



Quarterly Report

Q4 2025

Project Name: Information Request and Complaint Handling Policy

Project Origin Senior Management Team	Original Completion Date July 31, 2025	Revised Completion Date	Project Status On Track	Date Assigned March 19, 2024
Objectives and Outcomes: To create a policy that defines reasonable service levels for responding to public information requests and which balances the requirements for transparency and accountability against business.				
Most Recent Actions: The policy was adopted at the August Board meeting.				
Next Steps and Upcoming Milestones: None required, project is complete.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Transparency & Accessibility, Organizational Excellence – Review Policies & Processes				

Project Name: FCM Board and Committee Appointments Policy

Project Origin Board	Original Completion Date November 20, 2025	Revised Completion Date July 16, 2026	Project Status Not Started	Date Assigned July 15, 2023
Objectives and Outcomes: This policy will establish criteria for the Board to apply when considering appointments to and/or support for candidacy for positions within the Federation of Canadian Municipalities Board or Committees.				
Most Recent Actions: This initiative has not been started due to competing project priorities.				
Next Steps and Upcoming Milestones: This will be considered for action within the 2026 work plan.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence –Policy-Focused Board Decisions				

Project Name: Delegation of Authority Bylaw

Project Origin Senior Management Team	Original Completion Date March 19, 2026	Revised Completion Date May 31, 2027	Project Status Delayed	Date Assigned January 01, 2018
Objectives and Outcomes: The project will identify authority delegated to be delegated to staff by the Board, with the objective of the proposed bylaw being to clarify staff's authority, address and shortcoming and gaps, and to streamline administrative decision making.				
Most Recent Actions: The first stage of the project was completed in 2023 which included was an inventory of the various authorities delegated to staff within existing bylaws plus a jurisdictional scan. No actions have occurred since then.				
Next Steps and Upcoming Milestones: Staff intend that an overview report outlining the project scope will be received by the Board in 2026 however this is subject to prioritization.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence – Review Governance Structures				

Project Name: Area E Fire service contract with City of Nelson & regulatory bylaw

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	December 31, 2025	February 28, 2026	On Track	January 01, 2023
Objectives and Outcomes: To develop and execute a new Area E fire contract between the RDCK and the City of Nelson based on a modernized contract template and to a adopt a modernized regulatory.				
Most Recent Actions: Negotiations on the substantive contract wording were concluded in Dec. 2025 and the outstanding items pertain to cost sharing.				
Next Steps and Upcoming Milestones: The agreement should be considered for Board approval in Q1 2026 accompanied by the new regulatory bylaw. An amendment to the service establishment bylaw to address requisition limits may be required later in 2026, subject to Board direction.				
Applicable Areas: Nelson Area and West Arm of Kootenay Lake				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Energy & Environment- Community Resiliency & Safety, Relationships– Partner with Member Municipalities				

Project Name: Update Advisory Planning and Heritage Commission Bylaw

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	December 18, 2025	December 31, 2026	Delayed	January 15, 2023
Objectives and Outcomes: This project will update the bylaw to align APHC's with the modern commission template and clarify roles and responsibilities for the APHC's.				
Most Recent Actions: None recently. Initial discussion between the planning and administration groups has occurred however it has been delayed due to competing project priorities for the Deputy Corporate Officer.				
Next Steps and Upcoming Milestones: A draft bylaw will be provided to the Rural Affairs Committee for review and comment in Q2, with intended adoption before the end of 2026.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Governance Structures				

Project Name: Update Emergency Program Executive Committee bylaw

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	January 01, 2026	January 31, 2027	Not Started	December 14, 2023
Objectives and Outcomes: To update the governance bylaw to reflect the scope and requirements of the Emergency and Disaster Management Act (EDMA).				
Most Recent Actions: No recent actions on this project.				
Next Steps and Upcoming Milestones: This project will be prioritized with consideration given to all requirements stemming from EDMA that the RDCK must comply with. This is considered a relatively lower priority and the Committee can continue to function under the existing bylaw until this is prioritized.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Governance Structures, Energy & Environment- Community Resiliency & Safety				

Project Name: Records in SharePoint Pilot Project

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2025	February 28, 2026	On Track	December 03, 2025
Objectives and Outcomes: To identify the major considerations in moving RDCK records from the legacy network structure to the SharePoint environment. To migrate records to Sharepoint and validate the assumptions in the roadmap.				
Most Recent Actions: In April 2025 the IT and Administration Departments completed a road mapping project for SharePoint migration. The Board subsequently approved funding for the pilot project. Gravity Union was hired in early Q4 as the project consultant and the RDCK Utilities dept. was selected as the test group. The test SharePoint site was delivered in Q1 2026.				
Next Steps and Upcoming Milestones: Project completion is expected in Q1 and a budget request for continued migration is included within Service 100 General Administration Financial Plan. Further works is pending budget approval.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Enhance Customer Service, Organizational Excellence – Review Policies & Processes				

Project Name: Nakusp and Area K Shared Services Governance Review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	October 31, 2025	December 31, 2026	Delayed	June 18, 2024
Objectives and Outcomes: The review will evaluate governance options for services shared between Nakusp and Area K, including replacing the current Commission with the shared services committee model.				
Most Recent Actions: The CAO's for Nakusp and the RDCK are evaluating options for changing the current arena service to a financial contribution service only. This approach is supported by the applicable elected officials and the outcome of that may negate the need to continue with this initiative				
Next Steps and Upcoming Milestones: Project is paused pending the outcome of the Nakusp and Area K Arena Reconfiguration Options Analysis.				
Applicable Areas: Nakusp and Arrow Lakes				
Strategic Priority and Area: Organizational Excellence – Review Governance Structures, Relationships– Partner with Member Municipalities				

Project Name: Shoreacres No Hunting or Discharge of Firearm Bylaw Survey

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2020	June 30, 2028	Not Started	September 19, 2019
Objectives and Outcomes: Conduct a survey to evaluate interest in a local bylaw to prohibit hunting in Area I that might address gaps in provincial regulations regarding the discharge of firearms.				
Most Recent Actions: This project was never initiated due to competing project priorities				
Next Steps and Upcoming Milestones: No actions are planned. This is considered to be a low priority item with no expected completion date.				
Applicable Areas: Castlegar and Area				
Strategic Priority and Area: None				

Project Name: Transit Services Amalgamation Service Case Analysis

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	April 30, 2026	December 31, 2025	Not Started	July 18, 2024
Objectives and Outcomes: This project will evaluate the feasibility of any steps involved in amalgamating S237 Transit Castlegar and Area, Service 238 Slocan Valley North Shore and Service 239 Kootenay Lake West into a single service to improve administrative efficiency.				
Most Recent Actions: This project was parked because the new apportionment formula and the subsequent amendments to service establishment bylaw amendments were a necessary first step.				
Next Steps and Upcoming Milestones: With the expected finalization of the service establishment bylaws this project can proceed in 2026, subject to Board prioritization. Evaluation of transit service levels may be prioritized over this project.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Fiscal Responsibility- Review and streamline outdated processes, Fiscal Responsibility- Manage taxation by responding to residents needs				

Project Name: Evaluate Expansion of Sub-Regional Services Committee Model

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2025	February 19, 2026	Delayed	July 18, 2024
Objectives and Outcomes: The objective of this project is to bring forward a roadmap for implementing the Sub-Regional Services Committee in all areas not currently covered by active committees.				
Most Recent Actions: This project has been delayed pending completion of other priority projects.				
Next Steps and Upcoming Milestones: The report will be received at the February 2026 Board meeting.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Governance Structures, Relationships– Partner with Member Municipalities				

Project Name: Defined Area A First Responder Service Establishment Bylaw

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 30, 2025	April 09, 2026	Delayed	May 18, 2023
Objectives and Outcomes: The proposed service will fund provision of first responder services to portions of Area A outside the boundaries of the current fire protection area.				
Most Recent Actions: Bylaw 2924 has received 2 readings and the third reading was considered in September 2025 by the Creston Valley Services Committee and was not recommended to the Board.				
Next Steps and Upcoming Milestones: Staff understands that the Town of Creston Fire Chief and RDCK Fire Services will coordinate to provide additional information on service provision to the CVSC prior to consideration of third reading of the bylaw.				
Applicable Areas: East Shore Kootenay Lake, Creston and Area				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Relationships– Partner with Member Municipalities, Energy & Environment- Community Resiliency & Safety				

Project Name: RDCK Accessibility Plan

Project Origin Provincial Requirement	Original Completion Date December 18, 2025	Revised Completion Date January 15, 2026	Project Status On Track	Date Assigned June 14, 2023
Objectives and Outcomes: To complete the RDCK Accessibility Plan as required by the Accessible BC Act.				
Most Recent Actions: The draft plan is complete and was endorsed Regional Accessibility Advisory Committee in December 2025.				
Next Steps and Upcoming Milestones: The Board will consider adoption of the Plan in January 2026. An application for grant funding to complete actions identified in the Plan will follow shortly after Plan adoption.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Transparency & Accessibility, Organizational Excellence – Enhance Customer Service, Relationships– Partner with Member Municipalities				

Project Name: Ymir Cemetery Ownership Investigation

Project Origin Board	Original Completion Date August 28, 2024	Revised Completion Date January 01, 2029	Project Status Delayed	Date Assigned September 14, 2023
Objectives and Outcomes: To determine the feasibility of the RDCK assuming ownership and operational responsibility for the Ymir Cemetery and to advise on next steps for the RDCK.				
Most Recent Actions: In 2023 staff connected the society currently providing stewardship over the site with legal assistance to evaluate their options to discharge their responsibilities as licensees. The society has not contacted the RDCK on this matter since then.				
Next Steps and Upcoming Milestones: No actions are planned and the lack of communication from the society suggests this initiative will not move forward.				
Applicable Areas: Salmo and Area				
Strategic Priority and Area: RP – Support Recreational Assets, Relationships– External Organization’s Involvement in Recreation				

Project Name: Kaslo and Area D Economic Development Commission bylaw update

Project Origin Board	Original Completion Date January 01, 2025	Revised Completion Date December 31, 2026	Project Status Not Started	Date Assigned August 17, 2023
Objectives and Outcomes: The update to the current bylaw will involve reviewing Commission procedures and membership and updating to the current RDCK commission bylaw template.				
Most Recent Actions: No progress made on this initiative recently and neither of the directors for Area D or Kaslo have asked for this to be prioritized.				
Next Steps and Upcoming Milestones: This is considered a low priority item as the Commission is still functioning and will be given consideration of the overall plan for governance related work.				
Applicable Areas: Kaslo and Kootenay Lake North				
Strategic Priority and Area: Organizational Excellence – Review Governance Structures				

Project Name: Transit Service Funding Review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	August 21, 2025	February 19, 2026	On Track	July 18, 2019
Objectives and Outcomes: Amend the Electoral Area E&F and Slocan Transit Kootenay Lake West Transit service establishment bylaws to reflect the newly agreed-upon transit cost apportionment methodology.				
Most Recent Actions: Both bylaws received 3rd reading in September and are awaiting Inspector approval. The 2026 Financial plan is based on the new apportionment model being approved.				
Next Steps and Upcoming Milestones: Inspector approval is expected in January 2026 and the adoption of the bylaws can follow shortly after that. The completion of the apportionment model opens up the possibility adjusting transit service levels for 2027.				
Applicable Areas: Nelson Area and West Arm of Kootenay Lake, Slocan Valley, Castlegar and Area, Salmo and Area, Kaslo and Kootenay Lake North, Nakusp and Arrow Lakes				
Strategic Priority and Area: Fiscal Responsibility- Review and streamline outdated processes, Fiscal Responsibility- Manage taxation by responding to residents needs, Organizational Excellence – Focus on Core Services				

Project Name: Policy to Address Harassment of Staff Attending Private Properties

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 18, 2026	December 31, 2026	Not Started	May 19, 2022
Objectives and Outcomes: This policy will follow from the Staff Safety and Harassment Policy adopted in September 2023 that covers RDCK workplaces. This new policy will be similar, but will cover RDCK employees attending private properties in the course of their duties, such as building inspectors and bylaw officers.				
Most Recent Actions: No progress has been made on this initiative due to competing project priorities. In the post-Covid period the frequency of incidents that require reference to the Staff Safety and Harassment Policy has declined.				
Next Steps and Upcoming Milestones: This is currently considered a low priority item. If incidents occur the procedural fairness elements describe in the Staff Safety and Harassment Policy would be followed.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence – Enhance Customer Service, Organizational Excellence – Transparency & Accessibility				

Project Name: Creston and Areas A,B, and C Jaws of Life Service Establishment Bylaw amendment

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	November 30, 2025	May 21, 2026	Delayed	May 08, 2023
Objectives and Outcomes: The bylaw amendment will remove medical first responder and SAR services from the scope of this service and reduce the service scope to road rescue only.				
Most Recent Actions: Bylaw 3033 received 2nd reading at the July 2025 Board meeting.				
Next Steps and Upcoming Milestones: Third reading and adoption of the bylaw should align with consideration of the Defined Area A Medical First Responder Service, likely to be completed in Q2 2026.				
Applicable Areas: Creston and Area, East Shore Kootenay Lake				
Strategic Priority and Area: Fiscal Responsibility- Manage taxation by responding to residents needs, Organizational Excellence – Focus on Core Services, Energy & Environment- Community Resiliency & Safety				

Project Name: Special Event Permit Regulatory Bylaw

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 18, 2025	June 30, 2027	Delayed	August 18, 2022
Objectives and Outcomes: To review the effectiveness of Bylaw 2596 and recommend improvements to the Board.				
Most Recent Actions: The permit application form, bylaw web page and public communications about the new bylaw were completed in Q2 2022. Due to issues with events held in Q3 2022, the Board has directed staff review options to make the bylaw more effective.				
Next Steps and Upcoming Milestones: Following from the prosecution of two 2023 events under the Noise Control Bylaw, staff identified the noise bylaw as the preferred tool for large event enforcement. The rescinding of the Special Event Permit bylaw will be recommended to coincide with the adoption of the proposed revised noise bylaw. Timing is subject to bylaw enforcement team resources.				
Applicable Areas: Slocan Valley				
Strategic Priority and Area: None				

Project Name: Arrow Creek Water Commission Bylaw

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 18, 2026	January 01, 2026	Delayed	September 16, 2022
Objectives and Outcomes: The Arrow Creek Commission bylaw update is intended to address issues with delegated authority identified by the Town of Creston.				
Most Recent Actions: A draft bylaw was received by the Commission in Q1 2023 by concerns were raised by the Town of Creston in a subsequent letter to the Board. Staff reported to the Commission in Q3 2024 regarding the powers and duties of the Commission and options for future revisions.				
Next Steps and Upcoming Milestones: RDCK is awaiting a response from Town staff on specific wording to include within the bylaw regarding the Town's request for full delegated authority to the Commission. This project will be parked until that response is received.				
Applicable Areas: Creston and Area				
Strategic Priority and Area: Organizational Excellence – Review Governance Structures, Relationships– Partner with Member Municipalities				

Project Name: Director's Code of Conduct Review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Provincial Requirement	February 19, 2026	August 31, 2026	Delayed	December 15, 2022
Objectives and Outcomes: Review Policy 100-01-17 Director Code of Conduct in accordance with the new Community Charter requirements and to incorporate best practices recommended by the UBCM working group on elected official conduct				
Most Recent Actions: At the June 2024 Board meeting a report on options was received and staff were directed on the specific items to include in a draft code of conduct.				
Next Steps and Upcoming Milestones: A draft Code of Conduct will be brought forward for Board consideration in Q2 2026 so that the Board can consider adoption prior to the 2026 local government elections.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence – Transparency & Accessibility				

Project Name: Financial Grant-In-Aid Services Policy

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2025	October 15, 2026	Not Started	May 15, 2023
Objectives and Outcomes: As directed by the Board the policy would require that all financial grant in aid service funding recipients provide detailed information regarding their use of taxation funding as part of the annual budget process. Additional measures to address the RDCK's risk management and transparency requirements will also be proposed.				
Most Recent Actions: No progress has been made on this to date.				
Next Steps and Upcoming Milestones: A draft policy will be prioritized within the 2026 work plan.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence – Transparency & Accessibility				

Project Name: Update to 2018 Area I 'Using Community Halls for Child Care' study

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2024	December 31, 2027	Not Started	December 14, 2023
Objectives and Outcomes: The purpose of this project is to update the assumptions and data from the 2018 Area I Childcare Study to determine if the RDCK should establish a service to support childcare facilities at community halls in Area I.				
Most Recent Actions: No progress has been made on this due to competing project priorities.				
Next Steps and Upcoming Milestones: This is considered a low priority project and is not connected to any existing RDCK services. Due to current workloads it cannot be prioritized within the 2026 work plan .				
Applicable Areas: Castlegar and Area				
Strategic Priority and Area: Relationships– External Organization's Involvement in Recreation				

Project Name: Director Attendance At Conferences Policy

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	November 21, 2025	November 19, 2026	Not Started	March 16, 2025
Objectives and Outcomes: To prepare a draft Director Attendance at Conferences policy for Board consideration to limit the overall number of directors who are funded by the RDCK to attend each annual conference and to establish a fair and equitable process for selecting directors to attend conferences.				
Most Recent Actions: None				
Next Steps and Upcoming Milestones: This is considered a low priority item and not currently prioritized in staff's work plan. Some issue may be addressed through the director's remuneration bylaw update and through the annual budgeting process.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Transparency & Accessibility				

Project Name: Update Minimum Required Insurance for Contracts Policy 300-03-04

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2025	December 31, 2026	Not Started	November 14, 2024
Objectives and Outcomes: Staff have identified that current RDCK policy may, in some circumstances, require excessive coverage from contractors and which is not aligned with actual risks to the RDCK. The policy may drive up project costs and create unnecessary administrative burden. This project will review RDCK risk exposure and recommend options for reducing costs and streamlining processes.				
Most Recent Actions: No recent actions. The project start has been delayed by completion of new RDCK procurement and service agreement templates. With that launch expected in Q1 2026 the insurance review will be the priority project for the Contracts and Insurance Coordinator.				
Next Steps and Upcoming Milestones: Project scoping and research will start in Q1 and an overview report on options is scheduled for Board consideration in late Q2 or early Q3 2026				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence – Enhance Customer Service, Fiscal Responsibility- Review and streamline outdated processes				

Project Name: Options Investigation for Third Party Community Works Funding

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 11, 2025	January 15, 2026	On Track	April 17, 2025
Objectives and Outcomes: To evaluate options to continue funding third parties with Community Works Funds considering recent restrictions introduced by the Union of BC Municipalities				
Most Recent Actions: Staff report was received on December RAC agenda with discussion referred to January RAC.				
Next Steps and Upcoming Milestones: Any further action by staff would require Board direction. In Q1 staff will update the CWF program communications in accordance with current UBCM requirements and ensure prospective applicants are aware of the new funding restrictions.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Relationships– External Organization’s Involvement in Recreation, Fiscal Responsibility- Asset Management Planning				

Project Name: Edgewood Community Society Service Case Analysis

Project Origin Board	Original Completion Date June 01, 2027	Revised Completion Date November 18, 2027	Project Status Not Started	Date Assigned May 15, 2025
Objectives and Outcomes: To determine the feasibility of establishing a contribution service to fund the Edgewood Community Society.				
Most Recent Actions: No actions in Q4 2025				
Next Steps and Upcoming Milestones: The project will be considered for prioritization within the 2027 workplan.				
Applicable Areas: Nakusp and Arrow Lakes				
Strategic Priority and Area: Relationships– External Organization’s Involvement in Recreation				

Project Name: Burton Volunteer Fire Brigade Service Case Analysis

Project Origin Board	Original Completion Date June 01, 2027	Revised Completion Date June 01, 2027	Project Status Not Started	Date Assigned December 03, 2025
Objectives and Outcomes: To determine costs and evaluate the feasibility of establishing a contribution service to fund the Burton community fire brigade.				
Most Recent Actions: None				
Next Steps and Upcoming Milestones: The project will be considered for prioritization within the 2027 workplan.				
Applicable Areas: Nakusp and Arrow Lakes				
Strategic Priority and Area: Energy & Environment- Community Resiliency & Safety, Fiscal Responsibility- Manage taxation by responding to residents needs				

Project Name: Nakusp and Area K Arena Service Reconfiguration Options Analysis

Project Origin Board	Original Completion Date June 30, 2026	Revised Completion Date	Project Status On Track	Date Assigned June 19, 2025
Objectives and Outcomes: This project will look at how the the current shared S223 arena service can be reconfigured to be an Area K - only service based on the Financial Service Grant model.				
Most Recent Actions: Staff met recently to establish this as a priority within the 2026 Administration work plan. Project scoping is underway.				
Next Steps and Upcoming Milestones: The next step will be input from Ministry staff regarding the asset ownership and liabilities. A staff report will be received by the Board by the end of Q1 2026.				
Applicable Areas: Nakusp and Arrow Lakes				
Strategic Priority and Area: Fiscal Responsibility- Asset Management Planning, Relationships– Partner with Member Municipalities, Fiscal Responsibility- Manage taxation by responding to residents needs				

Project Name: Converting Historical Building Permits to Digital format

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	July 18, 2024	September 30, 2026	On Track	March 31, 2018
Objectives and Outcomes: The digital archiving project aims to eliminate paper archived files into a digital format. This will create efficiency long term and eliminate the need for staff to physically locate paper files. Turn around time for records request will have a shorter time frame being accessible in a digital format.				
Most Recent Actions: In the last quarter of 2025 - two pallets of files have been sent to the contactor performing the digital archiving. Files from Nakusp and Creston offices have commenced packing.				
Next Steps and Upcoming Milestones: First batch of Permits were sent out in March 2024. This will be ongoing work until all historic permits are digitized for ease of retrieval and based on available budget. Currently the project is at about a 50% completion.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Enhance Customer Service				

Project Name: Building Officials Training Program

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	September 30, 2025	October 17, 2025	On Track	November 15, 2018
Objectives and Outcomes: Senior Building Official also registered building and plumbing officials are now located in Creston and Nelson office.				
Most Recent Actions: In September 2025 a new Senior Building Official/ RBO was recruited for the Creston office as prior Senior Official is now Manager of Building and Bylaw. Mid October 2025 Dan Siminoff accepted the role as acting Senior Building Official for the Nelson office.				
Next Steps and Upcoming Milestones: Both coordinate training and development to building officials and plan checkers by reviewing work, ensuring BCBC interpretations and delivery of service is consistent in the region, provide on site training for part 3 and part 9 buildings currently under construction within the service area. This is an ongoing project.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Enhance Customer Service				

Project Name: Update Building Inspection Service Agreement with Municipalities

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	November 30, 2025	October 30, 2026	Delayed	October 01, 2018
Objectives and Outcomes: To ensure consistency and reduce potential risk work with municipal service participants to bring the building bylaw in alignment with the Building Act and define how the service will be provided via a service agreement.				
Most Recent Actions: There has been no recent action.				
Next Steps and Upcoming Milestones: Stakeholder engagement will occur once the project of updating the building bylaw is nearing completion as the the building bylaw update should occur first to create the foundation of service.				
Applicable Areas: Salmo and Area, Kaslo and Kootenay Lake North, Slocan Valley, Nakusp and Arrow Lakes				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes				

Project Name: Building Services Policy Review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	September 30, 2025	September 30, 2026	Delayed	January 01, 2018
Objectives and Outcomes: To review older policies and prevent redundancy with updated building bylaw. As well present any new policies that align with objectives of consistency and regulatory requirements.				
Most Recent Actions: None				
Next Steps and Upcoming Milestones: Progress has been made on policy update and creation. Priority Policies to update include: Lapsed Building Permit Policy 400-01-07, Expired Building Permit Policy 400-01-02, Building Inspection Service - Process for Lack of Valid Permit 400-01-5, Building Permits for Manufactured Homes 400-01-07. New department manager will be reviewing prior policy work.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes				

Project Name: Update Building Bylaw 2200

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	September 30, 2025	September 30, 2026	Not Started	October 01, 2018
Objectives and Outcomes: The RDCK building bylaw has had no significant updates or revisions except for minor amendments since 2010. A revised/updated building bylaw will align with new regulatory requirements such as the building act and energy step code.				
Most Recent Actions: None				
Next Steps and Upcoming Milestones: Commence review of required changes and stakeholder engagement. Framework from MIABC template COR Bylaw.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes				

Project Name: Dog Control - Area A, B, C, H and area K expansion

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2025	January 04, 2027	On Track	October 10, 2020
Objectives and Outcomes: These electoral areas are seeking to establish a dog control regulation and new service in areas currently without this service and specifically focused on Dangerous and Aggressive Dogs.				
Most Recent Actions: Regulatory bylaw has received 1st and 2nd reading for Dangerous and Aggressive Dog Bylaw No. 3009, 2025 Service Establishment Bylaw has received 1st and 2nd reading for Dangerous and Aggressive Dog Service Establishment Bylaw No. 3066, 2025				
Next Steps and Upcoming Milestones: Provide revised service case analysis to Areas ABC at future CVSC meeting Area H seeking to move forward with 3rd reading of Bylaw No. 3009 and 3066 at the January 22, 2026 meeting. Area K will be expanded once regulatory bylaw is adopted.				
Applicable Areas: East Shore Kootenay Lake, Creston and Area, Slocan Valley, Nakusp and Arrow Lakes				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence – Focus on Core Services, Organizational Excellence – Enhance Customer Service, Fiscal Responsibility – Align work plans with Board priorities				

Project Name: Review Noise Bylaw 2440, 2015

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	December 21, 2025	April 01, 2027	Delayed	September 22, 2022
Objectives and Outcomes: Legal review of the Noise Bylaw 2440, 2015 to ensure it continues to be legally enforceable on noise issues related to Rave like events, barking dogs, and industrial activities.				
Most Recent Actions: Two Rave events in the Slocan Valley were successfully prosecuted under the current Noise Bylaw. A legal review of the Bylaw is on hold at this time due to staffing shortage and focus on Dangerous and Aggressive Dog Regulatory Bylaw taking priority.				
Next Steps and Upcoming Milestones: A legal review will be included in 2026-2030 financial plan. Review is dependent on staff capacity and workloads.				
Applicable Areas: East Shore Kootenay Lake, Creston and Area, Nelson Area and West Arm of Kootenay Lake, Salmo and Area, Slocan Valley, Castlegar and Area, Nakusp and Arrow Lakes				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence – Focus on Core Services, Fiscal Responsibility- Review and streamline outdated processes, Fiscal Responsibility – Align work plans with Board priorities				

Project Name: Comprehensive review of bylaw enforcement regulatory bylaws & options for funding

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
	December 11, 2025	August 31, 2027	Delayed	August 17, 2023
Objectives and Outcomes: We currently have a variety of bylaws, aside from dog control bylaws - condensing them into one bylaw is objective the outcome should provide for a more simplified approach.				
Most Recent Actions: The Dangerous dog bylaw is currently going for third reading for Area H only. Area ABC is currently undergoing a cost analysis review. The comprehensive review of all regulatory bylaws has not yet commenced with the new Manager of Building and Bylaw.				
Next Steps and Upcoming Milestones: Provide further cost analysis review for dangerous dog bylaw in area ABC by end of January 2026. Further Bylaw review dates are yet to be established				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes				

Project Name: Aggressive and Dangerous Dogs Regulatory Bylaw

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 30, 2025	December 31, 2026	On Track	July 17, 2025
Objectives and Outcomes: A Dangerous and Aggressive Dog Control regulation is the focus and once in place maybe considered for the region.				
Most Recent Actions: At this time areas A, B, C and H where there is no dog regulation are moving forward first. Bylaw No. 3009, 2025 given 1st and 2nd reading and name changed responsible dog bylaw to dangerous and aggressive dog bylaw.				
Next Steps and Upcoming Milestones: January 22 2026 Board meeting - 3rd reading recommended for regulatory Bylaw No. 3009, 2025. Area H will move to assent vote if approved. Areas A,B,C requested a reduction in service case analysis Area K will be expanded once Area H dog control service is established.				
Applicable Areas: Slocan Valley				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence – Focus on Core Services, Energy & Environment- Community Resiliency & Safety				

Project Name: Areas A, B & C Aggressive and Dangerous Dog Control Service Establishment Bylaw

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	April 01, 2027		Delayed	October 16, 2025
Objectives and Outcomes: Seeking to establish a Dog control service that addresses Dangerous and Aggressive Dogs.				
Most Recent Actions: A service case analysis was presented at the Dec. 4th CVSC meeting. Staff were directed to reduce costs and return with a new Service Case Analysis.				
Next Steps and Upcoming Milestones: A revised Service Case Analysis will be provided to ABC at a future CVSC meeting.				
Applicable Areas: Creston and Area, East Shore Kootenay Lake				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes				

Department Name: Bylaw Enforcement

Project Name: Area H Aggressive and Dangerous Dog Control Service Establishment Bylaw

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2026		On Track	October 16, 2025
Objectives and Outcomes: Seeking to establish a dog control service that addresses dangerous and aggressive dog incidents.				
Most Recent Actions: Dangerous and Aggressive Dog Regulatory Bylaw No. 3066, 2025 given 1st and 2nd reading as per resolution 594/25.				
Next Steps and Upcoming Milestones: 3rd reading and direction to seek voter assent on Bylaw 3066 will be presented at the January 22, 2026 meeting.				
Applicable Areas: Slocan Valley				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Organizational Excellence – Enhance Customer Service				

Department Name: CAO

Project Name: Support on Cannabis

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	October 31, 2023	November 03, 2025	On Track	June 17, 2021
Objectives and Outcomes: The objective of this project is to ensure that the RDCK is a participant in the discussion on the impact of the cannabis regulatory framework , including dispensary regulations and advertising rules.				
Most Recent Actions: CAO is reviewing the needs that came out the Cannabis Regulatory Needs and will be recommending meetings with various ministries to move this along. CAO has been appointed to a UBCM working group that is discussing future opportunity for producers and public engagement in 2022, particularly on farm gate sales. The risk is alignment between the province and local government				
Next Steps and Upcoming Milestones: This project is essentially complete. The advisory group has not had cause to meet for some time.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Advocacy – Rural Lens on Provincial Programs				

Project Name: Project Prioritization Matrix

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	April 17, 2025	April 16, 2026	Delayed	December 03, 2025
Objectives and Outcomes: Board assigned projects are not prioritized by the elected officials on a consistent basis. The Board has asked that a scoring matrix be created to allow the Board to provide clear direction to staff on which projects should be prioritized in the workplan.				
Most Recent Actions: Project outline is complete. Research on other RD models for this type of prioritization is being done.				
Next Steps and Upcoming Milestones: Staff aim to have a draft matrix to the board in February with the goal of allowing feedback and then consideration of adoption into policy by April. The project was delayed to align with the release of the new quarterly report framework so the board can evaluate current projects.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence –Policy-Focused Board Decisions				

Project Name: Proposed RDCK Parks in Creston Valley

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2025		On Track	May 16, 2019
Objectives and Outcomes: To begin the process of identifying properties for regional park purposes in the Creston Valley.				
Most Recent Actions: Property at address 3823 Goat Canyon Road in Elctoral Area B was purchased for a regional park in October of 2025. Public announcement made.				
Next Steps and Upcoming Milestones: Staff continue to actively investigate potential park sites in 2025.				
Applicable Areas: Creston and Area				
Strategic Priority and Area: Organizational Excellence – Enhance Customer Service, Organizational Excellence - Communication with Residents				

Project Name: Creston Library Contract

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	February 28, 2025		On Track	November 06, 2018
Objectives and Outcomes: The lease with the Creston Valley Library Association is complete.				
Most Recent Actions: The agreement is approved and executed.				
Next Steps and Upcoming Milestones: There are no additional steps.				
Applicable Areas: Creston and Area, East Shore Kootenay Lake				
Strategic Priority and Area:				

Project Name: Campbell Fields Recreation Development Feasibility Study

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	April 30, 2025		Delayed	June 15, 2017
Objectives and Outcomes: Objective of the feasibility study was to identify what recreational amenities would best support the community recreational interests on the available lands.				
Most Recent Actions: Feasibility study is complete. Development efforts put on hold until the completion of the Castlegar & District and Nelson & District engagement studies had been completed. Staff are now initiating conversations on the next steps for Campbell Field based on the findings from the feasibility study..				
Next Steps and Upcoming Milestones: A new project will be setup to provide updates on the Campbell Field development.				
Applicable Areas: Nelson Area and West Arm of Kootenay Lake, Slocan Valley, Castlegar and Area				
Strategic Priority and Area: Organizational Excellence - Communication with Residents, Organizational Excellence – Transparency & Accessibility, Regional Growth – Balance Regional & Local Needs				

Department Name: Community Services

Project Name: Fees & Charges Bylaw

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	June 26, 2025	June 30, 2026	Delayed	June 20, 2020
Objectives and Outcomes: To bring the fees and charges schedule into a bylaw.				
Most Recent Actions: Fees & Charges schedule is updated annually in the Spring. Coordination with Corporate Services is required to move the schedule into a bylaw format.				
Next Steps and Upcoming Milestones: Review other like RDCK bylaws and review process with RDCK staff.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes				

Department Name: Emergency Management

Project Name: 2024 Wildfire: Community Recovery

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	April 30, 2025		On Track	October 01, 2024
Objectives and Outcomes: As part of EOC 2024 wildfire response and recovery actions, RDCK EM staff has engaged Colliers Project Leaders to take a leadership role in the community recovery planning process while mentoring the RDCK team to improve the in-house knowledge and skills. The project is funded by EMCR through EOC response-costs.				
Most Recent Actions:				
Next Steps and Upcoming Milestones: The Colliers and RDCK project teams will work together to complete a recovery plan, gap analysis, project registry, and inform the RDCK Emergency Management Plan currently being redrafted to align with EDMA.				
Applicable Areas: Kaslo and Kootenay Lake North, Slocan Valley				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services				

Project Name: 2024 Wildfire After-Action Review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	April 30, 2024		On Track	October 01, 2024
Objectives and Outcomes: RDCK EM team is conducting an After Action Review (AAR) following the 2024 wildfires in its district. The intended process is part of the emergency management cycle where agencies involved in the emergency reflect on the fire season and identify areas for operational improvements.				
Most Recent Actions:				
Next Steps and Upcoming Milestones: Four AAR streams will be: 1) Internal to the RDCK EOC, 2) Interagency, 3) Elected Officials that were involved across Local Authorities, and 4) residents in affected areas. 4 of 4 complete. Currently reviewing draft AAR report. Report coming to Board in next months. Delayed due to staffing. Funded by EMCR.				
Applicable Areas: Kaslo and Kootenay Lake North, Slocan Valley				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services				

Project Name: Emergency and Disaster Management Act

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Provincial Requirement	December 31, 2026		On Track	November 08, 2023
Objectives and Outcomes: On November 8, 2023, the Emergency and Disaster Management Act (EDMA) came into force and replaced the Emergency Program Act. As part of the phased implementation of the legislation, the Province of BC is developing regulations that are anticipated to be introduced starting in 2023 and through 2025. Regulations will inform work needed on RDCK emergency plans, risk assessments				
Most Recent Actions: EDMA compliance and alignment has been integrated into ongoing staff workplans.				
Next Steps and Upcoming Milestones:				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Energy & Environment- Natural Hazard and Risk Mitigation				

Project Name: Alternate EOC

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2024		On Track	October 01, 2023
Objectives and Outcomes: 2023: Began project to establish an alternate EOC in the event the primary EOC needed to be evacuated. Initial procurement, IT/networking, and protocols were developed. 2024: Finalize IT/networking, use UBCM CEPF funds to complete needed procurement (based on RDCK IT staff's plan), conduct exercise to practice needing to activate alternate EOC.				
Most Recent Actions:				
Next Steps and Upcoming Milestones: 2025 Dec: Site is ready for use with some work-around needed (e.g. bringing more phones in). IT has some work to finalize / clean-up network-related connections. Work will be completed in 2026				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Enhance Customer Service				

Project Name: EOC training and equipment 2024 - UBCM

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2025		On Track	February 15, 2024
Objectives and Outcomes: The RDCK Board approved a proposal for staff to apply for grant funding from the UBCM under the EOC Equipment and Training stream of the Community Emergency Preparedness Fund (CEPF) for funds to provide training and equipment for RDCK Emergency Operations Centre staff.				
Most Recent Actions: Purchases are complete and final reporting is complete.				
Next Steps and Upcoming Milestones:				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services				

Project Name: 2025 ESS CEPF Grant - Equipment and Training

Project Origin Board	Original Completion Date December 31, 2025	Revised Completion Date	Project Status On Track	Date Assigned January 01, 2025
Objectives and Outcomes: The grant will purchase new laptops for all ESS kits to replace outdated iPad. The new ESS ERA tool requires better tech. The grant will also include training for new ESS volunteers.				
Most Recent Actions: All training, purchases and activities are complete. Final reporting is complete.				
Next Steps and Upcoming Milestones:				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Enhance Customer Service, Organizational Excellence – Focus on Core Services				

Project Name: 2025-2027 CBT Community Readiness Partnership Grant

Project Origin Senior Management Team	Original Completion Date March 31, 2027	Revised Completion Date	Project Status Delayed	Date Assigned February 01, 2025
Objectives and Outcomes: \$230,000 funding agreement has been signed. RDCK will collaborate with RDEK and RDKB to maximize the amount of funds at our disposal. Projects will be brought to board as they are ready to be contracted. The span of projects includes: Southeast EOC Incident Management Team, Southeast Emergency Management Round Table, NEPP Redesign and Amplification, MS365 Digital EOC, Co				
Most Recent Actions: Project delayed due to staffing changes. Drafting the project MOU between RDEK, RDKB, and RDCK. Drafting project scopes for individual projects within the grant: 1) M365 EOC modernization and 2) Emergency Communications review.				
Next Steps and Upcoming Milestones: Complete MOU Complete project scopes				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Organizational Excellence – Enhance Customer Service				

Project Name: EDMA - Indigenous Engagement Requirement

Project Origin Provincial Requirement	Original Completion Date March 31, 2026	Revised Completion Date	Project Status On Track	Date Assigned January 01, 2024
Objectives and Outcomes: As part of EDMA, local authorities are required to engage with Indigenous Governing Bodies on all aspects of emergency management. The Province has provided LAs \$40,000ea for the engagement. The RDCK is collaborating with its partner municipalities and pool funds to coordinate the engagement in hopes of reducing the burden on our First Nations.				
Most Recent Actions: Complete: RFP was posted and awarded to Ember Leaf Consulting Consultants have scheduled meetings with municipalities partnering in the project. RDCK Board has approved letter to be sent to all indigenous governing bodies.				
Next Steps and Upcoming Milestones: Current: Phase 1, 'The Consultation Phase' which will shape and inform Phase 2 has been initiated and estimated to be completed end of March 2026. Next: Posting and award of the RFP for Phase 2. This will be the 'Action Phase'				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Relationships –Dialogue with Indigenous Communities, Relationships– Partner with Member Municipalities				

Project Name: 2024 Wildfire Mitigation - CWRP Updates

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	August 30, 2025	September 04, 2025	On Track	January 01, 2024
Objectives and Outcomes: The CWPPs for Areas A,B,C,G,J,K, Salmo, Nakusp, are currently being updated to Community Wildfire Resiliency Plans (CWRPs) with completion end of April 2025. New CWRPs were completed in 2024 for Areas D,E,F, I and Kaslo. These plans inform risk reduction for wildfire including new priority treatment units for fuel reduction. Staff are initiating the CWRP updates .				
Most Recent Actions: Reporting on the 2024 program will commence upon completion of the plans. Plans have been completed and submitted to BC wildfire for approval.				
Next Steps and Upcoming Milestones: The CWRPs for Electoral Areas A,B,C,J, Salmo and G and Nakusp and K have been completed. These plans were reviewed and approved by BC Wildfire. They were received by the Board as information in June 2025.				
Applicable Areas: Salmo and Area, Castlegar and Area, Creston and Area, East Shore Kootenay Lake, Nakusp and Arrow Lakes				
Strategic Priority and Area: Energy & Environment- Natural Hazard and Risk Mitigation, Relationships– Partner with Member Municipalities				

Project Name: 2025 FireSmart Program

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	March 03, 2026	January 01, 2026	On Track	January 01, 2025
Objectives and Outcomes: To improve resiliency within the RDCK through the delivery of FireSmart programs.				
Most Recent Actions: UBCM CRI Firesmart Funding and Supports grant funding has been approved for 2025 /2026. New FireSmart Coordinator was hired. Seasonal Wildfire Mitigation Specialist staff were hired. The Wildfire Mitigation Program, Bare Land Assessment Program, Neighbourhood Recognition Program, resident education, and rebates under the Wildfire Mitigation Program were delivered.				
Next Steps and Upcoming Milestones: Program delivery for 2025 is complete.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Energy & Environment- Community Resiliency & Safety				

Project Name: Natural Hazards Risk Tolerance Policy

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	May 31, 2026		On Track	December 03, 2025
Objectives and Outcomes: The Regional District of Central Kootenay (RDCK) is developing a new Risk Tolerance Policy to strengthen risk-informed land use planning decisions and enhance community resilience to natural hazards. Similar policies are increasingly common within municipalities and jurisdictions across British Columbia. The project is expected to be complete by June 2026.				
Most Recent Actions: - RFP Tendering and award to BGC Engineering - Consultant introduction of project to the Board - Comparative Analysis completed by the consultant - Indigenous engagement has started - Initial RDCK staff and qualified professional consultation with consultant				
Next Steps and Upcoming Milestones: Project on the RDCK Engage Page Public Webinar in February Preparation of draft Risk Tolerance Criteria Workshop with the RDCK Board.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Energy & Environment- Natural Hazard and Risk Mitigation				

Department Name: Emergency Management

Project Name: Johnsons Landing Hazard Area Geotechnical Re-Assessment

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	February 28, 2026		On Track	December 03, 2025
Objectives and Outcomes: Staff to contract a Geotechnical reassessment of Johnsons Landing.				
Most Recent Actions: Staff determining what services (Hydro, Road Maintenance, Canada Post, Telus) (if any) are still not provided to Johnsons Landing post landslide. Staff receiving guidance from geotechnical engineers on a geotechnical reassessment.				
Next Steps and Upcoming Milestones: Report to the Board in February 2026.				
Applicable Areas: Kaslo and Kootenay Lake North				
Strategic Priority and Area: Energy & Environment- Natural Hazard and Risk Mitigation				

Department Name: Environmental Services

Project Name: Streetlight Services - Conversion to LED lights

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	December 01, 2026		On Track	January 01, 2025
Objectives and Outcomes: 8 Streetlight Services in place with a mixture of lighting media (LED old, LED new, HPS, etc.) supplied by BC Hydro and Fortis on mixed format contracts. Contract details are not known and need to be investigated and optimized. Assessment of conversion feasibility, assessment of cost and options for financing need to be established.				
Most Recent Actions: Continued review with Fortis to complete inventory and correction of billing where required. Request for budgetary quotes for conversion. Investigation of grant options.				
Next Steps and Upcoming Milestones: Economic viability for transitioning HPS and older LED systems will be investigated and presented as part of 2026 FP discussions. Recent repair history assessment will be part of evaluation process. This process will likely extend past Budget process.				
Applicable Areas: East Shore Kootenay Lake, Salmo and Area, Slocan Valley, Castlegar and Area, Nakusp and Arrow Lakes				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Fiscal Responsibility- Asset Management Planning, Energy & Environment- Environmental Stewardship & Energy Efficiency, Fiscal Responsibility – New technology in Asset Replacement				

Project Name: Timesheets application in Project Management module

Project Origin Senior Management Team	Original Completion Date December 31, 2023	Revised Completion Date July 31, 2027	Project Status Delayed	Date Assigned March 01, 2018
Objectives and Outcomes: Implementation of the Timesheets functionality for a test or beta group to have electronic timesheets be created, submitted and approved to then be integrated to the Payroll intake to improve efficiencies. As other departments are utilizing software for scheduling efforts are being made to ensure time entry is cohesive.				
Most Recent Actions: Due to some other software priorities and an ongoing analysis with our Business Analyst in IT, this work is pending until a full review of software and needs is met.				
Next Steps and Upcoming Milestones: Review with IT, and incorporation of other Department input is ongoing.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Fiscal Responsibility- Review and streamline outdated processes				

Project Name: Enhanced features in the Project Costing Module

Project Origin Senior Management Team	Original Completion Date December 31, 2023	Revised Completion Date July 31, 2026	Project Status Delayed	Date Assigned April 15, 2018
Objectives and Outcomes: A reassessment of the coding categories will be evaluated. Exploration of the "Main" project umbrella are in development.				
Most Recent Actions: A review of project and workorder names was completed to make them succinct and reflective of the names and places without being too long.				
Next Steps and Upcoming Milestones: A beta test group will action a new Project level. Rollout to be determined from there.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Fiscal Responsibility- Review and streamline outdated processes				

Project Name: Unit 4 ERP Software Cloud Migration

Project Origin Senior Management Team	Original Completion Date September 30, 2026	Revised Completion Date	Project Status On Track	Date Assigned December 03, 2025
Objectives and Outcomes: Currently the accounting system used by the RD, Unit 4, requires its customers to complete a migration of the software to the Cloud. This migration will fulfill the software being operational on a go forward basis and continue to be supported.				
Most Recent Actions: The Board has approved the spending to complete the project, and the contract with Unit 4 has been signed.				
Next Steps and Upcoming Milestones: Staff are working with a third party support provider for Unit 4 and an analysis and scope will be completed by April. This will provide a more fulsome action list to be undertaken which will highly involve Finance.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Fiscal Responsibility- Review and streamline outdated processes				

Department Name: Finance and Procurement

Project Name: Purchasing Policy Update

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	December 31, 2026	December 31, 2026	Delayed	December 03, 2025
Objectives and Outcomes: To revise and update the Purchasing policy to meet modern requirements including current procurement levels				
Most Recent Actions: Reached out to other jurisdictions to get samples of their policies. Had Discussions with procurement staff on issues with current policy				
Next Steps and Upcoming Milestones: Review Policies from other jurisdiction and set priorities for revisions to the RDCK policy.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes				

Department Name: Fire Services

Project Name: Crawford Bay Fire Service feasibility study

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2020	January 01, 2028	Delayed	January 01, 2016
Objectives and Outcomes: This project analyzes options for establishing a fire hall in the Crawford Bay area.				
Most Recent Actions: A draft options review was provided to the Area A Director for review in 2020. this project is on hold pending Director feedback.				
Next Steps and Upcoming Milestones: This project is on indefinite hold pending director feedback and further Board direction				
Applicable Areas: East Shore Kootenay Lake				
Strategic Priority and Area: Organizational Excellence – Enhance Customer Service				

Project Name: Service S128 Riondel Fire Protection

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	August 31, 2024		Delayed	August 20, 2020
Objectives and Outcomes: This project involves evaluating equitable share of funding for the Riondel Fire Services for providing First Responder and Road Rescue services outside of the fire service boundary. Q3 update-The Province has advised that Service 152 should be split into new service areas.				
Most Recent Actions: Staffing changes have delayed the project. Following an anticipated review Q1 in 2026, next steps will be identified and incorporated into staff workplans.				
Next Steps and Upcoming Milestones:				
Applicable Areas: East Shore Kootenay Lake				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services				

Project Name: Creston area Sub-Regional Fire Service

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2024		Delayed	January 01, 2012
Objectives and Outcomes: This ongoing project aims to align and streamline fire services delivery between the RDCK and Town of Creston in the Creston Valley. Q3 update - the Canyon Lister service has been successfully transitioned from the RDCK to the Town of Creston. RDCK and Town staff will now proceed to negotiate a valley-wide contract for end 2023 in accordance with the Project Charter.				
Most Recent Actions: August 5, 2025 - Master Plan completed, awaiting results. Regional Chief and Creston Chief to collaborate on new contracts for 2026 and beyond. Staffing changes have delayed the project.				
Next Steps and Upcoming Milestones: Acting FEMS GM to setup a meeting with Creston Chief to review agreements and plan for new contracts.				
Applicable Areas: Creston and Area, East Shore Kootenay Lake				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services				

Project Name: BC Structure Firefighter Minimum Training Standards

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Provincial Requirement	December 31, 2024		Delayed	October 01, 2016
Objectives and Outcomes: BC Structure Firefighter Minimum Training Standard distributed by the Office of the Fire Commissioner in September/October 2023. Replaces the previous BC Structure Firefighter Playbook. Staff are continually providing training to new recruits and incumbent firefighters according to the Minimum Training Standard.				
Most Recent Actions: This project is now part of the ongoing provision of fire services across the RDCK.				
Next Steps and Upcoming Milestones:				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services				

Project Name: Area D First Responder Service

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 30, 2024	April 30, 2026	On Track	February 20, 2020
Objectives and Outcomes: Q1 update - Electoral approval for the bylaw has been obtained through the Alternate Approval Process. Staff are building a plan for recruitment and response capability including vehicle assets with operational implementation goal of Spring 2025.				
Most Recent Actions: April 14, 2025 - Update - 8 members recruited and currently undertaking First Responder training. Purchasing used RAV4 from RDCK head office as FR response vehicle. August 5, 2025 - Currently waiting for response vehicle for First Responders.				
Next Steps and Upcoming Milestones: Lardeau Valley: still waiting on a couple of members to license with EMALB. Driver training to commence in the new year. Response Vehicle is scheduled to be decal soon. All equipment is in place. A storage location for a response vehicle is arranged.				
Applicable Areas: Kaslo and Kootenay Lake North				
Strategic Priority and Area: Organizational Excellence – Enhance Customer Service				

Project Name: Area H Hills and Summit Lake Service Case Analysis

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 30, 2024	August 31, 2026	Delayed	September 23, 2021
Objectives and Outcomes: Develop a service case for establishing an RDCK volunteer fire department to service the Hills area.				
Most Recent Actions: RDCK Research Analyst Tom Dool and Regional Fire Chief are working on this in coordination with the Village of Nakusp. Staffing changes have delayed the project. Following an anticipated review Q1 in 2026, next steps will be identified and brought to Board for direction. Resolution 690/21				
Next Steps and Upcoming Milestones:				
Applicable Areas: Slocan Valley				
Strategic Priority and Area: Organizational Excellence – Enhance Customer Service				

Project Name: Area 'A' Medical First Responder Services - Service Case Analysis

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 01, 2025	June 30, 2026	Delayed	September 12, 2024
Objectives and Outcomes: 506/24 That the Board direct staff to complete a service case analysis regarding the provision of Medical First Responder Services for all of Area A by no later than June 2025.				
Most Recent Actions: Assigned to Deputy Regional Fire Chief for project scoping: 1) review needed updates to agreement with BCEHS for higher than FR scope., and 2) operationally, review needed equipment and meds related to a higher license level Staffing changes have delayed the project. Following an anticipated review Q1 in 2026, next steps will be identified and included into staff workplans				
Next Steps and Upcoming Milestones:				
Applicable Areas: East Shore Kootenay Lake				
Strategic Priority and Area: Organizational Excellence – Enhance Customer Service				

Project Name: Whitewater Fire Protection Fire Response Service Case Analysis

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 30, 2024	June 30, 2026	Delayed	October 19, 2023
Objectives and Outcomes: Assigned at the October 2023 Open Board Meeting.				
Most Recent Actions: A Review of operational feasibility for delivering services to Whitewater has identified a low potential for providing fire protection to the ski resort. Staffing changes have delayed the project. Following an anticipated review Q1 in 2026, next steps will be identified and included in the GM FEMS' workplan.				
Next Steps and Upcoming Milestones: A final report will be drafted.				
Applicable Areas: Nelson Area and West Arm of Kootenay Lake, Salmo and Area				
Strategic Priority and Area: Organizational Excellence – Enhance Customer Service				

Department Name: Fire Services

Project Name: Policies for Fire Safety Act Inspections in RDCK - Operated and Contracted Service Areas

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Provincial Requirement		December 31, 2026	Not Started	October 17, 2024
Objectives and Outcomes: Establish policies for Fire Safety Act Inspections in the RDCK.				
Most Recent Actions: Staffing changes have delayed the project. Following an anticipated review Q1 in 2026, next steps will be identified and included in staff workplans.				
Next Steps and Upcoming Milestones:				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Organizational Excellence – Review Policies & Processes				

Department Name: GIS

Project Name: Next Generation 911 Data Transition

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Provincial Requirement	February 28, 2027	February 28, 2027	On Track	December 03, 2025
Objectives and Outcomes: The project will ensure that the RDCK and Municipal partners are ready to go live with the nation wide 911 emergency response improvement initiative, Next Generation 9-1-1. Creation of high quality, accurate, public safety grade GIS data is central to the NG9-1-1 system, providing better information to quickly identify the location of a 9-1-1 incident.				
Most Recent Actions: Phase I: First pass 'Address Point' and 'Roads' data corrections - Complete. Phase II: Public outreach, community education, address changes - In Progress and ongoing Phase III: Municipal 'Address Point' data and 'Roads' and ongoing rural data corrections and improvements - In Progress, Q3 2025 Phase IV: Locality Data improvements – In progress, Q3 2025				
Next Steps and Upcoming Milestones: Phase II: Public outreach, community education, address changes - In Progress and ongoing Phase III: Municipal 'Address Point' data and 'Roads' and ongoing rural data corrections and improvements - In Progress, Q1 2026 Phase IV: Locality Data improvements – In progress Q1 2026				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Relationships– Partner with Member Municipalities, Organizational Excellence - Communication with Residents, Organizational Excellence – Focus on Core Services, Organizational Excellence – Enhance Customer Service				

Department Name: GIS

Project Name: GIS Software and Applications Upgrades for 2026

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	September 30, 2026		On Track	October 01, 2025
Objectives and Outcomes: Required upgrades are underway for the ESRI ArcGIS Enterprise GIS software suite to stay current and functional with modern IT systems, databases and web-based GIS systems. This includes enhancements to existing web mapping applications, migrating to the newest map viewer interface. The upgrade will improve performance, user experience and increase longevity.				
Most Recent Actions: Phase I: ArcGIS Enterprise Implementation Development environment – install complete Q4 2025 Phase II: ArcGIS Enterprise Implementation Production environment – install complete Q4 2025 Phase III: ArcGIS Portal Web Map Content Migration and Application upgrades in new environment – planning in progress Q4 2025				
Next Steps and Upcoming Milestones: Ph I: DEV environment Implementation– testing complete by Jan 31, 2026 Ph II: PROD environment Implementation– testing complete by Jan 31, 2026 Ph III: ArcGIS Portal Web Map Content Migration to new environment and App upgrades– in progress Q1 2026, complete end Q2 2026 Ph IV: ArcGIS Online Web Map App new interface upgrades– planning in progress, complete Sept 30, 2026				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Organizational Excellence – Enhance Customer Service, Organizational Excellence - Communication with Residents, Relationships– Partner with Member Municipalities				

Department Name: Human Resources

Project Name: Organizational Review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2025		On Track	December 03, 2025
Objectives and Outcomes: Phase 1 of an Organizational review, with recommendations due to the Board by February board meeting.				
Most Recent Actions: Consultants have met with all stakeholders relevant to this phase of work.				
Next Steps and Upcoming Milestones: Preliminary, draft, report to the SMT by the end of January, with final recommendations to the Board in February.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Governance Structures, Organizational Excellence – Focus on Core Services				

Project Name: Information Technology Infrastructure Replacement - Wireless Firewalls

Project Origin	Original Completion Date April 04, 2023	Revised Completion Date December 01, 2025	Project Status Delayed	Date Assigned April 01, 2022
Objectives and Outcomes: This project is required to replace firewalls and Wi-Fi routers that are at end of life.				
Most Recent Actions: This project was completed as originally scoped some time ago but not previously updated. Annually, equipment will come end of life and replacements are managed and budgeted for based on an asset management lifecycle replacement plan specific for IT assets.				
Next Steps and Upcoming Milestones:				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Fiscal Responsibility- Asset Management Planning				

Project Name: Microsoft Exchange 365

Project Origin	Original Completion Date December 15, 2023	Revised Completion Date	Project Status Delayed	Date Assigned January 03, 2023
Objectives and Outcomes: This project is to align our infrastructure/hosted environment with security and functional requirements.				
Most Recent Actions: Project was completed in the fall of 2024 and all mailboxes were migrated to Exchange online along with archive PST folders.				
Next Steps and Upcoming Milestones:				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence - Communication with Residents				

Project Name: End User Computing Strategy

Project Origin Senior Management Team	Original Completion Date December 31, 2027	Revised Completion Date	Project Status On Track	Date Assigned December 03, 2025
Objectives and Outcomes: To reduce costs via standardization, enhance security and improve the overall user experience, aligning with current technological trends and organizational needs. For this project, the primary deliverables include: - Bulk procurement and deployment of new laptops. - Replacement of thin clients with desktops or laptops. - Implement modern device management.				
Most Recent Actions: - Procured 45 laptops at the end of 2025 via a Canoe competitive proposal process. - Deployed laptops and desk reconfiguration to the Finance and Corporate Admin team. - Deployed laptops and desk reconfiguration to EOC team.				
Next Steps and Upcoming Milestones: - Deployment of laptops and desk reconfiguration to Environmental Services team at Head Office by end of January 2026. - Deployment of laptops and desk reconfiguration to Creston Branch office by end of March 2026. - Rollout secure remote network access solution to existing new laptop users by end of March 2026.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Fiscal Responsibility- Asset Management Planning, Fiscal Responsibility – New technology in Asset Replacement				

Project Name: Lardeau Regional Park Construction - as per Management Plan

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	November 23, 2026	November 23, 2028	On Track	April 15, 2021
Objectives and Outcomes: Amenity installations and small waterfront restoration budgeted for in 2026.				
Most Recent Actions: Foreshore work and replanting as well as cleanup has been done and will continue into spring 2026. Many of the invasives have been removed and planting of non invasives. Continued planting and riparian area restoration into the fall of 2026. Do waste bag receptacle was installed as per community discussion.				
Next Steps and Upcoming Milestones: As per above continued riparian restoration and invasive plant management will occur in 2026 and the addition of a picnic table to be installed in the late spring.				
Applicable Areas: Kaslo and Kootenay Lake North				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Organizational Excellence - Communication with Residents				

Project Name: Taghum Beach Parking lot improvements

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2026		On Track	March 31, 2021
Objectives and Outcomes: Looking into PFR (archeological permitting). Some funding for project being provided by Area E and F community works funding grants. Draft concept designs received by RDCK staff.				
Most Recent Actions: Concept design presented to Parks Commission.				
Next Steps and Upcoming Milestones: Waiting on Final Concept Design Working with PM - biweekly meetings, looing to start PFR (Archeological work). Procurement for landscape design out. Expanding scope of work for consultant to handle pre-engagement work.				
Applicable Areas: Nelson Area and West Arm of Kootenay Lake, Salmo and Area				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Organizational Excellence – Enhance Customer Service				

Project Name: Waterloo Eddy Regional Park Construction

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	November 30, 2025	November 30, 2028	On Track	March 01, 2018
Objectives and Outcomes: 2024 amenities and restoration design - continue working with ONA on restoration plan. Met with ONA in April 2024 with first phase plan, now trying to find an opportunity to partner with them through an unknown agreement type. Successful fuel treatment and planting with the ONA in fall 2024 - partnership continuing into 2025.				
Most Recent Actions: Will be meeting with Staff and ONA in the coming spring to begin 3 year plan.				
Next Steps and Upcoming Milestones: Contractor and Staff work to closing off all access points for with boulders, ditching and fencing after 2024 vandalism. Spring work 2025, more plantings, invasive management and watering plan. Park looking good.				
Applicable Areas: Castlegar and Area				
Strategic Priority and Area: Organizational Excellence – Enhance Customer Service, Organizational Excellence – Focus on Core Services				

Project Name: Glade Legacy Project

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	October 31, 2025	October 31, 2028	Delayed	July 01, 2017
Objectives and Outcomes: Staff working with consultant for final draft. Final draft will be provided to Commission and then for public consultation. Draft design provided to Commission looking at community meeting in February Staff had community meeting in Glade, receiving community input through jotform survey. Working on comments. Community meeting was mixed with many not wanting any development				
Most Recent Actions: Parks Planning to do ALC Application.				
Next Steps and Upcoming Milestones: Reviewing all comments and providing information to the Castlegar IJ Parks and Recreation Commission. Working on ALR application, continued work no further update.				
Applicable Areas: Castlegar and Area				
Strategic Priority and Area: Organizational Excellence – Enhance Customer Service, Organizational Excellence – Focus on Core Services				

Project Name: Regional Parks and Water Access Strategy

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	October 30, 2025	March 31, 2026	Delayed	August 17, 2023
Objectives and Outcomes: The Regional Parks & Water Access Strategy is a comprehensive strategy to assist with future planning, administration, operations and asset management strategies for all RDCK regional parks.				
Most Recent Actions: The draft report was reviewed with the working group this Fall. Edits were suggested that have now been completed. Coordination of a follow-up working group meeting is underway. In no further changes are needed, the document will then be provided to the community for feedback.				
Next Steps and Upcoming Milestones: Meeting of the working group is being coordinated. Once finalized, the report will go back out to public consultation.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence - Communication with Residents, Regional Growth – Balance Regional & Local Needs, Fiscal Responsibility- Review and streamline outdated processes				

Project Name: Goat River Park Development

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board				December 11, 2025
Objectives and Outcomes: This is the development of newly acquired land into a regional park				
Most Recent Actions: Land purchase closed in October - staff inspected the property and are assessing				
Next Steps and Upcoming Milestones: Further assessment Community Engagement				
Applicable Areas: Creston and Area				
Strategic Priority and Area: Organizational Excellence – Enhance Customer Service, Organizational Excellence – Focus on Core Services				

Project Name: Area D Community Planning

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	January 01, 2025	March 31, 2027	Not Started	February 17, 2022
Objectives and Outcomes: Project follows up on completed work in 2022 to host land use planning discussions (virtually) for most communities in Area D. The goal of this work is to update the Area D Comprehensive Land Use Bylaw. In December 2025, it was prioritized as a high priority work plan item for Planning once current projects are completed.				
Most Recent Actions: 2022-2025 was spent evaluating how the RDCK can best administer resources for land use planning. The Board passed resolution 671/25: That the Board direct staff to initiate a Sub-Regional Official Community Plan update for areas F, H, J, and K and staff to initiate the Area D Community Planning; and these projects be the top priority for the planning department workplan.				
Next Steps and Upcoming Milestones: Staff are currently developing a framework to guide this work concurrently with the Sub-Regional OCP update for areas F, H, J, and K.				
Applicable Areas: Kaslo and Kootenay Lake North				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Regional Growth – Simplify Land Use Planning, Regional Growth – Encourage Housing Near Services, Energy & Environment- Environmental Stewardship & Energy Efficiency, Energy & Environment- Watershed Governance and Protection				

Project Name: Kootenay Lake Watercourse DPA Project

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	July 31, 2021	July 21, 2023	Delayed	April 16, 2020
Objectives and Outcomes: Project initiated from discussions at the Kootenay Lake Partnership table, recognizing that the RDCK has development permit authorities under the Local Government Act that are not being fully utilized to protect sensitive habitat around Kootenay Lake.				
Most Recent Actions: July 2023 Board meeting resolution: “That the Board direct staff to refer drafting bylaw amendments for Environmental Development Permit Areas for Electoral Areas A, D, E and F and that the Environmental Development Permit Areas amendments be addressed within the community planning process for each Area”				
Next Steps and Upcoming Milestones: Development Permit Areas will be updated during Official Community Plan review process for Electoral Areas A, D, E, and F.				
Applicable Areas: Nelson Area and West Arm of Kootenay Lake, Kaslo and Kootenay Lake North, East Shore Kootenay Lake				
Strategic Priority and Area: Energy & Environment- Environmental Stewardship & Energy Efficiency				

Project Name: Subdivision Servicing Bylaw Review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	August 31, 2026	September 01, 2026	On Track	May 21, 2020
Objectives and Outcomes: To undertake a review of the RDCK Subdivision Bylaw to improve administrative process/efficiency, and seek solutions for recurring challenges (e.g. servicing).				
Most Recent Actions: Summary report (comparative analysis) presented to staff by consulting team.				
Next Steps and Upcoming Milestones: Staff working with consulting team to coordinate stakeholder engagement with an anticipated completion date for engagement of February 28, 2026.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Fiscal Responsibility- Review and streamline outdated processes, Energy & Environment- Environmental Stewardship & Energy Efficiency				

Project Name: Agricultural Policy Review - Phase 2

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	January 01, 2025		Delayed	March 25, 2019
Objectives and Outcomes: Project follows previous agriculture policy changes implemented to address regulatory changes in Provincial legislation. This phase focuses on recent changes to the Agricultural Land Reserve Act and Regulations such as those affecting additional residences on ALR land, for example.				
Most Recent Actions: Electoral Areas A, B, C amending bylaws adopted Oct 2022. F,I,J,K zoning bylaw adopted July 2023. Remaining Electoral Areas OCPs (D, E, G, H) were put on hold on in 2023 while undertaking a work plan review for planning projects.				
Next Steps and Upcoming Milestones: Agricultural policy updates for the remaining 4 Electoral Areas will be addressed through community planning efforts as part of future Official Community Plan updates for each of those areas.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Energy & Environment- Agriculture & Food Security, Fiscal Responsibility- Review and streamline outdated processes				

Project Name: Regional & Local Community Needs Project

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	February 28, 2026	March 02, 2026	On Track	April 10, 2024
Objectives and Outcomes: The RDCK and its partnering municipalities: City of Castlegar, City of Nelson, Town of Creston, Village of Kaslo, Village of Nakusp, Village of Salmo and Village of Slocan are utilizing the complete communities assessment funding for growth management planning to ensure efficient expansion of servicing and infrastructure in line with long-term community development goals.				
Most Recent Actions: Regional Board workshop on December 9, 2025 to provide overview of indicator weighting and receive feedback on draft fringe planning case studies.				
Next Steps and Upcoming Milestones: Final report including geospatial mapping anticipated by end of February.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Regional Growth – Simplify Land Use Planning, Regional Growth – Balance Regional & Local Needs, Regional Growth – Encourage Housing Near Services				

Project Name: Planning Procedures and Fees Bylaw Review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	January 23, 2025	December 31, 2027	Delayed	August 17, 2023
Objectives and Outcomes: To respond to housing needs and improve administrative effectiveness through potential amendments to the RDCK Planning Procedures and Fees Bylaw.				
Most Recent Actions: Amendment bylaws were presented to Rural Affairs Committee for consideration, relating primarily to development approval information areas as an outstanding implementation item for both the Area 'G' Comprehensive Land Use Bylaw and the Area I Official Community Plan.				
Next Steps and Upcoming Milestones: Project put on hold due to uncertainties surrounding Subdivision Servicing Bylaw Review and the potential outcomes of that project affecting the need for future amendments. This project is considered to be a continuous work stream and a formal completion date is difficult to determine at this time given its relation to other projects.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence – Enhance Customer Service, Fiscal Responsibility- Review and streamline outdated processes				

Project Name: Local Government Housing Initiatives

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 11, 2025	June 30, 2026	Delayed	November 30, 2023
Objectives and Outcomes: The purpose of the proposed zoning and OCP bylaw amendments are to implement the requirements of Provincial Bill 44 Housing Statutes (Residential Development) Amendment Act. Changes to zoning bylaws completed in July, 2024. Staff started identifying OCP and additional zoning changes required as per SSMUH guidelines.				
Most Recent Actions: Staff preparing report to accompany zoning amendment bylaws for all zoned areas. For OCPs, staff have prepared an information report to accompany the zoning bylaw amendments; OCP amendments will proceed once zoning amendments have been adopted.				
Next Steps and Upcoming Milestones: Pending zoning amendment bylaw adoption, staff will continue preparation of OCP amendments bylaws for compliance with Bills 44 and 25.				
Applicable Areas: Nelson Area and West Arm of Kootenay Lake, Castlegar and Area, Salmo and Area, Kaslo and Kootenay Lake North, East Shore Kootenay Lake, Creston and Area, Nakusp and Arrow Lakes				
Strategic Priority and Area: Fiscal Responsibility- Review and streamline outdated processes, Regional Growth – Simplify Land Use Planning				

Project Name: Housing Development Costing and Study

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 18, 2025		Not Started	February 15, 2024
Objectives and Outcomes: To develop a cost assessment and study outlining the requirements for land development for housing and report on suitable land and resources within the RDCK that can be acquired, converted, and disposed of for the purposes of developing housing.				
Most Recent Actions: December 2025 Resolution 672/25: That the Board direct staff take no further action to initiate a Housing Development and Costing Study.				
Next Steps and Upcoming Milestones: The Housing Development and Costing Study will be removed from the Planning Department's work plan.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Regional Growth – Encourage Housing Near Services				

Project Name: Playmor Junction Zoning Bylaw

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 29, 2023		Not Started	February 20, 2020
Objectives and Outcomes: To develop a zoning bylaw for the Playmor Junction area in response to a neighbourhood petition urging the RDCK to address land use conflicts in the area.				
Most Recent Actions: No action has been taken on this initiative to date.				
Next Steps and Upcoming Milestones: Determine priority and sequence of review through the design and initial stages of the Area F, H, J, K Sub-regional Official Community Plan Review. This item will be removed as a separate item on the work plan recognizing that it is incorporated into this larger project.				
Applicable Areas: Slocan Valley				
Strategic Priority and Area: Organizational Excellence - Communication with Residents, Regional Growth – Simplify Land Use Planning, Regional Growth – Balance Regional & Local Needs				

Project Name: Campground Bylaw Review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	August 14, 2025		Delayed	April 19, 2018
Objectives and Outcomes: To investigate regulatory options for park model trailers within the RDCK and consider ways to better regulate developments where multiple RV sites are created.				
Most Recent Actions: Staff's initial review determined that this item can likely be addressed through existing regulations (i.e. the Manufactured Home Park and Building Bylaws).				
Next Steps and Upcoming Milestones: It has been implied through ongoing work plan prioritization discussions with the Board that this work is low priority. As it can be addressed through upcoming community planning efforts and through amendments to other bylaws, this specific item is being marked as completed and will be removed from the work plan.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Fiscal Responsibility- Review and streamline outdated processes				

Project Name: Area H North OCP Review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	July 28, 2023	March 31, 2028	Delayed	April 16, 2020
Objectives and Outcomes: To review the Area H North Official Community Plan, with the potential of having a Comprehensive Land Use bylaw.				
Most Recent Actions: April/May 2022 - Staff completed Planning 101 open houses in New Denver and Hills.				
Next Steps and Upcoming Milestones: Resolution 671/25 directed staff to initiate a Sub-Regional Official Community Plan update for areas F, H, J, and K and staff to initiate the Area D Community Planning; and these projects be the top priority for the planning department workplan. This item will be removed as a separate item on the work plan recognizing that it is incorporated into this larger project.				
Applicable Areas: Slocan Valley				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Regional Growth – Simplify Land Use Planning, Regional Growth – Balance Regional & Local Needs, Fiscal Responsibility- Review and streamline outdated processes				

Project Name: Area J OCP Review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	January 01, 2025	March 31, 2028	Not Started	July 07, 2021
Objectives and Outcomes: To review and update the Electoral Area J Official Community Plan.				
Most Recent Actions: December 2025 - Resolution 671/25: That the Board direct staff to initiate a Sub-Regional Official Community Plan update for areas F, H, J, and K and staff to initiate the Area D Community Planning; and these projects be the top priority for the planning department workplan.				
Next Steps and Upcoming Milestones: Staff are currently developing a framework to guide the Sub-Regional OCP update for areas F, H, J, and K. This item will be removed as a separate item on the work plan recognizing that it is incorporated into this larger project.				
Applicable Areas: Castlegar and Area				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Regional Growth – Simplify Land Use Planning, Regional Growth – Balance Regional & Local Needs, Fiscal Responsibility- Review and streamline outdated processes				

Project Name: Electoral Area F, H, J and K Sub-Regional Official Community Plan Update

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board		March 31, 2028	On Track	January 07, 2026
Objectives and Outcomes: To review the Electoral Area F, H, J and K Official Community Plans and create a ew, Sub-Regional OCP for these areas. Projects previously listed separately on the work plan that have been incorporated into this item include: Kootenay Lake Watercourse Development Permit Areas; Ag Policy Review; Playmor Junction ZBL; Area H North OCP Review; and Area J OCP Review				
Most Recent Actions: December 2025 - Resolution 671/25: That the Board direct staff to initiate a Sub-Regional Official Community Plan update for areas F, H, J, and K and staff to initiate the Area D Community Planning; and these projects be the top priority for the planning department workplan.				
Next Steps and Upcoming Milestones: Staff are currently developing a framework to guide the Sub-Regional OCP update for areas F, H, J, and K.				
Applicable Areas: Nelson Area and West Arm of Kootenay Lake, Nakusp and Arrow Lakes, Slocan Valley, Castlegar and Area				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Regional Growth – Simplify Land Use Planning, Regional Growth – Balance Regional & Local Needs, Regional Growth – Encourage Housing Near Services, Fiscal Responsibility- Review and streamline outdated processes				

Project Name: Development Permit Area Enforcement Framework

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 30, 2025	June 30, 2026	Delayed	January 07, 2026
Objectives and Outcomes: To enable better enforcement options for Environmental Development Permit Areas for the RDCK.				
Most Recent Actions: Board passed resolution 208/25 in March 2025 directing staff to prepare amendment bylaws for FIRST and SECOND reading to enable better enforcement of Environmental Development Permit Area requirements and to prepare a staff report that details consultation considerations to accompany the aforementioned amendment bylaws for Electoral Areas A, G, and H.				
Next Steps and Upcoming Milestones: Bring forward a staff report to the Board that addresses the direction provided in Resolution 208/25.				
Applicable Areas: East Shore Kootenay Lake, Salmo and Area, Slocan Valley				
Strategic Priority and Area: None, Organizational Excellence – Review Policies & Processes, Energy & Environment- Watershed Governance and Protection, Regional Growth – Simplify Land Use Planning, Fiscal Responsibility- Review and streamline outdated processes				

Department Name: Project Management

Project Name: Asset Management Planning

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	September 30, 2027		On Track	December 05, 2025
Objectives and Outcomes: Developing a robust asset management plan through research and documentation of our Regional District owned assets that helps to put timelines on repairs, maintenance and replacement of assets while providing more cost certainty to the Board on policy for reserve contributions, financing, and tax requisition.				
Most Recent Actions: Asset Management Coordinator hired mid 2025. Work has progressed with the steering committee on both a centralized and department based approach.				
Next Steps and Upcoming Milestones: Update to the Board planned January 2026.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Fiscal Responsibility- Asset Management Planning				

Department Name: Recreation

Project Name: Robson Recreation Society Lease

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	September 30, 2025	January 05, 2026	On Track	June 06, 2025
Objectives and Outcomes: Robson Recreation Society provided a lease agreement to the Castlegar & District Recreation Commission on Dec 2. Approval was provided for it to be advanced to the Board at the Dec 11 meeting.				
Most Recent Actions: Board approved staff to sign the agreement.				
Next Steps and Upcoming Milestones: In 2026, an Operational Plan will be developed between the Robson Recreation Society and RDCK as well as project plan for the construction of the park.				
Applicable Areas: Castlegar and Area				
Strategic Priority and Area: Relationships– External Organization’s Involvement in Recreation, Organizational Excellence - Communication with Residents, Relationships– Recognize and Celebrate Volunteers				

Project Name: Facility Space Allocation Review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	March 31, 2026			June 10, 2025
Objectives and Outcomes: This project includes reviewing and revising allocation timelines and procedures, defining public use commitments and integrating them into policy, exploring dedicated space/time rentals for user groups, developing internal guidelines for managing multi-facility user request, and providing recommended changes to the Allocation Policy where appropriate.				
Most Recent Actions: Project has started but has not been a priority to date. Further updates will be provided in the coming months.				
Next Steps and Upcoming Milestones: Work team has been established.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area:				

Project Name: East Shore Recreation Facility Operation

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	September 30, 2025	March 31, 2026	On Track	June 15, 2025
Objectives and Outcomes: RDCK took over the operations for of the Crawford Bay Fitness Centre from the East Shore Facilities Society. An agreement was entered into with SD8. Transition plans are underway with the goal of minimal disruption to service to the community.				
Most Recent Actions: Transition from the East Shore Facilities Society to the RDCK is in progress. Financial matters are expected to be completed by January. Administrative aspects are expected to be completed by late January. Other operational matters such as signage, branding, and moving clients onto the new system will occur over the next several months.				
Next Steps and Upcoming Milestones: Staffing transition planning has delayed some aspects of this full operational transition. Memberships are now being processed through the RDCK recreation platform. Establishment of ongoing meetings with SD8 are in the process of being planned to support the effective operation of the space.				
Applicable Areas: East Shore Kootenay Lake				
Strategic Priority and Area: Organizational Excellence - Communication with Residents, Regional Growth – Balance Regional & Local Needs, Relationships– Co-operation with Neighbouring Regions, Relationships– External Organization’s Involvement in Recreation				

Project Name: Community Services Membership Services Restructuring

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	February 28, 2026		Delayed	November 15, 2023
Objectives and Outcomes: Due to staff changes within Community Services, this project has been delayed. Anticipated completion date has been adjusted.				
Most Recent Actions: This is a complex item involving several steps. Most recently, efforts to analyze changes related to punch passes has been undertaken.				
Next Steps and Upcoming Milestones: Report to All Rec in April will be provided regarding the analysis on punch passes.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Enhance Customer Service, Organizational Excellence – Review Policies & Processes				

Project Name: Community Services Access & Inclusion Policy Development

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	October 31, 2023	June 30, 2026	On Track	October 19, 2023
Objectives and Outcomes: The Financial Access & Inclusion policy has 4 components. Three have been implemented and are undergoing ongoing evaluation.				
Most Recent Actions: Report was provided to All Rec with the most recent statistics in October. Program is in a state to being monitored. Staff have initiated outreach to social service agencies across the District. At the Spring All Rec meeting an update will be provided on these efforts. As the policy has been developed, this item is noted as complete however evaluation is ongoing.				
Next Steps and Upcoming Milestones: Priorities over the coming year include community liaison work with social service agencies and monitoring of the policy revisions approved at the July 2025 Board meeting. Reporting will continue to be provided to the All Recreation Committee.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence - Communication with Residents, Organizational Excellence – Review Policies & Processes, Organizational Excellence – Enhance Customer Service, Relationships– External Organization’s Involvement in Recreation, Fiscal Responsibility- Review and streamline outdated processes				

Project Name: Community Services Sponsorship Policy Development

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	October 31, 2025	December 01, 2025		January 03, 2025
Objectives and Outcomes: Policy was approved by the Board in June 2025.				
Most Recent Actions: Implementation launched in November 2025. Several inquiries have been received. Evaluation of processes will occur once some experience is gained with the new process.				
Next Steps and Upcoming Milestones:				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence – Enhance Customer Service, Relationships– External Organization’s Involvement in Recreation, Fiscal Responsibility- Review and streamline outdated processes				

Project Name: Achieving Extraordinary Customer Experiences

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	September 30, 2025	January 31, 2026	On Track	March 30, 2025
Objectives and Outcomes: Community Services staff from across the District is undertaking training regarding "Achieving Extraordinary Customer Experiences". A "service promise" has been established and staff are now finalizing establishing goals and measurable outcomes.				
Most Recent Actions: Baseline survey was launched between Oct 21 and Nov 21. 1561 responses were received. Summary reports and information are being developed and will be shared with the commissions in the new year. The last training module with staff was held in December. Next steps related to customer experience excellence are being planned for 2026.				
Next Steps and Upcoming Milestones: Reports will be provided to the various commissions in January & February as well as the All Rec Committee in April 2026.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence - Communication with Residents, Organizational Excellence – Enhance Customer Service				

Project Name: Creston and District Community Complex Solar Array Installaion

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	November 30, 2024	December 18, 2024		April 01, 2023
Objectives and Outcomes: This project was 75% funded by the CBT light up the basin program. Total budget \$105,000 with RDCK contributing \$30,000 from S224 The size of the solar array will offset total power use by 2% - and staff will be able to track and show real time power generation and use.				
Most Recent Actions: This was commissioned/completed in late 2024. In early 2025 staff presented the outcome to the CVSC and also presented the display in the CDCC lobby.				
Next Steps and Upcoming Milestones: Completed				
Applicable Areas: Creston and Area				
Strategic Priority and Area: Energy & Environment- Environmental Stewardship & Energy Efficiency				

Project Name: Castlegar and District Community Complex Arena Roof Repair

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	July 31, 2025	April 30, 2026	Delayed	March 15, 2024
Objectives and Outcomes: This is repair of the arena roof - an impermeable membrane will be placed over the existing metal roof.				
Most Recent Actions: Contractor completed the work.				
Next Steps and Upcoming Milestones: Final inspection in the spring				
Applicable Areas: Castlegar and Area				
Strategic Priority and Area: Fiscal Responsibility- Manage taxation by responding to residents needs, Fiscal Responsibility- Asset Management Planning				

Project Name: Salmo and Area G Recreational Services Review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	November 10, 2025	April 30, 2026	Delayed	October 17, 2024
Objectives and Outcomes: The Salmo and Area G Recreation Services Review is to amend the scope and requisition of the Salmo and Electoral Area G (Rec. #7) Recreational Program Bylaw No.784, 1990. The intended outcome is combine the establishment bylaw #784 and bylaw #1135.				
Most Recent Actions: Process has been initiated with the Ministry to amend bylaw #784 and #1135 to increase the maximum taxation requisition. Discussions are underway with what steps are required to combine the establishment bylaws with the Ministry and other RDCK staff.				
Next Steps and Upcoming Milestones: Reach out to Corporate Services staff to identify what Community Services can do to support the work required for this transition.				
Applicable Areas: Salmo and Area				
Strategic Priority and Area: Organizational Excellence – Review Governance Structures				

Project Name: Castlegar and District Community Facilities, Recreation, Parks and Leisure Service Bylaw Amendments

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 09, 2025	April 30, 2026	On Track	July 17, 2025
Objectives and Outcomes: To amend the establishment bylaws for Castlegar and District Community Facilities, Recreation, Parks and Leisure service (S222) and for the Castlegar and Area Indoor Aquatic Centre Local Service Area Establishment Bylaw (S227).				
Most Recent Actions: Amendments for bylaws 3061 and 3062 are with the Ministry awaiting approval.				
Next Steps and Upcoming Milestones: Aligning bylaw approvals with a planned referendum for Fall 2026/Spring 2027.				
Applicable Areas: Castlegar and Area				
Strategic Priority and Area: Organizational Excellence – Review Governance Structures				

Project Name: Septage Management Strategy

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	January 01, 2030		On Track	January 01, 2024
Objectives and Outcomes: Septage Management within the RD has been identified as not meeting current environmental standards and likely to create in the long-term liability if not addressed.				
Most Recent Actions: Septage facilities in 4 different locations (Creston, Salmo, Castlegar and Nakusp area) require various different approaches which may include: - Partnerships with Municipalities and RDCK owned pilot treatment facilities. Staff continues to provide input on Liquid Waste Management Plan establishment for the Cities of Castlegar and Nelson.				
Next Steps and Upcoming Milestones: Completion of negotiations with the the town of Creston about establishing the municipal wastewater treatment facility as septage receiving facilities. Ongoing communications with Village of Salmo and Nakusp about possibilities to treat septage in their municipal facilities.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Fiscal Responsibility- Asset Management Planning, Energy & Environment- Environmental Stewardship & Energy Efficiency, Waste Reduction – Implement Resource Recovery Plan				

Project Name: Regionalization Assessment

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	April 01, 2026	September 30, 2027	On Track	January 01, 2025
Objectives and Outcomes: The 3 subregional framework of the Resource Recovery services are demonstratively inefficient and inequitable, therefore staff are assessing options to consider for regionalization.				
Most Recent Actions: Staff presented overview of regionalization concepts and considerations to JRRC in Q3.				
Next Steps and Upcoming Milestones: Staff will present a report to JRRC in Q1 to request authorization to proceed with a feasibility study to further assess the options presented in Q3.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Review Governance Structures, Waste Reduction – Implement Resource Recovery Plan, Fiscal Responsibility- Review and streamline outdated processes				

Project Name: RR facility and site hours review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2025	December 31, 2026	Delayed	January 01, 2025
Objectives and Outcomes: Following a recommendation from the Systems Efficiency Review, staff are assessing traffic, tonnage, and distance to other services at both waste and recycling sites. Staff will present options for modifying hours of operation to more efficiently match site usage, provide quality service levels, and consider cost of services.				
Most Recent Actions: Draft options and recommendations for waste and waste/recycling sites were reviewed with RR Ops team and other staff. Started collecting traffic counter data from stand alone recycling depots that do not track traffic. Developed manual record keeping for stand alone recycling depots that traffic counters are not feasible.				
Next Steps and Upcoming Milestones: Staff will bring report to January JRRC to consider adjustment to waste and waste/recycling site hours. Stand alone recycling sites and West subregion will be assessed later in 2026 after sufficient data is collected.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Enhance Customer Service, Fiscal Responsibility- Review and streamline outdated processes				

Project Name: Septage Management Options for Central and West subregions

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2026	December 31, 2027	On Track	June 19, 2019
Objectives and Outcomes: Septage management for the West and Central subregions require change. Staff have been pursuing options for acceptance at municipal wastewater treatment plants.				
Most Recent Actions: Staff are participating in advisory groups for liquid waste management plans for Castlegar and Nelson and engaging with other municipalities (Salmo, Nakusp) regarding potential for septage acceptance at their wastewater treatment plants.				
Next Steps and Upcoming Milestones: Oversight of septage management is transitioning to Utilities Manager.				
Applicable Areas: Nelson Area and West Arm of Kootenay Lake, Kaslo and Kootenay Lake North, Salmo and Area, Slocan Valley, Nakusp and Arrow Lakes, Castlegar and Area				
Strategic Priority and Area: Waste Reduction – Implement Resource Recovery Plan				

Project Name: Industrial, Commercial and Institutional Organics Pilot - Nelson area

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	March 31, 2026		On Track	April 01, 2025
Objectives and Outcomes:				
Most Recent Actions:				
Next Steps and Upcoming Milestones:				
Applicable Areas: Nelson Area and West Arm of Kootenay Lake, Salmo and Area, Kaslo and Kootenay Lake North				
Strategic Priority and Area:				

Project Name: Industrial, Commercial and Institutional organics ban feasibility assessment

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2026		On Track	April 01, 2025
Objectives and Outcomes: Develop and implement Resource Recovery Facilities Bylaw updates to regulate ICI participation in organics diversion, and provide supports to help the sector transition.				
Most Recent Actions: Following Q3 Board approval to proceed with ICI regulation, staff drafted new bylaw language, created communication materials for ICI generators, held an engagement session with the Nelson & District Chamber of Commerce, and met with local Chambers, Interior Health, and haulers to outline organics-diversion bylaw changes planned for 2026.				
Next Steps and Upcoming Milestones: Bylaw-change communications will start in Q1 through new engagement platform, email, direct mail, social media, and newspaper. Information sessions will be held in Q2 2026 with affected communities and Chambers. Notification of non-compliance letter templates will be developed in Q2. Site staff and contractor training on load inspections will commence in Q3.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Waste Reduction – Public Education & Outreach, Waste Reduction – Sustainable Diversion Programs, Waste Reduction – Implement Resource Recovery Plan				

Project Name: Creston Eco-Depot

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	September 30, 2026		On Track	October 10, 2018
Objectives and Outcomes: The RDCK is pursuing options to offer year round collection of Household Hazardous Waste in the communities of Creston, Castlegar and Nakusp.				
Most Recent Actions: Request for Expression of Interest was issued in Q4 for eco-depots in Creston, Castlegar, and Nakusp.				
Next Steps and Upcoming Milestones: Upon review of results of RFEOI (Feb), staff will provide options and request direction from JRRC.				
Applicable Areas: Entire RDCK, Castlegar and Area, Creston and Area, Nakusp and Arrow Lakes				
Strategic Priority and Area: Organizational Excellence – Enhance Customer Service, Waste Reduction – Sustainable Diversion Programs, Waste Reduction – Zero Waste in RDCK Operations, Waste Reduction – Implement Resource Recovery Plan				

Project Name: Residential Cooking Oil Pilot Creston Landfill

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2025	December 31, 2027	On Track	June 13, 2024
Objectives and Outcomes: Pilot program to collect residential cooking oil at the Creston Landfill.				
Most Recent Actions: Program is being offered at no cost to the RDCK. Staff continue to collect data on the program via the Strong scale software.				
Next Steps and Upcoming Milestones: Increased communication will be pursued in Q1. Staff to return to JRRC with a summary of the pilot program and request a determination of next steps.				
Applicable Areas: Creston and Area, East Shore Kootenay Lake				
Strategic Priority and Area: Waste Reduction – Sustainable Diversion Programs				

Project Name: Landfilling diversion initiatives - C&D

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2026		On Track	March 18, 2021
Objectives and Outcomes: Collaborate with City of Nelson Low Carbon Building Specialist on diversion pilots, investigate opportunities for Specified Agreements and/or Remote Supports with qualified businesses, prepare a RFEOI or procurements for alternative management of C&D materials. Assess programs for potential to expand to other facilities.				
Most Recent Actions: In Q4 the Board approved advancing on a C&D material diversion pilot program at the Nakusp Landfill with grant funding.				
Next Steps and Upcoming Milestones: Planning for the pilot is underway in Q1. Staff continue to investigate C&D diversion opportunities, including participating in provincial working group and training opportunities.				
Applicable Areas: Entire RDCK, Nakusp and Arrow Lakes				
Strategic Priority and Area: Waste Reduction – Sustainable Diversion Programs, Waste Reduction – Zero Waste in RDCK Operations, Waste Reduction – Implement Resource Recovery Plan, Waste Reduction – Value-Added Materials Transformation				

Project Name: Creston Septage Facility

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2026		On Track	June 01, 2018
Objectives and Outcomes: As per the RRP, RDCK and Town of Creston staff are pursuing the installation of a septage receiving facility at the ToC's wastewater treatment facility to manage septage waste in the East subregion.				
Most Recent Actions: Received design and billing information from Town of Creston, currently under review. Meeting between Town and RD staff to occur in Q1.				
Next Steps and Upcoming Milestones: Funding is under assessment. Administration of the septage management must be developed to guide the finalizing of an agreement with the ToC.				
Applicable Areas: Creston and Area, East Shore Kootenay Lake				
Strategic Priority and Area: Waste Reduction – Implement Resource Recovery Plan				

Project Name: Scale Software upgrade

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2025	October 01, 2026		January 01, 2022
Objectives and Outcomes: RR is onboarding a new scale software at all waste facilities. Project largely implemented, with accompanying tools still being implemented such as plate readers at scaled sites and hand held devices for remote entering of transactions.				
Most Recent Actions: Grohman plate reader and kiosk at Central installations completed in Q4, both to be commissioned in Q1. Off-line and remote usage of program was trialed at select sites in late 2025 with good success. Staff are working with software company to improve off line processing.				
Next Steps and Upcoming Milestones: Action for 2026 include plate readers at other scaled sites, improvement off-line processing and expansion of remote transactions using hand held devices, including at Ymir, Burton and Edgewood sites that still use manual tickets.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Organizational Excellence – Enhance Customer Service				

Project Name: Creston Landfill Phase 1C/D, Berm

Project Origin Committee or Commission	Original Completion Date October 31, 2026	Revised Completion Date	Project Status On Track	Date Assigned October 18, 2017
Objectives and Outcomes: Awaiting LKB lands purchase completion. In Q2, Staff engaged with Sperling Hansen Associates (SHA) on the preliminary design they completed in 2018.				
Most Recent Actions: In Q3 SHA prepared an options assessment followed by site investigation. Staff coordinated vegetation assessment, timber mark, and cultural values study.				
Next Steps and Upcoming Milestones: Project design expected in May with construction commencing late summer and completion Nov.				
Applicable Areas: Creston and Area, East Shore Kootenay Lake				
Strategic Priority and Area: Waste Reduction – Implement Resource Recovery Plan				

Project Name: ICI Sector Organics Diversion

Project Origin Committee or Commission	Original Completion Date December 31, 2025	Revised Completion Date September 30, 2026	Project Status On Track	Date Assigned January 01, 2024
Objectives and Outcomes: Support ICI businesses in organics diversion by reducing barriers through resources, rebates, and reduced tipping fees for pilot programs. Encourage early ICI sector participation in a pilot programs ahead of Q3 2026 organics regulation implementation.				
Most Recent Actions: ICI organics pilot offered through GFL in Nelson launched in Q2, continued in Q4 with limited participants. Engagement continued with other haulers to encourage pilot development in other communities. Bin rebates up to \$400 for businesses in Nelson were accessed by one business.				
Next Steps and Upcoming Milestones: Staff will use the new engagement platform to share diversion tools, answer questions, and help businesses set up programs. Bin rebates will expand to Castlegar and Creston in 2026, to encourage participation and pilot expansion.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Waste Reduction – Sustainable Diversion Programs, Waste Reduction – Public Education & Outreach, Waste Reduction – Implement Resource Recovery Plan				

Project Name: Creston Landfill Crown Grant

Project Origin Provincial Requirement	Original Completion Date December 31, 2027	Revised Completion Date	Project Status	Date Assigned January 01, 2025
Objectives and Outcomes: Transition the current Licenses of Occupation (LOOs) at the Creston Landfill to a single Crown Grant that also includes additional land to the south and east.				
Most Recent Actions: In Q2 (May), staff re-engaged the Lands Branch to start the reapplication process for the 2009 Crown Grant, and Lands Branch staff advised they were reviewing the file and would re-engage once a decision was reached. In Q4, staff followed-up with the Lands Branch after no response was received following Q2 engagement.				
Next Steps and Upcoming Milestones: Staff will continue to follow up with the Lands Branch to obtain direction on the reapplication process. Once guidance is received, staff will complete any required steps to resubmit the 2009 Crown Grant application, and advance the process toward securing the Crown Grant.				
Applicable Areas: Creston and Area, East Shore Kootenay Lake				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services				

Project Name: Rural organics diversion opportunities assessment

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2025	December 31, 2027	On Track	January 01, 2024
Objectives and Outcomes: Advance rural organics diversion by reallocating \$454k Columbia Basin Trust (CBT) funding to self-haul drop-off sites, in-home diversion options, resident rebates, and support staffing.				
Most Recent Actions: In Q4, included all CBT-funded items in draft 2026 budgets; assessed procurement paths for self-haul kits; coordinated information and records requirements for rural resident rebates; advanced costing for vouchers and in-home guides; initiated communications planning and a resident decision tool questionnaire.				
Next Steps and Upcoming Milestones: in Q1 2026, finalize communications program and resident questionnaire; complete job description and initiate hiring process for two fully-funded rural organics ambassadors; prepare self-haul kit procurement; prepare rebate and voucher delivery tools.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Waste Reduction – Sustainable Diversion Programs, Waste Reduction – Zero Waste in RDCK Operations, Waste Reduction – Public Education & Outreach				

Project Name: Regional finished compost sales and distribution planning

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	August 31, 2025	November 30, 2026	On Track	October 01, 2022
Objectives and Outcomes: Support regional compost distribution by continuing sales at Ootischenia, Creston, and Central Landfills. Expand compost sales locations to transfer stations. Improve screening schedule to move towards spring and fall sales to better aligning with ideal agricultural and residential use timelines.				
Most Recent Actions: Compost sales at Ootischenia and Central Landfills began in Q3, and finished in Q4. Fields Forward completed sales of donated Creston compost. In mid-Oct, trial screening was completed at Creston Compost Facility using a low-cost, locally designed unit. Additional regulatory testing of Central’s finished compost was completed, with results pending.				
Next Steps and Upcoming Milestones: In Q1 2026, Staff will begin planning for screening and distribution for the 2026 season. Grohman, Creston Landfill, and other Resource Recovery sites will be added to distribution locations in 2026.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Energy & Environment- Agriculture & Food Security, Waste Reduction – Value-Added Materials Transformation				

Project Name: Collaboration with City of Nelson on organics program

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	October 31, 2025	December 31, 2026	On Track	January 01, 2019
Objectives and Outcomes: Support the City of Nelson in advancing organics diversion planning. Goal is to enable meaningful diversion in 2026, with outcomes verified through waste composition studies.				
Most Recent Actions: Engagement with City of Nelson staff continues. In Q4, Nelson deferred its decision between FoodCycler and curbside organics collection to Q1 2026. Staff reviewed and provided feedback to City staff on the City's Pre-treated Organics Program Evaluation 2025 Report.				
Next Steps and Upcoming Milestones: Staff to staff engagement is continuing to occur. City of Nelson's FoodCycler pilot will continue through Q3 2025.				
Applicable Areas: Nelson Area and West Arm of Kootenay Lake				
Strategic Priority and Area: Energy & Environment- Agriculture & Food Security, Waste Reduction – Sustainable Diversion Programs, Waste Reduction – Public Education & Outreach, Waste Reduction – Implement Resource Recovery Plan, Relationships– Partner with Member Municipalities				

Project Name: Ootischenia landfill lands acquisition

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Provincial Requirement	December 31, 2025		On Track	January 01, 2018
Objectives and Outcomes: Acquire an expansion to the existing Ootischenia Landfill License of Occupation (LOO), to facilitate the future landfill expansion project. Additional public lands to the south and east of the existing LOO will be included in the acquisition application.				
Most Recent Actions: Progress on the lands acquisition application was on hold until Q4 due to delays with archaeology permitting. The permit was received in October, and the archaeological Impact Assessment (AIA) was completed in November. AIA Report preparation is underway and the draft report is expected by end of 2025, which will inform the lands acquisition application work.				
Next Steps and Upcoming Milestones: Sperling Hansen Associates will resume lands application work once the AIA Report and Design, Operations and Closure Plan are complete. First Nations and public engagement will commence on completion of draft lands application plan. Land acquisition approval may take 3+ years once submitted due to extended approvals timelines with Province.				
Applicable Areas: Nelson Area and West Arm of Kootenay Lake, Kaslo and Kootenay Lake North, Salmo and Area				
Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Waste Reduction – Implement Resource Recovery Plan				

Project Name: Ootischenia Landfill Design and Operation plan update

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Provincial Requirement	December 31, 2025	June 30, 2026	On Track	April 13, 2017
Objectives and Outcomes: Advance Ootischenia Landfill planning by finalizing the updated Design, Operations, and Closure Plan (DOCP) utilizing the optimized footprint geometry, as outlined in the Resource Recovery Plan.				
Most Recent Actions: In Q4, Sperling Hansen Associates completed a draft interim fill plan, and continued work on the DOCP. Conceptual options for a second scale and new transfer station were prepared.				
Next Steps and Upcoming Milestones: In Q1 2026, present transfer-station and second-scale options to Committee and secure Board direction on the preferred transfer station option; In Q2 2026, complete and submit the DOCP to the Ministry, and proceed with transfer station detailed design and implementation aligned with the selected transfer station concept.				
Applicable Areas: Nelson Area and West Arm of Kootenay Lake, Salmo and Area, Kaslo and Kootenay Lake North, Castlegar and Area, Slocan Valley, Nakusp and Arrow Lakes				
Strategic Priority and Area: Waste Reduction – Implement Resource Recovery Plan, Organizational Excellence – Enhance Customer Service				

Project Name: Legacy Landfill Closure Plan Assessments

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	September 30, 2026	September 30, 2029	On Track	March 01, 2020
Objectives and Outcomes: Closure Plan Assessments completed for all sites under Landfill Criteria requirements. Complete archaeological assessments for any site needing ground disturbance. Complete Closure Plans for sites with Contaminated Sites Regulation (CSR) requirements. Secure necessary provincial approvals (lands, environment) to implement closure activities.				
Most Recent Actions: Closure Plans for all sites except Slocan were submitted to Ministry in Q3. In Q4, Ministry confirmed Rosebery, Destiny Bay, and Old Salmo Landfills as also requiring CSR closure. In Q4, archaeological assessments were commenced for all sites needing ground disturbance, with completion expected by end of Q4 or early Q1 2026.				
Next Steps and Upcoming Milestones: In Q1 2026, finalize consulting contract to begin CSR investigation and reporting for the three CSR sites. In 2026, commence implementation of Closure Plan recommendations, starting with litter cleanup. For sites not requiring CSR closure, monitoring well drilling and cover placement procurements will proceed once provincial approvals are received, est. 2026-2027.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Energy & Environment- Environmental Stewardship & Energy Efficiency, Waste Reduction – Implement Resource Recovery Plan				

Project Name: Nelson Landfill Closure

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2026		On Track	February 16, 2017
Objectives and Outcomes: Achieve final closure to Industrial Land standards of the 70 Lakeside Dr. portion of the former Nelson Landfill through a Contaminated Sites Regulation risk-based remediation process.				
Most Recent Actions: In Q4, SLR Consulting finalized the Detailed Site Investigation for 70 Lakeside Dr. The completed investigation now provides the data needed to complete a Risk Assessment that will inform closure requirements.				
Next Steps and Upcoming Milestones: In Q1 2026, City and RDCK need to formalize end-land-use objectives and project planning, so the Risk Assessment can proceed, followed by development of remediation and closure plans. re planning process.				
Applicable Areas: Nelson Area and West Arm of Kootenay Lake, Kaslo and Kootenay Lake North, Salmo and Area				
Strategic Priority and Area: Waste Reduction – Implement Resource Recovery Plan				

Project Name: HB Tailings Facility Active Closure

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2026		On Track	September 14, 2022
Objectives and Outcomes: Achieve passive-closure, where monitoring completed during the active-care (post-closure) phase indicates that long-term geochemical, geotechnical, and environmental stability have been achieved, and monitoring frequencies can be reduced. Finalize new regulatory required reports and plans for closed facilities.				
Most Recent Actions: A Q3 drilling program installed new piezometers which provide continuous readings, and improve dam safety oversight. Drilling results revealed new or expanded soil features in dam foundation, which are currently being assessed by the Engineer of Record. In Q4, First Nations engagement was initiated on emergency preparedness and environmental reports.				
Next Steps and Upcoming Milestones: 2025 report requirements will be submitted to the Ministry by end of Q1 2026. Revised stability and liquefaction models, and a new water quality prediction model are also expected in Q1 2026. In Q1 2026, work will begin on the 5-year Reclamation and Closure Plan update, due March 2027, to support reduced monitoring frequencies.				
Applicable Areas: Salmo and Area, Kaslo and Kootenay Lake North, Nelson Area and West Arm of Kootenay Lake				
Strategic Priority and Area: Relationships –Dialogue with Indigenous Communities, Energy & Environment- Watershed Governance and Protection				

Project Name: Asbestos Waste management area at Creston Landfill

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	September 30, 2026		Delayed	December 01, 2019
Objectives and Outcomes: Intent is to improve site safety and meet best practices for handling/disposal, while reducing future liabilities.				
Most Recent Actions: ON HOLD pending obtaining License of Occupation for the "wedge" parcel.				
Next Steps and Upcoming Milestones: ON HOLD pending obtaining License of Occupation for the "wedge" parcel.				
Applicable Areas: Creston and Area, East Shore Kootenay Lake				
Strategic Priority and Area: Waste Reduction – Implement Resource Recovery Plan				

Project Name: Ootischenia Transfer Station Upgrades

Project Origin Committee or Commission	Original Completion Date November 30, 2027	Revised Completion Date	Project Status On Track	Date Assigned January 12, 2026
Objectives and Outcomes: Ootischenia Landfill requires upgrades to the transfer station to allow for future landfill development to proceed and accomodate increased traffic with a second scale.				
Most Recent Actions: Staff have reviewed and provided comment on the engineers first draft of an options assessment for the transfer station design. Final report has been recieved.				
Next Steps and Upcoming Milestones: Meeting in early January to firm up design options and prepare engineers for presentation of options to JRRC in February.				
Applicable Areas: Slocan Valley, Salmo and Area, Nelson Area and West Arm of Kootenay Lake, Nakusp and Arrow Lakes, Kaslo and Kootenay Lake North, Castlegar and Area				
Strategic Priority and Area: None, Organizational Excellence – Focus on Core Services, Organizational Excellence – Enhance Customer Service				

Project Name: Legacy Landfill Closure -Landfill Criteria Sites

Project Origin Committee or Commission	Original Completion Date December 31, 2029	Revised Completion Date	Project Status Not Started	Date Assigned January 12, 2026
Objectives and Outcomes: Historic Landfills requiring closure to BC Landfill Criteria standards.				
Most Recent Actions: See legacy landfill closure plan assessment item.				
Next Steps and Upcoming Milestones:				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Energy & Environment- Environmental Stewardship & Energy Efficiency				

Project Name: Legacy Landfil Closure - Contaminated Sites Regulation Sites

Project Origin Committee or Commission	Original Completion Date December 31, 2029	Revised Completion Date	Project Status Not Started	Date Assigned January 12, 2026
Objectives and Outcomes: Historic Landfills requiring closure to BC Contaminated Sites Regulation requirements.				
Most Recent Actions: See legacy landfill closure plan assessment item.				
Next Steps and Upcoming Milestones:				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: None, Energy & Environment- Environmental Stewardship & Energy Efficiency				

Department Name: Resource Recovery

Project Name: Expressions of Interest for Alternative Contaminated Wood Waste Mangement

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board		December 31, 2026	Not Started	June 19, 2025
Objectives and Outcomes: The RDCK wood diversion programs generate significant material across the district. Diverted wood is chipped and stockpiled, it has some uses at landfills, but we generate a significant surplus. Staff are investigating beneficial end uses for the material.				
Most Recent Actions: Efforts have been on other C&D initiatives as part of resolution 323/25.				
Next Steps and Upcoming Milestones: Staff will investigate scope and opportunities to prepare the EoI in early 2026				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Waste Reduction – Sustainable Diversion Programs, Waste Reduction – Zero Waste in RDCK Operations				

Department Name: Sustainability

Project Name: Expansion of Kootenay Conservation Program

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
	April 30, 2026	December 31, 2027	Delayed	September 23, 2021
Objectives and Outcomes: The Local Conservation Service established in 2014 for areas A, D and E has expanded over the last few years to include Area H and F by voter assent. Further expansion is on hold until staff are advised to proceed. As per resolution 631/22 Electoral Areas interested in expanding the services includes Area B, C, G, I, and J.				
Most Recent Actions: 631/21 That the Board direct staff to work with the Kootenay Conservation Program on developing financial options and a service case analysis for establishing a Local Conservation Fund service in Electoral Areas B, C, F, G, H, I and J. No further direction has been provided by the Board to expand the service.				
Next Steps and Upcoming Milestones: Project is on hold until further direction by the Board.				
Applicable Areas: Slocan Valley, Nelson Area and West Arm of Kootenay Lake				
Strategic Priority and Area: Energy & Environment- Environmental Stewardship & Energy Efficiency, Organizational Excellence – Review Policies & Processes, Organizational Excellence – Review Governance Structures				

Project Name: Engage RDCK Indigenous Nations on Opportunities for Partnership

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
	December 31, 2024	December 31, 2026	Delayed	October 19, 2020
Objectives and Outcomes: Partnerships with First Nations include KLP, SLRP, Creston Valley Dyking, Parks development, Creston Valley Water Sustainability Plan, EDMA implementation. Agreements-ToR SLRP and Creston Valley Dyking presented and approval pending;				
Most Recent Actions: CSLAC Dec 9 presented Slocan Lake and River Partnership ToR for signature. Item will be discussed at June 2026 meeting.				
Next Steps and Upcoming Milestones: Slocan Lake and River Partnership terms of reference approval Creston Valley Dyking ToR will be on hold until funding to support the work is acquired Creston Valley Water Sustainability Plan formal partnership pending EDMA may result in joint services or other partnerships - still evolving.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Relationships - Partner with Indigenous Communities				

Project Name: Local Conservation Fund Committee of Board

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	February 20, 2025	January 29, 2026	On Track	July 18, 2024
Objectives and Outcomes: The expansion of the service required more governance oversight and a new Local Conservation Fund Committee was established as per res:				
Most Recent Actions: Activities of the committee: Reviewing the Terms of Reference for Local Conservation Fund Conducting a survey based on the 10 year clause applicable to original participants in Areas A, D and E.				
Next Steps and Upcoming Milestones: Next meeting January 29, 2026 - Approval of new projects - New appointment to the technical review committee - Review survey results related to 10 year clause. - Contract with Nature Trust who oversees Kootenay Conservation Program will be changing to a new entity.				
Applicable Areas: Nelson Area and West Arm of Kootenay Lake, Slocan Valley, Kaslo and Kootenay Lake North				
Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence – Review Governance Structures, Energy & Environment- Environmental Stewardship & Energy Efficiency				

Project Name: Regional Mobility Working Group

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 08, 2026	April 30, 2027	On Track	August 15, 2024
Objectives and Outcomes: Rural Mobility Community Advisory Committee Bylaw adopted April 17 384/24 That the RDCK Board direct staff to establish a collaborative working group on regional transportation and partner with regional industry, local governments, and community organizations AND FURTHER, that up to \$5,000 be used from S100- General Administration – Local Government Climate Action Program.				
Most Recent Actions: The Board authorized \$20,000 from the Local Government Climate Action Program grant Rural Mobility Community Advisory Committee Phase 2 Project: Regional Volunteer Driver Network. the Board authorize \$10,000 for Kootenay Rideshare User Interface Improvements.				
Next Steps and Upcoming Milestones: Updating the Bylaw to include appointments, project work.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Energy & Environment- Environmental Stewardship & Energy Efficiency, Energy & Environment- Community Resiliency & Safety				

Project Name: Central Kootenay Food Policy Council

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	April 01, 2026	March 31, 2027	On Track	March 01, 2019
Objectives and Outcomes: This is an on-going project supported through S100. Update: The Board approved Grow & Connect project funding - \$20,000, CKFPC also requesting core funding, the Board has supported CKFPC now known as KFC since 2018				
Most Recent Actions: Core funding requested at January 2026 Board meeting & project funding for Food Procurement Network pilot				
Next Steps and Upcoming Milestones: Next steps: Reporting and planning for future core funding. Possible barriers: Funding not approved by Board				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Energy & Environment- Agriculture & Food Security				

Project Name: Watershed Governance Initiative - Goat Watershed

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2026	December 31, 2026	On Track	December 13, 2018
Objectives and Outcomes: A project to understand RDCK's role in protecting watersheds in the region.				
Most Recent Actions: Current: Working with yaqan nukiy on Water Sustainability Plan for the Goat Watershed.				
Next Steps and Upcoming Milestones: Next Steps: Developing engagement plan for RDCK ABC & town of Creston residents Barriers: None at this time				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Energy & Environment- Watershed Governance and Protection				

Project Name: Slocan Lake and River Partnership Initiation

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2026	December 31, 2026	On Track	February 17, 2022
Objectives and Outcomes: A project to support the development of a partnership to conserve, protect, and restore habitat; provide education; build relationships; and guide development on Slocan Lake and River.				
Most Recent Actions: Terms of Reference finalized and circulating for signatures Funding application made for Foreshore Inventory Mapping Initial meeting of Technical Advisory Committee in Dec 2025				
Next Steps and Upcoming Milestones: Next Steps: Wait to hear about funding, getting project partner signatures. Possible Barriers: Lack of funding to do project work.				
Applicable Areas: Slocan Valley				
Strategic Priority and Area: Energy & Environment- Watershed Governance and Protection				

Project Name: SES - Demand Management - Community - REEP for Homes Project

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2026	December 31, 2026	On Track	August 20, 2020
Objectives and Outcomes: Residential energy efficiency coaching program for RDCK residents				
Most Recent Actions: Current: - Implement REEP 2.0 - name change to HomeSave - Develop next stage of a contractor capacity training / outreach program - Apply for complimentary funding from Fortis BC				
Next Steps and Upcoming Milestones: Next Steps: present and report to Board on new program - January 2026.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Energy & Environment- Environmental Stewardship & Energy Efficiency				

Project Name: SES - Low Carbon Transportation - Corporate Fleet

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2026		Delayed	August 20, 2020
Objectives and Outcomes: Low Carbon RDCK Fleet - Support fleet managers in initiatives to transition the RDCK fleet to low carbon alternatives and Deliver a fleet assessment and plan				
Most Recent Actions: • Regularly check-in with fleet managers regarding opportunities in transitioning to low carbon fleet • Provide technical support to fleet managers in opportunities for funding and purchases of low carbon fleet and associated infrastructure • Develop a strategy for a fleet assessment and plan • Work with fleet managers to develop a fleet vehicle trip tracking system • Exp				
Next Steps and Upcoming Milestones: Funding is required for the Fleet strategy, staff are trying to find an source of funding to support this.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Energy & Environment- Environmental Stewardship & Energy Efficiency				

Project Name: SES - Facility Manager / Operator Training Program

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2025		On Track	August 20, 2020
Objectives and Outcomes: Secured FortisBC for funds to deliver training strategy alongside facility monitoring program to train building managers on policy / guidelines. Delivering workshops to facility managers in June, July and August.				
Most Recent Actions: Preparation and submission of final report to Fortis BC.				
Next Steps and Upcoming Milestones: - Plan for phase 2 of the facility manager training. - Facilitating regular peer network meeting with facility manager / operator for Community Services, Resource Recovery and Fire Services Barriers: Staff capacity				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Energy & Environment- Environmental Stewardship & Energy Efficiency				

Project Name: Natural Asset Management Plan for Ymir Watershed/Quartz Creek

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	July 03, 2025	December 31, 2025		June 18, 2024
Objectives and Outcomes: Ymir Water system and Quartz Creek Watershed supports 300 residents of Ymir. It is a vulnerable water system that is scheduled to be logged. The Ymir Water System and Dir Cunningham requested that a Natural Asset Management plan be conducted to understand the costs of replacement if the system was impacted.				
Most Recent Actions: Report complete and staff are reviewing next steps.				
Next Steps and Upcoming Milestones: Next steps: bring report to CSLAC in 2026. Possible barriers: understanding how to apply the learnings and insights.				
Applicable Areas: Salmo and Area				
Strategic Priority and Area: Energy & Environment- Watershed Governance and Protection				

Project Name: Regional Invasive Species Working Group

Project Origin Committee or Commission	Original Completion Date April 30, 2026	Revised Completion Date March 31, 2027	Project Status On Track	Date Assigned June 14, 2021
Objectives and Outcomes: IN 2021 the Board directed staff to create a proposal for an implementation plan of the draft Regional Invasive Species Strategy. Since then CKISS has piloted various initiatives and also developed the Regional Invasive Species Working Group to support capacity building at a regional level				
Most Recent Actions: Current Status – Board approved funding for year 3 (July 2025 to July 2026) - approved. Dir Hewat and Vandenberghe appointees for another year				
Next Steps and Upcoming Milestones: Seeking additional core funding for 2026-2027				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Energy & Environment- Environmental Stewardship & Energy Efficiency				

Project Name: Service 105 (Sustainability) Project Funding Policy

Project Origin Board	Original Completion Date December 31, 2026	Revised Completion Date April 01, 2027	Project Status Not Started	Date Assigned August 15, 2024
Objectives and Outcomes: Seeking to establish a policy for funding new initiatives through Service 105. Community Sustainable Living Service.				
Most Recent Actions: No action taken				
Next Steps and Upcoming Milestones: Due to removal of the grant from budget in 2025 and 2026 and change in taxation with 3 electoral areas leaving the service this work is on hold.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Organizational Excellence - Communication with Residents, Organizational Excellence – Review Policies & Processes				

Project Name: Review of RDCK's Historical BC Climate Action Charter Project Work

Project Origin Board	Original Completion Date December 31, 2026	Revised Completion Date August 31, 2026	Project Status Not Started	Date Assigned September 18, 2025
Objectives and Outcomes: Review requested by the Board.				
Most Recent Actions: No action until staff back from leave in April 2026				
Next Steps and Upcoming Milestones: Prepare review for summer 2026				
Applicable Areas: Entire RDCK				
Strategic Priority and Area:				

Project Name: Creston Valley Alternate Water Supply Feasibility Study

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	January 31, 2027		On Track	January 12, 2026
Objectives and Outcomes: Evaluate the technical, financial, and governance feasibility of a secondary water supply for agricultural use in the Creston Valley. Outcomes include identified servicing options, cost ranges, risks, and decision points to support future Board direction.				
Most Recent Actions: Completed technical and engagement work under the feasibility phase, including source screening, preliminary infrastructure concepts, and farmer and stakeholder engagement through Engage RDCK, public meetings, CAC's and agricultural producer workshops				
Next Steps and Upcoming Milestones: Seek funding opportunities to advance scope including cost-benefit considerations and implementation risks. Identify whether there is sufficient support to advance project further				
Applicable Areas: Creston and Area				
Strategic Priority and Area: None, Energy & Environment- Environmental Stewardship & Energy Efficiency, Energy & Environment- Agriculture & Food Security				

Project Name: McDonald Creek Water System – Legacy Weir Management and Removal

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2030		On Track	January 12, 2026
Objectives and Outcomes: Address RDCK liability associated with a legacy intake weir on McDonald Creek that is no longer required for water supply. Outcomes include reduced long-term liability, clarified ownership and responsibility, and support for environmentally appropriate creek management and monitoring.				
Most Recent Actions: Review historic asset transfer records, abandoned water licences, site conditions. Engaged with monitoring partners re: proposed maintenance work to support flow monitoring & confirmed no safety concerns. Correspondence with landowner re: RDCK interest in weir removal. Property owner wants weir to remain for personal use: clarifies no unauthorized RDCK trespass permitted.				
Next Steps and Upcoming Milestones: Engage landowner for permission to inspect weir as part of due diligence.				
Applicable Areas: Kaslo and Kootenay Lake North				
Strategic Priority and Area: None, Energy & Environment- Natural Hazard and Risk Mitigation, Fiscal Responsibility- Asset Management Planning				

Project Name: Support for Non-RDCK Water and Wastewater Systems

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2028		On Track	January 12, 2026
Objectives and Outcomes: Explore enhanced non-billable administrative supports and assess the viability of optional, cost-recovered services for non-RDCK water and wastewater systems. Outcomes include improved access to credible resources and reduced long-term risk of system failure.				
Most Recent Actions: Presented report to the Water Services Committee/RAC outlining support options and recent demand. Board directed staff to investigate expanded non-billable supports and explore feasibility of billable project management and operational services				
Next Steps and Upcoming Milestones: Develop enhanced web-based resource hub, assess demand for billable services, and report back to the Water Services Committee with options, risks, and resource implications.				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: None, Energy & Environment- Environmental Stewardship & Energy Efficiency				

Project Name: Provincial Water Metering Pilot Project

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	March 31, 2027		On Track	May 15, 2025
Objectives and Outcomes: Erickson water system experiences seasonal capacity challenges that could largely be mitigated through demand side management. Grant funding through the Provincial Water Metering Pilot Project will enable 506 meter installations on residential and small agricultural properties. These meters will identify leaks requiring repair and provide valuable water usage data.				
Most Recent Actions: Procurement of the meters through a Request for Quotation tender process has been completed through the RDCK Project Management team.				
Next Steps and Upcoming Milestones: A Request for Proposal for the supply and installation of the meter pits will be posted to BC Bid and the RDCK website by early February 2026. The RDCK Project Management team is overseeing this tendering process.				
Applicable Areas: Creston and Area				
Strategic Priority and Area: Fiscal Responsibility- Asset Management Planning, Energy & Environment- Agriculture & Food Security, Energy & Environment- Watershed Governance and Protection, Organizational Excellence – Enhance Customer Service				

Project Name: Water and Wastewater Acquisition Plan

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	August 31, 2028		On Track	January 05, 2026
Objectives and Outcomes: Provide a clear, transparent pathway for non-RDCK water and wastewater systems to explore becoming an RDCK service, while supporting informed decision-making. Outcomes include consistent evaluation, reduced risk to RDCK, and improved sustainability and governance of regional systems.				
Most Recent Actions: Expressions of interest to become a RDCK Water or Wastewater system have been received from the Robson Raspberry Improvement District and the Taghum Improvement District. Maintained and updated public-facing guidance outlining eligibility, process steps, and expectations for systems considering transition. Staff continue to respond to EOI and info requests				
Next Steps and Upcoming Milestones: Continue applicant-driven engagement, refine intake screening tools, and align evaluation criteria with updated asset management and financial risk frameworks. Report back to Committee as applications advance. Public meeting with RRID users is on Jan 14th 2026				
Applicable Areas: Entire RDCK				
Strategic Priority and Area: Energy & Environment- Environmental Stewardship & Energy Efficiency				

Project Name: Sanca Park Water Supply and Distribution System – Service Establishment (Bylaw No. 2665)

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2027		On Track	January 12, 2026
Objectives and Outcomes: Convert the Sanca Park water service from a continued specified area to a formal service establishment under the Local Government Act, while addressing system risk associated with two parcels requiring alternate water supply. Outcome is a legally sound service boundary that protects the broader system.				
Most Recent Actions: Engaged with the Ministry of Housing and Municipal Affairs to address questions related to interim servicing and timing. Met with the affected landowner and committed to providing administrative assistance to support securing an alternate water source. Third reading was rescinded and re-read with amendments				
Next Steps and Upcoming Milestones: Continue temporary servicing while supporting the landowner through provincial approval processes for an alternate source. Delay adoption until the alternate supply is secured or timelines are exceeded, consistent with Ministry expectations. Estimated transition period is approximately two years.				
Applicable Areas: East Shore Kootenay Lake				
Strategic Priority and Area: None, Fiscal Responsibility- Asset Management Planning, Energy & Environment- Natural Hazard and Risk Mitigation				

PROJECTS COMPLETED IN Q2 2025 REMOVED FROM QUARTERLY REPORT

Project/Initiative Name	Responsible Manager
Changes to allow RDCK firefighters to deliver higher levels of care as pre hospital care providers	Fire Services
Community Services - Pioneer Arena Closure	Recreation
Area I OCP Review	Planning
SES - GHG Reduction Feasibility for RDCK Facilities Project	Sustainability
Public Engagement Project - Reimaging Recreation in Castlegar & District	Recreation
Public Engagement Project - Nelson Recreation Campus Project	Recreation

PROJECTS COMPLETED IN Q3 & Q4 2025

Project/Initiative Name	Responsible Manager
Support on Cannabis	CAO
Local Conservation Fund Committee of Board	Sustainability
Building Officials Training Program	Building Inspection
2024 Wildfire: Community Recovery	Emergency Management
2024 Wildfire After-Action Review	Emergency Management
Emergency and Disaster Management Act	Emergency Management
EOC training and equipment 2024 - UBCM	Emergency Management
2025 ESS CEPF Grant - Equipment and Training	Emergency Management
Natural Asset Management Plan for Ymir Watershed/Quartz Creek	Sustainability
2024 Wildfire Mitigation - CWRP Updates	Emergency Management
2025 FireSmart Program	Emergency Management
Information Request and Complaint Handling Policy	Administration
Information Technology Infrastructure Replacement - Wireless Firewalls	Information Technology
Microsoft Exchange 365	Information Technology
Kootenay Lake Watercourse DPA Project	Planning
Agricultural Policy Review - Phase 2	Planning
Housing Development Costing and Study	Planning
Playmor Junction Zoning Bylaw	Planning
Campground Bylaw Review	Planning
Area H North OCP Review	Planning
Area J OCP Review	Planning
Industrial, Commercial and Institutional Organics Pilot - Nelson area	Resource Recovery
BC Structure Firefighter Minimum Training Standards	Fire Services
Robson Recreation Society Lease	Recreation
Community Services Access & Inclusion Policy Development	Recreation

Community Services Sponsorship Policy Development	Recreation
Achieving Extraordinary Customer Experiences	Recreation
Creston and District Community Complex Solar Array Installaion	Recreation
Proposed RDCK Parks in Creston Valley	Community Services
Creston Library Contract	Community Services
Campbell Fields Recreation Development Feasibility Study	Community Services