

Simple Process for Part 9 Projects

(eg. single family homes, duplexes, townhomes)



Administrative Steps

Building Permit Application

- BC Energy Compliance Report – Pre-construction
- Plan drawings showing energy efficiency upgrades
- Air barrier details
- Complete pre-construction **HOT2000 Model Full Report**

Step 2

As Built Reports

- BC Energy Compliance Report– As Built
- Post-construction blower door test results
- Energy rating displayed within the property
- Confirmation email acknowledging receipt of the N file

Step 5

Occupancy

Approval for Occupancy

Step 6

Project Team Steps

Step 1

Design

Designer, builder and Energy Advisor work collaboratively to:

- Design & model the building
- Create drawings & HOT2000 model
- Ensure design meets Building Code & Step Code requirements

Step 3

Mid Construction Blower Door

Conduct mid-construction (pre- drywall) blower door test to assess air leakage in envelope.

(OPTIONAL)

Step 4

Final Blower Door

Construction completes and final blower door test is conducted

Step 7

Final Inspection

Home Energy Label is placed in home.