



REGIONAL DISTRICT OF CENTRAL KOOTENAY

RECREATION COMMISSION NO. 7

OPEN MEETING MINUTES

7:00 p.m.
January 19, 2026

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

COMMISSION MEMBERS

Director H. Cunningham	Area G
Director D. Lockwood	Village of Salmo - Chair
Commissioner M. MacDonald	Village of Salmo
Commissioner I. McInnes	Area G
Commissioner S. Chew	School District No. 8

COMMISSION MEMBERS ABSENT

Commissioner A. Ellis	Village of Salmo
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GUEST

Laura Stavast	Salmo Valley Youth & Community Centre Representative
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STAFF

Joe Chirico	General Manager of Community Services
Trisha Davison	Regional Manager of Recreation & Client Services
Craig Stanley	Regional Manager of Operations and Asset Management
Jenna Chapman	Meeting Coordinator

1. CALL TO ORDER

Joe Chirico, General Manager of Community Services called the meeting to order at 7:03 p.m.

2. ELECTION OF CHAIR

CALL FOR NOMINATIONS (3 Times)

Member MacDonald nominated Director Lockwood

DECLARATION OF ELECTED OR ACCLAIMED CHAIR

Joe Chirico, General Manager of Community Services ratifies the appointed Member Lockwood as Chair of the Recreation Commission No. 7 for 2026.

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

4. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the January 19, 2026, Recreation Commission No. 7 meeting, be adopted as circulated.

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Carried

5. RECEIPT OF MINUTES

The November 17, 2025, Recreation Commission No. 7 minutes, have been received.

6. DELEGATE

6.1 There are no Delegates scheduled for this Commission meeting.

7. STAFF REPORTS

7.1 S230 2026 Draft Financial Plan

The Commission reviewed the preliminary 2026 financial plan for Service S230. Key budget highlights included a 22.4% increase in requisitions, a \$2,000 increase to user fees, and an anticipated operating surplus of \$15,000 from 2025. A 2.5% CPI wage adjustment is incorporated.

Planned repairs and maintenance total several line items, including:

- Pool repairs (\$10,000) and fencing repairs (\$2,000)
- Park tennis courts (\$2,500)
- Fitness area maintenance (\$1,500)

Capital work for the pool is budgeted at \$13,500, covering deck repairs and surge-tank plumbing.

Major equipment purchases include a new Aquatics AED (\$2,400) and replacement pool stairs (\$8,000).

Adjustments to salary allocations reflect a refined distribution of the Junior Recreation Services Supervisor's time across Aquatics, Fitness, and Overhead.

The budget also includes \$13,000 in grant funding from the Salmo Pool Society to support repairs, maintenance, and equipment needs; these funds do not support operating costs.

7.2 2026 DRAFT Budget Review

The Commission Reports from Joe Chirico, General Manager of Community Service, re: the 2026 DRAFT Budget Review for the below mentioned services has been received and reviewed including the key notable discussion items:

- 2026 Draft Financial Plan for Service S218 – Salmo Valley Youth & Community Centre.
 - Total 2026 Budget: \$66,800 operations and \$10,000 contribution to reserves
 - Budget remains balanced, with revenues matching planned expenditures.
- 2026 Draft Financial Plan for Service S225 – Swimming Pool.

- Total 2026 Budget: \$105,798, fully balanced.
- The service continues is projected to carry a \$26,812 surplus from 2025. Surplus is projected to be \$10,688 in 2027 and \$0 in 2028.
- The rising transfer to S230 reflects ongoing operational integration between pool and recreation services.
- Administrative cost inflation is predictable and incorporated into the plan.
- The Community Services Fee account is new in 2026 and simplifies transfers between services.

The Commission requested that staff undertake an analysis of facility utilization at the Salmo & District Recreation Fitness Centre for the periods of November through April and June through September and provide a report assessing whether current operating hours effectively serve all demographic groups.

Freedom of the Floor Laura Stavast, Salmo Valley Youth and Community Centre Society Representative have freedom of the floor.

Member S. Chew declared a conflict of interested due to being the Board Chair of the Salmo Valley Youth & Community Centre Society and left the meeting at 8:36 p.m.

8. NEW BUSINESS

8.1 2026 Grant Application

The Grant Application from Salmo Valley Youth & Community Centre Society has been received.

Moved and seconded,
AND Resolved:

Direction to staff: to include a new grant for Pro-D Day and summer camps in the 2026 draft budget for Service No. S218:

Salmo Valley Youth & Community Centre \$10, 131.00

AND FURTHER, the Salmo Valley Youth and Community Centre provide a report on the success of the camps by December 31 of 2026.

AND FURTHER the Camp budget in S230 be reduced to \$0.

Carried

Member S. Chew returned to the meeting at 8:55 p.m.

9. PUBLIC TIME

The Chair will call for questions from the public at 8:56 p.m.

10. NEXT MEETING

The next Recreation Commission No. 7 meeting is scheduled for February 9, 2026, at 7:00 p.m.

11. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Recreation Commission No. 7 meeting be adjourned at 9:10 p.m.

Carried

Digitally Approved

Chair, D. Lockwood

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

N/A

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Recreation Commission No. 7 Meetings

1. The Commission requested that staff undertake an analysis of facility utilization at the Salmo & District Recreation Centre for the periods of November through April and June through September and provide a report assessing whether current operating hours effectively serve all demographic groups.
2. To include a new grant for Pro-D Day and summer camps in the 2026 draft budget for Service No. S218:

Salmo Valley Youth & Community Centre \$10, 131.00

AND FURTHER, the Salmo Valley Youth and Community Centre provide a report on the success of the camps by December 31 of 2026.

AND FURTHER the Camp budget in S230 be reduced to \$0.