



**REGULAR BOARD MEETING
Open Meeting Minutes**

The **second** regular meeting of the Board of the West Kootenay-Boundary Regional Hospital District for the year 2020 was held on Wednesday March 25 at 3:00 p.m. remotely through electronic participation.

Quorum was maintained for the duration of the meeting.

ELECTED OFFICIALS PRESENT:

(RDCK)

Director G. Jackman	Area A
Director A. Watson	Area D
Director R Faust	Area E
Director T. Newell	Area F
Director H. Cunningham	Area G
Director W. Popoff	Area H
Director A. Davidoff	Area I
Director R. Smith	Area J
Director P. Peterson	Area K
Director S. Hewat	Kaslo
Director D. Lockwood	Salmo,
Director L. Main	Silverton
Director J. Lunn	Slocan
Director C. Moss	New Denver

(RDKB)

Director A. Grieve	Area A
Director L. Worley	Area B
Director G. McGregor	Area C
Director R. Russell	Area D
Director J. Nathorst	Greenwood
Director F. Grouette	Midway
Director D. Berriault	Montrose
Director J. Nightingale	Rossland
Director L. Pasin	Trail
Director A. Parkinson	Warfield
Director L. Kenny	Fruitvale

ALTERNATE DIRECTORS PRESENT:

Director T. Zeleznik	Nakusp, RDCK
Director B. Anderson	Nelson, RDCK
Director C. Korolek	Grand Forks, RDKB

STAFF PRESENT:

Stuart Horn	Secretary/Treasurer
Mike Morrison	Deputy Secretary
Kirsten McDonald	Administrative Assistant

INTERIOR HEALTH:

Jane Cusden, Director, Clinical Operations – KBRH
Suzanne Lee, Director, Clinical Operations – Boundary Acute/Community & KB Primary Care Lead

1. CALL TO ORDER & WELCOME

Chair Hewat called the meeting to order at 3:01 p.m.

2. ADOPTION OF THE AGENDA

MOVED By: Director Pasin and seconded,
And Resolved:

10/20 That the agenda for the March 25, 2020 Board meeting be adopted be adopted with the inclusion of:

- New Item 6 – Questions Period for Public & Media

Carried

3. ADOPTION OF THE MINUTES

MOVED By: Director Pasin and seconded,
And Resolved:

11/20 That the minutes from the January 22, 2020 Board meeting be adopted as circulated.

Carried

4. DELEGATIONS

INTERIOR HEALTH AUTHORITY

Jane Cusden, Director Clinical Operations, Kootenay Boundary Regional Hospital
Suzanne Lee, Director Clinical Operations, Boundary Acute/Community & KB Primary Care lead

Jane Cusden provided an update on Interior Health's response to the COVID-19 pandemic. The Kootenay Boundary is continuing to adapt their response plan to the direction and updates provided from the Province on a daily basis. Communities throughout the region are being asked to continue promoting the public message for residents to stay home. Patient transport, supply shortage, community donations of masks/other related supplies and testing location/logistics were also discussed.

5. BUSINESS ARISING OUT OF THE MINUTES

5.1 IH Wide IMIT Project Descriptions 2020/21

The document from Todd Mastel, Interim Corporate Director, Financial Services, Interior Health summarizing information management and information technology (IMIT) funding requests for 2020-21, was received.

5.2 Summary of Minor Equipment Global Grant Items (Between \$5,000 and \$100,000) 2020/21

The document from Todd Mastel, Interim Corporate Director, Financial Services, Interior Health summarizing minor equipment global grant items (between \$5,000 and \$100,000) 2020-21, was received.

5.3 Additional Capital Funding Request for the 2020/21 Fiscal Year

The letter dated March 12, 2020 from Donna Lommer, VP Support Services & CFO, Interior Health, requesting additional funding for emergent projects, was received.

Suzanne Lee provided an update on the additional capital funding request letter for Urgent and Primary Care Centre (UPCC) at Castlegar & District Community Health Centre, Castlegar.

Additional funding is requested to complete the reconstruction of the boiler room at Kootenay Boundary Regional Hospital in Trail.

Director Russell left the meeting at 3:56 p.m.

5.4 **Interior Health Capital Funding Request for 2020/2021 Fiscal Year**

The letter from Donna Lommer, VP Support Services and CFO, Interior Health Authority, dated December 12, 2019, was received at the January 23, 2020 Board meeting.

5.5 **Bylaws**

MOVED by Director Pasin and seconded,

And Resolved:

12/20

That the following bylaws be given three readings:

(a) BYLAW NO. 333

(Pharmacy Upgrade)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 333

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 333, 2020 is hereby read the FIRST, SECOND and THIRD time.

(b) BYLAW NO. 334

(Medical Air and
Vacuum System
Replacement)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 334

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 334, 2020 is hereby read the FIRST, SECOND and THIRD time.

(c) BYLAW NO. 335

(Operating Room
Ceiling Replacement)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 335

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 335, 2020 is hereby read the FIRST, SECOND and THIRD time.

(d) BYLAW NO. 336

(Secure Room)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 336

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 336, 2020 is hereby read the FIRST, SECOND and THIRD time.

(e) BYLAW NO. 337

(Security Upgrade)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 337

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 337, 2020 is hereby read the FIRST, SECOND and THIRD time.

(f) BYLAW NO. 338

(Filter Modifications)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 338

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 338, 2020 is hereby read the FIRST, SECOND and THIRD time.

- (g) BYLAW NO. 339**
(Drainage) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 339
- West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 339, 2020 is hereby read the FIRST, SECOND and THIRD time.*
- (h) BYLAW NO. 340**
(Upgrade Fan Access) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 340
- West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 340, 2020 is hereby read the FIRST, SECOND and THIRD time.*
- (i) BYLAW NO. 341**
(Upgrade Shower Room) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 341
- West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 341, 2020 is hereby read the FIRST, SECOND and THIRD time.*
- (j) BYLAW NO. 342**
(Bathroom Renovation) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 342
- West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 342, 2020 is hereby read the FIRST, SECOND and THIRD time.*
- (k) BYLAW NO. 343**
(Install Emergency Generator and Transfer Switch) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 343
- West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 343, 2020 is hereby read the FIRST, SECOND and THIRD time.*
- (l) BYLAW NO. 344**
(Install Tunnel Ventilation System) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 344
- West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 344, 2020 is hereby read the FIRST, SECOND and THIRD time.*
- (m) BYLAW NO. 345**
(Exterior Mechanical Room Access) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 345
- West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 345, 2020 is hereby read the FIRST, SECOND and THIRD time.*
- (n) BYLAW NO. 346**
(Access Control) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 346

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 346, 2020 is hereby read the FIRST, SECOND and THIRD time.

(o) BYLAW NO. 347

(Snow Brake and Roof Gutters)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 347

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 347, 2020 is hereby read the FIRST, SECOND and THIRD time.

(p) BYLAW NO. 348

(IH-Wide IMIT - Various)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 348

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 348, 2020 is hereby read the FIRST, SECOND and THIRD time.

(q) BYLAW NO. 349

(Electronic Emergency Department Medical Summary)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 349

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 349, 2020 is hereby read the FIRST, SECOND and THIRD time.

(r) BYLAW NO. 350

(Digital Video Cameras)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 350

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 350, 2020 is hereby read the FIRST, SECOND and THIRD time.

(s) BYLAW NO. 351

(Sterilizer – Steam Autoclave)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 351

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 351, 2020 is hereby read the FIRST, SECOND and THIRD time.

(t) BYLAW NO. 352

(Ultrasound)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 352

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 352, 2020 is hereby read the FIRST, SECOND and THIRD time.

(u) BYLAW NO. 354

(Equipment between 5,000 and \$100,000 – Global Grant)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 354

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 354, 2020 is hereby read the FIRST, SECOND and THIRD time.

(v) BYLAW NO. 355

(Urgent and Primary Care Centre)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 355

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 355, 2020 is hereby read the FIRST, SECOND and THIRD time.

(w) BYLAW NO. 356

(Boiler Room)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 356

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 356, 2020 is hereby read the FIRST, SECOND and THIRD time.

MOVED by Director Pasin and seconded,
And Resolved:

13/20

That the following bylaws be adopted:

(a) BYLAW NO. 333

(Pharmacy Upgrade)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 333

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 333, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(b) BYLAW NO. 334

(Medical Air and Vacuum System Replacement)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 334

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 334, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(c) BYLAW NO. 335

(Operating Room Ceiling Replacement)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 335

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 335, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(d) BYLAW NO. 336

(Secure Room)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 336

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 336, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(e) BYLAW NO. 337

(Security Upgrade)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 337

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 337, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(f) BYLAW NO. 338
(Filter Modifications)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 338

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 338, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(g) BYLAW NO. 339
(Drainage)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 339

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 339, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(h) BYLAW NO. 340
(Upgrade Fan Access)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 340

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 340, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(i) BYLAW NO. 341
(Upgrade Shower Room)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 341

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 341, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(j) BYLAW NO. 342
(Bathroom Renovation)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 342

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 342, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(k) BYLAW NO. 343
(Install Emergency Generator and Transfer Switch)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 343

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 343, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(l) BYLAW NO. 344
(Install Tunnel Ventilation System)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 344

(m) BYLAW NO. 345

(Exterior Mechanical Room Access)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 345

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 345, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(n) BYLAW NO. 346

(Access Control)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 346

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 346, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(o) BYLAW NO. 347

(Snow Brake and Roof Gutters)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 347

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 347, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(p) BYLAW NO. 348

(IH-Wide IMIT - Various)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 348

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 348, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(q) BYLAW NO. 349

(Electronic Emergency Department Medical Summary)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 349

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 349, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(r) BYLAW NO. 350

(Digital Video Cameras)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 350

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 350, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(s) BYLAW NO. 351

(Sterilizer—Steam Autoclave)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 351

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 351, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(t) BYLAW NO. 352

(Ultrasound)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 352

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 352, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(u) BYLAW NO. 354

(Equipment between 5,000 and \$100,000 – Global Grant)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 354

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 354, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(v) BYLAW NO. 355

(Urgent and Primary Care Centre)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 355

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 355, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(w) BYLAW NO. 356

(Boiler Room)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 356

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 356, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

(x) BYLAW NO. 353

(Talarico Place Bus)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 353

14/20

MOVED by Director Pasin and seconded,
And Resolved:

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 353, 2020 is hereby read the FIRST, SECOND and THIRD time.

Carried

Director Peterson recorded opposed.
Director Lockwood recorded opposed.
Director Gee recorded opposed.

15/20

MOVED by Director Pasin and seconded,
And Resolved:

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 353, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

Director Peterson recorded opposed.
Director Lockwood recorded opposed.

Director Gee recorded opposed.

Suzanne Lee and Jane Cusden left the meeting at 4:30 p.m.

(y) The Board report from Stuart Horn, Secretary/Treasurer, presenting 2020 budget scenarios, was received.

16/20 **MOVED** by Director Pasin and seconded,
And Resolved:

That the Board approve WKBRHD budget scenario A with a taxation amount of \$5,109,657 and a contribution to reserve of \$36,788

Carried

BYLAW NO. 357

(Annual 2020 Budget) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT
CAPITAL EXPENDITURE BYLAW NO. 357

17/20 **MOVED** by Director Pasin and seconded,
And Resolved:

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 357, 2020 is hereby read the FIRST, SECOND and THIRD time.

Carried

18/20 **MOVED** by Director Pasin and seconded,
And Resolved:

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 357, 2020 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

5. QUESTIONS PERIOD FOR PUBLIC & MEDIA

The Chair called for questions from the public and members of the media.

6. ADJOURNMENT

19/20 **MOVED** by Director Pasin and seconded,
And Resolved:

That the meeting adjourn at 4:54 p.m.

Carried

Originally signed by,

Suzan Hewat, Board Chair

Originally signed by,

Mike Morrison, Secretary