



# Quarterly Report

## Q1 2026

## PROJECTS ADDED IN Q1 2026 QUARTERLY REPORT

<b>Project/Initiative Name</b>	<b>Responsible Department</b>
<b>Accessibility Plan Implementation</b>	Administration
<b>Kootenay Lake Local Conservation Fund Policy Revision</b>	Planning
<b>Regional Local Government Development Approvals Project</b>	Planning
<b>North Canyon/Erickson Water Feasibility Study</b>	Utilities
<b>Ymir Transfer Station Closure</b>	Resource Recovery
<b>Resource Recovery Subregion Amalgamation Study</b>	Resource Recovery
<b>Castlegar &amp; District Arena &amp; Walking Track Project</b>	Recreation
<b>Organizational Review-Phase Two</b>	Human Resources
<b>Regional Parks Enhancement Project</b>	Parks
<b>Area E (Nelson Contract Area) Fire Protection Services Options Analysis</b>	Fire Services
<b>Temporary Access into Evacuation Order Areas Policy</b>	Emergency Management
<b>2026 Wildfire Mitigation Projects</b>	Emergency Management
<b>Floodplain Management Bylaw Review Project</b>	Planning
<b>Campbell Fields Park Development Phase One</b>	Parks

**Project Name: Nakusp and Area K Shared Services Governance Review**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Board	October 31, 2025	December 31, 2026	Delayed	June 18, 2024
<b>Objectives and Outcomes:</b> The review will evaluate governance options for services shared between Nakusp and Area K, including replacing the current Commission with the shared services committee model.				
<b>Most Recent Actions:</b> Staff are evaluating options for changing the current arena service to a financial contribution service only. This approach is supported by the applicable elected officials and the outcome of that process may affect how this initiative is prioritized.				
<b>Next Steps and Upcoming Milestones:</b> Project is paused pending the outcome of the Nakusp and Area K Arena Reconfiguration Options Analysis, which will be considered on the April 2026 Board agenda.				
<b>Applicable Areas:</b> Nakusp and Arrow Lakes				
<b>Strategic Priority and Area:</b> Organizational Excellence – Review Governance Structures, Relationships– Partner with Member Municipalities				

**Project Name: Shoreacres No Hunting or Discharge of Firearm Bylaw Survey**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Board	December 31, 2020	June 30, 2028	Not Started	September 19, 2019
<b>Objectives and Outcomes:</b> Conduct a survey to evaluate interest in a local bylaw to prohibit hunting in Area I that might address gaps in provincial regulations regarding the discharge of firearms.				
<b>Most Recent Actions:</b> This project was never initiated due to competing project priorities.				
<b>Next Steps and Upcoming Milestones:</b> This is considered to be a low priority item with no expected completion date. Staff have recommended that the Board direct no further action on this initiative and that it be removed from the Quarterly Report.				
<b>Applicable Areas:</b> Castlegar and Area				
<b>Strategic Priority and Area:</b> None				

**Project Name: Transit Services Amalgamation Service Case Analysis**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Board	April 30, 2026	December 31, 2027	Not Started	July 18, 2024
<b>Objectives and Outcomes:</b> This project will evaluate the feasibility of any steps involved in amalgamating S237 Transit Castlegar and Area, Service 238 Slocan Valley North Shore and Service 239 Kootenay Lake West into a single service to improve administrative efficiency.				
<b>Most Recent Actions:</b> This project has been parked because the new apportionment formula and the subsequent amendments to service establishment bylaw amendments were a necessary first step.				
<b>Next Steps and Upcoming Milestones:</b> With the service establishment bylaw amendments now adopted this project can proceed subject to Board prioritization. Staff will discuss with the West Transit Service Committee in Q2 whether or not to delay this work further, pending completion of the upcoming BC Transit System Review later in 2026.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence – Focus on Core Services, Fiscal Responsibility- Review and streamline outdated processes, Fiscal Responsibility- Manage taxation by responding to residents needs				

**Project Name: Evaluate Expansion of Sub-Regional Services Committee Model**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2025	June 18, 2026		July 18, 2024
<b>Objectives and Outcomes:</b> The objective of this project is to bring forward a roadmap for implementing the Sub-Regional Services Committee in all areas not currently covered by active committees.				
<b>Most Recent Actions:</b> This project has been delayed pending completion of other priority projects.				
<b>Next Steps and Upcoming Milestones:</b> Considering the Board Governance and Committee Structure Review was identified as a high priority within the Organizational Assessment review completed by Samson in Q1 2026 this has been elevated within staff's workplan. An outline report will be received at the June 2026 Board meeting.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence – Review Governance Structures, Relationships– Partner with Member Municipalities				

**Project Name: RDCK Accessibility Plan**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Provincial Requirement	December 18, 2025	January 15, 2026	On Track	June 14, 2023
<b>Objectives and Outcomes:</b> To complete the RDCK Accessibility Plan as required by the Accessible BC Act.				
<b>Most Recent Actions:</b> The Plan was adopted by the Board in January 2026.				
<b>Next Steps and Upcoming Milestones:</b> The project is complete and will be deleted from the Quarterly Report. A new project will be created for the Accessibility Plan implementation.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence – Transparency & Accessibility, Organizational Excellence – Enhance Customer Service, Relationships– Partner with Member Municipalities				

**Project Name: Ymir Cemetery Ownership Investigation**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	August 28, 2024	January 01, 2029	Delayed	September 14, 2023
<b>Objectives and Outcomes:</b> To determine the feasibility of the RDCK assuming ownership and operational responsibility for the Ymir Cemetery and to advise on next steps for the RDCK.				
<b>Most Recent Actions:</b> In 2023 staff connected the society currently providing stewardship over the site with legal assistance to evaluate their options to discharge their responsibilities as licensees. The society has not contacted the RDCK on this matter since then.				
<b>Next Steps and Upcoming Milestones:</b> No actions are planned and the absence of any communication from the society since 2023 suggests this initiative will not proceed. This is recommended to the Board for no further action.				
<b>Applicable Areas:</b> Salmo and Area				
<b>Strategic Priority and Area:</b> RP – Support Recreational Assets, Relationships– External Organization’s Involvement in Recreation				

**Project Name: Kaslo and Area D Economic Development Commission Bylaw Update**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Board	January 01, 2025	December 31, 2026	Not Started	August 17, 2023
<b>Objectives and Outcomes:</b> The update to the current bylaw will involve reviewing Commission procedures and membership and updating to the current RDCK commission bylaw template.				
<b>Most Recent Actions:</b> No progress made on this initiative in Q1 and neither of the directors for Area D or Kaslo have asked for this to be prioritized.				
<b>Next Steps and Upcoming Milestones:</b> This is considered a low priority item as the Commission is still functioning and will be given consideration of the overall plan for governance related work. No actions expected in Q2.				
<b>Applicable Areas:</b> Kaslo and Kootenay Lake North				
<b>Strategic Priority and Area:</b> Organizational Excellence – Review Governance Structures				

**Project Name: Transit Service Funding Review**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Board	August 21, 2025	March 19, 2026	On Track	July 18, 2019
<b>Objectives and Outcomes:</b> Amend the Electoral Area E&F and Slocan Transit Kootenay Lake West Transit service establishment bylaws to reflect the newly agreed-upon transit cost apportionment methodology.				
<b>Most Recent Actions:</b> Both bylaws received 3rd reading in September and are awaiting Inspector approval. The 2026 Financial plan is based on the new apportionment model being approved.				
<b>Next Steps and Upcoming Milestones:</b> Both bylaws were adopted at the March Board meeting. Project is now complete. Communication to the public on the benefits of the new funding model will occur in Q2.				
<b>Applicable Areas:</b> Nelson Area and West Arm of Kootenay Lake, Slocan Valley, Castlegar and Area, Salmo and Area, Kaslo and Kootenay Lake North, Nakusp and Arrow Lakes				
<b>Strategic Priority and Area:</b> Fiscal Responsibility- Review and streamline outdated processes, Fiscal Responsibility- Manage taxation by responding to residents needs, Organizational Excellence – Focus on Core Services				

**Project Name: Delegation of Authority Bylaw**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Senior Management Team	March 19, 2026	September 17, 2026	Delayed	January 01, 2018
<b>Objectives and Outcomes:</b> The project will identify authority delegated to be delegated to staff by the Board, with the objective of the proposed bylaw being to clarify staff's authority, address and shortcoming and gaps, and to streamline administrative decision making.				
<b>Most Recent Actions:</b> The first stage of the project was completed in 2023 which included was an inventory of the various authorities delegated to staff within existing bylaws plus a jurisdictional scan. An update to the delegated authority thresholds was identified as an 'implement now' action within the Organizational Assessment report prepared by Samson and received by the Board in Q1 2026.				
<b>Next Steps and Upcoming Milestones:</b> Staff intend that an overview report outlining the project scope will be received by the Board in May 2026.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence – Review Policies & Processes, Organizational Excellence – Review Governance Structures				

**Project Name: Creston and Areas A,B, and C Jaws of Life Service Establishment Bylaw amendment**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Board	November 30, 2025	August 20, 2026	Delayed	May 08, 2023
<b>Objectives and Outcomes:</b> The bylaw amendment will remove medical first responder and SAR services from the scope of this service and reduce the service scope to road rescue only.				
<b>Most Recent Actions:</b> Bylaw 3033 received 2nd reading at the July 2025 Board meeting.				
<b>Next Steps and Upcoming Milestones:</b> Third reading and adoption of the bylaw should align with Board consideration of the Defined Area A Medical First Responder Service. Progress on this item is dependent on further actions taken by Fire Services.				
<b>Applicable Areas:</b> Creston and Area, East Shore Kootenay Lake				
<b>Strategic Priority and Area:</b> Fiscal Responsibility- Manage taxation by responding to residents needs, Organizational Excellence – Focus on Core Services, Energy & Environment- Community Resiliency & Safety				

**Project Name: Special Event Permit Regulatory Bylaw**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Board	December 18, 2025	June 30, 2027	Delayed	August 18, 2022
<b>Objectives and Outcomes:</b> To review the effectiveness of Bylaw 2596 and recommend improvements to the Board.				
<b>Most Recent Actions:</b> Due to difficulties with prosecuting 2022 events under this bylaw, in Q3 2022 the Board directed staff to review options to make the bylaw more effective. Following the successful prosecution of two 2023 events in Area H under the Noise Control Bylaw, bylaw staff identified the noise bylaw as the preferred tool for large event enforcement.				
<b>Next Steps and Upcoming Milestones:</b> This item is parked pending review of the noise control bylaw. The full rescinding of the Special Event Permit bylaw will be recommended to coincide with the adoption of the proposed revised noise bylaw. Timing is subject to bylaw enforcement team resources.				
<b>Applicable Areas:</b> Slocan Valley				
<b>Strategic Priority and Area:</b> None				

**Project Name: Arrow Creek Water Commission Bylaw**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Board	June 18, 2026	September 17, 2026	Delayed	September 16, 2022
<b>Objectives and Outcomes:</b> The Arrow Creek Commission bylaw update is intended to address issues with delegated authority identified by the Town of Creston.				
<b>Most Recent Actions:</b> A draft bylaw was received by the Commission in Q1 2023 by concerns were raised by the Town of Creston in a subsequent letter to the Board. Staff reported to the Commission in Q3 2024 regarding the powers and duties of the Commission and options for future revisions.				
<b>Next Steps and Upcoming Milestones:</b> RDCK is awaiting a response from Town staff on specific wording to include within the bylaw regarding the Town's request for full delegated authority to the Commission. In Q2 Water Services staff will request Commission direction on whether to pursue bylaw changes any further or direct that no further action be taken				
<b>Applicable Areas:</b> Creston and Area				
<b>Strategic Priority and Area:</b> Organizational Excellence – Review Governance Structures, Relationships– Partner with Member Municipalities				

**Project Name: Director's Code of Conduct Review**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Provincial Requirement	February 19, 2026	October 17, 2026	Delayed	December 15, 2022
<b>Objectives and Outcomes:</b> Review Policy 100-01-17 Director Code of Conduct in accordance with the new Community Charter requirements and to incorporate best practices recommended by the UBCM working group on elected official conduct.				
<b>Most Recent Actions:</b> At the June 2024 Board meeting a report on options was received and staff were directed on the specific items to include in a draft code of conduct. On April 2, 2026 the Province introduced Bill 17 that provides the authority to prescribe a mandatory Code of Conduct applicable to all local governments.				
<b>Next Steps and Upcoming Milestones:</b> If Bill 17 is passed by the legislature a province-wide code of conduct will be set by regulation. This is expected prior to the October 17 general local elections and would be incorporated into new director training and orientation materials.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence – Review Policies & Processes, Organizational Excellence – Transparency & Accessibility, Organizational Excellence – Review Governance Structures				

**Project Name: Financial Grant-In-Aid Services Policy**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Board	December 31, 2025	August 19, 2027	Not Started	May 15, 2023
<b>Objectives and Outcomes:</b> As directed by the Board the policy would require that all financial grant in aid service funding recipients provide detailed information regarding their use of taxation funding as part of the annual budget process. Additional measures to address the RDCK's risk management and transparency requirements will also be proposed.				
<b>Most Recent Actions:</b> No progress has been made on this to date.				
<b>Next Steps and Upcoming Milestones:</b> Considering the priority actions identified for the Corporate Administration group within the 2026 Organizational Assessment, this policy is delayed and will be prioritized within the 2027 work plan.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence – Review Policies & Processes, Organizational Excellence – Transparency & Accessibility				

**Project Name: Area E Fire Service Contract with City of Nelson & Regulatory Bylaw**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	December 31, 2025	December 31, 2026	On Track	January 01, 2023
<b>Objectives and Outcomes:</b> To develop and execute a new Area E fire contract between the RDCK and the City of Nelson based on a modernized contract template and to adopt a modernized regulatory.				
<b>Most Recent Actions:</b> Negotiations on the substantive contract wording were concluded in Dec. 2025 and the outstanding items pertain to cost sharing. The Board authorized payment for 2026 at the march 2026 as there is no finalized contract. Progress on the assigned work to evaluate options for service delivery will be tracked as a separate project.				
<b>Next Steps and Upcoming Milestones:</b> Administrative aspects of the agreement are complete and negotiations on the financial aspects of the agreement will be ongoing through 2026. Considering delays on the contract, staff will advance Board consideration of the regulatory bylaw separately in 2026. This item will be renamed to reflect the bylaw aspect only.				
<b>Applicable Areas:</b> Nelson Area and West Arm of Kootenay Lake				
<b>Strategic Priority and Area:</b> Organizational Excellence – Focus on Core Services, Energy & Environment- Community Resiliency & Safety, Relationships– Partner with Member Municipalities				

**Project Name: Update to 2018 Area I ‘Using Community Halls for Child Care’ study**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2024	December 31, 2027	Not Started	December 14, 2023
<b>Objectives and Outcomes:</b> The purpose of this project is to update the assumptions and data from the 2018 Area I Childcare Study to determine if the RDCK should establish a service to support childcare facilities at community halls in Area I.				
<b>Most Recent Actions:</b> No progress has been made on this due to competing project priorities.				
<b>Next Steps and Upcoming Milestones:</b> This is considered a low priority project and is not connected to any existing RDCK services. Due to current workloads it cannot be prioritized within the 2026 work plan. This project is recommended for no further action.				
<b>Applicable Areas:</b> Castlegar and Area				
<b>Strategic Priority and Area:</b> Relationships– External Organization’s Involvement in Recreation				

**Project Name: Update Advisory Planning and Heritage Commission Bylaw**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	December 18, 2025	December 31, 2026	Delayed	January 15, 2023
<b>Objectives and Outcomes:</b> This project will update the bylaw to align APHC’s with the modern commission template and clarify roles and responsibilities for the APHC’s.				
<b>Most Recent Actions:</b> None recently. Initial discussion between the planning and administration groups has occurred however it has been delayed due to competing project priorities for the Deputy Corporate Officer.				
<b>Next Steps and Upcoming Milestones:</b> A draft bylaw is planned to be provided to the Rural Affairs Committee for review and comment in Q2 2026, with intended adoption before the end of 2026.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence – Review Governance Structures				

**Project Name: Director Attendance At Conferences Policy**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	November 21, 2025	November 19, 2026	Not Started	March 16, 2025
<b>Objectives and Outcomes:</b> To prepare a draft Director Attendance at Conferences policy for Board consideration to limit the overall number of directors who are funded by the RDCK to attend each annual conference and to establish a fair and equitable process for selecting directors to attend conferences.				
<b>Most Recent Actions:</b> None				
<b>Next Steps and Upcoming Milestones:</b> This is considered a low priority item and not currently prioritized in staff's work plan. Some issues may be addressed through the director's remuneration bylaw update and through the annual budgeting process.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence – Transparency & Accessibility				

**Project Name: Update Emergency Program Executive Committee Bylaw**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	January 01, 2026	January 31, 2027	Not Started	December 14, 2023
<b>Objectives and Outcomes:</b> To update the governance bylaw to reflect the scope and requirements of the Emergency and Disaster Management Act (EDMA).				
<b>Most Recent Actions:</b> No recent actions on this project.				
<b>Next Steps and Upcoming Milestones:</b> Considering there has been no action on this initiative in 3 years and it is lower priority than other required work under EDMA undertaken by the Emergency Management group this will be removed from Administration group reporting and reinstated under Emergency Management group reporting if/when appropriate and directed by the Board under EDMA implementation.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence – Review Governance Structures, Energy & Environment- Community Resiliency & Safety				

**Project Name: Update Minimum Required Insurance for Contracts Policy 300-03-04**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2025	December 31, 2026	Not Started	November 14, 2024
<b>Objectives and Outcomes:</b> Staff have identified that current RDCK policy may, in some circumstances, require excessive coverage from contractors and which is not aligned with actual risks to the RDCK. The policy may drive up project costs and create unnecessary administrative burden. This project will review RDCK risk exposure and recommend options for reducing costs and streamlining processes.				
<b>Most Recent Actions:</b> No recent actions. The project start has been delayed by completion of new RDCK procurement and service agreement templates.				
<b>Next Steps and Upcoming Milestones:</b> Project scoping and research will start in Q1 and an overview report on options is scheduled for Board consideration in late Q2 or early Q3 2026. Some elements of this policy may be addressed within the upcoming Delegated Authority bylaw, which is a Q2 priority for the Corporate Officer.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence – Review Policies & Processes, Organizational Excellence – Enhance Customer Service, Fiscal Responsibility- Review and streamline outdated processes				

**Project Name: Options Investigation for Third Party Community Works Funding**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 11, 2025	January 15, 2026	On Track	April 17, 2025
<b>Objectives and Outcomes:</b> To evaluate options to continue funding third parties with Community Works Funds considering recent restrictions introduced by the Union of BC Municipalities.				
<b>Most Recent Actions:</b> A staff report detailing the current restrictions on third party funding was discussed at the January RAC meeting. No actions were directed by the Committee.				
<b>Next Steps and Upcoming Milestones:</b> No further actions are anticipated at this time. Staff have updated the CWF program communications on the RDCK website to remove information regarding third party applications.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Relationships– External Organization’s Involvement in Recreation, Fiscal Responsibility- Asset Management Planning				

**Project Name: Burton Volunteer Fire Brigade Service Case Analysis**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 01, 2027	June 01, 2027	Not Started	December 03, 2025
<b>Objectives and Outcomes:</b> To determine costs and evaluate the feasibility of establishing a contribution service to fund the Burton community fire brigade.				
<b>Most Recent Actions:</b> None				
<b>Next Steps and Upcoming Milestones:</b> No actions planned for Q2 2026. The project will be considered for prioritization within the 2027 workplan.				
<b>Applicable Areas:</b> Nakusp and Arrow Lakes				
<b>Strategic Priority and Area:</b> Energy & Environment- Community Resiliency & Safety, Fiscal Responsibility- Manage taxation by responding to residents needs				

**Project Name: Nakusp and Area K Arena Service Reconfiguration Options Analysis**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 30, 2026	August 20, 2026	On Track	June 19, 2025
<b>Objectives and Outcomes:</b> This project will look at how the the current shared S223 arena service can be reconfigured to be an Area K - only service based on the Financial Service Grant model.				
<b>Most Recent Actions:</b> The options analysis will be received on the April Board agenda.				
<b>Next Steps and Upcoming Milestones:</b> If the Board directs staff to prepare bylaw amendmenets these will be prioritized for completion in 2026.				
<b>Applicable Areas:</b> Nakusp and Arrow Lakes				
<b>Strategic Priority and Area:</b> Fiscal Responsibility- Asset Management Planning, Relationships– Partner with Member Municipalities, Fiscal Responsibility- Manage taxation by responding to residents needs				

**Project Name: Records in SharePoint Pilot Project**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2025	February 28, 2026	On Track	December 03, 2025
<b>Objectives and Outcomes:</b> To identify the major considerations in moving RDCK records from the legacy network structure to the SharePoint environment. To migrate records to Sharepoint and validate the assumptions in the roadmap.				
<b>Most Recent Actions:</b> Pilot project for RDCK Utilities was implemented in Q1 and funding for Phase 3 of SharePoint implementation was included in the 2026 budget.				
<b>Next Steps and Upcoming Milestones:</b> Pilot project is complete. Further phases of implementation are demmed to be part of ongoing operations and will not be reported within the Quarterly Report.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence – Enhance Customer Service, Organizational Excellence – Review Policies & Processes				

**Project Name: Accessibility Plan Implementation**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2028		Not Started	March 19, 2026
<b>Objectives and Outcomes:</b> To implement actions identified in the 2026 RDCK Accessibility Plan.				
<b>Most Recent Actions:</b> Plan was adopted at the January 2026 Board meeting.				
<b>Next Steps and Upcoming Milestones:</b> Application to the SPARC-BC Local Community Accessibility Grant program to fund implementation activities has been delayed awaiting staff resources however should proceed in Q2. SPARC staff have confirmed that the funding stream remains open for the foreseeable future.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence – Transparency & Accessibility, Organizational Excellence – Enhance Customer Service				

**Project Name: FCM Board and Committee Appointments Policy**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	November 20, 2025	July 16, 2026	Not Started	July 15, 2023
<b>Objectives and Outcomes:</b> This policy will establish criteria for the Board to apply when considering appointments to and/or support for candidacy for positions within the Federation of Canadian Municipalities Board or Committees.				
<b>Most Recent Actions:</b> This initiative has not been started due to competing project priorities.				
<b>Next Steps and Upcoming Milestones:</b> This is considered a low priority item and will be considered for action within the 2026 work plan.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence –Policy-Focused Board Decisions				

**Project Name: Policy to Address Harassment of Staff Attending Private Properties**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 18, 2026	December 31, 2026	Not Started	May 19, 2022
<b>Objectives and Outcomes:</b> This policy will follow from the Staff Safety and Harassment Policy adopted in September 2023 that covers RDCK workplaces. This new policy will be similar, but will cover RDCK employees attending private properties in the course of their duties, such as building inspectors and bylaw officers.				
<b>Most Recent Actions:</b> No progress has been made on this initiative due to competing project priorities. In the post-Covid period the frequency of incidents that require reference to the Staff Safety and Harassment Policy has declined.				
<b>Next Steps and Upcoming Milestones:</b> This is currently considered a low priority item. If incidents occur, the process and procedural fairness elements describe in the Staff Safety and Harassment Policy would be followed.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence – Review Policies & Processes, Organizational Excellence – Enhance Customer Service, Organizational Excellence – Transparency & Accessibility				

**Project Name: Edgewood Community Society Service Case Analysis**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 01, 2027	November 18, 2027	Not Started	May 15, 2025
<b>Objectives and Outcomes:</b> To determine the feasibility of establishing a contribution service to fund the Edgewood Community Society.				
<b>Most Recent Actions:</b> No actions in Q4 2025				
<b>Next Steps and Upcoming Milestones:</b> The project will be considered for prioritization within the 2027 workplan.				
<b>Applicable Areas:</b> Nakusp and Arrow Lakes				
<b>Strategic Priority and Area:</b> Relationships– External Organization’s Involvement in Recreation				

**Project Name: Defined Area A First Responder Service Establishment Bylaw**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 30, 2025	December 31, 2026	Delayed	May 18, 2023
<b>Objectives and Outcomes:</b> The proposed service will fund provision of first responder services to portions of Area A outside the boundaries of the current fire protection area.				
<b>Most Recent Actions:</b> Bylaw 2924 has received 2 readings and the third reading was considered in September 2025 by the Creston Valley Services Committee and was not recommended to the Board. No progress to report in Q1 2026.				
<b>Next Steps and Upcoming Milestones:</b> Staff understands that the Town of Creston Fire Chief and RDCK Fire Services will coordinate to provide additional information on service provision to the CVSC prior to consideration of third reading of the bylaw. Any actions in Q1 would be at the direction of Fire Services.				
<b>Applicable Areas:</b> East Shore Kootenay Lake, Creston and Area				
<b>Strategic Priority and Area:</b> Organizational Excellence – Focus on Core Services, Relationships– Partner with Member Municipalities, Energy & Environment- Community Resiliency & Safety				

**Project Name: Update Building Inspection Service Agreement with Municipalities**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Board	November 30, 2025	October 30, 2026	Delayed	October 01, 2018
<b>Objectives and Outcomes:</b> To ensure consistency and reduce potential risk work with municipal service participants to bring the building bylaw in alignment with the Building Act and define how the service will be provided via a service agreement.				
<b>Most Recent Actions:</b> There has been no recent action. Feedback from department managers and staff on proposed changes to building bylaw was completed mid March, yet to review feedback.				
<b>Next Steps and Upcoming Milestones:</b> Stakeholder engagement will occur once the project of updating the building bylaw is nearing completion as the the building bylaw update should occur first to create the foundation of service.				
<b>Applicable Areas:</b> Salmo and Area, Kaslo and Kootenay Lake North, Slocan Valley, Nakusp and Arrow Lakes				
<b>Strategic Priority and Area:</b> Organizational Excellence – Review Policies & Processes				

**Project Name: Update Building Bylaw 2200**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Senior Management Team	September 30, 2025	October 30, 2026	Delayed	October 01, 2018
<b>Objectives and Outcomes:</b> The RDCK building bylaw has had no significant updates or revisions except for minor amendments since 2010. A revised/updated building bylaw will align with new regulatory requirements such as the building act and energy step code.				
<b>Most Recent Actions:</b> None. Feedback from department managers and staff on proposed changes to building bylaw was completed mid March, yet to review feedback. Project currently paused - due to high volume of building permit application in the first three months of 2026				
<b>Next Steps and Upcoming Milestones:</b> Commence review of required changes and stakeholder engagement. Framework from MIABC template COR Bylaw. Received template of COR Bylaw.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence – Review Policies & Processes				

**Project Name: Building Services Policy Review**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Senior Management Team	September 30, 2025	September 30, 2026	Delayed	January 01, 2018
<b>Objectives and Outcomes:</b> To review older policies and prevent redundancy with updated building bylaw. As well present any new policies that align with objectives of consistency and regulatory requirements.				
<b>Most Recent Actions:</b> None. Building department has received a considerable high volume in permit applications, manager has been working on plan reviews to keep up with high volume.				
<b>Next Steps and Upcoming Milestones:</b> Progress has been made on policy update and creation. Priority Policies to update include: Lapsed Building Permit Policy 400-01-07, Expired Building Permit Policy 400-01-02, Building Inspection Service - Process for Lack of Valid Permit 400-01-5, Building Permits for Manufactured Homes 400-01-07. New department manager will be reviewing prior policy work.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence – Review Policies & Processes				

**Project Name: Converting Historical Building Permits to Digital format**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Senior Management Team	July 18, 2024	September 30, 2026	On Track	March 31, 2018
<b>Objectives and Outcomes:</b> No longer a project, has become part of normal operations and budgeted. The digital archiving project aims to eliminate paper archived files into a digital format. This will create efficiency long term and eliminate the need for staff to physically locate paper files. Turn around time for records request will have a shorter time frame being accessible in a digital format.				
<b>Most Recent Actions:</b> 2026 has this project recommencing in May.				
<b>Next Steps and Upcoming Milestones:</b> First batch of Permits were sent out in March 2024. This will be ongoing work until all historic permits are digitized for ease of retrieval and based on available budget. Currently the project is at about a 50% completion.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence – Enhance Customer Service				

**Project Name: Dog Control - Area A, B, C, H and area K expansion**

<b>Project Origin</b> Board	<b>Original Completion Date</b> December 31, 2025	<b>Revised Completion Date</b> January 04, 2027	<b>Project Status</b> On Track	<b>Date Assigned</b> October 10, 2020
<b>Objectives and Outcomes:</b> These electoral areas are seeking to establish a dog control regulation and new service in areas currently without this service and specifically focused on Dangerous and Aggressive Dogs.				
<b>Most Recent Actions:</b> Regulatory Bylaw Dangerous and Aggressive Dog Service Establishment Bylaw No. 3066, 2025 has been adopted.				
<b>Next Steps and Upcoming Milestones:</b> Public Consultation for Area H has been arranged for early May. Public Consultation for Area A/B/C has been arranged for mid May.				
<b>Applicable Areas:</b> East Shore Kootenay Lake, Creston and Area, Slocan Valley, Nakusp and Arrow Lakes				
<b>Strategic Priority and Area:</b> Organizational Excellence – Review Policies & Processes, Organizational Excellence – Focus on Core Services, Organizational Excellence – Enhance Customer Service, Fiscal Responsibility – Align work plans with Board priorities				

**Project Name: Areas A, B & C Aggressive and Dangerous Dog Control Service Establishment Bylaw**

<b>Project Origin</b> Board	<b>Original Completion Date</b> April 01, 2027	<b>Revised Completion Date</b> April 01, 2027	<b>Project Status</b> On Track	<b>Date Assigned</b> October 16, 2025
<b>Objectives and Outcomes:</b> Seeking to establish a Dog control service that addresses Dangerous and Aggressive Dogs.				
<b>Most Recent Actions:</b> Revised service case analysis was approved for area a/b/c.				
<b>Next Steps and Upcoming Milestones:</b> Next step is the public consultation scheduled for May 14 2026.				
<b>Applicable Areas:</b> Creston and Area, East Shore Kootenay Lake				
<b>Strategic Priority and Area:</b> Organizational Excellence – Review Policies & Processes				

**Project Name: Area H Aggressive and Dangerous Dog Control Service Establishment Bylaw**

<b>Project Origin</b> Board	<b>Original Completion Date</b> December 31, 2026	<b>Revised Completion Date</b> December 31, 2026	<b>Project Status</b> On Track	<b>Date Assigned</b> October 16, 2025
<b>Objectives and Outcomes:</b> Seeking to establish a dog control service that addresses dangerous and aggressive dog incidents.				
<b>Most Recent Actions:</b> Public Consultation is scheduled of may 5 and 6 in Winlaw and New Denver.				
<b>Next Steps and Upcoming Milestones:</b> Public Consultation.				
<b>Applicable Areas:</b> Slocan Valley				
<b>Strategic Priority and Area:</b> Organizational Excellence – Focus on Core Services, Organizational Excellence – Enhance Customer Service				

**Project Name: Comprehensive review of bylaw enforcement regulatory bylaws & options for funding**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
	December 11, 2025	August 31, 2027	Delayed	August 17, 2023
<b>Objectives and Outcomes:</b> We currently have a variety of bylaws, aside from dog control bylaws - condensing them into one bylaw is objective the outcome should provide for a more simplified approach.				
<b>Most Recent Actions:</b> Public Consultation for dangerous dog bylaw service areas is being worked on. The comprehensive review of all regulatory bylaws has not yet commenced with the new Manager of Building and Bylaw, the building bylaw update will commence first depending on staffing levels.				
<b>Next Steps and Upcoming Milestones:</b> Further Bylaw review dates are yet to be established. The building bylaw update will commence first.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence – Review Policies & Processes				

**Project Name: Review Noise Bylaw 2440, 2015**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	December 21, 2025	April 01, 2027	Delayed	September 22, 2022
<b>Objectives and Outcomes:</b> Legal review of the Noise Bylaw 2440, 2015 to ensure it continues to be legally enforceable on noise issues related to Rave like events, barking dogs, and industrial activities.				
<b>Most Recent Actions:</b> Two Rave events in the Slocan Valley were successfully prosecuted under the current Noise Bylaw. A legal review of the Bylaw is on hold at this time due to staffing shortage and focus on Dangerous and Aggressive Dog Regulatory Bylaw taking priority.				
<b>Next Steps and Upcoming Milestones:</b> Review is dependent on staff capacity and workloads.				
<b>Applicable Areas:</b> East Shore Kootenay Lake, Creston and Area, Nelson Area and West Arm of Kootenay Lake, Salmo and Area, Slocan Valley, Castlegar and Area, Nakusp and Arrow Lakes				
<b>Strategic Priority and Area:</b> Organizational Excellence – Review Policies & Processes, Organizational Excellence – Focus on Core Services, Fiscal Responsibility- Review and streamline outdated processes, Fiscal Responsibility – Align work plans with Board priorities				

**Project Name: Aggressive and Dangerous Dogs Regulatory Bylaw**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 30, 2025	November 19, 2026	On Track	July 17, 2025
<b>Objectives and Outcomes:</b> A Dangerous Dog Control regulation was requested by the Board to address the number of aggressive dog attacks on humans and other dogs in various areas of the region.				
<b>Most Recent Actions:</b> Bylaw No. 3009, 2025 has been given third reading.				
<b>Next Steps and Upcoming Milestones:</b> The bylaw will come back to the Board for consideration of adoption in early Q3 following completion of the Area A, B, C and H elector approval process commencing with public meetings scheduled for May and June.				
<b>Applicable Areas:</b> Slocan Valley, Creston and Area				
<b>Strategic Priority and Area:</b> Organizational Excellence – Review Policies & Processes, Organizational Excellence – Focus on Core Services				

**Department Name: CAO**

**Project Name: Project Prioritization Matrix**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Board	April 17, 2025	April 16, 2026	Delayed	December 03, 2025
<b>Objectives and Outcomes:</b> Board assigned projects are not prioritized by the elected officials on a consistent basis. The Board has asked that a scoring matrix be created to allow the Board to provide clear direction to staff on which projects should be prioritized in the workplan.				
<b>Most Recent Actions:</b> Project outline is complete. Research on other RD models for this type of prioritization is being done. Project delays relate to CAO workload. Goal is to bring this to May 2026 Board.				
<b>Next Steps and Upcoming Milestones:</b> Staff aim to have a draft matrix to the board in May with the goal of allowing feedback and then consideration of adoption into policy by June or July to allow for prioritization to begin to occur as we get into budget 2027. The project was delayed to align with the release and development of the new quarterly report framework so the board can evaluate current projects.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence –Policy-Focused Board Decisions				

**Department Name: Community Services**

**Project Name: Fees & Charges Bylaw Development**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Committee or Commission	June 26, 2025	June 30, 2026	Delayed	June 20, 2020
<b>Objectives and Outcomes:</b> To bring the fees and charges schedule into a bylaw.				
<b>Most Recent Actions:</b> Fees & Charges schedule is updated annually in the Spring. Coordination with Corporate Services is required to move the schedule into a bylaw format.				
<b>Next Steps and Upcoming Milestones:</b> Review other like RDCK bylaws and review process with RDCK staff.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence – Review Policies & Processes				

**Project Name: Natural Hazards Risk Tolerance Policy**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	May 31, 2026		On Track	December 03, 2025
<b>Objectives and Outcomes:</b> The Regional District of Central Kootenay (RDCK) is developing a new Risk Tolerance Policy to strengthen risk-informed land use planning decisions and enhance community resilience to natural hazards. Similar policies are increasingly common within municipalities and jurisdictions across British Columbia. The project is expected to be complete by June 2026.				
<b>Most Recent Actions:</b> EM staff working with Consultants and RDCK Planning to finalize the draft risk tolerance criteria.				
<b>Next Steps and Upcoming Milestones:</b> April 14: Risk Tolerance and Flood Plain Bylaw Board workshop.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Energy & Environment- Natural Hazard and Risk Mitigation				

**Project Name: 2026 Wildfire Mitigation Projects**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	February 26, 2027			March 19, 2026
<b>Objectives and Outcomes:</b> Reduce wildfire risk across the regional district through targeted fuel treatments and demonstration projects: Farm and Ranch FireSmart Assessments: \$14,700 East Arrow Park: \$120,600 Gray Creek: \$154,000 Harrop: \$12,640 Pass Creek: \$53,560 Robson: \$153,400 Wynndel: \$130,600				
<b>Most Recent Actions:</b> Signing of contribution agreements with CBT.				
<b>Next Steps and Upcoming Milestones:</b> Preparing RFP(s) for prescriptions. Preparing RFP(s) for fuel treatments.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Energy & Environment- Natural Hazard and Risk Mitigation				

**Project Name: EDMA - Indigenous Engagement Requirement**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Provincial Requirement	March 31, 2026	April 30, 2026	Delayed	January 01, 2024
<b>Objectives and Outcomes:</b> As part of EDMA, local authorities are required to engage with Indigenous Governing Bodies on all aspects of emergency management. The Province has provided LAs \$40,000ea for the engagement. The RDCK is collaborating with its partner municipalities and pool funds to coordinate the engagement in hopes of reducing the burden on our First Nations.				
<b>Most Recent Actions:</b> Complete: Municipal engagement + Indigenous Governing Body engagement.				
<b>Next Steps and Upcoming Milestones:</b> Consultant team finalizing draft report that will complete Phase 1. The report will inform actions and potential RFP(s) for Phase 2 actions.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Relationships –Dialogue with Indigenous Communities, Relationships– Partner with Member Municipalities				

**Project Name: Johnsons Landing Hazard Area Geotechnical Re-Assessment**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	May 21, 2026		On Track	December 03, 2025
<b>Objectives and Outcomes:</b> Staff to contract a Geotechnical reassessment of Johnsons Landing.				
<b>Most Recent Actions:</b> Staff determining what services (Hydro, Road Maintenance, Canada Post, Telus) (if any) are still not provided to Johnsons Landing post landslide. Staff receiving guidance from geotechnical engineers on a geotechnical reassessment.				
<b>Next Steps and Upcoming Milestones:</b> Report to the Board in May 2026.				
<b>Applicable Areas:</b> Kaslo and Kootenay Lake North				
<b>Strategic Priority and Area:</b> Energy & Environment- Natural Hazard and Risk Mitigation				

**Project Name: Alternate EOC**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2024	July 31, 2026	On Track	October 01, 2023
<b>Objectives and Outcomes:</b> 2023: Began project to establish an alternate EOC in the event the primary EOC needed to be evacuated. Initial procurement, IT/networking, and protocols were developed. 2024: Finalize IT/networking, use UBCM CEPF funds to complete needed procurement (based on RDCK IT staff's plan), conduct exercise to practice needing to activate alternate EOC.				
<b>Most Recent Actions:</b>				
<b>Next Steps and Upcoming Milestones:</b> 2025 Dec: Site is ready for use with some work-around needed (e.g. bringing more phones in). IT has some work to finalize / clean-up network-related connections. 2026 Spring: EM and IT visited the site to identify final steps and roadmap for completion. Work will be completed in 2026				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence – Enhance Customer Service				

**Project Name: 2025-2027 CBT Community Readiness Partnership Grant**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	March 31, 2027		On Track	February 01, 2025
<b>Objectives and Outcomes:</b> \$230,000 funding agreement has been signed. RDCK will collaborate with RDEK and RDKB to maximize the amount of funds at our disposal. Projects will be brought to board as they are ready to be contracted. The span of projects includes: Southeast EOC Incident Management Team, Southeast Emergency Management Round Table, NEPP Redesign and Amplification, MS365 Digital EOC, Co				
<b>Most Recent Actions:</b> 9 individual projects have been assigned and intergrated into EM staff work plans Final draft of MOU sent to corp admin for review. Drafting project scopes for individual projects within the grant: 1) M365 EOC modernization and 2) Emergency Communications review.				
<b>Next Steps and Upcoming Milestones:</b> Final draft of MOU between RDEK, RDKB, and RDCK is with Corporate Admin for review. Aiming to come to Board in May. EOC M365 project scope is being completed and will be ready for tender in the early summer.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence – Focus on Core Services, Organizational Excellence – Enhance Customer Service				

## Department Name: Emergency Management

### Project Name: Temporary Access into Evacuation Order Areas Policy

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Provincial Requirement	July 16, 2026	July 16, 2026	On Track	March 19, 2026
<b>Objectives and Outcomes:</b> The Province of BC changed the guidelines for local authorities for Temporary Access to Evacuation Order Areas. Local authorities should have policies in place to manage access.				
<b>Most Recent Actions:</b> The Board directed that staff prepare a draft policy at the March Board meeting				
<b>Next Steps and Upcoming Milestones:</b> Staff will aim to have draft for Board consideration at the May Board meeting				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence – Review Policies & Processes				

## Department Name: Environmental Services

### Project Name: Streetlight Services - Conversion to LED lights

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	December 01, 2026	October 31, 2026	On Track	January 01, 2025
<b>Objectives and Outcomes:</b> 8 Streetlight Services in place with a mixture of lighting media (LED old, LED new, HPS, etc.) supplied by BC Hydro and Fortis on mixed format contracts. Contract details are not known and need to be investigated and optimized. Assessment of conversion feasibility, assessment of cost and options for financing need to be established.				
<b>Most Recent Actions:</b> Continued review with Fortis to complete inventory and correction of billing where required. Request for budgetary quotes for conversion. Investigation of grant options.				
<b>Next Steps and Upcoming Milestones:</b> Economic viability for transitioning HPS and older LED systems will be investigated and presented as part of 2027 FP discussions. Recent repair history assessment will be part of the evaluation process.				
<b>Applicable Areas:</b> East Shore Kootenay Lake, Salmo and Area, Slocan Valley, Castlegar and Area, Nakusp and Arrow Lakes				
<b>Strategic Priority and Area:</b> Organizational Excellence – Focus on Core Services, Fiscal Responsibility- Asset Management Planning, Energy & Environment- Environmental Stewardship & Energy Efficiency, Fiscal Responsibility – New technology in Asset Replacement				

**Project Name: Timesheets application in Project Management module**

<b>Project Origin</b> Senior Management Team	<b>Original Completion Date</b> December 31, 2023	<b>Revised Completion Date</b> July 31, 2027	<b>Project Status</b> Delayed	<b>Date Assigned</b> March 01, 2018
<b>Objectives and Outcomes:</b> Implementation of the Timesheets functionality for a test or beta group to have electronic timesheets be created, submitted and approved to then be integrated to the Payroll intake to improve efficiencies. As other departments are utilizing software for scheduling efforts are being made to ensure time entry is cohesive.				
<b>Most Recent Actions:</b> None				
<b>Next Steps and Upcoming Milestones:</b> Due to some other software priorities and an ongoing analysis with our Business Analyst in IT, this work is pending until a full review can be undertaken and resources prioritized. This is marked as complete and will be removed from ongoing reporting.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Fiscal Responsibility- Review and streamline outdated processes				

**Project Name: Enhanced features in the Project Costing Module**

<b>Project Origin</b> Senior Management Team	<b>Original Completion Date</b> December 31, 2023	<b>Revised Completion Date</b> July 31, 2026	<b>Project Status</b> Delayed	<b>Date Assigned</b> April 15, 2018
<b>Objectives and Outcomes:</b> A reassessment of the coding categories will be evaluated. Exploration of the "Main" project umbrella are in development.				
<b>Most Recent Actions:</b> A review of project and workorder names was completed to make them succinct and reflective of the names and places without being too long.				
<b>Next Steps and Upcoming Milestones:</b> The project phase in now complete and any ongoing work is now considered part of normal operations.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Fiscal Responsibility- Review and streamline outdated processes				

**Project Name: Purchasing Policy Update**

<b>Project Origin</b> Senior Management Team	<b>Original Completion Date</b> December 31, 2026	<b>Revised Completion Date</b> December 31, 2026	<b>Project Status</b> Delayed	<b>Date Assigned</b> December 03, 2025
<b>Objectives and Outcomes:</b> To revise and update the Purchasing policy to meet modern requirements including current procurement levels.				
<b>Most Recent Actions:</b> Reached out to other jurisdictions to get samples of their policies. Had Discussions with procurement staff on issues with current policy.				
<b>Next Steps and Upcoming Milestones:</b> Review Policies from other jurisdiction and set priorities for revisions to the RDCK policy.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence – Review Policies & Processes				

## Department Name: Finance and Procurement

### Project Name: Unit 4 ERP Software Cloud Migration

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	September 30, 2026		On Track	December 03, 2025
<b>Objectives and Outcomes:</b> Currently the accounting system used by the RD, Unit 4, requires its customers to complete a migration of the software to the Cloud. This migration will fulfill the software being operational on a go forward basis and continue to be supported.				
<b>Most Recent Actions:</b> The Board has approved the spending to complete the project, and the contract with Unit 4 has been signed. There have been initial meetings with the third party support group to scope and develop existing modules and plan the transition.				
<b>Next Steps and Upcoming Milestones:</b> Staff are working with a third party support provider for Unit 4 and an analysis and scope will be completed by April. This will provide a more fulsome action list to be undertaken which will highly involve Finance.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Fiscal Responsibility- Review and streamline outdated processes				

## Department Name: Fire Services

### Project Name: Creston Area Sub-Regional Fire Service

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2024	December 31, 2026	Delayed	January 01, 2012
<b>Objectives and Outcomes:</b> This ongoing project aims to align and streamline fire services delivery between the RDCK and Town of Creston in the Creston Valley.				
<b>Most Recent Actions:</b> Acting FEMS GM met with Creston Chief to review agreements and plan for new contracts. Target date is to have a draft agreement for CVSC review and Board approval in October 2026.				
<b>Next Steps and Upcoming Milestones:</b> Town of Creston and RDCK staff are discussing and negotiating a valley-wide contract for end 2026.				
<b>Applicable Areas:</b> Creston and Area, East Shore Kootenay Lake				
<b>Strategic Priority and Area:</b> Organizational Excellence – Focus on Core Services				

### Project Name: Area 'A' Medical First Responder Services - Service Case Analysis

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 01, 2025	June 30, 2026	Delayed	September 12, 2024
<b>Objectives and Outcomes:</b> 506/24 That the Board direct staff to complete a service case analysis regarding the provision of Medical First Responder Services for all of Area A by no later than June 2025.				
<b>Most Recent Actions:</b> Assigned to Deputy Regional Fire Chief for project scoping: 1) review needed updates to agreement with BCEHS for higher than FR scope., and 2) operationally, review needed equipment and meds related to a higher license level. Staffing changes have delayed the project.				
<b>Next Steps and Upcoming Milestones:</b> Following an anticipated review Q2 in 2026, next steps will be identified and included into staff workplans.				
<b>Applicable Areas:</b> East Shore Kootenay Lake				
<b>Strategic Priority and Area:</b> Organizational Excellence – Enhance Customer Service				

**Project Name: Whitewater Fire Protection Fire Response Service Case Analysis**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 30, 2024	April 16, 2026	On Track	October 19, 2023
<b>Objectives and Outcomes:</b> Assigned at the October 2023 Open Board Meeting.				
<b>Most Recent Actions:</b> Completed the review of operational feasibility for delivering services to Whitewater which identified no potential for providing fire protection to the ski resort. Area E Director and Whitewater Ski Resort contact have been informed.				
<b>Next Steps and Upcoming Milestones:</b> Project is complete. Final report is going to Board in April 2026.				
<b>Applicable Areas:</b> Nelson Area and West Arm of Kootenay Lake, Salmo and Area				
<b>Strategic Priority and Area:</b> Organizational Excellence – Enhance Customer Service				

**Project Name: Policies for Fire Safety Act Inspections in RDCK - Operated and Contracted Service Areas**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Provincial Requirement		December 31, 2026	Not Started	October 17, 2024
<b>Objectives and Outcomes:</b> Establish policies for Fire Safety Act Inspections in the RDCK.				
<b>Most Recent Actions:</b> Staffing changes have delayed the project. Acting GM has began a review of the needed structure to deliver on Fire Safety Act requirement for fire inspections. Reviewing both within our fire protection areas as well as where RDCK contracts fire services to another jurisdiction.				
<b>Next Steps and Upcoming Milestones:</b> Following an anticipated review in Q2. Anticiapted actions and outcomes will be included in the Fire Service leadership workplans.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence – Focus on Core Services, Organizational Excellence – Review Policies & Processes				

**Project Name: Area E (Nelson Contract Area) Fire Protection Services Options Analysis**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	November 30, 2026		On Track	March 19, 2026
<b>Objectives and Outcomes:</b> Explore fire protection options for Area E that is currently under contract with City of Nelson. Staff are directed to bring a report to Board regarding Service S133 Area E Fire Protection (Nelson Contract) that includes focus areas listed in the resolution.				
<b>Most Recent Actions:</b> Directed by Board in March 2026.				
<b>Next Steps and Upcoming Milestones:</b>				
<b>Applicable Areas:</b> Nelson Area and West Arm of Kootenay Lake				
<b>Strategic Priority and Area:</b> Organizational Excellence – Enhance Customer Service, Organizational Excellence – Focus on Core Services				

**Project Name: Service S128 Riondel Fire Protection**

<b>Project Origin</b> Board	<b>Original Completion Date</b> August 31, 2024	<b>Revised Completion Date</b>	<b>Project Status</b> Delayed	<b>Date Assigned</b> August 20, 2020
<b>Objectives and Outcomes:</b> This project involves evaluating equitable share of funding for the Riondel Fire Services for providing First Responder and Road Rescue services outside of the fire service boundary. Q3 update-The Province has advised that Service 152 should be split into new service areas.				
<b>Most Recent Actions:</b> Staffing changes have delayed the project.				
<b>Next Steps and Upcoming Milestones:</b> Following an anticipated review Q2 or Q3 of 2026, depending on needed response during hazard season, next steps will be identified and incorporated into staff workplans.				
<b>Applicable Areas:</b> East Shore Kootenay Lake				
<b>Strategic Priority and Area:</b> Organizational Excellence – Focus on Core Services				

**Project Name: Area D First Responder Service**

<b>Project Origin</b> Board	<b>Original Completion Date</b> June 30, 2024	<b>Revised Completion Date</b> April 30, 2026	<b>Project Status</b> On Track	<b>Date Assigned</b> February 20, 2020
<b>Objectives and Outcomes:</b> To establish a First Responder service in the Lardeau Valley.				
<b>Most Recent Actions:</b> Vehicle acquired and outfitted with emergency lights and sirens. All equipment is in place. A storage location for a response vehicle is arranged.				
<b>Next Steps and Upcoming Milestones:</b> Driver training to commence this quarter. Response Vehicle is scheduled to be decaled soon.				
<b>Applicable Areas:</b> Kaslo and Kootenay Lake North				
<b>Strategic Priority and Area:</b> Organizational Excellence – Enhance Customer Service				

**Project Name: Area K Fire -Summit Lake Expansion Service Case Analysis**

<b>Project Origin</b> Board	<b>Original Completion Date</b> June 30, 2024	<b>Revised Completion Date</b> August 31, 2026	<b>Project Status</b> Delayed	<b>Date Assigned</b> September 23, 2021
<b>Objectives and Outcomes:</b> Develop a service case for establishing an RDCK volunteer fire department to service the Hills area.				
<b>Most Recent Actions:</b> Staffing changes have delayed the project. RDCK Research Analyst Tom Dool and Regional Fire Chief are working on this in coordination with the Village of Nakusp.				
<b>Next Steps and Upcoming Milestones:</b> Following an anticipated review Q2 in 2026, next steps will be identified and brought to Board for direction.				
<b>Applicable Areas:</b> Nakusp and Arrow Lakes				
<b>Strategic Priority and Area:</b> Organizational Excellence – Enhance Customer Service, Relationships– Partner with Member Municipalities				

**Department Name: Fire Services****Project Name: Crawford Bay Fire Service feasibility study**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Board	December 31, 2020	December 31, 2026	Delayed	January 01, 2016
<b>Objectives and Outcomes:</b> This project analyzes options for establishing a fire hall in the Crawford Bay area.				
<b>Most Recent Actions:</b> Confirmed project priority with the Director.				
<b>Next Steps and Upcoming Milestones:</b> Review draft options provided to the Area A Director in 2020. Establish a project plan for 2026.				
<b>Applicable Areas:</b> East Shore Kootenay Lake				
<b>Strategic Priority and Area:</b> Organizational Excellence – Enhance Customer Service				

**Department Name: GIS****Project Name: GIS Software and Applications Upgrades for 2026**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Senior Management Team	September 30, 2026	March 31, 2027	On Track	October 01, 2025
<b>Objectives and Outcomes:</b> Required upgrades are underway for the ESRI ArcGIS Enterprise GIS software suite to stay current and functional with modern IT systems, databases and web-based GIS systems. This includes enhancements to existing web mapping applications, migrating to the newest map viewer interface. The upgrade will improve performance, user experience and increase longevity.				
<b>Most Recent Actions:</b> Phase I: ArcGIS Enterprise Implementation Development environment – install and testing complete Q1 2026 Phase II: ArcGIS Enterprise Implementation Production environment – install complete Q4 2025 Phase III: ArcGIS Portal Web Map Content Migration and Application upgrades in new environment – in progress				
<b>Next Steps and Upcoming Milestones:</b> Ph II: Production environment Implementation – testing complete by end Q2 Ph III: ArcGIS Portal Web Map Content Migration to new environment and App upgrades – development environment in progress Q1 2026, production complete end Q2 2026 Ph IV: ArcGIS Online Web Map App new interface upgrades – planning in progress, complete Q1, 2027 - retirement date extended.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence – Focus on Core Services, Organizational Excellence – Enhance Customer Service, Organizational Excellence - Communication with Residents, Relationships– Partner with Member Municipalities				

## Department Name: GIS

### Project Name: Next Generation 911 Data Transition

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Provincial Requirement	February 28, 2027	February 28, 2027	On Track	December 03, 2025
<b>Objectives and Outcomes:</b> The project will ensure that the RDCK and Municipal partners are ready to go live with the nation wide 911 emergency response improvement initiative, Next Generation 9-1-1. Creation of high quality, accurate, public safety grade GIS data is central to the NG9-1-1 system, providing better information to quickly identify the location of a 9-1-1 incident.				
<b>Most Recent Actions:</b> Phase I: First pass 'Address Point' and 'Roads' data corrections - Complete. Phase II: Public outreach, community education, address changes - In Progress and ongoing Phase III: Municipal 'Address Point' data and 'Roads' and ongoing rural data corrections and improvements - In Progress Phase IV: Locality Data improvements – In progress				
<b>Next Steps and Upcoming Milestones:</b> Phase II: Public outreach, community education, address changes - In Progress and ongoing Phase III: Municipal 'Address Point' data and 'Roads' and ongoing rural data corrections and improvements - In Progress Phase IV: Locality Data improvements – In progress				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Relationships– Partner with Member Municipalities, Organizational Excellence - Communication with Residents, Organizational Excellence – Focus on Core Services, Organizational Excellence – Enhance Customer Service				

## Department Name: Human Resources

### Project Name: Organizational Review - Phase One

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	February 19, 2026	March 19, 2026		December 03, 2025
<b>Objectives and Outcomes:</b> Phase 1 of an Organizational review, with recommendations due to the Board by February board meeting.				
<b>Most Recent Actions:</b> Consultants have met with all stakeholders relevant to this phase of work.				
<b>Next Steps and Upcoming Milestones:</b> Preliminary, draft, report to the SMT by the end of January, with final recommendations to the Board in February.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence – Review Governance Structures, Organizational Excellence – Focus on Core Services				

### Project Name: Organizational Review - Phase Two

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board		September 30, 2026	Not Started	March 19, 2026
<b>Objectives and Outcomes:</b> As directed by the Board, staff will develop a work plan and budget from Contracted Services in S100 General Administration for the Phase 2 Organizational Review and report back to the Board by September 2026. Additionally, staff will focus on, and provide an update to, phase 1 items.				
<b>Most Recent Actions:</b> Current focus is on phase 1 recommendations.				
<b>Next Steps and Upcoming Milestones:</b> Anticipate completion of phase 1 items by July, 2026. Board report will be initiated once these are complete.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence – Transparency & Accessibility, Organizational Excellence – Focus on Core Services				

## Department Name: Information Technology

### Project Name: End User Computing Strategy

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	December 31, 2027		On Track	December 03, 2025
<b>Objectives and Outcomes:</b> To reduce costs via standardization, enhance security and improve the overall user experience, aligning with current technological trends and organizational needs. For this project, the primary deliverables include: - Bulk procurement and deployment of new laptops. - Replacement of thin clients with desktops or laptops. - Implement modern device management.				
<b>Most Recent Actions:</b> - Deployed laptops and desk reconfiguration to Environmental, Building and Bylaw teams at Head Office. - Remote network access solution deployed to 20 business users for pilot.				
<b>Next Steps and Upcoming Milestones:</b> - Deployment of laptops and desk reconfiguration to Creston Branch office by end of April 2026. - Deployment of laptops and desk reconfigs to three rec sites by end of April 2026 - Rollout of secure remote network solution to all laptop users by end of May 2026.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Fiscal Responsibility- Asset Management Planning, Fiscal Responsibility – New technology in Asset Replacement				

## Department Name: Parks

### Project Name: Glade Legacy Project

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	October 31, 2025	October 31, 2028	Delayed	July 01, 2017
<b>Objectives and Outcomes:</b> Staff working with consultant for final draft. Final draft will be provided to Commission and then for public consultation. Draft design provided to Commission looking at community meeting in February Staff had community meeting in Glade, receiving community input through jotform survey. Working on comments. Community meeting was mixed with many not wanting any development.				
<b>Most Recent Actions:</b> Parks Planning to do ALC Application. Still with Planning and PM.				
<b>Next Steps and Upcoming Milestones:</b> Reviewing all comments and providing information to the Castlegar IJ Parks and Recreation Commission. Working on ALR application, continued work no further update.				
<b>Applicable Areas:</b> Castlegar and Area				
<b>Strategic Priority and Area:</b> Organizational Excellence – Enhance Customer Service, Organizational Excellence – Focus on Core Services				

**Project Name: Lardeau Regional Park Construction**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	November 23, 2026	November 23, 2028	On Track	April 15, 2021
<b>Objectives and Outcomes:</b> Amenity installations and small waterfront restoration budgeted for in 2026.				
<b>Most Recent Actions:</b> Foreshore work and replanting as well as cleanup has been done and will continue into spring 2026. Many of the invasives have been removed and planting of non invasives. Continued planting and riparian area restoration into the fall of 2026. Do waste bag receptacle was installed as per community discussion.				
<b>Next Steps and Upcoming Milestones:</b> As per above continued riparian restoration and invasive plant management will occur in 2026 and the addition of a picnic table to be installed in the late spring. Spring work to start 2026.				
<b>Applicable Areas:</b> Kaslo and Kootenay Lake North				
<b>Strategic Priority and Area:</b> Organizational Excellence – Focus on Core Services, Organizational Excellence - Communication with Residents				

**Project Name: Taghum Beach Parking lot improvements**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2026		On Track	March 31, 2021
<b>Objectives and Outcomes:</b> To improve the challenges and safety concerns related to parking at the park while also looking at the overall park design.				
<b>Most Recent Actions:</b> Staff are looking into PFR (archeological permitting). Some funding for the project is being provided by Area E and F community works funding grants. An update on the project was provided to the Nelson, Salmo, E, F, G Parks Commission in April on the continued efforts to move this work forward.				
<b>Next Steps and Upcoming Milestones:</b> Update on the project will be provided to Commission in April. Community Services staff and the Project Management team meet bi-weekly. Staff are looking to start PFR (Archeological work) this Spring. Procurement for landscape design out. Scope of work for the consultant is being expanded to include pre-engagement work.				
<b>Applicable Areas:</b> Nelson Area and West Arm of Kootenay Lake, Salmo and Area				
<b>Strategic Priority and Area:</b> Organizational Excellence – Focus on Core Services, Organizational Excellence – Enhance Customer Service				

**Project Name: Waterloo Eddy Regional Park Construction**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	November 30, 2025	November 30, 2028	On Track	March 01, 2018
<b>Objectives and Outcomes:</b> 2024 amenities and restoration design - continue working with ONA on restoration plan. Met with ONA in April 2024 with first phase plan, now trying to find an opportunity to partner with them through an unknown agreement type. Successful fuel treatment and planting with the ONA in fall 2024 - partnership continuing into 2025.				
<b>Most Recent Actions:</b> Will be meeting with Staff and ONA in the coming spring to begin 3 year plan.				
<b>Next Steps and Upcoming Milestones:</b> Contractor and Staff work to closing off all access points for with boulders, ditching and fencing after 2024 vandalism. Spring work 2025, more plantings, invasive management and watering plan. Park looking good.				
<b>Applicable Areas:</b> Castlegar and Area				
<b>Strategic Priority and Area:</b> Organizational Excellence – Enhance Customer Service, Organizational Excellence – Focus on Core Services				

**Project Name: Regional Parks and Water Access Strategy**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	October 30, 2025	March 31, 2026	Delayed	August 17, 2023
<b>Objectives and Outcomes:</b> The Regional Parks & Water Access Strategy is a comprehensive strategy to assist with future planning, administration, operations and asset management strategies for all RDCK regional parks.				
<b>Most Recent Actions:</b> The document is now in its final draft stage. A workshop with the Board is planned for May 5. Following that workshop, plans for public consultation will be finalized.				
<b>Next Steps and Upcoming Milestones:</b> Meeting of the working group is being coordinated. Once finalized, the report will go back out to public consultation.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence – Review Policies & Processes, Organizational Excellence - Communication with Residents, Regional Growth – Balance Regional & Local Needs, Fiscal Responsibility- Review and streamline outdated processes				

**Project Name: Goat River Park Development (3823 Goat Canyon Rd.)**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 30, 2028		On Track	December 11, 2025
<b>Objectives and Outcomes:</b> With the property at 3823 Goat Canyon Road now purchased, this project is about the long term plan to develop a park at the site.				
<b>Most Recent Actions:</b> Further, staff have been in discussions with various stakeholders that will help inform necessary processes and next steps are developed. Discussions have also occurred around the next steps in relation to the dwelling that is on the property.				
<b>Next Steps and Upcoming Milestones:</b> Further assessment of the lands, the amenities on the property is required. Consultation with the various stakeholders will continue. Identifying a critical path forward through the development of a project charter will be a priority.				
<b>Applicable Areas:</b> Creston and Area				
<b>Strategic Priority and Area:</b> Organizational Excellence – Enhance Customer Service, Organizational Excellence – Focus on Core Services				

**Project Name: Regional Parks Enhancement Project**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	December 31, 2027		On Track	March 19, 2026
<b>Objectives and Outcomes:</b> A grant from Columbia Basin Trust was received to support park enhancements in regional parks. The is to determine the highest and best use of these funds to support enhancements across the RDCK park system.				
<b>Most Recent Actions:</b> Board approval to ensure into a contribution was received in March 2026. Staff meeting April 2nd to discuss.				
<b>Next Steps and Upcoming Milestones:</b> In May, staff will bring a workplan for year one of the grant back to the Board. Highlights will include sharing the framework for how decisions will be made on what projects will be included.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> None, Organizational Excellence – Focus on Core Services, Organizational Excellence – Transparency & Accessibility, Regional Growth – Balance Regional & Local Needs, Fiscal Responsibility- Asset Management Planning				

## Department Name: Parks

### Project Name: Campbell Fields Park Development Phase One

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2028			March 27, 2026
<b>Objectives and Outcomes:</b> Phase one of this project is identified as a "gateway" project to support future development at the site.				
<b>Most Recent Actions:</b> Funding support through COmmunity Works has been applied for and received. Site surveys are also underway.				
<b>Next Steps and Upcoming Milestones:</b> A procurement process to identify an appropriate consultant is expected to be the next step once all land survey work is completed.				
<b>Applicable Areas:</b>				
<b>Strategic Priority and Area:</b> None				

## Department Name: Planning

### Project Name: Regional Local Government Development Approvals Project

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	October 01, 2027		On Track	March 19, 2026
<b>Objectives and Outcomes:</b> To utilize funding through UBCM's Local Government Development Approvals Program (LGDAP) to complete a review of planning procedures best practices to inform future updates to the Planning Procedures and Fees bylaw as well as updating/creating guides and checklists to improve clarity and consistency.				
<b>Most Recent Actions:</b> An application was submitted to UBCM for LGDAP funding.				
<b>Next Steps and Upcoming Milestones:</b> Awaiting response from UBCM on application.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence – Review Policies & Processes, Organizational Excellence – Review Governance Structures, Organizational Excellence – Enhance Customer Service, Organizational Excellence – Transparency & Accessibility, Relationships– Partner with Member Municipalities				

### Project Name: Area D Community Planning

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	September 30, 2027	September 30, 2027	On Track	February 17, 2022
<b>Objectives and Outcomes:</b> Project follows up on completed work in 2022 to host land use planning discussions (virtually) for most communities in Area D. The goal of this work is to update the Area D Comprehensive Land Use Bylaw focusing on updating and expanding the Zoning Bylaw to additional communities.				
<b>Most Recent Actions:</b> The Board passed resolution 671/25: That the Board direct staff to initiate a Sub-Regional Official Community Plan update for areas F, H, J, and K and staff to initiate the Area D Community Planning; and these projects be the top priority for the planning department workplan. Pre-project work has started with planning staff and the local area director to scope the project.				
<b>Next Steps and Upcoming Milestones:</b> Staff are currently developing a project charter and engagement plan which will be brought to the Board for review and approval. Staff are aiming for project kick off May/June 2026.				
<b>Applicable Areas:</b> Kaslo and Kootenay Lake North				
<b>Strategic Priority and Area:</b> Energy & Environment- Environmental Stewardship & Energy Efficiency, Organizational Excellence –Policy-Focused Board Decisions, Organizational Excellence – Review Policies & Processes, Regional Growth – Simplify Land Use Planning, Regional Growth – Encourage Housing Near Services				

**Project Name: Subdivision Servicing Bylaw Review**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	August 31, 2026	September 24, 2026	On Track	May 21, 2020
<b>Objectives and Outcomes:</b> To undertake a review of the RDCK Subdivision Bylaw to improve administrative process/efficiency, and seek solutions for recurring challenges (e.g. servicing).				
<b>Most Recent Actions:</b> Summary report (comparative analysis) presented to staff by consulting team.				
<b>Next Steps and Upcoming Milestones:</b> Engagement summary report prepared for April RAC. Drafting of subdivision bylaw to follow.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence – Review Policies & Processes, Fiscal Responsibility- Review and streamline outdated processes, Energy & Environment- Environmental Stewardship & Energy Efficiency				

**Project Name: Regional & Local Community Needs Project**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	February 28, 2026	April 16, 2026	On Track	April 10, 2024
<b>Objectives and Outcomes:</b> The RDCK and its partnering municipalities: City of Castlegar, City of Nelson, Town of Creston, Village of Kaslo, Village of Nakusp, Village of Salmo and Village of Slocan are utilizing the complete communities assessment funding for growth management planning to ensure efficient expansion of servicing and infrastructure in line with long-term community development goals.				
<b>Most Recent Actions:</b> Regional Board workshop on December 9, 2025 to provide overview of indicator weighting and receive feedback on draft fringe planning case studies. Final report including geospatial mapping received.				
<b>Next Steps and Upcoming Milestones:</b> Final report and presentation at the April 16, 2026 Board meeting.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Regional Growth – Simplify Land Use Planning, Regional Growth – Balance Regional & Local Needs, Regional Growth – Encourage Housing Near Services				

**Project Name: Planning Procedures and Fees Bylaw Review**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	January 23, 2025	December 31, 2027	Delayed	August 17, 2023
<b>Objectives and Outcomes:</b> Update the Planning Procedures and Fees Bylaw to streamline development approvals, improve clarity and consistency, and align with Board direction. Introduce a standardized application framework, review fee structures for cost recovery, and incorporate new tools (e.g., DAIs) to support efficient and transparent processes.				
<b>Most Recent Actions:</b> Initiated review of existing PPF in alignment with prior Board direction. Advancing STORe (Standard Terms of Reference) work to support consistent submission requirements across application types. Aligned with potential LGDAP funding scope for broader process improvements.				
<b>Next Steps and Upcoming Milestones:</b> Undertake review as part of LGDAP project. Prepare materials for Board consideration and adoption. Awaiting response from UBCM on LGDAP funding.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence – Review Policies & Processes, Organizational Excellence – Enhance Customer Service, Fiscal Responsibility- Review and streamline outdated processes				

**Project Name: Local Government Housing Initiatives**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 11, 2025	October 22, 2026	Delayed	November 30, 2023
<b>Objectives and Outcomes:</b> Advance SSMUH implementation through coordinated OCP and zoning updates across electoral areas. OCP amendments focus on aligning with provincial housing requirements, modernizing language, removing regulatory provisions, and simplifying policy structure to improve clarity, consistency, and development approvals.				
<b>Most Recent Actions:</b> Draft OCP bylaw amendments prepared incorporating SSMUH requirements, updated policy language, and removal of regulatory content. Information Report drafted for RAC. SSMUH Zoning updates completed for Areas F, I, J, K, and G; initiation underway for Areas A, B, C, and D. Internal coordination ongoing.				
<b>Next Steps and Upcoming Milestones:</b> Advance OCP amendments to APHCs, followed by referral process and engagement in alignment with approved Engagement Plan. Bring forward bylaw updates to RAC and Board for consideration. Initiate and advance SSMUH zoning updates for Areas A, B, C.				
<b>Applicable Areas:</b> Nelson Area and West Arm of Kootenay Lake, Castlegar and Area, Salmo and Area, Kaslo and Kootenay Lake North, East Shore Kootenay Lake, Creston and Area, Nakusp and Arrow Lakes				
<b>Strategic Priority and Area:</b> Fiscal Responsibility- Review and streamline outdated processes, Regional Growth – Simplify Land Use Planning				

**Project Name: Development Permit Area Enforcement Framework**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 30, 2025	September 30, 2026	Delayed	January 07, 2026
<b>Objectives and Outcomes:</b> To enable better enforcement options for Environmental Development Permit Areas for Electoral Areas A, G, and H. initially.				
<b>Most Recent Actions:</b> Board passed resolution 208/25 in March 2025 directing staff to prepare amendment bylaws for FIRST and SECOND reading to enable better enforcement of Environmental Development Permit Area requirements and to prepare a staff report that details consultation considerations to accompany the aforementioned amendment bylaws for Electoral Areas A, G, and H.				
<b>Next Steps and Upcoming Milestones:</b> Staff report requesting endorsement of consultation prepared for April RAC/Board.				
<b>Applicable Areas:</b> East Shore Kootenay Lake, Salmo and Area, Slocan Valley				
<b>Strategic Priority and Area:</b> None, Organizational Excellence – Review Policies & Processes, Energy & Environment- Watershed Governance and Protection, Regional Growth – Simplify Land Use Planning, Fiscal Responsibility- Review and streamline outdated processes				

**Project Name: Electoral Area F, H, J and K Sub-Regional Official Community Plan Update**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	March 31, 2028	March 31, 2028	On Track	January 07, 2026
<b>Objectives and Outcomes:</b> Advance preparation of a Sub-Regional OCP for Electoral Areas F, H (North), J, and K. The plan will provide clear, high-level policy direction on land use, housing, environment, and servicing, supporting coordinated growth and informed decision-making across the sub-region.				
<b>Most Recent Actions:</b> Undertook pre-project activities including engagement with Directors and internal staff to gather initial input. Prepared draft Project Charter and Engagement Plan. Refined project scope, structure, and approach based on feedback received.				
<b>Next Steps and Upcoming Milestones:</b> Present Engagement Plan for Board consideration. Initiate phased engagement with internal staff, agencies, and the public. Begin background analysis and policy development. Advance work toward preparation of a draft OCP for future consideration				
<b>Applicable Areas:</b> Nelson Area and West Arm of Kootenay Lake, Nakusp and Arrow Lakes, Slocan Valley, Castlegar and Area				
<b>Strategic Priority and Area:</b> Organizational Excellence – Review Policies & Processes, Regional Growth – Simplify Land Use Planning, Regional Growth – Balance Regional & Local Needs, Regional Growth – Encourage Housing Near Services, Fiscal Responsibility- Review and streamline outdated processes				

**Project Name: Kootenay Lake Local Conservation Fund Policy Revision**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 01, 2026		On Track	March 19, 2026
<b>Objectives and Outcomes:</b> Review and update the Local Conservation Fund (LCF) framework to improve clarity, governance, and usability. Separate high-level policy from operational procedures to ensure consistency, transparency, and efficient administration, while supporting effective delivery of conservation funding priorities.				
<b>Most Recent Actions:</b> Drafted revised LCF Policy and Procedure documents following LCFC Committee direction. Relocated detailed operational content from policy to procedure to improve clarity. Circulated drafts to Corporate Services for review and feedback. Incorporated initial refinements based on internal comments.				
<b>Next Steps and Upcoming Milestones:</b> Refine Policy and Procedure documents based on internal feedback. Prepare final drafts for Board consideration and adoption.				
<b>Applicable Areas:</b> Nelson Area and West Arm of Kootenay Lake, Kaslo and Kootenay Lake North, East Shore Kootenay Lake, Slocan Valley				
<b>Strategic Priority and Area:</b> None, Organizational Excellence – Review Governance Structures, Organizational Excellence – Review Policies & Processes				

**Department Name: Planning**

**Project Name: Floodplain Management Bylaw Review Project**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
	June 03, 2026	September 17, 2026	On Track	April 01, 2026
<b>Objectives and Outcomes:</b> The project seeks to guide and modernize the RDCK and Village of Salmo’s regulations (and associated mapping) related to flood and steep creek hazards, which have not yet been updated to integrate the extensive hazard mapping and risk assessments completed since 2019 and contains outdated regulations and terminology about hazard and risk. The outcome(s) will be the deliver.				
<b>Most Recent Actions:</b> Project kick off – Sept. 18, 2025 consulting team presentation at RDCK Board meeting Staff workshop – Dec. 2, 2025 Public Webinar – Feb. 10, 2026 Survey Circulated to Qualified Professionals – Winter 2026				
<b>Next Steps and Upcoming Milestones:</b> Board Workshop on RTP and FMB projects – April 14, 2026 Public Webinar – Spring 2026 (exact date/time TBD) Engagement Summary Report – Targeting May 21, 2026 Board meeting Drafting of updated FMB – early summer, 2026				
<b>Applicable Areas:</b>				
<b>Strategic Priority and Area:</b> None				

**Department Name: Project Management**

**Project Name: Asset Management Planning**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Board	September 30, 2027		On Track	December 05, 2025
<b>Objectives and Outcomes:</b> Developing a robust asset management plan through research and documentation of our Regional District owned assets that helps to put timelines on repairs, maintenance and replacement of assets while providing more cost certainty to the Board on policy for reserve contributions, financing, and tax requisition.				
<b>Most Recent Actions:</b> Updates to the Board provided in January 2026. A draft 3 year Asset Management Plan has been drafted and sent out for comment. The Asset Management Coordinator resigned from their position in early 2026 and staff are currently working through revisions to the position description and reporting structure.				
<b>Next Steps and Upcoming Milestones:</b> Hire a new Asset Management Coordinator in spring of 2026. Revise schedule for Asset Management Implementation. Undertake revisions to the draft 3 year Asset Management Plan.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Fiscal Responsibility- Asset Management Planning				

**Project Name: Castlegar and District Community Complex Arena Roof Repair**

<b>Project Origin</b> Board	<b>Original Completion Date</b> July 31, 2025	<b>Revised Completion Date</b> April 30, 2026	<b>Project Status</b> Delayed	<b>Date Assigned</b> March 15, 2024
<b>Objectives and Outcomes:</b> This is repair of the arena roof - an impermeable membrane will be placed over the existing metal roof.				
<b>Most Recent Actions:</b> Contractor completed the work.				
<b>Next Steps and Upcoming Milestones:</b> Final inspection in the spring.				
<b>Applicable Areas:</b> Castlegar and Area				
<b>Strategic Priority and Area:</b> Fiscal Responsibility- Manage taxation by responding to residents needs, Fiscal Responsibility- Asset Management Planning				

**Project Name: Salmo and Area G Recreational Services Review**

<b>Project Origin</b> Committee or Commission	<b>Original Completion Date</b> November 10, 2025	<b>Revised Completion Date</b> April 30, 2026	<b>Project Status</b> Delayed	<b>Date Assigned</b> October 17, 2024
<b>Objectives and Outcomes:</b> The Salmo and Area G Recreation Services Review is to amend the scope and requisition of the Salmo and Electoral Area G (Rec. #7) Recreational Program Bylaw No.784, 1990. The intended outcome is combine the establishment bylaw #784 and bylaw #1135.				
<b>Most Recent Actions:</b> Process has been initiated with the Ministry to amend bylaw #784 and #1135 to increase the maximum taxation requisition. Discussions are underway with what steps are required to combine the establishment bylaws with the Ministry and other RDCK staff.				
<b>Next Steps and Upcoming Milestones:</b> Reach out to Corporate Services staff to identify what Community Services can do to support the work required for this transition.				
<b>Applicable Areas:</b> Salmo and Area				
<b>Strategic Priority and Area:</b> Organizational Excellence – Review Governance Structures				

**Project Name: Facility Space Allocation Review**

<b>Project Origin</b> Committee or Commission	<b>Original Completion Date</b> March 31, 2026	<b>Revised Completion Date</b> April 30, 2026	<b>Project Status</b>	<b>Date Assigned</b> June 10, 2025
<b>Objectives and Outcomes:</b> This project includes reviewing and revising allocation timelines and procedures, defining public use commitments and integrating them into policy, exploring dedicated space/time rentals for user groups, developing internal guidelines for managing multi-facility user request, and providing recommended changes to the Allocation Policy where appropriate.				
<b>Most Recent Actions:</b> An update on this project was provided at the April All Recreation Committee meeting. A further update will be provided at the June meeting.				
<b>Next Steps and Upcoming Milestones:</b> Work team has been established.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b>				

**Project Name: East Shore Recreation Facility Implementation Project**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Board	September 30, 2025	May 31, 2026	On Track	June 15, 2025
<b>Objectives and Outcomes:</b> RDCK took over the operations for of the Crawford Bay Fitness Centre from the East Shore Facilities Society. An agreement was entered into with SD8. Transition plans are underway with the goal of minimal disruption to service to the community.				
<b>Most Recent Actions:</b> Facility coverage and other operational items remain a challenge that staff are working through. Efforts continue to build relationships with SD8 to support the operation. Staff are preparing an update for the next Rec 9 Commission meeting.				
<b>Next Steps and Upcoming Milestones:</b> Public communications, brand shifting, establishing sustainable administrative practices remain a priority.				
<b>Applicable Areas:</b> East Shore Kootenay Lake				
<b>Strategic Priority and Area:</b> Organizational Excellence - Communication with Residents, Regional Growth – Balance Regional & Local Needs, Relationships– Co-operation with Neighbouring Regions, Relationships– External Organization’s Involvement in Recreation				

**Project Name: Community Services Membership Services Restructuring**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Committee or Commission	February 28, 2026	June 30, 2027	Delayed	November 15, 2023
<b>Objectives and Outcomes:</b> Due to staff changes within Community Services, this project has been delayed. Anticipated completion date has been adjusted.				
<b>Most Recent Actions:</b> This is a complex item involving several steps. Most recently, efforts to analyze changes related to punch passes has been undertaken and was reported out on at the April All Recreation Committee meeting.				
<b>Next Steps and Upcoming Milestones:</b> Report to All Rec in April 2026 will be provided regarding the analysis on punch passes.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence – Enhance Customer Service, Organizational Excellence – Review Policies & Processes				

**Project Name: Castlegar and District Community Facilities, Recreation, Parks and Leisure Service Bylaw Amendments**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Committee or Commission	December 09, 2025	April 30, 2026	On Track	July 17, 2025
<b>Objectives and Outcomes:</b> To amend the establishment bylaws for Castlegar and District Community Facilities, Recreation, Parks and Leisure service (S222) and for the Castlegar and Area Indoor Aquatic Centre Local Service Area Establishment Bylaw (S227).				
<b>Most Recent Actions:</b> Notification has been received that the amendments to the service establishment bylaws for Castlegar and District Community Facilities, Recreation, Parks and Leisure service (S222) and for the Castlegar and Area Indoor Aquatic Centre Local Service Area Establishment Bylaw (S227) have been approved.				
<b>Next Steps and Upcoming Milestones:</b> Aligning bylaw approvals with a planned referendum for Fall 2026/Spring 2027.				
<b>Applicable Areas:</b> Castlegar and Area				
<b>Strategic Priority and Area:</b> Organizational Excellence – Review Governance Structures				

## Department Name: Recreation

### Project Name: Castlegar & District Arena & Walking Track Project

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	October 31, 2026		On Track	March 19, 2026
<b>Objectives and Outcomes:</b> The goal is to take a borrowing bylaw for up to \$15m to referendum in October 2026 to support the development of a secondary sheet of ice and indoor walking at the Castlegar & District Recreation Complex.				
<b>Most Recent Actions:</b> Staff from various Departments within the RDCK are working on components of this project to move this project through phase one of the design-build process. An owner's statement of requirements is being finalized to support the issuance of a Request for Qualifications in late April.				
<b>Next Steps and Upcoming Milestones:</b> Commission is being updated monthly at their meetings on any concerns that get raised along the project timeline.				
<b>Applicable Areas:</b> Castlegar and Area				
<b>Strategic Priority and Area:</b> None, Organizational Excellence – Transparency & Accessibility, Fiscal Responsibility- Asset Management Planning				

## Department Name: Resource Recovery

### Project Name: Septage Management Options for Central and West subregions

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2026	December 31, 2027	On Track	June 19, 2019
<b>Objectives and Outcomes:</b> Septage management for the West and Central subregions require change. Staff have been pursuing options for acceptance at municipal wastewater treatment plants.				
<b>Most Recent Actions:</b> Staff are participating in advisory groups for liquid waste management plans for Castlegar and Nelson and engaging with other municipalities (Salmo, Nakusp) regarding potential for septage acceptance at their wastewater treatment plants. Engaged FlowPoint Solutions (septage facility manufacturer) to better understand infrastructure/potable water requirements for a facility.				
<b>Next Steps and Upcoming Milestones:</b> Oversight of septage management has transitioned to Utilities Manager. Engage Village of Nakusp and Salmo on desire to undertake engineering feasibility/conceptual design/costing study funded by RDCK for conceptual design/costing at their WWTP's.				
<b>Applicable Areas:</b> Nelson Area and West Arm of Kootenay Lake, Kaslo and Kootenay Lake North, Salmo and Area, Slocan Valley, Nakusp and Arrow Lakes, Castlegar and Area				
<b>Strategic Priority and Area:</b> Waste Reduction – Implement Resource Recovery Plan				

### Project Name: Residential Cooking Oil Pilot Creston Landfill

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2025	December 31, 2027	On Track	June 13, 2024
<b>Objectives and Outcomes:</b> Pilot program to collect residential cooking oil at the Creston Landfill.				
<b>Most Recent Actions:</b> Program is being offered at no cost to the RDCK. Staff continue to collect data on the program via the Strong scale software.				
<b>Next Steps and Upcoming Milestones:</b> No significant change, data collection and communication will continue in Q2. Staff to return to JRRC with a summary of the pilot program and request a determination of next steps.				
<b>Applicable Areas:</b> Creston and Area, East Shore Kootenay Lake				
<b>Strategic Priority and Area:</b> Waste Reduction – Sustainable Diversion Programs				

**Project Name: Landfilling Diversion Initiatives - C&D**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Committee or Commission	December 31, 2026		On Track	March 18, 2021
<b>Objectives and Outcomes:</b> Collaborate with City of Nelson Low Carbon Building Specialist on diversion pilots, investigate opportunities for Specified Agreements and/or Remote Supports with qualified businesses, prepare a RFEOI or procurements for alternative management of C&D materials. Ongoing participation in province wide C&D working group and other opportunities.				
<b>Most Recent Actions:</b> In Q4 the Board approved advancing on a C&D material diversion pilot program at the Nakusp Landfill with grant funding. Staff assessing collection infrastructure and operational considerations for drywall and glass recycling at Nakusp TS. Prepared lock block wall design for storage areas. Staff reviewing hazard assessment options for asbestos waste.				
<b>Next Steps and Upcoming Milestones:</b> Develop Hazard Assessment process to restrict asbestos contamination in drywall. Construct storage area at Nakusp TS. Staff to investigate other locations that may be suited to drywall/glass recycling.				
<b>Applicable Areas:</b> Entire RDCK, Nakusp and Arrow Lakes				
<b>Strategic Priority and Area:</b> Waste Reduction – Sustainable Diversion Programs, Waste Reduction – Zero Waste in RDCK Operations, Waste Reduction – Implement Resource Recovery Plan, Waste Reduction – Value-Added Materials Transformation				

**Project Name: Scale Software Upgrade**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Committee or Commission	December 31, 2025	October 01, 2026		January 01, 2022
<b>Objectives and Outcomes:</b> RR is onboarding a new scale software at all waste facilities. Project largely implemented, with accompanying tools still being implemented such as plate readers at scaled sites and hand held devices for remote entering of transactions.				
<b>Most Recent Actions:</b> Grohman plate reader and kiosk at Central commissioned in Q1. Off-line and remote usage of program being trialed at select sites.				
<b>Next Steps and Upcoming Milestones:</b> Action for 2026 include plate readers at other scaled sites, improvement off-line processing and expansion of remote transactions using hand held devices, including at Ymir, Burton and Edgewood sites that still use manual tickets.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence – Focus on Core Services, Organizational Excellence – Enhance Customer Service				

**Project Name: Regional Finished Compost Sales and Distribution Planning**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Committee or Commission	August 31, 2025	November 30, 2026	On Track	October 01, 2022
<b>Objectives and Outcomes:</b> Support regional compost distribution by continuing sales at Ootischenia, Creston, and Central Landfills. Expand compost sales locations to transfer stations. Improve screening schedule to move towards spring and fall sales to better aligning with ideal agricultural and residential use timelines.				
<b>Most Recent Actions:</b> In Q1, preliminary discussions amongst staff on compost sales planning for 2026 commenced, with plans for screening being developed for Q3. A low-cost custom-built screener (built in Creston) was reviewed when in operation, but was determined to be unsuitable for the needs of the RDCK. A revised design and cost estimate was requested from the fabricator in Creston.				
<b>Next Steps and Upcoming Milestones:</b> In Q2, compost screening plans will be finalized. In Q3, a report will be brought to Committee to set 2026 sales pricing and locations. Grohman, Creston Landfill, and other Resource Recovery sites will be added to distribution locations in 2026.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Energy & Environment- Agriculture & Food Security, Waste Reduction – Value-Added Materials Transformation				

**Project Name: Collaboration with City of Nelson on Organics Program**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Committee or Commission	October 31, 2025	December 31, 2026	On Track	January 01, 2019
<b>Objectives and Outcomes:</b> Support the City of Nelson in advancing organics diversion planning. Goal is to enable meaningful diversion in 2026, with outcomes verified through waste composition studies.				
<b>Most Recent Actions:</b> In Q1, engagement with City of Nelson staff continued. In Q1 (February), Nelson expanded the FoodCycler program to provide up to 1,000 additional units to households on the waitlist. In Q1, Nelson engaged with staff to determine if a pre-treated material drop off could be sited at Lakeside Recycling Depot.				
<b>Next Steps and Upcoming Milestones:</b> Staff to staff engagement is continuing to occur as needed, with monthly recurring meetings expected to conclude. In Q2, staff will continue discussions with Nelson on feasibility of a pre-treated material drop off at the Lakeside Recycling Depot.				
<b>Applicable Areas:</b> Nelson Area and West Arm of Kootenay Lake				
<b>Strategic Priority and Area:</b> Energy & Environment- Agriculture & Food Security, Waste Reduction – Sustainable Diversion Programs, Waste Reduction – Public Education & Outreach, Waste Reduction – Implement Resource Recovery Plan, Relationships– Partner with Member Municipalities				

**Project Name: Ootischenia Landfill Lands Acquisition**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Provincial Requirement	December 31, 2025		On Track	January 01, 2018
<b>Objectives and Outcomes:</b> Acquire an expansion to the existing Ootischenia Landfill License of Occupation (LOO), to facilitate the future landfill expansion project. Additional public lands to the south and east of the existing LOO will be included in the acquisition application.				
<b>Most Recent Actions:</b> In Q1 (March 18), staff received confirmation from the Lands Branch that the January 2024 License of Occupation renewal was being processed. The renewal is required before the application for expansion can be completed. Sperling Hansen Associates will resume lands application work once the Design, Operations and Closure Plan is complete in Q2.				
<b>Next Steps and Upcoming Milestones:</b> First Nations and public engagement will commence on completion of draft lands application plan, expected in Q3. Land acquisition approval may take 3+ years once submitted due to extended approvals timelines with Province.				
<b>Applicable Areas:</b> Nelson Area and West Arm of Kootenay Lake, Kaslo and Kootenay Lake North, Salmo and Area				
<b>Strategic Priority and Area:</b> Organizational Excellence – Focus on Core Services, Waste Reduction – Implement Resource Recovery Plan				

**Project Name: Ootischenia Transfer Station Upgrades**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	November 30, 2027		On Track	January 12, 2026
<b>Objectives and Outcomes:</b> Ootischenia Landfill requires upgrades to the transfer station to allow for future landfill development to proceed and accomodate increased traffic with a second scale.				
<b>Most Recent Actions:</b> In Q1, transfer-station options were presented to Committee and direction was received on the preferred transfer station option to proceed to the preliminary design phase. A proposal was received from Sperling Hansen Associates for the transfer station detailed design and construction administration scopes of work, and a Board report for recommendation to award was drafted.				
<b>Next Steps and Upcoming Milestones:</b> In Q2, obtain Board approval to award the detailed design scope of work. If approved by the Board, the final design package would be expected in Q3. In Q2, engagement with MOTT on widening of Columbia Ave for queue lane will proceed.				
<b>Applicable Areas:</b> Slocan Valley, Salmo and Area, Nelson Area and West Arm of Kootenay Lake, Nakusp and Arrow Lakes, Kaslo and Kootenay Lake North, Castlegar and Area				
<b>Strategic Priority and Area:</b> None, Organizational Excellence – Focus on Core Services, Organizational Excellence – Enhance Customer Service				

**Project Name: Ymir Transfer Station Closure**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
				March 19, 2026
<b>Objectives and Outcomes:</b> The Hours of Operation review it was recommended closure of the Ymir TS due to low traffic, cost, and close proximity to other services.				
<b>Most Recent Actions:</b> Board directed closure of Ymir TS at end of 2026. Preparation of communications. Further discussion at April JRRC pending.				
<b>Next Steps and Upcoming Milestones:</b> Assessment of bin wall repair/replacement.				
<b>Applicable Areas:</b>				
<b>Strategic Priority and Area:</b> None				

**Project Name: Regionalization Assessment**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	April 01, 2026	September 30, 2027	On Track	January 01, 2025
<b>Objectives and Outcomes:</b> The 3 subregional framework of the Resource Recovery services are demonstratively inefficient and inequitable, therefore staff are assessing options to consider for regionalization.				
<b>Most Recent Actions:</b> In Q1 staff was directed to proceed with a feasibility study to further assess the options presented late 2025.				
<b>Next Steps and Upcoming Milestones:</b> Staff will procure the feasibility study and return to JRRC for consideration of next steps.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence – Review Governance Structures, Waste Reduction – Implement Resource Recovery Plan, Fiscal Responsibility- Review and streamline outdated processes				

**Project Name: Creston Landfill Phase 1C/D, Berm**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	October 31, 2026		On Track	October 18, 2017
<b>Objectives and Outcomes:</b> Closure of Creston Landfill Phase 1C/D and construction of stabilization berm.				
<b>Most Recent Actions:</b> Project Management working with consultants to advance design with input from RR.				
<b>Next Steps and Upcoming Milestones:</b> Project design expected in May with construction commencing late summer and completion Nov. Project to transition to PM reporting moving into construction stage.				
<b>Applicable Areas:</b> Creston and Area, East Shore Kootenay Lake				
<b>Strategic Priority and Area:</b> Waste Reduction – Implement Resource Recovery Plan				

**Project Name: ICI Sector Organics Diversion**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2025	September 30, 2026	On Track	January 01, 2024
<b>Objectives and Outcomes:</b> Support ICI businesses in organics diversion by reducing barriers through resources, rebates, and reduced tipping fees for pilot programs. Encourage early ICI sector participation in a pilot programs ahead of Q3 2026 organics regulation implementation.				
<b>Most Recent Actions:</b> Promotion of ICI pilot offered through GFL in Nelson continued in Q1. Staff received significant inquiries about haulers with ICI programs in place, and shared hauler contact information. Engagement continued with other haulers to encourage ICI collection prior to regulation implementation. Expanded rebates were accessed by one business, with 5 others expressing interest.				
<b>Next Steps and Upcoming Milestones:</b> Staff will continue to use the RDCK engagement platform to share program information, diversion tools, answer questions, and help businesses set up programs. Staff will continue to engage with haulers to encourage collection program development prior to full regulation implementation.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Waste Reduction – Sustainable Diversion Programs, Waste Reduction – Public Education & Outreach, Waste Reduction – Implement Resource Recovery Plan				

**Project Name: Legacy Landfill Closure Plan Assessments**

<b>Project Origin</b> Committee or Commission	<b>Original Completion Date</b> September 30, 2026	<b>Revised Completion Date</b> September 30, 2029	<b>Project Status</b> On Track	<b>Date Assigned</b> March 01, 2020
<b>Objectives and Outcomes:</b>				
<b>Most Recent Actions:</b> See Legacy Landfill - CSR Closure, and Legacy Landfill - Landfill Criteria Closure				
<b>Next Steps and Upcoming Milestones:</b>				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Energy & Environment- Environmental Stewardship & Energy Efficiency, Waste Reduction – Implement Resource Recovery Plan				

**Project Name: HB Tailings Facility Active Closure**

<b>Project Origin</b> Committee or Commission	<b>Original Completion Date</b> December 31, 2026	<b>Revised Completion Date</b>	<b>Project Status</b> On Track	<b>Date Assigned</b> September 14, 2022
<b>Objectives and Outcomes:</b> Achieve passive-closure, where monitoring completed during the active-care (post-closure) phase indicates that long-term geochemical, geotechnical, and environmental stability have been achieved, and monitoring frequencies can be reduced. Finalize new regulatory required reports and plans for closed facilities.				
<b>Most Recent Actions:</b> In Q1, Engineer of Record commenced modeling work that resulted from the drilling program that revealed new soil features in dam foundation. Significant annual reporting tasks were completed in Q1, to be submitted to Province by March 31. A notice of departure was submitted to the Province to reduce the revegetation monitoring frequency, per QEP recommendation.				
<b>Next Steps and Upcoming Milestones:</b> Finalized modeling expected in Q2, to present to the Independent Tailings Review board on May 7 to obtain non-binding advice and guidance on next steps for foundation investigation. In Q2, work will begin on the 5-year Reclamation and Closure Plan update, due March 2027, to support reduced monitoring frequencies, and a request to reduce Code required reporting.				
<b>Applicable Areas:</b> Salmo and Area, Kaslo and Kootenay Lake North, Nelson Area and West Arm of Kootenay Lake				
<b>Strategic Priority and Area:</b> Relationships –Dialogue with Indigenous Communities, Energy & Environment- Watershed Governance and Protection				

**Project Name: Legacy Landfill Closure -Landfill Criteria Sites**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Committee or Commission	December 31, 2029		Not Started	January 12, 2026
<b>Objectives and Outcomes:</b> Complete closure to BC Landfill Criteria standards for the seven legacy landfill sites that still contain transfer station infrastructure. Closure objectives are outlined in the 2025 Closure Plans that were prepared by Sperling Hansen Associates.				
<b>Most Recent Actions:</b> In Q1, RFQ's were posted for cleanup of litter on most legacy sites, and completion of minor earthworks on select sites. Archaeological overview assessment reports were finalized for all landfill criteria sites that require ground disturbance as part of closure. No significant areas of archeological potential were identified, with the exception of Kaslo Legacy Landfill.				
<b>Next Steps and Upcoming Milestones:</b> In Q2, commence implementation of Closure Plan recommendations, starting with litter cleanup. For sites with no archaeology considerations, monitoring well drilling and cover placement procurements will proceed once provincial approvals are received. Staff will continue to follow up with Provincial staff on approval of the submitted 2025 Closure Plans.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Energy & Environment- Environmental Stewardship & Energy Efficiency				

**Project Name: Legacy Landfill Closure - Contaminated Sites Regulation Sites**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Committee or Commission	December 31, 2029	December 31, 2028	Not Started	January 12, 2026
<b>Objectives and Outcomes:</b> Complete closure of the three legacy landfill sites that no longer contain transfer station infrastructure. Closure of these sites will follow BC Contaminated Sites Regulation (CSR) requirements, and will include Stage 1 and Stage 2 reporting, and possibly detailed site investigations. CSR Closure Plan development will proceed on completion of site investigations.				
<b>Most Recent Actions:</b> In Q1, a proposal was requested from Sperling Hansen to begin investigation and reporting for the three sites that require CSR closure, which was identified as carry-on work in the original RFP. RFQ's were posted for cleanup of litter on CSR sites. Archaeological overview assessment reports were finalized, and Rosebery has considerations outside of the site boundaries.				
<b>Next Steps and Upcoming Milestones:</b> In Q2, proceed with CSR Stage 1 reports for the three sites requiring this type of closure. Complete plans for drilling investigations to complete Stage 2 reporting, with considerations for archaeological potential at Rosebery, possibly requiring additional archaeology work to proceed with drilling outside of the site boundary, depending on drilling location.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> None, Energy & Environment- Environmental Stewardship & Energy Efficiency				

**Project Name: Septage Management Strategy**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Committee or Commission	January 01, 2030		On Track	January 01, 2024
<b>Objectives and Outcomes:</b> Septage Management within the RD has been identified as not meeting current environmental standards and likely to create in the long-term liability if not addressed. Septage facilities in 4 different locations (Creston, Salmo, Castlegar and Nakusp area) require various different approaches which may include: Partnerships with Municipalities and RDCK owned pilot treatment				
<b>Most Recent Actions:</b> Staff continues to provide input on Liquid Waste Management Plan establishment for the Cities of Castlegar and Nelson. Most recent communication with the Village of Salmo indicates that there is no further cooperation possible in the immediate future (technical issues and cost).				
<b>Next Steps and Upcoming Milestones:</b> Completion of negotiations with the the Town of Creston about establishing the municipal wastewater treatment facility as septage receiving facilities. Communications with Nakusp about possibilities to treat septage in their municipal facilities and possibility of an contribution agreement for required engineering services.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence – Focus on Core Services, Fiscal Responsibility- Asset Management Planning, Energy & Environment- Environmental Stewardship & Energy Efficiency, Waste Reduction – Implement Resource Recovery Plan				

**Project Name: RR Facility and Site Hours Review**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Committee or Commission	December 31, 2025	December 31, 2026	Delayed	January 01, 2025
<b>Objectives and Outcomes:</b> Following a recommendation from the Systems Efficiency Review, staff are assessing traffic, tonnage, and distance to other services at both waste and recycling sites. Staff will present options for modifying hours of operation to more efficiently match site usage, provide quality service levels, and consider cost of services.				
<b>Most Recent Actions:</b> JRRC directed staff to adjust hours of operation at 6 sites in the Central and East subregions. Collected traffic data from stand alone recycling depots.				
<b>Next Steps and Upcoming Milestones:</b> Stand alone recycling sites and West subregion will be assessed later in 2026 after sufficient data is collected. Continuing to collect traffic data from stand alone recycling depots. May adjust completion date if required for fulsome data collection and reporting.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence – Enhance Customer Service, Fiscal Responsibility- Review and streamline outdated processes				

**Project Name: Industrial, Commercial and Institutional Organics Ban Feasibility Assessment**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Committee or Commission	December 31, 2026		On Track	April 01, 2025
<b>Objectives and Outcomes:</b> Develop and implement Resource Recovery Facilities Bylaw updates to regulate ICI participation in organics diversion, and provide supports to help the sector transition.				
<b>Most Recent Actions:</b> In Q1 email notifications and mailers were sent to all ICI generators outlining the bylaw changes. Significant engagement occurred with businesses after the email and mailer were distributed. An engagement session was scheduled at the Castlegar Chamber, and coordination for meetings with other chambers was underway.				
<b>Next Steps and Upcoming Milestones:</b> Bylaw-change communications will continue in Q2 via social media and newspapers. Additional information sessions will be held in Q2 with affected communities and Chambers. Notification of non-compliance letter templates and inspection procedures will be developed in Q2. Site staff and contractor training on load inspections will commence in Q3.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Waste Reduction – Public Education & Outreach, Waste Reduction – Sustainable Diversion Programs, Waste Reduction – Implement Resource Recovery Plan				

**Project Name: Creston Eco-Depot**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Committee or Commission	September 30, 2026		On Track	October 10, 2018
<b>Objectives and Outcomes:</b> The RDCK is pursuing options to offer year round collection of Household Hazardous Waste in the communities of Creston, Castlegar and Nakusp.				
<b>Most Recent Actions:</b> Request for Expression of Interest for eco-depots in Creston, Castlegar, and Nakusp closed end of February. Taking update on RFEOI to JRRC in April.				
<b>Next Steps and Upcoming Milestones:</b> Pending JRRC direction will prepare RFP for ecodpots in one to all locations.				
<b>Applicable Areas:</b> Entire RDCK, Castlegar and Area, Creston and Area, Nakusp and Arrow Lakes				
<b>Strategic Priority and Area:</b> Organizational Excellence – Enhance Customer Service, Waste Reduction – Sustainable Diversion Programs, Waste Reduction – Zero Waste in RDCK Operations, Waste Reduction – Implement Resource Recovery Plan				

**Project Name: Creston Septage Facility**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Committee or Commission	December 31, 2026		On Track	June 01, 2018
<b>Objectives and Outcomes:</b> As per the RRP, RDCK and Town of Creston staff are pursuing the installation of a septage receiving facility at the ToC's wastewater treatment facility to manage septage waste in the East subregion.				
<b>Most Recent Actions:</b> Received design and billing information from Town of Creston, currently under review. Status of SPF grant application unknown. Staff to develop roadmap to proceed regardless of grant funding.				
<b>Next Steps and Upcoming Milestones:</b> Funding is under assessment. Administration of the septage management must be developed to guide the finalizing of an agreement with the ToC.				
<b>Applicable Areas:</b> Creston and Area, East Shore Kootenay Lake				
<b>Strategic Priority and Area:</b> Waste Reduction – Implement Resource Recovery Plan				

**Project Name: Creston Landfill-Crown License of Occupation**

<b>Project Origin</b> Provincial Requirement	<b>Original Completion Date</b> December 31, 2027	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b> January 01, 2025
<b>Objectives and Outcomes:</b> Transition the current Licenses of Occupation (LOOs) at the Creston Landfill to a single Crown Grant that also includes additional land to the south and east.				
<b>Most Recent Actions:</b> In Q2 2025, staff re-engaged the Lands Branch to start the reapplication process for the 2009 Crown Grant. In Q1 (March 18th), 2026, staff received confirmation that the File was being processed by Ministry staff, and that the 2021 Management Plan required minor updates before the Province can commence First Nations consultation.				
<b>Next Steps and Upcoming Milestones:</b> In Q2, staff will complete the minor updates to the Management Plan and resubmit. Staff will continue to engage with the Lands Branch for regular updates on the file.				
<b>Applicable Areas:</b> Creston and Area, East Shore Kootenay Lake				
<b>Strategic Priority and Area:</b> Organizational Excellence – Focus on Core Services				

**Project Name: Rural Organics Diversion Opportunities Assessment**

<b>Project Origin</b> Committee or Commission	<b>Original Completion Date</b> December 31, 2025	<b>Revised Completion Date</b> December 31, 2027	<b>Project Status</b> On Track	<b>Date Assigned</b> January 01, 2024
<b>Objectives and Outcomes:</b> Advance rural organics diversion by reallocating \$454k Columbia Basin Trust (CBT) funding to self-haul drop-off sites, in-home diversion options, resident rebates, and support staffing.				
<b>Most Recent Actions:</b> In Q1 2026, a communications program, educational resources, and a resident questionnaire was drafted for residential self-hauling or at-home organics management. Vouchers and stickers for self-haul kits were developed by a graphic designer, for finalization in Q2. A job description was developed for two temporary fully-funded rural organics ambassadors positions.				
<b>Next Steps and Upcoming Milestones:</b> In Q2, self-haul kit procurement will proceed. Advertisement for self-haul kit or at-home management rebate programs will start. By early Q3, the hiring process for the ambassadors will be complete. Engagement with haulers on servicing potential self-haul drop off bins at 5 rural transfer stations will proceed in Q3, to determine if establishing this service is feasible.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Waste Reduction – Sustainable Diversion Programs, Waste Reduction – Zero Waste in RDCK Operations, Waste Reduction – Public Education & Outreach				

**Project Name: Ootischenia Landfill Design and Operation plan update**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Provincial Requirement	December 31, 2025	June 30, 2026	On Track	April 13, 2017
<b>Objectives and Outcomes:</b> Advance Ootischenia Landfill planning by finalizing the updated Design, Operations, and Closure Plan (DOCP) utilizing the optimized footprint geometry, as outlined in the Resource Recovery Plan.				
<b>Most Recent Actions:</b> In Q1, a meeting was held to review phasing of optimized footprint design in the DOCP. Filling commenced at the SW side of the landfill footprint to provide 1-2 years of additional fill space prior to landfill expansion commencing. Staff engaged with archaeological consultant on finalizing the arch site survey, to determine limits of landfill footprint for the DOCP.				
<b>Next Steps and Upcoming Milestones:</b> In Q2, remaining archaeological field work will be completed, and the DOCP will be completed and submitted to the Ministry. Design and tendering of planned upgrades of the septage receiving facility to provide additional fill area are expected to commence in Q2.				
<b>Applicable Areas:</b> Nelson Area and West Arm of Kootenay Lake, Salmo and Area, Kaslo and Kootenay Lake North, Castlegar and Area, Slocan Valley, Nakusp and Arrow Lakes				
<b>Strategic Priority and Area:</b> Waste Reduction – Implement Resource Recovery Plan, Organizational Excellence – Enhance Customer Service				

**Project Name: Nelson Landfill Closure**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Committee or Commission	December 31, 2026		On Track	February 16, 2017
<b>Objectives and Outcomes:</b> Achieve final closure to Industrial Land standards of the 70 Lakeside Dr. portion of the former Nelson Landfill through a Contaminated Sites Regulation risk-based remediation process.				
<b>Most Recent Actions:</b> No progress in Q1 due to deferrals of a Committee report on the site.				
<b>Next Steps and Upcoming Milestones:</b> In Q2 (April), City and RDCK are meeting to discuss project planning. Board will provide direction of framework for next steps with the City and RDCK to formalize end-land-use objectives and project completion.				
<b>Applicable Areas:</b> Nelson Area and West Arm of Kootenay Lake, Kaslo and Kootenay Lake North, Salmo and Area				
<b>Strategic Priority and Area:</b> Waste Reduction – Implement Resource Recovery Plan				

**Project Name: Asbestos Waste Management Area at Creston Landfill**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b>
Committee or Commission	September 30, 2026	September 30, 2027	Delayed	December 01, 2019
<b>Objectives and Outcomes:</b> Intent is to improve site safety and meet best practices for handling/disposal, while reducing future liabilities.				
<b>Most Recent Actions:</b> Has been on hold pending obtaining License of Occupation for the "wedge" parcel.				
<b>Next Steps and Upcoming Milestones:</b> Staff expect License of Occupation for the "wedge" parcel in mid/late 2026. Pending lands acquisition and response to OC amendment/liner exemption staff will advance planning for asbestos area.				
<b>Applicable Areas:</b> Creston and Area, East Shore Kootenay Lake				
<b>Strategic Priority and Area:</b> Waste Reduction – Implement Resource Recovery Plan				

**Department Name: Resource Recovery**

**Project Name: Expressions of Interest for Alternative Contaminated Wood Waste Mangement**

<b>Project Origin</b> Board	<b>Original Completion Date</b>	<b>Revised Completion Date</b> December 31, 2026	<b>Project Status</b> Not Started	<b>Date Assigned</b> June 19, 2025
<b>Objectives and Outcomes:</b> The RDCK wood diversion programs generate significant material across the district. Diverted wood is chipped and stockpiled, it has some uses at landfills, but we generate a significant surplus. Staff are investigating beneficial end uses for the material.				
<b>Most Recent Actions:</b> Efforts have been on other C&D initiatives as part of resolution 323/25.				
<b>Next Steps and Upcoming Milestones:</b> No change in Q1; Staff will investigate scope and opportunities to prepare the Eol in early 2026.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Waste Reduction – Sustainable Diversion Programs, Waste Reduction – Zero Waste in RDCK Operations				

**Project Name: Resource Recovery Subregion Amalgamation Study**

<b>Project Origin</b>	<b>Original Completion Date</b>	<b>Revised Completion Date</b>	<b>Project Status</b>	<b>Date Assigned</b> March 19, 2026
<b>Objectives and Outcomes:</b> Reported under Regionalization Assessment.				
<b>Most Recent Actions:</b>				
<b>Next Steps and Upcoming Milestones:</b>				
<b>Applicable Areas:</b>				
<b>Strategic Priority and Area:</b> None				

**Department Name: Sustainability**

**Project Name: Slocan Lake and River Partnership Initiation**

<b>Project Origin</b> Committee or Commission	<b>Original Completion Date</b> December 31, 2026	<b>Revised Completion Date</b> December 31, 2026	<b>Project Status</b> On Track	<b>Date Assigned</b> February 17, 2022
<b>Objectives and Outcomes:</b> A project to support the development of a partnership to conserve, protect, and restore habitat; provide education; build relationships; and guide development on Slocan Lake and River.				
<b>Most Recent Actions:</b> Terms of Reference finalized and circulating for signatures Funding application made for Foreshore Inventory Mapping Initial meeting of Technical Advisory Committee in Dec 2025.				
<b>Next Steps and Upcoming Milestones:</b> Next Steps: Wait to hear about funding, getting project partner signatures. Possible Barriers: Lack of funding to do project work.				
<b>Applicable Areas:</b> Slocan Valley				
<b>Strategic Priority and Area:</b> Energy & Environment- Watershed Governance and Protection				

**Project Name: Regional Invasive Species Working Group**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	April 30, 2026	April 07, 2026	On Track	June 14, 2021
<b>Objectives and Outcomes:</b> Not an RDCK-led project. Contract and advisory roles for RDCK are now part of normal duties.				
<b>Most Recent Actions:</b> Dir Hewat and Vandenberghe appointees for another year.				
<b>Next Steps and Upcoming Milestones:</b> As this is not an RDCK-led project and the contract and advisory roles for RDCK staff are now part of normal duties this initiative is marked complete.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Energy & Environment- Environmental Stewardship & Energy Efficiency				

**Project Name: SES - Low Carbon Transportation - Corporate Fleet**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	December 31, 2026	April 07, 2026	Delayed	August 20, 2020
<b>Objectives and Outcomes:</b> Low Carbon RDCK Fleet does not meet reportable project criteria and now included in normal operations.				
<b>Most Recent Actions:</b>				
<b>Next Steps and Upcoming Milestones:</b> Low Carbon RDCK Fleet does not meet reportable project criteria. Opportunities for lower-emission options are evaluated are considered for fleet replacement as part of ongoing operations. This initiative is marked as complete.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Energy & Environment- Environmental Stewardship & Energy Efficiency				

**Project Name: SES - Facility Manager / Operator Training Program**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	December 31, 2025	April 07, 2026	On Track	August 20, 2020
<b>Objectives and Outcomes:</b>				
<b>Most Recent Actions:</b>				
<b>Next Steps and Upcoming Milestones:</b> This initiative has become part of normal operations and budgeted for annually. Initiative is marked as complete.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Energy & Environment- Environmental Stewardship & Energy Efficiency				

**Project Name: Service 105 (Sustainability) Project Funding Policy**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2026	April 01, 2027	Not Started	August 15, 2024
<b>Objectives and Outcomes:</b> Seeking to establish a policy for funding new initiatives through Service 105. Community Sustainable Living Service.				
<b>Most Recent Actions:</b> No action taken.				
<b>Next Steps and Upcoming Milestones:</b> Due to removal of the grant from budget in 2025 and 2026 and change in taxation with 3 electoral areas leaving the service this work is on hold.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Organizational Excellence - Communication with Residents, Organizational Excellence – Review Policies & Processes				

**Project Name: Review of RDCK's Historical BC Climate Action Charter Project Work**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2026	August 31, 2026	Not Started	September 18, 2025
<b>Objectives and Outcomes:</b> Review requested by the Board.				
<b>Most Recent Actions:</b> No action until staff back from leave in April 2026.				
<b>Next Steps and Upcoming Milestones:</b> Prepare review for summer 2026.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b>				

**Project Name: Expansion of Kootenay Conservation Program**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	April 30, 2026	December 31, 2027		September 23, 2021
<b>Objectives and Outcomes:</b> The Local Conservation Service established in 2014 for areas A, D and E has expanded in 2022-2023 to include Area H and F by voter assent. Further expansion is on hold until staff are advised to proceed. As per resolution 631/22 Electoral Areas interested in expanding the services includes Area B, C, G, I, and J.				
<b>Most Recent Actions:</b> Board directed staff to work with the Kootenay Conservation Program on developing financial options and a service case analysis for establishing a Local Conservation Fund service in Electoral Areas B, C, F, G, H, I and J. Only areas H and F opted to proceed with with establishing these services.				
<b>Next Steps and Upcoming Milestones:</b> With no further interest in establishing new conservation services indicated since 2022 and no further direction from the Board this project is now marked as complete.				
<b>Applicable Areas:</b> Slocan Valley, Nelson Area and West Arm of Kootenay Lake				
<b>Strategic Priority and Area:</b> Energy & Environment- Environmental Stewardship & Energy Efficiency, Organizational Excellence – Review Policies & Processes, Organizational Excellence – Review Governance Structures				

**Project Name: Engage RDCK Indigenous Nations on Opportunities for Partnership**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	December 31, 2024	April 07, 2026	Delayed	October 19, 2020
<b>Objectives and Outcomes:</b> Initiatives are now reported separately (e.g Slocan Lake and River Partnership, Kootenay Lake Partnership, Goat River Watershed Planning, Creston Valley Dikes, EDMA implementation etc...)				
<b>Most Recent Actions:</b>				
<b>Next Steps and Upcoming Milestones:</b> As current projects involving First Nations are now being reported seperately this initiative is marked as complete.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Relationships - Partner with Indigenous Communities				

**Project Name: Regional Mobility Working Group**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 08, 2026	April 30, 2027	On Track	August 15, 2024
<b>Objectives and Outcomes:</b> Established by Board in 2025 the Rural Mobility Community Advisory Committee, formerly a Working Group, is a collaborative, problem solving and idea generating group that creates space for diverse community organizations to meet to share resources, brainstorm and coordinate joint efforts to address transportation needs.				
<b>Most Recent Actions:</b> The Board authorized \$20,000 from the LGCAP grant for Rural Mobility Community Advisory Committee Phase 2 Project: Regional Volunteer Driver Network. the Board authorize \$10,000 for Kootenay Rideshare User Interface Improvements. Board appointed new members to the RMCAC.				
<b>Next Steps and Upcoming Milestones:</b> Seek approval to apply for \$15,000 Age Friendly Communities Grant on behalf of the Castlegar Community Services Society for Regional Booking Platform. Milestones will be to establish clear metrics for success based on rides delivered, shared rides, available drivers/volunteers etc.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Energy & Environment- Environmental Stewardship & Energy Efficiency, Energy & Environment- Community Resiliency & Safety				

**Project Name: Central Kootenay Food Policy Council**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	April 01, 2026	March 31, 2026	On Track	March 01, 2019
<b>Objectives and Outcomes:</b> This is an on-going project supported through S100. Update: The Board approved Grow & Connect project funding - \$20,000, CKFPC also requesting core funding, the Board has supported CKFPC now known as KFC since 2018.				
<b>Most Recent Actions:</b> Core Funding was approved with 2026-2030 Financial Plan. for \$30,000 for a period of April 2026 to March 2027 to support delivery of regional food systems coordination, communication and network development. \$20,000 allocated for April 2026 to March 2027 for Kootenay Food Procurement Network Project.				
<b>Next Steps and Upcoming Milestones:</b> As this is not an RDCK- led project, and the contract and advisory roles for RDCK staff are now part of normal operations this initiative is marked complete.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Energy & Environment- Agriculture & Food Security				

## Department Name: Sustainability

### Project Name: Watershed Governance Initiative - Goat Watershed

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2026	December 31, 2026	On Track	December 13, 2018
<b>Objectives and Outcomes:</b> A project to understand RDCK's role in protecting watersheds in the region.				
<b>Most Recent Actions:</b> Province confirmed support via letter and funding to undertake a geochemical assessment of the hydrology in the watershed. Engagement plan includes one on one farmer interviews which conclude April Community to community meeting with RDCK elected and Yaqaan Nukiy elected being coordinated for May.				
<b>Next Steps and Upcoming Milestones:</b> Next Steps: Sign funding agreement to receive funds from the Province and start RFP process; continue to engage on the C2C meeting coordination. Barriers: None at this time				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Energy & Environment- Watershed Governance and Protection				

### Project Name: SES - Demand Management - Community - REEP for Homes Project

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2026	February 19, 2026		August 20, 2020
<b>Objectives and Outcomes:</b>				
<b>Most Recent Actions:</b> REEP rebranded to HomeSave Program delivered by CoN.				
<b>Next Steps and Upcoming Milestones:</b> As this is not an RDCK-led project and the contract and advisory roles for RDCK staff are now part of normal staff duties this initiative is marked as complete.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> Energy & Environment- Environmental Stewardship & Energy Efficiency				

## Department Name: Utilities

### Project Name: North Canyon/Erickson Water Feasibility Study

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
	December 31, 2026			March 19, 2026
<b>Objectives and Outcomes:</b> Investigate reservicing options/cost-benefit/administrative and governance framework.				
<b>Most Recent Actions:</b> Staff report to WSC - approval and direction to staff to proceed with feasibility. Engaged NCID operator to understand infrastructure and what might be required to reservice.				
<b>Next Steps and Upcoming Milestones:</b> Engage NCID, refine concept/feasibility, report back to WSC in future meeting.				
<b>Applicable Areas:</b>				
<b>Strategic Priority and Area:</b> None, Fiscal Responsibility- Asset Management Planning				

**Project Name: Provincial Water Metering Pilot Project**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	March 31, 2027		On Track	May 15, 2025
<p><b>Objectives and Outcomes:</b> Erickson water system experiences seasonal capacity challenges that could largely be mitigated through demand side management. Grant funding through the Provincial Water Metering Pilot Project will enable 506 meter installations on residential and small agricultural properties. These meters will identify leaks requiring repair and provide valuable water usage data.</p>				
<p><b>Most Recent Actions:</b> First of 5 tender packaged for Phase 2 Universal Metering meter pit supply and installation has been awarded to Valhalla Contracting. • Request for Tender package 2 is now closed, award recommendation on April BoD agenda and package 3 is currently posted to April 16th. • Phase 1 Universal Metering installation for all new tandem meter/pits is 85% completed.</p>				
<p><b>Next Steps and Upcoming Milestones:</b> Award recommendation for package three and tender for package 4 of 5 within the coming 2 months. The RDCK Project Management team is overseeing this tendering process.</p>				
<p><b>Applicable Areas:</b> Creston and Area</p>				
<p><b>Strategic Priority and Area:</b> Fiscal Responsibility- Asset Management Planning, Energy &amp; Environment- Agriculture &amp; Food Security, Energy &amp; Environment- Watershed Governance and Protection, Organizational Excellence – Enhance Customer Service</p>				

**Project Name: Water and Wastewater Acquisition Plan**

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	August 31, 2028		On Track	January 05, 2026
<p><b>Objectives and Outcomes:</b> Provide a clear, transparent pathway for non-RDCK water and wastewater systems to explore becoming an RDCK service, while supporting informed decision-making. Outcomes include consistent evaluation, reduced risk to RDCK, and improved sustainability and governance of regional systems.</p>				
<p><b>Most Recent Actions:</b> Robson Raspberry Improvement District (RRID) recently completed user survey to assess support moving forward with acquisition process - results indicate 85%+ user support to continue. RDCK to meet with Taghum Improvement District (TID) trustees mid April to discuss the acquisition process and plan for public meeting.</p>				
<p><b>Next Steps and Upcoming Milestones:</b> Continue applicant-driven engagement, refine intake screening tools, &amp; align evaluation criteria with updated asset management and financial risk frameworks. Public meeting with RRID users on Jan 14th 2026 was very well attended. RRID overwhelming user vote in March to proceed with process. RDCK will now review/develop AMP, 5 year financial, EOI eval &amp; staff report.</p>				
<p><b>Applicable Areas:</b> Entire RDCK</p>				
<p><b>Strategic Priority and Area:</b> Energy &amp; Environment- Environmental Stewardship &amp; Energy Efficiency</p>				

**Project Name: Creston Valley Alternate Water Supply Feasibility Study**

<b>Project Origin</b> Committee or Commission	<b>Original Completion Date</b> January 31, 2027	<b>Revised Completion Date</b>	<b>Project Status</b> On Track	<b>Date Assigned</b> January 12, 2026
<b>Objectives and Outcomes:</b> Evaluate the technical, financial, and governance feasibility of a secondary water supply for agricultural use in the Creston Valley. Outcomes include identified servicing options, cost ranges, risks, and decision points to support future Board direction.				
<b>Most Recent Actions:</b> Completed technical and engagement work under the feasibility phase, including source screening, preliminary infrastructure concepts, and farmer and stakeholder engagement through Engage RDCK, public meetings, CAC's and agricultural producer workshops.				
<b>Next Steps and Upcoming Milestones:</b> Present at CVSC in May - scope TBD and refined. Feedback from Directors/stakeholders will help scope next steps and applicable funding sources.				
<b>Applicable Areas:</b> Creston and Area				
<b>Strategic Priority and Area:</b> None, Energy & Environment- Environmental Stewardship & Energy Efficiency, Energy & Environment- Agriculture & Food Security				

**Project Name: McDonald Creek Water System – Legacy Weir Management and Removal**

<b>Project Origin</b> Committee or Commission	<b>Original Completion Date</b> December 31, 2030	<b>Revised Completion Date</b>	<b>Project Status</b> On Track	<b>Date Assigned</b> January 12, 2026
<b>Objectives and Outcomes:</b> Address RDCK liability associated with a legacy intake weir on McDonald Creek that is no longer required for water supply. Outcomes include reduced long-term liability, clarified ownership and responsibility, and support for environmentally appropriate creek management and monitoring.				
<b>Most Recent Actions:</b> Review historic asset transfer records, abandoned water licences, site conditions. Engaged with monitoring partners re: proposed maintenance work to support flow monitoring & confirmed no safety concerns. Correspondence with landowner re: RDCK interest in weir removal. Property owner wants weir to remain for personal use: clarifies no unauthorized RDCK trespass permitted.				
<b>Next Steps and Upcoming Milestones:</b> Engage landowner for permission to inspect weir as part of due diligence.				
<b>Applicable Areas:</b> Kaslo and Kootenay Lake North				
<b>Strategic Priority and Area:</b> None, Energy & Environment- Natural Hazard and Risk Mitigation, Fiscal Responsibility- Asset Management Planning				

**Project Name: Support for Non-RDCK Water and Wastewater Systems**

<b>Project Origin</b> Committee or Commission	<b>Original Completion Date</b> December 31, 2028	<b>Revised Completion Date</b>	<b>Project Status</b> On Track	<b>Date Assigned</b> January 12, 2026
<b>Objectives and Outcomes:</b> Explore enhanced non-billable administrative supports and assess the viability of optional, cost-recovered services for non-RDCK water and wastewater systems. Outcomes include improved access to credible resources and reduced long-term risk of system failure.				
<b>Most Recent Actions:</b> Presented report to the Water Services Committee/RAC outlining support options and recent demand. Board directed staff to investigate expanded non-billable supports and explore feasibility of billable project management and operational services.				
<b>Next Steps and Upcoming Milestones:</b> Continue to develop enhanced web-based resource hub, assess demand for billable services, and report back to the Water Services Committee with options, risks, and resource implications.				
<b>Applicable Areas:</b> Entire RDCK				
<b>Strategic Priority and Area:</b> None, Energy & Environment- Environmental Stewardship & Energy Efficiency				

Project Name: Sanca Park Water Supply and Distribution System – Service Establishment (Bylaw No. 2665)

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2027		On Track	January 12, 2026
<p><b>Objectives and Outcomes:</b> Convert the Sanca Park water service from a continued specified area to a formal service establishment under the Local Government Act, while addressing system risk associated with two parcels requiring alternate water supply. Outcome is a legally sound service boundary that protects the broader system.</p>				
<p><b>Most Recent Actions:</b> Engaged with the Ministry of Housing and Municipal Affairs to address questions related to interim servicing and timing. Met with the affected landowner and committed to providing administrative assistance to support securing an alternate water source. Third reading was rescinded and re-read with amendments.</p>				
<p><b>Next Steps and Upcoming Milestones:</b> Continue servicing while supporting the landowner through provincial approval processes for alternate H2O. Delay adoption until the alternate supply is secured or timelines are exceeded, consistent with Ministry expectations. Estimated transition period is approximately two years. Staff investigated costs to reservice via a) surface H2O and b) groundwater with costs.</p>				
<p><b>Applicable Areas:</b> East Shore Kootenay Lake</p>				
<p><b>Strategic Priority and Area:</b> None, Fiscal Responsibility- Asset Management Planning, Energy &amp; Environment- Natural Hazard and Risk Mitigation</p>				

## CAPITAL PROJECTS TO MARCH 31, 2026

ACTIVE PROJECTS BEING MANAGED: 46 (6 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$17,029,636.80					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Comments or Next Steps
CDRD Pool Roof Replacement Agreement No. 2024-278-COM: Evoke Agreement No. 2025-162-COM: Heritage Roofing	AJ Evenson	1-Nov-2024	15-Jan-26	100%	Completed	Buildings	Close Out	Community Services	Completed.
Erickson Water Main Replacement 2023-105-ENV: WSP 2025-006-ENV: Riteway Holdings	AJ Evenson	2-Aug-2025	28-Feb-26	91%	In Progress	Utilities	Construction	Utilities	Waiting for as-builts from WSP
NDCC RTU's 2024-251-COM: Rocky Point Eng. 2025-143-COM: Venture Mechanical	Carolyn Hogan	15-Sep-2024	31-Jan-26	100%	Completed	Buildings	Close Out	Community Services	Completed.
CDRD Door Replacement 2025-040-COM: Stand Architecture 2025-163-COM: K4 Construction	Carolyn Hogan	1-Oct-2024	28-Feb-26	91%	In Progress	Buildings	Construction	Community Services	Substantially complete as of Mar 30.
CDCC Outdoor Washroom 2025-043-COM: ZKO Constr.	Jeannine Bradley	1-Nov-2024	31-Mar-26	100%	Completed	Buildings	Construction	Community Services	Substantially complete.
East Shore Connectivity Project 2023-176-ADM: Kaslo InfoNet 2024-208-ADM: Scott Lewis/SL Telecom	AJ Evenson	1-Jan-2024	31-Mar-26	100%	Completed	Utilities	Construction	Corporate Admin	Final claim to be prepared and submitted at end of March.
Erickson Water Meter Installation-Phase 1 2024-049-ENV: Emco 2024-050-ENV: Wolseley Agreement No. 2024-219-ENV: Riteway Holdings Agreement No. 2025-194-ENV: Valhalla Hydrovac	Jeannine Bradley	1-Jan-2025	31-Mar-26	82%	In Progress	Utilities	Construction	Utilities	Mob to site week of Apr 13-17.
Robson Fire Hall - Man Door Replacement	Jeannine Bradley	1-Apr-2025	31-Mar-26	45%	In Progress	Buildings	Construction	Fire Services	Contract awarded. Shop drawings in process.

**CAPITAL PROJECTS TO MARCH 31, 2026**

**ACTIVE PROJECTS BEING MANAGED: 46 (6 Completed YTD)**

**TOTAL BUDGET BEING MANAGED: \$17,029,636.80**

Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Comments or Next Steps
2024-179-FIR: Stand Architecture 2025-252-FIR: Grizzly Edge									
Balfour PN19 Watermain Replacement 2025-046-ENV: Highland Consulting 2025-259-ENV: Brenton Industries	AJ Evenson	10-Jan-2025	30-Apr-26	100%	Completed	Utilities	Close Out	Utilities	Completed.
Creston Office Upgrades	Jeannine Bradley	1-Feb-2025	30-Jun-26	9%	In Progress	Buildings	Concept Design	Corporate Admin	Preliminary site investigation ongoing.
Fauquier - Willow-Oak Completion 2024-081-ENV: Highland Consulting	Carolyn Hogan	15-Nov-2024	30-Jun-26	36%	In Progress	Utilities	Procurement	Utilities	ITT closes Apr 22.
Taghum Beach Site Upgrades 2025-218-COM: VDZ Consulting 2026-060-PKS: Masse Environmental	Carolyn Hogan	1-Jan-2025	30-Jun-26	18%	In Progress	Civil	Concept Design	Parks	IFR conceptual design received. CW application approved Oct 2025 board. Ecological contract awarded. Kick-off meeting Apr 17.
CDCC Refrigeration Engineering/Construction 2024-234-COM: Polar Eng. 2025-142: Polar Eng. (Fortis studies) 2025-416-COM: Yeti Refrigeration	Carolyn Hogan	15-Jan-2026	31-Jul-26	45%	In Progress	Buildings	Construction	Community Services	Construction to start week of Apr 13-17.
NDCC Refrigeration Engineering/Construction 2024-234-COM: Polar Eng. 2025-141: Polar Eng. (Fortis studies) 2025-416-COM: Yeti Refrigeration Agreement No. 2026-069-COM: Hil-Tech	Carolyn Hogan	15-Jan-2026	31-Jul-26	45%	In Progress	Buildings	Construction	Community Services	Construction to start week of Apr 13-17. Vestibule contract awarded.

## CAPITAL PROJECTS TO MARCH 31, 2026

**ACTIVE PROJECTS BEING MANAGED: 46 (6 Completed YTD)**

**TOTAL BUDGET BEING MANAGED: \$17,029,636.80**

Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Comments or Next Steps
CDRD R6-R7 Roofing 2024-278-COM: Evoke	AJ Evenson	1-Jun-2026	6-Sep-26	36%	In Progress	Buildings	Procurement	Community Services	Design and tender package completed. Tender award at Apr 16 board mtg.
Creston LF Berm - Phase 1C/D 2025-190-ENV: Sperling Hansen	AJ Evenson	1-Mar-2026	30-Nov-26	27%	In Progress	Civil	Detailed Design	Resource Recovery	First Nations consultation underway. Ddrone survey to follow.
West Robson - Broadwater Rd: Design 2026-001-ENV: Fusion Consulting	Carolyn Hogan	1-Oct-2025	30-Nov-26	27%	In Progress	Utilities	Procurement	Utilities	MOTT permit submitted. ITT closing Apr 29.
Arrow Creek WTP: Pretreatment Upgrades 2026-015-ENV: CIMA	Jeannine Bradley	1-Aug-2025	31-Dec-26	18%	In Progress	Buildings	Construction	Utilities	Contract awarded. Site visits and design ongoing.
Asset Management BCA's FCA's	Carolyn Hogan	1-Jan-2026	31-Dec-26	9%	In Progress	Other	Procurement	Community Services	RFP closing Apr 23.
Burton Water System 2024-247-ENV: Highland Consulting	Carolyn Hogan	1-Jan-2026	31-Dec-26	27%	In Progress	Utilities	Procurement	Utilities	Detailed design complete. ITT closes Apr 22.
Canyon Lister FH: Structural Upgrades 2025-412-FIR: MBAC	Jeannine Bradley	1-Jan-2026	31-Dec-26	27%	In Progress	Buildings	Detailed Design	Fire Services	Schematic design complete. Detailed design ongoing.
CDRD Arena Roof Insulation 2024-174-COM: Evoke 2026-057-COM: Zarikoff Developments	Jeannine Bradley	1-Jan-2026	31-Dec-26	45%	In Progress	Buildings	Construction	Community Services	Contract award in process.
CDRD Expansion 2025-192-COM: HCMA 2026-013-COM: HCMA	AJ Evenson	1-Jan-2026	31-Dec-26	18%	In Progress	Buildings	Procurement	Community Services	HCMA contract awarded, OSR developed.
CDRD Pool Wall Renos 2026-077-COM: Horvath Contracting	AJ Evenson	13-Jan-2026	31-Dec-26	45%	In Progress	Buildings	Construction	Community Services	Contract awarded.
CDRD: Accessibility Lift	Carolyn Hogan	15-Oct-2025	31-Dec-26	9%	In Progress	Buildings	Concept Design	Community Services	Feasibility study underway.

## CAPITAL PROJECTS TO MARCH 31, 2026

ACTIVE PROJECTS BEING MANAGED: 46 (6 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$17,029,636.80					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Comments or Next Steps
CDRD: Staff Lunchroom 2026-066-COM: Stand Architecture	Carolyn Hogan	15-Oct-2025	31-Dec-26	9%	In Progress	Buildings	Concept Design	Community Services	Contract award in process.
Central SR - Legacy Landfill Closures (BAL/KAS/MAR/SAL) 2026-036-ENV: Brenton Industries	AJ Evenson	1-Jan-2026	31-Dec-26	82%	In Progress	Resource Recovery	Construction	Resource Recovery	Site clean up contract awarded. Civil work award at Apr 15 JRRC.
Creston Landfill: Litter Fence	AJ Evenson	1-Jan-2026	31-Dec-26	91%	In Progress	Resource Recovery	Construction	Resource Recovery	Installation underway, completed by end of March.
East SR - Legacy Landfill Closures (BOS/CRA)	Jeannine Bradley	1-Jan-2026	31-Dec-26	9%	In Progress	Resource Recovery	Procurement	Resource Recovery	Issued RFQ for debris cleanup, closed Mar 27. Contract award in process.
Edgewood Water - PN13	Jeannine Bradley	1-Jan-2026	31-Dec-26	9%	In Progress	Utilities	Procurement	Utilities	NRFP closes Apr 27
Erickson Water: Phase 2 Metering 2025-167-ENV: Metercor Pk1: 2026-066-ENV: Valhalla Hydrovac	AJ Evenson	15-Apr-2025	31-Dec-26	27%	In Progress	Utilities	Procurement	Utilities	Meters received. Issuing multiple tender packages for installation. Tender #1 awarded to Valhalla; Tender #2 awarded to Zarikoff; packages 3-5 issued in phases.
Fire Halls: Structural Upgrades (13 halls)	Jeannine Bradley	1-Oct-2024	31-Dec-26	100%	Completed	Buildings	Close Out	Fire Services	Structural engineering LoAs received. Scheduling final BP inspections.
Glade Regional Park 2026-061-PKS: Masse Environmental	Carolyn Hogan	1-Feb-2026	31-Dec-26	9%	In Progress	Other	Concept Design	Parks	Ecological assessment contract awarded; drone footage complete.
Goat-Canyon Park - Osborne Rd	Jeannine Bradley	1-Jan-2026	31-Dec-26	9%	In Progress	Other	Initiation	Parks	Defining scope of work.
Grohman Narrows Recycling Depot - Detailed Design and Fleet Building 2024-146-ENV: Ottotod Eng.	Jeannine Bradley	1-Jan-2025	31-Dec-26	36%	In Progress	Resource Recovery	Detailed Design	Resource Recovery	Working thru MOTT permitting process and insurance requirements.
Lister Watermain - PN25 (16th Street) 2026-071-ENV: WSP	Jeannine Bradley	1-Jan-2026	31-Dec-26		In Progress	Utilities	Procurement	Utilities	Contract award in process.
Marblehead TS Retaining Wall	Jeannine Bradley	1-Jan-2026	31-Dec-26	27%	In Progress	Civil	Procurement	Resource Recovery	Detailed design underway. Issue Tender April.

## CAPITAL PROJECTS TO MARCH 31, 2026

**ACTIVE PROJECTS BEING MANAGED: 46 (6 Completed YTD)**

**TOTAL BUDGET BEING MANAGED: \$17,029,636.80**

Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Comments or Next Steps
Ootischenia FH: Structural Upgrades 2025-413-FIR: MBAC	Jeannine Bradley	1-Aug-2025	31-Dec-26	27%	In Progress	Buildings	Detailed Design	Fire Services	Schematic design complete. Detailed design ongoing.
Ootischenia Landfill: Litter Fence	AJ Evenson	1-Jan-2026	31-Dec-26	9%	In Progress	Resource Recovery	Initiation	Resource Recovery	Snow fence/T-posts being used.
Ootischenia LF: Septage Facility Upgrades	AJ Evenson	1-Jan-2026	31-Dec-26	9%	In Progress	Resource Recovery	Initiation	Resource Recovery	Project initiation planned early March
Ootischenia TS Upgrades	AJ Evenson	1-Jan-2026	31-Dec-26	27%	In Progress	Resource Recovery	Procurement	Resource Recovery	Going to April Board meeting.
Robson FH: Structural Upgrades 2025-414-FIR: MBAC	Jeannine Bradley	1-Aug-2025	31-Dec-26	27%	In Progress	Buildings	Detailed Design	Fire Services	Schematic design complete. Detailed design ongoing.
West SR - Legacy Landfill Closures (BUR/EDG)	AJ Evenson	1-Jan-2026	31-Dec-26	9%	In Progress	Resource Recovery	Initiation	Resource Recovery	Issuing RFQ closes Apr 22.
Ymir FH: Structural Upgrades 2025-415-FIR: MBAC	Jeannine Bradley	1-Aug-2025	31-Dec-26	27%	In Progress	Buildings	Detailed Design	Fire Services	Schematic design complete. Detailed design ongoing.
Erickson Distribution System Replacement (PN26-52-24-155-23-27-126)	Jeannine Bradley	1-Jan-2026	31-Dec-27	9%	In Progress	Utilities	Initiation	Utilities	Preparing RFP for design services; working on R/W issues. Investigating line location in late spring.
Ymir TS: Retaining Wall	Jeannine Bradley	1-Mar-2026	31-Dec-26	9%	Not Started	Resource Recovery	Initiation	Resource Recovery	Project initiation planned early April.

## PROJECTS COMPLETED IN Q3 & Q4 2025 REMOVED FROM THE QUARTERLY REPORT

Project/Initiative Name	Responsible Manager
Support on Cannabis	CAO
Local Conservation Fund Committee of Board	Sustainability
Building Officials Training Program	Building Inspection
2024 Wildfire: Community Recovery	Emergency Management
2024 Wildfire After-Action Review	Emergency Management
Emergency and Disaster Management Act	Emergency Management
EOC training and equipment 2024 - UBCM	Emergency Management
2025 ESS CEPF Grant - Equipment and Training	Emergency Management
Natural Asset Management Plan for Ymir Watershed/Quartz Creek	Sustainability
2024 Wildfire Mitigation - CWRP Updates	Emergency Management
2025 FireSmart Program	Emergency Management
Information Request and Complaint Handling Policy	Administration
Information Technology Infrastructure Replacement - Wireless Firewalls	Information Technology
Microsoft Exchange 365	Information Technology
Kootenay Lake Watercourse DPA Project	Planning
Agricultural Policy Review - Phase 2	Planning
Housing Development Costing and Study	Planning
Playmor Junction Zoning Bylaw	Planning
Campground Bylaw Review	Planning
Area H North OCP Review	Planning
Area J OCP Review	Planning
Industrial, Commercial and Institutional Organics Pilot - Nelson area	Resource Recovery
BC Structure Firefighter Minimum Training Standards	Fire Services
Robson Recreation Society Lease	Recreation
Community Services Access & Inclusion Policy Development	Recreation
Community Services Sponsorship Policy Development	Recreation
Achieving Extraordinary Customer Experiences	Recreation
Creston and District Community Complex Solar Array Installation	Recreation
Proposed RDCK Parks in Creston Valley	Community Services
Creston Library Contract	Community Services
Campbell Fields Recreation Development Feasibility Study	Community Services

## PROJECTS COMPLETED IN Q1 2026

Project/Initiative Name	Responsible Manager
<b>RDCK Accessibility Plan</b>	Administration
<b>Transit Service Funding Review</b>	Administration
<b>Update Emergency Program Executive Committee Bylaw</b>	Administration
<b>Options Investigation for Third Party Community Works Funding</b>	Administration
<b>Records in SharePoint Pilot Project</b>	Administration
<b>Timesheets Application in Project Management Module</b>	Finance and Procurement
<b>Enhanced Features in the Project Costing Module</b>	Finance and Procurement
<b>Organizational Review - Phase One</b>	Human Resources
<b>Waterloo Eddy Regional Park Construction</b>	Parks
<b>Castlegar and District Community Complex Arena Roof Repair</b>	Recreation
<b>Castlegar and District Community Facilities, Recreation, Parks and Leisure Service Bylaw Amendments</b>	Recreation
<b>Expansion of Kootenay Conservation Program</b>	Sustainability
<b>Engage RDCK Indigenous Nations on Opportunities for Partnership</b>	Sustainability
<b>Central Kootenay Food Policy Council</b>	Sustainability
<b>Regional Invasive Species Working Group</b>	Sustainability
<b>SES - Demand Management - Community - REEP for Homes Project</b>	Sustainability
<b>SES - Low Carbon Transportation - Corporate Fleet</b>	Sustainability
<b>SES - Facility Manager / Operator Training Program</b>	Sustainability