



POLICY MANUAL

Number: 100-02-09

CHAPTER: BOARD

SECTION: COMMITTEES, COMMISSIONS & OUTSIDE AGENCIES

SUBJECT: COLUMBIA BASIN TRUST GRANT PROGRAMS DISPUTE RESOLUTION PROCESS

BOARD RESOLUTION: 338/14

EFFECTIVE DATE: 19-JUN-14

REVISION DATE:

1.0

Purpose

Whereas each municipality and electoral area selects its own process for administering Columbia Basin Trust Community Initiatives and Affected Area Program funding, as directed by the Columbia Basin Trust;

And Whereas an organization or individual may wish to lodge a complaint about a process used regarding the administration of such funding;

Therefore Be it Resolved that the Regional District of Central Kootenay offers a dispute resolution process.

2.0

Procedure

- 1) A written complaint containing the complainant's name and contact information, as well as a detailed description of the issue, must be submitted to the RDCK Board of Directors no later than five working days after the public consultation meeting.
- 2) The RDCK Board will consider the complaint at its next open meeting.
- 3) The Director of the Electoral Area or municipality in which the complaint arose shall make a report and recommendation to the Board regarding the process.
- 4) The Board will make a decision regarding the review of the process. That decision will be final.