



# Quarterly Report

## Q2 2025

### Corporate Administration

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DEVELOPMENT AND COMMUNITY SUSTAINABILITY SERVICES (PLANNING, BUILDING AND COMMUNITY SUSTAINABILITY)							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas Of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
<b>Expansion of Kootenay Conservation Program</b>	9/23/2021	GM Development and Community Sustainability	Part of RDCK Core Services	Area C,Area G,Village of Kaslo,City of Nelson,Village of Slocan,Village of Silverton,Village of New Denver	60%- 80% complete	4/30/2026	City of Nelson has indicated they want to join the service, but they have not sent confirmation. At this time service expansion has slowed down. A new Committee has been struck for the Local Conservation fund and meets when required but minimum once a year to review proposals recommended by the Kootenay Conservation Program and Technical Review Committee.
<b>Dog Control - Area A, B, C, H and area K expansion</b>	10/10/2020	GM Development and Community Sustainability	Part of RDCK Core Services	Area A,Area B,Area C,Area H	60%- 80% complete	12/31/2025	The Responsible Dog Ownership Bylaw received 1st reading at the February meeting and is currently under legal review. This bylaw will be brought back for 2nd reading in June or July.
<b>Review Noise Bylaw 2440, 2015</b>	9/22/2022	GM Development and Community Sustainability	Part of RDCK Core Services	Area A,Area B,Area C,Area E,Area F,Area G,Area H,Area I,Area J,Area K	40% to 60% complete	12/21/2025	A legal review of the Bylaw has commenced and will be presented by June or July 2025.
<b>Engage RDCK Indigenous Nations on Opportunities for Partnership</b>	10/19/2020	GM Development and Community Sustainability	Part of RDCK Core Services	Entire RDCK	60%- 80% complete	12/31/2024	A report was presented to the Board in November with the following resolution: 97/25 That the Board approve a 2025 allocation of up to \$15,000 in the 2025-2029 Financial Plan for General Administration Service S100 budget, to support Indigenous Relations workshops and/or training for staff and elected officials, and that staff be directed to recommend workshops and training opportunities. Staff continue to support relationship building such as the Kootenay Lake Partnership, Parks TUS, Water Sustainability Plan for Goat River Watershed, Slocan Lake and River Partnership.
<b>Comprehensive review of bylaw enforcement regulatory bylaws</b>	8/17/2023	GM Development and Community Sustainability	Part of RDCK Core Services	All Electoral Areas	60%- 80% complete	12/11/2025	Currently the legal review is underway for the Responsible Dog Ownership Bylaw and Noise Bylaw. The Responsible Dog Ownership Bylaw has received 1st reading. The Noise Bylaw will be brought forward in June or July.

DEVELOPMENT AND COMMUNITY SUSTAINABILITY SERVICES (PLANNING, BUILDING AND COMMUNITY SUSTAINABILITY)							
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<b>&amp; options for funding</b>							
<b>Local Conservation Fund Committee of Board</b>	7/18/2024	GM Development and Community Sustainability	Coordinated Service Delivery	Area A,Area D,Area E,Area F,Area H	20% to 40% complete	2/20/2025	The draft committee bylaw was received at the January meeting. Edits were recommended by the Board. The bylaw will come back to the February meeting for review and adoption. Once in place a committee meeting will be scheduled.
<b>Converting Historical Building Permits to Digital format</b>	3/31/2018	Mgr. Building	Part of RDCK Core Services	Area A,Area B,Area C,Area D,Area E,Area F,Area G,Area H,Area I,Area J,Area K	40% to 60% complete	7/18/2024	First batch of Permits were sent out in March 2024. This will be ongoing work until all historic permits are digitized for ease of retrieval and based on available budget.
<b>Building Officials Training Program</b>	11/15/2018	Mgr. Building	Part of RDCK Core Services	Village of Salmo, Village of Kaslo, Village of Slocan, Village of Nakusp, Village of Silverton, Village of New Denver, All Electoral Areas	80%- 99% complete	9/30/2025	Senior Building Official also registered building officials and plumbing officials with years of training are now located in Creston and Nelson office. Both coordinate training and development to building officials and plan checkers by reviewing work, ensuring BCBC interpretations and delivery of service is consistent in the region, provide on site training for part 3 and part 9 buildings currently under construction within the service area.
<b>Update Building Inspection Service Agreement with Municipalities</b>	10/1/2018	Mgr. Building	Coordinated Service Delivery	Village of Salmo, Village of Kaslo, Village of Slocan, Village of Nakusp, Village of Silverton, Village of New Denver	20% to 40% complete	11/30/2025	To ensure consistency and reduce potential risk work with municipal service participants to bring the building bylaw in alignment with the Building Act and define how the service will be provided via a service agreement. Current preparing for stakeholder engagement phase.
<b>Building Services Policy Review</b>	1/1/2018	Mgr. Building	Part of RDCK Core Services	Entire RDCK	40% to 60% complete	9/30/2025	Progress has been made on policy update and creation. Priority Policies to update include: Lapsed Building Permit Policy 400-01-07, Expired Building Permit Policy 400-01-02, Building Inspection Service - Process for Lack of Valid Permit 400-01-5, Building Permits for Manufactured Homes 400-01-07

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<b>Update Building Bylaw 2200</b>	10/1/2018	Mgr. Building	Coordinated Service Delivery	Village of Salmo, Village of Kaslo, Village of Slocan, Village of Nakusp, Village of Silverton, Village of New Denver, All Electoral Areas	40% to 60% complete	9/30/2025	Completed initial review and building bylaw amendments: Fees will now be evaluated with Marshall Smith calculator where applicable while other fees have increased to support compliance, removal of building permit application forms removed from building bylaw and delegated to the building manager to ensure the applications are current and inform public of what items are required in order to complete a building permit and expedite a plan review. New amendments will be recommended in 2025 once new building manager is recruited and after consultation with municipal staff in the service area.
<b>2024 Wildfire: Community Recovery</b>	10/1/2024	Mgr. Community Sustainability	Part of RDCK Core Services	Area D, Area H, Village of Slocan, Village of Silverton, Village of New Denver	80%- 99% complete	4/30/2025	As part of EOC 2024 wildfire response and recovery actions, RDCK EM staff has engaged Colliers Project Leaders to take a leadership role in the community recovery planning process while mentoring the RDCK team to improve the in-house knowledge and skills. The Colliers and RDCK project teams will work together to complete a recovery plan, gap analysis, project registry, and inform the RDCK Emergency Management Plan currently being redrafted to align with EDMA. The project is funded by EMCR through EOC response-costs.
<b>2024 Wildfire After-Action Review</b>	10/1/2024	Mgr. Community Sustainability	Part of RDCK Core Services	Area D, Area H, Village of Slocan, Village of Silverton, Village of New Denver	80%- 99% complete	4/30/2024	RDCK EM team is conducting an After Action Review (AAR) following the 2024 wildfires in its district. The intended process is part of the emergency management cycle where agencies involved in the emergency reflect on the fire season and identify areas for operational improvements. Four AAR streams will be: 1) Internal to the RDCK EOC, 2) Interagency, 3) Elected Officials that were involved across Local Authorities, and 4) residents in affected areas. 4 of 4 complete. Currently reviewing draft AAR report. Report coming to Board in next months. Delayed due to staffing. Funded by EMCR
<b>Emergency and Disaster Management Act</b>	11/8/2023	Mgr. Community Sustainability	Part of RDCK Core Services	Entire RDCK	1% to 20% complete	12/31/2026	On November 8, 2023, the Emergency and Disaster Management Act (EDMA) Came into Force and replaced the Emergency Program Act. As part of the phased implementation of the legislation, the Province of BC is developing regulations that are anticipated to be introduced starting in 2023 and through 2025. Regulations will inform work needed on RDCK emergency plans, risk assessments, business continuity plans, multijurisdictional emergency management organizations, and critical infrastructure.

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Alternate EOC	10/1/2023	Mgr. Community Sustainability	Part of RDCK Core Services	All Electoral Areas	80%- 99% complete	12/31/2024	2023: Began project to establish an alternate EOC in the event the primary EOC needed to be evacuated. Initial procurement, IT/networking, and protocols were developed 2024: Finalize IT/networking, use UBCM CEPF funds to complete needed procurement (based on RDCK IT staff's plan), conduct exercise to practice needing to activate alternate EOC. 2024 Oct: Site is ready for use with some work-around needed (e.g. bringing more phones in). IT has some work to finalize / clean-up network-related connections.
EOC training and equipment 2024 - UBCM	2/15/2024	Mgr. Community Sustainability	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	12/31/2025	The RDCK Board approved a proposal for staff to apply for grant funding from the UBCM under the EOC Equipment and Training stream of the Community Emergency Preparedness Fund (CEPF) for funds to provide training and equipment for RDCK Emergency Operations Centre staff. The scope includes: Design and presentation of an exercise for EOC activation, IT equipment for remote EOC, UBCM has approved our revised scope based on learnings from the 2024 wildfires. Delayed due to staff changes - purchases happening in the coming month
2025 ESS CEPF Grant - Equipment and Training	1/1/2025	Mgr. Community Sustainability	Part of RDCK Core Services	Entire RDCK	80%- 99% complete	12/31/2025	The grant will purchase new laptops for all ESS kits to replace outdated iPad. The new ESS ERA tool requires better tech. The grant will also include training for new ESS volunteers.
2025-2027 CBT Community Readiness Partnership Grant	2/1/2025	Mgr. Community Sustainability	Part of RDCK Core Services	Entire RDCK	1% to 20% complete	3/31/2027	\$230,000 funding agreement has been signed. RDCK will collaborate with RDEK and RDKB to maximize the amount of funds at our disposal. Projects will be brought to board as they are ready to be contracted. The span of projects includes: 1 Southeast EOC Incident Management Team 2 Southeast Emergency Management Round Table 3 NEPP Redesign and Amplification 4 MS365 Digital EOC 5 Community Readiness Assessment Engagement 6 Community Emergency Communication Plan 7 Regional Flood Response Assessment & Plan 8 Agricultural Emergency Readiness Assessment -Creston 9 ESS Operational Review

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<b>EDMA - Indigenous Engagement Requirement</b>	1/1/2024	Mgr. Community Sustainability	Part of RDCK Core Services	Village of Salmo, Village of Kaslo, City of Castlegar, City of Nelson, Village of Slocan, Village of Nakusp, Village of Silverton, All Electoral Areas	1% to 20% complete	3/31/2026	As part of EDMA, local authorities are required to engage with Indigenous Governing Bodies on all aspects of emergency management. The province has provided LAs \$40,000ea for the engagement. The RDCK is collaborating with its partner municipalities and pool funds to coordinate the engagement in hopes of reducing the burden on our First Nations. MOUs, resolutions, and funding received from most participating municipalities. Participants pooling funds are: RDCK, Nakusp, Silverton, Slocan, Salmo, Kaslo, Castlegar, and Nelson. RFP should be post in the coming weeks
<b>Regional Mobility Working Group</b>	8/15/2024	Mgr. Community Sustainability	Recreation, Parks and Trails	Entire RDCK	40% to 60% complete	12/8/2026	Rural Mobility Community Advisory Committee Bylaw adopted April 17 384/24 That the RDCK Board direct staff to establish a collaborative working group on regional transportation and partner with regional industry, local governments, and community organizations AND FURTHER, that up to \$5,000 be used from S100-General Administration – Local Government Climate Action Program reserve to fund the initiative; AND FURTHER, that the working group Terms of Reference come back to the Community Sustainable Living Advisory Committee for review.
<b>Central Kootenay Food Policy Council</b>	3/1/2019	Mgr. Community Sustainability	Food security and Agriculture	Entire RDCK	60%- 80% complete	1/14/2026	This is an on-going project supported through S100 Update: The Board approved Grow & Connect project funding - \$20,000, CKFPC also requesting core funding, this was approved in 2025 Financial Plan Next steps: Reporting and planning for future core funding Possible barriers: None at this time
<b>Natural Asset Management Plan for Ymir Watershed/Quartz Creek</b>	6/18/2024	Mgr. Community Sustainability	Water Protection and Advocacy	Area G	80%- 99% complete	7/3/2025	Current status: report complete and being reviewed by staff Next steps: bring report to CSLAC in October Possible barriers: understanding how to apply the learnings and insights
<b>Watershed Governance Initiative - Goat Watershed</b>	12/13/2018	Mgr. Community Sustainability	Water Protection and Advocacy	Entire RDCK	40% to 60% complete	12/20/2025	A project to understand RDCK's role in protecting watersheds in the region. Current: Working with Yaqan Nukiy on Water Sustainability Plan for the Goat Watershed. Next Steps: Developing engagement plan for RDCK ABC & town of Creston Residents Barriers: None at this time

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<b>Slocan Lake and River Partnership Initiation</b>	2/17/2022	Mgr. Community Sustainability	Water Protection and Advocacy	Area H, Village of Slocan, Village of Silverton, Village of New Denver	60%- 80% complete	12/4/2025	A project to support the development of a partnership to conserve, protect, and restore habitat; provide education; build relationships; and guide development on Slocan Lake and River. Current Status: Finalize terms of reference Next Steps: Launch - hire coordinator, seek funding for Foreshore Mapping Possible Barriers: On-going terms negotiation and
<b>2024 Wildfire Mitigation - CWRP Updates</b>	1/1/2024	Mgr. Community Sustainability	Wildfire Management	Area A, Area B, Area C, Area G, Area J, Area K, Village of Salmo, Village of Nakusp	80%- 99% complete	8/30/2025	The CWPPs for Areas A,B,C,G,J,K, Salmo, Nakusp, are currently being updated to Community Wildfire Resiliency Plans (CWRPs) with completion end of April 2025. New CWRPs were completed in 2024 for Areas D,E,F, I and Kaslo. These plans inform risk reduction for wildfire including new priority treatment units for fuel reduction. Staff are initiating the CWRP updates and identify funding, partners and external agencies for fuel treatment. Reporting on the 2024 program will commence upon completion of the plans. Plans have been completed and submitted to BC wildfire for approval
<b>2025 FireSmart Program</b>	1/1/2025	Mgr. Community Sustainability	Wildfire Management	Entire RDCK	1% to 20% complete	3/3/2026	Funding has been approved. New FireSmart Coordinated has been hired Seasonal staff is being hired. Program delivery is underway.
<b>Regional Invasive Species Working Group</b>	6/14/2021	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	60%- 80% complete	7/1/2026	Current Status – Board approved funding for year 3 (July 2025 to July 2026) - approved Dir Hewat and Vandenberghe appointees (Chair) Next steps - Support meetings as needed. Barriers - On-going funding
<b>SES - Demand Management - Community - REEP for Homes Project</b>	8/20/2020	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	80%- 99% complete	10/31/2025	Current: Implement REEP 2.0. Develop next stage of a contractor capacity training / outreach program. Apply for complimentary funding from Fortis BC Next Steps: present and report to Board on new program - likely October 2025
<b>SES - Low Carbon Transportation - Corporate Fleet</b>	8/20/2020	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	40% to 60% complete	11/30/2025	Current: Determining potential scope for fleet study Next Steps: Board report requesting fleet strategy, with funding options Barriers: Distributed nature of fleet management (no overall fleet manager)
<b>SES - Facility Manager / Operator Training Program</b>	8/20/2020	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	40% to 60% complete	8/31/2025	Current: Secured FortisBC for funds to deliver training strategy alongside facility monitoring program to train building managers on policy / guidelines - Delivering workshops to facility managers in June, July and August. Next Steps: Preparation and submission of final report to Fortis BC.

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							<ul style="list-style-type: none"> <li>- Plan for phase 2 of the facility manager training.</li> <li>- Facilitating regular peer network meeting with facility manager / operator for Community Services, Resource Recovery and Fire Services</li> <li>Barriers: Staff capacity</li> </ul>
<b>SES - GHG Reduction Feasibility for RDCK Facilities Project</b>	5/1/2022	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	100% complete	7/17/2025	<p>Current: report received &amp; reviewed</p> <ul style="list-style-type: none"> <li>- staff presented Board report in July</li> </ul> <p>Next: integrating recommendations with facility manager training</p> <ul style="list-style-type: none"> <li>- implementing recommendations as feasible</li> </ul> <p>Barriers: Cost and feasibility of recommended upgrades</p>
<b>Area E Community Planning</b>	5/19/2022	Mgr. Planning	Part of RDCK Core Services	Area E	Not Started	2/20/2025	<p>In 2022 through resolution 363/22 the Board directed staff to continue the next phase of community consultation for Area E as a follow up to the “Open Houses on Land Use Planning” Project completed earlier in the year. This work would be focused where survey results indicated that there is strong interest in pursuing land use planning or more information about land use planning was desired, with a specific focus on the following unincorporated communities: Redfish Creek to Liard Creek (Including Grandview); Longbeach; Harrop; and Proctor.</p> <p>res301/25 May 2025 Board meeting - no further action</p>
<b>Area D Community Planning</b>	2/17/2022	Mgr. Planning	Part of RDCK Core Services	Area D	Not Started	1/1/2025	<p>Project follows up on completed work in 2022 wherein land use planning discussions held (virtually) for most communities in Area D.</p> <p>Feb 2022 Resolution 149/22 directed staff to continue the next phase of community planning for Area D in 2022 with a specific focus on the Kaslo Corridor; Woodbury; Schroeder Creek; Mirror Lake (including Amundsen Road); and the Allen subdivision, and other communities interested in zoning.</p> <p>Direction from Board needed to prioritize Planning Services work plan items.</p>
<b>Kootenay Lake Watercourse DPA Project</b>	4/16/2020	Mgr. Planning	Part of RDCK Core Services	Area A,Area D,Area E,Area F	80%- 99% complete	3/15/2030	<ul style="list-style-type: none"> <li>- Project initiated from discussions at the Kootenay Lake Partnership table, recognizing that the RDCK has development permit authorities under the Local Government Act that are not being fully utilized to protect sensitive habitat around Kootenay Lake.</li> <li>- July 2023 Board meeting resolution: “That the Board direct staff to refer drafting bylaw amendments for Environmental Development Permit Areas for Electoral Areas A, D, E and F and that the Environmental Development Permit Areas amendments be addressed within the community planning process for each Area”</li> </ul>

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Area I OCP Review	1/26/2016	Mgr. Planning	Part of RDCK Core Services	Area I	100% complete	9/30/2025	Community "kitchen table conversations" in Pass Creek, Glade, Shoreacres/Voykin, Brilliant, Tarrys/Thrum - March 2023. What we Heard staff report - June 2023 Internal RDCK staff engagement session - July 2023. Community Open House - November 6, 2023. First and Second Readings to OCP & amending Bylaws - December 2024. Public Hearing held February 6, 2025. OCP adopted March 13, 2025. Related Bylaw No. 2968 adopted April 17, 2025. Implementation activities expected into Fall 2025
Subdivision Servicing Bylaw Review	5/21/2020	Mgr. Planning	Part of RDCK Core Services	Entire RDCK	1% to 20% complete	8/31/2026	May '20: Board resolution 369/20 directs staff to undertake a review of the RDCK Subdivision Bylaw to improve administrative process/efficiency and seek solutions for recurring challenges (e.g. servicing). Nov '20 - June '23: Staff unable to undertake project activities due to capacity & other active projects. Jul '23: Staff begin internal review. Aug-Sep. '23: Planning staff coordinate with Parks staff to assess parkland dedication requirements. May '24: Preliminary internal Engagement Complete. Spring '25: RFP posted Mar 30 closed Apr 30. Jul 17 '25: Contract award to Urban Systems
Agricultural Policy Review - Phase 2	3/25/2019	Mgr. Planning	Food security and Agriculture	Entire RDCK	60%- 80% complete	1/1/2025	Project follows previous agriculture policy changes implemented to address regulatory changes in Provincial legislation. This phase focuses on recent changes to the Agricultural Land Reserve Act and Regulations such as those affecting additional residences on ALR land, for example. Changes made to bylaws for Areas A, B, and C adopted in fall 2023. OCP and zoning amendment bylaws for Areas F, I, J, K were adopted at the July 2023 Board meeting. Agricultural policy changes for Areas D, E, G, H yet to do, but project on hold pending direction from Board on work plan prioritization
Regional & Local Community Needs Project	4/10/2024	Mgr. Planning	Coordinated Service Delivery	Town of Creston, Village of Salmo, Village of Kaslo, City of Castlegar, City of Nelson, Village of Slocan, Village of	20% to 40% complete	2/28/2026	At the August 2024 Board meeting the consulting services contract was awarded to Licker Geospatial Consulting (and subcontractors). An overview of the project was presented at the October 2024 RAC meeting. The project was launched to the public in October 2024. Engagement for Phase 1 of this project was an online community survey. A Board workshop was held in February 2025 to inform upcoming technical staff workshops. Based on feedback to date and the scale of our region staff are working with the consulting team to develop a revised geospatial approach to this work.

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				Nakusp, All Electoral Areas			
Planning Procedures and Fees Bylaw Review	8/17/2023	Mgr. Planning	Part of RDCK Core Services	All Electoral Areas	1% to 20% complete	1/23/2025	528/23 That the Board direct staff to prepare a report to bring back to RAC on opportunities to respond to housing needs and improve administrative effectiveness through potential amendments to RDCK PPFB No. 2457, as described in the Committee Report “PPFB Amendments”, dated August 2, 2023. Re-affirmed on work plan by Board at September meeting, resolution 521/24. March 2025: Staff introduced the Bylaw Amendment (File No. 3012-AMD-2457) as an information item, to include DAIs July 2025: Staff started identifying changes in the entire bylaw.
Local Government Housing Initiatives	11/30/2023	Mgr. Planning	Not aligned with a Strategic Priority	Area A,Area B,Area C,Area D,Area F,Area G,Area I,Area J,Area K	40% to 60% complete	12/11/2025	The purpose of the proposed zoning and OCP bylaw amendments are to implement the requirements of Provincial Bill 44 Housing Statutes (Residential Development) Amendment Act. Changes to zoning bylaws completed in July, 2024. Staff started identifying OCP and additional zoning changes required as per SSMUH guidelines. July 2025: Staff has started the referral process for the OCP bylaw amendments.
Housing Development Costing and Study	2/15/2024	Mgr. Planning	Not aligned with a Strategic Priority	All Electoral Areas	Not Started	12/18/2025	110/24 WHEREAS, the RDCK recognizes the urgent need for non-market housing options to support the well-being and stability of our communities for all residents and there exists an opportunity to utilize available land and resources within the RDCK to develop non-market housing; BE IT RESOLVED THAT The RDCK Board hereby directs staff to develop a cost assessment and study outlining the requirements for land development for housing and report on suitable land and resources within the RDCK that can be acquired, converted, and disposed of for the purposes of developing housing.
Playmor Junction Zoning Bylaw	2/20/2020	Mgr. Planning	Part of RDCK Core Services	Area H	Not Started	12/29/2023	In February 2020 the Board passed resolution 121/20, which directs staff to include the development of a zoning bylaw for Playmor Junction Area to their work plan. Subsequent direction from the Director was to suspend further work on the project until early 2023. Staff to work with Area Director to map out scope and timing of project. Part of ongoing work plan prioritization discussion with Board.
Campground Bylaw Review	4/19/2018	Mgr. Planning	Not aligned with a	All Electoral Areas	1% to 20% complete	8/14/2025	Initiative began to investigate regulatory options for park model trailers within the RDCK but has expanded to consider ways to better regulate developments where multiple RV sites are created. This is especially relevant in the proliferation of shared interest

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			Strategic Priority				<p>developments in unzoned areas where there is concern for health and safety of these developments.</p> <p>Resolution 36/20 establishes policy regarding CSA Z241 Park Model Trailers.</p> <p>No further work has been done on this project due to staff being fully engaged on other Board-directed projects on the work plan.</p>
<b>Area H North OCP Review</b>	4/16/2020	Mgr. Planning	Part of RDCK Core Services	Area H	1% to 20% complete	7/28/2023	<p>In April 2020, the Board passed resolution 279/20, which directs staff to include the review of the Area H North Official Community Plan, with the potential of having a Comprehensive Land Use bylaw, in their work plan.</p> <p>April/May 2022 - Staff completed open houses in New Denver and Hills.</p> <p>Awaiting further direction following work plan prioritization exercise with the Board</p>
<b>Area J OCP Review</b>	7/7/2021	Mgr. Planning	Part of RDCK Core Services	Area J	Not Started	1/1/2025	Area J to have its own OCP. Project is in the queue for after the completion of Area I's OCP. Part of ongoing work plan prioritization discussion with the Board.

ENVIRONMENTAL SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
<b>Streetlight Services - Conversion to LED lights</b>	1/1/2025	GM Environmental Services	Coordinated Service Delivery	Area A,Area G,Area H,Area I,Area J,Area K	1% to 20% complete	12/1/2026	8 Streetlight Services in place with a mixture of lighting media (LED old, LED new, HPS, etc.) supplied by BC Hydro and Fortis on mixed format contracts. Contract details are not known and need to be investigated and optimized. Economic viability for transitioning HPS and older LED systems will be investigated and presented as part of 2026 FP discussions. Recent repair history assessment will be part of evaluation process.
<b>Septage Management Strategy</b>	1/1/2024	GM Environmental Services	Part of RDCK Core Services	Town of Creston, Village of Kaslo, Village of Silverton, Village of	1% to 20% complete	1/1/2030	Septage Management within the RD has been identified as not meeting current environmental standards and likely to create in the long-term liability if not addressed. Septage facilities in 4 different locations (Creston, Salmo, Castlegar and Nakusp area) require various different approaches which may include: - Partnerships with

ENVIRONMENTAL SERVICES							
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				New Denver, All Electoral Areas			Municipalities, RDCK owned pilot treatment facilities, Interim solutions, modified approaches to solids management, the requirement for a Liquid Waste Management Plan, data gathering and cost evaluation. Dedicated service establishment may be a required result
<b>Regionalization Assessment</b>	1/1/2025	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	1% to 20% complete	4/1/2026	Staff intend to present overview of regionalization concepts and considerations to JRRC in Q3.
<b>RR facility and site hours review</b>	1/1/2025	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	1% to 20% complete	12/31/2025	No change in Q2. Systems Efficiency Review suggested Board consider reducing hours at low volume/traffic sites nearby to other RR facilities. Staff will complete an assessment and return to JRRC for consideration in mid/late 2025.
<b>Septage Management Options for Central and West subregions</b>	6/19/2019	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion, West RR Subregion	20% to 40% complete	12/31/2026	Staff are participating in advisory groups for liquid waste management plans for Castlegar and Nelson and engaging with other municipalities (Salmo, Nakusp) regarding potential for septage acceptance at their wastewater treatment plants. Oversight of septage management is transitioning to Utilities Manager.
<b>Industrial, Commercial and Institutional Organics Pilot - Nelson area</b>	4/1/2025	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion	20% to 40% complete	3/31/2026	Pilot initiated in Q2, currently 1 subsidy collected, with increasing interest from area businesses. Participants in the program can receive funding for containers and support for onboarding of organics diversion in their establishment. Subsidized ICI organics tipping fee enacted district-wide in Q1.
<b>Industrial, Commercial and Institutional organics ban feasibility assessment</b>	4/1/2025	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	20% to 40% complete	12/31/2026	Report prepared for presentation to JRRC in August with options for ICI organics regulation.
<b>Creston Eco-Depot</b>	10/10/2018	Mgr. Resource Recovery	Waste Management	East RR Subregion	1% to 20% complete	9/30/2026	No change in Q2. Staff to issue procurement for services (along with EcoDepots in Castlegar and Nakusp) in Q3.

ENVIRONMENTAL SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
			and Alternatives				
<b>Residential Cooking Oil Pilot Creston Landfill</b>	6/13/2024	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	60%- 80% complete	12/31/2025	Pilot to run until Q4, staff to return to JRRC to report on the program.
<b>Landfilling diversion initiatives - C&amp;D</b>	3/18/2021	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	1% to 20% complete	12/31/2026	Staff presented fulsome report to JRRC in Q2 on scavenging and diversion of C&D and other materials. Staff directed to collaborate with City of Nelson Low Carbon Building Specialist on diversion pilots, investigate opportunities for Specified Agreements and/or Remote Supports with qualified businesses, prepare a RFEOL for alternative management of contaminated wood waste and legacy chip piles. Staff continue to investigate C&D diversion opportunities, including participating in provincial working group and training opportunities.
<b>Creston Septage Facility</b>	6/1/2018	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	12/31/2026	Received design and billing information from Town of Creston, currently under review. Meeting between Town and RD staff scheduled for August. Project funding still to be determined.
<b>Scale Software upgrade</b>	1/1/2022	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	80%- 99% complete	12/31/2025	Grohman plate reader and kiosk at Central installations are expected in Q3. Off-line and remote usage of program was trialed at select sites in Q2 with good success. Remaining actions in 2025 include plate readers at other scaled sites, and expansion of the off-line usage at all sites, including investigating use at Ymir, Burton and Edgewood sites that still use manual tickets.
<b>Creston Landfill Phase 1C/D, Berm</b>	10/18/2017	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	10/31/2026	Awaiting LKB lands purchase completion. In Q2, Staff engaged with Sperling Hansen Associates (SHA) on the preliminary design they completed in 2018. In Q3, SHA will complete a site visit and options assessment to review if the stabilization berm is still required. Design and planning for 1C/D closure works will continue through 2025.
<b>ICI Sector Organics Diversion</b>	1/1/2024	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	20% to 40% complete	12/31/2025	Continued engagement was underway in Q2, including discussions with waste haulers and Creston chamber. ICI organics pilot program in Nelson serviced by GFL launched in Q2. A waste consultant completed an ICI organics disposal ban preliminary assessment, which includes a recommended regulatory framework for ICI sector organics. The preliminary assessment will be presented to Committee in Q3.

ENVIRONMENTAL SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
<b>Creston Landfill Crown Grant</b>	1/1/2025	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	20% to 40% complete	12/31/2027	In Q2, staff re-engaged with the Lands Branch to start discussion on the reapplication process for the 2009 Crown Grant. Lands Branch staff are reviewing the file, and indicated they would re-engage the RDCK when a decision on the reapplication process had been reached.
<b>Rural organics diversion opportunities assessment</b>	1/1/2024	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	1% to 20% complete	12/31/2025	In Q2, Columbia Basin Trust approved the reallocation of \$454k of existing funding to other rural organics diversion opportunities, including self-haul drop off locations at up to five transfer stations, self-haul and in-home supports for rural residents, and funding for staffing.
<b>Regional finished compost sales and distribution planning</b>	10/1/2022	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	80%- 99% complete	8/31/2025	In Q2, screening of finished compost was completed at Central Compost Facility. Due to wet conditions, and existing screened material, further screening at the Creston Facility was deferred. Final regulatory testing of finished compost was completed and confirmed standards were met for distribution. Staff are finalizing plans for compost sales/distribution at Central and Ootischenia in Q3 2025. Field Forward will distribute the finished compost in Creston.
<b>Collaboration with City of Nelson on organics program</b>	1/1/2019	Mgr. Resource Recovery	Waste Management and Alternatives	City of Nelson	80%- 99% complete	10/31/2025	Staff to staff engagement is continuing to occur. City of Nelson's FoodCycler pilot will continue through Q3 2025.
<b>Ootischenia landfill lands acquisition</b>	1/1/2018	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion, West RR Subregion	1% to 20% complete	12/31/2025	Heritage Inspection Permit was applied for in August 2024 to authorize an Archaeological Impact Assessment (AIA) in 2025. The permit was not received in Q2 and is currently in consultation. SHA has started preliminary work on the lands application, however, the AIA, updated Design, Operations, and Closure Plan (DOCP), and First Nations engagement is needed before a lands application can be submitted (anticipated early 2026 submittal). Potential approval of the lands acquisition is estimated to be a 1-to-3-year process from time of submittal.
<b>Ootischenia Landfill Design and Operation plan update</b>	4/13/2017	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion, West RR Subregion	1% to 20% complete	12/31/2025	In Q2, SHA was working on the interim fill plan, the conceptual options for the second scale and transfer station, the lands expansion process, and development of the DOCP for the optimized footprint geometry. The conceptual options for the second scale and transfer station will be presented to Committee in Q4. All other design and reporting work is anticipated to be complete by year end.

## ENVIRONMENTAL SERVICES

Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
<b>Legacy Landfill Closure Plan Assessments</b>	3/1/2020	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	1% to 20% complete	9/30/2026	In Q2, Staff were waiting on response from the Ministry on the Site Disclosure Statements. In Q2, SHA completed site assessments for all legacy landfill sites and completed draft Closure Plans for three sites for review and approval of concept. The Closure Plans for all sites will be submitted to the Ministry by August 30.
<b>Nelson Landfill Closure</b>	2/16/2017	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion	1% to 20% complete	12/31/2026	No change in Q2. In Q3, SLR Consulting will finalize the Detailed Site Investigation Report. Plans will be developed to meet with the Ministry to discuss the closure planning process.
<b>HB Tailings Facility Active Closure</b>	9/14/2022	Mgr. Resource Recovery	Not aligned with a Strategic Priority	Central RR Subregion	20% to 40% complete	12/31/2026	Active-Closure phase will proceed until geochemical, geotechnical, and environmental stability is achieved, estimated to be in 2026. In Q2, the Independent Tailings Review Board met with the Engineer of Record and staff to discuss site progress. In Q2, Drillwell Enterprises was awarded the drilling and instrumentation project contract. The work will proceed in Q3.
<b>Asbestos Waste management area at Creston Landfill</b>	12/1/2019	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	9/30/2026	ON HOLD pending obtaining License of Occupation for the "wedge" parcel. Intent is to improve site safety and meet best practices for handling/disposal, while reducing future liabilities.

## COMMUNITY SERVICES

Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
<b>Proposed RDCK Parks in Creston Valley</b>	5/16/2019	GM Community Services	Recreation, Parks and Trails	Area A,Area B,Area C,Town of Creston	40% to 60% complete	12/31/2025	Staff are actively investigating potential sites for a park. Staff continue to actively investigate potential park sites in 2025
<b>Creston Library Contract</b>	11/6/2018	GM Community Services	Coordinated Service Delivery	Area A,Area B,Area C,Town of Creston	80%- 99% complete	2/28/2025	Met with Library staff to discuss insurance concerns - final signatures. Met with library staff and have drafted changes to the agreement for CVSC consideration in September. Have integrated some capital work into financial plan. Library staff reviewing present contract. July 2024 - GM will provide an update at a

COMMUNITY SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
							later date. October 2024 - Lease is with Library Board for review. Have to Board for approval in December.
<b>Campbell Fields Recreation Development Feasibility Study</b>	6/15/2017	GM Community Services	Recreation, Parks and Trails	Area E,Area F,Area H,Area I,Area J,City of Castlegar,City of Nelson,Village of Slocan	40% to 60% complete	4/30/2025	Engagement in Areas E, F, I, J, City of Nelson and Castlegar to be completed first - report on next steps at All Recreation in April 2025 Staff needs to coordinate a stakeholder meeting. 3rd phase Report completed and posted on website. <a href="https://www.rdck.ca/EN/main/services/rdck-recreation-master-plans/campbell-field.html">https://www.rdck.ca/EN/main/services/rdck-recreation-master-plans/campbell-field.html</a> . July 2024 - no additional information to report. Not progressing. Recreation Commission #8 restructure and next steps are somewhat dependent upon Nelson and Castlegar and Districts Engagement
<b>Fees &amp; Charges Bylaw</b>	6/20/2020	GM Community Services	Recreation, Parks and Trails	All Electoral Areas	60%- 80% complete	6/26/2025	Fees and Charges arena rental rates and meeting/banquet room rates added to schedule - September 2023 All Recreation Meeting Report. This will be updated with a plan to bring Arena rental rates in line with other service area rates at the March 2024 All Recreation meeting. Will need All Recreation feedback to bring final plan to June 2024 All Recreation meeting. Admission Fees approved in August 2021. Aquatic Rental Rates Approved July 2022. Completion of room rental fee implementation September 2024. Arena fees implemented September 2024. Need to get into Bylaw Form.
<b>Creston and District Community Complex Solar Array Installation</b>	4/1/2023	Regional Manager- Operations and Asset Management	Recreation, Parks and Trails	Area A,Area B,Area C,Town of Creston	80%- 99% complete	11/30/2024	This project was 75% funded by the CBT light up the basin program. Total budget \$105,000 with RDCK contributing \$30,000 from S224 The size of the solar array will offset total power use by 2% - and staff will be able to track and show real time power generation and use. 98% completed - The last detail is the completion of the onsite display.
<b>Castlegar and District Community Complex Arena Roof Repair</b>	3/15/2024	Regional Manager- Operations and Asset Management	Recreation, Parks and Trails	Area I,Area J,City of Castlegar	1% to 20% complete	7/31/2025	This is repair of the arena roof - an impermeable membrane will be placed over the existing metal roof. This project is delayed until 2025.

Community Services							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Community Services - Pioneer Arena Closure	10/28/2023	Regional Manager-Recreation and Client Services	Recreation, Parks and Trails	Area I,Area J,City of Castlegar	100% complete	3/8/2025	Closure of the Pioneer arena has now occurred, and the building has been turned back over to the City of Castlegar.
Regional Parks & Water Access Strategy Development	8/17/2023	Regional Manager-Recreation and Client Services	Recreation, Parks and Trails	Entire RDCK	80%- 99% complete	10/30/2025	The Regional Parks & Water Access Strategy is a comprehensive strategy to assist with future planning, administration, operations and asset management strategies for all RDCK regional parks. The final report content is being finalized during the month of August.
Robson Recreation Society Lease	6/6/2025	Regional Manager-Recreation and Client Services	Recreation, Parks and Trails	Area I,Area J,City of Castlegar	Not Started	9/30/2025	Staff are working with the Robson Recreation Society to develop a lease agreement whereby the RDCK oversee the construction of and operation of the Robson Community Park (playground, multisport court, parking lot).
Facility Space Allocation Review	6/10/2025	Regional Manager-Recreation and Client Services	Recreation, Parks and Trails	Entire RDCK	1% to 20% complete	3/31/2026	This project includes reviewing and revising allocation timelines and procedures, defining public use commitments and integrating them into policy, exploring dedicated space/time rentals for user groups, developing internal guidelines for managing multi-facility user request, and providing recommended changes to the Allocation Policy where appropriate.
East Shore Recreation Facility Operation	6/15/2025	Regional Manager-Recreation and Client Services	Recreation, Parks and Trails	Area A	20% to 40% complete	9/30/2025	The RDCK has entered into a lease agreement with the School District to operate the community fitness centre space at Crawford Bay school. Staff are working through the process necessary to take over operations of this including all administrative and operational functions.
Community Services Membership Services Restructuring	11/15/2023	Regional Manager-Recreation and Client Services	Recreation, Parks and Trails	Entire RDCK	Not Started	2/28/2026	Due to staff changes within Community Services, this project has been delayed. Anticipated completion date has been adjusted.
Community Services Access &	10/19/2023	Regional Manager-	Recreation, Parks and Trails	Entire RDCK	80%- 99% complete	10/31/2023	The Financial Access & Inclusion policy has 4 components. Three have been implemented and are undergoing ongoing evaluation. Priorities over the coming year include community development work and monitoring off the policy revisions

Community Services							
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<b>Inclusion Policy Development</b>		Recreation and Client Services					approved at the July 2025 Board meeting. Reporting will continue to be provided to the All Recreation Committee.
<b>Public Engagement Project - Reimaging Recreation in Castlegar &amp; District</b>	6/24/2023	Regional Manager- Recreation and Client Services	Recreation, Parks and Trails	Area I,Area J,City of Castlegar	100% complete	8/31/2024	Final "What We Heard Report" is now complete and available on the engage.rdck.ca website. Commission will be reviewing options related to service establishment bylaws in June 2025 as a starting point for next possible steps.
<b>Public Engagement Project - Nelson Recreation Campus Project</b>	9/15/2023	Regional Manager- Recreation and Client Services	Recreation, Parks and Trails	Area E,Area F,City of Nelson	100% complete	7/31/2025	Final reports have been completed and reviewed by the Working Group. Summary reporting will be provided to the Rec 5 Commission at their July meeting. All information available on engage.rdck.ca
<b>Community Services Sponsorship Policy Development</b>	1/3/2025	Regional Manager- Recreation and Client Services	Recreation, Parks and Trails	Entire RDCK	80%- 99% complete	10/31/2025	Policy was approved by the Board in June 2025. Staff are working on an implementation strategy for Fall 2025.
<b>Achieving Extraordinary Customer Experiences</b>	3/30/2025	Regional Manager- Recreation and Client Services	Recreation, Parks and Trails	Entire RDCK	80%- 99% complete	9/30/2025	Community Services staff from across the district is undertaking training regarding "Achieving Extraordinary Customer Experiences". A "service promise" as been established and staff are now finalizing establishing goals and measurable outcomes. Implementation expected in Fall 2025.
<b>Lardeau Regional Park Construction - as per Management Plan</b>	4/15/2021	Mgr. Parks	Recreation, Parks and Trails	Area D,Village of Kaslo	60%- 80% complete	11/23/2026	Amenity installations and small waterfront restoration budgeted for in 2025 Start working on foreshore work and replanting was well as clean up spring 2025 Staff working into the fall many of the invasives have been removed and planting of non invasives. Continued planting and riparian area restoration in fall 2025 - riparian area and foreshore work starting to take shape in a positive way. Invasive species management and riparian habitat restoration continuing 2025
<b>Taghum Beach Parking lot improvements</b>	3/31/2021	Mgr. Parks	Recreation, Parks and Trails	Area E,Area F,Area G,Village of Salmo,City of Nelson	1% to 20% complete	12/31/2026	Looking into PFR (archeological permitting) Some funding for project being provided by Area E and F community works funding grants. Draft concept designs received by RDCK Staff Meeting with Engineer October for design review for any changes waiting on Final Concept Design. Working with PM - biweekly meetings, looing to start PFR (Archeological work). Procurement for landscape design out

COMMUNITY SERVICES							
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<b>Waterloo Eddy Regional Park Construction</b>	3/1/2018	Mgr. Parks	Recreation, Parks and Trails	Area I,Area J,City of Castlegar	80%- 99% complete	11/30/2025	2024 amenities and restoration design - continue working with ONA on restoration planMet with ONA in April 2024 with first phase plan, now trying to find an opportunity to partner with them through an unknown agreement type. Successful fuel treatment and planting with the ONA in fall 2024 - partnership continuing into 2025. Contractor and Staff work to closing off all access points for with boulders, ditching and fencing after 2024 vandalism. spring work 2025, more plantings, invasive management and watering plan. Park looking good.
<b>Glade Legacy Project</b>	7/1/2017	Mgr. Parks	Recreation, Parks and Trails	Area I	20% to 40% complete	10/31/2025	Staff working with consultant for final draft. Final draft will be provided to Commission and then for public consultation Draft design provided to Commission looking at community meeting in February Staff had community meeting in Glade, receiving community input through jotform survey. Working on comments. Community meeting was mixed with many not wanting any development that will bring "outside" people to the park Reviewing all comments and providing information to the Castlegar IJ Parks and Recreation Commission. Working on ALR application, continued work no further update.

FIRE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
<b>Crawford Bay Fire Service feasibility study</b>	1/1/2016	Regional Fire Chief	Part of RDCK Core Services	Area A	60%- 80% complete	6/30/2024	This project analyzes options for establishing a fire hall in the Crawford Bay area. A draft options review was provided to the Area Director for review in 2020 and this project is on hold pending feedback. Project is currently on hold pending further Board Direction
<b>Service S128 Riondel Fire Protection</b>	8/20/2020	Regional Fire Chief	Part of RDCK Core Services	Area A	40% to 60% complete	8/31/2024	This project involves evaluating equitable share of funding for the Riondel Fire Services for providing First Responder and Road Rescue services outside of the fire service boundary. Q3 update- The Province has advised that Service 152 should be split into new service areas. Board Report awaiting a 3rd reading in September.

FIRE SERVICES							
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<b>Creston area Sub-Regional Fire Service</b>	1/1/2012	Regional Fire Chief	Part of RDCK Core Services	Area A,Area B,Area C,Town of Creston	80%- 99% complete	12/31/2024	This ongoing project aims to align and streamline fire services delivery between the RDCK and Town of Creston in the Creston Valley. Q3 update - the Canyon Lister service has been successfully transitioned from the RDCK to the Town of Creston. RDCK and Town staff will now proceed to negotiate a valley-wide contract for end 2023 in accordance with the Project Charter. August 5, 2025 - Master Plan completed, awaiting results. Regional Chief and Creston Chief to collaborate on new contracts for 2026 and beyond.
<b>BC Structure Firefighter Minimum Training Standards</b>	10/1/2016	Regional Fire Chief	Part of RDCK Core Services	Entire RDCK	80%- 99% complete	12/31/2024	BC Structure Firefighter Minimum Training Standard distributed by the Office of the Fire Commissioner in September/October 2023. Replaces the previous BC Structure Firefighter Playbook. Staff are continually providing training to new recruits and incumbent firefighters according to the Minimum Training Standard.
<b>Area D First Responder Service</b>	2/20/2020	Regional Fire Chief	Part of RDCK Core Services	Area D	80%- 99% complete	6/30/2024	Q1 update - Electoral approval for the bylaw has been obtained through the Alternate Approval Process. Staff are building a plan for recruitment and response capability including vehicle assets with operational implementation goal of Spring 2025. April 14, 2025 - Update - 8 members recruited and currently undertaking First Responder training. Purchasing used RAV4 from RDCK head office as FR response vehicle. August 5, 2025 - Currently waiting for response vehicle for First Responders.
<b>Area H Hills and Summit Lake Service Case Analysis</b>	9/23/2021	Regional Fire Chief	Part of RDCK Core Services	Area H	1% to 20% complete	6/30/2024	Develop a service case for establishing an RDCK volunteer fire department to service the Hills area. RDCK Research Analyst Tom Dool and Regional Fire Chief are working on this.
<b>Changes to allow RDCK firefighters to deliver higher levels of care as pre hospital care providers</b>	9/1/2018	Regional Fire Chief	Part of RDCK Core Services	Entire RDCK	100% complete	5/31/2024	BCEMA Licensing has announced new scope of practice options for First Responders, referred to as Schedule 2. Staff have trained First Responders to Schedule 2 training standards. Q4 - Fire Departments that demonstrate ability to effectively manage First Responder program have been provided direction to proceed with delivery of Schedule 2 provision. All but 2 RDCK provide First Responder medical response. All departments have been upgraded to Schedule 2 provision with the exception of some members who need to be caught up on training.

FIRE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Area 'A' Medical First Responder Services - Service Case Analysis	9/12/2024	Regional Fire Chief	Part of RDCK Core Services	Area A	Not Started	6/1/2025	506/24 That the Board direct staff to complete a service case analysis regarding the provision of Medical First Responder Services for all of Area A by no later than June 2025.
Whitewater Fire Protection Fire Response Service Case Analysis	10/19/2023	Regional Fire Chief	Part of RDCK Core Services	Area E,Area G	1% to 20% complete	6/30/2024	Assigned at the October 2023 Open Board Meeting

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Support on Cannabis	6/17/2021	CAO	Food security and Agriculture	All Electoral Areas	40% to 60% complete	10/31/2023	CAO is reviewing the needs that came out the Cannabis Regulatory Needs and will be recommending meetings with various ministries to move this along. CAO has been appointed to a UBCM working group that is discussing future opportunity for producers and public engagement in 2022, particularly on farm gate sales. The risk is alignment between the province and local government, to allow LG time to implement any bylaw changes required. Current discussions are around "what we heard" document re: consumption spaces. Recent meeting with Health Canada was delayed. Awaiting new dates.
Nakusp and Area K Shared Services Governance Review	6/18/2024	Mgr. Corporate Admin	Coordinated Service Delivery	Area K,Village of Nakusp	20% to 40% complete	10/31/2025	Resolution 371/24 "That the Board direct staff to review the current operation of the Recreation Commission No. 4 and the Nakusp and Area K Regional Services Commission and evaluate options for improving governance of Nakusp and Area K shared services, including but not limited to establishing a shared services committee" Q2 update- RDCK and the Village of Nakusp CAO's and elected officials are evaluating different models for shared services. Project is paused pending the outcome of those discussions
Shoreacres No Hunting or	9/19/2019	Mgr. Corporate Admin	Not aligned with a	Area I	1% to 20% complete	12/31/2025	No progress in Q2 2025 due to competing project priorities. This is considered to be a low priority item with no expected completion date.

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
<b>Discharge of Firearm Bylaw Survey</b>			Strategic Priority				
<b>Transit Services Amalgamation Service Case Analysis</b>	7/18/2024	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	Not Started	4/30/2026	Resolution 393/24 That the Board direct staff to provide a service case analysis regarding amalgamating S237 Transit Castlegar and Area, S238 Transit North Shore and Slocan Valley and S239 Transit Kootenay Lake West. Q2 2025 update - direction was given to staff at the April 2025 West Transit Services Committee meeting to prepare service establishment amending bylaws to reflect preferred transit cost apportionment. Staff will bring an update to the September West Transit Services Committee meeting.
<b>Evaluate Expansion of Sub-Regional Services Committee Model</b>	7/18/2024	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	Not Started	12/31/2025	395/24 "That the Board direct staff to bring forward a report to the Board which outlines the necessary regulatory, operational, financial, and communication steps and proposed schedule for implementing Sub-Regional Services Committees for: Nelson and Areas E, F, Salmo and Area G, Castlegar and Areas I and J, Nakusp and Area K, Area H South and Slocan, Area H North and Silverton and New Denver." Q2 2025 update - a report will be received by the Board in September to address this resolution
<b>Defined Area A First Responder Service Establishment Bylaw</b>	5/18/2023	Mgr. Corporate Admin	Coordinated Service Delivery	Area A	80%- 99% complete	9/30/2025	The proposed service will fund provision of first responder services to portions of Area A outside the boundaries of the current fire protection area. Service case analysis was received at the Sept. 2024 Board meeting and the establishment bylaw given two readings. The Board also directed also that a service case analysis be prepared for expanding medical first responder services to all of Area A (Resolution 506/24). Q2 2025 update- this initiative will be discussed at the September CVSC meeting with support from the Research Analyst and the Town and RDCK Fire Chiefs.
<b>Information Request and Complaint Handling Policy</b>	3/19/2024	Mgr. Corporate Admin	Coordinated Service Delivery	Entire RDCK	20% to 40% complete	7/31/2025	Due to increasing demand on RDCK staff in 2024 to respond to information requests and complaints from the public the senior management team has directed that a policy be created for Board consideration that defines reasonable expectations for responsive public service, and which balances our requirements for transparency and accountability against business efficiency and impacts on established RDCK priorities. Q2 2025 update - draft policy was received at the July Board meeting and final policy reflecting Director input will be received at the August meeting.

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
<b>RDCK Accessibility Plan</b>	6/14/2023	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	60%- 80% complete	12/18/2025	In 2023 the Board formed the Regional Accessibility Advisory Committee (RAAC) tasked with guiding the completion of the RDCK Accessibility Plan required by the Accessible BC Act. Q2 2025- Consultant has been hired and work on the plan will proceed through Q3 in accordance with the RDCK Accessibility Framework adopted last year and with input from staff and RAAC.
<b>Ymir Cemetery Ownership Investigation</b>	9/14/2023	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Area G	Not Started	12/31/2025	The Board has directed staff to research and report back on the feasibility of the RDCK assuming ownership and operational responsibility for the Ymir Cemetery. In 2023 staff connected the society currently providing stewardship over the site with legal assistance to evaluate their options. Staff will not proceed further until the outcome of that process is known. Q2 2025 update- no progress or new information in Q2
<b>Kaslo and Area D Economic Development Commission bylaw update</b>	8/17/2023	Mgr. Corporate Admin	Coordinated Service Delivery	Area D, Village of Kaslo	Not Started	6/18/2026	The update to the current bylaw will involve reviewing Commission procedures and membership and updating to the current RDCK commission bylaw template. Q2 2025 update - no progress made on this initiative
<b>FCM Board and Committee Appointments Policy</b>	7/15/2023	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Entire RDCK	Not Started	11/20/2025	This policy will establish criteria for the Board to apply when considering appointments to and/or support for candidacy for positions within the Federation of Canadian Municipalities Board or Committees. Q2 2025 update - following discussion of this matter at the July Board meeting staff will prioritize this policy for completion in 2025.
<b>Transit Service Funding Review</b>	7/18/2019	Mgr. Corporate Admin	Part of RDCK Core Services	Central RR Subregion, West RR Subregion	60%- 80% complete	1/15/2026	This project entails developing a new values - based funding model for the Kootenay Lake West transit service. Q2 2025 update - the Areas E & F and Slocan Valley Transit Local Service amending bylaw and the Kootenay Lake West Transit Service amendment bylaw received 1st and 2nd reading at the June Board meeting. Staff will seek a recommendation for 3rd at the September meeting of the West Transit Services Committee.
<b>Policy to Address Harassment of Staff Attending Private Properties</b>	5/19/2022	Mgr. Corporate Admin	Coordinated Service Delivery	Entire RDCK	1% to 20% complete	6/18/2026	This policy will follow from the Staff Safety and Harassment Policy adopted in September 2023 that covers RDCK workplaces. This new policy will be similar but will cover RDCK employees attending private properties in the course of their duties, such as building inspectors and bylaw officers. Q2 2025 update-no progress made on this initiative due to competing project priorities.

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
<b>Referendum Support Policy</b>	6/21/2018	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Entire RDCK	Not Started	1/1/2026	In 2018 the Board directed that staff develop a policy to guide Board decision making in response to requests for RDCK support for groups taking specific positions on RDCK referenda. Q2 2025- This is a low priority item and has not been actioned by staff. This policy will be prioritized in the context of an overall policy review but has no assigned date for completion.
<b>Delegation of Authority Bylaw</b>	1/1/2018	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	3/19/2026	The Bylaw will identify complete list of authority delegated to be delegated to staff by the Board. The first stage of the project - an inventory of authorities delegated within existing bylaws and a jurisdictional scan was completed in Q3 2023. Project timing has been impacted by competing project priorities. Q2 2025 update - an overview report describing this project in detail will be received for Board consideration, however project is delayed to 2026 due to competing project priorities
<b>Creston and Areas A,B, and C Jaws of Life Service Establishment Bylaw amendment</b>	5/8/2023	Mgr. Corporate Admin	Coordinated Service Delivery	Area A,Area B,Area C,Town of Creston	40% to 60% complete	11/30/2025	Current Board direction is for a bylaw amendment to remove medical first responder and SAR services from the scope of this service and reduce the current jaws of life service scope to road rescue only. Q2 2025 update - Bylaw 3033 received 2nd reading at the July Board meeting. The process for adoption will align with consideration of the Defined Area A Medical First Responder Service. Detailed discussion of both bylaws will occur at the September CVSC, supported by both Town and RDCK Fire Chiefs.
<b>WKBRHD Policy Manual</b>	10/25/2020	Mgr. Corporate Admin	Part of RDCK Core Services	Multi Regional	40% to 60% complete	12/31/2026	At the October 2020 meeting the WKBRHD Board directed staff to develop 4 new policies. Q2 2025 update-This is considered a low priority item and has not progressed due to competing project priorities. No specific timeline has been assigned to bring these policies forward for WKBRHD Board consideration.
<b>Special Event Permit Regulatory Bylaw</b>	10/1/2017	Mgr. Corporate Admin	Part of RDCK Core Services	Area H	80%- 99% complete	12/18/2025	Following from the prosecution of two 2023 events under the Noise Bylaw, staff have identified that bylaw as the preferred tool for large event enforcement. Recommendation are pending from the bylaw enforcement team regarding future use of the Special Event bylaw following a planned update to the Noise bylaw. Q2 2025 update - No progress - awaiting action from Bylaw Enforcement group on the new Noise Bylaw.
<b>Arrow Creek Water Commission Bylaw</b>	9/16/2022	Mgr. Corporate Admin	Coordinated Service Delivery	Area B,Area C,Town of Creston	40% to 60% complete	6/18/2026	The board has directed an update to the Arrow Creek Commission bylaw to address issued identified by the Town of Creston. A draft bylaw was received by the Commission in Q1 2023. Q2 2025 update - No progress on this project. Following a report to the Commission in Q3 2024 RDCK is awaiting a response from Town staff on

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
							specific wording to include within the bylaw regarding the Towns request for full delegated authority to the Commission.
<b>Director's Code of Conduct Review</b>	12/15/2022	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Entire RDCK	60%- 80% complete	2/19/2026	The Board has directed staff to initiate a review of Policy 100-01-17 Director's Code of Conduct in accordance with the new Community Charter requirements. At the June 2024 Board meeting a report was received and staff was directed on specific items to include in a draft code of conduct. Q2 2025 update- a new draft code will be received for Board consideration in Q1 2026, subject to project prioritization.
<b>Financial Grant-In-Aid Services Policy</b>	5/15/2023	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	1% to 20% complete	12/31/2025	Board has requested a policy requiring that, as part of the annual budget preparations, recipients of funding from financial grant in aid services engage with Directors and provide more detailed information regarding their use of taxation funding. Staff will also propose additional risk management and transparency measures within the draft policy. No progress made in Q2 2025. Project will be prioritized in the 2025 work plan.
<b>Area E Fire service contract with City of Nelson &amp; regulatory bylaw</b>	1/1/2023	Mgr. Corporate Admin	Coordinated Service Delivery	Area E	80%- 99% complete	12/31/2025	The Area E fire contract with City of Nelson is expired. The Fire Services is in active negotiations with the City on a new contract template and modernized regulatory bylaw, supported by the Administration and Finance departments. Q2 2025 - Corporate Officer review of draft received from the City in April is complete. Financial terms require further negotiation between RDCK and City Staff before agreement can be finalized for Council and Board approval.
<b>Update to 2018 Area I 'Using Community Halls for Child Care' study</b>	12/14/2023	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Area I	Not Started	5/31/2026	A consultant will be hired to update the assumptions and data used in the 2018 study to determine if the RDCK should establish a service to support childcare facilities at community halls in Area I. Timing for this initiative will be considered within established priorities for the administration department. Q2 2025 update - no progress made due to competing project priorities.
<b>Update Advisory Planning and Heritage Commission Bylaw</b>	1/15/2023	Mgr. Corporate Admin	Part of RDCK Core Services	All Electoral Areas	20% to 40% complete	12/18/2025	Comprehensive bylaw update to improve governance of APHC's. Q2 2025 update - the project is in the initial stages of discussion between the planning and administration groups. Staff anticipates a draft of the bylaw will be brought forward for Board consideration in 2025, with timing subject to prioritization within the Planning dept. work plan.
<b>Director Attendance at</b>	3/16/2025	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	Not Started	11/21/2025	171/25 That staff be directed to prepare a draft Director Attendance at Conferences policy for Board consideration which includes the following elements: <ul style="list-style-type: none"><li>• Limiting the overall number of directors who are funded by the RDCK to attend each</li></ul>

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Conferences Policy							annual conference; •Establishing a fair and equitable process for selecting director to attend conferences each year; and •Establishing criteria and requirements for directors to reimburse the RDCK for non-refundable expenses incurred by the RDCK resulting from a director cancelling attendance at a conference for non-emergency reasons
Update Emergency Program Executive Committee bylaw	12/14/2023	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	Not Started	1/1/2026	Update the governance bylaw to reflect the scope and requirements of the recently enacted Emergency and Disaster Management Act. A draft bylaw will be considered by the EPEC later in 2025, subject to prioritization through the Manager of Community Sustainability. Q2 2025 update - no progress in this quarter
Timesheets application in Project Management module	3/1/2018	Mgr. Finance	Part of RDCK Core Services	Entire RDCK	1% to 20% complete	12/31/2023	Implementation of the Timesheets functionality for a test or beta group to have electronic timesheets be created, submitted and approved to then be integrated to the Payroll intake to improve efficiencies. The standardization is complete save for one group. With Board approval of a second Payroll Specialist work within the system to develop improvements prior to moving to a new platform can move forward.
Enhanced features in the Project Costing Module	4/15/2018	Mgr. Finance	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	12/31/2023	A reassessment of the coding categories will be evaluated. Exploration of the "Main" project umbrella are in development.
Information Technology Infrastructure Replacement - Wireless Firewalls	4/1/2022	Mgr. IT	Part of RDCK Core Services	Multi Regional	80%- 99% complete	4/4/2023	This project is required to replace firewalls and wifi routers that are at end of life.
Microsoft Exchange 365	1/3/2023	Mgr. IT	Part of RDCK Core Services	All Electoral Areas	60%- 80% complete	12/15/2023	This project is to align our infrastructure/hosted environment with security and functional requirements.

## CAPITAL PROJECTS TO JUNE 30, 2025

ACTIVE PROJECTS BEING MANAGED: 68 (17 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$20,590,000					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
Nakusp Transfer Station Upgrades Agreement No. 2023-129-ENV: Sperling Hansen Agreement No. 2024-075-ENV: North Mtn	AJ Evenson	30-Apr-2024	31-Jan-25	100%	Completed	Resource Recovery	Close Out	Resource Recovery	Complete as of Jan 30
North Shore Fire Hall - Standby Generator Agreement No. 2024-210-FIR: Martech Electrical	AJ Evenson	15-May-2024	31-Jan-25	100%	Completed	Buildings	Close Out	Fire Services	Complete as of Jan 16.
Rosebery Transfer Station Upgrades Agreement No. 2023-129-ENV: Sperling Hansen Agreement No. 2024-075-ENV: North Mtn	AJ Evenson	15-Aug-2024	31-Jan-25	100%	Completed	Resource Recovery	Close Out	Resource Recovery	Complete as of Jan 30
Slocan Transfer Station Upgrades Agreement No. 2023-129-ENV: Sperling Hansen Agreement No. 2024-075-ENV: North Mtn	AJ Evenson	15-Oct-2024	31-Jan-25	100%	Completed	Resource Recovery	Close Out	Resource Recovery	Complete as of Jan 30
Arrow Creek Filtration Study Agreement No. 2023-187: Associated Eng	Jeannine Bradley	1-Jan-2024	5-Feb-25	100%	Completed	Utilities	Detailed Design	Utilities	Final report received in Feb.
Creston Alternate Water Supply Agreement 2024-083-ENV: Assoc. Eng.	AJ Evenson	1-Mar-2024	31-Mar-25	100%	Completed	Other	Close Out	Utilities	Final report received in March.

## CAPITAL PROJECTS TO JUNE 30, 2025

ACTIVE PROJECTS BEING MANAGED: 68 (17 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$20,590,000					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
Balfour Fire Hall - Standby Generator Agreement No. 2024-211-FIR: Creston Electric	AJ Evenson	15-May-2024	31-Mar-25	100%	Completed	Buildings	Close Out	Fire Services	Complete as of Feb 18.
Yahk Fire Hall - Overhead Door Replacement Agreement No. 2024-237-FIR: Simons Garage Doors	Jeannine Bradley	1-Jul-2024	31-Mar-25	100%	Completed	Buildings	Close Out	Fire Services	Complete as of Mar 31.
Asset Management Agreement No. 2023-106-ENV: ROTH IAMS	AJ Evenson	1-Jan-2024	15-May-25	100%	Completed	Other	Close Out	Corporate Admin	Consultant scope completed. In process of hiring Asset Coordinator.
Riondel Community Centre - Structural Assessment Agreement No. 2024-269-COM: MacLeod9	AJ Evenson	15-Mar-2025	10-Jun-25	100%	Completed	Buildings	Detailed Design	Community Services	Complete as of Jun 3.
Lakeside Roof Replacement Agreement No. 2024-252-ADM: Heritage Roofing	AJ Evenson	15-Feb-2025	30-Jun-25	91%	In Progress	Buildings	Procurement	Corporate Admin	Waiting for final invoice.
Woodbury Hydrant Install and Road Upgrades Agreement No. 2025-053-ENV: Brenton Industries Agreement No. 2025-123-ENV: Creston Electric	AJ Evenson	15-Jan-2025	30-Jun-25	91%	In Progress	Utilities	Construction	Utilities	Waiting for final invoice.

## CAPITAL PROJECTS TO JUNE 30, 2025

ACTIVE PROJECTS BEING MANAGED: 68 (17 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$20,590,000					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
Otischenia Fire Hall - Expansion Agreement No. 2022-040-FIR: NDB Construction Agreement No. 2022-174-FIR: Cover Architecture Agreement No. 2023-246-FIR: WSA Eng	Jeannine Bradley	1-Jan-2024	30-Jun-25	91%	In Progress	Buildings	Close Out	Fire Services	Substantial completion on Jan 31. Building inspection completed. Conditional occupancy issued.
North Shore Fire Hall - Heat Pumps Agreement No. 2024-205-FIR: Delta-T Consultants Agreement No. 2024-291-FIR: Valhalla Refrig	Jeannine Bradley	1-Jan-2024	30-Jun-25	100%	Completed	Buildings	Construction	Fire Services	Complete as of May 1.
Robson Fire Hall - Fencing Agreement No. 2024-274-FIR: Arrow Landscaping Agreement No. 2025-055-FIR: Hinterland Surveying	Jeannine Bradley	1-Jul-2024	30-Jun-25	100%	Completed	Buildings	Construction	Fire Services	Complete as of May 15.
Yahk Fire Hall - Heat Pump Installation Agreement No. 2024-180-FIR: Delta-T Consult. Agreement No. 2024-282-FIR: Tratech Mechanical	Jeannine Bradley	1-Jul-2024	30-Jun-25	100%	Completed	Buildings	Construction	Fire Services	Complete as of May 31.
Energy Upgrades-DDC Reports Agreement No. 2024-017-COM: BES	AJ Evenson	1-Sep-2024	30-Jun-25	100%	Completed	Buildings	Detailed Design	Corporate Admin	Complete as of Jun 18.

## CAPITAL PROJECTS TO JUNE 30, 2025

ACTIVE PROJECTS BEING MANAGED: 68 (17 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$20,590,000					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
CDCC East Stairwell Agreement No. 2022-085-CDCC: Studio 9 Agreement No. 2024-277-COM: ZKO Construction	Jeannine Bradley	1-Apr-2025	30-Jun-25	91%	In Progress	Buildings	Construction	Community Services	Total completion; permit closed; final invoice in progress.
Robson Fire Hall - Man Door Replacement Agreement No. 2024-179-FIR: Stand Architecture Agreement No. 2025-060-FIR: Alternative Choice Glass	Jeannine Bradley	1-Apr-2025	30-Jun-25	64%	In Progress	Buildings	Construction	Fire Services	Contract awarded and doors being procured.
CDRD R6-R7 Roofing	AJ Evenson	1-May-2025	30-Jun-25	100%	Completed				Design and tender package completed. Ready for fall 2025 tender.
NDCC Roof Assessment	AJ Evenson	1-Jun-2025	30-Jun-25	100%	Completed				Roofing assessment complete. Assessment resulted in requirement to assess vapour barrier and building envelope. Waiting on proposal from consultant.
Duhamel Water: Well Pump Replacement Agreement No. 2025-107-ENV: Wild West Drilling Agreement No. 2025-121-ENV: Koot Lake Elect	AJ Evenson	10-Apr-2025	10-Jul-25	64%	In Progress	Utilities	Construction	Utilities	Work scheduled for Jul 8 due to drop pipe being crushed during shipping.
Grandview Reservoir Communications Upgrade Agreement No. 2025-099-ENV: Tusk Automation	AJ Evenson	15-Jan-2025	31-Jul-25	45%	In Progress	Utilities	Construction	Utilities	Contract awarded; construction in July.

## CAPITAL PROJECTS TO JUNE 30, 2025

ACTIVE PROJECTS BEING MANAGED: 68 (17 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$20,590,000					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
Crawford Bay TS: CCTV	AJ Evenson	1-Feb-2025	31-Jul-25	73%	In Progress	Resource Recovery	Construction	Resource Recovery	Waiting for Amy/Uli to find \$\$.
Otischenia LF: Upgrades to Compost Facility	AJ Evenson	15-Mar-2025	31-Jul-25	45%	In Progress	Resource Recovery	Detailed Design	Resource Recovery	PO set up. Waiting on shop drawings from Castlegar Machine.
West Robson Water Main Replacement Agreement No. 2023-125-ENV: ISL Eng Agreement No. 2024-260-ENV: Valhalla Hydrovac	AJ Evenson	2-Jul-2025	31-Jul-25	45%	In Progress	Utilities	Construction	Utilities	Modified design construction to start Jul 15.
HB Tailings Facility: Piezo Drilling Agreement No. 2025-104-ENV: Drillwell Enterprises	AJ Evenson	15-Mar-2025	15-Aug-25	45%	In Progress	Resource Recovery	Procurement	Resource Recovery	Construction to start Aug 5.
Burton Watermain Agreement No. 2024-247-ENV: Highland Consult Agreement No. 2025-098-ENV: Creston Electric	Carolyn Hogan	1-Feb-2025	30-Aug-25	73%	In Progress	Civil	Construction	Utilities	Completion by end July.
CDRD RTU's Agreement No. 2024-251-COM: Rocky Point Eng. Agreement No. 2025-066-COM: CWMM Agreement No. 2025-144-COM: Venture Mechanical	Carolyn Hogan	15-Sep-2024	31-Aug-25	45%	In Progress	Buildings	Procurement	Community Services	Contract award in progress.
CDRD Arena Roof Metal Coating Agreement No. 2024-077-COM: Evoke	Jeannine Bradley	1-Jan-2025	31-Aug-25	55%	In Progress	Buildings	Construction	Community Services	Started Jun 6; may extend completion date to end of Aug.

## CAPITAL PROJECTS TO JUNE 30, 2025

ACTIVE PROJECTS BEING MANAGED: 68 (17 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$20,590,000					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
Agreement No. 2024-127-COM: Brault Roofing									
Central Compost Facility: Remaining 2025 CAP works Agreement No. 2025-174-ENV: Zarikoff Developments(?)	AJ Evenson	15-Mar-2025	31-Aug-25	45%	Not Started	Resource Recovery	Procurement	Resource Recovery	Construction started Jul 1.
CDRD Pool Roof Replacement Agreement No. 2024-278-COM: Evoke Agreement No. 2025-162-COM: Heritage Roofing	AJ Evenson	1-Nov-2024	30-Sep-25	45%	In Progress	Buildings	Procurement	Community Services	Construction to start mid Aug.
Tarrys Fire Hall - Energy Efficiency Upgrades & Window Installation Agreement No. 2025-041-FIR: Stand Architecture Agreement No. 2025-056-FIR: 360 Contracting Agreement No. 2025-158-FIR: NDB Construction	Carolyn Hogan	15-Jan-2025	30-Sep-25	36%	In Progress	Buildings	Procurement	Fire Services	CW grant needed to increase funding. Contract award Jul 17; need FP amendment.
Arrow Creek Backwash Pond	Jeannine Bradley	15-Mar-2025	30-Sep-25	0%	On Hold	Utilities	Initiation	Utilities	Subject to Arrow Creek Commission meeting.
Riondel Storm Drainage Replacement Agreement No. 2025-005-ENV: Highland Consult Agreement No. 2025-160-ENV: 1290062 BC Ltd (James Croft)	Carolyn Hogan	1-Jul-2025	30-Sep-25	45%	In Progress	Civil	Procurement	Utilities	Awarded; construction to start end of Jun/start of Jul.

## CAPITAL PROJECTS TO JUNE 30, 2025

ACTIVE PROJECTS BEING MANAGED: 68 (17 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$20,590,000					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
Erickson Water Main Replacement Agreement No. 2023-105-ENV: WSP Agreement No. 2025-006-ENV: Riteway Holdings	AJ Evenson	2-Aug-2025	30-Sep-25	45%	In Progress	Utilities	Construction	Utilities	Construction to start after Aug long weekend.
Taghun Beach Site Upgrades	Carolyn Hogan	1-Jan-2025	8-Oct-25	18%	In Progress	Civil	Concept Design	Parks	RFQ issued - closes Jul 10; AOA not needed. AIA needed. CW application in process.
NDCC RTU's Agreement No. 2024-251-COM: Rocky Point Eng. Agreement No. 2025-143-COM: Venture Mechanical	Carolyn Hogan	15-Sep-2024	15-Oct-25	45%	In Progress	Buildings	Procurement	Community Services	Contract award in progress.
Edgewood Reservoir Demolition Agreement No. 2025-062-ENV: Zarikoff Develop	AJ Evenson	30-Sep-2025	15-Oct-25	55%	In Progress	Utilities	Construction	Utilities	Demolition to start in late Sep.
East Shore Connectivity Project Agreement No. 2023-176-ADM: Kaslo InfoNet Agreement No. 2024-208-ADM: Scott Lewis/SL Telecom	AJ Evenson	1-Jan-2024	31-Oct-25	73%	In Progress	Utilities	Construction	Corporate Admin	Riondel complete, Boswell in Jul 17 (TBD) - MOTT issue to be resolved.
Arrow Creek - HVAC Upgrades Agreement No. 2023-250-ENV: BES Agreement No. 2025-007-ENV: Trainor Mechanical	Carolyn Hogan	1-Sep-2024	31-Oct-25	55%	In Progress	Buildings	Construction	Utilities	Mobilized; scaffolding set up Jul 2.

## CAPITAL PROJECTS TO JUNE 30, 2025

ACTIVE PROJECTS BEING MANAGED: 68 (17 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$20,590,000					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
Riondel - Ainsworth Ave Servicing Agreement No. 2025-008-ENV: Highland Consult Agreement No. 2025-161-ENV: Valhalla Hydrovac	Carolyn Hogan	1-Jan-2025	31-Oct-25	36%	In Progress	Utilities	Procurement	Utilities	Mobilizing Jul 2-3.
Central Compost Facility: Water Storage	AJ Evenson	1-Aug-2025	31-Oct-25	0%	Not Started	Resource Recovery	Initiation	Resource Recovery	SRK has completed design and working on cost estimate. May tender in summer for fall or spring 2026 construction.
Central Compost Facility: Irrigation and Pumphouse	AJ Evenson	15-Mar-2025	31-Oct-25	0%	Not Started	Resource Recovery	Initiation	Resource Recovery	Waiting on quote from Wild West.
Passmore Fire Hall Back-up Generator	AJ Evenson	2-Jun-2025	31-Oct-25	18%	In Progress	Buildings	Initiation	Fire Services	CW Application in progress; need FP amendment.
Duhamel Water: Well Assessment/Feasibility Report	Jeannine Bradley	15-Jul-2025	31-Oct-25	0%	Not Started	Utilities	Initiation	Utilities	Will start once the well pump is replaced in early July.
Otischenia Landfill - Borrow Source/Fence Relocation	AJ Evenson	1-Aug-2025	31-Oct-25	0%	On Hold	Resource Recovery	Initiation	Resource Recovery	Waiting on Heritage Inspection Permit.
CDRD Expansion	AJ Evenson	24-Jun-2025	31-Oct-25	33%	In Progress				RFP for concept design work underway.
Erickson Water Meter Installation Agreement No. 2024-049-ENV: Emco Agreement No. 2024-050-ENV: Wolseley Agreement No. 2024-219-ENV: Riteway Holdings	Jeannine Bradley	1-Jan-2025	15-Nov-25	55%	In Progress	Utilities	Construction	Utilities	Installation underway. Meter received and majority of meter pits. RFP closed Jun 23. Potential MOTT issues.
Balfour PN19 Watermain Replacement	AJ Evenson	10-Jan-2025	30-Nov-25	18%	In Progress	Utilities	Detailed Design	Utilities	Design underway.

## CAPITAL PROJECTS TO JUNE 30, 2025

ACTIVE PROJECTS BEING MANAGED: 68 (17 Completed YTD)					TOTAL BUDGET BEING MANAGED: \$20,590,000				
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
Agreement No. 2025-046-ENV: Highland Consulting									
Grohman Narrows Recycling Depot - Detailed Design and Fleet Building Agreement No. 2024-146-ENV: Ottoted Eng.	Jeannine Bradley	1-Jan-2024	31-Dec-25	36%	In Progress	Resource Recovery	Detailed Design	Resource Recovery	Discussing next steps with MOTT.
CDRD Door Replacement Agreement No. 2025-040-COM: Stand Architecture Agreement No. 2025-163-COM: K4 Construction	Carolyn Hogan	1-Oct-2024	31-Dec-25	45%	In Progress	Buildings	Procurement	Community Services	Contract award in progress. Construction to start Sep.
Fire Halls: Structural Upgrades	Jeannine Bradley	1-Oct-2024	31-Dec-25	9%	In Progress	Buildings	Procurement	Fire Services	RFP closed Jun 24.
Decommission Pioneer Arena HVAC Agreement No. 2024-270-COM: Polar Engineering Agreement No. 2025-047-COM: Frozen Solutions	Carolyn Hogan	1-Nov-2024	31-Dec-25	100%	Completed	Buildings	Detailed Design	Community Services	Complete.
CDCC Lighting Upgrades-Pool Agreement No. 2025-122-COM: DB Perks & Assoc Agreement No. 2025-159-COM: Mayday Electric	Carolyn Hogan	1-Nov-2024	31-Dec-25	55%	In Progress	Buildings	Construction	Community Services	Construction can start early Aug.
CDCC Outdoor Washroom Agreement No. 2025-043-COM: ZKO Constr.	Jeannine Bradley	1-Nov-2024	31-Dec-25	45%	In Progress	Buildings	Procurement	Community Services	Submitted building permit May 21. Working through the design.

## CAPITAL PROJECTS TO JUNE 30, 2025

ACTIVE PROJECTS BEING MANAGED: 68 (17 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$20,590,000					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
South Slocan Distribution Upgrades	Carolyn Hogan	15-Jan-2025	31-Dec-25	0%	On Hold	Utilities	Initiation	Utilities	Working with Jay to identify scope.
Creston Office Upgrades	Jeannine Bradley	1-Feb-2025	31-Dec-25	9%	In Progress	Buildings	Initiation	Corporate Admin	Kickoff completed. Project Charter in progress. Construction in 2026?
Erickson Distribution System Replacement (PN26-52-24-155-23-27-126)	Jeannine Bradley	1-Feb-2025	31-Dec-25	0%	On Hold	Utilities	Initiation	Utilities	Preparing RFP for design services; working on R/W issues.
Sanca North Waterline Replacement	Jeannine Bradley	1-Mar-2025	31-Dec-25	0%	On Hold	Utilities	Initiation	Utilities	
Arrow Creek HMI Control	Jeannine Bradley	15-Mar-2025	31-Dec-25	0%	Not Started	Utilities	Initiation	Utilities	Sole source to current service provider.
Arrow Creek Pilot Study - Filtration	Jeannine Bradley	15-Mar-2025	31-Dec-25	18%	In Progress	Utilities	Initiation	Utilities	Going to Board/Commission for approval.
Fauquier - Willow-Oak Completion Agreement No. 2024-081-ENV: Highland Consulting	Carolyn Hogan	15-Nov-2024	30-Jun-26	27%	In Progress	Utilities	Detailed Design	Utilities	Highland working on design; land owner contacted.
NDCC / CDCC Refrigeration Engineering/Construction Agreement No. 2024-234-COM: Polar Eng. Agreement Nos. 2025-141/142: Polar Eng. (Fortis studies)	Carolyn Hogan	17-Jun-2024	31-Jul-26	27%	In Progress	Buildings	Detailed Design	Community Services	Fortis Energy studies complete and sent to Fortis for review (3-6 months timeframe). Detailed design due fall 2025.
Creston LF Berm - Phase 1C/D	AJ Evenson	31-Dec-2026	30-Dec-26	9%	In Progress			Resource Recovery	Waiting on proposal from Sperling Hansen to take concept through to IFT.
CDRD Arena Roof Insulation Agreement No. 2024-174-COM: Evoke	Jeannine Bradley	1-Jul-2024	31-Dec-26	36%	In Progress	Buildings	Detailed Design	Community Services	Construction deferred to 2026; design ongoing.

## CAPITAL PROJECTS TO JUNE 30, 2025

ACTIVE PROJECTS BEING MANAGED: 68 (17 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$20,590,000					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
West Creston Fire Hall Agreement No. 2025-048-FIR: Shermco Agreement No. 2025-049-FIR: Denizen Group Agreement No. 2025-050-FIR: Christine Ross Agreement No. 2025-058-FIR: CWMM	AJ Evenson	1-Mar-2025	31-Dec-26	9%	In Progress	Buildings	Procurement	Fire Services	Building permit ready to be issued upon construction starting; contracts signed; dwgs re-signed to 2018 bldg code.
Erickson Water: Phase 2 Metering 2025-167-ENV: Metercor	AJ Evenson	15-Apr-2025	31-Dec-26	18%	In Progress	Utilities	Procurement	Utilities	Meters awarded. Working on meter pit tender.

### PROJECTS COMPLETED IN Q2 2025 REMOVED FROM QUARTERLY REPORT

Project/Initiative Name	Responsible Manager
CSLAC Committee Bylaw	GM Development and Community Sustainability
Glacier Creek Park and Commission Bylaw No.1306 amendment	Mgr. Parks
RDCK Regional Roundtable Wildfire Resiliency Tool (Formerly CBT Lightship Project)	Mgr. Community Sustainability
RDCK Website Improvements- Phase Two	Mgr. Corporate Admin
Operational Fuel Treatments - Selous, Queens Bay, Woodbury	Mgr. Community Sustainability
2024 FireSmart Program	Mgr. Community Sustainability

### PROJECTS COMPLETED IN Q2 2025

Project/Initiative Name	Responsible Manager
Changes to allow RDCK firefighters to deliver higher levels of care as pre hospital care providers	Regional Fire Chief
Community Services - Pioneer Arena Closure	Regional Manager-Recreation and Client Services
Area I OCP Review	Mgr. Planning
SES - GHG Reduction Feasibility for RDCK Facilities Project	Mgr. Community Sustainability
Public Engagement Project - Reimaging Recreation in Castlegar & District	Regional Manager-Recreation and Client Services
Public Engagement Project - Nelson Recreation Campus Project	Regional Manager-Recreation and Client Services