



**REGIONAL DISTRICT OF CENTRAL KOOTENAY**

**WOODLAND HEIGHTS WATER SERVICE  
COMMUNITY ADVISORY COMMITTEE  
DISCUSSION NOTES**

**Time:** 9:00 am PST / 10:00 am MST  
**Date:** Monday, February 3, 2025  
**Location:** Hybrid Model – Zoom & RDCK Board Room, 202 Lakeside Drive, Nelson

**Join Zoom Meeting**

<https://rdck-bc-ca.zoom.us/j/95507104645?pwd=3molaswznHzlV62xnYaBjC1c4bblyT.1&from=addon>

**Meeting ID:** 955 0710 4645

**Passcode:** 158022

**Dial by your location**

- 855 703 8985 Canada Toll-free

**COMMITTEE MEMBERS**

Committee Member D. George  
Committee Member S. Robertson  
Committee Member S. Horkoff  
Director T. Newell, Electoral Area F (ex-officio)

**COMMITTEE MEMBERS ABSENT**

**STAFF**

Uli Wolf                      GM of Environmental Services  
Chris Gainham              Utility Services Manager

**1. WELCOME AND INTRODUCTIONS**

**2. STAFF REPORTS**

**2.1 Operations & Maintenance Update**

**3. FINANCIAL PLAN**

A copy of the following are provided for review:

- Board Approved 2024-2028 Financial Plan for Service S257 Water Utility-Area F (Woodland Heights)
- DRAFT 2025-2029 Financial Plan for Service S257 Water Utility-Area F (Woodland Heights)

**4. DISCUSSION ITEM: COMMITTEE MEMBERSHIP**

Committee Member Jason Goosney’s membership expired on December 31, 2024; two other membership positions remain vacant for a total of three (3) current vacancies.

*The RDCK Drainage, Water and Wastewater Community Advisory Committee Bylaw No. 2858, 2023 requires a minimum of three (3) and a maximum of six (6) community members, all of whom must reside within the utility service area or be the registered owner of property within the service area.*

**5. DISCUSSION ITEM: WOODLAND DRIVE ROAD SURFACE CONDITION**

CAC members expressed concern with the condition of the road following late summer 2024 pavement works by YRB or MoTI contractor and the fact that a chip sealing treatment was applied rather than a shave and pave restoration that would preserve/enhance the level of service provided by a paved road network. CAC members indicated that a YRB or contractor representative implied that conflicts due to shallow waterline crossings in the road ROW necessitated the chip treatment, however RDCK Water staff can confirm that there are no shallow bury waterlines in the system (lines are at 5-6’ depth) and we did not receive a BCOneCall notification for this project that would have confirmed any utility conflicts. Staff provided CAC members and the Director with water system mapping and available pre-surfacing road snapshots of the system to assist with discussions with the province/YRB.

**6. NEXT ASSEMBLY**

The next assembly of the Woodland Heights Water Services Community Advisory Committee will be scheduled in accordance with Section of 9 (1) of the RDCK Drainage, Water and Wastewater System Community Advisory Committee Bylaw No. 2858.