

The **second** regular meeting of the Board of the West Kootenay-Boundary Regional Hospital District for the year 2019 was held on Wednesday, March 6 at 6:00 p.m. in the Monashee Room, Castlegar and District Community Complex, 2101 6th Avenue, Castlegar, BC.

Quorum was maintained for the duration of the meeting.

ELECTED OFFICIALS PRESENT:

(RDCK)

Director A. Watson Area D (Chair)

Director S. Hewat

Director D. Lockwood

Director G. Jackman

Director R Faust

Director T. Newell

Director H. Cunningham

Kaslo

Salmo

Area A

Area E

Area E

Area F

Director W. Popoff Area H-The Slocan Valley

Director B. Tassone

Director L. Main

Director C. Moss

Director J. Morrison

Director J. Lunn

Castlegar

Silverton

New Denver

Nelson

Slocan

Alt. Director L. Watson Area J
Alt. Director T. Weatherhead Area K

(RDKB)

Director A. Grieve Area A Director L. Worley Area B Director R. Russell Area D Director J. Nathorst Greenwood Director F Grouette Midway Director D. Berriault Montrose Director A. Parkinson Warfield Director B. Wenman Fruitvale Director L. Pasin Trail Director K. Moore Rossland

STAFF PRESENT:

Stuart Horn Secretary/Treasurer
Mike Morrison Deputy Secretary

INTERIOR HEALTH:

Mr. Todd Mastel, Director – Business Support

Ms. Jane Cusden, Health Services Administrator-Kootenay Boundary- Acute

Mr. Karl Hardt, Communications Director

1. CALL TO ORDER & WELCOME

At 6:00 p.m., Chair Watson called the meeting to order.

2. ADOPTION OF THE AGENDA

MOVED by Director Nathorst and seconded, And Resolved:

11/19 That the agenda for the March 6, 2019 Board meeting be adopted as circulated.

Carried

3. ADOPTION OF THE MINUTES

MOVED by Director Worley and seconded, And Resolved:

12/19 That the minutes of the January 23, 2019 Board meeting be adopted as circulated.

Carried

4. WKBRHD APPOINTMENTS

4.1 Appointment of Alternate Director

MOVED by Director Main and seconded, And Resolved:

That Diane Langman be appointed as an **Alternate Director** of the West Kootenay-Boundary Regional Hospital District for 2019 representing the Village of Warfield.

Carried

4.2 Appointment of Director – Village of Montrose

MOVED by Director Grieve and seconded, And Resolved:

14/19 That Don Berriault be appointed as a **Director** of the West Kootenay-Boundary Regional Hospital District for 2019 representing the Village of Montrose.

Carried

4.3 Appointment of Alternate Director – Village of Montrose

MOVED by Director Berriault and seconded, And Resolved:

That Mike Walsh be appointed as an **Alternate Director** of the West Kootenay-Boundary Regional Hospital District for 2019 representing the Village of Montrose.

Carried

5. **DELEGATIONS**

INTERIOR HEALTH AUTHORITY

Mr. Todd Mastel, Director - Business Support

Ms. Cheryl Whittleton, Health Services Administrator-Kootenay Boundary - Community

Ms. Jane Cusden, Health Services Administrator-Kootenay Boundary - Acute

Mr. Karl Hardt, Communications Director

Todd Mastel provided an update on work currently underway to complete the first phase of the Kootenay Boundary Regional Hospital upgrade project and described the different sequences of project progress. Mr. Mastel also provided information on upcoming efforts to improve parking at KBRH, information regarding the late funding request for the Castlegar Health Center, and an explanation of the Information Management and Information Technology (IMIT) funding request.

6. BUSINESS ARISING OUT OF THE MINUTES

6.1 Summary of IHA Minor Equipment Global Grants

The list of 2019- 2020 WKBRHD Minor Equipment Global Grant items provided by Todd Mastel, Interior Health Authority, was received.

6.2 Summary of Information Management & Information Technology Funding Requests

The list of 2019- 2020 Information Management & Information Technology Funding Requests provided by Todd Mastel, Interior Health Authority, was received.

6.3 **Bylaws**

MOVED by Director Moore and seconded, And Resolved:

16/19 That the following bylaws be given three readings:

(a)	BYLAW NO. 307 (Boundary Hospital	WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL
	Chiller)	DISTRICT CAPITAL EXPENDITURE BYLAW NO. 307
		West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 307, 2019 is hereby read the FIRST, SECOND and THIRD time.
(b)	BYLAW NO. 308 (Daly Window Replacement)	WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 308
	nepracement,	West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 308,2019 is hereby read the FIRST, SECOND and THIRD time.
(c)	BYLAW NO. 309 (Boundary- Medical Vacuum System)	WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 309
	vacaam system,	West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 309,2019 is hereby read the FIRST, SECOND and THIRD time.
(d)	BYLAW NO. 310 (Boundary- Security Upgrade)	WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 310
	,	West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 310, 2019 is hereby read the FIRST, SECOND and THIRD time.
(e)	BYLAW NO. 311 (KLH Oncology Dept. Relocation)	WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 311
	Dept. released,	West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 311, 2019 is hereby read the FIRST, SECOND and THIRD time.
(f)	BYLAW NO. 312 (ALH Washroom & Wheelchair Access)	WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 312
	Wileelchall Access)	West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 312, 2019 is hereby read the FIRST, SECOND and THIRD time.
(g)	BYLAW NO. 313 (KBRH Isolation Valves)	WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 313
	. 3 55,	West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 313, 2019 is hereby read the FIRST,

SECOND and THIRD time.

(h) BYLAW NO. 314 (KBRH Roof Fall Protection)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 314

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 314, 2019 is hereby read the FIRST, SECOND and THIRD time.

(i) BYLAW NO. 315 (KLH Annex Fire Alarm) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 315

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 315, 2019 is hereby read the FIRST, SECOND and THIRD time.

(j) BYLAW NO. 316 (Kiro Wellness Air handlers) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 316

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 316, 2019 is hereby read the FIRST, SECOND and THIRD time.

(k) **BYLAW NO. 317** (Regional IMIT)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 317)

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 317,2019 is hereby read the FIRST, SECOND and THIRD time.

Carried

MOVED by Director Moore and seconded, And Resolved:

17/19 That the following bylaws be adopted:

(a) **BYLAW NO. 307**

(Boundary Hospital Chiller)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 307

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 307, 2019 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(b)	BYLAW NO. 308 (Daly Window Replacement)	WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 308
	,	West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 308, 2019 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.
(c)	BYLAW NO. 309 (Boundary- Medical Vacuum System)	WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 309
	vacaam system,	West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 309, 2019 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.
(d)	BYLAW NO. 310 (Boundary- Security Upgrade)	WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 310
	security oppilately	West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 310, 2019 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.
(e)	BYLAW NO. 311 (KLH Oncology Dept. Relocation)	WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 311
	Dept. Nelocation,	West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 311, 2019 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.
(f)	BYLAW NO. 312 (ALH Washroom & Wheelchair Access)	WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 312
	Wheelchall Access)	West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 312, 2019 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.
(g)	BYLAW NO. 313 (KBRH Isolation Valves)	WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 313
	valvesj	West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 313, 2019 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.
(h)	BYLAW NO. 314 (KBRH Roof Fall Protection)	WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 314
	•	West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 314, 2019 is hereby ADOPTED and

the Chair and the Secretary are authorized to sign same.

(i)	BYLAW NO. 315 (KLH Annex Fire Alarm)	WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 315
	,	West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 315, 2019 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.
(j)	BYLAW NO. 316 (Kiro Wellness Air handlers)	WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 316
	·	West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 316, 2019 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(k) **BYLAW NO. 317** WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL (Regional IMIT) DISTRICT CAPITAL EXPENDITURE BYLAW NO. 317)

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 317, 2019 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

MOVED by Director Moore and seconded, And Resolved:

18/19 That the following bylaws be given three readings:

(1)	BYLAW NO. 318 (Emergency Dept. Medical Summary)	WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 318
	Wedled Sammary)	West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 318, 2019 is hereby read the FIRST, SECOND and THIRD time.
(m)	BYLAW NO. 319 (KLH Radiographic System – Digital)	WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 319
		West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 319, 2019 is hereby read the FIRST, SECOND and THIRD time.
(n)	BYLAW NO. 320 (KBRH Physiological Monitoring System)	WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 320

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 320, 2019 is hereby read the FIRST, SECOND and THIRD time.

(o) **BYLAW NO. 321** (Waste/Cardboard Compactor - KLH)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 321

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 321, 2019 is hereby read the FIRST, SECOND and THIRD time.

(p) **BYLAW NO. 322** (Gordon Rd. Day Program Bus)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 322

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 322, 2019 is hereby read the FIRST, SECOND and THIRD time.

(q) **BYLAW NO. 323** (KLH Anaesthetic Unit)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 323

Expenditure Bylaw No. 323, 2019 is hereby read the FIRST, SECOND and THIRD time.

(r) BYLAW NO. 324 (Laboratory Middleware) WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 324

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 324, 2019 is hereby read the FIRST, SECOND and THIRD time.

(s) **BYLAW NO. 325** (Equipment \$5,000-\$100,000)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 325

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 325, 2019 is hereby read the FIRST, SECOND and THIRD time.

Carried

MOVED by Director Moore and seconded, And Resolved:

19/19 That the following bylaws be adopted:

(I) **BYLAW NO. 318** (Emergency Dept. Medical Summary)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 318

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 318, 2019 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(m) **BYLAW NO. 319** (KLH Radiographic System – Digital)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 319

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 319, 2019 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(n) **BYLAW NO. 320** (KBRH Physiological Monitoring System)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 320

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 320, 2019 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(o) **BYLAW NO. 321** (Waste/Cardboard Compactor - KLH)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 321

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 321, 2019 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(p) **BYLAW NO. 322** (Gordon Rd. Day Program Bus)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 322

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 322, 2019 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(q) **BYLAW NO. 323** (KLH Anaesthetic Unit)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 323

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 323, 2019 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(r) **BYLAW NO. 324** (Laboratory Middleware)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 324

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 324, 2019 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

(s) **BYLAW NO. 325** (Equipment \$5,000-\$100,000)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 325

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 325, 2019 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

(t) **BYLAW NO. 326** (KBRH Ambulatory Care & Pharmacy)

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 326

MOVED by Director Worley and seconded,

And Resolved:

20/19

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 326, 2019 is hereby read the FIRST, SECOND and THIRD time.

Carried

 $\boldsymbol{\mathsf{MOVED}}$ by Director Main and seconded,

And Resolved:

21/19

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 326, 2019 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

(u) **BYLAW NO. 327** (Castlegar-

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL DISTRICT CAPITAL EXPENDITURE BYLAW NO. 327

Primary Care)

MOVED by Director Tassone and seconded,

And Resolved:

22/19

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 327, 2019 is hereby read the FIRST, SECOND and THIRD time.

Carried

MOVED by Director Pasin and seconded,

And Resolved:

23/19

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 327, 2019 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

MOVED by Director Russell and seconded,

And Resolved:

24/19

That the question of how the WKBRHD navigates requests from the Interior Health Authority to fund primary care projects in the future be referred to the WKBRHD Executive.

Carried

(v) **BYLAW NO. 328** WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL (KBRH Boiler Room) DISTRICT CAPITAL EXPENDITURE BYLAW NO. 328)

MOVED by Director Russel and seconded, And Resolved:

25/19

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 328, 2019 is hereby read the FIRST, SECOND and THIRD time.

Carried

MOVED by Director Worley and seconded, And Resolved:

26/19

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 329, 2019 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

(x) The report dated February 28, 2019 from Stuart Horn, Secretary/Treasurer, presenting budget scenarios, has been received.

MOVED by Director Pasin and seconded,

That the WKBRHD Board select 2019 Budget Option E including a 3% taxation increase and any 2019 payments required under Bylaw 326 be paid from reserves.

Motion Only

MOVED by Director Jackman and seconded,

That the foregoing motion be amended to read:

27/19

That the WKBRHD Board select 2019 Budget Option E including a 3% taxation increase and any 2019 payments required under Bylaw 326 be paid from reserves and that the \$15.5 million Proceeds from Borrowing be removed from the budget.

Carried

Note - Directors Worley and Parkinson were recorded as opposed.

Vote on main motion, as amended.

28/19

That the WKBRHD Board select 2019 Budget Option E including a 3% taxation increase and any 2019 payments required under Bylaw 326 be paid from reserves and that the \$15.5 million Proceeds from Borrowing be removed from the budget.

Carried

MOVED by Director Main and seconded, And Resolved:

(y) **BYLAW NO. 329**

WEST KOOTENAY-BOUNDARY REGIONAL HOSPITAL

(Annual Budget) DISTRICT ANNUAL BUDGET BYLAW NO. 329)

MOVED by Director Main and seconded, And Resolved:

29/19

West Kootenay-Boundary Regional Hospital District Annual Budget Bylaw No. 329, 2019 is hereby read the FIRST, SECOND and THIRD time.

Carried

MOVED by Director Jackman and seconded, And Resolved:

30/19

West Kootenay-Boundary Regional Hospital District Capital Expenditure Bylaw No. 329, 2019 is hereby ADOPTED and the Chair and the Secretary are authorized to sign same.

Carried

MOVED by Director Faust and seconded, And Resolved:

31/19

That staff be directed to investigate what a recommended reserve would be for the WKBRHD asset base

Carried

7. NEW BUSINESS

7.1 Capital Funding Request for the KBRH Ambulatory Care and Pharmacy Project

The letter from Donna Lommer, Interior Health Authority, dated February 6, 2019, was received.

7.2 Capital Funding Request for the Primary Care Space at the Castlegar and District Community Health Center

The letter from Darold Sturgeon, Interior Health Authority, dated February 22, 2019, was been received.

7.3 WKBRHD Accounts Payable Summary

The accounts payable summary prepared by the RDCK Finance Department for the Period January – February 2019 was been received.

7.4 Stipend and Expenses for Attendance at KBRH Funding Announcement

MOVED by Director Moss and seconded,

32/19 That stipend and expenses be approved for Acting Chair Main to attend the KBRH funding announcement held in Trail on Feb. 15, 2019 on behalf of the WKBRHD Board

Carried

8. QUESTIONS PERIOD FOR PUBLIC & MEDIA

The Chair called for questions from the public and members of the media.

9. ADJOURNMENT

RECOMMENDATION

MOVED by Director Lunn and seconded, And Resolved:

That the meeting adjourn at 7:59 p.m.

Carried

Certified Correct	
Aimee Watson, Chair	
Mike Morrison, Deputy Secretary	