



Regional District of Central Kootenay  
CASTLEGAR AND DISTRICT RECREATION COMMISSION  
Open Meeting Addenda

**Date:** Tuesday, January 6, 2026

**Time:** 4:00 pm

Directors will have the opportunity to participate in the meeting electronically. Proceedings are open to the public.

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Pages

**1. ZOOM REMOTE MEETING INFO**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

**Meeting Time:**

4:00p.m. PST

**Join by Video:**

<https://rdck-bc-ca.zoom.us/j/95743816940?pwd=LHoBT3OXNb055aFYazewDPN8ywsKPD.1>

**Join by Phone:**

1 833 958 1164

\*6 to unmute or mute

\*9 to raise or lower your hand

**Meeting ID:** 957 4381 6940

**Meeting Password:** 480871

**In-Person Location:** Castlegar & District Community Complex - Monashee Room -  
2101 6th Avenue

**2. ELECTION OF THE CHAIR  
CALL TO ORDER**

[RDCK Board Chair (if present) or RDCK Corporate Officer or RDCK Staff or RDCK Director] called the meeting to order at [Time]p.m.

## **ELECTION OF CHAIR**

### **CALL FOR NOMINATIONS (3 Times)**

[Director/Member] [Last Name] nominated [Director/Member] [Last Name].

[Director/Member] [Last Name] nominated [Director/Member] [Last Name].

[Director/Member] [Last Name] nominated [Director/Member] [Last Name].

## **OPPORTUNITY FOR CANDIDATES TO ADDRESS THE CASTLEGAR & DISTRICT RECREATION COMMISSION**

Two minutes per address.

## **VOTE BY SECRET BALLOT**

[RDCK Board Chair (if present) or RDCK Corporate Officer or RDCK Staff or RDCK Director] distribute the ballots

## **DECLARATION OF ELECTED OR ACCLAIMED CHAIR**

[RDCK Board Chair (if present) or RDCK Corporate Officer or RDCK Staff or RDCK Director] ratifies the appointed [Director/Member] [Last Name] as Chair of the Castlegar & District Recreation Commission for 2026.

## **DESTROY BALLOTS**

### **RECOMMENDATION:**

That the ballots used in the election of the Castlegar & District Recreation Commission be destroyed.

### **3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT**

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

### **4. ADOPTION OF AGENDA**

### **RECOMMENDATION:**

The agenda for the January 6, 2026 Castlegar and District Recreation Commission

meeting be adopted as circulated.

**5. RECEIPT OF MINUTES**

4 - 8

The December 2, 2025 Castlegar and District Recreation Commission minutes, have been received.

**6. DELEGATE**

9 - 10

Patrick Audet, from Kootenay Rockies Disc Golf Society will provide a discussion to the Commission re: developing a plan for Disc Golf at Pass Creek Park.

**7. STAFF REPORTS**

**7.1 S222 and S227 2026 DRAFT Budget**

11 - 12

The Commission Report dated January 6, 2026 from RDCK Staff, re: S222 and S227 2026 DRAFT Budget, has been received.

**8. NEW BUSINESS**

**8.1 2026 Proposed Meeting Dates**

Commission and Staff to discuss the 2026 Proposed Meeting Dates

**9. CORRESPONDENCE**

**9.1 Castlegar and District Minor Hockey Association**

13

Letter dated December 2025 from the Castlegar and District Minor Hockey Association has been received.

**10. PUBLIC TIME**

The Chair will call for questions from the public and members of the media at \_\_\_\_\_ p.m.

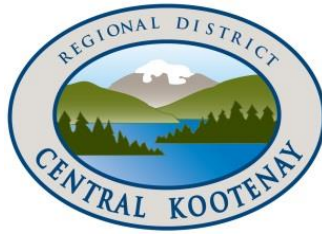
**11. NEXT MEETING**

The next Castlegar and District Recreation Commission meeting is scheduled for [Date], [Year] at 4:00p.m.

**12. ADJOURNMENT**

**RECOMMENDATION:**

The Castlegar and District Recreation Commission meeting be adjourned at [Time].



## REGIONAL DISTRICT OF CENTRAL KOOTENAY

# CASTLEGAR & DISTRICT RECREATION COMMISSION OPEN MEETING MINUTES

**4:00 p.m.**

**December 2, 2025**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

### COMMISSION MEMBERS

Commissioner Member A. Davidoff	Director Area I
Commissioner Member H. Hanegraaf	Director Area J
Commissioner Member M. McFaddin	City of Castlegar
Commissioner Member B. Bogle	City of Castlegar
Commissioner Member S. Heaton-Sherstobitoff	City of Castlegar

### STAFF

Joe Chirico	General Manager of Community Services
Craig Stanley	Regional Manager – Operations & Asset Manager
Trisha Davison	Regional Manager – Recreation & Client Services Manager
Pearl Anderson	Meeting Coordinator

**5 out of 5 voting Commission/Committee members were present – quorum was met.**

#### 1. CALL TO ORDER

Chair Bogle called the meeting to order at 4:03 p.m.

#### 2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

#### 3. ADOPTION OF AGENDA

**MOVED** and seconded,  
**AND Resolved:**

That the Addenda for the December 2, 2025, Castlegar & District Recreation Commission open meeting be adopted as circulated.

**Carried**

**4. RECEIPT OF MINUTES**

The November 4, 2025, Castlegar & District Recreation Commission meeting minutes have been received.

**5. DELEGATE**

Castlegar Cricket Club presented the Commission with a presentation, re: request for a permit to establish a cricket patch in Castlegar.

The delegation was encouraged to connect with staff and that this topic be put on the agenda for the next commission meeting

Representatives of the Castlegar Cricket Club left the meeting at 4:29 p.m.

**6. STAFF REPORTS**

**6.1 Robson Lease Agreement**

The Commission report dated December 2, 2025 from Trisha Davison, Regional Manager of Recreation & Client Services, re: Robson Lease Agreement, has been received.

**MOVED** and seconded,  
AND Resolved that it be recommended to the Board:

That the Board approve the RDCK enter into a lease agreement with the Robson Recreation Society to operate the planned Robson Community Park to a maximum value of \$10.00 plus GST per year for a period of five (5) years commencing on March 15, 2026, and that the Chair and Corporate Office be authorized to sign the necessary documents;  
AND FURTHER,

That the costs be paid from S222 Arena (Castlegar Complex) – Castlegar and Areas I & J.

**Carried**

**MOVED** and seconded,  
AND Resolved:

That the Castlegar & District Recreation Commission direct staff to include the operational expenses for the Robson Community Park in the 2026 Financial Plan.

**Carried**

**6.2 Castlegar Senior Association Agreement**

The Commission Report dated December 2, 2025 from Craig Stanley, Regional Manager of Operations & Asset Management, re: Castlegar Senior Association Agreement, has been received.

**MOVED** and seconded,

AND Resolved that it be recommended to the Board:

That the Board approve the RDCK enter into a five (5) year agreement with the Castlegar & District Senior Citizens Association of BC – Branch 46 for non-exclusive use of the Castlegar & District Community Complex's Senior's Lounge, commencing on January 1, 2026 and ending on December 31, 2030, and that the Board Chair and Corporate Officer be authorized to execute the agreement.

**Carried**

**6.3 S222 and S227 5 year Financial Plan**

The Commission Report dated December 2, 2025 from Craig Stanley, Regional Manager of Operations & Asset Management, re: S222 and S227 5 year Financial Plan, has been received.

**6.4 Waterloo Eddy Regional Park – Teck Metals Ltd. "Permission to Use" the Extension Letter**

**MOVED** and seconded,

AND Resolved that it be recommended to the Board:

That the Board approve the RDCK extending the "Permission to Use" permit with Teck Metals Ltd. for road access into the Waterloo Eddy Regional Park for the period of three years ending December 31<sup>st</sup>, 2028, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

**Carried**

**7. NEW BUSINESS**

**7.1 2026 Proposed Castlegar & District Recreation Commission Meeting Dates**

The Commission discussed 2026 proposed Castlegar & District Recreation Commission meeting dates as follows:

- January 6, 2026
- February 3, 2026
- March 3, 2026
- April 7, 2026
- May 5, 2026
- June 2, 2026
- July 7, 2026
- August 4, 2026
- September 8, 2026
- October 6, 2026
- November 3, 2026
- December 1, 2026

**Direction to Staff:**

Staff were directed to work with the Commission Chair and bring forward 2026 proposed Castlegar & District Recreation Commission meeting dates to the January 2026 meeting.

**7.2 New Arena Development Procurement**

The Commission report dated December 2, 2025 from Craig Stanley, Regional Manager Operations and Asset Management, re: New Arena Development Procurement, has been received.

**MOVED** and seconded,

That the Commission direct staff to look into alternative sources of funding of funding to procure the services required to plan for the development of a new arena.

**Defeated**

**MOVED** and seconded,

AND Resolved that it be recommended to the Board:

That the Board include \$280,000 for capital expenditures in the 2026 financial plan for Service S222 Recreation Facility – Castlegar and Areas I and J to procure the services required to plan for the development of a new arena; AND FURTHER,

That the \$280,000 be paid back from the new capital construction service should the project receive approval through public referendum and borrowing proceed.

**Carried**

**8. PUBLIC TIME**

The Chair called for questions from the public or media at 5:51 p.m. There were no questions from members of the public or media.

**11. NEXT MEETING**

The next Castlegar & District Recreation Commission meeting is scheduled for January 6, 2026 at 4:00 p.m.

**COMMISSIONER ABSENT:** Commissioner McFaddin left the meeting left meeting at 5:52 p.m.

**12. ADJOURNMENT**

**MOVED** and seconded,

AND Resolved:

That the Castlegar & District Recreation Commission meeting be adjourned at 5:57 p.m.

**Carried**

**Digitally Approved**

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B. Bogle, Chair

## RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

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1. That the Board approve the RDCK enter into a lease agreement with the Robson Recreation Society to operate the planned Robson Community Park to a maximum value of \$10.00 plus GST per year for a period of five (5) years commencing on March 15, 2026, and that the Chair and Corporate Office be authorized to sign the necessary documents; AND FURTHER,

That the costs be paid from S222 Arena (Castlegar Complex) – Castlegar and Areas I & J.

2. That the Castlegar & District Recreation Commission direct staff to include the operational expenses for the Robson Community Park in the 2026 Financial Plan.
3. That the Board approve the RDCK enter into a five (5) year agreement with the Castlegar & District Senior Citizens Association of BC – Branch 46 for non-exclusive use of the Castlegar & District Community Complex's Senior's Lounge, commencing on January 1, 2026 and ending on December 31, 2030, and that the Board Chair and Corporate Officer be authorized to execute the agreement.
4. That the Board approve the RDCK extending the "Permission to Use" permit with Teck Metals Ltd. for road access into the Waterloo Eddy Regional Park for the period of three years ending December 31<sup>st</sup>, 2028, and that the Chair and Corporate Officer be authorized to sign the necessary documents.
5. That the Board include \$280,000 for capital expenditures in the 2026 financial plan for Service S222 Recreation Facility – Castlegar and Areas I and J to procure the services required to plan for the development of a new arena; AND FURTHER,

That the \$280,000 be paid back from the new capital construction service should the project receive approval through public referendum and borrowing proceed.

## *Future Castlegar & District Recreation Commission Meetings*

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1. Staff were directed to work with the Commission Chair and bring forward 2026 proposed Castlegar & District Recreation Commission meeting dates to the January 2026 meeting.



**From:** Patrick Audet <eapaudet@gmail.com>  
**Sent:** Saturday, December 20, 2025 3:24 PM  
**To:** Henny Hanegraaf <HHanegraaf@rdck.bc.ca>; Cary Gaynor <CGaynor@rdck.bc.ca>; Andy Davidoff <ADavidoff@rdck.bc.ca>  
**Cc:** Miguel Godau <miguel.godau@gmail.com>; mizzburr <mizzburr@gmail.com>; Mike Landrecht <Miland9200@hotmail.com>; Myles Verigin <mylesrverigin@gmail.com>; Dylan Smith <dylancanoe@gmail.com>; Luke Buxton <lukebuxton@hotmail.com>  
**Subject:** Disc Golf Project

\*\*\* CAUTION: This email originated from outside the organization. Please proceed only if you trust the sender.\*\*\*

Hello Henny,

I thought I would reach out to you formally asking if we can start discussions again about developing disc golf at Pass Creek Park. I had a conversation with Cary Gaynor on the phone and we agreed to meet at the site when he can find the time in the near future. He did refer to the report written in 2015, Pass Creek Park Management Plan, which I have read.

Our project plans for Kinnaird Park have changed due to the Species At Risk Report that was completed by a certified registered biologist and submitted to the city of Castlegar staff. In the report, comments made specifically about Screech Owl recordings and the suitability of the site for Screech Owl and other bird and bat species has led our group to seek a different location for disc golf. Another major reason for discounting the Kinnaird Park location is state of the forest. Very little of the forest has had any forest fire mitigation. There are many diseased, distressed, or dead standing trees which need to be removed in order to make the forest safer for public use. This complicates the situation as Screech Owls, other bird species, and bats need 'wild life trees' and a shrubby understory like what exists in the Kinnaird Park Forest. Our disc golf group feels that the City of Castlegar has to decide on what to do with the forest to make it safer for public use while balancing environmental impacts of any development.

It is our intention to request that the remaining funds of our 2025 ReDi Grant of approximately \$6000 for the Kinnaird site be reallocated to the Pass Creek location. It is also our intent to apply for ReDi grant funds in 2026 for disc golf in Pass Creek

Park. The deadline for the ReDi Grants is February 20, 2026. Therefore, I hope we can work with you, Cary, and the RDCK on developing a plan for Disc Golf at Pass Creek Park early in this new year.

Sincerely,  
Patrick Audet  
Kootenay Rockies Disc Golf Society

**S222 2026 Draft Budget**

Service	Account	Account (T)	2025 Budget	2026 Budget
S222	41010	Requisitions	-2,829,670.00	-3,398,960.00
S222	41020	Grants in lieu of Taxes	-9,000.00	-20,000.00
S222	42015	Sale of Goods - Specified	-9,700.00	-8,400.00
S222	42025	Sale of Services - Specified	-74,620.00	-78,340.00
S222	42030	User Fees	0.00	0.00
S222	42035	User Fees - Specified	-27,500.00	-27,000.00
S222	42040	Rental Income	0.00	0.00
S222	42045	Rental Income - Specified	-274,500.00	-287,500.00
S222	43015	Donations - Specified	-10,000.00	0.00
S222	43025	Grants - Specified	0.00	-50,000.00
S222	43100	Proceeds from Borrowing	-911,000.00	-538,728.00
S222	43505	External Contributions & Contracts - Specified	0.00	0.00
S222	44010	Penalties & Fees	0.00	0.00
S222	44020	Investment Income & Interest	-3,000.00	-1,000.00
S222	45000	Transfer from Reserves	-286,727.00	-300,966.00
S222	45500	Transfer from Other Service	-5,221.36	-4,729.18
S222	45712	Transfer into Project Management - A112	0.00	0.00
S222	49100	Prior Year Surplus	-808,000.00	-552,502.97
S222	51010	Salaries	935,818.00	998,250.00
S222	51020	Overtime	17,405.00	17,200.00
S222	51030	Benefits	236,715.50	255,125.00
S222	51050	Employee Health & Safety	9,915.48	12,376.56
S222	51060	Employee Recognition	1,000.00	1,500.00
S222	52010	Travel	7,770.11	7,550.00
S222	52020	Learning & Professional Development	17,977.99	20,700.00
S222	52030	Memberships, Dues & Subscriptions	1,170.10	1,030.30
S222	53020	Admin, Office Supplies & Postage	13,463.30	13,593.91
S222	53030	Communication	16,831.65	16,999.96
S222	53040	Advertising	30,000.00	30,000.00
S222	53050	Insurance	51,328.62	51,799.91
S222	53060	Bank Charges	10,303.01	10,406.04
S222	53070	Bad Debts	0.00	0.00
S222	53080	Licence & Permits	1,734.16	1,751.50
S222	54010	Legal	2,020.00	2,040.20
S222	54020	Audit - Professional Fees	0.00	0.00
S222	54030	Contracted Services	212,225.00	221,300.00
S222	54040	Consulting Fees	70,000.00	5,000.00
S222	55010	Repairs & Maintenance	112,000.00	112,000.00
S222	55015	Repairs & Maintenance - Specified	2,550.24	2,575.74
S222	55020	Operating Supplies	72,570.25	68,400.00
S222	55025	Chemicals	2,000.00	2,000.00
S222	55030	Equipment	56,500.00	55,600.00
S222	55035	Radio Equipment	2,000.00	0.00
S222	55040	Utilities	153,918.00	147,450.00
S222	55050	Vehicles	12,500.00	31,500.00
S222	55060	Rentals	0.00	500.00
S222	55075	Recreation LAP Subsidy Expense	8,000.00	8,000.00
S222	56110	Short-Term Financing Interest	10,386.00	5,807.00
S222	56120	Short-Term Financing Principal	55,913.00	33,212.00
S222	57010	Grants	425,513.00	415,000.00
S222	59000	Contribution to Reserve	3,000.00	1,000.00
S222	59500	Transfer to Other Service	1,740.00	0.00
S222	59510	Transfer to Other Service - General Admin. Fee	124,155.00	130,689.00
S222	59520	Transfer to Other Service - IT Fee	39,815.00	45,959.00
S222	59530	Transfer to Other Service - Community Services Fee	340,700.00	3,517.00
S222	59704	Transfer to Park Services - A104	0.00	95,505.00
S222	59709	Transfer to Community Services - A109	0.00	257,788.00
S222	59712	Transfer to Project Management - A112	0.00	30,000.00
S222	60000	Capital Expenditures	2,190,000.00	2,155,000.00
S222			0.08	-0.00
S222			0.08	-0.00

**S227 2026 Financial Plan**

Service	Account	Account (T)	2025 Budget	2026 Budget
S227	41010	Requisitions	-1,502,522.00	-1,387,319.51
S227	41020	Grants in lieu of Taxes	0.00	-12,000.00
S227	42015	Sale of Goods - Specified	-3,200.00	-3,000.00
S227	42025	Sale of Services - Specified	-120,350.00	-125,600.00
S227	42035	User Fees - Specified	-385,000.00	-364,000.00
S227	42045	Rental Income - Specified	-40,000.00	-40,000.00
S227	43020	Grants	-1,000.00	-1,000.00
S227	43025	Grants - Specified	0.00	0.00
S227	43505	External Contributions & Contracts - Specified	0.00	0.00
S227	44010	Penalties & Fees	0.00	0.00
S227	44020	Investment Income & Interest	-16,000.00	-1,000.00
S227	45000	Transfer from Reserves	-1,291,720.00	-205,178.00
S227	45500	Transfer from Other Service	-539.00	0.00
S227	45712	Transfer into Project Management - A112	0.00	0.00
S227	49100	Prior Year Surplus	-200,000.00	-152,000.00
S227	51010	Salaries	1,020,700.00	1,065,810.00
S227	51020	Overtime	14,920.00	15,567.60
S227	51030	Benefits	201,550.00	205,020.00
S227	51050	Employee Health & Safety	6,500.00	8,375.00
S227	51060	Employee Recognition	0.00	0.00
S227	52010	Travel	3,700.00	5,825.00
S227	52020	Learning & Professional Development	9,404.02	9,315.99
S227	52030	Memberships, Dues & Subscriptions	800.00	2,305.00
S227	53020	Admin, Office Supplies & Postage	1,200.00	1,212.00
S227	53030	Communication	2,040.20	2,060.60
S227	53040	Advertising	12,000.00	11,000.00
S227	53050	Insurance	41,000.00	41,410.00
S227	53080	Licence & Permits	1,020.11	1,030.31
S227	54030	Contracted Services	25,000.00	25,000.00
S227	54040	Consulting Fees	0.00	0.00
S227	55010	Repairs & Maintenance	54,000.00	103,000.00
S227	55020	Operating Supplies	35,520.00	35,000.00
S227	55025	Chemicals	25,000.00	25,000.00
S227	55030	Equipment	47,000.00	48,500.00
S227	55035	Radio Equipment	0.00	0.00
S227	55040	Utilities	120,000.00	125,000.00
S227	55050	Vehicles	0.00	0.00
S227	59000	Contribution to Reserve	0.00	1,000.00
S227	59500	Transfer to Other Service	7,950.00	0.00
S227	59510	Transfer to Other Service - General Admin. Fee	121,119.00	136,375.00
S227	59520	Transfer to Other Service - IT Fee	41,024.00	42,794.00
S227	59530	Transfer to Other Service - Community Services Fee	93,884.00	28,766.00
S227	59709	Transfer to Community Services - A109	0.00	96,731.00
S227	59712	Transfer to Project Management - A112	0.00	30,000.00
S227	60000	Capital Expenditures	1,675,000.00	225,000.00
S227			0.34	-0.00



## **Castlegar and District Minor Hockey Association**

*GOAL: "Provide a fun, safe and positive experience that encourages our kids to develop as hockey players, grow as individuals and gain experience in a team environment."*

**2101 6<sup>th</sup> Ave, PO Box 3264, Castlegar, BC V1N 3H5**

December 2025

Dear Castlegar and District Recreation Committee,

I am writing to request that the Castlegar and District Community Complex staff hang the season banners that the Castlegar and District Minor Hockey Association has earned over the past few years.

Last season, our U18 house team won the West Kootenay banner for their division. This season, our U18 house teams will play their first home game against each other on January 24<sup>th</sup>, and they are hoping to have the banner displayed so they can celebrate this achievement on that date.

In addition, we have five other banners that have been earned over the past few years, and we would love to have them hung as well. Displaying these banners not only celebrates the achievements of our players but also fosters community spirit and encourages youth participation in sports. We can arrange to celebrate these during a Rebels game either later this season or next season.

Thank you for considering our request. We appreciate your support in helping us recognize the hard work and dedication of our players.

Sincerely,

A handwritten signature in cursive script that reads "Cerreiro".

Catherine Carreiro  
CDMHA President  
[presidentcmha@gmail.com](mailto:presidentcmha@gmail.com)  
250-687-1687