



REGIONAL DISTRICT OF CENTRAL KOOTENAY

WOODBURY VILLAGE WATER SYSTEM COMMUNITY ADVISORY COMMITTEE DISCUSSION OUTLINE & NOTES

Time: 9:00 am PST / 10:00 am MST
Date: Wednesday, January 25, 2023
Location: Hybrid Model

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote. If you are attending from a remote location, you will need a good internet connection or access to a telephone.

Attending in Person:

Name of Facility: RDCK Office
Address of Facility: 202 Lakeside Drive, Nelson, BC

Attending Remote:

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=mf0792f454ac6ca9603537a0e3cdb6680>

Join by Phone:

1-844-426-4405 Canada Toll Free
+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2772 489 7516

Meeting Password: 2aJm3mp2tzQ

COMMITTEE MEMBERS

Director A. Watson, Electoral Area D
Commissioner A. Hobden
Commissioner R. Nellis
Commissioner B. Gilmore
Commissioner K. Chambers

STAFF

U. Wolf	General Manager of Environmental Services
A. Divlakovski	Water Operations Manager
S. Eckman	Meeting Coordinator

1. WELCOME AND INTRODUCTIONS

2. STAFF REPORTS: OPERATION AND MAINTENANCE UPDATE

- Temporary service to one customer, disconnected upper village road water main
- Mainline construction upper village road, some trouble shooting of reservoir/pump control issues
- One significant water main leak located and repaired at the end of village road
- Annual flushing and valve exercising

3. NEW BUSINESS: STAFF VERBAL REPORTS

- a. Watershed Protection Plan
- b. Line relocation update
- c. Current state of capital upgrades

4. 2023-2027 FINANCIAL PLAN PRESENTATION AND CAPITAL PROJECTS

The 2023 to 2027 Financial Plan for Service S259 Water Utility-Area D (Woodbury Village), has been received.

5. NEXT ASSEMBLY

The next assembly of the Woodbury Village Water System Community Advisory Committee will be scheduled upon request.

Regional District of Central Kootenay
S259 Water Utility-Area D (Woodbury)

2023 to 2027 Financial Plan

V-D2

Version - P1: O&M and Capital provided by Alex.
P2: Rates, Admin and balancing by Jason.
P4: Reviewed by Jason. Issued for Planner.
D1: Benefits calculation updated, calculation to Nov. statement by Alex
D2: Updated Community Works amount and Treatment Upgrades budget. Budget balanced and issued for WSC reporting by Jason.

SYSTEM INFORMATION AND RATES

	No.	2022	2023	2024	2025	2026	2027
Active Accounts	41						
Accounts Using Water	34						
Accounts Not Using Water	7						
Service Charges % Increase		20%	3%	3%	3%	3%	3%
WDV-DWELLING-MULTI FAMILY FIRST DWELLING	5	873	899	926	954	982	1,012
WDV-DWELLING- MULTI FAMILY- ADDITIONAL	5	458	472	486	501	516	531
WDV-DWELLING-SINGLE FAMILY	29	873	899	926	954	982	1,012
		0%	0%	0%	0%	0%	0%
WDV-UNDEVELOPED PARCEL	7	377	377	377	377	377	377
Parcel Tax % Increase		0%	20%	4.5%	0%	0%	0%
Parcel Tax	41	426	511	534	534	534	534
Total							

						REVENUE							
Account	2019	2020	2021	Average	2022 Budget	2022 YTD Actual	2022 Est Year End	2023 Budget	2024 Budget	2025 Budget	2026 Budget	2027 Budget	
41010 Requisitions									56,527	58,458	59,475	60,523	61,603
41015 Parcel Taxes	17,466	17,466	17,466	17,466	17,466	17,466	17,466	20,959	21,902	21,902	21,902	21,902	
42025 Sale of Services - Specified	1			1									
42030 User Fees	26,065	28,291	29,707	28,021	34,608	35,195	35,195	35,568	36,555	37,573	38,621	39,700	
43015 Donations - Specified		3,120		3,120									
43025 Grants - Specified		0	153,869	76,935	326,971	42,649	42,649	284,322	0				
43030 Community Works Grants	30,000	0	15,000	15,000	50,000	0	84,224	0					
45000 Transfer from Reserves	0	13,732	12,105	8,612	65,220	0	15,192	22,000					
49100 Prior Year Surplus	7,620	-8,240	(5,240)	(1,953)	5,038	5,035	5,035	54,301	(0)	0	(0)	(0)	
Revenue	81,152	54,369	207,907	147,202	499,303	100,345	199,762	417,150	58,457	59,476	60,523	61,603	

						OPERATING EXPENSES						
Account	2019	2020	2021	Average	2022 Budget	2022 YTD Actual	2022 Est Year End	2023 Budget	2024 Budget	2025 Budget	2026 Budget	2027 Budget
51010 Salaries	4,319	3,036	3,874	3,743	8,000	9,281	9,281	8,352	8,519	8,689	8,863	9,040
- leak detection							0	0				
51020 Overtime	23	72	49	48	208	996	1,087	217	221	226	230	235
51030 Benefits	798	536	667	667	2,320	807	880	2,172	2,215	2,259	2,304	2,351
- leak detection							0	0				
51500 Directors - Allowance & Stipend					0	386	421	440	448	457	467	476
51565 Directors - Mileage						128	140	145	148	151	154	157
53020 Admin, Office Supplies & Postage	(3)	6		2			0					
53030 Communication			0	0	520	0	0	541	552	563	574	585
53040 Advertising							0					
53050 Insurance	307	402	654	454	1,907	646	705	1,983	2,023	2,063	2,105	2,147
53080 Licence & Permits	193	450	513	385	650	63	69	676	690	703	717	732
54010 Legal					22,000	5,951	5,951	14,500				
54020 Professional Fees	0			0			0	0	0	0	0	0
54030 Contracted Services	870	920	416	735	1,144	3,917	3,917	1,190	1,214	1,238	1,263	1,288
55010 Repairs & Maintenance	681	329	298	436	1,040	1,497	1,633	1,082	1,103	1,125	1,148	1,171
55020 Operating Supplies	36	481	423	313	1,031	859	937	1,072	1,094	1,116	1,138	1,161
55025 Chemicals	193	71	51	105	572	(43)	(47)	595	607	619	631	644
55030 Equipment	0	0		0			0	0	0	0	0	0
55040 Utilities	1,327	1,423	1,805	1,518	2,288	1,707	1,862	2,380	2,427	2,476	2,525	2,576
Operating Expenses	8,744	7,726	8,751	8,408	41,680	26,195	26,836	35,344	21,260	21,686	22,119	22,562

						CAPITAL EXPENSES						
Account	2019	2020	2021	Average	2022 Budget	2022 YTD Actual	2022 Est Year End	2023 Budget	2024 Budget	2025 Budget	2026 Budget	2027 Budget
60000 CAP1221-100 WDV W - 2021 SROW Water Line Protection			7,180		76,040	77,044	77,044					
60000 CAP1222-100 WDV W - 2021 Water Quality Upgrades			138,784		342,056	640	640	294,416				
Capital Expenses	0	0	145,964	0	418,096	77,684	77,684	294,416	0	0	0	0

						NON-OPERATING EXPENSES						
Account	2019	2020	2021	Average	2022 Budget	2022 YTD Actual	2022 Est Year End	2023 Budget	2024 Budget	2025 Budget	2026 Budget	2027 Budget
59000 Contribution to Reserve	17,133	18,991	12,739	18,062	3,194	3,194	3,194	51,482	8,220	8,234	8,257	8,291
59500 Transfer to Other Service	3,899	17,386	15,818	10,643	14,628	16,421	16,042	13,335	5,952	6,071	6,192	6,316
59510 Transfer to Other Service - General Admin. Fee	3,223	3,837	3,952	3,530	4,150	4,150	4,150	4,316	4,402	4,490	4,580	4,672
59550 Transfer to Other Service - Environmental Services Fee	9,837	11,669	15,648	10,753	17,555	17,555	17,555	18,257	18,622	18,995	19,375	19,762
Non-Operating Expenses	34,092	51,883	48,157	42,988	39,527	41,320	40,941	87,390	37,197	37,790	38,404	39,041

Total Service					(0)	(44,855)	54,301	(0)	0	(0)	(0)	(0)
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						59500 TRANSFER TO OTHER SERVICE							
Account	Work Order	2019	2020	2021	Average	2022 Budget	2022 YTD Actual	2022 Est Year End	2023 Budget	2024 Budget	2025 Budget	2026 Budget	2027 Budget
59500 CAP1222-100 WDV W - 2021 Water Quality Upgrades							3,968	3,968					
59500 CAP1222-100 WDV W - 2021 Water Quality Upgrades - Project Management							9,934	9,934	7,500				
59500 OPR327-100 Woodbury Water Utility-Distribution - General													
59500 OPR327-112 Woodbury Water Utility-Transfer to other Service - Fleet		1,408	2,563	2,978	1,986	1,996	0	1,996	2,076	2,117	2,160	2,203	2,247
59500 OPR327-113 Woodbury Water Utility-Transfer to other Service - WaterSmart Progra		272	13,563		6,918								
59500 OPR327-114 WDV W Woodbury Water Utility-Transfer to other Service - Project Management				12,105		10,000	2,520	2,520					
59500 OPR327-117 Woodbury Water Utility-Transfer to other Service - Operator Admin		2,219	1,260	735	1,740	2,632	0	1,592	3,759	3,834	3,911	3,989	4,069
Total Transfer to Other Service		3,899	17,386	15,818	10,643	14,628	16,421	16,042	13,335	5,952	6,071	6,192	6,316

						RESERVES				
	2022	2023	2024	2025	2026	2027				
Balance Previous Year	153,348	142,883	173,794	183,752	193,824	204,019				
Interest (Assumed 1%)	1,533	1,429	1,738	1,838	1,938	2,040				
Contribution	3,194	51,482	8,220	8,234	8,257	8,291				
Withdrawal	(15,192)	(22,000)	0	0	0	0				
Total	142,883	173,794	183,752	193,824	204,019	214,350				

						2021 Asset Management Plan Identified Contribution to Reserves				
	2022	2023	2024	2025	2026	2027				
25 Year						30,162				
100 Year						35,188				
Total										