



Number: [300-09-13]
REGIONAL DISTRICT OF CENTRAL KOOTENAY
Policy Manual

Chapter: FINANCE

Section: TRANSFERS TO OTHER ORGANIZATIONS

Subject: ReDi Grants

Board Resolution: 104/25

Established Date: February 20, 2025

Revised

Date:

POLICY:

PURPOSE:

The purpose of this policy is to outline the requirements and limitations for grants awarded from the Columbia Basin Trust ReDi program.

SCOPE:

Resident Directed (ReDi) grants are a program of Columbia Basin Trust (CBT), designed and funded by the Trust, and delivered by local governments and First Nations (delivery partners). The RDCK is a CBT delivery partner under contract with CBT to administer the program within RDCK boundaries.

POLICY:

Intent of the ReDi Program:

The intent of the ReDi program is to support projects that benefit the broad community and public good through community-based decision-making and ensuring an opportunity for resident input on projects.

Program Administration

ReDi Funds are allocated by the RDCK to the 22 ReDi Administrative Areas described in Schedule A.

Eligibility for Funding

- Each project proposal must demonstrate that community and public needs will be met with the ReDi funding to be eligible for consideration by a Local Selection Committee.
- Activities that are normally funded through the government tax base such as education or infrastructure such as roads, sewers, water systems and fire protection are not eligible for ReDi funding.
- ReDi funding must not be used to displace funding currently in place from any level of government.
- Projects that support political advocacy or lobbying efforts are ineligible for ReDi grants
- Registered non-profit societies, First Nations, registered schools and local governments are eligible for funding over \$ 5,000.



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- Non -registered community groups and private sector applicants are eligible for up to \$4,999. These groups may request support of \$5,000 or more only if their applications are submitted by a registered non-profit society, First Nation, registered school or a local government.
- A Recipient with overdue final reports for a previous project is not eligible for new ReDi funding until outstanding reports have been submitted to the RDCK's satisfaction.

Local Selection Committees

- A Local Selection Committee shall be convened for each ReDi administrative area for the sole purpose of making recommendations to the Regional District Board for award of ReDi grants within their administrative area.
- Each Local Selection Committee must have a minimum of three members who are residents of or work within that administrative area.
- A Local Selection Committee may be comprised solely of elected officials currently holding office (e.g. a municipal council or a combination of council members plus electoral area directors)
- RDCK Directors are members of their Local Selection Committees by virtue of their elected office but may choose to not participate in the decision-making processes.
- Where a Local Selection Committee has public members, opportunities for the public to apply to be a Local Selection Committee member will be posted on the RDCK website.
- Applications for Local Selection Committee members will be reviewed by the applicable RDCK Director(s) for each administrative area. Directors will recommend public members for appointment by the Board.
- Directors should consider a broad range of representation from within their administrative areas when considering their appointment recommendations.
- Appointments to Local Selection Committees will be for a maximum four-year term. All public member appointments expire following the Board award of ReDi grants in each year that a general local election is held.
- Local Selection Committee members will serve without remuneration.

Local Selection Committee Meetings

- Local Selection Committees will hold a minimum of one public in-person meeting to solicit community input on the projects being considered for funding the Local Selection Committee.
- Online engagement may be directed by the RDCK Board to be used in addition to, but not instead of, in-person public meetings to solicit community input.
- Local Selection Committees members must declare any conflict of interest regarding projects under consideration by that Committee and remove themselves from any associated funding decision.
- Local Selection Committee may conduct their community input meeting with the format and procedures of their choosing, but they must be in accordance with the meeting information submitted on the RDCK's standard form and not conflict with this policy.
- Local Selection Committee meetings may be convened and facilitated by RDCK Directors at their discretion



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Project Selection Criteria

- The intent of the ReDi program as described within this policy must be considered as an evaluation criteria
- Community input must be considered in Local Selection Committee funding recommendations.
- Local Selection Committees may prioritize projects that take place in their local communities.

Requirements for Funded Projects

- Funds for an approved project must be expended in accordance with the submitted project proposal. Unexpended funds must be returned to the RDCK
- Requests for changes in project scope or for project extensions must be submitted in writing to the RDCK Grants Coordinator.
- Minor scope changes or project extensions may be approved by the Corporate Officer. Significant scope changes may be referred to the Chief Administrative Officer, the applicable RDCK Director(s) and/or Municipal Councils, or to the RDCK Board for approval
- Project funding over \$5,000 requires the Recipient to enter into a funding agreement with the RDCK. The terms of the agreement will stipulate that 90% of funding be released upon receipt of the signed agreement and the remaining 10% released upon receipt of a satisfactory final report
- All Recipients must submit a financial report by December 31st of the year following receipt of funding. Reports must be submitted on the form specified by the RDCK and include all required content and documentation of project expenses.