Regional District of Central Kootenay

REGULAR BOARD MEETING

Open Meeting Addenda

Date: Thursday, January 22, 2026

Time: 9:00 am

Location: Hybrid Model - In-person and Remote

Directors will have the opportunity to participate in the meeting electronically. Proceedings are open to the public.

Pages

1. **ZOOM REMOTE MEETING INFO**

   To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

   Meeting Time:

   9:00 PDT

   Join by Video:

   https://rdck-bc-ca.zoom.us/j/95573345491?pwd=k4eCLxEF2ggHCiAbpTcQis1tMHnt5b.1

   Join by Phone:

   855 703 8985 Canada Toll-free

   *6 to unmute or mute
   *9 to raise or lower your hand

   Meeting ID: 955 7334 5491
   Meeting Password: 142530

   In-Person Location:
   Nelson Office - Boardroom
   202 Lakeside Drive, Nelson BC

2. **CALL TO ORDER & WELCOME**

2.1 Traditional Lands Acknowledgement Statement

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

2.2 Adoption of the Agenda

RECOMMENDATION:
(ALL VOTE)

The agenda for the January 22, 2026 Regular Open Board meeting be adopted with the following amendments:

- removal of Item 4.1.1 Recreation Commission No. 5 - Nelson & District Recreation: minutes November 26, 2025;
- removal of Item 7.1.2 Memorandum of Understanding - City of Nelson and RDCK - HomeSave
- removal of Item 7.1.3 Application for FortisBC Complimentary Funding - HomeSave
- inclusion of; Directors Remuneration Select Committee minutes: December 8, 2025
- inclusion of; Ymir Water Commission of Management: minutes December 12, 2025 and
- with the addition of the addendum

  before circulation

2.3 Adoption of the Minutes 21 - 50

RECOMMENDATION:
(ALL VOTE)

The minutes from the December 11, 2025 Regular Open Board meeting be adopted as circulated.

2.4 Introductions

CAO Horn will introduce Trisha Davison, General Manager of Community Services, replacing Joe Chirico who is retiring March 2026.

2.5 Delegation

2.5.1 Central Kootenay Invasive Species Society 51 - 73
Laurie Carr, Executive Director

3. BUSINESS ARISING OUT OF THE MINUTES

3.1 Regional Invasive Species Strategy: Improving Regional Organizational Capacity - 2025 Results and 2026 Funding Request 74 - 134

Board Meeting - November 13, 2025
RES 577/25 - refer to the January 22, 2026 Board meeting

The Board Report from Paris Marshall Smith, Sustainability and Resilience Supervisor, seeking Board approval to extend the agreement with Central Kootenay Invasive Species Society, has been received.

RECOMMENDATION:
(ALL VOTE WGT)

That the Board approve the RDCK extending the agreement with Central Kootenay Invasive Species Society (CKISS) to continue implementing the Regional Invasive Species Strategy to a maximum value of $15,000 for the period of April 2026 to March 2027; AND FURTHER, that this amount be included in the 2026 Draft Financial Plan for Service 100 – General Administration.

3.2 **Kootenay Food Council: Regional Food and Farm Coordination - 2025 Results and 2026 Funding Request** 135 - 162
Board Meeting - November 13, 2025
RES 578/25 - refer to the December 11, 2025 Board Meeting

Board Meeting - December 11, 2025
RES 607/25 - refer to January 22, 2026 Board Meeting

The Board Report from Paris Marshall Smith, Sustainability and Resilience Supervisor, seeking Board approval to extend the Service Agreement with Kootenay Food Council, has been received.

RECOMMENDATION:
(ALL VOTE WGT)
That the Board approve the RDCK extending the Service Agreement with the Kootenay Food Council for the delivery of regional food systems coordination, communication, and network development to a maximum value of $30,000 for the period April 2026 to March 2027.
AND FURTHER, that this amount be included in the 2026-2030 Draft Financial Plan for Service 100 – General Administration.

3.3 ***The letter from Andrea Wilkey, Community Futures Central Kootenay, seeking funding support for the West Kootenay Rural Community Immigration Pilot project in 2026.*** *163 - 181*
Board Meeting - November 13, 2025
RES 597/25 - refer to the January 22, 2026 Board Meeting
NOTE: The Rural Community Immigration Pilot Stats have been added to the addenda.

RECOMMENDATION:
(ALL VOTE WGT)

That the Board approve funds in the amount of $40,000 to the community futures on behalf of the West Kootenay Rural Community Immigration

Pilot project for 2026 to be paid from General Administration Service S100.

4. COMMITTEES & COMMISSIONS

4.1 With Recommendations

4.1.1 Recreation Commission No. 5 - Nelson & District Recreation: minutes November 26, 2025

Item removed.

4.1.2 Creston Valley Services Committee: minutes January 8, 2026

182 - 187

Staff has received direction to compile information on different funding sources for the Real Estate Foundation Funding.

RECOMMENDATION:
(ALL VOTE WGT)
That the Board authorize staff to apply for the Real Estate Foundation of BC (REFBC) grant in support of funding portions of Phases 3 & 4 of the Goat River Watershed Water Sustainability Planning; AND FURTHER, that if successful the grant funding be allocated to Community Sustainable Living Service S105; AND FURTHER, that if successful, the Chair and Corporate Officer be authorized to sign all necessary documents.

RECOMMENDATION:
(ALL VOTE WGT)
That the Board approve the RDCK enter into a three-year agreement with Valley Community Services for non-exclusive use of the lower floor of the Rotacrest Hall, to deliver therapeutic activation programming for seniors, commencing on February 1, 2026 and ending on January 31, 2029, and that the Board Chair and Corporate Officer be authorized to execute the agreement.

4.1.3 Joint Resource Recovery Committee: minutes January 21, 2026

188 - 195

RECOMMENDATION:
(PO WGT)
1. That the Board direct staff to implement adjustments to operating hours at Kaslo Transfer Station and Recycling Depot in April 2026.

RECOMMENDATION:
(PO WGT)
2. That the Board direct staff to implement adjustments to operating hours at Balfour Transfer Station and Recycling Depot in April 2026.

RECOMMENDATION:

(PO WGT)
3. That the Board direct staff to implement adjustments to operating hours at Lakeside Recycling Depot in April 2026.

RECOMMENDATION:
(PO WGT)
4. That the Board direct staff to plan the permanent closure of Ymir Transfer Station and Satellite Recycling Depot in April 2026.

RECOMMENDATION:
(PO WGT)
5. That the Board direct staff to implement adjustments to operating hours at Central (Salmo) Transfer Station in April 2026.

RECOMMENDATION:
(PO WGT)
6. That the Board direct staff to implement adjustments to operating hours at Boswell and Crawford Bay Transfer Stations in April 2026.

RECOMMENDATION:
(ALL VOTE WGT)
7. That the Board approve the RDCK release funds to the Town of Creston for design of the Septage Receiving Facility to be constructed at the Town of Creston Wastewater Treatment Plant to a maximum value of $116,059, and that the Chair and Corporate Officer be authorized to sign the necessary documents; AND FURTHER, that the costs be paid from Service S186 Refuse Disposal - East Subregion

4.2 Membership/Appointments

4.2.1 Commissions and Committees

RECOMMENDATION:
(ALL VOTE)

That the Board appoint the individuals to the following RDCK Commissions and Committees:

Area H South Parks and Recreation Community Advisory Committee for a term to expire December 31, 2027:
Cathy Niminiken

5. CORRESPONDENCE

5.1 The letter dated December 8, 2025 from Jenny Kwan, Member of Parliament for Vancouver East seeking the RDCK's letter of support for Bill C-233, the No More Loopholes Act. 196 - 203

5.2 **The letter dated December 18, 2025 from Kevin Cormack, Nelson City Manager, seeking the RDCK's support from Service S202 for a priority renewal project at Lakeside Park.** 204

5.3 **The letter dated December 18, 2025 from Kevin Cormack, Nelson City Manager, requesting from the RDCK for equitable funding for Nelson Regional Parks from Service S202.** 205

5.4 **The letter dated November 25, 2025 from Saara Itkonen, Creston Library Director seeking the RDCK's letter of support for grant funding through Columbia Basin Trust (CBT).** 206 - 211

RECOMMENDATION:
(ALL VOTE)
That the Board send a letter of support to Creston Valley Public Library for grant funding through Columbia Basin Trust for accessibility upgrades.

5.5 **The letter dated January 12, 2026 from Jayme Jones, Faculty Researcher - Selkirk College inviting the RDCK to partner with Selkirk College on project: Stories to Solutions: A Collaborative Regional Response to Rural Homelessness.** 212 - 216

6. BYLAWS

6.1 **Bylaw 2665: Sanca Park Water Supply and Distribution System Service Establishment** 217 - 219

RECOMMENDATION:
(ALL VOTE)

That the Sanca Park Water Supply and Distribution System Service Establishment Bylaw No. 2665, 2019 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

6.2 **Bylaw 3009: Regional District of Central Kootenay Dangerous and Aggressive Dog Regulatory** 220 - 246

The Board Report from Sangita Sudan, General Manager of Development and Community Sustainability, seeking Board approval for third reading of Bylaw No. 3009, has been received.

RECOMMENDATION:
(ALL VOTE)

That the Regional District of Central Kootenay Dangerous and Aggressive Dog Regulatory Bylaw No. 3009, 2025 be read a THIRD time by content.

6.3 **Bylaw 3066: Electoral Area H Dangerous and Aggressive Dogs Service Establishment** 247 - 261

That the Board Report from Tom Dool, Research Analyst, seeking Board approval for third reading and assent vote for Bylaw No. 3066, has been received.

RECOMMENDATION:
(ALL VOTE)

1. That Electoral Area H Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3066, 2025 be read a THIRD time by content.

RECOMMENDATION:
(ALL VOTE)

2. That participating area approval for Electoral Area H Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3066, 2025 be undertaken by Assent Voting.

RECOMMENDATION:
(ALL VOTE)

3. That the Board appoint Tom Dool as Chief Elections Officer and Angela Lund as Deputy Chief Election Officer for the Electoral Area H Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3066, 2025 assent vote.

RECOMMENDATION:
(ALL VOTE)

4. That the Board approve the following question in relation to the Electoral Area H Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3066, 2025 assent vote:

> *Electoral Area H Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3066, 2025 will allow the Regional District to establish a service for the regulation of Dangerous and Aggressive Dogs in Electoral Area H and to establish a maximum annual allowable requisition not to exceed the greater of $ 109,741 or the amount resulting from a rate of $0.077/$1,000 applied to the actual net taxable value of land and improvements in the service area.*
>
> *Are you in favour of the Regional District adopting Electoral Area H Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3066, 2025? Yes or No*

6.4 Bylaw 3057: Salmo and Electoral Area G Swimming Pool Financial Aid Local Service Area Amendment

262 - 263

RECOMMENDATION:
(ALL VOTE)

That the Salmo and Electoral Area G Swimming Pool Financial Aid Local

Service Area Amendment Bylaw No. 3057,2025 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

6.5 Bylaw 3061: Castlegar and Area Indoor Aquatic Centre Local Service Area Establishment Amendment 264 - 265

RECOMMENDATION:
(ALL VOTE)

That the Castlegar and Area Indoor Aquatic Centre Local Service Area Establishment Amendment Bylaw No. 3061, 2025 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

6.6 Bylaw 3062: Castlegar and District Regional Facilities, Recreation, Parks and Leisure Service Establishment Amendment 266 - 267

RECOMMENDATION:
(ALL VOTE)

That the Castlegar and District Regional Facilities, Recreation, Parks and Leisure Service Establishment Amendment Bylaw No. 3062, 2025 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

6.7 Bylaw 3070: Regional District of Central Kootenay Bylaw Enforcement Notice and Dispute Adjudication System Amendment 268 - 272

NOTE: This bylaw amendment is a minor change to update a Bylaw number cited in Schedule A, Appendix 17 to properly reference the new Resource Recovery Facility Regulatory Bylaw No. 3065, which came into effect January 01, 2026. This will allow Resource Recovery Staff to issue tickets in response to specific bylaw violations committed at Resource Recovery Sites.

RECOMMENDATION:
(ALL VOTE)

1. That the Regional District of Central Kootenay Bylaw Enforcement Notice and Dispute Adjudication System Amendment Bylaw No. 3070, 2025 be read a FIRST, SECOND, and THIRD time by content.

RECOMMENDATION:
(ALL VOTE)

2. That the Regional District of Central Kootenay Bylaw Enforcement Notice and Dispute Adjudication System Amendment Bylaw No. 3070, 2025 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

6.8 Bylaw 3071: Temporary Borrowing 2026 273 - 274

RECOMMENDATION:
(ALL VOTE WGT)

1. That the Temporary Borrowing 2026 Bylaw No. 3071, 2026 be read a FIRST, SECOND, and THIRD time by content.

RECOMMENDATION:
(ALL VOTE WGT)

2. That the Temporary Borrowing Bylaw No. 3071, 2026 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

7. NEW BUSINESS

7.1 Development and Community Sustainability

7.1.1 For Information: HomeSave

275 - 289

The Board Report and Presentation from Sayena Singla, Senior Energy Specialist, re: HomeSave (formerly known as Regional Energy Efficiency Program - REEP has been received for information.

7.1.2 Memorandum of Understanding - City of Nelson and RDCK - HomeSave

Item removed.

7.1.3 Application for FortisBC Complimentary Funding - HomeSave

Item removed.

7.1.4 Kootenay Food Council: Kootenay Food Procurement Network Funding Request

290 - 298

The Board Report from Paris Marshall Smith, Sustainability & Resilience Supervisor, seek Board approval to enter into an agreement with Kootenay Food Council for the Kootenay Food Procurement Network Project, has been received.

RECOMMENDATION:
(ALL VOTE WGT)
That the Board direct staff to enter into agreement with Kootenay Food Council for the Kootenay Food Procurement Network project for a total of $20,000 for the period April 2026 to March 2027; AND FURTHER, that this amount be include in the 2026-2030 Draft Financial Plan for S100 - General Administration.

7.2 Environmental Services

7.2.1 Arrow Creek Water Treatment Plant - Pre-Treatment Upgrades

299 - 305

The Board Report from Jeannine Bradley, Project Manager, re: Arrow Creek Water Treatment Plant - Pre-Treatment Upgrades,

has been received.

RECOMMENDATION:
(ALL VOTE WGT)
That the Board award the Arrow Creek Water Treatment Plant – Pre-Treatment Upgrades Consulting Services project to CIMA+ and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of $119,568.00; AND FURTHER, that the cost be included in the 2026 Financial Plan for Service S251 Water Utility – Area B (Arrow Creek).

7.3 Administration & Finance

7.3.1 RDCK Accessibility Plan

306 - 336

The draft Regional District of Central Kootenay (RDCK) Accessibility Plan, has been received.

The Regional Accessibility Advisory Committee endorses the RDCK Accessibility Plan, see discussion notes 2.1.

RECOMMENDATION:
(ALL VOTE)

That the Board adopt the Regional District of Central Kootenay Accessibility Plan dated December 2, 2025.

RECOMMENDATION:
(ALL VOTE WGT)
That Staff be directed to apply to SPARC- BC's Local Community Accessibility Grant program for up to $25,000 to support staff training opportunities identified in the RDCK's Accessibility Plan.

7.3.2 For Information: 2025 Quarterly Report (Q4)

337 - 409

The 2025 RDCK Quarterly Report (Q4) from Mike Morrison, Corporate Officer, has been received for information.

NOTE: The Quarterly Reports include a built in table of contents (also may be called Bookmarks or Document Outline) that appears in a side panel. This allows you to quickly jump to different sections of the document instead of scrolling. The table of contents can be accessed by clicking the outline or bookmarks icon in your PDF viewer or browser.

7.4 Fire Services

7.4.1 UBCM Regional Grant Application: 2026 Next Generation 911 Funding

410 - 414

The Board Report from Dan Seguin, Acting General Manager of Fire & Emergency Management Services, seeking Board approval to apply for UBCM Next Generation 911 grant from UBCM, has

been received.

RECOMMENDATION:
(ALL VOTE WGT)
That the Board authorize staff to apply for the 2026 Next Generation 911 grant from UBCM to support the implementation of NG911;
AND FURTHER, that if successful, the Board approve the inclusion of the funding in the 2026 year of the 2026-2030 Financial Plan from Regional Fire Service – A107 in the amount of up to $100,000, and that staff undertake current proposed activities and provide overall grant management.

7.5 Grants

7.5.1 Discretionary

7.5.1.1 Discretionary Grants *415 - 425*

NOTE: Slocan Park Community Hall Society has been added in Area H.

RECOMMENDATION:
(ALL VOTE)

Discretionary grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

AREA A		
South Kootenay Lake Community Service Society	Imperfect Art for Wellness	**$630**
AREA B		
The Creston Valley Horse Association	CVHA Improvements at Canyon Park	**$2,500**
AREA D		
Regional District of Central Kootenay	Valley Voice 2025 Advertisement	**$73.50**
AREA E		
WH2O Racers Society	Shredders (Nancy Green) Ski Festival	**$1,000**
AREA F		
Polka Dot Dragon Arts Society	Polka Dot Dragon Lantern Festival	**$1,000**
Nelson Nordic Ski Club	East Busk Trail Enhancement Project	**$2,000**

AREA H		
Treehugger Retreats and Events Society	Winter Carnival 2026	**$500**
Slocan Park Community Hall Society	The Winter Warm Up	**$1,000**
AREA I		
Glade Community Hall	Pie Bingo Fundraiser - Glade Hall Ladies Cooking Group	**$400**
Stanley Humphries Secondary School	Graduation 2026 Scholarship/Bursary Program - email to confirm that this should be 2026	**$6,500**
AREA J		
Stanley Humphries Secondary School	Graduation 2026 Scholarship/Bursary Program	**$3,000**

7.5.1.2 Discretionary Grant Amendment RES 591/25

RECOMMENDATION:
(ALL VOTE)

That Resolution 591/25, being the allocation of Discretionary Grant funds, be amended by changing:

AREA F
Friends of Falls Creek Society Watershed Fundraising Event $1,000

to

AREA F
Falls Creek Watershed Protection Society Watershed Fundraising Event $1,000

7.5.2 Community Development *426 - 456*

NOTE: Salmo & District Chamber of Commerce was added to Area G.

RECOMMENDATION:
(ALL VOTE)

Community Development grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

AREA A		
East Shore Trail and	Winter Trail	**$2,500**

Bike Association	Maintenance and Storm Clean Up	
South Kootenay Lake Community Service Society	PAL/CORE Courses for Youth - East Shore Youth Network	**$1,800**
AREA B		
Erickson Community Association	Erickson Community Association	**$2,500**
AREA D		
Kaslo and Area Senior Citizens Society	Continued Support for Kaslo and Area Senior Citizens Service 184	**$4,500**
Regional District of Central Kootenay	Mosquito Control (Meadow Creek) Area D	**$20,000**
West Kootenay Back Country Wilderness Watch Society	Rossitter Creek FSR & Cody Caves FSR	**$422.93**
AREA E		
Nelson Nordic Ski Club	East Busk Trail Enhancement Project	**$2,000**
Nelson Public Library	2026 Library Services for Area E Residents	**$20,000**
West Kootenay Watershed Collaborative Society	Making Waves: World Water Day Symposium	**$500**
AREA F		
West Kootenay Regional Arts Council	Kootenay Studio Arts Feasibility Study	**$1,000**
AREA G		
Salmo Valley Youth & Community Centre Society	Gymnasium Roof Replacement	**$5,000**
Salmo and District Chamber of Commerce	Douglas Fir Beetle Mitigation	**$5,000**
AREA H		
Krestova Improvement District	Infrastructure Planning Grant - Krestova Improvement District Source Well	**$10,000**
AREA I		
Mount Sentinel	Greg Patterson	**$250**

Secondary School	Bursary - Raisa Nazaroff	
AREA J		
Castlegar & District Hospital Foundation	Light Up 2026	**$2,500**
Robson Raspberry Improvement District	Asset Study Report	**$13,800**
AREA K		
Arrow and Slocan Lakes Community Services	Rural Medical Transportation Program	**$25,000**
Arrow Lakes Cross Country Ski Club	Updating Signage at Wensley Trails	**$1,000**
Bayview Residents Association	Fire Caddy Support	**$2,300**
Burton and Edgewood Elementary Schools	Skiing at Summit: BES and EES	**$4,016.25**
Burton Community Association	McCormack Park Rejuvenation	**$40,000**
Burton Community Association	Community Spring/Fall debris clean-up project	**$4,999.99**
Burton Volunteer Fire Brigade Society	BVFDS Holiday Funding	**$1,000**
Burton Volunteer Fire Brigade Society	Operational Funding	**$15,610**
The Edgewood Volunteer Fire Department Society	Firefighters Valentines Gala	**$1,500**
KASLO		
Kaslo Community Services Society	House Next Door	**$10,000**
SALMO		
Regional District of Central Kootenay	Recreation Commission #7-Fitness Centre Opening	**$1,200**
The Corporation of the Village of Salmo	Dump Truck Repair	**$3,000**
The Corporation of the Village of Salmo	Loader Repair	**$7,000**
SLOCAN		
Village of Slocan	WEGCSS Xmas Hamper Program	**$2,000**
Village of Slocan	Winter Carnival Toilet	**$950**

7.6 Chair/CAO Reports

The Chair and CAO will provide a verbal report to the Board.

RECOMMENDATION:
(ALL VOTE)
Rural Affairs Committee - Item 6.1
Notice on Title - Inder Valley Fruit Farms
Area B

1. That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the Community Charter by the Regional District Board relating to land at 4049 36th St, Canyon, BC, Electoral Area B, legally described as LOT 9, PLAN NEP1420, DISTRICT LOT 812, KOOTENAY LAND DISTRICT PID 012-159-107; AND FURTHER, if an active Building permit or Building application is In place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

RECOMMENDATION:
(ALL VOTE)
Rural Affairs Committee - Item 6.2
Development Variance Permit - Maki
Area F

2. That the Board APPROVE the issuance of Development Variance Permit V2508F to Judine and Wendell Maki for the property located at 6102 Wills Road, Sproule Creek and legally described as LOT A, DISTRICT LOT 5574, KOOTENAY DISTRICT PLAN NEP69101 (PID: 025-049-780) to vary Section 1101(10) and 1101(11) of RDCK Zoning Bylaw No. 1675, 2004 in order to allow a 1,738 m2 horse riding arena and a 2,138 m2 maximum cumulative gross
floor area of all accessory buildings or structures on the subject property.

RECOMMENDATION:
(ALL VOTE)
Rural Affairs Committee - Item 6.3
Floodplain Exemption - Steenhoff
Area H

3. That the Board NOT APPROVE the issuance of a Site-Specific Exemption to RDCK Floodplain Management Bylaw No. 2080, 2009, for the existing unlawfully constructed development on LOT B DISTRICT LOT 4877 KOOTENAY DISTRICT PLAN EPP30385, as described in the Staff Report “Site Specific Floodplain Exemption F2501HN”, dated January 5, 2026.

RECOMMENDATION:
(ALL VOTE)
Rural Affairs Committee - Item 6.5
Small Scale Multi-Unit Housing (SSMUH) Zoning Alignment
Areas A, B, C, D, G, I, J

4. That Electoral Area 'G' Land Use Amendment Bylaw No. 3054, 2025 being a bylaw to amend the Electoral Area 'G' Land Use Bylaw No. 2452, 2018 is hereby given FIRST and SECOND and THIRD READING by content;

And that the consideration of adoption BE WITHHELD for Regional District of Central Kootenay Zoning Amendment Bylaw No. 3054, 2025 until the following item has been obtained:
• Approval from the Ministry of Transportation and Transit pursuant to Section 52(3)(a) of the Transportation Act (Controlled Access).

RECOMMENDATION:
(ALL VOTE)
Rural Affairs Committee - Item 7.2
Community Works Application - RDCK Fire Hall Structural Upgrades

5. That the Community Works Fund application submitted by the RDCK for the RDCK-Fire Hall Structural Upgrades in the total amount of $76,450 be approved and that funds be disbursed from Community Works Funds:

Electoral Area B in the amount of $14,487.50
Electoral Area G in the amount of $27,862.50
Electoral Area J in the amount of $34,100.00

9. DIRECTORS' MOTIONS

No Items.

10. CONSENT AGENDA 474 - 475

10.1 For Information: Committees & Commissions

Committee/Commission Reports for information have been received as follows:

10.1.1 Fauquier Water Service Community Advisory Committee: Discussion Notes November 21, 2025 476 - 477

10.1.2 Burton Water Service Community Advisory Committee: Discussion Notes November 21, 2025 478 - 479

10.1.3 Riondel Water & Drainage Service Community Advisory Committee: Discussion Notes November 26, 2025 480 - 481

10.1.4 Nelson, Salmo, E, F and G Regional Parks Commission: minutes November 26, 2025 482 - 486

Staff confirmed their 2026 meeting dates.

10.1.5 Lister Water Service Community Advisory Committee: Discussion Notes November 28, 2025 487 - 488

10.1.6 Arrow Creek Water Treatment & Supply Commission: minutes 489 - 491

November 28, 2025
Staff received direction to include a written report on operational, maintenance and capital project updates going forward, to meet with the Town of Creston to discuss budgets and to provide an update on Arrow Creek Water Treatment and Supply Commission Establishment Bylaw No. 2871, 2023 for the next meeting.

10.1.7	**Woodbury Village Water Service Community Advisory Committee: Discussion Notes December 1, 2025**	492 - 493
10.1.8	**Riondel Commission: minutes December 2, 2025**	494 - 497
10.1.9	**Balfour Water Service Community Advisory Committee: Discussion Notes December 4, 2025**	498 - 499
10.1.10	**Grandview Water Service Community Advisory Committee: Discussion Notes December 4, 2025**	500 - 501
10.1.11	**Erickson Water Service Community Advisory Committee: Discussion Notes December 5, 2025**	502 - 505
10.1.12	**East Resource Recovery Committee: minutes December 8, 2025**	506 - 508
10.1.13	**Woodland Heights Water Service Community Advisory Committee: Discussion Notes December 8, 2025**	509 - 510
10.1.14	***Directors Remuneration Select Committee: minutes December 8, 2025*** Staff received direction to investigate the number of special meetings in this term that needed a Board recommendation to pay stiped, cost to purchase cellphones for Directors, insurance coverage for Directors and information on stiped when an Alternate Director attends a meeting on behalf of a Director.	*511 - 514*
10.1.15	**Sanca Water Service Community Advisory Committee: Discussion Notes December 12, 2025**	515 - 516
10.1.16	***Ymir Water Commission of Management: minutes December 12, 2025***	*517 - 520*
10.1.17	**Edgewood Water Service Community Advisory Committee: Discussion Notes December 15, 2025**	521 - 523
10.1.18	**Regional Accessibility Advisory Committee: Discussion Notes December 15, 2025**	524 - 525

10.1.19 **South Slocan Water Services Community Advisory Committee: Discussion Notes December 16, 2025** 526 - 528

10.1.20 **Area I Advisory Planning Commission: minutes January 5, 2026** 529 - 533
Staff received direction to refer Development Variance Application to the next Area I APHC meeting and to support the two bylaw amendment applications and then Thrums cemetery.

10.1.21 **Castlegar & District Recreation Commission: minutes January 6, 2026** 534 - 537

10.2 **For Information: Communication**

10.2.1 **The letter dated December 8, 2025 from Joanne Siderius of Kokanee Creek Nature Centre, thanking the RDCK for their grant funding.** 538 - 567

10.2.2 **The letter dated December 9, 2025 from Mayor Sue McKortoff, Town of Osoyoos regarding their concerns with the proposed Professional Reliance Act (Bill M216).** 568 - 569

10.2.3 **The letter dated December 12, 2025 from Mayor Doug O'Brien, regarding their opposition to the Professional Reliance Act (Bill M216).** 570 - 571

10.2.4 **The letter dated December 15, 2025 from Mayor John Bolt, City of Greenwood, regarding their concerns with the Professional Reliance Act (Bill M216).** 572 - 573

10.2.5 **The letter dated December 18, 2025 from Mayor Ron Paull, City of Quesnel, regarding their letter of support for the funding request to Norther Development Initiative Trust to conduct a study to save the Prince George to North Vancouver railroad.** 574 - 575

10.3 **For Information: Accounts Payable** 576 - 594
The Accounts Payable Summary for December 2025 in the amount of $4,230,579 has been received for information.

10.4 **For Information: Directors' Reports**
Each Director will be given the opportunity to provide a brief summary of the work they have been doing within their communities.

10.4.1 **Director Graham**

10.4.1.1 **Director Report: Area E East Director's Recreation Survey** 595 - 607

10.4.1.2 **Letter of Support: Kootenay Career Development Society** 608 - 609

10.4.1.3 Letter of Support: Nelson Nordic Ski Club 610 - 611

10.4.2 Director Lunn: FCM/UBCM 612 - 618

10.4.3 Director McLaren-Caux: December 1, 2025 to January 12, 2026 Activities 619 - 637

11. PUBLIC TIME

The Chair will call for questions from the public and members of the media at 11:45 a.m.

12. CLOSED

12.1 Meeting Closed to the Public

The Open meeting will be adjourned after In Camera without reconvening back into the open session unless there is business that needs to be addressed.

RECOMMENDATION:
(ALL VOTE)

In the opinion of the Board - and in accordance with Section 90 of the *Community Charter* - the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the bases identified in the following subsections:

(g) litigation or potential litigation affecting the municipality;
(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

12.2 Recess of Open Meeting

RECOMMENDATION:
(ALL VOTE)

The Open meeting be recessed at _____ a.m./ p.m. in order to conduct the Closed Board meeting and reconvened at _____ a.m./p.m.

13. MATTERS ARISING FROM CLOSED MEETING

14. ADJOURNMENT

RECOMMENDATION:

(ALL VOTE)

That the meeting adjourn at ___ p.m.

Regional District of Central Kootenay

REGULAR BOARD MEETING

Open Meeting Minutes

The **twelfth** meeting of the Board of the Regional District of Central Kootenay in 2025 was held on Thursday, December 11, 2025 at 9:00 a.m. through a hybrid meeting model.

Quorum was maintained throughout the meeting.

ELECTED OFFICIALS PRESENT	Chair A. Watson	Electoral Area D	In-Person
	Director G. Jackman	Electoral Area A	In-Person
	Director R. Tierney	Electoral Area B	In-Person
	Director K. Vandenberghe	Electoral Area C	In-Person
	Director C. Graham	Electoral Area E	In-Person
	Director T. Newell	Electoral Area F	In-Person
	Director H. Cunningham	Electoral Area G	In-Person
	Director W. Popoff	Electoral Area H	
	Director A. Davidoff	Electoral Area I	
	Director H. Hanegraaf	Electoral Area J	In-Person
	Director T. Weatherhead	Electoral Area K	In-Person
	Director M. McFaddin	City of Castlegar	In-Person
	Director A. DeBoon	Town of Creston	
	Director S. Hewat	Village of Kaslo	In-Person
	Director A. McLaren-Caux	Village of Naksup	In-Person
	Director K. Page	City of Nelson	In-Person
	Director J. Fyke	Village of New Denver	
	Director D. Lockwood	Village of Salmo	In-Person
	Director L. Main	Village of Silverton	In-Person
	Director J. Lunn	Village of Slocan	In-Person

ELECTED OFFICIALS ABSENT	Director L. Casley	Village of New Denver

STAFF PRESENT	S. Horn	Chief Administrative Officer
	M. Morrison	Corporate Officer
	A. Lund	Deput Corporate Officer
	Y. Malloff	General Manager of Finance, Information Technology and Economic Development
	J. Chirico	General Manager of Community Services
	S. Sudan	General Manager of Community Sustainability and Development Services
	U. Wolf	General Manager of Environmental Services
	D. Séguin	Manager of Community Sustainability
	A. Wilson	Resource Recovery Manager
	H. Smith	Manager of Finance
	C. Stanley	Regional Manager – Operations and Assent Management
	T. Davison	Regional Manager – Recreation and Client Services
	R. Ricalton	Facility Manager
	C. Hogan	Project Manager
	P. Marshall Smith	Sustainability and Resilience Supervisor

A. Leffelaar	Climate Action Assistant
S. Singla	Senior Energy Specialist
D. Elliott	Communications Coordinator

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1. ZOOM REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:
9:00 PDT

Join by Video:
https://rdck-bc-ca.zoom.us/j/95573345491?pwd=k4eCLxEF2ggHCiAbpTcQis1tMHnt5b.1

Join by Phone:
855 703 8985 Canada Toll-free

*6 to unmute or mute
*9 to raise or lower your hand

Meeting ID: 955 7334 5491
Meeting Password: 142530

In-Person Location:
Nelson Office - Boardroom
202 Lakeside Drive, Nelson BC

2. CALL TO ORDER & WELCOME

2.1 Traditional Lands Acknowledgement Statement

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

2.2 Adoption of the Agenda

Moved and seconded,
And Resolved:

605/25 The agenda for the December 11, 2025 Regular Open Board meeting be adopted with the inclusion of Item 4.2.4 Village of Nakusp: Appointments and with the addition of the addendum before circulation.

Carried

2.3 Adoption of the Minutes

Moved and seconded,
And Resolved:

606/25 The minutes from the November 13, 2025 Regular Open Board meeting be adopted as circulated.

Carried

2.4 Delegation

2.4.1 Kootenay and Boundary Farm Advisors

Sarah Hirschfeld, Farm Advisor & Program Coordinator

PRESENT DIRECTOR Director Davidoff joined the meeting at 9:08 a.m.

Sarah Hirschfeld gave a presentation to the Board regarding the Kootenay Boundary Farmers Advisors (KBFA) (located in the RDCK, RDKB and RDEK) and their support to local producers providing free resources and information. She discussed the different options for helping farmers, such as connecting with an advisor, booking farm visits or attending events.

Ms. Hirschfeld thanked the RDCK for their funding support to local agriculture and the program. The successes of the program have been based on the support from the stakeholders.

Ms. Hirschfeld provided an overview of the program's 1-on-1s, the farm visits, field days, webinars and communications that were offered during 2025. She discussed KBFA's collaboration with many different organizations and Kootenay Soil Building Network. She identified the importance of the organizations working together and sharing information.

Ms. Hirschfeld answered the Board's questions.

Chair Watson thanked Ms. Hirschfeld for her presentation at 9:21 a.m.

2.5 Introductions

CAO Horn introduced the following staff:

- Monique St. Louis, Grants Coordinator, replacing Ashley Grant; and
- Savanna Blais, Human Resources Administration Assistant, replacing Monique St. Louis.

3. BUSINESS ARISING OUT OF THE MINUTES

3.1 Kootenay Food Council: Regional Food and Farm Coordination - 2025 Results and 2026 Funding Request

Board Meeting - November 13, 2025
RES 578/25 Refer to the December 11, 2025 Board meeting

Staff requests this item be referred to the January 22, 2026 Board meeting.

Moved and seconded,
And Resolved:

607/25 The following recommendation **BE REFERRED** to the January 22, 2026 Board meeting:

That the Board approve the RDCK extending the Service Agreement with the Kootenay Food Council for the delivery of regional food systems coordination, communication, and network development to a maximum value of $30,000 for the period April 2026 to March 2027; AND FURTHER, that this amount be included in the 2026-2030 Draft Financial Plan for Service 100 – General Administration.

Carried

3.2 2026-2030 Draft Financial Plan: Planning & Land Use (S104)

Board Meeting - November 13, 2025
Planning Service presentation referred to December 11, 2025 Board meeting.

NOTE: The Planning Service S104 will be presented at the December 10, 2025 Rural Affairs Committee meeting instead of the Board meeting.

4. COMMITTEES & COMMISSIONS

4.1 With Recommendations

4.1.1 Riondel Commission: minutes November 4, 2025

Moved and seconded,

And Resolved:

608/25 That the Board approve an amendment to the 2025 Financial Plan for Riondel Facilities Service S209 to INCREASE Account Contribution from Reserve by $4,300, INCREASE Account Columbia Basin Trust Grants by $6,400 and INCREASE Repairs and Maintenance by $10,700 for concession repair and fibre installation.

Carried

4.1.2 Castlegar and District Recreation Commission: minutes November 4, 2025

Moved and seconded,
And Resolved:

609/25 That the Board send a letter of thanks to the Kellys, retiring Pass Creek Campground hosts, thanking them for their many years of service as Campground Hosts at the Pass Creek Campground.

Carried

4.1.3 Area A Economic Development Commission: minutes November 18, 2025

Moved and seconded,
And Resolved:

610/25 That the Board approve the payment of the following grant from the Area A - Economic Development Service S107 2025 budget:

Kootenay Lake Chamber of Commerce (Christmas Dinner Gala)	$1,250

Carried

4.1.4 Slocan Valley Services Committee: minutes November 18, 2025

Staff received a direction to write a report on including operational and maintenance funding grants for regionally significant facilities in the service area of the Village of New Denver and Silverton and Portion of Electoral Area H Recreational Program - S229.

Moved and seconded,
And Resolved:

611/25 That the Board direct staff to prepare an amendment to Sub-regional Services Committees Bylaw No. 2242, 2014 that includes the Chair of the Slocan Valley Services Committee rotate on a yearly basis among the members.

Carried

Moved and seconded,
And Resolved:

612/25 That the Board approve an amendment to the 2025 Financial Plan for Area H, New Denver, Silverton and Slocan Parks Service S203 Galena Trail Bridge Replacement Project (CAP1390) to Increase Grants Revenue by $17,500, Increase Transfer from Reserves by $16,672 and increase Capital Expenditure by $34,172.

Carried

4.1.5 Regional Accessibility Advisory Committee: Discussion Notes November 20, 2025

Moved and seconded,
And Resolved:

613/25 That the Board send a letter of support on behalf of the Regional Accessibility Advisory Committee to the Town of Creston for their application to SPARC BC for the Millennium Park Accessible Washroom Upgrade Project.

Carried

4.1.6 Nelson and District Recreation Commission No. 5: minutes November 26, 2025
Staff received direction to outline in a letter Recreation Commission No. 5 support of the mural process.

Moved and seconded,
And Resolved:

614/25 That the Board approve the RDCK enter into a Municipal Service Agreement with the City of Nelson for Bylaw Services to a maximum value of $24,850.35 plus GST for the period of December 1, 2025 – November 31, 2026, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

Carried

4.1.7 Castlegar and District Recreation Commission: minutes December 2, 2025
Staff has received direction to include the operational expenses for Robson Community Park in the 2026 Financial Plan and to look into alternative sources of funding of funding to procure the services required to plan for the development of a new arena.

Moved and seconded,
And Resolved:

615/25 That the Board approve the RDCK enter into a lease agreement with the Robson Recreation Society to operate the planned Robson Community Park to a maximum value of $10.00 plus GST per year for a period of five (5) years commencing on March 15, 2026, and that the Chair and Corporate Office be authorized to sign the necessary documents; AND FURTHER, that the costs be paid from S222 Arena (Castlegar Complex) – Castlegar and Areas I & J.

Carried

Moved and seconded,
And Resolved:

616/25 That the Board approve the RDCK enter into a five (5) year agreement with the Castlegar & District Senior Citizens Association of BC – Branch 46 for non-exclusive use of the Castlegar & District Community Complex's Senior's Lounge, commencing on January 1, 2026 and ending on December 31, 2030, and that the Board Chair and Corporate Officer be authorized to execute the agreement.

Carried

Moved and seconded,
And Resolved:

617/25 That the Board approve the RDCK extending the "Permission to Use" permit with Teck Metals Ltd. for road access into the Waterloo Eddy Regional Park for the period of three years ending December 31st, 2028, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

Carried

Moved and seconded,
And Resolved:

618/25 That the Board include $280,000 for capital expenditures in the draft 2026 financial plan for Recreation Facility – Castlegar and Areas I and J Service S222 to procure the services required to plan for the development of a new arena; AND FURTHER, that the $280,000 be paid back from the new capital construction service should the project receive approval through public referendum and borrowing proceed.

Carried

Director Davidoff recorded opposed.

4.1.8 Creston Valley Services Committee: minutes December 4, 2025
Revision to the December 4, 2025, minutes regarding Item 7.2 Discussion Item: Creston Valley Transit Ridership in the last paragraph edit to read "Director Vandenberghe confirmed that there are bike carriers on the front of the buses in Creston Valley."

4.1.9 Community Sustainable Living Advisory Committee: minutes December 9, 2025
Moved and seconded,
And Resolved:

619/25 That the $25,000 in grants for Community Sustainable Living Advisory Committee S105 be removed from the draft 2026 Financial Plan.

Carried

Moved and seconded,
And Resolved:

620/25 That the Board authorize staff to allocate to a maximum of $20,000 subject to final budget approval from the Local Government Climate Action Program grant Rural Mobility Community Advisory Committee Phase 2 Project: Regional Volunteer Driver Network;

AND FURTHER, that the grant funding be allocated to Development Services A108 draft 2026 -2030 Financial Plan.

Carried

Moved and seconded,
And Resolved:

621/25 That the Board authorize staff to allocate to a maximum of $10,000 subject to final budget approval from the Local Government Climate Action Program grant for the Rural Mobility Community Advisory Committee Phase 2 Project – Kootenay Rideshare User Interface Improvements;

AND FURTHER, that the grant funding be allocated to Development Services A108 draft 2026-2030 Financial Plan.

Carried

Moved and seconded,
And Resolved:

622/25 That the Board is authorized to sign as a signatory of the Slocan Lake and River Partnership Terms of Reference.

Carried

4.1.10 Joint Resource Recovery Committee: minutes December 10, 2025

Moved and seconded,
And Resolved:

623/25 That the Resource Recovery Facilities Regulatory Bylaw No. 3065, 2025, be read a first, second and third time by content to repeal and replace Resource Recovery Facilities Regulatory Bylaw No. 2961, 2025.

Carried

Moved and seconded,
And Resolved:

624/25 That the Resource Recovery Facilities Regulatory Bylaw No. 3065, 2025, be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Carried

Moved and seconded,
And Resolved:

625/25 That the Board direct staff to proceed with Construction Demolition Renovation Waste Multi-Material Diversion Pilot (CDRMP) at the Nakusp Resource Recovery Facility in early 2026 to determine the viability of diversion programs for glass and drywall waste if approved for a $10,000 contribution from the City of Nelson's Low Carbon Homes Initiative fund;

AND FURTHER, that staff be authorized to enter into a funding contribution agreement with City of Nelson should the RDCK be awarded the grant, and the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the RDCK Board of Directors commit $10,000 from the Local Government Climate Action Plan to offset the costs incurred from the CDRMP;

AND FURTHER that the grant funding be paid to and the costs paid from Service S188 Refuse Disposal (West Subregion).

Carried

Moved and seconded,
And Resolved:

626/25 That the Board approve the RDCK extend the Service Agreement with Environmental 360 Solutions Ltd. for the provision of the required services for the Household Hazardous Waste collection events to a maximum value of $132,025 plus GST, subject to hazardous waste unit quantities and annual inflation, for the period December 1, 2025 to November 30, 2026, and that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from Service S186 Refuse Disposal (East Subregion), Service S187 Refuse Disposal (Central Subregion), and Service S188 Refuse Disposal (West Subregion).

Carried

Moved and seconded,
And Resolved:

627/25 That the Board approve the RDCK extend the Goods and Services Agreement with Frazer Excavation Ltd. for Wood Waste Reduction Services to a maximum value of $245,000 plus GST for a one-year period commencing September 1, 2025 and ending August 31, 2026, and that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from Service S186 Refuse Disposal (East Subregion); Service S187 Refuse Disposal (Central Subregion) and Service S188 Refuse Disposal (West Subregion), based on volumes processed, from the applicable Contracted Services account.

Carried

Moved and seconded,
And Resolved:

628/25 That the Board approve an amendment to the 2025 Financial Plan for East Compost Allocation Service A119 to INCREASE Account CONTRACTED SERVICES by $35,775and INCREASE Account TRANSFER FROM OTHER SERVICE by $35,775;

AND FURTHER That the Board approve an amendment to the 2025 Financial Plan for East Sub-Region Resource Recovery Service S186 to INCREASE Account TRANSFER TO OTHER SERVICE by $35,775and DECREASE Account CONTRIBUTION TO RESERVES by $35,775.

Carried

4.2 Membership/Appointments

4.2.1 Commissions and Committees

Moved and seconded,
And Resolved:

629/25 That the Board appoint the individuals to the following RDCK Commissions and Committees:

Area A Economic Development Commission for a term to expire December 31, 2027:
Forrest Demman

Edgewood Water Service Community Advisory Committee for a term to expire December 31, 2028:
Floyd Webber
Bill Penner
Kurtis Hopp
Jennifer Irman
John Flintoff

Recreation Commission No. 6 - Area H, New Denver and Silverton for a term to expire December 31, 2027:
Katrina Sumrall (Community member)
Don Broughton (Alternate Community member)

Recreation Commission No. 9 - Electoral Area A for a term to expire December 31, 2027:

Bob Lively

Recreation Commission No. 10 - Portion of Area E (Procter/Harrop/Balfour/Queens Bay) for a term to expire December 31, 2027:
Kim Palfenier
Dan Rye
Lenora Trenaman

Regional Accessibility Advisory Committee for a term to expire December 31, 2027:
Kaia Fitz-Earle
Tim Lengyell

Riondel Commission for a term to expire December 31, 2027:
Gerald Panio
Nils Anderson

Riondel Water and Drainage Service Community Advisory Committee for a term to expire December 31, 2028:
Gerald Panio

Rosebery Parklands and Trails Commission for a term to expire December 31, 2027:
Rod Reitmeier (Area H)
Scott Kipkie (Area H)
Sarah Rouselle (Silverton Community member)
Don Broughton (Silverton Alternate Community member)

Slocan Valley (Area H) Recreation and Parks Community Advisory Committee for a term to expire December 31, 2027:
Sharon Nazaroff
Stacey Throop
Sharon Myers
Phillip Chernenkoff
Craig Lawrence
Mandy Chutskoff

South Slocan Water Service Community Advisory Committee for a term to expire December 31, 2028:
Peter Wood
Kathy Loxam
Gary Nimininken
Ian McGovern
George Mentz
Mandy Chutskoff

Sunshine Bay Regional Park - Area E for a term to expire December 31, 2026:
Ken Foot
Ruth Prosser
Elaine Beaulac
Lorie Dosenberger
Jennifer Dehnel
Rich Newton
Alexandria McCulloch

AND FURTHER, the Board send a letter to outgoing members thanking them for their service with the following:

Area E Advisory Planning and Heritage Commission:
Karyn Shaundell

Balfour Water Service Community Advisory Committee:
Bob Kinnear

Board of Variance
Sheila Hart

Nelson Public Library Board (Area F)
Anni Holtby

Recreation Commission No. 10 - Portion of Area E (Procter/Harrop/Balfour/Queens Bay):
Erin Christopherson
Ellen Schmidt
Janet Scholz

Riondel Commission
Lynne Cranna

Riondel Water and Drainage Service Community Advisory Committee:
Lawrence Elgert
Sylvia Horwood

Carried

4.2.2 Village of Salmo: RDCK Director and Alternate Director
Moved and seconded,
And Resolved:

630/25 That the email from the Village of Salmo appointing Mayor Diana Lockwood as the RDCK Director and Councillor Payton McKellar as the RDCK Alternate Director for 2026 be ratified.

Carried

4.2.3 Village of Silverton: RDCK Director and Alternate Director
Moved and seconded,
And Resolved:

631/25 That the resolution from the Village of Silverton appointing Mayor Tanya Gordon as the RDCK Director and Councillor Leah Main as the RDCK Alternate Director for 2026 be ratified.

Carried

4.2.4 Village of Nakusp: Appointments
Moved and seconded,
And Resolved:

632/25 That the resolution and appointment list from the Village of Nakusp appointing Councillor Aidan McLaren-Caux as the RDCK Director and Mayor Tom Zeleznik as RDCK Alternate Director for the RDCK Board, West Resource Recovery Committee, Joint Resource Recovery Committee, All Recreation Committee for 2026 be ratified.

Carried

4.3 2026 Appointments: External Committees

External Committee Appointments in Good Standing:

- Castlegar and District Public Library Board
- Kootenay Food Council
- Creston Valley Public Library Board
- Creston Valley Tourism Society
- Columbia Basin Regional Advisory Committee
- Columbia River Treaty Local Governments Committee
- Economic Trust of the Southern Interior BC
- Federation of Canadian Municipalities
- Highway #3 Mayors and Chairs Coalition
- International Joint Commission's (IJC) Council of Governments Advisory Group for the International Elk-Kootenai/Y Watershed Water Pollution Study
- Kaslo and District Community Forest Society Board
- Nelson Kootenay Lake Tourism
- Regional Agriculture Liaison Services Steering Committee
- Southeastern BC Regional Connectivity Committee

4.3.1 Columbia Basin Trust

Nomination for Directors Hewat and McFaddin.

Each Director gave a two minute address.

Director McFaddin withdrew.

Moved and seconded,
And Resolved:

633/25 That the Board forward the following nomination to Columbia Basin Trust (CBT) to be considered for the RDCK representative position on the CBT Board of Directors for a term to expire December 31, 2027:

Director Suzan Hewat

Carried

4.3.2 Municipal Finance Authority

MFA Representative:

Nominations for Directors Hewat and Page.
Each Director addressed the Board.

Corporate Officer Morrison handed out the ballots.

Electronic vote was sent to CAO Horn and DCO Lund.

CO Morrison and CAO Horn left the room to count the votes.

CAO Horn declared Director Hewat the representative.

MFA Alternate Representative:

Nominations for Directors Newell and Page.

Each Director addressed the Board.

Corporate Officer Morrison handed out the ballots.

Electronic vote was sent to CAO Horn and DCO Lund.

CO Morrison and CAO Horn left the room to count the votes.

CAO Horn declared Director Newell the Alternate representative.

Moved and seconded,
And Resolved:

634/25 That the Board appoint the following Directors as representatives to the Municipal Finance Authority for a term to end February 28, 2027, with stipends and usual expenses to be paid from General Administration Service S100:

Director Hewat
Director Newell (Alternate)

Carried

4.3.3 Municipal Insurance Association of British Columbia (Voting Delegation - MIA AGM)

Nominations for Director Page for the MIA Representative.

Nominations for Director Tierney for the MIA Alternate Representative.

Moved and seconded,
And Resolved:

635/25 That the Board appoint the following Directors as the voting delegations for the Municipal Insurance Association of British Columbia for the 2026 Annual General Meeting:

Director Page
Director Tierney (Alternate)
Stuart Horn (CAO Alternate)

Carried

4.3.4 Nelson Public Library Board (Area F)

No appointment at this time.

4.3.5 Regional Invasive Species Working Group

Nominations for Directors Vandenberghe and Hewat.

Moved and seconded,
And Resolved:

636/25 That the Board appoint the following two (2) Directors to the Regional Invasive Species Working Group for a term to end December 31, 2026:

Director Vandenberghe
Director Hewat

Carried

4.3.6 Selkirk College Regional Innovation Chair for Rural Economic Development (RDI)

Nominations for Director McLaren-Caux.

Moved and seconded,
And Resolved:

637/25 That the Board hereby appoint the following Director to the Selkirk College Regional Innovation Chair in Rural Economic Development - Regional Advisory Committee for a term to end December, 2026, with stipend and expenses to be paid from the General Administration Service S100:
Director McLaren-Caux

Carried

4.3.7 Treaty Advisory Committee: Ktunaxa/Kinbasket

Nominations for Director DeBoon for Director.

Nominations for Director Vandenberghe for Alternate Director.

Moved and seconded,
And Resolved:

638/25 The Board appoints the following Directors to the Ktunaxa Treaty Advisory Committee with a term expiring December 31, 2026:

Director DeBoon
Director Vandenberghe (Alternate)

Carried

RECESSED/ RECONVENED The meeting recessed the meeting at 10:30 a.m. for a break and reconvened at 10:43 a.m.

4.3.8 West Kootenay Transit Committee

Nominations for Directors Lockwood, Popoff for Directors.

Nominations for Director Hewat for Alternate Directors.

Moved and seconded,
And Resolved:

639/25 The Board appoints the following Directors to the West Kootenay Transit Committee (excluding Directors for Electoral Area B and C and the Town of Creston) with the term to end December 31, 2026, with stipends and usual expenses to be paid from the Transit-Kootenay Lake West S239:

Director M. McFaddin (Castlegar)
Director Lockwood
Director Popoff
Director Hewat (Alternate)

Carried

4.3.9 Collector: Assessment Rolls

Moved and seconded,
And Resolved:

640/25 The Board hereby appoints Yev Malloff, Chief Financial Officer, as Collector for 2026 for the purpose of preparing and amending, as necessary, the following assessment rolls:

Lucas Road Water Parcel Tax
Voykin Street Lighting Parcel Tax
South Slocan Water Parcel Tax
Duhamel Creek Water Parcel Tax

McDonald Creek Water Parcel Tax
Balfour Water Parcel Tax
Burton Water Parcel Tax
Edgewood Water Parcel Tax
Fauquier Water Parcel Tax
West Robson Water Parcel Tax
Woodland Heights Water Parcel Tax
Woodbury Water Parcel Tax
Grandview Heights Water Parcel Tax
Sanca Park Water Frontage Tax
Riondel Water Frontage Tax
Ymir Water Frontage Tax
Rosebery Water Parcel Tax
Local Conservation Fund Service Parcel Tax (Areas A, D, E, F, H)

Carried

4.3.10 Parcel Tax Roll Review Panels

4.3.10.1 East

Moved and seconded,
And Resolved:

641/25 That the Board appoint the following Directors to the 2026 Parcel Tax Roll Review Panel to sit in Creston, BC with stipends and usual expenses to be paid from the General Administration Service S100:

Director Garry Jackman
Director Roger Tierney
Director Kelly Vandenberghe
Director Arnold DeBoon

Carried

4.3.10.2 West

Nominations for Newell, Hanegraaf, Hewat, Lockwood.

Moved and seconded,
And Resolved:

642/25 That the Board appoint the following Directors to the 2026 Parcel Tax Roll Review Panel to sit in Nelson, BC with stipends and usual expenses to be paid from the General Administration Service S100:

Director Newell
Director Hanegraaf
Director Lockwood
Director Hewat

Carried

Moved and seconded,
And Resolved:

That the ballots from all the elections for the appointments to external committees be destroyed.

Carried

4.3.11 Election Officials

Moved and seconded,
And Resolved:

643/25 The Board appoint Tom Dool as Chief Election Officer and Angela Lund as Deputy Chief Election Officer for the year 2026.

Carried

5. 2026 CONFERENCES

5.1 Electoral Area Directors Forum: March 10-13, 2026

Moved and seconded,
And Resolved:

644/25 That the Board approves the following Directors as delegates to the 2026 Electoral Area Directors Forum held March 10-11, 2026 in Richmond, BC with stipends and expenses to be paid from the Rural Administration Service S101:

Director Garry Jackman
Director Roger Tierney
Director Kelly Vandenberghe
Director Aimee Watson
Director Cheryl Graham
Director Tom Newell
Director Hans Cunningham
Director Walter Popoff
Director Andy Davidoff
Director Henny Hanegraaf
Director Teresa Weatherhead

Carried

5.2 LGLA Forum: March 11-13, 2026

Moved and seconded,
And Resolved:

645/25 That the Board approves the following Directors as delegates to the 2026 Local Government Leadership Academy Forum in Richmond, BC from March 11-13, 2026 with stipends and expenses to be paid from the General Administration Service S100:

Director Garry Jackman
Director Roger Tierney
Director Kelly Vandenberghe
Director Aimee Watson
Director Cheryl Graham
Director Tom Newell
Director Hans Cunningham
Director Walter Popoff
Director Andy Davidoff
Director Henny Hanegraaf
Director Teresa Weatherhead
Director Maria McFaddin
Director Arnold DeBoon
Director Suzan Hewat
Director Aidan McLaren-Caux
Director Keith Page
Director Leonard Casley
Director Diana Lockwood

Director Tanya Gordon
Director Jessica Lunn

Carried

5.3 Association of Kootenay and Boundary Local Governments: April 17-19, 2025

Moved and seconded,
And Resolved:

646/25 That the Board approves the following Directors as delegates to the 2026 Association of Kootenay and Boundary Local Governments Convention from April 17-19, 2026 in Trail, BC with stipends and expenses to be paid from the Rural Administration Service S101:

Director Garry Jackman
Director Roger Tierney
Director Kelly Vandenberghe
Director Aimee Watson
Director Cheryl Graham
Director Tom Newell
Director Hans Cunningham
Director Walter Popoff
Director Andy Davidoff
Director Henny Hanegraaf
Director Teresa Weatherhead

Carried

Moved and seconded,
And Resolved:

647/25 That the Board authorizes the Chief Administrative Officer or the Corporate Officer to attend the 2026 Association of Kootenay and Boundary Local Governments Convention in Trail, BC from April 17-19, 2026 as a delegate with expenses to be paid from the Rural Administration Service S101.

Carried

5.4 Federation of Canadian Municipalities: June 4-7, 2026

Moved and seconded,
And Resolved:

648/25 That the Board approves the following Directors as delegates to the 2026 Federation of Canadian Municipalities Conference in Edmonton, Alberta from June 4-7, 2026 with stipends and expenses to be paid from the General Administration Service S100:

Director Garry Jackman
Director Roger Tierney
Director Kelly Vandenberghe
Director Aimee Watson
Director Cheryl Graham
Director Tom Newell
Director Hans Cunningham
Director Walter Popoff
Director Andy Davidoff
Director Henny Hanegraaf
Director Teresa Weatherhead
Director Maria McFaddin
Director Arnold DeBoon
Director Suzan Hewat
Director Aidan McLaren-Caux

Director Keith Page
Director Leonard Casley
Director Diana Lockwood
Director Tanya Gordon
Director Jessica Lunn

AND FURTHER, in event that a Director cannot attend the Alternate Director is not authorized to attend in their absence.

Carried

Moved and seconded,
And Resolved:

649/25 That the Board authorizes the Chief Administrative Officer to attend the 2026 Federation of Canadian Municipalities Conference in Edmonton, Alberta from June 4-7, 2026 as a delegate with expenses to be paid from the General Administration Service S100.

Carried

5.5 Union of BC Municipalities: September 14-18, 2026

Moved and seconded,
And Resolved:

650/25 That the Board approves the following Directors as delegates to the 2026 Union of BC Municipalities (UBCM) Conference in Victoria, BC from September 14-18, 2026 with stipends and expenses to be paid from the General Administration Service S100:

Director Garry Jackman
Director Roger Tierney
Director Kelly Vandenberghe
Director Aimee Watson
Director Cheryl Graham
Director Tom Newell
Director Hans Cunningham
Director Walter Popoff
Director Andy Davidoff
Director Henny Hanegraaf
Director Teresa Weatherhead
Director Maria McFaddin
Director Arnold DeBoon
Director Suzan Hewat
Director Aidan McLaren-Caux
Director Keith Page
Director Leonard Casley
Director Diana Lockwood
Director Tanya Gordon
Director Jessica Lunn

AND FURTHER, that in event that a Director cannot attend, that the Alternate Director be approved to attend.

Carried

Moved and seconded,
And Resolved:

651/25 That the Board authorizes the Chief Administrative Officer and the Corporate Officer to attend the Union of BC Municipalities convention in Victoria, BC from September 14-18, 2026 with expenses to be paid from the General Administration Service S100.

Carried

6. CORRESPONDENCE

6.1 The letter dated November 27, 2025 from Susan Chew, Salmo Valley Youth and Community Centre, seeking the RDCK's support the repair of the Salmo Valley Youth & Community Centre leaking roof.

Moved and seconded,
And Resolved:

652/25 That the Board approve an amendment to the 2025 Financial Plan for Salmo Youth and Community Centre - Salmo and Area G Service S218 to INCREASE Account Contribution from Reserve by $30,000 and INCREASE Account Grants by $30,000;

AND FURTHER That the Board approve the $30,000 payment of a grant from the Salmo Youth and Community Centre - Salmo and Area G Service S218 to the Salmo Youth and Community Centre Society for repairs to the roof of the Salmo Youth and Community Centre.

Carried

6.2 The email dated December 3, 2025 from Esther Lapierre, The Caribou Recovery Team, providing local government (LG) with the Volume 3 TRACKS Provincial Caribou Recovery Program Newsletter and inviting LGs to participate in future discussions.

7. BYLAWS

7.1 Bylaw 3058: Salmo and Electoral Area G (Rec #7) Recreational Program Amendment

Moved and seconded,
And Resolved:

653/25 That Salmo and Electoral Area G (Rec #7) Recreational Program Amendment Bylaw No.3058, 2025 BE REPEALED.

Carried

7.2 Bylaw 3068: Salmo and Electoral Area G (Rec #7) Recreational Program Amendment

Moved and seconded,
And Resolved:

654/25 That the Salmo and Electoral Area G (Rec #7) Recreational Program Amendment Bylaw No.3068, 2025 be read a FIRST, SECOND, and THIRD time by content.

Carried

8. NEW BUSINESS

8.1 Community Services

8.1.1 Award: Nelson and District Community Complex (NDCC) and Creston and District Community Complex (CDCC) Ammonia (NH3) Refrigeration Upgrade

The Board Report from Carolyn Hogan, Project Manager, seeking Board award the Nelson and District Community Complex (NDCC) and Creston and District Community Complex (CDCC) Ammonia (NH3) Refrigeration Upgrade project(s), has been received.

Moved and seconded,
And Resolved:

655/25 That the Board award the Nelson and District Community Complex (NDCC) and Creston and District Community Complex (CDCC) Ammonia (NH3) Refrigeration Upgrade project(s) to Yeti Refrigeration Ltd. and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of $2,376,810.00 + GST;

AND FURTHER, that the costs for the project be paid from Service S226 Recreation Facility – Nelson and Areas F and Defined E, $1,287,138.00, and from Service S224 Recreation Facility – Creston and Areas B,C and Defined Area A, $1,089,672;

AND FURTHER that the draft 2026 financial plan for Service S226 Recreation Facility – Nelson and Areas F and Defined E, includes $1,450,000, and the draft 2026 financial plan for Service S224 Recreation Facility – Creston and Areas B,C and Defined Area A , includes $1,120,000 for this project.

Carried

8.2 Development and Community Sustainability

8.2.1 For Information: Local Government Climate Action Program: Summary of 2026 Funding Requests

The Board Report from Paris Marshall Smith, Sustainability and Resilience Supervisor, providing the Board with an over of the Local Government Climate Action Program funds, has been received for information.

8.2.2 Local Government Climate Action Program Funding Allocation: NDCC Recommissioning and Controls Assessment

The Board Report from Sayena Singla, Senior Energy Specialist, seeking Board approval to allocate from the Local Government Climate Action Program grant to undertake the Nelson and District Community Complex Recommissioning (RCx) Report and Direct Digital Controls (DDC) Review Project, has been received.

Moved and seconded,
And Resolved:

656/25 That the Board authorize staff to allocate $15,000 from the Local Government Climate Action Program grant to undertake the Nelson and District Community Complex Recommissioning (RCx) Report and Direct Digital Controls (DDC) Review Project; AND FURTHER, that the project be included in the draft 2026 Financial Plan.

Carried

8.2.3 Local Government Climate Action Program Funding Allocation: Programmable Thermostats at Resource Recovery Facilities

The Board Report from Sayena Singla, Senior Energy Specialist, seeking Board approval to allocate from the Local Government Climate Action Program grant to purchase and install programmable thermostats at Resource Recovery facilities, has been received.

Moved and seconded,
And Resolved:

657/25 That the Board authorize staff to allocate $20,000 from the Local Government Climate Action Program grant to purchase and install programmable thermostats at Resource Recovery facilities; AND FURTHER, that the project be included in the draft 2026 Financial Plan.

Carried

8.2.4 Real Estate Foundation Funding: Goat River Watershed Water Sustainability Plan – Phases 3 & 4 Engagement

The Board Report from Paris Marshall Smith, Sustainability and Resilience Supervisor, seeking Board approval to apply for Real Estate Foundation of BC (REFBC) Grant to support Phases 3 & 4 of the Goat River Watershed Water Sustainability Planning, has been received.

Moved and seconded,
And Resolved:

658/25 That the recommendation **BE REFERRED** to the Creston Valley Services Committee meeting on January 8, 2026:

That the Board authorize staff to apply for the Real Estate Foundation of BC (REFBC) grant to support Phases 3 & 4 of the Goat River Watershed Water Sustainability Planning;

AND FURTHER, that if successful the grant funding be allocated to Community Sustainable Living Service S105;

AND FURTHER, that if successful, the Chair and Corporate Officer be authorized to sign all necessary documents.

Carried

8.3 Environmental Services

8.3.1 West Robson Water Service: Water Main Replacement Project

The Board Report from Alex Divlakovski, Water Operations Manager, seeking Board approval to amend the 2025 financial plan for the West Robson Water Main Project for Water Utility-Area J (West Robson), has been received.

Moved and seconded,
And Resolved:

659/25 That the Board approve $423,000 of Capital Expenditures and $12,000 of Transfer to Project Management to be funded by $435,000 of Transfer from Reserves in 2026 for the West Robson Water Main Project for Water Utility-Area J (West Robson) - S256; AND FURTHER that the project be included in the draft 2026 Financial Plan for S256.

Carried

8.4 Administration & Finance

8.4.1 Service Agreement: UNIT4 ERP Software

The Board Report from Yev Malloff, General Manager of Finance, IT and Procurement, seeking Board approval to enter into an Software Service Agreement for Cloud Base ERP Software, has been received.

Moved and seconded,
And Resolved:

660/25 That the Board approve the RDCK enter into a Software Services Agreement with Unit4 Business Software Corporation for Cloud Based ERP Software to a maximum value of $140,000 per year plus GST for the five year period 2026 to 2030, and that the Chair and Corporate Officer be authorized to sign the necessary documents; AND FURTHER, that the costs be paid from General Administration Service S100.

Carried

8.4.2 2026 RDCK Meeting Calendar

The Board request staff look at the December workshop and January budget meeting.

Moved and seconded,
And Resolved:

661/25 That the Board approve the 2026 RDCK meeting calendar; AND FURTHER, that staff be directed to schedule budget meetings and RDCK Committee and Commission meetings as necessary.

Carried

ORDER OF THE AGENDA CHANGED The Order of Business was changed to address public time and LTSAs, with consideration of Item 12 Public Time and Item 13 Presentation of Long Term Service Awards.

12 PUBLIC TIME

Members of the public asked questions regarding:

- Dangerous and Aggressive Dog Control process in Electoral Area H and community engagement; and
- Cannabis in British Columbia: Results from the 2025 BC Cannabis Use Survey.

13 PRESENTATION OF LONG-TERM SERVICE AWARDS

Chair Watson on behalf of the Board recognized and thanked the following staff members for their long service to the RDCK:

NAME	POSITION	DEPARTMENT	YRS SERVICE
Stuart Durning	Facility Manager - Creston	Community Services	30
Bill Kootnikoff	Site Operator	Resource Recovery	25
Sheila Kootnikoff	Landfill Attendant	Resource Recovery	25
Tom Dool	Research Analyst	Corporate Admin	20
Cody Peck	Utilities Technician	Environmental Services	20
Rob Chernenko	Operations Supervisor - NDCC	Community Services	20
Sangita Sudan	GM Development Services and Community Sustainability	Development Services & Community Sustainability	15
Allan Richardson	Water Operations Supervisor	Environmental Services	15
Gordon Jameson	Site Operator	Environmental Services	15
Chris Lehnert	Senior Systems Administrator	IT	15
Darryl Zol	Financial Analyst	Finance	15
Ryan Ricalton	Facility Manager - NDCC	Community Services	10
Jay Colley	Water Services Supervisor	Water Services	10
Jesse Wetter	Lifeguard Supervisor	Community Services	10
Paula Hudson Lunn	Accounts Receivable Clerk	Finance	10
Connie Saari-Heckley	Human Resources Manager	Human Resources	10
Jeff Phillips	Regional Parks Operations Lead	Community Services	10
Lisa Dear	Recreation Services Supervisor/ Local Programmer	Community Services	10
Lynn Anderson	Waste Attendant	Resource Recovery	5
Corey Scott	Planner	Development Services	5

Abby Beaudry	Environmental Services Admin Assistant	Environmental Services	5
Craig Stanley	Regional Manager - Facilities	Community Services	5
Nadine Trottier	Recycling and Waste Educator	Resource Recovery	5
Glenn Wright	Accounts Payable	Finance	5
Pam Malekow	Waste Attendant	Resource Recovery	5
Karin Jorgenson	Waste Attendant	Resource Recovery	5
Taylor Menzies	Recycling and Waste Educator	Resource Recovery	5
Steve McCrea	Facility Maintenance Technician	Community Services	5
Mike Dalgleish	Head Custodian	Community Services	5
Dan Elliot	Communications Coordinator	Corporate Admin	5
Justin Niminikin	Operations Supervisor	Community Services	5

Chair Watson recognized Leah Main as RDCK Director for the Village of Silverton and her serving her community for three election terms.

Director Davidoff recognized former Fire Chief Greg Patterson and his 35 years of service to the Tarrys Volunteer Fire Department.

RECESS/ RECONVENED The meeting recessed at 12:04 p.m. for lunch and reconvened at 1:30 p.m.

ORDER OF THE AGENDA RESUMED With Items 8.5 Fire and Emergency Services considered at this time.

8.5 Fire and Emergency Services

8.5.1 Emergency and Disaster Management Act (EDMA) Indigenous Engagement Project: Letter to Indigenous Governing Bodies

The Board Report from Tanya Pauls, Emergency Program Coordinator, seeking Board authority to sign the Introduction letter to initiate the Indigenous Engagement Requirements, has been received.

Moved and seconded,
And Resolved:

662/25 That the Board authorize the Chair to sign the Introduction letter to initiate the Indigenous Engagement Requirements, subject to input from the Executive Committee; AND FURTHER that the Board direct Staff to send this letter Introducing the Regional District of Central Kootenay intent to engage each Indigenous Governing Body within the region on the project development.

Carried

8.6 Grants

8.6.1 Discretionary

Moved and seconded,
And Resolved:

663/25 Discretionary grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

AREA A

Creston Valley Chamber of Commerce	Creston Valley Christmas Hampers Project	$1,000

South Kootenay Lake Art Connect Society	Fundraising to Keep Harrison's a Community Arts Venue	$4,700
AREA B		
Canyon Community Assos	2025 Spud Night	$1,000
Creston Valley Youth Soccer Association - Creston FC	Creston FC Appreciation Dinner	$500
Sanders Environmental Services - Grizzly Bear Solutions	Creston Valley Grizzly Coexistence Solutions	$2,000
AREA C		
Creston Valley Chamber of Commerce	Christmas Hampers	$1,000
AREA E		
West Kootenay Back Country Wilderness Watch Society	Roads Cleanup Reciepts	137.90
AREA F		
Nelson Italian-Canadian Society	Bocce Courts	$1,500
AREA G		
Salmo Valley Curling and Rink Association	Exterior Building Upgrade	$4,075
Ymir Community Association	Ymir Historical Mural	$5,000
AREA H		
Slocan Park Hall Society	Website Design and Build	$600
AREA K		
Arrow Lakes ATV Club	Rodd Creek/Mountain Meadow Project 2025	$4,500

Carried

8.6.2 Community Development

8.6.2.1 Community Development: December Grants

Moved and seconded,
And Resolved:

664/25

Community Development grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

AREA D		
Lardeau Valley Community Club	Maintenance @ LVCC 2025	$3,000
Regional District of Central Kootenay-Service S221	2025 Community Grants	$11,471
AREA E		
Balfour Senior Citizens Association #120	Seniors Recycling Project	$1,800
Blewett Community Society	Morning Mountain Skating Rink	$4,300

RDCK Rec 10 S279	2025 Rec 10	$9,000
AREA F		
Blewett Community Society	Morning Mountain Skating Rink	$4,300
Ridgewood Improvement District	Water Treatment Engineering Study	$8,000
AREA G		
Salmo Ski Club	Computer and Server Upgrades	$5,000
Salmo Valley Youth & Community Centre	Community Art Space Development	$5,000
AREA H		
Slocan Lake Arts Council	Community Arts	$4,000
AREA J		
Castlegar & District Chamber of Commerce	Business Excellence Awards 2025	$500
Deer Park and Area Communications Society	Ongoing Communication	$4,186.36
Kootenay Gallery of Art, History and Science Society	Gallery Grant Writer/Fundraiser	$50,000
Robson Community Memorial Church	Upgrade parking lot	$5,000
AREA K		
Arrow Lakes Ridge Riders	Club Website	$1,100
Edgewood Community Club Society	Director's and Liability Insurance	$2,075
Fauquier Community Club	Induction Stove	$2,163.35
Nakusp Curling Club	Shelving and Grippers	$1,000
Protecting Animal Life Society	PALS Animal Rescue Programs	$1,000
NAKUSP		
Village of Nakusp	Nakusp Sports Complex Kitchen Upgrades	$20,000
SALMO		
Salmo Valley Youth & Community Centre	Light Retrofit	$1,000
The Corporation of the Village of Salmo	Fire Engine Repairs	$10,000
The Corporation of the Village of Salmo	Furnace Repairs	$4,600
The Corporation of the Village of Salmo	Plow Truck Repairs	$5,000

Carried

8.6.2.2 **Community Development: November (RES 592/25) Amendment**
Moved and seconded,

And Resolved:

665/25 That Resolution 592/25, being the allocation of Community Development funds, be amended by changing:

AREA D
Ainsworth Fire Prevention Society - Community Fire Prevention $43,000

TO

AREA D
Ainsworth Fire Prevention Society - Community Fire Prevention $3,000

Carried

8.6.3 2025 Financial Service Grant
Moved and seconded,
And Resolved:

666/25 That the Board authorize the release of funding for the following Financial Services Grant:

- City of Castlegar - Economic Development S298 - City of Castlegar Economic Development Service $116,000
- Castlegar Community Services Society – RCMP Victim Services S163 – Emergency Planning Areas I & J $15,790
- Town of Creston - Emergency Program Coordinator S157 - Emergency Planning-Creston and Areas A, B and C $76,500
- Town of Creston - RCMP Victim Services S157 - Emergency Planning-Creston and Areas A, B and C $32,134

Carried

8.6.4 Recreation Commission No. 4 - Nakusp and Area K
Moved and seconded,
And Resolved:

667/25 That the Board approve the payment of the following grants from the Recreation Commission No. 4 - Nakusp and Area K Service S228 2025 Budget:

Arrow Lakes Gymnastics Club $4,503

Carried

8.7 Chair/CAO Reports
Chair Watson attended the Kootenay Border Control meeting and there is a presentation available regarding Corra Linn Dam.

CAO Horn will be announcing the successful candidate for the position of General Manager of Community Services and the RDCK is at level 1 regarding the atmospheric river that is taking place in BC.

9. RURAL AFFAIRS COMMITTEE
Moved and seconded,
And Resolved:

668/25 That Electoral Area 'G' Land Use Amendment Bylaw No. 3059, 2025 being a bylaw to amend Electoral Area 'G' Land Use Bylaw No. 2452, 2018 is hereby given FIRST and SECOND reading by content and referred to a public hearing.

Carried

Moved and seconded,
And Resolved:

669/25 That in accordance with Regional District of Central Kootenay Planning Procedures and Fees Bylaw No. 2457, 2015, Electoral Area 'G' Director Hans Cunningham is hereby delegated the authority to chair the Public Hearing on behalf of the Regional District Board.

Carried

Moved and seconded,
And Resolved:

670/25 That the Board SUPPORT application A2508B for the purposes of a Non-Farm Use in the ALR proposed by Cassidy Tilling for the property located at 1132 27TH Avenue, Erickson, Electoral Area 'B' and legally described as PARCEL B (REFERENCE PLAN 36491I) LOT 4 DISTRICT LOT 812 KOOTENAY DISTRICT PLAN 730B (PID: 011-958-065); And that the Board directs Staff to ADVANCE the subject application to the Agricultural Land Commission for consideration.

Carried

Moved and seconded,
And Resolved:

671/25 That the Board direct staff to initiate a Sub-Regional Official Community Plan update for areas F, H, J, and K and staff to initiate the Area D Community Planning; and these projects be the top priority for the planning department workplan.

Carried

Moved and seconded,
And Resolved:

672/25 That the Board direct staff take no further action to initiate a Housing Development and Costing Study.

Carried

Moved and seconded,
And Resolved:

673/25 That the Board approve the RDCK enter into a Lease Agreement with Ellen Kelly for the lease of the Balfour Water Service Building for the period on one year starting January 15, 2026 and ending January 14, 2027, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

Carried

10. DIRECTORS' MOTIONS

10.1 Director Watson: Bill M216 - 2025 Professional Reliance Act

The item is in response to the UBCM and MIA report.

Moved and seconded,
And Resolved:

674/25 That the Board send a letter of concern/opposition to the Ministry of Housing and Municipal Affairs regarding Bill M216 - 2025 Professional Reliance Act.

Carried

10.2 Director Davidoff: Proposed New Fees under the Environmental Management Act
No recommendation.

10.3 Director Hewat: Workshop Expenses and Stipends
Moved and seconded,
And Resolved:

675/25 That the Board approve the Directors' stipend and expenses for the Directors Input Organizational Review Workshop held on Friday, November 14, 2025; and that it be paid from General Administration Service S100.

Carried

Moved and seconded,
And Resolved:

676/25 That the Board approve the Directors' stipend and expenses for the Regional and Local Community Needs Project - Board Workshop held on Tuesday, December 9, 2025; and that it be paid from General Administration Service S100

Defeated

10.4 Director Main: Withdraw from Community Sustainable Living Service
Moved and seconded,
And Resolved:

677/25 That the Board direct staff to prepare an amendment for Community Sustainable Living Service Establishment Bylaw No. 2135, 2010 to remove Village of Silverton from the service, and the bylaw be brought to the December 2027 Board meeting to meet the 24 month notice for withdrawal.

Carried

11. CONSENT AGENDA

11.1 For Information: Committees & Commissions
Committee/Commission Reports for information have been received as follows:

11.1.1 Rural Mobility Community Advisory Committee

11.1.1.1 Discussion Notes: April 29, 2025

11.1.1.2 Discussion Notes: June 17, 2025

11.1.1.3 Discussion Notes: October 28, 2025

11.1.2 Rosebery Parklands and Trails Commission: minutes November 6, 2025

11.1.3 Sunshine Bay Regional Park Commission: minutes November 13, 2025
Staff received the appointment for the Sunshine Bay Regional Park Commission and is addressed in Item 4.2.1 Commissions and Committees.

11.1.4 Recreation Commission No. 7 - Salmo and Area G: minutes November 17, 2025

11.1.5 West Transit Service Committee: minutes November 19, 2025

11.1.6 Area A Advisory Planning and Heritage Commission: minutes November 24, 2025

Staff received direction regarding the Development Permit application.

11.1.7 Local Conservation Fund Committee: minutes November 24, 2025

11.1.8 Central Resource Recovery Committee: minutes November 25, 2025

11.1.9 Area G Advisory Planning and Heritage Commission: minutes November 26, 2025

Staff received directions regarding the Bylaw Amendment applications.

11.1.10 Nelson, Salmo, E, F and G Regional Parks Commission: minutes November 26, 2025

11.1.11 Creston Valley Agricultural Advisory Commission

11.1.11.1 Minutes: November 20, 2025

Staff received direction regarding the Agricultural Land Reserve Referral.

11.1.11.2 Minutes: November 27, 2025

Staff received direction regarding the Agricultural Land Reserve Referral.

11.1.12 West Resource Recovery Committee: minutes November 27, 2025

11.1.13 North Kootenay Lake Committee: minutes December 1, 2025

11.2 For Information: Communication

11.2.1 The letter dated November 19, 2025 from Honourable Lana Popham, Ministry of Agriculture and Food, thanking the RDCK for meeting during the 2025 UBCM Convention.

11.2.2 The letter dated November 26, 2025 from Honourable Nina Krieger, Ministry of Public Safety and Solicitor General, thanking the RDCK for meeting during the 2025 UBCM Convention.

11.2.3 The letter dated November 26, 2025 from Councillor Cori Ramsay, UBCM President, informing the RDCK the UBCM Executive Committee endorsed endorse NR106 Balanced Approach to Building Code Update.

11.2.4 The letter dated December 1, 2025 from Honourable Jennifer Whiteside, Ministry of Labour, thanking the RDCK for meeting during the 2025 UBCM Convention.

11.3 For Information: Accounts Payable

The Accounts Payable Summary for November 2025 in the amount of $4,474,244 has been received for information.

Staff answered the Board's questions.

11.4 For Information: Directors' Reports

11.4.1 Director Jackman: CBRAC/RCC/IJC

11.4.2 Director Vandenberghe: Letter of Support - Fields Forward REDIP Application

11.4.3 Director Graham: Letter to British Columbia Utilities Commission

11.4.4 Director Newell: Letter of Support - Duhamel Watershed Society

11.4.5 Director Hewat

11.4.5.1 Director's Report: CBT/FCM/Activities

11.4.5.2 Municipal Finance Authority of BC (MFA) Quarterly Newsletter

11.4.5.3 Federation of Canadian Municipalities: Board of Directors Meeting

11.4.6 Director McLaren-Caux: November - December Activities

14. CLOSED

14.1 Meeting Closed to the Public

The Open meeting will be adjourned after In Camera without reconvening back into the open session unless there is business that needs to be addressed.

Moved and seconded,
And Resolved:

678/25 In the opinion of the Board - and in accordance with Section 90 of the *Community Charter* - the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the bases identified in the following subsections:

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
(g) litigation or potential litigation affecting the municipality;
(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
(n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

Carried

14.2 Recess of Open Meeting

Moved and seconded,
And Resolved:

679/25 The Open meeting be recessed at 2:02 p.m. in order to conduct the Closed Board meeting and reconvened at 2:20 p.m.

Carried

15. MATTERS ARISING FROM CLOSED MEETING

Moved and seconded,
And Resolved:

680/25 IC96/25 That the Board approve the RDCK entering the Assignment of a Contract of Purchase and Sale with BC Parks Foundation for the purchase of land that is legally described as Lot A Plan EPP54287 District Lot 812 Kootenay Land District, PID 029-706-947, and that the Chair and Chief Administrative Officer be authorized to sign the necessary documents; AND FURTHER, that the costs be paid from Regional Parks-Creston and Areas B and C Service S201.

Carried

Moved and seconded,
And Resolved:

681/25 IC97/25 That the Board approve the RDCK enter into a Contribution Agreement with BC Parks Foundation for a contribution to the purchase of the Mynott property for a park in the Creston and Areas B and C Regional Park Service to a maximum value of $200,000, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

Carried

16. ADJOURNMENT

Moved and seconded,
And Resolved:

682/25 That the meeting adjourn at 2:20 p.m.

Carried

_____
Aimee Watson, RDCK Board Chair

_____
Angela Lund, Deputy Corporate Officer

Report for FY2026

Regional District of Central Kootenay Board

Agenda

- Highlights from 2025
- CKISS Master Budget
- Glyphosate Background &Use
- Q & A

CKISS is a non-profit society formed in 2005 by a group of forward thinking people with a mission to protect ecosystems and communities by preventing and reducing the harmful impacts of invasive species. We work throughout the central Kootenay region and the Kootenay Boundary areas A and B. CKISS fulfills this mission through collaboration and action together with it's many partners and funders.

Vision:
Ecosystems, communities and the regional economy are healthier because the harmful impacts from the spread of invasive species have been reduced. Central Kootenay Invasive Species Society (CKISS) educates, works with, and calls to action area residents, visitors, and a diverse range of communities and organizations.

Economic Impacts:

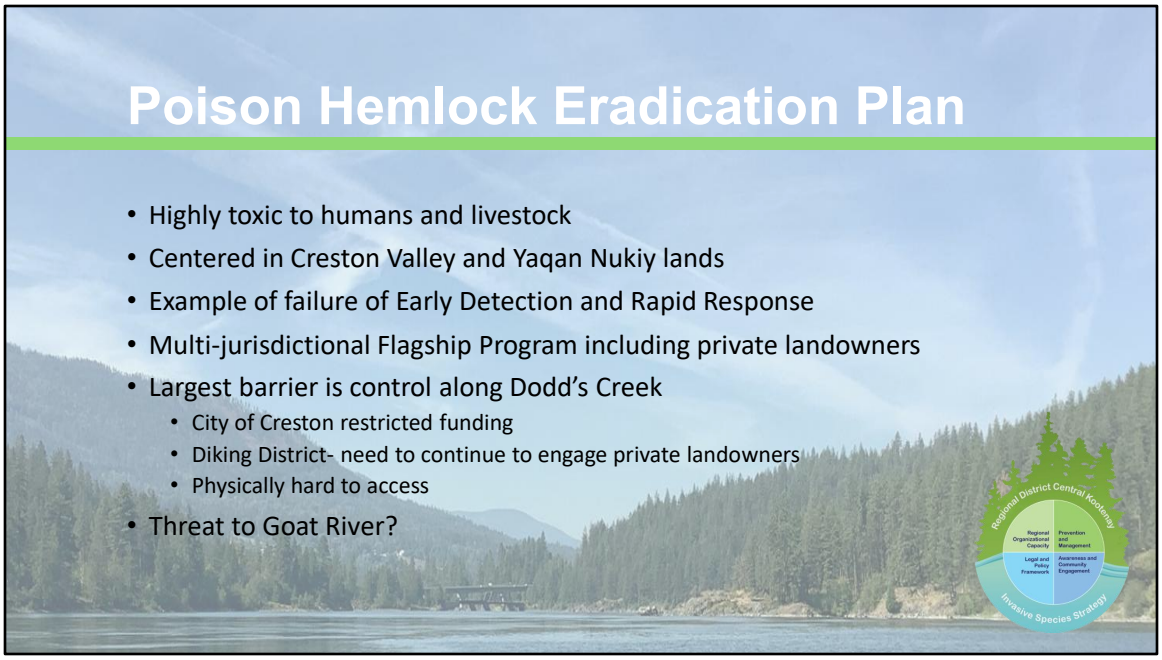
- Agriculture: Crop losses alone cost BC farmers and ranchers over $50 million annually due to invasive plant species, impacting our food security and food costs.
- Economic cost: Recent studies on the economic impacts of invasive plants in BC have staggering results. A 2006 survey showed that approximately $7 million was spent on invasive plant management activities in BC that year (IPCBC Economic Impacts Baseline Report #6). Results of the 2009 Economic Impacts of Invasive Plants in BC (Report #12) analysis indicate that without intervention, the economic damage caused by each invasive plant in the study was estimated to range from $1 to 20 million dollars in 2008, increasing to between $5 and 60 million by 2020 (based on 2006 Canadian dollars). The total expected damages, in the absence of any management, were estimated to be a minimum of $65 million in 2008, rising to $139 million by 2020. These values are likely underestimates as economic data were not available for all potential impacts
- Property Values: Severe invasive plant infestations can reduce property values. For example, due to the explosion of leafy spurge (Euphorbia esula), Manitoba has experienced a $30 million reduction in land values.
- Infrastructure/Roadways: Some invasive species such as knotweed (Reynoutria spp.) have the ability to cause severe damage to infrastructure and facilities by penetrating concrete and other materials, damaging roads, foundations and drainage systems and inevitably leading to increased costs for maintaining resources and public utilities.

Environmental Impacts

- Biodiversity is important to keep ecosystems healthy!
- One of the largest harms is the impact on biodiversity. Invasive species are **one of the most important threats to biodiversity globally** (IUCN 2000)
- The impact of Invasive species infestations is similar to that habitat loss in that is results in a loss of native species
- In BC, it is estimated that 25% of our endangered species, 31% of our threatened species, and 16% of our species of special concern are negatively impacted by invasive alien species

Highlights from RDCK Invasive Species Strategy Implementation

- Poison Hemlock Eradication Plan
- Regional Invasive Species Working Group

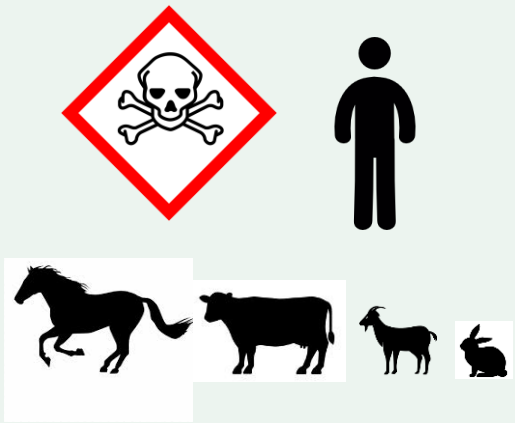


The Poison Hemlock Eradication Plan is a significant step towards creating a model and capacity for early eradication of high priority species within the region. This project is also unique to our region in that it engages private landowners as part of a multi-jurisdictional and partner regional effort. Regional District funding ($3,500) was key in this project to provide the collaboration piece required to accomplish such an extensive project. This funding was leveraged to acquire Habitat Conservation Trust Funding ($35,000) to support community engagement. This flagship program sets the stage for better prevention and eradication efforts in our region, thus reducing damages to the community, economy and future costs.

Poison hemlock is one of the world's most poisonous plants and is a high priority species in the region, particularly in the agricultural sector. Poison hemlock is deadly poisonous to both humans and livestock and there is no treatment. Even dead plants can remain toxic for up to three years, causing considerable concern for hay production. The center of the infestation appears to be the Creston Valley and Yaqan Nukiy lands where it has spread close to trails, Erickson Elementary school, CP Rail lands and agricultural fields, Creston Valley Wildlife Management area.

EDRR
Over 10 sites, no longer EDRR species.
Easily spreads by seeds

Toxicology



Poison hemlock growing along the edge of a hay field in Creston

https://en.wikipedia.org/wiki/Conium_maculatum

All parts of the plant are toxic, especially the seeds and roots, and especially when ingested. Under the right conditions the plant grows quite rapidly during the growing season and can reach heights of 2.4 metres (8 feet), with a long penetrating root. The plant has a distinctive odour usually considered unpleasant that carries with the wind. The hollow stems are usually spotted with a dark maroon colour before the plant dies and becomes dry and brown after completing its biennial lifecycle. The hollow stems of this toxic plant are deadly for up to three years after the plant has died.

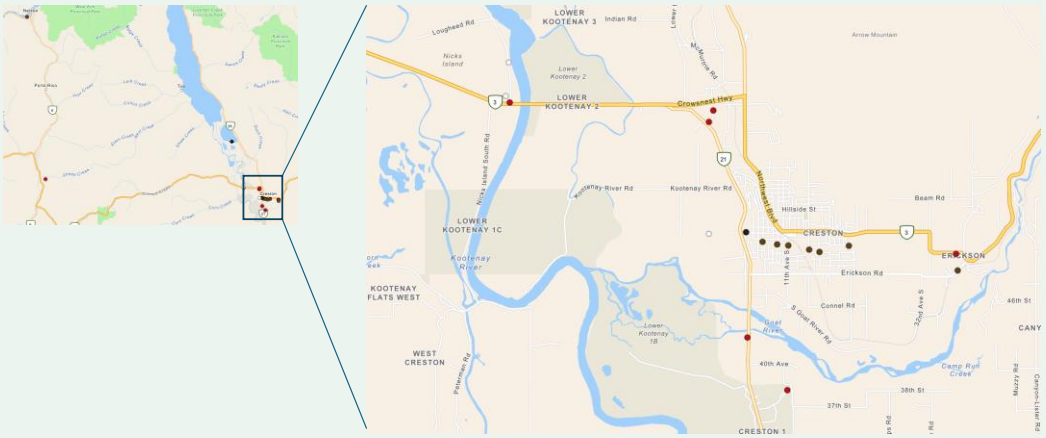
Hemlock contains coniine and some similar poisonous alkaloids, and is poisonous to all mammals (and many other organisms) that eat it. Intoxication has been reported in cattle, pigs, sheep, goats, donkeys, rabbits, and horses. Ingesting more than 150–300 milligrams of coniine, approximately equivalent to six to eight hemlock leaves, can be fatal for adult humans.[23] The seeds and roots are also toxic, more so than the leaves.[24] While hemlock toxicity primarily results from consumption, poisoning can also result from inhalation, and from skin contact.[6][*better source needed*] Farmers also need to be careful that the hay fed to animals does not contain hemlock. Hemlock is most poisonous in the spring when the concentration of γ-coniceine (the precursor to other toxins) is at its peak.[25][26]
It has been observed that poisoned animals return to feed on the plant after initial poisoning. Chronic toxicity affects only pregnant animals when they are poisoned at low levels by *C. maculatum* during the fetus' organ-formation period; in such cases the offspring is born with malformations, mainly palatoschisis and multiple congenital contractures (arthrogryposis). The damage to the fetus due to chronic toxicity is irreversible. Though arthrogryposis may be surgically corrected in some cases, most of the malformed animals die. Such losses may be underestimated, at least in some regions, because of the difficulty in associating malformations with the much earlier maternal poisoning.
Since no specific antidote is available, prevention is the only way to deal with the production losses caused by the plant. Control with herbicides and grazing with less-susceptible animals (such as sheep) have been suggested. It is a common myth that *C. maculatum* alkaloids can enter the human food chain via milk and fowl, and scientific studies have disproven these claims.[41]

In ancient Greece, hemlock was used to poison condemned prisoners. *Conium maculatum* is the plant that killed Theramenes, Socrates, Polemarchus, and Phocion.[42] Socrates, the most famous victim of hemlock poisoning, was accused of impiety and corrupting the minds of the young men of Athens in 399 BC, and his trial gave down his death sentence. He decided to take a potent infusion of hemlock.

Poison Hemlock Eradication Plan

- Highly toxic to humans and livestock
- Centered in Creston Valley and Yaqan Nukiy lands
- Example of failure of Early Detection and Rapid Response
- Multi-jurisdictional Flagship Program including private landowners
- Largest barrier is control along Dodd's Creek
  - City of Creston restricted funding
  - Diking District- need to continue to engage private landowners
  - Physically hard to access
- Threat to Goat River?

Regional Spread



Regional Invasive Species Working Group

- Four meetings in 2025
- Federation of Canadian Municipalities Resolution
  - RESOLVED, That FCM lobby the federal government to fund a Municipalities for Invasive Species Prevention Program to support municipalities in preventing and managing invasive species.
  - Requires approval
- Proposal to Ministry of Transportation and Transit for a Good Neighbour Program

CKISS Master Budget
CKISS
Central Kootenay
Invasive Species Society

CKISS has three program areas that differ in both intent and funding sources. The Terrestrial program focuses on monitoring, surveys and control of invasive plant species and is almost entirely funded by fee for service contracts. A large portion (40%) of the terrestrial program consists of controlling high priority species on crown land. High priority species are those species that exist in small enough numbers that there is a possibility of controlling them over the landscape. Priority does not indicate ecological, community or economic importance. The Aquatic Program consists entirely of water monitoring for Zebra and Quagga Mussels and is largely supported by Columbia Power, a crown corporation. While there are small opportunities for public engagement in the Terrestrial and Aquatic program, engagement and outreach is primarily held by the Engagement Program.

The purpose of the Engagement Program is to engage the public and partners in taking action to prevent the introduction and spread of invasive species. Prevention is the most effective and cost-efficient method of reducing the impacts of invasive species and is at the heart of the CKISS mission. The majority of this program is funded by grants and is based on developing and implementing targeted programs and projects.

Collaboration & Partnership Building

	Engagement Program	Terrestrial Program	Aquatics Program
Grants			
Federal Grants-Wage Subsidies	4%	8%	
Foundations and Trusts- CBT , FWCP & HCTF	42%		14%
Provincial Grants-BC Parks, BC Gaming	22%		
Regional Grants- ReDi & Local Conservation Fund	12%		
Contracts & Agreements			
Crown Corporation-Columbia Power		17%	81%
First Nations Funding			5%
Municipal Funding-City of Nelson		8%	
NGO- Nature Conservancy and Nature Trust		6%	
Private Corp- RAP contracting, Teck, FortisBC	4%	12%	1%
Provincial- BC Parks, MOF, MOTT	8%	40%	
Regional- RDCK, RDKB	8% (Strategic Plan Implementation)	10% (Invasive Plant Control)	
Total ($)	185,037	583,140	146,066

Only 16% of Engagement funding, from the RDCK to support the Strategic Plan and education and collaboration funding from the Ministry of Forests, is available to develop partnerships and address emerging issues from the many land managers, partners, rights holders and stakeholders in the region. This is incredibly important funding since invasive species prevention is multi-jurisdictional and involves every sector of the community. Coordination and collaboration are absolute key to the success of invasive species prevention and the RDCK funding is foundational.

Total of 23 funders
Total of 87 non funding partners

CKISS Master Budget FY2027

	Engagement Program	Terrestrial Program	Aquatics Program
Grants			
Federal Grants-Wage Subsidies	3%	4%	
Foundations and Trusts- CBT , FWCP & HCTF	34%		13%
Provincial Grants-BC Parks, BC Gaming	22%		
Regional Grants- ReDi & Local Conservation Fund	12%		
Contracts & Agreements			
Crown Corporation-Columbia Power		16%	79%
First Nations Funding			6%
Municipal Funding-City of Nelson		7%	
NGO- Nature Conservancy and Nature Trust		6%	
Private Corp- RAP contracting, Teck, FortisBC	11%	11%	1%
Provincial- BC Parks, MOF, MOTT	9%	36%	
Regional- RDCK, RDKB	8% (Strategic Plan Implementation)	10% (Invasive Plant Control)	
Total ($)	179,353	606,522	150,985

It is predicted that the CKISS budget for FY2027 will be similar to the budget of FY2026. Core education funding from the Columbia Basin Trust (CBT) will drop by $20,000 for FY2027, however some of this loss may be mitigated by additional grant proposals. One of the major advantages of the CBT core funding is that it can be used to leverage funds as well as being flexible in application. Developing new programs and writing proposals requires a significant amount of time and is quite inefficient if success is being measured by action on the ground. Continuing successful programs remains a challenge as grant funders emphasize new projects which require both intensive planning and the release of existing proven projects.

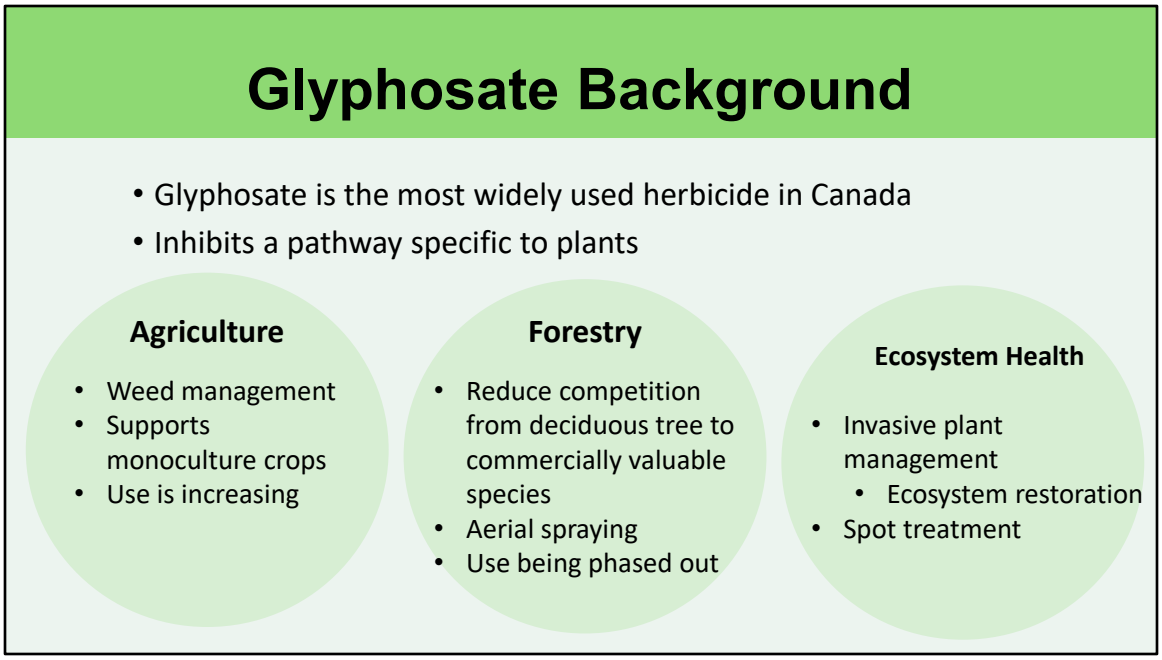
New sources of funding were sought to expand existing programs as well as initiate new focus areas. CBT Wildfire Resiliency funding will hopefully support the expansion of the BroomBasher program (scotchbroom removal) in the region allowing funding from RDCK Local Conservation Fund to support the expansion of private landowner engagement. We have applied for funding from the Fish and Wildlife Compensation fund to initiate a prevention and engagement program for Whirling disease, while we enter into the last year of Habitat Conservation Trust Funding for the Poison Hemlock Eradication Plan. We have tried two new sources of funding to make programming available to those with disabilities and newcomers, but have so far been unable to secure funding for this focus area. We are also seeking new sources of funds to re-instate our very popular youth skills training program.

A large portion of our overall budget is from provincial sources, and we are hoping that the current provincial budget does not result in a drop in our funding. This would have a large impact on the organization and our ability to address the increasing and pressing need to address invasive species spread.

An article titled, **Lheidli T'enneh First Nation bans herbicide use across north-central B.C.**, written by Andrew Kurjata at CBC News and posted on November 25, 2025 states the Lheidli T'enneh First Nation has announced a complete ban on herbicide use across its traditional territories in north-central B.C., focusing particularly on Glyphosate use in forestry. The ban comes in response to concerns about Glyphosate's impacts on wildlife, biodiversity, and human health. Environmentalists and researchers have also raised questions about large-scale forest spraying, which may have long-term effects on ecosystems and wildfire vulnerability.

As reported on November 25, 2025, "Historically, glyphosate has been used as part of an annual effort to eradicate broadleaf trees such as aspen and birch, in order to make more room for commercially valuable species of trees like pine and Douglas fir. The governing B.C. NDP has promised to phase out the use of glyphosate, and the Ministry of Forests has said the practice of spraying has decreased year-over-year even without an outright ban, and the Ministry of Forests has already stopped using glyphosate on land managed by B.C. Timber Sales, the provincial agency that oversees 20 per cent of Crown timber." It's important to note that these provincial decisions regarding Glyphosate and forestry *do not apply* to its use in invasive plant management.

When used carefully and in accordance with herbicide label requirements and the B.C. Pest Management Plan, site-specific Glyphosate applications can effectively control invasive plants, including in sensitive areas near water. Unlike forestry and agriculture, which may rely on aerial or mechanical spraying (both of which are tightly regulated in B.C.), **CKISS contractors focuses on precision methods such as spot spraying with hand-held and backpack sprayers. It's also important to note that licensees in the Kootenays do not conduct aerial herbicide spraying at all, unlike some forestry operations in northern B.C.** This localized, ground-based approach minimizes environmental exposure while still targeting invasive species that threaten biodiversity and ecosystem health

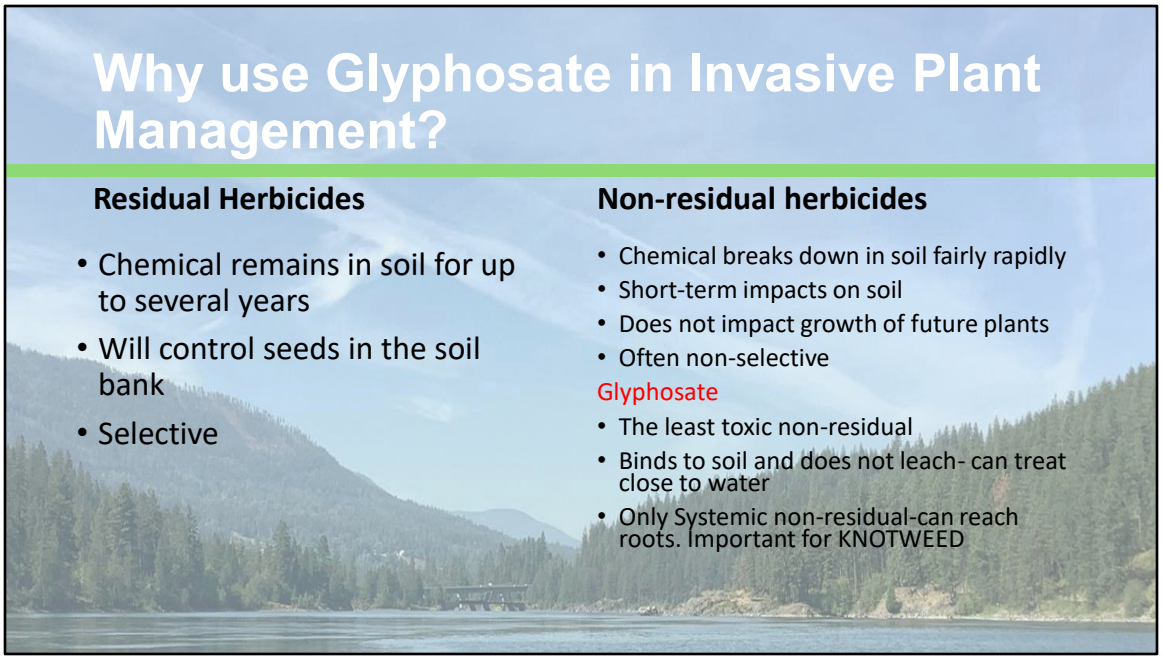


Glyphosate in Canada
Glyphosate is the most widely used herbicide in Canada and plays an important weed management role in agriculture and non-agricultural land management. Products containing glyphosate are used to control weeds including invasive weeds, and toxic plants such as poison ivy.

Glyphosate is a systemic herbicide which inhibits the enzyme 5-enolpyruvylshikimate-3-phosphate synthase (EPSPS), specific to plants. When EPSPS is inhibited, the enzyme is unable to create three essential amino acids necessary for secondary plant production, resulting in plant death. There are other modes of enzyme inhibition that glyphosate acts on, but those are less understood.

Invasive Plant Management Regulation

Targeted or Spot treatment: The IPMR, Section 77.1 states: "…must not apply herbicide more than 1.5 m from a targeted weed or plant." It is important to try and control Invasive Plant Pest Management Plan for Provincial Public (Crown) Lands in the Southern Interior of BC seedlings and seed drop from the plants while not impacting competing vegetation or risking contamination of sensitive habitats. The applicator will ascertain what constitutes spot treatment with applications being equal or less than the 1.5 meters specified in the regulations. Examples, if seed drop has occurred and a herbicide that has some residual nature is being used then it may be desirable to treat up to 1.5 meters from the plant. When using glyphosate, because of impacts on competing vegetation, only the individual plants should be treated and no or minimal application of glyphosate will occur on non-target vegetation or the ground.



Toxicity

Among mammals, glyphosate is considered to have "low to very low toxicity". The LD_{50} of glyphosate is 5,000 mg/kg for rats (Coffee is 198 mg/kg.), 10,000 mg/kg in mice and 3,530 mg/kg in goats. The acute dermal LD_{50} in rabbits is greater than 2,000 mg/kg. Indications of glyphosate toxicity in animals typically appear within 30 to 120 minutes following ingestion of a large enough dose, and include initial excitability and tachycardia, ataxia, depression, and bradycardia, although severe toxicity can develop into collapse and convulsions.[56]

Soil biota

Degradation pathway of glyphosate in the ground[94]

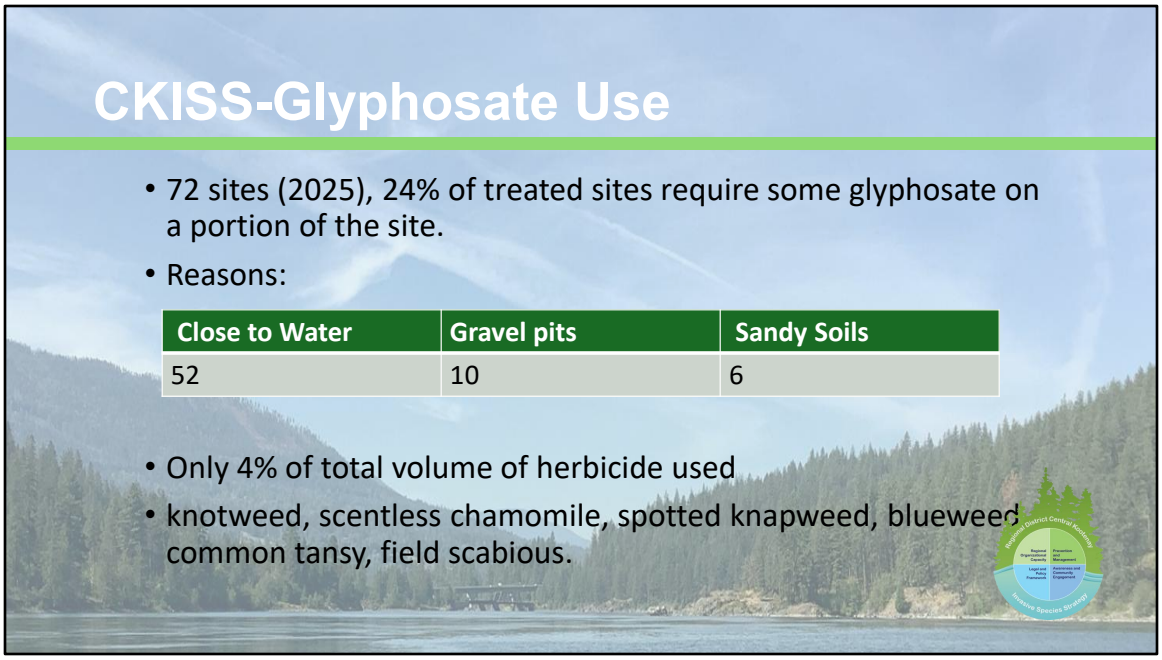
When glyphosate comes into contact with the soil, it can be bound to soil particles, thereby slowing its degradation.[93][128] Glyphosate and its degradation product, aminomethylphosphonic acid are considered to be much more benign toxicologically and environmentally than most of the herbicides replaced by glyphosate.[129] A 2016 meta-analysis concluded that at typical application rates glyphosate had no effect on soil microbial biomass or respiration.[130] Some species of earthworms are affected, some are not. Some avoid treated soil.[131]

DRAFT Invasive Plant Pest Management Plan for Provincial Public Lands in Southern and Coastal British Columbia

Glyphosate - is a non-selective, non-residual herbicide that kills all vegetation on contact, and since it kills grasses as well as broadleaf invasive plants, its use is limited. It is not persistent because it is rendered inactive when it contacts soil. It may be used within 1 meter of a high water mark if selectively applied for invasive plant control, and application near water is generally by wick or stem injection. Example product trade names include; Crush it, CrushR Plus, Rodeo, Round Up, WeatherMax, Transorb, Vantage, Vantage Plus II, Vantage XRT, VP480, Glyfos

Herbicide Use

- British Columbia *Integrated Pest Management Act requires a* Pest Management Plan (PMP) for Crown land
- The PMP determines allowable herbicides and pesticide free zones
- Majority of treatments coordinated by CKISS are on Crown land (including rights of ways)
- 67 hectares treated. 73% of treatments are spot chemical treatments



DRAFT Invasive Plant Pest Management Plan for Provincial Public Lands in Southern and Coastal British Columbia

4.7 Herbicide Selection and Use

The herbicides intended for use under this PMP are described below. Herbicide selection is driven first by the conditions of the site, and secondly by the target species. Currently, only glyphosate products may be used up to 1 meter above the high water mark if selectively applied for control of noxious weed or invasive plants regulated under the Forest and Range Practices Act (and up to the high water mark of temporary, free-standing bodies of water and over dry streams that are not fish bearing or drain directly into fish bearing bodies of water), while the remaining herbicides can only be used where a 10 meter PFZ can be maintained by ensuring an adequate buffer zone. However, if a product containing an active ingredient on the following list is approved for use with reduced PFZs in the future, then that label expansion will be adopted under this PMP.

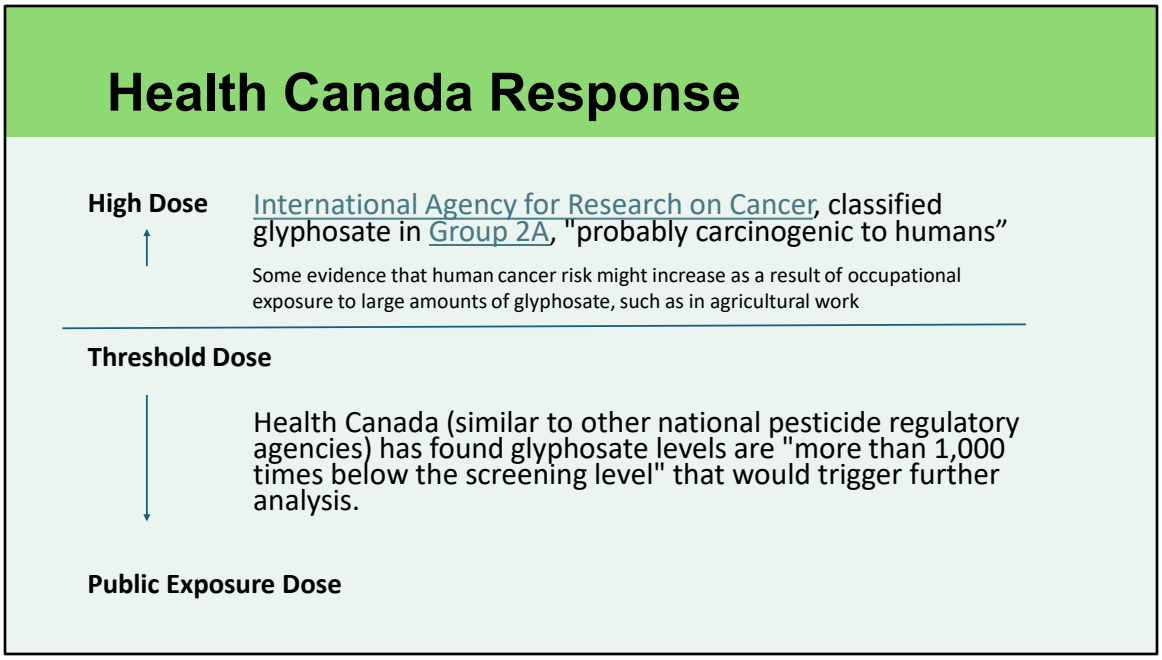
5.1.1 Procedures to Protect Community Watersheds

The following precautionary procedures will be implemented within community watersheds:

A 10 meter PFZ shall be maintained from the point of herbicide application and all bodies of water within the community watershed, and only selectively applied glyphosate shall be used where necessary within this PFZ up to 1 meter away from high water;

Glyphosate & Human Health- Canada

- **1976:** Health Canada registers glyphosate for use in Canada
- **2015**: WHO's International Agency for Research on Cancer (IARC) classifies glyphosate as a "probable human carcinogen."
- **2017**: Health Canada's Pest Management Regulatory Agency (PMRA) last formal assessment of glyphosate
- **June 2022**: U.S. Court of Appeals for the Ninth Circuit rules that EPA's conclusion that glyphosate does not cause cancer is "not supported by substantial evidence.
- **October 2022**: Applicants submit 61 new scientific studies to PMRA, urging suspension of glyphosate renewals pending reassessment.
- **February 2025:** Federal Court upholds PMRA's renewal of glyphosate product, however renewal will be quashed either in six months or upon PMRA's revised decision.
- **August 2025:** PMRA responded to the redetermination order but did not revise its position that existing risk assessments were valid.



Recent headlines have brought Glyphosate, a widely used herbicide, back into public debate. An article, titled, **Decades-old study on common weed killer retracted after journal editor says Monsanto may have helped write it**, written by Sarah Ritchie at the Canadian Press and posted on December 5, 2025 states a decades-old study claiming Glyphosate was safe for humans was recently retracted after the journal's editor cited evidence that Monsanto may have influenced the study's conclusions. As The Canadian Press reports, this "foundational paper" influenced regulatory decisions around Glyphosate safety, and the retraction has sparked renewed calls for careful review of the herbicide. Despite the retraction, Health Canada maintains that Glyphosate remains safe when used according to label directions, citing over 1,300 studies in its 2017 re-evaluation.

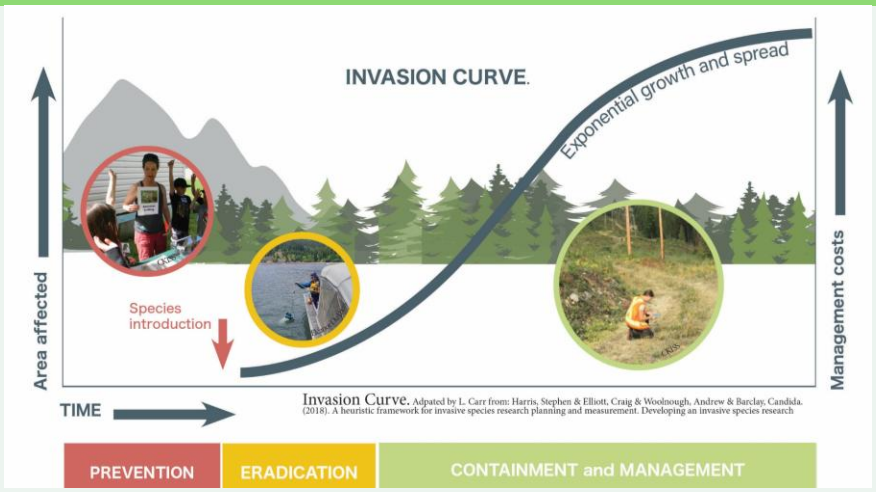
Health Canada said in a written statement that "the retraction of this review does not affect our previous review conclusions" because the department also independently evaluated the primary data sources used in the 2000 review paper.
"Health Canada's re-evaluation of glyphosate included more than 1,300 studies. This included studies from published scientific literature — including many studies on carcinogenicity and human epidemiology studies — industry-supplied studies, and information from other regulatory authorities," the statement said.
Decades-old study on common weed killer retracted after journal editor says Monsanto may have helped write it | CBC News

Glyphosate remains a useful tool in invasive plant management, but as recent news highlights, its use must be guided by thoughtful regulation, careful application, and ongoing evaluation. At CKISS, we are committed to balancing effective invasive species management with environmental safety, scientific guidance, and community stewardship.

See Regulating pesticides - Canada.ca

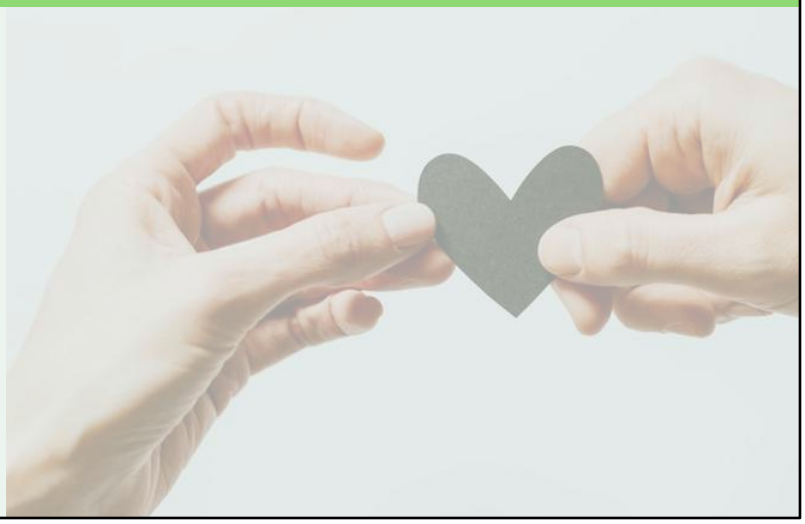
How to reduce herbicide use? Prevention

Focus on prevention and Early Detection and Rapid Response



Invasion Curve. Adpated by L. Carr from: Harris, Stephen & Elliott, Craig & Woolnough, Andrew & Barclay, Candida. (2018). A heuristic framework for invasive species research planning and measurement. Developing an invasive species research

Thanks to Our Funders



Board Report

January 22, 2026

REGIONAL INVASIVE SPECIES STRATEGY: IMPROVING REGIONAL ORGANIZATIONAL CAPACITY – 2025 Results & 2026 Funding Request

Author: Paris Marshall Smith, Sustainability & Resilience Supervisor
File Reference: 10-5200-20-CKISS
Electoral Area/Municipality: All
Services Impacted S100

1.0 STAFF RECOMMENDATION

That the Board approve the RDCK extending the agreement with Central Kootenay Invasive Species Society (CKISS) to continue implementing the Regional Invasive Species Strategy to a maximum value of $15,000 for the period of April 2026 to March 2027.

AND FURTHER, that this amount be included in the 2026 Draft Financial Plan for Service 100 – General Administration.

2.0 BACKGROUND/HISTORY

Note – this report was presented in November 2025 and the Board requested the following additional information.

1. **Budget** – ATTACH01 provides a budget for the program, ATTACH02 provides a full annual report, including:
    - funding sources (confirmed and pending),
    - project costs,
    - and how RDCK contributions fit within the overall funding structure.

2. **Glyphosate Use and CKISS Position**
   CKISS will speak to this during their presentation to the Board
3. **Clarification on RDCK/ RDKB Funding**
   CKISS will speak to this during their presentation to the Board

Background:

Since 2023, the RDCK Board has provided continuous funding to the Central Kootenay Invasive Species Society (CKISS) to support regional capacity building and networking. Specifically, the funding has supported the coordination to the Regional Invasive Species Working Group, specific species action plans and interventions and RDCK staff training and coordination.

This report:

1. PROVIDES A REPORT on 2025 funding that supported the third year of the implementation of the Regional Invasive Species Strategy, and;
2. REQUESTS FUNDING from the RDCK Board for 2026 to improve regional capacity work that includes the Regional Invasive Species Working Group and a Poison Hemlock Eradication Project.

1. 2025 REPORT (YEAR 3) of the Regional Invasive Species Strategy - Improving Regional Organizational Capacity

The Regional Invasive Species Working Group has been a key component in establishing collaboration and awareness in the region. The Working Group has been able to address several issues and receive up to date news. The momentum for this group continues and CKISS considers this working group to be essential to its ability to provide services to the community. The summary of meetings is below. Due to funding timing, there were no meetings over the summer. Two more meetings are planned for the winter 2025 and spring 2026.

Meeting	Topics
January 2025	• Presentation by Corbin Kelley, External Relations & Advocacy Advisor with the Thompson-Nicola Regional District presented the TNRD advocacy framework. • Presentation by Martina Beck, Unit Head, Freshwater Applied Science and Programs. Martina presented the recent finding of whirling disease in Kootenay lake and implications for the region. • Presentation by Grahame Gielens, Environmental Roadside Manager, Ministry of Transportation (MOTT) presented on the role of MOTT in invasive plant management in our region • CKISS updates, News and events • Open discussion
May 2025	• Advocacy at the Federation of Canadian Municipalities • Funding for invasive species management • More information needed on the Ministries plan for Zebra/Quagga Mussels (ZQM) presence in our region • Review Presentation Topics to Date
June 2025	• Biodiversity Bylaws and revising bylaws that involve native and invasive plants (landscaping, property standards). • Floodplain mapping and hazard mapping & bylaws to land adjacent. • iNaturalist and Invasives BC app demonstration • Whirling disease regional strategy • ZQM early detection and rapid response plans. • CBT funding follow up
October 2025	○ CKISS updates - CrowdSorsa, poison hemlock eradication plan, whirling disease ○ Follow up on previous action items ○ Federation of Canadian Municipalities Resolution ○ Service area by-law for invasive species program

	○ Potential speakers list

In addition to supporting the Regional Invasive Species Working Group, RDCK year 3 funding has supported the following:

- Development of a Federation of Canadian Municipalities Resolution to be endorsed by the RDCK. This is being developed in collaboration with Invasive Species Council of BC and Invasives Canada.
- Responding to public enquiries including invasive species reporting, general information, program questions, complaints
- Development of annual training and resources for operational staff (parks, water services etc.)
- Review of CKISS annual workplan with RDCK staff. This led to multiple collaborations.
- Coordination of the Poison Hemlock Eradication Action Plan. The action plan draft was developed as well a new mobile app to engage the community was piloted as part of this project.
    - Poison hemlock is one of the world's most poisonous plants and is a high priority species in the region, particularly in the agricultural sector. Poison hemlock is deadly poisonous to both humans and livestock and there is no treatment. Even dead plants can remain toxic for up to three years, causing considerable concern for hay production.
    - The centre of the infestation appears to be the Creston Valley and yaqan nuʔkiy lands where it has spread close to trails, Erickson Elementary school, CP Rail lands and agricultural fields, Creston Valley Wildlife Management area.

In addition to the in-kind actions of all the landowners, CKISS leveraged RDCK funding with an application to the Habitat Conservation Trust Foundation to support private landowners with training, public outreach and reporting, and to fund removal and treatment of poison hemlock. The Broombusters program which was in its second year was supported by a RDCK Local Conservation Funding (LCF). CKISS will continue to apply to the LCF to expand the Broombuster program to provide support of additional invasive species removal on private land. This program has exciting potential to increase awareness and action. The Broombusters program will also expand in scope with an application to the Columbia Basin Trust Wildfire Resiliency Initiative to remove scotch broom on crown land as part of wildfire mitigation efforts.

2. PROPOSED SCOPE FOR 2026 (YEAR 4) - continuing to Improve Regional Organizational Capacity

- On-going coordination of the Regional Invasive Species Working Group.
- Providing expertise and consultation on the development of an RDCK invasive species program and relevant RDCK programs and initiatives as required.
- Review of CKISS annual workplan with RDCK staff.
- Training and resources for operational staff (parks, water services etc.).
- Partnership building with local governments.
- Responding to public enquiries including invasive species reporting, general information, program questions, complaints.
- Coordination of regional action plans for priority species. This includes the Poison Hemlock Eradication Action Plan, Broombuster program, whirling disease and developing a knotweed action plan.
    - The Poison Hemlock Eradiation Action Plan is a significant step towards creating a model and capacity for early eradication of high priority species within the region.
    - The Broombusters program engages the community to control scotch broom. Scotch broom is a priority species due to its contribution to wildfires and impacts to native species and forest recovery.

- While knotweed continues to cause impacts to infrastructure in the region, stopping the spread of knotweed to watercourses is a priority. Knotweed is especially adapted to spread along water and has implications for flooding.

The Regional Invasive Species Working Group includes participation from the Regional District of Kootenay Boundary. At this time, RDKB is working with their Board to explore Service Area Bylaws to fund an invasive species program. Until then, CKISS is covering the initial costs of coordinating their participation, as they did with the RDCK, until there is agreement and funding.

3.0 PROBLEM OR OPPORTUNITY DESCRIPTION

Invasive species present increasing risks to agriculture, infrastructure, water services, ecological health, and public safety in the RDCK. There is no single jurisdiction with the resources or mandate to address invasive species effectively across boundaries. CKISS provides regional coordination, technical expertise, and collaborative capacity that the RDCK does not have internally.

3.1 Alignment to Board Strategic Plan

This initiative aligns with the RDCK Board's strategic objectives, specifically:

- Environment and Climate Action: Protect and enhance ecological assets, biodiversity, and water resources.
- Partnership and Relationships: Work with communities, and regional partners to address shared challenges.
- Service Efficiency and Risk Management: Mitigate risks to infrastructure, agriculture, and water systems through early intervention.

3.2 Legislative Considerations

The Local Government Act and Community Charter provide authority for the RDCK to fund environmental services. While invasive species control is not a mandated local government service, it supports compliance with the Weed Control Act, Drinking Water Protection Act, and the RDCK's Water Systems and Sustainability Service (S105).

Weed Control Act - In accordance with the regulations, landholders within the RDCK must control noxious weeds growing or located on land and premises, and on any other property located on land and premises, occupied by that person.

3.3 What Are the Risks of this Problem

- Ecological Risk: Spread of poison hemlock, knotweed, zebra/quagga mussels, and whirling disease. Invasive species have a significant impact on ecosystem health, and the International Union for the Conservation of Nature (IUCN) considers them one of the greatest threats to biodiversity globally. Invasive species can erode natural habitats and out compete native species. This is exacerbated by the affects of the changing climate as invasive species tend to be more effective at adapting than native species.

- Social Risk: Agricultural producers in the Creston Valley have sought support for the control of invasive for many years. The current coordination with and support from agricultural producers in the Creston Valley of the proposed focus for year 4 is significant. Given the time and energy that has gone into building the relationships, it would be unfortunate to stop the momentum at this stage.

Poison hemlock exists on multiple jurisdictions and requires coordination of all landowners to eradicate this plant concurrently. Public participation is also required to spot and report unknown infestations.

- Economic Risk: The focus on Poison Hemlock is an important support for agricultural producers as infestations can impact livestock. Agricultural producers are at risk of livestock loss, control costs and reduction of crop quality and marketability.

- Financial Risk: Future eradication costs increase if action is not taken now.

4.0 PROPOSED SOLUTION

That the RDCK continue funding CKISS in 2026 to deliver:

- Ongoing coordination of the Regional Invasive Species Working Group.
- Development of regional response and action plans for high-risk species (Poison Hemlock, Broom, Knotweed).
- Technical consultation to RDCK programs and staff.
- Training and community engagement for invasive species reporting and response.

4.1 Financial Considerations of the Proposed Solution

Executive Director (portion of salary)	Advisory time and partner coordination, including the Regional Invasive Species Working Group and project oversight of Poison Hemlock Eradication Action Plan. Support staff with tasks including outreach and public communications.	$11,570
Education Coordinator (portion of salary)	Poison hemlock Eradication action plan landowner outreach, staff training workshops.	$1,260
Materials and supplies	Printing outreach materials, signs, etc.	$214
Administration	to cover organizational overhead	$1,956
Total Proposed Cost		$15,000

Project support (attendance at RISWG meetings, contracting and Board reporting) is provided by Sustainability Services. This support amounts to 10-15 hours per year or $500 - $750 of staff time. Project work aligns with the RDCK Regional Invasive Species Strategy commissioned in 2023 under Service 100.

4.2 Risks with the Proposed Solution

- Financial dependency on annual grants.
- Failure to act may increase public health and environmental risks.
- Staff turnover or funding gaps could disrupt continuity.
- Mitigation: Shared funding, external grants, and structured planning.

4.3 Resource Allocation and Workplan Impact

Project work aligns with the RDCK Regional Invasive Species Strategy commissioned in 2023 under Service 100 and falls under the workplan of the Sustainability and Resilience Supervisor.

4.4 Public Benefit and Stakeholder Engagement of Proposed Solution

Stakeholders include municipalities, RDKB, Ministry of Transportation, agricultural producers, and the public. Engagement occurs via Working Group meetings, training sessions, and public reporting.

Key public benefits include:

- Protection of public health and safety – Poison hemlock, whirling disease, and other high-risk species threaten residents, livestock, trail users, and school areas. Coordinated action reduces exposure and supports landowners and community safety.
- Safeguarding water systems and infrastructure – Species such as zebra/quagga mussels and knotweed can damage water intakes, dikes, roads, and culverts. Regional planning and prevention programs reduce costly emergency response or infrastructure repairs.
- Support for agriculture – Farmers and rural landowners receive technical guidance, training, and coordinated action plans that reduce crop loss, livestock poisoning, and land devaluation.
- Increased community awareness and stewardship – Public reporting apps (InvasivesBC, CrowdSorsa), the BroomBusters program, and education sessions empower residents to take action and contribute to local resilience.
- Regional efficiency and equity – Smaller communities can benefit from shared expertise and coordination that would otherwise be unavailable or cost-prohibitive. CKISS provides a consistent, region-wide approach that reduces duplication and improves outcomes.

4.5 Leveraging Technology

Use of mobile apps such as CrowdSorsa and InvasivesBC/iNaturalist enhances public reporting, mapping, and rapid response capabilities.

4.6 Measuring Success

Success will be measured by:

- Number of Working Group meetings held
- Implementation of the Poison Hemlock Action Plan
- Public reports and infestations managed
- External funding leveraged
- Increase public awareness

5.0 ALTERNATIVE SOLUTION(S)

Option 2 – Fund CKISS at a reduced level ($10,000):
Lower coordination capacity, fewer Working Group meetings, and delayed implementation of action plans (e.g., Poison Hemlock, knotweed, broom). CKISS may reduce technical support to staff and communities.

Option 3 – Discontinue funding:
RDCK cancels funding to CKISS for 2026. Regional invasive species coordination stops, external funding leverage is lost, and response becomes reactionary rather than preventative.

5.1 Financial Considerations of the Alternative Solution(s)

Option	Estimated Cost	Notes
2 – Reduced Funding	$10,000	CKISS limits coordination and postpones action plans.

3 – Discontinue Funding	$0 direct cost	Higher long-term costs due to delayed response and infrastructure/agricultural impacts.

5.2 Risks with the Alternative Solution(s)

Option 2: Reduced effectiveness, slower response to high-risk species, reputational risk if infestations worsen.
Option 3: Greater ecological and financial risk, invasive species spread unchecked, loss of regional collaboration.

5.3 Resource Allocation and Workplan Impact

Option 2: Minimal RDCK staff impact, CKISS delivers fewer services.
Option 3: No staff time allocated to coordination.

5.4 Public Benefit and Stakeholder Engagement of Alternative Solution

Option 2: Public benefit maintained, reduced outreach and coordination with local governments, and landowners.
Option 3: No formal engagement or education, reduced capacity building for regional partners.

5.5 Measuring Success

Option 2: Number of Working Group meetings and implementation of action plans.
Option 3: No measurable framework.

6.0 OPTIONS CONSIDERED BUT NOT PRESENTED

To internalize the coordination of the Regional Invasive Species Working Group to within the RDCK.

7.0 OPTIONS SUMMARY

Option 1 (Recommended): That the Board direct staff to extend the agreement with Central Kootenay Invasive Species Society (CKISS) to continue improving regional capacity related to invasive species management for a total not to exceed $15,000 from April 2025 to April 2026.

AND FURTHER, that this amount be included in the 2026 Draft Financial Plan for Service 100 – General Administration.

Option 2: That the Board direct staff to extend the agreement with Central Kootenay Invasive Species Society (CKISS) to continue improving regional capacity related to invasive species management for a total not to exceed $10,000 from April 2025 to April 2026.

AND FURTHER, that this amount be included in the 2026 Draft Financial Plan for Service 100 – General Administration.

Option 3: That the RDCK discontinue funding the Central Kootenay Invasive Species Society (CKISS) and its coordination of regional invasive species management capacity building.

8.0 RECOMMENDATION

That the Board approve the RDCK extending the agreement with Central Kootenay Invasive Species Society (CKISS) to continue implementing the Regional Invasive Species Strategy to a maximum value of $15,000 for the period of April 2026 to March 2027.

AND FURTHER, that this amount be included in the 2026 Draft Financial Plan for Service 100 – General Administration.

Respectfully submitted,
Paris Marshall Smith, Sustainability & Resilience Supervisor

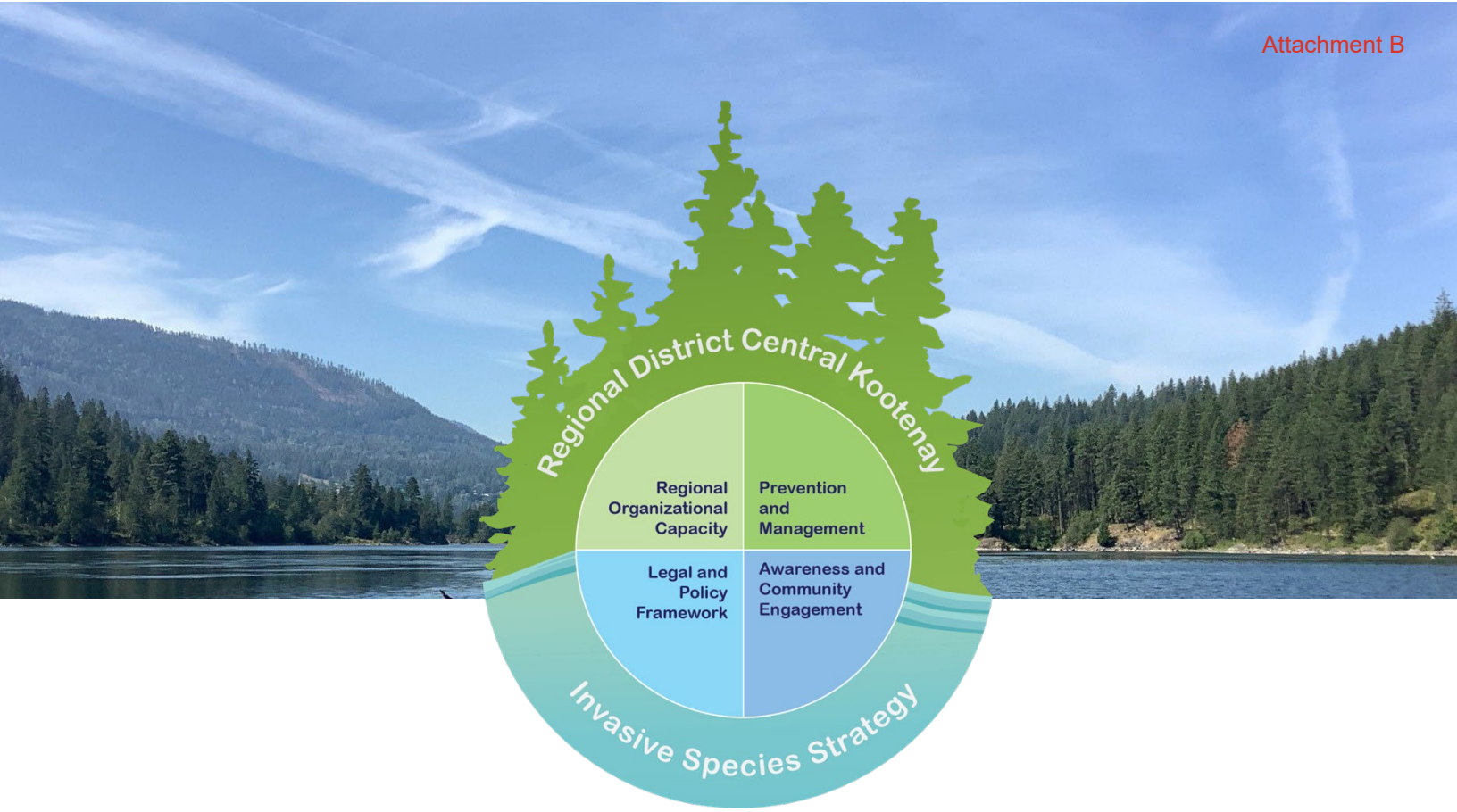
CONCURRENCE

Chief Administrative Officer – Stuart Horn Approved
Chief Financial Officer – Yev Malloff Approved
General Manager of Development and Community Sustainability Services – Sangita Sudan Approved
Manager of Community Sustainability Services – Daniel Seguin Approved

Attachment A – CKISS financial summary – ATTACH01
Attachment B – CKISS annual report – ATTACH02

CKISS budget for Fiscal year 2026 presented by program area

Grants	**Engagement Program**	**Terrestrial Program**	**Aquatics Program**
Federal Grants-Wage Subsidies	4%	8%	
Foundations and Trusts- CBT, FWCP & HCTF	42%		14%
Provincial Grants-BC Parks, BC Gaming	22%		
Regional Grants- ReDi & Local Conservation Fund	12%		
Contracts & Agreements			
Crown Corporation-Columbia Power		17%	81%
First Nations Funding			5%
Municipal Funding-City of Nelson		8%	
NGO- Nature Conservancy and Nature Trust		6%	
Private Corp- RAP contracting, Teck, FortisBC	4%	12%	1%
Provincial- BC Parks, MOF, MOTT	8%	40%	
Regional- RDCK, RDKB	8% (Strategic Plan Implementation)	10% (Invasive Plant Control)	
Total ($)	185,037	583,140	146,066



Invasive Species Strategy Implementation Plan FY 2026

Final Report

Contract Number: 2023-017-DEV_CKISS

GL Code: 5700-OVR100-100

Regional District of Central Kootenay

Contract #: 2023-017-DEV_CKISS
Project: Regional Invasive Species Strategy Implementation GL Code: 5700- OVR100-100
Final Report for The AGREEMENT executed and dated for reference the:
29 day of September, 2025

Between: **Regional District of Central Kootenay**
Box 590, 202 Lakeside Drive
Nelson, BC V1L 5R4
Agreement Administrator: Paris Marshal Smith
Telephone #: 236-532-2016
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And: **Central Kootenay Invasive Species Society**
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Agreement Administrator: Erin Bates
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Prepared by Laurie Carr, B.Sc.F., M.Sc.
January 2026

Acknowledgements

CKISS acknowledges that we are privileged to live and work in the unceded territories of the Ktunaxa, Syilx, Secwépemc, and Sinixt First Nations.

This document was prepared by the Central Kootenay Invasive Species Society (CKISS). This project was managed by Laurie Carr, Executive Director, with the assistance of Field Program Manager, Nerissa Abbott, Assistant Field Program Manager, Molly Tilden and Laurie Frankcom, Engagement Coordinator.

We would like to acknowledge the contribution and efforts of the Regional District of the Central Kootenay (RDCK) for taking action to prevent new incursions of invasive species and to reducing the impact of existing populations.

We would like to thank the RDCK staff, especially Paris Marshall Smith, the RDCK Board of Directors, members of the Regional Invasive Species Working Group and the CKISS Board of Directors for their participation and guidance on this project.

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1 Regional Invasive Species Strategy Implementation Plan

The purpose of the Implementation Plan is to provide a road map for the development and implementation of the goals and actions outlined in the RDCK Invasive Species Strategy. Each of the recommendations and actions of the Invasive Species Strategy are reflected in the Implementation Plan Matrix (Appendix 1).

1.1 Accomplishments FY2026

The following objectives were fulfilled in order to meet priority actions of the implementation plan as directed by the Regional District of Central Kootenay. These objectives follow from the Strategic Budget Option 1 in the Invasive Species Strategy Implementation Plan FY 2024 which was intended to provide annual funding that would support the initiation of a limited number of strategic actions identified in the Invasive Species Strategy.

Poison Hemlock Community Eradication Plan

The Poison Hemlock Eradication Plan (see Appendix 2) is a significant step towards creating a model and capacity for early eradication of high priority species within the region. This project is also unique to our region in that it engages private landowners as part of a multi-jurisdictional and partner regional effort. Regional District funding ($3,500) was key in this project to provide the collaboration piece required to accomplish such an extensive project. This funding was leveraged to acquire Habitat Conservation Trust Funding ($35,000) to support community engagement. This flagship program sets the stage for better prevention and eradication efforts in our region, thus reducing damages to the community, economy and future costs.

Poison hemlock is one of the world's most poisonous plants and is a high priority species in the region, particularly in the agricultural sector. Poison hemlock is deadly poisonous to both humans and livestock and there is no treatment. Even dead plants can remain toxic for up to three years, causing considerable concern for hay production. The center of the infestation appears to be the Creston Valley and Yaqan Nukiy lands where it has spread close to trails, Erickson Elementary school, CP Rail lands and agricultural fields, Creston Valley Wildlife Management area.

Table 1 Key Objectives for FY2026

Key Objectives	Deliverables
Coordination of the Poison Hemlock Eradication Action Plan. Initial coordination and work planning has begun on this project.	• The Poison Hemlock Eradication Plan was implemented in stage 1 (see Appendix 2) • In addition, a new mobile app to engage the community was piloted as part of this project.
Developing region wide education materials, (eg. FireSmart), ensuring that messaging is aligned between stakeholders and within RDCK programs.	• Presentation to FireSmart ambassadors on EcoGarden project • Met with RDCK FireSmart program to coordinate scotchbroom removal
Receiving, verifying and following up on any new reports of priority invasive species on private or RDCK managed lands.	• Received 182 public enquiries. 35% were reports of species, 27% asking for management advice, 11 requests for financial or other support to conduct plant control. • 39% of calls were related to knotweed. • 11 reports on private and RDCK land are on the list for site verification.
Review of CKISS Workplan with RDCK staff (April 28th 2025)	• Review new CKISS strategic plan. • Update RDCK staff on CKISS projects • Identified areas of coordination and collaboration
Coordination of the Regional Government Invasive Species Working Group.	• See list of meetings in next session
Annual training and resources for operational staff.	• On-line training resources are under development for staff onboarding
Developing and supporting partnerships, regional and provincial collaboration	• Community partners seek the guidance of CKISS on a continual basis. Meetings to provide information and assistance included the Columbia Basin Aquatic Invasive Species Working Group, Nelson Hydro, City of Nelson, Red Mountain Road and Enterprise Creek Emergency Preparedness Society, Regional Invasive Species Organizations Working Group, Invasive Species Council of BC Affiliates Working Group

1.2 Regional Invasive Species Working Group FY2026

The Regional Invasive Species Working Group has been a key component in establishing collaboration and awareness in the region. The Working Group has been able to address several issues and receive up to date news. The momentum for this group continues and CKISS considers this working group to be essential to its ability to provide services to the community. The summary of meetings is below. Due to funding timing, there were no meetings over the summer. Two more meetings are planned for the winter and spring.

In addition to supporting the Regional Invasive Species Working Group, funding has supported the development of two initiatives identified by the working group- a Federation of Canadian Municipalities Resolution to be endorsed by the RDCK and a proposal to the Ministry of Transportation and Transit (MoTT) to support a Good Neighbour Program.

The Federation of Canadian Municipalities Resolution is being developed in collaboration with Invasive Species Council of BC, the Federation of Canadian Municipalities and Invasives Canada. The resolution seeks to implement a funding mechanism to support municipalities to take action to prevent and control invasive species. Given the large land base and small population of our region, federal funding would be a welcome addition. See Appendix 3 for the resolution and background.

The Good Neighbour program provides funding to treat low priority species along right of ways that are adjacent to lands under agricultural production. While species are classified as "low priority" provincially due to their abundant distribution, these species are of great importance to the agricultural community as they are causing the greatest impact to operations. CKISS suggests a small pilot program that functions on an on-demand basis to see the feasibility in our region. Given the standing of the provincial budget, an increase in MoTT funding is not expected with a high degree of probability.

Table 2 RISWG meetings for FY2026

Meeting	Topics
January 2025	• Presentation by Corbin Kelley, External Relations & Advocacy Advisor with the Thompson-Nicola Regional District presented the TNRD advocacy framework. • Presentation by Martina Beck, Unit Head, Freshwater Applied Science and Programs. Martina presented the recent finding of whirling disease in Kootenay lake and implications for the region. • Presentation by Grahame Gielens, Environmental Roadside Manager, Ministry of Transportation presented on the role of MOTI in invasive plant management in our region • CKISS updates, News and events • Open discussion

May 2025	• Advocacy at the Federation of Canadian Municipalities • Funding for invasive species management • More information needed on the Ministries plan for ZQM presence in our region • Review Presentation Topics to Date
June 2025	• Biodiversity Bylaws and revising bylaws that involve native and invasive plants (landscaping, property standards). • Floodplain mapping and hazard mapping & bylaws to land adjacent. • iNaturalist and Invasives BC app demonstration • Whirling disease regional strategy • Zebra and Quagga Mussel (ZQM) early detection and rapid response plans. • CBT funding follow up
October 2024	• CKISS updates- CrowdSorsa, poison hemlock eradication plan, whirling disease • Follow up on previous action items • Federation of Canadian Municipalities Resolution (see Appendix 3). • Service area by-law for invasive species program • Potential speakers list
February 2026	• Presentation by Nadia Chan, Invasive Species Council of BC on the local government working group • CKISS updates, Follow up on previous action items • Federation of Canadian Municipalities Resolution
May 2026	• TBD

1.3 Expenditures FY2026

Table 3 Expenditures for FY2026

Cost Item	Description	Expenditure
Executive Director	Advisory time and partner coordination; project oversight. Coordinate Regional Government Invasive Species Working Group. 80 hours at $117/h.	$9,360
Program Assistant	Receiving, verifying and following up on public enquiries. 12 hours at $51/h.	$612
Education Coordinator	Coordinate and deliver staff training workshop (prep, travel, delivery and follow up); oversee all outreach and communications. 20 hours at $68/h.	$1,360
Field Program Manager	Poison Hemlock Management plan, partner coordination; project oversight and coordination. 17hours at $88/h.	$1496
Technician	conduct sites visits to verify reports of priority invasive species. Approximately 12 hours at $51/h.	In kind
Materials and supplies	Printing outreach materials, signs, etc.	$216.00
Administration	15% of project costs to cover organizational overhead	$1,956.00
Total Expenditures (not including GST)		$15,000.00

1.4 CKISS Budget FY2026

CKISS has three program areas that differ in both intent and funding sources. The Terrestrial program focuses on monitoring, surveys and control of invasive plant species and is almost entirely funded by fee for service contracts. A large portion (40%) of the terrestrial program consists of controlling high priority species on crown land. High priority species are those species that exist in small enough numbers that there is a possibility of controlling them over the landscape. Priority does not indicate ecological, community or economic importance. The Aquatic Program consists entirely of water monitoring for Zebra and Quagga Mussels and is largely supported by Columbia Power, a crown corporation. While there are small opportunities for public engagement in the Terrestrial and Aquatic program, engagement and outreach is primarily held by the Engagement Program.

The purpose of the Engagement Program is to engage the public and partners in taking action to prevent the introduction and spread of invasive species. Prevention is the most effective and cost-efficient method of reducing the impacts of invasive species and is at the heart of the CKISS mission. The majority of this program is funded by grants and is based on developing and implementing targeted programs and projects. Only 16% of funding, from the RDCK to support the Strategic Plan and education and collaboration funding from the Ministry of Forests, is available to develop partnerships and address emerging issues from the many land managers, partners, rights holders and stakeholders in the region. This is incredibly important funding since invasive species prevention is multi-jurisdictional and involves every sector of the community. Coordination and collaboration are absolute key to the success of invasive species prevention and the RDCK funding is foundational.

Table 4 CKISS Budget *for FY2026* by program area

	Engagement Program	Terrestrial Program	Aquatics Program
Grants			
Federal Grants-Wage Subsidies	4%	8%	
Foundations and Trusts- CBT , FWCP & HCTF	42%		14%
Provincial Grants-BC Parks, BC Gaming	22%		
Regional Grants- ReDi & Local Conservation Fund	12%		
Contracts & Agreements			
Crown Corporation-Columbia Power		17%	81%
First Nations Funding			5%
Municipal Funding-City of Nelson		8%	
NGO- Nature Conservancy and Nature Trust		6%	
Private Corp- RAP contracting, Teck, FortisBC	4%	12%	1%
Provincial- BC Parks, MOF, MOTT	8%	40%	
Regional- RDCK, RDKB	8% (Strategic Plan Implementation)	10% (Invasive Plant Control)	
Total ($)	185,037	583,140	146,066

The Profit and Loss and Budget vs. Actuals Year to Date financial statements are in Appendix 4.

2 Recommendations FY2027

Under these recommendations, the current capacity of the regional district and CKISS to meet all four Goals of the RDCK Invasive Species strategy would be maximized.

- **Extend the current contract**, 2023-017-DEV_CKISS Regional Invasive Species Strategy Implementation for the year 2026-2027. This budget option was intended to provide annual funding that would support the initiation of a limited number of strategic actions identified in the Invasive Species Strategy. Refer to 2.1 Implementation Proposal for FY2027.
- Implement a **service area bylaw** to collect funds for an invasive species program. This bylaw could provide the RDCK and/or core funding to CKISS and would allow CKISS to undertake all CKISS actions and support RDCK actions as identified in the Strategic Action Implementation Matrix Table (Appendix 1).
- Continue to integrate **invasive plant control into operational budgets**. These costs will likely decline over time, as infested properties undergo control and seedbanks become depleted; however, ongoing annual costs should be anticipated to ensure effective monitoring, follow-up control work, and management of new infestations. It is important to maintain a prevent and control program to maximize gains already accomplished and to minimize future costs from spreading infestations. This will address Goal 2.3.1 Manage Priority Species on RDCK Jurisdiction.
- Establish a **landowner outreach program**. This program would be aided through the appointment of an Inspector under the *Weed Control Act* as the inspector has the powers to enforce the Weed Control Act. This would be particularly useful for controlling the poison hemlock infestations on private lands with unresponsive owners (possibly CP Rail lands). It is possible that this position may come with provincial funding as received by the Regional District of Columbia Shuswap (RDCS). The RDCS receives $26,000 to fund the Inspector position most of which is given to the Columbia Shuswap Invasive Species Society to conduct landowner outreach and education. This will address Goal 2.4.1 Establish a program to enhance private land management of priority species, and Goal 3.1 Enact Regulation and Enforcement of Bylaws of the Invasive Species Strategic Plan.

2.1 Implementation Proposal FY2027

The focus for FY2027 will be regional coordination on invasive species prevention and management efforts. A coordinated approach is the most cost-effective and efficient method due to the multi-jurisdictional nature of invasive species management. The proposed plan meets the following goals of the Invasive Species Strategic Plan:

- Goal 1. Strategic Actions to Improve Regional Organizational Capacity, 1.1.1 Lead and Support cross-jurisdictional coordination;
- Goal 2: Prevention and Control of Invasive Species Strategic Actions, 2.4.1 Establish a program to enhance private land management of priority species, 2.3.1 Manage Priority Species on RDCK Jurisdiction, 2.5.1 Implement data collection and sharing protocols to contribute to regional information sharing;
- Goal 4: Strategic Actions to Improve Awareness and Community Engagement, 4.2 Engage the community, 4.2.1. Education and outreach planning and 4.2.2. Education and outreach delivery.

The following objectives will provide a means to address emerging issues in the region:

- On-going coordination of the Regional Invasive Species Working Group.
- Providing expertise and consultation on the development of an RDCK invasive species program and relevant RDCK programs and initiatives as required.
- Review of CKISS annual workplan with RDCK staff
- Annual training and resources for operational staff (parks, water services etc.)
- Partnership building with local governments
- Responding to public enquiries including invasive species reporting, general information, program questions, complaints
- Coordination of regional action plans for priority species. This includes the Poison Hemlock Eradication Action Plan, Broombuster program and developing a knotweed action plan.
    - The Poison Hemlock Eradiation Action Plan is a significant step towards creating a model and capacity for early eradication of high priority species within the region.
    - The Broombusters program engages the community to control scotch broom. Scotch broom is a priorty species due to its contribution to wildfires and impacts to native species and forest recovery. Funding has been applied to support this initiative.
    - While knotweed continues to cause impacts to infrastructure in the region, stopping the spread of knotweed to watercourses is a priority. Knotweed is especially adapted to spread along water and has implications for flooding.

2.2 Expenditures FY2027

Table 5 Expenditures for FY2027

Cost Item	Description	Expenditure
Executive Director	Advisory time and partner coordination, including the Regional Invasive Species Working Group and project oversight of Poison Hemlock Eradication Action Plan. Support staff with tasks including outreach and public communications. 80 hours at $130/h.	$10,400
Field Program Manager	Poison Hemlock Management plan, partner coordination; project oversight and coordination. 14 hours at $120/h.	$1680
Education Coordinator	Poison hemlock Eradication action plan landowner outreach, staff training workshops. 9 hours at $90/h.	$8,10
Technician	conduct sites visits to verify reports of priority invasive species. Approximately 12 hours at $65/h.	In kind
Materials and supplies	Printing outreach materials, signs, etc.	$154.00
Administration	15% of project costs to cover organizational overhead	$1,956.00
Total Expenditures (not including GST)		$15,000.00

2.3 CKISS Budget FY2027

It is predicted that the CKISS budget for FY2027 will be similar to the budget of FY2026. Core education funding from the Columbia Basin Trust (CBT) will drop by $20,000 for FY2027, however some of this loss may be mitigated by additional grant proposals. One of the major advantages of the CBT core funding is that it can be used to leverage funds as well as being flexible in application. Developing new programs and writing proposals requires a significant amount of time and is quite inefficient if success is being measured by action on the ground. Continuing successful programs remains a challenge as grant funders emphasize new projects which require both intensive planning and the release of existing proven projects.

New sources of funding were sought to expand existing programs as well as initiate new focus areas. CBT Wildfire Resiliency funding will hopefully support the expansion of the BroomBasher program (scotchbroom removal) in the region allowing funding from RDCK Local Conservation Fund to support the expansion of private landowner engagement. We have applied for funding from the Fish and Wildlife Compensation fund to initiate a prevention and engagement program for Whirling disease, while we enter into the last year of Habitat Conservation Trust Funding for the Poison Hemlock Eradication Plan. We have tried two new sources of funding to make programming available to those with disabilities and newcomers, but have so far been unable to secure funding for this focus area. We are also seeking new sources of funds to re-instate our very popular youth skills training program.

A large portion of our overall budget is from provincial sources, and we are hoping that the current

provincial budget does not result in a drop in our funding. This would have a large impact on the organization and our ability to address the increasing and pressing need to address invasive species spread.

Table 6 CKISS Budget *for FY2027* by program area

	Engagement Program	Terrestrial Program	Aquatics Program
Grants			
Federal Grants-Wage Subsidies	3%	4%	
Foundations and Trusts- CBT , FWCP & HCTF	34%		13%
Provincial Grants-BC Parks, BC Gaming	22%		
Regional Grants- ReDi & Local Conservation Fund	12%		
Contracts & Agreements			
Crown Corporation-Columbia Power		16%	79%
First Nations Funding			6%
Municipal Funding-City of Nelson		7%	
NGO- Nature Conservancy and Nature Trust		6%	
Private Corp- RAP contracting, Teck, FortisBC	11%	11%	1%
Provincial- BC Parks, MOF, MOTT	9%	36%	
Regional- RDCK, RDKB	8% (Strategic Plan Implementation)	10% (Invasive Plant Control)	
Total ($)	179,353	606,522	150,985

Appendix 1. Strategic Action Implementation Matrix

Goal 1. Strategic Actions to Improve Regional Organizational Capacity

IS: Invasive Species. IP: Invasive Plants

ACTION	LEAD	IMPACT	BENEFITS	ONE-OFF/ ONGOING	TIMELINE
1.1 Formalize Coordination					
1.1.1 Lead and Support cross-jurisdictional coordination					
a. Establish a Regional Government Invasive Species Working Group with regional district, municipal, First Nations government staff and stakeholder representatives	CKISS	Regular knowledge exchange, learning opportunities and collaboration	Greater efficiencies, initiate and sustain momentum and establishes consistent messaging	Ongoing: bi-annual	Short
b. Contribute to CKISS' collaborative efforts such as the annual Land Managers meeting and Columbia Basin Aquatic Invasive Species Steering Committee	RDCK	Knowledge exchange and input into regional priority lists	Up-to-date knowledge of priority species and actions	Ongoing: Annual	Short
c. Maintain close working relationships with all levels of government and adjacent regions on invasive species issues.	RDCK	Identify areas of collaboration	Addresses multi- jurisdictional issues and provides access to external resources	Ongoing	Short
1.1.2 Enhance Internal Organization and Capacity					
a. Establish an inter-departmental RDCK working group	RDCK	Identify organizational barriers and establish ways to achieve consistency in approaches	Coordination of efforts	Ongoing	Short
1.2 Establish RDCK Resources					
1.2.1 Ensure adequate financial resources to achieve goals					

Goal 1. Strategic Actions to Improve Regional Organizational Capacity cont'd

ACTION	LEAD	IMPACT	BENEFITS	ONE-OFF/ ONGOING	TIMELINE
a. Conduct a cost/feasibility assessment to determine required resources	RDCK	Available funding and funding gaps are identified	Determines need for further action	One time	Short
b. Consider establishing a service area bylaw in order to enable tax requisition	RDCK	Dedicated annual funding	Enables long term program planning	One time	Long
c. Investigate additional possible sources of revenue to support Invasive Species Strategy implementation	RDCK	Funding for special projects	Access to increased funding for short term initiatives or pilot programs	Ongoing	Med
1.2.2. Establish sufficient human resources to achieve goals					
a. Consider supporting CKISS to provide advisory, awareness and management programs and services, **and/or** Hire or appoint internal staff to deliver invasive species program and services	RDCK	Staff and organization responsible for tasks, administration of program, planning and coordination is established	Ensures the developent and continuity of IS program	Ongoing	Short
b. Consider hiring a dedicated Invasive Species Control officer with bylaw or Weed Control Act enforcement capacity	RDCK	Encourage management by private landowners	Recourse for adjacency complaints	Ongoing	Med

Goal 2: Prevention and Control of Invasive Species Strategic Actions

IS: Invasive Species. IP: Invasive Plants

ACTION	LEAD	IMPACT	BENEFITS	ONE-OFF/ ONGOING	TIMELINE
2.1 Planning					
2.1.1 Adopt Management Framework and Plans					
a. Adopt the Invasive Species Operational Framework as developed by CKISS in collaboration with Regional Land Managers, or develop RDCK internal Framework	RDCK	Provides guidelines for invasive plant management	Ensures management activities are consistent and coordinated	One time	Short
b. Incorporate invasive species considerations, including baseline data, sources of spread, and control plans into Management Plans for RDCK- managed lands such as parks and waste management facilities	RDCK and/or CKISS	Invasive plant considerations are imbedded into relevant plans	Invasive plants are effectively and consistently managed across RDCK managed lands	Ongoing	Short
c. Adopt the Invasive Plant Priority List as developed by CKISS in collaboration with all Regional Land Managers	RDCK	Invasive plant management reflects regional priorities and is up-to-date	Invasive Species Management priorities are consistent across the region	Ongoing	Short
2.2 Prevention					
2.2.1 Prevent Invasive Species Spread Through RDCK Operations					
a. Provide annual training and informational resources for operational staff (parks, waste management facilities, etc.)	CKISS	RDCK staff can participate in Invasive plant management and reporting	Invasive plants are effectively and consistently managed across RDCK managed lands	Annually	Short
b. Ensure that invasive species are not spread through operations and development activities by developing policies and procedures with regards to: soil movement, contaminated equipment, site rehabilitation, restoration, disposal, and site maintenance.	RDCK and/or CKISS	Policies that specifically address regulation of activities that spread invasive species	Spread of invasive species is reduced the most cost-efficiently	One time	Med

Goal 2: Prevention and Control of Invasive Species Strategic Actions cont'd

ACTION	LEAD	IMPACT	BENEFITS	ONE-OFF/ ONGOING	TIMELINE
b. Ensure that invasive species are not spread through operations and development activities by developing policies and procedures with regards to: soil movement, contaminated equipment, site rehabilitation, restoration, disposal, and site maintenance.	RDCK and/or CKISS	Policies that specifically address regulation of activities that spread invasive species	Spread of invasive species is reduced the most cost-efficiently	One time	Med
c. Ensure all procedural manuals and training of staff are up to date and incorporate invasive species policies where applicable.	RDCK and/or CKISS	Existing procedures are updated with invasive species considerations	Invasive plants are effectively and consistently managed across RDCK managed lands	Ongoing	Short
2.3 Inventory and Control on RDCK Lands					
2.3.1 Manage Priority Species On RDCK Jurisdiction					
a. Inventory all RDCK-managed lands that are lacking current data	CKISS	Develop regional baseline data and identify priority species	Forms the basis for the management plan	One time	Short
b. Prioritize control of species and sites based on the Invasive Plant Priority List and asset vulnerability on RDCK managed lands in accordance with current best practices	CKISS	Develop an Invasive Plant Management plan	Effective, consistent and coordinated invasive plant management	Ongoing	Short
c. Monitor all RDCK managed properties at least every 3 to 5 years	CKISS	Up-dated inventory data	Ensures treatment efficacy and detection of new incursions	Periodically	Long
d. Respond to reports of new high priority invasive species occurrences to confirm identification, map their locations and arrange appropriate control	CKISS	Continual monitoring of new incursions	Ensures early detection and rapid response	Ongoing	Short
2.4. Control On Private Lands					
2.4.1 Establish a program to enhance private land management of priority species					

Goal 2: Prevention and Control of Invasive Species Strategic Actions cont'd

ACTION	LEAD	IMPACT	BENEFITS	ONE-OFF/ ONGOING	TIMELINE
a. Consider implementing a cost share or similar program for private landowners for high priority species, such as knotweed.	CKISS	Encourage management by private landowners	Increases access for private landowners that need financial support. Provides motivation.	Ongoing	Med
b. Consider implementing a "Neighbourhood Program" to support landowners with tools and management advice.	CKISS	Encourage management by private landowners	Supports landowners in taking action and using best management practices	Ongoing	Med
c. Enact and enforce Invasive Species Bylaws on private lands within the region (see **Goal 3** for additional details).	RDCK	Encourage management by private landowners	Recourse for adjacency complaints	Ongoing	Long
d. Support priority species monitoring and outreach on private lands.	CKISS	Encourage management by private landowners	Supports landowners in taking action and using best management practices	Ongoing	Short
e. Educate residents and private landowners on how to control invasive species on their properties	CKISS	Encourages responsible management in keeping with best management practices	Effective and successful management	Ongoing	Short
2.5 Data Management					
2.5.1 Implement data collection and sharing protocols to contribute to regional information sharing					
a. Incorporate invasive species reporting and data collection into the routine operations of RDCK on-the- ground staff, with appropriate training.	CKISS	Staff trained to report incidence of priority species	Early detection and rapid response, prevents costly new incursions	Ongoing	Short
b. Follow provincial government protocol for data collection, mapping, inventorying, quantifying invasive species (both fauna and flora) monitoring and reporting	CKISS	Standardized data collection	Supports data sharing and species distribution analysis	Ongoing	Short
c. Ensure all RDCK-collected data is uploaded to the provincial invasive species data system annually	CKISS	Data is available publicly and is relevant for all users	Supports data sharing and species distribution analysis	Ongoing	Short
d. Support development of a Spotter's Network program which seeks to encourage, facilitate and analyze public reports of invasive species with the goal of detecting new incursions and species	CKISS	Extensive reporting throughout entire region, public engagement	Early detection and rapid response, prevents costly new incursions	Ongoing	Short

Goal 3: Strategic Actions to Improve Legal and Policy Framework

IS: Invasive Species. IP: Invasive Plants

ACTION	LEAD	IMPACT	BENEFITS	ONE-OFF/ ONGOING	TIMELINE
3.1 Enact Regulation and Enforcement of Bylaws					
3.1.1. Regulation					
a. Establish a service for invasive species management and control within the RDCK with the primary responsibility for invasive species regulation and enforcement.	RDCK	Dedicated long term funding	Stable program that is able to respond to new threats	One time	Long
b. Adopt a RDCK invasive species bylaw under either the Weed Control Act or the Local Government Act on invasive species control and management that applies to all areas.	RDCK	Encourage management by private landowners	Recourse for adjacency complaints	Ongoing	Long
c. Adopt Soil Deposit and Movement Bylaw to regulate the removal, movement, deposit and disposal of soils contaminated with invasivie plant parts, seeds or other invasive species. *Consider Section Section 723(1) under* the Local Government Act.	RDCK	Prevents the spread of invasive species	Addresses one of the most common vectors of invasive plant spread	One time	Long
d. Include invasive species into all applicable bylaws such as Zoning, Developement Permit Areas, Subdivision, landscaping, nuisance, unsightly premises and pesticide bylaws.	RDCK	Incorporates invasive species into all applicable policies	Ensures consistent and efficient invasive species prevention and management		Med
3.1.2. Enforcement					

Goal 3: Strategic Actions to Improve Legal and Policy Framework cont'd

a. Develop Invasive Species Bylaw Enforcement Policy and Procedures to ensure that existing provincial and federal laws and any future bylaws related to invasive species are enforced throughout the RDCK.	RDCK	Encourage management by private landowners	Recourse for adjacency complaints	Ongoing	Long
b. Appoint a bylaw enforcement officer and enable enforcement through ticketing and remedial action.	RDCK	Encourage management by private landowners	Recourse for adjacency complaints	Ongoing	Long
c. Support landowners to comply with bylaws through a "Neighbourhood Program" including education, a complaint registry, assistance with management plans and BUDGET OPTION-sharing programs	RDCK and/or CKISS	Encourage management by private landowners	Supports landowners to act and use best management practices	Ongoing	Long
3.1.3. Support Municipalities					
a. Collaborate with the Regional Invasive Species Working Group (see **Goal 1**) to write model bylaws on invasive species control and management, for use by those jurisdictions in amending their existing bylaws or writing new bylaws.	RDCK and/or CKISS	Consistent policies throughout region	Supports municipalities that have limited funding and ensures efficient use of resources	One time	Med
b. Encourage local governments with existing invasive species bylaws (e.g. cosmetic use of pesticides) to amend them, as necessary, to align with the regional model bylaws; and encourage local governments still without such bylaws to expedite writing and adopting them using the models.	RDCK and/or CKISS	Consistent policies throughout region	Supports municipalities that have limited funding	Ongoing	Med
3.1.4. Priority List					
a. Refer to the regional Invasive Plant Priority List in all regional bylaw, compliance, enforcement and management decision-making by the regional district	RDCK	Invasive Plant management is up to date and priority species are addressed	Invasive Species Management priorities are consistent across the region	Ongoing	Short

Goal 3: Strategic Actions to Improve Legal and Policy Framework cont'd

ACTION	LEAD	IMPACT	BENEFITS	ONE-OFF/ ONGOING	TIMELINE
3.2 Align Policies to Support Strategy and Regulation					
3.2.1. Add and Update Policies					
a. Regularly review relevant policies to keep them up-to-date and ensure they are aligned with Strategy and bylaws	RDCK and/or CKISS	Invasive Species management is consistent and coordinated	Ensures no gaps in management	Periodic	Med
b. Introduce policies where needed to ensure consistent implementation of the Strategy and bylaws.	RDCK and/or CKISS	Invasive Species management is consistent and coordinated	Ensures no gaps in management	Ongoing	Med
3.2.2 Integrate invasive species management in all aspects of regional planning and development					
a. A Work with municipal governments and relevant departments to ensure that invasive species issues are incorporated into all aspects of regional planning such as the Regional Growth Strategy, Official Community Plans, Park Management Plans, Shoreline and Riparian Guidelines, etc.	RDCK	Invasive Species management is consistent and coordinated	Ensures no gaps in management	Ongoing	Med
b. Incorporate as a condition, all invasive species related guidelines, best management practices and regulations into development permits, servicing and contractor agreements.	RDCK	Invasive Species management is consistent and coordinated	Ensures no gaps in management	Ongoing	Med

Goal 4: Strategic Actions to Improve Awareness and Community Engagement

IS: Invasive Species. IP: Invasive Plants

ACTION	LEAD	IMPACT	BENEFITS	ONE-OFF/ ONGOING	PRIORITY
4.1 Ensure consistent regional messaging					
4.1.1. Message Alignment					
a. Work with regional and provincial stakeholders and rightsholders to ensure RDCK invasive species messaging aligns with existing programs	CKISS	Clear and consistent messaging	Reduces confusion and increases public adoption	One time	Short
b. Incorporate and align invasive species communication and messaging into relevant RDCK programs, such as the Water Smart and Fire Smart program	RDCK and/or CKISS	Clear and consistent messaging	Reduces confusion and increases public adoption	One time	Short
4.1.2. Develop Consistent Message and Branding					
a. Work with the Regional Invasive Species Working Group (Goal 1) to build a recognizable invasive species management "brand" Develop template-based region-wide communication materials (such as signage, print and online materials) that contain the regional logo and messaging and can be adapted to include partner-specific information	CKISS and RDCK	Clear and consistent messaging	Reduces confusion and increases public adoption	One time	Short
4.2 Engage the community					
4.2.1. Education and outreach planning					

Goal 4: Strategic Actions to Improve Awareness and Community Engagement cont'd

ACTION	LEAD	IMPACT	BENEFITS	ONE-OFF/ ONGOING	TIMELINE
a. Work with stakeholders to identify target audiences and barriers to behaviour change, and plan outreach strategies appropriate for each target audience.	CKISS	Messaging is related to specific behaviours that cause invasive species spread	Encourages public behaviour change and adoption of messaging	Ongoing	Short
b. Identify informational signage needs and opportunities (e.g. CleanDrainDry signs at boat launches, PlayCleanGo trail signs, signage at waste management sites and Short-profile treatment sites)	CKISS	Public is informed in an engaging and immediate way	Messaging is widespread and placed where most effective	Ongoing	Short
c. Identify opportunities to develop public informational resources to enhance public awareness and encourage private landowners to control invasive species on their properties in ways that are both responsible and in keeping with best management practices (e.g. invasive species disposal handout)	CKISS	Ensures public access to relevant information	An informed public is more likely to take action and support RDCK actions	Ongoing	Short
4.2.2. Education and outreach delivery					
a. Actively promote invasive species communication and messaging in social media and public announcements	CKISS	Public is educated and inspired to take action	Cost effective method to raise awareness and prevent future spread	Ongoing	Short
b. Ensure that invasive species information on the RDCK website is detailed and up to date and reviewed annually at minimum.	RDCK	Ensures public access to relevant information and consistent messaging	Increases support for RDCK programming and ensures compliance with bylaws and disposal requirements	Ongoing	Short
c. Provide ongoing education and training that is tailored to the target audience. This includes the public, industry, staff and contractors.	CKISS	Supports reporting and prevention of invasive species spread	Cost effective and supports early detections and rapid response	Ongoing	Short
d. Work with and support stakeholders and rights holders already providing invasive species outreach to expand and deliver education and training activities and information resources to industry and residents throughout the region	CKISS	Collaboration	Cost effective and increases educational reach	Ongoing	Short

Appendix 2. Poison Hemlock Eradication Plan

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Community Poison Hemlock Eradication Plan

HCTF Action

Prepared for: Regional District of Central Kootenay, Ministry of Forests, Ministry of Transportation and Transit, Habitat Conservation Trust Fund

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We would like to acknowledge the Habitat Conservation Trust Fund for funding this project and for taking action to prevent and mitigate the impacts of invasive species.

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1. Goals and Objectives

The goal of the Community Poison Hemlock Eradication Plan is to build the capacity within the community and among relevant landowners to eradicate and prevent further incursions of poison hemlock in the CKISS region. By creating a coordinated response to invasive species management, partners and residents will be supported and inspired to take action during the project's two-year term and beyond until poison hemlock is eradicated.

The target audience of this plan includes community members, private residential landowners, private agricultural landowners, the Ministry of Forests, the Ministry of Transportation and Infrastructure, the Lower Kootenay Band, the Town of Creston, CP Rail, FortisBC Energy, the BC Wildlife Federation, School District 8, Creston Valley Wildlife Management Area, and the Regional District of Central Kootenay.

The following are the objectives of this plan:

- Determine the extent and location of poison hemlock plants
- Coordinate Poison hemlock & wild parsnip management through manual and chemical control
- Monitor poison hemlock & wild parsnip management sites to determine efficacy and management needs
- Develop an agricultural landowner outreach program to provide training, equipment, and assistance
- Develop a residential landowner outreach program to provide training and assistance
- Build capacity in the community to spot and report and manage poison hemlock through education, training and volunteers

- Develop a 5 year regional poison management plan to ensure continuity of efforts that engages all partners

2. Deliverables and Timeline

Season	Actions
Year 1- 2025	
Winter (Nov-Feb)	• Develop regional poison hemlock management plan • Host meeting with all partners to receive input on regional poison hemlock management plan
Summer (May-August)	• Engage the public to spot and report poison hemlock through education campaign and reporting tools • Recruit and train volunteers to conduct manual control on public land, assist landowners with information and control and be community ambassadors. • Landowners and partners conduct manual treatment of poison hemlock and wild parsnip on their properties. • Provide agricultural landowner support-training, equipment, grant aid for control
Summer/Fall (May-October)	• CKISS staff develop management plans for agricultural properties
Year 2-2026	
Winter (Nov-Feb)	• Determine funding to complete regional poison hemlock management plan over 5 years withpartners and funders

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Spring (April-May)	• CKISS staff and/or landowner organize herbicide contractor for chemical control
Summer (May-August)	• Engage the public to spot and report poison hemlock through education campaign and reporting tools • Recruit and train volunteers to conduct manual control on public land, assist landowners with information and control and be community ambassadors. • Landowners and partners conduct manual treatment of poison hemlock and wild parsnip on their properties. • Provide agricultural landowner support-training, equipment, grant aid for control

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3. Town of Creston

There are nine known poison hemlock sites within the Town of Creston (Figure 1). Seven of these sites are on 100 % municipal jurisdiction, one site spans both municipal and private land, and one site spans Ministry of Transportation jurisdiction and private land. Seven of the sites are along Dodd's Creek, and two of the sites are off Hood Road.

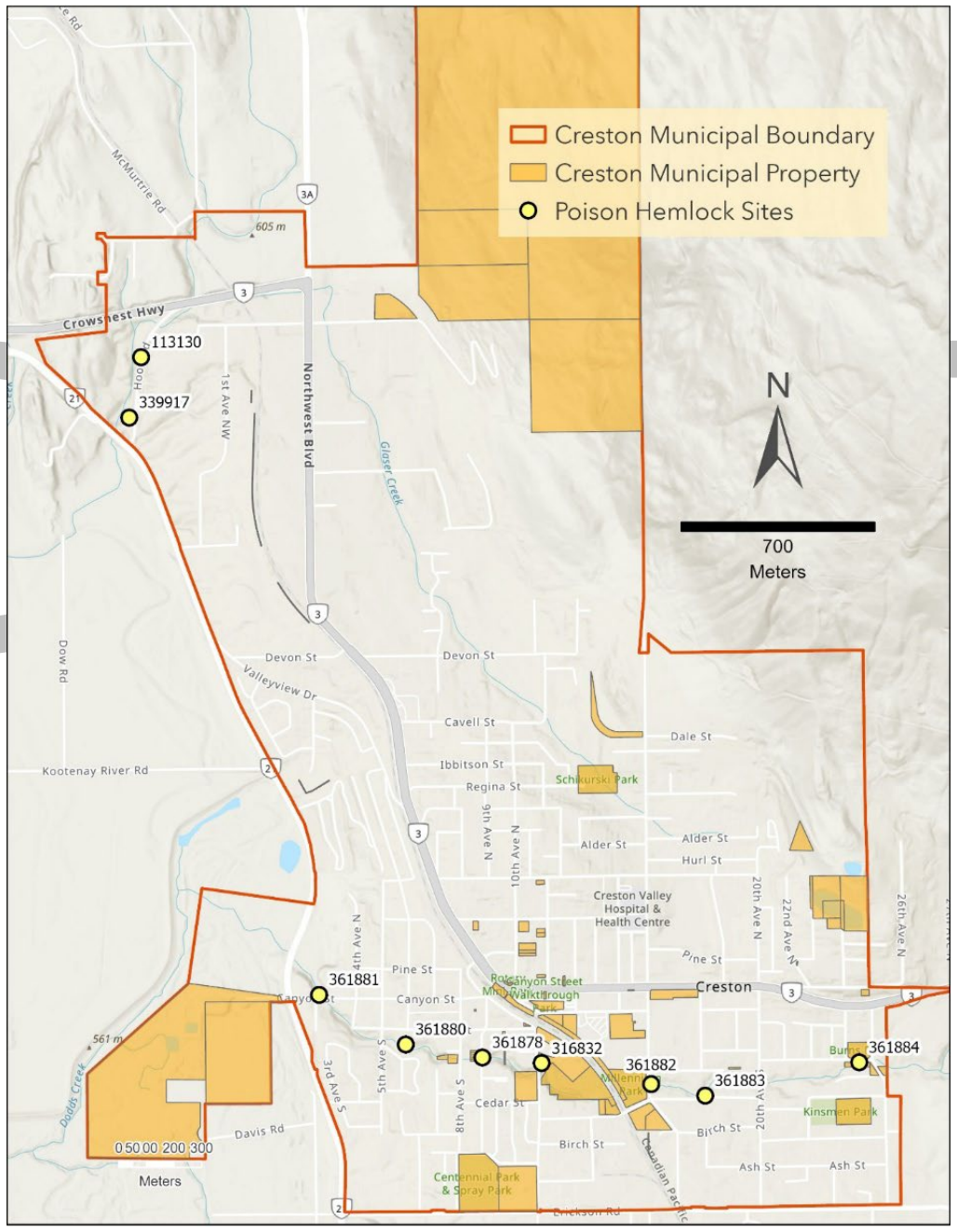

Figure 1. Map of known poison hemlock sites within the Municipality of Creston as of 2025.

3.1 Dodd's Creek Sites

In 2022, CKISS surveyed seven sites along the banks of Dodd's Creek within the Town of Creston. While there are no treatment records for these sites in the provincial database, the Town of Creston has been actively controlling poison hemlock without documenting their treatments. CKISS will discuss with the Town of Creston to confirm their awareness of these sites and collaborate on future management plans.

Dodd's Creek Park (Site 316832 and C1730396117753)

100 % Municipal Jurisdiction

Poison hemlock was first surveyed at Dodd's Creek Park in 2016, where it was found growing at high density (6–10 plants/m²) on both sides of the trail. The initial survey reported a continuous infestation with minimal gaps, spanning approximately 4000 m². Since then, the Town of Creston has actively managed the infestation, resulting in a slight reduction in both density and area. By 2024, the infestation had decreased to medium density (2–5 plants/m²) and plants are growing across 3102 m² along the Dodd's Creek trail and into the field across from the bike park.

Wild parsnip is also growing in low-density along the trail by the creek.

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Figure 2. Extent of poison hemlock infestation at the Dodd's Creek Park in 2024.

Dodd's Creek 9th Ave Crossing (Site 361878)

100 % Municipal Jurisdiction

In 2022, a few sporadic poison hemlock plants were found growing across a 15 m^2 area along Dodd's Creek where the Creek crosses 9th Ave, between Cook Street and Cedar Street. Plants might also be growing closer to water, but the surveyor was unable to survey down the steep bank.

Dodd's Creek 16th Ave Crossing (Site 361882)

100 % Municipal Jurisdiction

In 2022, several well-spaced patches of poison hemlock were found growing across a 200 m^2 area near along Dodd's Creek where it crosses 16th Avenue, between Cedar Street and Dogwood Street. Plants might also be growing closer to water, but the surveyor was unable to see down the steep bank.

Dodd's Creek North side of Cedar Street (Site 361883)

100 % Municipal Jurisdiction

In 2022, a few sporadic poison hemlock plants were found growing across a 30 m^2 area near Dodd's Creek on the north bank of Cedar Street, between 20th Ave S and 16th Ave S.

Dodd's Creek across from Burns Park (Site 361884)

100 % Municipal Jurisdiction

In 2022, a few patches of poison hemlock were found growing across a 350 m^2 area along Dodd's Creek south of Elm Street, across from Burns Park. It appeared that the plants had been treated, but there are no records of treatment in the provincial database.

Dodd's Creek beside Park View Apartment Complex (Site 361880)

60 % Municipal Jurisdiction, 40 % Private Land

In 2022, a few patches of poison hemlock were found growing across a 3000 m^2 area near Dodd's Creek beside the Park View apartment complex at 609 Cook St. The surveyor suspected that more plants could be found on the private property, but did not have permission from the landowner to access the area.

Dodd's Creek intersections of Canyon Street (Site 361881)

25% Ministry of Transportation and Infrastructure, 75% Private Land

In 2022, a few patches of poison hemlock were found growing near Dodd's Creek on private land at 316 Canyon Street. A few patches were also found nearby at on MOTI jurisdiction at the intersection of Canyon Street and Highway 21. Overall, the plants spanned an 800 m^2 area. This site should be surveyed again to determine if any plants are on municipal jurisdiction.

3.2 Hood Road Sites

Two sites on Hood Road have historically been listed as Ministry of Transportation jurisdiction and have been surveyed and treated with MOTI funding. However, Hood Road is within the municipal boundary of Creston and is not a highway, therefore they have been updated to be municipal jurisdiction and should be managed by the Municipality of Creston.

North of Hood Road near Highway 21 (Site 339917)

100 % Municipal Jurisdiction

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In 2021, CKISS found a few low-density patches of mature poison hemlock plants growing across a 600 m^2 area in a yard waste dumping spot, near the intersection of Hood Road and Highway 21. CKISS has coordinated six chemical treatments of this site with funding from MOTI in the past three years (2 passes per season), but the size and density of the infestation has increased. In 2024, the infestation consisted of a few medium-density patches of seedlings growing across a 3784 m^2 area.

Wild parsnip is also present at this site.

The adjacent private landowner (1530 Highway 21) should be contacted to determine if they have plants on their property.

Hood Road near Highway 3 (Site 113130)

100% Municipal Jurisdiction

In 2022, a Ministry of Forests employee discovered a few sporadic poison hemlock plants across a 5 m^2 area in a ravine near Glaser Creek. In 2023 and 2024, CKISS staff and contractors surveyed the site but did not find any plants. However, there is a discrepancy between the site's location description and its recorded UTM coordinates. The description states, "0.9 km west on Hwy 3/3A from the junction with Northwest Blvd," while the UTMs place the site on Hood Road, south of Highway 3. This mismatch suggests that the UTMs may be incorrect, potentially explaining why no plants have been found in subsequent years.

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3.3 Water Treatment Sites

Water treatment plant west of Site 361881

100% Municipal Jurisdiction

City of Creston employee reported in 2024 and 2025 that poison hemlock is growing in abundance around the plant and the lagoons. Infrastructure Services hired an herbicide, from Penticton, to treat end of June 2025.

Private land across from the Water treatment plant west of Site 361881

100% Private Jurisdiction

City of Creston employee reported in 2025 that poison hemlock is growing on the private property across from the water treatment site. Brad Brad Zieffli, Interim Director of Infrastructure Services, will contact the landowner to determine opportunity to chemically treat their property in conjunction with treatment at the water plant. HCTF funding could be used to support treatment.

3.4 Other Sites

Glaser Creek

100% ? Jurisdiction

Riparian area that might also have poison hemlock. No known sites but would be fruitful to survey and get public to report. Trail along creek? Public access?

3.5 NEXT STEPS

Table 1. Summary of next steps for treatment of poison hemlock within the Municipality of Creston.

Site ID	Location	Jurisdiction	Site Status	Next Steps
316832 & C1730396117753	Dodd's Creek Park	Municipality owned land 100%	Creston has been mechanically managing due to public resistance to herbicide. Plants are decreasing in density and area.	CrowdSorsa Site Discuss this site with the Municipality of Creston. Recommend chemical treatment outside of PFZ, and mechanical treatment within the PFZ.
361878	Dodd's Creek crosses 9th Ave S, between Cook St and Cedar St.	Municipality owned land 100%	Unknown. Surveyed in 2022.	Determine if the Municipality of Creston is aware of this site and if they have any treatment plans for 2025. Recommend mechanical treatment. Too close to water for CrowdSorsa site.
361882	Dodd's Creek 16th Ave Crossing between Cedar St and Dogwood St.	Municipality owned land 100%	Unknown. Surveyed in 2022.	Determine if the Municipality of Creston is aware of this site and if they have any treatment plans for 2025. Recommend mechanical treatment. Too close to water for CrowdSorsa site.
361883	Dodd's Creek North side of Cedar Street between 20th Ave S and 16th Ave S.	Municipality owned land 100%	Unknown. Surveyed in 2022.	Determine if the Municipality of Creston is aware of this site and if they have any treatment plans for 2025. Recommend mechanical treatment. Too close to water for CrowdSorsa site.
361884	Dodd's Creek across from Burns Park	Municipality owned land 100%	Unknown. Surveyed in 2022.	Determine if the Municipality of Creston is aware of this site and if they have any treatment plans for 2025. Recommend mechanical treatment. Too close to water for CrowdSorsa site.

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361880	Dodd's Creek beside Park View Apartment Complex	60 % Municipal Jurisdiction, 40 % Private Land	Unknown. Surveyed in 2022.	Determine if the Municipality of Creston is aware of this site and if they have any treatment plans for 2025. Recommend mechanical treatment. Mail was sent to the private landowner of the Park View apartment complex (609 Cook Street) to seek permission to survey and plan treatment of any plants found on their property (March 2025).
361881	Dodd's Creek intersections of Canyon Street	25% MOTI Jurisdiction, 75% Private Land	Unknown. Surveyed in 2022.	Include treating this site in 2025 MOTI work plan and will determine if any plants are on municipal jurisdiction. Mail was sent to the private landowner (316 Canyon Street) to coordinate treatment of the plants on their property (March 2025)
339917	North of Hood Road near intersection with Highway 21	100 % Municipal Jurisdiction	MOTI has been treating twice annually for three years. Infestation is increasing in density and area.	Potential CrowdSorsa Site Due to proximity with Highway 21, discuss with MOTI if this site can still be included in the MOTI workplan for chemical treatment in 2025. Mail sent to private landowner at 1530 Highway 21 to see if they have plants on their property (March 2025).
113130	Hood Road near intersection with Highway 3	100 % Municipal Jurisdiction	No plants found past two years. Site might be in wrong location.	Include in MOTI workplan to inventory the area described in the location description of this site "0.9 km west on Hwy 3/3A from the junction with Northwest Blvd" as the site UTMs where no plants have been found are likely incorrect.
Water treatment plant west of Site 361881		100% Municipal Jurisdiction	Unknown. Reported by City.	Will be treated by herbicide contractor in June 2025. City of Creston to continue to treat in 2026 aiming to treat at rosette stage.

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Private land across from the Water treatment plant west of Site 361881		100% Private Jurisdiction	Unknown. Reported by City	Brad Zieffli, Interim Director of Infrastructure Services, will contact the landowner to determine opportunity to chemically treat their property in conjunction with treatment at the water plant. HCTF funding could be used to support treatment.
Glaser Creek	Runs north through Schikurski Park	100% ? Jurisdiction	Unknown	Need public to report or survey.

4. Ministry of Transportation

4.1 Sites

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North of Simons Road, Yaqan Nukiy Reserve Land (Site 358858)

100% First Nation Reserve Land

In 2021, a 225 m^2, low-density, patch of poison hemlock was found on Yakan Nukiy reserve land, north of Simon Road, near the intersection with Riverview Road. CKISS met with the landholder, George, and Norm Allard, the Community Planner for the Yaqan Nukiy, during the initial survey to discuss treatment options.

The Ministry of Transportation has been funding annual chemical control of this patch annually since 2022 because the plants are adjacent to a MOTI right-of-way. Despite the treatments, this infestation has increased in size, density, and distribution. In 2024, several medium-density patches were found across a 467 m^2 area.

Highway 21 intersection with Ramsier Road (Site 302264)

80% Ministry of Transportation and Infrastructure, 20% Private Land

In 2017, poison hemlock was observed south of Creston, on the west side of Highway 21, at the intersection with Ramsier Road. The initial survey found plants were growing across a 1000 m^2 area, and were encroaching on to the private property, 4123 Highway 21, from the MOTI right-of-way. This patch has been chemically treated annually starting in 2018. MOTI has been funding treatment on both the right-of-way, and the private property owned by Ron/Buckey Mccurrach (Phone: 250-402-9551).

As of 2024, the infestation has reduced from a high-density continuous occurrence, to several medium-density patches of primarily small plants growing across a 1195 m^2 area.

Highway 3 east of intersection with Lougheed Road (Site 361708)

100% Ministry of Transportation and Infrastructure

In 2022, a few sporadic poison hemlock plants were found growing in low-density across a 200 m^2 area on the north side of Highway 3, east of the intersection with Nicks Island North Road. Starting in 2022, MOTI has funded annual chemical treatments of this site. Despite the treatments, the infestation has increased in size, density, and distribution. As of 2024, a few medium-density patches were found growing across a 795 m^2 area on the MOTI right-of-way.

Erickson Road near intersection with Highway 3 (Site 346428)

CP Rail 75%, Ministry of Transportation and Infrastructure 25%

In 2019, several low-density patches of poison hemlock were found growing across a 700 m^2 area north of Erickson Road. In 2020 and 2021, additional patches were also found on the south side of the road on MOTI and CP Rail jurisdiction. Plants are also suspected of growing on nearby private properties, 3540 Erickson Road and 3550 Erickson Road. No treatments have occurred at this site.

4.2 Next steps-2025

Site ID	Location	Jurisdiction	Site Status	Recommendation
358858	North of Simons Road, Yaqan Nukiy Reserve Land	100% First Nation Reserve	MOTI has funded annual chemical treatment since 2022. Infestation is increasing in size, density, and distribution.	Included in MOTI workplan. Schedule herbicide treatment for May or early June.
302264	Highway 21 intersection with Ramsier Road	80% MOTI, 20% Private Land	MOTI funding annual chemical treatments since 2018. Infestation has reduced in density.	Include site in the MOTI 2025 work plan. Check if MOTI can continue to treat Ron/Buckey Mccurrach's property.
361708	Highway 3 east of intersection with Lougheed Road	100% MOTI	MOTI funding annual chemical treatments since 2022. Infestation has increased in size, density, and distribution.	Include site in the MOTI 2025 workplan. Schedule herbicide treatment for May or early June.
346428	Erickson Road near intersection with Highway 3	CP Rail 75%, MOTI 25%	Unknown. Site last surveyed in 2021.	Attempt to talk with the private landowners to determine if they have plants on their properties. Include surveying the site and landowner outreach in the 2025 MOTI work plan and determine treatment recommendations. Contact CP Rail.

DRAFT

5. Ministry of Forests

5.1 Channel Road (Site 3558859)

In 2021, a few low-density patches of poison hemlock were found across a 100 m^2 area along Channel Road near Duck Lake. This site is within the Creston Valley Wildlife Management Area. CKISS was hoping to survey this site in 2024, but ran out of funding from MOF before they could visit the site.

5.2 Next steps

Include survey and mechanical treatment of this site in the 2025 MOF work plan.

6. Fortis BC Energy

6.1 Erickson Elementary School Wetland (Site 339912)

Fortis BC jurisdiction 30%, School District 8 70%

Poison hemlock was first recorded at the Erickson Elementary School, in the field adjacent to the wetland, in 2018. The initial survey described the infestation as several low-density patches spanning a 1-hectare area. Since 2018, there have been 17 passes of chemical treatment, and nine passes of mechanical treatment within the PFZs.

Wild parsnip is also growing at this site.

Treatments of poison hemlock at this site have historically been funded by FortisBC Energy (a gas line runs through the property), the BC Wildlife Federation (they manage the wetland restoration site), and the Ministry of Forests (with Regional EDRR funding).

Since, 2018, the infestation has reduced in size and density. In 2024, poison hemlock was found in several low-density patches across 0.1752 hectares.

DRAFT

Figure 3. Area where poison hemlock was found growing at the Erickson Elementary School property in 2024.

DRAFT

6.2 Next steps-2025-2029

This site is included in the FortisBC Energy work plan 2025-2029. Continuing with two passes of chemical treatment outside of the PFZ and mechanical treatment within the PFZ has shown to be successful.

7. City of Nelson

7.1 West end of Lakeside Drive (Site 355894)

100% CP Rail Jurisdiction

This is the only known poison hemlock site within the City of Nelson municipal boundary. In 2021, a continuous occurrence of medium density (2-5 plants/m^2) poison hemlock plants were found spanning 2500 m^2 area on CP Rail jurisdiction, south of the old landfill and near Kootenay Lake (Figure 4).

Figure 4. Location of poison hemlock on CP Rail jurisdiction within the City of Nelson.

DRAFT

7.2 Next Steps-2025

CKISS will discuss this site in the 2025 City of Nelson work plan meeting and determine whether the City has contact with CP Rail to coordinate treatment. As part of the City of Nelson work plan, CKISS should survey the site to assess if any plants have spread onto City jurisdiction and coordinate treatment as needed. The Landscaping Bylaw could be enforced to treat plants on CP jurisdiction since this is private land within the city boundary.

8. Regional District of Central Kootenay

8.1 Salmo Central landfill (Site 346447)

100% RDCK Jurisdiction

In 2019, a few patches of low-density (>1 plant/m^2) poison hemlock were found at the Salmo Central Landfill spanning a 1.5-hectare area. Starting in 2020, the site has been chemically treated twice per season annually, except for 2021 when no treatments occurred. Some of the poison hemlock plants could not be controlled due to their proximity to water.

Despite the treatments, the infestation has increased it's density and distribution. In 2024, some areas of the landfill had medium-density (2-5 plants/ m^2) patches and other areas had low-density sporadic plants. Overall, plants were found growing across 1.8 hectares in 2024.

8.2 Next steps-2025

CKISS has included two passes of chemical treatment, and a half-day of mechanical treatment for poison hemlock in wet areas in the RDCK ENV proposal. Schedule herbicide treatment in May or early June for maximum efficacy.

9. Private Land

9.1 3505 Church Road (Site C1717533631926)

100% Private Land

In 2024, poison hemlock was found growing in medium-density (2-5 plants/m^2) across a 42 m^2 area on private land in Erickson. This was CKISS's the first observation of poison hemlock at this location. CKISS has had no prior contact with the landowner. A letter was mailed to inform the landowner of the infestation but was returned to sender in 2025.

DRAFT

9.2 1735 Nick Island road, West of Road (Site 361709)

100% Private Land

In 2022, several dense patches poison hemlock were found scattered throughout the private property west of Nick Island North Road, including within a field and dirt bike track. Overall, the plants were scattered across 2.04 hectares. Wild parsnip is also growing on this property. CKISS spoke with the landowner, Alia Schofer, (phone: 250 428 0550, e-mail: schofer1735@gmail.com) and she was open to herbicide treatment, but was unable to do the treatments herself. No treatment has since been coordinated at this site.

9.3 1735 Nicks Island Road, East of Road (Site 361707)

100% Private Land

In 2022, a few medium-density patches of poison hemlock were found growing across a 132 m^2 area on private property east of Nick's Island North Road west of Creston. The land use for this property is listed as grain & forage. According to the RDCK webmap, the landowner may be the same as site 361709, Alia Schofer.

9.4 3507 Highway 3 (No Site)

100% Private Land

In 2023, CKISS visited this landowner, Sunny Sardar (e-mail: Sunnysardar07@gmail.com) and discussed treatment options for the poison hemlock on his property, adjacent to the Erickson Elementary School wetland. A formal observation record was not created, but plants were dense near

the water and the infestation was widespread. The landowner communicated that he would like to treat the plants with herbicide himself where possible but would appreciate funding support.

9.5 1370 Speers Road (Site 361710)

100% Private Land

In 2022, a continuous medium-density (2-5 plants/m^2) poison hemlock infestation was found growing across a 240 m^2 area in a privately owned field, owned by Jessica Birdsall (phone: 250 435 0211, e-mail: Jbirdsall2013@gmail.com). The farm field is used for barley for sheep. When CKISS spoke to the landowner in 2022, they said that they may be able to chemically treat the plants themselves. Follow up in 2024 indicated that the cows may be treading on the patch and treatment might not be necessary. This private land is located within the Creston Diking District.

9.6 Diking District

Diking District

100% Private Jurisdiction

Riparian area around Dodd's Creek runs through the Diking District. The Diking District is a complex of private lands. No known sites but would be fruitful to survey and get public to report. Possible contact Creston/Reclamation Dyking District (Anastasia Walus)" <office@crestoncpa.com>.

DRAFT

9.7 Recommendations-DRAFT

Table 2. Summary of recommendations for poison hemlock sites on private land.

Site ID	Location	Jurisdiction	Site Status	Updates
C1717533631926	3505 Church Road, in drainage ditch	100% Private Land	Unknown. Last survey in 2024.	Mail was sent to the landowner to coordinate treatment of the plants on their property (March 2025), returned to sender.
361709	1735 Nicks Island, west of road	100% Private Land	Unknown. Last surveyed in 2022.	CKISS contacted the landowner (March 2025). Alia Schofer is interested in treatment but can't do herself. Coordinate treatment of the plants on their property.
361707	1735 Nicks Island Road, east of road	100% Private Land	Unknown. Last surveyed in 2022.	CKISS contacted the landowner (March 2025). Alia Schofer is interested in treatment but can't do herself. Coordinate treatment of the plants on their property.
No Site	3507 Hwy 3	100% Private Land	Unknown. Cursory survey in 2023.	Potential CrowdSorsa Site Offer the landowner, Sunny Sardar, support for treatment (either contractor or equipment purchase) for areas outside of the PFZ. Mechanical treatment is suggested for within the PFZ, and Sunny can be compensated via CrowdSorsa for this work. This has been offered to Sunny June 2025.

361710	1370 Speers Road	100% Private Land	Unknown. Last surveyed in 2022.	Follow-up with landowner, Jessica Birdsall, and determine if she needs support with treatment. Cattle have been trampling site.
Diking District		100% Private Jurisdiction	Unknown	Need public to report or survey.

DRAFT

10. Treatment Considerations-DRAFT

Herbicide Selection and Timing of Treatment

The efficacy of herbicide treatments for poison hemlock is influenced by the timing of application. Scheduled applications should be adjusted to target the most vulnerable plant life stages. The best results are typically achieved when treatment occurs during the early spring or fall. Early spring applications are particularly effective as poison hemlock is still in the rosette stage, while late fall applications can target seeds before they germinate the following season[1]. While glyphosate and other systemic herbicides can still be effective during the bud to full bloom stages, higher application rates may be required to achieve control[2]. As the plant progresses into the flowering stages, herbicide efficacy decreases, making early-season applications the most reliable strategy for long-term management[3]

[1] https://www.fs.usda.gov/Internet/FSE_DOCUMENTS/stelprdb5410121.pdf

[2] https://wric.ucdavis.edu/information/natural%20areas/wr_C/Conium.pdf

[3] https://extension.entm.purdue.edu/newsletters/pestandcrop/article/poison-hemlock-2/

Appendix 3. Proposed Resolution to the Federation of Canadian Municipalities

RESOLUTION

WHEREAS, protecting natural assets is crucial to supporting Canada's Housing Plan. Natural assets such as water infrastructure and healthy ecosystems provide essential services to housing communities. Essential services include drinking water, clean air and recreation opportunities. Maintaining existing natural infrastructure is more cost efficient than building new infrastructure to compensate for ecosystem function loss, including that caused by invasive species ; and

WHEREAS climate change and persistent drought underscore the vulnerability of local water systems and the need for greater coordination and investment in watershed security to reduce risks to drinking water, wildfire response, flood control, waste water treatment services, and community well-being. Invasive species can exacerbate the impacts of climate change, drought and degrade watershed function; and

WHEREAS **i**nvasive plants are also implicated in altering fire regimes, and impacting species at risk and natural climate solutions. Management and damage costs are increasing rapidly over time and proactive management substantially reduces future costs. It is estimated that each $1 of immediate invasive species management reduces damages by $53.5[1]; and

WHEREAS invasive species spread and impacts are a national issue and due to a concentration of human activity, municipalities act as epicenters of invasive species establishment and spread. As a result, municipalities are directly involved in limiting the spread of invasive species; and

WHEREAS the provinces and territories and municipalities lack adequate resources to prevent the spread of invasive species, leaving local governments unprotected. A funding mechanism to enact FCM standing policies on providing federal support for municipalities in the development and delivery of invasive species programs is also lacking; therefore be it

RESOLVED, That FCM lobby the federal government to fund a Municipalities for Invasive Species Prevention Program

[1]Cuthbert, R.N., et al. 2022. Biological invasion costs reveal insufficient proactive management worldwide. Science of The Total Environment, Vol 819, 153404.

BACKGROUND

Canada's 2030 Nature Strategy

Strong action is needed to address the 2030 targets for Canada's 2030 Nature Strategy: Halting and Reversing Biodiversity Loss in Canada (Environment and Climate Change Canada, 2024), including Target 6 to "Eliminate, minimize, reduce and or mitigate the impacts of invasive alien species on biodiversity and ecosystem services by identifying and managing pathways of the introduction of alien species, preventing the introduction and establishment of priority invasive alien species, reducing the rates of introduction

and establishment of other known or potential invasive alien species by at least 50% by 2030, and eradicating or controlling invasive alien species, especially in priority sites, such as islands".

Federation of Canadian Municipalities Policy Statements

FCM Policy Statement- Biodiversity
FCM STANDING POLICIES March 2025

1. Invasive Species

    1.1. The federal government should deliver national programs that prevent invasive species, including aquatic invasive species, from entering Canada and limit the spread of invasive species within Canada, including the spread of aquatic invasive species by watercraft and seaplanes.
    1.2. The federal government should involve municipalities in the development and delivery of invasive species programs and provide resources to local governments in instances where municipalities are directly involved in limiting the spread of invasive species.
    1.3. The federal government should provide support to communities in regions that been adversely impact by invasive species.

2. Species at Risk
    2.1. The federal government should engage municipalities in decisions related to resource andecosystem management, particularly when these decisions will have a direct impact on community viability and traditional culture.
    2.2. The federal government should recognize municipal governments and Indigenous governments as partners in developing conservation agreements, funding agreements, and recovery plans under the Species at Risk Act.
    2.3. The federal government should continue to define the objective of the *Species at Risk Act* as the survival and recovery of at-risk species' populations, rather than establishing the permanent protection of lands.

3. Biodiversity and Protected Areas:
    3.1. The federal government should provide municipalities with the necessary tools and resources to incorporate biodiversity considerations into land-use planning decisions.

4. Pesticides
    4.1. The federal government should strengthen risk-assessment and management process fo rpesticide products, in consultation with municipalities.
    4.2. Municipalities must have the authority to limit the use of pesticides for cosmetic purposes on both private and municipal property.
    4.3. The federal government should work with municipalities to develop alternative pest-management strategies, support innovative early intervention programs, and integrated pesticide management.

Committee Oversight: Standing Committee on Environmental Issues and Sustainable Development
Last updated: December 2024 Board of Directors Meeting

Relevant Resolutions

Protection of Waterways from Aquatic Invasive Species
Meeting Board of Directors - March 2023

WHEREAS, Canada is home to 20 percent of the world's fresh water, and the spread of aquatic invasive species (AIS) will have negative environmental, social and economic threats, costing Canadian taxpayers billions of dollars; and

WHEREAS, The National Aquatic Invasive Species Committee is formed by the federal, provincial and territorial governments, but management of AIS is currently the responsibility of the provinces and territories; and

WHEREAS, The provinces and territories lack adequate resources to prevent the spread of AIS through effective regulation and enforcement, leaving local governments unprotected; therefore be it

RESOLVED, That FCM lobby the federal government to fund and implement a nationwide program, such as a watercraft inspection station and passport program, that ensures owners clean, drain and dry their vessels when transporting their vessels between provinces.

FCM Contact

Sara Jane O'Neill | she/her/elle
Policy Advisor | Policy and Public Affairs
Conseillère en politiques | Politique et affaires publiques
T. 1-343-925-6474

Appendix 4. Financial Statements FY2026

Central Kootenay Invasive Species Society

Budget vs. Actuals: Consolidated Budget_FY26_P&L_1 - FY26 P&L

April 2025 - March 2026

	TOTAL	
	ACTUAL	BUDGET
Income		
4251 Provincial Funding	121,131.37	141,033.37
4252 Municipal Funding	44,893.99	44,892.78
4253 Regional Funding	86,544.19	60,680.97
4260 Federal Grants (Income)	52,567.30	60,038.21
4261 Provincial Grants	65,000.00	150,000.00
4262 Regional Grants	19,645.58	36,690.20
4270 Crown Corporation Funding (Income)	97,485.17	214,747.68
4272 Crown Corporation Grants (Income)	0.00	13,674.70
4280 Private Corporation Funding	80,690.61	78,851.31
4285 First Nations Funding	6,800.00	6,800.00
4290 NPO Funding	6,868.90	35,151.28
4293 Foundations and Trusts	40,339.62	84,327.35
Uncategorized Income	1,014.74	
Total Income	**$622,981.47**	**$926,887.85**
GROSS PROFIT	**$622,981.47**	**$926,887.85**
Expenses		
5014 Equipment & Supplies Expenses		
5015 Equipment - Fieldwork	3,572.00	3,739.00
5016 Equipment - Outreach	85.11	2,056.00
5045 Outreach resource purchase & printing		1,084.00
5050 Supplies- Fieldwork	4,062.58	6,999.00
5051 Supplies- Outreach	1,263.70	4,950.00
Total 5014 Equipment & Supplies Expenses	**8,983.39**	**18,828.00**
5080 Amortization	19,370.97	
Advertising and Media Expenses		
5615 Advertising and Media Expenses	1,863.14	2,820.00
Total Advertising and Media Expenses	**1,863.14**	**2,820.00**
Contractor Expenses		
5192 Contractor Fees -Herbicide	151,872.13	164,330.00
5194 Contractor Fees -Other	7,664.16	4,588.00
Total Contractor Expenses	**159,536.29**	**168,918.00**
Event Expenses		
5020 Venue - Meeting and Event		420.00
5025 Honoraria & Comm. Stipends	3,566.62	7,075.00
5786 Conference fees		1,000.00
5789 Meals & Entertainment	927.80	1,437.00
Total Event Expenses	**4,494.42**	**9,932.00**
Motor Vehicle Expenses		
5040 Mileage ($0.72/km) - Personal vehicle	4,656.32	4,500.00
5041 Mileage ($0.72/km) - Project allocations	29,343.93	45,371.00
5042 Mileage ($0.63/km) - Project allocations (BC funders only)	4,290.29	
5043 Reclassification of Vehicle Mileage for Programs	-33,634.22	-45,371.00

	TOTAL	
	ACTUAL	BUDGET
5500 Carshare expenses	9,991.85	4,800.00
5730 Motor Vehicle Fuel	3,562.02	3,000.00
5731 MV Insurance	5,369.00	5,950.00
5732 MV Repairs & Maintenance	565.28	3,000.00
5733 EV charging expenses	358.51	700.00
Total Motor Vehicle Expenses	**24,502.98**	**21,950.00**
Overhead Expenses		
5017 Equipment - Office & Storage	262.63	500.00
5065 Emergency Services	728.22	
5610 Accounting & Legal	23,523.02	18,006.00
5625 Business Fees & Licenses	55.00	300.50
5635 Software	4,787.83	8,179.84
5636 Equipment - Computer & Communications	1,895.97	2,000.00
5637 In Reach Subscription	926.44	1,020.84
5640 Courier & Postage (admin)	410.15	140.00
5685 Insurance	10,219.00	10,560.00
5690 Interest & Bank Charges	639.86	1,001.26
5691 Telpay Charges / Plooto Charges	235.24	106.00
5700 Supplies (Office)	1,800.30	1,225.00
5760 Rent - office space	22,493.08	34,939.50
5765 Repair & Maintenance	1,034.96	2,543.35
5780 Telephone & Data	2,266.36	3,954.96
Total Overhead Expenses	**71,278.06**	**84,477.25**
Payroll Expenses		
5440 WCB Expense	1,827.41	5,633.07
5470 Employee Benefits	1,711.49	
5066 Employee Professional Fees		1,300.00
5782 Training & Pro. Development	1,518.00	3,400.00
5783 Health Insurance	13,275.39	21,905.00
Total 5470 Employee Benefits	**16,504.88**	**26,605.00**
Taxes	26,283.54	34,656.11
Wages	385,621.33	501,827.00
Total Payroll Expenses	**430,237.16**	**568,721.18**
Travel Expenses		
5005 Accomodation	1,593.39	1,312.00
5035 Meals (Per Diem)(Full day-$60.61, Breakfast-$14.58, Lunch-$16.87, Dinner- $29.16)	849.98	790.00
5784 Travel (non motor vehicle)	344.30	
Total Travel Expenses	**2,787.67**	**2,102.00**
Total Expenses	**$723,054.08**	**$877,748.43**
NET OPERATING INCOME	**$ -100,072.61**	**$49,139.42**
Other Expenses		
Exchange Gain or Loss	58.52	
Reconciliation Discrepancies	213.54	

Central Kootenay Invasive Species Society

Budget vs. Actuals: Consolidated Budget_FY26_P&L_1 - FY26 P&L

April 2025 - March 2026

	TOTAL	
	ACTUAL	BUDGET
Total Other Expenses	**$272.06**	**$0.00**
NET OTHER INCOME	**$ -272.06**	**$0.00**
NET INCOME	**$ -100,344.67**	**$49,139.42**

Central Kootenay Invasive Species Society

Profit and Loss

April - November, 2025

	TOTAL
INCOME	
4251 Provincial Funding	107,852.37
4252 Municipal Funding	44,893.99
4253 Regional Funding	76,598.69
4260 Federal Grants (Income)	52,567.30
4261 Provincial Grants	35,000.00
4262 Regional Grants	19,645.58
4270 Crown Corporation Funding (Income)	97,485.17
4272 Crown Corporation Grants (Income)	0.00
4280 Private Corporation Funding	76,674.78
4285 First Nations Funding	6,800.00
4290 NPO Funding	6,868.90
4293 Foundations and Trusts	39,620.49
Uncategorized Income	1,014.74
Total Income	**$565,022.01**
GROSS PROFIT	**$565,022.01**
EXPENSES	
5014 Equipment & Supplies Expenses	
5015 Equipment - Fieldwork	3,572.00
5016 Equipment - Outreach	85.11
5050 Supplies- Fieldwork	4,062.58
5051 Supplies- Outreach	1,263.70
Total 5014 Equipment & Supplies Expenses	**8,983.39**
5080 Amortization	17,218.64
Advertising and Media Expenses	
5615 Advertising and Media Expenses	1,863.14
Total Advertising and Media Expenses	**1,863.14**
Contractor Expenses	
5192 Contractor Fees -Herbicide	151,872.13
5194 Contractor Fees -Other	7,664.16
Total Contractor Expenses	**159,536.29**
Event Expenses	
5025 Honoraria & Comm. Stipends	3,566.62
5789 Meals & Entertainment	927.80
Total Event Expenses	**4,494.42**
Motor Vehicle Expenses	
5040 Mileage ($0.72/km) - Personal vehicle	4,656.32
5041 Mileage ($0.72/km) - Project allocations	29,343.93
5042 Mileage ($0.63/km) - Project allocations (BC funders only)	4,290.29
5043 Reclassification of Vehicle Mileage for Programs	-33,634.22
5500 Carshare expenses	9,991.85
5730 Motor Vehicle Fuel	3,562.02
5731 MV Insurance	5,369.00
5732 MV Repairs & Maintenance	565.28

Central Kootenay Invasive Species Society

Profit and Loss

April - November, 2025

	TOTAL
5733 EV charging expenses	357.65
Total Motor Vehicle Expenses	**24,502.12**
Other Employee Benefits	0.00
Overhead Expenses	
5017 Equipment - Office & Storage	12.96
5065 Emergency Services	728.22
5610 Accounting & Legal	23,523.02
5625 Business Fees & Licenses	55.00
5635 Software	4,341.30
5636 Equipment - Computer & Communications	1,895.97
5637 In Reach Subscription	926.44
5640 Courier & Postage (admin)	410.15
5685 Insurance	10,219.00
5690 Interest & Bank Charges	639.86
5691 Telpay Charges / Plooto Charges	235.24
5700 Supplies (Office)	1,628.38
5760 Rent - office space	20,085.12
5765 Repair & Maintenance	1,034.96
5780 Telephone & Data	2,241.78
Total Overhead Expenses	**67,977.40**
Payroll Expenses	
5440 WCB Expense	1,827.41
5470 Employee Benefits	1,711.49
5782 Training & Pro. Development	1,518.00
5783 Health Insurance	13,275.39
Total 5470 Employee Benefits	**16,504.88**
Taxes	26,283.54
Wages	385,621.33
Total Payroll Expenses	**430,237.16**
Travel Expenses	
5005 Accomodation	1,593.39
5035 Meals (Per Diem)(Full day-$60.61, Breakfast-$14.58, Lunch-$16.87, Dinner- $29.16)	849.98
5784 Travel (non motor vehicle)	344.30
Total Travel Expenses	**2,787.67**
Total Expenses	**$717,600.23**
OTHER EXPENSES	
Exchange Gain or Loss	58.52
Reconciliation Discrepancies	213.54
Total Other Expenses	**$272.06**
PROFIT	**$ -152,850.28**

KOOTENAY FOOD COUNCIL: REGIONAL FOOD AND FARM COORDINATION – 2025 Results & 2026 Funding Request

Author: Paris Marshall Smith, Sustainability & Resilience Supervisor
File Reference: 10-5200-20-CKFPC
Electoral Area/Municipality: ALL
Services Impacted S100 – General

1.0 STAFF RECOMMENDATION

That the Board approve the RDCK extending the Service Agreement with the Kootenay Food Council for the delivery of regional food systems coordination, communication, and network development to a maximum value of $30,000 for the period April 2026 to March 2027;

AND FURTHER, that this amount be included in the 2026-2030 Draft Financial Plan for Service 100 – General Administration.

2.0 BACKGROUND/HISTORY

Note – this report was presented in November 2025 and the Board requested the following additional information in ATTACH03.

1. Grow & Connect Project Overview
2. Procurement Project Overview and Request – *note this was moved to a support report*
3. 2025 deliverables and outcomes table
4. 2026 - proposed deliverables table
5. 2026-27 Budget and Anticipated Funding Opportunities
6. Kootenay Food Council - Profit and Loss
7. Kootenay Food Council - Balance Sheet

As well, there were specific **Area-Specific Updates requested for the Creston Valley and Area K.** KFC has reached out to Director Weatherhead and will be connecting with Creston Valley Directors to provide specific update, including the question about BC Tree Fruit storage space.

Background - Since 2018, the RDCK has partnered with the Kootenay Food Council to deliver regional food system coordination under Service S100. In 2025, this partnership advanced several priority areas including:

- The organization completed a rebrand from Central Kootenay Food Policy Council to the Kootenay Food Council (KFC).

- Emergency Food Preparedness: collaboration with RDCK Emergency Operations Centre (EOC) and BC Wildfire Service to develop vendor processes for food provision during emergencies.
- Regional Procurement and Logistics: growth of the Kootenay-Boundary Food Procurement Network to support institutional purchasing, food recovery, and transportation planning.
- Food Systems Data and Reporting: development of the first Regional Food Systems Report Card framework to measure regional progress.
- Public Engagement and Communications: delivery of quarterly Council meetings, newsletters, Farm & Food Directory updates, outreach at agricultural forums, Earth Week, Basin Food Summit, and Indigenous food sovereignty events.

These actions align with RDCK objectives in climate resilience, emergency management, economic development, and community wellbeing.

3.0 PROBLEM OR OPPORTUNITY DESCRIPTION

Gaps and Opportunities for 2026 (copied from ATTACH01)
While the Council has made significant strides, several key opportunities remain upon a backdrop of changing climate, economic uncertainty and shifting geopolitics:

- Regional Procurement Coordination – Continued effort is needed to build a long-term, financially viable structure for shared purchasing and distribution.
- Food Recovery and Food Waste Diversion - Strengthen and explore new pathways for food waste diversion and food recovery and increase the movement of fresh and donated foods into rural communities.
- Emergency Response Integration – Strengthen business and community organization opportunities within official emergency management systems. Continued advocacy and representation of response and recovery gaps in regards to local food system resiliency.
- Ongoing Engagement and Communications Capacity – Improved communications, partner engagement, and education requires continued and ongoing coordination.
- Implementation of the Food Systems Report Card – Continued collaboration with stakeholders and RDCK staff to refine indicators and launch the first report.
- Regional Research Promotion and Involvement - continued efforts to ensure the region is highlighted in important research opportunities, specifically rural food systems, rural food access, school food programing and ongoing work related to community food hubs and resiliency.

Regional food systems face increasing climate, economic, and supply chain pressures. Without continued coordination, existing partnerships, data initiatives, and emergency readiness work may lose momentum. Renewing the agreement ensures continuity of services, efficient use of resources, and delivery of the 2026 Food Systems Report Card.

3.1 Alignment to Board Strategic Plan

- Environment and Climate Action:
    - Advanced emergency food response pathways, representation and planning; strengthened opportunities between food hubs and BC Wildfire; engaged partners in wildfire response coordination.

    - In development — building frameworks for circular food systems through *Grow & Connect* and procurement network projects that aim to improve logistics efficiency and prepare for greater food recovery and waste reduction in 2026
- Partnership and Relationships:
    - Strengthened cross-sector collaboration (schools, non-profits, producers, and government); supporting initiatives that improve access to healthy, local food.
    - Advanced logistics and collective procurement pilots that are informing new market opportunities for producers and aiming to reduce costs for community organizations and institutions.

3.2 Legislative Considerations

The Local Government Act permits regional districts to support services that enhance community wellbeing. Service S100 provides the mechanism for this agreement.

3.3 What Are the Risks of this Problem

- Reduced funding would significantly limit regional coordination capacity, slowing collaboration between local governments, community partners, and food producers.
- Emergency food vendor agreements, critical for ensuring food access and resilience during crises, may not be completed.
- The 2026 Food Systems Report Card could be delayed or reduced in quality due to insufficient staff capacity to collect, analyze, and report regional data.

4.0 PROPOSED SOLUTION

Extend the Service Agreement with the Kootenay Food Council for 2026 to maintain coordination, complete ongoing initiatives, and deliver measurable outcomes aligned with RDCK priorities.

4.1 Financial Considerations of the Proposed Solution

The agreement is valued at $30,000 funded through Service S100.

Position / Expense	Description of Activities	Proposed Cost
Executive Director (portion of salary)	Oversight of all 2026 work priorities; regional representation; partnership coordination; leadership for Procurement Network, Grow & Connect integration, Food Systems Report Card, and emergency food system preparedness. Manages communications, outreach, and staff/contractor support.	**$20,400**
Communications and Engagement (portion of salary)	Content development for newsletters, website, and social media; promotion of RDCK and partner initiatives; event participation and regional engagement activities.	**$5,400**
Materials and Supplies	Printing and distribution of outreach and engagement materials; event signage and supplies; design and data visualization tools for Food Systems Report Card.	**$600**
Travel and Meeting Expenses	Travel for regional engagement, cross-district meetings, and participation in provincial coordination efforts.	**$900**
Administration	Organizational overhead, bookkeeping, financial reporting, and administrative support.	**$2,700**

Total Proposed Cost		**$30,000**

4.2 Risks with the Proposed Solution

- Financial dependency on annual grants.
- Staff turnover or funding gaps could disrupt continuity.
- Mitigation: Shared funding, on-going relationship with RDCK staff on reporting and project deliverables and structured planning.

4.3 Resource Allocation and Workplan Impact

Project work with the Kootenay Food Council aligns with the RDCK Regional Agricultural Plan approved in 2010 under Service 105, though now supports agricultural activities at a Board level through S100 and falls under the workplan of the Sustainability and Resilience Supervisor.

Project support (attendance at KFC meetings, contracting and Board reporting) is provided by Sustainability Services. This support amounts to 10-15 hours per year or $500 - $750 of staff time. Project work aligns with the RDCK Regional Agricultural Plan from 2010.

4.4 Public Benefit and Stakeholder Engagement of Proposed Solution

- Strengthens regional food security by coordinating efforts to increase local food availability, distribution, and resilience to disruptions.
- Enhances emergency preparedness through support for emergency food planning, vendor agreements, and reliable access to food during crises or supply chain interruptions.
- Builds collaboration and trust with local food producers by creating consistent communication channels, shared initiatives, and support for regional challenges such as climate impacts and workforce needs.
- Supports meaningful partnerships with First Nations by working in alignment with community priorities, fostering food sovereignty, and advancing shared governance in food systems planning.
- Connects and strengthens food hubs, schools, and institutional food programs, improving local procurement, education, and community access to healthy food.
- Facilitates coordination between municipalities and electoral areas, ensuring regional alignment on policies, funding opportunities, and implementation of food system strategies.

4.5 Leveraging Technology

Supports continued development of the Grow & Connect logistics platform to enhance data sharing, distribution planning, and coordination.

4.6 Measuring Success

Success will be measured in 2026 year end report which includes a report on:

- Delivery of the 2026 Food Systems Report Card
- Completion of emergency food vendor agreements
- Procurement and food recovery pilot outcomes

5.0 ALTERNATIVE SOLUTION(S)

Option 2 – Reduce funding to $15,000:

Decreases coordination capacity, delays deliverables, limits engagement with partners, and reduces ability to respond to emerging regional food system issues.

Option 3 – Discontinue funding:

Eliminates regional coordination, disrupts partnerships, halts progress on collaborative initiatives, and increases fragmentation across the food system.

5.1 Financial Considerations of the Alternative Solution(s)

Option 2 reduces costs but limits deliverables and may require supplemental staff time to maintain minimal coordination.

Option 3 has no direct cost but may lead to higher long-term costs through duplicated efforts, reduced grant readiness, and missed funding opportunities for regional projects.

5.2 Risks with the Alternative Solution(s)

- Reduced or discontinued funding may weaken relationships with food producers, and partner organizations.
- Emergency food planning and vendor agreements may stall, increasing vulnerability during crises.

5.3 Resource Allocation and Workplan Impact

- Option 2 will limit staff participation in regional initiatives and reduce capacity to implement the food systems work plan.
- Option 3 removes coordination from the work plan entirely, but staff may still receive partner requests that cannot be supported within existing capacity.

5.4 Public Benefit and Stakeholder Engagement of Alternative Solution

- Option 2 provides reduced but continued public benefit by maintaining baseline coordination with communities, and producers.
- Option 3 eliminates coordinated engagement, leading to fragmented efforts, reduced public benefit, and fewer collaborative opportunities across the region.

5.5 Measuring Success

Success can be measured by:

- Completion of regional deliverables (e.g., Food Systems Report Card, emergency vendor agreements).
- Number and diversity of stakeholders actively engaged (producers, schools, municipalities).
- Progress on food security, resilience, and emergency readiness indicators.
- Amount of external funding leveraged through coordinated efforts.
- Stakeholder feedback on coordination effectiveness and regional collaboration.

6.0 OPTIONS CONSIDERED BUT NOT PRESENTED

Option 4 – Internalize coordination:
Requires new staff resources ($60,000+ annually), reduces perceived neutrality of coordination efforts, and increases administrative workload for RDCK staff. This option was not considered or further analyzed due to cost.

7.0 OPTIONS SUMMARY

Option 1 - recommended – Full Funding ($30,000)

That the Board approve the RDCK extending the Service Agreement with the Kootenay Food Council for the delivery of regional food systems coordination, communication, and network development to a maximum value of $30,000 plus GST for the period April 2026 to March 2027.

AND FURTHER, that this amount be included in the 2026-2030 Draft Financial Plan for Service 100 – General Administration.

Option 2 - Reduced Funding ($15,000)
That the Board approve the RDCK extending the Service Agreement with the Kootenay Food Council for the delivery of regional food systems coordination, communication, and network development to a maximum value of $15,000 plus GST for the period January 1, 2026 to December 31, 2026, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

AND FURTHER, that this amount be included in the 2026-2030 Draft Financial Plan for Service 100 – General Administration.

Option 3 – Discontinue Funding ($0)
That the RDCK discontinue funding the Kootenay Food Council (KFC) and its regional food systems coordination.

8.0 RECOMMENDATION

That the Board approve the RDCK extending the Service Agreement with the Kootenay Food Council for the delivery of regional food systems coordination, communication, and network development to a maximum value of $30,000 for the period April 2026 to March 2027.

AND FURTHER, that this amount be included in the 2026-2030 Draft Financial Plan for Service 100 – General Administration.

Respectfully submitted,
Paris Marshall Smith, Sustainability & Resilience Supervisor

CONCURRENCE

Chief Administrative Officer – Stuart Horn Approved
Chief Financial Officer – Yev Malloff Approved
General Manager of Development and Community Sustainability Services – Sangita Sudan Approved
Manager of Community Sustainability Services – Daniel Seguin Approved

ATTACHMENTS:
Attachment A – BRD-KFC-ATTACH01
Attachment B – BRD-KFC-ATTACH02
Attachment C – BRD-KFC-ATTACH03

Kootenay Food Council – 2025 Year-End Report

Building Resilience Together

In 2025, the **Kootenay Food Council (KFC)** focused on strengthening the foundations of a resilient, regional food system through collaboration, communication, and coordination. Emerging from the challenges of the 2024 wildfire season, the Council centered its early work on community engagement and advocacy for food system resilience and emergency preparedness.

Thanks to the continued core funding support from the **RDCK,** the Council was able to convene diverse stakeholders, build new partnerships, and advance initiatives that align closely with RDCK priorities—from emergency planning and waste diversion to agricultural land access, economic development, and community resilience.

The year marked an important phase of growth, as the organization **completed a rebrand to the Kootenay Food Council**, refreshed communications channels, deepened regional engagement, and launched new collaborative networks that bridge food access, local procurement, and emergency preparedness efforts across the Central and Boundary Kootenays.

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1. 2025 Highlights

The Kootenay Food Council Meetings and Members

Four Council meetings brought together more than 40 regional food leaders, local government representatives, and community partners. These gatherings helped sustain momentum, share knowledge, and identify opportunities for collaboration. Additionally the Council executive met another 8 times within the previous year for board and strategic meetings.

Date	Topic / Presenter
Feb 6	***Strengthening Community Resilience Through Food*** – Chris Marsh, Clear Sky Consulting
Apr 15	***Food Hubs & Resilient Food Systems*** – Dr. Sarah Breen
Jun 23 (AGM, Salmo)	**Site tour of RDCK Organics Waste Composting Facility** + discussions on food waste and circular economy
Sept 19	***Exploring a Regional Food Systems Report Card*** – Rachel Kinakin, Kwantlen Polytechnic University ***Community Farmland Trust Models*** – Hannah Dwyer, National Farmers Union

New **board and Council members** strengthened local representation:

- **Creston** – Tanya Wall (Fields Forward Society - Board Member), Jessica Piccinin (Creston Chamber of Commerce - Council Member)
- **Passmore** – Kate Mizenka (Elk Root Conservation Farm Society - Board Member)
- **Slocan** – Beth Campbell (Viva Cacoa - Council Member)
- **Nakusp** – Mickey Wojnarowski (Nakusp - Board Member)

Total Council Members: 27

Communications & Engagement

2025 saw a major renewal in outreach and public visibility.

- The organization **adopted its new DBA – "Kootenay Food Council"** – and developed new branding and materials.
- A **Communications Coordinator** was hired to support with:
    - Council outreach and sharing,
    - Reinvigorating social media - posting and storytelling
    - Consistent quarterly newsletters and bulletins
    - Maintaining website updates and resource sharing

Public & Regional Events

KFC actively represented the region across multiple public events, sharing projects, research, and advocacy messages.

Local and Regional Engagements

- **Creston Agricultural Forum** – Presentation on *Grow & Connect* and regional distribution coordination.
- **Nelson Earth Week Solution Café** – Facilitated conversation on *Farming and Food Security*.
- **Creston:** Kootenay School Food Gathering (Farm to School BC)
- **Winlaw:** Slocan Valley Emergency Food Planning Session – Presentation on *Emergency Food Coordination and Preparedness*
- **Feed BC School Food Programming** – Co-hosted a *Producer Readiness Webinar* and supporting the *K-12 Track* at the Basin Food Summit.
- **All Communities:** Grow & Connect: Community Info Sessions
- **Basin Food Summit 2025 (Nelson)** – Sponsoring two major sessions:
    - *Stories of Indigenous Food Sovereignty* and
    - *Building Bridges: Indigenous Foodways in Our Institutions.*

Outreach and Networking Beyond the RDCK

- **Vernon**: School Food Supplier Workshop (Land to Table Network - Food Shed Project)
- **Revelstoke:** *Food Procurement and the Immense New Order* – Golden Food Procurement Network

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Partner Conversations & Ongoing Collaboration

Much of the Council's impact happens through one-on-one and small-group conversations — the connective tissue that keeps the regional food system informed, responsive, and collaborative.

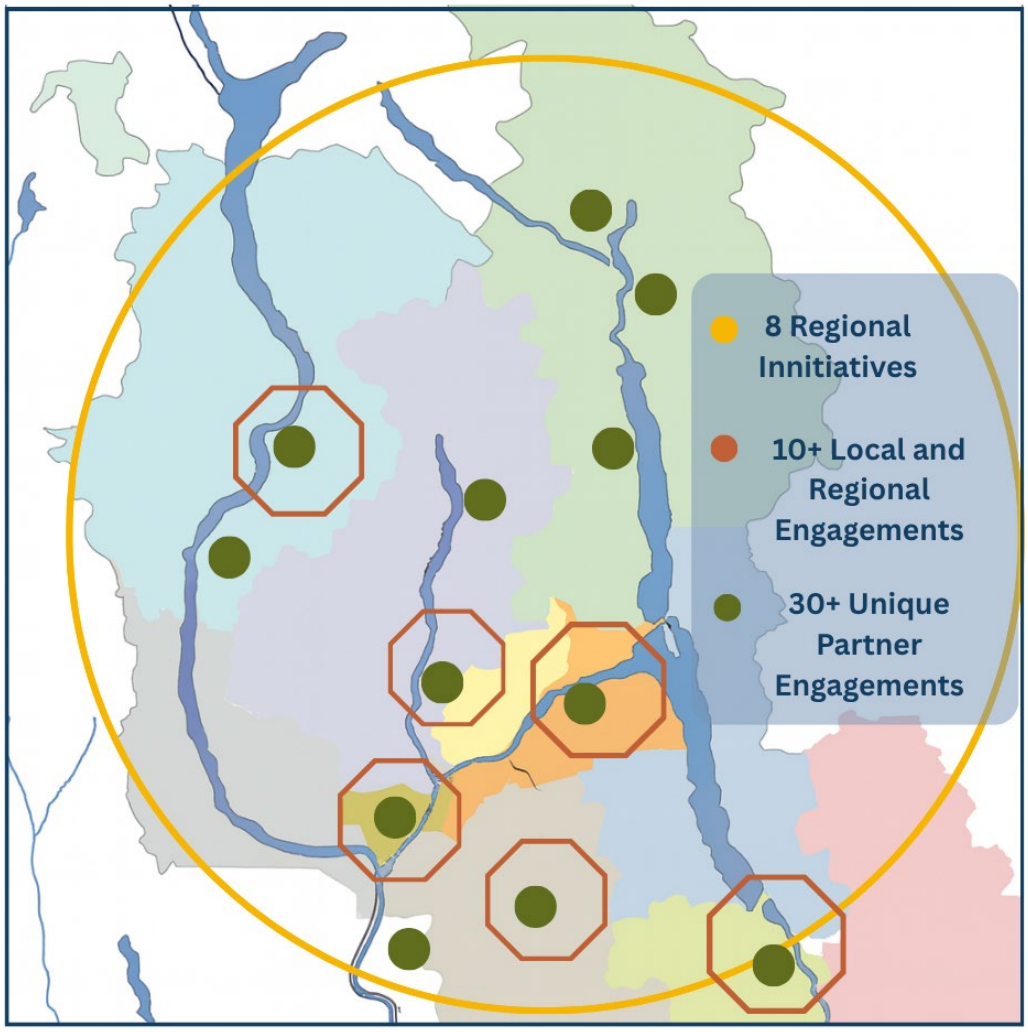
Throughout 2025, the Executive Director and Council representatives met regularly with local governments, community food hubs and organizations, producers, and regional partners to explore alignment, share opportunities, and identify needs.

Highlights of Partner Engagements:

- **School Districts 8, 20, and 51** – Ongoing discussions on collective procurement, shared logistics, and opportunities under new Ministry of Education funding for school meals.
- **Boundary Community Ventures Association(BCVA) & Trail Skills Centre** – Core partners in the emerging Kootenay-Boundary Food Procurement Network.

- **Selkirk Innovates** – Joint work on research, data, and policy development, including the Regional Food Systems Report Card and Food Hub research projects.
- **RDCK Emergency Operations Centre (EOC), BC Wildfire Service, Community Futures & Clearsky Consulting** – Consulting, coordination meetings on emergency food response and future contracting frameworks for community food hubs.
- **RDCK Organics Waste Department** – Continual discussions on organics diversion, food waste solutions, and opportunities to link procurement and food recovery efforts.
- **Chambers of Commerce (Creston, Castlegar, Nelson, Nakusp)** – Exploration of food economy linkages, opportunities, information sharing and participation in regional forums.
- **L2T Network, Kamloops Food Policy Council & BCVA** – Strengthening Southern Interior coordination and shared advocacy at the provincial level.
- **Local Community Food Organizations and Food Hubs** – Regular outreach to Kootenay Farms Food Hub, Kaslo Food Hub, Elk Root Conservation, Lardeau Valley LINKS Society, NADB, Young Agrarians, Fireweed Hub, NCFC and community partners to share opportunities, troubleshoot challenges, and support collaboration.
- **And many more…**

These check-ins and direct communications not only strengthened partnerships but also informed project priorities for 2026 — particularly around procurement, logistics, and emergency readiness.



Strategic Planning & Collaboration

KFC played a coordinating role in several ongoing and emerging **regional initiatives** that directly align with RDCK priorities:

- **Central Kootenay Farm & Food Directory** - Produced 8th annual directory.
- **Kootenay-Boundary Food Procurement Network** – Launched in collaboration with the Boundary Community Ventures Association and Trail Skills Centre. The network connects food access organizations and institutional buyers to strengthen collective procurement opportunities, food recovery, and regional distribution capacity.
- **Grow & Connect Association** – Established as an independent non-profit association to advance the development of regional logistics software, networking and aggregation tools.
- **Policy & Research** – Produced a policy brief and summary report on *The Role of BC Food Hubs in a Resilient Food System*, shared policy brief with provincial ministries.

- **Agricultural Liaisons** – Advocated for and supported outreach for additional Ag Liaison positions across the RDCK. Four new liaisons were trained with localized expertise and context.
- **Emergency Preparedness** – In process to develop *Vendor Agreement opportunities* with **BC Wildfire** to enable community food hubs to provide food services to staff during future emergencies.
- **RDCK Food Systems Report Card** – Collaborating with stakeholders and RDCK staff on an indicator framework and draft implementation plan to track regional progress, sentiment and evolving priorities.

KFC also recently stepped in to provide temporary support to the **Creston Christmas Hamper Program (2025)**. We originally stepped in to ensure administrative and logistical continuity As we are not a charitable organization, our role has shifted, and we are currently exploring procurement support for this vital community food security initiative.

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2. Impact & Alignment with RDCK Priorities

The RDCK's support has made it possible to sustain a strong, connected regional network that advances the District's priorities in **climate resilience, community wellbeing, and economic development**.

RDCK Priority	Impact Through KFC Initiatives
Climate & Emergency Resilience	Advanced emergency food response pathways, representation and planning; strengthened opportunities between food hubs and BC Wildfire; engaged partners in wildfire response coordination.
Economic Development	Advanced logistics and collective procurement pilots that are informing new market opportunities for producers and aiming to reduce costs for community organizations and institutions.
Community Wellbeing & Food Security	Strengthened cross-sector collaboration (schools, non-profits, producers, and government); supporting initiatives that improve access to healthy, local food.
Environmental Stewardship	In development — building frameworks for circular food systems through *Grow & Connect* and procurement network projects that aim to improve logistics efficiency and prepare for greater food recovery and waste reduction in 2026

Through these collective efforts, the Kootenay Food Council continues to serve as a trusted regional convener—linking local action with broader food systems conversations across the Southern Interior and province. Together with partners, the Council is laying the groundwork for a more coordinated, efficient, and regenerative regional food economy.

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3. Gaps and Opportunities for 2026

While the Council has made significant strides, several key opportunities remain upon a backdrop of changing climate, economic uncertainty and shifting geopolitics:

- **Regional Procurement Coordination** – Continued effort is needed to build a long-term, financially viable structure for shared purchasing and distribution.
- **Food Recovery and Food Waste Diversion** - Strengthen and explore new pathways for food waste diversion and food recovery and increase the movement of fresh and donated foods into rural communities.
- **Emergency Response Integration** – Strengthen business and community organization opportunities within official emergency management systems. Continued advocacy and representation of response and recovery gaps in regards to local food system resiliency.
- **Ongoing Engagement and Communications Capacity** – Improved communications, partner engagement, and education requires continued and ongoing coordination.
- **Implementation of the Food Systems Report Card** – Continued collaboration with stakeholders and RDCK staff to refine indicators and launch the first report.
- **Regional Research Promotion and Involvement** - continued efforts to ensure the region is highlighted in important research opportunities, specifically rural food systems, rural food access, school food programing and ongoing work related to community food hubs and resiliency.

These next steps will continue to align closely with RDCK's strategic priorities and will form the foundation of the 2026 Scope of Work and funding request.

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4. Conclusion

The Kootenay Food Council remains committed to the shared vision of **a vibrant, resilient, and just regional food system**. With the RDCK's continued partnership and core funding, the Council will keep bringing people, ideas, and information together to strengthen our local food systems — from farms and food hubs to schools and emergency response programs.

We thank the RDCK Board and staff for your ongoing support and shared commitment to regional food resilience.

KOOTENAY FOOD COUNCIL

Kootenay Food Council – 2026 Funding Request & Scope Overview

Purpose

This document outlines the Kootenay Food Council's 2026 work priorities supported through RDCK Service S100 core funding. It complements the 2025 Year-End Report by identifying continuing responsibilities and new areas of development aligned with RDCK goals.

1. Continuing Core Responsibilities

The Council will continue to deliver the core activities that maintain a well-connected, informed, and engaged regional food network:

- **Quarterly Council Meetings** – convening diverse food system stakeholders to share knowledge, identify regional needs, and advance collaborative solutions.
- **Communications** – maintaining newsletters, partner bulletins, and an updated website to strengthen information sharing across the district.
- **Regional Representation** – ensuring the RDCK is represented in cross-regional and provincial food system conversations.
- **Farm & Food Directory** – coordinating the ongoing update, publication, and modernization of the RDCK Farm & Food Directory, a key resource linking residents, producers, and buyers.
- **Outreach and Partnership Development** - continue engagement with key stakeholders and council members in respective RDCK areas and strategic partners beyond the Central Kootenays. Additionally, continue outreach, engagement and relations with local First Nations with the region.

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2. Strategic Priorities for 2026

a. Regional Procurement and Food Recovery Coordination

Continue developing the **Kootenay-Boundary Food Procurement Network**, building on 2025's pilot coordination and partner development.

- Formalize governance and participation structure.

- Advance pilot testing for collective purchasing, recovery, and redistribution models.
- Identify infrastructure and logistics solutions that reduce costs and food waste.
- Conduct a feasibility study to assess a social enterprise model for sustainability
- Continue collaboration efforts within the regional network and broader regional food procurement efforts.

b. Grow & Connect: Regional Logistics and Data Systems

Continued collaboration, development and investment in **Grow & Connect Association's platform** success and uptake.

- Continue involvement on newly formed board of directors
- Support new partner engagement and growth
- Integrate new projects, like Kootenay-Boundary Food Procurement Pilot on platform to continue growth and user feedback opportunities.
- Promote other cross-sector opportunities to build platform engagement.

c. Food Systems Report Card Implementation

Advance the **Kootenay Food Systems Report Card** in collaboration with local partners.

- Finalize indicators and data-collection framework.
- Develop the first baseline report to measure regional progress and identify emerging priorities.
- Look at pathways to grow and sustain annual reports.

d. Emergency Food System Preparedness and Recovery

Continue engagement with **emergency response and community stakeholders** to strengthen emergency food system response pathways.

- Finalize formal agreements or contracting options for community-based food provision during emergencies.
- Identify training, resources, and coordination needs that support food security readiness in emergencies.
- Engage with other regional partners to continue learning, sharing and developing replicable or scalable models.

e. Waste Reduction and Circular Food Systems

Continued conversations with the RDCK staff and procurement partners to support food waste diversion through improved recovery and redistribution systems.

- Explore integration points between procurement networks, food recovery, and composting programs.

- Potential pilot of new opportunities based on the **RDKB** Food Security Network Model. **(future proposal)**

f. Communications and Network Engagement

Sustain and strengthen engagement capacity to ensure consistent communication and visibility of Council, RDCK and other important regional initiatives.

- Continue producing quarterly newsletters, social content, and storytelling that highlights and shares important initiatives within and beyond the RDCK.
- Sustain and grow engagement opportunities across the region through:
    - Event attendance
    - Cross regional sharing
    - Key topic surveying and data collection.

3. Expected Outcomes

By the end of 2026, the Kootenay Food Council will have:

- New partnerships and established networks for shared procurement and food recovery.
- First edition of the RDCK Food Systems Report Card.
- Strengthened coordination with emergency and waste-diversion partners.
- Improved visibility and accessibility of local food networks and resources.
- New opportunities and efficiency within regional logistics through *Grow & Connect and Kootenay-Boundary Food Procurement Network*

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4. Alignment with RDCK Priorities

This work directly supports RDCK's objectives in:

- **Climate Resilience & Emergency Management:** strengthening systems that ensure business continuity and food access during disruptions.
- **Economic Development:** supporting local business, community organizations and institutions through collective procurement development and logistics innovation.
- **Waste Diversion & Environmental Stewardship:** advancing circular food system approaches that reduce waste and improve efficiency.
- **Community Wellbeing:** fostering a more connected, equitable, and food-secure region.

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5. Funding Summary

Request: $30,000 from RDCK General Administration Service S100 (core funding, 2026). This investment enables the Council to maintain regional coordination capacity, leverage against external project funding, and continue representing the RDCK's food security interest in broader regional and provincial food system initiatives.

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6. Closing

With RDCK's continued partnership, the Kootenay Food Council will build on the foundations established through 2024-2025 to strengthen collaboration, resilience, and sustainability across the regional food system—ensuring Central Kootenay remains a leader in coordinated, community-focused food systems development.

Dear RDCK Board,

Thank you for your thoughtful consideration of continued support for the Kootenay Food Council. RDCK's core funding remains essential to our role as a regional council and umbrella organization serving the Central Kootenays. This contribution provides the foundation for our core objectives: strengthening regional food security, maintaining and developing a cohesive network across the region, conducting research and advocacy, and supporting initiatives that reflect and advance the priorities of our stakeholders. RDCK funding also plays a unique and critical role in allowing the Council to operate without competing for limited local funding, which helps us maintain trust and serve as a neutral, collaborative organization that bridges and uplifts the diverse work happening within our communities.

Throughout the RDCK, each community has its own partners, priorities, and stage of development, and so the Council's role looks different in each place. While we step in directly where needed or requested, much of our value lies in ensuring stakeholders remain well-connected and that the projects we undertake strengthen the capacity and emerging opportunities within these networks. This is reflected in our Council meetings, regional directory, the Grow & Connect initiative, and our newest effort—the Food Procurement Project.

Our work follows a steady progression, with each initiative building on the last. Core funding provides the stability for this development, while project-specific support—such as past contributions to Grow & Connect and our current request for the Procurement Pilot—enables us to match funds, leverage external opportunities, and incubate new initiatives during critical early stages. Grow & Connect is now entering an important phase, with the platform beginning to digitally connect stakeholders, ideas, and needs across the region. In parallel, the Procurement Pilot is working to activate and build upon this platform, creating new opportunities for regional coordination, markets and improved food access within the Central Kootenays and beyond.

In an increasingly unpredictable global food landscape, local resilience matters more than ever. Your support is directly contributing to stronger, more connected food systems across our region.

Request Summary

1. Annual Kootenay Food Council Core Funding contribution - **$30,000**
    a. Please see: Funding Request and Addendum - RDCK Funding/Deliverable Overview - March 2026 - March 2027
2. Food Procurement Project Pilot - **$20,000** - this item has been moved to a separate report
    a. Please see: Funding request and Addendum - Central Kootenay Procurement Pilot

Follow Up Details

Addendums

1. Grow & Connect Project Overview
2. Procurement Project Overview and Request - this item has been moved to a separate report
3. 2025 deliverables and outcomes table
4. 2026 - proposed deliverables table
5. 2026-27 Budget and Anticipated Funding Opportunities
6. Kootenay Food Council - Profit and Loss
7. Kootenay Food Council - Balance Sheet

Grow & Connect – Kootenay Pilot: Project Overview and Update for RDCK Board

The RDCK's investment in the **Grow & Connect – Kootenay Pilot** has supported significant progress toward addressing longstanding regional challenges in food distribution. The project focuses on improving connectivity, communication, and coordination across the food sector—bringing producers, carriers, food hubs, retailers, and supporting organizations into clearer relationship with one another through shared tools and processes.

Over the past year, the pilot has engaged extensively with local and regional stakeholders to inform the development of the Grow & Connect platform. This engagement has shaped a practical set of tools designed to reflect the realities of moving food across a geographically large, dispersed region such as the Kootenays.

The platform currently includes three major components:

- **A searchable directory database**, allowing users to locate businesses by region, sector, products, or services.

- **A loadboard** where carriers and producers can post regular or irregular routes, or share available loads.

- **Early mapping features** that visualize stakeholders, regions, and food system assets. Current development is focused on **route visualization**, a major upcoming milestone that will improve real-time decision-making and distribution planning.

In addition, the platform's **communication tools** are now in beta testing. We are temporarily using a sub-platform to trial features and gather user feedback, which will inform a fully integrated communication system in future development phases. The loadboard also includes a feature called **Post Connect**, enabling users to share needs, collaboration ideas, or available opportunities.

This pilot is inherently complex—multiple partners, several funders, and a significant software development component. Despite this complexity, the project is in a strong and healthy place as we enter the new year. Our primary funder has approved a timeline extension, and new initiatives are now actively integrating Grow & Connect into their work. These include the emerging **Kootenay-Boundary Food Procurement Network** and a new multi-partner collaboration with **school districts and community organizations across the Southeast Interior**. These engagements demonstrate the platform's growing relevance and potential.

The next six months will be pivotal. Although the Kootenay Pilot represents only one portion of a broader set of partner initiatives, the platform development and local engagement done through this pilot have become the backbone of the entire Grow & Connect project. This has led Grow & Connect to establish itself as an independent non-profit to steward the platform, partnerships, and regional growth opportunities.

Overall, the project is beginning to open new possibilities for our regional food system—supporting greater resilience, improving coordination, and offering practical efficiencies for businesses and communities across the Kootenays. RDCK's early support has played a key role in enabling this foundation to develop.

RDCK Funding/Deliverable Overview - March 2025 - March 2026				
	Responsibilities	**Deliverables**	**Outcomes / Status**	**Budget**
Admin				**$3,000.00**
	Org admin and maintenance	Sustain organizatiional operations and growth	ongoing	
Communications				**$7,000.00**
	Social Media / Newsletters / Engagement Support / Analysis	(a) Develop and implement a refreshed communications plan;	In progress	
		(b) Publish four (4) newsletters throughout the year:	Accomplished	
		(c) Maintain social media activity (minimum two posts per month) to share stories and highlight RDCK food system initiatives;	On track	
		(d) Update and maintain the Kootenay Food Council website (kootenayfood.ca) with relevant resources, documentation, and engagement opportunities;	Maintenance done - Website review planned after revised comms strategy	
		(e) Participate in community conversations to build awareness about local food systems and the initiatives underway.	Accomplished	
Opperations				**$20,000.00**
	Council Meetings	(a) Host three (3) virtual Council meetings and one (1) in-person Annual General Meeting;	Accomplished	
		(b) Deliver two (2) engagement sessions such as field tours, regional workshops, or guest speaker events;	Fulfilled: RDCK Compost Facility / Basin Food Summit - Indigenous Storytelling Circle	
	Stakeholder Outreach and Engagement	Conduct outreach and engagement with stakeholders through check-ins, community story updates, and resource sharing;	Fullfilled	
		(a) Conduct targeted engagement with farmers, Indigenous communities, municipalities, and sector experts on food system priorities;	Fulfilled and Ongoing - exploring and reviewing processes and format	
		(b) Coordinate feedback to support strategic intersections with RDCK programs (e.g., water conservation, emergency planning and preparedness, waste diversion)	Fullfilled and Ongoing - in process discussions with EOC(and intersecting partners); Organics Waste Diversion - in discussion with department and exploring interections with Procurement Network.	
		(c) Revue regional Agriculture and Food Security Action Plans; i. Identify requirements for updates through consultation with stakeholders; ii. Pursue means to update as necessary.	In process and assessing / identifying needs and opportunities to advance new reports and/or exploring alternative approaches, i.e. regional report card	
		(d) Initiate subcommittees or working groups on key issues as appropriate (e.g., emergency food security network, collaborative grant funding, etc).	Explored interest on 2 subcommittees and 1 new regional network (collaborative grant writing, farmland tenure opportunities, regional food procurement) - will be exploring further meetings in 2026	
	Farm & Food Directory	(a) Maintain and update the Central Kootenay Farm & Food Directory database;	Fulfilled	
		(b) Continue technical upkeep of the kootenayfood.ca platform and explore new ways of enhancing engagement with the platform;	Technical upkeep fulfilled / An enhanced engagement review will come at a later stage of the Grow & Connect Software Development Process	
		(c) Produce annual printed Farm & Food Directory and distribute across the RDCK.	Fulfilled	
	Strategic Project Development	(a) Participate in cross-sector engagements and collaborations (e.g., food access coordination, emergency food response, waste diversion, regional distribution efforts);	Fullfilled and ongoing	
	Research Support and Development	(b) Support research partnerships with institutions such as Selkirk College to inform regional planning, policy and food systems advocacy;	Accomplished: 2 papers, 1 resource, 2 policy briefs and continued representation of regional voice through new opportunities	
	Leveraged $ and Community Impact	(c) Identify and pursue project funding opportunities that leverage core RDCK support for expanded impact.	Pursued 5 funding opportunities 2025	
		TOTAL FUNDING		**$30,000.00**

RDCK Funding/Deliverable Overview - March 2026 - March 2027			
	Responsibilities	**Deliverables**	**Budget**
Admin			**$3,000.00**
	Org admin and maintenance	Sustain organizational operations and growth	
Communications			**$7,000.00**
	Overall responsibility for comms and capacity strengthening	(a) Implement a refreshed communications plan;	
	Social Media / Newsletters / Engagement Support / Analysis	(b) Publish four (4) newsletters throughout the year:	
		(c) Maintain social media activity (target two posts per month) to share stories and highlight RDCK food system initiatives;	
		(d) Update and maintain the Kootenay Food Council website (kootenayfood.ca) with relevant resources, documentation, and engagement opportunities;	
		(e) Participate in community conversations to build awareness about local food systems and the initiatives underway.	
		Publish a piloted sample of a **Kootenay Food Systems Report Card**	
Opperations			**$20,000.00**
	Council Meetings	(a) Host three (3) virtual Council meetings and one (1) in-person Annual General Meeting;	
		(b) Deliver two (2) engagement sessions such as field tours, regional workshops, or guest speaker events;	
	Stakeholder Outreach and Engagement	Conduct outreach and engagement with stakeholders through check-ins, community story updates, and resource sharing;	
		(a) Conduct targeted engagement with farmers, Indigenous communities, municipalities, and sector experts on food system priorities;	
		(b) Coordinate feedback to support strategic intersections with RDCK programs (e.g., water conservation, emergency planning and preparedness, waste diversion)	
		(c) Revue regional Agriculture and Food Security Action Plans; i. Identify requirements for updates through consultation with stakeholders; ii. Pursue means to update as necessary.	
		(d) Initiate subcommittees or working groups on key issues as appropriate (e.g., emergency food security network, collaborative grant funding, farmland tenure pathways etc).	
	Farm & Food Directory	(a) Maintain and update the Central Kootenay Farm & Food Directory database;	
		(b) Continue technical upkeep of the kootenayfood.ca platform and explore new ways of enhancing engagement with the platform;	
		(c) Produce annual printed Farm & Food Directory and distribute across the RDCK.	
	Strategic Project Development and Support	(a) Participate in cross-sector engagements and collaborations (e.g., food access coordination, emergency food response, waste diversion, regional distribution efforts, community development);	
	Research Support and Development	(b) Support research partnerships with institutions such as Selkirk College to inform regional planning, policy and food systems advocacy;	
	Leveraged $ and Community Impact	(c) Identify and pursue project funding opportunities that leverage core RDCK support for expanded impact.	
		TOTAL FUNDING	**$30,000.00**

Kootenay Food Council - 2026 Funding Overview

CURRENT/ SNAPSHOT INTO 2026		
PROGRAM	**SOURCE**	**AMOUNT**
Opperations	cost recovery / roll over	$19,000.00
Gaming		$800.00
Research	Selkirk	$10,000.00
Grow & Connect - KP		
	ETSI-BC	$50,000.00
	RDKB	$18,500.00
	RDCK	$370.20
	OTHER	$10,000.00
Food Procurement Network		
	United Way	$15,000.00
Total		**$123,670.20**

PENDING APPROVAL- APPLIED		
PROGRAM	**SOURCE**	**AMOUNT**
Opperations	RDCK Core Funding	$30,000.00
Food Literacy	Gaming Funds	$7,000.00
Research	Research Grants	$15,000.00
Grow & Connect - KP		$0.00
Food Procurement Network		
	REDIP	$70,000.00
	Min of Education	$15,000.00
	RDCK	$20,000.00
Miscellaneous		
Total		**$157,000.00**

PENDING APPLICATION - PLAN TO APPLY		
PROGRAM	**SOURCE**	**AMOUNT**
Opperations	Vancouver Foundation	$50,000.00
Food Literacy		
	SIFCo	$10,000.00
Research	College of the Rockies/Selkirk Partnership applications	$20,000.00
Grow & Connect - Koots Pilot	REDI Grants	$5,000.00
Food Procurement Network	REDI Grants	$5,000.00
	United Way	$80,000.00
Miscellaneous Grants or Subcontracts	Other small and large funds	$30,000.00
Total		**$200,000.00**

Please note, the pending applications is a moderate estimate, there are other unknown yet anticipated developments in the works, this is expressed primarily in the Vancouver Foundation line item as a placeholder. The Council has plans to explore collaborative funding with RDCK and regional partners in the new year, likely funding streams include the CBT and REDIP funders.

Total 2026 Potential Funding	**$480,670.20**
RDCK Leverage (Pending + Anticipated - RDCK Core Funding($30,000) =	**$327,000.00**

Central Kootenay Food Policy Council
Balance Sheet
As of 30 November 2025

	30 Nov 25
ASSETS	
Current Assets	
Chequing/Savings	
KSCU Chequing	102,998.68
KSCU Gaming	4,824.31
Total Chequing/Savings	107,822.99
Other Current Assets	
GST Rebate	1,392.39
Total Other Current Assets	1,392.39
Total Current Assets	109,215.38
TOTAL ASSETS	**109,215.38**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	1,513.34
Total Accounts Payable	1,513.34
Other Current Liabilities	
G&C GST Payable	4,250.57
Total Other Current Liabilities	4,250.57
Total Current Liabilities	5,763.91
Total Liabilities	5,763.91
Equity	
Unrestricted Net Assets	13,149.91
Net Income	90,301.56
Total Equity	103,451.47
TOTAL LIABILITIES & EQUITY	**109,215.38**

Central Kootenay Food Policy Council
Profit & Loss by Class
1 January through 15 December 2025

	Feed BC	Network	Operating
Income			
Admin Cost Recovery	0.00	0.00	17,392.98
United Way Grant	0.00	0.00	5,000.00
Donations	0.00	0.00	347.69
Program Income			
Lower Columbia Init Corp	0.00	0.00	0.00
Selkirk College	0.00	0.00	0.00
Total Program Income	0.00	0.00	0.00
Grants			
Government Grants			
BC Gaming Grant	0.00	0.00	0.00
Total Government Grants	0.00	0.00	0.00
Nonprofit Organization Grants	0.00	30,000.00	0.00
Grants - Other	18,750.00	0.00	2,500.00
Total Grants	18,750.00	30,000.00	2,500.00
Interest Revenue	0.00	0.00	30.02
Municipal/RDCK Funding			
Project Funding	0.00	0.00	0.00
Operating Funding	0.00	0.00	24,000.00
Municipal/RDCK Funding - Other	0.00	0.00	2,000.00
Total Municipal/RDCK Funding	0.00	0.00	26,000.00
Total Income	18,750.00	30,000.00	51,270.69
Expense			
Admin Cost	3,592.98	3,000.00	0.00
Operating Expenses			
Bank Fees	0.00	0.00	0.00
Accounting Fees	0.00	0.00	537.50
Board & Meeting Expenses	0.00	0.00	0.00
Insurance Expense	0.00	0.00	1,595.25
Operating Expenses - Other	0.00	0.00	983.44
Total Operating Expenses	0.00	0.00	3,116.19
Contractor Fees			
Project Coordination	0.00	3,770.09	0.00
Communications Coordinator	0.00	0.00	3,342.00
Executive Director	0.00	320.00	22,960.28
Total Contractor Fees	0.00	4,090.09	26,302.28
Program Expenses			
Memberships/Subcriptions	0.00	0.00	0.00
Supplies	0.00	0.00	0.00
Advertising	0.00	0.00	0.00
Community Research & Data Spt.	0.00	0.00	0.00
Contractor Fees	12,361.56	6,880.00	0.00
Educational Events	0.00	0.00	54.50
Educational Materials	0.00	0.00	0.00
Travel	2,795.46	0.00	488.46
Website	0.00	0.00	653.44
Program Expenses - Other	0.00	0.00	0.00
Total Program Expenses	15,157.02	6,880.00	1,196.40
Uncategorized Expenses	0.00	0.00	25.79
Total Expense	18,750.00	13,970.09	30,640.66
Net Income	**0.00**	**16,029.91**	**20,630.03**

Central Kootenay Food Policy Council
Profit & Loss by Class
1 January through 15 December 2025

	Food Literacy	Food Hub	Grow & Connect
Income			
Admin Cost Recovery	0.00	0.00	0.00
United Way Grant	0.00	0.00	0.00
Donations	0.00	0.00	0.00
Program Income			
Lower Columbia Init Corp	0.00	0.00	3,857.19
Selkirk College	0.00	15,669.00	0.00
Total Program Income	0.00	15,669.00	3,857.19
Grants			
Government Grants			
BC Gaming Grant	7,455.36	0.00	0.00
Total Government Grants	7,455.36	0.00	0.00
Nonprofit Organization Grants	0.00	0.00	14,750.00
Grants - Other	0.00	0.00	76,380.00
Total Grants	7,455.36	0.00	91,130.00
Interest Revenue	0.94	0.00	0.00
Municipal/RDCK Funding			
Project Funding	0.00	0.00	12,000.00
Operating Funding	0.00	0.00	0.00
Municipal/RDCK Funding - Other	0.00	0.00	0.00
Total Municipal/RDCK Funding	0.00	0.00	12,000.00
Total Income	7,456.30	15,669.00	106,987.19
Expense			
Admin Cost	1,050.00	0.00	9,750.00
Operating Expenses			
Bank Fees	2.50	0.00	0.00
Accounting Fees	0.00	0.00	0.00
Board & Meeting Expenses	0.00	0.00	169.05
Insurance Expense	0.00	0.00	0.00
Operating Expenses - Other	0.00	0.00	0.00
Total Operating Expenses	2.50	0.00	169.05
Contractor Fees			
Project Coordination	0.00	0.00	41,540.37
Communications Coordinator	0.00	0.00	21,185.04
Executive Director	0.00	0.00	0.00
Total Contractor Fees	0.00	0.00	62,725.41
Program Expenses			
Memberships/Subcriptions	0.00	0.00	1,083.11
Supplies	0.00	0.00	251.23
Advertising	527.88	0.00	789.25
Community Research & Data Spt.	0.00	440.00	0.00
Contractor Fees	2,711.36	4,610.00	0.00
Educational Events	0.00	0.00	374.00
Educational Materials	359.27	0.00	0.00
Travel	0.00	0.00	4,528.55
Website	153.77	0.00	0.00
Program Expenses - Other	0.00	0.00	1,495.86
Total Program Expenses	3,752.28	5,050.00	8,522.00
Uncategorized Expenses	0.00	0.00	1,138.14
Total Expense	4,804.78	5,050.00	82,304.60
Net Income	**2,651.52**	**10,619.00**	**24,682.59**

Central Kootenay Food Policy Council
Profit & Loss by Class
1 January through 15 December 2025

	TOTAL
Income	
Admin Cost Recovery	17,392.98
United Way Grant	5,000.00
Donations	347.69
Program Income	
Lower Columbia Init Corp	3,857.19
Selkirk College	15,669.00
Total Program Income	19,526.19
Grants	
Government Grants	
BC Gaming Grant	7,455.36
Total Government Grants	7,455.36
Nonprofit Organization Grants	44,750.00
Grants - Other	97,630.00
Total Grants	149,835.36
Interest Revenue	30.96
Municipal/RDCK Funding	
Project Funding	12,000.00
Operating Funding	24,000.00
Municipal/RDCK Funding - Other	2,000.00
Total Municipal/RDCK Funding	38,000.00
Total Income	230,133.18
Expense	
Admin Cost	17,392.98
Operating Expenses	
Bank Fees	2.50
Accounting Fees	537.50
Board & Meeting Expenses	169.05
Insurance Expense	1,595.25
Operating Expenses - Other	983.44
Total Operating Expenses	3,287.74
Contractor Fees	
Project Coordination	45,310.46
Communications Coordinator	24,527.04
Executive Director	23,280.28
Total Contractor Fees	93,117.78
Program Expenses	
Memberships/Subcriptions	1,083.11
Supplies	251.23
Advertising	1,317.13
Community Research & Data Spt.	440.00
Contractor Fees	26,562.92
Educational Events	428.50
Educational Materials	359.27
Travel	7,812.47
Website	807.21
Program Expenses - Other	1,495.86
Total Program Expenses	40,557.70
Uncategorized Expenses	1,163.93
Total Expense	155,520.13
Net Income	**74,613.05**

TO: Regional District of Central Kootenay Directors

FROM: Andrea Wilkey

DATE: December 2, 2025

SUBJECT: West Kootenay Rural Community Immigration Pilot Request Clarification

Purpose:

1. On behalf of the West Kootenay Rural Community Immigration Pilot (RCIP), I would like to provide clarification on our request for funding support (see attached request).

Background:

2. Community Futures Central Kootenay (CF) provided an RCIP update to the RDCK Board on October 16, 2025, followed by a formal request for funding on November 13.

Clarification:

3. Outlined below are the questions raised at the RDCK Board meeting in November and the related answers.

Question	**Answer**
Who else provides similar services in the region, and how do we avoid duplicating efforts? Are organizations collaborating or competing?	CF is the only organization with an Immigration, Refugees & Citizenship Canada agreement to administer RCIP in the West Kootenay. Implementation is guided by a Steering Committee with representation from local Chambers of Commerce, economic development organizations, Work BC contract holders, settlement-service providers and Selkirk College.
What about the Castlegar & District Chamber of Commerce?	The Castlegar & District Chamber of Commerce is an active member of the RCIP Steering Committee with representation from Christina Allen. The Castlegar & District Chamber delivers the BC Provincial Nominee Program for Castlegar & area as does the Nelson & District Chamber for Greater Nelson.
Can this work be funded through grants instead of using local tax-payer dollars?	The previous West Kootenay RNIP pilot was funded by over $700,000 in federal, provincial, and ETSI-BC grants. CF continues to pursue available grants, as well as support from Selkirk College and local governments, though several past funding streams are no longer available. Many Rural and Northern Immigration Pilot and now RCIP communities across Canada fund

	implementation of the pilot through local government funding.
Why are some candidates or employers not able to use the pilot?	Some candidates and employers cannot use the Pilot because we must follow federal rules set by Immigration, Refugees and Citizenship Canada (IRCC). IRCC limits each RCIP region to only five priority sectors. Communities are not allowed to support applications outside those sectors, even if there is a local labour shortage. Each year, our regional Steering Committee reviews labour market data and employer input to decide which five sectors best reflect the most urgent needs in the West Kootenay. Only employers in those selected sectors can participate, and only candidates with job offers in those sectors can apply. These limits are part of the federal design of the pilot and are not something the community can change.
Where in the West Kootenay is RCIP being utilized?	Geographic and sector uptake data is available in the attached presentation from October 15, 2025.
Why should local government support what looks like a federal responsibility?	While RCIP is a federal initiative, no federal funding is provided for implementation. We continue to advocate to our local MPs for federal implementation support.
Is RCIP relevant to the agricultural sector?	Agriculture is not currently a priority sector because RCIP requires full-time, non-seasonal, permanent jobs.
How does RCIP compare to the Provincial Nominee Program (PNP)?	RCIP is a federal immigration pilot through which 14 designated Canadian communities can nominate skilled workers who address identified local labour market shortages, providing them with a pathway to permanent residency. RCIP received an average of 45 applications per week in its first 6 weeks. The BC PNP supports community efforts to attract and retain entrepreneurs looking to establish specific businesses needed in smaller communities. In the RDCK the Castlegar & District Chamber as well as the Nelson & District Chamber deliver this program in their service areas. Both Chambers receive approximately 3 – 5 inquiries per Chamber per week.
What is the return on investment (ROI) for the RDCK?	If the region receives another 200 recommendations in 2026 and RDCK businesses receive 75% of those recommendations (consistent with current YTD), a $40,000 investment from the RDCK equals roughly $270

	per permanent resident recommendation or in other words $270 per job filled.
What impact does RCIP have on international student employment and housing shortages?	Offering a permanent residency pathway through RCIP makes Selkirk College more competitive for international students. Because most RCIP candidates already live and work locally, the additional impact on housing is minimal.

Next Steps:

4. We appreciate the Board's consideration of our funding request to maintain the staffing and resources needed for successful RCIP implementation in 2026, and hope the clarification provided here supports your decision-making.
5. Please note that a funding decision in December 2025 would be extremely helpful to ensure adequate staff capacity for RCIP implementation in 2026 as current staff contracts come to an end on December 31, 2025.

Attachments:

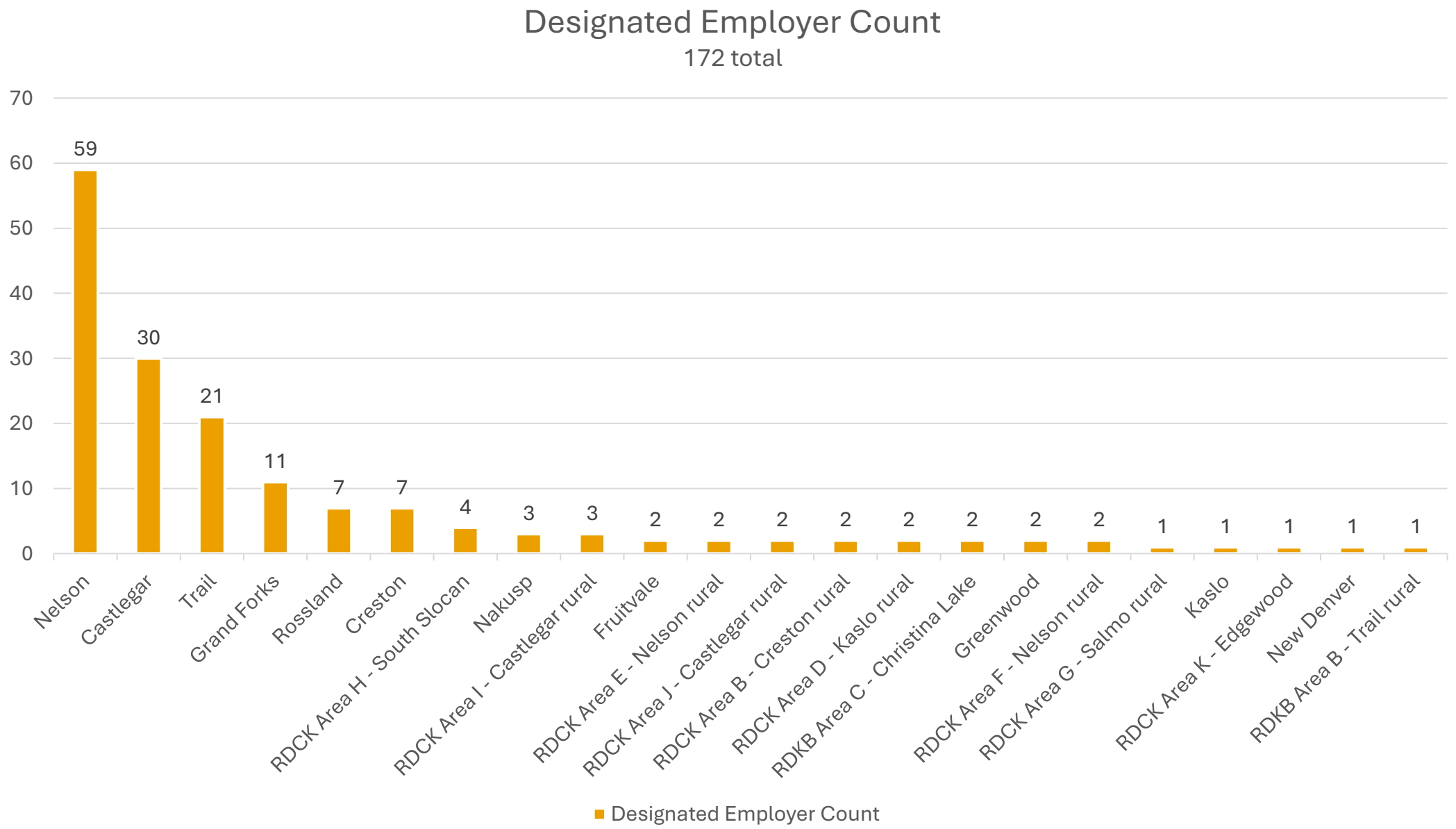
a) West Kootenay Rural Community Immigration Pilot – Request for Support, November 3, 2025

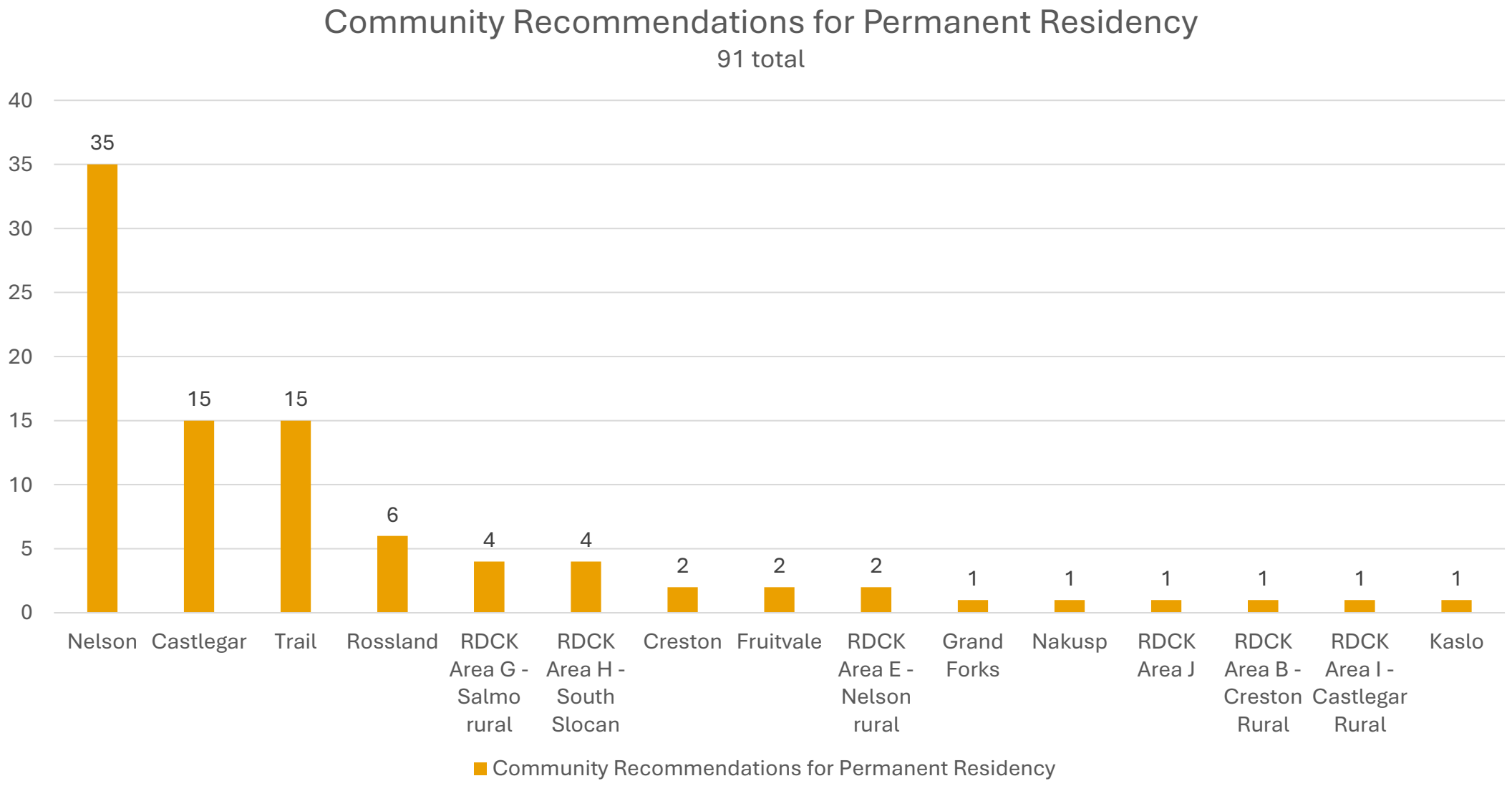
b) West Kootenay Rural Community Immigration Pilot Presentation, October 16, 2025

c) West Kootenay Rural Community Immigration Pilot stats, December 2, 2025

West Kootenay Rural Community Immigration Pilot

Statistics as of
December 2, 2025


Designated Employer Count
172 total
70
60
50
40
30
20
10
0
59
30
21
11
7
7
4
3
3
2
2
2
2
2
2
2
2
1
1
1
1
1
Nelson
Castlegar
Trail
Grand Forks
Rossland
Creston
RDCK Area H - South Slocan
Nakusp
RDCK Area I - Castlegar rural
Fruitvale
RDCK Area E - Nelson rural
RDCK Area J - Castlegar rural
RDCK Area B - Creston rural
RDCK Area D - Kaslo rural
RDKB Area C - Christina Lake
Greenwood
RDCK Area F - Nelson rural
RDCK Area G - Salmo rural
Kaslo
RDCK Area K - Edgewood
New Denver
RDKB Area B - Trail rural
Designated Employer Count


Community Recommendations for Permanent Residency
91 total
40
35
30
25
20
15
10
5
0
35
15
15
6
4
4
2
2
2
1
1
1
1
1
1
Nelson
Castlegar
Trail
Rossland
RDCK Area G - Salmo rural
RDCK Area H - South Slocan
Creston
Fruitvale
RDCK Area E - Nelson rural
Grand Forks
Nakusp
RDCK Area J
RDCK Area B - Creston Rural
RDCK Area I - Castlegar Rural
Kaslo
Community Recommendations for Permanent Residency

Rural Community Immigration Pilot

Presentation to the **Regional District of Central Kootenay Board of Directors**
October 16, 2025
Presented by Andrea Wilkey and Rebecca Richards
Community Futures Central Kootenay

Looking Back

Rural & Northern Immigration Pilot Success

- RNIP (2020–2024) helped fill **699** jobs across the pilot region, including **525** in the Central Kootenay.
- **191** employers in Central Kootenay participated.
- **1,286** newcomers and family members were welcomed to the West Kootenay RNIP region, with strong retention: **90%** still live here, **81%** still work with the same employer.

"The Rural and Northern Immigration Pilot provided us with quality people. It's created a lot of employee loyalty, and we aren't seeing as much of the constant turnover common in the hospitality industry."
Ryan and Lea Martin, Hume Hotel & Best Western Baker Street Inn, Nelson

The New Pilot

Rural Community Immigration Pilot

- The Rural Community Immigration Pilot (RCIP) launched in 2025, building on the previous pilot's success.
- It covers all of the RDCK and most of the RDKB (all but Beaverdell and Big White) (the same as RNIP).
- It is the only community-led immigration pathway currently available, and demand is much higher than under RNIP because Canada now has fewer permanent residence options.
- Employers rely on the Pilot to retain their skilled employees and attract new workers to the region.
- Applicants, including many Selkirk College international student graduates, are turning to RCIP as their best chance for permanent residence and long-term settlement in the region.

Management, Governance & Funding

Administration & Management

Community Futures Central Kootenay has been contracted by Immigration, Refugees and Citizenship Canada to deliver the Rural Community Immigration Pilot.

Community Futures Central Kootenay

Immigration, Refugees and Citizenship Canada

Immigration, Réfugiés et Citoyenneté Canada

Governance

- The Pilot is governed by a Steering Committee made up of economic development and settlement representatives from the RDCK and RDKB.
- Based on information gathered by RCIP staff on labour markets, employer needs, etc., the committee sets the priority sectors and jobs for the region.
- All RCIP policy is developed/ affirmed by the steering committee.
- Representatives from the steering committee attend monthly meetings to assess candidates.

Funding

The first year of the Rural Community Immigration Pilot was funded by:

- Selkirk College
- Regional District of Central Kootenay
- Regional District of Kootenay Boundary
- Société de développement économique de la Colombie-Britannique.

Selkirk College

Regional District of Central Kootenay

SDECB
Donnons de l'élan à vos projets économiques

Regional District of Kootenay Boundary

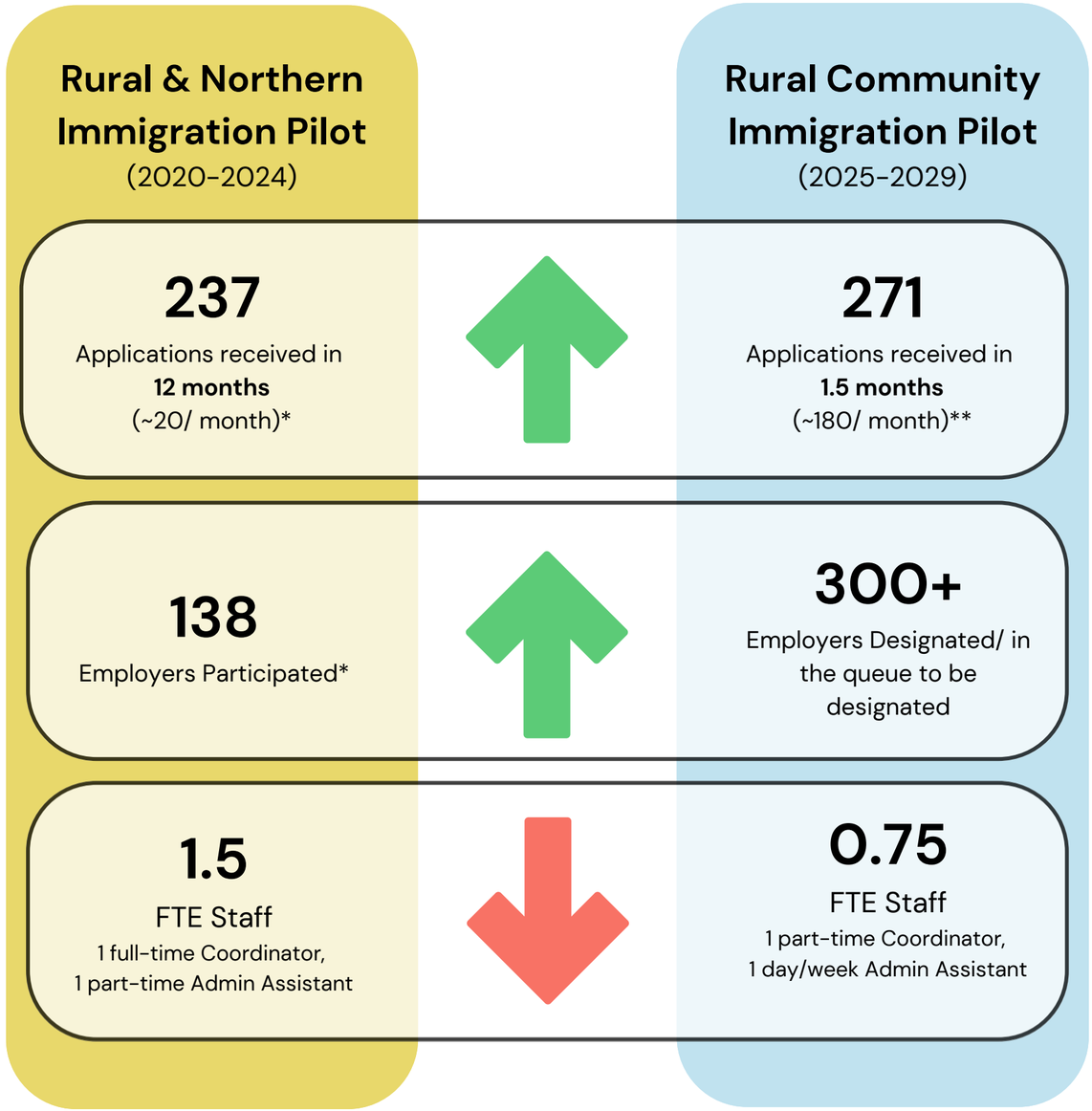
Previous Funders

For the previous pilot, the Rural and Northern Immigration Pilot, Community Futures Central Kootenay raised more than $700,000.

Province of British Columbia Labour Market Partnership	$195,000
Community Futures Pan West Rural Opportunities Fund	$185,000
Economic Trust of the Southern Interior of BC (ETSI-BC)	$40,000
Pacific Economic Development Canada (PacifiCan)	$316,000

Increased Demand,

Reduced Capacity



*This data is from 2023, the peak year for the Rural & Northern Immigration Pilot.
**The Rural Community Immigration Pilot opened applications July 21, 2025. Due to overwhelming demand, staff closed the application portal on September 5, 2025.

Priority Sectors & Jobs

Immigration, Refugees and Citizenship Canada (IRCC) designed the Rural Community Immigration Pilot so that each community decides which jobs and sectors to prioritize. This makes sure immigration is meeting local needs, not just national ones.

In the West Kootenay, our Steering Committee sets these priorities based on labour market data and input from key employers/ sectors.

This way, the program focuses on filling the jobs that matter most to our region's economy and long-term vitality.

Priority Sectors

- Health
- Education, Law and Social, Community and Government Services
- Sales and Service
- Trades, Transport, and Equipment Operator
- Manufacturing and Utilities

Priority Jobs

- Accounting Technician & Bookkeeper
- General office support worker
- Health Care Aide
- Career Development Practitioner & Career Counsellor
- Social & Community Service Worker
- Early Childhood Educator & ECE-Assistant
- Cook
- Baker
- Front Desk Agent
- Food & Beverage Servers
- Food Counter Attendant/ Barista
- Light Duty Cleaner
- Carpenter
- Heavy Duty Equipment Mechanic
- Painter
- Transport Truck Driver
- Material Handler
- Other Trades Helpers & Labourers
- General Labourer - Manufacturing

RDCK Uptake

Rural Community Immigration Pilot

- **120** Employers Designated in the RDCK.
- **31** Community Recommendations for Canadian Permanent Residency (PR) to people working in the RDCK.

RCIP RDCK Stats

As of October 15, 2025

Community	Designated Employers	Community Recommendations
Nelson	59	17
Castlegar	30	5
Creston	7	1
Area H	4	3
Nakusp	3	1
Area I	3	-
Area B	2	1
Area D	2	-
Area E	2	2
Area F	2	-
Area J	2	-
Kaslo	1	-
New Denver	1	-
Area D	2	-
Area K	1	-
TOTAL	**120**	**31**

Funding Request

In 2024, the **Regional District of Central Kootenay Board of Directors** provided $20,000 to support delivery of the immigration pilot.

That funding helped Community Futures Central Kootenay secure the contract for the region, hire/ retain staff for the pilot, and ensure our local employers could benefit.

Given today's higher demand and limited staffing, we are asking the **Regional District of Central Kootenay Board of Directors** to consider a 2026 contribution of $40,000 to support the pilot to increase our region's capacity to support employers to recruit/retain their workforce.

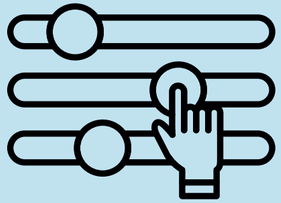
This investment will:

- ✓ Increase staff time to process more applications and respond to the needs of employers.
- ✓ Ensure employers in **Central Kootenay** can continue to access RCIP to attract and/or retain workers.
- ✓ Strengthen long-term workforce stability and key sectors in the region.

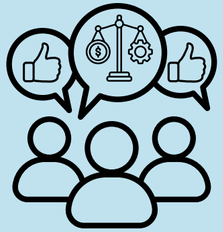
Next Steps

West Kootenay RCIP staff and Community Futures management are:

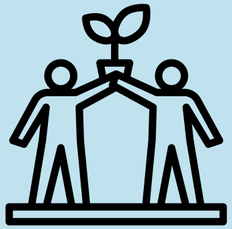
Processing 200+ applications by the end of 2025.



Making adjustments for 2026 based on employer and community feedback.



Engaging with new and existing funders (RDKB, Selkirk College, etc.).



Advocating with MPs and MLAs to strengthen and sustain the pilot.

Thank you

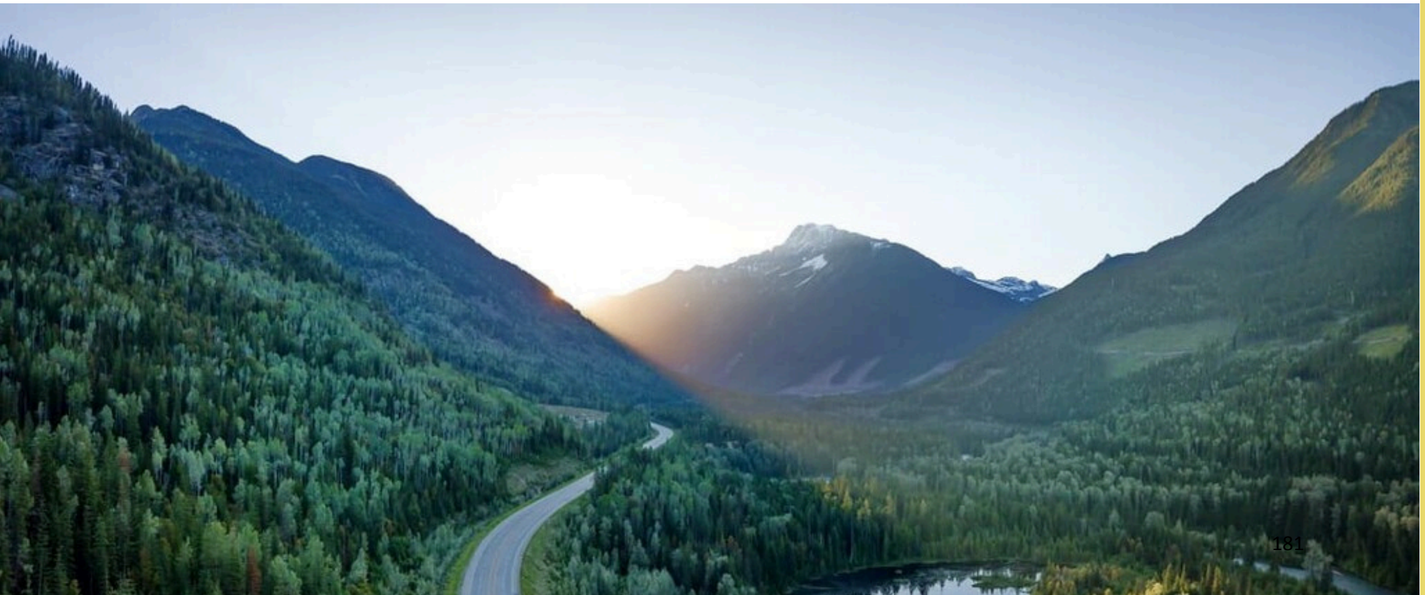
Andrea Wilkey
Executive Director
Community Futures Central Kootenay
awilkey@futures.bc.ca

www.westkootenayimmigration.ca

Pilot Uptake

Rural Community Immigration Pilot

- 172 Employers Designated
- 147 Community Recommendations for Canadian Permanent Residency (PR) to people working in the West Kootenay RCIP region.
- 82 Selkirk graduates (56% of all candidates)



West Kootenay RCIP Stats

As of December 31, 2025

Community	Designated Employers	Community Recommendations
Nelson	59	50
Castlegar	30	28
Trail	21	28
RDCK Rural Areas A-K	19	19
Grand Forks	11	3
Creston	7	2
Rossland	7	9
Nakusp	3	1
RDKB Rural Areas A-E	3	2
Fruitvale	2	3
Greenwood	2	1
Kaslo	1	1
New Denver	1	-
TOTAL	**172**	**147**

Regional District of Central Kootenay

CRESTON VALLEY SERVICES COMMITTEE

Open Meeting Minutes

Thursday, January 8, 2026
8:00 am PST
9:00 am MST
Creston and District Complex – Erickson Room
312 19 Avenue North, Creston, BC

COMMITTEE MEMBERS' PRESENT

Director A. DeBoon	Town of Creston
Director G. Jackman	Electoral Area A
Director R. Tierney	Electoral Area B
Director K. Vandenberghe	Electoral Area C

STAFF PRESENT

S. Horn	Chief Administrative Officer
Y. Malloff	General Manager Finance, Information Technology and Procurement
J. Chirico	General Manager of Community Services
T. Davison	Regional Manager – Recreation and Client Services
C. Stanley	Regional Manager – Operations & Asset Management
P. Marshall-Smith	Sustainability and Resilience Supervisor
C. LeBlanc	Community Resilience Coordinator
R. Baril	Meeting Coordinator

CRESTON STAFF PRESENT

M. Moore	Creston Chief Administrative Officer

GUESTS

Director A. Watson	RDCK Board Chair/Electoral Area D

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1. ZOOM REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:
8:00 a.m. PST
9:00 a.m. MST

Join by Video:
https://rdck-bc-ca.zoom.us/j/92632670829?pwd=VkcPYOv0WnMTDNowScaJt12nFYz8zN.1

Join by Phone:
+1 778 907 2071 Canada Toll Free

*6 to unmute or mute
*9 to raise or lower your hand

Meeting ID: 926 3267 0829
Meeting Password: 430277

In-Person Location: 312 19 Avenue North Creston, BC

2. CALL TO ORDER

Stuart Horn called the meeting to order at 9:00 a.m.

3. ELECTION OF THE CRESTON VALLEY SERVICES COMMITTEE (CVSC) CHAIR

CAO Horn announced the nominations submitted for Director DeBoon.

The CAO called for nominations a second and third time.

No further nominations.

Director DeBoon was declared the Chair for the Creston Valley Services Committee for 2026 by acclamation.

4. CHAIR'S ADDRESS

Chair DeBoon thanked the Committee for this nomination.

5. COMMENCEMENT OF THE CVSC MEETING

6. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

7. ADOPTION OF AGENDA

Moved and seconded,
And resolved:

The agenda for the January 8, 2026 Creston Valley Services Committee meeting be adopted as circulated.

Carried

FREEDOM OF THE FLOOR

Moved and seconded,
And resolved:

That Freedom of the Floor be granted to Theresa Fresco.

Carried

8. RECEIPT OF MINUTES

The REVISED December 4, 2025 Creston Valley Services Committee minutes, have been received.

9. STAFF REPORTS

9.1 STAFF REPORT: REAL ESTATE FOUNDATION FUNDING: GOAT RIVER WATERSHED WATER SUSTABILITY PLAN - PHASES 3 & 4 ENGAGEMENT

Staff presented a request to apply for funding to the Real Estate Foundation Funding, in anticipation of continuing work of phases 3 & 4. The request for funding is a fair representation of the work involved in phases 3 & 4 and subsequent budget.

Theresa Fresco gave a brief introduction of her work as Director of Indigenous Partnerships and Initiatives with the Fraser Basin Council (FBC). FBC aims to bring people together to advance sustainability solutions and practices. FBC places emphasis on climate change, community resilience and watershed health, which they have adopted as part of their province wide mandate.

The Committee has voiced their desire for the Council-to-Council discussions to take place as soon as possible.

Moved and seconded,
And resolved:

That staff are to compile all information on different funding sources available for this project. Staff to provide funding and funder options referred to on 4.1 in the attached report and report back to CVSC.

Carried

Moved and seconded,
And resolved that it be recommended to the Board:

That the Board authorize staff to apply for the Real Estate Foundation of BC (REFBC) grant in support of funding portions of Phases 3 & 4 of the Goat River Watershed Water Sustainability Planning; AND FURTHER, that if successful the grant funding be allocated to Community Sustainable Living Service S105; AND FURTHER, that if successful, the Chair and Corporate Officer be authorized to sign all necessary documents.

Carried

10. NEW BUSINESS

10.1 CRESTON VALLEY PUBLIC LIBRARY

Saara Itkonen, Creston Valley Public Library Director presented the 2026 draft budget. The library board is waiting for RDCK to give a letter in support of the Columbia Basin Trust grant to improve accessibility within the Creston Valley Public Library. They are planning some significant upgrades to the building for accessibility as they aim to be accessible to all community members.

The library is also organizing a fundraising drive to help raise funds for them to re-open on Fridays.

The Committee discussed the similarities and differences between Castlegar and Creston Public Libraries. The main difference is that Creston is an isolated town or "closed system" with the closest services offered being 60-90 minutes away. Whereas in Castlegar is more of an "open system" with the closest services offered being just 20 minutes away. Creston offers more services to the public because of the remoteness of the town.

The Committee voiced concerns surrounding the 2026 draft budget adequately portraying the necessary reserves for the library. The Committee has also requested an itemized list of all the library services offered to the public.

10.2 FOR INFORMATION: CRESTON VALLEY PUBLIC LIBRARY

This report was received for information.

10.3 DISCUSSION ITEM: VALLEY COMMUNITY SERVICES USE OF ROTACREST HALL

Moved and seconded,
And resolved that it be recommended to the Board:

That the Board approve the RDCK enter into a three-year agreement with Valley Community Services for non-exclusive use of the lower floor of the Rotacrest Hall, to deliver therapeutic activation programming for seniors, commencing on February 1, 2026 and ending on January 31, 2029, and that the Board Chair and Corporate Officer be

authorized to execute the agreement.

Carried

10.4 DISCUSSION ITEM: CRESTON & DISTRICT COMMUNITY COMPLEX CONCESSION AGREEMENT

In February staff will be bringing a recommendation to the Committee. Staff are vetting the services of operators to deliver food services to the community.

11. OLD BUSINESS

11.1 ACTION ITEM LIST

Item #2 – Dangerous Dog Bylaw - This discussion is postponed to February.

Item #5 – Kootenay Employment Services contact – To be removed from the list for February 2026.

Item #6 – Library capital reserves - To be removed from the list for February 2026.

12. PUBLIC TIME

The Chair will call for questions from the public and members of the media at 11:00 a.m.

A member of the public came forward with concerns regarding the public library budget.

13. CLOSED

13.1 Meeting Closed to the Public

Moved and seconded,
And resolved:

In the opinion of the Committee - and, in accordance with Section 90 of the Community Charter – the public interest so requires that persons other than DIRECTORS, ALTERNTAE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting;

AND FURTHER, in accordance with Section 90 of the Community Charter, the meeting is to be closed on the basis(es) identified in the following Subsections:

90 (2)
(b)the consideration of information received and held in confidence relating to negotiations

(i)between the municipality and a provincial government or the federal government, or both, or between a provincial government or the federal government, or both, and a third party,

(ii)between the municipality and another local government or between another local government and a third party, or

(iii)between the municipality and a first nation or a prescribed Indigenous entity, or between a first nation or a prescribed Indigenous entity and a third party;

Carried

13.2 Recess of Open Meeting

Moved and seconded,
And resolved:

The Open meeting be recessed at 11:07 a.m. in order to conduct the Closed meeting.

Carried

14. NEXT MEETING

The next Creston Valley Services Committee meeting is scheduled for February 5, 2026 at 9:00 a.m. MST.

15. ADJOURNMENT

Moved and seconded,
And resolved:

The Creston Valley Services Committee meeting be adjourned at 12:08 p.m.

Carried

Digitally approved by:

_____
Arnold DeBoon, Chair

REGIONAL DISTRICT OF CENTRAL KOOTENAY

JOINT RESOURCE RECOVERY COMMITTEE
OPEN MEETING MINUTES

A Joint Resource Recovery Committee meeting was held on Wednesday January 21, 2026 1:00 am PST / 2:00 pm MST through a hybrid meeting model.

COMMITTEE MEMBERS	**Director G. Jackman**	**Electoral Area A (Chair)**	**In-person**
	Director R. Tierney	Electoral Area B	In-person
	Director K. Vandenberghe	Electoral Area C	In-person
	Director A. Watson	Electoral Area D	In-person
	Alt. Director J. Smienk	Electoral Area E	In-person
	Director T. Newell	Electoral Area F	In-person
	Director W. Popoff	Electoral Area H	In-person
	Director H. Cunningham	Electoral Area G	In-person
	Director A. Davidoff	Electoral Area I	
	Director H. Hanegraaf	Electoral Area J	In-person
	Director T. Weatherhead	Electoral Area K	In-person
	Director M. McFaddin	City of Castlegar	In-person
	Director A. McLaren-Caux	Village of Nakusp	
	Director J. Woodward	City of Nelson	In-person
	Director L. Casley	Village of New Denver	
	Director D. Lockwood	Village of Salmo	In-person
	Director E. Buller	Village of Slocan	
	Director S. Hewat	Village of Kaslo	In-person
	Director T. Gordon	Village of Silverton	
MEMBERS ABSENT	Councillor C. Hawton	Town of Creston	
STAFF	S. Horn	Corporate Administrative Officer	
	Y. Malloff	General Manager of Finance, IT & Economic Development	
	U. Wolf	General Manager Environmental Services	
	A. Wilson	Resource Recovery Manager	
	A. Hamilton	Environmental Projects Lead	
	H. Bench	Resource Recovery Projects Advisor	
	A. Norimatsu	Resource Recovery Technician	

A. Kootnikoff	Resource Recovery Senior Team Operations Supervisor
E. Clark	Meeting Coordinator

1. ZOOM REMOTE MEETING INFO

Join Zoom Meeting
https://rdck-bc-ca.zoom.us/j/98572164791?pwd=plCY9gqLwVZtdzR2zmtuHXJOmq138L.1

Meeting ID: 985 7216 4791
Passcode: 701014

Dial by your location
833 955 1088 Canada Toll-free

In-Person Meeting Location for Hybrid Meeting Model
The following location was determined to hold the in-person meetings for the Joint Resource Recovery Committee:

Location Name: RDCK Board Room
Location Address: 202 Lakeside Drive, Nelson, BC

2. CALL TO ORDER & WELCOME

Chair Jackman called the meeting to order at 1:00 p.m.

2.1 Traditional Lands Acknowledgement Statement

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

2.2 Adoption of the Agenda

Moved and seconded,
And resolved:

The Agenda for the January 21, 2026 Joint Resource Recovery Committee meeting be adopted as circulated.

Carried

2.3 Receipt of Minutes

The December 10, 2025 Joint Resource Recovery Committee Minutes Revised have been received.

3. DELEGATE

3.1 NELSON LEAFS HOCKEY SOCIETY

John Dooley and colleagues from the Nelson Leafs Hockey Society presented to the Committee on the successes and challenges for the Nelson Recycling Center.

Mr Dooley explained that the main challenge at this time is storage space and the size of their current depot location. He went on to outline some solutions currently in place, such as secure sea can storage, and shared some potential new depot location options within the City of Nelson.

Directors Weatherhead and Watson asked questions regarding which subregions customers are visiting from. My Dooley answered that they receive customers from all subregions.

The Chair thanked Mr Dooley and the Nelson Leafs Hockey Society for their presentation.

4. JRRC ITEMS

4.1 RESOURCE RECOVERY FACILITIES OPERATIONAL HOURS REVIEW

[Entire RDCK]

The Committee Report from Heidi Bench, Projects Advisory regarding a review of the Resource Recovery facility operating hours, has been received.

Moved and seconded,
Resolved that it be recommended to the Board:

That the Board direct staff to defer the decision on the permanent closure of Ymir Transfer Station and Satellite Recycling Depot until December 2026.

Defeated

Moved and seconded,
And resolved that it be recommended to the Board:

That the Board direct staff to implement adjustments to operating hours at Kaslo Transfer Station and Recycling Depot in April 2026.

Carried

Moved and seconded,
And resolved that it be recommended to the Board:

That the Board direct staff to implement adjustments to operating hours at Balfour Transfer Station and Recycling Depot in April 2026.

Carried

Moved and seconded,
And resolved that it be recommended to the Board:

That the Board direct staff to implement adjustments to operating hours at Lakeside Recycling Depot in April 2026.

Carried

Moved and seconded,
And Resolved that it be recommended to the Board:

That the Board direct staff to plan the permanent closure of Ymir Transfer Station and Satellite Recycling Depot in April 2026.

Carried

Moved and seconded,
And Resolved:
RECONSIDERATION OF THE MOTION

That the foregoing motion being:

That the Board direct staff to plan the permanent closure of Ymir Transfer Station and Satellite Recycling Depot in April 2026.

Be reconsidered by replacing permanent closure with trying to reduce operating costs and reviewing operating hours, thus reading:

That the Board direct staff to review the budget and operating hours of the Ymir Transfer Station and Satellite Recycling Depot with the goal of reducing operating hours and with the goal of a 50% savings.

Defeated

Moved and seconded,
And resolved that it be recommended to the Board:

That the Board direct staff to implement adjustments to operating hours at Central (Salmo) Transfer Station in April 2026.

Carried

Moved and seconded,
And resolved:

That the following motion BE REFERRED to the February 18, 2026 Joint Resource Recovery Committee meeting:

That the Board direct staff to plan the permanent closure of Riondel Satellite Recycling Depot in April 2026.

Referred

Moved and seconded,
And resolved that it be recommended to the Board:

That the Board direct staff to implement adjustments to operating hours at Boswell and Crawford Bay Transfer Stations in April 2026.

Carried

4.2 FOR INFORMATION: RESOURCE RECOVERY STAFFING OPERATIONS UPDATE
[Entire RDCK]

The Committee Report from Aimee Kootnikoff, Resource Recovery Senior Team Operations Supervisor providing an update on the operational and service improvements achieved since the addition of three Field Supervisor positions to Resource Recovery in 2024, has been received.

4.3 VERBAL REPORT: SERVICE INTERRUPTIONS AND REST ACCOUNTS
[Entire RDCK]

Aimee Kootnikoff will provide a verbal report summarizing potential service interruptions at waste and recycling sites, and the specific instruction for each scenario for our operations staff.

The RR Operations Service Interruption Flow Chart has been received.

4.4 VERBAL REPORT: TOWN OF CRESTON SEPTAGE RECEIVING FACILITY FUNDS
[East Subregion]

Uli Wolf, General Manager of Environmental Services provided a verbal report regarding the release of funds to the Town of Creston for the design of the Septage Receiving Facility.

Moved and seconded,
And resolved that it be recommended to the Board:

That the Board approve the RDCK release funds to the Town of Creston for design of the Septage Receiving Facility to be constructed at the Town of Creston Wastewater Treatment Plant to a maximum value of $116,059, and that the Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from Service S186 Refuse Disposal - East Subregion

Carried

DIRECTOR ABSENT Director Casley left the meeting at 2:50 pm.

RECESS/ RECONVENE The meeting recessed at 2:50 pm for a break and reconvened at 3:01 pm.

5. 2026-2030 DRAFT FINANCIAL PLANS

[Entire RDCK]

The following draft 2026-2030 Financial Plans highlighting final adjustments for discussion, have been received.

1. Service S186 Refuse Disposal - East Subregion
2. Service A116 Recycling Program - East Subregion
3. Service A119 Organics Program - East Subregion
4. Service S187 Refuse Disposal - Central Subregion
5. Service A117 Recycling Program - Central Subregion
6. Service S187 Refuse Disposal - West Subregion
7. Service A118 Recycling Program - West Subregion
8. Service A120 Organics Program - Central & West Subregions

DIRECTOR ABSENT Director McFaddin left the meeting at 4:00 pm.

6. OOTISCHENIA PREPAID TAGGING SYSTEM INVESTIGATION

Notice of Motion from Director Davidoff from the November 27, 2025 West Resource Recovery Committee meeting:

Moved and seconded,
And resolved that it be recommended to the Board:

That the Board direct staff to investigate a prepaid tagging system and deposit options at Ootischenia Landfill to increase efficiency and to decrease tipping scale choke-point for users only depositing 4 bags or less and recycling materials.

Defeated

7. CORRESPONDENCE FOR RECIEPT

The following agenda item 7.1 BE REFERRED to the February 18, 2026 Joint Resource Recovery Committee meeting:

7.1 Response email from Ministry of Environment and Parks to RDCK Environmental Management Act Fee letter – December 16, 2025

8. PUBLIC TIME

The Chair called for questions from the public and members of the media at 4:39 pm.

No questions from the public.

9. CLOSED

9.1 MEETING CLOSED TO THE PUBLIC

The Open meeting will be adjourned after the Closed meeting without reconvening back

into the open session unless there is business that needs to be addressed.

Moved and seconded,
And resolved:
In the opinion of the Committee and, in accordance with Section 90 of the Community Charter the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the Community Charter, the meeting is to be closed on the basis identified in the following Subsections:

90 (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(g) litigation or potential litigation affecting the municipality;
(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

Carried

9.2 RECESS OF OPEN MEETING

Moved and seconded,
And resolved:

The Open meeting be recessed at 4:40 p.m. in order to conduct the Closed Meeting.

Carried

10. ADJOURNMENT

Moved and seconded,
And resolved:

The Joint Resource Recovery Committee meeting adjourned at 4:41 p.m.

Carried

CERTIFIED CORRECT

Director G. Jackman, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. That the Board direct staff to plan the permanent closure of Ymir Transfer Station and Satellite Recycling Depot in April 2026.

2. That the Board direct staff to implement adjustments to operating hours at Kaslo Transfer Station and Recycling Depot in April 2026.

3. That the Board direct staff to implement adjustments to operating hours at Balfour Transfer Station and Recycling Depot in April 2026.

4. That the Board direct staff to implement adjustments to operating hours at Lakeside Recycling Depot in April 2026.

5. That the Board direct staff to implement adjustments to operating hours at Central (Salmo) Transfer Station in April 2026.

6. That the Board direct staff to implement adjustments to operating hours at Boswell and Crawford Bay Transfer Stations in April 2026.

7. That the Board approve the RDCK release funds to the Town of Creston for design of the Septage Receiving Facility to be constructed at the Town of Creston Wastewater Treatment Plant to a maximum value of $116,059, and that the Chair and Corporate Officer be authorized to sign the necessary documents;
   AND FURTHER, that the costs be paid from Service S186 Refuse Disposal - East Subregion.

Angela Lund

From: Kwan, Jenny - M.P. <Jenny.Kwan@parl.gc.ca>
Sent: Monday, December 8, 2025 1:41 PM
To: Kwan, Jenny - M.P.
Subject: Bill C-233, the No More Loopholes Act / le project de loi C-233, la loi visant à éliminer les échappatoires
Attachments: Q and A Bill C-233 No More Loopholes Act E.pdf; Questions et réponses Projet de Loi C-233 loi visant à éliminer les échappatoires - F.pdf; Myths and Facts BillC233-E.pdf; Mythes et Faits Projet de loi C233-FR.pdf; Template letter of support-Bill C-233-E.docx; modèle de lettre de soutien-projet de loi c-233-F.docx

You don't often get email from jenny.kwan@parl.gc.ca. Learn why this is important

CAUTION **This email originated from outside the organization. Please proceed only if you trust the sender.**

Dear elected officials,

I'm writing to share important information about Bill C-233 — the No More Loopholes Act — a Private Member's Bill that I introduced in the House of Commons in September, and to urge broad support for this legislation at Second Reading in late February 2026.

This bill takes a straightforward but essential step: it closes the longstanding loophole that allows Canadian-made arms, components, and military technologies to be exported to the United States without permits, risk assessments, or transparency. This bill is essential to stop Canadian arms from being used to violate human rights abroad. Having your municipality's endorsement would be important to me.

Bill C-233 brings Canada's export-control system in line with the rules we already apply to the rest of the world. It strengthens our compliance with the Arms Trade Treaty (ATT), which Canada adopted in 2019, and ensures we meet our legal and moral obligations to prevent Canadian goods from contributing to violations of human rights and international humanitarian law.

Today, most military goods sent from Canada to the U.S. require no permits and are not publicly reported. This is not a small technical gap — it represents the majority of Canada's arms-export volume. As a result, parts and components produced in Canada can be incorporated into larger weapons systems in the U.S. and then transferred to high-risk destinations, including places where civilians are already suffering devastating harm.

Bill C-233 addresses this by:

- Ending the blanket U.S. exemption so that **all** military exports, regardless of destination, undergo the same permit, risk-assessment, and accountability process.
- Clarifying that export controls apply to all military parts, components, and related technology.
- Preventing the use of broad "general export permits" for military items, ensuring proper case-by-case assessment.
- Requiring end-use certificates only when they meaningfully reduce the risk of violations such as war crimes.
- Mandating annual public reports on Canada's compliance with the ATT and the Export and Import Permits Act.
- Helping ensure Canada does not contribute — directly or indirectly — to human-rights abuses abroad.

These measures do **not** restrict production, innovation, or legitimate defence cooperation.

They do **not** interfere with military aid to Ukraine, which flows through a separate, streamlined Department of National Defence process.

They do **not** affect how the Canadian Armed Forces acquire equipment. And they do **not** undermine NATO cooperation — in fact, nearly all NATO members already apply the ATT uniformly.

Civil society organizations across the country support closing this loophole. Groups such as Oxfam, Project Ploughshares, Independent Jewish Voices, Arms Embargo Now, Canadians for a Just Peace in the Middle East, LeadNow, and the Canadian Muslim Public Affairs Council have all emphasized that Canada cannot claim to uphold human rights while allowing most of its military exports to remain unreviewed and unreported.

This bill is fundamentally about transparency, accountability, and ensuring Canada's export-control system reflects our values, our treaty obligations, and our commitment to civilian protection. It is not a partisan issue — it is a matter of international law, human dignity, and responsible governance.

I am including a sample letter of support, and a fact sheet, for your reference.

I hope you will join in supporting Bill C-233 and helping to ensure that Canada's role in global arms transfers is consistent, principled, and accountable.

Sincerely,

Jenny Kwan
MP for Vancouver East

Chers collègues élus,

Je vous écris pour vous communiquer des informations importantes concernant le projet de loi C-233, qui vise à éliminer les lacunes de la Loi sur les licences d'exportation et d'importation; et, pour vous demander de soutenir largement ce projet de loi d'initiative parlementaire que j'ai présenté à la Chambre des communes en septembre lorsqu'il passera à l'étape de la deuxième lecture à la fin du mois de Février, 2026.
Ce projet de loi propose une mesure simple, mais essentielle: il vise à corriger une lacune de longue date qui permet l'exportation vers les États-Unis d'armes, de composants et de technologies militaires fabriqués au Canada sans permis, sans évaluation des risques et sans transparence. Cette loi est essentielle pour empêcher que les armes canadiennes ne soient utilisées pour violer les droits de la personne à l'étranger. L'appui de votre municipalité serait important pour moi.
Le projet de loi C-233 a pour effet d'harmoniser le système canadien de contrôle des exportations avec des règles que nous appliquons déjà au reste du monde. Il nous permet de mieux respecter le Traité sur le commerce des armes (TCA), que le Canada a signé en 2019, et de nous acquitter de nos obligations légales et morales d'empêcher que des biens canadiens ne contribuent à des violations des droits de la personne et du droit international humanitaire.
À l'heure actuelle, il n'est pas nécessaire d'obtenir un permis pour exporter la majeure partie des biens militaires du Canada vers les États-Unis, et cette information n'est pas rendue publique. On parle ici de la majeure partie du volume des exportations d'armes du Canada. En raison de cette grave lacune technique, les pièces et composants fabriqués au Canada peuvent être utilisés dans des systèmes d'armement plus importants aux États-Unis, puis acheminés vers des destinations à haut risque, notamment des régions où les civils sont déjà victimes de violences dévastatrices.
Pour corriger la situation, le projet de loi C-233 propose :

- de mettre fin à l'exemption générale accordée aux États-Unis, de manière à ce que **toutes** les exportations militaires, quelle que soit leur destination, soient soumises au même processus d'autorisation, d'évaluation des risques et de reddition de comptes;
- de préciser que les contrôles à l'exportation s'appliquent à toutes les pièces, composants et technologies connexes à usage militaire;
- d'empêcher l'utilisation de « permis d'exportation généraux » pour les marchandises militaires, garantissant ainsi une évaluation appropriée au cas par cas;
- d'exiger des certificats d'utilisation finale uniquement lorsqu'ils réduisent de manière significative le risque de violations telles que les crimes de guerre;
- de rendre obligatoire la publication de rapports annuels sur le respect par le Canada du TCA et de la Loi sur les licences d'exportation et d'importation;
- de garantir que le Canada ne contribue pas, directement ou indirectement, à des violations des droits de la personne à l'étranger.

Ces mesures **ne limitent pas** la production, l'innovation ou la coopération légitime en matière de défense.
Elles **ne gênent pas l'aide militaire à l'Ukraine**, qui passe par un processus distinct et simplifié établi par le ministère de la Défense nationale.
Elles **n'ont aucune incidence** sur la façon dont les Forces armées canadiennes acquièrent leur équipement. De plus, elles ne nuisent pas à la coopération avec l'OTAN — en fait, presque tous les membres de l'OTAN observent déjà le TCA de manière uniforme.
Les organisations de la société civile à l'échelle du pays sont favorables à l'élimination de cette lacune. De nombreux groupes, tels qu'OXFAM, Project Ploughshares, Voix juives indépendantes, Arms Embargo Now, Canadiens pour la justice et la paix au Moyen-Orient, LeadNow et le Conseil canadien des affaires publiques musulmanes ont tous fait valoir

que le Canada ne peut pas prétendre défendre les droits de la personne alors que la plupart de ses exportations militaires ne font l'objet d'aucun examen ni rapport.
Ce projet de loi vise essentiellement à assurer la transparence et la reddition de comptes et à garantir que le système canadien de contrôle des exportations soit à la hauteur de nos valeurs, de nos obligations issues des traités et de notre engagement envers la protection des civils. Il ne s'agit pas d'une question partisane, mais bien d'une question de droit international, de dignité humaine et de gouvernance responsable.
Je joins à ce message une lettre modèle de soutien et une fiche d'information pour votre information.
J'espère que vous vous joindrez à nous et que vous mobiliserez vos alliés syndicaux et communautaires pour appuyer le projet de loi C-233 et contribuer à ce que le Canada joue un rôle cohérent, fondé sur des principes et responsable dans le cadre des transferts d'armes à l'échelle mondiale.
Je vous prie d'agréer mes salutations distinguées,

Jenny Kwan
Députée, Vancouver-Est

Questions and Answers - A Fact Sheet on Private Member's Bill C-233

An Act to Amend the Import and Export Permits Act

Closing Canada's U.S. Arms-Export Loophole: The "No More Loopholes Act"

Q. What is Canada's current export control regime for arms?

A. Currently, Canadian exports of military goods and technologies are subject to the Export and Imports Permits Act (EIPA) and the Arms Trade Treaty (ATT).

The EIPA requires Canadian individuals and organizations wishing to export controlled items, including military goods and technologies, to obtain a permit issued by the Minister of Foreign Affairs.

Section 7.3(1) of the EIPA requires the Minister to deny export permit applications for controlled items if there is a "substantial risk" that the export or brokering of the items would undermine peace and security or could be used either to commit or to facilitate serious violations of international humanitarian and human rights laws.

The ATT prohibits signatories from exporting military goods and technologies where at least one of the following situations would exist:

- the exportation would violate United Nations Security Council measures, particularly arms embargoes;
- the exportation would violate the exporting country's obligations under international agreements; or
- the exporting country has knowledge that the controlled items being exported would be used to commit genocide, crimes against humanity or other specified attacks against civilians.

Q: What is the issue regarding Canadian arms-export laws currently?

They contain giant loopholes:

- Arms, components and technology can be shipped to the United States without permits, risk assessments, or public reporting.
- Once in the U.S., these Canadian-made parts are built into weapons systems — such as F-35 fighter jets and Apache attack helicopters — which are then sent to Israel, Saudi Arabia and other conflict zones.

Q: How did this happen?

In 2019, even though Canada amended its Export and Import Permits Act to align with the Arms Trade Treaty (ATT), however, the U.S. remains exempted.[1] As such, the export or brokering of most military goods and technologies to the US do not need an export permit, allowing this trade to continue unregulated and unreported. For the past two years, arms manufacturers in Canada have profited from this loophole as civilians in Gaza face bombing, starvation, and destruction.

Q: If Canada signed onto the Arms Trade Treaty, isn't Canada committed to preventing human rights abuses?

Yes — on paper. Canada's ATT commitments forbid exporting weapons likely to be used to bomb civilians, starve communities, or commit other human rights violations. In practice, the U.S. loophole undermines those commitments and lets Canadian-made bullets, components, and technology flow into conflicts abroad.

Q: What's the impact?

Project Ploughshares reported that the Canadian Commercial Corporation (CCC) signed a contract worth nearly $80 million for artillery propellants destined for the U.S.; some were later used in weapons transferred to Israel. Canadian-made parts have been integrated into larger weapons systems now used in Gaza, despite government claims to have blocked similar sales. Each shipment erodes Canada's credibility and risks complicity in alleged breaches of international humanitarian law.

Q. What steps have other countries taken to ensure they are not complicit?

A. Switzerland and Germany implemented end-use control measures that include on-site inspections of exported military goods. Netherlands has language in their laws that would require further assessment if goods are re-exported to other countries.

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[1] 1. section 2(a) of the ECL, which states that Canada's export controls do not apply to U.S. destined exports of most controlled items, including military goods and technologies;

2. GAC's A Guide to Canada's Export Control List, which indicates that, "[u]nless otherwise specified, the export controls for military, dual-use and strategic items contained in this Guide apply to all destinations except the United States"; and

3.Canada–U.S. reciprocal arrangements that enable trade between Canada and the United States in most military goods and technologies without the need for an export permit. "

Q: What is MP Jenny Kwan's Private Member's Bill C-233 proposing?

MP Jenny Kwan has introduced the No More Loopholes Act, a Private Member's Bill that would:

- End the U.S. exemption. That means no countries will be exempted from permits, risk assessments and accountability. All exports to the United States will be required to undergo the same permit, risk-assessment, and transparency rules as any other country.
- Clarify that export controls includes all parts, components and technology or is necessary for the use of arms, ammunition, implements or munitions of war.
- Prevent the issuance of general export or brokering permits for military goods and technology.
- Require end use certificates only if it would sufficiently mitigate substantial risk of war crimes.
- Require annual reports to Parliament on Canada's compliance with the EIPA and ATT.
- Help end Canada's complicity in human rights violations linked to weapons transfers.

Q: Who supports closing the loophole?

- The UN Human Rights Council and independent UN experts have called for halting arms transfers that fuel violations of humanitarian law.
- Civil-society groups in Canada, including Arms Embargo Now, Lead Now, Canadians for a Just Peace in the Middle East, Oxfam, Project Ploughshares, Independent Jewish Voices and the Canadian Muslim Public Affairs Committee advocate for stronger export controls.
- Canadians across the country who do not want their taxes or industries tied to atrocities.

Q: What's the call to action?

Parliament must act now to:
1. Close the U.S. loophole once and for all.
2. Ensure Canada's export-control laws live up to our international treaty obligations and human rights standards.
3. Prioritize peace and civilian protection over arms-trade profits.

All MPs — regardless of party — are urged to support the No More Loopholes Act and help end Canada's complicity in war crimes and human rights abuses.

Bill C-233: Myths vs. Facts

Myth 1: Bill C-233 would decimate Canada's defence industry.

Fact: The bill *only* standardizes export controls. It does **not** restrict production, sales, or innovation. It simply applies the same rules to all Group 2 exports.

Myth 2: This would weaken Canada's role in NATO.

Fact: Almost every NATO member is part of the Arms Trade Treaty (ATT). Aligning our controls strengthens cooperation with our allies—not the opposite.

Myth 3: This would delay critical Canadian support to Ukraine.

Fact: Military aid to Ukraine is sent through the Department of National Defence using a **streamlined process** unaffected by the bill. Bill C-233 focuses on exports to the **United States**, not Europe or Ukraine.

Myth 4: This harms the Canadian Armed Forces' access to equipment.

Fact: The bill concerns **exports**, not imports. It does **not** affect how the CAF buys or receives equipment.

Myth 5: Canada's export system already covers everything.

Fact: Most Canadian arms exports—those going to the US—are **not** subject to permits, oversight, or transparency. A system cannot be "world-leading" when most exports are exempt from it.

Myth 6: The bill adds burdens without improving assessments.

Fact: Canada is required under international law (the ATT) to assess **all** arms exports equally. Current exemptions for US-bound exports leave Canada in violation of these obligations.

Myth 7: Canada already applies exemptions more narrowly than other ATT countries.

Fact: Other ATT States Parties, like the UK, still apply oversight and report publicly even when using general licences. Canada does **neither** for most exports to the US.

Myth 8: Canada already controls a wider range of items than the ATT requires.

Fact: Controls on dual-use, nuclear, chemical, biological and missile technologies are unrelated to ATT obligations. They are separate systems and not relevant to Bill C-233.

Myth 9: Canada has been reporting on ATT items for decades.

Fact: The annual report excludes most US-bound exports because they require **no permits**. Canada's report provides only a partial picture of actual arms transfers.

Myth 10: The US may retaliate with new permit requirements.

Fact: The US already applies its own strict licensing rules (ITAR) to exports to Canada. Bill C-233 does not change this reality.

Myth 11: Canada has no "loophole."

Fact: Most conventional weapons exported to the US require **no permit at all**. That *is* the loophole.

Myth 12: Permit-free exports to the US are low-risk because our systems are similar.

Fact: Canada and the US do **not** have similar risk thresholds. Canada restricts transfers that the US routinely allows—including to end-users Canada has barred. Requiring permits prevents Canadian goods from reaching high-risk users via the US.

Myth 13: The ATT allows Canada to exempt the United States.

Fact: The ATT permits flexibility in structure—not in deciding which obligations to follow. Canada must regulate **all** exports consistently.

Why Bill C-233 Matters

- Brings Canada in line with NATO allies
- Closes a major transparency and oversight gap
- Ensures Canadian parts and components cannot be routed to high-risk destinations
- Strengthens Canada's compliance with international law
- Supports long-term efforts to diversify Canada's defence supply chain

December 18, 2025

Regional District of Central Kootenay
Attention: RDCK Regional Parks Commission (Service S202) and RDCK Board

To: The Chair and Members of the RDCK Regional Parks Commission and RDCK Board

Subject: Request for S202 capital contribution – Lakeside Bathhouse refurbishment (2026)

The City of Nelson is requesting an S202 capital contribution for a priority renewal project within a designated municipal regional park.

Council passed the following resolution:

THAT Council request from the Regional District of Central Kootenay Service S202 for capital funding in 2026 for refurbishment of the Lakeside Bathhouse in the amount of $300,000 or the equivalent rural contribution if funded from outside the service.

Lakeside Park functions as a regional sports and leisure hub, hosting soccer tournaments, community festivals, and cultural events. Its location, size and infrastructure allow it to accommodate large gatherings, making it essential for regional programming and tourism.

This request reflects the same equity principle as operating funding: regional partners should contribute consistently to sustaining key infrastructure in designated S202 regional parks. The attached RFD provides supporting detail.

We respectfully ask that the Regional Parks Commission recommend, and the RDCK Board approve, the requested capital contribution for 2026.

Sincerely,

Kevin Cormack
City Manager
City of Nelson

cc: Stuart Horn, RDCK Chief Administrative Officer
Cary Gaynor, RDCK Regional Parks Manager,

Mayor and Council, City of Nelson
Chris Jury, Chief Financial Officer, City of Nelson

December 18, 2025

Regional District of Central Kootenay
Attention: RDCK Regional Parks Commission (Service S202) and RDCK Board

Subject: Request for equitable operating funding for Nelson regional parks (Service S202)

The City of Nelson is writing to request funding equity for Nelson's designated municipal regional parks within Service S202 starting in 2026.

Council passed the following resolution:

THAT Council direct staff to formally request from the Regional District of Central Kootenay Service S202 that the City of Nelson regional parks (Lakeside and the Playing Fields) be funded at 100% for operating for 2026 and subsequent years, in line with other regional parks.

This request is based on a simple equity principle: parks recognized within the S202 regional system should be funded consistently across the service. Funding Lakeside Park and the Waterfront Sports Fields at 100% operating cost aligns Nelson's regional parks with the model applied to other regional parks in S202.

We respectfully ask that the Regional Parks Commission recommend, and the RDCK Board approve, this operating funding approach for 2026 and ongoing. The supporting RFD is attached for reference.

Sincerely,

Kevin Cormack
City Manager
City of Nelson

cc: Stuart Horn, RDCK Chief Administrative Officer
Cary Gaynor, RDCK Regional Parks Manager
Mayor and Council, City of Nelson
Chris Jury, Chief Financial Officer, City of Nelson

From: Columbia Basin Trust - Forms <forms@cbt.org>
Sent: September 23, 2025 1:20 PM
To: Basin READS
Cc: Trust ITadmin
Subject: Basin READS Program - Update - Creston Valley Public Library - sqedj
Attachments: 1-CrestonLibrary_RAMP-quote_2025.pdf; 2-CrestonLibrary_RAMP-plan_2025.pdf; 3-CrestonLibrary_DOORS-quote_2025.pdf; 4-CrestonLibrary_SHELVING-quote_2025.pdf; 5_CrestonLibrary_LEASE-AGMT-w-RDCK_2-25.pdf; creston-valley-public-library-basinreads-accessibility-enhancements-sqedj.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

APPLICANT INFORMATION SECTION

Organization Legal Name	Creston Valley Public Library
BC Registry Incorporation/Registration or Business Number (if applicable)	[redacted]
Mailing Address	531 16th Avenue S
City	Creston
Province	BC
Postal Code	V0B 1G0
Signing Authority Name	Katherine
Last Name	Durnin
Phone Number	[redacted]
Email Address	board@crestonlibrary.com
Primary Contact Name	Saara
Primary Last Name	Itkonen
Phone Number	[redacted]
Email Address	info@crestonlibrary.com
Organization Mandate	The Creston Valley Public library's mission is to provide a welcoming space for the creation and sharing of information, ideas, and culture. The library is run by the Creston Public Library Association, a non-profit organization with Registered Charity status, organized to provide library and related services to the residents of the Creston Valley.
User ID	info@crestonlibrary.com

PROJECT DETAILS SECTION

Project Title	BasinREADS Accessibility Enhancements
Project Location	Town of Creston
Estimated Start Date	November 1, 2025
Estimated End Date	December 31, 2026
What are you applying for? Check all that apply	Equipment, Infrastructure improvements
What is the operating name and physical address of the library where the improvements will take place?	Creston Valley Public Library - 531 16th Ave S. Creston BC, V0B 1G0
Does your organization own the building?	No
Please explain, and provide details and proof of lease agreement.	The building is owned by the Regional District of Central Kootenay. Our lease agreement is attached.
What improvements to the library are you applying for? Refer to the eligible and ineligible costs listed in the Program	We are proposing a number of accessibility upgrades to our facilities, including: -A ramp from our back entry to the Library Reading Garden so all patrons can access this extraordinary space. -Functional upgrades for our exterior entry/exit doors to make them more accessible for people using mobility aids. -New service desk counter top to increase the surface area of the counter for patrons' books and personal items, and to extend the counter on the patron side so that people using wheelchairs or other assistive devices are able to approach the service wicket more comfortably. -New seating for our public lounge and reading spaces. -Raised shelving for our Large Print collection to improve browsing ergonomics for mobility-

Guide.	challenged patrons. -An electric height-adjustable desk in order to convert one of our public access computer stations into a much more accessible computer station. -Additional smaller upgrades including signage and cushions for our meeting room seating.
How will you support the ongoing maintenance of any acquired infrastructure or equipment?	The Library has a dedicated repairs and maintenance budget for facilities and equipment upkeep.
What accessibility issues or opportunities will be addressed? How were they identified?	Improving our exterior doors' automation will remove access barriers for patrons with mobility challenges. Extending our counter top will make it easier for patrons using mobility aids to comfortably approach the service wicket to interact with staff. Feedback from patrons with diverse abilities helped us identify both of these areas of concern. Patron feedback also highlighted that our lounge and reading space furniture is uncomfortable and ergonomically difficult for many people, so we have selected furniture options that will work much better for all who use them. More readable signage, cushions for our meeting room chairs, and raised shelving for our Large Print collection (most heavily used by senior patrons who find the lower shelves difficult to browse), and an electric height-adjustable public access computer station, are all small but meaningful changes we are proposing to improve the overall accessibility and inclusivity of the library for our patrons.
Who will be involved in implementing the project?	The Library Director and Board Chair will oversee the project implementation. Staff will support the purchasing, assembly, and implementation of the furniture, computer station, and shelving upgrades, and ordering the signage and meeting room cushions. We will engage a local contractor for the construction of the ramp down into the back garden, and a local fabricator/contractor for the counter top extension. A commercial supplier out of Cranbrook will be contracted for the upgrades to our exterior doors.
Explain why this project is important to your community.	We endeavour to be a place where everyone in the community feels welcomed and accommodated. Our aim is to ensure all patrons are able to use the library and participate in our programming in the way that best serves their needs. Our proposed changes will improve accessibility for patrons who currently experience physical barriers and make our spaces more inviting and comfortable for all patrons. As "the community's living room" we hope the library can be a place where all our patrons feel at home and at ease. Providing ramp access to the back garden, more accessible entryways, and more ergonomic fixtures and furnishings will improve our patrons' overall experience, and allow patrons who have previously experienced barriers to more fully access and enjoy all of the library's offerings.
How will the project be evaluated and how will you know if it has been successful?	We will know our project has been a success when we see our patrons sitting comfortably, enjoying social or quiet time in our lounge and reading spaces (and able to rise from the couches with ease), and when our patrons using wheelchairs and walkers are able to enter the library and approach the service desk to check out their books and talk to our staff without difficulty. We will consider the project a net benefit when patrons with mobility challenges are able to access and enjoy the reading garden behind the library and/or comfortably work at the accessible public computer station. As a member of the Kootenay Library Federation we can and will access financial support to conduct a professional survey of our patrons' feedback regarding our accessibility improvements at the

	conclusion of our project.
Will your project require any authorizations or permits? Please describe.	Constructing an access ramp from the back entry down into the Reading Garden will likely require a building permit. We will work within the requirements and expectations laid out in our Lease Agreement to ensure all renovations are sanctioned and permitted appropriately.

WORKPLAN

Activity	Overseen by	Start Date	End Date
Ramp construction	Saara Itkonen	March 1, 2026	November 30, 2026
Door replacements	Saara Itkonen	May 1, 2026	November 30, 2026
Furniture purchase	Saara Itkonen	November 1, 2025	March 31, 2026
Shelving replacement	Saara Itkonen	January 1, 2026	May 31, 2026
signage replacement	Saara Itkonen	November 1, 2025	May 31, 2026

PROJECT CASH SECTION

Planning and Design

Cash Budget Item	Total Amount Required
Permit for ramp construction	$275.00
Subtotal Planning and Design Budget	**$275.00**

Equipment

Cash Budget Item	Total Amount Required
Furniture - electric height adjustable desk	$1,200.00
Furniture - lounge & reading area seating	$8,300.00
Furniture - cushions for meeting room seating	$1,600.00
Shelving	$8,000.00
Interior signage	$2,000.00
Subtotal Equipment Budget	**$21,100.00**

Digital Tools

Cash Budget Item	Total Amount Required
Subtotal Digital Tools Budget	**$0.00**

Infrastructure Improvements

Cash Budget Item	Total Amount Required
Ramp construction	$18,000.00
Exterior door upgrades	$19,500.00
Subtotal Infrastructure Improvements Budget	**$37,500.00**

Other Costs Budget Details

Cash Budget Item	Total Amount Required
Professional UnTapped Accessibility survey support	$1,000.00
Subtotal Other Cost Budget	**$1,000.00**

TOTAL PROJECT CASH BUDGET $59,875.00

REVENUE SOURCES

Source Name	Confirmed (Y/N)	Amount
Columbia Basin Trust	No	$58,875.00
UnTapped Accessibility - prof. survey support subsidy	N	$1,000.00

TOTAL CASH REVENUE $59,875.00

IN-KIND SOURCES & CONTRIBUTIONS

What contributions are being made to the project other than cash?	Staff time to order and coordinate assembly, installation, and implementation of new shelving, furniture, and smaller items will be contributed by the library.

SUPPORTING DOCUMENTS

ADDITIONAL INFORMATION

Is there anything else you would like to add that has not already been mentioned?	With regards to our Lease Agreement with the RDCK for the use of the Library Building, we must note that the RDCK is currently in the process of finalizing and executing the agreement, but this work is underway. The agreement will be fully signed by the RDCK promptly, as per the letter included with the Lease itself.

FINAL STEPS

What is the main, and first way you heard about this program?	Direct from Trust staff
Would you like to receive email correspondence from the Trust?	Yes
Please enter your email address	info@crestonlibrary.com
Facebook	//www.facebook.com/crestonlibrary/
Instagram	crestonvalleypubliclibrary
How do you like to receive news and hear updates from the Trust?	Direct from Trust staff, Trust Website

DECLARTION

I have read and agree to the declaration above.	I Agree
Date	September 23, 2025
Applicant Name	Saara Itkonen
Applicant Title	Library Director

Angela Lund

To: Aimee Watson
Subject: RE: Renewed Invitation: Join Stories to Solutions and Strengthen Regional Leadership on Rural Homelessness

From: Jayme Jones <jjones1@selkirk.ca>
Sent: Monday, January 12, 2026 5:59 PM
To: Aimee Watson <AWatson@rdck.bc.ca>; Aidan McLaren-Caux <AMcLarenCaux@rdck.bc.ca>
Subject: Renewed Invitation: Join Stories to Solutions and Strengthen Regional Leadership on Rural Homelessness

CAUTION **This email originated from outside the organization. Please proceed only if you trust the sender.**

Hi Aimee and Aidan,

Please find attached a formal letter inviting the RDCK to partner with Selkirk College on the renewed proposal, **Stories to Solutions: A Collaborative Regional Response to Rural Homelessness.** This is the project I presented to the RDCK last January, with some improvements to strengthen this year's proposal and better match regional needs. A project overview is also attached for quick reference.

I recognize timelines are tight for consideration at your next board meeting, but I'm optimistic there is a way to review this request within the timeframe outlined in the letter. If additional time is needed, please let me know—I have some flexibility before the proposal submission deadline of February 24.

Your partnership would significantly strengthen the proposal and would demonstrate RDCK's leadership on this important issue. This is an opportunity to join a regional collaborative effort to address rural homelessness—a priority issue identified at the 2025 UBCM Convention (SR1: Regional Approach to Homelessness).

I am available at any time to answer questions or provide further details about the project or partnership process.

Thank you for considering this request, and I look forward to hearing from you soon. Wishing you both a successful start to 2026.

Jayme Jones, MA *Pronouns: she, her, hers*
Selkirk College | Castlegar Campus | Selkirk Innovates Faculty Researcher
(250) 365-1282 | selkirk.ca
301 Frank Beinder Way, Castlegar, BC, V1N 4L3
Selkirk College acknowledges the traditional territories of the Sinixt (Lakes), the Syilx (Okanagan), the Ktunaxa and the Secwépemc (Shuswap) Peoples.

Selkirk College
Selkirk Innovates

January 12, 2026

Regional District of Central Kootenay
Nelson, BC

Re: Renewed Invitation to Join Stories to Solutions and Strengthen Regional Leadership on Rural Homelessness

Dear RDCK Board,

I'm reaching out with an important update and renewed invitation regarding **Stories to Solutions: A Collaborative Regional Response to Rural Homelessness**. We are resubmitting this proposal to the *College and Community Social Innovation Fund (CCSIF)*—a federal program that funds college–community partnerships tackling complex social challenges.

RDCK provided a valued letter of support in 2025. While timing didn't allow for an official partnership then, this year presents an opportunity for RDCK to join as a partner—strengthening the proposal's competitiveness and advancing coordinated regional action on homelessness.

This project aligns with a priority identified at the 2025 UBCM Convention, where resolution *SR1: Regional Approach to Homelessness* was endorsed. Partnering can help demonstrate RDCK's leadership on this priority issue and connect you with a regional network collaborating to address homelessness. Over 30 partners committed previously, and we aim for similar engagement this year.

Last year's proposal was very well received, with reviewers noting it was strong and full of merit. Unfortunately, the fund ran out of money. Because feedback was so positive—and the regional need remains strong—we are resubmitting with confidence. Strong partnerships, especially from local governments, were a key strength of the application.

About the Project

Stories to Solutions supports a regional approach to rural homelessness by gathering diverse, real experiences across communities, collectively identifying the patterns that matter, and supporting practical, community-led actions grounded in our rural context. It is a three-year regional initiative that uses the innovative methodology of Participatory Narrative Inquiry (PNI).

Why Partner

The project will:

- strengthen regional collaboration,
- identify place-based insights that guide local action,
- provide tools to support planning and decision-making, and
- bring additional capacity from Selkirk College to support local priorities.

This is a truly collaborative effort. Diverse partners are invited—including local governments, social service organizations, police, chambers of commerce, libraries, lived-experience groups, government agencies, other academic institutions, and relevant provincial and national organizations. By joining, the RDCK becomes part of a broad network shaping how our region responds to homelessness. This is an opportunity to share insights, contribute to decisions, and ensure your organization's perspective is represented.

Selkirk College
Selkirk Innovates

Why This Matters

Homelessness remains a significant and evolving issue across the region. Communities are responding with commitment, but the complexity and pace of change mean no single sector or community can address this alone. A coordinated regional approach—supported by applied research—will help us identify what is working, where gaps exist, and where there is readiness for action.

Our ability to sustain and grow this regional collaboration depends on securing external funding. Without it, Selkirk College would be unable to continue offering the applied research and collaborative efforts that connect partners and drive action on this topic. By partnering, you help improve the chances that this work continues, strengthening the momentum to address homelessness as a region.

Partnership Details

Partnership is flexible and designed to match your organization's interests and capacity. Confirming your partnership simply signals your intent to participate once the project is funded. This commitment significantly strengthens the competitiveness of the proposal. There is no request for partner cash funding.

As part of the CCSIF application process, we document in-kind contributions from partners (staff time or other resources like meeting space). This is only an estimate, not a firm commitment. This helps reviewers understand the anticipated level of partner engagement.

You can choose the level of participation that best suits the RDCK now, and this can change over time. There are two partner roles to choose from:

- **Participation Partner:** Engage in story/insight collection, sensemaking sessions, and project updates (estimated up to 5 days/year).
- **Strategic Partner:** Serve on an advisory circle guiding the project's direction and participate in project activities (estimated up to 8 days/year).

Call to Action & Next Steps

By January 30 (or sooner): Please reply to confirm your willingness to partner. Once confirmed, I will send more information about the next steps.

By February 12: Complete the short partner section in the federal 'Convergence Portal' and upload a letter of support. *(If you need more time for this step, please let me know.)*

I will support you through each step to make the process as easy as possible, including providing resources to help you prepare a letter of support that meets the funder's requirements.

A short proposal overview is attached.

If you have any questions, I'm happy to discuss them with you. I look forward to hearing back soon. I hope the RDCK will join this meaningful regional effort to address rural homelessness.

Sincerely,

Jayme Jones
Faculty Researcher, Selkirk College
Jjones1@selkirk.ca; 250-365-1282
Attachment: Proposal Overview

Selkirk College
Selkirk Innovates

Proposal: Stories to Solutions: A Collaborative Regional Response to Rural Homelessness

Overview:

This project proposal seeks funding from the *Community and College Social Innovation Fund (CCSIF)*, a federal government funding stream that offers up to three years of funding for college-based projects in partnership with community organizations, including local governments. This proposed project follows new approaches, but it builds directly on the relationships, learning, and shared momentum developed through the Selkirk College ***Bridging Rural Homelessness and Well-being*** project, continuing the regional approach many partners have identified as essential.

Securing funding for this project would enable Selkirk College to continue contributing to the regional momentum, collaboration, and additional capacity that support homelessness response in our rural region. Using **Participatory Narrative Inquiry (PNI)**, the project will gather real stories and insights of experiences across the region, use participatory processes to collectively make sense of the patterns the insights reveal, and support practical actions that fit our rural context. The focus includes Trail, Castlegar, Nelson, and the surrounding rural regions connected to these communities.

Why This Work Matters Now:

Homelessness continues to evolve across the region. Communities are responding with commitment, but the complexity and pace of change mean no single sector or community can address the issue alone. We know from our previous work that:

- Regional collaboration supports faster, more coordinated responses.
- Sharing real experiences uncovers valuable insights that numbers alone can't.
- Communities act more effectively when actions are grounded in shared understanding and buy-in.
- Partners appreciate a trusted, neutral space to explore what's working and where gaps remain.

Stories to Solutions provides a structured approach for partners to learn from local knowledge, align efforts, and identify practical solutions tailored to our rural context. This approach positions the region to move forward with clearer insight, shared direction, and practical next steps.

What the Project Will Do:

1. Gather Stories (Insights) From Across the Region

The project will collect stories and insights from diverse perspectives, including people with lived and living experience of homelessness, service providers, elected officials, local governments, businesses, government agencies, and community members. People sharing insights also interpret their own experiences, creating a record of rich local knowledge from diverse perspectives to guide local action.

2. Make Sense of Experiences Together

Partners will participate in regional sensemaking sessions where patterns, challenges, opportunities, and misalignments can be seen clearly. These sessions help partners explore questions such as:

- What are current conditions, and what is changing in our communities?
- Where do current approaches help or unintentionally hinder?
- Where is there readiness and capacity for action? Who is ready to collaborate?

3. Support and Test Community-Led Actions

Through at least three iterative cycles, the project aims to identify and support actions that are meaningful, feasible, and grounded in local insights and context. These may be new ideas or refinements of work underway. Students and faculty can contribute applied capacity to help move promising ideas forward.

4. Share Learning Back to the Region & Beyond

Partners will receive practical, easy-to-use updates throughout the project, such as:

- summaries of emerging themes and patterns
- simple visual highlights of key insights
- a regional story repository with selected anonymized stories
- communication tools that support engagement, advocacy, and decision-making

Benefits to Partners & Region:

Clearer Communication & Understanding	Stories & insights reveal what is working, where pressure points exist, and how experiences vary across sectors, individuals, and communities.
Better Decision-Making	Structured patterns emerging from stories and insights support planning, funding efforts, and community engagement.
Stronger Regional Collaboration	Participation connects you to a broad regional network while reducing duplication and increasing shared impact.
More Inclusive Community Responses	The approach honours lived experience and creates space for respectful participation across perspectives.
Actionable, Real-World Solutions	The iterative cycles allow communities to respond quickly and adapt as conditions change.
Additional Capacity	Selkirk College students bring energy and support to advance local actions.

Participation Details:

Partner participation is flexible and can be tailored to match capacity and evolving needs. Partners can join at the level that best fits their capacity and organizational needs:

- **Participation Partner:** Engage in story collection, sensemaking sessions, and project updates.
- **Strategic Partner:** Serve on an advisory circle guiding the project's direction and participate in project activities.

Next Steps:

- **By January 30:** An indication that you intend to partner. **As soon as possible is appreciated!**
- **By February 12:** Completion of the partner portal in the government's 'Convergence Portal', including uploading a letter of support. *(If more time needed, reach out to Jayme)*

Draft language for the letter of support and clear instructions for portal completion will be provided to make the process as easy as possible.

Project Contact:

Jayme Jones, Faculty Researcher, Selkirk Innovates, jjones1@selkirk.ca, 250-365-1282

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2665

A Bylaw to convert a continued service within a portion of Electoral Area A (Sanca Park) for the purpose of providing a water supply and distribution system.

WHEREAS the Board of the Regional District of Central Kootenay established the Sanca Park Specified Service Area with the adoption of specified area bylaw Sanca Park Water Supply and Distribution System Specified Area Establishment Bylaw No. 268, 1979, within a defined portion of Area A to provide water supply and distribution system services;

AND WHEREAS Sanca Park Water Supply and Distribution System Specified Area Establishment Bylaw No. 268, 1979 is a continued service which the Regional District may, by bylaw, convert to a local service under the provisions of the *Local Government Act;*

AND WHEREAS pursuant of the *Local Government Act* participating area approval has been obtained by consent from the Electoral Area A Director.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

1 The Sanca Park Specified Area Service, as established by specified area bylaw Sanca Park Water Supply and Distribution System Specified Area Establishment Bylaw No. 268, 1979, is hereby converted and established as a local service authorized to provide water supply and distribution system services to a portion of Electoral Area A.

2 The converted and established service shall be known as the Sanca Park Water Supply and Distribution System Service.

3 The sole participant to the service established under Section 1 of this bylaw shall be Electoral Area A.

4 The boundary of the service area established by this bylaw includes a defined portion of Electoral Area A, described in Schedule A of this bylaw, and shall be known as the Sanca Park Water Supply and Distribution System Service Area.

5 Pursuant of the *Local Government Act*, the annual cost of providing the service shall be recovered by one or more of the following:

(a) Property value taxes;

(b) Fees and charges;
(c) Parcel Tax Roll;
(d) Revenue raised by other means; or
(e) Revenue received by way of the agreement, enterprise, gift, grant or otherwise.

6 The maximum amount to be requisitioned annually for this service shall not exceed the greater of $18,638.50 or $0.7033 per $1,000 of the net taxable actual value of land and improvements in the service area.

7 This Bylaw may be cited as **"Sanca Park Water Supply and Distribution System Service Establishment Bylaw No. 2665, 2019."**

READ A FIRST TIME this 21st day of March, 2019

READ A SECOND TIME this 21st day of March, 2019

READ A THIRD TIME this 12th day of December, 2024.

REREAD A THIRD TIME this 16th day of October, 2025

I hereby certify that this is a true and correct copy of the **"Sanca Park Water Supply and Distribution System Service Establishment Bylaw No. 2665, 2019"** as read a third time by the Regional District of Central Kootenay Board on the 16th day of October , 2025.

Angela Lund, Deputy Corporate Officer
For Mike Morrison, Corporate Officer

ASSENT RECEIVED as per the *Local Government Act – consent of rural.*

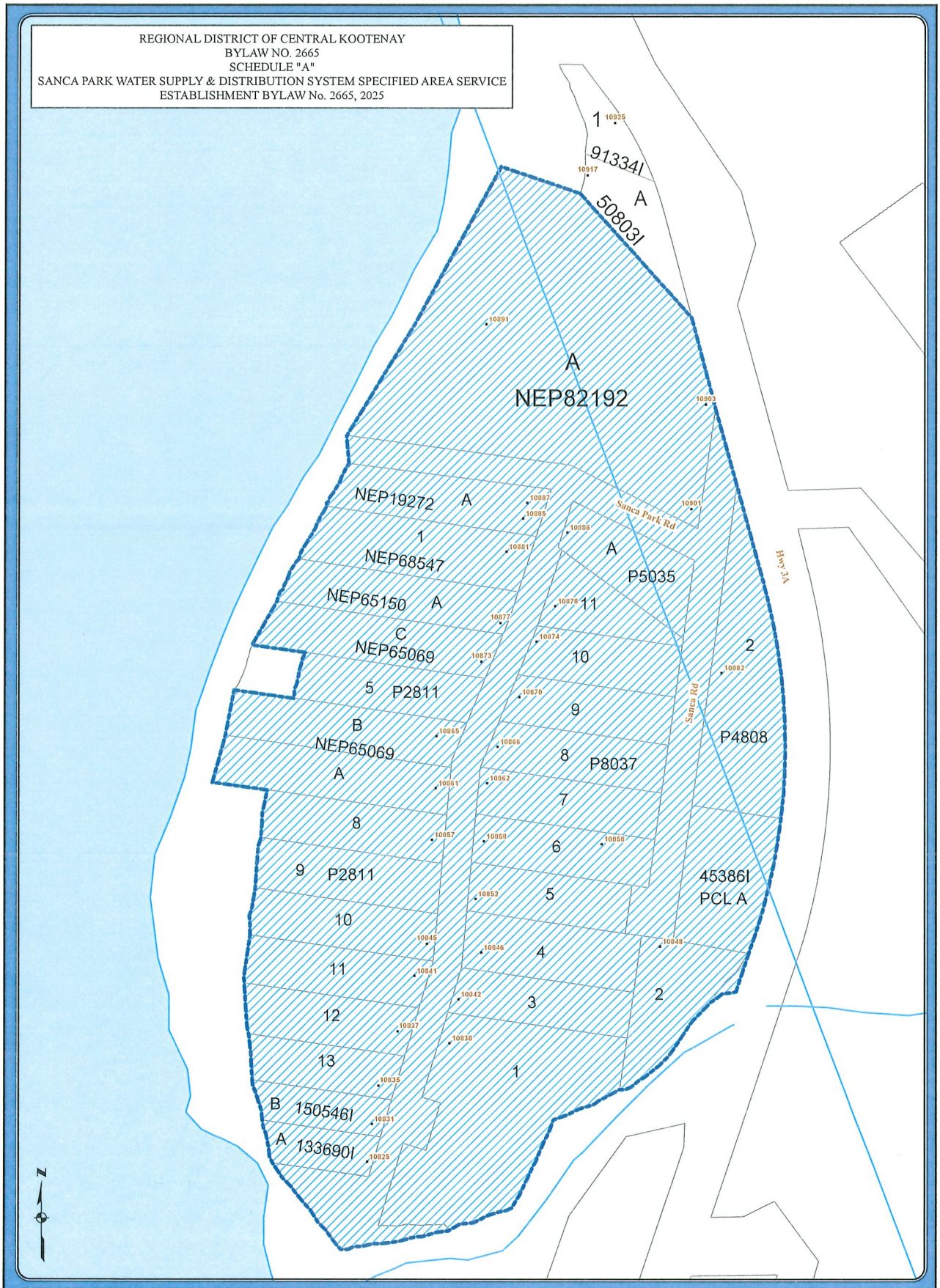
APPROVE by the Inspector of Municipalities on the 21st day of November , 2025.

ADOPTED this day of , 2025

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

REGIONAL DISTRICT OF CENTRAL KOOTENAY
BYLAW NO. 2665
SCHEDULE "A"
SANCA PARK WATER SUPPLY & DISTRIBUTION SYSTEM SPECIFIED AREA SERVICE ESTABLISHMENT BYLAW No. 2665, 2025



REGIONAL DISTRICT OF CENTRAL KOOTENAY

The mapping information shown are approximate representations and should only be used for reference purposes. The Regional District of Central Kootenay is not responsible for any errors or ommissions on this map.

Box 590, 202 Lakeside Drive, Nelson, BC V1L 5R4
Phone: (250) 352-6665 Toll-Free 1-800-268-7325 (BC)
Fax: (250) 352-9300 Internet: www.rdck.bc.ca

SCHEDULE A - BYLAW 2665

Water System Boundary

Map Scale
0 25 50 100 Meters

Map Projection: UTM Zone 11 Map Datum: NAD83
Date Plotted: April 30, 2025

Data Sources
The following sources of data are updated as changes occur:
Cadastral Lot - Surveyed lots/parcels of land;
Sources: Crown Land Registry Services and RDCK
District Lot; Source: Crown Land Registry
Services, Integrated Cadastral Initiative (ICI) and RDCK
TRIM Data - Planimetry, Unsurveyed Roads, Contours; Source: Ministry of Water, Land & Air Protection ALR - Agricultural Land Reserve; Source: BC Land Reserve Commission
Zoning - Rural Land Use, Land Use, Zoning Bylaws, where bylaws are in place; Source: RDCK
Roads - Road centerline compiled 2003; Source: RDCK

Board Report
January 22, 2025

Dangerous and Aggressive Dog Bylaw No. 3009

Author: Sangita Sudan, GM Development and Community Sustainability
File Reference:
Electoral Area/Municipality: AREA H
Services Impacted Regional District Dog Control Services

1.0 STAFF RECOMMENDATION

That the Regional District of Central Kootenay Dangerous and Aggressive Dog Regulatory Bylaw No. 3009, 2025 be read a THIRD time by content.

2.0 BACKGROUND/HISTORY

Background

The following recommendations were passed at the July 17, 2025 Board meeting regarding Bylaw No. 3009:

385/25 That the Responsible Dog Ownership (RDO) Bylaw No. 3009, 2025 be read a FIRST time by content and sent for a legal review; AND FURTHER, that Directors provide comment and feedback on the bylaw, including whether to include patrols, leashing or dogs at large.

400/25 That the Responsible Dog Ownership (RDO) Bylaw No. 3009, 2025 be read a SECOND time by content.

Staff were directed to change the name of the regulatory Bylaw to the "Regional District of Central Kootenay Dangerous and Aggressive Dog Regulatory Bylaw No. 3009, 2025 (Bylaw 3009)".

Bylaw No. 3009 has been revised in accordance with legal advice and feedback from elected officials. A redlined version and a consolidated clean copy are attached as Attachments A and B, respectively. Should the regulatory bylaw receive third reading, third reading of the Electoral Area H Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3066, 2025 is also be brought forward for consideration at the January Board meeting.

The following recommendations were passed at the November 13, 2025 Board meeting:

593/25 That Electoral Areas A, B, and C Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3067, 2025, be read a FIRST and SECOND time.

594/25 That Electoral Area H Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3066, 2025, be read a FIRST and SECOND time.

At the December 4, 2025, Creston Valley Services Committee meeting Areas A, B, and C have indicated they would like further analysis regarding Electoral Areas A, B, and C Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3067, 2025 (Bylaw 3067) and are not ready to move forward with service establishment at this time. Staff is preparing a report for the February CVSC to continue to move that item forward.

Director for Area H was also present at the CVSC meeting and indicated they would like to move forward with Bylaw 3009 and the process to give third reading to Bylaw 3066. There is an indication from the community that a regulatory bylaw for dog control is desired by the community. The survey results are presented in attachment C from March 2020.

3.0 PROBLEM OR OPPORTUNITY DESCRIPTION

Bylaw 3009 provides a regulatory framework for contracted Regional District Dog Control Officers and the RCMP to address aggressive dog incidents. By giving third reading and adopting Bylaw 3009 staff can proceed with third reading of Bylaw 3066 for Area H.

Bylaw 3009 was written as the regulatory bylaw for proposed dog control services in Areas A, B, C, and H but could, over time, be amended to regulate dog control for all dog control service areas in the Regional District. The Board may want to consider regional dog control regulations rather than localized because the localized regulations result in a complex regulatory environment, increased contractor costs, confusion for dog owners, increased legal fees, and increased administration.

The implementation a regional dog control regulations for all dog control service areas would reduce barriers to service establishment, reduce administrative costs, improve contract pricing, and supports RCMP assistance in the apprehension of an aggressive dog if needed under the authority of the Bylaw and Community Charter Section 49.

3.1 Alignment to Board Strategic Plan

Organizational Excellence objective is to provide a resilient governance structure that fosters excellence in every aspect of service delivery.

AREAS OF FOCUS
- Continue to update our policies and processes to be responsive and adaptable.
- Continue to focus on our core services to ensure effective and efficient delivery throughout our Region.

3.2 Legislative Considerations

Area H does not have a Dog Control Service in place. Bylaw 3009 would provide the regulation to enforce Bylaw 3066 which is also being presented at the January Board meeting for third reading.

3.3 What Are the Risks

Staff are seeking approval for third reading of Bylaw 3009.

The risk with not giving 3rd reading of the regulation would mean the Establishment Bylaw cannot proceed in January as requested by the Director for Area H.

4.0 PROPOSED SOLUTION

As per direction from the Board, staff are presenting Bylaw 3009 which aligns with Board intentions.

By giving third reading for Bylaw 3009, Area H can proceed with seeking voter assent on Bylaw 3066 which is also being presented for third reading in January 2026.

4.1 Financial Considerations of the Proposed Solution

Financial considerations were presented in the service case analysis for Area H that applies to contract and operational costs to deliver the services identified in the regulatory bylaw for Area H. More information is provided in the establishment bylaw report at the January 2026 meeting.

4.2 Risks with the Proposed Solution

Dog control regulations are often contentious and may face resistance from within the community. The Regional District should expect to be questioned by dog owners and members of the broader community on the matter. This risk can be mitigated by the development of a modest communications plan. The implementation of dog control regulation through the establishment of dog control services will impact rate payers. How rate payers respond to this impact will be driven by the value proposition described in the service case analysis for dog control services. This risk can be mitigated by showing the rate payer that investments in well thought out dog control services result in safer, more livable, communities.

The version of Bylaw 3009 presented has received a legal review. Further amendments have been made including to the name of the bylaw. Any substantive changes to the current draft of the bylaw may require a subsequent legal review.

4.3 Resource Allocation and Workplan Impact

Bylaw 3009 development and approvals require support from Corporate Administration, Bylaw enforcement supervisor, Manager of Building and Bylaw Enforcement and GM of Development and Community Sustainability.

4.4 Public Benefit and Stakeholder Engagement of Proposed Solution

Bylaw 3009 enhances public safety, provides dog owners with transparency and clarity on regulation.

4.5 Leveraging Technology

None at this time.

4.6 Measuring Success

Measurement of success include:

1. The adoption of concise dog control regulations;
2. Reduced administrative overhead;
3. Improved contractor costs;
4. Better public understanding of regulations; and
5. Improved engagement with dog owners and complainants.

5.0 ALTERNATIVE SOLUTION(S)

That Bylaw 3009 be brought forward in February for consideration of third reading.

5.1 Financial Considerations of the Alternative Solution(s)

There is no financial consideration at this time other than staff time.

5.2 Risks with the Alternative Solution(s)

If this recommendation is considered, then the Establishment Bylaw will also need to be moved to February. Any further delays will impact the timing to seek voter assent and delay taxation for the service which is intended to align with the 2027 budget year if voter asset is successful.

5.3 Resource Allocation and Workplan Impact

Comparable to preferred option.

5.4 Public Benefit and Stakeholder Engagement of Alternative Solution

Comparable to preferred option.

5.5 Measuring Success

Comparable to preferred option.

6.0 OPTIONS CONSIDERED BUT NOT PRESENTED

That staff be directed not to proceed with this matter.

7.0 OPTIONS SUMMARY

Preferred Option:

That the Regional District of Central Kootenay Dangerous and Aggressive Dog Regulatory Bylaw No. 3009, 2025 be read a THIRD time by content.

Advantages

- Expediency

Disadvantages

- Requires rescind of third to make any changes to the bylaw before adoption is considered.

Alternative Option: That the Regional District of Central Kootenay Dangerous and Aggressive Dog Regulatory Bylaw No. 3009, 2025 be brought forward in February 2026 for consideration of third reading.

Advantage

- Allows the Board opportunity to make changes to the bylaw prior to adoption

Disadvantages

- The process for Area H to establish a Dog Control Service would be impacted and delayed.
- The time required to collect comments
- May require additional legal opinion depending on the feedback received

8.0 RECOMMENDATION

That the Regional District of Central Kootenay Dangerous and Aggressive Dog Regulatory Bylaw No. 3009, 2025 be read a THIRD time by content.

Respectfully submitted,
Sangita Sudan, GM Development and Community Sustainability

CONCURRENCE

CAO – Stuart Horn Approved

ATTACHMENTS:

Attachment A – Redlined changes to Dangerous and Aggressive Dog Control Regulatory Bylaw No. 3009, 2025
Attachment B – Cleaned up version of Bylaw No. 3009
Attachment C – March 20, 2020 report on results of Area H survey related to Dog Control Service

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 3009

A bylaw for the regulation of dangerous and aggressive dogs .

WHEREAS the Regional District may, pursuant to the Local Government Act, enact a bylaw regulating the keeping and control of dogs;

AND WHEREAS the Community Charter Section 49 provides Regional Districts with special powers in relation to dangerous dogs;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

APPLICATION

1 This bylaw is applicable to Electoral Areas A, B, C and H of the Regional District of Central Kootenay.

DEFINITIONS

2 In this bylaw all words or phrases shall have their normal or common meaning except where this is changed, modified or expanded by the definitions set forth in this section:

Aggressive Dog means:

(a) Any Dog which, without provocation, has displayed aggressive behaviour toward another person, dog or animal;
(b) Any Dog which, without provocation, has a known tendency or disposition to attack and / or cause injury to other animals or humans without provocation;
(c) Any Dog that has been deemed an Aggressive Dog by a Dog Control Officer; and
(d) Any Dog declared a Dangerous Dog by a Court in of the Province of B.C.

Animal means any animal, excepting for the purposes of this bylaw any human species, wildlife as defined in the Wildlife Act, or any animals of the “Rodent” variety, such as rats, mice or raccoons.

Animal Shelter means a building or part thereof, including the property that the building is located on, used by the Regional District for the temporary care of Dogs Impounded by the Dog Control Officer and includes the vehicle that is being used to transport the Dog.

At Large means a Dog that is not on the property of the Owner and not Under Effective Control by the Owner or a competent person.

Board means the Board of Directors of the Regional District of Central Kootenay.

Building means a roofed independent free-standing permanent structure enclosed within external walls or dividing walls that extend from the foundations to the roof and comprises one or more rooms or other space.

~~**Calendar Year** means the one-year period that begins on January 1 and ends on December 31.~~

Charter means the *Community Charter* [S B C 2 0 0 3] Chapter 26, as amended from time to time.

Confined means the Dog is unable to ~~leave or~~ escape from the owner's property.

Dangerous Dog means a Dog that has been determined to be a Dangerous Dog by a Judge of the Provincial Court of British Columbia under *Community Charter* Section 49.

Dog means an Animal of the canine species, including a dog-wolf or dog-coyote hybrid, and may include Aggressive ~~Vicious~~ and Dangerous Dogs. "Dog" shall include both the male and the female of the species over six (6) months of age.

Dog Control Officer means a person appointed by the Board as a Dog Control Officer, Animal Control Officer or Bylaw Enforcement Officer and includes a Peace Officer, an employee, servant, agent, or contractor of the Regional District. The Dog Control Officer is designated an Animal Control Officer for the purposes of Section 49 (Special Powers in Relation to Dangerous Dogs) of the *Community Charter*.

Enclosure means a structure at least 1.8 metres in height by 1.2 metres wide by 4 metres long; constructed with secure sides, and with impervious surfacing for the bottom to prevent digging; suitable for the size and strength of the Dog to prevent it from escaping; having protection and shelter from the varying weather conditions; and locked to prevent entry of young children or other unauthorized persons.

Fine means the penalty as set out in the Regional District's Bylaw Enforcement Notice and Dispute Adjudication System Bylaw and/or Regional District's Municipal Ticketing Information System Bylaw.

~~**Guide/Service Dog** means a Dog that is used by a person with a disability to avoid hazards or to otherwise compensate for a disability as defined in the *Guide Animal Act*, RSBC 1996, c. 177, and for which a valid and subsisting certificate has been issued under that Act.~~

Injury means a physical injury to a person or Animal that includes scrapes, pinches, fractures, punctures, lacerations and any other injuries that require medical attention.

Impounded means any Dog seized, delivered, received or taken into the Animal Shelter, or in the custody of the Dog Control Officer as provided for in this bylaw.

Leash means a device of sufficient strength and design to restrain the Dog for which it is being used, where one end is securely affixed to the Dog and the other end is securely held by the Owner.

Muzzled means a humane fastening or covering device, of adequate strength, placed securely over the Dog's mouth and is designed to prevent the Dog from biting or inflicting injury.

Owner means any person who owns, possesses, shelters or bears responsibility for any Dog, or who lawfully permits any Dog to remain on private land, premises, or property, and includes the custodial parent or legal guardian of a child under the age of 18 years who would otherwise be the Owner of any Dog.

~~**Pound** shall mean any building or enclosure, or place established for impounding dogs.~~

~~**Public Land** means any highway, road, lane, street, boulevard, crescent, walkway, trail, greenbelt, park, playground, or other public place that is under ownership, lease or tenure by a Local Government.~~

Qualified Dog Trainer means, in the context of this bylaw, a person:

(a) Having a degree in veterinary medicine with a special interest in animal behaviour; or
(b) A person with a degree in animal behaviour together with a minimum of 5 years' supervised work experience;

and possessing current membership to a recognized professional canine behaviour organization.

Regional District means the Regional District of Central Kootenay and may be referred to as the Regional District in the context of this bylaw.

Under Effective Control means a Dog is within sight of its Owner, or on a leash, and responds and complies immediately with all commands at the direction of its Owner.

~~**Working Dog** means a Dog that is used for purposes of herding livestock, a Dog engaged in legal hunting activities, or a Dog used by Police and other Emergency services, that requires the Dog to be free of restraints in order for them to perform the work, but does not include a Dog working as a guard dog on commercial or private premises.~~

EFFECTIVE CONTROL OF DOGS

3 No Owner shall cause or permit their Dog to remain outside a fence, pen, or enclosure unless the *Dog is Under Effective Control.*

IMPOUNDING OF DOGS

4 (1) The Dog Control Officer may seize and impound any Aggressive or Dangerous Dog.

(2) The Dog Owner shall retrieve any impounded Dog, and:

(a) provide current, government issued identification and proof of ownership of the Dog;

(b) pay all impound, maintenance and sustenance and additional applicable fees related to that Dog, as set out in Schedule "A" of this bylaw; and

(c) prior to release of an Aggressive Dog, the Owner must read, complete and sign the Aggressive Dog Registration, as set out in Schedule B o f this bylaw;

(3) Without limiting the generality of section 4(2)(b) of this bylaw, any Owner of a Dog that has been impounded must pay all impound, maintenance and sustenance, and all other applicable fees regardless of whether or not the Owner claims the Dog from Impound.

(4) Where an Impounded Dog is not retrieved and released to the Owner within seventy-two (72) hours from the time the Dog is impounded and there have been no prior arrangements made with the Dog Control Officer, the Regional District may sell or dispose of the Dog.

AGGRESSIVE DOGS

5 (1) When not on the Owner's property the Owner of an Aggressive Dog shall secure the Dog by a collar and Leash that is a maximum length of one (1) metre and of adequate strength to restrain the Dog.

(2) When not on the Owner's property, the Owner of an Aggressive Dog shall keep the Dog effectively Muzzled. at all times to prevent the Dog from biting another Dog, Animal or person.

(3) The Owner of an Aggressive Dog shall ensure that the Leash referred in section 5 (1) of this bylaw is held by a person that is physically and mentally capable of keeping the Dog Under Control.

(4) The Owner of an Aggressive Dog shall ensure that while an Aggressive Dog is on private property it is at all times:

(a) Securely Confined within an Enclosure; or

(b) Securely Confined within a Building

(5) The Owner of an Aggressive Dog shall permit the Dog Control Officer to photograph the Dog for identification purposes.

(6) The Owner of an Aggressive Dog shall permit the Dog to be micro-chipped for identification purposes and must pay for the costs associated with the micro-chipping prior to release of the Dog.

(7) The Owner of an Aggressive Dog shall complete and sign the Regional District's Aggressive Dog Registration, as set out in "Schedule B" of this bylaw.

(8) Where a Dog has exhibited behaviour that meets the definition of an Aggressive Dog in this bylaw, and

(a) there have been no incidents of aggression within the previous twelve-month period; and in the opinion of a Qualified Dog Trainer, the Dog no

longer has a propensity towards aggression;

the Owner may apply to the Regional District Manager of Building and Bylaw Enforcement to suspend the requirements of Section 5 of this bylaw as it applies to an Aggressive Dog.

(9) If the requirements of this bylaw are suspended pursuant to section 5 (8)(a) of this bylaw and, subsequent to that suspension, the Dog exhibits behaviour that meets the definition of an Aggressive Dog, the requirements of this bylaw as it applies to an Aggressive Dog shall immediately apply and no further relief pursuant to Section 5.8 will be granted with respect to that Dog.

(10) The Owner of an Aggressive Dog shall prominently display a sign stating "Beware of Dog" at all ~~the front and rear~~ entrances to the owner's property. The sign shall be at least 12 inches x 12 inches in size.

DANGEROUS DOGS

6 The Dog Control Officer in accordance with Section 49 of the *Community Charter*, may apply to the Provincial Court for an order that the Dangerous Dog be humanely euthanized in the manner specified in the order.

ADMINISTRATION AND ENFORCEMENT

7 (1) The Dog Control Officer is hereby authorized to enter, at all reasonable times, upon any property in the Regional District in order to ascertain whether the regulations in this bylaw are being obeyed.

(2) No person shall prevent or obstruct, or attempt to prevent or obstruct, the Dog Control Officer from the exercise or performance of his or her powers, duties or functions under this bylaw.

(3) Any person who violated any provision of this bylaw commits an offence and is liable to a fine not exceeding $50,000.00 and cost of the prosecution.

(4) Each day a violation of the provisions of this bylaw exists or is permitted or suffered to exist shall constitute a separate offence.

(5) If any section, subsection, sentence, clause or phrase of this bylaw is, for any reason, held to be invalid by decision of any court of competent jurisdiction, the invalid portion must be severed and the decision that it is invalid will not affect the validity of the remaining portions of this bylaw.

(6) Schedules "A", "B" and “C” of this bylaw form a part of this bylaw and are enforceable in the same manner as this bylaw.

REVIEW PROCESS

8 An Owner of a Dog that has been deemed an Aggressive Dog by a Dog Control Officer and is subject to enforcement action under Section 4 of this Bylaw may, within 10 business days of the enforcement action submit a written request for a review to the RDCK's General Manager with responsibility for Bylaw Enforcement. The request must include a statement outlining the basis for the review. The General Manager shall consider the relevant factors of the situation, the Owner's representations, and the input from staff when conducting their review. Following the review the General Manager may:

(a) confirm the enforcement action;
(b) vary or remove conditions or terms under Section 5 of this bylaw; or
(c) cancel the enforcement action

CITATION

8 This bylaw may be cited as **"Regional District of Central Kootenay Dangerous and Aggressive Dog Regulatory Bylaw No. 3009, 2025."**

READ A FIRST TIME this	17th	day of	July, 2025.
READ A SECOND TIME this	17th	day of	July, 2025.
READ A THIRD TIME this	[Date]	day of	[Month], 20XX.
ADOPTED this	[Date]	day of	[Month], 20XX.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

SCHEDULE A
Bylaw No. 3009

FEE SCHEDULE

First Impoundment Fee

$250 Per Aggressive Dog

In addition, there is a Maintenance and Sustenance Cost of $75 per day.

Second and Subsequent Impound Fee

$450 Per Aggressive Dog

In addition, there is a Maintenance and Sustenance Cost of $75 per day.

ADDITIONAL FEES

Aggressive and Dangerous Dog Registration

$250 per Dog as per this bylaw and Schedule B

Euthanasia

Actual Cost

Veterinarian

Actual Cost

SCHEDULE B
Bylaw No. 3009

AGRESSIVE DOG REGISTRATION

(1) I, of
(Name of Owner)
(Address of Owner)

Hereby apply for the release of:

Dog's Name:

Breed:

Colour: Sex:

Age: Current Photograph of Dog Attached:

(2) I am the owner of the Dog.

(3) I am aware and have been informed that the Dog is an Aggressive Dog within the meaning of Bylaw No. 3009 and I am aware of the responsibility and potential liability which rest with me in keeping or harbouring the Dog, and state the Dog will be kept at:

(4) I hereby acknowledge, covenant and agree with the Regional District of Central Kootenay:

(a) That I will, at all times when the Dog is not kept on a leash and muzzle and under the control of a person who is competent to control the Dog, keep the Dog in a dwelling or accessory building, or within a securely locked enclosure complying with the requirements of Responsible Dog Ownership Bylaw No. 3009; and

(b) That I save harmless and indemnify the Regional District of Central Kootenay, its Dog Control Officer, and any of its officers, employees, agents or elected officials from and against any and all actions, causes of action, proceedings, claims, demands, losses, damages, cost or expense whatsoever and by whomever brought in any way arising from or caused by the release of the Dog to me or the keeping or harbouring of any Dog by me and, without limiting the generality of the foregoing, for any personal injury or death inflicted on or any other animal or any person by the Dog or any damages to property caused by the Dog.

(c) That, if the Dog Control Officer has reasonable grounds, the officer may apply to the Provincial Court for an order that the Dog be destroyed in the manner specified in the order and that a Dog that has been seized under this section may not be impounded and detained for more than twenty-one (21) days unless court proceedings for a destruction order are commenced within that time (Section 49 of the Charter).

(5) I submit herewith the sum of $250.00 in payment and all other fees payable by me pursuant to Bylaw No. 3009.

(Signature of Dog Owner) (Date)

(Print Name of Dog Owner)

(Signature of Witness) (Date)

(Print name of Witness)

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 3009

A bylaw for the regulation of dangerous and aggressive dogs .

WHEREAS the Regional District may, pursuant to the Local Government Act, enact a bylaw regulating the keeping and control of dogs;

AND WHEREAS the Community Charter Section 49 provides Regional Districts with special powers in relation to dangerous dogs;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

APPLICATION

1 This bylaw is applicable to Electoral Areas A, B, C and H of the Regional District of Central Kootenay.

DEFINITIONS

2 In this bylaw all words or phrases shall have their normal or common meaning except where this is changed, modified or expanded by the definitions set forth in this section:

Aggressive Dog means:

(a) Any Dog which, without provocation, has displayed aggressive behaviour toward another person, dog or animal;
(b) Any Dog which, without provocation, has a known tendency or disposition to attack and / or cause injury to other animals or humans without provocation;
(c) Any Dog that has been deemed an Aggressive Dog by a Dog Control Officer; and
(d) Any Dog declared a Dangerous Dog by a Court in of the Province of B.C.

Animal means any animal, excepting for the purposes of this bylaw any human species, wildlife as defined in the Wildlife Act, or any animals of the “Rodent” variety, such as rats, mice or raccoons.

Animal Shelter means a building or part thereof, including the property that the building is located on, used by the Regional District for the temporary care of Dogs Impounded by the Dog Control Officer and includes the vehicle that is being used to transport the Dog.

At Large means a Dog that is not on the property of the Owner and not Under Effective Control by the Owner or a competent person.

Board means the Board of Directors of the Regional District of Central Kootenay.

Building means a roofed independent free-standing permanent structure enclosed within external walls or dividing walls that extend from the foundations to the roof and comprises one or more rooms or other space.

Charter means the *Community Charter* [S B C 2 0 0 3] Chapter 26, as amended from time to time.

Confined means the Dog is unable to escape from the owner's property.

Dangerous Dog means a Dog that has been determined to be a Dangerous Dog by a Judge of the Provincial Court of British Columbia under *Community Charter* Section 49.

Dog means an Animal of the canine species, including a dog-wolf or dog-coyote hybrid, and may include Aggressive and Dangerous Dogs. "Dog" shall include both the male and the female of the species over six (6) months of age.

Dog Control Officer means a person appointed by the Board as a Dog Control Officer, Animal Control Officer or Bylaw Enforcement Officer and includes a Peace Officer, an employee, servant, agent, or contractor of the Regional District. The Dog Control Officer is designated an Animal Control Officer for the purposes of Section 49 (Special Powers in Relation to Dangerous Dogs) of the *Community Charter*.

Enclosure means a structure at least 1.8 metres in height by 1.2 metres wide by 4 metres long; constructed with secure sides, and with impervious surfacing for the bottom to prevent digging; suitable for the size and strength of the Dog to prevent it from escaping; having protection and shelter from the varying weather conditions; and locked to prevent entry of young children or other unauthorized persons.

Fine means the penalty as set out in the Regional District's Bylaw Enforcement Notice and Dispute Adjudication System Bylaw and/or Regional District's Municipal Ticketing Information System Bylaw.

Injury means a physical injury to a person or Animal that includes scrapes, pinches, fractures, punctures, lacerations and any other injuries that require medical attention.

Impounded means any Dog seized, delivered, received or taken into the Animal Shelter, or in the custody of the Dog Control Officer as provided for in this bylaw.

Leash means a device of sufficient strength and design to restrain the Dog for which it is being used, where one end is securely affixed to the Dog and the other end is securely held by the Owner.

Muzzled means a humane fastening or covering device, of adequate strength, placed securely over the Dog's mouth and is designed to prevent the Dog from biting or inflicting injury.

Owner means any person who owns, possesses, shelters or bears responsibility for any Dog, or who lawfully permits any Dog to remain on private land, premises, or property, and includes the custodial parent or legal guardian of a child under the age of 18 years who would

otherwise be the Owner of any Dog.

Qualified Dog Trainer means, in the context of this bylaw, a person:

(a) Having a degree in veterinary medicine with a special interest in animal behaviour; or
(b) A person with a degree in animal behaviour together with a minimum of 5 years' supervised work experience;

and possessing current membership to a recognized professional canine behaviour organization.

Regional District means the Regional District of Central Kootenay and may be referred to as the Regional District in the context of this bylaw.

Under Effective Control means a Dog is within sight of its Owner, or on a leash, and responds and complies immediately with all commands at the direction of its Owner.

EFFECTIVE CONTROL OF DOGS

3 No Owner shall cause or permit their Dog to remain outside a fence, pen, or enclosure unless the *Dog is Under Effective Control.*

IMPOUNDING OF DOGS

4 (1) The Dog Control Officer may seize and impound any Aggressive or Dangerous Dog.

(2) The Dog Owner shall retrieve any impounded Dog, and:

(a) provide current, government issued identification and proof of ownership of the Dog;
(b) pay all impound, maintenance and sustenance and additional applicable fees related to that Dog, as set out in Schedule "A" of this bylaw; and
(c) prior to release of an Aggressive Dog, the Owner must read, complete and sign the Aggressive Dog Registration, as set out in Schedule B o f this bylaw;

(3) Without limiting the generality of section 4(2)(b) of this bylaw, any Owner of a Dog that has been impounded must pay all impound, maintenance and sustenance, and all other applicable fees regardless of whether or not the Owner claims the Dog from Impound.

(4) Where an Impounded Dog is not retrieved and released to the Owner within seventy-two (72) hours from the time the Dog is impounded and there have been no prior arrangements made with the Dog Control Officer, the Regional District may sell or dispose of the Dog.

AGGRESSIVE DOGS

5 (1) When not on the Owner's property the Owner of an Aggressive Dog shall secure the Dog by a collar and Leash that is a maximum length of one (1) metre and of adequate strength to restrain the Dog.

(2) When not on the Owner's property, the Owner of an Aggressive Dog shall keep the Dog effectively Muzzled. at all times to prevent the Dog from biting another Dog, Animal or person.

(3) The Owner of an Aggressive Dog shall ensure that the Leash referred in section 5 (1) of this bylaw is held by a person that is physically and mentally capable of keeping the Dog Under Control.

(4) The Owner of an Aggressive Dog shall ensure that while an Aggressive Dog is on private property it is at all times:

(a) Securely confined within an Enclosure; or
(b) Securely confined within a Building

(5) The Owner of an Aggressive Dog shall permit the Dog Control Officer to photograph the Dog for identification purposes.

(6) The Owner of an Aggressive Dog shall permit the Dog to be micro-chipped for identification purposes and must pay for the costs associated with the micro-chipping prior to release of the Dog.

(7) The Owner of an Aggressive Dog shall complete and sign the Regional District's Aggressive Dog Registration, as set out in "Schedule B" of this bylaw.

(8) Where a Dog has exhibited behaviour that meets the definition of an Aggressive Dog in this bylaw, and

(a) there have been no incidents of aggression within the previous twelve-month period; and in the opinion of a Qualified Dog Trainer, the Dog no longer has a propensity towards aggression;

the Owner may apply to the Regional District Manager of Building and Bylaw Enforcement to suspend the requirements of Section 5 of this bylaw as it applies to an Aggressive Dog.

(9) If the requirements of this bylaw are suspended pursuant to section 5 (8)(a) of this bylaw and, subsequent to that suspension, the Dog exhibits behaviour that meets the definition of an Aggressive Dog, the requirements of this bylaw as it applies to an Aggressive Dog shall immediately apply and no further relief pursuant to Section 5.8 will be granted with respect to that Dog.

(10) The Owner of an Aggressive Dog shall prominently display a sign stating "Beware of Dog" at all entrances to the owner's property. The sign shall be at least 12 inches x 12 inches in size.

DANGEROUS DOGS

6 The Dog Control Officer in accordance with Section 49 of the *Community Charter*, may apply to the Provincial Court for an order that the Dangerous Dog be humanely euthanized in the manner specified in the order.

ADMINISTRATION AND ENFORCEMENT

7 (1) The Dog Control Officer is hereby authorized to enter, at all reasonable times, upon any property in the Regional District in order to ascertain whether the regulations in this bylaw are being obeyed.

(2) No person shall prevent or obstruct, or attempt to prevent or obstruct, the Dog Control Officer from the exercise or performance of his or her powers, duties or functions under this bylaw.

(3) Any person who violated any provision of this bylaw commits an offence and is liable to a fine not exceeding $50,000.00 and cost of the prosecution.

(4) Each day a violation of the provisions of this bylaw exists or is permitted or suffered to exist shall constitute a separate offence.

(5) If any section, subsection, sentence, clause or phrase of this bylaw is, for any reason, held to be invalid by decision of any court of competent jurisdiction, the invalid portion must be severed and the decision that it is invalid will not affect the validity of the remaining portions of this bylaw.

(6) Schedules "A", "B" and “C” of this bylaw form a part of this bylaw and are enforceable in the same manner as this bylaw.

REVIEW PROCESS

8 An Owner of a Dog that has been deemed an Aggressive Dog by a Dog Control Officer and is subject to enforcement action under Section 4 of this Bylaw may, within 10 business days of the enforcement action submit a written request for a review to the RDCK’s General Manager with responsibility for Bylaw Enforcement. The request must include a statement outlining the basis for the review. The General Manager shall consider the relevant factors of the situation, the Owner’s representations, and the input from staff when conducting their review. Following the review the General Manager may:

(a) confirm the enforcement action;
(b) vary or remove conditions or terms under Section 5 of this bylaw; or
(c) cancel the enforcement action

CITATION

9 This bylaw may be cited as **"Regional District of Central Kootenay Dangerous and Aggressive Dog Regulatory Bylaw No. 3009, 2025."**

READ A FIRST TIME this	17th	day of	July, 2025.
READ A SECOND TIME this	17th	day of	July, 2025.
READ A THIRD TIME this	[Date]	day of	[Month], 20XX.
ADOPTED this	[Date]	day of	[Month], 20XX.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

SCHEDULE A
Bylaw No. 3009

FEE SCHEDULE

First Impoundment Fee

$250 Per Aggressive Dog

In addition, there is a Maintenance and Sustenance Cost of $75 per day.

Second and Subsequent Impound Fee

$450 Per Aggressive Dog

In addition, there is a Maintenance and Sustenance Cost of $75 per day.

ADDITIONAL FEES

Aggressive and Dangerous Dog Registration

$250 per Dog as per this bylaw and Schedule B

Euthanasia

Actual Cost

Veterinarian

Actual Cost

SCHEDULE B
Bylaw No. 3009

AGRESSIVE DOG REGISTRATION

(1) I, of
(Name of Owner)
(Address of Owner)

Hereby apply for the release of:

Dog's Name:

Breed:

Colour: Sex:

Age: Current Photograph of Dog Attached:

(2) I am the owner of the Dog.

(3) I am aware and have been informed that the Dog is an Aggressive Dog within the meaning of Bylaw No. 3009 and I am aware of the responsibility and potential liability which rest with me in keeping or harbouring the Dog, and state the Dog will be kept at:

(4) I hereby acknowledge, covenant and agree with the Regional District of Central Kootenay:

(a) That I will, at all times when the Dog is not kept on a leash and muzzle and under the control of a person who is competent to control the Dog, keep the Dog in a dwelling or accessory building, or within a securely locked enclosure complying with the requirements of Responsible Dog Ownership Bylaw No. 3009; and

(b) That I save harmless and indemnify the Regional District of Central Kootenay, its Dog Control Officer, and any of its officers, employees, agents or elected officials from and against any and all actions, causes of action, proceedings, claims, demands, losses, damages, cost or expense whatsoever and by whomever brought in any way arising from or caused by the release of the Dog to me or the keeping or harbouring of any Dog by me and, without limiting the generality of the foregoing, for any personal injury or death inflicted on or any other animal or any person by the Dog or any damages to property caused by the Dog.

(c) That, if the Dog Control Officer has reasonable grounds, the officer may apply to the Provincial Court for an order that the Dog be destroyed in the manner specified in the order and that a Dog that has been seized under this section may not be impounded and detained for more than twenty-one (21) days unless court proceedings for a destruction order are commenced within that time (Section 49 of the Charter).

(5) I submit herewith the sum of $250.00 in payment and all other fees payable by me pursuant to Bylaw No. 3009.

(Signature of Dog Owner) (Date)

(Print Name of Dog Owner)

(Signature of Witness) (Date)

(Print name of Witness)

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Board Report

Date of Report: March 9, 2020
Date & Type of Meeting: March 19, 2020 Open Regular Board Meeting
Author: **Mike Morrison, Manager of Corporate Administration**
Subject: AREA H REGULATORY BYLAW SURVEY
File: 08-3200-01

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to present the results of a survey conducted of Area H residents regarding public interest in adopting dog control, noise control and unsightly premises regulatory bylaws in Area H.

SECTION 2: BACKGROUND / ANALYSIS

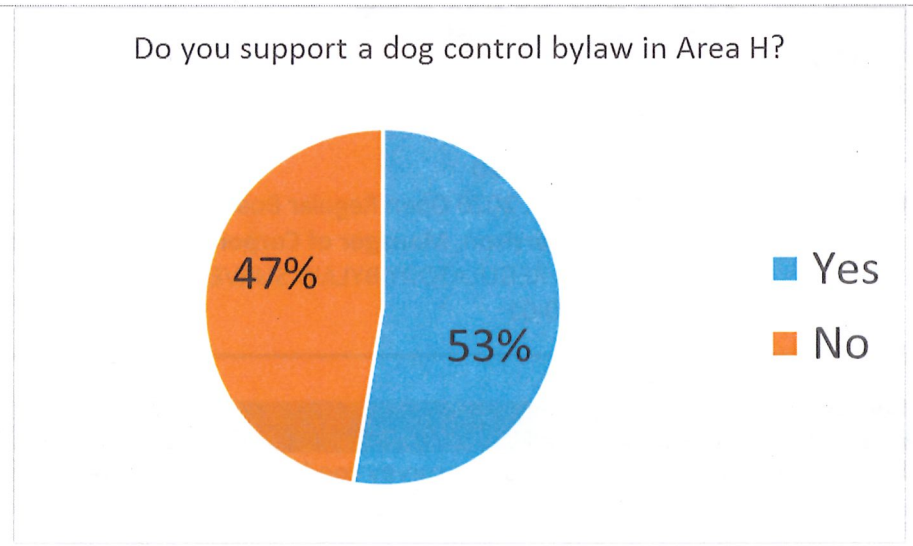
In March 2019 staff were directed to complete the survey in accordance with the following Board resolution:

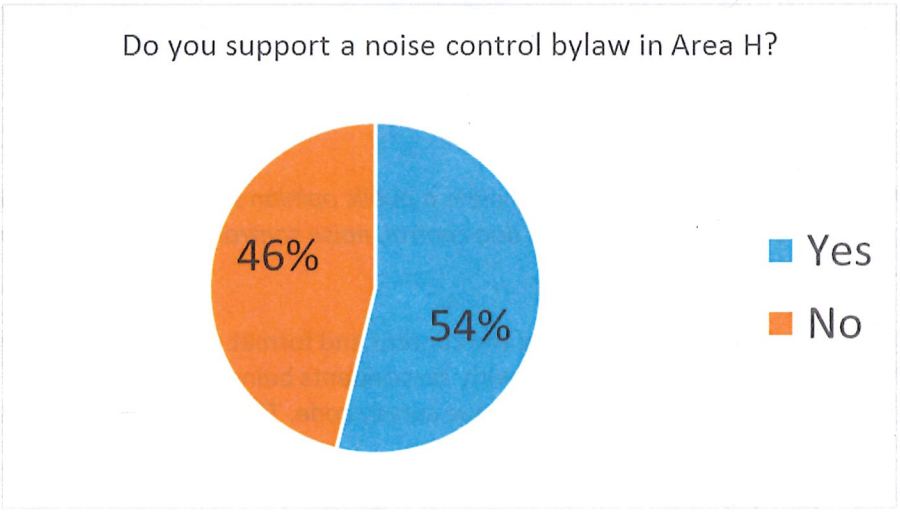
241/19 *That the Board direct staff to complete a public opinion survey of Area H residents assessing community interest in dog control, noise control and unsightly premises bylaws. (Service 101)*

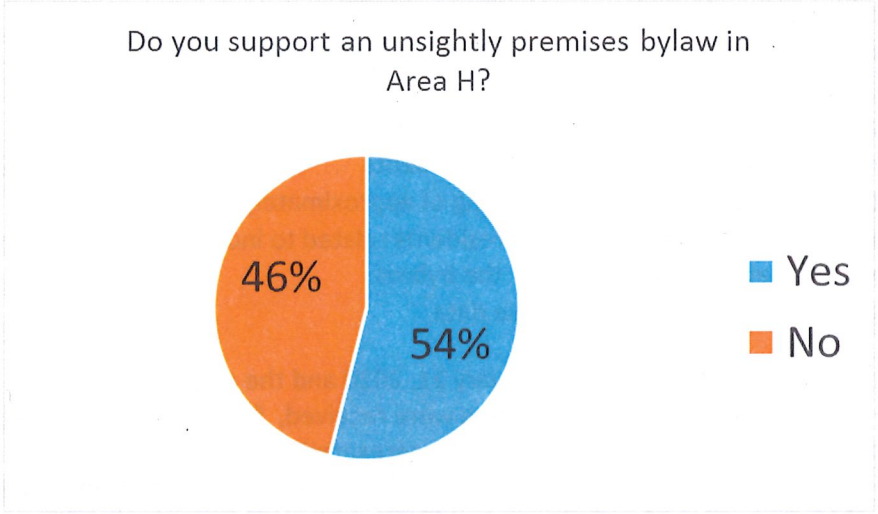
Staff worked with Director Popoff on developing the content and format of the survey. The survey was to be conducted of Area H property owners only, with respondents being given options for response by either return mail or online with verification by unique survey code. The survey involved the following steps:

- Project research and planning
- Creation of survey mail out documents
- Creation of project web page with supporting background materials
- Creation of online survey
- Generation and verification of mailing list using BC Assessment data
- Assignment of unique survey codes for respondents
- Coordination of printing, stuffing and mailing of approximately 2400 packages
- Responding to follow up requests from residents related to incorrect address data or desire for more information about or context for the bylaws
- Compiling and reporting survey response data

The survey was released to the public on January 21, 2020 and the response period closed on Feb 28. 692 mailed responses and 210 online responses were received, for a combined response rate of 40%. 125 responses were returned to sender. The aggregated responses, expressed as percentages of respondents in favour of each option, are included below. The responses broken down by communities within Area H are detailed in Appendix A.


Do you support a dog control bylaw in Area H?
47%
53%
Yes
No


Do you support a noise control bylaw in Area H?
46%
54%
Yes
No


Do you support an unsightly premises bylaw in Area H?
46%
54%
Yes
No

SECTION 3: DETAILED ANALYSIS

a. Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:	☐ YES	☒ NO	**Financial Plan Amendment:**	☐ YES	☐ NO
Debt Bylaw Required:	☐ YES	☐ NO	**Public/Gov't Approvals req'd:**	☐ YES	☐ NO

The following direct costs for survey supplies, printing, mailing and auxiliary administrative support will be covered by Area H discretionary funds

Item	Cost
Mailing supplies and printing costs	$2,305
Postage Costs	$4,088
Auxillary administrative support	$950
Total	$7,343

b. Legislative Considerations (Applicable Policies and/or Bylaws):

None at this time. The opinion survey was completed for information purposes only and has no legal or procedural effect.

c. Environmental Considerations:

None at this time

d. Social Considerations:

A survey conducted within Area H in 2011 indicated that the majority of property owners in Area H did not support a dog control regulatory bylaw. The results of the 2020 survey indicate that a majority of property owners in Area H support dog control, noise control and unsightly premises regulatory bylaws

e. Economic Considerations:

None at this time.

f. Communication Considerations:

Following receipt of this report by the Board staff will prepare a media release to report the results of the survey publicly.

g. Staffing/Departmental Workplan Considerations:

Conducting formal surveys regarding proposed RDCK services requires considerable staff time. Significant efforts are required to ensure :

- That survey recipients are provided with high quality information about the proposed bylaws ;
- That the survey reaches its intended audience;
- That the survey is designed to deliver accurate and valid results;
- That residents are supported in completing the survey and providing informed responses; and

- That privacy legislation is adhered to.

At the outset of this survey all staff involved were requested to track the time they spent working on the survey so that in future the Board could have a complete picture of the resources required to deliver these kinds of surveys. The total staff time allocated to the project from start to finish is 95 hours broken down as follows:

Position	Estimated Hours	Duties
Manager of Corporate Administration	22	Liaison with Area Director, review and approve content, respond to public inquiries, and reporting. Took over project coordination duties in Jan. 2020
Communications Coordinator	23	Project coordination and administration, survey and process design, creating web content and online survey,
GIS Support	2	Create mailing list database
Administrative Support	48	Coordinate supplies, edit and validate mailing list, run mail merge, coordinate printing, stuffing and postage, tabulate survey results

RDCK Directors from time to time express interest in soliciting the opinions of RDCK residents on a number of matters. This may reflect a desire to engage the public more proactively on RDCK initiatives, and to meet increasing public expectations of participation in decisions that effect them. Directors should be aware that traditional survey methods are a resource-intensive way to solicit public feedback, and this does detract from other project priorities. Staff recommend that in future that Directors consider soliciting public opinions through online methods, or through use of public engagement technology platforms.

If the Board directs that new regulatory bylaws be adopted in Area H, careful consideration should be given to the bylaw enforcement staff resources required to adequately enforce the new bylaws

h. Board Strategic Plan/Priorities Considerations:

This project aligns with the *To Excel in Governance and Service Delivery* strategic objective

SECTION 4: OPTIONS & PROS / CONS

On the basis of the survey information Area H Director Popoff may choose to pursue one or more regulatory bylaws in some parts or all of Area H, or to take no further action.

SECTION 5: RECOMMENDATION(S)

None at this time. This report was prepared for information purposes only.

Respectfully submitted,

Signature:

Mike Morrison, Manager of Corporate Administration

CONCURRENCE **Initials:**

Chief Administrative Officer

ATTACHMENTS:
Appendix A –

Board Report

January 22nd, 2026

Electoral Area H Dangerous and Aggressive Dogs Service Establishment Bylaw Third Reading

Author: Tom Dool, Research Analyst
File Reference: 3200
Electoral Area/Municipality: Electoral Area H
Services Impacted Dangerous and Aggressive Dog Service

1.0 STAFF RECOMMENDATION

That Electoral Area H Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3066, 2025 be read a THIRD time by content.

That participating area approval for Electoral Area H Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3066, 2025 be undertaken by Assent Voting.

That the Board appoint Tom Dool as Chief Elections Officer and Angela Lund as Deputy Chief Election Officer for the Electoral Area H Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3066, 2025 assent vote.

That the Board approve the following question in relation to the Electoral Area H Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3066, 2025 assent vote:

> *Electoral Area H Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3066, 2025 will allow the Regional District to establish a service for the regulation of Dangerous and Aggressive Dogs in Electoral Area H and to establish a maximum annual allowable requisition not to exceed the greater of $ 109,741 or the amount resulting from a rate of $0.077/$1,000 applied to the actual net taxable value of land and improvements in the service area.*
>
> *Are you in favour of the Regional District adopting Electoral Area H Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3066, 2025?*
>
> *Yes* *No*

2.0 BACKGROUND/HISTORY

At the November 13th, 2025, Board Meeting the Board resolved (594/25):

That Electoral Area H Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3066, 2025, be read a FIRST and SECOND time.

After a period of two months the Director for Area H has indicated that he is satisfied with the proposed service establishment bylaw and accompanied reporting and would like to proceed with Board consideration of third reading of the bylaw and that Participating Area Approval be sought by Voter Assent.

If the Board gives third reading to Bylaw 3066, 2025

1. Bylaw 3066, 2025 will be sent to the Local Government Inspector for statutory approval. Staff anticipate statutory approval taking 6 to 8 weeks; and

2. Subject to Board direction staff will begin the assent vote process as means of obtaining participating area approval, requiring the appointment of Chief and Deputy Elections Officers.

3.0 OPPORTUNITY DESCRIPTION

This report provides the Board considerations regarding a third reading of Electoral Area H Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3066, 2025 and seeking assent of the participating area.

3.1 Legislative Considerations

Inspector Approval
Third reading by content commits the Board to seek establishment of the service as described in Area H Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3066, 2025 at third reading. As specified in LGA S342 the bylaw has no effect unless, before adoption, it receives the approval of the Local Government Inspector and participating area approval.

Upon third reading the bylaw and supporting information will be sent to the Local Government Inspector for statutory approval. It is anticipated that this will take 6-8 weeks.

Assent to Obtain Participating Area Approval
Participating area approval may be achieved, in any case, by assent of the electors in accordance with LGA S344. In accordance with LGA S343 the method for obtaining approval is at the discretion of the Board so long as the requirements can be met.

Who May Participate in the Assent Vote
To participate a person must meet the requirements of a resident (LGA S65) or non-resident elector (LGA S66).

A resident elector, on the day of the assent vote, must
a) Be 18 years of age;
b) A Canadian citizen;
c) Have been a resident of BC for the past six months;

d) Be a resident of the participating area; and
e) Not be disqualified, by law or enactment, from participating.

A non-resident elector, on the day of the assent vote must
a) Not be entitled to register as a resident elector;
b) Meet resident elector requirements a, b, c, and e; and
c) Must be a registered owner of real property.

As a non-resident elector, if there is more than one individual who is the registered owner of real property, either as joint tenants or tenants in common, only one of those individuals may register as a non-resident property elector under this section in relation to the real property.

The Ballot Question
Local Government Act S177 requires that a ballot for assent voting be in a question form to which the elector may indicate assent or dissent by making the appropriate mark opposite the word "Yes" or the word "No".

Staff are recommend the following ballot question:

> *Electoral Area H Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3066, 2025 will allow the Regional District to establish a service for the regulation of Dangerous and Aggressive Dogs in Electoral Area H and to establish a maximum annual allowable requisition not to exceed the greater of $ 109,741 or the amount resulting from a rate of $0.077/$1,000 applied to the actual net taxable value of land and improvements in the service area.*
>
> *Are you in favour of the Regional District adopting Electoral Area H Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3066, 2025?*
>
> *Yes* *No*

Participating Area Assent
Assent will be achieved if 50% or more of the ballots are marked “Yes”. Upon receiving the certified results of the Assent Vote from the Corporate Officer the Board will have the opportunity to adopt the bylaw. If more than 50% of the ballots are marked “No” the Board will not have the opportunity to adopt the bylaw and will not be able to further consider the matter for at least 6 months.

3.2 What Are the Risks

Timing
Third reading at the January Board meeting will allow for a May 30th general polling day and May 20th advanced polling day. Staff are recommending that the Board not consider assent voting dates beyond June 30th. The is a risk of the fire season disrupting any assent vote in July or August. With Local Government Elections occurring in October there will not be resources available to hold an assent vote in September. Staff do not recommend deferring third reading beyond the February Board Meeting, 2025.

4.0 PROPOSED SOLUTION

If the Board is prepared to establish the service as described by Electoral Area H Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3066, 2025 it may give three readings to the proposed bylaw and direct staff to proceed with the requested assent vote.

If bylaw receives assent of the participating area and approval of the Local Government Inspector, the Board will have the opportunity to adopt the Bylaw at the June 2025 Board meeting. Staff will then begin the process of operationalizing the service and developing a budget for consideration as a part of the 5 Year Financial Plan process in the fall of 2026.

Taxation for the service will start in 2027.

4.1 Financial Considerations of the Proposed Solution

The budget for the proposed assent vote is described in Figure 1.

Figure 1. Area H Dog Control Assent Vote Proposed Budget

Expenses	Budget	Notes
Election Officials	$ 11,170	CEO, DEO, 2 PO's, and 4 APO's
Hall Rental	$ 600	2 halls, 4 polls
Training	$ 180	6 Workers at $30
Admin	$ 300	
Cell Phone	$ 20	
Mileage	$ 100	
Advertising	$ 2,400	Based on 2018 + 11%
Ballots	$ 90	1200 @ $0.075 per ballot
Total	$ 14,860.00	

The proposed budget assumes two 12-hour polling days at two locations operated by three election workers, each with up to 1200 distributed ballots. This also includes the cost associated with the public notices required by the assent vote process.

This budget does not include funds for public engagement.

4.3 Resource Allocation and Workplan Impact

A detailed workplan is included with this report as Schedule B.

4.4 Public Benefit and Stakeholder Engagement of Proposed Solution

Public engagement on the matter of dangerous and aggressive dog control within Area H is not within the scope of this report. This matter resides with Regional District Bylaw Services.

As per the requirements of the Local Government Act two polling stations will be open from 08:00 to 20:00 on Generally Polling Day and Advanced Polling Day. Electors may also participate by mail in ballot.

5.0 RECOMMENDATION

That Electoral Area H Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3066, 2025 be read a THIRD time by content.

That participating area approval for Electoral Area H Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3066, 2025 be undertaken by Assent Voting.

That the Board appoint Tom Dool as Chief Elections Officer and Angela Lund as Deputy Chief Election Officer for the Electoral Area H Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3066, 2025 assent vote.

That the Board approve the following question in relation to the Electoral Area H Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3066, 2025 assent vote:

> *Electoral Area H Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3066, 2025 will allow the Regional District to establish a service for the regulation of Dangerous and Aggressive Dogs in Electoral Area H and to establish a maximum annual allowable requisition not to exceed the greater of $ 109,741 or the amount resulting from a rate of $0.077/$1,000 applied to the actual net taxable value of land and improvements in the service area.*
>
> *Are you in favour of the Regional District adopting Electoral Area H Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3066, 2025?*
>
> *Yes* *No*

Respectfully submitted,
Tom Dool, Research Analyst

CONCURRENCE

Mike Morrison – Corporate Officer Approved
Stuart Horn – Chief Administrative Officer Approved

ATTACHMENTS:
Attachment A - Electoral Area H Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3066
Attachment B - Assent Vote Workplan

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 3066

A Bylaw to establish a service for the regulation of dangerous and aggressive dogs.

WHEREAS the regional district may, by bylaw, establish a service under the provisions of the *Local Government Act.*

AND WHEREAS the Board of the Regional District of Central Kootenay deems it expedient to establish a service within Electoral Area H to regulate dangerous and aggressive dogs;

AND WHEREAS the *Community Charter* provides Regional Districts with special powers in relation to dangerous dogs;

AND WHEREAS the Regional District has adopted Regional District of Central Kootenay Dangerous and Aggressive Dog Bylaw No. 3009, 2025 a bylaw regulating ownership of dangerous or aggressive dogs;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

1 The Regional District hereby establishes a service within Electoral Area H to be known as the "Electoral Areas H Dangerous and Aggressive Dog Control Service", for the regulation of dangerous and aggressive dogs within Electoral Area H.

2 The participant of the service shall be Electoral Area H.

3 The boundary of the service area shall be the boundary of Electoral Area H.

4 Definitions within this bylaw shall be consistent with those definitions provided in Section 2 Definitions of the Regional District of Central Kootenay Dangerous and Aggressive Dog Bylaw No. 3009, 2025 as amended.

5 Pursuant of the *Local Government Act*, the annual cost of providing the service shall be recovered by one or more of the following:

(a) Property value taxes;
(b) Fees and charges;
(c) Revenue raised by other means; or
(d) Revenue received by way of the agreement, enterprise, gift, grant or otherwise.

6 The maximum amount that may be requisitioned annually for this service shall not exceed the greater of $109,741 or the amount resulting from a rate of $0.077/$1,000 applied to the actual net taxable value of land and improvements in the service area.

7 This Bylaw may be cited as **"Elector Area H Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3066, 2025."**

READ A FIRST TIME this 13th day of November, 2025.

READ A SECOND TIME this 13th day of November, 2025.

READ A THIRD TIME this day of , 20XX.

I hereby certify that this is a true and correct copy of the **"Elector Area H Dangerous and Aggressive Dog Control Service Establishment Bylaw No. 3066, 2025"** as read a third time by the Regional District of Central Kootenay Board on the day of , 2025.

_____

Mike Morrison, Corporate Officer

APPROVE by the Inspector of Municipalities on the day of , 20XX.

ASSENT RECEIVED as per the *Local Government Act – consent assent vote.*

ADOPTED this day of , 20XX.

_____ _____

Aimee Watson, Board Chair Mike Morrison, Corporate Officer

Certified a true copy of Bylaw 3066 number as adopted.

_____

Corporate Officer

AREA H DANGEROUS AND AGGRESSIVE DOGS ASSENT VOTE WORKPLAN
January 5, 2025

*Date = due date unless otherwise specified in description

DAY	*DATE	DESCRIPTION	WHO	LGA
-145	**Jan 5**	Prepare report for January 22nd, 2025 Board Meeting including: • 3rd Reading of the Bylaw • Assent Workplan • Assent Vote Question • CEO and DCEO Appointments	Tom & Ang	
-143	**Jan 7**	Submit Reports & Recommendation for January 22nd, 2025 Board	Tom	
-143 to -129	**Jan 7 to Jan 21**	• Prep Election Officials (EO) Manual and Forms • Send manual to printer for copies	Carly & Ang	
-128	**Jan 22**	**Jan 22nd General Open Board Meeting** **3rd reading of bylaw** **Assent workplan** **Assent Vote Question** **CEO and DCEO Appointments**		
-120	**Jan 30**	**Submission of Bylaws and materials to LGI**	Ang	
-117	**Feb 2**	Prepare amendments to Election Bylaw No. 2823 for the February 19, 2025 Board meeting.	Tom/ Ang	
-110	**Feb 9**	Prepare Notice of Voter Registration	Tom/ Carly	LGA 50 LGA 71(2)
-107	**Feb 12**	**Submit Notice of Voter Registration to publisher – August 24 & 31, 2023**	Carly	LGA 71(2) LGA 50
-103	**Feb 16**	• Request IT to set up elections@rdck.bc.ca and post on the website • Book polling stations • Contract PEO's and APEO's • Open EO Intake Jot form • Elections websites go live	Tom & Carly	
-100	**Feb 19**	**1st Notice of Voter Registration is published.**		LGA 50 LGA 71(2)
-100	**Feb 19**	**Feb 19th General Open Board Meeting**		Apt. LGA 58

AREA H DANGEROUS AND AGGRESSIVE DOGS ASSENT VOTE WORKPLAN
January 5, 2025

*Date = due date unless otherwise specified in description

DAY	*DATE	DESCRIPTION	WHO	LGA
-99	Feb 20	• Finalize Poll Staffing • Confirm PEOs and APEOs by phone • Prepare election officials data file • Prepare confirmation letters for PEOs and APEOs • Confirm Venues	Tom & Carly	
-82	March 9	**Start of Period for Notice of End of Advance Elector Registration**		LGA 71(5)
-79	March 12	Response from Local Government Inspector is anticipated (6 weeks after January 29th)		
-75	March 16	Prepare Notices for the following: • Closure of Advance Elector Registration • Notice of Inspection of Electors List • Notice of Period of Objection to Elector Registration	Tom	LGA 50 LGA 71(5) LGA 77(6) LGA 79(2)
-74	March 17	Prepare list of organizations/people (media, Board, staff, website, CivicInfo) to contact with preliminary Assent Voting results	Tom	
-73	March 18	**Submit Notices to the publisher to be printed Sept 28 & Oct 5 for the following:** • Closure of Advance Elector Registration • Notice of Inspection of Electors List Notice of Period of Objection to Elector Registration	Carly	LGA 50 LGA 71(5) LGA 77(6) LGA 79(2)
-72	March 19	**March 19, 2023 General Open Board Meeting**		
-71	March 20	Prepare Notice of Application for Scrutineers	Tom	LGA 50 LGA 182(1)
-65	March 26	**Submit Notice of Application for Scrutineers for Oct 5 & 12**	Carly	LGA 50 LGA 182(1)
-59	April 1	Prepare ballot distribution chart	Tom	
-58	April 2	**1st Notice for the following:** • Closure of Advance Elector Registration • Notice of Inspection of Electors List • Notice of Period of Objection to Elector Registration • Notice of Application for Scrutineers is published		LGA 50 LGA 71(5) LGA 77(6) LGA 79(2) LGA 182(1)

AREA H DANGEROUS AND AGGRESSIVE DOGS ASSENT VOTE WORKPLAN
January 5, 2025

*Date = due date unless otherwise specified in description

DAY	*DATE	DESCRIPTION	WHO	LGA
-53	**April 7**	**Advanced Elector Registration Closes – Last day for entry onto provincial voters list** **End of Period for Notice of:** • Availability of List of Registered Electors • Request to Omit/Obscure Personal Information • Period to objection of Elector Registration		LGA 71(4) LGA 76(2) LGA 77(6)
-52	**April 8**	**Last day for voters list to become the register of electors**		LGA 77(3)
-52	**April 8**	Order Voters List	Tom	
-47	**April 13**	Process voters list	Tom	
-46	**April 14**	• **Start of application period for Scrutineers for Assent Voting** • **List of electors available for public inspection (until close of general voting)** Have statement to inspect ready • **Period for objections to elector registration begins**		LGA 183(2) LGA 77(3) LGA 79(2)
-44	**April 16**	**April 16, 2026 Board Meeting** Last opportunity to approve Election Bylaw Amendments (bylaw must be adopted at least 6 weeks (-42 days) before general voting day for assent vote)		LGA 175
-43	**April 17**	• Cancel election officials not required – phone call • Prepare ballots and update ballot distribution chart • Send Ballots to the printer	Carly Tom	

AREA H DANGEROUS AND AGGRESSIVE DOGS ASSENT VOTE WORKPLAN
January 5, 2025

*Date = due date unless otherwise specified in description

DAY	*DATE	DESCRIPTION	WHO	LGA
-40	April 20	Confirm required EOs: • remind of training session May 9; • schedule pick up of ballot boxes • get cell phone # for CEO to call on voting day (if no cell phone then voting place phone number to be used); • advise that a letter will follow and will include the Guide for them to review in preparation for training session Send either by mail or electronically • "Guide for Election Officials" and ask that they review prior to May 9 training session; • advise of remuneration to attend the training (non-RDCK staff only); • state date and time for pickup of ballot boxes (as scheduled during phone call); any other pertinent details *(Election Officials - Final Confirmation)*	Carly	
-38	April 22	Prepare Notice of Assent Vote (subject to challenge)	Tom	LGA 50 LGA 176(1)
-36	April 24	**End Period of application for Scrutineers for Assent Voting** (last day for public inspection of Notice of Application) **End of Period for Objection to Voter Registration**		LGA 183(2) LGA 79(2)
-32	April 28	**Submit Notice of Advanced and General Assent Vote to publisher – May 7th & Nov 14th publication dates**	Carly	LGA 50 LGA 176(1)
-30	April 30	**Start of period for notice of advanced and general assent voting. All Notices must be available for public inspection starting 30 days before general voting day during an assent voting event.**		LGA 176(1)(2)
-30	April 30	**Mail Ballot Request Period begins**	Tom & Ang	Bylaw & LGA 110

AREA H DANGEROUS AND AGGRESSIVE DOGS ASSENT VOTE WORKPLAN
January 5, 2025

*Date = due date unless otherwise specified in description

DAY	*DATE	DESCRIPTION	WHO	LGA
-26	**May 4**	• Finalize all arrangements for election officials training and materials • Deadline for receipt of ballots from Printer • Prepare list of voting places per CEO Supply List • Prepare schedule for ballot box pick-up and drop off • Prepare training materials Confirm the following: • Polling stations for advanced and general • Board Room for training & General Voting Day • Kokanee for advanced Vehicles for General and Advanced		
-24	**May 6**	• Fill Ballot Boxes • Polling station supplies • Manuals • Forms • Ballots • Check and count every ballot. Ballots must be kept in the vault. • Assign ballots to each ballot box, elasticize ballots books together and label with voting place, and update ballot distribution list with sequence numbers. (*Ballot Distribution Chart…updated)*	Tom & Ang	
-23	**May 7**	**1st Notice of Advanced and General Assent Voting**		LGA 50 LGA 176(1) LGA 107(5)
-21	**May 9**	EO's training session and supply pick-up – 10:30 am to 3:00 pm – RDCK Board Room – Separate Ballot Box for mail ballot votes	Tom & Ang	
-10	**May 20**	**Advanced Polling Day**		LGA 107
-9	**May 21**	**November 16, 2023 Open Board Meeting**		
-2	**May 28**	**Mail in Ballot Application Ends**		Bylaw

AREA H DANGEROUS AND AGGRESSIVE DOGS ASSENT VOTE WORKPLAN
January 5, 2025

*Date = due date unless otherwise specified in description

DAY	*DATE	DESCRIPTION	WHO	LGA
0	**May 30**	**GENERAL VOTING DAY** • 7am to 8am HQ setup and poll support • Polls from 8am to 8pm • Tabulate voter turnout and preliminary results • After 8:00 p.m. Announce preliminary election results per notification list • Period for inspection of list of electors closes **NOTE:** If majority does not vote in favour – a bylaw for the same purpose may not be submitted within six months of the last submission.	Everyone	LGA 110(9) LGA 144 LGA 77(6)(a)
+1	**May 31**	Pick up all ballot boxes	Tom	
+2	**June 1**	**1:00 pm - Determination of official election results** **Immediately following determination, declaration of official election results (complete Declaration form)** ○ If there are any changes from the preliminary results, send official results to people on Results Notification List ○ Post Official Election Results on RDCK website and remove Preliminary Results ○ Report official election results online at www.elections.civicinfo.bc.ca **After declaration of official results:** ○ Time period for judicial recount starts after 4:00 p.m.	Tom	LGA 146 LGA 148(3)
+3	**June 2**	Audit – compare voting books to list of electors to determine if any elector voted twice	Tom	
+4	**June 3**	**By 4:00 pm – Last Day for Declaration of Official Election Results by Voting** **Start of Public Inspection of Voting Day Materials**		LGA 146(1) LGA 160
+9	**June 8**	**Last day for application for judicial recount**		LGA 148(3)
+11	**June 10**	Remove new elector registration forms from ballot boxes and update Elections BC	Tom	
+13	**Dec 15**	• **Deadline for completing judicial recount**		LGA 149
+20	**June 18**	**June 18, 2026 Open Board Meeting** • Provide official results		

AREA H DANGEROUS AND AGGRESSIVE DOGS ASSENT VOTE WORKPLAN
January 5, 2025

*Date = due date unless otherwise specified in description

DAY	*DATE	DESCRIPTION	WHO	LGA
+30	**June 29**	30 days after Official Declaration on Dec 4 Last day for application to invalidate an election Last day for public inspection of election materials Last day for CEO to submit election report End of Public Inspection of Voting Materials including • the voting books used for the election; • any copies of the list of registered electors used for the purposes of voting proceedings; • any records required under this Part to be made during voting proceedings; any solemn declarations taken and any signed written statements or declarations required under this Part in relation to voting proceedings.		LGA 153 LGA 160 LGA 158(1)
+58	**July 27**	**Start of Period to Destroy Election Materials including** (a)the ballots used in the election; (b)any stubs for ballots used in the election; (c)any copies of the list of registered electors used for the purposes of voting proceedings; (d)the voting books used in the election; (e)any solemn declarations and any written statements or declarations in relation to voting proceedings, other than those used for the registration of electors.		

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 3057

A Bylaw to amend Village of Salmo and Electoral Area G Swimming Pool Financial Aid Local Service Area Bylaw No. 1135, 1995 to increase the maximum annual allowable requisition.

WHEREAS the Board of the Regional District of Central Kootenay was granted, by way of supplementary Letters Patent dated April 28, 1989 the function of "Area G Swimming Pool Grant In Aid" for the participants of the Village of Salmo and Electoral Area G;

AND WHEREAS the Board of the Regional District of Central Kootenay converted the aforesaid "Area G Swimming Pool Grant In Aid" function to a local service with the adoption of Salmo and Electoral Area G Swimming Pool Financial Aid Local Service Area Bylaw No. 1135, 1995;

AND WHEREAS the Board of the Regional District of Central Kootenay wishes to increase the maximum annual allowable requisition for the service;

AND WHEREAS pursuant of the Local Government Act participating area approval has been obtained by consent from Village of Salmo and Electoral Area G;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

1 That Section 3 of Bylaw No. 1135 be deleted in its entirety and replaced with the following:

3. The maximum amount that may be requisitioned annually for the service shall be an amount equal to $0.20/$1000 of net assessed value of land and improvements or $136,000, whichever is greater.

2 This Bylaw may be cited as **"Salmo and Electoral Area G Swimming Pool Financial Aid Local Service Area Amendment Bylaw No. 3057, 2025".**

READ A FIRST TIME this 18th day of September, 2025.

READ A SECOND TIME this 18th day of September, 2025.

READ A THIRD TIME this 18th day of September, 2025.

I hereby certify that this is a true and correct copy of the "Salmo and Electoral Area G Swimming Pool Financial Aid Local Service Area Amendment Bylaw No. 3057, 2025" as read a third time by the Regional District of Central Kootenay Board on the 18th day of September, 2025.

Mike Morrison, Corporate Officer

ASSENT RECEIVED as per the Local Government Act-consent on behalf of the participating areas.

APPROVE by the Inspector of Municipalities on the 19th day of November ,2025.

ADOPTED day of , 2025.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 3061

A Bylaw to amend "Castlegar and Area Indoor Aquatic Centre Local Service Area Establishment Bylaw No. 1221, 1997" to refine the scope of the service and to incorporate asset management for the purpose of providing and operating regional aquatic and fitness facilities, recreation, and leisure services.

WHEREAS the Board of the Regional District of Central Kootenay combined Castlegar and District's Community Centre and Ice Arena, the Recreation Program and the Regional Parks service into a single service by adopting "Castlegar and Area Indoor Aquatic Centre Local Service Area Establishment Bylaw No. 1221, 1997";

AND WHEREAS it is deemed appropriate to amend Bylaw No. 1221 to refine the scope of the service and to incorporate asset management;

AND WHEREAS pursuant to the *Local Government Act*, participating area approval has been given by at least two-thirds of the participants in the Castlegar and Area Indoor Aquatic Centre Local Service Area.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

1 Section 3 of Bylaw 1221 is deleted and replaced with:

Pursuant of the Local Government Act, the annual cost of providing the service shall be recovered by one or more of the following:

(a) Property value taxes;
(b) Fees and charges;
(c) Revenue raised by other means; or
(d) Revenue received by way of the agreement, enterprise, gift, grant or otherwise.

2 Section 6 of Bylaw 1221 is now Section 7

3 Section 6 of Bylaw 1221 is new and the following is inserted therefore:

The service hereby amended may include, but is not limited to the following powers and authorities:

1. To deliver, manage and operate, the Castlegar and District Community Complex Aquatic and Fitness Centre;
2. To provide effective stewardship of the Castlegar and District Community Complex Aquatic and Fitness Centre by proactively planning for the costs of upgrading, renewing or replacing assets, as identified in asset management plans;
3. To provide aquatic and fitness programming; and
4. To acquire property, construct, renovate or expand aquatic and fitness properties and facilities.

4 This Bylaw may be cited as **"Castlegar and Area Indoor Aquatic Centre Local Service Area Establishment Amendment Bylaw No. 3061, 2025."**

READ A FIRST TIME this 16th day of October, 2025.

READ A SECOND TIME this 16th day of October, 2025.

READ A THIRD TIME this 16th day of October, 2025.

I hereby certify that this is a true and correct copy of the **"Castlegar and Area Indoor Aquatic Centre Local Service Area Establishment Amendment Bylaw No. 3061, 2025"** as read a third time by the Regional District of Central Kootenay Board on the 16th day of October, 2025.

Angela Lund, Deputy Corporate Officer
For Mike Morrison, Corporate Officer

ASSENT RECEIVED as per the Local Government Act-consent on behalf of the participating areas.

APPROVE by the Inspector of Municipalities on the 23rd day of December, 2025.

ADOPTED this day of , 2025.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 3062

A Bylaw to amend "Castlegar and District Regional Facilities, Recreation, Parks and Leisure Service Amendment Bylaw No. 1909, 2007" to refine the scope of the service and to incorporate asset management for the purpose of providing and operating regional facilities, recreation, parks and leisure services.

WHEREAS the Board of the Regional District of Central Kootenay combined Castlegar and District's Community Centre and Ice Arena, the Recreation Program and the Regional Parks service into a single service by adopting "Castlegar and District Regional Facilities, Recreation, Parks and Leisure Service Amendment Bylaw No. 1909, 2007";

AND WHEREAS it is deemed appropriate to amend Bylaw No. 1909 to refine the scope of the service and to incorporate asset management for the purpose of providing and operating regional facilities, recreation, parks and leisure services;

AND WHEREAS pursuant to the *Local Government Act*, participating area approval has been given by at least two-thirds of the participants in the Castlegar and District Regional Facilities, Recreation, Parks and Leisure Service Area.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

1 Section 5 of Bylaw 1909 is deleted in its entirety and the following substituted therefore:

The service hereby amended may include, but is not limited to the following powers and authorities:

1. To deliver, manage and operate, including but not limited to Regional Parks and the Castlegar and District Community Complex arena, multi-purpose rooms, senior and childcare centres, staff office space, all indoor public circulation spaces and, all outdoor property that the RDCK owns or leases around the Castlegar and District Community Complex including but not limited to the skateboard park, parking lot, emergency access and public outdoor amenity areas;
2. To provide effective stewardship of Regional Parks, Castlegar and District Community Complex arena, multi-purpose rooms, senior and child care centres, staff office space, all indoor public circulation spaces and, all outdoor property that the RDCK owns or leases around the Castlegar and District Community Complex including but not limited to the skateboard park, parking lot, emergency access and public outdoor amenity areas by proactively planning for the costs of upgrading, renewing or replacing assets, as identified in asset management plans;
3. To provide recreational, leisure, regional parks, athletic fields and cultural programming and recreational, cultural, parks and trails planning services; and
4. To acquire property, construct, renovate or expand properties and facilities.

2 Section 6 of Bylaw 1909 is deleted in its entirety and the following substituted therefore:

Pursuant of the Local Government Act, the annual cost of providing the service shall be recovered by one or more of the following:

(a) Property value taxes;
(b) Fees and charges;
(c) Revenue raised by other means; or
(d) Revenue received by way of the agreement, enterprise, gift, grant or otherwise.

3 This Bylaw may be cited as **"Castlegar and District Regional Facilities, Recreation, Parks and Leisure Service Establishment Amendment Bylaw No. 3062, 2025."**

READ A FIRST TIME this 16th day of October, 2025.

READ A SECOND TIME this 16th day of October, 2025.

READ A THIRD TIME this 16th day of October, 2025.

I hereby certify that this is a true and correct copy of the **"Castlegar and District Regional Facilities, Recreation, Parks and Leisure Service Amendment Bylaw No. 3062, 2025"** as read a third time by the Regional District of Central Kootenay Board on the 16th day of October, 2025.

Angela Lund, Deputy Corporate Officer
For Mike Morrison, Corporate Officer

ASSENT RECEIVED as per the Local Government Act-consent on behalf of the participating areas.

APPROVE by the Inspector of Municipalities on the 23rd day of December, 2025.

ADOPTED this day of , 2025.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 3070

A Bylaw to amend Bylaw Enforcement Notice and Dispute Adjudication System Bylaw No. 2855, 2023.

WHEREAS it is deemed expedient to amend the Schedule 'A' – Appendices Index and Appendix 17 to bring the bylaw list up-to-date;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

1 The Regional District of Central Kootenay Bylaw Enforcement Notice and Dispute Adjudication System Bylaw No. 2855, 2023 is hereby amended and the following Schedule A – Designated Bylaw Contraventions and Penalties replace the associated appendices to form as part of this bylaw:

(a) Schedule 'A' – Appendices Index; and
(b) Schedule 'A' – Appendix 17.

2 This Bylaw shall come into force and effect upon its adoption.

CITATION

3 This Bylaw may be cited as **"Regional District of Central Kootenay Bylaw Enforcement Notice and Dispute Adjudication System Amendment Bylaw No. 3070, 2025."**

READ A FIRST TIME this	day of	, 2026.
READ A SECOND TIME this	day of	, 2026.
READ A THIRD TIME this	day of	, 2026.
ADOPTED this	day of	, 2026.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

SCHEDULE A: APPENDICES INDEX

APPENDIX	BYLAW	BYLAW NO.
Appendix 1	Unsightly Property Bylaw	No. 1687, 2004
Appendix 2	Noise Control Bylaw	No. 2440, 2015
Appendix 3	Nuisance Bylaw	No. 2043, 2009
Appendix 4	E/F Dog Control Regulatory Bylaw	No. 2387, 2014
Appendix 5	Specified Portions I/J Dog Control Bylaw	No. 2388, 2014
Appendix 6	Define Area K Dog Control Bylaw	No. 2389, 2014
Appendix 7	Building Bylaw	No. 2200, 2010
Appendix 8	Soil Removal/Deposit Bylaw	No. 1183, 1996
Appendix 9	Parks Regulation Bylaw	No. 2173, 2011
Appendix 10	Manufactured Home Parks Bylaw	No. 1082, 1995
Appendix 11	A: Comprehensive Land Use Bylaw	No. 2315, 2013
Appendix 12	B: Comprehensive Land Use Bylaw	No. 2316, 2013
Appendix 13	C: Comprehensive Land Use Bylaw	No. 2317, 2013
Appendix 14	Zoning Bylaw	No. 1675, 2004
Appendix 15	Salmo River Valley Electoral Area G Land Use	No. 2452, 2018
Appendix 16	Electoral Area D Comprehensive Land Use Bylaw	No. 2435, 2016
Appendix 17	Resource Recovery Facilities Regulatory Bylaw	No. 3065. 2025
Appendix 18	Regional District of Central Kootenay Water Bylaw	No. 2894, 2023

Schedule A
APPENDIX 17
Resource Recovery Facilities Regulatory Bylaw No. 3065, 2025

Bylaw Section	Description The following fines apply to the Contraventions Below ($)	**A1** Penalty Amount	**A2** Discounted Penalty: Within 14 days ($)	**A3** Late Payment After 28 days ($)	**A4** Compliance Agreement Availability & Discount (%)
3. 2	Operation of a Vehicle off a Designated Road 1st & 2nd Offence 3rd & Subsequent	 100 200	 100 175	 175 275	 N/A N/A
4.1	Failure to Properly Secure a Load 1st & 2nd Offence 3rd & Subsequent	 100 200	 100 175	 175 275	 N/A N/A
5.1	Prohibited Smoking 1st & 2nd Offence 3rd & Subsequent	 100 200	 100 175	 175 275	 N/A N/A
5.3	Failure to Dispose of Waste in a Manner that Conforms to WorkSafe BC Regulations 1st & 2nd Offence	 100	 100	 175	 N/A
7.2	Improper Disposal of Controlled Waste 1st & 2nd Offence	 200	 175	 275	 N/A
7.4 7.5 7.6	Improper Disposal or Deposit of Recyclable Materials 1st & 2nd Offence 3rd & Subsequent	 100 200	 100 175	 175 275	 N/A N/A
8.2	Failure to Dispose of or Deposit Waste in a manner that Conforms with the Bylaw 1st & 2nd Offence 3rd & Subsequent	 100 200	 100 175	 175 275	 N/A N/A

Schedule A
APPENDIX 17
Resource Recovery Facilities Regulatory Bylaw No. 3065, 2025

Bylaw Section	Description The following fines apply to the Contraventions Below ($)	**A1** Penalty Amount	**A2** Discounted Penalty: Within 14 days ($)	**A3** Late Payment After 28 days ($)	**A4** Compliance Agreement Availability & Discount (%)
8.6	Failure to Dispose of or Deposit Waste in a Manner as Directed by the Site Operator or Service Personnel 1st & 2nd Offence 3rd & Subsequent	 100 100	 100 100	 175 175	 N/A N/A
8.9	Unauthorized Removal of Waste from a Resource Facility 1st & 2nd Offence 3rd & Subsequent	 100 500	 100 500	 175 500	 N/A N/A
8.10 8.11 8.12 8.13	Disposal or Deposit of Out-of-Area Municipal Solid Waste 1st & 2nd Offence 3rd & Subsequent	 100 500	 100 500	 175 500	 N/A N/A
8.14	Entering a Resource Recovery Facility at a Time other Than the Designated Hours of Operation 1st & 2nd Offence 3rd & Subsequent	 100 500	 100 500	 175 500	 N/A N/A
8.15	Starting an Unauthorized Fire 1st & 2nd Offence	 500	 500	 500	 N/A
8.16	Unauthorized Alteration of a Sign 1st & 2nd Offence 3rd & Subsequent	 100 500	 100 500	 175 500	 N/A N/A
8.19	Loitering at Transfer Station 1st & 2nd Offence 3rd & Subsequent	 100 500	 100 500	 175 500	 N/A N/A

Schedule A
APPENDIX 17
Resource Recovery Facilities Regulatory Bylaw No. 3065, 2025

Bylaw Section	Description The following fines apply to the Contraventions Below ($)	**A1** Penalty Amount	**A2** Discounted Penalty: Within 14 days ($)	**A3** Late Payment After 28 days ($)	**A4** Compliance Agreement Availability & Discount (%)
9.1	Failure to Follow Direction Provided by Site Operator or Site Personnel 1st & 2nd Offence 3rd & Subsequent	 100 500	 100 500	 175 500	 N/A N/A

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 3071

A bylaw to provide for the borrowing of $5,000,000.00 required to meet the current lawful expenditures of the Regional District of Central Kootenay for 2026.

WHEREAS the Board of the Regional District of Central Kootenay is empowered by the *Local Government Act* to pass and to adopt a bylaw to provide for borrowing of money required to meet the current lawful expenditures of the Regional District of Central Kootenay;

AND WHEREAS it is requisite for the Regional Board at the date hereof to borrow the sum of Five Million ($5,000,000.00) Dollars for the year 2026 to meet the current lawful expenditures of the Regional District of Central Kootenay;

NOW THEREFORE the Board of the Regional District of Central Kootenay in open meeting assembled enacts as follows:

1 It shall be lawful for the Board of the Regional District of Central Kootenay to borrow upon the credit of the Regional District the maximum sum of Five Million ($5,000,000.00) Dollars for the year 2026, being the amount deemed by the Regional Board to be requisite to meet the current lawful expenditures of the Regional District of Central Kootenay; the sum so borrowed to bear interest to be computed from time to time at a minimum lending rate as established from time to time by the lending institution.

2 The aforesaid sum of $5,000,000.00 for the year 2026 may from time to time be borrowed in one or more sums as may be required by the Regional District of Central Kootenay.

3 All principal borrowed and the interest thereon shall be payable by and not later than the 31st day of December in the year 2026 and the obligation to be given as acknowledgment of the liability shall be in the form of a promissory note or by way of Lending Agreement in the amount from time to time borrowed; such note to be under the Corporate Seal of the Regional District of Central Kootenay and to be signed by the Chair and the Treasurer of the Regional District.

4 The sums of money so borrowed shall be expended to meet the current lawful expenditures of the Regional District during the year 2026 and for no other purpose or purposes.

5 This Bylaw shall come into force and effect upon its adoption.

6 This Bylaw may be cited for all purposes as **"Temporary Loan Bylaw No. 3071, 2026."**

READ A FIRST TIME this 22nd day of January, 2026.

READ A SECOND TIME this	22nd	day of	January, 2026.
READ A THIRD TIME this	22nd	day of	January, 2026.
ADOPTED this	22nd	day of	January, 2026.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

Certified a true copy of Bylaw 3071 as adopted.

Corporate Officer

Board Report – For Information

January 22, 2026

HomeSave (formerly REEP - Regional Energy Efficiency Program)

Author:	Sayena Singla, Senior Energy Specialist
File Reference:	5200-20-REEP
Electoral Area/Municipality:	ALL AREAS
Services Impacted	S100/A108

1.0 PURPOSE OF REPORT

To provide the Board with an overview of **HomeSave**, formerly known as the **Regional Energy Efficiency Program (REEP)**, including the program's purpose, structure, eligibility, funding framework, and anticipated benefits for residents in the region.

2.0 BACKGROUND AND UDPATE

Residential buildings represent a significant share of community energy use and greenhouse gas emissions in the region. In response, the RDCK has historically supported residential energy efficiency initiatives through the Regional Energy Efficiency Program (REEP), assisting homeowners in accessing energy evaluations, rebates, and financing to support energy retrofits.

Learning from REEP

- The HomeSave program represents a purposeful evolution of the former Regional Energy Efficiency Program (REEP), designed to address limitations identified through earlier program delivery and to respond to changing community needs and funding expectations.
- While REEP successfully supported residential energy upgrades, it was largely rebate-driven and offered limited coordination across key supports, including homeowner guidance, incentive stacking across programs (such as federal, provincial, and utility rebates), and access to financing. This fragmented approach created barriers for homeowners seeking to undertake more comprehensive or higher-impact retrofits.
- HomeSave improves on the REEP model by introducing a performance-based structure tied to verified energy outcomes, integrating step-by-step homeowner support, enabling coordinated incentive stacking, and offering optional retrofit financing to address upfront cost barriers.
- The transition to a new program name reflects this shift toward a more cohesive, homeowner-centred, and results-focused approach, supported by new partnerships and federal funding.
- Through these changes, HomeSave more effectively advances RDCK's Strategic Plan priorities, including organizational excellence, fiscal responsibility, energy efficiency and environmental responsibility, innovation, regional collaboration, and advocacy.

- HomeSave also responds to increasing resident interest in reducing household energy costs, improving home comfort, and lowering greenhouse gas emissions, while aligning with available federal funding opportunities and RDCK's broader climate and sustainability objectives.

What is HomeSave (formerly REEP)?
HomeSave is a residential energy retrofit support program designed to help homeowners better understand and move through the retrofit process. The program provides guidance and coordination to support residents in accessing EnerGuide home energy evaluations, identifying suitable rebate and financing opportunities, and determining appropriate next steps based on their individual circumstances. Rather than focusing on a single retrofit measure, HomeSave supports homeowners throughout their retrofit journey, from early exploration through to project completion.

Who is the program for?
HomeSave is intended for municipal and rural households throughout the Regional District of Central Kootenay and its member municipalities. The program is available to homeowners across the region, regardless of location, and is designed to ensure equitable access to energy efficiency supports. Eligible home types include most low-rise residential buildings, except for multi-unit residential buildings (MURBs), condominiums, and modular homes without permanent foundations. Homes must be existing residences and meet program eligibility requirements related to EnerGuide evaluations and retrofit verification. The program is open to all demographics, income levels, and levels of prior retrofit experience. HomeSave is designed to support residents whether they are exploring energy efficiency upgrades for the first time or are ready to undertake more advanced retrofit projects.

What does the program offer?
HomeSave provides a comprehensive suite of supports to help homeowners plan and complete energy efficiency upgrades. The program offers personalized guidance to help residents understand their options and develop retrofit plans that align with their needs and goals, supported by EnerGuide evaluations and step-by-step assistance throughout the process. Homeowners also receive access to information and resources, including contractor lists, retrofit guides, and answers to technical and program-related questions. To improve affordability and reduce financial barriers, HomeSave connects participants to available rebates, including the HomeSave rebate and applicable third-party programs such as CleanBC, utility rebates, and other eligible incentive programs, as well as financing options such as HomeSave financing, on-bill financing where available, and the Canada Greener Homes Loan. These supports are coordinated to maximize opportunities and ensure a smooth experience from registration through to project completion.

How does the program work?
HomeSave begins with the homeowner registering with the program and sharing information about their home and energy efficiency goals. Based on this information, the HomeSave team works with the homeowner to develop a personalized retrofit plan tailored to their priorities and the characteristics of the home. The program then supports the homeowner by aligning the retrofit plan with all available third-party rebates and financing options for which they are eligible, helping to reduce financial and administrative barriers. Once the plan is established, the HomeSave incentive is added as a bonus to complement other supports and maximize overall savings. With a clear plan and coordinated supports in place, homeowners can proceed with their retrofits with confidence, achieving measurable energy performance improvements and optimized financial outcomes.

Program Structure

The HomeSave program is structured as a performance-based residential retrofit program that combines verified energy outcomes, coordinated rebates and financing, and clearly defined eligibility parameters. The program is designed to be accessible to a broad range of households across the RDCK while ensuring that public funds are directed toward retrofits that deliver measurable energy and greenhouse gas emissions reductions.

HomeSave provides performance-based retrofit rebates that are tied to verified reductions in household energy use, as measured through pre- and post-retrofit EnerGuide evaluations. Rebate eligibility and incentive levels are structured to focus funding on impactful upgrades, with the following core requirements:

- A minimum energy reduction of 20 percent is required to qualify for a HomeSave retrofit rebate
- Projects achieving higher levels of verified energy reduction are eligible for enhanced rebate levels
- Projects that do not meet the minimum threshold are not eligible, ensuring incentives are focused on meaningful outcomes

Rebate levels are applied based on verified reductions in total household energy use, as outlined below:

Energy Use Reduction	Retrofit Classification	Rebate Value
0% – 19%	Not eligible	$0
20% – 49%	Standard retrofit	$2,500
50% – 100%	Deep energy retrofit	$5,000

This performance-based rebate structure ensures that incentive funding is aligned with verified energy outcomes, supports realistic retrofit achievements observed across RDCK homes, and continues to encourage deeper energy savings where feasible.

The program supports a broad range of eligible retrofits, provided they are identified on the EnerGuide Renovation Upgrade Report and contribute to energy savings or greenhouse gas emissions reductions. Eligible retrofit categories include:

Eligible Retrofit Category	Example
Building envelope upgrades	Insulation, windows, doors, air sealing
Mechanical system upgrades	Space heating systems, water heating systems
Electrical generation measures	Solar photovoltaic systems, battery storage
Associated non-energy retrofits	Electrical panel upgrades, EV charging infrastructure, select health, safety, or climate-resilience improvements

Rebates are subject to specific terms and conditions to ensure accountability and consistency in program delivery. These include:

- Rebate amounts cannot exceed the total eligible costs paid by the homeowner, net of any rebates received from third-party programs
- Only one HomeSave rebate per household is permitted, with the expectation that the rebate supports a **full building envelope or whole-home retrofit**, rather than piecemeal upgrades over multiple applications.
- Rebates are issued only after project completion, completion of the post-retrofit EnerGuide evaluation, and confirmation that all program requirements have been met

- Rebate funding is available on a first-come, first-served basis, subject to program funding availability

HomeSave also offers access to retrofit financing as an optional support to help reduce upfront cost barriers for eligible upgrades. Financing is available as an advance loan under the following parameters:

Financing Feature	Details
Minimum loan amount	$5,000
Maximum loan amount	$40,000
Interest rate	Prime + 2%
Term	5-year term with 10-year amortization

Participation in financing is not required to access HomeSave guidance or rebate supports, and homeowners are encouraged to seek qualified financial advice before undertaking retrofit work. Financing is subject to additional conditions, including:

- The applicant must be undertaking a project approved by the HomeSave program
- Only projects completed after financing approval are eligible
- Applicants must meet the minimum credit requirements of the Nelson and District Credit Union (NDCU); **the financing option is available to eligible homeowners across all RDCK communities**, subject to credit approval.

As a regional program, the primary financing option offered through HomeSave is the NDCU loan, while Nelson Hydro on-bill financing remains available for City of Nelson residents, where applicable. The HomeSave team supports participants by ensuring that all available non-financing rebates and incentives are accessed prior to proceeding with a loan.

Additional eligibility requirements apply across the program to ensure alignment with program objectives. Homes must be connected to an electrical utility to be eligible for HomeSave rebates and financing. Eligibility for do-it-yourself work is limited and subject to program terms, and mechanical retrofits involving natural gas systems must meet additional efficiency criteria. Where permitted, HomeSave rebates may be **stacked with eligible third-party incentives**, enabling homeowners to maximize available financial support.

Program Flow

While both HomeSave and the former Regional Energy Efficiency Program (REEP) use EnerGuide evaluations, HomeSave introduces a more structured and formalized program flow with clearly defined pre-approval, verification, and completion stages that were not consistently applied under REEP. This enhanced structure is intended to improve consistency, accountability, and clarity for participants.

The HomeSave program follows a structured delivery process that ensures consistency, accountability, and verified energy outcomes. The process begins with homeowners registering for HomeSave and completing a pre-retrofit EnerGuide evaluation to establish a baseline assessment of the home's energy performance. Projects then proceed through program pre-approval to confirm eligibility for rebates and, where applicable, financing, followed by completion of the approved retrofit work. Once upgrades are installed, a post-retrofit EnerGuide evaluation is conducted to verify energy performance improvements. The program concludes with a verification stage, during which documentation is reviewed to confirm compliance with program requirements, after which rebates are processed, and the project is finalized.

Funding and Partnerships

HomeSave is funded through the Federation of Canadian Municipalities' (FCM) Green Municipal Fund, a federal program supported by the Government of Canada to advance local climate action. The funding structure includes up to $2.52 million in grant funding over four years (approximately $630,000 per year) to support program operations, rebates, and outreach, as well as a loan loss reserve of up to $990,000 over four years (approximately $247,500 per year) to protect participating lenders and enable more flexible and accessible retrofit financing. FCM's support is expected to help leverage up to $5 million in private lending capital (approximately $1.25 million per year) for local homeowners.

Program delivery is supported through a series of formal partnerships and agreements, including a financing partnership with the Nelson and District Credit Union, complementary funding coordination with FortisBC, and a Natural Resources Canada data agreement to enable access to EnerGuide evaluation data and meet federal reporting requirements. FortisBC funding totals $125,000 over two years (approximately $62,500 per year), with the potential for a one-year extension, bringing total funding to $187,500 over three years (approximately $62,500 per year) to support the cost of EnerGuide evaluations and program uptake. Service delivery is supported through a contract with CLEAResult Canada, which administers EnerGuide evaluations and ensures consistent standards, pricing, and reporting. Together, these funding mechanisms and partnerships support effective program delivery, financial accountability, and alignment with federal requirements.

Program Targets and Metrics

HomeSave has established clear retrofit and environmental targets to guide program delivery and measure impact. Over the program term, HomeSave aims to support approximately 150 residential energy retrofit projects, including a mix of light and deep retrofits, as well as approximately 60 residential solar photovoltaic installations. Collectively, these activities are expected to deliver annual energy savings of approximately 4,813 gigajoules and reduce community greenhouse gas emissions by approximately 136 tonnes of CO_2e per year. Program performance is tracked through a comprehensive set of metrics that monitor participation, outcomes, and financial accountability. These include registration metrics to understand who is participating and where demand is occurring; retrofit metrics to track the types and categories of upgrades being undertaken; EnerGuide metrics to measure the effectiveness of retrofits using pre- and post-retrofit EnerGuide Rating System results; and financial metrics to track total project costs, rebates issued, third-party incentives leveraged, and financing uptake. Together, these targets and metrics support transparent reporting, ongoing program evaluation, and alignment with federal funding requirements.

Marketing and Branding

HomeSave is supported by a comprehensive marketing and branding approach designed to maintain a consistent presence and reach diverse audiences across the Central Kootenay region, including both urban and rural households. The marketing strategy uses a multi-channel approach that combines digital platforms, traditional media, direct mail, and community engagement to promote program awareness and participation. Core messaging focuses on the HomeSave brand and program benefits, including financial incentives, improved comfort and property value, and health and environmental benefits. Marketing efforts are supported by a consolidated and modernized web and digital presence that provides program information, registration, retrofit resources, and links to community partners, complemented by social media outreach and referral networks to extend reach. The HomeSave brand is grounded in a clear vision of supporting residents to prepare for a changing climate through improved home energy performance, a mission focused on enabling energy-efficient, resilient, safe, and affordable homes, and a core message that emphasizes practical solutions and trusted support. Marketing activities are reviewed and refined on an ongoing basis using participation and performance data to improve effectiveness and ensure alignment with program objectives.

3.0 NEXT STEPS AND TIMELINE

1. Complete outstanding program agreements required prior to launch, including finalizing the Federation of Canadian Municipalities (FCM) grant agreement (City of Nelson), confirming the Nelson and District Credit Union (NDCU) financing agreement (City of Nelson), and completing the FortisBC complementary funding proposal to support EnerGuide evaluation costs (Regional District of Central Kootenay).Confirm readiness for program delivery following completion of all required agreements. The HomeSave program has not yet been launched.
2. Proceed with a phased program launch once agreements are finalized, including the rollout of updated outreach materials and the initiation of community outreach and referral partnerships.
3. Monitor program performance on an ongoing basis following launch, using participation, performance, and feedback data to support continuous improvement and refinement of program delivery.
4. Future updates may be brought forward on a **for information basis**, as appropriate, to report on program implementation, performance against targets, or material changes to funding or delivery arrangements.

Respectfully submitted,
Sayena Singla – Senior Energy Specialist

CONCURRENCE

Chief Administrative Officer – Stuart Horn Approved
General Manager of Development and Community Sustainability Services – Sangita Sudan Approved
Sustainability & Resilience Supervisor – Paris Marshall Smith Approved

ATTACHMENTS:
Attachment A – Presentation on HomeSave Introduction

HomeSave
Central Kootenays
Save Energy. Save Money.

Who is HomeSave for

HomeSave helps RDCK homeowners plan and complete energy retrofits with personalized support, stackable rebates, and optional financing

URBAN AND RURAL HOUSEHOLDS THROUGHOUT THE RDCK

ALL HOME TYPES EXCEPT MURBS, CONDOS AND MODULARS W/O FOUNDATIONS

ALL DEMOGRAPHICS, INCOME AND EXPERIENCE LEVELS ARE ELIGIBLE

HomeSave Central Kootenays

What is HomeSave?

HomeSave is an **energy retrofit support service** for RDCK residents. We guide homeowners through every step of the retrofit process—making upgrades easier, more affordable, and more successful.

Why HomeSave?

Retrofitting a home can be complex and costly. Many homeowners aren't sure where to start, what upgrades make sense, or how to access the many rebates and incentives available. That's where HomeSave steps in.

CONNECTS RESIDENTS TO TRUSTED INFORMATION AND EXPERT ADVICE

MATCHES RESIDENTS WITH ALL AVAILABLE REBATES AND INCENTIVES

COMING SOON: ADDITIONAL REBATES AND OPTIONAL FINANCING

HomeSave Central Kootenays

HomeSave Retrofit Rebate

ENERGY USE REDUCTION	RETROFIT	REBATE VALUE
0% - 19%		$0
20% - 49%	STANDARD	**up to $2,500**
50% - 100%	DEEP ENERGY	**up to $5,000**

Performance based rebates

Based on percentage reduction in energy use

Measured with pre- and post-retrofit EnerGuide evaluations

Minimum energy reduction of 20%

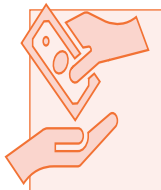
HomeSave Central Kootenays

HomeSave Retrofit Financing

Loan Availability	Min/Max	Interest Rate	Term
Advance loan	$5,000 Min loan amount $40,000 Max loan amount	Prime + 2%	5-year term 10-year amortization

Financing not required to access support or rebate

Access financing for a broad range of retrofits



Nelson Hydro on-bill financing is still available for CoN

HomeSave Central Kootenays

How does the program work?

1. Start with resident	Register with HomeSave and tell us about home and goals
2. Build a plan	Our team helps residents craft a personalized plan to reach their goals
3. Matchmaking rebates & financing	We help align resident plans with all available third party incentives
4. Stack the HomeSave Bonus	Once the plan is set we add the HomeSave incentive as a bonus
5. Retrofit	Complete upgrades with confidence having maximized opportunities and savings

HomeSave Central Kootenays

FCM grant funding and targets

National Recognition: HomeSave is funded through FCM's Green Municipal Fund, a program supported by the Government of Canada to advance local climate action.

Grant Funding: Up to $2.52M for program operations, rebates, and outreach over 4 years.

Loan Loss Reserve: Up to $990K to protect lenders (NDCU) against defaults, enabling more flexible and accessible retrofit loans.

Retrofit Projects: Support approximately **150 home energy retrofit projects**.

Solar Projects: Support approximately **60 solar photovoltaic installations**.

Energy Savings: Reduce home energy use by **4,813 GJ per year**.

GHG Reductions: Reduce greenhouse gas emissions by **136 tCO_2e per year**.

HomeSave Central Kootenays

Supporting agreements

Nelson & District Credit Union — Logically. Locally.

FortisBC

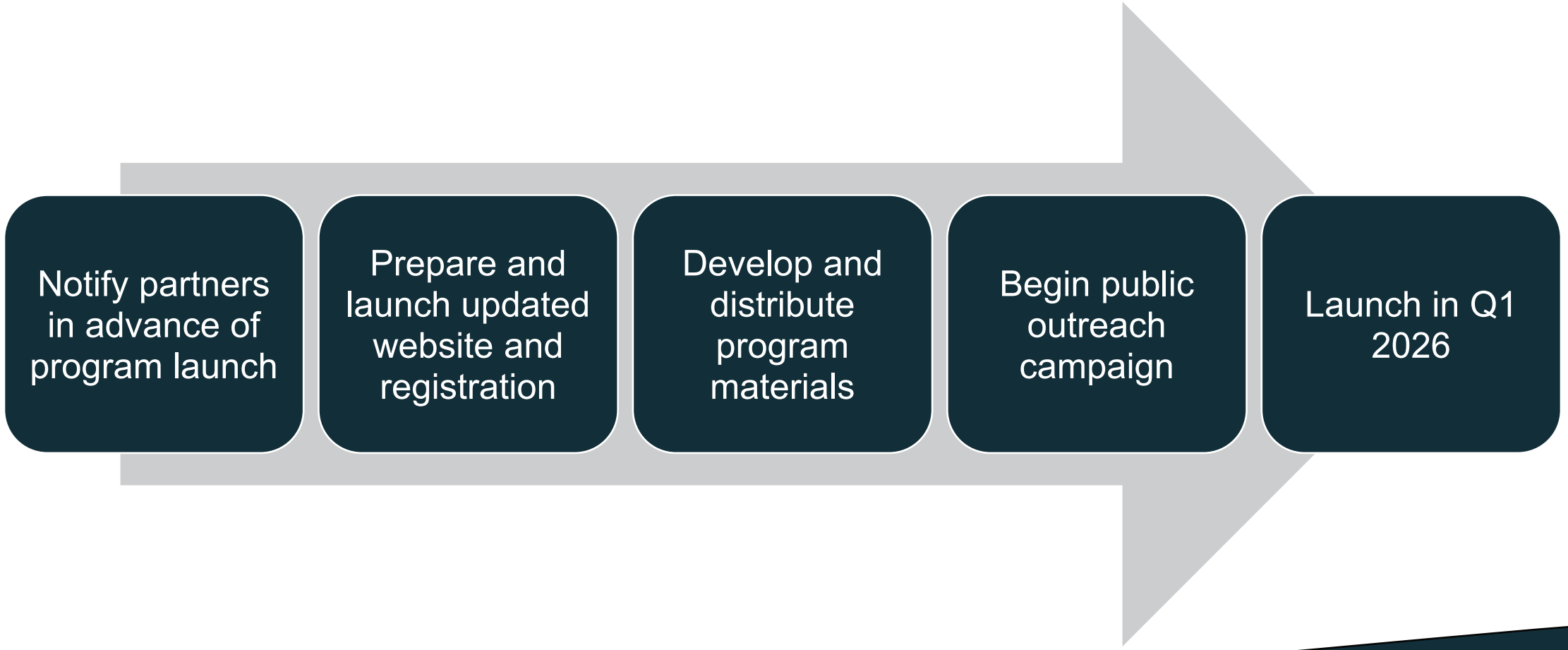
Natural Resources Canada / Ressources naturelles Canada

CLEAResult® Canada — We change the way people use energy.™

Regional District of Central Kootenay

NDCU Financing Partnership	FortisBC Complementary Funding Proposal	NRCan Data Agreement	CLEAResult Service Organization Contract
Retrofit loans at below-market rates	Subsidize cost of pre-retrofit EnerGuide evaluations	Access to programs' EnerGuide evaluation data	Clearesult administers EnerGuide evaluations for HomeSave

Next steps



HomeSave Central Kootenays

Board Report

January 22, 2026

KOOTENAY FOOD COUNCIL: Kootenay Food Procurement Network Funding Request

Author: Paris Marshall Smith, Sustainability & Resilience Supervisor
File Reference: 10-5200-20-CKFPC
Electoral Area/Municipality: ALL
Services Impacted S100 – General

1.0 STAFF RECOMMENDATION

That the Board direct staff to enter into agreement with Kootenay Food Council for the Kootenay Food Procurement Network project for a total of $20,000 for the period of April 2026 to March 2027;

AND FURTHER, that this amount be include in the 2026-2030 Draft Financial Plan for S100 - General Administration.

2.0 BACKGROUND/HISTORY

The Kootenay Food Procurement Network was established to improve coordination across the regional food system, with initial collaboration involving partners in Trail and the West Boundary region.
The Network focuses on identifying food needs within community food access organizations and public institutions, and connecting those needs with sources of good food through food recovery, aggregation, and collective purchasing systems. The overarching objectives are to:

- improve access to fresh, local food;
- reduce food waste across the supply chain;
- increase purchasing power for community organizations and institutions; and
- create more reliable market pathways for local producers.

This work leverages existing infrastructure, develops local public-private partnerships, and utilizes the Grow & Connect logistics platform to improve the efficiency, reliability, and cost-effectiveness of regional food distribution.

3.0 PROBLEM OR OPPORTUNITY DESCRIPTION

While food recovery and redistribution initiatives exist across the region, several systemic gaps and inefficiencies persist:

- Food recovery efforts are often localized, limiting the movement of surplus food between communities where needs vary.
- Recovered food is not consistently processed or stabilized, limiting usability and shelf life.
- Logistical constraints including transportation, storage, and processing capacity can result in recoverable food being discarded.
- Surplus food often includes mixed salvageable and non-salvageable items, increasing the burden on receiving organizations.
- Hyper-packaged food waste from grocers and distributors complicates diversion and composting efforts and increases contamination.

These challenges reduce system efficiency, increase costs for non-profit organizations, and limit the region's ability to retain food value locally.

3.1 Alignment to Board Strategic Plan

- Environment and Climate Action:
  - Advances emergency food response planning and coordination.
  - Supports development of circular food systems that reduce waste and improve logistics efficiency.
  - Contributes to climate resilience by reducing waste.
- Partnership and Relationships:
  - Strengthens collaboration among producers, non-profits, institutions, and governments.
  - Supports collective procurement and logistics pilots that reduce costs and create new market opportunities.

3.2 Legislative Considerations

The Local Government Act permits regional districts to support services that enhance community wellbeing. Service S100 provides the mechanism for this agreement.

This pilot also supports the implementation of the RDCK Resource Recovery Plan, particularly:

- Zero Waste and Circular Economy objectives (Sections 4.2.6 and 4.2.7 – Food Recovery).
- Industrial, Commercial, and Institutional (ICI) organic waste diversion, including food redistribution and linkages between food waste generators and potential users.

While the Resource Recovery Department is advancing regulatory and infrastructure-based diversion measures, it does not currently have capacity to implement food redistribution systems. Supporting external delivery through established partners such as the Kootenay Food Council is an effective and complementary approach.

3.3 What Are the Risks of this Problem (status quo)

- Continued loss of recoverable food to landfill
- Increasing operational burden on food banks and community food programs
- Missed opportunities for circular economy development and local employment

- Reduced preparedness for food access disruptions during emergencies

4.0 PROPOSED SOLUTION

The proposed initiative supports a multi-year approach to strengthening regional food recovery and procurement by:

1. Assessing Grocery Food Waste -
   Mapping the scale and composition of surplus food across RDCK communities
2. Improving Processing Pathways -
   Working with food hubs, community kitchens, and processors to improve washing, sorting, and light processing capacity
3. Implementing Recovery & Redistribution Systems -
   Establishing staging, storage, and coordination partnerships to prepare food for redistribution or resale.
4. Improving Equity in Distribution -
   Ensuring smaller and remote communities benefit from regional food recovery systems
5. Exploring a Social Enterprise Model -
   Testing financially sustainable approaches that link food recovery and local procurement while supporting employment

4.1 Financial Considerations of the Proposed Solution

Request and Budget Summary

Category	**Amount**
Coordination & Partnership Development	$10,000
Food Recovery & Processing Systems Planning	$5,000
Business Model & Social Enterprise Design	$3,000
Convening, Communications & Data Tools	$2,000
Total	**$20,000**

Total RDCK Contribution Requested $20,000

This contribution will be leveraged against additional investments from the United Way Food Access Collaborative, the Grow & Connect project, and other partner initiatives to maximize impact. Currently this is valued at about $104,000 from 2025 work with additional funding proposed for 2026. Please see ATTACH03 for more information.

4.2 Risks with the Proposed Solution

- Pilot outcomes may require refinement before scaling
- Reliance on partner capacity and external funding for long-term sustainability

These risks are mitigated through phased implementation, modest initial investment, and alignment with existing initiatives.

4.3 Resource Allocation and Workplan Impact

Project work aligns with the Resource Recovery Plan as outlined in Section 3.2.

Project management is provided by Sustainability Services. This support amounts to 10-15 hours for the project overall or $500 - $750 of staff time.

4.4 Public Benefit and Stakeholder Engagement of Proposed Solution

- Strengthens regional food security and emergency preparedness
- Reduces waste and improves environmental outcomes
- Builds stronger relationships with producers and food system partners

4.5 Leveraging Technology

Supports continued development of the Grow & Connect logistics platform to enhance data sharing, distribution planning, and coordination.

4.6 Measuring Success

- Reduced food waste entering the RDCK waste stream
- Improved stability of food access for community organizations
- Reduced operational burden on non-profits
- Increased collaboration across the food system
- Identification of viable circular economy business opportunities

5.0 ALTERNATIVE SOLUTION(S)

Option 2 – Do not fund:
That the RDCK does not fund the proposed pilot by the Kootenay Food Council (KFC).

5.1 Financial Considerations of the Alternative Solution(s)

Option 2 has no direct cost.

5.2 Risks with the Alternative Solution(s)

- Missed opportunities to pilot a circular food system economy option
- Missed opportunities to implement Resource Recovery Plan actions

5.3 Resource Allocation and Workplan Impact

- No staff involvement; no pilot advancement.

5.4 Public Benefit and Stakeholder Engagement of Alternative Solution

- Option 2 eliminates an opportunity to explore a solution identified in the Resource Recovery Plan and fewer collaborative opportunities across the region.

5.5 Measuring Success

- Taxation can be spent elsewhere

6.0 OPTIONS CONSIDERED BUT NOT PRESENTED

None at this time

7.0 OPTIONS SUMMARY

Option 1 - recommended – Full Funding ($20,000)
That the Board direct staff to enter into agreement with Kootenay Food Council for the Kootenay Food Procurement Network project for a total of $20,000 for the period April 2026 to March 2027;

AND FURTHER, that this amount be include in the 2026-2030 Draft Financial Plan for S100 - General Administration.

Option 2 – Discontinue Funding ($0)
That the RDCK does not fund the proposed pilot by the Kootenay Food Council (KFC).

8.0 RECOMMENDATION

That the Board direct staff to enter into agreement with Kootenay Food Council for the Kootenay Food Procurement Network project for a total of $20,000 for the period April 2026 to March 2027;

AND FURTHER, that this amount be include in the 2026-2030 Draft Financial Plan for S100 - General Administration.

Respectfully submitted,
Paris Marshall Smith, Sustainability & Resilience Supervisor

CONCURRENCE

Chief Administrative Officer – Stuart Horn Approved
Chief Financial Officer – Yev Malloff Approved
General Manager of Development and Community Sustainability Services – Sangita Sudan Approved
Manager of Resource Recovery – Amy Wilson Approved

ATTACHMENTS:
Attachment A – BRD-KFC-Procurement-ATTACH01

Proposal to the Regional District of Central Kootenay (RDCK)
Subject: Request for $20,000 in Support of the Kootenay Food Procurement Network
Submitted by: *Kootenay Food Council*
Date: November 3rd, 2025

Overview

The **Kootenay Food Procurement Network** was formed in collaboration with partners in Trail and the West Boundary region to strengthen coordination across our regional food system. The Network's objective is to identify food needs for community food access organizations and public institutions, and connect those needs with sources of good food through recovery systems and collective purchasing opportunities.

The overarching goal is to improve access to fresh and local food, reduce waste, and increase the purchasing power of community organizations and public institutions—while also creating stronger market pathways for local producers.

By leveraging **existing infrastructure**, developing **local public-private partnerships**, and utilizing the **Grow & Connect software platform**, this initiative is finding more reliable, efficient, and cost-effective ways to move food to where it's needed most across the RDCK and neighbouring regions.

Problem

While several programs currently connect grocery surplus with farms or community organizations, there remain significant gaps and inefficiencies:

- Food recovery is often **localized**, meaning surpluses in one community rarely reach others where needs are greater.
- Recovered food is **not always processed for maximum use**, limiting its edibility and shelf life.
- **Logistical barriers**—inconsistent pick-ups, lack of storage or processing capacity—lead to food being discarded instead of recovered.
- Surplus food frequently includes a mix of **salvageable and non-salvageable items**, increasing the processing burden on receiving organizations and farms.

- **Hyper-packaged food waste** from grocers and distributors remains a persistent environmental issue, with elastics, stickers, and plastics complicating composting and diversion efforts.

These challenges reduce efficiency for local nonprofits, add waste to the system, and miss opportunities to circulate food and economic value within the region.

Proposed Solution

This project proposes a **multi-year initiative** to strengthen regional food recovery and procurement coordination by:

1. **Exploring and Understanding Local Grocery Food Waste**
   Conducting assessments to map the scale and nature of surplus food across RDCK communities.

2. **Identifying Opportunities to Improve Edibility and Processing Pathways**
   Working with food hubs, community kitchens, and processors to design localized solutions for recovery, washing, sorting, and light processing.

3. **Implementing Recovery and Redistribution Systems**
   Establishing staging points, warehousing, and processing partnerships to prepare recovered food for redistribution or resale.

4. **Improving Equity in Distribution**
   Ensuring that recovered food reaches smaller or more remote food banks and community food programs that currently receive fewer donations.

5. **Developing a Social Enterprise Model**
   Exploring a financially sustainable approach that links recovered food streams and local purchasing into a coordinated business model—reducing waste while supporting local employment and enterprise development.

Expected Outcomes

- **Reduced food waste** entering the RDCK's waste stream through improved diversion and redistribution.

- **Stabilized food access** for community food programs, schools, and institutions.
- **Reduced burden on local nonprofits** by improving processing and logistics efficiency.
- **Increased collaboration** among local governments, food hubs, carriers, and businesses.
- **New business opportunities** in processing, logistics, and circular economy enterprises.
- **Improved environmental outcomes** through waste reduction and local food utilization.

Regional Comparables

The **Regional District of Kootenay Boundary (RDKB)** provides an annual contribution of **$20,000** to the **Boundary Community Ventures Association (BCVA)** to sustain their regional Boundary Food Security Network work. This modest yet consistent investment has enabled significant progress in cross-sector collaboration, food recovery, and market coordination.

A similar level of support from the **RDCK** would enable comparable advancement in the Central Kootenay, building a stronger foundation for waste diversion, equitable food distribution, and local economic development.

Request and Budget Summary

Category	Estimated Cost
Coordination and Partnership Development	$10,000
Testing and Planning: Food Recovery and Processing systems	$5,000
Business Model and Social Enterprise Design and development	$3,000
Convening, Communications, and Data Tools	$2,000
Total RDCK Contribution Requested	**$20,000**

This contribution will be leveraged against additional investments from the **United Way Food Access Collaborative**, the **Grow & Connect project**, and other partner initiatives to maximize impact.

Conclusion

The **Kootenay Food Procurement Network** represents a practical, collaborative approach to advancing the RDCK's priorities around **waste diversion, food recovery, local economic resilience, and community well-being**.

An investment of **$20,000** will position the RDCK as a key partner in building a coordinated and efficient regional food system—one that turns food waste into value, strengthens local businesses, and ensures good food reaches those who need it most.

Submitted by:
Damon Chouinard
Executive Director, *Kootenay Food Council*
ed@kootenayfood.ca | www.kootenayfood.ca

Board Report

January 22, 2026

Arrow Creek Water Treatment Plant – Pre-treatment Upgrades

Author: Jeannine Bradley, Project Manager
File Reference: 01-0600-20-2025
Electoral Area/Municipality: Area B
Services Impacted S251 Water Utility – Area B (Arrow Creek)

1.0 STAFF RECOMMENDATION

That the Board award the Arrow Creek Water Treatment Plant – Pre-Treatment Upgrades Consulting Services project to CIMA+ and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of $119,568.00; AND FURTHER, that the cost be included in the 2026 Financial Plan for Service S251 Water Utility – Area B (Arrow Creek).

2.0 BACKGROUND/HISTORY

The Arrow Creek Water Treatment Plant currently utilizes ultrafiltration membrane units as part of its treatment process. Over time, these membranes experience frequent fiber breakage, resulting in significantly increased operation and maintenance effort. Some of these membranes have now reached the end of their expected service life, with replacement components no longer available. As a result, replacement with a newer unit or consideration of alternative filtration treatment solutions is required.

In 2024, the RDCK engaged Associated Engineering to investigate options for replacing the existing membrane system. The resulting study estimated that the recommended replacement options would exceed $13.5 million in capital costs, with the lowest-cost option being replacement of the existing membranes with a newer version of the same technology.

In July 2025, staff presented an update on the filtration feasibility study to the Arrow Creek Water Treatment and Supply Commission. At that time, staff recommended proceeding with several pre-treatment upgrades prior to selecting the replacement filtration treatment technology, with the objective of improving raw water quality. This would reduce loading on future treatment equipment to extend service life and may provide additional options for achieving regulatory treatment targets.

In August 2025, the RDCK issued a Request for Proposals (RFP) for the design of the pre-treatment upgrades; however, no submissions were received. The RFP was re-issued in October 2025, and one compliant proposal was received by the closing date of November 18, 2025. The initial proposal exceeded the available budget therefore staff subsequently reviewed the project scope with the proponent and received a revised proposal on December 19, 2025, which met both the available budget and project requirements.

The negotiated scope of work is proposed to include the following pre-treatment upgrades:

- Diversion upgrade: Upgrade existing diversion to a manually-operated actuated weir.
- Intake control: Automate two existing manually operated sluice gates that control flow into the upper settling pond to prevent overflow and improve water use efficiency.
- Settling pond: Add an inlet energy dissipater and replace existing, non-effective baffles to increase settling capability.
- Settling pond liners: Assessment of condition of the liner.
- Interconnecting piping: Reconfigure the existing piping between settling ponds and construct a bypass chamber with an additional screen to allow isolation of either pond and ensure all water entering the Water Treatment Plant is screened, even when one pond is offline.
- Bypass line: Replacement of aging asbestos cement bypass line.

3.0 PROBLEM OR OPPORTUNITY DESCRIPTION

Problem:

- The Arrow Creek Water Treatment Plant membrane system consists of ultrafiltration membrane units that have reached the end of their expected service life and require replacement.

Opportunity:

- Staff identified that improving raw water quality through targeted pre-treatment upgrades would extend service life of future filtration equipment, and potentially provide additional options for replacing the existing membrane filtration with a more cost-effective alternative, reducing long-term capital and operational costs. Pre-treatment upgrades would also provide secondary benefits, including assessment and/or replacement of other aging infrastructure (such as the bypass line and settling pond liner/baffles) and improved safety for operational staff.

3.1 Alignment to Board Strategic Plan

- **Manage our Assets and Service Delivery in a Fiscally Responsible Manner:** The existing membrane system has reached the end of its expected service life and requires replacement. Staff are exploring alternative treatment approaches that may allow the use of other technologies to reduce long-term capital and operating costs while maintaining regulatory compliance.
- **Energy Efficiency and Environmental Responsibility:** The proposed pre-treatment upgrades will allow water to be drawn from Arrow Creek more efficiently and controlled more effectively, reducing water losses and supporting improved environmental outcomes at the intake.

3.2 Legislative Considerations

- Operation of the Arrow Creek Water Treatment Plant is governed by an Interior Health Operating Permit, which establishes treatment requirements. While the facility is currently operating within permitted limits, replacement of the end-of-life membrane system is required to ensure continued compliance in future.

3.3 What Are the Risks

- **End-of-life critical infrastructure:** The existing membrane system is approaching the end of its expected service life. This could lead to non-compliance with treatment objectives and may necessitate expedited capital replacement at higher cost with limited procurement flexibility.
- **Obsolete equipment:** The current membrane units are no longer available from the manufacturer. Replacement with newer versions may require significant retrofitting at high cost.

- **High operational and maintenance burden:** Frequent fiber breakages within the membrane units require intensive operator involvement. The newer version of the membranes may not reduce this effort, limiting staff capacity to manage absences, turnover, competing priorities, or emergency response needs. And as with the current membranes, like-for-like replacement units through the manufacturer in future is not guaranteed.
- **Specialty equipment and supply constraints:** The membrane system relies on a narrow supply chain, increasing the risk of escalating replacement costs. Alternative treatment solutions could provide greater procurement flexibility and potential cost savings.

4.0 PROPOSED SOLUTION

Staff recommend proceeding with the planned pre-treatment upgrades at the Arrow Creek Water Treatment Plant and awarding the consultant design and tendering services to CIMA+.

The completion of the pre-treatment upgrades will provide the following benefits:

- **Reduced equipment strain:** Improving influent water quality to the downstream treatment plant will lessen wear and tear on downstream equipment, decreasing maintenance demands.
- **Reduced long-term costs:** Replacing the current membrane system with an alternative is expected to reduce future operational and maintenance costs due to simpler operation.
- **Increased staff efficiency:** By reducing operational demands on downstream systems, staff resources can be reallocated to higher-priority tasks.
- **Asset management:** Aging infrastructure will be addressed, including:
    - Replacement of bypass lines;
    - Condition assessment of the settling pond liner;
    - Replacement of the non-operational pond baffles
- **Improved environmental responsibility:** Upgrades would support better flow control, reducing the risk of dry conditions in the fish ladder and spillway, while also minimizing water loss.
- **Enhanced safety:** Upgrades will improve safety for utility operators during operation and maintenance activities, reducing risk of injury through lifting, slips, tricks and falls.

4.1 Financial Considerations of the Proposed Solution

A budget of $190,000.00 is included in the 2026 Financial Plan.

The estimated costs to complete the design and tender administration of the pre-treatment upgrades are as follows:

- Design, tender consulting services: $119,568.00
- Project Management (10%): $11,956.80
- Contingency (20%): $26,304.96
- Total $157,829.80

The above costs exclude expenses relating to the construction phase, and future replacement of the current aging membrane system. These costs will be brought forward for approval and budgeting separately where necessary.

4.2 Risks with the Proposed Solution

- **Consulting contract value increases:** Additional design or consulting services may be required to address scope changes identified during the project. Any changes will be budgeted and approved in accordance with RDCK policies.
- **Construction cost uncertainty:** Construction costs for the pre-treatment upgrades have not yet been tendered and will be subject to market conditions at the time of procurement. Costs will be presented separately for Board consideration and approval as required.
- **Unknown future capital costs:** The capital cost of implementing any alternative treatment solution is currently unknown and will require further investigation and design.

4.3 Resource Allocation and Workplan Impact

The project will be led by an RDCK Project Manager in collaboration with the Water Operations Manager. Water operations staff will provide support as required.

Time associated with this work has been incorporated into the 2026 Financial Plan and included in staff workplans.

4.4 Public Benefit and Stakeholder Engagement of Proposed Solution

The public will benefit from improved system reliability and from utility operators having greater capacity to focus on other operational priorities. These upgrades are expected to have no impact on the community's access to a safe water supply during construction

This approach was presented to, and received support from, the Arrow Creek Water Treatment and Supply Commission in July 2025.

4.5 Leveraging Technology

The proposed pre-treatment upgrades may support the use of filtration treatment technologies alternative to the current membrane system. These technologies could reduce operational complexity and ongoing maintenance requirements compared to the existing membrane system, while providing flexibility for future system improvements.

4.6 Measuring Success

Success will be measured by the delivery of complete design and tender documents enabling construction to be completed by the end of 2027. Deliverables include:

- Issued-for-Tender drawings and specifications in November 2026.

5.0 ALTERNATIVE SOLUTION(S)

Alternatively, staff could not award the contract to CIMA+ and instead pursue the procurement of replacement membrane equipment for the Arrow Creek Water Treatment Plant.

5.1 Financial Considerations of the Alternative Solution(s)

The estimated 20-year lifecycle cost of replacing the current, obsolete membranes with the newer version is more than $13.5 million. This represents significantly higher estimated long-term costs when considering both capital expenditures and projected operation and maintenance requirements.

The proposed pre-treatment upgrades would still provide value even if membrane replacement became necessary, as they are expected to:

- Improve raw water quality;
- Reduce operational strain on utility staff; and
- Extend the lifespan of any future filtration infrastructure.

Over a 20-year lifecycle, the pre-treatment upgrades are anticipated to lower both capital and operational costs compared to replacing the membrane system with a comparable system.

5.2 Risks with the Alternative Solution(s)

- **High operational and maintenance burden:** Replacing the existing membrane system would continue to require intensive ongoing operational and maintenance effort, limiting utility operator capacity to address other priorities.
- **Specialty equipment and supply constraints:** The replacement system relies on a limited number of suppliers for specialized membrane equipment, increasing the risk of escalating long-term costs and procurement challenges.
- **Reduced flexibility for future treatment improvements:** Committing to the current membrane replacement may limit the RDCK's ability to adopt more efficient or lower-maintenance treatment technologies in the future.
- **Safety risks:** Current safety concerns would persist, and staff would continue to face risks associated with lifting, slips, trips, and falls during routine operational and maintenance activities.
- **Environmental risks:** Limited flow control at the intake could result in dry conditions in the fish ladder and spillway, potentially impacting local aquatic habitat.
- **Asset management risks:** Other aging infrastructure, such as the bypass line and settling pond liner, would not be assessed or upgraded, leaving these components at ongoing risk of failure.

5.3 Resource Allocation and Workplan Impact

In the short term, this option would reduce effort, as replacement of the end-of-life membrane equipment could proceed without first completing the pre-treatment upgrades. This would lower project management requirements and address ongoing maintenance issues sooner.

In the long term, however, utility operators would continue to face intensive operational and maintenance demands associated with membrane-based treatment, limiting their capacity to address other priorities.

While both options can be managed within existing staffing resources, the proposed pre-treatment upgrades better support long-term workload sustainability by potentially reducing ongoing operational and maintenance demands for utility operators.

5.4 Public Benefit and Stakeholder Engagement of Alternative Solution

The public are expected to benefit from similar system resiliency through a comparable membrane replacement option. However, this is offset by the continued high operator effort required for ongoing maintenance, limiting staff capacity to focus on other prioritized work.

This approach also differs from the direction previously provided by the Arrow Creek Water Treatment and Supply Commission, which was consulted on this matter.

5.5 Measuring Success

Success would be measured by the successful installation and commissioning of replacement membrane filtration equipment within the approved budget.

6.0 OPTIONS CONSIDERED BUT NOT PRESENTED

If staff do not proceed with either option, the existing membrane system would eventually fail, resulting in operating permit exceedances and associated public health risks.

7.0 OPTIONS SUMMARY

Option 1:

Recommendation: That the Board award the Arrow Creek Water Treatment Plant – Pre-Treatment Upgrades project to CIMA+

PROS:

- Work can commence in a timely manner, with upgrades potentially completed by the end of 2027.
- Improved water quality may potentially reduce the complexity and cost of future filtration upgrades.
- Provides operational, asset management and safety benefits.

CONS:

- Introduces an additional project phase prior to any future filtration replacement, extending the overall project duration.

Option 2:

Recommendation: That the Board direct staff to not award the contract to CIMA+ and instead pursue the procurement of replacement membrane equipment for the Arrow Creek Water Treatment Plant.

PROS:

- Provides a well-established treatment approach with clear regulatory acceptance.
- Replacing existing membrane system with comparable system may reduce short-term staffing effort.

CONS:

- Replacing existing membrane system with comparable system would require similar, high long-term capital and operational cost and effort.
- Specialized equipment increases risk of escalating lifecycle costs due to limited suppliers.
- Does not address current asset management, environmental risks and safety risks.

8.0 RECOMMENDATION

That the Board award the Arrow Creek Water Treatment Plant – Pre-Treatment Upgrades Consulting Services project to CIMA+ and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of $119,568.00; AND FURTHER, that the cost be included in the 2026 Financial Plan for Service S251 Water Utility – Area B (Arrow Creek).

Respectfully submitted,
Jeannine Bradley – Project Manager

CONCURRENCE

Water Operations Manager - Alex Divlakovski Approved
General Manager of Environmental Services – Uli Wolf Approved
Chief Administrative Officer – Stuart Horn Approved

Regional District of Central Kootenay Accessibility Plan

December 2, 2025

Acknowledgements and key information

Accessibility statement

This plan is accessible to PDF/UA standards. For alternative formats, like large text or plain text, please contact nelsonfrontdesk@rdck.bc.ca.

Our thanks

To members of our Regional Accessibility Advisory Committee (RAAC), thank you for the time, care, and knowledge you've shared throughout this process.

We'd also like to thank Untapped Accessibility for their expertise, guidance, and support in creating this plan.

How to give feedback

To share your feedback on this plan, or to report a barrier within the region, please visit our accessibility feedback survey.

Language in this plan

Language around disability is always evolving. People also have preferences for how they identify and describe their disability experience. Our goal is to use respectful, inclusive language that reflects the social model of disability and centers the voices of disabled people. This is why we alternate between person-first and identity-first language.

- **Person-first language** names the person before the disability. For example, saying "person with a disability". Some people prefer this language because it positions disability as something that's separate from who they are. They find this empowering because they see disability as only part of their identity.
- **Identity-first language** names the disability before the person. For example, saying "disabled person". Some prefer this language because it positions disability as an inherent and inseparable part of their identity. This language better reflects how central disability is to their experience of the world.

When communicating directly with disabled people, we acknowledge that it's best practice to use the language they prefer. We also understand that no single approach fits everyone, and we remain open to learning and adapting as language continues to change.

Leadership/committee message

Over the next three years and beyond, RDCK is committed to creating a community where diversity, equity, inclusion, and accessibility are deeply embedded in everything we do. This Accessibility Plan lays the groundwork for intentional, sustained efforts to ensure that every resident can fully and equally take part in community life.

We recognize that building a truly inclusive community starts from within. That's why part of this plan includes ongoing training and education for staff—to help deepen understanding, challenge assumptions, and encourage new ways of thinking. By equipping our teams with the tools to see through different lenses, we're better able to identify barriers, respond with empathy, and develop solutions that meet real needs.

The voices and lived experiences of our residents are central to this work. We are committed to listening, learning, and adapting in collaboration with individuals from all backgrounds and abilities. By doing so, we aim to ensure this plan reflects the diversity of our communities and addresses the barriers people face.

This is an evolving journey, not a checklist. Our focus will remain on removing obstacles—visible and invisible—and creating a region where everyone feels welcomed, supported, and empowered. We look forward to working together to make accessibility a shared value and a lived reality.

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Introduction

Welcome to the Regional District of Central Kootenay Accessibility Plan!

This plan marks an important step forward in our commitment to building a more inclusive and barrier-free region. It reflects our dedication to creating an accessible environment for our community members, staff, elected officials, and advisory committee members with disabilities. And it sets the foundation for meaningful change as we work together to identify, remove, and prevent barriers across our services, programs, and communities.

What do we mean by “disability”?

The Accessible BC Act describes **disability** as the inability to participate fully and equally due to the interaction between an impairment and a barrier. This definition highlights barriers as a key part of the disability experience.

A **barrier** is anything that stops someone with a disability from fully and equally participating. They can be caused by environments, attitudes, policies and practices, information and communications, and technology. Barriers are also affected by intersecting forms of discrimination.

These definitions are important because we have control over many of the barriers in our organization and region. When we identify, remove, and prevent them, we can impact the experience of disability.

Note on the word impairment: This term isn’t widely used in the disability community. For example, disabled people don’t often describe themselves as being “impaired”. This word carries a negative connotation that suggests there’s a better way to be. For this reason, we don’t use this term in this plan. We use **disability** or **disabled** to describe the disability experience.

Diversity of disability

Disabilities can be permanent, temporary, episodic, apparent, and non-apparent.

- **Permanent disabilities** are unlikely to change. For example, paraplegia, autism, dyslexia, or other forms of neurodivergence.

- **Temporary disabilities** impact functioning in a way that's expected to improve or heal with time. For example, temporary hearing loss from an ear infection or short-term sensory sensitivity from a concussion.
- **Episodic disabilities** involve flare-ups of symptoms or experiences that impact functioning. These flare-ups vary in severity and frequency and can occur between periods where there are no symptoms. For example, multiple sclerosis, lupus, or rheumatoid arthritis, where symptoms worsen unpredictably. Episodic disabilities also include depression or other mental health conditions that cause cycles of mood changes.
- **Apparent disabilities** are easy to recognize. For example, they require visible aids like wheelchairs or hearing aids.
- **Non-apparent disabilities** are not easily recognizable. For example, neurodivergent experiences, like autism and ADHD, chronic pain, learning disabilities, or addiction challenges. Due to their non-apparent nature, these disabilities come with unique challenges. For example, being labeled as unreliable when your symptoms vary from day to day or having to manage the added strain of "masking" to hide or suppress disability experiences.

What do we mean by accessibility?

Accessibility is the proactive effort and action we take to remove or prevent barriers before they impact someone's full and equal participation. It considers how we design our spaces, services, programs, and communications so that everyone can access and use them with dignity, independence, and ease.

Accessibility work involves:

- Identifying, removing, and preventing barriers.
- Designing spaces, services, programs, and communications to be flexible, considering multiple types of access and engagement from the start.
- Clearly communicating the barriers that exist and the engagement options that are available.

As an example, consider a community member who uses a screen reader. They need to fill out a permit application. Accessibility means the local government has proactively built a screen reader-friendly application process. They created a fillable application form and tested it for screen reader compatibility before releasing it to the public.

It also means the local government has clearly communicated this compatibility, so the community member knows right away that their needs will be met before they begin the application process. This removes barriers before they happen and supports equal access for everyone.

About the Regional District of Central Kootenay

The Regional District of Central Kootenay (RDCK) is a local government in southeastern British Columbia that serves approximately 60,000 residents across a vast and diverse area. Incorporated in 1965, the RDCK is made up of 11 electoral areas and nine member municipalities.

Electoral areas include:

- **Electoral area A** – situated between Kootenay Lake and the Purcell Mountains.
- **Electoral area B** – located east of the Town of Creston.
- **Electoral area C** – adjacent to the eastern slopes of the Selkirk Mountains at the southern inlet of Kootenay Lake.
- **Electoral area D** – encompasses the vast northern reaches of the Kootenay and Duncan River basins.
- **Electoral area E** – adjacent to the West Arm of Kootenay Lake.
- **Electoral area F** – located on the north shore of the Kootenay River and the West Arm.
- **Electoral area G** – centred on the Salmo and Pend d'Oreille river basins.
- **Electoral area H** – Slocan Valley.
- **Electoral area I** – nestled near the confluence of the Kootenay and Columbia Rivers between Nelson and Castlegar.
- **Electoral area J** – surrounds the city of Castlegar on the banks of the Columbia River and Lower Arrow Lake.
- **Electoral area K** – located on the shores of the Arrow Lakes.

Member municipalities include:

1. Castlegar
2. Creston
3. Kaslo
4. Nakusp
5. Nelson
6. New Denver
7. Salmo
8. Silverton
9. Slocan

Services

RDCK delivers over 180 services, ranging from emergency programs, fire protection, and building inspection to parks and recreation, transit, economic development, and community planning.

Mission, vision, and values

RDCK's **mission** is to support our communities through effective service delivery while respecting the diversity of challenges within our region.

The **vision** is a sustainable Central Kootenay Region that is peaceful, pristine, and prosperous.

Our **values** guide our work:

- **Inclusivity** – we're committed to creating an inclusive and accessible environment that respects diversity in all its forms.
- **Integrity** – our goal is to act in a way that benefits the whole region, while staying true to our vision, ensuring that we keep our promises.
- **Innovation** – we strive to create an environment of innovation and collaboration that encourages partnership, creativity, and growth.

- **Stewardship** – we'll use the resources given to us by citizens, businesses, government, partners, and others in a careful and thoughtful manner for the betterment of us all.
- **Reconciliation** – we'll work with our Indigenous neighbours to assist in empowering community success through partnerships on projects and service delivery.
- **Working together** – by working together and combining our different perspectives, we can create the best future for our region.

Our commitment to accessibility

Our commitment to accessibility stems from our mission – to meet the needs of the region while respecting the diverse needs of members of our community.

We recognize that our current systems and services don't fully meet the diverse needs of our community members, staff, elected officials, and advisory committee members with disabilities. We're actively working to improve them. We're prioritizing accessibility so we can live our values by:

- Creating welcoming, barrier-free spaces, services, communications, and employment opportunities.
- Actively involving disabled people in decision-making, including those who are neurodivergent or have other non-apparent disabilities.
- Embedding accessibility proactively into our processes so it becomes central to our ways of working.
- Continuously learning, adapting, and investing in accessibility and the inclusion of everyone.

While there's still progress to be made, we're excited to share this plan as an important early step toward the future we envision.

Here's a look at some other organizational efforts we've made to bring accessibility to the forefront of our work.

Strategic plan

Our 2024-2026 Strategic Plan identifies **organizational excellence** as a key priority, with a strong emphasis on accessibility. This includes a commitment to

accessible communication across our regional community. We recognize that achieving our mission of effective service delivery depends on embedding accessibility more deeply into everything we do.

Accessibility Framework

In 2024, we also published an Accessibility Framework. It provides a high-level map of our approach for advancing accessibility, as guided by the Accessible BC Act. It describes:

- Our plan for meeting the requirements of the Act.
- The focus areas for our accessibility work, as informed by the accessibility standard areas named in the Act.

The framework lays the foundation for this accessibility plan.

Regional Accessibility Advisory Committee

We've also established a Regional Accessibility Advisory Committee (RAAC). The focus of this group is to help make communities in our region more accessible. Through regular committee discussions, the RAAC advises on identifying, removing, and preventing barriers, and applying an accessibility lens to regional plans and projects.

Members include people with lived experience of disability and staff representatives. We do our best to maintain the following representation:

- One RDCK Electoral Area Director.
- One RDCK Municipal Director.
- A maximum of seven and a minimum of five persons with disabilities or individuals who support or represent organizations that support persons with disabilities.
- One Indigenous community representative.
- Two community members-at-large.

For more on the work of the RAAC, see the Consultation section.

About this plan

This accessibility plan highlights the RDCK's approach to identifying, removing, and preventing barriers across six priority areas:

1. Built environment
2. Employment
3. Information technology and communications
4. Regional programs and services
5. Transportation
6. Procurement and financial services

This plan is part of how we're complying with the Accessible BC Act. See Appendix A for more information on the requirements in this legislation.

Consultation

The action plan section is the result of close consultation with our Regional Accessibility Advisory Committee (RAAC) and staff team.

Barrier identification with the RAAC

In a preliminary barrier identification session, the committee brought forward several issues that were top of mind. The first was unclear roles and processes related to how the RDCK manages barriers and accessibility-related concerns.

Geographic features such as steep terrain and sudden stair transitions also pose physical access challenges. In winter, snow buildup further limits mobility in already inaccessible areas.

Transportation is another challenge, particularly for those in rural regions. Transit options may be infrequent, unreliable, or not designed to meet the needs of people with disabilities.

Additionally, many recreation areas, offices, and public spaces lack basic accessibility features, like automatic door switches.

In terms of engagement in the political realm, the focus on in-person meetings excludes those who rely on virtual access or find large gatherings overwhelming

– especially neurodivergent people. Committee members emphasized barriers for people with sensory sensitivities and strongly recommended maintaining and expanding remote and hybrid participation options for all RDCK meetings.

These things represent a summary of the barriers brought forward from initial conversations only. They are not an exhaustive list. The committee will continue to engage in barrier identification, bringing new barriers to the attention of the RDCK as needed.

Staff conversations

During consultations with staff representing a range of departments and services, staff members discussed:

- What's been done regarding accessibility.
- What accessibility work is planned.
- What would help the RDCK improve accessibility.

A summary of what staff shared is presented over the next few pages.

Built environment

Accessibility work that's been done/is underway

- Added stronger contrast and braille to some park signage.
- Added an accessible lift to Salmo pool.
- Created accessible washrooms and pathways (Creston).
- Made trail accessibility improvements (Junction, Cottonwood Lake).
- Installed mobi-mat (Lakeside Park).

Planned accessibility work

- N/A

What would help RDCK improve accessibility?

- Conduct accessibility audits to better understand current state of all spaces.

Information technology and communication

Accessibility work that's been done/is underway

- Redesigned website to WCAG 2.0 guidelines.
- Added a dedicated phone line for bylaw-related complaints, so online forms aren't the only option.
- On-going work to translate building code and other public-facing legal and legislative documents into plain language.
- On-going work to adopt accessibility into community engagement – for example:
    - Accessible venues
    - Diverse outreach tools
    - Plain language

Planned accessibility work

- Develop a permit FAQ sheet or chatbot to answer common questions.
- Explore accessible channels for community feedback.
- Improve the accessibility of public-facing content and enhance communication via newsletters and social media.
- Train communications staff on plain language.
- Address remaining website barriers (font size, language, dense text).
- Reduce size and complexity of Board and committee meeting agendas.
- Make Board and committee meeting materials more accessible.

What would help RDCK improve accessibility?

- Emphasize low-cost strategies like agendas, captions, hearing loops, and mobile units for accessible public information sessions.
- Explore grant opportunities to cover consultant costs related to future plain language projects (SPARC BC, Columbia Basin Trust).
- Provide staff with training/guidance on WCAG 2.0 compliance, including alt text, accessibility checks, and tip sheets.

Employment

Accessibility work that's been done/is underway

- On-going work to match fire volunteers to roles that fit their capabilities.

Planned accessibility work

- Improve accessibility on the career page and use more inclusive language in recruitment materials.

What would help RDCK improve accessibility?

- Add accessibility into Equity, Diversity, and Inclusion guidelines and normalize accessibility as a standard part of policy review.
- Update the accommodations process to align with the coming accessible employment standards.
- Provide HR staff with training/guidance around disability and accessible employment.

Regional programs and services

Accessibility work that's been done/is underway

- Developed and adopted the Financial Access and Inclusion Policy and expanded the leisure access program so more people with financial barriers can access our recreation programs and services. As part of this policy, caregivers and support workers who are providing direct support to people using our services don't have to pay an admission fee.
- Launched Hush Swim, a sensory-friendly swim time.
- Introduced adapted swimming lessons that support swimmers aged 6-15 with a disability. They feature a low instructor-to-student ratio. Swimmers can participate on their own or with a support worker.
- Camp leaders and swim instructors participated in training delivered by the Canucks Autism Network. This training was focused on enhancing staff knowledge and confidence in supporting people with diverse needs. Staff learned practical skills, strategies, and how to use specific tools and equipment to better meet participants where they are.
- Added a step for the recycling bins.

- On-going work to offer free and low-cost programming opportunities in all major recreation centres.
- On-going work to ensure service options are available, like online and phone support.

Planned accessibility work

- Provide training for leadership and frontline staff to build awareness of accessibility.
- Provide response time updates when people file bylaw complaints.
- Invest in plain language, video content, and AI tools to enhance information delivery.
- Build partnerships with disability-serving and social service organizations.

What would help RDCK improve accessibility?

- Revisit service practices to ensure accessibility is considered from the start.
- Commit to naming and documenting known barriers and accessibility practices to increase transparency.
- Create guiding principles to support accessibility efforts. For example, “No one has to be an expert to support the work”.

Transportation

Accessibility work that’s been done/is underway

- Reconfigured the region’s transit funding model to:
    - Clarify and simplify the funding approach
    - Facilitate opportunities for service improvements
- Introduced the Health Connections program with the Interior Health Authority. This program provides community members with transportation to health services. We also succeeded in advocating for a broader recognition of “health” to include transportation to recreation opportunities and other critical services like banking.
- Advocated with the Interior Health Authority to get a 75% increase in funding for the Health Connections program.

- Worked with an external consultant to conduct a values study for transit at the RDCK. The results of the study highlight the following key values to guide transit planning and decision-making for the Board and elected officials:
    - Transit – especially in rural areas – is a social service that gets people who face barriers to the services they need
    - Equity outcomes are just as important as ridership metrics
    - The people in community who cannot pay for transit are likely the ones who need it most
- Established the Rural Mobility Working Group to support transit initiatives in rural communities. Members represent:
    - Seniors
    - People with mobility challenges
    - Students
    - The Chamber of Commerce
- Collaborated with BC Transit, the West Kootenay Transit Committee, the City of Nelson, the City of Castlegar, and the villages of Silverton, New Denver, Nakusp, Kaslo, and Salmo to develop the Transit Future Service Plan (TFSP). This plan highlights 32 recommendations for improving effectiveness and community benefit of our transit system.
- On-going work to re-structure the transit system to free up hours for more custom transit services.

Planned accessibility work

- Introduce more custom transit services into rural areas.

What would help RDCK improve accessibility?

- More custom transit service hours awarded at the governance level.
- A 10-year investment strategy with guiding questions to apply to spending decisions. For example:
    - Are we increasing key metrics, like ridership numbers and equity outcomes?
    - Are we reducing barriers?

Procurement and financial services

Accessibility work that's been done/is underway

- N/A

Planned accessibility work

- Integrate accessibility considerations into procurement and financial processes through inclusive templates and decision-making tools that consider more than just cost.

What would help RDCK improve accessibility?

- N/A

Accessibility action plan

This action plan shows how we'll address barriers across our priority areas. It doesn't include every known barrier but offers a starting point to build momentum in our accessibility work.

The plan is guided by the Accessible BC Act's six guiding principles for accessibility work:

1. **Inclusion** – making sure everyone can access and fully engage by building spaces, products, and services around a diversity of needs and experiences.
2. **Adaptability** – understanding that accessibility isn't a one-size-fits-all approach. Accessibility work requires the creation of flexible and responsive spaces, products, and services that can adjust to diverse needs.
3. **Diversity** – recognizing that disability is diverse and often overlaps with other identities and life experiences. Accessibility work requires truly equitable solutions that recognize and address how multiple forms of discrimination intersect.
4. **Collaboration** – working with diverse voices to create and deliver truly inclusive and equitable solutions. Accessibility work involves close collaboration between the disability community and organizational staff, including leadership and other decision-makers.
5. **Self-determination** – designing for accessibility in a way that provides disabled people with choice and control over their experience. This creates space for people to have the freedom to navigate spaces, products, and services on their own terms.
6. **Universal design** – emphasizing proactive, inclusive design from the start to minimize the need for accommodations.

Built environment

The RDCK has made some tangible progress in this area, particularly in the Parks and Recreation department. To build on this progress, we will:

1. Continue upgrading park signage to **include accessibility information**.
2. Continue adding **accessible lifts** to recreation facilities.

3. Continue upgrading **park washrooms** to be accessible, including the pathway leading up to the facility.
4. Enhance the **accessibility of all trails**.
5. Explore the installation of **mobi-mats** in all beach parks.

We'll also consider a **physical accessibility audit** of properties owned and managed by the RDCK. This would help us better understand the built environment barriers in our spaces so we can address them in the next iteration of this plan.

We also plan to **identify opportunities to improve the way we share information about known barriers and accessibility features** of a space. This will help our disabled staff, community members, and other visitors have access to the information they need to make informed decisions about their engagement.

To address other physical access barriers, we'll explore the **development of a winter maintenance plan**. This plan would focus on snow and ice removal in barrier-prone areas to ensure safe, consistent access year-round.

Lastly, we'll send someone from our building and bylaw department to get their Rick Hansen Foundation Accessibility Certification (RHFAC) Professional Training.

These efforts will support greater inclusion and ease of access for all residents, visitors, and staff.

Information technology and communications

Our recent re-design of the RDCK website aligns with WCAG 2.0 guidelines. To help our communications team members understand and uphold these standards, we'll **provide WCAG-focused training**. For example, staff will learn why all photos and infographics need alternative text – and how to add and maintain these features.

We'll also **explore accessibility improvements for our digital materials**, including:

1. Prioritizing plain language.
2. Using consistent layouts.
3. Creating alternative formats, such as audio summaries, visual step-by-step guides, and captioned videos.

We also understand that our meeting practices present barriers for neurodivergent Board and committee members. To address these barriers, we'll:

1. Offer **hybrid and virtual meeting options** where possible, with optional camera-on expectations for participants.
2. Introduce **additional accessible meeting practices** to all Board and committee meetings, starting with:
    a. Predictable and well-paced agendas.
    b. Accessible meeting materials. For example, accessible PowerPoint presentations with reduced visual clutter.
    c. Multiple ways to engage, including before, during, and after meetings. For example, a survey link or email address participants can use to share thoughts and ideas before or after the meeting. This supports people who need additional processing time.

We're also aware that the RDCK has a critical role in translating complex, legal and legislative documents to plain language. We're working to identify key documents and processes that we can **translate into plainer language for the community**. For example, we're preparing a plain language resource that explains building code requirements. As funding becomes available, we'll support this work by offering training to our communications staff on **plain language principles**.

In terms of community engagement, we're actively working to **introduce accessibility strategies into our approach**. For example, for every engagement, we consider:

- The accessibility of the venue
- The accessibility of our outreach tools
- And language in our communication materials

To build on this work, we will:

1. Create a **plain language Frequently Asked Questions (FAQ) sheet** for our permit applications.
2. Introduce more **accessible options for community communication, engagement and feedback**, such as newsletters and social media.
3. Address additional **website barriers**, like font size, contrast, and complex language issues.

4. **Caption all RDCK videos** before releasing them to our community.

Lastly, we'll work to improve the accessibility of our public information sessions by:

1. **Creating and releasing accessible session materials**, including a predictable agenda and any pre-reading/contextual documents, ahead of the session.
2. **Purchasing a portable induction hearing loop system** to bring to all information sessions to support attendees who are D/deaf or hard of hearing.
3. **Enabling auto-captions** and ensuring participants have a way to request additional supports, like CART (Communication Access Realtime Translation) captioning or American Sign Language (ASL).
4. **Updating our session communication templates** to include information about the accessibility of the session. For example, flyers, emails, and Facebook posts.

With these changes, more community members will be able to access and engage with the information they need. They will also help people anticipate and prepare for their engagement with the RDCK.

Employment

To build further accessibility into how we approach staff accommodations, we'll **revise our process** to align with the coming accessible employment standards.

Additionally, Human Resources (HR) will **revise the careers page** to:

1. Meet digital accessibility standards
2. Use plain language
3. Ensure compatibility with assistive technologies

HR will also introduce **new standards for job postings**, including:

1. The use of inclusive, strengths-based language
2. Removing unnecessary qualifications that may exclude people with disabilities
3. Active offer of accommodation

We'll also explore ways to **train our HR staff on topics like accessibility, supporting neurodivergence in the workplace, and anti-ableism**. When these teams are trained, we'll consider how to extend this training to all staff.

To apply an accessibility lens to our employment programs, we'll **add the following as eligible courses** to our RDCK Funded Training Program:

1. Mental Health First Aid
2. Sports & Recreation: Including Individuals on the Autism Spectrum from Canucks Autism Network
3. Customer Service: Welcoming Autistic Individuals from Canucks Autism Network

In terms of employment-related policies, we'll explore the development of an **accessibility policy lens** to apply during a policy review process.

To better understand the RDCK staff experience, more engagement needs to be done. We'll **create and administer an anonymous staff survey** to further explore barriers so we can address them in the next iteration of this plan. Our HR department will also complete the **Disability Inclusive Employer Self-Assessment Tool**. This will help us identify further employment-related priority actions.

These efforts will help to create the right conditions for all staff to contribute their best work. They will also help us attract the best talent by removing unnecessary barriers in our recruitment approaches.

Regional programs and services

In alignment with the Accessible BC Act's principle of self-determination, we're actively working to offer service options for accessibility. For example, we've added a dedicated phone line for bylaw-related complaints. Now users can call in a complaint if the online form doesn't meet their access needs. We'll continue to explore ways to **offer engagement options** to ensure people can engage with our services in ways that works best for them.

As funding and resources become available, we'll also explore ways to:

1. **Offer annual accessibility training to all staff**, starting with:
    a. Foundational accessibility training

    b. Accessible service delivery training
    c. Supporting neurodivergence
    d. Plain language training
2. **Increase the transparency and accessibility of the bylaw complaints process**, beginning with clarifying response time expectations when people file a complaint.
3. **Build partnerships with disability-serving community organizations** so we can collaborate to more effectively and holistically serve our disabled community members.
4. Improve how we communicate the accessibility of our programs and services. For example, **standardizing the practice of naming what we know about barriers and accessibility** into all forms of service delivery communications. This communication will address things like physical and sensory considerations like noise levels, lighting, expected crow size, scents, etc.

To continue to learn about the barriers in our programs and services, we'll **promote the accessibility feedback mechanism** to the disability community through social media. We'll also **add accessibility content to our community newsletter**, which will be another platform to invite accessibility feedback.

These changes will support our mission to be more effective in our service delivery by giving our community members with disabilities more equitable opportunities to engage with our programs and services.

Transportation

With connectivity between 15 rural areas and 13 municipalities, our region holds the highest degree of transit connectivity in British Columbia. At a high level, we are good at connecting our regional communities together.

Where we struggle is the "last mile transportation" – getting people who need extra support to and from their front doors. And despite our strong connectivity, we recognize that transportation barriers still exist in our region, as indicated by the Regional Accessibility Advisory Committee (RAAC).

To address these issues, we're working hard to re-structure our transit system to free up hours for more **custom transit services** – especially in rural areas.

Custom services include things like HandyDART and other transit-on-demand programs. Our model for the region is the Creston Valley, which uses 60% custom transit.

As part of this work, we'll:

- Continue advocating with BC Transit to get the **bus-on-demand pilot** implemented in Castlegar.
- Work with our **Rural Mobility Working Group** to explore other opportunities for creating transit options for people with disabilities and other mobility barriers.

Lastly, we'll explore the development of an **accessibility and equity lens to evaluate the 32 recommendations** from our Transit Future Service Plan. This lens will help us prioritize work based on accessibility and other equity measures.

Improved transit will mean our disabled community members can count on transportation that's reliable, affordable, and available when they need it.

Procurement and financial services

In terms of procurement and financial services, we recognize that we currently have limited insight into the barriers and accessibility challenges that exist within our processes. However, we're looking to expand our approach by **developing inclusive templates and decision-making tools** that support procurement staff to evaluate procurement and financial decisions by looking beyond cost to accessibility, equity, and long-term community impact.

We're also interested in learning how to **apply accessibility as a core design principle for all new facilities**. We'll explore the development of standardized accessibility language to apply to District specifications and procurement evaluation criteria where applicable.

Next, we'll **review our procurement policy for accessibility gaps** and update as required.

These efforts will support us to make procurement and financial decisions that better reflect the diverse needs of our community.

Overview of staff training priorities

As indicated in this action plan, staff training is an important part of our accessibility work, with training goals spanning multiple priority areas. For clarity, the table below summarizes all staff training priorities.

Priority area	Training action
Built environment	Send someone from our building and bylaw department to get their Rick Hansen Foundation Accessibility Certification (RHFAC) Professional Training.
Information technology and communication	Train communications staff on Web Content Accessibility Guidelines (WCAG).
Information and communication	Train communications staff on plain language principles.
Employment	Train Human Resources staff on topics like accessibility, supporting neurodivergence in the workplace, and anti-ableism. When these teams are trained, offer this training to all staff.
Regional programs and services	Offer annual accessibility training to all staff, covering topics like: 1. Foundational accessibility training 2. Accessible service delivery training 3. Supporting neurodivergence 4. Plain language training

Next steps

To action this plan, we'll work with the Regional Accessibility Advisory Committee (RAAC) to prioritize initial efforts. Future iterations of this plan will build on the progress made and address additional barriers.

Monitoring and evaluation

This accessibility plan will be reviewed regularly to track progress. Every three years, we'll update the plan to respond to emerging needs and address any new or ongoing barriers. Each update will involve consultation with our Regional Accessibility Advisory Committee (RAAC) and a review of all public feedback received via our accessibility feedback mechanism.

Annual progress reports and future updated versions of the plan will be published on our website in accessible formats. We'll also create annual progress reports to bring to our Board and the RAAC.

Conclusion

This accessibility plan reflects our plan for identifying, removing, and preventing barriers across the RDCK. By engaging our Regional Accessibility Advisory Committee (RAAC) and listening to public feedback, we aim to create more inclusive policies, services, and spaces. Accessibility is an ongoing journey, and we'll continue to learn, adapt, and improve to ensure everyone can participate fully in our programs and community life.

Appendix A: The Accessible BC Act

The Accessible BC Act is British Columbia's accessibility legislation. It outlines three major requirements for prescribed organizations like the RDCK:

1. **Establish an accessibility committee** to help the organization identify, remove, and prevent barriers.

   How are we complying? RDCK's accessibility committee is the Regional Accessibility Advisory Committee (RAAC). We established a regional committee because some of our smaller municipalities (all prescribed organizations) don't have enough local volunteers to form their own committees. These groups can consult the RAAC as they undertake their own accessibility work.

   Having a regional committee also helps to create consistent goals across communities and makes it easier to share resources.

2. **Create an accessibility plan** that identifies how the organization will identify, remove, and prevent barriers.

   How are we complying? This is our accessibility plan. The action plan section outlines our approach to identifying, removing, and preventing barriers across key priority areas.

3. **Develop an accessibility feedback mechanism** so members of the public can easily share feedback on the barriers they face when interacting with the organization.

   How are we complying? RDCK's accessibility feedback mechanism is an online feedback form that's available on our website.

How the requirements of the Act work together

The three requirements in the Accessible BC Act are meant to set the foundation for on-going accessibility work. For example, the **accessibility committee** helps our organization understand how to identify, remove, and prevent barriers. With these insights, our organization creates an **accessibility plan** that highlights how we'll act on these barriers. We then follow this plan as outlined.

As our work progresses, new barriers continue to come in through the **accessibility feedback mechanism**. We bring these to our **accessibility committee** for guidance on how to remove and prevent them. Committee

members also identify new barriers on an on-going basis. All new insights are added to progress reports and/or new iterations of this **accessibility plan**.

In between all this work, the committee advises us on other organizational plans and projects by sharing their perspective as needed.

The result of these things working together is steady, incremental progress and a gradual integration of accessibility into our organization's ways of working.

Accessibility standards

The next phase of the Accessible BC Act is the development of accessibility standards. These will provide specific guidance on accessibility across multiple areas that relate to our work as a regional government including:

- Employment
- Delivery of services
- The built environment
- Information and communications
- Transportation
- Procurement

In anticipation of these standards, we aligned our Accessibility Framework focus areas with these standard areas. We look forward to further guidance from the province on how to support accessibility in these areas.

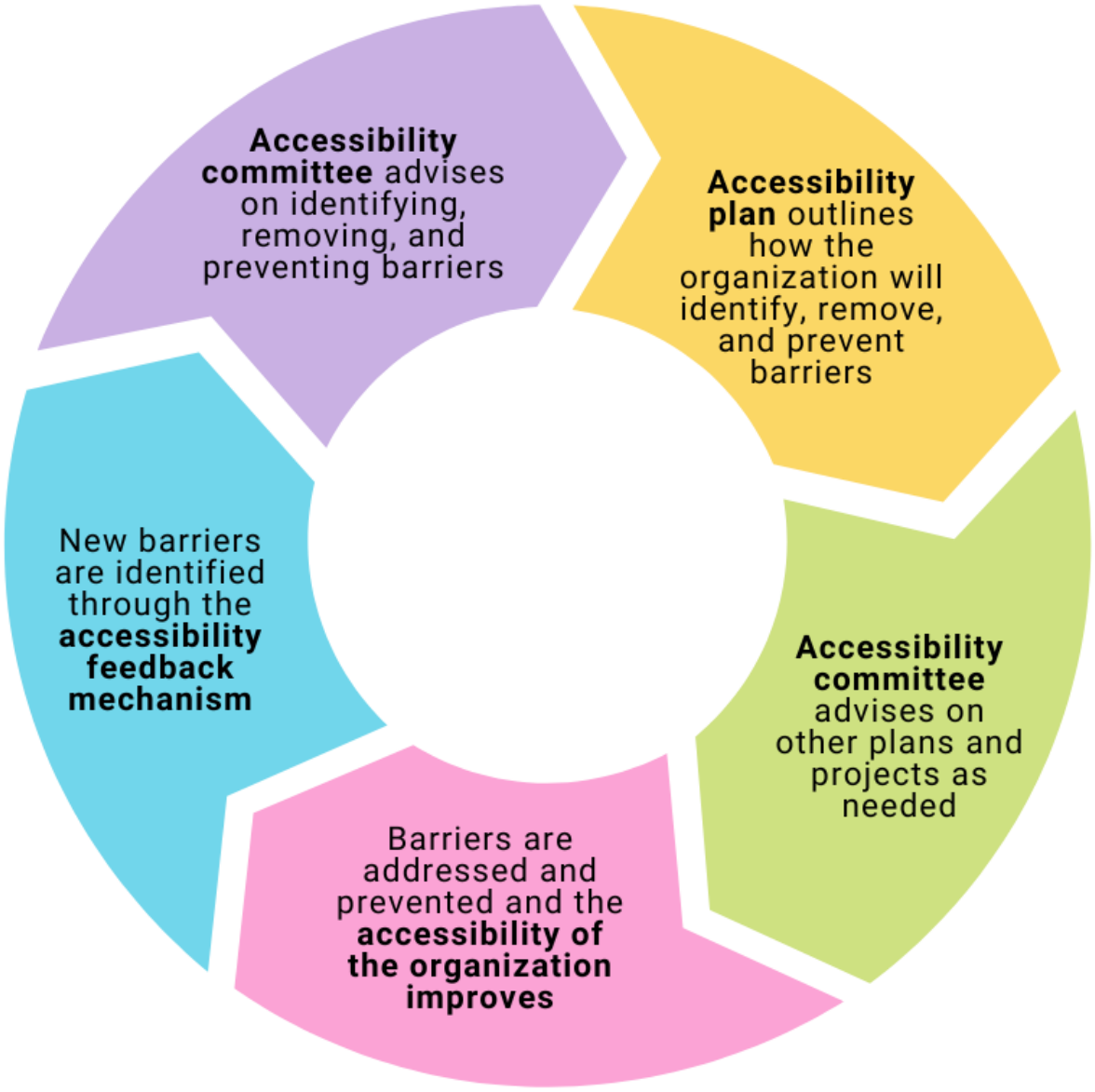

Figure 1: Visual representation of on-going accessibility feedback loop achieved by the Accessible BC Act requirements

Back cover page

Quarterly Report

Q4 2025

rdck.ca

Department Name: Administration

Project Name: Information Request and Complaint Handling Policy

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	July 31, 2025		On Track	March 19, 2024

Objectives and Outcomes: To create a policy that defines reasonable service levels for responding to public information requests and which balances the requirements for transparency and accountability against business.

Most Recent Actions: The policy was adopted at the August Board meeting.

Next Steps and Upcoming Milestones: None required, project is complete.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Transparency & Accessibility, Organizational Excellence – Review Policies & Processes

Project Name: FCM Board and Committee Appointments Policy

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	November 20, 2025	July 16, 2026	Not Started	July 15, 2023

Objectives and Outcomes: This policy will establish criteria for the Board to apply when considering appointments to and/or support for candidacy for positions within the Federation of Canadian Municipalities Board or Committees.

Most Recent Actions: This initiative has not been started due to competing project priorities.

Next Steps and Upcoming Milestones: This will be considered for action within the 2026 work plan.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence –Policy-Focused Board Decisions

Project Name: Delegation of Authority Bylaw

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	March 19, 2026	May 31, 2027	Delayed	January 01, 2018

Objectives and Outcomes: The project will identify authority delegated to be delegated to staff by the Board, with the objective of the proposed bylaw being to clarify staff's authority, address and shortcoming and gaps, and to streamline administrative decision making.

Most Recent Actions: The first stage of the project was completed in 2023 which included was an inventory of the various authorities delegated to staff within existing bylaws plus a jurisdictional scan. No actions have occurred since then.

Next Steps and Upcoming Milestones: Staff intend that an overview report outlining the project scope will be received by the Board in 2026 however this is subject to prioritization.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence – Review Governance Structures

Department Name: Administration

Project Name: Area E Fire service contract with City of Nelson & regulatory bylaw

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	December 31, 2025	February 28, 2026	On Track	January 01, 2023

Objectives and Outcomes: To develop and execute a new Area E fire contract between the RDCK and the City of Nelson based on a modernized contract template and to a adopt a modernized regulatory.

Most Recent Actions: Negotiations on the substantive contract wording were concluded in Dec. 2025 and the outstanding items pertain to cost sharing.

Next Steps and Upcoming Milestones: The agreement should be considered for Board approval in Q1 2026 accompanied by the new regulatory bylaw. An amendment to the service establishment bylaw to address requisition limits may be required later in 2026, subject to Board direction.

Applicable Areas: Nelson Area and West Arm of Kootenay Lake

Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Energy & Environment- Community Resiliency & Safety, Relationships– Partner with Member Municipalities

Project Name: Update Advisory Planning and Heritage Commission Bylaw

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	December 18, 2025	December 31, 2026	Delayed	January 15, 2023

Objectives and Outcomes: This project will update the bylaw to align APHC's with the modern commission template and clarify roles and responsibilities for the APHC's.

Most Recent Actions: None recently. Initial discussion between the planning and administration groups has occurred however it has been delayed due to competing project priorities for the Deputy Corporate Officer.

Next Steps and Upcoming Milestones: A draft bylaw will be provided to the Rural Affairs Committee for review and comment in Q2, with intended adoption before the end of 2026.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Review Governance Structures

Project Name: Update Emergency Program Executive Committee bylaw

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	January 01, 2026	January 31, 2027	Not Started	December 14, 2023

Objectives and Outcomes: To update the governance bylaw to reflect the scope and requirements of the Emergency and Disaster Management Act (EDMA).

Most Recent Actions: No recent actions on this project.

Next Steps and Upcoming Milestones: This project will be prioritized with consideration given to all requirements stemming from EDMA that the RDCK must comply with. This is considered a relatively lower priority and the Committee can continue to function under the existing bylaw until this is prioritized.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Review Governance Structures, Energy & Environment- Community Resiliency & Safety

Department Name: Administration

Project Name: Records in SharePoint Pilot Project

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2025	February 28, 2026	On Track	December 03, 2025

Objectives and Outcomes: To identify the major considerations in moving RDCK records from the legacy network structure to the SharePoint environment. To migrate records to Sharepoint and validate the assumptions in the roadmap.

Most Recent Actions: In April 2025 the IT and Administration Departments completed a road mapping project for SharePoint migration. The Board subsequently approved funding for the pilot project. Gravity Union was hired in early Q4 as the project consultant and the RDCK Utilities dept. was selected as the test group. The test SharePoint site was delivered in Q1 2026.

Next Steps and Upcoming Milestones: Project completion is expected in Q1 and a budget request for continued migration is included within Service 100 General Administration Financial Plan. Further works is pending budget approval.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Enhance Customer Service, Organizational Excellence – Review Policies & Processes

Project Name: Nakusp and Area K Shared Services Governance Review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	October 31, 2025	December 31, 2026	Delayed	June 18, 2024

Objectives and Outcomes: The review will evaluate governance options for services shared between Nakusp and Area K, including replacing the current Commission with the shared services committee model.

Most Recent Actions: The CAO's for Nakusp and the RDCK are evaluating options for changing the current arena service to a financial contribution service only. This approach is supported by the applicable elected officials and the outcome of that may negate the need to continue with this initiative

Next Steps and Upcoming Milestones: Project is paused pending the outcome of the Nakusp and Area K Arena Reconfiguration Options Analysis.

Applicable Areas: Nakusp and Arrow Lakes

Strategic Priority and Area: Organizational Excellence – Review Governance Structures, Relationships– Partner with Member Municipalities

Project Name: Shoreacres No Hunting or Discharge of Firearm Bylaw Survey

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2020	June 30, 2028	Not Started	September 19, 2019

Objectives and Outcomes: Conduct a survey to evaluate interest in a local bylaw to prohibit hunting in Area I that might address gaps in provincial regulations regarding the discharge of firearms.

Most Recent Actions: This project was never initiated due to competing project priorities

Next Steps and Upcoming Milestones: No actions are planned. This is considered to be a low priority item with no expected completion date.

Applicable Areas: Castlegar and Area

Strategic Priority and Area: None

Department Name: Administration

Project Name: Transit Services Amalgamation Service Case Analysis

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	April 30, 2026	December 31, 2025	Not Started	July 18, 2024

Objectives and Outcomes: This project will evaluate the feasibility of any steps involved in amalgamating S237 Transit Castlegar and Area, Service 238 Slocan Valley North Shore and Service 239 Kootenay Lake West into a single service to improve administrative efficiency.

Most Recent Actions: This project was parked because the new apportionment formula and the subsequent amendments to service establishment bylaw amendments were a necessary first step.

Next Steps and Upcoming Milestones: With the expected finalization of the service establishment bylaws this project can proceed in 2026, subject to Board prioritization. Evaluation of transit service levels may be prioritized over this project.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Fiscal Responsibility- Review and streamline outdated processes, Fiscal Responsibility- Manage taxation by responding to residents needs

Project Name: Evaluate Expansion of Sub-Regional Services Committee Model

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2025	February 19, 2026	Delayed	July 18, 2024

Objectives and Outcomes: The objective of this project is to bring forward a roadmap for implementing the Sub-Regional Services Committee in all areas not currently covered by active committees.

Most Recent Actions: This project has been delayed pending completion of other priority projects.

Next Steps and Upcoming Milestones: The report will be received at the February 2026 Board meeting.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Review Governance Structures, Relationships– Partner with Member Municipalities

Project Name: Defined Area A First Responder Service Establishment Bylaw

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 30, 2025	April 09, 2026	Delayed	May 18, 2023

Objectives and Outcomes: The proposed service will fund provision of first responder services to portions of Area A outside the boundaries of the current fire protection area.

Most Recent Actions: Bylaw 2924 has received 2 readings and the third reading was considered in September 2025 by the Creston Valley Services Committee and was not recommended to the Board.

Next Steps and Upcoming Milestones: Staff understands that the Town of Creston Fire Chief and RDCK Fire Services will coordinate to provide additional information on service provision to the CVSC prior to consideration of third reading of the bylaw.

Applicable Areas: East Shore Kootenay Lake, Creston and Area

Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Relationships– Partner with Member Municipalities, Energy & Environment- Community Resiliency & Safety

Department Name: Administration

Project Name: RDCK Accessibility Plan

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Provincial Requirement	December 18, 2025	January 15, 2026	On Track	June 14, 2023

Objectives and Outcomes: To complete the RDCK Accessibility Plan as required by the Accessible BC Act.

Most Recent Actions: The draft plan is complete and was endorsed Regional Accessibility Advisory Committee in December 2025.

Next Steps and Upcoming Milestones: The Board will consider adoption of the Plan in January 2026. An application for grant funding to complete actions identified in the Plan will follow shortly after Plan adoption.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Transparency & Accessibility, Organizational Excellence – Enhance Customer Service, Relationships– Partner with Member Municipalities

Project Name: Ymir Cemetery Ownership Investigation

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	August 28, 2024	January 01, 2029	Delayed	September 14, 2023

Objectives and Outcomes: To determine the feasibility of the RDCK assuming ownership and operational responsibility for the Ymir Cemetery and to advise on next steps for the RDCK.

Most Recent Actions: In 2023 staff connected the society currently providing stewardship over the site with legal assistance to evaluate their options to discharge their responsibilities as licensees. The society has not contacted the RDCK on this matter since then.

Next Steps and Upcoming Milestones: No actions are planned and the lack of communication from the society suggests this initiative will not move forward.

Applicable Areas: Salmo and Area

Strategic Priority and Area: RP – Support Recreational Assets, Relationships– External Organization's Involvement in Recreation

Project Name: Kaslo and Area D Economic Development Commission bylaw update

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	January 01, 2025	December 31, 2026	Not Started	August 17, 2023

Objectives and Outcomes: The update to the current bylaw will involve reviewing Commission procedures and membership and updating to the current RDCK commission bylaw template.

Most Recent Actions: No progress made on this initiative recently and neither of the directors for Area D or Kaslo have asked for this to be prioritized.

Next Steps and Upcoming Milestones: This is considered a low priority item as the Commission is still functioning and will be given consideration of the overall plan for governance related work.

Applicable Areas: Kaslo and Kootenay Lake North

Strategic Priority and Area: Organizational Excellence – Review Governance Structures

Project Name: Transit Service Funding Review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	August 21, 2025	February 19, 2026	On Track	July 18, 2019

Objectives and Outcomes: Amend the Electoral Area E&F and Slocan Transit Kootenay Lake West Transit service establishment bylaws to reflect the newly agreed-upon transit cost apportionment methodology.

Most Recent Actions: Both bylaws received 3rd reading in September and are awaiting Inspector approval. The 2026 Financial plan is based on the new apportionment model being approved.

Next Steps and Upcoming Milestones: Inspector approval is expected in January 2026 and the adoption of the bylaws can follow shortly after that. The completion of the apportionment model opens up the possibility adjusting transit service levels for 2027.

Applicable Areas: Nelson Area and West Arm of Kootenay Lake, Slocan Valley, Castlegar and Area, Salmo and Area, Kaslo and Kootenay Lake North, Nakusp and Arrow Lakes

Strategic Priority and Area: Fiscal Responsibility- Review and streamline outdated processes, Fiscal Responsibility- Manage taxation by responding to residents needs, Organizational Excellence – Focus on Core Services

Project Name: Policy to Address Harassment of Staff Attending Private Properties

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 18, 2026	December 31, 2026	Not Started	May 19, 2022

Objectives and Outcomes: This policy will follow from the Staff Safety and Harassment Policy adopted in September 2023 that covers RDCK workplaces. This new policy will be similar, but will cover RDCK employees attending private properties in the course of their duties, such as building inspectors and bylaw officers.

Most Recent Actions: No progress has been made on this initiative due to competing project priorities. In the post-Covid period the frequency of incidents that require reference to the Staff Safety and Harassment Policy has declined.

Next Steps and Upcoming Milestones: This is currently considered a low priority item. If incidents occur the procedural fairness elements describe in the Staff Safety and Harassment Policy would be followed.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence – Enhance Customer Service, Organizational Excellence – Transparency & Accessibility

Department Name: Administration

Project Name: Creston and Areas A,B, and C Jaws of Life Service Establishment Bylaw amendment

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	November 30, 2025	May 21, 2026	Delayed	May 08, 2023

Objectives and Outcomes: The bylaw amendment will remove medical first responder and SAR services from the scope of this service and reduce the service scope to road rescue only.

Most Recent Actions: Bylaw 3033 received 2nd reading at the July 2025 Board meeting.

Next Steps and Upcoming Milestones: Third reading and adoption of the bylaw should align with consideration of the Defined Area A Medical First Responder Service, likely to be completed in Q2 2026.

Applicable Areas: Creston and Area, East Shore Kootenay Lake

Strategic Priority and Area: Fiscal Responsibility- Manage taxation by responding to residents needs, Organizational Excellence – Focus on Core Services, Energy & Environment- Community Resiliency & Safety

Project Name: Special Event Permit Regulatory Bylaw

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 18, 2025	June 30, 2027	Delayed	August 18, 2022

Objectives and Outcomes: To review the effectiveness of Bylaw 2596 and recommend improvements to the Board.

Most Recent Actions: The permit application form, bylaw web page and public communications about the new bylaw were completed in Q2 2022. Due to issues with events held in Q3 2022, the Board has directed staff review options to make the bylaw more effectives.

Next Steps and Upcoming Milestones: Following from the prosecution of two 2023 events under the Noise Control Bylaw, staff identified the noise bylaw as the preferred tool for large event enforcement. The rescinding of the Special Event Permit bylaw will be recommended to coincide with the adoption of the proposed revised noise bylaw. Timing is subject to bylaw enforcement team resources.

Applicable Areas: Slocan Valley

Strategic Priority and Area: None

Project Name: Arrow Creek Water Commission Bylaw

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 18, 2026	January 01, 2026	Delayed	September 16, 2022

Objectives and Outcomes: The Arrow Creek Commission bylaw update is intended to address issues with delegated authority identified by the Town of Creston.

Most Recent Actions: A draft bylaw was received by the Commission in Q1 2023 by concerns were raised by the Town of Creston in a subsequent letter to the Board. Staff reported to the Commission in Q3 2024 regarding the powers and duties of the Commission and options for future revisions.

Next Steps and Upcoming Milestones: RDCK is awaiting a response from Town staff on specific wording to include within the bylaw regarding the Town's request for full delegated authority to the Commission. This project will be parked until that response is received.

Applicable Areas: Creston and Area

Strategic Priority and Area: Organizational Excellence – Review Governance Structures, Relationships– Partner with Member Municipalities

Department Name: Administration

Project Name: Director's Code of Conduct Review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Provincial Requirement	February 19, 2026	August 31, 2026	Delayed	December 15, 2022

Objectives and Outcomes: Review Policy 100-01-17 Director Code of Conduct in accordance with the new Community Charter requirements and to incorporate bets practices recommended by the UBCM working group on elected official conduct

Most Recent Actions: At the June 2024 Board meeting a report on options was received and staff were directed on the specific items to include in a draft code of conduct.

Next Steps and Upcoming Milestones: A draft Code of Conduct will be brought forward for Board consideration in Q2 2026 so that the Board can consider adoption prior to the 2026 local government elections.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence – Transparency & Accessibility

Project Name: Financial Grant-In-Aid Services Policy

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2025	October 15, 2026	Not Started	May 15, 2023

Objectives and Outcomes: As directed by the Board the policy would require that all financial grant in aid service funding recipients provide detailed information regarding their use of taxation funding as part of the annual budget process. Additional measures to address the RDCK's risk management and transparency requirements will also be proposed.

Most Recent Actions: No progress has been made on this to date.

Next Steps and Upcoming Milestones: A draft policy will be prioritized within the 2026 work plan.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence – Transparency & Accessibility

Project Name: Update to 2018 Area I 'Using Community Halls for Child Care' study

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2024	December 31, 2027	Not Started	December 14, 2023

Objectives and Outcomes: The purpose of this project is to update the assumptions and data from the 2018 Area I Childcare Study to determine if the RDCK should establish a service to support childcare facilities at community halls in Area I.

Most Recent Actions: No progress has been made on this due to competing project priorities.

Next Steps and Upcoming Milestones: This is considered a low priority project and is not connected to any existing RDCK services. Due to current workloads it cannot be prioritized within the 2026 work plan .

Applicable Areas: Castlegar and Area

Strategic Priority and Area: Relationships– External Organization's Involvement in Recreation

Department Name: Administration

Project Name: Director Attendance At Conferences Policy

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	November 21, 2025	November 19, 2026	Not Started	March 16, 2025

Objectives and Outcomes: To prepare a draft Director Attendance at Conferences policy for Board consideration to limit the overall number of directors who are funded by the RDCK to attend each annual conference and to establish a fair and equitable process for selecting directors to attend conferences.

Most Recent Actions: None

Next Steps and Upcoming Milestones: This is considered a low priority item and not currently prioritized in staff's work plan. Some issue may be addressed through the director's remuneration bylaw update and through the annual budgeting process.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Transparency & Accessibility

Project Name: Update Minimum Required Insurance for Contracts Policy 300-03-04

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2025	December 31, 2026	Not Started	November 14, 2024

Objectives and Outcomes: Staff have identified that current RDCK policy may, in some circumstances, require excessive coverage from contractors and which is not aligned with actual risks to the RDCK.The policy may drive up project costs and create unnecessary administrative burden. This project will review RDCK risk exposure and recommend options for reducing costs and steramlining processes.

Most Recent Actions: No recent actions. The project start has been delayed by completion of new RDCK procurement and service agreement templates. With that launch expected in Q1 2026 the insurance review will be the prirotiy project for the Contracts and Insurance Coordinator.

Next Steps and Upcoming Milestones: Project scoping and research will strat in Q1 and an overview report on options is scheduled for Board consideration in late Q2 or early Q3 2026

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence – Enhance Customer Service, Fiscal Responsibility- Review and streamline outdated processes

Project Name: Options Investigation for Third Party Community Works Funding

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 11, 2025	January 15, 2026	On Track	April 17, 2025

Objectives and Outcomes: To evaluate options to continue funding third parties with Community Works Funds considering recent restrictions introduced by the Union of BC Municipalities

Most Recent Actions: Staff report was received on December RAC agenda with discussion referred to January RAC.

Next Steps and Upcoming Milestones: Any further action by staff would require Board direction. In Q1 staff will update the CWF program communications in accordance with current UBCM requirements and ensure prospective applicants are aware of the new funding restrictions.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Relationships– External Organization's Involvement in Recreation, Fiscal Responsibility- Asset Management Planning

Department Name: Administration

Project Name: Edgewood Community Society Service Case Analysis

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 01, 2027	November 18, 2027	Not Started	May 15, 2025

Objectives and Outcomes: To determine the feasibility of establishing a contribution service to fund the Edgewood Community Society.

Most Recent Actions: No actions in Q4 2025

Next Steps and Upcoming Milestones: The project will be considered for prioritization within the 2027 workplan.

Applicable Areas: Nakusp and Arrow Lakes

Strategic Priority and Area: Relationships– External Organization's Involvement in Recreation

Project Name: Burton Volunteer Fire Brigade Service Case Analysis

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 01, 2027	June 01, 2027	Not Started	December 03, 2025

Objectives and Outcomes: To determine costs and evaluate the feasibility of establishing a contribution service to fund the Burton community fire brigade.

Most Recent Actions: None

Next Steps and Upcoming Milestones: The project will be considered for prioritization within the 2027 workplan.

Applicable Areas: Nakusp and Arrow Lakes

Strategic Priority and Area: Energy & Environment- Community Resiliency & Safety, Fiscal Responsibility- Manage taxation by responding to residents needs

Project Name: Nakusp and Area K Arena Service Reconfiguration Options Analysis

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 30, 2026		On Track	June 19, 2025

Objectives and Outcomes: This project will look at how the the current shared S223 arena service can be reconfigured to be an Area K - only service based on the Financial Service Grant model.

Most Recent Actions: Staff met recently to establish this as a priority within the 2026 Administration work plan. Project scoping is underway.

Next Steps and Upcoming Milestones: The next step will be input from Ministry staff regarding the asset ownership and liabilities. A staff report will be received by the Board by the end of Q1 2026.

Applicable Areas: Nakusp and Arrow Lakes

Strategic Priority and Area: Fiscal Responsibility- Asset Management Planning, Relationships– Partner with Member Municipalities, Fiscal Responsibility- Manage taxation by responding to residents needs

Department Name: Building Inspection

Project Name: Converting Historical Building Permits to Digital format

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	July 18, 2024	September 30, 2026	On Track	March 31, 2018

Objectives and Outcomes: The digital archiving project aims to eliminate paper archived files into a digital format. This will create efficiency long term and eliminate the need for staff to physically locate paper files. Turn around time for records request will have a shorter time frame being accessible in a digital format.

Most Recent Actions: In the last quarter of 2025 - two pallets of files have been sent to the contactor performing the digital archiving. Files from Nakusp and Creston offices have commenced packing.

Next Steps and Upcoming Milestones: First batch of Permits were sent out in March 2024. This will be ongoing work until all historic permits are digitized for ease of retrieval and based on available budget. Currently the project is at about a 50% completion.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Enhance Customer Service

Project Name: Building Officials Training Program

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	September 30, 2025	October 17, 2025	On Track	November 15, 2018

Objectives and Outcomes: Senior Building Official also registered building and plumbing officials are now located in Creston and Nelson office.

Most Recent Actions: In September 2025 a new Senior Building Official/ RBO was recruited for the Creston office as prior Senior Official is now Manager of Building and Bylaw. Mid October 2025 Dan Siminoff accepted the role as acting Senior Building Official for the Nelson office.

Next Steps and Upcoming Milestones: Both coordinate training and development to building officials and plan checkers by reviewing work, ensuring BCBC interpretations and delivery of service is consistent in the region, provide on site training for part 3 and part 9 buildings currently under construction within the service area. This is an ongoing project.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Enhance Customer Service

Project Name: Update Building Inspection Service Agreement with Municipalities

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	November 30, 2025	October 30, 2026	Delayed	October 01, 2018

Objectives and Outcomes: To ensure consistency and reduce potential risk work with municipal service participants to bring the building bylaw in alignment with the Building Act and define how the service will be provided via a service agreement.

Most Recent Actions: There has been no recent action.

Next Steps and Upcoming Milestones: Stakeholder engagement will occur once the project of updating the building bylaw is nearing completion as the the building bylaw update should occur first to create the foundation of service.

Applicable Areas: Salmo and Area, Kaslo and Kootenay Lake North, Slocan Valley, Nakusp and Arrow Lakes

Strategic Priority and Area: Organizational Excellence – Review Policies & Processes

Department Name: Building Inspection

Project Name: Building Services Policy Review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	September 30, 2025	September 30, 2026	Delayed	January 01, 2018

Objectives and Outcomes: To review older policies and prevent redundancy with updated building bylaw. As well present any new policies that align with objectives of consistency and regulatory requirements.

Most Recent Actions: None

Next Steps and Upcoming Milestones: Progress has been made on policy update and creation. Priority Policies to update include: Lapsed Building Permit Policy 400-01-07, Expired Building Permit Policy 400-01-02, Building Inspection Service - Process for Lack of Valid Permit 400-01-5, Building Permits for Manufactured Homes 400-01-07. New department manager will be reviewing prior policy work.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Review Policies & Processes

Project Name: Update Building Bylaw 2200

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	September 30, 2025	September 30, 2026	Not Started	October 01, 2018

Objectives and Outcomes: The RDCK building bylaw has had no significant updates or revisions except for minor amendments since 2010. A revised/updated building bylaw will align with new regulatory requirements such as the building act and energy step code.

Most Recent Actions: None

Next Steps and Upcoming Milestones: Commence review of required changes and stakeholder engagement. Framework from MIABC template COR Bylaw.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Review Policies & Processes

Department Name: Bylaw Enforcement

Project Name: Dog Control - Area A, B, C, H and area K expansion

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2025	January 04, 2027	On Track	October 10, 2020

Objectives and Outcomes: These electoral areas are seeking to establish a dog control regulation and new service in areas currently without this service and specifically focused on Dangerous and Aggressive Dogs.

Most Recent Actions: Regulatory bylaw has received 1st and 2nd reading for Dangerous and Aggressive Dog Bylaw No. 3009, 2025 Service Establishment Bylaw has received 1st and 2nd reading for Dangerous and Aggressive Dog Service Establishment Bylaw No. 3066, 2025

Next Steps and Upcoming Milestones: Provide revised service case analysis to Areas ABC at future CVSC meeting Area H seeking to move forward with 3rd reading of Bylaw No. 3009 and 3066 at the January 22, 2026 meeting. Area K will be expanded once regulatory bylaw is adopted.

Applicable Areas: East Shore Kootenay Lake, Creston and Area, Slocan Valley, Nakusp and Arrow Lakes

Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence – Focus on Core Services, Organizational Excellence – Enhance Customer Service, Fiscal Responsibility – Align work plans with Board priorities

Project Name: Review Noise Bylaw 2440, 2015

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	December 21, 2025	April 01, 2027	Delayed	September 22, 2022

Objectives and Outcomes: Legal review of the Noise Bylaw 2440, 2015 to ensure it continues to be legally enforceable on noise issues related to Rave like events, barking dogs, and industrial activities.

Most Recent Actions: Two Rave events in the Slocan Valley were successfully prosecuted under the current Noise Bylaw. A legal review of the Bylaw is on hold at this time due to staffing shortage and focus on Dangerous and Aggressive Dog Regulatory Bylaw taking priority.

Next Steps and Upcoming Milestones: A legal review will be included in 2026-2030 financial plan. Review is dependent on staff capacity and workloads.

Applicable Areas: East Shore Kootenay Lake, Creston and Area, Nelson Area and West Arm of Kootenay Lake, Salmo and Area, Slocan Valley, Castlegar and Area, Nakusp and Arrow Lakes

Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence – Focus on Core Services, Fiscal Responsibility- Review and streamline outdated processes, Fiscal Responsibility – Align work plans with Board priorities

Department Name: Bylaw Enforcement

Project Name: Comprehensive review of bylaw enforcement regulatory bylaws & options for funding

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
	December 11, 2025	August 31, 2027	Delayed	August 17, 2023

Objectives and Outcomes: We currently have a variety of bylaws, aside from dog control bylaws - condensing them into one bylaw is objective the outcome should provide for a more simplified approach.

Most Recent Actions: The Dangerous dog bylaw is currently going for third reading for Area H only. Area ABC is currently undergoing a cost anaylis review. The comprehensive review of all regulatory bylaws has not yet commenced with the new Manager of Building and Bylaw.

Next Steps and Upcoming Milestones: Provide further cost anaylis review for dangerous dog bylaw in area ABC by end of January 2026. Further Bylaw review dates are yet to be established

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Review Policies & Processes

Project Name: Aggressive and Dangerous Dogs Regulatory Bylaw

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 30, 2025	December 31, 2026	On Track	July 17, 2025

Objectives and Outcomes: A Dangerous and Aggressive Dog Control regulation is the focus and once in place maybe considered for the region.

Most Recent Actions: At this time areas A, B, C and H where there is no dog regulation are moving forward first. Bylaw No. 3009, 2025 given 1st and 2nd reading and name changed responsible dog bylaw to dangerous and aggressive dog bylaw.

Next Steps and Upcoming Milestones: January 22 2026 Board meeting - 3rd reading recommended for regulatory Bylaw No. 3009, 2025. Area H will move to assent vote if approved. Areas A,B,C requested a reduction in service case analysis Area K will be expanded once Area H dog control service is established.

Applicable Areas: Slocan Valley

Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence – Focus on Core Services, Energy & Environment- Community Resiliency & Safety

Project Name: Areas A, B & C Aggressive and Dangerous Dog Control Service Establishment Bylaw

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	April 01, 2027		Delayed	October 16, 2025

Objectives and Outcomes: Seeking to establish a Dog control service that addresses Dangerous and Aggressive Dogs.

Most Recent Actions: A service case analysis was presented at the Dec. 4th CVSC meeting. Staff were directed to reduce costs and return with a new Service Case Analysis.

Next Steps and Upcoming Milestones: A revised Service Case Analysis will be provided to ABC at a future CVSC meeting.

Applicable Areas: Creston and Area, East Shore Kootenay Lake

Strategic Priority and Area: Organizational Excellence – Review Policies & Processes

Department Name: Bylaw Enforcement

Project Name: Area H Aggressive and Dangerous Dog Control Service Establishment Bylaw

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2026		On Track	October 16, 2025

Objectives and Outcomes: Seeking to establish a dog control service that addresses dangerous and aggressive dog incidents.

Most Recent Actions: Dangerous and Aggressive Dog Regulatory Bylaw No. 3066, 2025 given 1st and 2nd reading as per resolution 594/25.

Next Steps and Upcoming Milestones: 3rd reading and direction to seek voter assent on Bylaw 3066 will be presented at the January 22, 2026 meeting.

Applicable Areas: Slocan Valley

Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Organizational Excellence – Enhance Customer Service

Department Name: CAO

Project Name: Support on Cannabis

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	October 31, 2023	November 03, 2025	On Track	June 17, 2021

Objectives and Outcomes: The objective of this project is to ensure that the RDCK is a participant in the discussion on the impact of the cannabis regulatory framework , including dispensary regulations and advertising rules.

Most Recent Actions: CAO is reviewing the needs that came out the Cannabis Regulatory Needs and will be recommending meetings with various ministries to move this along. CAO has been appointed to a UBCM working group that is discussing future opportunity for producers and public engagement in 2022, particularly on farm gate sales. The risk is alignment between the province and local government

Next Steps and Upcoming Milestones: This project is essentially complete. The advisory group has not had cause to meet for some time.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Advocacy – Rural Lens on Provincial Programs

Project Name: Project Prioritization Matrix

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	April 17, 2025	April 16, 2026	Delayed	December 03, 2025

Objectives and Outcomes: Board assigned projects are not prioritized by the elected officials on a consistent basis. The Board has asked that a scoring matrix be created to allow the Board to provide clear direction to staff on which projects should be prioritized in the workplan.

Most Recent Actions: Project outline is complete. Research on other RD models for this type of prioritization is being done.

Next Steps and Upcoming Milestones: Staff aim to have a draft matrix to the board in February with the goal of allowing feedback and then consideration of adoption into policy by April. The project was delayed to align with the release of the new quarterly report framework so the board can evaluate current projects.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence –Policy-Focused Board Decisions

Project Name: Proposed RDCK Parks in Creston Valley

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2025		On Track	May 16, 2019

Objectives and Outcomes: To begin the process of identifying properties for regional park purposes in the Creston Valley.

Most Recent Actions: Property at address 3823 Goat Canyon Road in Elctoral Area B was purchased for a regional park in October of 2025. Public announcement made.

Next Steps and Upcoming Milestones: Staff continue to actively investigate potential park sites in 2025.

Applicable Areas: Creston and Area

Strategic Priority and Area: Organizational Excellence – Enhance Customer Service, Organizational Excellence - Communication with Residents

Project Name: Creston Library Contract

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	February 28, 2025		On Track	November 06, 2018

Objectives and Outcomes: The lease with the Creston Valley Library Association is complete.

Most Recent Actions: The agreement is approved and executed.

Next Steps and Upcoming Milestones: There are no additional steps.

Applicable Areas: Creston and Area, East Shore Kootenay Lake

Strategic Priority and Area:

Project Name: Campbell Fields Recreation Development Feasibility Study

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	April 30, 2025		Delayed	June 15, 2017

Objectives and Outcomes: Objective of the feasibility study was to idedntify what recreational amentities would best support the community recreational interests on the available lands.

Most Recent Actions: Feasibility study is complete. Development efforts put on hold until the completion of the Castlegar & District and Nelson & District engagement studies had been completed. Staff are now initating conversations on the next steps for Campbell Field based on the findings from the feasibility study..

Next Steps and Upcoming Milestones: A new project will be setup to provide updates on the Campbell Field development.

Applicable Areas: Nelson Area and West Arm of Kootenay Lake, Slocan Valley, Castlegar and Area

Strategic Priority and Area: Organizational Excellence - Communication with Residents, Organizational Excellence – Transparency & Accessibility, Regional Growth – Balance Regional & Local Needs

Department Name: Community Services

Project Name: Fees & Charges Bylaw

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	June 26, 2025	June 30, 2026	Delayed	June 20, 2020

Objectives and Outcomes: To bring the fees and charges schedule into a bylaw.

Most Recent Actions: Fees & Charges schedule is updated annually in the Spring. Coordination with Corporate Services is required to move the schedule into a bylaw format.

Next Steps and Upcoming Milestones: Review other like RDCK bylaws and review process with RDCK staff.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Review Policies & Processes

Department Name: Emergency Management

Project Name: 2024 Wildfire: Community Recovery

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	April 30, 2025		On Track	October 01, 2024

Objectives and Outcomes: As part of EOC 2024 wildfire response and recovery actions, RDCK EM staff has engaged Colliers Project Leaders to take a leadership role in the community recovery planning process while mentoring the RDCK team to improve the in-house knowledge and skills. The project is funded by EMCR through EOC response-costs.

Most Recent Actions:

Next Steps and Upcoming Milestones: The Colliers and RDCK project teams will work together to complete a recovery plan, gap analysis, project registry, and inform the RDCK Emergency Management Plan currently being redrafted to align with EDMA.

Applicable Areas: Kaslo and Kootenay Lake North, Slocan Valley

Strategic Priority and Area: Organizational Excellence – Focus on Core Services

Project Name: 2024 Wildfire After-Action Review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	April 30, 2024		On Track	October 01, 2024

Objectives and Outcomes: RDCK EM team is conducting an After Action Review (AAR) following the 2024 wildfires in its district. The intended process is part of the emergency management cycle where agencies involved in the emergency reflect on the fire season and identify areas for operational improvements.

Most Recent Actions:

Next Steps and Upcoming Milestones: Four AAR streams will be: 1) Internal to the RDCK EOC, 2) Interagency, 3) Elected Officials that were involved across Local Authorities, and 4) residents in affected areas. 4 of 4 complete. Currently reviewing draft AAR report. Report coming to Board in next months. Delayed due to staffing. Funded by EMCR.

Applicable Areas: Kaslo and Kootenay Lake North, Slocan Valley

Strategic Priority and Area: Organizational Excellence – Focus on Core Services

Project Name: Emergency and Disaster Management Act

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Provincial Requirement	December 31, 2026		On Track	November 08, 2023

Objectives and Outcomes: On November 8, 2023, the Emergency and Disaster Management Act (EDMA) came into force and replaced the Emergency Program Act. As part of the phased implementation of the legislation, the Province of BC is developing regulations that are anticipated to be introduced starting in 2023 and through 2025. Regulations will inform work needed on RDCK emergency plans, risk assessme

Most Recent Actions: EDMA compliance and alignment has been integrated into ongoing staff workplans.

Next Steps and Upcoming Milestones:

Applicable Areas: Entire RDCK

Strategic Priority and Area: Energy & Environment- Natural Hazard and Risk Mitigation

Project Name: Alternate EOC

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2024		On Track	October 01, 2023

Objectives and Outcomes: 2023: Began project to establish an alternate EOC in the even the the primary EOC needed to be evacuated. Initial procurement, IT/networking, and protocols were developed. 2024: Finalize IT/networking, use UBCM CEPF funds to complete needed procurement (based on RDCK IT staff's plan), conduct exercise to practice needing to activate alternate EOC.

Most Recent Actions:

Next Steps and Upcoming Milestones: 2025 Dec: Site is ready for use with some work-around needed (e.g. bringing more phones in). IT has some work to finalize / clean-up network-related connections. Work will be completed in 2026

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Enhance Customer Service

Project Name: EOC training and equipment 2024 - UBCM

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2025		On Track	February 15, 2024

Objectives and Outcomes: The RDCK Board approved a proposal for staff to apply for grant funding from the UBCM under the EOC Equipment and Training stream of the Community Emergency Preparedness Fund (CEPF) for funds to provide training and equipment for RDCK Emergency Operations Centre staff.

Most Recent Actions: Purchases are complete and final reporting is complete.

Next Steps and Upcoming Milestones:

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Focus on Core Services

Project Name: 2025 ESS CEPF Grant - Equipment and Training

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2025		On Track	January 01, 2025

Objectives and Outcomes: The grant will purchase new laptops for all ESS kits to replace outdated iPad. The new ESS ERA tool requires better tech. The grant will also include training for new ESS volunteers.

Most Recent Actions: All training, purchases and activities are complete. Final reporting is complete.

Next Steps and Upcoming Milestones:

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Enhance Customer Service, Organizational Excellence – Focus on Core Services

Project Name: 2025-2027 CBT Community Readiness Partnership Grant

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	March 31, 2027		Delayed	February 01, 2025

Objectives and Outcomes: $230,000 funding agreement has been signed. RDCK will collaborate with RDEK and RDKB to maximize the amount of funds at our disposal. Projects will be brought to board as they are ready to be contracted. The span of projects includes: Southeast EOC Incident Management Team, Southeast Emergency Management Round Table, NEPP Redesign and Amplification, MS365 Digital EOC, Co

Most Recent Actions: Project delayed due to staffing changes. Drafting the project MOU between RDEK, RDKB, and RDCK. Drafting project scopes for individual projects within the grant: 1) M365 EOC modernization and 2) Emergency Communications review.

Next Steps and Upcoming Milestones: Complete MOU Complete project scopes

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Organizational Excellence – Enhance Customer Service

Project Name: EDMA - Indigenous Engagement Requirement

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Provincial Requirement	March 31, 2026		On Track	January 01, 2024

Objectives and Outcomes: As part of EDMA, local authorities are required to engage with Indigenous Governing Bodies on all aspects of emergency management. The Province has provided LAs $40,000ea for the engagement. The RDCK is collaborating with its partner municipalities and pool funds to coordinate the engagement in hopes of reducing the burden on our First Nations.

Most Recent Actions: Complete: RFP was posted and awarded to Ember Leaf Consulting Consultants have scheduled meetings with municipalities partnering in the project. RDCK Board has approved letter to be sent to all indigenous governing bodies.

Next Steps and Upcoming Milestones: Current: Phase 1, 'The Consultation Phase' which will shape and inform Phase 2 has been initiated and estimated to be completed end of March 2026. Next: Posting and award of the RFP for Phase 2. This will be the 'Action Phase"

Applicable Areas: Entire RDCK

Strategic Priority and Area: Relationships –Dialogue with Indigenous Communities, Relationships– Partner with Member Municipalities

Department Name: Emergency Management

Project Name: 2024 Wildfire Mitigation - CWRP Updates

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	August 30, 2025	September 04, 2025	On Track	January 01, 2024

Objectives and Outcomes: The CWPPs for Areas A,B,C,G,J,K, Salmo, Nakusp, are currently being updated to Community Wildfire Resiliency Plans (CWRPs) with completion end of April 2025. New CWRPs were completed in 2024 for Areas D,E,F, I and Kaslo. These plans inform risk reduction for wildfire including new priority treatment units for fuel reduction. Staff are initiating the CWRP updates .

Most Recent Actions: Reporting on the 2024 program will commence upon completion of the plans. Plans have been completed and submitted to BC wildfire for approval.

Next Steps and Upcoming Milestones: The CWRPs for Electoral Areas A,B,C,J, Salmo and G and Nakusp and K have been completed. These plans were reviewed and approved by BC Wildfire. They were received by the Board as information in June 2025.

Applicable Areas: Salmo and Area, Castlegar and Area, Creston and Area, East Shore Kootenay Lake, Nakusp and Arrow Lakes

Strategic Priority and Area: Energy & Environment- Natural Hazard and Risk Mitigation, Relationships– Partner with Member Municipalities

Project Name: 2025 FireSmart Program

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	March 03, 2026	January 01, 2026	On Track	January 01, 2025

Objectives and Outcomes: To improve resiliency within the RDCK through the delivery of FireSmart programs.

Most Recent Actions: UBCM CRI Firesmart Funding and Supports grant funding has been approved for 2025 /2026. New FireSmart Coordinator was hired. Seasonal Wildfire Mitigation Specialist staff were hired. The Wildfire Mitigation Program, Bare Land Assessment Program, Neighbourhood Recognition Program, resident education, and rebates under the Wildfire Mitigation Program were delivered.

Next Steps and Upcoming Milestones: Program delivery for 2025 is complete.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Energy & Environment- Community Resiliency & Safety

Project Name: Natural Hazards Risk Tolerance Policy

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	May 31, 2026		On Track	December 03, 2025

Objectives and Outcomes: The Regional District of Central Kootenay (RDCK) is developing a new Risk Tolerance Policy to strengthen risk-informed land use planning decisions and enhance community resilience to natural hazards. Similar policies are increasingly common within municipalities and jurisdictions across British Columbia. The project is expected to be complete by June 2026.

Most Recent Actions: - RFP Tendering and award to BGC Engineering - Consultant introduction of project to the Board - Comparative Analysis completed by the consultant - Indigenous engagement has started - Initial RDCK staff and qualified professional consultation with consultant

Next Steps and Upcoming Milestones: Project on the RDCK Engage Page Public Webinar in February Preparation of draft Risk Tolerance Criteria Workshop with the RDCK Board.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Energy & Environment- Natural Hazard and Risk Mitigation

Department Name: Emergency Management

Project Name: Johnsons Landing Hazard Area Geotechnical Re-Assessment

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	February 28, 2026		On Track	December 03, 2025

Objectives and Outcomes: Staff to contract a Geotechnical reassessment of Johnsons Landing.

Most Recent Actions: Staff determining what services (Hydro, Road Maintenance, Canada Post, Telus) (if any) are still not provided to Johnsons Landing post landslide. Staff receiving guidance from geotechnical engineers on a geotechnical reassessment.

Next Steps and Upcoming Milestones: Report to the Board in February 2026.

Applicable Areas: Kaslo and Kootenay Lake North

Strategic Priority and Area: Energy & Environment- Natural Hazard and Risk Mitigation

Department Name: Environmental Services

Project Name: Streetlight Services - Conversion to LED lights

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	December 01, 2026		On Track	January 01, 2025

Objectives and Outcomes: 8 Streetlight Services in place with a mixture of lighting media (LED old, LED new, HPS, etc.) supplied by BC Hydro and Fortis on mixed format contracts. Contract details are not known and need to be investigated and optimized. Assessment of conversion feasibility, assessment of cost and options for financing need to be established.

Most Recent Actions: Continued review with Fortis to complete inventory and correction of billing where required. Request for budgetary quotes for conversion. Investigation of grant options.

Next Steps and Upcoming Milestones: Economic viability for transitioning HPS and older LED systems will be investigated and presented as part of 2026 FP discussions. Recent repair history assessment will be part of evaluation process. This process will likely extend past Budget process.

Applicable Areas: East Shore Kootenay Lake, Salmo and Area, Slocan Valley, Castlegar and Area, Nakusp and Arrow Lakes

Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Fiscal Responsibility- Asset Management Planning, Energy & Environment- Environmental Stewardship & Energy Efficiency, Fiscal Responsibility – New technology in Asset Replacement

Department Name: Finance and Procurement

Project Name: Timesheets application in Project Management module

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	December 31, 2023	July 31, 2027	Delayed	March 01, 2018

Objectives and Outcomes: Implementation of the Timesheets functionality for a test or beta group to have electronic timesheets be created, submitted and approved to then be integrated to the Payroll intake to improve efficiencies. As other departments are utilizing software for scheduling efforts are being made to ensure time entry is cohesive.

Most Recent Actions: Due to some other software priorities and an ongoing analysis with our Business Analyst in IT, this work is pending until a full review of software and needs is met.

Next Steps and Upcoming Milestones: Review with IT, and incorporation of other Department input is ongoing.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Fiscal Responsibility- Review and streamline outdated processes

Project Name: Enhanced features in the Project Costing Module

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	December 31, 2023	July 31, 2026	Delayed	April 15, 2018

Objectives and Outcomes: A reassessment of the coding categories will be evaluated. Exploration of the "Main" project umbrella are in development.

Most Recent Actions: A review of project and workorder names was completed to make them succint and reflective of the names and places without being too long.

Next Steps and Upcoming Milestones: A beta test group will action a new Project level. Rollout to be determined from there.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Fiscal Responsibility- Review and streamline outdated processes

Project Name: Unit 4 ERP Software Cloud Migration

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	September 30, 2026		On Track	December 03, 2025

Objectives and Outcomes: Currently the accounting system used by the RD, Unit 4, requires its customers to complete a migration of the software to the Cloud. This migration will fulfill the software being operational on a go forward basis and continue to be supported.

Most Recent Actions: The Board has approved the spending to complete the project, and the contract with Unit 4 has been signed.

Next Steps and Upcoming Milestones: Staff are working with a third party support provider for Unit 4 and an analysis and scope will be completed by April. This will provide a more fulsome action list to be undertaken which will highly involve Finance.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Fiscal Responsibility- Review and streamline outdated processes

Department Name: Finance and Procurement

Project Name: Purchasing Policy Update

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	December 31, 2026	December 31, 2026	Delayed	December 03, 2025

Objectives and Outcomes: To revise and update the Purchasing policy to meet modern requirements including current procurement levels

Most Recent Actions: Reached out to other jursidications to get samples of their policies. Had Discussions with procurement staff on issues with current policy

Next Steps and Upcoming Milestones: Review Policies from other jurisdiction and set priorities for revisions to the RDCK policy.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Review Policies & Processes

Department Name: Fire Services

Project Name: Crawford Bay Fire Service feasability study

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2020	January 01, 2028	Delayed	January 01, 2016

Objectives and Outcomes: This project analyzes options for establishing a fire hall in the Crawford Bay area.

Most Recent Actions: A draft options review was provided to the Area A Director for review in 2020. this project is on hold pending Director feedback.

Next Steps and Upcoming Milestones: This project is on indefinite hold pending director feedback and further Board direction

Applicable Areas: East Shore Kootenay Lake

Strategic Priority and Area: Organizational Excellence – Enhance Customer Service

Project Name: Service S128 Riondel Fire Protection

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	August 31, 2024		Delayed	August 20, 2020

Objectives and Outcomes: This project involves evaluating equitable share of funding for the Riondel Fire Services for providing First Responder and Road Rescue services outside of the fire service boundary. Q3 update-The Province has advised that Service 152 should be split into new service areas.

Most Recent Actions: Staffing changes have delayed the project. Following an anticipated review Q1 in 2026, next steps will be identified and incorporated into staff workplans.

Next Steps and Upcoming Milestones:

Applicable Areas: East Shore Kootenay Lake

Strategic Priority and Area: Organizational Excellence – Focus on Core Services

Department Name: Fire Services

Project Name: Creston area Sub-Regional Fire Service

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2024		Delayed	January 01, 2012

Objectives and Outcomes: This ongoing project aims to align and streamline fire services delivery between the RDCK and Town of Creston in the Creston Valley. Q3 update - the Canyon Lister service has been successfully transitioned from the RDCK to the Town of Creston. RDCK and Town staff will now proceed to negotiate a valley-wide contract for end 2023 in accordance with the Project Charter.

Most Recent Actions: August 5, 2025 - Master Plan completed, awaiting results. Regional Chief and Creston Chief to collaborate on new contracts for 2026 and beyond. Staffing changes have delayed the project.

Next Steps and Upcoming Milestones: Acting FEMS GM to setup a meeting with Creston Chief to review agreements and plan for new contracts.

Applicable Areas: Creston and Area, East Shore Kootenay Lake

Strategic Priority and Area: Organizational Excellence – Focus on Core Services

Project Name: BC Structure Firefighter Minimum Training Standards

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Provincial Requirement	December 31, 2024		Delayed	October 01, 2016

Objectives and Outcomes: BC Structure Firefighter Minimum Training Standard distributed by the Office of the Fire Commissioner in September/October 2023. Replaces the previous BC Structure Firefighter Playbook. Staff are continually providing training to new recruits and incumbent firefighters according to the Minimum Training Standard.

Most Recent Actions: This project is now part of the ongoing provision of fire services across the RDCK.

Next Steps and Upcoming Milestones:

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Focus on Core Services

Project Name: Area D First Responder Service

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 30, 2024	April 30, 2026	On Track	February 20, 2020

Objectives and Outcomes: Q1 update - Electoral approval for the bylaw has been obtained through the Alternate Approval Process. Staff are building a plan for recruitment and response capability including vehicle assets with operational implementation goal of Spring 2025.

Most Recent Actions: April 14, 2025 - Update - 8 members recruited and currently undertaking First Responder training. Purchasing used RAV4 from RDCK head office as FR response vehicle. August 5, 2025 - Currently waiting for response vehicle for First Responders.

Next Steps and Upcoming Milestones: Lardeau Valley: still waiting on a couple of members to license with EMALB. Driver training to commence in the new year. Response Vehicle is scheduled to be decaled soon. All equipment is in place. A storage location for a response vehicle is arranged.

Applicable Areas: Kaslo and Kootenay Lake North

Strategic Priority and Area: Organizational Excellence – Enhance Customer Service

Department Name: Fire Services

Project Name: Area H Hills and Summit Lake Service Case Analysis

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 30, 2024	August 31, 2026	Delayed	September 23, 2021

Objectives and Outcomes: Develop a service case for establishing an RDCK volunteer fire department to service the Hills area.

Most Recent Actions: RDCK Research Analyst Tom Dool and Regional Fire Chief are working on this in coordination with the Village of Nakusp. Staffing changes have delayed the project. Following an anticipated review Q1 in 2026, next steps will be identified and brought to Board for direction. Resolution 690/21

Next Steps and Upcoming Milestones:

Applicable Areas: Slocan Valley

Strategic Priority and Area: Organizational Excellence – Enhance Customer Service

Project Name: Area 'A' Medical First Responder Services - Service Case Analysis

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 01, 2025	June 30, 2026	Delayed	September 12, 2024

Objectives and Outcomes: 506/24 That the Board direct staff to complete a service case analysis regarding the provision of Medical First Responder Services for all of Area A by no later than June 2025.

Most Recent Actions: Assigned to Deputy Regional Fire Chief for project scoping: 1) review needed updates to agreement with BCEHS for higher than FR scope., and 2) operationally, review needed equipment and meds related to a higher license level Staffing changes have delayed the project. Following an anticipated review Q1 in 2026, next steps will be identified and included into staff workplans

Next Steps and Upcoming Milestones:

Applicable Areas: East Shore Kootenay Lake

Strategic Priority and Area: Organizational Excellence – Enhance Customer Service

Project Name: Whitewater Fire Protection Fire Response Service Case Analysis

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 30, 2024	June 30, 2026	Delayed	October 19, 2023

Objectives and Outcomes: Assigned at the October 2023 Open Board Meeting.

Most Recent Actions: A Review of operational feasibility for delivering services to Whitewater has identified a low potential for providing fire protection to the ski resort. Staffing changes have delayed the project. Following an anticipated review Q1 in 2026, next steps will be identified and included in the GM FEMS' workplan.

Next Steps and Upcoming Milestones: A final report will be drafted.

Applicable Areas: Nelson Area and West Arm of Kootenay Lake, Salmo and Area

Strategic Priority and Area: Organizational Excellence – Enhance Customer Service

Department Name: Fire Services

Project Name: Policies for Fire Safety Act Inspections in RDCK - Operated and Contracted Service Areas

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Provincial Requirement		December 31, 2026	Not Started	October 17, 2024

Objectives and Outcomes: Establish policies for Fire Safety Act Inspections in the RDCK.

Most Recent Actions: Staffing changes have delayed the project. Following an anticipated review Q1 in 2026, next steps will be identified and included in staff workplans.

Next Steps and Upcoming Milestones:

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Organizational Excellence – Review Policies & Processes

Department Name: GIS

Project Name: Next Generation 911 Data Transition

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Provincial Requirement	February 28, 2027	February 28, 2027	On Track	December 03, 2025

Objectives and Outcomes: The project will ensure that the RDCK and Municipal partners are ready to go live with the nation wide 911 emergency response improvement initiative, Next Generation 9-1-1. Creation of high quality, accurate, public safety grade GIS data is central to the NG9-1-1 system, providing better information to quickly identify the location of a 9-1-1 incident.

Most Recent Actions: Phase I: First pass 'Address Point' and 'Roads' data corrections - Complete. Phase II: Public outreach, community education, address changes - In Progress and ongoing Phase III: Municipal 'Address Point' data and 'Roads' and ongoing rural data corrections and improvements - In Progress, Q3 2025 Phase IV: Locality Data improvements – In progress, Q3 2025

Next Steps and Upcoming Milestones: Phase II: Public outreach, community education, address changes - In Progress and ongoing Phase III: Municipal 'Address Point' data and 'Roads' and ongoing rural data corrections and improvements - In Progress, Q1 2026 Phase IV: Locality Data improvements – In progress Q1 2026

Applicable Areas: Entire RDCK

Strategic Priority and Area: Relationships– Partner with Member Municipalities, Organizational Excellence - Communication with Residents, Organizational Excellence – Focus on Core Services, Organizational Excellence – Enhance Customer Service

Department Name: GIS

Project Name: GIS Software and Applications Upgrades for 2026

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	September 30, 2026		On Track	October 01, 2025

Objectives and Outcomes: Required upgrades are underway for the ESRI ArcGIS Enterprise GIS software suite to stay current and functional with modern IT systems, databases and web-based GIS systems. This includes enhancements to existing web mapping applications, migrating to the newest map viewer interface. The upgrade will improve performance, user experience and increase longevity.

Most Recent Actions: Phase I: ArcGIS Enterprise Implementation Development environment – install complete Q4 2025 Phase II: ArcGIS Enterprise Implementation Production environment – install complete Q4 2025 Phase III: ArcGIS Portal Web Map Content Migration and Application upgrades in new environment – planning in progress Q4 2025

Next Steps and Upcoming Milestones: Ph I: DEV environment Implementation– testing complete by Jan 31, 2026 Ph II: PROD environment Implementation– testing complete by Jan 31, 2026 Ph III: ArcGIS Portal Web Map Content Migration to new environment and App upgrades– in progress Q1 2026, complete end Q2 2026 Ph IV: ArcGIS Online Web Map App new interface upgrades– planning in progress, complete Sept 30, 2026

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Organizational Excellence – Enhance Customer Service, Organizational Excellence - Communication with Residents, Relationships– Partner with Member Municipalities

Department Name: Human Resources

Project Name: Organizational Review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2025		On Track	December 03, 2025

Objectives and Outcomes: Phase 1 of an Organizational review, with recommendations due to the Board by February board meeting.

Most Recent Actions: Consultants have met with all stakeholders relevant to this phase of work.

Next Steps and Upcoming Milestones: Preliminary, draft, report to the SMT by the end of January, with final recommendations to the Board in February.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Review Governance Structures, Organizational Excellence – Focus on Core Services

Project Name: Information Technology Infrastructure Replacement - Wireless Firewalls

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
	April 04, 2023	December 01, 2025	Delayed	April 01, 2022

Objectives and Outcomes: This project is required to replace firewalls and Wi-Fi routers that are at end of life.

Most Recent Actions: This project was completed as originally scoped some time ago but not previously updated. Annually, equipment will come end of life and replacements are managed and budgeted for based on an asset management lifecycle replacement plan specific for IT assets.

Next Steps and Upcoming Milestones:

Applicable Areas: Entire RDCK

Strategic Priority and Area: Fiscal Responsibility- Asset Management Planning

Project Name: Microsoft Exchange 365

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
	December 15, 2023		Delayed	January 03, 2023

Objectives and Outcomes: This project is to align our infrastructure/hosted environment with security and functional requirements.

Most Recent Actions: Project was completed in the fall of 2024 and all mailboxes were migrated to Exchange online along with archive PST folders.

Next Steps and Upcoming Milestones:

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence - Communication with Residents

Project Name: End User Computing Strategy

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Senior Management Team	December 31, 2027		On Track	December 03, 2025

Objectives and Outcomes: To reduce costs via standardization, enhance security and improve the overall user experience, aligning with current technological trends and organizational needs. For this project, the primary deliverables include: - Bulk procurement and deployment of new laptops. - Replacement of thin clients with desktops or laptops. - Implement modern device management.

Most Recent Actions: - Procured 45 laptops at the end of 2025 via a Canoe competitive proposal process. - Deployed laptops and desk reconfiguration to the Finance and Corporate Admin team. - Deployed laptops and desk reconfiguration to EOC team.

Next Steps and Upcoming Milestones: - Deployment of laptops and desk reconfiguration to Environmental Services team at Head Office by end of January 2026. - Deployment of laptops and desk reconfiguration to Creston Branch office by end of March 2026. - Rollout secure remote network access solution to existing new laptop users by end of March 2026.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Fiscal Responsibility- Asset Management Planning, Fiscal Responsibility – New technology in Asset Replacement

Department Name: Parks

Project Name: Lardeau Regional Park Construction - as per Management Plan

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	November 23, 2026	November 23, 2028	On Track	April 15, 2021

Objectives and Outcomes: Amenity installations and small waterfront restoration budgeted for in 2026.

Most Recent Actions: Foreshore work and replanting as well as cleanup has been done and will continue into spring 2026. Many of the invasives have been removed and planting of non invasives. Continued planting and riparian area restoration into the fall of 2026. Do waste bag receptacle was installed as per community disccussion.

Next Steps and Upcoming Milestones: As per above continued riparian restoration and invasive plant mamagement will occur in 2026 and the addition of a picnic table to be installed in the late spring.

Applicable Areas: Kaslo and Kootenay Lake North

Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Organizational Excellence - Communication with Residents

Project Name: Taghum Beach Parking lot improvements

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2026		On Track	March 31, 2021

Objectives and Outcomes: Looking into PFR (archeological permitting). Some funding for project being provided by Area E and F community works funding grants. Draft concept designs received by RDCK staff.

Most Recent Actions: Concept design presented to Parks Commission.

Next Steps and Upcoming Milestones: Waiting on Final Concept Design Working with PM - biweekly meetings, looing to start PFR (Archeological work). Procurement for landscape design out. Expanding scope of work for consultant to handle pre-engagement work.

Applicable Areas: Nelson Area and West Arm of Kootenay Lake, Salmo and Area

Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Organizational Excellence – Enhance Customer Service

Project Name: Waterloo Eddy Regional Park Construction

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	November 30, 2025	November 30, 2028	On Track	March 01, 2018

Objectives and Outcomes: 2024 amenities and restoration design - continue working with ONA on restoration plan. Met with ONA in April 2024 with first phase plan, now trying to find an opportunity to partner with them through an unknown agreement type. Successful fuel treatment and planting with the ONA in fall 2024 - partnership continuing into 2025.

Most Recent Actions: Will be meeting with Staff and ONA in the coming spring to begin 3 year plan.

Next Steps and Upcoming Milestones: Contractor and Staff work to closing off all access points for with boulders, ditching and fencing after 2024 vandalism. Spring work 2025, more plantings, invasive management and watering plan. Park looking good.

Applicable Areas: Castlegar and Area

Strategic Priority and Area: Organizational Excellence – Enhance Customer Service, Organizational Excellence – Focus on Core Services

Department Name: Parks

Project Name: Glade Legacy Project

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	October 31, 2025	October 31, 2028	Delayed	July 01, 2017

Objectives and Outcomes: Staff working with consultant for final draft. Final draft will be provided to Commission and then for public consultation. Draft design provided to Commission looking at community meeting in February Staff had community meeting in Glade, receiving community input through jotform survey. Working on comments. Community meeting was mixed with many not wanting any development

Most Recent Actions: Parks Planning to do ALC Application.

Next Steps and Upcoming Milestones: Reviewing all comments and providing information to the Castlegar IJ Parks and Recreation Commission. Working on ALR application, continued work no further update.

Applicable Areas: Castlegar and Area

Strategic Priority and Area: Organizational Excellence – Enhance Customer Service, Organizational Excellence – Focus on Core Services

Project Name: Regional Parks and Water Access Strategy

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	October 30, 2025	March 31, 2026	Delayed	August 17, 2023

Objectives and Outcomes: The Regional Parks & Water Access Strategy is a comprehensive strategy to assist with future planning, administration, operations and asset management strategies for all RDCK regional parks.

Most Recent Actions: The draft report was reviewed with the working group this Fall. Edits were suggested that have now been completed. Coordination of a follow-up working group meeting is underway. In no further changes are needed, the document will then be provided to the community for feedback.

Next Steps and Upcoming Milestones: Meeting of the working group is being coordinated. Once finalized, the report will go back out to public consultation.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence - Communication with Residents, Regional Growth – Balance Regional & Local Needs, Fiscal Responsibility- Review and streamline outdated processes

Project Name: Goat River Park Development

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board				December 11, 2025

Objectives and Outcomes: This is the development of newly acquired land into a regional park

Most Recent Actions: Land purchase closed in October - staff inspected the property and are assessing

Next Steps and Upcoming Milestones: Further assessment Community Engagement

Applicable Areas: Creston and Area

Strategic Priority and Area: Organizational Excellence – Enhance Customer Service, Organizational Excellence – Focus on Core Services

Department Name: Planning

Project Name: Area D Community Planning

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	January 01, 2025	March 31, 2027	Not Started	February 17, 2022

Objectives and Outcomes: Project follows up on completed work in 2022 to host land use planning discussions (virtually) for most communities in Area D. The goal of this work is to update the Area D Comprehensive Land Use Bylaw. In December 2025, it was prioritized as a high priority work plan item for Planning once current projects are completed.

Most Recent Actions: 2022-2025 was spent evaluating how the RDCK can best administer resources for land use planning. The Board passed resolution 671/25: That the Board direct staff to initiate a Sub-Regional Official Community Plan update for areas F, H, J, and K and staff to initiate the Area D Community Planning; and these projects be the top priority for the planning department workplan.

Next Steps and Upcoming Milestones: Staff are currently developing a framework to guide this work concurrently with the Sub-Regional OCP update for areas F, H, J, and K.

Applicable Areas: Kaslo and Kootenay Lake North

Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Regional Growth – Simplify Land Use Planning, Regional Growth – Encourage Housing Near Services, Energy & Environment- Environmental Stewardship & Energy Efficiency, Energy & Environment- Watershed Governance and Protection

Project Name: Kootenay Lake Watercourse DPA Project

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	July 31, 2021	July 21, 2023	Delayed	April 16, 2020

Objectives and Outcomes: Project initiated from discussions at the Kootenay Lake Partnership table, recognizing that the RDCK has development permit authorities under the Local Government Act that are not being fully utilized to protect sensitive habitat around Kootenay Lake.

Most Recent Actions: July 2023 Board meeting resolution: "That the Board direct staff to refer drafting bylaw amendments for Environmental Development Permit Areas for Electoral Areas A, D, E and F and that the Environmental Development Permit Areas amendments be addressed within the community planning process for each Area"

Next Steps and Upcoming Milestones: Development Permit Areas will be updated during Official Community Plan review process for Electoral Areas A, D, E, and F.

Applicable Areas: Nelson Area and West Arm of Kootenay Lake, Kaslo and Kootenay Lake North, East Shore Kootenay Lake

Strategic Priority and Area: Energy & Environment- Environmental Stewardship & Energy Efficiency

Project Name: Subdivision Servicing Bylaw Review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	August 31, 2026	September 01, 2026	On Track	May 21, 2020

Objectives and Outcomes: To undertake a review of the RDCK Subdivision Bylaw to improve administrative process/efficiency, and seek solutions for recurring challenges (e.g. servicing).

Most Recent Actions: Summary report (comparative analysis) presented to staff by consulting team.

Next Steps and Upcoming Milestones: Staff working with consulting team to coordinate stakeholder engagement with an anticipated completion date for engagement of February 28, 2026.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Fiscal Responsibility- Review and streamline outdated processes, Energy & Environment- Environmental Stewardship & Energy Efficiency

Department Name: Planning

Project Name: Agricultural Policy Review - Phase 2

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	January 01, 2025		Delayed	March 25, 2019

Objectives and Outcomes: Project follows previous agriculture policy changes implemented to address regulatory changes in Provincial legislation. This phase focuses on recent changes to the Agricultural Land Reserve Act and Regulations such as those affecting additional residences on ALR land, for example.

Most Recent Actions: Electoral Areas A, B, C amending bylaws adopted Oct 2022. F,I,J,K zoning bylaw adopted July 2023. Remaining Electoral Areas OCPs (D, E, G, H) were put on hold on in 2023 while undertaking a work plan review for planning projects.

Next Steps and Upcoming Milestones: Agricultural policy updates for the remaining 4 Electoral Areas will be addressed through community planning efforts as part of future Official Community Plan updates for each of those areas.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Energy & Environment- Agriculture & Food Security, Fiscal Responsibility- Review and streamline outdated processes

Project Name: Regional & Local Community Needs Project

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	February 28, 2026	March 02, 2026	On Track	April 10, 2024

Objectives and Outcomes: The RDCK and its partnering municipalities: City of Castlegar, City of Nelson, Town of Creston, Village of Kaslo, Village of Nakusp, Village of Salmo and Village of Slocan are utilizing the complete communities assessment funding for growth management planning to ensure efficient expansion of servicing and infrastructure in line with long-term community development goals.

Most Recent Actions: Regional Board workshop on December 9, 2025 to provide overview of indicator weighting and receive feedback on draft fringe planning case studies.

Next Steps and Upcoming Milestones: Final report including geospatial mapping anticipated by end of February.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Regional Growth – Simplify Land Use Planning, Regional Growth – Balance Regional & Local Needs, Regional Growth – Encourage Housing Near Services

Department Name: Planning

Project Name: Planning Procedures and Fees Bylaw Review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	January 23, 2025	December 31, 2027	Delayed	August 17, 2023

Objectives and Outcomes: To respond to housing needs and improve administrative effectiveness through potential amendments to the RDCK Planning Procedures and Fees Bylaw.

Most Recent Actions: Amendment bylaws were presented to Rural Affairs Committee for consideration, relating primarily to development approval information areas as an outstanding implementation item for both the Area 'G' Comprehensive Land Use Bylaw and the Area I Official Community Plan.

Next Steps and Upcoming Milestones: Project put on hold due to uncertainties surrounding Subdivision Servicing Bylaw Review and the potential outcomes of that project affecting the need for future amendments. This project is considered to be a continuous work stream and a formal completion date is difficult to determine at this time given its relation to other projects.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence – Enhance Customer Service, Fiscal Responsibility- Review and streamline outdated processes

Project Name: Local Government Housing Initiatives

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 11, 2025	June 30, 2026	Delayed	November 30, 2023

Objectives and Outcomes: The purpose of the proposed zoning and OCP bylaw amendments are to implement the requirements of Provincial Bill 44 Housing Statutes (Residential Development) Amendment Act. Changes to zoning bylaws completed in July, 2024. Staff started identifying OCP and additional zoning changes required as per SSMUH guidelines.

Most Recent Actions: Staff preparing report to accompany zoning amendment bylaws for all zoned areas. For OCPs, staff have prepared an information report to accompany the zoning bylaw amendments; OCP amendments will proceed once zoning amendments have been adopted.

Next Steps and Upcoming Milestones: Pending zoning amendment bylaw adoption, staff will continue preparation of OCP amendments bylaws for compliance with Bills 44 and 25.

Applicable Areas: Nelson Area and West Arm of Kootenay Lake, Castlegar and Area, Salmo and Area, Kaslo and Kootenay Lake North, East Shore Kootenay Lake, Creston and Area, Nakusp and Arrow Lakes

Strategic Priority and Area: Fiscal Responsibility- Review and streamline outdated processes, Regional Growth – Simplify Land Use Planning

Department Name: Planning

Project Name: Housing Development Costing and Study

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 18, 2025		Not Started	February 15, 2024

Objectives and Outcomes: To develop a cost assessment and study outlining the requirements for land development for housing and report on suitable land and resources within the RDCK that can be acquired, converted, and disposed of for the purposes of developing housing.

Most Recent Actions: December 2025 Resolution 672/25: That the Board direct staff take no further action to initiate a Housing Development and Costing Study.

Next Steps and Upcoming Milestones: The Housing Development and Costing Study will be removed from the Planning Department's work plan.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Regional Growth – Encourage Housing Near Services

Project Name: Playmor Junction Zoning Bylaw

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 29, 2023		Not Started	February 20, 2020

Objectives and Outcomes: To develop a zoning bylaw for the Playmor Junction area in response to a neighbourhood petition urging the RDCK to address land use conflicts in the area.

Most Recent Actions: No action has been taken on this initiative to date.

Next Steps and Upcoming Milestones: Determine priority and sequence of review through the design and initial stages of the Area F, H, J, K Sub-regional Official Community Plan Review. This item will be removed as a separate item on the work plan recognizing that it is incorporated into this larger project.

Applicable Areas: Slocan Valley

Strategic Priority and Area: Organizational Excellence - Communication with Residents, Regional Growth – Simplify Land Use Planning, Regional Growth – Balance Regional & Local Needs

Project Name: Campground Bylaw Review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	August 14, 2025		Delayed	April 19, 2018

Objectives and Outcomes: To investigate regulatory options for park model trailers within the RDCK and consider ways to better regulate developments where multiple RV sites are created.

Most Recent Actions: Staff's initial review determined that this item can likely be addressed through existing regulations (i.e. the Manufactured Home Park and Building Bylaws).

Next Steps and Upcoming Milestones: It has been implied through ongoing work plan prioritization discussions with the Board that this work is low priority. As it can be addressed through upcoming community planning efforts and through amendments to other bylaws, this specific item is being marked as completed and will be removed from the work plan.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Fiscal Responsibility- Review and streamline outdated processes

Department Name: Planning

Project Name: Area H North OCP Review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	July 28, 2023	March 31, 2028	Delayed	April 16, 2020

Objectives and Outcomes: To review the Area H North Official Community Plan, with the potential of having a Comprehensive Land Use bylaw.

Most Recent Actions: April/May 2022 - Staff completed Planning 101 open houses in New Denver and Hills.

Next Steps and Upcoming Milestones: Resolution 671/25 directed staff to initiate a Sub-Regional Official Community Plan update for areas F, H, J, and K and staff to initiate the Area D Community Planning; and these projects be the top priority for the planning department workplan. This item will be removed as a separate item on the work plan recognizing that it is incorporated into this larger project.

Applicable Areas: Slocan Valley

Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Regional Growth – Simplify Land Use Planning, Regional Growth – Balance Regional & Local Needs, Fiscal Responsibility- Review and streamline outdated processes

Project Name: Area J OCP Review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	January 01, 2025	March 31, 2028	Not Started	July 07, 2021

Objectives and Outcomes: To review and update the Electoral Area J Official Community Plan.

Most Recent Actions: December 2025 - Resolution 671/25: That the Board direct staff to initiate a Sub-Regional Official Community Plan update for areas F, H, J, and K and staff to initiate the Area D Community Planning; and these projects be the top priority for the planning department workplan.

Next Steps and Upcoming Milestones: Staff are currently developing a framework to guide the Sub-Regional OCP update for areas F, H, J, and K. This item will be removed as a separate item on the work plan recognizing that it is incorporated into this larger project.

Applicable Areas: Castlegar and Area

Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Regional Growth – Simplify Land Use Planning, Regional Growth – Balance Regional & Local Needs, Fiscal Responsibility- Review and streamline outdated processes

Project Name: Electoral Area F, H, J and K Sub-Regional Official Community Plan Update

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board		March 31, 2028	On Track	January 07, 2026

Objectives and Outcomes: To review the Electoral Area F, H, J and K Official Community Plans and create a ew, Sub-Regional OCP for these areas. Projects previously listed separately on the work plan that have been incorporated into this item include: Kootenay Lake Watercourse Development Permit Areas; Ag Policy Review; Playmor Junction ZBL; Area H North OCP Review; and Area J OCP Review

Most Recent Actions: December 2025 - Resolution 671/25: That the Board direct staff to initiate a Sub-Regional Official Community Plan update for areas F, H, J, and K and staff to initiate the Area D Community Planning; and these projects be the top priority for the planning department workplan.

Next Steps and Upcoming Milestones: Staff are currently developing a framework to guide the Sub-Regional OCP update for areas F, H, J, and K.

Applicable Areas: Nelson Area and West Arm of Kootenay Lake, Nakusp and Arrow Lakes, Slocan Valley, Castlegar and Area

Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Regional Growth – Simplify Land Use Planning, Regional Growth – Balance Regional & Local Needs, Regional Growth – Encourage Housing Near Services, Fiscal Responsibility- Review and streamline outdated processes

Project Name: Development Permit Area Enforcement Framework

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	June 30, 2025	June 30, 2026	Delayed	January 07, 2026

Objectives and Outcomes: To enable better enforcement options for Environmental Development Permit Areas for the RDCK.

Most Recent Actions: Board passed resolution 208/25 in March 2025 directing staff to prepare amendment bylaws for FIRST and SECOND reading to enable better enforcement of Environmental Development Permit Area requirements and to prepare a staff report that details consultation considerations to accompany the aforementioned amendment bylaws for Electoral Areas A, G, and H.

Next Steps and Upcoming Milestones: Bring forward a staff report to the Board that addresses the direction provided in Resolution 208/25.

Applicable Areas: East Shore Kootenay Lake, Salmo and Area, Slocan Valley

Strategic Priority and Area: None, Organizational Excellence – Review Policies & Processes, Energy & Environment- Watershed Governance and Protection, Regional Growth – Simplify Land Use Planning, Fiscal Responsibility- Review and streamline outdated processes

Department Name: Project Management

Project Name: Asset Management Planning

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	September 30, 2027		On Track	December 05, 2025

Objectives and Outcomes: Developing a robust asset management plan through research and documentation of our Regional District owned assets that helps to put timelines on repairs, maintenance and replacement of assets while providing more cost certainty to the Board on policy for reserve contributions, financing, and tax requisition.

Most Recent Actions: Asset Management Coordinator hired mid 2025. Work has progressed with the steering committee on both a centralized and department based approach.

Next Steps and Upcoming Milestones: Update to the Board planned January 2026.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Fiscal Responsibility- Asset Management Planning

Department Name: Recreation

Project Name: Robson Recreation Society Lease

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	September 30, 2025	January 05, 2026	On Track	June 06, 2025

Objectives and Outcomes: Robson Recreation Society provided a lease agreement to the Castlegar & District Recreation Commission on Dec 2. Approval was provided for it to be advanced to the Board at the Dec 11 meeting.

Most Recent Actions: Board approved staff to sign the agreement.

Next Steps and Upcoming Milestones: In 2026, an Operational Plan will be developed between the Robson Recreation Society and RDCK as well as project plan for the construction of the park.

Applicable Areas: Castlegar and Area

Strategic Priority and Area: Relationships– External Organization's Involvement in Recreation, Organizational Excellence - Communication with Residents, Relationships– Recognize and Celebrate Volunteers

Project Name: Facility Space Allocation Review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	March 31, 2026			June 10, 2025

Objectives and Outcomes: This project includes reviewing and revising allocation timelines and procedures, defining public use commitments and integrating them into policy, exploring dedicated space/time rentals for user groups, developing internal guidelines for managing multi-facility user request, and providing recommended changes to the Allocation Policy where appropriate.

Most Recent Actions: Project has started but has not been a priority to date. Further updates will be provided in the coming months.

Next Steps and Upcoming Milestones: Work team has been established.

Applicable Areas: Entire RDCK

Strategic Priority and Area:

Department Name: Recreation

Project Name: East Shore Recreation Facility Operation

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	September 30, 2025	March 31, 2026	On Track	June 15, 2025

Objectives and Outcomes: RDCK took over the operations for of the Crawford Bay Fitness Centre from the East Shore Facilities Society. An agreement was entered into with SD8. Transition plans are underway with the goal of minimal disruption to service to the community.

Most Recent Actions: Transition from the East Shore Facilities Society to the RDCK is in progress. Financial matters are expected to be completed by January. Administrative aspects are expected to be completed by late January. Other operational matters such as signage, branding, and moving clients onto the new system will occur over the next several months.

Next Steps and Upcoming Milestones: Staffing transition planning has delayed some aspects of this full operational transition. Memberships are now being processed through the RDCK recreation platform. Establishment of ongoing meetings with SD8 are in the process of being planned to support the effective operation of the space.

Applicable Areas: East Shore Kootenay Lake

Strategic Priority and Area: Organizational Excellence - Communication with Residents, Regional Growth – Balance Regional & Local Needs, Relationships– Co-operation with Neighbouring Regions, Relationships– External Organization's Involvement in Recreation

Project Name: Community Services Membership Services Restructuring

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	February 28, 2026		Delayed	November 15, 2023

Objectives and Outcomes: Due to staff changes within Community Services, this project has been delayed. Anticipated completion date has been adjusted.

Most Recent Actions: This is a complex item involving several steps. Most recently, efforts to analyze changes related to punch passes has been undertaken.

Next Steps and Upcoming Milestones: Report to All Rec in April will be provided regarding the analysis on punch passes.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Enhance Customer Service, Organizational Excellence – Review Policies & Processes

Project Name: Community Services Access & Inclusion Policy Development

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	October 31, 2023	June 30, 2026	On Track	October 19, 2023

Objectives and Outcomes: The Financial Access & Inclusion policy has 4 components. Three have been implemented and are undergoing ongoing evaluation.

Most Recent Actions: Report was provided to All Rec with the most recent statistics in October. Program is in a state to being monitored. Staff have initiated outreach to social service agencies across the District. At the Spring All Rec meeting an update will be provided on these efforts. As the policy has been developed, this item is noted as complete however evaluation is ongoing.

Next Steps and Upcoming Milestones: Priorities over the coming year include community liaison work with social service agencies and monitoring of the policy revisions approved at the July 2025 Board meeting. Reporting will continue to be provided to the All Recreation Committee.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence - Communication with Residents, Organizational Excellence – Review Policies & Processes, Organizational Excellence – Enhance Customer Service, Relationships– External Organization's Involvement in Recreation, Fiscal Responsibility- Review and streamline outdated processes

Department Name: Recreation

Project Name: Community Services Sponsorship Policy Development

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	October 31, 2025	December 01, 2025		January 03, 2025

Objectives and Outcomes: Policy was approved by the Board in June 2025.

Most Recent Actions: Implementation launched in November 2025. Several inquiries have been received. Evaluation of processes will occur once some experience is gained with the new process.

Next Steps and Upcoming Milestones:

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence – Enhance Customer Service, Relationships– External Organization's Involvement in Recreation, Fiscal Responsibility- Review and streamline outdated processes

Project Name: Achieving Extraordinary Customer Experiences

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	September 30, 2025	January 31, 2026	On Track	March 30, 2025

Objectives and Outcomes: Community Services staff from across the District is undertaking training regarding "Achieving Extraordinary Customer Experiences". A "service promise" has been established and staff are now finalizing establishing goals and measurable outcomes.

Most Recent Actions: Baseline survey was launched between Oct 21 and Nov 21. 1561 responses were received. Summary reports and information are being developed and will be shared with the commissions in the new year. The last training module with staff was held in December. Next steps related to customer experience excellence are being planned for 2026.

Next Steps and Upcoming Milestones: Reports will be provided to the various commissions in January & February as well as the All Rec Committee in April 2026.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence - Communication with Residents, Organizational Excellence – Enhance Customer Service

Project Name: Creston and District Community Complex Solar Array Installaion

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	November 30, 2024	December 18, 2024		April 01, 2023

Objectives and Outcomes: This project was 75% funded by the CBT light up the basin program. Total budget $105,000 with RDCK contributing $30,000 from S224 The size of the solar array will offset total power use by 2% - and staff will be able to track and show real time power generation and use.

Most Recent Actions: This was commissioned/completed in late 2024. In early 2025 staff presented the outcome to the CVSC and also presented the display in the CDCC lobby.

Next Steps and Upcoming Milestones: Completed

Applicable Areas: Creston and Area

Strategic Priority and Area: Energy & Environment- Environmental Stewardship & Energy Efficiency

Department Name: Recreation

Project Name: Castlegar and District Community Complex Arena Roof Repair

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	July 31, 2025	April 30, 2026	Delayed	March 15, 2024

Objectives and Outcomes: This is repair of the arena roof - an impermeable membrane will be placed over the existing metal roof.

Most Recent Actions: Contractor completed the work.

Next Steps and Upcoming Milestones: Final inspection in the spring

Applicable Areas: Castlegar and Area

Strategic Priority and Area: Fiscal Responsibility- Manage taxation by responding to residents needs, Fiscal Responsibility- Asset Management Planning

Project Name: Salmo and Area G Recreational Services Review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	November 10, 2025	April 30, 2026	Delayed	October 17, 2024

Objectives and Outcomes: The Salmo and Area G Recreation Services Review is to amend the scope and requisition of the Salmo and Electoral Area G (Rec. #7) Recreational Program Bylaw No.784, 1990. The intended outcome is combine the establishment bylaw #784 and bylaw #1135.

Most Recent Actions: Process has been initiated with the Minisrty to amend bylaw #784 and #1135 to increase the maximum taxation requisition. Discussions are underway with what steps are required to combine the establishment bylaws with the Ministry and other RDCK staff.

Next Steps and Upcoming Milestones: Reach out to Corporate Services staff to identify what Community Services can do to support the work required for this transition.

Applicable Areas: Salmo and Area

Strategic Priority and Area: Organizational Excellence – Review Governance Structures

Project Name: Castlegar and District Community Facilities, Recreation, Parks and Leisure Service Bylaw Amendments

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 09, 2025	April 30, 2026	On Track	July 17, 2025

Objectives and Outcomes: To amend the establishment bylaws for Castlegar and District Community Facilities, Recreation, Parks and Leisure service (S222) and for the Castlegar and Area Indoor Aquatic Centre Local Service Area Establishment Bylaw (S227).

Most Recent Actions: Amendments for bylaws 3061 and 3062 are with the Ministry awaiting approval.

Next Steps and Upcoming Milestones: Aligning bylaw approvals with a planned referendum for Fall 2026/Spring 2027.

Applicable Areas: Castlegar and Area

Strategic Priority and Area: Organizational Excellence – Review Governance Structures

Project Name: Septage Management Strategy

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	January 01, 2030		On Track	January 01, 2024

Objectives and Outcomes: Septage Management within the RD has been identified as not meeting current environmental standards and likely to create in the long-term liability if not addressed.

Most Recent Actions: Septage facilities in 4 different locations (Creston, Salmo, Castlegar and Nakusp area) require various different approaches which may include: - Partnerships with Municipalities and RDCK owned pilot treatment facilities. Staff continues to provide input on Liquid Waste Management Plan establishment for the Cities of Castlegar and Nelson.

Next Steps and Upcoming Milestones: Completion of negotiations with the the town of Creston about establishing the municipal wastewater treatment facility as septage receiving facilities. Ongoing communications with Village of Salmo and Nakusp about possibilities to treat septage in their municipal facilities.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Fiscal Responsibility- Asset Management Planning, Energy & Environment- Environmental Stewardship & Energy Efficiency, Waste Reduction – Implement Resource Recovery Plan

Project Name: Regionalization Assessment

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	April 01, 2026	September 30, 2027	On Track	January 01, 2025

Objectives and Outcomes: The 3 subregional framework of the Resource Recovery services are demonstratively inefficient and inequitable, therefore staff are assessing options to consider for regionalization.

Most Recent Actions: Staff presented overview of regionalization concepts and considerations to JRRC in Q3.

Next Steps and Upcoming Milestones: Staff will present a report to JRRC in Q1 to request authorization to proceed with a feasibility study to further assess the options presented in Q3.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Review Governance Structures, Waste Reduction – Implement Resource Recovery Plan, Fiscal Responsibility- Review and streamline outdated processes

Department Name: Resource Recovery

Project Name: RR facility and site hours review

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2025	December 31, 2026	Delayed	January 01, 2025

Objectives and Outcomes: Following a recommendation from the Systems Efficiency Review, staff are assessing traffic, tonnage, and distance to other services at both waste and recycling sites. Staff will present options for modifying hours of operation to more efficiently match site usage, provide quality service levels, and consider cost of services.

Most Recent Actions: Draft options and recommendations for waste and waste/recycling sites were reviewed with RR Ops team and other staff. Started collecting traffic counter data from stand alone recycling depots that do not track traffic. Developed manual record keeping for stand alone recycling depots that traffic counters are not feasible.

Next Steps and Upcoming Milestones: Staff will bring report to January JRRC to consider adjustment to waste and waste/recycling site hours. Stand alone recycling sites and West subregion will be assessed later in 2026 after sufficient data is collected.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Enhance Customer Service, Fiscal Responsibility- Review and streamline outdated processes

Project Name: Septage Management Options for Central and West subregions

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2026	December 31, 2027	On Track	June 19, 2019

Objectives and Outcomes: Septage management for the West and Central subregions require change. Staff have been pursuing options for acceptance at municipal wastewater treatment plants.

Most Recent Actions: Staff are participating in advisory groups for liquid waste management plans for Castlegar and Nelson and engaging with other municipalities (Salmo, Nakusp) regarding potential for septage acceptance at their wastewater treatment plants.

Next Steps and Upcoming Milestones: Oversight of septage management is transitioning to Utilities Manager.

Applicable Areas: Nelson Area and West Arm of Kootenay Lake, Kaslo and Kootenay Lake North, Salmo and Area, Slocan Valley, Nakusp and Arrow Lakes, Castlegar and Area

Strategic Priority and Area: Waste Reduction – Implement Resource Recovery Plan

Project Name: Industrial, Commercial and Institutional Organics Pilot - Nelson area

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	March 31, 2026		On Track	April 01, 2025

Objectives and Outcomes:

Most Recent Actions:

Next Steps and Upcoming Milestones:

Applicable Areas: Nelson Area and West Arm of Kootenay Lake, Salmo and Area, Kaslo and Kootenay Lake North

Strategic Priority and Area:

Department Name: Resource Recovery

Project Name: Industrial, Commercial and Institutional organics ban feasibility assessment

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2026		On Track	April 01, 2025

Objectives and Outcomes: Develop and implement Resource Recovery Facilities Bylaw updates to regulate ICI participation in organics diversion, and provide supports to help the sector transition.

Most Recent Actions: Following Q3 Board approval to proceed with ICI regulation, staff drafted new bylaw language, created communication materials for ICI generators, held an engagement session with the Nelson & District Chamber of Commerce, and met with local Chambers, Interior Health, and haulers to outline organics-diversion bylaw changes planned for 2026.

Next Steps and Upcoming Milestones: Bylaw-change communications will start in Q1 through new engagement platform, email, direct mail, social media, and newspaper. Information sessions will be held in Q2 2026 with affected communities and Chambers. Notification of non-compliance letter templates will be developed in Q2. Site staff and contractor training on load inspections will commence in Q3.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Waste Reduction – Public Education & Outreach, Waste Reduction – Sustainable Diversion Programs, Waste Reduction – Implement Resource Recovery Plan

Project Name: Creston Eco-Depot

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	September 30, 2026		On Track	October 10, 2018

Objectives and Outcomes: The RDCK is pursuing options to offer year round collection of Household Hazardous Waste in the communities of Creston, Castlegar and Nakusp.

Most Recent Actions: Request for Expression of Interest was issued in Q4 for eco-depots in Creston, Castlegar, and Nakusp.

Next Steps and Upcoming Milestones: Upon review of results of RFEOI (Feb), staff will provide options and request direction from JRRC.

Applicable Areas: Entire RDCK, Castlegar and Area, Creston and Area, Nakusp and Arrow Lakes

Strategic Priority and Area: Organizational Excellence – Enhance Customer Service, Waste Reduction – Sustainable Diversion Programs, Waste Reduction – Zero Waste in RDCK Operations, Waste Reduction – Implement Resource Recovery Plan

Project Name: Residential Cooking Oil Pilot Creston Landfill

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2025	December 31, 2027	On Track	June 13, 2024

Objectives and Outcomes: Pilot program to collect residential cooking oil at the Creston Landfill.

Most Recent Actions: Program is being offered at no cost to the RDCK. Staff continue to collect data on the program via the Strong scale software.

Next Steps and Upcoming Milestones: Increased communication will be pursued in Q1. Staff to return to JRRC with a summary of the pilot program and request a determination of next steps.

Applicable Areas: Creston and Area, East Shore Kootenay Lake

Strategic Priority and Area: Waste Reduction – Sustainable Diversion Programs

Project Name: Landfilling diversion initiatives - C&D

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2026		On Track	March 18, 2021

Objectives and Outcomes: Collaborate with City of Nelson Low Carbon Building Specialist on diversion pilots, investigate opportunities for Specified Agreements and/or Remote Supports with qualified businesses, prepare a RFEOI or procurements for alternative management of C&D materials. Assess programs for potential to expand to other facilities.

Most Recent Actions: In Q4 the Board approved advancing on a C&D material diversion pilot program at the Nakusp Landfill with grant funding.

Next Steps and Upcoming Milestones: Planning for the pilot is underway in Q1. Staff continue to investigate C&D diversion opportunities, including participating in provincial working group and training opportunities.

Applicable Areas: Entire RDCK, Nakusp and Arrow Lakes

Strategic Priority and Area: Waste Reduction – Sustainable Diversion Programs, Waste Reduction – Zero Waste in RDCK Operations, Waste Reduction – Implement Resource Recovery Plan, Waste Reduction – Value-Added Materials Transformation

Project Name: Creston Septage Facility

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2026		On Track	June 01, 2018

Objectives and Outcomes: As per the RRP, RDCK and Town of Creston staff are pursuing the installation of a septage receiving facility at the ToC's wastewater treatment facility to manage septage waste in the East subregion.

Most Recent Actions: Received design and billing information from Town of Creston, currently under review. Meeting between Town and RD staff to occur in Q1.

Next Steps and Upcoming Milestones: Funding is under assessment. Administration of the septage management must be developed to guide the finalizing of an agreement with the ToC.

Applicable Areas: Creston and Area, East Shore Kootenay Lake

Strategic Priority and Area: Waste Reduction – Implement Resource Recovery Plan

Project Name: Scale Software upgrade

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2025	October 01, 2026		January 01, 2022

Objectives and Outcomes: RR is onboarding a new scale software at all waste facilities. Project largely implemented, with accompanying tools still being implemented such as plate readers at scaled sites and hand held devices for remote entering of transactions.

Most Recent Actions: Grohman plate reader and kiosk at Central installations completed in Q4, both to be commissioned in Q1. Off-line and remote usage of program was trialed at select sites in late 2025 with good success. Staff are working with software company to improve off line processing.

Next Steps and Upcoming Milestones: Action for 2026 include plate readers at other scaled sites, improvement off-line processing and expansion of remote transactions using hand held devices, including at Ymir, Burton and Edgewood sites that still use manual tickets.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Organizational Excellence – Enhance Customer Service

Project Name: Creston Landfill Phase 1C/D, Berm

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	October 31, 2026		On Track	October 18, 2017

Objectives and Outcomes: Awaiting LKB lands purchase completion. In Q2, Staff engaged with Sperling Hansen Associates (SHA) on the preliminary design they completed in 2018.

Most Recent Actions: In Q3 SHA prepared an options assessment followed by site investigation. Staff coordinated vegetation assessment, timber mark, and cultural values study.

Next Steps and Upcoming Milestones: Project design expected in May with construction commencing late summer and completion Nov.

Applicable Areas: Creston and Area, East Shore Kootenay Lake

Strategic Priority and Area: Waste Reduction – Implement Resource Recovery Plan

Project Name: ICI Sector Organics Diversion

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2025	September 30, 2026	On Track	January 01, 2024

Objectives and Outcomes: Support ICI businesses in organics diversion by reducing barriers through resources, rebates, and reduced tipping fees for pilot programs. Encourage early ICI sector participation in a pilot programs ahead of Q3 2026 organics regulation implementation.

Most Recent Actions: ICI organics pilot offered through GFL in Nelson launched in Q2, continued in Q4 with limited participants. Engagement continued with other haulers to encourage pilot development in other communities. Bin rebates up to $400 for businesses in Nelson were accessed by one business.

Next Steps and Upcoming Milestones: Staff will use the new engagement platform to share diversion tools, answer questions, and help businesses set up programs. Bin rebates will expand to Castlegar and Creston in 2026, to encourage participation and pilot expansion.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Waste Reduction – Sustainable Diversion Programs, Waste Reduction – Public Education & Outreach, Waste Reduction – Implement Resource Recovery Plan

Project Name: Creston Landfill Crown Grant

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Provincial Requirement	December 31, 2027			January 01, 2025

Objectives and Outcomes: Transition the current Licenses of Occupation (LOOs) at the Creston Landfill to a single Crown Grant that also includes additional land to the south and east.

Most Recent Actions: In Q2 (May), staff re-engaged the Lands Branch to start the reapplication process for the 2009 Crown Grant, and Lands Branch staff advised they were reviewing the file and would re-engage once a decision was reached. In Q4, staff followed-up with the Lands Branch after no response was received following Q2 engagement.

Next Steps and Upcoming Milestones: Staff will continue to follow up with the Lands Branch to obtain direction on the reapplication process. Once guidance is received, staff will complete any required steps to resubmit the 2009 Crown Grant application, and advance the process toward securing the Crown Grant.

Applicable Areas: Creston and Area, East Shore Kootenay Lake

Strategic Priority and Area: Organizational Excellence – Focus on Core Services

Project Name: Rural organics diversion opportunities assessment

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2025	December 31, 2027	On Track	January 01, 2024

Objectives and Outcomes: Advance rural organics diversion by reallocating $454k Columbia Basin Trust (CBT) funding to self-haul drop-off sites, in-home diversion options, resident rebates, and support staffing.

Most Recent Actions: In Q4, included all CBT-funded items in draft 2026 budgets; assessed procurement paths for self-haul kits; coordinated information and records requirements for rural resident rebates; advanced costing for vouchers and in-home guides; initiated communications planning and a resident decision tool questionnaire.

Next Steps and Upcoming Milestones: in Q1 2026, finalize communications program and resident questionnaire; complete job description and initiate hiring process for two fully-funded rural organics ambassadors; prepare self-haul kit procurement; prepare rebate and voucher delivery tools.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Waste Reduction – Sustainable Diversion Programs, Waste Reduction – Zero Waste in RDCK Operations, Waste Reduction – Public Education & Outreach

Project Name: Regional finished compost sales and distribution planning

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	August 31, 2025	November 30, 2026	On Track	October 01, 2022

Objectives and Outcomes: Support regional compost distribution by continuing sales at Ootischenia, Creston, and Central Landfills. Expand compost sales locations to transfer stations. Improve screening schedule to move towards spring and fall sales to better aligning with ideal agricultural and residential use timelines.

Most Recent Actions: Compost sales at Ootischenia and Central Landfills began in Q3, and finished in Q4. Fields Forward completed sales of donated Creston compost. In mid-Oct, trial screening was completed at Creston Compost Facility using a low-cost, locally designed unit. Additional regulatory testing of Central's finished compost was completed, with results pending.

Next Steps and Upcoming Milestones: In Q1 2026, Staff will begin planning for screening and distribution for the 2026 season. Grohman, Creston Landfill, and other Resource Recovery sites will be added to distribution locations in 2026.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Energy & Environment- Agriculture & Food Security, Waste Reduction – Value-Added Materials Transformation

Department Name: Resource Recovery

Project Name: Collaboration with City of Nelson on organics program

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	October 31, 2025	December 31, 2026	On Track	January 01, 2019

Objectives and Outcomes: Support the City of Nelson in advancing organics diversion planning. Goal is to enable meaningful diversion in 2026, with outcomes verified through waste composition studies.

Most Recent Actions: Engagement with City of Nelson staff continues. In Q4, Nelson deferred its decision between FoodCycler and curbside organics collection to Q1 2026. Staff reviewed and provided feedback to City staff on the City's Pre-treated Organics Program Evaluation 2025 Report.

Next Steps and Upcoming Milestones: Staff to staff engagement is continuing to occur. City of Nelson's FoodCycler pilot will continue through Q3 2025.

Applicable Areas: Nelson Area and West Arm of Kootenay Lake

Strategic Priority and Area: Energy & Environment- Agriculture & Food Security, Waste Reduction – Sustainable Diversion Programs, Waste Reduction – Public Education & Outreach, Waste Reduction – Implement Resource Recovery Plan, Relationships– Partner with Member Municipalities

Project Name: Ootischenia landfill lands acquisition

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Provincial Requirement	December 31, 2025		On Track	January 01, 2018

Objectives and Outcomes: Acquire an expansion to the existing Ootischenia Landfill License of Occupation (LOO), to facilitate the future landfill expansion project. Additional public lands to the south and east of the existing LOO will be included in the acquisition application.

Most Recent Actions: Progress on the lands acquisition application was on hold until Q4 due to delays with archaeology permitting. The permit was received in October, and the archaeological Impact Assessment (AIA) was completed in November. AIA Report preparation is underway and the draft report is expected by end of 2025, which will inform the lands acquisition application work.

Next Steps and Upcoming Milestones: Sperling Hansen Associates will resume lands application work once the AIA Report and Design, Operations and Closure Plan are complete. First Nations and public engagement will commence on completion of draft lands application plan. Land acquisition approval may take 3+ years once submitted due to extended approvals timelines with Province.

Applicable Areas: Nelson Area and West Arm of Kootenay Lake, Kaslo and Kootenay Lake North, Salmo and Area

Strategic Priority and Area: Organizational Excellence – Focus on Core Services, Waste Reduction – Implement Resource Recovery Plan

Project Name: Ootischenia Landfill Design and Operation plan update

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Provincial Requirement	December 31, 2025	June 30, 2026	On Track	April 13, 2017

Objectives and Outcomes: Advance Ootischenia Landfill planning by finalizing the updated Design, Operations, and Closure Plan (DOCP) utilizing the optimized footprint geometry, as outlined in the Resource Recovery Plan.

Most Recent Actions: In Q4, Sperling Hansen Associates completed a draft interim fill plan, and continued work on the DOCP. Conceptual options for a second scale and new transfer station were prepared.

Next Steps and Upcoming Milestones: In Q1 2026, present transfer-station and second-scale options to Committee and secure Board direction on the preferred transfer station option; In Q2 2026, complete and submit the DOCP to the Ministry, and proceed with transfer station detailed design and implementation aligned with the selected transfer station concept.

Applicable Areas: Nelson Area and West Arm of Kootenay Lake, Salmo and Area, Kaslo and Kootenay Lake North, Castlegar and Area, Slocan Valley, Nakusp and Arrow Lakes

Strategic Priority and Area: Waste Reduction – Implement Resource Recovery Plan, Organizational Excellence – Enhance Customer Service

Project Name: Legacy Landfill Closure Plan Assessments

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	September 30, 2026	September 30, 2029	On Track	March 01, 2020

Objectives and Outcomes: Closure Plan Assessments completed for all sites under Landfill Criteria requirements. Complete archaeological assessments for any site needing ground disturbance. Complete Closure Plans for sites with Contaminated Sites Regulation (CSR) requirements. Secure necessary provincial approvals (lands, environment) to implement closure activities.

Most Recent Actions: Closure Plans for all sites except Slocan were submitted to Ministry in Q3. In Q4, Ministry confirmed Rosebery, Destiny Bay, and Old Salmo Landfills as also requiring CSR closure. In Q4, archaeological assessments were commenced for all sites needing ground disturbance, with completion expected by end of Q4 or early Q1 2026.

Next Steps and Upcoming Milestones: In Q1 2026, finalize consulting contract to begin CSR investigation and reporting for the three CSR sites. In 2026, commence implementation of Closure Plan recommendations, starting with litter cleanup. For sites not requiring CSR closure, monitoring well drilling and cover placement procurements will proceed once provincial approvals are received, est. 2026-2027.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Energy & Environment- Environmental Stewardship & Energy Efficiency, Waste Reduction – Implement Resource Recovery Plan

Department Name: Resource Recovery

Project Name: Nelson Landfill Closure

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2026		On Track	February 16, 2017

Objectives and Outcomes: Achieve final closure to Industrial Land standards of the 70 Lakeside Dr. portion of the former Nelson Landfill through a Contaminated Sites Regulation risk-based remediation process.

Most Recent Actions: In Q4, SLR Consulting finalized the Detailed Site Investigation for 70 Lakeside Dr. The completed investigation now provides the data needed to complete a Risk Assessment that will inform closure requirements.

Next Steps and Upcoming Milestones: In Q1 2026, City and RDCK need to formalize end-land-use objectives and project planning, so the Risk Assessment can proceed, followed by development of remediation and closure plans. re planning process.

Applicable Areas: Nelson Area and West Arm of Kootenay Lake, Kaslo and Kootenay Lake North, Salmo and Area

Strategic Priority and Area: Waste Reduction – Implement Resource Recovery Plan

Project Name: HB Tailings Facility Active Closure

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2026		On Track	September 14, 2022

Objectives and Outcomes: Achieve passive-closure, where monitoring completed during the active-care (post-closure) phase indicates that long-term geochemical, geotechnical, and environmental stability have been achieved, and monitoring frequencies can be reduced. Finalize new regulatory required reports and plans for closed facilities.

Most Recent Actions: A Q3 drilling program installed new piezometers which provide continuous readings, and improve dam safety oversight. Drilling results revealed new or expanded soil features in dam foundation, which are currently being assessed by the Engineer of Record. In Q4, First Nations engagement was initiated on emergency preparedness and environmental reports.

Next Steps and Upcoming Milestones: 2025 report requirements will be submitted to the Ministry by end of Q1 2026. Revised stability and liquefaction models, and a new water quality prediction model are also expected in Q1 2026. In Q1 2026, work will begin on the 5-year Reclamation and Closure Plan update, due March 2027, to support reduced monitoring frequencies.

Applicable Areas: Salmo and Area, Kaslo and Kootenay Lake North, Nelson Area and West Arm of Kootenay Lake

Strategic Priority and Area: Relationships –Dialogue with Indigenous Communities, Energy & Environment- Watershed Governance and Protection

Project Name: Asbestos Waste management area at Creston Landfill

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	September 30, 2026		Delayed	December 01, 2019

Objectives and Outcomes: Intent is to improve site safety and meet best practices for handling/disposal, while reducing future liabilities.

Most Recent Actions: ON HOLD pending obtaining License of Occupation for the "wedge" parcel.

Next Steps and Upcoming Milestones: ON HOLD pending obtaining License of Occupation for the "wedge" parcel.

Applicable Areas: Creston and Area, East Shore Kootenay Lake

Strategic Priority and Area: Waste Reduction – Implement Resource Recovery Plan

Project Name: Ootischenia Transfer Station Upgrades

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	November 30, 2027		On Track	January 12, 2026

Objectives and Outcomes: Ootischenia Landfill requires upgrades to the transfer station to allow for future landfill development to proceed and accomodate increased traffic with a second scale.

Most Recent Actions: Staff have reviewed and provided comment on the engineers first draft of an options assessment for the transfer station design. Final report has been recieved.

Next Steps and Upcoming Milestones: Meeting in early January to firm up design options and prepare engineers for presentation of options to JRRC in February.

Applicable Areas: Slocan Valley, Salmo and Area, Nelson Area and West Arm of Kootenay Lake, Nakusp and Arrow Lakes, Kaslo and Kootenay Lake North, Castlegar and Area

Strategic Priority and Area: None, Organizational Excellence – Focus on Core Services, Organizational Excellence – Enhance Customer Service

Project Name: Legacy Landfill Closure -Landfill Criteria Sites

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2029		Not Started	January 12, 2026

Objectives and Outcomes: Historic Landfills requiring closure to BC Landfill Criteria standards.

Most Recent Actions: See legacy landfill closure plan assessment item.

Next Steps and Upcoming Milestones:

Applicable Areas: Entire RDCK

Strategic Priority and Area: Energy & Environment- Environmental Stewardship & Energy Efficiency

Project Name: Legacy Landfil Closure - Contaminated Sites Regulation Sites

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2029		Not Started	January 12, 2026

Objectives and Outcomes: Historic Landfills requiring closure to BC Contaminated Sites Regulation requirements.

Most Recent Actions: See legacy landfill closure plan assessment item.

Next Steps and Upcoming Milestones:

Applicable Areas: Entire RDCK

Strategic Priority and Area: None, Energy & Environment- Environmental Stewardship & Energy Efficiency

Department Name: Resource Recovery

Project Name: Expressions of Interest for Alternative Contaminated Wood Waste Mangement

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board		December 31, 2026	Not Started	June 19, 2025

Objectives and Outcomes: The RDCK wood diversion programs generate significant material across the district. Diverted wood is chipped and stockpiled, it has some uses at landfills, but we generate a significant surplus. Staff are investigating beneficial end uses for the material.

Most Recent Actions: Efforts have been on other C&D initiatives as part of resolution 323/25.

Next Steps and Upcoming Milestones: Staff will investigate scope and opportunities to prepare the EoI in early 2026

Applicable Areas: Entire RDCK

Strategic Priority and Area: Waste Reduction – Sustainable Diversion Programs, Waste Reduction – Zero Waste in RDCK Operations

Department Name: Sustainability

Project Name: Expansion of Kootenay Conservation Program

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
	April 30, 2026	December 31, 2027	Delayed	September 23, 2021

Objectives and Outcomes: The Local Conservation Service established in 2014 for areas A, D and E has expanded over the last few years to include Area H and F by voter assent. Further expansion is on hold until staff are advised to proceed. As per resolution 631/22 Electoral Areas interested in expanding the services includes Area B, C, G, I, and J.

Most Recent Actions: 631/21 That the Board direct staff to work with the Kootenay Conservation Program on developing financial options and a service case analysis for establishing a Local Conservation Fund service in Electoral Areas B, C, F, G, H, I and J. No further direction has been provided by the Board to expand the service.

Next Steps and Upcoming Milestones: Project is on hold until further direction by the Board.

Applicable Areas: Slocan Valley, Nelson Area and West Arm of Kootenay Lake

Strategic Priority and Area: Energy & Environment- Environmental Stewardship & Energy Efficiency, Organizational Excellence – Review Policies & Processes, Organizational Excellence – Review Governance Structures

Project Name: Engage RDCK Indigenous Nations on Opportunities for Partnership

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
	December 31, 2024	December 31, 2026	Delayed	October 19, 2020

Objectives and Outcomes: Partnerships with First Nations include KLP, SLRP, Creston Valley Dyking, Parks development, Creston Valley Water Sustainability Plan, EDMA implementation. Agreements-ToR SLRP and Creston Valley Dyking presented and approval pending;

Most Recent Actions: CSLAC Dec 9 presented Slocan Lake and River Partnership ToR for signature. Item will be discussed at June 2026 meeting.

Next Steps and Upcoming Milestones: Slocan Lake and River Partnership terms of reference approval Creston Valley Dyking ToR will be on hold until funding to support the work is acquired Creston Valley Water Sustainability Plan formal partnership pending EDMA may result in joint services or other partnerships - still evolving.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Relationships - Partner with Indigenous Communities

Department Name: Sustainability

Project Name: Local Conservation Fund Committee of Board

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
	February 20, 2025	January 29, 2026	On Track	July 18, 2024

Objectives and Outcomes: The expansion of the service required more governance oversight and a new Local Conservation Fund Committee was established as per res:

Most Recent Actions: Activities of the committee: Reviewing the Terms of Reference for Local Conservation Fund Conducting a survey based on the 10 year clause applicable to original participants in Areas A, D and E.

Next Steps and Upcoming Milestones: Next meeting January 29, 2026 - Approval of new projects - New appointment to the technical review committee - Review survey results related to 10 year clause. - Contract with Nature Trust who oversees Kootenay Conservation Program will be changing to a new entity.

Applicable Areas: Nelson Area and West Arm of Kootenay Lake, Slocan Valley, Kaslo and Kootenay Lake North

Strategic Priority and Area: Organizational Excellence – Review Policies & Processes, Organizational Excellence – Review Governance Structures, Energy & Environment- Environmental Stewardship & Energy Efficiency

Project Name: Regional Mobility Working Group

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 08, 2026	April 30, 2027	On Track	August 15, 2024

Objectives and Outcomes: Rural Mobility Community Advisory Committee Bylaw adopted April 17 384/24 That the RDCK Board direct staff to establish a collaborative working group on regional transportation and partner with regional industry, local governments, and community organizations AND FURTHER, that up to $5,000 be used from S100- General Administration – Local Government Climate Action Program.

Most Recent Actions: The Board authorized $20,000 from the Local Government Climate Action Program grant Rural Mobility Community Advisory Committee Phase 2 Project: Regional Volunteer Driver Network. the Board authorize $10,000 for Kootenay Rideshare User Interface Improvements.

Next Steps and Upcoming Milestones: Updating the Bylaw to include appointments, project work.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Energy & Environment- Environmental Stewardship & Energy Efficiency, Energy & Environment- Community Resiliency & Safety

Project Name: Central Kootenay Food Policy Council

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	April 01, 2026	March 31, 2027	On Track	March 01, 2019

Objectives and Outcomes: This is an on-going project supported through S100. Update: The Board approved Grow & Connect project funding - $20,000, CKFPC also requesting core funding, the Board has supported CKFPC now known as KFC since 2018

Most Recent Actions: Core funding requested at January 2026 Board meeting & project funding for Food Procurement Network pilot

Next Steps and Upcoming Milestones: Next steps: Reporting and planning for future core funding. Possible barriers: Funding not approved by Board

Applicable Areas: Entire RDCK

Strategic Priority and Area: Energy & Environment- Agriculture & Food Security

Department Name: Sustainability

Project Name: Watershed Governance Initiative - Goat Watershed

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2026	December 31, 2026	On Track	December 13, 2018

Objectives and Outcomes: A project to understand RDCK's role in protecting watersheds in the region.

Most Recent Actions: Current: Working with yaqan nukiy on Water Sustainability Plan for the Goat Watershed.

Next Steps and Upcoming Milestones: Next Steps: Developing engagement plan for RDCK ABC & town of Creston residents Barriers: None at this time

Applicable Areas: Entire RDCK

Strategic Priority and Area: Energy & Environment- Watershed Governance and Protection

Project Name: Slocan Lake and River Partnership Initiation

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2026	December 31, 2026	On Track	February 17, 2022

Objectives and Outcomes: A project to support the development of a partnership to conserve, protect, and restore habitat; provide education; build relationships; and guide development on Slocan Lake and River.

Most Recent Actions: Terms of Reference finalized and circulating for signatures Funding application made for Foreshore Inventory Mapping Initial meeting of Technical Advisory Committee in Dec 2025

Next Steps and Upcoming Milestones: Next Steps: Wait to hear about funding, getting project partner signatures. Possible Barriers: Lack of funding to do project work.

Applicable Areas: Slocan Valley

Strategic Priority and Area: Energy & Environment- Watershed Governance and Protection

Project Name: SES - Demand Management - Community - REEP for Homes Project

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2026	December 31, 2026	On Track	August 20, 2020

Objectives and Outcomes: Residential energy efficiency coaching program for RDCK residents

Most Recent Actions: Current: - Implement REEP 2.0 - name change to HomeSave - Develop next stage of a contractor capacity training / outreach program - Apply for complimentary funding from Fortis BC

Next Steps and Upcoming Milestones: Next Steps: present and report to Board on new program - January 2026.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Energy & Environment- Environmental Stewardship & Energy Efficiency

Department Name: Sustainability

Project Name: SES - Low Carbon Transportation - Corporate Fleet

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2026		Delayed	August 20, 2020

Objectives and Outcomes: Low Carbon RDCK Fleet - Support fleet managers in initiatives to transition the RDCK fleet to low carbon alternatives and Deliver a fleet assessment and plan

Most Recent Actions: • Regularly check-in with fleet managers regarding opportunities in transitioning to low carbon fleet • Provide technical support to fleet managers in opportunities for funding and purchases of low carbon fleet and associated infrastructure • Develop a strategy for a fleet assessment and plan • Work with fleet managers to develop a fleet vehicle trip tracking system • Exp

Next Steps and Upcoming Milestones: Funding is required for the Fleet strategy, staff are trying to find an source of funding to support this.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Energy & Environment- Environmental Stewardship & Energy Efficiency

Project Name: SES - Facility Manager / Operator Training Program

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2025		On Track	August 20, 2020

Objectives and Outcomes: Secured FortisBC for funds to deliver training strategy alongside facility monitoring program to train building managers on policy / guidelines. Delivering workshops to facility managers in June, July and August.

Most Recent Actions: Preparation and submission of final report to Fortis BC.

Next Steps and Upcoming Milestones: - Plan for phase 2 of the facility manager training. - Facilitating regular peer network meeting with facility manager / operator for Community Services, Resource Recovery and Fire Services Barriers: Staff capacity

Applicable Areas: Entire RDCK

Strategic Priority and Area: Energy & Environment- Environmental Stewardship & Energy Efficiency

Project Name: Natural Asset Management Plan for Ymir Watershed/Quartz Creek

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	July 03, 2025	December 31, 2025		June 18, 2024

Objectives and Outcomes: Ymir Water system and Quartz Creek Watershed supports 300 residents of Ymir. It is a vulnerable water system that is scheduled to be logged. The Ymir Water System and Dir Cunnigham requested that a Natural Asset Management plan be conducted to understand the costs of replacement if the system was impacted.

Most Recent Actions: Report complete and staff are reviewing next steps.

Next Steps and Upcoming Milestones: Next steps: bring report to CSLAC in 2026. Possible barriers: understanding how to apply the learnings and insights.

Applicable Areas: Salmo and Area

Strategic Priority and Area: Energy & Environment- Watershed Governance and Protection

Department Name: Sustainability

Project Name: Regional Invasive Species Working Group

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	April 30, 2026	March 31, 2027	On Track	June 14, 2021

Objectives and Outcomes: IN 2021 the Board directed staff to create a proposal for an implementation plan of the draft Regional Invasive Species Strategy. Since then CKISS has piloted various initaitves and also developed the Regional Invasive Species Working Group to support capacity building at a regional level

Most Recent Actions: Current Status – Board approved funding for year 3 (July 2025 to July 2026) - approved. Dir Hewat and Vandenberghe appointees for another year

Next Steps and Upcoming Milestones: Seeking additional core funding for 2026-2027

Applicable Areas: Entire RDCK

Strategic Priority and Area: Energy & Environment- Environmental Stewardship & Energy Efficiency

Project Name: Service 105 (Sustainability) Project Funding Policy

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2026	April 01, 2027	Not Started	August 15, 2024

Objectives and Outcomes: Seeking to establish a policy for funding new initiatives through Service 105. Community Sustainable Living Service.

Most Recent Actions: No action taken

Next Steps and Upcoming Milestones: Due to removal of the grant from budget in 2025 and 2026 and change in taxation with 3 electoral areas leaving the service this work is on hold.

Applicable Areas: Entire RDCK

Strategic Priority and Area: Organizational Excellence - Communication with Residents, Organizational Excellence – Review Policies & Processes

Project Name: Review of RDCK's Historical BC Climate Action Charter Project Work

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	December 31, 2026	August 31, 2026	Not Started	September 18, 2025

Objectives and Outcomes: Review requested by the Board.

Most Recent Actions: No action until staff back from leave in April 2026

Next Steps and Upcoming Milestones: Prepare review for summer 2026

Applicable Areas: Entire RDCK

Strategic Priority and Area:

Department Name: Utilities

Project Name: Creston Valley Alternate Water Supply Feasibility Study

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	January 31, 2027		On Track	January 12, 2026

Objectives and Outcomes: Evaluate the technical, financial, and governance feasibility of a secondary water supply for agricultural use in the Creston Valley. Outcomes include identified servicing options, cost ranges, risks, and decision points to support future Board direction.

Most Recent Actions: Completed technical and engagement work under the feasibility phase, including source screening, preliminary infrastructure concepts, and farmer and stakeholder engagement through Engage RDCK, public meetings, CAC's and agricultural producer workshops

Next Steps and Upcoming Milestones: Seek funding opportunities to advance scope including cost-benefit considerations and implementation risks. Identify whether there is sufficient support to advance project further

Applicable Areas: Creston and Area

Strategic Priority and Area: None, Energy & Environment- Environmental Stewardship & Energy Efficiency, Energy & Environment- Agriculture & Food Security

Project Name: McDonald Creek Water System – Legacy Weir Management and Removal

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2030		On Track	January 12, 2026

Objectives and Outcomes: Address RDCK liability associated with a legacy intake weir on McDonald Creek that is no longer required for water supply. Outcomes include reduced long-term liability, clarified ownership and responsibility, and support for environmentally appropriate creek management and monitoring.

Most Recent Actions: Review historic asset transfer records, abandoned water licences, site conditions. Engaged with monitoring partners re: proposed maintenance work to support flow monitoring & confirmed no safety concerns. Correspondence with landowner re: RDCK interest in weir removal. Property owner wants weir to remain for personal use: clarifies no unauthorized RDCK tresspass permitted.

Next Steps and Upcoming Milestones: Engage landowner for permission to inspect weir as part of due dilligince.

Applicable Areas: Kaslo and Kootenay Lake North

Strategic Priority and Area: None, Energy & Environment- Natural Hazard and Risk Mitigation, Fiscal Responsibility- Asset Management Planning

Project Name: Support for Non-RDCK Water and Wastewater Systems

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2028		On Track	January 12, 2026

Objectives and Outcomes: Explore enhanced non-billable administrative supports and assess the viability of optional, cost-recovered services for non-RDCK water and wastewater systems. Outcomes include improved access to credible resources and reduced long-term risk of system failure.

Most Recent Actions: Presented report to the Water Services Committee/RAC outlining support options and recent demand. Board directed staff to investigate expanded non-billable supports and explore feasibility of billable project management and operational services

Next Steps and Upcoming Milestones: Develop enhanced web-based resource hub, assess demand for billable services, and report back to the Water Services Committee with options, risks, and resource implications.

Applicable Areas: Entire RDCK

Strategic Priority and Area: None, Energy & Environment- Environmental Stewardship & Energy Efficiency

Department Name: Utilities

Project Name: Provincial Water Metering Pilot Project

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Board	March 31, 2027		On Track	May 15, 2025

Objectives and Outcomes: Erickson water system experiences seasonal capacity challenges that could largely be mitigated through demand side management. Grant funding through the Provincial Water Metering Pilot Project will enable 506 meter installations on residential and small agricultural properties. These meters will identify leaks requiring repair and provide valuable water usage data.

Most Recent Actions: Procurement of the meters through a Request for Quotation tender process has been completed through the RDCK Project Management team.

Next Steps and Upcoming Milestones: A Request for Proposal for the supply and installation of the meter pits will be posted to BC Bid and the RDCK website by early February 2026. The RDCK Project Management team is overseeing this tendering process.

Applicable Areas: Creston and Area

Strategic Priority and Area: Fiscal Responsibility- Asset Management Planning, Energy & Environment- Agriculture & Food Security, Energy & Environment- Watershed Governance and Protection, Organizational Excellence – Enhance Customer Service

Project Name: Water and Wastewater Acquisition Plan

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	August 31, 2028		On Track	January 05, 2026

Objectives and Outcomes: Provide a clear, transparent pathway for non-RDCK water and wastewater systems to explore becoming an RDCK service, while supporting informed decision-making. Outcomes include consistent evaluation, reduced risk to RDCK, and improved sustainability and governance of regional systems.

Most Recent Actions: Expressions of interest to become a RDCK Water or Wastewater system have been received from the Robson Raspberry Improvement District and the Taghum Improvement District. Maintained and updated public-facing guidance outlining eligibility, process steps, and expectations for systems considering transition. Staff continue to respond to EOI and info requests

Next Steps and Upcoming Milestones: Continue applicant-driven engagement, refine intake screening tools, and align evaluation criteria with updated asset management and financial risk frameworks. Report back to Committee as applications advance. Public meeting with RRID users is on Jan 14th 2026

Applicable Areas: Entire RDCK

Strategic Priority and Area: Energy & Environment- Environmental Stewardship & Energy Efficiency

Department Name: Utilities

Project Name: Sanca Park Water Supply and Distribution System – Service Establishment (Bylaw No. 2665)

Project Origin	Original Completion Date	Revised Completion Date	Project Status	Date Assigned
Committee or Commission	December 31, 2027		On Track	January 12, 2026

Objectives and Outcomes: Convert the Sanca Park water service from a continued specified area to a formal service establishment under the Local Government Act, while addressing system risk associated with two parcels requiring alternate water supply. Outcome is a legally sound service boundary that protects the broader system.

Most Recent Actions: Engaged with the Ministry of Housing and Municipal Affairs to address questions related to interim servicing and timing. Met with the affected landowner and committed to providing administrative assistance to support securing an alternate water source. Third reading was rescinded and re-read with amendments

Next Steps and Upcoming Milestones: Continue temporary servicing while supporting the landowner through provincial approval processes for an alternate source. Delay adoption until the alternate supply is secured or timelines are exceeded, consistent with Ministry expectations. Estimated transition period is approximately two years.

Applicable Areas: East Shore Kootenay Lake

Strategic Priority and Area: None, Fiscal Responsibility- Asset Management Planning, Energy & Environment- Natural Hazard and Risk Mitigation

CAPITAL PROJECTS TO DECEMBER 31, 2025									
ACTIVE PROJECTS BEING MANAGED: 85 (40 Completed YTD)				TOTAL BUDGET BEING MANAGED: $24,396,096.80					
Project Name	**PM**	**Start Date**	**End Date**	**% Complete**	**Status**	**Project Type**	**Project Phase**	**Department**	**Status – Next Steps**
Central Compost Facility: Irrigation and Pumphouse	AJ Evenson	15-Mar-2025	31-Dec-25	9%	Cancelled	Resource Recovery	Initiation	Resource Recovery	Well not feasible.
Arrow Creek HMI Control	Jeannine Bradley	15-Mar-2025	31-Dec-25	100%	Cancelled	Utilities	Initiation	Utilities	Being re-assigned to UT staff. Due to reduced scope, PM staff not required for this project.
Arrow Creek Pilot Study - Filtration	Jeannine Bradley	15-Mar-2025	31-Dec-25	0%	Cancelled	Utilities	Initiation	Utilities	Cancelled
West Creston Fire Hall Agreement No. 2025-048-FIR: Shermco Agreement No. 2025-049-FIR: Denizen Group Agreement No. 2025-050-FIR: Christine Ross Agreement No. 2025-058-FIR: CWMM	AJ Evenson	1-Mar-2025	31-Dec-25	100%	Cancelled	Buildings	Procurement	Fire Services	Project, including Agreements, transferred to the West Creston Fire Protection Society.
Nakusp Transfer Station Upgrades Agreement No. 2023-129-ENV: Sperling Hansen Agreement No. 2024-075-ENV: North Mtn	AJ Evenson	30-Apr-2024	31-Jan-25	100%	Completed	Resource Recovery	Close Out	Resource Recovery	Complete as of Jan 30
North Shore Fire Hall - Standby Generator Agreement No. 2024-210-FIR: Martech Electrical	AJ Evenson	15-May-2024	31-Jan-25	100%	Completed	Buildings	Close Out	Fire Services	Complete as of Jan 16.
Rosebery Transfer Station Upgrades Agreement No. 2023-129-ENV: Sperling Hansen Agreement No. 2024-075-ENV: North Mtn	AJ Evenson	15-Aug-2024	31-Jan-25	100%	Completed	Resource Recovery	Close Out	Resource Recovery	Complete as of Jan 30

CAPITAL PROJECTS TO DECEMBER 31, 2025									
ACTIVE PROJECTS BEING MANAGED: 85 (40 Completed YTD)				TOTAL BUDGET BEING MANAGED: $24,396,096.80					
Project Name	**PM**	**Start Date**	**End Date**	**% Complete**	**Status**	**Project Type**	**Project Phase**	**Department**	**Status – Next Steps**
Slocan Transfer Station Upgrades Agreement No. 2023-129-ENV: Sperling Hansen Agreement No. 2024-075-ENV: North Mtn	AJ Evenson	15-Oct-2024	31-Jan-25	100%	Completed	Resource Recovery	Close Out	Resource Recovery	Complete as of Jan 30
Arrow Creek Filtration Study Agreement No. 2023-187: Associated Eng	Jeannine Bradley	1-Jan-2024	5-Feb-25	100%	Completed	Utilities	Detailed Design	Utilities	Final report received in February
Balfour Fire Hall - Standby Generator Agreement No. 2024-211-FIR: Creston Electric	AJ Evenson	15-May-2024	31-Mar-25	100%	Completed	Buildings	Close Out	Fire Services	Complete as of Feb 18
Creston Alternate Water Supply Agreement 2024-083-ENV: Assoc. Eng.	AJ Evenson	1-Mar-2024	31-Mar-25	100%	Completed	Other	Close Out	Utilities	Final report received in March
Burton Watermain Agreement No. 2024-247-ENV: Highland Consult Agreement No. 2025-098-ENV: Creston Electric	Carolyn Hogan	1-Feb-2025	30-Sep-25	100%	Completed	Civil	Construction	Utilities	Completed.
Yahk Fire Hall - Overhead Door Replacement Agreement No. 2024-237-FIR: Simons Garage Doors	Jeannine Bradley	1-Jul-2024	31-Mar-25	100%	Completed	Buildings	Close Out	Fire Services	Complete as of Mar 31
Asset Management Agreement No. 2023-106-ENV: ROTH IAMS	AJ Evenson	1-Jan-2024	15-May-25	100%	Completed	Other	Close Out	Corporate Admin	Consultant scope completed. In process of hiring Asset Coordinator.

CAPITAL PROJECTS TO DECEMBER 31, 2025									
ACTIVE PROJECTS BEING MANAGED: 85 (40 Completed YTD)				TOTAL BUDGET BEING MANAGED: $24,396,096.80					
Project Name	**PM**	**Start Date**	**End Date**	**% Complete**	**Status**	**Project Type**	**Project Phase**	**Department**	**Status – Next Steps**
Riondel Community Centre - Structural Assessment Agreement No. 2024-269-COM: MacLeod9	AJ Evenson	15-Mar-2025	10-Jun-25	100%	Completed	Buildings	Close Out	Community Services	Complete as of Jun 3
Energy Upgrades-DDC Reports Agreement No. 2024-017-COM: BES	AJ Evenson	1-Sep-2024	30-Jun-25	100%	Completed	Buildings	Close Out	Corporate Admin	Complete as of Jun 18
Lakeside Roof Replacement Agreement No. 2024-252-ADM: Heritage Roofing	AJ Evenson	15-Feb-2025	30-Jun-25	100%	Completed	Buildings	Close Out	Corporate Admin	Complete as of July 21
NDCC Roof Assessment	AJ Evenson	1-Jun-2025	30-Jun-25	100%	Completed	OTHER	Close Out	Community Services	Roofing assesment complete. Assessment resulted in requirement to assess vapour barrier and building envelope. Budget proposal received from consultant.
Woodbury Hydrant Install and Road Upgrades Agreement No. 2025-053-ENV: Brenton Industries Agreement No. 2025-123-ENV: Creston Electric	AJ Evenson	15-Jan-2025	30-Jun-25	100%	Completed	Utilities	Close Out	Utilities	
Duhamel Water: Well Pump Replacement Agreement No. 2025-107-ENV: Wild West Drilling Agreement No. 2025-121-ENV: Koot Lake Elect	AJ Evenson	10-Apr-2025	10-Jul-25	100%	Completed	Utilities	Close Out	Utilities	

CAPITAL PROJECTS TO DECEMBER 31, 2025									
ACTIVE PROJECTS BEING MANAGED: 85 (40 Completed YTD)				TOTAL BUDGET BEING MANAGED: $24,396,096.80					
Project Name	**PM**	**Start Date**	**End Date**	**% Complete**	**Status**	**Project Type**	**Project Phase**	**Department**	**Status – Next Steps**
CDCC East Stairwell Agreement No. 2022-085-CDCC: Studio 9 Agreement No. 2024-277-COM: ZKO Construction	Jeannine Bradley	1-Apr-2025	30-Jun-25	100%	Completed	Buildings	Construction	Community Services	Complete as of July 16
North Shore Fire Hall - Heat Pumps Agreement No. 2024-205-FIR: Delta-T Consultants Agreement No. 2024-291-FIR: Valhalla Refrig	Jeannine Bradley	1-Jan-2024	30-Jun-25	100%	Completed	Buildings	Construction	Fire Services	Complete as of May 1
Ootischenia Fire Hall - Expansion Agreement No. 2022-040-FIR: NDB Construction Agreement No. 2022-174-FIR: Cover Architecture Agreement No. 2023-246-FIR: WSA Eng	Jeannine Bradley	1-Jan-2024	30-Jun-25	100%	Completed	Buildings	Close Out	Fire Services	Substantial completion on January 31. Building inspection completed. Conditional occupancy issued.
Robson Fire Hall - Fencing Agreement No. 2024-274-FIR: Arrow Landscaping Agreement No. 2025-055-FIR: Hinterland Surveying	Jeannine Bradley	1-Jul-2024	30-Jun-25	100%	Completed	Buildings	Construction	Fire Services	Complete as of May 15
Yahk Fire Hall - Heat Pump Installation Agreement No. 2024-180-FIR: Delta-T Consult. Agreemetn No. 2024-282-FIR: Tratech Mechanical	Jeannine Bradley	1-Jul-2024	30-Jun-25	100%	Completed	Buildings	Construction	Fire Services	Complete as of May 31

CAPITAL PROJECTS TO DECEMBER 31, 2025									
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Project Name	**PM**	**Start Date**	**End Date**	**% Complete**	**Status**	**Project Type**	**Project Phase**	**Department**	**Status – Next Steps**
Grandview Reservoir Communications Upgrade Agreement No. 2025-099-ENV: Tusk Automation	AJ Evenson	15-Jan-2025	31-Jul-25	100%	Completed	Utilities	Close Out	Utilities	Complete as of Jul 21
HB Tailings Facility: Piezo Drilling Agreement No. 2025-104-ENV: Drillwell Enterprises	AJ Evenson	15-Mar-2025	15-Aug-25	100%	Completed	Resource Recovery	Close Out	Resource Recovery	Complete as of Aug 14
West Robson Water Main Replacement Agreement No. 2023-125-ENV: ISL Eng Agreement No. 2024-260-ENV: Valhalla Hydrovac	AJ Evenson	2-Jul-2025	31-Aug-25	100%	Completed	Utilities	Close Out	Utilities	Waiting for final payment certificate.
Central Compost Facility: 2025 CAP works Agreement No. 2025-174-ENV: Zarikoff Developments	AJ Evenson	15-Mar-2025	31-Aug-25	100%	Completed	Resource Recovery	Close Out	Resource Recovery	Complete as of Aug 27.
Edgewood Reservoir Demolition Agreement No. 2025-062-ENV: Zarikoff Develop	AJ Evenson	30-Sep-2025	19-Sep-25	100%	Completed	Utilities	Close Out	Utilities	Complete as of Sep 19.
Riondel Storm Drainage Replacement Agreement No. 2025-005-ENV: Highland Consult Agreement No. 2025-160-ENV: 1290062 BC Ltd (James Croft)	Carolyn Hogan	1-Jul-2025	30-Sep-25	100%	Completed	Civil	Procurement	Utilities	Completed.
Arrow Creek - HVAC Upgrades Agreement No. 2023-250-ENV: BES Agreement No. 2025-007-ENV: Trainor Mechanical	Carolyn Hogan	1-Sep-2024	31-Oct-25	100%	Completed	Buildings	Construction	Utilities	Final building permit closed.

CAPITAL PROJECTS TO DECEMBER 31, 2025									
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Project Name	**PM**	**Start Date**	**End Date**	**% Complete**	**Status**	**Project Type**	**Project Phase**	**Department**	**Status – Next Steps**
Crawford Bay TS: CCTV	AJ Evenson	1-Feb-2025	30-Sep-25	100%	Completed	Resource Recovery	Close Out	Resource Recovery	
Ootischenia LF: Upgrades to Compost Facility	AJ Evenson	15-Mar-2025	30-Nov-25	100%	Completed	Resource Recovery	Construction	Resource Recovery	Final invoicing in progress.
CDRD RTU's Agreement No. 2024-251-COM: Rocky Point Eng. Agreement No. 2025-066-COM: CWMM Agreement No. 2025-144-COM: Venture Mechanical	Carolyn Hogan	15-Sep-2024	31-Dec-25	100%	Completed	Buildings	Procurement	Community Services	Completed.
CDRD Arena Roof Metal Coating Agreement No. 2024-077-COM: Evoke Agreement No. 2024-127-COM: Brault Roofing	Jeannine Bradley	1-Jan-2025	31-Dec-25	100%	Completed	Buildings	Construction	Community Services	Final invoicing in progress.
Passmore Fire Hall Back-up Generator Agreement No. 2025-252-FIR: Creston Electric	AJ Evenson	2-Jun-2025	30-Nov-25	100%	Completed	Buildings	Close Out	Fire Services	Complete as of Nov 25
Central TS Kiosk	AJ Evenson	1-Oct-2025	30-Nov-25	100%	Completed	OTHER	Close Out	Resource Recovery	Completed.
Decommission Pioneer Arena HVAC Agreement No. 2024-270-COM: Polar Engineering Agreement No. 2025-047-COM: Frozen Solutions	Carolyn Hogan	1-Nov-2024	31-Mar-25	100%	Completed	Buildings	Detailed Design	Community Services	Complete

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Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
CDCC Lighting Upgrades-Pool Agreement No. 2025-122-COM: DB Perks & Assoc Agreement No. 2025-159-COM: Mayday Electric	Carolyn Hogan	1-Nov-2024	31-Dec-25	100%	Completed	Buildings	Construction	Community Services	Completed.
Riondel - Ainsworth Ave Servicing Agreement No. 2025-008-ENV: Highland Consult Agreement No. 2025-161-ENV: Valhalla Hydrovac	Carolyn Hogan	1-Jan-2025	31-Aug-25	100%	Completed	Utilities	Procurement	Utilities	Project complete.
Duhamel Water: Well Assessment/Feasibility Report Agreement No. 2025-225-ENV: Western Water Associates	Jeannine Bradley	15-Jul-2025	31-Oct-25	100%	Completed	Utilities	Initiation	Utilities	Completed.
Tarrys Fire Hall - Energy Efficiency Upgrades & Window Installation Agreement No. 2025-041-FIR: Stand Architecture Agreement No. 2025-056-FIR: 360 Contracting Agreement No. 2025-158-FIR: NDB Construction	Carolyn Hogan	15-Jan-2025	30-Nov-25	100%	Completed	Buildings	Procurement	Fire Services	Completed.
West Creston Ferry Landing 2025-248-PKS: Hinterland Surveying	Carolyn Hogan	1-Sep-2025	31-Oct-25		Completed	OTHER	Close Out	Community Services	Complete.

CAPITAL PROJECTS TO DECEMBER 31, 2025									
ACTIVE PROJECTS BEING MANAGED: 85 (40 Completed YTD)				TOTAL BUDGET BEING MANAGED: $24,396,096.80					
Project Name	**PM**	**Start Date**	**End Date**	**% Complete**	**Status**	**Project Type**	**Project Phase**	**Department**	**Status – Next Steps**
Robson Fire Hall - Man Door Replacement Agreement No. 2024-179-FIR: Stand Architecture Agreement No. 2025-252-FIR: Grizzly Edge	Jeannine Bradley	1-Apr-2025	31-Mar-26	45%	In Progress	Buildings	Construction	Fire Services	Contract awarded. Shop drawings in process.
CDRD Pool Roof Replacement Agreement No. 2024-278-COM: Evoke Agreement No. 2025-162-COM: Heritage Roofing	AJ Evenson	1-Nov-2024	30-Nov-25	91%	In Progress	Buildings	Construction	Community Services	Final invoicing in progress.
Erickson Water Main Replacement Agreement No. 2023-105-ENV: WSP Agreement No. 2025-006-ENV: Riteway Holdings	AJ Evenson	2-Aug-2025	31-Dec-25	91%	In Progress	Utilities	Construction	Utilities	Waiting for as-builts.
NDCC RTU's Agreement No. 2024-251-COM: Rocky Point Eng. Agreement No. 2025-143-COM: Venture Mechanical	Carolyn Hogan	15-Sep-2024	31-Dec-25	91%	In Progress	Buildings	Procurement	Community Services	Substantially complete; building permit close-out needed; final inspection completed Dec 3.
CDRD Expansion Agreement No. 2025-192-COM: HCMA	AJ Evenson	24-Jun-2025	31-Dec-25	67%	In Progress	OTHER	Concept Design	Community Services	Concept design done. SP application filled out. Issue design-build RFP in Jan 2026. Waiting for decision from Commission to proceed.
CDRD Door Replacement Agreement No. 2025-040-COM: Stand Architecture Agreement No. 2025-163-COM: K4 Construction	Carolyn Hogan	1-Oct-2024	28-Feb-26	45%	In Progress	Buildings	Procurement	Community Services	Doors ordered; construction to start early 2026.

CAPITAL PROJECTS TO DECEMBER 31, 2025									
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Project Name	**PM**	**Start Date**	**End Date**	**% Complete**	**Status**	**Project Type**	**Project Phase**	**Department**	**Status – Next Steps**
Balfour PN19 Watermain Replacement Agreement No. 2025-046-ENV: Highland Consulting	AJ Evenson	10-Jan-2025	30-Nov-25	91%	In Progress	Utilities	Close Out	Utilities	Waiting for as-builts.
Taghum Beach Site Upgrades Agreement No. 2025-218-COM: VDZ Consulting	Carolyn Hogan	1-Jan-2025	30-Jun-26	18%	In Progress	Civil	Concept Design	Parks	IFR conceptual design received; additional work to be completed. CW application approved Oct board. Drafing RFP for environmental review issue early 2026.
Erickson Water Meter Installation-Phase 1 Agreement No. 2024-049-ENV: Emco Agreement No. 2024-050-ENV: Wolseley Agreement No. 2024-219-ENV: Riteway Holdings Agreement No. 2025-194-ENV: Valhalla Hydrovac	Jeannine Bradley	1-Jan-2025	15-Nov-25	82%	In Progress	Utilities	Construction	Utilities	Installation estimated completion March 2026.
East Shore Connectivity Project Agreement No. 2023-176-ADM: Kaslo InfoNet Agreement No. 2024-208-ADM: Scott Lewis/SL Telecom	AJ Evenson	1-Jan-2024	15-Dec-25	91%	In Progress	Utilities	Construction	Corporate Admin	Substantially complete, waiting on CBBC to light up fibre in Boswell.
CDRD R6-R7 Roofing	AJ Evenson	1-May-2025	31-Oct-26	36%	In Progress	OTHER	Procurement	Community Services	Design and tender package completed. Ready for early January tender
Fauquier - Willow-Oak Completion Agreement No. 2024-081-ENV: Highland Consulting	Carolyn Hogan	15-Nov-2024	30-Jun-26	27%	In Progress	Utilities	Detailed Design	Utilities	IFR week of Dec 22; tender issue early 2026.

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Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
CDCC Outdoor Washroom Agreement No. 2025-043-COM: ZKO Constr.	Jeannine Bradley	1-Nov-2024	31-Dec-25	91%	In Progress	Buildings	Procurement	Community Services	Completion by week of Dec 8-12.
Creston Office Upgrades	Jeannine Bradley	1-Feb-2025	31-Dec-25	9%	In Progress	Buildings	Initiation	Corporate Admin	Finalizing feasibilty study.
Fire Halls: Structural Upgrades (15 halls)	Jeannine Bradley	1-Oct-2024	31-Dec-25	82%	In Progress	Buildings	Procurement	Fire Services	Structural engineering LoAs expected week of Dec 8-12. Building permit closure in new year.
Grohman Narrows Recycling Depot - Detailed Design and Fleet Building Agreement No. 2024-146-ENV: Ottoted Eng.	Jeannine Bradley	1-Jan-2024	31-Dec-25	36%	In Progress	Resource Recovery	Detailed Design	Resource Recovery	Working thru MOTT permitting process.
Creston LF Berm - Phase 1C/D Agreement No. 2025-190-ENV: Sperling Hansen	AJ Evenson	15-Jun-2025	31-Oct-26	27%	In Progress	OTHER	Detailed Design	Resource Recovery	Timber assessment complete. First Nations consultation underway.
Erickson Water: Phase 2 Metering 2025-167-ENV: Metercor	AJ Evenson	15-Apr-2025	31-Dec-26	27%	In Progress	Utilities	Procurement	Utilities	Meters to be received Oct 15. Working on meter pit tender. Preparing multiple tender packages for installation.
CDRD Arena Roof Insulation Agreement No. 2024-174-COM: Evoke	Jeannine Bradley	1-Jul-2024	31-Dec-26	36%	In Progress	Buildings	Detailed Design	Community Services	Design ongoing; tender early 2026.
Arrow Creek WTP: Pretreatment Upgrades	Jeannine Bradley	1-Aug-2025	31-Dec-26	18%	In Progress	OTHER	Detailed Design	Utilities	Revised proposal received week of Dec 15-19; contract award in Feb 2026.
Canyon Lister FH: Structural Upgrades Agreement No. 2025-412-FIR: MBAC	Jeannine Bradley	1-Aug-2025	31-Dec-26	18%	In Progress	OTHER	Detailed Design	Fire Services	Contract awarded. Schematic design in progress.
Ootischenia FH: Structural Upgrades	Jeannine Bradley	1-Aug-2025	31-Dec-26	18%	In Progress	OTHER	Detailed Design	Fire Services	Contract awarded. Schematic design in progress.

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Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
Agreement No. 2025-413-FIR: MBAC									
Robson FH: Structural Upgrades Agreement No. 2025-414-FIR: MBAC	Jeannine Bradley	1-Aug-2025	31-Dec-26	18%	In Progress	OTHER	Detailed Design	Fire Services	Contract awarded. Schematic design in progress.
Ymir FH: Structural Upgrades Agreement No. 2025-415-FIR: MBAC	Jeannine Bradley	1-Aug-2025	31-Dec-26	18%	In Progress	OTHER	Detailed Design	Fire Services	Contract awarded. Schematic design in progress.
West Robson - Broadwater Rd: Design	Carolyn Hogan	1-Oct-2025	31-Oct-26	9%	In Progress	OTHER	Procurement	Utilities	Discussions ongoing with MOTI. RFP closes Dec 18. Drone footage in progress.
NDCC Refrigeration Engineering/Construction Agreement No. 2024-234-COM: Polar Eng. Agreement Nos. 2025-141: Polar Eng. (Fortis studies) Agreement No. 2025-416-COM: Yeti Refrigeration	Carolyn Hogan	17-Jun-2024	31-Jul-26	45%	In Progress	Buildings	Detailed Design	Community Services	Contract award in process.
CDCC Refrigeration Engineering/Construction Agreement No. 2024-234-COM: Polar Eng. Agreement Nos. 2025-142: Polar Eng. (Fortis studies) Agreement No. 2025-416-COM: Yeti Refrigeration	Carolyn Hogan	17-Jun-2024	31-Jul-26	45%	In Progress	Buildings	Detailed Design	Community Services	Contract award in process.
Ootischenia TS Upgrades	AJ Evenson	1-Jan-2026	31-Dec-26	27%	In Progress	OTHER	Initiation	Resource Recovery	Recommended alignment chosen; tender in spring 2026.
Arrow Creek Backwash Pond	Jeannine Bradley	15-Mar-2025	30-Sep-25	0%	On Hold	Utilities	Initiation	Utilities	

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Central Compost Facility: Water Storage	AJ Evenson	1-Aug-2025	31-Dec-25	9%	On Hold	Resource Recovery	Initiation	Resource Recovery	SRK has finished design and biosolids have been substantially removed. Sourcing funding for pond construction in 2026.
Erickson Distribution System Replacement (PN26-52-24-155-23-27-126)	Jeannine Bradley	1-Feb-2025	31-Dec-25	0%	On Hold	Utilities	Initiation	Utilities	Preparing RFP for design services; working on R/W issues.
Sanca North Waterline Replacement	Jeannine Bradley	1-Mar-2025	31-Dec-25	0%	On Hold	Utilities	Initiation	Utilities	
South Slocan Distribution Upgrades	Carolyn Hogan	15-Jan-2025	31-Dec-25	0%	On Hold	Utilities	Initiation	Utilities	On hold indefinitely.
CDRD: Staff Lunchroom	Carolyn Hogan	15-Oct-2025	31-Dec-26	9%	In Progress	OTHER	Initiation	Community Services	RFP for design services underway.
CDRD: Accessibility Lift	Carolyn Hogan	15-Oct-2025	31-Dec-26	9%	In Progress	OTHER	Initiation	Community Services	Feasibility study underway.
West SR - Legacy Landfill Closures (BUR/EDG)	AJ Evenson	1-Jan-2026	31-Dec-26	9%	In Progress	OTHER	Initiation	Resource Recovery	Preparing RFQs and scope.
Ootischenia Landfill: Litter Fence	AJ Evenson	1-Jan-2026	31-Dec-26	9%	In Progress	OTHER	Initiation	Resource Recovery	Working with supplier for special lock blocks.
Creston Landfill: Litter Fence	AJ Evenson	1-Jan-2026	31-Dec-26	9%	In Progress	OTHER	Initiation	Resource Recovery	Working with supplier for special lock blocks.
East SR - Legacy Landfill Closures (BOS/CRA)	AJ Evenson	1-Jan-2026	31-Dec-26	9%	In Progress	OTHER	Initiation	Resource Recovery	Preparing RFQs and scope.
Central SR - Legacy Landfill Closures (BAL/KAS/MAR/SAL)	AJ Evenson	1-Jan-2026	31-Dec-26	9%	In Progress	OTHER	Initiation	Resource Recovery	Preparing RFQs and scope.
Marblehead TS Retaining Wall	AJ Evenson	1-Jan-2026	31-Dec-26			OTHER			

PROJECTS COMPLETED IN Q2 2025 REMOVED FROM QUARTERLY REPORT	
Project/Initiative Name	**Responsible Manager**
Changes to allow RDCK firefighters to deliver higher levels of care as pre hospital care providers	Fire Services
Community Services - Pioneer Arena Closure	Recreation
Area I OCP Review	Planning
SES - GHG Reduction Feasibility for RDCK Facilities Project	Sustainability
Public Engagement Project - Reimaging Recreation in Castlegar & District	Recreation
Public Engagement Project - Nelson Recreation Campus Project	Recreation

PROJECTS COMPLETED IN Q3 & Q4 2025	
Project/Initiative Name	**Responsible Manager**
Support on Cannabis	CAO
Local Conservation Fund Committee of Board	Sustainability
Building Officials Training Program	Building Inspection
2024 Wildfire: Community Recovery	Emergency Management
2024 Wildfire After-Action Review	Emergency Management
Emergency and Disaster Management Act	Emergency Management
EOC training and equipment 2024 - UBCM	Emergency Management
2025 ESS CEPF Grant - Equipment and Training	Emergency Management
Natural Asset Management Plan for Ymir Watershed/Quartz Creek	Sustainability
2024 Wildfire Mitigation - CWRP Updates	Emergency Management
2025 FireSmart Program	Emergency Management
Information Request and Complaint Handling Policy	Administration
Information Technology Infrastructure Replacement - Wireless Firewalls	Information Technology
Microsoft Exchange 365	Information Technology
Kootenay Lake Watercourse DPA Project	Planning
Agricultural Policy Review - Phase 2	Planning
Housing Development Costing and Study	Planning
Playmor Junction Zoning Bylaw	Planning
Campground Bylaw Review	Planning
Area H North OCP Review	Planning
Area J OCP Review	Planning
Industrial, Commercial and Institutional Organics Pilot - Nelson area	Resource Recovery
BC Structure Firefighter Minimum Training Standards	Fire Services
Robson Recreation Society Lease	Recreation
Community Services Access & Inclusion Policy Development	Recreation

Community Services Sponsorship Policy Development	Recreation
Achieving Extraordinary Customer Experiences	Recreation
Creston and District Community Complex Solar Array Installaion	Recreation
Proposed RDCK Parks in Creston Valley	Community Services
Creston Library Contract	Community Services
Campbell Fields Recreation Development Feasibility Study	Community Services

Board Report

January 22, 2026

UBCM Regional Grant Application: 2026 Next Generation 911 Funding

Author:	Dan Séguin, Acting General Manager, Fire & Emergency Management Services
File Reference:	14/7755
Electoral Area/Municipality:	All RDCK Electoral Areas, Creston, Kaslo, Salmo, Slocan, Silverton, New Denver, Nakusp
Services Impacted	A107

1.0 STAFF RECOMMENDATION

That the Board authorize staff to apply for the 2026 Next Generation 911 grant from UBCM to support the implementation of NG911;

AND FURTHER, that if successful, the Board approve the inclusion of the funding in the 2026 year of the 2026-2030 Financial Plan from Regional Fire Service – A107 in the amount of up to $100,000, and that staff undertake current proposed activities and provide overall grant management.

2.0 BACKGROUND/HISTORY

Next Generation 911 (NG911) refers to the modernization of 911 networks and infrastructure across Canada. It is a federally-mandated transition of the emergency communications network from the current network to an Internet Protocol based technology. NG911 will enable important improvements to public safety, including better 911 caller location information, real time texting, streaming audio and video, and new ways to direct calls to services other than police, fire, and ambulance, such as mental health support.

As local governments are responsible for the provision of 911 services in B.C., the Next Generation 911 funding would support local preparedness for the implementation of NG911, and provide funding to support the transition and operational readiness of existing 911 services to NG911, in compliance with the CRTC Mandate.

This project is a joint initiative between RDCK Fire Services and GIS.

The funding would support:

- Phase II: Public outreach and community education - In Progress / ongoing
  - informing RDCK residents about NG911 and the importance of correct and registered addressing for 911 purposes
  - encouraging residents to be proactive in confirming their addresses are registered in the RDCK system and if not, to contact the RDCK to correct or acquire an address.

    - Extend the program where new and corrected addresses are free within the scope of the NG911 transition program. The current program ended June 2025.
    - Promote proper signage of rural properties in the RDCK
    - And other educational public outreach activities.
- Phase III: Municipal address and roads data corrections and clean up - In progress
    - Project-related incremental GIS and Fire Services staffing costs
- Phase IV: Locality Data Improvements – In progress
    - Project-related incremental GIS and Fire Services staffing costs
- Phase VI: Review Secondary Layers – not started
    - Project-related incremental GIS and Fire Services staffing costs to review:
        - Emergency Service Boundaries
        - Provisioning Boundary
        - Street Name Alias

The proposed application would be for a regional project. Therefore, will require support from participating municipalities to support the application through Council resolution. Given recent staffing changes within RDCK Fire Services, municipal councils have yet to be engaged. This will take place in January and February.

3.0 PROBLEM OR OPPORTUNITY DESCRIPTION

The Regional District of Central Kootenay is required to transition its emergency communications systems and supporting data to Next Generation 911 (NG911) in accordance with federal and CRTC mandates. While the NG911 network transition is being led nationally and provincially, local governments are responsible for ensuring that their addressing, road, boundary, and locality data meet NG911 readiness standards and that residents understand how NG911 functions.

The RDCK is a large, rural, and topographically complex region with a high proportion of rural and non-standard addressing, private roads, seasonal properties, and remote access locations. Inconsistent or incomplete addressing and supporting GIS layers increase the risk of delayed emergency response, misrouted calls, and reduced situational awareness for first responders.

Without continued investment in public education, data cleanup, and validation of secondary GIS layers, the RDCK risks falling behind NG911 readiness requirements. This would undermine the effectiveness of NG911 once implemented, expose the organization to reputational and service delivery risks, and reduce the public safety benefits of the NG911 transition.

This grant opportunity allows the RDCK to close these gaps by advancing public outreach, correcting and validating critical datasets, and ensuring operational readiness across Fire Services and GIS in a coordinated and cost-effective manner.

3.1 Alignment to Board Strategic Plan

Organizational Excellence:

- Continue to focus on our core services to ensure effective and efficient delivery through our Region.
- Prioritize robust communication with our residents ensuring information is delivered in a range of mediums.

3.2 Legislative Considerations

The transition to NG911 is mandated by the Canadian Radio-television and Telecommunications Commission (CRTC), which requires all 911 authorities and supporting agencies to migrate to NG911-compatible systems and data standards.

In British Columbia, local governments are responsible for the provision and support of 911 services. The Local Government Act and Community Charter provide authority for the RDCK to undertake activities related to emergency services, addressing, and public safety.

Participation in NG911 readiness activities is not optional. While the specific implementation approach is at the discretion of the RDCK, failure to meet NG911 data and readiness requirements would place the organization out of compliance with federal mandates and provincial expectations.

3.3 What Are the Risks

There are no material risks associated with undertaking this work, as the transition to Next Generation 911 and the supporting data readiness activities are mandatory and must be completed by the RDCK regardless of funding availability.

The primary risk relates to funding source rather than project delivery. If the RDCK does not secure grant funding, the required work would need to be funded through requisition. This would increase financial pressure on Regional Fire Service A107.

4.0 PROPOSED SOLUTION

Staff propose to proceed with the required Next Generation 911 readiness activities through a coordinated Fire Services and GIS work program, supported by UBCM Next Generation 911 grant funding.

4.1 Financial Considerations of the Proposed Solution

The RDCK is requesting up to $100,000 through the 2026 UBCM Next Generation 911 funding program.

The NG911 readiness work described in this report is required regardless of funding source. If grant funding is secured, these costs will be offset through the grant. If funding is not secured, the same work would need to be funded through requisition through Regional Fire Service A107.

Grant funding will be used to support:

- Incremental GIS and Fire Services staffing costs directly attributable to NG911 readiness, data review, correction, and validation work required for NG911 compliance
    - $75,000 for anticipated GIS staff time
    - Up to $10,000 for anticipated Fire Services staff time
- Public outreach, education materials, and related activities
    - Up to $15,000

Some NG911-related work has already been completed within existing budgets. The requested funding will reduce future financial pressure and avoid the need for increased requisitions to further mandatory work.

4.2 Risks with the Proposed Solution

There are minimal risks associated with the proposed solution, as the work is mandatory and aligns with existing service responsibilities.

The primary risk relates to staff capacity and scheduling. These risks are mitigated through the use of grant funding to support incremental staffing and by integrating the work into existing Fire Services and GIS workplans.

The proposed approach reduces financial risk by offsetting costs that would otherwise be borne entirely through requisition.

4.3 Resource Allocation and Workplan Impact

The work will be undertaken jointly by Fire Services and GIS staff, and is within their current workplans.

4.4 Public Benefit and Stakeholder Engagement of Proposed Solution

The public benefit of this work is direct and significant. Accurate addressing, validated GIS data, and public awareness are essential to effective emergency response and the successful implementation of NG911.

Utilizing grant funding to accomplish this work reduces the taxation burden on residents.

4.5 Leveraging Technology

The proposed solution leverages existing RDCK GIS technology and platforms, including ArcGIS and the RDCK public web map, to support NG911 readiness.

4.5 Measuring Success

We are successful in receiving the grant.

5.0 ALTERNATIVE SOLUTION(S)

N/A

6.0 OPTIONS CONSIDERED BUT NOT PRESENTED

Not applying for the grant.

7.0 OPTIONS SUMMARY

Recommendation:
That the Board authorize staff to apply for the 2026 Next Generation 911 grant from UBCM to support the implementation of NG911;

AND FURTHER, that if successful, the Board approve the inclusion of the funding in the 2026 year of the 2026-2030 Financial Plan from Regional Fire Service – A107 in the amount of up to $100,000, and that staff undertake current proposed activities and provide overall grant management.

8.0 RECOMMENDATION

That the Board authorize staff to apply for the 2026 Next Generation 911 grant from UBCM to support the implementation of NG911;

AND FURTHER, that if successful, the Board approve the inclusion of the funding in the 2026 year of the 2026-2030 Financial Plan from Regional Fire Service – A107 in the amount of up to $100,000, and that staff undertake current proposed activities and provide overall grant management.

Respectfully submitted,
Dan Séguin, Acting General Manager, Fire & Emergency Management Services

CONCURRENCE

Sangita Sudan - GM of Development & Community Sustainability Approved
Stuart Horn – CAO Approved

Discretionary Fund Grant Program
Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: South Kootenay Lake Community Service Society	**Date of Application:** 01/12/2026
Contact Name: Garry Sly	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: A ☐ Municipality:
Mailing Address: 16380 Jacobson Road Box 210 Crawford Bay, BC BC V0B 1E0	**Payment Type:** ☐ Electronic Fund Transfer ☐ Mailed cheque
Phone #: (250) 505-2634	**Email:** skootenaylakecss@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Imperfect Art for Wellness will be a weekly drop-in space where people can engage in art making as a self-care practice (this is not an art class, and no experience is necessary). The space will offer a well lit, comfortable room with tea and snacks and a variety of art supplies for the attendees to explore. The Art Therapist Intern will provide light guidance and support for the individuals as they engage with the art making experience. Funds will be used for space rental, supplies, snacks and administration.

Grant Application:

Total Grant Requested: $ 630	Which funding criterial objective does this project meet? ☑ Social ☐ Economic ☐ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
Nelson and District Credit Union : Requested $590.00 (unconfirmed)...

Previous Discretionary Grants Received – Year and Amount:

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-01-12 15:24:12 — Signature

Garry Sly — Print Name

Authorization

Signature of Area Director Signed by Director	Total Grant Approved $ $630
Board Approved Date:	Resolution #

Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: The Creston Valley Horse Association	**Date of Application:** 12/13/2025
Contact Name: Lisa Larsen	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: B ☐ Municipality:
Mailing Address: 312 Leadville Rd Kitchener BC V0B1W1	**Payment Type:** ☐ Electronic Fund Transfer ◎ Mailed cheque
Phone #: (306) 776-2427	**Email:** crestonvalleyhorseassociation@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Canyon Park Horse Facility Improvements for CVHA members and public.

Grant Application:

Total Grant Requested: $ 2500	Which funding criterial objective does this project meet? ☑ Social ☐ Economic ☐ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Discretionary Grants Received – Year and Amount:

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Lisa Larsen Signed at: 2025-12-13 15:16:45 — Lisa Larsen

Signature — Print Name

Authorization

Signature of Area Director Approved by Director	Total Grant Approved $ $2,500
Board Approved Date:	Resolution #

Discretionary Fund Grant Program
Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Regional District of Central Kootenay	**Date of Application:** 01/05/2026
Contact Name: Monique St Louis	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: D ☐ Municipality:
Mailing Address: 202 Lakeside Drive, Nelson BC V1L 6B9	**Payment Type:** ☐ Electronic Fund Transfer ◎ Mailed cheque
Phone #: (250) 352-8170	**Email:** mstlouis@rdck.bc.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Advertising for community events and holidays through the Valley Voice for 2025 Christmas 2025 ad, Dec 18 issue, p. 25 G 70.00 JE transfer for funds already paid out for December with AP.

Grant Application:

Total Grant Requested: $ $73.50	Which funding criterial objective does this project meet? ☑ Social ☐ Economic ☑ Cultural
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:	
Previous Discretionary Grants Received – Year and Amount:	

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-01-05 12:46:04 — Signature

Monique St Louis as per Aimee Watson Email — Print Name

Authorization

Signature of Area Director: Signed by Director	Total Grant Approved $: 73.50
Board Approved Date:	Resolution #

Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: WH2O Racers Society	**Date of Application:** 01/12/2026
Contact Name: Calvin Beebe	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: E ☐ Municipality:
Mailing Address: 68 Douglas Rd Nelson BC V1L 2T6	**Payment Type:** ☐ Electronic Fund Transfer ◎ Mailed cheque
Phone #: (250) 354-9098	**Email:** calvinbeebe@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

WH2O Racers Society is seeking a modest contribution of $1,000 to support the Shredders Festival, a Nancy Greene Ski League race at Whitewater for children aged 5–13. The festival is hosted by our team for youth from across the region, including Red Mountain, Salmo Ski Hill, and Phoenix, at no cost to participants. Funding would be used to cover essential event costs such as race-office supplies, printing of certificates and numbers, ribbons and awards, and other basic materials required to deliver a safe, fun, inclusive, and well-run community event with have no registration fees.

Grant Application:

Total Grant Requested: $ 1000	Which funding criterial objective does this project meet? ☐ Social ☐ Economic ☑ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
Membership contributions is the primary source of funding and in-kind support through Whitewater Mountain Resort.

Previous Discretionary Grants Received – Year and Amount: 2020 $1500

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-01-12 13:50:54 — Signature

Calvin Beebe — Print Name

Authorization

Signature of Area Director Signed by Director	Total Grant Approved $ $1,000
Board Approved Date:	Resolution #

Discretionary Fund Grant Program
Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Polka Dot Dragon Arts Society	**Date of Application:** 11/24/2025
Contact Name: Myra Rasmussen	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: F ☐ Municipality:
Mailing Address: 305 4th st Nelson BC V1L 2S1	**Payment Type:** ◎ Electronic Fund Transfer ☐ Mailed cheque
Phone #: (250) 777-8925	**Email:** polkadotdragonarts@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

The Polka Dot Dragon Lantern Festival is a free community-based event that brings people together to make and experience festival art in mid-winter. The goal of the festival is to make art more accessible, which is achieved offering honorariums to local artists and performers for their participation and offering lantern making workshops to the public. The festival consists of workshops, a parade on Baker St, and an outdoor gallery at Lakeside Park. In 2025, we facilitated 22 lantern making workshops in the community, paid honorariums to over 50 artists, and had 1500+ attendees.

Grant Application:

Total Grant Requested: $ 1000	Which funding criterial objective does this project meet? ☑ Social ☐ Economic ☑ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
BC gaming 4,000...

Previous Discretionary Grants Received – Year and Amount: $1000 for either Remember the Dead or Lantern festival for last 5 ...

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2025-11-24 13:12:54	Myra Rasmussen
Signature	Print Name

Authorization

Signature of Area Director Signed by Director	Total Grant Approved $ 1,000
Board Approved Date:	Resolution #

Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Nelson Nordic Ski Club	**Date of Application:** 01/08/2026
Contact Name: Karen Redfern	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: F ☐ Municipality:
Mailing Address: P.O. Box 486 Nelson, 4638 Highway 6 Nelson - C British Columbia V1L 5R3	**Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque
Phone #: (250) 505-3044	**Email:** gm@nelsonnordicski.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

The East Busk trail is a highly used, accessible connector within Nelson Nordic's trail network that requires drainage upgrades along a 400-metre low-lying section adjacent to a steep slope. Water pools along the trail, preventing safe grooming access and closures. Funds are used to install new culverts, drainage, and fill by excavator to improve climate resilience, restore grooming access, and keep the trail open throughout the winter season. The project will improve safety, maintain access to key trail connections, and support long-term trail sustainability and future network expansion.

Grant Application:

Total Grant Requested: $ 2000	Which funding criterial objective does this project meet? ☑ Social ☐ Economic ☐ Cultural
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: Area G - $5,000...	
Previous Discretionary Grants Received – Year and Amount: 2022 - $1500	

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-01-10 08:19:34 — Signature

Karen Redfern — Print Name

Authorization

Signature of Area Director Signed by Director	Total Grant Approved $ $2,000
Board Approved Date:	Resolution #

Discretionary Fund Grant Program
Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: TREEHUGGER RETREATS AND EVENTS SOCIETY	**Date of Application:** 12/18/2025
Contact Name: LISA PARENTE	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: H ☐ Municipality:
Mailing Address: PO BOX 82 SLOCAN BC V0G2C0	**Payment Type:** ◎ Electronic Fund Transfer ☐ Mailed cheque
Phone #: (514) 612-6319	**Email:** TREEHUGGERSOCIETYBC@OUTLOOK.COM

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

4th annual Winter Carnival on Jan 17, 2026.

Family friendly non-profit community event at Expo Park in Slocan, BC.

By donation $0-$50. Pay-what-you-can or Pay-it-forward.

Live music, dance, spoken word, fire and puppet performances from 1pm-9pm. ...

Grant Application:

Total Grant Requested: $ 500	Which funding criterial objective does this project meet? ☐ Social ☐ Economic ☑ Cultural
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: (F)Funded(A)Approved(P) Pending(E) Estimated)...	
Previous Discretionary Grants Received – Year and Amount: 2024 $500	

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2025-12-18 13:17:09 — Lisa Parente

Signature — Print Name

Authorization

Signature of Area Director Signed by Director	Total Grant Approved $ $500.00
Board Approved Date:	Resolution #

Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Slocan Park Community Hall Society	**Date of Application:** 01/16/2026
Contact Name: Angela Newman	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: H ☐ Municipality:
Mailing Address: 3036 Highway 6 Slocan Park BC V0G 2E0	**Payment Type:** ☐ Electronic Fund Transfer ◎ Mailed cheque
Phone #: (604) 454-7028	**Email:** anewman@columbiawireless.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

The Slocan Park Hall has a large outdoor field that is used in the spring/summer for baseball and in the winter we have an outdoor ice rink. The rink is a central attraction for families and our Winter Warm Up will have the ice rink as it's centre piece. We'll have games for the kids, a bonfire, ice skates and helmets available for those who don't have equipment, our kitchen/concession will be open and we'll have a silent auction. Last year this event was so well attended, it was amazing to see the entire community (young and old) come together.

Grant Application:

Total Grant Requested: $ 1,000

Which funding criterial objective does this project meet?
☑ Social ☐ Economic ☑ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Discretionary Grants Received – Year and Amount: 2025 $1200

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-01-17 08:20:24

Signature

Angela Newman

Print Name

Authorization

Signature of Area Director Signed by Director	Total Grant Approved $ 1,000
Board Approved Date:	Resolution #

Discretionary Fund Grant Program
Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Glade Community Hall	**Date of Application:** 01/10/2026
Contact Name: Debbie Girard	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: I ☐ Municipality:
Mailing Address: 2160 Glade Road Castlegar BC V1N 4R2	**Payment Type:** ◎ Electronic Fund Transfer ☐ Mailed cheque
Phone #: (250) 304-9073	**Email:** gladecommunityhall@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Raising funds to support the BC Children's hospital and other local charities.
To purchase supplies and incidentals needed to run this event successfully .
We bake up to 40 pies as well as well as serve coffee tea and juice plus baking. Fun is had by all that attend .

Grant Application:

Total Grant Requested: $ 400.00	Which funding criterial objective does this project meet? ☑ Social ☑ Economic ☑ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
ladies cooking group funds

Previous Discretionary Grants Received – Year and Amount: 2025

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-01-10 13:31:36 — Debbie Girard

Signature — Print Name

Authorization

Signature of Area Director Signed by Director	Total Grant Approved $ 400
Board Approved Date:	Resolution #

Discretionary Fund Grant Program
Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Stanley Humphries Secondary School	**Date of Application:** 01/12/2026
Contact Name: Tiare Pion	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: I ☐ Municipality:
Mailing Address: 720 7th Avenue Castlegar British Columbia V1N 1R5	**Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque
Phone #: (250) 365-7735	**Email:** tpion@sd20.bc.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

These are Community Service Bursaries recognizing Area I volunteer firefighters which support our graduate students with post-secondary education.

Grant Application:

Total Grant Requested: $ $6,500	Which funding criterial objective does this project meet? ☐ Social ☑ Economic ☐ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
Local corporate & business sponsors.

Previous Discretionary Grants Received – Year and Amount: 2025 - $5,400

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-01-12 09:57:18 — Tiare Pion

Signature — Print Name

Authorization

Signature of Area Director Signed by Director	Total Grant Approved $ $6,500
Board Approved Date:	Resolution #

Discretionary Fund Grant Program
Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Stanley Humphries Secondary School	**Date of Application:** 12/16/2025
Contact Name: Tiare Pion	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: J ☐ Municipality:
Mailing Address: 720 7th Avenue Castlegar British Columbia V1N 1R5	**Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque
Phone #: (250) 365-7735	**Email:** tpion@sd20.bc.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Funding request for our 2026 high school scholarship/bursary program. This is intended to assist our graduates with their post-secondary studies. We are very appreciative of your generous past support!

Grant Application:

Total Grant Requested: $ $3,000.00	Which funding criterial objective does this project meet? ☐ Social ☑ Economic ☐ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
Corporate, local business and private individual sponsored award donations.

Previous Discretionary Grants Received – Year and Amount: 2025 - 2x $1,500 = $3,000

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2025-12-16 07:32:23 — Tiare Pion

Signature — Print Name

Authorization

Signature of Area Director Signed by Director	Total Grant Approved $ $3,000
Board Approved Date:	Resolution #

Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: East Shore Trail and Bike Association	**Date of Application:** 01/07/2026
Contact Name: Farley Cursons	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: A ☐ Municipality:
Mailing Address: mailing - PO Box 20 Crawford Bay, BC V)B 1E0 ... Crawford Bay British Columbia V0B 1E0	**Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque
Phone #: (250) 505-6489	**Email:** eastshoretrailandbike@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Maintenance of our front country trail network for winter recreation as well as focused clean up of tree downfall from recent storms. Activities include: Chainsaw clearing of downed trees and threatening overhang, pole sawing trail corridors, runoff repair/management, trailhead salt/sand on Riondel Heritage Trail.

Grant Application:

Total Grant Requested: $ $2500.00	Which funding criterial objective does this project meet? ☑ Social ☑ Economic ☑ Cultural
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:	
Previous Community Development Grants Received – Year and Amount: $5000 - June 2025 & $3,366.30 - September 2025	

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Farley Cursons Signed at: 2026-01-07 07:54:10 — Farley Cursons

Signature — Print Name

Authorization

Signature of Area Director Signed by Director	Total Grant Approved $ 2,500
Board Approved Date:	Resolution #

Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: South Kootenay Lake Community Service Society/ East Shore Youth Network	**Date of Application:** 01/05/2026
Contact Name: Angie Clarke	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: A ☐ Municipality:
Mailing Address: 16711 Crawford Creek Road Crawford Bay British Columbia v0b1e0	**Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque
Phone #: (250) 682-5088	**Email:** Cbesyn@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

We would love financial help for our Youth of the East shore to take the Pal and Core courses January 17,18,19. These courses are very valuable for safety and living in such a rural isolated place. The respect and safety taught about firearms is very important for youth to learn. The Conservation, wilderness skills and laws in BC are just as valuable so we would like our youth to have this opportunity to take these courses and enjoy using and having this knowledge as they grow into Adults. The cost $350 each is alot for families and Youth and so we would really ...

Grant Application:

Total Grant Requested: $ 1800

Which funding criterial objective does this project meet?
☑ Social ☑ Economic ☑ Cultural

Other Funding Sources - Identify all sources of project funding and amounts: Both funds requested and received:
The Courses cost a total of $350 per person. Youth have fundraised, cleaning beds, selling food at Christmas market and having catered large Christmas dinner for Chamber of commerce here on East Shore. The CBT helps us with our regular programming but this is a huge expense to afford for many of our families. We have 16-20 youth wanting to take these courses and Instructors can teach 24 so we ...

Previous Community Development Grants Received – Year and Amount:
none

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-01-05 08:52:28

Signature

Angie Clarke
Print Name

Authorization

Signature of Area Director Signed by Director	Total Grant Approved $ 1,800
Board Approved Date:	Resolution #

Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Erickson Community Association	**Date of Application:** 12/11/2025
Contact Name: David White	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: B ☐ Municipality:
Mailing Address: PO Box 22 Erickson BC V0B1K0	**Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque
Phone #: (250) 428-4951	**Email:** erickson.community.assoc@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

There are 2 " Welcome to Erickson" signs along Highway 3, and an additional 2 on Erickson Road, all of which are deteriorating with age. We have, in 2025, replaced two of the four signs with new ones. We wish to replace the remaining two signs with new ones as well. I have discussed this with our RDCK Director for Area B, Roger, and he approves of this. Footnote :The signs also have a message on the bottom - " Walk Safe, Be Seen" to try to remind pedestrians of traffic safety. This was done starting with the last signs, after a vehicle / pedestrian accident fatality in Erickson.

Grant Application:

Total Grant Requested: $ $2500.00	Which funding criterial objective does this project meet? ☐ Social ☑ Economic ☐ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
Zero - none.

Previous Community Development Grants Received – Year and Amount:
2025 - $2500

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

DHW Signed at: 2025-12-11 11:44:43

Signature

David H. White

Print Name

Authorization

Signature of Area Director Signed by Director	Total Grant Approved $ $2,5000
Board Approved Date:	Resolution #

Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Kaslo And Area Senior Citizens' Society	**Date of Application:** 01/09/2026
Contact Name: Louise De Pape	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: D ☐ Municipality:
Mailing Address: 556 Larch Drive, Box 1299 Kaslo BC V0G 1M0	**Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque
Phone #: (250) 353-7553	**Email:** Lmdepape@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Kaslo and Area Senior Citizens' Society has served and supported elders since January 1972. We have operated continuously since that time. We are an all-volunteer association and serve approx 90 seniors each year. We provide a wide range of programs at a modest cost. Our society is inclusive and members can drop by every Friday morning for coffee, home-baking and lively conversation. On the first Tuesday of each month, we meet and have lunch. Our activities are membership-driven and include carpet bowling, chair exercises, bingo, painting, guest info sessions,.....

Grant Application:

Total Grant Requested: $ 4500.00	Which funding criterial objective does this project meet? ☑ Social ☑ Economic ☐ Cultural
Other Funding Sources - Identify all sources of project funding and amounts. Both for requested and received: We charge an annual membership fee of $20, and we pay $3 per member for our membership in the BC Seniors Citizens' Association. Programs $3.00 - $5.00	
Previous Community Development Grants Received – Year and Amount: $4,550 for 2025	

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-01-09 10:27:22

Signature

Monique St Louis for Louise De Pape - moved ...

Print Name

Authorization

Signature of Area Director Signed by Director	Total Grant Approved $ 4,500.00
Board Approved Date:	Resolution #

Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Regional District of Central Kootenay Service S184	**Date of Application:** 01/12/2026
Contact Name: Todd Johnston	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: D ☐ Municipality:
Mailing Address: 202 Lakeside Dr. Nelson BC V1L 5R4	**Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque
Phone #: (250) 354-9781	**Email:** tjohnston@rdck.bc.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Morrow BioScience Ltd. (MBL) is in the third year of a renewed 5-year contract providing mosquito control services to the Meadow Creek and Pine Ridge areas within Regional the RDCK. The mosquito control program reduces floodwater and snowmelt mosquito abundance within the program purview through applications of a pesticide (Bti) by hand and, when required by aerial application. During seasons with increased flooded areas due to high precipitation events. or high volume dam releases, more aerials are required which increases the cost of the program

Grant Application:

Total Grant Requested: $ 20,000	Which funding criterial objective does this project meet? ☑ Social ☑ Economic ☑ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
NA

Previous Community Development Grants Received – Year and Amount:
2025: $14K, 2023 - $40K, 2022 - $22K; 2021 - $37.5K; 2020 - $20K

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-01-12 09:55:10 — Signature

Todd Johnston — Print Name

Authorization

Signature of Area Director Signed by Director	Total Grant Approved $ $20,000
Board Approved Date:	Resolution #

Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: West Kootenay Back Country Wilderness Watch Society	**Date of Application:** 01/09/2026
Contact Name: Bruce Morrison	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: D ☐ Municipality:
Mailing Address: #408 807 Radio Ave Nelson BC V1L 3L2	**Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque
Phone #: (250) 354-8745	**Email:** bam.morrison@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Rossitter FSR cleanup of a dumped Tandem Axle RV.
Cody Caves FSR Dumped stolen tent trailer and remnants of an encampment (5 Loads plus a mystery 45 gallon barrel of unknown and questionable contents.
The receipts are only for RDCK tipping fees and nothing more.

Grant Application:

Total Grant Requested: $ 422.93

Which funding criterial objective does this project meet?
☑ Social ☐ Economic ☑ Cultural

We were able to set the axle from the dumped trailer later much dismantling.

Other Funding Sources: Identify all sources of project funding and amounts both funds requested and received:
We have presented to the RDCK Joint Resource Recovery Committee but await a response.

Previous Community Development Grants Received – Year and Amount:
0.00

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-01-09 10:21:15 — Signature

Monique St Louis for Bruce Morrison - moved ... — Print Name

Authorization

Signature of Area Director: Signed by Director	Total Grant Approved $ 422.93
Board Approved Date:	Resolution #

Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Nelson Nordic Ski Club	**Date of Application:** 01/10/2026
Contact Name: Karen Redfern	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: E ☐ Municipality:
Mailing Address: P.O. Box 486 Nelson, 4638 Highway 6 Nelson - C British Columbia V1L 5R3	**Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque
Phone #: (250) 505-3044	**Email:** gm@nelsonnordicski.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

The East Busk trail is a highly used, accessible connector within Nelson Nordic's trail network requiring drainage upgrades along a 400-metre low-lying section beside a steep slope. Pooling water limits safe grooming access and causes closures. Funds will support new culverts, drainage, and fill to improve climate resilience, safety, and winter access. The project is led by a community non-profit and strengthens social, economic, and environmental well-being by maintaining inclusive recreation, supporting volunteers and partner organizations, and ensuring long-term trail ...

Grant Application:

Total Grant Requested: $ 2000.00

Which funding criterial objective does this project meet? ☐ Social ☐ Economic ☑ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
Area C - $5,000
Area F - $2000
Recreation Sites and Trails -$2,000 ...

Previous Community Development Grants Received – Year and Amount:
2019 - $1000

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

KRedfern Signed at: 2026-01-10 16:35:35 — Karen Redfern

Signature — Print Name

Authorization

Signature of Area Director Signed by Director	Total Grant Approved $ 2,000
Board Approved Date:	Resolution #

Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Nelson Public Library	**Date of Application:** 12/23/2025
Contact Name: Tracey Therrien	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: E ☐ Municipality:
Mailing Address: 602 Stanley Street Nelson BC V1L 1N4	**Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque
Phone #: (250) 352-8256	**Email:** ttherrien@nelson.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

For Funding year 2026
$10,000 Student (k-12) library memberships
$4,000 access to computer lab, mobile printing and wifi
$2,700 access to training and programs
$1,000 library membership subsidy for low income adult/senior
$2,300 outreach to Area e including book delivery and drop off and services

Grant Application:

Total Grant Requested: $ $20,000

Which funding criterial objective does this project meet? ☑ Social ☑ Economic ☑ Cultural

Other Funding Sources - Identify all sources of project funding and the amounts both funds requested and received:
In kind support from library providing physical space, public computers, wifi printer/scanner/copier, staffing and collections (physical & digital) and in-person and online training ....

Previous Community Development Grants Received – Year and Amount:
In 2025 the library recieved $20,000

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2025-12-23 12:17:08

Signature

Tracey Therrien
Print Name

Authorization

Signature of Area Director Signed by Director	Total Grant Approved $ 20,000.00
Board Approved Date:	Resolution #

Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: West Kootenay Watershed Collaborative	**Date of Application:** 01/07/2026
Contact Name: Mari Green	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: E ☐ Municipality:
Mailing Address: 622 Front Street Box 15 Nelson BC V1L4B7	**Payment Type:** ◉ Electronic Fund Transfer ☐ Mailed cheque
Phone #: (250) 777-1745	**Email:** admin@westkootenaywater.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

WKWC will convene a symposium for World Water Day, March 22, 2026. It will bring together organizations, community members, researchers, First Nations and watershed groups to share knowledge, strengthen collaboration, and advance collective action to protect watersheds throughout the Kootenays. The focus will be on stewardship, water governance, hydrology and community-based solutions. The symposium will build long-term capacity for watershed stewardship by fostering education, collaboration, and collective responsibility for consumptive watershed protection.

Grant Application:

Total Grant Requested: $ 500

Which funding criterial objective does this project meet?
☑ Social ☐ Economic ☑ Cultural

Other Funding Sources - Identify all sources of project funding and amounts: Both funds requested and received:
We are requesting $500 each from RDCK Areas A, D, E, F, G, H and I, totalling $3,500. In addition, we have submitted applications to Fortis ($4,000), and Nelson and District Credit Union ($1,500), pending approval.
WKWC, itself, will provide $1,000 toward the Symposium. We expect to generate $1,700 revenue from the Symposium.

Previous Community Development Grants Received – Year and Amount:
Unknown

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-01-07 16:34:59

Signature

Mari Green
Print Name

Authorization

Signature of Area Director: Signed by Director	Total Grant Approved $: 500
Board Approved Date:	Resolution #

Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: West Kootenay Regional Arts Council	**Date of Application:** 12/10/2025
Contact Name: Kallee Lins	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: F ☐ Municipality:
Mailing Address: Box 103 Nelson BC V1L5P7	**Payment Type:** ◉ Electronic Fund Transfer ☐ Mailed cheque
Phone #: (250) 352-2421	**Email:** director@wkartscouncil.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

A coalition of artists, cultural workers, and community partners in the Regional District of Central Kootenay (RDCK) is undertaking a feasibility study to determine the future use of the Kootenay Studio Arts Building in Nelson, BC. The goal is to assess how the building can best serve residents as a creative and community hub, while continuing the property's legacy of world class artisan education and development.

The first phase of this project, demonstrating financial feasibility of the reimagined space, will be completed by our consultants by January 31, 2026.

Grant Application:

Total Grant Requested: $ 1000	Which funding criterial objective does this project meet? ☑ Social ☑ Economic ☐ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Nelson and District Arts Council
1,000.00
Confirmed...

Previous Community Development Grants Received – Year and Amount:

N/A

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2025-12-10 15:16:15

Signature

Kallee Lins

Print Name

Authorization

Signature of Area Director Signed by Director	Total Grant Approved $ $1,000
Board Approved Date:	Resolution #

Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Salmo Valley Youth & Community Centre Society	**Date of Application:** 11/21/2025
Contact Name: Laura Stavast	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: G ☐ Municipality:
Mailing Address: 206 7th street po Box 498 Salmo BC V0G1Z0	**Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque
Phone #: (250) 357-2302	**Email:** laura@svycc.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

We are replacing the roof over the gymnasium at SVYCC. The funds will go directly to pay the contractor for this service.

Grant Application:

Total Grant Requested: $ 5000

Which funding criterial objective does this project meet?
☑ Social ☐ Economic ☐ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
GBT- Requested
SVYCC - Reserve Funds - Requested
RDCK Community Services Reserve - Requested

Previous Community Development Grants Received – Year and Amount:
we have applied for $5000 for the community art space renovation in 2025

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2025-11-21 14:33:51

Signature

Laura Stavast

Print Name

Authorization

Signature of Area Director	Total Grant Approved $
Board Approved Date:	Resolution #

Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Salmo and District Chamber of Commerce	**Date of Application:** 01/09/2026
Contact Name: Brian Cusack	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: G ☐ Municipality:
Mailing Address: 220 Bethel Rd Nelson BC V1L6N2	**Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque
Phone #: (250) 354-4629	**Email:** briancusack7@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Grant monies will be used to purchase and install 1000 MCH25 pheromone bubbles on Douglas fir trees at Hall Siding. MCH is an anti-aggregation pheromone that dissuades the beetles from attacking Douglas Fir trees. This project has been ongoing for the past six years and is very successful. MCH is a Canadian made product, distributed by Synergy Semiochemicals of Vancouver. The 24 families that reside at Hall Siding have participated in the project wholeheartedly and continue to, in an effort to reduce the threat of forest fires.

Grant Application:

Total Grant Requested: $ 5000.00

Which funding criterial objective does this project meet? ☐ Social ☐ Economic ☑ Cultural

Other Funding Sources – Identify all sources of project funding and amounts. Both funds requested and received:

The scope of the MCH program has broadened to include a number of residents at the northend of Porto Rico road (area G) who used the benefits. Additional funds will be requested through the discretion of our regional director, Hans Cunningham. The amount to be determined.

Previous Community Development Grants Received – Year and Amount:

2025-$5000, 2024-$5000, 2023-$4100, 2022-$2700, 2021-$1800.

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-01-09 14:25:35

Signature

Brian Cusack

Print Name

Authorization

Signature of Area Director Signed by Director	Total Grant Approved $ 5,000
Board Approved Date:	Resolution #

Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Krestova Improvement District	**Date of Application:** 12/22/2025
Contact Name: Ico de Zwart	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: H ☐ Municipality:
Mailing Address: 3910 Pine Road Krestova BC V0G 1H2	**Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque
Phone #: (250) 505-3479	**Email:** krestovaimprovementdistrict@outlook.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

The KID provides water to ~ 70 households and has been working towards replacing our surface water source with a groundwater source. The grant would be used to complete preliminary engineering design and Class C costs estimate for the connection of the Krestova Improvement District's groundwater well to our existing distribution system.
The KID applied for an Infrastructure Planning Grant with the RDCK's support, but was unsuccessful as the BC Infrastructure Grant Program is "...on hold with respect to funding approvals due to expenditure constraints until further notice."

Grant Application:

Total Grant Requested: $ 10,000	Which funding criterial objective does this project meet? ☑ Social ☑ Economic ☐ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
Krestova Improvement District would contribute $5000

Previous Community Development Grants Received – Year and Amount:
2022 ($56671), 2025 ($4314.45)

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2025-12-23 06:41:44 — Ico de Zwart

Signature — Print Name

Authorization

Signature of Area Director Signed by Director	Total Grant Approved $ $10,000.00
Board Approved Date:	Resolution #

Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information: for 2023-24 school year

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Mt. Sentinel Sec. School	**Date of Application:** Jun 25/25 for 2023-24 school year
Contact Name: Meghan Morrison	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: ☐ Municipality:
Mailing Address: 1014 Playmor Rd. South Slocan, BC, V0G 2G0	**Payment Type:** ☐ Electronic Fund Transfer ☑ Mailed cheque
Phone #: 250-359-7219	**Email:** meghan.morrison@sd8.bc.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Funding for Greg Patterson Community Svc. Bursary for last year's chosen student from Mt. Sentinel (Raisa Nazaroff). Application went missing ?? Funds will be used by student to offset costs of post secondary.

Grant Application:

Total Grant Requested: $ 250.00	Which funding criterial objective does this project meet? ☑ Social (Bursary) ☐ Economic ☐ Cultural
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: 0	
Previous Community Development Grants Received – Year and Amount: DK	

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signature _____ Print Name: Meghan Morrison

Authorization

Signature of Area Director	Total Grant Approved $
Board Approved Date:	Resolution #

Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Castlegar & District Hospital Foundation	**Date of Application:** 01/12/2026
Contact Name: Linda Areshenkoff	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: ☐ Municipality:
Mailing Address: 709 10th Street Castlegar BC V1N 2Y9	**Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque
Phone #: (250) 304-1209	**Email:** linda.areshenkoff@interiorhealth.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Light Up is the primary fundraising campaign for the Castlegar & District Hospital Foundation. Funds raised during this campaign are designated for the purchase of an Eva Floor Lift for the Emergency Department at the Castlegar and District Community Health Centre (CDH) and two ceiling lifts for the tub room in Talarico Place. Both were identified as priorities for efficiency, safety and comfort for staff, and patients/residents. If fundraising exceeds the total cost of the equipment, the remainder will be used for other areas of greatest need within CDH and/or Talarico .....

Grant Application:

Total Grant Requested: $ $2,500	Which funding criterial objective does this project meet? ☑ Social ☐ Economic ☐ Cultural
Other Funding Sources: To date we have raised $30,000 from individual and local business/industry donations. We hope to receive support from Area I to apply for its Community Development Grant.	Other funding raised, applied for, or anticipated for this project and amounts. Both funds requested and received:
Previous Community Development Grants Received – Year and Amount: 2025 Area I, $1,000; 2025 Area J, $2,500	

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-01-12 13:40:19	Linda Areshenkoff
Signature	Print Name

Authorization

Signature of Area Director Signed by Director	**Total Grant Approved $** 2,500
Board Approved Date:	**Resolution #**

Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Robson raspberry improvement district	**Date of Application:** 12/15/2025
Contact Name: Wesley Greep	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: J ☐ Municipality:
Mailing Address: 2619 broadwater road Robson Bc V0g1x0	**Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque
Phone #: (250) 365-1554	**Email:** rridchair@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

RRID recently had an asset study done. These funds will be used to get a summary report of the study for the public, produce an asset management financial plan, and for the engineers to present their findings to the public in a January meeting

Grant Application:

Total Grant Requested: $ 13,800	Which funding criterial objective does this project meet? ☐ Social ☑ Economic ☐ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2025-12-15 09:30:18 — Wesley greep

Signature — Print Name

Authorization

Signature of Area Director Signed by Director	Total Grant Approved $ $13,800
Board Approved Date:	Resolution #

Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Arrow & Slocan Lakes Community Services	**Date of Application:** 11/21/2025
Contact Name: Tim Payne	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: K ☐ Municipality:
Mailing Address: 205 6th Ave NW PO Box 100 Nakusp British Columbia V0G1R0	**Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque
Phone #: (250) 265-3674	**Email:** tim.payne@aslcs.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Transportation to critical medical appointments can be difficult for seniors in our area who no longer drive or are unable to drive long distances as is often required for medical appointments. Our program aims to bridge the gaps in public transit and make travel accessible by using volunteer drivers and eventually a small fleet of fuel efficient, accessible vehicles on a regular schedule and on demand for out of town medical needs. Most appointments happen in the Vernon, Kelowna, or Nelson, Castlegar, Trail areas.

Grant Application:

Total Grant Requested: $ 25,000

Which funding criterial objective does this project meet?
☑ Social ☐ Economic ☐ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
We have requested support and been approved by Columbia Basin Trust ($50,000) for our purchase of a hybrid mini van to build this program and would use RDCK support to bolster this project. NACFOR grant received in the amount of $999 to pay driver honorariums for drivers in their own vehicles as a supplementary element.

Previous Community Development Grants Received – Year and Amount:
2022 - $5,000 Food Access & Recovery, 2024 - $500 for Creative Connections,

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Tim Payne Signed at: 2025-12-10 15:24:36 — Tim Payne

Signature — Print Name

Authorization

Signature of Area Director: Signed by Director	Total Grant Approved $: $25,000
Board Approved Date:	Resolution #

Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Arrow Lakes Cross Country Ski Club	**Date of Application:** 12/15/2025
Contact Name: Catherine Newsome	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: K ☐ Municipality:
Mailing Address: 271 Cotswold Rd Nakusp British Columbia V0G1R1	**Payment Type:** ◉ Electronic Fund Transfer ☐ Mailed cheque
Phone #: (587) 435-7257	**Email:** alccsc.1988@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

There are new trails at Wensley Creek (managed by the Arrow Lakes Cross Country Ski Club) since the Fire Mitigation work created new roads for skiers and other users of the trail system. As a consequence the trail maps and signage need updating. We would provide colour-coded National Standard ski trail signs on trails that enhance the trail users' experience as well as providing safety, so nobody gets lost up there. The signs indicate the trail difficulty so skiers don't end up on a trail that's too difficult for them. A new overhead map on the equipment shed would be part of the project.

Grant Application:

Total Grant Requested: $ $1000

Which funding criterial objective does this project meet? ☑ Social ☐ Economic ☐ Cultural

OTHER funding sources: Identify all sources of project funding and amounts. Both funds requested and received:
NACFOR will be providing the intersection maps: $735
RDCK Recreation grant has been submitted for brochures with new maps: 698.34

Previous Community Development Grants Received – Year and Amount:
2017 $2000 Trail Upgrades

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2025-12-15 15:34:09

Signature — Catherine Newsome (Print Name)

Authorization

Signature of Area Director: Signed by Director	Total Grant Approved $: $1,000
Board Approved Date:	Resolution #

Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Bayview Residents Association	**Date of Application:** 12/30/2025
Contact Name: Peter Gajda	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: K ☐ Municipality:
Mailing Address: 101 Donnellys Road Nakusp BC V0G1R1	**Payment Type:** ◉ Electronic Fund Transfer ☐ Mailed cheque
Phone #: (250) 265-2023	**Email:** pgajda1966@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Our Society maintains a fire caddy to support initial fire fighting efforts for our neighbourhood. This grant will help support the cost of insurance and hydro for our building housing these supplies.

Grant Application:

Total Grant Requested: $ $2300	Which funding criterial objective does this project meet? ☑ Social ☑ Economic ☑ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:
2025 ($2300), 2024 ($2000), 2023 ($2000), 2022 ($2000), 2020 ($2000), 2018 ($2000), 2017 ($2000), 2016 ($2000)

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

PGajda Signed at: 2025-12-30 12:09:27 — Peter Gajda

Signature — Print Name

Authorization

Signature of Area Director: Signed by Director	Total Grant Approved $: 2,300
Board Approved Date:	Resolution #

Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Burton and Edgewood Elementary Schools	**Date of Application:** 01/05/2026
Contact Name: Tim Van Brummelen	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: K ☐ Municipality:
Mailing Address: 219 Burton School Road (PO Box 3) Burton BC V0G1R0	**Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque
Phone #: (778) 214-6641	**Email:** tim.vanbrummelen@sd10.bc.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Kindergarten to Grade 7 students learn how to ski and/or snowboard at Summit Lake Ski area. Many of our children would never have the opportunity given their social economic status. Furthermore, the grant will support the ski hill economically, and also bring these kids back as they get older and into adulthood: sustainability for our hill! Furthermore, the children get to be outside in nature, learning more about their environment.

Grant Application:

Total Grant Requested: $ $4,016.25

Which funding criterial objective does this project meet?
☑ Social ☑ Economic ☑ Cultural

Other Funding Sources: Identify all sources of project funding and amounts. Both funds requested and received:
This amount covers the instruction and ski passes/equipment rental. Can have parents and the school cover the cost of transportation together.

Previous Community Development Grants Received – Year and Amount:
Last year - similar amount around $4K.

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-01-05 15:04:33

Signature

Tim Van Brummelen
Print Name

Authorization

Signature of Area Director: Signed by Director	Total Grant Approved $: 4,016.25
Board Approved Date:	Resolution #

Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Burton Community Association	**Date of Application:** 12/02/2025
Contact Name: Sarah Holst	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: K ☐ Municipality:
Mailing Address: 125 Burton Main Burton British Columbia V0G 1R0	**Payment Type:** ◉ Electronic Fund Transfer ☐ Mailed cheque
Phone #: (403) 880-8317	**Email:** SarahcHolst@outlook.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Install a septic system needed for the newly located washrooms.
CBT is funding a comprehensive McCormack Park rejuvenation initiative on behalf of Burton. This funding request for $40,000 will be used towards portions of the parkland improvements the CBT cannot cover, specifically the installation of a new septic system.

Grant Application:

Total Grant Requested: $ 40000	Which funding criterial objective does this project meet? ☑ Social ☐ Economic ☐ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount: 2024 - $2500

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2025-12-02 09:35:35 — Sarah Holst

Signature — Print Name

Authorization

Signature of Area Director Signed by Director	Total Grant Approved $ $40,000
Board Approved Date:	Resolution #

Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Burton Community Association	**Date of Application:** 12/16/2025
Contact Name: Karey Bilodeau	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: K ☐ Municipality:
Mailing Address: 125 Burton Main RD Burton BC V0G-1R0	**Payment Type:** ◉ Electronic Fund Transfer ☐ Mailed cheque
Phone #: (204) 923-0026	**Email:** bca@burtonbc.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

There is an old gravel pit area within the Burton Community boundaries. This pit is regulated by ministry of mines, and monitored by YRB. In early Spring, when YRB was preforming their yearly highway tree clean up and were dropping off their tree debris into this gravel pit area - community members were informed through the BCA's discussion with YRB, that they too could use this pit for yard debris - assuming the BCA would monitor the amount and preform the necessary burn to deal with it. This grant request is to cover the cost of the local contractor who took on this large task of burning.

Grant Application:

Total Grant Requested: $ 4999.99	Which funding criterial objective does this project meet? ☐ Social ☐ Economic ☑ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:
2025 $2500.00 (RDCK)

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2025-12-17 09:25:58 — Karey Bilodeau

Signature — Print Name

Authorization

Signature of Area Director Signed by Director	Total Grant Approved $ $4,999.99
Board Approved Date:	Resolution #

Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Burton Volunteer Fire Brigade Society	**Date of Application:** 12/04/2025
Contact Name: Chris Jackins	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: K ☐ Municipality:
Mailing Address: 109 Clark Rd Burton BC V0G1R0	**Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque
Phone #: (250) 265-8161	**Email:** chris.jackins@icloud.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

The Burton volunteer fire brigade Society is hosting fundraisers through the upcoming holiday season to assist with operational expenses in the new year. We are asking for this grant to assist with expenses in putting on our annual fundraiser. This fundraiser is our annual fireman's ball which consists of cater dinner, silent auction, live auction and dance. This is our major fundraiser for the year and takes a substantial outlet to make it happen. Any assistance for this will be greatly appreciated.

Grant Application:

Total Grant Requested: $ 1000

Which funding criterial objective does this project meet?
☑ Social ☐ Economic ☐ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
We have no other funding sources other than the funds that we put forward through our fire department to put on this dinner cost approximately 3500 which includes the catered dinner cost for DJ the alcohol for the bar and insurance

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2025-12-04 16:21:51 — Chris Jackins

Signature — Print Name

Authorization

Signature of Area Director	Total Grant Approved $
Board Approved Date:	Resolution #

Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Burton Volunteer fire Brigade	**Date of Application:** 01/06/2026
Contact Name: Brian harrop	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: K ☐ Municipality:
Mailing Address: 116 Clark rd Burton CA-BC V0G1R0	**Payment Type:** ◉ Electronic Fund Transfer ☐ Mailed cheque
Phone #: (250) 265-3492	**Email:** harropbrian9@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

The funds will pay for our operational costs and allow us to maintain our Fire Brigade for 2026,

Grant Application:

Total Grant Requested: $ 15,610	Which funding criterial objective does this project meet? ☐ Social ☐ Economic ☑ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount: none

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2026-01-06 22:07:13

Signature

Brian Harrop

Print Name

Authorization

Signature of Area Director Signed by Director	Total Grant Approved $ 15,610
Board Approved Date:	Resolution #

Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Edgewood Volunteer fire dept. Society	**Date of Application:** 12/19/2025
Contact Name: Bill Dummett	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: K ☐ Municipality:
Mailing Address: 410 monashee ave Edgewood BC V0G 1J0	**Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque
Phone #: (250) 265-7048	**Email:** evfd.edgewood@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

This coming February 14th we are planning a Valentines Gala with entertainment and a full course meal. In order to help keep our costs down and our ticket prices reasonable we are asking for funding to help offset our costs. By keeping our ticket prices low we are encouraging participation from locals and out of towners are also welcomed.

Grant Application:

Total Grant Requested: $ 1500.00

Which funding criterial objective does this project meet? ☑ Social ☐ Economic ☐ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
CBT - requested 1200.00

Previous Community Development Grants Received – Year and Amount:
2025 - 4000.00

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2025-12-19 10:44:55 — Signature

Bill Dummett — Print Name

Authorization

Signature of Area Director Signed by Director	Total Grant Approved $ $1,500.00
Board Approved Date:	Resolution #

Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Kaslo Community Services Society	**Date of Application:** 11/25/2025
Contact Name: Jane Ballantyne	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: ☐ Municipality: Kaslo
Mailing Address: 336 B Avenue PO Box 546 Kaslo BC V0G1M0	**Payment Type:** ◉ Electronic Fund Transfer ☐ Mailed cheque
Phone #: (250) 353-7691	**Email:** janeballantyne@kaslo.services

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

The House Next Door
After years of discussion, growing demand has made it clear: Kaslo Community Services (KCS) needs more space to continue meeting the needs of our community .
KCS has our main office building at 336 B Avenue and a new opportunity has become available to purchase the neighbouring property at 330 B Avenue. We plan to renovate the interior for offices, meeting rooms and group program spaces, while maintaining the exterior look of the building to preserve the character of the neighbourhood. The total cost for the purchase and renovation is $1,000,000.
Also see attached.

Grant Application:

Total Grant Requested: $ 10000	Which funding criterial objective does this project meet? ☑ Social ☐ Economic ☐ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
KCS Building Fund $200,000 - Confirmed
Community Fund of North Kootenay Lake Society - $4,000 - Confirmed
Foord Family Foundation - $6,000 - Confirmed...

Previous Community Development Grants Received – Year and Amount:
2024 - Kaslo $4000 / RDCK-D $4,000; 2025 - RDCK-D $10,000

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2025-11-25 15:38:59 — Signature

Jane Ballantyne — Print Name

Authorization

Signature of Area Director Signed by Council	Total Grant Approved $ $10,000
Board Approved Date:	Resolution #

Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Regional District of Central Kootenay - Recreation #7	**Date of Application:** 12/16/2025
Contact Name: Joe Chirico	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: ☐ Municipality: Salmo
Mailing Address: 202 Lakeside Dr Nelson BC V1L 5R4	**Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque
Phone #: (250) 352-8158	**Email:** jchirico@rdck.bc.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

Partial funding of opening the Fitness gymnasium earlier to accommodate the schedules of students.

Grant Application:

Total Grant Requested: $ 1200	Which funding criterial objective does this project meet? ☑ Social ☐ Economic ☐ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
RDCK Service S230 - Salmo and area G Recreational Program Service.

Previous Community Development Grants Received – Year and Amount:
0

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

J Chirico Signed at: 2025-12-16 12:41:23 — Joe Chirico

Signature — Print Name

Authorization

Signature of Area Director Signed by Director	Total Grant Approved $ $1,200.00
Board Approved Date:	Resolution #

Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: The Corporation of the Village of Salmo	**Date of Application:** 12/16/2025
Contact Name: Derek Kwiatkowski	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: ☐ Municipality: Salmo
Mailing Address: 423 Davies Avenue Salmo BC V0G 1Z0	**Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque
Phone #: (250) 357-9433	**Email:** cao@salmo.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

The Village dump truck requires repairs to the steering, brakes, & PTO. The Village uses the dump truck for snow removal in the winter months & for infrastructure repairs in the summer months. The grant will be used for the parts & labour of the repair.

Grant Application:

Total Grant Requested: $ 3000	Which funding criterial objective does this project meet? ☐ Social ☑ Economic ☐ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:
2025- $15043.06

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2025-12-16 12:18:41 — Derek Kwiatkowski

Signature — Print Name

Authorization

Signature of Area Director Signed by Director	Total Grant Approved $ $3,000.00
Board Approved Date:	Resolution #

Community Development Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: The Corporation of the Village of Salmo	**Date of Application:** 12/16/2025
Contact Name: Derek Kwiatkowski	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: ☐ Municipality: Salmo
Mailing Address: 423 Davies Avenue Salmo BC V0G 1Z0	**Payment Type:** ☐ Electronic Fund Transfer ◉ Mailed cheque
Phone #: (250) 357-9433	**Email:** cao@salmo.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by the organization's most recently approved financial statements.*

The Village loader requires repairs to the torque converter housing, u-joints, yoke, ball bearing & labour. The total cost is estimated at $7,000.

Grant Application:

Total Grant Requested: $ 7000	Which funding criterial objective does this project meet? ☐ Social ☑ Economic ☐ Cultural

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:
2025- $15043.06

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at: 2025-12-16 11:49:51 — Derek Kwiatkowski

Signature — Print Name

Authorization

Signature of Area Director Signed by Director	Total Grant Approved $ $7,000.00
Board Approved Date:	Resolution #

Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: VOS - Xmas Hamper Progr	**Date of Application:** Nov. 25, 2025
Contact Name: Michelle Gordon, CAO	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: ☑ Municipality: SLOCAN
Mailing Address: Village of Slocan PO Box 50 503 Slocan Street Slocan, BC V0G 2C0	**Payment Type:** ☐ Electronic Fund Transfer ☑ Mailed cheque TO VOS pls
Phone #: 250-355-2277	**Email:** cao@villageofslocan.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by your organization's most recently approved financial statements..)

WE Graham Community Service Society - Food Bank Christmas Hamper Program - Providing Christmas food and gift hampers to those in need throughout the Slocan Valley.

Grant Application:

Total Grant Requested: $ 2,000

Which funding criterial objective does this project meet?
☑ Social ☑ Economic ☑ Environmental

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:
Every year from 2017-2024

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signature — Michelle Gordon, CAO (Print Name)

Authorization Jessica Lunn, MAYOR

Signature of Area Director: Signed by Council	Total Grant Approved $: $2,000
Board Approved Date:	Resolution #

Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Village of Slocan	**Date of Application:** Dec. 15, 2025
Contact Name: Michelle Gordon, CAO	**RDCK Electoral Area/Member Municipality:** ☐ RDCK Electoral Area: ☑ Municipality: SLOCAN
Mailing Address: PO Box 50 503 Slocan Street Slocan, BC V0G 2C0	**Payment Type:** ☐ Electronic Fund Transfer ☑ Mailed cheque — Village of Slocan - Box 50
Phone #: 250-355-2277	**Email:** cao@villageofslocan.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding $5,000 must be accompanied by your organization's most recently approved financial statements..)

Council contribution to the Winter Carnival - 1 x Portable toilet

Grant Application:

Total Grant Requested: $950	Which funding criterial objective does this project meet? ☑ Social ☑ Economic ☑ Environmental
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:	
Previous Community Development Grants Received – Year and Amount:	

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signature

Michelle Gordon, CAO
Print Name

Authorization Jessica Lunn, MAYOR

Signature of Area Director	Total Grant Approved $950
Board Approved Date:	Resolution #

Regional District of Central Kootenay

RURAL AFFAIRS COMMITTEE MEETING

Open Meeting Minutes

Wednesday, January 21, 2026
9:00 a.m.
Hybrid Model - In-person and Remote

COMMITTEE MEMBERS PRESENT

Chair G. Jackman	Electoral Area A – In-person
Director R. Tierney	Electoral Area B – In-person
Director K. Vandenberghe	Electoral Area C – In-person
Director A. Watson	Electoral Area D – In-person
Director C. Graham	Electoral Area E
Director T. Newell	Electoral Area F – In-person
Director H. Cunningham	Electoral Area G – In-person
Director W. Popoff	Electoral Area H – In-person
Director A. Davidoff	Electoral Area I
Director H. Hanegraaf	Electoral Area J – In-person
Director T. Weatherhead	Electoral Area K – In-person

STAFF PRESENT

S. Horn	Chief Administrative Officer
S. Sudan	General Manager of Development and Community Sustainability
E. Stout	Manager Building and Bylaw
N. Wight	Planning Manager
S. Chezenko	Planner
Z. Giacomazzo	Planner
U. Wolf	General Manager of Environmental Services
M. Morrison	Senior Manager of Corporate Administration
M. St Louis	
C. Hopkyns	

Grants Coordinator
Corporate Administration Coordinator –
Meeting Coordinator

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1. ZOOM REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:
9:00 a.m. PST

Join by Video:
https://rdck-bc-ca.zoom.us/j/97918675110?pwd=GmVSuFaa2RntNTq5nTyh8CpcKj5tAL.1

Join by Phone:
833 955 1088 Canada Toll-free

*6 to unmute or mute
*9 to raise or lower your hand

Meeting ID: 979 1867 5110
Meeting Password: 527524

In-Person Location: RDCK Board Room, 202 Lakeside Dr. Nelson

2. CALL TO ORDER

Chair Jackman called the meeting to order at 9:00 a.m.

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

4. ADOPTION OF THE AGENDA

Moved and seconded,
And resolved:

The agenda for the January 21, 2026 Rural Affairs Committee meeting be adopted as circulated.

Carried

5. RECEIPT OF MINUTES

The December 10, 2025 Rural Affairs Committee meeting minutes, have been received.

6. PLANNING & BUILDING

DELEGATIONS
Item 6.1 – Baljit Sandhu, Inder Valley Fruit Farm
Item 6.3 – Darrell Steenhoff

6.1 File No.: 3135-20- B-786.02918.100 - Inder Valley Fruit Farms File No.: Z2505F 4049 36th Street (Inder Valley Fruit Farms) Electoral Area B

The Committee Report dated December 9, 2025 from Erik Stout, Manager Building and Bylaw, re: Notice on Title, has been received.

- Erik Stout, Building Manager and Bylaw provided background to the Committee regarding the file, sharing there have been no steps to compliance.
- Property owners Baljit Sandhu, Inder Valley Fruit Farm, shared with the Committee background information on the building. He answered the Committee's questions.
- Chair Jackman thanked staff and referred the recommendation to Committee for consideration.

Moved and seconded,
And resolved that it be recommended to the Board:

That the Corporate Officer of the Regional District of Central Kootenay be directed to file a Notice with the Land Title and Survey Authority of British Columbia, stating that a resolution has been made under Section 57 of the Community Charter by the Regional District Board relating to land at 4049 36th St, Canyon, BC, Electoral Area B, legally described as LOT 9, PLAN NEP1420, DISTRICT LOT 812, KOOTENAY LAND DISTRICT PID 012-159-107; AND FURTHER, if an active Building permit or Building application is In place, that it be cancelled; and finally, that information respecting the resolution may be inspected at the office of the Regional District of Central Kootenay on normal working days during regular office hours.

Carried

6.2 DEVELOPMENT VARIANCE PERMIT - MAKI File No.: V2508F 6102 Wills Road (Judine and Wendell Maki) Electoral Area F

The Committee Report dated January 7, 2025 from Sadie Chezenko, Planner 1, re: Development Variance Permit, has been received.

Sadie Chezenko, Planner, provided an overview to the Committee regarding the Development Variance Permit (DVP). This DVP seeks to vary Section 1101(10) and 1101(11) of RDCK Zoning Bylaw No. 1675, 2004 to allow the construction of a 1,738 m2 horse riding arena and to permit a cumulative gross floor area of 2,138 m2 for all accessory buildings and structures on the property. She answered the Committee's questions.

Moved and seconded,
And resolved that it be recommended to the Board:

That the Board APPROVE the issuance of Development Variance Permit V2508F to Judine and Wendell Maki for the property located at 6102 Wills Road, Sproule Creek and legally described as LOT A, DISTRICT LOT 5574, KOOTENAY DISTRICT PLAN NEP69101 (PID: 025-049-780) to vary Section 1101(10) and 1101(11) of RDCK Zoning Bylaw No. 1675, 2004 in order to allow a 1,738 m2 horse riding arena and a 2,138 m2 maximum cumulative gross floor area of all accessory buildings or structures on the subject property.

Carried

6.3 FLOODPLAIN EXEMPTION – STEENHOFF
File No.: F2501Hn
260 Wilson Creek Rd E
(Darrell & Audrey Steenhoff)
Electoral Area H

The Committee Report dated January 5, 2026 from Nelson Wight, Planning Manager, re: Site Specific Floodplain Exemption, has been received.

Zachari Giacomazzo, Planner and Nelson Wight, Planning Manager, provided a presentation to the Committee regarding application for a Site-Specific Exemption to Regional District of Central Kootenay Floodplain Management Bylaw No. 2080, 2009, in Electoral Area H. They shared background information on the property.

The property owner, Darrell Steenhoff, provide background to the Committee regarding the property and answered questions.

Staff answered the Committee's questions.

Moved and seconded,
And resolved that it be recommended to the Board:

That the Board NOT APPROVE the issuance of a Site-Specific Exemption to RDCK Floodplain Management Bylaw No. 2080, 2009, for the existing unlawfully constructed development on LOT B DISTRICT LOT 4877 KOOTENAY DISTRICT PLAN EPP30385, as described in the Staff Report "Site Specific Floodplain Exemption F2501HN", dated January 5, 2026.

Carried

RECESS/ RECONVENE The meeting recessed 10:10 a.m. for break and reconvened at 10:23 a.m.

6.4 LAND USE BYLAW AMENDMENT - MACE
File No.: Z2505F
2315 West Road
(Britney & Braeden Mace)
Electoral Area F

The Committee Report dated November 24, 2025 from Sadie Chezenko, Planner re: Land Use Bylaw Amendment, has been received.

At the December 10, 2025 Rural Affairs Committee meeting, the following motion was passed:

That the following motion BE REFERRED from December 10, 2025 Rural Affairs Committee meeting to the January 21, 2026 Rural Affairs Committee meeting:

That the Board take no further action in regard to Regional District of Central Kootenay Zoning Amendment Bylaw No. 3040, 2025.

Sadie Chezenko, Planner, provided an update to the Committee regarding the land use bylaw amendment application in Electoral Area 'F' to rezone the subject property from Country Residential (R2) to Country Residential (R2) Site Specific. The zoning change is proposed to reduce the minimum lot size from 1 hectare to 0.8 hectares to facilitate a two-lot subdivision.

The Committee had a discussion, and staff answered the Committee's questions.

Moved and seconded,
And resolved:

That the following motion BE REFERRED to the February 18, 2026 Rural Affairs Committee meeting:

That the Board take no further action in regard to Regional District Of Central Kootenay Zoning Amendment Bylaw No. 3040, 2025.

Carried

6.5 SMALL SCALE MULTI-UNIT HOUSING (SSMUH) ZONING ALIGNMENT
Electoral Areas A, B, C, D, F, G, I, J,

The Committee Report dated January 21, 2026 from Sadie Chezenko, Planner 1, re: SSMUH Zoning Alignment, has been received.

Sadie Chezenko, Planner, provided background to the Committee on Small Scale Multi-Unit Housing (SSMUH) and she reviewed the proposed bylaw amendments for SSMUH Zoning Alignments.

The Committee had a discussion and staff answered questions.

Moved and seconded,
And resolved:

That Electoral Area 'D' Comprehensive Land Use Amendment Bylaw No. 3052, 2025 be revised to the alternative solution and be brought back to the Rural Affairs Committee.

Carried

Moved and seconded,
And resolved:

That Electoral Area 'A' Comprehensive Land Use Amendment Bylaw No. 3049, 2025 be revised to the alternative solution and be brought back to the Rural Affairs Committee.

Carried

Moved and seconded,
And resolved:

That Electoral Area 'C' Comprehensive Land Use Amendment Bylaw No. 3051, 2025 be revised to the alternative solution and be brought back to the Rural Affairs Committee.

Carried

Moved and seconded,
And resolved:

That Electoral Area 'B' Comprehensive Land Use Amendment Bylaw No. 3050, 2025 be revised to the alternative solution and be brought back to the Rural Affairs Committee.

Carried

Moved and seconded,
And resolved:

That the following motion BE REFERRED to the February 18, 2026 Rural Affairs Committee meeting:

That Regional District of Central Kootenay Zoning Amendment Bylaw No.3053, 2025 being a bylaw to amend the District of Central Kootenay Zoning Bylaw No. 1675, 2004 is hereby given FIRST and SECOND and THIRD READING by content;

And that the consideration of adoption BE WITHHELD for Regional District of Central Kootenay Zoning Amendment Bylaw No. 3053, 2025 until the following item has been obtained:

- Approval from the Ministry of Transportation and Transit pursuant to Section 52(3)(a) of the Transportation Act (Controlled Access).

Carried

STAFF DIRECTION: That staff reach out to the Area Directors to discuss alternative options regarding Bylaw No.1675, 2004.

Moved and seconded,
And resolved that it be recommended to the Board:

That Electoral Area 'G' Land Use Amendment Bylaw No. 3054, 2025 being a bylaw to amend the Electoral Area 'G' Land Use Bylaw No. 2452, 2018 is hereby given FIRST and SECOND and THIRD READING by content;

And that the consideration of adoption BE WITHHELD for Regional District of Central Kootenay Zoning Amendment Bylaw No. 3054, 2025 until the following item has been obtained:

- Approval from the Ministry of Transportation and Transit pursuant to Section 52(3)(a) of the Transportation Act (Controlled Access).

Carried

6.6 PLANNING ACTIVITY STATS QUARTER 4 & YEAR END

The Committee Report dated January 2026 from Nelson Wight, Planning Manager, re: Planning Services Quarterly Report, has been received.

Staff answered the Committee's questions.

7. RURAL ADMINISTRATION

7.1 DISCUSSION ITEM: COMMUNITY WORKS REPORT UPDATE

Due to time constraints, the Committee REFERRED item 4.7.1 Update on Funding Third Parties with Community Works Funds to the January 21, 2026 Rural Affairs Committee meeting.

The Committee Report from Mike Morrison, Senior Manager of Corporate Administration, re: Community Works Report Update has been received.

Mike Morrison, Senior Manager of Corporate Administration, provided an overview to the Committee regarding the recent changes to eligibility for the Community Works Fund (CWF) program funding for non-RDCK infrastructure projects.

The new Grants Coordinator, Monique St Louis, was introduced to the Committee.

Staff answered the Committee's questions.

DIRECTOR ABSENT: Director Davidoff left the meeting at 11:40 a.m.

ORDER OF AGENDA CHANGED The Order of Business was changed to address public time with Item Item 8. Public Time considered at this time.

8. PUBLIC TIME

The Chair called for questions from the public and members of the media at 11:45 a.m.

No media or public had questions.

ORDER OF AGENDA RESUMED Item 7.2 Community Works Fund Application - RDCK - Fire Hall Structural Upgrades Update was considered at this time.

7.2 DISCUSSION ITEM: COMMUNITY WORKS APPLICATION - RDCK - FIRE HALL STRUCTURAL UPGRADES

The Committee Report dated January 7, 2026 from Monique St Louis, Grants Coordinator, re: Community Works Fund Application - RDCK - Fire Hall Structural Upgrades has been received.

Staff answered the Committee's questions.

Moved and seconded,
And resolved that it be recommended to the Board:

That the Community Works Fund application submitted by the RDCK for the RDCK-Fire Hall Structural Upgrades in the total amount of $76,450 be approved and that funds be disbursed from Community Works Funds:

Electoral Area B in the amount of $14,487.50
Electoral Area G in the amount of $27,862.50
Electoral Area J in the amount of $34,100.00

Carried

9. ADJOURNMENT

Moved and seconded,
And resolved:

The meeting be adjourned at 11:57 a.m.

Carried

Digitally approved

Garry Jackman, Chair

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 3054

A Bylaw to amend Electoral Area 'G' Land Use Bylaw No. 2452, 2018

WHEREAS it is deemed expedient to amend the Electoral Area 'G' Land Use Bylaw No. 2452, 2018, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

APPLICATION

1 That Electoral Area 'G' Land Use Bylaw No. 2452, 2018 Schedule 'B' Zoning Bylaw be amended as follows:

A. That Section 18(13) General Regulations, Permitted and Prohibited Uses be amended as follows:

The minimum lot size for a lot subdivided under Section 514 of the Local Government Act shall be the minimum site area of the zone in which the lot is located unless otherwise stated.

B. That Section 18(16) General Regulations, Density Regulations be amended as follows:

Where two or more contiguous lots registered prior to adoption of this Bylaw have less than the minimum lot size required by this Bylaw, the lots may be consolidated into fewer lots than existed at the time of application as long as no new lot created is smaller than any previously existing lot.

C. That Section 18(17) General Regulations, Density Regulations be amended as follows:

Where it is not possible to create a lot that has the minimum lot size required for a zone, the minimum lot size requirement will be reduced where the proposed subdivision involves any one of the following and meets regional health authority requirements:

D. That Section Section 18(18) General Regulations, Density Regulations be amended as follows:

The minimum lot size for a lot created under Section 16 shall be 0.2 hectares where serviced by a community water system and 0.4 hectares where not serviced by a community water system.

E. That Section Section 18(19) General Regulations, Density Regulations be amended as follows:

Where a dwelling has been constructed across a legal property line prior to the adoption of this Bylaw, lot lines may be adjusted so as to allow property owners to legitimize the structure as long as no lot is reduced in lot size.

F. That Section Section 19(1) Town-Site Residential (R1) Permitted Uses be amended as follows:

Principal Uses
- Duplex Housing
- Multi-Unit Housing
- Single Detached Housing

Accessory Uses
- Accessory Building or Structures
- Accessory Dwelling Unit, subject to section 18(37)
- Accessory Tourist Accommodation
- Home-based Business
- Horticulture
- Keeping of Farm Animals

G. That Section 19(11) Town-Site Residential (R1) Development Regulations be amended as follows:

Minimum lot size for subdivision:

H. That Section 20(1) Country Residential (R2) Permitted Uses be amended as follows:

Principal Uses
- Duplex Housing
- Single Detached Housing

Accessory Uses
- Accessory Building or Structures
- Accessory Dwelling Unit, subject to section 18(37)
- Accessory Tourist Accommodation
- Accessory Camping Accommodation
- Home-based Business
- Horticulture
- Keeping of Farm Animals

I. That a new Section 20(2)(b) Country Residential (R2) Development Regulations be added as follows:

Maximum number of Single Detached Housing or Duplex Housing permitted per lot – 1

J. That Section 20(11) Country Residential (R2) Development Regulations be amended as follows:

Minimum lot size for subdivision – 1.0 hectares

K. That Section 21(1) Rural Residential (R3) Permitted Uses be amended as follows:

Principal Uses
- Cabin
- Duplex Housing
- Horticulture
- Portable Sawmill
- Single Detached Housing

Accessory Uses
- Accessory Building or Structures
- Accessory Dwelling Unit, subject to section 18(37)
- Accessory Tourist Accommodation
- Accessory Camping Accommodation
- Home-based Business
- Horticulture
- Keeping of Farm Animals Kennels (maximum 10 dogs over 1 year of age)
- Micro Cultivation, Cannabis
- Micro Processing, Cannabis
- Nursery, Cannabis
- Small Scale Wood Product Manufacturing

L. That a new Section 21(2)(b) Rural Residential (R3) Development Regulations be added as follows:

Maximum number of Single Detached Housing or Duplex Housing permitted per lot – 1

M. That Section 21(3) Rural Residential (R3) Development Regulations be amended as follows:

Minimum lot size for Accessory Kennel Operations – 4.0 hectares

N. That Section 21(17) Rural Residential (R3) Development Regulations be amended as follows:

Minimum lot size for subdivision – 2.0 hectares

O. Section 21(18) Rural Residential (R3) Development Regulations be amended as follows:

Minimum lot size for subdivision (site specific) for portion of Subsidy Lot 43 DL 1242 KD Plan NEPX59 Exc. Plans 16532 and 18785 (PID 012-953-385) 1.0 hectares

P. That Section 22(1) Remote Residential (R4) Permitted Uses be amended as follows:

Principal Uses
- Cabin
- Duplex Housing
- Horticulture

Portable Sawmill
Single Detached Housing

Accessory Uses

Accessory Building or Structures
Accessory Dwelling Unit, subject to section 18(37)
Accessory Tourist Accommodation
Accessory Camping Accommodation
Home-based Business
Horticulture
Keeping of Farm Animals Kennels (maximum 10 dogs over 1 year of age)
Micro Cultivation, Cannabis
Micro Processing, Cannabis
Nursery, Cannabis

Q. That a new Section 22(2)(b) Remote Residential (R4) Development Regulations be added as follows:

Maximum number of Single Detached Housing or Duplex Housing permitted per lot – 1

R. That Section 22(3) Remote Residential (R4) Development Regulations be amended as follows:

Minimum lot size for Accessory Kennel Operations – 4.0 hectares

S. That Section 22(17) Remote Residential (R4) Development Regulations be amended as follows:

Minimum lot size for subdivision – 4.0 hectares

T. That Section 23(10) Multi-Unit Residential (R5) Development Regulations be amended as follows:

Minimum lot size for subdivision:

U. That Section 24(2) General Commercial (C1) Development Regulations be amended as follows:

Minimum site area for each Principal Use:

V. That Section 24(9) General Commercial (C1) Development Regulations be amended as follows:

Minimum lot size for subdivision:

W. That Section 25(2) Tourist Commercial (C2) Development Regulations be amended as follows:

Minimum site area for each Principal Use:

X. That Section 25(9) Tourist Commercial (C2) Development Regulations be amended as follows:

Minimum lot size for subdivision:

Y. That Section 25(B)(2) Artisan Tourist Commercial (C3) Development Regulations be amended as follows:

Minimum site area for each Principal Use:

Z. That Section 25(B)(9) Artisan Tourist Commercial (C3) Development Regulations be amended as follows:

Minimum lot size for subdivision:

AA. That Section 26(2) Light Industrial (M1) Development Regulations be amended as follows:

Minimum site area for each Principal Use – 1.0 hectare

BB. That Section 26(10) Light Industrial (M1) Development Regulations be amended as follows:

Minimum lot size for subdivision - 1.0 hectare

CC. That Section 27(2) Medium Industrial (M2) Development Regulations be amended as follows:

Minimum site area for each Principal Use – 2.0 hectare

DD. That Section 27(10) Medium Industrial (M2) Development Regulations be amended as follows:

Minimum lot size for subdivision - 2.0 hectare

EE. That Section 28(2) Heavy Industrial (M3) Development Regulations be amended as follows:

Minimum site area for each Principal Use – 2.0 hectares

FF. That Section 28(11) Heavy Industrial (M3) Development Regulations be amended as follows:

Minimum lot size for subdivision - 2.0 hectares

GG. That Section 29(2) Community Service (CS) Development Regulations be amended as follows:

Minimum site area for each Principal Use:

HH. That Section 29(9) Community Service (CS) Development Regulations be amended as follows:

Minimum lot size for subdivision

II. That Section 30(2) Agriculture (AG) Development Regulations be amended as follows:

Minimum site area for each Non-Farm Use

JJ. That a new Section 30(2)(C) Agriculture (AG) Development Regulations be added as follows:

Maximum number of Single Detached Housing permitted per lot – 1

KK. That Section 30(16) Agriculture (AG) Development Regulations be amended as follows:

Minimum lot size for subdivision

LL. Section 31(2) Parks and Recreation (PR) Development Regulations be amended as follows:

Minimum site area for each Principal Use

MM. That Section 31(9) Parks and Recreation (PR) Development Regulations be amended as follows:

Minimum lot size for subdivision

NN. That Section 32(2) Public Utility (U) Development Regulations be amended as follows:

Minimum site area for each Principal Use

OO. That Section 32(9) Public Utility (U) Development Regulations be amended as follows:

Minimum lot size for subdivision

PP. That Section 33(2) Quarry (Q) Development Regulations be amended as follows:

Minimum site area for each Principal Use

QQ. That Section 33(8) Quarry (Q) Development Regulations be amended as follows:

Minimum lot size for subdivision

RR. That Section 34(2) Environmental Reserve (ER) Development Regulations be amended as follows:

Minimum site area for each Principal Use

SS. That Section 34(7) Environmental Reserve (ER) Development Regulations be amended as follows:

Minimum lot size for subdivision

TT. That Section 35(2) Resource Area (RA) Development Regulations be amended as follows:

Minimum site area for each Principal Use

UU. Section 35(7) Resource Area (RA) Development Regulations be amended as follows:

Minimum lot size for subdivision

VV. That Section 36(2) Forest Reserve (FR) Development Regulations be amended as follows:

Minimum site area for each Principal Use

WW. That Section 36(7) Forest Reserve (FR) Development Regulations be amended as follows:

Minimum lot size for subdivision

2 This Bylaw shall come into force and effect upon its adoption.

CITATION

3 This Bylaw may be cited as **"Electoral Area 'G' Land Use Amendment Bylaw No. 3054, 2025."**

READ A FIRST TIME this 22 day of January , 2026

READ A SECOND TIME this 22 day of January ,2026

READ A THIRD TIME this 22 day of January , 2026

APPROVED under **Section 52 (3)(a) of the Transportation Act** this [Date] day of [Month], 20XX.

_____

Approval Authority,
Ministry of Transportation and Transit

ADOPTED this [Date] day of [Month] , 20XX.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer

REGIONAL DISTRICT OF CENTRAL KOOTENAY

FAUQUIER WATER SERVICE
COMMUNITY ADVISORY COMMITTEE
DISCUSSION OUTLINE

TIME: **1:30 pm PST**
DATE: **Friday, November 21, 2025**
LOCATION: **Fauq Centre, 344 Spruce Street, Fauquier**

Join by Video:
https://rdck-bc-ca.zoom.us/j/92363222534?pwd=fTWufKYNPlHWgO87M9aIZq9ofHzu87.1

Dial by your location
• 833 955 1088 Canada Toll-free

Meeting ID: 923 6322 2534
Passcode: 453482

COMMITTEE MEMBERS
Committee Member Chris Galea
Committee Member Todd Smith
Committee Member CJ McKinnon
Committee Member Pat Kula
Committee Member Dean McLean
Director Teresa Weatherhead — Area K, Ex-officio

COMMITTEE MEMBERS ABSENT

STAFF
Chris Gainham — Utilities Manager
Alex Divlakovski — Water Operations Manager

1. WELCOME AND INTRODUCTIONS

2. STAFF REPORTS

2.1 Fauquier CAC Meeting Presentation - System Summary, Financial Plan and Rates, 5 Year Capital Plan, Asset Management Planning & Rate Drivers

The presentation from Chris Gainham, Utility Services Manager, re: System Summary, Financial Plan and Rates, 5 Year Capital Plan, Asset Management Planning & Rate Drivers, has been received.

Following the presentation, CAC members inquired further about meetings with representatives of BCHydro. Staff informed the CAC on July 21, 2025 and November 14th 2025 have been constructive and opportunities to discuss challenges associated with asset replacement driven rate drivers and affordability for system users, share information, answer questions and reach a common understanding on a number of issues. Discussions have been positive and are ongoing.

2.2 Operations & Maintenance Update

Staff will provide a verbal update on Operations and Maintenance.

Staff provided details of the planned capital delivery included in the 5 year plan and provided additional details on source water characteristics and drivers for the planned filtration works.

3. 2025-2029 BOARD ADOPTED FINANCIAL PLAN REVIEW

4. DRAFT 2026-2030 DETAILED BUDGET FOR FAUQUIER WATER SERVICE

A copy of the detailed 2026-2030 DRAFT Budget for Service S254 Water Utility – Area K (Fauquier) is provided.

5. NEXT ASSEMBLY

The next assembly of Fauquier Water Service Community Advisory Committee is scheduled in accordance with Section of 9 (1) of the RDCK Drainage, Water and Wastewater System Community Advisory Committee Bylaw No. 2858.

REGIONAL DISTRICT OF CENTRAL KOOTENAY

FAUQUIER WATER SERVICE
COMMUNITY ADVISORY COMMITTEE
DISCUSSION OUTLINE

TIME: **1:30 pm PST**
DATE: **Friday, November 21, 2025**
LOCATION: **Fauq Centre, 344 Spruce Street, Fauquier**

Join by Video:
https://rdck-bc-ca.zoom.us/j/92363222534?pwd=fTWufKYNPlHWgO87M9aIZq9ofHzu87.1

Dial by your location
• 833 955 1088 Canada Toll-free

Meeting ID: 923 6322 2534
Passcode: 453482

COMMITTEE MEMBERS
Committee Member Chris Galea
Committee Member Todd Smith
Committee Member CJ McKinnon
Committee Member Pat Kula
Committee Member Dean McLean
Director Teresa Weatherhead — Area K, Ex-officio

COMMITTEE MEMBERS ABSENT

STAFF
Chris Gainham — Utilities Manager
Alex Divlakovski — Water Operations Manager

1. WELCOME AND INTRODUCTIONS

2. STAFF REPORTS

2.1 Fauquier CAC Meeting Presentation - System Summary, Financial Plan and Rates, 5 Year Capital Plan, Asset Management Planning & Rate Drivers

The presentation from Chris Gainham, Utility Services Manager, re: System Summary, Financial Plan and Rates, 5 Year Capital Plan, Asset Management Planning & Rate Drivers, has been received.

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2.2 Operations & Maintenance Update

Staff will provide a verbal update on Operations and Maintenance.

Staff provided details of the planned capital delivery included in the 5 year plan and provided additional details on source water characteristics and drivers for the planned filtration works.

3. 2025-2029 BOARD ADOPTED FINANCIAL PLAN REVIEW

4. DRAFT 2026-2030 DETAILED BUDGET FOR FAUQUIER WATER SERVICE

A copy of the detailed 2026-2030 DRAFT Budget for Service S254 Water Utility – Area K (Fauquier) is provided.

5. NEXT ASSEMBLY

The next assembly of Fauquier Water Service Community Advisory Committee is scheduled in accordance with Section of 9 (1) of the RDCK Drainage, Water and Wastewater System Community Advisory Committee Bylaw No. 2858.

REGIONAL DISTRICT OF CENTRAL KOOTENAY

BURTON WATER SERVICE
COMMUNITY ADVISORY COMMITTEE
DISCUSSION OUTLINE & NOTES

TIME: **10:30 AM**
DATE: **Friday, November 21, 2025**
LOCATION: **Burton Community Hall, 120 Burton Main**

Join by Video:
https://rdck-bc-ca.zoom.us/j/92363222534?pwd=fTWufKYNPlHWgO87M9aIZq9ofHzu87.1

Dial by your location
• 833 955 1088 Canada Toll-free

Meeting ID: 923 6322 2534
Passcode: 453482

COMMITTEE MEMBERS
Committee Member Barb Ross
Committee Member Karey Bilodeau
Committee Member Barry Urquhart
Committee Member Gary Mentz
Committee Member Carol Boccaccio
Director Teresa Weatherhead — Area K, Ex-officio

COMMITTEE MEMBERS ABSENT

STAFF
Chris Gainham — Utilities Manager
Alex Divlakovski — Water Operations Manager

1. WELCOME AND INTRODUCTIONS

2. STAFF REPORTS

2.1 Burton CAC Meeting Presentation - Financial Plan and Rates, 5 Year Capital Plan, Asset Management Planning & Rate Drivers

The presentation from Chris Gainham, Utility Services Manager, re: Financial Plan and Rates, 5 Year Capital Plan, Asset Management Planning & Rate Drivers, has been received.

Following the presentation, CAC members inquired further about meetings with representatives of BCHydro. Staff informed the CAC on July 21, 2025, and November 14th 2025, have been constructive and opportunities to discuss challenges associated with asset replacement driven rate drivers and affordability for system users, share information, answer questions and reach a common understanding on a number of issues. Discussions are ongoing.

CAC members inquired about the watermain replacement project including metres of main replaced and AC pipe abandoned under pavement. Approximately 331 m of AC watermain was removed and disposed of and approximately 150 m of end-of-life AC watermain that is under pavement was abandoned in place, grouted and capped as this represented the lowest cost policy compliant option. Approximately 412 m of 150 mm diameter DR18 C900 PVC watermain was installed to replace end of life AC main.

CAC members inquired about the long-term water quality advisory for Burton. Staff informed the CAC that no adverse results were flagged in many rounds of bacteriological testing of the distribution system, however presently the system remains on long-term water quality advisory.

2.2 Operations & Maintenance Update

Staff will provide a verbal update on Operations and Maintenance.

Short-term chlorination of the system to disinfect the distribution system was completed in the spring and fall.

3. 2025-2029 BOARD ADOPTED FINANCIAL PLAN REVIEW

4. DRAFT 2026-2030 DETAILED BUDGET FOR BURTON WATER SERVICE

A copy of the detailed 2026-2030 DRAFT Budget for Service S252 Water Utility – Area K (Burton) is provided.

5. NEXT ASSEMBLY

The next assembly of Burton Water Service Community Advisory Committee is scheduled in accordance with Section of 9 (1) of the RDCK Drainage, Water and Wastewater System Community Advisory Committee Bylaw No. 2858.

REGIONAL DISTRICT OF CENTRAL KOOTENAY

RIONDEL WATER & DRAINAGE SERVICE COMMUNITY ADVISORY COMMITTEE
DISCUSSION OUTLINE

Time: 9:00 am PST / 10:00 am MST
Date: Wednesday, November 26, 2025
Location: Hybrid Model – Zoom & RDCK Kokanee Room, 202 Lakeside Drive, Nelson

Join Zoom Meeting
https://rdck-bc-ca.zoom.us/j/99520658542?pwd=nFqtnVQrtSp0Faa8oh8OVmZAll5msc.1

Meeting ID: 995 2065 8542
Passcode: 478914

Dial by your location
• 833 955 1088 Canada Toll-free

COMMITTEE MEMBERS
Committee Member G. Piano
Committee Member S. Horwood
Committee Member L. Elgert
Committee Member A. Cop
Director G. Jackman — Electoral Area A (ex-officio)

STAFF

Uli Wolf	GM of Environmental Services
Alexandra Divlakovski	Water Operations Manager
Chris Gainham	Utility Services Manager

1. WELCOME AND INTRODUCTIONS

2. STAFF REPORTS - Staff will provide a verbal update on the following:

2.1 Operations & Maintenance Update

2.2 Ainsworth Avenue Leak Detection Work

Leak detection work has already taken place within the water system, including near recent capital upgrades, and further investigation is planned. Some residents have reported water issues on private properties, and this work will help determine the underlying causes.

2.3 Ainsworth Avenue Watermain Construction Update

2.4 Storm Drainage Construction Update

2.5 Asset Management and State of the Infrastructure Update

Staff spoke to asset management planning, planning and prioritizing for capital delivery/replacement and how this work is informed by relatively recent engineering studies - CAC members requested engineering information/reports related to S165 Riondel Drainage System including the Design Flows and Asset Condition Assessment reports from Highland Consulting – staff will forward these to the CAC

Staff spoke to the current assessment tax for S165 Drainage Utility, the fact that the tax has remained unchanged for years but is required to be increased and this required increase (proposed 75%) may be subject to an AAP vote - Director Jackman proposed that this item could be added to the 2026 election ballot for efficiency and cost savings – staff will investigate.

3. FINANCIAL PLAN

The following Board Adopted and Draft Financial Plans are provided for review:

- Board Adopted 2025-2029 Financial Plan for Service S241 Water Utility-Area A (Riondel)
- Board Adopted 2025-2029 Financial Plan for Service S165 Drainage Utility-Area A (Riondel)
- **DRAFT** 2026-2030 Financial Plan for Service S241 Water Utility-Area A (Riondel)
- **DRAFT** 2026-2030 Financial Plan for Service S165 Drainage Utility-Area A (Riondel)

4. NEXT ASSEMBLY

The next assembly of the Riondel Water Services Community Advisory Committee will be scheduled in accordance with Section of 9 (1) of the RDCK Drainage, Water and Wastewater System Community Advisory Committee Bylaw No. 2858.

REGIONAL DISTRICT OF CENTRAL KOOTENAY

NELSON, SALMO, E, F, AND G REGIONAL PARKS COMMISSION OPEN MEETING AGENDA

9:00 a.m.
November 26, 2025

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Video:
https://rdck-bc-ca.zoom.us/j/94689831356?pwd=Zp1UfnY6wVRO9Zk4fVci6iheDw1mCv.1

Join by Phone: 1 833 958 1164

Meeting Number (access code): 946 8983 1356
Meeting Password: 672792

In-Person Location: RDCK Head Office – Boardroom 202 Lakeside Drive, Nelson

COMMISSION MEMBERS

Commissioner K. Page	City of Nelson
Commissioner D. Lockwood	Village of Salmo
Commissioner C. Graham	Area E
Commissioner T. Newell	Area F
Commissioner H. Cunningham	Area G

STAFF

Joe Chirico	General Manager – Community Services
Stuart Horn	Chief Administrative Officer
Craig Stanley	Regional Manager – Operations & Asset Management
Trisha Davison	Regional Manager – Recreation & Client
Mark Crowe	Regional Parks Planner
Cary Gaynor	Regional Parks Manager
Alana Jenkins	Meeting Coordinator

5 out of 5 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Chair Paige called the meeting to order at 9:01 a.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA – as amended

MOVED and seconded,
AND Resolved:

The Agenda for the November 26, 2025 Nelson, Salmo, Areas E, F and G Regional Parks Commission meeting, be adopted as circulated with item 7.3 moved ahead of 7.2.

Carried

4. RECEIPT OF MINUTES

The September 9, 2025 Nelson, Salmo, E, F and G Regional Parks Commission minutes, have been received.

5. DELEGATE

Wendy Lewis, from the Nelson Cycling Club will provide the Commission with a discussion re: Financial Support and enhanced collaboration for their ongoing work in maintaining and developing trails that benefit both local residents and visitors.

Wendy Lewis highlighted the Nelson Cycling Club's history, its fundraising efforts, and the development of the extensive free-to-use mountain biking network. She spoke to its economic benefit to the community, the recent loss of grant funding, and government support seen elsewhere before presenting a request for additional funding.

MOVED and seconded,
AND Resolved:

That Mayor Morrison of the City of Nelson be granted freedom of the floor.

Carried

The Commission asked about the impact of electric bikes, sought clarification on the funding comparisons, and requested that the Nelson Cycling Club submit a written request.

6. STAFF REPORTS

6.1 2025 Regional Parks Annual Operational Report

The Commission Report dated November 26, 2025 from Jeff Phillips, Regional Parks and Trails Operational Supervisor, re: 2025 Regional Parks Annual Operational Report, has been received.

Cary Gaynor, Regional Parks Manager, presented an overview of staffing and operational projects from the past year, including logistical improvements.

The Commission appreciated seeing the broader regional scope and requested the report be shared with the All Recreation Committee; staff confirmed this and noted plans to prepare a public-facing version.

6.2 Taghum Beach Regional Park Improvement Plan

The Commission Report dated November 26, 2025 from Mark Crowe, Regional Parks Planner and Carolyn Hogan, Project Manager, re: Taghum Beach Regional Park Improvement Plan, has been received.

Mark Crowe, Regional Parks Planner, outlined the conceptual design options and progress to date, with next steps including gathering feedback from the Commission followed by public consultation.

The Commission provided feedback including a request for separate entrance and exit points, concerns about maintenance and costs related to numerous trees in the parking lot, questions about funding and asset management, BC Transit considerations, and the potential for a reduced speed limit in the area.

7. NEW BUSINESS

7.1 2026 Potential Nelson, Salmo, Areas E, F, and G Regional Parks Commission Meeting Dates

The Commission to review the 2026 potential Nelson, Salmo, Areas E, F, and G Regional Parks Commission Meeting dates

- January 21, 2026
- March 25, 2026
- June 10, 2026
- September 9, 2026
- November 10, 2026
- November 25, 2026

MEMBER ABSENT: Commissioner Cunningham left the meeting at 10:00 a.m.

MOVED and seconded,
AND Resolved:

That the Nelson, Salmo, Areas E, F and G Regional Parks Commission Meeting Dates for 2026 be scheduled as follows:

- January 21, 2026
- March 25, 2026
- June 10, 2026
- September 9, 2026
- November 25, 2026

Carried

7.3 S202 CoN Presentation with the City of Nelson

The Lakeside Park and Waterfront Sports fields – S202 CoN presentation from the City of Nelson has been received.

The City of Nelson reviewed the report, including income, expenses, and maintenance needs. Looking ahead to 2026, the Bath House was highlighted for necessary upgrades, accessibility improvements, and storage requirements. The City also noted increasing budget needs over the past five years.

7.2 S202 DRAFT 2026 Financial Plan

The DRAFT S202 2026 Financial Plan has been received.

Joe Chirico, General Manager - Community Services, provided context for the draft within the broader budget planning process. Cary Gaynor, Regional Parks Manager, summarized the work completed to date and explained the rationale behind certain changes.

The Commission asked for clarification on expense categorization and emphasized the need for consistency in reporting, and agreed that presenting operating and capital separately before a consolidated view would be preferable.

8. CORRESPONDENCE

8.1 Nelson Volleyball Club

The e-mail dated September 22, 2025 from Cam Whitehead, Director of Beach with the Nelson Volleyball Club has been received, and would like to follow up to see if the Commission will recommend a Letter of Support be written for the Nelson Volleyball Club.

8.2 Connector Trails Project with RDCK Parks

E-mail dated October 27, 2025 from Andrew Murrey to City of Nelson Councillor, Keith Page re: Connector Trails Project with RDCK Parks has been received.

The Commission requested clarification on where to direct the Connector Trails Project representative.

9. PUBLIC TIME

The Chair called for questions from the public and members of the media at 10:51 a.m.

A member of the Connector Trails Project spoke about their plans to improve access to the Great Northern Rail Trail.

10. PREVIOUS MEETING ACTION ITEMS

10.1 ACTION ITEM LIST

11. NEXT MEETING

The next Nelson, Salmo, E, F and G Regional Parks Commission meeting is scheduled for Jan 21, 2026, at 9:00 a.m.

12. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Nelson, Salmo, E, F, and G Regional Parks Commission meeting be adjourned at 10:56 a.m.

Carried

Digitally Approved

K. Page, Chair

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Nelson, Salmo, Areas E, F and G Regional Parks Commission Meetings

1. *That the Nelson, Salmo, Areas E, F and G Regional Parks Commission Meeting Dates for 2026 be scheduled as follows:*
   - *January 21, 2026*
   - *March 25, 2026*
   - *June 10, 2026*
   - *September 9, 2026*
   - *November 25, 2026*

REGIONAL DISTRICT OF CENTRAL KOOTENAY

LISTER WATER SERVICE
COMMUNITY ADVISORY COMMITTEE
DISCUSSION OUTLINE

Time: 12:00 pm PST / 1:00 pm MST
Date: Friday November 28, 2025
Location: Hybrid Model – Zoom & Kootenay Room, Creston & District Community Complex

Join Zoom Meeting
https://rdck-bc-ca.zoom.us/j/95496581219?pwd=bue7r3pgoUdavVfLRvEz4ixvcZXwPf.1

Meeting ID: 954 9658 1219
Passcode: 755632

Dial by your location
833 958 1164 Canada Toll-free

COMMITTEE MEMBERS
Committee Member Bob Bell
Committee Member Greg Wanke
Committee Member Wayne Harris
Committee Member James Peltzer
Committee Member Dale Bala
Director R. Tierny, Electoral Area B (ex-officio)

STAFF

Uli Wolf	GM of Environmental Services
Alexandra Divlakovski	Water Operations Manager
Chris Gainham	Utility Services Manager

1. WELCOME AND INTRODUCTIONS

2. STAFF REPORTS - Staff will provide a verbal update on the following:

2.1 Operations & Maintenance Update

Staff spoke to continuing challenges with watermain alignments on private property and without statutory right of ways and the impact on project complexity and cost as we move forward with capital replacement projects

CAC members requested photos and other information to better understand Lister system infrastructure (location of well, treatment building etc.,). In addition to this, a site visit to the wells/treatment site will be planned in the spring when the snow has cleared.

CAC requested a copy of the A103 budget

CAC requested a copy of a tender bid package (general requirements for work etc.,)

3. FINANCIAL PLAN

The 2026-2030 Draft Financial Plan is provided for review:

- **DRAFT** 2026-2030 Financial Plan for Service S243 Water Utility- Area B (Lister)

4. NEXT ASSEMBLY

The next assembly of the Lister Water Service Community Advisory Committee will be scheduled in accordance with Section of 9 (1) of the RDCK Drainage, Water and Wastewater System Community Advisory Committee Bylaw No. 2858.

REGIONAL DISTRICT OF CENTRAL KOOTENAY

ARROW CREEK WATER TREATMENT & SUPPLY COMMISSION OPEN MEETING AGENDA

Time: 9:00 am PST / 10:00 am MST
Date: Friday, November 28, 2025

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Video:
https://rdck-bc-ca.zoom.us/j/97342265352?pwd=mRb16mr8ryKhAd16DoqeRv6YLsKYoa.1

Join by Phone:
833 955 1088 Canada Toll-free

Meeting ID: 973 4226 5352
Passcode: 644191

In-Person Location: Kootenay Room, Creston & District Community Complex, 312 19th Avenue N, Creston, BC

COMMISSION MEMBERS

Commissioner D. Dumas	Councillor, Town of Creston (Chair)	In-person
Commissioner R. Tierney	Director Electoral Area B	In-person
Commissioner K. Vandenbergh	Director Electoral Area C	In-person

RDCK STAFF

U. Wolf	General Manager of Environmental Services
C. Gainham	Utility Services Manager
A. Divlakovski	Water Operations Manager
A. Richardson	Water Operations Supervisor, East Meeting
E. Clark	Coordinator

CITY OF CRESTON STAFF

B. Ziefflie	Director of Infrastructure
J. Pawer	Director of Finance

4 out of 4 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Chair Dumas called the meeting to order at 9:12 a.m. PST / 10:12 a.m. MST.

1.1 TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

1.2 ADOPTION OF AGENDA

Moved and seconded,
AND Resolved:

The Agenda for the November 28, 2025 Arrow Creek Water Treatment & Supply Commission meeting, be adopted as circulated.

Carried

2. RECEIPT OF MINUTES

The July 31, 2025 Arrow Creek Water Treatment & Supply Commission minutes, have been received.

3. STAFF REPORTS

3.1 Operations, Maintenance & Capital Project Update

Alexandra Divlakovski will provide a verbal update on operations, maintenance, and capital projects.

Operations and Maintenance

- Membrane Filter Train 1 is passing MITs Trains 2, 3 & 4 are currently not passing MITs, fiber repairs will start again in December.
- A new heater has arrived and will be installed in the CIP tank for Recovery Cleans on the membrane fibers.
- Upper and lower settling ponds were cleaned.

Capital Projects

- HVAC system upgrade project and controls have been completed.
- Creek diversion was bypassed to allow for repair of two eroded holes in the bottom concrete portion of the diversion infrastructure. Additionally, a small pad was installed in front of the diversion cleanout shed door to mitigate a slipping hazard.
- RFP for intake upgrades design was posted to BC Bid. One submission received for $180K. Scope now also includes replacing 24” AC bypass line with PVC.
- Gravel has been added to the WTP road in several bare spots and the section between the WTP and the creek diversion has been given a new layer, all has been graded.
- The back pulse line, actuating valve and tank replacement installs were completed.

Direction to Staff – That staff include a written report for the Commission for operations, maintenance and capital project updates going forward.

4. NEW BUSINESS

4.1 DRAFT 2026-2030 FINANCIAL PLAN

A copy of the DRAFT 2026-2030 Financial Plan for S251 Water Utility-Area B (Arrow Creek) has been received.

Direction to staff – To meet with Town of Creston to discuss budgets in more detail, make the changes to the budget as requested by the Commission and provide a budget summary via email along with the cost to deliver a cubic meter of water.

5. PUBLIC TIME

The Chair will call for questions from the public at 10:50 a.m. PST / 11:50 a.m. MST.

Direction to Staff – To include an update on the status of the Arrow Creek Water Treatment and Supply Commission Establishment Bylaw No. 2871, 2023 at the next Commission meeting.

6. NEXT MEETING

The next Arrow Creek Water Treatment & Supply Commission Meeting will be at the call of the Chair.

7. ADJOURNMENT

Moved and seconded,
AND Resolved:

The Arrow Creek Water Treatment & Supply Commission meeting be adjourned at 10:52 a.m. PST / 11:52 a.m. MST.

Carried

Originally signed by

Councillor D. Dumas
Chair, Arrow Creek Water Treatment & Supply Commission
November 28, 2025

REGIONAL DISTRICT OF CENTRAL KOOTENAY

WOODBURY VILLAGE WATER SERVICE COMMUNITY ADVISORY COMMITTEE
DISCUSSION OUTLINE

Time: 1:00 pm PST
Date: Monday, December 1, 2025
Location: Hybrid Model – Zoom & RDCK Board Room, 202 Lakeside Drive, Nelson

Join Zoom Meeting
https://rdck-bc-ca.zoom.us/j/96516964829?pwd=FqDKrTgnYgx57009ALVF5kkv3pIdZC.1&from=addon

Meeting ID: 965 1696 4829
Passcode: 797212

Dial by your location
• 833 958 1164 Canada Toll-free

COMMITTEE MEMBERS PRESENT
Committee Member R. Nellis
Committee Member B. Gilmore
Committee Member A. Hobden
Committee Member K. Chambers
Committee Member B. Nadwidny
Director A. Watson, Electoral Area D (ex-officio)

COMMITTEE MEMBERS ABSENT

STAFF

Uli Wolf	GM of Environmental Services
Chris Gainham	Utility Services Manager
Alex Divlakovski	Water Operations Manager

1. WELCOME AND INTRODUCTIONS

2. STAFF REPORTS

2.1 Woodbury Village Operations & Maintenance and Capital Update

Operations and Maintenance

- System continues reporting and data collection for supporting filtration exemption (monthly reports, raw water bacteriological sampling, turbidity monitoring on both raw/treated water).
- Reservoir leak repaired in June.
- Annual flushing and valve exercising completed in Fall

Manager Divlakovski reminded the CAC that the system operates under an IHA Filtration Exemption but that provision for future filtration must be included in any treatment designs (i.e. reserved footprint etc)

Capital Projects

- 3 new 6" hydrants installed in the distribution system
- New 24kW propane generator installed for back-up power

CAC members inquired about the # of hydrants installed- original request was 5, but Staff informed the CAC that funds available meant that only 3 could be installed with available budget

Future Capital

- No capital projects planned for 2026-2030

3. FINANCIAL PLAN

A copy of the DRAFT 2025-2029 Financial Plan for Service S259 Woodbury Water Utility is provided for information.

Provide updated FP with corrections incl PM $'s , move 59550 ES $'s to 59703,

Provide pre vs post addition of treatment assets to the AMP and the resulting impact on Asset Management Plan ACSO – Annual Cost of Sustainable Ownership
provide ACSO summary and explanation incl 25 and 100 year ACSO today's $'s no inflation

Provide plain language explanation/methodology for ES fee calc and Operator Admin calc

4. NEXT ASSEMBLY

The next assembly of Woodbury Village Water Services Community Advisory Committee will be scheduled in accordance with Section of 9 (1) of the RDCK Drainage, Water and Wastewater System Community Advisory Committee Bylaw No. 2858.

REGIONAL DISTRICT OF CENTRAL KOOTENAY

RIONDEL COMMISSION
OPEN MEETING MINUTES

7:00 p.m.
Tuesday, December 2nd, 2025

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Video:
Join Zoom Meeting
Https://rdck-bc-ca.zoom.us/j/99365439474?pwd=dt01B7UQVRpVgzCgb2t1woavUKcZ0w.1

Meeting ID: 993 6543 9474
Passcode: 528084

Dial by your location
• +1 778 907 2071 Canada
• 833 955 1088 Canada Toll-free

In-Person Location: Riondel Community Centre, Commission Office, Room #6
1511 Eastman Avenue, Riondel, BC

COMMISSION MEMBERS

Commissioner G. Panio	Riondel	In-person
Commissioner N. Anderson	Riondel	In-person
Commissioner J. Donald	Riondel	In-person
Commissioner S. Downing	Riondel	In-person
Commissioner M. Stevely	Riondel	In-person
G. Jackman	Director – Electoral Area A	In-person

STAFF

Alana Jenkins	Meeting Coordinator

MEMBERS ABSENT

Commissioner S. Horwood	Riondel
Commissioner L. Cranna	Riondel

1. CALL TO ORDER

Chair Panio called the meeting to order at 7:00 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the December 2nd, 2025 Riondel Commission meeting, be adopted as circulated with the addition of the following in New Business:
- 8.4 – Riondel Sign Replacement
- 8.5 – Traffic Safety Challenge
- 8.6 – New Commissioners

Carried

4. RECEIPT OF MINUTES

The November 4, 2025 Riondel Commission minutes, have been received.

5. DELEGATE

There is not a Delegation scheduled for this Commission meeting.

6. PUBLIC TIME

The Chair called for questions from the public at 7:02 p.m.

7. OLD BUSINESS

7.1 Fibre Optics at the Riondel Community Centre

Commissioner Stevely to provide the Commission with an update on the Fibre Optics at the Riondel Community Centre.
The project is currently awaiting a response on final aoproval from RDCK staff and notice of potential funding from Columbia Basin Trust.

7.2 Riondel Community Centre Renovations

Chair Panio to update the Commission on the Community Centre Renovations.
Chair Panio reported that contractor estimates for the accessible washrooms and plumbing have been received, with one more washroom estimate pending and the potential for Columbia Basin Trust funding. The kitchen committee will meet with RDCK staff on planned upgrades. The fire alarm inquiry is being clarified between the building inspector and the architect.

7.3 Street Light Repairs

Chair Panio to update the Commission on the Street Light Repairs and burnt-out streetlight protocol.

Commissioner Stevely advised that Riondel Cable was able to replace roughly 8 burnt-out streetlights; however, there are still two that could not be replaced and will have to wait for Fortis.

7.4 Problem with Drainage

Chair Panio to update the Commission on ongoing drainage issues.
A concern was raised about significant water drainage between two properties on Ainsworth Ave. Director Jackman reported that RDCK staff have determined the Riondel water system is not the cause but further investigation is needed, with ongoing discussions involving RDCK. Multiple agencies, including Highways and YRB, have reviewed the site, and landowners have been provided with contacts for follow-up, particularly given safety concerns as freezing begins.

7.5 Administrative Assistant Position

Chair Panio to update the Commission on the Administrative Assistant position and possible changes in the job description.
Chair Panio advised that the job is still open with minimal interest so far. The Commission discussed the possibility of adding more duties to the position to help make it more attractive to potential applicants.

8. NEW BUSINESS

8.1 Clean Up of Storage Areas in the Community Centre Basement

Chair Panio to update the Commission on the clean up efforts.
The south side storage area requires a trailer and a few volunteers to remove larger items, roughly an hour of work depending on weather. The space has otherwise been cleaned up and is now well-used by multiple groups.

8.2 Fire Safety Inspection and Upgrades

Chair Panio to speak to the fire safety inspection and upgrades.
Chair Panio reported on the recent fire safety inspection, noting mostly straightforward upgrades such as additional fire extinguishers and smoke detectors, correcting ceiling tiles, improved signage, and proper paint storage in a metal cabinet. Old paint will be disposed of, and a grant will be explored for a new paint room with proper storage. Fire safety inspection is scheduled for later this month.

8.3 Riondel Community Association Meeting

Chair Panio to report to the Commission on the November 19 meeting with the Riondel Community Association.
Chair Panio noted discussions about communications among RDCK, the Association, and the Commission, and identifying the need for the three groups to meet to explore improvements and the potential to streamline processes.

8.4 Riondel Sign Replacement

The damaged Riondel sign has been replaced, and the previous sign is now stored as a backup for future use.

8.5 Traffic Safety Issue

The Commission discussed a resident's report of children intentionally jumping into traffic and asked to be advised if it occurs again, sharing the information for safety awareness.

8.6 New Commissioners

The Commission noted a new vacancy and encouraged members to reach out to potential applicants.

9. AREA DIRECTOR'S REPORT

Director Jackman to provide the Commission with a verbal update.
Director Jackman provided updates on the Riondel Water Service Advisory Committee, Recreation Commission No. 9, and the Area A Economic Development Commission, including current membership, priorities, budgets, and responsibilities, and noted that all three continue to seek new volunteers.

10. PUBLIC TIME

The Chair called for questions from the public at 7:58 p.m.

11. NEXT MEETING

The next Riondel Commission meeting is scheduled for January 6th, 2025, at 7:00 p.m.

12. ADJOURNMENT

MOVED and seconded,
AND Resolved

The Riondel Commission meeting be adjourned at 7:58 p.m.

Carried

Digitally Approved

G. Panio, Chair

REGIONAL DISTRICT OF CENTRAL KOOTENAY

BALFOUR WATER SERVICE
COMMUNITY ADVISORY COMMITTEE
DISCUSSION OUTLINE

Time: **1:00 pm PST**
Date: **December 4, 2025**
Location: **Hybrid Model – Zoom & RDCK Boardroom**

Join Zoom Meeting
https://rdck-bc-ca.zoom.us/j/91459008663?pwd=B9KBdjIltueaVdslP7zm466BAx0Ue0.1

Meeting ID: 914 5900 8663
Passcode: 890520

Dial by your location
833 955 1088 Canada Toll-free

COMMITTEE MEMBERS
Committee Member B. Kinnear
Committee Member B. Gray
Committee Member R. Van Housen
Committee Member D. Lailey
Committee Member K. Hanley
Director C. Graham, Ex-officio

COMMITTEE MEMBERS ABSENT

STAFF

Uli Wolf	GM of Environmental Services
Chris Gainham	Utility Services Manager
Alex Divlakovski	Water Operations Manager

1. WELCOME AND INTRODUCTIONS

2. STAFF REPORTS

2.1 Capital Works

- 280m of 2" iron pipe replaced with 6" C900 PVC along west end of Upper Balfour Road.
- One new service and 6 replaced service lines and curb-stops as part of the Upper Balfour Road water main replacement project.

Future Capital

- Anticipated secondary water source WTP construction and commissioning in 2026.
- West end of highway 3A distribution system replacement and service line replacement.

2.2 Operations and Maintenance Update

- Repaired roof of WTP from fallen tree.
- Replaced generator fan and power supply for one UV unit.
- Annual flushing and valve exercising completed.
- Four new services installed and connected.
- Main header in WTP repaired.
- One distribution system leak identified and repaired on Beach Street.
- EHO and Medical Health Officer support Balfour operating without accredited filtration based on 10 years of data demonstrating good water quality.

CAC members mentioned the high home insurance costs that some in the system have to endure and questioned why there is no Fire Underwriters Survey FUS certification for the upper pressure zone. GM Wolf commented that it is depends on the FUS decision to certify based on system information and that for the upper pressure zone there are a number of constraints including booster pumping to provide required system pressure and volume, pumping redundancy, power supply and distribution system requirement to deliver required water volumes over a given time. Main size, pressure rating and hydrant spacing are also considered. Upgrading the upper pressure zone to achieve FUS certification would come at significant cost and need to be considered in terms of overall priority of requires system infrastructure asset replacement needs – the system still contains significant lengths of asbestos concrete watermain as well as other pipe types that are at or near end of life.

CAC members inquired about the status of the water line replacement project on Upper Balfour Road (PN19) and staff confirmed that this work was completed and commissioned

3. 2026-2030 DRAFT BALFOUR WATER SERVICE BUDGET

A copy of the 2026-2030 Draft Financial Plan for Service S255 Water Utility – Area E (Balfour) is provided for review.

4. NEXT ASSEMBLY

The next assembly of Balfour Water Services Community Advisory Committee will be scheduled in accordance with Section of 9 (1) of the RDCK Drainage, Water and Wastewater System Community Advisory Committee Bylaw No. 2858.

REGIONAL DISTRICT OF CENTRAL KOOTENAY

GRANDVIEW WATER SERVICE
COMMUNITY ADVISORY COMMITTEE
DISCUSSION OUTLINE

Time: 3:00 pm PST
Date: Thursday December 4, 2025
Location: Hybrid Model – Zoom & RDCK Board Room, 202 Lakeside Drive, Nelson

Join Zoom Meeting
https://rdck-bc-ca.zoom.us/j/91459008663?pwd=B9KBdjlltueaVdslP7zm466BAx0Ue0.1

Meeting ID: 914 5900 8663
Passcode: 890520

Dial by your location
833 955 1088 Canada Toll-free

COMMITTEE MEMBERS
Committee Member Swetlikoe
Committee Member Cooke
Committee Member Vallieres
Director C. Graham, Electoral Area E (ex-officio)

STAFF

Uli Wolf	GM of Environmental Services
Alex Divlakovski	Water Operations Manager
Chris Gainham	Utility Services Manager

1. WELCOME AND INTRODUCTIONS

2. STAFF REPORTS

2.1 Capital Plan

- Reservoir communications upgrade completed.

2.2 Operations & Maintenance Update

- Water leak identified and repaired on vacant lot service line.
- Major distribution system leak identified and repaired on Eagleview Lane.
- Annual flushing and valve exercising completed.
- New WTP outflow meter installed.
- Meter pit and backflow assembly installed on District water main at lakefront.
- Meter pit and backflow assembly installed on last lot on lakefront.
- PRV station upgrades completed.

2.3 Future Capital

- No planned capital projects in the 5-year 2026-2030 Budget

Staff spoke to the 2025 contracted services budget and the impact that repair to a significant watermain leak had on the budget. The leak repair work included pavement restoration and this impacted the budget.

3. DISCUSSION ITEM

A homeowner is requesting compensation for what they allege was sediment-related damage to their private plumbing system, which they attribute to the Grandview Water System. Staff have found no evidence the issue originated from the RDCK main, and the Water Bylaw limits RDCK liability for private-side sediment or corrosion. Staff request CAC direction on whether any portion of the claim should be paid.

Staff reiterated that there is no evidence the sediment issue originated from the RDCK main and consulted with the CAC whether any portion of the claim should be paid. The CAC was amenable to offering to cover a portion of the claimant cost associated with the filter and filter installation.

4. CAC VACANCIES – CALL FOR ADDITIONAL CAC MEMBERS

The Grandview CAC currently has 3 members and is permitted a maximum of 6.

Opportunities to inform users and solicit CAC members via the Director's newsletter

5. 2026-2030 DRAFT FINANCIAL PLAN

A copy of the 2026-2030 Draft Financial Plan for Service S258 Water Utility – Area E (Grandview) is provided.

6. NEXT ASSEMBLY

The next assembly of Grandview Water Services Community Advisory Committee will be scheduled in accordance with Section of 9 (1) of the RDCK Drainage, Water and Wastewater System Community Advisory Committee Bylaw No. 2858.

REGIONAL DISTRICT OF CENTRAL KOOTENAY

ERICKSON WATER SERVICE
COMMUNITY ADVISORY COMMITTEE
DISCUSSION OUTLINE

Time: 10:00 am PST / 11:00 am MST
Date: Friday, December 5, 2025
Location: Hybrid Model – Zoom & In-Person at Erickson Room, Creston & District Community Complex, 312 19 Ave N, Creston

Join Zoom Meeting
https://rdck-bc-ca.zoom.us/j/95459226303?pwd=sijwxdOIvJKn6KjK627GdX2Fl0f0Ku.1

Meeting ID: 954 5922 6303
Passcode: 762214

Dial by your location
• 833 955 1088 Canada Toll-free

COMMITTEE MEMBERS
Committee Member Low
Committee Member Quinn
Committee Member Beaudry
Committee Member Armour
Committee Member Harringa
Director R. Tierney & Electoral Area B (ex-officio)
Director K. Vandenberghe, Electoral Area C (ex-officio)

STAFF

Uli Wolf	GM of Environmental Services
Chris Gainham	Utility Services Manager
Alex Divlakovski	Water Operations Manager

1. WELCOME AND INTRODUCTIONS

2. CAC MEMBER QUESTIONS & DISCUSSION

3. STAFF REPORTS

3.1 Operations and Maintenance Update

- Replaced four service lines crossing Hwy 3 and their respective curb stops valves. Installed tandem meter/DCVA pits at the 3 commercial properties during excavation.
- Continuing to locate service valves for properties included in the Phase 1 Universal Metering Project.
- Repaired and replaced parts for water main blow off on Hwy 3 as the old steel line had crumbled.
- Replaced the service valves off the main for Second Hand Heaven and Skimmerhorn Motel and replaced old steel service line (2 leaks when exposed) with new municipal poly on the road crossing for the Skimmerhorn Motel.

3.2 Capital Works Update

- Erickson Road (from train tracks west to Morris Flowers) watermain replacement project and PRV station installation have been completed. This replaced 260m of 2" non-standard, 150psi rated PVC line under high pressure with new 4" HDPE. The PRV station reduced pressures from >110psi to ~80psi. Five meter pits were installed as part of the project under Phase 1 of the metering program.
- Phase 2 Universal Metering procurement completed, RFP for installation to be posted early 2026.
- Phase 1 Universal Metering installation for all new tandem meter/pits is 75% completed.

3.3 Future Capital Projects

- Design for replacing 200mm AC transmission main currently located on private property with 200mm PVC within a statutory right-of-way.
- Phase 2 Universal Metering installation in summer/fall of 2026.
- Remaining Phase 1 installation to be completed early in 2026.

Staff provided an overview of recent and ongoing distribution system work, including the completion of a high-pressure zone upgrade on Erickson Road. This work involved installation of a new pressure reducing valve (PRV) station and replacement of a short section of non-standard, low-pressure PVC pipe that had a significant break history and posed a high risk of catastrophic failure. The replaced segment was approximately 260 m in length and services multiple properties, including agricultural and commercial users.

Staff noted that construction was challenging due to narrow road right-of-way, congestion with other utilities, historic infrastructure not shown on record drawings, and the need to minimize impacts to private property features. Discussions with the Ministry of Transportation and Infrastructure (MoTI) are ongoing regarding unrecorded infrastructure encountered during construction and limitations on work within highway right-of-way.

Staff confirmed that irrigation allocation standards remain unchanged at 4.5 gallons per minute per acre, and that meter sizing and pressure losses have been accounted for to ensure properties can continue to access their permitted irrigation volumes.

Staff provided total water production figures from Arrow Creek to the end of October, including volumes supplied to the Town of Creston and to Erickson. CAC members requested that annual system production and distribution figures be summarized and shared for context in future discussions.

CAC members raised questions regarding the extent, condition, and long-term replacement costs associated with asbestos-cement (AC) pipe in the Erickson system.

Staff outlined the RDCK asset management approach, noting that:

AC pipe typically has a shorter service life than modern materials.

Replacement (rather than lining) is generally the industry-standard approach for small-diameter AC water mains.

Trenchless lining of AC water mains (and especially small mains) is uncommon and, based on preliminary cost screening, may exceed the cost of replacement.

RDCK policy allows for leaving AC pipe in place under specific circumstances (e.g., where removal costs are disproportionate), but this creates long-term legacy liabilities.

Staff agreed to provide additional background information on AC pipe management policies and assumptions used in the asset management plan

A discussion was held regarding the Goat River Bridge watermain and the number of properties serviced on the far side of the bridge. CAC members suggested exploring alternative servicing arrangements, including potential connection to the North Canyon system, subject to further technical, financial, and governance review. Staff noted that any servicing realignment would require significant analysis, bylaw changes, and public assent.

Staff committed to providing the following information to the CAC following the meeting:

- A comparative overview of Erickson water rates relative to similar systems
- A system map showing major infrastructure and planned capital projects (at an appropriate level of detail)
- Annual water production and distribution summaries
- Clarification on trailer park billing and per-unit water charges
- Background information on AC pipe management policies and asset management assumptions

4. 2026-2030 DRAFT FINANCIAL PLAN

The DRAFT 2026-2030 Financial Plan for Service S250 Water Utility-Area B & C (Erickson) is provided.

Clarification of administrative, project management, and environmental services cost allocations across RDCK water systems.

CAC members requested clarification on year-to-date versus budgeted operating variances and how unspent funds are managed at year-end. Staff confirmed that operating surpluses carry forward and are reflected in subsequent financial planning, while unspent capital funds remain available for their intended purpose.

5. NEXT ASSEMBLY

The next assembly of Erickson Water Services Community Advisory Committee will be scheduled in accordance with Section of 9 (1) of the RDCK Drainage, Water and Wastewater System Community Advisory Committee Bylaw No. 2858

REGIONAL DISTRICT OF CENTRAL KOOTENAY

EAST RESOURCE RECOVERY COMMITTEE
OPEN MEETING AGENDA

Time: 9:00 am PST / 10:00 am MST
Date: Monday, December 8, 2025

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Video:
https://rdck-bc-ca.zoom.us/j/96570641509?pwd=b0yMacaxX4rL8KuVq1wqzj2Kh9GZnD.1

Join by Phone:
833 955 1088 Canada Toll-free

Meeting ID: 965 7064 1509
Meeting Passcode: 858515

In-Person Location:
Erickson Room, Creston & District Community Complex, 312 - 19th Avenue North, Creston, BC

COMMITTEE MEMBERS

Director G. Jackman	Electoral Area A (2025 Chair)	In-person
Director R. Tierney	Electoral Area B	
Director K. Vandenberghe	Electoral Area C	In-person
Councilor C. Hawton	Town of Creston	In-person

GUEST DIRECTORS

Director W. Popoff	West Resource Recovery Committee Chair
Director T. Newell	Central Resource Recovery Committee Chair

STAFF

Y. Malloff	Chief Financial Officer
U. Wolf	General Manager – Environmental Services
A. Wilson	Resource Recovery Manager
E. Clark	Meeting Coordinator

4 out of 4 voting Committee members were present – quorum was met.

1. CALL TO ORDER & WELCOME

General Manager Wolf called the meeting to order at 9:04 am PST / 10:04 am MST.

1.1 Traditional Lands Acknowledgement Statement

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

1.2 Adoption of the Agenda

Moved and seconded,
And resolved:

The Agenda for the December 8, 2025 East Resource Recovery Committee meeting be adopted as circulated.

Carried

Moved and seconded,
And resolved:

That Central Resource Recovery Committee Chair Newell and West Resource Recovery Committee Chair Popoff have freedom of the floor.

Carried

1.3 Receipt of Minutes

The July 10, 2025 East Resource Recovery Committee Minutes have been received.

2. DRAFT 2026-2030 5 YEAR FINANCIAL PLAN

The following draft Financial Plans have been received:

a. Service S186 Refuse Disposal – East Subregion
b. Service A119 Recycling Program – East Subregion
c. Service A116 Organics Program – East Subregion

DIRECTOR PRESENT Director Newell joined the meeting at 9:30 a.m. PST / 10:30 a.m. MST.

RECESS / RECONVENE The meeting was recessed for a break at 11:00 a.m. PST / 12:00 p.m. MST and reconvened at 11:10 a.m. PST / 12:10 p.m. MST.

3. PUBLIC TIME

The Chair called for questions from the public and members of the media at 12:15 p.m. PST / 1:15 p.m. MST.

No questions.

4. ADJOURNMENT

Moved and seconded,
And resolved:

The East Resource Recovery Committee meeting adjourned at 12:15 p.m. PST / 1:15 p.m. MST.

Carried

CERTIFIED CORRECT

APPROVED BY

_____

Director G. Jackman, Chair

REGIONAL DISTRICT OF CENTRAL KOOTENAY

WOODLAND HEIGHTS WATER SERVICE COMMUNITY ADVISORY COMMITTEE
DISCUSSION OUTLINE

Time: 3:00 pm PST
Date: Monday, December 8, 2025
Location: Hybrid Model – Zoom & RDCK Board Room, 202 Lakeside Drive, Nelson

Join Zoom Meeting
https://rdck-bc-ca.zoom.us/j/93396863883?pwd=b1ul83S0ZEWZuQD1hOsebo6ECfrTd2.1

Meeting ID: 933 9686 3883
Passcode: 567091

Dial by your location
• 855 703 8985 Canada Toll-free

COMMITTEE MEMBERS
Committee Member D. George
Committee Member S. Robertson
Committee Member S. Horkoff
Director T. Newell, Electoral Area F (ex-officio)

COMMITTEE MEMBERS ABSENT

STAFF

Uli Wolf	GM of Environmental Services
Alex Divlakovski	Water Operations Manager
Chris Gainham	Utility Services Manager

1. WELCOME AND INTRODUCTIONS

2. STAFF REPORTS

2.1 Operations & Maintenance Update

Operations and Maintenance

- Nothing significant in the reporting period.

Capital

- No capital projects work completed in the reporting period.

Future Capital

- No capital planned for 2026-2030

Ongoing Considerations

Per capita consumption during summer months is highest in this system and repeated reminders of adherence to Water Conservations Measures are necessary.

Staff reminded the CAC that we can leverage the water regulatory bylaw as needed to ensure compliance with water conservation measures.

3. FINANCIAL PLAN

A copy of DRAFT 2026-2030 Financial Plan for Service S257 Water Utility-Area F (Woodland Heights) is provided

4. NEXT ASSEMBLY

The next assembly of the Woodland Heights Water Services Community Advisory Committee will be scheduled in accordance with Section of 9 (1) of the RDCK Drainage, Water and Wastewater System Community Advisory Committee Bylaw No. 2858.

Regional District of Central Kootenay
DIRECTORS REMUNERATION SELECT COMMITTEE
Open Meeting Minutes

Monday, December 8, 2025
1:00 pm
Hybrid Model - In-person and Remote

COMMITTEE MEMBERS PRESENT		
	Director H. Hanegraaf	Area J – Chair – In-person
	Director C. Graham	Area E– In-person
	Director M. McFaddin	City of Castlegar – In-person
	Director S. Hewat	Village of Kaslo – In-person
GUEST DIRECTORS	Director T. Newell	Area F
	Director J. Fyke	New Denver
STAFF PRESENT		
	Y. Malloff	Chief Financial Officer
	C. Hopkyns	Corporate Administration Coordinator

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1. ZOOM REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:
1:00 p.m. PST

Join by Video:
https://rdck-bc-ca.zoom.us/j/94051576765?pwd=Shifjxy4n66sZ7PufrwEM34HiqZbkY.1&from=addon

Join by Phone:
• 855 703 8985 Canada Toll-free

*6 to unmute or mute
*9 to raise or lower your hand

Meeting ID: 940 5157 6765
Meeting Password: 134965

In-Person Location: RDCK Board Room, 202 Lakeside Drive, Nelson, BC

2. CALL TO ORDER

Chair Hanegraaf called the meeting to order at 1:00 p.m.

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

4. ADOPTION OF AGENDA

Moved and seconded,
And resolved:

The agenda for the December 8, 2025 Directors Remuneration Select Committee meeting be adopted with the Order of Business changed, with Item 6.2 Regional District's Director Remuneration & Expenses Comparison be considered after Item 6 New Business, before circulation.

Carried

Moved and seconded,
And resolved:

Director’s Newell and Fyke have freedom of the floor.

Carried

5. RECEIPT OF MINUTES

The October 14, 2025 Directors Remuneration Select Committee minutes, have been received.

6. NEW BUSINESS

6.2 Regional District's Director Remuneration & Expenses Comparison

The Report dated December 4, 2025 from Yev Malloff, General Manager of Finance, IT & Economic Development, re: Regional District's Director Remuneration & Expenses Comparison, has been received.

Yev Malloff provided an overview regarding the Regional District's Director Remuneration & Expenses Comparison and answered the Committee asked questions.

The Committee had a discussion regarding meal allowance rates.

Moved and seconded,
And resolved that it be recommended to the Board:

That RDCK Directors meal allowance and incidental expense rates will be tied to the BC Provincial Employee Group II rates and round to the nearest dollar for administration ease, effective January 1, 2027.

Carried

6.1 RDCK Directors Remuneration Survey Results

The Report dated December 2025 from Yev Malloff, General Manager of Finance, IT & Economic Development, re: RDCK Directors Remuneration Survey Results, has been received.

The Committee reviewed the RDCK Directors Remuneration survey results. They examined and discussed the Recommended Committee Focus Areas section of the survey and staff answered the Committee's questions.

STAFF DIRECTION: That staff investigate the number of special meetings in this term that needed a Board recommendation to pay stipend and the length of these meetings. Staff will bring back the information to the next meeting.

Moved and seconded,
And resolved that it be recommended to the Board:

That Directors attending the Federation of Canadian Municipalities (FCM) Conference be restricted to two times per term, effective January 1, 2027.

Carried

STAFF DIRECTION: That staff investigate the cost for the RDCK to purchase organizational cellphones for Directors and review the potential legal risks. Staff will bring back the information to the next meeting.

STAFF DIRECTION: That staff investigate the insurance/indemnification coverage for Directors. Staff will bring back the information to the next meeting.

STAFF DIRECTION: That staff bring back information to the next meeting regarding Alternate Director and Director stipend when an Alternate attends meetings on behalf of the Director.

ORDER OF AGENDA Item 6.3 Specific Requests and Action Items for Staff was considered at this time.

RESUMED

6.3 Specific Requests And Action Items For Staff
Staff reviewed the Committee's specific requests and actions items.

7. PUBLIC TIME
The Chair will call for questions from the public and members of the media at 3:01 p.m.

No public or media had questions.

8. NEXT MEETING
The next Directors Remuneration Select Committee will be held on January 27, 2026 at 1:00 p.m.

9. ADJOURNMENT
Moved and seconded,
And resolved:

The Directors Remuneration Select Committee meeting be adjourned at 3:02 p.m.

Carried

Digitally approved
_____
Henny Hanegraaf, Chair

REGIONAL DISTRICT OF CENTRAL KOOTENAY

SANCA WATER SERVICE
COMMUNITY ADVISORY COMMITTEE
DISCUSSION OUTLINE

Time: **2:00 pm PST / 3:00 pm MST**
Date: **Friday, December 12**
Location: **Hybrid Model / RDCK Kokanee Room**

Join Zoom Meeting
https://rdck-bc-ca.zoom.us/j/93375216831?pwd=uhOn1onCfblveu7XNNP7EK4DirfxaM.1

Meeting ID: 933 7521 6831
Passcode: 259829

Dial by your location
• 833 955 1088 Canada Toll-free

COMMITTEE MEMBERS
Committee Member Peter Cartwright
Committee Member Melissa Izon
Committee Member Marilyn Perrin
Committee Member Lisa Berry
Director Garry Jackman, Electoral Area A (ex-officio)

STAFF

Uli Wolf	General Manager, Environmental Services
Alex Divlakovski	Water Operations Manager
Chris Gainham	Utility Services Manager - regrets

1. WELCOME AND INTRODUCTIONS

2. STAFF REPORTS

2.1 Sanca Operations & Maintenance and Capital Update

Nothing significant in the reporting period.

2.2 Capital Projects

Staff presented the Sanca Park Water Supply and Distribution System Service Establishment Bylaw No. 2665. The Bylaw adjusts the service boundary by removing the two northern parcels and converting the existing specified area bylaw into a service establishment bylaw. The bylaw has now passed third reading. Staff are continuing to work with the Province and the affected landowner, providing administrative assistance as the landowner pursues a private water supply solution for the two parcels.

2.3 Ongoing Considerations

This system remains on a long-term Boil Water Notice. Proposed borrowing for a water treatment plant was presented to the community in 2016, however, it was not approved.

RDCK Staff to follow up on:

CAP1006-100 North Line Relocation to be renamed “Abandon North Line” and expenses adjusted to $5,000. Move remaining allocated funds ($45K) back into reserves.

Financial Plan amendment will be presented to the Board for future associated costs of removing northern properties.

Send AMP for Sanca to all CAC members.

3. 2025-2029 DRAFT FINANCIAL PLAN

A copy of the 2026-2030 Draft Financial Plan for Service S242 Water Utility-Area A (Sanca Park) is provided.

4. NEXT ASSEMBLY

The next assembly of Sanca Park Water Services Community Advisory Committee will be scheduled in accordance with Section of 9 (1) of the RDCK Drainage, Water and Wastewater System Community Advisory Committee Bylaw No. 2858.

REGIONAL DISTRICT OF CENTRAL KOOTENAY

YMIR WATER COMMISSION OF MANAGEMENT
OPEN MEETING MINUTES

Time: 10:00 am PST
Date: Friday December 12, 2025

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join Zoom Meeting
https://rdck-bc-ca.zoom.us/j/92444285701?pwd=faVU8IDkN3k976eUkfM0ZumxzQTmMZ.1

Meeting ID: 924 4428 5701
Passcode: 075829

Dial by your location
• 833 958 1164 Canada Toll-free

In-Person Location: Ymir Fire Hall, 7208 First Avenue, Ymir

COMMISSION MEMBERS PRESENT

Director H. Cunningham	Electoral Area G	In-Person
Commissioner T. Nixon		In-Person
Commissioner J. Leus		In-Person
Commissioner S. Mountford		In-Person (RDCK)

COMMISSION MEMBERS ABSENT
Commissioner T. Kingsley
Commissioner L. Hamnett

STAFF

Uli Wolf	General Manager of Environmental Services
Alexandra Divlakovski	Water Operations Manager
Emma Clark	Meeting Coordinator

4 out of 6 voting Commission members were present – quorum was met.

1. CALL TO ORDER

Manager Wolf called the meeting to order at 10:04 a.m.

1.1. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

1.2. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the December 12, 2025 Ymir Water Commission of Management meeting, be adopted as circulated.

Carried

1.3. RECEIPT OF MINUTES

The March 17, 2025 Ymir Water Commission of Management meeting minutes, have been received.

2. STAFF VERBAL REPORTS

2.1 OPERATIONS AND MAINTENANCE & CAPITAL UPDATE

Operations & Maintenance

- A new and more accurate level transmitter was installed in the intake weir for creek flow monitoring
- One significant service line leak was repaired by a customer this past spring
- Three hydrants were identified for repair during spring inspections and are now operational
- The intake pond was dredged to remove accumulated gravel and silt

Capital Projects

- No capital completed in 2025

Future Capital

- Replace obsolete UV units in 2027

2.3 QUARTZ CREEK NATURAL ASSET MANAGEMENT PLAN (NAMP)

The Quartz Creek NAMP provides a comprehensive assessment of Quartz Creek as a natural asset that underpins the Ymir water system, documenting existing conditions, anticipated land-use impacts, and the associated risks to water quality and supply continuity. It establishes a baseline for watershed condition and identifies priority monitoring, restoration, and risk-mitigation actions to help ensure long-term viability of the source water.

Overall, the NAMP reinforces that the watershed itself is a critical piece of infrastructure and that maintaining service levels requires both monitoring and ongoing engagement with upstream land-use activities. The NAMP provides additional technical information for future discussions with the Province and licensees regarding cumulative impacts and mitigation opportunities.

2.4 QUARTZ CREEK FLOW MONITORING SUMMARY

The 2024 Quartz Creek Flow and Water Quality Monitoring Report provides an updated picture of source conditions at the Ymir intake. Flow monitoring shows a wide seasonal range, with peak visually-recorded flows of approximately 395 L/s on April 30 and minimum flows of 8 L/s on September 16, reflecting the watershed's sensitivity to freshet and late-season low-flow periods. Data reliability improved in 2024 following controls upgrades in February, although visual readings were still used due to earlier level-sensor failures.

Water quality results remain consistent with prior years. Raw-water turbidity peaked at only 0.59 NTU during freshet (June 3), and pH values remained stable between 7.12 and 7.64. All raw and treated bacteriological samples were within acceptable limits, with no adverse treated-water results. Quarterly comprehensive chemistry results and disinfection-byproduct monitoring (THMs/HAAs) also remained well below Canadian Drinking Water Quality guideline limits.

Overall, the 2024 monitoring indicates that Quartz Creek continues to provide high-quality source water, but also reinforces the need for ongoing flow measurement and watershed oversight, particularly given the sharp decline to late-summer low flows.

3. 2026-2030 DRAFT FINANCIAL PLAN

The 2026-2030- DRAFT Financial Plan for Service S244 Water Utility-Area G (Ymir), has been received.

MOVED and seconded,
AND Resolved:

That the Ymir Water Commission of Management approve the draft 2026-2030 Financial Plan for the Water Utility-Area G (Ymir) Service S244.

Carried

4. PUBLIC TIME

The Chair called for questions from the public at 10:44 a.m.

No public.

5. NEXT MEETING

The next Ymir Water Commission of Management meeting will be scheduled at the call of the Chair.

6. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Ymir Water Commission of Management meeting be adjourned at 10:46 a.m.

Carried

APPROVED BY

_____

Director Cunningham, Chair

REGIONAL DISTRICT OF CENTRAL KOOTENAY

EDGEWOOD WATER SERVICE
COMMUNITY ADVISORY COMMITTEE
DISCUSSION OUTLINE

Time: 10:00 am PST
Date: Friday, December 15th, 2025
Location: Hybrid Model – Zoom & RDCK Kokanee Meeting Room, 202 Lakeside Drive, Nelson

Join Zoom Meeting
https://rdck-bc-ca.zoom.us/j/92665618270?pwd=O6hEElLmYZxQQTn9brnF9uanXkdoGd.1&from=addon

Meeting ID: 926 6561 8270
Passcode: 800522

Dial by your location
• 855 703 8985 Canada Toll-free

COMMITTEE MEMBERS PRESENT
Committee Member F. Webber
Committee Member B. Penner - Regrets
Committee Member B. Dummett
Committee Member K. Hopp - Regrets
Committee Member J. Irmen - Regrets
Committee Member J. Flintoft - Regrets
Director T. Weatherhead, Electoral Area K (ex-officio) - Regrets

COMMITTEE MEMBERS ABSENT

STAFF

Uli Wolf	GM of Environmental Services
Chris Gainham	Utility Services Manager
Alex Divlakovski	Water Operations Manager -Regrets

1. WELCOME AND INTRODUCTIONS

2. STAFF REPORTS

2.1 OPERATIONS & MAINTENANCE AND CAPITAL UPDATE

Operations and Maintenance

- Annual flushing and valve exercising completed
- Tree removal that was planned for this year will be completed early 2026

Capital Projects

- Old reservoir demolition and removal completed and under budget

CAC members commented that they understand that the installation of hydrants on a broad scale in the distribution system is a large expense but inquired about the potential to install a small number - 2 or 3 hydrants, at select locations including near the Elementary School (Monashee Ave), Edgewood General Store (217 Lakeshore Ave), Credit Union (223 Killarney Cr.)

Future Capital

- Design for replacing 320m of 6" asbestos cement water main along Killarney Cresent with 6" PVC to be completed in 2026
- Construction of above project to be completed in 2027

CAC members commented that they heard from a YRB staff person who lives in Edgewood that roads in Edgewood are scheduled for paving in 2026. RDCK Staff regularly engage Ministry of Transportation and Transit counterparts when planning/coordinating capital works and will double check any provincial surface/paving works planned.

CAC members inquired if standpipes in the Killarney Cr. Area will be reinstated/replaced as part of the planned linear infrastructure project?

A CAC member informed staff that he has experienced low water pressure (residence located on Killarney Cr.) primarily in the morning hours (~6AM) – Staff will investigate and report back.

CAC members expressed some concern about water use/filling/theft from residents outside of the Edgewood Water System.

From a bylaw perspective, RDCK Water Bylaw No. 2894 is clear that water from a Water System may only be used by authorized accounts within the defined Water Service Area. Conveying water to properties outside the service area, filling tanks or hauling water without approval. Temporary water use is only permitted with Manager approval and may be restricted to uses and locations consistent with the system's provincial water licence. The bylaw provides enforcement to address unauthorized use, and these provisions are intended to protect system capacity, fairness to ratepayers, and overall water security.

Improper water use can be reported to Water Inquiries 250.352.8161 or 1.800.268.7325 (Mon-Fri 8:30 am – 4:30 pm) or WaterContact@rdck.bc.ca

3. DRAFT 2026-2030 FINANCIAL PLAN

A copy of the DRAFT 2026-2030 Financial Plan for Service S253 Edgewood Water Utility is provided.

CAC members commented that there is no longer a Church in the system and the parcel now has a SFD.

Staff noted that beginning in 2026, individual water systems will contribute directly and on a proportional basis to the RDCK corporate Asset Management Program (AMP); this contribution is not yet reflected in the current budget. For the Edgewood Water System, the estimated AMP contribution in 2026 is $894 but we expect this value to be refined in the coming weeks – this will be incorporated in an updated budget. To maintain a balanced budget, the annual contribution to reserves will be reduced by the same amount.

4. NEXT ASSEMBLY

The next assembly of the Edgewood Water Services Community Advisory Committee will be scheduled in accordance with Section of 9 (1) of the RDCK Drainage, Water and Wastewater System Community Advisory Committee Bylaw No. 2858.

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Regional Accessibility Advisory Committee

DISCUSSION OUTLINE

1:00 p.m.
December 15, 2025
Remote Meeting

COMMITTEE MEMBERS

Committee Member A. DeBoon	Town of Creston
Committee Member C. Hopkyns	
Committee Member H. Alex	
Committee Member K. Fitz-Earle	

COMMITTEE MEMBERS ABSENT

Committee Member A. Davidoff	Electoral Area I
Committee Member A. Folk	
Committee Member A. Stubbs	
Committee Member L. Popoff	
Committee Member S. Dyck	
Committee Member T. Lengyell	

GUEST

Trish Kelly	Untapped Accessibility
Sarah Molder	Untapped Accessibility
Natasha Ewashen	Town of Creston

STAFF

Mike Morrison	Corporate Officer
Angela Lund	Deputy Corporate Officer
Trisha Davison	Regional Manager – Recreation and Client Services

1. Welcome And Introductions

2. NEW BUSINESS

2.1 Discussion: Draft RDCK Accessibility Plan

The following materials for the Draft RDCK Accessibility have been received:

- **List of Changes (Attachment A):** RAAC Accessibility Plan Feedback: What we heard and what we did;
- **Tracked Changes (Attachment B):** Regional District of Central Kootenay Accessibility Plan; and
- **RDCK Accessibility Plan (Attachment C):** Clean version of the plan with no track changes.

Trish Kelly provided an overview of the changes to the RDCK Accessibility Plan.

The RAAC endorses the RDCK Accessibility Plan and a recommendation and staff will request a recommendation be added to the January 22, 2026 Board meeting to adopt the plan.

2.2 SPARC-BC Funding – Deadline March 31, 2026

The staff are requesting the RAAC's endorsement for the RDCK's application to SPARC-BC Funding for staff training as per the Accessibility Plan.

The RAAC endorses RDCK staff putting in an application to SPARC-BC Funding and a recommendation be added to the January 22, 2026 Board meeting.

3. NEXT ASSEMBLY

The next meeting of Regional Accessibility Advisory Committee has not been scheduled.

REGIONAL DISTRICT OF CENTRAL KOOTENAY

SOUTH SLOCAN WATER SERVICES COMMUNITY ADVISORY COMMITTEE
DISCUSSION OUTLINE

Date: **Tuesday, December 16, 2025**
Time: **10:00 am PST**
Location: **Hybrid Model / RDCK Board Room**

Join Zoom Meeting
https://rdck-bc-ca.zoom.us/j/95085850350?pwd=uPuQDOsdqz16dsGJ0pWX6nc07wqzwb.1

Meeting ID: 950 8585 0350
Passcode: 513619

Dial by your location
• 833 955 1088 Canada Toll-free

COMMITTEE MEMBERS
Committee Member Peter Wood
Committee Member Kathy Loxam
Committee Member Gary Niminiken
Committee Member Ian McGovern
Committee Member George Mentz
Committee Member Mandy Chutskoff
Director W. Popoff, Area H, Ex-officio

STAFF

Uli Wolf	GM of Environmental Services
Chris Gainham	Utility Services Manager
Alex Divlakovski	Water Operations Manager

1. WELCOME AND INTRODUCTIONS

2. STAFF REPORTS

2.1 OPERATIONS & MAINTENANCE AND CAPITAL UPDATE

Operations and Maintenance

- Two major distribution system leaks were repaired
- Annual flushing and valve exercising was completed
- Annual dam cleaning and inspection completed
- Highway water main crossing has been located and identified
- 1-micron absolute filter consumption has increased

Capital Projects

- No capital completed in 2025

Staff provided an update on the distribution system upgrades planned for 2025 in the South Slocan water system. The RDCK is planning to replace a section of the distribution main, a portion of which was intended to utilize a casing/carrier pipe associated with the Ministry's 2017 South Slocan overhead highway project. At the time, the RDCK had an agreement with the Ministry for the installation of two casing pipes for future utility use. During detailed project planning, RDCK staff confirmed that one of the two casing pipes anticipated for this work was not installed as part of the 2017 project. Staff are currently engaged in discussions with the Ministry to work toward a resolution, and will provide further updates as those discussions progress.

Staff reviewed recent watermain breaks and locations with the CAC in terms of prioritizing watermain for future replacement, challenges with historic alignments on private property and without a statutory right of way and costs associated with moving replacements into the road right of way, upsizing opportunities with 6' mains and hydrants.

CAC Members with historic knowledge of the construction of the SSL system requested a copy of infrastructure mapping to review and mark-up with notations so as to capture knowledge of the system and ground conditions – Staff provided a hardcopy of mapping and CAC member provided photos of system work that were filed to the SSL Water system files.

Future Capital

- Media replacement in one filter housing
- Dam assessment and potential upgrades
- Standby booster pump
- Distribution system upgrades (location yet to be determined)

3. 2026-2030 DRAFT FINANCIAL PLAN

A copy of the 2026-2030 DRAFT Financial Plan for Service S245 Water Utility-Area H (South Slocan) is provided.

Director Popoff informed the CAC that he would like to allocate Community Works and Community Development funds for planned capital projects for 2026 to offset the planned reserve contribution that was to budget these works. The Grant revenue will be included in the budget update for the service.

CAC members inquired about opportunities to better engage water users in the community and providing them information about the CAC and CAC Members – perhaps by leveraging communication materials sent out to users as part of annual billing (e.g. the annual drinking water information brochure) – Staff will investigate any privacy concerns/requirements and will report back to the CAC.

4. NEXT ASSEMBLY

The next assembly of South Slocan Water Services Community Advisory Committee will be schedule in accordance with Section of 9 (1) of the RDCK Drainage, Water and Wastewater System Community Advisory Committee Bylaw No. 2858.

REGIONAL DISTRICT OF CENTRAL KOOTENAY

AREA I ADVISORY PLANNING AND HERITAGE COMMISSION
OPEN MEETING MINUTES

6:30PM
Monday, January 5, 2026
Hybrid Meeting

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:
https://rdck-bc-ca.zoom.us/j/98440624910?pwd=9JQyXil1Zannf7mif5hF90fAswn5qj.1

Join by Phone:
1 778 907 2071 Canada

Meeting ID: 984 4062 4910
Passcode: 640628

Meeting Location:
Brilliant Cultural Centre -Youth Room
1876 Brilliant Rd, Castlegar, BC

COMMISSIONERS

Commissioner Brian Bebelman	Electoral Area I, Chair
Commissioner Kelly Poznikoff	Electoral Area I

COMMISSIONERS Absent

Commissioner Andy Ozeroff	Electoral Area I

DIRECTORS

Andy Davidoff	Electoral Area I, Director

STAFF

Sadie Chezenko	Planner
Laura Christie	Planning Technician

PUBLIC
Harold Chernoff Applicant (online)

1. CALL TO ORDER
Director Davidoff called the meeting to order at 6:39 p.m.

2. ELECTION OF CHAIR
Call for nomination (3 times)

DECLARATION OF ELECTED OR ACCLAIMED CHAIR
Director Davidoff ratifies the appointed Commissioner Bebelman as Chair of the Area I Advisory Planning and Heritage Commission for the remainder of their term.

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT
We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

4. ADOPTION OF AGENDA
MOVED and seconded,
AND Resolved:

The Agenda for the January 5, 2026 Electoral Area I Advisory Planning and Heritage Commission meeting, be adopted with the following:

- begin with item 6.2 before item 6.1
- the addition of items 6.4 and 6.5

before circulation.

Carried

5. RECEIPT OF MINUTES
The December 10, 2024 Electoral Area I Advisory Planning and Heritage Commission minutes, have been received.

6. STAFF REPORTS

6.1 **DEVELOPMENT VARIANCE PERMIT APPLICATION (V2507I) – Stacy Johnston**
The Development Variance Application dated December 1, 2025, from Sadie Chezenko, Planner 1, has been received.

Moved and seconded,
AND Resolved:

That the following motion **BE REFERRED** to the next Area I Advisory Planning and Heritage Commission meeting:

That the Area I Advisory Planning and Heritage Commission **SUPPORT / NOT SUPPORT** Development Variance Permit Application to Stacy Johnston for the property located at 2270 Lower Gibson Road, Pass Creek LOT 2 DISTRICT LOT 7448 KOOTENAY DISTRICT PLAN NEP76618 to the February, 2026 Area I APHC meeting.

Carried

6.2 **BYLAW AMENDMENT APPLICATION (Z2211I) – Harold Chernoff**

The Bylaw Amendment Application dated December 1, 2025, from Sadie Chezenko, Planner 1, has been received.

Moved and seconded,
AND Resolved:

That the Area I Advisory Planning and Heritage Commission **SUPPORT** the Bylaw Amendment Application to Harold Chernoff for the property located at 1757/1875 Terrace Road, Castlegar, Electoral Area I, That part of SUBLOT 28 DISTRICT LOT 4598 KOOTENAY DISTRICT PLAN X34.

Carried

- Planner provided a brief explanation of the proposed bylaw amendment.
- Area Director posed questions to the applicant about the long-term plan for the property and the possibility of subdivision rather than cluster housing.
- Applicant states that, at this time, subdivision is not being considered but it may be considered in the future.
- General discussion about cluster housing and complications that can arise with cluster housing (eg. estate planning challenges). Planner identified that the minimum lot size for subdivision for this parcel is 1.0 hectare.
- Commissioners stated their support for the application, commenting on the large size of the property.

6.3 **BYLAW AMENDMENT APPLICATION – RDCK Planning Department**

The Bylaw Amendment Application dated August 7, 2025, from Sadie Chezenko, Planner 1, has been received.

Moved and seconded,
AND Resolved:

That the Area I Advisory Planning and Heritage Commission **SUPPORT** the Regional District of Central Kootenay Zoning Amendment Bylaw No. 3053, 2025 to further implement the requirements of Provincial Bill 44 – Housing Statutes (Residential Development) Amendment Act.

Carried

- Planner provided a summary of the proposed changes, clarifying that the changes do not impact the intent of the bylaws that were adopted in 2024. Staff also noted that there were minor clarifications to the bylaws including for formatting and terminology.
- A Commissioner expressed concerns about aquifer sensitivity in Shoreacres and the impact of increased density on the aquifer.
- Planner noted that water and septic is generally regulated by the Province and that the Aquifer Protection Development Permit and minimum parcel size in zoning are RDCK tools for providing protection.
- General discussion about benefits of allowing cluster housing vs benefits considering increased density on a case-by-case basis through individual bylaw amendment applications.

6.4 **FOR DISCUSSION: THRUMS CEMETERY AND THE RDCK COMMUNITY HERITAGE REGISTRY**

Moved and seconded and
Resolved:

That the Area I Advisory Planning and Heritage Commission **SUPPORT** the commencement of the process to include the Thrums Cemetery in the RDCK Community Heritage Registry.

Carried

6.5 **FOR DISCUSSION: RECOGNITION OF SERVICE**
Congratulations to Andy Ozeroff for his 45 years of service on the Area I Advisory Planning Commission.

7. PUBLIC TIME
The Chair called for questions from the public at 8:37 p.m.

8. NEXT MEETING
The next Electoral Area I Advisory Planning and Heritage Commission Meeting has yet to be scheduled.

ADJOURNMENT
MOVED and seconded,
AND Resolved:

The Electoral Area I Advisory Planning and Heritage Commission meeting be adjourned at 8:40 p.m.

Carried

Approved by

_____

Brian Bebelman

REGIONAL DISTRICT OF CENTRAL KOOTENAY

CASTLEGAR & DISTRICT RECREATION COMMISSION
OPEN MEETING MINUTES

4:00 p.m.
January 6, 2026

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

COMMISSION MEMBERS

Commissioner Member A. Davidoff	Director Area I
Commissioner Member M. McFaddin	City of Castlegar
Commissioner Member B. Bogle	City of Castlegar
Commissioner Member S. Heaton-Sherstobitoff	City of Castlegar
Commissioner Member H. Hanegraaf	Director Area J

STAFF

Joe Chirico	General Manager of Community Services
Craig Stanley	Regional Manager – Operations & Asset Manager
Trisha Davison	Regional Manager – Recreation & Client Services Manager
Cary Gaynor	Regional Parks and Trails Manager
Stuart Horn	RDCK CAO
Jenna Chapman	Meeting Coordinator

GUESTS

Chris Barlow	City of Castlegar CAO

5 out of 5 voting Commission members were present – quorum was met.

1. CALL TO ORDER

Joe Chirico, General Manager of Community Services called the meeting to order at 4:02 p.m.

2. ELECTION OF CHAIR

CALL FOR NOMINATIONS (3 Times)

Member Hanegraaf nominated Member Bogle

DECLARATION OF ELECTED OR ACCLAIMED CHAIR

General Manager of Community Services, Joe Chirico ratifies the appointed Commission Member Bogle as Chair of the Castlegar & District Recreation Commission for 2026.

Carried

1. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the January 6, 2026, Castlegar & District Recreation Commission meeting, be adopted as circulated.

Carried

2. RECEIPT OF MINUTES

The December 2, 2025, Castlegar and District Recreation Commission minutes, have been received.

3. DELEGATE

Patrick Audet, from Kootenay Rockies Disc Golf Society will provide a discussion to the Commission re: developing a plan for Disc Golf at Pass Creek Park including the following notable discussion items:

- Proposal to construct an 18-hole disc golf course at Pass Creek Park.
- Layout: 9 holes on the east side (campground) and 9 holes on the west side (fairgrounds) of Norns Creek.
- Park features:
  - East side: campground, ball diamond, soccer/field hockey field, deactivated swimming pond.
  - West side: horse paddock, covered stage, exhibition buildings, parking areas.
- Connectivity goal: Develop stairs or walkway to link east and west sides via Broadwater Road bridge.
- Estimated total: $42,000.
- Target completion: June 2026.
- Request: Commission to consider to provide thema Letter of Support at the February 3, 2026 meeting and Staff to discuss how we can put this into their workplan.

4. STAFF REPORTS

5.1 Arena (Castlegar Complex)-Castlegar and Areas I and J Service S222 (S222)and Aquatic Centre-Castlegar and Areas J and I Service S227 (S227) 2026 DRAFT Budget

The Commission Report dated January 6, 2026 from RDCK Staff, re: S222 and S227 2026 DRAFT Budget, has been received with the following key discussion items:

Timeline for Financial Plan Documents

- The five-year financial plans for Services S222 and S227 will be presented at the February meeting.

Current Budget Status

- The budget presented today is preliminary and not final.

Borrowing Proceeds

- Borrowing proceeds for 2025–2026 are significantly lower due to reallocation of capital funding.
- Revised project priorities have reduced the need for borrowing.

Transfers and Allocations

- Transfers from reserves are included.
- The Board has directed that transfer processes be made more transparent.
- Transfer to Community Services has been adjusted.
- All training programs have been consolidated regionally for efficiency.

Service S227 Highlights

- Requisition has decreased, and user fees are projected to decline due to extended closure of the pool.
- Operational increases are most significant in S227, primarily due to union wage impacts.
- Despite this, overall taxation for S227 decreases by 8.3%.
- Higher repairs and maintenance costs require further explanation at a future meeting.

Capital Expenditures

- For 2026, note the addition of capital expenditures and transfer to project management.

Operational Planning

- During facility shutdown, lifeguards will be reassigned to other duties rather than layoffs.
- Explore opportunities to utilize lifeguards in other community-benefit roles.
- There will be changes at Board direction to fund asset management.

5. NEW BUSINESS

6.1 2026 Proposed Meeting Dates

Commission and Staff discussed 2026 meeting dates with staff with the conclusion that a poll will be sent out for the meeting dates which have conflicts.

6. CORRESPONDENCE

7.1 Castlegar and District Minor Hockey Association

Letter dated December 2025 from the Castlegar and District Minor Hockey Association has been received.

7. PUBLIC TIME

The Chair will call for questions from the public at 5:31 p.m.

8. NEXT MEETING

The next Castlegar & District Recreation Commission meeting is scheduled for February 3, 2026 at 4:00p.m.

9. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The next Castlegar & District Recreation Commission meeting be adjourned at 5:32 p.m.

Carried

Digitally Approved

B. Bogle, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. *N/A*

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Castlegar & District Recreation Commission Meetings

1. *N/A*

Angela Lund

To: Joanne Siderius; RDCK Info
Cc: genna lintz; Anne Pigeon; Tom Newell; Cheryl Graham
Subject: RE: Kokanee Creek Nature Centre

From: Joanne Siderius <siderius@netidea.com>
Sent: Monday, December 8, 2025 8:06 AM
To: RDCK Info <Info@rdck.bc.ca>
Cc: siderius@netidea.com; genna lintz <gennarosel@hotmail.com>; Anne Pigeon <arpigeon@telus.net>; Tom Newell <TNewell@rdck.bc.ca>; Cheryl Graham <CGraham@rdck.bc.ca>
Subject: Kokanee Creek Nature Centre

CAUTION **This email originated from outside the organization. Please proceed only if you trust the sender.**

Good morning!

I wish to thank the Regional District for their support of the Kokanee Creek Nature Centre. As you know, the centre is operated by the Kokanee Creek Nature Centre Society. The grant we received last year from the RDCK was vital to our operation. It helped us offer 14 outdoor education programs and hire nine staff - we tallied almost 34,000 visits to the centre. Program highlights included offering Jerry's Rangers to over 1,400 kids and their families; hosting almost 1,000 visitors to evening naturalist talks; and hosting a summer speaker series featuring seventeen guest speakers who spoke to over 700 people. We welcome many local people as well as international visitors and people from all over Canada.

I previously sent our 2025 activity report to the RDCK and, for your information, am attaching it to this email as well. I would be happy to give a presentation to the board about our activities.

I wish all a very happy holiday season!

Yours truly,

Joanne Siderius
Senior Naturalist,
Kokanee Creek Nature Centre

--
J.A. Siderius, Ph.D.
Kokanee Creek Nature Centre
watch our wildlife videos at:
Vimeo
and on Facebook

2025 KOKANEE CREEK NATURE CENTRE ACTIVITY REPORT

By J.A. Siderius, Ph.D.

September 24, 2025

Kokanee Creek Nature Centre
2025 Activity Report

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KOKANEE CREEK NATURE CENTRE

Summary

The Kokanee Creek Nature Centre is operated by the Kokanee Creek Nature Centre Society, a non-profit that strives to offer professional outdoor education to park visitors and the surrounding communities. We were open from May 17 to September 28, 2025, and hired nine staff: a Centre Coordinator/naturalist, a Head Naturalist, a Senior Naturalist, two Junior Naturalists and four baristas (Bearistas!) and Visitor Services staff.

We recorded almost 34,000 visits and offered fourteen outdoor education programs. Program highlights include offering Jerry's Rangers to over 1,400 kids and their families; hosting almost 1,000 visitors to evening naturalist talks; and hosting a summer speaker series featuring seventeen guest speakers who spoke to over 700 people. Our canoe raffle featured a Hellman Kootenay Canoe donated by the Nelson Credit Union and Friends of West Kootenay Parks that raised over $6,000.00 for our outdoor programs.

Storytellers again had a successful year, telling stories to over 300 visitors! Our naturalists led walks that included Early Bird Saturday morning walks, two night walks (watching for bats, listening for owls and watching the stars), three Botany walks and daily afternoon walks to 365 centre visitors.

We also held two great events: Night Ride Home is a Joni Mitchel tribute band that entertained 140 people at the centre and raised over $1,000.00 for our outdoor programs. Parks Day, was hosted by BCParks staff and the Kokanee Creek Nature Centre and was attended by over 160 people. We had a barbeque and cake and great games and activities to celebrate the day.

All our day-time programs also had a successful year. We attracted more visitors to the centre than in 2024 and most programs were more successful than in 2024. Jerry's Rangers, for instance attracted substantially more visitors than in 2024. We offered more naturalist talks and walks and invited more guest speakers than in 2024.

We collaborated with various organizations including: BC Parks Federation, BC Fisheries, Living Lakes, BC Parks, and the Kokanee Salmon School Programs.

Introduction

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Attendance

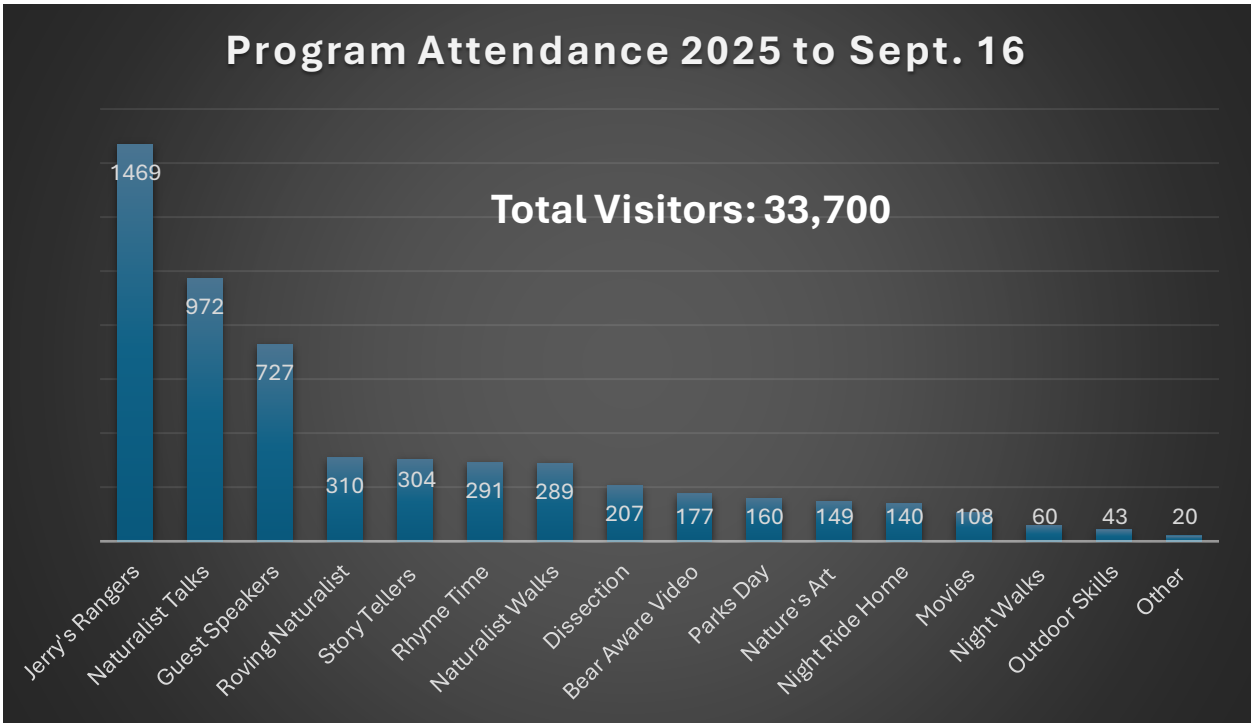


Figure 1 Program Attendance in 2025

We hosted 33,700 visitors in the centre from opening until September 16 (figure 1). Jerry's Rangers was offered daily and attracted over 1,400 6–9-year-olds and their families. This program was even more popular than in 2024 (figure 2). Evening programs also more popular or as popular as in 2024: almost 1,000 people attended the Naturalist talks (we offered some morning and afternoon naturalist talks in addition to evening talks). Our seventeen guest speakers brought over 700 visitors to the centre. (figure 1).

Storytellers again had a successful year, telling stories to over 300 visitors! Our naturalists led walks that included “Early Bird Saturday Morning Walks”, two night walks (watching for bats, listening for owls and watching the stars), three Botany walks and daily afternoon walks. We offered walks to 365 centre visitors.

We also held two great events: Night Ride Home is a Joni Mitchel tribute band that attracted 140 people and raised over $1,000.00 for our outdoor programs. Parks Day, a hosted by BCParks and the Kokanee Creek Nature Centre fed hotdogs and cake to over 160 people. We all played games and visited the information booths (figure 3).

All our day-time programs had a successful year (figure 1). We attracted more visitors to the centre than in 2024 (figure 2) and most programs were more successful than in 2024. For instance, Jerry’s Rangers attracted substantially more visitors than in 2024. We offered more naturalist talks and walks and invited more guest speakers than in 2024.

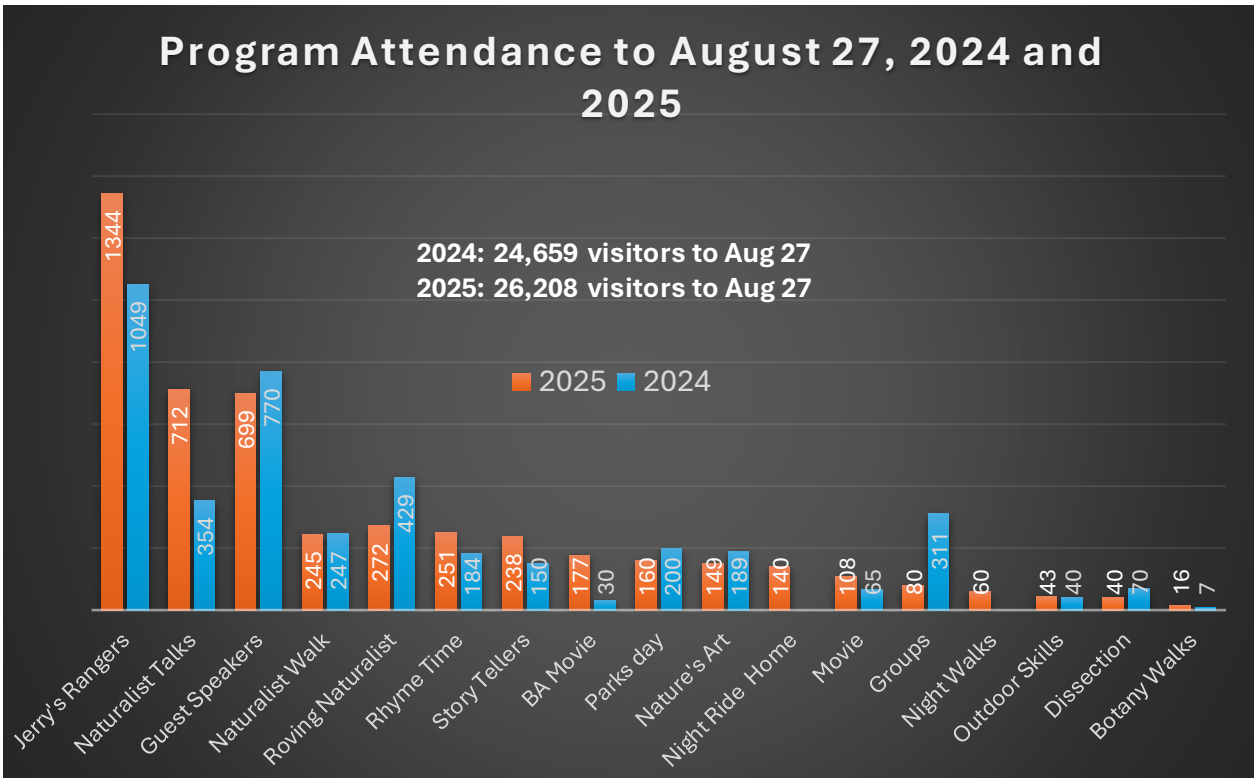


Figure 2 2024 and 2025 Program Attendance

KOKANEE CREEK NATURE CENTRE

Program Descriptions

Jerry's Rangers: A BC Parks program that takes 6- to 9-year-olds outdoors. They play games, go on walks, and take part in crafts and other outdoor activities.

Figure 3 Some Activities in 2025

Naturalist Talks: Over the season we offered evening naturalist talks in the Suzy Hamilton Theatre in the centre. Talk topics included: "Owls, What a Hoot", "Howdy Neighbour" (wildlife trail cam videos and stories), "Redfish!", "Bears, Bears, Bears", "Kokanee Creek Wildlife Babies", "Kokanee Creek Botany", "Curious Corvids", "Winter…brrrr", "Nature's Engineers", "Bats!", "Sturgeon and Burbot: Creatures of the Deep", "Otters, Cougars and Coyotes Oh My!" "The Disappearing Amphibians – Ribbet!!", "Ospreys and Eagles" and more.

KOKANEE CREEK NATURE CENTRE

Guest Speaker Series: During July and August evenings seventeen speakers spoke in the theatre on topics including Grizzly Bear Management, Cougar Management, Kootenay Geology, the History of the Busk Estate, Sinixt Archaeology, Bees, Butterflies, Kokanee Salmon Management, and more! (figure 4)

Figure 4 Thank you to our guest speakers!

Roving Naturalist: Our naturalists head out onto the trails to chat with visitors about the park, our programs and the area.

Storytellers: Every Saturday night the Nelson Storytellers guild offers stories in the theatre to all ages.

Rhyme Time: Songs and rhymes for pre-schoolers, aka Mother Moose!

Naturalist Walks: Saturday 'Early Bird Walks' and daily Afternoon Walks offer visitors the chance to explore the park trails with a naturalist.

Kokanee Salmon Dissections: Popup dissections of Kokanee Salmon out on the front lawn for everyone! The spawning salmon die after spawning and we have permission to borrow the dead fish for dissection. We put the dissected salmon back in Kokanee Creek to become part of the ecosystem when we are done with the fish.

Figure 5 Naturalist Activities

Staying Safe in Bear County (Bear Awareness Video): We play this 20min video about human-bear safety in the theatre upon request.

Parks Day: On the 19th of July over 250 people joined us to celebrate BC Parks and to play games, visit displays, and to eat cake and hot dogs. A great day was had by everyone! (figure 6).

Figure 6 Parks Day Activities

Nature's Art: Arts and crafts on the trails, on the beach or at the centre – all ages were welcome and came to the centre.

Night Walks: This year we held a night walk after an evening Bat naturalist presentation and another after an Owl presentation. Both nights we saw bats, listened for owls and walked to the beach where we watched the dusk turn to night over the lake.

Night Ride Home Benefit: Night Ride Home is a Joni Mitchel tribute band that held a fund-raiser for the Nature Centre on June 29. Over 160 people came and raised over $1,000.00 for our outdoor programs – thank you!

Movies: Rainy Day movies played in our theatre when it Is pouring outside – mostly for the kids.

Groups: Senior groups, Scouts, school groups and other community groups came for custom programs.

Outdoor Skills: From using compasses and maps to learning how to tie knots and how to use a tarp to make a shelter, 9–13-year-olds learn outdoor skills.

Botany Walks: Ursula Lowrey, our resident botanist took visitors out on the trails to look at plants.

Social Media

Facebook Kokanee Creek Nature Centre: Our Facebook page has 4,300 followers overall and 34,000 views. We post our schedules, events, speaker posters and videos on Facebook.

Vimeo.com/kokaneecreeknaturecentre : Our Vimeo page highlights over 650 trail cam and go pro videos. We have 102 followers and 9,898 views over the past year with 5,025 unique viewers. (figure 7)

Figure 7 Trail Cam videos show Kokanee Creek Wildlife

Instagram: We have 662 Instagram followers and 169 posts, including innovative posts of schedules, videos and events by our junior naturalists.

KOKANEE CREEK NATURE CENTRE

Nature Centre Projects

Figure 8 The winners of the Hellman Kootenay canoe donated by the Nelson and District Credit Union and the Friends of West Kootenay Park. Thank you!

Boat Launch Kiosk Upgrade: L. Murray, as part of the Sturgeon-Burbot Outreach Project, designed new information posters about the fish of Kootenay Lake. This project is awaiting approval from BCParks. (figure 9)

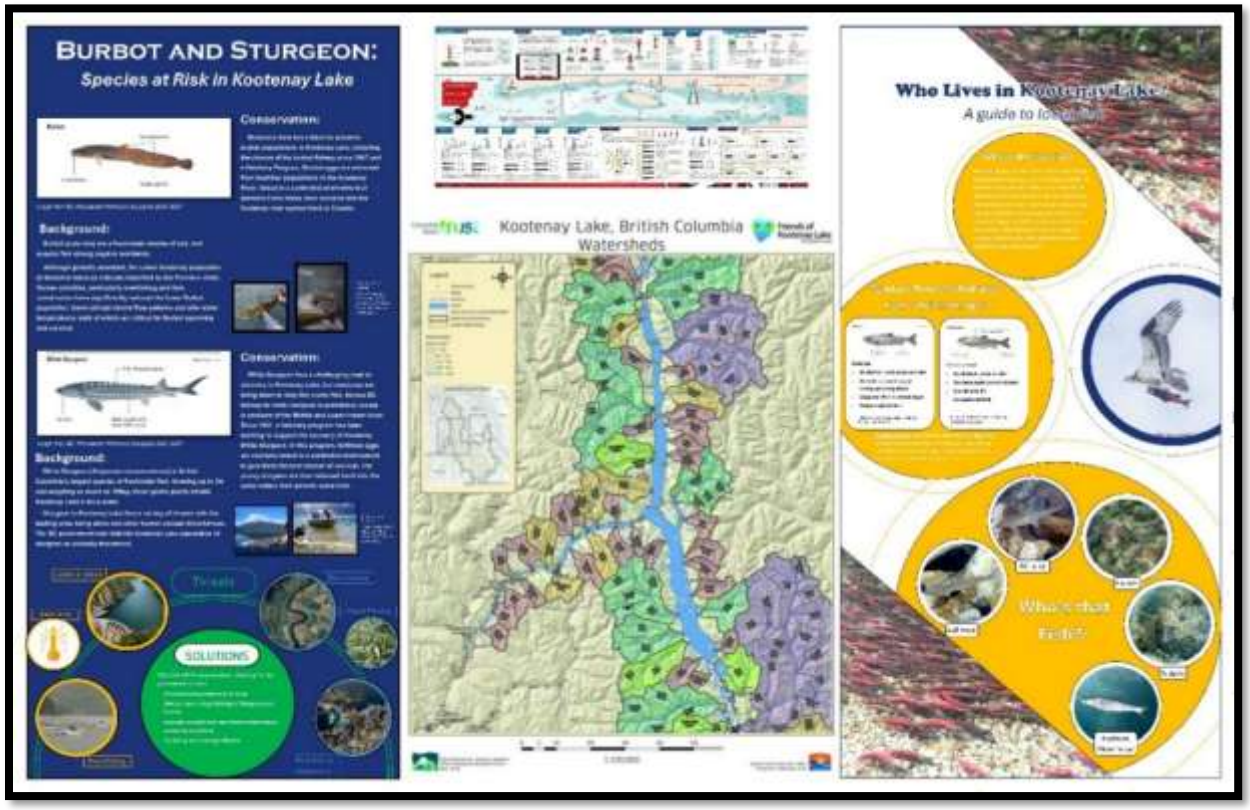


Figure 9 Boat Dock Update at Kokanee Creek Provincial Park

Taxidermic Wildlife Display Upgrade: J. Findlay upgraded our Kootenay Wildlife Taxidermic Display by adding "quick facts", labels and names to the specimens in the display (figure 10).

Figure 10 Updated labels and "quick facts" on our wildlife display.

Decomposer Display: M. Pastor set up an aquarium with soil and isopods (along with an explanatory pamphlet) to demonstrate decomposition in the soil. People really enjoyed looking for the isopods with a magnifying glass. (figure 11).

Figure 11 A Soil Decomposer Display

Mammals of Kokanee Creek Provincial Park Pamphlet: L. Murray produced a pamphlet showing the common wildlife of Kokanee Creek Provincial Park that is shown in Appendix 3. The pamphlet is offered free to nature centre visitors and in the Nelson Chamber of Commerce Visitor Centre.

3-D Parks Map: In partnership with the Friends of West Kootenay Parks, we are developing 3-D maps of the area to highlight the topography of the area for visitors. The project will be developed over the winter.

Discovery Room: We have continued to add hands-on activities and displays to our very popular discovery room including a box of “Lincoln Logs”, floor puzzles, balancing toys and more animal plaster tracks and preserved wildlife sign. The puppets continue to be our most popular Discovery Room activity, along with the poo drawer!

Collaborations

Kokanee Salmon School Programs: The KSSP gave 48 school presentations to over 2,000 people from local schools. Four naturalists (G.Lintz, A. Spadafora, Q, Macpherson and R. Simoni) delivered the program in 2025. This well-loved program tells the story of the Kokanee Salmon life cycle with a play, a fish dissection and a guided channel walk to see the Kokanee Salmon (figure 12).

Figure 12 Dissecting a Kokanee Salmon

Bear Guardian Program (B.C. Parks) – Eight guardians and interpreters worked on the channel managing people while the Kokanee Salmon and the occasional bear showed up on the viewing bridge. We hosted almost 20,000 people to the viewing bridge on the spawning channel in 2024 and we believe that we will have welcomed as many people in 2025. There were approximate 3,000 fish spawning and 3 bears that also visited the channel during August and September 2025.

BC Parks Foundation (Malaise Traps): we collected and processed malaise traps to sample invertebrates attracted to the traps. This is an ongoing project with the University of Guelph and BC Parks Foundation.

Living Lakes: we participated in an amphibian and a bird survey in wetland/riparian areas at Kokanee Creek Provincial Park.

BC Fisheries Sturgeon-Burbot Outreach – We offered Sturgeon-Burbot outreach education to 402 people as part of a contract with BC Fisheries. We offered 6 Jerry's Rangers programs, 4 theatre presentations and one display to 160 people We also updated the kiosk by the boat dock at Kokanee Creek Provincial Park (figure 13).

Figure 13 Sturgeon-Burbot Outreach

Acknowledgements

The Kokanee Creek Nature Centre Society and staff are very appreciative of all our sponsors and donors! (figure 14) We offer these programs for you, your families and all those interested in coming to visit the nature centre. Thank you!

Thank you to the BC Parks Foundation for your substantial financial grant to the centre and your moral support for our staff.

The Friends of West Kootenay Parks, particularly B.Bryce, drummed up dollars and donors for our various programs and, along with the Nelson and District Credit Union, provided funds to purchase the canoe for our canoe raffle. Thanks for stepping up when we faced the loss of a major sponsor!

The Regional District of the Central Kootenay supports us with a much appreciated yearly grant for our outdoor education programs. We stive to make our local communities a better place to live by offering our summer programs.

BC Parks is a steadfast supporter of our programs. Thanks in particular to N. Smith to K. Wood and to J. Garth. Thanks Jim for being a rock of support for all those years. We will miss you.

We are so lucky to be working in this incredible provincial park. We are also privileged to be working alongside the RAP Park Contracting staff who are dedicated not only to keeping this park as clean and well-maintained, but to going the extra mile to make it a great camping experience. Thank you!

Night Ride Home not only brought the music of Joni Mitchell to our little nature centre, they also raised over $1,000.00 for our programs. No paving paradise here!!!

Thanks to Storytellers B Gray and R Stothers and to botanist U. Lowrey for offering programs in our park. And we owe a big thank you to our guest speakers: E. Khunert, G. Mowat, G. MacHutcheon, T. Nelson, G. Nesteroff, H. Hammond, B.Beckwith, C. Zinkan, the Nelson Nerds, Living Lakes, CKISS, V. , J. Arndt, M. Teather, Friends of Kootenay Lake, the Native Bee Society and J. Dulisse.

The Interpreters and compliance staff who comprise the Bear Guardians on the spawning channel did a wonderful job with interpretation and enforcement. Thank you to G.Munro, T.Roos, M. Nelson, L. Thomson, N. Dohan, U. Lowrey, R. Beckett, S. Broom and B.Harper for their work on the channel.

Coming to work is always fun – we have a great office after all - but this season was outstanding! We had an amazing team of naturalists who made our educational programs fun, exciting, and all while offering attention-grabbing facts! L. Murray, our Senior Naturalist, Junior Naturalists J. Findlay and M., Pastor and Q, Macpherson (WKTEP student) made the centre a smiling happy place for everyone. Thank you!

G Lintz did a super job of supervising the Redfish Café, ordering merchandise and sharing her experience as a naturalist. J. Siderius mentored the naturalists made trail cam videos, gave naturalist talks and walks and wrote funding applications and reports. We both work here because we love this place!

Our bearistas, H. Soros, M. Veale, B. McTague, I. Phillips and our naturalists , served over 6,500 specialty drinks at the Redfish Café! That includes 1,681 Lattes! All this while giving out great visitor information and keeping us all well supplied with pastries. Great job! That little café certainly brings in a lot of revenue! It is a pleasure to work here with all these wonderful people.

A. Pigeon deserves a special mention - she keeps the wheels running on this little nature centre. She rescues us from internet disasters, keeps our finances above water, makes sure the centre offers the best education we can - and she bakes much in-demand-cinnamon buns. Without her the nature centre would not have survived. Thanks big time Anne!!!

And of course, to all our friends who come year after year to see us and the sponsors that show their faith in our vision. Thank you! We look forward to seeing you in years to come!

Figure 14 Thank you to our wonderful Sponsors and Donors!

Figure 15 Thank you from all of us at the Kokanee Creek Nature Centre!

KOKANEE CREEK NATURE CENTRE

Appendix One: Naturalist Testimonials

Linn Murray 2025 Working at Kokanee Creek, fulfilling our mission to foster lifelong connections between visitors young and old and the beautiful nature around us, is deeply meaningful and immensely gratifying work. As Genna puts it, we should “look forward to coming to work.” This year I truly felt excited by each new day, and I look forward to continued involvement with the Nature Centre’s mission no matter what the future may hold.

Jessi Cherry, 2024 This year had many ups and downs. I learned how to overcome my anxiousness around public speaking and how to navigate working as a children’s educator. I enjoyed working in and with nature all summer and I loved meeting many people with different backgrounds who all taught me a variety of things. The best part of the day was constantly learning new things almost every day, either about the land I live on, plants, animals, or the people around me. Thanks for a great summer.

Sarah Town, 2023 As a somewhat discombobulated newcomer to the Kootenays, working at the Nature Centre has been grounding to say the least. There is a certain constant you can count on each day at Kokanee Creek: people at the park want to connect with nature. Although there is endless - at times overwhelming - learning to be done regarding the complex relations among all the inhabitants of Kokanee Creek and the greater Inland Temperate Rainforest ecosystem, the reliable presence of park visitor curiosity provides an excellent foundation for a naturalist to work with. It frames and highlights our job to act as one of the knowledge connectors between the natural world and our human community.
There is always something to ponder and talk about with other Kokanee Creek park-goers, whether that is the fluctuations of the Kokanee Salmon return, the happenings of the local bear population, or the identification of bird calls heard throughout the park. These connections may happens over an afternoon Naturalist walk, the brewing of an Americano, a shared moment of appreciation at the spawning channel, or over a Jerry’s Rangers arts and crafts session, while making mini Great-horned Owls out of toilet paper tubes. The diversity of tasks was certainly one of my favourite aspects of this job.
I am also grateful to my fellow parkies for sharing so much of their knowledge, especially on the Kokanee Salmon return, an event that is integral to supporting life here in the Kootenays. From egg development in the gravel substrate, to predator avoidance in the depths of Kootenay Lake, these creatures are steadfast in their mission to survive, thrive, and reproduce, all while providing sustenance to other beings and nutrients to the surrounding watershed. Observing this famous phenomenon reminds us of our responsibility to appreciate and steward the land, not as though we humans are a separate entity, but as though we are deeply interconnected beings. Thank you for the endless inspiration, connection, and free drip coffee, Kokanee Creek Nature Centre.

Nicole Sonnichsen 2023 Although this is not my first year working for my current employer, it takes place as one of the most memorable. As a Naturalist for a major BC Provincial Park, I receive valuable mentorship on the fauna and flora of the region, as well as experience in a position of leadership. In my opinion, one of the most valuable skills I have improved since starting in this position is the ability to research and compile information, for the purpose of educating others. These skills will directly transfer to my education when required to synthesize vast amounts of new information and also into my career as an engineering project manager.

Linn Murray 2021, 2023 & 2024 What an exceptional summer work experience! Working at the Kokanee Creek Nature Centre lived up to all my initial expectations, and much more. The frequent times to experience, learn, and teach about nature make me look forward to going to work in the morning. I love

helping kids and adults alike learn and grow in their connection with nature. This summer I have found environmental education one of the most fulfilling jobs I have ever worked.
Moving into the future, I think this job has equipped me with an abundance of skills. I have learned so much about Kokanee Creek's ecology, about communication, and about the labour involved in making parks a wonderful experience for visitors. Going into the future, I think my time here will have prepared me for employment in environmental fields, while also providing a valuable knowledge base for educating myself and others on nature. Ultimately, my long-term goals surround continued activism on the climate crisis, and moving into the planning of nature-based and policy-based solutions. Working here at Kokanee has opened my eyes to on-the-ground realities; both to how forests can be impacted negatively by anthropogenic change, and positively through people working to help ecosystems flourish.
Thank you to all the awesome people who make this park happen! You are unforgettable people and it was a privilege to work with such a proactive, uplifting team!

Jacqueline Van Horne 2021 This summer I had the opportunity to work at the Kokanee Creek Nature Center. It was a full summer creating educational programs for kids age 6-9 and 9-12, helping with the coffee shop and discovering all that the park has to offer for plants and animals. I enjoyed being able to teach people about the topics that I love, like compass work and tree identification, and sharing that excitement with other people. The most memorable days were going out with my fellow co-workers/naturalist and exploring the ecosystems that the park has to offer. I will take forward with me the skills for educating people and engaging with them in an educational situation. As well as barista work in a fast-paced coffee shop!

Reanna Donald: **2020 and 2021** My position working at the Kokanee Creek Nature Centre as a Naturalist was an experience that I could never have dreamed of. As a first year student studying Recreational Fish and Wildlife I came into the position with a base level of knowledge regarding the local flora and fauna in the kootenays. I was very eager to learn and was met by mentors who were just as eager to converse, teach and guide me. Within weeks of working at the nature centre I was so enveloped in the nature of my job and how amazing it was that I was able to share the love of Kokanee creek, all of its living/non-living residents and the centre with all of the children who attended our programs and all of the people who visited the centre. As I now attend my second and final year, I am able to converse with my professors about knowledge that I gained during my work term at Kokanee that many students would not be able to. I feel confidently that I acquired one of the greatest jobs for someone who is a student in my program. This job provided me with the opportunity to be creative in my lesson plans, learn continuously and feel confident in myself and my knowledge while in the outdoors. It was an incredible experience, one I hope to have again, and also an experience I hope is available for other students like myself for many years to come.

Kyra Burkart: **2020** I was lucky enough to spend this summer working as a Naturalist at Kokanee Creek Provincial Park.
I grew up in Nelson, so I attended salmon school and would always visit the spawning channel with my family. The park itself is magical, but the naturalist programming is what makes Kokanee Creek so special. Environmental education plays such an important role in connecting people with nature; especially, in the digital age. This summer, I am so thankful that I was able to experience the joy of watching kids explore and fall in love with nature.
I am also grateful for the skills and experience I gained in this position. I graduated with an environmental science degree in the Spring and began an education degree in the Fall, and so this was the perfect position for me. It allowed me to apply my knowledge of the environment in a way that also had me develop new skills I will need to be a teacher. I learned so much through mentorship but also through being given opportunity to try out my own ideas.

KOKANEE CREEK NATURE CENTRE

Appendix Two: Visitor Comments

Visitor Book Comments

T & J Banea	Prince George	Really good displays and center
N & G Granten	Rossland	We keep coming back
L. Delaney	Spokane WA	Love it, Fun and Exciting
M. E. & C	Mexico	Mavauvilloso!!!
B. Blakey		Discovery Room is Incredible!!
S. B. & M.	Nelson	Very professional tour 10/10
R. Simpson	Vernon	Excellent Displays
S & M Russel	Montana	Informative Displays & Great Coffee
T. Steele	Tofino	Great presenters and kids programs
E Andridge	Prince George	Great Nature House and poop drawer!
Bot Family	Squamish	Amazing Space and activities!
		Storytime!!
T & J Harrow	Salmon Arm	the back room is really cool!
A.	Vancouver	I love the nature walks!
R. Dyck	Winnipeg	Thanks for having so much fun learning for our 5 year old!
E & M	Campbell River	We had the absolute BEST time on our guided tour with Miguel and Jacob
B. Blaley	Cauley	Genna was SO HELPFUL
A, K & C	Invermere	Love the discovering centre
R & T Manson	Cranbrook	You all rock!!
J. Svensson	Castlegar	Loved the activity room and the taxidermy is so cool and informative

C.	Penticton	Some kids might find this boring but I love it!
Brunelle Family	Deven, Alb.	Super Duper Fun!
C & K Hansen	Spokane Wa.	Beautiful and informative
Sals Family	Salmon Arm	Return visitors – always something New
Clement Family	Abbotsford	Lots of cool displays
C.Kelly & R. Rylee	Coleman Alb	Great programming
A.	Abbotsford	love the puppets!
Lunng Family	Netherlands	Wonderful! I learn by experience!
Taken Family	Nelson	kid friendly!
N.	Alert Bay	Worth the drive!
T & S	Nelson	Keep it going – love the improvements!
A & M Hyssop	Whitehorse	Loved Joanne's Redfish talk!
A	Creston	I love the flying squirrel
S, Linde	Mt. USA	Beautiful. Great programs
G & E Viders	Gibsons	very warm and welcoming – the kids loved it
M & E Schneider	Leduc AB	Awesome! Very friendly staff. Fantastic Visitor center
K Jordan & R Bauman	Summerland	Amazing! Love the discovery room
N Versghy	Kelowna	Love all the nature talks and looking

		Forward to the storytellers tonight!
J.	U.K.	Love the Nature Centre
R.	Stettler AB	very beautiful, staff is friendly!
A, A, A. & A	Lethbridge	hospitality, awesome programs
B, S, P, B	Invermere	I love the nature cam videos!
R.	Nelson	I love the animals at the nature centre
E	Sechelt	Great Coffee!
M & L	Vernon	Knowledgeable staff
H	Winlaw	wonderful, so many new things
D Clements	Deroche BC	love the children's programs
P. Wamen	Saturna Island	excellent programming!
Verigen Family	Castlegar BC	Great shirts and sweaters!
C & C	Congo	Megan was so helpful. She gets 10 Stars
O & C	Walthamstow UK And Cork Ireland	cool to see the spawning salmon, the channel guardians were so friendly and I informative! Great Experience!
Youth Climate Corps	Calgary	Gary is the best!
G Hall	Cranbrook	I saw a bear!
The "Sins"	Canmore AB	What a great centre!
D. Legg	Yuma Az	enjoyed the exhibits – well done!

Moore Family	Winlaw	love the tactile room for the kids to touch and explore
R Peters	Cranbrook	fantastic owl presentation!
S Grant	Kelowna	Beautiful demos and displays

KOKANEE CREEK NATURE CENTRE

Appendix Three: Mammals of Kokanee Creekj Pamphlet

KOKANEE CREEK NATURE CENTRE

Carnivores

American Black Bear

Grizzly Bear (Brown Bear)

Mountain Lion (Cougar)

Coyote

Bobcat

Mustelids

Short-Tailed Weasel
winter coat

River Otter

American Mink

Pine Martin

Striped Skunk

Ungulates

White-tailed Deer

Mule Deer

Elk

Moose

Published by the Kokanee Creek Nature Centre Society.

Wildlife photographs by:
Joanne Siderius
Designed by Linn Murray

Prints available at the Kokanee Creek Nature Centre.

Osoyoos
Canada's warmest welcome

December 9, 2025

Select Standing Committee on Private Bills and Private Members' Bills
c/o Parliamentary Committees Office
Room 224, Parliament Buildings
Victoria, BC V8V 1X4

Dear Chair Amna Shah:

Re: Town of Osoyoos concerns with the proposed *Professional Reliance Act* (Bill M216)

On behalf of the Council of the Town of Osoyoos, I am writing to express concerns regarding the recently introduced *Professional Reliance Act* (Bill M216), currently before the Legislative Assembly as a private member's bill.

While we support provincial efforts to streamline development approvals and improve housing delivery, several aspects of the proposed legislation raise substantial governance, risk management, and operational issues for local governments. More specifically, Council's concerns relate to the following matters:

1. **Loss of Local Government Flexibility and Oversight**

   The Bill proposes to prohibit local governments from requiring peer reviews of professional reports certified under the *Professional Governance Act*, except with authorization from the Office of the Superintendent of Professional Governance (OSPG). As drafted, this restriction applies broadly to "submissions" provided under a development approval process, including rezonings, OCP amendments, development permits, variances, temporary use permits, phased development agreements, heritage permits, and building permit–related assessments.

   This approach would effectively impose a one-size-fits-all approval framework across B.C. and remove an important tool that local governments rely on to ensure that professional reports are complete, reliable, and consistent with local bylaws, development guidelines, environmental protection measures, and hazard mitigation standards. Even though the Town of Osoyoos has not historically required third-party reviews, maintaining the authority to do so remains essential to ensure due diligence and uphold public interest.

2. **Risk of Increased Delays to Development**

   Contrary to the Bill's stated intention of accelerating development, the proposed dispute-resolution mechanism—relying on the OSPG to assess disagreements over professional findings—poses a significant risk of introducing new delays. The OSPG is not currently mandated or resourced to adjudicate such disputes, and local governments may experience extended application stalls while awaiting provincial direction. This outcome would be inconsistent with the Province's recent efforts to streamline land-use approvals and increase housing supply.

Osoyoos
Canada's warmest welcome

3. **Liability and Risk Exposure**

   Although the Bill asserts that local governments will be shielded from liability for relying on certified submissions, it does not prevent local governments from being named in legal claims. In cases where the responsible professional is unavailable or underinsured, local governments may face joint and several liability exposure. This represents a material financial risk for the public sector and contradicts the Bill's stated purpose of reducing administrative burdens.

4. **Loss of Local Government Flexibility and Oversight**

   The Union of British Columbia Municipalities (UBCM) has advised that the proposed Act was not subject to the typical policy development or consultation processes associated with government bills. System-wide changes to local government approval authority should not be advanced without meaningful engagement with the municipalities and regional districts who will be responsible for administering the resulting framework. Early consultation ensures policies are practical, aligned with public expectations, and grounded in operational realities.

5. **Proposed Mandatory Timelines for Development Processing**

   The Town is also concerned by the Bill's enabling provisions to establish mandatory processing timelines for development applications through regulation. In other jurisdictions, failure to issue a decision within a prescribed timeline results in deemed approvals. Such an approach does not account for the significant variation in resources, complexity of applications, and statutory obligations across B.C.'s diverse local governments, and may lead to sub-optimal or unsafe development outcomes.

In light of these issues, the Town respectfully requests that:

1. The Province suspend further consideration of Bill M216 pending comprehensive consultation with local governments and UBCM;
2. The Ministry undertake a detailed review of potential liability impacts, dispute-resolution timelines, and operational implications; and
3. Any future professional-reliance reforms be developed collaboratively with local governments to ensure they support both efficient development and public safety.

Thank you for your attention to these concerns and please know that the Town of Osoyoos would welcome the opportunity to participate in further dialogue on this matter and that I can be reached at 250-498-1857 or by email at smckortoff@osoyoos.ca.

Yours truly,

Sue McKortoff, Mayor
Town of Osoyoos

Enclosure(s)
C: The Honourable Christine Boyle, Minister of Housing and Municipal Affairs
CC: Union of British Columbia Municipalities

City of Parksville
Office of the Mayor

December 12, 2025

The Honourable David Eby, Premier
The Honourable Brenda Bailey, Minister of Finance
Stephanie Higginson, MLA, Ladysmith-Oceanside
George Anderson, MLA, Nanaimo-Lantzville

Re: Bill M216 - Professional Reliance Act

On behalf of the Council of the City of Parksville, I am writing to express our strong opposition to Bill M216, the Professional Reliance Act.

While we recognize the intent of the legislation to streamline development approvals and reduce administrative costs, we have serious concerns about the implications for local governance and community planning. Bill M216 would force local governments to accept submissions certified by registered professionals as meeting permit or bylaw requirements, effectively removing municipal discretion and oversight. This represents a serious erosion of local authority and undermines the role of local governments as the order of government closest to citizens and best positioned to reflect community priorities. Moreover, the proposed changes create liability for local governments, with limited recourse for reparations.

Furthermore, the bill was introduced without meaningful engagement or consultation with local governments or the Union of BC Municipalities (UBCM). Systemic changes of this magnitude should be developed collaboratively to avoid unintended consequences. Shifting approval processes from local governments to private professionals and provincial dispute resolution mechanisms raises questions about accountability, liability, and public interest. It also places additional strain on the Office of the Superintendent of Professional Governance, which may not be adequately resourced for this expanded role.

Moreover, local governments are already adapting to significant legislative changes handed down from the Province, including housing targets under the *Housing Supply Act*, Bills 44 and 47 on small-scale multi-unit housing and transit-oriented development, and the *Infrastructure Projects Act*, among numerous others. Adding another sweeping change without consultation risks overwhelming municipal capacity and delaying critical housing and infrastructure projects.

…/2

For these reasons, the City of Parksville supports UBCM's position and urges the Province to withdraw Bill M216. Any future changes to local approval processes should be developed through a transparent, consultative process that respects local autonomy and ensures practical implementation. We also request that the Province engage with local governments and UBCM to explore alternative solutions that balance efficiency with accountability and community input.

The City of Parksville sponsored resolution EB77, which was endorsed at both the Association of Vancouver Island and Coastal Communities annual convention and the Union of BC Municipalities annual convention. The resolution urges the Province to conduct meaningful technical level consultation with local governments about the feasibility and practicality of implementation, prior to amending legislation that affects the capacity and authority of local governments; to consider reasonable timelines for local governments to adapt to legislative changes; to consider the timing of multiple significant changes to core legislation across multiple topics; to coordinate the release of regulations and policy with statute amendments to assist local government staff in meeting timelines; and to provide sustained core funding to local governments to accompany permanent changes that create additional workload for local government staff. We strongly encourage the Province to heed the voices of many local governments across BC who endorsed this resolution.

Thank you for considering the concerns being voiced by the City of Parksville, the Union of BC Municipalities and many other local governments. We look forward to working collaboratively on solutions that strengthen, rather than diminish, local governance.

Sincerely,

DOUG O'BRIEN
Mayor

cc: Council
Union of BC Municipalities Executive
Union of BC Municipalities Members

Honourable David Eby
Premier of British Columbia
Honourable Christine Boyle
Minister of Housing and Municipal Affairs
Donegal Wilson
Member of the Legislative Assembly, Boundary - Similkameen

December 15, 2025

Subject: *Bill M216 Professional Reliance Act* – City of Greenwood Remarks

On behalf of the City of Greenwood, following a motion passed by Council on December 15, 2025. The City of Greenwood Council has directed that I convey our concerns regarding *Bill M216, the Professional Reliance Act.* While we share the Province's objective of increasing housing supply, we believe this legislation undermines the foundations of local democracy and responsible community planning.

Municipal councils are elected to represent their residents and are entrusted with balancing growth, sustainability, and community character. *Bill M216* would diminish that role by transferring key decision-making powers away from local governments and into provincial processes that lack the nuance of local context. Greenwood's professional staff and the Regional District of Kootenay Boundary's planners bring essential expertise to these matters, and their work is grounded in the realities of our community. Removing or sidelining that expertise risks poor outcomes and erodes public confidence.

Greenwood has consistently met housing requirements established by both the Province and our own Council. This demonstrates that municipalities are capable of delivering solutions without heavy-handed provincial intervention. Imposing a uniform framework across diverse communities disregards the unique circumstances of each municipality and penalizes those that have acted responsibly.

We are also troubled by the dispute resolution mechanism proposed in *Bill M216*. Assigning authority to the Office of the Superintendent of Professional Governance - an office without mandate or capacity in local land-use planning - creates uncertainty and weakens accountability. Residents expect their elected representatives to make these decisions, not an external body removed from community realities.

For these reasons, Greenwood Council urges the Province to suspend implementation of *Bill M216* and to engage in genuine consultation with municipalities and professional organizations. Constructive dialogue will ensure that housing goals are advanced while respecting local autonomy and preserving democratic governance.

We remain committed to working with the Province on housing solutions that strengthen communities, respect municipal authority, and uphold public trust.

Sincerely,

Mayor John Bolt

cc: Dean Trumbley, Chief Administrative Officer
Brooke McCourt, Corporate Officer
Donna Dean, RDKB Manager of Planning and Development
Brian Champlin, RDKB Manager of Building Inspection Services
BC Municipalities & Regional District

CITY OF Quesnel

Office of Mayor and Council

December 18, 2025

Via email: ben@northerndevelopment.bc.ca

Ben Campbell, CEO
Northern Development Initiative Trust
301 – 1268 Fifth Avenue,
Prince George, BC
V2L 3L2

Re: Letter of Support - Prince George–North Vancouver Railway Engagement and Assessment

Dear Mr. Campbell;

At the December 16, 2025, Regular Meeting of Quesnel City Council, Council resolved:

J.2) Railroad from Prince George to North Vancouver - Mayor Paull to discuss

26-06-44 MOVED Councillor Vik, Seconded Councillor McKelvie and resolved: THAT Council direct staff to prepare a letter to Northern Development Initiative Trust in support of their granting the funding necessary to conduct the study to save the Prince George to North Vancouver railroad.

CARRIED UNANIMOUSLY

Quesnel City Council supports the funding request to Northern Development Initiative Trust for the proposed assessment of the Prince George to North Vancouver rail corridor, including the section CN plans to return to BC Rail in July 2026.

This line from Vancouver to Prince George not only has benefits for freight, but also for passenger movement, taking into account the Rocky Mountaineer that stops overnight in Quesnel. The restoration of this rail line would enhance passenger travel, especially given the Rocky Mountaineer's existing overnight stop in Quesnel. Building on this established tourism connection, renewed rail service would improve mobility between communities, support local businesses that benefit from increased visitor traffic, and offer residents a reliable alternative to long highway trips.

The restoration of passenger rail service along the Prince George and North Vancouver corridor would significantly enhance mobility for Indigenous communities throughout the region. Many Nations are dispersed across vast distances, and reliable transportation is

essential for accessing education, health care, cultural events, and inter-community gatherings. Improved passenger service would support stronger connections between Indigenous communities, foster greater participation in regional economic and cultural activities, and contribute to long-term reconciliation efforts by honouring Indigenous needs for safe and dependable transportation.

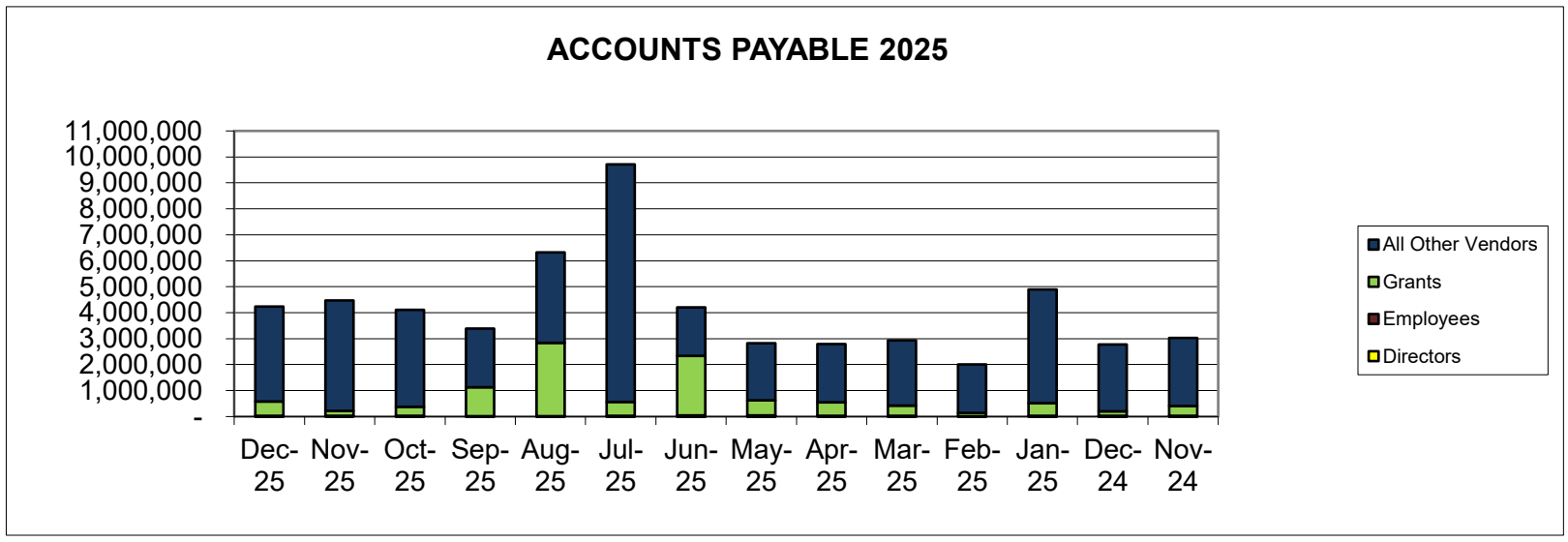
On behalf of Quesnel City Council, please give favourable consideration to the Prince George–North Vancouver Railway Engagement and Assessment.

Thank you for your time,

Mayor Ron Paull
City of Quesnel

Cc:
BC Municipalities and Regional Districts
reception@lhtako.com
BandAdmin@nazkoband.ca
bandmanager@esdilaghfn.com
bandadministrator@lhooskuz.com

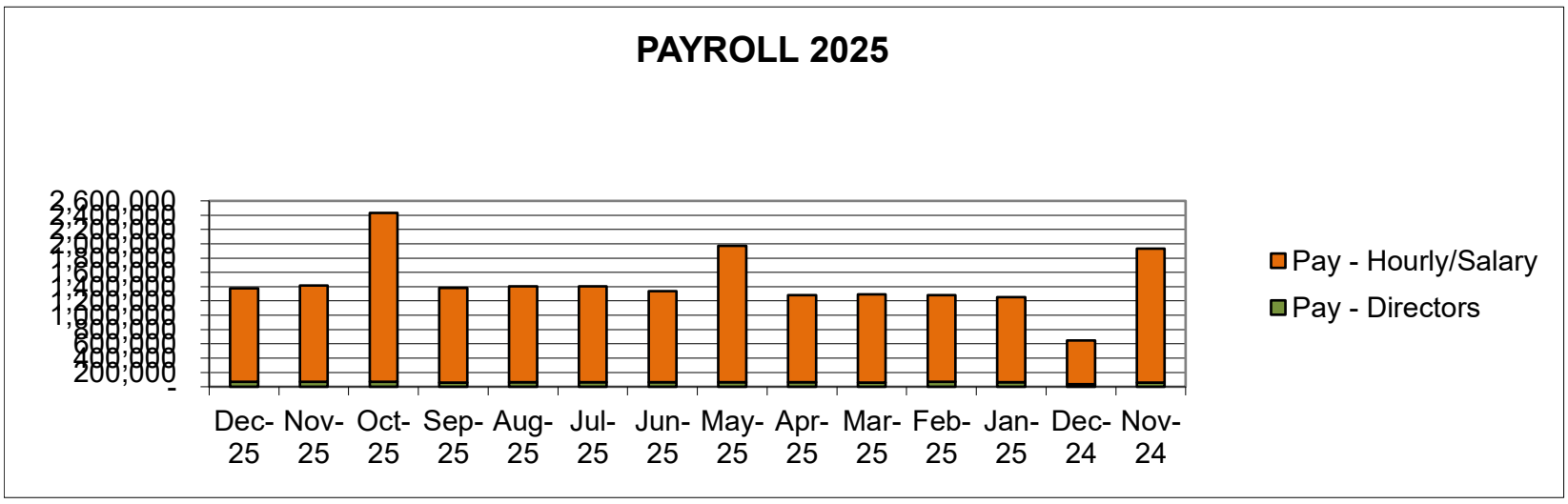
Financial Expenditure Report for December 2025



	Number of Payments	Value	% of Total
	973	$4,230,579	
Top 80% of payments by value	222	3,377,969	80%
Remaining 20% of payments by value	751	852,610	20%
	Total	**$4,230,579**	**100%**

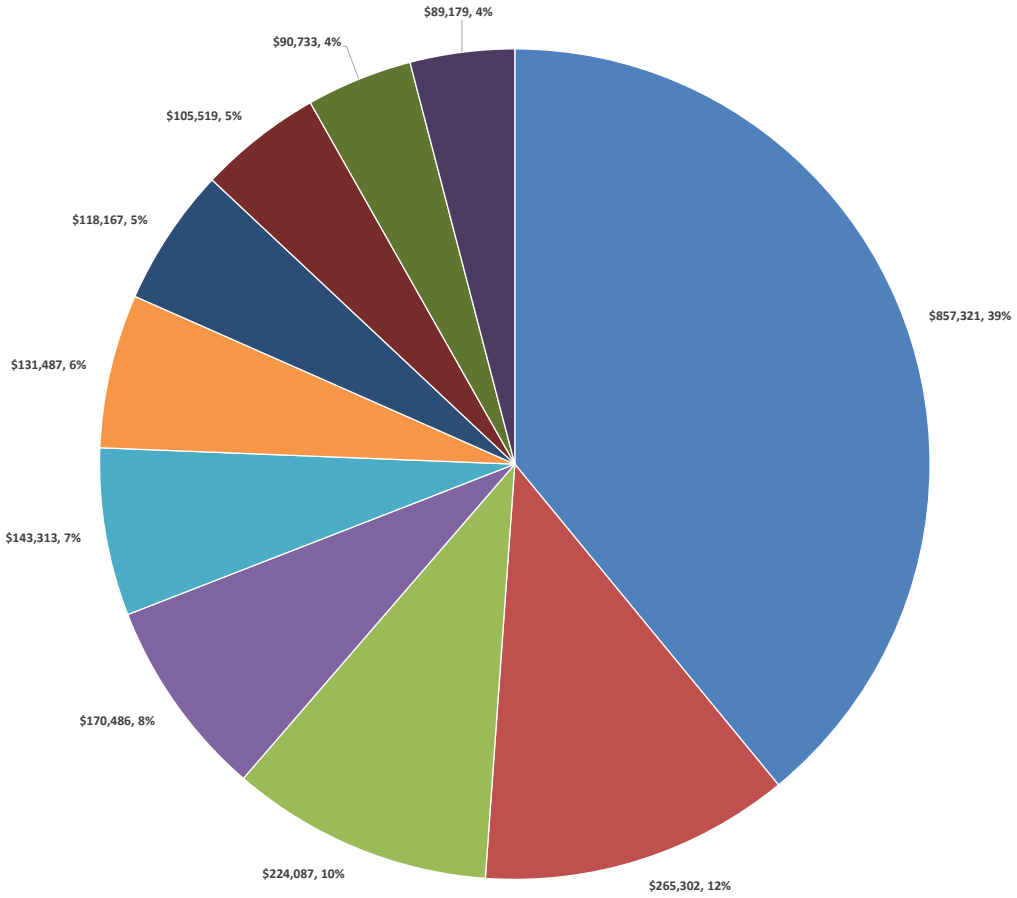
	Number of Payments	Value	% of Total
	973	$4,230,579	
Payments to Directors	37	4,806	0.1%
Payments to Employees	81	21,043	0.5%
	Subtotal	**25,849**	**0.6%**
Discretionary and Community Development Grants	36	552,906	13.1%
Other Vendors	819	3,651,824	86.3%
	Subtotal	**4,204,730**	**99.4%**
	Total	**$4,230,579**	**100%**

Payment Method	Direct Deposit	% of Total	Cheques	% of Total
	869	89%	104	11%

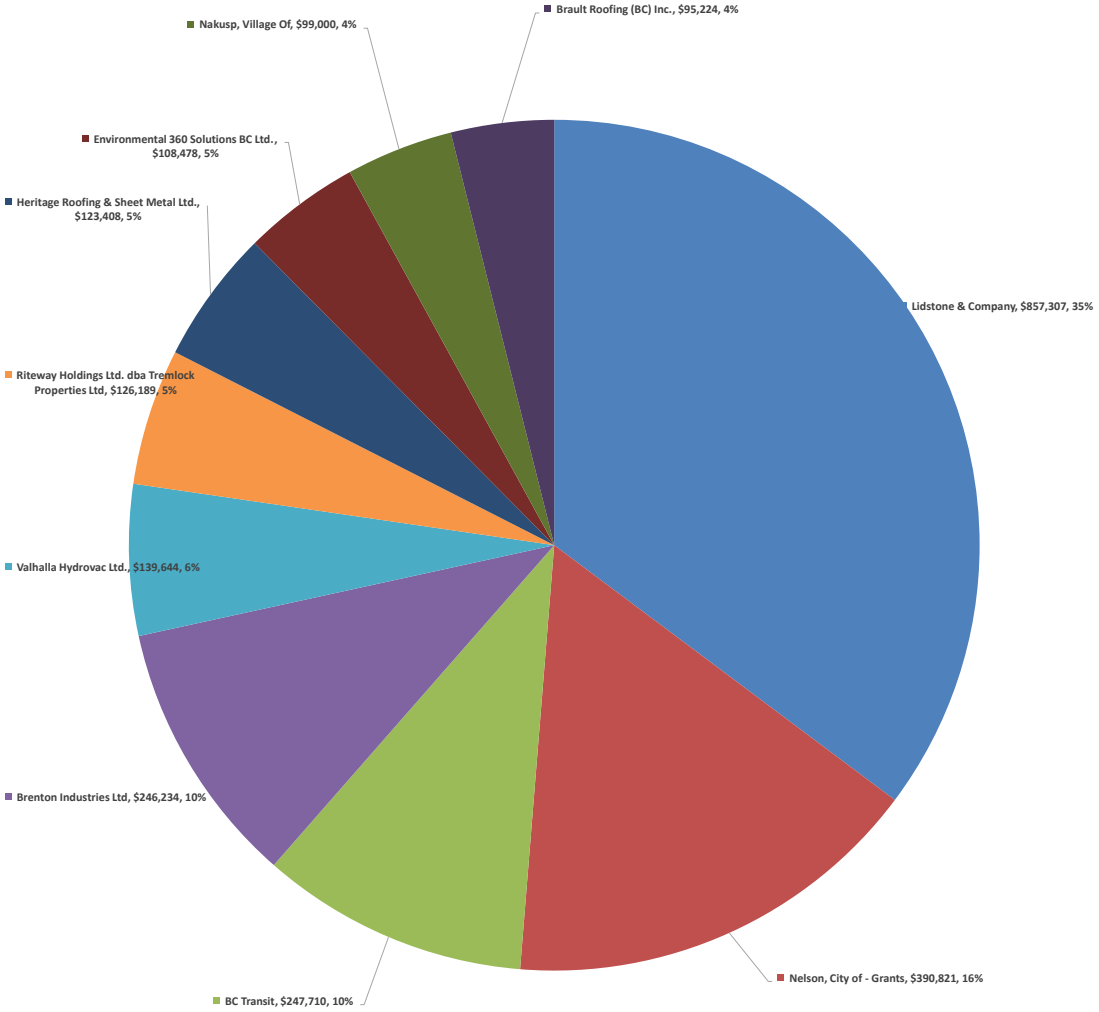


	Number of Payments	Value	% of Total
		$1,375,421	100%
Directors		69,440	5.0%
Hourly/Salary		1,305,980	95.0%

Top 10 Services by Amount Spent



Top 10 Vendors by Value



Accounts Payable Top 80% of Payments for December 2025

Top 80% of payments by value	Number of Payments		Value
	222	$	3,377,969
BC Transit	5	$	247,710.39
Brault Roofing (BC) Inc.	3	$	95,223.87
Brenton Industries Ltd	1	$	246,233.95
BWS Enterprise Ltd	3	$	30,143.29
CentralSquare Canada Software Inc.	1	$	23,270.76
Creston, Town Of	2	$	32,555.13
Creston, Town of	3	$	48,700.00
DHC Communications Inc	8	$	27,016.68
Environmental 360 Solutions BC Ltd.	5	$	108,478.04
Evoke Buildings Engineering Inc.	5	$	43,006.19
FortisBC - Electricity	42	$	64,343.27
Fortisbc - Natural Gas	4	$	24,001.74
Frazer Excavation Ltd.	1	$	54,137.31
GFL Environmental Inc.	4	$	32,522.16
Heritage Roofing & Sheet Metal Ltd.	1	$	123,407.59
Holman DBA ARI Financial Services	1	$	75,430.33
Hywood Truck & Equipment Ltd	16	$	27,287.23
I.T. Blueprint Solutions Consulting Inc.	1	$	55,073.74
Lidstone & Company	2	$	857,307.13
Minister of Finance	7	$	35,856.58
Nakusp, Village Of	1	$	99,000.00
Nelson Hydro	17	$	92,419.09
Nelson, City of	1	$	390,821.00
Park N Play Design Company Ltd.	1	$	25,404.21
Riteway Holdings Ltd. dba Tremlock Properties Ltd	3	$	126,188.77
Rocky Mountain Agencies	7	$	23,038.21
Rocky Mountain Phoenix	5	$	24,461.57
SRK Consulting (Canada) Inc.	2	$	43,387.39
Sundry Vendor	53	$	80,635.60
Trainor Mechanical Contractors Ltd	4	$	56,047.74
Valhalla Hydrovac Ltd.	2	$	139,643.53
Waste Management	11	$	25,216.40

Accounts Payable Bottom 20% of Payments for December 2025

Remaining 20% of payments by value	Number of Payments		Value
	751	**$**	**852,610**
1400142 BC Ltd.	1	$	462.67
1494359 BC Ltd.	1	$	2,600.00
2 Pump Paul´s Gas and Snacks	1	$	1,855.67
360° Contracting	3	$	2,205.00
5 Star Services and Products Inc.	1	$	152.25
ACE Courier Services	4	$	269.31
Acklands-Grainger Inc	3	$	1,285.44
Activity Base	1	$	22.40
Agilyx Solutions Limited	1	$	2,861.29
Air Liquide Canada Inc	6	$	760.99
Alberta Fire Chiefs Association	1	$	177.79
All Rite Rooter Sewage Pumping Services	2	$	18,524.10
Alligator Pie Catering	1	$	483.00
Allstate Canada	1	$	1,040.42
Amna's Indo-Canadian Grill	1	$	655.20
Anderson, Ben	1	$	100.00
Andrew Sheret Ltd	10	$	15,505.66
Anywear Garment Company	1	$	1,713.60
Arrow Lakes Aggregates	2	$	18,181.07
Arrow Lakes District Arts Council Society	1	$	2,500.00
Associated Fire Safety Equipment	2	$	19,643.40
Assured First Aid & Safety Ltd.	1	$	740.93
Authorized Security Ltd.	1	$	252.00
Aye 2 Zee Contracting Ltd.	1	$	525.00
B&L Security Patrol (1981) Ltd	1	$	1,787.10
Balfour Recreation Commission	1	$	1,430.92
Balfour Senior Citizens Association Branch #120	1	$	1,800.00
BC Federation of Labour	2	$	488.25
BC Hydro & Power Authority	4	$	3,107.92
BDO Canada LLP	1	$	19,829.78
Bebelman, Aaron	1	$	752.00
Benko, Kelly	2	$	73.00
BGC Engineering Inc.	1	$	19,721.89
Bibby-Fox, Garry dba Radon Protect Nelson	1	$	15,120.02
Bill´s Heavy Duty Enterprises (2004) Ltd.	2	$	582.81
Black Press Group Ltd	1	$	194.09
Bloomfield, Cory	1	$	42.05
Borsos, Deb	1	$	1,708.08
Boswell, Dorian DBA: DBoz Consulting	1	$	1,039.50
Boudreau, Gabrielle	1	$	98.96
Bourgeois, Jesse	1	$	325.00
Brent Kennedy Parent Advisory Council	2	$	1,535.00
Briscoe, Ian	1	$	185.00
Brogan Fire & Safety	2	$	3,982.53
Bullock, Vanessa	1	$	44.58
Burgess, Morgan	1	$	44.58
C.A. Fischer Lumber Co. Ltd.	8	$	494.46
Canadian Centre for Occupational Health and Safety	2	$	68.95
Canadian Linen & Uniform	4	$	524.98
CanGas Propane Inc.	9	$	4,445.81
Canoe - E.B. Horsman & Son	1	$	854.50
Canoe - Eecol Electric	1	$	98.72
Canoe - Kal Tire Castlegar	8	$	9,346.95
Canoe - Kal Tire Creston	2	$	2,268.43
Canoe - Kal Tire Nelson	4	$	3,711.09
Caro Analytical Services	2	$	972.31
Carvello Law Corporation	3	$	4,887.65
Cascade Lock & Safe	1	$	157.50
Cascadia Landscaping	1	$	565.00
Castlegar & District Chamber Of Commerce	4	$	735.00
Castlegar & District Chamber of Commerce	1	$	500.00
Castlegar & District Community Services Society (CDCSS)	1	$	15,790.00
Castlegar Machine & Chrome Ltd	2	$	10,497.79

Remaining 20% of payments by value	Number of Payments		Value
	751	$	852,610
Castlegar Search & Rescue	1	$	18,749.00
Castlegar, City Of	1	$	262.50
Cathro Consulting Ltd	3	$	13,230.00
CDW Canada Corp	4	$	4,468.49
Cintas Canada Ltd Location 889	1	$	249.41
Civic Auto Repair	1	$	197.13
CivicInfo BC	1	$	1,785.00
CJ Industries Inc.	1	$	12,132.72
Clarke, Angela	1	$	310.65
Clarke, Ryan	4	$	1,268.46
Cleartech Industries Inc	5	$	12,986.27
Columbia Basin Broadband Corporation	1	$	4,508.00
Columbia Wireless Inc	5	$	421.40
Comfort Welding Ltd	7	$	1,770.01
Community Futures of Central Kootenay	1	$	11,530.00
Concepcion, Joann	1	$	418.95
Cover Architectural Collaborative Inc.	2	$	19,208.96
Cowan´s Office Supplies	36	$	4,745.37
Cranbrook Water Conditioning Ltd.	4	$	161.18
Crawford Truck & Equipment	2	$	1,177.19
Creston & District Complex-Social Fund	1	$	1,248.00
Creston Card & Stationery	6	$	166.56
Creston Pet Adoption Welfare Society	1	$	1,455.60
Creston Valley Chamber of Commerce	2	$	2,000.00
Cunningham, Hans	2	$	93.60
Cupe Local 2262	1	$	3,225.61
Cupe Local 748	1	$	824.38
Davison, Trisha	1	$	190.08
DB Perks & Associates Ltd	2	$	1,176.67
Deer Park & Area Communication Society	1	$	4,186.36
Dewar, Janna	1	$	58.80
Downtown Automotive	1	$	2,371.90
Dragon Corporate Training Ltd.	1	$	2,096.85
Dreher, Marla	1	$	187.20
Drevfjall, John	2	$	44.64
East Shore Internet Society	2	$	129.92
Edgewood Community Club	1	$	2,075.00
Eichenauer, Cedra	1	$	123.15
Ember Leaf Consulting Inc.	1	$	15,426.18
Emco Corporation	1	$	167.00
Entandem	6	$	189.10
Evenson, AJ	1	$	549.54
Excalibur Data Systems Corp	1	$	642.00
Expresslane Deliveries	1	$	341.39
Fauquier Community Club Society	1	$	2,163.35
Federated Co-Operatives Ltd	7	$	4,051.22
Fehr, Carol	4	$	2,250.80
Fladhamer, Loretta	1	$	123.50
Four Star Communications Inc	1	$	125.74
Fraser Valley Building Supplies Inc.	4	$	446.46
Friesen, Matthew	1	$	236.23
Garrigan, Patrick	1	$	14.40
Gerard, Adam	1	$	20.00
Gilbert Parts Depot	2	$	60.52
Girouard, Lou-Anne	1	$	306.72
Glacier View Glass Ltd.	1	$	1,036.00
Glendale Tire Ltd.	1	$	134.18
Global Industrial Canada	1	$	480.96
Goat Mountain Enterprises Ltd	1	$	2,100.00
Graham, Cheryl Elaine	3	$	255.43
Gravity Union	1	$	6,555.94
Gray Creek Store	1	$	44.58
Gray´s Contracting	1	$	55.13
Groenhuysen, Rene	1	$	352.56
Guille, Pam	1	$	1,365.00
Hall Printing	2	$	742.89
Hall, Hailey	1	$	303.47
Hanegraaf, Henny (Henrica)	1	$	62.73

Remaining 20% of payments by value	Number of Payments		Value
	751	$	852,610
Hannon, Nora	1	$	738.40
Healthy Community Society of the North Slocan Valley	1	$	670.00
Heather Parsons Electrical	1	$	1,000.00
Hewat, Suzan	6	$	579.00
Hewgill, Mathew	1	$	250.00
Hills, Erika	1	$	212.79
Hogg, Patricia	1	$	320.20
Hootsuite Inc.	1	$	3,146.48
Hufty´s Leasing Ltd	1	$	547.66
Hull, Bradley	1	$	46.08
Hume Hotel	1	$	3,869.99
Industrial Alliance Insurance and Financial Services Inc.	1	$	1,127.74
Inland Allcare	16	$	6,905.28
Insight Canada Inc.	1	$	89.62
Insurance Corporation of BC	2	$	2,676.00
Interior Health Authority - Environmental Health	1	$	147.00
Iron Mountain	1	$	80.85
Jackman, Garry	1	$	104.11
Jakubow Enterprises Ltd o/a Canadian Tire Castlegar (492)	7	$	1,187.41
Jennifer Wickwire	1	$	525.00
Jennings-Bates, Mark DBA Advanced Driving Academy	1	$	3,000.00
Jesus de Moraes, Eric	1	$	890.40
Jmieff, Ginia dba Ergo Wellness	1	$	787.50
Jones, Sierra	1	$	342.32
Jorgenson, Karin	1	$	157.49
Justice Institute Of Bc	4	$	1,936.81
Kal Tire (Nelson)	1	$	2,846.01
Kaslo Building Maintenance	1	$	630.00
Kaslo Community Services Society	2	$	1,304.00
Kaslo Infonet Society	3	$	350.00
Kaslo, Village Of	1	$	50.12
Kaslo, Village of	1	$	3,000.00
Keefer Ecological Services Ltd.	1	$	15,304.62
Kel Print	1	$	95.20
Kelly´s Maintenance and Services	4	$	12,249.92
Kendrick Equipment (2003) Ltd	2	$	355.65
Kilburn, Jackie	1	$	2,560.00
Kindred, Shelly	1	$	25.00
Klines Motors Ltd.	1	$	1,939.88
Koehle, Kristy	1	$	450.00
Kokanee Chalets	1	$	950.00
Kokanee Electric LTD	1	$	233.02
Kokanee Ford Sales Ltd.	2	$	2,346.46
Kone Inc	1	$	1,768.66
Kootenay Doukhobor Historical Society	1	$	814.50
Kootenay Glass & Mirror Ltd	3	$	2,337.38
Kootenay Industrial Supply Ltd	6	$	1,437.61
Kootenay Swiftwater Specialists	2	$	17,233.31
Kootenay Valley Water & Spas	4	$	119.40
Kor Structural	1	$	1,575.00
L42 Solutions Ltd.	1	$	4,265.63
Lardeau Valley Community Club	1	$	3,000.00
LCL Enterprises	2	$	2,938.95
LCS Imaging Inc.	1	$	649.75
Lesperance Mendes	1	$	1,424.64
Lifesaving Society (Burnaby)	3	$	1,666.00
LIVunLtd	2	$	134.56
Lockwood, Diana LD	3	$	180.87
Lo-Cost Propane	1	$	1,203.22
Lordco Parts Ltd	9	$	909.97
Lunn, Jessica	1	$	108.00
Lutz, Helen	2	$	198.50
Mackie, Daneve	1	$	173.52
Maglio, Benjamin	1	$	227.13
Main, Leah	1	$	139.68
Malekow, Pamela	2	$	154.08
Marshall Smith, Paris	2	$	3,934.57
Martech Electrical Systems Ltd	1	$	285.89

Remaining 20% of payments by value	Number of Payments		Value
	751	$	852,610
Martin, Marie	1	$	95.77
Masse Enviromental Consultants Ltd.	6	$	20,734.07
Mayday Electric Ltd	2	$	1,053.51
McFaddin, Maria June	4	$	282.64
McGovern, Zoe R	1	$	36.00
Mclaren´s Bobcat Services Ltd	1	$	425.25
McLaren-Caux, Aiden(Kenneth)	2	$	421.92
Mequipco Ltd.	1	$	399.43
Micah´s Plumbing & Heating Ltd.	1	$	285.62
Michaud, Shawn T	1	$	104.40
Micro Com Systems Ltd	1	$	8,366.02
Millinoff, Holly	1	$	78.75
Mills Bros Construction Ltd	1	$	924.00
Minister Of Finance - Product Distribution Centre	2	$	270.68
Ministry of Finance	1	$	200.00
Mitchell Supply Ltd	4	$	249.84
Moe Nadeau Consulting	1	$	2,483.25
Moriarity, Hayley	1	$	147.00
Morrison, Erin	2	$	154.80
Mountain Transport Institute ltd	1	$	367.50
Mts Maintenance Tracking Systems Inc	1	$	1,233.75
Municipal Insurance Association Of BC	1	$	900.00
Nakusp Home Hardware	3	$	95.90
Nanaimo, City of	11	$	4,830.00
Navigata Communications Ltd. dba ThinkTel	1	$	18.93
NDB Construction Ltd.	1	$	4,063.19
Nelson Building Centre Ltd	22	$	3,295.97
Nelson Leafs Hockey Society	1	$	6,444.90
Nelson Toyota	3	$	4,410.75
Nelson, City Of	3	$	12,354.93
Network Innovations Inc.	1	$	228.48
Newell, Thomas	3	$	60.66
Northtown Rental & Sales	1	$	285.60
Okanagan Office Systems	1	$	157.16
Open Door Ventures CCC Ltd. dba: Untapped Accessibility	1	$	2,625.00
Orkin Canada Corporation	3	$	553.09
Pace Electric	1	$	366.83
Paper Crane Media Ltd.	1	$	5,712.00
Passmore Laboratory Ltd	3	$	468.00
Peters, Chriss A	1	$	334.48
Pipeology Home Solutions	2	$	787.15
Pitney Bowes	3	$	1,451.22
Popoff, Walter A	1	$	44.64
Prestige Lakeside Resort	4	$	1,104.00
Priore, Amy-Beth	1	$	168.00
Purolator Inc	3	$	381.69
Pyramid Building Supplies	2	$	273.46
Quality Saw & Knife Ltd.	1	$	917.28
Quarry, Brad	1	$	10.80
Ramada Creston	1	$	263.93
Raugust, Shelley	1	$	118.11
Receiver General	1	$	1,150.84
Responsive First Aid Training	2	$	7,437.50
Riondel Cable Society	3	$	120.00
Riverside Farm	6	$	8,561.27
Roadpost Inc. T46274	1	$	3.63
Robson Community Memorial Church	1	$	5,000.00
Rocky Point Engineering Ltd.	1	$	525.00
Roenspiess, Ethan (Kai)	1	$	3.60
Roper Greyell LLP	1	$	2,767.52
Rye, Kristine	1	$	175.00
Sabir, Chris	1	$	200.00
Salmo Ski Club	1	$	5,000.00
Salmo Valley Curling & Rink Association	1	$	4,075.00
Salmo Valley Youth & Community Centre	1	$	866.67
Salmo Valley Youth & Community Centre	2	$	6,000.00
Salmo, Village of	3	$	11,104.31
Scharenbroch, Leslie	1	$	159.17

Remaining 20% of payments by value	Number of Payments		Value
	751	$	852,610
Schmidt, Julie	4	$	892.80
Schmidt, Rhonda	1	$	420.00
School District#8 (Kootenay Lake)	1	$	926.18
Schulte, Edouard J	1	$	125.00
Scott, Jennifer	1	$	7.92
Seguin, Daniel	1	$	185.00
Selkirk Irrigation Services	1	$	152.25
Selkirk Security Services Ltd	1	$	245.70
SFJ Inc.	1	$	3,506.45
Shaw Buisness A division of Shaw Telecom G.P.	1	$	1,091.23
Shaw Cable	21	$	4,005.96
Shulman, Barak	1	$	202.60
Silverton Building Supplies Ltd	1	$	10.07
Simply Clean Kootenay	2	$	2,677.50
Sk Electronics Ltd	6	$	2,183.95
Skuce, Michael	1	$	1,274.05
Slocan Lake Arts Council	1	$	4,000.00
Slocan Park Community Hall Society	2	$	859.85
Slocan Park Community Hall Society	1	$	600.00
Slocan Valley Home Hardware	4	$	255.83
SLR Consulting (Canada) Ltd.	1	$	1,630.78
Smienk, Johannes	2	$	78.80
SOS 4 Kids Inc	1	$	112.00
South Kootenay Lake Art Connect Society	1	$	4,700.00
Speedpro Signs	1	$	428.95
Sperling Hansen Associates Inc	3	$	15,369.60
Stafford Welding	7	$	5,465.25
Stankevich, Wendy	1	$	112.32
Sterling Backcheck Canada Corp.	1	$	124.24
Stewart, Heather	1	$	17.40
Sullivan Stone Company Ltd	1	$	12,269.27
Sykes Audio Visual Holdings Inc. dba Eightforty	1	$	700.81
Taghum Community Hall Society	2	$	11,362.50
Taghum Shell (1997)	6	$	364.74
Technical Safety BC	2	$	1,337.10
Teck Metals Ltd	1	$	1,050.00
Telus Communications Inc	5	$	6,603.77
Telus Communications Inc. Mascon by Telus	3	$	235.20
Telus Mobility	2	$	9,988.42
Tenaquip Industrial Distribution	1	$	337.52
Terus Construction Ltd.	1	$	1,484.00
ThinkTel	1	$	353.85
Tierney, Roger Bruce	1	$	193.82
Tip-it Waste Solutions Kootenay	6	$	6,554.96
Tratech Mechanical Ltd	1	$	408.92
Trons Matrix Refrigeration Inc.	1	$	964.69
Trottier, Nadine	1	$	260.00
Tsunami Solutions Ltd. dba: SafetyLine	1	$	2,002.56
Tu-Dor Lock & Safe Ltd	2	$	1,139.89
Uhlenbrauck, Tyler	1	$	576.00
Uline Canada Corporation	4	$	2,257.44
Ultra XPress Printing	1	$	6,115.80
Univar Canada Ltd	2	$	3,723.20
Valley Lift Truck (Castlegar)	1	$	3,522.72
Valley Voice Ltd	1	$	131.25
Van Houtte Coffee Services	1	$	230.53
Van Kam Freightways Ltd	4	$	1,901.87
Vandenberghe, Kelly	1	$	183.82
VDZ + A Consulting Inc.	1	$	12,973.57
Venture Mechanical Systems Ltd	2	$	11,771.95
VH Sport Canada	5	$	545.44
Vincent Treeworks Inc.	1	$	3,150.00
Wade Technologies Ltd	4	$	7,893.58
Ward, Crystal	1	$	9.36
Waterwaze Sports	1	$	237.30
Watson, Aimee	3	$	475.20
Weatherhead, Teresa A	2	$	1,541.27
Webster, Heather	1	$	29.52

Remaining 20% of payments by value	Number of Payments		Value
	751	$	852,610
Wells Fargo Equipment	6	$	5,401.32
Wesco Distribution-Canada Inc	3	$	3,035.08
Western Auto Wreckers (1974) Ltd	1	$	340.20
WEX Canada Ltd.	1	$	3,110.58
WFR Wholesale Fire & Rescue Ltd	4	$	3,802.64
Wheeler, Tracy	1	$	132.14
Winlaw Mini-Mart	1	$	48.81
Wolseley Waterworks Branch	1	$	96.54
Wood Wyant Inc	4	$	4,698.69
Woodward, Jesse	2	$	20.16
Xplore Inc.	1	$	129.36
Yahk-Kingsgate Recreation Society	1	$	1,300.00
Yellow Pages Group	1	$	2.37
Yellowhead Road & Bridge	1	$	787.50
ZOHO Canada Corporation	1	$	1,706.88
Zone West Enterprises Ltd	1	$	188.16

Employees and Directors December 2025

Directors	Number of Payments		Value
	37		4,806
Cunningham, Hans	2	$	93.60
Graham, Cheryl Elaine	3	$	255.43
Hanegraaf, Henny (Henrica)	1	$	62.73
Hewat, Suzan	6	$	579.00
Jackman, Garry	1	$	104.11
Lockwood, Diana LD	3	$	180.87
Lunn, Jessica	1	$	108.00
Main, Leah	1	$	139.68
McFaddin, Maria June	4	$	282.64
McLaren-Caux, Aiden(Kenneth)	2	$	421.92
Newell, Thomas	3	$	60.66
Popoff, Walter A	1	$	44.64
Smienk, Johannes	2	$	78.80
Tierney, Roger Bruce	1	$	193.82
Vandenberghe, Kelly	1	$	183.82
Watson, Aimee	3	$	475.20
Weatherhead, Teresa A	2	$	1,541.27

Employees	Number of Payments		Value
	81	$	21,043
Anderson, Ben	1	$	100.00
Benko, Kelly	2	$	73.00
Bloomfield, Cory	1	$	42.05
Boudreau, Gabrielle	1	$	98.96
Bourgeois, Jesse	1	$	325.00
Briscoe, Ian	1	$	185.00
Bullock, Vanessa	1	$	44.58
Burgess, Morgan	1	$	44.58
Clarke, Angela	1	$	310.65
Clarke, Ryan	4	$	1,268.46
Concepcion, Joann	1	$	418.95
Davison, Trisha	1	$	190.08
Dewar, Janna	1	$	58.80
Dreher, Marla	1	$	187.20
Drevfjall, John	2	$	44.64
Eichenauer, Cedra	1	$	123.15
Evenson, AJ	1	$	549.54
Fehr, Carol	4	$	2,250.80
Fladhamer, Loretta	1	$	123.50
Friesen, Matthew	1	$	236.23
Garrigan, Patrick	1	$	14.40
Gerard, Adam	1	$	20.00
Girouard, Lou-Anne	1	$	306.72
Groenhuysen, Rene	1	$	352.56
Hall, Hailey	1	$	303.47
Hannon, Nora	1	$	738.40
Hills, Erika	1	$	212.79
Hogg, Patricia	1	$	320.20
Hull, Bradley	1	$	46.08
Jesus de Moraes, Eric	1	$	890.40
Jones, Sierra	1	$	342.32
Jorgenson, Karin	1	$	157.49
Kindred, Shelly	1	$	25.00
Koehle, Kristy	1	$	450.00
Lutz, Helen	2	$	198.50
Mackie, Daneve	1	$	173.52
Maglio, Benjamin	1	$	227.13
Malekow, Pamela	2	$	154.08
Marshall Smith, Paris	2	$	3,934.57
Martin, Marie	1	$	95.77
McGovern, Zoe R	1	$	36.00
Michaud, Shawn T	1	$	104.40
Millinoff, Holly	1	$	78.75
Moriarity, Hayley	1	$	147.00
Morrison, Erin	2	$	154.80
Peters, Chriss A	1	$	334.48
Priore, Amy-Beth	1	$	168.00
Quarry, Brad	1	$	10.80
Raugust, Shelley	1	$	118.11
Roenspiess, Ethan (Kai)	1	$	3.60
Rye, Kristine	1	$	175.00
Sabir, Chris	1	$	200.00
Scharenbroch, Leslie	1	$	159.17

Accounts Payable for December 2025 Breakdown by Type of Payment

All Other Vendors	Number of Payments		Value
	819	$	3,651,824
1400142 BC Ltd.	1	$	462.67
1494359 BC Ltd.	1	$	2,600.00
2 Pump Paul´s Gas and Snacks	1	$	1,855.67
360° Contracting	3	$	2,205.00
5 Star Services and Products Inc.	1	$	152.25
ACE Courier Services	4	$	269.31
Acklands-Grainger Inc	3	$	1,285.44
Activity Base	1	$	22.40
Agilyx Solutions Limited	1	$	2,861.29
Air Liquide Canada Inc	6	$	760.99
Alberta Fire Chiefs Association	1	$	177.79
All Rite Rooter Sewage Pumping Services	2	$	18,524.10
Alligator Pie Catering	1	$	483.00
Allstate Canada	1	$	1,040.42
Amna's Indo-Canadian Grill	1	$	655.20
Andrew Sheret Ltd	10	$	15,505.66
Anywear Garment Company	1	$	1,713.60
Arrow Lakes Aggregates	2	$	18,181.07
Associated Fire Safety Equipment	2	$	19,643.40
Assured First Aid & Safety Ltd.	1	$	740.93
Authorized Security Ltd.	1	$	252.00
Aye 2 Zee Contracting Ltd.	1	$	525.00
B&L Security Patrol (1981) Ltd	1	$	1,787.10
Balfour Recreation Commission	1	$	1,430.92
BC Federation of Labour	2	$	488.25
BC Hydro & Power Authority	4	$	3,107.92
BC Transit	5	$	247,710.39
BDO Canada LLP	1	$	19,829.78
Bebelman, Aaron	1	$	752.00
BGC Engineering Inc.	1	$	19,721.89
Bibby-Fox, Garry dba Radon Protect Nelson	1	$	15,120.02
Bill´s Heavy Duty Enterprises (2004) Ltd.	2	$	582.81
Black Press Group Ltd	1	$	194.09
Borsos, Deb	1	$	1,708.08
Boswell, Dorian DBA: DBoz Consulting	1	$	1,039.50
Brault Roofing (BC) Inc.	3	$	95,223.87
Brenton Industries Ltd	1	$	246,233.95
Brogan Fire & Safety	2	$	3,982.53
BWS Enterprise Ltd	3	$	30,143.29
C.A. Fischer Lumber Co. Ltd.	8	$	494.46
Canadian Centre for Occupational Health and Safety	2	$	68.95
Canadian Linen & Uniform	4	$	524.98
CanGas Propane Inc.	9	$	4,445.81
Canoe - E.B. Horsman & Son	1	$	854.50
Canoe - Eecol Electric	1	$	98.72
Canoe - Kal Tire Castlegar	8	$	9,346.95
Canoe - Kal Tire Creston	2	$	2,268.43
Canoe - Kal Tire Nelson	4	$	3,711.09
Caro Analytical Services	2	$	972.31
Carvello Law Corporation	3	$	4,887.65
Cascade Lock & Safe	1	$	157.50
Cascadia Landscaping	1	$	565.00
Castlegar & District Chamber Of Commerce	4	$	735.00
Castlegar Machine & Chrome Ltd	2	$	10,497.79
Castlegar, City Of	1	$	262.50
Cathro Consulting Ltd	3	$	13,230.00
CDW Canada Corp	4	$	4,468.49
CentralSquare Canada Software Inc.	1	$	23,270.76
Cintas Canada Ltd Location 889	1	$	249.41
Civic Auto Repair	1	$	197.13
CivicInfo BC	1	$	1,785.00
CJ Industries Inc.	1	$	12,132.72
Cleartech Industries Inc	5	$	12,986.27
Columbia Basin Broadband Corporation	1	$	4,508.00
Columbia Wireless Inc	5	$	421.40
Comfort Welding Ltd	7	$	1,770.01
Community Futures of Central Kootenay	1	$	11,530.00
Cover Architectural Collaborative Inc.	2	$	19,208.96
Cowan´s Office Supplies	36	$	4,745.37
Cranbrook Water Conditioning Ltd.	4	$	161.18
Crawford Truck & Equipment	2	$	1,177.19
Creston & District Complex-Social Fund	1	$	1,248.00
Creston Card & Stationery	6	$	166.56
Creston, Town Of	2	$	32,555.13
Cupe Local 2262	1	$	3,225.61
Cupe Local 748	1	$	824.38
DB Perks & Associates Ltd	2	$	1,176.67
DHC Communications Inc	8	$	27,016.68
Downtown Automotive	1	$	2,371.90
Dragon Corporate Training Ltd.	1	$	2,096.85
East Shore Internet Society	2	$	129.92
Ember Leaf Consulting Inc.	1	$	15,426.18
Emco Corporation	1	$	167.00
Entandem	6	$	189.10
Environmental 360 Solutions BC Ltd.	5	$	108,478.04
Evoke Buildings Engineering Inc.	5	$	43,006.19
Excalibur Data Systems Corp	1	$	642.00
Expresslane Deliveries	1	$	341.39
Federated Co-Operatives Ltd	7	$	4,051.22

All Other Vendors	Number of Payments		Value
	819	$	3,651,824
FortisBC - Electricity	42	$	64,343.27
Fortisbc - Natural Gas	4	$	24,001.74
Four Star Communications Inc	1	$	125.74
Fraser Valley Building Supplies Inc.	4	$	446.46
Frazer Excavation Ltd.	1	$	54,137.31
GFL Environmental Inc.	4	$	32,522.16
Gilbert Parts Depot	2	$	60.52
Glacier View Glass Ltd.	1	$	1,036.00
Glendale Tire Ltd.	1	$	134.18
Global Industrial Canada	1	$	480.96
Goat Mountain Enterprises Ltd	1	$	2,100.00
Gravity Union	1	$	6,555.94
Gray Creek Store	1	$	44.58
Gray´s Contracting	1	$	55.13
Guille, Pam	1	$	1,365.00
Hall Printing	2	$	742.89
Heather Parsons Electrical	1	$	1,000.00
Heritage Roofing & Sheet Metal Ltd.	1	$	123,407.59
Hewgill, Mathew	1	$	250.00
Holman DBA ARI Financial Services	1	$	75,430.33
Hootsuite Inc.	1	$	3,146.48
Hufty´s Leasing Ltd	1	$	547.66
Hume Hotel	1	$	3,869.99
Hywood Truck & Equipment Ltd	16	$	27,287.23
I.T. Blueprint Solutions Consulting Inc.	1	$	55,073.74
Industrial Alliance Insurance and Financial Services Inc.	1	$	1,127.74
Inland Allcare	16	$	6,905.28
Insight Canada Inc.	1	$	89.62
Insurance Corporation of BC	2	$	2,676.00
Interior Health Authority - Environmental Health	1	$	147.00
Iron Mountain	1	$	80.85
Jakubow Enterprises Ltd o/a Canadian Tire Castlegar (492)	7	$	1,187.41
Jennifer Wickwire	1	$	525.00
Jennings-Bates, Mark DBA Advanced Driving Academy	1	$	3,000.00
Jmieff, Ginia dba Ergo Wellness	1	$	787.50
Justice Institute Of Bc	4	$	1,936.81
Kal Tire (Nelson)	1	$	2,846.01
Kaslo Building Maintenance	1	$	630.00
Kaslo Infonet Society	3	$	350.00
Kaslo, Village Of	1	$	50.12
Keefer Ecological Services Ltd.	1	$	15,304.62
Kel Print	1	$	95.20
Kelly´s Maintenance and Services	4	$	12,249.92
Kendrick Equipment (2003) Ltd	2	$	355.65
Kilburn, Jackie	1	$	2,560.00
Klines Motors Ltd.	1	$	1,939.88
Kokanee Chalets	1	$	950.00
Kokanee Electric LTD	1	$	233.02
Kokanee Ford Sales Ltd.	2	$	2,346.46
Kone Inc	1	$	1,768.66
Kootenay Glass & Mirror Ltd	3	$	2,337.38
Kootenay Industrial Supply Ltd	6	$	1,437.61
Kootenay Swiftwater Specialists	2	$	17,233.31
Kootenay Valley Water & Spas	4	$	119.40
Kor Structural	1	$	1,575.00
L42 Solutions Ltd.	1	$	4,265.63
LCL Enterprises	2	$	2,938.95
LCS Imaging Inc.	1	$	649.75
Lesperance Mendes	1	$	1,424.64
Lidstone & Company	2	$	857,307.13
Lifesaving Society (Burnaby)	3	$	1,666.00
LIVunLtd	2	$	134.56
Lo-Cost Propane	1	$	1,203.22
Lordco Parts Ltd	9	$	909.97
Martech Electrical Systems Ltd	1	$	285.89
Masse Enviromental Consultants Ltd.	6	$	20,734.07
Mayday Electric Ltd	2	$	1,053.51
Mclaren´s Bobcat Services Ltd	1	$	425.25
Mequipco Ltd.	1	$	399.43
Micah´s Plumbing & Heating Ltd.	1	$	285.62
Micro Com Systems Ltd	1	$	8,366.02
Mills Bros Construction Ltd	1	$	924.00
Minister of Finance	7	$	35,856.58
Minister Of Finance - Product Distribution Centre	2	$	270.68
Ministry of Finance	1	$	200.00
Mitchell Supply Ltd	4	$	249.84
Moe Nadeau Consulting	1	$	2,483.25
Mountain Transport Institute ltd	1	$	367.50
Mts Maintenance Tracking Systems Inc	1	$	1,233.75
Municipal Insurance Association Of BC	1	$	900.00
Nakusp Home Hardware	3	$	95.90
Nakusp, Village Of	1	$	99,000.00
Nanaimo, City of	11	$	4,830.00
Navigata Communications Ltd. dba ThinkTel	1	$	18.93
NDB Construction Ltd.	1	$	4,063.19
Nelson Building Centre Ltd	22	$	3,295.97
Nelson Hydro	17	$	92,419.09
Nelson Leafs Hockey Society	1	$	6,444.90
Nelson Toyota	3	$	4,410.75
Nelson, City Of	3	$	12,354.93
Network Innovations Inc.	1	$	228.48
Northtown Rental & Sales	1	$	285.60
Okanagan Office Systems	1	$	157.16
Open Door Ventures CCC Ltd. dba: Untapped Accessibility	1	$	2,625.00

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Park N Play Design Company Ltd.	1	$	25,404.21
Passmore Laboratory Ltd	3	$	468.00
Pipeology Home Solutions	2	$	787.15
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Receiver General	1	$	1,150.84
Responsive First Aid Training	2	$	7,437.50
Riondel Cable Society	3	$	120.00
Riteway Holdings Ltd. dba Tremlock Properties Ltd	3	$	126,188.77
Riverside Farm	6	$	8,561.27
Roadpost Inc. T46274	1	$	3.63
Rocky Mountain Agencies	7	$	23,038.21
Rocky Mountain Phoenix	5	$	24,461.57
Rocky Point Engineering Ltd.	1	$	525.00
Roper Greyell LLP	1	$	2,767.52
Salmo Valley Youth & Community Centre	1	$	866.67
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Sundry Vendor	53	$	80,635.60
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Wood Wyant Inc	4	$	4,698.69
Xplore Inc.	1	$	129.36
Yahk-Kingsgate Recreation Society	1	$	1,300.00
Yellow Pages Group	1	$	2.37
Yellowhead Road & Bridge	1	$	787.50
ZOHO Canada Corporation	1	$	1,706.88
Zone West Enterprises Ltd	1	$	188.16

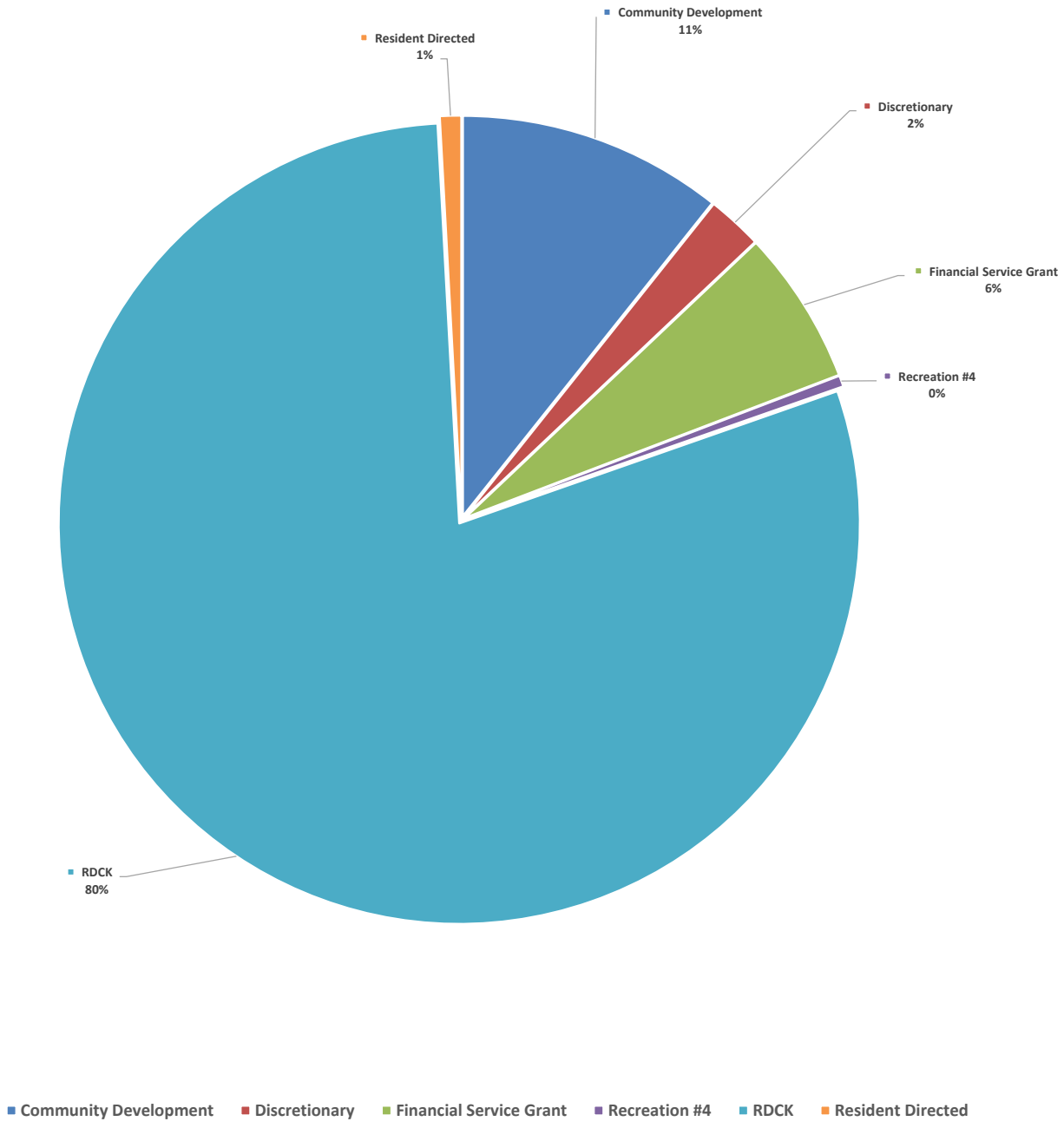
Sundry Payments for December 2025 Breakdown by Description of Payment

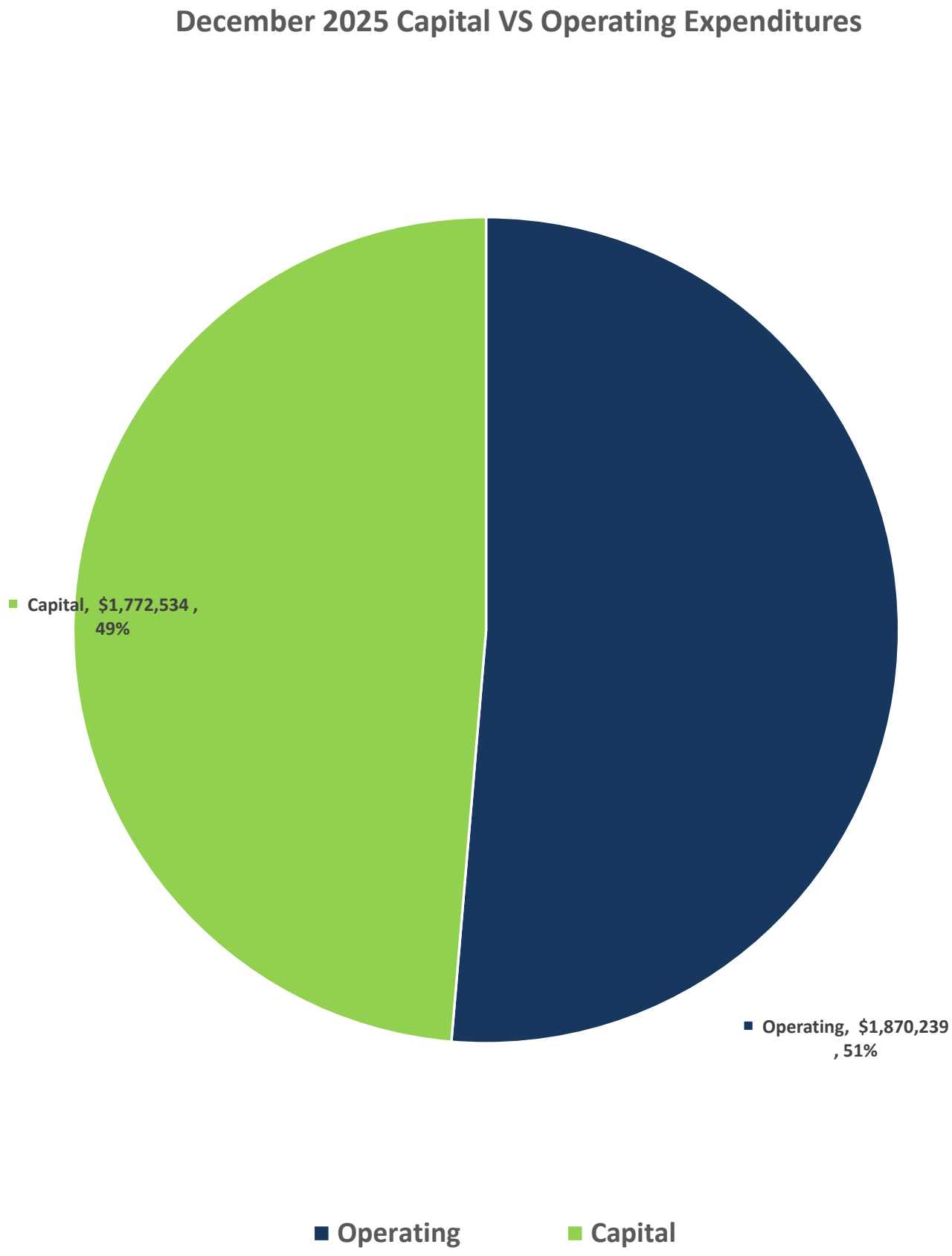
Sundry	Description of Payment		Value
		$	80,636
Sundry Vendor	RDCK-Refund on Work Required due to Sediment in Lin	$	2,267.11
Sundry Vendor	ESS-Mileage	$	40.32
Sundry Vendor	FIR-FireSmart Rebate ProgramKaslo	$	1,771.00
Sundry Vendor	FIR-FireSmart Rebate ProgramKaslo	$	624.00
Sundry Vendor	FIR-FireSmart Rebate ProgramKaslo	$	2,153.77
Sundry Vendor	FIR-FireSmart Rebate ProgramKaslo	$	1,991.85
Sundry Vendor	CDCC-Rec Refund Request	$	44.93
Sundry Vendor	FIR-FireSmart Neighbourhood Program	$	996.98
Sundry Vendor	FIR-FireSmart Neighbourhood Program	$	1,809.41
Sundry Vendor	FIR-FireSmart Neighbourhood Program	$	1,809.41
Sundry Vendor	FIR-FireSmart Neighbourhood Program	$	904.70
Sundry Vendor	RDCK-Permit #29135Reimburse Double Payment	$	150.00
Sundry Vendor	RDCK-Reimburse Double PaymentPermit #28766	$	106.35
Sundry Vendor	NDCC-Rec Refund Request	$	43.95
Sundry Vendor	CDCC-Rec Refund Request	$	52.50
Sundry Vendor	FIR-FireSmart Neighbourhood Program	$	1,809.41
Sundry Vendor	FIR-FireSmart Neighbourhood Program	$	1,809.41
Sundry Vendor	FIR-FireSmart Rebate ProgramKaslo	$	5,000.00
Sundry Vendor	FIR-FireSmart Rebate ProgramKaslo	$	2,300.64
Sundry Vendor	NDCC-Rec Refund Request	$	69.30
Sundry Vendor	FIR-FireSmart Neighbourhood Program	$	1,968.75
Sundry Vendor	FIR-FireSmart Neighbourhood Program	$	1,809.41
Sundry Vendor	FIR-FireSmart Rebate Program	$	5,000.00
Sundry Vendor	NDCC-Rec Refund Request	$	108.72
Sundry Vendor	FIR-FireSmart Neighbourhood Program	$	1,809.41
Sundry Vendor	CDRD-Rec Refund Request	$	307.35
Sundry Vendor	FIR-FireSmart Rebate ProgramSalmo	$	2,560.00
Sundry Vendor	FIR-FireSmart Rebate ProgramKaslo	$	814.61
Sundry Vendor	FIR-FireSmart Rebate ProgramKaslo	$	5,000.00
Sundry Vendor	NDCC-Rec Refund Request	$	158.48
Sundry Vendor	FIR-FireSmart Neighbourhood Program	$	1,809.41
Sundry Vendor	FIR-FireSmart Neighbourhood Program	$	904.70
Sundry Vendor	RDCK-Return of DepositOpen Waste Account	$	7,500.00
Sundry Vendor	FIR-FireSmart Neighbourhood Program	$	1,809.41
Sundry Vendor	FIR-FireSmart Neighbourhood Program	$	723.76
Sundry Vendor	FIR-FireSmart Neighbourhood Program	$	1,809.41
Sundry Vendor	RDCK-Refund on Actual Cost for Water Service Install	$	116.11
Sundry Vendor	CDRD-Rec Refund Request	$	70.00
Sundry Vendor	NDCC-Rec Refund Request	$	66.98
Sundry Vendor	FIR-FireSmart Rebate ProgramKaslo	$	1,365.69
Sundry Vendor	FIR-FireSmart Rebate ProgramKaslo	$	2,814.87
Sundry Vendor	FIR-FireSmart Rebate ProgramSalmo	$	787.55
Sundry Vendor	FIR-FireSmart Rebate ProgramSalmo	$	3,100.92
Sundry Vendor	NDCC-Rec Refund Request	$	60.00
Sundry Vendor	FIR-FireSmart Neighbourhood Program	$	1,777.74
Sundry Vendor	FIR-FireSmart Neighbourhood Program	$	1,809.41
Sundry Vendor	FIR-FireSmart Neighbourhood Program	$	1,464.72
Sundry Vendor	FIR-FireSmart Neighbourhood Program	$	1,809.41
Sundry Vendor	FIR-FireSmart Neighbourhood Program	$	996.98
Sundry Vendor	FIR-FireSmart Neighbourhood Program	$	1,809.41
Sundry Vendor	NDCC-Rec Refund Request	$	105.84
Sundry Vendor	NDCC-Group LessonAug 2025	$	957.60
Sundry Vendor	TAR F-Catering Services	$	1,673.91

Accounts Payable for December 2025 Breakdown by Type of Payment

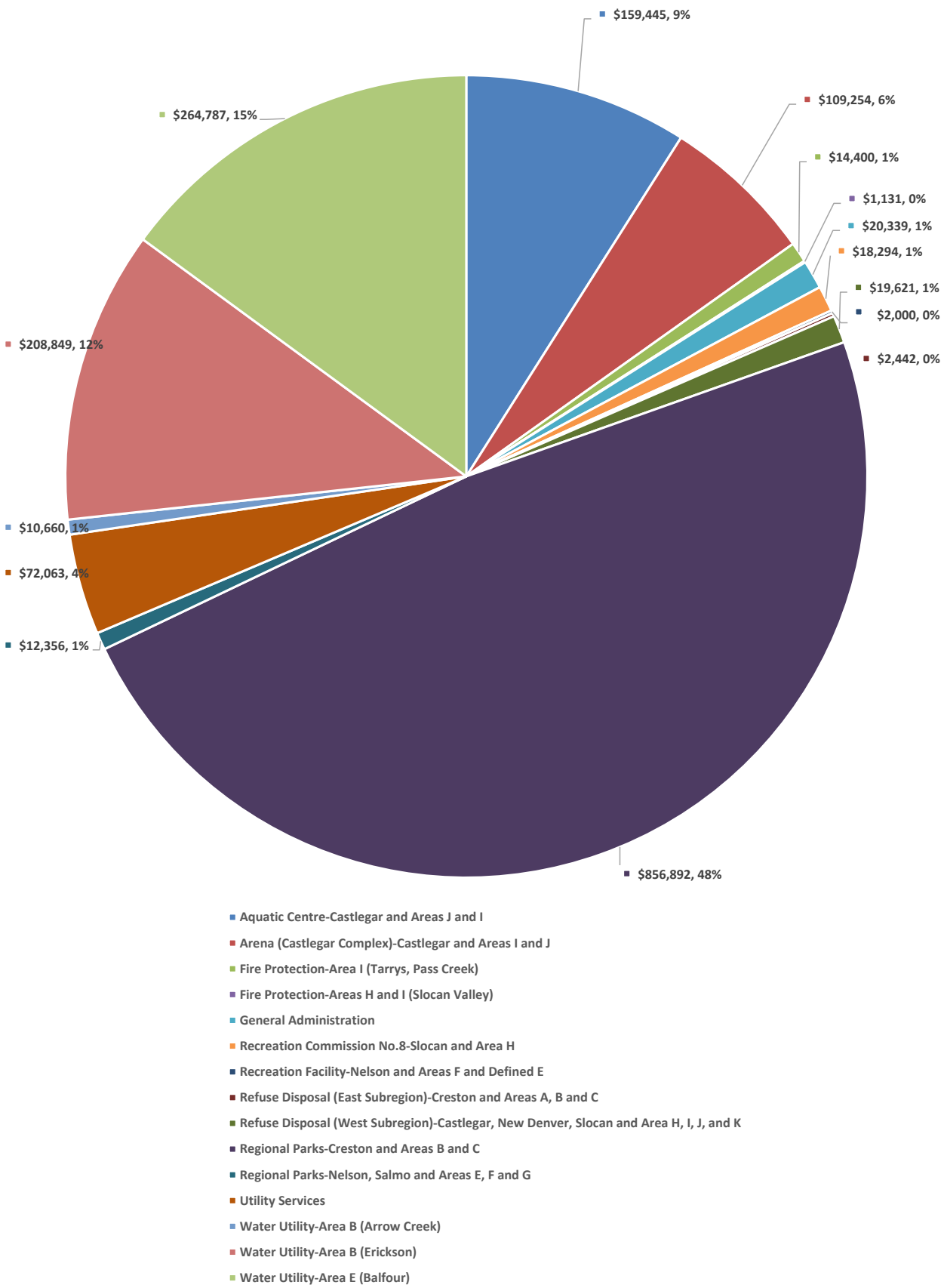
Discretionary, Community Development, and Other Grants	Number of Payments		
	36	$	552,906
Arrow Lakes District Arts Council Society	1	$	2,500.00
Balfour Senior Citizens Association Branch #120	1	$	1,800.00
Brent Kennedy Parent Advisory Council	2	$	1,535.00
Castlegar & District Chamber of Commerce	1	$	500.00
Castlegar & District Community Services Society (CDCSS)	1	$	15,790.00
Castlegar Search & Rescue	1	$	18,749.00
Creston Pet Adoption Welfare Society	1	$	1,455.60
Creston Valley Chamber of Commerce	2	$	2,000.00
Creston, Town of	3	$	48,700.00
Deer Park & Area Communication Society	1	$	4,186.36
Edgewood Community Club	1	$	2,075.00
Fauquier Community Club Society	1	$	2,163.35
Healthy Community Society of the North Slocan Valley	1	$	670.00
Kaslo Community Services Society	2	$	1,304.00
Kaslo, Village of	1	$	3,000.00
Kootenay Doukhobor Historical Society	1	$	814.50
Lardeau Valley Community Club	1	$	3,000.00
Nelson, City of	1	$	390,821.00
Robson Community Memorial Church	1	$	5,000.00
Salmo Ski Club	1	$	5,000.00
Salmo Valley Curling & Rink Association	1	$	4,075.00
Salmo Valley Youth & Community Centre	2	$	6,000.00
Salmo, Village of	3	$	11,104.31
Slocan Lake Arts Council	1	$	4,000.00
Slocan Park Community Hall Society	1	$	600.00
South Kootenay Lake Art Connect Society	1	$	4,700.00
Taghum Community Hall Society	2	$	11,362.50

Grants by Type




December 2025 Capital VS Operating Expenditures
Capital, $1,772,534 , 49%
Operating, $1,870,239 , 51%
Operating
Capital

December 2025 Capital by Service



WHAT I HEARD

Area E East Director's Recreation Survey

Balfour, Harrop, Procter, Longbeach & Queens Bay

Cheryl Graham, RDCK Area E Director

AREA E RECREATION EAST
(Balfour, Harrop, Procter, Longbeach & Queens Bay)

DIRECTOR'S SURVEY - WHAT I HEARD REPORT

1. Introduction

In this part of Area E, recreation services are provided by non-profit organizations such as the Balfour Recreation Commission, Balfour and Procter Seniors Groups and the Harrop Hall and Procter Hall Committees. There is an RDCK Service called Rec 10 (S279) which provides small grants to non-profit organizations for recreation services with two intakes per year (spring and fall.) The Rec 10 Commission (made up of volunteers who live in this region) review and make funding recommendations to the RDCK Board. Rec 10 is funded through Community Development Grants and only a very small amount is funded through taxation (normally only a few cents per property.)

Residents as well as the greater community benefit from the provision of recreation programs and services.

There are two RDCK owned and operated parks location in this region of Area E, Sunshine Bay Park and Balfour Beach.

The reason for my Director's Recreation Survey was to provide resident input and engagement with regards to recreation programs and services provided within Area E East.

All costs for this survey were paid for by Cheryl Graham personally, there were no costs to the taxpayer for this survey or this report.

2. Resident Survey

The survey was fielded to anyone living within the Area E East service area (Balfour, Harrop, Procter, Longbeach and Queens Bay).

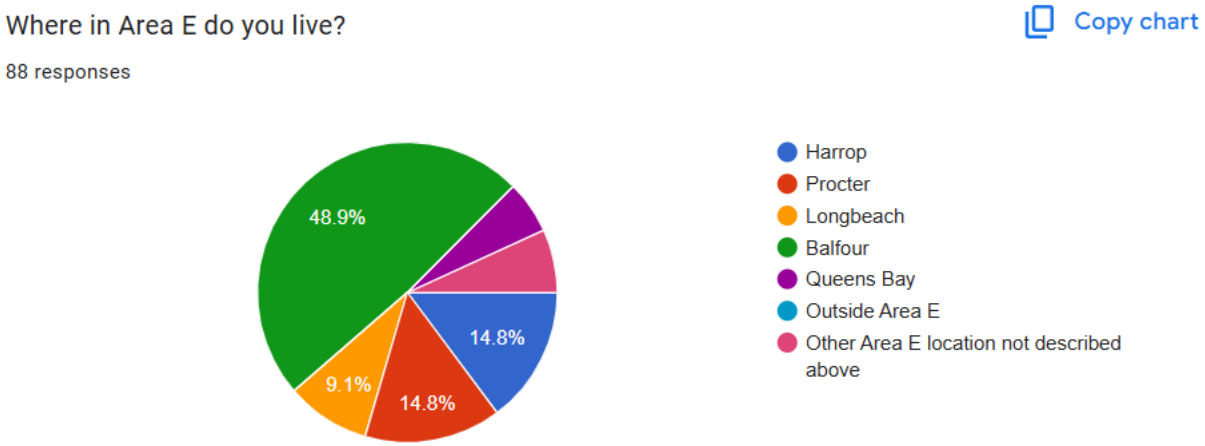
The survey was primarily promoted through our Weekly Community E-newsletter and was open for input in fall of 2025 (Sept – Nov)

Hard copies were made available at the Balfour Post Office and at one public meeting.

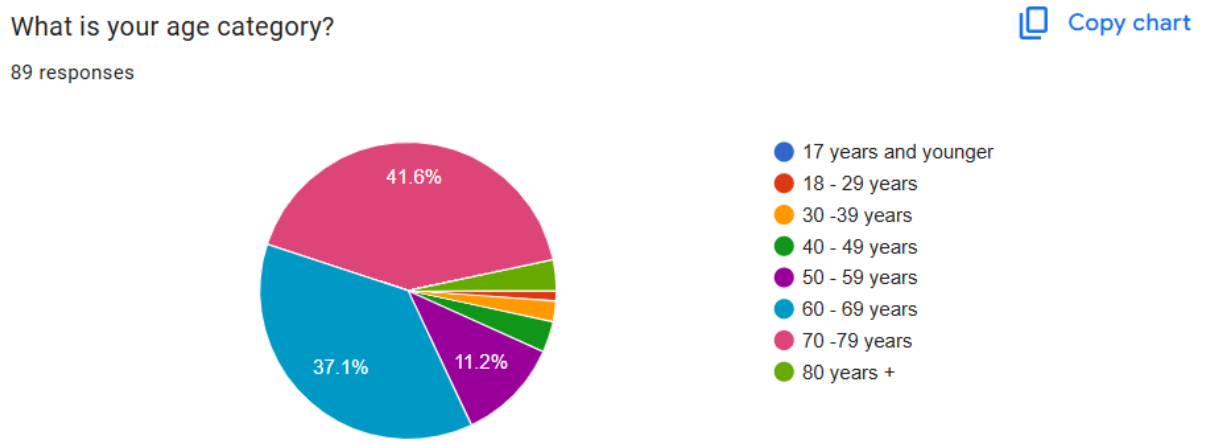
90 residents responded.

3. Findings

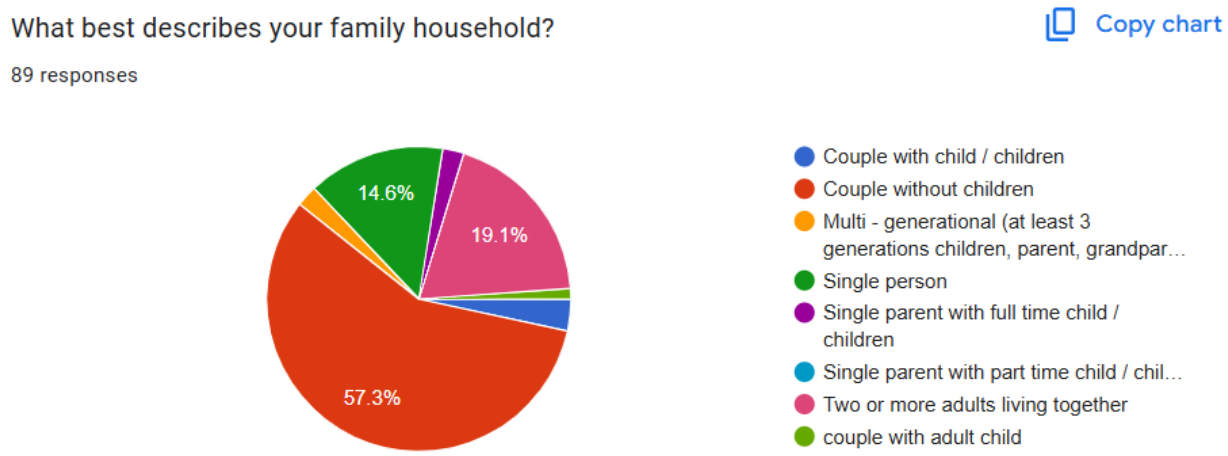
The largest portion of respondents resided in Balfour but there were respondents from all regions in the survey area.



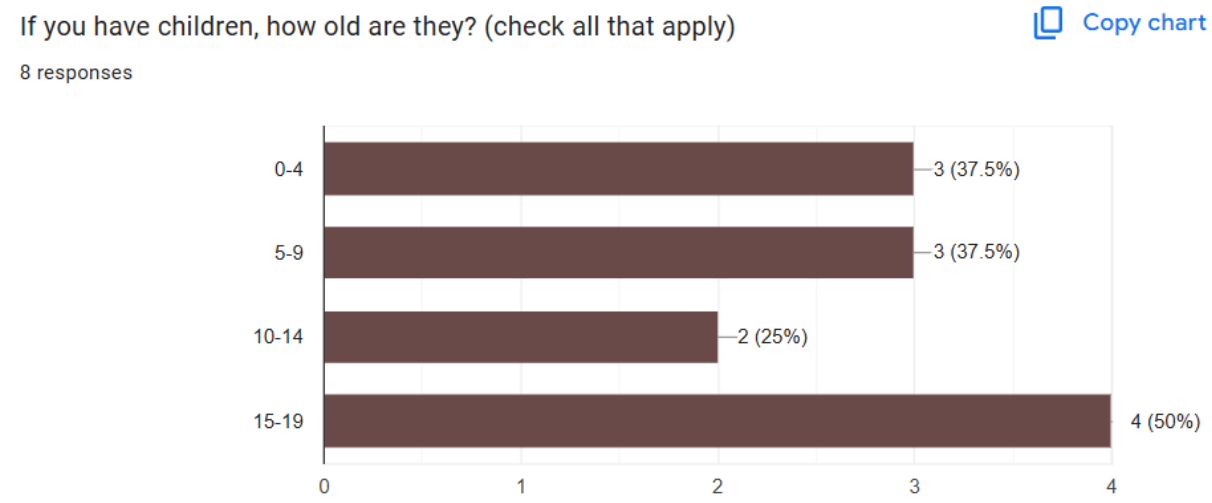
The majority of respondents were between 60 – 79 years of age.



The majority of respondents are a couple without children in the home.



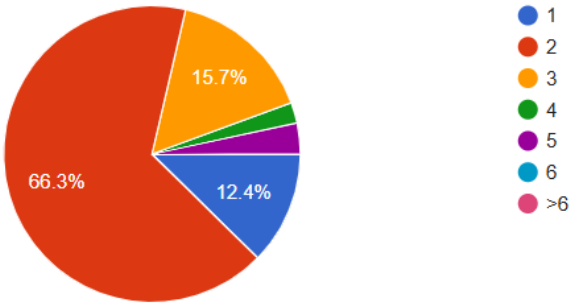
When children are living in the home, there is a split between age groups.



What is the total amount of people in your household?

Copy chart

89 responses



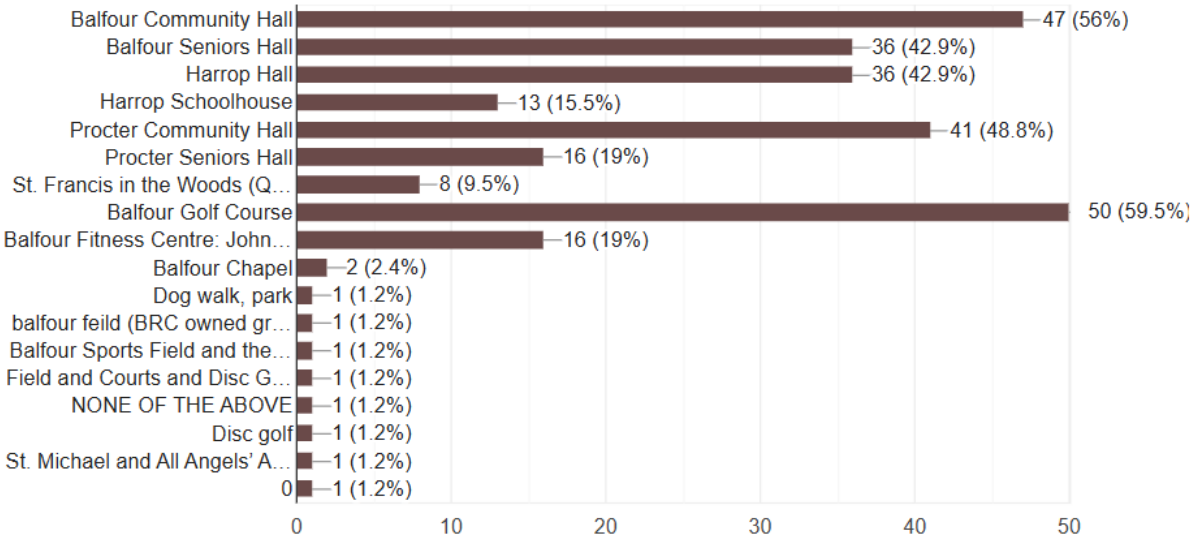
Community halls in the region are being well accessed by respondents.

Community Halls & Parks

Which Area E East community halls have you visited in the last 12 months? (check all that apply)

Copy chart

84 responses

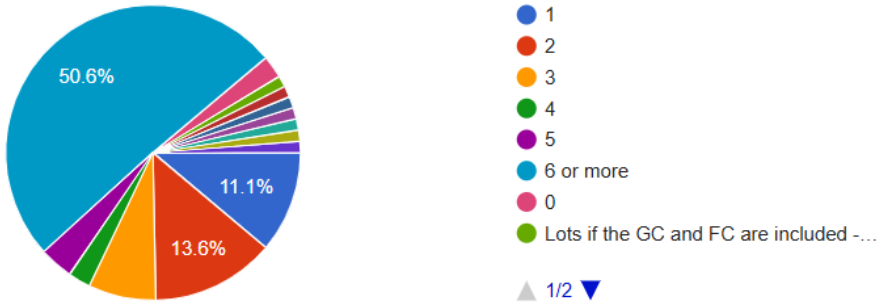


Halls are being access by over 50% of respondents 6 or more times per year.

How often did you visit an Area E East hall in the last 12 months?

Copy chart

81 responses

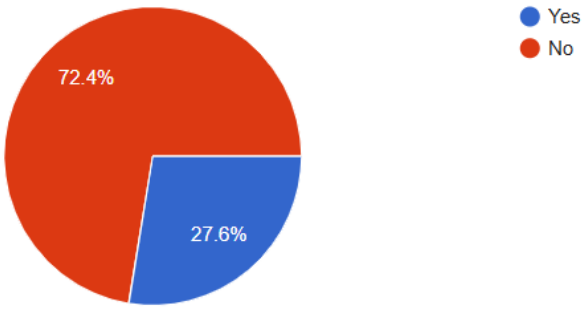


Almost 30% of respondents have rented a community hall for a recreational event.

Have you ever rented a community hall in Area E East for a recreation event?

Copy chart

87 responses

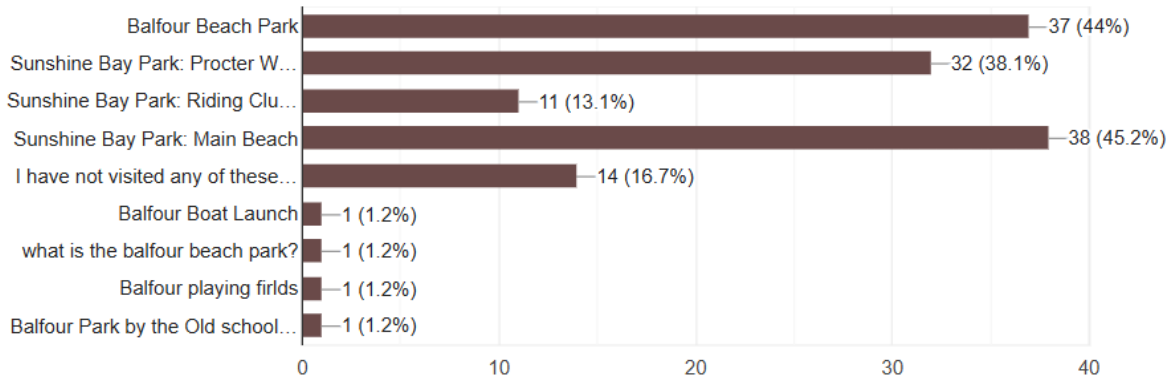


RDCK Parks in this Area are being well used by local residents.

Which RDCK parks in Area E East have you visited in the last 12 months? (check all that apply)

Copy chart

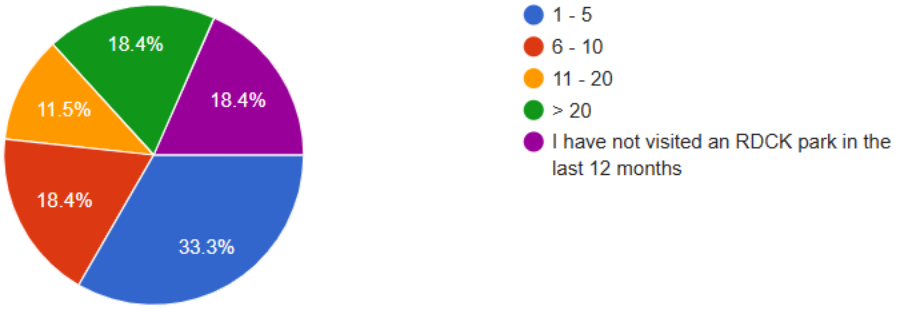
84 responses



How often have you visited an RDCK Area E East Park in the last 12 months?

Copy chart

87 responses

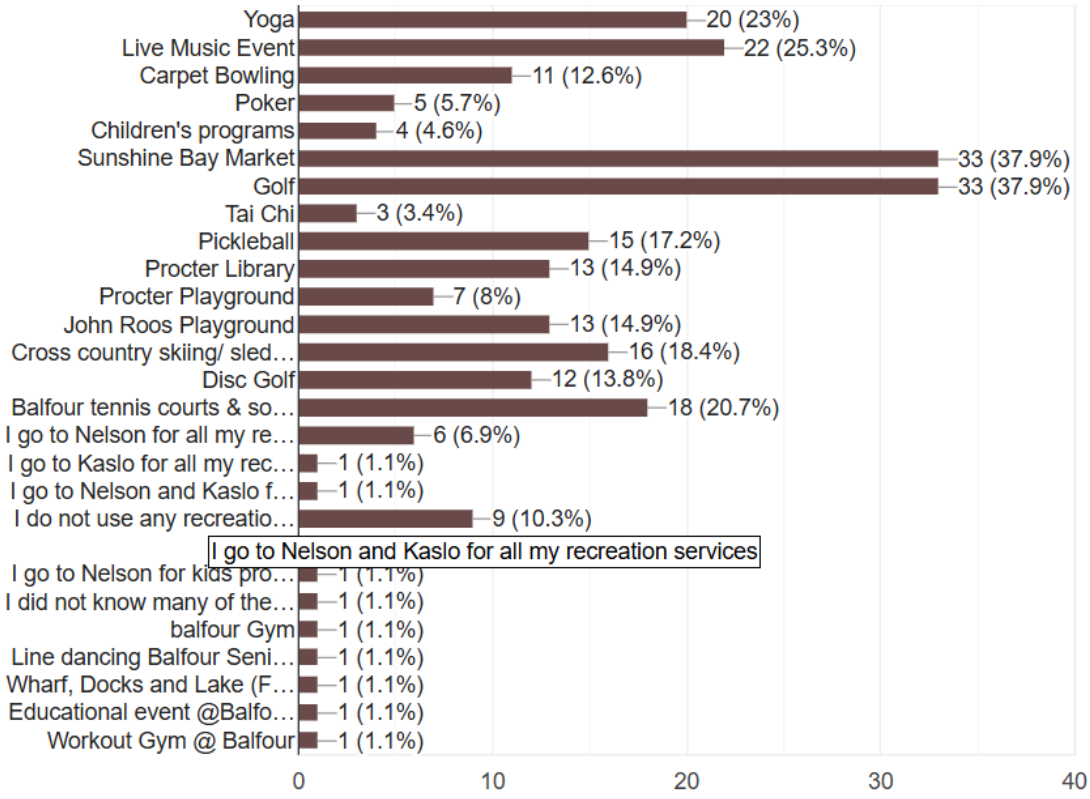


Respondents are partaking in local recreation activities

Have you attended any of the following recreation activities in Area E East in the past year?

Copy chart

87 responses

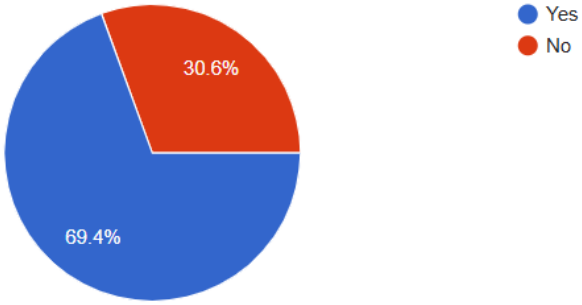


A large majority of respondents are satisfied with existing recreation services and programs

I am currently satisfied with existing recreation services in Area E East for myself and my family.

Copy chart

85 responses

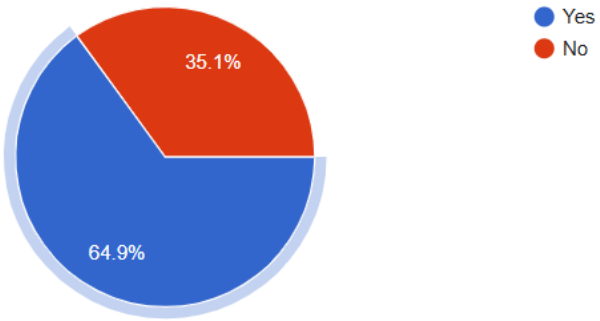


But a large majority of respondents would also like to see more programs and services

I would like to see additional recreation services in Area E East.

Copy chart

77 responses

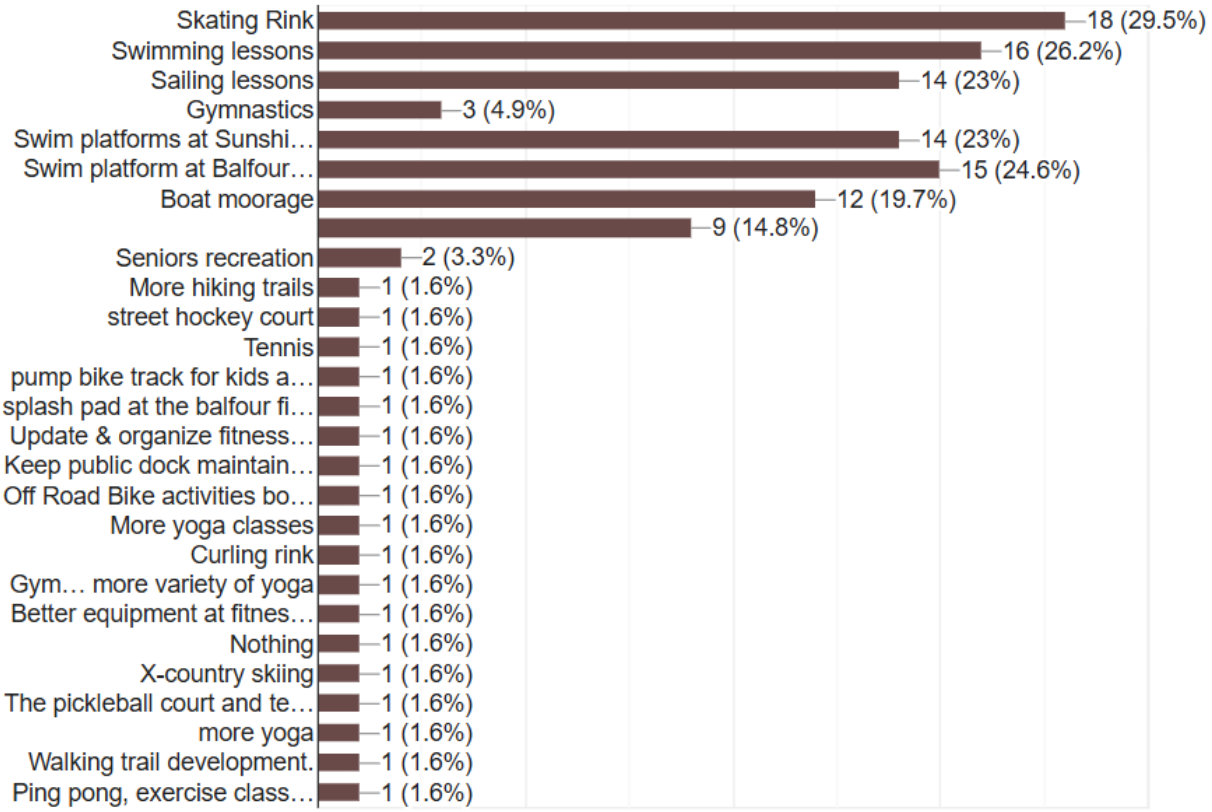


Skating rink, swimming lessons, sailing lessons and swim platforms at the two RDCK parks topped the list of respondents wishes.

What additional recreation services would you like to see made available in Area E East?

Copy char

61 responses



Other:

If you chose "other" in the last section please provide details.

25 responses

Nothing

Cement surface with boards for street hockey. This could be a skating rink in winter.

Improved boat ramp roadway, and improved parking for boat trailers and tow vehicle when out fishing for the day.

The North shore desperately needs a walking/biking trail that runs adjacent to highway 3A from Balfour to Nelson using mostly the highway right of way. Walking along the highway shoulder is unsafe for these activities. Even if some segments were created each year this would be a huge improvement. I suggest starting from Grandview to Balfour or from the provincial park to Crescent Beach.

Tennis

Motocross/Quad marked and maintained trails and riding area

Adult activities would be fun, like a craft club or classes to learn new skills.

walking trails

how can you provide swim lessons? in the lake?

Update fitness equipment and purge unused/non functional items to create more floor space.

Traffic rushing to and from ferry discourages biking, and walking. Also passing lane within town limits is dangerous. Tent cities cause water contamination. Public dock may not be a money maker like golf course, but it is a much needed resource.

A ski hill would be nice

More yoga classes

We have to go to kaslo or Castlegar to curl

Better equipment at Balfour fitness centre. Also bike lanes on roadways

Would like to see more opportunities for X-country skiing

I would like to see less tax dollars spent on recreation.

See above

more yoga classes

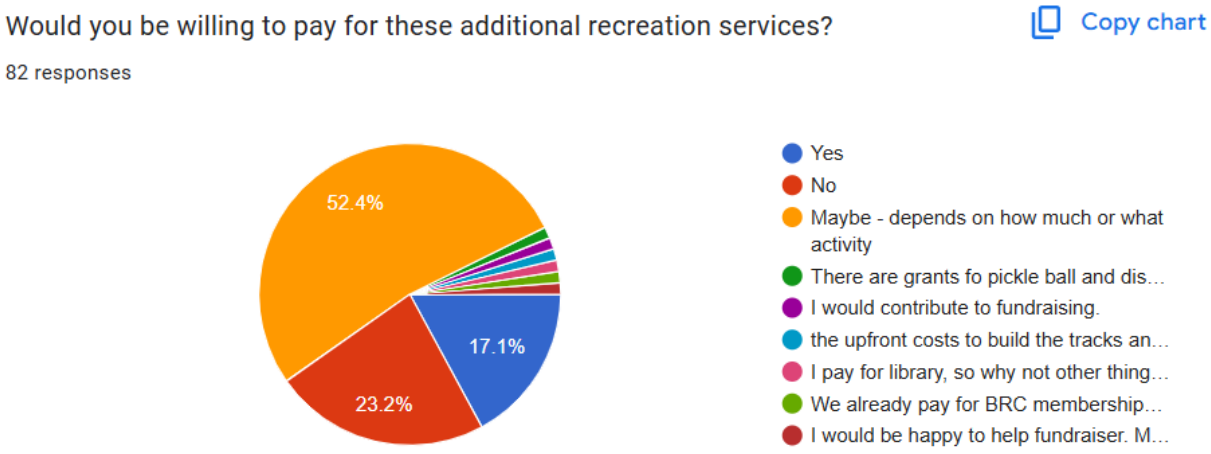
Maybe a netted path alongside the driving range to finish a walking loop around the front nine, that is connecting to the trail in the woods. And development of the Balfour Beach trail, connecting it to the trail through the woods around the gravel pit and connecting it to the path through the disc golf - creating a clearer path for walkers through the disc golf.

Community soccer

Covered Lacrosse box for floor hockey which could be flooded in winter for outdoor skating rink. Needs a cover to keep snow off but open sides. Benches to put skates on and maybe even a burn barrel for cold days.

More park space.

Respondents might be willing to pay more for additional recreation services.



4. Summary and Next Steps

Overall, respondents were mature residents without children in the home, which also represent a large portion of the demographics in the area. Respondents generally seemed satisfied with current recreation programs and services but there is a desire for additional services which they might be willing to pay for depending on what it is and how much is the cost.

This information will be shared with our non-profit groups in the Area who provide recreational services for their review and with RDCK Parks staff with regards to swim platforms at local parks.

Thank you to all residents who responded to this survey!

Respectfully Submitted,

Cheryl Graham

RDCK Area E Director

Cheryl Graham
Director of Electoral Area E

File No. KCDS

Dec 22, 2025

Ministry of Social Development and Poverty Reduction
Employment and Labour Market Services Division
Community and Employer Initiatives Branch

Subject: Letter of Support for Kootenay Career Development Society (KCDS) Community-Based Employment Services (CBES) in Nelson (CBES11)

To Whom It May Concern,

I am the Director for Electoral Area E of the RDCK and I am pleased to provide this letter of support for Kootenay Career Development Society (KCDS) in its proposal to deliver Community-Based Employment Services (CBES) in Nelson, British Columbia.

We recognize that pre-employment programming plays a vital role in advancing BC's Poverty Reduction Strategy by addressing systemic barriers and creating pathways to sustainable employment. KCDS has demonstrated exceptional capacity to deliver person-centered, trauma-informed services that build confidence, essential skills, and job readiness for individuals furthest from the labour market. A clear example of this impact is the Pathways to Engagement and Employment Readiness (PEERs) program, delivered in Nelson and Trail by KCDS in partnership with Nelson CARES and Career Development Services (CDS) between 2021 and 2023. This innovative initiative not only supported participants in overcoming complex challenges related to housing instability and social isolation but also fostered meaningful engagement with employers and community partners, resulting in improved employment outcomes and strengthened community resilience.

As with the PEERs program, KCDS' approach to a CBES program design focuses on improving employment readiness through meaningful peer-employment opportunities. Participants will gain confidence, develop essential skills, and gain onsite training, while the program's ripple effect will strengthen local businesses, foster social inclusion, and build a more resilient economy. Through strong collaboration with employers and community partners, KCDS continues to demonstrate its commitment to finding community-based solutions, leveraging existing networks, and building collaborative relationships.

Based on the proven success of PEERs and KCDS's 20+ years of experience delivering employment programs across the Kootenay region, we strongly believe KCDS is well-positioned to deliver CBES programming. We fully endorse this proposal and look forward to continued collaboration to ensure the success of this initiative.

7778 Balfour Wharf Road Balfour, BC V0G 1C0
Phone: 250.505.4990 | Email: cgraham@rdck.ca | Fax: 250.352.9300

If you have any questions or require any additional information concerning this letter of support, please don't hesitate to contact me directly.

Sincerely,

Cheryl Graham
Director, Electoral Area E

Cheryl Graham
Director of Electoral Area E

File No. Nelson Nordic Ski Club

January 6, 2026

RE: Letter of Support for Nelson Nordic Ski Club

To Whom It May Concern:

I am pleased to provide this letter of support for the Nelson Nordic Ski Club and its proposed East Busk Trail Enhancement project.

As the Regional Director for Area E of the Regional District of Central Kootenay, I recognize the importance of Nelson Nordic's trail network to residents across the region. Area E residents make up a sizable portion of the Club's 1053 members. In addition, the trail network supports an estimated 5,000 day users each winter season and provides outdoor learning and recreation opportunities for school children and participants from vulnerable or underrepresented groups**.**

The East Busk Trail is a highly used and accessible connector within Nelson Nordic's trail network, linking users to key trail loops and serving as an important access route for families, seniors, school programs, and novice skiers. A 400-metre low-lying section of this trail, adjacent to a steep slope, experiences ongoing drainage challenges. In low-snow years and during warmer winter conditions, water pools along the trail surface, preventing safe grooming access and resulting in seasonal closures.

The proposed project will install new culverts, improve drainage, and add fill to address these challenges. These upgrades will improve climate resilience, restore reliable grooming access, and help keep the trail open throughout the winter season. By improving safety and maintaining access to key trail connections, the project will support long-term trail sustainability and future network expansion.

Investments such as this directly benefit Area E residents and align with regional goals related to outdoor recreation, community well-being, environmental stewardship, and climate-adaptive infrastructure. The Nelson Nordic Ski Club's strong record of managing trail enhancement work in the past, volunteer engagement and inclusive programming makes it a valued contributor to the social and recreational fabric of our region.

7778 Balfour Wharf Road Balfour, BC V0G 1C0
Phone: 250.505.4990 | Email: cgraham@rdck.ca | Fax: 250.352.9300

I am pleased to support the East Busk Trail Enhancement project and encourage you to give this application your full consideration.

Sincerely,

Cheryl Graham
Director, Electoral Area E

Director Lunn Report: FCM 2025 Annual Conference & Trade Show

Ottawa, May 29 – June 1, 2025

Attending the Federation of Canadian Municipalities (FCM) 2025 Annual Conference & Trade Show in Ottawa was an energizing and timely opportunity to learn from municipal leaders across Canada and the United States. With over 2,000 delegates in attendance, the conference focused on practical discussions about housing, infrastructure, climate resilience, cross-border collaboration, and municipal leadership. The theme, "Stronger Together: Local Strength, National Prosperity," set the tone for the event.

Opening Plenary: Canada–U.S. Collaboration and Election Context

The conference opened with a plenary featuring mayors from Toronto, Winnipeg, Windsor, Columbus, New Orleans, and Rochester Hills. Despite differences in scale and geography, they emphasized shared challenges: infrastructure deficits, housing pressures, climate-driven emergencies, and workforce shortages.

Prime Minister Mark Carney's Address

Prime Minister Mark Carney emphasized that Canada's long-term prosperity depends on strong municipal-federal collaboration. He highlighted municipalities' central role in accelerating housing supply, modernizing approvals, and delivering climate-resilient infrastructure. His remarks underscored a delivery-focused federal approach, with an emphasis on readiness, alignment, and local autonomy.

Rural, Remote, and Northern Infrastructure Session

This session focused on unique infrastructure challenges in smaller and northern communities, including limited contractor availability, higher construction costs, and staff capacity constraints. A key takeaway was the importance of local knowledge: several northern municipalities shared examples where external consultants missed region-specific considerations that local staff understood immediately. This strongly aligned with our experience in Slocan and reinforced (my key takeaway) that meaningful planning and PROCUREMENT depends on local expertise.

Study Tour: Master-Planned Community on Public Lands

The study tour examined a dense, master-planned community developed on public lands. While its scale differed significantly from rural planning contexts, several principles were relevant: integrated residential and commercial planning, distributed public amenities, multiple small play parks to support families, and coordinated infrastructure phasing. The tour underscored that planning fundamentals—clarity of vision, community amenities, and phased infrastructure—translate across community sizes.

Women in Local Government Leadership Event

The Women in Local Government workshop and reception, hosted with the Canadian Labour Congress, focused on practical strategies for supporting women in municipal leadership. Discussions included online safety, building peer networks, supporting younger women and women from rural communities to run for office, and strengthening visibility and confidence. The event provided valuable peer exchange and reinforced the importance of mentorship and connection among women in local government.

Resolutions and Advocacy Themes

Federation of Canadian Municipalities (FCM) advanced national resolutions on rural healthcare, climate adaptation funding, housing development readiness, infrastructure investment, and trade diversification. The release of the report "The Future of Rural Canada" (link) elevated rural issues in the national dialogue, emphasizing the need for long-term, predictable funding structures tailored to small and remote communities.

Networking and Peer Exchange

Across formal and informal conversations, common themes emerged: aging infrastructure, staffing constraints, emergency preparedness, and challenges in housing supply. These exchanges provided insights and contacts that will support Slocan's ongoing infrastructure planning, housing strategy, and community development work.

BC Caucus

I attended the BC Caucus meeting, which brought together elected officials from across the province. A notable highlight for our region was the re-election of **RDCK Director Suzan Hewat to the national FCM Board of Directors**. This ensures that our region continues to have a strong presence and voice at the national level. Having someone from the Kootenays at the FCM table is significant—to ensure rural infrastructure, climate resilience, and small-community housing issues are gaining more national attention. Her continued representation helps ensure that the

challenges and opportunities facing the Central Kootenay and rural BC remain part of federal–municipal dialogue

Conclusion

FCM 2025 offered a clear picture of the pressures and opportunities facing communities across Canada. The Opening Plenary showed how interconnected our challenges are with those of U.S. municipalities, and how important steady cross-border relationships will be during a period of political uncertainty. Prime Minister Carney's message underscored that national progress depends on work happening at the local level—something that felt especially relevant coming from a small rural community. The rural/northern infrastructure session, master-planned community tour, and women's leadership event each added practical, grounded insight that I can bring back to Slocan and to work at the RDCK. I left with a stronger sense of our place in the national landscape and with new tools and relationships that will help us continue moving our community forward.

UBCM REPORT – STARTS ON NEXT PAGE 😊

UBCM 2025 – Director Lunn Report

UBCM 2025 was held from September 22–26, 2025 in Victoria, under the convention theme "Charting the Course." The convention brought together local governments from across British Columbia to discuss emerging issues, attend policy sessions, engage in dialogue with provincial ministries, and participate in the annual resolutions process. This report provides an overview of the sessions I attended and the meetings attended.

Convention Sessions

Small Talk Forum

The Small Talk Forum provided an opportunity for rural and small municipalities to discuss shared challenges. Topics included infrastructure limitations, capacity constraints, and the difficulty of navigating funding programs not always designed for small communities. Many of the themes raised reflect Slocan's own experiences.

Study Session on Reconciliation

The Monday reconciliation study session, "Local Government Engagement in Provincial–First Nations Negotiations," focused on how local governments and First Nations can build stronger, more practical relationships around treaty and rights-related negotiations. The session walked through the framework of the renewed Memorandum of Understanding between UBCM and the Province, highlighting that local governments need earlier, clearer, and more consistent engagement when the Province is negotiating agreements with First Nations. This was framed not just as a communication issue, but as a core reconciliation practice that can prevent conflict, support shared planning, and open up new opportunities for partnership. Union of BC Municipalities

Presenters emphasized **meaningful relationship-building** at the community level: regular dialogue outside of crises, clear protocols for information-sharing, and attention to the capacity constraints that both First Nations and smaller local governments face. Case examples showed how co-developed engagement processes—such as joint tables, shared planning exercises, and community-to-community forums—can help align provincial negotiations with local realities on the ground and lead to more durable, trust-based agreements that advance reconciliation in a tangible way.

Cowichan Tribes Decision Session

This session provided legal and practical context for the Cowichan Tribes v. Canada Federal Court decision. While the ruling applies primarily to federal and provincial jurisdictions, municipalities must remain aware of its broader implications for land use, consultation, and

Indigenous partnerships. The session helped to clarify misconceptions and provided guidance for local government practice.

UBCM Resolutions Process

I reviewed the **2025 UBCM Resolutions Book** (PDF link), which included approximately **276** resolutions from local governments across the province. Resolutions addressed a wide range of issues including housing, emergency management, transportation, rural infrastructure, and public safety.

Participation in this process offered insight into province-wide advocacy priorities and how local issues translate into formal requests to the Province. The UBCM Resolutions Process itself (overview) and the associated Resolutions & Responses database (link) provide further context for how resolutions are submitted, debated, endorsed, and formally answered by the Province.

Meetings with Provincial Ministry Staff

- Citizens' Services – Last-Mile Connectivity - Discussed remaining broadband gaps in Slocan and the importance of completing last-mile service.
- Ministry of Environment – Foreshore and Millsite -Reviewed environmental and regulatory considerations related to Slocan's foreshore and former millsite, including remediation pathways and planning requirements. Discussion on current state of the lease.
- BC Parks – Valhalla Provincial Park / Evans Creek Trail -Raised concerns about the ongoing closure of Evans Creek Trail. BC Parks provided a positive update that work has been funded – and is in progress.
- BC Housing - Discussed status of project in Slocan.
- BC Assessment – opportunity to ask questions. Discussed issues related to classification and valuation in small communities.

Summary

UBCM 2025 was a valuable opportunity to participate in policy discussions, connect with other BC local government leaders, and meet directly with provincial ministries on issues important to Slocan and the RDCK.

A major focus of the convention is the resolutions process, which remains the core mechanism through which local governments influence provincial policy. With more than 270 resolutions brought forward this year—on topics ranging from emergency management to housing, transportation, and rural service delivery—the debates provided a clear picture of the pressures and priorities shaping communities across B.C. Media coverage during the week echoed this, noting the growing number of resolutions related to infrastructure strain, climate impacts, and governance challenges.

Overall, UBCM continues to serve as one of the most important venues for gathering information, strengthening relationships, and ensuring that the voices of Slocan and the RDCK

are reflected in provincial-level decision-making. Thank you for your support for this incredible opportunity to learn, network, and advocate!! 😊

Director's Report

Aidan McLaren-Caux – Village of Nakusp

Report Date: January 22nd, 2026

Reporting from December 1st, 2025, to January 12th, 2026.

Director's Activities

Village Council

- December 8th, attended regular ***Council Meeting***
- January 12th, attended regular ***Council Meeting***

Regional District of Central Kootenay (RDCK) as municipal director

- December 9th, attended in-person ***Regional & Local Community Needs Project - Board Workshop*** in Nelson
- December 10th, attended online ***Joint Resource Recovery Meeting***
- December 11th, attended online ***Board Meeting*** in Nelson
  - Agenda for the meeting can be found here: https://www.rdck.ca/EN/main/government/meetings-agendas-minutes.html See Board Highlights for general information
- December 15th, attended online ***Tri-Regional Meeting of Regional District Chairs and Vice-Chairs***, for RDCK, Regional District of East Kootenay (RDEK), and Regional District of Kootenay Boundary (RDKB)
  - Working on a collaboration for a multi-region voice for advocacy

Association of Kootenay & Boundary Local Governments (AKBLG)

- December 4th, attended online *Presidents' Committee* meeting
- January 9th, attended online meeting of area association presidents and vice-presidents.
- Upcoming online board meeting in January

Union of BC Municipalities (UBCM)

- Upcoming board meeting in Vancouver in February.

RDCK External Appointments

- ***Kootenay Food Council (FPC)***
  - https://ckfoodpolicy.ca/

- ***Columbia River Treaty Local Governments Committee (CRTLGC)***
  - https://www.crtlgc.ca/
  - *Reminder that committee topics are confidential, as they pertain to international treaty negotiations. The Province of BC and the Government of Canada periodically release statements regarding the progress of the discussions between Canada and the United States.*
  - December 8th, attended online committee meeting.
  - January 12th, attended online committee meeting.

- ***Regional Innovation Chair in Regional Economic Development Regional Advisory Committee (RIC-RED-RAC)***
  - *See attached:*

    2024/25 Annual Update & Five Year Report

- ***Economic Trust of the Southern Interior (ETSI-BC) – Regional Advisory Committee (RAC)*** *(as alternate)*

Selkirk College
Selkirk Innovates

December 17, 2025

2024/25 Annual Update & Five Year Report

Regional Innovation Chair in Rural Economic Development

Prepared By: Dr. Sarah-Patricia Breen, Selkirk Innovates

Regional Studies Association Conference, May 2025

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Chair Progress Report Details

Chair Title: BC Regional Innovation Chair in Rural Economic Development

Institution: Selkirk College

Department: Selkirk Innovates

Chairholder: Dr. Sarah-Patricia Breen

Chair Start Date: October 8, 2020

Report Date: December 17, 2025

Period Covered by Report: October 16, 2024 – October 1, 2025

Welcome & Thank You!

How quickly five years flies by! This is my fifth annual report as the BC Regional Innovation Chair in Rural Economic Development. I hope the following pages provides a glimpse into a busy year of presentations, projects, and proposals.

Every year when I sit down to write this report, I struggle with the Research Impact section. The nature of research, especially in social science and policy, makes the tangible impacts of my work hard to track – particularly in the short term. The often slow nature of change can mean that years go by before I get a sense of if and how my research is having an impact. And it would be disingenuous of me to claim sole responsibility for these changes, which are so often an iterative and collective effort combined with good timing and a bit of luck.

This year the Government of British Columbia released the draft guidance for the Rural Initiative, the purpose of which is to guide the BC Public Service in considering the realities of rural areas in legislation, policy, and programs. My connection to this tool extends back almost 10 years of research and practice, including work I completed in my previous role as a Senior Policy Analyst, academic research, innumerable advisory and networking sessions, and my role as an academic supervisor to an incredibly talented and hardworking student. I am exceptionally pleased to see this work, and I am proud of my contribution. With this in mind, I look forward to seeing what the impact of my work this year is in five or ten years.

I always enjoy the opportunity to write this report, this year more than others, as it allowed me to reflect on the exciting and impactful activities from the not only this year, but the past five years. I hope you enjoy reading it!

Dr. Sarah-Patricia Breen

Chairholder Report

1. Primary Objectives and Expected Outcomes

The goals of the Regional Innovation Chair (RIC) in Rural Economic Development are to:

- **Develop capacity in the region** for sound decision-making through the provision of relevant research data and analysis, together with related skill and capacity development;
- **Assist in the diversification of the regional economy** through the promotion of innovation and technology transfer in existing and new enterprises; and
- **Support provincial and national networks** that undertake applied research on the revitalization of high amenity, highly rural communities and regions.

My research and activities are guided by the five overarching research categories and questions identified in my updated research plan by my Regional Advisory Committee (RAC).

Category	Guiding Question
Future Proofing Rural Communities	How do rural communities succeed within a changing climate?
Human Capacity in Small Communities	How do small communities build, attract, and effectively use human capacity?
Economic Transition and Diversification	How do communities create a resilient regional economy?
Relationship Building	How can the RIC build relationships with First Nations and Indigenous Economic Development Practitioners in order to add value?
Gaps in Critical Systems	How do rural communities apply innovation to address critical systems challenges?

Selkirk College renews the RIC position on a three-year cycle, with the next renewal set for 2026. Pending the renewal of my position, I will host a planning session with my RAC with the goal of critically examining the research categories and guiding questions, considering progress, and making refinements. An updated plan will be developed and shared in January 2027.

2. Research Results

The following is an overview of projects I led, participated in, or supervised during the reporting period and their results. Impacts are discussed in Section 7. Immediately below is a summary table, followed by further detail for each of the five research categories[1].

Projects at a Glance

- **Total from 2024/25: 22**
  - Completed: 9
  - In Progress: 13
- **Completed since year 1: 49**
- **Primary RIC Role**
  - Principal / Co-Investigator: 15
  - Supervisory: 3
  - Advisory & Research Support: 4

[1] Projects are given a primary category but may cross over more than one.

Proposals at a Glance

- **Total from 2024/25: 9**
  - Currently Under Review: 1
  - Awarded / Approved: 6
  - Unsuccessful: 2
- **Total awarded since year 1: 27**
- **By Funding Type**
  - Academic Funding: 5
  - Non-Academic Funding: 1
  - Request for Proposal: 3

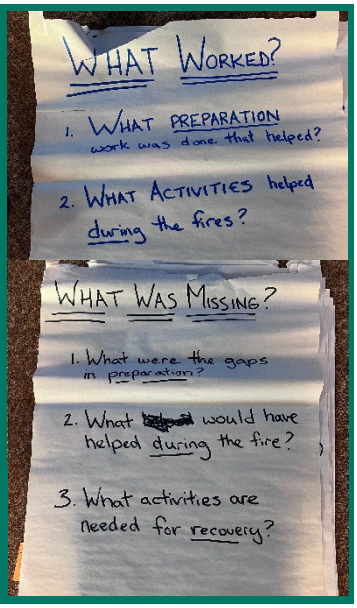
Category #1: Future Proofing Rural Communities

A critical topic area identified in my 2024 strategic plan update was rural economic resilience and recovery within the context of a changing climate. This year I revived and built on past Selkirk Innovates work focused on economic resilience to disasters. This included revising and publishing the Economic Resilience Action Plan Toolkit, and using toolkit feedback to create a more accessible and targeted Quick Response Plan for Economic Disruption. Through ongoing collaborations with the Regional District of Central Kootenay and Community Futures Central Kootenay, work aims to improve capacity for economic responses to disasters (see example below). Connected to this work, I co-led a funding proposal for a multi-year research project that aims to explore how shocks influence community resilience.

Other long term ongoing projects in this research stream are Nature-Based Rural Solutions: Planning for Green Infrastructure and The Common Ground Canada Network.

EXAMPLE: Slocan Valley Emergency Economic Response Plan

- ***Project Type:*** partner driven project, building on past research
- ***Goal:***
  - **Specific:** debrief from the 2024 wildfires and use lessons learned to create a more integrated and actionable Slocan Valley Economic Resilience Action Plan
  - **General:** field test Quick Start template
- ***Audience:***
  - **Specific:** Slocan Valley Economic Development Partnership (SVEDP)
  - **General:** local governments, community organizations
- ***Result:*** Workshop held with presentations from local organizations and a facilitated discussion led by Selkirk Innovates researchers. Data collected was turned into a draft plan, which was then reviewed and finalized by the economic development lead for the SVEDP.



Category #2: Human Capacity in Small Communities

How do small communities build, attract, and effectively use human capacity?

Adaptability and skills building was one of the key topic areas identified in my 2024 strategic plan update. This year I worked on projects and activities related to workforce development, including the West Kootenay Recruitment Agency Pilot (see impacts in Section 7) and the 2025 Simulation Showdown (see example below).

Other projects include the multi year Addressing Rural Labour Shortages Through Newcomer Attraction project (in collaboration with University of Guelph), and a targeted sector compensation review that will help understand where adjustments are needed in order to align with roles and responsibilities, as well as to contribute to recruitment, retention, and succession planning.

EXAMPLE: 2025 Simulation Showdown

- ***Project Type:*** youth focused skills building, working with College of the Rockies and KAST
- ***Goal:***
  - Expose students to the fundamentals of entrepreneurship and generate interest in entrepreneurship as a career path
  - Skills training and experiences to aid in skills and career development
  - Ladder participants into appropriate regional programming
- ***Audience:*** college and high school students
- ***Result:*** brought together 170 college and high school students from the east and west Kootenays competing in an a-synchronous business simulation followed by a combined business pitch event. Unfortunately, strategic adjustments impacting the school of business combined with changes in funding mean that Selkirk College won't be running a 2026 event.

Category #3: Economic Transition and Diversification

How do communities create a resilient regional economy?

Building a regional economy and enabling emerging sectors are critical topics within this research stream. This year research projects explored how rural communities can understand, develop, and support emerging sectors (e.g., outdoor recreation, see example below) and how to adapt to changes in significant sectors (e.g., mining, manufacturing).

EXAMPLE: Outdoor Recreation for Community and Economic Development

- ***Project Type:*** fee for service project, co-led with Lauren Rethoret
- ***Goal:*** creation of data driven, interactive guidance material aimed at helping rural communities understand and leverage outdoor recreation for economic development
- ***Audience:*** local government and outdoor recreation groups in rural BC

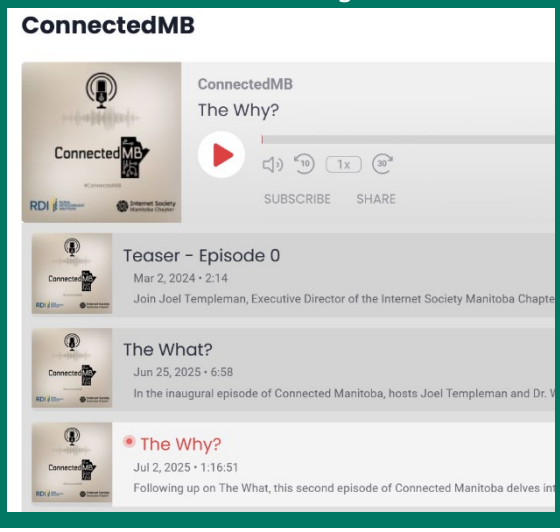
- ***Result:***
  - Completed Guide was developed based on the input from actors across aspects of outdoor recreation (e.g., conservation, tourism) and communities across rural BC
  - Guidance on key topics (e.g., reconciliation, partnerships) based on data and case studies
  - Included are sample and fillable worksheets, helping users to work through the process
  - Public launch via webinar attended by over 100 people
  - Subsequent presentation requests from Kootenay Rockies Tourism and Keeping it Rural
  - Guide received 700+ visits in week 1

Category #4: Relationship Building
The focus of this work is to ensure I build relationships with First Nations and Indigenous Economic Development Practitioners, providing opportunities where I can add value. This year marks the first time an Indigenous representative sat on my Regional Advisory Council. A member from the Ktunaxa Nation Council (KNC) participated throughout the year, increasing communication and visibility of projects between regional partners.

Category #5: Gaps in Critical Systems
Projects in this stream focus on how innovation can help address challenges with critical infrastructure and service systems. This year's projects focused on connectivity (see example below) and food systems.

EXAMPLE: Connectivity Models

- ***Project Type:*** iterative Mitacs projects in collaboration with community partners
- ***Goal:*** to identify, understand, evaluate and refine models of community connectivity in order to build resources for improving rural connectivity
- ***Audience:*** local government, policy makers, community groups
- ***Result:***
  - In 2021 I led a BC-focused project that developed a set of models describing the different pathways through which rural communities could improve connectivity, and what types of resources and capacity were required for each; with results published in 2025 in the Journal of Community Infomatics
  - Building on the BC research, the Rural Development Institute at Brandon University initiated the Connected MB project to test and refine the models
  - I am a research advisor on this project, assisting with design and analysis, and appearing as a guest on the project's podcast, which was used as a unique research tool to allow communities to tell their stories



3. Key Performance Indicators

Year 1 (2020/21) was used as a baseline upon which to identify key performance indicators (KPI) for subsequent years. Targets for this year (year 5 - 2024/25) were adjusted based on year 4, and targets for next year (year 6 – 2025/26) are identified based on trends over time. Targets and actuals are laid out in the table on the following page. The KPIs used are proxy measures for productivity, reach, and training and relate to one or more of the overarching goals of the RIC position:

- Develop capacity of the region (CD)
- Assist in diversification of the regional economy (RED)
- Supporting provincial and national networks (NS)

KPI	Related RIC Goals	Year 1 2020/21 Baseline	Year 4 2023/24 Actual	Year 5 2024/25 Target	Year 5 2024/25 Actual	Discussion	Year 6 2025/26 Target
RIC Productivity							
Allocation of RIC Time *% by major task type*	CD, RED, NS	• Research: 50% • Advisory: 20% • Proposals: 15% • Admin: 12% • Pro. Dev.: 3%	• Res: 71% (13% FFS) • Adv.: 15% • Prop: 3% • Admin: 6% • Pro Dev.: 5%	• Res. & Supervision: 65% (10% FFS) • Adv.: 15% • Prop: 8% • Admin: 7% • Pro Dev.: 5%	• Res & Supervision: 71% (19% FFS) • Adv.: 10% • Prop: 10% • Admin: 5% • Pro Dev.: 4%	Below target for General Administration[2] and Professional Development – targets both set at 5%. Below target for Advisory & Networking, reflected in reduced advisory requests. Target to be maintained and additional effort made. Above target for Proposals – target adjusted. Above target for Research and Student Supervision. Well above target for Fee for Service research. Research target will be maintained; target for Fee for Service increased to 15%.	• Res. & Supervision: 65% (15% FFS) • Adv.: 15% • Prop: 10% • Admin: 5% • Pro Dev.: 5%
Research Outputs *# of research outputs*	CD, RED, NS	38	50	45	61	Target exceeded. Target maintained, with consideration of year 6 project outlook.	45
Collaborators *# of active collaborators*	CD, RED, NS	34	45	40	48	Target maintained, with consideration of completing existing and initiating new projects.	40
Reach of RIC Research							
Direct Audience Size *# at events hosted or pres. given by RIC or HQPs[3]*	CD, NS	529	1063	800	894	Target exceeded. Included 19 presentations and 13 events hosted. Networking reach when considering events attended exceeded 2000. Target to be maintained.	800
Conference Presentations *# made by RIC or HQPs*	CD, NS	6	5	7	7	Target met and will be maintained.	7
Media Mentions *# of mentions RIC / research*	CD, NS	30	51	50	53	Target exceeded. Efforts will be maintained at current level.	50
Advisory and Support Requests *# of requests*	CD, RED, NS	116	180	180	153	Target not met. Review of previous year's results indicate target should be maintained and efforts increased.	180
Training and Mentorship							
Supervision *#of HQP under supervision*	CD	22	18	17	21	Target exceeded. Review of previous year's results indicate target should be maintained.	17
Training *# of attendees at HQP specific events led by RIC*	CD	127	127	175	218	Target exceeded, in large part due to Simulation Showdown. Given its cancellation, target to be maintained next year.	175

[2] General Administration includes meetings, reporting, and other duties not associated with a specific project.
[3] Does not include all online participants where exact counts are not possible or views of recordings.

4. Financial Summary

Since my first year as RIC I have led or contributed to securing projects with an estimated value of over $6.1 million. During year 5 reporting period I led or contributed to implementing existing projects and securing new ones with a total value (funding/fee and partner contributions) estimated at $4,151,007[4]. An additional $437,261 in project funding is currently under review.

Project (*Existing or New*)	RIC Role	Source	Funding or Fee	Partner Contributions[5]	New Funds Added in 2025	Total
Year 5 In Progress (as of September 30, 2025)						
New: KLF Compensation Study (Lead: Selkirk College)	Research & Advisory	Fee for Service	$9,960	NA	$9,960	$9,960
New: Kootenay Outdoor Recreation Enterprise Summer Sustainability Tour (Lead: COTR)	Co-Investigator / Supervisor	Mitacs	$7,500	$7,500	$7,500	$15,000
New: Blueprints for Prosperity: Examining Rural Strategies for Mega-Manufacturing Investments (Lead: University of Guelph)	Co-Investigator	OMAFRA	$27,000	NA	$27,000	$27,000
Existing: Resilience and alternative food systems. Exploring the roles of BC's Food Hubs in regional resilience (Lead: University of Guelph)	Co-Investigator	SSHRC - Insight	$399,978	NA	$10,000	$409,978
Existing: Addressing Labour Shortages through Newcomer Attraction (Lead: University of Guelph)	Co-Investigator	OMAFRA (ON Gov.)	$133,500	NA		$133,500
Existing: The Common Ground Canada Network (Lead: Dalhousie)	Collaborator	SSHRC – Sustainable Ag	$1,993,716	$762,989		$2,756,705
Existing: Exploring Progressive Solutions: Innovating within the Regional Cannabis Sector (Lead: Selkirk College)	Co-Investigator	NSERC - CCSIF	$360,000	$99,300		$459,300

[4] Funding is housed at a combination of Selkirk College and partner institutions.
[5] Includes cash and in-kind.

Project (*Existing or New*)	RIC Role	Source	Funding or Fee	Partner Contributions[5]	New Funds Added in 2025	Total
Existing: Nature-based Rural Solutions: Planning for Green Infrastructure (Lead: SFU)	Co-Investigator	SSHRC – Insight	$170,932	NA		$170,932
Existing: Remote Controlled: Technology Adoption and the Future of Work in the Canadian Mining Industry (Lead: University of Waterloo)	Co-Investigator	University of Waterloo	$5,000	NA		$5,000
Year 5 Completed (as of September 30, 2025)						
New: Kootenay motorized recreation access survey (Lead: external consultant)	Research & Advisory	Fee for Service	$19,240	NA	$19,240	$19,240
New: Preliminary research on hydro engagement (Lead: Selkirk College)	Co-Investigator	Fee for Service	$5,000	NA	$5,000	$5,000
Existing: Outdoor Recreation Communities Guide (Lead: Selkirk College)	Co-Investigator	Fee for Service	$49,392	NA		$49,392
Existing: Simulation Showdown (Lead: Selkirk College)	Co-Investigator	KAST (REDIP)	$24,900	$16,350		$41,250
Mitacs Projects (Lead: Selkirk College) • *Existing:* RDKB Food Systems #2 • *New:* Geothermal GH #1 • *New:* Geothermal GH #2	Co-Investigator / Supervisor	Mitacs	Variable by project	$7,500 per internship	~$48,750	~$48,750
						TOTAL $4,151,007

5. Outputs and Collaborations

A summary of outputs is provided below. Outputs included are authored or co-authored by myself or my students. Output details can be found in the Appendix and are discussed in Section 7.

Output Type	Year 5 Total	Total Since Year 1
Books & Book Chapters		
• Under Review	2	
• Published		3
Peer-Reviewed Papers		
• Under Review	2	
• Published	3	11
Technical Papers		
• Under Review	1	
• Published	1	11
Presentations[6]	14	77
Conference Presentations		
• Local / Regional	1	11
• National	4	19
• International	2	2
Reports[7]		
• Under Review	1	
• Published	23	76
Other		
• Database	0	5
• Guides &Tools	3	5
• Learning Materials	1	1
• Podcast	1	2
• Video Recordings	1	7
• Webpages	1	9

My projects are done in collaboration with a range of partner organizations, primarily in the Kootenay-Boundary region. Regionally my primary partners include College of the Rockies, economic development organizations (e.g., Community Futures), sector specific organizations, and local governments. I also work with both Provincial and Federal governments, as well as with other post-secondary institutions. A summary of my 2024/25 collaborators[8] is provided in the Appendix. Since 2020, I have worked with over 75 individual partner organizations.

6. Training of Highly Qualified Personnel

Each of my projects has a different team structure and schedule, but each Highly Qualified Personnel (HQP) I work with receives a dedicated workplan, regular meetings, mentorship, and professional development opportunities.

[6] Presentations include: invited and submitted presentations, webinars, workshops, and guest lectures. Myself and/or one of my students participated in (presented at or attended) or hosted 33 events, increasing the profile of our research and engaging with a range of existing and potential collaborators.
[7] Reports include public and confidential project reports, plans, case study summaries, posters, and policy briefs.
[8] Collaborations include ongoing and completed projects, or where the RIC is an active part of board of directors / committees / network. Other forms of collaboration are covered under advisory requests.

HQP Type	Year 5 Total	Total Since Year 1
College or University Undergraduate	5	35
Masters • Interns • Thesis	 10 2	 17 5
PhD • Interns • Thesis	 1	 2 1
Postdoctoral	1	2
Other - Community Researchers & Contractors	2	7

Highlights from Year 5: Two of my Masters Thesis Students (Leeza Perehudoff and Danika Hammond) were recognized by the CBT's 30 under 30 program. Leeza was also awarded the Bill Reimer Legacy Award from the Canadian Rural Revitalization Foundation, which focused on knowledge mobilization and community engagement.

In addition to student internships offering opportunities to gain valuable skills, work experience, and networking, these are also avenues of rural recruitment and retention. One of my graduate interns, initially hired to work remotely from Victoria, re-located to the region with her partner to pursue work opportunities she identified through the network she built during her internship.

Recruitment: I remain committed to equity, diversity, and inclusion, in my recruitment and hiring practices, and in the work environment I create. I contributed to the development and updating of Selkirk Innovates' policy of paying a Living Wage.

Exit Interviews: I complete exit interviews with HQPs, asking questions about the value of their experience, how I can improve as a supervisor, and their advice to future interns. In response to the question about supervision, one intern said, "*I really enjoyed your supervision style: very direct, clear and professional. You let me figure out my own learning path but were totally available to guide me. I felt very comfortable to ask even the basic questions. I am also very impressed with your response time, correspondence detail, consistency of commitment - one of the best I have ever had from a supervisor!*" Exit interviews have helped me to build an orientation package for my incoming students. My orientation package is now being used by a colleague at College of the Rockies.

Guest Lectures and Seminars: At Selkirk College I spoke to a class on sustainability (my third time), which is an opportunity to mobilize knowledge and recruit student interns. The instructor provided the following feedback: *"The students were unanimously and emphatically impressed with your presentation and the valuable information you provided. Many of them suggested that you come in earlier in the semester and potentially multiple times, as they found your insights incredibly relevant and impactful. One student even mentioned that your session contained the most important and relevant information they have heard in their entire time in the program."* I also spoke to two graduate classes (University of Waterloo, Cape Breton University) on economic development. My pre-recorded research methods seminars continue to be available to students and community partners.

7. Research Impacts

My 2020 research proposal identified a range of potential and anticipated impacts, which were affirmed with the 2024 update. Desired impacts included: increased understanding of multiple aspects of rural development; applying new knowledge to identify pathways and mobilize change; building human capacity; and engaging in collaboration across networks. Impacts are reflected in many ways and across multiple audiences, including contributions to the literature (e.g., reports and articles) and influence on decisions, programs, and policy. The impacts of my research and related activities are understood to be direct and indirect, as well as both short and long term.

Although my outputs can be easily discussed, outcomes are more complex. As illustrated in my opening, impacts can take time to develop and depend on many variables outside of my control. Proxy indicators – like referrals and the KPIs reported on above - demonstrate that my research, as well as my value as a knowledge resource, is well known and impactful. My publications remain consistently the most read research items from Selkirk College (Research Gate, 2025) and I am proud that I have contributed to Selkirk College rising in the national rankings of research colleges. The examples and anecdotal evidence below provide additional evidence of the types and scale of my research impact.

Research in Action

- **Changing Provincial Policy:** As reported in my Welcome message, the draft guidance for the Rural Initiative has been almost a decade in the making. My inputs to this exciting initiative extend beyond research, illustrating the impacts the advisory and support work I do, as well as student supervision and mentorship. A portion of this work is currently under review for publication and was described by one reviewer from a top tier, international journal as "*well executed and methodologically rigorous*".
- **Informing Critical Service Support:** Last year I reported on the completion of the Child Care in the Kootenays project, in collaboration with Community Futures East Kootenay. While this project is complete, its impact can be seen in the Kootenay Childcare Initiative – a two year program informed by our research and dedicated to supporting regional childcare providers.
- **Building Capacity:** The Outdoor Recreation Guidebook for Rural BC saw 700 visits to the website in the first week alone.
- **Supporting New Business Start Up:** Since 2023 I have been a part of the steering committee for the West Kootenay Recruitment Agency Feasibility study, and subsequent West Kootenay Recruitment Agency Pilot. At the end of this process, it is exciting to see Kootenay Talent and Recruitment move forward as a business serving the region.

Knowledge Mobilization

- **Raising the profile of rural:** In April 2025 I co-authored an article that questioned whether anyone was paying attention to rural in the midst of the federal election. This article saw a high level of media attention, including requests for interviews (e.g., CBC's The Current) and to be on the "expert on call" list during the election night commentary. Parts of the article were read regionally during an all candidates meeting.
- **Different ways to engage:** As part of my ongoing research into Food Hubs in BC, my team and I were interviewed for the Farming in British Columbia podcast. This provided a chance to share our work outside of the typical channels. Feedback we received included, *"I have been meaning to tell you how much I enjoyed the interview you did with Jordan. It was such a*

great, nuanced conversation between you two, which is so important in the context of food hubs and how they are indeed complex and nuanced and there is no easy model and also that diverse sectors in rural communities face very similar challenges."

- **The Value of Events:** Conferences and other events can be time consuming and expensive but also offer the potential to reach new audiences. This year involved a lot of speaking – from a Kootenay Rockies Tourism event, to Keeping it Rural, to my first international conference as the RIC. Each of these events expanded my network, provided an opportunity to share and learn, and resulted in new opportunities. A colleague of mine once said that you know you've made an impact when you're quoted in the after-action report. Taken from the thank you sent following the 2025 Keeping it Rural Conference, *"Thank you for showing up and believing in this community, for being the change makers, and for embracing the inevitable changes around us. As Dr. Sarah Breen beautifully reminds us, "things are getting weird," but it's in those moments of discomfort that real growth happens. We are prepared to be uncomfortably comfortable, and that openness is what will propel us forward."*

Advisory and Support Activities

- **153 requests in year 5, a total of 842 requests since year 1**
- Year 5 requests came from ~79 unique organizations. Requests most frequently came from economic development organizations (e.g., Community Futures – multiple areas, Chambers of Commerce), sector specific organizations (e.g., ORCBC, KORE), the Government of British Columbia (multiple ministries), and academic institutions from across Canada.
- **Requests include:** data and information; details of my work / how my work relates to theirs; expert input, advice and mentorship; review (e.g., reports, surveys, articles); requests for project support (e.g., participation, letters of support); event participation (e.g., speaking); and general collaboration and networking.
- **Examples of evidence of research results and impact:**
    - Large number of requests for information or discussions specific to food systems projects, illustrating reach of my Food Hub research.
    - Unsolicited invitations to submit proposals for Fee for Service projects, illustrating referrals and confidence in the quality and value of my work.
    - Support requests evolving into projects (e.g., student internships).
    - Invitations to share research at events, reflecting high level of interest in select topics (e.g., leveraging outdoor recreation, resident attraction and retention, economic development models).
    - Requests for rural development specific advice, data, and other information coming from provincial and federal ministers, reflecting my expertise and knowledge.
    - After completing one support request, I received the following via email, "*we are extremely grateful for your time, insights, resources and expertise today as we discussed the opportunities and challenges involved in gathering meaningful data about BC's rural-coastal communities.*"

Appendix

Select Research Outputs

The following appendix provides a list of select research outputs for the reporting period. This is not an exhaustive list and does not include presentations or reports that are confidential in nature.

OUTPUT	RIC ROLE
Select Book Chapters	
Breen, S.-P., Levkoe, C., Harrison, H., and Lowitt, K. (In Press). Food Systems Policy. In M. Classens et al. (Eds.), *Teaching Food Studies*.	Co-author
Peer-Reviewed Papers & Articles	
Hammond, D., **Breen,** S.-P., and Gibson, R. (Under Review). From Binary to Index to Matrix: A Process Based Approach to Defining Rurality for Application in Government Policy and Programs. *Journal of Rural Studies.*	Co-author
Lowitt, K., Levkoe, C., **Breen,** S.-P., Harris, L., Harrison, H., MacDonald, J., Stephens, P., Stoll, J., Negri, B., Warne, C., and Loring, P. (2025). Exploring the Inter-connections between Alternative Agrifood and Seafood Networks for Building Food Systems Resilience. *Canadian Food Studies,* 12(1), 145-162.	Co-author
Weeden, S. A., Kelly, W., and **Breen,** S.-P. (2025). Sisyphus's Broadband: Exploring models of rural community participation in digital infrastructure and connectivity. *Journal of Community Informatics,* 21(1).	Co-author
Technical Papers	
Breen, S.-P., Hall, H., Rich, K., and Gibson, R. (2025). In Canada's 2025 federal election, is anyone paying attention to rural communities? *The Conversation.*	Co-author
Presentations	
Breen, S.-P., Harris, L., Chouinard, D., and Quist, C. (2025). Politics and Pet Rocks: The Evolution of Regional Food Hubs in British Columbia Canada and its Implications for Food Policy. *Territorialized Agri-Food Systems for Inclusion, Innovation, and Sustainability. Regional Studies Association Conference.* Porto, Portugal.	Speaker
Breen, S.-P., and Rethoret, L. (2025). Outdoor Recreation for Community & Economic Development: A Guidebook for Rural BC. *Outdoor Recreation Council of British Columbia Webinar.* Virtual.	Speaker
Breen, S.-P. (2025). **Invited Speaker.** Shifting Landscapes, Economic Diversification, and Embracing Change. *Keeping it Rural.* Kelowna, BC.	Speaker
Reports	
Breen, S.-P., Harris, L., Chouinard, D., and Quist, C. (2025). Exploring the roles of BC's Food Hubs in Regional Systems: Summary Report. Retrieved from https://sc.arcabc.ca/islandora/object/sc%3A43677.	Co-author
Stone, J. and **Breen,** S.-P. (2025). Economic Resilience Action Plans: Toolkit for Plan Development. Retrieved from https://sc.arcabc.ca/islandora/object/sc%3A43676.	Co-author
Other – Podcast & Website	
Checking in on the BC Food Hub Network Episode 29 • 19th March 2025 • Farming in British Columbia • Jordan Mar	Interviewee
Regional Innovation Chair Webpage. https://selkirk.ca/research-innovation/regional-innovation-chair	Author

Collaborators

Collaboration Type	Names	
Representation on RIC Regional Advisory Committee (RAC)during reporting period *RAC meets quarterly to discuss opportunities and receive updates*	• Columbia Valley Chamber of Commerce • Province of British Columbia (Regional Economic Operations - Kootenay) • Government of Canada (Innovation, Science and Economic Development) • Ktunaxa Nation Council • Regional Districts of Kootenay Boundary, Central Kootenay, East Kootenay • Kootenay Outdoor Recreation Enterprise	
Project Collaboration *Projects under development, active, or completed during reporting period*	• Bea Frank (Consultant) • Brock University • Boundary Community Ventures Assn. • Canadian Rural Revitalization Foundation • City of Nelson • College of the Rockies • CF - Central Kootenay • CF - East Kootenay • CRT Local Governments Committee • Dalhousie University • ETSI-BC • Greater Nelson Economic Development • Internet Society of Canada • Kamloops Food Policy Council • Kootenay Association for Science and Technology • Kootenay Cannabis Council • Kootenay Food Council • Kootenay Library Federation • Kootenay Outdoor Recreation Enterprise • Lakehead University • LCIC / (LCCDTS • Memorial University • NADB	• Outdoor Recreation Council of BC • Pacifican • PICS • Province of British Columbia (JEG, WLRS) • Province of Ontario (OMAFRA) • Queens University • RDCK • RDKB • Royal Roads University • Rural Development Institute (Brandon University) • Selkirk College (Business, Executive, Social Innovation) • Simon Fraser University • South Kootenay Lake Community Services Society • Slocan Valley Economic Development Commission • Tru GIS • Village of Nakusp • University of Guelph • University of Northern British Columbia • University of Saskatchewan • University of Waterloo • University of Victoria
RIC served/serves on Board of Directors, as Network member, or on Committee/Council during reporting period	• Canadian Association of Geographers • Canadian Federation of University Women • Canadian Rural Revitalization Foundation • Central Kootenay Rural Mobility Working Group • Economic Development Practitioner Network • Informed Opinions • Journal of Rural and Community Development Editorial Board • Lower Columbia Economic Resilience Action Group • BC Outdoor Recreation Sector Roundtable • Regional Studies Association • Rural Research Centres Network (R2CN) • West Kootenay Recruitment Agency Steering Committee • West Kootenay Transit Values Committee	