



**South Slokan Commission of Management  
Bylaw No. 358, 1981**

**CONSOLIDATED FOR CONVENIENCE ONLY**

This Bylaw has no legal sanction

<b>Bylaw No.</b>	<b>Amendments</b>
<b>Bylaw No. 612</b>	Amendments to: <ul style="list-style-type: none"> <li>• Section 1 A) (1) b) – Deleted and Replaced</li> </ul>
<b>Bylaw No. 987</b>	<ul style="list-style-type: none"> <li>• Subsection 1A(1) b) – Deleted and Replaced</li> <li>• Subsection 1A(4) – Deleted and Replaced</li> <li>• Subsection 1B(2) – Deleted and Replaced</li> <li>• Subsection 1B (9) – Deleted and Replaced</li> <li>• Subsection 1C(2) – Deleted and Replaced</li> <li>• Subsection 1D(1) (a) – Deleted and Replaced</li> </ul>
<b>Bylaw No. 1366</b>	<ul style="list-style-type: none"> <li>• Section 1. A)(1) – Deleted and Replaced</li> </ul>
<b>Bylaw No. 1368</b>	<ul style="list-style-type: none"> <li>• Section 1. A)(1) – Deleted and Replaced</li> </ul>
<b>Bylaw No. 2833</b>	<ul style="list-style-type: none"> <li>• Section 1(A) (4) – Deleted and Replaced</li> <li>• Section 1 (C ) (2) -Deleted and Replaced</li> <li>• Section 1(D)(1)(a) – Deleted and Replaced</li> </ul>

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Bylaw No. 358

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A Bylaw to establish a South Slokan Commission of Management.

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WHEREAS voter assent obtained December 6, 1980 authorized the Regional District of Central Kootenay to adopt By-law Nos. 331, 332 and 333, being bylaws to establish a Specified Area within Electoral Area "H" for the purpose of providing fire protection, a water supply and distribution system, and street lighting for the community of South Slokan;

AND WHEREAS the Regional Board of the Regional District of Central Kootenay deems it desirable to establish by by-law a South Slokan Commission of Management;

NOW THEREFORE, the Board of the Regional District of Central Kootenay in open meeting assembled, enacts as follows:

1. The Board of the Regional District of Central Kootenay does hereby establish a Commission of Management to be known as the "South Slokan Commission of Management" within and comprised of a defined portion of Electoral Area "H" of the Regional District of Central Kootenay.

**A) MEMBERSHIP - Appointment, Qualifications & Term**

- (1) The South Slokan Commission of Management shall consist of:
  - a) The Director for Electoral Area "H";
  - b) Seven (7) members to be appointed by the Regional Board, each of whom shall be resident of and owner of real property located within the Specified Area of Electoral Area H to be nominated by the Director for Electoral Area H.
  - c) Seven (7) alternate members to be appointed by the Regional Board, each of whom shall be resident of an owner of real property located within the Specified Area of Electoral Area H to be nominated by the Director for Electoral Area H, such alternate to take the place of and have the vote of a specified member in the case of any necessary absence of that member from a meeting of the commission.
- (2) The Regional Board, upon a vacancy arising from any cause other than the expiration of a member's term of office, shall forthwith appoint a new member who shall serve for the unexpired portion of the term vacated.
- (3) The term of office for all members of the Commission shall be for a period of one (1) year, except that the initial appointment shall be, after adoption of this bylaw for the balance of the year 1981. For each succeeding year, at the next regular board meeting

following the Inaugural Meeting, the Board shall appoint all five (5) members to the Commission.

- (4) No member of the Commission shall receive remuneration for his or her services in administrative or executive capacities or for attending meetings or seminars while representing the Commission of Management. Travel expenses may be considered if approved by the Commission.

Where work is performed and wages and expenses are requisitioned by the commission Chairman, the payment shall be authorized by a Motion of the Commission of Management.

If a situation occurs where a decision by the Commission of Management has to be made regarding property specifically owned or controlled by a Commissioner, the member in question shall remove himself from the meeting before the vote to ensure there is no real or perceived conflict of interest.

## **B) HOLDING OF MEETINGS - Quorum, Voting & Conduct**

- (1) The South Slovan Commission of Management shall, at its first meeting in each year, elect from amongst its members a Chairman and a Vice- Chairman to hold office for that year or until a successor is appointed.
- (2) The Commission shall be responsible for the selection of a secretary and a bookkeeper, with said selections, appointments and remuneration rates being subject to ratification by the Regional Board.
- (3) All meetings of the Commission shall be held within the Specified Area within Electoral Area "H".
- (4) The Commission may set, by resolution, regular meeting dates, however, the Chairman or any two members may summon a meeting of the Commission by giving at least two days notice in writing to each member, stating the time, place and purpose for which the meeting is called.
- (5) A quorum of the Commission is a majority of all members.
- (6) Voting strength on the Commission shall be on the basis of one vote for each member. All questions before the Commission shall be decided by a majority vote.
- (7) All members of the Commission, including the presiding member, may vote on questions before it, and in all cases where the votes of the members present are equal for and against the question, the question shall be negated. Any member who abstains from voting shall be deemed to have voted in the affirmative.
- (8) No act or other proceeding of the Commission shall be valid unless it is authorized by resolution at a meeting of the Regional District Board.

- (9) Except as provided in this Bylaw, the Commission shall regulate the conduct of its meetings as it deems desirable. Commission member will be expected to attend all meetings scheduled. Where a Commission member is recorded absent for more than two consecutive meetings – without providing a justifiable reason to the Commission – the member shall be deemed to have resigned.
- (10) The Regional Board may, by bylaw, delegate such administrative powers to the South Slokan Commission of Management as may be deemed expedient.

**C) ADMINISTRATION - Keeping of Minutes, Preparing Budgets**

- (1) The minutes of the proceedings of all meetings of the Commission shall be legibly recorded in a minute book. The minutes shall be certified as correct by the Secretary and shall be signed by the Chairman or other member presiding at such meeting. A copy of said minutes shall be forwarded to the Regional District of Central Kootenay.
- (2) The bookkeeper shall keep a legibly recorded account detailing the particulars of receipts and expenditures of monies by the Commission in the execution of its various functions concerning the operation of the Old School House (Hall), and Street Lighting. The bookkeeper shall present 'Statements to Date' at each meeting of the Commission for each of the various services on or before October 31st of each and every year, the Commission shall prepare an Annual Budget which indicates clearly the source of revenue and the application of expenditures and shall submit such budget for the approval of the Regional District of Central Kootenay Board for inclusion in the provisional and annual budgets.
- (3) All items of revenue and expenditure relating to the activities of the Commission shall be accounted for in the books of account of the Regional District of Central Kootenay in accordance with the provisions of Section 245 and other relevant sections of the Municipal Act.

**D) AUTHORITIES, RESPONSIBILITIES AND DUTIES**

- (1) The Regional Board hereby delegates to the Commission, the following authorities, responsibilities and duties:
  - a) all of the administrative powers with respect to operation of the South Slokan Old School House (Hall), and Street Lighting provided however, that the costs incurred are within the annual budget as approved by the Regional District of Central Kootenay;
  - b) to ensure payment of all commitments, liabilities and accounts in accordance with the annual budget approved by the Board of the Regional District;
  - c) any other responsibilities that may be delegated by resolution of the Regional District Board.

**E) RIGHTS OF THE BOARD**

- (1) The Regional Board reserves unto itself all of its powers with respect to the initial and future financing.
- (2) The powers delegated to the Commission shall not extend to or include any of the powers of the Regional Board which are exercised by bylaw only.

2. This Bylaw may be cited as the "South Slokan Commission of Management Bylaw No, 358, 1981.

READ A FIRST TIME this                    7<sup>th</sup>                    day of                    March, 1981.

READ A SECOND TIME this                    7<sup>th</sup>                    day of                    March, 1981.

READ A THIRD TIME this                    28<sup>th</sup>                    day of                    March, 1981.

ADOPTED this                    28<sup>th</sup>                    day of                    March, 1981.

Originally signed by

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Chairman

Originally signed by

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Secretary