



REGULAR BOARD MEETING Open Meeting Agenda

Date: Wednesday October 21, 2020

Time: 6:00p.m.

Location: Electronic participation by WebEx meeting.
Call-in: 1-604-449-3026
Access Code: 133 393 6755

Proceedings are open to the public.

1. CALL TO ORDER & WELCOME

**2. ADOPTION OF THE AGENDA
RECOMMENDATION**

That the agenda for the October 21, 2020 Board meeting be adopted as circulated.

**3. ADOPTION OF THE MINUTES
RECOMMENDATIONS**

- 3.1 That the minutes from the March 25, 2020 Board meeting be adopted as circulated.
- 3.2 That the minutes from the May 25, 2020 Executive Committee meeting be adopted as circulated.
- 3.3 That the minutes from the June 8, 2020 Executive Committee meeting be adopted as circulated.
- 3.4 That the minutes from the August 31, 2020 Executive Committee meeting be adopted as circulated.

4. DELEGATIONS

4.1 INTERIOR MEDICAL TRANSPORT

Tabatha Webber, Chief Operations Officer will give a presentation about patient transfer services.

INTERIOR HEALTH AUTHORITY

Todd Mastel, Corporate Director, Business Operations

Diane Shendruk, Executive Director, Clinical Operations - Kootenay Boundary

Suzanne Lee, Director, Clinical Operations - Boundary & Primary Care Lead - KB

Karl Hardt, Senior Communications Officer

Andrew Earnshaw, Executive Director, Kootenay Boundary Division of Family Practice

4.2 Primary Care Network & Urgent Primary Care Implementation update

Andrew Earnshaw, Suzanne Lee and Diane Shendruk will provide the Board with a presentation on the Primary Care Network & Urgent Primary Care Implementation process.

4.3 KBRH Emergency Department, ALH Emergency Department, Castlegar UPCC

Todd Mastel will provide an update on the KBRH Emergency Department, ALH Emergency Department, and Castlegar UPCC projects.

4.4 Nelson Long-term Care update

Todd Mastel and Diane Shendruk will provide an update on the Nelson long-term care project.

4.5 KBRH second access road & parking update

Todd Mastel and Diane Shendruk will provide an update on the KBRH second access road & parking project.

4.6 Talarico Bus - Foundation & Auxiliary update

Todd Mastel will provide an update on the Talarico Bus - Foundation & Auxiliary project.

4.7 COVID-19 update

Diane Shendruk will provide an update on the response plan and impact of COVID-19.

4.8 Specialist recruitment update

Diane Shendruk will provide an update on the recruitment process for Specialists in the West Kootenay region.

5. BUSINESS ARISING OUT OF THE MINUTES

5.1 Capital Request Policy

The following resolution was passed at the October 2019 WKBRHD Board meeting:

51/19 That the following policy resolution within the current Policy Manual be REFERRED to the WKBRHD Executive Committee for review:

Resolution no. 13-98:

That the West Kootenay-Boundary Regional Hospital District Board of Directors concurs with the recommendation of the Executive Committee to adopt the following criteria for considering capital requests:

- I. *SAFETY AND RISK MANAGEMENT: Reduces risk to clients, staff, volunteers, capital property etc. or decreases the amount of potential liability.*

Does this project address a safety hazard or reduce risk? If yes, describe the concern and how the project will address the issue.

- II. *EFFECTIVENESS: Successfully achieves the right results, outcomes or goals that are consistent with best practices models.*

How will this project improve program effectiveness? Describe how your current facility compromises program effectiveness.

- III. *EFFICIENCY: Achieves the right outcomes using the least operating funds. Best operating cost per unit of service delivered.*

Does this project result in efficiencies? Include summary of expected cost savings and proposed use of savings (eg. balance budget, improve quality of care or increase volume of service). Is this the least cost solution?

- IV. *EFFICIENT USE OF CAPITAL RESOURCES: The project results in least cost or cost avoidance, for capital and maintenance over the anticipated useful life of the facility.*

What does this proposal achieve in better use of existing capital resources? How does it support the maintenance of capital assets?

- V. *EQUITY/ACCESS: Provides a range and volume of services for the catchment population based on provincial targets/standards/averages.*

How will this project improve access? Will it increase service capacity, service mix or change the distribution of services in the region?

The matter was considered at the May 25th, 2020 Executive Committee meeting:

RECOMMENDATIONS

1. That WKBRHD Policy Resolution no. 13-98 be rescinded.
2. That Interior Health Authority representatives be invited to provide the WKBRHD Board with a robust description of their capital planning processes from the IHA-wide level down to the local level and that includes IHA criteria for selecting projects.

5.2 New Policy Development

The following resolution was passed at the October 2019 WKBRHD Board meeting:

55/19 *That the consideration of new policy development for areas identified in the WKBRHD Policy Manual Review board report dated October 16, 2019, and for other emergent issues not listed in the report, be referred to the WKBRHD Executive Committee and staff for initial development.*

The matter was considered at the May 25th, 2020 Executive Committee meeting:

RECOMMENDATIONS

1. That staff be directed to develop policy pertaining to the following:
 - (a) WKBRHD mandate;
 - (b) WKBRHD funding portion as a percentage of overall project cost;
 - (c) Board consideration of health care matters not related to capital funding requests; and
 - (d) Board receiving delegations regarding matters outside of Board mandate.
2. That each newly elected WKBRHD Board engage in a policy review following every general municipal election.

5.3 **Bylaw No. 358: WKBRHD Procedure Amendment Bylaw**

In accordance with Section 225 of the Local Government Act the WKBRHD Procedure Amendment Bylaw No. 358, 2020 was mailed to Directors on October 14, 2020 for review.

(Procedure Bylaw Amendment)	WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT PROCEDURE AMENDMENT BYLAW NO. 358
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3 Readings:	<i>West Kootenay-Boundary Regional Hospital District Procedure Amendment Bylaw No. 358, 2020</i> is hereby read the FIRST, SECOND and THIRD time.
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Adoption:	<i>West Kootenay-Boundary Regional Hospital District Procedure Amendment Bylaw No. 358, 2020</i> is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.
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6. **NEW BUSINESS**

6.1 **Chair's Report**

Chair Hewat will provide the Board with a verbal report on WKBRHD-related meetings held at the recent UBCM convention and a summary of a September 29th meeting with Sylvia Weir, Interior Health Authority, Chief Financial Officer and Diane Shendruk, KB Executive Director, Clinical Operations, regarding WKBRHD priorities.

6.2 **Kootenay Boundary Regional Hospital Secondary Road Access**

The letter dated February 7, 2020 from David Perehudoff, Chief Administrative Officer for the City of Trail, providing an update on the engineering evaluation of constructing a second access road to the Kootenay Boundary Regional Hospital, has been received.

6.3 **Interior Health Authority Capital Projects and Planning Status Report**

The Master Summary report for July 2020 from the Interior Health Authority, has been received.

6.4 **WKBRHD Accounts Payable Summary**

The WKBRHD Accounts Payable Summary report prepared by the RDCK Finance Department for March-September 2020, has been received.

6.5 2021 WKBRHD Board Meetings

RECOMMENDATION

That the 2021 WKBRHD Board meeting dates be set as follows:

- Wednesday January 27,
- Wednesday March 24
- Wednesday June 23, and
- Wednesday October 27.

7. QUESTIONS PERIOD FOR PUBLIC & MEDIA

The Chair will call for questions from the public and members of the media.

8. ADJOURNMENT

RECOMMENDATION

That the meeting adjourn at _____ p.m.



REGULAR BOARD MEETING

Open Meeting Minutes

The **second** regular meeting of the Board of the West Kootenay-Boundary Regional Hospital District for the year 2020 was held on Wednesday March 25 at 3:00 p.m. remotely through electronic participation.

Quorum was maintained for the duration of the meeting.

ELECTED OFFICIALS PRESENT:

(RDCK)

Director G. Jackman	Area A
Director A. Watson	Area D
Director R Faust	Area E
Director T. Newell	Area F
Director H. Cunningham	Area G
Director W. Popoff	Area H
Director A. Davidoff	Area I
Director R. Smith	Area J
Director P. Peterson	Area K
Director S. Hewat	Kaslo
Director D. Lockwood	Salmo,
Director L. Main	Silverton
Director J. Lunn	Slocan
Director C. Moss	New Denver

(RDKB)

Director A. Grieve	Area A
Director L. Worley	Area B
Director G. McGregor	Area C
Director R. Russell	Area D
Director J. Nathorst	Greenwood
Director F. Grouette	Midway
Director D. Berriault	Montrose
Director J. Nightingale	Rossland
Director L. Pasin	Trail
Director A. Parkinson	Warfield
Director L. Kenny	Fruitvale

ALTERNATE DIRECTORS PRESENT:

Director T. Zeleznik
 Director B. Anderson
 Director C. Korolek

Nakusp, RDCK
 Nelson, RDCK
 Grand Forks, RDKB

STAFF PRESENT:

Stuart Horn
 Mike Morrison
 Kirsten McDonald

Secretary/Treasurer
 Deputy Secretary
 Administrative Assistant

INTERIOR HEALTH:

Jane Cusden, Director, Clinical Operations – KBRH
 Suzanne Lee, Director, Clinical Operations – Boundary Acute/Community & KB Primary Care Lead

1. CALL TO ORDER & WELCOME

Chair Hewat called the meeting to order at 3:01 p.m.

2. ADOPTION OF THE AGENDA

MOVED By: Director Pasin and seconded,
 And Resolved:

- 10/20 That the agenda for the March 25, 2020 Board meeting be adopted be adopted with the inclusion of:
- New Item 6 – Questions Period for Public & Media

Carried**3. ADOPTION OF THE MINUTES**

MOVED By: Director Pasin and seconded,
 And Resolved:

- 11/20 That the minutes from the January 22, 2020 Board meeting be adopted as circulated.

Carried**4. DELEGATIONS****INTERIOR HEALTH AUTHORITY**

Jane Cusden, Director Clinical Operations, Kootenay Boundary Regional Hospital
 Suzanne Lee, Director Clinical Operations, Boundary Acute/Community & KB Primary Care lead

Jane Cusden provided an update on Interior Health's response to the COVID-19 pandemic. The Kootenay Boundary is continuing to adapt their response plan to the direction and updates provided from the Province on a daily basis. Communities throughout the region are being asked to continue promoting the public message for residents to stay home. Patient transport, supply

shortage, community donations of masks/other related supplies and testing location/logistics were also discussed.

5. BUSINESS ARISING OUT OF THE MINUTES

5.1 IH Wide IMIT Project Descriptions 2020/21

The document from Todd Mastel, Interim Corporate Director, Financial Services, Interior Health summarizing information management and information technology (IMIT) funding requests for 2020-21, was received.

5.2 Summary of Minor Equipment Global Grant Items (Between \$5,000 and \$100,000) 2020/21

The document from Todd Mastel, Interim Corporate Director, Financial Services, Interior Health summarizing minor equipment global grant items (between \$5,000 and \$100,000) 2020-21, was received.

5.3 Additional Capital Funding Request for the 2020/21 Fiscal Year

The letter dated March 12, 2020 from Donna Lommer, VP Support Services & CFO, Interior Health, requesting additional funding for emergent projects, was received.

Suzanne Lee provided an update on the additional capital funding request letter for Urgent and Primary Care Centre (UPCC) at Castlegar & District Community Health Centre, Castlegar.

Additional funding is requested to complete the reconstruction of the boiler room at Kootenay Boundary Regional Hospital in Trail.

Director Russell left the meeting at 3:56 p.m.

5.4 Interior Health Capital Funding Request for 2020/2021 Fiscal Year

The letter from Donna Lommer, VP Support Services and CFO, Interior Health Authority, dated December 12, 2019, was received at the January 23, 2020 Board meeting.

5.5 Bylaws

MOVED by Director Pasin and seconded,
And Resolved:

12/20

That the following bylaws be given three readings:

(a) BYLAW NO. 333

(Pharmacy Upgrade)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 333

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 333, 2020 is hereby read the FIRST, SECOND and THIRD time.

(b) BYLAW NO. 334

(Medical Air and
Vacuum System
Replacement)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 334

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 334, 2020 is hereby read the FIRST, SECOND and THIRD time.

(c) BYLAW NO. 335

(Operating Room
Ceiling Replacement)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 335

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 335, 2020 is hereby read the FIRST, SECOND and THIRD time.

(d) BYLAW NO. 336

(Secure Room)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 336

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 336, 2020 is hereby read the FIRST, SECOND and THIRD time.

(e) BYLAW NO. 337

(Security Upgrade)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 337

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 337, 2020 is hereby read the FIRST, SECOND and THIRD time.

(f) BYLAW NO. 338

(Filter Modifications)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 338

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 338, 2020 is hereby read the FIRST, SECOND and THIRD time.

(g) BYLAW NO. 339

(Drainage)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 339*West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 339, 2020 is hereby read the FIRST, SECOND and THIRD time.***(h) BYLAW NO. 340**

(Upgrade Fan Access)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 340*West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 340, 2020 is hereby read the FIRST, SECOND and THIRD time.***(i) BYLAW NO. 341**(Upgrade Shower
Room)WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 341*West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 341, 2020 is hereby read the FIRST, SECOND and THIRD time.***(j) BYLAW NO. 342**

(Bathroom Renovation)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 342*West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 342, 2020 is hereby read the FIRST, SECOND and THIRD time.***(k) BYLAW NO. 343**(Install Emergency
Generator and Transfer
Switch)WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 343*West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 343, 2020 is hereby read the FIRST, SECOND and THIRD time.***(l) BYLAW NO. 344**(Install Tunnel
Ventilation System)WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 344

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 344, 2020 is hereby read the FIRST, SECOND and THIRD time.

(m) BYLAW NO. 345

(Exterior Mechanical
Room Access)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 345

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 345, 2020 is hereby read the FIRST, SECOND and THIRD time.

(n) BYLAW NO. 346

(Access Control)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 346

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 346, 2020 is hereby read the FIRST, SECOND and THIRD time.

(o) BYLAW NO. 347

(Snow Brake and Roof
Gutters)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 347

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 347, 2020 is hereby read the FIRST, SECOND and THIRD time.

(p) BYLAW NO. 348

(IH-Wide IMIT -
Various)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 348

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 348, 2020 is hereby read the FIRST, SECOND and THIRD time.

(q) BYLAW NO. 349

(Electronic Emergency
Department Medical
Summary)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 349

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 349, 2020 is hereby read the FIRST, SECOND and THIRD time.

(r) BYLAW NO. 350

(Digital Video Cameras) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 350

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 350, 2020 is hereby read the FIRST, SECOND and THIRD time.

(s) BYLAW NO. 351

(Sterilizer–Steam Autoclave) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 351

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 351, 2020 is hereby read the FIRST, SECOND and THIRD time.

(t) BYLAW NO. 352

(Ultrasound) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 352

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 352, 2020 is hereby read the FIRST, SECOND and THIRD time.

(u) BYLAW NO. 354

(Equipment between 5,000 and \$100,000 – Global Grant) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 354

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 354, 2020 is hereby read the FIRST, SECOND and THIRD time.

(v) BYLAW NO. 355

(Urgent and Primary Care Centre) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 355

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 355, 2020 is hereby read the FIRST, SECOND and THIRD time.

(w) BYLAW NO. 356

(Boiler Room) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 356

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 356, 2020 is hereby read the FIRST, SECOND and THIRD time.

MOVED by Director Pasin and seconded,
And Resolved:

13/20

That the following bylaws be adopted:

(a) BYLAW NO. 333

(Pharmacy Upgrade)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 333

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 333, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(b) BYLAW NO. 334

(Medical Air and
Vacuum System
Replacement)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 334

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 334, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(c) BYLAW NO. 335

(Operating Room
Ceiling Replacement)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 335

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 335, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(d) BYLAW NO. 336

(Secure Room)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 336

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 336, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(e) BYLAW NO. 337

(Security Upgrade)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 337

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 337, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(f) BYLAW NO. 338

(Filter Modifications)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 338

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 338, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(g) BYLAW NO. 339

(Drainage)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 339

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 339, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(h) BYLAW NO. 340

(Upgrade Fan Access)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 340

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 340, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(i) BYLAW NO. 341

(Upgrade Shower
Room)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 341

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 341, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(j) BYLAW NO. 342

(Bathroom Renovation)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 342

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 342, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(k) BYLAW NO. 343

(Install Emergency
Generator and Transfer
Switch)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 343

*West Kootenay-Boundary Regional Hospital District Capital
Expenditure Bylaw No. 343, 2020 is hereby ADOPTED and
the Chair and the Secretary are authorized to sign same.*

(l) BYLAW NO. 344

(Install Tunnel
Ventilation System)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 344

*West Kootenay-Boundary Regional Hospital District Capital
Expenditure Bylaw No. 344, 2020 is hereby ADOPTED and
the Chair and the Secretary are authorized to sign same.*

(m) BYLAW NO. 345

(Exterior Mechanical
Room Access)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 345

*West Kootenay-Boundary Regional Hospital District Capital
Expenditure Bylaw No. 345, 2020 is hereby ADOPTED and
the Chair and the Secretary are authorized to sign same.*

(n) BYLAW NO. 346

(Access Control)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 346

*West Kootenay-Boundary Regional Hospital District Capital
Expenditure Bylaw No. 346, 2020 is hereby ADOPTED and
the Chair and the Secretary are authorized to sign same.*

(o) BYLAW NO. 347

(Snow Brake and Roof
Gutters)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 347

*West Kootenay-Boundary Regional Hospital District Capital
Expenditure Bylaw No. 347, 2020 is hereby ADOPTED and
the Chair and the Secretary are authorized to sign same.*

(p) BYLAW NO. 348

(IH-Wide IMIT -
Various)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 348

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 348, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(q) BYLAW NO. 349

(Electronic Emergency
Department Medical
Summary)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 349

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 349, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(r) BYLAW NO. 350

(Digital Video Cameras)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 350

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 350, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(s) BYLAW NO. 351

(Sterilizer—Steam
Autoclave)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 351

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 351, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(t) BYLAW NO. 352

(Ultrasound)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 352

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 352, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(u) BYLAW NO. 354

(Equipment between
5,000 and \$100,000 –
Global Grant)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 354

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 354, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(v) BYLAW NO. 355

(Urgent and Primary
Care Centre)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 355

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 355, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(w) BYLAW NO. 356

(Boiler Room)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 356

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 356, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

(x) BYLAW NO. 353

(Talarico Place Bus)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 353

14/20

MOVED by Director Pasin and seconded,
And Resolved:

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 353, 2020 is hereby read the FIRST, SECOND and THIRD time.

Carried

Director Peterson recorded opposed.
Director Lockwood recorded opposed.
Director Gee recorded opposed.

15/20

MOVED by Director Pasin and seconded,
And Resolved:

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 353, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

Director Peterson recorded opposed.
Director Lockwood recorded opposed.
Director Gee recorded opposed.

Suzanne Lee and Jane Cusden left the meeting at 4:30 p.m.

- (y) The Board report from Stuart Horn, Secretary/Treasurer, presenting 2020 budget scenarios, was received.

16/20

MOVED by Director Pasin and seconded,
And Resolved:

That the Board approve WKBRHD budget scenario A with a taxation amount of \$5,109,657 and a contribution to reserve of \$36,788

Carried

BYLAW NO. 357

(Annual 2020 Budget) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT
CAPITAL EXPENDITURE BYLAW NO. 357

17/20

MOVED by Director Pasin and seconded,
And Resolved:

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 357, 2020 is hereby read the FIRST, SECOND and THIRD time.

Carried

18/20

MOVED by Director Pasin and seconded,
And Resolved:

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 357, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

5. QUESTIONS PERIOD FOR PUBLIC & MEDIA

The Chair called for questions from the public and members of the media.

6. ADJOURNMENT

19/20

MOVED by Director Pasin and seconded,
And Resolved:

That the meeting adjourn at 4:54 p.m.

Carried

Item 3.1

March 25, 2020

Regular Board Meeting

West Kootenay Boundary Regional Hospital District

Suzan Hewat, Board Chair

Mike Morrison, Secretary



**EXECUTIVE COMMITTEE MEETING
Open Meeting Minutes**

Date: May 25, 2020

Time: 11:00 a.m.

Location: Electronic Participation by WebEx Meeting

ELECTED OFFICIALS PRESENT:

Chair S. Hewat	Village of Kaslo
Director L. Pasin	City of Trail
Director L. Worley	RDKB Area B
Director G. McGregor	RDKB Area C
Director J. Morrison	City of Nelson

STAFF PRESENT:

Stuart Horn	Secretary Treasurer
Mike Morrison	Deputy Secretary

UNABLE TO ATTEND:

Director C. Moss	Village of New Denver
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1. CALL TO ORDER & WELCOME

Chair Hewat called the meeting to order at 11:02 a.m.

2. ADOPTION OF THE AGENDA

MOVED By: Director Pasin and seconded,
And Resolved:

That the agenda for the May 25, 2020 Executive Committee meeting be adopted as circulated.

Carried

3. NEW BUSINESS

3.1 May 27, 2020 Interior Health/ Regional Hospital District Meeting

The Executive discussed the upcoming May 27, 2020 Interior Health/Regional Hospital District meeting held by teleconference and attended by Chair Hewat and Secretary Treasurer Horn. Secretary Treasurer Horn outlined the format and purpose of the meeting and a discussion took place regarding the impacts of COVID-19 on the health care budget.

3.2 Policy Referred from the WKBRHD Board

The committee reviewed policy no. 13-98 which was referred to the Executive by way of the following resolution passed at the October 2019 meeting.

51/19 That the following policy resolution within the current Policy Manual be REFERRED to the WKBRHD Executive Committee for review:

Resolution no. 13-98:

That the West Kootenay-Boundary Regional Hospital District Board of Directors concurs with the recommendation of the Executive Committee to adopt the following criteria for considering capital requests:

- I. *SAFETY AND RISK MANAGEMENT: Reduces risk to clients, staff, volunteers, capital property etc. or decreases the amount of potential liability.*

Does this project address a safety hazard or reduce risk? If yes, describe the concern and how the project will address the issue.

- II. *EFFECTIVENESS: Successfully achieves the right results, outcomes or goals that are consistent with best practices models.*

How will this project improve program effectiveness? Describe how your current facility compromises program effectiveness.

- III. *EFFICIENCY: Achieves the right outcomes using the least operating funds. Best operating cost per unit of service delivered.*

Does this project result in efficiencies? Include summary of expected cost savings and proposed use of savings (eg. balance budget, improve quality of care or increase volume of service). Is this the least cost solution?

- IV. *EFFICIENT USE OF CAPITAL RESOURCES: The project results in least cost or cost avoidance, for capital and maintenance over the anticipated useful life of the facility.*

What does this proposal achieve in better use of existing capital resources? How does it support the maintenance of capital assets?

- V. *EQUITY/ACCESS: Provides a range and volume of services for the catchment population based on provincial targets/standards/averages.*

How will this project improve access? Will it increase service capacity, service mix or change the distribution of services in the region?

The importance of establishing a criteria to determine what projects are chosen was discussed.

MOVED by Director Pasin and seconded,
And Resolved:

That it be recommended to the Board that WKBRHD Policy Resolution no. 13-98 be rescinded.

Carried

MOVED by Director Pasin and seconded,
And Resolved:

That it be recommended to the Board that Interior Health Authority representatives be invited to provide the WKBRHD Board with a robust description of their capital planning processes from the IHA-wide level down to the local level and that includes IHA criteria for selecting projects.

Carried

3.2 New Policy Development

The Board referred the initial consideration of new policy development to the Executive for by way of the following resolution:

55/19 That the consideration of new policy development for areas identified in the WKBRHD Policy Manual Review board report dated October 16, 2019, and for other emergent issues not listed in the report, be referred to the WKBRHD Executive Committee and staff for initial development.

A list of possible policy topics was excerpted from the report received at the October 25, 2019 WKBRHD Board meeting:

The following are policy/issues discussed by the Board in the last two years which are possible areas for development:

1. *WKBRHD mandate;*

2. *WKBHRD funding portion as a percentage of overall project cost;*
3. *Board consideration of health care matters not related to capital funding requests;*
4. *Board receiving delegations regarding matters outside of Board mandate;*
5. *Long term capital planning*
6. *Prioritization of rural/urban facility funding; and*
7. *Prioritization of asset types for funding.*

MOVED by Director Pasin and seconded,
And Resolved:

That it be recommended to the Board that each newly elected WKBHRD Board engage in a policy review following every general municipal election

Carried

MOVED by Director Worley and seconded,
And Resolved:

That staff be directed to develop a policy pertaining to the following:

1. WKBHRD mandate;
2. WKBHRD funding portion as a percentage of overall project cost;
3. Board consideration of health care matters not related to capital funding requests;
and
4. Board receiving delegations regarding matters outside of Board mandate; and

Carried

3.3 UBCM Priorities

Chair Hewat facilitated a discussion of priority topics for the 2020 UBCM conference. The 2019 UBCM meeting briefing notes were attached for reference. The conference will be facilitated remotely. Discussion focused on the primary care network, the KBRH project, and supporting IHA in their specific request to the Province for funding local projects on their capital projects list. The Committee agreed to continue the discussion at a future Board or Executive Committee meeting.

3.4 Next Meeting

The Executive agreed that another Executive Committee meeting be scheduled for June 11, 2020 at 9:00 a.m. via WebEx.

4. ADJOURNMENT

MOVED by Director Pasin and seconded,
And Resolved:

That the meeting adjourn at 12:07 p.m.

Carried

Suzan Hewat, Board Chair

Mike Morrison, Deputy Secretary



EXECUTIVE COMMITTEE MEETING
Open Meeting Minutes

Date: June 8, 2020

Time: 9:00 a.m.

Location: Electronic Participation by Webex Meeting

ELECTED OFFICIALS PRESENT:

Chair S. Hewat	Village of Kaslo
Director L. Pasin	City of Trail
Director L. Worley	RDKB Area B
Director J. Morrison	City of Nelson
Director G. McGregor	RDKB Area C

STAFF PRESENT:

Stuart Horn	Secretary Treasurer
Mike Morrison	Deputy Secretary

UNABLE TO ATTEND:

Director C. Moss	Village of New Denver
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1. CALL TO ORDER & WELCOME

Chair Hewat called the meeting to order at 9:08 a.m.

2. ADOPTION OF THE AGENDA

MOVED by: Director Worley and seconded,
And Resolved:

That the agenda for the June 8, 2020 Executive Committee meeting be adopted as circulated.

Carried

3. NEW BUSINESS**3.1 UBCM Conference Strategy**

Chair Hewat facilitated a discussion to identify lobbying priorities for a meeting with the Minister of Health at the upcoming UBCM conference. Secretary Treasurer Horn reviewed historic priorities previously discussed with the Minister. Several possible priorities were discussed by the Executive, with an extensive discussion of the access and parking issues at Kootenay Boundary Regional Hospital. Director Pasin committed to providing background documents for consideration of this matter by the WKBHRD Board at a future meeting. The Executive determined that the following priorities be discussed with the Minister:

1. A focus on funding primary care networks and continued implementation of this model in our region,
2. Improving patient transport services and accessibility to rural and remote health care facilities,
3. Funding to address critical parking issues at Kootenay Boundary Regional Hospital in Trail, and
4. Funding and improvements for long term care within the region.

Staff were directed to summarize the priorities within a briefing letter to the Minister to be circulated to the Executive for review and comment.

3.2 June 24 WKBHRD Meeting

MOVED by: Director Worley and seconded,
And Resolved:

That the regular scheduled WKBHRD Board meeting for June 24, 2020 be cancelled due to lack of pressing agenda items and that staff prepare an electronic vote for the Board to approve the 2019 WKBHRD Financial Statement.

Carried

3 ADJOURNMENT

MOVED by: Director Morrison and seconded,
And Resolved:

That the meeting adjourn at 9:37 a.m.

Suzan Hewat, Board Chair

Mike Morrison, Deputy-Secretary



EXECUTIVE COMMITTEE MEETING
Open Meeting Minutes

Date: August 31, 2020

Time: 11:00 a.m.

Location: Electronic Participation by Webex Meeting

ELECTED OFFICIALS PRESENT:

Chair S. Hewat	Village of Kaslo
Director L. Pasin	City of Trail
Director L. Worley	RDKB Area B
Director J. Morrison	City of Nelson

STAFF PRESENT:

Stuart Horn	Secretary Treasurer
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UNABLE TO ATTEND:

Director C. Moss	Village of New Denver
Director G. McGregor	RDKB Area C

1. CALL TO ORDER & WELCOME

Chair Hewat called the meeting to order 11:06am

2. ADOPTION OF THE AGENDA

MOVED by: Director Pasin and seconded,
And Resolved:

That the agenda for the August 31, 2020 Executive Committee meeting be adopted as circulated.

Carried

3. OUTSTANDING ITEMS

3.1 Secondary KBRH Access

Chair Hewat led a discussion regarding four proposed options for the secondary access road at KBRH. Costs of each option were discussed and the importance of improving the current parking

situation were highlighted and agreed upon by the Executive. It was agreed that this item is to remain on the October Board agenda for consideration and that a request to IH is to be made to provide an update on whether the project is on the current capital project list.

4. NEW BUSINESS

4.1 Review Briefing Letter to Minister

CAO confirmed that a request has been made for a meeting, and it will likely be with staff due to the COVID situation. The Executive proposed a list of changes to the Briefing Letter to Minister that were noted and agreed upon by the Executive. The letter will be distributed in advance of the meeting.

**5. ADJOURNMENT
RECOMMENDATION**

MOVED by: Director Worley and seconded,
And Resolved:

That the meeting adjourn at 11.40 a.m

Suzan Hewat, Board Chair

Stuart Horn , Secretary Treasurer



Interior Medical Transport
Patient Transfer Services

About us



Interior Medical Transport

Patient Transfer Services

Interior Medical Transport provides medical and inter-facility transfers based out of the Kootenay region of British Columbia. Our paramedics are highly trained and fully licensed healthcare professionals that will ensure you are well cared for during your transfers. Whether you are travelling a short distance or a long journey, we will get you to your destination safely and comfortably.





Who we are

Our team is made up of diverse individuals with broad experiences in healthcare, the Canadian Military, fire service, law enforcement, education, heavy industries, politics, and over 40 years of combined paramedic experience.

Chris Buckley

Chief Executive Officer

- Primary Care Paramedic with 20 years of service in the pre-hospital care setting.
- Medical technician with the Canadian Armed Forces with a deployment to Afghanistan in 2009 as a medic.
- 15 years as an officer and 5 being a manager with Canada Border Services Agency.

Tabatha Webber

Chief Operations Officer

- Primary Care Paramedic with 18 years of service in the pre-hospital care setting.
- 10 years elected official for the Village of Fruitvale
- 5 years board member of the Municipal Insurance Association of British Columbia
- 5 year board member of the Kootenay Boundary Regional Hospital board
- 5 years as an Executive Director and co-owner of Exchange Families International a international student exchange program

Dr. Michael Van Vliet

Medical Advisor

- Local Emergency Room Physician Mike Van Vliet will provide medical leadership and oversight for IMT.
- He is currently a practicing emergency room physician in the Kootenay Boundary Hospital.

Quality of Ambulances

- Protocols for equipment maintenance and inspections
- Vehicle service agreement for maintenance and inspections with Trail Transit.
- Training and continuing education protocols
- Reliable name brand equipment
- Demers Ambulance with budget to increase fleet
- Insurance
 - ▶ Vehicle (2 million dollar)
 - ▶ Medical (5 million dollars)
 - ▶ Commercial Liability (5 million dollar)



IMT's services



Repatriation

Movement of patients between hospitals and home.



Stretchers

For patients who require travel with a wheelchair or mobile assistance.



Ambulatory

Patients who are semi-ambulatory but still need assistance or must be accompanied.



Appointment

Services to deliver patients to and from doctors, dentists or treatment appointments.



Relocation

Repatriation of out of province or international patients.



Airport

Patients who require transfers to or from an airport.

Service Area



The Interior Health Authority covers 215,000 sq kilometres in the Province of BC and the East and West Kootenay region is home to just under 80,000 people. Currently the patient transport in the Kootenay's is being services exclusively by the BC Emergency Health Services.

Patients often have to travel between communities to reach hospitals, clinics, doctor's appointment or special facilities.

Other destinations include:

- Okanagan
- Calgary, AB
- Vancouver, BC
- Spokane, Washington, USA
- Seattle, Washington, USA
- Regional and International airports

Current Transportation

Short trip options

- Family member or friend
- BCEHS
- Taxi services
- Transit
- Volunteer driving programs





Current Transportation

Long trip options

- Family member or friend
- Taxi
- Commercial Flights
 - Hope Air
 - Angel Flight



Motivated to make access to healthcare better!

Interior Medical Transport believes that where you live should not determine your access to medical care.

IMT is dedicated to assisting citizens in accessing transportation to health care regardless of significant distances or barriers. We believe where you live should not impact your health!



How can IMT can help IHA

- Alleviate transportation challenges and obstacles to the Kootenay region of IHA.
- Provide a dedicated, scheduled alternative for patient transports
- Decreasing the unpredictability of scheduling and a large response area which can create a lack of resources or ambulances being redirected for priority emergency calls thus creating long wait times or delays of service for patients.
- By decrease the wait time for patient transfer which results in cost savings for IHA and a reduced bottleneck of patient beds.



Interior Health

IMT is here to assist IHA in improving transport time and services to the community and hospitals

Cost savings

Transfer Cost Savings

- BCEHS Average Rate per Transfer:
\$1,050¹
- IMT Average Rate per Transfer:
\$864.00²
- Savings per Transfer:
\$186
- Average Annual Transfers:
1,555
- Estimated Annual Transfer Savings:

\$289,230

Bed Cost Savings

- Estimated Reduction in Bed Wait Times:
3 hours per Transfer
- Daily Bed Cost:
\$6,371
- Hourly Bed Cost:
\$265.46
- Average Annual Transfers:
1,555
- Estimated Annual Bed Savings:

\$1,238,3703

Footnotes

1. 3 hours, no charge for returning empty
2. 4 hours, average distance of 180 kilometers per transfer
3. $(\$265.46 \times 3 \text{ hours}) \times 1,555 \text{ transfers annually}$
4. Data Sources include the Canadian Institute for Health Information Website
 - [Costs of a Standard Hospital Stay for Kootenay Boundary Regional Hospital](#)
 - [Overall Results for Kootenay Boundary Regional Hospital](#)



Accessing medical appointments or treatments can be very costly and patients should not have to choose between their health and necessities like food or rent.

Your support means patients and their families can access appropriate medical care. They won't have to delay or cancel appointments or worry about how they will be able to afford to get there.

Helping to alleviate the financial burden of accessing medical transportation

Request for Support

Interior Medical Transport was formed to fill a service gap that was long identified by health care providers in the Kootenay region of British Columbia.

Accessing medical appointments or treatments can be very costly and patients should not have to choose between their health and necessities like food or rent.

Your support means patients and their families can access appropriate medical care. They won't have to delay or cancel appointments or worry about how they will be able to afford to get there.



**YOUR SUPPORT
MAKES A
DIFFERENCE**

Communications

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www.bcimtsociety.ca

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WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT
Procedure Bylaw No. 358, 2020

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT

Bylaw No. 358

A Bylaw to amend the West Kootenay-Boundary Regional
Hospital District Procedure Bylaw No. 330, 2019.

WHEREAS the Board of the West Kootenay-Boundary Regional Hospital District has enacted Procedure Bylaw No. 330 to be followed by the Board for conducting their business, providing advance public notice of Board and Board committee meetings, and to identify public notice posting places;

AND WHEREAS it is deemed appropriate to amend Bylaw No. 330 to refine the Election of the Chair, Acting Chair and Executive Committee section and add additional information to the Electronic Participation in Meetings section.

NOW THEREFORE the Board of the West Kootenay-Boundary Regional Hospital District, in open meeting assembled enacts as follows:

ELECTION OF THE CHAIR, ACTING CHAIR AND EXECUTIVE COMMITTEE

- 1 Section 5 (9) is deleted in its entirety and replaced with the following:
- 5 (9) If a Director is participating in the meeting electronically under Section 12 of this Bylaw, to cast a vote for the office of Board Chair, they shall, at the time the vote is being conducted, vote by one of the following methods specified by the Secretary/Treasurer or Deputy Secretary:
- (a) by phoning the Secretary/Treasurer or Deputy Secretary who will record the Director’s vote and include the vote with the secret ballots;
 - (b) by emailing the Secretary/Treasurer or Deputy Secretary who will record the Director’s vote and include the vote with the secret ballots; or
 - (c) by casting the Director’s vote through an electronic voting system that has been established by the WKBRHD.

ELECTRONIC PARTICIPATION IN MEETINGS

- 2 Section 12 is deleted in its entirety and replaced with the following:
- 12 (1) Electronic participation in Board meetings is subject to Section 221 *[Electronic meetings and participation by members]* of the Local Government Act.
- (2) The Chair shall ask the Members during an electronic Meeting the following for each Motion:
- (a) if there is discussion on the Motion;
 - (b) that the Members have heard and understood the discussion; and
 - (c) the Members to indicate if they are opposed to the Motion. In the case a vote is close, the Chair

- (3) When a conflict of interest is declared in accordance with Section 31 of this Bylaw, the Chair must give direction to the Member, who declares a conflict of interest, to do the following:
- (a) disconnect from the electronic meeting;
 - (b) wait for a message to rejoin the Meeting from staff or the Chair;
 - (c) reconnect to the Meeting; and
 - (d) indicate to the Chair the Member has rejoined the Meeting.

CITATION

3 This Bylaw may be cited for all purposes as **“West Kootenay-Boundary Regional Hospital District Procedure Amendment Bylaw No. 358, 2020.”**

READ A FIRST TIME this 21st day of October, 2020.

READ A SECOND TIME this 21st day of October, 2020.

READ A THIRD TIME this 21st day of October, 2020.

ADOPTED this 21st day of October, 2020.

Suzan Hewat, Board Chair

Mike Morrison, Deputy-Secretary



February 7, 2020

CITY OF TRAIL PROJECT UPDATE

KOOTENAY BOUNDARY REGIONAL HOSPITAL SECOND ROAD ACCESS – ON HOLD

The City of Trail (the City), with input from Interior Health (IH), recently concluded a comprehensive engineering evaluation pertaining to the construction of a second access road to the Kootenay Boundary Regional Hospital (KBRH). Trail Council provided funding within the City's 2019 Capital Plan to complete this evaluation as Council had identified the review and potential development of a second access road as a strategic priority. After assessing the associated costs, options, and impacts provided in the engineering review, it was agreed there wasn't a preferred option that the City and IH could directly support at this time. The engineering evaluation process, details of the project options, and the rationale to put the project on hold are described below.

The City retained TRUE Engineering, an engineering and planning consulting firm, to oversee design, budget development, and the planning process for a number of potential KBRH second access road options. IH staff were given the opportunity to provide comments in response to the options that were developed. Four full-access options, ranging in construction costs between \$6.3 million and \$9 million, were then advanced for further discussion (see the first four options in the [KBRH Second Access Options Summary document](#) on pages 1 through 2). Costs varied depending on where the road would start and enter the KBRH property. Due to the significant costs to construct the road to municipal standards, an additional option was developed that included constructing a one-lane emergency access road to the property (see the last option in the [KBRH Second Access Options Summary document](#) on page 3). At an estimated cost of \$2.35 million, this one-lane road would be more economical to construct; however, the results of the [KBRH Road Access Natural Hazard Review](#), conducted by SNT Geotechnical Ltd., mitigates the immediate need for a multi-million dollar expenditure.

The estimated construction costs, as well as integration onto IH property, were all critical issues considered in the assessment. Also, the elevation gain over a rather short distance was a complicating factor; and, the location of the BC Ambulance Service (BCAS) station and Harbour House at the north end of the property also impacted options and cost estimates.



Although the City has put the second access road to KBRH on hold, the project has not been abandoned. The City intends to continue the engaging and meaningful dialogue with IH and the province regarding how best to advance the project, should conditions change or if third-party funding can be secured. The development of the road could be triggered by the eventual relocation of the current BCAS station as the City previously advanced a proposal to the province to relocate the station to City-owned property on Rossland Avenue. The City will continue to pursue this issue directly.

IH's input was invaluable to the process and the City did not want to advance a preferred design to the public for review and comment that did not meet the needs of all stakeholders involved. Further, when considering the City's current capital priorities and the cost of the road, Council felt it would be difficult to garner the public's support if long-term borrowing was the preferred funding source (the assent of the electorate is a legal requirement). The City also intends to discuss the matter further with the Regional Hospital Board to gauge whether or not the Board would support the provision of all or part of the costs required to proceed, recognizing that KBRH provides service to the larger West Kootenay region.

In conclusion, the City's support for KBRH is unwavering. While the second access road will not proceed immediately, the City will remain engaged with the hopes of supporting further enhancements that directly support the regional health care facility.

For inquiries, please contact:

David Perehudoff
City of Trail, Chief Administrative Officer
dperehudoff@trail.ca
250-364-0805

IHA Capital Projects and Planning Status Report
Master Summary - July 2020

Item 6.3

Project Number	Project Name/Phase Name	Project Manager	% Complete Status			Substantial Complete Date Mth/Yr	Total Complete Date Mth/Yr	On Time	On Budget	Other Issues	Project Budget	Insight Actuals as of July 16, 2020	RHD
			Program	Design	Const.								
	Interior Heart and Surgical Centre Bundled Project												
6110349	KGH IHSC - PICIS Enhanced Surgical Services Systems	Rob L.	75%	N/A	N/A	Mar-17	Mar-17	Y	Y	N	\$ 3,530,296	\$ 3,530,296	CO
6110354	KGH IHSC - Royal/Abbott Surface Parking (Complete)	Doris L.	100%	100%	100%	Dec-12	Feb-14	Y	Y	N	\$ 482,216	\$ 482,216	CO
6110361	KGH IHSC - Rose Ave Entrance & Seismic U/G (Complete)	David F.	100%	100%	100%	Oct-13	Mar-14	N	Y	N	\$ 2,429,915	\$ 2,429,915	CO
6120233	KGH IHSC - Parkade Planning	Michael M.	75%	0%	Planning	TBD	TBD	Y	Y	N	\$ 400,000	\$ -	CO
9907151	KGH IHSC - Business Case (Complete)	Nicola H.	100%	N/A	N/A	Sep-09	Sep-09	Y	Y	N	\$ 3,300,000	\$ 3,185,890	CO
9910156	KGH IHSC - IHSC Building	David F.	100%	100%	100%	Apr-15	Apr-17	Y	Y	N	\$ 156,676,886	\$ 156,676,886	CO
9910157	KGH IHSC - Clinical Support Building (Dr. W. A. Bldg) (Complete)	Doris L.	100%	100%	100%	May-12	Apr-17	Y	Y	N	\$ 36,605,581	\$ 36,605,581	CO
9910158	KGH IHSC - Royal Building	David F.	100%	100%	100%	Dec-17	Mar-18	Y	Y	N	\$ 21,860,593	\$ 21,860,593	CO
9910159	KGH IHSC - Centennial Bldg Infusion Health (Complete)	David F.	100%	100%	100%	May-12	Oct-12	Y	Y	N	\$ 33,211,251	\$ 33,211,251	CO
9910160	KGH IHSC - Centennial Building IH (Complete)	Brent K.	100%	100%	100%	Sep-15	Nov-15	Y	Y	N	\$ 2,105,409	\$ 2,105,409	CO
9910161	KGH IHSC - Strathcona Building (Complete)	David F.	100%	100%	100%	Nov-18	Mar-20	Y	Y	N	\$ 95,602,417	\$ 51,399,628	CO
9911144	KGH IHSC - Acquisition (Complete)	Doug L.	100%	N/A	N/A	Jul-11	Jul-11	Y	Y	N	\$ 23,465	\$ 23,465	CO
	Cariboo Chilcotin (CC)												
6220145	CMH Redevelopment	Scott M.	0%	0%	0%	TBD	TBD	Y	Y	N	\$ 211,226,489	\$ 787,478	CC
6220199	CMH Boiler & Chiller Plant Retrofit	Peter R.	N/A	75%	0%	Jan-21	Mar-21	Y	Y	N	\$ 1,368,490	\$ 12,111	CC
	Central Okanagan (CO)												
6118008	KGH Medstations, IH-wide Pyxis Replacement, Phase 2	Terry S.	100%	100%	95%	Jun-18	Jul-20	Y	Y	N	\$ 4,161,000	\$ 4,023,509	CO
6118024	TLM Generator Replacement	Maxwell M.	N/A	100%	99%	Aug-19	Aug-20	Y	Y	N	\$ 561,000	\$ 404,811	CO
6118214	WHC Leasehold Improvements	Neel C.	N/A	15%	0%	TBD	TBD	N	N	N	\$ 750,000	\$ 39,334	CO
6118229	KGH Surface Parking	Neel C.	N/A	95%	10%	TBD	TBD	Y	Y	N	\$ 1,350,000	\$ 98,818	CO
6119002	KGH Pediatrics 4 South Renovation	Shane H.	N/A	100%	10%	Sep-20	Oct-20	Y	Y	N	\$ 355,000	\$ 30,734	CO
6119008	KGH Electrophysiology (EP) Lab Equipment	James D.	N/A	100%	95%	Aug-20	Sep-20	Y	Y	N	\$ 6,380,000	\$ 1,571,922	CO
6119224	KGH Boiler Room Upgrade	Shane H.	N/A	100%	0%	Jan-21	Mar-21	Y	Y	N	\$ 717,000	\$ 42,815	CO
6120002	KGH Monitoring System, Physiological	James D.	N/A	25%	0%	TBD	Feb-21	Y	Y	N	\$ 913,000	\$ -	CO
6120003	KGH Spect CT	Shane H.	100%	50%	0%	Jan-21	Feb-21	Y	Y	N	\$ 1,823,000	\$ 280,616	CO
6120004	KGH Endovascular Treatment Equipment	Shane H.	75%	25%	0%	Jul-21	Sep-21	Y	Y	N	\$ 4,653,000	\$ 686	CO
6120148	CPR Central Okanagan Urgent Primary Care Centre	Neel C.	N/A	100%	100%	Dec-19	May-20	Y	Y	N	\$ 1,974,000	\$ 1,871,164	CO
6120176	RRU Community Dialysis RO Replacement	John U.	N/A	N/A	100%	TBD	Aug-20	Y	Y	N	\$ 410,000	\$ 275,734	CO
6120190	KGH Foundation Office Relocation	Shane H.	N/A	100%	20%	Aug-20	Oct-20	Y	Y	N	\$ 1,100,000	\$ 45,183	CO
6120370	KGH Cath Lab #1	James D.	N/A	95%	0%	Dec-20	Feb-21	Y	Y	N	\$ 1,448,000	\$ 118,262	CO
6120380	KGH Cath Lab #2	James D.	N/A	95%	0%	Nov-20	Jan-21	Y	Y	N	\$ 1,554,000	\$ 137,200	CO
6120860	CTW Septic Drain - Planning & Phase I Implementation	Jared F.	30%	0%	0%	Jan-21	Feb-21	Y	Y	N	\$ 500,000	\$ -	CO
6121134	WES West Kelowna Urgent and Primary Care Centre - Planning	Neel C.	100%	95%	10%	Oct-20	Nov-20	Y	Y	N	\$ 3,100,000	\$ 69,641	CO
6121155	KGH PCR Expansion	Scott M.	n/a	0%	0%	TBD	TBD	Y	Y	N	\$ 1,200,000	\$ -	CO
	Kootenay East (KE)												
6417053	EKH MRI	Mario C.	N/A	100%	100%	May-18	Jul-19	Y	Y	N	\$ 5,650,000	\$ 5,584,210	KE
6418002	CVH General Radiographic System	Mario C.	N/A	100%	100%	Nov-19	Mar-20	Y	Y	N	\$ 953,000	\$ 697,140	KE
6418003	EKH Chemistry/Immunochemistry Analyzer	Mario C.	N/A	0%	0%	TBD	TBD	Y	Y	N	\$ 322,000	\$ -	KE
6418005	EKH Urology Imaging System	Mario C.	N/A	100%	100%	May-20	Jun-20	Y	Y	N	\$ 670,000	\$ 607,077	KE
6418010	EKH Biomed Department Renovation	Mario C.	N/A	100%	100%	Apr-20	May-20	Y	Y	N	\$ 491,000	\$ 404,397	KE
6419076	EKH/CHV Medstations, IH-Wide Pyxis Replacement, Phase 4	Terry S.	N/A	N/A	99%	Aug-19	Jun-20	Y	Y	N	\$ 1,295,000	\$ 1,053,199	KE
6419089	CLH Healing Gardens	Lucas M.	N/A	100%	80%	Sep-20	Nov-20	Y	Y	N	\$ 413,891	\$ 413,891	KE
6420000	EKH Pharmacy Renovation	Mario C.	N/A	70%	0%	Jan-21	Mar-21	N	N	Y	\$ 1,450,000	\$ 112,396	KE
6420001	EKH Kitchen Waste Disposal and Conveyor System	William L.	N/A	10%	0%	Dec-20	Dec-20	Y	Y	N	\$ 700,000	\$ 286	KE
6421000	EKH Spect CT (upgrade from Gamma Camera)	William L.	N/A	0%	0%	TBD	Sep-21	Y	Y	N	\$ 1,198,000	\$ -	KE
6421011	DUR Exterior Landscaping	Norbert F.	%	100%	0%	TBD	Nov-20	Y	Y	N	\$ 400,000	\$ 8,572	KE
6421041	SWH RO Replacement	John U.	N/A	N/A	0%	TBD	Feb-21	Y	Y	N	\$ 400,000	\$ -	KE
6421051	IDH Energy Conservation Measures	Ryan G.	0%	0%	0%	TBD	TBD	Y	Y	N	\$ 2,000,000	\$ -	KE
6421052	IDH Biomass Boiler	William L.	0%	0%	0%	NA	Jun-21	Y	Y	N	\$ 1,610,598	\$ -	KE
	North Okanagan Columbia Shuswap (NOCS)												
6118010	VJH Integrated Chemistry/Immunochemistry Analyzer	Lucas M.	N/A	0%	0%	TBD	TBD	Y	Y	N	\$ 322,000	\$ -	NOCS
6119169	VJH MDR Redesign & Expansion	James D.	N/A	0%	0%	TBD	TBD	Y	Y	N	\$ 2,010,000	\$ -	NOCS
6119234	VJH Medstations, IH-wide Pyxis Replacement, Phase 4	Terry S.	N/A	N/A	0%	Jan-20	Jun-20	Y	Y	N	\$ 2,939,000	\$ 2,336,855	NOCS
6120005	VJH Gamma Camera	Guy H.	N/A	N/A	97%	Feb-20	Feb-20	Y	Y	N	\$ 480,000	\$ 463,131	NOCS
6120006	VJH Monitoring System, Physiological	Ev K.	N/A	N/A	0%	TBD	TBD	Y	Y	N	\$ 286,000	\$ -	NOCS
6120219	VJH CT Scanner Additional - Planning	Jared F.	35%	N/A	Planning	Jan-21	Feb-21	Y	Y	N	\$ 100,000	\$ -	NOCS
6120390	VPC Vernon Urgent and Primary Care Centre	Neel C.	N/A	100%	99%	Apr-20	Jul-20	Y	Y	N	\$ 1,974,000	\$ 1,801,842	NOCS
6120400	VJH North Tower Electrical Primary Distribution - Planning	Jared F.	30%	N/A	Planning	Feb-21	Mar-21	Y	Y	N	\$ 75,000	\$ 1,891	NOCS
6121008	VJH CT Scanner (Replacement)	James D.	n/a	0%	0%	TBD	TBD	Y	Y	N	\$ 2,859,000	\$ -	NOCS
6220000	SLH Monitoring System, Physiological	Maxwell M.	N/A	10%	0%	TBD	TBD	Y	Y	N	\$ 179,000	\$ -	NOCS
6220001	QVH Elevator Modernization	William L.	N/A	100%	0%	Jan-21	Jan-21	Y	Y	N	\$ 780,000	\$ 52,938	NOCS
6220002	QVH Emergency Generator	William L.	N/A	95%	0%	Jun-21	Jul-21	Y	Y	N	\$ 4,950,000	\$ 142,353	NOCS
6220006	SAC Leasehold Improvements	Cray H.	50%	0%	0%	TBD	TBD	Y	Y	N	\$ 600,000	\$ 84	NOCS
6220007	SLH Pharmacy Renovation	Maxwell M.	N/A	50%	0%	Aug-20	May-21	N	N	Y	\$ 1,080,000	\$ 71,242	NOCS
6220096	QVH Chiller Replacement	William L.	N/A	100%	100%	Jun-20	Jun-20	Y	Y	N	\$ 1,073,000	\$ 918,150	NOCS
6220290	SLH Hot Water Boiler Replacement (x2)	David R.	n/a	0%	0%	TBD	TBD	Y	Y	N	\$ 365,000	\$ 19,912	NOCS
6221014	BSP Generator Replacement	Maxwell M.	n/a	0%	0%	TBD	TBD	Y	Y	N	\$ 1,200,000	\$ -	NOCS
	Okanagan Similkameen (OS)												
6115193	PRH Patient Care Tower	Scott M.	100%	100%	99%	Dec-18	Mar-22	Y	Y	N	\$ 258,870,615	\$ 245,065,932	OS
6117190	PRH Patient Care Tower Equipment	Scott M.	N/A	85%	85%	Feb-19	TBD	Y	Y	N	\$ 20,187,426	\$ 17,155,082	OS
6117212	PRH Patient Care Tower Phase 2 Reno	Scott M.	N/A	98%	38%	Mar-22	Apr-22	Y	Y	N	\$ 22,681,082	\$ 6,004,323	OS
6120124	PRH PCMS (Patient Choice Meal Service)	Chelsea M.	0%	0%	0%	TBD	TBD	Y	Y	N	\$ 628,000	\$ 69,736	OS
6118013	PRH Integrated Chemistry/Immunochemistry Analyzer	Lucas M.	N/A	0%	0%	TBD	TBD	Y	Y	N	\$ 322,000	\$ -	OS
6118023	PRH Various Infrastructure Projects	Scott M.	N/A	90%	85%	Dec-21	Nov-19	Y	Y	N	\$ 3,500,000	\$ 2,843,563	OS
6119001	SOG Renovation of Emergency Department, Triage and Admitting	Ev K.	100%	100%	97%	Jan-20	Jun-20	Y	Y	N	\$ 1,250,000	\$ 1,237,937	OS
6120007	SHC General Radiographic System	Shane H.	N/A	100%	30%	Sep-20	Sep-20	Y	Y	N	\$ 808,345	\$ 59,701	OS
6121009	PRH Medical Vacuum System Replacement	Shane H.	N/A	0%	0%	TBD	TBD	Y	Y	N	\$ 735,000	\$ -	OS
6121011	PGH Electrical Infrastructure Upgrade - Phase 1	Shane H.	n/a	0%	0%	TBD	TBD	Y	Y	N	\$ 1,150,000	\$ -	OS
6121133	PEN Penticton Community Urgent and Primary Care Centre - Planning	Jared F.	5%	0%	Planning	Mar-21	Apr-21	Y	Y	N	\$ 400,000	\$ -	OS

Project Number	Project Name/Phase Name	Project Manager	% Complete Status			Substantial Complete Date Mth/Yr	Total Complete Date Mth/Yr	On Time	On Budget	Other Issues	Item 6.3		
			Program	Design	Const.						Project Budget	Insight Actuals as of July 16, 2020	RHD
	Thompson (T)												
6217187	MER Emergency Department Renovation	Shane H.	100%	100%	100%	Mar-19	Mar-20	Y	Y	N	\$ 6,426,253	\$ 6,397,437	T
6217218	RIH Patient Care Tower	Scott M.	100%	70%	15%	Feb-21	TBD	Y	Y	N	\$ 313,855,122	\$ 125,664,728	T
6218181	RIH Patient Care Tower - Equipment	Scott M.	N/A	0%	0%	TBD	TBD	Y	Y	N	\$ 25,834,757	\$ 672,166	T
6218182	RIH PCT ACE	John G.	0%	0%	0%	TBD	TBD	Y	Y	N	\$ 13,860,299	\$ 4,606,887	T
6220097	OEC Relocation of Plant Services	Scott M.	N/A	100%	100%	Dec-19	Jun-20	Y	Y	N	\$ 150,000	\$ 145,525	T
6218010	RIH Integrated Chemistry/Immunochemistry Analyzer (x2)	Lucas M.	N/A	0%	0%	TBD	TBD	Y	Y	N	\$ 644,000	\$ -	T
6218019	OEC Generator and Switchgear Upgrade	James D.	N/A	100%	65%	Nov-20	Jan-21	Y	Y	N	\$ 1,900,000	\$ 773,049	T
6218022	RIH Microbiology Lab Renovation	Maxwell M.	100%	100%	99%	Jan-20	Jun-20	Y	Y	N	\$ 1,000,000	\$ 670,893	T
6218241	RIH Bed Relocation	Ev K.	N/A	100%	100%	Mar-19	Oct-19	Y	Y	N	\$ 300,000	\$ 289,943	T
6218252	RIH Elevator Modernization	Peter R.	N/A	100%	0%	Dec-20	Jan-21	Y	Y	N	\$ 850,000	\$ 159,431	T
6219000	OEC Nurse Call	James D.	N/A	100%	100%	Jun-20	Aug-20	Y	Y	N	\$ 613,000	\$ 306,191	T
6219002	PON HVAC Upgrades	Shane H.	N/A	100%	0%	Sep-21	Nov-21	Y	N	Y	\$ 4,000,000	\$ 428,901	T
6219009	RIH Spect CT	William L.	N/A	100%	100%	Apr-20	Apr-20	Y	Y	N	\$ 1,420,000	\$ 1,256,663	T
6219010	RIH Urology Imaging System - digital	Shane H.	100%	100%	100%	Nov-19	Dec-19	Y	Y	N	\$ 718,000	\$ 704,901	T
6219011	RIH Medstations, IH-wide Pyxis replacement, Phase 3	Terry S.	N/A	100%	90%	Jun-19	Dec-19	Y	Y	N	\$ 2,981,000	\$ 2,598,078	T
6219197	LYT Heat Pump Recommissioning	Maxwell M.	N/A	100%	98%	May-20	Jul-20	Y	Y	N	\$ 648,273	\$ 425,539	T
6220004	LIH MDR Upgrade	Maxwell M.	N/A	100%	0%	Sep-20	Nov-20	Y	Y	N	\$ 760,000	\$ 46,684	T
6220005	RIH Pharmacy Renovation	Maxwell M.	N/A	100%	0%	May-21	Aug-21	N	N	Y	\$ 2,050,000	\$ 98,827	T
6220138	RIH P3 Maintenance Obligations - Phase 1	Scott M.	0%	0%	0%	TBD	TBD	Y	Y	N	\$ 1,000,000	\$ 7,640	T
6220153	MER Safety Improvements	Shane H.	N/A	N/A	100%	Mar-20	Jun-20	Y	Y	N	\$ 185,000	\$ 140,763	T
6220200	CLW Domestic Hot Water System	Maxwell M.	N/A	50%	0%	Jan-21	Mar-21	Y	Y	N	\$ 399,143	\$ 8	T
6220201	RIH Elevators Modernization (x3)	Peter R.	N/A	100%	0%	Nov-21	Dec-21	Y	Y	N	\$ 1,300,000	\$ 11,349	T
6220202	RIH Interim Lab Redesign - Planning	Jared F.	40%	N/A	Planning	Jan-21	Feb-21	Y	Y	N	\$ 200,000	\$ 19	T
6221000	ASH Nurse Call	Maxwell M.	n/a	0%	0%	TBD	TBD	Y	Y	N	\$ 308,000	\$ -	T
6221003	CLW Nurse Call	Maxwell M.	n/a	0%	0%	TBD	TBD	Y	Y	N	\$ 357,000	\$ -	T
6221015	RIH Fire Door Hardware	Peter R.	n/a	0%	0%	TBD	Jan-21	Y	Y	N	\$ 400,000	\$ 6	T
6221016	MER Lab Outpatient Area Expansion	Maxwell M.	n/a	0%	0%	TBD	TBD	Y	Y	N	\$ 250,000	\$ -	T
	West Kootenay Boundary (WKB)												
6318006	KBH Integrated Chemistry/Immunochemistry Analyzer	Mario C.	N/A	0%	0%	TBD	TBD	Y	Y	N	\$ 322,000	\$ -	WKB
6318007	KBH Spect CT	Mario C.	N/A	100%	100%	Nov-19	Jan-20	Y	Y	N	\$ 1,623,000	\$ 1,499,590	WKB
6318008	KBH Urology Imaging System	Mario C.	N/A	100%	100%	Mar-20	May-20	Y	Y	N	\$ 685,000	\$ 650,725	WKB
6318010	KBH Steam and Condensate Line Replacement	Mario C.	N/A	100%	3%	Dec-20	Jan-21	Y	Y	N	\$ 523,000	\$ 57,403	WKB
6318011	SCH Generator Replacement	Maxwell M.	N/A	100%	90%	Aug-20	Oct-20	Y	Y	N	\$ 861,000	\$ 382,605	WKB
6318053	KBH Emergency Department Redevelopment	Mario C.	N/A	100%	79%	Feb-21	May-21	Y	Y	N	\$ 19,050,000	\$ 14,265,299	WKB
6318089	KBH Boiler Room	Ev K.	N/A	100%	85%	Aug-20	Sep-20	Y	Y	N	\$ 745,000	\$ 600,034	WKB
6319000	KBH Dishwasher/Conveyor System	Maxwell M.	N/A	100%	100%	Mar-20	Apr-20	Y	Y	N	\$ 296,000	\$ 277,467	WKB
6319001	SCH Waste Water Treatment Plant	Maxwell M.	N/A	100%	99%	Sep-19	Sep-20	Y	Y	N	\$ 360,000	\$ 310,683	WKB
6319002	ALH Emergency Department Renovation	Ev K.	100%	100%	95%	May-20	Jul-20	Y	Y	N	\$ 2,100,000	\$ 1,726,664	WKB
6319003	BDH Secure Room	Ev K.	N/A	100%	50%	Sep-20	Oct-20	Y	Y	N	\$ 610,000	\$ 177,953	WKB
6319064	HVL Chiller	Maxwell M.	N/A	100%	99%	Aug-19	Aug-20	Y	Y	N	\$ 795,000	\$ 431,261	WKB
6319067	KBH Pharmacy & Ambulatory Care Project	Ev K.	N/A	95%	0%	Dec-22	Mar-23	Y	Y	N	\$ 32,775,000	\$ 1,112,144	WKB
6319074	KBH Ambulatory Care 2nd Floor	Mario C.	N/A	100%	90%	Feb-21	May-21	Y	Y	N	\$ 6,000,000	\$ 3,560,419	WKB
6319076	CDH Primary Care Network Renovation	Neel C.	N/A	100%	100%	Apr-20	Jul-20	Y	Y	N	\$ 350,000	\$ 283,352	WKB
6320002	KBH Window Replacement in Daly Pavilion	Ev K.	N/A	100%	40%	Oct-20	Nov-20	Y	Y	N	\$ 775,000	\$ 60,471	WKB
6320003	BDH Security Upgrade	Ev K.	N/A	100%	90%	Aug-20	Oct-20	Y	Y	N	\$ 275,000	\$ 180,135	WKB
6320004	KBH Monitoring System, Physiological	Mario C.	N/A	0%	0%	TBD	TBD	Y	Y	N	\$ 684,000	\$ -	WKB
6320005	KLH Waste and Cardboard Compactor	Mario C.	N/A	50%	0%	TBD	TBD	Y	Y	N	\$ 324,000	\$ 14,125	WKB
6320006	KLH General Radiographic System - Digital	Mario C.	N/A	100%	0%	TBD	Jan-21	Y	Y	N	\$ 965,000	\$ 134,939	WKB
6320074	ALH Medical and Patient Care Equip	Ev K.	N/A	N/A	98%	Apr-20	Jun-20	Y	Y	N	\$ 250,000	\$ 225,031	WKB
6320078	CDH Urgent Primary Care Centre	Neel C.	N/A	95%	100%	Apr-20	Jul-20	Y	Y	N	\$ 1,050,000	\$ 957,372	WKB
6321011	KBH Sterilizer - Steam Autoclave	Kevin T.	N/A	0%	0%	TBD	TBD	Y	Y	N	\$ 146,000	\$ -	WKB
6321014	KBH OR Ceiling Replacement	Kevin T.	n/a	0%	0%	TBD	TBD	Y	Y	N	\$ 685,000	\$ -	WKB
6321015	KBH Medical Air and Vacuum System Replacement	Ev K.	n/a	0%	0%	TBD	TBD	Y	Y	N	\$ 1,125,000	\$ -	WKB
6321016	KLH Pharmacy Upgrade	Ev K.	n/a	10%	0%	Apr-21	May-21	N	N	Y	\$ 1,200,000	\$ 86	WKB
	Completed Projects												
6120000	PRH Relocation of Oncology Department - Planning	Jared F.	100%	N/A	Planning	Mar-20	Apr-20	Y	Y	N	\$ 100,000	\$ 46,082	OS
6219012	SLH Medstations, IH-wide Pyxis replacement, Phase 3	Terry S.	N/A	100%	95%	Jan-19	Jun-20	Y	Y	N	\$ 489,000	\$ 479,683	NOCS
6119149	KGH 3 West Medical Inpatient Nursing Unit Renovation	James D.	N/A	100%	100%	Apr-20	Jun-20	Y	Y	N	\$ 250,000	\$ 231,390	CO
6219159	RIH Colonoscopy Room Conversion	Martin D.	N/A	100%	100%	Nov-19	Mar-20	Y	Y	N	\$ 1,200,000	\$ 1,095,293	T
6219196	HLS Chiller	Shane H.	n/a	100%	100%	Sep-19	Oct-19	Y	Y	N	\$ 400,000	\$ 398,391	T
6219003	RIH General Radiographic System - digital	William L.	N/A	100%	100%	Dec-19	Feb-20	Y	Y	N	\$ 860,000	\$ 748,912	T
6320001	BDH Medical Vacuum System	Kevin T.	N/A	100%	99%	Mar-20	May-20	Y	Y	N	\$ 275,000	\$ 182,041	WKB

LEGEND:

No Schedule, Budget or Other issues for the reporting period.

Issues resolved without material impacts; projects proceeding or, issues under investigation.

Issues have material impacts and/or corrective actions and/or approvals required before project proceeding.

Projects are complete and financially closed.

Y

Yes

N

No

0

Other

NOTES:

Active Projects		Project Budget	Actuals To Date
1	Cariboo Chilcotin	\$1,368,490	\$12,111
18	Central Okanagan	\$32,949,000	\$9,010,428
14	Kootenay East	\$17,553,489	\$8,881,169
17	North Okanagan Columbia Shuswap	\$21,272,000	\$5,808,399
7	Okanagan Similkameen	\$8,165,345	\$4,141,201
23	Thompson	\$28,709,669	\$14,316,322
26	West Kootenay Boundary	\$74,574,000	\$26,907,758
106 Sub-total: Active Routine Capital Projects		\$184,591,993	\$69,077,388
12	Interior Heart & Surgical Centre	\$356,228,029	\$311,511,131
4	Penticton Regional Hospital Patient Care Tower	\$302,367,123	\$268,295,073
4	Royal Inland Hospital Patient Care Tower	\$353,700,178	\$131,089,305
1	Cariboo Memorial Hospital Redevelopment	\$211,226,489	\$787,478
21 Sub-total: Active Major Capital Projects		\$1,223,521,819	\$711,682,987
127 Total Active Projects		\$1,408,113,813	\$780,760,374
7 Total Completed Projects		\$3,574,000	\$3,181,791
134 Grand Total		\$1,411,687,813	\$783,942,165

Project Name KBH Integrated Chemistry/Immunochemistry Analyzer Project Number 6318006 Project Manager Mario C.						Project Budget: \$322,000 RHD Contribution (Y/N): Y			
% Complete Status			On Time	On Budget	Other Issues	Start Date	Substantial Completion		
Programming	Design	Const.					Original	Rev. #	Revised
N/A	0%	0%	Y	Y	N	Aug-17	Dec-17	3	TBD
Scope									
This innovative new integrated system is a single main frame chemistry instrument that provides routine and immunochemistry testing on a single platform. This will reduce the overall physical footprint within the laboratory while increasing efficiencies and flow through for urgent and routine testing. This new combined instrument will be replacing a 2002 Immunoassay analyzer and a 2007 chemistry analyzer in the Clinical Laboratory.									
Progress									
The equipment procurement will be done through a regional Request for Proposal (RFP) by Provincial Health Services Authority to allow standardization across all sites. Design and construction will be aligned with the procurement of equipment.									
Issues									
None.									
Financial									
Actuals to March 31, 2020	Actuals YTD	Projected FY21	FY22	FY23	FY24	FY25	Total Actuals + Projected	Projected Unspent	Variance to Budget
\$ -	\$ -	\$ -	\$ 322,000	\$ -	\$ -	\$ -	\$ 322,000	\$ -	\$ -

Project Name KBH Spect CT Project Number 6318007 Project Manager Mario C.						Project Budget: \$1,623,000 RHD Contribution (Y/N): Y			
% Complete Status			On Time	On Budget	Other Issues	Start Date	Substantial Completion		
Programming	Design	Const.					Original	Rev. #	Revised
N/A	100%	100%	Y	Y	N	Aug-17	Feb-18	6	Nov-19
Scope									
These newer units combine a gamma camera with a CT to improve image quality and help with land marking (identifying the location of the abnormal function). They are used to locate cancerous tumors, minor bone fractures, abnormal functioning of organs and to examine cardiac functions. This unit is replacing a 2005 Gamma Camera in the DI Department.									
Progress									
Consultant working on As-Built drawings and Close Out documents.									
Issues									
None.									
Financial									
Actuals to March 31, 2020	Actuals YTD	Projected FY21	FY22	FY23	FY24	FY25	Total Actuals + Projected	Projected Unspent	Variance to Budget
\$ 1,500,045	\$ -	\$ 102,127	\$ -	\$ -	\$ -	\$ -	\$ 1,602,172	\$ 20,828	\$ -

Project Name KBH Urology Imaging System Project Number 6318008 Project Manager Mario C.						Project Budget: \$685,000 RHD Contribution (Y/N): Y			
% Complete Status			On Time	On Budget	Other Issues	Start Date	Substantial Completion		
Programming	Design	Const.					Original	Rev. #	Revised
N/A	100%	100%	Y	Y	N	Aug-18	Dec-18	5	Mar-20
Scope									
This fully digital system allows full-format exposures of the entire area from kidneys to bladder in one single shot with impressive image quality. This unit offers unique unrestricted symmetrical patient access from all four table sides, providing optimal view during all urological procedures.									
Progress									
Consultants working on Close-out and As-built documents.									
Issues									
None.									
Financial									
Actuals to March 31, 2020	Actuals YTD	Projected FY21	FY22	FY23	FY24	FY25	Total Actuals + Projected	Projected Unspent	Variance to Budget
\$ 564,773	\$ 73,258	\$ 120,227	\$ -	\$ -	\$ -	\$ -	\$ 685,000	\$ -	\$ -

Project Name Project Number Project Manager						KBH Steam and Condensate Line Replacement 6318010 Mario C.		Project Budget: \$523,000 RHD Contribution (Y/N): Y		
% Complete Status			On Time	On Budget	Other Issues	Start Date	Substantial Completion			
Programming	Design	Const.					Original	Rev. #	Revised	
N/A	100%	3%	Y	Y	N	Sep-17	Feb-18	3	Dec-20	
Scope										
The existing steam and condensate lines are 60 years old and leaks are developing. The replacement of these components will require access through patient care areas. Careful coordination and infection control precautions will be a key element for this project. In addition to the lines, critical components of the steam condensate infrastructure will be replaced in accordance with the condition survey that was completed. The initial market response put the project significantly over-budget. Value analysis was done and a revsied strategy developed to meet the scope.										
Progress										
Contract in place with a Mechanical Contractor, Equipment Shop drawings are being submitted by Mechanical Contractor for review by Consultant.										
Issues										
None.										
Financial										
Actuals to March 31, 2020		Actuals YTD	Projected FY21	FY22	FY23	FY24	FY25	Total Actuals + Projected	Projected Unspent	Variance to Budget
\$ 51,343		\$ 6,051	\$ 471,657	\$ -	\$ -	\$ -	\$ -	\$ 523,000	\$ -	\$ -

Project Name Project Number Project Manager						SCH Generator Replacement 6318011 Maxwell M.		Project Budget: \$861,000 RHD Contribution (Y/N): Y		
% Complete Status			On Time	On Budget	Other Issues	Start Date	Substantial Completion			
Programming	Design	Const.					Original	Rev. #	Revised	
N/A	100%	90%	Y	Y	N	Sep-17	Mar-18	5	Aug-20	
Scope										
The project scope includes the replacement of the generator and automatic switch gear in order to provide the facility with emergency power. This is a remote site which experiences numerous power failures throughout the year.										
Progress										
Tie-in procedure of the new generator was a success. Removal of existing equipment and substantial completion will follow in early August.										
Issues										
None.										
Financial										
Actuals to March 31, 2020		Actuals YTD	Projected FY21	FY22	FY23	FY24	FY25	Total Actuals + Projected	Projected Unspent	Variance to Budget
\$ 145,910		\$ 221,858	\$ 333,092	\$ -	\$ -	\$ -	\$ -	\$ 479,002	\$ 381,998	\$

Project Name Project Number Project Manager						KBH Emergency Department Redevelopment 6318053 Mario C.		Project Budget: \$19,050,000 RHD Contribution (Y/N):		Y	
% Complete Status			On Time	On Budget	Other Issues	Start Date	Substantial Completion				
Programming	Design	Const.					Original	Rev. #	Revised		
N/A	100%	79%	Y	Y	N	Jul-17	Dec-19	3	Feb-21		
Scope											
The redesign and expansion of the KBRH ED as well as the upgrade to the electrical transformer will address immediate space and service inadequacies and accommodate projected ED needs to 2034. This is Phase 1 of the KBRH service priority renovations.											
Progress											
Exterior masonry and building envelop and Glazing 95% complete. Painting interior walls nearing completion. Controls wiring to equipment ongoing, with electrical feeds to the addtion complete. T-Bar ceiling installation 85% complete. Flooring installation and Millwork started, including installation of sinks. Select Vendor installed equipment is starting to be installed and will continue into the month of July. Commissioning of select services starting and anticipated to continue over the next 6 weeks. Preparation for sidewalks, curbing and roadways underway. The first phase of the ED will go-live in early Sept 2020.											
Issues											
None.											
Financial											
Actuals to March 31, 2020		Actuals YTD	Projected FY21	FY22	FY23	FY24	FY25	Total Actuals + Projected	Projected Unspent	Variance to Budget	
\$ 13,077,381		\$ 1,056,509	\$ 5,972,619	\$ -	\$ -	\$ -	\$ -	\$ 19,050,000	\$ -	\$ -	

Project Name KBH Boiler Room Project Number 6318089 Project Manager Ev K.						Project Budget: \$745,000 RHD Contribution (Y/N): Y			
% Complete Status			On Time	On Budget	Other Issues	Start Date	Substantial Completion		
Programming	Design	Const.					Original	Rev. #	Revised
N/A	100%	85%	Y	Y	N	Feb-18	Mar-19	6	Aug-20
Scope									
<p>The scope of this project is to install two new dedicated high efficiency domestic hot water boilers and associated storage tank to provide domestic hot water to the facility. The addition of these boilers will allow for the decoupling of the domestic hot water system from the existing steam plant. This project will increase energy efficiency of the domestic hot water production.</p> <p>A final solution has been developed to address the issues with the flue venting and work is proceeding. Additional funding was required and has been approved.</p>									
Progress									
Upon commissioning of the boiler, it was determined the blower motor did not meet the project requirements. A new motor to meet project requirements has arrived. Commissioning of the boiler is scheduled for early August.									
Issues									
The replacement of the incorrect blower motor required rescheduling of the commissioning of the boiler until August.									
Financial									
Actuals to March 31, 2020	Actuals YTD	Projected FY21	FY22	FY23	FY24	FY25	Total Actuals + Projected	Projected Unspent	Variance to Budget
\$ 490,786	\$ 106,323	\$ 254,214	\$ -	\$ -	\$ -	\$ -	\$ 745,000	\$ -	0

Project Name KBH Dishwasher/Conveyor System Project Number 6319000 Project Manager Maxwell M.						Project Budget: \$296,000 RHD Contribution (Y/N): Y			
% Complete Status			On Time	On Budget	Other Issues	Start Date	Substantial Completion		
Programming	Design	Const.					Original	Rev. #	Revised
N/A	100%	100%	Y	Y	N	Oct-18	Dec-18	3	Mar-20
Scope									
<p>The new energy efficient dishwasher will be fully automatic, conveyor-type machine with a blower-dryer section. Other items within this system will include a soiled dish table, waste trough, stainless steel tray slides, overhead rack shelf, power roller rack transfer conveyor, clean dish table with backsplash and a hose clean up station. This system is replacing a 2003 machine in the Food Services Department.</p>									
Progress									
Project is complete and ready to be closed.									
Issues									
None.									
Financial									
Actuals to March 31, 2020	Actuals YTD	Projected FY21	FY22	FY23	FY24	FY25	Total Actuals + Projected	Projected Unspent	Variance to Budget
\$ 271,178	\$ 6,289	\$ 6,289	\$ -	\$ -	\$ -	\$ -	\$ 277,467	\$ 18,533	\$ -

Project Name SCH Waste Water Treatment Plant Project Number 6319001 Project Manager Maxwell M.						Project Budget: \$360,000 RHD Contribution (Y/N): Y			
% Complete Status			On Time	On Budget	Other Issues	Start Date	Substantial Completion		
Programming	Design	Const.					Original	Rev. #	Revised
N/A	100%	99%	Y	Y	N	Apr-18	Dec-18	2	Sep-19
Scope									
<p>Project is to upgrade the existing 26-year old waste water treatment plant. The Waste Water Treatment Plant upgrades will include septic field, sand filter, dosing tank with the associated pumps and controls to allow for improved treatment and processing of effluent.</p>									
Progress									
Minor revisions are required to complete the system upgrade. Once invoiced the project will be ready to close out.									
Issues									
None.									
Financial									
Actuals to March 31, 2020	Actuals YTD	Projected FY21	FY22	FY23	FY24	FY25	Total Actuals + Projected	Projected Unspent	Variance to Budget
\$ 300,507	\$ 10,176	\$ 59,493	\$ -	\$ -	\$ -	\$ -	\$ 360,000	\$ -	\$ -

Project Name Project Number Project Manager						ALH Emergency Department Renovation 6319002 Ev K.		Project Budget: \$2,100,000 RHD Contribution (Y/N): Y	
% Complete Status			On Time	On Budget	Other Issues	Start Date	Substantial Completion		
Programming	Design	Const.					Original	Rev. #	Revised
100%	100%	95%	Y	Y	N	Jul-18	Oct-19	3	May-20
Scope									
Redevelopment of the Emergency Department (ED) areas will provide the appropriate space capacity necessary to support the provision of quality patient care within Emergency Services and address the immediate service delivery challenges experienced by the site. Planning, design and renovations will improve sight lines and visual oversight to monitor patients, improve infection control standards, address risk related to lack of privacy and confidentiality, improve patient flow by decreasing congestion, and provide appropriate space for essential equipment/supplies. Renovations will provide the High Acuity Response Team and visiting specialists' appropriate space to deliver quality patient care. The plan for the expanded ED is to include four exam bays, one double trauma bay, one office/exam room and one physician dictation/multi-purpose room. The renovation will be phased to minimize disruption to emergency services at the site.									
Progress									
Contractor has completed the minor deficiencies. The newly renovated Emergency Department is open and fully operational. Some final post-occupancy items are being reviewed with site users.									
Issues									
None.									
Financial									
Actuals to March 31, 2020	Actuals YTD	Projected FY21	FY22	FY23	FY24	FY25	Total Actuals + Projected	Projected Unspent	Variance to Budget
\$ 1,595,789	\$ 270,188	\$ 504,211	\$ -	\$ -	\$ -	\$ -	\$ 2,100,000	\$ -	\$ -

Project Name Project Number Project Manager						BDH Secure Room 6319003 Ev K.		Project Budget: \$610,000 RHD Contribution (Y/N): Y		
% Complete Status			On Time	On Budget	Other Issues	Start Date	Substantial Completion			
Programming	Design	Const.					Original	Rev. #	Revised	
N/A	100%	50%	Y	Y	N	Aug-18	Apr-19	2	Sep-20	
Scope										
The current secure room is to be relocated to a more appropriate location within the hospital, as its current location is not close to an external entrance or the ED. The current room does not meet standards and is a safety risk for staff, patients and the RCMP who sometimes need to move patients into the secure room. The scope of work will be to create a new secure room of approximately 14 square meters within the existing ED that meets the current provincial standards. The pre-tender estimate indicated the scope was over budget. Additional funding was approved to allow the project to proceed.										
Progress										
Completed construction activities include door installation for Treatment Room, hoarding installation, demolition and framing has commenced. Upcoming activities for the Secure Room include framing, mechanical and electrical rough ins, drywall and safety padding installation. The renovation will be phased to minimize impact to site operations.										
Issues										
None.										
Financial										
Actuals to March 31, 2020	Actuals YTD	Projected FY21	FY22	FY23	FY24	FY25	Total Actuals + Projected	Projected Unspent	Variance to Budget	
\$ 58,453	\$ 29,661	\$ 551,547	\$ -	\$ -	\$ -	\$ -	\$ 610,000	\$ -	\$ -	

Project Name Project Number Project Manager						HVL Chiller 6319064 Maxwell M.		Project Budget: \$795,000 RHD Contribution (Y/N): Y		
% Complete Status			On Time	On Budget	Other Issues	Start Date	Substantial Completion			
Programming	Design	Const.					Original	Rev. #	Revised	
N/A	100%	99%	Y	Y	N	Jan-19	May-19	1	Aug-19	
Scope										
The scope of this project will be to replace the chiller and ancillary equipment with a higher capacity, more reliable, energy efficient system.										
Progress										
Project is substantially complete and lien holdback has been released. We are waiting for warmer Spring temperatures to complete final commissioning of the equipment under a full cooling load.										
Issues										
None.										
Financial										
Actuals to March 31, 2020	Actuals YTD	Projected FY21	FY22	FY23	FY24	FY25	Total Actuals + Projected	Projected Unspent	Variance to Budget	
\$ 431,261	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 431,261	\$ 363,739	\$ -	

Project Name KBH Pharmacy & Ambulatory Care Project Project Number 6319067 Project Manager Ev K.						Project Budget: \$32,775,000 RHD Contribution (Y/N): Y			
% Complete Status			On Time	On Budget	Other Issues	Start Date	Substantial Completion		
Programming	Design	Const.					Original	Rev. #	Revised
N/A	95%	0%	Y	Y	N	Jan-19	Dec-22	0	Dec-22
Scope									
The Project entails the creation of a new Ambulatory Care wing above the Emergency Department expansion. The old Ambulatory Care will be upgraded to accommodate outpatient exam rooms, booking offices, reception, telehealth, and two physician sleep rooms. Current medical records will be relocated to the basement allowing for expansion of the existing oncology unit and physiotherapy will move into the remaining medical records space. In addition, the cast clinic space will be upgraded. Shifting of these other service areas will allow for a major expansion of the current pharmacy area to address the needs of the pharmacy program. The existing generators will be replaced along with an upgrade to the chiller and associated cooling tower.									
Progress									
The Invitation to Bid for General Contractor was been awarded with a revised scope to only complete the fit-out of the new second floor space that will house the new Ambulatory Procedures unit. The remaining scope of the project will be completed under a Construction Management (CM) contract for which the RFP has been posted and closes in Aug 2020. The generator upgrade design is nearly complete and the cost estimate for this portion of the work has been confirmed to be within the approved budget. The generator scope of work will be completed under the CM contract. The minor renovations to vacant space on the 3rd floor to accommodate Physiotherapy and Occupational Therapy temporarily during construction have commenced.									
Issues									
None.									
Financial									
Actuals to March 31, 2020	Actuals YTD	Projected FY21	FY22	FY23	FY24	FY25	Total Actuals + Projected	Projected Unspent	Variance to Budget
\$ 892,665	\$ 193,205	\$ 5,494,951	\$ 13,308,990	\$ 13,078,394	\$ -	\$ -	\$ 32,775,000	\$ -	\$ -

Project Name KBH Ambulatory Care 2nd Floor Project Number 6319074 Project Manager Mario C.						Project Budget: \$6,000,000 RHD Contribution (Y/N): Y			
% Complete Status			On Time	On Budget	Other Issues	Start Date	Substantial Completion		
Programming	Design	Const.					Original	Rev. #	Revised
N/A	100%	90%	Y	Y	N	Feb-19	TBD	0	Feb-21
Scope									
Build the second floor on the new ED building to accommodate the Ambulatory expansion. Work will include the structure, stairwell, building envelope and the new bridgeway to the existing building. The fit-out of the space will be completed under project # 6319067 KBH Pharmacy and Ambulatory Care Project.									
Progress									
Link Bridge interior and exterior elements for Sprinklers, fire alarm, ventilation, glazing and roof parapets continue. Completion will be coordinated with the final completion of the KBH ED project (6318053).									
Issues									
None.									
Financial									
Actuals to March 31, 2020	Actuals YTD	Projected FY21	FY22	FY23	FY24	FY25	Total Actuals + Projected	Projected Unspent	Variance to Budget
\$ 3,314,419	\$ 246,000	\$ 1,300,581	\$ 1,385,000	\$ -	\$ -	\$ -	\$ 6,000,000	\$ -	\$ -

Project Name CDH Primary Care Network Renovation Project Number 6319076 Project Manager Neel C.						Project Budget: \$350,000 RHD Contribution (Y/N): Y			
% Complete Status			On Time	On Budget	Other Issues	Start Date	Substantial Completion		
Programming	Design	Const.					Original	Rev. #	Revised
N/A	100%	100%	Y	Y	N	Feb-19	Sep-19	1	Apr-20
Scope									
To renovate three (3) existing areas to create administrative space for the Primary Care Network team. Space will include workstations, education and office space.									
Progress									
General contractor and design team will submit final billing and holdback release by end of July.									
Issues									
None.									
Financial									
Actuals to March 31, 2020	Actuals YTD	Projected FY21	FY22	FY23	FY24	FY25	Total Actuals + Projected	Projected Unspent	Variance to Budget
\$ 212,888	\$ 47,445	\$ 115,466	\$ -	\$ -	\$ -	\$ -	\$ 328,354	\$ 21,646	\$ -

Project Name Project Number Project Manager						KBH Window Replacement in Daly Pavilion 6320002 Ev K.		Project Budget: \$775,000 RHD Contribution (Y/N): Y		
% Complete Status			On Time	On Budget	Other Issues	Start Date	Substantial Completion			
Programming	Design	Const.					Original	Rev. #	Revised	
N/A	100%	40%	Y	Y	N	Jun-19	Feb-20	1	Oct-20	
Scope										
The windows within the Daly Pavilion are not appropriate for an inpatient Psychiatry Unit. The existing windows could shatter when broken which poses a serious risk of injury to patients and staff. The glass windows will be replaced as required throughout the department with an appropriate impact resistant safety glass.										
Progress										
The Contractor mobilized on site June 22, 2020. Completed Phase 1 and 2 construction activities include hoarding installation, demolition and abatement, drywall installation, window and film installation. The window and film installation is nearing completion. Phase 3 construction activities have commenced with hoarding installation and demolition. Upcoming construction activities include Phase 3 framing, mechanical & electrical rough in. The renovation will be phased to minimize impact to site operations.										
Issues										
None.										
Financial										
Actuals to March 31, 2020	Actuals YTD	Projected FY21	FY22	FY23	FY24	FY25	Total Actuals + Projected	Projected Unspent	Variance to Budget	
\$ 32,792	\$ 26,360	\$ 742,208	\$ -	\$ -	\$ -	\$ -	\$ 775,000	\$ -	\$ -	

Project Name Project Number Project Manager						BDH Security Upgrade 6320003 Ev K.		Project Budget: \$275,000 RHD Contribution (Y/N): Y		
% Complete Status			On Time	On Budget	Other Issues	Start Date	Substantial Completion			
Programming	Design	Const.					Original	Rev. #	Revised	
N/A	100%	90%	Y	Y	N	Apr-19	Oct-19	2	Aug-20	
Scope										
Renovations to existing nurse station and reception area are required to increase staff safety, while maintaining interactive accessibility for patients. Scope of work includes enclosing nurse station and staff area with safety glass, walls and controlled-access doors as required, while providing talking ports, pass-through and millwork adjustments to maintain interactive accessibility for patients and staff. The pre-tender estimate indicated the scope was over budget. Additional funding was approved to allow the project to proceed.										
Progress										
Completed construction activities include floor repairs, door frame and hardware installation. Delays with the security device installation has pushed the anticipated substantial completion to Aug 2020. The renovation will be phased to minimize impact to site operations.										
Issues										
None.										
Financial										
Actuals to March 31, 2020	Actuals YTD	Projected FY21		FY22	FY23	FY24	FY25	Total Actuals + Projected	Projected Unspent	Variance to Budget
\$ 28,160	\$ 96,642	\$ 246,840	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275,000	\$ -	\$ -

Project Name KBH Monitoring System, Physiological Project Number 6320004 Project Manager Mario C.						Project Budget: \$684,000 RHD Contribution (Y/N): Y			
% Complete Status			On Time	On Budget	Other Issues	Start Date	Substantial Completion		
Programming	Design	Const.					Original	Rev. #	Revised
N/A	0%	0%	Y	Y	N	TBD	TBD	0	TBD
Scope									
Physiological monitoring systems consist of a bedside monitor connected to a central system and the patient. This system continuously monitors the patient's ECG, blood pressure, temperature, and blood oxygen levels among other vital signs. This information is also sent to a central system, which displays all of this information for each patient in real time at the nursing station. This new system is replacing a 2011 model in the Intensive Care Unit/ED Department.									
Progress									
A regional Request for Proposal is being developed by PHSA for the monitoring equipment contracts. The project schedule will be coordinated with the planned RFP dates once confirmed.									
Issues									
None.									
Financial									
Actuals to March 31, 2020	Actuals YTD	Projected FY21	FY22	FY23	FY24	FY25	Total Actuals + Projected	Projected Unspent	Variance to Budget
\$ -	\$ -	\$ 684,000	\$ -	\$ -	\$ -	\$ -	\$ 684,000	\$ -	\$ -

Project Name KLH Waste and Cardboard Compactor Project Number 6320005 Project Manager Mario C.						Project Budget: \$324,000 RHD Contribution (Y/N): Y			
% Complete Status			On Time	On Budget	Other Issues	Start Date	Substantial Completion		
Programming	Design	Const.					Original	Rev. #	Revised
N/A	50%	0%	Y	Y	N	Jun-19	Nov-19	1	TBD
Scope									
This additional environmentally friendly piece of equipment will improve safety and increase efficiency with regards to waste elimination at this site. It will include a new commercial compactor/packer roll off combo, container, walk-on dock, container stand assembly, controls for the hydraulic system and electrical supply. To address staff, public and contractor safety there are also renovations required to access the compactor, dock cover and lighting.									
Progress									
IH has engaged a new Consulting firm to continue the design process, anticipated to start design meetings in the month of July. A revised schedule will be developed as part of the initiation with the new consultant.									
Issues									
None.									
Financial									
Actuals to March 31, 2020	Actuals YTD	Projected FY21	FY22	FY23	FY24	FY25	Total Actuals + Projected	Projected Unspent	Variance to Budget
\$ 5,843	\$ 8,280	\$ 318,157	\$ -	\$ -	\$ -	\$ -	\$ 324,000	\$ -	\$ -

Project Name KLH General Radiographic System - Digital Project Number 6320006 Project Manager Mario C.						Project Budget: \$965,000 RHD Contribution (Y/N): Y			
% Complete Status			On Time	On Budget	Other Issues	Start Date	Substantial Completion		
Programming	Design	Const.					Original	Rev. #	Revised
N/A	100%	0%	Y	Y	N	Jun-19	Nov-20	0	TBD
Scope									
A Digital General Radiographic System adds high resolution digital detectors to an x-ray system which is made up of a table, overhead x-ray tube, and wall stand. The wall stand is like a vertical table that allows x-rays to be taken while the patient is in an upright position. The digital detectors are located beneath the surface of the table and/or wall stand. When the x-ray is taken, the image is immediately displayed on a computerized console for review before being sent directly to the Picture Archiving and Communication System network. This is replacing a 1999 model in the Medical Imaging Department.									
Progress									
Project tender will close in the month of July with award to a General Contractor anticipated in the month of August. Revised schedule will be developed with the successful proponent.									
Issues									
None.									
Financial									
Actuals to March 31, 2020	Actuals YTD	Projected FY21	FY22	FY23	FY24	FY25	Total Actuals + Projected	Projected Unspent	Variance to Budget
\$ 16,756	\$ 106,666	\$ 948,244	\$ -	\$ -	\$ -	\$ -	\$ 965,000	\$ -	\$ -

Project Name ALH Medical and Patient Care Equip Project Number 6320074 Project Manager Ev K.						Project Budget: \$250,000 RHD Contribution (Y/N): N			
% Complete Status			On Time	On Budget	Other Issues	Start Date	Substantial Completion		
Programming	Design	Const.					Original	Rev. #	Revised
N/A	N/A	98%	Y	Y	N	Oct-19	Feb-20	1	Apr-20
Scope									
In conjunction with the Arrow Lakes Hospital ED Redevelopment project the Foundation and Auxiliary have committed to funding the replacement of the physiological monitoring system and trauma floor storage cabinets as well as adding a trauma overhead boom.									
Progress									
The physiological monitoring system equipment was installed and is operational. The trauma boom equipment was installed, inspected and is fully operational. Final documentation is being collected and project will be closed once received.									
Issues									
None.									
Financial									
Actuals to March 31, 2020	Actuals YTD	Projected FY21	FY22	FY23	FY24	FY25	Total Actuals + Projected	Projected Unspent	Variance to Budget
\$ 19,246	\$ 41,512	\$ 230,754	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -

Project Name CDH Urgent Primary Care Centre Project Number 6320078 Project Manager Neel C.						Project Budget: \$1,050,000 RHD Contribution (Y/N): Y			
% Complete Status			On Time	On Budget	Other Issues	Start Date	Substantial Completion		
Programming	Design	Const.					Original	Rev. #	Revised
N/A	100%	100%	Y	Y	N	Jan-20	Mar-20	1	Apr-20
Scope									
Development for Castlegar Urgent Primary Care Center.									
Progress									
The General Contractor has substantially completed their work and is working on minor deficiencies. The general contractor will be completed by July for final billing.									
Issues									
None.									
Financial									
Actuals to March 31, 2020	Actuals YTD	Projected FY21	FY22	FY23	FY24	FY25	Total Actuals + Projected	Projected Unspent	Variance to Budget
\$ 546,746	\$ 305,272	\$ 450,626	\$ -	\$ -	\$ -	\$ -	\$ 997,372	\$ 52,628	\$ -

Project Name KBH Medical Air and Vacuum System Replacement Project Number 6321015 Project Manager Ev K.						Project Budget: \$1,125,000 RHD Contribution (Y/N): Y			
% Complete Status			On Time	On Budget	Other Issues	Start Date	Substantial Completion		
Programming	Design	Const.					Original	Rev. #	Revised
n/a	0%	0%	Y	Y	N	TBD	TBD	0	TBD
Scope									
These systems are a critical component to patient care and were installed more than 20 years ago and past their useful life. The newer systems are more energy efficient, ensure adequate redundancy and comply with the latest standards. The scope of work will include new medical air and vacuum systems, associated controls, alarms, back-up medical air manifold and Canadian Standards Association compliance commissioning.									
Progress									
Project initiation underway.									
Issues									
None.									
Financial									
Actuals to March 31, 2020	Actuals YTD	Projected FY21	FY22	FY23	FY24	FY25	Total Actuals + Projected	Projected Unspent	Variance to Budget
\$ -	\$ -	\$ 800,000	\$ 325,000	\$ -	\$ -	\$ -	\$ 1,125,000	\$ -	\$ -

Project Name KLH Pharmacy Upgrade Project Number 6321016 Project Manager Ev K.						Project Budget: \$1,200,000 RHD Contribution (Y/N): Y			
% Complete Status			On Time	On Budget	Other Issues	Start Date	Substantial Completion		
Programming	Design	Const.					Original	Rev. #	Revised
n/a	10%	0%	N	N	Y	Jun-20	Apr-21	0	Apr-21
Scope The sterile compounding area in the pharmacy department at this site requires upgrading of the ante room and overall workflow as well as upgrades to the air handling systems to meet current standards. Effective May 2021, the College of Pharmacists of British Columbia bylaws will require all pharmacies in B.C. to adopt the National Association of Pharmacy Regulatory Authorities model standards for sterile compounding. Compounding allows individual ingredients to be mixed together in personalized strengths and dosages based on a patient's needs.									
Progress The Schematic design options were presented and reviewed with the stakeholder user group on July 3, 2020. Design consultants are developing the schematic design drawings, which is currently being costed. The next user group meeting is scheduled for Aug 4.									
Issues None.									
Financial									
Actuals to March 31, 2020	Actuals YTD	Projected FY21	FY22	FY23	FY24	FY25	Total Actuals + Projected	Projected Unspent	Variance to Budget
\$ -	\$ -	\$ 655,155	\$ 544,845	\$ -	\$ -	\$ -	\$ 1,200,000	\$ -	\$ (0)

Project Name KBH Sterilizer - Steam Autoclave Project Number 6321011 Project Manager Kevin T.						Project Budget: \$146,000 RHD Contribution (Y/N): Y			
% Complete Status			On Time	On Budget	Other Issues	Start Date	Substantial Completion		
Programming	Design	Const.					Original	Rev. #	Revised
n/a	0%	0%	Y	Y	N	TBD	TBD	0	TBD
Scope Steam sterilizers (sometimes referred to as steam autoclaves, or just autoclaves) are an essential part of the decontamination and sterilization process performed by the medical device reprocessing department. These units are designed for fast, efficient sterilization of heat- and moisture-stable materials in addition to sterilization of items for immediate use in the hospital setting. This unit is replacing a 2003 model.									
Progress Project initiation underway.									
Issues None.									
Financial									
Actuals to March 31, 2020	Actuals YTD	Projected FY21	FY22	FY23	FY24	FY25	Total Actuals + Projected	Projected Unspent	Variance to Budget
\$ -	\$ -	\$ 146,000	\$ -	\$ -	\$ -	\$ -	\$ 146,000	\$ -	\$ -

Project Name KBH OR Ceiling Replacement Project Number 6321014 Project Manager Kevin T.						Project Budget: \$685,000 RHD Contribution (Y/N): Y			
% Complete Status			On Time	On Budget	Other Issues	Start Date	Substantial Completion		
Programming	Design	Const.					Original	Rev. #	Revised
n/a	0%	0%	Y	Y	N	TBD	TBD	0	TBD
Scope The existing ceiling tiles from 2001 in the operating room, post anaesthetic recovery and the medical device reprocessing areas require replacement and redesign. These multi-functional spaces require a ceiling for a hospital setting which includes water-resistant surfaces that are easy to clean to prevent infection, provide sound absorption and blocking to control unwanted sound, and light reflectance.									
Progress Project initiation underway.									
Issues None.									
Financial									
Actuals to March 31, 2020	Actuals YTD	Projected FY21	FY22	FY23	FY24	FY25	Total Actuals + Projected	Projected Unspent	Variance to Budget
\$ -	\$ -	\$ 575,000	\$ 110,000	\$ -	\$ -	\$ -	\$ 685,000	\$ -	\$ -

[Return to main Status Report.](#)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT
DIRECTOR STIPEND PAYMENTS AND ACCOUNTS PAYABLE SUMMARY
Mar-Sept 2020

DIRECTOR STIPENDS (details attached)		\$	5,186.00
ACCOUNTS PAYABLE (details attached)		\$	5,616,284.96
	TOTAL	<u>\$</u>	<u>5,621,470.96</u>

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT
DIRECTOR STIPEND PAYMENTS AND ACCOUNTS PAYABLE SUMMARY
Mar-Sept 2020

Vendor	Date	Description	Invoice #	Amount Paid
<u>INTERIOR HEALTH</u>	2020-03-12	WKBHRD-BYLA-277-12	6318053_12	\$ 1,066,959.95
	2020-03-12	WKBHRD-BYLA-277-13	6318053_13	\$ 323,857.39
	2020-03-12	WKBHRD-BYLA-307-3	6319064_3	\$ 32,385.13
	2020-03-12	WKBHRD-BYLA-327-1	6319076_1	\$ 58,425.66
	2020-03-26	WKBHRD-BYLA-296-2	6018060_2	\$ 5,669.96
	2020-03-26	WKBHRD-BYLA-272-61	6318008_61	\$ 140,906.18
	2020-03-26	WKBHRD-BYLA-299-26 Credit	6319000_26-A	-\$ 2,199.07
	2020-03-26	WKBHRD-BYLA-300-26 A	6319000_26-A_1	-\$ 2,199.07
	2020-03-26	WKBHRD-BYLA-300-61	6319000_61	\$ 93,602.60
	2020-03-26	WKBHRD-BYLA-327-2	6319076_2	\$ 24,306.33
	2020-03-26	WKBHRD-BYLA-311-1	6320000_1	\$ 19,548.74
	2020-03-26	WKBHRD-BYLA-309-1	6320001_1	\$ 59,678.10
	2020-04-09	WKBHRD-BYLA-272-62	6318008_62	\$ 35,670.80
	2020-04-09	WKBHRD-BYLA-277-14 Credit	6318053_14	-\$ 508,759.16
	2020-04-09	WKBHRD-BYLA-277-15	6318053_15	\$ 216,999.16
	2020-04-09	WKBHRD-BYLA-300-67	6319000_67	\$ 11,877.30
	2020-04-09	WKBHRD-BYLA-283-2	6319001_2	\$ 11,647.66
	2020-04-09	WKBHRD-BYLA-279-8	6319002_8	\$ 119,732.02
	2020-04-09	WKBHRD-BYLA-282-1	6319003_1	\$ 23,381.37
	2020-04-09	WKBHRD-BYLA-284-2	6319032_2	\$ 11,241.48
	2020-04-09	WKBHRD-BYLA-286-1	6319033_1	\$ 31,305.72
	2020-04-09	WKBHRD-BYLA-307-4	6319064_4	\$ 16,398.42
	2020-04-09	WKBHRD-BYLA-326-7	6319074_7	\$ 106,616.76
	2020-04-09	WKBHRD-BYLA-265-28	B/L 265_28	\$ 2,994.81
	2020-04-09	WKBHRD-BYLA-267-6	B/L 267_6	-\$ 2.03
	2020-04-09	WKBHRD-BYLA-290-31	B/L 290_31	\$ 15,625.65
	2020-04-09	WKBHRD-BYLA-317-9	B/L 317_9	\$ 2,382.57
	2020-04-09	WKBHRD-BYLA-326-6	B/L 326_6	\$ 1,017,390.97
	2020-05-08	WKBHRD-BYLA-259-1	6318010_1	\$ 20,537.03
	2020-05-08	WKBHRD-BYLA-258-3	6318011_3	\$ 14,924.81
	2020-05-08	WKBHRD-BYLA-309-2	6320001_2	\$ 13,133.70
	2020-05-08	WKBHRD-BYLA-308-1	6320002_1	\$ 13,116.91
	2020-05-08	WKBHRD-BYLA-310-1	6320003_1	\$ 11,263.95
	2020-05-08	WKBHRD-BYLA-290-32	B/L 290_32	\$ 4,850.26
	2020-06-12	WKBHRD-BYLA-272-64	6318008_64	\$ 20,325.77
	2020-06-12	WKBHRD-BYLA-279-9	6319002_9	\$ 24,019.06
	2020-06-12	WKBHRD-BYLA-327-3	6319076_3	\$ 21,286.41
	2020-06-12	WKBHRD-BYLA-319-15	6320006_15	\$ 12,771.39
	2020-06-12	WKBHRD-BYLA-317-11	B/L 317_11	\$ 15,619.54
	2020-06-12	WKBHRD-BYLA-317-12	B/L 317_12	\$ 22,709.77
	2020-06-12	WKBHRD-BYLA-326-8	B/L 326_8	\$ 377,308.61
	2020-06-26	WKBHRD-BYLA-258-4	6318011_4	\$ 86,906.88
	2020-06-26	WKBHRD-BYLA-277-16	6318053_16	\$ 417,807.82
	2020-06-26	WKBHRD-BYLA-328-4	6318089_4	\$ 23,654.76
	2020-06-26	WKBHRD-BYLA-279-10	6319002_10	\$ 86,530.84
	2020-06-26	WKBHRD-BYLA-286-2	6319033_2	\$ 479.02
	2020-06-26	WKBHRD-BYLA-310-2	6320003_2	\$ 37,643.52
	2020-06-26	WKBHRD-BYLA-355-1-A	6320078_1-A	\$ 232,725.68
	2020-06-26	WKBHRD-BYLA-355-2	6320078_2	\$ 108,081.36
	2020-06-26	WKBHRD-BYLA-281-4	B/L 281_4	\$ 24,302.08
	2020-06-26	WKBHRD-BYLA-290-33	B/L 290_33	\$ 5,776.48
	2020-06-26	WKBHRD-BYLA-354	CAP21037	\$ 390,920.00
	2020-06-26	WKBHRD-BYLA-352-10-A	I632008400_10-A	\$ 54,000.00
	2020-08-27	WKBHRD-BYLA-277-18	6318053_18	\$ 164,913.58
	2020-08-27	WKBHRD-BYLA-328-5	6318089_5	\$ 16,358.64
	2020-08-27	WKBHRD-BYLA-308-2	6319003_2	\$ 48,288.16
	2020-08-27	WKBHRD-BYLA-309-3	3200001_3	\$ 4.78
	2020-08-27	WKBHRD-BYLA-308-2-A	6320002_2-A	\$ 2,496.17
	2020-08-27	WKBHRD-BYLA-308-3	6320002_3	\$ 48,956.66
	2020-08-27	WKBHRD-BYLA-310-3	6320003_3	\$ 24,451.98
	2020-08-27	WKBHRD-BYLA-319-16	6320006_16	\$ 39,546.28

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT
DIRECTOR STIPEND PAYMENTS AND ACCOUNTS PAYABLE SUMMARY
Mar-Sept 2020

		2020-08-27 WKBHRD-BYLAW-290-34	B/L 290_34	\$	6,197.62
		2020-08-27 WKBHRD-BYLAW-290-35	B/L 290_35	\$	5,692.97
		2020-08-27 WKBHRD-BYLAW-317-15	B/L 317_15	\$	28,917.13
		2020-08-27 WKBHRD-BYLAW-326-9	B/L 326_9	\$	241,053.89
<u>Other</u>					
REGIONAL DISTRICT OF CENTRAL KOOTENAY		2020-03-12 WKBHRD-EXPENSES PAID BY THE RDCK	R200038	\$	34.88
RECEIVER GENERAL		2020-06-24 WKBHRD-REMITTANCE CRA JUNE	JUNE 18 2020_1	\$	576.83
SSQ INSURANCE COMPANY INC		2020-06-12 WKBHRD-AD&D POLICY 1M680 2020-2021	6020655	\$	825.00
GRANT THORNTON LLP		2020-08-27 WKBHRD-AUDIT FEE 2019	KEL-88424	\$	7,350.00
				\$	5,616,203.76
<u>DIRECTOR EXPENSE REIMBURSEMENTS</u>					
EMPLOYEE #	<u>Name:</u>		Invoice #	Amount Paid	
1103	HEWAT,SUZAN	WKBHRD-BOARD MEETING MAR 2020	MAR 25 2020	\$	81.20
				\$	81.20

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT
DIRECTOR STIPEND PAYMENTS AND ACCOUNTS PAYABLE SUMMARY
Mar-Sept 2020

Stipend

Emp.#	Name	Given Name	Chair Stipend	Travel Time	Stipend Total		Total	
503	Cunningham	Hans			118	118	\$	118.00
508	Faust	Ramona			118	118	\$	118.00
513	Grieve	Alison			51	118	\$	169.00
516	Jackman	Garry			77	118	\$	195.00
523	Peterson	Paul				118	\$	118.00
524	Popoff	Walter				118	\$	118.00
537	McGregor	Grace				118	\$	118.00
540	Worley	Linda Jean				118	\$	236.00
568	Davidoff	Andy				118	\$	118.00
569	Berriault	Don			51	118	\$	169.00
574	Watson	Aimee			51	118	\$	169.00
578	Russell	Roland				118	\$	118.00
584	Hewat	Suzan	1593			118	\$	1,711.00
585	Newell	Thomas				118	\$	118.00
590	Lunn	Jessica				118	\$	118.00
591	Gee	Vicki Lynn			63	118	\$	181.00
592	Smith	Ricky				118	\$	118.00
605	Nathorst	Jim				118	\$	118.00
606	Parkinson	Arlene				118	\$	118.00
658	Lockwood	Diana			51	118	\$	169.00
659	Pasin	Lisa				118	\$	118.00
671	Moss	Colin			63	118	\$	181.00
672	Morrison	Janice				118	\$	118.00
680	Korolek	Catherine				118	\$	118.00
681	Zelevnik	Tom				118	\$	118.00
683	Nightingale	Janice				118	\$	118.00
684	Anderson	Brittny						
Total Directors Stipend Mar-Sept 2020							\$	5,186.00