



Regional District of Central Kootenay
ALL RECREATION COMMITTEE
Open Meeting Agenda

Date: Wednesday, June 24, 2026
Time: 9:00 am
Location: RDCK Board Room, 202 Lakeside Dr., Nelson, BC

Directors will have the opportunity to participate in the meeting electronically. Proceedings are open to the public.

Pages

1. ZOOM REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:

9:00a.m. PDT

Join by Video:

<https://rdck-bc-ca.zoom.us/j/93352429697?pwd=cUVdMZU1Y852pq98v87ico4aCNWqXs.1>

Join by Phone:

833 958 1164 Canada Toll-free

*6 to unmute or mute

*9 to raise or lower your hand

Meeting ID: 933 5242 9697

Meeting Password: 844364

In-Person Location: RDCK Head Office - Boardroom - 202 Lakeside Drive, Nelson, BC

2. CALL TO ORDER

Chair McFaddin called the meeting to order at [Time] a.m.

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

4. ADOPTION OF AGENDA

RECOMMENDATION:

The agenda for the June 24, 2026 All Recreation Committee meeting be adopted as circulated.

5. RECEIPT OF MINUTES

The April 1, 2026 All Recreation Committee minutes, have been received.

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6. DELEGATE

There are no Delegates scheduled for this Committee meeting.

7. STAFF REPORTS

7.1 Unstaffed Fitness Facility Policy Development

The Committee Report dated June 24, 2026 from Trisha Davison, General Manager of Community Services, re: Unstaffed Fitness Facility Policy Development, has been received.

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RECOMMENDATION:

That the Board direct staff to prepare a draft policy regarding unstaffed indoor fitness recreation facilities.

7.2 The Regional Parks, Trails & Water Access Strategy is Ready for Public Review

The Committee Report dated June 24, 2026 from Mark Crowe, Regional Parks Manager, re: The Regional Parks, Trails & Water Access Strategy is Ready for Public Review, has been received.

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7.3 Community Services Parks Update

Committee Report dated June 24, 2026 from Trisha Davison, General Manager of Community Services, re: Community Services Parks Update, has been received.

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7.4 Community Services Projects Overview

The Committee Report dated June 24, 2026 from Tia Wayling, Regional Programming Manager, has been received.

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7.5 Asset Management Update

The Committee Report dated June 24, 2026 from Craig Stanley, Regional Manager of Operations and Asset Management, re: Asset Management Update, has been received.

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7.6 Junior Hockey Agreements

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The Committee Report dated June 24, 2026 from Craig Stanley, Regional Manager of Operations and Asset Management, re: Junior Hockey Agreements has been received.

8. PUBLIC TIME

The Chair will call for questions from the public and members of the media at _____ a.m./p.m.

9. NEXT MEETING

The next All Recreation Committee meeting is scheduled for October 28, 2026 at 9:00 a.m.

10. ADJOURNMENT

RECOMMENDATION:

The All Recreation Committee meeting be adjourned at [Time].



REGIONAL DISTRICT OF CENTRAL KOOTENAY

ALL RECREATION COMMITTEE OPEN MEETING MINUTES

1:00P.M.

April 1, 2026

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

COMMITTEE MEMBERS

Committee Member G. Jackman	Electoral Area A	In-Person
Committee Member R. Tierney	Electoral Area B	Online
Committee Member K. Vandenberghe	Electoral Area C	Online
Committee Member A. Watson	Electoral Area D	In-Person
Committee Member C. Graham	Electoral Area E	Online
Committee Member T. Newell	Electoral Area F	In-Person
Committee Member H. Cunningham	Electoral Area G	In-Person
Committee Member W. Popoff	Electoral Area H	In-Person
Committee Member A. Davidoff	Electoral Area I	Online
Committee Member H. Hanegraaf	Electoral Area J	Online
Committee Member T. Weatherhead	Electoral Area k	Online
Committee Member M. McFaddin	Castlegar	In-Person
Committee Member A. DeBoon	Creston	Online
Committee Member S. Hewat	Kaslo	In-Person
Committee Member A. McLaren-Caux	Nakusp	Online
Alt. Committee Member J. Woodward	City of Nelson	In-Person
Committee Member D. Lockwood	Village of Salmo	In-Person
Committee Member T. Gordon	Village of Silverton	Online
Committee Member J. Lunn	Slocan	Online

MEMBERS ABSENT

Director L. Casley

STAFF

Trisha Davison	General Manager of Community Services
Craig Stanley	Regional Manager – Operations & Asset Management
Sarah Fuhr	Communications and Community Engagement Lead
Mark Crowe	Regional Park and Trails Planner
Tia Wayling	Regional Programming Manager
Stuart Horn	CAO

Cary Gaynor
Jenna Chapman

Regional Parks and Trails Manager
Meeting Coordinator

19 out of 20 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Board Chair, A. Watson called the meeting to order at 1:02 p.m.

2. ELECTION OF CHAIR

CALL FOR NOMINATIONS (3 Times)

Director W. Popoff nominated Director McFaddin

DECLARATION OF ELECTED OR ACCLAIMED CHAIR

RDCK Board Chair A. Watson ratifies the appointed Director McFaddin as Chair of the All-Recreation Committee for 2026.

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

4. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the April 1, 2026, All Recreation Committee meeting, be adopted as circulated with the inclusion of the following items

- Item 7 (7.6) KIJHL

Carried

5. RECEIPT OF MINUTES

The October 29, 2026, All Recreation Committee minutes, have been received.

6. DELEGATE

6.1 There are no Delegates scheduled for this Committee meeting.

7. STAFF REPORTS

7.1 2026/2027 Community Services Fees & Charges Schedule

The Committee Report dated April 1, 2026, from Trisha Davison, General Manager of Community Services, re: 2026/2027 Community Services Fees & Charges Schedule, has been received. Key notable discussion points include:

- The Committee reviewed the proposed 2026/2027 Community Services Fees and Charges Schedule, with implementation recommended for September 8, 2026, as outlined in Appendix A.
- The update reflects ongoing work to align fees with a consistent, transparent methodology tied to the actual cost of service delivery.
- A presentation was provided summarizing the content of the staff report.
- Proposed Fees and Charges for the upcoming year were presented, with an effective date of September 8, 2026.

- The process for set fees and charges reflects the efforts from prior analysis and the philosophies used to date.
- Changes to fees within the schedule are summarized in the Appendix.
- Arena fees remain significantly below target rates; however, a strategy is in place to continue to address this over time.
- For fees not included within this schedule, a standard increase of 1.8% will be applied in alignment with CPI.
- Admission fee process for Salmo pool will be reviewed at the next Recreation Commission No. 7 meeting, with consideration to implementing a set fee rather than a per-donation structure.
- Director Lockwood requested clarification on the hourly rental cost for the Salmo pool.
- It was noted that the fee schedule should clarify charges on a per-court basis, and this information can be incorporated into the schedule.
- The schedule is to be amended to reflect per-court fees and to include Salmo pool admission.

Moved and seconded,

AND Resolved that it be recommended to the Board:

That the Board approves the following schedule of Fees and Charges for Admissions be implemented for September 8, 2026: As per- Appendix A as Amended

Carried

7.2 Financial Access & Inclusion Policy – Leisure Access Program Review

The Committee Report dated April 1, 2026, from Trisha Davison, General Manager of Community Services, re: Financial Access & Inclusion Policy – Leisure Access Program Review has been received. Key notable discussion points include:

- In July 2025, minor administrative adjustments were implemented to provide greater flexibility within the program.
- Staff noted that the program has now been in place for a full year, allowing for ongoing monitoring and evaluation of its effectiveness.
- Participation levels have increased, particularly among youth, indicating improved access and uptake.
- The program continues to support access for children, reinforcing its intended community benefit.
- It was acknowledged that changes to program structure have resulted in some initial patron confusion. Staff have dedicated significant time to supporting understanding and transition, including targeted communications and public education led by Communications Lead, Sarah Fuhr.
- Staff highlighted the strength of available data for this program compared to others, noting that the application-based process enables more comprehensive data collection and analysis.

DIRECTOR PRESENT: Director Cunningham joined the meeting at 1:39 p.m.

Moved and seconded,

AND Resolved that it be recommended to the Board:

That the Board direct staff to do a feasibility study on the addition of an account level subsidy for the Leisure Access Program.

Carried

7.3 Community Services – Punch Pass Review

The Committee Report dated April 1, 2026, from Trisha Davison, General Manager of Community Services, re: Community Services – Punch Pass Review has been received. Key notable discussion points include:

- Nelson and Salmo provide the most complete datasets.
- Information from Nelson and Salmo is being used as the primary source for the current dataset.
- The data reflects an average across both youth and adult populations.

7.4 Regional Parks – Information, Updates and Planning

The Committee Report dated April 1, 2026, from Trisha Davison, General Manager of Community Services, re: Regional Parks – Information, Updates and Planning has been received. Key notable discussion points include:

- This presentation is supplementary to the materials previously provided.
- The report is available online, as well as through social media, printed materials, and the RDCK newsletter.
- A Parks Map will be utilized to help users understand park locations and the areas in which they are situated.
- The Parks Map is part of an ongoing initiative by the team to present parks in a more accessible and visually engaging format.
- Parks will be included in the Program Guide.
- Social media channels will be used to promote RDCK parks.
- Promotion of RDCK parks must be balanced with existing operational priorities and daily responsibilities.
- Opportunities to engage residents, such as contests or interactive initiatives—are being considered to encourage community participation.
- Municipal partners are encouraged to include relevant links in their communications.

- A list of Parks initiatives and projects was shared with the Committee. Upwards of 52 initiatives were identified. Staff are working through a process to identify and share what projects are a priority. How this is determined will be reported out at the various Commissions and Committees that have parks.
- Clear definitions of permitted activities within parks should be provided to the public.
- Parks Report should be made available at Tourism Information Centres.
- The development of an Ambassador Program was suggested as a potential initiative.

DIRECTOR ABSENT: Director Weatherhead left the meeting at 2:27 p.m.

RECESS/ The meeting recessed at 2:33 p.m. for a short break and reconvened at

RECONVENE 2:40 p.m.

7.5 Projects Overview

The Committee Report dated April 1, 2026, from Tia Wayling, Regional Programming Manager, Re: Projects Overview, has been received. Key notable discussion points include:

- **Program Costing Analysis**
Work continues to establish a standardized approach to identifying the full cost of recreation program delivery to support consistent pricing and alignment with the Fees & Charges Policy. Staff are developing training and implementation materials, with a comprehensive update scheduled for the June 2026 Committee meeting. Initial application will inform small fee adjustments for the 2027 season.
- **Funded Training (Aquatics & Fitness)**
Program refinements implemented in Fall 2025 improved candidate selection and clarified eligibility. Aquatic training restructuring has strengthened hiring outcomes following a decline in applications in 2025. Fitness training now offers no-cost registration for approved candidates; staff are addressing instructor capacity challenges following the departure of a contract instructor. Regional outreach has been conducted, with school engagement planned to renew interest in aquatics and fitness careers.
- **Allocation Review**
Progress continues improving implementation of the Recreation Allocation Policy. An updated allocation timeline was shared with user groups in January 2026 and received positive feedback. Staff are developing a standardized allocation request form and updating procedures to improve clarity, coordination, and fairness across facilities. Recommendations on minimum public pool access will be brought forward in June 2026, with full implementation of new processes planned for the 2027 season.

7.6 KIJHL

Craig Stanley, Regional Manager of Operations and Asset Management provided the Committee with an update pertaining to the KIJHL.

- Staff have been formally notified of the changes to the organizational structure.
- Two franchises have transitioned into membership within a newly established league.
- The Nelson Leaf's are not participating in the new league and will continue as members of the Kootenay International Junior Hockey League (KIJHL).
- Three organizations currently hold long-term agreements that have either expired or are approaching expiry.
- These agreements are held with non-profit organizations.
- Staff will come back to the Committee for direction pertaining to the three (3) agreements.

8 PUBLIC TIME

The Chair will call for questions from the public at 3:09 p.m.

9 NEXT MEETING

The next All Recreation Committee meeting is scheduled for June 24, 2026, at 9:00a.m.

10 ADJOURNMENT

MOVED and seconded,
AND Resolved:

The All Recreation Committee meeting be adjourned at 3:10 p.m.

Carried

Digitally Approved

M. McFaddin Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. That the Board approves the following schedule of Fees and Charges for Admissions be implemented for September 8, 2026: As per- Appendix A as Amended
2. That the Board direct staff to do a feasibility study on the addition of an account level subsidy for the Leisure Access Program.

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future All Recreation Committee Meetings

1. Donations at Salmo will be reviewed at the next Recreation Commission No. 7 meeting, with consideration to implementing a set fee rather than a per-donation structure.
2. Staff will come back to the Committee for direction pertaining to the three (3) agreements.



Appendix A – Community Services 2026/2027 Fees and Charges

DRAFT PROVIDED TO ALL RECREATION COMMITTEE – April 1, 2026

Admission Fees

Admission charges as of September 8, 2026, for the following services:

- Creston and District Community Facilities, Recreation and Leisure Service Area (S224)
- Nelson and District Community Facilities, Recreation and Leisure Service Area (S226)
- Castlegar and District Regional Facilities, Recreation, Parks and Leisure Service Area (S222)
- Castlegar and Area Indoor Aquatic Centre Local Service Area (S227)
- Salmo and Area G Recreational Program Service (S230)*

FEE TYPE	AMOUNT	UNIT
Single Admission Fees		
Adult	\$8.53	Single
Youth	\$4.27	Single
Child	\$0.00	Single
Golden Guest (75 +)	\$0.00	Single
Family Unit	\$17.06	Single
Salmo and District Fitness Centre Adult* - Fitness Centre	\$6.40	Single
Salmo and District Fitness Centre Adult* - Gym	\$3.38	Single
Salmo and District Fitness Centre Youth* - Fitness & Gym	\$3.21	Single
Ten Single Admission Pass		
Adult	\$76.78	10 Single (Expire in 1 year)
Youth	\$38.39	10 Single (Expire in 1 year)
Salmo and District Fitness Centre Adult*	\$57.63	10 Single (Expire in 1 year)
Salmo and District Fitness Centre Youth*	\$28.86	10 Single (Expire in 1 year)
One Month Pass		
Adult	\$76.78	1 Month
2 nd Adult same household	\$69.11	
Youth	\$38.39	1 Month
With the Purchase of Adult One Month Pass	\$34.55	
Salmo and District Adult*	\$57.63	1 Month
2 nd Salmo and District Adult*	\$51.87	
Salmo and District Youth*	\$28.86	1 Month
With the purchase of an Adult One Month Pass*	\$25.98	

Three Month Pass		
Adult	\$195.78	3 Months
2 nd Adult same household	\$176.21	
Youth	\$97.89	3 Months
With the Purchase of Adult Three Month Pass	\$88.10	
Salmo and District Adult*	\$146.96	3 Months
2 nd Salmo and District Adult*	\$136.92	
Salmo and District Youth*	\$73.59	3 Months
With the purchase of an Adult Three Month Pass*	\$66.23	
Six Month Pass		
Adult	\$345.50	6 Months
2 nd Adult same household	\$310.95	
Youth	\$172.75	6 Months
With the Purchase of Adult Six Month Pass	\$155.48	
Salmo and District Adult*	\$259.34	6 Months
2 nd Salmo and District*	\$233.41	
Salmo and District Youth*	\$129.88	6 Months
With the purchase of an Adult Six Month Pass*	\$116.89	
Golden Guest Pass		
Golden Guest Pass	\$0.00	1 Year

The definitions to be used when interpreting the table are:

- **Child Fee:** is an admission/membership fee for an individual to 4 years of age;
- **Youth Fee:** is an admission/membership fee for an individual 5 to 18 years of age;
- **Adult Fee:** is an admission/membership fee for an individual 19 to 74 years of age;
- **Golden Guest Fee:** is a yearly membership fee for an individual 75 years of age and over;
- **Family Unit Fee:** is an admission fee for up to five people with two adults max. Families are classified as adults with accompanying dependents.

* Salmo and District Fitness Centre has a different admission fee structure as the Service provides fitness services all year and only seasonal aquatic services. Salmo's single fee structure is 75% of the RDCK single fee structure.

Aquatic Rental Rates

Rental charges as of September 8, 2026, for the following services:

- Creston and District Community Facilities, Recreation and Leisure Service Area (S224)
- Nelson and District Community Facilities, Recreation and Leisure Service Area (S226)
- Castlegar and Area Indoor Aquatic Centre Local Service Area (S227)
- Salmo and Area G Recreational Program Service (S230)*

Nelson and Castlegar and District Complexes

Rental Type	Amount	Unit
Per Lap Lane Rental Fees		
Youth Recreation (Regular, Private, Community Events, School Groups)	\$19.99	Per Hour
Adult Recreation (Regular, Private, Community Events, Post-Secondary School Groups)	\$29.99	Per Hour
Fundraising or Non-Profit Special Event	\$39.99	Per Hour
Commercial Usage	\$49.98	Per Hour
Lap Pool Rental Fees		
Youth Recreation (Regular, Private, Community Events, School Groups)	\$113.30	Per Hour
Adult Recreation (Regular, Private, Community Events, Post-Secondary School Groups)	\$173.01	Per Hour
Fundraising or Non-Profit High-Profile Event	\$226.61	Per Hour
Commercial Usage	\$278.25	Per Hour
Leisure Pool Rental Fees: Full Pool		
Youth Recreation (Regular, Private, Community Events, School Groups)	\$37.77	Per Hour
Adult Recreation (Regular, Private, Community Events, Post-Secondary School Groups)	\$56.65	Per Hour
Fundraising or Non-Profit High-Profile Event	\$75.54	Per Hour
Commercial Usage	\$92.75	Per Hour
Leisure Pool Rental Fees: Half Pool		
Youth Recreation (Regular, Private, Community Events, School Groups)	\$18.88	Per Hour
Adult Recreation (Regular, Private, Community Events, Post-Secondary School Groups)	\$28.33	Per Hour
Fundraising or Non-Profit High-Profile Event	\$37.77	Per Hour
Commercial Usage	\$46.38	Per Hour
Whole Pool Atrium Rental Fee		
Youth Recreation (Regular, Private, Community Events, School Groups)	\$188.84	Per Hour
Adult Recreation (Regular, Private, Community Events, Post-Secondary School Groups)	\$283.26	Per Hour
Fundraising or Non-Profit High-Profile Event	\$377.68	Per Hour
Commercial Usage	\$463.75	Per Hour

Salmo and Creston and District Community Complex

Rental Type	Amount	Unit
Per Lap Lane Rental Fees		
Youth Recreation (Regular, Private, Community Events, School Groups)	\$19.99	Per Hour

Adult Recreation (Regular, Private, Community Events, Post-Secondary School Groups)	\$29.99	Per Hour
Fundraising or Non-Profit High-Profile Event	\$39.99	Per Hour
Commercial Usage	\$49.98	Per Hour
Lap Pool Rental Fees		
Youth Recreation (Regular, Private, Community Events, School Groups)	\$95.69	Per Hour
Adult Recreation (Regular, Private, Community Events, Post-Secondary School Groups)	\$142.99	Per Hour
Fundraising or Non-Profit High-Profile Event	\$191.93	Per Hour
Commercial Usage	\$239.91	Per Hour
Whole Pool Atrium Rental Fee (Creston Only)		
Youth Recreation (Regular, Private, Community Events, School Groups)	\$188.84	Per Hour
Adult Recreation (Regular, Private, Community Events, Post-Secondary School Groups)	\$283.26	Per Hour
Fundraising or Non-Profit High-Profile Event	\$377.68	Per Hour
Commercial Usage	\$463.75	Per Hour

Nelson and Creston and District Community Complexes

Rental Type	Amount	Unit
Teach Pool Rental Fees		
Youth Recreation (Regular, Private, Community Events, School Groups)	\$37.77	Per Hour
Adult Recreation (Regular, Private, Community Events, Post-Secondary School Groups)	\$56.65	Per Hour

Arena Rental Rates

Rental charges as of September 8, 2026, for the following services:

- Creston and District Community Facilities, Recreation and Leisure Service Area (S224)
- Nelson and District Community Facilities, Recreation and Leisure Service Area (S226)
- Castlegar and District Regional Facilities, Recreation, Parks and Leisure Service Area (S222)
- NOTE: Prime rates apply for ice rentals on statutory holidays, all spring and summer ice rentals, and as of 3:00pm on weekday evenings and all day on weekends during the core season.

Facility	Summer Season	Core Season	Spring Season
Nelson & District Complex	Monday of the 2 nd full week in August	September 1 to March 31	April 1 to April 15
Creston & District Complex	Monday of the 3 rd full week in August	September 1 to March 31	No Spring Ice
Castlegar & District Complex	Monday of the last full week in August	September 1 to March 31	No Spring Ice

	2026-27 Rental Rates		
	Nelson	Castlegar	Creston
Arena: Ice Rentals			
Youth Recreation Prime (Regular, Private, Community Events, School Groups)	\$150.02	\$121.121	\$102.50
Youth Recreation: Non-Prime (75% of prime) (Regular, Private, Community Events, School Groups)	\$112.52	\$90.84	\$76.88
Representative Practices	\$150.02	\$112.56	As per contract
Representative Games	\$172.26	\$648.27	As per contract
Adult Recreation: Prime (Regular, Private, Community Events, Post-Secondary School Groups)	\$235.76	\$198.55	\$186.13
Adult Recreation: Non-Prime (75% of prime) (Regular, Private, Community Events, Post-Secondary School Groups)	\$176.83	\$148.91	\$139.60
Partial Concourse Rate only: Youth Recreation	\$14.62	NA	NA
Partial Concourse Rate only: Adult Recreation	\$21.95	NA	NA
Partial Concourse Rate only: Fundraiser or Non-Profit	\$29.27	NA	NA
Partial Concourse Rate only: Commercial	\$36.59	NA	NA
Partial Concourse Rate only: All Day Fundraiser or Non-Profit	\$131.73	NA	NA
Partial Concourse Rate only: All Day Commercial	\$219.56	NA	NA
Fundraising or Non-Profit High-Profile Event	\$319.30	\$319.30	\$319.30
Commercial Usage	\$383.15	\$383.15	\$383.15
Arena: Dry Floor Rentals			
Youth Recreation (Regular, Private, Community Events, School Groups)	\$66.98	\$66.98	\$66.98
Adult Recreation (Regular, Private, Community Events, Post-Secondary School Groups)	\$100.48	\$100.48	\$100.48
Fundraising or Non-Profit High-Profile Event	\$133.97	\$133.97	\$133.97
Commercial Usage	\$160.76	\$160.76	\$160.76
All Day Fundraising or Non-Profit High-Profile Event*	\$1,205.72	\$1,205.72	\$1,205.72
All Day Commercial	\$1,446.86	\$1,446.86	\$1,446.86

*Note: For reference only, the All Day rate has been calculated based on 10 hours of the hourly rate less 10%.

Room Rentals

Rental charges as of September 8, 2026, for the following services:

- Creston and District Community Facilities, Recreation and Leisure Service Area (S224)
- Nelson and District Community Facilities, Recreation and Leisure Service Area (S226)
- Castlegar and District Regional Facilities, Recreation, Parks and Leisure Service Area (S222)
- Castlegar and Area Indoor Aquatic Centre Local Service Area (S227)
- North Shore Hall Service (S211)
- New Denver Gymnasium (S229)

Rental Type	2026/2027	Unit
Large Multipurpose Room		
Youth Recreation (Regular, Private, Community Events, School Groups)	\$61.61	Per Hour
Adult Recreation (Regular, Private, Community Events, Post-Secondary School Groups)	\$92.58	Per Hour
Fundraising or Non-Profit High Profile Event	\$123.23	Per Hour
Commercial Usage	\$154.03	Per Hour
Medium/Small Multipurpose Room		
Youth Recreation (Regular, Private, Community Events, School Groups)	\$20.65	Per Hour
Adult Recreation (Regular, Private, Community Events, Post-Secondary School Groups)	\$30.97	Per Hour
Fundraising or Non-Profit High Profile Event	\$41.29	Per Hour
Commercial Usage	\$51.60	Per Hour
Room Rental Maximums		
	2026/2027	Unit
Large Multipurpose Room		
Fundraising or Non-Profit High Profile Event	\$554.51	Per Day
Commercial Usage	\$924.23	Per Day
Medium/Small Multipurpose Room		
Fundraising or Non-Profit High Profile Event	\$185.81	Per Day
Commercial Usage	\$309.65	Per Day

Field/Park Rental Rates

Rental charges as of September 8, 2026, for the following services:

- Castlegar and District Regional Facilities, Recreation, Parks and Leisure Service Area (S222)
- Creston and District Community Facilities, Recreation and Leisure Service Area (S224)
- Regional Parks – Creston and Areas B and C (S201)
- Regional Parks - Nelson, Salmo and Areas E, F, and G (S202)
- Regional Parks – New Denver, Silverton, Slocan and Area H (S203)
- Regional Parks – Area A (S205)
- Recreation Commission No. 8 – Area H South (S231)

Rental Type	Amount	Unit
Field Rental Fees		
Youth Recreation (Regular, Private, Community Events, School Groups)	\$25.78	Per Hour
Adult Recreation (Regular, Private, Community Events, Post-Secondary School Groups)	\$38.65	Per Hour
Fundraising or Non-Profit High-Profile Event	\$51.54	Per Hour
Commercial Usage	\$64.43	Per Hour
Outdoor Per Court Rental Fees (Pickleball, Tennis, Sport, Volleyball)		
Youth Recreation (Regular, Private, Community Events, School Groups)	\$8.14	Per Hour
Adult Recreation (Regular, Private, Community Events, Post-Secondary School Groups)	\$12.22	Per Hour
Fundraising or Non-Profit High-Profile Event	\$16.29	Per Hour
Commercial Usage	\$20.36	Per Hour
Shelter Rental Fees (Pavilion, Gazebo)		
Youth Recreation (Regular, Private, Community Events, School Groups)	\$10.85	Per Hour
Adult Recreation (Regular, Private, Community Events, Post-Secondary School Groups)	\$16.56	Per Hour
Fundraising or Non-Profit High-Profile Event	\$21.70	Per Hour
Commercial Usage	\$27.14	Per Hour



Committee Report

June 24, 2026

Unstaffed Fitness Facility Policy Development

Author: Trisha Davison, General Manger of Community Services
File Reference: 01-0515-20
Electoral Area/Municipality: RDCK
Services Impacted S229 & S232

1.0 STAFF RECOMMENDATION

That the Board direct staff to prepare a draft policy regarding unstaffed indoor fitness-oriented recreation facilities.

2.0 BACKGROUND/HISTORY

Through Community Services, the RDCK currently operates two unstaffed fitness centers – one that serves New Denver, Silverton and Area H and one that serves Crawford Bay and the surrounding areas.

Fitness Centre – New Denver, Silverton & Area H

In July 2016, the RDCK Board passed the following resolution:

432/16 That the Board authorize the Corporate Officer to sign the occupation agreement with the Interior Health Authority for the use of space at 401 Galena Avenue in New Denver to allow the RDCK's Recreation Commission No. 6 to operate a community gym and weight training facility.

Since August of 2016, the RDCK has operated the fitness centre portion of this facility. Since its inception, the facility has operated through an unstaffed operating model. Administrative responsibilities to grant patrons access to the facility have been supported through a partnership with the Village of New Denver for many years. Some basic operational responsibilities related equipment replacement and maintenance have been supported through the staff at the Castlegar & District Community Complex. This service is well supported by the community with upwards of 235 people with active memberships to the space.

Crawford Bay Fitness Centre – Recreation Commission 9

In Spring of 2025, the RDCK was approached by the East Shore Facilities Society (ESFS) to consider taking over the operation of the Crawford Bay fitness centre as the ESFS could no longer meet the requirements of the School District lease agreement. In June 2025, the Board passed the following resolution:

336/25 That the Board approve the RDCK entering into a License to Occupy agreement negotiation with School District No. 8 for designated space within the Crawford Bay School for a maximum period of 5 years, and that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from S232 - Portion of Electoral Area A (Rec #9) Recreational Program.

Since its inception, the facility has operated through an unstaffed operating model. While there have been some growing pains with the operational transition, the facility has operated smoothly, relationships with SD8 have evolved, and approximately 125+ members are actively using the space.

Both operations rely on 3rd party agencies in different ways to support the overall administration of these spaces. Further, both operations operate under the oversight of staff from Community Services Department.

3.0 PROBLEM OR OPPORTUNITY DESCRIPTION

The RDCK currently operates two unstaffed, fitness-oriented recreation facilities. As the second of these facilities has recently been integrated into Community Services, it is timely to review and strengthen administrative practices to support consistent and effective service delivery.

Through our research, operating unstaffed fitness facilities within a local government context is uncommon and not typically the preferred model. The Crawford Bay Fitness Centre and the New Denver Fitness Centre serve small, rural communities where the population base and level of use cannot support the cost of continuous on-site staffing and are therefore unique in various ways.

In this context, unstaffed operation is used as a last-resort approach to maintain access to recreation services. Where staffing is not financially viable, the alternative would be the loss of the service. By operating these facilities without on-site staff, the RDCK is able to sustain equitable access to indoor recreation opportunities in communities that would otherwise have none.

Both facilities are well used, and access to these services is clearly valued within their communities. To date, the RDCK's approach has reflected a careful balancing of community access, user safety, and financial sustainability.

The development of a Board-approved policy has been identified as an important step in strengthening the administration of these facilities and providing a clear, consistent framework to guide their operation moving forward.

3.1 Alignment to Board Strategic Plan

The development of a policy to support unstaffed indoor fitness facilities aligns with the following Board Strategic Priorities:

- Organizational Excellence – by ensuring previous Board decisions are supported through policy.
- Developing Relationships & Partnerships – by developing partnerships to support service delivery in rural areas.
- Regional Approach to Growth – by recognizing the uniqueness of these rural areas and supporting community driven initiatives.

3.2 Legislative Considerations

Developing an unstaffed recreation facility policy for the Regional District of Central Kootenay (RDCK) involves several layers of legislative and regulatory considerations.

- Occupiers Liability Act – the RDCK owes a duty of care to ensure users are reasonably safe. The policy would define incident response expectations, facility inspection, and maintenance standards.
- Freedom of Information & Protection of Privacy Act – how we manage and collect user information on monitor the premises needs to be clear to users.
- Emergency Management Legislation – how we plan for emergencies and communicate emergency procedures.
- Insurance & Risk Transfer – identify conditions of use and assumption of risk through waivers.

3.3 What Are the Risks

Staff are recommending the development of a formal policy to govern the operation of unstaffed indoor fitness centres that have been in place for several years. Establishing a policy will provide clear direction and consistency around safety, access, risk management, and user expectations, while strengthening the RDCK's due diligence and liability position. This initiative is intended to formalize existing practices, improve governance, and ensure that unstaffed operations align with current regulatory, operational, and community standards.

4.0 PROPOSED SOLUTION

The proposed approach is to recommend that the All-Recreation Committee direct staff to bring back a draft policy, along with a supporting report, addressing the operation of unstaffed indoor fitness-oriented recreation facilities at the next All Recreation Committee meeting in October.

The primary objective of the policy will be to formalize and support the RDCK's current service delivery model. In developing the draft policy, staff will consult with the Municipal Insurance Association and undertake any additional research necessary to help inform best practices and risk considerations.

The anticipated policy framework would include the following components:

Purpose

- Clarifies that the policy applies specifically to unstaffed indoor fitness-oriented recreation facilities
- Confirms that staffing remains the RDCK's preferred operating model, with unstaffed operation being used as an exception

Scope

- Defines the facilities to which the policy applies (fitness-oriented facilities with membership or credential-based access)
- Clarifies exclusions, including staffed facilities, outdoor amenities, and facilities accessed through bookings or rentals

Operational Approach

- Recognizes unstaffed operation as an exception where continuous staffing is not financially sustainable
- Limits access to authorized users (e.g., members or approved users)
- Identifies requirements for access (e.g., waivers, code of conduct, compliance with facility rules)
- Establishes that users are responsible for their own safety
- Confirms that access credentials are non-transferable
- Outlines consequences for non-compliance with rules or inappropriate behaviour
- Identifies minimum age requirements for access

Risk Management and Safety

- Acknowledges the inherent risks of unstaffed facilities and that users accept these risks as a condition of access
- Defines user expectations in the event of an emergency
- Establishes requirements for reporting injuries, unsafe conditions, or security concerns
- Describes how risks will be identified, monitored, and reviewed
- Notes that the RDCK may implement access controls, surveillance, or other monitoring measures for safety, security, and operational purposes

Roles and Responsibilities

- Identifies the position responsible for overall implementation of the policy
- Clarifies the role of designated RDCK staff in day-to-day administration, including access management, maintenance coordination, and issue response
- Defines the role of supporting organizations, where applicable
- Confirms that the Board is responsible for decisions regarding the establishment, continuation, or material changes to unstaffed facilities and the policy framework

Exit Strategy

- Consideration as to what factors may require a review of this policy

4.1 Financial Considerations of the Proposed Solution

The anticipated financial impact of the proposed approach is expected to be accommodated within existing operational budgets. Should enhancements be required to address identified risks, these will be brought forward through the annual budget deliberation process. Overall, the financial implications are expected to be consistent with current service levels.

4.2 Risks with the Proposed Solution

The unstaffed fitness facilities that are currently in operation (Crawford Bay & New Denver) are currently in operation as unstaffed facilities. While there may be some retrospective risk to developing a policy now, the risk is expected to be low. The development of this policy is around formalizing existing practices. Not having a policy is felt to have greater risk than developing one.

4.3 Resource Allocation and Workplan Impact

There is no anticipated resource allocation or workplan impacts.

4.4 Public Benefit and Stakeholder Engagement of Proposed Solution

The development of this policy would support enhanced measures to support safety, consistency, and user experience in these spaces which would have a direct public benefit. Any changes to administrative practices will be shared through the appropriate commissions. If significant changes to how the public currently uses these spaces is anticipated to occur, an appropriate communication and change management strategy would be development.

4.5 Leveraging Technology

Technological means will be explored to support risk management as appropriate.

4.5 Measuring Success

The primary measure of success will be the development and implementation of a policy that enables the community to continue accessing unstaffed fitness centres in the manner they are accustomed to. Where

changes are required, success will also be reflected in patrons feeling well informed, with a clear understanding of what is changing and the reasons behind those changes.

5.0 ALTERNATIVE SOLUTION(S)

No alternative solutions have been considered.

5.1 Financial Considerations of the Alternative Solution(s)

Not applicable

5.2 Risks with the Alternative Solution(s)

Not applicable

5.3 Resource Allocation and Workplan Impact

Not applicable

5.4 Public Benefit and Stakeholder Engagement of Proposed Solution

Not applicable

5.5 Measuring Success

Not applicable

6.0 OPTIONS CONSIDERED BUT NOT PRESENTED

No options have been considered that have not been presented.

7.0 OPTIONS SUMMARY

Option 1: Develop an unstaffed fitness facility policy

Recommendation:

That the Board direct staff to prepare a draft policy regarding unstaffed indoor fitness recreation facilities.

Option 2: Not develop an unstaffed fitness facility policy

Recommendation:

This is not recommended.

8.0 RECOMMENDATION


That the Board direct staff to prepare a draft policy regarding unstaffed indoor fitness recreation facilities.

Respectfully submitted,



Trisha Davison, General Manager of Community Services

CONCURRENCE

Regional Manager of Operations & Asset Management – Craig Stanley 
Regional Manager of Recreation & Client Services – Kristi Calder 



Committee Report – For Information

June 24, 2026

Draft Regional Parks, Trails & Water Access Strategy Update

Author:	Mark Crowe, Regional Park Planner
File Reference:	6720-02 PTWAS
Electoral Area/Municipality:	RDCK
Services Impacted	All Park Services

1.0 PURPOSE OF REPORT

The purpose of this report is to provide the Committee with an update on the draft Parks, Trails and Water Access Strategy. The draft strategy is now ready for external review and engagement. The Engage RDCK platform serves as the central hub for project information and consultation, including the draft strategy, background materials, community meeting dates, and a final survey, which is open until July 15, 2026.

2.0 BACKGROUND AND UPDATE

The draft strategy provides a long-term roadmap to guide the planning, management, stewardship, and sustainable growth of the RDCK's regional parks, trails, and water access system over the coming decades.

What will the draft strategy do?

Once finalized, the draft strategy will help the RDCK:

- Protect important natural areas
- Improve access to outdoor recreation
- Strengthen connections between communities
- Support healthy, active and resilient communities
- Guide future investments and decision-making

How was the draft strategy developed?

The draft strategy was shaped through a collaborative process beginning in 2024, which included research (dating back to 2016), site assessments, Indigenous outreach, stakeholder engagement, and public consultation. Feedback from residents, recreation groups, stewardship organizations, First Nations, local governments, visitors, RDCK staff, and elected officials helped shape the final strategy. Key phases of the strategy process are outlined below:

Phase	Description	Status
Phase 1	Project Management Start UP	<input checked="" type="checkbox"/> Completed
Phase 2:	Detailed Research, Reviews, Analysis	<input checked="" type="checkbox"/> Completed
Phase 3	Engagement	<input checked="" type="checkbox"/> Completed
Phase 4	Mission, Vision and Goals of the RDCK Parks and Trails Service	<input checked="" type="checkbox"/> Completed
Phase 5	Draft PTWAS – External Review and Engagement	<input checked="" type="checkbox"/> In Progress
Phase 6	Final PTWAS	<input type="checkbox"/> Not Started

What does it mean to have a draft strategy?

We are currently at Phase 5 of the project which means that we have a draft strategy and 10-year implementation plan that can be reviewed by the public, community organizations, Indigenous communities, and stakeholders. The tactics used for this review will include community pop up events, postcards handouts, posters in parks, social media posts, print ads, and direct emails. The Engage RDCK website platform is the central hub for consultation and communication about the project - <https://engage.rdck.ca/projects/regional-parks-trails-and-water-access-strategy/>

A final survey is now open on the Engage RDCK platform until July 15, 2026 and key dates for community engagement have been set. The purpose of this final round of consultation allows respondents to provide feedback in their own words:

- Is there anything missing?
- Is there anything that should be changed?
- Is there anything else you want us to know?

3.0 NEXT STEPS AND TIMELINE


Following the close of the survey, the *What We Heard Report* will be updated to summarize the input received during this engagement. The PTWAS Working Group will review this input to identify common themes and priorities which can inform refinements to the final strategy for the Board’s consideration in the fall. Once approved, implementation will be phased and aligned with available funding, staff capacity, external grant opportunities, and Board direction through annual budgeting processes.

Respectfully submitted,



Mark Crowe, Regional Parks Planner

CONCURRENCE

General Manager of Community Services – Trisha Davison 
 Regional Manager of Operations & Asset Management – Craig Stanley 



Committee Report – For Information

June 24, 2026

Community Services – Parks Update

Author:	Craig Stanley, Regional Manger of Operations & Asset Management Kristi Calder, Regional Manager of Recreation & Client Services
File Reference:	0515-20-ALL All Recreation
Electoral Area/Municipality:	RDCK
Services Impacted	All RDCK Park Services

1.0 PURPOSE OF REPORT

The purpose of this report is to provide the All-Recreation Committee with an update on two Parks-related initiatives within Community Services.

The first is a current initiative to establish a staff-led advisory group called the “Parks Working Group”. The intent of this group is to coordinate all RDCK parks business and initiatives to provide consolidated and comprehensive support and advice for elected officials and other RDCK staff.

This report also includes a practical example demonstrating how components of the Draft Parks, Trails and Water Access Strategy (PTWAS) could be applied by staff in the future; specifically, the recommendations about services levels within regional parks. This example is intended to support service area representatives by offering clear and consistent evaluation tools when considering existing or proposed park and trail projects and services.

2.0 BACKGROUND AND UDPATE

PARKS WORKING GROUP

As the RDCK Parks service has evolved over many years, administrative practices have not always kept pace. This has led to some confusion around staff roles and responsibilities, process inefficiencies, and unclear or unmet expectations from the public and elected officials. Since 2022, when Community Services re-organized the structure and business model, the Parks team has made improvements to the administration of Park services to better serve the community, partnering organizations, and staff.

Prior to 2022 the Parks team was led by the General Manager of Community Services (GMCS) and the Parks Planner and the Regional Parks and Trails Manager. At the time of re-organization this structure added two Regional Managers who were installed to provide strategic and tactical leadership to the two sections (planning and operations) and also to be the intergovernmental and intragovernmental connection between external partners and municipalities, RDCK Directors, senior management and the staff who perform the parks work. This has evolved over time; staff were working in a similar manner to regionalize recreation services and so less focus was put to the re-tooling of Parks, and as a result the intragovernmental model was not efficiently implemented.

Over the last year or so there have been deliberate efforts made to establish clear roles and responsibilities through an ad-hoc Parks Working Group that was initiated to solidify the processes required to achieve the goals of the re-organization. The purpose of this group is to enhance coordination, consistency, and efficiency in the planning and delivery of current and future park projects, as well as related communications. The PWG includes representation from key functional areas within park services, including planning, operations and maintenance, capital projects, programming, and senior management.

That ad-hoc status has become more formal by installing terms of reference, clear reporting structures and decision-making authorities, and clear communications protocols etc. Further, practical changes to job descriptions and job titles are being implemented to fit the new model.

The All-Recreation Committee is being made aware of the formal structure to ensure this initiative moves forward and evolves effectively. The PWG is intended to provide strategic guidance, coordination, and leadership on matters related to RDCK parks and trails, including planning, development, maintenance, operations, and use. The PWG reports to the General Manager of Community Services and may, as required and directed, provide reports or recommendations to the RDCK Board, Local Service Committees or Commissions, or Senior Management.

The establishment of the PWG is an internal administrative measure and this innovation amends traditional intergovernmental and intragovernmental reporting and communication structures. The GMCS and delegated Regional Manager (either Recreation and Client Services, or Operations and Asset Management) are the key connections to senior management and the RDCK Board. Directors are asked to continue following RDCK best practices by directing communications through the CAO and/or GMCS, who will engage the PWG as appropriate.

PARKS, TRAILS & WATER ACCESS STRATEGY – PRACTICAL IMPLEMENTATION

The development of the Parks, Trails and Water Access Strategy (PTWAS) has been underway since 2023. That process has included work by staff and consultants who built the initial draft, and then a sub-group of staff and RDCK Directors who helped complete the development the strategy. Final community consultation is planned for late June with the goal of finalizing and adopting the strategy by the end of the summer.

As staff continue to review and analyze the overall Park service delivery, it was considered timely to provide the All Recreation Committee with an example of recommendations of the draft PTWAS could be applied practically. The following demonstrates how the PTWAS could be used to create clear, consistent, and data-informed approach to evaluating regional parks services.

Parks Service Levels

The following example is intended to assist Directors in understanding current service levels across a range of categories as identified in the strategy.

What the PTWAS Says

Key elements of the PTWAS referenced in this example include:

- **Section 5.3 (page 74), Park and Trail Classification:**
This section outlines existing and recommended classification approaches that can be used to identify both similarities and differences among park assets.

- **Section 6.5 (page 96), Service Levels:**

This section establishes a framework ranging from Level A (high service) to Level C (low service), with clear descriptions, characteristics, and typical applications for each level (included below for reference). If applied, this framework could support staff and Committee members in assessing and comparing current service levels across parks, helping to inform future recommendations and service level options.

Level of Service	Description	Characteristics	Typical Applications
Level A: High Service	Areas that are highly used, highly visible, and support a broad range of recreational activities.	<ul style="list-style-type: none"> • Frequent and scheduled maintenance (weekly to daily during peak periods). • Developed infrastructure (parking, washrooms, signage, formalized access points). • Regular garbage collection and site inspections. • Maintenance focused on cleanliness, safety, and user experience. 	<ul style="list-style-type: none"> • Primary trailheads. • Developed day-use areas. • Regional destination parks. • High-use water access site
Level B: Moderate Service	Areas that support recreation with a moderate level of infrastructure and maintenance.	<ul style="list-style-type: none"> • Periodic, scheduled maintenance and inspections • Basic infrastructure (trails, signage, limited amenities). • Less frequent garbage collection. • Maintenance focused on functionality and safety. 	<ul style="list-style-type: none"> • Secondary trails. • Dispersed recreation areas. • Linear trail corridors. • Moderate-use water access points.
Level C: Low Service	Areas managed with minimal intervention, where ecological conditions and low-intensity use are prioritized.	<ul style="list-style-type: none"> • Infrequent or reactive maintenance. • Limited or no built infrastructure. • Minimal or no garbage collection. • Natural processes prioritized over aesthetic maintenance 	<ul style="list-style-type: none"> • Conservation areas. • Remote or low-access sites. • Environmentally sensitive areas. • Backcountry trails and water access points

Figure 1. Recommended Parks Services Levels, Page 96

Illustrative Application Example

For illustrative purposes, Staff have applied these draft classification criteria to summarize existing RDCK parks as shown in Figure 2 below. Additional criteria may be incorporated in the future to further support evaluation, such as usage data, land ownership, strength of claim and consultation consideration, primary/secondary park function, etc. This initial summary is intended to demonstrate how the evaluation framework outlined in the draft PTWAS could be applied to support future planning and decision-making related to parks.

Park	Acronym	Service	Current Classification	Current Service Level	Recommended Service Level
Balfour Beach Regional Park	BBRP	S202	Water Access Area	Level B: Moderate Service	Level B: Moderate Service
Bigelow Bay Regional Park	BIGP	S203	Outdoor Recreation Park	Level B: Moderate Service	Level A: High Service
Bonnington Regional Park	BRP	S202	Outdoor Recreation Park	Level B: Moderate Service	Level A: High Service
Brilliant Bridge Regional Park	BRIP	S222	Cultural and Heritage Area	Level C: Low Service	Level B: Moderate Service
Campbell Fields	CAMF	S231	Sport Park	Level C: Low Service	Level B: Moderate Service
Cottonwood Lake Regional Park	CLRP	S202	Outdoor Recreation Park	Level B: Moderate Service	Level A: High Service
Crawford Creek Regional Park	CBRP	S222	Outdoor Recreation Park/Conservation Area	Level B: Moderate Service	Level A: High Service
Crescent Valley Beach Regional Park	CVB	S203	Outdoor Recreation Park	Level B: Moderate Service	Level A: High Service
Glacier Creek Regional Park	GLCP	S221	Outdoor Recreation Park	Level B: Moderate Service	Level A: High Service
Glade Regional Park	GLAP	S222	Water Access Area	Level B: Moderate Service	Level B: Moderate Service
Historic Ainsworth Wharf Regional Park	HAWP	S221	Cultural and Heritage Area	Level B: Moderate Service	Level B: Moderate Service
James Johnstone Regional Park	JAMP	S202	Water Access Area	Level B: Moderate Service	Level B: Moderate Service
Krestova Regional Park	KRP	S222	Outdoor Recreation Park	Level C: Low Service	Level B: Moderate Service
Lardeau Regional Park	LARP	S221	Water Access Area	Level B: Moderate Service	Level B: Moderate Service
McDonalds Landing Regional Park	MDL	S202	Cultural and Heritage Area	Level C: Low Service	Level B: Moderate Service
Morning Mountain Regional Park	MMT	S202	Outdoor Recreation Park	Level B: Moderate Service	Level A: High Service
Nelson Salmo Great Northern Trail	GNT	S202	Regional Trail	Level B: Moderate Service	Level A: High Service
Old School House	OSH	S202	Outdoor Recreation Park	Level C: Low Service	Level B: Moderate Service
Pass Creek Regional Park - Exhibition Grounds	PCRP	S202	Outdoor Recreation Park	Level C: Low Service	Level A: High Service
Pass Creek Regional Park - Campground	PCRP	S222	Outdoor Recreation Park	Level A: High Service	Level A: High Service
Pulpit Rock Access Regional Trail	PULT	S202	Outdoor Recreation Park/ Access Trail	Level C: Low Service	Level B: Moderate Service
Riondel Regional Park	RIOP	S205	Sport Park	Level C: Low Service	Level B: Moderate Service
Robson Boat Ramp Regional Park	ROBP	S222	Water Access Area	Level C: Low Service	Level B: Moderate Service
Rosebery Parklands Regional Park	RPRP	S203	Water Access Area	Level B: Moderate Service	Level B: Moderate Service
Rosebery to Three Forks Regional Trail (Galena)	GAT	S203	Regional Trail	Level B: Moderate Service	Level B: Moderate Service
Rosebud Lake Regional Park	RLRP	S202	Conservation Area	Level C: Low Service	Level C: Low Service
Sunshine Bay Regional Park	SUBP	S202	Outdoor Recreation Park	Level A: High Service	Level A: High Service
Taghum Beach Regional Park	TAGP	S202	Outdoor Recreation Park	Level B: Moderate Service	Level A: High Service
Waterloo Eddy Regional Park	WERP	S222	Outdoor Recreation Park	Level C: Low Service	Level B: Moderate Service
Winlaw Regional and Nature Park	WINP	S203	Conservation Area	Level C: Low Service	Level B: Moderate Service

Figure 2. Current and Recommended Parks Service Levels

Moving to the new classification and recommended services levels will need to be done deliberately and carefully. Currently all parks are sub-regional and so the various Parks Services budgets inform and determine service levels for the parks department. Until and unless the parks become regional, all decisions will be at the local, sub-regional level.

3.0 NEXT STEPS AND TIMELINE

Staff will continue to implement the key strategies and recommendations identified in the PTWAS within existing operational resources and staff time while the plan undergoes public consultation. Following plan adoption, staff will report back to the Board and relevant Committees with potential options to advance specific priority actions outlined in the strategy for consideration.

Respectfully submitted,



Craig Stanley
Regional Manager, Operations & Asset Management



Kristi Calder
Regional Manager, Recreation & Client Services

CONCURRENCE

General Manager of Community Services, Trisha Davison 



Committee Report – For Information

June 24, 2026

Projects Overview - All Recreation Committee

Author:	Tia Wayling, Regional Programming Manager
File Reference:	0515-20-ALL All Recreation
Electoral Area/Municipality:	RDCK
Services Impacted	S222, S224, S226, S227, S229, S230, S231

1.0 PURPOSE OF REPORT

The purpose of this report is to provide an update on three priority projects within Community Services: *Program Costing Analysis, Allocation Review, and Online Ice Availability*. These initiatives are intended to improve consistency, equity, and transparency in recreation service delivery and financial practices across the RDCK.

2.0 BACKGROUND AND UPDATE

1. PROGRAM COSTING ANALYSIS PROJECT

Background

The Program Costing Analysis Project was initiated to establish a standardized and sustainable method for assessing the full cost of delivering recreation programs across the RDCK. This includes evaluating direct and indirect expenses to support improved budgeting, cost recovery alignment with the *Fees & Charges Policy*, and consistent pricing across all recreation regions.

Current Status

The project is continuing to move forward, with recent efforts focused on testing and refining the approach. Programming staff have been brought in to share feedback on how the new costing sheet works in practice, helping ensure it reflects day-to-day operations and is easy to use across all types of programming. A clear and user-friendly Program Costing Rationale has also been developed (see attachment to this report). This resource explains how program fees are calculated and are intended to support transparent conversations with commissions, staff, and the public.

Costing Rationale Summary

The approach to setting program fees can be split into a 4-part model:

1. **Fixed Costs** – These include shared expenses such as administrative overhead (about 15% of the total amount for Community Services – Parks excluded), equipment and supplies based on the program area type, and supporting functions like instructor onboarding and training. These costs are a fixed value applied to every program hour.
2. **Variable Costs** – These are specific to each program and include things like staffing requirements, program length, and facility usage.

3. **Subsidization** - Once the total cost is calculated, a subsidization rate is applied in line with the *RDCK Fees & Charges Policy*. Current targets are set for 25% cost recovery for youth and senior programs and 50% for adult programs.
4. **Cost per Hour Approach** - In many instances, program costs can be categorized by similar program costs per hour. These programs have comparable delivery requirements (variable costs), and can be costed as a standard per-program-hour fee. Some examples of these categories include youth recreation programs, group fitness, camps, swim lessons, and sports. This allows for more simplified conversations around pricing, avoids perceptions of inconsistency or bias, and makes fee review and adjustments more systematic. Budget analysis and planning also become more streamlined. Programs that have unique variable cost requirements will continue to be priced on an individual basis to ensure registration fees appropriately reflect their specific costs.

NEXT STEPS:

With the development phase largely complete, the project is now shifting into implementation and future strategy. The remaining development focus is finalizing the staff-facing interface for setting program fees. Once fee adjustments have been confirmed to support the 2027 budgets, training will be provided and programmers will begin using the tool as part of their annual planning process. Looking ahead, work will begin in February to develop a standardized adjustment strategy and timeline to guide future fee updates as program delivery costs change, such as shifts in fixed and variable costs.

Item	Timeline
Prepare training materials and support resources for staff - Completed	May 2026
Introduce a transparent framework for communicating program costs and pricing rationale (includes update for All Rec Committee) - Completed	June 2026
Create staff-facing interface for calculating advertised program fees	September 2026
Implement small fee adjustments in 2027 budgets using standardized cost-per-hour formulas – In Progress	October 2026
Train staff to use the new costing interface as well as standardized financial evaluation and planning practices	October 2026
Develop adjustment strategy and schedule for when program delivery costs change	February 2027

2. ALLOCATION REVIEW PROJECT

Background

The Allocation Review Project aims to improve the implementation of the RDCK’s Recreation Allocation Policy #500-01-09. These improvements include alignment with allocation timelines and user group seasons, clear roles and responsibilities, and consistent understanding of priority weighting. The project’s purpose is to strengthen clarity, efficiency, and equity in the allocation of high-demand and shared facilities such as arenas and pools.

Staff have continued advancing the project in the following areas:

Updating Allocation Procedures

Staff are continuing to make revisions to the internal allocation procedures to reflect:

- Updated allocation timelines
- New and clarified definitions
- Updated conflict-resolution practices
- Clear expectations for both user groups and staff
- Inclusion of additional bookable spaces such as:
 - Dry arena floors
 - Creston Education Centre
 - Creston courts

Development of a Revised Scoring Matrix

Staff are currently updating the allocation scoring matrix to support a more transparent and consistent approach to resolving scheduling conflicts between user groups. The revised matrix will incorporate weighted priority scoring to better reflect policy objectives and ensure fair allocation decisions. This work is being completed alongside updates to how Long-Term Athlete Development (LTAD) guidelines are applied, helping to better define the recommended number of hours a user group should receive relative to available capacity. This combined approach will support more balanced and defensible allocation outcomes when demand exceeds available space.

These updates address many of the identified gaps and support more transparent and reliable implementation of the Allocation Policy.

Minimum Public Pool Space Commitments

An approach has been established for incorporating minimum public access into the allocation process in a way that is transparent and responsive to actual demand. Rather than setting fixed minimum public space allocations, which can vary significantly by facility and time, requests for public access (including drop-in opportunities) will be submitted by RDCK staff as part of the allocation process. In the original allocation process, public space was not incorporated into the seasonal request.

These requests will be informed by usage data and public feedback, such as head counts and community input. Public access requests will then be evaluated alongside user group requests using the allocation scoring matrix, ensuring a fair and consistent approach to decision-making. The updated scoring matrix will further support clear rationale for how space is distributed between public use and rentals, in alignment with Allocation Policy #500-01-09.

NEXT STEPS:

Item	Timeline
Prepare recommendations regarding minimum public pool access for Committee - Complete	June 2026
Finalize and rollout new Allocation Request Form to user groups – Ready for distribution	September 2026
Complete updates to allocation procedures – In progress	October 2026
Development of a revised scoring matrix – In progress	October 2026
Begin implementation of new timelines for 2027 season	November 2026
Continue engaging user groups to support smooth adoption of updated processes	ongoing

3. ONLINE ICE AVAILABILITY

Background

After the allocation process has completed for the season, users wishing to book a facility, are required to submit a Facility Booking Request Form to book spaces such as arenas, meeting rooms, and pools. As users do not have access to facility availability, one of the most common questions received by Customer Service Representative staff is whether a space is available, particularly for arena bookings.

Pilot Project – Arena Bookings

To improve transparency, efficiency, and public awareness, staff will pilot by showcasing arena availability through the Xplor Recreation software system on the RDCK website. Unlike the pool, which is a shared space, arenas are exclusively booked. This tool will allow users to view available ice times, before submitting a booking request. Existing allocation processes will remain in place.

Key details of the pilot include:

- Ice availability will be visible up to 15 days in advance.
- Booking requests must be submitted at least 48 hours prior to the requested time to allow staff to review and confirm the booking.
- All ice bookings will have a minimum duration of 1 hour with a 15-minute ice clean.
- Users will still be required to submit a Facility Booking Request Form. The availability view will only display potential booking times that can be requested to help inform their booking request.
- This pilot is focused on the NDCC and Civic Centre Arenas.
- The functionality of the online availability view is limited by the capabilities of the Xplor Recreation software. Staff will use feedback collected throughout the pilot to make improvements where possible.
- The pilot is being introduced on a smaller scale to evaluate and refine the process and assess whether this tool is helpful to users before considering expanding to other facilities and amenities.

- The intent is to have the availability view in place for the NDCC summer ice season beginning August 15, 2026.


NEXT STEPS:

Item	Timeline
Have online availability ready for viewing on the RDCK website – In Progress	August 15 2026
Review of pilot project to determine expansion to other facilities	April 2027

3.0 NEXT STEPS AND TIMELINE




Where appropriate, reporting will continue to update the All Recreation Committee on these initiatives at upcoming meetings.

Respectfully submitted,



Tia Wayling
Regional Programming Manager

CONCURRENCE

General Manager of Community Services – Trisha Davison 
 Regional Manager, Recreation & Client Services – Kristi Calder 
 Regional Manager, Operations and Asset Management – Craig Stanley 

ATTACHMENTS:

Attachment A – Program Costing Rationale Infographic

PROGRAM COSTING RATIONALE



Community Services

To determine fees for RDCK programs, all fixed and variable costs are considered, then a subsidization percentage is applied per RDCK Fees & Charges Policy.

Fixed Costs

Shared Operating Costs by Program Area. 15% of total Administrative Cost

Examples of Costs

- Equipment & Supplies
- Training, onboarding, and mentorship
- Local and regional support staff
- 3-year program hours avg. used across all program operating budgets

Variable Costs

Costs specific to program execution

Examples of Costs

- Program length
- Staffing needs
- Facility usage

Subsidization

Applied after total cost is calculated

Recovery Costs

- 25% cost recovery for youth & senior programs
- 50% cost recovery for adult programs

Cost Per Hour Approach

Similar program types grouped using standard cost per hour

Benefits

- Consistent pricing
- Simplified fee setting/review
- Supports budgeting and planning



All-Recreation Committee Report For Information

June 24, 2026

Community Services Asset Management Update

Author: Craig Stanley, Regional Manager – Operations and Asset Management
File Reference: 01-0515-20-ALL_RECREATION
Electoral Area/Municipality: ALL RDCK AREAS
Services Impacted: All RDCK Services

1.0 PURPOSE OF REPORT

The purpose of this report is to update the All-Recreation Committee about the work being done in Community Services and in other departments related to Asset Management.

2.0 BACKGROUND AND UPDATE

Background

According to the RDCK's Asset Management Policy #300-02-03 (2017), Asset Management can be defined, as "the application of sound technical, social and economic principles that considers present and future needs of users and the service from the asset". Also in the Policy, "Asset Management is a broad strategic framework that requires the involvement of the entire organization."

Deliberate measures to develop this framework were undertaken in 2021 and forward after facility conditions assessments (FCAs) also known as building condition assessments (BCAs) were completed for most facilities owned by the RDCK. Prior to that, there was no database or asset inventory with forward looking lifecycle planning information and costing. The consultant that completed these assessments was Roth-IAMS and they delivered on a cursory assessment - field and desktop review of the data - and delivered 20-year investment plans based on linear asset lifecycle planning and costing. The data was received by various business owners (department heads) and managers who were tasked with using the data to inform future decisions about how and when to invest in tangible capital assets (TCAs).

At that time Community Services was structured locally and independently managed at each local service, not regional, and so the data was used locally to inform local decisions. This led to a variety of approaches to capital investment and utilization of reserve funding. For example, in Castlegar the FCA showed that the Castlegar and District Community Complex required \$12M over 20 years and so the Commission and Staff devised a plan to generate funding for capital investment and reserves, through increased taxation, divided between two services, that followed an escalation as follows:

2023 increase taxation to \$600,000
2024 increase taxation to \$700,000

2025 increase taxation to \$800,000
2026 increase taxation to \$900,000
2027 increase taxation to \$1,000,000

The plan was to increase taxation for both services, not necessarily equally split or balanced, in order to meet the needs of the facilities based on the Roth-Iams reports. This funding was intended to support the projects and also generate reserves with remaining funds. Simultaneously, it was decided to replace the arena refrigeration floor and so \$1.6M in additional taxation was raised for Service S222 for 2023. In 2024 supplemental roofing assessments were completed requiring an additional \$5M in roofing repairs. After all this work, and in spite of the efforts to raise taxation to support asset management, the reserves in S222 and S227 are being depleted.

Other recreation services including Services S226 (Nelson and Areas) and S224 (Creston and Areas) did not adopt a similar taxation scheme. The approach in those services was/is to use existing reserves and increase taxation and/or borrow funds and/or leverage grants for immediate needs.

In Community Services, a re-organization of roles and responsibilities in 2022 included the implementation of an asset management focused position and a practicable regional approach to effective management of recreation and parks facilities and grounds assets. This approach has included informing recreation and parks commissions and committees about the value of the assets owned within the various services, and has also included informing and updating the All-Recreation Committee about progress on the organization's approach to asset management. That approach has been presented to the RDCK Board at various stages by various staff, mostly as updates to the Asset Management Plan (AMP) project that was initiated in 2022. The AMP included a report from a consultant Roth IAMS that made various recommendations to the Board on how the asset management framework could be devised and implemented.

Update

In 2025 an asset management coordinator was hired, reporting to the Senior Project Manager under Environmental Services, to complete the implementation of the AMP including developing and leading an internal asset management committee of staff. Staff brought a report to the January, 2026 Board meeting outlining the roles and responsibilities of the committee, and the multi-year plan to implement the recommendations from Roth-Iams. That employee resigned in early 2026 and the position has not been recruited for since, while senior management, and supporting managers and staff, determine the best path forward for utilizing funding for staffing, and evaluating the forward-looking plan presented to the Board. The needs of the organization have evolved and so staff are formulating how to fit the recommendations to the current needs.

One innovation has been to develop a separate asset management Service, A122. The 2026 financial plan includes the budget for A122 – the revenue is from transfer from other services and the expenses are for staffing and contracted services required for the internal service delivery. The majority of that work includes ensure the RDCK has completed the FCAs and also to oversee the asset management role of analyzing the data and working with department managers to align practices. In lieu of that position being in place, the planned FCA's may be completed by outsourcing to a consultant, utilizing existing funding allocated for staffing.

Community Services have also moved towards sourcing more current data related to the FCAs – the Board awarded the contract for more comprehensive FCAs for the Community Complexes in Nelson, Castlegar, and Creston, and the Creston Library and the Rotacrest Hall to ASI Engineering. This project is intended to provide a

deeper look - more accurate and current data - and more reliable plans for short and long-term capital investment. As well, utilizing the FCI analysis, the reports will show how healthy the facilities are currently will recommend short and long-term funding required to maintain a standard of FCI<10 which means that the investment required is less than 10% of the cost of replacement. This is complicated because the CRV of facilities is rapidly increasing, and so knowing the cost of the required work as of today, will help determine future decisions for capital investment.

One key aspect to the Asset Management framework yet to be applied is how we define it and implement it as an organization. As reported by staff as part of the AMP, this was the core function of the asset management committee, and was to be informed through a revised policy in the future. At various committee and commission meetings, Community Services staff have been asked to describe our approach, and we have done our best to keep all recreation and parks commissions and committees informed in a similar manner, being mindful to align with the ongoing AMP. But it is clear to staff that the understanding of current versus best asset management practices, for Community Services and other departments, needs to be clarified:

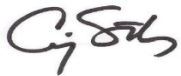
- Community Services do use the data available to make recommendations to the Commissions/Committees for capital investment – albeit on short-term as needed priorities i.e. no longer than 5 years ahead
- Community Services do consult with operations staff to inform asset management decisions including where/when to repair and maintain and when to replace equipment.
- Community Services do have an asset inventory
- Community Services do not use facility condition index (FCI) based on current replacement value (CRV) for facilities or mechanical systems or components thereof
- Community Services do not plan for asset replacement in a linear manner. If a new asset is commissioned, we do not then plan for funding the maintenance and replacement of that asset prior to commissioning. For example, if we purchased a \$1M asset with a lifecycle of 20 years we do not raise the \$50,000 annually – nor do we escalate the annual contribution based on CPI or net present value calculations.
 - Note that the financial plan for the proposed new services for Castlegar and Area J (New Arena and Walking Track) does follow this practice of linear asset renewal scheduling/budgeting
- Community Services do not have a consistent practice for use of reserve funds nor do we contribute to reserves for the future replacement of facilities.

In other departments, the needs are similar. The work to complete and update the FCA data to inform the asset inventory is important and timely so that the organization can see the whole picture at one point in time. The gap in funding for the infrastructure deficit has to be defined and articulated. An organizational approach is needed to ensure the Board and the various Committees and Commissions.

3.0 NEXT STEPS AND TIMELINE

Staff will be bringing a report back to the Board outlining the next steps in the asset management planning process.

Respectfully submitted,



Craig Stanley – Regional Manager, Operations and Asset Management

CONCURRENCE

General Manager Finance, IT and Procurement / Chief Financial Officer– Yev Malloff – Digitally Approved

General Manager of Community Services – Trisha Davison 



All Recreation Committee Report – For Information

June 24, 2026

Junior Hockey Agreements

Author:	Craig Stanley, Regional Manager- Operations and Asset Management
File Reference:	01-0515-20
Electoral Area/Municipality:	CITY OF CASTLEGAR, CITY OF NELSON, TOWN OF CRESTON, AREAS A, B, C, E, F, I, J
Services Impacted	S222, S224, S226

1.0 PURPOSE OF REPORT

The purpose of this report is to inform the All-Recreation Committee about the progress made to develop common junior hockey facility use agreements for the three recreation services affected.

2.0 BACKGROUND AND UPDATE

At the June 2025 All-Recreation Committee meeting, staff indicated that they would be making recommendations to compare and consolidate the language in the facility use agreements for all three Junior hockey franchises that operate out of the three major recreation centers within the RDCK . Over time the terms and conditions of those three agreements had been determined at the local level, suiting each franchise, but not necessarily with balance consideration for use of public facilities. Staff presented a report comparing the terms for each agreement. Staff had suggested that at the termination of the existing agreements, there would be new language suggested and brought to the Board for approval. Attachment A shows that staff report. Staff indicated that recommendations for approving the agreements would be at the local Commission/Committee level; however due to the timing of the upcoming meetings, staff are now recommending these agreements are presented to the Board at the July meeting.

At the April All-Recreation Committee meeting staff updated the Committee about developments related to the Kootenay International Junior Hockey League and how changes to the League structure could have an impact on the local franchises and their use of RDCK facilities. The KIJHL has ceased to exist and two of the organizations, the Castlegar Rebels and the Creston Valley Thunder (formerly the Creston Valley Thundercats), have joined the Western International Junior Hockey League (WIJHL). The Nelson Leafs are now part of the British Columbia Hockey Conference (BCHC).

This change in the structure of the leagues has not had an impact on the progress to negotiate these agreements. All franchises are being treated similarly and the conversations and outcomes will be transparent. Staff have sent each of them a draft agreement that considers the traditional language from older agreements and how over time the language and consideration will be more equitable.

The draft agreements are structured as follow:

CATEGORY	CONTRACT DETAILS
Term Length	Three-year terms with option to renew for two additional one-year terms (Board approved)
Season Length	August 1 to one week after last spring rental <ul style="list-style-type: none"> • Applies to dressing room access • Dependent on the team’s success
Fees & Charges	Will be based on established fees and charges <ul style="list-style-type: none"> • Ice rental rates could vary locally for games and practices • Language will indicate annual increases will apply
Dressing Room Use	Free, non-exclusive use during the ice season
Advertising Opportunities	Similar advertising options in all facilities - boards, wall, ice, glass, stairs <ul style="list-style-type: none"> • 15% of all advertising revenue to be remitted to RDCK • RDCK retains one board advertisement
Parking	Up to 8 overnight parking spots for away games <ul style="list-style-type: none"> • Significant issue in Nelson • Leafs may request more • Castlegar & Creston have more availability for space
Ice Allocation	Allocation in some situations will exceed RDCK Allocation Policy priority <ul style="list-style-type: none"> • Fixed non-prime practice schedule • One weekend (Aug/Sept) for selection camp <ul style="list-style-type: none"> ○ Up to 6 hours/day for 3 days ○ May displace youth rentals
Player Benefits	RDCK pool & fitness centre passes <ul style="list-style-type: none"> • Castlegar & Creston only based on traditional language and consideration • Continue to be free for first three years, rostered players only during the season • Years 4 and 5 would be at full fees and charges
Liquor License Use	Align contracts to allow junior hockey organization to utilize RDCK licenses

	<ul style="list-style-type: none"> • Creston and Nelson currently have this • Castlegar currently does not <ul style="list-style-type: none"> ○ Utilize special event permits for each event
Facility Improvements	Allowed with Board approval and according to best practices

*One important change being proposed to the RDCK by all three organizations is to extend the ice season beyond what is currently scheduled. The new league schedules have potential playoff and post-season activities that extend to the end of April. Currently the ice season in Creston and Castlegar ends March 31, and in Nelson this is mid-April. Staff have previously reported that costs for extending the ice season could be as much as \$5,500 per week for staffing and utilities. There is no way to anticipate if one or all three of the franchises would need to extend their season, and there is no confirmation that any of them could compensate the RDCK for all additional costs to extend the season. If the season was extended then other groups could utilize the ice, however there is no confirmation that costs would be recovered. The RDCK should anticipate that the additional costs would be only recovered based on current usage and subsidization rates.

Staff will be utilizing the most current version of the Facility Use Agreement and will be requiring the support of Corporate Services expertise to ensure the form of the agreement fits the function and aligns with RDCK processes. The draft agreements will be part of the report for the Board to consider.

3.0 NEXT STEPS AND TIMELINE

Staff will be bringing a report to the July RDCK Board meeting with recommendations to approve long-term facility use agreements to the Junior hockey organizations that operate in the RDCK.

Respectfully submitted,



Craig Stanley – Regional Manager, Operations and Asset Management

CONCURRENCE

General Manager of Community Services – Trisha Davison 

ATTACHMENTS:

Attachment A – Attachment A - All_Recreation_KIJHL



Committee Report – For Information

October 29, 2025

RDCK Arena Utilization by Kootenay International Hockey League

Author: Craig Stanley, Regional Manager – Operations and Asset Management
File Reference: 01-0515-20
Electoral Area/Municipality: Creston, Nelson, Castlegar, Specified Area A, Areas B, C, E, F, I, J.
Services Impacted S222, S224, S226

1.0 PURPOSE OF REPORT

The purpose of this report is to update the All-Recreation Committee about the status of the Kootenay International Hockey Leagues (KIJHL) use of the RDCK’s facilities.

2.0 BACKGROUND AND UPDATE

At the June 25, 2025 All-Recreation committee meeting representatives from the three KIJHL franchises, then Nelson Leafs, the Castlegar Rebels, and the Creston Valley Thundercats, plus league executives, were in attendance to provide information to the Committee about their plans for the League to achieve Junior ‘A’ status. Staff provided a report with information about the League and the background. Direction to staff was as follows:

That staff are directed to connect with the Creston Valley Junior Hockey Society, Nelson Leaf’s Junior Hockey Society, and Castlegar Junior Hockey Society and provide a single report to the Board in August outlining potential updates to their existing agreements.

That Board report, scheduled for August, was deferred based on discussions with the Commissions/Committee, and due to the timelines of the conversations with the franchises, and so staff have brought that information to this Committee at this time. Comparing the three agreements, they are each in a slightly different template, as well the terms and conditions are not consistent. An overview of the terms, conditions, and considerations is shown in the table below:

Franchise	Nelson Leafs	Creston Valley Thundercats	Castlegar Rebels
Practice Rate \$ / hr (25/26 season)	\$136.38	\$85	\$102.33
Game Rate	\$156.60/ hr	\$116.46 / hr min. 3.5 hrs	\$589.34/game

Advertising Permissions	<ul style="list-style-type: none"> • Walls • Arena Boards 	<ul style="list-style-type: none"> • Walls • Arena Boards • Glass • Ice 	<ul style="list-style-type: none"> • Walls • Arena Boards • Glass • Ice
Advertising Revenue Share	RDCK 15% Youth Sports 15% Nelson Leafs 70%	RDCK 10% Thundercats 90%	Rebels 100%
Dressing Room Space	820 sq. feet exclusive use during the season	1295 sq. feet exclusive use during the season	1053 sq. feet exclusive use during the season
Dressing Room Rent	No fees	No fees	No fees
Ticket Booth	Exclusive use during the season	Exclusive use during the season	Exclusive use during the season
Term	August 2021 – May 2026	September 2025 – August 2026	Sept 2022 – March 2026
Use of other RDCK services	<ul style="list-style-type: none"> • Option to purchase facility passes for market value ~\$3,500 per season • Overnight parking on site during away games 	<ul style="list-style-type: none"> • Free facility passes for the season in exchange for volunteer work and skate sharpening for RDCK programs (have opted out of the skate sharpening) • Overnight parking onsite during away games 	<ul style="list-style-type: none"> • Free facility passes for the season • Overnight parking on site during away games
Liquor Sales	Use of the RDCK's Licensed area	Manage the RDCKs licensed area as per agreement	No licensed area – special event permits for each activity (games)
Merchandise sales	Permitted	Permitted	Permitted

After the June All Recreation Committee meeting, staff met with representatives of the three franchises individually, to discuss advertising opportunities and signage requests. Staff reviewed the requests and gauged them with the discussion at the All-Recreation Committee meeting and the Commission and Committee meetings since. Staff gave temporary approvals – until the end of the current agreements – to install additional advertising on the stair risers inside the arenas, and to affix exterior building signage. Staff did not permit advertising on ice-resurfacing machines (Zambonis) nor did staff approve any requests for additional revenue generation through onsite food sales.

The benefits these organizations provide to their communities, as sports entertainment, is variable and difficult to calculate; however, it could be generalized that their economic benefits are tangible and measurable, and the societal benefit - community spirit - is real and valued. Offsetting that, there is competition for ice from groups that do provide greater community benefits, especially youth user groups. Priority booking allocation for home games eliminates prime time ice slots at least 22 times during the season at each facility. For the most part these franchises rent ice during the non-prime slots for their practices.

The extension of the ice season, due to the new structure of the league, and their new playoff format, could have an impact on expenses for any service that is required to support a franchise beyond the end of the regular season. For example if the ice season normally ends on March 31, and the local franchise schedules games beyond that, the RDCK could be asked to extend the ice season. This would mean holding the ice to accommodate an uncertain number of games over the course of weeks into the month of April. This would do two things: require additional expenses for staffing and power use, and displace the dry floor season for other users. As information, the cost to operate the Nelson and District Community Complex during the month of April for power and dedicated staffing is \$ 5,500 per week more than when compared to a week in April after the ice is removed and the refrigeration plant is shut down. In that week, if the Leafs had two games at \$500 per game and three practices at \$150 per practices that would generate \$1,450 in revenue.

If a team extends their season, each week could cost up to \$5,500; there is no commitment from other users to rent ice that would help offset the costs, most users end their season around Spring break. Without this additional cost embedded in the budget, the recreation service could experience a financial shortfall. The scenario would be realized only if a team made it deep into the playoffs. So it is unlikely it would happen to more than one franchise within the RDCK for any given season.

3.0 NEXT STEPS AND TIMELINE

Staff will bring reports to the Recreation Commissions in Nelson and Castlegar and the Creston Valley Services Committee with recommendations to renew these agreements with similar terms and conditions. The goal will be to align the terms and conditions, to ensure the consideration for use is similar, within reason, not only to the franchises, but also to provide commensurate benefits to the local taxpayer through cost recovery and fair use of space.

Respectfully submitted,



Craig Stanley – Regional Manager, Operations and Asset Management

CONCURRENCE

Trisha Davison – Regional Manager

