



REGULAR BOARD MEETING
Open Meeting Minutes

The **third** regular meeting of the Board of the West Kootenay-Boundary Regional Hospital District for the year 2020 was held on Wednesday October 21 at 6:00 p.m. remotely through electronic participation. Quorum was maintained for the duration of the meeting.

ELECTED OFFICIALS PRESENT:

(RDCK)

Director G. Jackman	Area A
Director A. Watson	Area D
Director R Faust	Area E
Director H. Cunningham	Area G
Director W. Popoff	Area H
Director A. Davidoff	Area I
Director R. Smith	Area J
Director P. Peterson	Area K
Director S. Hewat	Kaslo
Director J. Morrison	Nelson
Director C. Moss	New Denver
Director D. Lockwood	Salmo, RDCK
Director L. Main	Silverton
Director J. Lunn	Slocan

(RDKB)

Director A. Grieve	Area A
Director L. Worley	Area B
Director G. McGregor	Area C
Director L. Kenny	Fruitvale
Director L. Pasin	Trail
Director A. Parkinson	Warfield
Director J. Nightingale	Rossland
Director J. Nathorst	Greenwood
Director F. Grouette	Midway

ALTERNATE DIRECTORS PRESENT:

Director M. Tollis	Area D, RDKB
Director C. Korolek	Grand Forks, RDKB

STAFF PRESENT:

Stuart Horn	Secretary/Treasurer
Mike Morrison	Deputy Secretary
Kirsten MacDonald	Administrative Assistant

INTERIOR HEALTH:

Todd Mastel, Corporate Director, Business Operations
 Diane Shendruk, Executive Director, Clinical Operations - Kootenay Boundary
 Suzanne Lee, Director, Clinical Operations - Boundary & Primary Care Lead – Kootenay Boundary
 Karl Hardt, Senior Communications Officer
 Andrew Earnshaw, Executive Director, Kootenay Boundary Division of Family Practice
 Dr. Shelina Musaji, Physician Lead, Kootenay Boundary Division of Family Practice

DELEGATION:

Tabatha Webber, Chief Operations Officer, Interior Medical Transport

1. CALL TO ORDER & WELCOME

Chair Hewat called the meeting to order at 6:08 p.m.

2. ADOPTION OF THE AGENDA

MOVED By: Director Morrison and seconded,
And Resolved:

20/20 That the agenda for the October 21, 2020 Board meeting be adopted with removal of item 6.2 - Kootenay Boundary Regional Hospital Secondary Road Access.

Carried

3. ADOPTION OF THE MINUTES

MOVED By: Director Tassone and seconded,
And Resolved:

21/20

- 3.1 That the minutes from the March 25, 2020 Board meeting be adopted as circulated.
- 3.2 That the minutes from the May 25, 2020 Executive Committee meeting be adopted as circulated.
- 3.3 That the minutes from the June 8, 2020 Executive Committee meeting be adopted as circulated.
- 3.4 That the minutes from the August 31, 2020 Executive Committee meeting be adopted as circulated.

Carried

4. DELEGATIONS

4.1 INTERIOR MEDICAL TRANSPORT (IMT)

Tabatha Webber, Chief Operations Officer, Interior Medical Transport discussed their service recently launched in the Kootenays to assist people with non-emergency medical transportation requirements. The private service will support Interior Health Authority (IHA) by transporting non-emergency patients from one facility to another, or to and from medical appointments and can transport people anywhere in the province.

Suzanne Lee, Director, Clinical Operations - Boundary & Primary Care Lead – Kootenay Boundary, joined the meeting at 6:14 p.m.

INTERIOR HEALTH AUTHORITY

Todd Mastel, Corporate Director, Business Operations

Diane Shendruk, Executive Director, Clinical Operations - Kootenay Boundary

Suzanne Lee, Director, Clinical Operations - Boundary & Primary Care Lead - KB

Karl Hardt, Senior Communications Officer

Andrew Earnshaw, Executive Director, Kootenay Boundary Division of Family Practice

Dr. Shelina Musaji, Physician Lead, Kootenay Boundary Division of Family Practice

4.2 Primary Care Network & Urgent Primary Care Implementation update

Andrew Earnshaw, Suzanne Lee and Diane Shendruk provided the Board with an update on the Primary Care Network & Urgent Primary Care implementation process. The current focus is on expanding the model to more clinics/communities to provide wider access to team-based care to Kootenay Boundary residents.

4.3 Major Capital Projects Update

Todd Mastel provided an update on the Kootenay Boundary Regional Hospital Emergency Department, Arrow Lakes Hospital Emergency Department, and Castlegar

Urgent & Primary Care Centre capital projects. All projects are complete or close to completion. It was proposed that site visits be scheduled for Directors to tour the new emergency departments in Arrow Lakes Hospital and the Castlegar Urgent & Primary Care Centre when feasible.

Andrew Earnshaw, Executive Director, Kootenay Boundary Division of Family Practice, left the meeting at 7:21 p.m.

4.4 Nelson Long-term Care update

Todd Mastel provided an update on the recently announced Nelson long-term care facility project. The current Request For Proposal (RFP) includes design, financing and construction of a new Health Campus and closes at the end of October 2020. The campus RFP includes new additional long-term care beds and space that will be dedicated to consolidating community-based services (home health, public health, mental health and adult day program services) into a single location.

4.5 Talarico Bus - Foundation & Auxiliary update

Todd Mastel provided an update on the Talarico Bus - Foundation & Auxiliary project. Interior Health is moving forward with the purchase utilizing funds from WKBRHD Bylaw No. 353.

4.6 COVID-19 update

Diane Shendruk provided an update on the response plan and impact of the COVID-19 pandemic within the local health region.

4.8 Specialist physician recruitment update

Diane Shendruk provided an update on the recruitment process for specialist physicians within the region, noting several vacancies have recently been filled and continuing efforts to recruit where vacancies remain.

5. BUSINESS ARISING OUT OF THE MINUTES

5.1 WKBRHD Capital Request Policy

MOVED By: Director Pasin and seconded,
And Resolved:

22/20 That WKBRHD Policy Resolution no. 13-98 be rescinded.

Carried

MOVED By: Director Pasin and seconded,
And Resolved:

23/20 That Interior Health Authority representatives be invited to provide the WKBRHD Board with a robust description of their capital planning processes from the IHA-wide level down to the local level and that includes IHA criteria for selecting projects.

Carried

5.2 New Policy Development

MOVED By: Director Pasin and seconded,
And Resolved:

24/20 That staff be directed to develop policy pertaining to the following:

- (a) WKBRHD mandate;
- (b) WKBRHD funding portion as a percentage of overall project cost;

- (c) Board consideration of health care matters not related to capital funding requests; and
- (d) Board receiving delegations regarding matters outside of Board mandate.

Carried

MOVED By: Director Pasin and seconded,
And Resolved:

25/20 That each newly elected WKBHRD Board engage in a policy review within 6 months of a municipal election.

Carried

5.3 **Bylaw No. 358: WKBHRD Procedure Amendment Bylaw**

MOVED by Director Pasin and seconded,
And Resolved:

26/20 *West Kootenay-Boundary Regional Hospital District Procedure Amendment Bylaw No. 358, 2020* is hereby read the FIRST, SECOND and THIRD time.

Carried

MOVED by Director Pasin and seconded,
And Resolved:

27/20 *West Kootenay-Boundary Regional Hospital District Procedure Amendment Bylaw No. 358, 2020* is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

6. NEW BUSINESS

6.1 **Chair's Report**

Chair Hewat provided the Board with a verbal report on WKBHRD-related meetings held at the recent UBCM convention and a summary of a September 29th meeting with Sylvia Weir, Chief Financial Officer, Interior Health Authority and Diane Shendruk, KB Executive Director, Clinical Operations, regarding WKBHRD priorities.

6.2 **Interior Health Authority Capital Projects and Planning Status Report**

The Master Summary report for July 2020 from Interior Health Authority, was received.

6.4 **WKBHRD Accounts Payable Summary**

The WKBHRD Accounts Payable Summary report prepared by the RDCK Finance Department for March-September 2020, was received.

6.5 **2021 WKBHRD Board Meetings**

MOVED by Director Pasin and seconded,
And Resolved:

28/20 That the 2021 WKBHRD Board meeting dates be set as follows:

- Wednesday January 27,
- Wednesday March 24,
- Wednesday June 23, and
- Wednesday October 27.

Carried

7. QUESTIONS PERIOD FOR PUBLIC & MEDIA

The Chair called for questions from the public and members of the media.

8. ADJOURNMENT

MOVED by Director Pasin and seconded,
And Resolved:

29/20 The meeting adjourned at 7:52 p.m.

Carried

Originally signed by:

Suzan Hewat, Board Chair

Originally signed by:

Mike Morrison, Secretary