



Regional District of Central Kootenay  
NELSON AND DISTRICT RECREATION COMMISSION NO.5  
Open Meeting Agenda

**Date:** Wednesday, May 27, 2026  
**Time:** 9:00 am  
**Location:** RDCK Board Room, 202 Lakeside Dr., Nelson, BC

Directors will have the opportunity to participate in the meeting electronically. Proceedings are open to the public.

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Pages

**1. ZOOM REMOTE MEETING INFO**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

**Meeting Time:**

9:00a.m. PDT

**Join by Video:**

<https://rdck-bc-ca.zoom.us/j/93923376035?pwd=SbdN4XYaSSFgDMcjdqhz1DQNPS5zOb.1>

**Join by Phone:**

1 833 958 1164

\*6 to unmute or mute

\*9 to raise or lower your hand

**Meeting ID:** 939 2337 6035

**Meeting Password:** 765602

**In-Person Location:** RDCK Head Office - Boardroom - 202 Lakeside Drive, Nelson, BC

**2. CALL TO ORDER**

Chair Page called the meeting to order at [Time] a.m.

**3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

**4. ADOPTION OF AGENDA**

**RECOMMENDATION:**

The Agenda for the May 27, 2026 Nelson and District Recreation Commission No. 5 meeting, be adopted as circulated.

**5. RECEIPT OF MINUTES**

4 - 9

The January 28, 2026 Nelson & District Recreation Commission No. 5 minutes, have been received.

**6. DELEGATE**

10

Jason Asbell, Eleanor Stacey, and Devon Caron from the Nelson Civic Theatre Society will present a request Society request to use the back of the parking lot between the NDCC and the Curling rink. to the Commission.

**7. STAFF REPORTS**

**7.1 Nelson & District Community Complex Operations Update**

11 - 12

The Commission Report dated May 27, 2026 from Anne Gillender, NDCC Facility Manager, re: Nelson & District Community Complex Operations Update, has been received.

**7.2 Nelson & District Quarterly Programming Update**

13 - 16

The Commission Report dated May 27, 2026 from Tia Wayling, Regional Programming Manager, re: Nelson & District Quarterly Programming Update, has been received.

**7.3 Nelson & District Community Complex Pool - Summer Hours of Operation**

17 - 18

The Commission Report dated May 27, 2026 from Tia Wayling, Regional Programming Manager, re: Nelson & District Community Complex Pool - Summer Hours of Operation, has been received.

**7.4 Recreation Campus Capital Funding Service: Process & Impact**

19 - 27

The Commission Report dated May 27, 2026 from Trisha Davison, General Manager of Community Services, re: Recreation Campus Capital Funding Service: Process & Impact, has been received.

**8. OLD BUSINESS**

**8.1 Nelson & District Art Council Mural**

28 - 32

Craig Stanley, Regional Manager of Operations and Asset Management to provide a verbal overview of the Nelson & District Art Council letter dated, February 17, 2026 re: A proposed Mural at the Nelson & District

**9. CORRESPONDENCE**

**9.1 Civic Centre Studio Space Letter**

33

The letter from Keith Page, Nelson & District Recreation Commission No. 5 re: The City of Nelson's RFP for the Civic Centre Studio Space located at 719 Vernon Street, Nelson BC, has been received.

**10. PUBLIC TIME**

The Chair will call for questions from the public and members of the media at \_\_\_\_\_ a.m./p.m.

**11. NEXT MEETING**

The next Nelson & District Recreation Commission No. 5 meeting is scheduled for June 16, 2026 at 9:00 a.m.

**12. ADJOURNMENT**

**RECOMMENDATION:**

The Nelson & District Recreation Commission No. 5 meeting be adjourned at [Time].



**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

**NELSON & DISTRICT RECREATION COMMISSION NO. 5  
OPEN MEETING MINUTES**

**10:30a.m.  
January 28, 2026**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

**COMMISSION/COMMITTEE MEMBERS**

Commissioner K. Page	City of Nelson- Chair
Commissioner K. Tait	City of Nelson
Commissioner J. Morrison	City of Nelson
Commissioner C. Graham	Area E
Commissioner T. Newell	Electoral Area F

**STAFF**

Joe Chirico	General Manger – Community Services
Trisha Davison	Regional Manager of Recreation and Client Services
Craig Stanley	Regional Manager of Operations and Asset Management
Tia Wayling	Regional Programming Manager
Ryan Ricalton	Nelson & District Community Complex Facility Manager
Alana Jenkins	Meeting Coordinator

**5 out of 5 voting Commission members were present – quorum was met.**

**1. CALL TO ORDER**

Joe Chirico, General Manager of Community Services called the meeting to order at 11:25 a.m.

**2. ELECTION OF CHAIR**

**CALL FOR NOMINATIONS (3 Times)**

Joe Chirico, General Manager of Community Services called for nominations a first time.  
Commissioner Newell nominated Commissioner Page – Commissioner Page accepted.

Joe Chirico called for nominations a second time.

Commissioner Morrison nominated Commissioner Tate – Commissioner Tate declined.

Joe Chirico called for nominations a third time.

**DECLARATION OF ELECTED OR ACCLAIMED CHAIR**

Joe Chirico, General Manager of Community Services ratifies the appointed Commissioner Page as Chair of the Nelson & District Recreation Commission No. 5 for 2026.

**3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

**4. ADOPTION OF AGENDA**

**MOVED** and seconded,  
AND Resolved:

The Agenda for the January 28, 2026 Nelson & District Recreation Commission No. 5 meeting, be adopted as circulated.

**Carried**

**5. RECEIPT OF MINUTES**

The November 26, 2025 Nelson & District Recreation Commission No. 5 minutes, have been received.

**6. DELEGATE**

There is no Delegate scheduled for this Commission meeting.

**7. STAFF REPORTS**

**7.1 Nelson & District Community Complex Quarterly Report**

The Commission Report dated January 28, 2026 from Ryan Ricalton, NDCC Facility Manager, re: Nelson & District Community Complex Quarterly Report, has been received.

Ryan Ricalton, NDCC Facility Manager reviewed the report and answered questions from the Commission regarding lightbulbs in the Civic Arena sign and how staffing shortages are reflected in the budget.

**7.2 Nelson & District Annual Programming Update**

The Commission Report dated January 28, 2026 from Tia Wayling, Regional Programming Manager re: Nelson & District Annual Programming Update, has been received.

Tia Wayling, Regional Programming Manager provided an overview of 2025 service delivery. Staffing levels and space constraints were biggest challenges. Provided overview of the aquatics, fitness, and recreation services attendance and financials. Reviewed next steps and timelines. The Commission asked questions to confirm their understanding of the Programming Financials reported.

**7.3 Installation of Storage/Training Building (Shipping Container) at North Shore Hall**

The Commission Report dated January 28, 2026 from Ryan Ricalton, Facility Manager re: Installation of Storage/Training Building (Shipping Container) at North Shore Hall, has been received.

Ryan Ricalton, Facility Manager provided background on the reason for the request and answered questions from the Commission regarding existing precedent for this type of agreement.

**MOVED** and seconded,  
AND Resolved that it be recommended to the Board:

That the Board approve the installation of a storage/training building (shipping container) on the property of North Shore Hall by Nelson Search and Rescue (NSAR), subject to building permit approval.

AND FURTHER;

That the board authorize staff to enter lease amendment discussions with NSAR to formalize the placement and use of the structure upon permit approval, pending the negotiations of the terms of the lease.

**Carried**

#### **7.4 2026 - 2030 Financial Plan**

The Commission Report dated January 28, 2026 from Joe Chirico, General Manager of Community Services re: 2026 - 2030 Financial Plan has been received.

##### **7.4.1 2026 Detailed Financial Plan**

The Detailed 2026 Financial Plan has been received.

Joe Chirico, General Manager of Community Services reviewed the forecasted budget, including new line items, capital projects, and facility operations. The Commission sought clarification on funding allocations, transfers, debenture interest projections, and pool repair timelines. Discussion also included NDCC parking improvements, the two-hour parking limit, tournament parking considerations, and questions related to skate sharpening costs and staff training and certification budgets.

##### **7.4.2 2026 - 2030 Financial Plan Scenarios**

Scenario one and Scenario two of the 2026 - 2030 Financial Plan have been received.

Joe Chirico, General Manger of Community Services reviewed the differences between the scenarios and answered questions regarding the specifics of how items are allocated.

**MOVED** and seconded,  
AND Resolved:

That the Commission Direct staff to include in the draft 2026-2023 Nelson and District Community Complex Budget the option presented in Scenario two to plan for a contribution to reserve of \$50,000 in 2027, \$100,000 in 2028, \$150,000 in 2029 and \$200,000 in 2030.

**Carried**

**8. OLD BUSINESS**

**8.1 Nelson & District Recreation Commission No. 5 2026 Meeting Dates**

Commission to re-visit the Nelson & District Recreation Commission No. 5 2026 Meeting Dates.

- Jan 28, 2026
- Feb 10, 2026 (Special Budget)
- Apr 29, 2026
- May 27, 2026
- Jun 16, 2026
- Jul 29, 2026
- Aug 26, 2026
- Sept 29, 2026
- Nov 25, 2026

**MOVED** and seconded,  
AND Resolved:

That the Nelson & District Recreation Commission No. 5 Meeting Dates for 2026 be scheduled as follows:

- Jan 28, 2026
- Apr 29, 2026
- May 27, 2026
- Jul 29, 2026
- Aug 26, 2026
- Sept 29, 2026
- Nov 25, 2026

**Carried**

**9. NEW BUSINESS**

**9.1 Potential Service to Fund Capital Improvements on the Recreation Campus**

Commission and Staff to discuss the potential Service to fund Capital Improvements on the Recreation Campus based upon the increase identified through the consultation.

The Commission discussed why the service would need to be created and potential alternate options.

**MOVED** and seconded,  
AND Resolved:

The Commission Direct Staff to bring back to the next Nelson & District Recreation Commission No. 5 meeting a report that outlines the process and the impact of creating a Service to Fund Capital Improvements on the Recreation Campus.

**Carried**

**10. PUBLIC TIME**

The Chair called for questions from the public and members of the media at 1:43 p.m.

- One member of the public shared appreciation to the Commission for their work on the budget and provided their thoughts on any potential referendum or public consultation.

- A second member of the public asked questions about open staffing positions and the recruitment process.

## 11. PREVIOUS MEETING ACTION ITEMS

### 11.1 Nelson & District Recreation Commission No. 5 Action Item List

Commission and Staff to review the Nelson & District Recreation Commission No. 5 Action Item List.

## 12. NEXT MEETING

The next Nelson & District Recreation Commission No. 5 meeting is scheduled for April 29, 2026 at 10:30 a.m.

## 13. ADJOURNMENT

**MOVED** and seconded,  
AND Resolved:

The Nelson & District Recreation Commission meeting be adjourned at 1:53 p.m.

**Carried**

Digitally Approved

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Keith Page, Chair

## RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

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1. *That the Board approve the installation of a storage/training building (shipping container) on the property of North Shore Hall by Nelson Search and Rescue (NSAR), subject to building permit approval. AND FURTHER; That the board authorize staff to enter lease amendment discussions with NSAR to formalize the placement and use of the structure upon permit approval, pending the negotiations of the terms of the lease.*
2. THAT the Board directs staff to incorporate the following planned contributions to reserve into the 2026-2026 Financial Plan for Nelson & District Recreation Commission No. 5
  1. A contribution of \$50,000 in 2027;
  2. A contribution of \$100,000 in 2028;
  3. A contribution of \$150,000 in 2029; and
  4. A contribution of \$200,000 in 2030.

AND FURTHER;

THAT beginning in 2029 and continuing in 2030, as the debenture principal and interest payments associated with the capital funding of the facility are retired, the equivalent annual amounts previously allocated for those debenture payments be reallocated to either contributions to reserve or capital funding, as appropriate.

**THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.**

***Future Nelson & District Recreation Commission No. 5 Meetings***

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1. *That the Nelson & District Recreation Commission No. 5 Meeting Dates for 2026 be scheduled as follows:*
  - *Jan 28, 2026*
  - *Apr 29, 2026*
  - *May 27, 2026*
  - *Jul 29, 2026*
  - *Aug 26, 2026*
  - *Sept 29, 2026*
  - *Nov 25, 2026*
2. *The Commission Direct Staff to bring back to the next Nelson & District Recreation Commission No. 5 meeting a report that outlines the process and the impact of creating a Service to Fund Capital Improvements on the Recreation Campus.*

## Jenna Chapman

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**From:** RDCK <info@rdck.bc.ca>  
**Sent:** Wednesday, May 13, 2026 1:58 PM  
**To:** cmsmeetings@rdck.bc.ca  
**Subject:** New submission from Committee-Commission Delegation Request Form

**CAUTION** This email originated from outside the organization. Please proceed only if you trust the sender.

### Committees & Commissions

Nelson & District Recreation Commission No. 5

### Name of Organization

Nelson Civic Theatre Society

### Name of Individuals

Jason Asbell, Eleanor Stacey, Devon Caron

### Purpose of Presentation / Describe specific action you are requesting the Commission/Committee to take:

The Nelson Civic Theatre Society request the use of the back parking lot between the NDCC and the Curling rink from around 8pm - Midnight on Wednesday to Sunday nights to operate a pop-up Drive-In movie theatre from June 5 or 12th - September 27th.

We would limit each screening to 30 cars. We already have the operational plan that was reviewed by the fire chief when we used the same lot location to run a seasonal pop-up drive-in back in 2021. Given approval to proceed from this commission, we would review that plan with the Fire Department and revise if necessary.

Nelson Civic Theatre Society is excited to be finally getting started on our renovation project at The Civic Theatre, but have actively been looking for solutions to increase our revenue during the construction project to keep staff and operations floating while we continue to solely operate out of our 21-seat capacity microcinema - The Shoebox Theatre.

The solution we've come up with is, another temporary drive-in from the beginning of June to the end of September where instead of individual tickets, we sell 100 unlimited and transferable passes at \$500 each. A block of neighbours, small businesses, sports team etc. can purchase a pass that can be shared from week to week over the 17-week season. Only 1 car can come per pass at a time, but if can be accommodated the pass can be used for more than one-night in the week run and the car can be fully loaded each time.

We are only going to run the drive-in if we can sell the 100 passes by the end of May, but we need to have locked down the operational logistics to mount and begin operating the pop-up drive-in as soon as possible early June.

We have already communicated with The City of Nelson on the curling rink side of things, and currently have our projection system on a stand stored in the lobby of the curling rink. We would create a base on wheels that would allow us to set-up and strike it each night. As we can only operate at sundown, we would only be present in the lot from around 8pm - midnight each day.

We understand there is going to be work done on the ice plant for the NDCC ice rink, but I don't think we should impact each other as we would be blocking off that side road between NDCC and the old Civic Ice rink for screenings anyway and we would only be operating later evening after sundown.

### Decribe how this topic is relevant to RDCK jurisdiction or business:

This drive-in provides a fabulous local family entertainment outing for the Summer season for RDCK residents.

The success of this drive-in, helps keep the organization healthy while we renovate The Civic Theatre to serve the entire RDCK far into the future.

Thanks so much for your time.



# Commission Report – For Information

May 27, 2026

## NDCC OPERATIONS QUARTERLY REPORT

**Author:** Anne Gillender, Facility Manager - NDCC  
**File Reference:** 01-0520-50-NDCC  
**Electoral Area/Municipality:** City of Nelson, Area F and Defined Area E  
**Services Impacted** Nelson and District Community Facilities, Recreation, and Leisure Services -S226

### 1.0 PURPOSE OF REPORT

The purpose of this report is to provide an update on the various service areas within Nelson District Community Complex (NDCC).

### 2.0 BACKGROUND AND UPDATE

#### General Maintenance

Glycol leak repair to rooftop unit RTU#5

- The main air handler had a glycol leak and so the pool was closed on March 31<sup>st</sup> while the work was completed to repair the leak.

Elevator repairs

- Repairs to the elevator are ongoing. We are challenged with having to replace parts that may or may not be on warranty. The service technician has advised us that we should be looking at replacing the elevator 2027

Refrigeration Plant Update

- The work has caused minor service disruption for dry floor programs due to logistical needs
- The contractor is preparing to close Lake Street alleyway to accommodate work. Laneway will be closed until July 31.

#### Staffing Update

NDCC Aquatics staffing currently sits at approximately 85% of 2019 staffing levels. Staff availability remains variable at this time, and recruitment efforts are ongoing to ensure operational demands continue to be met.

Type	2019	2023 - July	2024 - April	2026 Q1
Full-time	4	4	4 (1)	3
Part-time	28	24	24	24
Leaders/Supervisors	13	9	11 (1)	9
Lifeguards	19	19	18	18
Total Aquatic Staff	32	28	27 (1)	27

- Due to unforeseen resignations, there is currently a shortage of lifeguard/supervisors.
- Ongoing recruitment efforts continue, along with a focus on leadership development of existing staff to strengthen supervisor capacity and support service continuity.
- We have Aquatic leadership interviews scheduled in the next coming weeks

Successful recruitment for an Assistant Manager has been completed. Nia Contini, previously part of the Regional Programming team was the successful candidate. Her transition will start June 1 and we aim to have her in this position fully by mid-June.

#### Current Job Postings

- Customer Service Representative 1
- Group Fitness/Yoga and Aquafit Instructor
- Lifeguard & Swim Instructor
- Fitness Technician

#### Other Information

West Kootenay Junior Lacrosse is hosting their first tournament here May 22-24. Fortis BC sponsored a free swim May 23 from 6:00pm-8:00pm.

### 3.0 NEXT STEPS AND TIMELINE




Gyro is scheduled to open at the beginning of July. The operation runs 7 days a week 1:00pm-6:30pm. The Paddle Rental Centre hours of operation are 12:00pm -7pm Wednesday to Sunday. Summer camp recruitment is wrapping up. This year we have moved locations and the majority of camps will be held at the Christian School on the North Shore. A few camps will be held in Taghum and Lion’s Park.

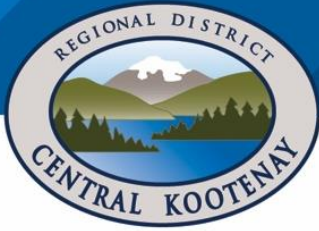
Respectfully submitted,



Anne Gillender – Nelson & District Community Complex Facility Manager

#### CONCURRENCE

Craig Stanley – Regional Manager of Operations & Asset Management   
 Kristi Calder – Regional Manager of Recreation & Client Services   
 Trisha Davison – General Manager of Community Services 



# Commission Report – For Information

May 27, 2026

## Nelson & District Quarterly Programming Update

<b>Author:</b>	Tia Wayling, Regional Programming Manager
<b>File Reference:</b>	0520-50-NEL Nelson and District Rec Commission
<b>Electoral Area/Municipality:</b>	City of Nelson, Area F and Defined Area E
<b>Services Impacted</b>	S226

### 1.0 PURPOSE OF REPORT

The purpose is to provide an overview of Winter (January to March) 2026 programming with year-to-date statistics for Nelson & District (S226).

### 2.0 BACKGROUND AND UPDATE

#### Programming Overview & Financials

Overall, programming budgets are tracking as planned and remain consistent with 2025. The charts below illustrate the total budgeted amounts for each program area (shown in dark shading), alongside the portion of the budget expended to date (shown in lighter shading). A significant portion of the recreation budget is typically spent in the summer months to support camp programming.

#### Recreation

Youth Recreation programs have seen an overall boost in registrations this Winter filling classes to 67% capacity in comparison to 58% in 2025 with shorter, one-session commitments, as opposed to multi-session classes. The introduction of themed program content has improved registration numbers; in contrast, general Pro-D Day Camps without a theme were cancelled due to a lack of registrations.

#### Arena

Arena hockey programs continue to see high numbers averaging 20 players per session. Public Skate attendance also remains popular, including themed Glow Skates, which reached maximum capacities of 90-100 skaters

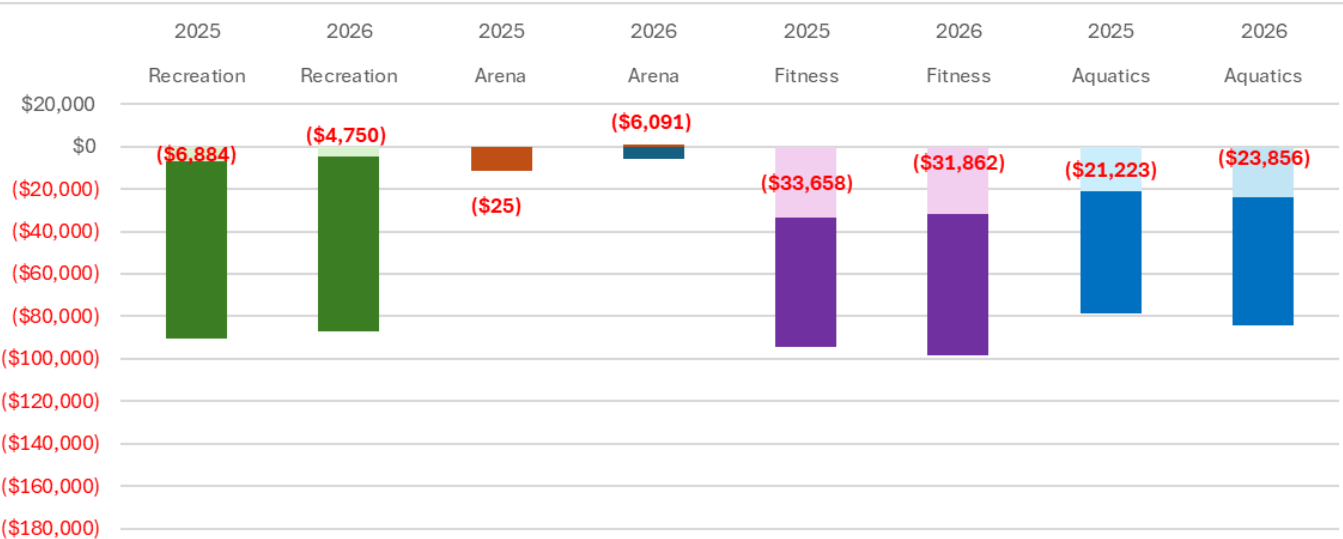
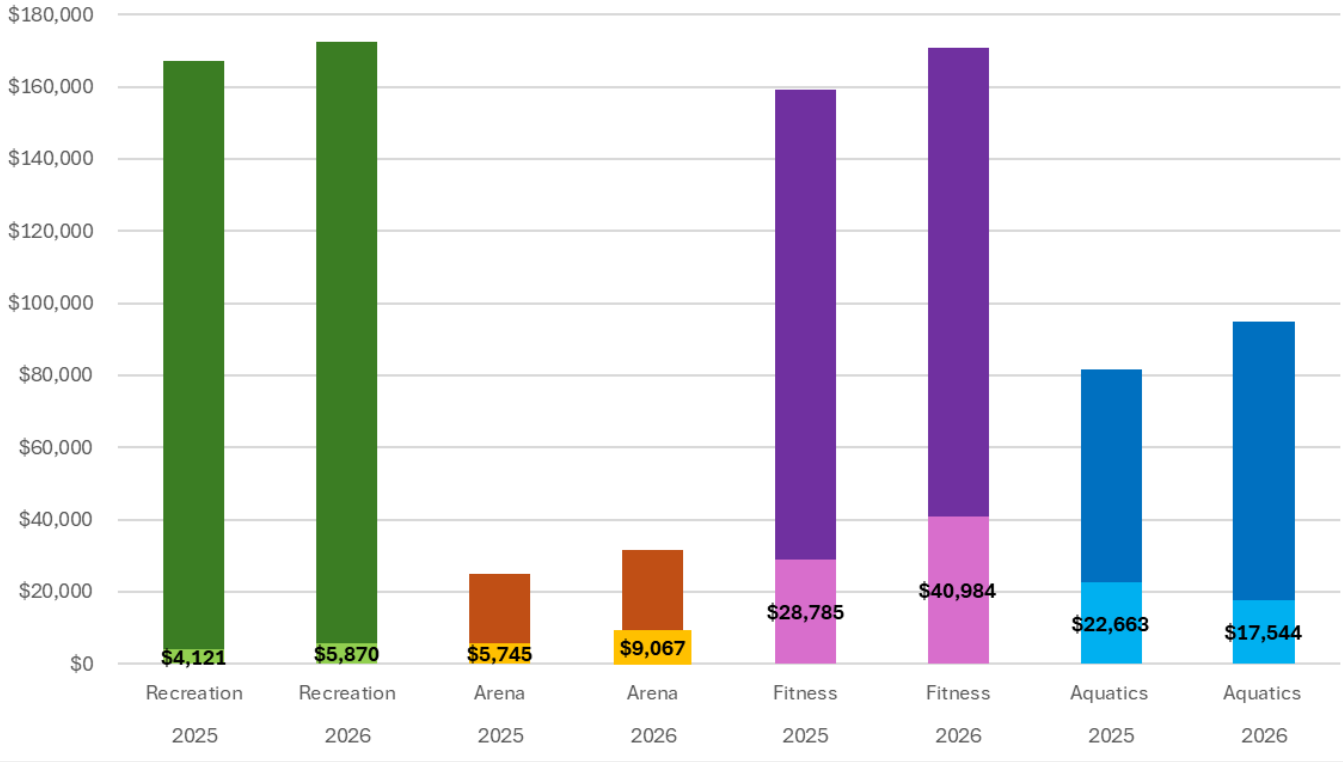
#### Fitness

Fitness class attendance has remained consistent compared to Winter 2025 averaging 11 participants per class.

#### Aquatics

The NDCC delivered swim lessons to 262 children this winter, up from 242 in 2025. Of these participants, 82 were new to the program or had not participated in swim lessons since 2023, compared to 91 in the previous year.

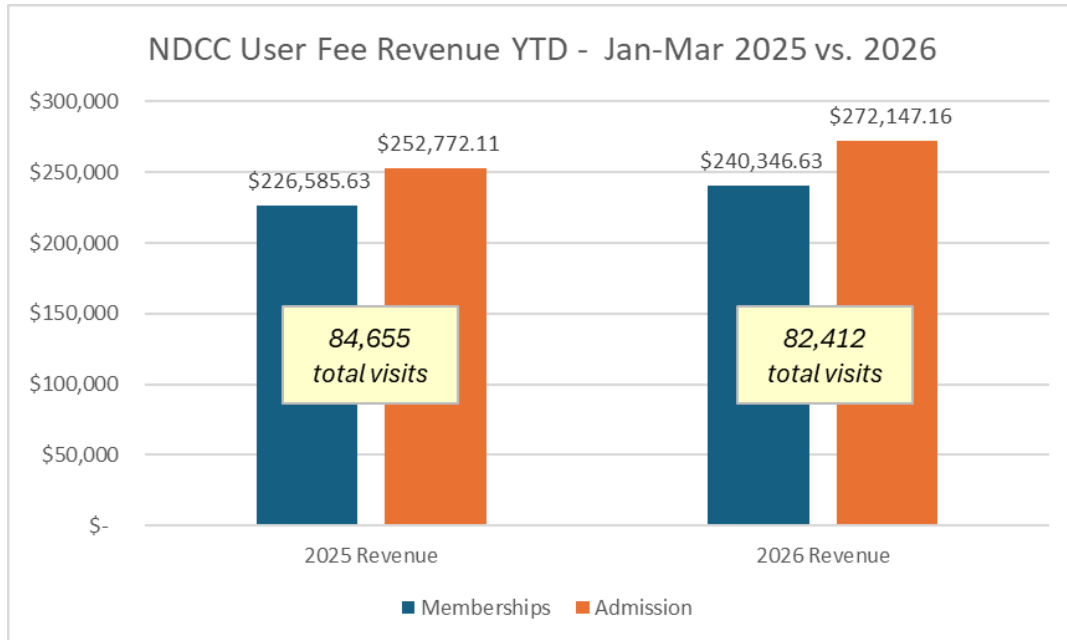
**NDCC Programming Expenses: Actuals vs. Budgeted**  
Jan-Mar 2025 - 2026



**NDCC Programming Revenue: Actuals vs. Budgeted**  
Jan-Mar 2025 - 2026

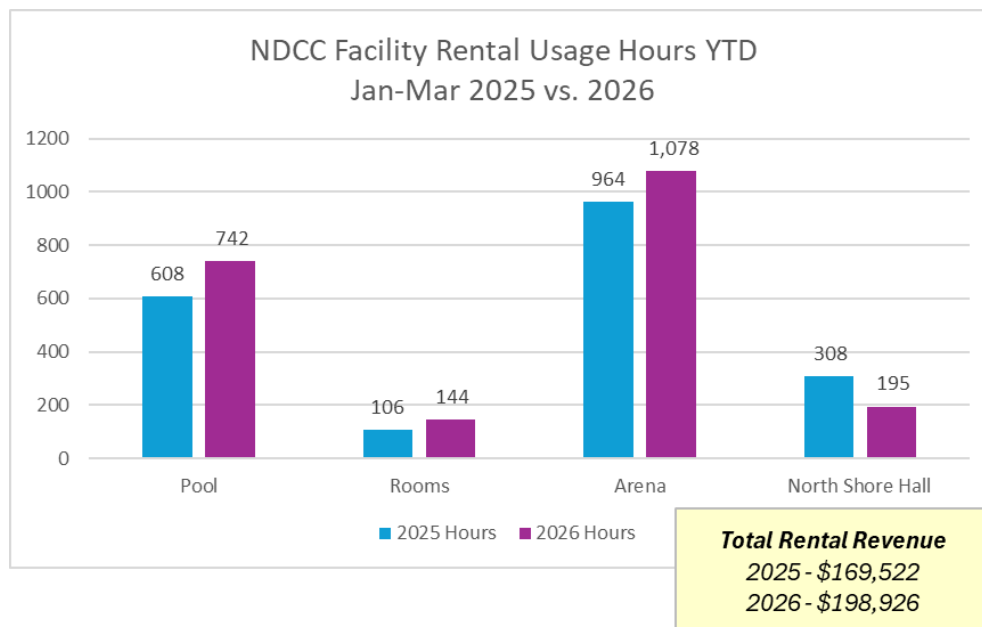
### User Fees

While revenue has increased due to fee adjustments, total visits to the NDCC are down 2.6% compared to 2026. Visit counts include both paid admissions and membership pass scans. This decline is largely driven by a reduction in membership scans, with paid admission numbers remaining consistent with 2025.



### Facility Rentals

Year-to-date facility rental usage (Jan-Mar) is up in most areas in 2026 compared to 2025, indicating stronger demand for rentals overall.



### 3.0 NEXT STEPS AND TIMELINE

Moving through 2026, staff will continue with the following work:


- Monitor user fee revenue and facility visit trends, with particular attention to changes in membership usage patterns
- Continue prioritizing themed program formats in recreation youth programs


Respectfully submitted,



Tia Wayling – Regional Programming Manager

### CONCURRENCE

Regional Manager, Operations & Asset Management – Craig Stanley 

Regional Manager, Recreation & Client Services – Kristi Calder 



# Commission Report – For Information

May 27, 2026

## NDCC Pool - Summer Hours of Operation

**Author:** Tia Wayling, Regional Programming Manager  
**File Reference:** 0520-50-NEL Nelson and District Rec Commission  
**Electoral Area/Municipality:** City of Nelson, Area F and Defined Area E  
**Services Impacted** S226

### 1.0 PURPOSE OF REPORT

The purpose of this report is to inform the Commission of a minor operational adjustment to the Nelson & District Community Complex (NDCC) pool summer hours of operation for July–August 2026. The adjustment reflects observed attendance trends and improves clarity for patrons while maintaining the same total weekly service hours as in Summer 2025.

### 2.0 BACKGROUND AND UPDATE

As part of standard seasonal practice, NDCC pool hours are adjusted during the summer months to align service delivery with demand and available budget. Summer operating hours in 2024 and 2025 were set at 80 hours per week, reduced from regular season service levels.

Attendance tracking and operational experience have demonstrated:

- Higher participation on Saturday mornings
- Lower usage on early Sunday mornings
- Public confusion related to a 45-minute start-time increment on Saturdays

For Summer 2026, total operating hours remain unchanged from Summer 2025. The only adjustment is a redistribution of 15 minutes, moving time from Sunday to Saturday to better align with user demand and simplify the schedule.

#### Summary of Hours Adjustment

Year	Saturday	Sunday
<b>2026 (Proposed)</b>	10:30am – 5:00pm	11:00am – 5:00pm
<b>2025</b>	10:45am – 5:00pm	10:45am – 5:00pm

There is no increase to service levels, staffing, or budget associated with this change. Community Services leadership confirms that this adjustment is operational in nature and consistent with previous seasonal practices when total service hours remain unchanged.

### 3.0 NEXT STEPS AND TIMELINE

The adjusted hours are proposed to take effect in July 2026, following information sharing with the Commission at the April meeting. Attendance and operational impacts will be monitored throughout the summer season, with a follow-up information report to be provided in Fall 2026, if desired.


Respectfully submitted,



Tia Wayling – Regional Programming Manager

**CONCURRENCE**

Regional Manager, Recreation & Client Services – Kristi Calder 

Regional Manager, Operations & Asset Management – Craig Stanley 



# Committee Report – For Information

May 27, 2026

## Recreation Campus Capital Funding Service: Process & Impact

<b>Author:</b>	Trisha Davison, General Manager of Community Services
<b>File Reference:</b>	01-0520-50
<b>Electoral Area/Municipality:</b>	CITY OF NELSON, ELECTORAL AREA F, DEFINED AREA E
<b>Services Impacted</b>	S224

### 1.0 PURPOSE OF REPORT

To provide the Commission with information related to the process required to establish a service (or amend an existing service) to fund capital improvements on the Nelson Recreation Campus and provide details on the implications and impacts of implementing such a funding mechanism.

### 2.0 BACKGROUND AND UPDATE

At the January 28, 2026 Recreation 5 Commission meeting the following motion was passed:

*The Commission Direct Staff to bring back to the next Nelson & District Recreation Commission No. 5 meeting a report that outlines the process and the impact of creating a Service to Fund Capital Improvements on the Recreation Campus.*

The Recreation Campus includes assets owned by both The City of Nelson, and The Regional District of Central Kootenay (RDCK). Capital renewal and replacement needs for these assets are increasing primarily due to aging infrastructure and service level expectations by the public. Currently, funding for capital improvements may be:

- Done on an as needed basis
- Limited by ongoing taxation required for debenture payments, including interest charges for Service S226
- Limited by lack of capital reserves in Service S226
- Aim to be driven by 5 year capital plans
- Managed independently by the two organizations based on which organization owns the asset
- Grant-dependent or driven by opportunistic funding

The Commission has expressed interest in exploring a dedicated service to provide a stable, predictable funding stream for capital improvements.

#### Review of the Existing Establishment Bylaw

The first step in the process would be to review the service establishment bylaw, that being the Nelson & District Community Facilities, Recreation and Leisure Service (Bylaw No. 1623, as amended by Bylaw No. 2865) to

determine what it is permitted to fund. Bylaw 2865, was adopted in 2022 as the culmination of a formal service review process that sought to better define the scope of the service and the facilities that could be funded. This bylaw also anticipated that facilities could be added to the service over time, and outlines a process for this to occur.

**What it says:** The current bylaw (Section 1) already provides broad authority for capital-related activities, including:

- Acquisition, construction, renovation, and expansion of recreation facilities
- Funding for facilities and infrastructure
- Acquisition of interests in City of Nelson-owned properties for capital purposes
- Asset management planning, including:
  - Upgrading
  - Renewal
  - Replacement of assets

Further, in Schedule B the bylaw also acknowledges the shared ownership model between City of Nelson owned assets and RDCK owned assets with varying capital responsibilities. The existing service already legally supports capital improvements across the Recreation Campus, including mixed ownership assets. Note: in Schedule B: “Civic Arena”, “Capital” column, “(refrigeration)” refers to the existing refrigeration plant at the NDCC and the district energy connection providing cooling capacity to the Nelson Civic Arena. This does not indicate that the RDCK is responsible for new or enhanced refrigeration equipment at the Nelson Civic Arena.

**What issues need consideration:**

While the authority to fund different assets on the Recreation Campus, there are still other factors that need consideration.

- **Funding Capacity** – does the current maximum requisition limit allow the funding room to support the infrastructure need? Should a dedicated capital reserve funding amount be established that is built into the annual budget?
  - *Currently the maximum requisition amount for S224 is \$9,812,410.*
- **Cost Allocation** – Schedule B show mixed responsibilities between the RDCK and the City of Nelson. Some are City owned assets, some are RDCK owned assets and some are mixed. This can create ambiguity on who pays for what amenity and whether regional district taxpayers fund City owned assets.

**Options**

There are potentially three options for consideration:

- **Option 1: Amend the Existing Bylaw**
  - Maximum requisition amount change – would require a bylaw amendment and depending on the degree of change could trigger an elector approval process.
  - Add additional facilities to bylaw Schedule B
  - Establish a Capital reserve – could occur within the existing service and would not trigger a bylaw change is the requisition can cover the desired contribution.
  - Clarify capital cost-sharing – would require developing agreements with the City of Nelson

Advantage: Builds on the existing bylaw framework and approvals are likely to be less complex than establishing a new service.

- **Option 2: Create a New Capital Service**

- This would be a standalone service dedicated to capital improvements and major infrastructure upgrades
- Key features include a separate budget and requisition, would create clear transparency for taxpayers, and the maximum requisition would be defined in the bylaw.
- Challenges:
  - May be confusing if the distinction between S226 and the new bylaw are not really clearly laid out due to potential overlapping powers.
  - Would require elector approval

Option 2 could make sense if the Commission wants full transparency and separation and/or if funding levels need to increase significantly.

- **Option 3: Municipal Contribution Agreement**

- A formal agreement between the City and Regional District to contribute to a shared capital reserve
- Is more flexible than a formal bylaw
- Can be implemented without a new service being established (depending on structure) but may require a bylaw amendment
- Challenges are this process is less transparent to taxpayers and may not provide long-term funding certainty

This option still requires budgetary commitment and approval that would need to come from requisition.

**Process Details**

Time	Amending an Existing Service
60 days	<p><b>Options Analysis</b></p> <ol style="list-style-type: none"> <li>1. What facilities are included?</li> <li>2. How are costs apportioned?</li> <li>3. How do capital plans inform costs?</li> <li>4. Will this involve borrowing?</li> <li>5. Changes to governance?</li> </ol> <p><b>Outcome: Board directs preferred options</b></p>
15 days	<p><b>Ministry of Housing and Municipal Affairs Engagement (MoHMA)</b></p> <p>Staff will engage with MoHMA and seek direction as to whether to proceed with a bylaw amendment or a service establishment bylaw based on best practices and the Inspectors guidance regarding the limitations of existing services.</p>

<b>60 days</b>	<b>Service Case Analysis</b> As directed by the Board based on the Options Analysis <b>Outcome: Board directs bylaw amendment development</b>
<b>30 days</b>	<b>Bylaw Amendment Development</b> Bylaw parameters identified in the SCA are incorporated into an amending or service establishment bylaw. <b>Outcome: Board gives 3 readings of bylaw</b>
<b>75 days</b>	<b>Statutory Approval</b> Review by the Local Government Inspector <b>Outcome: Statutory Approval</b>
<b>45 to 80 days</b>	<b>Elector Approval</b> Method of approval is dependant on the proposed amendments Alternative Approval - 45 days Assent Vote - 80 days <b>Outcome: Elector Approval</b>
<b>30 days</b>	<b>Adoption of the Bylaw</b> Board adopts amending bylaw and service changes are implemented
<b>Total Time</b>	<b>315 to 350 days based on whether an AAP or Assent Vote is used for Elector Approval and the time required to achieve statutory approval</b>

Given the scope of the proposed project there would be little difference in the timelines required for approval when comparing a bylaw amendment to a service establishment bylaw. Because either option will require statutory approval it may best serve the Committee to seek and adhere to the Local Government Inspectors opinion on the matter.

The selection of elector approval options, Assent or Alternative Approval Process, must be informed by criteria included in the proposed service establishment or amending bylaw. The Committee will not have access to that information until a Service Case Analysis is complete. Of particular significance would be the maximum annual allowable requisition amount. The Committee may choose to base the proposed method of elector approval on the criteria established in the Service Case Analysis and the recommendation of the Local Government Inspector.

### Key Impacts

Summary of impacts can be broken down into the following categories:

- Financial – Process could create an ability to systematically fund lifecycle replacement of assets. There is an anticipated tax increases depending on the funding target. Would create stable funding for long-term asset management.
- Governance – the existing bylaw already permits funding of City owned assets via an RDCK service. Clear agreements would be needed to avoid perceived subsidy issues and misalignment of control versus funding. There is potential complexity due to shared asset ownership.

- Operational – shift from reactive to asset management-driven capital planning which would better support long term infrastructure sustainability.
- Public – greater transparency if a separate service is created. There is sensitivity to tax increases in particular if it is for an asset that has historically been the responsibility of a different jurisdiction.
- Risk – determining an appropriate path to manage major infrastructure should be a priority. Delays in appropriate managing and funding asset renewal can create higher costs long term. Misalignment between funding contributors and asset ownership could create governance challenges

### **Governance Implications**

While the Commission’s composition provides a voting majority to City of Nelson representatives, its role is advisory and does not confer unilateral decision-making authority over service establishment, funding, or bylaw amendments. Any path forward to create or expand a capital funding mechanism must ultimately be approved by the RDCK Board and likely the Inspector of Municipalities through formal processes such as director consent, alternative approval process, or referendum.

While a majority Commission vote can influence direction, successful implementation will require alignment among all participating jurisdictions, particularly given the shared ownership and mixed capital responsibilities for assets within the Recreation Campus.

Currently, the City and the RDCK have different approaches to asset management. The principals and practices of sound asset management need to be understood and accepted and implemented in a common way to ensure that all assets are leveraged equally.

### **Summary**

The existing Nelson & District Community Facility, Recreation and Leisure Service already provides the legislative authority to fund capital improvement across the Recreation Campus, including both RDCK and City-owned assets.

As such, the primary considerations are not the creation of a new service, but rather:

- The adequacy of current funding levels
- The clarity of capital cost-sharing arrangements
- The desirability of establishing a more transparent and dedicated funding mechanism

## **3.0 NEXT STEPS AND TIMELINE**

Possible next steps for Commission to consider include:

1. Determine if there is agreement on moving towards an approach to fund assets on the campus differently than is done today.
2. If there is a desire to move forward, Commission may wish to provide direction to staff on which option is preferred.
3. Provide more detail on the existing establishment bylaw.


Respectfully submitted,




Trisha Davison, General Manager of Community Services

## CONCURRENCE

Senior Manager of Corporate Administration - Mike Morrison – Digitally Approved

Regional Manager of Operations & Asset Management – Craig Stanley - 

Regional Manager of Recreation & Client Services – Kristi Calder 

Appendix: Nelson District Community Facilities, Recreation, and Leisure Service Establishment Bylaw 2865

## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# Bylaw No. 2865

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A Bylaw to amend Nelson and District Community Facilities, Recreation, and Leisure Service Establishment Bylaw No. 1623, 2003 to update the service requirements.

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WHEREAS the Board of the Regional District of Central Kootenay (RDCK) has enacted *Nelson and District Community Facilities, Recreation, and Leisure Service Establishment Bylaw No. 1623, 2003* for the purpose of providing recreational and leisure programming services, and the maintenance and operations of community facilities used for recreation;

AND WHEREAS it is deemed appropriate to amend Bylaw No. 1623 to refine the scope of the service to incorporate asset management for existing assets;

AND WHEREAS pursuant to the *Local Government Act*, participating area approval has been given by the Directors for the City of Nelson and Electoral Areas E and F;

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

1 Section 6 be deleted in its entirety and replaced with the following:

- 6 (1) The service hereby established includes but is not limited to the following powers and authorities:
- (a) To own, lease, operate or provide ongoing funding for the facilities listed in Schedule B of this bylaw;
  - (b) To acquire or develop new community facilities and amenities for recreational and leisure purposes, including but not limited to the acquisition, construction, renovation, or expansion of facilities such as, swimming pools, multi purpose arenas, and fitness areas, subject to the requirements of section 6 (2) of this bylaw;
  - (c) To acquire all such real property, easements, rights-of-way, licenses, rights or authorities as may be requisite or desirable for or in connection with the construction, renovation and expansion of community and recreation facilities within the Nelson & District Community Facilities, Recreation and Leisure Service Area;
  - (d) The acquisition of property authorized by section 6 (1)(c) of this bylaw shall include, but is not limited to, the acquisition of an interest in properties owned by the City of Nelson to facilitate the construction, renovation or expansion of community, recreation and leisure facilities;
  - (e) To provide recreational and leisure programming services;

(f) To provide effective stewardship of the RDCK-owned facilities listed in Schedule B by proactively planning for the costs of upgrading, maintaining, renewing or replacing assets, as identified in asset management plans.

(2) A proposed facility addition to Schedule B must complete a project development process prior to a bylaw amendment coming forward for RDCK Board consideration that includes but is not limited to:

- Feasibility Study;
- Community Engagement;
- Strategic and Tactical Planning; and
- Utilizing asset acquisition screening tools.

2 Schedule B is hereby included within this bylaw as attached

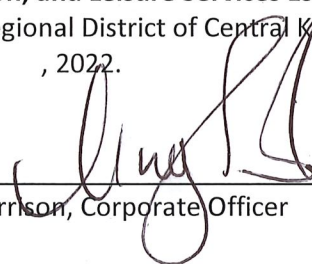
3 This Bylaw may be cited as **“Nelson & District Community Facilities, Recreation, and Leisure Services Establishment Amendment Bylaw No. 2865, 2022.”**

READ A FIRST TIME this 22<sup>nd</sup> day of September, 2022.

READ A SECOND TIME this 22<sup>nd</sup> day of September, 2022.

READ A THIRD TIME this 22<sup>nd</sup> day of September, 2022.

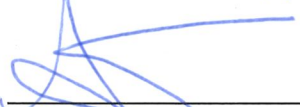
I hereby certify that this is a true and correct copy of the **Nelson & District Community Facilities, Recreation, and Leisure Services Establishment Amendment Bylaw No. 2865, 2022** as read a third time by the Regional District of Central Kootenay Board on the 22<sup>nd</sup> day of September, 2022.


  
\_\_\_\_\_  
Mike Morrison, Corporate Officer

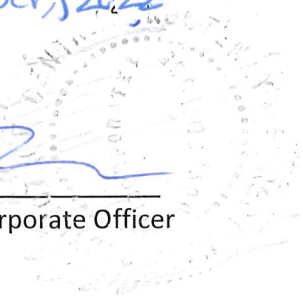
ASSENT RECEIVED as per the *Local Government Act – Consent on behalf of participating area.*

APPROVED by the Inspector of Municipalities on the 19<sup>th</sup> day of December, 2022

ADOPTED this 19<sup>th</sup> day of January, 2022.

  
\_\_\_\_\_  
Aimee Watson, Board Chair

  
\_\_\_\_\_  
Mike Morrison, Corporate Officer



# SCHEDULE B

Amendment to Bylaw No. 1623, 2003

## Facilities/Services included in the Nelson and Area Recreation Facilities Service (S226)

The following table identifies the operational relationship between the Regional District of Central Kootenay (RDCK) and the City of Nelson as of August 2022.

<b>FACILITY/BUILDING</b>	<b>OWNERSHIP</b>	<b>MANAGEMENT RELATIONSHIP</b>	<b>OPERATIONS</b>	<b>CAPITAL</b>
Civic Arena	City of Nelson	City of Nelson – RDCK Agreement	City of Nelson/RDCK	City of Nelson/RDCK (refrigeration)
Civic Centre Blue Room	City of Nelson	City of Nelson	City of Nelson	City of Nelson
Gyro Park	City of Nelson	City of Nelson – RDCK Agreement	City of Nelson/RDCK	City of Nelson
Lakeside Washrooms/ Paddle Rental Centre	City of Nelson	City of Nelson – RDCK Agreement	City of Nelson/RDCK	City of Nelson
Nelson & District Community Complex	RDCK	RDCK	RDCK	RDCK (S226)
North Shore Hall	RDCK	RDCK	RDCK (S211)	RDCK (S211)
<b>PARKS/TRAILS</b>	<b>OWNERSHIP</b>	<b>MANAGEMENT RELATIONSHIP</b>	<b>OPERATIONS</b>	<b>CAPITAL</b>
Lakeside Park (Rotary Lakeside Park)	City of Nelson	City of Nelson – Contribution RDCK (S202)	City of Nelson	City of Nelson
Lakeside Park Playing Fields	City of Nelson	City of Nelson – Contribution RDCK (S202)	City of Nelson	City of Nelson
Lion’s Park	City of Nelson	City of Nelson	City of Nelson	City of Nelson
Queen Elizabeth Park	City of Nelson	City of Nelson – Contribution RDCK (S226)	City of Nelson	City of Nelson



PO Box 422  
Nelson, BC  
V1L 5R2

February 17th, 2026

Dear Members of the RDCK Rec 5 Commission,

The Nelson and District Arts Council would like to propose a mural on the RDCK Community Complex in 2026. This wall would host a mural created by local artists Bryn Stevenson and Coleman Webb.

### **Artist Information**

#### Brynn Stevenson Bio:

*“Bryn Stevenson is an artist, mentor, muralist and influential mountainscape painter. The high alpine meadows and peaks of the Columbia Mountains humbly vibrate and radiate peace, a beautiful part of earth to reside in. Using a knife, brush, paint, and intuition, I am determined to capture the magnificence of the mountains, their energy, and the light which illuminates this vast environment. Each image is one I have experienced personally. Hiking the local mountains continually strengthens the connection I have with my surroundings and I find this is echoed as I paint. It is important to translate the atmosphere of these encounters within my practice and I work to amplify and reveal their true majesty.”*

#### Coleman Webb Bio:

*“Coleman Webb was born in Vancouver in 1982. He developed a strong desire to paint and create artwork during his adolescence. It was during this time that he developed an affinity for graffiti art and hip-hop culture. Through lots of practice, experimentation and determination, Coleman began to emerge as a dedicated graffiti artist. He was drawn to the art form because of its intricate means of application and its rebellious nature. Ideas around freedom of expression and creating works that were visually exciting were in the forefront of his mind. The occupation of public space with something bright and colourful, executed under the cloak of night, was tangible and he worked hard to excite his viewers.”*

### **Previous Works**



Soaring Deep Youth Mural, Bryn Stevenson and Coleman Webb, Nelson 2021



Nelson Youth Center, Coleman Webb, Nelson 2018



Impeccable Mt. Prestley, Bryn Stevenson, Nelson 2023

**Site Documentation (Before)**

The proposed mural would cover the wall pictured below:



Wall dimensions = 12 ft 7.5 in × 12 ft 3 in

## Design Concept

This mural would reflect the quiet, everyday ways hockey and the outdoors bring the Nelson community together. Set at the Nelson & District Community Complex, it would draw from shared experiences of movement, teamwork, and time spent outdoors, especially for young people finding their place through sport and recreation. The imagery would speak to connection, honouring the moments of learning, resilience, and joy that happen on ice, in nature, and alongside one another. As a gathering place for families and youth, the NDCC becomes a backdrop for community pride, and the values that shape belonging in Nelson, making it a perfect location for a mural like this.



## Project Plan

- The project ideally will be completed in June of 2026. A Development Permit will be secured by NDAC. The project will take up to 14 days to complete including surface preparation.
- The surface will be pressure-washed. A white acrylic based primer coat will be applied to the entire wall to ensure continuity. Beauti-Tone acrylic paint will be used along with Loop Brand Spray. A Sherwin Williams anti-graffiti/UV protective coating will be applied as well.

- The artists working will be using respirators as needed and following WCB protocol.
- The Nelson and District Art Council holds the liability insurance policy with the City of Nelson named as additionally insured, as well as Worksafe coverage for the artist.
- With proper maintenance the mural's lifespan can be over 20 years. NDAC is committed to maintaining the piece with the support of the artist on an annual basis, or when notified of any issues with graffiti.
- NDAC holds 10 year contracts with the building owners and artists. After ten years have passed the building owner has the option to have a new mural created ( building owner funding may be required) or to keep their existing mural and assume repair costs.
- Building owners have the right to decommission the murals in advance of the 10 year agreement, pending they provide appropriate notice to the arts council and artist.

We thank the Rec 5 Commission for its consideration and are available at your convenience for further discussion.

Thank you,

A handwritten signature in black ink, appearing to read 'Sydney Black', written in a cursive style.

Sydney Black  
Executive Director, Nelson & District Arts Council



Dear Nelson City Council and Evaluation Selection Committee,

I'm writing in my capacity as Chair of Recreation Commission No. 5 to respond to the City's RFP for the Civic Centre Studio space at 719 Vernon Street.

I want to be upfront about why this is coming from me directly rather than as a formal commission submission. The RFP window, from the open house on March 18 to the deadline on April 5, fell entirely between scheduled commission meetings. The Commission has not had the opportunity to formally consider this application, and so the RDCK is not in a position to submit a complete proposal by the deadline.

Recreation Commission No. 5 is a body of the Regional District of Central Kootenay and one of the longest-standing collaborative arrangements between the City and the RDCK. It is the primary body through which recreation services are planned, operated and delivered to residents of the City of Nelson, Electoral Area F and defined Area E. The Commission operates on a not-for-profit basis in partnership with the City of Nelson, the RDCK, and a range of community organizations. Our current programming includes operation of the Civic Arena and the Fields, and a full schedule of youth and community recreation programs.

The Commission and the City have an existing operating agreement to allocate, book and program the Civic Arena. Separately, the RDCK historically holds bookings in the Civic Centre Studio for youth summer camps and recreational programming. Both reflect an established working relationship that is directly relevant to how this space could continue to be managed as a shared use facility. Whatever the outcome of this RFP, I would ask that the City consult with the RDCK to ensure those existing bookings and ongoing programming can continue under any new lease arrangement.

I am writing to ask that Nelson City Council consider extending the submission deadline to the end of September 2026, allowing RDCK staff and the Commission to properly evaluate and respond to the RFP. That additional time would allow both parties to assess the costs and operational expectations involved, explore how a recreation contribution under the Nelson Hydro boundary expansion agreement could be structured, and determine the highest and best use of the space as a shared use facility.

This request is consistent with Nelson's 2025 Official Community Plan, which supports the City working with the Regional District on recreational facilities and programming, explicitly encourages the shared use of community spaces, and calls for partnerships to increase programming in City-owned spaces.

The question of whether to extend this process rests with Council. This letter is intended to put the opportunity on the record and to signal that the RDCK is a willing partner in finding the best long-term shared use outcome for this space.

Keith Page Chair, Recreation Commission No. 5