



Regional District of Central Kootenay
REGULAR BOARD MEETING
Open Meeting Agenda

Date: Thursday, May 16, 2024
Time: 9:00 am
Location: Hybrid Model - In-person and Remote

Directors will have the opportunity to participate in the meeting electronically. Proceedings are open to the public.

Pages

1. ZOOM REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:

9:00 a.m.

Join by Video:

<https://rdck-bc-ca.zoom.us/j/97829492827?pwd=UmZYM291YlVNMIhqS2NtL0s0bjhyQT09>

Join by Phone:

855 703 8985 Canada Toll-free

Meeting ID: 978 2949 2827

Passcode: 747542

In-Person Location:

Nelson Office - Boardroom
202 Lakeside Drive
Nelson, BC V1L 4R5

2. CALL TO ORDER & WELCOME

2.1 TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

2.2 ADOPTION OF THE AGENDA

RECOMMENDATION:

(ALL VOTE)

The agenda for the May 16, 2024 Regular Open Board meeting be adopted as circulated with the addition of the addendum.

2.3 ADOPTION OF THE MINUTES

18 - 40

RECOMMENDATION:

(ALL VOTE)

The minutes from the April 18, 2024 Regular Open Board meeting be adopted as circulated.

2.4 INTRODUCTIONS

CAO Horn will introduce Monique St Louis the new Human Resources Administrative Assistant replacing Paige Lefranc.

2.5 DELEGATIONS

2.5.1 Central Kootenay Food Policy Council
Damon Chouinard, Executive Director

41 - 61

2.5.2 Community Energy Association
Jessica Martin-Thompson, Senior Lead - Collaboration and Partnerships
Megan Lohmann, Deputy Executive Director

62 - 84

3. BUSINESS ARISING OUT OF THE MINUTES

3.1 Agreement: Regional Invasive Species Working Group Board Meeting - March 21, 2024
RES 151/24 to refer to the May 16, 2024 Board meeting
Staff is requesting to bring the Board report to the June 13, 2024 Board meeting.

3.2 Award Contract: Electoral Area K Dog Control Board Meeting - March 21, 2024
RES 148/24 referred to April Board Meeting
Staff is requesting the award contract for Electoral Area K Dog Control be addressed at the June 13, 2024 Board Meeting to allow for further discussion.

3.3 Director Watson: Prioritization Matrix for Staff Workload

RECOMMENDATION:
(ALL VOTE)

That the Board direct staff to prepare a report for consideration that provides options for a prioritization matrix that will outline how the Board can determine whether or not to proceed with a new project, and used to prioritize current work plan items based on strategic priorities, human resource capacity and financial resource constraints, among other factors.

4. COMMITTEES & COMMISSIONS

4.1 FOR INFORMATION

- | | | |
|--------------|--|-----------|
| 4.1.1 | Area I Advisory Planning and Heritage Commission: minutes April 8, 2024 | 85 - 87 |
| 4.1.2 | Castlegar and District Recreation Commission: minutes April 9, 2024 | 88 - 91 |
| 4.1.3 | Area D Advisory Planning and Heritage Commission: minutes April 16, 2024
Staff received direction for the bylaw amendment for the small scale multi-unit housing. | 92 - 94 |
| 4.1.4 | Creston Valley Agricultural Advisory Committee: minutes April 22, 2024
Staff received direction for the Zoning Bylaw amendment for all zoned areas. | 95 - 97 |
| 4.1.5 | Area B Advisory Planning and Heritage Commission: minutes April 23, 2024
Staff received direction for the bylaw amendment for small scale multi unit housing. | 98 - 100 |
| 4.1.6 | Area C Advisory Planning and Heritage Commission: minutes April 23, 2024 | 101 - 102 |
| 4.1.7 | Area A Advisory Planning and Heritage Commission: minutes April 24, 2024
Staff received direction for the Development Permit Application for Ecologic Consultants Ltd. | 103 - 105 |
| 4.1.8 | Area G Advisory Planning and Heritage Commission: minutes April 24, 2024
Staff received direction for the bylaw amendment for small scale multi unit housing. | 106 - 108 |

- 4.1.9 **Nelson and District Recreation Commission No. 5: minutes April 24, 2024** 109 - 111
- 4.1.10 **Area E Advisory Planning and Heritage Commission: minutes April 25, 2024** 112 - 114
Staff received direction for the Watercourse Development Applications.
- 4.1.11 **Creston Valley Services Committee: minutes May 2, 2024** 115 - 119
- 4.1.12 **Area I Advisory Planning and Heritage Commission: minutes May 6, 2024** 120 - 121
- 4.1.13 **Castlegar and District Recreation Commission: minutes May 7, 2024** 122 - 127

4.2 WITH RECOMMENDATIONS

- 4.2.1 **Electoral Area A Recreation Commission No. 9: minutes April 29, 2024** 128 - 131
Staff received direction to reallocate the funds to the Age Friendly Project to their new project.

RECOMMENDATION:
(ALL VOTE)

That the Board approve the payment of the following grants from the Recreation Commission No. 9 – Area A Service No. S232 2024 budget:

Gray Creek Hall \$2,500
 Boswell and District Farmers Institute \$700
 Crawford Bay School \$1,350
 Boswell Historical Society \$900
 Boswell Memorial Hall \$4,274
 East Shore Circle of Friends Society \$392.50
 Riondel Community Association \$700

- 4.2.2 **Area H, New Denver and Silverton (Slocan Lake) Recreation Commission No. 6: minutes May 2, 2024** 132 - 136
Staff received direction to allocate up to \$15,000 for the purchase of a new treadmill (FREEMOTION – i10b Incline Trainer) or comparable machine.

RECOMMENDATION:
(ALL VOTE)

That the Board approve the payment of the following grant from the S229 Recreation Commission No. 6 – New Denver, Silverton & Area 2024 budget:

Summit Lake Nancy Green Club \$645
Slocan Solutions Society - Capital Project \$405
Slocan Solutions Society - Operational Project \$353
Goat Mountain Kids Society \$990
Slocan Disc Golf Association \$557
Healthy Community Society \$459
New Denver Hospice Society \$451
North Slocan Trail Society \$600
Slocan Arts Council \$600
New Denver Quilt Guild \$440

4.2.3 Joint Resource Recovery Committee: minutes May 15, 2024

The minutes of the Joint Resource Recovery Committee meeting held May 15, 2024 will be received in the addenda package.

4.3 MEMBERSHIP

4.3.1 Balfour Water Service Community Advisory Committee

RECOMMENDATION:
(ALL VOTE)

That the Board appoint the following individual to the Balfour Water Service Community Advisory Committee for a term to end December 31, 2026:

Dean Lailey

4.3.2 Grandview Water Services Community Advisory Committee

RECOMMENDATION:
(ALL VOTE)

That the Board appoint the following individual to the Grandview Water Services Community Advisory Committee for a term to end December 31, 2026:

Heather Vallieres

4.3.3 Area B Advisory Planning and Heritage Commission

RECOMMENDATION:

That the Board appoint the following individual to the Area B Advisory Planning and Heritage Commission for a term to end December 31, 2026:

Petra Flaa

And further, the Board send a letter to outgoing member Miriam Chatwin thanking her for her service.

4.3.4 Electoral Area A Recreation Commission No. 9

RECOMMENDATION:

(ALL VOTE)

That the Board send a letter to outgoing member Dee Gilbertson thanking her for her service with the Electoral Area A Recreation Commission No. 9.

4.3.5 South Slokan Commission of Management

RECOMMENDATION:

(ALL VOTE)

That the Board appoint the following individuals, as Alternates, to the South Slokan Commission of Management for a term to end December 31, 2024:

Christie Mentz (Kathy Loxam)
Greg Veenstra (Peter Wood)
Ian McGovern (Mandy Chutskoff)
Jen Howton (George Mentz)
Derek Leven (Stacey Throop)
Wendy Niminiken (Ben Euerby)

4.3.6 Town of Creston Appointments

137 - 138

RECOMMENDATION:

(ALL VOTE)

That the recommendation from the Town of Creston appointing the following:

Regional District of Central Kootenay:

Director Mayor DeBoon
Alternate Director Councillor Dumas

Creston Valley Services Committee

Representative Mayor DeBoon
Alternate Councillor Dumas

East and Joint Resource Recovery Commission

Representative Mayor DeBoon
Alternate Councillor Hawton

Arrow Creek Water Treatment and Supply Commission

Representative Councillor Dumas
Alternate Councillor Holland

**Regional District of Central Kootenay Water Services
Committee**

Representative Councillor Dumas
Alternate Councillor Holland

be ratified.

- 4.3.7 Nelson Public Library** 139

RECOMMENDATION:
(ALL VOTE)

That the recommendation from the Nelson Public Library appointing Kathy Spiers as a non-voting Area E trustee representative and Lisa Tremblay as the Alternate representative be ratified.

4.4 DIRECTORS' REPORTS

Board Meeting - April 18, 2024

RES 217/24 - Refer Directors' verbal reports to the May 16, 2024 Board meeting.

Each Director will be given the opportunity to provide a brief summary of the work they have been doing within their communities.

- 4.4.1 Director Jackman: COFI/AKBLG/CBRAC/RCC** 140 - 141
- 4.4.2 Director Watson: Letter of Support - JB Fletcher Museum** 142
- 4.4.3 Director Graham: Fisheries/Rec10/Newsletter/Activities** 143 - 164
- 4.4.4 Director Hanegraaf: Letter of Support - 2% Municipal Hotel Tax 2025-2030** 165
- 4.4.5 Director Hewat: FCM/CBT** 166 - 173
- 4.4.6 Director McLaren-Caux: 2024 April and May Activities** 174 - 184

5. CORRESPONDENCE

- 5.1 The letter dated February 28, 2024 from Angie Louie, Lower Kootenay Band Pow Wow Committee, seeking donations for the 31st annual Yaqaan Nukiy pow wow.** 185

6. COMMUNICATIONS

- 6.1 The letter dated April 10, 2024 from Honourable Ravi Kahlon, Ministry of Housing, seeking local government support with developing more housing in communities.** 186 - 187

6.2	The letter dated April 16, 2024 from Bowinn Ma, Ministry of Emergency Management and Climate Readiness, indicating the feed back from local governments has been received in regards to the Emergency and Disaster Management Act.	188
6.3	The email dated April 17, 2024 from Sonja Michelsen, International Kootenay Lake Board of Control, providing the 2024 spring rise commencement recommendation.	189
6.4	The letter dated April 12, 2024 from Les MacLaren, Ministry of Energy, Mines and Low Carbon Innovation, providing an update on the province-wide engagement on the BC Cryptocurrency Mining Policy.	190 - 191
6.5	The letter dated May 6, 2024 from Laurel Grimm, District of Logan Lake, indicating their support for Bill-34 and the Restricting of Consumption of Illegal Substance Act.	192
7.	FOR INFORMATION: ACCOUNTS PAYABLE The Accounts Payable Summary for April 2024 in the amount of \$1,776,557 has been received for information.	193 - 213
8.	BYLAWS	
8.1	Bylaw 2576: Regional District of Central Kootenay Procedure The Board Report dated April 30, 2024 from Angela Lund, Deputy Corporate Officer, seeking Board approval to repeal and replace Regional District of Central Kootenay Procedure Bylaw No. 2576, 2019, has been received.	214 - 218

RECOMMENDATION:
(ALL VOTE)

That the Board direct staff to repeal and replace Regional District of Central Kootenay Procedure Bylaw No. 2576, 2019, and that the Board provide their input to staff by June 10, 2024 to incorporate into the new RDCK Procedure Bylaw for review at the July 18, 2024, 2024 Board meeting.

8.2	Bylaw 2943: Electoral Area ‘G’ Land Use Amendment (Z2304G) - Rumbling Creek Resort Ltd. The Board Report dated April 18, 2024 from Zachari Giacomazzo, Planner, seeking Board approve third reading of Bylaw No. 2943, has been received.	219 - 234
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RECOMMENDATION:
(ALL VOTE)

That Electoral Area ‘G’ Land Use Amendment Bylaw No. 2943, 2024 being a bylaw to amend Electoral Area ‘G’ Land Use Bylaw No. 2452, 2018 is

hereby given THIRD reading by content;

AND FURTHER, that consideration of adoption be withheld until Ministry of Transportation and Infrastructure signs Amending Bylaw No. 2943, 2024.

8.3 Bylaw 2962: West Waste Management Subregion Refuse Disposal/Recycling Service (Nakusp & Slocan Transfer Stations) Loan Authorization

235 - 236

RECOMMENDATION:
(ALL VOTE WGT)

1. That THIRD reading of West Waste Management Subregion Refuse Disposal/Recycling Service (Nakusp & Slocan Transfer Stations) Loan Authorization Bylaw No. 2962, 2024 be RESCINDED.

RECOMMENDATION:
(ALL VOTE WGT)

2. That the West Waste Management Subregion Refuse Disposal/Recycling Service (Nakusp & Slocan Transfer Stations) Loan Authorization Bylaw No. 2962, 2024 be read a THIRD time, as amended.

9. NEW BUSINESS

9.1 DEVELOPMENT AND COMMUNITY SUSTAINABILITY

9.1.1 Policy No. 500-01-10: Parkland Dedication

237 - 249

The Board Report dated April 24, 2024 from Corey Scott, Planner, and Mark Crowe, Park Planner, seeking Board repeal and replace Parkland Dedication Policy No. 500-01-07 with Policy No. 500-01-10, has been received.

RECOMMENDATION:
(ALL VOTE)

1. That the Board rescind Policy Number 500-01-07 Parkland Dedication Policy and adopt Policy Number 500-01-10 Parkland Dedication Policy, effective January 1, 2025.

RECOMMENDATION:
(ALL VOTE)

2. That the Board Resolution 597/09, being:

The Board Policy governing acquisition of Community Parkland be reinforced whereby developers/subdividers of land are required to dedicate a percentage of land as park or provide a market value cash contribution in lieu as follows:

0% - Between 3 – 5 lots (or less) and subdividing land into parcels less than 5.0 acres

5% - Over 5 lots and subdividing land into parcels less than 5.0 acres;

AND FURTHER, RDCK Official Community Plans be amended to reflect a preference for a cash contribution.

BE RESCINDED.

9.1.2 Advisory Committee on Emergency Management Regulations 250 - 253

The Board Report dated May 3, 2024 from Dan Séguin, Manager of Community Sustainability, seeking Board direction to submit an expression of interest for the Local Government Advisory Committee on Emergency and Disaster Management Act Regulations by the UBCM, has been received.

RECOMMENDATION:

(ALL VOTE)

That the Board direct Staff to submit an expression of interest and supporting materials needed to be considered for the Local Government Advisory Committee on Emergency and Disaster Management Act Regulations by the UBCM;

AND FURTHER, that the Board approve Director _____ to also submit an expression of interest and supporting materials to maximize the RDCK’s chances of being appointed to the committee.

9.1.3 Contract Award: Electoral Areas I and J Dog Control Contract 254 - 271

The Board Report dated April 23, 2024 from Jordan Dupuis, Supervisor Bylaw Enforcement Team, seeking Board approval to award the Dog Control contract for Electoral Areas I and J, has been received.

RECOMMENDATION:

(ALL VOTE WGT)

1. That the RDCK Board approve a contract from May 16, 2024 terminating June 1, 2025 at a base rate of \$15,600 for dog control services covering Electoral Areas I and J to Pam Guille to commence immediately and end on July 31, 2025 and that costs be paid from S180 and S181 animal control services for I and J; AND FURTHER, that the Chair and Corporate officer be authorized to sign the necessary documents.

RECOMMENDATION:

(ALL VOTE)

2. That the Regional Board appoints Pamela Guille and alternate

Jacy Soriat as Dog Control Officers for enforcement of the RDCK Dog Control Bylaw No. 2388, 2014.

RECOMMENDATION:

(ALL VOTE)

3. That resolution 147/24 being:

That the Board direct staff to repost the Request for Proposal for the Dog Control Officer contract for Animal Control - Area I (Brilliant) Service S180 and Animal Control - Area J (Robson, Raspberry) Service S181.

Be RESCINDED.

9.1.4 Dog Control in the RDCK 272 - 278

The Board Report dated April 24, 2024 from Jordan Dupuis, Supervisor Bylaw Enforcement Team, is to examine the delivery of Dog Control in the RDCK, has been received.

RECOMMENDATION:

(ALL VOTE)

That the Board directs staff to prepare a report determining the capacity of the bylaw enforcement team to deliver dog control services in a fiscally efficient manner and confirm the level of service to be provide;

AND FURTHER, that the Board directs staff to draft a proposed “responsible dog owners bylaw” in consultation with legal counsel for Board review and to draft an establishment bylaw to deliver dog control service to the rural areas that currently or are seeking to have dog control services (A, B, C, E, F, H, I, J, K).

9.1.5 For Information: Kootenay Clean Energy Transition (KCET) 279 - 335

The Board Report dated May 1, 2024 from Shari Imada, Senior Energy Specialist, presenting the Board with the final report from the KCET pilot project initiated in 2020, has been received for information.

9.2 ENVIRONMENTAL SERVICES

9.2.1 Contract Award: Lister Watermain Upgrade 336 - 338

The Board Report dated April 29, 2024 from AJ Evenson, Senior Project Manager, seeking Board approval to award the contract for the Lister Watermain Upgrades, has been received.

RECOMMENDATION:

(ALL VOTE WGT)

That the Board award the Lister Watermain Upgrades project to

Riteway Holdings; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$301,845.10 plus GST; AND FURTHER, that the funds be paid from Service S243 Water Utility-Area B (Lister).

9.3 FINANCE & ADMINISTRATION

9.3.1 2024 ReDi Grants

339 - 379

The Board Report dated April 30, 2024 from Lisa Rein, Grants Coordinator, seeking Board approval for the 2024 Resident Direct (ReDi) grants, has been received.

RECOMMENDATION:

(ALL VOTE)

That the Resident Direct (ReDi) funding proposals listed in Attachment A of the 2024 ReDi Grants Board report dated April 30, 2024 be approved, and that the funds be disbursed from Service X101 – Columbia Basin Trust Grants allocated to each area as listed.

9.3.2 2024 UBCM Resolutions

The deadline for 2024 UBCM Resolutions is June 30, 2024.

9.3.3 Memorandum of Understanding: Castlegar and Areas I and J Economic Development Partnership

380 - 384

RECOMMENDATION:

(PO WGT)

That the Board authorize the Chief Administrative Officer to sign the Memorandum of Understanding with the City of Castlegar for the purpose of fostering economic development in the Castlegar and District region.

9.3.4 Agreement: 2024-2025 BC Transit Annual Operating

385 - 408

The Board Report dated May 2, 2024 from Tom Dool, Research Analyst, seeking Board approval enter in the 2024-2025 Annual Operating Agreement (AOA) between the Regional District of Central Kootenay and British Columbia Transit, has been received.

RECOMMENDATION:

(ALL VOTE WGT)

That the Board approve the RDCK enter into an Annual Operating Agreement with British Columbia Transit for the provision of a Public Passenger Transportation System for the period of April 1, 2024 to March 31, 2025, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

9.3.5 2023 Audited Financial Statement

The 2023 Audited Financial Statements Report from BDO Canada LLP for the year ended December 31, 2023 will be received in the addenda package.

Mario Piroddi, BDO Canada LLP - BC Interior, will be available for questions from the Board.

Item 9.4.5 will be addressed after Item 11 In Camera.

RECOMMENDATION:
(ALL VOTE WGT)

That the Board approve the unqualified 2023 Audited Financial Statements as audited by BDO Canada LLP.

9.3.6 For Information: 2024 RDCK Quarterly Report (Q1)

409 - 442

The 2024 RDCK Quarterly Report (Q1) from Mike Morrison, Corporate Officer, has been received for information.

9.3.7 For Information: Quarterly Report Survey

443 - 464

The Board Report dated May 1, 2024 from Mike Morrison, Manager of Corporate Administration, presenting the results of the survey in relation to a planned review of the format and information within the Quarterly Report, has been received for information.

9.4 FIRE SERVICES

9.4.1 911 Service Agreement Renewal: Regional District of Fraser-Fort George

465 - 484

The Board Report dated April 23, 2024 from David Zayonce, Regional Fire Chief, seeking Board approval to renew the 911 Service Agreement, has been received.

RECOMMENDATION:
(ALL VOTE WGT)

That the Board approve the renewal of the 911 Service Agreement with the Regional District of Fraser-Fort George for fire/rescue dispatching services for a term ending December, 31, 2028 at an annual amount of \$ 95,735.57, and that the Board Chair and Corporate Officer be authorized to sign the Service agreement document, AND FURTHER, that all costs be paid from S156 Emergency 911 Communications.

9.5 GRANTS

9.5.1 Discretionary

485 - 491

RECOMMENDATION:

(ALL VOTE)

Discretionary grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

AREA B

Rick Clark Memorial Society	Rick Clark Memorial Tournament	\$500
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Kitchener Valley Recreation and Fire Protection Society	Emergency Response Supplies	\$500
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AREA E

Navy League of Canada - Nelson Branch	Challenge Coin	\$200
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Roots to Sky Forest School Society	Outdoor Adventures	\$387
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AREA F

Navy League of Canada - Nelson Branch	Challenge Coin	\$300
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AREA I

Glade Community Hall	Glade ladies cooking group lapsha fund raiser	\$250
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AREA J

Navy League of Canada - Nelson Branch	Challenge Coin	\$300
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9.5.2 Community Development

492 - 514

RECOMMENDATION:

(ALL VOTE)

Community Development grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

AREA A

Lower Kootenay Band Pow Wow Committee	Pow Wow	\$500
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AREA B

Creston Valley Food Action Coalition Society	Farmer Market - Market Park Signage	\$1,000
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Lower Kootenay Band Pow Wow Committee	Pow Wow	\$500
Yahk Allied Horse Club	Equestrian Facility	\$2,000

AREA C

Lower Kootenay Band Pow Wow Committee	Pow Wow	\$500
Trails for Creston Valley Society	Ka Papa Trail Enhancements	\$2,000

AREA D

Kaslo Jazz Etc Society	Kaslo Jazz Etc Festival Shuttle Operations	\$5,000
Argenta Community Association	ACA Hall and Grounds Special Expenses	\$4,000
Jewett Elementary PAC	Jewett Hot Lunch Program	\$1,200

AREA E

RDCK	NAEDP Funding 2024	\$20,000
Balfour Senior Citizens Association Branch # 120	Seniors Chair Yoga	\$845
Nelson Reflections Artistic Swimming	BC Summer Games	\$1,500
Redfish Elementary School	Redfish GaGa Ball Courts (x2)	\$1,000
West Shores Leisure Advancement Society	Lake Access Safety Improvement Erindale Road	\$975
Balfour Recreation Commission	Ping Pong Table	\$1,000

AREA F

Nelson & District Art Council	NDAC Programming	\$2,500
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AREA H

Sandon Historical Society	Sandon Laundry Rehabilitation Planning Documents	\$1,700
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AREA I

Tarry's and District Hall Community Society	Back Jacks	\$2,000
Castlegar Nordic Ski Club	Improve access and trail quality at the Castlegar Nordic Ski Club with a Grooming Facility	\$4,000

AREA J

SHSS Safe Grad	Graduation day	\$1,000
Ootischenia Community Society	Ootischenia Community Park	\$30,000

AREA K

Lower Arrow Lakes Conservation	Whatshan Lake Kid's Fish Derby	\$500
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Association CRESTON Creston Valley- Kootenay Lake Economic Action Partnership	Southern BC Agri-forum	\$2,453
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9.6 CHAIR/CAO REPORTS

The Chair and CAO will provide a verbal report to the Board.

10. RURAL AFFAIRS COMMITTEE

The minutes of the Rural Affairs Committee meeting held May 15, 2024 will be received in the addenda package.

11. PUBLIC TIME

The Chair will call for questions from the public and members of the media at 11:45 a.m.

12. IN CAMERA

12.1 RESOLUTION - MEETING CLOSED TO THE PUBLIC

The Open meeting will be adjourned after In Camera without reconvening back into the open session unless there is business that needs to be addressed.

RECOMMENDATION:
(ALL VOTE)

In the opinion of the Board - and in accordance with Section 90 of the *Community Charter* - the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the bases identified in the following subsections:

- (c) labour relations or other employee relations;
- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (g) litigation or potential litigation affecting the municipality;
- (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

12.2 RESOLUTION - RECESS OF OPEN MEETING

RECOMMENDATION:

(ALL VOTE)

The Open Meeting be recessed at _____ a.m./ p.m. in order to conduct the *In Camera* Board meeting and reconvened at _____ a.m./p.m.

13. MATTERS ARISING FROM IN CAMERA MEETING

14. ADJOURNMENT

RECOMMENDATION:

(ALL VOTE)

That the meeting adjourn at ____ p.m.



Regional District of Central Kootenay

REGULAR BOARD MEETING

Open Meeting Minutes

The **fourth** meeting of the Board of the Regional District of Central Kootenay in 2024 was held on Thursday, April 18, 2024 at 9:00 a.m. through a hybrid meeting model.

Quorum was maintained throughout the meeting.

ELECTED OFFICIALS

PRESENT

Chair A. Watson	Electoral Area D	In-Person
Director G. Jackman	Electoral Area A	In-Person
Director R. Tierney	Electoral Area B	In-Person
Director K. Vandenberghe	Electoral Area C	In-Person
Director C. Graham	Electoral Area E	In-Person
Director T. Newell	Electoral Area F	In-Person
Director H. Cunningham	Electoral Area G	In-Person
Director W. Popoff	Electoral Area H	
Director A. Davidoff	Electoral Area I	
Director H. Hanegraaf	Electoral Area J	In-Person
Director P. Peterson	Electoral Area K	
Director M. McFaddin	City of Castlegar	In-Person
Director A. DeBoon	Town of Creston	In-Person
Director S. Hewat	Village of Kaslo	In-Person
Director A. McLauren-Caux	Village of Nakusp	In-Person
Director K. Page	City of Nelson	
Director J. Fyke	Village of New Denver	
Director D. Lockwood	Village of Salmo	In-Person
Director L. Main	Village of Silverton	
Director J. Lunn	Village of Slocan	In-Person

GUEST

Alternate Director D. Dumas Town of Creston

ELECTED OFFICIALS

ABSENT

Director T. Weatherhead Electoral Area K
 Director L. Casley Village of New Denver

STAFF PRESENT

S. Horn	Chief Administrative Officer
M. Morrison	Corporate Officer/Manager of Corporate Administration
C. Hopkyns	Corporate Administrative Coordinator
J. Chirico	General Manager of Community Services
S. Sudan	General Manager of Development & Community Sustainability Services
Y. Malloff	General Manager of Finance, Information Technology and Economic Development
U. Wolf	General Manager of Environmental Services
N. Wight	Planning Manager

D. Séguin	Manager of Community Sustainability
P. Marshall Smith	Sustainability Planner
D. Ditson	Community Resilience Coordinator
T. Davison	Regional Manager – Recreation & Client Services
H. Smith	Finance Manager
A. Evenson	Senior Project Manager
M. Friesen	Financial Analyst
D. Zol	Financial Analyst
S. Johnson	Planner
Z. Giacomazzo	Planner
S. Worden	Records and Information Management Coordinator
C. Gaynor	Regional Parks Manager
M. Crowe	Parks Planner
D. Elliot	Communications Coordinator
T. Fehst	Regional Deputy Fire Chief – East
L. Rein	Grants Coordinator
S. Imada	Senior Energy Specialist
C. Saari-Heckley	Human Resources Manager
S. Kindred-Fawcett	Development Services Administrative Assistant
J. Dupuis	Bylaw Enforcement Supervisor
C. Daoust	Bylaw Enforcement Officer
M. Hamelin	Contract and Procurement Coordinator
C. Feeney	Corporate Administrative Assistant

1. WEBEX REMOTE MEETING INFO AND RECORDING THE BOARD MEETING

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:

9:00 a.m. PST

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=mae5594f6ac386f8f05d3c4041f284837>

Join by Phone:

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2773 062 9039

Meeting Password: JZmHWgaf453 (59649423 from phones)

In-Person Location:

Boardroom - Nelson Office
202 Lakeside Drive Nelson, BC

Recording the Board Meeting

The RDCK Board meeting will be recorded as per Recording Meeting Policy No. 100-01-21.

2. CALL TO ORDER & WELCOME

DIRECTOR

Director Cunningham joined the meeting at 9:02 a.m.

PRESENT:

2.1 TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

2.2 ADOPTION OF THE AGENDA

Moved and seconded,
And Resolved:

196/24

The agenda for the April 18, 2024 Regular Open Board meeting be adopted with the following:

- inclusion of Item 4.3.5 Director Main - FCM;
- inclusion of Item 4.4 Membership;
- inclusion of Item 4.4.1 Area D Advisory Planning and Heritage Commission; and
- with the addition of the addendum

before circulation.

Carried

2.3 ADOPTION OF THE MINUTES

Moved and seconded,
And Resolved:

197/24

The minutes from the March 21, 2024 Regular Open Board meeting be adopted as circulated.

Carried

2.4 INTRODUCTIONS

CAO Horn introduced the following staff:

- Anamika Singh, Human Resources Advisor, replacing Alexandra Hadfield;
- Paige Lefranc, Human Resources Coordinator, replacing Regan Inniss;
- David Barnhart, Safety Advisor, filling in for Andre Noel;
- Shanna Eckman who is moving into a new role as the Contracts Administration Support; and
- Emma Clark, Environmental Services Administrative Coordinator, replacing Shanna Eckman.

2.5 DELEGATIONS

2.5.1 Kootenay Freedom

Karyn Shaundell - BA Criminology/Paralegal, Researcher

Kevin Shaw - BSc Engineering, Researcher

Brian McLachlan - Health Care Worker (retired); co-founder Nelson Eco-Society; Researcher

Karyn Shaundell, Kevin Shaw and Brian McLachlan from Kootenay Freedom shared their goals to provide data and sources that are not part of the mainstream conversations. They shared information and stats on energy resiliency, global warming/cooling, and carbon emissions. Kootenay Freedom answered the Board's questions.

2.5.2 Forest Enhancement Society of BC (FESBC), OIB Nk Mip Forestry, Mercer Celgar

Chris Longmore: Manager, Fibre Procurement, Mercer Celgar

Brian Watson: Operations Manager, FESBC

Brian Watson and Chris Long gave a presentation to the Board regarding the Forest Enhancement Society of BC (FESBC). They provided background on the society, sharing they are an agency of government and proponent driven and their goal to reduce the risk of wildfire around communities. They provided an

overview of their collaboration with the Osoyoos Indian Band and Mercer Celgar to reduce wildfire risk through fibre utilization from harvesting practices. FESBC reviewed the project outcomes and answered the Board's questions.

DIRECTOR PRESENT: Director Lunn joined the meeting at 9:35 a.m.

3. BUSINESS ARISING OUT OF THE MINUTES

3.1 Directors Code of Conduct

Board Meeting - December 8, 2022

RES 782/22 referred to the April Board Meeting

Staff is requesting to refer the Code of Conduct to the June 13, 2024 Board Meeting.

3.2 Portion of Area E - Procter/Harrop/Balfour/Queens Bay Recreation Commission No. 10 Board Meeting - January 18, 2024

RES 10/24 referred to April Board Meeting

Director Graham has requested to bring the appointments to Recreation Commission No.10 to the June 13, 2024 Board Meeting.

3.3 Award Contract: Electoral Area K Dog Control Board Meeting - March 21, 2024

RES 148/24 referred to April Board Meeting

Staff is requesting the award contract for Electoral Area K Dog Control be addressed at the May 16, 2024 Board Meeting to allow for further discussion with the Directors.

4. COMMITTEES & COMMISSIONS

4.1 FOR INFORMATION

Committee/Commission Reports for information have been received as follows:

4.1.1 Riondel Commission: minutes February 6, 2024

Staff received direction to work with the Circle of Friends Society regarding the terms of the lease agreement.

4.1.2 Nelson & District Recreation Commission No. 5: minutes February 13, 2024

Staff received direction to schedule a workshop to look at the Service Review Background Report and to endorse the Service/Facility Prioritization Framework.

4.1.3 Sunshine Bay Regional Park Commission: minutes March 14, 2024

4.1.4 Area I Advisory Planning and Heritage Commission: minutes March 25, 2024

4.1.5 Area G Advisory Planning and Heritage Commission: minutes March 27, 2024

Staff received direction regarding the Agricultural Land Reserve Referral for Non-Adhering Residential Use and the Development Permit Application.

4.1.6 Riondel Commission: minutes April 2, 2024

Staff received direction to investigate the acquisition of volunteer injury insurance.

4.1.7 Creston Valley Services Committee: minutes April 4, 2024

4.2 WITH RECOMMENDATIONS

4.2.1 South Slokan Commission of Management: minutes February 22, 2024

Staff has received direction to move the appointments of the Alternates to the May 16, 2024 Board meeting to allow the Director time receive more information on the appointments.

Moved and seconded,
And Resolved:

198/24 That the Board appoint the following individuals to the South Slokan Commission of Management for a term to end December 31, 2024:

Mandy Chutskoff
George Mentz

AND FURTHER, the Board send a letter to outgoing members Ian McGovern and Cindy Lawrence thanking them for their service.

Carried

4.2.2 All Recreation Committee: minutes March 27, 2024

Staff has received direction for the Regional Parks, Trails, and Water Access Strategy working group and to develop a replacement option for the 10x punch pass.

Moved and seconded,
And Resolved:

199/24

That the Board approve the acquisition of Trans Canada Trail (TCT) Propulso Reports for an amount up to \$20,000, to be allocated from individual Regional Parks Reserves, with each Regional Park Service responsible for funding only their portion of the acquired reports.

Carried

Moved and seconded,
And Resolved:
MOTION ONLY

That the Board approve the Community Services Access & Inclusion Policy framework.

Moved and seconded,
And Resolved:
AMENDMENT TO THE MOTION

200/24

That the Board amend Community Services Access and Inclusion policy to replace the individual personal benefit limit of \$100 for adults and \$150 for youth, with a total program budget not to exceed 7% of annual user fee revenue within each recreation service.

Defeated

Moved and seconded,
And Resolved:
MAIN MOTION

201/24

That the Board approve the Community Services Access & Inclusion Policy framework.

Carried

Moved and seconded,
And Resolved:

202/24

That the Board approves the following schedule of Fees and Charges for Admissions be implemented for September 3, 2024:

For the following services:

- Creston and District Community Facilities, Recreation and Leisure Service Area (S224)
- Nelson and District Community Facilities, Recreation and Leisure Service Area (S226)
- Castlegar and District Regional Facilities, Recreation, Parks and Leisure Service Area (S222)
- Castlegar and Area Indoor Aquatic Centre Local Service Area (S227)
- Salmo and Area G Recreational Program Service (S230)*

	FEE TYPE	AMOUNT	UNIT
1	Single Admission Fees		
1.1	Adult	\$8.08	Single
1.2	Youth	\$4.04	Single
1.3	Child	\$0.00	Single
1.4	Golden Guest (75 +)	\$0.00	Single
1.5	Family Unit	\$16.16	Single
1.6	Salmo and District Fitness Centre Adult*	\$6.06	Single
1.7	Salmo and District Fitness Centre Youth*	\$3.03	Single
2	Ten Single Admission Pass		
2.1	Adult	\$72.72	10 Single (Expire in 1 year)
2.2	Youth	\$36.36	10 Single (Expire in 1 year)
2.3	Salmo and District Fitness Centre Adult*	\$54.54	10 Single (Expire in 1 year)
2.4	Salmo and District Fitness Centre Youth*	\$27.27	10 Single (Expire in 1 year)
3	One Month Pass		
3.1	Adult	\$72.72	1 Month
a)	2 nd Adult same household	\$65.48	
3.2	Youth	\$36.36	1 Month
a)	With the Purchase of Adult One Month Pass	\$32.74	
3.3	Salmo and District Adult*	\$54.54	1 Month
a)	2 nd Salmo and District Adult*	\$49.10	
3.4	Salmo and District Youth*	\$27.27	1 Month
a)	With the purchase of an Adult One Month Pass*	\$24.55	
4	Three Month Pass		
4.1	Adult	\$185.44	3 Months
a)	2 nd Adult same household	\$166.90	
4.2	Youth	\$92.72	3 Months
a)	With the Purchase of Adult Three Month Pass	\$83.45	
4.3	Salmo and District Adult*	\$139.08	3 Months
a)	2 nd Salmo and District Adult*	\$125.00	
4.4	Salmo and District Youth*	\$69.54	3 Months
a)	With the purchase of an Adult Three Month Pass*	\$62.50	
5	Six Month Pass		
5.1	Adult	\$327.24	6 Months
a)	2 nd Adult same household	\$294.52	
5.2	Youth	\$163.62	6 Months
a)	With the Purchase of Adult Six Month Pass	\$147.26	
5.2	Salmo and District Adult*	\$245.44	6 Months

a)	2 nd Salmo and District*	\$220.90	
5.3	Salmo and District Youth*	\$122.72	6 Months
a)	With the purchase of an Adult Six Month Pass*	\$110.45	
6	Golden Guest Pass		
6.1	Golden Guest Pass	\$0.00	1 Year

For the following services:

- Creston and District Community Facilities, Recreation and Leisure Service Area (S224)
- Nelson and District Community Facilities, Recreation and Leisure Service Area (S226)
- Castlegar and District Regional Facilities, Recreation, Parks and Leisure Service Area (S222)

	2024-25 Rental Rate		
	Nelson	Castlegar	Creston
Arena: Ice Rentals			
Youth Non-Profit: Prime	\$126.75	\$102.33	\$86.60
Youth Non-Profit: Non-Prime (75%)	\$95.06	\$76.75	\$67.27 (no change)
Representative Practices	\$126.75	\$102.33	As per contract
Representative Games	\$152.63	\$574.41	As per contract
Adult - Non-Profit: Prime	\$199.19	\$167.75	\$157.26
Adult - Non-Profit: Non-Prime (75%)	\$149.39	NA	\$117.95
Private Group or Individual or Fundraising or Non-Profit Special Event	\$419.21	\$261.06	\$261.06
Commercial	\$524.01	\$326.33	\$326.33
Arena: Dry Floor Rentals			
Youth Non-Profit: Prime	\$56.48	\$56.48	\$56.48
Youth Non-Profit: Non-Prime	\$50.83	\$50.83	\$50.83
Adult - Non-Profit: Prime	\$84.72	\$84.72	\$84.72
Adult - Non-Profit: Non-Prime	\$76.25	\$76.25	\$76.25
Private Group or Individual or Fundraising or Non-Profit Special Event	\$112.96	\$112.96	\$112.96
Commercial	\$141.20	\$141.20	\$141.20
All Day Private Group or Individual or Non-Profit Special Event* ²	\$1,016.64	\$1,016.64	\$1,016.64
All Day Commercial	\$1,412.00	\$1,412.00	\$1,412.00

For the following services:

- North Shore Hall Service (S211)
- Castlegar and District Regional Facilities, Recreation, Parks and Leisure Service Area (S222)
- Creston and District Community Facilities, Recreation and Leisure Service Area (S224)
- Nelson and District Community Facilities, Recreation and Leisure Service Area (S226)
- Castlegar and Area Indoor Aquatic Centre Local Service Area (S227)
- Area H, New Denver, Silverton Recreation Service – Rec #6 (S229)

	Rental Type	2024/2025	Unit
1	Large Multipurpose Room		
1.1	Youth Non-Profit	\$58.99	Per Hour
1.2	Adult Non-Profit	\$88.64	Per Hour
1.3	Private Group or Individual or Fundraising or Non-Profit Special Event	\$117.98	Per Hour
1.4	Commercial Organization	\$147.48	Per Hour
2	Medium/Small Multipurpose Room		
2.1	Youth Non-Profit	\$19.77	Per Hour
2.2	Adult Non-Profit	\$29.65	Per Hour
2.3	Private Group or Individual or Fundraising or Non-Profit Special Event	\$39.53	Per Hour
2.4	Commercial	\$49.41	Per Hour

	Room Rental Maximums	2024/2035	Unit
1	Large Multipurpose Room		
1.1	Private Group or Individual or Fundraising or Non-Profit Special Event	\$530.91	Per Day
1.2	Commercial	\$884.88	Per Day
2	Medium/Small Multipurpose Room		
2.1	Private Group or Individual or Fundraising or Non-Profit Special Event	\$177.89	Per Day
2.2	Commercial	\$296.46	Per Day

For the following services:

- Creston and District Community Facilities, Recreation and Leisure Service Area (S224)
- Nelson and District Community Facilities, Recreation and Leisure Service Area (S226)
- Castlegar and Area Indoor Aquatic Centre Local Service Area (S227)
- Salmo and Area G Recreational Program Service (S230)

Nelson and Castlegar and District Community Complexes

	Rental Type	Amount	Unit
1	Per Lap Lane Rental Fees		
1.1	Youth Non-Profit	\$20.94	Per Hour
1.2	Adult Non-Profit	\$31.41	Per Hour
1.3	Private Group or Individual or Fundraising or Non-Profit Special Event	\$41.88	Per Hour
1.4	Commercial	\$52.36	Per Hour
2	Lap pool cost per hour		
2.1	Youth Non-Profit	\$79.08	Per Hour
2.2	Adult Non-Profit	\$118.62	Per Hour
2.3	Private Group or Individual or Fundraising or Non-Profit Special Event	\$158.16	Per Hour
2.4	Commercial	\$197.42	Per Hour
3	Leisure Pool: Full Pool		
3.1	Youth Non-Profit	\$43.98	Per Hour
3.2	Adult Non-Profit	\$65.97	Per Hour
3.3	Private Group or Individual or Fundraising or Non-Profit Special Event	\$87.96	Per Hour
3.4	Commercial	\$109.95	Per Hour
4	Leisure Pool: Half Pool		
4.1	Youth Non-Profit	\$21.99	Per Hour
4.2	Adult Non-Profit	\$32.99	Per Hour

4.3	Private Group or Individual or Fundraising or Non-Profit Special Event	\$43.98	Per Hour
4.4	Commercial	\$54.97	Per Hour

Salmo and Creston and District Community Complex*

	Rental Type	Amount	Unit
1	Per Lap Lane Rental Fees		
1.1	Youth Non-Profit	\$16.78	Per Hour
1.2	Adult Non-Profit	\$25.16	Per Hour
1.3	Private Group or Individual or Fundraising or Non-Profit Special Event	\$33.55	Per Hour
1.4	Commercial	\$52.36	Per Hour
2	Lap pool cost per hour		
2.1	Youth Non-Profit	\$79.08	Per Hour
2.2	Adult Non-Profit	\$118.17	Per Hour
2.3	Private Group or Individual or Fundraising or Non-Profit Special Event	\$158.62	Per Hour
2.4	Commercial	\$197.42	Per Hour

For the following services:

- Castlegar and District Regional Facilities, Recreation, Parks and Leisure Service Area (S222)
- Creston and District Community Facilities, Recreation and Leisure Service Area (S224)
- Regional Parks – Creston and Areas B and C (S201)
- Regional Parks - Nelson, Salmo and Areas E, F, and G (S202)
- Regional Parks – New Denver, Silvertown, Slokan and Area H (S203)
- Regional Parks – Area A (S205)
- Recreation Commission No. 8 – Area H South (S231)

	Rental Type	Amount	Unit
1	Field Rental Fees		
1.1	Youth Non-Profit	\$24.68	Per Hour
1.2	Adult Non-Profit	\$37.01	Per Hour
1.3	Private Group or Individual or Fundraising or Non-Profit Special Event	\$49.35	Per Hour
1.4	Commercial	\$61.69	Per Hour
2	Outdoor Court Rental Fees (Pickleball, Tennis, Sport, Volleyball)		
2.1	Youth Non-Profit	\$7.80	Per Hour
2.2	Adult Non-Profit	\$11.70	Per Hour
2.3	Private Group or Individual or Fundraising or Non-Profit Special Event	\$15.60	Per Hour
2.4	Commercial	\$19.50	Per Hour
2	Shelter Rental Fees (Pavilion, Gazebo)		
2.1	Youth Non-Profit	\$10.39	Per Hour
2.2	Adult Non-Profit	\$15.86	Per Hour
2.3	Private Group or Individual or Fundraising or Non-Profit Special Event	\$20.78	Per Hour
2.4	Commercial	\$25.98	Per Hour

Carried

4.2.3 Water Services Committee: minutes April 3, 2024
 Moved and seconded,
 And Resolved:

203/24 That the Board approve an amendment to the 2024 to 2028 Financial Plan for Service S255, Water Utility – Area E (Balfour)to reduce account 42030 user fees to \$296,826; AND FURTHER, reduce account 59000, Contribution to Reserves to \$124,367.

Carried

Moved and seconded,
And Resolved:

204/24 That the Regional District of Central Kootenay Water Utility Rates, Fees and Charges Bylaw No. 2951, 2024 be read the FIRST, SECOND, and THIRD as amended to repeal and replace Regional District of Central Kootenay Utility Rates, Fees and Charges Bylaw No. 2895, 2023.

Carried

Moved and seconded,
And Resolved:

205/24 That the Regional District of Central Kootenay Utility Rates, Fees and Charges Bylaw No. 2951, 2024 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Carried

Moved and seconded,
And Resolved:

206/24 That the Board direct staff to provide metering refunds to water customer Accounts 60704, 60412, 60490, 60413 in the amounts of actual costs for metering costs incurred, less administrative costs (refunds estimated at \$5,230.06, \$15,159.41, \$4,574.36, and \$9,473.36, respectively) that would have otherwise been covered under the Phase 1 Erickson Metering Program.

Carried

4.2.4 Community Sustainable Living Committee: minutes April 16, 2024

Moved and seconded,
And Resolved:

207/24 That the Board direct staff to review the current Community Sustainable Living Advisory Committee Terms of Reference and bring forward a report for the June 18, 2024 CSLAC meeting.

Carried

4.2.5 Joint Resource Recovery Committee: minutes April 17, 2024

Moved and seconded,
And Resolved:

208/24 That the Board approve an amendment to the 2024 Financial Plan for the West Waste Service S188 Transfer from Reserves to increase by \$799,644 and Capital Expenditures accounts to increase by the following amounts for the West Transfer Station Upgrades projects:

- Nakusp (CAP1116-100) \$311,617

- Rosebery (CAP1120-100) \$262,102
- Slocan (CAP1425-100) \$225,925

Carried

Moved and seconded,
And Resolved:

209/24

That the West Waste Management Subregion Refuse Disposal/Recycling Service (Nakusp & Slocan Transfer Stations) Loan Authorization Bylaw No. 2962, 2024 be read a FIRST, SECOND, and THIRD time by content.

Carried

Moved and seconded,
And Resolved:

210/24

That the Board authorize staff to enter into a Services Agreement with North Mountain Construction Ltd for the Nakusp, Rosebery and Slocan Transfer Station Upgrades in the amount of \$2,577,975.29 not including GST;

AND FURTHER, that the Board Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER, that the costs be paid from Service S188 West Sub-Region Resource Recovery.

Carried

Director Hewat declared a conflict of interested due to relation with contractor and left the meeting at 10:11 a.m.

Moved and seconded,
And Resolved:

211/24

That the Board authorize staff to enter into a Services Agreement with Brenton Industries Ltd. for the HB Tailings Facility 2024 Erosion Control Works in the amount of \$87,490.84 not including GST;

AND FURTHER that the Board Chair and Corporate Officer be authorized to sign the necessary documents;

AND FURTHER that the costs be paid from Service S187 Central Sub-Region Resource Recovery.

Carried

Director Hewat returned to the meeting at 10:12 a.m.

Moved and seconded,
And Resolved:

212/24

That the Board accept the insurance deductible modification for SRK Consulting (Canada) Ltd.'s Professional Errors and Omissions Liability insurance to increase the deductible from \$50,000 to \$500,000;

AND FURTHER, that the Board also accept the modification to the Professional Errors and Omissions Liability coverage to reduce the in aggregate amount from \$10,000,000 to \$5,000,000.

Carried

Moved and seconded,
And Resolved:

213/24

That the Board authorize Staff to proceed with Central Kootenay Invasive Species Society's 2024 Option #1 (Recommended) treatment options for all sites, which involves the use of herbicides and/or mechanical treatments to control invasive species dependent on site specific conditions.

Carried

Directors Watson, Jackman and Davidoff recorded opposed.

Moved and seconded,
And Resolved:

214/24

That the Board authorize Staff to apply for an Organic Waste-to-Energy business case grant from the Green Municipal Fund to assess viable waste-to-energy systems and business models for Creston and Ootischenia landfills;

AND FURTHER, that the balance of funding for this study, up to a maximum of \$7,000, be covered by Local Government Climate Action Program funding in Service 100 – General Administration, should the grant application be successful.

Carried

Directors Vandenberghe, Lockwood, McFaddin and Graham recorded opposed.

Moved and seconded,
And Resolved:

215/24

That the Board authorize staff to purchase six roll off bins from Fusion West Manufacturing up to a total cost of \$103,445 (excluding GST) with the bins and cost to be evenly split by the West Resource Recovery Service S188 and Central Resource Recovery Service S187 and East Resource Recovery Service S186, Capital Expenditures;

AND FURTHER, that the Chair and Corporate Officer be authorized to sign the necessary documents.

Carried

Moved and seconded,
And Resolved:

216/24

That resolution #57/24 being:

That the Board direct staff not to enter into a Lease Agreement with Kokanee Creek Marine Ltd. for the lease of lands associated with the Kokanee Creek Marina Recycling Depot and permanently close the Kokanee Creek Marina Recycling Depot effective May 31, 2024;

Be amended to read:

That the Board authorize staff to extend the Lease Agreement with Kokanee Creek Marine Ltd. for the lease of lands associated with the Kokanee Creek Marina Recycling Depot until July 31, 2024.

Carried

4.3 DIRECTORS' REPORTS

Moved and seconded,
And Resolved:

217/24

That Item 4.3 Directors' Reports (verbal reports) **BE REFERRED** to the May 16, 2024 Board meeting.

Carried

4.4 MEMBERSHIP

4.4.1 Area D Advisory Planning and Heritage Commission

Moved and seconded,
And Resolved:

218/24

That the Board appoint the following individual to the Area D Advisory Planning and Heritage Commission for the term to end December 31, 2026:

Ken Hart

Carried

5. CORRESPONDENCE

5.1 The letter dated February 29, 2024 from Sue McKortoff, Osoyoos, seeking local government support for their proposed resolution regarding personal and defamatory attacks on municipal leaders.

5.2 The letter dated April 8, 2024 from Leandri Kleinhans, Creston Valley-Kootenay Lake Economic Action Partnership, seeking a letter of support for their application to ETSI-BC Innovating and Advancing Key Sector's stream for the agricultural forum.

Moved and seconded,
And Resolved:

219/24

That the Board send a letter of support to the Creston-Valley Kootenay Lake Economic Action Partnership for their application to Economic Trust of the Southern Interior of BC Innovating and Advancing Key Sector's stream for the organization of an agricultural forum in the southern interior of BC.

Carried

5.3 The email dated April 9, 2024 from Iraleigh Anderson, Nelson Disc Golf Society, seeking a letter of support from the Board for the Highwater Disc Golf course.

Moved and seconded,
And Resolved:

220/24

That the Board send a general letter of support to the Nelson Disc Golf Society for their ongoing fundraising and relationship building required to continue to build, improve, and maintain the Highwater disc golf course.

Carried

5.4 The email dated April 5, 2024 from Louise Poole, Nelson Nordic Ski Club, seeking a letter of support for their application to the Outdoor Recreation Council of BC for bridge maintenance that joins Busk Trail to the Great Northern Rail Trail.

Moved and seconded,
And Resolved:

221/24

That the Board send a letter of support to the Nelson Nordic Ski Club for their application to the Outdoor Recreation Council of BC for bridge maintenance that joins Busk Train to the Great Northern Rail Trail.

Carried

6. COMMUNICATIONS

- 6.1 The email dated March 20, 2024 from Honourable George Heyman, Ministry of Environment and Climate Change Strategy, providing information regarding the Local Government Climate Action Program funding.
- 6.2 The letter dated April 8, 2024 from Honourable Ravi Kahlon, Ministry of Housing, introducing Bill 16 intended to support local government's efforts to build more affordable and liveable communities.
- 6.3 The letter dated February 29, 2024 from Jay Chalke, Ombudsperson, providing the Ombudsperson Quarterly report from October - December, 2023.
- 6.4 The letter dated March 21, 2024 from Tara Faganello, Ministry of Municipal Affairs, advising the RDCK that a grant has been approved in the amount of \$250,000 towards development of a regional growth strategy.

RECESS/ RECONVENE

The meeting recessed at 10:38 a.m. for a break and reconvened at 10:49 a.m.

- 6.5 The resolution dated March 27, 2024 from City of Port Alberni addressing the needs of rural seniors in BC.
- 6.6 The email dated April 8, 2024 from Taryn Skalbania, Interior Watershed Task Force (IWTF), inviting local governments to the IWTF Community Town Hall.

7. FOR INFORMATION: ACCOUNTS PAYABLE

The Accounts Payable Summary for March 2024 in the amount of \$1,677,433 has been received for information.

8. BYLAWS

8.1 Bylaw 2923: Defined Area D Medical First Responder Service Establishment - Alternative Approval Process (AAP)

The Board Report dated January 31, 2024 from Tom Dool, Research Analyst, seeking Board approval to proceed with an Alternative Approval Process for Defined Area D Medical First Responder Service Establishment, has been received.

Moved and seconded,
And Resolved:

222/24

That the Board direct staff to proceed with obtaining approval of the electors within a defined portion of Electoral Area D for Defined Area D Medical First Responder Bylaw No. 2923, 2023 and that such approval be obtained by alternative approval process pursuant to Section 86 of the Community Charter, AND FURTHER, the Board hereby determines as follows:

1. The deadline for receipt of elector responses is 4:00 p.m. on June 17, 2024.
2. The required Elector Response Form shall be as attached to this report.
3. A fair determination of the total number of electors within the area to which the alternative approval process applies is 847.

Carried

8.2 Bylaw 2949: Wynndel/Lakeside Fire Protection Local Service Area Establishment Amendment

Moved and seconded,
And Resolved:

223/24

That the Wynndel/Lakeside Fire Protection Local Service Area Establishment Amendment Bylaw No. 2949, 2024 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Carried

8.3 Bylaw 2960: Freedom of Information

The Board Report dated April 8, 2024 from Shiree Worden, Records & Information Management Coordinator, seeking the Board approval to adopt Freedom of Information Bylaw No. 2960, 2024, has been received.

Moved and seconded,
And Resolved:

224/24

That the Freedom of Information Bylaw No. 2960, 2024 be read a FIRST, SECOND, and THIRD time by content to repeal and replace the Freedom of Information Bylaw No. 2525, 2016.

Carried

Moved and seconded,
And Resolved:

225/24

That the Freedom of Information Bylaw No. 2960, 2024 be ADOPTED and the Chair and Corporate Officer be authorized to sign the same.

Carried

9. NEW BUSINESS

9.1 DEVELOPMENT AND COMMUNITY SUSTAINABILITY

9.1.1 Award: Kootenay and Boundary Farm Advisory Contract

The Board Report dated April 8, 2024 from Sangita Sudan, General Manager of Development and Community Sustainability Services, seeking Board approval to award the Agricultural Liaison contract, has been received.

Moved and seconded,
And Resolved:

226/24

That the Board approve awarding the Kootenay and Boundary Farm Advisors contract to Keefer Ecological Services Ltd. for five years from April 8, 2024 ending on April 8, 2029 as approved in the 2024-2028 Financial Plan for S100 General Administration; AND FURTHER, the Board Chair and Corporate Officer be authorized to sign the contract.

Carried

9.1.2 RDCK Emergency Flood Response Plan

The Board Report dated March 1, 2024 from Dan Séguin, Manager of Community Sustainability, seeking Board approval to amend the resolution for the grant application to UBCM under the Disaster Risk Reduction-Climate Adaptation of the Community Emergency Preparedness Fund to develop an RDCK Emergency Flood Response Plan, has been received.

Moved and seconded,
And Resolved:

227/24 That resolution 153/24 being:

That the Board direct staff to apply for the March 28, 2024 intake of the UBCM Community Emergency Preparedness Fund Disaster Risk Reduction-Climate Adaptation Grant for up to \$150,000, for the development of RDCK Flood Response Plans, including full cost recovery of RDCK staff time, and that if successful, grants funds be allocated to the A101 Emergency Consolidated Service;

be amended to read:

That the Board direct staff to apply for the March 28, 2024 intake of the UBCM Community Emergency Preparedness Fund Disaster Risk Reduction-Climate Adaptation Grant for up to \$300,000, for the development of RDCK Flood Response Plans, including full cost recovery of RDCK staff time, and that if successful, grants funds be allocated to the A101 Emergency Consolidated Service. Further, as the primary applicant, the Board supports the proposed activities is willing for the RDCK to receive and manage the grant funding.

Carried

Moved and seconded,
And Resolved:

228/24 That Item 12 Public be considered at this time.

Carried

12. PUBLIC TIME

The Chair called for questions from the public and members of the media at 11:05 a.m.

Moved and seconded,
And Resolved:

229/24 That Public Time be extended to 30 minutes.

Carried

Public members provided comments and questions regarding the following:

- Climate Action Plan Grant funding;
- Climate Action Plan - for and against the plan;
- Taxation; and
- the Transit strategy.

The Board extended public time to 12:00 pm.

RECESS/ The meeting recessed at 12:00 p.m. for lunch and reconvened at 1:00 p.m.
RECONVENE

ORDER OF AGENDA Item 9.1.3 RDCK Climate Action Next Steps was considered at this time.
RESUMED

9.1.3 RDCK Climate Action Next Steps

The Board Report dated March 24, 2024 from Paris Marshall Smith, Sustainability Planner, and Dauna Ditson, Community Resilience Coordinator, seeking Board endorsement to the revised RDCK Climate Actions, has been received.

The Board discussed the options for the RDCK Climate Action Next Steps and staff answered their questions.

Moved, seconded
And Resolved:

230/24

That the Board form a working group of Directors representing rural and municipal areas to assess and evaluate the Climate Action program to create a direction "and business case template" for Board approval of any initiatives;

AND FURTHER, that the Working Group present a Terms of Reference within a reasonable time frame (i.e. 6 months) to the Board;

AND FURTHER, that any work currently underway continue with no new initiatives started until after the Board endorses the Working Group's recommendations.

Defeated

Moved and seconded,
And Resolved:

231/24

That the Board direct staff to explore new climate action items impacting RDCK residents and make recommendations to the Board based on the RDCK Ideas for Climate Action document presented at the April 18, 2024 Board meeting;

AND FURTHER, that those items that were identified as high priorities in our consultation process, are practicable, and fiscally feasible are presented to the Board with a business case prior to proceeding, with funding ideally being provided by polluter super-funds.

Carried

**RECESS/
RECONVENE**

The meeting recessed at 2:41 p.m. for a break and reconvened at 2:51 p.m.

9.2 ENVIRONMENTAL SERVICES

9.2.1 Award: Creston Valley Alternative Water Supply Feasibility Study

The Board Report dated April 2, 2024 from AJ Evenson, Senior Project Manager, seeking Board approval to award the contract for the Creston Valley Alternative Water Supply Feasibility Study, has been received.

Moved and seconded,
And Resolved:

232/24

That the Board authorize staff to enter into a Consulting Services Agreement with Associated Engineering for the Creston Valley Alternative Water Supply Feasibility Study to Associated Engineering; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of \$89,683.00 plus GST; AND FURTHER, that the cost be paid from service A102 as included in the approved 2024 Financial Plan.

Carried

9.3 FINANCE & ADMINISTRATION

9.3.1 Service Agreement Extension: IT Services - Creston

The Board Report dated April 2, 2024 from Dwayne Lau, Manager of Information Technology Services, seeking Board approval to extend the IT Services agreement with the Town of Creston, has been received.

Moved and seconded,
And Resolved:

233/24

That the Board approve the extension of the IT Services Agreement with the Town of Creston for the period ending December 31, 2024, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

Carried

9.3.2 For Information: Communication Strategy

The Board Report dated April 5, 2024 from Dan Elliott, Communications Coordinator, seeking Board feedback by May 10, 2024 regarding the Communication Strategy, has been received for information.

Dan Elliott, Communication Coordinator, shared that staff is looking for feedback from Directors regarding the Communication Strategy by May 10, 2024.

9.4 FIRE SERVICES

9.4.1 Service Case Analysis: Kitchener Fire Response

The Board Report dated April 3, 2024 from Tom Dool, Research Analyst, providing the Board with an updated service case analysis regarding the provision of a fire response service to the unincorporated community of Kitchener in Electoral Area B, has been received.

Staff answered the Board’s questions.

Moved and seconded,
And Resolved:

234/24

That the Board authorize staff to prepare a petition, regarding the establishment of a fire response service for the community of Kitchener, in accordance with the Section 337 of the *Local Government Act* and that the petition be provided to the Director of Area B to facilitate circulation within the Community.

Carried

9.5 GRANTS

9.5.1 Discretionary

9.5.1.1 Discretionary Grants

Moved and seconded,
And Resolved:

235/24

Discretionary grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

AREA A

BC Senior Games Society, 55+ BC Games \$400
Zone 7

AREA B

BC Senior Games Society, 55+BC Games \$200
Zone 7

Creston Valley Chamber of Commerce	Canada Day Celebration	\$2,000
Creston Valley Chamber of Commerce	Dash 4 Trash 2024	\$500

AREA C

Creston Valley Chamber of Commerce	Dash 4 Trash 2024	\$300
Creston Valley Chamber of Commerce	Canada Day Celebration	\$750

AREA F

Nelson Minor Hockey Association	Funding for BC Provincial Champions in Quesnel	\$1,500
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AREA H

Winlaw Highway Accident Management Society	Fundraiser Event	\$1,000
Slocan Solutions Society	An Evening of Poetry	\$550

AREA I

Horse Association Central Kootenay	Youth Show & Shine	\$800
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AREA J

Horse Association Central Kootenay	Youth Show & Shine	\$800
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AREA K

Fauquier Volunteer Fire Brigade	Spring Seminar	\$850
Robertson Memorial United Church	Energy efficient - Heat pump	\$3,000

Carried

9.5.1.2 RES 177/24: Discretionary Amendment (Area J)
 Moved and seconded,
 And Resolved:

236/24

That Resolution 177/24, being the allocation of Discretionary grants funds, be amended by changing:

AREA J

U15 Rep Hockey Team (Nelson Minor Hockey Association)
 \$1,500

to

Nelson Minor Hockey Association \$1,500

Carried

9.5.2 Community Development
 Moved and seconded,
 And Resolved:

237/24

Community Development grants out of the funds available for the following Electoral Areas/Member Municipalities be approved as designated:

AREA A

South Kootenay Lake Community Service Society	East Shore Seniors Transportation	\$3,000
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Creston Valley Kootenay Lake Action Partnership	Southern BC Agri-forum	\$1,390
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AREA B

Creston Valley Kootenay Lake Action Partnership	Southern BC Agri-forum	\$2,453
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AREA C

Creston Valley Kootenay Lake Action Partnership	Southern BC Agri-forum	\$2,453
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AREA E

Blewett Elementary PAC	Set of Chromebooks	\$2,500
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Queens Bay Residents Association	AED purchase for Community Hall	\$2,500
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Nelson Public Library	Nelson Public Library Services for RDCK Area E residents	\$20,000
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Horse Association Central Kootenay	Youth Show & Shine	\$500
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AREA F

Blewett Elementary PAC	Set of Chromebooks	\$1,100
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AREA G

Salmo District Arts Council	Non profit advisory program	\$760
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Salmo Valley Trail Society	2024-2025 Build Season	\$5,000
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Ymir Arts and Museum Society	Ymir School House Upgrades	\$10,000
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Renascence Arts and Sustainability Support	12th Annual Tiny Lights Festival Inflation	\$5,000
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AREA H

Horse Association Central Kootenay	Youth Show & Shine	\$1,200
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WE Graham community	Garden Expansion	\$1,500
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AREA I

Castlegar & District Chamber of Commerce	West Kootenay Trade Show 2024	\$1,000
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Castlegar Festivals Society	Castlegar Sunfest 2024	\$2,500
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AREA J

Castlegar & District Chamber of Commerce	West Kootenay Trade Show 2024	\$2,000
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Castlegar Festivals Society	Castlegar Sunfest 2024	\$2,500
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AREA K

Fauquier CARE Society	Harmony in Motion	\$3,000
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NAKUSP

Arrow Lakes Caribou Society	Central Selkirk Caribou Maternity Pen Video	\$2,000
Arrow Lakes Fine Arts Guild Society	Art Programming series	\$6,040
Arrow Lakes Historical Society	Brochure Updates and Reprint	\$3,000
Nakusp Mixed Slow Pitch Society	Nakusp Ball Field Electrical Service Upgrade and LED Field Light Upgrade	\$10,000
Arrow Lakes Search and Rescue	SAR Responder Uniforms	\$2,000

Carried

9.6 CHAIR/CAO REPORTS

Chair Watson discussed the following:

- Chair/CAO Forum – Beneficial forum, great networking with other Chairs, enjoyed the Women in Leadership session and shared that Chairs have a group email for information sharing.
- Technical briefing – attached in agenda.

CAO Horn discussed the following:

- Chair & Chairs Forum – Shared that the Regional Districts will be joining together for lobby effort to UBCM

10. RURAL AFFAIRS COMMITTEE

Moved and seconded,
And Resolved:

238/24 That the Board APPROVE the issuance of Development Variance Permit V2402A to Jeff Shatzko for the property located at 4481 Highway 3A, Electoral Area A and legally described as LOT 2, DISTRICT LOT 4595, KOOTENAY DISTRICT PLAN 9520, EXCEPT PART INCLUDED IN PLAN 10068 (PID: 007-640-510) to vary Section 18.17 of Electoral Area ‘A’ Comprehensive Land Use Bylaw No. 2315, 2013 in order to permit a 1.5 metre setback from the southern interior lot line and a 0.4 metre setback from the eastern lot line whereas the bylaw requires a 2.5 metre setback from an interior lot line.

Carried

Moved and seconded,
And Resolved:

239/24 That the Board APPROVE the issuance of Development Variance Permit V2405B to Jody McBlain and Delaney McBlain for the property located at 4328 – 40th Street, Electoral Area B and legally described as LOT 174, DISTRICT LOT 812, KOOTENAY DISTRICT PLAN 921 (PID: 009-896-490) to vary Section 23.5 in the Rural Creston Electoral Area ‘B’ Comprehensive Land Use Bylaw No. 2316, 2013, as follows:

- From a 60 metre maximum depth from the Front Lot Line for a Farm Residential Footprint to allow a Farm Residential Footprint with a maximum depth of 140 metres from the Front Lot Line to permit the conversion of an existing structure in to a dwelling unit.

Carried

Moved and seconded,
And Resolved:

240/24 That the Board APPROVE the issuance of Development Variance Permit V23091 to Arthur Patrick Sperling and Terese Sperling for the property located at 2464 Pass Creek Road, Electoral Area I and legally described as DISTRICT LOT 8430, KOOTENAY DISTRICT EXCEPT PART INCLUDED IN PLANS 12090 & 15269 (PID: 016-449-312) to vary Section 2901.3, 2901.4, and 2901.6 b. of the Regional District of Central Kootenay's Zoning Bylaw No. 1675, 2004 to permit, as follows:

1. To permit a Farm Residential Footprint of approximately 3,800 m² (40,903 ft²) whereas the bylaw permits a Farm Residential Footprint of 2,500 m² (26,910 ft²) for a Single Family Dwelling and additional permitted dwelling unit.
2. To allow a Farm Residential Footprint with a maximum depth of 200 metres (656 ft) from the Front Lot Line whereas the bylaw requires that the maximum depth of the Farm Residential Footprint shall not exceed 60 metres from the Front Lot Line.
3. To permit an accessory dwelling with a maximum Gross Floor Area (GFA) of 136 m² (1,464 ft²) whereas the bylaw permits a maximum GFA of 90 m² (969 ft²).

Carried

Moved and seconded,
And Resolved:

241/24 That the Board APPROVE a Site Specific Floodplain Exemption to reduce the required setback from Kootenay Lake from 15 metres from the natural boundary to 8.86 metres from the natural boundary in accordance with the Engineering Report prepared by Vast Resource Solutions Inc., dated December, 2023, for property located at 389 Park Avenue, Electoral Area E and legally described as STRATA LOT 31, DISTRICT LOT 873, KOOTENAY DISTRICT STRATA PLAN NES3286, TOGETHER WITH AN INTEREST IN THE COMMON PROPERTY IN PROPORTION TO THE UNIT ENTITLEMENT OF THE STRATA LOT AS SHOWN ON FORM V (PID: 027-785-114) SUBJECT to preparation by Holly Pruett and Donald Pruett of a restrictive covenant under Section 219 of the Land Title Act and Section 56 of the Community Charter in favour of the Regional District of Central Kootenay.

Carried

11. DIRECTORS' MOTIONS

11.1 Director Page: Nelson, Areas E and F Economic Development Commission

Moved and seconded,
And Resolved:

242/24 That the Board direct staff to bring forward a bylaw to repeal the City of Nelson, Electoral Area E, and Electoral Area F Economic Development Commission Bylaw No. 901,1991.

Carried

11.2 Director Watson: Prioritization Matrix for Staff Workload

Moved and seconded,
And Resolved:

243/24 That the following motion **BE REFERRED** to the May 16, 2024 Board meeting:

That the Board direct staff to prepare a report for consideration that provides options for a prioritization matrix that will outline how the Board can determine whether or not to proceed with a new project, and used to prioritize current work plan items based on strategic priorities, human resource capacity and financial resource constraints, among other factors.

Carried

13. IN CAMERA**13.1 RESOLUTION - MEETING CLOSED TO THE PUBLIC**

The Open meeting will be adjourned after In Camera without reconvening back into the open session unless there is business that needs to be addressed.

Moved and seconded,
And Resolved:

244/24

In the opinion of the Board - and in accordance with Section 90 of the *Community Charter* - the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the bases identified in the following subsections:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- (g) litigation or potential litigation affecting the municipality;
- (n) the consideration of whether a council meeting should be closed under a provision of this subsection or subsection (2);

Carried

13.2 RESOLUTION - RECESS OF OPEN MEETING

Moved and seconded,
And Resolved:

245/24

The Open Meeting be recessed at 3:08 p.m. in order to conduct the *In Camera* Board meeting and reconvened at 4:33 p.m.

Carried

14. MATTERS ARISING FROM IN CAMERA MEETING

No items.

15. ADJOURNMENT

Moved and seconded,
And Resolved:

246/24

That the meeting adjourn at 4:33 p.m.

Carried

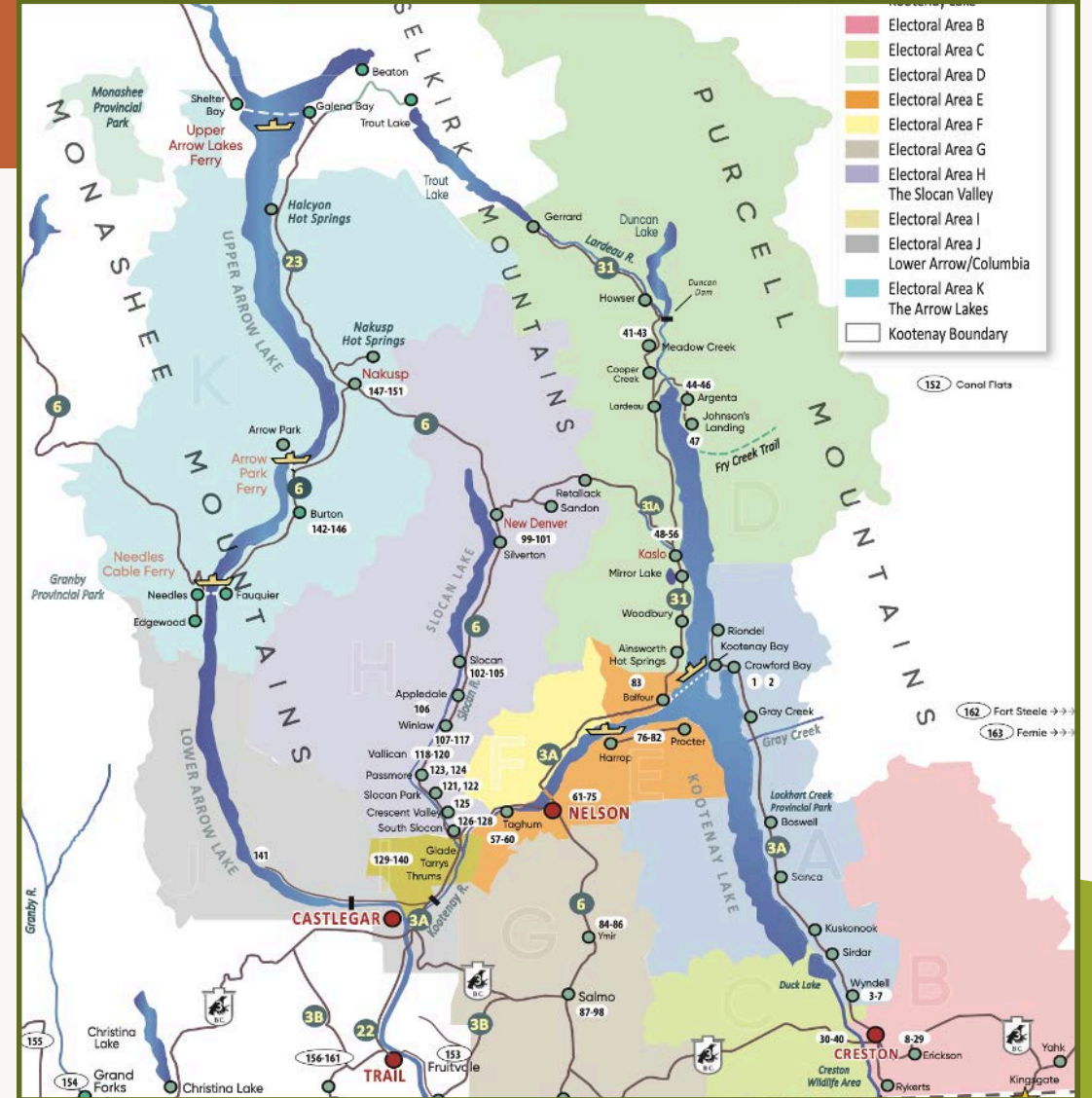
Aimee Watson, RDCK Board Chair

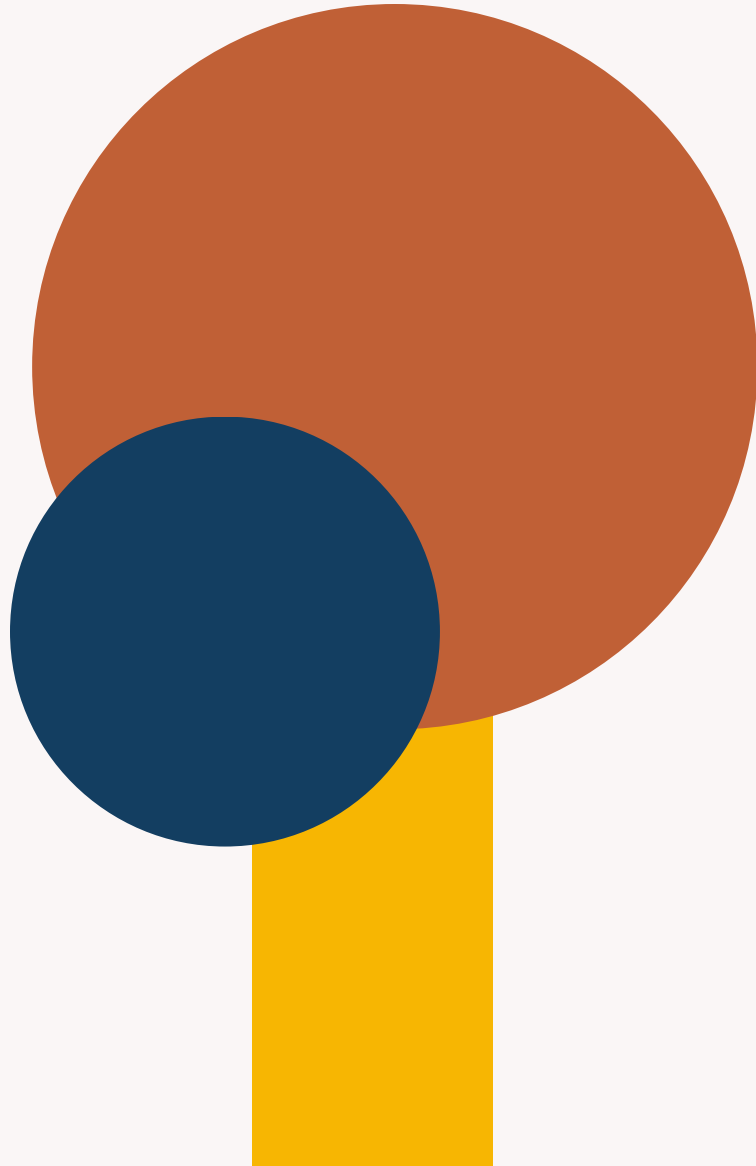
Christine Hopkyns, Corporate Administration Coordinator

Angela Lund, Deputy Corporate Officer

The Central Kootenay Food Policy Council

Supporting a vibrant, resilient and just regional food system.





EXECUTIVE DIRECTOR

Damon Chouinard

Strong relationship and passion for food systems
Slocan Valley Farmer for 8 years
Kootenay Food Director and Coordinator for 12 years
Community Organizer (Kootenay Cannabis Symposium,
Slocan and Area Trails Society etc)
Co-Organizer for the Basin Food & Buyers Expo since 2019

Presentation Overview

1. Food Policy Council Overview
2. Core Funding Review and Case to Grow
3. Project: Grow & Connect Interior/Request for support



CKFPC ROLES



1.

Discern Food System Priorities

Ongoing monitoring and updates of priorities within a changing landscape

2.

Cross Sector Coordination

Foster coordination between diverse sectors implicated in food systems

3.

Launch Initiatives

Launch or support programs and services that address local needs and that are not in competition with existing or pending food sector or civil society initiatives.

CKFPC

The council functions independently from local government yet maintains formal connections. This structure enables the council to operate without the limitations of the Local Government Act, enhancing our collaboration with government and diverse regional stakeholders.

4.

Discussion Forum

Regional discussion on food issues and opportunities

5.

Academic Collaboration

Promote opportunities for research. Put the regions unique needs on the map and informs upstream policy

6.

Food Policy Navigation

To help businesses and local government in the Central Kootenay navigate the food policy landscape and foster vibrant food systems

Food Policy Council Snapshot

“The Central Kootenay Food Policy Council was formed in late 2016. It was the result of many years of reports, studies and meetings that determined that a coordinated approach to resolving issues related to hunger, agriculture, land, water and more, can be better realized by consistently connecting our communities, organizations and local government.”



**Multi-Stakeholder
Policy Collaboration**



**Identifies Actions for
Food Security**



**3500 Copies
1200 site visits/mnth**

● **Historical Context**

● **Council / Council Meetings**

● **Resources**

● **Reports/plans**

visit www.ckfoodpolicy.ca

Resetting our Goals: New Strategic Plan



Goal #1 Rebrand

Adopt a new name

Re-introduce organization to stakeholders.

Adopt new vision, mission and values statements.

Goal #2 Strengthen Council/Network

Engage participation in the Council

Develop effective communications between Council members and Staff

Maintain a diverse group of Council members, aiming to have 16 - 20 members.

Goal #3 Reinforce Stakeholder Connections

Maintain and develop connections with government officials

Maintain and develop connections with food system stakeholders

Goal #4 Create Needed Resources

Assess the regional needs of the RDCK, local organizations and producers

Identify fundable projects

Goal #5 Funding For Operations

Core Funding Plan

The Central Kootenay Food Policy Council's vision is "A vibrant, resilient and just regional food system". Our mission is to bring people, ideas, and information together to build a food secure region.

ADVANCING REGIONAL OBJECTIVES

Staff activities are directed by Council Members, regional plans and objectives

Regional Stakeholder Engagement

Strategic Plan – Goal # 3:

Council Meetings

FSP - Action 3.8, AgPlan -Goal 3, recommendation # 1, Strategic Plan - Goal # 2

Farm and Food Directory

FSP – Action 3.3 , Ag Plan – Goal 3, recommendation # 8, Strategic Plan – Goal # 4

Education / Food Literacy

FSP – Action 3.4
Strategic Plan –Goal # 4

Research Contracts/Partnership

FSP – Action 4.8
Strategic Plan –Goal # 3

Project: Grow & Connect Interior

FSP – Actions 4.24, 1.5, 1.6, 3.7, Ag Plan – Goal 3, recommendation #7

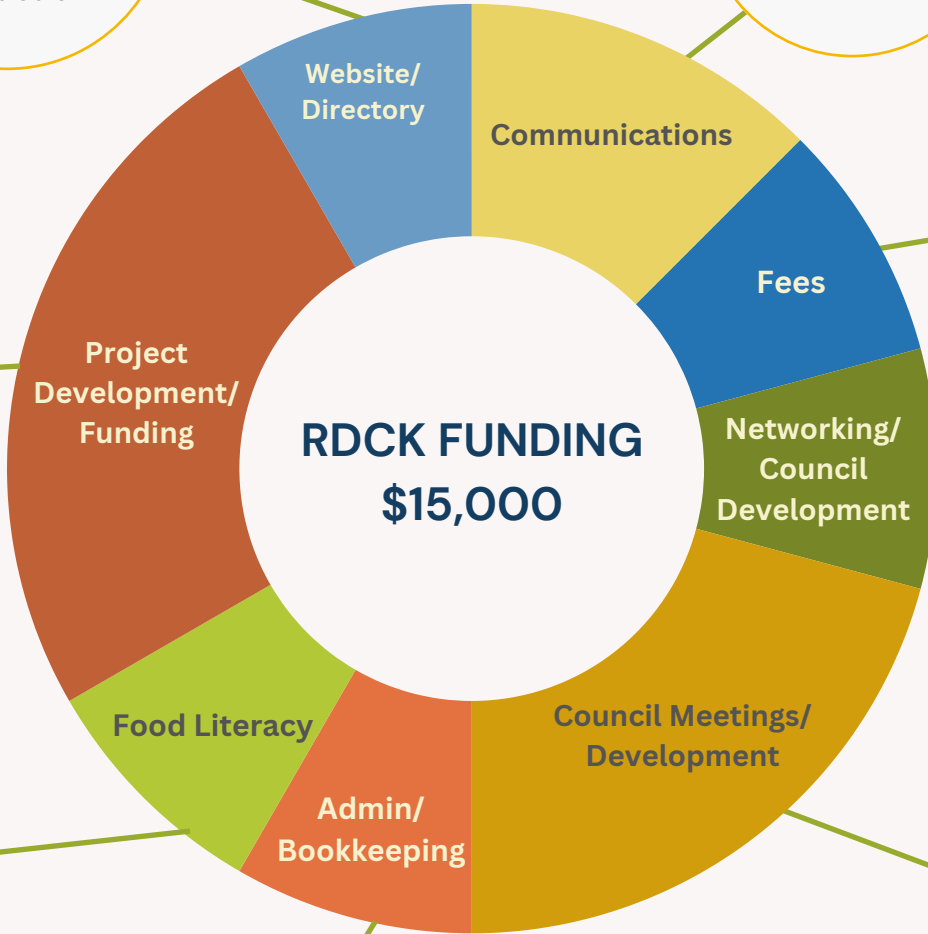
Current Dispersal of RDCK Contribution

\$15,000 =
1 day/week

Partnership/Project
Development
Grant Writing/
Funder Engagement

Farm & Food
Directory
Online version /
Hard Copy
Production

2-4 Newsletters
Social Media
Website



Food Literacy/
Regional Events
Guest Speakers at
Council meetings
Media

Website fees/
Insurance

Outreach
Meetings

3-4 Council
Meetings Annually
1 AGM



Section 2: The Case to Grow



As the dynamics of our food system evolve, so too do the requirements of the Food Policy Council. In order to meet the demands that are impacting our food security, now is the opportune time to elevate its support and impact across the region.

Food Systems Under Stress



Changing weather patterns and extremes have become a global and local threat to agriculture

Global destabilization is affecting food supply chains

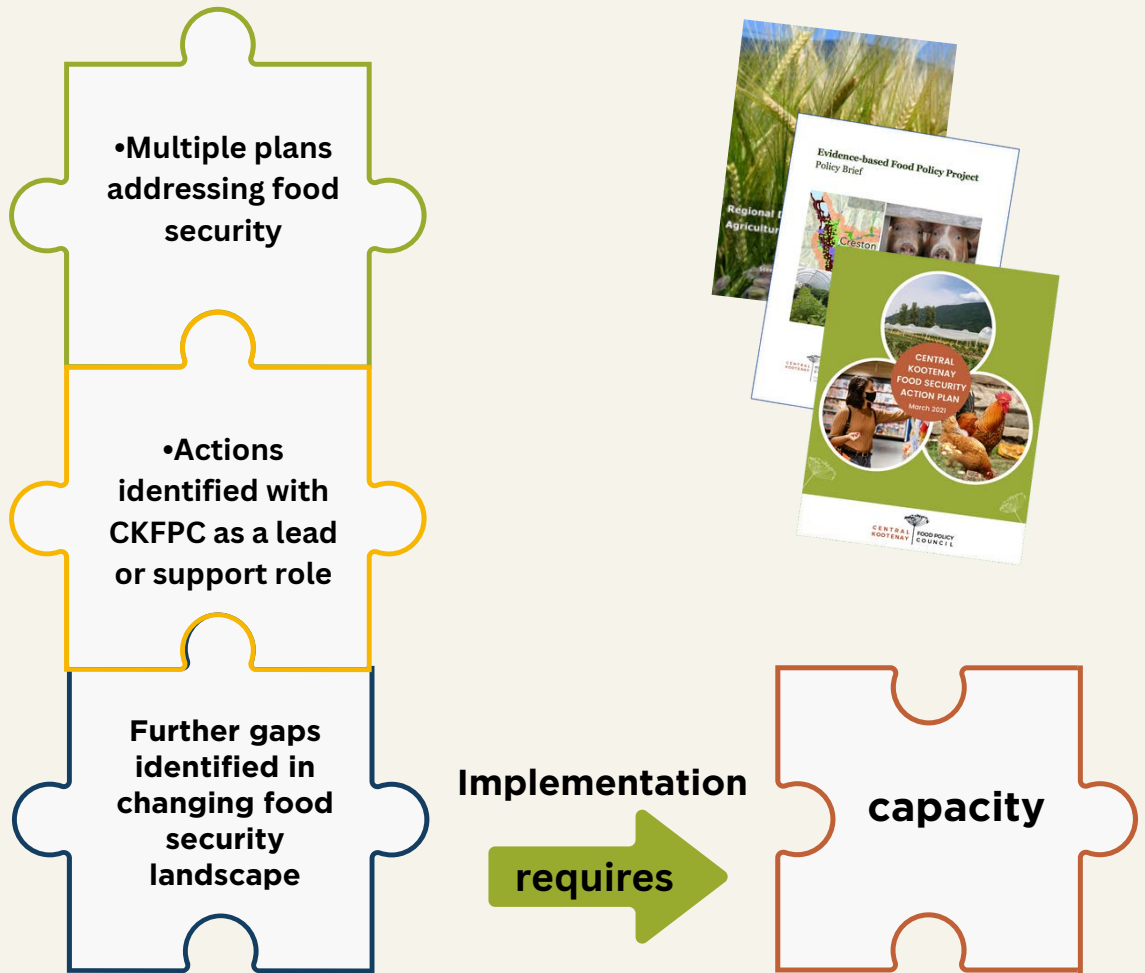
Regional climate emergencies are increasing.

Economic landscape is increasing household food insecurity.

Food costs continue to rise exponentially



The Table is Set: Implementing the Plans



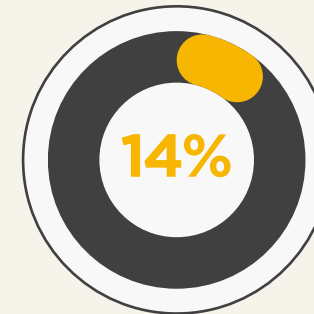
Support regional food security by enhancing CKFPC's ability to act and support

MEETING THE DEMAND OF FOOD SECURITY

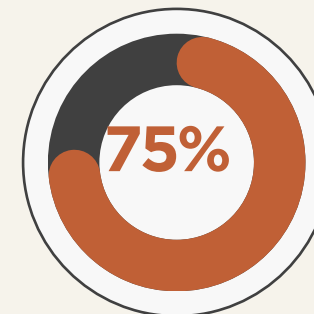
CKFPC allocated 34 action to lead or support in Food Security Plan



Actively Sustaining
Percentage of current activities addressing identified actions



Initiating new actions / Grow & Connect Interior
Percentage of actions new project will address

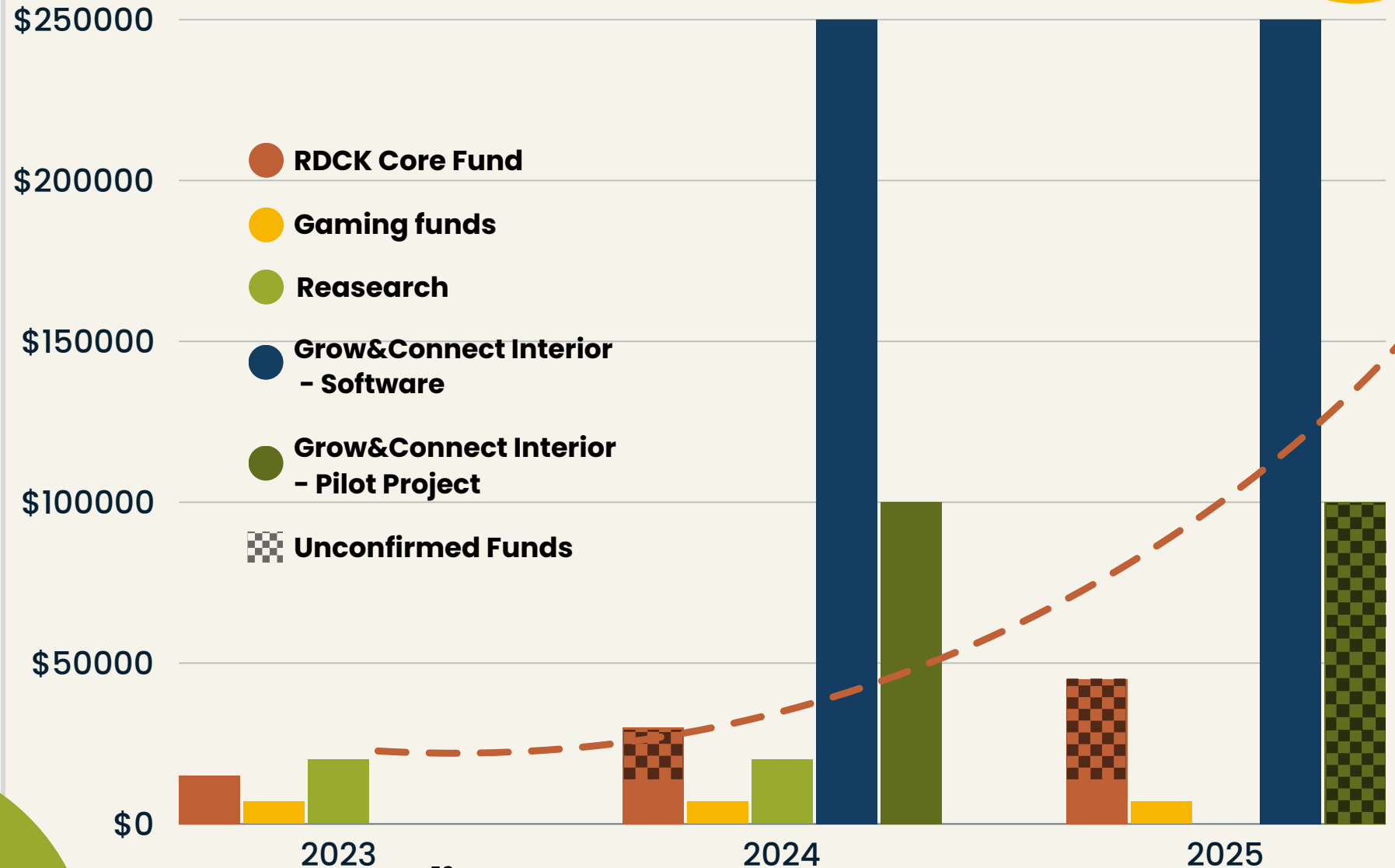


Further actions to address
Percentage of actions requiring action or support.

- Funds are restricted to specific projects
- Grow & Connect Interior is our newest partnership project.
- Grow & Connect Interior funds allocated between software development and regional pilot project.
- With increase to core funding:
 - we can further leverage to support(G&CI) funding needs
 - can anticipate increased economic and social value return over time through:
 - Increased stakeholder engagement
 - Furthering partnerships
 - Acting on opportunity

CORE FUND LEVERAGING

Visual representation of core funding leveraged to current/projected project funding.



Core Funding Request

Current RDCK
Core Funding = \$15,000



Increase over 2 years

Year 1 +
\$15,000

Core Funding =
\$30,000

\$7,500 - Part Time Comms Role
\$7,500 - Wages

Year 2 +
\$15,000

Core Funding =
\$45,000

\$2,500 - Part Time Comms Role
\$7,500 - Wages
\$5,000 - Resource Leverage

Additional Funding Allocation

Additional RDCK Funding \$30,000

\$10,000

Communications Role
Enhance Communication

- Effectively communicate the RDCK's actionable efforts in addressing food security
- Amplify our communication strategies and sustain year round
- Fairly disseminate critical information about food security matters

#2
\$15,000

Wages
= 1 additional day/week

- Extends our capacity from 1 to 2 days a week
- Dedicate more time to understanding and address community food security needs

\$5,000

Resource Leveraging
Matching Contributions

- Sustains Council's neutrality by reducing competition for funding with other organizations
- Supports the initiation of strategic partnerships and projects critical to advancing our food security needs.

Food For Thought

- The core work of the CKFPC falls outside the purview of standard funding programs and cycles.
- Food security funding is competitive, the objective of the FPC is to remain a neutral facilitator, ensuring impartial support across the region.
- Amidst competitive funding cycles, the CKFPC champions collaboration in order to find broad opportunities to optimize resource utilization.



SECTION 3 : PROJECT PROPOSAL

GROW & CONNECT INTERIOR



PROJECT OVERVIEW

LCIC ➡ Tru GIS ➡

EARLY CONCEPT

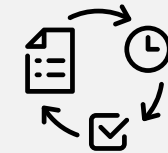
- Generate insight and connections to enhance local food supply chains
- Used relational mapping tools to visualize

PARTNER DEVELOPMENT

- Project grew into partnership exploring use cases for the tool
- Identified need for a more sophisticated version of the software

PROJECT EVOLUTION

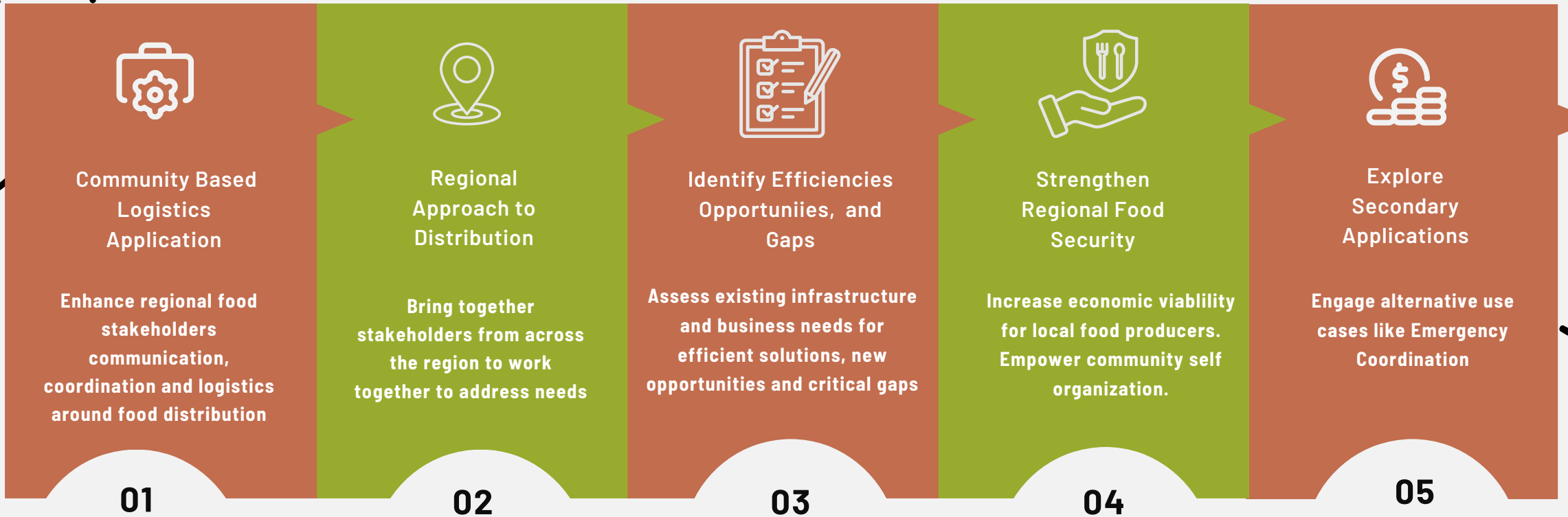
- Successful funding campaign underway
- Custom Software Application / Pilot Projects
- Kootenay Pilot / Community-Based Logistics



KOOTENAY PILOT OBJECTIVES

The Kootenay Pilot Components:

- Community Based Logistics dev
- Route testing/development



KOOTENAY PILOT

THE ITERATIVE PROCESS

Ideation/Solutions

Consider set of solutions for implementations and stakeholder feedback.

Measure/Analyze/Identify

Assess feedback and data for critical issues and user experience

Gather Feedback

Gather feedback from route testing and user feedback.

Engage Stakeholders

Identify key stakeholders for project committee, feedback and testing

Develop MVP - Software

Identify basic product functionality needed. Include further features after identified.

Test Routes

Work with stakeholders to test routes and software functionality



FUNDING OVERVIEW

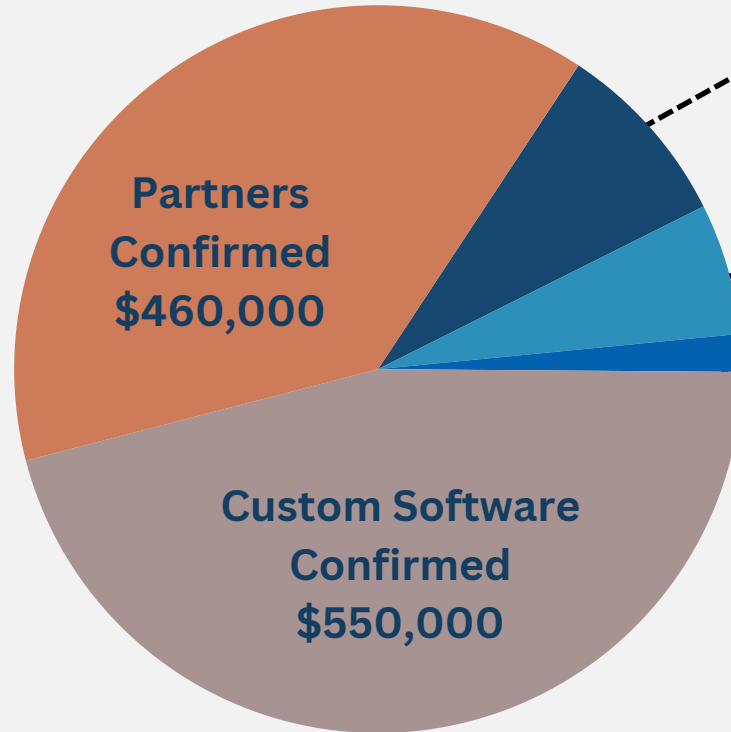
TOTAL PROJECT =
1.2 MILLION

SOFTWARE DEVELOPMENT =
\$550,000

KOOTENAY PILOT =
\$100,000 FUNDED OF \$190,000

KOOTENAY PILOT REQUIRES
\$90,000 TO FULFILL ITS
FUNDING COMMITMENTS

RDCK REQUEST
= \$20,000



Kootenay Pilot
Confirmed
\$100,000

Kootenay Pilot
Unconfirmed
\$90,000

RDCK
Request
\$20,000

\$5,000
Project
Management

\$15,000
Costs
(Marketing,
Travel, Supplies)



We thank you for your time and questions. Further details on the Central Kootenay Food Policy Council's background, core funding proposal and Grow & Connect Interior request can be found in the information overview provided.

AGM - June 14th at Elk Root Conservation Society in Passmore.

CENTRAL
KOOTENAY
FOOD POLICY
COUNCIL 61L



ed@ckfoodpolicy
www.ckfoodpolicy.ca

Kootenay Clean Energy Transition: Insights Report

Date: May 16, 2024

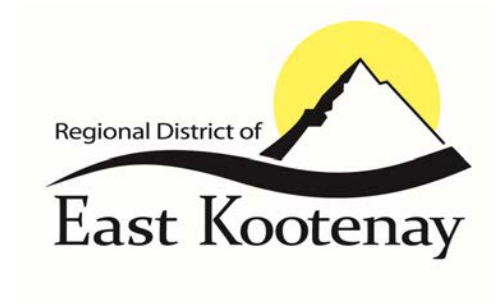
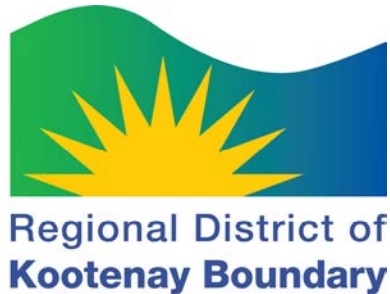
Presenter: Jessica Martin-Thompson

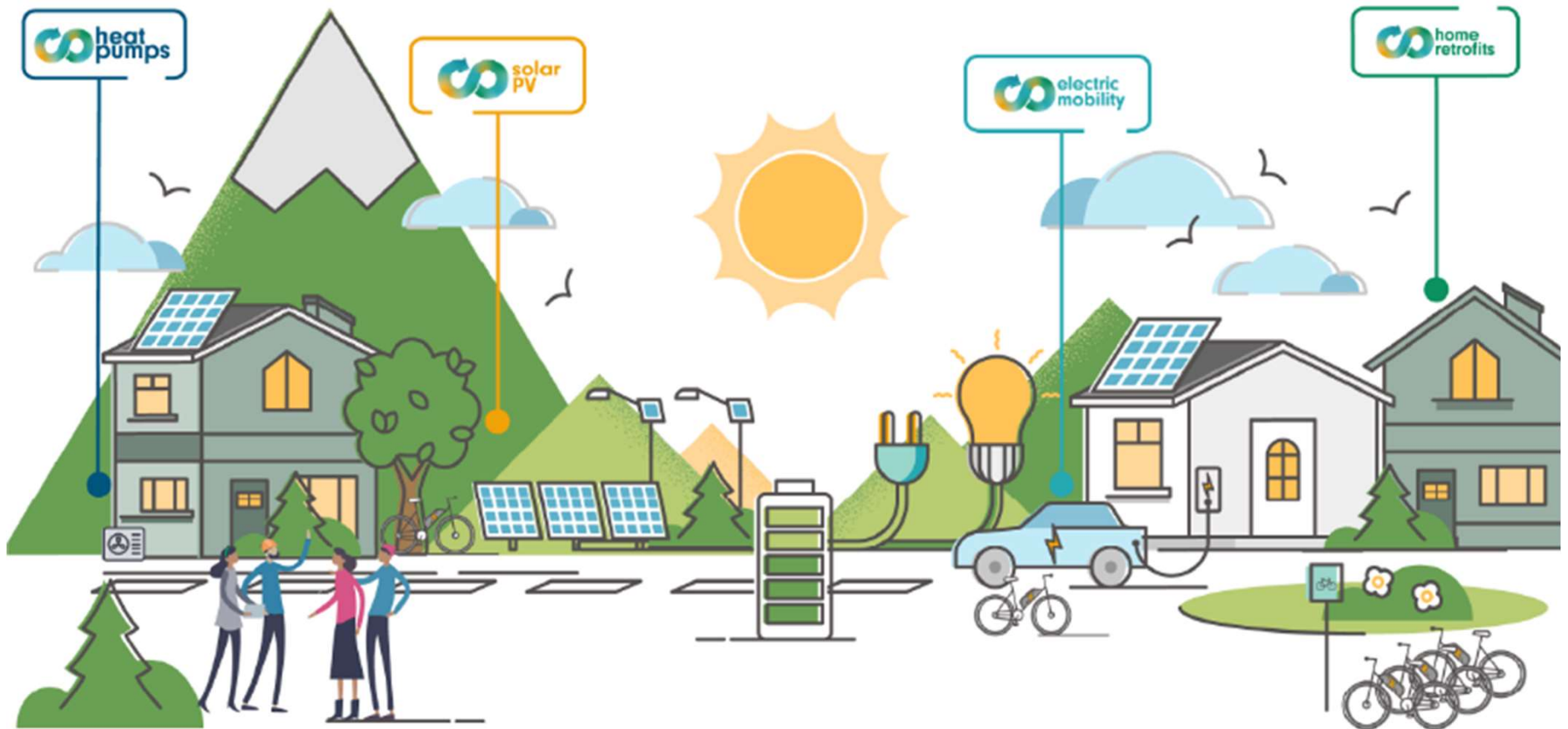




**Accelerating bold
action by local
governments and
Indigenous
Communities related to
climate and energy.**

Core funders and partners







Objectives

1. Reduce **GHG emissions** in the Kootenays, targeting the highest emitting sectors
2. Better understand and address **key barriers to deep retrofit and low carbon technology adoption** in rural environments
3. Provide **localized capacity building** in the workforce and post-secondary environments to accelerate transition

Realities

- Global COVID-19 Pandemic
- Changes to Kootenay Employment Services capacity
- Introduction of Federal Greener Homes Program
- Province of BC Virtual Energy Rating System program confirmed
- Home Performance Contractors Network initiated (mandatory eligibility requirement for grants)



Funder	Amount
Regional District of East Kootenay	\$30,000
Regional District of Kootenay Boundary	\$30,000
Regional District of Central Kootenay	\$30,000
Community Energy Association	\$30,000
BC Hydro	\$267,000
FortisBC	\$200,000
Columbia Basin Trust	\$213,480
Total Project Delivery Funding:	\$800,480

Leveraged Partnerships	Amount
Accelerate 2.0 - Natural Resources Canada (broader Rocky Mountain Region scope)	\$1 Million
New Retrofit Experience – MetroVan, Township of Langley + City of Vancouver	\$184,000
Retrofit 101 – Port Moody, Capital Regional District and BC Real Estate Association	\$75,000

37 training events on
high performance
buildings and mechanical
systems delivered to
710 attendees from the
building industry in the
Kootenay regions



300% growth in Home Performance Contractor Network members in the Kootenays

- *32 fully registered members having undertaken all necessary HPCN training in the Kootenays.*
- *31 trade registrants in the process of attaining full registered status in the Kootenays.*



32 homeowners participated the Columbia Valley Heat Pump Intake Process

17 progressed through EnerGuide evaluations

11 heat pumps were successfully installed and all 3 contractors registered with HPCN



From 2021-2023,
286 homeowners participated
in training sessions, with 188
participating in 2023 alone.



- **New Retrofit Experience:** Building data and visualization tool to create existing home database and home archetypes for each of the municipalities in the collaboration
- **Retrofit 101:** Develop branding, content and a campaign to provide to contractors and realtors to use as marketing to support increased awareness of retrofits by their clients.
- **Accelerate 2.0:** This funding was to provide reimbursement for Level 2 Chargers and 6-8 Level 3 Fast Chargers up to 50% of total project costs



Focus areas for KCET 2.0

1. Continued Capacity Building and Training
2. Community of Practice
3. Contractors Collective

Continued Capacity Building and Training

- **Funding secured** for 2024 through BC Hydro, FortisBC and Columbia Basin Trust
- **In-person & webinar training events** – 27 events are already planned for Q1 & Q2
- **HPCN Registration:** Promote registration through training events to increase the number of registered contractors





APRIL 26, 2024 · 8AM-2PM
CASTLEGAR SANDMAN HOTEL

KOOTENAY
clean energy
transition

RETROFITTING
WITH **A HOUSE
AS A SYSTEM**
APPROACH



Works toward
qualifying for the
**Home
Performance
Contractor
Network (HPCN)**



Community of Practice

Development of a multi-sectoral group to frame-up deepened market transformation of the building sector in the Kootenays.



Contractors Collective

- Funding applications in progress
- To be informed by the outputs of the Community of Practice
- Intent is to employ a **business incubator approach**, to provide various support services and resources for local building professionals and small business through mentorship and networking opportunities



Thank you!

jmthompson@communityenergy.ca





REGIONAL DISTRICT OF CENTRAL KOOTENAY

**AREA I ADVISORY PLANNING AND HERITAGE
COMMISSION
OPEN MEETING MINUTES**

6:30PM

Monday, April 08, 2024

Hybrid Meeting

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=mf75c682f0813b07505acd8b37cae1dcc>

Join by Phone: 604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2773 714 0495

Meeting Password: Jg9mC3isCN6 (54962347 from phones)

Meeting Location: Brilliant Cultural Centre – Basement Banquet Area, 1876 Brilliant Rd, Castlegar, BC

COMMISSIONERS

Commissioner Kelly Poznikoff

Electoral Area I

Commissioner Andy Ozeroff

Electoral Area I, Acting Chair

DIRECTORS

Andy Davidoff

Electoral Area I, Director

STAFF

Dana Hawkins

Planner

PUBLIC

Lisa Markin (7:20 pm)

Area I OCP Review Guest

Eileen Kooznetsoff

Area I OCP Review Guest

Marcia Strelaeff

Area I OCP Review Guest

Kate Enewold (online)

Observer (online)

2 out of 3 voting Commission members were present – quorum was met.

1. CALL TO ORDER

Chair Ozeroff called the meeting to order at 6:42 p.m

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the April 08, 2024 Electoral Area I Advisory Planning and Heritage Commission meeting, be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The March 25, 2024 Electoral Area I Advisory Planning and Heritage Commission minutes have been received and amended to correct the room name.

5. NEW BUSINESS

5.1 Bylaw Amendments – Small Scale Multi Unit Housing (SSMUH)

The Referral Package dated March 28, 2024 from Planner Dana Hawkins, has been received.

- The planner provided an overview of the Provincial Bills and the proposed bylaw amendments for Area I
- The planner answered questions from the APHC
- The APHC expressed concerns about water capacity and safe servicing
- No motion was passed

6. OLD BUSINESS

6.1 Official Community Plan (OCP) Review Project

Draft OCP has been received.

- The APHC provided feedback on Parts 3 and 4 of the draft OCP.

7. PUBLIC TIME

The Chair called for questions from the public at 8:31 p.m.

8. NEXT MEETING

The next Electoral Area I Advisory Planning and Heritage Commission Meeting is scheduled for May 6, 2024.

ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Electoral Area I Advisory Planning and Heritage Commission meeting be adjourned at 8:34 p.m.

Carried

Approved by
Andy Ozeroff, Acting Chair



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**CASTLEGAR AND DISTRICT RECREATION COMMISSION
OPEN MEETING MINUTES**

**4:00 p.m.
April 9, 2024**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m0c54bb8713afc736f6fc668fd8289fc1>

Join by Phone:

1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2772 047 1071

Meeting Password: 77R82JrZT9h (77782579 from phones)

In-Person Location: Castlegar & District Community Complex
2101 6th Avenue, Castlegar, BC, V1N 3B2

COMMISSION/COMMITTEE MEMBERS

Commissioner Member	M. McFaddin	City of Castlegar
Commissioner Member	S. Heaton-Sherstobitoff	City of Castlegar
Commissioner Member	A. Davidoff	Electoral Area I
Commissioner Member	H. Hanegraaf	Electoral Area J

ABSENT

Commissioner Member	B. Bogle	City of Castlegar
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STAFF

Joe Chirico	General Manager of Community Services
Trisha Davison	Regional Manager of Recreation and Client Services
Craig Stanley	Regional Manager of Operations and Asset Management
Teresa Johnson	Meeting Coordinator

4 out of 5 voting Commission members were present – quorum was met.

1. CALL TO ORDER

Chair Heaton-Sherstobitoff called the meeting to order at 4:00 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the April 9, 2024 Castlegar and District Recreation Commission meeting, be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The March 05, 2024 Castlegar and District Recreation Commission minutes, have been received.

5. DELEGATE

5.1 There are no Delegates schedule for this meeting.

6. STAFF REPORTS

6.1 Community Engagement Update

A verbal report from Trisha Davison Regional Manager of Recreation & Client Services, re: Community Engagement update, was presented. The preferred date for the upcoming community meeting is Thursday, May 9th, 2024. A first draft of the information panels is complete and will be circulated once approved. The primary meeting objective is for members of the public to write suggestions, ask questions, and provide feedback with the consultant available to steer the meeting if necessary. Meeting objectives will be communicated to the Commission via the weekly email update.

6.2 2024 Financial Plan Summary Report

The Commission Report dated April 4, 2024 from Joe Chirico, General Manager of Community Services, has been received. Joe Chirico and Craig Stanley answered questions from the Commission. A communication of pool hours being brought back to what they were prior to the pandemic was in error. An increase in hours is anticipated for the 3rd quarter of 2024 which will rely on the availability of staff for consistency. Commission reviewed the options that the Commission considered during the budget process. Commission clarified for all members of Commission that these were not recommendations. The options had impacts on public availability of recreation services and the decision to not support them was made within this context.

7. NEW BUSINESS

7.1 Statistics Available for Castlegar

Trisha Davison, Regional Manager of Recreation & Client Services discussed options on how to get Castlegar, Area I, and Area J numbers to increase in revenue. An overview of the Community Services Financial Access & Inclusion Policy was provided by Trisha Davison. Attendance numbers in Castlegar are considerably less compared to other centres in the region. Suggested changes to increase usage are:

- Removing the need for reapplication into the Leisure Access Pass (LAP) program once an individual is approved, and providing education to public assistance organizations so they can assist individuals with the application process.
- Continued promotion of the facility with an increased focus on the fitness centre.
- Contacting family organizations and user groups directly to increase visibility and awareness of the LAP program.
- Increasing accessibility of the facility through toonie swim/skate days on a variety of days, at a variety of times, and geared towards a variety of demographics (to be implemented in September 2024).

8. PUBLIC TIME

The Chair will call for questions from the public at 5:06 p.m. Two members of the public were present, no questions were presented.

9. IN CAMERA

9.1 MEETING CLOSED TO THE PUBLIC

Moved and seconded,
AND Resolved:

In the opinion of the Board - and, in accordance with Section 90 of the *Community Charter* – the public interest so requires that persons other than DIRECTORS, ALTERNTAE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting;

AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the basis(es) identified in the following Subsections:

90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:
- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
 - (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

Carried

9.2 RECESS OF OPEN MEETING

Moved and seconded,

AND Resolved:

The Open Meeting be recessed at 5:07 p.m. in order to conduct the Closed In Camera meeting.

Carried

10. NEXT MEETING

The next Castlegar and District Recreation Commission meeting is scheduled for May 7, 2024 at 12:30 p.m.

11. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Castlegar and District Recreation Commission meeting be adjourned at 6:01 p.m.

Carried

DIGITALLY APPROVED

Heaton-Sherstobitoff, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. *[List of Items]*

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Castlegar and District Recreation Commission Meetings

1. *[List of Items]*



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**AREA D ADVISORY PLANNING AND HERITAGE
COMMISSION
OPEN MEETING MINUTES**

Time: 6:00pm

Date: Tuesday, April 16th 2024

Location: Remote via Webex

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m7c240d8e40f218bb7e2c0115f83ae950>

Join by Phone:

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2770 358 3073

Meeting Password: bgJvgf7zY52 (24584379 from phones)

COMMISSION/COMMITTEE MEMBERS

Commissioner Gerry Devine	Area D
Commissioner Deb Borsos	Area D
Commissioner Fraser Bonner (Chair)	Area D

MEMBERS ABSENT

Commissioner Sarah Sinclair	Area D
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STAFF

Laura Christie	Planning Technician
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PUBLIC

One unidentified member of the public

3 out of 4 voting commission members were present – quorum was met.

1. CALL TO ORDER

Commissioner Bonner called the meeting to order at 6:13 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the April 16th, 2024 Area D Advisory Planning and Heritage Commission meeting, be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The January 18th, 2024 Area D Advisory Planning and Heritage Commission minutes have been received.

5. STAFF REPORTS- APPLICATIONS

5.1 Bylaw Amendments – Small Scale Multi Unit Housing (SSMUH)

The Referral Package dated March 28th, 2024 from Dana Hawkins, Planner, regarding the proposed bylaw amendments to implement the requirements of Provincial Bill 44 Housing Statutes (Residential Development) Amendment Act, has been received.

- Several commissioners indicated support for increased density in the Ainsworth area.
- One commissioner commented that if tourism is the focus in Ainsworth, more density in the area could be beneficial.
- Commissioner Devine had general questions about the impact of Bill 44 on the Area D Official Community Plan and the process for updating an OCP.

Moved and seconded,
AND Resolved that it be recommended to the Board:

That the Area D Advisory Planning and Heritage Commission SUPPORT the proposed RDCK bylaw amendments as outlined in the March 28th, 2024 referral package prepared by Dana Hawkins to implement the requirements of Provincial Bill 44 Housing Statutes (Residential Development) Amendment Act.

Carried

6. PUBLIC TIME

The Chair will call for questions from the public at 6:27 p.m.

-The unidentified member of the public expressed their concern (via the 'chat' option) that the new provincial legislation may provide a conduit through which a regional OCP could take away the autonomy of the individual Electoral Areas.

7. NEXT MEETING

The next Area D Advisory Planning and Heritage Commission meeting is scheduled for Tuesday, May 21st, 2024 at 6:00p.m.

8. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Area D Advisory Planning and Heritage Commission meeting be adjourned at 6:33 p.m.

Carried

Approved by:





REGIONAL DISTRICT OF CENTRAL KOOTENAY

**CRESTON VALLEY AGRICULTURAL ADVISORY
COMMISSION
OPEN MEETING MINUTES**

**7:00pm PST
Monday, April 22nd, 2024
Hybrid Meeting**

In-Person Location: Erickson Room, Creston and District Community Complex, Creston, BC

COMMISSIONERS

Commissioner Randy Meyer	Electoral Area B, Chair
Commissioner David Mutch	Electoral Area B
Commissioner Owen Edwards	Electoral Area B
Commissioner Dean Eastman	Electoral Area C
Commissioner Dale McNamar	Electoral Area C

COMMISSIONERS ABSENT

Commissioner Larry Rast	Electoral Area C
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DIRECTORS

Garry Jackman	Electoral Area A, Director
Roger Tierney	Electoral Area B, Director

STAFF

Sadie Chezenko	Planning Technician
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5 out of 6 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Chair Meyer called the meeting to order at 7:06 p.m

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,

AND Resolved:

The Agenda for the April 22nd, 2024 Creston Valley Agricultural Advisory Commission meeting, be adopted with the addition of item 5.2.

Carried

4. RECEIPT OF MINUTES

The March 4th, 2024 Creston Valley Agricultural Advisory Commission minutes, have been received.

5. STAFF REPORTS

5.1 Zoning Bylaw Amendments Referral – RDCK all zoned areas

The Referral Package dated March 28th, 2024 from Dana Hawkins, Planner, regarding the proposed bylaw amendments to implement the requirements of Provincial Bill 44 Housing Statutes (Residential Development) Amendment Act, has been received.

The following was discussed: the short time frame to review the provincial changes, concern about additional density, definitions of bed and breakfast, short term rentals and vacation rentals, water systems and water provisions, the response from the Agricultural Land Commission. The commission expressed that they did not want to see additional density on ag lands or changes that would undo the changes that were adopted as a result of the recent agricultural policy review.

Moved and seconded,

AND Resolved that it be recommended to the Board:

That the Creston Valley Agricultural Advisory Commission SUPPORT the proposed RDCK bylaw amendments, as applicable to Electoral Areas A, B and C, to implement the requirements of Provincial Bill 44 Housing Statutes (Residential Development) Amendment Act given that for Ag zones:

- there are no changes to the maximum sizes of principal residences
- there are no changes to the maximum sizes of secondary suites
- there is no additional density proposed and;
- the spirit of the recent changes from the ag policy review (amending bylaws no. 2834, 2835, 2836) are maintained.

Carried

5.2 Bylaw Enforcement Review

The commission discussed the recent bylaw enforcement session including the following: the reactivity and challenge of doing Bylaw enforcement in the RDCK, the challenge of escalating bylaw enforcement to court injunctions, loopholes in the system, the value of fines, health and safety, the cost of demolition, the notice on title process and issues on and off Crown land.

6. PUBLIC TIME

The Chair will call for questions from the public at 9.00 p.m.

7. NEXT MEETING

The next Creston Valley Agricultural Advisory Commission Meeting is to be determined at a future date.

ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Creston Valley Agricultural Advisory Commission meeting be adjourned at 9:01 p.m.



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**AREA B ADVISORY PLANNING AND HERITAGE
COMMISSION
OPEN MEETING MINUTES**

**7:00pm PST
Tuesday, April 23rd, 2024
Hybrid**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

<https://nelsonho.webex.com/nelsonho/j.php?MTID=mf6d7770b31f14811dbf61620585d72c0>

Join by Phone: 604-449-3026
Meeting Number (access code): 2771 509 7677
Meeting Password: 2s3uR4f8Qxa (27387438 from phones)

In-Person Location: Creston & District Community Complex – Erickson Room - 312 19th Avenue North, Creston, BC

COMMISSIONERS PRESENT

Commissioner Daryl Bjarnason	Electoral Area B
Commissioner Lon Main (Vice Chair)	Electoral Area B
Commissioner Adam Mjolsness	Electoral Area B
Commissioner Jerry Bauer	Electoral Area B
Commissioner Jon Delcaro	Electoral Area B
Commissioner Randy Meyer	Electoral Area B
Commissioner Karen Kraan	Electoral Area B

COMMISSIONERS ABSENT

Commissioner Miraim Chatwin	Electoral Area B
Commissioner Wade Brunham (Chair)	Electoral Area B
Commissioner Brock Lillico	Electoral Area B
Commissioner Tyler Gale	Electoral Area B

DIRECTORS

Roger Tierney

Electoral Area B, Director

STAFF

Laura Christie

RDCK Planning Technician

7 out of 11 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Vice Chair Main called the meeting to order at 7:03 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We would like to acknowledge that this meeting is being held on the unceded traditional territory of the Ktunaxa Nation and the Yaqan Nuʔkiy People.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the April 23rd, 2024 Electoral Area B Advisory Planning and Heritage Commission meeting, be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The February 27th, 2024 Electoral Area B Advisory Planning and Heritage Commission minutes, have been received.

5. STAFF REPORTS

5.1 Zoning Bylaw Amendments Referral – Small Scale Multi Unit Housing (SSMUH)

The Referral Package dated March 28th, 2024 from Dana Hawkins, Planner regarding the proposed bylaw amendments to implement the requirements of Provincial Bill 44 Housing Statutes (Residential Development) Amendment Act has been received.

- Several commissioners commented that the proposed bylaw amendments should only be accepted if the regulations implemented through the Agricultural Policy Review to restrict residential development in agricultural zones are maintained.
- Commissioner Meyer shared the view of the Creston Valley Agricultural Advisory Commission (CVAAC), stating the CVAAC wants housing unchanged in the Ag zones.
- General support was shown for bylaw amendments proposed for the Residential zones.
- The APHC would like further clarity on the proposed changes to the Agriculture zones.
- Staff noted that they will request more details on the Agricultural zones from Planner Dana Hawkins and provide the Area B APHC with her response.

MOVED and seconded,
AND Resolved:

That the Area B Advisory Planning and Heritage Commission **SUPPORT** the RDCK bylaw amendments as outlined in the March 28, 2024 referral package prepared by Dana Hawkins to implement the requirements of Provincial Bill 44 Housing Statutes (Residential Development) Amendment Act, except for the amendments to the agricultural zones; the group would like clarity on the proposed changes to the agricultural zones.

Carried

6. PUBLIC TIME

The Chair called for questions from the public at 7:41 p.m.

- No questions from the public.

7. NEXT MEETING

The next Electoral Area B Advisory Planning and Heritage Commission Meeting is scheduled for May 28, 2024 at 7:00pm.

- Director Tierney informed the members that Miriam Chatwin has resigned from the commission.

ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Electoral Area B Advisory Planning and Heritage Commission meeting be adjourned at 7:44 p.m.

Carried

Approved by

Lon Main, Acting Chair



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**AREA C ADVISORY PLANNING AND HERITAGE
COMMISSION
OPEN MEETING MINUTES**

7:00PM

Tuesday, April 23, 2024

Location: West Creston Hall – 1350 W Creston Road, Creston, BC, V0B1G7

COMMISSIONERS

Commissioner Allen McLaren	Electoral Area C, Chair
Commissioner Lori Kepke	Electoral Area C
Commissioner Larry Rast	Electoral Area C
Commissioner Roger Chadwick	Electoral Area C

COMMISSIONERS ABSENT

Commissioner Ted Yarema	Electoral Area C
Commissioner Brian Churchill	Electoral Area C
Commissioner Joan McKenzie	Electoral Area C

DIRECTORS

Kelly Vandenberghe	Electoral Area C, Director
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STAFF

Sadie Chezenko	Planning Technician
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4 out of 7 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Director Vandenberghe called the meeting to order at 7:11 p.m

2. ELECTION OF CHAIR AND VICE CHAIR

Commissioner McLaren nominated for Chair
Commissioner Kepke nominated for Vice Chair

DECLARATION OF ACCLAIMED CHAIR AND VICE CHAIR

Director Vandenberghe ratifies the appointed Commissioner McLaren as Chair of the Area C Advisory Planning and Heritage Commission for the remainder of their term and the

appointed Commissioner Kepke as Vice Chair of the Area C Advisory Planning and Heritage Commission for the remainder of their term

3. RECEIPT OF MINUTES

The October 17, 2022 Electoral Area C Advisory Planning and Heritage Commission minutes, have been received.

4. STAFF REPORTS

4.1 Bylaw Amendments – Small Scale Multi Unit Housing (SSMUH)

The Referral Package dated March 28, 2024 from Planner Dana Hawkins, has been received.

- The commission discussed the proposed changes including the accessory uses allowed under the current and proposed bylaws
- Only one commissioner was able to give a thorough review of the proposed amendments prior to the meeting. As such, the commission chose not to make a recommendation of support or non support
- Director Vandenberg requested that if there were any comments from individuals, that they were sent directly to him prior to May 13

5. PUBLIC TIME

No public present

6. NEXT MEETING

The next Electoral Area C Advisory Planning and Heritage Commission Meeting is scheduled for May 15, 2024.

ADJOURNMENT

MOVED and seconded,

AND Resolved:

The Electoral Area C Advisory Planning and Heritage Commission meeting be adjourned at 8:15 p.m.



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**AREA A ADVISORY PLANNING AND HERITAGE
COMMISSION
OPEN MEETING MINUTES**

2:00 PM

Wednesday, April 24th, 2024

Hybrid Meeting

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m0f16c18f486bcbc2e34268a325ba076c>

Join by Phone: 604-449-3026

Meeting Number (access code): 2771 403 6283

Meeting Password: z6CxTGnWM76 (96298469 from phones)

In-Person Location: Gray Creek Hall

COMMISSIONERS

Commissioner Julie March

Electoral Area A, Chair

Commissioner Shawn Ryks

Electoral Area A

Commissioner Michella Moss

Electoral Area A

COMMISSIONERS ABSENT

Commissioner Adam Tschritter

Electoral Area A

Commissioner Branca Lewandowski

Electoral Area A

DIRECTORS

Gary Jackman

Electoral Area A, Director

STAFF

Sadie Chezenko

Planning Technician

Mark Crowe

Parks Planner

Cary Gaynor

Regional Parks Manager

Joe Chirco

General Manager of Community Services

PUBLIC
“Public”

Not identified

3 out of 5 voting Commission members were present – quorum was met.

1. CALL TO ORDER

Acting Chair Ryks called the meeting to order at 2:20 p.m

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the April 24th, 2024 Electoral Area A Advisory Planning and Heritage Commission meeting, be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The March 7th, 2024 Electoral Area A Advisory Planning and Heritage Commission minutes, have been received.

5. STAFF REPORTS

5.1 Development Permit Application - Ecology Consultants Ltd. c/o Ryan Durand

The Referral Package dated March 27, 2024 from Planner Stephanie Johnson, has been received.

- Planning Staff provided an overview of how Development Permits (DPs) are processed in the RDCK
- Parks Staff provided an overview of this Development Permit Application
- Commissioners discussed various topics including the ownership of the park, the various trails and existing bridge, the involvement of the east shore trail and bike association, wildlife including geese and beavers, bird windows, the design of the trails, the role of the environmental consultants and the professional reliance model and the benefit of broad community engagement
- Planning Staff clarified that the commission’s motion (support or not support) is specifically to identify whether or not the applicant has met the DP guidelines rather than a general support or non support for the project itself

Moved and seconded,
AND Resolved that it be recommended to the Board:

That the Area A Advisory Planning Commission **SUPPORT** the Development Permit Application to Ecologic Consultants Ltd. c/o Ryan Durand for the Crawford Creek Regional Park and legally described as LOTS 4, 5 and 6 DISTRICT LOT 2335 KOOTENAY DISTRICT PLAN 788

Carried

5.2 Bylaw Amendments – Small Scale Multi Unit Housing (SSMUH)

The Referral Package dated March 28, 2024 from Planner Dana Hawkins, has been received.

- Planning Staff provided an overview of the provincial changes
- Commissioners discussed various topics including numbers of small lots, septic requirements, strata properties, specific residential zones and portable sawmills and commercial uses
- The commissioners chose not to make a motion of support or non support for this application noting that additional time was required for them to review the details

6. PUBLIC TIME

The Chair called for questions from the public at 4:22 p.m.

7. NEXT MEETING

The next Electoral Area A Advisory Planning and Heritage Commission Meeting is scheduled for June 6th at 2:00pm PST at the Gray Creek Hall.

8. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Electoral Area A Advisory Planning and Heritage Commission meeting be adjourned at 4:25 p.m.



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**Area G Advisory Planning and Heritage Commission
OPEN MEETING MINUTES**

7:00 pm

Wednesday, April 24th, 2024

Online via WebEx

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=me86136abfc8b9c68576e6e217ebb2781>

Join by Phone:

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2770 538 4546

Meeting Password: rqMeAMDk255 (77632635 from phones)

In-Person Location: Online only

COMMISSION MEMBERS

Commissioner Member Dave Lang	Area G
Commissioner Member Laurie MacDonald	Area G
Commissioner Member Carla Stephenson	Area G
Commissioner Member Tom Nixon	Area G

MEMBERS ABSENT

Commissioner Member Tammy Rushforth	Area G
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STAFF

Laura Christie

Planning Technician

PUBLIC

One unidentified member of the public

1. CALL TO ORDER

Chair Lang called the meeting to order at 7:07 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the April 24th, 2024 Area G Advisory Planning and Heritage Commission meeting, be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The March 27th, 2024 Area G Advisory Planning and Heritage Commission minutes, have been received.

5. STAFF REPORTS- APPLICATIONS

5.1 Zoning Bylaw Amendments Referral – Small Scale Multi Unit Housing (SSMUH)

The Referral Package dated March 28th, 2024 from Dana Hawkins, Planner, regarding the proposed bylaw amendments to implement the requirements of Provincial Bill 44 Housing Statutes (Residential Development) Amendment Act, has been received.

-The commissioners discussed increased density and pressure that development puts on water resources and watersheds in the rural area.

-Commissioner Nixon stated his concerns about the impacts of density on transportation and infrastructure.

-Several commissioners commented on the positive aspects of clarifying the language of the bylaw.

-Several commissioners stated that they weren't familiar enough with the details of the referral to support it at this time. They will email their individual comments to Planner Dana Hawkins.

Moved and seconded,
AND Resolved:

That the Area G Advisory Planning and Heritage Commission comments on the proposed RDCK bylaw amendments as outlined in the March 28th, 2024 referral package prepared by Dana Hawkins to implement the requirements of Provincial Bill 44 Housing Statutes (Residential Development) Amendment Act be entered into the April 24th meeting minutes and shared with the Board.

Carried

6. PUBLIC TIME

The Chair will call for questions from the public at 7:44 p.m.

-The unidentified member of the public shared their concerns about the impacts of increased development on water resources.

7. NEXT MEETING

The next Area G Advisory Planning and Heritage Commission meeting is scheduled for May 29th, 2024 at 7:00pm.

8. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Area G Advisory Planning and Heritage Commission meeting be adjourned at 7:46 p.m.

Carried

Approved by:

Dave Lang, Chair



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**NELSON AND DISTRICT
RECREATION COMMISSION NO. 5
OPEN MEETING MINUTES**

**9:00 a.m.
April 24, 2024**

COMMISSION MEMBERS

Commissioner Morrison	City of Nelson
Commissioner Tait	City of Nelson
Commissioner Graham	Electoral Area E
Commissioner Newell	Electoral Area F

COMMISSION MEMBERS ABSENT

Commissioner Page	City of Nelson – Chair
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STAFF

Joe Chirico	General Manager of Community Services
Craig Stanley	Regional Manager - Operations and Asset Management
Trisha Davison	Regional Manager – Recreation & Client Services
Jenna Chapman	Meeting Coordinator

GUEST

David McCulloch	Nelson Regional Sports Council – Co-Chair
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4 out of 5 voting Commission members were present – quorum was met.

1. CALL TO ORDER

RDCK Staff, Joe Chirico General Manager of Community Services called the meeting to order at 9:01 a.m.

Moved and seconded,
And Resolved:

In Chair Page’s absence, Commissioner Newall will be the Acting Chair for the April 24, 2024 Nelson & District Recreation Commission Meeting.

Carried

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the April 24, 2024 Nelson & District Recreation Commission No. 5 meeting, be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The February 13, 2024 Nelson & District Recreation Commission No. 5 minutes, have been received.

MOVED and seconded,
AND Resolved:

That David McCulloch of the Nelson Regional Sports Council have freedom of the floor.

Carried

5. DELEGATE

5.1 There are no Delegates scheduled for this Commission Meeting.

6. STAFF REPORTS

6.1 Nelson Campus Study – Community Engagement Project Update

Trisha Davison, Regional Manager of Recreation and Client Services, provided the Commission with an update overview of the Nelson Campus Study – Community Engagement Project.

Trisha Davison answered questions to the Commission Members; the Community Engagement report was received as information.

Direction to Staff: Staff to send a letter to the City of Nelson to request Council Members join the Nelson Community Engagement Working Group.

6.2 Nelson and District Community Complex Quarterly Report

The Commission Report dated April 17, 2024 from Craig Stanley, Regional Manager of Operations and Asset Management provided the Commission with a detailed overview of the April 17, 2024 first quarter commission report regarding the Nelson and District Community Complex Facility Manager.

6.3 Service No. S226 Recreation Facility – Nelson & Areas F & Defined E Quarterly Financial Report

Joe Chirico, General Manager of Community Services, provided the Commission with a detailed overview of the Service No. S226 Recreation Facility – Nelson & Areas F & Defined E Quarterly Financial Report.

7. NEXT MEETING

The next Nelson & District Recreation Commission No. 5 meeting is scheduled for May 29, 2024 at 9:00 a.m.

8. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Nelson & District Recreation Commission No. 5 meeting be adjourned at 11:03 a.m.

Carried

Digitally Approved

Newell, Alternate Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. *[List of Items]*

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Nelson & District Recreation Commission No. 5 Meetings

1. Staff to send a letter to the City of Nelson to request Council Members join the Nelson Community Engagement Working Group.
2. Discussion of the Nelson Regional Sports Council's participation at the Nelson & District Recreation Commission.



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**AREA E ADVISORY PLANNING AND HERITAGE
COMMISSION
OPEN MEETING MINUTES**

3:00PM

Thursday, April 25, 2024

Hybrid Meeting

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m2b23a5f3c41508014fd50ebee4d2390>

Join by Phone: 604-449-3026

Meeting Number (access code): 2771 779 1922

Meeting Password: D3dXHrNf3i3 (33394763 from phones)

In-Person Location: RDCK Board Room, 202 Lakeside Drive, Nelson, BC

COMMISSIONERS

Commissioner Jim Demers	Electoral Area E
Commissioner Marvn Pasiner	Electoral Area E
Commissioner Dan Rye	Electoral Area E
Commissioner Kevin Skarbo	Electoral Area E

COMMISSIONERS ABSENT

Commissioner Dan Gatto	Electoral Area E
Commissioner Karyn Shaundell	Electoral Area E

DIRECTORS

Cheryl Graham	Electoral Area E, Director
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STAFF

Sadie Chezenko	Planning Technician
Stephanie Johnson	Planner

PUBLIC

Jeremy De Wit
Deborah Weiland

Applicant
Applicant

1. CALL TO ORDER

Staff called the meeting to order at 3:05 p.m

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

3. ELECTION OF CHAIR

Called for nominations

DECLARATION OF ACCLAIMED CHAIR

Staff ratifies the appointed Commissioner Rye as Chair of the Area E Advisory Planning and Heritage Commission for the remainder of their term.

4. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the April 25, 2024 Electoral Area E Advisory Planning and Heritage Commission meeting, be adopted as circulated.

Carried

5. RECEIPT OF MINUTES

The January 25, 2024 Electoral Area E Advisory Planning and Heritage Commission minutes, have been received.

6. STAFF REPORTS

6.1 Watercourse Development Permit Application (DP2317E) - Jeremy de Wit

The Referral Package dated February 27, 2024 from Planner Stephanie Johnson, has been received.

- The applicant provided a brief overview of the application
- Commissioners discussed the ownership of the property as well as the conditions of the unauthorized development

Moved and seconded,
AND Resolved:

That the Area E Advisory Planning Commission **SUPPORT** the Watercourse Development Permit Application to Jeremy De Wit for the property located 2309 Bealby Road, Rural Nelson and legally described as Parcel 2 (See 1361271) of District Lot 1316 Kootenay District

Carried

6.2 Watercourse Development Permit Application (DP2314E) - Weiland Construction c/o Deborah Weiland

The Referral Package dated March 25, 2024 from Planner Stephanie Johnson, has been received.

- Chair Dan Rye recused himself for a conflict of interest
- Planning staff provided a brief overview of the application
- Commissioners discussed the comprehensiveness of the application

Moved and seconded,
AND Resolved:

That the Area E Advisory Planning Commission **SUPPORT** the Watercourse Development Permit Application to Weiland Construction for the property located 1434 Highway 31, Queens Bay and legally described as LOT B, PLAN NEP78423, DISTRICT LOT 12075, KOOTENAY LAND DISTRICT

Carried

7. PUBLIC TIME

Chair called for questions from the public at 3:23 p.m.

8. NEXT MEETING

The next Electoral Area E Advisory Planning and Heritage Commission Meeting is scheduled for May 30, 2024 at 3:00pm.

ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Electoral Area E Advisory Planning and Heritage Commission meeting be adjourned at 3:25 p.m.

Carried

Approved by
Dan Rye, Chair



Regional District of Central Kootenay CRESTON VALLEY SERVICES COMMITTEE Open Meeting Minutes

9:00 am MST

Thursday, May 2, 2024

**Creston and District Community Complex - Erickson Room
312 19 Avenue North, Creston, BC**

COMMITTEE MEMBERS PRESENT

Committee Member A. DeBoon	Town of Creston
Committee Member G. Jackman	Electoral Area A
Committee Member R. Tierney	Electoral Area B
Committee Member K. Vandenberghe	Electoral Area C

RDCK STAFF PRESENT

S. Horn	Chief Administrative Officer
J. Dupuis	Bylaw Supervisor
J. Chirico	General Manager of Community Services
C. Stanley	Regional Manager – Operations and Asset Management
T. Davison	Regional Manager - Recreation & Client Services
P. Marshall Smith	Sustainability Planner
C. Feeney	Meeting Coordinator

CRESTON STAFF PRESENT

M. Moore	Chief Administrative Officer – Creston
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GUEST

D. Dumas	Town of Creston Councillor
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1. WEBEX REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Meeting Time:

9:00 a.m. PST

Join by Video:

<https://rdck-bc-ca.zoom.us/j/94420593755?pwd=TnRxLzFpNE1UL2hKa2ZhdHFHdllpZz09>

Join by Phone:

833 955 1088 Canada Toll-free

Meeting Number (access code): 944 2059 3755

Meeting Password: 724522

In-Person Location:

Creston & District Community Complex, Erickson Room
312 19th Ave, Creston, BC

2. CALL TO ORDER

Chair DeBoon called the meeting to order at 9:04 a.m.

3. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

4. ADOPTION OF AGENDA

Moved and seconded,
And resolved:

The agenda for the May 2, 2024 Creston Valley Services Committee meeting be adopted as circulated.

Carried

5. RECEIPT OF MINUTES

The April 4, 2024 Creston Valley Services Committee minutes, have been received.

6. DELEGATE**6.1 Wildsight - Watershed Management**

Jim Smith, Wildsight, provided an overview on the responsibility for managing watersheds and the need to establish measurable forest objectives. He is requesting that the RDCK request a ministerial order under Section 65 of the Water Sustainability Act to designate areas A, B and C for of the RDCK for the purpose of developing a Water Sustainability Plan.

Direction to Staff: That Staff bring back a presentation to the May 30 CVSC meeting regarding more information on the letter being submitted in partnership with the Yaqan Nukiy people to the minister requesting a water sustainability plan on behalf of the Creston Valley and how this Committee can help with moving this forward.

6.2 Creston Valley Tourism Society

Jesse Willicome, Creston Valley Tourism Society, provided an overview on Creston Valley Tourism's Strategic Planning and the Municipal Regional District Tax Renewal Process to the Committee.

They are asking for a letter of support from CVSC to send to the Province of BC in support of the organization continuing at a 2% tax rate. The Committee advised to submit a letter of support request to the May Board meeting.

Jesse Willicome answered the Committee's questions.

7. STAFF REPORTS

7.1 For Information: Dog Control in the RDCK

The Committee Report dated April 24, 2024 from Jordan Dupuis, Bylaw Supervisor, re: Dog Control, has been received.

The Committee had a discussion around Dog Control in Areas A, B and C and reviewed the results of the existing dog control contacted services in the RDCK. The Committee directed staff to continue with drafting a bylaw on dealing with aggressive dogs.

Jordan answered the Committees questions.

8. NEW BUSINESS

8.1 Discussion Item: Kootenay Employment Services and The Economic Action Partnership

The Committee discussed the request for grant funding for the proposed Southern BC Agricultural Forum from Kootenay Employment Services and the Economic Action Partnership. This is being brought to the May Board meeting and is moving forward.

8.2 Discussion Item: Fields Forward

The Committee had a discussion regarding the request for grant funding for the Fields Forward and Creston Valley Food Action Coalition Harvest Share Program.

The Committee would like Tanya Wall, Fields Forward, to come back to the June Creston Valley Services Committee meeting to provide an update on the \$10,000 grant request and if this is still relative based on receiving ReDi Grants.

8.3 Imagine Kootenay Partnership

The Memorandum of Understanding for Imagine Kootenay Partnership, dated March 1, 2024 has been received.

Director Jackman provided an overview of Imagine Kootenay Partnership and the new membership requirements.

Director Absent: Director Tierney left the meeting at 11:00 a.m.

9. OLD BUSINESS

9.1 Review Action Item List

The Committee will review the action items list from the April 4, 2024 Creston Valley Services Committee meeting.

9.1.1 Action Item 6 - Toilets and Garbage at Martell Beach

Chair DeBoon requested an update on action item 6:

Staff to communicate to Ministry of Transportation and Infrastructure (MoTi) that there is a benefit to the community if they came to some resolution to keep the toilets and garbage at Martell Beach.

Joe Chirico, General Manager of Community Services, advised that RDCK has done their part to facilitate the conversation regarding the toilets and garbage at Martell Beach and this action has been passed through to MoTi. Staff are reaching out to MoTi for an update to see where they are at.

9.1.2 Action Item 10 - Trailer Access at Martell Beach

Chair DeBoon requested an update on action item 10:

That staff reach out to Ministry of Transportation to get their response/interest on Martel Beach regarding blocking trailer boat access.

Joe Chirico, General Manager of Community Services, advised that RDCK has done their part to facilitate the conversation regarding the boat trailer access at Martell Beach and this action has been passed through to MoTi. Staff are reaching out to MoTi for an update to see where they are at.

10. PUBLIC TIME

The Chair called for questions from the public and members of the media at 11:40 a.m.

The Public asked questions regarding IT updates for the arena.

The Committee and staff answered the public's question.

11. IN CAMERA

11.1 Meeting Closed to the Public

Moved and seconded,
And resolved:

In the opinion of the Board - and, in accordance with Section 90 of the Community Charter – the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting; AND FURTHER, in accordance with Section 90 of the Community Charter, the meeting is to be closed on the basis(es) identified in the following Subsections:

90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

Carried

11.2 Recess of Open Meeting

Moved and seconded,
And resolved:

The Open Meeting be recessed at 11:41 a.m. in order to conduct the Closed In Camera meeting.

Carried

12. NEXT MEETING

The next Creston Valley Services Committee meeting is scheduled for May 30, 2024 at 9:00 a.m. PDT.

13. ADJOURNMENT

Moved and seconded,
And resolved:

The Creston Valley Services Committee meeting be adjourned at 12:09 p.m.

Carried

Approved by

Arnold DeBoon, Chair



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**AREA I ADVISORY PLANNING AND HERITAGE
COMMISSION
OPEN MEETING MINUTES**

6:00PM

Monday, May 06, 2024

Hybrid Meeting

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m246fe6059f524d36b0bd41ebbb363cf5>

Join by Phone: 604-449-3026

Meeting Number (access code): 2774 366 2214

Meeting Password: pdEr2SSvQ59 (73372778 from phones)

Meeting Location: Brilliant Cultural Centre – Youth Room (Downstairs), 1876 Brilliant Rd, Castlegar, BC

COMMISSIONERS

Commissioner Brian Bebelman

Electoral Area I, Chair

Commissioner Kelly Poznikoff

Electoral Area I

Commissioner Andy Ozeroff

Electoral Area I

DIRECTORS

Andy Davidoff

Electoral Area I, Director

STAFF

Dana Hawkins

Planner

PUBLIC

Lisa Markin

Area I OCP Review Guest

Eileen Kooznetsoff

Area I OCP Review Guest

Marcia Strelaëff

Area I OCP Review Guest

Observer (online)

Public

3 out of 3 voting Commission members were present – quorum was met.

1. CALL TO ORDER

Chair Bebelman called the meeting to order at 6:23 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the May 06, 2024 Electoral Area I Advisory Planning and Heritage Commission meeting, be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The April 08, 2024 Electoral Area I Advisory Planning and Heritage Commission minutes, have been received.

5. OLD BUSINESS

5.1 Official Community Plan (OCP) Review Project

Draft OCP has been received.

- The APHC reviewed sections 4, 5 & 6 of the OCP
- Referral, public consultation and other next steps were discussed.

6. PUBLIC TIME

Staff called for questions from the public at 8:40 p.m. There were no questions.

7. NEXT MEETING

The next Electoral Area I Advisory Planning and Heritage Commission Meeting is not yet scheduled.

ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Electoral Area I Advisory Planning and Heritage Commission meeting be adjourned at 8:45 p.m.

Carried

Approved by

Brian Bebelman, Chair



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**CASTLEGAR & DISTRICT RECREATION COMMISSION
OPEN MEETING MINUTES**

**12:30 p.m.
May 7, 2024**

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=mcf5d78cb2b587a8a44bc37dcc24532d1>

Join by Phone:

1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2774 919 9013

Meeting Password: rkYtJVPe543 (75985873 from phones)

In-Person Location: Castlegar & District Community Complex – Columbia Room
2101 6th Avenue, Castlegar, BC, V1N 3B2

COMMISSION MEMBERS

Commissioner Member	M. McFaddin	City of Castlegar
Commissioner Member	B. Bogle	City of Castlegar
Commissioner Member	A. Davidoff	Electoral Area I
Commissioner Member	H. Hanegraaf	Electoral Area J
Commissioner Member	S. Heaton-Sherstobitoff	City of Castlegar

STAFF

Stuart Horn	Chief Administrative Officer
Joe Chirico	General Manager of Community Services
Trisha Davison	Regional Manager of Recreation and Client Services
Craig Stanley	Regional Manager of Operations and Asset Management
Yev Malloff	Chief Financial Officer
Cary Gaynor	Regional Parks Manager
Sarah Fuhr	Communications/Community Engagement
Pearl Anderson	Meeting Coordinator

5 out of 5 Commission members were present, quorum was met.

1. CALL TO ORDER

Joe Chirico, General Manager of Community Services, called the meeting to order at 12:34 p.m.

2. ELECTION OF CHAIR

CALL FOR NOMINATIONS (3 Times)

Commissioner Hanegraaf nominated Commissioner Bogle.

Commissioner Bogle accepted the nomination

Joe Chirico, General Manager of Community Services, called for nominations 2 more times.

DECLARATION OF ELECTED OR ACCLAIMED CHAIR

There being no further nominations, Joe Chirico, General Manager of Community Services, ratified the appointment by acclamation of Commissioner Bogle as Chair of the Castlegar and District Recreation Commission for the remainder of 2024.

1. CALL TO ORDER

Chair Bogle called the meeting to order at 12:35 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

That the Agenda for the May 7, 2024 Castlegar and District Recreation Commission meeting be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The April 9, 2024 Castlegar and District Recreation Commission minutes have been received.

5. DELEGATE

There were no Delegates scheduled for this Commission meeting.

6. STAFF REPORTS

6.1 Community Engagement Update

The Commission Report dated May 2, 2024 from Trisha Davison, Regional Manager of Recreation & Client Services, re: Community Engagement update, has been received with the following presented:

- Six of seven planned community meetings have been held.
- The last community meeting is planned to be held at 6:30 p.m. on May 9th at Tarry's Hall.
- There has been good participation with 100+ community members participating in the process to date and feedback online (110+ to date).

- The survey is going live in approximately one month – residents can go to engage.rdck.ca for all project information.

7. NEW BUSINESS

ORDER OF AGENDA The Order of Business was changed to allow Cary Gaynor, Regional Parks Manager, to
CHANGED: present his report re: Waterloo Eddy Damage, prior to leaving the meeting.

ORDER OF AGENDA: Item No 7.2 – Waterloo Eddy Damage was considered at this time.

7.2 Waterloo Eddy Damage

The Commission Report from Cary Gaynor, Regional Parks Manager, re: Waterloo Eddy damage, has been received. Mr. Gaynor, Regional Parks Manager reported:

- There has been repeated damage to the gates at the Waterloo Eddy.
- Ditching/bolders were installed to prevent motorized vehicles entering.
- Video camera has been installed to help identify those doing the damage.
- Consideration to publicity re: damage and RDCK's desire to turn the park back to nature and use of the park respectfully as well as RCMP presence.

STAFF ABSENT: Cary Gaynor, Regional Parks Manager, left the meeting at 1:18 p.m.

ORDER OF AGENDA Item No. 7.1 – City of Castlegar and Regional District of Central Kootenay
RESUMED: Collaboration was considered at this time.

Moved and seconded,
AND Resolved:

That Chris Barlow, Chief Administrative Officer, City of Castlegar, be granted Freedom of the Floor.

Carried

7.1 City of Castlegar and Regional District of Central Kootenay Collaboration

Commissioner McFaddin led a discussion on the possibility of the City of Castlegar and Regional District of Central Kootenay collaboration in regard to recreation services with the following discussed:

- Communication
- Partnerships
- Clarity as to who is responsible
- How to move forward

Moved and seconded,
AND Resolved:

That staff bring a report to the Commission with information on how to have a shared services Commission.

Carried

7.3 PUBLIC TIME

The Chair called for questions from the public at 2:01 p.m. There were no questions from the public.

8. IN CAMERA

8.1 MEETING CLOSED TO THE PUBLIC

Moved and seconded,
AND Resolved:

In the opinion of the Board - and, in accordance with Section 90 of the *Community Charter* – the public interest so requires that persons other than DIRECTORS, ALTERNTAE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting;

AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the basis(es) identified in the following Subsections:

90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

Carried

8.2 RECESS OF OPEN MEETING

Moved and seconded,
AND Resolved:

The Open Meeting be recessed at 2:02 p.m. in order to conduct the Closed In Camera meeting.

Carried

9. NEXT MEETING

The next Castlegar and District Recreation Commission meeting is scheduled for June 11, 2024 at 4:00 p.m.

10. ADJOURNMENT

MOVED and seconded,
AND Resolved:

That the Castlegar and District Recreation Commission meeting be adjourned at 2:19 p.m.

Carried

Digitally approved,

B. Bogle, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

N/A

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Castlegar & District Recreation Commission Meeting

- 1. That staff bring a report to the Commission with information on how to have a shared services Commission.*

From: [Brian Bogle](#)
To: [Pearl Anderson](#)
Cc: [Joe Chirico](#); [Jenna Chapman](#)
Subject: Re: May 7th Draft Castlegar & District Recreation Commission Minutes
Date: May 8, 2024 11:29:19 AM

*** CAUTION: This email originated from outside the organization. Please proceed only if you trust the sender.***

Hi Pearl

I see no errors or omissions. Approved.

Thank you
BB

On May 8, 2024, at 11:24 AM, Pearl Anderson <PearlAnderson@rdck.bc.ca> wrote:

Good Morning,

Attached please find the draft May 7th Castlegar & District Recreation Commission minutes.

Kindly review and advise of any changes to be made.

If the minutes are approved as is, please email me that they are approved.

Thank you.

Pearl Anderson | Community Meeting Administrative Support

Regional District of Central Kootenay

Follow us on Facebook <<https://www.facebook.com/rdcentralkootenay>>

rdck.ca

<2024-05-07-CDR_Minutes Draft.pdf>



REGIONAL DISTRICT OF CENTRAL KOOTENAY

RECREATION COMMISSION NO. 9

OPEN MEETING MINUTES

2:00 p.m.
April 29, 2024

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=mb135f1a604e4f120bdf5c5169bd829c9>

Join by Phone:

1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2770 796 5179

Meeting Password: XkfV52fYMZ7 (95385239 from phones)

In-Person Location: Community Corner 15990 HWY 3A,
Crawford Bay, BC

COMMISSION/COMMITTEE MEMBERS

Director Jackman	RDCK Area A
Commissioner Gundlach	Area A Crawford Bay
Commissioner Rabb	Area A Boswell
Commissioner Lively	Area A Riondel

MEMBERS ABSENT

Commissioner Gilbertson	Area A Riondel
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STAFF

Joe Chirico	General Manager – Community Services
Pearl Anderson	Meeting Coordinator

4 out of 5 voting Commission members were present – quorum was met.

1. CALL TO ORDER

Chair Rabb called the meeting to order at 2:09 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the April 29, 2024 Recreation Commission No. 9 meeting, be adopted with the following addition:

- Item 6.3 – Booking of Meeting Facility

Carried

4. RECEIPT OF MINUTES

The January 25, 2024 Recreation Commission No. 9 minutes, have been received.

5. DELEGATE

5.1 There were no Delegates scheduled for this Commission Meeting.

6. NEW BUSINESS

6.1 Age Friendly Project

Director Jackman presented an update regarding the Age Friendly Project grant that was previously approved by the Commission in 2021 as follows:

- Due to Covid-19 the Age Friendly Project was delayed and the approved grant funds were not allocated as planned.
- An alternate project has now been completed and Garry Sly and Laverne Booth are asking that the originally approved grant funds be allocated to their new project.
- The intent of the grant was generally followed, even though, the new project did not completely follow the original plan as presented in the application.

Moved and Seconded,
And Resolved:

That the Board approve the reallocation of the Age Friendly Project \$900 grant (as requested by the applicant) that was previously approved by Recreation Commission No. 9 in 2021.

Carried

6.2 Spring Grant Application Review

The 2024 Spring Grant applications have been received.

ORGANIZATION	AMOUNT
Gray Creek Hall	\$ 2,500.00
Boswell and District Farmers Institute	\$ 700.00
Crawford Bay School	\$ 1,500.00
Boswell Historical Society	\$ 900.00
Boswell Memorial Hall	\$ 4,274.00
East Shore Circle of Friends Society	\$ 785.00
Riondel Community Association	\$ 700.00
TOTAL:	\$ 11,359.00

Moved and Seconded,
 And Resolved that it be recommended to the Board:

That the Board approve the payment of the following grants from the Recreation Commission No. 9 – Area A Service No. S232 2024 budget:

ORGANIZATION	AMOUNT
Gray Creek Hall	\$ 2,500.00
Boswell and District Farmers Institute	\$ 700.00
Crawford Bay School	\$ 1,350.00
Boswell Historical Society	\$ 900.00
Boswell Memorial Hall	\$ 4,274.00
East Shore Circle of Friends Society	\$ 392.50
Riondel Community Association	\$ 700.00
TOTAL:	\$ 10,816.50

Carried

6.3 Booking of Meeting Facility

The facility had not been booked for this meeting. Luckily, it was available for use. Commission asked that the Community Corner Hall at 15990 HWY 3A, Crawford Bay, BC be booked for upcoming Commission meetings.

7. PUBLIC TIME

The Chair called for questions from the public at 3:00 p.m.

8. NEXT MEETING

The next Recreation Commission No. 9 meeting is scheduled for October 1, 2024 at 2:00 p.m.

9. ADJOURNMENT
MOVED and seconded,
AND Resolved:

The Recreation Commission No. 9 meeting adjourned at 3:04 p.m.

Carried

Digitally approved,

V. Rabb, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. *That the Board approve the payment of the following grants from the Recreation Commission No. 9 – Area A Service No. S232 2024 budget:*

ORGANIZATION	AMOUNT
<i>Gray Creek Hall</i>	<i>\$ 2,500.00</i>
<i>Boswell and District Farmers Institute</i>	<i>\$ 700.00</i>
<i>Crawford Bay School</i>	<i>\$ 1,350.00</i>
<i>Boswell Historical Society</i>	<i>\$ 900.00</i>
<i>Boswell Memorial Hall</i>	<i>\$ 4,274.00</i>
<i>East Shore Circle of Friends Society</i>	<i>\$ 392.50</i>
<i>Riondel Community Association</i>	<i>\$ 700.00</i>
TOTAL:	\$ 10,816.50

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future [Name of Commission] Meetings

1. *The Commission asked that the Community Corner Hall at 15990 HWY 3A, Crawford Bay, BC be booked for upcoming Commission meetings.*



REGIONAL DISTRICT OF CENTRAL KOOTENAY

RECREATION COMMISSION NO. 6

OPEN MEETING MINUTES

May 2, 2024
7:00 p.m.

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=md126fb50d7683614065eef5324f2860c>

Join by Phone:

1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2773 357 0628

Meeting Password: XTprypPC738 (98779772 from phones)

In-Person Location: Knox Hall - New Denver
521 6 Avenue
New Denver, BC

COMMISSION/COMMITTEE MEMBERS

Commissioner J. Fyke	New Denver
Commissioner L. Main	Silverton
Commissioner E. McKeil	Area H
Commissioner R. Johnson	Area H
Commissioner P. Yakachuk	Silverton
Commissioner W. Savill	School District 8, Lucerne School
Commissioner C. Law	New Denver
Commissioner C. Denbok	Silverton

MEMBERS ABSENT

Commissioner W. Popoff	Area H
Commissioner E. Padfield	School District 8, Lucerne Student Council

STAFF

Joe Chirico	General Manager of Community Services
Trisha Davison	Regional Manager, Recreation & Client Service
Pearl Anderson	Meeting Coordinator

8 out of 10 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Chair Law called the meeting to order at 7:14 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

That the Agenda for the May 2, 2024 Recreation Commission No. 6 meeting, be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The March 7, 2024 Recreation Commission No. 6 minutes, have been received.

5. DELEGATE

5.1 There were no Delegates scheduled for this Commission Meeting

6. STAFF REPORTS

6.1 Service No. S229 Recreation Commission No. 6 – New Denver, Silverton & Area Actual to Date

The Service No. S229 Recreation Commission No. 6 – New Denver, Silverton & Area Actual to Date spreadsheet from Joe Chirico, General Manager of Community Services, has been received.

7. NEW BUSINESS

7.1 Purchase of New Treadmill

Commissioner Fyke of New Denver, brought forward the following motion for the May 2, 2024 Recreation Commission No. 6 meeting.

Moved and seconded,
AND Resolved that it be recommended to the Board:

That the Board direct staff to allocate up to \$15,000 for the purchase of a new treadmill (FREEMOTION – i10b Incline Trainer) or comparable machine, as recommended by RDCK to replace the existing 2nd hand and aging treadmill for the New Denver and Area Community Gym from the 2024 from Equipment Budget (Account No. 55030).

Carried

7.2 2024 Spring Grant Application Review

The 2024 Spring Grant applications have been received.

ORGANIZATION	AMOUNT
Goat Mountain Kids Society	\$ 5,000.00
Slocan Solutions Society - Capital Project	\$ 1,500.00
Slocan Disc Golf Association	\$ 1,000.00
Slocan Solutions Society - Operational Project	\$ 750.00
Summit Lake Nancy Greene Club	\$ 1,500.00
Healthy Community Society	\$ 600.00
New Denver Hospice Society	\$ 1,300.00
North Slocan Trail Society	\$ 3,100.00
Slocan Arts Council	\$ 4,434.00
New Denver Quilt Guild	\$ 1,000.00
TOTAL:	\$ 20,184.00

Commissioner McKeil declared a conflict of interest as she is a Director on the Summit Lake Nancy Greene Club and left the meeting at 7:58 p.m.

Moved and Seconded,
 And Resolved that it be recommended to the Board:

That the Board approve the payment of the following grant from the S229 Recreation Commission No. 6 – New Denver, Silverton & Area 2024 budget:

ORGANIZATION	AMOUNT
Summit Lake Nancy Greene Club	\$ 645.00
TOTAL:	\$ 645.00

Carried

Commissioner McKeil returned to the meeting at 8:14 p.m.

Commissioner Johnson declared a conflict of interest as he is the President of the Slocan Solutions Society and left the meeting at 8:15 p.m.

Moved and Seconded,
 And Resolved that it be recommended to the Board:

That the Board approve the payment of the following grants from the S229 Recreation Commission No. 6 – New Denver, Silverton & Area 2024 budget:

ORGANIZATION	AMOUNT
Slocan Solutions Society - Capital Project	\$ 405.00
Slocan Solutions Society - Operational Project	\$ 353.00
TOTAL:	\$ 758.00

Carried

Commissioner Johnson returned to the meeting at 8:21 p.m.

Moved and Seconded,
And Resolved that it be recommended to the Board:

That the Board approve the payment of the following grants from the S229 Recreation Commission No. 6 – New Denver, Silverton & Area 2024 budget:

ORGANIZATION	AMOUNT
Goat Mountain Kids Society	\$ 990.00
Slocan Disc Golf Association	\$ 557.00
Healthy Community Society	\$ 459.00
New Denver Hospice Society	\$ 451.00
North Slocan Trail Society	\$ 600.00
Slocan Arts Council	\$ 600.00
New Denver Quilt Guild	\$ 440.00
TOTAL:	\$ 4,097.00

Carried

8. PUBLIC TIME

The Chair called for questions from the public at 8:30 p.m.

9. NEXT MEETING

The next Recreation Commission No. 6 meeting is scheduled for August 29, 2024 at 7:00 p.m.

10. ADJOURNMENT

MOVED and seconded,
AND Resolved:

That the Recreation Commission No. 6 meeting be adjourned at 8:31 p.m.

Carried

Digitally approved,

C. Law, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. *That Rec 6 Commission allocate up to \$15,000 for the purchase of a new treadmill (FREEMOTION – i10b Incline Trainer) or comparable machine , as recommended by RDCK to*

replace the existing 2nd hand and aging treadmill for the New Denver and Area Community Gym from the 2024 from Equipment Budget (Account 55030).

2. *That the Board approve the payment of the following grant from the S229 Recreation Commission No. 6 – New Denver, Silverton & Area 2024 budget:*

ORGANIZATION	AMOUNT
<i>Summit Lake Nancy Greene Club</i>	<i>\$ 645.00</i>
TOTAL:	\$ 645.00

3. *That the Board approve the payment of the following grants from the S229 Recreation Commission No. 6 – New Denver, Silverton & Area 2024 budget:*

ORGANIZATION	AMOUNT
<i>Slocan Solutions Society - Capital Project</i>	<i>\$ 405.00</i>
<i>Slocan Solutions Society - Operational Project</i>	<i>\$ 353.00</i>
TOTAL:	\$ 758.00

4. *That the Board approve the payment of the following grants from the S229 Recreation Commission No. 6 – New Denver, Silverton & Area 2024 budget:*

ORGANIZATION	AMOUNT
<i>Goat Mountain Kids Society</i>	<i>\$ 990.00</i>
<i>Slocan Disc Golf Association</i>	<i>\$ 557.00</i>
<i>Healthy Community Society</i>	<i>\$ 459.00</i>
<i>New Denver Hospice Society</i>	<i>\$ 451.00</i>
<i>North Slocan Trail Society</i>	<i>\$ 600.00</i>
<i>Slocan Arts Council</i>	<i>\$ 600.00</i>
<i>New Denver Quilt Guild</i>	<i>\$ 440.00</i>
TOTAL:	\$ 4,097.00

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.



TOWN OF CRESTON

PO Box 1339, 238-10th Avenue North, Creston, BC V0B 1G0
Phone: 250-428-2214 * Fax: 250-428-9164
email: info@creston.ca



File: 0400-40-01

April 23, 2024

Via Email: alund@rdck.bc.ca

Angela Lund
Deputy Corporate Officer
202 Lakeside Drive
Nelson, BC

Dear Angela Lund:

Re: Town of Creston Council Appointment – Regional District of Central Kootenay Board

At the Town of Creston’s Regular Council Meeting held March 26, 2024, Council appointed the representatives noted below to the Regional District of Central Kootenay Board of Directors, Creston Valley Services Committee, East and Joint Resource Recovery Commission, Arrow Creek Water Treatment and Supply Commission and the Regional District of Central Kootenay Water Services Committee.

THAT Council ADOPTS the updated Town of Creston 2024 Council Board, Committee and Commission Appointments as follows:

Regional District of Central Kootenay:

Director.....Mayor DeBoon
Alternate Director.....Councillor Dumas

Creston Valley Services Committee

Representative.....Mayor DeBoon
AlternateCouncillor Dumas

East and Joint Resource Recovery Commission

Representative.....Mayor DeBoon
AlternateCouncillor Hawton

Arrow Creek Water Treatment and Supply Commission

Representative.....Councillor Dumas
AlternateCouncillor Holland

Regional District of Central Kootenay Water Services Committee

Representative.....Councillor Dumas

AlternateCouncillor Holland

MOTION CARRIED

The contact information for the appointed elected officials follows:

Mayor DeBoon	Arnold.DeBoon@creston.ca
Councillor Dumas	Denise.Dumas@creston.ca
Councillor Hawton	Carolyn.Hawton@creston.ca
Councillor Holland	Megan.Holland@creston.ca

If you have any questions regarding this matter, please do not hesitate to contact me at kirsten.dunbar@creston.ca or by phone 250 428-2214 (210).

Yours truly,

Kirsten Dunbar

Kirsten Dunbar
Corporate Officer
c: Mayor DeBoon
Councillor Dumas
Councillor Hawton
Councillor Holland

Angela Lund

From: Cheryl Graham
Sent: April 19, 2024 11:36 AM
To: Angela Lund
Subject: Fwd: NPL Area E trustee recommendations

Categories: BOARD

For next board meeting

Sent from my iPhone

Begin forwarded message:

From: Anni Holtby [REDACTED]
Date: April 18, 2024 at 10:24:22 PM PDT
To: Cheryl Graham <CGraham@rdck.bc.ca>
Cc: Tracey Therrien [REDACTED] >
Subject: NPL Area E trustee recommendations

CAUTION

This email originated from outside the organization. Please proceed only if you trust the sender.

Hi Director Graham,

I am pleased to forward you the 2 motions passed by the Nelson Library Board regarding Area E non-voting trustees. Once approved by the RDCK, Tracey and I will follow up with board orientation for Kathy and Lisa. This would include a conversation with you on the best way to engage with yourself and their new role. We are fortunate to have 2 very qualified residents keen to be involved in supporting library services within Area E. Lisa lives in the Balfour area and Kathy in Blewett.

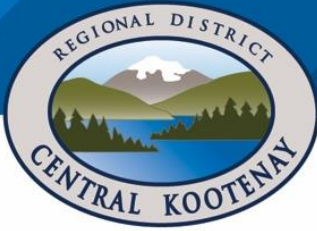
Thank you for your support in moving our recommendations forward with RDCK Board.

Motion passed at in-camera meeting [March 21 2024](#): The Nelson Library Board recommends, for a two-year pilot project, that RDCK Area E designate two non-voting representatives from two of the geographical areas of Area E, one as Area E Board representative and one alternate.

Motion passed at in-camera meeting [April 18 2024](#): The Nelson Library Board recommends appointing Kathy Spiers as the non-voting Area E trustee representative and Lisa Tremblay as the alternate representative.

warm regards,
Anni

Anni Holtby
Chair, Nelson Library Board



Director's Report

Garry Jackman – Area A – Wynndel/East Shore
Kootenay Lake

Report Date: May 6, 2024

Council of Forest Industries (COFI)

I attended the COFI convention in Vancouver on April 11th and 12th. As in previous years, several presenters spoke to world markets and competition. This year a little more focus was placed on attracting investment, both from private investment funds and public offerings, interwoven with the message around the need to have certainty in the future of the industry to attract investment. An interesting angle on attracting investment was given by one speaker who indicated her clients (private investors) signal they are willing to take one or two percentage points lower return on investment if the industry can show it is operating in an environmentally responsible manner. The message to industry is they must improve their “narrative” around how they are doing business today, in contrast to just a few decades ago.

Several examples of working relationships between industry and indigenous nations were provided as in previous years. A number of times through the two days I heard the message from industry leaders that they would like the provincial government to put “pens down” and let industry and investors catch up with the most recent changes to legislation and reduction to the Annual Allowable Cut (AAC). By contrast, I heard indigenous leaders encouraging government to accelerate legislative reform to address DRIPA and UNDRIP.

I could not stay to hear the Premier's remarks, due to my flight time. I have extensive notes on all other sessions and would be happy to share information offline.

Association of Kootenay and Boundary Local Governments (AKBLG)

I managed to attend all but one of the AKBLG sessions this year, missing the one session while I was engaged in conversations with a number of sponsors. I went on the local Canfor mill tour Friday morning and was impressed by the amount of value-added product being produced (specialty products either for direct marketing or for further processing by others) as opposed to simply producing dimensional lumber. The operators identified efforts taken to minimize waste at all stages, including using bark to fuel kilns, chips from slabs and sides of logs shipped create pulp and logs with tops as small as 4.5” used for dimensional lumber, with most larger logs sawn to market as specialty products. The sessions were all plenary at Radium, due to the lack of breakout rooms, and the total number of participants was lower than seen in prior years where larger venues were available. That said I found the sessions generally engaging and as always enjoyed conversations with colleagues between sessions.

For more information

info@rdck.bc.ca | 250.352.6665 | 1.800.268.7325 (BC) | or visit rdck.ca

I would like to see the AKBLG resume holding fall workshops, as a few resolutions merited much deeper conversations.

Columbia Basin Regional Advisory Committee (CBRAC)

No new CBRACK meetings since my last report. The proposed meeting on May 14th has been canceled. The most recent press release on the negotiations can be found at <https://news.gov.bc.ca/releases/2023EMLI0040-001605> .

For general information go to <https://engage.gov.bc.ca/columbiarivertreaty/info-sessions/>.

Regional Connectivity Committee (RCC)

The next meeting is scheduled for 22 May 2024. Implementation continues for the \$82M project under the Universal Broadband fund to provide fiber to the home to residences in eligible communities across the basin while also further strengthening the network backbone.

As you saw on the March Board agenda, the MOU to renew community support for the Regional Connectivity Committee is being circulated to members for review and signature.



Aimee Watson
RDCK Director of Electoral Area D

April 17, 2024

Heritage, BC
Heritage Legacy Fund Program

To Whom it May Concern,

Re: Building Envelope Repairs

As the Area D, North Kootenay Lake, elected representative, I support the application to the Heritage Legacy Fund Program for the JB Fletcher Museum located in the historic community of Ainsworth. In addition to a letter of support, I have committed \$25,000 of grant funds through the Regional District of Central Kootenay Community Works Program to support these repairs.

As a critical component to the region's history, both settler and indigenous, the JB Fletcher Store Museum has been lovingly returned to its authentic historic state. As well, thanks to the initiative of the volunteers for JB Fletcher Store Museum, they were the first to request a Heritage Register for the RDCK and successfully, were the first ones on the registry. They are leaders not only in local history but in our region's need to recognize the importance of the past.

It is of great importance that this building be protected. There has been considerable financial investment in this wonderful piece of local history and it would be detrimental to the community and the region to have its legacy impacted by the current issue with the building envelope. The level of care put into the previous restoration is evident in every aspect of the building and its ongoing protection is critical.

I salute the tireless and extenuating hours volunteers have put in to save this wonderful piece of Kootenay Lake history and hope that it will be valued and protected for years to come.

Sincerely,

A handwritten signature in blue ink, appearing to read "Aimee Watson".

Aimee Watson
Area D Director



Director's Report

Cheryl Graham – Electoral Area E

Report Date: May 2, 2024

Fisheries Meeting in Balfour (February 26, 2024) – Presentation Attached

After some delay, I was able to obtain a copy of the Fisheries Presentation from February. Some good news in terms of the Kokanee numbers going in the right direction.

Portion of Area E – Procter/Harrop/Balfour/Queens Bay Recreation Commission No. 10 (Rec10)

Spring Rec 10 grant intake has temporarily accepted applications through Area E Community Development. I am currently working with staff to finalize the new Rec 10 service model to go along with the new funding model in the 2024 RDCK Financial Plan.

West Shores Leisure Advancement Services Society is supplying monthly Area E Recreation Calendars.

Weekly Area E Community E-Newsletters

I am very inspired by the positive feedback that I receive from the Area E Weekly Community E-newsletters. I receive positive responses every single week! If you have not seen my newsletters, they are archived on my website and I would urge you to take a look!

<https://cherylgraham.ca/area-e-newsletter>

Meetings & Activities March & April:

Mar 5, 2024 Nelson, Salmo, EFG Parks Meeting
Mar 7, 2024 NAEDP Childcare Presentation
Mar 11, 2024 Budget Meeting – Area E Fire Services
Mar 12, 2024 Public Budget Meeting – RDCK Office
Mar 14, 2024 Sunshine Bay Parks Meeting
Mar 20, 2024 Rural Affairs Meeting
Mar 21, 2024 RDCK Board Meeting
Mar 27, 2024 All Recreation Meeting
Apr 3, 2024 Water Services Meeting
Apr 8, 2024 Redi Grant Selection Committee Meeting
Apr 9, 2024 Uli Wolf, Water Services Review (Grandview & Balfour)
Apr 10, 2024 NAEDP Coordinating Committee Meeting
Apr 12, 2024 Climate Science Presentation
Apr 16, 2024 CSLAC Meeting
Apr 17, 2024 Rural Affairs Meeting

For more information

info@rdck.bc.ca | 250.352.6665 | 1.800.268.7325 (BC) | or visit rdck.ca

Apr 18, 2024 RDCK Board Meeting
Apr 20, 2024 Redi Grant Public Meeting
Apr 25, 2024 Kootenay Lake Partnership & APHC Meeting
Apr 27, 2024 Blewett Fire Hall Open House
Apr 29, 2024 Meet with WildSafe Rep, Attend Rec 9 Meeting

Respectfully submitted,
Cheryl Graham

Kootenay Lake Recovery Update

Public Meeting – Balfour Community Hall

February 26th, 2024

Matt Neufeld (Fisheries Section Head)

Will Warnock (Aquatic Specialist)

Eric Hegerat (Senior Fish Biologist)

Molly Teather (Fish Biologist)

Marley Bassett (Fish Restoration Biologist)

B.C. Ministry of Water, Land and Resource Stewardship

Kootenay Lake

- Large sized rainbows and bull trout
- Rely on Kokanee to attain size
- >40,000 angler days
- Regional and Provincially significant fishery
- \$6 Million in direct annual expenditures when performing
- Significant Indigenous Cultural Values
- Priority – Region and Branch/Province
- Kokanee Collapse



Outline

- Recovery action implementation review (2015-present)
- 2023 action updates – what we did
- Where are we now? – update on Kokanee, Bull Trout and Rainbow Trout
- Review of recommendations for 2024 from recent advisory team meeting
- How can you help?

Timeline of Kootenay Lake Recovery Actions

Kokanee egg and fry stocking

- Eggs and fry stocked annually; >27M in total – range 400k to 8M

Regulation changes

- 2015 - Kokanee harvest closed
- 2015, 2018, 2020, - increased RT/BT quotas, more openings (e.g., Duncan)
- 2022 – further increases RT/BT daily quotas, RT annual quota
- 2023 – further increases RT/BT daily quotas, RT annual quota

Predator monitoring

- Extra sampling of rainbow and bull trout for scientific monitoring. >1800 predators removed since 2015

Bull Trout reductions

- 2018, 2019 fences >500 fish
- 2023 Kaslo fence ~380 fish

Angler incentives

- Angler Incentive Program - >23,000 fish entered between 2020-2023
- Angler Incentive Events - >2500 fish entered in July-October 2023

Gerrard netting

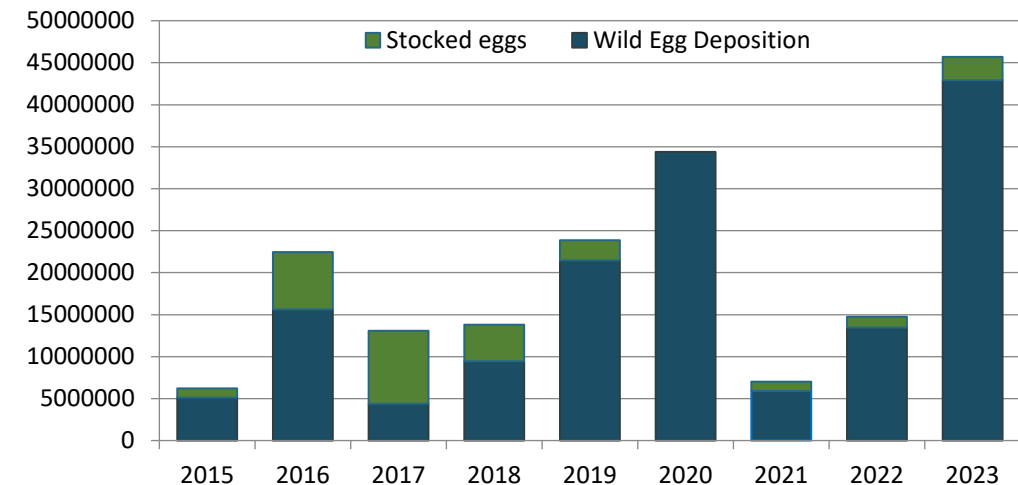
- Pop. reduced by ~25% in 2022, 60% in 2023

2015 > 2016 > 2017 > 2018 > 2019 > 2020 > 2021 > 2022 > 2023



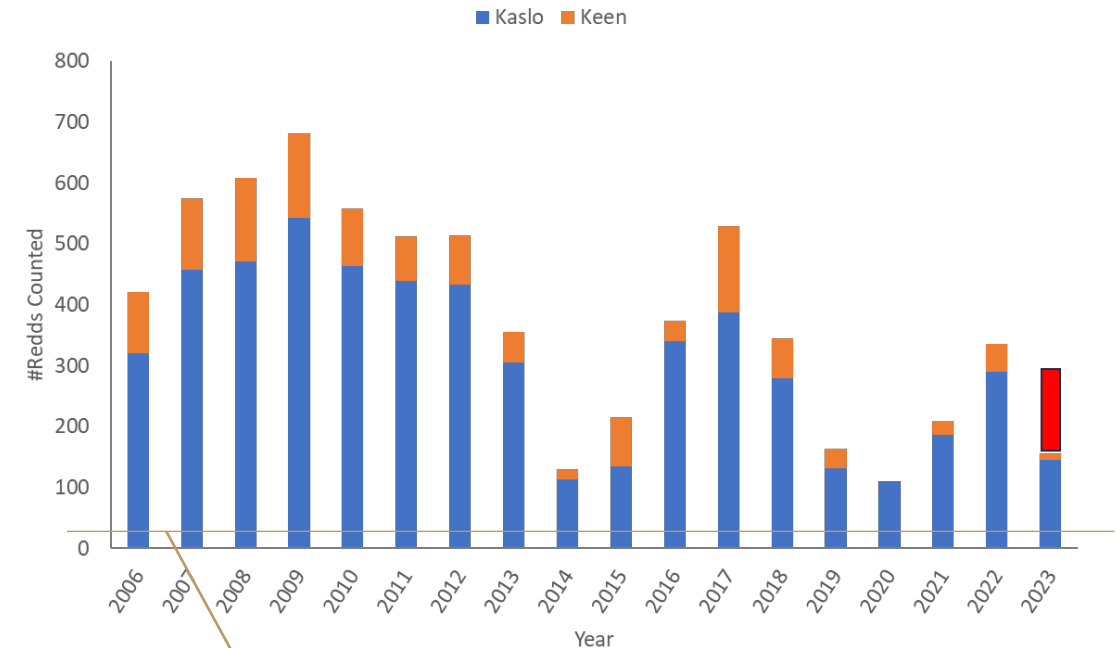
Action Update: 2023 Kokanee Stocking

- Fall 2023:
 - 2,531,565 eggs stocked into the Meadow Creek Spawning Channel
 - 255,850 eggs stocked into Summit Creek
 - A partnership between the Creston Rod and Gun Club, Lower Kootenay Band and the Ministry – thank you!
- Sources: Hill Creek and Columbia River @ Fairmont
- Funding available for continued stocking in fall 2024



Action Update: 2023 Kaslo River Bull Trout Reduction Program

- 384 bull trout spawners removed
- Possible future recruitment effect, immediate reduction in lake consumption of kokanee
- Strong return in 2023, reduced significantly
- Remain well above conservation trigger (25 redds)



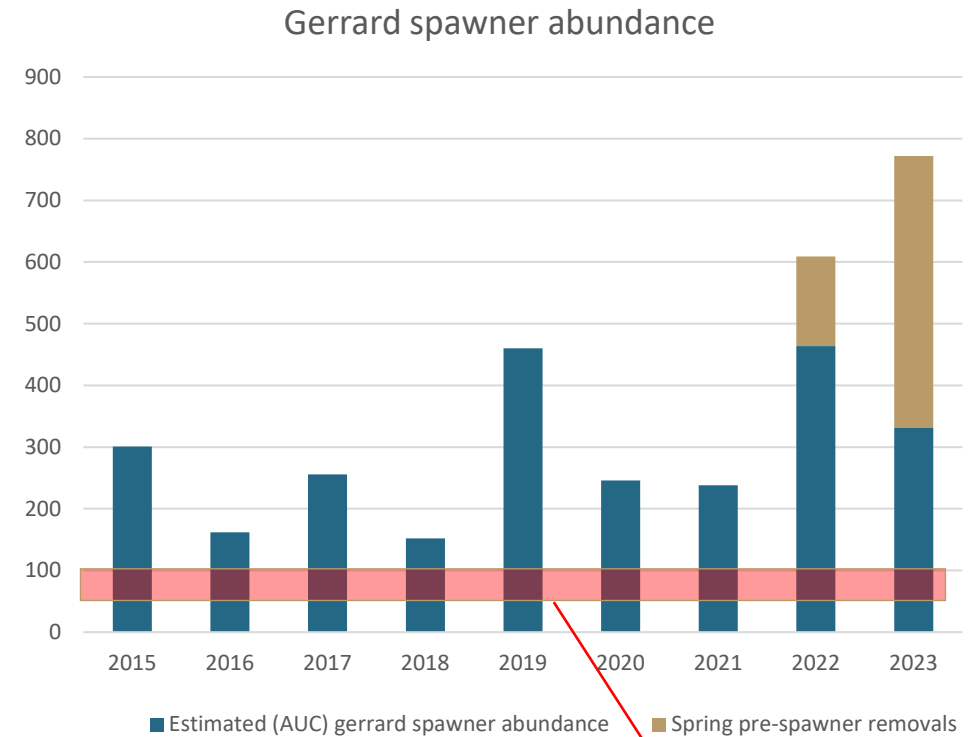
Action Update: Spring 2023 Gerrard Reduction Program

- Goal: to reduce Gerrard recruitment by 50%
- Collaborative approach involving First Nations, Government, Private Consultants and Angling Guide volunteers
- Multi-tiered, daily effort over a 6-week period with overlapping crews
 - Netting at the north arm of Kootenay Lake (Indigenous community members over 6 weeks)
 - Netting at the Duncan and Lardeau River (Mountain Water Research over 5 weeks)
 - Angling in the Duncan and Lardeau River (jetboat, rafts– up to three daily, >290 rod hours)
 - Netting at Mobbs Creek (Ministry- pilot)
 - Targets Gerrards at every step of migration



Action Update: Spring 2023 Gerrard Reduction Program

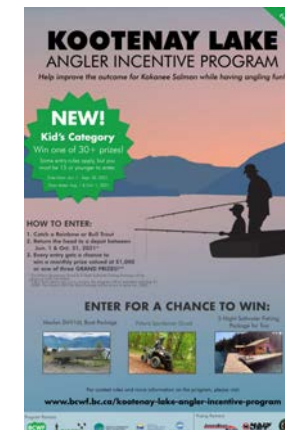
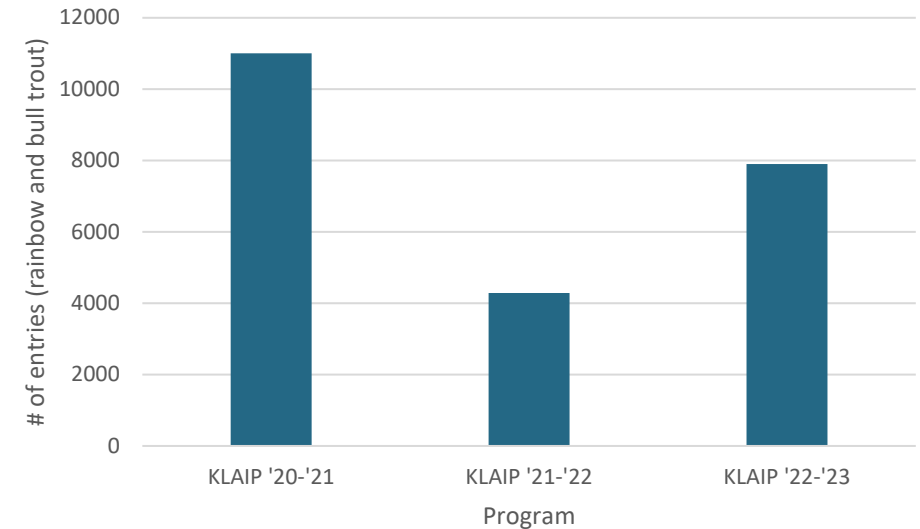
- Results:
 - Removed 441 Gerrard spawners
 - Incidentally removed an additional 259 bull trout
 - Final Gerrard AUC=331 (772 spawners absent removals)
- Recruitment reduction of up to 50% (requires future assessment with juvenile data)
- Lessons learned for improved 2024 program
 - Refinement based on learnings:
 - Additional nets and better placement in Duncan – fish fence not feasible
 - Longer lake net sets (more effort)



Conservation trigger 50-100 spawners

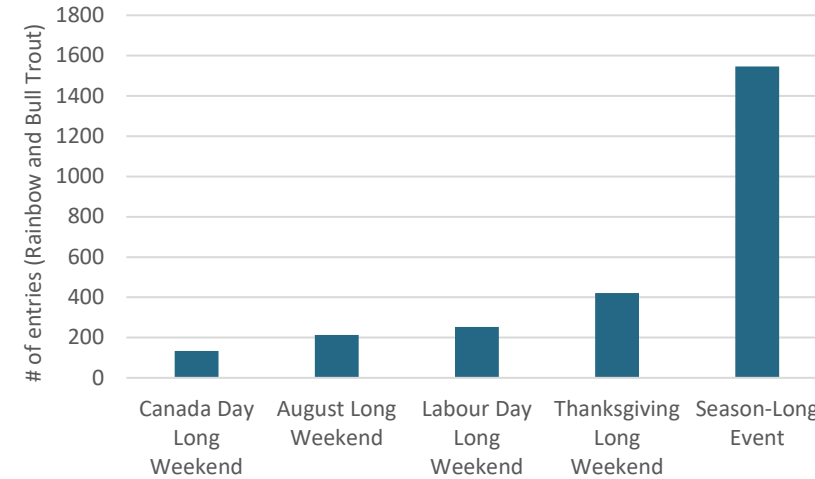
Action Update: Angler Incentives

- Kootenay Lake Angler Incentive Program (KLAIP) launched in 2020 (ran annually for three years June to June)
- Led by the West Arm Outdoors Club/BCWF, with support from the Ministry – thank you!
- Goal: to incentivize anglers to harvest all of their catch
- Head return program to four depots
- Very successful program: 23,179 heads removed in three years

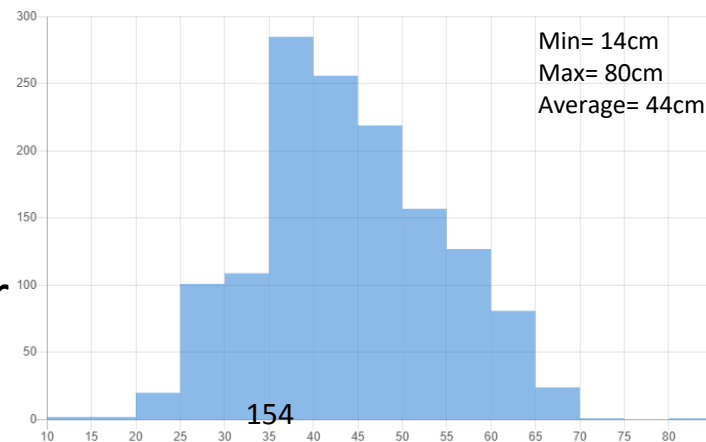


Action Update: Angler Incentives

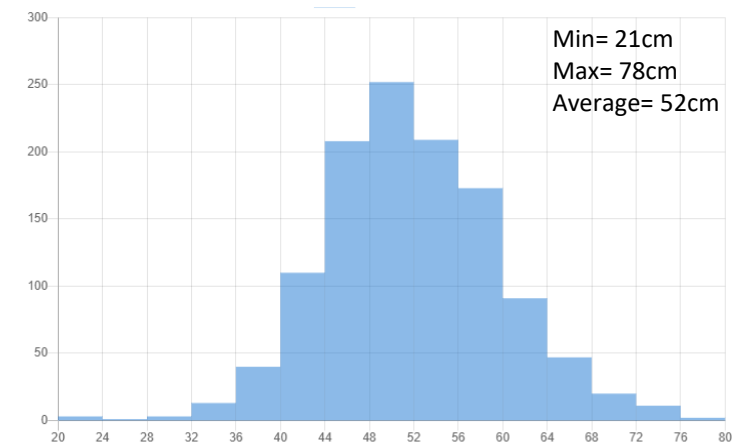
- Kootenay Lake Angler Incentive Events (KLAIE) launched July 1, 2023
- New derby-style program
 - Angler's Atlas and the MyCatch app
 - Four long-weekend events and one season-long event (July 1-October 31, 2023)
 - 2568 entries (doesn't include 'rejected' entries) RB=1385 and BT=1183 *preliminary
 - Length distribution from program suggests in-lake predator size may be increasing



RB length (cm) distribution:



BT length (cm) distribution:



Nutrient Restoration Program

Program

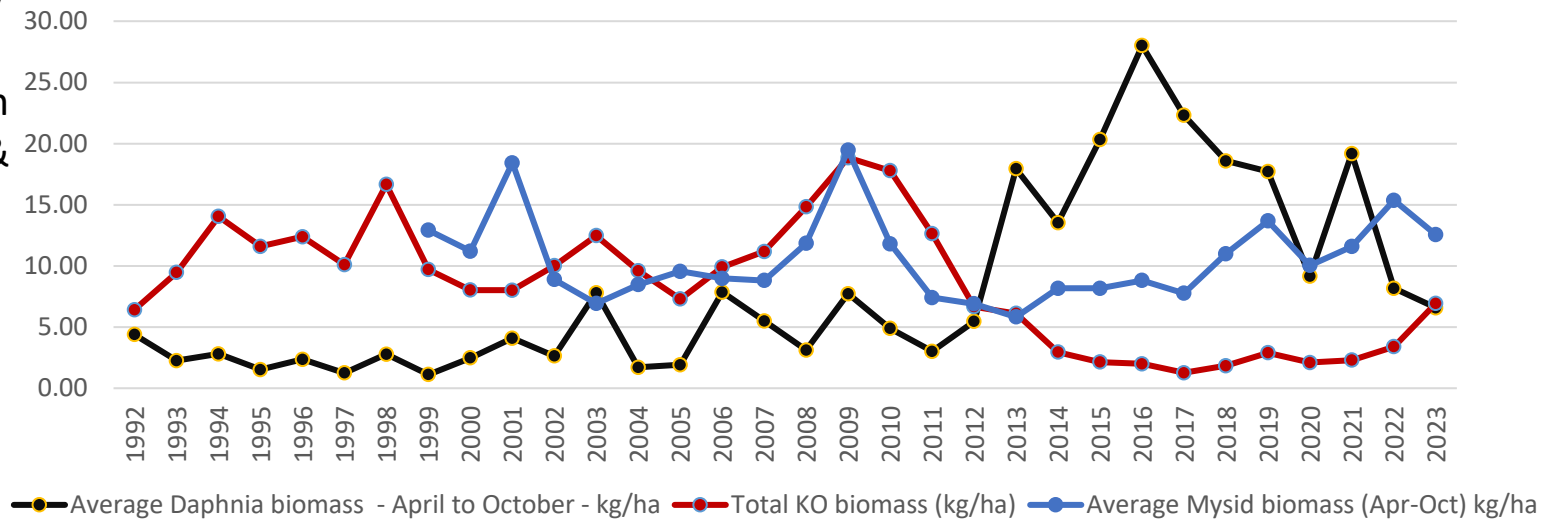
- 2023 Nutrient additions on North Arm approximately at 8-year average
- FWCP External Review completed – stated North Arm NRP is working to restore productivity (Hecky, R. E., & Guilford, S. J. (2022). *Kootenay Lake (North) & Arrow Lakes Reservoir Nutrient Restoration Program (NRP) Review.*)

• Recording of Feb 2023 Presentation on NRP
<https://fwcp.ca/nutrient-restoration-program/>

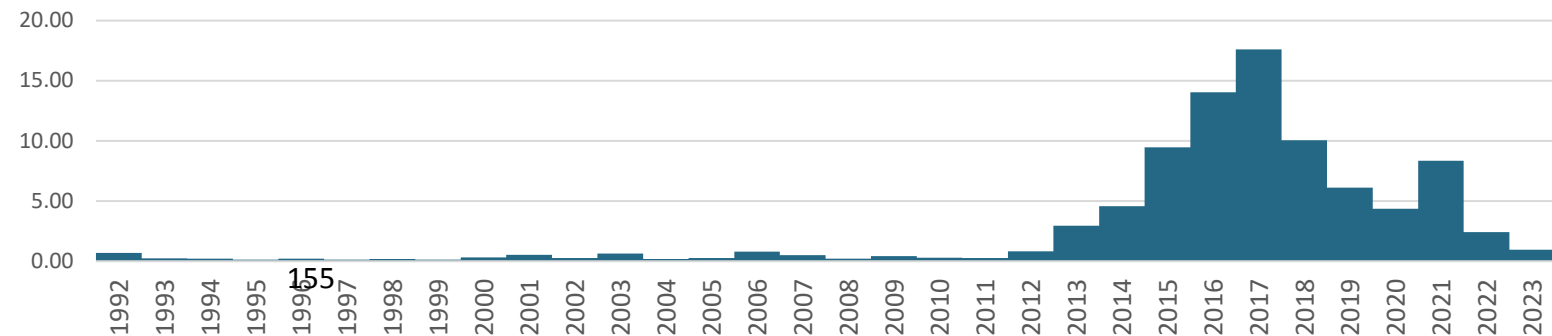
Results

- Daphnia biomass in 2023 were below kokanee collapse era mean (black line)
- Kokanee in-lake biomass increase (red line)
- Mysid metrics above average, in range of historic results (blue line)
- Ratio of daphnia to kokanee biomass approaching pre kokanee collapse range

Annual Biomass - Daphnia, Kokanee and Mysids

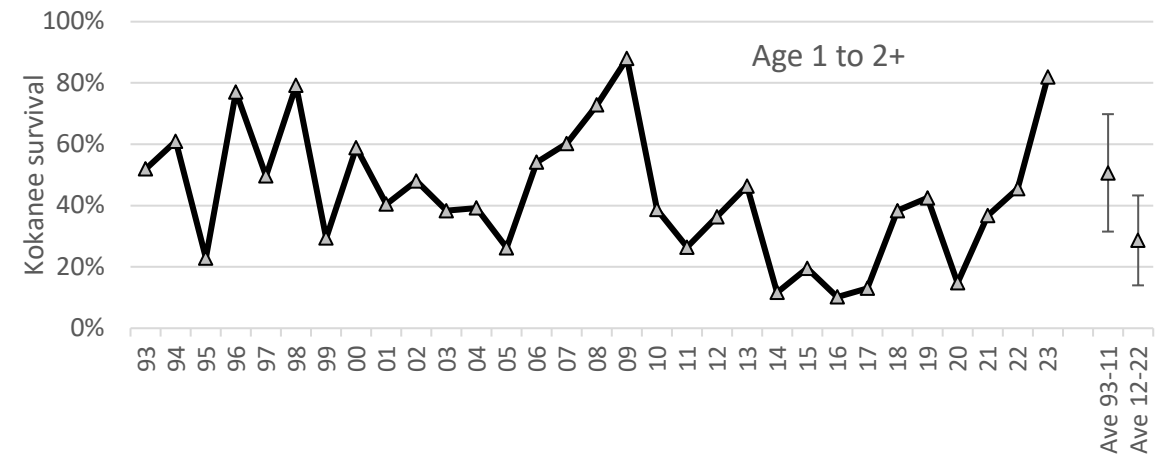
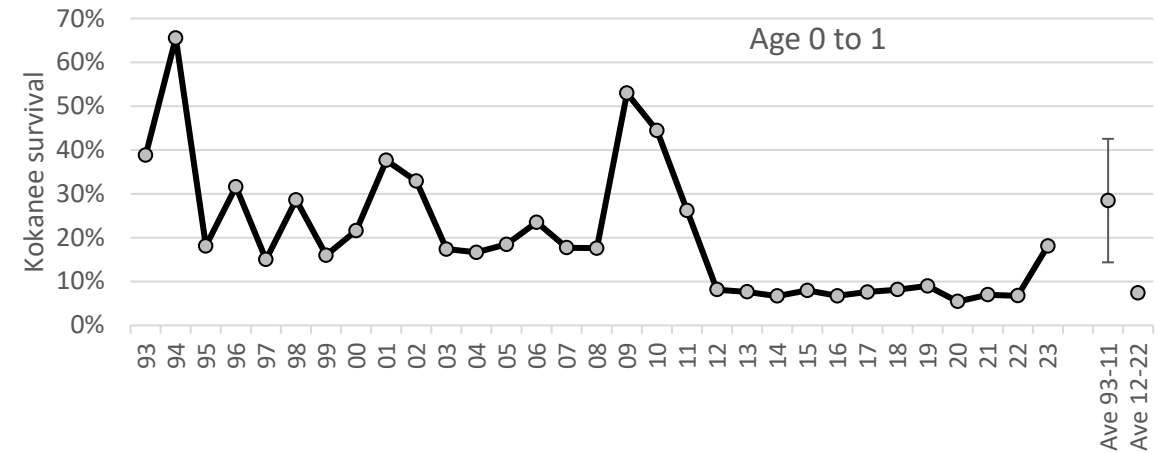
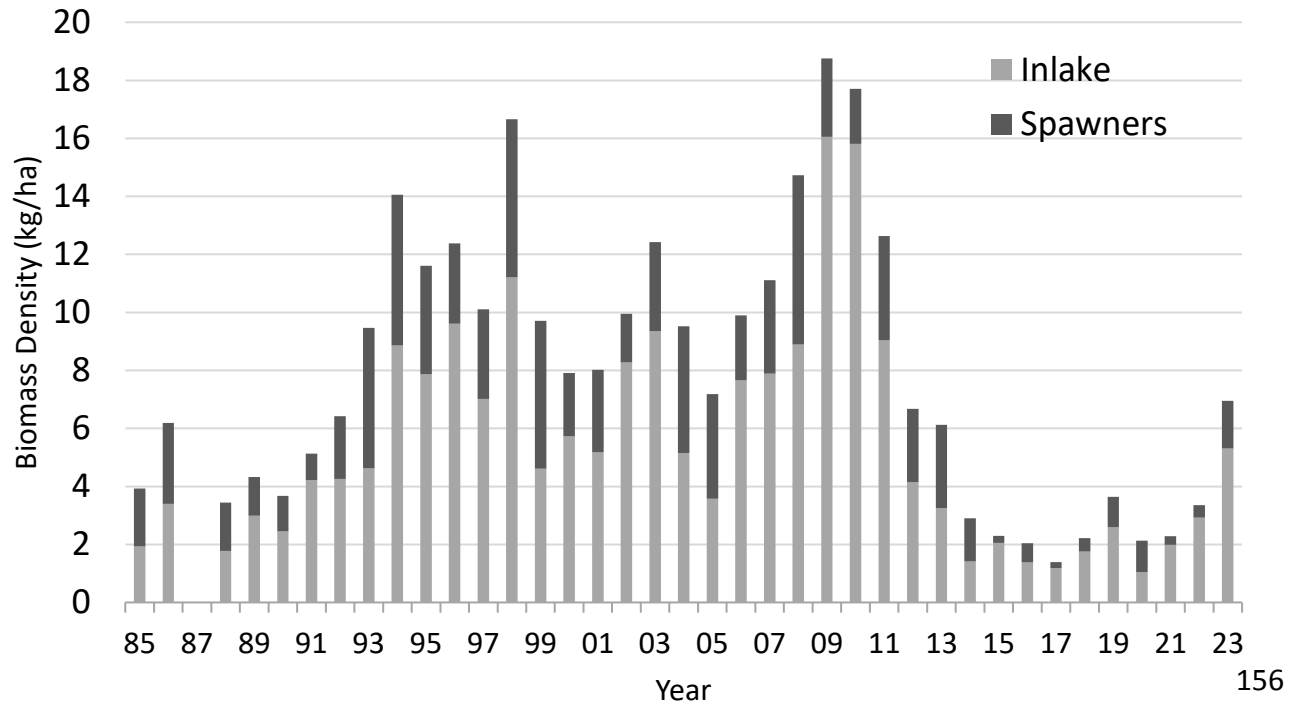


Ratio Daphnia/Kokanee biomass



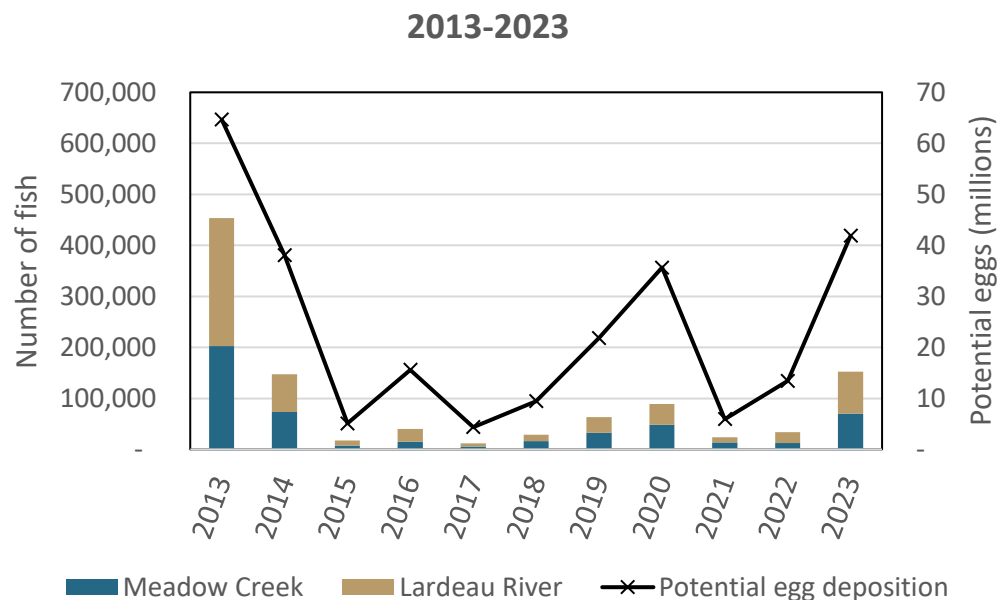
Kokanee Update

- Increased in-lake kokanee biomass in 2023
- In-lake survival up for all age classes

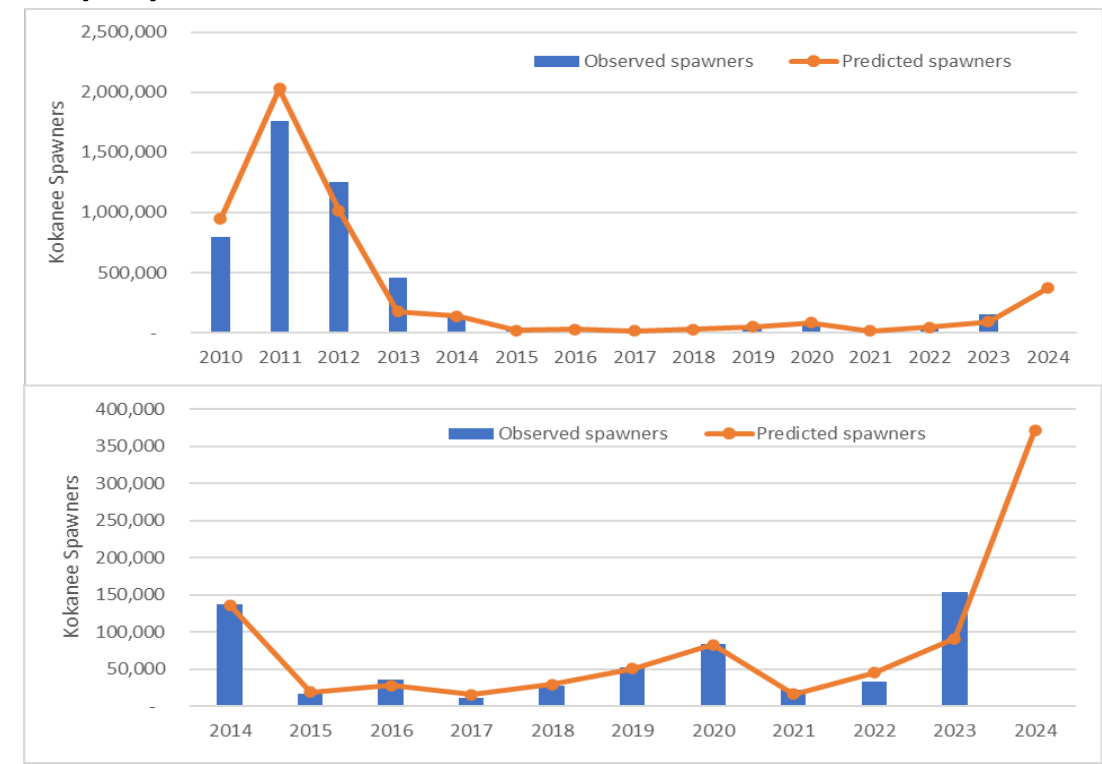


Kokanee Update cont'd

- Spawners ~156,000 in fall 2023
- 43 million eggs



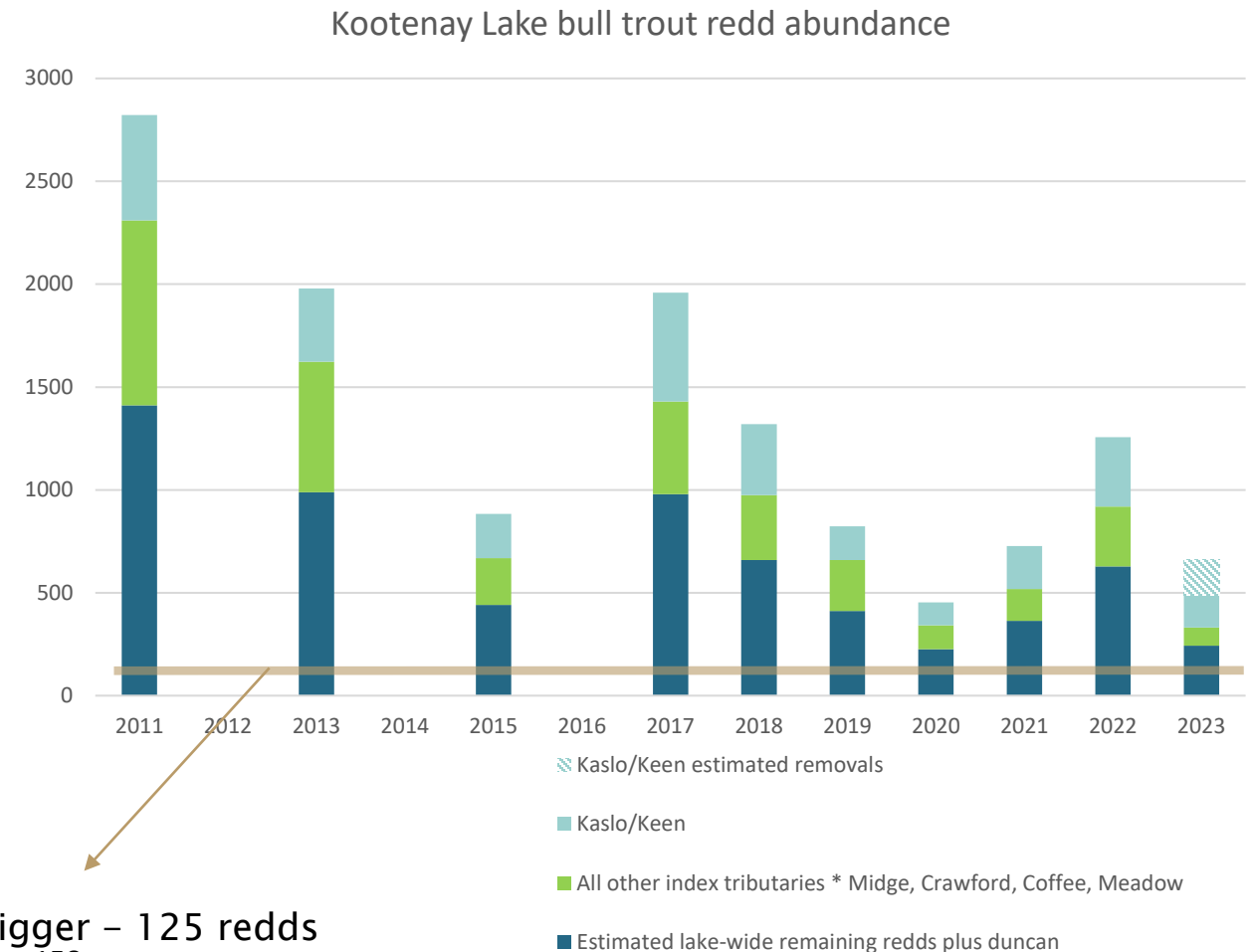
- Forecasted ~370,000 spawners in fall 2024
- Based on fall 2023 in-lake kokanee population



Bull Trout Update

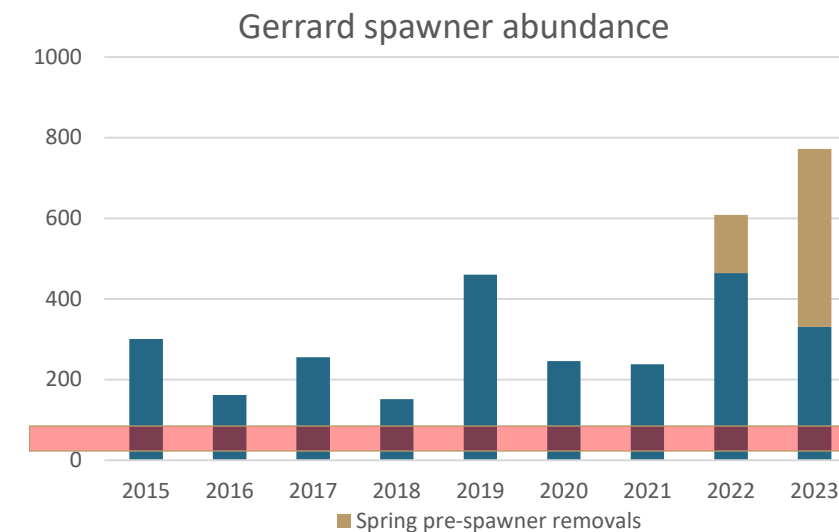
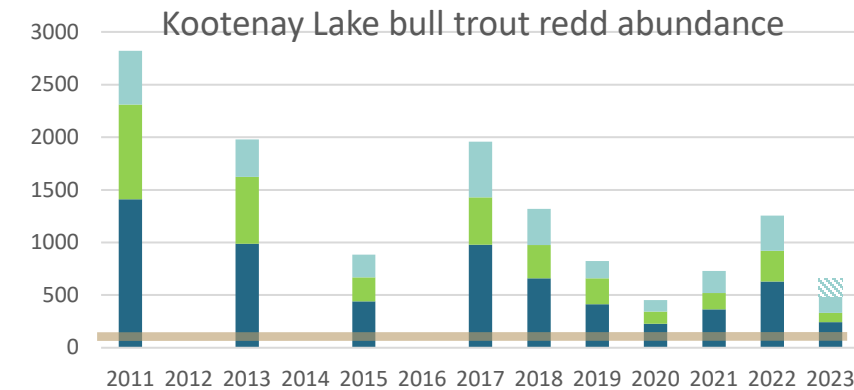
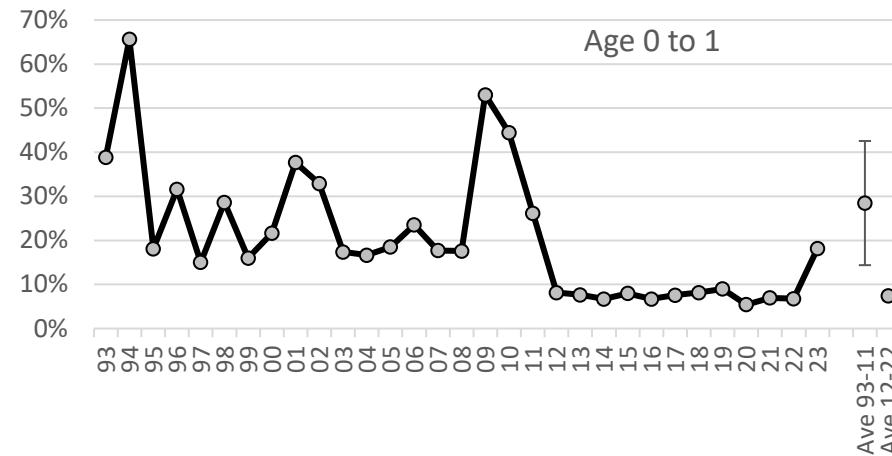
- Conservation trigger <25/125 redds in Kaslo River and lake-wide index respectively ** revised in 2021
- 2023 redd count in index tributaries (~50-70% of lake-wide spawners) was 244, so lake total could likely be ~500 redds ~3-4X the conservation trigger
- **BUT**- southern stocks at all time lows (Coffee, Crawford, Midge; 95% reduction since 2011)

Conservation trigger – 125 redds
~ 250 spawners lake-wide



Results Summary

- **Kokanee:**
 - Increased spawner returns in 2023, and forecasted again in 2024
 - Increased juvenile survival in 2023 (0-1 and 1-2)
- **Bull trout:**
 - Spawner returns in 2023 above conservation triggers
 - Spawners trending downwards through time
 - Kaslo spawners reduced significantly in 2023
 - North arm stocks remain high, South Arm stocks at record lows
- **Gerrard rainbow trout:**
 - Increased spawner returns in 2023
 - Spawners reduced to less than half of return, remains above conservation trigger



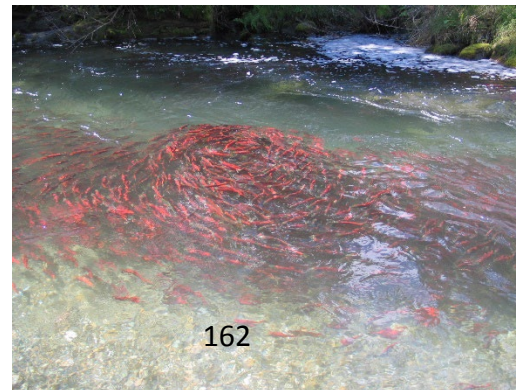
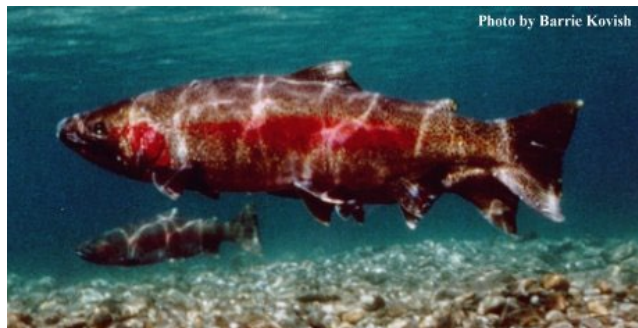
Next Steps

- Kootenay Lake Advisory Team Advice – fall 2023:
 - Data shows progress towards recovery, but must continue previously implemented coordinated actions to reinforce positive trends
 - If not, we risk possible predator overabundance as kokanee recover
- Specific recommendations from Kootenay Lake Advisory Team on action delivery in 2024/25:
 - Gerrard spawner reduction actions in spring 2024 and 2025 with improvements
 - Continued Kootenay Lake Angler Incentive Events program
 - Maintain daily/annual quota for rainbow trout
 - Consider changes to bull trout daily quota to reduce harvest of weaker South Arm stocks; maintain pressure on stronger north arm stocks
 - Kaslo River bull trout spawner reductions in fall 2024
 - Continued enhanced monitoring program
 - Kokanee stocking – possible room for increased South Arm stocking based on North Arm forecasts?
- Recommended approach, funding requested and awaiting approval
- Continue ongoing collaboration with Indigenous Nations on action delivery in 2024

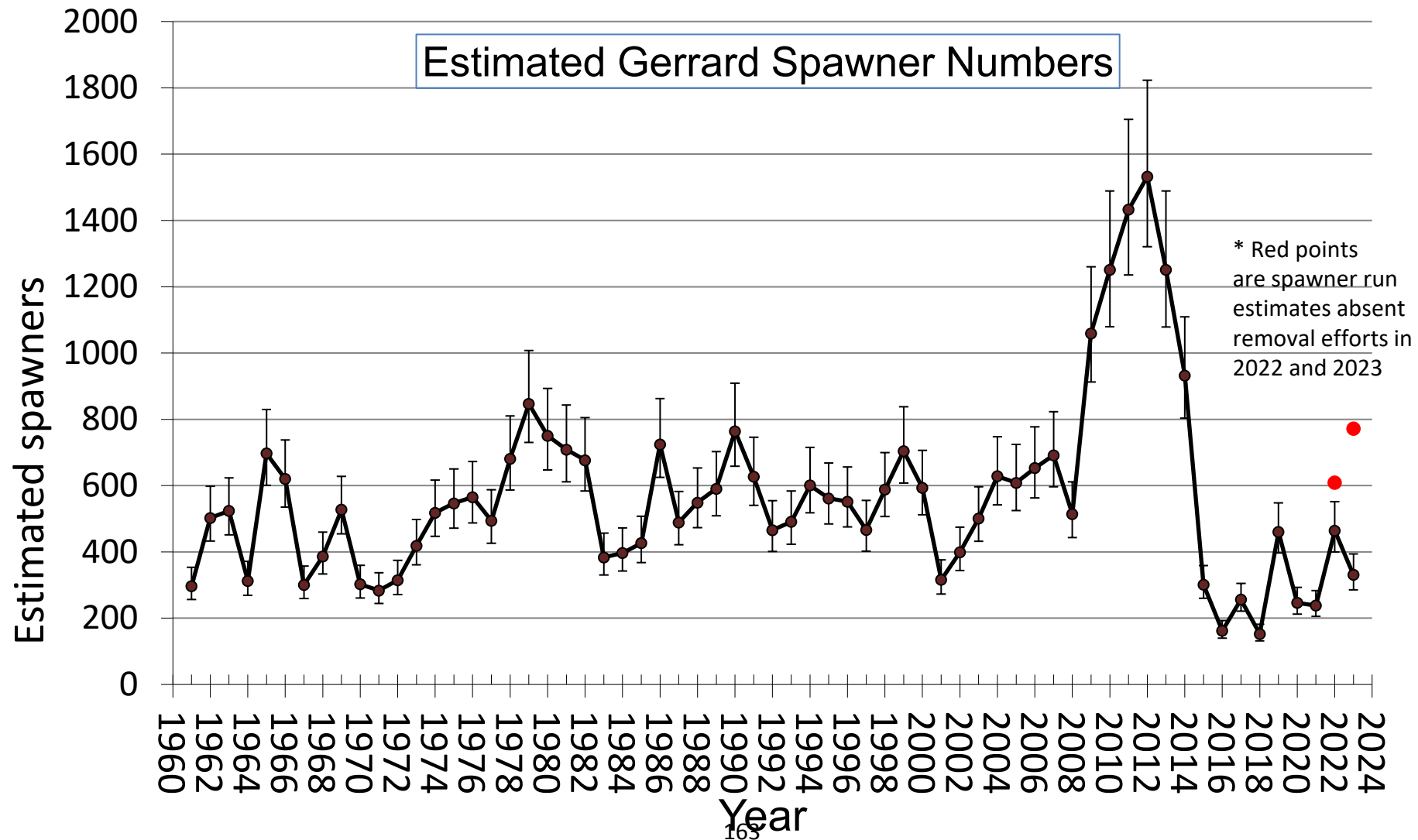
How Can You Help?

- Thank you to anglers and local fish and game clubs for your ongoing help with in-lake predator reductions!
- Please continue to fish and harvest up to your catch quota
 - Rainbow trout abundance is still very high, bull trout remains above conservation triggers

Thank you!

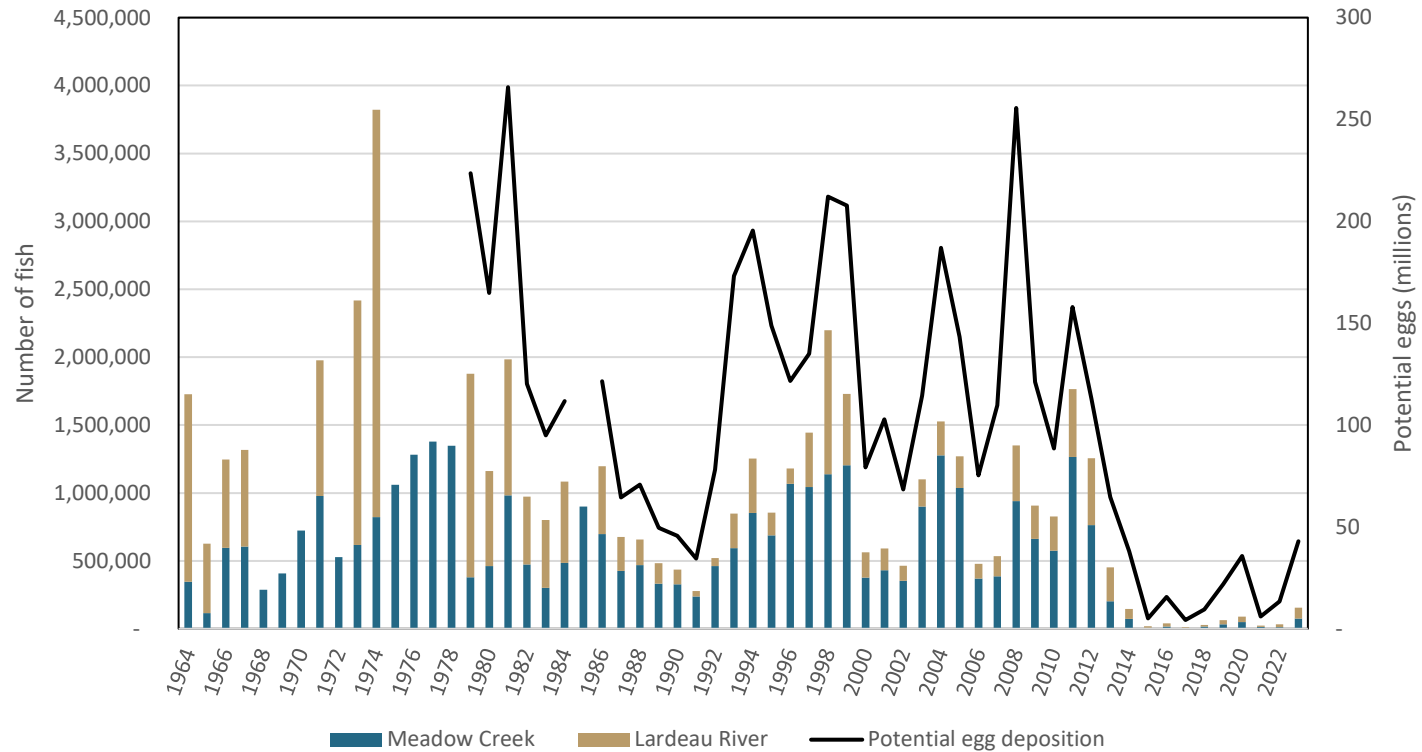


Supplementary material – Gerrard spawner abundance



Supplementary material – Kokanee spawner and egg abundance

North Arm Kootenay Lake Kokanee Spawner and Egg Deposition Estimates





Henny Hanegraaf
Director of Electoral Area J

April 22, 2024

Destination Castlegar

Dear Ms. Ryman,

RE: Support for MRDT 5 Year Renewal

I'm pleased to advise you that Area J of the Regional District of Central Kootenay (RDCK) is in support of a 5 year renewal of the 2% Municipal Hotel Tax 2025 – 2030. I understand that this is determined through accommodation acknowledgment. These funds and initiatives are managed and executed by Destination Castlegar under the Castlegar and District Chamber of Commerce as the official Destination Marketing Organization (DMO) for Castlegar and RDCK Area J.

Sincerely,
Henny Hanegraaf
Director Area J



Director's Report

Suzan Hewat – Village of Kaslo

Report Date: April 22, 2024

Federation of Canadian Municipalities – In-person Meetings

The meetings were held in Prince George, BC from March 5th to 7th.

Below is a summary of the agenda and meetings I attended.

A copy of the FCM report to council has been provided to staff.

Study Tour to Caledonia Nordic Ski Club

Prince George is hosting the 2024 Para Biathlon World Championships and the Nordic World Cup Finals which started on March 6th. Kevin Petterson, Chair of the Local Organizing Committee gave a tour of the facilities and told the group what it takes to put together events such as this, from funding for capital projects, grants for events and organizing the many volunteers needed.

Rural Forum

Vice President Geoff Stewart provided some opening remarks followed by remarks from CEO Carole Saab.

Chair Neal Comeau (Sturgeon County, AB) gave a report which included Budget 2024 and Policy and Advocacy updates.

The committee reviewed and discussed the Municipal Growth Framework (and FCM's budget ask).

There was a presentation on Rural Homelessness from the Rural Development Network. I will watch for this report to be made public.

Committee of the Whole

Words of welcome were given by FCM First Vice-President followed by singing of the National Anthem. Remarks were provided by CEO Carole Saab.

Mathieu Belanger, Executive Director, Policy and Public Affairs (FCM) spoke about FCM's Pre-Budget 2024 Advocacy.

Mathieu Belanger, along with Matt Gemmel, Director, Policy & Research (FCM) then spoke regarding the Municipal Growth Framework Campaign.

This was followed by a session on Advancing Reconciliation in Municipalities. This included a Panel Discussion on Reconciliation with Mayor Simon Yu, City of Prince George, Chief Dollen Logan, Lheideli T'enneh First Nation, Art Khan, Chair, Regional District of Fraser-Fort George and Julie Rogers,

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Communications Manager, City of Prince George. The next session was a presentation of the FCM UNDRIP Guide, by Jennifer David, Senior Consultant, NVision Insight Consulting.

Board Meeting

New Board Members from Nunavut and Quebec were ratified.

President Scott Pearce and CEO Carole Saab provided verbal reports.

The Finance and Audit Committee presented the 2024-2025 budget for approval.

There were verbal reports received from the Human Resources and Elections Committees.

The Governance Committee provided a report regarding moving to Two-Year Terms for the Board of Directors. The Board voted to approve the move.

Resolutions were discussed and voted on.

The Big City Mayors Committee (BCMC), Provincial Territorial Associations (PTA's), Elections Readiness Working Group and Regional Caucus Chairs provided verbal reports.

Urgent items arising from Standing Committees were discussed and reports of the Standing Committees and Forums were presented.

These included the following Standing Committees: Anti-Racism and Equity; Community Safety and Crime Prevention; Municipal, Finance, Infrastructure and Transportation; Environmental Issues and Sustainable Development, Social-Economic Development and Forums: Rural; Northern and Remote and Network of Francophone Municipalities.

Below is the link to The Federation of Canadian Municipalities (FCM)'s Budget 2024 recommendations.

<https://fcm.ca/en/resources/municipalities-where-canada-grows>

COLUMBIA BASIN TRUST APRIL BOARD MEETINGS

The meetings were held in Cranbrook, Elkford and Sparwood from April 5th to 7th.

Orientation in Cranbrook.

Board Information Session and tour of funded projects in Elkford.

Board Meeting in Sparwood.

The next meetings will be held in Golden from May 23rd to 25th.

A copy of the Trust Board Highlights has been provided to staff.

Respectfully submitted,

Suzan Hewat

Director, Village of Kaslo

FCM's March 2024 Board of Directors meeting: Report to council

Context and highlights

- The FCM Board of Directors' latest meeting took place in Prince George, BC on **March 7, 2024**.
- This board meeting took place after a series of virtual meetings that ran from Tuesday February 20 to Friday March 1st, as well as series in-person meetings in Prince George that ran from March 5-7. This two-week period encompassed official meetings of FCM's various forums, regional caucuses and standing committees.
- FCM's March Board of Directors meeting took place during the important pre-federal budget period. It featured a Committee of the Whole meeting and presentations from FCM's executive, senior management and staff, outlining the current state of FCM's engagement with our strategic priorities. This includes our concerted push for better federal infrastructure in the context of Canada's record growth, and the need to move towards the adoption of a Municipal Growth Framework.
- During the Board of Directors meeting, a number of resolutions were adopted. These include resolutions on immediate federal government support for asylum claimants in municipalities, support for Ukrainian refugees and populations fleeing conflicts, and pipeline spill reporting guidelines. The texts of these resolutions can be viewed by referring to the links in the 'Resolutions' section of this document, or by visiting our online [resolutions database](#).
- FCM's Committee of the Whole and Board of Directors received exceptional hospitality from Mayor Simon Yu and the City of Prince George, including an evening reception on Wednesday, March 6. The city also facilitated several stimulating study tours, including meeting with the organizing committee of the 2024 Para Biathlon World Championships which were being held at the same time, along with a guided tour of the Two Rivers Gallery and an insightful Low-Carbon Leadership tour.
- FCM's Board of Directors wrapped up this March meeting with clear sense of our pre-budget priorities and current advocacy goals. FCM and the FCM Board of Directors are now fully prepared to engage with our priorities in the run-up to our Annual Conference and Trade Show in Calgary in June 2024.

Committee Summaries

FCM's Board of Directors oversees various committees and forums that provide direction and insight on a wide range of issues and priorities. A summary of each committee and forum meeting held during February and March 2024 is provided below.

Core committees:

Finance and Audit Committee

The committee approved the budget for 2024-2025 for both the Federation of Canadian Municipalities (FCM) and the Green Municipal Fund (GMF). The financial results, including detailed balance sheet variances year over year, for both FCM and GMF up to December 31, 2023, were received. The Municipal Asset Management Program (MAMP) quarterly results were presented, as the program prepares to come to an end in October. The meeting culminated in a recommendation related to the GMF investment committee and the revised Credit Risk Policy.

Governance Committee

The committee received a staff update on the new board portal platform, which is expected to launch in spring 2024. The committee then discussed in some depth the issue of moving from the current 1-year board term, to a 2-year board term, and the various implications of different paths towards this end, including the need for bylaw changes. The 2-year term would not apply to Table Officers. The Committee recommended to the board to adopt, in principle, a move towards a 2-year term.

Human Resources Committee

The committee received the report on Human Resources at FCM. This report included updates on the Senior Leadership Team, current staff data, staff salary increase for FY 2024/2025. A progress report on key projects was also included. The 2024/2024 objectives and key result areas for the human resources function were shared.

Standing policy committees

Anti-Racism, Equity and Inclusion

The committee chair reflected on challenges encountered since its merger and emphasized the need for systemic change, proposing an educational shift towards intersectional anti-racism competencies. The outcomes of the Canadian Women in Local Leadership (CanWILL) program were then presented, focusing on the importance of campaign schools and partnerships in enhancing minority participation in elections. An assessment of FCM's AREI practices were also presented, identifying strengths and areas for improvement. An update was provided on the development of the UNDRIP Policy Guide. The meeting concluded with a rapid-fire discussion on local reconciliation and AREI initiatives, aiming to gather insights for future meetings.

Community Safety and Crime Prevention

Committee members were briefed by staff regarding the progress of Public Safety Canada's assessment of the RCMP Contract Policing Program, along with updates on the recent enactment of two significant pieces of

federal legislation concerning firearms and bail reform. The committee considered a new resolution on *Strengthening RCMP Recruitment and Retention* and recommended to the board that it be forwarded for consideration at FCM’s 2024 Annual Conference. The committee approved recommendations for a new FCM policy position on Auto Theft in response to the recent alarming rise in vehicle thefts across the country linked to organized crime. The committee received a presentation from the Toronto Community Crisis Service, showcasing it example of an innovative service delivery model for responding to mental health crises as an alternative to police-led approaches.

Environmental Issues and Sustainable Development

The committee received the chair’s report which included updates on 2024 Budget Advocacy, Canada Community Building Fund Negotiations, Canada’s Biodiversity Commitments, and staff engagement in events including COP28. The committee then recommended the board adopt policy on increasing pipeline spill reporting regulations and the creation of a biodiversity protection and restoration fund for municipalities. Afterwards, the committee then received presentations from Paul McLaughlin, President of Rural Municipalities of Alberta, on nature-based solutions and multi-solving, and Antoine Tardif, Mayor of Victoriaville on Victoriaville’s protected lands initiative. The committee then received a presentation from Chris Boivin, Chief Development Officer for the Green Municipal Fund (GMF), on two new GMF programs launching this year: Local Leadership in Climate Adaptation (LLCA) and Growing Canada’s Community Canopies (GCCC). The committee then entered breakout groups, where they held discussions on natural infrastructure and nature-based solutions in their communities.

Municipal Finance, Infrastructure and Transportation

Committee members received staff updates on the Municipal Growth Framework discussion paper, the Canada Community Building Fund (CCBF) negotiations, and the Permanent Public Transit Fund (PPTF). The committee recommended the board adopt a policy for action on the impacts of inflation on infrastructure projects and deferred another proposed policy on indoor air quality back to staff for further consideration. The committee also recommended the board incorporate into standing policy one expiring resolution on federal support for inter-community passenger bus service. The committee heard a presentation from Statistics Canada on municipal data projects. Statistics Canada is seeking municipal input on a new feasibility study on the performance of municipal drinking water assets.

Social Economic Development

The committee received updates from the chair on FCM’s Budget 2024 advocacy regarding housing and homelessness, as well as updates on the 2023 Fall Economic Statement, immigration, and reconciliation. The committee then recommended the board incorporate into standing policy one expiring resolution on expanding the rural and remote stream of the Reaching Home program. The Committee considered four new resolutions. Resolutions on immediate federal support for asylum claimants, support for Ukrainian refugees and other populations fleeing conflict as well as federal support for foodbanks were recommended to be adopted as FCM policy. The last resolution on a federal Guaranteed Livable Basic Income program was recommended to not be adopted as FCM policy. Next, the committee head a presentation from the Y-Foundation in Finland on a “Housing First Approach to Homelessness.” Finally, the Committee heard an update from FCM staff on FCM’s Municipal Growth Framework with a focus on its recommendations on ending chronic homelessness through a Housing First approach.

Other committees

Elections Committee

The committee reviewed the newly developed Board Director Elections Policy, including some changes taking effect with this new policy. These include allowing for more opportunities for candidates to distribute campaign materials; reversing the previous practice of sharing only the names of winning candidates, sharing the vote results for each candidate; and no longer accepting candidates from the floor of the AGM. The committee also recommended its new Terms of Reference for approval to the Executive Committee.

Elections Readiness Working Group

The Working Group received staff updates on the current political context including an expected tight federal budget for 2024. The group also discussed how federal parties receive FCM's advocacy - both publicly and in behind-the-scenes conversations. FCM members discussed the importance of engaging their local MPs throughout the year as well as the toolkit for the new FCM campaign on infrastructure and the Municipal Growth Framework. The group also raised the lack of knowledge of how municipalities function as regards facilitating the housing supply and that local governments are inaccurately blamed for problems outside of their scope of responsibilities. FCM staff noted that there are infographics and data in the works to counter this narrative using concrete examples from our members. Members were encouraged to share local examples they might have to support this work, such as data on permits issued relative to builds completed.

Forums and Caucuses

Northern and Remote Forum

Speakers from Gwich'in Council International and Parks Canada presented on emergency management in Canada's north. Forum members voted to defer a decision on provincial north representation to the fall meeting. Members voted to support a change to by-law 6.04 and their Forum Terms of Reference that states the Forum Chair and Vice-Chairs will rotate on an annual basis among the three Territorial Association Presidents following FCM's Annual General Meeting. Forum members recommended the board adopt a new policy through an addition to the Northern and Remote Social and Economic Development policy statement: to support a robust northern healthcare workforce. The forum supported a ministerial letter to be sent on this issue as well. The vice-chair posed a question regarding property taxes and expressed interest in FCM staff following-up.

Réseau francophone

Members of the Réseau francophone received a presentation from the Montréal Newcomer Office (BINAM) on the Montréal Inclusive at Work strategy, which prioritizes the economic integration of immigrants. The Réseau's members also had the opportunity to hear about Montréal's policy on access to city services without fear of consequences for persons without legal status. Following the resignation of the Mayor of Gatineau, the members discussed the numerous resignations that have occurred in Quebec and questioned if this wave of resignations among municipal officials is Canada-wide, or whether the problem is unique to Quebec, and expressed a desire for FCM to gather statistics on this.

Rural Forum

Forum members recommended the board adopt a new policy through an addition to the Rural Economic Development policy statement: supporting transportation connectivity under the rural lens policy statement. Following a discussion, members adopted a revised election procedures that would allow for the forum to vote electronically for the Chair and Vice-Chairs following FCM's Annual General Meeting. There was a discussion on the Canada Community-Building Fund changes and the importance of a dedicated "State of Rural and Northern Canada" paper that would complement FCM's MGF paper. Finally, the Rural Development Network presented on rural homelessness and sustainable housing.

Resolutions

FCM members submit resolutions for the board's consideration on subjects of national municipal interest. The following resolutions were adopted by FCM's Board of Director during this meeting.

1. Immediate Federal Government Support Required for Asylum Claimants in Municipalities

Please read the text in full here

2. Support for Ukrainian Refugees and Populations Fleeing Conflict

Please read the text in full here:

3. Pipeline Spill Reporting Regulations:

Please read the text in full here:

FCM resolutions database:

fcm.ca/en/about-fcm/corporate-resources/fcm-resolutions

These board highlights provide a general overview of discussion items and major decisions made at the Board of Directors meeting on **April 5/6, 2024**, which was held in Elkford and Sparwood, BC. It excludes confidential information such as business negotiations, personnel issues and legal matters.

- The Board participated in a professional development session focused on British Columbia's energy sector, and future trends in power generation and consumption.
- The Board approved the reappointment of Directors Jocelyn Carver, Krista Turcasso and Bill van Yzerloo as Trust appointees to the Board of Directors of the four Trust/Columbia Power jointly owned power subsidiary corporations with terms effective July 1, 2024 to June 30, 2025.

See all director appointments and committee memberships at ourtrust.org/board.

- The Board held its regular review and approval of the Board Governance Policies and Guidelines. Governance is the set of principles and processes that direct and control the Trust.

View the guidelines and policies at ourtrust.org/Policies and Processes.

- The following is the 2024 meeting schedule for the Trust Board of Directors:
 - May 24/25 Golden
 - July 19/20 New Denver
 - September 27/28 ?aq'am/Cranbrook (AGM)
 - November 22/23 Creston
- Board meeting minutes are posted to the Trust website after they have been approved by the Board at the following meeting. View minutes here: ourtrust.org/publications.



Director's Report

Aidan McLaren-Caux – Village of Nakusp

Report Date: May 16th, 2024

Reporting on activities from April 8th to May 6th, 2024.

Director's Activities

Village Council

- Apr. 8th, attended regular Council Meeting
- Apr. 22nd, attended regular Council Meeting

Association of Kootenay & Boundary Local Governments (AKBLG)

- *Resolutions Committee*
 - Apr. 8th, chaired online *Resolutions Committee Meeting*
- Apr. 19-21, attended 2024 Convention and Annual General Meeting (AGM)
 - *Presentations and information about the conference can be found at this link:*
<https://akblg.ca/presentations.html>

Sessions Attended:

- **Columbia Valley Local Conservation Fund Tour**
 - An excellent and informative tour through the region to a sheep farm, waterfowl observation area, and forest/wildfire management area
 - Relevant resources can be found at the following links:
 - Information on the Columbia Valley Local Conservation Fund: <https://kootenayconservation.ca/columbia-valley-local-conservation-fund/>
 - Information on the RDCK Local Conservation Fund: <https://kootenayconservation.ca/rdck-local-conservation-fund/>
 - Guide to Local Conservation Funds for Local Governments: <https://kootenayconservation.ca/wp-content/uploads/2022/05/Conservation-Fund-Guide-3rd-Edition-2022-Web.pdf>
 - Local Conservation Fund FAQ: https://kootenayconservation.ca/wp-content/uploads/2022/05/kcp-faq-lcf-general_28nov2022.pdf

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- **A Changing Economic and Investment Landscape Requires New Thinking to Achieve Great Outcomes**
 - *Rob Gray, Portfolio Manager, Senior Wealth Advisor, Panorama Advisory Group*
 - *Andy Nasr, Chief Investment Officer, Scotia Wealth Management*
 - Discussion about inflation and interest rates
 - Both will have to come down
 - We will enter a period of “moderate” growth
 - Massive impact on upcoming mortgage renewals
 - Global debt-to-GDP ratio is greater than 33%
 - Caution about uncertainty around policy with upcoming elections around the country and the world
 - Spending power will dissipate drastically due to mortgage renewals
 - Interest rate cuts will likely have a positive impact on the export-based economy of Western Canada
 - Long-term investments might be better in Government of Canada bonds vs. GICs over the long-term
 - Discussion about the effects of new capital gains tax
 - NDP re-election in BC points to rising deficits
 - Importance of giving the perception of economic growth *and* supportive policy to that effect
 - Despite the massive increase in house-prices in our communities, we are still more affordable than many other places
 - Technology investments will likely replace gaps in productivity
- **Strategic Reflections: Leveraging Lessons for the Future**
 - *Christina Benty, MA*
 - Facilitated discussion about branding for AKBLG
- **Panel: Local Government Flood + Wildfire Planning, Prevention + Response**
 - *Loree Duczek, Manager Communications, Regional District East Kootenay*
 - Work with your team, deliver the message effectively and calmly
 - You will be judged on how you and your team handle the crisis
 - Look after yourself!
 - Sleep, Eat, and Exercise
 - *Christina Carbrey, Protective Services Manager, Regional District East Kootenay*
 - Significant changes with the new Emergency and Disaster Management Act (EDMA)
 - Now an all-hazards approach
 - Sendai Framework, a holistic approach
 - Still waiting on specific regulations from the Province
 - Creation of Multijurisdictional Emergency Management Organizations (MJEMOs)
 - Longer states of emergency

- Need for consultation with First Nations
 - Significant concern about capacity to handle the changes
 - We need adequate resourcing to deal with the added workload
 - *Mike Moore, CAO, Town of Creston*
 - Elected officials' role is governance
 - Need for Planning Committee; involve all of council
 - Need for political support for Emergency Management when there *isn't* an emergency
 - Be prepared personally, such that you can show leadership
 - Need for a consistent communications platform
 - Need for clear mechanism for volunteers to participate
 - Conduct public education events
 - Set policy for how to respond to emergencies
 - Communicate with staff/council at pre-planned and regular times
 - Refer to official information but *only* when asked to by staff
- **Union of BC Municipalities (UBCM) President's Address**
 - *Councillor Trish Mandewo, City of Coquitlam*
 - There is commonality among all municipalities
 - We have clear needs from the Province but insufficient support
 - Municipalities are regularly taking on work of other orders of government
 - Property taxes are insufficient to maintain the needs and infrastructure of municipalities
 - Local government finances are front and centre at UBCM
 - There is a high degree of uncertainty in the forestry industry, and we are awaiting the results of the old growth review
 - There are significant concerns about local control over housing density directives from the Province
- **Fireside Chat with Parliamentary Secretary for Rural Development, Roly Russell & Past UBCM President, Wendy Booth**
 - Discussed the Rural Economic Diversification and Infrastructure Program (REDIP)
 - Massive oversubscription and doubling of budget
 - Importance of suggesting solutions and just asking for resources
 - Local governments are increasingly investing in Economic Development
 - Matchmaking system with BC Builds (housing) for developers and operators
 - Don't underestimate the value of meeting with public service staff (as opposed to elected officials)
- **Building Climate Resilience Together: Intersectoral Community Actions to Adapt to a Changing Climate**
 - *Dr. Sue Pollock, Medical Health Officer, Interior Health*

- *Andre Bloemink, Health Emergency Management Specialist, Health Emergency Mgmt BC/Interior Health*
- *Julian Mallinso, Director of Strategic Initiatives – Population & Public Health, Interior Health*
- *Kady Hunter, Climate Change and Health Lead, Interior Health*
 - New report released on Climate Change and how it impacts well-being
- *Mayor Colleen Jones, City of Trail*
 - Discussed the challenges of opening a homeless shelter during record cold winter temperatures
- *Paris Marshall Smith, Sustainability Planner, Regional District of Central Kootenay*
 - Shared process of presenting Climate Action Plan, spending 12 months in public engagement, and the ultimately passing the plan
- **The Economics of Community Resiliency**
 - *Dale Wheeldon, President and CEO, BC Economic Development Association*
 - Importance of developing an economic recovery plan, centre for economic recovery, *and* economic recovery task force
 - Must have business community engagement, at the bare minimum at Business Retention and Expansion (BR&E) study, and keep the data up-to-date
 - Be proactive about policy review—do it when it’s not urgent
 - Develop a communications strategy
 - Have resources ready to be deployed during an emergency
 - Recovery will be lead by local government
- **When Good Decision Aren’t Popular....**
 - *Clara Reinhardt, Moderator*
 - *Wendy Booth, Principle Consultant, Granite River Consulting*
 - *Kent Wough, Managing Partner, The W Group*
 - *Andrew Carricato, Lawyer, Lidstone & Company*
 - Importance of sticking to process
 - People don’t fear change; they fear the unknown
 - Need to regularly communicate with the public
 - Importance of having a communications strategy/plan
 - Strengthen codes of conduct and expectations of behaviour
 - Use your procedure bylaw to give you the necessary tools
 - *Don’t use social media!*
 - Use your own communications channels
 - Surveys are not always (or often) representative of public opinion
 - Need for policy/procedure bylaw that includes ability to vet public delegation material
 - Chair must immediately put an end to any personal attacks; debates should *only* be about issues, not people

- **Executive Election Results – New Members:**
 - Linda Kay Wiese, Electoral Area Director, RDKB
 - Thea Hanson, Councillor, City of Trail

- **UNDRIP and Local Government**
 - *Marian Ngo, President of Vallar Partners Inc. & Executive Director of the Salish Sea Indigenous Guardians Association*
 - Municipalities have a duty to consult and a part to play in reconciliation *but* without clear guidelines *or* experience
 - Likely upcoming challenges:
 - New processes and requirements
 - Arbitration OR proactive agreements with Indigenous communities
 - Need to identify clear and realistic objectives
 - Importance of developing strong relationships with Indigenous communities

- **Navigating Public Discourse within the Current Municipal Environment**
 - *Benjamin Proulx, President, Catalyst Communications*
 - Since the pandemic, community expectations have changed
 - Trust in local government isn't what it used to be
 - There is a problem of overlapping crises
 - Municipal leaders set the tone for their communities
 - Must build trust through transparency, engagement, and communications
 - Overcommunicate with your residents, proactively and in an easy-to-understand manner
 - Be purposeful with your engagement—just doing it “to engage” is pointless
 - Increase participation by making it easy to engage
 - Personalize the communication
 - Build trust through crises
 - Council's Role (in communications)
 - Empower effective communications and bolstered public engagement
 - Advocate for Public Engagement with Intent
 - Undergo review of the current engagement efforts to determine future needs, including capacity and costing
 - Review Public Participation Policy for intent
 - Develop public-facing Public Engagement Framework
 - Actively communicate with residents within your governance role
 - Budget in reflection of what you want to see in communications
 - Checklist (for communications)
 - Will my actions comply with conduct expectations?
 - Am I speaking in an official capacity?

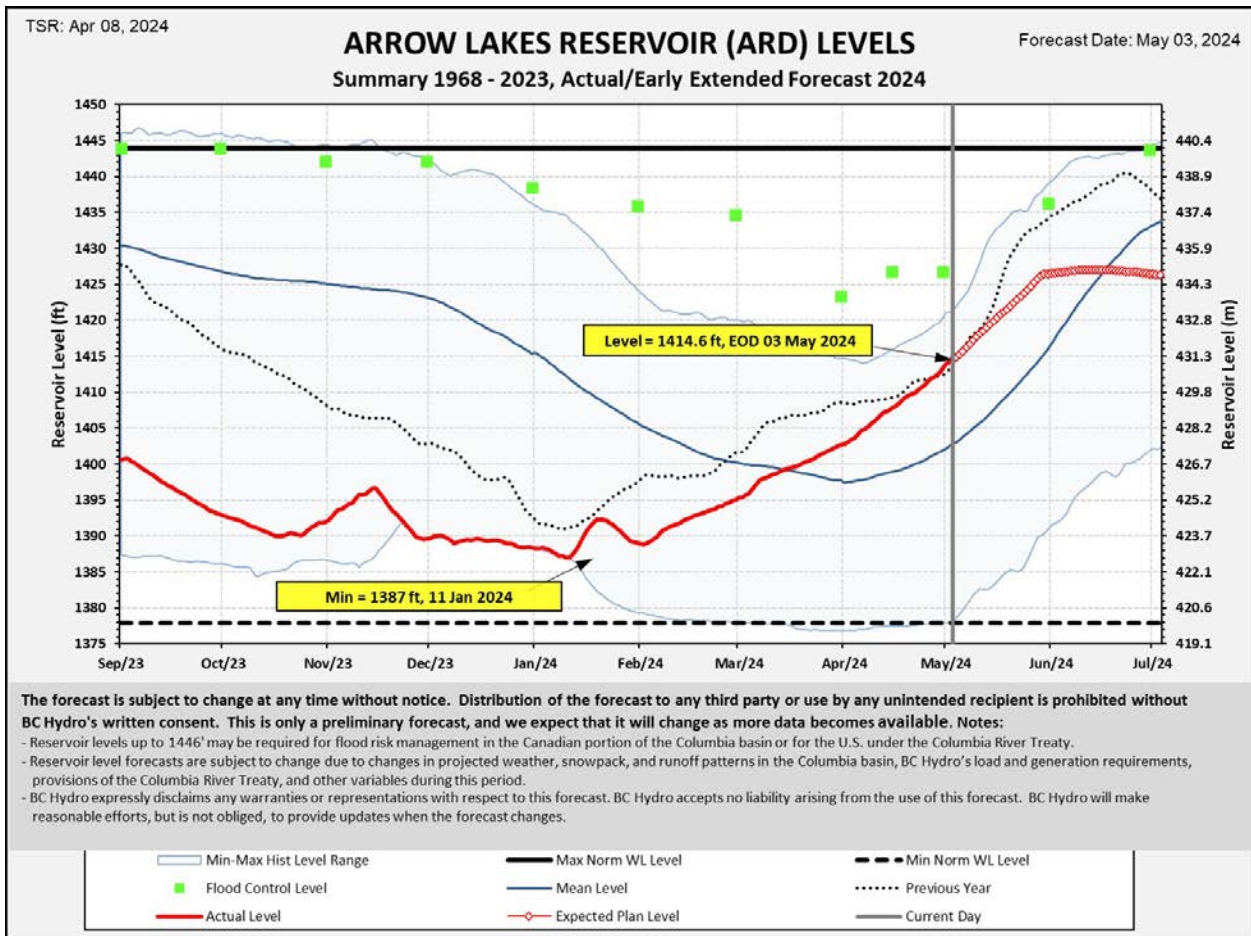
- Is there a conflict of interest, bias, or personal vendetta?
 - Is it in the best interest of the municipality as a whole?
 - Will this reflect negatively on my colleagues?
 - Can I justify my actions and my statements?
 - Am I doing the right thing?
- **Keynote – Thriving Through Adversity – Embracing Passion and Resilience**
 - *Alan Tenta, the winner of the 2023's Survivor reality TV show "Alone"*
 - An inspiring tale of survival for over 60 days in northern Saskatchewan

Regional District of Central Kootenay (RDCK) as municipal director

- Apr. 7th, attended in-person ReDi Grant public engagement session (vote)
- Apr. 12th, attended online *Board Climate Science Webinar*
- Apr. 18th, attended in-person **Board Meeting** in Nelson
 - Agenda for the meeting can be found here:
<https://www.rdck.ca/EN/main/government/meetings-agendas-minutes.html>
 - See Board Highlights for general information

RDCK Appointments

- **Central Kootenay Food Policy Council (CKFPC)**
 - <https://ckfoodpolicy.ca/>
- **Columbia River Treaty Local Governments Committee (CRTLGC)**
 - <https://www.crtlgc.ca/>
 - *Reminder that committee topics are confidential, as they pertain to international treaty negotiations. The Province of BC and the Government of Canada periodically release statements regarding the progress of the discussions between Canada and the United States.*
 - *Changing Course – A River's Journey of Reconnection:*
<https://www.youtube.com/watch?v=jHhS24ENiQM>
 - Apr. 8th, attended online meeting
 - *See attachment from CRT Team, April 15th*
 - *See graphic below from BC Hydro re: Reservoir Level Forecast for 2024*



- **Regional Innovation Chair in Regional Economic Development Regional Advisory Committee (RIC-RED-RAC)**
 - Apr. 22nd, attended online meeting
 - Presentation by Rena Vandenbos on Selkirk Innovates Forestry & Fisheries Research
 - Highlighted local capacity within our local region in these technologies effectively
 - RIC Project Updates & Discussion by Research Category (45 minutes)
 - Future Proofing Rural Communities
 - Human Capacity in Small Communities
 - Economic Transition & Diversification
 - Relationship Building
 - Gaps in Critical Systems
 - Selkirk Innovates – General Project Highlights
 - General Discussion
 - Next Meeting: June 27th, 2024



Columbia River Treaty Update for the Local Governments Committee March 2024

Issued April 15, 2024

This document contains non-confidential information that can be shared publicly.

Highlights

- Arrow Lakes Reservoir Virtual Information Session Question and Answer Report

Canada-U.S. Treaty Negotiations

- The next round of negotiations has not been scheduled; however, representatives from Canada and the U.S. have continued holding virtual meetings to resolve outstanding issues.
- The Canadian negotiation delegation, which includes Canada, B.C. and the Ktunaxa, Secwépemc and Syilx Okanagan Nations, remains committed to reaching Agreement-in-Principle as soon as possible, however a modernized Treaty will have to meet B.C., Indigenous, and Basin community objectives, as well as U.S. needs, in a fair and balanced way.
- The Canadian delegation will not agree to a modernized Treaty unless it leads to improvements in the B.C. Basin and reduces impacts that Basin communities and ecosystems have been experiencing since the Treaty came into force.
- Work is also continuing on the Canadian side to determine how different river management scenarios would enhance ecosystem, Indigenous cultural values, and socio-economic objectives in the B.C. Basin.
- The B.C. CRT Team provided an interim update on Treaty negotiations to the LGC at the committee's strategy session on February 22, 2024 and will continue to share updates with the committee as negotiations progress.

Public Engagement

Arrow Lakes Reservoir Virtual Information Session Question and Answer Report

- On October 18, 2023, the Province of B.C. CRT Team hosted a virtual public information session to provide details and answer questions about the extremely low water levels in the Arrow Lakes Reservoir in the summer and fall of 2023.
- A detailed report responding to all relevant questions raised before and during the event is now available on the [B.C. CRT website](#) in PDF and mobile friendly formats. The report offers important context around Treaty requirements, BC Hydro operations, and Canada-U.S. negotiations to modernize the Treaty.



- The information session recording, agenda, and PowerPoint slides are also available on the [B.C. CRT website](#).

Ongoing Communication

- The B.C. CRT Team welcomes suggestions for how to connect more effectively with Basin residents, especially youth, on the CRT. Please email Brooke.McMurphy@gov.bc.ca if you are aware of any opportunities in your communities.

Community Interest Projects

The B.C. CRT Team continues its work on addressing community interests that have been raised throughout the Province's public engagement on the Treaty. Progress updates on some of the projects are listed below.

Columbia River Treaty Heritage Project (Columbia River Treaty Uncovery Tour)

- No new updates since February 2024.
- The contract for the project contractor team, Denise Cook Design, ended in September 2023.
- After a competitive RFP process, a new Project Manager, Cadence Strategies (Suzanne Denbak), has been selected to work with the lead applicants to move their projects forward and to seek out new community applicants for additional locations.
- The process to explore commemorative projects at Revelstoke Reach, Valemount and Waldo Cove Regional Park was initiated by Denise Cook Design. Cadence Strategies will continue this work and has connected with community members in Nakusp to explore a potential project in that community.
- The Columbia River Treaty Heritage Project Steering Committee continues to meet monthly.

Ecosystem Enhancement – Arrow and Kinbasket Reservoirs Spatial Mapping Products

- No new updates since February 2024.
- In September 2022 Selkirk College Project Council group met to start planning the launch for the CRT Portal of their [Rural Open Data](#) initiative. Arrow and Kinbasket Reservoirs Spatial Mapping Products, developed with funding and in-kind contributions from BC Hydro and the B.C. CRT Team, will be included.
- The project experienced a series of delays in 2023 but plans are moving forward again with a launch planned for April or May 2024.

Valemount Air Quality

- No new updates since February 2024.
- B.C. CRT Team has followed up with an air quality specialist at the B.C. Ministry of Environment and Climate Change Strategy who was contacted by a Village of Valemount Councillor regarding the air quality monitors in the Village of Valemount and measurement of dust potentially originating from Kinbasket



Reservoir. The air quality specialist provided the Councillor with clarifying information regarding the data collected by the monitors.

Projects Being Monitored

Columbia Basin Agriculture Support

- B.C. CRT Team continues to monitor the Kootenay agriculture sector to identify gaps in agriculture support in the Columbia Basin. Response from the sector over the years on suggestions for support and enhancement has been disappointing.

Connectivity/Broadband

- The Broadband Connectivity Industry Working Group and its sub-groups, which were formed to improve collaboration between infrastructure owners, government, and telecommunications service providers, continue working towards identifying and implementing actions that will improve the end-to-end attachment process for infrastructure like utility poles, and lead to more efficient and timely deployment of broadband internet service in B.C. Columbia Basin Trust is a member of the Working Group.

Creston Valley Dikes Management

- Creston Valley Flood Management Partnership (CVFMP), through the Regional District of Central Kootenay (RDCK), received a grant from the UBCM Disaster Risk Reduction – Climate Adaptation Fund. The grant was approved in early March 2023.
- The Ministry of Energy, Mines and Low-Carbon Innovation is supporting the delivery of projects under this grant by providing one-time funding to RDCK for a CVFMP coordinator. Previous funding for the CVFMP coordinator was provided by a one-time grant from Columbia Basin Trust through the Town of Creston.
- The B.C. CRT Team continues to monitor the work undertaken by CVFMP and is available to support the CVFMP's coordinator as required.

Duncan Dam Fish Passage

- Due to prolonged high-water levels in spring 2022, construction of the permanent weir by IDL Projects Ltd. has been deferred to spring 2023.
- The project is expected to be completed in 2024.

Kinbasket Recreational Opportunities

- In July and August 2022, the Ministry of Transportation and Infrastructure and the B.C. CRT Team provided information to Mayor of Valemount, Owen Torgerson, regarding a potential project to install webcams at the Valemount marina. On August 8, 2022, the B.C. CRT Team requested a proposal from Valemount. No proposal has been received to date.



- In October 2021, the Town of Golden committed to organizing a call with the B.C. CRT Team and key stakeholders. In May 2022, the B.C. CRT Team reaffirmed their willingness to work with the towns of Golden, Revelstoke and Valemount on exploring Kinbasket recreational opportunities. The call has not yet occurred.

Koocanusa Debris Management

- Unexpectedly high reservoir levels in the summer of 2021, linked to greater glacial melt entering tributaries due to the summer's heat dome, resulted in even more debris entering Koocanusa. No changes are expected in BC Hydro's debris management program.
- Better coordination of Libby Dam operations, which is being discussed with the U.S. during Columbia River Treaty negotiations, could improve debris management.

Lardeau Valley

- No new updates since November 2021.
- Columbia Basin Trust's Community Readiness Program was suggested as a source of funding to support the purchase of emergency readiness equipment for community-wide benefit for the Lardeau Valley.

Projects on Pause

- **Grants in Lieu of Taxes** – Standing by for questions from the Local Governments' Committee.

LKB Pow Wow Committee

ANGIE LOUIE, Treasurer

830 Simon Rd. ✦✦ Creston, BC ✦✦ V0B 1G2

W-PH: (250) 428-7414 ✦✦ C-PH: (250) 428-6967 ✦✦ H-PH: (250) 428-2584

E-Mail: agowacrow@hotmail.com

February 28, 2024

ATTN: LKB Business Partners & Friends & Neighbors

RE: REQUEST FOR DONATION TO 31st ANNUAL YAQAN NUKIY POW WOW

Please accept this letter as a formal request for a financial donation to the 31st Annual Traditional Yaqan Nukiy Pow Wow scheduled for May 18-19, 2024 at the Lower Kootenay Band Gymnasium Complex near Creston, BC. This year's Pow Wow theme is "**HONOURING OUR MEN**" in celebration of the 31st Anniversary of this gathering.

Our Pow Wow is "traditional" as compared to other Pow Wows in the area that are "Competition". We do not offer Contest Prize money for drummers or dancers. Instead, we follow the teachings of the Elders and feed all of our Drummers and Dancers a Feast on Saturday and Breakfast on Sunday. Although we do have a few Dance Specials sponsored by the Pow Wow Committee and/or Community members in which we "give away" gifts or money to the participants. This is the "Kick Off" Pow Wow for the Year for many dancers.

The average budget of this Pow Wow is \$70,000.00 per year depending on the number of attendees. The Pow Wow Committee volunteers their time to do the planning, fundraising, and working throughout the Pow Wow to take care of our visitors. All funds collected are used to pay an honorarium for our MC, Arena Director, Host Drum, Honor Drum, up to 10 Visiting Drums, Dancers, Hotel Rooms, Catering, Feast food & supplies, Breakfast food & supplies, Biffy rentals, Janitorial Services, Extra Garbage Bins & Services, Printing of Posters & Souvenir Programs, and any Dance Specials we may be promoting.

This Pow Wow began in 1991 as a celebration of the Grand Opening of the LKB Gymnasium Complex and Administration Building. The Elders directed us to continue the dance as a "traditional" event that would bring visitors from all directions. Over the past 30+ years (less 2 for the Pandemic), we have hosted dancers and visitors from all over the world such as Canada, US, Mexico, Tibet, New Zealand, Japan, and Australia to name a few. This Pow Wow has gained a positive reputation of generosity for the Yaqan Nukiy People as well as Creston.

If you are able to assist us in this endeavor we would surely appreciate your help. You will be listed in the Souvenir Program on our SPONSOR Page. Please make cheques payable to: **LKB Pow Wow Committee**. Thanking you in advance for your attention to this matter. If you have any questions or concerns, please do not hesitate to contact me at the above information.

Sincerely,

Angie Louie

LKB Pow Wow Committee Chairperson



VIA EMAIL

Ref. 66386

April 10, 2024

Aimee Watson
Chair of the Regional District of Central Kootenay
Email: awatson@rdck.bc.ca

Dear Chair Aimee Watson:

British Columbia is facing an unprecedented housing shortage. We need every local government in the province to work with us to enable the development of more housing in every community. We need all types of housing; rental housing, family housing, housing that is appropriate and accessible for seniors and housing that presents real opportunities for ownership to first time buyers. That is why in the 2023 fall legislative session, we passed three legislative packages (Bills 44, 46 and 47) designed to shift land use planning away from site-by-site rezoning decisions that slow down the delivery of housing and amenities toward more 'up-front' planning and zoning practices.

Collectively, these legislative changes will help to address the housing crisis in BC by promoting greater diversification of the housing stock to address the unique needs for homes across a variety of demographics, tenures, household lifecycles, and income ranges. They will enable more efficient and predictable planning for housing need, reduce administrative and negotiation costs, help deliver more housing options for a range of incomes, and contribute to economic growth.

In our consultations on the Small-Scale Multi-Unit Housing legislation with planning staff and home builders, we heard clearly that this type of housing, four to six units on a single-family lot, can be challenging to realize within overly prescriptive site guidelines. Allowing for maximum flexibility on site will ensure we have the best chance of seeing "gentle" density realized in our communities. And because we know this type of development can be challenging and that streamlined development approvals process will help, Bill 44 also requires that you do not unreasonably restrict or prohibit the development of Small Scale Multi-Unit Housing.

.../2

**Office of the
Minister of Housing**

Website:
www.gov.bc.ca/housing

Mailing Address:
PO Box 9074 Stn Prov Govt
Victoria BC V8W 9E9
Phone: 236 478-3970

Location:
Parliament Buildings
Victoria BC V8V 1X4
Email: HOUS.Minister@gov.bc.ca

Aimee Watson
Page 2

We also expect many Small-Scale Multi-Unit Housing Developments will be strata titled and provide more accessible pathways to homeownership for people who would not be able to afford a single-family home in many communities. The Province recommends local governments allow stratification at every opportunity.

Alongside these bills, we also published the [Provincial Policy Manual and Site Standards](#) for Small Scale Multi-Unit Housing. This manual provides a framework that will create a healthy development environment to realize the diverse housing types needed to meet the unit level density required by Bill 44. I would like to remind you that Bill 44 requires that you consider this policy guidance when crafting your zoning bylaw amendments. We strongly encourage you to adopt the provincial site standards around lot coverage, building height and setbacks and to allow as many unit types as possible in as many residential zones as you can so we can build more homes for people.

I know your staff are already working hard to prepare your bylaw amendments to meet the compliance deadline of June 30, 2024, and I appreciate the work and thought that you are putting into this process.

Thank you for working with us to address restrictive zoning and make it easier for people to build small scale, multi-unit homes.

Sincerely,



Ravi Kahlon
Minister of Housing

pc: Stuart Horn, Chief Administrative Officer (shorn@rdck.bc.ca)



BRITISH
COLUMBIA

April 16th, 2024

Reference: 640809

Aimee Watson
Chair
Regional District of Central Kootenay
Email: CHopkyns@rdck.bc.ca

Dear Chair Aimee Watson:

Thank you for your correspondence received on February 29th, 2024, addressed to the Honourable David Eby, Premier, the Honourable George Heyman, Minister of Environment and Climate Change Strategy, and myself concerning the *Emergency and Disaster Management Act* (EDMA).

I have received questions and feedback from a range of local governments. In response to this need for information, I have sent a letter dated March 12th, 2024 to all mayors and regional district chairs across the Province that provides clarity on the most common concerns raised. We are also working to produce and publish helpful guidance on the EDMA (gov.bc.ca/gov/content/safety/emergency-management/local-emergency-programs/local-gov-operations), any technical questions can be referred to your local regional office or to modernizeEM@gov.bc.ca

I am sincerely grateful to all of the local governments that provided a submission in response to engagement that took place from October 2023 through January 2024 on the modernization of regulations for local authorities and for disaster financial assistance. All of the feedback we have received from local governments will be considered as part of our work to develop regulations under the EDMA. There is also a five-year review of the Act that is mandated under the legislation.

Our web page dedicated to the legislation also includes some up-to-date information that you may find useful. You can find this page at gov.bc.ca/EmergencyManagementAct.

Thank you again for taking the time to write.

Sincerely,

Bowinn Ma
Minister of Emergency Management
and Climate Readiness

CC: The Honourable David Eby, Premier
The Honourable George Heyman, Minister of Environment and Climate Change Strategy
The Honourable Katrine Conroy, Minister of Finance
The Honourable Brittany Anderson, Parliamentary Secretary for Accessibility
UBCM Executive

Angela Lund

To: Angela Lund
Subject: RE: 2024 Spring Rise Commencement Recommendation

From: Suchy, Martin (ECCC) <Martin.Suchy@ec.gc.ca>
Sent: April 17, 2024 10:16 AM
Subject: 2024 Spring Rise Commencement Recommendation

CAUTION This email originated from outside the organization. Please proceed only if you trust the sender.

Good morning,

You are receiving this email because you had previously expressed interest or participated in the activities of the International Kootenay Lake Board of Control (IKLBC).

On April 16, 2024 at 00:00 PDT, the IKLBC declared "the commencement of the spring rise" for purposes defined in Paragraph 2, (6) of the 1938 International Joint Commission Order on Kootenay Lake at 00:00 PDT on April 16, 2024. The maximum allowable level of Kootenay Lake will thereafter be calculated based upon the lowering formula defined in paragraph 2, (6) of the Order until the lake returns to elevation 1743.32 feet at Nelson on the recession limb of the snowmelt hydrograph.

The level of Kootenay Lake, as of 0000 PDT April 16, was 1,739.29 feet, as measured at Queens Bay (1,738.72 feet at Nelson). Inflow to the lake on April 15 was 22,800 cfs. Kootenay Lake outflow is currently 17,400 cfs. Flows are increasing in the near-term due to above freezing temperatures at high elevations, and the snowpack have begun to melt out.

The Order may be viewed here:
<https://ijc.org/sites/default/files/IJCOOrder1938.pdf>

Please see the Quick Facts below for additional Kootenay Board information, including the upcoming public meeting on May 22 in Bonners Ferry, Idaho.

Quick Facts

- The IKLBC oversees the operation of Corra Linn Dam to manage water levels in Kootenay Lake; Fortis BC is the dam's owner/operator.
- This year's public meeting is scheduled for Wednesday, May 22, 2024. The public meeting will be held at 6:30-8 p.m. (PDT) in Bonners Ferry, Idaho with a virtual option. Virtual registration can be found [here](#).
- Last year's meeting was held on September 19, 2023. The public meeting was well-attended, with more than 30 people joining in-person and online. A recording of the public meeting is available on [Vimeo](#), while meeting minutes can be found on the [board website](#).
- The web-based Kootenay Lake Visualization tool is available for the public to investigate Kootenay Lake conditions in dry, normal and wet years. The link is [here](#).
- To contact the board by email, click "[Contact](#)" under "Contact Us" at top right of the board [website](#).
- Stay in touch and [subscribe](#) to receive email news updates from the Kootenay board.

Contacts

Sonja Michelsen, U.S. Secretary
Martin Suchy, Canadian Secretary
[International Kootenay Lake Board of Control](#)



April 12, 2024

Ref: 120371

Central Kootenay
202 Lakeside Drive
Nelson, BC
V1L 5R4

Dear Shari Imada:

On behalf of the Ministry of Energy, Mines, and Low Carbon Innovation (Ministry), I am writing to provide your regional district with an update on the province-wide engagement on the development of a policy governing the connection of cryptocurrency mining projects to electricity systems in British Columbia (B.C.) (Cryptocurrency Mining Policy).

In December 2022, an 18-month suspension began on BC Hydro connecting new cryptocurrency mining operations to B.C.'s electricity system. This temporary suspension was introduced to provide time for the development of a permanent Cryptocurrency Mining Policy that considers public interests, and the interests of BC Hydro and cryptocurrency operators.

In 2023 the Ministry conducted engagement with stakeholders and First Nations to share information and request input. The Ministry distributed a "What we Heard" report in December 2023 that provides an overview of what the Ministry heard from First Nations, industry, utility, and municipal representatives who chose to participate in this engagement. If you do not have a copy of this report and would like to receive one, please contact the Ministry at electricity.policy@gov.bc.ca. Thank you to those who attended sessions and provided input. We appreciate your time and attention.

The Ministry is continuing its work towards a Cryptocurrency Mining Policy in B.C. As a next step, the Ministry has introduced amendments to the Utilities Commission Act providing Cabinet with more specific regulation-making authority, with regard to electricity service provided by public utilities for cryptocurrency mining projects. These amendments will enable the eventual implementation of a permanent policy. Should the Bill be passed by the Legislature, the Ministry is now planning to extend the temporary suspension by a further 18 months to December 2025 to provide additional time for policy development.

.../2

Ministry of Energy, Mines
and Low Carbon Innovation

Assistant Deputy Minister
Electricity and
Utility Regulation Division

Mailing Address:
PO Box 9314, Stn Prov Govt
Victoria, BC V8W 9N1

Location: 3rd Floor
1810 Blanshard Street
Victoria, BC

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If your regional district would like to submit written comments on the proposed extension to the temporary suspension, please submit these to electricity.policy@gov.bc.ca by May 13, 2024.

As a reminder, all information provided through the engagement process on the Cryptocurrency Mining Policy will be treated in accordance with the *Freedom of Information and Protection of Privacy Act*.

We will be in touch with future updates as work on the policy progresses. If you have any questions, please contact the Ministry at electricity.policy@gov.bc.ca.

Thank you for your engagement.



Les MacLaren
Assistant Deputy Minister

May 6, 2024

File: 4900.03

The Honourable David Eby, MLA
Premier of the Province of British Columbia
premier@gov.bc.ca

Delivered *Via Email*

Dear Premier Eby:

Re: Support for Bill-34

District of Logan Lake Council at the April 2, 2024 Regular Meeting, passed the following resolution:

"THAT Council send a letter in Support for Bill-34 and the Restricting of Consumption of Illegal Substances Act."

The District of Logan Lake supports Bill-34 and believes this is a necessary step in addressing the ongoing crisis of drug addiction and overdose in our community. By restricting public consumption of illegal substances, we can create a safer and more welcoming environment for all residents, including children and families.

We feel that public spaces should be freely enjoyed by all community members and used for their intended purpose. While Council acknowledges that no person should feel compelled to engage in substance abuse alone and privately, but this should not come at the expense of degrading our public spaces.

Yours truly,

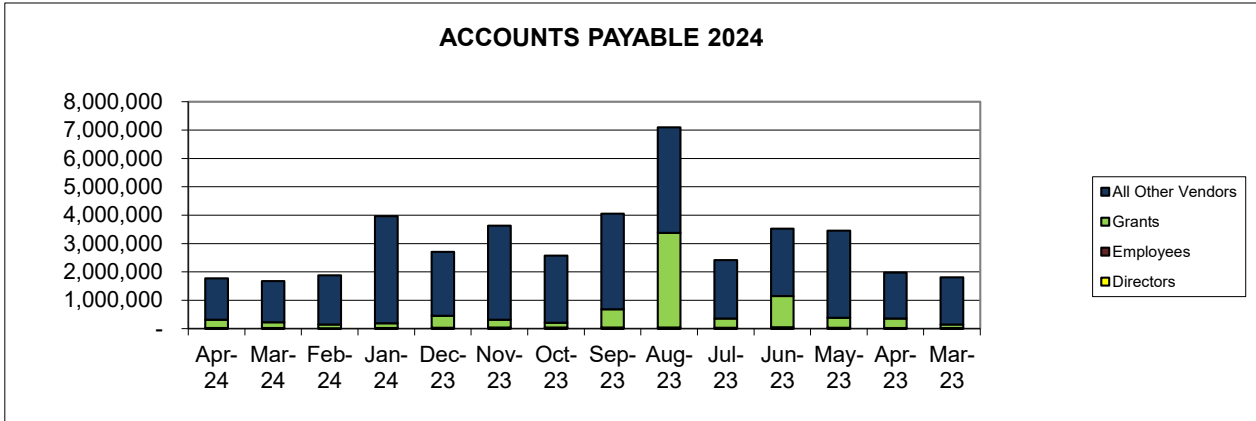


Laurel Grimm
Director of Corporate Affairs

LG/sv

B.C. Municipalities and Regional Districts
Dan Albas, MP Central Okanagan-Similkameen-Nicola
Jackie Tegart, MLA Fraser-Nicola
District of Hudson's Hope

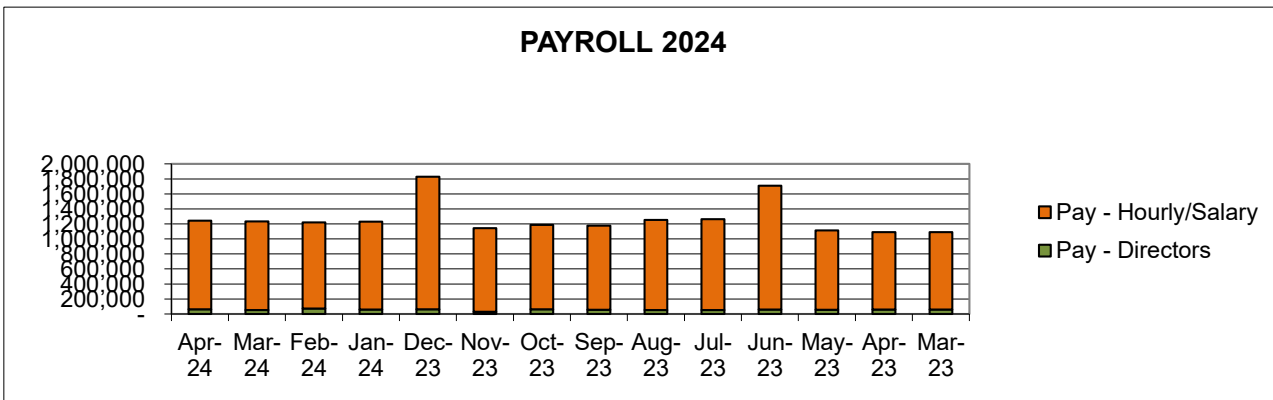
Financial Expenditure Report for April 2024



	Number of Payments	Value	% of Total
	992	\$1,776,557	
Top 80% of payments by value	161	1,421,456	80%
Remaining 20% of payments by value	831	355,101	20%
Total		\$1,776,557	100%

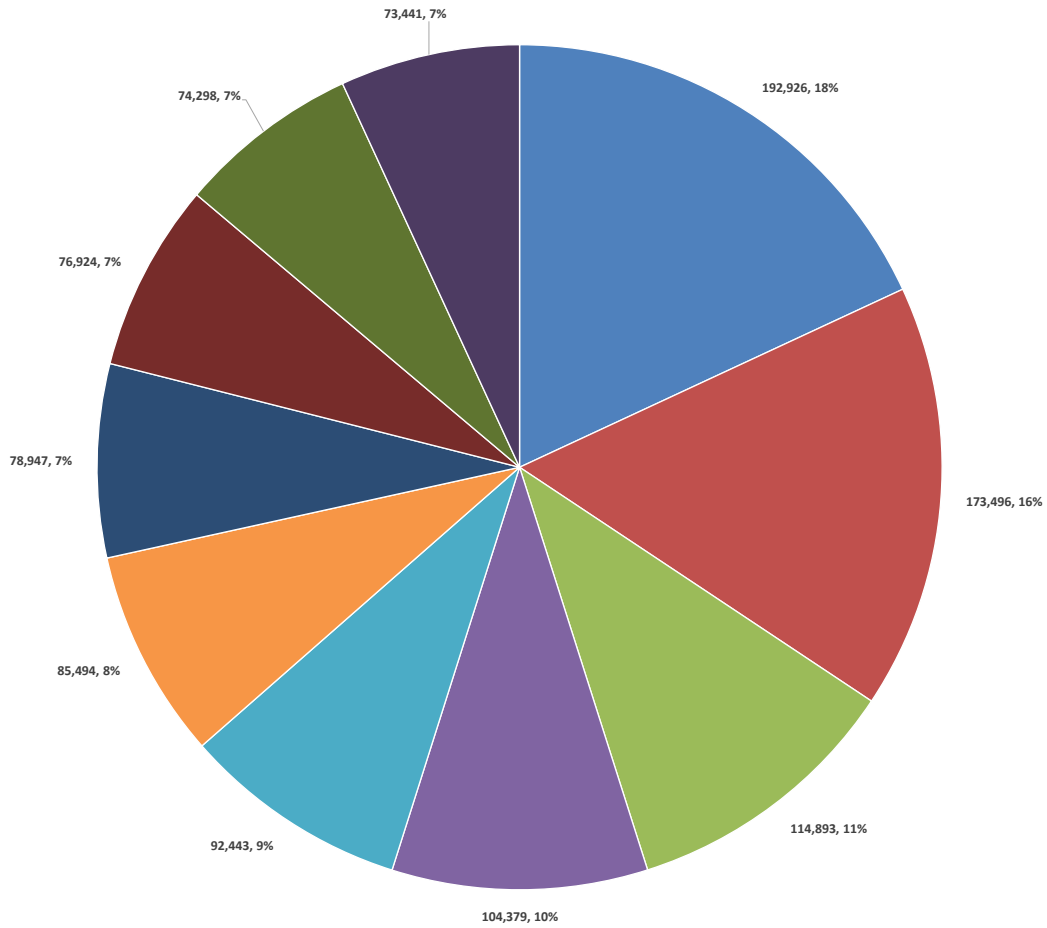
	Number of Payments	Value	% of Total
	992	\$1,776,557	
Payments to Directors	24	2,484	0.1%
Payments to Employees	132	23,987	1.4%
Subtotal		26,471	1.5%
Discretionary and Community Development Grants	55	285,314	16.1%
Other Vendors	781	1,464,772	82.5%
Subtotal		1,750,086	98.5%
Total		\$1,776,557	100%

Payment Method	Direct Deposit	% of Total	Cheques	% of Total
	891	90%	101	10%



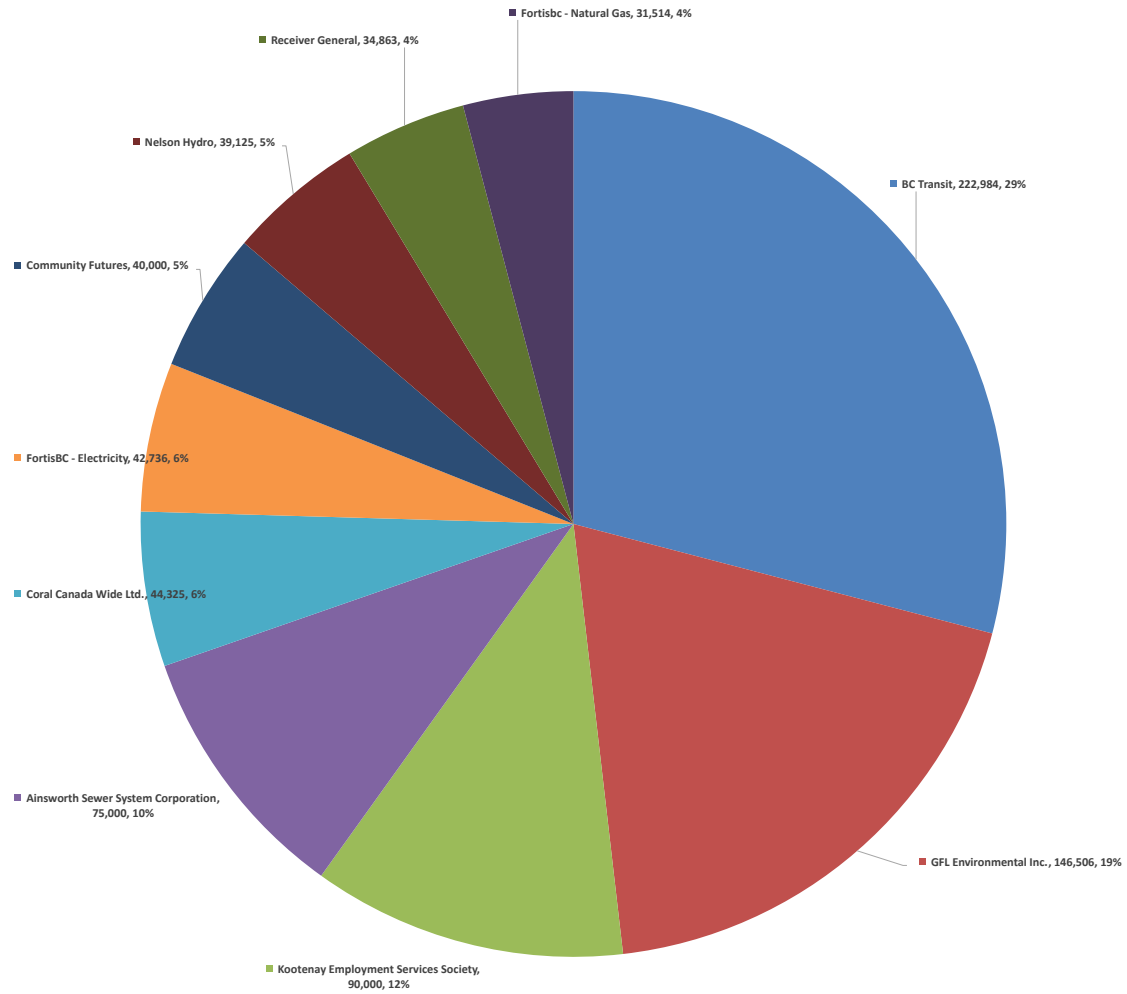
	Number of Payments	Value	% of Total
		\$1,242,368	100%
Directors		62,087	5.0%
Hourly/Salary		1,180,280	95.0%

Top 10 Services by Amount Spent



- Transit-Kootenay Lake West
- Transit-North Shore and Slocan Valley
- Refuse Disposal (West Subregion)-Castlegar, New Denver, Slocan and Area H, I, J, and K
- Recreation Facility-Nelson and Areas F and Defined E
- Refuse Disposal (Central Subregion)-Nelson, Kaslo, Salmo and Areas D, E, F, and G
- Transit-Castlegar and Area
- Rural Administration
- Fire Protection-Areas E and F (Beasley, Blewett)
- Recreation Facility-Creston and Areas B, C and Area A
- Economic Development-Creston and Areas B and C

Top 10 Vendors by Value



Accounts Payable Top 80% of Payments for April 2024

Top 80% of payments by value	Number of Payments		Value
	161	\$	
Ainsworth Recreation Association	1	\$	9,000.00
Ainsworth Sewer System Corporation	1	\$	75,000.00
ALS Canada Ltd.	1	\$	3,127.10
Andex Equipment Rentals	1	\$	3,536.73
Arrow Lakes Aggregates	1	\$	17,944.82
Arrow Lakes Caribou Society	1	\$	2,000.00
Arrow Lakes Historical Society	1	\$	3,000.00
Arrow Lakes Search & Rescue	2	\$	4,406.82
Arrow Mountain Carwash & Mini Storage Ltd	1	\$	3,150.00
Associated Engineering	2	\$	7,445.74
Associated Fire Safety Equipment	3	\$	11,781.60
Association of Kootenay & Boundary Local Governments (A	1	\$	6,000.00
Balfour/Harrop Fire Department Social Committee	1	\$	8,000.00
BC Hydro & Power Authority	1	\$	3,859.48
BC Transit	5	\$	222,983.73
Bi Purewater	3	\$	18,121.78
Black Press Group Ltd	1	\$	2,381.60
Blewett School PAC	1	\$	2,500.00
Boughton Law Corporation	1	\$	6,958.79
Brenton Industries Ltd	1	\$	2,614.50
C.G. Mechanical Service Ltd.	1	\$	3,570.40
CanGas Propane Inc.	1	\$	3,546.79
Canoe - Kal Tire Nelson	1	\$	6,178.28
Case Grypma Mechanical LTD	1	\$	7,986.20
Castlegar & District Chamber of Commerce	1	\$	2,000.00
Castlegar Festivals Society	2	\$	5,000.00
Central Kootenay Food Policy Council	1	\$	15,000.00
Central Kootenay Garbage Club Inc.	1	\$	9,817.50
Cleartech Industries Inc	1	\$	8,724.43
Columbia Basin Broadband Corporation	1	\$	5,980.80
Comfort Welding Ltd	1	\$	5,946.01
Community Futures	2	\$	40,000.00
Coral Canada Wide Ltd.	1	\$	44,325.23
Crescent Valley Community Hall Society	1	\$	2,100.00
Creston Valley Chamber Of Commerce	1	\$	2,651.25
Creston Valley Chamber of Commerce	1	\$	2,000.00
Cupe Local 2262	2	\$	5,138.62
Dafco Filtration Group	1	\$	7,779.86
Dave's Plumbing Ltd	3	\$	8,920.50
Elk Root Conservation Farm Society (BC#A0072993)	1	\$	14,400.00
Fauquier CARE Society	1	\$	3,000.00
Fauquier Community Club Society	1	\$	18,000.00
FortisBC - Electricity	4	\$	42,735.73
Fortisbc - Natural Gas	2	\$	31,513.82
Genesis 2020 Solutions Inc.	1	\$	3,412.50
GFL Environmental Inc.	11	\$	146,505.55
GHD Limited	2	\$	8,852.17
Gilbert Parts Depot	1	\$	2,847.78
Goat Mountain Enterprises Ltd	1	\$	2,100.00
Hootsuite Inc.	1	\$	3,146.50
Hub Fire Engines & Equipment Ltd	6	\$	13,889.14
Hywood Truck & Equipment Ltd	1	\$	3,819.20
Imada, Sharon	1	\$	2,835.00
Inland Allcare	1	\$	222.57
Kelly's Maintenance and Services	1	\$	3,062.48
Klines Motors Ltd.	1	\$	5,103.00
Kootenay Employment Services Society	1	\$	90,000.00
Kootenay Regional Association for Community Living	1	\$	3,125.00
Koots Konstruktion	1	\$	12,012.00
Leisure Baths Ltd.	1	\$	2,729.49
Lifesaving Society (Burnaby)	1	\$	554.23
Little h Design Works	2	\$	8,967.26
Lordco Parts Ltd	1	\$	2,444.14
Modern Air Filtration Corp.	1	\$	2,180.45
Morrow Bioscience Ltd	1	\$	13,763.40
MPE Engineering Ltd.	1	\$	15,557.41
NCGL Construction Ltd.	1	\$	5,770.80
Nelson Hydro	2	\$	39,125.29
Nelson Tiny Houses	1	\$	4,000.00

Top 80% of payments by value	Number of Payments		Value
	161	\$	
Nelson, City Of	1	\$	3,938.22
Okanagan Office Systems	3	\$	10,173.14
Ootischenia Improvement District	1	\$	9,150.00
Passmore Firehall Social Club	1	\$	5,000.00
Prestige Lakeside Resort	1	\$	2,788.86
Queens Bay Residents Association	1	\$	2,500.00
Receiver General	2	\$	34,862.63
Reliance Office Services Ltd	1	\$	2,520.00
Renaissance Arts & Sustainability Society	1	\$	5,000.00
Riondel & District Curling Club	1	\$	12,510.00
Riverside Farm	1	\$	8,180.98
Robertson Memorial United Church	1	\$	3,000.00
Rocky Mountain Agencies	4	\$	13,550.61
Rocky Mountain Phoenix	2	\$	12,900.30
Rocky Point Engineering Ltd.	1	\$	7,245.00
Salmo Valley Trail Society	1	\$	5,000.00
Salmo, Village of	1	\$	2,100.00
Sk Electronics Ltd	1	\$	4,167.41
Slocan Lake Stewardship Society (SLSS)	1	\$	10,800.00
Smokey Creek Salvage	1	\$	2,428.16
South Kootenay Lake Community Service Society	1	\$	3,000.00
Sperling Hansen Associates Inc	3	\$	29,497.11
StoneShare Inc.	1	\$	4,593.75
Sundry Vendor	2	\$	500.00
Telus Communications Inc	1	\$	6,127.04
Telus Mobility	1	\$	6,421.88
Tetra Tech Canada Inc.	1	\$	3,901.28
The ATACC Group Ltd.	1	\$	14,900.00
The BC Conservation Foundation	1	\$	2,000.00
Thurber Engineering Ltd.	1	\$	3,156.56
Trane Canada ULC	1	\$	2,108.14
Transform Compost Systems	1	\$	7,738.50
Trican Filtration Group Inc.	4	\$	21,097.03
Troy Life & Fire Safety Ltd	1	\$	2,604.00
Vousden, Jodi	1	\$	2,462.50
WEX Canada Ltd.	1	\$	3,084.74
WFR Wholesale Fire & Rescue Ltd	4	\$	18,917.59
Wsa Engineering Ltd	1	\$	6,457.50
WSP Canada Inc.	1	\$	18,919.22

Accounts Payable Bottom 20% of Payments for April 2024

Remaining 20% of payments by value	Number of Payments		Value
	831	\$	
			355,101
1022117 Alberta Ltd.	3	\$	2,394.00
1400142 BC Ltd.	1	\$	1,011.75
1426051 BC Ltd DBA: Simon's Garage Door Services	1	\$	157.50
360° Contracting	1	\$	525.00
ACE Courier Services	6	\$	622.05
Air Liquide Canada Inc	4	\$	941.33
Akokli Construction LTD.	2	\$	168.00
Alberta Fire Chiefs Association	1	\$	905.09
All Elements Industries Ltd.	1	\$	120.75
Allmar Inc	1	\$	372.96
ALS Canada Ltd.	5	\$	5,241.17
Amistoso, Ira	1	\$	75.00
Anderson, Georgina Lynn	1	\$	75.00
Andex Equipment Rentals	4	\$	1,787.16
Andrew Colgan Electrical Service	1	\$	1,071.00
Andrew Sheret Ltd	1	\$	334.38
Aquam Inc	1	\$	758.87
Archibald, Katherine	1	\$	75.00
Argenta Community Association	1	\$	50.00
Arrow Lakes Electric Ltd.	1	\$	441.00
Associated Fire Safety Equipment	8	\$	4,624.15
Association of Regional District Planning Managers	1	\$	550.00
Atomic Crayon	1	\$	1,026.80
ATS Traffic Ltd	1	\$	43.58
Authorized Security Ltd.	1	\$	252.00
B&L Security Patrol (1981) Ltd	1	\$	1,752.45
B.C. Scale Co. Ltd.	1	\$	630.00
Bailey, Ann	1	\$	75.00
Baker, Edward	1	\$	124.33
BC One Call Limited	1	\$	64.00
BC Senior Games Society Zone 7	2	\$	600.00
BC Wildlife Federation	1	\$	16,000.00
Beaudet, Philippe	1	\$	173.60
Beauvais, Jesse	1	\$	50.00
Beaver's Septic Tank Cleaning Service	1	\$	582.75
Bennett, Wesley	1	\$	90.00
Bern Consulting Ltd	1	\$	1,656.90
Big Cranium Design	4	\$	3,487.56
Bigfoot Security Systems	1	\$	309.76
Bill's Heavy Duty Enterprises (2004) Ltd.	4	\$	2,310.43
Black Press Group Ltd	1	\$	260.24
Blewett School PAC	1	\$	1,100.00
Bobs Door Service Kootenays (1213858 BC Ltd.)	1	\$	225.75
Bodley, Peter	1	\$	75.00
Boswell Memorial Hall	1	\$	100.00
Breath Love Enterprises Ltd. O/A Mountain Valley Station	1	\$	179.43
Brenton Industries Ltd	2	\$	2,520.00
Briscoe, Ian	1	\$	520.80
Brodie Consulting Ltd.	1	\$	630.00
Brouwer, Wayne	1	\$	2,250.00
Brown, Matthew	1	\$	75.00
Building Officials' Association Of Bc	1	\$	726.11
Bumstead, Brian	1	\$	75.00
Burch, Melanie	1	\$	75.00
Burton Community Association	1	\$	157.50
C.A. Fischer Lumber Co. Ltd.	2	\$	83.49
Calvert-Smith, Corrina	1	\$	120.00
Canadian Centre for Occupational Health and Safety	4	\$	79.80
Canadian Fitness Education Services Ltd	1	\$	112.14
Canadian Linen & Uniform	3	\$	288.30
Canadian Red Cross	1	\$	250.00
CanGas Propane Inc.	1	\$	412.05
Canoe Procurement Group of Canada	1	\$	1,440.91
Caro Analytical Services	1	\$	783.30

Remaining 20% of payments by value	Number of Payments		Value
	831	\$	
Casavant, Kurt	1	\$	677.40
Castlegar & District Chamber of Commerce	1	\$	1,000.00
Castlegar, City Of	4	\$	3,095.31
Centrix Control Solutions LP	1	\$	145.60
Christie, Laura	1	\$	35.00
Cintas Canada Ltd Location 889	1	\$	153.05
Clark, Gerald	1	\$	75.00
Clarke, Angela	1	\$	75.00
Clarke, Ryan	5	\$	1,445.60
Columbia Basin Trust	1	\$	1,500.00
Columbia Wireless Inc	5	\$	408.80
Comfort Welding Ltd	8	\$	567.28
Cowan's Office Supplies	15	\$	1,169.73
Cranbrook Pest Control	1	\$	1,265.25
Cranbrook Water Conditioning Ltd.	3	\$	192.78
Crawford Bay Store	1	\$	95.10
Crescent Valley Community Hall Society	1	\$	40.00
Creston Card & Stationery	1	\$	101.27
Creston Valley Chamber of Commerce	3	\$	1,550.00
Creston Valley Kootenay Lake Economic Action Partnership	1	\$	1,390.00
Creston, Town Of	1	\$	1,598.57
Cunningham, Hans	2	\$	91.00
Cupe Local 748	2	\$	1,486.86
Dave's Plumbing Ltd	1	\$	559.25
Davis, Leah	1	\$	75.00
DB Perks & Associates Ltd	5	\$	4,016.62
DeBoon, Arnold Frank	1	\$	206.53
Dominion Govlaw LLP	1	\$	277.21
Doug's Disposal Service	2	\$	273.74
Downtown Shell	1	\$	436.78
Dunlop, Ian	1	\$	536.70
Dupuis, Clifford (Jordan)	1	\$	312.00
Dye, Shane	1	\$	30.00
East Shore Internet Society	2	\$	129.92
EcoLogic Consultants Ltd.	1	\$	1,299.90
Edgewood Royal Canadian Legion Branch 203	1	\$	150.00
Enviromarine Ltd	2	\$	3,336.70
Esler, Christina	1	\$	75.00
Expresslane Deliveries	1	\$	359.52
Fauquier Community Club	1	\$	230.00
Fauquier Volunteer Fire Brigade	1	\$	850.00
Federated Co-Operatives Ltd	6	\$	2,232.26
Fehr, Carol	3	\$	1,813.70
Feit, Joseph	1	\$	199.49
Fergie, Barbara	1	\$	75.00
Ferneyhough, Jessica	1	\$	140.20
Folinsbee, Marya	1	\$	1,256.26
FortisBC - Electricity	37	\$	19,026.25
Foster, Noah	2	\$	80.80
Four Star Communications Inc	1	\$	99.75
Fraser Valley Building Supplies Inc.	2	\$	106.88
Froehlich, Clifford	1	\$	392.00
Garrigan, Patrick	1	\$	75.00
GFL Environmental Inc.	16	\$	15,196.74
Gilbert Parts Depot	4	\$	273.77
Gilbert, Ryan	1	\$	21.00
Giza, Tony	3	\$	1,350.00
Glendale Tire Ltd.	1	\$	134.20
Government Finance Officers Association of BC	1	\$	1,800.75
Graham, Cheryl Elaine	2	\$	92.94
Graham, Eric	1	\$	196.00
Grant, Ashley	1	\$	75.00
Gray Creek Store	2	\$	59.97
Greene, Gregory	4	\$	1,372.80
Groenhuysen, Rene	1	\$	25.00
Habljak, Julia	1	\$	75.00
Haire, Marjorie	1	\$	52.50
Hall Printing	3	\$	1,410.18
Hamilton, Alayne	1	\$	75.00

Remaining 20% of payments by value	Number of Payments		Value
	831	\$	
Hanegraaf, Henny (Henrica)	2	\$	121.96
Harrison, Jerold	1	\$	176.40
Hart, Kathy	1	\$	64.00
Hawkins, Dana	1	\$	35.00
HCMA Architecture and Design	1	\$	1,575.00
Hewat, Suzan	1	\$	98.00
Hewgill, Mathew	1	\$	125.00
Hills, Erika	1	\$	75.00
Hipperson Hardware	3	\$	58.84
Hi-Way 9 Express Ltd	1	\$	73.48
Hladkowicz, James	1	\$	45.00
Hogg, Patricia	1	\$	52.50
Hopkyns, John (Chris)	1	\$	75.00
Horn, Stuart	1	\$	938.60
Horse Association of Central Kootenay	4	\$	3,300.00
Hufty's Leasing Ltd	2	\$	729.62
HuskyPro	1	\$	1,711.42
Hywood Truck & Equipment Ltd	2	\$	824.65
In the Air Networks	1	\$	102.20
Industrial Alliance Insurance and Financial Services Inc.	1	\$	1,040.05
Infosat Communications	1	\$	228.50
Inland Allcare	12	\$	6,497.91
Inland Kenworth (Castlegar)	3	\$	2,190.07
Inland Kenworth Cranbrook	1	\$	14.26
Insurance Corporation of BC	1	\$	401.00
Integrated Sustainability Consultants Ltd.	1	\$	50.00
Interior Health Authority - Environmental Health	1	\$	147.00
Iridia Medical	1	\$	837.69
Iron Mountain	1	\$	565.20
Jackman, Garry	3	\$	253.05
Jakubow Enterprises Ltd o/a Canadian Tire Castlegar (492)	3	\$	1,153.56
Jennifer Wickwire	2	\$	725.00
Jewitt, Marcus	1	\$	100.00
Jorgenson, Karin	1	\$	75.00
Kal Tire (Castlegar)	1	\$	94.27
Kanigan, Dayna	1	\$	434.20
Kaslo Building Maintenance	1	\$	609.00
Kaslo Building Supplies	5	\$	185.03
Kaslo Front Street Market	3	\$	133.17
Kaslo Home Hardware	3	\$	47.55
Kaslo Infonet Society	2	\$	237.00
Kaslo Pump	1	\$	155.26
Kaslo, Village Of	2	\$	320.35
Kathy Gordon's Cleaning Services	6	\$	910.50
Keech, Kalin	1	\$	75.00
Kel Print	1	\$	91.68
Kennlyn Enterprises	5	\$	5,190.54
Keyes, Gregory	1	\$	75.00
Killen, Isabel	1	\$	75.00
Kinch, Veronica	2	\$	211.78
Kokanee Ford Sales Ltd.	1	\$	305.33
Kootenay Glass & Mirror Ltd	2	\$	2,096.60
Kootenay Industrial Supply Ltd	14	\$	2,273.25
Kootenay Kombucha Brewing Inc.	1	\$	244.89
Kootenay Regional Association for Community Living	1	\$	515.24
Kootenay Valley Water & Spas	3	\$	89.50
Kootnikoff, Amy (Aimee)	1	\$	104.99
Koots Konstruktion	1	\$	1,575.00
Kuntz, Tammy	1	\$	100.10
Lavoie, Denis	1	\$	548.00
Leggat, Jessie	1	\$	50.00
Lesperance Mendes	2	\$	2,550.24
LexisNexis Canada Inc.	1	\$	952.35
Lidstone & Company	3	\$	1,733.78
Lifesaving Society (Burnaby)	5	\$	1,631.01
Lockwood, Diana LD	1	\$	58.62
Lo-Cost Propane	1	\$	1,432.13
Logan, Gregory	1	\$	76.49
Lordco Parts Ltd	13	\$	1,015.53

Remaining 20% of payments by value	Number of Payments		Value
	831	\$	
Lunn, Jessica	2	\$	210.00
Magaw, Donna	1	\$	75.00
Maglio, Benjamin	2	\$	175.00
Main Jet Motorsports Inc	1	\$	750.39
Malekow, Pamela	2	\$	175.80
Mandelli, Mattia	1	\$	50.00
Manhas, Aditya	1	\$	75.00
Marshall, Charity	1	\$	75.00
Martech Electrical Systems Ltd	4	\$	2,882.42
Martech Motor Winding Ltd	2	\$	880.04
Masewich, Tyler	1	\$	61.60
Mathes, Loren	2	\$	135.00
Matthews, Audrey	1	\$	75.00
Mayday Electric Ltd	1	\$	420.00
McCuaig, Stuart	1	\$	75.00
McFaddin, Maria June	2	\$	137.40
McLaren-Caux, Aiden(Kenneth)	1	\$	205.10
McMaster, Brice	1	\$	75.00
Medical Technology Inc	2	\$	2,093.00
Menzies, Taylor	1	\$	50.00
Michaud, Shawn T	1	\$	75.00
Mid Town Motors	1	\$	104.05
Mills Bros Construction Ltd	2	\$	2,324.00
Mills Office Productivity	2	\$	345.38
Minister of Finance	1	\$	32.46
Mitchell Supply Ltd	1	\$	263.72
Mosdell, Haley	1	\$	70.00
Mount Sentinel Secondary School	1	\$	800.00
Mts Maintenance Tracking Systems Inc	1	\$	1,143.45
Munch, Deborah	1	\$	75.00
Nakusp, Village Of	1	\$	884.14
Nanaimo, City of	16	\$	8,324.40
Napa Auto Parts (Nelson)	1	\$	14.35
Navigata Communications Ltd. dba ThinkTel	1	\$	19.71
Nawalkowski, Samantha	1	\$	57.96
Nell, Sierra	1	\$	45.00
Nelson Building Centre Ltd	22	\$	2,830.82
Nelson Electric Tramway Society	1	\$	350.00
Nelson Farmers Supply Ltd	7	\$	1,060.27
Nelson Food Cupboard	1	\$	970.00
Nelson Hydro	10	\$	5,335.17
Nelson Minor Hockey Association	2	\$	3,000.00
Nelson Public Library	1	\$	1,600.00
Nelson Toyota	2	\$	630.83
Nelson, Calvin	1	\$	75.00
Nelson, City Of	3	\$	3,435.49
New Denver, Village Of	1	\$	78.75
Newell, Thomas	2	\$	39.32
North Shore Water Utility Nelson Ltd.	1	\$	462.00
Northtown Rental & Sales	2	\$	111.89
Okanagan Office Systems	6	\$	3,449.46
Orkin Canada Corporation	1	\$	156.89
Ortiz, Alleli	1	\$	75.00
Oso Negro	4	\$	282.75
Overland West Freight Lines Ltd	2	\$	2,726.58
P.R.C. Cab Co. Ltd. DBA: Glacier Cab Company	4	\$	108.69
Pass Creek Exhibition Society	1	\$	1,186.54
Passmore Laboratory Ltd	6	\$	1,000.00
Passmore Public Hall Association	1	\$	175.00
Peet, Andrea	1	\$	500.00
Pelmar Engineering Ltd.	1	\$	1,770.85
Periwinkle Children's Centre	1	\$	1,000.00
Pilla, Megan	1	\$	245.80
Pipe, Nicolai	1	\$	75.00
Posgate, Evelyn	1	\$	75.00
Prestige Lakeside Resort	4	\$	690.00
Pridham, Nancy	1	\$	120.75
Purolator Inc	2	\$	415.14
Pyle, Charles (Clayton) J	1	\$	100.00

Remaining 20% of payments by value	Number of Payments		Value
	831	\$	
Pyramid Building Supplies	2	\$	45.83
Rae, Christine	1	\$	75.00
Raugust, Shelley	1	\$	75.00
RC Strategies Inc.	1	\$	1,606.50
Read Jones Christoffersen Ltd.	1	\$	1,782.48
Receiver General	2	\$	1,235.76
ResQtech Systems Inc	1	\$	30.45
Rfs Canada	1	\$	60.69
Riondel Cable Society	2	\$	80.00
Riverside Farm	5	\$	2,304.77
Roadpost Inc. T46274	2	\$	728.06
Rocky Mountain Agencies	1	\$	115.75
Rocky Mountain Phoenix	1	\$	448.00
Roenspiess, Ethan (Kai)	2	\$	175.00
Ruhnke, Ravyn	1	\$	75.00
Salmo & District Arts Council (SDAC)	1	\$	760.00
Salmo Valley Newsletter	1	\$	28.00
Salmo Valley Youth & Community Centre	2	\$	1,016.67
Salmo, Village of	1	\$	1,300.00
Salmons, Susanne	1	\$	75.00
Schmidt, Julie	2	\$	227.20
Scott, Jennifer	1	\$	75.00
Seguin, Daniel	1	\$	15.00
Senyk, Eileen	1	\$	647.77
Sfj Inc	1	\$	1,611.67
Shapovalov, Shannon	1	\$	75.00
Shaw Buisness A division of Shaw Telecom G.P.	1	\$	1,185.87
Shaw Cable	21	\$	3,085.49
Shorter, Greg	5	\$	1,760.80
Sigma Safety Corp	1	\$	141.79
Simpson, Jennifer	1	\$	75.00
Sk Electronics Ltd	9	\$	1,945.17
Skyway Hardware	2	\$	92.86
Slocan Park Community Hall Society	2	\$	1,025.11
Slocan Solutions Society	1	\$	550.00
Slocan Valley Home Hardware	2	\$	22.04
Slocan, Village of	1	\$	1,000.00
Smienk, Johannes	1	\$	10.81
Smith Cameron Process Solutions	1	\$	999.04
SMP	1	\$	1,570.77
Speedpro Signs	1	\$	559.18
Speedpro Signs (Trail)	1	\$	168.00
Sprogis, Russel	1	\$	75.00
SRK Consulting (Canada) Inc.	1	\$	16,201.26
Stafford Welding	3	\$	2,094.75
Stankevich, Wendy	1	\$	54.60
Steeves and Associates	1	\$	945.00
Sullivan, Kevin	1	\$	50.00
Sun Life Assurance Company of Canada	2	\$	1,211.08
Sundry Vendor	14	\$	4,036.02
Superior Propane	1	\$	245.28
Taghum Community Hall Society	1	\$	800.00
Taghum Shell (1997)	27	\$	2,595.39
Tarrys Fire Department Social Club	1	\$	500.00
Telus Communications Inc	4	\$	1,915.78
Telus Communications Inc. Mascon by Telus	4	\$	291.20
Tenaquip Industrial Distribution	1	\$	1,332.32
The Salmo Pump	1	\$	142.19
The Trainer's Box	1	\$	547.00
Thiele, Dustin	2	\$	470.00
ThinkTel	1	\$	324.42
Thomas & Company Locksmithing Ltd.	1	\$	520.63
Tierney, Roger Bruce	1	\$	188.44
Tilley, Colleen F	1	\$	75.00
Trinor Mechanical Contractors Ltd	1	\$	259.87
Trottier, Nadine	1	\$	75.00
Trowalex Equipment Rentals And Sales	1	\$	228.66
Troy Life & Fire Safety Ltd	1	\$	102.90
Tu-Dor Lock & Safe Ltd	3	\$	509.22

Remaining 20% of payments by value	Number of Payments		Value
	831	\$	
Uline Canada Corporation	2	\$	2,085.51
Union Of Bc Municipalities	1	\$	15,148.89
Union of Spiritual Communities of Christ	2	\$	441.00
Valley Voice Ltd	1	\$	997.60
Van Kam Freightways Ltd	3	\$	1,220.84
Vandenberghe, Kelly	1	\$	178.71
Vanderzwaag, Bob	1	\$	347.17
VanRuyskensvelde, Christy	1	\$	157.49
Verigin, Talin E. P.	1	\$	17.27
Versa-Task Services	1	\$	875.00
VH Sport Canada	5	\$	324.80
Vista Radio Ltd	1	\$	453.60
Vitalaire Canada Inc	3	\$	138.88
Waste Management	4	\$	1,443.71
Watson, Aimee	2	\$	592.26
Watt Consulting Group	2	\$	2,966.25
WE Graham Community Service Society	1	\$	1,500.00
Wells Fargo Equipment	1	\$	95.46
Wesco Distribution-Canada Inc	2	\$	30.45
West Creston Community Hall Society	1	\$	65.00
Western Auto Wreckers (1974) Ltd	1	\$	716.63
WFR Wholesale Fire & Rescue Ltd	5	\$	1,524.01
Wheeler, Tracy	1	\$	75.00
Wilkinson, James	6	\$	1,006.10
Winlaw Highway Accident Management Society	1	\$	1,000.00
Winlaw Mini-Mart	1	\$	297.00
Wolseley Waterworks Branch	1	\$	61.49
Wood Wyant Inc	1	\$	187.03
Wood, Roy	1	\$	175.00
Workers Compensation Board - Alberta	1	\$	554.20
Xplore Inc.	1	\$	117.04
Yahk General Store	1	\$	922.98
Yahk-Kingsgate Recreation Society	1	\$	1,300.00
Yellow Pages Group	1	\$	1.56
Yellowhead Road & Bridge	1	\$	504.00
Young, Curtis	1	\$	75.00
Zayac, Daniel B	1	\$	144.99
Zdebiak, Rachel	1	\$	75.00
Zone West Enterprises Ltd	4	\$	1,494.08

Employees and Directors April 2024

Directors	Number of Payments		Value
	24		2,484
Cunningham, Hans	2	\$	91.00
DeBoon, Arnold Frank	1	\$	206.53
Graham, Cheryl Elaine	2	\$	92.94
Hanegraaf, Henny (Henrica)	2	\$	121.96
Hewat, Suzan	1	\$	98.00
Jackman, Garry	3	\$	253.05
Lockwood, Diana LD	1	\$	58.62
Lunn, Jessica	2	\$	210.00
McFaddin, Maria June	2	\$	137.40
McLaren-Caux, Aiden(Kenneth)	1	\$	205.10
Newell, Thomas	2	\$	39.32
Smienk, Johannes	1	\$	10.81
Tierney, Roger Bruce	1	\$	188.44
Vandenberghe, Kelly	1	\$	178.71
Watson, Aimee	2	\$	592.26

Employees	Number of Payments		Value
	132	\$	23,987
Amistoso, Ira	1	\$	75.00
Anderson, Georgina Lynn	1	\$	75.00
Archibald, Katherine	1	\$	75.00
Bailey, Ann	1	\$	75.00
Baker, Edward	1	\$	124.33
Beaudet, Philippe	1	\$	173.60
Beauvais, Jesse	1	\$	50.00
Bennett, Wesley	1	\$	90.00
Bodley, Peter	1	\$	75.00
Briscoe, Ian	1	\$	520.80
Brown, Matthew	1	\$	75.00
Bumstead, Brian	1	\$	75.00
Burch, Melanie	1	\$	75.00
Casavant, Kurt	1	\$	677.40
Christie, Laura	1	\$	35.00
Clark, Gerald	1	\$	75.00
Clarke, Angela	1	\$	75.00
Clarke, Ryan	5	\$	1,445.60
Davis, Leah	1	\$	75.00
Dunlop, Ian	1	\$	536.70
Dupuis, Clifford (Jordan)	1	\$	312.00
Dye, Shane	1	\$	30.00
Esler, Christina	1	\$	75.00
Fehr, Carol	3	\$	1,813.70
Feit, Joseph	1	\$	199.49
Fergie, Barbara	1	\$	75.00
Ferneyhough, Jessica	1	\$	140.20
Foster, Noah	2	\$	80.80
Froehlich, Clifford	1	\$	392.00
Garrigan, Patrick	1	\$	75.00
Gilbert, Ryan	1	\$	21.00
Graham, Eric	1	\$	196.00
Grant, Ashley	1	\$	75.00
Greene, Gregory	4	\$	1,372.80
Groenhuysen, Rene	1	\$	25.00
Habljak, Julia	1	\$	75.00
Haire, Marjorie	1	\$	52.50
Hamilton, Alayne	1	\$	75.00
Harrison, Jerold	1	\$	176.40
Hawkins, Dana	1	\$	35.00
Hills, Erika	1	\$	75.00
Hladkowitz, James	1	\$	45.00
Hogg, Patricia	1	\$	52.50
Hopkyns, John (Chris)	1	\$	75.00
Horn, Stuart	1	\$	938.60
Imada, Sharon	1	\$	2,835.00
Jewitt, Marcus	1	\$	100.00
Jorgenson, Karin	1	\$	75.00
Kanigan, Dayna	1	\$	434.20
Keech, Kalin	1	\$	75.00
Keyes, Gregory	1	\$	75.00
Killen, Isabel	1	\$	75.00
Kinch, Veronica	2	\$	211.78
Kootnikoff, Amy (Aimee)	1	\$	104.99
Kuntz, Tammy	1	\$	100.10

Employees	Number of Payments		Value
	132	\$	
Lavoie, Denis	1	\$	548.00
Leggat, Jessie	1	\$	50.00
Logan, Gregory	1	\$	76.49
Magaw, Donna	1	\$	75.00
Maglio, Benjamin	2	\$	175.00
Malekow, Pamela	2	\$	175.80
Mandelli, Mattia	1	\$	50.00
Manhas, Aditya	1	\$	75.00
Marshall, Charity	1	\$	75.00
Masewich, Tyler	1	\$	61.60
Mathes, Loren	2	\$	135.00
Mathews, Audrey	1	\$	75.00
McCuaig, Stuart	1	\$	75.00
McMaster, Brice	1	\$	75.00
Menzies, Taylor	1	\$	50.00
Michaud, Shawn T	1	\$	75.00
Mosdell, Haley	1	\$	70.00
Munch, Deborah	1	\$	75.00
Nawalkowski, Samantha	1	\$	57.96
Nell, Sierra	1	\$	45.00
Nelson, Calvin	1	\$	75.00
Ortiz, Alleli	1	\$	75.00
Peet, Andrea	1	\$	500.00
Pilla, Megan	1	\$	245.80
Pipe, Nicolai	1	\$	75.00
Posgate, Evelyn	1	\$	75.00
Pyle, Charles (Clayton) J	1	\$	100.00
Rae, Christine	1	\$	75.00
Raugust, Shelley	1	\$	75.00
Roenspiess, Ethan (Kai)	2	\$	175.00
Ruhnke, Ravyn	1	\$	75.00
Salmons, Susanne	1	\$	75.00

Accounts Payable for April 2024 Breakdown by Type of Payment

All Other Vendors	Number of Payments		Value	
	781	\$		1,464,772
1022117 Alberta Ltd.	3	\$		2,394.00
1400142 BC Ltd.	1	\$		1,011.75
1426051 BC Ltd DBA: Simon's Garage Door Services	1	\$		157.50
360° Contracting	1	\$		525.00
ACE Courier Services	6	\$		622.05
Air Liquide Canada Inc	4	\$		941.33
Akokli Construction LTD.	2	\$		168.00
Alberta Fire Chiefs Association	1	\$		905.09
All Elements Industries Ltd.	1	\$		120.75
Allmar Inc	1	\$		372.96
ALS Canada Ltd.	6	\$		8,368.27
Andex Equipment Rentals	5	\$		5,323.89
Andrew Colgan Electrical Service	1	\$		1,071.00
Andrew Sheret Ltd	1	\$		334.38
Aquam Inc	1	\$		758.87
Argenta Community Association	1	\$		50.00
Arrow Lakes Aggregates	1	\$		17,944.82
Arrow Lakes Electric Ltd.	1	\$		441.00
Arrow Mountain Carwash & Mini Storage Ltd	1	\$		3,150.00
Associated Engineering	2	\$		7,445.74
Associated Fire Safety Equipment	11	\$		16,405.75
Association of Kootenay & Boundary Local Governments (AKBLG)	1	\$		6,000.00
Association of Regional District Planning Managers	1	\$		550.00
Atomic Crayon	1	\$		1,026.80
ATS Traffic Ltd	1	\$		43.58
Authorized Security Ltd.	1	\$		252.00
B&L Security Patrol (1981) Ltd	1	\$		1,752.45
B.C. Scale Co. Ltd.	1	\$		630.00
Balfour/Harrop Fire Department Social Committee	1	\$		8,000.00
BC Hydro & Power Authority	1	\$		3,859.48
BC One Call Limited	1	\$		64.00
BC Transit	5	\$		222,983.73
Beaver's Septic Tank Cleaning Service	1	\$		582.75
Berm Consulting Ltd	1	\$		1,656.90
Bi Purewater	3	\$		18,121.78
Big Cranium Design	4	\$		3,487.56
Bigfoot Security Systems	1	\$		309.76
Bill's Heavy Duty Enterprises (2004) Ltd.	4	\$		2,310.43
Black Press Group Ltd	2	\$		2,641.84
Bobs Door Service Kootenays (1213858 BC Ltd.)	1	\$		225.75
Boswell Memorial Hall	1	\$		100.00
Boughton Law Corporation	1	\$		6,958.79
Breath Love Enterprises Ltd. O/A Mountain Valley Station	1	\$		179.43
Brenton Industries Ltd	3	\$		5,134.50
Brodie Consulting Ltd.	1	\$		630.00
Brouwer, Wayne	1	\$		2,250.00
Building Officials' Association Of Bc	1	\$		726.11
Burton Community Association	1	\$		157.50
C.A. Fischer Lumber Co. Ltd.	2	\$		83.49
C.G. Mechanical Service Ltd.	1	\$		3,570.40
Calvert-Smith, Corrina	1	\$		120.00
Canadian Centre for Occupational Health and Safety	4	\$		79.80
Canadian Fitness Education Services Ltd	1	\$		112.14
Canadian Linen & Uniform	3	\$		288.30
Canadian Red Cross	1	\$		250.00
CanGas Propane Inc.	2	\$		3,958.84
Canoe - Kal Tire Nelson	1	\$		6,178.28
Canoe Procurement Group of Canada	1	\$		1,440.91
Caro Analytical Services	1	\$		783.30
Case Grypma Mechanical LTD	1	\$		7,986.20
Castlegar, City Of	4	\$		3,095.31
Central Kootenay Garbage Club Inc.	1	\$		9,817.50
Centrix Control Solutions LP	1	\$		145.60
Cintas Canada Ltd Location 889	1	\$		153.05
Cleartech Industries Inc	1	\$		8,724.43
Columbia Basin Broadband Corporation	1	\$		5,980.80
Columbia Basin Trust	1	\$		1,500.00
Columbia Wireless Inc	5	\$		408.80
Comfort Welding Ltd	9	\$		6,513.29
Coral Canada Wide Ltd.	1	\$		44,325.23
Cowan's Office Supplies	15	\$		1,169.73
Cranbrook Pest Control	1	\$		1,265.25
Cranbrook Water Conditioning Ltd.	3	\$		192.78
Crawford Bay Store	1	\$		95.10
Crescent Valley Community Hall Society	2	\$		2,140.00
Creston Card & Stationery	1	\$		101.27
Creston Valley Chamber Of Commerce	1	\$		2,651.25
Creston, Town Of	1	\$		1,598.57
Cupe Local 2262	2	\$		5,138.62
Cupe Local 748	2	\$		1,486.86
Dafco Filtration Group	1	\$		7,779.86
Dave's Plumbing Ltd	4	\$		9,479.75
DB Perks & Associates Ltd	5	\$		4,016.62
Dominion Govlaw LLP	1	\$		277.21
Doug's Disposal Service	2	\$		273.74
Downtown Shell	1	\$		436.78
East Shore Internet Society	2	\$		129.92
EcoLogic Consultants Ltd.	1	\$		1,299.90
Edgewood Royal Canadian Legion Branch 203	1	\$		150.00
Enviromarine Ltd	2	\$		3,336.70

All Other Vendors	Number of Payments		Value
	781	\$	
			1,464,772
Expresslane Deliveries	1	\$	359.52
Fauquier Community Club	1	\$	230.00
Federated Co-Operatives Ltd	6	\$	2,232.26
Folinsbee, Marya	1	\$	1,256.26
FortisBC - Electricity	41	\$	61,761.98
Fortisbc - Natural Gas	2	\$	31,513.82
Four Star Communications Inc	1	\$	99.75
Fraser Valley Building Supplies Inc.	2	\$	106.88
Genesis 2020 Solutions Inc.	1	\$	3,412.50
GFL Environmental Inc.	27	\$	161,702.29
GHD Limited	2	\$	8,852.17
Gilbert Parts Depot	5	\$	3,121.55
Giza, Tony	3	\$	1,350.00
Glendale Tire Ltd.	1	\$	134.20
Goat Mountain Enterprises Ltd	1	\$	2,100.00
Government Finance Officers Association of BC	1	\$	1,800.75
Gray Creek Store	2	\$	59.97
Hall Printing	3	\$	1,410.18
Hart, Kathy	1	\$	64.00
HCMA Architecture and Design	1	\$	1,575.00
Hewgill, Mathew	1	\$	125.00
Hipperson Hardware	3	\$	58.84
Hi-Way 9 Express Ltd	1	\$	73.48
Hootsuite Inc.	1	\$	3,146.50
Hub Fire Engines & Equipment Ltd	6	\$	13,889.14
Hufty's Leasing Ltd	2	\$	729.62
HuskyPro	1	\$	1,711.42
Hywood Truck & Equipment Ltd	3	\$	4,643.85
In the Air Networks	1	\$	102.20
Industrial Alliance Insurance and Financial Services Inc.	1	\$	1,040.05
Infosat Communications	1	\$	228.50
Inland Allcare	13	\$	6,720.48
Inland Kenworth (Castlegar)	3	\$	2,190.07
Inland Kenworth Cranbrook	1	\$	14.26
Insurance Corporation of BC	1	\$	401.00
Integrated Sustainability Consultants Ltd.	1	\$	50.00
Interior Health Authority - Environmental Health	1	\$	147.00
Iridia Medical	1	\$	837.69
Iron Mountain	1	\$	565.20
Jakubow Enterprises Ltd o/a Canadian Tire Castlegar (492)	3	\$	1,153.56
Jennifer Wickwire	2	\$	725.00
Kal Tire (Castlegar)	1	\$	94.27
Kaslo Building Maintenance	1	\$	609.00
Kaslo Building Supplies	5	\$	185.03
Kaslo Front Street Market	3	\$	133.17
Kaslo Home Hardware	3	\$	47.55
Kaslo Infonet Society	2	\$	237.00
Kaslo Pump	1	\$	155.26
Kaslo, Village Of	2	\$	320.35
Kathy Gordon's Cleaning Services	6	\$	910.50
Kel Print	1	\$	91.68
Kelly's Maintenance and Services	1	\$	3,062.48
Kennlyn Enterprises	5	\$	5,190.54
Klines Motors Ltd.	1	\$	5,103.00
Kokanee Ford Sales Ltd.	1	\$	305.33
Kootenay Employment Services Society	1	\$	90,000.00
Kootenay Glass & Mirror Ltd	2	\$	2,096.60
Kootenay Industrial Supply Ltd	14	\$	2,273.25
Kootenay Kombucha Brewing Inc.	1	\$	244.89
Kootenay Valley Water & Spas	3	\$	89.50
Koots Konstruktion	2	\$	13,587.00
Leisure Baths Ltd.	1	\$	2,729.49
Lesperance Mendes	2	\$	2,550.24
LexisNexis Canada Inc.	1	\$	952.35
Lidstone & Company	3	\$	1,733.78
Lifesaving Society (Burnaby)	6	\$	2,185.24
Little h Design Works	2	\$	8,967.26
Lo-Cost Propane	1	\$	1,432.13
Lordco Parts Ltd	14	\$	3,459.67
Main Jet Motorsports Inc	1	\$	750.39
Martech Electrical Systems Ltd	4	\$	2,882.42
Martech Motor Winding Ltd	2	\$	880.04
Mayday Electric Ltd	1	\$	420.00
Medical Technology Inc	2	\$	2,093.00
Mid Town Motors	1	\$	104.05
Mills Bros Construction Ltd	2	\$	2,324.00
Mills Office Productivity	2	\$	345.38
Minister of Finance	1	\$	32.46
Mitchell Supply Ltd	1	\$	263.72
Modern Air Filtration Corp.	1	\$	2,180.45
Morrow Bioscience Ltd	1	\$	13,763.40
Mount Sentinel Secondary School	1	\$	800.00
MPE Engineering Ltd.	1	\$	15,557.41
Mts Maintenance Tracking Systems Inc	1	\$	1,143.45
Nakusp, Village Of	1	\$	884.14
Nanaimo, City of	16	\$	8,324.40
Napa Auto Parts (Nelson)	1	\$	14.35
Navigata Communications Ltd. dba ThinkTel	1	\$	19.71
NCGL Construction Ltd.	1	\$	5,770.80
Nelson Building Centre Ltd	22	\$	2,830.82
Nelson Electric Tramway Society	1	\$	350.00
Nelson Farmers Supply Ltd	7	\$	1,060.27
Nelson Hydro	12	\$	44,460.46
Nelson Tiny Houses	1	\$	4,000.00
Nelson Toyota	2	\$	630.83

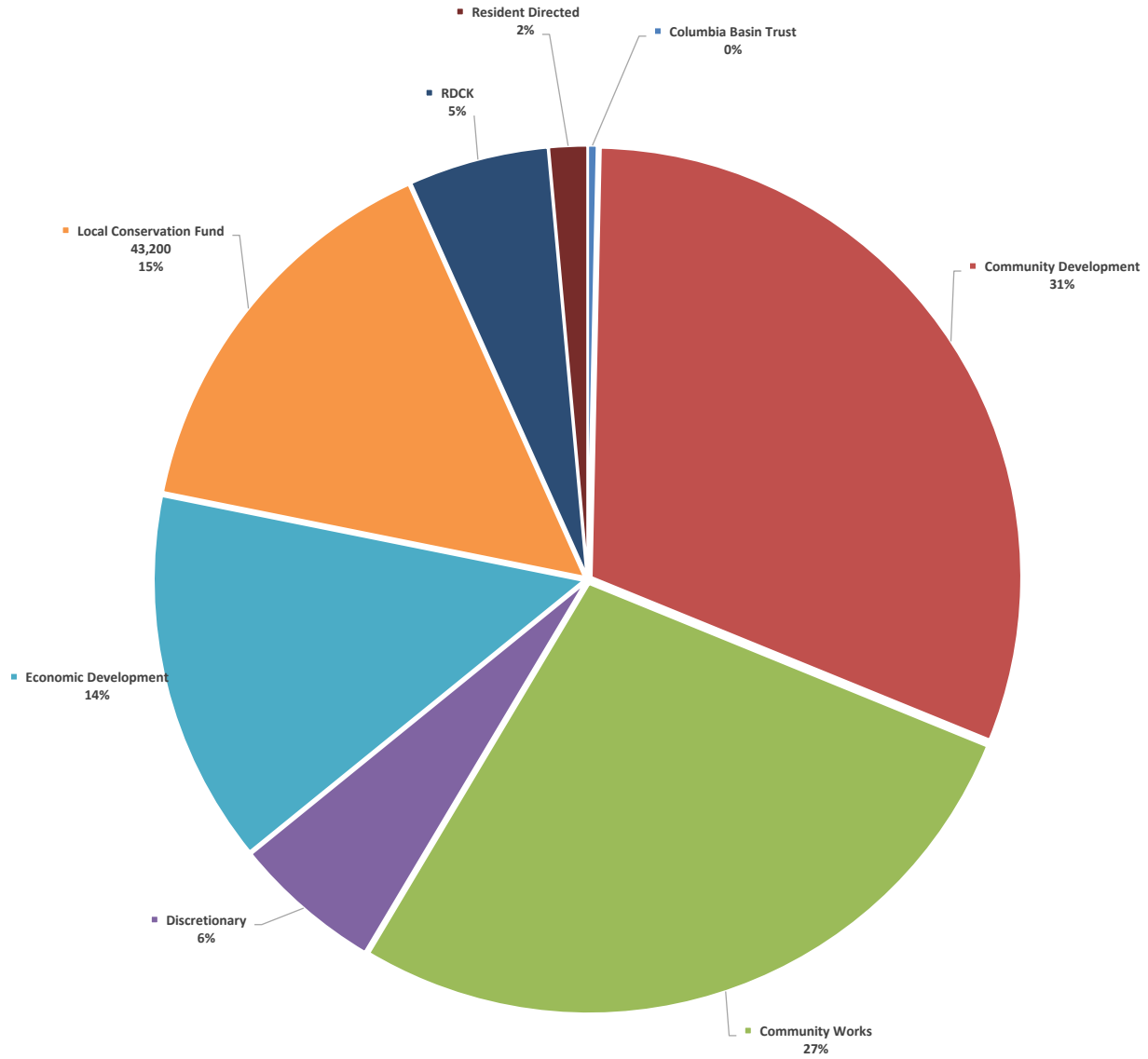
All Other Vendors	Number of Payments		Value
	781	\$	
			1,464,772
Nelson, City Of	4	\$	7,373.71
New Denver, Village Of	1	\$	78.75
North Shore Water Utility Nelson Ltd.	1	\$	462.00
Northtown Rental & Sales	2	\$	111.89
Okanagan Office Systems	9	\$	13,622.60
Ootischenia Improvement District	1	\$	9,150.00
Orkin Canada Corporation	1	\$	156.89
Oso Negro	4	\$	282.75
Overland West Freight Lines Ltd	2	\$	2,726.58
P.R.C. Cab Co. Ltd. DBA: Glacier Cab Company	4	\$	108.69
Passmore Firehall Social Club	1	\$	5,000.00
Passmore Laboratory Ltd	6	\$	1,000.00
Passmore Public Hall Association	1	\$	175.00
Pelmar Engineering Ltd.	1	\$	1,770.85
Prestige Lakeside Resort	5	\$	3,478.86
Pridham, Nancy	1	\$	120.75
Purolator Inc	2	\$	415.14
Pyramid Building Supplies	2	\$	45.83
RC Strategies Inc.	1	\$	1,606.50
Read Jones Christoffersen Ltd.	1	\$	1,782.48
Receiver General	4	\$	36,098.39
Reliance Office Services Ltd	1	\$	2,520.00
ResQtech Systems Inc	1	\$	30.45
Rfs Canada	1	\$	60.69
Riondel Cable Society	2	\$	80.00
Riverside Farm	6	\$	10,485.75
Roadpost Inc. T46274	2	\$	728.06
Rocky Mountain Agencies	5	\$	13,666.36
Rocky Mountain Phoenix	3	\$	13,348.30
Rocky Point Engineering Ltd.	1	\$	7,245.00
Salmo Valley Newsletter	1	\$	28.00
Salmo Valley Youth & Community Centre	2	\$	1,016.67
Sfj Inc	1	\$	1,611.67
Shaw Buisness A division of Shaw Telecom G.P.	1	\$	1,185.87
Shaw Cable	21	\$	3,085.49
Sigma Safety Corp	1	\$	141.79
Sk Electronics Ltd	10	\$	6,112.58
Skyway Hardware	2	\$	92.86
Slocan Park Community Hall Society	2	\$	1,025.11
Slocan Valley Home Hardware	2	\$	22.04
Smith Cameron Process Solutions	1	\$	999.04
Smokey Creek Salvage	1	\$	2,428.16
SMP	1	\$	1,570.77
Speedpro Signs	1	\$	559.18
Speedpro Signs (Trail)	1	\$	168.00
Sperling Hansen Associates Inc	3	\$	29,497.11
SRK Consulting (Canada) Inc.	1	\$	16,201.26
Stafford Welding	3	\$	2,094.75
Stankevich, Wendy	1	\$	54.60
Steeves and Associates	1	\$	945.00
StoneShare Inc.	1	\$	4,593.75
Sun Life Assurance Company of Canada	2	\$	1,211.08
Sundry Vendor	16	\$	4,536.02
Superior Propane	1	\$	245.28
Taghum Shell (1997)	27	\$	2,595.39
Tarrys Fire Department Social Club	1	\$	500.00
Telus Communications Inc	5	\$	8,042.82
Telus Communications Inc. Mascon by Telus	4	\$	291.20
Telus Mobility	1	\$	6,421.88
Tenaquip Industrial Distribution	1	\$	1,332.32
Tetra Tech Canada Inc.	1	\$	3,901.28
The ATACC Group Ltd.	1	\$	14,900.00
The Salmo Pump	1	\$	142.19
The Trainer's Box	1	\$	547.00
Thiele, Dustin	2	\$	470.00
ThinkTel	1	\$	324.42
Thomas & Company Locksmithing Ltd.	1	\$	520.63
Thurber Engineering Ltd.	1	\$	3,156.56
Trainor Mechanical Contractors Ltd	1	\$	259.87
Trane Canada ULC	1	\$	2,108.14
Transform Compost Systems	1	\$	7,738.50
Trican Filtration Group Inc.	4	\$	21,097.03
Trowelex Equipment Rentals And Sales	1	\$	228.66
Troy Life & Fire Safety Ltd	2	\$	2,706.90
Tu-Dor Lock & Safe Ltd	3	\$	509.22
Uline Canada Corporation	2	\$	2,085.51
Union Of Bc Municipalities	1	\$	15,148.89
Union of Spiritual Communities of Christ	2	\$	441.00
Valley Voice Ltd	1	\$	997.60
Van Kam Freightways Ltd	3	\$	1,220.84
Versa-Task Services	1	\$	875.00
VH Sport Canada	5	\$	324.80
Vista Radio Ltd	1	\$	453.60
Vitalaire Canada Inc	3	\$	138.88
Vousden, Jodi	1	\$	2,462.50
Waste Management	4	\$	1,443.71
Watt Consulting Group	2	\$	2,966.25
Wells Fargo Equipment	1	\$	95.46
Wesco Distribution-Canada Inc	2	\$	30.45
West Creston Community Hall Society	1	\$	65.00
Western Auto Wreckers (1974) Ltd	1	\$	716.63
WEX Canada Ltd.	1	\$	3,084.74
WFR Wholesale Fire & Rescue Ltd	9	\$	20,441.60
Winlaw Mini-Mart	1	\$	297.00
Wolseley Waterworks Branch	1	\$	61.49

All Other Vendors	Number of Payments		Value
	781	\$	1,464,772
Wood Wyant Inc	1	\$	187.03
Workers Compensation Board - Alberta	1	\$	554.20
Wsa Engineering Ltd	1	\$	6,457.50
WSP Canada Inc.	1	\$	18,919.22
Xpire Inc.	1	\$	117.04
Yahk General Store	1	\$	922.98
Yahk-Kingsgate Recreation Society	1	\$	1,300.00
Yellow Pages Group	1	\$	1.56
Yellowhead Road & Bridge	1	\$	504.00
Zone West Enterprises Ltd	4	\$	1,494.08

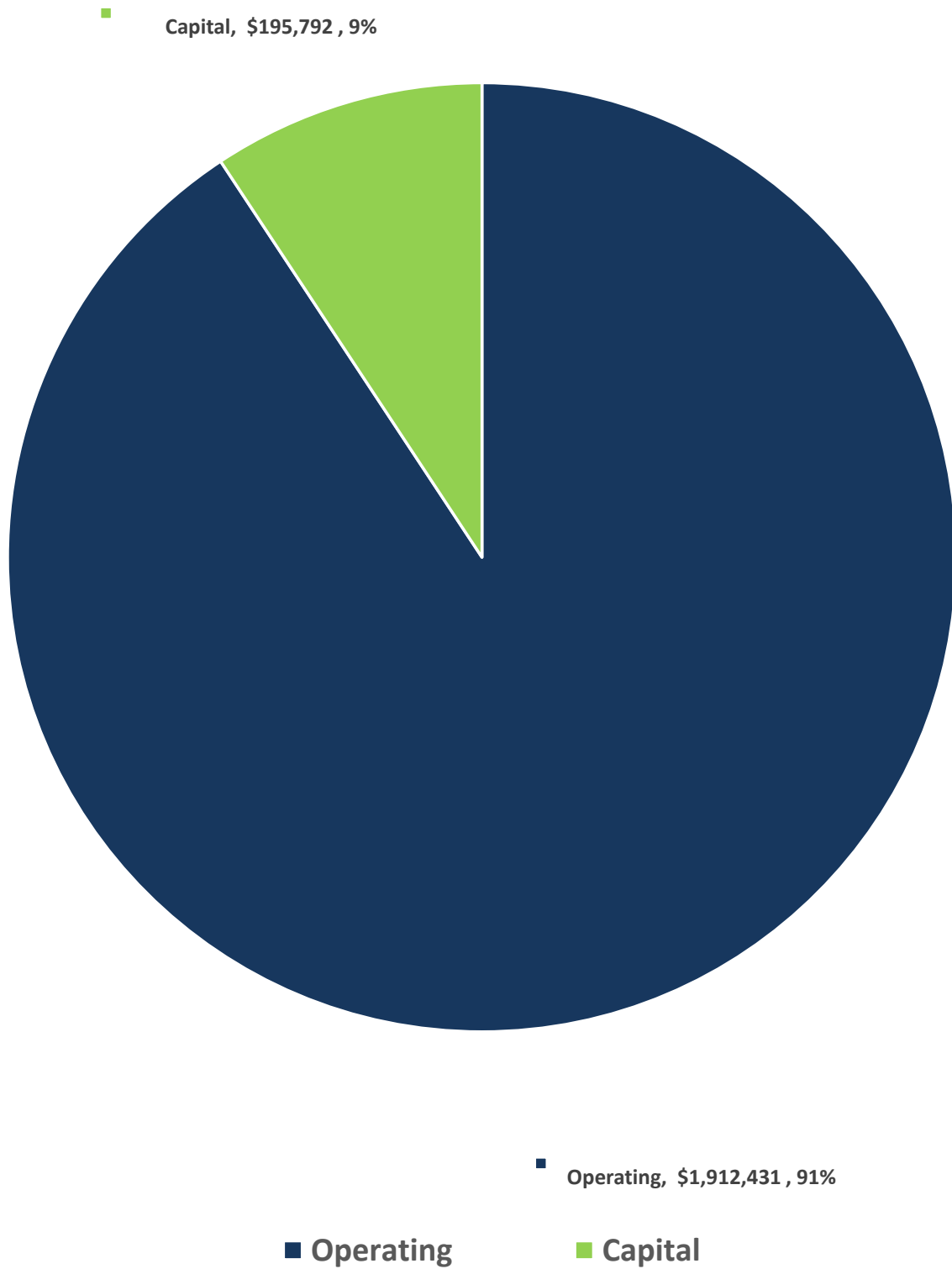
Accounts Payable for April 2024 Breakdown by Type of Payment

Discretionary, Community Development, and Other Grants	Number of Payments		\$	285,314
	55			
Ainsworth Recreation Association	1		\$	9,000.00
Ainsworth Sewer System Corporation	1		\$	75,000.00
Arrow Lakes Caribou Society	1		\$	2,000.00
Arrow Lakes Historical Society	1		\$	3,000.00
Arrow Lakes Search & Rescue	2		\$	4,406.82
BC Senior Games Society Zone 7	2		\$	600.00
BC Wildlife Federation	1		\$	16,000.00
Blewett School PAC	2		\$	3,600.00
Castlegar & District Chamber of Commerce	2		\$	3,000.00
Castlegar Festivals Society	2		\$	5,000.00
Central Kootenay Food Policy Council	1		\$	15,000.00
Community Futures	2		\$	40,000.00
Creston Valley Chamber of Commerce	4		\$	3,550.00
Creston Valley Kootenay Lake Economic Action Partnership	1		\$	1,390.00
Elk Root Conservation Farm Society (BC#A0072993)	1		\$	14,400.00
Fauquier CARE Society	1		\$	3,000.00
Fauquier Community Club Society	1		\$	18,000.00
Fauquier Volunteer Fire Brigade	1		\$	850.00
Horse Association of Central Kootenay	4		\$	3,300.00
Kootenay Regional Association for Community Living	2		\$	3,640.24
Nelson Food Cupboard	1		\$	970.00
Nelson Minor Hockey Association	2		\$	3,000.00
Nelson Public Library	1		\$	1,600.00
Pass Creek Exhibition Society	1		\$	1,186.54
Periwinkle Children's Centre	1		\$	1,000.00
Queens Bay Residents Association	1		\$	2,500.00
Renascence Arts & Sustainability Society	1		\$	5,000.00
Riondel & District Curling Club	1		\$	12,510.00
Robertson Memorial United Church	1		\$	3,000.00
Salmo & District Arts Council (SDAC)	1		\$	760.00
Salmo Valley Trail Society	1		\$	5,000.00
Salmo, Village of	2		\$	3,400.00
Slocan Lake Stewardship Society (SLSS)	1		\$	10,800.00
Slocan Solutions Society	1		\$	550.00
Slocan, Village of	1		\$	1,000.00
South Kootenay Lake Community Service Society	1		\$	3,000.00
Taghum Community Hall Society	1		\$	800.00
The BC Conservation Foundation	1		\$	2,000.00
WE Graham Community Service Society	1		\$	1,500.00
Winlaw Highway Accident Management Society	1		\$	1,000.00

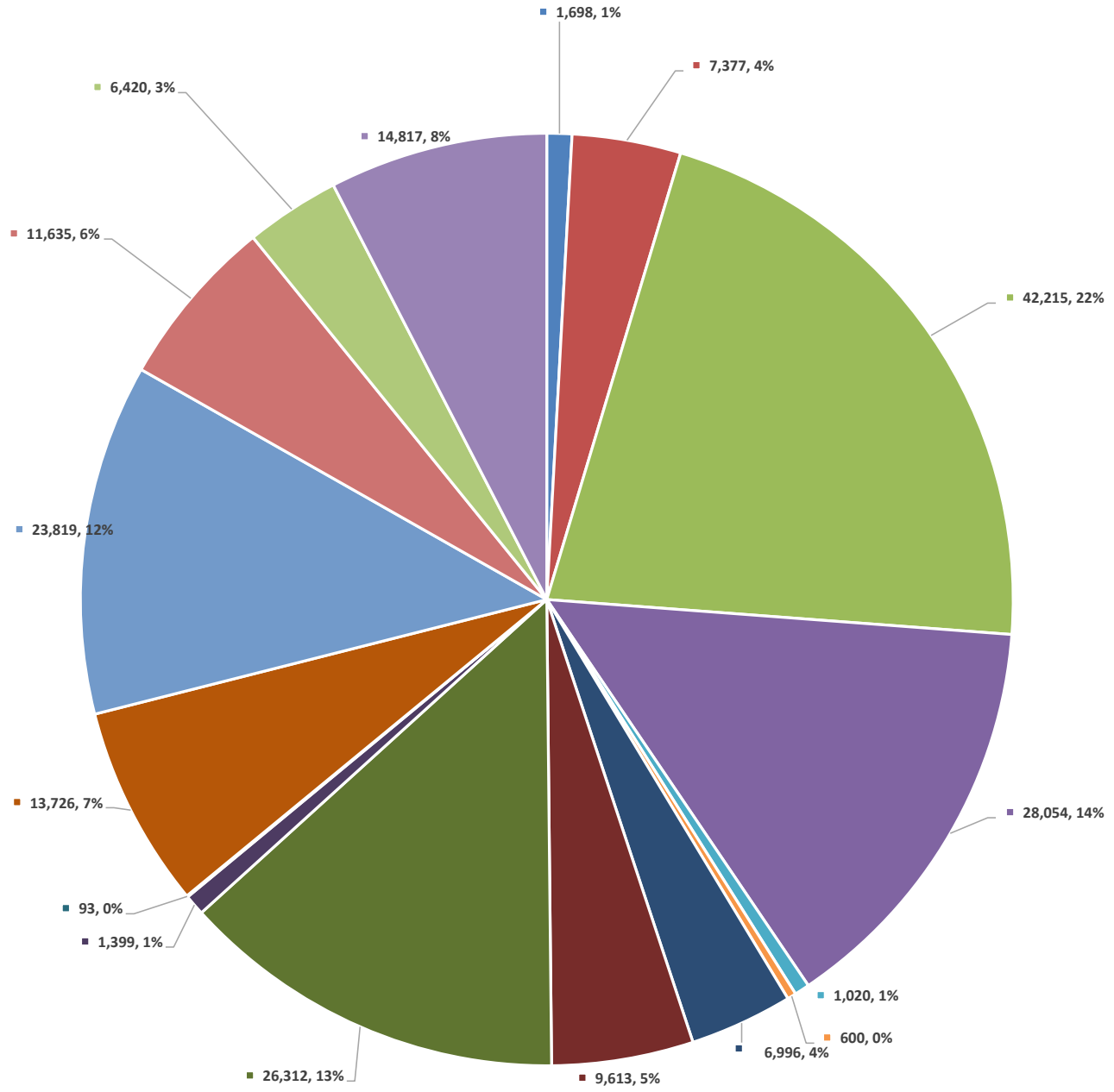
Grants by Type



April 2024 Capital VS Operating Expenditures



April 2024 Capital by Service



- Arena (Castlegar Complex)-Castlegar and Areas I and J
- Fire Protection-Area J (Ootischenia)
- Fire Protection-Areas E and F (Beasley, Blewett)
- Organics Program – Central & West Subregions
- Recreation Commission No.7-Salmo and Area G
- Recreation Commission No.8-Slochan and Area H
- Recreation Facility-Nelson and Areas F and Defined E
- Refuse Disposal (Central Subregion)-Nelson, Kaslo, Salmo and Areas D, E, F, and G
- Refuse Disposal (West Subregion)-Castlegar, New Denver, Slochan and Area H, I, J, and K
- Regional Parks-Area A
- Regional Parks-New Denver, Silverton, Slochan and Area H
- Water Utility-Area B (Arrow Creek)
- Water Utility-Area B (Erickson)
- Water Utility-Area B (Lister)
- Water Utility-Area D (Woodbury)
- Water Utility-Area G (Ymir)



Board Report

Date of Report: April 30, 2024
Date & Type of Meeting: May 16, 2024, Board Meeting
Author: Angela Lund, Deputy Corporate Officer
Subject: RDCK Procedure Bylaw No. 2576, 2019 – Repeal
File: 08/3200/10/RDC/2898
Electoral Area/Municipality: ALL

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to seek Board direction to prepare a draft bylaw to repeal and replace the Regional District of Central Kootenay (RDCK) Procedure Bylaw No. 2576, 2019 and to offer the Board an opportunity to provide further input by June 10, 2024 regarding the procedures to be included in the new bylaw for review at the June 18, 2024 Board meeting.

SECTION 2: BACKGROUND/ANALYSIS

The *Local Government Act* (LGA) Section 225 Procedure Bylaws indicates that local governments must, by bylaw, establish general procedures to be followed by the board and by board committees in conducting their business. In February 2022, the LGA Section 225 (2) was revised and staff no longer has to provide the Directors with a copy of the bylaw at least five (5) days before the meeting. The new LGA Section 225 (2) requires that prior to the RDCK Procedure bylaw being adopted, amended or repealed the RDCK must first give notice in accordance with *Community Charter* (CC) Section 94 to the public describing the proposed changes in general terms.

In 2019, staff did a comprehensive overhaul of the RDCK Procedure bylaw to align with the Provincial guidelines and update the RDCK meeting procedures. The bylaw was updated through the Covid period to reflect changes to remote meetings and voting procedures. The current RDCK Procedure Bylaw No. 2576, 2019 (Bylaw No. 2576) provides general procedures and direction to the board, commission and committee members to help manage expectations and enable them to hold themselves accountable for their activities. It also provides a frame of reference that the board, commissions & committees can use to make informed decisions. The Bylaw No. 2576 and subsequent amendments have provided a sound framework for the past five (5) years and would be considered as the base structure for the new RDCK Procedure Bylaw. After the 2022 General Election, staff wanted to give the new Board of Directors the opportunity to work within the current Bylaw No. 2576 and provide input regarding the structure. Due to the input staff has received to date, which will include new sections to the bylaw, the updates would best be addressed by repealing and replacing Bylaw No. 2576, 2019.

To meet the new requirements of the LGA Section 225 (2) and to give the Directors the opportunity to provide further input and review the new RDCK Procedure Bylaw staff has determined the following project schedule:

1. **May 16, 2024 Board Meeting:** Overview of the new RDCK Procedure Bylaw timeline and amendments noted to date by staff.
2. **June 10, 2024:** Deadline for Director's input on items to include in the draft bylaw.

3. **July 18, 2024 Board Meeting:** Draft of the new RDCK Procedure Bylaw presented to the Board for review.
4. **July 26, 2024:** Deadline for further Director’s feedback.
5. **August 15, 2024 Board Meeting:** Second Draft of the new RDCK Procedure Bylaw presented to the Board for review. Staff’s recommendation would be for three readings of the new Procedure bylaw and Board direction to provide public notice in accordance to LGA Section 225 (2).
6. **August 16 to September 12, 2024:** Public notice provided in accordance with CC Section 94.
7. **October 17, 2024 Board Meeting:** Staff provide the final version of the new RDCK Procedure Bylaw. Staff’s recommendation would be to adopt the new Procedure bylaw.

NOTE: The schedule is subject to change depending on the number of amendments made to the draft bylaw.

Input from the Directors and staff have been received from 2022 to today and the following amendments are noted for consideration within the new Procedure Bylaw:

RDCK PROCEDURE BYLAW NO. 2576	PROPOSED AMENDMENTS	UPDATE/NEW SECTION
Part 1: Introductions Section 2 Definitions	<ul style="list-style-type: none"> • Include definition of an Advisory Committee & Point of Privilege 	<ul style="list-style-type: none"> • Update
Part 2: Election of Board Chair and Vice Chair Section 10 Tie Vote	<ul style="list-style-type: none"> • Clarifying language for voting for final two candidates prior to drawing a name for Board Chair. 	<ul style="list-style-type: none"> • Update
Part 3: Meetings Section 14 Notice of Regular Meeting	<ul style="list-style-type: none"> • Include RES 704/22 - <i>That the Board direct staff to prepare an amendment to the RDCK Procedure Bylaw No. 2576, 2022 to have the October Board meeting after the General Local Election during election years.</i> 	<ul style="list-style-type: none"> • Update
Part 3: Meetings Section 16 Closed (in camera) Meetings	<ul style="list-style-type: none"> • Remove subsections (5) & (6). In Camera agendas will be provided through the meeting software and will only be printed if requested. • In Camera agenda to be provided the day of the meeting to the Alternate Director, if attending on behalf of a Director. • Recommendations from an In Camera meetings of an RDCK Commission/Committee must be considered at the Board meeting prior to being moved into the Open meeting. 	<ul style="list-style-type: none"> • Update
Part 3: Meetings Section 17 Electronic participation meetings	<ul style="list-style-type: none"> • Include in subsection (5) include the Meeting Coordinator and add a bullet indicating the meeting will be adjourned if the Meeting Coordinator has lost connection • Include in subsection (9) to reference subsection (5). 	<ul style="list-style-type: none"> • Update

Part 3: Meetings Recording Board Meetings	<ul style="list-style-type: none"> • Include best practices for recording the Board meeting. • Disclaimer before the video starts regarding recording the meeting. • Recording can be edited if there is inappropriate language, etc. 	<ul style="list-style-type: none"> • New Section
Part 5: Meeting Procedures for the Board Section 20 Agendas – Regular Meetings	<ul style="list-style-type: none"> • Included correspondence from individuals regarding issues or concerns is to go to the Executive Committee to determine if it should go to the Board. 	<ul style="list-style-type: none"> • Update: May include a new section.
Part 5: Meeting Procedures for the Board Section 22 Order of Business	<ul style="list-style-type: none"> • In subsection (1) move Directors’ Reports to before In Camera. • Include in subsection (1) a Consent Agenda that incorporates the following items: <ul style="list-style-type: none"> ○ Item 3.1 For Information Committee/Commission minutes ○ Item 3.3 Commission/Committee membership ○ Item 5 Communication ○ Item 6 Accounts Payable • In subsection (2) include it is a mandatory practice for all Commissions/Committees to include the Land Acknowledgement as part of the agenda. 	<ul style="list-style-type: none"> • Update: Order of Business • New Section: Consent Agenda to align with best practices and to expedite business with no motions in a timely manner. • Consent Agenda - All of the items are then treated as one item, one motion, one second, and one vote! Items that require full board discussion and/or decision making do not go into these consent agenda items
Part 6: Delegations & Presentations Section 26 General provisions	<ul style="list-style-type: none"> • Replace in subsection (7) “public hearing has been held” with “when there is a public hearing process required” 	<ul style="list-style-type: none"> • Update
Part 7: Keeping Order Section 30: Points of Order	<ul style="list-style-type: none"> • Include a subsection to include the reason to be recorded in the minutes from both the Member and the Chair. 	<ul style="list-style-type: none"> • Update
Part 15: Committee Section 57: External Committee Appointments	<ul style="list-style-type: none"> • Adhere to Sections 8 and 10 of the bylaw with the removal of Section 8 (5) the two minute speeches. 	<ul style="list-style-type: none"> • Update

NOTE: Any grammar or minor revisions are not included in the table above. There may be further amendments as Corporate Administration works through Bylaw No. 2576, 2019.

Items that are pending approval from the Board prior to being considered for reference within the new Procedure Bylaw are the following:

- **Recording Votes:** Staff is bringing forward a Board Report regarding the pros, cons and options to support transparency, of which vote recording is part of the scope

- **Public Notice:** Staff is seeking input and feedback from staff, members of the public, stakeholders and partnering jurisdictions. A Board Report to follow.
- **Hybrid Meetings:** Allow more flexibility to holding hybrid meetings. Staff seeking Board direction.
Options
 1. Status Quo – all commission/committee meetings are required to hold hybrid meetings;
 2. At the discretion of the Chief Administrative Officer/Corporate Officer, the community volunteer commission/committee meetings can hold in-person with no remote option; or
 3. Determine a list of core commissions/committees that are required to hold hybrid meetings.

Staff’s objectives to repealing and replacing Bylaw No. 2576, 2019 is to further streamline the general procedures and make adjustments to any procedures in question.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Financial Plan Amendment:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Debt Bylaw Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Public/Gov’t Approvals Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

None.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

Procedure bylaws are governed by Section 225 of the LGA and Section 94, 94.1 and 94.2 of the CC.

3.3 Environmental Considerations

None.

3.4 Social Considerations:

Having general procedures, by bylaw, which the board, commissions and committees follow to conduct business maintains a high level of standards and builds consistency throughout the organization. The new Procedure Bylaw will be placed on the RDCK website to promote transparency and public awareness of how the RDCK conducts business.

3.5 Economic Considerations:

None.

3.6 Communication Considerations:

Staff will be seeking input from the Directors and will advertise in the local newspapers prior to the adoption of the new Procedure Bylaw to inform members of the public.

3.7 Staffing/Departmental Workplan Considerations:

The Corporate Officer and Deputy Corporate Officer will prepare the new Procedure Bylaw and work with the Directors. Corporate Administration staff will assist with the public notice process in accordance to CC Section 94 and adding the notice to the public notice posting places.

3.8 Board Strategic Plan/Priorities Considerations:

Organizational Excellence

- Review governance structures to ensure we have the appropriate balance of input and accountability.

- Prioritize communication, transparency and accessibility.

SECTION 4: OPTIONS & PROS / CONS

Option 1

That the Board direct staff to repeal and replace Regional District of Central Kootenay Procedure Bylaw No. 2576, 2019, and that the Board provide their input to staff by June 10, 2024 to incorporate into the new RDCK Procedure Bylaw for review at the July 18, 2024, 2024 Board meeting.

Pros

- Fresh look at the RDCK Procedures for board, commission and committee meetings;
- Input and feedback will provide staff with direction for the new bylaw;
- New options for streamlining meetings and clarifying procedures; and
- Straight forward bylaw (without multiple amendments) for the public to read.

Cons

- Staff time will be needed to meet the requirements from the LGA Section 225 (2).

Option 2

That the Board direct staff to continue to document the amendments to the Regional District of Central Kootenay Procedure Bylaw No. 2576, 2019 and revisit the repeal and replace of the bylaw in 2025 before the next General Election.

Pros

- Staff resources and work load will not be affected in 2024
- The RDCK Procedure Bylaw will incorporate all the amendments the Board wants and will begin a new term with the changes.
- Does not require further communication or training on new processes at this time.

Cons

- No improvement to procedures to streamline meeting or clarify procedures.

SECTION 5: RECOMMENDATIONS

That the Board direct staff to repeal and replace Regional District of Central Kootenay Procedure Bylaw No. 2576, 2019, and that the Board provide their input to staff by June 10, 2024 to incorporate into the new RDCK Procedure Bylaw for review at the July 18, 2024, 2024 Board meeting.

Respectfully submitted,
Angela Lund

CONCURRENCE

Manager of Corporate Administration – Mike Morrison
Chief Administrative Officer – Stuart Horn

Approved
Approved



Board Report

Date of Report: April 18, 2024
Date & Type of Meeting: May 16, 2024 – Board Meeting
Author: Zachari Giacomazzo, Planner
Subject: BYLAW AMENDMENT
File: Z2304G – Rumbling Creek Resort
Electoral Area/Municipality: G

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to update the Board of Directors on this application after staff advertised the Notice of Public Hearing being waived in accordance with Board Resolution 104/24.

In order to authorize the proposed tourist accommodation use with a total of 12 sleeping rooms and a multi-purpose building with an event space and an Eating and Drinking Establishment on the subject property, this application seeks to amend the zoning of the subject property from Tourist Commercial (C2) to Rumbling Creek Tourist Commercial (C3) which would be a new zone created specifically for this property.

Staff recommend that Bylaw No. 2943, 2024 being a bylaw to amend Electoral Area ‘G’ Land Use Bylaw No. 2452, 2018 be read a THIRD time by content and forwarded to the Ministry of Transportation and Infrastructure for approval, pursuant to Section 52(3)(a) of the Transportation Act.

SECTION 2: BACKGROUND/ANALYSIS

GENERAL INFORMATION

Property Owner: Rumbling Creek Resort Ltd.

Property Location: 4626 Highway 6, Hall Siding Electoral Area ‘G’

Legal Description: LOT 1 DISTRICT LOT 1241 KOOTENAY DISTRICT PLAN EPP121813 (PID: 031-873-529)

Property Size: 1.0 hectare

Current Zoning: Tourist Commercial (C2) - Salmo River Valley Electoral Area G Land Use Bylaw No. 2452, 2018

Current Official Community Plan Designation: Tourist Commercial (TC) - Salmo River Valley Electoral Area G Land Use Bylaw No. 2452, 2018

SURROUNDING LAND USES

North: Tourist Commercial (C2)

East: Public Utility (U) and Forest Reserve (FR)

South: Tourist Commercial (C2)

West: Tourist Commercial (C2)

Background and Site Context

The subject property is located in Electoral Area 'G' on Highway 6, approximately 10 km south of the City of Nelson just north of the turnoff for Whitewater Ski Hill Road. The property is presently vacant and has been improved with a new road access/driveway that is shared with the adjacent property.

This property is designated Tourist Commercial (TC) and is zoned Tourist Commercial (C2) under the Electoral Area 'G' Land Use Bylaw No. 2452, 2018. There are three other properties zoned Tourist Commercial near the subject property. Other surrounding uses in the area include Parks and Recreation (PR), Forest Reserve (FR) and Resource Area (RA) and Public Utility (U). See "Figure 2" for zoning designations of the surrounding properties. The property is located in close proximity to the Nelson Nordic Ski Club Area.

Land Use Bylaw Amendments Proposed

The purpose of this application is to rezone the subject property from Tourist Commercial (C2) to Rumbling Creek Tourist Commercial (C3). This is being sought to facilitate the development of tourist accommodations and associated buildings on the subject property with on-site servicing (septic system and drilled well). The proposed development includes eight cabins with a total of twelve sleeping rooms as well as one communal building. After a more detailed discussion with the Building and Fire Services departments the applicants made changes to their Site Plan. This revised Site Plan is included as Attachment 'B' and includes details on the proposed layout of the buildings and parking areas. The communal building is proposed to contain a commercial kitchen, laundry facilities and storage space as well as a coffee shop that will be open to the public. The communal building is also intended to be used as an event space (e.g. wedding venue) which is considered incidental and related to the Tourist Accommodation Use. The draft amending bylaw is included as Attachment 'A' to this report.



Figure 1: Overview Map

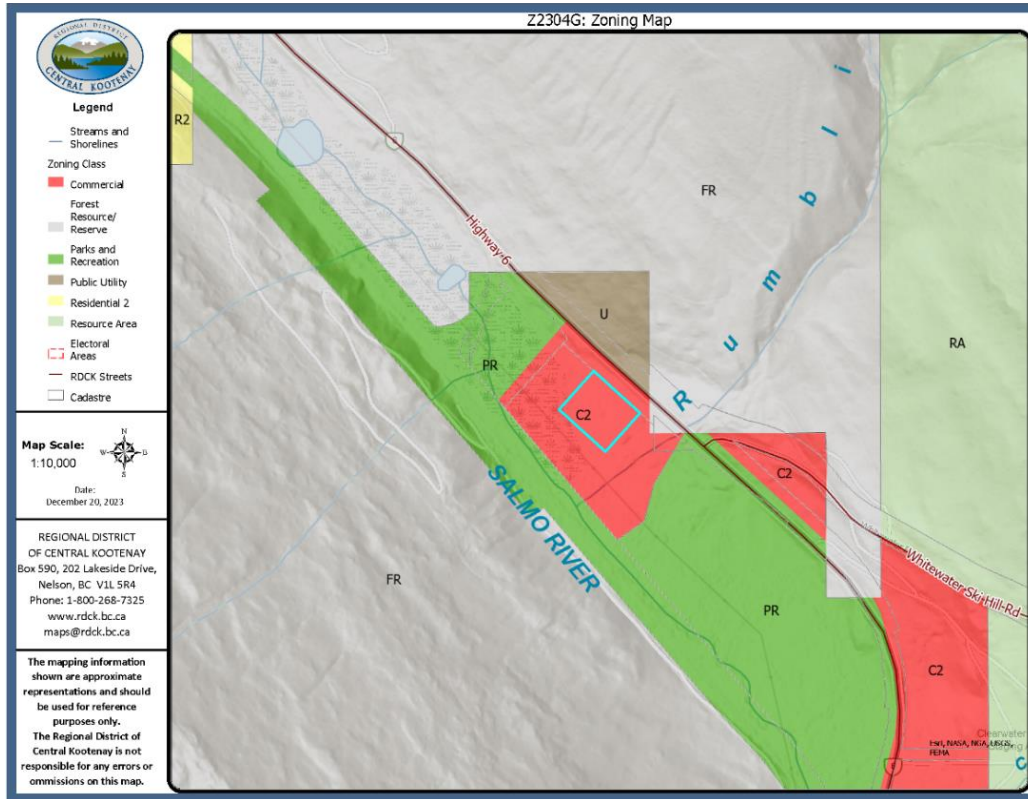


Figure 2: Zoning Map



Figure 3: Subject property facing southwest from Highway 6



Figure 4: Subject Property facing Northwest

Planning Policy

Electoral Area 'G' Land Use Bylaw No. 2452, 2018

4.0 COMMERCIAL AND INDUSTRIAL

Commercial Objectives

1. Enhance the long term vitality and economic sustainability of the Plan area by supporting new and existing businesses and the creation of employment.
2. Provide for commercial activities servicing the needs of local residents and visitors
3. Recognize the commercial and service center role of the City of Nelson and Village of Salmo and direct that commercial development in the rural communities will primarily be oriented toward serving local community needs and visitor needs.

Tourist Commercial Policies

The regional Board:

8. Anticipates that tourist commercial needs will be accommodated throughout the Plan area on lands designated as such on Schedule A.1 mapping
9. Encourages the development of a range of tourist accommodation types including campgrounds, lodges, resorts, and bed and breakfast establishments to diversify tourism opportunities in the community.

10. Enable commercial outdoor recreation, resort commercial, agri-tourism and ecotourism opportunities such as trail rides, campgrounds and wilderness tours provided they do not have demonstrated detrimental impact on important habitat, riparian areas, or adjacent land uses.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No Financial Plan Amendment: Yes No
Debt Bylaw Required: Yes No Public/Gov't Approvals Required: Yes No

Pursuant to Planning Fees and Procedures Bylaw No. 2457, 2015 the applicant has paid the Land Use Bylaw amendment fee of \$1600 in full.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

The application was processed in accordance with Planning Fees and Procedures Bylaw No. 2457, 2015.

Local Government Act Section 464 (2):

A local government is not required to hold a Public Hearing on a proposed Zoning Bylaw if

- a) an official community plan is in effect for the area that is the subject of the zoning bylaw, and
- b) the bylaw is consistent with the official community plan.

3.3 Environmental Considerations

Interior health had no objections subject to a covenant being registered on title for the subject property to protect the backup area for the private wastewater disposal system.

A Watercourse Development Permit (WDP) application is required due to the proximity of the proposed development to a wetland feature associated with the Salmo River. The applicant has submitted a Riparian Assessment prepared by Masse Environmental in order to confirm that the proposed buildings are outside of the Development Permit Area (DPA). However, a WDP application will need to be considered and approved prior to any building permits being issued or further site alteration. Attachment 'B': Site Plan shows the extent of the property that is within the Development Permit Area.

3.4 Social Considerations:

In accordance with the requirements of the Local Government Act, a "Notice of Waiving Public Hearing" was advertised in two consecutive editions of the Nelson-Salmo Pennywise (March 18th and April 1st, 2024) and mailed to surrounding property owners. As of the writing of this report, no responses have been received from neighbouring property owners.

3.5 Economic Considerations:

None anticipated.

3.6 Communication Considerations:

The application was sent to five neighbouring property owners, relevant government agencies and First Nations.

The following responses were received from government agencies and First Nations:

RDCK Building Department

My initial review of the site plan shows a number of cabins and a Main Hall. The Main Hall is considered an A-2 Assembly Occupancy which falls into Part 3 of the Current BC Building code. An Architectural will be required for

this structure. The Plans submitted are lacking a number of details to ensure certain life safety and spatial separation requirements. The following items are what I see as missing information that we would require to confirm compliance with the Current BC Building code.

- 1) Spatial Separation, Note limiting distance to be halved as per 9.10.14.3 below.
- 2) Fire Department Access
- 3) Water Supply for the Part 3 Building as well as for fire suppression.

The Fire department response time will affect this property as well.

As per:

9.10.14.3. Limiting Distance and Fire Department Response

1) Except for the purpose of applying Sentences 9.10.14.4.(2), (3), (8) and (9), and Sentences 9.10.14.5.(3), (8) and (13), a *limiting distance* equal to half the actual *limiting distance* shall be used as input to the requirements of this Subsection, where

- a) the time from receipt of notification of a fire by the fire department until the first fire department vehicle arrives at the *building* exceeds 10 min in 10% or more of all calls to the *building*, and
- b) any *storey* in the *building* is not *sprinklered*.

Fire Department Access:

Limiting distance and fire department response (9.10.15.3 BCBC) – the RDCK has volunteered fire departments resulting in a reduced response time, all spatial separation and limiting distances described in 9.10.14 shall be doubled.

FD access to buildings 9.10.20.3. & 3.2.5.6.(1) the BCBC Article 3.2.5.5.5.

Access routes shall be provided to a building so that

- a) *for a building provided with a fire department connection, a fire department pumper vehicle can be located adjacent to the hydrants referred to in Article 3.2.5.15.,*
- b) *for a building not provided with a fire department connection, a fire department pumper vehicle can be located so that the length of the access route from a hydrant to the vehicle plus the unobstructed path of travel for the firefighter from the vehicle to the building is not more than 90 m, and*
- c) *the unobstructed path of travel for the firefighter from the vehicle to the building is not more than 45 m*

3.2.5.6. Access Route Design

A portion of a roadway or yard provided as a required access route for fire department use shall

- a) *have a clear width not less than 6 m, unless it can be shown that lesser widths are satisfactory,*
 - b) *have a centre-line radius not less than 12 m,*
 - c) *have an overhead clearance not less than 5 m,*
 - d) *have a change of gradient not more than 1 in 12.5 over a minimum distance of 15 m,*
 - e) *be designed to support the expected loads imposed by firefighting equipment and be surfaced with concrete, asphalt or other material designed to permit accessibility under all climatic conditions,*
 - f) *have turnaround facilities for any dead-end portion of the access route more than 90 m long, and*
 - g) *be connected with a public thoroughfare. (See Note A-3.2.5.6.(1).)*
- 2) *For buildings conforming to Article 3.2.2.50. or 3.2.2.58., no portion of the access route described in Sentence 3.2.2.10.(3) shall be more than 20 m below the uppermost floor level*

A-3.2.5.6.(1) Fire Department Access Route. The design and construction of fire department access routes involves the consideration of many variables, some of which are specified in the requirements in the Code. All

these variables should be considered in relation to the type and size of fire department vehicles available in the municipality or area where the building will be constructed. It is appropriate, therefore, that the local fire department be consulted prior to the design and construction of access routes.

Site water for suppression: please see attached FUS – Water supply for public fire protection in Canada and NFPA 1720 – standard for rural firefighting.

Due to the location of the property, most aspects of the buildings will fall outside of the scope of Part 9 including: Structural / snow loading – you mentioned you will have a structural engineer for the structures and geotechnical pilings.

Site specific climatic data will be required to determine the Ground Snow load and Heating Degree Days for the Energy Advisor and Section 9.36.6 compliance

Accessibility requirements for the cabins shall conform to the 2024 BCBC.

Other items that will be required prior to occupancy will be IHA approvals for sewerage and water, as well the resort operating permit.

We may request more documentation and clarification after the submission of the Building Permits (prior to issuance), upon review of your applications.

Electoral Area ‘G’ Advisory Planning and Heritage Commission (APHC) Response

From the approved minutes of the meeting held on July 11, 2023:

That the Area G Advisory Planning Commission SUPPORT the Zoning Amendment Application Z2304G to Rumbling Creek Resort for the property located at 4626 Highway 6, Hall Siding, and legally described as LOT 1 DISTRICT LOT 1241 KOOTENAY DISTRICT PLAN EPP121813.

Interior Health Authority

From a planning perspective I recognize that the proposed new site specific tourist commercial zone has similar intentions as the existing tourist commercial zone. Ideally density (amount of sewage produced) in rural areas should be less; hence the minimum parcel size in the existing zone. Minimum parcel sizes are useful when onsite servicing has not been assessed in detail. At the very minimum each parcel should have a back-up area identified to use as a future onsite sewerage dispersal area, and ideally this area should be protected with covenant to protect it from being used for any purpose that could impede its use as a dispersal field in the future.

The proposed layout provided by the sewerage engineer includes a back-up area. Consideration for cumulative impact from multiple onsite sewerage systems in a neighbourhood does not appear to apply in this scenario because there appears to be little development on neighbouring parcels. As such, I cannot put forth any objections to rezoning the parcel from Tourist Commercial to Tourist Commercial Site Specific. However, I recommend the back-up dispersal area be protected by a covenant.

Apart from commenting about the proposed re-zoning, I noted the development proposes a well water source, kitchen, coffee shop, wedding venue and a sauna with cold plunge pool. Please inform the applicant/property owner (and building inspector, if it applies) that construction and operating permits are required prior to constructing and operating any:

- Drinking water system
- Food service establishment (coffee shop & wedding venue)
- Pool (cold plunge pool)

Construction permits, particularly water system and pool permits, can take considerable time to process. I suggest they contact the local Environmental Public Health program as soon as possible, if they haven't already at Nelson Environmental Health Office at 250-505-7200 option 3 (main). More information can be found on the following webpages:

- Drinking Water Providers & Operators
- Food Premises
- Rec. Water Permits/Resources.

Also note, an Authorized Person with Professional designation is required to submit the Record of Sewerage System because of the food establishment use.

Ministry of Forests – Crown Land Authorizations

No apparent concerns from a Crown Land authorizations perspective on this application.

Fortis BC

Land Rights Comments

Based on the plans submitted, it is unclear whether adequate space has been provided to accommodate the transformation required to service the proposed development.

Operational & Design Comments

- There are FortisBC Electric ("FBC(E)") primary distribution and transmission facilities along Highway 6.
- To date, arrangements have not been made to initiate the design process and complete the servicing requirements.
- All costs and land right requirements associated with changes to the existing servicing are the responsibility of the applicant.
- The applicant and/or property owner are responsible for maintaining safe limits of approach around all existing electrical facilities within and outside the property boundaries.
- To proceed, the applicant should contact an FBC(E) designer as noted below for more details regarding design, servicing solutions, and land right requirements.

In order to initiate the design process, the customer must call 1-866-4FORTIS (1-866-436-7847). Please have the following information available in order for FBC(E) to set up the file when you call.

Electrician's Name and Phone number

FortisBC Total Connected Load Form

Other technical information relative to electrical servicing

For more information, please refer to FBC(E)'s overhead and underground design requirements:

FortisBC Overhead Design Requirements

<http://fortisbc.com/ServiceMeterGuide>

FortisBC Underground Design Specification

<http://www.fortisbc.com/InstallGuide>

BC Hydro

BC Hydro has no objection in principle to the rezoning application as BC Hydro's work do not physically cross the property nor is there a Right of Way Agreement registered on Title.

1. For new construction, BC Hydro wishes to ensure that building permits do not get issued that allow for encroachment of buildings into the safety clearance zones required around existing bare utility conductors, including those utility works installed within road allowance adjacent to the property
2. It is the responsibility of the Architect and Electrical Engineer of Record (EEOR) to ensure compliance with the Canadian Electrical Code (CEC), Canadian Safety Association (CSA) and WorkSafe BC (WSBC). The CEC, CSA and WSBC stipulate minimum clearances of powerlines and equipment from buildings for safety and safe working clearances (Limits of Approach).
3. If the Developer or Property Owner requires any additional electrical connections, or wishes to relocate any existing powerlines or equipment, please call BC Hydro's Electric Service Coordination Centre at 1-877-520-1355 and ask to speak to a Distribution Designer.

Ministry of Water, Land and Resource Stewardship

The Kootenay-Boundary Ecosystems Section of the Ministry of Water, Land and Resource Stewardship has received your referral request. We are currently unable to provide a detailed review of the referral but provide the following standard requirements, recommendations and/or comments:

<p>1. All activities are to follow and comply with all higher-level plans, planning initiatives, agreements, Memorandums of Understanding, etc. that local governments are parties to.</p>
<p>2. Changes in and about a "stream" [as defined in the Water Sustainability Act (WSA)] must only be done under a license, use approval or change approval; or be in compliance with an order, or in accordance with Part 3 of the Water Sustainability Regulation. Authorized changes must also be compliant with the Kootenay-Boundary Terms and Conditions and Timing Windows documents. Applications to conduct works in and about streams can be submitted through FrontCounter BC.</p>
<p>3. No "development" should occur within 15 m of the "stream boundary" of any "stream" [all as defined in the Riparian Areas Protection Regulation (RAPR)] in the absence of an acceptable assessment, completed by a Qualified Professional (QP), to determine if a reduced riparian setback would adversely affect the natural features, functions and conditions of the stream. Submit the QP assessment to the appropriate Ministry of Water, Land and Resource Stewardship office for potential review. Local governments listed in Section 2(1) of RAPR are required to ensure that all development is compliant with RAPR.</p>

4. The federal Species at Risk Act (SARA) protects Endangered, Extirpated or Threatened species listed under Schedule 1 of SARA. Developers are responsible to ensure that no species or ecosystems at risk (SEAR), or Critical Habitat for Federally listed species, are adversely affected by the proposed activities. The BC Species and Ecosystem Explorer website provides information on known SEAR occurrences within BC, although the absence of an observation record does not confirm that a species is not present. Detailed site-specific assessments and field surveys should be conducted by a QP according to Resource Inventory Standard Committee (RISC) standards to ensure all SEAR have been identified and that developments are consistent with any species or ecosystem specific Recovery Strategy or Management Plan documents, and to ensure proposed activities will not adversely affect SEAR or their Critical Habitat for Federally-listed Species at Risk (Posted).

5. Development specific Best Management Practices (BMPs) should be applied to help meet necessary legislation, regulations, and policies. Current BC BMPs can be found at: Natural Resource Best Management Practices - Province of British Columbia (gov.bc.ca) and Develop with Care 2014 - Province of British Columbia.

6. Vegetation clearing, if required, should adhere to the least risk timing windows for nesting birds (i.e., development activities should only occur during the least risk timing window). Nesting birds and some nests are protected by Section 34 of the provincial Wildlife Act and the federal Migratory Birds Convention Act. Guidelines to avoid harm to migratory birds can be found at: Guidelines to avoid harm to migratory birds - Canada.ca. If vegetation clearing is required during the bird nesting period (i.e., outside of the least risk timing window) a pre-clearing bird nest survey should be completed by a QP. The following least risk windows for birds are designed to avoid the bird nesting period:

Bird Species Least Risk Timing Windows

Raptors (eagles, hawks, falcons, & owls) Aug 15 – Jan 30

Herons Aug 15 – Jan 30

Other Birds Aug 1 – March 31

7. The introduction and spread of invasive species is a concern with all developments. The provincial Weed Control Act requires that an occupier must control noxious weeds growing or located on land and premises, and on any other property located on land and premises, occupied by that person. Information on invasive species can be found at: Invasive species - Province of British Columbia. The Invasive Species Council of BC provides BMPs that should be followed, along with factsheets, reports, field guides, and other useful references. For example, all equipment, including personal equipment such as footwear, should be inspected prior to arrival at the site and prior to each daily use and any vegetative materials removed and disposed of accordingly. If noxious weeds are established as a result of this project or approval, it is the tenure holder's responsibility to manage the site to the extent that the invasive, or noxious plants are contained or removed.

<p>8. Section 33.1 of the provincial Wildlife Act prohibits feeding or attracting dangerous wildlife. Measures should be employed to reduce dangerous human-wildlife conflicts. Any food, garbage or organic waste that could attract bears or other dangerous wildlife should be removed from the work area. If this is not feasible and waste is not removed, it should be stored in a bear-proof container to avoid drawing wildlife into the area and increasing the threat of human/wildlife conflict.</p> <p>9. If this referral is in relation to a potential environmental violation it should be reported online at Report All Poachers & Polluters (RAPP) or by phone at 1-877-952-RAPP (7277).</p>
<p>10. Developments must be compliant with all other applicable statutes, bylaws, and regulations.</p>

If the references above do not address your concerns, please do not hesitate to reach out to me for further investigation into your concerns.

Ministry of Transportation and Infrastructure

Thank you for the opportunity to provide comments for the proposed bylaw amendment. The ministry will require an access permit to Highway 6 for a multi-residential access. Site lines from the south may make the access difficult for travelling north or entering the site in the northbound lane. Restrictions may be imposed on the access if a design is not able to show adequate, safe site lines entering and exiting the site.

Ktunaxa Nation Council

This project footprint is entirely within a known high potential archaeological overview assessment (AOA) polygon. This project will require an arch assessment before any ground altering activity. Please contact a local archaeological consultant for more information on how to proceed with the project construction.

Staff Note: *The comments from Ktunaxa Nation Council (KNC) were forwarded to the applicant who subsequently hired a professional Archaeologist to complete an Archaeological Overview Assessment/Preliminary Field Reconnaissance Survey. KNC has confirmed that the assessment completed by the Archaeologist addresses their original concerns.*

3.7 Staffing/Departmental Workplace Considerations:

Should the Board choose to give the amending bylaw Third reading staff will forward the amending bylaw to the Ministry of Transportation and Infrastructure for approval. The bylaw would then be brought back to the Board of Directors for further consideration.

3.8 Board Strategic Plan/Priorities Considerations:

Not applicable

SECTION 4: OPTIONS

Planning Discussion

At the February 15th Board Meeting the Board of Directors resolved to complete first and second reading of Amending Bylaw No. 2943 and directed staff to advertise that the Public Hearing is being waived in accordance with the requirements of the Local Government Act.

A “Notice of Waiving Public Hearing” was advertised in the March 18th and April 1st editions of the Nelson-Salmo Pennywise. A letter was also mailed to surrounding property owners notifying them that Public Hearing is being waived. As of the writing of this report, no responses have been received from the public.

It is anticipated that the site plan may be revised based on further discussions with the RDCK’s Building and Fire Services departments however the proposed use and density is not anticipated to change. Based on the foregoing, staff is recommending that the Board complete third reading of Amending Bylaw No. 2943. Any necessary revisions to the proposed site plan can be addressed through the associated Development Permit application (DP2312G).

Next Steps

Should the Board support the Option 1 recommendation to give 3rd reading to the amending bylaw, Staff would forward the amending bylaw to the Ministry of Transportation and Infrastructure for approval. The bylaw would then be brought back to the Board of Directors for further consideration.

Option 1

That Electoral Area ‘G’ Land Use Amendment Bylaw No. 2943, 2024 being a bylaw to amend Electoral Area ‘G’ Land Use Bylaw No. 2452, 2018 is hereby given THIRD reading by content.

And Further

That consideration of adoption be withheld until Ministry of Transportation and Infrastructure signs Amending Bylaw No. 2943, 2024.

Option 2

That no further action be taken with respect to Electoral Area ‘G’ Land Use Amendment Bylaw No. 2943, 2024 being a bylaw to amend Electoral Area ‘G’ Land Use Bylaw No. 2452, 2018.

SECTION 5: RECOMMENDATIONS

That Electoral Area ‘G’ Land Use Amendment Bylaw No. 2943, 2024 being a bylaw to amend Electoral Area ‘G’ Land Use Bylaw No. 2452, 2018 is hereby given THIRD reading by content;

AND FURTHER, that consideration of adoption be withheld until Ministry of Transportation and Infrastructure signs Amending Bylaw No. 2943, 2024.

Respectfully submitted,
Zachari Giacomazzo, Planner

CONCURRENCE

Planning Manager – Nelson Wight	Approved	
Manager of Development and Community Sustainability – Sangita Sudan		Approved
Chief Administrative Officer – Stuart Horn	Approved	

ATTACHMENTS:

- Attachment ‘A’ – Draft Amending Bylaw No. 2943, 2024**
- Attachment ‘B’ – Revised Site Plan prepared by Cornerstone Architecture, dated April 18, 2024**

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2943, 2024

A Bylaw to amend Electoral Area 'G' Land Use Bylaw No. 2452, 2018

WHEREAS it is deemed expedient to amend the Electoral Area 'G' Land Use Bylaw No. 2452, 2018, and amendments thereto.

NOW THEREFORE the Board of the Regional District of Central Kootenay, in open meeting assembled, HEREBY ENACTS as follows:

APPLICATION

1 That Schedule 'B.1' of Electoral Area 'G' Land Use Bylaw No. 2452, 2018 be amended by changing the Zoning from Tourist Commercial (C2) to Rumbling Creek Tourist Commercial (C3) for LOT 1 DISTRICT LOT 1241 KOOTENAY DISTRICT PLAN EPP121813 (PID: 031-873-529), as shown on Schedule 'A' which is attached hereto and forms part of this bylaw:

a. ADDING the following:

25.B.0 RUMBLING CREEK TOURIST COMMERCIAL (C3)

PERMITTED USES TABLE FOR C3 ZONE	
1	Principal Uses Artisan Craft Production and Sales Breweries and Distilleries Dwellings, Multi-Family Tourist Accommodation Interpretive Facilities Mixed Use Development Museum Outdoor Recreational Activities Resort Vacation Rental Accessory Uses to 'Tourist Accommodation' and 'Campgrounds' Laundromat Liquor Store Personal Service Establishment Retail Store Accessory Uses Accessory Building or Structures Accessory Dwelling

	Campground Eating and Drinking Establishment
--	---

DEVELOPMENT REGULATIONS TABLE FOR C3 ZONE		
	Minimum lot area for each Principal Use: Community Water System and Community Wastewater System Tourist Accommodation, Resort First sleeping room Each additional sleeping room Other permitted uses Community Water System and On-site Wastewater Disposal or Individual Water Source and Community Wastewater System Tourist Accommodation, Resort First sleeping room Each additional sleeping room Other permitted uses On-site Water Source and On-site Wastewater Disposal Tourist Accommodation, Resort First sleeping room Each additional sleeping room Other permitted uses	 0.2 hectares 200 square metres 0.2 hectares 0.4 hectares 400 square metres 0.4 hectares 0.5 hectare 450 square metres 1.0 hectares
2	Maximum number of Cabins	8
3	Minimum front setback	4.5 metres
4	Minimum exterior side setback	4.5 metres
5	Minimum interior side setback	2.5 metres
6	Minimum rear setback	2.5 metres
7	Maximum Lot Coverage	50 percent
8	Maximum building height: Main Hall Building Cabins Accessory buildings and structures	10.0 metres 7.0 metres 6.0 metres
9	Maximum building footprint for a 1 bedroom Cabin Maximum building footprint for a 2 Bedroom Cabin	87 square metres 112 square metres
10	Minimum lot area for subdivision: Community Water System and Community Wastewater System Community Water System and On-site Wastewater Disposal	0.1 hectares 0.2 hectares 0.2 hectares

	Individual Water Source and Community Wastewater System Individual Water Source and On-site Wastewater Disposal	1.0 hectares
--	--	--------------

2 This Bylaw shall come into force and effect upon its adoption.

CITATION

3 This Bylaw may be cited as **“Electoral Area ‘G’ Land Use Amendment Bylaw No. 2943, 2024”**

READ A FIRST TIME this 15th day of February, 2024.

READ A SECOND TIME this 15th day of February, 2024.

WHEREAS A PUBLIC HEARING WAS WAIVED according to Section 464 (2) of the Local Government Act.

READ A THIRD TIME this 16th day of May, 2024.

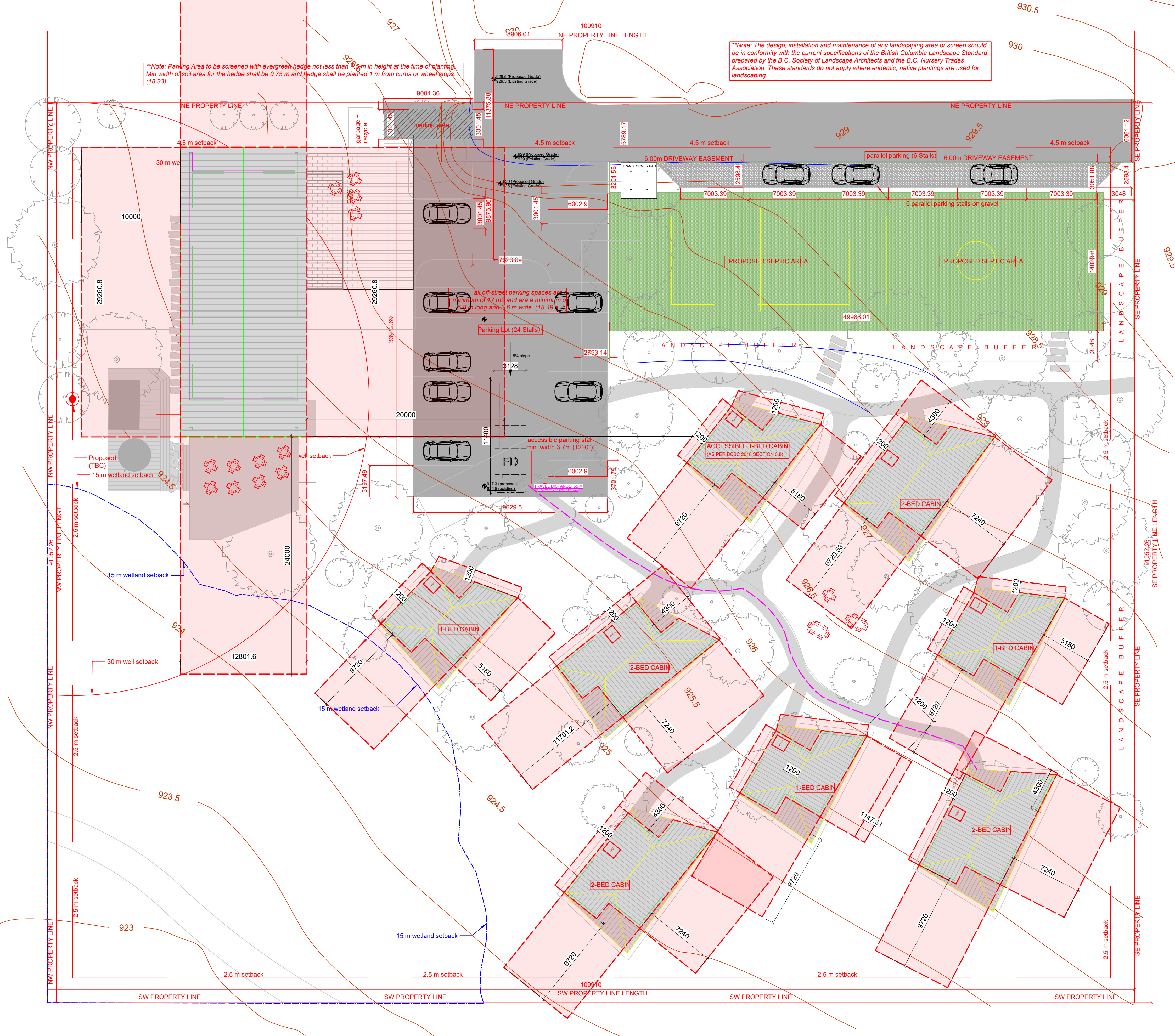
APPROVED under **Section 52 (3)(a) of the Transportation Act** this [Date] day of [Month], 20XX.

 Approval Authority,
 Ministry of Transportation and Infrastructure

ADOPTED this XX day of XX, 202X.

 Aimee Watson, Board Chair

 Mike Morrison, Corporate Officer



Note: The design, installation and maintenance of any landscaping area or screen should be in conformity with the current specifications of the British Columbia Landscape Standard prepared by the B.C. Society of Landscape Architects and the B.C. Nursery Trades Association. These standards do not apply where endemic, native plantings are used for landscaping.

Note: Parking Area to be screened with evergreen hedge not less than 95cm in height at the time of planting. Min width of soil area for the hedge shall be 0.75 m and hedge shall be planted 1 m from curbs or wheel stops (18.33)

	MAIN HALL	1 BED CABIN	2 BED CABIN	OPEN AIR ASSEMBLY
CLADDING CONSTRUCTION	NON-COMBUSTIBLE	NON-COMBUSTIBLE	NON-COMBUSTIBLE	NON-COMBUSTIBLE
TYPE OF CONSTRUCTION	COMBUSTIBLE	COMBUSTIBLE	COMBUSTIBLE	NON-COMBUSTIBLE
LIMITING DISTANCE CALCULATIONS				
FRONT				
TOTAL AREA OF EXPOSED FACE (m ²)	79.15m ²	20.81m ²	20.62m ²	36.57m ²
UNPROTECTED OPENINGS %	100%	0%	14%	100%
LIMITING DISTANCE DOUBLED (m)	24m	1.2m	4.3m	16m
REAR				
TOTAL AREA OF EXPOSED FACE (m ²)	79.15m ²	20.16m ²	20.16m ²	36.57m ²
UNPROTECTED OPENINGS %	100%	60%	60%	100%
LIMITING DISTANCE (m) doubled	24m	9.72m	9.72m	16m
LEFT				
TOTAL AREA OF EXPOSED FACE (m ²)	125.88m ²	27.82m ²	35.0m ²	36.57m ²
UNPROTECTED OPENINGS %	40%	20%	28%	100%
LIMITING DISTANCE (m) doubled	20m	5.18m	7.24m	16m
RIGHT				
TOTAL AREA OF EXPOSED FACE (m ²)	125.88m ²	33.44m ²	41.43m ²	36.57m ²
UNPROTECTED OPENINGS %	12%	0%	0%	100%
LIMITING DISTANCE (m) doubled	10m	1.2m	1.2m	16m

Table 9.10.14.5-A
Minimum Construction Requirements for Exposing Building Faces
Forming Part of Sentence 9.10.14.5.(1)

Occupancy Classification of Building or Fire Compartment	Maximum Area of Unprotected Openings Permitted, % of Exposing Building Face Area	Minimum Required Fire-Resistance Rating	Type of Construction Required	Type of Cladding Required
Residential, business and personal services, and low-hazard industrial	0 to 10	1 h	Noncombustible	Noncombustible
	> 10 to 25	1 h	Combustible or noncombustible	Noncombustible
	> 25 to 50	45 min	Combustible or noncombustible	Noncombustible
	> 50 to < 100	45 min	Combustible or noncombustible	Combustible or noncombustible
Mercantile and medium-hazard industrial	0 to 10	2 h	Noncombustible	Noncombustible
	> 10 to 25	2 h	Combustible or noncombustible	Noncombustible
	> 25 to 100	1 h	Combustible or noncombustible	Combustible or noncombustible

Table 9.10.14.4-A
Maximum Aggregate Area of Unprotected Openings in Exterior Walls¹⁾
Forming Part of Sentence 9.10.14.4.(1)

Occupancy Classification of Building	Maximum Total Area of Exposing Building Face, m ²	Maximum Aggregate Area of Unprotected Openings, % of Exposing Building Face Area											
		Limiting Distance, m											
		Less than 1.2	1.2	1.5	2.0	4.0	6.0	8.0	10.0	12.0	16.0	20.0	25.0
Residential, business and personal services, and low-hazard industrial	30	0	7	9	12	39	88	100	-	-	-	-	-
	40	0	7	8	11	32	69	100	-	-	-	-	-
	50	0	7	8	10	28	57	100	-	-	-	-	-
	100	0	7	8	9	18	34	56	84	100	-	-	-
Mercantile and medium-hazard industrial	Over 100	0	7	7	8	12	19	28	40	55	92	100	-
	30	0	4	4	6	20	44	80	100	-	-	-	-
	40	0	4	4	6	16	34	61	97	100	-	-	-
	50	0	4	4	5	14	29	50	79	100	-	-	-
Over 100	100	0	4	4	4	9	17	28	42	60	100	-	-
	Over 100	0	4	4	4	6	10	14	20	27	45	70	100

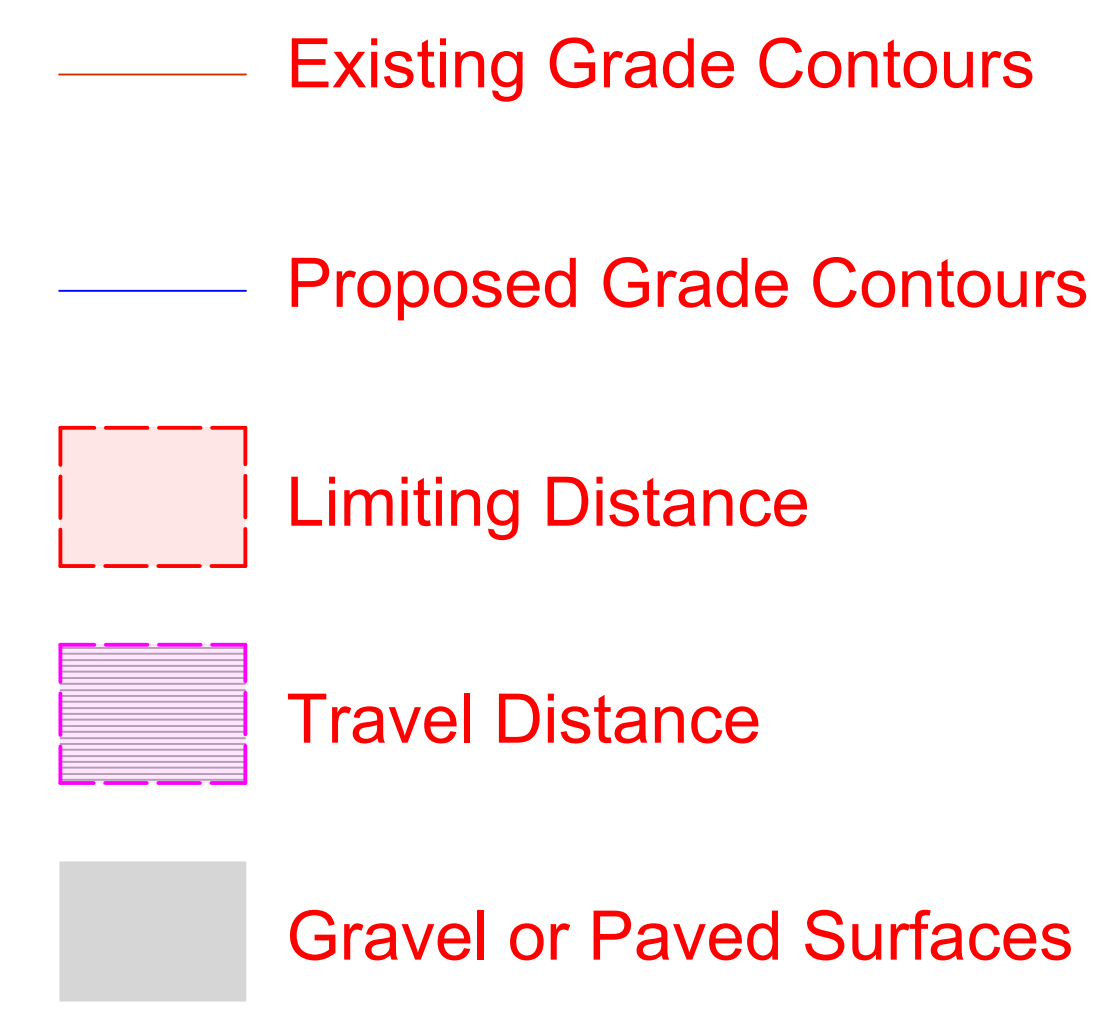
¹⁾ See also Sentences (6) and (7) to calculate the maximum permitted area of unprotected openings in sprinklered buildings or where wired glass or glass blocks are used.

9.10.14.3. Limiting Distance and Fire Department Response

1) Except for the purpose of applying Sentences 9.10.14.4.(2), (3), (8) and (9), and Sentences 9.10.14.5.(3), (8) and (13), a limiting distance equal to half the actual limiting distance shall be used as input to the requirements of this Subsection, where:

- the time from receipt of notification of a fire by the fire department until the first fire department vehicle arrives at the building exceeds 10 min in 10% or more of all calls to the building, and
- any story in the building is not sprinklered.

(See Notes A-3.2.3. and A-3.2.3.1.(8).)



CORNERSTONE architecture

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Vancouver, British Columbia,
Canada V6A 1E1
www.cornerarch.com
tel: 604-253-8800

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Prior to commencement of the Work, it is the Contractor's responsibility to review and verify drawing dimensions, datums and levels. Discrepancies between information on this drawing and actual site conditions and / or the remaining Contract Documents shall be brought to the attention of the Architect for clarification prior to proceeding with the Work. DO NOT SCALE THE DRAWINGS.

2024-04-18		A	2024-04-18
Num. YY MM DD	▲ REVISION	Num. YY MM DD	▲ ISSUE

Unless signed & sealed, these drawings are not to be used for approval by an authority or for reliance by a client or third party, including the general public.

BUILDING CODE BCBC 2018
ZONING
DEVELOPMENT PERMIT #
BUILDING PERMIT #
SCALE 1:175
PLOT DATE 2024-04-18

PROJECT
RUMBLING CREEK CABINS
4500 Highway 6, Salmo, BC, Canada, V0G 1Z0

PROJECT NO. 2403
DRAWING NO. A0.1

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Bylaw No. 2962

A bylaw to authorize the borrowing of the estimated cost of One Million Seven Hundred Sixty Three Thousand Three Hundred Ninety Eight Dollars (\$1,763,398) for the upgrades at the Nakusp and the Slocan Transfer Stations.

WHEREAS the Regional Board of the Regional District of Central Kootenay has established West Waste Management Subregion Refuse Disposal/Recycling Local Service Area Establishment Bylaw No. 1070, 1994, a service to provide refuse disposal and recycling within the West Waste Management Subregion Refuse Disposal/Recycling Local Service Area;

AND WHEREAS it is deemed desirable and expedient to upgrade the Nakusp and Slocan Transfer Stations;

AND WHEREAS the estimated cost of the upgrades to the Nakusp and Slocan Transfer Stations including expenses incidental thereto is the sum of Two Million Six Hundred Eighty One Thousand Seven Hundred Twenty Two Dollars (\$2,681,722), of which the sum of One Million Seven Hundred Sixty Three Thousand Three Hundred Ninety Eight Dollars (\$1,763,398) is the amount of debt intended to be borrowed by this bylaw;

AND WHEREAS the maximum term for which a debenture may be issued to secure the debt created by this bylaw is for a term not to exceed twenty five (25) years;

NOW THEREFORE, the Regional Board of the Regional District of Central Kootenay in open meeting assembled, enacts as follows:

- 1 The Regional Board is hereby empowered and authorized to undertake and carry out or cause to be carried out the upgrades to the Nakusp and Slocan Transfer Stations, serving the West Waste Management Subregion Refuse Disposal/Recycling Local Service Area, generally in accordance with plans on file in the regional district office and to do all things necessary in connection therewith and without limiting the generality of the foregoing:
 - (a) To borrow upon the credit of the Regional District a sum not exceeding One Million Seven Hundred Sixty Three Thousand Three Hundred Ninety Eight Dollars (\$1,763,398).
 - (b) To acquire all such real property, easements, rights-of-way, licenses, rights or authorities as may be requisite or desirable for or in connection with the upgrades to the Nakusp and Slocan Transfer Stations.

- 2 The maximum term for which debentures may be issued to secure the debt created by this bylaw is twenty five (25) years.

3 This bylaw may be cited as “West Waste Management Subregion Refuse Disposal/Recycling Service (Nakusp & Slocan Transfer Stations) Loan Authorization Bylaw No. 2962, 2024”.

READ A FIRST TIME this 18th day of April , 2024
READ A SECOND TIME this 18th day of April , 2024
READ A THIRD TIME this 18th day of April , 2024
THIRD READING RESCINDED this 16th day of May, 2024.
READ A THIRD TIME this 16th day of May, 2024.

I hereby certify that this is a true and correct copy of the **“West Waste Management Subregion Refuse Disposal/Recycling Service (Nakusp & Slocan Transfer Stations) Loan Authorization Bylaw No. 2962, 2024”** as read a third time by the Regional District of Central Kootenay Board on the 16th day of May, 2024.

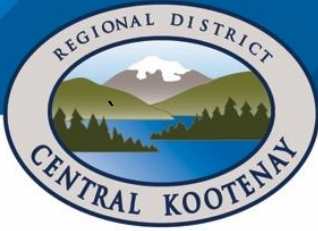
Mike Morrison, Corporate Officer

RECEIVED the approval of the Inspector of Municipalities this day of , 2024.

ADOPTED this day of , 2024.

Aimee Watson, Board Chair

Mike Morrison, Corporate Officer



Board Report

Date of Report: April 24, 2024
Date & Type of Meeting: May 16, 2024, Board of Directors
Author: Corey Scott, Planner 2
Mark Crowe, Regional Park Planner
Subject: Parkland Dedication Policy (No. 500-01-07) Review
File: 7015-20
Electoral Area/Municipality: Electoral Areas A, B, C, D, E, F, G, H, I, J, K

SECTION 1: EXECUTIVE SUMMARY

The purpose of this staff report is to present to the Regional District of Central Kootenay (RDCK) Board of Directors a revised parkland dedication policy, administrative guideline, and information brochure to replace the existing policy, which was adopted in 2010.

This work was directed by the Board in November 2023. Subsequently, the revised policy, as well as administrative guideline and information brochure, were brought to the Board in March 2024 for discussion. The item was referred to a future meeting in order to refer the policy and its accompanying documents to the Directors for closer review and comment, and to incorporate any changes that may arise from those comments. The revised policy, guideline, and brochure are attached to this staff report for the Board's consideration.

It is recommended that the Board adopt the revised parkland dedication policy as well as the accompanying administrative guideline and information brochure.

SECTION 2: BACKGROUND/ANALYSIS

In November 2023, the RDCK Board of Directors directed staff to revise the current parkland dedication policy to address inconsistencies between the policy and the *Local Government Act (LGA)* as well as to better address community parkland needs in the Region. The policy was revised and brought back to the Board in March 2024 for information and to solicit comments.

On March 21, 2024 the RDCK Board of Directors passed the following resolution (#152/24):

That the Board direct staff to refer the Updated Parkland Dedication Policy to a future Board meeting in order to incorporate feedback from the Directors.

Comments were received from the Directors until April 24, 2024 and the feedback received has been incorporated into the relevant documents or otherwise addressed in this staff report.

Revisions

The following changes have been made since the policy and accompanying documents were last presented to the Board:

- Policy "Scope" – the information about applying the old policy until January 1, 2025 and applying the new one immediately for phased subdivisions that result in the creation of 3 or more additional lots has been

removed. Instead, it is proposed to be incorporated into the Board resolution. The rationale for doing so is to avoid enshrining information into the policy that will be obsolete after January 1, 2025.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No **Financial Plan Amendment:** Yes No
Debt Bylaw Required: Yes No **Public/Gov't Approvals Required:** Yes No

Cash-in-lieu of parkland dedication is held in a restricted reserve account for each Electoral Area.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

LGA S.510 requires local governments to take land to be dedicated as parkland at the time of subdivision, or cash-in-lieu of parkland where authorized to do so. Section 510 is intended to ensure that developers bear the costs of providing parkland opposed to local taxpayers in the future.

3.3 Environmental Considerations

Parkland funds can be used to assemble a parks system that provides a range of opportunities for people to connect with nature and conserve biodiversity.

3.4 Social Considerations:

The revised policy represents a more equitable approach to required parkland dedication than the current policy. The public bears more of the costs of parkland for new development than they would in the absence of the current policy.

3.5 Economic Considerations:

Revising the policy will result in more revenue for the parks service that is otherwise covered by the taxpayer.

3.6 Communication Considerations:

The revised policy, administrative guideline and information brochure were referred to the Board of Directors following the March 2024 meeting. Comments were received from 5 Directors and the information in the “discussion” section of this staff report (below) speaks to the comments received.

3.7 Staffing/Departmental Workplan Considerations:

Evaluating parkland dedication at the time of subdivision is part of the Parks and Planning departments’ core work. The changes to the policy are anticipated to result in a reduction in the amount of staff time spent reviewing parkland dedication proposals. This reduction in staff time is attributed to breaking up the format into 3 separate parts – the policy, the administrative guideline, and the information brochure.

Additionally, using assessed value where it is thought to reasonably represent the actual value of the land opposed to the current procedure of requiring an appraisal in all instances will save staff time in reviewing appraisals. It will also reduce costs for developers.

3.8 Board Strategic Plan/Priorities Considerations:

This work aligned with the 2019-2023 Strategic Plan when it was directed by the Board. It remains consistent with the direction of the 2023-2026 Strategic Plan, namely the following key areas of focus:

- Continue to update our policies and processes to be responsive and adaptable.
- Manage taxation by responding to residents’ needs and prioritizing projects.
- Develop cost effective, practical solutions, review and streamline outdated processes.

SECTION 4: OPTIONS & PROS / CONS

Discussion

At the March 2024 meeting, the ability to pool cash-in-lieu funds for regional parks rather than transferring them into reserve accounts for smaller community parks in each electoral area was raised. The majority of comments received from Directors following the meeting focused on this point.

Section 510 of the *LGA* ties cash-in-lieu of parkland dedication to a community parks service, suggesting that cash-in-lieu funds should be used to purchase lands for smaller neighbourhood (“community”) parks. Additionally, the rationale for requiring parkland at the time of subdivision is thought to be a response to the increased parkland needs in a neighbourhood that result from the additional density that subdivision brings. Using cash-in-lieu funds for regional parks opposed to “community” parks may be contrary to the intent of the legislation.

It is recommended that the current practice of holding cash-in-lieu funds in reserve accounts for each electoral area for the purchase of community parks in relatively close proximity to the lands where the subdivision occurred continue. While the potential value of pooling funds to purchase parkland for larger regional parks is recognized, it is questionable whether the authority to do so exists in the *LGA* given the community parks service distinction. Directing the funds to a reserve account for each electoral area is thought to be consistent with the *LGA*.

Should the Board wish to confirm whether the authority exists to pool cash-in-lieu funds for the purchase of regional parks, obtaining a legal opinion would be advisable.

The possibility of establishing guidelines for determining how far away land to be acquired as a community park should be from the subdivision where the cash-in-lieu funds were collected was also raised. Highlighting more precise park locations may be better suited to Official Community Plans and Parks Master Plans to best reflect the unique parkland needs of the different communities in the RDCK.

In order to support rescinding the current policy and adopting a new one, it is recommended that the Board rescind Resolution 597/09:

The Board Policy governing acquisition of Community Parkland be reinforced whereby developers/subdividers of land are required to dedicate a percentage of land as park or provide a market value cash contribution in lieu as follows:

0% - Between 3 – 5 lots (or less) and subdividing land into parcels less than 5.0 acres

5% - Over 5 lots and subdividing land into parcels less than 5.0 acres

AND FURTHER, RDCK Official Community Plans be amended to reflect a preference for a cash contribution.

Pros and Cons

The following outlines the pros and cons of implementing the revised policy and accompanying guideline and brochure.

Pros

- Ensures decision making is in alignment with the *LGA*.
- Reduces the tax burden for those who pay into a parks service where lands are being acquired.
- Increases revenue for parks services, which has the direct effect of making desirable parklands more attainable and the indirect effect of reducing financial constraints on other aspects of the service.
- Can reduce some costs to developers, where appraisal is no longer needed through using assessed value.

Cons

- Using assessed value will likely result in a lower cash-in-lieu amount to the RDCK.

- Some subdivisions take years to complete so both the current and revised policies will be relevant for years to come. However, the proposed resolutions in “option 1” (below) would direct when each of the policies is applied.

Option 1 – Adoption

That the Board rescind Policy Number 500-01-07 Parkland Dedication Policy and adopt Policy Number 500-01-10 Parkland Dedication Policy, effective January 1, 2025.

That the Board rescind Resolution 597/09.

Option 2 – Refer to a future meeting

That the RDCK Board of Directors direct staff to refer the Updated Parkland Dedication Policy to a future Board meeting.

Should the Board choose to refer this item, it is respectfully requested that the Board indicate what information they would like to see upon bringing this item back to the Board.

SECTION 5: RECOMMENDATIONS

That the Board rescind Policy Number 500-01-07 Parkland Dedication Policy and adopt Policy Number 500-01-10 Parkland Dedication Policy, effective January 1, 2025:

That the Board Resolution 597/09, being

The Board Policy governing acquisition of Community Parkland be reinforced whereby developers/subdividers of land are required to dedicate a percentage of land as park or provide a market value cash contribution in lieu as follows:

0% - Between 3 – 5 lots (or less) and subdividing land into parcels less than 5.0 acres

5% - Over 5 lots and subdividing land into parcels less than 5.0 acres

AND FURTHER, RDCK Official Community Plans be amended to reflect a preference for a cash contribution.

BE RESCINDED.

Respectfully submitted,
 Corey Scott, Planner 2
 Mark Crowe, Regional Park Planner

CONCURRENCE

Stuart Horn – Chief Administrative Officer	Approved
Joe Chirico – General Manager of Community Services	Approved
Sangita Sudan – General Manager of Development Services	Approved

ATTACHMENTS:

Attachment A – Draft Revised Parkland Dedication Policy

Attachment B – Administrative Guideline for Parkland Dedication

Attachment C – Information Brochure for Parkland Dedication



Number: 500-01-10
REGIONAL DISTRICT OF CENTRAL KOOTENAY
Policy Manual

Chapter: Community Services

Section: Parks & Recreation

Subject: Parkland Dedication Policy

Board Resolution: XXX/24

Established Date: January 1, 2025

Revised Date: N/A

POLICY:

PURPOSE:

Section 510 of the *Local Government Act (LGA)* directs local governments to require the provision of parkland (parkland dedication) or payment for park purposes (cash-in-lieu of parkland dedication) at the time of subdivision.

The purpose of this Policy is to establish a consistent practice for the dedication of parkland or cash-in-lieu of parkland dedication. It provides general direction on how the authority under Section 510 of the *LGA* will be exercised by the Regional District of Central Kootenay (RDCK) Board of Directors.

All matters regarding parkland dedication or cash-in-lieu of parkland are pursuant to Section 510 of the *LGA*, and amendments thereto.

SCOPE:

This policy applies to the mandatory provision of parkland (parkland dedication) or payment for park purposes (cash-in-lieu of parkland dedication) at the time of subdivision. All new subdivision applications, including applications for existing subdivision proposals that have lapsed or expired and require re-application, are subject to this Policy.

DEFINITIONS:

Parkland: in the context of this Policy means land that is owned by the RDCK and used as a community park for the outdoor recreation and enjoyment of the public including playgrounds, playing fields, trails, skate parks, allotment gardens, green space, buffers, ecological and archaeological conservation areas, nature and cultural interpretation areas, and similar land uses. It may include Buildings and Structures ancillary to the community park.

POLICY:

1. Except as specified in Section 510(3) of the *LGA*, the Approving Officer cannot approve a plan of subdivision, including bare land strata subdivisions, unless Section 510 of the *LGA* is satisfied.
2. Where parkland dedication is required, the RDCK Board of Directors shall make a decision on the location of the proposed parkland, by resolution, at an open Board meeting.



3. The RDCK requires the owner of the parcel being subdivided to dedicate 5% of the parcel area for parkland or a cash-in-lieu payment that is equivalent to 5% of the value of the entire parcel of land, without compensation, prior to final approval of the proposed subdivision.
4. The RDCK, at the discretion of the Board, may consider a combination of parkland dedication and cash-in-lieu to fulfill the 5% requirement.
5. The RDCK will consider dedication of land as parkland where its location is acceptable and its physical characteristics are suitable, as described in Sections 6 and 7. Where the proposed parkland is deemed unacceptable or unsuitable, based on the criteria listed below, cash-in-lieu may be preferred.
6. The acceptability of the location of proposed parkland may be based on any or all of the following:
 - a. relevant objectives and policies of an applicable Official Community Plan (OCP) or Comprehensive Land Use Bylaw (CLUB);
 - b. goals, objectives, and policies of the Regional Parks Plan;
 - c. recommendations of the Parks and Recreation Master Plans;
 - d. Electoral Area Director advice;
 - e. RDCK staff expertise;
 - f. local community input; and,
 - g. service participant input.
7. The suitability of land to be dedicated for parkland purposes may be based on any or all of the following:
 - a. whether the land is contiguous and at least 2000m² in area;
 - b. the potential for additional dedication through future subdivision of adjacent parcels;
 - c. the average slope is <20%;
 - d. the lands are not subject to any obvious hazards;
 - e. the land is free and clear of any legal or physical encumbrances;
 - f. the present and future park needs of the community;
 - g. areas with scenic views;
 - h. waterfront access;
 - i. potential conflicts with agricultural land and whether sufficient buffers have been established;
 - j. outdoor recreational and neighbourhood park opportunities;
 - k. size, topography, and configuration of the land;
 - l. the need for trail connections;
 - m. areas containing or adjacent to natural features or environmentally sensitive areas;
 - n. areas for wildlife and nature appreciation;
 - o. areas of historical significance; and,
 - p. areas next to cultural or community facilities.



Number: 500-01-10
REGIONAL DISTRICT OF CENTRAL KOOTENAY
Policy Manual

8. Parkland or cash-in-lieu of parkland for phased developments shall be taken for the entire development at the time of Phase 1, unless land in a future phase is identified as superior and held via Restrictive Covenant with the RDCK as a Covenant Holder.
9. Despite Section 3 of this Policy, where the land desired for parkland dedication contains environmentally sensitive areas unsuitable for public access or is considerably more valuable than the rest of the parcel, the RDCK will use the Province of BC's *Parkland Acquisition Best Practices Guide*, as amended from time to time, to determine the amount of land to be dedicated.
10. For cash-in-lieu of parkland dedication, the BC Assessment assessed value of the land will be used as a baseline. The RDCK and property owner must agree that the assessed value reasonably represents the approximate value of the land. In cases where agreement cannot be reached, the property owner is responsible to pay for, and provide to, the RDCK a market appraisal of the land prepared by a Real Estate Appraiser registered with the Appraisal Institute of Canada. If agreement on the value of the land still cannot be reached, the RDCK will use the process outlined in the Province of BC's *Parkland Acquisition Best Practices Guide*, as amended from time to time, to resolve the situation.
11. Funds collected by the RDCK as cash-in-lieu of parkland dedication shall be directed to a parkland dedication restrictive reserve account for the Electoral Area in which the subdivision took place.

RELATED LEGISLATION:

Local Government Act s.510



Administrative Guideline

Parkland Dedication

Established Date: January 1, 2025

Revised Date: N/A

Purpose:

The purpose of this Guideline is to provide guidance to RDCK staff on the factors to be considered in the provision of parkland (parkland dedication) or payment for park purposes (cash-in-lieu of parkland dedication), pursuant to Section 510 of the *Local Government Act (LGA)*.

Scope:

This Guideline applies to parkland dedication or cash-in-lieu of parkland dedication at the time of subdivision.

Definitions:

Parkland: in the context of this Guideline means land that is owned by the RDCK and used as a community park for the outdoor recreation and enjoyment of the public including playgrounds, playing fields, trails, skate parks, allotment gardens, green space, buffers, ecological and archaeological conservation areas, nature and cultural interpretation areas, and similar land uses. It may include Buildings and Structures ancillary to the Park.

Guideline:

1. RDCK staff will apply the provisions of Section 510 of the *LGA* and the Parkland Dedication Policy (Policy Manual 500-01-10) in the dedication of parkland or cash-in-lieu of parkland dedication. RDCK staff may also consider the Province of BC's *Parkland Acquisition Best Practices Guide*, as amended from time to time, to provide relevant guidance in unique circumstances.
2. Where an Official Community Plan (OCP) or Comprehensive Land Use Bylaw (CLUB) is in effect, its goals, objectives, and policies will be used to guide whether parkland dedication or cash-in-lieu is required by the RDCK.
3. The RDCK shall evaluate the acceptability of the location of proposed parkland based on:
 - a. relevant objectives and policies of an applicable OCP or CLUB;
 - b. goals, objectives, and policies of the Regional Parks Plan;
 - c. recommendations of the Parks and Recreation Master Plans;
 - d. Electoral Area Director advice;
 - e. RDCK staff expertise;
 - f. local community input, as deemed necessary; and,
 - g. service participant input.

4. The RDCK will consider the following in assessing the suitability of land to be dedicated for parkland purposes:
 - a. whether the land is contiguous and at least 2000m² in area;
 - b. the potential for additional dedication through future subdivision of adjacent parcels;
 - c. the average slope is <20%;
 - d. the lands are not subject to any obvious hazards;
 - e. the land is free and clear of any legal or physical encumbrances;
 - f. the present and future park needs of the community;
 - g. areas with scenic views;
 - h. waterfront access;
 - i. potential conflicts with agricultural land and whether sufficient buffers have been established;
 - j. outdoor recreational and neighbourhood park opportunities;
 - k. size, topography, and configuration of the land;
 - l. the need for trail connections;
 - m. areas containing or adjacent to natural features or environmentally sensitive areas;
 - n. areas for wildlife and nature appreciation;
 - o. areas of historical significance; and,
 - p. areas next to cultural or community facilities.

5. Preference will be given to cash-in-lieu of parkland dedication for subdivisions where:
 - a. a suitable site is not available within the proposed subdivision;
 - b. land dedication may result in an impractical scattering of parkland;
 - c. the proposed subdivision is already adequately serviced by existing parkland; or
 - d. infrastructure and administrative resources do not exist to adequately maintain parkland.

6. In the absence of an OCP or CLUB, the RDCK will state its preference for parkland dedication or cash-in-lieu based on the criteria listed in Sections 3, 4, and 5 above. Ultimately it is the decision of the developer on whether to provide land or cash-in-lieu in the absence of an OCP or CLUB.

7. Parkland dedication requirements do not apply to subdivisions consisting solely of the conversion of an existing building into strata units.

8. Where lands desired for dedication are considerably more valuable than the rest of the parcel being subdivided, the RDCK may consider accepting less than 5% of the total parcel area for parkland dedication. Such a consideration will be guided by the Province of BC's *Parkland Acquisition Best Practices Guide*, as amended from time to time.

9. Environmentally sensitive areas unsuitable for public access that are returned to Crown, donated to a land trust, or otherwise protected under separate regulations or a restrictive covenant with the RDCK as a Covenant Holder will be excluded from the total parcel area used to calculate the amount of land to be dedicated as parkland.

Related Polices:

Parkland Dedication Policy – Policy Manual 500-01-10



Bonnington Regional Park

When is Parkland Dedication Required?

Subdivisions that create 3 or more new lots that are smaller than 2 hectares (4.94 acres) require land to be dedicated to the Regional District of Central Kootenay (RDCK) for park purposes.

Parkland dedication at the time of subdivision is a mandatory requirement of the Province of British Columbia.

The RDCK's Planning Department can help you determine whether your subdivision will require parkland dedication.

Additional Information

The following documents are used to determine parkland acquisition requirements in the RDCK:

- *Local Government Act (Section 510)*
- *Province of BC's Parkland Acquisition Best Practices Guide*
- *RDCK Land Use Bylaws*
- *Regional Parks Plan Bylaw No. 2044*
- *RDCK Parks and Recreation Master Plans*

Contact the Planning Department

Phone: (250)352-1536

Toll Free: 1-800-268-7325 (BC)

Email: plandept@rdck.bc.ca

Website: rdck.ca

Address: Planning Department
Regional District of Central Kootenay
Box 590, 202 Lakeside Drive
Nelson, BC, V1L 5R4



rdck.ca

Phone: 250.352.6665 | Email: info@rdck.ca

Toll Free: 1.800.268.7325 (BC)



Parkland Dedication For Subdivisions



rdck.ca



Nelson Salmo Great Northern Trail

Why is Parkland Dedication Required?

As areas develop with newly created lots and population growth, the need for parkland generally increases. The cost of land in these areas typically increases as they develop. These increased land costs make acquiring parkland to meet the needs of a community difficult.

Requiring land to be dedicated at the time of subdivision, before these areas develop and land becomes more expensive, allows the RDCK to proactively respond to park needs in a community.

Who is Involved?

- Property owners provide land to be dedicated
- RDCK staff review relevant policies and guidelines to evaluate the land's acceptability
- The RDCK Board of Directors considers staff's evaluation and decides whether the land is acceptable for parkland dedication

What Makes Parkland 'Acceptable'?

Whether land that is proposed for parkland dedication is acceptable is determined by a number of factors, such as:

- *Relevant goals, objectives, and policies of RDCK Land Use and Parks Plans*
- *The land's physical characteristics (location, size, topography, access to waterfront, recreational potential)*
- *Present and future community needs for parks and trail connections*

How Much Land Needs To Be Dedicated?

Generally, 5% of the land proposed for subdivision must be dedicated as parkland.

As an example, if a property owner wanted to create 5 lots from a 5 hectare parcel then 0.25 hectares of land would need to be dedicated as parkland (5 hectares x 0.05 = 0.25 hectares).

Dedicating land for parks may be impractical where the community already has sufficient parkland; the lands being subdivided do not contain suitable parkland; or, the RDCK does not have the resources to adequately maintain the park. In these cases, a payment of cash-in-lieu of parkland may be used as an alternative.

How Does Cash-in-lieu of Parkland Dedication Work?

Where payment of cash-in-lieu of parkland is used, the property owner and RDCK must agree

on the approximate value of the land. The BC Assessment assessed value will be used as a baseline. If the property owner and RDCK do not agree on the land's value then the property owner must provide the RDCK with a market appraisal of the land prepared by a Real Estate Appraiser registered with the Appraisal Institute of Canada.

Once an agreement on the land's value has been reached, the property owner will provide payment of 5% of the land's value to the RDCK. The subdivision may be approved when confirmation of payment is received.

The funds will be directed to a parkland dedication reserve account for the Electoral Area in which the subdivision took place. Those funds will then be used in the future to acquire parkland that benefits the residents of that area; ideally, close to the lands that were subdivided.



Pass Creek Regional Park

This brochure is intended as information only. It is not a full representation of all policies and regulations that may be applicable. Please contact the Planning Department to confirm requirements for specific subdivision proposals.



Board Report

Date of Report: May 3, 2024
Date & Type of Meeting: May 16, 2024 Open Board Meeting
Author: Dan Séguin, Manager of Community Sustainability
Subject: ADVISORY COMMITTEE ON EMERGENCY MANAGEMENT REGULATIONS
File: N/A
Electoral Area/Municipality: All Electoral Areas / Municipalities

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to request the Board direct Staff to submit an expression of interest and supporting materials needed to be considered for the Local Government Advisory Committee on EDMA Regulations by the UBCM. Further, that the Board select one elected official to also submit an expression of interest and supporting materials to maximize the RDCK's chances of being appointed to the committee

There are only 10 local government representatives that will be appointed to the committee by the UBCM Executive with the criteria of seeking maximum variety/representation. Therefore, options for potential RDCK expressions of interest could be: a member of Senior Management, Manager or Staff from the Emergency Management team, or one Board member. All could submit an expression of interest and supporting materials, should the Board wish to do so.

SECTION 2: BACKGROUND/ANALYSIS

BACKGROUND

UBCM and the Ministry of Emergency Management and Climate Readiness (EMCR) have [established the Local Government Advisory Committee on EDMA Regulations](#) to inform the development of regulations associated with the new Emergency and Disaster Management Act. Local government elected officials and staff members interested in participating have until May 17, 2024, to apply.

On November 8, 2023, the Emergency and Disaster Management Act (EDMA) received Royal Assent, replacing the Emergency Program Act as BC's legislative framework for emergency and disaster management. As part of the phased implementation of the EDMA, the Province has committed to developing regulations, as well as associated policies and guidance, that are anticipated to be introduced through 2025.

Recognizing that local governments are partners in emergency management and have important powers and responsibilities under the new Act, EMCR and UBCM have agreed to establish the Local Government Advisory Committee. The committee will act as a forum for meaningful engagement and consultation with local governments throughout EMCR's process to develop and implement regulations associated with the EDMA.

Advisory Committee meetings are expected to begin in early summer 2024 and will take place via videoconference. Up to 10 local government representatives will be appointed by the UBCM Executive for a

term ending on December 31, 2025, with consideration towards ensuring representation from staff and elected officials; municipalities and regional districts; and all five area associations.

ANALYSIS

Given the importance and potential impact of EDMA on our regional district and other local authorities, this is an important opportunity we can take to inform Local Authority regulations. Thus, it is recommended that the Board direct Staff to submit an expression of interest and supporting materials needed to be considered for the Local Government Advisory Committee on EDMA Regulations by the UBCM. Further, that the Board select one elected official to also submit an expression of interest and supporting materials to maximize the RDCK's chances of being appointed to the committee

There are only 10 local government representatives that will be appointed to the committee by the UBCM Executive with the criteria of seeking maximum variety/representation. Therefore, options for potential RDCK expressions of interest could be: a member of Senior Management, Manager or Staff from the Emergency Management team, or one Board member. All could submit an expression of interest and supporting materials, should the Board wish to do so.

In the interest of maximizing the RDCK's chances of being appointed to the committee, Staff see a benefit in a Director also submitting an expression of interest and supporting materials.

Note:

- Supporting materials could include: a letter of support from the Board, a cover letter, and/or a resume.
- Staff have requested an extension to the application deadline to give more time to pull supporting materials together and are still awaiting a response from the Province. If an extension has not been granted, we will have one day (post Board) to submit the expression of interest and supporting materials.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Financial Plan Amendment:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Debt Bylaw Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Public/Gov't Approvals Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Other than staff time, there are no foreseeable financial aspects to consider. Further, Elected Officials shall be reimbursed for any related out-of-pocket expenses, in accordance with UBCM policy.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

On November 8, 2023, the Emergency and Disaster Management Act (EDMA) received Royal Assent, replacing the Emergency Program Act as BC's legislative framework for emergency and disaster management. As part of the phased implementation of the EDMA, the Province has committed to developing regulations, as well as associated policies and guidance that are anticipated to be introduced through 2025.

This is an opportunity for the RDCK to inform Local Authority regulations.

3.3 Environmental Considerations

N/A

3.4 Social Considerations:

N/A

3.5 Economic Considerations:

N/A

3.6 Communication Considerations:

N/A

3.7 Staffing/Departmental Workplan Considerations:

If selected to participate, this would need to be included in the Staff person's workplan.

Frequency and duration of meetings are not yet know. However, UBCM identified that similar past committees, met every month or two, depending on hazard season.

3.8 Board Strategic Plan/Priorities Considerations:

Advocacy: leverage our rural perspective to advocate for the improvement of the well-being of our region through Provincial lobbying efforts.

- Actively advocate to stop the downloading of provincial responsibilities onto local government
- Ensuring that provincial programs are reviewed and designed through a rural lens
- Advocating for increased consultation with local governments on provincial programs that will either impact or be implemented by us

SECTION 4: OPTIONS & PROS / CONS

OPTION 1

Submit an expression of interest (Staff and/or one Director) and participate on the committee, if selected.

Pros

- Direct influence on content and process of the committee's work.
- Direct opportunity to represent the RDCK's interest on EDMA Local Authority regulation.

Cons

- It remains unclear how much effort committee participation will require. Consequently, impact on current workplan (staff) or general time (Directors), is unknown.

OPTION 2

Not try to get on the committee and instead contribute to whatever engagement opportunities come from the committee's work.

Pros

- Time commitments will be clear.

Cons

- No direct opportunity to influence the content or process of the committee's work.
- Engagement opportunities, if any, on regulations is unknown at this time

SECTION 5: RECOMMENDATIONS

That the Board direct Staff to submit an expression of interest and supporting materials needed to be considered for the Local Government Advisory Committee on EDMA Regulations by the UBCM;

AND FURTHER, that the Board approve Director _____ to also submit an expression of interest and supporting materials to maximize the RDCK's chances of being appointed to the committee

Respectfully submitted,
Dan Séguin, Manager of Community Sustainability

CONCURRENCE

GM Development and Community Sustainability – Sangita Sudan
Chief Administrative Officer – Stuart Horn

Approved
Approved

ATTACHMENTS:

None.



Board Report

Date of Report: April 23, 2024
Date & Type of Meeting: May 16, Open Board Meeting
Author: Jordan Dupuis – Supervisor Bylaw Enforcement Team
Subject: ELECTORAL AREAS I AND J DOG CONTROL CONTRACT APPROVAL
File: 08-3310-40
Electoral Area/Municipality: I and J

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to seek Board approval to award the Dog Control contract for enforcement of the Dog Control Service Bylaw No. 2387, 2014 for Electoral Areas I and J to Pamela Guille.

Staff is also recommending repeal of the resolution passed on March 21, 2024:

147/24 *That the Board direct staff to repost the Request for Proposal for the Dog Control Officer contract for Animal Control - Area I (Brilliant) Service S180 and Animal Control - Area J (Robson, Raspberry) Service S181.*

SECTION 2: BACKGROUND/ANALYSIS

The Dog Control contract for Areas I and J is expired. Accordingly, a Request for Proposal to provide dog control services on behalf of the RDCK was advertised on the RDCK website for a period of 10 days prior to March 2024.

The RDCK received one completed bid package prior to the advertised closing time. Pamela Guille submitted a bid which proposed providing dog control services at a rate that exceeded the budgeted amount. Following negotiation the proponent has agreed to reduce her rate to the budgeted amount. This reduction was achieved through a negotiated reduction in service levels, namely the elimination of patrols and reduction in service hours.

As a result the proponent proposes to deliver the dog control service for Areas I and J for the following:

Base rate per calendar month of \$1300 for a total of \$ 15,600 per calendar year (same rate as previous year) which includes business hours of 9-5 Monday to Friday, investigations, ticketing, processing ticket disputes, dealing with dangerous dogs and responding to all other requests for service. In addition to the base rate items not included and charged separately if incurred are:

- Cost for maintenance and substance at \$40.00 per day per dog
- Deceased dog pickup at \$75.00 per carcass (none 2023)
- Court attendance at \$100.00 per hour (none 2023)
- Emergency call out at \$ 100.00 per call. (two reported 2023, for serious dog attacks on persons or animals)

It is proposed that this contract be issued with a termination date of June 1, 2025 to allow for the identification of a more financially efficient means of delivering dog control services in the RDCK. Since staff were able to achieve a negotiated solution that ensures dog control in Areas I and J staff request that resolution 147/24 be repealed.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No **Financial Plan Amendment:** Yes No
Debt Bylaw Required: Yes No **Public/Gov’t Approvals Required:** Yes No

The budgeted amount for Area I (Brilliant) for 2024 is \$1200. The budgeted amount for Area J (Robson, Raspberry) is \$16,000 for a total combined budget of \$17,200.

The proponent proposes to provide dog control service for the base rate per month of \$1300 or \$15,600 annually which includes investigations, ticketing, processing ticket disputes, responding to all complaints for service during regular business hours. In this proposal the proponent would not charge an additional call out amount other than for call outs dealing with dangerous dogs, ie a serious dog attack on a person or animal. This amount falls within the budgeted amount for 2024.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

The dog control service is governed by the Electoral Areas I and J Dog Control Bylaw No. 2388, 2014

3.3 Environmental Considerations

None applicable

3.4 Social Considerations:

Residents of the RDCK who experience dog related bylaw infractions and breaches of S.49 Community Charter expect that the RDCK has the bylaws, resources and capacity to address their complaints.

3.5 Economic Considerations:

None applicable

3.6 Communication Considerations:

Once the Contract has been approved and awarded the contractor’s name and contact information will be posted to the RDCK website and complaint portal.

3.7 Staffing/Departmental Workplan Considerations:

The contractor provides dog control services under the supervision of the supervisor of the Bylaw Enforcement Team.

3.8 Board Strategic Plan/Priorities Considerations:

Manage our assets and service delivery in a fiscally responsible manner

SECTION 4: OPTIONS & PROS / CONS

Option 1. That the Board approve the Dog Control Services contract to Pamela Guille for Areas I and J for a period commencing May 16, 2024 and ending on June 1, 2025.

Pros:

- To issue the contract will not disrupt or delay dog control services.

Pamela Guille is able to provide dog control contract services at the budgeted cost to the service area.

Con:

- None

Option 2: That the Board not approve the Dog Control Service contract to Pamela Guille for Area I and J.

Pros: None.

Cons: Service will be interrupted, no other respondents to request for proposals.

SECTION 5: RECOMMENDATIONS

1. That the RDCK Board approve a contract from May 16, 2024 terminating June 1, 2025 at a base rate of \$15,600 for dog control services covering Electoral Areas I and J to Pam Guille to commence immediately and end on July 31, 2025 and that costs be paid from S180 and S181 animal control services for I and J; AND FURTHER, that the Chair and Corporate officer be authorized to sign the necessary documents.
2. That the Regional Board appoints Pamela Guille and alternate Jacy Soriat as Dog Control Officers for enforcement of the RDCK Dog Control Bylaw No. 2388, 2014.
3. That resolution 147/24 being:

That the Board direct staff to repost the Request for Proposal for the Dog Control Officer contract for Animal Control - Area I (Brilliant) Service S180 and Animal Control - Area J (Robson, Raspberry) Service S181.

Be rescinded.

Respectfully submitted,
Jordan Dupuis, Supervisor Bylaw Enforcement Team

CONCURRENCE

General Manager Development and Community Sustainability – Sangita Sudan
Chief Administrative Officer – Stuart Horn

Approved
Approved

ATTACHMENTS:

Attachment A – Correspondence from Pamela Guille confirming her rates for the delivery of dog control services for Areas I and J.

Attachment B – Contract for Dog Control I and J.

From: [Pamela Guille](#)
To: [Jordan Dupuis](#)
Subject: Dog Control Contract Extension
Date: April 4, 2024 2:10:08 PM

CAUTION This email originated from outside the organization. Please proceed only if you trust the sender.

Good afternoon Jordan.

This email is with regards to the extension of the dog control contract for specified portions of electoral areas I and J.

The current base rate to provide dog control services for RDCK Specified Portions of Electoral Areas I and J is base rate of \$1,300 per month which will include calls, callouts and dangerous dogs and no patrols. The current base rate of \$1,300.00 will be extended.

The hours of operation would be 9am to 5pm Monday to Friday.

Not included would be Emergency calls which would be before 9am and after 5pm as well as weekends and stat holidays at \$100.00 per call, emergency only.

If you have any questions please let me know.

Thank you.

Pamela Guille
Dog Control Officer Contractor
Pamela Guille
Alternate: Jacy Soriat
Regional District of Central Kootenay
Specified Portions of Electoral Areas I & J
Phone: 250-365-9463



Services Agreement

Contract #: 2023-194-DEV_GUILLE
Project: Dog Control Services for Electoral Areas I & J
Area I GL Codes: OPR108-100 / 54030
Area J GL Codes: OPR110-100 / 54030

THIS AGREEMENT executed and dated for reference the:

____ of _____, _____
(Day) (Month) (Year)

BETWEEN

REGIONAL DISTRICT OF CENTRAL KOOTENAY
(hereinafter called the “RDCK”)
at the following address:
Box 590, 202 Lakeside Drive
Nelson, BC V1L 5R4

AND

PAMELA GUILLE
(hereinafter called the “Contractor”)
at the following address:
[REDACTED]
Nelson, BC V1L 6X2

Agreement Administrator: Jordan Dupuis
Telephone #: 250-551-2443
Email: jdupuis@rdck.bc.ca

Agreement Administrator: Pamela Guille
Telephone: 250-365-9463
Email: dogcontrolofficer@gmail.com

1 FOR GOOD AND VALUABLE CONSIDERATION, THE RECEIPT OF WHICH IS CONFIRMED, THE RDCK AND THE CONTRACTOR AGREE AS FOLLOWS:

- (a) **SERVICES:** The Contractor shall provide the services detailed in Schedule “A” of this Agreement (the “Services”).
- (b) **CHANGES TO SERVICES:** The RDCK and the Contractor acknowledge that it may be necessary to modify the Services, the Project schedule and/or the Budget in order to complete the Project. In the event that the RDCK or the Contractor wishes to make a change or changes to the Services, the Project schedule and/or the Budget it shall notify the other of the proposed change and reason(s) therefore. The party receiving the notification shall review and consider the proposal for change and shall as soon as is reasonably possible and no longer than within five (5) working days, advise in writing the party proposing the change whether it agrees to the change. Where the parties agree to the change, such agreement will form part of this Agreement and be formalized by means of an Agreement Amendment.
- (c) **TERM:** Notwithstanding the date of execution of this Agreement the Contractor shall provide the Services described in Schedule A hereof commencing on **May 9, 2024** and ending on **May 31, 2025**

(the “Term”).

- (d) **LOCATION:** The location for delivery of the Services shall be Area I and J.
- (e) **CONTRACT PRICE/RATE:** \$1,300.00 (excluding GST) and on the terms set out in Schedule B.
- (f) **BILLING DATE:** Monthly.
- (g) Schedules A, B, C and D are incorporated into, and form part of this Agreement.
- (h) The following terms and conditions are incorporated into, and form part of this Agreement:

THE CONTRACTOR’S OBLIGATIONS

2 The Contractor shall:

- (a) Undertake all work and supply all materials necessary to perform the Services, unless stipulated otherwise in Schedule A;
- (b) Upon the request of the Regional District of Central Kootenay (herein after called the “RDCK”) fully inform the RDCK of the work done by the Contractor in connection with the provision of the Services and permit the RDCK at all reasonable times to inspect, review and copy all works, productions, buildings, accounting records, findings, data, specifications, drawings, working papers, reports, documents and materials, whether complete or otherwise, that have been produced, received or acquired by the Contractor as a result of this agreement;
- (c) Comply with all applicable municipal, provincial and federal legislation and regulations;
- (d) At its own expense, obtain all permits and licenses necessary for the performance of the Services, and on request provide the RDCK with proof of having obtained such licenses or permits;
- (e) Promptly pay all persons employed by it;
- (f) Not assign this Agreement, not subcontract any of its obligations under this Agreement, to any person, firm or corporation without the prior written consent of the RDCK;
- (g) At all times, exercise the standard of care, skill and diligence normally exercised and observed by persons engaged in the performance of services similar to the Services;
- (h) At all times, treat as confidential all information and material supplied to or obtained by the Contractor or subcontractor as a result of this Agreement and not permit the publication, release or disclosure of the same without the prior written consent of the RDCK;
- (i) Not perform any service for any other person, firm or corporation which, in the reasonable opinion of the RDCK, may give rise to a conflict of interest;
- (j) Be an independent Contractor and not the servant, employee or agent of the RDCK;
- (k) Ensure all persons employed by it to perform the Services are competent to perform them, adequately trained, fully instructed and supervised;
- (l) Accept instructions from the RDCK, provided that the Contractor shall not be subject to the control of the RDCK in respect of the manner in which such instructions are carried out;

- (m) At its own expense, obtain Workers Compensation Board coverage for itself, all workers and any shareholders, directors, partners or other individuals employed or engaged in the execution of the Services. Upon request, the Contractor shall provide the RDCK with proof of such compliance;
- (n) Be responsible for all fines, levies, penalties and assessments made or imposed under the *Worker's Compensation Act* and regulations relating in any way to the Services, and indemnify and save harmless fines, levies, penalties and assessments;
- (o) Ensure that all personnel hired by the Contractor to perform the Services will be the employees of the Contractor and not to the RDCK with the Contractor being solely responsible for the arrangement of reliefs and substitutions pay supervision, discipline, employment insurance, workers compensation, leave and all other matters arising out of the relationship of employer and employee;
- (p) Not in any manner whatsoever commit or purport to commit the RDCK to the payment of any money;
- (q) Establish and maintain time records and books of account, invoices, receipts, and vouchers of all expenses incurred;
- (r) Notwithstanding the provision of any insurance coverage by the RDCK, indemnify and save harmless the RDCK, its successor(s), assign(s) and authorized representative(s) and each of them from and against losses, claims, damages, actions, and causes of action (collectively referred to as "**Claims**"), that the RDCK may sustain, incur, suffer or be put to at any time either before or after the expiration or termination of this Agreement, that arise out of errors, omissions or negligent acts of the Contractor or its subcontractor(s), servant(s), agent(s) or employee(s) under this Agreement, excepting always that this indemnity does not apply to the extent, if any, to which the Claims are caused by errors, omissions or the negligent acts of the RDCK its other contractor(s), assign(s) and authorized representative(s) or any other persons;
- (s) Use due care that no person or property is injured and no rights infringed in the performance of the Services, and shall be solely responsible for all losses, damages, costs and expenses in respect to any damage or injury, including death, to persons or property incurred in providing the Services or in any other respect whatsoever;
- (t) The Contractor must provide the RDCK with a certificate of insurance upon execution of this Agreement in a form acceptable to the Chief Financial Officer of the Regional District and shall, during the Term of this Agreement, take out and maintain the following insurance coverage:
 - (i) Automobile Liability (third party) insurance with a minimum limit of \$5,000,000.
 - (ii) comprehensive commercial general liability insurance against claims for bodily injury, death or property damage arising out of this Agreement or the provision of the Services in the amount of **\$ 2,000,000 dollars per occurrence** with a **maximum deductible of \$5,000**;

Such insurance will:

- (A) name the Regional District, its elected officials, employees, officers, agents and others as an additional insured;
- (B) include the Contractor's Blanket contractual liability;
- (C) include a Cross Liability clause;
- (D) include occurrence property damage;

- (E) include personal injury;
 - (F) include premises & operations insurance;
 - (G) installation floater
 - (H) include a Waiver of Subrogation clause in favor of the RDCK whereby the insurer, upon payment of any claim(s), waives its right to subrogate against the RDCK for any property loss or damage claim(s);
 - (I) be primary in respect to the operation of the named insured pursuant to the contract with the RDCK. Any insurance or self-insurance maintained by the RDCK will be in excess of such insurance policy (policies) and will not contribute to it;
 - (J) require the insurer not cancel or materially change the insurance without first giving the RDCK thirty days' prior written notice; provided that if the Contractor does not provide or maintain in force the insurance required by this Agreement, the Contractor agrees that the RDCK may take out the necessary insurance and the Contractor shall pay to the RDCK the amount of the premium immediately on demand.
- (iii) professional liability coverage in the amount of **\$ 2,000,000 dollars per claim** and **\$ 5,000,000 dollars aggregate**, with a **maximum deductible of \$50,000**;
- ~~(iv) pollution/environmental impairment liability insurance in the amount of **\$ Amount of Insurance dollars per occurrence** and **\$ Amount of Insurance dollars aggregate**, with a **maximum deductible of \$50,000**;~~

Such insurance will:

- (A) name the Regional District, its elected officials, employees, officers, agents and others as an additional insured;
- (B) include the Contractor's Blanket contractual liability;
- (C) include a Cross Liability clause;
- (D) include occurrence property damage;
- (E) include a Waiver of Subrogation clause in favor of the RDCK whereby the insurer, upon payment of any claim(s), waives its right to subrogate against the RDCK for any property loss or damage claim(s);
- (F) be primary in respect to the operation of the named insured pursuant to the contract with the RDCK. Any insurance or self-insurance maintained by the RDCK will be in excess of such insurance policy (policies) and will not contribute to it;
- (G) require the insurer not cancel or materially change the insurance without first giving the RDCK thirty days' prior written notice; provided that if the Contractor does not provide or maintain in force the insurance required by this Agreement, the Contractor agrees that the RDCK may take out the

necessary insurance and the Contractor shall pay to the RDCK the amount of the premium immediately on demand.

~~(v) course of construction/builders risk coverage in the amount of \$ **Amount of Insurance** dollars with a maximum \$10,000 deductible;~~

(vi) all risk property coverage in an amount sufficient to cover the cost of the contractor's equipment and tools needed for this contract, as well as work product in progress prior to delivery.

- (u) Inspect the site where the Services are to be performed (the "Site") and become familiar with all conditions pertaining thereto prior to commencement of the Services;
- (v) Where materials and supplies are to be provided by the Contractor, use only the best quality available;
- (w) Where samples of materials or supplies are requested by the RDCK, submit them to the RDCK for the RDCK's approval prior to their use;
- (x) Not cover up any works without the prior approval or consent of the RDCK and, if so required by the RDCK, uncover such works at the Contractor's expense; and
- (y) Keep the Site free of accumulated waste material and rubbish caused by it or the Services and, on the completion of the Services, leave the Site in a safe, clean and sanitary condition.

THE REGIONAL DISTRICT OF CENTRAL KOOTENAY'S OBLIGATIONS

3 The RDCK shall:

- (a) Subject to the provisions of this Agreement, pay the Contractor, in full payment for the Services which in the opinion of the RDCK at the times set out in Schedule B of this Agreement (herein called "**Contract Price**"), and the Contractor shall accept such payment as full payment for the Services;
- ~~(b) Notwithstanding Subsection 3(a), not be under any obligation to advance to the Contractor more than 90% of the Contract Price for Services rendered in accordance with Schedule A to the satisfaction of the RDCK. The 10% holdback shall be retained and paid back in accordance with the *Builder Lien Act*;~~
- ~~(c) Providing that it is not in breach of any of its obligations under this Agreement, holdback from the Contract Price in addition to the 10% holdback contemplated in Subsection 3(b), sufficient monies to indemnify the RDCK completely against any lien or claim of lien arising in connection with the provision of the Services;~~
- (d) Make available to the Contractor all available information considered by the RDCK to be pertinent to the Services;
- (e) Give the Contractor reasonable notice of anything the RDCK considers likely to materially affect the provision of the Services; and
- (f) Examine all studies, reports, sketches, proposals and documents provided by the Contractor under this Agreement, and render decisions pertaining thereto within a reasonable time.

TERMINATION OF AGREEMENT

4 In the event of a substantial failure of a party to perform in accordance with the terms and conditions of

this Agreement, it may be terminated by the other party on five (5) days' written notice.

- 5 The RDCK may, at its sole discretion, terminate this Agreement on ten (10) days' notice, and the payment of funds required to be made pursuant to Section 6 shall discharge the RDCK of all of its liability to the Contractor under this Agreement.
- 6 Where this Agreement expires or is terminated before 100% completion of the Services, the RDCK shall pay to the Contractor that portion of the Contract Price which is equal to the portion of the Services completed to the satisfaction of the RDCK prior to expiration or termination.
- 7 Where the Contractor fails to perform or comply with the provisions of this Agreement the RDCK may, in addition to terminating this Agreement, pursue such remedies as it deems necessary.

GENERAL TERMS

- 8 The RDCK shall be the sole judge of the work, material and the standards of workmanship in respect of both quality and quantity of the Services, and his decision on all questions in dispute with regard thereto, or as to the meaning and intentions of this contract, and as to the meaning or interpretation of the plans, drawings and specifications, shall be final, and no Services shall be deemed to have been performed as to entitle the Contractor to payment therefrom, until the RDCK is satisfied therewith.
- 9 The RDCK certifies that the Service purchased pursuant to this Agreement are for the use of and are being purchased by the RDCK and are therefore subject to the *Excise Tax Act* (Canada).
- 10 This Agreement shall be governed by and construed in accordance with the laws of the Province of British Columbia.
- 11 Time shall be of the essence of this Agreement.
- 12 Any notice required to be given hereunder shall be delivered or mailed by prepaid certified or registered mail to the addresses above (or at such other address as either party may from time to time designate by notice in writing to the other), and any such notice shall be deemed to be received 72 hours after mailing.
- 13 This Agreement shall be binding upon the parties and their respective successors, heirs and permitted assigns.
- 14 A waiver of any provision or breach by the Contractor of any provision of this Agreement shall be effective only if it is in writing and signed by the RDCK.
- 15 A waiver under Section 14 shall not be deemed to be a waiver of any subsequent breach of the same or any other provision of this Agreement.
- 16 Everything produced, received or acquired (the "**Material**") by the Contractor or subcontractor as a result of this Agreement, including any property provided by the RDCK to the Contractor or subcontractor, shall:
 - (a) be the exclusive property of the RDCK; and
 - (b) be delivered by the Contractor to the RDCK immediately upon the RDCK giving notice of such request to the Contractor.
- 17 The copyright in the Material belongs to the RDCK.
- 18 The RDCK may, at its discretion, notify the Contractor that the terms, amounts and types of insurance

required to be obtained by the Contractor hereunder be changed.

- 19 Where the Contractor is a corporation, it does hereby covenant that the signatory hereto has been duly authorized by the requisite proceedings to enter into and execute this Agreement on behalf of the Contractor.
- 20 Where the Contractor is a partnership, all partners are to execute this Agreement.
- 21 Sections 2 b), i), j), r), and 17 of this Agreement will, notwithstanding the expiration or earlier termination of the Term, remain and continue in full force and effect.
- 22 Parts 2, 3 and 4 of the Request for Proposals of the RDCK dated February 28, 2024 and the Contractor's Proposal provided in response are hereby incorporated into and forms part of this Agreement.
- 23 Except as expressly set out in this Agreement, nothing herein shall prejudice or affect the rights and powers of the RDCK in the exercise of its powers, duties or functions under the *Community Charter* or the *Local Government Act* or any of its bylaws, all of which may be fully and effectively exercised as if this Agreement had not been executed and delivered.

IN WITNESS WHEREOF the parties hereto have duly executed this Agreement as of the day and year first above written.

REGIONAL DISTRICT OF CENTRAL KOOTENAY	PAMELA GUILLE
<hr/> <p>(Signature of Authorized Signatory)</p>	<hr/> <p>(Signature of Authorized Signatory)</p>
<hr/> <p>(Name and Title of Authorized Signatory)</p>	<hr/> <p>(Name and Title of Authorized Signatory)</p>
<hr/> <p>(Signature of Authorized Signatory)</p>	<hr/> <p>(Signature of Authorized Signatory)</p>
<hr/> <p>(Name and Title of Authorized Signatory)</p>	<hr/> <p>(Name and Title of Authorized Signatory)</p>

SCHEDULE A: SERVICES

A. DOG CONTROL SERVICES

- i. The Contractor, in providing the Dog Control Services, shall work within the provisions of the Dog Control Bylaw and all applicable statutes and regulations and shall receive, accept and carry out such instructions and directions provided by the Team Leader of Bylaw Enforcement or as provided by other persons as may be appointed by the Board for that purpose.
- ii. The Contractor shall provide Dog Control Services to the Regional District within the service area, with that degree of skill, care and diligence normally provided by contractors having similar qualifications in the performance of duties of a similar nature to those contemplated under this Agreement.
- iii. The Contractor shall prominently display magnetic vehicle door signs that identify the Contractor as "Dog Control Officer – Contractor for the RDCK" on each vehicle to be used in the performance of the Contract. The magnetic signs are supplied by the RDCK. The magnetic signs are the property of the RDCK and must be returned immediately upon request.
- iv. Act as the Regional District's pound keeper for the service area.
- v. The Contractor shall respond to and investigate all complaints received by the Contractor or the Regional District in respect to alleged violations of the Dog Control Bylaw and shall document such complaints and subsequent action taken, and report the results of such investigation on a monthly basis. If further required, the Contractor shall present evidence at any judicial hearings should charges be disputed.
- vi. Provide investigation and enforcement services in relation to public complaints concerning alleged violations of the dog control bylaw.
- vii. ~~Provide patrol and other services as required. Patrols will constitute driving along the streets and roads within the service area as directed by, or in consultation with the ROCK. The patrols will target particular areas within the service area as circumstances may require.~~
- viii. ~~During each patrol, the Contractor is expected to impound and/or provide warnings and/or fines to the owners of dogs found running at large within the service area.~~
- ix. ~~Patrols shall be made at unscheduled times and on various days, to avoid establishment of a pattern.~~
- x. At all times the Contractor shall carry a cell phone, provided by the Regional District, for the purposes of responding to emergency complaints. The Contractor shall respond to all complaints

and be available on a 24 hour basis to respond to all emergency calls including but not limited to dogs in distress, persons bitten or a dog which poses a threat to persons or domestic animals. The cell phone is the property of the RDCK and must be returned immediately upon request.

B. REPLACEMENT OFFICER IN THE EVENT OF ABSENCE

The Dog Control Officer shall, in the event of his/her absence, be responsible for employing a replacement person(s) acceptable to the Regional District to provide Dog Control Services. The Dog Control Officer shall be responsible for reimbursing said replacement person(s) at the Dog Control Officer's sole cost and expense.

C. POUND FACILITY AND VEHICLE

- i. The Dog Control Officer shall supply and maintain kennels and a dog holding area, to SPCA standards, to serve the Regional District's pound, at a location that is approved by the Regional District (the "Pound Facility"). The Pound Facility must meet all applicable licensing requirements and be approved by the Regional District of Central Kootenay.
- ii. The Dog Control Officer shall supply a vehicle acceptable to the Regional District and necessary equipment to be used by him/her self or his/her replacement person(s) in providing the Dog Control Services.

D. CARE OF IMPOUNDED DOGS

The Dog Control Officer shall:

- i. Take reasonable care of all impounded dogs;
- ii. Furnish all impounded dogs with all necessary and proper food and water;
- iii. Within 24 hours after impounding, verbally or otherwise inform the impounded dog's owner, if known;
- iv. Sell, give away or have euthanized by a veterinarian a dog for which the fees required under the applicable Dog Control Bylaw have not been paid within 96 hours (4 days) after the dog's impounding;
- v. Cause to be euthanized any dog which a qualified veterinarian states is suffering from an infectious or contagious disease or where the Dog Control Officer is satisfied that the dog has been seriously injured that its death is imminent.

E. APPOINTMENT AS BYLAW ENFORCEMENT OFFICER

- i. The Dog Control Officer agrees to be appointed by the Regional District Board as a bylaw enforcement officer of the Regional District as per Section 49 of the Community Charter, for the purposes of enforcing the Dog Control Bylaws as directed by and in consultation with the Regional District. This includes the impounding of dogs, and issuing tickets in accordance the Regional District's Municipal Ticketing Information Bylaw and the Regional District's Bylaw Enforcement Notice and Dispute Adjudication System Bylaw.
- ii. The Dog Control Officer is an independent contractor and is not an employee, servant or agent of the Regional District.
- iii. The Dog Control Officer shall carry such identification and wear such uniform as the Regional District may from time to time require.

F. RECORD KEEPING AND CONFIDENTIALITY

- i. The Dog Control Officer shall maintain records to a standard of record keeping of a local government in the provisions of Dog Control Services, including but not limited to:
 - A record of all complaints received from members of the public;
 - A record of all actions taken in investigating and responding to a complaint;
 - ~~A record of all patrols;~~
 - A record of all dogs impounded including information concerning each dog's release, adoption or euthanasia;
 - A record of all fines, fees, or other charges collected by the Dog Control Officer.
- ii. The records maintained by the Dog Control Officer shall be open for audit and inspection by the Regional District upon 24 hour notice and the Regional District may take copies and extracts from these records.
- iii. The Dog Control Officer acknowledges that during the term he or she shall be required to collect and make use of personal information (as defined under the *Freedom of Information and Protection of Privacy Act*) in connection with the provisions of the Dog Control Services. The Dog Control Officer agrees that such personal information shall be maintained by the Dog Control Officer in strict confidence and in accordance with the requirements of the freedom of Information and Protection of Privacy Act and that the personal information shall not be released to any person except:
 - Where the Regional District has approved such release; or

- Where the release of that information is required by Court order or by the order of the Information and privacy Commissioner of British Columbia.

G. SAFETY REQUIREMENTS

The Dog Control Officer shall perform all services under this Agreement in accordance with the requirements of the *Workers Compensation Act*, the Regulations under that Act, and all statutes governing occupational health and safety.

SCHEDULE B: CONTRACT PAYMENT TERMS

1 Rates (excluding GST):

Dog Control Services includes investigations, ticketing, processing ticket disputes, responding to all complaints, calls & call outs and respond to dangerous dog issues.	\$1,300 total base rate per calendar month
Maintenance and Substance (Per dog for a maximum of 4 days)	\$40.00 per day
Euthanasia (veterinarian fee)	*Actual cost as billed by veterinarian to RDCK
Landfill Fee (Burial of dead dogs)	Actual cost as billed by RDCK for reimbursement
Dead Dog Pick up and Disposal	\$75.00 per dog plus Govt. Rate for Mileage
Hourly Fee for Court Appearances	\$100.00 per hour
Emergency Call Out	\$100.00
Hours of operation - 9:00 a.m. to 5:00 p.m., Monday to Friday. Not including emergency calls which fall outside of hours of operation, weekends and Statutory holidays	\$100.00 per call, emergency only

* Euthanasia Vet Fee charged to RDCK if dog is unclaimed and not able to be re-homed due to various circumstances.

2 Invoices to be submitted monthly.

The following contract number and GL code(s) **must** be quoted on the invoice(s):

Contract Number: **2023-194-DEV_GUILLE**

- Area I GL Code: 54030 / OPR108-100
- Area J GL Code: 54030 / OPR108-100

Invoices should be emailed to ap@rdck.bc.ca, with the contract administrator identified on the first page of this contract in cc.

3 Invoices to be paid on net 30-day term.

4 The Contractor's GST number must be included on invoices where GST is applicable; in which case, GST shall also be listed as a separate line item.

5 The Contractor's name on the invoice must match the name identified in the first page of this contract.

SCHEDULE C: EQUIPMENT LIST

The Contractor proposes to use the equipment listed below in supplying the Services covered by the Contract (list only the major pieces of equipment to be used):

NUMBER OF UNITS	BRIEF DESCRIPTION OF EQUIPMENT (STATE ITS USE, MAKE, AGE AND GENERAL CONDITION)	CHECK WHETHER	
		OWNED BY PROPONENT	RENTED OR LEASED
2	Dog Dazers Very Good Condition	X	
4	Slip Collar Leashes Very Good Condition	X	
2	Muzzles Very Good Condition	X	
1	Catch Pole Very Good Condition	X	
1	Hoop Net Very Good Condition	X	
2	Crates Very Good Condition	X	
1	Pair of Bite Gloves Very Good Condition	X	
1	Hyundai SantaFe SUV Vehicle Good Condition	X	

The Contractor must provide a brief description of the contingency plan in the event of equipment unavailability, failure or breakdown, or in the event that great than anticipated volumes of material are generated by the RDCK:

All equipment needs have been taken care of. I also have a Ford Lariat Truck if another vehicle is required for vehicle maintenance. Over the past years if something needs to be replaced or required I purchase it.
All equipment is well taken care of.

SCHEDULE D: PROPOSED SUB-CONTRACTORS

The Contractor shall provide the name and address of the Sub-Contractor that the Proponent intends to employ on each Item of work specified below.

Any changes or additions to this list must be submitted to the Manager for approval before subcontracting the supply of the Services.

ITEM OF WORK TO BE SUB-CONTRACTED	NAME, ADDRESS AND TELEPHONE NUMBER OF PROPOSED SUB-CONTRACTOR
Alternate-Coverage for Dog Control Officer as required:	Note: All persons listed have assumed alternate dog control duties for the proponent.
1) Jacy Soriat	[REDACTED]
(Veterinarian Technician)	Castlegar, BC Phone: 250-551-3065
2) Rob Verhelst	[REDACTED]
(BCSPCA Former Employee)	Nelson, BC V1L 2P3
	Phone: 250-551-1673

(If additional space is required use reverse side of this page.)



Board Report

Date of Report: April 24, 2024
Date & Type of Meeting: May 16, 2024 Board Meeting
Author: Jordan Dupuis- Supervisor Bylaw Enforcement Team
Subject: Dog Control in the RDCK
File: RDCK 08-3310
Electoral Area/Municipality: RDCK

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to examine the delivery of dog control services within the RDCK.

SECTION 2: BACKGROUND/ANALYSIS

As part of the bylaw enforcement service review directed by the Board a review was conducted of existing dog control contracted services in the RDCK. This report is intended to communicate the results of this review and to seek Board direction on next steps.

Appendix A provides information regarding the existing dog control services, Appendix B addresses pending service requests to implement dog control.

Board direction is sought in four areas:

- a) evaluating contracted versus in house service delivery
- b) evaluating if a single region wide service level could be achieved for all electoral areas
- c) direction on short term contract extensions / renewal which service options are evaluated
- d) direction to evaluate sustainable service funding models

Issues for consideration:

Enforcement of dog control bylaws and Section. 49 investigations are a high risk / high liability activity that should not be outsourced.

BEO staff capacity – staff time is required to support contractors and manage contracts. This included court preparation and seizure of dogs. Staff time for procuring contractors and managing performance are contract management costs.

Contractor capacity – limited number of qualified contractors, limited legal / enforcement training, qualifications.

Cost of contracted service vs. value provided. Given proposed 2024 cost increases, staff are questioning the value of some services provided by contractors such as responding to dogs' at large, contractor patrols, and noise from barking dogs.

Service levels need to be defined as services are not consistent across service areas. The historical approach has been offering a menu of services but this presents the risk of inconsistently applied regulation and service.

Municipal vs Rural needs. Slocan Valley Villages are requesting service. Municipalities do not fund rural administration therefore any BEO time spent on dog files is not covered. The Village of Nakusp provides an example of this cost disparity, as there is higher demand within the Village than in Area K.

Kenneling, specifically the cost of kenneling post S.49 seizure is expensive due to the lack a standing offer of centralized kennel services.

Bringing dog control in house vs. retaining contracted service would make it easier to achieve an integrated enforcement approach with improvements to risk management district wide. But this requires consideration of BEO current and future capacity as the ability of the BET to conduct dog control is directly tied to future service levels. The BET could more easily integrate Sec. 49 investigations while patrols, dogs at large and barking dogs would present challenges. In 2023 \$72,287 was spent on dog control. If the service was brought in house a portion of existing funding could be utilized to procure equipment and training.

The BET is funded through Rural Admin whereas dog control services are funded through service taxation. A different funding model would be required.

There is an opportunity to enact a Sec. 49 Responsible Dog Owners bylaw throughout the RDCK that would provide a tool for BET staff to deal with aggressive and dangerous dogs. Roles would have to be identified, when would BET respond, would RCMP enforce, etc.

Moving forward on this issue requires the development of a plan for next steps and actions, including examining the level of service desired, consensus on an RDCK wide S. 49 Responsible Dog Owners bylaw and outlining how to move the process forward, including outstanding service case analyses.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Financial Plan Amendment:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Debt Bylaw Required:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Public/Gov't Approvals Required:	<input type="checkbox"/> Yes <input type="checkbox"/> No

There is an opportunity to consider whether or not to have RDCK bylaw enforcement team members deliver dog control services previously performed by contractors. Capacity of existing BET staff will need to be considered. If the level of service can be managed through consideration of what types of dog control calls we will respond to then it would be possible to incorporate this activity into the normal duties of the BET.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

Bylaw No. 2387, 2014 "A Bylaw to regulate the keeping of dogs within Electoral Areas E and F."

Bylaw No. 2388, 2014 "Portions of Electoral Areas I and J Dog Control."

Bylaw No. 2389 "A Bylaw to regulate the keeping of dogs within a specified area of Electoral Area K."

3.3 Environmental Considerations

None at this time.

3.4 Social Considerations:

Public benefit through more financially efficient delivery of service. Some members of the public may have a negative opinion of the RDCK changing levels of service.

3.5 Economic Considerations:

The elimination of contracted dog control services would result in the loss of that income for the current contractors.

3.6 Communication Considerations:

A communication strategy would be developed with RDCK medial liaison.

3.7 Staffing/Departmental Work plan Considerations:

Contracting dog control services or bringing dog control in house both require BET time to manage. Resolving this issue is on the BET work plan for 2024.

3.8 Board Strategic Plan/Priorities Considerations:

Manage our assets and service delivery in a financially responsible manner. Reduce operational costs.

SECTION 4: OPTIONS & PROS / CONS

Option 1:

That the Board directs staff to prepare a report determining the capacity of the bylaw enforcement team to deliver dog control services in a fiscally efficient manner and confirm the level of service to be provided.

AND FURTHER, that the Board directs staff to draft a proposed “responsible dog owners bylaw” in consultation with legal counsel for Board review and to draft an establishment bylaw to deliver dog control service to the rural areas that currently or are seeking to have dog control services (A, B, C, E, F, H, I, J, K)

Pro: Assists in identifying most financially efficient means of delivering dog control service.

Could be more cost effective than contractors.

Con: Potentially puts more pressure on internal resources

Option 1a:

That the Board directs staff to prepare a report determining the capacity of the bylaw enforcement team to deliver dog control services in a fiscally efficient manner and confirm the level of service to be provided.

AND FURTHER, that the Board directs staff to draft a proposed “responsible dog owners bylaw” in consultation with legal counsel for Board review and to draft an establishment bylaw to deliver dog control service to all rural areas in the RDCK.

Pro: Assists in identifying most financially efficient means of delivering dog control service throughout the RDCK.

Could be more cost effective than contractors.

Provides the option for wall to wall service in the rural areas promoting consistency of service availability and regulation.

Con: Potentially puts more pressure on internal resources

Option 2: Continue the use of contractors and seek to identify cost savings and mitigate risks.

Pro: Staff time can be directed to other work.

Con: Staff time required to conduct a review of contract services.

SECTION 5: RECOMMENDATIONS

That the Board directs staff to prepare a report determining the capacity of the bylaw enforcement team to deliver dog control services in a fiscally efficient manner and confirm the level of service to be provided.

AND FURTHER, that the Board directs staff to draft a proposed “responsible dog owners bylaw” in consultation with legal counsel for Board review and to draft an establishment bylaw to deliver dog control service to the rural areas that currently or are seeking to have dog control services (A, B, C, E, F, H, I, J, K)

Respectfully submitted,

Jordan Dupuis – Supervisor Bylaw Enforcement Team

CONCURRENCE

Manager Community and Development Services – Sangita Sudan
Chief Administrative Officer – Stuart Horn

Approved
Approved

ATTACHMENTS:

Attachment A – Current Dog Control Services

Attachment B – Pending Dog Control Service Requests

Attachment C – SWOT Analysis

Attachment A

Current Dog Control Services

Service Area and Bylaw	Services Provided	Contract Information	2023 Service Data
<p>Electoral Areas E and F.</p> <p>Bylaw No. 2387, 2014 “A Bylaw to regulate the keeping of dogs within Electoral Areas E and F.”</p>	<p>Barking Dogs Dogs at large Dangerous Dogs Patrols Kenneling Assist RCMP</p>	<p>Contractor:</p> <p>Bill Hitchon New contract provider. Contract expires July 2025.</p>	<p>42 calls for service</p> <p>Data of note: 18 dogs at large 13 barking dogs 1 dog attack</p> <p>Average approximate cost per call \$785.</p>
<p>Electoral Area I and J.</p> <p>Bylaw No. 2388, 2014 “Portions of Electoral Areas I and J Dog Control.”</p>	<p>Barking Dogs Dogs at large Dangerous Dogs Patrols Kenneling Assist RCMP</p>	<p>Contractor:</p> <p>Pamela Guille</p> <p>2023 Cost: Area I \$1036 Area J \$13,766</p> <p>Experienced contractor. Contract expired.</p>	<p>26 calls for service</p> <p>Data of note: 15 dogs at large 4 barking dogs</p> <p>Average cost per call \$569</p>
<p>Electoral Area K including Village of Nakusp.</p> <p>Bylaw No. 2389 “A Bylaw to regulate the keeping of dogs within a specified area of Electoral Area K.”</p>	<p>Barking Dogs Dogs at large Dangerous Dogs Patrols Kenneling Assist RCMP</p>	<p>Contractor:</p> <p>Jackie Kilburn</p> <p>2023 Cost: \$24,497.</p> <p>Experienced contractor.</p> <p>Contract expired.</p>	<p>120 calls for service</p> <p>Date of note: 49 dogs at large Village of Nakusp 25 dogs at large designated Area K. 4 barking dogs Village of Nakusp 6 barking dogs designated Area K 3 dog attacks</p> <p>Average approximate cost per call \$204</p>

Attachment B

Pending Dog Control Service Requests

Requested Services	Proposed Service Delivery Method	Issues / Obstacles	Timing Considerations
Electoral Areas A, B, and C	TBD	Cost to deliver service through contractors is not financially efficient. Difficulty securing kennel facilities	Opportunity to review dog control service levels.
Electoral Area H	TBD	Cost to deliver service through contractors is not financially efficient. Difficulty securing kennel facilities	Opportunity to develop one dog control Bylaw for RDCK.
Electoral Area K expansion of service area	TBD	Cost to deliver service through contractors is not financially efficient. Difficulty securing kennel facilities	Opportunity to identify most financially efficient model of delivery.

ATTACHMENT C

SWOT Analysis
Strengths: <ul style="list-style-type: none">-BEO staff professional, accountable, experienced, capable.-Existing contracts end 2025 providing change opportunity.-Existing funding could be redirected no new taxation required.-Data collection in place to guide decision making.
Weaknesses: <ul style="list-style-type: none">-Bylaw requires updating.-Risk of activity vs. contractor competence, training, experience.-language of contracts requires revision.-inconsistent contractor uniform, practices.-minimal enforcement through issuing BEN.-RDCK liability for contractors and their activities.-Cost of delivering service is expensive and will continue to increase.
Opportunities: <ul style="list-style-type: none">-Request for dog control / expansion in areas A, B, C, H, K provides opportunity to expand consistent service to entire RDCK.-Consideration for S.49 service and establishment bylaw.-Examine level of service to be offered. Dogs at large? Barking? Include barking in noise bylaw?-Pursue standing offer for kenneling.
Threats: <ul style="list-style-type: none">-Lack of support for RDCK S.49.-Disproval of change in level of service provided.-Public perceptions, concerns around animal welfare



Board Report

Date of Report: May 1, 2024
Date & Type of Meeting: May 16., 2024 Open Board Meeting
Author: Shari Imada, Senior Energy Specialist
Subject: KOOTENAY CLEAN ENERGY TRANSITION (KCET)
File: REPORT 10-5200-20-KCET
Electoral Area/Municipality: All Electoral Areas / Municipalities

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to present the Board with the attached final report on the Kootenay Clean Energy Transition (KCET) pilot project initiated in 2020. KCET is a program of the Community Energy Association (CEA).

SECTION 2: BACKGROUND/ANALYSIS

KCET is a tri-regional program, delivered in the regional districts of Kootenay Boundary, East Kootenay and Central Kootenay, with an advisory committee which includes representation from: local governments, education institutions, and employment services. The overarching purpose of the KCET pilot project was to expedite the adoption of carbon emission reduction actions by Kootenay residents, organizations, governments and First Nations, while supporting broad market transformation. The KCET pilot project targeted the two highest emitting sectors: buildings and transportation.

The KCET pilot program built on the success of previous initiatives, such as the Carbon Neutral Kootenays Project delivered for Columbia Basin communities (2009-2012) followed by the Kootenay Energy Diet, as well as the Accelerate Kootenay 1.0 Project for which the RDCK was awarded a FCM Sustainable Communities award, and UBCM Community Excellence (Excellence in Sustainability) Award.

In February 2020 the RDCK board resolved to contribute \$30,000 over two years to CEA for the purpose of participating in the KCET pilot project. The 2nd and final installment was paid to CEA in December 2022. CEA has been able to leverage an additional \$700,000 for direct project delivery through funding partnerships with BC Hydro, FortisBC and Columbia Basin Trust to continue to provide services to RDCK residents and organizations through several initiatives.

A summary of KCET initiatives as pertinent to the RDCK is as follows:

Capacity Building – High Performance Buildings

The building community is being continually impacted by changes to the building code, and related provincial policies and regulations aimed to reduce carbon emissions. Many of the current [CleanBC](#) grants available provincially are meant to incentivize residential energy efficiency upgrades require that home owners work with contractors that have been qualified under certain programs – namely the [Home Performance Contractor Network \(HPCN\)](#). It was identified at the onset of the KCET program that there was a lack of HPCN qualified

contractors across the RDCK. This capacity building initiative addressed key barriers to low carbon technology adoption, including: lack of knowledge, increased cost, and local access to qualified contractors.

The objectives of the KCET initiative were to:

- facilitate 50+ contractor capacity building sessions,
- increase Home Performance Contractor Network (HPCN) registered contractors by 300% by end of 2023,
- facilitate 18 post-secondary enrichment sessions, and
- host 2 annual community workshop series.

Current Status:

Contractor Capacity -

Over the 3 years of the KCET program, 37 training events on high performance buildings, were delivered to 710 contractors across the 3 regional districts. Training events were delivered online and in person, in collaboration with training partners such as: HPCN, Canadian Home Builders’ Association (CHBA) - South Okanagan chapter, BC Housing, and Thermal Environmental Comfort Association (TECA), and concentrated on topics such as: heat pump installation and sizing, building envelope best practices, air sealing, solar energy systems, and rebates and financing models. KCET also hosted BBQ sessions with information on energy efficient wall systems, mechanical systems, and how to gain membership with HPCN.

[Contractor capacity training sessions](#) are advertised on the RDCK website and on social media, and will continue through fall 2024 under this program. KCET also issues regular newsletters to an established contractor mailing list, and has built a solid social media network.

HPCN Membership -

KCET worked alongside the RDCK, RDEK and our [Regional Energy Efficiency Program \(REEP\)](#) over the last two years to increase registration in, and membership to HPCN. Upon registration, open to any contracting firm, contractors must give references for work performed, and attend training to achieve HPCN membership. The following table, derived from the KCET Insights Report and HPCN data, shows the significant progress in attaining members for the RDCK specifically (results have been updated from the KCET Insights Report to show the current number of registrants and members):

Sector	HPCN Registrants (membership in progress)		HPCN Active Members		
	December 2022	March 2024	January 2022	December 2022	March 2024
HVAC	24	17	1	12	19
Insulation	31	20	0	1	4
Windows and Doors	7	13	1	0	4

It is recognized that the current HPCN membership, especially in the categories of insulation and windows and doors, still require support in order to meet market demands. To this end, HPSC is in the process of hiring a ‘boots on the ground’ outreach staff person to support contractors to both register in the HPCN and to help them through the membership process (including reference checks and training).

Post-Secondary Enrichment –

KCET staff had difficulty in engaging with Selkirk College and College of the Rockies staff early on in the program due to COVID-19 challenges. However, in addition to workshops on building retrofits and air sealing, KCET has recently been able to offer a series of lunch and learn sessions at both colleges, plus plans for train the trainer sessions for 2024.

Community workshops –

KCET delivered a series of webinars to the public on energy efficiency and sustainability topics, including: energy retrofits 101, heat pumps, solar array systems, financing and rebate and financing opportunities, and e-mobility.

Accelerate Kootenays 2.0 (EV Public Charging Program)

Accelerate Kootenays 2.0 was designed to be the next phase in the acceleration of the growth of EV charger infrastructure and usage, and EV adoption resulting from a marketing and outreach campaign that was realized in the successful, award-winning Accelerate Kootenays 1.0.

This program was mainly funded by Canada’s [Zero Emission Vehicle Infrastructure Program \(ZEVIP\)](#), and offered a 50% grant for public EV chargers, which translates to up to \$5,000 per level 2 charger installed. The program had the goal of installing 90 level 2 public chargers across the RDEK, RDCK and RDKB.

Current Status:

Over 100 eligible sites were identified and pursued across the 3 regional districts, however the uptake to the project was limited. Reasons for the lack of uptake were identified as:

- Competing priorities during and after the COVID-19 pandemic event
- Lack of capacity to navigate the steps of confirming and/or expanding electrical servicing (note that attempts from KCET to provide extra support in this area did not result in any additional uptake)
- For fast charging sites, concerns over ongoing costs associated with equipment.

The project resulted in 6 level 2 EV chargers installed in the RDCK. In the RDEK, 19 level 2 chargers were installed, and 2 fast chargers were installed in the RDKB (at Big White Resort).

Next Steps

The KCET pilot program has been successful in increasing contractor capacity in delivering high performance buildings, which has contributed to the increase in HPCN membership. Insights and barriers have been identified in the process, which will lend well to determining how KCET can continue to support the building industry with the current market transformation.

For the next iteration, KCET 2.0, CEA is proposing to develop a sustained Community of Practice (CoP) with members who share a common goal of increasing local capacity in the construction industry for an energy efficient, low carbon, resilient future. The CoP will ideally consist of local governments, economic development organizations, skill development agencies, local post-secondary institutions and other stakeholders with shared interest. The CoP will explore ideas to further support contractors in this market transformation, including: promotion of HPCN trade registration and membership, networking, resources and support, and a possible ‘contractors collective’ which would provide a framework, administrative and technical supports designed to alleviate barriers and create the capacity for small businesses to accelerate in this direction.

Funding applications are currently in development to support the CoP concept. There has been no indication that CEA will be requesting funds from the RDCK to participate in the CoP. It is expected that the Senior Energy Specialist will continue to represent the RDCK for KCET initiatives as detailed in their current workplan allocation for Demand Side Management – Community Buildings.

At this time, there are no plans for the continuation of Accelerate Kootenays (EV Public Charging Program). However, there are other delivery organizations in BC who are able to facilitate the ZEVIP grants for interested parties. As well, there are grants available through [CleanBC](#) for public, workplace and multi-residential chargers.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Financial Plan Amendment:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Debt Bylaw Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Public/Gov’t Approvals Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

In February 2020 the RDCK board resolved to contribute \$30,000 over two years to CEA for the purpose of participating in the KCET pilot project. The final installment was paid to CEA in December 2022.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

This program has supported residents in transitioning to the [CleanBC Roadmap to 2030](#) and resultant codes and policies. It also works towards the Board’s commitment to greenhouse gas emissions reduction targets of 50% below 2018 levels by 2030 and 100% by 2050 and the Board’s Declaration of Climate Action Imperative.

3.3 Environmental Considerations

KCET delivers initiatives that reduce greenhouse gas emissions and energy costs, and increases energy resiliency across the RDCK.

3.4 Social Considerations:

KCET’s building sector programs supports residents in achieving energy retrofits that can both reduce greenhouse gas emissions and energy usage, and increase energy resiliency. Accelerate Kootenays 2.0 supported additional public EV chargers across the regional district, which strengthened the ability of residents to utilize low carbon transportation alternatives.

3.5 Economic Considerations:

KCET works with contractors and trades in the building sector through broad market transformation. This effort will provide jobs and opportunities that support residents, families and communities.

3.6 Communication Considerations:

The RDCK supports KCET in communicating their initiatives to residents and businesses by participating in coordination efforts with RDKB, RDEK, municipalities and programs and through the RDCK website and social media.

3.7 Staffing/Departmental Workplan Considerations:

Supporting KCET on these initiatives is in the Senior Energy Specialist's workplan.

3.8 Board Strategic Plan/Priorities Considerations:

It also aligns with the Board's strategic priority of energy efficiency and environmental responsibility.

SECTION 4: OPTIONS & PROS / CONS

N/A.

SECTION 5: RECOMMENDATIONS

None at this time.

Respectfully submitted,
Shari Imada, Senior Energy Specialist

CONCURRENCE

Manager of Community Sustainability – Dan Seguin	Approved
GM Development and Community Sustainability – Sangita Sudan	Approved
Chief Administrative Officer – Stuart Horn	Approved

ATTACHMENTS:

Attachment A – Kootenay Clean Energy Transition (KCET) Insights Report



Kootenay Clean Energy Transition (KCET)

Insights Report

To: KCET Stakeholder Organisation

From: Rachel Buskie, Community Energy Association

Date: March 12, 2024

Re: Kootenay Clean Energy Transition 1.0 Insights



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Executive Summary

In 2019, Community Energy Association and Kootenay Employment Services partnered to develop the Kootenay Clean Energy Transition (KCET) pilot project with the intention of addressing key barriers to low carbon technology adoption: knowledge, cost and local access. KCET set out to support broad market transformation in the sectors of built environment and transportation, leading to a workforce that was prepared for the clean energy transition. Over the course of 2020, funding was secured, and the project has been delivered over the past three years across the Kootenay region.

KCET had a vision that aligned with local, regional and provincial ambition:

Through the Clean Energy Transition Pilot, the Kootenays will lead BC in reaching CleanBC's 2030 and 2050 GHG emission reduction targets and will provide an approach that can be replicated in other regions across BC and Canada. The Pilot will develop a trained and capable workforce, creating capacity to support the promotion and installation of low carbon technologies beyond the project timeline. The project will support the growth of the clean energy industry, creating economic resilience and strength.

As signatories to the Climate Action Charter, and early leaders in regionally-coordinated climate action, the Regional Districts of Kootenay Boundary, Central Kootenay and East Kootenay were seed funders to this pilot project, each committing \$30,000 at the outset of the project, from which an additional \$700,000 was leveraged for direct project delivery through funding partnerships with BC Hydro, FortisBC and Columbia Basin Trust. In addition, several other key project partnerships beyond the Kootenay region were enabled through the KCET pilot project:

Table 1: Key Project Partnerships:

Project Name + Scope	Value	Partners
New Retrofit Experience: to develop a visual energy tool and bundle evaluation	\$184,000	MetroVan, Township of Langley and City of Vancouver
Retrofit 101: to develop marketing and communications material for contractors and realtors.	\$75,000	Port Moody, Capital Regional District and British Columbia Real Estate Association
Accelerate 2.0: to expand EV charging infrastructure in the Kootenay region	\$1 M	Natural Resources Canada

Partnerships were strengthened across the region and the province – providing opportunity for the workforce in the Kootenays to benefit from some of the top trainers and facilitators in the building science sector. Key partnerships established through the KCET pilot include:

- Home Performance Stakeholder Council (HPSC) and Home Performance Contractors Network (HPCN).
- Chambers of Commerce, skill and economic development agencies.
- Industry stakeholders including Building to Electrification Coalition (B2E) & BC Housing.
- Industry and trade associations including Canadian Homebuilders Association of BC (CHBA-BC) Building Officials Association of BC, Thermal Environmental Comfort Association (TECA), Heating, Refrigeration and Air Conditioning Institute of Canada (HRAI), North American Insulation Manufacturers Association (NAIMA), British Columbia Building Envelope Council (BCBEC) and the Fenestration Association of BC (FENBC).
- Local institutions including College of the Rockies and Selkirk College.

As a pilot project, KCET allowed for learning, iteration, and nimbleness to respond to new opportunities and insights along through project delivery. There were several key developments that required the delivery team to evaluate and pivot the program:

- The COVID-19 Pandemic:
 - Immediate termination of in-person engagement.
 - Significant interruption in supply-chain, including of heat pumps, EV equipment, etc.

- Federal Greener Homes Grant and Loan program:
 - A new program was launched at the federal level, requiring the team to navigate integration with CleanBC, HPCN, BC Hydro and FortisBC rebate programs and mandatory eligibility requirements.
- Province of BC Virtual Energy Rating System:
 - This tool will be available to all residents in BC to better understand their home’s energy efficiency.
 - This element of KCET pivoted to work with other jurisdictions to develop a detailed model based on local data and energy efficiency bundles (New Retrofit Experience program).
- Home Performance Contractors Network:
 - Early in project, it was announced that CleanBC, BC Hydro and FortisBC retrofit grants and rebates would apply only to retrofit activities performed by a HPCN contractor.
 - The mandatory eligibility requirement required that the training and workforce development activities facilitated through KCET directly supported the growth of HPCN contractors.

Despite significant events like the COVID-19 pandemic, and on-going changes and enhancements to federal and provincial-level policy and programs, KCET has delivered high-value training, workforce development and program insights over the 3-year period, leading to clarity in the gaps and key opportunities for maximum impact.

Engagement in the program has only grown year-by-year, and there is a clear need for continued support for trades and contractors, and that future provincial policy only heightens the importance of industry-focused support. Over the course of the KCET pilot project, over 710 trades, contractors, builders and homeowners have engaged through training and workshops focused on high-performance building and mechanical systems. There has been a 300% growth in HPCN registered contractors.



Photo 1: Retrofit Training: Mechanical Systems & Heat Pumps – Castlegar, Nov 7, 2022.

“KCET has been instrumental in boosting the regional capacity of HPCN by consistently collaborating with local districts, utilities, the province, and CEA to recognize and resolve issues related to capacity. Additionally, KCET has effectively addressed concerns by conducting mandatory training, (such as TECA) within the region. Moreover, KCET has played a significant role in assisting the HPSC in streamlining the reference check processes, resulting in a quicker onboarding of contractors. The HPSC and CEA will continue to collaborate closely, ensuring a seamless partnership in addressing and resolving various aspects related to the enhancement of regional HPCN capacity.”

Jovan Cheema, Home Performance Stakeholder Council

The next iteration of KCET will leverage the lessons learned and insights gained over the past 3 years to focus on the highest impact opportunities. KCET 2.0 will continue to support the building industry with objective information on new government policies, high-performance buildings, energy retrofit processes and mechanical systems that meet CleanBC objectives and targets. KCET 2.0 will continue to build capacity in the trades and in communities:

- Delivering subsidised training to contractors and post-secondary construction students & homeowners.
- Supporting the expansion of HPCN registered trade contractors.
- Providing training on legislation like the forthcoming Highest Efficiency Equipment Standards and the Alterations Code.

Extensive engagement with municipalities and post-secondary institutions is also critical in order to prepare the workforce going forward. KCET 2.0 will support mentorship and apprenticeship opportunities including:

- Integrating clean tech into current trades training.
- Workforce re-training and upskilling for trades that no longer want to be on the tools (mentorship or building/energy advising).

All KCET partners and funders have contributed to the incredible impacts of the KCET pilot project. It is through continued collaboration and a focus on long-term market transformation that will result in the Kootenay region being prepared for and benefiting from clean energy transition.

Introduction

The Paris Climate Agreement, the Intergovernmental Panel on Climate Change (IPCC), and numerous global organizations have established the imperative for significant emission reductions and a transition to a low carbon economy. British Columbia's CleanBC Plan commits the Province to reducing 40% of our annual GHG emissions by 2030 and 80% by 2050 (based on 2007 GHG emissions). Achieving this target requires rapidly scaling up action by municipalities, who have control or influence over 50% of Canada's greenhouse gas emissions.¹

*Municipalities
have control or
influence over
50% of Canada's
GHG emissions*

All Kootenay local governments are signatories to the Climate Action Charter, committing them to work towards carbon neutrality in corporate operations, and support community-wide emission reductions. Some communities have gone further, adopting a resolution to work towards 100% renewable energy by 2050. The Regional District of Central Kootenay has declared a Climate Imperative (similar to a Climate Emergency, which over 30 other local governments in the Province of BC have also declared). Communities are interested in supporting initiatives that respond to climate change through locally relevant low carbon solutions.

In the Regional Districts of Kootenay Boundary, Central Kootenay and East Kootenay collectively, buildings represent over 50% of community-wide emissions² and is one of the most challenging sectors to address, particularly as it relates to existing buildings. The rural nature of the Kootenay region contributes to high transportation-related emissions as well, with almost 40% of total community emissions associated with that sector.

Jurisdictions across North America have explored the barriers and opportunities for deep emission reductions in the building and transportation sectors. Reaching the emission targets that are necessary to avoid the catastrophic impacts of climate change in the future require creative, collaborative and innovative solutions.

In 2019, Community Energy Association (CEA) and Kootenay Employment Services (KES) partnered to conceptualize the Kootenay Clean Energy Transition (KCET) pilot project with the intention of addressing key barriers to low carbon technology adoption: knowledge, cost and local access. The pilot project set out to support broad market transformation in the sectors of built environment and transportation, leading to a workforce that was prepared for the clean energy transition. Over the course of 2020, funding was secured, and the project has been delivered over the past three years across the Kootenay region, facilitated by Community Energy Association.

¹ <https://www2.gov.bc.ca/gov/content/environment/climate-change/get-involved/local-gov>

² <https://www.communityenergy.ca/climate-action-planner/> The Climate Action Planner provides a high-level inventory and planning tool for local governments and regional districts across BC.

From the outset KCET had a vision that aligned with local, regional and provincial ambition:

Through the Clean Energy Transition Pilot, the Kootenays will lead BC in reaching CleanBC's 2030 and 2050 GHG emission reduction targets and will provide an approach that can be replicated in other regions across BC and Canada. The Pilot will develop a trained and capable workforce, creating capacity to support the promotion and installation of low carbon technologies beyond the project timeline. The project will support the growth of the clean energy industry, creating economic resilience and strength.

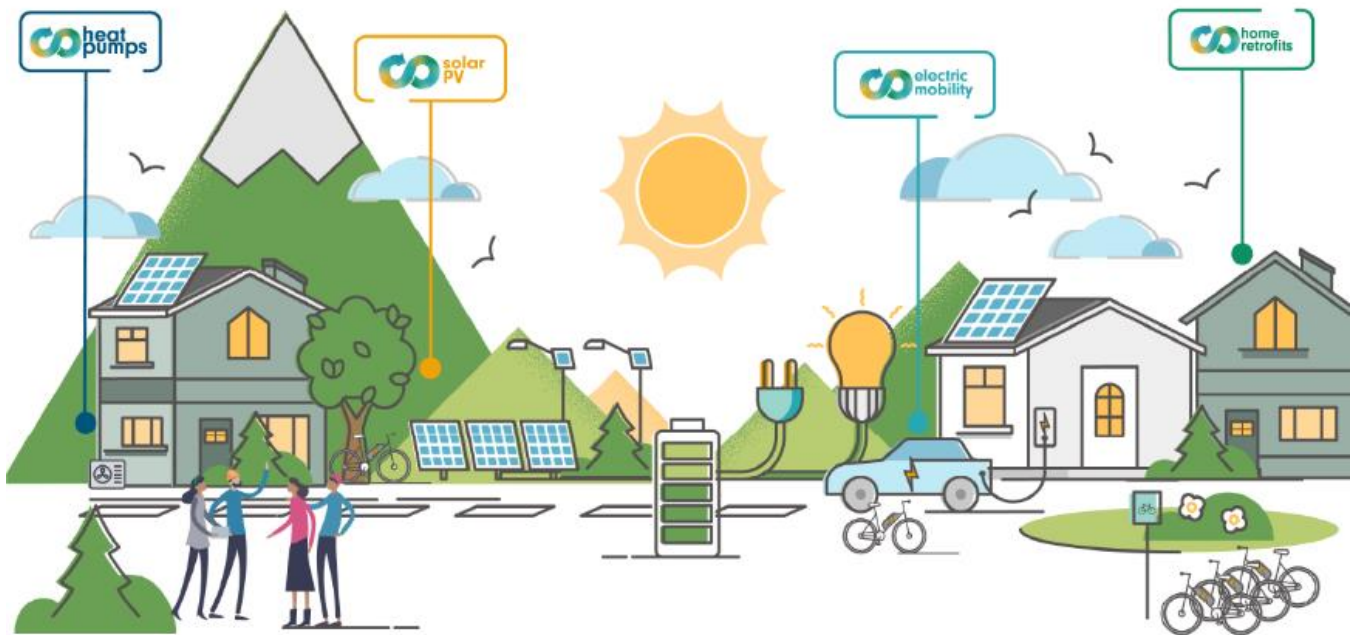
The delivery of the KCET pilot began in 2021 as a tri-regional initiative with the following key objectives:

- Reduce GHG emissions in the Kootenays, targeting the two highest emitting sectors (existing buildings and transportation).
- Better understand and address key barriers to deep retrofit and low carbon technology adoption in rural environments, including knowledge, cost and local access.
- Provide localized capacity building in the workforce and post-secondary environments to accelerate transition in the low carbon and clean energy sectors.

The KCET pilot project set out to accelerate capacity building, education and market transition in the key areas of heat pumps, solar PV, electric mobility and holistic home retrofits.



Photo 2: Builders Barbeque – Trail, September 12, 2023



INSPIRING COLLABORATION

The Kootenay Clean Energy pilot project was envisioned by CEA and KES to prepare the Kootenay region workforce for the economic development opportunity presented by ambitious climate action. Several critical provincial targets and policies³ indicated the importance of supporting workforce readiness, including:

- Zero-carbon new construction by 2030
- Highest efficiency standards for new space and water heating equipment (100% efficiency by 2030)
- Home energy labelling + Virtual Energy Rating System
- Zero Emission Vehicle Standard (100% EV sales by 2040)

Typically, technical training opportunities require trades and contractors to travel from the Kootenay region, creating a challenge for the industry to stay current on emerging technology, practices, and policies. Enabling access to localized training would provide opportunity for more engagement by the workforce to access training, and as a result, provide residents of the Kootenay region with contractors and trades that were knowledgeable of the opportunities to reduce their own energy consumption and greenhouse gas emissions.

³ The CleanBC Roadmap summarizes the key actions and strategies to 2030 https://www2.gov.bc.ca/assets/gov/environment/climate-change/action/cleanbc/cleanbc_roadmap_2030.pdf

Addressing the gap in access to workforce training and ensuring that content and context was specific to the climate and rural nature of the Kootenays required a strong collaboration of both funders and program delivery agents. Further, it was strategic to ensure Kootenay communities were learning from other jurisdictions and contributing insights to new projects and initiatives led by others. The following sections acknowledge and celebrate the partners involved in the core delivery of KCET.

CORE PROGRAM DELIVERY PARTNERS

The Regional Districts of East Kootenay, Central Kootenay and Kootenay Boundary supported the seed funding for the KCET pilot project, providing \$15,000 during 2021 and again in 2022. This initial commitment of \$90,000 enabled an additional \$710,480 to be leveraged for project delivery. The early leadership by the Regional Districts ensure the project could be delivered across the region and provide the critical training and capacity building required to ensure residents a) are eligible for grants and rebates and b) have access to qualified and skilled trades and contractors.

Additional funding was provided by Community Energy Association, BC Hydro, FortisBC and Columbia Basin Trust, and is summarized in the table below:

Table 2: Core Program Delivery Partners:

Funder	Amount
Regional District of East Kootenay	\$30,000
Regional District of Kootenay Boundary	\$30,000
Regional District of Central Kootenay	\$30,000
Community Energy Association	\$30,000
BC Hydro	\$267,000
FortisBC	\$200,000
Columbia Basin Trust	\$213,480
Total Project Delivery Funding:	\$800,480

In addition to funding partnerships, organizations across BC contributed to the success of the KCET pilot. These partnerships will continue to be engaged as the project takes on the next iteration. It is because of the leadership of the Regional Districts and the commitment of the funders that the following organizations have dedicated significant time and effort to support the enhancement of workforce capacity building in the Kootenays. The key partners in the successful delivery of KCET include:

- Home Performance Stakeholder Council (HPSC) and Home Performance Contractors Network (HPCN).
- Chambers of Commerce, skill, and economic development agencies.

- Industry stakeholders including Building to Electrification Coalition (B2E) & BC Housing.
- Industry and trade associations including Canadian Homebuilders Association of BC (CHBA-BC) Building Officials Association of BC, Thermal Environmental Comfort Association (TECA), Heating, Refrigeration and Air Conditioning Institute of Canada (HRAI), North American Insulation Manufacturers Association (NAIMA), British Columbia Building Envelope Council (BCBEC) and the Fenestration Association of BC (FENBC).
- Local institutions including College of the Rockies and Selkirk College.
- Province of BC government staff (Building Standards Branch and Ministry of Energy, Mines and Low Carbon Innovation).

The regional coordination of training, capacity building and engagement has been recognized by all these organizations as an effective approach to addressing gaps in workforce development.

VALUE-ADD PARTNERSHIPS

In addition to the core program delivery partners, collaborations outside of the Kootenay region provided an opportunity for shared learning from other jurisdictions. Through the RDEK Community Energy Manager position that CEA facilitates, additional program elements were enabled through partnership and collaboration with jurisdictions outside the Kootenay region. The New Retrofit Experience and Retrofit 101 projects were coordinated externally to the KCET pilot, but the results will be shared across the Kootenays in the spirit of collaboration and maximum impact.

The outcomes of these projects are further described in the KCET Outcomes section.

Building from the success of the Accelerate Kootenays project, which was completed in 2019, Community Energy Association was successful in securing \$1 Million in infrastructure funding from Natural Resources Canada to expand both DC Fast Charging and Level 2 infrastructure across the Kootenays. Accelerate 2.0 was facilitated by Community Energy Association.

The total value of these projects is summarized in the following table:

Table 3: Valed Added Partnerships:

Project Name + Scope	Value	Partners
New Retrofit Experience: to develop a visual energy tool and bundle evaluation	\$184,000	MetroVan, Township of Langley and City of Vancouver Enabled by CEAs role as Community Energy Manager for RDEK
Retrofit 101: to develop marketing and communications material for contractors and realtors	\$75,000	Port Moody, Capital Regional District and British Columbia Real Estate Association Enabled by CEAs role as Community Energy Manager for RDEK
Accelerate 2.0: to expand EV charging infrastructure in the Kootenay region	\$1M	Natural Resources Canada

ADVISORY COMMITTEE

Funders and partners were invited to participate on an Advisory Committee (AC) for the course of the project. The AC provided feedback and input throughout the project. The following members have been active participants and helped to shape the program over the course of three years:

Table 4: Phase 1 Pilot - Insights and Outcomes:

Partner Organisation	Representative
City of Nelson	Avi Silberstein
City of Nelson	Carmen Proctor
College of the Rockies	Paul Tiege
Kootenay Employment Service	Hugh Grant
Regional District East Kootenay	Megan Lohmann
Regional District Central Kootenay	Shari Imada
Regional District Central Kootenay	Paris Marshall Smith
Regional District Central Kootenay	Daniel Sequin
Regional District Kootenay Boundary	Freya Phillips

Regional District Kootenay Boundary	Goran Denkovski
Selkirk College	Laura Rethoret

KCET Implementation

As a pilot program, the outcomes and lessons learned of KCET have contributed to a clear understanding of the needs of the building industry, and opportunities for scaling and deepening workforce development and implementation of emission reduction solutions in the sectors of built environment and transportation.

Throughout the implementation phase of this initiative, the target audiences included:

- Builders, contractors, tradespeople and building officials.
- Post-secondary institutions, trades instructors and students.
- Homeowners and consumers
- Building Supply Stores

As will be detailed in the following sections, over 710 members of the building community accessed training and capacity building on high performance construction and mechanical systems. For the first time ever, technical training was provided to electricians seeking to upskill for EV infrastructure deployment, and partnerships were strengthened with industry organizations across the province. KCET has established a strong foundation for the transition to a low carbon economy.

PHASE 1 SCOPE: 2020-2021

Phase 1 of the KCET pilot was supported through seed funding from each Regional District (\$15,000) and match funding secured through BC Hydro for micro pilot development. Value-add projects of New Retrofit Experience, Retrofit 101 and Accelerate 2.0 were also initiated in 2021.

During this initial phase, a number of events required very early evaluation of the project scope and approach:

- The COVID-19 global pandemic affected the original schedule and plans for hands-on training sessions, in-person community engagement and a reality that priorities of municipalities across BC were shifting to respond to the situation.
- Personnel changes at Kootenay Employment Services left a resource gap, which CEA filled with expanded capacity in mid-2021.
- Launch of the new Federal energy efficiency rebate programs provided added complexity to pilot projects expecting to leverage incentives.
- The launch of the Home Performance Contractors Network put a pause on training sessions to ensure sessions would increase contractor preparedness for changing industry requirements.

To navigate these factors, CEA remained agile, as the shifting climate action, rebate, retrofit and electrification landscapes, changed we responded to local needs and sought collaborations and funding opportunities to advance the KCET initiative and to support the adoption of low carbon technologies.

The key activities initiated in Phase 1 of the pilot provided very early insights into the development of additional grants to expand the scope of work. The insights and outcomes that would inform additional funding applications and the next phase of the project are summarized in the table below:

Table 5: Phase 1 Pilot - Insights and Outcomes:

Pilot element	Pilot scope	Insights
Insulator trades training	Focusing on improving envelope of existing homes	CleanBC mandatory eligibility requirements introduced through Phase 1 accentuated the need to expand training for Phase 2.
Heat Pump Training	Initial training through TECA coordinated for early 2022	CleanBC mandatory eligibility requirements introduced through Phase 1 accentuated the need to expand training for Phase 2.
Micro pilot - Columbia Valley heat pump	Homeowner engagement and heat pump training	Technical readiness of trades was identified as a gap – this pilot emphasized the need for coordination of extensive training for heat pump installers.
Accelerate Kootenays 2.0	Expansion of EV charging infrastructure and provision of electrician training	Significant interest from electricians to understand EV charging infrastructure.
Participating on B2E subcommittee for Industry Capacity	Participate in subcommittee to gain perspective, insights and remain up to date on policies and training	Strategic opportunity to remain engaged at a provincial level and learn from other jurisdictions/share realities of climate zone 6
Home Energy App	Develop an app for homeowners to virtually assess their energy efficiency and retrofit opportunities	Early in Phase 1, the Province of BC indicated their plan to introduce the Virtual Energy Rating System app. This required a pivot from this element to not duplicate efforts.
New Retrofit Experience	Collaborative project to develop a model and retrofit bundles for partner municipalities	Pivot from home energy app provided an opportunity to work with other jurisdictions to create a model and evaluate retrofit ‘bundles’ specific to the region.

Retrofit 101 Communications Toolkit	Communications toolkit to support contractors and realtors with the language to introduce retrofits to clients.	Contractors and realtors are relied upon heavily by homeowners for advice; equipping them with materials and language would be critical.
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Phase 1 was a significant learning curve for the Advisory Committee and the participating communities as the shifts in the landscape, particularly for supporting home retrofits, was changing significantly. To align with provincial direction, CEA engaged regularly with staff at both the Province of BC and HPSC to ensure that the direction for future phases of KCET aligned and complemented the direction of the Province. It was important to not duplicate efforts, and to ensure the Kootenay region was not just reacting but was strategically prepared to participate and benefit from provincial and federal programs.



Photo 3: Retrofit Training: The Building Envelope – Castlegar, November 8, 2022

PHASE 2 SCOPE: 2022-2023

With significant financial contributions between 2022 and 2023 from the Columbia Basin Trust, BC Hydro and FortisBC, KCET was able to clarify and expand the original scope to deliver on the following core activities that leveraged and deepened the work started in 2021.

Table 6: Contract Obligations with Phase 2 Core Funders:

Phase 2 Element	Phase 2 Scope	Insights leveraged
Readiness surveys (homeowner and contractor)	Two readiness surveys in 2022	Gathering ongoing feedback is important to ensure we are reflecting the needs of industry and homeowners
Retrofit communications toolkit for contractors and realtors	Oversee development, testing, and roll out retrofit communications.	Need identified need for communications tools for industries that have the closest ties to homeowner decision making
Facilitate 18 post-secondary enrichment opportunities over 3 years with College of the Rockies and Selkirk College.	Initial scope was to deliver 18 post-secondary sessions, however COVID-19 limited the college's ability to participate. Scope was pivoted to increase contractor training for this phase.	Updating institutional curriculum has a lag-time that means emerging technologies and high-performance construction approaches must be addressed through special programs/training opportunities.
HPCN registered contractors	Increase HPCN registered contractors located in the region by 300% by the end of 2023 (based on contractors registered January 1, 2022)	Focus on HPCN registered contractors was a significant priority identified through Phase 1, as mandatory requirements were introduced through the CleanBC rebate program. The focus on this, tied to contractor training was essential to ensure homeowners has access to qualified contractors.
Community workshops and engagements	Facilitate 2 workshops annually that highlight clean energy technologies, whole home performance,	While critical to elevate the training and knowledge of trades, ensuring homeowners had a baseline of information

	deep energy retrofits and local case studies	was identified as a priority through Phase 1
Scope and create an online clean energy hub	Develop a hub for Basin communities to access information on clean energy concepts, rebates, local case studies and skilled contractors.	Wherever possible, centralizing and streamlining information for the public is critical.
Training Events for Contractors	Initial scope was to deliver both college-focused training and external training. Scope of Phase 2 was to expand the training available, providing opportunity across the whole Kootenay region.	KCET took a strategic decision in 2022 to provide courses to build capacity in trade contractors external to the Colleges, as they were unable to accommodate as a result of COVID-19 disruptions. Contractor Training has become the backbone of the KCET Program of Work – providing significant value to trades and contractors in the region and encouraging HPCN registration and membership.

PROJECT OUTCOMES AND INSIGHTS

The KCET project has exceeded the goals and targets set out for trades and contractor engagement and has shifted the landscape for workforce readiness as we approach GHG emission reduction targets and policy implementation timelines.

CONTRACTOR CAPACITY BUILDING

From the outset of the KCET pilot program, it was acknowledged that access to the training and capacity building required of trades and contractors was not accessible to the extent required in the Kootenay region. This was a top priority for the KCET project, as access to qualified trades and contractors are critical to ensure not only quality of work, but eligibility for homeowner rebates and grants.

CEA facilitated subsidized contractor capacity building sessions to increase awareness of building science and building envelope, insulation, deep energy retrofits, low carbon technologies, and integrated design. During KCET program **37 training events on high performance buildings and mechanical systems were delivered to 710 trade contractors** in the Kootenay region:

- 2021: 3 training events for trade contractors, attracting a total of 49 attendees. This was during the Covid-19 global pandemic when social distancing was necessary.
- 2022: 11 training events planned for trade contractors and delivered 8 events, attracting a total of 132 attendees.
- 2023: 24 training events planned for trade contractors and delivered 23 events, attracting a total of 529 attendees.

37 training events on high performance buildings and mechanical systems were delivered to 710 trade contractors in the Kootenay region.

Photo 4: Builders Barbeque – Trail, September 12, 2023



Kootenay and Boundary region contractors, tradespeople, and other professionals in the building and retrofit space were offered the workshops free or at a subsidized price. At these events, KCET promoted Home Performance Contractor Network (HPCN) registration and membership to increase the number of contractors that were eligible under the CleanBC rebate program.

The growth of participation and engagement in the contractor and trades training is a testament to the ongoing need of these services in the Kootenay region. As the industry prepares for provincial-level policy changes, there is a strategic advantage to having the knowledge and skills to ensure compliance with future regulations. Further, delivering these sessions in the Kootenay region ensures more contractors and trades have access to the information.

Continued engagement with the building industry is a high-impact and high-priority activity.

Appendix A, Engagement, provides a comprehensive list of all training coordinated and delivered during the KCET pilot. Training planned for 2024 is listed in The Scope of KCET 2.0.

REGISTERED HPCN CONTRACTORS

The KCET project has widely promoted Home Performance Contractor Network (HPCN) trade contractor registration in the Kootenay region and will continue to pursue HPCN registrations with KCET 2.0 as this is a critical piece for homeowner eligibility to CleanBC rebate programs.

The HPCN exists to improve quality workmanship in the residential retrofit industry to increase energy efficiency; it is a database of retrofit contractors in British Columbia (BC) that have completed specified training based on the house-as-a-system approach and are subject to ongoing quality assurance checks. Members are promoted in a search tool and homeowners are required to hire an HPCN member to access retrofit rebates from the province of BC and utility providers in the province. As of January 2024, the HPCN includes over 750 British Columbian contractors who have completed the criteria and an additional 900 contractors in the pipeline.

In January 2022 at the outset of Phase 2 of the KCET project, there was 1 HVAC contractor, 1 Fenestration contractor and 0 Insulation contractors registered to the HPCN in the Kootenays. Significant effort was taken early in the KCET project, in coordination with the Nelson EcoSave program and the Regional District of Kootenay Boundary and Central Kootenay staff to increase awareness of the program among contractors in the region.

Some of the early feedback from contractors, which emphasized the need for substantial support included:

“I’m trying to keep my head above water at the moment but will be working away on becoming registered.”

“It is hard right now trying to keep up.”

“I’m unclear on HPCN process and requirements. I want to stay ahead of the curve, but the target keeps moving.”

By the end of 2023, the impact of the training, engagement and communication around the program was evident:

- **32** fully registered members having undertaken all necessary HPCN training in the Kootenays.
- **31** trade registrants in the process of attaining full registered status in the Kootenays.



Photo 5: F280-12 In Practice – Rossland, November 1, 2023

The following table provides a breakdown on the type of trade contractors (HVAC, Insulation or Fenestration installer), and the regions they operate in.

It is notable that RDCK has the most registered contractors. Fenestration trade contractors installing windows and doors are the least available trade in the Kootenay region.

Table 7: HPCN Q3, 2023 Registrations in Progress & Active Members:

Regions	HVAC Registrants (in progress)	HVAC Members (active)	Insulation Registrants (in progress)	Insulation Members (active)	Windows & Doors registrants (in progress)	Windows & Doors registrants (active)
RDCK	10	13	6	1	4	2
RDEK	10	9	1	3	7	4
RDKB	8	5	1	3	4	1
RDCK+RDEK	0	0	1	0	0	0
RDCK+RDKB	1	5	2	2	1	0
RDKB+RDEK	0	0	0	0	0	0
RDCK+RDEK+RDKB	2	0	4	0	1	0

The efforts of KCET have been recognized by the HPCN and the hands-on, in-person approach has yielded results that can be replicated in other regions. Supporting continued access to training and registration of contractors to HPCN is a high priority moving forward, as it ensures homeowners a) have access to CleanBC rebates and b) are receiving quality installations and support.

“KCET has been instrumental in boosting the regional capacity of HPCN by consistently collaborating with local districts, utilities, the province, and CEA to recognize and resolve issues related to capacity. Additionally, KCET has effectively addressed concerns by conducting mandatory training, (such as TECA) within the region. Moreover, CEA has played a significant role in assisting the HPSC in streamlining the reference check processes, resulting in a quicker onboarding of contractors. The HPSC and CEA continue to collaborate closely, ensuring a seamless partnership in addressing and resolving various aspects related to the enhancement of regional HPCN capacity.”

Jovan Cheema, Managing Director, Home Performance Stakeholder Council

POST-SECONDARY ENRICHMENT

During 2021 and 2022, CEA faced difficulties engaging with resource-constrained trades department staff and instructors at both Selkirk College and College of the Rockies (COTR) as a result of the added pressures and challenges associated with the COVID-19 pandemic.

Despite this, Selkirk College's carpentry students were able to engage with the following workshops:

- Selkirk College's carpentry students joined Retrofit Training: The Building Envelope workshop in Castlegar (November 2022)
- Air Sealing Demo at Selkirk College (December 2022)

CEA is currently working with both Selkirk College and COTR on a series of lunch and learn sessions for post-secondary students being held through Q1 and Q2 of 2024, along with train the trainer sessions, also for 2024.

COTR and CEA partnered during 2023 to provide a Solar PV design and installation course at their Cranbrook campus for electrical trade professionals (not post-secondary students). It is the intention to continue to build on this relationship and continue to offer the Solar PV course during 2024.

MICRO PILOT - COLUMBIA VALLEY HEAT PUMP

Early in the KCET project, a small pilot was facilitated in the Columbia Valley with BC Hydro funding. The intent of this pilot project was to support building knowledge, training, and capacity among local trades and contractors to accelerate heat pump adoption and shift the narrative about the suitability of heat pumps in colder regions of the province. CEA delivered a series of awareness and engagement activities on heat pumps along with trades technical training and capacity building.

This pilot was significantly impacted by the COVID-19 pandemic as funding was secured just as the realities of the pandemic were settling in. Despite this significant event, the project proceeded. At the same time, mandatory guidelines for CleanBC eligible contractors were being established. The first Principles of Moving Air course was facilitated in partnership with TECA, delivered to four participants in the Columbia Valley, who would also become the first HVAC contractors to receive HPCN recognition.

Market evaluation of cold-climate heat pumps was facilitated, with three manufacturers identified as lead performers: Mitsubishi, Daiken, and Fujitsu. While originally the intent to facilitate a bulk purchase, the volume of equipment did not allow for this to occur.

Community engagement took place to identify a targeted 30 homeowners to participate in the pilot. Again, in-person workshops and in-home evaluations became challenging in the early months of the COVID-19 pandemic, and participation was impacted as a result.

32 homeowners participated in the initial intake process and 17 progressed through the EnerGuide evaluation process with the Energy Advisor selected for the work. By the end of the pilot, 11 heat pumps were successfully installed.



Photo 6: Heat Pulp Pilot

Some of the key insights from this initiative, which helped to shape and inform Phase 2 of the KCET pilot included:

- Contractors are having difficulty keeping up with changing industry requirements and lack of awareness of changing eligibility for rebate programs.
- Contractors at various stages of readiness, and value of readiness is not reflective of the efforts required for training (e.g. early adopters did not feel they were able to recoup costs for doing better design work, when laggards are able to under-bid).
- Contractors uncomfortable discussing rebates with homeowners when they do not fully understand the program and eligibility.
- Homeowners unaware of the extent of accessing rebates.

- Almost half of homeowners left the program after realizing envelope improvements should be done first (as identified through EnerGuide reports).
- Decommissioning requirements for back-up fossil fuel heat prevented some homeowners from moving forward.
- Lack of understanding of costs associated with heat pump installation, particularly where service upgrades are required.

There were significant lessons learned through this small pilot, and contractor readiness was a key priority identified. Expansion of the pilot was not immediate for Phase 2 as focused effort to build capacity across the region was identified as a priority for any future pilot success - a direction also supported by multiple funders.

COMMUNITY TRAINING

Between 2021 and the end of 2023, the KCET project provided training to a total of 286 homeowners in the Kootenay region. These sessions were designed to increase awareness of building science and building envelope, insulation, deep energy retrofits, low carbon technologies, and the need for integrated design:

- 2021: 1 community engagement session, attracting a total of 14 attendees. This was during the Covid-19 global pandemic when social distancing was enforced.
- 2022: 7 community engagement events attracting 84 attendees.
- 2023: 5 community engagement events attracting 188 attendees.

188 community members attended at community engagement events in 2023.

Community training opportunities equip participants with information to integrate into their own planning of retrofits. Reaching community members that have no access to information remains a challenge. Acknowledging that homeowners will rely heavily on the advice from contractors and trades as they plan their retrofit projects, it is critical that those trusted voices are informed. Community training opportunities are a great way to progress those already interested in retrofits to plan and engage on next steps, however the best approach to ensure energy efficiency and retrofits is integrated into all projects in existing homes is to equip the trades and contractors with the appropriate knowledge and training.

Reference Appendix A Engagement, for list of community training events that have taken place throughout the KCET pilot project.

VALUE-ADD OUTCOMES AND INSIGHTS

As summarized in the Phase 1 scope of work, there were a number of opportunities for the KCET project to leverage other initiatives for which external funding had been secured. The following value-add projects contributed to the KCET project, and has led to two-way knowledge sharing between other jurisdictions in BC.

NEW RETROFIT EXPERIENCE

The New Retrofit Experience is a collaboration between CEA on behalf of the RDEK Community Energy Manager role, City of Vancouver, MetroVan and Township of Langley to address a data gap for local governments to design, target and deliver retrofit programming in their communities. The initial scope of the project included the development of a homeowner-facing app, however the commitment of the Province of BC to develop the Virtual Energy Rating System required a pivot away from the app so as to not duplicate these efforts.

Together, and with the support of consultants, the collaboration worked to deliver the following scope of work:

- Building data and visualization tool to create existing home database and home archetypes for each of the municipalities in the collaboration.
- Energy and emissions retrofit bundles for the archetypes identified in the database to identify good, better and best approaches to optimized GHG emission reduction.
- Insights from retrofits to develop case studies reflective of the archetypes identified.

These activities took over three years to complete, has resulted in an extensive database with millions of data points across the participating municipalities and regional districts. The three Kootenay Regional Districts have been provided with the opportunity to engage with the tool to inform retrofit program development. Further, retrofit bundles have been integrated into the database, with full costing and emission reduction data associated with each of the actions.

The tool provides municipalities with the opportunity to design outreach and engagement in neighbourhoods that have the poorest performing homes, and likewise, provide advice on the retrofit bundles that will yield the best results for those homes. As implementation of retrofit programs progress, local governments are encouraged to engage with this tool. Access can be coordinated via CEA staff.

RETROFIT 101 COMMUNICATIONS TOOLKIT

Retrofit 101 is a BC Hydro funded initiative that resulted from a collaboration of Community Energy Manager communities, including the RDEK, Capital Regional District, Port Moody and the BC Real Estate Association.

The purpose of Retrofit 101 was to develop marketing and education materials for realtors and contractors/trades, recognizing that it is these sectors that hold a trusted relationship with homeowners. The key elements of the workplan for Retrofit 101 includes:

- Customer journey assessment – how the public interacts with realtors and contractors, and the nature of this relationship.
- Survey to realtors and contractors to test assumptions about the way in which these sectors promote (or not) retrofit opportunities, and what barriers may be preventing the conversation.
- Develop branding, content and a campaign to provide to contractors and realtors to use as marketing to support increased awareness of retrofits by their clients.

Through the surveys conducted as part of the research phase of this project (75 contractor responses and 600 realtor responses), there was a clear need identified for a 'one-stop-shop' of resources and materials that could be accessed to support conversations with clients.

Although many contractors self-identified as having a good understanding of building science and energy efficiency, the majority identified that homeowners either had no or limited understanding of the opportunities for retrofit rebates and financing, or the benefits of retrofitting their home. Many homeowners were aware of the opportunity for energy efficiency through retrofits, but there was limited knowledge or awareness of how they might proceed.

These insights confirmed that contractors and realtors would benefit from the development of marketing materials that would speak the language of contractors and realtors, and support the conversation with homeowners.

With external communications consultants to support the development of materials, a toolkit has been developed which will be promoted through:

- The Retrofit Peer Network
- BC Real Estate Association
- HPCN
- Local and regional government channels
- High Performance Building Mailing list
- Building a Legacy Mailing list
- ...and through all workshops and engagements with trades and contractors.

The toolkit is available at: <https://www.communityenergy.ca/retrofit101/>

ACCELERATE KOOTENAYS 2.0

After the success of the tri-regional Accelerate Kootenays program which was completed in 2019, CEA applied for an additional \$1M from NRCan to implement Accelerate Kootenay 2.0 (AK 2.0). This funding was to provide reimbursement for Level 2 Chargers and 6-8 Level 3 Fast Chargers up to 50% of total project costs to a maximum amount depending on type (i.e., \$5,000 for Level 2).



The goal of the program was to increase charging infrastructure available across the Kootenay and Boundary regions www.acceleratekootenays.ca/2-0. The Advisory Committee played a strong role in helping to engage with local sites across the Kootenays. Funding was accessible to both private and public sites but required 24/7 public access.

Over 100 eligible sites were identified and pursued across the Kootenay region, however the uptake to the project was relatively minimal. Some early insights and feedback helped to adjust the approach to project delivery and included:

- Competing priorities as many sites (accommodators, tourism and recreation sites, sports facilities, attractions, etc.) were dealing with management of the COVID-19 pandemic and did not have the capacity to take advantage of the opportunity.
- Some potential site hosts did not have capacity to navigate the additional steps of confirming and/or expanding electrical servicing.
- For fast charging sites, site hosts were concerned about the ongoing costs associated with equipment.

With this feedback, additional resources were provided to help site hosts navigate the electrical requirements of EV charging infrastructure installs. A dedicated electrician to the program was contracted, however they quickly became over capacity with other contracts. This concept is one to explore in a future iteration of EV charging infrastructure funding.

Ultimately, the following EV charging infrastructure was installed by December 2023, with additional infrastructure being deployed in advance of the March 31st 2024 deadline for completion:

- 19 Level 2 EV chargers in Regional District of East Kootenay.
- 6 Level 2 EV chargers in Regional District of Central Kootenay
- 2 DCFC EV chargers have being installed at Big White, in the Regional District of Kootenay Boundary.

Once participants received their reimbursement of funds for the installation of an EV charger(s), chargers are listed on BC Plug Share.

COMMUNICATIONS AND VISIBILITY

As part of the KCET pilot project, it was identified that there was a need for consistent communication to both contractors and the public, given the dynamic nature of rebates, training opportunities, and eligibility requirements, etc. The following key communication tactics were employed throughout the KCET pilot phase and will continue moving forward.

THE HUB & HIGH-PERFORMANCE NEWSLETTER

KCET uses two key avenues to reach our audiences:

- **'The Hub' CEA Built Environment Webpage** – primarily targeting contractors and local government staff/elected officials:
<https://www.communityenergy.ca/built-environment/>
- **High Performance Building Newsletter** – issued every second month, focus on high performance buildings, showcasing CEA events, Case Studies and examples of leadership and best practice by partners and external organisations. The newsletter evolved from a Kootenay Clean Energy Transition specific newsletter, to a more general high performance building newsletter to include information about the BC Energy Step Code and new builds and to engage a larger audience. To sign up for the newsletter follow this link: <https://zc.vg/PODml>

SOCIAL MEDIA

The following outlines KCET's social media approach and performance through Phase 2 of the project, when dedicated channels were established to increase the visibility of the initiatives:

- The KCET social media channels grew out of the Accelerate Kootenays social media channels. They were renamed and rebranded in the last quarter of 2022. At this time, the decision was made to begin utilizing the KCET social media channel to build a larger and more connected audience on both Facebook and Instagram.
- During the first twelve months of this approach, activity focused on promoting KCET events, sharing relevant and partner content and ensuring funders, partners and community stakeholders are recognized and tagged where appropriate.
- Audience reach and engagement on both Facebook and Instagram has been successful, and we have a growing audience.

- Budget has been allocated to promote events across Facebook and Instagram.
- Social Media:
 - Facebook – Trades and homeowner audience
<https://www.facebook.com/KootenayCleanEnergyTransition>
 - Instagram - Trades and homeowner audience @Kootenay_clean_e

Facebook and Instagram Metrics:

- #162,865 Facebook Reach: This metric counts ‘reach’ from the organic or paid distribution of Facebook content, including posts, stories and ads.
- #35,429 Instagram Reach: This metric counts ‘reach’ from the organic or paid distribution of your Instagram content, including posts and stories that were boosted.
- #218,486 Paid Reach: The number of Accounts Center accounts that saw your ads at least once. Reach is different from impressions, which may include multiple views of ads by the same Accounts Center accounts.
- #859,199 Paid Impressions: The number of times your ads were on screen.

Reference Appendix B Social Media Performance, for detailed Social Media metrics.

SUMMARY OF OPERATIONAL INSIGHTS

The KCET pilot project provided significant insights and learning, and have informed how training, engagement, communications and event logistics are planned to maximize participation and impact.

Some of the key insights in the operational delivery of the KCET pilot project are summarized in the following sections:

CONTRACTOR AND TRADES ENGAGEMENT

- Contractors and tradespeople are hard to reach through traditional marketing methods. CEA facilitated a multi-pronged approach to communications that included direct calls, direct emails, newsletters, social media, and the use of external newsletters, emails, and information hubs in order to drive participation in the KCET training and capacity building.
- It is difficult to encourage participation from sub-trades and other contractors who are not motivated by Continuing Professional Development (CPD) points. CEA tailored its communication efforts, prioritizing direct calls to encourage involvement in events. Further consideration to the value proposition of training should be explored in KCET 2.0.

- Finding a day and time of year that works well for builders and other building professionals is challenging. CEA learned to avoid fall sessions for builders as they are working through lock-up and to avoid events during high call-out season (summer and winter) for HVAC contractors. Shorter morning sessions are prioritized.
- Feedback surveys are a valuable tool for identifying relevant topics for future workshops. CEA administers feedback surveys after each workshop and incorporates its findings into future planning of workshops.

COMMUNICATIONS & MARKETING:

- A holistic communications strategy will ensure a coordinated approach to utilizing the most effective marketing streams.
- There was interest from participants in joining CEA's database of trades and contractors to learn more about future training opportunities and resources.
- Increased interest in HPCN amongst contractors, tradespeople, and others working in the retrofit and building space as a result of the consistent communications and marketing.
- Difficulty engaging participants in the Boundary region of the RDKB, partly because trade contractors in the Kootenay Boundary region are a bit more resistant to change.
- Contractors and tradespeople were hard to reach through traditional marketing methods.
- With no regulatory requirements (to date) on retrofits, the value proposition of retrofit training is difficult to communicate to participants.
- It is difficult to encourage participation from sub-trades and other contractors who do not need Continuing Professional Development points from BC Housing.
- Difficulty engaging public audience for feedback on sessions; immediate feedback should be collected at time of event.

EVENT PLANNING & DELIVERY:

- Provided opportunities for in-person, hands-on training that is not often available in rural communities.
- Encouraged future collaboration between experts and stakeholders by building networks and community in the building industry.
- Learned from participants what training needs exist in the home energy retrofit space – capturing these insights from trades and contractors as part of surveys and feedback at events was critical.

- Hosted shorter sessions at a convenient time of day for contractors and tradespeople in order to increase participation.
- Increased number of feedback surveys completed by polling the audience at the end of the session.
- Collaborated with CHBA Southern Okanagan to provide training at a subsidized rate for Kootenay and Boundary contractors and tradespeople.
- October and November continue to be busy times of year for contractors and tradespeople.
- Hosting in-person sessions in larger centres limits attendance from smaller communities.
- Winter weather impacted attendance of presenters and participants.
- Difficulty organizing events that suit the schedules of tradespeople, contractors, and students simultaneously.
- Difficulty in past securing support from HPSC to facilitating in-person HPCN-required courses – that is now shifting with new funding stream and capacity.
- Difficulty engaging with post-secondary schools – particularly during the 2021/2022 pandemic timeframe when institutions were managing with the realities of pandemic restrictions and had little capacity for added programming.

Reference Appendix C Lessons Learned, for tabulated insights, challenges, and successes.

Graph 3, Output Key Performance Indicators:



Moving Forward: KCET 2.0

It is clear from the insights and outcomes of the KCET pilot project that the foundation has been laid for deep market transformation in the building sector in the Kootenays. The growth of engagement of contractors and trades in the training programs, and the significant growth in HPCN registrations demonstrate the shift in the workforce. Acknowledging the forthcoming changes to building regulations as articulated in the CleanBC 2030 plan, continued capacity building of the industry is critical.

As we collectively work toward emission reduction targets for 2030 and 2050, we see an increasing need to focus on the economic benefits for communities of having HPCN-registered contractors, providing quality services to homeowners in-line with fair market pricing. Further, provincial and federal policy will continue to influence regulations on the built environment; and as building policy evolves, the building community are constantly reacting and adjusting to:

- Building Code Changes
- New policy and regulations
- New Professional Certification Standards i.e., HPCN, CHBA & CPD points
- Availability and readiness of supportive government programs to facilitate policy change. *(For example, it took several years for HPSC to be able to offer an in-person House As A System (HAAS) course, which HPSC is now delivering through the Kootenays).*

In this context, KCET 2.0 will continue to support the building industry with objective information on new government policies, high-performance buildings, energy retrofit processes and mechanical systems that meet CleanBC objectives and targets. Building on the achievements of the KCET pilot project, CEA aims to address the next level of market transformation, continuing to deepen our engagement within the community to deliver on the following overarching Goals:

Goal #1: Address key barriers to deep retrofits and low carbon technology adoption in rural environments;

Goal #2: Enhance local contractor and workforce capacity to support a clean energy transition; and

Goal #3: Accelerate a clean energy transition in the Basin region through a sustained community of practice where communities can readily access current information, project support, financial mechanisms, and qualified professionals.

KCET 2.0 will continue the foundational work initiated in the KCET pilot to build capacity in the trades and in communities:

- Delivering subsidised training to contractors and post-secondary construction students & homeowners.
- Supporting the expansion of HPCN registered trade contractors.

- Providing training on legislation like the forthcoming Highest Efficiency Equipment Standards and the Alterations Code.

Through the KCET pilot project, there has also been an identified need for extensive work with municipalities and post-secondary institutions to prepare the workforce going forward providing mentorship and apprenticeship opportunities for example:

- Integrate clean tech into current trades training.
- Workforce re-training for trades that no longer want to be on the tools (mentorship or building/energy advising).

These activities create the foundation for innovative market transformation. A pivotal element of KCET 2.0 will be a focus on enabling a shift in the renovation market – whereby contractors and trades integrate energy efficiency and low carbon solutions into their projects because it is strategic for their business and yields the best outcome for their customer. KCET 2.0 will build on current relationships and expand engagement with economic development organisations to drive accelerated market transformation.

SCOPE OF KCET 2.0

There are three areas of focus for KCET 2.0

1. Continued Capacity Building and Training:
 - Funding secured for 2024 through BC Hydro, FortisBC and Columbia Basin Trust.
 - Continued delivery of training opportunities for contractors and trades.
2. Community of Practice:
 - Funding applications in progress.
 - Development of a multi-sectoral group to frame up deepened market transformation of the building sector in the Kootenays.
3. Contractors Collective:
 - Funding applications in progress.
 - To be informed by the outputs of the Contractors Collective, addressing limitations of contractors and trades to drive more retrofit activity.

The following sections outline the scope and intention of these three areas of focus for KCET 2.0.

CONTINUED CAPACITY BUILDING AND TRAINING

Funding from FortisBC, BC Hydro and Columbia Basin trust has been committed through 2024 to support on-going training and capacity building across the Kootenay region.

Throughout 2024, KCET 2.0 will continue the delivery of excellent training opportunities, leveraging the expertise from lead organizations across BC. Communications of these opportunities and consolidation of materials and resources will continue to be built out through the existing web and social media channels.

- **In-person & webinar training events** – A total of 25 events are planned for Q1 & Q2 of 2024 and include:
 - Builders Breakfast: Step Code & Zero Carbon Step Code
 - Jan 19: Rossland
 - Feb 20: Invermere
 - Feb 22: Nelson
 - Ensuring Quality Heat Pump Installations Webinar Series
 - Jan 23: HVAC Guide for Part 9 Homes (CSPE-17:23) and how to use it
 - Feb 28: Calculating balance points
 - Mar 27: Quality attributes of a heat pump installation
 - Apr 24: Commissioning and performance verification
 - May 22: Verifying F280-12 load calculations
 - High Performance Building Lunch-and-Learns at Selkirk College
 - January 31 - Building Science Fundamentals
 - February 21 - Step Code and Zero Carbon Step Code
 - March 20 - Insulation and Air Sealing
 - April 24 – Residential Heat Pumps
 - May 22 - Embodied Carbon
 - Solar PV Design & Installation Course – College of the Rockies (Feb 20 to 24)
 - Please note, this event was cancelled due to low registration
 - High Performance Building Materials: How to meet upcoming building demands - webinar for building supply stores (February 27)
 - TECA’s Quality First Principles of Moving Air
 - Cranbrook (March 4 to 6)
 - Castlegar (March 7 to 9)
 - Manufactured Homes Webinar Series:
 - May 29: Retrofitting Manufactured Homes
 - June 26: Ductless Heat Pumps & Manufactured Homes
 - Building Science Fundamentals: Virtual Lab (March 14):
 - Increase knowledge and understanding of high-performance building and building science fundamentals with the use of a wall assembly mock-up.
 - Zero Carbon Step Code: Energy efficiency in Part 9 buildings (April 12)

- F280-12 in Practice:
 - This full day session includes a review of the practical application of heat pump load calculations using F280-12 software and a site visit to discuss the pre-changeout processes and data collection for reviewing existing HVAC equipment performance.
 - Rossland (April 23) and Cranbrook/Kimberley (Fall, date TBD)
- Retrofitting Manufactured Homes Webinar Series:
 - May 29: Retrofitting Manufactured Homes
 - Jun 26: Ductless Heat Pumps & Manufactured Homes
- **Building Science workshops:**
 - Delivery of in-person training events to demonstrate high performance building best practices as they relate to new build and retrofit scenarios.
 - Leverage benefits of 'BAL – North' work program, conveying information on cold climates.
- **HPCN registrations:** Promote registration through training events to increase the number of registered contractors, recognising that this in turn provides quality services for homeowners and supports community economic development.
- **Communications and promotion:**
 - CEA Built Environment website optimization for KCET event promotion and high-performance building news and resource sharing, including KCET webinar recordings.
 - CEA High Performance Building newsletter content development, including newsletter articles, promotional videos, and associated events and activities.
 - Development of promotional materials for KCET events.
 - Leveraging benefits by sharing market transformation steps with BAL – North, and in an end of year Insights Report.

COMMUNITY OF PRACTICE

The training provided through the KCET pilot project in the Kootenays is reaching the motivated, proactive tradespeople and building professionals. To reach those harder to reach audiences and ensure an ongoing infusion of motivated and skilled workers into the building and clean energy industries, KCET 2.0 aims to take a deeper dive into capacity building by evolving the Advisory Committee into a sustained community of practice (CoP) with members who share a common goal of increasing local capacity for an efficient, clean, and resilient future.

The CoP will engage interested local governments, economic development organizations (e.g., Community Futures and Chambers of Commerce), skill development agencies (e.g., the Skills Centre and Kootenay Career Development Services), local post-secondary institutions and other stakeholders with shared interest. With representation of different sectors at the table, there will be opportunity to not only leverage the skills, expertise, and offerings of these organizations, but also to collaborate at a deeper level and help transform the local retrofit, high performance building and clean energy market.

The goal of the CoP is to work with a multi-stakeholder group to establish a 'one stop local shop' (i.e., "Contractors Collective", see next section) that connects homeowners looking for retrofit and clean energy upgrades, with trades and professionals skilled to do the work and eligible for rebate programs and the financial mechanisms to support their endeavors.

The CoP will promote HPCN trade registration and membership, to continue increasing the number of HPCN registered trade contractors across the region, understanding that homeowners rely heavily on the advice from contractors and trades as they plan their retrofit projects, and its critical that those trusted voices are informed.

A business incubator approach will be employed, providing various support services and resources for local building professionals and small business through mentorship and networking opportunities, access to industry training (i.e. HPCN, CHBA), grants to train employees and to hire apprentices, access to funding and government supported programs (i.e. [TradeUpBC](#)) to upskill and grow their businesses, and other resources aimed to fulfill the needs identified by the building professionals involved.

The critical first steps of the CoP will be:

- Mapping the needs and requirements to create a long-term CoP as well as the opportunities and assets of the organization involved.
- Identify known provincial or federal strategies, policies and regulations.
- Confirm the barriers to contractor engagement and trades recruitment and identify services offers and solutions that can be tested through the Collective.
- Depending on the framework established and adopted, source funds for ongoing administration and support services.

Funding applications are currently in development to support the Community of Practice concept.

CONTRACTORS COLLECTIVE

The concept of a Contractors Collective is a preliminary idea that will be further articulated and refined through the Community of Practice. The concept of a Contractors Collective has been borne out of the following insights from the KCET pilot project:

- Contractors and trades consider a shift to retrofit-focused services a risk.
- Small businesses do not have the administrative support to expand capacity.
- Industry requirements are changing, and eligibility for rebates and financing are challenging to keep apprised of.
- There are administrative and technical burdens to accessing information and supporting clients.

The concept of the Collective would aim to accelerate market transformation through interventions that would be identified and tested with the CoP. These may include:

- Subsidies to accessing enhanced training.
- Administrative supports – perhaps shared across a collective of contractors.
- Value proposition and business case built out for building industry readiness.

The Contractors Collective element is intended to be built out through the Community of Practice and informed by the variety of stakeholders that participates in that process. Hence, the details and framework of the Collective is not pre-determined and will be designed iteratively. There is a significant amount of research that has been completed to inform readiness and constraints, which will be leveraged by the Community of Practice to inform the most impactful path forward.

Conclusion

The Kootenay Clean Energy Transition has been highly successful in providing leading edge training on high-performance buildings to contractors and homeowners throughout the Kootenay Region. With the generous support of our funders, training has been provided to over 710 contractors, and 286 community members during the last 2-years. The KCET project will continue into 2024 with contractor capacity building sessions that will contribute to a workforce well-positioned to respond to the clean energy transition.

The value of a pilot project is the ability to learn, iterate and implement again. Over the course of the project, internal and external factors have required a re-evaluation of the tactics and approaches to support market transformation in the Kootenays. With each lesson learned, the project gained strength and clarity. Further, the insights gained over the course of the KCET project has led to the development of a framework to drive faster and more impactful market transformation, by addressing some of the barriers and constraints to contractor and trades growth and development.

Recognizing that no one organization has all the skills and knowledge to support an ambitious project like KCET 2.0, the Community of Practice will leverage local capacity and passion for this work and build out interventions to accelerate workforce development.

Market transformation will support local and regional government ambitions when it comes to climate action and will ensure economic opportunities remain as new policies and regulations are introduced in the built environment and transportation sectors. The focus of KCET 2.0 will ensure the impacts of this project last far beyond the implementation phase.

The KCET pilot project has been made possible by the leadership of the Regional Districts of the East Kootenay, Kootenay Boundary and Central Kootenay, as well as significant funding from BC Hydro, FortisBC and Columbia Basin Trust. Partnerships with Selkirk College and College of the Rockies have led to new opportunities for trades training through local institutions. And the collaboration of all of the following organizations has provided opportunity for Kootenay trades and contractors to access training and capacity building that would otherwise have not been made available locally: Home Performance Stakeholder Council (HPSC) and Home Performance Contractors Network (HPCN); Chambers of Commerce, skill and economic development agencies; Industry stakeholders including Building to Electrification Coalition (B2E) & BC Housing.; Industry and trade associations including Canadian Homebuilders Association of BC (CHBA-BC) Building Officials Association of BC, Thermal Environmental Comfort Association (TECA), Heating, Refrigeration and Air Conditioning Institute of Canada (HRAI), North American Insulation Manufacturers Association (NAIMA), British Columbia Building Envelope Council (BCBEC) and the Fenestration Association of BC (FENBC).

Appendix A: Engagement

Table 8: Activities During 2021

EVENT	DATE	Type of Training	ATTENDEES	Area of Expertise
Trade Webinar: HPCN and CV Heat Pump Pilot	07-Oct-21	Webinar	18	Heat pumps
Get Ready to be an EV Charging Station Installer	18-Nov-21	Webinar	26	Renewable Energy
TECA Principle of Moving Air	21-Nov-21	Cranbrook	5	Technical - HVAC
		Total Attendees	49	

Table 9: Activities During 2022

EVENT	DATE	Type of Training	ATTENDEES	Area of Expertise
CV Heat Pump Pilot Update	3-Feb-22	Webinar	11	Heat pumps
Heat Pump 101: Introduction to a changing industry	02-Jun-22	Webinar	5	Heat pumps
Residential retrofits- Part 1 - Fundamental of Building Science	16-Jun-22	Webinar	34	Building Science
TECA Principles of Moving Air	15-Jun-22	In-person workshop	9	HVAC systems
Residential retrofits- Part 2 - Avoiding Surprises	28-Jun-22	Webinar	24	Residential Retrofits
Retrofit Training: The Building Envelope - Cranbrook	27-Oct-22	In-person workshop	0	Insulation & Air Sealing
Retrofit Training: Mechanical Systems & Heat Pumps - Cranbrook	28-Oct-22	In-person workshop	6	Heat pumps
Retrofit Training: The Building Envelope - Grand Forks	03-Nov-22	In-person workshop	0	Cancelled due to lack of attendees

Retrofit Training: Mechanical Systems & Heat Pumps - Grand Forks	04-Nov-22	In-person workshop	0	Cancelled due to lack of attendees
Retrofit Training: Mechanical Systems & Heat Pumps - Castlegar	07-Nov-22	In-person workshop	10	Heat pumps
Retrofit Training: The Building Envelope - Castlegar	08-Nov-22	In-person workshop	33	Insulation & Air Sealing
Total Attendees:			132	

Table 10: Activities During 2023

EVENT	DATE	Type of Training & Audience	ATTENDEES	Area of Expertise
Mechanical and Ventilation Systems Session one: HRVs & ERVs	28-Feb-23	Webinar	107	Ventilation systems
Mechanical and Ventilation Systems Session Two: Hydronic Systems	27-March-23	Webinar	81	Hydronic heat pumps
Mechanical and Ventilation Systems Session Three: Balance Points	25-April-23	Webinar	67	Heat pumps
Reaching Future Performance Targets Using Fundamental Enclosure Concepts - Nelson	11-May-23	In-person	35	Building Envelope
Mechanical and Ventilation Systems Session Four: Hybrid Heat Pumps	30-May-23	Webinar	20	Hybrid heat pumps
Rebate Programs: Information Session for HVAC Contractors	23-Aug-23	Webinar	10	Rebate programs
Rebate Programs: Information Session for	24-Aug-23	Webinar	12	Rebate programs

Building Envelope Contractors				
Builders BBQ - Trail	12-Sept-23	In-person	16	Building Envelope & Materials
Builders BBQ - Grand Forks	15-Sept-23	In-person	10	Building Envelope and Materials
Builders BBQ - Nakusp	19-Sept-23	In-person	14	Building Envelope and Materials
Builders BBQ - Silverton	23-Sept-23	In-person	13	Building Envelope and Materials
Builders BBQ - Kaslo	21-Sept-23	In-person	23	Building Envelope and Materials
CHBA Building Science for Renovations - Castlegar	27-Sept-23	In-person	5	Building Science for Renovations - CHBA, in partnership with CEA
CHBA Building Science for Renovations - Nelson	28-Sept-23	In-person	14	Building Science for Renovations - CHBA, in partnership with CEA
Builders BBQ - Fernie	4-Oct-23	In-person	5	Building Envelop and Materials
Builders BBQ - Invermere	5-Oct-23	In-person	5	Building Envelop and Materials
Builders BBQ - Kimberley	6-Oct-23	In-person	20	Building Envelop and Materials
CHBA Reaching Future Performance Targets Using Fundamental Enclosure Concepts - Cranbrook	19-Oct-23	In-person	30	Reaching Future Performance Targets Using Fundamental Enclosure Concepts
COTR - EV charging infrastructure, installation & maintenance	21-Oct-23	In-person	0	Cancelled due to lack of attendees
COTR - Solar PV design and installation - Cranbrook	23-Oct-23	In-person	6	Solar PV design and installation
Building Science for Renovations Invermere (in partnership w CHBA)	1-Nov-23	In-person	16	Building Science for Renovations - CHBA,

				in partnership with CEA
Building Science for Renovations Invermere (in partnership w CHBA)	2-Nov-23	In-person	8	Building Science for Renovations - CHBA, in partnership with CEA
F280-12 in Practice - Rossland	2-Nov-23	In-person	12	Heat pumps
			Total Attendees:	529

Table 11: Community Engagement Activities 2021 - 2023

EVENT	DATE	Type of Training	ATTENDEES	Area of Expertise
Considering a Heat Pump?	7-Oct-21	Homeowner Webinar	14	Heat pumps
Home Energy Retrofits: Community Information Session	29-Oct-22	Cranbrook	18	Residential Retrofits
Home Energy Retrofits: Community Information Session	5-Nov-22	Grand Forks	0	Cancelled due to lack of attendees
Home Energy Retrofits: Community Information Session	6-Nov-22	Castlegar	11	Residential Retrofits
Considering a Heat Pump?	22-Nov-22	Homeowner Webinar	12	Heat pumps
Solar 101	29-Nov-22	Homeowner Webinar	24	Renewable Energy
E-Mobility 101	6-Dec-22	Homeowner Webinar	10	Electric Vehicles
Rebate Programs for Home Energy Retrofits	13-Dec-22	Homeowner Webinar	9	Rebates
Modern Living Expo	6-May-23	Trail	34	High Performance Buildings
Home Energy Retrofit Series: Financing Programs	6-June-23	Homeowner Webinar	11	Financing Retrofits
Home Energy Retrofit Series: Electric Vehicles	13-June-23	Homeowner Webinar	10	Electric Vehicles

Home Energy Retrofit Series: Solar PV	20-June-23	Homeowner Webinar	14	Renewable Energy
Columbia Valley Home Retrofit Fair	12-Nov-23	Invermere	119	Residential Retrofits
		Total attendees at community events:	286	

Appendix B: Social Media Performance

Table 12: Facebook and Instagram Growth Rate

Metric	Oct 1 2022	Oct 31 2023	Difference
Facebook Followers – total number of followers of the Facebook page	358	530	172
Facebook Page Likes – the total number of Facebook page likes	331	473	142
Instagram followers	290	320	30

Table 12: Facebook and Instagram Reach

<p>Facebook Reach: This metric counts reach from the organic or paid distribution of Facebook content, including posts, stories and ads. It also includes reach from other sources, such as tags, check-ins and Page or profile visits. This number also includes reach from posts and stories that were boosted. Reach is only counted once if it occurs from both organic and paid distribution. This metric is estimated.</p>	162,835
<p>Instagram Reach: This metric counts ‘reach’ from the organic or paid distribution of your Instagram content, including posts and stories that were boosted. Reach is only counted once if it occurs from both organic and paid distribution. This metric is estimated.</p>	35,429

Table 12: Paid Reach and Impressions

<p>Paid Reach: The number of Accounts Center accounts that saw your ads at least once. Reach is different from impressions, which may include multiple views of your ads by the same Accounts Center accounts. This metric is estimated.</p> <p>This metric is reported in the time zone of your ad account.</p>	218,486
<p>Paid Impressions: The number of times your ads were on screen. This metric is reported in the time zone of your ad account.</p>	859,199

Table 13: Facebook & Instagram Visits

Facebook Visits: The number of times your page or profile was visited.	2,405
Instagram profile visits: The number of times your profile was visited.	243

Appendix C: Lessons Learned

Table 14: Communications Lessons Learned

Lesson learned	Lesson implementation
<p>Marketing Methods</p> <ul style="list-style-type: none"> Contractors and tradespeople are hard to reach through traditional marketing methods. Successful communications include: <ul style="list-style-type: none"> Direct calls; Direct emails / High Performance Building newsletter; Social media; and Content featured in external newsletters, emails, websites, etc. Less successful communications include: <ul style="list-style-type: none"> Radio ads; Newspaper ads; and Posters. The introduction of KCET social media increased the number of registrants who heard about the event via Facebook. It is especially difficult to engage participants in the Boundary region of the RDKB. <p>Messaging</p> <ul style="list-style-type: none"> With no regulatory governance on retrofits, the value proposition of retrofit training is difficult to communicate to participants. CPD Points encourage participation from builders. It is difficult to encourage participation from sub-trades and other contractors who do not need 	<p>Marketing Methods</p> <ul style="list-style-type: none"> Developed a multi-pronged approach to communications. Include consistent inquiry regarding where registrants heard about the event in registration surveys. Focus efforts on emails and social media; budget for Facebook ads. Share content with KCET stakeholders and industry organizations. Budget for direct calls for in-person events. Set up registration for events far in advance to provide more opportunity for direct outreach. Built out contractor list in Boundary region of the RDKB. Ensure consistent recognition of regional districts on marketing materials, especially in areas where CEA is not well known. Use registration surveys to grow KCET contact list. <p>Messaging</p> <ul style="list-style-type: none"> Include messaging around increased demand for retrofits and upcoming regulation changes in retrofit training. Ensure CPD Points are available for attendees. Ensure sub-trades and other contractors are included in direct emails and phone calls.

Continuing Professional Development points from BC Housing.	
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Table 15: Event Planning & Delivery

	Lesson learned	Lesson implementation
Webinars	<ul style="list-style-type: none"> • Short morning weekday webinars saw high attendance from contractors. • Early evening weekday sessions saw high attendance from community members. • Webinars can reach a much larger audience. • Registrants who cannot attend the webinar request a recording. 	<ul style="list-style-type: none"> • Continue to offer short morning sessions for contractor webinars and early evening sessions for homeowner webinars. • Ensure content of sessions is relevant to Kootenay Boundary contractors and residents, regardless of audience. • Follow-up with a recording of the webinar for all registrants and post recordings on KCET website.
In-person	<ul style="list-style-type: none"> • In-person presentations are more likely to go over allotted time. • Buffer time is required for presentations when featuring multiple speakers. • Contractors and tradespeople have a hard time committing to full-day sessions. • Hosting in-person sessions in larger city centre limits attendance from smaller communities. • Winter weather may impact attendance of presenters and participants. • Hands-on learning tools (e.g., mock-ups) successfully capture and hold the attention of participants. • Full-day sessions should incorporate a hands-on component and/or site visit 	<ul style="list-style-type: none"> • Allow for more time for presentations in-person (vs. online). • Limit the number of presenters when possible. • Offer shorter sessions rather than full day sessions (e.g., Builder BBQs). • Host sessions outside of larger city centres. • Avoid hosting in-person sessions during winter season. • Create a back-up plan if presenters face health or travel issues. • Ensure cell numbers are collected during registration so direct contact can be made with registrants in the event of any urgent changes. • Use existing CEA mock-ups and invest in a heat pump display and building envelope mock-ups.

	(i.e., slide presentations should not exceed a half-day session).	<ul style="list-style-type: none"> • Integrate site-visits into full-day in-person sessions. • Keep classroom style learning to a maximum of a half-day session.
Both	<ul style="list-style-type: none"> • Fall can still be a busy time of year for contractors. • It is difficult to organize an event that suits the schedules of tradespeople, contractors, and students simultaneously. • Contractors and building professionals are being hit hard with increased work demands, with many working in both new builds and home renovations. • With CHBA presence back in the Kootenay Region, there is a risk of flooding the market with too many training events. • Building supply store management and staff are keen to learn about high performance building and materials. • Morning is the best time of day to connect with contractors and building professionals in-person or virtually 	<ul style="list-style-type: none"> • Avoid fall sessions for builders as they are working through lock-up. • Avoid events during high call-out season (summer and winter) for HVAC contractors. • Consider offering training for students separate from training for tradespeople and contractors. • Align communication and training efforts for both new and existing buildings. • Work with other training facilitators to align efforts where possible. • Offer training to building supply store staff and/or ensure they are aware of existing training. • Consider “builders’ breakfast” model instead of hosting an event after work.

Table 16: Event Logistics

	Lesson learned	Lesson implementation
Webinar	<ul style="list-style-type: none"> • Webinar reminders must go out to ensure high attendance numbers. • Must allow time to review content with presenters before event to ensure it meets expectations. • Additional time needs to be budgeted for event testing. 	<ul style="list-style-type: none"> • Eventbrite registration is set up with automatic reminder emails. • Meeting set up with presenters at least one week before learning session to review slides with the understanding that edits may be requested. • All presenters and CEA staff to login 15-minutes before

		webinar to test presentation sharing functionality.
In-person	<ul style="list-style-type: none"> • Ensure venue has capabilities for virtual events in the case that presenter cannot make it. • Have a registration process in place to allow for estimates for food, etc. • When setting up own events, allow for at least one hour of set up time. • Food permit and FoodSafe Level 1 is required if serving food outside of a traditional venue. 	<ul style="list-style-type: none"> • Back-up plan is created for every event (e.g., in case the presenter’s flight is cancelled). • Eventbrite registration is created for every event, including informal events. • CEA staff to arrive one hour early for event when not set up by venue. • All food permits are obtained for serving food outside of a traditional venue.
Both	<ul style="list-style-type: none"> • Follow-up surveys are a successful tool to gain insights and feedback from session. • Requesting feedback via a survey in a follow-up email does not generate many responses. 	<ul style="list-style-type: none"> • Poll and survey templates created for KCET events. • All webinars set up with a feedback poll at end of session and feedback surveys are distributed during in-person events.



Board Report

Date of Report: April 29, 2024
Date & Type of Meeting: May 16, 2024 Open Regular Board Meeting
Author: AJ Evenson, Senior Project Manager
Subject: Lister Watermain Upgrades– Contract Award
File: \\files\RDCK\01\0600\20\Projects\2024 Projects\2024 Lister Watermain Upgrades\07-Procurement
Electoral Area/Municipality: Area B

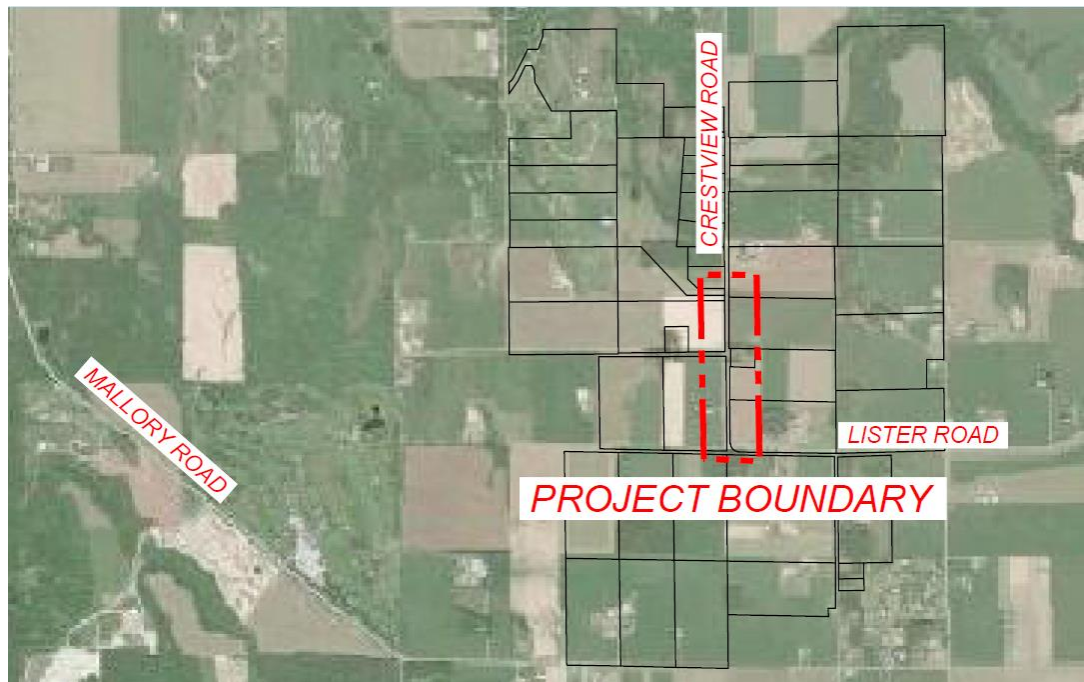
SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to request that the contract for the Lister Watermain Upgrades be awarded to Riteway Holdings.

SECTION 2: BACKGROUND/ANALYSIS

The RDCK issued an Invitation to Tender for supply and installation services related to the watermain upgrades in the Lister Water System near Creston, BC on February 14, 2024 which closed on April 10, 2024.

The tendered scope of work consists of installation of approximately 636m of new 100mm HDPE watermain, re-servicing of 5 properties and all related tie-in, pressure testing and disinfection work. The location of the work is along Crestview Road starting at 28th street and going north for approximately 640m as shown below.



Five bids were received on the closing date as shown below:

Bidder	Tender Price	GST	Total inc GST
Riteway Holdings	\$301,845.10	\$15,092.26	\$316,937.36
Brenton Industries	\$311,916.68	\$15,595.83	\$327,512.51
Kays Contracting	\$377,565.40	\$18,878.27	\$396,443.67
Mackay Contracting	\$384,596.95	\$19,229.85	\$403,826.80
Marwest	\$721,185.75	\$36,059.29	\$757,245.04

The project is estimated to start in May 2024 with completion by July 31, 2024.

Staff are working with property owners to finalize the necessary agreements to allow access onto and through private property to enable the construction to proceed. The existing watermain and service lines are located on private property within the ALR. Construction on ALR lands requires ALC approval.

The new watermain will be installed on Ministry of Transportation (MOTI) right of way or private property that is scheduled to become MOTI ROW during future subdivision.

The Interior Health Permit to Construct and the MoTI Works Permit have been issued to the RDCK.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No **Financial Plan Amendment:** Yes No
Debt Bylaw Required: Yes No **Public/Gov't Approvals Required:** Yes No

The available funds for the project is \$540,000 consisting of funds from Service Reserves. The project budget is estimated as follows:

Construction	\$302,000
Construction Contingency	\$ 30,000
Consulting Fees	\$ 20,000
Statutory Right of Way Fees	\$ 5,000
PM and Site Inspection Fees	<u>\$ 17,500</u>
TOTAL	\$374,500

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

N/A

3.3 Environmental Considerations

N/A

3.4 Social Considerations:

N/A

3.5 Economic Considerations:

N/A

3.6 Communication Considerations:

N/A

3.7 Staffing/Departmental Workplan Considerations:

This project is in the work plan for project management staff.

3.8 Board Strategic Plan/Priorities Considerations:

- Manage our Assets and Service Delivery in a Fiscally Responsible Manner
- Prioritize our work plans to ensure that resources are deployed on projects that align with Board priorities
- Use RDCK asset management plans to finance asset replacement over defined periods.

SECTION 4: OPTIONS & PROS / CONS

OPTION 1: That the Board direct staff to award the contract for the Lister Watermain Upgrades to Riteway Holdings.

PROS:

- Work can start in May and be completed and commissioned prior to the end of July.
- Pricing received is competitive and if additional or unforeseen work is required, we have good unit rate pricing.
- A local, knowledgeable contractor is able to start the work immediately after the contract is awarded.

CONS:

- None.

OPTION 2: That the Board direct staff to defer the project to later in the year.

PROS:

- May result in additional bids leading to lower overall construction costs.

CONS:

- Would result in additional consulting time and costs.
- Would result in additional project management time and costs.
- Risk of not completing scope in 2024.
- May not result in additional bids or lower overall construction costs.

SECTION 5: RECOMMENDATIONS

That the Board award the Lister Watermain Upgrades project to Riteway Holdings; and that the Chair and Corporate Officer be authorized to sign the necessary documents to a maximum value of **\$301,845.10 plus GST**; AND FURTHER, that the funds be paid from Service S243 Water Utility-Area B (Lister).

Respectfully submitted,
AJ Evenson, Senior Project Manager

CONCURRENCE

Water Operations Manager – Alex Divlakovski	Approved
General Manager - Environmental Services – Uli Wolf	Approved
General Manager – Finance, ED, IT – Yev Malloff	Approved
Chief Administrative Officer – Stuart Horn	Approved



Board Report

Date of Report: April 30, 2024
Date & Type of Meeting: May 16, 2024 Open Board Meeting
Author: Lisa Rein, Grants Coordinator
Subject: 2024 ReDi GRANT RECOMMENDATIONS FOR BOARD APPROVAL
File: 05-1856-20
Electoral Area/Municipality: All Areas

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to request Board approval for the 2024 Resident Directed (ReDi) grant proposals recommended by Areas A, B, C, D/Village of Kaslo, D/Lardeau Valley, E, F, G/Village of Salmo, H, I, J, K-Arrow Park, K-Burton, K-Edgewood, K-Fauquier, the City of Castlegar, the Town of Creston, the City of Nelson, the Village of Nakusp, the Village of New Denver, the Village of Silverton and the Village of Slocan as detailed in Attachment A.

SECTION 2: BACKGROUND/ANALYSIS

Formerly known as CIP/AAP (Community Initiatives Program/Affected Areas Program), 311 proposals were received during the 2024 ReDi intake period between January and February, a decrease of 18.40% over the previous year's program.

Funding requests totaled \$2,971,327.15, a decrease of \$204,429.51 over the same period in 2023. 290 proposals were deemed eligible for ReDi funding consideration.

2024 ReDi Project Proposals Received		ReDi Funding Requested
Proposals received during intake period	311	\$2,971,327.15
Proposals denied (ineligible)	-17	
Proposals withdrawn	-3	
Proposals considered	290	\$2,818,641.81

Last year (2023) marked the return to the type of community engagement that had been held before 2020 in most Areas. Between April 2 and April 27, community engagement meetings were held across 22 Area intakes.

Community engagement results were considered at each Area's adjudication committee meeting. The final amount recommended for proposals in each Area is listed below. The recommended amount for each proposal in all Areas is listed in Attachment A.

Area	Funding Requested from Area	2024 Area Recommendation
Area A	\$89,045.03	\$36,346.67
Area B	\$135,761.02	\$77,503.00

Area C	\$115,571.84	\$36,091.00
Area D/Kaslo	\$126,573.00	\$58,846.00
Area D/Lardeau Valley	\$127,243.00	\$86,539.00
Area E	\$117,785.47	\$56,170.02
Area F	\$95,546.96	\$58,606.00
Area G/Salmo	\$100,553.31	\$68,728.00
Area H	\$229,264.76	\$67,737.00
Area I	\$108,881.78	\$37,877.00
Area J	\$171,194.19	\$149,289.01
Area K-Arrow Park	\$18,280.00	\$12,680.00
Area K-Burton	\$31,240.41	\$19,835.00
Area K-Edgewood	\$72,039.00	\$34,504.00
Area K-Fauquier	\$25,152.04	\$20,952.04
Castlegar	\$323,047.58	\$111,652.57
Creston	\$139,829.03	\$81,644.00
Nakusp/Bayview/Rural Nakusp	\$343,798.95	\$184,125.00
Nelson	\$288,770.44	\$145,342.00
New Denver	\$57,779.50	\$34,364.00
Silverton	\$40,408.50	\$34,358.00
Slocan	\$60,876.00	\$34,386.00
Grand Total	\$2,818,641.81	\$1,447,575.31

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No
Financial Plan Amendment: Yes No
Debt Bylaw Required: Yes No
Public/Gov't Approvals Required: Yes No

Funding are being disbursed from Service X101 – Columbia Basin Trust Grants.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

The RDCK is responsible for the administration of the ReDi program, ensuring compliance to the program parameters as outlined in the contribution agreement between the RDCK and CBT.

3.3 Environmental Considerations

None at this time.

3.4 Social Considerations:

The ReDi program is intended to be flexible and incorporate community based funding decisions. The programs support local projects that provide additional value to Columbia Basin communities, and that benefit the broader community and the public good.

3.5 Economic Considerations:

Each area has sufficient funds to disburse as recommended. 2024 allocation for the RDCK totals \$1,526,049.00 and the total recommended for disbursement is \$1,447,575.31

In conjunction with Columbia Basin Trust, applicants are notified whether or not they are successful in receiving funding via email and updates to the RDCK website.

3.8 Staffing/Departmental Workplan Considerations:

The program is administered by RDCK staff.

3.9 Board Strategic Plan/Priorities Considerations:

Coordinated Service Delivery – between Columbia Basin Trust and its local government partners.

SECTION 4: OPTIONS & PROS / CONS

The Board may elect to not approve the award of projects in 2024, or to determine different award amounts and/or recipients than those listed in this report and its attachments. Neither option is desirable nor practical. The recipients and grant award amounts reflect the best available approximation of the wishes of the involved communities, consistent with the intent and spirit of the ReDi program.

SECTION 5: RECOMMENDATIONS

That the ReDi funding proposals listed in Attachment A of the 2024 ReDi Grants Board report dated April 30, 2024 be approved, and that the funds be disbursed from Service X101 – Columbia Basin Trust Grants allocated to each area as listed.

Respectfully submitted,

Lisa Rein, Grants Coordinator

CONCURRENCE

Manager of Corporate Administration/Corporate Officer – Mike Morrison
Chief Administrative Officer – Stuart Horn

APPROVE
Approved

ATTACHMENTS:

Attachment A – Recommended Proposals for 2024 ReDi Funding Support

Attachment A

Area	Organization	Project Title	Area Recommendation
Area A	Creston Valley Gymnastics Club	New Performance Series Crank Beam	\$358.33
Area A	Starbelly Jam Society	Starbelly Jam Music Festival	\$1,575.00
Area A	Creston Valley Food Action Coalition - Farmers Market	Market Park Signage, Advertising & Promotion	\$202.50
Area A	Riondel & District Curling Club	Riondel Curling Club - Compressor and Oil Pump Replacement	\$958.33
Area A	Creston Valley Food Action Coalition - Harvest Share Program	Harvest Share Storage and Equipment Purchase	\$833.33
Area A	Creston Valley Food Action Society - Volunteer Appreciation	Volunteer Celebration	\$250.00
Area A	Boswell Memorial Hall Society	New, Safer, Ergonomic Dishes and Mugs	\$2,116.67
Area A	Creston Community Auditorium Society	Kootenay River Theatre Subsidy	\$370.83
Area A	Kootenay Lake Hospital Foundation	Infant Radiant Warmer for the Maternity Ward	\$350.00
Area A	Creston & District Historical & Museum Society	Summer Programming at the Creston Museum	\$208.33
Area A	Kootenay Cooperative Radio	KCR Cultural Space and Live Music Series	\$66.67
Area A	Creston Valley Cycling Association	Wynndel Mountain Bike Trail Network	\$1,566.67
Area A	The British Columbia Society for the Prevention of Cruelty to Animals	Community Spay-Neuter & Medical Assistance	\$166.67
Area A	Fields Forward Society - Kootenay Farms Food Hub	Expansion of Equipment for Community	\$583.33
Area A	Living Lakes Canada Society	Water monitoring for local climate change adaptation	\$394.33

Area A	CRESTON VALLEY FALL FAIR ASSOCIATION	Creston Valley Fall Fair 2024	\$991.67
Area A	Kootenay Lake Historical Society	The SS Moyie Educational Project: Engaging Schools and Communities and Sustaining Legacy	\$131.83
Area A	Kootenay Wellness Foundation	Kootenay Yoga Festival	\$120.83
Area A	Creston Valley Minor Hockey Association	100 Years of Ice Sports	\$650.00
Area A	Crawford Bay & District Hall & Parks Association	Crawford Bay's Asset Management Plan	\$5,791.67
Area A	South Kootenay Lake Community Service Society	Junior Squad 2024	\$1,575.00
Area A	West Creston Community Hall Society	Veranda Upgrade	\$83.33
Area A	Kootenay Lake Chamber of Commerce	East Shore Business After Business	\$200.00
Area A	South Kootenay Lake Community Service Society	Emergency Ride Home for Seniors	\$1,033.33
Area A	Creston Valley Skating Club	Multi-Sport Skating and Training	\$191.67
Area A	Crawford Bay Parent Advisory Council (PAC)	Crawford Bay School Hot Lunch Program	\$2,548.67
Area A	Crawford Bay Parent Advisory Council (PAC)	CBES Play Equipment Additions	\$1,275.00
Area A	South Kootenay Lake Community Services Society	Kids Theatre Summer Camp	\$750.00
Area A	Wildsight - Creston Valley Branch	Wildlife Connectivity with Wildsight Creston	\$175.00
Area A	Valley Community Services Society	Healthy Families Program	\$750.00
Area A	Creston Pet Adoption and Welfare Society	Spay/Neuter & Vaccination Program	\$441.67
Area A	East Kootenay Foundation for Health	Creston Valley Hospital Healing Garden - Phase 1	\$783.33
Area A	West Kootenay Watershed Collaborative	Branching Out for Watershed Understanding	\$508.33
Area A	Kootenay-Columbia Discovery Centre Society	Wetland Education and Awareness Program (WEAP)	\$400.00

Area A	Yahk Allied Horse Club	The Fundamental Set Up for Equestrian Facility Phase #1 by Yahk Allied Horse Club	\$20.83
Area A	SQx Danza	Tidal Wave - Year 2	\$150.00
Area A	Nelson Civic Theatre Society	Supporting the Kootenay Screen-Based Industry	\$58.33
Area A	Kootenay Employment Services Society	Community Quest	\$266.67
Area A	Northern BC Friends of Children - East Kootenay Branch	Creston & Area Family Support Project	\$354.17
Area A	Creston Valley Society for Therapeutic Horsemanship	Therapeutic Riding Program	\$233.33
Area A	West Kootenay Amateur Radio Club	Install new 4-Bay High-Gain VHF antenna at Mount Lavina Radio Repeater Site	\$300.00
Area A	West Kootenay Amateur Radio Club	Crawford Bay Repeater: Replace a failed VHF Transmitter.	\$229.17
Area A	Kaslo Search and Rescue	Ascending to Excellence: Rope Rescue Training	\$941.67
Area A	Creston Valley Music Teachers Association	Focus on Youth 2025	\$241.67
Area A	South Kootenay Lake Community Service Society	Helping Hands 2024/2025	\$1,283.33
Area A	Wynndel Community Centre	Wynndel Community Centre Security Cameras	\$1,566.67
Area A	Diverse Family Roots Society	Dads Matter. Families on a Tuesday . Supporting Families With Diverse Needs. Families Housing That Fits	\$125.00
Area A	Kootenay Boundary Regional Hospital & Health Foundation Society	Orthopedic Enhancement Project	\$352.67
Area A	Creston Valley Music Teachers Association	Creston Festival of the Arts 2025	\$141.67
Area A	Health Arts Society	Concerts in Care	\$362.50
Area A	Creston Valley Blossom Festival Association	84th Annual Creston Valley Blossom Festival	\$1,316.67
		Area A Total	\$36,346.67
Area B	Creston Valley Gymnastics Club	New Performance Series Crank Beam	\$1,000.00

Area B	Creston Valley Disc Golf Association	18 Hole Disc Golf Course; 9 holes in 2024 and remaining 9 holes in 2025	\$2,000.00
Area B	Creston Valley Food Action Coalition - Harvest Share Program	Harvest Share Storage and Equipment Purchase	\$3,750.00
Area B	Creston Community Auditorium Society	Kootenay River Theatre Subsidy	\$5,000.00
Area B	Creston & District Historical & Museum Society	Summer Programming at the Creston Museum	\$750.00
Area B	Fields Forward Society - Kootenay Farms Food Hub	Expansion of Equipment for Community	\$3,750.00
Area B	CRESTON VALLEY FALL FAIR ASSOCIATION	Creston Valley Fall Fair 2024	\$3,043.00
Area B	Kootenay Wellness Foundation	Kootenay Yoga Festival	\$800.00
Area B	Creston Valley Minor Hockey Association	100 Years of Ice Sports	\$5,000.00
Area B	Yahk Kingsgate Recreation Society	Urgent Repairs to Maintain Hall	\$3,750.00
Area B	Yahk Kingsgate Recreation Society	Fire Safety Compliance	\$3,750.00
Area B	Creston Quilts 4 Kids	Creston Quilts 4 Kids	\$700.00
Area B	Crawford Bay & District Hall & Parks Association	Crawford Bay's Asset Management Plan	\$2,500.00
Area B	West Creston Community Hall Society	Veranda Upgrade	\$1,000.00
Area B	Creston Valley Skating Club	Multi-Sport Skating and Training	\$1,000.00
Area B	Wildsight - Creston Valley Branch	Wildlife Connectivity with Wildsight Creston	\$2,250.00
Area B	KITCHENER HALL FIRE PROTECTION SOCIETY	KITCHEN EQUIPMENT	\$4,999.00
Area B	Columbia Basin Environmental Education Network	Wild Voices for Kids in RDCK	\$500.00
Area B	Valley Community Services Society	Healthy Families Program	\$4,999.00
Area B	Creston Pet Adoption and Welfare Society	Spay/Neuter & Vaccination Program	\$5,500.00

Area B	Kootenay-Columbia Discovery Centre Society	Wetland Education and Awareness Program (WEAP)	\$3,562.00
Area B	Empire of Dirt Residency Association	2024 Community Engagement Series	\$1,000.00
Area B	West Kootenay Recreational Dirt Bike and ATV Society	Kootenay Motocross Bathroom Upgrades	\$1,000.00
Area B	Northern BC Friends of Children - East Kootenay Branch	Creston & Area Family Support Project	\$750.00
Area B	Creston Valley Society for Therapeutic Horsemanship	Therapeutic Riding Program	\$5,000.00
Area B	Creston Valley Music Teachers Association	Focus on Youth 2025	\$800.00
Area B	Diverse Family Roots Society	Dads Matter. Families on a Tuesday . Supporting Families With Diverse Needs. Families Housing That Fits	\$2,000.00
Area B	Kootenay Boundary Regional Hospital & Health Foundation Society	Orthopedic Enhancement Project	\$500.00
Area B	Creston Valley Music Teachers Association	Creston Festival of the Arts 2025	\$400.00
Area B	Health Arts Society	Concerts in Care	\$950.00
Area B	Creston Valley Blossom Festival Association	84th Annual Creston Valley Blossom Festival	\$5,500.00
		Area B Total	\$77,503.00
Area C	Creston Valley Food Action Coalition - Harvest Share Program	Harvest Share Storage and Equipment Purchase	\$900.00
Area C	Creston & District Historical & Museum Society	Summer Programming at the Creston Museum	\$800.00
Area C	CRESTON VALLEY FALL FAIR ASSOCIATION	Creston Valley Fall Fair 2024	\$3,250.00
Area C	Creston Valley Minor Hockey Association	100 Years of Ice Sports	\$2,700.00
Area C	Creston Quilts 4 Kids	Creston Quilts 4 Kids	\$630.00
Area C	West Creston Community Hall Society	Electrical Upgrade / Electrical Expansion	\$4,600.00
Area C	West Creston Community Hall Society	Veranda Upgrade	\$6,400.00

Area C	Creston Lions Club	Lions West Creston Returnables Initiative	\$1,250.00
Area C	Creston Valley Skating Club	Multi-Sport Skating and Training	\$1,000.00
Area C	Valley Community Services Society	Healthy Families Program	\$1,500.00
Area C	Creston Pet Adoption and Welfare Society	Spay/Neuter & Vaccination Program	\$900.00
Area C	Kootenay-Columbia Discovery Centre Society	Wetland Education and Awareness Program (WEAP)	\$2,250.00
Area C	Kootenay Employment Services Society	Community Quest	\$450.00
Area C	Northern BC Friends of Children - East Kootenay Branch	Creston & Area Family Support Project	\$541.00
Area C	Creston Valley Society for Therapeutic Horsemanship	Therapeutic Riding Program	\$1,250.00
Area C	Creston Valley Libation Producers Society	Hop to Vine Hustle	\$650.00
Area C	Creston Valley Music Teachers Association	Focus on Youth 2025	\$720.00
Area C	Wynndel Community Centre	Wynndel Community Centre Security Cameras	\$1,800.00
Area C	Diverse Family Roots Society	Dads Matter. Families on a Tuesday . Supporting Families With Diverse Needs. Families Housing That Fits	\$450.00
Area C	Creston Valley Music Teachers Association	Creston Festival of the Arts 2025	\$350.00
Area C	Creston Valley Blossom Festival Association	84th Annual Creston Valley Blossom Festival	\$3,700.00
		Area C Total	\$36,091.00
Area D/Kaslo	Kaslo Concert Society	Concert Venue Rental	\$717.00
Area D/Kaslo	Kaslo Community Services Society	Food Cupboard	\$5,026.00
Area D/Kaslo	Kootenay Lake Hospital Foundation	Infant Radiant Warmer for the Maternity Ward	\$375.00
Area D/Kaslo	Kaslo Outdoor Recreation & Trails Society (KORTS)	Kaslo Family Mountain Bike Park (KFMBP) Trail Design and Layout for Park Completion	\$2,755.00

Area D/Kaslo	Kaslo Community Services Society	Kaslo Saturday Market 2024	\$2,635.00
Area D/Kaslo	The British Columbia Society for the Prevention of Cruelty to Animals	Community Spay-Neuter & Medical Assistance	\$240.00
Area D/Kaslo	Living Lakes Canada Society	Water monitoring for local climate change adaptation	\$410.00
Area D/Kaslo	Kootenay Lake Historical Society	The SS Moyie Educational Project: Engaging Schools and Communities and Sustaining Legacy	\$2,252.00
Area D/Kaslo	Kaslo Outdoor Recreation & Trails Society (KORTS)	Kaslo Family Mountain Bike Park Trail Upgrade & New Infrastructure	\$580.00
Area D/Kaslo	Kaslo Community Acupuncture Society	Kaslo Community Acupuncture Clinic	\$3,780.00
Area D/Kaslo	Ainsworth Recreation Association	Replacement of worn/broken infrastructure	\$2,760.00
Area D/Kaslo	Kootenay Mushroom Festival	Kootenay Mushroom Festival	\$1,525.00
Area D/Kaslo	THE CANADIAN RED CROSS SOCIETY LA SOCIÉTÉ CANADIENNE DE LA CROIX-ROUGE	Maintaining the Stocks of HELP Free Equipment Loans for RDCK Seniors	\$578.00
Area D/Kaslo	Kaslo and Area Youth Council	Kaslo Pride Celebration	\$1,050.00
Area D/Kaslo	West Kootenay Watershed Collaborative	Branching Out for Watershed Understanding	\$305.00
Area D/Kaslo	Nelson Disc Golf Society	Highwater Disc Golf Course Community Gathering Space	\$210.00
Area D/Kaslo	KASLO TO SANDON RAILS TO TRAILS SOCIETY	Kaslo to Sandon Rails to Trails Society Brochure and Advertising Campaign	\$685.00
Area D/Kaslo	Lardeau Valley Community Club	2024 Swimming Lessons	\$865.00
Area D/Kaslo	Lardeau Valley Community Club	Programming 24/25	\$415.00
Area D/Kaslo	Nelson Civic Theatre Society	Supporting the Kootenay Screen-Based Industry	\$25.00
Area D/Kaslo	Lardeau Valley Community Club	Freezer Meals for Community Members and for Seniors and Mobility Challenged	\$1,468.00
Area D/Kaslo	Kootenay Lake Independent School Society	Periwinkle Children's Centre Roof Repair	\$2,575.00

Area D/Kaslo	Kootenay Christian Fellowship / Our Daily Bread	Our Daily Bread Food Security Program	\$15.00
Area D/Kaslo	Kaslo and District Community Forest Society	Winter in the Forest	\$2,516.00
Area D/Kaslo	Castlegar and District Community Services Society	West Kootenay Driver Program 2024	\$15.00
Area D/Kaslo	Kootenay Emergency Response Physicians Association	Strengthening the Heart of the Kootenays: KERPA's Emergency Response Boost	\$1,748.00
Area D/Kaslo	Ainsworth Recreational Society	Website	\$640.00
Area D/Kaslo	West Kootenay Amateur Radio Club	Install new 4-Bay High-Gain VHF antenna at Mount Lavina Radio Repeater Site	\$728.00
Area D/Kaslo	Kaslo Search and Rescue	Ascending to Excellence: Rope Rescue Training	\$3,225.00
Area D/Kaslo	The Kaslo Board of Trade o/a Kaslo & Area Chamber of Commerce	May Days 2024	\$2,745.00
Area D/Kaslo	Kaslo and District Arena	Learn to Skate	\$996.00
Area D/Kaslo	Kutenai Art Therapy Institute	Land-Based Art Hive	\$15.00
Area D/Kaslo	Kaslo Outdoor Recreation & Trails Society (KORTS)	KORTS Public Outreach and Awareness	\$535.00
Area D/Kaslo	North Kootenay Lake Arts and Heritage Council	Front Street Banner Project	\$940.00
Area D/Kaslo	Kaslo Outdoor Recreation & Trails Society (KORTS)	Trail Upgrade Machine Support	\$2,583.00
Area D/Kaslo	North Kootenay Lake Arts and Heritage Council	Art in the Market	\$1,050.00
Area D/Kaslo	Diverse Family Roots Society	Dads Matter. Families on a Tuesday . Supporting Families With Diverse Needs. Families Housing That Fits	\$440.00
Area D/Kaslo	Kootenay Boundary Regional Hospital & Health Foundation Society	Orthopedic Enhancement Project	\$325.00
Area D/Kaslo	Kaslo Community Services Society	Family Centre Guest Speaker Series	\$2,290.00
Area D/Kaslo	Kaslo Community Services Society	Youth Art and Culture	\$3,250.00
Area D/Kaslo	Health Arts Society	Concerts in Care	\$774.00

Area D/Kaslo	Langham Cultural Society	The Langham 50th Anniversary Celebrations	\$2,785.00
		Area D/Kaslo Total	\$58,846.00
Area D/ Lardeau Valley	Argenta Community Association	Hall & Pavilion Kitchen Improvements	\$5,000.00
Area D/ Lardeau Valley	Argenta Community Association	Argenta Community Holiday Dinner	\$1,575.00
Area D/ Lardeau Valley	Argenta Community Association - Fall Faire Standing Committee	Argenta Fall Faire and Seasonal Events	\$3,500.00
Area D/ Lardeau Valley	Crop for a Cure 2024	Crop for a Cure 2024	\$4,500.00
Area D/ Lardeau Valley	Health Arts Society	Concerts in Care	\$900.00
Area D/ Lardeau Valley	Kaslo and District Community Forest Society	Winter in the Forest	\$1,725.00
Area D/ Lardeau Valley	Kaslo Community Acupuncture Society	Kaslo Community Acupuncture Clinic	\$4,000.00
Area D/ Lardeau Valley	Kaslo Community Services Society	Food Cupboard	\$8,515.00
Area D/ Lardeau Valley	Kaslo Community Services Society	Kaslo Saturday Market 2024	\$1,800.00
Area D/ Lardeau Valley	Kaslo Community Services Society	Family Centre Guest Speaker Series	\$4,000.00
Area D/ Lardeau Valley	Kaslo Community Services Society	Youth Art and Culture	\$3,500.00
Area D/ Lardeau Valley	Kaslo Concert Society	Concert Venue Rental	\$400.00
Area D/ Lardeau Valley	Kaslo Search and Rescue	Ascending to Excellence: Rope Rescue Training	\$4,999.00
Area D/ Lardeau Valley	Kootenay Boundary Regional Hospital & Health Foundation Society	Orthopedic Enhancement Project	\$500.00
Area D/ Lardeau Valley	Kootenay Lake Historical Society	The SS Moyie Educational Project: Engaging Schools and Communities and Sustaining Legacy	\$200.00
Area D/ Lardeau Valley	Kootenay Lake Independent School Society	Periwinkle Children's Centre Roof Repair	\$1,500.00
Area D/ Lardeau Valley	Lardeau Valley Community Club	Jewett Elementary School Hot Lunch Program	\$5,000.00

Area D/ Lardeau Valley	Lardeau Valley Community Club	2024 Swimming Lessons	\$1,500.00
Area D/ Lardeau Valley	Lardeau Valley Community Club	Kids to Camp 2024	\$5,000.00
Area D/ Lardeau Valley	Lardeau Valley Community Club	Programming 24/25	\$4,000.00
Area D/ Lardeau Valley	Lardeau Valley Community Club	Freezer Meals for Community Members and for Seniors and Mobility Challenged	\$3,875.00
Area D/ Lardeau Valley	Lardeau Valley Community Club	Kitchen Equipment	\$3,000.00
Area D/ Lardeau Valley	Lardeau Valley Opportunity LINKS Society	Argenta Community Workshop	\$5,000.00
Area D/ Lardeau Valley	Lardeau Valley Opportunity LINKS Society	LINKS Newsletter 2024	\$5,000.00
Area D/ Lardeau Valley	Lardeau Valley Opportunity LINKS Society	LINKS Emergency Preparedness 2024	\$4,300.00
Area D/ Lardeau Valley	Living Lakes Canada Society	Water monitoring for local climate change adaptation	\$1,000.00
Area D/ Lardeau Valley	North Kootenay Lake Arts and Heritage Council	Art in the Market	\$1,000.00
Area D/ Lardeau Valley	West Kootenay Amateur Radio Club	Crawford Bay Repeater: Replace a failed VHF Transmitter.	\$250.00
Area D/ Lardeau Valley	West Kootenay Watershed Collaborative	Branching Out for Watershed Understanding	\$1,000.00
		Area D/Lardeau Valley Total	\$86,539.00
Area E	Nelson & District Arts Council	ArtWalk 2024	\$812.48
Area E	Nelson & District Arts Council	Rural Artist Support Weekend 2024	\$330.00
Area E	Nelson Tennis Club (NTC)	Completion of Tennis Court Lighting	\$226.92
Area E	Kootenay Lake Hospital Foundation	Infant Radiant Warmer for the Maternity Ward	\$2,016.67
Area E	Polka Dot Dragon Arts Society	Polka Dot Dragon Lantern Festival	\$237.76
Area E	Kootenay Cooperative Radio	KCR Cultural Space and Live Music Series	\$293.46

Area E	The British Columbia Society for the Prevention of Cruelty to Animals	Community Spay-Neuter & Medical Assistance	\$281.58
Area E	Living Lakes Canada Society	Water monitoring for local climate change adaptation	\$449.00
Area E	Kootenay Lake Historical Society	The SS Moyie Educational Project: Engaging Schools and Communities and Sustaining Legacy	\$185.03
Area E	Kootenay Lake Family Network	Parent and Child Time	\$1,477.86
Area E	Kootenay Wellness Foundation	Kootenay Yoga Festival	\$435.00
Area E	Balfour Recreation Commission	Balfour Daze 2024	\$4,492.03
Area E	Harrop & District Community Centre Society (HDCC)	Harrop Hall renovation project - phase IV	\$4,578.26
Area E	Nelson Reflections Artistic Swimming	Supporting youth in sports	\$633.31
Area E	Crawford Bay & District Hall & Parks Association	Crawford Bay's Asset Management Plan	\$203.85
Area E	Taghum Community Society	Creative Spaces 2024	\$1,079.04
Area E	Kootenay International Burlesque Festival	Kootenay International Burlesque Festival	\$295.83
Area E	Taghum Community Society	Fridge and Cooler - Kitchen Upgrade	\$1,243.48
Area E	Nelson Izu-shi Friendship Society	Valuing Cottonwood Falls Park	\$360.55
Area E	Selkirk Concert Society	Selkirk Pro-Musica 2024-25 Concert Series	\$487.20
Area E	Black Productions	Legally Blonde: The Musical	\$170.75
Area E	Bee Awareness Society	Bee Awareness Education Program	\$1,328.77
Area E	Symphony of the Kootenays Association	Symphony of the Kootenays at the Capitol Theatre	\$509.69
Area E	Nelson Seniors Centre Society	Defibrillator for Nelson Seniors Centre	\$448.30
Area E	Nelson Baseball Association	New Roofs on the Lions Park Baseball Dugouts	\$150.44

Area E	Living Lakes Canada Society	Building on opportunities for Cottonwood Creek stewardship and restoration	\$1,874.38
Area E	Friends of the Nelson Municipal Library	Library Delivery Service in Area E	\$1,058.97
Area E	Nelson Youth Action Network	Youth Mural Project 2024	\$347.06
Area E	West Kootenay Watershed Collaborative	Branching Out for Watershed Understanding	\$823.71
Area E	Nelson Nordic Ski Club	Phase Two: Completion of the New Apex Groomer and Electric Snow Machine Building	\$2,512.50
Area E	Nelson Italian-Canadian Society	Lakeside Park Bocce Courts	\$720.59
Area E	Nelson Disc Golf Society	Highwater Disc Golf Course Community Gathering Space	\$1,952.16
Area E	Kootenay Native Plant Society	Pollination Pathway Workshop Series	\$1,250.26
Area E	Yahk Allied Horse Club	The Fundamental Set Up for Equestrian Facility Phase #1 by Yahk Allied Horse Club	\$172.83
Area E	SQx Danza	Tidal Wave - Year 2	\$309.21
Area E	Nelson Civic Theatre Society	Supporting the Kootenay Screen-Based Industry	\$510.96
Area E	Kootenay Christian Fellowship / Our Daily Bread	Our Daily Bread Food Security Program	\$465.00
Area E	West Kootenay Recreational Dirt Bike and ATV Society	Kootenay Motocross Bathroom Upgrades	\$273.94
Area E	Nelson Community Food Centre	Nelson Community Food Centre FoodSkills Program	\$480.95
Area E	Taghum Community Society	Taghum Hall Presents...	\$700.00
Area E	Kootenay Emergency Response Physicians Association	Strengthening the Heart of the Kootenays: KERPA's Emergency Response Boost	\$2,804.67
Area E	West Kootenay Cycling Coalition	West Kootenay Cycling online map project	\$179.48
Area E	The Kootenay Swim Club	Kootenay Swim Club - Equipment Upgrades	\$433.82
Area E	Nelson History Theatre Society	Kootenay History Education Project	\$178.57

Area E	W.E Graham Community Services Society	Restorative Action	\$524.12
Area E	West Kootenay Amateur Radio Club	Crawford Bay Repeater: Replace a failed VHF Transmitter.	\$194.37
Area E	West Kootenay Amateur Radio Club	Slocan Ridge Repeater: Replace VHF repeater Antenna with High-Gain version	\$154.41
Area E	Balfour Recreation Commission	Public Address System	\$3,228.75
Area E	Kutenai Art Therapy Institute	Land-Based Art Hive	\$215.38
Area E	Freshwater Fisheries Society of BC	Central Kootenay FFSBC Outreach Programs	\$1,514.93
Area E	Diverse Family Roots Society	Dads Matter. Families on a Tuesday . Supporting Families With Diverse Needs. Families Housing That Fits	\$905.82
Area E	Kootenay Boundary Regional Hospital & Health Foundation Society	Orthopedic Enhancement Project	\$1,503.43
Area E	Nelson Fine Art Centre Society	Exhibition & Residency Project 2024-2025	\$142.94
Area E	Health Arts Society	Concerts in Care	\$613.67
Area E	Blewett Elementary Parent Advisory Council (BPAC)	Gym Equipment	\$695.86
Area E	Balfour and District Business and Historic Association	Balfour Chapel/Anscomb Wheelhouse	\$3,615.11
Area E	Balfour Senior Citizens Association Branch # 120	Seniors equipment	\$2,427.97
Area E	West Kootenay Pony Club	West Kootenay Pony Club	\$656.94
		Area E Total	\$56,170.02
Area F	Nelson & District Arts Council	ArtWalk 2024	\$1,500.00
Area F	Nelson & District Arts Council	Rural Artist Support Weekend 2024	\$750.00
Area F	Nelson Tennis Club (NTC)	Completion of Tennis Court Lighting	\$1,000.00
Area F	Kootenay Lake Hospital Foundation	Infant Radiant Warmer for the Maternity Ward	\$2,500.00

Area F	Polka Dot Dragon Arts Society	Polka Dot Dragon Lantern Festival	\$500.00
Area F	Kootenay Cooperative Radio	KCR Cultural Space and Live Music Series	\$500.00
Area F	The British Columbia Society for the Prevention of Cruelty to Animals	Community Spay-Neuter & Medical Assistance	\$300.00
Area F	Living Lakes Canada Society	Water monitoring for local climate change adaptation	\$1,000.00
Area F	Kootenay Lake Family Network	Parent and Child Time	\$1,250.00
Area F	Kootenay Wellness Foundation	Kootenay Yoga Festival	\$1,000.00
Area F	Slocan Valley Rail Trail Society	Slocan Valley Rail Trail Signage Improvement Project	\$500.00
Area F	Crawford Bay & District Hall & Parks Association	Crawford Bay's Asset Management Plan	\$500.00
Area F	Taghum Community Society	Creative Spaces 2024	\$3,650.00
Area F	Kootenay International Burlesque Festival	Kootenay International Burlesque Festival	\$500.00
Area F	Taghum Community Society	Fridge and Cooler - Kitchen Upgrade	\$3,000.00
Area F	Nelson Izu-shi Friendship Society	Valuing Cottonwood Falls Park	\$650.00
Area F	Selkirk Concert Society	Selkirk Pro-Musica 2024-25 Concert Series	\$1,000.00
Area F	Black Productions	Legally Blonde: The Musical	\$500.00
Area F	Symphony of the Kootenays Association	Symphony of the Kootenays at the Capitol Theatre	\$1,500.00
Area F	Nelson Seniors Centre Society	Defibrillator for Nelson Seniors Centre	\$300.00
Area F	Friends of the Nelson Municipal Library	Digital Learning at the Library	\$1,000.00
Area F	Nelson Baseball Association	New Roofs on the Lions Park Baseball Dugouts	\$500.00
Area F	Nelson Youth Action Network	Youth Mural Project 2024	\$500.00

Area F	West Kootenay Watershed Collaborative	Branching Out for Watershed Understanding	\$1,000.00
Area F	Nelson Nordic Ski Club	Phase Two: Completion of the New Apex Groomer and Electric Snow Machine Building	\$2,500.00
Area F	Nelson Italian-Canadian Society	Lakeside Park Bocce Courts	\$2,500.00
Area F	Friends of Pulpit Rock Society	Completion Sproule Creek Trail Upgrade	\$4,006.00
Area F	Nelson Disc Golf Society	Highwater Disc Golf Course Community Gathering Space	\$1,500.00
Area F	Kootenay Native Plant Society	Pollination Pathway Workshop Series	\$1,000.00
Area F	SQx Danza	Tidal Wave - Year 2	\$1,000.00
Area F	Central Kootenay Invasive Species Society	Community Pulling Together	\$1,500.00
Area F	Nelson Civic Theatre Society	Supporting the Kootenay Screen-Based Industry	\$1,250.00
Area F	Kootenay Christian Fellowship / Our Daily Bread	Our Daily Bread Food Security Program	\$250.00
Area F	West Kootenay Recreational Dirt Bike and ATV Society	Kootenay Motocross Bathroom Upgrades	\$500.00
Area F	Nelson Community Food Centre	Nelson Community Food Centre FoodSkills Program	\$500.00
Area F	Castlegar and District Community Services Society	West Kootenay Driver Program 2024	\$500.00
Area F	Taghum Community Society	Taghum Hall Presents...	\$3,050.00
Area F	Kootenay Emergency Response Physicians Association	Strengthening the Heart of the Kootenays: KERPA's Emergency Response Boost	\$3,200.00
Area F	West Kootenay Cycling Coalition	West Kootenay Cycling online map project	\$500.00
Area F	The Kootenay Swim Club	Kootenay Swim Club - Equipment Upgrades	\$500.00
Area F	Nelson History Theatre Society	Kootenay History Education Project	\$1,250.00
Area F	Kutenai Art Therapy Institute	Land-Based Art Hive	\$550.00

Area F	Diverse Family Roots Society	Dads Matter. Families on a Tuesday . Supporting Families With Diverse Needs. Families Housing That Fits	\$2,000.00
Area F	Kootenay Boundary Regional Hospital & Health Foundation Society	Orthopedic Enhancement Project	\$3,000.00
Area F	Nelson Fine Art Centre Society	Exhibition & Residency Project 2024-2025	\$100.00
Area F	Health Arts Society	Concerts in Care	\$500.00
Area F	Slocan Valley Baseball Association (SVBA)	Field Maintenance and upgrades to allow for more inclusive access.	\$500.00
Area F	Blewett Elementary Parent Advisory Council (BPAC)	Gym Equipment	\$300.00
Area F	West Kootenay Pony Club	West Kootenay Pony Club	\$750.00
		Area F Total	\$58,606.00
Area G/Salmo	Salmo Valley Youth & Community Centre Society	Salmo Snowboard Club	\$2,500.00
Area G/Salmo	Salmo Valley Youth & Community Centre Society	Paint the Fitness Centre	\$2,500.00
Area G/Salmo	Ladies Auxiliary to Royal Canadian Legion Branch #17	Kitchen Equipment Upgrade	\$3,499.60
Area G/Salmo	The British Columbia Society for the Prevention of Cruelty to Animals	Community Spay-Neuter & Medical Assistance	\$250.00
Area G/Salmo	West Kootenay Bmx	track maintenance and improvement	\$2,702.13
Area G/Salmo	Salmo Valley Youth & Community Centre Society	Salmo Brazilian Jiu-Jitsu	\$1,950.00
Area G/Salmo	Salmo and District Healthcare Auxiliary Society	Thrift Store enhancements	\$1,900.00
Area G/Salmo	Ymir Community Association	Playground Upgrades	\$4,999.00
Area G/Salmo	Salmo District Arts Council	Queen City Burlesque Expo	\$2,500.00
Area G/Salmo	Salmo Valley Curling and Rink Association	Building and Ice Scraper Upgrade	\$3,185.65
Area G/Salmo	Kootenay International Burlesque Festival	Kootenay International Burlesque Festival	\$281.46

Area G/Salmo	RISE Above Pain Society	Chronic Pain Management Series	\$234.55
Area G/Salmo	Ymir Arts and Museum Society	Ymir School House Emergency Reception Centre Upgrades	\$7,956.05
Area G/Salmo	Selkirk Concert Society	Selkirk Pro-Musica 2024-25 Concert Series	\$375.28
Area G/Salmo	THE CANADIAN RED CROSS SOCIETY LA SOCIÉTÉ CANADIENNE DE LA CROIX-ROUGE	Maintaining the Stocks of HELP Free Equipment Loans for RDCK Seniors	\$625.00
Area G/Salmo	Salmo Skateboard Coalition	Salmo Indoor Skate bowl admission subsidy	\$2,000.00
Area G/Salmo	Salmo Valley Public Library	Enhancing Literary Engagement: Outdoor Folding Chairs for Our Library Reading Garden	\$1,500.00
Area G/Salmo	West Kootenay Watershed Collaborative	Branching Out for Watershed Understanding	\$93.82
Area G/Salmo	Nelson Nordic Ski Club	Phase Two: Completion of the New Apex Groomer and Electric Snow Machine Building	\$234.55
Area G/Salmo	Nelson Italian-Canadian Society	Lakeside Park Bocce Courts	\$93.82
Area G/Salmo	Nelson Disc Golf Society	Highwater Disc Golf Course Community Gathering Space	\$93.82
Area G/Salmo	Salmo Ski Club	Upgrade Tbar Lift and Safety Signage for Hill	\$3,600.00
Area G/Salmo	The Rossland Gold Fever Follies	2024 Follies Show, Mentorship, "Shut-Ins" Special	\$93.82
Area G/Salmo	Yahk Allied Horse Club	The Fundamental Set Up for Equestrian Facility Phase #1 by Yahk Allied Horse Club	\$187.64
Area G/Salmo	Salmo Elementary School PAC	Student Resource upgrades	\$4,999.00
Area G/Salmo	Nelson Civic Theatre Society	Supporting the Kootenay Screen-Based Industry	\$46.91
Area G/Salmo	Kootenay Christian Fellowship / Our Daily Bread	Our Daily Bread Food Security Program	\$46.91
Area G/Salmo	West Kootenay Recreational Dirt Bike and ATV Society	Kootenay Motocross Bathroom Upgrades	\$1,313.48
Area G/Salmo	Wildsight	Wildsight: Classroom with Outdoors	\$140.73

Area G/Salmo	Kootenay Emergency Response Physicians Association	Strengthening the Heart of the Kootenays: KERPA's Emergency Response Boost	\$1,250.00
Area G/Salmo	Salmo Girls Softball	Uniforms and updated equipment	\$2,000.00
Area G/Salmo	Salmo & Area Supportive Housing Society	Defibrillator	\$2,150.00
Area G/Salmo	Diverse Family Roots Society	Dads Matter. Families on a Tuesday . Supporting Families With Diverse Needs. Families Housing That Fits	\$844.38
Area G/Salmo	Kootenay Boundary Regional Hospital & Health Foundation Society	Orthopedic Enhancement Project	\$1,500.00
Area G/Salmo	Nelson Fine Art Centre Society	Exhibition & Residency Project 2024-2025	\$46.91
Area G/Salmo	The Royal Canadian Legion Salmo & District #217	Multimedia / Security Upgrades	\$3,218.17
Area G/Salmo	Salmo District Golf Course	Golf Carts	\$7,815.32
		Area G/Salmo Total	\$68,728.00
Area H	New Denver and Area Youth Centre Society	New Denver and Area Youth Network-Administrative Coordination	\$800.00
Area H	Silverton Community Club	Canada Day, July 1, 2024	\$500.00
Area H	Girl in the Wild Adventure Association	2024 Camp 1	\$1,500.00
Area H	Slocan Community Library	Acquire furniture-table, shelving-for the library	\$800.00
Area H	Slocan Valley Community Band	Slocan Valley Community Band Development Project	\$500.00
Area H	Kootenay Lake Hospital Foundation	Infant Radiant Warmer for the Maternity Ward	\$250.00
Area H	Slocan Park Community Hall Society	Building Upgrades (Replace/Paint Railings and Back Stairs, Metal Roof Screws, Backsplash)	\$3,000.00
Area H	The British Columbia Society for the Prevention of Cruelty to Animals	Community Spay-Neuter & Medical Assistance	\$200.00
Area H	Kootenay Wellness Foundation	Kootenay Yoga Festival	\$700.00
Area H	Slocan Solutions	Electric Fencing/Fruit Tree Replacement Cost-Share	\$1,000.00

Area H	Slocan Lake Golf Club	Power Shed Creation	\$1,000.00
Area H	Treehugger Retreats and Events Society	Winter Carnival	\$300.00
Area H	Slocan Valley Rail Trail Society	Slocan Valley Rail Trail Signage Improvement Project	\$1,600.00
Area H	Appledale Daycare Society	A 9-steps wood rolling ladder	\$700.00
Area H	Healthy Community Society of the North Slocan Valley	Food Program- Share, Teach, Grow	\$400.00
Area H	Slocan Solutions Society	Growing Our Community Library	\$700.00
Area H	Slocan Solutions Society	Slocan Saturday Market	\$1,900.00
Area H	Slocan Solutions Society	Valhalla Community Choir	\$750.00
Area H	Bee Awareness Society	Bee Awareness Education Program	\$1,200.00
Area H	Symphony of the Kootenays Association	Symphony of the Kootenays at the Capitol Theatre	\$500.00
Area H	Friends of the Nelson Municipal Library	Digital Learning at the Library	\$1,000.00
Area H	Columbia Basin Environmental Education Network	Wild Voices for Kids in RDCK	\$300.00
Area H	THE CANADIAN RED CROSS SOCIETY LA SOCIÉTÉ CANADIENNE DE LA CROIX-ROUGE	Maintaining the Stocks of HELP Free Equipment Loans for RDCK Seniors	\$500.00
Area H	North Slocan Trails Society	Butter Me Up Trailhead Connectors and Trail Completion	\$1,500.00
Area H	W.E. Graham Community Service Society	Slocan Valley Seniors' Lunch	\$1,000.00
Area H	Slocan and Area Trails Society	Trail Maintenance Ottawa Hill Area	\$2,000.00
Area H	Slocan Valley Threads Guild	Slocan Valley Threads Guild Interior Floor Replacement	\$4,500.00
Area H	Nelson Nordic Ski Club	Phase Two: Completion of the New Apex Groomer and Electric Snow Machine Building	\$500.00
Area H	Sandon Historical Society	Signage, brochures and improvements	\$500.00

Area H	Goat Mountain Kids Society	GMKS Sunshade and Program Supplies	\$800.00
Area H	Nelson Disc Golf Society	Highwater Disc Golf Course Community Gathering Space	\$800.00
Area H	The Rossland Gold Fever Follies	2024 Follies Show, Mentorship, "Shut-Ins" Special	\$350.00
Area H	Kootenay Native Plant Society	Pollination Pathway Workshop Series	\$300.00
Area H	SQx Danza	Tidal Wave - Year 2	\$300.00
Area H	Central Kootenay Invasive Species Society	Community Pulling Together	\$250.00
Area H	New Denver Hospice Society	Volunteers Make a Community Healthier	\$600.00
Area H	Valley View Golf Club	Course and Clubhouse Improvements 2024	\$3,000.00
Area H	Rural Alternatives Research and Training Society	A Country Road Theatre Creation Lab	\$500.00
Area H	Slocan Valley Housing Society	Slocan Valley Outreach	\$4,500.00
Area H	West Kootenay Recreational Dirt Bike and ATV Society	Kootenay Motocross Bathroom Upgrades	\$2,000.00
Area H	Village of Slocan Fitness Centre	Slocan Fitness Centre upgrades	\$1,000.00
Area H	Nelson Community Food Centre	Nelson Community Food Centre Food Skills Program	\$100.00
Area H	Castlegar and District Community Services Society	West Kootenay Driver Program 2024	\$1,000.00
Area H	Slocan Lake Arts Council	Sunset Series - Music in Centennial Park	\$1,000.00
Area H	Slocan Waterfront Society	Kokanee hatchery for Slocan - Kootenay Lake	\$500.00
Area H	West Kootenay Cycling Coalition	West Kootenay Cycling online map project	\$300.00
Area H	Summit Lake Racers (Nancy Greene Club)	Summit Lake Nancy Greene Ski Coach Training	\$300.00
Area H	Passmore Fire Department	Swift Water Technician Equipment Refresh 2024	\$7,287.00

Area H	WE Graham Community Service Society	Learning Centre Technology, Access & Equity Program	\$1,000.00
Area H	West Kootenay Amateur Radio Club	Slocan Ridge Repeater: Replace VHF repeater Antenna with High-Gain version	\$200.00
Area H	Silverton Co-work Society	Fireweed Hub Outdoor Space Development	\$2,500.00
Area H	W.E. Graham Community Service Society	Early Years Communication & Coordination Project	\$2,200.00
Area H	Diverse Family Roots Society	Dads Matter. Families on a Tuesday . Supporting Families With Diverse Needs. Families Housing That Fits	\$500.00
Area H	Kootenay Boundary Regional Hospital & Health Foundation Society	Orthopedic Enhancement Project	\$500.00
Area H	W.E. Graham Community Service Society	Better at Home Emergency Response	\$1,500.00
Area H	Slocan Park Community Hall Society	Seniors Gathering Program	\$1,750.00
Area H	Health Arts Society	Concerts in Care	\$200.00
Area H	Slocan Valley Baseball Association (SVBA)	Field Maintenance and upgrades to allow for more inclusive access.	\$800.00
Area H	The North Valley Mountain Film Festival Committee	The North Valley Mountain Film Festival	\$600.00
Area H	West Kootenay Pony Club	West Kootenay Pony Club	\$1,000.00
		Area H Total	\$67,737.00
Area I	Kootenay Family Place	Community Capacity Programming	\$1,000.00
Area I	Kootenay Lake Hospital Foundation	Infant Radiant Warmer for the Maternity Ward	\$1,000.00
Area I	Kootenay Doukhobor Historical Society	2024 Borscht Cook-off	\$500.00
Area I	Living Lakes Canada Society	Water monitoring for local climate change adaptation	\$500.00
Area I	Kootenay Wellness Foundation	Kootenay Yoga Festival	\$250.00
Area I	Pass Creek Neighbourhood Association	Pass Creek Community Activities 2024-2025	\$5,000.00

Area I	Kootenay Gallery of Art, History and Science Society	Relocation Administration Support	\$500.00
Area I	Nelson Reflections Artistic Swimming	Supporting youth in sports	\$250.00
Area I	Slocan Valley Rail Trail Society	Slocan Valley Rail Trail Signage Improvement Project	\$250.00
Area I	Columbia Basin Environmental Education Network	Wild Voices for Kids in RDCK	\$250.00
Area I	Blueberry Creek Community School Council	New Play Structure for BCCS Preschool and 3-5 Childcare programs	\$250.00
Area I	Tarrys and District Community Hall Society	To support cultural, recreational, social, health and wellness events at the Tarrys Community Hall by helping to offset rental and activity costs.	\$5,000.00
Area I	West Kootenay Watershed Collaborative	Branching Out for Watershed Understanding	\$500.00
Area I	Shoreacres Neighbourhood Community Association	Community Bulletin Board Repair and Renewal	\$500.00
Area I	The Rossland Gold Fever Follies	2024 Follies Show, Mentorship, "Shut-Ins" Special	\$500.00
Area I	Yahk Allied Horse Club	The Fundamental Set Up for Equestrian Facility Phase #1 by Yahk Allied Horse Club	\$27.00
Area I	SQx Danza	Tidal Wave - Year 2	\$1,000.00
Area I	Valley View Golf Club	Course and Clubhouse Improvements 2024	\$250.00
Area I	Blueberry Creek Community School Council	TGIF Friday Night Youth Program.	\$250.00
Area I	Nelson Civic Theatre Society	Supporting the Kootenay Screen-Based Industry	\$250.00
Area I	Kootenay Christian Fellowship / Our Daily Bread	Our Daily Bread Food Security Program	\$250.00
Area I	West Kootenay Recreational Dirt Bike and ATV Society	Kootenay Motocross Bathroom Upgrades	\$500.00
Area I	Nelson Community Food Centre	Nelson Community Food Centre Food Skills Program	\$500.00
Area I	Castlegar and District Community Services Society	West Kootenay Driver Program 2024	\$750.00

Area I	Kootenay Emergency Response Physicians Association	Strengthening the Heart of the Kootenays: KERPA's Emergency Response Boost	\$1,250.00
Area I	West Kootenay Cycling Coalition	West Kootenay Cycling online map project	\$250.00
Area I	The Kootenay Swim Club	Kootenay Swim Club - Equipment Upgrades	\$250.00
Area I	Passmore Fire Department	Swift Water Technician Equipment Refresh 2024	\$2,500.00
Area I	West Kootenay Amateur Radio Club	Slocan Ridge Repeater: Replace VHF repeater Antenna with High-Gain version	\$250.00
Area I	Union of Spiritual Communities of Christ	Verigin Memorial Park Tour Guides/Groundskeepers	\$5,000.00
Area I	Kootenay Columbia Educational Heritage Society	School Time Capsule Project	\$250.00
Area I	Castlegar Villa Society	Elevator for Rota Villa	\$1,000.00
Area I	Shoreacres Hall Society	Marketing project and grounds maintenance personnel.	\$4,500.00
Area I	Diverse Family Roots Society	Dads Matter. Families on a Tuesday . Supporting Families With Diverse Needs. Families Housing That Fits	\$500.00
Area I	Kootenay Boundary Regional Hospital & Health Foundation Society	Orthopedic Enhancement Project	\$1,000.00
Area I	Slocan Park Community Hall Society	Seniors Gathering Program	\$300.00
Area I	Health Arts Society	Concerts in Care	\$500.00
Area I	Slocan Valley Baseball Association (SVBA)	Field Maintenance and upgrades to allow for more inclusive access.	\$300.00
		Area I Total	\$37,877.00
Area J	Robson Fire and Rescue Society	Auto Extrication Equipment	\$13,900.00
Area J	Kootenay Family Place	Community Capacity Programming	\$2,801.00
Area J	Ootischenia Fire Department	Vehicle Stabilization Equipment	\$5,600.00
Area J	Kootenay Doukhobor Historical Society	2024 Borscht Cook-off	\$10,000.00

Area J	Kootenay Wellness Foundation	Kootenay Yoga Festival	\$800.00
Area J	Kootenay Gallery of Art, History and Science Society	Relocation Administration Support	\$2,000.00
Area J	Pass Creek Regional Exhibition Society	Pass Creek Fall Fair	\$20,000.00
Area J	Castlegar Snowmobile Association	Parking Lot Improvements/Expansion	\$10,000.00
Area J	Blueberry Creek Community School Council	New Play Structure for BCCS Preschool and 3-5 Childcare programs	\$1,500.00
Area J	Nelson Disc Golf Society	Highwater Disc Golf Course Community Gathering Space	\$5,000.00
Area J	Kootenay Native Plant Society	Pollination Pathway Workshop Series	\$2,229.01
Area J	Central Kootenay Invasive Species Society	Community Pulling Together	\$1,509.00
Area J	Blueberry Creek Community School Council	TGIF Friday Night Youth Program.	\$1,000.00
Area J	West Kootenay Recreational Dirt Bike and ATV Society	Kootenay Motocross Bathroom Upgrades	\$2,000.00
Area J	Castlegar and District Community Services Society	West Kootenay Driver Program 2024	\$5,000.00
Area J	Castlegar Golf Club	Facility Upgrades	\$9,750.00
Area J	Kootenay Emergency Response Physicians Association	Strengthening the Heart of the Kootenays: KERPA's Emergency Response Boost	\$5,000.00
Area J	Ootischenia Community Society	Ootischenia Community Improvement Project	\$10,000.00
Area J	BC Association of Community Response Networks (BCCRN) Castlegar IRIS Program	IRIS: Increasing Recreation Involving Seniors	\$6,000.00
Area J	Union of Spiritual Communities of Christ	Verigin Memorial Park Tour Guides/Groundskeepers	\$5,000.00
Area J	Diverse Family Roots Society	Dads Matter. Families on a Tuesday . Supporting Families With Diverse Needs. Families Housing That Fits	\$4,000.00
Area J	Kootenay Boundary Regional Hospital & Health Foundation Society	Orthopedic Enhancement Project	\$8,000.00

Area J	Health Arts Society	Concerts in Care	\$2,000.00
Area J	Slocan Valley Baseball Association (SVBA)	Field Maintenance and upgrades to allow for more inclusive access.	\$200.00
Area J	Castlegar Sculpturewalk Society	Castlegar Sculpturewalk 2024	\$16,000.00
		Area J Total	\$149,289.01
Area K/Arrow Park	Arrow and Slocan Lakes Community Services	Medical Bus	\$500.00
Area K/Arrow Park	Protecting Animal Life Society (P.A.L.S.)	P.A.L.S. Animal Rescue Program	\$1,000.00
Area K/Arrow Park	Arrow Park Community Association	Arrow Park Water Monitoring Pilot	\$4,000.00
Area K/Arrow Park	Arrow Park Community Association	Arrow Park Fire Caddy maintenance and upgrades	\$6,180.00
Area K/Arrow Park	Arrow Park Community Association	Arrow Park Critical Infrastructure Mapping	\$1,000.00
		Area K/Arrow Park Total	\$12,680.00
Area K/Burton	Arrow and Slocan Lakes Community Services	Medical Bus	\$750.00
Area K/Burton	Burton Senior Citizens' Association Branch 124	Replacing Chairs	\$6,788.25
Area K/Burton	Protecting Animal Life Society (P.A.L.S.)	P.A.L.S. Animal Rescue Program	\$494.59
Area K/Burton	Burton Community Association	Community BBQ	\$3,437.16
Area K/Burton	Burton Community Association	Mulch and Gravel for Burton Walkway	\$1,000.00
Area K/Burton	Burton Community Association	Equipment Purchase	\$7,365.00
		Area K/Burton Total	\$19,835.00
Area K/Edgewood	Royal Canadian Legion Branch 203	Cenotaph Restoration	\$8,000.00
Area K/Edgewood	Arrow and Slocan Lakes Community Services	Medical Bus	\$1,500.00

Area K/Edgewood	Lower arrow Lakes Conservation Association	SS Minto Display	\$2,504.00
Area K/Edgewood	Protecting Animal Life Society (P.A.L.S.)	P.A.L.S. Animal Rescue Program	\$5,000.00
Area K/Edgewood	Edgewood Community Park Society	Continuing to improve the kitchen facilities at the Ball Park and to begin improvements to what the community refers to as the Community Fair Building. This building is used by local residents for boat and trailer storage and is a source of revenue for the whole Park.	\$8,000.00
Area K/Edgewood	The Edgewood Volunteer Fire Department Society	Thermal Imaging Drone	\$7,500.00
Area K/Edgewood	Arrow Slocan Community Services (Fauqueir Family Programs)	Childrens Summer camp & Movie Nights	\$2,000.00
		Area K/Edgewood Total	\$34,504.00
Area K/Fauquier	Arrow and Slocan Lakes Community Services	Medical Bus	\$750.00
Area K/Fauquier	Lower arrow Lakes Conservation Association	SS Minto Display	\$500.00
Area K/Fauquier	Protecting Animal Life Society (P.A.L.S.)	P.A.L.S. Animal Rescue Program	\$2,500.00
Area K/Fauquier	Arrow and Slocan Lakes Community Services	Nakusp and Area Food Bank and Breakfast Program	\$1,000.00
Area K/Fauquier	Fauquier CARE Society	Storage Solutions: Enriching Community Connectivity	\$3,000.00
Area K/Fauquier	Fauquier Community Club	Fauquier Community Club Microwave and supplies	\$419.99
Area K/Fauquier	Fauquier Community Club	Pavilion Utility Sink	\$1,365.98
Area K/Fauquier	Fauquier Community Club	Pavilion Step Ladder and Leaf Blower	\$705.02
Area K/Fauquier	Fauquier Community Club	Pavilion Outdoor Movie Night - Sound System	\$1,261.55
Area K/Fauquier	Fauquier Community Club	Pavilion Hot Water Tank	\$1,391.25
Area K/Fauquier	Fauquier Community Club	Hall Rain Barrel and accessories	\$768.31
Area K/Fauquier	Fauquier Community Club	Popcorn Machine and supplies	\$589.99

Area K/Fauquier	Fauquier Community Club Society	2 Pavilion Path Benches	\$447.98
Area K/Fauquier	Fauquier Community Club	Pavilion Shade Panels	\$223.99
Area K/Fauquier	Fauquier Community Club	Pavilion Serving Tables	\$447.98
Area K/Fauquier	Arrow Slocan Community Services (Fauquier Family Programs)	Childrens Summer camp & Movie Nights	\$3,000.00
Area K/Fauquier	Fauquier Community Club	Chair Yoga	\$2,580.00
		Area K/Faquier Total	\$20,952.04
City of Castlegar	Kootenay Family Place	Community Capacity Programming	\$5,714.29
City of Castlegar	Kootenay Doukhobor Historical Society	2024 Borscht Cook-off	\$1,857.14
City of Castlegar	Living Lakes Canada Society	Water monitoring for local climate change adaptation	\$571.43
City of Castlegar	Kootenay Gallery of Art, History and Science Society	Relocation Administration Support	\$5,628.57
City of Castlegar	Castlegar and District Community Services Society	Community Connect Day 2024	\$4,500.00
City of Castlegar	Pass Creek Regional Exhibition Society	Pass Creek Fall Fair	\$1,428.57
City of Castlegar	Castlegar Snowmobile Association	Parking Lot Improvements/Expansion	\$4,071.43
City of Castlegar	Columbia Basin Environmental Education Network	Wild Voices for Kids in RDCK	\$1,257.14
City of Castlegar	THE CANADIAN RED CROSS SOCIETY LA SOCIÉTÉ CANADIENNE DE LA CROIX-ROUGE	Maintaining the Stocks of HELP Free Equipment Loans for RDCK Seniors	\$2,285.71
City of Castlegar	West Kootenay Minor Lacrosse Association	Equipment and Line painting project	\$1,770.71
City of Castlegar	Blueberry Creek Community School Council	New Play Structure for BCCS Preschool and 3-5 Childcare programs	\$2,757.14
City of Castlegar	Nelson Disc Golf Society	Highwater Disc Golf Course Community Gathering Space	\$1,285.71

City of Castlegar	The Rossland Gold Fever Follies	2024 Follies Show, Mentorship, "Shut-Ins" Special	\$1,023.86
City of Castlegar	Kootenay Native Plant Society	Pollination Pathway Workshop Series	\$775.57
City of Castlegar	Central Kootenay Invasive Species Society	Community Pulling Together	\$642.86
City of Castlegar	Valley View Golf Club	Course and Clubhouse Improvements 2024	\$442.86
City of Castlegar	Blueberry Creek Community School Council	TGIF Friday Night Youth Program.	\$2,228.57
City of Castlegar	Castlegar Nordic Ski Club	Improve access to Community Youth Ski Programs	\$1,857.14
City of Castlegar	Castlegar Pentecostal New Life Assembly	Grand Piano Rebuild	\$2,000.00
City of Castlegar	West Kootenay Recreational Dirt Bike and ATV Society	Kootenay Motocross Bathroom Upgrades	\$2,142.86
City of Castlegar	Wildsight	Wildsight: Classroom with Outdoors	\$714.29
City of Castlegar	Castlegar and District Community Services Society	West Kootenay Driver Program 2024	\$4,500.00
City of Castlegar	Castlegar Festival Society	Annual Community Festival Supporting Local Schools, Businesses and Organizations - Sunfest	\$18,957.57
City of Castlegar	The Kootenay Swim Club	Kootenay Swim Club - Equipment Upgrades	\$601.14
City of Castlegar	W.E Graham Community Services Society	Restorative Action	\$2,857.14
City of Castlegar	BC Association of Community Response Networks (BCCRN) Castlegar IRIS Program	IRIS: Increasing Recreation Involving Seniors	\$14,286.14
City of Castlegar	Castlegar Villa Society	Elevator for Rota Villa	\$6,500.00
City of Castlegar	Diverse Family Roots Society	Dads Matter. Families on a Tuesday. Supporting Families With Diverse Needs. Families Housing That Fits	\$785.71
City of Castlegar	Kootenay Boundary Regional Hospital & Health Foundation Society	Orthopedic Enhancement Project	\$3,428.57
City of Castlegar	Health Arts Society	Concerts in Care	\$1,107.14

City of Castlegar	Castlegar Sculpturewalk Society	Castlegar Sculpturewalk 2024	\$13,673.29
		City of Castlegar Total	\$111,652.57
City of Nelson	Nelson & District Arts Council	ArtWalk 2024	\$4,000.00
City of Nelson	Nelson & District Arts Council	Rural Artist Support Weekend 2024	\$2,750.00
City of Nelson	Starbelly Jam Society	Starbelly Jam Music Festival	\$750.00
City of Nelson	Girl in the Wild Adventure Association	2024 Camp 1	\$1,000.00
City of Nelson	Nelson Tennis Club (NTC)	Completion of Tennis Court Lighting	\$3,500.00
City of Nelson	Kootenay Lake Hospital Foundation	Infant Radiant Warmer for the Maternity Ward	\$1,500.00
City of Nelson	Polka Dot Dragon Arts Society	Polka Dot Dragon Lantern Festival	\$750.00
City of Nelson	The British Columbia Society for the Prevention of Cruelty to Animals	Community Spay-Neuter & Medical Assistance	\$1,000.00
City of Nelson	Living Lakes Canada Society	Water monitoring for local climate change adaptation	\$1,000.00
City of Nelson	Nelson Reflections Artistic Swimming	Supporting youth in sports	\$4,000.00
City of Nelson	Salmo District Arts Council	Queen City Burlesque Expo	\$500.00
City of Nelson	Taghum Community Society	Creative Spaces 2024	\$300.00
City of Nelson	Kootenay International Burlesque Festival	Kootenay International Burlesque Festival	\$1,800.00
City of Nelson	Taghum Community Society	Fridge and Cooler - Kitchen Upgrade	\$600.00
City of Nelson	Nelson Electric Tramway Society	Rebuilding Electric Lift for Overhead Repairs	\$10,000.00
City of Nelson	Nelson Izu-shi Friendship Society	Valuing Cottonwood Falls Park	\$17,000.00
City of Nelson	Selkirk Concert Society	Selkirk Pro-Musica 2024-25 Concert Series	\$2,336.00

City of Nelson	Black Productions	Legally Blonde: The Musical	\$4,000.00
City of Nelson	Bee Awareness Society	Bee Awareness Education Program	\$2,000.00
City of Nelson	Symphony of the Kootenays Association	Symphony of the Kootenays at the Capitol Theatre	\$2,250.00
City of Nelson	Nelson Seniors Centre Society	Defibrillator for Nelson Seniors Centre	\$2,000.00
City of Nelson	Friends of the Nelson Municipal Library	Digital Learning at the Library	\$9,000.00
City of Nelson	Nelson Baseball Association	New Roofs on the Lions Park Baseball Dugouts	\$3,000.00
City of Nelson	Living Lakes Canada Society	Building on opportunities for Cottonwood Creek stewardship and restoration	\$13,000.00
City of Nelson	Nelson Youth Action Network	Youth Mural Project 2024	\$3,000.00
City of Nelson	Nelson Nordic Ski Club	Phase Two: Completion of the New Apex Groomer and Electric Snow Machine Building	\$4,000.00
City of Nelson	Nelson Disc Golf Society	Highwater Disc Golf Course Community Gathering Space	\$2,500.00
City of Nelson	Rural Alternatives Research and Training Society	A Country Road Theatre Creation Lab	\$750.00
City of Nelson	Nelson Civic Theatre Society	Supporting the Kootenay Screen-Based Industry	\$4,500.00
City of Nelson	Kootenay Christian Fellowship / Our Daily Bread	Our Daily Bread Food Security Program	\$7,000.00
City of Nelson	Wildsight	Wildsight: Classroom with Outdoors	\$1,500.00
City of Nelson	Nelson Community Food Centre	Nelson Community Food Centre Food Skills Program	\$9,469.00
City of Nelson	Taghum Community Society	Taghum Hall Presents...	\$450.00
City of Nelson	Kootenay Emergency Response Physicians Association	Strengthening the Heart of the Kootenays: KERPA's Emergency Response Boost	\$3,200.00
City of Nelson	West Kootenay Cycling Coalition	West Kootenay Cycling online map project	\$1,000.00
City of Nelson	The Kootenay Swim Club	Kootenay Swim Club - Equipment Upgrades	\$1,000.00

City of Nelson	Massif Music Festival Society	Massif Music 2024	\$5,000.00
City of Nelson	Freshwater Fisheries Society of BC	Central Kootenay FFSBC Outreach Programs	\$1,000.00
City of Nelson	Diverse Family Roots Society	Dads Matter. Families on a Tuesday. Supporting Families With Diverse Needs. Families Housing That Fits	\$500.00
City of Nelson	Kootenay Boundary Regional Hospital & Health Foundation Society	Orthopedic Enhancement Project	\$1,137.00
City of Nelson	Nelson Fine Art Centre Society	Exhibition & Residency Project 2024-2025	\$4,200.00
City of Nelson	Health Arts Society	Concerts in Care	\$3,500.00
City of Nelson	Kootenay Kids Society	Kootenay Kids Society - HEPA Filter for Summer Programming	\$3,600.00
		City of Nelson Total	\$145,342.00
K-Bayview/Rural Nakusp/Nakusp	Arrow and Slocan Lakes Community Services	Medical Bus	\$7,900.00
K-Bayview/Rural Nakusp/Nakusp	Protecting Animal Life Society (P.A.L.S.)	P.A.L.S. Animal Rescue Program	\$15,000.00
K-Bayview/Rural Nakusp/Nakusp	Arrow Lakes Search and Rescue Society	SAR Responder Uniforms	\$9,259.00
K-Bayview/Rural Nakusp/Nakusp	NAKUSP MIXED SLOW PITCH SOCIETY	Nakusp Ball Field Electrical and LED Field Light Upgrade	\$20,000.00
K-Bayview/Rural Nakusp/Nakusp	Arrow Lakes Fine Arts Guild Society	Create Community Art Gallery	\$3,639.05
K-Bayview/Rural Nakusp/Nakusp	Arrow and Slocan Lakes Community Services	Nakusp and Area Food Bank and Breakfast Program	\$20,000.00
K-Bayview/Rural Nakusp/Nakusp	Arrow Lakes Historical Society	Update & Future-proof Archives Hardware	\$4,540.00
K-Bayview/Rural Nakusp/Nakusp	Recreation Nakusp Society	Jackie James Park Restoration	\$10,000.00
K-Bayview/Rural Nakusp/Nakusp	Royal Canadian Legion Branch #20 Nakusp	Add a 8'x20' shed to the southeast part of the building for hall storage (tables, chairs, etc.). Replace refrigeration system in the walk-in cooler.	\$20,000.00
K-Bayview/Rural Nakusp/Nakusp	Nakusp Ski Club Association	Summit Lake Ski Area Night Skiing Improvement	\$20,000.00
K-Bayview/Rural Nakusp/Nakusp	Nakusp Volunteer Fire Brigade	Road Rescue Resiliency	\$20,000.00

K-Bayview/Rural Nakusp/Nakusp	Arrow Lakes Caribou Society	Central Selkirk Caribou Maternity Pen	\$15,500.00
K-Bayview/Rural Nakusp/Nakusp	Arrow Lakes Cross Country Ski Club	Cross-Country Ski Trail Expansion Project	\$11,827.95
K-Bayview/Rural Nakusp/Nakusp	Arrow Lakes District Arts Council Society	Arrow Lakes & District Arts Council Society - Arts and Culture Events	\$1,959.00
K-Bayview/Rural Nakusp/Nakusp	Nakusp ambulance association	Local Paramedic training	\$4,500.00
		Area K-Bayview/Rural Nakusp/Nakusp Total	\$184,125.00
Town of Creston	Creston Valley Gymnastics Club	New Performance Series Crank Beam	\$1,107.14
Town of Creston	Starbelly Jam Society	Starbelly Jam Music Festival	\$657.14
Town of Creston	Creston Valley Disc Golf Association	18 Hole Disc Golf Course; 9 holes in 2024 and remaining 9 holes in 2025	\$892.86
Town of Creston	Creston Valley Food Action Coalition - Farmers Market	Market Park Signage, Advertising & Promotion	\$3,873.00
Town of Creston	Creston Valley Food Action Coalition - Harvest Share Program	Harvest Share Storage and Equipment Purchase	\$4,430.14
Town of Creston	Creston Valley Food Action Society - Volunteer Appreciation	Volunteer Celebration	\$935.71
Town of Creston	Creston & District Historical & Museum Society	Summer Programming at the Creston Museum	\$1,314.29
Town of Creston	Creston Valley Cycling Association	Wynndel Mountain Bike Trail Network	\$4,566.71
Town of Creston	Fields Forward Society - Kootenay Farms Food Hub	Expansion of Equipment for Community	\$3,100.00
Town of Creston	Living Lakes Canada Society	Water monitoring for local climate change adaptation	\$492.86
Town of Creston	CRESTON VALLEY FALL FAIR ASSOCIATION	Creston Valley Fall Fair 2024	\$7,114.29
Town of Creston	Kootenay Wellness Foundation	Kootenay Yoga Festival	\$42.86
Town of Creston	Creston Valley Minor Hockey Association	100 Years of Ice Sports	\$3,471.43
Town of Creston	Creston Quilts 4 Kids	Creston Quilts 4 Kids	\$585.71

Town of Creston	Crawford Bay & District Hall & Parks Association	Crawford Bay's Asset Management Plan	\$528.57
Town of Creston	West Creston Community Hall Society	Veranda Upgrade	\$878.57
Town of Creston	Kootenay Lake Chamber of Commerce	East Shore Business After Business	\$77.71
Town of Creston	Creston Valley Skating Club	Multi-Sport Skating and Training	\$1,200.00
Town of Creston	Wildsight - Creston Valley Branch	Wildlife Connectivity with Wildsight Creston	\$1,971.43
Town of Creston	Columbia Basin Environmental Education Network	Wild Voices for Kids in RDCK	\$1,157.14
Town of Creston	Valley Community Services Society	Healthy Families Program	\$4,092.57
Town of Creston	Creston Pet Adoption and Welfare Society	Spay/Neuter & Vaccination Program	\$7,714.29
Town of Creston	East Kootenay Foundation for Health	Creston Valley Hospital Healing Garden - Phase 1	\$1,800.71
Town of Creston	Kootenay-Columbia Discovery Centre Society	Wetland Education and Awareness Program (WEAP)	\$2,100.00
Town of Creston	Empire of Dirt Residency Association	2024 Community Engagement Series	\$957.14
Town of Creston	Yahk Allied Horse Club	The Fundamental Set Up for Equestrian Facility Phase #1 by Yahk Allied Horse Club	\$1,477.86
Town of Creston	SQx Danza	Tidal Wave - Year 2	\$1,337.14
Town of Creston	Kootenay Employment Services Society	Community Quest	\$856.43
Town of Creston	Northern BC Friends of Children - East Kootenay Branch	Creston & Area Family Support Project	\$2,192.86
Town of Creston	Creston Valley Society for Therapeutic Horsemanship	Therapeutic Riding Program	\$3,571.43
Town of Creston	Creston Valley Libation Producers Society	Hop to Vine Hustle	\$2,092.86
Town of Creston	Creston Valley Music Teachers Association	Focus on Youth 2025	\$1,571.43
Town of Creston	Freshwater Fisheries Society of BC	Central Kootenay FFSBC Outreach Programs	\$557.14

Town of Creston	Wynndel Community Centre	Wynndel Community Centre Security Cameras	\$290.57
Town of Creston	Diverse Family Roots Society	Dads Matter. Families on a Tuesday. Supporting Families With Diverse Needs. Families Housing That Fits	\$1,207.14
Town of Creston	Creston Valley Music Teachers Association	Creston Festival of the Arts 2025	\$942.86
Town of Creston	Health Arts Society	Concerts in Care	\$785.71
Town of Creston	Creston Valley Blossom Festival Association	84th Annual Creston Valley Blossom Festival	\$9,698.29
		Town of Creston Total	\$81,644.00
Village of New Denver	New Denver and Area Youth Centre Society	New Denver and Area Youth Network-Administrative Coordination	\$3,200.00
Village of New Denver	Silvery Slocan Historical Society	Silvery Slocan Museum Artifact Signage Project	\$692.00
Village of New Denver	Slocan Solutions	Electric Fencing/Fruit Tree Replacement Cost-Share	\$1,092.00
Village of New Denver	Slocan Lake Golf Club	Power Shed Creation	\$1,500.00
Village of New Denver	Healthy Community Society of the North Slocan Valley	Food Program- Share, Teach, Grow	\$3,000.00
Village of New Denver	Slocan Solutions Society	Growing Our Community Library	\$2,600.00
Village of New Denver	Protecting Animal Life Society (P.A.L.S.)	P.A.L.S. Animal Rescue Program	\$1,500.00
Village of New Denver	Slocan Solutions Society	Valhalla Community Choir	\$1,000.00
Village of New Denver	Bee Awareness Society	Bee Awareness Education Program	\$1,000.00
Village of New Denver	North Slocan Trails Society	Butter Me Up Trailhead Connectors and Trail Completion	\$2,000.00
Village of New Denver	Sandon Historical Society	Signage, brochures and improvements	\$600.00
Village of New Denver	Goat Mountain Kids Society	GMKS Sunshade and Program Supplies	\$4,000.00
Village of New Denver	The Hidden Garden Gallery	The Hidden Garden Gallery	\$1,080.00

Village of New Denver	Halcyon Assisted Living Society	Dr Brouse Lodge Gardens	\$2,000.00
Village of New Denver	New Denver Hospice Society	Volunteers Make a Community Healthier	\$700.00
Village of New Denver	Nakusp Ski Club Association	Summit Lake Ski Area Night Skiing Improvement	\$1,000.00
Village of New Denver	Slocan Lake Arts Council	Sunset Series - Music in Centennial Park	\$2,000.00
Village of New Denver	Summit Lake Racers (Nancy Greene Club)	Summit Lake Nancy Greene Ski Coach Training	\$500.00
Village of New Denver	Friends of the Orchard Society (FOTOS)	New Denver Orchard Heritage Interpretation	\$500.00
Village of New Denver	Diverse Family Roots Society	Dads Matter. Families on a Tuesday . Supporting Families With Diverse Needs. Families Housing That Fits	\$500.00
Village of New Denver	The North Valley Mountain Film Festival Committee	The North Valley Mountain Film Festival	\$1,000.00
Village of New Denver	Harvest Share	Harvest Share	\$2,900.00
		Village of New Denver Total	\$34,364.00
Village of Silverton	New Denver and Area Youth Centre Society	New Denver and Area Youth Network- Administrative Coordination	\$3,000.00
Village of Silverton	Silverton Community Club	Canada Day, July 1, 2024	\$500.00
Village of Silverton	Silvery Slocan Historical Society	Silvery Slocan Museum Artifact Signage Project	\$692.00
Village of Silverton	Slocan Solutions	Electric Fencing/Fruit Tree Replacement Cost-Share	\$1,000.00
Village of Silverton	Slocan Lake Golf Club	Power Shed Creation	\$1,670.00
Village of Silverton	Healthy Community Society of the North Slocan Valley	Food Program- Share, Teach, Grow	\$3,300.00
Village of Silverton	Slocan Solutions Society	Growing Our Community Library	\$1,350.00
Village of Silverton	Protecting Animal Life Society (P.A.L.S.)	P.A.L.S. Animal Rescue Program	\$1,500.00
Village of Silverton	Slocan Solutions Society	Valhalla Community Choir	\$1,100.00

Village of Silverton	North Slocan Trails Society	Butter Me Up Trailhead Connectors and Trail Completion	\$2,500.00
Village of Silverton	Sandon Historical Society	Signage, brochures and improvements	\$500.00
Village of Silverton	Goat Mountain Kids Society	GMKS Sunshade and Program Supplies	\$3,500.00
Village of Silverton	New Denver Hospice Society	Volunteers Make a Community Healthier	\$500.00
Village of Silverton	Valley View Golf Club	Course and Clubhouse Improvements 2024	\$250.00
Village of Silverton	Nakusp Ski Club Association	Summit Lake Ski Area Night Skiing Improvement	\$1,000.00
Village of Silverton	Slocan Lake Arts Council	Sunset Series - Music in Centennial Park	\$2,000.00
Village of Silverton	Silverton Co-work Society	Fireweed Hub Outdoor Space Development	\$2,460.00
Village of Silverton	Diverse Family Roots Society	Dads Matter. Families on a Tuesday . Supporting Families With Diverse Needs. Families Housing That Fits	\$500.00
Village of Silverton	Kootenay Boundary Regional Hospital & Health Foundation Society	Orthopedic Enhancement Project	\$500.00
Village of Silverton	W.E.Graham Community Service Society	Better at Home Emergency Response	\$2,937.00
Village of Silverton	The North Valley Mountain Film Festival Committee	The North Valley Mountain Film Festival	\$1,500.00
Village of Silverton	Harvest Share	Harvest Share	\$2,099.00
		Village of Silverton Total	\$34,358.00
Village of Slocan	Slocan Community Library	Acquire furniture-table, shelving-for the library	\$1,000.00
Village of Slocan	Slocan Valley Community Band	Slocan Valley Community Band Development Project	\$2,500.00
Village of Slocan	Treehugger Retreats and Events Society	HARMONY Community Festival on the Beach	\$2,000.00
Village of Slocan	Treehugger Retreats and Events Society	Winter Carnival	\$2,000.00
Village of Slocan	Slocan Valley Rail Trail Society	Slocan Valley Rail Trail Signage Improvement Project	\$1,000.00

Village of Slocan	THE VILLAGE OF SLOCAN	CHRISTMAS TREE LIGHT-UP CELEBRATION	\$900.00
Village of Slocan	Slocan Solutions Society	Slocan Saturday Market	\$3,000.00
Village of Slocan	Slocan Solutions Society	Valhalla Community Choir	\$250.00
Village of Slocan	Bee Awareness Society	Bee Awareness Education Program	\$810.00
Village of Slocan	W.E. Graham Community Service Society	Slocan Valley Seniors' Lunch	\$1,677.00
Village of Slocan	Slocan Valley Threads Guild	Slocan Valley Threads Guild Interior Floor Replacement	\$500.00
Village of Slocan	New Denver Hospice Society	Volunteers Make a Community Healthier	\$300.00
Village of Slocan	Valley View Golf Club	Course and Clubhouse Improvements 2024	\$1,000.00
Village of Slocan	Rural Alternatives Research and Training Society	A Country Road Theatre Creation Lab	\$350.00
Village of Slocan	Kootenay Christian Fellowship / Our Daily Bread	Our Daily Bread Food Security Program	\$250.00
Village of Slocan	Village of Slocan Fitness Centre	Slocan Fitness Centre upgrades	\$4,000.00
Village of Slocan	Summit Lake Racers (Nancy Greene Club)	Summit Lake Nancy Greene Ski Coach Training	\$100.00
Village of Slocan	WE Graham Community Service Society	Learning Centre Technology, Access & Equity Program	\$2,000.00
Village of Slocan	W.E. Graham Community Service Society	Early Years Communication & Coordination Project	\$2,000.00
Village of Slocan	Village of Slocan	Halloween Hoot	\$4,999.00
Village of Slocan	Diverse Family Roots Society	Dads Matter. Families on a Tuesday . Supporting Families With Diverse Needs. Families Housing That Fits	\$250.00
Village of Slocan	Kootenay Boundary Regional Hospital & Health Foundation Society	Orthopedic Enhancement Project	\$500.00
Village of Slocan	W.E. Graham Community Service Society	Better at Home Emergency Response	\$3,000.00
		Village of Slocan Total	\$34,386.00

		All Areas Total	\$1,447,575.31
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MEMORANDUM OF UNDERSTANDING

BETWEEN

City Of Castlegar

Regional District Central Kootenay Area I

Regional District Central Kootenay Area J

(“The Partners”)

Of THE CASTLEGAR AND DISTRICT ECONOMIC DEVELOPMENT PARTNERSHIP

THIS MEMORANDUM OF UNDERSTANDING ("MOU") will come into effect as of January 1, 2024 by and among the City of Castlegar and Regional District of Central Kootenay Areas I and J.

WHEREAS the Partners recognize the importance of fostering economic development in the Castlegar and District region, NOW, THEREFORE, the Partners hereby concur as follows:

1. PURPOSE OF PARTNERSHIP

The purpose of the Castlegar and District Economic Development Partnership ("Partnership") is to establish a sustainable Castlegar and District economic development partnership and funding model that uses a collaborative, strategic approach to generate long-term capacity, thus ensuring the current and future economic well-being of the community in the City of Castlegar and Regional District Central Kootenay Areas I and J.

2. PARTNERSHIP ROLES AND RESPONSIBILITIES

CITY OF CASTLEGAR

The City of Castlegar agrees to:

- a) Fund economic development administration and coordination services.
- b) Fund economic development projects.
- c) Provide input at Advisory and Partner Committee meetings.
- d) Contribute expertise in local government policies and regulations at Advisory and Partners committee meetings.
- e) Stay informed of Partnership activities.
- f) Facilitate communication and coordination with local communities.
- g) Where appropriate, coordinate City of Castlegar activities to complement Partnership activities.

REGIONAL DISTRICT CENTRAL KOOTENAY AREAS I AND J

The Regional District Central Kootenay Areas I and J agree to:

- a) Fund economic development administration and coordination services.
- b) Fund economic development projects.
- c) Provide input at Advisory and Partner Committee meetings.
- d) Contribute expertise in local government policies and regulations at Advisory and Partners committee meetings.
- e) Stay informed of Partnership activities.
- f) Facilitate communication and coordination with local communities.

3. ECONOMIC DEVELOPMENT ADMINISTRATION & COORDINATION SERVICES

The City of Castlegar has contracted Community Futures Central Kootenay and the Castlegar and District Chamber of Commerce to provide Economic Development Administration & Coordination Services on behalf of The Partners as outlined below.

By signing this MOU, Regional District Central Kootenay Area I & Regional District Central Kootenay Area J agree to Community Futures Central Kootenay and the Castlegar and District Chamber of Commerce providing these services on their behalf.

COMMUNITY FUTURES CENTRAL KOOTENAY

Community Futures Central Kootenay agrees to:

- a) Manage program finances.
- b) Develop Advisory and Partners committees.
- c) Facilitate quarterly Advisory Committee and monthly Partners Committee meetings.
- d) Provide administrative and coordination support.
- e) Manage projects.

CASTLEGAR AND DISTRICT CHAMBER OF COMMERCE

The Castlegar and District Chamber of Commerce agrees to

- a) Deliver on business retention and expansion.
- b) Engage and manage Destination Castlegar's resident attraction work.
- c) Continue existing business recovery.
- d) Small business recruitment.
- e) Business community liaison.
- f) Liaise with City Communications Manager.

SHARED DUTIES

Community Futures Central Kootenay and the Castlegar & District Chamber of Commerce will share the following responsibilities:

- a) Establish Advisory Committee.

- b) Create roles & responsibilities for each Program Delivery Agencies.
- c) Grant writing support.
- d) Leverage funding.
- e) Facilitate strategic planning with Advisory Committee.
- f) Provide tactical plan (informed by Strategic Plan) with deliverables and timeline to partners annually.
- g) Reporting.
- h) Support other project implementation, as needed.

4. GOVERNANCE STRUCTURE

The Partnership operates with an Advisory Committee and Partners Committee. See committee *Terms of Reference* for a complete outline of the Advisory Committee and Partners Committee’s purposes, goals and objectives, compositions, reporting practices, meetings, voting, membership, and budget.

5. FUNDING CONTRIBUTIONS

The City of Castlegar and the Regional District of Central Kootenay partners agree to contribute funds, resources, and in-kind support for specific projects and initiatives undertaken by the Partnership as set by the Advisory Committee.

Pricing for delivery of Economic Development Administration and Coordination Services has been established as follows:

ECONOMIC DEVELOPMENT ADMINISTRATION AND COORDINATION SERVICES FEE (ONLY)

Year	City of Castlegar	RDCK Area I	RDCK Area J	TOTAL
Year 1	\$65,000	\$13,000	\$13,000	\$91,000
Year 2	\$68,250	\$13,650	\$13,650	\$95,550
Year 3	\$71,663	\$14,333	\$14,333	\$100,328

NOTES:

- a) Fee includes CFCK and CDCOC staff time, resources, and travel costs.
- b) Fees do not include costs for economic development project implementation or Program Delivery Agency contracts.

Budget for economic development project implementation has been established as follows:

COMMUNITY ECONOMIC DEVELOPMENT PROJECT BUDGET (ONLY):

Year	City of Castlegar	RDCK Area I	RDCK Area J	TOTAL
Year 1	\$45,000	\$9,000	\$9,000	\$63,000
Year 2	\$47,250	\$9,450	\$9,450	\$66,150
Year 3	\$49,613	\$9,923	\$9,923	\$69,458

NOTES:

- a) Project budget includes Castlegar & District Economic Development activities.
- b) Incremental projects may be implemented if additional grant funding is secured.

Combined fees for delivery of *Economic Development Administration and Coordination Services* and core community economic development project budget are established as follows:

ECONOMIC DEVELOPMENT ADMINISTRATION & PROJECT IMPLEMENTATION BUDGET (COMBINED):

	City of Castlegar	RDCK Area I	RDCK Area J	TOTAL
Year 1	\$110,000	\$22,000	\$22,000	\$154,000
Year 2	\$115,500	\$23,100	\$23,100	\$161,700
Year 3	\$116,633	\$24,255	\$24,255	\$165,173

NOTES:

- a) Budgeted for a 5% inflationary increase per year.
- b) 60% of local government contribution allocated to *Administration and Coordination Services Fee* and 40% of local government contribution allocated to *Community Economic Development Project Budget*.

OTHER INFORMATION

- a) The *Economic Development Administration and Coordination Services Fee* will be divided equally by CFCK and the CDCOC. CFCK will invoice the City of Castlegar and the RDCK for the annual fee. The CDCOC will in turn invoice CFCK for 50% of the annual fee. E.g. in Year 1 CFCK will invoice the City of Castlegar for \$65,000 and the CDCOC will invoice CFCK for \$32,500.
- b) Up to 15% of any additional funds leveraged by the partnership from other funders will be added to *Administration and Coordination Services Fee* for the purpose of managing the implementation of the project. The balance 85% of leverage funds will go to project implementation. The 15% will be divided equally by CFCK and the CDCOC. In certain cases, to be mutually agreed upon by the partners, 100% of the service fee will be retained by one of the organizations if they are responsible for doing the bulk of the implementation work. E.g. the Castlegar & District Chamber applying for and implementing Shop Local funding.

6. TERM OF AGREEMENT

This MOU shall commence on the effective date and continue until December 31, 2026, unless terminated earlier by mutual agreement.

For the purpose of funding contributions, the Years are confirmed as follows:

- a) Year 1: November 1, 2023 – December 31, 2024
- b) Year 2: January 1, 2025 – December 31, 2025
- c) Year 3: January 1, 2026 – December 31, 2026

7. AMENDMENTS

This MOU may be amended with the mutual written consent of the Partners.

8. SIGNATURES

IN WITNESS WHEREOF, the Partners hereto have executed this Memorandum of Understanding as of the date first above written.

Chris Barlow, CAO
City of Castlegar

Date

Stuart Horn, CAO
Regional District Central Kootenay

Date



Board Report

Date of Report: May 2, 2024
Date & Type of Meeting: May 16, 2024
Author: Tom Dool, Research Analyst
Subject: 2024-25 BC TRANSIT ANNUAL OPERATING AGREEMENT
File: \15\8020\10\2024
Electoral Area/Municipality: All Areas and Municipalities

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is provide the Board consideration regarding the 2024-2025 Annual Operating Agreement (AOA) between the Regional District of Central Kootenay and British Columbia Transit.

This report recommends that the Board approve of the Regional District entering into an Annual Operating Agreement with British Columbia Transit for the provision of a Public Passenger Transportation System for the period of April 1, 2024 to March 31, 2025, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

SECTION 2: BACKGROUND/ANALYSIS

Background

Like the 2023-24 Annual Operating Agreement the primary focus of the proposed agreement continues to be on building back transit ridership to pre-pandemic levels and supporting communities across the Regional District through their ongoing recovery. As of January 2024, ridership has recovered to 94% of 2019/20 levels. The annual operating grant announced by the Province in the recently tabled provincial budget will enable BC Transit to maintain it's commitment to existing service levels for 2024/25 and will fund additional limited service expansion.

West Kootenay Transit anticipates a 13% increase in the net municipal share of operating costs. The increase is a result of the new operations contract for the Kootenay West Para 530 Operating Area (KWP530). The new contract results in increased operating costs driven by an increase in wages and investments in transit interchange and maintenance infrastructure.

A new operation contract and contractor for the Castlegar Conventional (520) and Custom (525) services will result in a 2.5% increase in the net municipal share of operating costs for the contract area. This increase is included in the 13% overall increase stated above.

The Nelson 555 operating area contract anticipates a 5% increase in contract costs driven largely by inflationary pressure around maintenance and fuel costs.

Creston Valley Transit anticipates a 5% increase in the net municipal share of operating costs. The increase is driven by the effect of inflationary pressure on maintenance and fuel costs.

Analysis

Higher rates of recruitment for drivers and maintenance staff is an anticipated result of the increased wages and improved working conditions contained in the contract between BC Transit and the new operating company for West Kootenay Para (530). This should improved the reliability of the service. The recruitment of drivers and maintenance staff a lengthy process and while we look forward to better service it is understood that this will occur over time.

The substantive lift in contract cost for the West Kootenay Para (530) operating contract is a year 1 initiative to bring the costs of this contract in line with pricing and service levels found in the other contract areas. With parity achieved in year one further increases are scheduled to be in line with other contract areas, in the 2%-5% range.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No **Financial Plan Amendment:** Yes No
Debt Bylaw Required: Yes No **Public/Gov't Approvals Required:** Yes No

There are no further budgetary considerations associated with the signing of the AOA. All transit services will be funded to the degree specified within Board Approved 5 Year Financial Plan.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

As per the British Columbia Transit Act the Regional District is required to enter into an Annual Operating Agreement with British Columbia Transit if it is the Boards intention is to provide transit services within the Regional District.

The apportionment of the cost of public transit to the Regional District and BC Transit are specified within the British Columbia Transit Act and are not subject to discretion.

3.3 Environmental Considerations

None.

3.4 Social Considerations:

None.

3.5 Economic Considerations:

None.

3.6 Communication Considerations:

None.

3.7 Staffing/Departmental Workplace Considerations:

None.

3.8 Board Strategic Plan/Priorities Considerations:

Manage our Assets and Operations in a Fiscally Responsible Manner

By entering into the AOA with BC Transit the Regional District will ensure the fiscal viability of the services supporting West Kootenay and Creston Valley Transit.

Strengthen our Relationships with our Community Partners

Public Transit within the Regional District of Central Kootenay is an essential service requiring a partnership that spans 3 Regional Districts, 13 Municipalities, 13 Electoral Areas, the Interior Health Authority, the Ministry of Transportation and Infrastructure, and BC Transit. This partnership has created a robust public transportation system that provides for about 750,000 rides annually.

Adapt to Our Changing Climate and Mitigate Greenhouse Gas Emissions

Public Transit has been and will continue be central to the efforts of Federal, Provincial, and Local Government to ensure a just transition to our changing climate.

SECTION 4: OPTIONS & PROS / CONS

Option 1. Authorize the Chair and Corporate Officer to sign the agreement.

Pros

- Continued provision of transit services in the Regional District
- Alignment with approved transit budgets
- Minimizes the impact of increased costs and reduced revenue to the taxpayer.

Cons

- None

Option 2. Do not to authorize the Chair and Corporate Officer to sign the agreement.

Pros

- None

Cons

- Discontinuation of transit services within the Regional District

SECTION 5: RECOMMENDATIONS

That the Board approve the RDCK enter into an Annual Operating Agreement with British Columbia Transit for the provision of a Public Passenger Transportation System for the period of April 1, 2024 to March 31, 2025, and that the Chair and Corporate Officer be authorized to sign the necessary documents.

Respectfully submitted,
Tom Dool

CONCURRENCE

Corporate Officer – Mike Morrison	Approved
Chief Financial Officer – Yev Malloff	Approved
Chief Administrative Officer – Stuart Horn	Approved

ATTACHMENTS:

Attachment A – BC Transit Fiscal Year 2024-25 Annual Operating Agreement

ANNUAL OPERATING AGREEMENT

between

Regional District of Central Kootenay

and

British Columbia Transit

Effective
April 1, 2024

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ANNUAL OPERATING AGREEMENT

April 1, 2024 – March 31, 2025

BETWEEN: **Regional District of Central Kootenay**
(the "Municipality")

AND: **British Columbia Transit**
(the "Authority")

WHEREAS the Authority is authorized to contract for transit services for the purpose of providing and maintaining those services and facilities necessary for the establishment, maintenance and operation of a public passenger transportation system in the Transit Service Area;

WHEREAS the Municipality is authorized to enter into one or more agreements with the Authority for transit services in the Transit Service Area;

WHEREAS the parties hereto have entered into a Transit Service Agreement which sets out the general rights and responsibilities of the parties hereto;

WHEREAS the Municipality and the Authority are authorized to share in the costs for the provision of a Public Passenger Transportation System pursuant to the *British Columbia Transit Act*;

AND WHEREAS the parties hereto wish to enter into an Annual Operating Agreement which sets out, together with the Transit Service Agreement, the specific terms and conditions for the Public Passenger Transportation System for the upcoming term.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises and of the covenants hereinafter contained, the parties covenant and agree with each other as follows:

SECTION 1: DEFINITIONS

Unless agreed to otherwise in the Annual Operating Agreement, the definitions set out in the Transit Service Agreement shall apply to this Annual Operating Agreement including:

- a) "*Annual Operating Agreement*" shall mean this Annual Operating Agreement and any Annual Operating Agreement Amendments negotiated and entered into by the parties subsequent hereto;
- b) "*Transit Service Agreement*" shall mean the Transit Service Agreement between the parties to this Annual Operating Agreement, including any amendments made thereto;
- c) "*Incurred*" means an event or transaction has taken place for which an obligation to pay exists, even if an invoice has not been received, such that the underlying evidence indicates there is little or no discretion to avoid the obligation. The value of the obligation is to be calculated in accordance with recognized Canadian accounting standards.

SECTION 2: INCORPORATION OF SCHEDULES

All schedules to this agreement are incorporated into the agreement, and form part of the agreement.

SECTION 3: INCORPORATION OF TRANSIT SERVICE AGREEMENT

Upon execution, this Annual Operating Agreement shall be deemed integrated into the Transit Service Agreement and thereafter the Transit Service Agreement and Annual Operating Agreement shall be read together as a single integrated document and shall be deemed to be the Annual Operating Agreement for the purposes of the *British Columbia Transit Act*, as amended from time to time.

SECTION 4: TERM AND RENEWAL

- a) The parties agree that the effective date of this agreement is to be April 1, 2024, whether or not the agreements have been fully executed by the necessary parties. Once this agreement and the associated Transit Service Agreement are duly executed, this agreement will replace all provisions in the existing Transit Service Agreement and Master Operating Agreement with respect to the rights and obligations as between the Authority and the Municipality.
- b) Upon commencement in accordance with Section 4(a) of this agreement, the term of this agreement shall be to March 31, 2025, except as otherwise provided herein. It is acknowledged by the parties that in the event of termination or non-renewal of the Annual Operating Agreement, the Transit Service Agreement shall likewise be so terminated or not renewed, as the case may be.
- c) Either party may terminate this agreement as follows:
 - i. Cancellation by the Authority: In the event that the Authority decides to terminate this Agreement for any reason whatsoever, the Authority shall provide at least one hundred and eighty (180) days prior written notice. Such notice to be provided in accordance with Section 12.
 - ii. Cancellation by the Municipality: In the event that the Municipality decides to terminate this Transit Service Agreement for any reason whatsoever, and by extension the Annual Operating Agreement, the Municipality shall provide at least one hundred and eighty (180) days prior written notice. Such notice to be provided in accordance with Section 12.

SECTION 5: FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT

This Agreement and the parties hereto are subject to the provisions of the *Freedom of Information and Protection of Privacy Act* (FOIPPA). Any information developed in the performance of this Agreement, or any personal information obtained, collected, or stored pursuant to this Agreement, including database information, shall be deemed confidential and subject to the provisions of FOIPPA including the handling, storage, access and security of such information. Confidential information shall not be disclosed to any third party except as expressly permitted by the Authority or pursuant to the requirements of FOIPPA.

SECTION 6: SETTLEMENT OF DISPUTES

In the event of any dispute arising between or among the parties as to their respective rights and obligations under this Agreement, or in the event of a breach of this Agreement, the parties agree to use their best efforts to find resolution through a mediated settlement. However, in the event that mediation is not successful in finding a resolution satisfactory to all parties involved, any party shall be entitled to give to the other notice of such dispute and to request arbitration thereof; and the parties may, with respect to the particular matter then in dispute, agree to submit the same to a single arbitrator in accordance with the applicable statutes of the Province of British Columbia.

SECTION 7: MISCELLANEOUS PROVISIONS

- a) Amendment: This agreement may only be amended in writing as signed by the Municipality and the Authority and specifying the effective date of the amendment.
- b) Assignment: This Agreement shall not be assignable without prior written consent of the parties.
- c) Enurement: This Agreement shall be binding upon and enure to the benefit of the parties hereto and their respective successors.
- d) The parties agree that this agreement is in substantial compliance with all relevant legislative requirements to establish the rights and obligations of the parties as set out in the *British Columbia Transit Act*.

- e) BC Transit acknowledges receipt of a copy of the Community Transit Partnership Agreement between the Municipality and the Kootenay East Regional Hospital District (the “Partner”) effective February 15, 2006 and a copy of the Community Transit Partnership Agreement between the Municipality and the Interior Health Authority (the “Partner”) effective April 1, 2006. BC Transit hereby provides written consent for the Municipality to enter into the Community Transit Partnership Agreement provided, however, that:
- i. In the event the Partner provides one year’s notice of its intention to terminate the Community Transit Partnership Agreement, the Municipality will immediately notify the Authority in writing of such termination;
 - ii. In the event the Partner provides the Municipality with a payment in lieu of providing notice of termination pursuant to Section 4 of the Community Transit Partnership Agreement, the Municipality will immediately forward to BC Transit the full amount of such payment, without set-off whatsoever; and,
 - iii. In the event the Partner provides the Municipality with payment in accordance with the subsection above, and the Municipality fails or neglects to forward such payment to the Authority, the Authority shall have the right to include such amount in its monthly invoice to the Municipality for immediate payment by the Municipality.

SECTION 8: LOCAL CONTRIBUTIONS AND RESERVES

British Columbia Transit service is provided using a cost-sharing model. Where any transit-related contributions are received and/or third-party revenues are earned that are in excess of expenses, the Authority is required to hold these excess funds in a reserve account for use against transit-related expenditures in future years. When unanticipated expenditures occur that were not included in the budget and cannot be covered by reserves, the Authority will seek to recover these based on the cost-sharing ratios between the Municipality and the Authority.

Eligible Operating Expenses

The Authority will invoice the Municipality and collect on monthly invoices based on incurred eligible operating expenses to provide Transit Service. Eligible operating expenses are comprised of the following costs of providing Public Passenger Transportation Systems:

- a) For *Conventional Transit Service*:
 - i. the operating costs for providing Conventional Transit Service excluding interest and amortization;
 - ii. the amount of any operating lease costs of BC Transit for Conventional Transit Services;
 - iii. the amount of the municipal administration charge not exceeding 2% of the direct operating costs payable under an Annual Operating Agreement;
 - iv. an amount of the annual operating costs of the authority not exceeding those costs payable under an Annual Operating Agreement;
- b) For *Custom Transit Service*:
 - i. the operating costs for providing Custom Transit Service excluding interest and amortization, but including the amount paid by the Authority to redeem taxi saver coupons issued under the Taxi Saver Program after deducting from that amount the amount realized from the sale of those coupons;
 - ii. the amount of any operating lease costs of the Authority for Custom Transit Service;
 - iii. the amount of the municipal administration charge not exceeding 2% of the direct operating costs payable under an Annual Operating Agreement; and,
 - iv. an amount of the annual operating costs of the authority not exceeding those costs payable under an Annual Operating Agreement;

- c) Eligible operating expenses exclude the costs of providing third-party 100%-funded services.
- d) Annual operating costs of the Authority are operations, maintenance and administration costs that are for the shared benefit of all transit systems operated by the Authority. These costs are allocated to each transit system on a pro rata basis, based on the nature of the costs.

Lease Fees

The Authority will invoice the Municipality and collect on monthly invoices for lease fees on tangible capital assets owned by the Authority that are used in the provision of transit service. Lease fees are comprised of the following:

- a) The Municipality's fee for use of the asset, including for the costs of acquisition, construction, development and betterment of the asset and the costs of installing the asset at the location and condition necessary for its intended use;
- b) Debt financing and risk-related charges or costs payable on assets;
- c) Payment into a reserve fund for preventative maintenance and major repair of assets owned or leased by the authority;
- d) Amounts sufficient for the Authority to recover all other costs relating to the asset, including, but not limited to taxes and administrative charges.

Where lease fees are received that exceed actual asset-related expenses in any given period, these will be placed in a pooled reserve. This reserve will be used to offset against future lease fees as outlined above.

Reserve Funds

The Authority will establish the following for each transit system to record the contributions that have been received but not yet earned as follows:

- a. **Local Transit Fund:** Contributions by the Municipality towards eligible operating expenses that have been received but not matched with a Provincial share contribution will be deferred in the Local Transit Fund.
 - i. Any expenditure of monies from the Local Transit Fund will:
 - 1. only be credited towards the Municipality's share of expenses for the transit system for which it was collected.
 - 2. be applied to reduce Municipal invoices at the discretion of the Municipality as agreed to under the Annual Operating Agreement or amendments as required.
 - ii. The Local Transit Fund may be used towards lease fees.
 - iii. The Authority will provide a quarterly statement of account of the Local Transit Fund balance including contributions, amounts utilized and interest earned.

SECTION 9: SAFE RESTART CONTRIBUTION

Under the Safe Restart Program, the federal and provincial governments provided joint, non-recurring contributions to transit systems in British Columbia (the "Safe Restart Contribution") in 2020/21 and 2021/22.

The Authority applied the Safe Restart Contributions as follows:

- a) As an allocation towards the Municipality's share of eligible operating expenses in the fiscal year of the contribution;
- b) After applying the allocation of Safe Restart Contribution, any excess contributions received from the Municipality were deferred to the Local Transit Fund;

- c) The Authority will apply the remaining Local Transit Fund balance to reduce 2022/23 and future municipal invoices at the discretion of the Municipality as agreed to under an Annual Operating Agreement or amendments as required.

It is expected that by receiving the Safe Restart contribution, the Municipality will work with the Authority to maintain targeted essential transit service levels by not reducing transit service below existing planned service levels and maintain affordability by limiting annual fare increases to an average of 2.3% from April 1, 2020 through March 31, 2025.

SECTION 10: GOVERNING LAW

This agreement is governed by, and shall be construed in accordance with, the laws of the Province of British Columbia, with respect to those matters within provincial jurisdiction, and in accordance with the laws of Canada with respect to those matters within the jurisdiction of the Government of Canada.

SECTION 11: COUNTERPARTS

This contract and any amendment hereto may be executed in counterparts, each of which shall be deemed to be an original and all of which shall be considered to be one and the same contract. A signed facsimile or PDF copy of this contract, or any amendment, shall be effective and valid proof of execution and delivery.

SECTION 12: NOTICES AND COMMUNICATIONS

All notices, claims and communications required or permitted to be given hereunder shall be in writing and shall be sufficiently given if personally delivered to a designated officer of the parties hereto to whom it is addressed where an electronic signed document is emailed to the parties or if mailed by prepaid registered mail to the Authority at:

British Columbia Transit
c/o Executive Assistant, Strategy and Public Affairs
PO Box 9861
520 Gorge Road East
Victoria, BC V8W 9T5

and to the Municipality at:

Regional District of Central Kootenay
202 – Lakeside Drive
Nelson, BC V1L 5R4

and, if so mailed, shall be deemed to have been received five (5) days following the date of such mailing.

IN WITNESS WHEREOF, the parties have hereunto set their hand this _____ day of _____, 2024.

Regional District of Central Kootenay

British Columbia Transit

Vice President, Strategy and Public Affairs

Vice President, Finance and Chief Financial Officer

SCHEDULE A: TARIFF AND FARES

APPENDIX 1: TARIFF NOTES

Creston Valley Transit System

Fixed Route Local Service: Effective September 1, 2021

a) Cash Fares:

Passenger	\$1.00
Children, 12 and under	Free

b) BC Bus Pass valid for the current calendar year and available through the Government of British Columbia BC Bus Pass Program.

c) CNIB Identification Card available from the local office of the CNIB.

d) BC Transit Employee Bus Pass

Door-to-Door Service: One-way trip

Registered Passengers	\$1.50
Companions	\$1.50
Attendants	Free
Registered Children, 12 and under	Free

Note: Visitors may register for temporary handyDART service. Proof of registration in another jurisdiction or proof of eligibility is required.

Health Connections - Creston/Cranbrook: *Effective June 2, 2008*

Passengers, one way	\$2.50
Children, 12 and under	Free

West Kootenay Transit System: Effective as of **September 1, 2021**

Conventional Fixed-Route Transit (Prior to Umo Implementation)

Single Cash Fares:

All	\$2.25
Children 12 and under	Free

Day Pass:

All	\$4.50
-----	--------

Monthly Pass:

Adult	\$60.00
Student/Senior*	\$45.00

Tickets (Books of 10):

Adult/Student/Senior	\$20.25
----------------------	---------

Semester Pass:

Student***	\$125.00
------------	----------

BC Bus Pass valid for the current calendar year and available through the Ministry of Housing and Social Development.

CNIB Pass available from the local office of the CNIB.

BC Transit Employee Bus Pass

() Reduced fare with valid I.D. for persons 65*

*(**) Reduced Fare for students in full-time attendance to Grade 12 and post-secondary students.*

*(***) Available with valid I.D. to students in full-time attendance to Grade 12 and post-secondary students.*

Conventional Fixed-Route Transit (Post Umo implementation):

Single Ride:

All	\$2.25
Children 12 and under	Free

Day Pass:

All	\$4.50
-----	--------

10 Rides:

Adult/Student/Senior	\$20.25
----------------------	---------

Passes:

30-Day Adult Pass	\$60.00
30-Day Senior Pass*	\$45.00
30-Day Student Pass**	\$45.00
Semester Pass***	125.00

BC Bus Pass valid for the current calendar year and available through the Ministry of Housing and Social Development.

CNIB Pass available from the local office of the CNIB.

BC Transit Employee Bus Pass

(*) Reduced fare with valid I.D. for persons 65

(**) Reduced Fare for students in full-time attendance to Grade 12 and post-secondary students.

(***) Available with valid I.D. to students in full-time attendance to Grade 12 and post-secondary students.

Custom Transit Service:

**NOTE: Paratransit and Custom Transit Services not incorporated below (ie. Kaslo, Nakusp) will follow the existing Schedule "E" Tariff-Fares until services are redefined under the amalgamation of Kootenay services.*

Service Zones

"City of Nelson"

This zone encompasses that area within the City of Nelson

"Castlegar"

This zone encompasses portions of the Central Kootenay Regional District including the City of Castlegar, a portion of Area "I" known as Brilliant and portions of Electoral Area "J" known as Ootischenia, Fairview and Robson.

“Kootenay Boundary”

This zone encompasses portions of the Kootenay Boundary Regional District including the City of Trail, the City of Rossland, the Village of Montrose, the Village of Fruitvale, the Village of Warfield and all the area encompassed by the boundaries of Electoral Areas “A” and “B”

	Nelson	Castlegar	Boundary
Registered Users, Companions	\$2.00	\$2.50	\$2.50
Attendants Accompanying Registered Users	Free	Free	Free
Registered Users 12 and under	Free	Free	Free
Tickets (20 trips)	\$40.00	\$50.00	\$50.00

Paratransit Service: All passengers, one way

Paratransit: Routes* (Prior to Umo implementation)

51 Nakusp to Hot Springs	\$1.25
52 Nakusp to Silverton	\$2.00
53 Nakusp to Edgewood	\$2.00
57 Kaslo Local	\$1.75
58 Kaslo to Argenta	\$2.00
Nakusp Local	\$1.25

Health Connections* (Prior to Umo implementation)

Nakusp and Kaslo	\$4.00
Salmo	\$3.50

Paratransit: Routes* (Post Umo implementation)

51 Nakusp to Hot Springs	\$2.25
52 Nakusp to Silverton	\$2.25
53 Nakusp to Edgewood	\$2.25
57 Kaslo Local	\$2.25
58 Kaslo to Argenta	\$2.25
Nakusp Local	\$2.25

Health Connections* (Post Umo implementation)

Nakusp and Kaslo	\$2.25
Salmo	\$2.25

Note: Visitors may register for temporary handyDART service. Proof of registration in another jurisdiction or proof of eligibility is required.

SCHEDULE B: SERVICE SPECIFICATIONS

Creston Valley

Transit Service Area: The boundaries of the Creston Valley Transit System shall be the Town of Creston and defined portions of Electoral Areas A, B and C as specified in Regional District of Central Kootenay Transit Local Service Area Establishment Bylaw 2700, 2020.

Annual Service Level: for the Creston Valley Transit System shall be **4,950** Service Hours

Exception Days recognized annually for the Creston Valley Transit System are:

Exception Days	Service Level
Good Friday	No Service
Easter Monday	No Service
Victoria Day	No Service
Canada Day	No Service
BC Day	No Service
Labour Day	No Service
Truth and Reconciliation Day	No Service
Thanksgiving Day	No Service
Remembrance Day	No Service
Christmas Day	No Service
Boxing Day	No Service
New Year's Day	No Service
Family Day	No Service

Kootenay Lake West Paratransit Service (West Kootenay Transit System)

Transit Service Area: The boundaries of Central Kootenay Transit Service Area (Kootenay Lake West) shall be all municipalities and electoral areas included in the Regional District of Central Kootenay Kootenay Lake West Transit Service Establishment Bylaw No. 1783, 2005 as amended.

Annual Service Level: for the Regional District of Central Kootenay shall be **15,400** Service Hours

Kootenay Boundary Conventional Transit Service (West Kootenay Transit System)

Transit Service Area: The boundaries of the Kootenay Boundary Transit Service Area shall be the area encompassed by the Municipal boundaries of the City of Trail, the City of Rossland, the Village of Montrose, the Village of Fruitvale, the Village of Warfield and all of the area encompassed by the boundaries of Regional District of Kootenay Boundary Electoral Areas A and B. The boundaries of the Kootenay Boundary Transit Service Area shall also include the City of Castlegar and defined portions of Regional District of Central Kootenay Electoral Areas I and J as specified in Regional District of Central Kootenay Local Transit Service Area Establishment Bylaw 1359, 1999.

Annual Service Level: for the Regional District of Central Kootenay shall be **4,700** Service Hours

Kootenay Boundary Custom Transit Service (West Kootenay Transit System)

Transit Service Area: The boundaries of the Kootenay Boundary Transit Service Area shall be the area encompassed by the Municipal boundaries of the City of Trail, the City of Rossland, the Village of Montrose, the Village of Fruitvale, the Village of Warfield and all of the area encompassed by the boundaries of Regional District of Kootenay Boundary Electoral Areas A and B. The boundaries of the Kootenay Boundary Transit Service Area shall also include the City of Castlegar and defined portions of Regional District of Central Kootenay Electoral Areas I and J as specified in Regional District of Central Kootenay Local Transit Service Area Establishment Bylaw 1359, 1999.

Annual Service Level: for Regional District of Central Kootenay shall be **1,700** Service Hours

Nelson Conventional Transit Service (West Kootenay Transit System)

Transit Service Area: The boundaries of the Nelson Transit Service Area shall be the municipal boundaries of the City of Nelson.

Annual Service Level: for the for the Regional District of Central Kootenay shall be **4,000** Service Hours

Exception Days recognized annually for the West Kootenay Transit System are:

Exception Days	Service Level
Good Friday	No Service
Easter Monday	No Service
Victoria Day	No Service
Canada Day	No Service
BC Day	No Service
Labour Day	No Service
Truth and Reconciliation Day	No Service
Thanksgiving Day	No Service
Remembrance Day	No Service
Christmas Day	No Service
Boxing Day	No Service
New Year's Day	No Service
Family Day	No Service

SCHEDULE C: BUDGET

CRESTON PARA TRANSIT

	OFFICIAL AOA 2024/25
TOTAL REVENUE	20,860
TOTAL OPERATING COSTS	459,778
TOTAL COSTS (including Local Government Share of Lease Fees)	527,292
NET LOCAL GOVERNMENT SHARE OF COSTS	296,407

KOOTENAY WEST PARA TRANSIT

	OFFICIAL AOA 2024/25
TOTAL REVENUE	101,017
TOTAL OPERATING COSTS	2,537,818
TOTAL COSTS (including Local Government Share of Lease Fees)	2,761,872
NET LOCAL GOVERNMENT SHARE OF COSTS	1,447,303

KOOTENAY BOUNDARY CONVENTIONAL

	OFFICIAL AOA 2024/25	REGIONAL DISTRICT OF CENTRAL KOOTENAY	REGIONAL DISTRICT OF KOOTENAY BOUNDARY
TOTAL REVENUE	403,786	79,263	324,523
TOTAL OPERATING COSTS	3,546,164	837,959	2,708,205
TOTAL COSTS (including Local Government Share of Lease Fees)	3,915,043	925,125	2,989,918
NET LOCAL GOVERNMENT SHARE OF COSTS	1,813,556	394,386	1,419,170

KOOTENAY BOUNDARY CUSTOM

	OFFICIAL AOA 2024/25	REGIONAL DISTRICT OF CENTRAL KOOTENAY	REGIONAL DISTRICT OF KOOTENAY BOUNDARY
TOTAL REVENUE	14,533	8,138	6,395
TOTAL OPERATING COSTS	563,772	202,958	360,814
TOTAL COSTS (including Local Government Share of Lease Fees)	613,315	220,793	392,522
NET LOCAL GOVERNMENT SHARE OF COSTS	204,991	67,930	137,061

Not for distribution.

CRESTON PARA TRANSIT

OFFICIAL AOA 2024/25	
TRANSIT REVENUE	
FAREBOX - CASH	9,702
TICKETS & PASSES	6,090
YOUTH 12 & UNDER	1,058
BC BUS PASS REVENUE MSS PASSES	4,010
TOTAL REVENUE	\$20,860
EXPENDITURES	
FIXED COSTS	74,932
VARIABLE HOURLY COSTS - SCHEDULED	162,878
VARIABLE HOURLY COSTS - EXTRA	45,201
FUEL DIRECT	51,793
TIRES	5,603
VEHICLE MAINTENANCE	35,753
ICBC INSURANCE	9,658
EXCESS INSURANCE	6,636
INFORMATION SYSTEMS	22,706
TOTAL DIRECT OPERATING COSTS	\$415,159
FACILITY MAINTENANCE	0
TRAINING	1,115
MARKETING	3,493
MUNICIPAL ADMIN EXPENSE	6,175
BCT MANAGEMENT SERVICES	33,835
TOTAL OPERATING COSTS	\$459,778
LEASE FEES - BUILDINGS	322
LEASE FEES - VEHICLES	65,227
LEASE FEES - EQUIPMENT	1,965
LEASE FEES (LOCAL SHARE)	\$67,514
TOTAL COSTS	\$527,292
STATISTICS	
HOURS	4,938
RIDERSHIP	10,843
FUNDING	
TOTAL OPERATING COSTS	\$459,778
FLEX FUNDING	100,498
TOTAL SHAREABLE OPERATING COSTS	\$359,280
LOCAL SHARE OPERATING COSTS	\$162,790
LOCAL SHARE FLEX FUNDING	100,498
LOCAL SHARE LEASE FEES	67,514
Less: REVENUE	20,860
Less: MUNICIPAL ADMINISTRATION	6,175
Less: LOCAL TRANSIT FUND	7,359
NET MUNICIPAL SHARE OF COSTS	\$296,407
PROVINCIAL SHARE OF OPERATING COSTS	\$196,490

Not for distribution.

KOOTENAY WEST PARA TRANSIT

OFFICIAL AOA 2024/25	
TRANSIT REVENUE	
FAREBOX - CASH	73,837
YOUTH 12 & UNDER	7,127
BC BUS PASS REVENUE MSS PASSES	20,053
TOTAL REVENUE	\$101,017
EXPENDITURES	
FIXED COSTS	677,924
VARIABLE HOURLY COSTS - SCHEDULED	946,525
VARIABLE HOURLY COSTS - EXTRA	41,993
FUEL DIRECT	281,875
TIRES	38,266
VEHICLE MAINTENANCE	181,083
TAXI SUPPLEMENT	260
ICBC INSURANCE	20,601
EXCESS INSURANCE	19,908
REVENUE SERVICES	30,274
INFORMATION SYSTEMS	72,920
TOTAL DIRECT OPERATING COSTS	\$2,311,628
FACILITY MAINTENANCE	2,917
TRAINING	3,604
MARKETING	7,900
MUNICIPAL ADMIN EXPENSE	23,371
BCT MANAGEMENT SERVICES	188,398
TOTAL OPERATING COSTS	\$2,537,818
LEASE FEES - BUILDINGS	1,127
LEASE FEES - VEHICLES	212,695
LEASE FEES - EQUIPMENT	10,231
LEASE FEES (LOCAL SHARE)	\$224,053
 TOTAL COSTS	 \$2,761,872
STATISTICS	
HOURS	15,306
RIDERSHIP	63,841
FUNDING	
TOTAL OPERATING COSTS	\$2,537,818
FLEX FUNDING	192,635
TOTAL SHAREABLE OPERATING COSTS	\$2,345,183
 LOCAL SHARE OPERATING COSTS	 \$1,155,003
LOCAL SHARE FLEX FUNDING	192,635
LOCAL SHARE LEASE FEES	224,053
Less: REVENUE	101,017
Less: MUNICIPAL ADMINISTRATION	23,371
NET MUNICIPAL SHARE OF COSTS	\$1,447,303
PROVINCIAL SHARE OF OPERATING COSTS	\$1,190,180

Not for distribution.

KOOTENAY BOUNDARY CONVENTIONAL

	OFFICIAL AOA 2024/25	REGIONAL DISTRICT OF CENTRAL KOOTENAY	REGIONAL DISTRICT OF KOOTENAY BOUNDARY
TRANSIT REVENUE			
FAREBOX - CASH	112,581	\$22,100	\$90,481
TICKETS & PASSES	198,134	\$38,894	\$159,240
YOUTH 12 & UNDER	10,000	\$1,963	\$8,037
BC BUS PASS REVENUE MSS PASSES	81,128	\$15,925	\$65,203
ADVERTISING	1,943	\$381	\$1,562
TOTAL REVENUE	\$403,786	\$79,263	\$324,523
EXPENDITURES			
FIXED COSTS	655,311	\$154,850	\$500,461
VARIABLE HOURLY COSTS - SCHEDULED	1,151,717	\$272,151	\$879,566
VARIABLE HOURLY COSTS - EXTRA	16,695	\$3,945	\$12,750
FUEL DIRECT	462,460	\$109,279	\$353,181
TIRES	107,289	\$25,352	\$81,937
VEHICLE MAINTENANCE	497,162	\$117,479	\$379,683
ICBC INSURANCE	43,760	\$10,340	\$33,420
EXCESS INSURANCE	35,897	\$8,482	\$27,414
REVENUE SERVICES	32,797	\$7,750	\$25,047
INFORMATION SYSTEMS	85,024	\$20,091	\$64,933
TOTAL DIRECT OPERATING COSTS	\$3,088,112	\$729,721	\$2,358,391
FACILITY MAINTENANCE	72,680	\$17,174	\$55,506
SAFETY & SECURITY	14,262	\$3,370	\$10,892
TRAINING	4,625	\$1,093	\$3,532
MARKETING	23,840	\$5,633	\$18,207
LEASES - FACILITIES	45,380	\$10,723	\$34,656
MUNICIPAL ADMIN EXPENSE	45,583	\$10,771	\$34,812
BCT MANAGEMENT SERVICES	251,681	\$59,472	\$192,209
TOTAL OPERATING COSTS	\$3,546,164	\$837,959	\$2,708,205
LEASE FEES - BUILDINGS	3,439	\$813	\$2,627
LEASE FEES - VEHICLES	355,247	\$83,945	\$271,302
LEASE FEES - EQUIPMENT	10,192	\$2,408	\$7,784
LEASE FEES (LOCAL SHARE)	\$368,879	\$87,166	\$281,713
TOTAL COSTS	\$3,915,043	\$925,125	\$2,989,918
STATISTICS			
HOURS	19,596	4,631	14,966
KILOMETRES	564,579	133,410	431,169
RIDERSHIP	362,050	85,552	276,498
FUNDING			
TOTAL OPERATING COSTS	\$3,546,164	\$837,959	\$2,708,205
FLEX FUNDING	89,475	\$21,143	\$68,332
TOTAL SHAREABLE OPERATING COSTS	\$3,456,689	\$816,816	\$2,639,873
LOCAL SHARE OPERATING COSTS	\$1,842,761	\$435,444	\$1,407,316
LOCAL SHARE FLEX FUNDING	89,475	\$0	\$89,475
LOCAL SHARE LEASE FEES	368,879	\$87,166	\$281,713
Less: REVENUE	403,786	\$79,263	\$324,523
Less: MUNICIPAL ADMINISTRATION	45,583	\$10,771	\$34,812
Less: LOCAL TRANSIT FUND	38,190	\$38,190	\$0
NET MUNICIPAL SHARE OF COSTS	\$1,813,556	\$394,386	\$1,419,170
PROVINCIAL SHARE OF OPERATING COSTS	\$1,613,928	\$381,371	\$1,232,557
		Revenue Share	80.37%
		Cost Share	76.37%

Not for distribution.

KOOTENAY BOUNDARY CUSTOM

	OFFICIAL AOA 2024/25	REGIONAL DISTRICT OF CENTRAL KOOTENAY	REGIONAL DISTRICT OF KOOTENAY BOUNDARY
TRANSIT REVENUE			
FAREBOX - CASH	8,413	4,711	3,702
TICKETS & PASSES	6,120	3,427	2,693
TOTAL REVENUE	\$14,533	\$8,138	\$6,395
EXPENDITURES			
FIXED COSTS	177,134	63,768	113,366
VARIABLE HOURLY COSTS - SCHEDULED	202,293	72,825	129,468
FUEL DIRECT	32,904	11,846	21,059
TIRES	11,321	4,076	7,245
VEHICLE MAINTENANCE	39,176	14,103	25,073
TAXI SUPPLEMENT	2,570	925	1,645
ICBC INSURANCE	4,813	1,733	3,080
EXCESS INSURANCE	6,636	2,389	4,247
INFORMATION SYSTEMS	9,471	3,410	6,062
TOTAL DIRECT OPERATING COSTS	\$486,318	\$175,075	\$311,244
FACILITY MAINTENANCE	16,603	5,977	10,626
TRAINING	955	344	611
MARKETING	1,200	432	768
LEASES - FACILITIES	10,416	3,750	6,666
MUNICIPAL ADMIN EXPENSE	8,645	3,112	5,533
BCT MANAGEMENT SERVICES	39,635	14,269	25,366
TOTAL OPERATING COSTS	\$563,772	\$202,958	\$360,814
LEASE FEES - BUILDINGS	224	81	143
LEASE FEES - VEHICLES	47,952	17,263	30,689
LEASE FEES - EQUIPMENT	1,368	492	875
LEASE FEES (LOCAL SHARE)	\$49,544	\$17,836	\$31,708
TOTAL COSTS	\$613,315	\$220,793	\$392,522
STATISTICS			
HOURS	4,494	1,618	2,876
RIDERSHIP	7,365	2,651	4,714
FUNDING			
TOTAL SHAREABLE OPERATING COSTS	\$563,772	\$202,958	\$360,814
LOCAL SHARE OPERATING COSTS	\$187,792	\$67,605	\$120,187
LOCAL SHARE LEASE FEES	49,544	17,836	31,708
Less: REVENUE	14,533	5,232	9,301
Less: MUNICIPAL ADMINISTRATION	8,645	3,112	5,533
Less: LOCAL TRANSIT FUND	9,167	9,167	0
NET MUNICIPAL SHARE OF COSTS	\$204,991	\$67,930	\$137,061
PROVINCIAL SHARE OF OPERATING COSTS	\$375,979	\$135,353	\$240,627

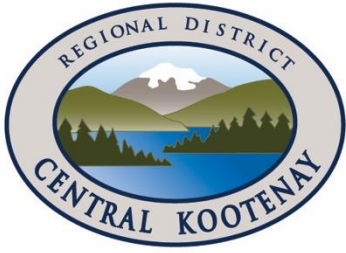
Revenue Share	56%	44%
Cost Share	36%	64%

Not for distribution.

NELSON CONVENTIONAL

	OFFICIAL AOA 2024/25	CITY OF NELSON	REGIONAL DISTRICT OF CENTRAL KOOTENAY
TRANSIT REVENUE			
FAREBOX - CASH	135,960	90,998	44,962
TICKETS & PASSES	204,415	136,815	67,600
YOUTH 12 & UNDER	13,597	9,101	4,497
BC BUS PASS REVENUE MSS PASSES	66,870	44,756	22,114
ADVERTISING	3,151	2,109	1,042
TOTAL REVENUE	\$423,993	\$283,779	\$140,215
EXPENDITURES			
FIXED COSTS	376,185	231,353	144,831
VARIABLE HOURLY COSTS - SCHEDULED	730,129	449,029	281,100
VARIABLE FUEL COSTS - SCHEDULED	309,516	190,352	119,164
TIRES	16,840	10,357	6,484
VEHICLE MAINTENANCE	267,176	164,313	102,863
ICBC INSURANCE	8,480	5,215	3,265
EXCESS INSURANCE	21,107	12,981	8,126
REVENUE SERVICES	24,023	14,774	9,249
INFORMATION SYSTEMS	48,119	29,593	18,526
TOTAL DIRECT OPERATING COSTS	\$1,801,576	\$1,107,969	\$693,607
FACILITY MAINTENANCE	18,554	11,411	7,143
SAFETY & SECURITY	8,510	5,234	3,276
TRAINING	3,760	2,312	1,447
MARKETING	10,354	6,368	3,986
MUNICIPAL ADMIN EXPENSE	26,529	16,315	10,214
BCT MANAGEMENT SERVICES	146,828	90,299	56,529
TOTAL OPERATING COSTS	\$2,016,111	\$1,239,908	\$776,203
LEASE FEES - BUILDINGS	33,648	20,693	12,954
LEASE FEES - VEHICLES	177,661	109,261	68,399
LEASE FEES - EQUIPMENT	10,252	6,305	3,947
LEASE FEES (LOCAL SHARE)	\$221,561	\$136,260	\$85,301
TOTAL COSTS	\$2,237,672	\$1,376,168	\$861,504
STATISTICS			
HOURS	11,685	7,186	4,499
KILOMETRES	278,940	171,548	107,392
RIDERSHIP	342,971	210,927	132,044
FUNDING			
TOTAL SHAREABLE OPERATING COSTS	\$2,016,111	\$1,239,908	\$776,203
LOCAL SHARE OPERATING COSTS	\$1,074,789	\$660,995	\$413,794
LOCAL SHARE LEASE FEES	221,561	136,260	85,301
Less: REVENUE	423,993	283,779	140,215
Less: MUNICIPAL ADMINISTRATION	26,529	16,315	10,214
Less: LOCAL TRANSIT FUND	83,009	54,340	28,669
NET MUNICIPAL SHARE OF COSTS	\$762,819	\$442,821	\$319,997
PROVINCIAL SHARE OF OPERATING COSTS	\$941,322	\$578,913	\$362,409

Revenue Share	66.9%	33.1%
Cost Share	61.5%	38.5%



Quarterly Report

Q1 2024

Corporate Administration

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DEVELOPMENT AND COMMUNITY SUSTAINABILITY SERVICES (PLANNING, BUILDING AND COMMUNITY SUSTAINABILITY)							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas Of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Comprehensive review of bylaw enforcement regulatory bylaws & options for funding	2023-08-17	GM Development and Community Sustainability	Part of RDCK Core Services	All Electoral Areas	20% to 40% complete	2025-12-11	Budget for legal review of bylaws approved in 2024 Dog control services bylaw and noise bylaw currently being reviewed Unsightly, nuisance and soil deposit and removal bylaw are next on the list. Staff provide more detail under the work plan item for noise and dog control services. Unsightly Property, Special Events (area H), Nuisance are also under review.
Review Noise Bylaw 2440, 2015	2022-09-22	GM Development and Community Sustainability	Part of RDCK Core Services	Area A,Area B,Area C,Area E,Area F,Area G,Area H,Area I,Area J,Area K	20% to 40% complete	2025-12-21	Seek legal review of Noise bylaw Staff considering adding barking dogs This review is part of an overall review of all bylaw enforcement bylaws.
Expansion of Kootenay Conservation Program	2021-09-23	GM Development and Community Sustainability	Part of RDCK Core Services	Area C,Area G,Village of Kaslo,City of Nelson,Village of Slocan,Village of Silverton,Village of New Denver	60%- 80% complete	2024-11-21	The service has expanded to include all of Area H and F. AAP scheduled for July 2024 in area G. City of Nelson has expressed an interest to join service.
Kootenay Boundary Farm Advisory	2017-03-31	GM Development and Community Sustainability	Food security and Agriculture	Entire RDCK,Multi Regional	100% complete	2028-12-30	Contract was issued to Keefer Ecological who developed the original Kootenay and Boundary Farm Advisors. A steering committee meeting with contractors will be organized for June. RDCK is now the new contract manager while previously the RDEK took the lead. All funders continue to provide funding and support the program.
Dog Control - Area A, B, C, H and area K expansion	2020-10-10	GM Development and Community Sustainability	Part of RDCK Core Services	Area A,Area B,Area C,Area H,Area I,Area J,Area K,Village of Nakusp	40% to 60% complete	2025-05-31	Dog control contracts for I, J and K and Nakusp are being negotiated with contractor for renewal Value of new contracts higher than requisition for 2024. Staff are reviewing the dog control services - method of delivery, costs and review of the bylaws. Supervisor presented options for A, B, C service to CVSC May 2

DEVELOPMENT AND COMMUNITY SUSTAINABILITY SERVICES (PLANNING, BUILDING AND COMMUNITY SUSTAINABILITY)							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas Of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Engage RDCK Indigenous Nations on Opportunities for Partnership	2020-10-19	GM Development and Community Sustainability	Part of RDCK Core Services	Entire RDCK	60%- 80% complete	2023-12-09	Engage with Yaqan Nukiy & Ktunaxa Nation to develop a protocol agreement still underway. Several new initiatives such as Creston Valley Flood Management Partnership, Crawford Bay Regional Park TUS, Duck Creek Watershed Governance Initiative, Environmental DPAs to align with work of Kootenay Lake Partnership are underway. Relationship building also continues with Sylix-Okanagan Nation and Colville Confederated Tribes-Sinixt through the still forming Slocan Lake & River Partnership and restoration work in RDCK parks; participate with FN Emergency Services Soc on wildfire risk reduction.
Converting Historical Building Permits to Digital format	2018-03-31	Mgr. Building	Part of RDCK Core Services	Area A,Area B,Area C,Area D,Area E,Area F,Area G,Area H,Area I,Area J,Area K	40% to 60% complete	2024-09-30	Funding was approved with the 2024-2028 Financial Plan This will be ongoing work to reduce the amount of historic paper copies in the Northshore Hall Permits are shipped scanned and returned in a digital format and added to Prospero where they are available in perpetuity.
Building Officials Training Program	2018-11-15	Mgr. Building	Part of RDCK Core Services	Village of Salmo,Village of Kaslo,Village of Slocan,Village of Nakusp,Village of Silverton,Village of New Denver,All Electoral Areas	60%- 80% complete	2024-06-28	Senior Building Official-Training and Development, along with Manager are developing training plans with staff, however heavy workload in operational areas of the business have impacted the delivery schedule for the Building Officials Training Program. As we now have full staffing, development plans, opportunities for partnership and training matrices are being structured.
Update Building Bylaw 2200	2018-10-01	Mgr. Building	Coordinated Service Delivery	Village of Salmo,Village of Kaslo,Village of Slocan,Village of Nakusp,Village of Silverton,Village of New Denver,All Electoral Areas	40% to 60% complete	2024-09-30	RDCK Building bylaw requires updating to reflect recent changes to the Building Act and align with the model bylaw created by the Municipal Insurance Agency of BC. Project is on hold pending recruitment of additional building inspectors. Fee review and update has been completed and rolled out as the first phase of the update.
Building Services Policy Review	2018-01-01	Mgr. Building	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	2024-06-28	Some progress made on policy update and creation, however full policy review is delayed until staffing capacity is increased.

DEVELOPMENT AND COMMUNITY SUSTAINABILITY SERVICES (PLANNING, BUILDING AND COMMUNITY SUSTAINABILITY)							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas Of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
							Priority Policies to update include: - Lapsed Building Permit Policy 400-01-07 -Expired Building Permit Policy 400-01-02 - Building Inspection Service - Process for Lack of Valid Permit 400-01-5 -Building Permits for Manufactured Homes 400-01-07
Update Building Inspection Service Agreement with Municipalities	2018-10-01	Mgr. Building	Coordinated Service Delivery	Village of Salmo,Village of Kaslo,Village of Slocan,Village of Nakusp,Village of Silverton,Village of New Denver	20% to 40% complete	2024-11-30	Current service agreements are not consistent for all six municipalities, and require additional specifications and technical detail. The agreements also must align better with the Building Act. Update of the agreement template is on hold pending the addition of more building inspection staff. Q1 2023 meetings planned with RDCK GM D&CS, MB and Village CAO's
Slocan Lake and River Partnership Initiation	2022-02-17	Mgr. Community Sustainability	Water Protection and Advocacy	Area H,Village of Slocan,Village of Silverton,Village of New Denver	60%- 80% complete	2024-12-31	A project to support the development of a partnership to conserve, protect, and restore habitat; provide education; build relationships; and guide development on Slocan Lake and River. Current Status: A Steering Committee meeting to draft Terms of Reference - ready for review Next Steps: Meet with Partnership to begin planning Next steps on Guidance Document. Possible Barriers: None at this time
Regional Invasive Species Strategy - Delivery	2021-06-14	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	60%- 80% complete	2024-07-19	Current Status – Regional strategy being implemented, working group met for the first meeting. Dir Vandenberghe Chair. Next steps - In May 2024 the Board Asked to consider funding request for Year 2 at \$15,000. Barriers - none at this time
RDCK Climate Actions - Community Engagement	2019-08-08	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	100% complete	2024-04-19	- Board directed staff to initiate public consultation based on public feedback and response to the Draft CAP. Staff have completed 5 months of engagement across the region and are now compiling the feedback received. - Feb 2024: Engagement is complete

DEVELOPMENT AND COMMUNITY SUSTAINABILITY SERVICES (PLANNING, BUILDING AND COMMUNITY SUSTAINABILITY)							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas Of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Watershed Governance Initiative Phase 3 - Relationships, Mapping, Water Monitoring	2018-12-13	Mgr. Community Sustainability	Water Protection and Advocacy	Entire RDCK	40% to 60% complete	2024-12-20	A project to understand RDCK's role in protecting watersheds in the region. Current: Working with Yaqan Nukiy on Water Sustainability for Creston Valley. Service Case Analysis for Drinking Water and Watershed Protection service with staff for review. Next Steps: Working with Yaqan Nukiy on Project Scope and Terms Barriers: None at this time
SES - Low Carbon Transportation - Corporate Fleet	2020-08-20	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	40% to 60% complete	2024-08-17	Current: - Fleet charger installation is in process - Determining potential scope for fleet study Next Steps: - Support Corporate Admin in purchasing EV - Board report requesting fleet strategy, with funding options Barriers: - Distributed nature of fleet management (no overall fleet manager)
SES - Demand Management - Community - REEP for Homes Project	2020-08-20	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	80%- 99% complete	2024-09-14	Current: - Submitted FCM/GMF Community Efficiency Financing grant funding application with City of Nelson for Regional Energy Efficiency Program (REEP) 2.0 for \$2,507,803 - Strengthening Home Performance Contractor Network (HPCN) by supporting contractor outreach and training initiatives - Working with CEA/KCET to increase contractor capacity across the RDCK through training and information sharing Next Steps: - FCM/GMF will make decision on grant app April / 2024 - Develop next stage of a contractor capacity training / outreach program
SES - GHG Reduction Feasibility for RDCK Facilities Project	2022-05-01	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	20% to 40% complete	2024-10-12	Current: - approved application to FCM/GMF GHG Reduction Pathway Feasibility Study grant - consultant contract has been executed (Building Energy Systems Ltd.) - facility data being transmitted to consultant for use in the study implementation Next: - Facility site visits and ASHRAE level 2 facility modelling / analysis

DEVELOPMENT AND COMMUNITY SUSTAINABILITY SERVICES (PLANNING, BUILDING AND COMMUNITY SUSTAINABILITY)							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas Of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
							- Consultation with facility managers / operators Barriers: - Time & staff capacity
Emergency Support Services Creston IT Upgrade	2023-07-20	Mgr. Community Sustainability	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	2025-12-31	The Creston & District Community Centre has been identified in our emergency plans as a potential Emergency Reception Centre, Group Lodging facility, and it may serve other purposes such as cooling/warming centre etc. The project will improve internet & telephone connectivity at the centre. The scope is to install additional wireless access points to improve internet connectivity, and to purchase VOIP phones for ESS use in responses. Project is grant funded via UBCM CEPF.
RDCK Flood Response Plan	2024-04-18	Mgr. Community Sustainability	Part of RDCK Core Services	All Electoral Areas	1% to 20% complete	2025-04-30	#NAME?
EDMA - Indigenous Engagement Requirement	2024-01-01	Mgr. Community Sustainability	Part of RDCK Core Services	All Electoral Areas	1% to 20% complete	2025-03-31	As part of EDMA, local authorities are required to engage with Indigenous Governing Bodies on all aspects of emergency management. The Province has provided LAs \$40,000ea for the engagement. The RDCK is collaborating with its partner municipalities and pool funds to coordinate the engagement in hopes of reducing the burden on our First Nations. Current: Coordinating with Municipalities to host an initial meeting where project objectives/deliverable will be established and decisions on how funds will be used.
Alternate EOC	2023-10-01	Mgr. Community Sustainability	Part of RDCK Core Services	All Electoral Areas	60%- 80% complete	2024-12-31	2023: Began project to establish an alternate EOC in the event the primary EOC needed to be evacuated. Initial procurement, IT/networking, and protocols were developed 2024: Finalize IT/networking, use UBCM CEPF funds to complete needed procurement (based on RDCK IT staff's plan), conduct exercise to practice needing to activate alternate EOC.
Operational Fuel Treatments - Selous, Queens Bay, Woodbury	2016-08-01	Mgr. Community Sustainability	Wildfire Management	All Electoral Areas	80%- 99% complete	2024-03-31	Current status: Prescribed burning in Selous planned spring'24 + FPInnovations research on the treatment. Selous: Selkirk College completed LiDAR analyses and reporting on findings, FPInnovations starting contract to evaluate treatments, post various treatments and pre-post Rx burn. Barrier - could not get Adequate burning conditions in fall 2023.

DEVELOPMENT AND COMMUNITY SUSTAINABILITY SERVICES (PLANNING, BUILDING AND COMMUNITY SUSTAINABILITY)							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas Of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
							Burn postponed by BCWS. Woodbury: Exploring options for 2024 treatment to be funded by CBT
2023 Wildfire Mitigation and FireSmart Program	2023-01-01	Mgr. Community Sustainability	Wildfire Management	Entire RDCK	100% complete	2024-02-29	Current Status: Final reporting is complete. Awaiting final payment from UBCM.
2024 Wildfire Mitigation and FireSmart Program	2024-04-01	Mgr. Community Sustainability	Wildfire Management	Area A,Area B,Area C,Area D,Area E,Area F,Area G,Area H,Area I,Area J,Area K,Village of Salmo,Village of Kaslo,Village of Slocan,Village of Silverton,Village of New Denver	1% to 20% complete	2024-12-31	Current Status: 2024 CRI allocation-based application was successful + supporting partnering municipalities in their applications Next Steps: Finalize Wildfire Specialist hiring + get going with 2024 FireSmart activities. Barriers: New allocation-based funding required more conversation with UBCM to ensure accurate application
RDCK Regional Roundtable Wildfire Resiliency Tool (Formerly CBT Lightship Project)	2023-04-14	Mgr. Community Sustainability	Wildfire Management	Entire RDCK	20% to 40% complete	2024-09-09	Current status: Hired consultant is working with RDCK GIS to design and develop the platform. Anticipated implementation in late 2024. This project is proceeding with collaboration from all stakeholders. The Roundtable is reviewing how the Provincial, FNSS and RDCK datasets can all be accessible to use on different GIS platforms, and aggregate data to the same standard.
Emergency and Disaster Management Act	2023-11-08	Mgr. Community Sustainability	Part of RDCK Core Services	Entire RDCK	1% to 20% complete	2026-12-31	- November 8, 2023, the Emergency and Disaster Management Act (EDMA) received royal assent and replaced the Emergency Program Act. While the Regulations for Local Authorities have yet to be written, the RDCK EM program needs to begin alignment. Initial
SES - Facility Manager / Operator Training Program	2020-08-20	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	60%- 80% complete	2024-09-14	Current: - Better Corporate Building Policy and Guidelines in place - Trained project managers on policy/guidelines and gathering information on how to support this policy delivery - Developed training strategy alongside facility monitoring program to train building

DEVELOPMENT AND COMMUNITY SUSTAINABILITY SERVICES (PLANNING, BUILDING AND COMMUNITY SUSTAINABILITY)							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas Of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
							managers on policy / guidelines - Started facility manager / operator peer network for Community Services Next Steps: - Outlay training workshops to building managers - Support staff on implementation of Policy - Begin RDCK-wide facility manager network in fall 2024 Barriers: - Staff capacity
Planning Procedures and Fees Bylaw Review	2023-08-17	Mgr. Planning	Part of RDCK Core Services	All Electoral Areas	1% to 20% complete	2024-12-31	528/23 That the Board direct staff to prepare a report to bring back to Rural Affairs Committee on opportunities to respond to housing needs and improve administrative effectiveness through potential amendments to RDCK Planning Procedures and Fees Bylaw No. 2457, as described in the Committee Report "Planning Procedures and Fees Bylaw Amendments", dated August 2, 2023. Awaiting further direction from Board following broader review of Planning Services work plan in Q1 2024.
Area I OCP Review	2016-01-26	Mgr. Planning	Part of RDCK Core Services	Area I	80%- 99% complete	2023-08-19	Updates to community engagement plan - Winter/Spring 2023. Re-launch of project at virtual open house - January 26, 2023. In-person community "kitchen table conversations" in Pass Creek, Glade, Shoreacres/Voykin, Brilliant, Tarrys/Thrums - March, 2023 What we Heard staff report completed - June 2023 Internal RDCK staff engagement session - July 2023 Community Open House - November 6, 2023 Staff have drafted the OCP and are reviewing with the Area I APHC before referral stage.
Active Transportation Feasibility Study - Castlegar to Nelson	2022-07-01	Mgr. Planning	Recreation , Parks and Trails	Area E,Area F,Area H,Area I,Area J	80%- 99% complete	2024-08-31	The Board approved two agreements related to a feasibility study for a proposed active transportation corridor between Nelson and Castlegar. Agreement 1: between Infrastructure Canada's Active Transportation Fund (ATF) and the RDCK to fund the project. The RDCK received \$50,000 for eligible costs to support the project.

DEVELOPMENT AND COMMUNITY SUSTAINABILITY SERVICES (PLANNING, BUILDING AND COMMUNITY SUSTAINABILITY)							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas Of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
							Agreement 2: between RDCK and WKCC. The RDCK will administer the funding with a staff member liaison. The WKCC will be responsible for delivering the project. Engagement with stakeholders took place over fall/winter 2023 WKCC is currently undertaking public consultation
Greater Nelson Housing Study	2022-08-18	Mgr. Planning	Part of RDCK Core Services	Area E,Area F, City of Nelson	80%- 99% complete	2024-03-31	In Fall 2022, Community Futures Central Kootenay and its partners at the City of Nelson and RDCK commissioned Phase One of the Greater Nelson Non-Market Housing Study. The goal of the study was to assess the need for a local government-supported housing entity to provide affordable housing in the Greater Nelson area and define potential options for further exploration. A report summarizing phase 2 and providing recommendations for Phase 3 was brought to the Oct 19, 2023 regular Board meeting for information. Draft phase 3 deliverables have been prepared and are being reviewed by project team.
Housing Needs Assessment	2023-11-30	Mgr. Planning	Not aligned with a Strategic Priority	Village of Slocan,Village of Nakusp,Village of Silverton,All Electoral Areas	1% to 20% complete	2024-12-31	Bill 44 - Update Housing Needs Reports using a standard method on a regular basis for a more consistent, robust understanding of local housing needs over 20 years. Interim Housing Needs Reports must be completed by January 1, 2025. Staff are issuing an RFP for a consultant to complete the project with partners Village of Nakusp, Slocan and Silverton.
Small-Scale Multi-Unit Housing	2023-11-30	Mgr. Planning	Not aligned with a Strategic Priority	Area A,Area B,Area C,Area D,Area F,Area G,Area I,Area J,Area K	40% to 60% complete	2024-06-30	The purpose of the proposed zoning bylaw amendments are to implement the requirements of Provincial Bill 44 Housing Statutes (Residential Development) Amendment Act, which includes provisions to allow small-scale multi-unit housing (SSMUH) across B.C. The RDCK must allow for a minimum of 1 secondary suite and/or 1 detached accessory dwelling unit in all restricted zones (i.e. zones where the residential use is restricted to detached single-family dwellings), in all electoral areas.
Complete Communities Assessment	2024-04-10	Mgr. Planning	Coordinated Service Delivery	Town of Creston,Village of Salmo,Village of Kaslo, City of Castlegar, City of	Not Started	2025-04-30	\$300,000 of grant funding from UBCM Complete Communities program for regional growth management planning.

DEVELOPMENT AND COMMUNITY SUSTAINABILITY SERVICES (PLANNING, BUILDING AND COMMUNITY SUSTAINABILITY)							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas Of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
				Nelson, Village of Slocan, Village of Nakusp, All Electoral Areas			
Subdivision Servicing Bylaw Review	2020-05-21	Mgr. Planning	Part of RDCK Core Services	Entire RDCK	40% to 60% complete	2024-07-31	- May 2020: Board resolution 369/20 directs staff to undertake a review of the RDCK Subdivision Bylaw to improve administrative process and efficiency, and seek solutions for recurring challenges such as ensuring adequate servicing and access. November 2
Housing Development Costing and Study	2024-02-15	Mgr. Planning	Not aligned with a Strategic Priority	All Electoral Areas	Not Started	2024-12-31	110/24 WHEREAS, the RDCK recognizes the urgent need for non-market housing options to support the well-being and stability of our communities for all residents and there exists an opportunity to utilize available land and resources within the RDCK to develop non-market housing; BE IT RESOLVED THAT The RDCK Board hereby directs staff to develop a cost assessment and study outlining the requirements for land development for housing and report on suitable land and resources within the RDCK that can be acquired, converted, and disposed of for the purposes of developing housing.
Kootenay Lake Watercourse DPA Project	2020-04-16	Mgr. Planning	Part of RDCK Core Services	Area A, Area D, Area E, Area F	80%- 99% complete	2023-03-31	- Project initiated from discussions at the Kootenay Lake Partnership table, recognizing that the RDCK has development permit authorities under the Local Government Act that are not being fully utilized to protect sensitive habitat around Kootenay Lake.
Campground Bylaw Review	2018-04-19	Mgr. Planning	Not aligned with a Strategic Priority	All Electoral Areas	1% to 20% complete	2025-08-14	Initiative began to investigate regulatory options for park model trailers within the RDCK, but has expanded to consider ways to better regulate developments where multiple RV sites are created. This is especially relevant in the proliferation of shared interest developments in unzoned areas where there is concern for health and safety of these developments. Resolution 36/20 establishes policy regarding CSA Z241 Park Model Trailers. No further work has been done on this project due to staff being fully engaged on other Board-directed projects on the work plan.
Area H North OCP Review	2020-04-16	Mgr. Planning	Part of RDCK Core Services	Area H	1% to 20% complete	2023-07-28	In April 2020, the Board passed resolution 279/20, which directs staff to include the review of the Area H North Official Community Plan, with the potential of having a

DEVELOPMENT AND COMMUNITY SUSTAINABILITY SERVICES (PLANNING, BUILDING AND COMMUNITY SUSTAINABILITY)							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas Of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
							Comprehensive Land Use bylaw, in their work plan. April/May 2022 - Staff completed open houses in New Denver and Hills. Awaiting further direction from Board following broader review of Planning Services workplan in Q1 2024.
Area E OCP Expansion	2020-05-21	Mgr. Planning	Part of RDCK Core Services	Area E	20% to 40% complete	2022-12-31	In 2020 through resolution 375/20 the Board directed planning staff to expand the Electoral Area E Official Community Plan to include the south border of the City of Nelson to Ymir Road. This project should be re-evaluated in terms of Board priorities for Planning Services to determine if still desired and if so when. Results from previous survey results were polarized and further engagement would be needed prior to pursuing further. Board resolution 363/22 to explore land use planning in other parts of Area E indicates that work of higher priority.
Area E Community Planning	2022-05-19	Mgr. Planning	Part of RDCK Core Services	Area E	Not Started	2023-06-30	In 2022 through resolution 363/22 the Board directed staff to continue the next phase of community consultation for Area E as a follow up to the “Open Houses on Land Use Planning” Project completed earlier in the year. This work would be focused where survey results indicated that there is strong interest in pursuing land use planning or more information about land use planning was desired, with a specific focus on the following unincorporated communities: Redfish Creek to Liard Creek (Including Grandview); Longbeach; Harrop; and Proctor.
Area J OCP Review	2021-07-07	Mgr. Planning	Part of RDCK Core Services	Area J	Not Started	2025-01-01	Area J to have its own OCP. Project is in the queue for after the completion of Area I's OCP. Regional planning ongoing.
Area D Community Planning	2022-02-17	Mgr. Planning	Part of RDCK Core Services	Area D	Not Started	2025-01-01	Project follows up on completed work in 2022 wherein land use planning discussions held (virtually) for most communities in Area D. Feb 2022 Resolution 149/22 directed staff to continue the next phase of community planning for Area D in 2022 with a specific focus on the Kaslo Corridor; Woodbury; Schroeder Creek; Mirror Lake (including Amundsen Road); and the Allen subdivision, and other communities interested in zoning. Direction from Board needed to prioritize Planning Services work plan items.

DEVELOPMENT AND COMMUNITY SUSTAINABILITY SERVICES (PLANNING, BUILDING AND COMMUNITY SUSTAINABILITY)							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas Of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Agricultural Policy Review - Phase 2	2019-03-25	Mgr. Planning	Food security and Agriculture	Entire RDCK	60%- 80% complete	2025-01-01	Project follows previous agriculture policy changes implemented to address regulatory changes in Provincial legislation. This phase focuses on recent changes to the Agricultural Land Reserve Act and Regulations such as those affecting additional residences on ALR land, for example. Changes made to bylaws for Areas A, B, and C adopted in fall 2023. OCP and zoning amendment bylaws for Areas F, I, J, K were adopted at the July 2023 Board meeting. Consideration of agricultural policy changes for Areas D, E, G, H yet to come, but project on hold due to work on higher priority items.
Playmor Junction Zoning Bylaw	2020-02-20	Mgr. Planning	Part of RDCK Core Services	Area H	Not Started	2023-12-29	In February 2020 the Board passed resolution 121/20, which directs staff to include the development of a zoning bylaw for Playmor Junction Area to their work plan. Subsequent direction from the Director was to suspend further work on the project until early 2023. Staff to work with Area Director to map out scope and timing of project.

ENVIRONMENTAL SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Systems Efficiency Review & Tipping Fee Assessment	2023-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	80%- 99% complete	2024-07-31	Staff have reviewed Draft Tipping Fee Assessment data model and provided input to finalize in Q2. System Efficiency Review draft also reviewed by staff, finalization is pending the completion of the tipping fee model. Estimate bringing results to JRRC in late Q2 / early Q3.
Waste composition study	2023-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	100% complete	2024-02-15	Final report shared with JRRC in Q1.
Curbside Collection service	2023-08-17	Mgr. Resource Recovery	Waste Management	Area F,Area H,Area J	20% to 40% complete	2024-06-30	Public engagement throughout Q1. Referendum occurring on May 11th.

ENVIRONMENTAL SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
establishment and referendum			and Alternatives				
RR Facility washroom installation project	2018-12-12	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	100% complete	2024-12-31	Completed ROS, CEN, OOT, CRE, NAK. Slocan to proceed as part of TS upgrade in Q3. Plan to close this item and will open new one for CBay when that work is ready to proceed. Require a hydrotech assessment before a septic system can be installed.
Collaboration with City of Nelson on organics program	2019-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	City of Nelson	80%- 99% complete	2024-12-31	Staff to staff engagement is continuing to occur. Waiting to trial composting of Food Cyclor material at Central compost facility.
Scale Software upgrade	2022-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	80%- 99% complete	2024-08-31	Strong software transition fully implemented at all sites. Field supervisors are trialing android devices to support additional features for waste spotters and rural (non-scaled) sites. In Q1 the Strong developer met with RDCK Operations and Finance staff and visited sites to prepare for installation of license plate cameras.
Septage Management Options for Central and West subregions	2019-06-19	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion, West RR Subregion	20% to 40% complete	2024-12-31	Proposal received to undergo new options assessment. Staff assessing scope before proceeding. Staff continue to engage with municipalities on future collaboration options.
Landfilling diversion initiatives - C&D	2021-03-18	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	1% to 20% complete	2024-12-31	No change in Q1
Creston Eco-Depot	2018-10-10	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	2024-12-31	Report on EcoDepot RFP to go to JRRC in Q2 to request further direction.
Field staff building assessment	2022-09-01	Mgr. Resource Recovery	Not aligned with a Strategic Priority	Entire RDCK	60%- 80% complete	2024-05-31	Site buildings need anchoring before power can be installed. Waiting on contractor to complete work at Crescent Valley and New Denver. Cost estimate for power installation at Crescent Valley is well beyond budget. Staff considering options. Also

ENVIRONMENTAL SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
							investigating Winlaw. Sites without access to power for a/c could consider changes in hours of operation to avoid heat risks.
Creston Hydrogeological Assessment	2021-10-01	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	80%- 99% complete	2024-07-31	Hydrogeological Study and Criteria Exception Analysis report going to JRRC in May. Study found an exception to the Landfill Criteria base liner and leachate collection system requirement is justified under certain conditions. Next step is to request a liner exception as part of an Operational Certificate amendment application. Staff are requesting direction to advance on the application once the Lower Kootenay Band lands purchase is completed.
Ootischenia landfill lands acquisition	2018-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion, West RR Subregion	1% to 20% complete	2024-12-31	Archaeological overview assessment and PRF field study now complete. Staff will initiate the First Nations engagement process on the lands expansion and future landfill development in Q2, to support a lands expansion application later in 2024.
Rural organics diversion opportunities assessment	2024-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	1% to 20% complete	2025-12-31	Staff are continuing to investigate opportunities for organics diversion in areas without access to the existing organics diversion facilities. Staff intended to bring an options assessment to Committee for discussion in Q2/Q3.
ICI Sector Organics Diversion	2024-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	20% to 40% complete	2024-12-31	ICI participations in organics diversion still lagging. Staff are investigating piloting opportunities with ICI sector organizations. Engagement (surveys, letters, chamber presentations, phone calls) with ICI sector and haulers will continue in 2024 to encourage diversion.
Regional finished compost sales and distribution planning	2022-10-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	20% to 40% complete	2024-10-31	No change in Q1. Screening of finished compost for distribution expected summer/fall 2024. Following which staff will complete an assessment of costs and return to committee for get direction on compost sales/distribution.
Nelson Landfill Closure	2017-02-16	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion	1% to 20% complete	2025-12-31	Detailed Site Investigation report review underway. Expect further assessment of surrounding lands in 2024 before advancing to risk ass/remediation planning. Staff to bring a report to Committee in Q3 with details of closure planning, and the expiry of the consulting contract for this work at the end of Q4.
Legacy Landfill Closure Plan Assessments	2020-03-01	Mgr. Resource Recovery	Waste Management	Entire RDCK	1% to 20% complete	2024-12-31	FOI requests submitted in Q4. Staff will submit Site Disclosure Statements to the Ministry for all legacy sites in Q2, which will result in Ministry direction being provided for closure. RFP for Preliminary Site Assessments to occur in 2024.

ENVIRONMENTAL SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
			and Alternatives				
HB Tailings Facility Active Closure	2022-09-14	Mgr. Resource Recovery	Not aligned with a Strategic Priority	Central RR Subregion	20% to 40% complete	2025-12-31	Created new item to move from HB Remediation and Closure project to Active-Closure. This phase will proceed until geochemical, geotechnical, and environmental stability is achieved, estimated to be in 2025. Dam Safety Review initiated with draft report completion in Q4. Active-Closure monitoring, assessments and piezometer installation planning underway for 2024. Investigating permit amendments to support removal of the permitted area from portions of the landfill and extend some monitoring and reporting milestones.
Creston Septage Facility	2018-06-01	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	2025-11-01	Detailed design underway with construction to occur in 2025. Staff assessing service administration and operational frameworks. Staff negotiating MOU terms with Town of Creston and preparing a report for ERRC update. Will initiate borrowing process in Q2 for spring 2025 draw.
Ootischenia Landfill Design and Operation plan update	2017-04-13	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion, West RR Subregion	1% to 20% complete	2024-12-31	PRF field review (Arch Assessment) was completed in April with First Nation representative (PIB) in attendance. Report to follow and guide next steps. DOCP RFP under development to be issued in Q2.
Balfour Wood Chip Pile Relocation	2020-05-01	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion	60%- 80% complete	2024-06-30	100% of chipped yard and garden now moved to Central. Continuing to transport wood waste chips as drivers/equipment is available and storage areas at Central are available.
Creston Landfill Phase 1C/D, Berm	2017-10-18	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	2024-10-31	ON HOLD
Asbestos Waste management area at Creston Landfill	2019-12-01	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	2024-09-30	Project on hold pending obtaining License of Occupation for the "wedge" parcel. Intent is to improve site safety and meet best practices for handling/disposal, while reducing future liabilities.

ENVIRONMENTAL SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Drone survey equipment & landfill software	2022-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	100% complete	2024-05-31	Staff training completed and drone in use across RR services.
RDCK Asset Management	2018-01-31	Sr. Project Mgr.	Part of RDCK Core Services	Entire RDCK	40% to 60% complete	2023-06-30	FCM MAMP grant funds (\$38,500) received. Community Works grant funds (\$16,500) received. Initiated the GIS database development process with GIS staff. Received comprehensive excel data and photos of previous inspections from Consultant to input into GIS system when available. Facility Condition Assessments are completed. Extension to June 2023 approved. RFP for consultant guidance and software recommendations out on BCBid.

COMMUNITY SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Creston Library Contract	2018-11-06	GM Community Services	Coordinated Service Delivery	Area A,Area B,Area C,Town of Creston	40% to 60% complete	2024-05-18	Met with library staff and have drafted changes to the agreement for CVSC consideration in September.. Have integrated some capital work into financial plan. Library staff reviewing present contract.
Campbell Fields Recreation Development Feasibility Study	2017-06-15	GM Community Services	Recreation , Parks and Trails	Area E,Area F,Area H,Area I,Area J,City of Castlegar,City of Nelson,Village of Slocan	40% to 60% complete	2024-09-25	Engagement in Areas E, F, I, J, City of Nelson and Castlegar to be completed first - report on next steps at All Recreation in September 2024 Staff needs to coordinate a stakeholder meeting. 3rd phase Report completed and posted on website. Reviewing Report with School District is the Next Step. Expect a meeting of the partners May/June 2023. https://www.rdck.ca/EN/main/services/rdck-recreation-master-plans/campbell-field.html

COMMUNITY SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Proposed Goat Riverside Park	2019-05-16	GM Community Services	Recreation , Parks and Trails	Area A,Area B,Area C,Town of Creston	1% to 20% complete	2024-12-31	Staff are investigating potential sites for a park.
Fees & Charges Bylaw	2020-06-20	GM Community Services	Recreation , Parks and Trails	All Electoral Areas	60%- 80% complete	2024-06-26	Fees and Charges arena rental rates and meeting/banquet room rates added to schedule - September 2023 All Recreation Meeting Report. This will be updated with a plan to bring Arena rental rates in line with other service area rates at the March 2024 All Recreation meeting. Will need All Recreation feedback to bring final plan to June 2024 All Recreation meeting. Admission Fees approved in August 2021. Aquatic Rental Rates Approved July 2022. Work is ongoing on rental fees application.
Castlegar and District Community Complex Arena Roof Repair	2024-03-15	Regional Manager-Operations and Asset Management	Recreation , Parks and Trails	Area I,Area J,City of Castlegar	1% to 20% complete	2024-09-29	This is repair of the arena roof - an impermeable membrane will be place over the existing metal roof.
Creston and District Community Complex Solar Array Installation	2023-04-01	Regional Manager-Operations and Asset Management	Recreation , Parks and Trails	Area A,Area B,Area C,Town of Creston	80%- 99% complete	2024-04-30	This project was 75% funded by the CBT light up the basin program. Total budget \$105,000 with RDCK contributing \$30,000 from S224 The size of the solar array will offset total power use by 2% - and staff will be able to track and show real time power generation and use.
External Support Worker	2022-09-15	Regional Manager-Recreation and Client Services	Recreation , Parks and Trails	Entire RDCK	100% complete	2024-04-18	This initiative now forms part of the new Community Services Access & Inclusion policy.
Community Services Membership	2023-11-15	Regional Manager-Recreation	Recreation , Parks and Trails	Entire RDCK	Not Started	2024-09-30	At the March All Recreation Committee meeting, support was provided for staff to develop an alternate option to the 10x punch pass and to work towards the implementation of an ongoing monthly membership model for all recreation facilities in the RDCK.

COMMUNITY SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Services Restructuring		and Client Services					
Regional Parks & Trails Master Plan/Strategy	2017-05-17	Regional Manager- Recreation and Client Services	Recreation , Parks and Trails	Entire RDCK	40% to 60% complete	2024-11-30	<p>Working Group meeting on October 10, 2019. Board appointed Directors Popoff, Anderson and Jackman to the working group assisting staff with the review of the Parks & Trails Masterplan RFP at the June 20, 2019 meeting.</p> <p>Staff working on Regional Parks & Trails Inventory is complete to a standard that allows us to proceed to RFP development. Anticipate a RFP award in September 2019.</p> <p>Working group met Feb 27 2020 to discuss RFP information RFP working group has met several times for final RFP assessment. RC Strategies + have been awarded the contract Consultation period</p>
Community Services Access & Inclusion Policy Development	2023-10-19	Regional Manager- Recreation and Client Services	Recreation , Parks and Trails	Entire RDCK	1% to 20% complete	2023-10-31	At the April 18 RDCK Board meeting, the revised Access & Inclusion policy specific to those with financial barriers to participation was passed. Implementation of the policy will commence over the next several months.
Community Services - Pioneer Arena Closure	2023-10-28	Regional Manager- Recreation and Client Services	Recreation , Parks and Trails	Area I,Area J,City of Castlegar	20% to 40% complete	2024-06-30	The City of Castlegar has received funding for the housing portion of the project planned for the location the Pioneer sits on. A final decision on what this means for the operation of the Pioneer in the 2024/2025 ice season is pending.
Public Engagement Project - Nelson Recreation Campus Project	2023-09-15	Regional Manager- Recreation and Client Services	Recreation , Parks and Trails	Area E,Area F,City of Nelson	1% to 20% complete	2024-12-06	The Nelson Recreation Campus project involves determining how the NDCC and Civic Centre building can best serve to the recreation needs of the community into the future. A Terms or Reference is already in place supporting this project between the RDCK and the City of Nelson. The study will help with long term planning of infrastructure that is at the end of its life expectancy. First Working Group meeting will occur in late May 2024.

COMMUNITY SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Public Engagement Project - Reimaging Recreation in Castlegar & District	2023-06-24	Regional Manager- Recreation and Client Services	Recreation , Parks and Trails	Area I,Area J,City of Castlegar	1% to 20% complete	2024-06-30	Phase 1 of this project is underway. The first round of community engagement meetings will be completed in mid May. This phase will be followed by a community survey. Project completion has been moved from June to July.
Lardeau Regional Park Construction - as per Management Plan	2021-04-15	Mgr. Parks	Recreation , Parks and Trails	Area D,Village of Kaslo	60%- 80% complete	2024-10-22	Maintenance contract worker found. Working on waterfront cleanup and restoration as per the Management Plan and approved financial plan Amenity installations and small waterfront restoration budgeted for in 2024 Start working on foreshore work and replanting was well as clean up spring 2024 Staff working into the fall many of the invasives have been removed and planting of non invasives
Waterloo Eddy Regional Park Construction	2018-03-01	Mgr. Parks	Recreation , Parks and Trails	Area I,Area J,City of Castlegar	80%- 99% complete	2024-11-30	Final work on Boat and Trailer Parking area Further amenities spring/summer 2023 Working with Teck on motor vehicle closures Contractor and Staff closing off all access points for with boulders and fencing to be completed October 28th 2024 amenities and restoration design - working with ONA on restoration plan Met with ONA in April 2024 with first phase plan, now trying to find an opportunity to partner with them through an unknown agreement type.
Glade Legacy Project	2017-07-01	Mgr. Parks	Recreation , Parks and Trails	Area I	20% to 40% complete	2024-10-31	Staff has reviewed draft options and sent back to consultant, still need to meet with consultant Staff working with consultant for final draft. Final draft will be provided to Commission and then for public consultation Draft design provided to Commission looking at community meeting in February Staff had community meeting in Glade, receiving community input through jotform survey.
Taghum Beach Parking lot improvements	2021-03-31	Mgr. Parks	Recreation , Parks and Trails	Area E,Area F,Area G,Village of Salmo,City of Nelson	1% to 20% complete	2024-12-31	Staff will continue working with engineer during spring 2023 with project design for fall 2023. Continue as planned Meeting with Engineer August/September. Some further design options being looked at with engineer

COMMUNITY SERVICES							
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							Looking into PFR (archeological permitting) Some funding for project being provided by Area E and F community works funding grants Draft concept designs received by RDCK Staff
Glacier Creek Park and Commisison Bylaw No.1306 amendment	2021-12-09	Mgr. Parks	Recreation , Parks and Trails	Area D,Village of Kaslo	Not Started	2024-08-31	726/21 That staff amend the Glacier Creek Park Commission Bylaw No. 1306, 1998 to reduce the membership from nine members to five members with the resulting quorum. Currently there is no Commission. on hold-continued
Regional Parks & Water Access Strategy Development	2023-08-17	Mgr. Parks	Recreation , Parks and Trails	Entire RDCK	20% to 40% complete	2024-12-06	The Regional Parks & Water Access Strategy is a comprehensive strategy to assist with future planning, administration, operations and asset management strategies for all RDCK regional parks. The project includes research & data collection, inventory and categorization strategies for parks, recommendations for future parks planning, and a review of operations & maintenance practices including resource needs. Consultant and staff working with working group committee

FIRE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Whitewater Fire Protection Fire Response Service Case Analysis	2023-10-19	Regional Fire Chief	Part of RDCK Core Services	Area E,Area G	Not Started	2024-06-30	Assigned at the October 2023 Open Board Meeting This item in the work plan for New Regional Fire Chief David Zayonce Currently under review by Regional Chief Zayonce
Area H Hills and Summit Lake	2021-09-23	Regional Fire Chief	Part of RDCK Core Services	Area H	Not Started	2024-06-30	Develop a service case for establishing an RDCK volunteer fire department to service the Hills area. Q1 2023- no progress to report on this initiative due to competing project priorities.

FIRE SERVICES							
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Service Case Analysis							Staff are aiming for a June 2024 completion This item is in the work plan for new Regional Fire Chief David Zayonce This item will be re-examined in 2024 with a determination of a direction being resolved prior to the end of 2024.
Crawford Bay Fire Service feasibility study	2016-01-01	Regional Fire Chief	Part of RDCK Core Services	Area A	60%- 80% complete	2024-06-30	This project analyzes options for establishing a fire hall in the Crawford Bay area. A draft options review was provided to the Area Director for review in 2020 and this project is on hold pending feedback. New Regional Fire Chief David Zayonce has been briefed on this item. This item will be re-examined to viability in 2024. Anticipate a firm direction to be determined after the re-examination.
Creston area Sub-Regional Fire Service	2012-01-01	Regional Fire Chief	Part of RDCK Core Services	Area A,Area B,Area C,Town of Creston	80%- 99% complete	2024-12-31	This ongoing project aims to align and streamline fire services delivery between the RDCK and Town of Creston in the Creston Valley. Q3 update - the Canyon Lister service has been successfully transitioned from the RDCK to the Town of Creston. RDCK and Town staff will now proceed to negotiate a valley-wide contract for end 2023 in accordance with the Project Charter. Update there has been a 2024 contract extension for this item. This item is in the work plan for new Regional Fire Chief David Zayonce.
Service S128 Riondel Fire Protection	2020-08-20	Regional Fire Chief	Part of RDCK Core Services	Area A	40% to 60% complete	2024-08-31	This project involves evaluating equitable share of funding for the Riondel Fire Services for providing First Responder and Road Rescue services outside of the fire service boundary. Q3 update- The Province has advised that Service 152 should be spilt into new service areas. Next Step- staff will target Q2 2023 to provide report to Board summarizing the situation and seeking direction to prepare new service establishment bylaw(s) Staff are aiming for a August 2024 completion of this service establishment. This item is in the work plan for new Regional Fire Chief David Zayonce
BC Structure Firefighter Minimum Training Standards	2016-10-01	Regional Fire Chief	Part of RDCK Core Services	Entire RDCK	80%- 99% complete	2024-12-31	New BC Structure Firefighter Minimum Training Standard distributed by the Office of the Fire Commissioner in September/October 2023. Replaces the previous BC Structure Firefighter Playbook. Staff currently analyzing and assessing updates and changes, developing a comprehensive training plan to meet objectives. Local Authorities are required to have the new standard incorporated in their fire training

FIRE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
							program for March of 2024, with all training being offered by end of 2024. This item is in the work plan for new Regional Fire Chief David Zayonce
Changes to allow RDCK firefighters to deliver higher levels of care as pre hospital care providers	2018-09-01	Regional Fire Chief	Part of RDCK Core Services	Entire RDCK	60%- 80% complete	2024-05-31	BCEMA Licensing has announced new scope of practice options for First Responders Jan 26 2023 Staff still awaiting the new training and evaluation curriculum from EMA licensing to allow Responders to work to a higher scope of practice. 2023 Q2 Update - No change. Awaiting offering updates from training providers. 2023 Q3 Training provider is offering training to our instructors to deliver the curriculum. Anticipated delivery of spring 2024 to firefighters. This item is in the work plan for new Regional Fire Chief David Zayonce
Area D First Responder Service	2020-02-20	Regional Fire Chief	Part of RDCK Core Services	Area D	40% to 60% complete	2024-06-30	Q1 update - The process is moving ahead with a referendum on service establishment in the spring. This item is in the work plan for new Regional Fire Chief David Zayonce. Proceeding with participation in the Lardeau Valley Emergency Fair to engage members of the public about the First Responder Service fore Area D. Anticipate completion the end of June 2024 with operational implementation January 2025.

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Support on Cannabis	2021-06-17	CAO	Food security and Agriculture	All Electoral Areas	40% to 60% complete	2023-10-31	CAO is reviewing the needs that came out the Cannabis Regulatory Needs and will be recommending meetings with various ministries to move this along. CAO has been appointed to a UBCM working group that is discussing future opportunity for producers and public engagement in 2022, particularly on farm gate sales. The risk is alignment between the province and local government, to allow LG time to implement any bylaw changes required. Current discussions are around "what we heard" document re: consumption spaces. Recent meeting with Health Canada was delayed. Awaiting new dates.

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Information Request and Complaint Handling Policy	2024-03-19	Mgr. Corporate Admin	Wildfire Management	Entire RDCK	Not Started	2024-08-15	Due to increasing demand on RDCK staff in 2024 to respond to information requests and complaints from the public the senior management team has directed that a policy be created for Board consideration that defines reasonable expectations for responsive public service and which balances our requirements for transparency and accountability against business efficiency and impacts on established RDCK priorities. A draft policy will be received by the Board in Q2 2024.
RDCK Accessibility Plan	2023-06-14	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	2025-06-30	In 2023, to achieve compliance with the recently enacted Accessible British Columbia Act, the Board adopted a bylaw forming the Accessibility Committee tasked with guiding the completion of the RDCK accessibility plan. Q1 2024 update - the Committee had their inaugural meeting in Q1, and the board subsequently directed that staff apply to two grant programs to fund the hiring of consultants to assist with the plan.
Initiate Video Recording and Posting of Board Meetings	2024-01-15	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	100% complete	2024-04-20	In January 2024 the Board tasked staff with evaluating and implementing the recording and posting of Board meetings. The Recording Meetings policy was adopted in March 2024 and implemented in April.
Kitchener Fire Service Case Analysis	2024-02-15	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Area B	100% complete	2024-04-18	In April 2024 the Board directed staff to prepare a petition for a new RDCK fire service to be distributed to residents. Next steps will be determined by the number of signed petition forms that are received from residents
Ymir Cemetery Ownership Investigation	2023-09-14	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Area G	Not Started	2024-12-31	The Board has directed staff to research and report back on the feasibility of the RDCK assuming ownership and operational responsibility for the Ymir Cemetery. Q1 2024 update - staff have connected the society currently providing stewardship over the site with legal assistance to evaluate their options.
Kaslo and Area D Economic Development Commission bylaw update	2023-08-17	Mgr. Corporate Admin	Coordinated Service Delivery	Area D, Village of Kaslo	Not Started	2024-06-30	The update to the current bylaw will involve reviewing Commission procedures and membership and updating to the current RDCK commission bylaw template. Q1 2024 update - no progress made on this initiative

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
FCM Board and Committee Appointments Policy	2023-07-15	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Entire RDCK	Not Started	2024-11-30	This policy will establish criteria for the Board to apply when considering appointments to and/ or support for candidacy for positions within the Federation of Canadian Municipalities Board or Committees. This is considered a lower priority item. Q1 2024 update - no progress made on this item.
Transit Service Funding Review	2019-07-18	Mgr. Corporate Admin	Part of RDCK Core Services	Central RR Subregion, West RR Subregion	60%- 80% complete	2024-11-30	The remaining component of this project is to finalize the funding model for the Kootenay Lake West transit service, which was delayed pending the establishment of the new transit committee. Q1 2024 update - consultant work is now underway and Directors will be contacted for interviews with the project team in Q2 2024.
Area H and I Dog Control Service Case Analysis	2020-03-19	Mgr. Corporate Admin	Coordinated Service Delivery	Area H, Area I, Village of Slocan, Village of Silverton, Village of New Denver	40% to 60% complete	2024-12-31	Service case analysis will be prepared based on estimated contract service costs. This initiative will be considered in relation to other dog control service requests (Creston and area, Area K) and be included within the overall bylaw enforcement services review directed by the Board in Q3 2023. Also included in this review will be proposals to update dog control regulatory bylaws. Q1 2024 update- an overview report of all dog control services offered by the RDCK will be received by the Board in Q2 2024.
Fireworks bylaw feasibility report	2020-11-15	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Area E	Not Started	2024-12-31	Board has directed that staff prepare a report outlining the feasibility of developing and implementing a fireworks bylaw. Q1 2024 update- this project is considered to be a low priority and has not advanced due to competing project priorities and has no assigned completion date
Policy to Address Harassment of Staff Attending Private Properties	2022-05-19	Mgr. Corporate Admin	Coordinated Service Delivery	Entire RDCK	1% to 20% complete	2024-11-30	This policy will follow from the Staff Safety and Harassment Policy adopted in September 2023 that covers RDCK workplaces. This new policy will be similar, but will cover RDCK employees attending private properties in the course of their duties, such as building inspectors and bylaw officers. Q1 2024 update- A draft policy will be received by the Board in Q4 2024.
Public Notice Bylaw	2022-05-15	Mgr. Corporate Admin	Coordinated Service Delivery	Entire RDCK	1% to 20% complete	2024-09-19	Changes to the Local Government Act in 2021 give the RDCK more options for publishing official notices. Subsequent to the board consideration of this matter in Q3 2022, staff are in the early stages of this project. Project timing has been impacted by competing project priorities and the revised timeline is now Q3 2024. For the board receiving the first draft.

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Referendum Support Policy	2018-06-21	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Entire RDCK	Not Started	2026-01-01	In 2018 the Board directed that staff develop a policy to guide Board decision making in response to requests for RDCK support for groups taking specific positions on RDCK referenda. Q1 2024- This is a low priority item and has not been actioned by staff. This policy will be prioritized in the context of an overall policy review but has no assigned date for completion.
Delegation of Authority Bylaw	2018-01-01	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	2024-12-31	The Bylaw will identify complete list of authority delegated to be delegated to staff by the Board. Q1 2024 update- The first stage of the project - an inventory of authorities delegated within existing bylaws and a jurisdictional scan was completed in Q3 2023. Project timing has been impacted by competing project priorities. A draft bylaw is targeted to be received for Board consideration in Q3 2024.
Creston and Areas A,B, and C Jaws of Life Service Establishment Bylaw amendment	2023-05-08	Mgr. Corporate Admin	Coordinated Service Delivery	Area A,Area B,Area C,Town of Creston	20% to 40% complete	2024-12-31	The bylaw amendment will reduce the current jaws of life service scope to road rescue only. Q1 2024 update- this bylaw amendment will come forward after the Area A First Responder service establishment bylaw elector approval process is completed later in 2024.
Area A First Responder Service Establishment Bylaw	2023-05-18	Mgr. Corporate Admin	Coordinated Service Delivery	Area A	40% to 60% complete	2024-09-19	The proposed service will fund provision of first responder services by the Riondel Fire dept. to portions of Area A outside the boundaries of the current fire protection area. Q1 2024 update- the service case analysis report will be received for Board consideration in May 2024.
RDCK Website Improvements- Phase Two	2020-01-01	Mgr. Corporate Admin	Coordinated Service Delivery	Entire RDCK	60%- 80% complete	2024-10-31	This project will deliver a major upgrade to the RDCK website. - The active phase of website development is underway, and the overall design and content upgrades are ongoing. Q1 2024 update - following cancellation of the web development contract with Atomic Crayon in Q4.2023, a Request for Proposal for was issued in Q1. Currently in late stages of proposal evaluation and contract will be awarded in May 2024 Website launch in Q4 2024.
WKBHRD Policy Manual	2020-10-25	Mgr. Corporate Admin	Part of RDCK Core Services	Multi Regional	40% to 60% complete	2026-01-01	At the October 2020 meeting the WKBHRD Board directed staff to develop 4 new policies. Q1 2024 update-This is considered a low priority item and has not progressed due to competing project priorities. No specific timeline has been assigned to bring these policies forward for WKBHRD Board consideration.

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Special Event Permit Regulatory Bylaw	2017-10-01	Mgr. Corporate Admin	Part of RDCK Core Services	Area H	80%- 99% complete	2024-10-31	Q1 2024 update - Due to issues with events held in Q3 2022, the Board directed staff to review options to make the bylaw more effective. This review is complete and staff have identified the Noise Bylaw as the preferred tool for large event enforcement. The timing for the Board consideration of regulatory bylaw changes is subject to prioritization by the bylaw enforcement team. Enforcement proceedings against events held during Q3 2023 are ongoing.
Arrow Creek Water Commission Bylaw	2022-09-16	Mgr. Corporate Admin	Coordinated Service Delivery	Area B,Area C,Town of Creston	40% to 60% complete	2024-09-30	The board has directed an update to the Arrow Creek Commission bylaw to address issues identified by the Town of Creston. A draft bylaw was received by the Commission in Q1 2023. Q1 2024 update- the bylaw has been referred by the Board back to the Commission to discuss changes to the draft bylaw to address the Town's concerns regarding delegated authority. This initiative is paused pending Commission consideration.
Shoreacres No Hunting or Discharge of Firearm Bylaw Survey	2019-09-19	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Area I	1% to 20% complete	2025-12-31	No progress in Q1 2024 due to competing project priorities. No expected completion date.
Director's Code of Conduct Review	2022-12-15	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Entire RDCK	1% to 20% complete	2024-04-18	The Board has directed staff to initiate a review of Policy 100-01-17 Director's Code of Conduct in accordance with the new Community Charter requirements. Q1 2024 update - no progress on this initiative and project has not yet commenced. A draft Code base on the UBCM working group model will be received at the June Board meeting
Financial Grant-In-Aid Services Policy	2023-05-15	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	1% to 20% complete	2024-11-21	Board has requested a policy requiring that, as part of the annual budget preparations, recipients of funding from financial grant in aid services engage with Directors and provide more detailed information regarding their use of taxation funding. Staff will also propose additional risk management and transparency measures within the draft bylaw. No progress made in Q1 2024. Draft bylaw is expected in Q4 2024.
Area E Fire service contract with City of Nelson and	2023-01-01	Mgr. Corporate Admin	Coordinated Service Delivery	Area E	40% to 60% complete	2024-06-30	The Area E fire contract with City of Nelson is expired. The Fire Services is in active negotiations with the City on a new contract template and modernized regulatory bylaw, supported by the Administration and Finance departments. Q1 update,

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
accompanying regulatory bylaw							progress was delayed in Q1 due to the budget process, but the new agreement is expected to be ready for Board approval in Q2 2024, with the regulatory bylaw to follow shortly after.
Update to 2018 Area I ‘Using Community Halls for Child Care’ study	2023-12-14	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Area I	Not Started	2024-12-01	A consultant will be hired to update the assumptions and data used in the 2018 study to determine if the RDCK should establish a service to support childcare facilities at community halls in Area I. Timing for this initiative will be considered within established priorities for the administration department. Q1 update - no progress made due to competing project priorities.
Update Advisory Planning and Heritage Commission Bylaw	2023-01-15	Mgr. Corporate Admin	Part of RDCK Core Services	All Electoral Areas	1% to 20% complete	2024-06-20	Comprehensive bylaw update to improve governance of APHC’s. Q1 update - the project is in the initial stages of discussion between the planning and administration groups. Staff anticipate a draft of the bylaw will be brought forward for Board consideration in Q2 2024
Update Emergency Program Executive Committee bylaw	2023-12-14	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	Not Started	2024-05-16	Update the governance bylaw to reflect the scope and requirements of the recently enacted Emergency and Disaster Management Act. A draft bylaw will be considered by the EPEC in Q2 2024.
RDCK Procedures Bylaw update	2023-01-01	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	2024-06-20	This project involves a comprehensive update to the 2019 procedures bylaw with several minor language improvements and clarifications. The update process will also determine the inclusion of items discussed previously by the Board such as introducing a consent agenda, possible improvements to Board transparency, and the role and composition of the Executive Committee. A report outlining the proposed items to include in the bylaw review will be received by the Board no later than June 2024.
West Creston Fire Service Assent Voting	2023-04-14	Mgr. Corporate Admin	Part of RDCK Core Services	Area C	40% to 60% complete	2024-07-18	Elector approval for amendment to the service establishment bylaw and approval of borrowing to authorize the construction of the new fire hall and purchase of equipment in West Creston be done by assent voting. Q1 update- Bylaws received 3 readings at the March Board meeting. Assent voting will occur in early July. Fire services to lead the communications regarding the assent vote.
Communications strategy update	2023-09-01	Mgr. Corporate Admin	Coordinated Service Delivery	Entire RDCK	1% to 20% complete	2024-06-20	Staff have commenced an update to the Communications strategy approved in 2018. Q1 update- a draft strategy was received for information by the Board in April. Director feedback has been requested. Strategy will be finalized in Q2.

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Winlaw Community Hall feasibility study	2022-12-12	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Area H	Not Started	2025-06-20	Board has directed a feasibility study to establish a service to fund the operation of the Winlaw Community Hall. The project will be funded through service 106 Feasibility Study Service and will involve staff from the Administration and Community Services groups. This is considered a low priority item and staff's ability to complete this will depend on other established priorities for both groups involved. Q1 update- no progress made this quarter due to competing project priorities.
Timesheets application in Project Management module	2018-03-01	Mgr. Finance	Part of RDCK Core Services	Entire RDCK	1% to 20% complete	2023-12-31	Implementation of the Timesheets functionality for a test or beta group to have electronic timesheets be created, submitted and approved to then be integrated to the Payroll intake to improve efficiencies. The standardization is complete save for one group. With Board approval of a second Payroll Specialist work within the system to develop improvements prior to moving to a new platform can move forward.
Enhanced features in the Project Costing Module	2018-04-15	Mgr. Finance	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	2023-12-31	A reassessment of the coding categories will be evaluated. Exploration of the "Main" project umbrella are in development.
Information Technology Infrastructure Replacement - Wireless Firewalls	2022-04-01	Mgr. IT	Part of RDCK Core Services	Multi Regional	80%- 99% complete	2023-04-04	This project is required to replace firewalls and Wi-Fi routers that are at end of life.
Microsoft Exchange 365	2023-01-03	Mgr. IT	Part of RDCK Core Services	All Electoral Areas	60%- 80% complete	2023-12-15	This project is to align our infrastructure/hosted environment with security and functional requirements.

CAPITAL PROJECTS TO MARCH 31, 2024

ACTIVE PROJECTS BEING MANAGED: 37 (1 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$13, 821, 209					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
Salmo Pool Upgrade	AJ Evenson	1-Apr-2022	15-May-24	95%	In Progress	Buildings	Construction	Community Services	Work complete. Commissioning and new electrical service to occur in April/May. New circulation pump ready for install.
CDCC Roof Repairs	AJ Evenson	1-Sep-2023	30-Jun-24	10%	In Progress	Buildings	Construction	Community Services	
CDCC East Stairwell	Jeannine Bradley	1-Jan-2022	31-Dec-24	25%	In Progress	Buildings	Construction	Community Services	Create report to Commission advising on status
CDRD Arena Repairs	Jeannine Bradley	1-Jan-2024	30-Nov-24	5%	In Progress	Buildings	Initiation	Community Services	Sole source to Evoke to expedite design
NDCC Boiler Replacement		1-Sep-2023	30-Jun-24	0%	Not Started	Buildings	Initiation	Community Services	
CDCC and NDCC Refrigeration Engineering		1-Jan-2024	31-Dec-24	0%	Not Started	Buildings	Initiation	Community Services	Initiate in Summer/Fall
Asset Management	AJ Evenson	1-Jul-2020	31-Dec-24	50%	In Progress	Other	Detailed Design	Corporate Admin	Stakeholder mtgs to be undertaken in June.
East Shore Connectivity Project	AJ Evenson	1-Jan-2021	31-Dec-24	30%	In Progress	Utilities	Construction	Corporate Admin	Fibre ordered as of mid November. Working on environmental assessments and picking landing sites. Construction to start in mid June.
Woodbury Water System Upgrades	AJ Evenson	1-Jan-2021	31-May-24	100%	Completed	Utilities	Construction	Environmental Services	Processing final invoicing
NAK ROS SLO TS Upgrades	AJ Evenson	15-Feb-2023	30-Nov-24	25%	In Progress	Resource Recovery	Detailed Design	Environmental Services	Contract in progress with successful low bidder.

CAPITAL PROJECTS TO MARCH 31, 2024

ACTIVE PROJECTS BEING MANAGED: 37 (1 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$13, 821, 209					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
Balfour TS Paving	AJ Evenson	30-Apr-2023	30-Jun-24	25%	In Progress	Resource Recovery	Construction	Environmental Services	Paving rescheduled to spring 2024 due to SPL schedule issues.
Nakusp Landfill Closure Design	AJ Evenson	15-Sep-2023	30-Jun-24	0%	Not Started	Resource Recovery	Initiation	Environmental Services	Will initiate RFP scope once Nakusp TS design is underway.
Lister Water Main Replacement	AJ Evenson	15-Mar-2023	30-Jun-24	25%	In Progress	Utilities	Detailed Design	Environmental Services	Tender closed, preparing report to Board to award.
Riondel Valve and Meter Station Design	AJ Evenson	1-May-2023	31-May-24	5%	In Progress	Utilities	Procurement	Environmental Services	Ready to issue RFQ for fall construction
West Robson Water Main Replacement	AJ Evenson	1-May-2023	30-Jun-24	10%	On Hold	Utilities	Procurement	Environmental Services	Several alignment options and costs are currently being evaluated.
Erickson Water Main Replacement	AJ Evenson	15-Mar-2023	30-Jun-24	10%	On Hold	Utilities	Detailed Design	Environmental Services	Design in progress by WSP Engineering. Survey complete. Working on required statutory right of way agreements with property owners.
Erickson Water Meter Installation	AJ Evenson	1-May-2023	31-Dec-24	10%	In Progress	Utilities	Procurement	Environmental Services	Awarded contracts for meter pits and meters.
Riondel WTP Generator	AJ Evenson	1-Jan-2024	31-Dec-24	25%	In Progress	Utilities	Construction	Environmental Services	Setting up contracts for installation
Edgewood WTP Generator	AJ Evenson	1-Jan-2024	31-Dec-24	25%	In Progress	Utilities	Construction	Environmental Services	Setting up contracts for installation
Lister WTP Generator	AJ Evenson	1-Jan-2024	31-Dec-24	25%	In Progress	Utilities	Construction	Environmental Services	Setting up contracts for installation
HB Civil Works	AJ Evenson	1-Feb-2024	30-Nov-24	10%	In Progress	Civil	Construction	Environmental Services	Contract sent out for signature. Work to start in May.

CAPITAL PROJECTS TO MARCH 31, 2024

ACTIVE PROJECTS BEING MANAGED: 37 (1 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$13, 821, 209					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
Grohman Narrows Recycling Depot and Fleet Building	Jeannine Bradley	15-Jul-2023	31-Oct-24	5%	In Progress	Resource Recovery	Concept Design	Environmental Services	Feasibility Study complete. Evaluating design options.
Arrow Creek Filtration Study	Jeannine Bradley	17-Jul-2023	30-Sep-24	10%	In Progress	Utilities	Initiation	Environmental Services	Interim report in progress.
Creston Septage Receiving Station Design		30-Apr-2023	30-Nov-24	0%	Not Started	Resource Recovery	Initiation	Environmental Services	Waiting on scope and schedule timing from Town of Creston
Burton Watermain Design		1-Sep-2024	30-Jun-25	0%	On Hold	Civil	Initiation	Environmental Services	Initiate in Fall 2024
Riondel Storm Drainage Replacement		1-Sep-2024	30-Jun-25	0%	On Hold	Civil	Initiation	Environmental Services	Initiate in Fall 2024
West Creston Fire Hall	AJ Evenson	15-Oct-2021	30-Nov-24	10%	On Hold	Buildings	Detailed Design	Fire Services	Working with Administration to prepare project to go to referendum for construction in 2024.
Beasley Fire Hall Upgrades	AJ Evenson	1-Nov-2022	30-Jun-24	80%	In Progress	Buildings	Construction	Fire Services	OH Doors complete. Generator install complete. Well - interior system component installation ongoing Int Health approval process ongoing, Wild West undertaking interior work in march. . Heat pump installation underway. HWT replacement complete. Paving in early spring.
Tarry's Fire Hall Upgrades	AJ Evenson	1-Nov-2022	30-Jun-24	40%	On Hold	Buildings	Construction	Fire Services	Insulation and siding: Architect required. Heat pump / Lighting upgrades / HWT complete. Water system upgrade complete. Service door work to be done in 2024.
Ootischenia Fire Hall Expansion	Jeannine Bradley	1-Oct-2022	31-Aug-24	30%	In Progress	Buildings	Construction	Fire Services	Construction underway and progressing. June 1 substantial completion target.

CAPITAL PROJECTS TO MARCH 31, 2024

ACTIVE PROJECTS BEING MANAGED: 37 (1 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$13, 821, 209					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Department	Status – Next Steps
Fire Hall Exhaust Extraction System	Jeannine Bradley	1-Apr-2022	30-Jun-24	90%	In Progress	Buildings	Construction	Fire Services	15 out of 17 halls are complete. Structural reinforcing required at 4 halls (design in progress). Structural designs ready for rfp. Upgrades to be completed in Fall/Winter. Upgrades in spring and completion end of July.
North Shore Fire Hall Upgrades	Jeannine Bradley	1-May-2022	30-Jun-24	70%	In Progress	Buildings	Construction	Fire Services	HWT completed. Lighting upgrade by Bowick in early 2024. RFQ's closed for heat pumps and generator at hall.
Slocan Fire Hall Upgrades	Jeannine Bradley	1-Nov-2022	30-Jun-24	35%	On Hold	Buildings	Construction	Fire Services	Hot water tank replacement completed. Lighting upgrade by March/Apr 2024.
Blewett Fire Hall Upgrades		1-Nov-2022	30-Jun-24	90%	On Hold	Buildings	Construction	Fire Services	OH doors / HWT complete. Water system upgrade complete. Lighting complete. Service door replacement to be completed in 2024.
Crescent Valley Fire Hall Upgrades		1-Nov-2022	30-Jun-24	85%	On Hold	Buildings	Construction	Fire Services	Heat pump repairs / OH doors completed. Fence install completed. Service door replacement in 2024.
Pass Creek Fire Hall Upgrades		1-Nov-2022	30-Jun-24	85%	On Hold	Buildings	Construction	Fire Services	Heat pump complete. Generator complete; investigating service and maint contract. Water upgrades and creek intake culvert in 2024. Paving complete. HWT replacement complete. 1 service door replacement in March 2024.
Winlaw Fire Hall Upgrades		1-Nov-2022	30-Jun-24	25%	On Hold	Buildings	Construction	Fire Services	OH doors complete. Scoping of Filtration upgrades in progress. Service door replacement: analyzing quote and reviewing available funding by March 2024. Light pole installation and sidewalk repair in 2024 pending BCAS.

PROJECTS COMPLETED IN Q4 2023 REMOVED FROM QUARTERLY REPORT

Project/Initiative Name	Responsible Manager
Assent Votes for Tarrys, Slocan Valley , and North Shore Fire Apparatus	Mgr. Corporate Admin
Burton, Fauquier and Edgewood Water Maintenance Contract Renewal	Mgr. Utilities
Abandonment of Pipe in Place & Discharge of Easements Policy	Mgr. Utilities
Water Quality Risk Management Plan	Mgr. Utilities
South Slocan Old School House Demolition	GM Community Services
Arena Floor Replacement Project-Castlegar and District Complex	Regional Manager-Operations and Asset Management
Organics program development	Mgr. Resource Recovery
Rural curbside service investigation and consultation	Mgr. Resource Recovery
Response to theft/vandalism at RR Facilities	Mgr. Resource Recovery
Drone survey equipment & landfill software	Mgr. Resource Recovery

PROJECTS COMPLETED IN Q1 2024

Project/Initiative Name	Responsible Manager
Kootenay Boundary Farm Advisory	GM Development and Community Sustainability
Initiate Video Recording and Posting of Board Meetings	Mgr. Corporate Admin
Kitchener Fire Service Case Analysis	Mgr. Corporate Admin
Waste composition study	Mgr. Resource Recovery
RR Facility washroom installation project	Mgr. Resource Recovery
RDCK Climate Actions - Community Engagement	Mgr. Community Sustainability
External Support Worker	Regional Manager-Recreation and Client Services



Board Report

Date of Report: May 1, 2024
Date & Type of Meeting: May 16, 2024 Regular Board Meeting
Author: Mike Morrison, Manager of Corporate Administration
Subject: Quarterly Report Survey
File: 01-0110-02
Electoral Area/Municipality: Entire RDCK

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to present the results of the recent survey undertaken to identify director’s priorities in relation to a planned review of the format and information included within the Quarterly Report.

SECTION 2: BACKGROUND/ANALYSIS

The Quarterly Report was introduced in 2018 as way to update the Board periodically on the major initiatives underway throughout the RDCK business units. From the time it was introduced staff have received suggestions from individual Directors for improvements to the report. This survey was intended to receive director’s feedback in a structured and comprehensive way to provide staff with a clear sense of scope and priorities for consideration within a planned review and subsequent upgrades to the reporting tool.

The survey was open through February - March 2024 and fourteen directors completed the survey. Where responses were quantifiable, the response summaries are included in Attachment A. Where responses included director comments these responses are provided in Attachment B.

Key Findings from the survey responses:

<u>Key Findings</u>	<u>Corresponding Staff Take-Away / Action</u>
Generally directors are satisfied with the report overall. The majority indicated that no improvements were necessary, and none indicated that a different approach should be taken with the reporting	This finding validates the existing approach and supports continued use of the current reporting tool
Results were inconclusive on whether or not the report should be limited only to Board-assigned items	At minimum, staff will consider stricter criteria for including non-Board-assigned items within the reportable projects.
The majority prefers to keep the status quo of each department reporting their operational statistics	Given the administrative effort to consolidate the operations statistics and limited director interest,

through existing channels rather than through the quarterly report	staff will plan around maintaining the status quo on this. Any visual representation of data within an improved report will be limited to summarizing data about projects included within the report
A strong majority wishes to include a short summary description for each project and initiative	Staff will add a Project Description field within a revised quarterly report format
Results were evenly split on whether projects should be indicated by individual political jurisdiction or by sub-regional groupings	Staff note there are administrative benefits to describing projects by simplified sub-regional groupings and will consider this within a revised report format.
The current grouping of projects within the report by RDCK departments is satisfactory and preferred	The current grouping by department will be retained however staff will evaluate opportunities to strengthen the connection to functional business units as well as ensuring the Board can distinguish between “downloaded” projects from the Province, Board directed items and staff initiatives borne out of a desire for efficiency or legislated reasons.
The current systems for prioritization of the RDCK’s projects and initiatives work are either not well understood or unsatisfactory to many directors	The Board should consider whether or not a formal prioritization system should be used by the RDCK and if this is desirable, staff could be directed to evaluate options for this.
Directors indicated very little interest in evaluating new software tools that integrate reporting functions with advanced work planning and project management capabilities.	Staff will plan around improvements to quarterly reporting occurring within the current web form reporting tool.
Directors have clearly indicated that information regarding project completion timing and the factors affect timing must be improved	Staff will evaluate options for more comprehensive timing information within the planned improvements.
65% of respondents indicated that a strong connection between the Strategic Plan is either ‘extremely important’ or ‘very important’	A primary objective of the improvements to the quarterly report will be to strengthen the connection to the Strategic Plan. This will also be covered in the new Board report/business case template.

All director feedback provided to staff will be considered within the upgrades to the reporting tool. The review of the quarterly report will proceed throughout 2024 and will involve consultation with RDCK managers and IT. A proposed new format will be brought back to the Board prior to implementation. As this project is one of many in the queue for the Administration group at this time, staff anticipate having a new reporting format in place no earlier than Q1 2025.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No Financial Plan Amendment: Yes No
Debt Bylaw Required: Yes No Public/Gov't Approvals Required: Yes No

None at this time. Any upgrades to the report can be done within the existing web platform

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

None at this time

3.3 Environmental Considerations

None at this time

3.4 Social Considerations:

The Quarterly Report is an important tool in helping the public understand the work of the RDCK. The planned improvements to the will result in the report being easier to navigate and easier to understand for everyone.

3.5 Economic Considerations:

None at this time

3.6 Communication Considerations:

The quarterly report will be featured more prominently on the new RDCK website and be easier to find.

3.7 Staffing/Departmental Workplan Considerations:

This project is included in the 2024 work plan for the Administration group. IT staff will be required to implement any changes to the web reporting tool.

3.8 Board Strategic Plan/Priorities Considerations:

This initiative aligns with the following focus areas under the Organizational Excellence strategic priority:

- Prioritize robust communication with our residents ensuring information is delivered in a range of mediums
- Explore new and emerging technology to enhance customer service experience.
- Prioritize communication, transparency, and accessibility.

SECTION 4: OPTIONS & PROS / CONS

None at this time

SECTION 5: RECOMMENDATIONS

This report is for information only.

Respectfully submitted,

Mike Morrison , Manager of Corporate Administration and Corporate Officer

CONCURRENCE

Stuart Horn, Chief Administrative Officer

Approved

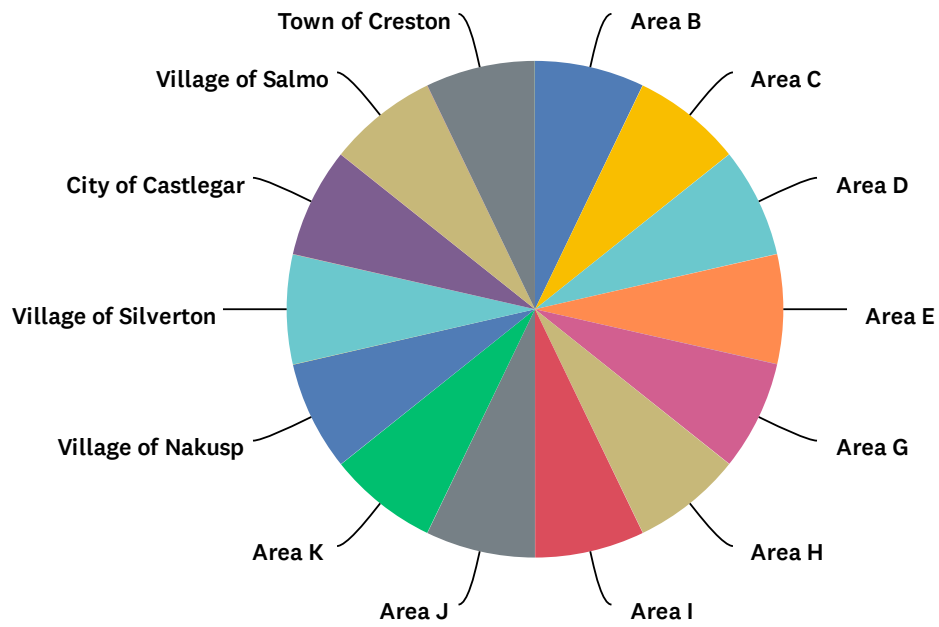
ATTACHMENTS:

Attachment A – Survey Data Summary

Attachment B – Survey Comments Summary

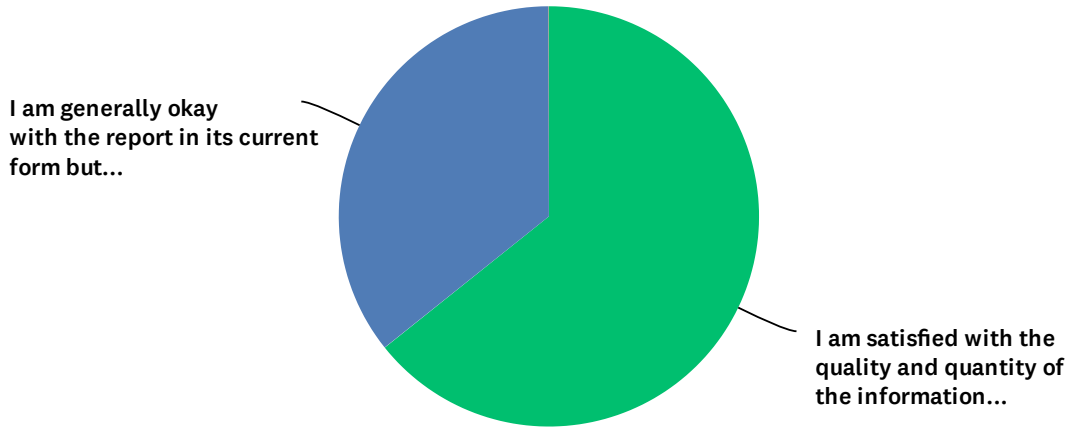
Q1 Which RDCK jurisdiction do you represent?

Answered: 14 Skipped: 0



Q2 Which of the following statements best represents your opinion about the current form of the Quarterly Report

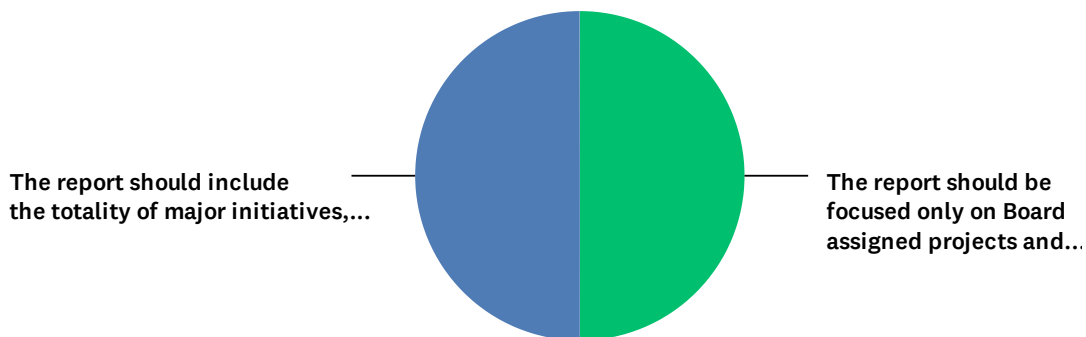
Answered: 14 Skipped: 0



ANSWER CHOICES	RESPONSES	
I am satisfied with the quality and quantity of the information contained in the report. No improvements are necessary at this time .	64.29%	9
I am generally okay with the report in its current form but would like to see some moderate improvements to the formatting, consistency and quality of the report content.	35.71%	5
I am not satisfied with the report in its current form and believe the organization should take a different approach with public reporting of the RDCK's initiatives and projects	0.00%	0
TOTAL		14

Q4 When the quarterly reporting was initiated in 2018 it included the totality of significant projects that staff were working on, both Board-assigned work and also projects driven largely by compliance or process improvements. Over time managers have tended to limit their reportable entries to Board-assigned projects and those understood to be of interest to the Board. This approach make the report smaller and more readable, but it means that the Board likely does not see the full picture of what drives the demands on staff time. In particular it limits reporting on the support functions of the organization- IT, Finance, HR and Administration, whose work is less driven by Board direction . Please identify the type of projects that you wish to be included in the report, understanding that a larger number of projects requires more staff time to report out and increases the overall size of the report.

Answered: 14 Skipped: 0

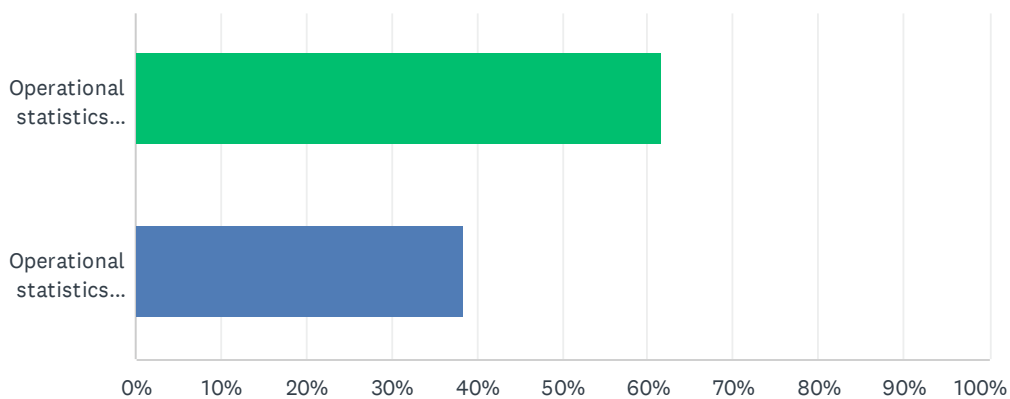


ANSWER CHOICES	RESPONSES	
The report should be focused only on Board assigned projects and initiatives	50.00%	7
The report should include the totality of major initiatives, including operational process improvements and compliance initiatives	50.00%	7
TOTAL		14

Q5 RDCK departments provide periodic reporting to the Board, Committees and Commissions on several operational statistics. Examples include water quality reporting, new building permits, landfill tonnage data, recreation facility usage etc... These are currently reported separately by each department but could be incorporated into the quarterly report. A data dashboard within the quarterly report would include infographics and trend analysis, and would enable the inclusion of other performance indicators.

Please indicate your preference:

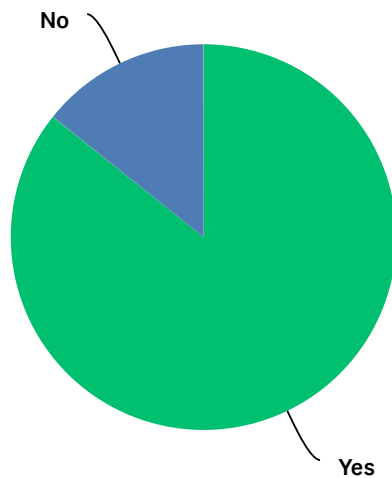
Answered: 13 Skipped: 1



ANSWER CHOICES	RESPONSES	
Operational statistics should continue to be reported individually by each department using current practices	61.54%	8
Operational statistics should be folded into the quarterly report within a data dashboard	38.46%	5
TOTAL		13

Q6 Because most of the projects included in the report have been assigned by the Board, staff operate from the assumption that Directors are already familiar with the scope and goals of that project. However the public reading the report may not be familiar with the origin or overall scope of each project. Would you prefer to see a short (2-3 sentence) project description within the report, even if it made the report larger overall ?

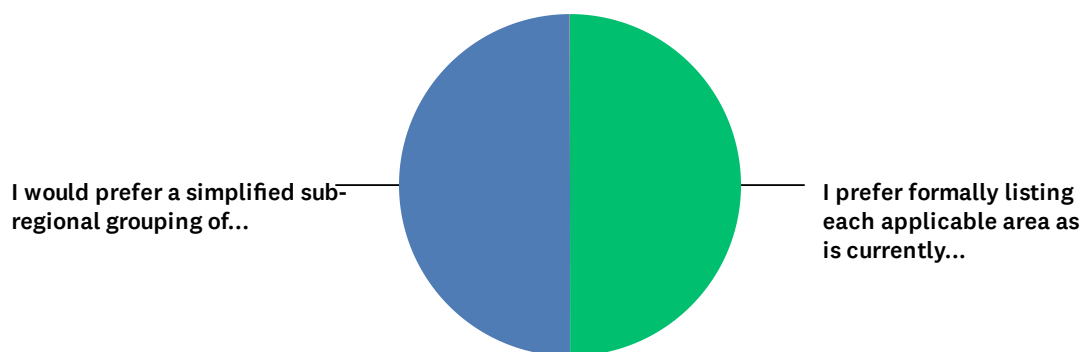
Answered: 14 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	85.71%	12
No	14.29%	2
TOTAL		14

Q8 Each project currently in the report lists each political jurisdiction that the project or initiative applies to. Most projects are applicable to more than one political jurisdiction. A simplified presentation of this information may be easier for the public to understand. For example by presenting sub-regional groupings (e.g. Castlegar and area, Creston Valley, North Slokan Lake etc...) instead of individual jurisdictions.. Please indicate your preference:

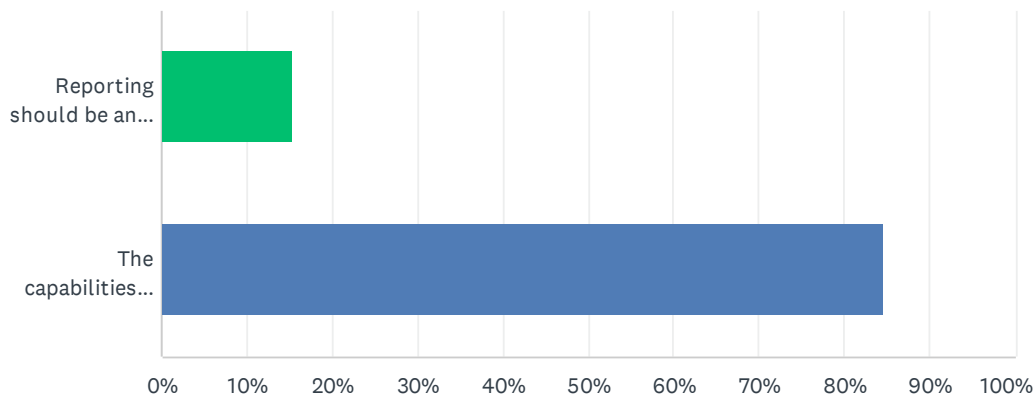
Answered: 14 Skipped: 0



ANSWER CHOICES	RESPONSES	
I prefer formally listing each applicable area as is currently included the report	50.00%	7
I would prefer a simplified sub-regional grouping of applicable areas	50.00%	7
It is not important to present the applicable political jurisdictions	0.00%	0
TOTAL		14

Q9 The quarterly report information is created using an in-house web form tool. Managers invest approximately 1-2 hours each per quarter to update the information. It is a low -cost and well established approach to reporting that does not require excessive staff time . It is not integrated with any other internal systems , and is used by managers only for the purpose of the quarterly report. Directors have previously expressed interest in seeing the reporting integrated within an enterprise work management platform that includes project management, resource allocation and reporting functionality. Such a platform would require proprietary software (estimated cost \$50,000+ annually) and requiring a large investment of staff resources to implement. However a new platform likely would improve organizational efficiency, effectiveness and managerial oversight. Responses to this question will determine the interest of directors in investing in a new platform, with the understanding that detailed analysis of the costs, benefits and alignment with our IT strategy would be forthcoming if there is sufficient interest. Please select the response that best represents your views on the reporting tool at this time.

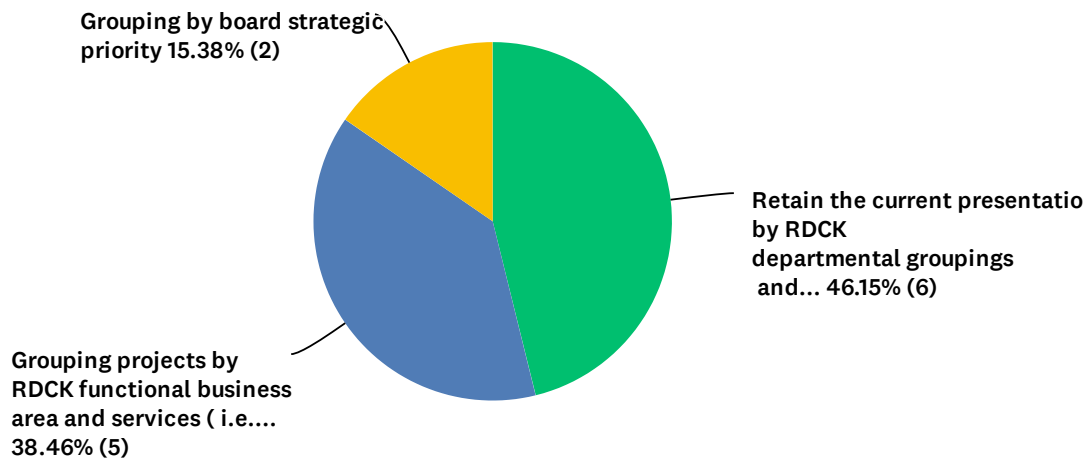
Answered: 13 Skipped: 1



ANSWER CHOICES	RESPONSES
Reporting should be an output of an enterprise work planning and project management platform. Financial and staff resources should be invested in developing integrated systems for this.	15.38% 2
The capabilities of the current reporting platform are acceptable. Financial and staff resources could be better used for other purposes	84.62% 11
Total Respondents: 13	

Q10 The presentation of projects and initiatives is grouped on the basis of RDCK departments and the responsible managers within each department. This can lead to difficulty finding projects and for the public in navigating through the report. Please identify your preferred presentation/ navigation format.

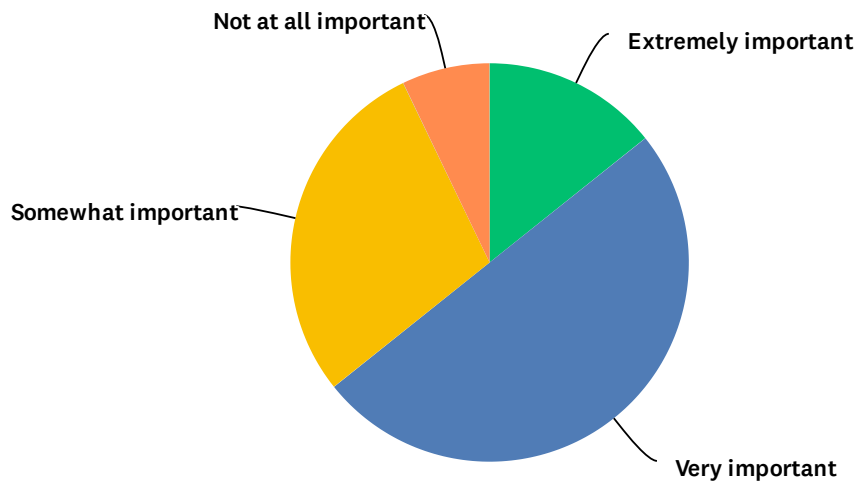
Answered: 13 Skipped: 1



ANSWER CHOICES	RESPONSES	
Retain the current presentation by RDCK departmental groupings and managers (e.g Environmental Services, Community Services etc..)	46.15%	6
Grouping projects by RDCK functional business area and services (i.e. recreation, transit, bylaw enforcement, fire services, planning etc...)	38.46%	5
Grouping by board strategic priority	15.38%	2
TOTAL		13

Q11 Historically, the Board's strategic plan has not had a very strong linkage to work planning and reporting processes. This approach has given the Board a great deal of flexibility in responding to emerging issues and localized priorities. With the recent adoption of the new strategic plan and the possible changes to the quarterly report there is an opportunity to strengthen this connection. A downside to doing that may be that projects and initiatives that do not link strongly to the strategic plan are reduced in priority or more difficult to initiate. How important is it to you that there be a strong connection between the strategic plan and the organization's prioritization, work planning, and reporting processes?

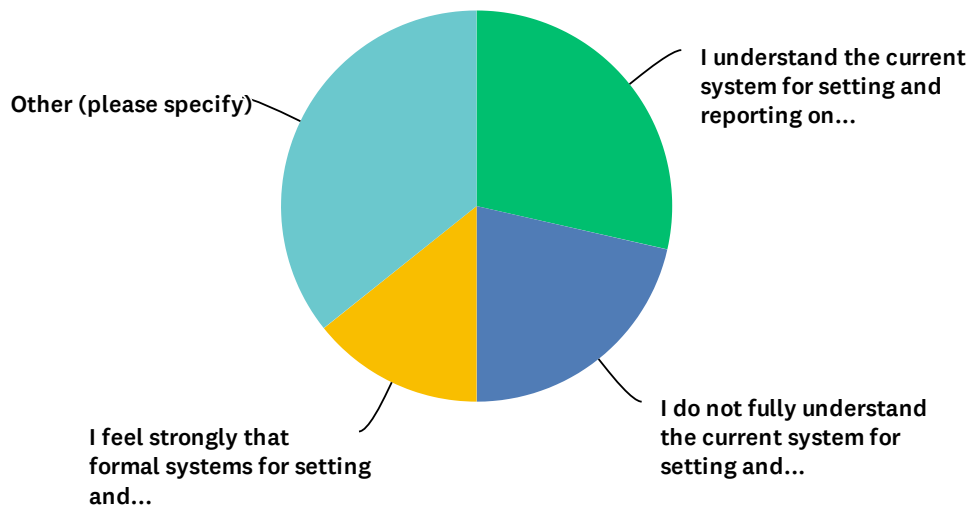
Answered: 14 Skipped: 0



ANSWER CHOICES	RESPONSES	
Extremely important	14.29%	2
Very important	50.00%	7
Somewhat important	28.57%	4
Not so important	0.00%	0
Not at all important	7.14%	1
TOTAL		14

Q15 The quarterly report does not indicate the relative priority of the projects listed. The RDCK does not utilize a formal system for prioritizing the work of the organization. The timing of board-assigned projects are advanced by managers considering a multitude of factors, including but not limited to: available staff and financial resources compliance with legislation alignment to Board established priorities and the strategic plan urgency due to internal and external factors geographic extent and scope of the project opportunities for partnerships and grant funding day to day operational requirements Which of the following statements best reflects your opinion on how work is prioritized and reported.

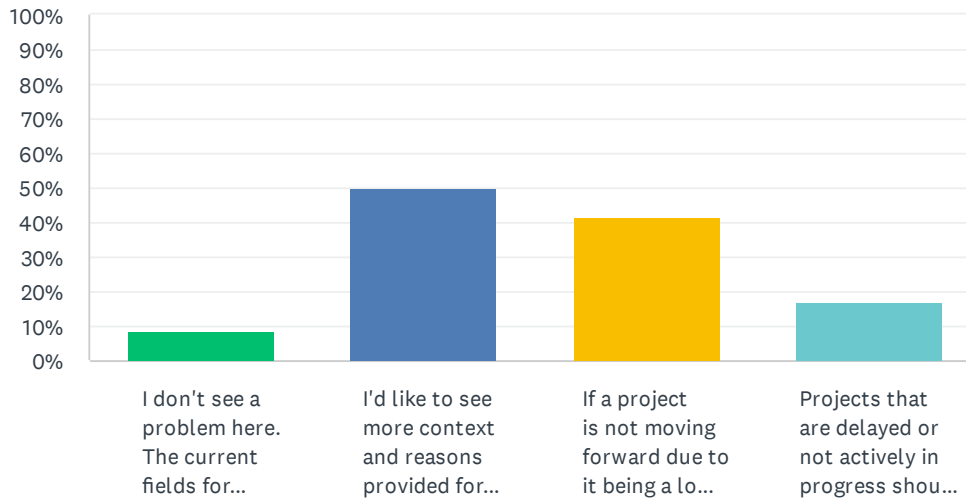
Answered: 14 Skipped: 0



ANSWER CHOICES	RESPONSES	
I understand the current system for setting and reporting on project priorities and am satisfied with it	28.57%	4
I do not fully understand the current system for setting and reporting on priorities and would like more information on departmental work plans and priorities to be included within the quarterly report	21.43%	3
I feel strongly that formal systems for setting and reporting on RDCK priorities be established	14.29%	2
Other (please specify)	35.71%	5
TOTAL		14

Q16 Some directors have noted that the estimated completion dates for many projects are moved further out at each successive reporting interval. This can be especially true with lower priority projects where project timelines get bumped by higher priority work. Some options to address this are listed below. Please select the options that best align with your thinking:

Answered: 12 Skipped: 2



ANSWER CHOICES	RESPONSES	
I don't see a problem here. The current fields for completion % and completion dates adequately address the requirements	8.33%	1
I'd like to see more context and reasons provided for projects that are progressing and those that are stalled	50.00%	6
If a project is not moving forward due to it being a low priority or otherwise delayed this should be clearly indicated	41.67%	5
Projects that are delayed or not actively in progress should be reported separately from those that are actively in progress	16.67%	2
Total Respondents: 12		

RDCK Quarterly Report Directors Survey Comments

Please note, not all questions on the survey required comments or answers.

Only questions with comments are listed below.

Question 3:

The quarterly report contains 8 separate fields. The number of fields drives the layout options and the overall size of the report. Are there fields that you believe are not necessary to include or that could be presented differently? What about new fields to add to the report?

Comments/Answers:

- Realistic completion date. If the project is moved to another department then it should indicate where it was moved to and why
- 'Board Strategic Priority' should reflect which strat plan the work refers to by noting strat plan date range that support(s, ed) the work. The current report is misleading to the reader bringing forth an assumption the the work is from the 'current' approved strat plan. The report is organized (sorted) by 'manager / department' first ... which is fine, but should then be sorted by date most current being on the top. This demonstrates a time line that helps the reader. An additional column should be created to identify if the work is direct 'core services' related, Provincial or Federal 'mandated' by legislation or 'Beyond or Additional' that is not core services or mandated.
- I like the amount of fields in it's efficiency as a snapshot of current initiatives.
- I am satisfied with the fields as they are.
- I am happy with the amount in the report.
- It is very difficult to ascertain priorities, I think having a field that identifies priority would be helpful to all.

Question 4:

When the quarterly reporting was initiated in 2018 it included the totality of significant projects that staff were working on, both Board-assigned work and also projects driven largely by compliance or process improvements. Over time managers have tended to limit their reportable entries to Board-assigned projects and those understood to be of interest to the Board. This approach make the report smaller and more readable, but it means that the Board likely does not see the full picture of what drives the demands on staff time. In particular it limits reporting on the support functions of the organization- IT, Finance, HR and Administration, whose work is less driven by Board direction. Please identify the type of projects that you wish to be included in the report, understanding that a larger number of projects requires more staff time to report out and increases the overall size of the report.

Comments/Answers:

- Directors work requests

- An additional column should be created to identify if the work is direct 'core services' related, Provincial or Federal 'mandated' by legislation or 'Beyond or Additional' that is not core services or mandated and perhaps noted which Area Director(s) has driven the work.
- perhaps only adding: Compliance or regulated Initiatives that staff are mandated to achieve Major operational process improvements
- I am not sure what would not be captured in this report. In order to completely be transparent to the public we (as in directors and residents) need to know what takes up staff time. I know it is not a project but public sending many questions takes staff time and needs to be captured in this report. Other projects don't get done if staff time is being directed elsewhere.
- The total list of projects or actions a department is working through. Without it, we have no knowledge of available capacity for new items added.
- If Directors need more information, they can ask but right now there is no way to find what has been updated expect to compare the last to the new quarterly report. I would suggest color coding of things that have changed since the last report would be helpful.

Question 5:

RDCK departments provide periodic reporting to the Board, Committees and Commissions on several operational statistics. Examples include water quality reporting, new building permits, landfill tonnage data, recreation facility usage etc... These are currently reported separately by each department but could be incorporated into the quarterly report. A data dashboard within the quarterly report would include infographics and trend analysis, and would enable the inclusion of other performance indicators. Please indicate your preference:

Comments/Answers:

- However ... there needs to be time allocated quarterly, not at Board where 'Responsible Managers' of review their work plans with Directors for further discussion, suggestion, recommendation or direction.
- In a pie shape the areas that use the building department and the percentage for each area. This may give a better understanding to the directors what is going on in there area.
- No preference at this time, I would like to have more information.

Question 6:

Because most of the projects included in the report have been assigned by the Board, staff operate from the assumption that Directors are already familiar with the scope and goals of that project. However the public reading the report may not be familiar with the origin or overall scope of each project. Would you prefer to see a short (2-3 sentence) project description within the report, even if it made the report larger overall?

Comments/Answers:

- Not only for public transparency, but for new Directors and Alternates.

- I feel that for some of the projects an origin explanation could be helpful but most are already self-explanatory in my opinion.
- I missed a year, so I am probably not current on all the Board assigned projects - a precis would be very helpful
- Only in the very first report. Public can always be directed to other reports. 2-3 sentences will not make or break a large report.
- Clarity for the public, should they wish to learn about RDCK projects, is important, so despite the increase in length we should add clarifying language.

Question 7:

The quarterly report was introduced primarily as a means to keep the Board informed of the assigned projects and initiatives of the RDCK. Directors have noted that the report has also been valuable for communicating the work of the RDCK to interested residents. Please share any ideas you have to improve the report for public consumption.

Comments/Answers:

- When searching for 'Quarterly Reports' on RDCK website, why is only the most current report available? Why not present an archive of the reports over say the last three years? There has been questions around the progress of status in 'Board notes' that seems not consistent from one time frame to another. As a new Director, I do not have access to this information through eScribe prior to my tenure start in December of 2022.
- There could be a few additions of major staff time drivers to this report, but otherwise this is digestible in it's purpose.
- Mentioned above, color coding of updates.

Question 8:

Each project currently in the report lists each political jurisdiction that the project or initiative applies to. Most projects are applicable to more than one political jurisdiction. A simplified presentation of this information may be easier for the public to understand. For example by presenting sub-regional groupings (e.g. Castlegar and area, Creston Valley, North Slokan Lake etc...) instead of individual jurisdictions.. Please indicate your preference:

Comments/Answers:

- Sub-Regional grouping based on the Tax Requisition participants in the affected service Area
- An additional column should be created to identify if the work is direct 'core services' related, Provincial or Federal 'mandated' by legislation or 'Beyond or Additional' that is not core services or mandated and perhaps noted which Area Director(s) has driven the work - origin source.
- I like the way it is now. Easy to follow where work is being done.

- Identifying areas by colloquial names could create confusion in the public who might not be aware of the specifics of jurisdictional boundaries. You could, however, list the formal areas parenthetically for reference and name the sub-regions.

Question 9:

The quarterly report information is created using an in-house web form tool. Managers invest approximately 1-2 hours each per quarter to update the information. It is a low -cost and well established approach to reporting that does not require excessive staff time. It is not integrated with any other internal systems, and is used by managers only for the purpose of the quarterly report. Directors have previously expressed interest in seeing the reporting integrated within an enterprise work management platform that includes project management, resource allocation and reporting functionality. Such a platform would require proprietary software (estimated cost \$50,000+ annually) and requiring a large investment of staff resources to implement. However a new platform likely would improve organizational efficiency, effectiveness and managerial oversight. Responses to this question will determine the interest of directors in investing in a new platform, with the understanding that detailed analysis of the costs, benefits and alignment with our IT strategy would be forthcoming if there is sufficient interest. Please select the response that best represents your views on the reporting tool at this time.

Comments/Answers:

- This is not the year to be spending \$50,000 on new software.
- Not really sure what 'enterprise work management platform' looks like. I know of a system that Creston is currently migrating to that provides instant access to work status ... perhaps this is the same thing??? I do feel that if quarterly open dialogue is available through "Manager' reviews, the need to employ 'enterprise work management platform' may not be necessary. "...there needs to be time allocated quarterly, not at Board where 'Responsible Managers' of review their work plans with Directors for further discussion, suggestion, recommendation or direction."
- There are two things to be considered here: how much staff time is invested, and how much time Directors spend using this report. I feel it provides me with adequate information.
- Staff is always available to ask questions to and I would hope the managers have ways of knowing what is being done and how much time a project is taking. This would be apart of their jobs I would think.
- I cannot answer this question without more information. I do not know what an enterprise work planning means? Is it an application that helps organize information and tasks? The current format is not the most appealing, but I would not venture down a \$50,000 expense plus extensive staff time. Overall, the quarterly report issues I have are its accuracy - when things started- is often not correct. And more so, how much items are not being completed. So anything that takes more staff time that prevents getting the workplan accomplished is counter intuitive for me.
- If there are indeed operational efficiencies that can be borne out by a staff report (and those metrics are held to in practice), then I would support investigating a new reporting platform.

- The updates being done should be a different color, then we could all spot them quickly.

Question 10:

The presentation of projects and initiatives is grouped on the basis of RDCK departments and the responsible managers within each department. This can lead to difficulty finding projects and for the public in navigating through the report. Please identify your preferred presentation/ navigation format.

Comments/Answers:

- If moved to another business area identify where and why
- Secondary 'sort' by time line ... most current on top.
- Is there anyway to put them from oldest to newest in date? I have had the comment that it likes like we are trying to hide something because there is not chronicle order to the list. Leave them in their departmental grouping but in date order.
- Keep current group but alphabetical listings from there would make things easier to locate.

Question 11:

Historically, the Board's strategic plan has not had a very strong linkage to work planning and reporting processes. This approach has given the Board a great deal of flexibility in responding to emerging issues and localized priorities. With the recent adoption of the new strategic plan and the possible changes to the quarterly report there is an opportunity to strengthen this connection. A downside to doing that may be that projects and initiatives that do not link strongly to the strategic plan are reduced in priority or more difficult to initiate. How important is it to you that there be a strong connection between the strategic plan and the organization's prioritization, work planning, and reporting processes?

Comments/Answers:

- Our strategic plan should align with the projects or the other way around so we are aligned.
- If the work by local government is not supported by its strategic plan and related outcomes and is not legislated or is core services, it should not be done. Also as noted previously: 'Board Strategic Priority' should reflect which strat plan the work refers to by noting strat plan date range that support(s, ed) the work. The current report is misleading to the reader bringing forth an assumption the work is from the 'current' approved strat plan.
- I see the Strategic Plan as a "moving forward" document to better guide us in decision-making today and toward future initiatives, but there are going to be emerging issues where our ability to be flexible will still be needed.
- However, even we supremely capable and prescient elected officials cannot foresee everything that might happen that would require response, so I suggest that we retain some flexibility in order to respond to the unforeseen.
- We need to look at the workplan and have the difficult discussion what needs to happen now. Is some areas getting more work done and others getting less.

- I realize there are legacy and ongoing projects that will span the course of one political term and beyond, so there should clearly be some allowance for projects that do not align with the current strategic plan. Having said that, the plan itself is the governance document for four years, and any new projects/workplans should at least reference how they move us toward achieving our strategic goals.

Question 12:

Some directors have noted previously that there are inconsistent approaches across the organization in how managers report their entries within the Board Notes section. If this is of concern to you please provide examples and / or general comments.

Comments/Answers:

- General comment all Managers entries should have the same format.
- As a new Director I cannot say I have been able to make these observations within my short time here. However, if proper time is allocated to allow all Managers to review their work plan with Directors, this become s a mute point. In my previous tenure ... manager presentation of work plan status was done on a quarterly basis to elected officials which lead to effective and efficient work plan adaption.
- Yes, it is a concern. Some staff are so verbose in their reports and yet there is a ton of repetition that renders the report difficult to digest or even understand. Other are concise, focused on the issue with easy to follow background. The latter needs to be the standard. Staff need to recall we read upwards of 2000 pages a month, which does not include the stuff we are sent or 'should' read. Short, sweet, thorough and concise. Do not lobby us in your report.

Question 13:

Do you have any comments or concerns regarding stale-dated information within the report or the timeliness of manager entries?

Comments/Answers:

- Yes if a project is on the report for more than 2 years there should be an explanation provided why.
- Can not compare 'Anticipated Completion Date' to previous quarterly reports as they are not available on RDCK website ... therefore very difficult to offer an opinion. Generally 'stale date information' should get addressed during a Manager's review of quarterly report which then 'stale-dating' is a mute point.
- Omg not sure how staff wins at this one. If you don't get it to us one week in advance it is stale-dated, if you give it to us the night before it is not enough time. Please know you are appreciated and are trying to get us the most updated information. :)

- Shows that we are very behind on our work plans and items are not being prioritized or executed with efficiencies. Keep it as is as Directors need to start paying attention to the immensity of the list when they think about yet another project to add in
- Stale dated entries should be removed. It is my understanding they are left for one report. My question is also about when are items 'deemed complete' and what is the process for 'paused' items.

Question 14:

Do you have any comments regarding the usage of technical jargon and acronyms within the report?

Comments/Answers:

- Yes they if used they should be defined at the beginning of the report.
- This is a tough one. Some acronyms are well known and accepted, others are not. I think that when a relatively new acronym is used the words should be included the first time in the report.
- No problem with technical jargon. Acronyms are fine if you know what they mean. Where do you go to find what they mean if you don't know them?
- so long as acronyms are written out in long-form once, I am satisfied to memorize on the go
- I do think we need to have a list at the front of the documentation for any initialism or acronyms. When a new one is used it can be added quickly. Technical jargon, not sure but there is always staff to explain this. Adding more to the document makes it longer than it already is.
- A glossary of terms and acronyms should be added to the report. This is not just for directors' consumption but also for the public at large, so it is a question of equity of access to information.
- Please limit the use of acronyms for the sake of public's understanding

Question 16:

Some directors have noted that the estimated completion dates for many projects are moved further out at each successive reporting interval. This can be especially true with lower priority projects where project timelines get bumped by higher priority work. Some options to address this are listed below. Please select the options that best align with your thinking:

Comments/Answers:

- We will always have to be able to react to changing needs and priorities.
- Manager review presentation of quarterly reporting in a meeting setting.... huge opportunity in effective communication and work plan efficiency.
- The metrics would have a staff question in it such as hours needs to complete project 0-20 hours, 22-50 hours, 51-100 hours for an example. If it is requiring a lot of time that will show.
- Or removed all together. I use a bullet journal, the idea is that items get brought forward if they aren't completed, but eventually after they have been brought forward a number of times, it

becomes necessary to revisit and decide if the item is still relevant or needed any longer which avoids just adding and adding to the list.



Board Report

Date of Report: April 23, 2024
Date & Type of Meeting: May 16, 2024 Board Meeting
Author: David Zayonce, Regional Fire Chief
Subject: 9-1-1 Service Agreement Renewal
File:
Electoral Area/Municipality: Regional

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to seek direction to enter into a 9-1-1 Service Agreement Renewal with the Regional District of Fraser-Fort George (RDFFG) for providing fire/rescue dispatch emergency services within the Boundaries of the Regional District of Central Kootenay (RDCK). E-Comm provides 9-1-1 call/answering services, which are then forwarded to Regional District of Fraser Fort George to provide dispatch services for RDCK Fire Departments. The 9-1-1 Service Agreement term is until December 31, 2028.

SECTION 2: BACKGROUND/ANALYSIS

The Regional District of Central Kootenay has been provided a high level of professional fire/rescue dispatch services for several years by the Regional District of Fraser Fort George (RDFFG). The dispatching services provided by RDFFG are an integral component of every emergency response made by RDCK Regional Fire Services, while also enhancing safety through precise and effective communications.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Financial Plan Amendment:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Debt Bylaw Required:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Public/Gov't Approvals Required:	<input type="checkbox"/> Yes	<input type="checkbox"/> No

The costs are included in the 2024-2028, 5 year Financial Plan, S156, (annual cost of \$95,735.57)

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

None at this time.

3.3 Environmental Considerations

None at this time.

3.4 Social Considerations:

Ensure 9-1-1 fire/rescue dispatch service is provided to RDCK Fire Departments.

3.5 Economic Considerations:

Costs included in the 2024-2028 5 Year Financial Plan. (Emergency Communications 911 budget).

3.6 Communication Considerations:

Engagement will be on-going communication with the RDFFG and RDCK Fire Departments.

3.7 Staffing/Departmental Workplan Considerations:

None at this time.

3.8 Board Strategic Plan/Priorities Considerations:

The proposed service contract renewal is aligned with the Boards goals of exploring areas of common interest with our neighboring regions and align advocacy (co-operate in areas of common interest).

SECTION 4: OPTIONS & PROS / CONS

Option 1

That the Board approve the renewal of the 911 Service Agreement with the Regional District of Fraser-Fort George for fire/rescue dispatching services for a term ending December, 31, 2028 at an annual amount of \$ 95,735.57, and that the Board Chair and Corporate Officer be authorized to sign the Service agreement document, AND FURTHER, that all costs be paid from S156 Emergency 911 Communications.

Advantages

- Maintain 9-1-1 Services agreement for fire/rescue dispatch services.

Disadvantages

- None

SECTION 5: RECOMMENDATIONS

That the Board approve the renewal of the 911 Service Agreement with the Regional District of Fraser-Fort George for fire/rescue dispatching services for a term ending December, 31, 2028 at an annual amount of \$ 95,735.57, and that the Board Chair and Corporate Officer be authorized to sign the Service agreement document, AND FURTHER, that all costs be paid from S156 Emergency 911 Communications.

Respectfully submitted,

David Zayonce – Regional Fire Chief

CONCURRENCE

Chief Administrative Officer – Stuart Horn

Approved

ATTACHMENTS:

Attachment A – 24.02.06-RDCK-RDFFG_Agmt_RENEW-ATTACH-01



REGIONAL DISTRICT of Fraser-Fort George

9-1-1 SERVICE AGREEMENT

REGIONAL DISTRICT OF FRASER-FORT GEORGE

and

REGIONAL DISTRICT OF CENTRAL KOOTENAY

Expires: December 31, 2028

Regional District of Fraser-Fort George
155 George Street, Prince George BC V2L 1P8
Telephone 250-960-4400 / Toll Free 1-800-667-1959 / Fax 250-562-8676
<http://www.rdffg.ca>

9-1-1 SERVICE AGREEMENT

BETWEEN:

REGIONAL DISTRICT OF FRASER-FORT GEORGE, a local government incorporated pursuant to the *Local Government Act* and having its business office located at:
155 George Street
Prince George, British Columbia V2L 1P8

(hereinafter referred to as the “RDFFG”)

OF THE FIRST PART

AND:

REGIONAL DISTRICT OF CENTRAL KOOTENAY, a local government incorporated pursuant to the *Local Government Act* and having its business office located at:
202 Lakeside Drive
Nelson, British Columbia V1L 6B9

(hereinafter referred to as the “RDCK”)

OF THE SECOND PART

WHEREAS:

- A. The RDFFG provides fire/rescue dispatch emergency services within its boundaries;
- B. The RDFFG and the RDCK are both public authorities within the meaning of the *Local Government Act*, S.B.C. 2015, and the RDFFG may make agreements with a public authority respecting activities, works or services within the power of the RDFFG;
- C. Under the terms of an agreement dated for reference January 1, 2018 – December 31, 2022 as extended by written agreement dated January 1, 2023 – December 31, 2023 the RDFFG agreed to provide Fire/Rescue Emergency Dispatch and Communications Services to the RDCK;
- D. Next Generation 9-1-1 (“NG9-1-1”) is a federally mandated initiative to modernize Canada’s 30-year-old 9-1-1 telecommunications technology network. RDFFG and RDCK are working on the transition to NG9-1-1, and that transition and its related costs are anticipated to come into effect during the term of this Agreement;
- E. RDCK is or will be a party to a Next Generation 9-1-1 Local Government Service Agreement with TELUS Communications Inc. (“TELUS”), the terms of which are as approved by the Canadian Radio-television and Telecommunications Commission (“CRTC”) under Telecom Order CRTC 2022-119; and
- F. The agreement referred to in Paragraph C of these Recitals expired on December 31, 2023, and the Parties wish to enter into this Agreement to set forth the terms and conditions by which the RDFFG will continue to provide the Fire/Rescue Emergency Dispatch and Communications Service to the RDCK, the terms and conditions for the transition to NG9-1-1, and terms and conditions for the provision of related services by the RDFFG.

NOW THEREFORE THIS AGREEMENT WITNESSES THAT, in consideration of the premises, covenants, and promises of each party herein contained, the parties agree as follows:

1. INTERPRETATION

1.1 Definitions

In this Agreement:

“CAD” means the Computer Aided Dispatch System used for dispatching fire/rescue agencies;

“RDCK 9-1-1 Service Area” means the geographic area as described in Appendix “B”;

“RDCK System” means the RDCK’s field radio dispatch and communications system, and all other equipment and facilities within the RDCK 9-1-1 Service Area that are required in order for the RDCK Agencies to receive dispatches from and otherwise communicate with the FOCC;

“Data” means address points, street centerlines, zone boundaries and community boundaries, and all associated metadata;

“E-Comm” means E-Comm Emergency Communications for British Columbia Incorporated;

“Effective Date” means January 1, 2024;

“ESZ” or “Emergency Service Zones” means areas defined under the NG9-1-1 LGA Agreement within the RDCK 9-1-1 Service Area consisting of a specific combination of local government authority, law enforcement, fire, emergency medical, and PSAP coverage areas;

“Fire Rescue Response Zone” means defined areas within the RDCK’s 9-1-1 Service Area where fire rescue agencies provide service;

“ESInet” means the Emergency Services IP Network operated in British Columbia by TELUS;

“Fire/Rescue Emergency Dispatch and Communications Service” means the fire/rescue emergency dispatch and communications service described in section 2.6 of this Agreement;

“Fire/Rescue ERA” means a Fire/Rescue Emergency Response Agency in the RDCK 9-1-1 Service Area providing fire/rescue emergency response services and that is identified in Appendix “C”;

“FOCC” means the Fire Operations Communications Centre designated by the RDIFFG under section 2.2.b of this Agreement which shall operate as a Secondary PSAP with responsibility for receiving 9-1-1 fire/rescue calls, sessions and events from the Primary PSAP, and fire/rescue emergency telephone calls from other sources, and for providing the Fire/Rescue Emergency Dispatch and Communications Service;

“GIS” means the computerized Geographic Information System used to manage spatial location and Fire Rescue Response Zone data;

“Material Change” means any change to standards, processes, protocols or other matters impacting the quality or manner in which the Services are provided and, for greater certainty, includes: a) changes in applicable laws, or order of a court, board, regulator, or tribunal of competent jurisdiction, as well as changes in requirements of third party agreements, including those imposed by the Canadian Radio-television and Telecommunications Commission (“CRTC”), b) changes necessitated by the transition to NG9-1-1 Services as described in this Agreement, and c) material requirements imposed by TELUS pursuant to the NG9-1-1 LGA that relates in a material way to this Agreement or the Services;

“NENA i3Standard” means the detailed functional and interface standard for NG9-1-1, published by the National Emergency Number Association, 1700 Diagonal Rd., Suite 500, Alexandria VA 22314 (www.NENA.org);

“NG9-1-1 LGA Agreement” means the Next Generation 9-1-1 Local Government Service Agreement between RDCK and TELUS Communications Inc., once in effect;

“NG9-1-1 Service” has the meaning given to that term in Paragraph D of the Recitals to this Agreement;

“Party” means a party to this Agreement, and “Parties” means both parties to this Agreement;

“Primary PSAP” means the Public Safety Answering Point to which 9-1-1 calls, sessions and events are routed directly as the first point of contact, and for the purpose of this Agreement means the Primary Public Safety Answering Point operated by the Primary PSAP Operator as designated by the RDCK under this Agreement;

“Primary PSAP Operator” means E-Comm or such other service provider that the RDCK has designated as the Primary PSAP for the Serving Area;

“Provincial 9-1-1 Service” means provision by TELUS of customer access to the 9-1-1 dialing code and the transport and routing of 9-1-1 calls, along with the caller’s telephone number, name and address, to the Primary PSAP;

“RCMP” means the Royal Canadian Mounted Police;

“RDFFG System” means the 9-1-1 Emergency Telephone Service operated by or on behalf of the RDFFG consisting of 9-1-1 call answer, fire/rescue dispatch, and additional services as specified in this Agreement;

“RMS” means the Records Management System provided by the RDFFG for use by the Fire/Rescue ERAs;

“Serving Area” means the area within the RDCK’s boundaries, as determined by TELUS and the RDCK, from which calls, sessions and events sent to the 3-digit emergency telephone number 9-1-1 will be directed to the Primary PSAP Operator;

“TELUS” means TELUS Communications Inc.;

“Secondary PSAP” means a PSAP to which 9-1-1 calls, sessions and events are transferred from the Primary PSAP;

“Service Change” means: (i) modifications or other alterations to the Services in general, that result in a Material Change to the specifications therefore, or to any other requirement related thereto set out in this Agreement; (ii) material modifications, or alterations to the nature or characteristics of the Services to be provided; (iii) any material modifications to an existing service level, or the addition of any new service level;

“Service Fee” means the amounts payable by the RDCK in respect of the Services provided under this Agreement, as determined under Appendix “A”;

“Services” means, collectively, the Fire/Rescue Emergency Dispatch and Communications Service, and the additional services to be provided by the RDFFG under this Agreement; and

“Term” means the term of this Agreement as described in Section 6.1.

2. SERVICES

- 2.1 The RDFFG agrees to provide the Services to the RDCK in accordance with the terms and conditions of this Agreement.
- 2.2 Unless the RDFFG notifies the RDCK in writing pursuant to section 2.3, the Fire/Rescue Emergency Dispatch and Communications Service shall be operated by the City of Prince George Fire Department from Fire Hall No. 1, 2012 Massey Drive, Prince George, British Columbia, and the City of Prince George Fire Department is designated as the FOCC for the purpose this Agreement.
- 2.3 The RDFFG may from time to time notify the RDCK of a change in the operator and location of the FOCC as designated under section 2.2.

2.4 **Fire/Rescue Emergency Dispatch and Communications Service**

Under the terms of its agreement with the operator of the FOCC, the RDFFG will require that upon receiving a 9-1-1 call from the Primary PSAP, or an emergency call from another source within the RDCK 9-1-1 Service Area, that relates to an emergency requiring a fire or rescue agency's assistance, the FOCC will dispatch and communicate with the appropriate Fire/Rescue ERAs when fire/rescue services are required.

2.5 Additional Services

The RDFFG agrees to:

- a. supply a report of all fire/rescue dispatched incidents within the RDCK 9-1-1 Service Area on a monthly basis, which includes statistics on the number of fire emergency calls that are transferred by the Primary PSAP to the FOCC;
- b. subject to the transitional provisions of section 2.9.c concerning the transition to and implementation of NG9-1-1:
 - i) receive and process GIS Data provided by the RDCK;
 - ii) maintain and update CAD response programming;
- c. provide CAD and RMS software and software support services in respect of the same, maintain and operate the CAD and RMS software and undertake periodic software updates and equipment upgrades as required to maintain efficiency of the Services;
- d. make reasonable efforts to require the FOCC to operate to standards established by the National Emergency Number Association and the National Fire Protection Association;
- e. appoint a representative of the RDFFG as Contract Administrator, who shall be responsible for the administration of this Agreement, and who shall be the RDFFG's principal contact for the purpose of communicating with the RDCK about this Agreement and the management and operation of the Services; and
- f. schedule meetings as required, at a minimum once per year during the Term, to discuss system operation, maintenance, development, and costs, such meetings to be attended by all necessary RDFFG and RDCK personnel, including but not limited to their respective Contract Administrators and Managers of their GIS Department, and the RDCK's Fire/Rescue ERA Liaison (as appointed pursuant to section 2.6.h). Meetings may be held at either the RDFFG or RDCK offices, or virtually. The RDFFG and the RDCK shall each be responsible for the cost of travel to and attendance of their respective representatives at such meetings.

2.6 RDCK Agreements

The RDCK agrees to:

- a. notify the RDFFG once the RDCK has executed the NG9-1-1 LGA Agreement;
- b. ensure that throughout the Term it is a party to an agreement under which a Primary PSAP Operator is designated as the Primary PSAP for the Serving Area, and to notify the RDFFG of the designation of the Primary PSAP Operator and any change in the Primary PSAP Operator;
- c. maintain, operate and repair the RDCK System so as to ensure that the Fire/Rescue ERAs are able to receive dispatches from and otherwise communicate with the FOCC;
- d. provide twenty-four (24) hours/seven (7) days per week technical repair and maintenance services for the RDCK System, and without limiting the foregoing the RDCK will ensure that its radio system contractor is equipped with a transmission impairment measurement set for testing telephone interconnects as this is critical system testing equipment that must be utilized to maintain the system;
- e. maintain and update CAD and GIS Data derived from the RDCK 9-1-1 Service Area, including all of the RDCK's member municipalities and First Nations, and subject to the transitional provisions of section 2.7.c dealing with the transition to NG9-1-1, to forward the Data and regular updates to the RDFFG;
- f. ensure that Data submitted to the RDFFG is spatial and in the format specified by the RDFFG, unless alternative arrangements have been mutually agreed upon by the RDFFG and the RDCK;
- g. continue to fulfill any obligations it may have with respect to: a) the Provincial 9-1-1 Service and E9-1-1 Service for the RDCK Service Area; and b) perform its obligations under the NG9-1-1 LGA Agreement;
- h. appoint a representative of the RDCK as Contract Administrator, who shall be the RDCK's principal contact for the purpose of communicating with the RDFFG about this Agreement and the management and operation of the Service;
- i. provide a single point of contact person as the RDCK's liaison between the RDFFG and each of the Fire/Rescue ERAs listed in Appendix "C" (the "Fire/Rescue ERA Liaison"). The purpose of this single-point-of-contact role is to disseminate information provided by the RDFFG to the Fire/Rescue ERAs, and to collect updated information as required from the Fire/Rescue ERAs, so that the RDFFG has the most current and up to date information required for providing the Fire/Rescue Emergency Dispatch and Communications Service. As of the commencement of this Agreement the RDCK's Fire/Rescue ERA Liaison is as follows, and the RDCK shall advise the RDFFG promptly of any change in appointment or change in the Fire/Rescue ERA Liaison's contact information:

Contact Name: _____

Position Title: _____

Position Contact Information:

- Email Address: _____
- Phone Number: _____

- j. ensure on an ongoing basis that the list of Fire/Rescue ERAs in Appendix “C” is accurate, and is updated as changes to the Fire/Rescue ERAs occur, and the RDCK will provide an updated Appendix “C” and related documentation to the RDFFG at a minimum on an annual basis, and more frequently as changes occur, confirming that all listed Fire/Rescue ERAs are active responding agencies and that the official name of each Fire/Rescue ERA is properly listed with correct spelling;
- k. ensure that the contact information for Fire/Rescue ERAs listed in Appendix “C” is current and accurate, and to provide any changes to that contact information to the RDFFG as soon as possible after any change in that contact information;
- l. confirm requests for all additions and deletions to the list of Fire/Rescue ERAs included in Appendix “C” by providing an updated and duly signed Appendix “C” as prepared and provided by the RDFFG, which amended Appendix “C” shall be attached to and form an integral part of this Agreement.

2.7 RDCK Acknowledgements

The RDCK acknowledges and agrees that:

- a. additions to the list of Fire/Rescue ERAs in Appendix “C” may result in additional service fees to the RDCK, in accordance with Appendix “A”;
- b. if regular GIS Data updates are not submitted by RDCK to the RDFFG as required pursuant to section 2.6.e, the RDFFG shall not be responsible for any deficiencies in or failure to provide Fire/Rescue Emergency Dispatch and Communications Services that result from the missing or incorrect Data;
- c. upon completion of NG9-1-1 implementation the RDCK will no longer be required to provide GIS Data to the RDFFG, the RDFFG will cease providing GIS services at the time of NG9-1-1 implementation, and RDCK will be responsible for submission of their GIS Data to the Province’s central point of GIS aggregation, all due to the change in GIS business practices resulting from the implementation of NG9-1-1; and
- d. upon completion of NG9-1-1 implementation, RDCK will be responsible to provide the RDFFG with the RDCK’s Fire Rescue Response Zone boundaries for use in the RDFFG’s CAD software, as provided for in section 3.5 of this Agreement.

3. NG 9-1-1 IMPLEMENTATION

3.1 The following provisions apply to the transition to and implementation of NG9-1-1 in the RDCK 9-1-1 Service Area and will apply to the provision of Services following completion of NG9-1-1 implementation.

3.2 The RDFFG and the RDCK both recognize that:

- a. TELUS is the sole provider of the ESInet in British Columbia and as such can route NG9-1-1 calls, sessions, and events originating in the RDCK 9-1-1 Service Area to the appropriate PSAP which provides the 9-1-1 caller with access to emergency services;
- b. in order for the Primary PSAP to perform the Primary PSAP Service on calls that originate on the ESInet, RDCK has entered into or will enter into the NG9-1-1 LGA Agreement with TELUS;
- c. under the terms of the NG9-1-1 LGA Agreement, the RDCK is or will be subject to certain obligations that it will need to fulfill in order for the RDFFG to provide the Services.

- 3.3 In view of the matters stated in section 3.2, during the term of this Agreement following implementation of NG9-1-1, the RDCK confirms that under the agreement referred to in section 2.6(b):
- a. 9-1-1 calls currently originating on the E9-1-1 network may originate on the ESInet and that the Primary PSAP will be required to operate NG9-1-1 systems compliant with NENA i3 standards to receive and route 9-1-1 calls;
 - b. the Primary PSAP may operate E9-1-1 compliant systems and NG9-1-1 compliant systems in parallel;
 - c. the Primary PSAP will enable the receipt and routing of voice calls and RTT capabilities as mandated by the CRTC;
 - d. the Primary PSAP will be required to provide the NG9-1-1 system operations services necessary to sustain the proper functioning of the NG9-1-1 system and system integrations;
 - e. the Primary PSAP will be required to update and patch the NG9-1-1 systems and systems integrations as necessary to receive and route 9-1-1 calls;
 - f. the Primary PSAP will be required to establish services to sustain the NG9-1-1 systems and environments employing internal change control processes and in coordination with NG9-1-1 service providers and partner organizations;
 - g. the Primary PSAP will be required to operate security and cyber security controls to protect the NG9-1-1 systems and associated network connectivity including firewalls, networking monitoring, network segmentations, antivirus systems, and physical building controls; and
 - h. the Primary PSAP may choose to implement NG9-1-1 system enhancements to achieve system and 9-1-1 service improvements and efficiencies.
- 3.4 In further recognition of the matters stated in sections 3.2 and 3.3, the RDFFG agrees that:
- a. it shall ensure that the FOCC remains qualified, certified, and authorized by either TELUS and/or the CRTC to connect to the ESInet;
 - b. it shall ensure that the FOCC is i3-compliant as per the conditions and requirements of the NG9-1-1 LGA Agreement;
 - c. it shall ensure that the FOCC provides, operates, and manages the personnel and the equipment, including terminal equipment, required to receive and process all emergency calls, sessions and events directed to the FOCC, based on the technical requirements of the NG9-1-1 LGA Agreement;
 - d. it shall ensure that the FOCC has secure 9-1-1 data and systems which security includes physical security, network security, cybersecurity, and all other considerations within the FOCC's domain;
 - e. it shall require the FOCC to have a 9-1-1 contingency plan and policy routing rules in place, in collaboration with TELUS, to: (i) provide default routing to ensure 9-1-1 calls are answered in the event of an outage, including alternative routing and configuration options related to the TELUS NG9-1-1 network, such that 9-1-1 calls, sessions, and events are directed to an alternative PSAP or PSAPs due to network issues or missing/invalid location information, and (ii) enable multi-layered treatment policies for diversion within the TELUS NG9-1-1 network, providing more options to a PSAP to divert 9-1-1 calls, sessions, and events to another destination based on multiple conditions defined in the policy routing rules; and

- f. upon request, but subject to the provisions of Appendix "A" concerning changes in Service Fees, it shall provide reasonable assistance to the RDCK in fulfilling other requirements and obligations of the RDCK under the NG9-1-1 LGA Agreement that affect the operation of the FOCC and the Services, so far as the RDFFG can assist in performing those obligations in its capacity as the provider of the Services.
- 3.5 RDCK agrees that:
- a. in conjunction with TELUS, and for the purpose of the NG9-1-1 LGA Agreement, it shall establish the "Serving Area" and "Emergency Service Zones" (both as defined in the NG9-1-1 LGA Agreement) that are served by the Primary PSAP and any Secondary PSAP, and shall inform the RDFFG of any changes that affect the delivery of the Services;
 - b. during the term of this Agreement, the RDCK shall provide written notice to and shall consult with the RDFFG before doing or agreeing to do anything under the NG9-1-1 LGA Agreement that could affect the RDFFG's provision of the Services;
 - c. it shall provide to TELUS and validate, as required by TELUS, all GIS Data, including street names, addresses, or other Data provided by the GIS system and will associate those with the Emergency Service Zones established under the NG9-1-1 LGA Agreement;
 - d. it shall inform TELUS of changes in the GIS Data for the RDCK Service Area that may occur and as soon as possible after that Data changes;
 - e. it shall correct all errors with submitted GIS Data as reported by TELUS as soon as possible after notification is sent to the RDCK;
 - f. it shall provide TELUS with 85 days written notice of an intended change in borders of the RDCK Service Area; and
 - g. it will immediately notify the RDFFG of any changes to the RDCK's Fire Rescue Response Zones, upon the change being made, in order to allow the RDFFG to immediately make the necessary changes to its CAD programming. The RDCK acknowledges that any updates to this Data must be provided to the RDFFG three (3) business days before the effective date in order to ensure adequate time to update the CAD software, with the option to cancel the update if those changes are canceled by the RDCK. The RDCK accepts responsibility for errors in dispatch that may result from a failure to provide this Data as required under this Agreement. Data submitted shall be spatial and in the format specified by the RDFFG, unless alternative arrangements have been mutually agreed upon by the RDFFG and the RDCK.

4. CHANGE MANAGEMENT

- 4.1 RDCK recognizes that one or more Material Changes may occur during the Term, which may require a change to the terms and conditions under which the RDFFG provides Services under this Agreement, in order to ensure compliance with all applicable laws, standards, and requirements governing provision of the Services, and to ensure that the RDFFG achieves a sufficient level of cost recovery in providing the Services. In the event of a Material Change:
- a. each Party will make reasonable efforts to identify and provide notice in writing to the other Party of any Material Change that relates in a material way to this Agreement or the Services;
 - b. in a notice under subsection 4.1.a, the notifying Party shall outline the Material Change, and describe the anticipated or actual impact on the notifying party, this Agreement or the Services; and

- c. following delivery of a notice pursuant to subsection 4.1.a the Parties shall meet to discuss the changes to this Agreement or Service Changes that may be reasonably necessary, the financial, technological and operational impact of such changes, and shall diligently and in good faith negotiate amendments to this Agreement, including Service Fees, in order to integrate such changes in a timely manner in order to ensure compliance with all applicable laws, standards, and requirements governing provision of the Services.

5. SERVICE FEES

5.1 Fees and Disbursements

The RDFFG will charge for the performance of the Services only the fees and disbursements authorized under this Agreement unless otherwise agreed upon by the parties.

5.2 Invoices

By no later than August 1st in each year of the Term, the RDFFG shall provide the RDCK with an invoice for the Service Fee payable in respect of that year, calculated in accordance with Appendix "A".

The RDCK will pay to the RDFFG, on or before September 15th in each year of the Term, the Service Fee payable in respect of that year as calculated in accordance with Appendix "A".

5.3 Taxes

The RDCK will pay all applicable taxes in connection with the Services provided under this Agreement.

6. TERM, AMENDMENT AND TERMINATION

6.1 Term

This Agreement will commence as at the Effective Date and terminate on December 31, 2028.

6.2 Amendment

This Agreement may only be amended by agreement in writing by both parties.

6.3 Termination of the Services

The parties acknowledge that the Services are essential for the protection of the public in the RDCK 9-1-1 Service Area. In the event of a breach of this Agreement by the RDCK, the RDFFG agrees it will not terminate this Agreement unless the RDFFG provides six (6) months' notice of the breach of the Agreement by the RDCK. In the event of a breach by the RDFFG that results in loss of, or degradation to the Services, the RDCK may terminate this Agreement by providing six (6) months' notice to the RDFFG. In the event of termination of this Agreement, the Service Fee will be adjusted on a pro-rata basis for Services that were completed up to and including the date of termination.

7. DISPUTE RESOLUTION

7.1 Procedure

If there is any dispute arising out of, or relating to, this Agreement, the parties will attempt to resolve such dispute, first by direct negotiation and then, if that is not successful and if the parties so agree, by mediation with a neutral third party mediator acceptable to both parties. Each party will bear its own costs and expenses in connection with any mediation and all costs and expenses of the mediator will be shared equally by the parties. If any dispute is not settled by negotiation or mediation within sixty (60) days either party may give written notice to the other requiring the dispute be settled exclusively by binding arbitration by a single arbitrator. If the parties cannot agree on an arbitrator, the arbitrator will be selected in accordance with the *Arbitration Act*.

7.2 No Suspension of Services

The parties agree that the Services are essential for the protection of the public within the RDCK 9-1-1 Service Area and that the Services may not be suspended during the resolution of any dispute referred to in section 7.1 unless this Agreement has first been terminated in accordance with section 6.3.

8. INSURANCE

Each party will obtain and maintain a comprehensive general liability insurance policy against claims for bodily injury, including death, property damage or other loss arising out of the operation of the Services. The RDFFG and RDCK are to be included as additional insured on all policies. Each policy will be written on a comprehensive basis with inclusive limits of not less than \$10,000,000 (ten million dollars) per occurrence or such higher limit as the parties may agree from time to time. If this Agreement is terminated prior to the expiration of the Term, the parties agree to maintain the respective policies for two (2) years after the date of such termination.

9. INDEMNIFICATION

9.1 RDFFG Indemnification

The RDFFG hereby indemnifies, saves harmless, releases and forever discharges the RDCK from and against any and all manner of actions, causes of actions, claims, debts, suits, losses, liabilities, costs, demands and expenses whatsoever, whether known or unknown, of any person in any way arising from, in connection with, or attributable to the operation of the RDFFG System which is in any way contributed to, or by reason of, the negligence or other fault of the RDFFG, its servants, agents or employees in connection with or in consequence of this Agreement.

9.2 RDCK Indemnification

The RDCK hereby indemnifies, saves harmless, releases and forever discharges the RDFFG from and against any and all manner of actions, causes of actions, claims, debts, suits, losses, liabilities, costs, demands and expenses whatsoever, whether known or unknown, of any person in any way arising from, in connection with, or attributable to, the negligence or other fault of the RDCK, its servants, agents or employees in connection with, or in consequence of, this Agreement.

10. FORCE MAJEURE

- 10.1 Neither the RDFFG or RDCK will be held responsible for any damages or delays as a result of war, invasion, insurrection, demonstrations, pandemic, or as a result of decisions by civilian or military authorities, fire, floods, strikes, decisions or regulatory authorities, and, generally, as a result of any event that is beyond the reasonable control of the RDFFG or RDCK (“Force Majeure”).
- 10.2 RDFFG and RDCK agree that in the event of a Force Majeure, the Parties will cooperate and make all reasonable efforts to provide temporary replacement service until permanent Services are completely restored.

11. GENERAL PROVISIONS

11.1 Extensions and Further Agreements

One (1) year prior to the expiry of the Term of this Agreement, the parties will meet to discuss the potential for a) an extension of the Term of this Agreement, or b) the replacement of this Agreement with a new agreement for the provision of the Services, but neither party will be bound to extend the Term of this Agreement, or to enter into a new agreement, unless the terms of the extension or new agreement are approved by that party’s Board and the agreement is executed by that party’s authorized signatories.

In the event that six months prior to the end of the Term of this Agreement the RDCK provides the RDFFG with written notice that it does not intend to renew this Agreement or to enter into a new Agreement, the RDFFG will calculate the RDCK’s invoice for the final year of the Term of this Agreement in accordance with Appendix “A” and with section 5.2.

11.2 Assignment

Neither party will have the right to assign, transfer, or otherwise dispose of any of its interest in all or any part of this Agreement, without the prior written consent of the other party.

11.3 Notices

Any notice required pursuant to this Agreement will be in writing and delivered personally, by courier, registered mail, email, or facsimile to the address of the appropriate party as set forth herein, or to such other address as either party may substitute by written notice to the other:

for the RDCK to:

Title: _____
Regional District of Central Kootenay
202 Lakeside Drive
Nelson, BC V1L 6B9
Email: _____

for the RDFFG to:

General Manager of Legislative and Corporate Services
Regional District of Fraser-Fort George
155 George Street
Prince George, BC V2L 1P8
Email: maureen.connelly@rdffg.bc.ca

Any notice or other writing sent in compliance with this section is deemed to have been given and received on the day it is so delivered unless that day is not a business day, in which case the notice shall be deemed to have been given and received on the next day that is a business day. For clarity, “business day” means a day other than a Saturday, Sunday or statutory holiday in the Province of British Columbia.

11.4 **Entire Agreement**

This Agreement constitutes the entire agreement between the RDCK and the RDFFG and supersedes all previous expectations, understandings, communications, representations and agreements, whether verbal or written, between the RDCK and RDFFG with respect to its subject matter and may not be modified except by subsequent agreement in writing executed by the RDCK and the RDFFG.

This Agreement will enure to the benefit of, and be binding upon the parties hereto, and their successors, administrators, executors, heirs and permitted assigns.

Each of the parties hereto covenants and agrees to execute such further documents and instruments and do such other things as may be necessary to implement and carry out the intent of this Agreement.

11.5 **Waiver**

Except as may be specifically agreed in writing, no action or failure to act by the RDCK or the RDFFG shall constitute a waiver of any right or duty afforded either of them under this Agreement, nor shall any such action or failure to act, constitute an approval of, or acquiescence in any breach of this Agreement.

Waiver of any default by either party will not be deemed to be a waiver of any subsequent default by that party.

11.6 **Relationship of Parties**

The legal relationship between the RDFFG and the RDCK arising pursuant to this Agreement is that of service provider and purchaser of services and in particular, without limiting the generality of the foregoing, nothing in this Agreement shall be construed so as to render the relationship between the RDFFG and the RDCK to be that of partners in a partnership or joint venture, or employee and employer.

Nothing in this Agreement will be construed as creating any employment, partnership or joint venture relationship between the RDCK, E-Comm, or the City of Prince George, its employees, servants, or agents.

11.7 **Access to Records**

- a. The RDFFG will promptly provide the RDCK with such information and records respecting the operation of the FOCC as the RDCK, acting reasonably, may from time to time require, including but not limited to a copy of any contract, agreement, or memorandum of understanding between the City of Prince George the RDFFG concerning the operation of the FOCC.
- b. The RDCK will promptly provide to the RDFFG such information and records that the RDFFG may from time to time reasonably require in order to perform its obligations under this Agreement and to provide the Services.

11.8 Access to Information Requests and Protection of Privacy

- a. The RDFFG and RDCK both acknowledge and agree that the printed, electronic, and other records produced and maintained by the RDFFG for the purpose of, or in connection with, the provision of the Services are records that for the purpose of the *Freedom of Information and Protection of Privacy Act (B.C.)* (“*FIPPA*”) are in the custody and under the control of the RDFFG, and that the RDFFG shall be responsible to process any request for access to those records under the *FIPPA* that are received from third parties by the RDCK or the RDFFG.
- b. The RDFFG and the RDCK will comply with all federal and provincial legislation applicable with respect to the protection of privacy as is in effect from time to time, including without limitation the provisions of the *FIPPA*. Without limiting the foregoing,
 - i) the RDFFG and the RDCK both acknowledge and agree that the records referred to in this section 11.8, including records that are created in the CAD environment and are transferred to the RMS environment, include personal information (as defined in the *FIPPA*) and that such personal information shall be collected, maintained, used and disclosed only as permitted by and in accordance with the provisions of the *FIPPA*, and
 - ii) RDCK shall ensure that each of the Fire/Rescue ERAs listed in Appendix “C” is informed of and agrees to comply with the requirements of this section 11.8.

11.9 Confidentiality

- a. The RDFFG will treat as confidential and will not, without the prior written consent of the RDCK, publish, release or disclose, or permit to be published, released or disclosed, either before or after the expiration or sooner termination of this Agreement, material or any information supplied to, obtained by, or which comes to the knowledge of, the RDFFG as a result of this Agreement, except insofar as such publication, release or disclosure is necessary to enable the RDFFG to fulfill its obligations under this Agreement or to comply with any applicable laws.
- b. Without limiting the generality of the foregoing, both Parties shall comply with the confidentiality provisions of the NG9-1-1 LGA Agreement.

11.10 Validity

Should any part of this Agreement be declared or held invalid for any reason, such invalidity will not affect the validity of the remainder which will continue in full force and effect and be construed as if this Agreement had been executed without the invalid portion.

11.11 Miscellaneous

- a. Every reference to each party is deemed to include the heirs, executors, administrators, successors, permitted assigns, employees, servants, agents, officers, and invitees of that party whenever the context so requires or allows.
- b. Time is of the essence concerning this Agreement.
- c. This Agreement will be governed by, and construed in accordance with, the laws of the Province of British Columbia.

11.12 Counterpart

This Agreement may be executed by the parties in counterparts and may be executed and delivered by email or fax and all such counterparts and emails and faxes together constitute one and the same agreement.

IN WITNESS WHEREOF the parties have duly executed this Agreement.

SIGNED ON BEHALF OF THE
REGIONAL DISTRICT OF FRASER-FORT GEORGE

Chair

Date

General Manager of Legislative and
Corporate Services

Date

SIGNED ON BEHALF OF THE
**REGIONAL DISTRICT OF
CENTRAL KOOTENAY**

Signature

Date

Chair (Please print)

Signature

Date

Corporate Officer (Please print)

APPENDIX “A”

OPERATING AND CAPITAL COST CONTRIBUTION METHODOLOGY

The RDCK will pay to the RDFFG for the Services at the times and frequencies specified in this Agreement, determined in accordance with the following provisions:

1.0 FOCC ANNUAL OPERATING COST CONTRIBUTION

The RDCK will pay a ratio of the costs for providing the Fire/Rescue Emergency Dispatch and Communications Service to all recipients of that service determined by the formula:

$$\text{RDCK Fee} = \text{RDCK's Fire/Rescue Call Ratio} \times \text{Total Fire/Rescue Dispatch Fee}$$

where the RDCK's Fire/Rescue Call Ratio = RDCK's Fire/Rescue calls / Total Fire/Rescue calls

Total Fire/Rescue Dispatch Fee Per Year	
Year 1 – 2024	\$2,425,000
Year 2 – 2025	\$2,941,507
Year 3 – 2026	\$2,941,507
Year 4 – 2027	\$2,941,507
Year 5 – 2028	\$2,941,507

2.0 COMPUTER AIDED DISPATCH/RECORDS MANAGEMENT SYSTEMS

The RDCK will pay to the RDFFG the actual annual licensing fees attributed by the CAD/RMS vendor to the RDCK for CAD/RMS licensing fees.

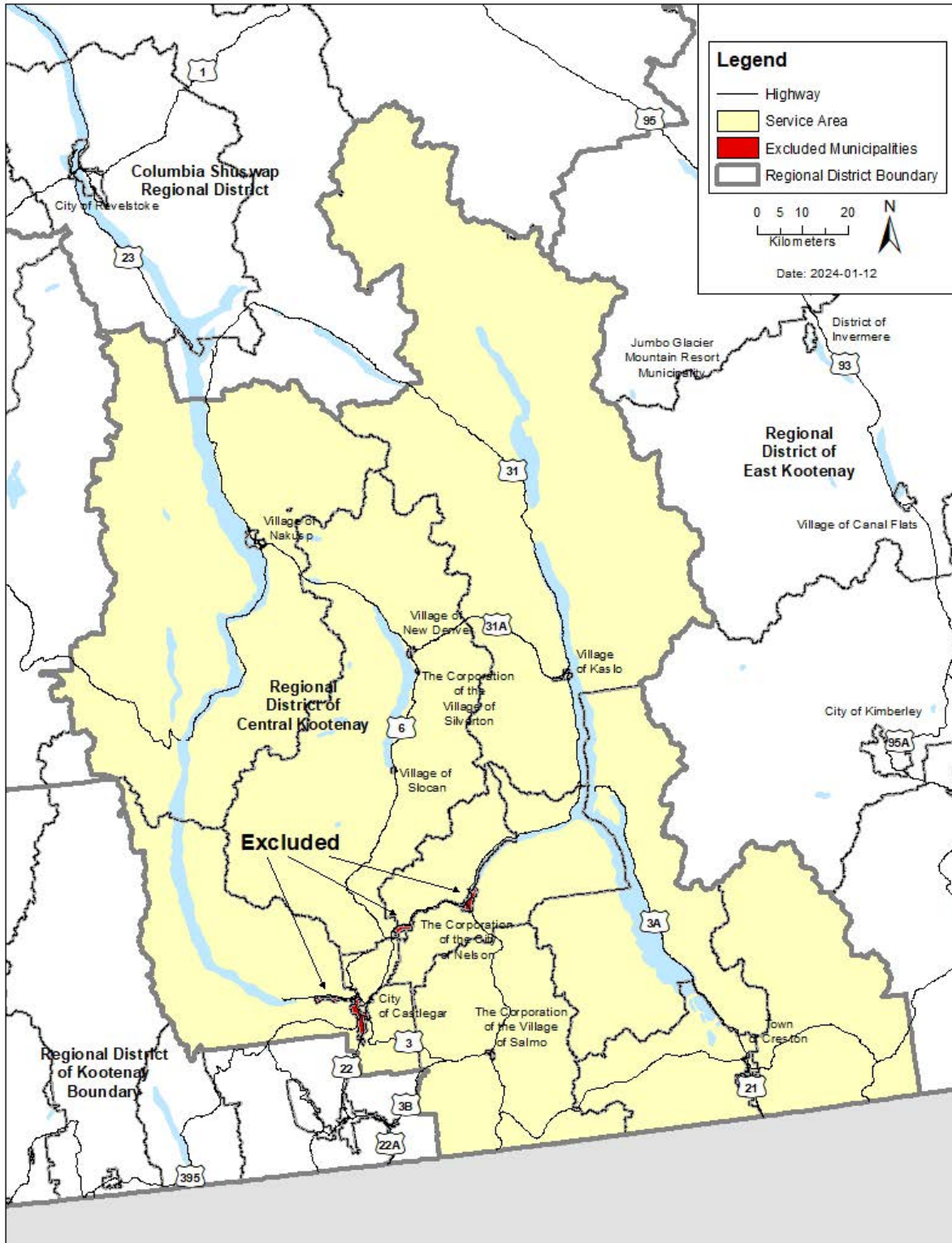
3.0 ADDITIONAL FEES

Where RDCK requests for additions to the list of Fire/Rescue ERAs in Appendix “C” results in additional costs incurred by the RDFFG to implement the addition (i.e.: software licenses, hardware, etc.) such additional costs will be invoiced to the RDCK, payable within 30 days of the invoice date.

Where RDCK requests assistance in fulfilling requirements and obligations of the RDCK under the NG9-1-1 LGA Agreement, other than requirements and obligations that the RDFFG has agreed to perform on behalf of the RDCK under the express terms of this Agreement, and the provision of such assistance results in additional costs incurred by the RDFFG, such additional costs will be invoiced to the RDCK, payable within 30 days of the invoice date.

APPENDIX "B"

REGIONAL DISTRICT OF CENTRAL KOOTENAY 9-1-1 SERVICE AREA



APPENDIX "C"

FIRE/RESCUE EMERGENCY RESPONSE AGENCIES

- (a) Balfour/Harrop Fire
- (b) Blewett Fire
- (c) Boswell First Responder
- (d) Beasley Fire
- (e) Creston Fire Rescue
- (f) Crescent Valley Fire
- (g) Canyon Lister Fire
- (h) Kaslo Fire/Lardeau Valley Fire Rescue
- (i) Kaslo Search and Rescue
- (j) Nakusp Fire
- (k) New Denver Fire
- (l) North Shore Fire
- (m) Ootischenia Fire
- (n) Pass Creek Fire
- (o) Passmore Fire
- (p) Riondel Fire
- (q) Robson Fire
- (r) Salmo Fire
- (s) Slocan Fire
- (t) Tarrys Fire
- (u) Winlaw Fire
- (v) Wynndel Lakeview Fire
- (w) Yahk-Kingsgate Fire
- (x) Ymir Fire

I confirm that the above list of Fire/Rescue Emergency Response Agencies is accurate and complete:

Signature of Authorized Signatory for the
Regional District of Central Kootenay

Name (printed)



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Rick Clark Memorial Society	Date of Application: 04/22/2024
Contact Name: Lawrence Ward	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: B <input type="checkbox"/> Municipality:
Mailing Address: 3315 Beam Rd Creston B.C. V0B 1G1	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 428-5005	Email: warl@telus.net

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Support towards Post Secondary Bursary for Junior Golfer to Further their Education.

Grant Application:

Total Grant Requested: \$ 500.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Cultural
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: RDCK AREA B AND C-500.00 each ...	
Previous Discretionary Grants Received – Year and Amount: 2023 500.00	
By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.	
 Signed at: 2024-04-22 10:42:54 _____ Signature	Lawrence Ward _____ Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 500.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Valley Recreation and Fire Protection Society	Date of Application: 04/24/2024
Contact Name: Louise McKenzie	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: B <input type="checkbox"/> Municipality:
Mailing Address: 104 Leadville Rd Kitchener BC V0B 1W1	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 431-8538	Email: kitchenervalleysociety@outlook.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

With the recent and tragic accident that happened on Highway 3 and Bertha, it took road crews over 2 hours to respond. Our hall was quick to react and first on the scene. While we were very willing to open our hall and give respite to those in the traffic jam, we also had to control the westbound traffic coming in. Alerting those drivers, we realized a few key items that would greatly help us for any future incidents. Including but not limited to:
Flares, Flashlights, Stop Signs, High Visibility Vests, Signage, Cones, Flashing Lights etc

Grant Application:

Total Grant Requested: \$ 500.0	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input checked="" type="checkbox"/> Cultural
---------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Discretionary Grants Received – Year and Amount: 0.0

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2024-04-24 19:52:40

Signature

Louise McKenzie

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 500.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Navy League of Canada - Nelson Branch	Date of Application: 04/23/2024
Contact Name: Jordan Dupuis	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: E <input type="checkbox"/> Municipality:
Mailing Address: 2190 Taylor Drive Nelson BC V1L6K3	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 505-3105	Email: nelson@bcmainland.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The mission of the Canadian Cadet Program is to contribute to the development and preparation of youth for the transition to adulthood, enabling them to meet the challenges of modern society through a dynamic, community-based program. Participants come from local areas of the RDCK.

We are requesting your consideration of a Directors grant of \$200. These funds would be used to ...

Grant Application:

Total Grant Requested: \$ 200	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Cultural
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: Directors Grants from Area H, F. Navy League will fund the difference.	
Previous Discretionary Grants Received – Year and Amount: NIL	

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

C. Jordan Dupuis Signed at:
2024-04-23 11:07:41

Signature

C. Jordan Dupuis

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 200.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
 Phone 250-352-6665 Fax 250-352-9300
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Roots to Sky Forest School Society	Date of Application: 05/07/2024
Contact Name: Lise Kuhr	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: E <input type="checkbox"/> Municipality:
Mailing Address: 218 Delbruck Street Nelson BC V1L 5L1	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (778) 228-5598	Email: lkuhrg@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Roots to Sky Forest School Society supports children to connect and engage with nature in deep and meaningful ways. The funding request will support our participants in a year end campout at Kokanee Creek Provincial Park, as well as a field trip to the Creston Wetlands.

Grant Application:

Total Grant Requested: \$ 387.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input checked="" type="checkbox"/> Cultural
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: see CD grant application	
Previous Discretionary Grants Received – Year and Amount: 2023-\$900	

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2024-05-07 11:48:42

Signature

Moving to DG from CD as per Director Graham

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 387.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Navy League of Canada - Nelson Branch	Date of Application: 04/23/2024
Contact Name: Jordan Dupuis	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: F <input type="checkbox"/> Municipality:
Mailing Address: 2190 Taylor Drive Nelson BC V1L 6K3	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 505-3105	Email: nelson@bcmainland.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The mission of the Canadian Cadet Program is to contribute to the development and preparation of youth for the transition to adulthood, enabling them to meet the challenges of modern society through a dynamic, community-based program. Participants come from all areas of the RDCK including your electoral area.

We are requesting your consideration of a Directors grant of \$300. These funds would be used to offset some of the cost of purchasing challenge coins that are used to reward Cadet achievements.

Grant Application:

Total Grant Requested: \$ 300	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Cultural
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: Grant requests were made to RDCK Directors from areas I, H, E, F and have been approved in the amounts of \$200-300. The Navy ...	
Previous Discretionary Grants Received – Year and Amount: NIL	

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2024-04-23 11:02:32

Signature

C. Jordan Dupuis

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 300.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Glade Community Hall	Date of Application: 04/22/2024
Contact Name: Andy Ozeroff/ Debbie Girard	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: I <input type="checkbox"/> Municipality:
Mailing Address: 2160 Glade Road Castlegar BC V1N4R2	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 399-4293	Email: andyozerooff@shaw.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

Providing lapsha for the community for those that can't make it for themselves.
We have sold out on lapsha preorders.

Grant Application:

Total Grant Requested: \$ 250.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input checked="" type="checkbox"/> Cultural
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:	

Previous Discretionary Grants Received – Year and Amount: 2024 February \$400.00

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2024-04-22 10:33:24

Signature

Debbie Girard

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 250.00
Board Approved Date:	Resolution #



Discretionary Fund Grant Program Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1860-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Navy League of Canada Nelson Branch	Date of Application: 04/23/2024
Contact Name: Jordan Dupuis	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: J <input type="checkbox"/> Municipality:
Mailing Address: 2190 Taylor Drive Nelson BC V1L6K3	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 505-3105	Email: nelson@bcmainland.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.) *Attach supporting project documentation, organization's list of directors and their respective executive position, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by the organization's most recently approved financial statements.*

The mission of the Canadian Cadet Program is to contribute to the development and preparation of youth for the transition to adulthood, enabling them to meet the challenges of modern society through a dynamic, community-based program. Participants come from local areas of the RDCK.

We are requesting a Directors grant of \$300. These funds would be used to offset some of the cost of purchasing challenge coins that are used to reward Cadet achievements.

Grant Application:

Total Grant Requested: \$ 300	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Cultural
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
Area F \$300, Area E \$200, Area H \$300 ...

Previous Discretionary Grants Received – Year and Amount: NIL

By submitting this application for the Discretionary Fund Grant Program, I confirm I am an authorized signatory of the recipient organization and I agree to the Discretionary Fund Grant Program Recipient Obligations detailed on page two of this application.

Signed at:
2024-04-23 14:52:20

C. Jordan Dupuis

Signature

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 300.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
 Phone 250-352-6665 Fax 250-352-9300
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: LKB Pow Wow Committee	Date of Application: 05/08/2024
Contact Name: Angie Louie	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: A <input type="checkbox"/> Municipality:
Mailing Address: 830 Simon Rd. Creston BC V0B 1G2	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 428-7414	Email: agowacrow@hotmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Our Pow Wow is "traditional" as compared to other Pow Wows in the area that are "Competition". We do not offer Contest Prize money for drummers or dancers. Instead, we follow the teachings of the Elders and feed all of our Drummers and Dancers a Feast on Saturday and Breakfast on Sunday. All funds collected are used to pay an honorarium for our MC, Arena Director, Host Drum, Honor Drum, up to 10 Visiting Drums, Dancers, Hotel Rooms, Catering, Feast food & supplies, Breakfast food & supplies, Biffy rentals, Janitorial Services, etc and any Dance Specials we may be promoting.

Grant Application:

Total Grant Requested: \$ 500	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
-------------------------------	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signature

Print Name

Authorization

Signature of Area Director Signed by Email

Total Grant Approved \$ 500.00

Board Approved Date:

Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Creston Valley Food Action Coalition Society	Date of Application: 04/15/2024
Contact Name: Tanya Wall	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: B <input type="checkbox"/> Municipality:
Mailing Address: Box 1002 Creston BC V0B 1G0	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 428-1993	Email: ed@cvfac.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

The Creston Valley Farmers Market is moving back to the revitalized location now called Market Park. With that move we will to update all of our directional signage, market flow signage and add some new inclusive signage in the park. Signs will be designed and printed locally.

...

Grant Application:

Total Grant Requested: \$ 1000	Which funding critical objective does this project meet? <input type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Environmental
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: None that are confirmed	
Previous Community Development Grants Received – Year and Amount: Unknown, staff change	
By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.	
Signed at: 2024-04-15 16:18:11	Tanya Wall
Signature	Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 1000.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

<i>Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.</i>	
Organization/Society Name: LKB Pow Wow Committee	Date of Application: 05/08/2024
Contact Name: Angie Louie	RDCK Electoral Area/Member Municipality: <input checked="" type="checkbox"/> RDCK Electoral Area: B <input type="checkbox"/> Municipality:
Mailing Address: 830 Simon Rd. Creston BC V0B 1G2	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 428-7414	Email: agowacrow@hotmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Our Pow Wow is "traditional" as compared to other Pow Wows in the area that are "Competition". We do not offer Contest Prize money for drummers or dancers. Instead, we follow the teachings of the Elders and feed all of our Drummers and Dancers a Feast on Saturday and Breakfast on Sunday. All funds collected are used to pay an honorarium for our MC, Arena Director, Host Drum, Honor Drum, up to 10 Visiting Drums, Dancers, Hotel Rooms, Catering, Feast food & supplies, Breakfast food & supplies, Biffy rentals, Janitorial Services, etc and any Dance Specials we may be promoting.

Grant Application:

Total Grant Requested: \$ 500	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
-------------------------------	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signature

Print Name

Authorization

Signature of Area Director Signed by Email	Total Grant Approved \$ 500.00
---	--------------------------------

Board Approved Date:	Resolution #
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Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Yahk Allied Horse Club	Date of Application: 04/28/2024
Contact Name: Monika Currier	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: B <input type="checkbox"/> Municipality:
Mailing Address: 7960 hwy 3 Yahk BC V0B2P0	Payment Type: <input checked="" type="radio"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 420-1902	Email: yahkhorseclub@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Our horse club is growing in size & enthusiasm! Our membership has grown, and we are becoming a 'household name' in the local equestrian community!
We have enjoyed support from our local communities & are even in talks with the Yahk Hall to revisit the potential use of the old ball field for our outdoor arena.
We are purchasing equipment we need as part of the first step in building an outdoor arena. Highly portable items, such as corral panels to fence in an outdoor arena. We still need items like the sand for footing, arena drag, a timer for timed events etc.

Grant Application:

Total Grant Requested: \$ 5000	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
--------------------------------	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
We have hosted several events including a tack sale, tack cleaning, and trail rides. We have been raising money with 50/50 draws at all events, as well as the participation fees and membership fees we've collected. ...

Previous Community Development Grants Received – Year and Amount:
2023 \$5000

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

 Signed at: 2024-04-29 14:49:33	Monika Currier
Signature	Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 2000.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
 Phone 250-352-6665 Fax 250-352-9300
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: LKB Pow Wow Committee	Date of Application: 05/08/2024
Contact Name: Angie Louie	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: C <input type="checkbox"/> Municipality:
Mailing Address: 830 Simon Rd. Creston BC V0B 1G2	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 428-7414	Email: agowacrow@hotmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Our Pow Wow is "traditional" as compared to other Pow Wows in the area that are "Competition". We do not offer Contest Prize money for drummers or dancers. Instead, we follow the teachings of the Elders and feed all of our Drummers and Dancers a Feast on Saturday and Breakfast on Sunday. All funds collected are used to pay an honorarium for our MC, Arena Director, Host Drum, Honor Drum, up to 10 Visiting Drums, Dancers, Hotel Rooms, Catering, Feast food & supplies, Breakfast food & supplies, Biffy rentals, Janitorial Services, etc and any Dance Specials we may be promoting.

Grant Application:

Total Grant Requested: \$ 500	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signature

Print Name

Authorization

Signature of Area Director Signed by Email	Total Grant Approved \$ 500.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
 Phone 250-352-6665 Fax 250-352-9300
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Trails for Creston Valley Society	Date of Application: 05/02/2024
Contact Name: Petra Flaa	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: C <input type="checkbox"/> Municipality:
Mailing Address: 413 7th Ave S Creston BC V0B 1G3	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 431-8432	Email: petra@bailliegrohman.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

This project is to improve the safety of the Ka Papa Trail particularly in the winter when the snow piles up on the bridge. The south trail rising up the slope is also very slippery which could lead to falls in the winter. The funds will be used on this improvement project. The entire project will cost \$67,750.00

Grant Application:

Total Grant Requested: \$ 2500.00	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received: CBT \$50,000 - received Gleanors \$1000 - received ...	
Previous Community Development Grants Received – Year and Amount: 2016 - \$18,000	

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2024-05-02 10:10:03

Signature

On behalf of Kelly Vandenberghe - Application being ...

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 2000.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Kaslo Jazz Etc Society	Date of Application: 05/01/2024
Contact Name: Paul Hinrichs	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: D <input type="checkbox"/> Municipality:
Mailing Address: PO Box 1293 Kaslo BC V0G1A0	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 505-5880	Email: info@kaslojazzfest.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

The Kaslo Jazz Etc Festival contracts BC Transit to operate an accessible and free shuttle throughout the Village of Kaslo during the festival. This shuttle drives locals and festival goers directly to our main gate, and returns them safely to various destinations and campgrounds in the community. This project gives people a chance to meet and share their excitement about the festival, reduces the amount of people driving and their gas consumption, and also employs a local transit driver over the long weekend!

Grant Application:

Total Grant Requested: \$ 5000	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
We will cover any project expenses beyond this funding from our own cash reserves.

Previous Community Development Grants Received – Year and Amount:
2023 - \$5000

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2024-05-01 13:49:11

Paul Hinrichs

Signature

Print Name

Authorization

Signature of Area Director Signed by director

Total Grant Approved \$ 5000.00

Board Approved Date:

Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Argenta Community Association	Date of Application: 04/30/2024
Contact Name: Shannon Isaac	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: D <input type="checkbox"/> Municipality:
Mailing Address: 1024 Argenta Rd Argenta BC Argenta BC	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 366-4162	Email: dragonflyshi@yahoo.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

We are hoping to cover the following costs with the funds

- Annual ZOOM Subscription
- Emergency Phone through VOIP
- Replace Old Couches
- Install Outdoor Safety Lighting
- Re-finish the Hall Flooring ...

Grant Application:

Total Grant Requested: \$ 4000.00	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
RDCK CD 2024 Request for funds in the amount of \$4000
ZOOM \$275 ...

Previous Community Development Grants Received – Year and Amount:

2023: \$2320 2022: \$1155 2021: \$7110

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2024-04-30 18:04:29

Shannon Isaac

Signature

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 4000.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
 Phone 250-352-6665 Fax 250-352-9300
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Jewett Elementary PAC	Date of Application: 05/02/2024
Contact Name: Breanne Hope	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: D <input type="checkbox"/> Municipality:
Mailing Address: GD Argenta BC V0G1B0	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 551-3985	Email: jewettpac@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

The Jewett Elementary school PAC through the ready grant program provides a weekly hot lunch for our students fortunately, with rising food cost, our Grants has not lasted long enough to connect with the new grant payments that will come out next month so we were asking for funds to bridge us until then so we can continue offering a weekly lunch for the students. Due to lack of parent volunteers, we outsource the cooking to local caterers and restaurants so it costs \$200 per week (\$12.50 per person) to serve the kids (14)and teachers (2) a healthy, varied meal including dessert.

Grant Application:

Total Grant Requested: \$ 1200	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
--------------------------------	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:

I believe we got \$800 in the winter time to pay for some ski gear

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2024-05-02 20:31:35

Breanne S Hope

Signature

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 1200.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
 Phone 250-352-6665 Fax 250-352-9300
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: RDCK	Date of Application: 04/16/2024
Contact Name: Cheryl Graham	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: E <input type="checkbox"/> Municipality:
Mailing Address: 202 Lakeside Drive Nelson BC V1L 6B9	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 505-4990	Email: cgraham@rdck.bc.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Area E's contribution of \$20,000 to S111, Nelson, E & F Economic Development Partnership is to be paid for by Community Development Grants per the 2024 RDCK Financial Plan. Invoice 6347 was submitted for payment to the RDCK on April 16, 2024.

Grant Application:

Total Grant Requested: \$ 20,000	Which funding critical objective does this project meet? <input type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Environmental
----------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:

\$20,000 2023

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2024-04-16 16:15:11

Cheryl Graham

Signature

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 20,000.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
 Phone 250-352-6665 Fax 250-352-9300
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Balfour Senior Citizens Association Branch # 120	Date of Application: 04/05/2024
Contact Name: Edith Lane	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: E <input type="checkbox"/> Municipality:
Mailing Address: 28-7126 Hwy 3A Nelson BC V1L6S3	Payment Type: <input type="checkbox"/> Electronic Fund Transfer <input checked="" type="checkbox"/> Mailed cheque
Phone #: (250) 229-2204	Email: butch.edith@telus.net

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

We have been able to offer this program for several years now with the help of grant funds.
 This program supports both the physical and mental health of seniors. Some areas addressed are joint pain, arthritis and surgical recovery. Each persons needs are addressed as to their ability.
 Aging is a fact of life. Encouragement from others in the group provides huge mental support.
 Balfour seniors attend this program regularly, while similar programs in the area are no longer active due to lack of participation.

Grant Application:

Total Grant Requested: \$ 845.00	Which funding criterial objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Environmental
---	--

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
 Balfour Seniors hall rental 13 x \$25.00 = \$325.00 in kind
 ...

Previous Community Development Grants Received – Year and Amount:
 2023 - \$1612.50

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at: 2024-04-05 20:07:40	Edith Lane
Signature	Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 845.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Nelson Reflections Artistic Swimming	Date of Application: 04/25/2024
Contact Name: Angela Sherstobitoff	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: E <input type="checkbox"/> Municipality:
Mailing Address: SUITE # 508, 622 Front St Nelson British Columbia V1L 4B7	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 551-0408	Email: angeshersty@shaw.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

The Nelson Reflections Artistic Swimming Club has had five athletes qualify for BC Summer Games this year. We are asking for money to help with costs for Pool Rental and coaching hours.

Our costs are approximately the following:
 Pool costs \$3500
 Coaching cost \$1800
 BC Summer games fees per athlete \$175 (last time not sure if this will go up) ...

Grant Application:

Total Grant Requested: \$ 1500	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
--------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
 In the past we have received sponsorship from local businesses we have received approximately \$500 from this and hope to do so again this year. ...

Previous Community Development Grants Received – Year and Amount:

2021-\$750 Area E/ \$750 Area F

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2024-04-25 13:38:02

Angela Sherstobitoff

Signature

Print Name

Authorization

Signature of Area Director Signed by director

Total Grant Approved \$ 1500.00

Board Approved Date:

Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Redfish Elementary School	Date of Application: 04/30/2024
Contact Name: Meg Tandy	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: E <input type="checkbox"/> Municipality:
Mailing Address: C/O Redfish Elementary School 265 Bryan Road Nelson BC V1L 6M9	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 505-3894	Email: bffco@hotmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

The funds will be used to purchase materials (e.g. lumber, fasteners, hardware, etc.) to build two GaGa Ball courts (i.e. one for primary-grade students and one for intermediate-grade students) on the school grounds at REDFISH Elementary School. The courts will provide students with countless hours of fun and exercise during recess and lunch breaks and will also be accessible for community use outside of school hours.

Grant Application:

Total Grant Requested: \$ 1000	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
--------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
This Community Development Grant will be the sole source of funding for this particular project. The labour will be sourced through school volunteers and may even include a joint-venture between REDFISH Elementary School and the Woodwork Program at ...

Previous Community Development Grants Received – Year and Amount:

(not sure)

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2024-04-30 14:28:57

Meg Tandy

Signature

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 1000.00
--	---------------------------------

Board Approved Date:	Resolution #
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Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: West Shores Leisure Advancement Society	Date of Application: 04/29/2024
Contact Name: Erin Christopherson	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: E <input type="checkbox"/> Municipality:
Mailing Address: 7912 Railway Ave Railway Ave Procter BC V1L0B7	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 551-2541	Email: areaesociety@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

The lake access at the end of Erindale Road in Harrop has old debris, possibly from a log sorting facility or other industrial use. The beach has old rusty cables sticking out of the ground that are starting to deteriorate. Closer to the road, old equipment has been partially buried, and has developed sinkhole type holes in the ground of unknown depth. We would like to clean the beach and make it safe for the community to use.

This grant will cover administrative services for West Shores Society to apply for both a Highway works permit and an Instream Works permit.

Grant Application:

Total Grant Requested: \$ 975	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input checked="" type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
We have no other funding at present.

Previous Community Development Grants Received – Year and Amount:

N/A

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2024-04-29 19:25:04

Erin Christopherson

Signature

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 975.00
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Board Approved Date:	Resolution #
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Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
 Phone 250-352-6665 Fax 250-352-9300
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Balfour Recreation Commission	Date of Application: 05/06/2024
Contact Name: Julie Poetsch	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: E <input type="checkbox"/> Municipality:
Mailing Address: 602 Queens Bay Road Balfour BC V0G 1C0	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 551-1917	Email: admin@balfourgr.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

The BRC has been approached by someone with the desire to start a ping pong league at the Balfour Community Hall, starting in September 2024. The funds will be utilized to purchase a durable ping pong table, which can withstand the frequent usage and movement in and out of the storage hall.

Ping pong is a great way to exercise as it involves the entire body, raises the heart rate, strengthens muscles, improves hand-eye coordination, and sharpens the reaction time. With the pandemic under control, people are looking for new ways to socialize, exercise, and ...

Grant Application:

Total Grant Requested: \$ 1000	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
 Area E \$1000, Area F \$1000, League organizer \$500

Previous Community Development Grants Received – Year and Amount:
 2024 \$1000, 2023 \$4000, 2021 \$8000

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

JP Signed at:
2024-05-06 15:57:57

Julie Poetsch

Signature

Print Name

Authorization

Signature of Area Director Signed by director

Total Grant Approved \$ 1000.00

Board Approved Date:

Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Nelson & District Arts Council	Date of Application: 04/19/2024
Contact Name: Sydney Black	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: F <input type="checkbox"/> Municipality:
Mailing Address: Box 422 Nelson BC V1L5R2	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 354-8177	Email: info@ndac.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

This funding will be used to support artist fees for NDAC programming: The Nelson International Mural Festival, Bigby Place Arts Initiative, Rural Artist Support Weekend, Dance Educators' Showcase. Funds will go directly to local artists who reside in our area of service (which includes area F).

Grant Application:

Total Grant Requested: \$ 2500	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
 Canada Council
 BC Arts Council ...

Previous Community Development Grants Received – Year and Amount:

2023- 2500, 2022-2500, 2021 - 2500

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
 2024-04-19 10:09:42

 Signature

Sydney Black

 Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 2500.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
 Phone 250-352-6665 Fax 250-352-9300
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Sandon Historical Society	Date of Application: 04/28/2024
Contact Name: Abigail Wagner	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: H <input type="checkbox"/> Municipality:
Mailing Address: Slocan Star Road, P.O. Box 52 Sandon New Denver BC V0G 1S0	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 916-9034	Email: sandonmuseum@netidea.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Our planning project involves hiring an experienced heritage planner to assess, research and create a set of documents and drawings to accurately and sensitively guide the rehabilitation of a historic building in Sandon. These documents will include a Statement of Significance and scale drawings. The funds received from the RDCK will all be used towards the heritage planner.

Grant Application:

Total Grant Requested: \$ 1700	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
 We have applied for a Heritage BC Planning grant for \$1500 - yet to be confirmed.
 We will be providing in-kind funds of \$300 in project management.

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2024-04-28 16:06:21

Signature

Abigail Wagner

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 1700.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
Phone 250-352-6665 Fax 250-352-9300
Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Tarry's and District Hall Community Society	Date of Application: 04/23/2024
Contact Name: Genevieve Lepage	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: I <input type="checkbox"/> Municipality:
Mailing Address: 1986 Hwy 3A Tarry's BC V1N 3L	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 777-7911	Email: glepage26@hotmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Tarry's Hall revitalization program has been able to offer Ceremonies to the community. Between 15 to 20 community members have attended and have mentioned their eagerness to continue attending these events.

The program will aim to host at least one monthly ceremony where this grant will be used to purchase Back Jacks to ensure the comfort of all participants.

Grant Application:

Total Grant Requested: \$ 2000	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

Previous Community Development Grants Received – Year and Amount:

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2024-04-23 21:09:26

G. Lepage

Signature

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 2000.00
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Board Approved Date:	Resolution #
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Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Castlegar Nordic Ski Club	Date of Application: 04/26/2024
Contact Name: Simon Cretien	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: <input type="checkbox"/> Municipality:
Mailing Address: P.O. Box 3213 Castlegar BC V1N 3H5	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 505-9071	Email: cnscc.office@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

The Castlegar Nordic Ski Club carry out a capital project to improve the infrastructure at our public cross-country ski recreation area. We will install a 24'x31' heated and vented steel garage on the site of our current grooming facility over the summer of 2024 in order to improve the consistency, quality and safety of our trail conditions beginning in the 2024/25 operational season. The funding will be used to pay for the expenses of the installation of a foundation for the building assembly.

Grant Application:

Total Grant Requested: \$ 4000	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
 Nordiq Canada Annual Club Fundraiser - \$11,500 (Confirmed)
 Area B Recreation Grant - \$15,000 (Requested/ Not confirmed) ...

Previous Community Development Grants Received – Year and Amount:

Not on record

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
 2024-04-26 17:05:22

 Signature

Simon Cretien

 Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 4000.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
 Phone 250-352-6665 Fax 250-352-9300
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: SHSS Safe Grad	Date of Application: 05/02/2024
Contact Name: Jennifer Popoff	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: J <input type="checkbox"/> Municipality:
Mailing Address: 720 7th Ave Castlegar BC V1N 1R5	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 505-3747	Email: shssgrad@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

The funds will be used to help secure the Castlegar community complex rental for both the banquet room and dry floor to host the grad cap and gown as well as grand march, prom and dry grad activities to be held over two days. All other funds will be coming from countless hours volunteering through multiple fundraising events to create lasting memories for the Stanley Humphries Secondary School graduating class of 2024. We cannot express our gratitude for your support in making their high school events as memorable as possible!

Grant Application:

Total Grant Requested: \$ 1000.00	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
 fundraising for pointsettia sales \$7062.32, Safe rides \$6,930.00, bottle drive \$1,153.11, grad 2023 donation \$7,000.00 countless volunteer hours from grad parents. upcoming fundraising projections: bingo \$5,000.00, spring flower sales \$4,000.00, safe rides \$2,000....

Previous Community Development Grants Received – Year and Amount:

Area I - 2024

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2024-05-02 09:31:56

Signature

On behalf of Anna Vogel

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 1000.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4

Phone 250-352-6665 Fax 250-352-9300

Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Ootischenia Community Society	Date of Application: 04/29/2024
Contact Name: Laura Kristian	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: J <input type="checkbox"/> Municipality:
Mailing Address: 1145 Hipwell Road Castlegar BC V1N4L7	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 608-4198	Email: oots.community.society@gmail.com

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Our society was created to bring our community together and to build a common public area in the form of a park with a playground. This project will create an area where residents can socialize and enjoy the outdoors together. We will achieve this by continuing to hold community fundraiser events and applying for various grants.

We received an in-kind land contribution in the form of a \$1 a year lease for ten years.

The contribution from RDCK Community Development fund will be used to prepare the land for a play structure, prepare a parking area and walking path for the park.

Grant Application:

Total Grant Requested: \$ 30000.00

Which funding critical objective does this project meet?

Social Economic Environmental

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:

ReDi grant for park benches and picnic tables - requested \$5,000, received \$10,000

ReDi grant for fencing the park area - requested \$5,000, received \$10,000 ...

Previous Community Development Grants Received – Year and Amount:

N/A

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at:
2024-04-29 11:59:10

Laura Kristian

Signature

Print Name

Authorization

Signature of Area Director Signed by director

Total Grant Approved \$ 30,000.00

Board Approved Date:

Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
 Phone 250-352-6665 Fax 250-352-9300
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Lower Arrow Lakes Conservation Association	Date of Application: 05/05/2024
Contact Name: Randy Donselaar	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: K <input type="checkbox"/> Municipality:
Mailing Address: 603 Robinson Rd Edgewood British Columbia V0G1J0	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 212-2366	Email: scaia@telus.net

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

Our annual kid's (16 & under) fish derby has new and returning fishers enjoy 2 days of fishing. The species focus is on the coarse fish population that compete against the resident trout, kokanee and dolly varden. There are prizes in all of the age groups for most and largest fish caught. All participants receive a prize. There is a 25 cent registration fee that includes a hot dog and juice box. We provide a food concession at minimal costs. This is NOT a fund raiser event. We rely on funding from outside sources as well as our association to pay for food and prizes.

Grant Application:

Total Grant Requested: \$ 500	Which funding critical objective does this project meet? <input checked="" type="checkbox"/> Social <input type="checkbox"/> Economic <input type="checkbox"/> Environmental
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Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
 Edgewood Legion - \$200 received
 Ray Hascarl - Funds and prizes requested ...

Previous Community Development Grants Received – Year and Amount:
 \$500 2023

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

Signed at: 2024-05-05 09:37:18 _____ Signature	Randy Donselaar _____ Print Name
---	--

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 500.00
Board Approved Date:	Resolution #



Community Development Grant Application Form

REGIONAL DISTRICT OF CENTRAL KOOTENAY

202 Lakeside Drive, Box 590, Nelson, B.C. V1L 5R4
 Phone 250-352-6665 Fax 250-352-9300
 Toll Free in B.C. 1-800-268-7325

FILE NO. 1865-20-___

Contact Information:

Note: Applicants are encouraged to discuss their project with the applicable RDCK elected official prior to submitting their grant application.

Organization/Society Name: Creston Valley-Kootenay Lake Economic Action Partnership	Date of Application: 04/09/2024
Contact Name: Leandri Kleinhans	RDCK Electoral Area/Member Municipality: <input type="checkbox"/> RDCK Electoral Area: <input type="checkbox"/> Municipality: Creston
Mailing Address: 119 11 Ave N Creston BC V0B1G0	Payment Type: <input checked="" type="checkbox"/> Electronic Fund Transfer <input type="checkbox"/> Mailed cheque
Phone #: (250) 428-5655	Email: leahk@kes.bc.ca

Project/Service Description

Please provide an overview of the project and/or service and how the funds will be used. (600 characters max.)
 Attach any supporting documentation such as engineering reports, feasibility studies, and budget documents. All applicants must submit their organization's list of directors showing their respective executive positions, plus overall number of members. Grant requests exceeding \$5,000 must be accompanied by your organization's most recently approved financial statements..)

The Creston Valley-Kootenay Lake Economic Action Partnership plans to host a multi-day agri-forum in the Creston Valley. The event aims to support the agricultural sector in adapting to climate change by providing education, connecting farmers with resources, and fostering discussions on challenges and growth opportunities. It will feature expert-led presentations, panel discussions, and farm tours. Additionally, the forum aims to stimulate the local economy by drawing visitors who will utilize local accommodation, restaurants, and retail. The event will also feature local food and wine.

Grant Application:

Total Grant Requested: \$ 8750	Which funding critical objective does this project meet? <input type="checkbox"/> Social <input checked="" type="checkbox"/> Economic <input type="checkbox"/> Environmental
--------------------------------	---

Other Funding Sources - Identify all sources of project funding and amounts. Both funds requested and received:
 The CV-KL Economic Action Partnership is planning to submit a grant application to ETSI-BC's Advancing Key Sectors funding stream (deadline: April 12th, 2024). A total of \$35,000 will be requested from ETSI-BC, which will be used for: ...

Previous Community Development Grants Received – Year and Amount:

No

By submitting this application for the Community Development Grant, I confirm I am an authorized signatory of the recipient organization and I agree to the Community Development Grant Recipient Obligations detailed on page two of this application.

JK Signed at:
2024-04-09 14:28:55

Leandri Kleinhans

Signature

Print Name

Authorization

Signature of Area Director Signed by director	Total Grant Approved \$ 2453.00
Board Approved Date:	Resolution #