

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Bylaw No. 3005

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A Bylaw to establish the Rural Mobility Community Advisory Committee for the purpose of providing community input regarding the investigation of regional active and low carbon transportation solutions.

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WHEREAS Rural Mobility Community Advisory Committee provides valuable community feedback and facilitate effective communication between the RDCK and community;

AND WHEREAS the Regional District of Central Kootenay Board of Directors (the Board), by its corporate powers, may seek advice from external stakeholder groups through a Community Advisory Committee;

NOW THEREFORE the Board of the Regional District of Central Kootenay (RDCK), in open meeting assembled, HEREBY ENACTS as follows:

### **COMMITTEES ESTABLISHMENT**

**1** The Rural Mobility Community Advisory Committee (RMCAC) be hereby established.

### **DELEGATION OF AUTHORITY**

**2** The RMCAC is an external advisory body only with no specific powers delegated to them by the Board.

### **APPLICATION**

**3** The Provisions of this Bylaw will expire two (2) years after the date it is adopted by the Board.

**4** The RMCAC shall provide constructive and objective input regarding matters related directly to the regional transportation network.

**5** The RMCAC shall work towards the overall benefit of the regional transportation network and support the goals of:

- (a) Building strong partnerships between community groups and local government to collaboratively improve the regional transportation network;
- (b) Reduce environmental impacts of our transportation systems;
- (c) Building business cases for increased funding of public transit and active transportation infrastructure; and

(d) Identifying and understanding barriers to an increased use of transit, active transportation, and other low carbon transportation modes, and finding solutions to overcome them.

## MEMBERSHIP

6 (a) The RMCAC will include a minimum of six (6) community members, all of whom must reside within the RDCK. At least three (3) of these members must represent rural areas of the region that have minimal to no transit servicing currently.

(b) RMCAC member base will include representation of rural RDCK communities from across the region, seniors, youth, transit users, and both non-profit and private organizations involved in the regional transportation network.

(c) RDCK electoral area Directors are not members of the RMCAC but may participate in meetings.

(d) The term of a RMCAC member shall be two (2) years.

## REMUNERATION

7 There shall be no remuneration to any RMCAC member for their service.

## DUTIES OF THE COMMITTEE

8 The RMCAC is assigned the following roles and responsibilities by the Board:

(a) Advise the RDCK on regional transportation projects, service provisions, and related matters;

(b) Advise the RDCK on public transit service provisions, community needs and priorities, and other related matters;

(c) Share research findings and progress updates with residents, the Board, and other interest groups, and gather feedback;

(d) The Board retains all decision-making authority relating to the planning, prioritization financing, and delivery of regional public transit services and active transportation projects; and

(e) For certainty, the RMCAC will not consider any of the following matters unless RMCAC input is requested by the Board:

(i) Award of contracts;

(ii) Matters related to the employment of RDCK staff;

(iii) Legal matters related to the regional transit systems and transportation network; and

(iv) Public communications on behalf of the RDCK.

## MEETINGS

9 (a) The RMCAC will meet every two months.

(b) All meetings will be open to the public, be held in a publicly accessible meeting place, and provide a remote attendance option. Members of the public may be invited to attend on behalf of member organizations.

(c) Meetings shall be held in accordance with the discussion outline provided by the General Manager of Development and Community Sustainability or designate. Meeting procedures are generally in accordance with the informal nature of community advisory meetings, and the direction of the Manager. The RDCK Procedure Bylaw does not apply to the RMCAC meetings.

(d) RDCK staff will create a written record of RMCAC meetings in the form of meeting notes and will be made available to the public. Meeting notes will accurately summarize the totality of input from RMCAC members, particularly where a consensus community opinion is not achieved on a given matter. Meeting notes will be recorded on a standardized RDCK template.

(e) Meeting notes of each RMCAC meeting will be placed on the agenda for discussion at the next scheduled Community Sustainable Living Advisory Committee meeting. Meeting notes will also be placed under 'Committees and Commissions - For Information' on the next Board agenda. Discussion topics specific to an existing Service, Department (e.g. Planning, Parks) or Committee of the Board will be brought to those areas for discussion. For example:

- (i) Topics related to transit service levels, connectivity and fares can be brought to the West Kootenay Transit Committee for discussion;
- (ii) Topics related to transit budget and operations can be brought to the Kootenay West Transit Services Committee for discussion; and
- (iii) Topics related to the integration of transit and active transportation, service levels, or broadening the scope of the RDCK's engagement in the transportation network can be brought to the Creston Valley Services Committee for discussion.

(f) The General Manager of Development and Community Sustainability, or designate, is charged with scheduling and organizing all RMCAC meetings, and will provide a minimum of seven days' notice to each RMCAC member. A discussion outline for each meeting will be distributed to members prior to the meeting.

(g) No quorum is required at RMCAC meetings.

(h) The Climate Action Assistant or Sustainability & Resilience Supervisor shall convene the RMCAC, co-facilitate the discussion, and create the meeting notes.

## **SEVERABILITY**

**10** If any section, clause, sub-clause or phrase of this bylaw is for any reason held to be invalid by the decision of the court of competent jurisdiction, such decision shall not affect the validity of the remaining portion of this bylaw.

## **CITATION**

**11** This Bylaw may be cited as the **Rural Mobility Community Advisory Committee Bylaw 3005, 2025.**

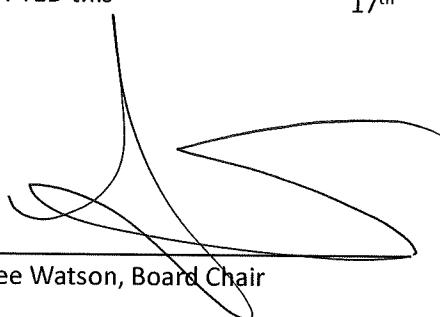
READ A FIRST TIME this 20<sup>th</sup> day of February , 2025.

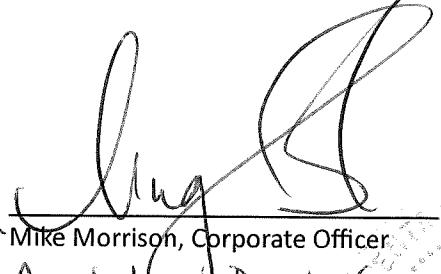
READ A SECOND TIME this 20<sup>th</sup> day of February , 2025.

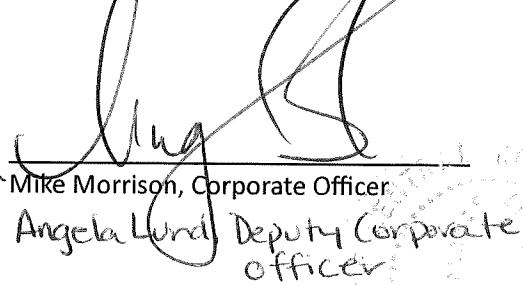
READ A THIRD TIME this 20<sup>th</sup> day of February , 2025.

RESCIND THIRD READING 20<sup>th</sup> day of March , 2025.

ADOPTED this 17<sup>th</sup> day of April , 2025.

  
Aimee Watson, Board Chair

  
Mike Morrison, Corporate Officer

  
Angela Lurd, Deputy Corporate Officer