roof of the Sandon Museum.

The deteriorating roof compromises the structural integrity of the historic building, affecting public access and possible closure. It poses a threat to the irreplaceable collections of artifacts housed there that tell the unique story of our communities here in the West Kootenay..

The Sandon Museum serves as a popular educational resource for local schools and a driver for local tourism. Ensuring the building is safe, dry, and stable is paramount to keeping these public programmes running - last year the Museum welcomed over 7000 visitors between May and October.

The Sandon Historical Society is a community-based non-profit society dedicated to preserving, building and keeping the legacy of the historic mining town alive.

I look forward to seeing this project progress, and thank you for considering my letter of support for this project.

Sincerely,


Walter Popoff
Regional District of Central Kootenay
Area H (Slocan Valley)



Director's Report

Aidan McLaren-Caux – Village of Nakusp

Report Date: July 16th, 2026

Reporting from June 8th to July 6th, 2026.

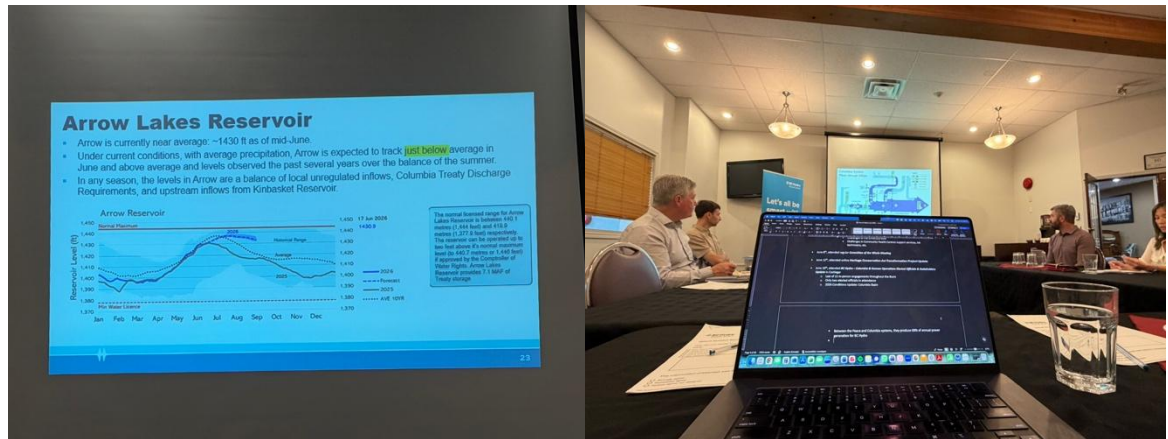
Director's Activities

Village Council

- June 8th, attended regular ***Committee of the Whole Meeting***
- June 12th, attended online ***Heritage Conservation Act Transformation Project Update***
- June 19th, attended ***BC Hydro – Columbia & Duncan Operations Elected Officials & Stakeholders Update*** in Castlegar
 - Last of 11 in-person engagements throughout the Basin
 - Only two elected officials in attendance
 - BC Hydro staff provided a detailed presentation on the Basin, dam operations, seasonal updates, and forecasts for this year
 - Between the Peace and Columbia systems, they produce 68% of annual power generation for BC Hydro
 - Canada has only about 15% of the basin area but contributes 30-35% of the annual flow
 - \$37.6 million (indexed to inflation from 2024) is currently being paid to the general coffers of the Province (not to BC Hydro) for Flood Risk Management
 - BC has been in a Province-wide drought since 2022, leading to below average inflows for the past three years
 - Based on the above-average snowpack this year, they expect to be a *net exporter* of energy from generation this year



- o Water supply forecast for 2026 is 102% of average, while the US side of the Basin is forecast for only 89% of average, which could impact how we operate our



parts of the system

- o Arrow Lakes Reservoir is forecast to maintain above average levels due to the inflows this year, although that is dependent on precipitation and demand from the US
- o **Columbia River Water Use Plan Update**
 - These plans try to balance the various values that make up the system, such as:
 - Debris Removal
 - o They use a combination of boom-collection and shore-cleanup
 - Boat Launch Maintenance
 - o Recreation Management plan informs the work, which is focused on “high” season, between May long weekend and Labour Day in September
 -
 - White sturgeon recovery initiative seeing some success in restoring the young population and maintaining the genetic diversity of the wild population
- June 22nd, attended regular **Council Meeting**
- June 23rd, attended online **Health Care Professional Recruitment and Retention Information Session**, with *Minister of Health, Josie Osborne* and *Minister of State for Local Governments and Rural Communities, Brittny Anderson*
 - o Discussion about how different communities set up innovative recruitment initiatives for health care workers, including committees, proactive strategies, housing development, etc.

Regional District of Central Kootenay (RDCK) as municipal director

- June 10th, attended online **Executive Meeting**
- June 11th, attended online **Creston Valley Services Committee – Goat River Watershed Water Sustainability Planning Workshop**
- June 17th, **Joint Resource Recovery Committee Meeting**, cancelled due to lack of agenda items.
- June 18th, attended in-person **Board Meeting** in Nelson
 - Agenda for the meeting can be found here:
<https://www.rdck.ca/EN/main/government/meetings-agendas-minutes.html>
- June 24th, attended online **All Recreation Committee Meeting**
 - Unstaffed Fitness Facility Policy Development
 - Regional Parks, Trails & Water Access Strategy is Ready for Public Review
 - Community Services Parks Update
 - Community Services Projects Overview
 - Asset Management Update
 - Junior Hockey Agreements
- June 24th, attended online **West Kootenay Boundary Regional Hospital District Meeting** in Castlegar

Association of Kootenay & Boundary Local Governments (AKBLG)



- June 12th, chaired online **Advocacy Committee Meeting**

The Association of Kootenay and
Boundary Local Governments

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## Union of BC Municipalities (UBCM)

For detailed and regular updates from UBCM, sign up to their newsletter, *The Compass* here:

<https://www.ubcm.ca/thecompass>

- *Upcoming Executive Meeting in July.*



## Federation of Canadian Municipalities (FCM)

*June 4-8, attended the **2026 AGM and Convention – Building the Future Together** in Edmonton, their 125<sup>th</sup> anniversary*



FEDERATION  
OF CANADIAN  
MUNICIPALITIES

FÉDÉRATION  
CANADIENNE DES  
MUNICIPALITÉS

Attending the FCM annual conference this year was a good reminder of the value of getting outside of our own local bubbles. It is easy, especially in small communities, to focus mostly on the issues immediately in front of us. But Canada is a very large country, and municipalities are dealing with a wide range of challenges depending on their size, geography, capacity, economy, and local circumstances. Hearing from elected officials, staff, and community leaders from across the country was both useful and humbling. I particularly appreciated the sessions that focused on rural communities, as they helped connect some of the broader national discussions back to the realities we face in places like the Central Kootenays. The conference itself was also very professionally delivered, with strong staffing, a useful mobile app, well-organized sessions, study tours, and a noticeable emphasis on wellness and accessibility for attendees.

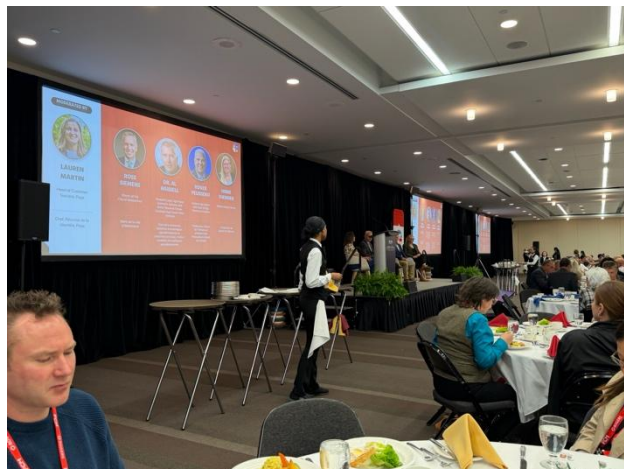
Being in downtown Edmonton also provided some perspective. This is not intended as a criticism of the host city, but seeing the level of visible distress, homelessness, and social need in parts of the downtown core was sobering. It was a reminder of the serious pressures many communities are facing, particularly larger urban centres, and also a reminder that we are very fortunate to live where we do. We live in a beautiful place, with a strong sense of community, access to nature, and a quality of life that should not be taken for granted. One of the most memorable parts of the conference was hearing from Zita Cobb of Fogo Island, whose work offered a strong example of what is possible when a rural community takes its identity, assets, and future seriously. I think there are useful lessons there for Nakusp as we continue to think about economic development, community resilience, and how to build opportunity in a way that is rooted in place.

I have put these notes together for a few reasons. First, I think it is important to provide some value back for the investment of time and public resources that goes into attending conferences like this. Second, they are useful for my own records and future reference. Most importantly, I hope they are helpful to colleagues who were unable to attend. Some of the takeaways were very practical, including ideas from the emergency management sessions such as sending Emergency Support Services and Emergency Operations Centre information out with annual tax notices, and continuing to ensure that municipal critical infrastructure is protected, FireSmart-ed, and prepared for future emergencies. Not every part of the conference was equally strong. In particular, the resolutions process left something to be desired, as it took several hours to get through only a small number of resolutions and did not feel as organized as some other local government association processes. Finally, if Council sees ongoing value in the mayor attending FCM, I think it may be worth revisiting our policy so that attendance can rotate more intentionally among elected officials.

### ***Day One***

***Collective Luncheon: Why domestic food systems matter to our communities and Canada's future***

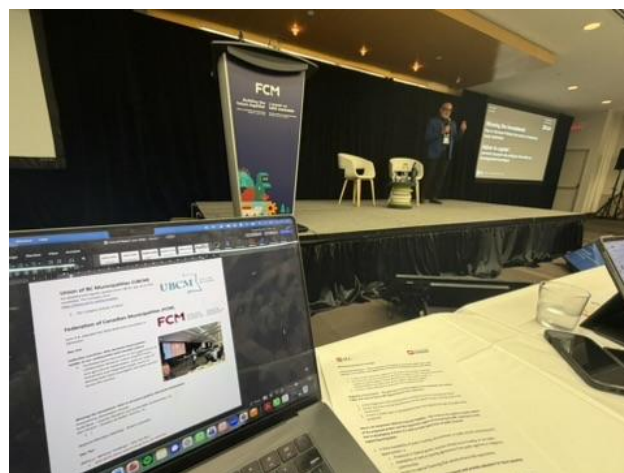
- Facilitated panel discussion on the importance of collaboration between orders of government and agricultural stakeholders, need for scale of investment and integrated supply chains to develop both food sovereignty and food security across the country; developing local economies; supporting community well-being; highlighting vulnerabilities, both internally and globally, that are impacting food systems in Canada



***Winning the investment: How to structure policies that build destinations***

*Presented by Destination Canada*

- Scott Beck – Lead for Resilient and Sustainable Communities, JLL
- Dan Fenton – Director of Global Tourism, JLL
- Working with Destination Canada on Prairies to Pacific corridor
  - <https://dd.destinationcanada.com/en-ca/case-study/sustainable-journeys-prairies-pacific-corridor>
- “Investment doesn’t happen just because you have an asset or you want it to happen.” It takes work, commitment, and mitigating uncertainty.
- “How do we position our community to best attract private investment?”
- Benefits of tourism-related infrastructure:
  - Economic diversification and job creation
  - Improvements that provide benefit to residents
  - Support for small businesses and local entrepreneurs
  - Destination identity and community pride
  - Enhanced ability to attract and retain talent and investment
  - Increased community activation and year-round vibrancy
- Importance of community buy-in AND check-in to assess support
- There is a real opportunity for local governments to act as facilitator and solicitor of investment



- How to structure investments in such a way that they are a benefit to the community and not just a draw on local infrastructure and services
- Challenges around Provincial regulations that limit municipal ability to create new and creative revenue streams
- What is the *opportunity cost* of NOT pursuing a particular investment?
- Why are some communities winning capital and others are not?
  - Integrated tourism infrastructure, not just one-off projects
  - Indigenous-led infrastructure
  - Four-season infrastructure
  - Sustainability and regenerative investments
  - *Do the preparatory work, even just preliminary work, to prove to investors why the rate of return on investment is worth their while*
  - Decrease the pre-development costs and timelines to investors
  - Good communication with the public about the impacts of tourism investment
  - Some communities lack “basic” infrastructure, e.g., connectivity, that preclude investment
  - Rural property values can lack sufficient value to borrow against
- What investors actually look for:
  - Decreased pre-development expenses
  - Required return thresholds (IRR, Equity multiples)
  - Capital stack fundamentals
  - Certainty often matters more than incentives
- Building an Investment Prospectus
  - Market data presentation
  - Infrastructure readiness
  - Policy and zoning clarity
  - Incentive summary sheet
  - Community alignment initiative
  - ESG and sustainability positioning
- *Strong need for tourism organizations to work closely with local governments and for both to have regular conversations with the community to understand what they will support*
- De-risking without over-subsidizing
  - Avoiding open-ended operating guarantees
  - Structuring performance-based incentives
  - Phasing and milestone-based public participation
  - Protecting municipal balance sheets
- Policy Tools that Close Deals
  - Comparing financial vs. non-financial incentives
  - Impact of permitting timelines on cost of capital
  - Land strategy (municipal ownership vs. ground lease)
  - Governance clarity and political stability

- FCM Overview
- Federal Advocacy Topics
  - o Public Safety
  - o Bail Reform
  - o Infrastructure
  - o Mental Health
  - o Housing
  - o Trade
  - o Climate Adaptation
  - o Homelessness
  - o Emergency Management
  - o Economic Development
  - o Transit
  - o Immigration
  - o National Defence

- o 30% of the federal investment in National Defence will be spent on “dual-use” infrastructure
- o Looking Ahead – Budget Recommendations
  - Streamlined public transit funding announcement
  - Renewed National Housing Strategy
  - Strengthened community safety, resilient, and well-being
  - Diversify municipal revenues through tools like tax-exempt municipal bonds
  - Invest in proven municipal programming and funding delivery mechanisms
- FCM President Presentation, Rebecca Bligh
  - o A lot of change over the past two years, not all of which has been tangible
    - Change in leadership in federal government
    - Change in US federal administration
  - o Advocating for keeping local governments at the centre of conversations with other orders of governments, that we are essential partners to help deliver on day-to-day priorities, including housing, infrastructure, affordability, economic development, etc.
    - Noting that local governments are not just service delivery partners
  - o Many federal ministers were once in local government, allowing for better relationship-building and mutual understanding
  - o Developing a strong national economy depends on building strong local economies
- Recent FCM Publications and Research
  - o **Future of Rural Canada Report**
    - <https://fcm.ca/en/resources/report-future-rural-canada>
    - Digital Connectivity
    - Infrastructure and Transportation
    - Community Safety
    - Housing and Homelessness
    - Climate Change Adaptation and Mitigation
  - o **Future of Northern and Arctic Canada**
    - <https://www.fcm.ca/en/resources/the-future-northern-and-arctic-canada>
    - Social Well-being
    - Infrastructure and Transportation
    - Climate Change and Environment
    - Sovereignty and Security
  - o **Climate Adaptation Research**
    - <https://fcm.ca/en/focus-areas/climate-and-sustainability>



- Green Municipal Fund (GMF) Presentation
  - **Building Strong, Sustainable, and Resilient Communities**
    - \$2.4billion endowment to support both funding and capacity building to deliver clear environmental, economic, and social impact
    - **Rapid Adaptation Projects**
      - <https://greenmunicipalfund.ca/funding/rapid-adaptation-projects-adaptation-action>
      - Grant for 70-100% of eligible costs
      - Up to a maximum of \$75,000
      - Designed for small municipalities (under 50,000) to move quickly from planning to action by implementing proven activities that reduce climate risks
  - Questions from the Floor
    - Grant funding challenges, particularly capacity in small communities
    - Municipal Growth Framework update
    - Support for housing and infrastructure
    - Need for bail reform

*Mayor's Welcome Reception*

**Day Two**

*Allons-y! Wellness Challenge – 5km Fun Run*

*Opening Ceremony*

- Returning MC, *Catherine Clark* did an excellent job as always



- Introduction from **Elder Marilyn Buffalo**
  - We need to work together, bring down the barriers, work with love for each other, stop the divisive language, for the sake of our children, and theirs, and for all future generations.
  - Neither of us is going away, so we have to train our young people to work in harmony, peace, and understanding.
- Remarks from **FCM President, Rebecca Bligh, Vancouver City Councillor**
  - The central idea of FCM, through 125 years, world wars, economic upheaval, etc., is that we are *stronger together*
  - Pointing to FCM successes, such as the Gas Tax Fund, the Green Municipal Fund, the doubling of tax credits for volunteer firefighters, among others.
- **Korora Youth Choir** sang a beautiful rendition of *O Canada* in English, French, and Cree
  - <https://kororachoirs.ca/>
- Welcome from the **Mayor of Edmonton, Andrew Knack**
  - We all face similar challenges, infrastructure deficits, how to develop and sustain economic growth, how to manage the delivery of effective social programs
  - Addressed the upcoming referendum about a referendum, that he would rather focus on doing the work of serving our residents, and that we are stronger together, working as a nation
- **Alberta Minister of Municipal Affairs, Dan Williams**
  - Spoke about “Northern virtues”
  - We need to be a country that builds
  - Need to eliminate the productivity gap between our economy’s and the US’s
  - The grievances of Alberta are real, and we ignore them at our peril
  - Woke ideology and progressive policies have no place telling Albertans how to run their province.



*Political Keynote – **Federal Minister of Internal Trade, Dominic Leblanc**, fireside chat with FCM President*

- State of trade negotiations with the United States
  - Inspired pride and resilience within the Canadian economy, BUT it doesn't change the dependence we still have on the US
  - Ultimately, the economic interest of the US will be to reduce the sectoral tariffs
  - Convinced that they are not going to trade away Canada's value to get a "better seat in another room"
  - The Team Canada approach involves all three orders of government, including municipal
  - We need make it easier to build infrastructure that strengthens the fundamentals of our economy and can facilitate the diversification of our trading relationships
  - Investment in the North creates a dual-use, both economic and for national defence
- Canadians are looking for tangible outcomes that we can build together
  - The federal government should be a "complimentary" partner to municipal governments
  - The public has no patience for distinction between orders of government
- How can we accelerate the work together?
  - Trying to streamline some federal approval processes while still respecting environmental regulations and consulting with First Nations
    - Specifically, they are looking to create simultaneous processes rather than dealing with one department after another
    - How can the federal government rely on provincial and municipal partners to deliver approvals in their purview without duplication of work
- How can we work with you to bring Canadians together?
  - The success of the economy of Alberta is good for everyone, as is the success of all parts of the country, and we should celebrate that and lift each other up AND trust each other



### ***Opening Plenary: Building Big Things Together***

*In this session, experts will examine how municipalities, industry partners, and all orders of government can work together to unlock the conditions that make it easier to build.*

- Ana Bailão, CEO, Build Canada Homes
- Alanna Hnatiw, Mayor, Sturgeon County, AB
- Rodrigue Gilbert, President, Canadian Construction Association
- Jennifer Angel, CEO, Evergreen; Chair, Canadian Infrastructure Council



- Communities that get ahead of risks will be more resilient to both economic and climatic changes ahead and will better attract investment
- Paradox of living in such a large country with so much space AND investing in development and infrastructure in an effective and sustainable way
- Benefit of partnerships and combining support for both housing and infrastructure, building at scale to achieve economies
- Build Canada Homes is investing as a catalyst to create new methods of construction, to find replicable solutions that can be rolled out quickly
- Importance of spreading risk among all project partners
- Stability in delivering projects will help drive sustainable investment in a stable and sufficient workforce that is needed to deliver housing projects
- Biggest barriers to delivering affordable housing
  - Out of date infrastructure for existing homes, need to shore up what already exists before significant expansion
  - Natural/green infrastructure can often have bigger impacts at lower costs
  - Need to continue to invest in skilled labour, for both building and innovation
- *Local governments need to create the conditions on the ground to facilitate investment and attract the businesses and residents they want*
- *Need to be honest and upfront about the true cost of infrastructure, including ongoing expenses, maintenance, operations, etc.*



*Political Keynote – **Federal Minister of Housing and Infrastructure, Gregor Robertson and Federal Minister of Prairies Economic Development, Eleanor Olszewski***

- Addressing the affordability challenges faced by people across the country
- Launching a dedicated **Local Impact Stream** of the *Build Communities Strong Fund*, which is \$1billion dedicated to high-impact community infrastructure
- This fund will be delivered through the Regional Development Agencies
- *“These investments will support community infrastructure projects that reflect local priorities and drive regional economic growth.”*
- <https://www.canada.ca/en/housing-infrastructure-communities/news/2026/06/building-local-infrastructure-projects-through-canadas-regional-development-agencies.html>



*Lunch and Learn: **Legal update on case law and legislation***

Don Lidstone, K.C. – Senior Partner, Lidstone & Company

- Review of existing state of decisions on aboriginal title, Cowichan Lands Decision, etc.
- Concerns across the country around uncertainty private property rights and how that reconciles with aboriginal title
- Cowichan Decision
  - Longest court case in Canadian history: 513 days
  - There are still several years of appeals that need to be ruled on before there is clarity
  - In the meantime, according to Lidstone, there is no threat to private property rights
    - There was no claim against fee simple land
  - Much of the concern around the fallout of this case is based on mis- (and dis-) information, spread for political reasons, and not based on a careful study of the ~800-page court decision
- *Municipalities – Best Practices*
  - Establish healthy relationships with local First Nations
  - Establish effective communication on solid foundation
  - Work with Canada and BC to address reconciliation, including unceded lands and Crown compensation/treaties
  - Join BC and Canada at the treaty table and proposed claims tribunal for talks on treaty and interim agreements

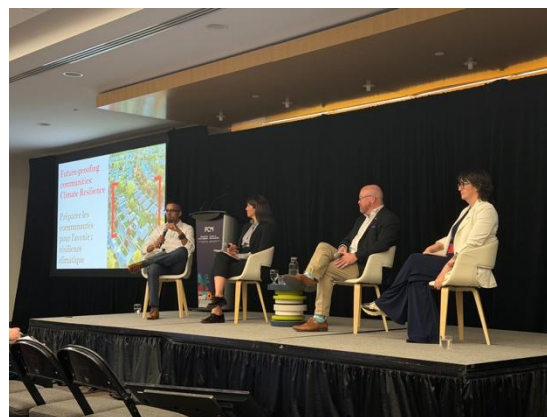


- o Partnerships for coexistence – negotiate First Nations policies regarding no claims against individual landowners
- o Local governments should identify areas owned by them that might be subject to claims
- o Be aware that there might be errors in surveyed boundaries
- o Participate in appropriate appeals
- o Take a position that parties affected by land title issues can seek damages from government in respect of private property subject to a finding of Aboriginal title
- o Hold the Province's feet to the fire on Crown decisions that result in successful claims

### ***Future-proofing Communities: Climate Resilience***

*In this session, experts will share new Canadian polling data on public attitudes toward climate resilience and offer clear, practical guidance that supports municipal planning and investment decisions.*

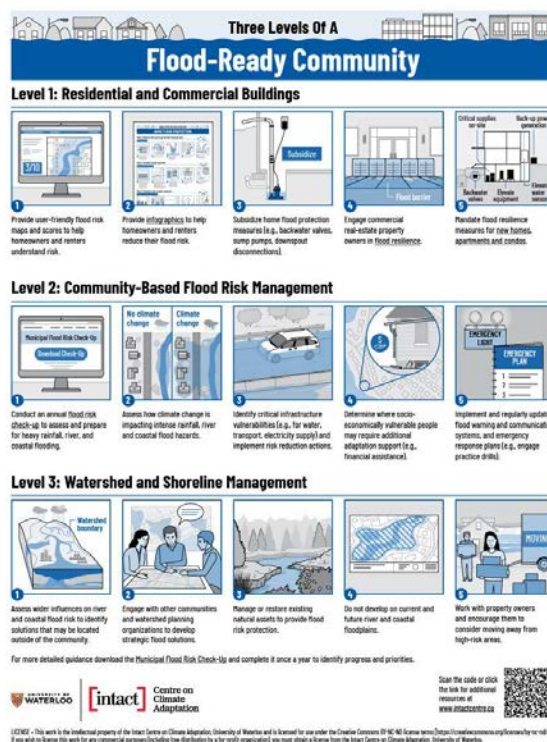
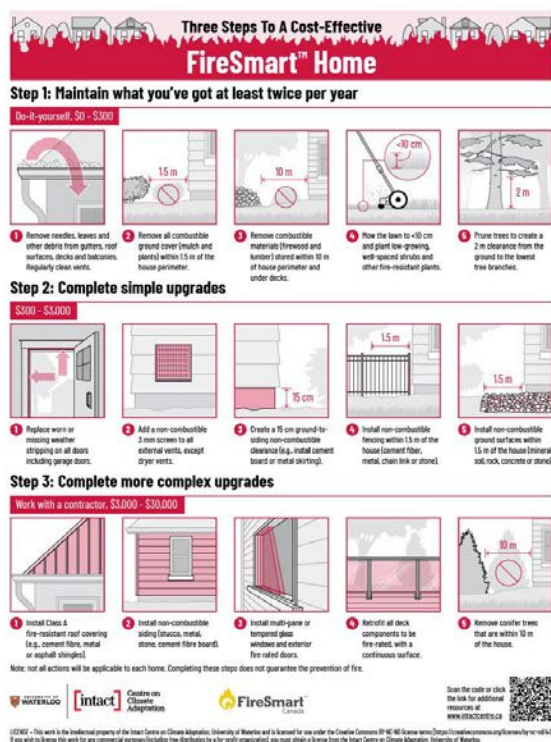
- Kathryn Bakos - Managing Director, Climate Finance and Resilience, Intact Centre on Climate Adaptation (University of Waterloo)
- Ian Newman - Client Solutions Executive, On Side Restoration
- Tanya Foubert, Councillor, Town of Canmore



- 68% of the general public are likely to support local leaders who propose and implement building resilience in the face of climate change
- Why should local governments focus on climate resilience?
  - o The impacts of a changing climate are already happening, and local governments are on the frontlines dealing with them
  - o Two words: frequency and severity
    - Events that used to be quite rare are happening significantly more often
  - o FireSmarting communities is invaluable for preventing or mitigating the impact of wildfire events, both for an individual property and for communities at-large
  - o *Cost analyses of prevention versus rebuilding are significantly lop-sided, meaning the cost of prevention is substantially less than rebuilding after an emergency event*
    - Uninsured losses account for 3-4x the insured losses, i.e., business revenue loss, tax losses, opportunity cost
    - Every dollar that is spent on prevention and adaptation will avoid 2-12 dollars of recovery costs
- How can we incorporate climate decisions in the municipal decision-making process?



- o Canada is well positioned to already provide guidance for how to adapt to and proactively prepare for climate events
- o Importance of locating emergency services infrastructure in safe places and building to high standards of safety and efficiency
- o Having local examples and experience of disasters helps to build public support for investing in climate resiliency and adaptation
- *Economic resilience must incorporate climate resilience*
- *Investing in infrastructure that delivers co-benefits helps justify the investment*
- What are practical actions that local governments can take to reduce risk, even with limited resources?
  - o Find effective ways of communicating with the public, clearly and simply, on ways that they can take actions to protect their homes and communities
  - o Intact Insurance Centre on Climate Adaptation Climate-Ready Infographics
    - <https://www.intactcentreclimateadaptation.ca/climate-ready-infographics/>
    - Examples below:



### ***AI in Action: Real World Wins for Municipal Service Delivery***

*Participants will explore practical, real-world examples of machine learning in municipal contexts and leave with a clear picture of what AI is (and isn't), what's possible today, and what needs to be true for municipalities of all sizes to follow suit.*

- Kris Andreychuk – Acting Director, Business Intelligence and Analytics Financial and Corporate Services, City of Edmonton
  - Jazz Pabla – Chief Information Officer, WSP Canada
  - Adam White – Fellow, CSO and Co-Founder, AMii RL Core
- 
- If you propose and develop AI tools for your local government, be “very focused and go deep”
  - In the last 15 years, not only has the technology changed, but the attitude towards adoption has changed as well
  - Examples of adaptive AI that controls water treatment plants in rural Alberta
  - The City of Edmonton developed an alarm anomaly system that has saved them a significant amount in saved resources
  - Otherwise, they have deployed 75 AI solutions in their city government since 2021
    - Two examples:
      - Safety Inspections of new builds
        - Won Smart 50 Award for this program
      - Predicting and identifying potholes
        - Consolidates data
        - Eliminates duplicates
        - Predicts future demand
  - Panel Discussion:
    - Pick one area to get started, just start somewhere, keep your focus limited instead of spreading too thin and taking on too many projects
    - This is not about replacing people; it is about increasing efficiency and allowing capacity to work on things that have been left behind for years of decades
    - Make sure there is a willingness to change as a result of the work
    - There is an opportunity to find efficiencies within local government and help ease the burden of taxation
    - As adoption becomes more prevalent, there will likely be an expectation that local governments adopt these systems themselves
    - Comparing this to the adoption of the internet
      - We have already lived through transformative change in our own lifetimes

- There is a lot of doom and gloom and fluff, much of which is predicated on tech-bros trying to sell their AI products
- Foundations necessary for success
  - Buy-in from local leadership
  - Resourcing, i.e., a dedicated budget line
  - Build trust through several low-hanging fruit successes
    - This is largely a cultural change to achieve adoption
- Questions from the audience:
  - Important to design websites that interact properly with new search engines and have an up-to-date information management policy
  - Engage your public to stress-test your systems, and correct the errors to iterate increasingly better programs
  - Concern about developing a two-tier system that leaves some communities behind

### **Day Three**

#### *Allons-y! Wellness Challenge – 5km Fun Run*

#### *Plenary - **Local governments in Canada's sovereignty, security and defence***

- *Solomon Awa - Mayor of Iqaluit and President, Nunavut Association of Municipalities*
- *Major-General Krista Brodie, Chief of Staff for Canadian Joint Operations Command*
- *Kandis Jameson - Mayor of Hay River and President, Northwest Territories Association of Communities*
- *Conny Glenn - Councillor, City of Kingston*
- *Will Cole-Hamilton - Councillor, City of Courtenay*

*Panelists discussed how local governments play a pivotal role in protecting Canadian sovereignty and enhancing defence readiness from coast to coast to coast—through multi-purpose infrastructure, housing, and community building, how local governments can build a resilient Canada for today and tomorrow.*



#### *Political Keynote – **Federal NDP Leader, Avi Lewis***

- Municipalities are on the frontlines of the multi-crises faced by the country

- In Ontario, the privatization of watersheds is underway, a disaster in the making
- Divisive debate on data centres and generative AI
- Instead of going all in on AI infrastructure, the government should be focusing on non-market housing
- Banks and oil and gas are making record profits, and the federal government should be imposing appropriate taxation to deliver the services Canadians need
- Since 1995, the federal government has changed the social contract, cutting funding for basic programs, starting the process of downloading of responsibilities to local governments
- The impacts of climate change are right in front of us, but we don't invest the resources we need to address them
  - ***Elbows Up for Climate*** are a great example of municipal leadership
- It is surreal that in a country with so much wealth that people can't afford to buy groceries
- Concern about targeted "surveillance" pricing, should be banned
- The market is failing to provide for everyday people; non-profit grocery stores could drop prices by 30-40%
- Proposing a Housing Secretariat to bring the percentage of non-market housing above the OECD average of 7%



***Special Announcement: FCM's From the Ground Initiative***

<https://fcm.ca/en/resources/from-the-ground>

*This campaign will support communities in building a stronger pipeline of housing-ready sites and connecting local opportunities to the partners, financing and policy tools needed to move projects forward.*

### **Resolutions Plenary**

- Resolutions being considered:
  - *Blinded by the Light: Improving Public Safety by Looking at Headlight Glare*
    - Carried with 75% support
  - *Federal Support for the Forestry Sector*
    - Long debate about the inclusion of equity groups in the resolution
    - Amendment proposed to remove equity groups, defeated by a handful of votes
    - Carried with 87% support
  - *Pan-Canadian Strategy on Mental Health, Addictions and Chronic Homelessness*
    - Amendment proposed to change “municipalities” to “local governments”
      - Defeated with 68% support
    - Amendment proposed to include reason for homelessness in the data-collection
      - No seconder, therefore it was not accepted
    - Amendment proposed to strike “and the municipality of origin” from the original resolution
      - *Defeated*
    - *Carried with a significant majority*
- *Emergency Resolutions*
  - *Strengthening Canada’s Defence Capabilities with Local Governments*
    - *Carried with 85% support.*
  - *Reversal of Federal Agricultural Research Centre Closures*
    - *Carried.*
  - *Small Business Support*
    - *Carried.*
- *Note: of approximately 1,500 delegates attending the convention, only about 300 were actively voting on the resolutions*



### **Own Your Story: Social Media Strategies for Municipal Elected Officials**

- *Andréanne Baribeau – Manager, Multimedia, Federation of Canadian Municipalities*
- *Michelle Boileau – Mayor, City of Timmins*
- *Louis–Philippe Bouliane – Senior Consultant, Fernández relations publiques*
- *Amélie–Anne Gauthier – Acting Director, Communications Department, City of Dieppe*





*Discover how municipal elected officials can use social media to strengthen public trust, demystify how municipalities work and share their story with authenticity. Featuring practical tips, lessons learned, and inspiring case studies, this workshop will equip participants with the tools to build an effective, genuine approach they can bring back to their community.*

### ***Immigration Restrictions: The Ripple Effects on Local Communities and Economies***

- Aditya Rao – Director, Madhu Verma Migrant Justice Centre
- Alphonse Ahola – Executive Director, Francophonie Canadienne Plurielle
- Victoria Flores – Councillor, City of Regina
- Maita Santiago – Councillor, City of Burnaby

*The federal government has made dramatic cuts to immigration and student visas in the last 2 years. These cuts have had a direct negative impact on municipalities, particularly in smaller communities where there have been layoffs and program closures at post-secondary institutions, as well as in long-term care, health care and the service industries, where immigrants have historically been the backbone of these low-wage, essential services. This session will discuss the impacts of recent immigration cuts on municipalities and present alternatives for future policy.*



- We are at a crossroads when it comes to migration
- Colleges and universities have lost significant funding from international students
- There has been a rise in racism and xenophobia; culture is changing as it pertains to immigration
- Problems, like housing availability, have been simplistically blamed on immigration
- The federal government has decreased support for all manner of immigration support organization
- As funding dries up for settlement services, other organizations, like libraries and community services, have to pick up the slack



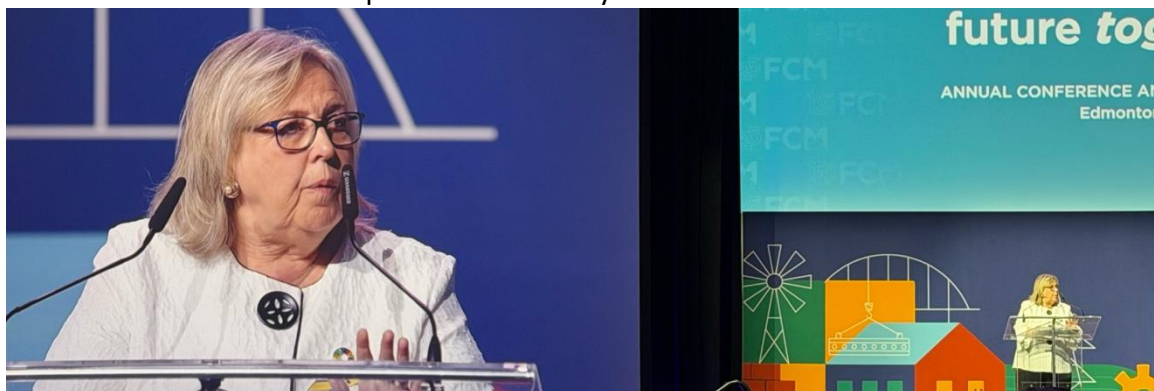
- We are losing focus on the facts and the data about building thriving communities while scapegoating immigrants and enacting reactive policies to address real issues that aren't actually impacted
- Communities become fractured when we decide who is the "right kind of immigrant", quantified by economic potential, skin colour, language, religion, etc.
- Concerns among unions, health care workers, etc., that they will be soon losing their employees as their work permits expire, leaving job vacancies that are already difficult to fill
- Migrant workers play a critical role in service delivery across the economy, and we will be facing severe shortages
- "We couldn't go one day without immigrants as part of our economy."
  - And yet, we have a pervasive narrative that immigrants are the root of serious problems in our country.
- There is an inequity in the availability of services between anglophone and francophone immigrants
- *We can talk about how to improve policies, but over-simplifying complex issues or reducing debate to rhetoric is not an effective way to govern a society*
- *As leaders in our community, it is up to us to set the tone for how to behave and treat each other*

#### **Day Four**

#### *Allons-y! Wellness Challenge – 5km Fun Run*

#### *Political Keynote – **Federal Green Party Leader, Elizabeth May***

- We should support our friends and neighbours in the United States as they go through this turbulent time in their politics and society



- Great respect for FCM and their policy team; the Green Party includes FCM advocacy items in their post-budget commentary
- Municipal governments should have a seat at the table with both the Provinces and the Federal governments, see the example of Australia
- Though climate change is a global challenge, the effects are felt locally

- We need to make sure the federal government understands that they need to have relationships with local leaders, emergency responders, and other organizations that prepare for disaster events
- Climate disasters affect people and communities far longer than just the day(s) of the event
- The current Prime Minister and his office are different than any before
  - Bill C-20 (Build Canada Homes) does nothing beyond create the agency but doesn't actually do anything
- Canada needs to continue to be the island of sanity and stability in a world dislodged from international law and partnerships

### ***From local to global: municipal contributions to Canada's economic development***

- Courtney Walcott, Principal and Founder, Civic Society Inc. and Partner, City Action Lab
- Trish Mandewo, Councillor, City of Coquitlam
- Michelle Boileau, Mayor, City of Timmins
- Andy Fillmore, Mayor, Halifax Regional Municipality



*This plenary explores the strategic role of Canadian municipalities in advancing Canada's global economic engagement. Municipalities are not just local service providers, they are key actors in Canada's economic diplomacy, creating international connections, and promoting inclusive, sustainable economic growth.*

- Why should municipalities be at the table for global trade discussions?
  - We are doing the planning and preparation for welcoming and securing investment
  - *"If you're not at the table, you're on the menu."*
    - For municipalities outside of the major centres, we need to share the opportunity that we can offer
  - Need to share with federal government that we are ready to be the "landing pad" for investment
- Need to be aware of the impact of municipal procurement on local economies
  - E.g., Buy Canada or Buy Local initiatives
- Importance of managing expectations related to external pressures and how they relate to local planning and budgeting
- *Importance of change management, that our communities need to embrace the positive change that is coming, AND that we need to effectively communicate that*
- Need to be intentional and proactive about how your community goes about driving and managing change
- Specific initiatives that are being worked on to drive economic development:

- Develop policies that are welcoming and encouraging of business investment
  - Create the space to have the success
  - Clarity, concise, and consistent policies
  - Need for alignment between staff and council, ability to work together
- Need to figure out how to say “yes” to new developments while also building policy to address growth simultaneously
- “No one is coming to save us.”
- *Engage with professional economic developers to build effective strategies to grow your local economy.*
- We don’t always have to be the “doers”, but we can help other organizations facilitate investment
- Identify what synergies already or could exist to maximize the opportunity
- *Need to be aware and honest about who your community is, what your strengths and value propositions are, your infrastructure capacity, etc.*
- For smaller communities, those that collaborate with their neighbours are often more effective
- Figure out what needs to be true about your community to attract businesses and focus on that
- Final thoughts
  - Importance of partnerships; collaborate and cooperate
  - Municipal infrastructure IS economic infrastructure
  - Remember the intersectionality in all the work we do

### *Closing Plenary - **Harnessing the power of place: investing in Canada’s communities***

*Zita Cobb, Founder and Chief Executive Officer, Shorefast Institute*

*Drawing on her experience transforming Fogo Island (NL), into a globally recognized model of rural economic development, Zita Cobb invites our delegates to rethink the fundamentals by starting with what matters most: place.*

- (FYI, Fogo Island has a population of 2,500 and is incredibly remote.)
- Politics is how we find collective solutions to collective challenges.
- We are already IN the age of AI, and we don’t yet know what it means.
  - Regardless of what it means, we are not ready for it.
- In the places we live, we have to form “*economic stewardship tables*.”
- As meaning-seeking creatures (humans), we need **communities of place**.
- Economies should underpin places.
- Money is not neutral; it always demands a return.
- Everything passes except the past.
- *The Fogo Process*
  - [https://www.nfb.ca/film/introduction\\_to\\_fogo\\_island/](https://www.nfb.ca/film/introduction_to_fogo_island/)
- It matters who owns what.

- Focus on ABCD + E – Asset-Based Community Development + Economy
- Invest in design. Invest in art.
- If you want to sell something, you should have to tell people where the money goes.
- The Shorefast Institute for Place-Based Economies
  - o <https://institute.shorefast.org/>
- Human societies rest on three pillars:
  - o Markets
  - o Governments
  - o Communities
- *“In an immense country, you live in a local scale. Governments make the nation work by recognizing that **we are fundamentally a community of communities.**” – Joe Clark*
- Most communities don’t know their own economies
- (They offer online modules to better understand community economic development.)
- **\*\*\*Form an economic stewardship table.**
- *“That which is possible in practice is possible in theory.” – Elinor Ostrom*

#### ***Host city closing gala and awards show***

### **RDCK External Appointments**

- ***Kootenay Food Council (FPC)***
  - o <https://ckfoodpolicy.ca/>
- ***Columbia River Treaty Local Governments Committee (CRTLGC)***
  - o <https://www.crtlgc.ca/>
  - o *Reminder that committee topics are confidential, as they pertain to international treaty negotiations. The Province of BC and the Government of Canada periodically release statements regarding the progress of the discussions between Canada and the United States.*
  - o June 8<sup>th</sup>, attended online committee meeting.
- ***Regional Innovation Chair in Regional Economic Development Regional Advisory Committee (RIC-RED-RAC)***
- ***Economic Trust of the Southern Interior (ETSI-BC) – Regional Advisory Committee (RAC) (as alternate)***





# Director's Report

Suzan Hewat – Village of Kaslo

**Report Date: July 6, 2026**

## Columbia Basin Trust

**Finance & Audit Committee – May 15<sup>th</sup>.**

**Board Meetings in Revelstoke - May 22<sup>nd</sup> and 23<sup>rd</sup>.**

On Friday morning we were given the opportunity to tour of the Stepping Stones Child Care Centre.

The centre has been able to attract and retain staff by taking advantage of a couple of funding programs. They rent space in a School District owned property and are a \$10 per day facility.

Two staff members and 2 parents with children at the centre attended public time after the Friday portion of the board meeting. Staff outlined the CBT funding programs they have been able to use to assist with staffing as well as infrastructure and equipment grants. The parents articulated the importance of having a high-quality daycare facility in the community.

Even though they have many spaces within the community, there is still a significant need that is not being met.

The other presentation was by the Youth Program coordinator for the community as well as 3 students who utilize the programs offered. I found it unique that the coordinator has an office in the school since the community doesn't have a Youth Centre. The coordinator spoke of the benefits of having a presence in the school as it helped to connect her with Youth since she was more accessible.

Our next meetings will be held in Crawford Bay on July 24<sup>th</sup> and 25<sup>th</sup>.

Copies of Board Highlights and meeting minutes can be found by following the link below.

<https://ourtrust.org/publications>

**Interim Board Meeting (virtual) – June 11<sup>th</sup>**

**Local Food Task Force – June 24<sup>th</sup>.**

I chaired my first meeting of the Local Food Task Force since being appointed as liaison. It was a pleasure meeting the members of the task force.

**For more information**

[info@rdck.bc.ca](mailto:info@rdck.bc.ca) | 250.352.6665 | 1.800.268.7325 (BC) | or visit [rdck.ca](http://rdck.ca)





## Federation Of Canadian Municipalities

### Board meeting (virtual) – June 1<sup>st</sup>.

Any items that require membership approval will be forwarded to the Annual Conference in Edmonton.

### Annual Conference in Edmonton – June 4<sup>th</sup> to 7<sup>th</sup>.

FCM celebrated it's 125th this year.

The events took place at the Edmonton Convention Centre, which provided plenty of room for plenary sessions, the trade show and workshops.

I hadn't signed up for any study tours since I didn't what workshops were being planned at the time of registration. I was however able to join a small group on a tour of Edmonton City Hall.

Interesting fact: In 1893, the population of Edmonton was 700. At the same time, Kaslo's population was 3,000. When the current City Hall was built, there were many materials that were repurposed from the previous City Hall and incorporated into the design.

The building was designed so it doesn't feel like an office complex. The new City Hall has become a public gathering space, and the foyer is used to showcase local art as well as being used for local presentations.

On Thursday, there was an indigenous artisan market at the convention center.

During the conference I attended the opening ceremony and Annual General Meetings.

The table officers were elected by acclamation.

President (Chair): Tim Tierney, Councillor – City of Ottawa, ON.

First Vice-President (Vice-Chair): Kathy Valentino, President – Association of Manitoba Municipalities, MB.

Second Vice-President: Marc Doret, Mayor – City of Dorval, QC.

Third Vice-President: Amy Coady, President – Municipalities Newfoundland and Labrador, NL.

Past President: Rebecca Bligh, Councillor – City of Vancouver, BC.

I took part in one FCM Hub session and several workshops including the following.

Building Smarter: off-site construction, prefabrication and modular development for municipalities.

This interactive session helps municipalities understand how to support and use prefabricated construction and design for manufacturing and assembly (DfMA) to build faster and more efficiently. Participants learned what

these methods are and how they differ from traditional building and what municipalities can do to support them locally. It also previewed the new tool from FCM which is coming soon.

- Speakers included Jen Arntfield, Senior Manager, Policy and Research, FCM, Matt Farrell, Executive Director, Alliance of Canadian Building Officials and Dwayne Torrey, Director, Construction and Infrastructure Standards, CSA Group.

These are some of the notes I took during the session.

Make sure your zoning is updated.

CSA277 certified modular buildings.

Training for building officials.

Manufacturers need to get certified.

Question from participant: Has the quality of modular construction improved?

Answer: The quality has always been there. The problem arose when housing that was built for another purpose (Z240 units?) were shifted to another purpose that it wasn't intended for. i.e. year-round occupation.

Better design and more consistent.

Director Gary Jackman also attended the session and would be able to give far more detail given his work history.

Building the Future: Equity & Inclusion as Engines of Growth, Resilience, and Nation Building.

*Municipalities play a critical role in nation building. Equity and inclusion are critical to their success. The session framed Anti-Racism, Equity and Inclusion (AREI) as a strategic economic driver and a critical tool for sustainable community development. Through practical examples, municipal expense stories and peer-to-peer dialogue, participants learned how embedding equity and inclusion into decision-making strengthens local economies, supports long-term resilience, and helps communities thrive. The session also featured the launch of the new municipal guide to support the development of equity and inclusion plans.*

The link is provided below.

- The session was moderated by Titi Eluwa, Lead, Equity, Inclusion Research and Evaluation, FCM and the speakers were John Norman, COO, Bonavista Living and Caitlin Downie, Associate Dean Academic Upgrading and Global Access, Keyano College. One of the scheduled presenters was unable to attend so former Calgary Councillor and FCM Board Member Courtney Walcott joined the panel.

<https://fcm.ca/en/resources/fcm-anti-racism-equity-inclusion-and-reconciliation-resource-hub/best-practices-toolkit>

### Local Governments in Canada's Sovereignty, Security and defence

*Canada's security and sovereignty require strong partnership with local governments. From successful defence infrastructure to the local role in ensuring communities are thriving, healthy and economically prosperous, local governments are key to a secure Canada. Yet local governments are contending with capacity gaps, the need for major infrastructure renewal, and needs in housing, recreation, and community wellbeing. The panelists discussed how local governments play a pivotal role in protecting Canadian sovereignty and enhance defence readiness from coast to coast to coast.*

- The session was moderated by FCM CEO Carole Saab the speakers were Solomon Awa, Mayor, City of Iqaluit, Kandis Jameson, Mayor of Hay River, Will Cole-Hamilton, Councillor City of Courtenay and Krista Brodie, Major-General, Canadian Joint Operations Chief of Staff.

### Leading our way out of incivility: tools and advice for local governance.

*There is no magic solution to resolve the incivility currently experienced in local governments. To fix it requires leadership at all levels, deliberate and disciplined use of tools and practices and a concerted, sustained effort. Together, the presenters shared candid tales from the trenches and unpacked what works, what doesn't, and the lessons every leader can carry forward. Delegates got the opportunity to learn from their experiences, pick up tools and advice on how to lead through and out of incivility, with actionable steps.*

- The session was moderated by James Richardson, MNP Consulting, George Cuff, George Cuff & Associates, Dawn Arnold, Former Mayor, City of Moncton, NB and Brenda Orchard, President, CAO, County of Lennox and Addington, ON.

I have included my notes from the session below.

In some cases, elections are basically popularity contests.

Hold a pre-election session up to 6 months ahead of the elections.

It doesn't matter what you do for work.

Explain the role each member plays on a council.

Many people come in with agendas rather than wanting to serve their communities.

Hold an orientation after the election.

Introduce council, CAO, heads of departments.

Chairs need to be trained how to do the job.

They need to know how to run a meeting and their job is to set tone.

It should be held very soon after the election and have refreshers after a year.

What do you think about and want to do for the community?

Role clarity - You are elected to represent everyone not just the loudest voices.

Teach people that they are elected to govern not do the job of staffs.

The role of council members is to determine the what and the why, not the how.

The increased use of social media has led to the decline in standard media (print/radio).

You have 6 months to get it right.

Being a member of council is a test of endurance.

Talk about the issues not the people involved.

CAO is critical in getting council ready to govern.

Division is hard on staffs.

Boil issues down to the three pages that are relevant to the issue.

Try to be a little kinder.  
Poor councils affect the staff.  
Set expectations for online conduct of council.  
One quick takeaway - Re-do orientation session at any time.  
Look at benefits packages as a way of supporting councils.

At the end of the session, I was one of the lucky 25 people who received a signed copy of George Cuff's new book, **The CAO**.

This session really resonated given the current climate in local government in some communities in BC.

*There were others that I would have liked to participate in, but they were either over capacity, or they conflicted with other workshop times.*

#### Political Keynotes

I was able to join for the keynote presentations by Conservative MP Scott Aitchison, NDP Leader Avi Lewis, and Green Party Leader Elizabeth May.



#### BC Regional Caucus Meeting:

Members of the caucus met to elect the Chair and 2 Vice Chairs for the year.

Pictured: Suzan Hewat (Kaslo), Gord Klassen (Fort St. John), Rebecca Bligh (Vancouver), Will Cole-Hamilton (Courtney), **Caucus Chair**, Louise Wallace Richmond (Salmon Arm), **Caucus Vice Chair**, Cori Ramsay (Prince George).

Missing: Lisa Dominato (Vancouver), Jerrilyn Kirk (RD of Fraser-Fort George), James Wang (Burnaby).

I joined the opening plenary, resolutions session, AGM and the ratification of the Board of Directors.

Plenary: From local to global: municipal contributions to Canada's economic development.

This plenary explores the strategic role of Canadian municipalities in advancing Canada's global economic engagement. Municipalities are not just local service providers, they are key actors in Canada's economic diplomacy, creating international connections, and promoting inclusive, sustainable economic growth. The session provided a platform to discuss how municipal leaderships strengthens Canada's global positioning, demonstrates tangible economic and community benefits, and supports national policy objectives.

What are we doing to be business ready?  
Are our policies business friendly?  
You must have alignment between staff and council.  
Are we ready to pivot and adjust policies?

Council needs to be able to look to the future and see what needs to be done to keep our community relevant and vibrant.

You need to be able to see beyond the few vocal opponents and realize when change is necessary to help prevent our community from becoming stagnant.

Change is necessary for advancement.

Recognize that there are things that we can use that attract people originally and build on that rather than to change what is working.

Asset mapping of the intellectual property and the already existing external relationships that would be beneficial.

You should promote local entrepreneurs who are already leveraging those relationships.

Closing plenary: Harnessing the power of place: Investing in Canada's communities.

This was a fantastic presentation by Zita Cobb of Shorefast.

Shorefast is a Canadian registered charity established in 2004 by Zita Cobb and two of her siblings, Alan and Anthony Cobb, from Fogo Island, Newfoundland & Labrador, Canada. <https://shorefast.org/>

### **FCM Rural Forum meeting – June 18<sup>th</sup>.**

At this meeting, members of the Rural Forum elected the Chair and 2 vice Chairs for the next year. Robin Kurpjuweit, Councillor, Cypress County, AB was elected chair, and Sarah McInnis, Councillor, Humboldt, SK and Joe Masi, Councillor, Portage la Prairie, MB were elected Vice Chairs.

## **Other Events/Meetings**

### **West Kootenay-Boundary Regional Hospital District Executive Committee meeting.**

We discussed a potential future delegation as well as topics for Minister meetings at UBCM.

### **West Kootenay-Boundary Regional Hospital District meeting in Castlegar –June 24<sup>th</sup>.**

We had delegations from Tyler Dobie (President, Victorian Hospital of Kaslo Auxiliary), Betty Brown (Jim Pattison Centre for Health Systems Learning + Innovation) and Lindsay Hetu, Chief Operating Officer, Clinical Operations – East Kootenay and Kootenay Boundary Matt Wilkie, Corporate Director, Business Operations (Interior Health). The 2026 UBCM Convention – Provincial Cabinet Minister meeting Priority Topics that were discussed and approved by the Executive Committee were presented.

## Upcoming Meetings/Events

|      |                  |                                                           |
|------|------------------|-----------------------------------------------------------|
| July | 7 <sup>th</sup>  | Imagine Kootenay Steering Committee meeting @ 9:30am.     |
|      | 13 <sup>th</sup> | Regional Invasive Species Working Group meeting @ 9:30am. |
|      | 14 <sup>th</sup> | Regular Council meeting @ 6:00pm.                         |
|      | 15 <sup>th</sup> | Joint Resource Recovery meeting @ 1:00pm.                 |
|      | 16 <sup>th</sup> | Ktunaxa Annual General Assembly meeting in Creston.       |
|      | 24 <sup>th</sup> | CBT Board meetings in Crawford Bay.                       |
|      | 25 <sup>th</sup> | CBT Board meetings in Crawford Bay.                       |
|      | 29 <sup>th</sup> | Committee of the Whole @ 6:00pm.                          |

**Attachments:** Trust Board Highlights – May, MFA Quarterly Newsletter



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## MFA Member Newsletter - Summer 2026

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**From** Municipal Finance Authority <mfa@mfa.bc.ca>

**Date** Tue 2026-06-23 11:14 AM

**To** Suzan Hewat <SHewat@rdck.bc.ca>

CAUTION This email originated from outside the organization. Please proceed only if you trust the sender.

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## MFA's Quarterly Member Newsletter

Please note: You are receiving this email because you are an Appointed Member Representative to the MFA Board for your Regional District, an Appointed Alternate Member Representative, or a Regional District Chief Administrative Officer. Should you not wish to receive this newsletter in future, please click "unsubscribe" below.

### MFA News

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#### 2026 Annual General Meeting

MFA held it's 56th Annual General Meeting April 23-24 at the Delta Victoria Oceanfront Resort. In addition to authorizing the issuance of \$855 million in bonds to fund essential local government infrastructure in BC, our 40 Member representatives voted in our Board of Trustees for 2026-2027.

We are pleased to welcome our new Trustee and Chair, Mayor Tom Dyas of the City of Kelowna and congratulate Director Al Richmond of the Cariboo Regional District as our returning Vice (Acting) Chair. In addition to our Chair, we have two additional new trustees, Councillor Jen Ford from the Resort Municipality of Whistler and Mayor Mark Sager of the City of West Vancouver. Finally, we thank returning trustees Mayor Doug Kobayashi (City of Colwood), Councillor Melanie McCollum (City of Courtenay), Mayor John McEwen (Village of Anmore), Councillor Kyle Sampson (City of Prince George), Mayor Brad West (City of Port Coquitlam), and Mayor Eric Woodward (Township of Langley).



### **In Memoriam: Councillor Kevin Flynn**

MFA was sad to receive the news of the sudden passing of Councillor Kevin Flynn from Salmon Arm. Kevin was a long-time supporter of MFA and was currently serving as the alternate member representing the Columbia Shuswap Regional District.

### **2025 Annual Report & Financial Statements**

MFA's 2025 Annual Report and Financial Statements are now available on [our website](#). These important documents provide comprehensive information on our results and impact.



### **Triple A Credit Ratings**

We are pleased to share that all three agencies confirmed AAA ratings for MFA this spring. Moody's Ratings, Standard & Poors (S&P), and Fitch Ratings affirmed the highest possible rating for MFA with a stable outlook. These strong ratings mean we can continue to offer the lowest cost of long-term borrowing to BC local governments, even during times of economic uncertainty and variability.

Fitch, Moody's, and S&P also rate our Commercial Paper Issuance, and again, the MFA received the highest possible ratings from all three agencies. Our Commercial Paper program funds short-term and equipment financing lending to local governments at a very competitive rate due to these ratings and our excellent financial position.

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## Important Dates

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### Semi-Annual General Meeting of the Members at UBCM Convention

The next meeting of the Members of the Authority will take place in conjunction with the annual Union of BC Municipalities convention in **Vancouver on Tuesday, September 15th, 2026, from 4:30-5:30pm**. Full meeting details and reports will be shared with Members in September.

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## Sponsorship & Collaboration

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### Chapter and Area Associations - Event Sponsorships in Review

MFA is a regular supporter of the UBCM area associations, once again attending and sponsoring the annual conferences presented by **AVICC, AKBLG, SILGA, LMLGA**, and **NCLGA**, as well LGMA chapters **NCLGMA, TOLGMA, VILGMA**, and **WKB/RMLGMA**.

Other sponsored events over the last few months included the Annual Government Finance Officer's Association of BC (**GFOABC**) and the Local Government Management Association of BC (**LGMA**) conferences, as well as the **ISACA Local Government Sector Day webinar on Cybersecurity**.

### Upcoming 2026 Sponsored Events

**Union of Union of BC Municipalities (UBCM) Convention** – September 14 – 18, 2026

MFA is a long-standing, major supporter of the **annual UBCM event** including sponsorship of the Keynote Address and the Community Excellence Awards. Come see us at our tradeshow booth during the convention!

**Asset Management Association of BC (AMBC) Conference** – November 4-5, 2026. MFA

has been a major sponsor each year. This year's theme is "What Next". **The Asset Management BC Conference** is once again returning to the Radisson in Richmond, bringing together a wide array of asset management professionals from all over BC.

**Local Government Leadership Academy Elected Officials Seminar Series (EOS)**

The Local Government Leadership Academy's Elected Officials Seminars are held every four years following the local government general election, and are designed to enhance understanding of the local government system and to contribute to civic leadership.

**EOS sessions** are three-day events held in each of the five Area Associations.

217-3680 Uptown Blvd  
Victoria, British Columbia V8Z 0B9, Canada

[Unsubscribe](#) or [Manage Preferences](#)

These highlights provide a general summary of key discussion items and decisions from the Board of Directors' meetings held **May 22/23, 2026** in Revelstoke, BC. Confidential matters, such as business negotiations, personnel matters and legal issues, are not included.

- **2025/26 Financial Statements**

The Board approved the Consolidated Financial Statements for the year ended March 31, 2026. The statements will be made available as part of the 2025/26 Annual Service Plan Report at [ourtrust.org/publications](https://ourtrust.org/publications) when the provincial Public Accounts are released in August.

- **Task Forces**

The Board completed its annual review and approval of the Terms of Reference for the Clean Energy Initiatives, Housing Initiatives, Local Food Initiatives and Water Initiatives Task Forces. The Board also approved the one-year term reappointments for all current Task Force members and the appointment of Jon Delcaro to the Water Initiatives Task Force.

Learn more: [ourtrust.org/taskforces](https://ourtrust.org/taskforces)

- **\$3.9 Million Approved for Delivery of Benefits Activities**

The Board approved \$3.9 million in the 2026/27 Budget for new Delivery of Benefits activities aligned with the [2024–2034 Columbia Basin Management Plan](#). Details on specific initiatives will be shared in the coming months.

- **Committee and Related Appointments**

The Board approved the following committee and related appointments for Directors:

- o Susan Clovechok, Christine Hoechsmann and Bill van Yzerloo were appointed to the Board of Directors of the four Trust / Columbia Power jointly owned power subsidiary corporations for terms effective July 1, 2026 to June 30, 2027.
- o Betty Anne Marino was appointed to the Executive Committee for a term ending at the first regularly scheduled Board meeting of calendar year 2027.
- o Suzan Hewat was appointed Board Liaison to the Local Food Initiatives Task Force for a term ending at the first regularly scheduled Board meeting of calendar year 2027.

Learn more: [ourtrust.org/board](https://ourtrust.org/board)

- **Respectful Conduct Policy**

The Board approved a new Respectful Conduct Policy to support safe, respectful interactions for staff and members of the public. The policy provides clear guidance on acceptable behaviour and how concerns will be addressed.

Learn more: [ourtrust.org/publications](https://ourtrust.org/publications).

- **Board Meeting Schedule**

2026 meeting dates:

- o July 24/25                      Crawford Bay
- o September 10-12              Rossland (AGM)
- o November 27/28              Fernie

Board meeting minutes are posted once approved at the subsequent meeting. View minutes at [ourtrust.org/publications](https://ourtrust.org/publications).