



REGIONAL DISTRICT OF CENTRAL KOOTENAY

NELSON & DISTRICT RECREATION COMMISSION NO. 5 OPEN MEETING MINUTES

10:30a.m.
January 28, 2026

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

COMMISSION/COMMITTEE MEMBERS

Commissioner K. Page	City of Nelson- Chair
Commissioner K. Tait	City of Nelson
Commissioner J. Morrison	City of Nelson
Commissioner C. Graham	Area E
Commissioner T. Newell	Electoral Area F

STAFF

Joe Chirico	General Manger – Community Services
Trisha Davison	Regional Manager of Recreation and Client Services
Craig Stanley	Regional Manager of Operations and Asset Management
Tia Wayling	Regional Programming Manager
Ryan Ricalton	Nelson & District Community Complex Facility Manager
Alana Jenkins	Meeting Coordinator

5 out of 5 voting Commission members were present – quorum was met.

1. CALL TO ORDER

Joe Chirico, General Manager of Community Services called the meeting to order at 11:25 a.m.

2. ELECTION OF CHAIR

CALL FOR NOMINATIONS (3 Times)

Joe Chirico, General Manager of Community Services called for nominations a first time.
Commissioner Newell nominated Commissioner Page – Commissioner Page accepted.

Joe Chirico called for nominations a second time.

Commissioner Morrison nominated Commissioner Tate – Commissioner Tate declined.

Joe Chirico called for nominations a third time.

DECLARATION OF ELECTED OR ACCLAIMED CHAIR

Joe Chirico, General Manager of Community Services ratifies the appointed Commissioner Page as Chair of the Nelson & District Recreation Commission No. 5 for 2026.

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

4. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the January 28, 2026 Nelson & District Recreation Commission No. 5 meeting, be adopted as circulated.

Carried

5. RECEIPT OF MINUTES

The November 26, 2025 Nelson & District Recreation Commission No. 5 minutes, have been received.

6. DELEGATE

There is no Delegate scheduled for this Commission meeting.

7. STAFF REPORTS

7.1 Nelson & District Community Complex Quarterly Report

The Commission Report dated January 28, 2026 from Ryan Ricalton, NDCC Facility Manager, re: Nelson & District Community Complex Quarterly Report, has been received.

Ryan Ricalton, NDCC Facility Manager reviewed the report and answered questions from the Commission regarding lightbulbs in the Civic Arena sign and how staffing shortages are reflected in the budget.

7.2 Nelson & District Annual Programming Update

The Commission Report dated January 28, 2026 from Tia Wayling, Regional Programming Manager re: Nelson & District Annual Programming Update, has been received.

Tia Wayling, Regional Programming Manager provided an overview of 2025 service delivery. Staffing levels and space constraints were biggest challenges. Provided overview of the aquatics, fitness, and recreation services attendance and financials. Reviewed next steps and timelines. The Commission asked questions to confirm their understanding of the Programming Financials reported.

7.3 Installation of Storage/Training Building (Shipping Container) at North Shore Hall

The Commission Report dated January 28, 2026 from Ryan Ricalton, Facility Manager re: Installation of Storage/Training Building (Shipping Container) at North Shore Hall, has been received.

Ryan Ricalton, Facility Manager provided background on the reason for the request and answered questions from the Commission regarding existing precedent for this type of agreement.

MOVED and seconded,
AND Resolved that it be recommended to the Board:

That the Board approve the installation of a storage/training building (shipping container) on the property of North Shore Hall by Nelson Search and Rescue (NSAR), subject to building permit approval.

AND FURTHER;

That the board authorize staff to enter lease amendment discussions with NSAR to formalize the placement and use of the structure upon permit approval, pending the negotiations of the terms of the lease.

Carried

7.4 2026 - 2030 Financial Plan

The Commission Report dated January 28, 2026 from Joe Chirico, General Manager of Community Services re: 2026 - 2030 Financial Plan has been received.

7.4.1 2026 Detailed Financial Plan

The Detailed 2026 Financial Plan has been received.

Joe Chirico, General Manager of Community Services reviewed the forecasted budget, including new line items, capital projects, and facility operations. The Commission sought clarification on funding allocations, transfers, debenture interest projections, and pool repair timelines. Discussion also included NDCC parking improvements, the two-hour parking limit, tournament parking considerations, and questions related to skate sharpening costs and staff training and certification budgets.

7.4.2 2026 - 2030 Financial Plan Scenarios

Scenario one and Scenario two of the 2026 - 2030 Financial Plan have been received.

Joe Chirico, General Manger of Community Services reviewed the differences between the scenarios and answered questions regarding the specifics of how items are allocated.

MOVED and seconded,
AND Resolved:

That the Commission Direct staff to include in the draft 2026-2023 Nelson and District Community Complex Budget the option presented in Scenario two to plan for a contribution to reserve of \$50,000 in 2027, \$100,000 in 2028, \$150,000 in 2029 and \$200,000 in 2030.

Carried

8. OLD BUSINESS

8.1 Nelson & District Recreation Commission No. 5 2026 Meeting Dates

Commission to re-visit the Nelson & District Recreation Commission No. 5 2026 Meeting Dates.

- Jan 28, 2026
- Feb 10, 2026 (Special Budget)
- Apr 29, 2026
- May 27, 2026
- Jun 16, 2026
- Jul 29, 2026
- Aug 26, 2026
- Sept 29, 2026
- Nov 25, 2026

MOVED and seconded,
AND Resolved:

That the Nelson & District Recreation Commission No. 5 Meeting Dates for 2026 be scheduled as follows:

- Jan 28, 2026
- Apr 29, 2026
- May 27, 2026
- Jul 29, 2026
- Aug 26, 2026
- Sept 29, 2026
- Nov 25, 2026

Carried

9. NEW BUSINESS

9.1 Potential Service to Fund Capital Improvements on the Recreation Campus

Commission and Staff to discuss the potential Service to fund Capital Improvements on the Recreation Campus based upon the increase identified through the consultation.

The Commission discussed why the service would need to be created and potential alternate options.

MOVED and seconded,
AND Resolved:

The Commission Direct Staff to bring back to the next Nelson & District Recreation Commission No. 5 meeting a report that outlines the process and the impact of creating a Service to Fund Capital Improvements on the Recreation Campus.

Carried

10. PUBLIC TIME

The Chair called for questions from the public and members of the media at 1:43 p.m.

- One member of the public shared appreciation to the Commission for their work on the budget and provided their thoughts on any potential referendum or public consultation.

- A second member of the public asked questions about open staffing positions and the recruitment process.

11. PREVIOUS MEETING ACTION ITEMS

11.1 Nelson & District Recreation Commission No. 5 Action Item List

Commission and Staff to review the Nelson & District Recreation Commission No. 5 Action Item List.

12. NEXT MEETING

The next Nelson & District Recreation Commission No. 5 meeting is scheduled for April 29, 2026 at 10:30 a.m.

13. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Nelson & District Recreation Commission meeting be adjourned at 1:53 p.m.

Carried

Digitally Approved

Keith Page, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. *That the Board approve the installation of a storage/training building (shipping container) on the property of North Shore Hall by Nelson Search and Rescue (NSAR), subject to building permit approval. AND FURTHER; That the board authorize staff to enter lease amendment discussions with NSAR to formalize the placement and use of the structure upon permit approval, pending the negotiations of the terms of the lease.*
2. THAT the Board directs staff to incorporate the following planned contributions to reserve into the 2026-2026 Financial Plan for Nelson & District Recreation Commission No. 5
 1. A contribution of \$50,000 in 2027;
 2. A contribution of \$100,000 in 2028;
 3. A contribution of \$150,000 in 2029; and
 4. A contribution of \$200,000 in 2030.

AND FURTHER;

THAT beginning in 2029 and continuing in 2030, as the debenture principal and interest payments associated with the capital funding of the facility are retired, the equivalent annual amounts previously allocated for those debenture payments be reallocated to either contributions to reserve or capital funding, as appropriate.

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Nelson & District Recreation Commission No. 5 Meetings

1. *That the Nelson & District Recreation Commission No. 5 Meeting Dates for 2026 be scheduled as follows:*
 - *Jan 28, 2026*
 - *Apr 29, 2026*
 - *May 27, 2026*
 - *Jul 29, 2026*
 - *Aug 26, 2026*
 - *Sept 29, 2026*
 - *Nov 25, 2026*
2. *The Commission Direct Staff to bring back to the next Nelson & District Recreation Commission No. 5 meeting a report that outlines the process and the impact of creating a Service to Fund Capital Improvements on the Recreation Campus.*