

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2909

A Bylaw to establish the West Transit Committee as the forum for the consideration of transit service issues within the West Kootenay Transit service area of the Regional District of Central Kootenay.

WHEREAS the West Transit Committee is a Standing Committee of the RDCK Board established in accordance with the *Local Government Act*;

AND WHEREAS the West Transit Committee enacts many of the governance functions previously enacted at the Board of the RDCK;

AND WHEREAS the West Transit Committee streamlines the overall governance functions for transit funding services and strengthens the role of the Board as the final decision-making body for transit matters;

AND WHEREAS the West Transit Committee exists to provide a dedicated forum for the consideration of service levels, the develop of service objectives, consideration of budgetary matters, engagement with the ridership of the RDCK, development of transit related policy and standards, and for strengthening the asset management objectives of the RDCK;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

COMMITTEE ESTABLISHMENT

- 1 The West Transit Committee is hereby established.

DELEGATION OF AUTHORITY

- 2 The West Transit Committee is a subordinate advisory body to the RDCK Board with no specific powers delegated to it by the Board.

APPLICATION

- 3 (1) The West Transit Committee will consider matters related to the following transit funding services:

S239 Transit Kootenay Lake West
S238 Transit Slocan Valley North Shore
S237 Transit Castlegar and Area

MEMBERSHIP

- 4 (1) The West Transit Committee is comprised of all RDCK Directors who represent an electoral area or municipality that is a participant in an RDCK transit service that funds the operation of West Kootenay Transit.
- (2) A Chair for the West Transit Committee will be elected annually in accordance with the RDCK Procedures Bylaw.
- (3) RDCK Directors who are not members of the West Transit Committee may attend any open meeting of the Committee as non –voting members, and be invited to participate in any discussion at the discretion of the Chair.

REMUNERATION

- 5 The West Transit Committee members are paid meeting stipends and expenses in accordance with the RDCK Chair and Directors Remuneration Bylaw.

DUTIES OF THE COMMITTEE

- 6 The West Transit Committee is assigned to the following duties by the RDCK Board:
 - (a) Consider and provide general direction to staff on matters related to the administration of RDCK transit services;
 - (b) Consider specific transit-related matters not directly associated with the administration of RDCK transit services, as may be directed by the Board from time to time;
 - (c) Review and comment on draft reports, studies, policies, programs, legislation and other initiatives considered relevant to the scope of RDCK transit services;
 - (d) Review and make recommendations to the Board on transit system objectives;
 - (e) Review criteria for evaluating transit service options and make recommendations to the Board regarding those options;
 - (f) Provide input and direction regarding Transit Future Service Plan options for inclusion in the budget development process;
 - (g) Review and make recommendations regarding staffing levels funded by transit services;
 - (h) Provide input and direction to staff on developing annual budgets and work plans for transit services;
 - (i) Receive delegations and consider input regarding local transit system service levels;
 - (j) Develop standards and policies applicable to RDCK transit infrastructure for consideration by the Board;
 - (k) Review and make recommendations on asset management plans for RDCK transit services;
 - (l) Review and recommend priorities for grant application intakes related to RDCK transit services;
 - (m) Any other matters assigned by resolution of the RDCK Board.

MEETINGS

- 7 (1) The West Transit Committee will be scheduled to meet three (3) times annually, with additional meetings called if necessary at the discretion of the Chair in consultation with staff.
- (2) Meeting procedures shall be in accordance with the RDCK Procedure Bylaw.
- (3) Administrative and coordinating functions for the West Transit Committee are provided by the Corporate Services Department.
- (4) The annual cost of operating the West Transit Committee shall be recovered through the services that fall within the scope of the Committee.

SEVERABILITY

- 8 If any section, clause, sub-clause or phrase of this bylaw is for any reason held to be invalid by the decision of the court of competent jurisdiction, such decision shall not affect the validity of the remaining portion of this bylaw.

CITATION

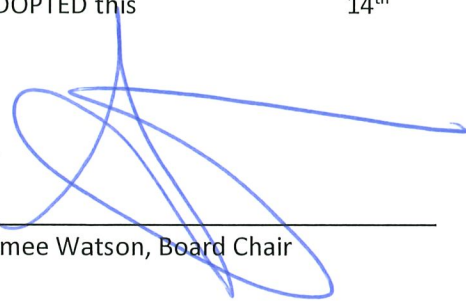
- 9 This Bylaw may be cited as **Regional District of Central Kootenay West Transit Committee Bylaw No. 2909, 2022.**

READ A FIRST TIME this 14th day of September, 2023.


READ A SECOND TIME this 14th day of September, 2023.

READ A THIRD TIME this 14th day of September, 2023.

ADOPTED this 14th day of September, 2023.



Aimee Watson, Board Chair



Mike Morrison, Corporate Officer

