



WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT

The **second** regular meeting of the Board of the West Kootenay-Boundary Regional Hospital District for the year 2018 was held on Wednesday, March 28 at 6:00 p.m. in the Monashee Room, Castlegar and District Community Complex, 2101 6th Avenue, Castlegar, BC.

Quorum was maintained for the duration of the meeting.

ELECTED OFFICIALS PRESENT:

(RDCK)

Director S. Hewat	Kaslo
Director S. White	Salmo
Director G. Jackman	Area A
Director R Faust	Area E
Director T. Newell	Area F
Director H. Cunningham	Area G
Director W. Popoff	Area H-The Slocan Valley
Director P. Peterson	Area K
Director D. McIntosh	Castlegar
Director J. Lunn	Slocan
Director L. Main	Silverton
Director A. Bunka	New Denver
Director D. Kozak	Nelson
Director A Davidoff	Area I
Alt. Director L. Watson	Area J

(RDKB)

Director A. Grieve	Area A
Director L. Worley	Area B
Director G. McGregor	Area C (Acting Chair)
Director R. Russell	Area D
Director J. Nathorst	Greenwood
Director M. Rotvold	Midway
Director J. Danchuk	Montrose
Director A. Parkinson	Warfield
Director T. Webber	Fruitvale
Director M. Martin	Trail
Director K. Moore	Rossland

ALTERNATE DIRECTORS PRESENT:

Laurie Watson RDCK Area J

STAFF PRESENT:

Stuart Horn Secretary/Treasurer
Heather Smith Finance Manager (RDCK)

INTERIOR HEALTH:

Mr. Todd Mastel, Director – Business Support
Ms. Cheryl Whittleton, Health Services Administrator-Kootenay Boundary- Community
Mr. Karl Hardt, Communications Director
Dr. Lee McKay

1. CALL TO ORDER AND WELCOME

Acting Chair McGregor called the meeting to order at 6:01pm.

2. ADOPTION OF THE AGENDA

MOVED by Director McGregor and seconded,
And Resolved:

16/18 That the agenda for the March 28, 2018 Board meeting be adopted as circulated.

Carried

3. ADOPTION OF THE MINUTES

MOVED by Director Grieve and seconded,
And Resolved:

17/18 The minutes of the February 28, 2018 Board meeting be adopted as circulated.

Carried

MOVED by Director Hewat and seconded,
And Resolved:

18/18 The minutes of the February 28, 2018 Board priority setting workshop be adopted as circulated

Carried

4. DELEGATIONS

Ms. Cheryl Wittleton and Dr. Lee McKay presented to the Board the update on the pilot project on primary care centres within the West Kootenay Boundary. They spoke to the changing demographic that will put further pressure on the health care system, which is having trouble keeping up at the time, notwithstanding the population is aging and it will become more difficult.

This is collaboration between Interior Health and Kootenay Boundary family practice. This model is being looked at due to the wait times for patients to get a General Practitioner and due to hospitals being over capacity.

The goal is to reduce hospital visits, which this pilot project has had success with in seeing a 13% reduction in both emergency and non emergency visits.

5. BUSINESS ARISING OUT OF THE MINUTES

MOVED by Director Jackman and seconded,
And Resolved:

19/18 That the following bylaws be given three readings :

- (a) **BYLAW NO. 281** WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
(KBRH Boiler Room) DISTRICT CAPITAL EXPENDITURE BYLAW NO. 281

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 281, 2018 is hereby read the FIRST, SECOND and THIRD time.

- (b) **BYLAW NO. 282** WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
(Boundary Secure Room Relocation) DISTRICT CAPITAL EXPENDITURE BYLAW NO. 282

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 282, 2018 is hereby read the FIRST, SECOND and THIRD time.

- (c) **BYLAW NO. 283** WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
(SCHC Waste Water) DISTRICT CAPITAL EXPENDITURE BYLAW NO. 283
Treatment Upgrade)

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 283, 2018 is hereby read the FIRST, SECOND and THIRD time.

- (d) **BYLAW NO. 284**
(KLH Washroom
and Wheelchair)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 284

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 284, 2018 is hereby read the FIRST, SECOND and THIRD time.

- (e) **BYLAW NO. 285**
(KBRH Washroom
And Wheelchair)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 285

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 285, 2018 is hereby read the FIRST, SECOND and THIRD time.

- (f) **BYLAW NO. 286**
(KLH Ultrasound
Area Renovations)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 286

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 286, 2018 is hereby read the FIRST, SECOND and THIRD time.

- (g) **BYLAW NO. 287**
(KBRH Surgical
Air Fan Upgrade)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 287

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 287, 2018 is hereby read the FIRST, SECOND and THIRD time.

- (h) **BYLAW NO. 288**
(KLH Air Handling
Unit Replacement)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 288

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 288, 2018 is hereby read the FIRST, SECOND and THIRD time.

- (j) **BYLAW NO. 290**
(Region-Wide IMIT)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 290

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 290, 2018 is hereby read the FIRST, SECOND and THIRD time.

- (k) **BYLAW NO. 291**
(KBRH Vocera
Expansion)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 291

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 291, 2018 is hereby read the FIRST, SECOND and THIRD time.

- (l) **BYLAW NO. 292**

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL

- (KLH Vocera Expansion) DISTRICT CAPITAL EXPENDITURE BYLAW NO. 292
- West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 292, 2018 is hereby read the FIRST, SECOND and THIRD time.*
- (m) **BYLAW NO. 293** WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
(Boundary Electronic Medical Summary) DISTRICT CAPITAL EXPENDITURE BYLAW NO. 293
- West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 293, 2018 is hereby read the FIRST, SECOND and THIRD time.*
- (n) **BYLAW NO. 294** WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
(SCHC Vocera Expansion) DISTRICT CAPITAL EXPENDITURE BYLAW NO. 294
- West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 294, 2018 is hereby read the FIRST, SECOND and THIRD time.*
- (n) **BYLAW NO. 295** WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
(Jubilee Manor Vocera Expansion) DISTRICT CAPITAL EXPENDITURE BYLAW NO. 295
- West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 295, 2018 is hereby read the FIRST, SECOND and THIRD time.*
- (q) **BYLAW NO. 298** WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
(KBRH KLH Monitor Replacement) DISTRICT CAPITAL EXPENDITURE BYLAW NO. 298
- West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 298, 2018 is hereby read the FIRST, SECOND and THIRD time.*
- (s) **BYLAW NO. 300** WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
(KBRH Dishwasher/ Conveyor System) DISTRICT CAPITAL EXPENDITURE BYLAW NO. 300
- West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 300, 2018 is hereby read the FIRST, SECOND and THIRD time.*
- (t) **BYLAW NO. 301** WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
(Region-Wide Global Grant) DISTRICT CAPITAL EXPENDITURE BYLAW NO. 301
- West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 301, 2018 is hereby read the FIRST, SECOND and THIRD time.*

Carried

MOVED by Director Jackman and seconded,
And Resolved:

20/18 That the following bylaws be adopted:

- (a) **BYLAW NO. 281**
(KBRH Boiler Room) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 281
- West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 281, 2018 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.*
- (b) **BYLAW NO. 282**
(Boundary Secure Room Relocation) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 282
- West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 282, 2018 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.*
- (c) **BYLAW NO. 283**
(SCHC Waste Water Treatment Upgrade) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 283
- West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 283, 2018 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.*
- (d) **BYLAW NO. 284**
(KLH Washroom and Wheelchair) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 284
- West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 284, 2018 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.*
- (e) **BYLAW NO. 285**
(KBRH Washroom And Wheelchair) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 285
- West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 285, 2018 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.*
- (f) **BYLAW NO. 286**
(KLH Ultrasound Area Renovations) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 286
- West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 286, 2018 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.*
- (g) **BYLAW NO. 287**
(KBRH Surgical Air Fan Upgrade) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 287
- West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 287, 2018 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.*
- (h) **BYLAW NO. 288**
(KLH Air Handling Unit Replacement) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
DISTRICT CAPITAL EXPENDITURE BYLAW NO. 288
- West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 288, 2018 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.*

- (j) **BYLAW NO. 290** WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
(Region-Wide IMIT) DISTRICT CAPITAL EXPENDITURE BYLAW NO. 290
- West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 290, 2018 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.*
- (k) **BYLAW NO. 291** WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
(KBRH Vocera Expansion) DISTRICT CAPITAL EXPENDITURE BYLAW NO. 291
- West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 291, 2018 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.*
- (l) **BYLAW NO. 292** WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
(KLH Vocera Expansion) DISTRICT CAPITAL EXPENDITURE BYLAW NO. 292
- West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 292, 2018 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.*
- (m) **BYLAW NO. 293** WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
(Boundary Electronic Medical Summary) DISTRICT CAPITAL EXPENDITURE BYLAW NO. 293
- West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 293, 2018 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.*
- (n) **BYLAW NO. 294** WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
(SCHC Vocera Expansion) DISTRICT CAPITAL EXPENDITURE BYLAW NO. 294
- West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 294, 2018 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.*
- (n) **BYLAW NO. 295** WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
(Jubilee Manor Vocera Expansion) DISTRICT CAPITAL EXPENDITURE BYLAW NO. 295
- West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 295, 2018 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.*
- (q) **BYLAW NO. 298** WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
(KBRH KLH Monitor Replacement) DISTRICT CAPITAL EXPENDITURE BYLAW NO. 298
- West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 298, 2018 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.*
- (s) **BYLAW NO. 300** WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
(KBRH Dishwasher/ Conveyor System) DISTRICT CAPITAL EXPENDITURE BYLAW NO. 300

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 300, 2018 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

- (t) **BYLAW NO. 301** WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
(Region-Wide DISTRICT CAPITAL EXPENDITURE BYLAW NO. 301
Global Grant)

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 301, 2018 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

- (i) **BYLAW NO. 289** WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
(Friends Clubhouse DISTRICT CAPITAL EXPENDITURE BYLAW NO. 289
Secondary Egress)

MOVED by Director Main and seconded,
And Resolved:

21/18 West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 289,
2018 is hereby read the FIRST, SECOND and THIRD time.

Carried

22/18 **MOVED** by Director Nathorst and seconded,
And Resolved:

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 289,
2018 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

- (o) **BYLAW NO. 296** WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
(Talarico Place DISTRICT CAPITAL EXPENDITURE BYLAW NO. 296
Vocera Expansion)

MOVED by Director Popoff and seconded,
And Resolved:

23/18 West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 296,
2018 is hereby read the FIRST, SECOND and THIRD time.

Carried

MOVED by Director Popoff and seconded,
And Resolved:

24/18 West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 296,
2018 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

- (p) **BYLAW NO. 297** WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
(Kiro Wellness DISTRICT CAPITAL EXPENDITURE BYLAW NO. 297
Infrastructure Expansion)

MOVED by Director Jackman and seconded,
And Resolved:

25/18 West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 297, 2018 is hereby read the FIRST, SECOND and THIRD time.

Carried

MOVED by Director Jackman and seconded,
And Resolved:

26/18 West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 297, 2018 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

Recorded Opposed: Director Rotvold and Director Faust

(r) **BYLAW NO. 299** WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
(KBRH Waste/ DISTRICT CAPITAL EXPENDITURE BYLAW NO. 299
Cardboard Compactor)

MOVED by Director Main and seconded,
And Resolved:

27/18 West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 299, 2018 is hereby read the FIRST, SECOND and THIRD time.

Carried

MOVED by Director Main and seconded,
And Resolved:

28/18 West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 299, 2018 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

Recorded Opposed: Director Faust

(u) The report dated March 28, 2018 from Stuart Horn, Secretary /Treasurer, presenting budget scenarios, has been received.

MOVED by Director Jackman and seconded,
And Resolved:

29/18 That the Board approve WKBRHD budget scenario B with a taxation level of \$4,960,827 and a contribution to reserve of \$ 1,209,055.

Carried

BYLAW NO. 302 WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
(Annual Budget) DISTRICT ANNUAL BUDGET BYLAW NO. 302

MOVED by Director Jackman and seconded,
And Resolved:

30/18 West Kootenay-Boundary Regional Hospital District Annual Budget Bylaw No. 302, 2018 is hereby read the FIRST, SECOND and THIRD time.

Carried

MOVED by Director Jackman and seconded,

And Resolved:

31/18 West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 302, 2018 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

6. NEW BUSINESS

6.1 2017 Financial Statements

MOVED by Director Hewat and seconded,
And Resolved:

32/18 That the audited financial statements for the West Kootenay Boundary Regional Hospital District for the year ended December 31, 2017 be approved.

Carried

6.2 Summary of Minor Equipment Global Grants

The list of 2018-2019 WKBRHD Minor Equipment Global Grant items provided by Todd Mastel, Interior Health Authority, was received.

6.3 Chair's Report

Acting Chair McGregor did not have a report.

6.4 WKBRHD Accounts Payable Summary

The accounts payable summary prepared by the RDCK Finance Department, was received.

7. IN CAMERA

MOVED by Director Newell and seconded,
And Resolved:

33/18 That in the opinion of the Board - and in accordance with Section 90 of the *Community Charter* - the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the basis identified in the following subsection:

(m) a matter that, under another enactment, is such that the public may be excluded from the meeting.

Carried

8. QUESTION PERIOD FOR PUBLIC & MEDIA

The Chair called for questions from the public and members of the media.

9. ADJOURNMENT

MOVED by Director Jackman and seconded,
And Resolved:

34/18 That the meeting adjourn at 8:47 p.m.

Carried

Certified Correct

Grace McGregor, Acting Chair

Stuart Horn, Secretary/Treasurer