



Quarterly Report

Q1 2025

Corporate Administration

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DEVELOPMENT AND COMMUNITY SUSTAINABILITY SERVICES (PLANNING, BUILDING AND COMMUNITY SUSTAINABILITY)							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas Of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
CSLAC Committee Bylaw	8/14/2024	GM Development and Community Sustainability	Coordinated Service Delivery	Village of Kaslo,Village of Silverton,All Electoral Areas	100% complete	4/16/2025	At the Feb. 18th CSLAC meeting the following motion was passed: That it be recommended to the Board that the Community Sustainable Living Committee Establishment Bylaw No. 3004, 2025 be read a FIRST, SECOND, and THIRD time by content, as amended.
Expansion of Kootenay Conservation Program	9/23/2021	GM Development and Community Sustainability	Part of RDCK Core Services	Area C,Area G,Village of Kaslo,City of Nelson,Village of Slocan,Village of Silverton,Village of New Denver	60%- 80% complete	4/30/2026	City of Nelson has indicated they want to join the service, but they have not sent confirmation. At this time service expansion has slowed down. A new Committee has been struck for the Local Conservation fund and meets when required but minimum once a year to review proposals recommended by the Kootenay Conservation Program and Technical Review Committee.
Dog Control - Area A, B, C, H and area K expansion	10/10/2020	GM Development and Community Sustainability	Part of RDCK Core Services	Area A,Area B,Area C,Area H	60%- 80% complete	12/31/2025	The Responsible Dog Ownership Bylaw received 1st reading at the February meeting and is currently under legal review. This bylaw will be brought back for 2nd reading in June or July.
Review Noise Bylaw 2440, 2015	9/22/2022	GM Development and Community Sustainability	Part of RDCK Core Services	Area A,Area B,Area C,Area E,Area F,Area G,Area H,Area I,Area J,Area K	40% to 60% complete	12/21/2025	A legal review of the Bylaw has commenced and will be presented by June or July 2025.
Engage RDCK Indigenous Nations on Opportunities for Partnership	10/19/2020	GM Development and Community Sustainability	Part of RDCK Core Services	Entire RDCK	60%- 80% complete	12/31/2024	A report was presented to the Board in November with the following resolution: 97/25 That the Board approve a 2025 allocation of up to \$15,000 in the 2025-2029 Financial Plan for General Administration Service \$100 budget, to support Indigenous Relations workshops and/or training for staff and elected officials, and that staff be directed to recommend workshops and training opportunities. Staff continue to support relationship building such as the Kootenay Lake Partnership, Parks TUS, Water Sustainability Plan for Goat River Watershed, Slocan Lake and River Partnership.

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Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas Of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Comprehensive review of bylaw enforcement regulatory bylaws & options for funding	8/17/2023	GM Development and Community Sustainability	Part of RDCK Core Services	All Electoral Areas	60%- 80% complete	12/11/2025	Currently the legal review is underway for the Responsible Dog Ownership Bylaw and Noise Bylaw. The Responsible Dog Ownership Bylaw has received 1st reading. The Noise Bylaw will be brought forward in June or July.
Local Conservation Fund Committee of Board	7/18/2024	GM Development and Community Sustainability	Coordinated Service Delivery	Area A,Area D,Area E,Area F,Area H	20% to 40% complete	2/20/2025	The draft committee bylaw was received at the January meeting. Edits were recommended by the Board. The bylaw will come back to the February meeting for review and adoption. Once in place a committee meeting will be scheduled.
Converting Historical Building Permits to Digital format	3/31/2018	Mgr. Building	Part of RDCK Core Services	Area A,Area B,Area C,Area D,Area E,Area F,Area G,Area H,Area I,Area J,Area K	40% to 60% complete	7/18/2024	First batch of Permits were sent out in March 2024. This will be ongoing work until all historic permits are digitized for ease of retrieval and based on available budget.
Building Officials Training Program	11/15/2018	Mgr. Building	Part of RDCK Core Services	Village of Salmo,Village of Kaslo,Village of Slocan,Village of Nakusp,Village of Silverton,Village of New Denver,All Electoral Areas	80%- 99% complete	9/30/2025	Senior Building Official also registered building officials and plumbing officials with years of training are now located in Creston and Nelson office. Both coordinate training and development to building officials and plan checkers by reviewing work, ensuring BCBC interpretations and delivery of service is consistent in the region, provide on site training for part 3 and part 9 buildings currently under construction within the service area.
Update Building Inspection Service Agreement with Municipalities	10/1/2018	Mgr. Building	Coordinated Service Delivery	Village of Salmo,Village of Kaslo,Village of Slocan,Village of Nakusp,Village of Silverton,Village of New Denver	20% to 40% complete	11/30/2025	To ensure consistency and reduce potential risk work with municipal service participants to bring the building bylaw in alignment with the Building Act and define how the service will be provided via a service agreement. Current preparing for stakeholder engagement phase.

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Building Services Policy Review	1/1/2018	Mgr. Building	Part of RDCK Core Services	Entire RDCK	40% to 60% complete	9/30/2025	Progress has been made on policy update and creation. Priority Policies to update include: Lapsed Building Permit Policy 400-01-07, Expired Building Permit Policy 400-01-02, Building Inspection Service - Process for Lack of Valid Permit 400-01-5, Building Permits for Manufactured Homes 400-01-07
Update Building Bylaw 2200	10/1/2018	Mgr. Building	Coordinated Service Delivery	Village of Salmo,Village of Kaslo,Village of Slocan,Village of Nakusp,Village of Silverton,Village of New Denver,All Electoral Areas	40% to 60% complete	9/30/2025	Completed initial review and building bylaw amendments: Fees will now be evaluated with Marshall Smith calculator where applicable while other fees have increased to support compliance, removal of building permit application forms removed from building bylaw and delegated to the building manager to ensure the applications are current and inform public of what items are required in order to complete a building permit and expedite a plan review. New amendments will be recommended in 2025 once new building manager is recruited and after consultation with municipal staff in the service area.
SES - GHG Reduction Feasibility for RDCK Facilities Project	5/1/2022	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	80%- 99% complete	6/4/2025	Current: report received & reviewed. Staff preparing Board report for June Next: Integrating recommendations with facility manager training. Implementing recommendations as feasible. Barriers: Cost and feasibility of recommended upgrades
Regional Invasive Species Working Group	6/14/2021	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	60%- 80% complete	7/1/2026	Current Status – Board approved funding for year 3 (July 2025 to July 2026) – approved. Dir Hewat and Vandenberghe appointees (Chair) Next steps: Support meetings as needed Barriers: On-going funding
SES - Facility Manager / Operator Training Program	8/20/2020	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	Not Started	6/29/2025	Current: Secured FortisBC for funds to deliver training strategy alongside facility monitoring program to train building managers on policy / guidelines Next Steps: Delivery of training workshops to building managers in June. Facilitating regular me facility manager / operator peer network meetings for Community Services, Resource Recovery and Fire Services Barriers: Staff capacity
SES - Low Carbon Transportation - Corporate Fleet	8/20/2020	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	40% to 60% complete	9/3/2025	Current: Determining potential scope for fleet study Next Steps: Board report requesting fleet strategy, with funding options Barriers: Distributed nature of fleet management (no overall fleet manager)

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SES - Demand Management - Community - REEP for Homes Project	8/20/2020	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	80%- 99% complete	9/14/2006	Current: Implement REEP 2.0. Develop next stage of a contractor capacity training / outreach program. Next Steps: Present and report to Board on new program - likely July 2025
Slocan Lake and River Partnership Initiation	2/17/2022	Mgr. Community Sustainability	Water Protection and Advocacy	Area H,Village of Slocan,Village of Silverton,Village of New Denver	60%- 80% complete	12/4/2025	A project to support the development of a partnership to conserve, protect, and restore habitat; provide education; build relationships; and guide development on Slocan Lake and River. Current Status: Finalize terms of reference Next Steps: Launch - hire coordinator, seek funding for Foreshore Mapping Possible Barriers: On-going terms negotiation and
Central Kootenay Food Policy Council	3/1/2019	Mgr. Community Sustainability	Food security and Agriculture	Entire RDCK	60%- 80% complete	1/14/2026	This is an on-going project supported through S100 Update: The Board approved Grow & Connect project funding - \$20,000, CKFPC also requesting core funding, this was approved in 2025 Financial Plan Next steps: Reporting and planning for future core funding Possible barriers: None at this time
Living Lakes Ground Water Monitoring project	3/31/2024	Mgr. Community Sustainability	Water Protection and Advocacy	Entire RDCK	80%- 99% complete	5/1/2025	Update: As part of 2024 CSLAC budget Living Lakes Ground Water Monitoring project was granted \$10,000 Next Steps: Final report expected in May 2025 - reporting to CSLAC in June Possible Barriers: none at this time
Natural Asset Management Plan for Ymir Watershed/Quartz Creek	6/18/2024	Mgr. Community Sustainability	Water Protection and Advocacy	Area G	60%- 80% complete	7/3/2025	Current status: project underway, Next steps: plan to meet with community in June and share results Possible barriers: none at this time
Watershed Governance Initiative - Goat Watershed	12/13/2018	Mgr. Community Sustainability	Water Protection and Advocacy	Entire RDCK	40% to 60% complete	12/20/2025	A project to understand RDCK's role in protecting watersheds in the region. Current: Working with Yaqan Nukiy on Water Sustainability Plan for the Goat Watershed Next Steps: Developing engagement plan for RDCK ABC & town of Creston Residents Barriers: None at this time

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Regional Mobility Working Group	8/15/2024	Mgr. Community Sustainability	Recreation, Parks and Trails	Entire RDCK	20% to 40% complete	12/8/2026	Rural Mobility Community Advisory Committee Bylaw adopted April 17 384/24 That the RDCK Board direct staff to establish a collaborative working group on regional transportation and partner with regional industry, local governments, and community organizations AND FURTHER, that up to \$5,000 be used from S100-General Administration – Local Government Climate Action Program reserve to fund the initiative; AND FURTHER, that the working group Terms of Reference come back to the Community Sustainable Living Advisory Committee for review.
2024 Wildfire Mitigation	1/1/2024	Mgr. Community Sustainability	Wildfire Management	Area A,Area B,Area C,Area D,Area E,Area F,Area G,Area H,Area I,Area J,Area K,Village of Salmo,Village of Kaslo,Village of Nakusp,Village of Silverton	80%- 99% complete	4/30/2025	The CWPPs for Areas A, B, C, G, J, K, Salmo, Nakusp are currently being updated to Community Wildfire Resiliency Plans (CWRPs) with completion end of April 2025. New CWRPs were completed in 2024 for Areas D, E, F, I and Kaslo. These plans inform risk reduction for wildfire including new priority treatment units for fuel reduction. Staff are initiating the CWRP updates and identify funding, partners and external agencies for fuel treatment. Reporting on the 2024 program will commence upon completion of the plans.
RDCK Regional Roundtable Wildfire Resiliency Tool (Formerly CBT Lightship Project)	4/14/2023	Mgr. Community Sustainability	Wildfire Management	Entire RDCK	100% complete	1/31/2025	Current status: Hired consultant is working with RDCK GIS to design and develop the platform. Anticipated implementation in late 2024. This project is proceeding with collaboration from all stakeholders. The Roundtable is reviewing how the Provincial, FNSS and RDCK datasets can all be accessible to use on different GIS platforms, and aggregate data to the same standard. This platform is being tested by stakeholders for end 2024 completion and implementation. Project received an extension to February 1st, implementation is occurring. Project is complete to the stage it was funded for.
2025-2027 CBT Community Readiness Partnership Grant	2/1/2025	Mgr. Community Sustainability	Part of RDCK Core Services	Entire RDCK	1% to 20% complete	3/31/2027	\$230,000 funding agreement has been signed. Next step is to develop project plan and budget to spend the funds. The plan will go to Board and CBT for approvals.

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2025 ESS CEPF Grant - Equipment and Training	1/1/2025	Mgr. Community Sustainability	Part of RDCK Core Services	Entire RDCK	1% to 20% complete	12/31/2025	The grant will purchase new laptops for all ESS kits to replace outdated iPad. The new ESS ERA tool requires better tech. The grant will also include training for new ESS volunteers.
EOC training and equipment 2024 - UBCM	2/15/2024	Mgr. Community Sustainability	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	12/31/2025	The RDCK Board approved a proposal for staff to apply for grant funding from the UBCM under the EOC Equipment and Training stream of the Community Emergency Preparedness Fund (CEPF) for funds to provide training and equipment for RDCK Emergency Operations Centre staff. The scope includes: Design and presentation of an exercise for EOC activation.IT equipment for remote EOC. UBCM has approved our revised scope based on learnings from the 2024 wildfires. Delayed due to staff changes - purchases happening in the coming month
2025 FireSmart Program	1/1/2025	Mgr. Community Sustainability	Wildfire Management	Entire RDCK	1% to 20% complete	3/3/2026	Funding has been approved. New FireSmart Coordinated has been hired Seasonal staff is being hired. Program delivery is underway.
Operational Fuel Treatments - Selous, Queens Bay, Woodbury	8/1/2016	Mgr. Community Sustainability	Wildfire Management	All Electoral Areas	100% complete	1/31/2025	Current status: Prescribed burning in Selous planned completed this spring + FPInnovations research on the treatment. Final Reporting be initiated Selous: Selkirk College completed LiDAR analyses and reporting on findings, FPInnovations starting contract to evaluate treatments, post various treatments and pre-post Rx burn completed by BC Wildfire. FP Innovations study and report complete. Currently providing final reporting to FESBC. Woodbury: Exploring options for 2025 treatment to be funded by CBT. PROJECTS COMPLETE
2024 FireSmart Program	4/1/2024	Mgr. Community Sustainability	Wildfire Management	Area A,Area B,Area C,Area D,Area E,Area F,Area G,Area H,Area I,Area J,Area K,Village of Salmo,Village of Kaslo,Village of Slocan,Village of	100% complete	4/30/2025	2024 CRI allocation-based application was successful Resident uptake for Home Partners Assessments has been higher this year at 572 assessments to date; residents are also applying for the rebate program. The Neighborhood Recognition Program will also see a number of new communities recognized this year. Barriers: New allocation-based funding required more conversation with UBCM to ensure accurate application. There has a a delay in starting the CWRP updates as BC Wildfire update requirements are clarified. These plans will be completed in the spring of 2025.

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				Silverton,Village of New Denver			
Alternate EOC	10/1/2023	Mgr. Community Sustainability	Part of RDCK Core Services	All Electoral Areas	80%- 99% complete	12/31/2024	2023: Began project to establish an alternate EOC in the even the the primary EOC needed to be evacuated. Initial procurement, IT/networking, and protocols were developed. 2024: Finalize IT/networking, use UBCM CEPF funds to complete needed procurement (based on RDCK IT staff's plan), conduct exercise to practice needing to activate alternate EOC. 2024 Oct: Site is ready for use with some work-around needed (e.g. bringing more phones in). IT has some work to finalize / clean-up network-related connections.
EDMA - Indigenous Engagement Requirement	1/1/2024	Mgr. Community Sustainability	Part of RDCK Core Services	All Electoral Areas	1% to 20% complete	3/31/2026	As part of EDMA, local authorities are requiring to engage with Indigenous Governing Bodies on all aspects of emergency management. The province has provided LAs \$40,000ea for the engagement. The RDCK is collaborating with its partner municipalities and pool funds to coordinate the engagement in hopes of reducing the burden on our First Nations. MOUs, resolutions, and funding received from most participating municipalities. Participants pooling funds are: RDCK, Nakusp, Silverton, Slocan, Salmo, Kaslo, Castlegar, and Neslon. RFP should be post in the coming weeks
Emergency and Disaster Management Act	11/8/2023	Mgr. Community Sustainability	Part of RDCK Core Services	Entire RDCK	1% to 20% complete	12/31/2026	On November 8, 2023, the Emergency and Disaster Management Act (EDMA) Came into Force and replaced the Emergency Program Act. As part of the phased implementation of the legislation, the Province of BC is developing regulations that are anticipated to be introduced starting in 2023 and through 2025. Regulations will inform work needed on RDCK emergency plans, risk assessments, business continuity plans, multijurisdictional emergency management organizations, and critical infrastructure.
2024 Wildfire After-Action Review	10/1/2024	Mgr. Community Sustainability	Part of RDCK Core Services	Area D,Area H,Village of Slocan,Village of Silverton,Village of New Denver	80%- 99% complete	4/30/2024	RDCK EM team is conducting an After Action Review (AAR) following the 2024 wildfires in its district. The intended process is part of the emergency management cycle where agencies involved in the emergency reflect on the fire season and identify areas for operational improvements. Four AAR streams will be: 1) Internal to the RDCK EOC, 2) Interagency, 3) Elected Officials that were involved across Local Authorities, and 4) residents in affected areas. 4 of 4 complete.

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Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas Of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
							Currently reviewing draft AAR report. Report coming to Board in next months. This is funded by EMCR
2024 Wildfire: Community Recovery	10/1/2024	Mgr. Community Sustainability	Part of RDCK Core Services	Area D,Area H,Village of Slocan,Village of Silverton,Village of New Denver	80%- 99% complete	4/30/2025	As part of EOC 2024 wildfire response and recovery actions, RDCK EM staff has engaged Colliers Project Leaders to take a leadership role in the community recovery planning process while mentoring the RDCK team to improve the in-house knowledge and skills. The Colliers and RDCK project teams will work together to complete a recovery plan, gap analysis, project registry, and inform the RDCK Emergency Management Plan currently being redrafted to align with EDMA. The project is funded by EMCR through EOC response-costs.
Area E OCP Expansion	5/21/2020	Mgr. Planning	Part of RDCK Core Services	Area E	20% to 40% complete	12/31/2022	In 2020 through resolution 375/20 the Board directed planning staff to expand the Electoral Area E Official Community Plan to include the south border of the City of Nelson to Ymir Road. Recommended to be removed from work plan at the June 2024 Board meeting
Housing Development Costing and Study	2/15/2024	Mgr. Planning	Not aligned with a Strategic Priority	All Electoral Areas	Not Started	12/18/2025	110/24 WHEREAS, the RDCK recognizes the urgent need for non-market housing options to support the well-being and stability of our communities for all residents and there exists an opportunity to utilize available land and resources within the RDCK to develop non-market housing; BE IT RESOLVED THAT The RDCK Board hereby directs staff to develop a cost assessment and study outlining the requirements for land development for housing and report on suitable land and resources within the RDCK that can be acquired, converted, and disposed of for the purposes of developing housing.
Area D Community Planning	2/17/2022	Mgr. Planning	Part of RDCK Core Services	Area D	Not Started	1/1/2025	Project follows up on completed work in 2022 wherein land use planning discussions held (virtually) for most communities in Area D. Feb 2022 Resolution 149/22 directed staff to continue the next phase of community planning for Area D in 2022 with a specific focus on the Kaslo Corridor; Woodbury; Schroeder Creek; Mirror Lake (including Amundsen Road); and the Allen subdivision, and other communities interested in zoning. Direction from Board needed to prioritize Planning Services work plan items.
Kootenay Lake Watercourse DPA Project	4/16/2020	Mgr. Planning	Part of RDCK Core Services	Area A,Area D,Area E,Area F	80%- 99% complete	3/31/2023	- Project initiated from discussions at the Kootenay Lake Partnership table, recognizing that the RDCK has development permit authorities under the Local Government Act that are not being fully utilized to protect sensitive habitat around

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							Kootenay Lake. July 2023 Board meeting resolution: “That the Board direct staff to refer drafting bylaw amendments for Environmental Development Permit Areas for Electoral Areas A, D, E and F and that the Environmental Development Permit Areas amendments be addressed within the community planning process for each Area”
Planning Procedures and Fees Bylaw Review	8/17/2023	Mgr. Planning	Part of RDCK Core Services	All Electoral Areas	1% to 20% complete	1/23/2025	528/23 That the Board direct staff to prepare a report to bring back to Rural Affairs Committee on opportunities to respond to housing needs and improve administrative effectiveness through potential amendments to RDCK Planning Procedures and Fees Bylaw No. 2457, as described in the Committee Report “Planning Procedures and Fees Bylaw Amendments”, dated August 2, 2023. Re-affirmed on work plan by Board at September meeting, resolution 521/24. Staff introduced the Bylaw Amendment (File No. 3012-AMD-2457) as an information item on March 19, 2025, to include DAIAs
Area I OCP Review	1/26/2016	Mgr. Planning	Part of RDCK Core Services	Area I	80%- 99% complete	3/27/2025	Updates to community engagement plan - Winter/Spring 2023. Re-launch at virtual open house - January 26, 2023. Community "kitchen table conversations" in Pass Creek, Glade, Shoreacres/Voykin, Brilliant, Tarrys/Thrums - March 2023. What we Heard staff report - June 2023 Internal RDCK staff engagement session - July 2023. Community Open House - November 6, 2023. First and Second Readings to OCP & amending Bylaws - December 2024. Public Hearing held February 6, 2025. OCP adopted March 13, 2025. Related Bylaw No. 2968 adopted April 17, 2025. Implementation & Project Wrap up - spring 2025
Subdivision Servicing Bylaw Review	5/21/2020	Mgr. Planning	Part of RDCK Core Services	Entire RDCK	1% to 20% complete	7/31/2024	May 2020: Board resolution 369/20 directs staff to undertake a review of the RDCK Subdivision Bylaw to improve administrative process/efficiency, and seek solutions for recurring challenges (e.g. servicing). November 2020 - June 2023: Staff unable to undertake project activities due to staffing challenges and precedence of other active projects. July 2023: Staff begin internal review. August-Sep. 2023: Planning staff coordinate with Parks staff to assess parkland dedication requirements. May 2024: Preliminary internal Engagement Complete. Spring 2025: RFP posted March 30 closes April 30.

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Regional & Local Community Needs Project	4/10/2024	Mgr. Planning	Coordinated Service Delivery	Town of Creston,Village of Salmo,Village of Kaslo, City of Castlegar, City of Nelson, Village of Slocan, Village of Nakusp, All Electoral Areas	20% to 40% complete	12/31/2025	At the August 2024 Board meeting the consulting services contract was awarded to Licker Geospatial Consulting (and subcontractors). An overview of the project was presented at the October 2024 RAC meeting. The project was launched to the public in October 2024. Engagement for Phase 1 of this project was an online community survey. A Board workshop was held in February 2025 to inform upcoming technical staff workshops. Based on feedback to date and the scale of our region staff are working with the consulting team to develop a revised geospatial approach to this work.
Playmor Junction Zoning Bylaw	2/20/2020	Mgr. Planning	Part of RDCK Core Services	Area H	Not Started	12/29/2023	In February 2020 the Board passed resolution 121/20, which directs staff to include the development of a zoning bylaw for Playmor Junction Area to their work plan. Subsequent direction from the Director was to suspend further work on the project until early 2023. Staff to work with Area Director to map out scope and timing of project. Part of ongoing work plan prioritization discussion with Board.
Area E Community Planning	5/19/2022	Mgr. Planning	Part of RDCK Core Services	Area E	Not Started	2/20/2025	In 2022 through resolution 363/22 the Board directed staff to continue the next phase of community consultation for Area E as a follow up to the “Open Houses on Land Use Planning” Project completed earlier in the year. This work would be focused where survey results indicated that there is strong interest in pursuing land use planning or more information about land use planning was desired, with a specific focus on the following unincorporated communities: Redfish Creek to Liard Creek (Including Grandview); Longbeach; Harrop; and Proctor.
Agricultural Policy Review - Phase 2	3/25/2019	Mgr. Planning	Food security and Agriculture	Entire RDCK	60%- 80% complete	1/1/2025	Project follows previous agriculture policy changes implemented to address regulatory changes in Provincial legislation. This phase focuses on recent changes to the Agricultural Land Reserve Act and Regulations such as those affecting additional residences on ALR land, for example. Changes made to bylaws for Areas A, B, and C adopted in fall 2023. OCP and zoning amendment bylaws for Areas F, I, J, K were adopted at the July 2023 Board meeting. Agricultural policy changes for Areas D, E, G, H yet to do, but project on hold pending direction from Board on work plan prioritization

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Campground Bylaw Review	4/19/2018	Mgr. Planning	Not aligned with a Strategic Priority	All Electoral Areas	1% to 20% complete	8/14/2025	Initiative began to investigate regulatory options for park model trailers within the RDCK but has expanded to consider ways to better regulate developments where multiple RV sites are created. This is especially relevant in the proliferation of shared interest developments in unzoned areas where there is concern for health and safety of these developments. Resolution 36/20 establishes policy regarding CSA Z241 Park Model Trailers. No further work has been done on this project due to staff being fully engaged on other Board-directed projects on the work plan.
Area H North OCP Review	4/16/2020	Mgr. Planning	Part of RDCK Core Services	Area H	1% to 20% complete	7/28/2023	In April 2020, the Board passed resolution 279/20, which directs staff to include the review of the Area H North Official Community Plan, with the potential of having a Comprehensive Land Use bylaw, in their work plan. April/May 2022 - Staff completed open houses in New Denver and Hills. Awaiting further direction following work plan prioritization exercise with the Board
Area J OCP Review	7/7/2021	Mgr. Planning	Part of RDCK Core Services	Area J	Not Started	1/1/2025	Area J to have its own OCP. Project is in the queue for after the completion of Area I's OCP. Part of ongoing work plan prioritization discussion with the Board.
Local Government Housing Initiatives	11/30/2023	Mgr. Planning	Not aligned with a Strategic Priority	Area A,Area B,Area C,Area D,Area F,Area G,Area I,Area J,Area K	40% to 60% complete	12/11/2025	The purpose of the proposed zoning and OCP bylaw amendments are to implement the requirements of Provincial Bill 44 Housing Statutes (Residential Development) Amendment Act. Changes to zoning bylaws completed in July 2024. OCP updates to ensure consistency due to be complete by end of 2025. Staff started identifying OCP changes required as per SSMUH guidelines and Changed Zoning Regulations.

ENVIRONMENTAL SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Septage Management Strategy	1/1/2024	GM Environmental Services	Part of RDCK Core Services	Town of Creston,Village of Kaslo,Village of Silverton,Village of New Denver,All Electoral Areas	1% to 20% complete	1/1/2030	Septage Management within the RD has been identified as not meeting current environmental standards and likely to create in the long-term liability if not addressed. Septage facilities in 4 different locations (Creston, Salmo, Castlegar and Nakusp area) require various different approaches which may include: - Partnerships with larger Municipalities, RDCK owned pilot treatment facilities, Interim solutions, potentially the requirement for a Liquid Waste Management Plan, data gathering and cost evaluation. Dedicated service establishment may be a required result.
HB Tailings Facility Active Closure	9/14/2022	Mgr. Resource Recovery	Not aligned with a Strategic Priority	Central RR Subregion	20% to 40% complete	12/31/2026	Active-Closure phase will proceed until geochemical, geotechnical, and environmental stability is achieved, estimated to be in 2026. In Q1 a new permit amendment was received, which removes the requirement for payment of a \$2.6M Reclamation Security for the site and extends reporting milestones. A Request for Quote for a drilling and instrumentation project closed in Q1, and the work will proceed in Q3.
Nelson Landfill Closure	2/16/2017	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion	1% to 20% complete	12/31/2026	No change in Q1. Staff to bring a report to Committee in Q2 2025 with details of closure planning, and consulting contract recommendations.
Legacy Landfill Closure Plan Assessments	3/1/2020	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	1% to 20% complete	9/30/2026	In Q1, Staff were waiting on response from the Ministry on the Site Disclosure Statements. The RFP for Preliminary Site Assessments and Closure Plans closed in Q1, and the contract was awarded to Sperling Hansen Associates. The Closure Plans will be submitted to the Ministry by July 1.
Asbestos Waste management area at Creston Landfill	12/1/2019	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	9/30/2026	ON HOLD pending obtaining License of Occupation for the "wedge" parcel. Intent is to improve site safety and meet best practices for handling/disposal, while reducing future liabilities.
Ootischenia Landfill Design and Operation plan update	4/13/2017	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion,West RR Subregion	1% to 20% complete	12/31/2025	An RFP was issued for an interim fill plan, the preliminary design for the second scale and transfer station, support with the land's expansion application process, and development of the DOCP for the optimized footprint geometry. In March, the contract was awarded to Sperling Hansen Associates, with the schedule for completion of all works by end of Q4.

ENVIRONMENTAL SERVICES							
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Ootischenia landfill lands acquisition	1/1/2018	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion, West RR Subregion	1% to 20% complete	12/31/2025	Heritage Inspection Permit was applied for with the intention of completing the archaeological field work in spring 2025. The permit was not received in Q1 and is still in queue. The RFP for the Ootischenia Design, Operations, and Closure Plan (DOCP), and support with the lands expansion application process was issued in Q1 2025, and the contract was awarded to Sperling Hansen Associates. Archaeology work and DOCP completion is needed before a land's application can be developed and submitted.
Collaboration with City of Nelson on organics program	1/1/2019	Mgr. Resource Recovery	Waste Management and Alternatives	City of Nelson	80%- 99% complete	10/31/2025	Staff to staff engagement is continuing to occur. City of Nelson's FoodCycler pilot will continue through Q3 2025. RDCK staff may support City of Nelson with further waste data collection in Q2 2025.
Regional finished compost sales and distribution planning	10/1/2022	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	60%- 80% complete	8/31/2025	Screening plans for both compost facilities were finalized in Q1. Final regulatory testing of finished compost was completed in Q1. Staff to bring report to JRRC in Q2 with options for compost sales/distribution in 2025.
Rural organics diversion opportunities assessment	1/1/2024	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	1% to 20% complete	12/31/2025	In Q1, Staff met with Columbia Basin Trust to refine a funding request to reallocate \$454k of funding received for the rural curbside program to other rural organics diversion opportunities. An update on funding will be presented in Q2.
Creston Landfill Crown Grant	1/1/2025	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	20% to 40% complete	12/31/2027	Project initiated years ago but put on hold during negotiations with LKB. Previously submitted lands application requires updating. In Q2, staff will re-engage with the Lands Branch to start discussion on the reapplication process for the 2009 Crown Grant.
ICI Sector Organics Diversion	1/1/2024	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	20% to 40% complete	12/31/2025	Q1 saw continued ICI sector engagement through RDCK staff and the Nelson Climate Ambassador, discussions with Creston Chamber, and commercial haulers. Subsidized ICI organics tipping fee enacted district wide.
Creston Landfill Phase 1C/D, Berm	10/18/2017	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	10/31/2026	Awaiting LKB lands purchase. In Q2, Staff will assess the 2018 preliminary design for this work and develop an RFP for completion of the design.

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Scale Software upgrade	1/1/2022	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	80%- 99% complete	8/31/2025	Delay in Grohman plate reader installation, expected in Q2. Remaining actions in 2025 include plate readers at other scaled sites, automatic kiosk installation at Central, implementation of off-line and remote usage of program.
Creston Septage Facility	6/1/2018	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	12/31/2026	No significant change in Q1, awaiting design and billing information from Town of Creston before advancing. Project funding still to be determined.
Landfilling diversion initiatives - C&D	3/18/2021	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	1% to 20% complete	12/31/2025	Staff continue to investigate C&D diversion opportunities, including participating in provincial working group and training opportunities. Staff preparing JRRC report on scavenging that considers diversion of C&D. Changes to tipping fees in May could encourage residents to reuse/repurpose building materials.
Residential Cooking Oil Pilot Creston Landfill	6/13/2024	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	20% to 40% complete	11/30/2025	Infrastructure and staff training completed in Q1, and pilot launched March 15. Community engagement, including a media release, and on-site education underway. Pilot to run until Q4, staff to return to JRRC to report on the program.
Creston Eco-Depot	10/10/2018	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	12/31/2025	No change in Q1.
Industrial, Commercial and Institutional organics ban feasibility assessment	4/1/2025	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	1% to 20% complete	12/31/2025	Board directed staff to investigate feasibility of an ICI organics ban. Staff proposed action due to very low participation of ICI in organics diversion to date, greatly impacting diversion goals. Staff will initiate assessment in Q2 and plan to return to JRRC in Q3. Subsidized ICI organics tipping fee enacted district-wide in Q1. Nelson area ICI organics pilot to start in Q2.
Industrial, Commercial and Institutional Organics Pilot - Nelson area	4/1/2025	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion	1% to 20% complete	3/31/2026	With commercial waste haulers indicating willingness to initiate collection of organic waste from their ICI customers pilot is intended to support uptake of organics diversion. Climate Ambassador and RDCK staff have been engaging with ICI stakeholders in the Nelson area to encourage participation. Participants in the program can receive funding for containers and support for onboarding of organics

ENVIRONMENTAL SERVICES							
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							diversion in their establishment. Subsidized ICI organics tipping fee enacted district-wide in Q1. Service delivery expected to begin in Q2.
Septage Management Options for Central and West subregions	6/19/2019	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion, West RR Subregion	20% to 40% complete	12/31/2026	Ministry of Environment indicated landfill operational certificates may be updated with 'sunset' clause for current septage pits. Staff are investigating this for short term management of septage (status quo), while future management options continue to be investigated. Staff are participating in advisory groups for liquid waste management plans for Castlegar and Nelson and engaging with other municipalities (Salmo, Nakusp) regarding potential for septage acceptance at their wastewater treatment plants. Oversight of septage management is transitioning to Utilities Manager.
RR facility and site hours review	1/1/2025	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	1% to 20% complete	12/31/2025	No change in Q1. Systems Efficiency Review suggested Board consider reducing hours at low volume/traffic sites nearby to other RR facilities. Staff will complete an assessment and return to JRRC for consideration in mid/late 2025.
Regionalization Assessment	1/1/2025	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	1% to 20% complete	4/1/2026	Resource Recovery and Corporate Administrative staff discussions and research underway. Director survey results received and under review. Preparations on-going for a regionalization workshop for JRRC in 2025.

COMMUNITY SERVICES							
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Proposed RDCK Parks in Creston Valley	5/16/2019	GM Community Services	Recreation, Parks and Trails	Area A,Area B,Area C,Town of Creston	40% to 60% complete	12/31/2025	Staff are actively investigating potential sites for a park. Staff continue to actively investigate potential park sites
Creston Library Contract	11/6/2018	GM Community Services	Coordinated Service Delivery	Area A,Area B,Area C,Town of Creston	80%- 99% complete	2/28/2025	Met with Library staff to discuss insurance concerns - final signatures. Met with library staff and have drafted changes to the agreement for CVSC consideration in September. Have integrated some capital work into financial plan. Library staff reviewing present contract. July 2024 - GM will provide an update at a later date. October 2024 - Lease is with Library Board for review. Have to Board for approval in December.
Campbell Fields Recreation Development Feasibility Study	6/15/2017	GM Community Services	Recreation, Parks and Trails	Area E,Area F,Area H,Area I,Area J,City of Castlegar,City of Nelson,Village of Slocan	40% to 60% complete	4/30/2025	Engagement in Areas E, F, I, J, City of Nelson and Castlegar to be completed first - report on next steps at All Recreation in April 2025 Staff needs to coordinate a stakeholder meeting. 3rd phase Report completed and posted on website. https://www.rdck.ca/EN/main/services/rdck-recreation-master-plans/campbell-field.html July 2024 - no additional information to report. Not progressing. Recreation Commission #8 restructure and next steps are some what dependent upon Nelson and Castlegar and Districts Engagement
Fees & Charges Bylaw	6/20/2020	GM Community Services	Recreation, Parks and Trails	All Electoral Areas	60%- 80% complete	6/26/2025	Fees and Charges arena rental rates and meeting/banquet room rates added to schedule - September 2023 All Recreation Meeting Report. This will be updated with a plan to bring Arena rental rates in line with other service area rates at the March 2024 All Recreation meeting. Will need All Recreation feedback to bring final plan to June 2024 All Recreation meeting. Admission Fees approved in August 2021. Aquatic Rental Rates Approved July 2022. Completion of room rental fee implementation September 2024. Arena fees implemented September 2024. Need to get into Bylaw Form.

COMMUNITY SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Creston and District Community Complex Solar Array Installaion	4/1/2023	Regional Manager- Operations and Asset Management	Recreation, Parks and Trails	Area A,Area B,Area C,Town of Creston	80%- 99% complete	11/30/2024	This project was 75% funded by the CBT light up the basin program. Total budget \$105,000 with RDCK contributing \$30,000 from S224 The size of the solar array will offset total power use by 2% - and staff will be able to track and show real time power generation and use. 98% completed - The last detail is the completion of the onsite display.
Castlegar and District Community Complex Arena Roof Repair	3/15/2024	Regional Manager- Operations and Asset Management	Recreation, Parks and Trails	Area I,Area J,City of Castlegar	1% to 20% complete	7/31/2025	This is repair of the arena roof - an impermeable membrane will be placed over the existing metal roof. This project is delayed until 2025.
Regional Parks & Water Access Strategy Development	8/17/2023	Regional Manager- Recreation and Client Services	Recreation, Parks and Trails	Entire RDCK	40% to 60% complete	12/6/2024	The Regional Parks & Water Access Strategy is a comprehensive strategy to assist with future planning, administration, operations and asset management strategies for all RDCK regional parks. Public consultation strategies completed to date include pop-up meetings, sounding board opportunities and a comprehensive public survey. User group meetings will occur throughout the summer.
Community Services Access & Inclusion Policy Development	10/19/2023	Regional Manager- Recreation and Client Services	Recreation, Parks and Trails	Entire RDCK	1% to 20% complete	10/31/2023	Implementation was delayed due to challenges encountered with alignment needs of how the recreation software system manages use of subsidy as compared the financial reporting obligations of the regional district. A resolution was found, and the program launched in January 2025. Staff expect to provide some initial report on the new Leisure Access Program at the April All Rec Committee meeting. CHEER events were also launched in the Fall of 2024 to provide additional opportunities for low-cost access to recreation services to people throughout the district.
Community Services Membership Services Restructuring	11/15/2023	Regional Manager- Recreation and Client Services	Recreation, Parks and Trails	Entire RDCK	Not Started	12/20/2024	Due to staff changes within Community Services, this project has been delayed. Anticipated completion date has been adjusted.
Community Services - Pioneer Arena Closure	10/28/2023	Regional Manager- Recreation	Recreation, Parks and Trails	Area I,Area J,City of Castlegar	20% to 40% complete	3/8/2025	Closure of the Pioneer Arena was delayed by one year. The building's last day of operation will be Sunday, March 2. Communications are underway with ongoing

COMMUNITY SERVICES							
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		and Client Services					user groups. Decommissioning of the building will commence the week of March 10, 2025.
Public Engagement Project - Nelson Recreation Campus Project	9/15/2023	Regional Manager- Recreation and Client Services	Recreation, Parks and Trails	Area E,Area F,City of Nelson	1% to 20% complete	12/6/2024	The Working Group commenced planning in June 2024 with public engagement getting underway in the Fall of 2024. Pop ups (3), community meetings (3), a public survey, and a user group survey formed the engagement activities. The Nelson Cares housing proposal on the vacant lands at Front & Cedar Street has added some complexity and increased attention to this project. The engagement project is now moving into Phase 3 where the findings of Phase 2 will be shared with the public in the Spring of 2025.
Public Engagement Project - Reimaging Recreation in Castlegar & District	6/24/2023	Regional Manager- Recreation and Client Services	Recreation, Parks and Trails	Area I,Area J,City of Castlegar	1% to 20% complete	8/31/2024	Phase 3 of the project concluded in the Fall of 2024 with sharing the findings of the "What We Heard Report" with the community and two public meetings. A Phase 3 report was provided to the working for review in mid December. The Final report will be drafted and shared with the Working Group on February 6, 2025. Once finalized a communication plan will commence to let the public know about the final report.
Glade Legacy Project	7/1/2017	Mgr. Parks	Recreation , Parks and Trails	Area I	20% to 40% complete	10/31/2025	Staff working with consultant for final draft. Final draft will be provided to Commission and then for public consultation Draft design provided to Commission looking at community meeting in February Staff had community meeting in Glade, receiving community input through jotform survey. Working on comments. Community meeting was mixed with many not wanting any development that will bring "outside" people to the park Reviewing all comments and providing information to the Castlegar IJ Parks and Recreation Commission. Working on ALR application
Waterloo Eddy Regional Park Construction	3/1/2018	Mgr. Parks	Recreation, Parks and Trails	Area I,Area J,City of Castlegar	80%- 99% complete	11/30/2025	2024 amenities and restoration design - continue working with ONA on restoration plan. Met with ONA in April 2024 with first phase plan, now trying to find an opportunity to partner with them through an unknown agreement type. Phase 1 of works started October 16th 2024 - planting and fuel reduction - estimated Nov 1st completion of phase 1 Successful fuel treatment and planting with the ONA in fall 2024 - partnership continuing into 2025

COMMUNITY SERVICES							
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							Contractor and Staff work to closing off all access points for with boulders, ditching and fencing after 2024 vandalism. Spring work 2025
Taghum Beach Parking lot improvements	3/31/2021	Mgr. Parks	Recreation, Parks and Trails	Area E,Area F,Area G,Village of Salmo,City of Nelson	1% to 20% complete	12/31/2026	Some further design options being looked at with engineer Looking into PFR (archeological permitting) Some funding for project being provided by Area E and F community works funding grants Draft concept designs received by RDCK Staff Meeting with Engineer October for design review for any changes waiting on Final Concept Design Working with PM - biweekly meetings, looing to start PFR (Archeological work)
Lardeau Regional Park Construction - as per Management Plan	4/15/2021	Mgr. Parks	Recreation, Parks and Trails	Area D,Village of Kaslo	60%- 80% complete	11/23/2025	Maintenance contract worker found. Working on waterfront cleanup and restoration as per the Management Plan and approved financial plan Amenity installations and small waterfront restoration budgeted for in 2025 Start working on foreshore work and replanting was well as clean up spring 2025 Staff working into the fall many of the invasives have been removed and planting of non invasives continued planting and riparian area restoration in fall 2025 - riparian area and foreshore work starting to take shape in a positive way Work continuing currently spring 2025
Glacier Creek Park and Commisison Bylaw No.1306 amendment	12/9/2021	Mgr. Parks	Recreation, Parks and Trails	Area D,Village of Kaslo	100% complete	12/31/2025	726/21 That staff amend the Glacier Creek Park Commission Bylaw No. 1306, 1998 to reduce the membership from nine members to five members with the resulting quorum. Currently there is no Commission. on hold-continued - continued Recommendation to the Board - removal of Glacier Creek Park Commission Bylaw passed at the North Kootenay Lake Services Committee on October 21 2024

FIRE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Creston area Sub-Regional Fire Service	1/1/2012	Regional Fire Chief	Part of RDCK Core Services	Area A,Area B,Area C,Town of Creston	80%- 99% complete	12/31/2024	This ongoing project aims to align and streamline fire services delivery between the RDCK and Town of Creston in the Creston Valley. Q3 update - the Canyon Lister service has been successfully transitioned from the RDCK to the Town of Creston. RDCK and Town staff will now proceed to negotiate a valley-wide contract for end 2023 in accordance with the Project Charter. April 28, 2025 - Working with Creston to establish new Fire Service agreement. Creston FD working on a Master Plan process, the results of which may affect this process.
Service S128 Riondel Fire Protection	8/20/2020	Regional Fire Chief	Part of RDCK Core Services	Area A	40% to 60% complete	8/31/2024	This project involves evaluating equitable share of funding for the Riondel Fire Services for providing First Responder and Road Rescue services outside of the fire service boundary. Q3 update: The Province has advised that Service 152 should be split into new service areas. Due to turnover, staff will re-evaluate the current status and needs to progress initiative forward.
BC Structure Firefighter Minimum Training Standards	10/1/2016	Regional Fire Chief	Part of RDCK Core Services	Entire RDCK	80%- 99% complete	12/31/2024	BC Structure Firefighter Minimum Training Standard distributed by the Office of the Fire Commissioner in September/October 2023. Replaces the previous BC Structure Firefighter Playbook. Staff are continually providing training to new recruits and incumbent firefighters according to the Minimum Training Standard.
Changes to allow RDCK firefighters to deliver higher levels of care as pre hospital care providers	9/1/2018	Regional Fire Chief	Part of RDCK Core Services	Entire RDCK	80%- 99% complete	5/31/2024	BCEMA Licensing has announced new scope of practice options for First Responders, referred to as Schedule 2. Staff have trained First Responders to Schedule 2 training standards. Q4 - Fire Departments that demonstrate ability to effectively manage First Responder program have been provided direction to proceed with delivery of Schedule 2 provision. All but 2 RDCK provide First Responder medical response. All departments have been upgraded to Schedule 2 provision with the exception of some members who need to be caught up on training.
Area 'A' Medical First Responder Services - Service Case Analysis	9/12/2024	Regional Fire Chief	Part of RDCK Core Services	Area A	Not Started	6/1/2025	506/24 That the Board direct staff to complete a service case analysis regarding the provision of Medical First Responder Services for all of Area A by no later than June 2025.

FIRE SERVICES							
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Crawford Bay Fire Service feasibility study	1/1/2016	Regional Fire Chief	Part of RDCK Core Services	Area A	60%- 80% complete	6/30/2024	This project analyzes options for establishing a fire hall in the Crawford Bay area. A draft options review was provided to the Area Director for review in 2020 and this project is on hold pending feedback. This item will be re-examined by staff and new Regional Fire Chief Fehst. Anticipate a firm direction to be determined after the re-examination.
Area H Hills and Summit Lake Service Case Analysis	9/23/2021	Regional Fire Chief	Part of RDCK Core Services	Area H	Not Started	6/30/2024	Develop a service case for establishing an RDCK volunteer fire department to service the Hills area. This item will be re-examined in 2024 with a determination of a direction being resolved in 2025.
Whitewater Fire Protection Fire Response Service Case Analysis	10/19/2023	Regional Fire Chief	Part of RDCK Core Services	Area E, Area G	1% to 20% complete	6/30/2024	Assigned at the October 2023 Open Board Meeting
Area D First Responder Service	2/20/2020	Regional Fire Chief	Part of RDCK Core Services	Area D	80%- 99% complete	6/30/2024	Q1 update - Electoral approval for the bylaw has been obtained through the Alternate Approval Process. Staff are building a plan for recruitment and response capability including vehicle assets with operational implementation goal of Spring 2025. April 14, 2025 - Update - 8 members recruited and currently undertaking First Responder training. Purchasing used RAV4 from RDCK head office as FR response vehicle. FR to use current FR vehicle until Rav4 arrives.

CORPORATE SERVICES							
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Support on Cannabis	6/17/2021	CAO	Food security and Agriculture	All Electoral Areas	40% to 60% complete	10/31/2023	CAO is reviewing the needs that came out the Cannabis Regulatory Needs and will be recommending meetings with various ministries to move this along. CAO has been appointed to a UBCM working group that is discussing future opportunity for producers and public engagement in 2022, particularly on farm gate sales. The risk is alignment between the province and local government, to allow LG time to implement any bylaw changes required. Current discussions are around "what we heard" document re: consumption spaces. Recent meeting with Health Canada was delayed. Awaiting new dates.
Director Attendance At Conferences Policy	3/16/2025	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	Not Started	1/31/2026	171/25That staff be directed to prepare a draft Director Attendance at Conferences policy for Board consideration which includes the following elements: <ul style="list-style-type: none"> • Limiting the overall number of directors who are funded by the RDCK to attend each annual conference; • Establishing a fair and equitable process for selecting director to attend conferences each year; and • Establishing criteria and requirements for directors to reimburse the RDCK for non-refundable expenses incurred by the RDCK resulting from a director cancelling attendance at a conference for non-emergency reasons
Winlaw Community Hall feasibility study	12/12/2022	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Area H	Not Started	6/20/2025	Board has directed a feasibility study to establish a service to fund the operation of the Winlaw Community Hall. Q1 update: the Board resolution directing this project has been rescinded and this project will be removed from quarterly reporting.
Update Emergency Program Executive Committee bylaw	12/14/2023	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	Not Started	1/1/2026	Update the governance bylaw to reflect the scope and requirements of the recently enacted Emergency and Disaster Management Act. A draft bylaw will be considered by the EPEC later in 2025, subject to prioritization through the Manager of Community Sustainability.
Update Advisory Planning and Heritage Commission Bylaw	1/15/2023	Mgr. Corporate Admin	Part of RDCK Core Services	All Electoral Areas	20% to 40% complete	12/18/2025	Comprehensive bylaw update to improve governance of APHC's. Q1 2025 update - the project is in the initial stages of discussion between the planning and administration groups. Staff anticipates a draft of the bylaw will be brought forward for Board consideration in 2025, with timing subject to prioritization within the Planning department work plan.

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Update to 2018 Area I ‘Using Community Halls for Child Care’ study	12/14/2023	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Area I	Not Started	5/31/2026	A consultant will be hired to update the assumptions and data used in the 2018 study to determine if the RDCK should establish a service to support childcare facilities at community halls in Area I. Timing for this initiative will be considered within established priorities for the administration department. Q1 update - no progress made due to competing project priorities.
Area E Fire service contract with City of Nelson & regulatory bylaw	1/1/2023	Mgr. Corporate Admin	Coordinated Service Delivery	Area E	80%- 99% complete	12/31/2025	The Area E fire contract with City of Nelson is expired. The Fire Services is in active negotiations with the City on a new contract template and modernized regulatory bylaw, supported by the Administration and Finance departments. Q1 2025 - updated draft agreement was received from the City in late April and is under review. Staff expect the agreement and bylaw to be finalized for Council and Board approval in Q3.
Financial Grant-In-Aid Services Policy	5/15/2023	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	1% to 20% complete	12/31/2025	Board has requested a policy requiring that, as part of the annual budget preparations, recipients of funding from financial grant in aid services engage with Directors and provide more detailed information regarding their use of taxation funding. Staff will also propose additional risk management and transparency measures within the draft policy. No progress made in Q1 2025. Project will be prioritized in the 2025 work plan.
Director's Code of Conduct Review	12/15/2022	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Entire RDCK	60%- 80% complete	3/20/2025	The Board has directed staff to initiate a review of Policy 100-01-17 Director's Code of Conduct in accordance with the new Community Charter requirements. At the June 2024 Board meeting a report was received and staff was directed on specific items to include in a draft code of conduct. Q1 2025 update- a new draft code will be received for Board consideration in Q3 2025 .
Arrow Creek Water Commission Bylaw	9/16/2022	Mgr. Corporate Admin	Coordinated Service Delivery	Area B,Area C,Town of Creston	40% to 60% complete	8/31/2025	The board has directed an update to the Arrow Creek Commission bylaw to address issued identified by the Town of Creston. A draft bylaw was received by the Commission in Q1 2023. Q1 2025 update: Following a report to the Commission in Q3 2024 staff are awaiting a response from Town staff on specific wording to include within the bylaw regarding the Towns request for full delegated authority to the Commission
Special Event Permit Regulatory Bylaw	10/1/2017	Mgr. Corporate Admin	Part of RDCK Core Services	Area H	80%- 99% complete	6/19/2025	Q1 2025 update: Following from the prosecution of two 2023 events under the Noise Bylaw, staff have identified that bylaw as the preferred tool for large event enforcement. Recommendation are pending from the bylaw enforcement team

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
							regarding future use of the Special Event bylaw following a planned update to the Noise bylaw
WKBHRD Policy Manual	10/25/2020	Mgr. Corporate Admin	Part of RDCK Core Services	Multi Regional	40% to 60% complete	1/1/2026	At the October 2020 meeting the WKBHRD Board directed staff to develop 4 new policies. Q1 2025 update: This is considered a low priority item and has not progressed due to competing project priorities. No specific timeline has been assigned to bring these policies forward for WKBHRD Board consideration .
RDCK Website Improvements-Phase Two	1/1/2020	Mgr. Corporate Admin	Coordinated Service Delivery	Entire RDCK	100% complete	2/1/2025	This project will deliver a major upgrade to the RDCK website. The website launched in Q1 2025, and the project is complete. Minor improvements and refinements are ongoing.
Creston and Areas A,B, and C Jaws of Life Service Establishment Bylaw amendment	5/8/2023	Mgr. Corporate Admin	Coordinated Service Delivery	Area A,Area B,Area C,Town of Creston	20% to 40% complete	11/30/2025	Current Board direction is for a bylaw amendment to remove medical first responder and SAR services from the scope of this service and reduce the current jaws of life service scope to road rescue only. Q1 2025 update- this bylaw amendment will follow after the Defined Area A. Medical First Responder service establishment bylaw elector approval process. Further board direction will be required if a change in the current approach is desired by service participants.
Delegation of Authority Bylaw	1/1/2018	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	12/31/2025	The Bylaw will identify complete list of authority delegated to be delegated to staff by the Board. The first stage of the project - an inventory of authorities delegated within existing bylaws and a jurisdictional scan was completed in Q3 2023. Project timing has been impacted by competing project priorities. Q1 2025 update: an overview report describing this project in detail will be received for Board consideration in Q2 2025.
Referendum Support Policy	6/21/2018	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Entire RDCK	Not Started	1/1/2026	In 2018 the Board directed that staff develop a policy to guide Board decision making in response to requests for RDCK support for groups taking specific positions on RDCK referenda. Q1 2025: This is a low priority item and has not been actioned by staff. This policy will be prioritized in the context of an overall policy review but has no assigned date for completion.
Policy to Address Harassment of Staff Attending Private Properties	5/19/2022	Mgr. Corporate Admin	Coordinated Service Delivery	Entire RDCK	1% to 20% complete	11/20/2025	This policy will follow from the Staff Safety and Harassment Policy adopted in September 2023 that covers RDCK workplaces. This new policy will be similar, but will cover RDCK employees attending private properties in the course of their duties, such as building inspectors and bylaw officers. Q1 2025 update-no progress made on this initiative in Q1 due to competing project priorities.

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Transit Service Funding Review	7/18/2019	Mgr. Corporate Admin	Part of RDCK Core Services	Central RR Subregion, West RR Subregion	60%- 80% complete	10/31/2025	This project entails developing a new values- based funding model for the Kootenay Lake West transit service. Q1 2025 update: The consultants report was received the April 2025 West Transit Services Committee meeting and staff was directed to prepare amending bylaws in accordance with the preferred option. These will be considered by the Committee in Q2
FCM Board and Committee Appointments Policy	7/15/2023	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Entire RDCK	Not Started	11/20/2025	This policy will establish criteria for the Board to apply when considering appointments to and/ or support for candidacy for positions within the Federation of Canadian Municipalities Board or Committees. This is considered a lower priority item. Q1 2025 update: No progress made on this item due to competing project priorities
Kaslo and Area D Economic Development Commission bylaw update	8/17/2023	Mgr. Corporate Admin	Coordinated Service Delivery	Area D, Village of Kaslo	Not Started	12/31/2025	The update to the current bylaw will involve reviewing Commission procedures and membership and updating to the current RDCK commission bylaw template. Q1 2025 update - no progress made on this initiative
Ymir Cemetery Ownership Investigation	9/14/2023	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Area G	Not Started	12/31/2025	The Board has directed staff to research and report back on the feasibility of the RDCK assuming ownership and operational responsibility for the Ymir Cemetery. In 2023 staff connected the society currently providing stewardship over the site with legal assistance to evaluate their options. Staff will not proceed further until the outcome of that process is known. Q1 2025 update: No progress or new information in Q1
RDCK Accessibility Plan	6/14/2023	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	40% to 60% complete	12/18/2025	In 2023 the Board adopted a bylaw forming the Regional Accessibility Advisory Committee (RAAC) tasked with guiding the completion of the RDCK accessibility plan. Q1 2025 update: Regional Accessibility Advisory Committee bylaw updates were adopted in Q1. Consultant procurement process will be completed in May 2025 with work on the plan to proceed Q2-Q4 in accordance with the RDCK Accessibility Framework adopted by the Board in 2024.
Information Request and Complaint Handling Policy	3/19/2024	Mgr. Corporate Admin	Coordinated Service Delivery	Entire RDCK	20% to 40% complete	7/31/2025	Due to increasing demand on RDCK staff in 2024 to respond to information requests and complaints from the public the senior management team has directed that a policy be created for Board consideration that defines reasonable expectations for responsive public service and which balances our requirements for transparency and

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
							accountability against business efficiency and impacts on established RDCK priorities. Q1 2025 update: draft policy was received by SMT in Q1 and will be refined and finalized in Q2.
Defined Area A First Responder Service Establishment Bylaw	5/18/2023	Mgr. Corporate Admin	Coordinated Service Delivery	Area A	80%- 99% complete	9/30/2025	The proposed service will fund provision of first responder services by the Riondel Fire dept. to portions of Area A outside the boundaries of the current fire protection area. Service case analysis was received at the Sept. 2024 Board meeting and the establishment bylaw given two readings. The Board also directed also that a service case analysis be prepared for expanding medical first responder services to all of Area A (Resolution 506/24) Q1 2025 update- staff are awaiting further input from the Area A Director before proposing further action on this matter.
Evaluate Expansion of Sub-Regional Services Committee Model	7/18/2024	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	Not Started	12/31/2025	395/24 That the Board direct staff to bring forward a report to the Board which outlines the necessary regulatory, operational, financial, and communication steps and proposed schedule for implementing Sub-Regional Services Committees for: Nelson and Areas E, F, Salmo and Area G, Castlegar and Areas I and J, Nakusp and Area K, Area H South and Slocan, Area H North and Silverton and New Denver. Q1 2025 update - Slocan Valley Shared Services Committee has been meeting in 2025. Senior Managers will meet in early Q2 to discuss priorities and schedules for other shared service committees.
Transit Services Amalgamation Service Case Analysis	7/18/2024	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	Not Started	4/30/2026	Resolution 393/24 That the Board direct staff to provide a service case analysis regarding amalgamating S237 Transit Castlegar and Area, S238 Transit North Shore and Slocan Valley and S239 Transit Kootenay Lake West. Q1 2025 update - direction was given to staff at the April 2025 West Transit Services Committee meeting to prepare service establishment amending bylaws to reflect preferred transit cost apportionment. The service case evaluation will follow after this work is completed.
Shoreacres No Hunting or Discharge of Firearm Bylaw Survey	9/19/2019	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Area I	1% to 20% complete	12/31/2025	No progress in Q1 2025 due to competing project priorities. This is considered to be a low priority item with no expected completion date.

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Nakusp and Area K Shared Services Governance Review	6/18/2024	Mgr. Corporate Admin	Coordinated Service Delivery	Area K,Village of Nakusp	1% to 20% complete	10/31/2025	Resolution 371/24 That the Board direct staff to review the current operation of the Recreation Commission No. 4 and the Nakusp and Area K Regional Services Commission and evaluate options for improving governance of Nakusp and Area K shared services, including but not limited to establishing a shared services committee. Q1 update: RDCK and the Village of Nakusp CAO's and elected officials are evaluating different models for shared services. Project is paused pending the outcome of those discussions
Timesheets application in Project Management module	3/1/2018	Mgr. Finance	Part of RDCK Core Services	Entire RDCK	1% to 20% complete	12/31/2023	Implementation of the Timesheets functionality for a test or beta group to have electronic timesheets be created, submitted and approved to then be integrated to the Payroll intake to improve efficiencies. The standardization is complete save for one group. With Board approval of a second Payroll Specialist work within the system to develop improvements prior to moving to a new platform can move forward.
Enhanced features in the Project Costing Module	4/15/2018	Mgr. Finance	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	12/31/2023	A reassessment of the coding categories will be evaluated. Exploration of the "Main" project umbrella are in development.
Information Technology Infrastructure Replacement - Wireless Firewalls	4/1/2022	Mgr. IT	Part of RDCK Core Services	Multi Regional	80%- 99% complete	4/4/2023	This project is required to replace firewalls and wifi routers that are at end of life.
Microsoft Exchange 365	1/3/2023	Mgr. IT	Part of RDCK Core Services	All Electoral Areas	60%- 80% complete	12/15/2023	This project is to align our infrastructure/hosted environment with security and functional requirements.

CAPITAL PROJECTS TO MARCH 31, 2025

ACTIVE PROJECTS BEING MANAGED: 63 (12 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$15,960,000					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
Slocan Transfer Station Upgrades Agreement No. 2023-129-ENV: Sperling Hansen Agreement No. 2024-075-ENV: North Mtn	AJ Evenson	15-Oct-2024	31-Jan-25	100%	Completed	Resource Recovery	Close Out	Resource Recovery	Complete as of Jan 30
Nakusp Transfer Station Upgrades Agreement No. 2023-129-ENV: Sperling Hansen Agreement No. 2024-075-ENV: North Mtn	AJ Evenson	30-Apr-2024	31-Jan-25	100%	Completed	Resource Recovery	Close Out	Resource Recovery	Complete as of Jan 30
Rosebery Transfer Station Upgrades Agreement No. 2023-129-ENV: Sperling Hansen Agreement No. 2024-075-ENV: North Mtn	AJ Evenson	15-Aug-2024	31-Jan-25	100%	Completed	Resource Recovery	Close Out	Resource Recovery	Complete as of Jan 30
North Shore Fire Hall - Standby Generator Agreement No. 2024-210-FIR: Martech Electrical	AJ Evenson	15-May-2024	31-Jan-25	100%	Completed	Buildings	Close Out	Fire Services	Complete as of Jan 16.
Arrow Creek Filtration Study Agreement No. 2023-187: Associated Eng	Jeannine Bradley	1-Jan-2024	5-Feb-25	100%	Completed	Utilities	Detailed Design	Utilities	Final draft in February.
Ootischenia Fire Hall - Expansion Agreement No. 2022-040-FIR: NDB Construction Agreement No. 2022-174-FIR: Cover Architecture Agreement No. 2023-246-FIR: WSA Eng	Jeannine Bradley	1-Jan-2024	31-Mar-25	99%	In Progress	Buildings	Close Out	Fire Services	Substantial completion on January 31. Building inspection completed. Conditional occupancy issued.

CAPITAL PROJECTS TO MARCH 31, 2025

ACTIVE PROJECTS BEING MANAGED: 63 (12 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$15,960,000					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
Creston Alternate Water Supply Agreement 2024-083-ENV: Assoc. Eng.	AJ Evenson	1-Mar-2024	31-Mar-25	100%	Completed	Other	Detailed Design	Utilities	Final report to be received in March.
Balfour Fire Hall - Standby Generator Agreement No. 2024-211-FIR: Creston Electric	AJ Evenson	15-May-2024	31-Mar-25	100%	Completed	Buildings	Close Out	Fire Services	Complete as of Feb 18.
Yahk Fire Hall - Overhead Door Replacement Agreement No. 2024-237-FIR: Simons Garage Doors	Jeannine Bradley	1-Jul-2024	31-Mar-25	100%	Completed	Buildings	Close Out	Fire Services	Complete
North Shore Fire Hall - Heat Pumps Agreement No. 2024-205-FIR: Delta-T Consultants Agreement No. 2024-291-FIR: Valhalla Refrig	Jeannine Bradley	1-Jan-2024	31-Mar-25	100%	Completed	Buildings	Construction	Fire Services	
Robson Fire Hall - Fencing Agreement No. 2024-274-FIR: Arrow Landscaping Agreement No. 2025-055-FIR: Hinterland Surveying	Jeannine Bradley	1-Jul-2024	31-Mar-25	100%	Completed	Buildings	Construction	Fire Services	Fence complete.
Yahk Fire Hall - Heat Pump Installation Agreement No. 2024-180-FIR: Delta-T Consult. Agreemetn No. 2024-282-FIR: Tratech Mechanical	Jeannine Bradley	1-Jul-2024	31-Mar-25	100%	Completed	Buildings	Construction	Fire Services	

CAPITAL PROJECTS TO MARCH 31, 2025

ACTIVE PROJECTS BEING MANAGED: 63 (12 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$15,960,000					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
Energy Upgrades-DDC Reports Agreement No. 2024-017-COM: BES	AJ Evenson	1-Sep-2024	30-Apr-25	95%	In Progress	Buildings	Detailed Design	Corporate Admin	1 report received, 2 remaining by Apr 30
Asset Management Agreement No. 2023-106-ENV: ROTH IAMS	AJ Evenson	1-Jan-2024	30-Apr-25	95%	In Progress	Other	Close Out	Corporate Admin	Asset Management Coordinator position to be posted by HR
CDCC East Stairwell Agreement No. 2022-085-CDCC: Studio 9 Agreement No. 2024-277-COM: ZKO Construction	Jeannine Bradley	1-Jan-2024	30-Jun-25	20%	In Progress	Buildings	Construction	Community Services	Construction underway.
Robson Fire Hall - Man Door Replacement Agreement No. 2024-179-FIR: Stand Architecture	Jeannine Bradley	1-Jul-2024	30-Jun-25	10%	In Progress	Buildings	Construction	Fire Services	Contract awarded and doors being procured.
Riondel Community Centre - Structural Assessment Agreement No. 2024-269-COM: MacLeod9	AJ Evenson	1-Oct-2024	30-Jun-25	15%	In Progress	Buildings	Detailed Design	Community Services	Assessment underway.
Ootischenia Landfill - Borrow Source/Fence Relocation	AJ Evenson	1-Oct-2024	30-Jun-25	0%	On Hold	Resource Recovery	Initiation	Resource Recovery	Kicking off with Amy and Nathan in spring
Woodbury Hydrant Install and Road Upgrades Agreement No. 2025-053-ENV: Brenton Industries	AJ Evenson	15-Jan-2025	30-Jun-25	15%	In Progress	Utilities	Procurement	Utilities	Award after Apr 17 board mtg; CW application for generator install.
Duhamel Water: Well Pump Replacement	AJ Evenson	10-Apr-2025	30-Jun-25	15%	In Progress	Utilities	Construction	Utilites	Setting up construction contract.

CAPITAL PROJECTS TO MARCH 31, 2025

ACTIVE PROJECTS BEING MANAGED: 63 (12 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$15,960,000					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
West Robson Water Main Replacement Agreement No. 2023-125-ENV: ISL Eng Agreement No. 2024-260-ENV: Valhalla Hydrovac	AJ Evenson	1-Jun-2024	31-Jul-25	25%	In Progress	Utilities	Construction	Utilities	Contract being set up with Valhalla Hydrovac
Grandview Reservoir Communications Upgrade	AJ Evenson	15-Jan-2025	31-Jul-25	5%	In Progress	Utilities	Procurement	Utilities	Contract in progress.
Burton Watermain Agreement No. 2024-247-ENV: Highland Consult	Carolyn Hogan	1-Jan-2024	30-Aug-25	15%	In Progress	Civil	Procurement	Utilities	Contract being executed.
CDRD Arena Roof Metal Coating Agreement No. 2024-077-COM: Evoke Agreement No. 2024-127-COM: Brault Roofing	Jeannine Bradley	1-Jan-2024	31-Aug-25	10%	In Progress	Buildings	Construction	Community Services	Waiting on weather to start.
Lakeside Roof Replacement Agreement No. 2024-252-ADM: Heritage Roofing	AJ Evenson	1-Nov-2024	31-Aug-25	15%	In Progress	Buildings	Procurement	Corporate Admin	Contract docs in progress
Central Compost Facility: Remaining 2025 CAP works	AJ Evenson	15-Mar-2025	31-Aug-25	0%	Not Started	Resource Recovery	Initiation		RFQ in progress.
Erickson Water Main Replacement Agreement No. 2023-105-ENV: WSP Agreement No. 2025-006-ENV: Riteway Holdings	AJ Evenson	1-Jan-2024	30-Sep-25	25%	In Progress	Utilities	Construction	Utilities	Late summer start

CAPITAL PROJECTS TO MARCH 31, 2025

ACTIVE PROJECTS BEING MANAGED: 63 (12 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$15,960,000					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
Riondel Storm Drainage Replacement Agreement No. 2025-005-ENV: Highland Consult	Carolyn Hogan	1-Sep-2024	30-Sep-25	5%	In Progress	Civil	Detailed Design	Utilities	Tender in May
Tarrys Fire Hall - Energy Efficiency Upgrades & Window Installation Agreement No. 2025-041-FIR: Stand Architecture Agreement No. 2025-056-FIR: 360 Contracting	Carolyn Hogan	1-Jul-2024	30-Sep-25	15%	In Progress	Buildings	Construction	Fire Services	Use existing CW grant 292. RFQ ready to issue.
Arrow Creek Backwash Pond	Jeannine Bradley	15-Mar-2025	30-Sep-25	0%	Not Started	Utilities	Initiation	Utilities	
Taghum Beach Site Upgrades	Carolyn Hogan	1-Jan-2025	8-Oct-25	0%	In Progress	Civil	Initiation	Parks	Project plan is underway.
Edgewood Reservoir Demolition	AJ Evenson	15-Mar-2025	15-Oct-25	10%	In Progress	Utilities	Procurement	Utilities	Working with Eileen to prepare and submit a LOO for access to demolish the reservoir
Arrow Creek - HVAC Upgrades Agreement No. 2023-250-ENV: BES Agreement No. 2025-007-ENV: Trainor Mechanical	Carolyn Hogan	1-Sep-2024	31-Oct-25	15%	In Progress	Buildings	Construction	Utilities	Contract executed. NTP in progress.
Riondel - Ainsworth Ave Servicing Agreement No. 2025-008-ENV: Highland Consult	Carolyn Hogan	1-Jan-2025	31-Oct-25	5%	In Progress	Utilities	Initiation	Utilities	Tender in May

CAPITAL PROJECTS TO MARCH 31, 2025

ACTIVE PROJECTS BEING MANAGED: 63 (12 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$15,960,000					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
CDRD Pool Roof Replacement Agreement No. 2024-278-COM: Evoke	AJ Evenson	1-Nov-2024	31-Oct-25	15%	In Progress	Buildings	Detailed Design	Community Services	Package is ready for tender.
Central Compost Facility: Water Storage	AJ Evenson	15-Mar-2025	31-Oct-25	0%	Not Started	Resource Recovery	Initiation		Verify when the biosolids pile will be moved
Central Compost Facility: Irrigation and Pumphouse	AJ Evenson	15-Mar-2025	31-Oct-25	0%	Not Started	Resource Recovery	Initiation		Can start once PRJ25026 is awarded
East Shore Connectivity Project Agreement No. 2023-176-ADM: Kaslo InfoNet Agreement No. 2024-208-ADM: Scott Lewis/SL Telecom	AJ Evenson	1-Jan-2024	31-Oct-25	65%	In Progress	Utilities	Construction	Corporate Admin	Riondel scope to start in mid April, Boswell in Jun/Jul
Grohman Narrows Recycling Depot - Detailed Design and Fleet Building Agreement No. 2024-146-ENV: Ottoted Eng.	Jeannine Bradley	1-Jan-2024	31-Dec-25	5%	In Progress	Resource Recovery	Detailed Design	Resource Recovery	MoTTasking for road use data; Constructability review in progress.
Erickson Water Meter Installation Agreement No. 2024-049-ENV: Emco Agreement No. 2024-050-ENV: Wolseley Agreement No. 2024-219-ENV: Riteway Holdings	Jeannine Bradley	1-Jan-2024	31-Dec-25	10%	In Progress	Utilities	Construction	Utilities	Installation underway. Meter received and majority of meter pits.

CAPITAL PROJECTS TO MARCH 31, 2025

ACTIVE PROJECTS BEING MANAGED: 63 (12 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$15,960,000					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
CDRD Arena Roof Insulation Agreement No. 2024-174-COM: Evoke	Jeannine Bradley	1-Jul-2024	31-Dec-25	5%	In Progress	Buildings	Initiation	Community Services	Ceiling scope out for tender, insulation to follow
NDCC RTU's Agreement No. 2024-251-COM: Rocky Point Eng.	Carolyn Hogan	15-Sep-2024	31-Dec-25	15%	In Progress	Buildings	Procurement	Community Services	Tender closes Apr 30
CDRD RTU's Agreement No. 2024-251-COM: Rocky Point Eng.	Carolyn Hogan	15-Sep-2024	31-Dec-25	15%	In Progress	Buildings	Procurement	Community Services	Tender closes Apr 30
CDRD Door Replacement Agreement No. 2025-040-COM: Stand Architecture	Carolyn Hogan	1-Oct-2024	31-Dec-25	5%	In Progress	Buildings	Concept Design	Community Services	Tender posted.
Decommission Pioneer Arena Agreement No. 2024-270-COM: Polar Engineering Agreement No. 2025-047-COM: Frozen Solutions	Carolyn Hogan	1-Nov-2024	31-Dec-25	100%	Completed	Buildings	Detailed Design	Community Services	RDCK Scope Complete
CDCC Lighting Upgrades-Pool	Carolyn Hogan	1-Nov-2024	31-Dec-25	5%	In Progress	Buildings	Initiation	Community Services	RFQ currently posted.
CDCC Outdoor Washroom Agreement No. 2025-043-COM: ZKO Constr.	Jeannine Bradley	1-Nov-2024	31-Dec-25	15%	In Progress	Buildings	Procurement	Community Services	Contract docs in progress
Fire Halls: Structural Upgrades	Jeannine Bradley	1-Oct-2024	31-Dec-25	5%	In Progress	Buildings	Initiation	Fire Services	Submitted CW applications for financial approval

CAPITAL PROJECTS TO MARCH 31, 2025

ACTIVE PROJECTS BEING MANAGED: 63 (12 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$15,960,000					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
Arrow Creek HMI Control	Jeannine Bradley	15-Mar-2025	31-Dec-25	0%	Not Started	Utilities	Initiation	Utilities	
Creston Office Upgrades	Jeannine Bradley	1-Feb-2025	31-Dec-25	0%	Not Started	Buildings	Initiation	Corporate Admin	Kickoff completed.
Arrow Creek Pilot Study - Filtration	Jeannine Bradley	15-Mar-2025	31-Dec-25	0%	In Progress	Utilities	Initiation	Utilities	Going to Board/Commission for approval
Erickson Distribution System Replacement (PN26-52-24-155-23-27-126)	Jeannine Bradley	1-Feb-2025	31-Dec-25	0%	On Hold	Utilities	Initiation	Utilities	Preparing RFP for design services; working on R/W issues
Sanca North Waterline Replacement	Jeannine Bradley	1-Mar-2025	31-Dec-25	0%	On Hold	Utilities	Initiation	Utilities	
South Slocan Distribution Upgrades	Carolyn Hogan	15-Jan-2025	31-Dec-25	0%	On Hold	Utilities	Initiation	Utilities	Working with Jay to identify scope
Duhamel Water: Well Assessment/Feasibility Report	Jeannine Bradley	15-Mar-2025	31-Dec-25	0%	Not Started	Utilities	Initiation	Utilities	
Crawford Bay TS: CCTV	AJ Evenson	1-Feb-2025	31-Dec-25	50%	In Progress	Resource Recovery	Construction		Conduit installed.
Ootischenia LF: Upgrades to Compost Facility	AJ Evenson	15-Mar-2025	31-Dec-25	15%	In Progress	Resource Recovery	Detailed Design		Setting up contract.

CAPITAL PROJECTS TO MARCH 31, 2025

ACTIVE PROJECTS BEING MANAGED: 63 (12 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$15,960,000					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
HB Tailings Facility: Piezo Drilling	AJ Evenson	15-Mar-2025	31-Dec-25	10%	Not Started	Resource Recovery	Initiation		Board Report in progress.
Erickson Water: Phase 2 Metering	AJ Evenson	1-Apr-2025	31-Mar-26	5%	In Progress	Utilities	Initiation		Setting up Procurement RFQ's.
Fauquier - Willow-Oak Completion Agreement No. 2024-081-ENV: Highland Consulting	Carolyn Hogan	15-Nov-2024	30-Jun-26	5%	In Progress	Utilities	Detailed Design	Utilities	Highland working on design
Balfour PN19 Watermain Replacement Agreement No. 2025-046-ENV: Highland Consulting	AJ Evenson	10-Jan-2025	30-Jun-26	5%	In Progress	Utilities	Detailed Design	Utilities	Contract awarded
NDCC / CDCC Refrigeration Engineering/Construction Agreement No. 2024-234-COM: Polar Eng.	Carolyn Hogan	17-Jun-2024	31-Jul-26	10%	In Progress	Buildings	Detailed Design	Community Services	Fortis energy studies underway by Polar
West Creston Fire Hall Agreement No. 2025-048-FIR: Shermco Agreement No. 2025-049-FIR: Infinity Solutions Agreement No. 2025-050-FIR: Christine Ross Agreement No. 2025-058-FIR: CWMM	AJ Evenson	1-Mar-2025	31-Dec-26	0%	In Progress	Buildings	Procurement		Building permit application submitted; contracts in progress; dwgs re-signed to 2018 bldg code.

PROJECTS COMPLETED IN Q1 2025 REMOVED FROM QUARTERLY REPORT

Project/Initiative Name	Responsible Manager
Housing Needs Assessment	Mgr. Planning
RDCK Procedures Bylaw update	Mgr. Corporate Admin
Rural Grid Resilience Investigation	Mgr. Community Sustainability
Systems Efficiency Review & Tipping Fee Assessment	Mgr. Resource Recovery
RBC Statement of Work Renewal	Mgr. Resource Recovery
Emergency Support Services Creston IT Upgrade	Mgr. Community Sustainability

PROJECTS COMPLETED IN Q1 2025

Project/Initiative Name	Responsible Manager
CSLAC Committee Bylaw	GM Development and Community Sustainability
Glacier Creek Park and Commission Bylaw No.1306 amendment	Mgr. Parks
RDCK Regional Roundtable Wildfire Resiliency Tool (Formerly CBT Lightship Project)	Mgr. Community Sustainability
RDCK Website Improvements- Phase Two	Mgr. Corporate Admin
Operational Fuel Treatments - Selous, Queens Bay, Woodbury	Mgr. Community Sustainability
2024 FireSmart Program	Mgr. Community Sustainability