



Regional District of Central Kootenay
CRESTON VALLEY SERVICES COMMITTEE
Open Meeting Addenda

Date: Thursday, February 5, 2026

Time: 9:00 am

Location: Creston and District Community Complex - Erickson Room
312 19 Avenue North, Creston, BC

Directors will have the opportunity to participate in the meeting electronically. Proceedings are open to the public.

Pages

1. ZOOM REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:

8:00 a.m. PST
9:00 a.m. MST

Join by Video:

<https://rdck-bc-ca.zoom.us/j/92632670829?pwd=VkcPYOv0WnMTDNowScaJt12nFYz8zN.1>

Join by Phone:

+1 778 907 2071 Canada Toll Free

*6 to unmute or mute

*9 to raise or lower your hand

Meeting ID: 926 3267 0829

Meeting Password: 430277

In-Person Location: 312 19 Avenue North Creston, BC

2. CALL TO ORDER

Chair DeBoon called the meeting to order at [Time] a.m.

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

4. ADOPTION OF AGENDA

RECOMMENDATION:

The agenda for the February 5, 2026 Creston Valley Services Committee meeting be adopted as circulated.

5. RECEIPT OF MINUTES

6 - 11

The January 8, 2026 Creston Valley Services Committee minutes, have been received.

6. DELEGATE

6.1 CRESTON VALLEY ROD AND GUN CLUB

12 - 30

Robyn User, from Creston Valley Rod & Gun Club will present the return of the kokanee salmon project to the Committee.

7. STAFF REPORTS

7.1 STAFF REPORT: CRESTON & DISTRICT COMMUNITY COMPLEX QUARTERLY PROGRAMMING UPDATE

31 - 35

The Committee Report dated February 5, 2026 from Tia Wayling, Regional Programming Manager, re: Quarterly Programming Update, has been received.

Note: report has been added to the addenda.

7.2 STAFF REPORT: CRESTON & DISTRICT COMMUNITY COMPLEX CUSTOMER EXPERIENCE PROJECT & NEXT STEPS

36 - 39

The Committee Report dated February 5, 2026 from Trisha Davison, Regional Manager, Recreation & Client Services, re: Customer Service Project & Next Steps, has been received.

Note: report has been added to the addenda.

7.3 STAFF REPORT: CRESTON VALLEY FIRE QUARTERLY REPORT

40 - 57

The Committee Report from Chief Riel, Creston Valley Fire Chief, re: Creston Valley Fire Services Quarterly report and service presentation, has been received.

8. NEW BUSINESS

8.1 FOR INFORMATION: CRESTON VALLEY PUBLIC LIBRARY

58

A brief report, re: 2025 Year in Review has been received from Saara Itkonen, Creston Valley Public Library Director.

8.2 DISCUSSION ITEM: CRESTON VALLEY PUBLIC LIBRARY RESERVES

Director Jackman requested to have this item added to the agenda.

8.3 DISCUSSION ITEM: PHYSIO WORKS LEASE

59 - 62

The Committee report dated February 5, 2026 from Craig Stanley, Regional Manager Operations and Asset Management, re: Physio Works Lease renewal recommendation has been received.

Note: report has been added to the addenda.

RECOMMENDATION:

That the Board renew the lease with Creston Physio Works and More, for the commercial space at the Creston and District Community Complex for a period of five years commencing on March 1, 2026 and ending on February 28, 2031, and that, the Board Chair and Corporate Officer be authorized to sign the necessary documents.

8.4 DISCUSSION ITEM: ECONOMIC DEVELOPMENT

CAO Horn requested that this item be added to the Addenda.

9. OLD BUSINESS

9.1 DISCUSSION ITEM: DANGEROUS AND AGGRESSIVE DOG CONTROL SERVICES ESTABLISHMENT BYLAWS

63 - 70

Staff report for reduced costs for this proposed service, in addition to a detailed analysis of the service provided to the Committee.

Note: report has been added to the addenda.

RECOMMENDATION:

That staff be directed to make changes to Electoral Areas A, B, and C Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3067, 2025 in accordance with an on call, contracted service to be administered externally; AND FURTHER, that staff bring the bylaw to the February 2026 Open Board Meeting for consideration of third reading and proceeding to the Alternative Approval Process.

9.2 GOAT RIVER WATERSHED WATER SUSTAINABILITY PLAN

71 - 79

Staff to provide an update to this reoccurring item.

Note: report has been added to the addenda.

9.3 DISCUSSION ITEM: CRESTON & DISTRICT COMMUNITY COMPLEX (CDCC) CONCESSION SERVICES AGREEMENT

80 - 84

The Committee report dated February 5, 2026 from Craig Stanley, Regional Manager Operations and Asset Management re: CDCC

Concession service agreement has been received.

Note: report has been added to the addenda.

RECOMMENDATION:

That the Board approve the RDCK enter into a five-month concession services agreement at the Creston and District Community Complex with Rick's Iron Kettle Restaurant, commencing on February 8, 2026 and ending on July 7, 2026, and that the Board Chair and Corporate Officer be authorized to execute the agreement.

9.4 ACTION ITEM LIST

Items #5 & #6 have been removed from the list.

85

10. PUBLIC TIME

The Chair will call for questions from the public and members of the media at _____ a.m./p.m.

11. CLOSED

11.1 Meeting Closed to the Public

RECOMMENDATION:

In the opinion of the Committee - and, in accordance with Section 90 of the Community Charter – the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting;

AND FURTHER, in accordance with Section 90 of the Community Charter, the meeting is to be closed on the basis(es) identified in the following Subsections:

90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

90 (2)

(b) the consideration of information received and held in confidence relating to negotiations

(i) between the municipality and a provincial government or the federal government, or both, or between a provincial government or the federal government, or both, and a third party,

- (ii)between the municipality and another local government or between another local government and a third party, or
- (iii)between the municipality and a first nation or a prescribed Indigenous entity, or between a first nation or a prescribed Indigenous entity and a third party;

11.2 Recess of Open Meeting

RECOMMENDATION:

The Open meeting be recessed at [Time] in order to conduct the Closed meeting.

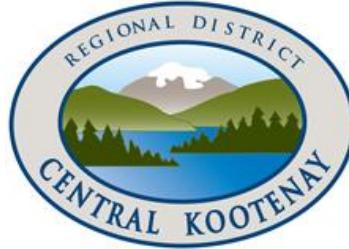
12. NEXT MEETING

The next Creston Valley Services Committee meeting is scheduled for March 5, 2026 at 9:00 a.m.

13. ADJOURNMENT

RECOMMENDATION:

The Creston Valley Services Committee meeting be adjourned at [Time].



Regional District of Central Kootenay

CRESTON VALLEY SERVICES COMMITTEE

Open Meeting Minutes

Thursday, January 8, 2026

8:00 am PST

9:00 am MST

Creston and District Complex – Erickson Room

312 19 Avenue North, Creston, BC

COMMITTEE MEMBERS' PRESENT

Director A. DeBoon	Town of Creston
Director G. Jackman	Electoral Area A
Director R. Tierney	Electoral Area B
Director K. Vandenbergh	Electoral Area C

STAFF PRESENT

S. Horn	Chief Administrative Officer
Y. Malloff	General Manager Finance, Information Technology and Procurement
J. Chirico	General Manager of Community Services
T. Davison	Regional Manager – Recreation and Client Services
C. Stanley	Regional Manager – Operations & Asset Management
P. Marshall-Smith	Sustainability and Resilience Supervisor
C. LeBlanc	Community Resilience Coordinator
R. Baril	Meeting Coordinator

CRESTON STAFF PRESENT

M. Moore	Creston Chief Administrative Officer
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GUESTS

Director A. Watson	RDCK Board Chair/Electoral Area D
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1. ZOOM REMOTE MEETING INFO

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8:00 a.m. PST

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Join by Phone:

+1 778 907 2071 Canada Toll Free

*6 to unmute or mute

*9 to raise or lower your hand

Meeting ID: 926 3267 0829

Meeting Password: 430277

In-Person Location: 312 19 Avenue North Creston, BC

2. CALL TO ORDER

Stuart Horn called the meeting to order at 9:00 a.m.

3. ELECTION OF THE CRESTON VALLEY SERVICES COMMITTEE (CVSC) CHAIR

CAO Horn announced the nominations submitted for Director DeBoon.

The CAO called for nominations a second and third time.

No further nominations.

Director DeBoon was declared the Chair for the Creston Valley Services Committee for 2026 by acclamation.

4. CHAIR'S ADDRESS

Chair DeBoon thanked the Committee for this nomination.

5. COMMENCEMENT OF THE CVSC MEETING

6. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

7. ADOPTION OF AGENDA

Moved and seconded,
And resolved:

The agenda for the January 8, 2026 Creston Valley Services Committee meeting be adopted as circulated.

Carried

**FREEDOM
OF THE FLOOR** Moved and seconded,
And resolved:

That Freedom of the Floor be granted to Theresa Fresco.

Carried

8. RECEIPT OF MINUTES

The REVISED December 4, 2025 Creston Valley Services Committee minutes, have been received.

9. STAFF REPORTS

9.1 STAFF REPORT: REAL ESTATE FOUNDATION FUNDING: GOAT RIVER WATERSHED WATER SUSTABILITY PLAN - PHASES 3 & 4 ENGAGEMENT

Staff presented a request to apply for funding to the Real Estate Foundation Funding, in anticipation of continuing work of phases 3 & 4. The request for funding is a fair representation of the work involved in phases 3 & 4 and subsequent budget.

Theresa Fresco gave a brief introduction of her work as Director of Indigenous Partnerships and Initiatives with the Fraser Basin Council (FBC). FBC aims to bring people together to advance sustainability solutions and practices. FBC places emphasis on climate change, community resilience and watershed health, which they have adopted as part of their province wide mandate.

The Committee has voiced their desire for the Council-to-Council discussions to take place as soon as possible.

Moved and seconded,
And resolved:

That staff are to compile all information on different funding sources available for this project. Staff to provide funding and funder options referred to on 4.1 in the attached report and report back to CVSC.

Carried

Moved and seconded,
And resolved that it be recommended to the Board:

That the Board authorize staff to apply for the Real Estate Foundation of BC (REFBC) grant in support of funding portions of Phases 3 & 4 of the Goat River Watershed Water Sustainability Planning; AND FURTHER, that if successful the grant funding be allocated to Community Sustainable Living Service S105; AND FURTHER, that if successful, the Chair and Corporate Officer be authorized to sign all necessary documents.

Carried

10. NEW BUSINESS

10.1 CRESTON VALLEY PUBLIC LIBRARY

Saara Itkonen, Creston Valley Public Library Director presented the 2026 draft budget. The library board is waiting for RDCK to give a letter in support of the Columbia Basin Trust grant to improve accessibility within the Creston Valley Public Library. They are planning some significant upgrades to the building for accessibility as they aim to be accessible to all community members.

The library is also organizing a fundraising drive to help raise funds for them to re-open on Fridays.

The Committee discussed the similarities and differences between Castlegar and Creston Public Libraries. The main difference is that Creston is an isolated town or "closed system" with the closest services offered being 60-90 minutes away. Whereas in Castlegar is more of an "open system" with the closest services offered being just 20 minutes away. Creston offers more services to the public because of the remoteness of the town.

The Committee voiced concerns surrounding the 2026 draft budget adequately portraying the necessary reserves for the library. The Committee has also requested an itemized list of all the library services offered to the public.

10.2 FOR INFORMATION: CRESTON VALLEY PUBLIC LIBRARY

This report was received for information.

10.3 DISCUSSION ITEM: VALLEY COMMUNITY SERVICES USE OF ROTACREST HALL

Moved and seconded,
And resolved that it be recommended to the Board:

That the Board approve the RDCK enter into a three-year agreement with Valley Community Services for non-exclusive use of the lower floor of the Rotacrest Hall, to deliver therapeutic activation programming for seniors, commencing on February 1, 2026 and ending on January 31, 2029, and that the Board Chair and Corporate Officer be

authorized to execute the agreement.

Carried

10.4 DISCUSSION ITEM: CRESTON & DISTRICT COMMUNITY COMPLEX CONCESSION AGREEMENT

In February staff will be bringing a recommendation to the Committee. Staff are vetting the services of operators to deliver food services to the community.

11. OLD BUSINESS

11.1 ACTION ITEM LIST

Item #2 – Dangerous Dog Bylaw - This discussion is postponed to February.

Item #5 – Kootenay Employment Services contact – To be removed from the list for February 2026.

Item #6 – Library capital reserves - To be removed from the list for February 2026.

12. PUBLIC TIME

The Chair will call for questions from the public and members of the media at 11:00 a.m.

A member of the public came forward with concerns regarding the public library budget.

13. CLOSED

13.1 Meeting Closed to the Public

Moved and seconded,

And resolved:

In the opinion of the Committee - and, in accordance with Section 90 of the Community Charter – the public interest so requires that persons other than DIRECTORS, ALTERNATES, DIRECTORS, DELEGATES AND STAFF be excluded from the meeting;

AND FURTHER, in accordance with Section 90 of the Community Charter, the meeting is to be closed on the basis(es) identified in the following Subsections:

90 (2)

(b)the consideration of information received and held in confidence relating to negotiations

(i)between the municipality and a provincial government or the federal government, or both, or between a provincial government or the federal government, or both, and a third party,

(ii)between the municipality and another local government or between another local government and a third party, or

(iii)between the municipality and a first nation or a prescribed Indigenous entity, or between a first nation or a prescribed Indigenous entity and a third party;

Carried

13.2 Recess of Open Meeting

Moved and seconded,

And resolved:

The Open meeting be recessed at 11:07 a.m. in order to conduct the Closed meeting.

Carried

14. NEXT MEETING

The next Creston Valley Services Committee meeting is scheduled for February 5, 2026 at 9:00 a.m. MST.

15. ADJOURNMENT

Moved and seconded,

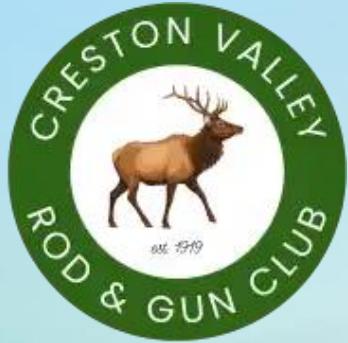
And resolved:

The Creston Valley Services Committee meeting be adjourned at 12:08 p.m.

Carried

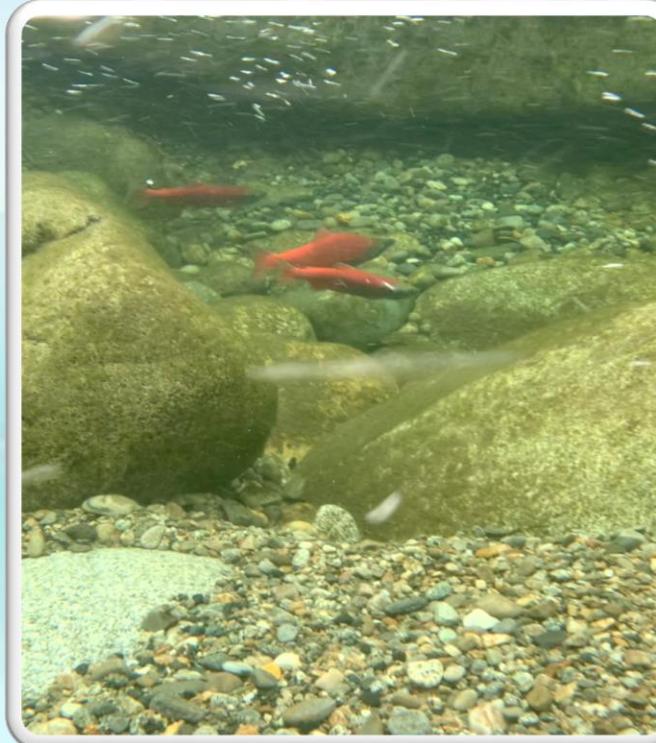
Digitally approved by:

Arnold DeBoon, Chair



Return of the Kokanee Salmon Project

February 5, 2026



Agenda

- Introductions
- Project Background
 - Year 1 & 2 Accomplishments
 - Year 3 Successes
 - Reporting
- Go Forward
 - Goal
 - Objectives
 - Summit Creek Restoration Possibilities
- Next Steps



Introductions

Creston Valley Rod & Gun Club

- President, Beth Hurst
- Fish Director, Alana Higginson
- Kokanee Salmon Project Manager, Robyn Usher
- Project Biologists, Brody Kunze & Jessica Holden
- Project Contributor, Jim Schaefer



Creston Valley Wildlife Management Area

- Head of Conservation Programs, Marc-Andre Beaucher

Project Background



The *Return of the Kokanee Salmon Project* was initially funded by:

- a BC provincial grant to help restore depleted stocks of Kokanee salmon on the north and south arms of Kootenay Lake.

The Creston Valley Rod & Gun Club (CVRGC) was responsible for managing the project, partnering with:

- **Ministry of Water, Land and Resource Stewardship (WLRS)** for technical expertise.
- **Freshwater Fisheries Society of BC** for egg collection, incubation, and release.
- **Lower Kootenay Band (LKB)** for invaluable knowledge of the lake's fish stocks and health.

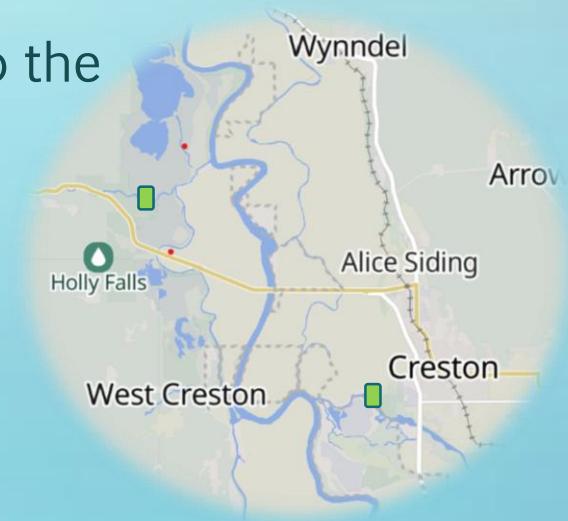
Project Background

Year 1 & 2 Accomplishments

In '23 & '24 work involved:

- Collection of available Kokanee salmon eggs in September.
- Incubation of eggs at the Freshwater Fisheries Society of BC's, Kootenay Trout Hatchery, in October.

- Release of eggs in late October into the Meadow Creek Spawning Channel on the North Arm of the lake, and Summit Creek on the South Arm.
- Eggs were also released into the Goat River in 2024.

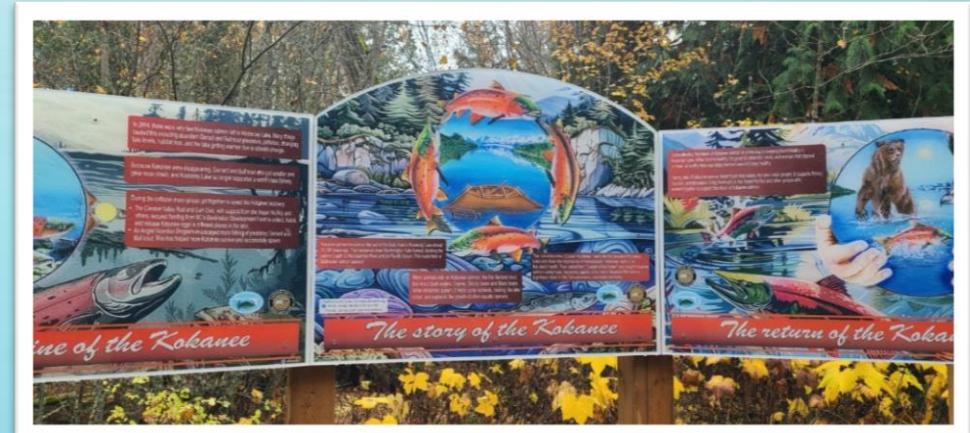


Project Background

Year 1 & 2 Accomplishments

- In Year 2, a Kokanee spawning count and habitat monitoring program was conducted on Summit Creek.
 - Results were used to quantify Kokanee spawning habitat and help determine the best locations for future egg releases.
- In Year 2, aquariums with Kokanee salmon eggs were placed into Creston-area public schools, and three educational modules deployed.
 - Reviews by teachers and students were highly favourable.

- Interpretive signs were installed at the Balfour and Kootenay Bay ferry terminals on Kootenay Lake, and at Summit Creek park.
 - They feature colorful artwork, by LKB community member, Carol Louie.



Project Background

Year 3 Successes

In '25 the Rod & Gun Club raised sufficient funds to:

- Complete additional habitat monitoring on Summit Creek including a habitat assessment of historic, dry channels.
- Conduct spawning counts on Summit Creek.
- Extend the *Kokanee in the Classroom Program* to one more Creston-area elementary school and the local high school.

Funds raised in '25 to collect, incubate and release eggs will be used instead in '26, at the request of the Ministry of Water, Land and Resource Stewardship.

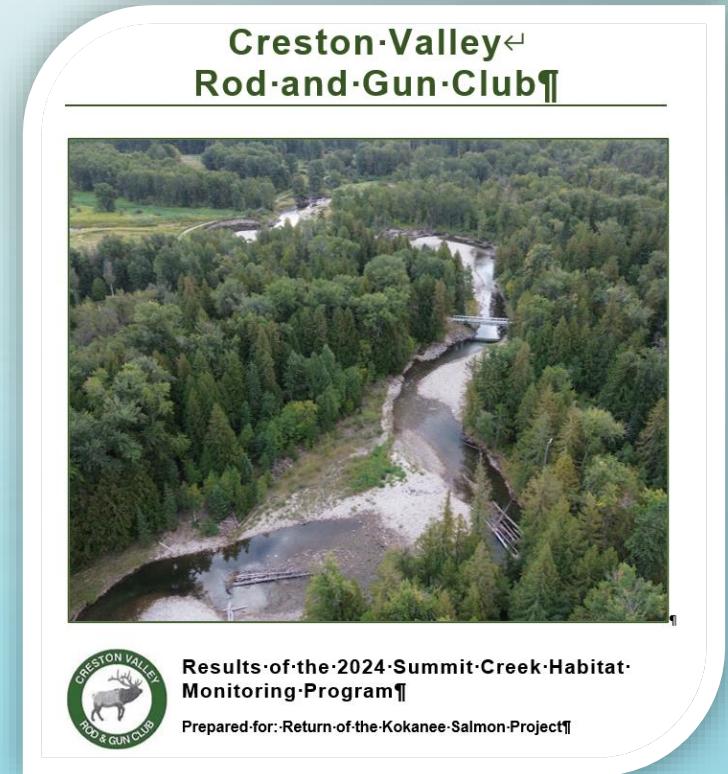


Project Background

Year 3 Reporting

Summit Creek Habitat Monitoring Program Report

- Conducted FHAP stream surveys for Kokanee.
- Collected water quality and benthic invertebrate samples.
- Performed Kokanee spawning surveys.
- Deployed a temperature array throughout the Summit Creek watershed.



Project Background

Year 3 Reporting

Summit Creek Restoration Assessment Report

- History of channel diversion projects in the 1970s resulted in degradation and loss of stream habitat.
- Historic Summit Creek channels were mapped using historical aerial imagery and provincial Lidar data.
- 5.2 km of these historic channels were surveyed for habitat quality.
- Results of habitat surveys and mapping data used to inform 6 different habitat restoration options within 3 different areas

Creston Valley Rod and Gun Club
Summit Creek Restoration Assessment



2025 Survey of Summit Creek's Historic Channels:
Assessing Restoration Values for Kokanee Salmon

Prepared for: Return of the Kokanee Salmon Project
Prepared By: Brody Kunze, Biologist
January 2026 (Draft)



Go Forward



The Creston Valley Rod & Gun Club is proposing long-term support to Kokanee salmon restoration activities.

Long Term Goal

- Restoration of Kokanee salmon populations on Kootenay Lake with a focus on the South Arm of the lake.

Lots of \$\$\$ have been spent on the North and West Arms of the Lake, and to date not much on the South Arm

Go Forward

Objectives

1. Continue stocking the Meadow Creek spawning channel, Summit Creek, and the Goat River with fertilized Kokanee salmon eggs.
2. Explore the use of RSIs (Remote Stream Incubators) for Summit Creek egg plants in the fall of 2026 to improve egg to fry survival rates



Go Forward

Objectives

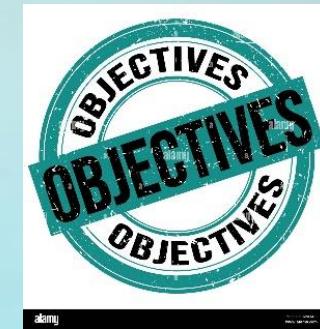
3. **Reconnect historic channels** to Summit Creek and its' historic floodplain to increase and improve Kokanee spawning, migration, and rearing habitat.
4. **Restore ecosystem processes** on Summit Creek that would reduce erosion, channel incision, and degradation while improving gravel retention, habitat diversity, and stream morphology.



Go Forward

Objectives

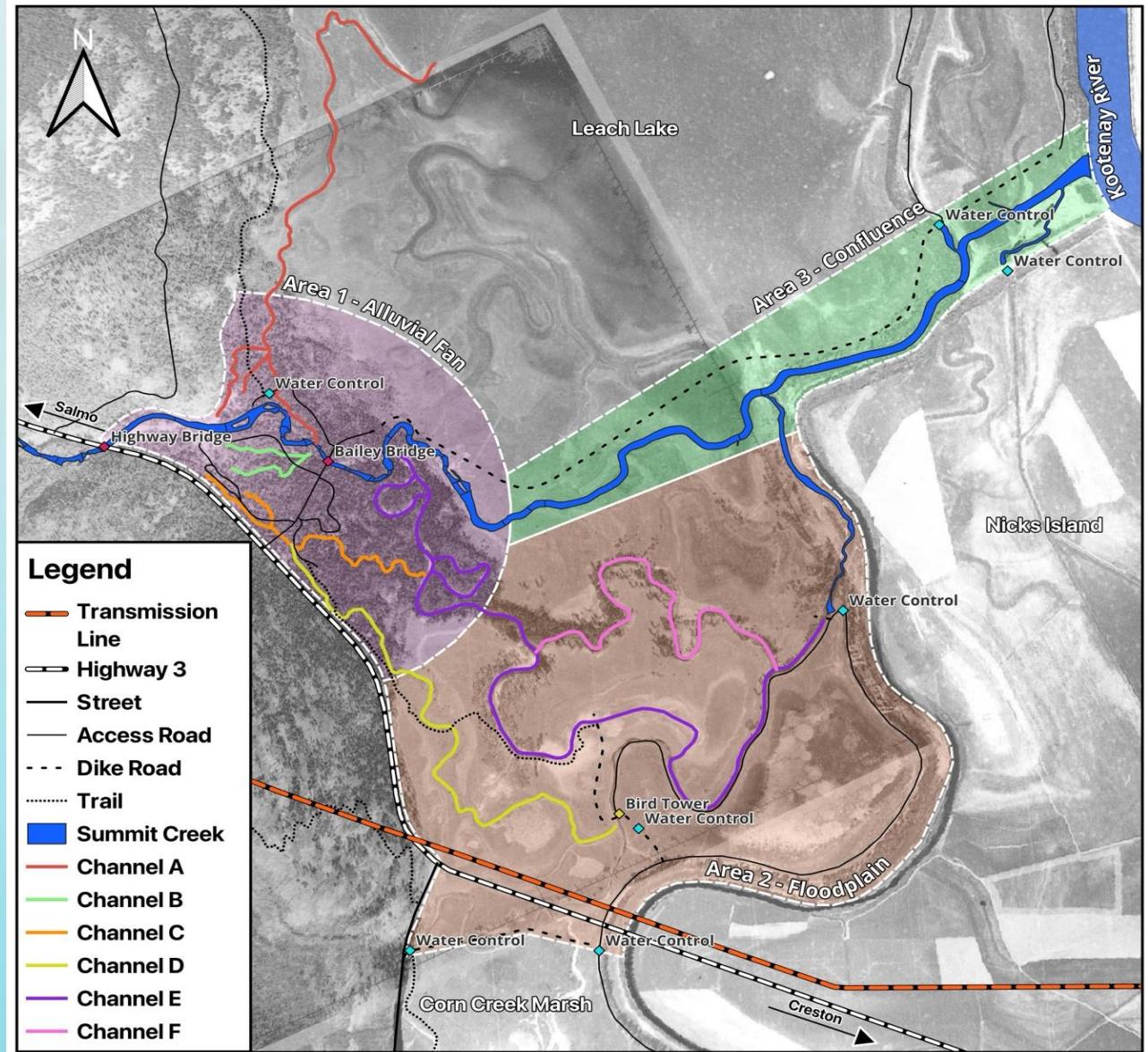
5. Continue the Kokanee in the Classroom Program to develop students understanding of Kokanee salmon importance and the ecosystems on which they depend.
6. Promote a community-wide understanding of the importance of local stewardship and passion for Kokanee management.



Go Forward

Habitat Restoration Areas

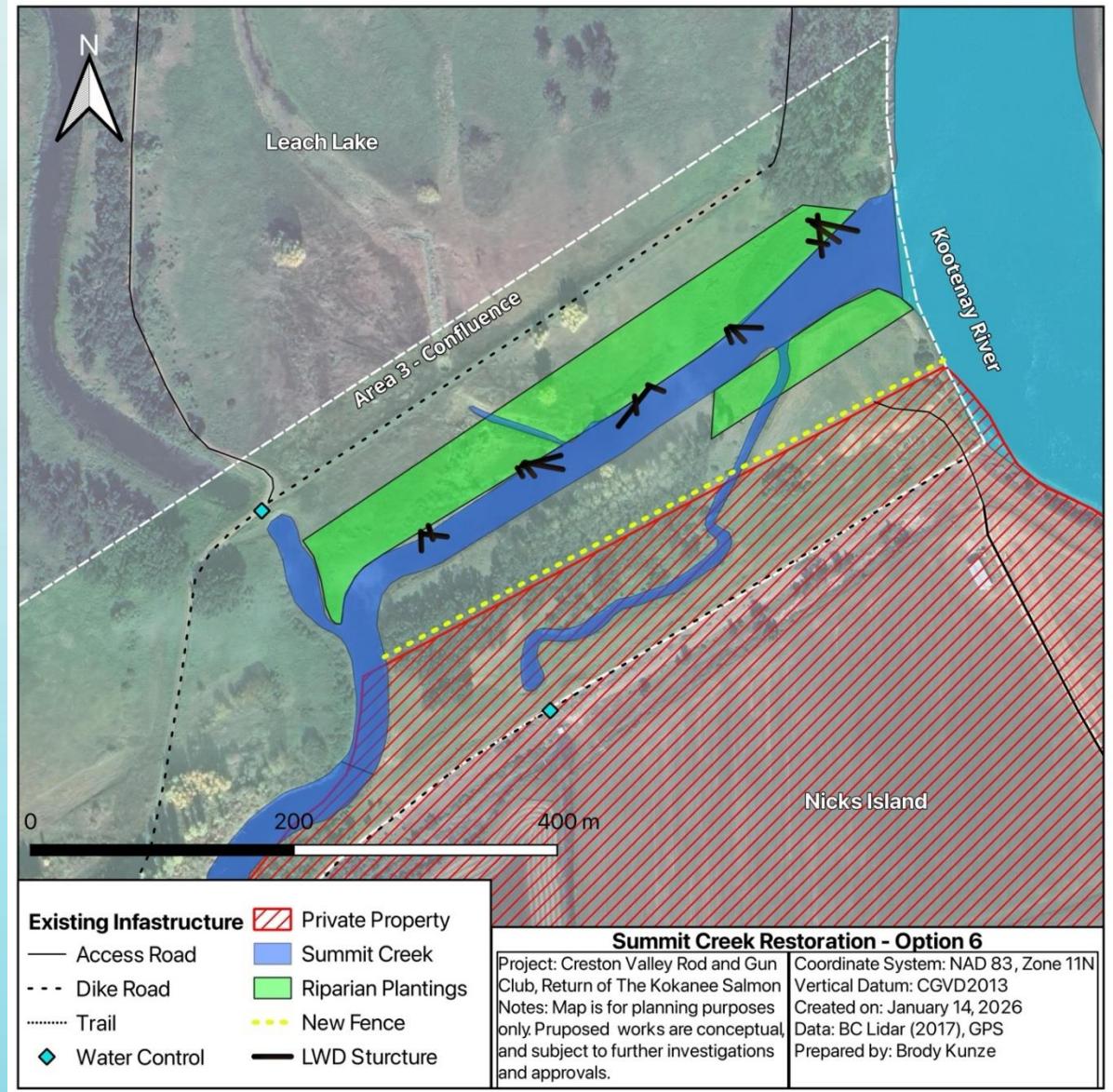
- **Area 1 – Alluvial Fan**, provides the highest quality Kokanee spawning habitat
- **Area 2 – Floodplain**, provides habitat connectivity for out-migrating fry and nutrient exchange
- **Area 3 – Confluence**, provides migratory and holding habitat for adult spawners



Go Forward

Proposed Restoration: Option 6 in Area 3

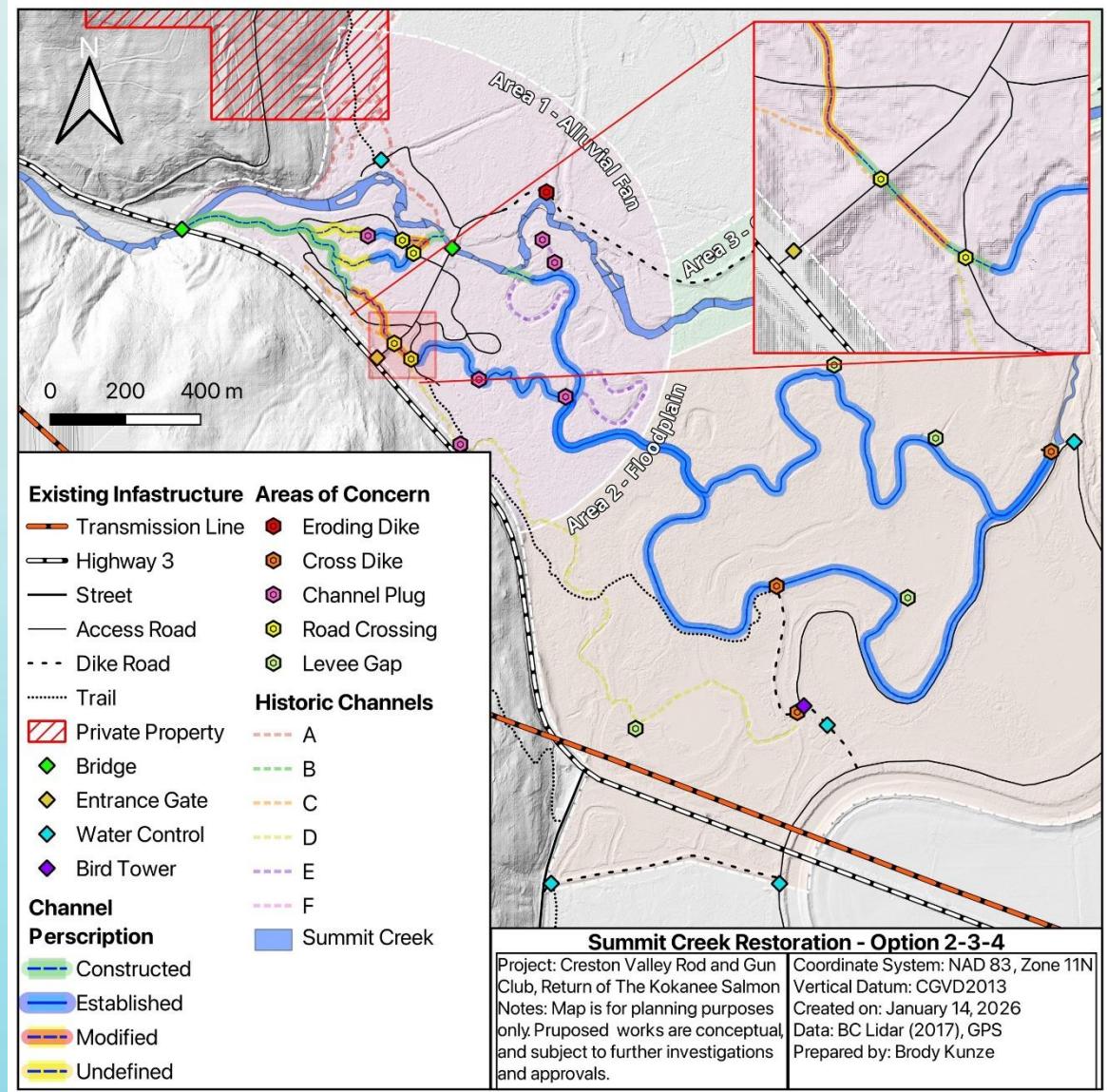
- Replace degraded fence to prevent impacts from cattle in riparian area
- Plant riparian vegetation along stream banks for shading/cover.
- Install log structures to provide in-stream cover for Kokanee.
- Many Pros very few Cons.



Go Forward

Proposed Restoration : Options in Areas 1 and 2

- Reconnecting multiple historic channels over time would meet all project objectives
- Options 2, short section of secondary channel, new Kokanee spawning habitat.
- Option 3, longer section of secondary channel, some floodplain reconnection.
- Option 4, Re-connects mainstem Summit Creek to historic channel and floodplain.
- Many benefits, but also many logistics and considerations to large scale restoration.



Next Steps *for the Red Fish*



1. Complete the Summit Creek Habitat Monitoring Program report with 2025 data and circulate broadly.
2. Complete the Summit Creek Restoration Assessment Report and circulate broadly.
3. Select a '26 restoration option and complete a feasibility assessment.
4. Begin work on an information video with Rod & Gun Club funds to help secure funding, working closely with Skimmerhorn Productions.
5. Kick-off fund raising efforts including stakeholder meetings.



Creston Valley Rod & Gun Club

Return of the Kokanee Salmon Project

Year 4 Objectives

1.0 Background

The *Return of the Kokanee Salmon Project* was initially funded by a British Columbia (BC) provincial grant to help restore depleted stocks of Kokanee salmon on the north and south arms of Kootenay Lake. The Creston Valley Rod & Gun Club (CVRGC) was responsible for managing the project, partnering with the Ministry of Water, Land and Resource Stewardship (WLRS) for technical expertise, the Freshwater Fisheries Society of BC, and relying on the Lower Kootenay Band (LKB) for invaluable knowledge of the lake's fish stocks and health.

In 2023 and 2024, work involved the collection of available Kokanee salmon eggs in September, followed by incubation of eggs at the Freshwater Fisheries Society of BC's Kootenay Trout Hatchery, and egg release in late October into the Meadow Creek Spawning Channel on the North Arm of the lake, and into Summit Creek on the South Arm. Eggs were also released into the Goat River in 2024.

In 2024, a Kokanee spawning count and habitat monitoring program were conducted on Summit Creek to quantify Kokanee spawning habitat, help determine the best locations for future egg releases, and identify restoration areas. Subsequently, aquariums with Kokanee salmon eggs were placed into Creston-area public schools, and three educational modules deployed to highly favourable reviews by teachers and students.

Lastly, in 2024 interpretive signs were installed at the Balfour and Kootenay Bay ferry terminals on Kootenay Lake, and Summit Creek park. They feature colorful artwork, by Yaqan Nu?kiy community member, Carol Louie, and describe the historical significance of Kokanee salmon to the Lower Kootenay Band who consider the Kokanee to be the "Leader of the Water." Also depicted is the collapse of the Kokanee fish stock and the many groups involved in the current recovery.

In 2025, the Rod & Gun Club raised sufficient funds to complete additional habitat monitoring on Summit Creek including a habitat assessment of historic, dry channels. Spawning counts were undertaken on Summit Creek, and the *Kokanee in the Classroom Program* extended to one more Creston-area elementary school and the local high school. Funds that were raised in 2025 to collect, incubate and release eggs will be used instead in 2026, at the request of the Ministry of Water, Land and Resource Stewardship.

2.0 Go Forward

The Creston Valley Rod & Gun Club is proposing long-term, ongoing support to Kokanee salmon restoration activities. The long-term goal and related objectives are outlined below.

2.1 Long-term Goal

Restoration of Kokanee salmon populations on Kootenay Lake with a focus on the South Arm of the lake.



Creston Valley Rod & Gun Club

Return of the Kokanee Salmon Project

2.2 Objectives

1. Continue stocking the Meadow Creek spawning channel, Summit Creek, and the Goat River with fertilized Kokanee salmon eggs.
2. Explore the use of RSIs (Remote Stream Incubators) for Summit Creek egg plants in the fall of 2026 to increase egg to fry survival.
3. Reconnect historic channels to Summit Creek and to its historic floodplain to improve Kokanee salmon spawning, migration and rearing habitat.
4. Restore ecosystem processes on Summit Creek that would reduce erosion, channel incision, and degradation while improving gravel retention, habitat diversity, and stream morphology.
5. Continue the *Kokanee in the Classroom Program* to develop students understanding of Kokanee salmon importance and the ecosystems on which they depend.
6. Promote a community-wide understanding of the importance of local stewardship and passion for Kokanee management.

Funding is in place to meet Objectives 1 and 6. Funding is needed to meet the remaining objectives.

-- end --

For more information contact:
Robyn Usher, Project Manager
Return of the Kokanee Salmon Project
pm.kokanee@crestonvalleyrodandgunclub.com
587.215.1212



Committee Report – For Information

February 5, 2026

Creston & District Programming Update

Author: Tia Wayling, Regional Programming Manager
File Reference: 0515-20-CVSC
Electoral Area/Municipality: Town of Creston and Electoral Areas A, B & C
Services Impacted S224

1.0 PURPOSE OF REPORT

The purpose is to provide an overview of 2025 Programming with annual statistics for Creston & District (S224).

2.0 BACKGROUND AND UPDATE

Program activity is reported across aquatics, fitness, arena, camps, and general recreation.

2025 Service Delivery at a Glance

Across all program areas, one theme really stands out – there is growth in overall facility traffic. Participation in general admission and included with admission programs are on the rise, and facility usage is moving towards a more efficient model.

Aquatics

- Of the 460 total registrants, the CDCC Pool welcomed 117 new participants to swim lessons in 2025 that did not take lessons in 2023 or 2024
- Swim lesson demand was lower in 2025 than in previous years which led to fewer offerings
- Swim lessons were 75% full, on average, indicating the level of program offerings were appropriate
- Waitlist numbers dropped 30% for 2025 with only 7 people
- Delivery of school swim lessons hit 99% of the budgeted hours (158 hours out of 160), exceeding the budgeted revenue by \$1,000

Fitness

- A shorthand of instructors continues to impact on the number of pre-registered programs offered with a reduction of 50% in the total number of programs offered
- Included with admission schedule remained consistent with no cancellations and with improved attendance
- There were a total of 153 registrants in pre-registered fitness classes which is 36% less than 2024, but a 26% increase in attendance from 2024 to included with admission classes totaling 4,233 participants

Recreation

- Sport programs remain popular serving 275 participants – programs are filling to an average of 83% of program capacity
- Youth safe-at-home courses (Home Alone and My Safe Life) were re-introduced this fall with good interest no cancellations
- With only one cancellation due to low numbers, Summer Camps season successfully accommodated 243 children in total

Programming Financials

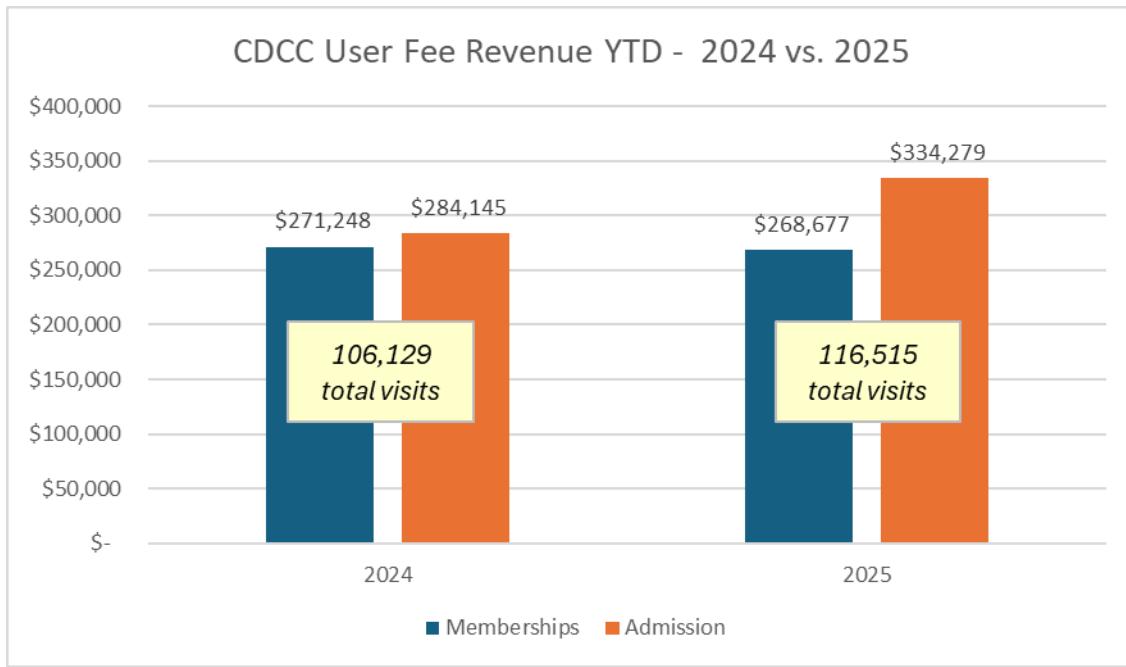
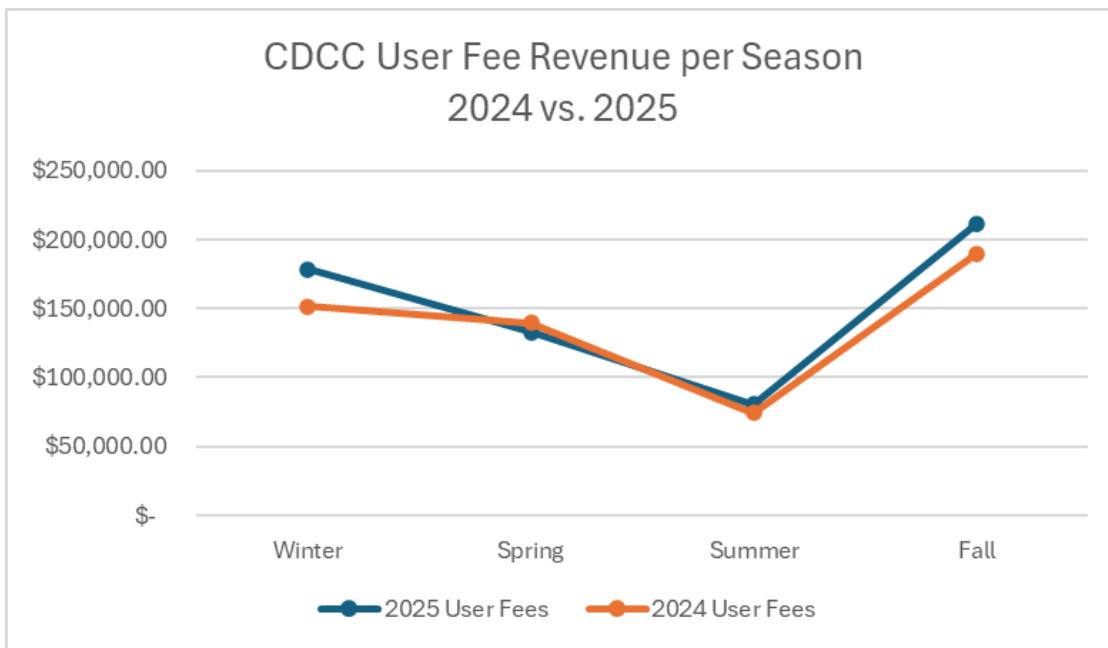
The financials for 2025 show some notable differences compared to 2024:

- Although participation was a bit higher in some areas in 2024, there was improved accuracy to revenue and expenses budgets, like fitness and swim lessons
- The strategic decision to reduce the number of swim lesson offerings has resulted in a similar fill rate, indicating improved efficiency and alignment with demand
- An adult recreation hockey group transitioned from an RDCK program structure to a user group, which in turn decreased revenue amounts but added to rental income

Programming Financials	2024		2025		
	Actuals	Budget	Actuals	Budget	% Utilization
Recreation - Revenue	(\$63,075.00)	(\$73,254.36)	(\$71,519.61)	(\$71,379.99)	100%
Arena - Revenue	(\$20,603.00)	(\$9,600.00)	(\$8,987.00)	(\$9,500.00)	95%
Fitness - Revenue	(\$37,381.00)	(\$48,725.00)	(\$25,686.98)	(\$34,150.24)	75%
Aquatics - Revenue	(\$50,582.00)	(\$62,761.00)	(\$42,474.00)	(\$53,600.00)	79%
Recreation - Expenses	\$95,743.17	\$121,800.00	76,874.59	108,326.00	71%
Arena - Expenses	\$4,879.00	\$9,100.00	17,099.00	24,000.00	71%
Fitness - Expenses	\$81,656.00	\$87,355.00	76,680.00	88,370.00	87%
Aquatics Expenses	\$66,947.00	\$82,830.43	52,383.00	65,550.49	80%

User Fees

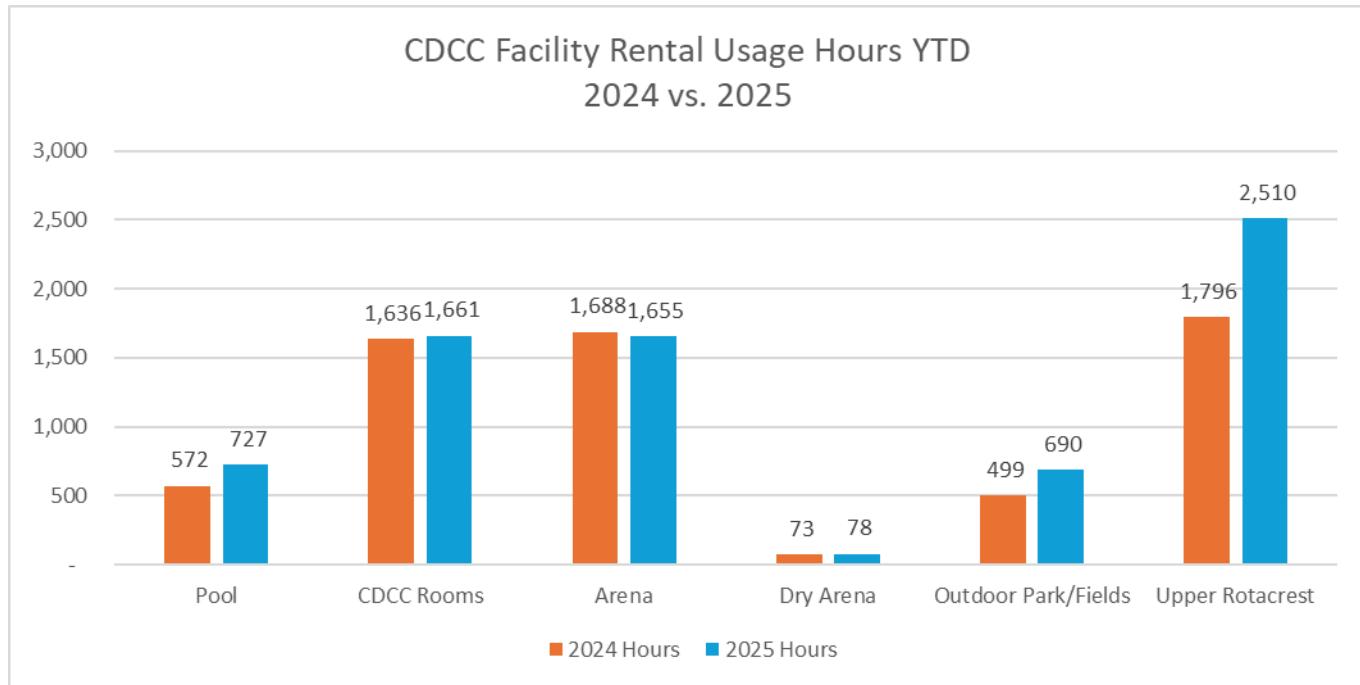
The total number of visits to the CDCC in 2025 surpassed 2024 by about 10,300. This number includes each paid admission as well as pass scans into the facility. The below chart shows the revenue trend line per season. Usage dips in the warmer months is typical of recreation facilities. The peak in 2024 Spring is the batch expiration of 10 and 20-punch admissions performed in May 2024 totaling \$22,256. Without this adjustment, membership revenue would have been lower than 2025.



Facility Rentals

Private and user-group rental hours showed a modest upward trend across most spaces, contributing to an overall 8.4% increase in rental revenue compared to 2024. The growth in hours was driven not by full-space bookings, but by increased use of partial spaces such as pool lanes and half-field rentals. This approach allows multiple groups to share larger spaces during peak times, improving overall facility utilization.

This pattern was especially noticeable in 2025, with schools increasing their use of pool lanes and the Creston Football Club scheduling multiple age groups on the field simultaneously. Looking ahead, similar strategies, such as implementing arena dividers, could further enhance scheduling flexibility and maximize space efficiency.



3.0 NEXT STEPS AND TIMELINE

Moving into 2026, staff will continue with the following work:

Aquatics & Training

- Continued monitoring to improve alignment with program offerings
- Continue to develop internal staff to achieve new certifications and continue sustainability of lifeguard development and first aid program

Fitness

- Continued monitoring of program offerings
- Continued work to standardize program outcomes and promotions to improve participant understanding and support informed program selection
- Offering of fitness certifications to increase staff roster of available fitness instructors

Recreation

- Continued Pro-D Day and youth program promotions
- Close attention to ice allocation to optimize public and user group ice utilization

Respectfully submitted,



Tia Wayling – Regional Programming Manager

CONCURRENCE

General Manager of Community Services – Joe Chirico 

Regional Manager, Operations & Asset Management – Craig Stanley 

Regional Manager, Recreation & Client Services – Trisha Davison 



Committee Report – For Information

February 5, 2026

Customer Experience Project Report & Next Steps

Author: Trisha Davison, General Manager of Community Services
File Reference: 01-0520-50
Electoral Area/Municipality: TOWN OF CRESTON, AREAS A, B, & C
Services Impacted S224

1.0 PURPOSE OF REPORT

To provide the Commission with an overview of the information collected through the Customer Experience baseline survey, with a specific focus on insights relevant to the Creston & District Recreation Commission service area.

2.0 BACKGROUND AND UPDATE

In 2025, the Department undertook a facilitated review of customer service standards and initiated a training program focused on creating excellent customer experiences. While this was largely focused on service provision to clients who use services through Community Services, it has also been a catalyst to recognize staff teams within the Department and across the organization are also in service to each other.

There were three primary outcomes of the overall project were:

- To provide training and a team development opportunity for staff around customer experience excellence
- To develop a service promise that would unite and ground staff in a common service delivery expectation
- Conduct a baseline survey to understand how we are delivering on our service promise

Baseline Survey

The baseline survey was conducted for a four-week period from October 21 to November 21, 2025. Overall, 1,635 total responses were received from across the District distributed as follows:

- Nelson & District Community Complex: 680 responses (41.6%)
- **Creston & District Community Complex: 445 responses (27.2%)**
- Castlegar & District Community Complex: 415 responses (25.4%)
- Salmo & Area G Recreation, Fitness & Pool: 51 responses (3.1%)
- Regional Parks: 40 responses (2.4%)
- Other: 4 responses (0.2%)

As part of the survey response, participants were asked what the primary location was they were providing their feedback on. This report focuses on responses where the respondent identified the Creston & District

Community Complex as their primary location identifying the following program or service areas being mentioned:

- Swimming Pool/Aquatic Programs: 300 mentions (67.4%)
- Fitness Centre/Gym: 184 mentions (41.3%)
- Arena/Ice Sports: 86 mentions (19.3%)
- Fitness Class/Group Training: 59 mentions (13.3%)
- Drop-in or Community Program: 55 mentions (12.4%)
- Other: 48 mentions (10.8%)

Feedback indicates strong participation in key service areas, underscoring the significant role these programs play in addressing community needs. Because many participants interact with these services regularly, their experiences within these programs shape overall perceptions of service quality, communication, and care across the facility and other service areas.

Key Satisfaction Indicators

Of the key satisfaction indicators that were measured:

- 89.3% indicated they strongly agree or agree that they felt respected, welcomed, and heard with 4.9% disagreeing (3.6%) or strongly disagreeing (1.3%)
- 85.4% indicated they were very satisfied or satisfied with the level of care, attentiveness, and overall service received by RDCK staff with 6.8% being dissatisfied (5.2%) or very dissatisfied (1.6%).
- 80.7% indicated being very satisfied or satisfied with the clarity and helpfulness of communication received from the RDCK (in person, by phone or online) with 7.6% indicating being dissatisfied (5.6%) or very dissatisfied (2.0%).

Analysis of Responses Received

The survey included three questions where respondents could select a response aligned with their experience as well as a section for open ended feedback. An overview of the comments received in the **written response** section is as follows:

Areas of Consistent Strength

1. Strong personal connection - Participants consistently describe Creston as a friendly, welcoming, and community-oriented place.
2. High levels of care and attentiveness - Many comments highlight staff going out of their way to help.
3. Positive program experiences - Structured programs and classes are generally well-received.

Key Pressure Points

1. Communication consistency - Improvements are needed around proactive communication and clarity during changes.
2. Capacity during peak times - Busy periods can affect perceived attentiveness.
3. Reliance on informal communication - Participants often depend on asking staff rather than receiving information automatically.

The analysis of the section where respondents were asked a question and selected their level of agreement or disagreement with the statement is as follows:

Area	Analysis	Sample Responses
<i>Cared for, Respected & Heard</i>	<p>Creston demonstrates exceptionally strong results in this indicator, with nearly 60% of participants selecting the highest possible response. This suggests that feeling welcomed, respected, and heard is a defining strength of the Creston facility.</p> <p>These results point to a deeply relational service culture where participants feel personally recognized and valued.</p>	<ul style="list-style-type: none"> “Staff are always friendly and welcoming.” “You feel known when you walk in.” “Everyone is helpful and kind.”
<i>Care & Attentiveness</i>	<p>Care and attentiveness are a major strength for Creston, with over half of respondents selecting “Very satisfied.” This indicates that participants frequently experience service that goes beyond basic expectations.</p> <p>The small neutral and negative share appears primarily in comments related to busy periods or limited staff availability, suggesting workload pressures rather than disengagement.</p>	<ul style="list-style-type: none"> “Staff genuinely care.” “They are attentive and helpful.” “You can tell they want you to have a good experience.”
<i>Communication Clarity & Helpfulness</i>	<p>Communication is slightly weaker than the other two indicators but remains largely positive. The higher neutral share suggests opportunities to improve clarity and consistency around scheduling, program information, and changes.</p>	<ul style="list-style-type: none"> “Most of the time communication is clear.” “Staff are helpful when you ask.” Where frustration appears Confusion when schedules or programs change Needing to ask for clarification rather than receiving information proactively

Creston & District Community Complex stands out for its exceptionally strong relational service culture. Participants overwhelmingly feel welcomed, cared for, and valued. The primary opportunity for improvement lies in strengthening communication systems so they consistently match the high quality of interpersonal service already being delivered.

Recommendations coming from the baseline survey include:

- 1. Protect the relational strengths**
 - Continue reinforcing personal, welcoming interactions that define the Creston experience.
- 2. Strengthen proactive communication**
 - Improve visibility of schedule changes, program updates, and key information.

3. Support staff during busy periods

- Ensure staffing and processes support attentiveness during peak usage.

4. Reduce reliance on informal information sharing

- Where possible, make information easy to access without needing to ask.

3.0 NEXT STEPS AND TIMELINE

The following next steps will focus efforts on continuous improvement related to excellence in customer experiences:

Item	Date
Develop a process to implement the recommendations coming from the baseline survey.	April 2026
Revisit the Department goals and outcomes related to customer experience for 2026.	April 2026
Ongoing training & development of staff related to the customer service promise and its integration into how services are provided	April – September 2026
Conduct a follow-up survey in the Fall 2026 to measure impact of efforts made related to service improvements.	October 2026
Provide follow-up reporting to Commission February 2027.	February 2027

Respectfully submitted,



Trisha Davison, General Manager of Community Services

CONCURRENCE

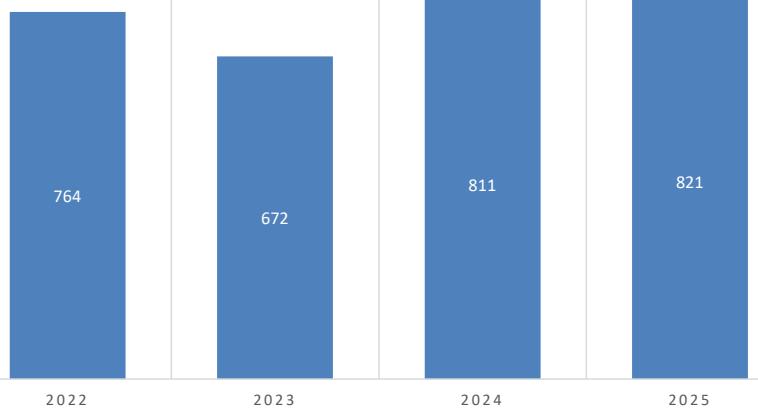
Regional Manager – Operations & Asset Management, Craig Stanley

Sarah Fuhr – Communications & Community Engagement Lead – *Digitally Approved*

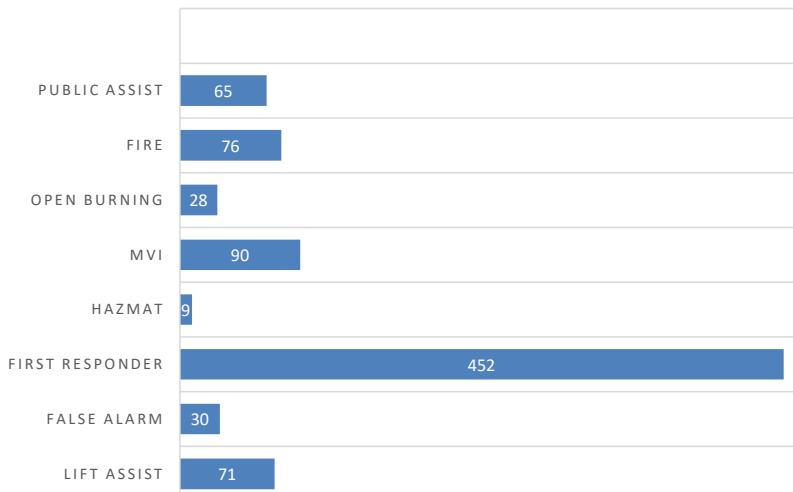


CRESTON VALLEY FIRE 4th QUARTER 2025 OPERATIONS REPORT

INCIDENTS - CRESTON VALLEY

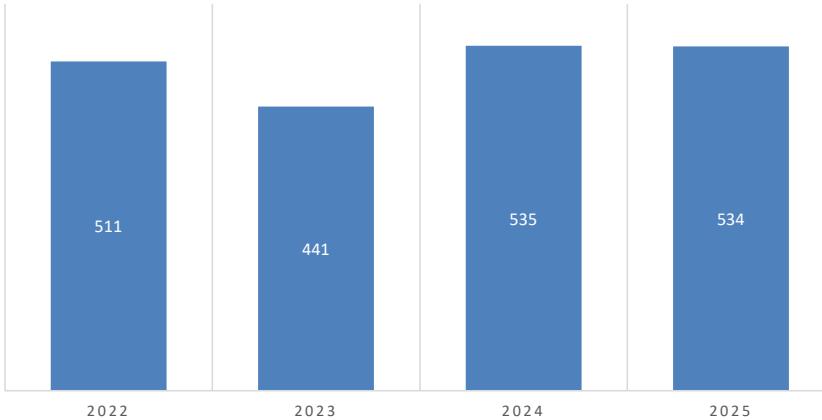


INCIDENTS BY TYPE - CRESTON VALLEY

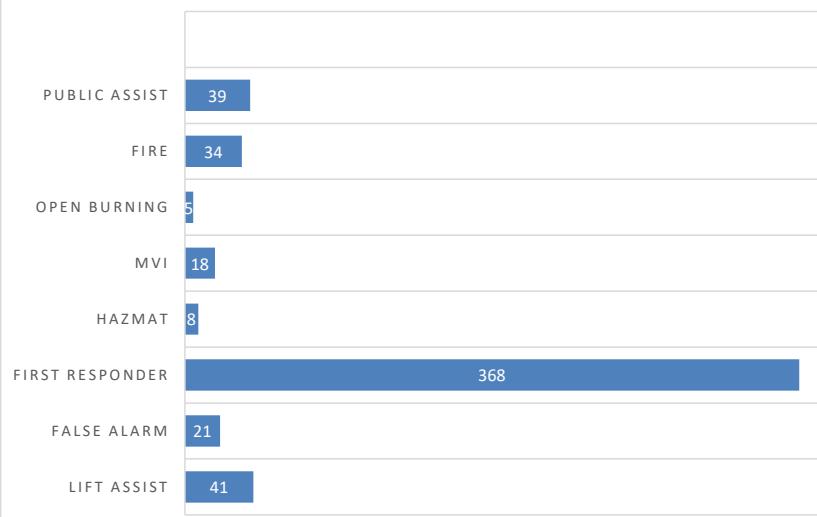


CRESTON VALLEY FIRE 4th QUARTER 2025 OPERATIONS REPORT

INCIDENTS - CRESTON

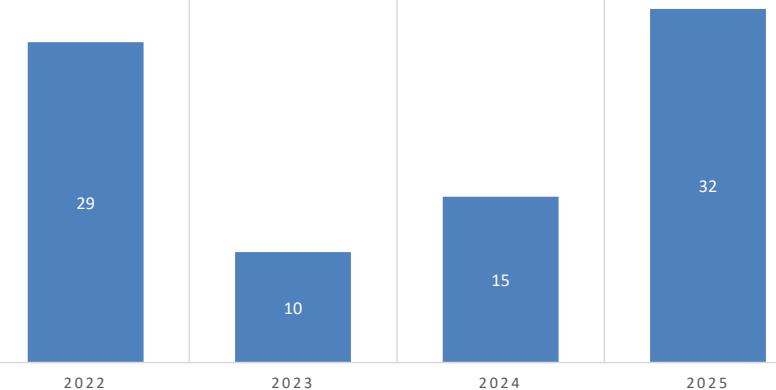


INCIDENTS BY TYPE - CRESTON

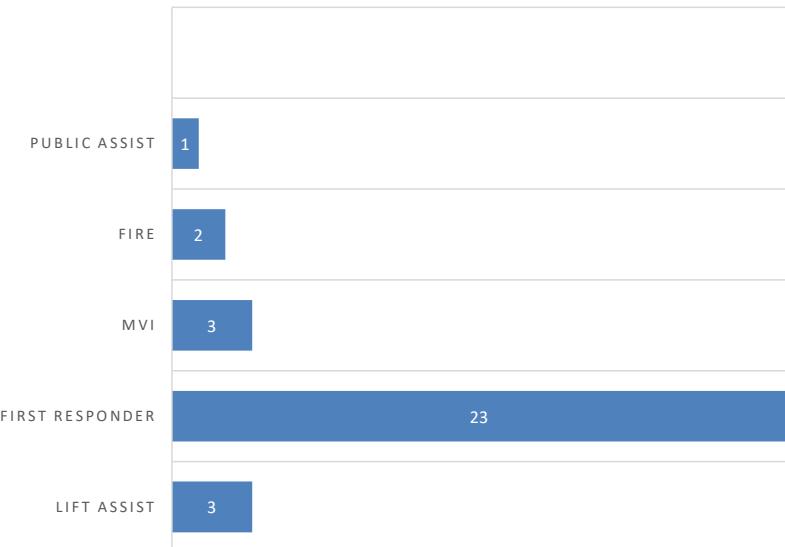


CRESTON VALLEY FIRE 4th QUARTER 2025 OPERATIONS REPORT

INCIDENTS - ARROW CREEK

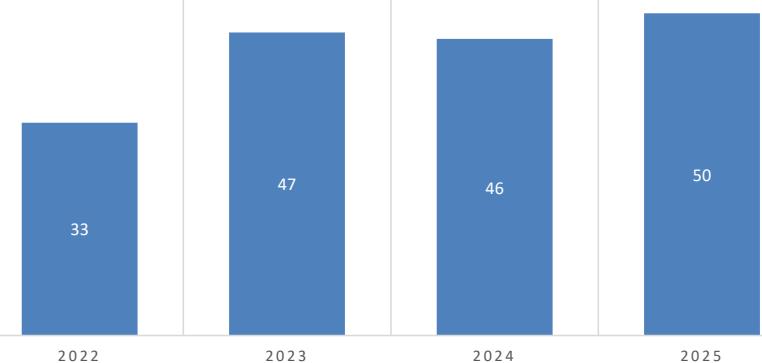


INCIDENTS BY TYPE - ARROW CREEK



CRESTON VALLEY FIRE 4th QUARTER 2025 OPERATIONS REPORT

INCIDENTS - CANYON LISTER

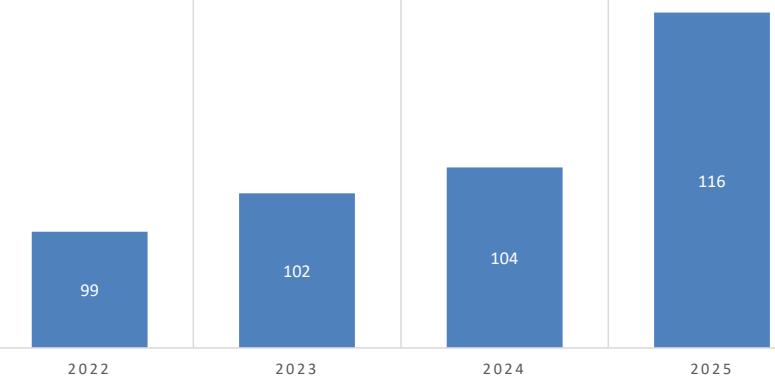


INCIDENTS BY TYPE - CANYON LISTER

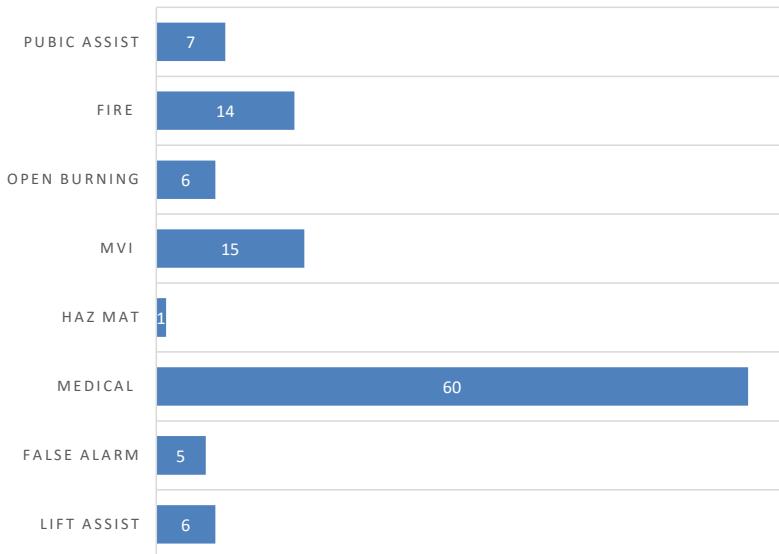


CRESTON VALLEY FIRE 4th QUARTER 2025 OPERATIONS REPORT

INCIDENTS - ERICKSON

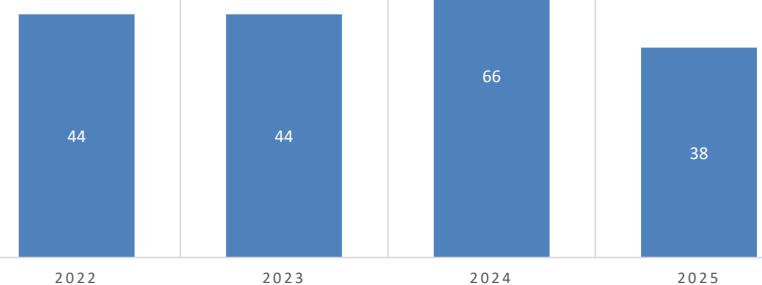


INCIDENTS BY TYPE - ERICKSON



CRESTON VALLEY FIRE 4th QUARTER 2025 OPERATIONS REPORT

MVI - OUTSIDE FPA

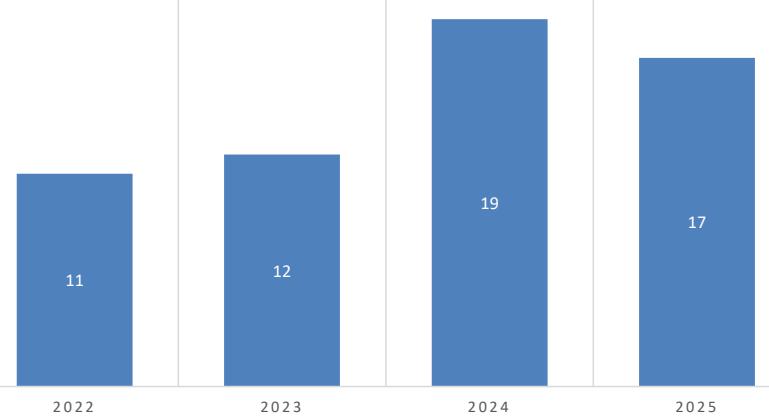


MVI BY AREA - OUTSIDE FPA

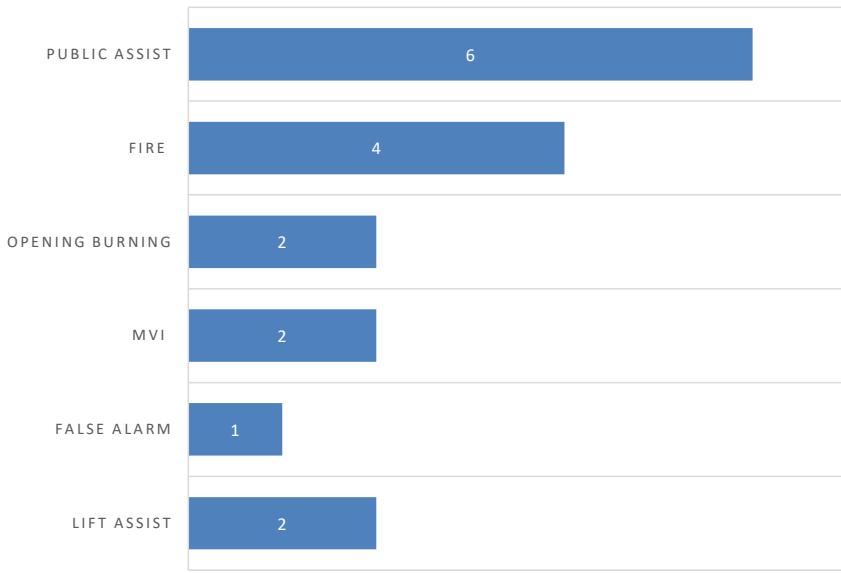


CRESTON VALLEY FIRE 4th QUARTER 2025 OPERATIONS REPORT

INCIDENTS - WEST CRESTON

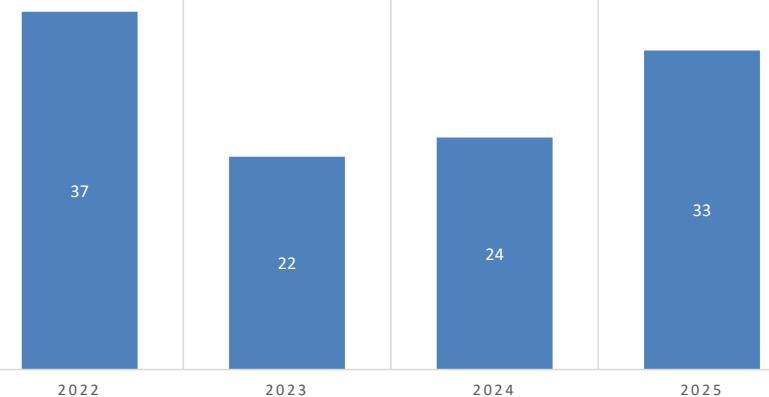


INCIDENTS BY TYPE - WEST CRESTON

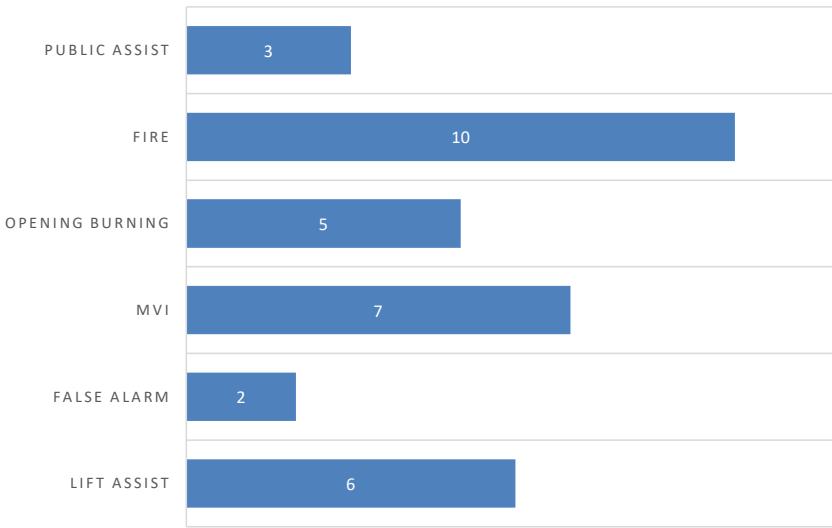


CRESTON VALLEY FIRE 4th QUARTER 2025 OPERATIONS REPORT

INCIDENTS - WYNNDDEL LAKEVIEW



INCIDENTS BY TYPE - WYNNDDEL LAKEVIEW



CRESTON VALLEY FIRE 4th QUARTER 2025 OPERATIONS REPORT

Average Response Time	
Q3 2025	9:53 minutes
Q4 2025	12:59 minutes

*Response time is for all fire halls excluding MVI outside FPA

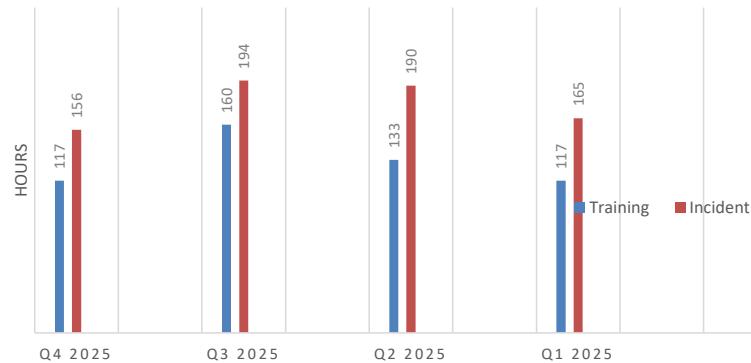
Commented [JR1]: Does not include MVI. Incident average tab

CRESTON VALLEY FIRE SERVICES STAFFING

PERIOD	Overall Strength	Career Fire Officers	Paid on Call Firefighters	WEP Firefighters	Administrative Staff
Q4	81%	4	51	6	0.5

The overall strength is based upon 75 firefighting staff, inclusive of career, paid on call and WEP.

TRAINING & INCIDENTS HOURS



Commented [JR2]: Totals by type - Incidents

FIRE AND LIFE SAFETY & COMMUNITY ENGAGEMENT

Period	Public Education	Public Engagement	Fire Inspections
Q4 2025	5	12	5

Thank you.

Jared Riel

Jared Riel
Director of Protective Services

2026 Ceston Valley Fire Services



Protective Services

Fire & Rescue Core Budget

Expense

2025 - \$1,518,942

2026 - \$1,562,065

Inflationary increases for remuneration, equipment, fuel

Services Provided:

Fire Protection – Suppression, Hazmat, Wildland, Public Assists

Rescue - Road & Technical

Medical First Responder
Town, Erickson, AC

Fire Inspections and Public Education

Fire Investigations

Creston, Erickson, Arrow Creek, West
Creston, Wynndel Lakeview, Canyon Lister

Protective Services

Canyon Lister

This is included in the Fire & Rescue Operating budget.

This provides an overview of the level of service cost.

Expenses

2025 - \$280,358

2026 - \$285,735

Services Provided:

- Fire & Rescue Protection
- Investigations
- Public Education
- Public Assists

Inflationary increases for remuneration, equipment, repairs

Protective Services

Wynndel Lakeview

**This is included in the Fire & Rescue
Operating budget.**

**This provides an overview of the level
of service cost.**

Expenses

2025 - \$172,339

2026 - \$177,509

Services Provided:

- Fire & Rescue Protection
- Investigations
- Public Education
- Public Assists

Inflationary increases for remuneration, equipment, repairs

Protective Services

Road & Technical Rescue

**This is included in the Fire & Rescue
Operating budget.**

**This provides an overview of the level of
service cost.**

Services Provided:

- Auto Extrication
- Rope Rescue

Revenue

2025 – \$63,518

2026 – \$70,000

Expenses

2025 - \$73,128

2026 - \$73,750

Protective Services

2026 Core Budget Requests

Core Operational Budget Increase

PS-06	Fire Services Support Supervisor <i>(Previous year – final increase)</i>	\$10,000
PS-OP-2026-01	Fire Services Support Supervisor Relief Coverage	\$13,000

TOTAL CORE OPERATIONAL BUDGET INCREASE **\$23,000**

Protective Services

2026 One Time Budget Requests

One Time Projects

PS-OTP-2026-01	NexGen 911 (carry over)	\$45,000
PS-OTP-2026-03	CESB Heat Recovery Ventilator Repair	\$20,000
PS-OTP-2026-05	Fire Training Ground Prop Development (carry over)	\$20,000
PS-OTP-2026-06	Fire Training Ground Hard Surfacing (carry over)	\$75,000
TOTAL ONE TIME PROJECTS		\$160,000

Protective Services

2025 Core Budget to 2026 Projected Budget

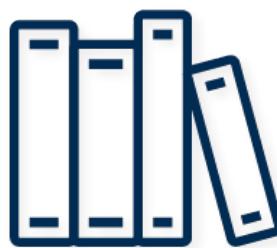
2025 Core Operating Budget	Core Operating Budget Increase (Decrease)	2026 Recommended Core Operating Budget	Net Change
\$1,518,942	\$43,123	\$1,562,065	\$43,123 2.8%

2026 Budget Presentation

Creston Valley Fire Services



2025 | YEAR IN REVIEW



126,361
Items Checked
Out



40,622
Library Visitors

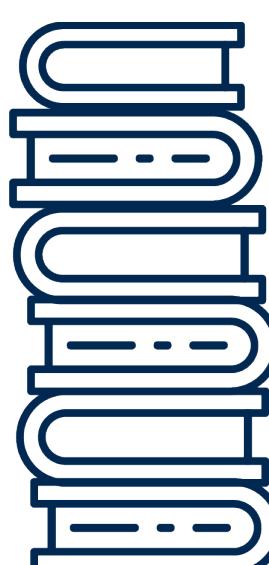
The library averaged
almost 200 visitors each day!



481
New Cardholders



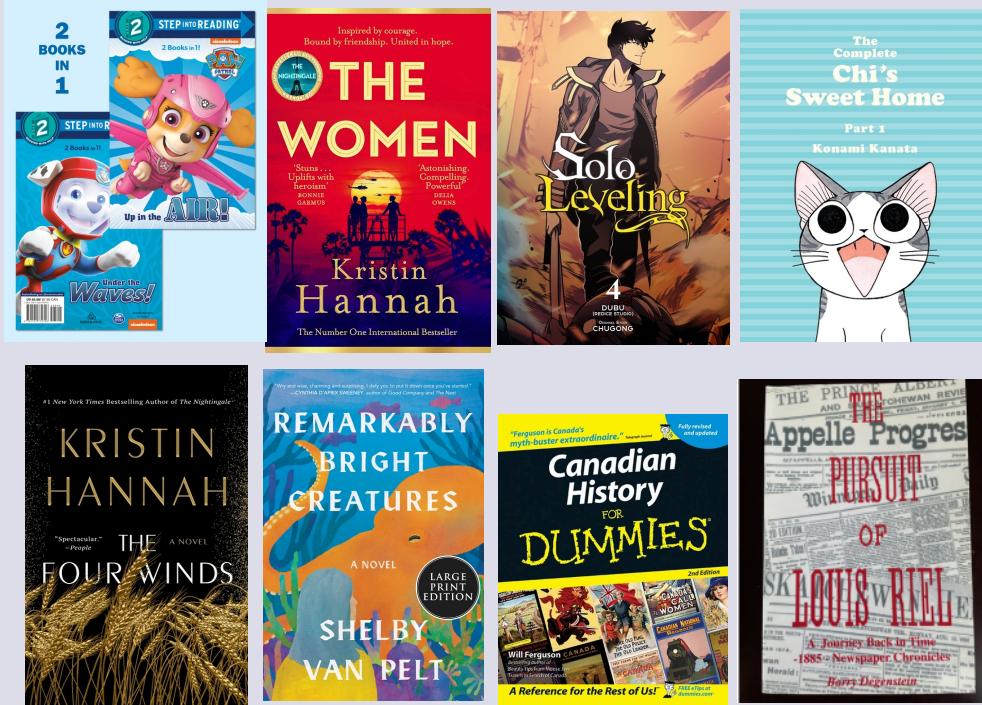
16,429
Visits to our website



2245
New items were
added to our collection

70%
Of our circulation is
from print materials

Top 10 Most Checked Out Books

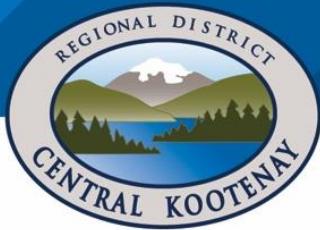


Top Highlights

- Materials circulation and children's programming increased over last year
- Meeting Room bookings up by 60%
- Tech support sessions up by 16%
- Support and use of the library is still increasing despite 15% reduction in hours

219
Events & programs were
held

3541
Patrons attended our events



Committee Report

February 5, 2026

Physio Works Lease

Author: Craig Stanley, Regional Manager Operations and Asset Management
File Reference: 01-0515-20
Electoral Area/Municipality: Creston, Area B, Area C, Specified Area A
Services Impacted Service S224

1.0 STAFF RECOMMENDATION

That the Board renew the lease with Creston Physio Works and More, for the commercial space at the Creston and District Community Complex for a period of five years commencing on March 1, 2026 and ending on February 28, 2031, and that, the Board Chair and Corporate Officer be authorized to sign the necessary documents.

2.0 BACKGROUND/HISTORY

Creston Physio Works and More (Physio Works) have operated a physiotherapy clinic at the Creston and District Community Complex since 2016. The current five-year lease expires on February 28, 2026. They have abided by the terms of the lease and provided the RDCK with six-months notice to renew. Staff are bringing a recommendation to the Creston Valley Services Committee

3.0 PROBLEM OR OPPORTUNITY DESCRIPTION

The use of public property, the Creston and District Community Complex, for commercial purposes requires careful consideration and diligence. Physio Works is a for-profit organization that operates out of the CDCC. They are a multi-disciplinary clinic offering a range of services including massage, physiotherapy, occupational therapy, acupuncture, and kinesiology. The relationship between the CDCC and Physio Works has been successful and the complimentary services align with health and wellness principals, benefitting the community.

Under the terms of the current lease, the tenant has the option to renew for one more five-year term. Physio Works have expressed written interest in renewing the lease for another five years.

3.1 Alignment to Board Strategic Plan

This recommendation aligns with the following Board Strategic priorities:

- Organizational Excellence
- Manage our Assets in a Fiscally Responsible Manner

3.2 Legislative Considerations

The use of public space for commercial purposes requires RDCK Board approval.

3.3 What Are the Risks

The commercial use of public property should consider best use and return on investment and benefits for the taxpayers. It is yet to be determined if there are better uses of this space, and/or other commercial operations that would provide greater benefit to the community or greater revenue.

4.0 PROPOSED SOLUTION

Staff are recommending renewing this lease for five years according to the terms of the lease.

4.1 Financial Considerations of the Proposed Solution

The current rent is \$2,343.49 per month. Annual revenue will be \$28,121.88. With 2.5% CPI added the next four year's revenue will be:

- 2027 \$28,824.93
- 2028 \$29,545.55
- 2029 \$30,284.19
- 2030 \$31,041.29

4.2 Risks with the Proposed Solution

The only risk to this solution is that the public space is being utilized for commercial business.

4.3 Resource Allocation and Workplan Impact

This work does not have an impact on resource allocation or the workplan.

4.4 Public Benefit and Stakeholder Engagement of Proposed Solution

The public benefit of having the clinic in the complex is difficult to measure, except that their services support health and wellness, and the revenue supports the recreation service.

4.5 Leveraging Technology

N/A

4.5 Measuring Success

The use of the Creston and District Community Complex for commercial purposes is deemed to be successful if the operation is complimentary to the recreation services, and if the tenant maintains quiet enjoyment of the space and remits the required rent as required in the agreement.

5.0 ALTERNATIVE SOLUTION(S)

That the lease be approved for less than five years.

5.1 Financial Considerations of the Alternative Solution(s)

This will potentially impact revenue depending on the length of the agreement.

5.2 Risks with the Alternative Solution(s)

The tenant may choose to leave and there may be a gap in revenue between finding other tenants and/or determining other uses of the space that provide commensurate benefits.

5.3 Resource Allocation and Workplan Impact

This would require that staff work to determine better use of the space and/or seek other tenants and/or sources of revenue.

5.4 Public Benefit and Stakeholder Engagement of Alternate Solution

The options to reallocate the space could be considered in the meantime. A business case for alternate use could be developed to compare current versus future opportunities that would provide greater community benefit.

6.0 OPTIONS CONSIDERED BUT NOT PRESENTED

That the Board not approve this agreement.

7.0 OPTIONS SUMMARY

Option 1: Renew the lease for five more years

Pros:

- Keeps with the terms of the previous agreement
- Allows for steady revenue over the term
- Complimentary service provided
- Good tenants

Cons:

- Alternate use of the space not determined – could be better public use
- Rent may or may not be market comparable
- This does not allow for cost escalation/recovery should operational expenses exceed CPI during the term of the lease

Option 2: Renew the lease for less than five years

Pros:

- This allows staff to consider other uses that may provide greater benefit and/or return on investment for taxpayers
- Future costs of operation are not included in the current terms, should greater costs be realized this would allow the RDCK to negotiate/recover costs through increased rent

Cons:

- This doesn't align with the terms of the previous lease
- This could lead to extended vacancy of the space

8.0 RECOMMENDATION

That the Board renew the lease with Creston Physio Works and More, for the commercial space at the Creston and District Community Complex for a period of five years commencing on March 1, 2026 and ending on February 28, 2031, and that, the Board Chair and Corporate Officer be authorized to sign the necessary documents.

Respectfully submitted,



Craig Stanley – Regional Manager – Operations and Asset Management

CONCURRENCE

Regional Manager – Recreation and Client Services – Trisha Davison 

General Manager Community Services – Joe Chirico 



Creston Valley Services Committee Report

November 12, 2025

Dangerous and Aggressive Dog Control Service Establishment Bylaws.

Author:	Tom Dool, Research Analyst Erik Stout, Building and Bylaw Manager Stuart Horn, CAO
File Reference:	3200/10
Electoral Area/Municipality:	AREAS A, B, C
Services Impacted	Electoral Areas A, B, and C Dangerous and Aggressive Dog Control Service

1.0 STAFF RECOMMENDATIONS

That staff be directed to make changes to Electoral Areas A, B, and C Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3067, 2025 in accordance with an on call, contracted service to be administered externally; AND FURTHER, that staff bring the bylaw to the February 2026 Open Board Meeting for consideration of third reading and proceeding to the Alternative Approval Process.

2.0 BACKGROUND/HISTORY

At the October 16, 2025 Regular Open Board Meeting the Board resolved that

(554/25) That the Board authorize staff to prepare a service establishment bylaw for Dangerous IC83/25 Dog Control within Electoral Areas A, B, and C and to bring back to Rural Affairs Committee Open Meeting.

Staff prepared a report that was received by the CVSC in December 2025. That report (Attachment A) summarized the costs associated with a potential Dangerous and Aggressive Dog Control Service. At that meeting, the CVSC directed staff to adjust the financial projections of the service for their areas.

This report presents two options for the CVSC to consider, and if one is selected, staff will bring the Service Establishment bylaw to the February Open Board meeting for consideration of three readings and proceeding to either referendum or the Alternative Approval Process.

3.0 PROBLEM OR OPPORTUNITY DESCRIPTION

The Board has directed staff to prepare a service establishment bylaw for a service regulating the ownership of dangerous and aggressive dogs.

3.1 Legislative Considerations

Animal Control

Section 317 of the Local Government Act (LGA) stipulates that for LGA Section 322 Peace Officer Authority in Relation to Dangerous Dogs to apply the Regional District must provide an animal control service. The Regional District is required to establish a dog control service if it is the Boards intention to request assistance with the surrender of dogs from the RCMP.

LGA Section 318 allows that the Board may, by bylaw,

1. regulate the keeping of dogs;
2. require that a class of dog be muzzled in public; or
3. on leash or under control of a competent person while in a public place.

LGA Section 320 allows that the Board may, by bylaw

1. provide for the seizure, impounding and detention of
 - a. unlicensed dogs, and
 - b. animals referred to in section 318 (1) (a) [*general animal control powers*] that are unlawfully at large;
2. establish, maintain and operate facilities as pounds;
3. regulate and establish the fines and fees, including damages for trespassing on private property, to be levied and collected by pound keepers; and
4. provide for the sale or destruction of animals impounded if the fines, fees and other charges are not paid within a reasonable time.

Section 321 of the Local Government Act (LGA) authorizes the Board to designate a person as an animal control officer as defined in Community Charter (CC) Section 49 Special Powers in Relation To Dangerous Dogs. If the Board chooses to designate an animal control officer, CC Section 49 applies to the Regional District.

LGA Section 322 grants a Peace Officer the authority to enact Section 49 of the Community Charter in the event that a Regional District has not enacted LGA Section 318 and 320.

Service Establishment

LGA Section 338 requires that in order to operate a dangerous dog service the Board must establish the service by bylaw.

LGA Section 339 (2)(a) states that a maximum requisition amount is not required in an establishing bylaw for a regulatory service.

In accordance with LGA Section 344 the Board may seek approval by assent of the electors either by participating area or by service area.

In accordance with LGA Section 345 the Board may seek approval by alternative approval process.

In accordance with LGA Section 347(1) allows that the Board may authorize participating area approval, by consent on behalf of a participating area, for a service establishment bylaw where LGA Section 339(2) applies.

3.2 What Are the Risks

The Regional District does not have a regulatory framework for determining how to deal with aggressive or dangerous dogs. While instances of dangerous or aggressive dog behaviors in the community are not common, the Regional District is not currently prepared to address them in a meaningful way.

4.0 PROPOSED SOLUTIONS

That the Board establish services for the regulation of aggressive or dangerous dogs in Electoral Areas A, B, C with either an in house staff solution or external, on call contractor.

4.1 Financial Considerations of the Proposed Solutions

The proposed budgets for Areas A, B, and C Dangerous and Aggressive Dog Control Service were developed in a conservative manner using the information available to date. This information does not include any test of the proposed markets. These budgets may be further informed by

1. Procurement practices;
2. Additional funding sources;
3. Staff turnover; and
4. The number of dogs that require impoundment, surrender, or destruction.

Option 1 – A fully contracted service for Dog Control

Account	2026	2027	2028	2029	2030	Description
Requisitions	\$82,172	\$84,027	\$66,930	\$68936.54	\$70995.08	Conservative cost based on current dog control services in RDCK and scope of the ABC Service.
Contract Cost	\$30,000	\$30,900	\$31,827	\$32,782	\$33,765	
Transfer from Reserves	\$0	\$0	\$0	\$0	\$0	
Transfer to Reserves	\$0	\$0	\$0	\$0	\$0	
Admin & Office Supplies	\$500	\$510	\$520	\$530	\$540	
Insurance	\$241	\$249	\$258	\$267	\$277	
Wages & Benefits	\$4,863	\$4,970	\$5,079	\$5,191	\$5,305	4% of Bylaw Supervisors Time Based on 3-4 dogs annually at \$75/day; Retainer included for a dedicated kennel.
Facilities (Dog Pound)	\$20,000	\$20,600	\$22,218	\$22884.54	\$23571.08	
Legal Fees	\$20,000	\$20,000	Reserve	Reserve	\$0	Reserve fund allocation for 2 years
General Admin. Fee	\$6,568	\$6,798	\$7,036	\$7,282	\$7,537	
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Area	Apportionment	Cost	Actual Rate	Residential Rate
A	26%	-\$21,365	-\$0.019	-0.017
B	56%	-\$46,016	-\$0.039	-0.030
C	18%	-\$13,969	-\$0.032	-0.022
Total	100%	-\$82,172	-\$0.030	-0.024

The proposed maximum annual allowable requisition for the service using an on call contractor is \$82,172 or the amount equivalent to \$0.03/\$1000 of the actual assessed value of land and improvements. The cost of the service has been apportioned to service participants based on population.

Option 2 – An in house, RDCK staffed solution to Dog Control

Account	2026	2027	2028	2029	2030	Notes
Requisitions	\$93,809	\$94,407	\$77,055	\$78,872	\$80,563	
Wage increase -existing staff x2	\$25,000	\$25,750	\$26,523	\$27,318	\$28,138	For redundancy 2 staff should be assigned as dog catcher
Training for 2 staff	\$10,000	\$5,000	\$5,000	\$5,000	\$5,000	Initial training for 2 officers and following years for any new hire
Admin & Office	\$8,500	\$510	\$520	\$530	\$540	Year 1 includes cost of AAP
Insurance	\$241	\$249	\$258	\$267	\$277	
Dog catcher vehicle maintenance	3500	3500	3500	3500	3500	Typically, a small truck is outfitted for this type of service
Debt Servicing for Truck		\$12,000	\$12,000	\$12,000	\$12,000	5 year Loan to purchase small truck.
Facilities (Dog Pound)	\$20,000	\$20,600	\$22,218	\$22885	\$23572	Based on 3-4 dogs annually at \$75/day; A yearly retainer is required to ensure a dedicated kennel
Legal Fees (to Reserve)	\$20,000	\$20,000				Reserve fund used after year 2
General Admin. Fee	\$6,568	\$6,798	\$7,036	\$7,282	\$7,537	
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

Area	Apportionment	Cost	Actual Rate	Residential Rate
A	26%	-\$24,546	-\$0.022	-0.020
B	56%	-\$52,868	-\$0.044	-0.034
C	18%	-\$16,049	-\$0.037	-0.026
Total	100%	-\$94,407	-\$0.034	-0.028

The proposed maximum annual allowable requisition for the service using an in house solution is \$94,407 or the amount equivalent to \$0.034/\$1000 of the actual assessed value of land and improvements. The cost of the service has been apportioned to service participants based on population.

4.2 Legislative Considerations the Proposed Solutions

Both proposed services may be established by consent, alternative approval process, or assent vote. The Board will have to choose a method of seeking elector or participating area approval upon third reading of these bylaws.

4.3 Workforce and Staffing considerations the Proposed Solutions

Option 1 – Staff has confidence that a local contractor can be procured to manage the service.

Option 2 - consideration should be given to the current challenges in recruiting bylaw officers and the safety of our staff. Even with proper training they can be subject to bites from aggressive dogs. A safety procedure would be required. Any staff attrition could lead to gaps in coverage.

For current staff they would need to agree to an amendment to their employment contract and this has an unknown nature, although it has been preliminarily explored. This would require more staff time in the Bylaw department all around.

5.0 OPTIONS SUMMARY

Option 1:

That staff be directed to make changes to Electoral Areas A, B, and C Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3067, 2025 in accordance with an on call, contracted service to be administered externally; AND FURTHER, that staff bring the bylaw to the February 2026 Open Board Meeting for consideration of third reading and proceeding to the Alternative Approval Process.

Option 2:

That staff be directed to make changes to Electoral Areas A, B, and C Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3067, 2025 in accordance with an in house dog control solution to be administered by RDCK bylaw officers; AND FURTHER, that staff bring the bylaw to the February 2026 Open Board Meeting for consideration of third reading and proceeding to the Alternative Approval Process.

6.0 RECOMMENDATION

That staff be directed to make changes to Electoral Areas A, B, and C Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3067, 2025 in accordance with an on call, contracted service to be administered externally; AND FURTHER, that staff bring the bylaw to the February 2026 Open Board Meeting for consideration of third reading and proceeding to the Alternative Approval Process.

Respectfully submitted,
Tom Dool, Research Analyst
Erik Stout, Building and Bylaw Manager
Stuart Horn, CAO.

CONCURRENCE

ATTACHMENTS:

Attachment A – Electoral Areas A, B, and C Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3067, 2025

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 3067

A Bylaw to establish a service for the regulation of dangerous and aggressive dogs.

WHEREAS the regional district may, by bylaw, establish service under the provisions of the *Local Government Act*.

AND WHEREAS the Board of the Regional District of Central Kootenay deems it expedient to establish a service within Electoral Areas A, B, and C to regulate dangerous and aggressive dogs;

AND WHEREAS the *Community Charter* provides Regional Districts with special powers in relation to dangerous dogs;

AND WHEREAS the Regional District has adopted Regional District of Central Kootenay Dangerous and Aggressive Dog Bylaw No. 3009, 2025 a bylaw regulating ownership of dangerous and aggressive dogs.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

- 1 The Regional District hereby establishes a service within Electoral Areas A, B, and C, to be known as the “Electoral Areas A, B, and C Dangerous and Aggressive Dog Control Service”, for the regulation of dangerous and aggressive dogs within Electoral Areas A, B, and C.
- 2 Participants in the service shall be Electoral Areas A, B, and C.
- 3 The boundary of the service area shall be Electoral Areas A, B, and C.
- 4 Definitions within this bylaw shall be consistent with those definitions provided in Section 2 Definitions of Regional District of Central Kootenay Dangerous and Aggressive Dog Bylaw No. 3009, 2025 as amended.
- 5 Pursuant of the *Local Government Act*, the annual cost of providing the service shall be recovered by one or more of the following:
 - (a) Property value taxes;
 - (b) Fees and charges;
 - (c) Revenue raised by other means; or
 - (d) Revenue received by way of the agreement, enterprise, gift, grant or otherwise.

6 The cost of the service shall be apportioned to participants based on population as described in the most recent federal census:

Electoral Area A – 26%
Electoral Area B – 56%
Electoral Area C – 17%

7 The maximum amount that may be requisitioned annually for this service shall not exceed the greater of \$139,000 or the amount resulting from a rate of \$0.051/\$1,000 applied to the actual net taxable value of land and improvements in the service area.

8 This Bylaw may be cited as **“Elector Areas A, B, and C Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3067, 2025.”**

READ A FIRST TIME this 13th day of November, 2025.

READ A SECOND TIME this 13th day of November, 2025.

READ A THIRD TIME this day of , 2026.

I hereby certify that this is a true and correct copy of the **“Elector Areas A, B, and C Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3067, 2025”** as read a third time by the Regional District of Central Kootenay Board on the day of , 2026.

Mike Morrison, Corporate Officer

APPROVE by the Inspector of Municipalities on the day of , 2026.

ASSENT RECEIVED as per the *Local Government Act – Alternative Approval Process*

ADOPTED this day of , 2026.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

Goat River Watershed 2024–2026 Funder Summary

The following chart provides an overview of current, pending, and potential funding sources that support the Goat River Watershed work, outlining how each funding stream aligns with project phases related to engagement, governance readiness, and technical understanding to advance future water sustainability planning. This list is not exhaustive and will continue to grow as additional staff time is given to fundraising.

Status	Funder and Stream	Applicable Project Phase	Purpose	Amount
Awarded (2024)	BC Ministry of Water, Land and Resource Stewardship – Watershed Security Fund (via Fraser Basin Council)	Phase 1: Survey Launch and Phase 2: Open Houses + Kitchen Tables	Supported early engagement, technical scoping, and relationship building to establish a shared foundation for watershed work	\$150,000
Awarded (2025)	Investment Agriculture Foundation of BC – Agriculture Water Infrastructure Program (Stream 3)	Phase 3: Farm & Food Producers Engagement	Supports direct, onsite producer engagement to ensure agricultural knowledge, needs, and concerns inform watershed planning	\$100,000
Awarded (2025)	Union of BC Municipalities – Community to Community	Phase 4: WSP Scoping + Continued Engagement	Supports RDCK–yaqan nu?kwy relationship building, shared learning, and early governance discussions related to water sustainability	\$20,000
Pending (2026)	Real Estate Foundation of BC – General Grants	Phase 4: WSP Scoping + Continued Engagement	Supports governance readiness, continued engagement, and technical studies including hydrology and economic analysis	\$200,000
To be explored	Columbia Basin Trust – Community Development Program	Phase 4: WSP Scoping + Continued Engagement	Could support community stewardship, regional collaboration, and resilience building related to watershed sustainability	~\$25,000–\$100,000
To be explored	Federation of Canadian Municipalities – Green Municipal Fund (Planning Grants)	Phase 4: WSP Scoping + Continued Engagement	Could support feasibility studies and planning related to water conservation and climate adaptation	~\$100,000–\$500,000

To be explored	Environment and Climate Change Canada – EcoAction Community Funding Program (Freshwater Sustainability Stream)	Phase 4: WSP Scoping + Continued Engagement	Could support community-based freshwater sustainability, education, and engagement related to climate and drought	~\$25,000–\$200,000
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Community to Community Gathering Planning

Post-Meeting Brief

Meeting focus: Planning approach, sequencing, and preparation for Community to Community (C2C) engagement as part of the Goat River Watershed Water Sustainability Planning Project

Date: January 13, 2026

Attendees: Isaac Dekker (YN), Camille LeBlanc, Paris Marshall Smith, Sangita Sudan (RDCK) and Theresa Fresco (FBC)

Prepared by: Camille LeBlanc

1. Purpose of the Meeting

To align on timelines, expectations, and preparatory work for Community to Community (C2C) gatherings and learning sessions with elected officials, with a focus on supporting planning while Paris is on sabbatical and ahead of in-person sessions beginning in May.

2. Context

RDCK and yaqan nu?kiy are convening a Community-to-Community engagement process grounded in respect, shared purpose, and readiness for collaborative governance discussions. The intent is to build strong relational foundations before entering technical and regulatory conversations as part of the Goat River Watershed Water Sustainability Plan.

3. Key Updates

- Confirmation that Paris will be away on sabbatical for approximately three months and Sangita is stepping in
- Establish clear timelines and shared understanding of next steps during this period.
- Agreement that preparatory work between January and April is critical to ensure readiness for in-person gatherings beginning in May.

4. Key Considerations Raised

- Importance of appropriate protocol and peace-building approaches.
- Clarified how decisions will be made together through consensus on the planning team.
- Ensure sensitivity around grievances, DRIPA, governance roles, and perceptions of government authority.
- Ensure elected officials are prepared and supported before entering complex or potentially difficult discussions.
- Agreed there is value of external contributors with experience in governance, dialogue, and Indigenous–Crown collaboration are best to facilitate the process.

5. Pre-Meeting and Preparation Work Identified

January

- Camille, Isaac, and Theresa to schedule a standing meeting and invite Sangita
- Research how we capture commitments in a document e.g. MOU, Protocol Agreement to support the WSP.
- Clarify who will be in the room for each session (decision-makers vs. staff support).
- Line up training on safe space and co-management for elected officials).
- Identify and confirm external contributors and facilitators.

February

- Send out a Save the Date to all C2C participants by mid-February.

April

- Share draft agendas and outlines with participants to invite early input.

6. Immediate Next Steps

- Develop and circulate a high-level timeline covering January–June.
- Draft session-specific outlines to support speaker outreach.
- Begin identifying availability for the Phase 1 land-based gathering.
- Capture this brief as a reference document for ongoing planning.



GOAT RIVER WATERSHED WATER SUSTAINABILITY PLANNING PRODUCER ENGAGEMENT



YAQAN NUKIY
LOWER KOOTENAY BAND

KBFA LUNCH & LEARN

Producer Engagement Initial Outreach Event

- 50 attendees
- Representatives from Kootenay and Boundary Farm Advisors, yaqan nu?kiy, RDCK Province of B.C. (Ministry of Agriculture, Ministry of Water, Land and Resource Stewardship and Ministry of Forests, Lands, Natural Resource Operations, and Rural Development

Feedback focused on data gaps, agricultural water needs and infrastructure, land and river management practices, governance and funding questions, and a strong desire for clearer communication and timely action in response to water issues.



YAQAN NUKIY
LOWER KOOTENAY BAND

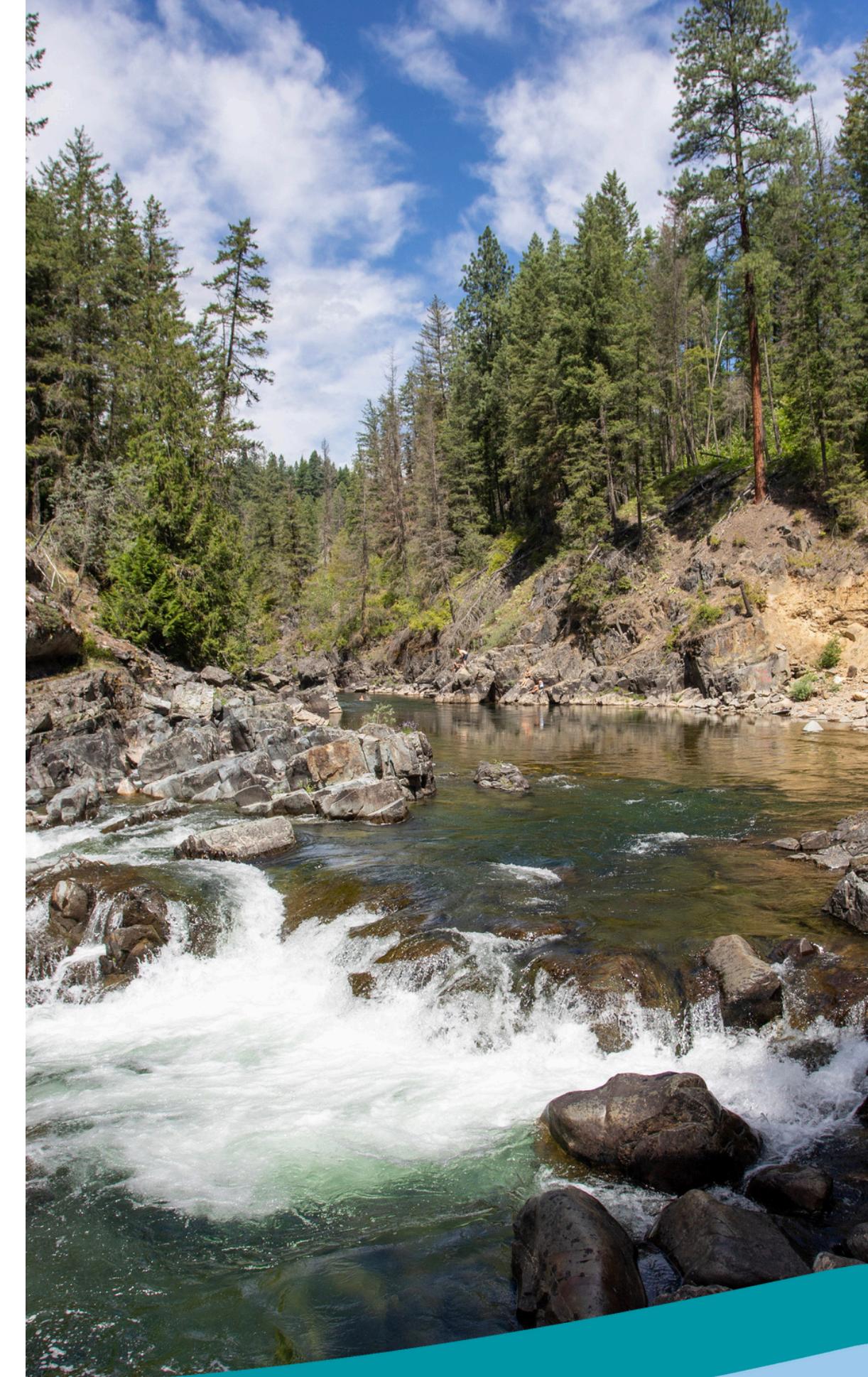


PRODUCER ENGAGEMENT

Direct Producer Outreach Approach

Next Steps

- Targeted outreach by phone and email to producers who attended the KBFA Lunch and Learn and signed up for follow-up discussions.
- One-on-one farm visits for producers who express interest.
- In-person outreach through visits to public farm stands.
- Table at Creston Valley Farmers Market on March 14
- Direct mail outreach to farmers and producers identified through BC Assessment Actual Use Codes and the Agricultural Land Use Inventory.

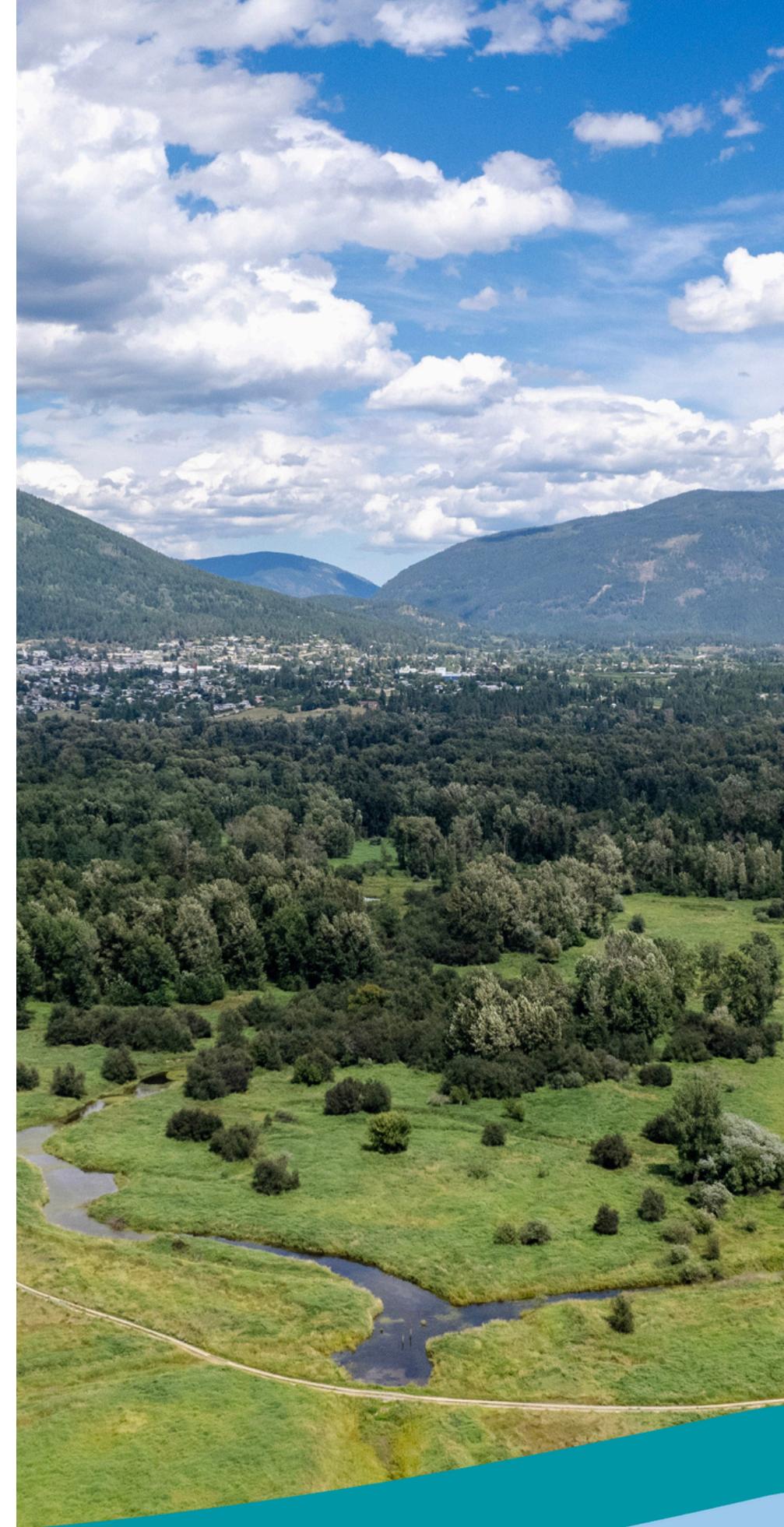


YAQAN NUKIY
LOWER KOOTENAY BAND

PRODUCER QUESTIONS

High-level and focused on water sustainability planning

- From your experience on the land, what does a healthy and reliable water supply look like for your farm in the Goat River Watershed—now and into the future?
- What changes have you noticed in water availability, timing, or reliability that affect how you farm or plan ahead?
- What kinds of land-use or land-management decisions do you think matter most for protecting water quantity across the watershed?
- When you hear about a Water Sustainability Plan, what concerns or opportunities come up for you as a producer?
- How can sharing water data (quantity and quality) be useful, fair, and trustworthy for producers—both in how information is collected and how it's used?



YAQAN NUKIY
LOWER KOOTENAY BAND



THANK YOU



YAQAN NUKIY
LOWER KOOTENAY BAND



Committee Report

February 5, 2026

Creston and District Community Complex Concession

Author: Craig Stanley, Regional Manager Operations and Asset Management
File Reference: 01-0515-20
Electoral Area/Municipality: Creston, Area B, Area C, Specified Area A
Services Impacted Service S224

1.0 STAFF RECOMMENDATION

That the Board approve the RDCK enter into a five-month concession services agreement at the Creston and District Community Complex with Rick's Iron Kettle Restaurant, commencing on February 8, 2026 and ending on July 7, 2026, and that the Board Chair and Corporate Officer be authorized to execute the agreement.

2.0 BACKGROUND/HISTORY

The Concession at the Creston and District Community Complex (CDCC) includes a fully outfitted commercial kitchen, storage, small office space, coolers and other appliances, and two sales counters. Pre-Covid there was a long-term operator in place. Post-Covid the RDCK has been unable to procure and maintain a consistent operator. Since 2021, staff publicly posted requests for proposals (RFPs) seeking to provide regular and consistent and healthy choices food services on site but have only been able to secure short-term arrangements. This has led to a gap in consistent food services delivery for the patrons of the CDCC.

Staff had procured a concession operator in August 2024. They operated the concession on weekends and during events such as hockey tournaments and KIJHL games at the CDCC until July 2025. They paid \$500 per month rent and had exclusive use of the concession for their commercial purposes – for onsite food services. Staff had intended to renew that agreement for another year, requesting an increase to rent commensurate with cost recovery; however, the operator decided not to renew, citing personal reasons.

Staff posted a request for proposals for several weeks in late summer but no proposals were received within the specified timeframe. Staff then reached out to a prospective operator in the fall of 2025, and a deal was struck before that operator changed their mind.

This gap in service impacted users of the facility, especially during hockey games where alcohol is sold by the KIJHL franchise. This gap was mitigated by permitting other commercial and not-for-profit operators to use the concession on a nightly basis for the prescribed hourly rate.

Staff reached out to another operator, Rick's Iron Kettle Restaurant, who have agreed to operate the concession under short-term facility use agreement. The rent is set at \$500 per month for the time being and they have been operating since December 8, 2025. The arrangement needs to be formalized in a Concession Services Agreement, which is a new form of agreement and is specific for ongoing concession operations versus short-

term kitchen rental as with the facility use agreement. The concession services agreement requires Board approval.

The challenge with finding a consistent, long-term operator in Creston is quantified when compared to the Castlegar and District Community Complex. The concession there has generated as much as \$1,300 per month for the past three years, where in Creston the most we have generated is \$500 per month consistently since 2022. As well, the Castlegar & District Recreation Complex concession is open regularly throughout the year, not only for events and not only during the ice season. In Nelson at the NDCC, the minimally outfitted concession is operated by a society and generates \$600 per month in rent during the ice season and is open during special events.

Staff do not know what the current, per square foot, commercial kitchen rental rate is in the Creston Valley. The RDCK rate for rental of the commercial kitchen adjacent to the Creston Room, within the CDCC, is \$195 per day.

3.0 PROBLEM OR OPPORTUNITY DESCRIPTION

Finding a food services operator for the CDCC concession has been a challenge since the pandemic. The ideal operator is a business or society that will utilize the aptly outfitted commercial kitchen to provide onsite food services on a regular basis, with healthy food choices, according to a schedule that more closely aligns with operating hours for the facility, not only during special events or hockey games. The ideal operator will also be able to provide onsite catering for meetings and bonspiels, weddings, memorials etc. that happen in other parts of the facility.

For the time being an operator is providing food services during special events and on weekends. However, they are only paying \$500 per month in rent which may or may not recover costs.

Staff intend to post another RFP in the coming months, to seek out a food service vendor that could take advantage of the commercial kitchen to provide consistent service and remit more rent to recover costs.

3.1 Alignment to Board Strategic Plan

This recommendation aligns with the following Board Strategic priorities:

- Organizational Excellence
- Manage our Assets in a Fiscally Responsible Manner

3.2 Legislative Considerations

The Concession Services Agreement requires Board approval regardless of the term or length of the agreement.

3.3 What Are the Risks

There are more risks to not having the concession operate than to letting it sit idle - food services in a multiplex recreation complex are traditional and intrinsic. The current market is not supporting a sustainable model via commensurate rental revenue, and the service delivery over time has been minimal and inconsistent. The well-outfitted kitchen sits vacant and unused most of the time.

4.0 PROPOSED SOLUTION

Staff are recommending that the concession services agreement be approved for five months. The operator currently in place, since December 8th, 2025 has been providing adequate services and meeting the needs of the users during special events, so staff are recommending to continue with this operator until July 2026. Prior to the end of that term, staff will endeavor to procure concession services over a longer term with the goal of providing expanded consistent services and recovering rent commensurate with cost recovery and current local market value.

4.1 Financial Considerations of the Proposed Solution

The cost of utilities for the concession at the CDCC cannot be determined, so the \$500 per month may or may not cover the costs of operation. The more hours the concession is used, the more power and natural gas is expended.

4.2 Risks with the Proposed Solution

The concession operation should ideally operate on a regular schedule. The assets in the facility sitting unused, over time, provide less return on investment for taxpayers.

If the space is not utilized as a commercial concession operation it could be rented to other groups; however, there is another smaller commercial kitchen adjacent to the Creston room that is used minimally, indicating low demand for this type of use.

4.3 Resource Allocation and Workplan Impact

This arrangement will have no impact on the current workplan or service delivery model for community services.

4.4 Public Benefit and Stakeholder Engagement of Proposed Solution

Food service at the CDCC benefits the users of the CDCC and promotes the local economy.

4.5 Leveraging Technology

N/A

4.5 Measuring Success

The concession operation needs to provide consistent food and beverage services for the patrons at the facility. Feedback from the patrons about the quality of the food and service will be taken into consideration.

5.0 ALTERNATIVE SOLUTION(S)

Alternative solutions are as follows:

1. Approve this agreement for at least one year with the option to renew for multiple years
2. Do not approve this agreement

5.1 Financial Considerations of the Alternative Solution(s)

If set at \$500 per month, rent would generate \$2,500 in revenue over the five months.

5.2 Risks with the Alternative Solution(s)

1. Approving this for one year or more may mean a potential loss of revenue if the current rent is below market.

2. Not approving this agreement means that the concession services could continue to be inconsistent.

5.3 Resource Allocation and Workplan Impact

This is within the current staff workplan.

5.4 Public Benefit and Stakeholder Engagement of Proposed Solution

The public are engaged when the concession operation is available for procurement. Public feedback on the concession operation is received from time to time.

6.0 OPTIONS CONSIDERED BUT NOT PRESENTED

That the commercial kitchen be decommissioned.

7.0 OPTIONS SUMMARY

Preferred Option – Enter into a five-month agreement

Pros

- Provide consistent service for the time-being
- Allows time to develop a strategy for developing a more sustainable operation

Cons

- Rent set at \$500 does not recover costs
- Market may not indicate higher rent is achievable and current operator may choose to leave

Alternate Option 1 – Approve this Agreement for one year or more

Pros

- Consistent service for longer period of time than preferred option

Cons

- Rent could be lower than market
- This is not best practice for procuring services as a local government

Alternate Option 2 – Do not approve this agreement

Pros

- Allows staff to seek longer term services immediately
- Allows staff to negotiate higher rent with current or new operator

Cons

- Could lead to the current operator leaving

8.0 RECOMMENDATION

That the Board approve the RDCK enter into a five-month concession services agreement at the Creston and District Community Complex with Rick's Iron Kettle Restaurant, commencing on February 8, 2026 and ending on July 7, 2026, and that the Board Chair and Corporate Officer be authorized to execute the agreement.

Respectfully submitted,



Craig Stanley – Regional Manager – Operations and Asset Management

CONCURRENCE

Regional Manager – Recreation and Client Services – Trisha Davison 

General Manager Community Services – Joe Chirico 

CVSC ACTION ITEMS LIST – 2026-01-08

#	ACTION ITEM	MEETING ORIGIN	STATUS
1.	STAFF DIRECTION: That the Board direct staff to prepare a draft policy for Board review that requires recipients of financial grant in aid funds to engage with local area Directors and/or provide documentation during the budget process, to be eligible for funding via taxation in a given year.	05-Jan-2023	This has fallen back in the priority list based on other work.
2.	STAFF DIRECTION: Dangerous Dog Bylaw to be written to enable Staff to work sub-regionally in conjunction with RCMP to act on dangerous dogs including provisions for safe and approved housing and care of animals until their future is determined.	02-Mar-2023 03-Oct-2024 01-May-2025 Dec-4-2025	Staff direction: reduce costs presented in Service Case Analysis Dec. 4 2025. Bylaw has received 1 st reading – 20-Feb-2025. Out for legal review. Aiming to have 2 nd reading for July 2025. 2 nd reading July 17, 2025; will provide SCA and draft establishment bylaw as per resolution 178/23 in October.
3.	STAFF DIRECTION: Staff to create a contribution agreement with Kootenay River Secondary School where RDCK lists what the funding is for and what the expectations are for the funding. To formalize the agreement, Staff to include in the agreement what the rates are that RDCK is going to charge to receive that funding. CVSC would review the contribution agreement with Kootenay River Secondary School every year.	01-Jun-2023	Ongoing. Staff will include funding for the auditorium in conversations with SD8 regarding facility use discussion. SD8 is in a consultation process to determine public use policies. Conversation should be with SD8 administration.
4.	STAFF DIRECTION: That staff request a workshop/session (in conjunction with a site visit for the Creston Valley Services Committee) with the Traditional Use Study (TUS) authors, the Ktunaxa Nation and Yaqan Nukiy, to educate the Committee to better understand the TUS.	09-Sept-2023	Ongoing. Staff meeting with Ktunaxa and LKB staff October 30, 2024. Staff and Directors participated in the TUS Workshop with Ktunaxa in April 2025. Staff is arranging a workshop on Regional Parks in Creston, A,B,C.