



Quarterly Report

Q4 2023

Corporate Administration

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DEVELOPMENT AND COMMUNITY SUSTAINABILITY SERVICES (PLANNING, BUILDING AND COMMUNITY SUSTAINABILITY)							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas Of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Kootenay Boundary Farm Advisory	2017-03-31	GM Development and Community Sustainability	Food security and Agriculture	Entire RDCK, Multi Regional	80%- 99% complete	2028-12-30	A new RFP for the delivery of the KBFA will be issued after Dec. 1 by the RDCK who will take over the management of this contract for the next 5 years. The current program team Keefer Ecological and Rachael Roussin have indicated they are interested in submitting a proposal. To date 781 farms have connected with KBFA. Activities in August to September include providing 15 farms with 1 on 1 support and 11 farm visits. For Fall and Winter 2023 KBFA continues to provide this service and has schedule 2 education events.
Expansion of Kootenay Conservation Program	2021-09-23	GM Development and Community Sustainability	Part of RDCK Core Services	Area C,Area F,Area G,Village of Kaslo,Village of Slocan,Village of Silverton,Village of New Denver	60%- 80% complete	2023-12-20	Area F joined the Local Conservation Fund after an AAP in 2023. The fund was established in 2014 in the RDCK for Areas A, D and E. In 2022 the service expanded to include Area H through referendum. Staff have received confirmation Area G will seek to proceed with an AAP in early 2024. Other areas interested in expansion prior to 2022 have not indicated their interest. The Program Manager of Kootenay Conservation Program has provided presentations to municipal councils that have expressed an interest.
Dog Control - Area A, B, C	2020-10-10	GM Development and Community Sustainability	Part of RDCK Core Services	Area A,Area B,Area C	20% to 40% complete	2023-12-09	The Creston Valley Directors are seeking to address "aggressive dogs" in Areas A, B and C. They want a bylaw in place that would allow RCMP to enforce. Staff identified following issues: lack of kennel facilities in the area to inform cost of service, no contractor or staff time is desired by elected officials to receive calls and take enforcement action and RCMP resources are limited. First step in enforcement is education and second is ticketing for aggressive dog.
Review Noise Bylaw 2440, 2015	2022-09-22	GM Development and Community Sustainability	Part of RDCK Core Services	Area A,Area B,Area C,Area E,Area F,Area G,Area H,Area I,Area J,Area K	20% to 40% complete	2024-03-20	Currently a legal review is underway for the Noise Bylaw. Staff will bring forward a revised Noise bylaw to Rural Affairs Committee for their consideration
Engage RDCK Indigenous Nations on Opportunities for Partnership	2020-10-19	GM Development and Community Sustainability	Part of RDCK Core Services	Entire RDCK	60%- 80% complete	2023-12-09	Engage with Yaqan Nukiy & Ktunaxa Nation to develop a protocol agreement still underway. Several new initiatives such as Creston Valley Flood Management Partnership, Crawford Bay Regional Park TUS, Duck Creek Watershed Governance Initiative, and Environmental DPAs to align with work of Kootenay Lake Partnership are underway. Relationship building also continues with Sylix-Okanagan Nation and Colville Confederated Tribes-Sinixt through the still forming Slocan Lake & River

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							Partnership and restoration work in RDCK parks; participate with FN Emergency Services Soc on wildfire risk reduction.
Building Services Policy Review	2018-01-01	Mgr. Building	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	2024-06-28	Some progress made on policy update and creation, however full policy review is delayed until staffing capacity is increased. Priority Policies to update include: - Lapsed Building Permit Policy 400-01-07 - Expired Building Permit Policy 400-01-02 - Building Inspection Service - Process for Lack of Valid Permit 400-01-5 - Building Permits for Manufactured Homes 400-01-07
Update Building Bylaw 2200	2018-10-01	Mgr. Building	Coordinated Service Delivery	Village of Salmo,Village of Kaslo,Village of Slocan,Village of Nakusp,Village of Silverton,Village of New Denver,All Electoral Areas	40% to 60% complete	2024-09-30	RDCK Building bylaw requires updating to reflect recent changes to the Building Act and align with the the model bylaw created by the Municipal Insurance Agency of BC. Project is on hold pending recruitment of additional building inspectors. Fee review and update has been completed and rolled out as the first phase of the update.
Update Building Inspection Service Agreement with Municipalities	2018-10-01	Mgr. Building	Coordinated Service Delivery	Village of Salmo,Village of Kaslo,Village of Slocan,Village of Nakusp,Village of Silverton,Village of New Denver	20% to 40% complete	2024-04-06	Current service agreements are not consistent for all six municipalities, and require additional specifications and technical detail. The agreements also must align better with the Building Act. Update of the agreement template is on hold pending the addition of more building inspection staff. Q1 2023 meetings planned with RDCK GM D&CS, MB and Village CAO's
Converting Historical Building Permits to Digital format	2018-03-31	Mgr. Building	Part of RDCK Core Services	Area A,Area B,Area C,Area D,Area E,Area F,Area G,Area H,Area I,Area J,Area K	40% to 60% complete	2024-09-30	Seek to find funding to digitize all microfiche building records. Accessing a microfiche at a reasonable cost is proving to be a challenge. June 2021 - Continue search for grant funding and/or temporary staffing (KCDS or similar) to implement planned project. Board approved funding, vendor selection and procurement Q4 2022

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Building Officials Training Program	2018-11-15	Mgr. Building	Part of RDCK Core Services	Village of Salmo, Village of Kaslo, Village of Slocan, Village of Nakusp, Village of Silverton, Village of New Denver, All Electoral Areas	60%- 80% complete	2024-06-28	Senior Building Official-Training and Development, along with Manager are developing training plans with staff, however heavy workload in operational areas of the business have impacted the delivery schedule for the Building Officials Training Program. As we now have full staffing, development plans, opportunities for partnership and training matrices are being structured.
SES - Facility Manager / Operator Training Program	2020-08-20	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	60%- 80% complete	2024-09-14	Current: <ul style="list-style-type: none"> - Better Corporate Building Policy and Guidelines in place - Trained project managers on policy/guidelines and gathering information on how to support this policy delivery - Developed training strategy alongside facility monitoring program to train building managers on policy / guidelines - Started facility manager / operator peer network for Community Services Next Steps: <ul style="list-style-type: none"> - Outlay training workshops to building managers - Support staff on implementation of Policy - Begin RDCK-wide facility manager network in fall 2024 Barriers: <ul style="list-style-type: none"> - Staff capacity
Watershed Governance Initiative Phase 3 - Relationships, Mapping, Water Monitoring	2018-12-13	Mgr. Community Sustainability	Water Protection and Advocacy	Entire RDCK	40% to 60% complete	2023-12-09	A project to understand RDCK's role in protecting watersheds in the region. Current: Phase 3 focused on continued relationship building, mapping, and water monitoring. Completed the Service Case Analysis for Drinking Water and Watershed Protection service with staff for review. Next Steps: Working with Yaqan Nukiy on Cumulative Impact Study for Duck Creek Barriers: None at this time
RDCK Climate Actions - Community Engagement	2019-08-08	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	80%- 99% complete	2024-04-19	- Board directed staff to initiate public consultation based on public feedback and response to the Draft CAP. Staff have completed 5 months of engagement across the region and are now compiling the feedback received. - Feb 2024: Engagement is complete a

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Regional Invasive Species Strategy - Delivery	2021-06-14	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	60%- 80% complete	2024-07-19	Current Status – Regional strategy being implemented, working group met for the first meeting. Dir Vandenberghe elected Chair. Next steps - staff provide support for working group and then report back to Board in summer 2024. Background - In April 2023 the Board approved implementation of the Strategy: Option 1 (\$15,000). Barriers - none at this time
Slocan Lake and River Partnership Initiation	2022-02-17	Mgr. Community Sustainability	Water Protection and Advocacy	Area H,Village of Slocan,Village of Silverton,Village of New Denver	20% to 40% complete	2024-12-31	A project to support the development of a partnership to conserve, protect, and restore habitat; provide education; build relationships; and guide development on Slocan Lake and River. Current Status: A Steering Committee meeting to draft Terms of Reference - next meeting February 22. Next Steps: Clarifying the purpose of the Committee to ensure alignment with Board direction, which will inform the ToR Possible Barriers: Differing perspectives about the purpose of the Committee.
Emergency and Disaster Management Act	2023-11-08	Mgr. Community Sustainability	Part of RDCK Core Services	Entire RDCK	1% to 20% complete	2026-12-31	- November 8, 2023, the Emergency and Disaster Management Act (EDMA) received royal assent and replaced the Emergency Program Act. While the Regulations for Local Authorities have yet to be written, the RDCK EM program needs to begin alignment. Initial
RDCK Regional Roundtable Wildfire Resiliency Tool (Formerly CBT Lightship Project)	2023-04-14	Mgr. Community Sustainability	Wildfire Management	Entire RDCK	20% to 40% complete	2024-09-09	Past Barriers: Lightship license held by FNESS was challenging for Contractors to have ongoing access. Current status: Decision made by RDCK with Regional Roundtable to shift from Lightship to RDCK's ArcGIS platform for the project. Contractors are now able to access the software and begin development phase. Anticipated implementation in 2024. This project is proceeding with collaboration from all stakeholders. The Roundtable is reviewing how the Provincial, FNSS and RDCK datasets can all be accessible to use on different GIS platforms, and aggregate data to the same standard.

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2023 Wildfire Mitigation and FireSmart Program	2023-01-01	Mgr. Community Sustainability	Wildfire Management	Entire RDCK	80%- 99% complete	2024-02-29	Current Status: Completion of FireSmart rebates + Final reporting CRI '23 + Preparing CRI '24 application including supporting partnering municipalities CRI program stats: 411HPP completed, 94 up to \$1000 rebates processed, 27 total NRPs Next Steps: Finalize CRI '24 application Barriers: hiring new Disaster Mitigation & Adaptation Supervisor 2023 FireSmart activities are complete. Staff are currently completing 2023 final reporting for UBCM, and preparing to submit the 2024 application for FireSmart to UBCM.
Operational Fuel Treatments - Selous, Queens Bay, Woodbury	2016-08-01	Mgr. Community Sustainability	Wildfire Management	All Electoral Areas	80%- 99% complete	2024-03-31	Current status:Selous: Selkirk College completed LiDAR analyses and reporting on findings, FPInnovations starting contract to evaluate treatments, post various treatments and pre-post Rx burn. Barrier - could no get Adequate burning conditions in fall 2023. Burn postponed by BCWS. Woodbury: Exploring options for 2024 treatment to be funded by CBT No changes since fall 2023 -->Next Milestone: Prescribed burning in Selous planned spring'24 + FPInnovations research on the treatment.
SES - Low Carbon Transportation - Corporate Fleet	2020-08-20	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	20% to 40% complete	2024-08-17	Current: - Procuring /installing workplace charger Next Steps: - Support Corporate Admin in purchasing EV - Board report requesting ZEV fleet strategy, with funding options Barriers: - Distributed nature of fleet management (no overall fleet manager) - Technology options and availability
SES - GHG Reduction Feasibility for RDCK Facilities Project	2022-05-01	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	20% to 40% complete	2024-10-12	Current: - approved application to FCM/GMF GHG Reduction Pathway Feasibility Study grant - data input complete for facility energy monitoring software (Portfolio Manager), required to inform this project - negotiating with consultant for study delivery contract Next: Award contract, initial findings Barriers: Time & staff capacity

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SES - Demand Management - Community - REEP for Homes Project	2020-08-20	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	80%- 99% complete	2024-09-14	Current: - Submitted FCM/GMF Community Efficiency Financing grant funding application with City of Nelson for Regional Energy Efficiency Program (REEP) 2.0 for \$2,507,803 - Strengthening Home Performance Contractor Network (HPCN) by supporting contractor outreach and training initiatives - Working with CEA/KCET to increase contractor capacity across the RDCK through training and information sharing Next Steps: - FCM/GMF will make decision on grant app April / 2024 - Develop next stage of a contractor capacity training / outreach program Barriers: Lack of staff capacity
Kootenay Lake Watercourse DPA Project	2020-04-16	Mgr. Planning	Part of RDCK Core Services	Area A,Area D,Area E,Area F	80%- 99% complete	2023-03-31	- Project initiated from discussions at the Kootenay Lake Partnership table, recognizing that the RDCK has development permit authorities under the Local Government Act that are not being fully utilized to protect sensitive habitat around Kootenay Lake.
Subdivision Servicing Bylaw Review	2020-05-21	Mgr. Planning	Part of RDCK Core Services	Entire RDCK	40% to 60% complete	2024-07-31	- May 2020: Board resolution 369/20 directs staff to undertake a review of the RDCK Subdivision Bylaw to improve administrative process and efficiency, and seek solutions for recurring challenges such as ensuring adequate servicing and access. November 2
Planning Procedures and Fees Bylaw Review	2023-08-17	Mgr. Planning	Part of RDCK Core Services	All Electoral Areas	1% to 20% complete	2024-12-31	528/23 That the Board direct staff to prepare a report to bring back to Rural Affairs Committee on opportunities to respond to housing needs and improve administrative effectiveness through potential amendments to RDCK Planning Procedures and Fees Bylaw No. 2457, as described in the Committee Report "Planning Procedures and Fees Bylaw Amendments", dated August 2, 2023. Awaiting further direction from Board following broader review of Planning Services work plan in Q1 2024.
Campground Bylaw Review	2018-04-19	Mgr. Planning	Not aligned with a Strategic Priority	All Electoral Areas	1% to 20% complete	2025-08-14	Initiative began to investigate regulatory options for park model trailers within the RDCK, but has expanded to consider ways to better regulate developments where multiple RV sites are created. This is especially relevant in the proliferation of shared interest developments in unzoned areas where there is concern for health

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							and safety of these developments. Resolution 36/20 establishes policy regarding CSA Z241 Park Model Trailers. No further work has been done on this project due to staff being fully engaged on other Board-directed projects on the work plan.
Area H North OCP Review	2020-04-16	Mgr. Planning	Part of RDCK Core Services	Area H	1% to 20% complete	2023-07-28	In April 2020, the Board passed resolution 279/20, which directs staff to include the review of the Area H North Official Community Plan, with the potential of having a Comprehensive Land Use bylaw, in their work plan. April/May 2022 - Staff completed open houses in New Denver and Hills. Awaiting further direction from Board following broader review of Planning Services workplan in Q1 2024.
Area E OCP Expansion	2020-05-21	Mgr. Planning	Part of RDCK Core Services	Area E	20% to 40% complete	2022-12-31	In 2020 through resolution 375/20 the Board directed planning staff to expand the Electoral Area E Official Community Plan to include the south border of the City of Nelson to Ymir Road. This project should be re-evaluated in terms of Board priorities for Planning Services to determine if still desired and if so when. Results from previous survey results were polarized and further engagement would be needed prior to pursuing further. Board resolution 363/22 to explore land use planning in other parts of Area E indicates that work of higher priority.
Area E Community Planning	2022-05-19	Mgr. Planning	Part of RDCK Core Services	Area E	Not Started	2023-06-30	In 2022 through resolution 363/22 the Board directed staff to continue the next phase of community consultation for Area E as a follow up to the “Open Houses on Land Use Planning” Project completed earlier in the year. This work would be focused where survey results indicated that there is strong interest in pursuing land use planning or more information about land use planning was desired, with a specific focus on the following unincorporated communities: Redfish Creek to Liard Creek (Including Grandview); Longbeach; Harrop; and Proctor.
Active Transportation Feasibility Study - Castlegar to Nelson	2022-07-01	Mgr. Planning	Recreation , Parks and Trails	Area E,Area F,Area H,Area I,Area J	40% to 60% complete	2024-08-31	The Board approved two agreements related to a feasibility study for a proposed active transportation corridor between Nelson and Castlegar. Agreement 1: between Infrastructure Canada's Active Transportation Fund (ATF) and the RDCK to fund the project. The RDCK received \$50,000 for eligible costs to support the project.

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							Agreement 2: between RDCK and WKCC. The RDCK will administer the funding with a staff member liaison. The WKCC will be responsible for delivering the project. Engagement with stakeholders took place over fall/winter 2023 Consultant is preparing draft routes
Greater Nelson Housing Study	2022-08-18	Mgr. Planning	Part of RDCK Core Services	Area E,Area F,City of Nelson	60%- 80% complete	2024-03-31	In Fall 2022, Community Futures Central Kootenay and its partners at the City of Nelson and RDCK commissioned Phase One of the Greater Nelson Non-Market Housing Study. The goal of the study was to assess the need for a local government-supported housing entity to provide affordable housing in the Greater Nelson area and define potential options for further exploration. A report summarizing phase 2 and providing recommendations for Phase 3 was brought to the October 19, 2023 regular Board meeting for information.
Area J OCP Review	2021-07-07	Mgr. Planning	Part of RDCK Core Services	Area J	Not Started	2025-01-01	Area J to have its own OCP. Project is in the queue for after the completion of Area I's OCP. Regional planning ongoing.
Area D Community Planning	2022-02-17	Mgr. Planning	Part of RDCK Core Services	Area D	Not Started	2025-01-01	Project follows up on completed work in 2022 wherein land use planning discussions held (virtually) for most communities in Area D. Feb 2022 Resolution 149/22 directed staff to continue the next phase of community planning for Area D in 2022 with a specific focus on the Kaslo Corridor; Woodbury; Schroeder Creek; Mirror Lake (including Amundsen Road); and the Allen subdivision, and other communities interested in zoning. Direction from Board needed to prioritize Planning Services work plan items.
Agricultural Policy Review - Phase 2	2019-03-25	Mgr. Planning	Food security and Agriculture	Entire RDCK	60%- 80% complete	2025-01-01	Project follows previous agriculture policy changes implemented to address regulatory changes in Provincial legislation. This phase focuses on recent changes to the Agricultural Land Reserve Act and Regulations such as those affecting additional residences on ALR land, for example. Changes made to bylaws for Areas A, B, and C adopted in fall 2023. OCP and zoning amendment bylaws for Areas F, I, J, K were adopted at the July 2023 Board meeting. Consideration of agricultural policy changes for Areas D, E, G, H yet to come, but project on hold due to work on higher priority items.

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Area I OCP Review	2016-01-26	Mgr. Planning	Part of RDCK Core Services	Area I	60%- 80% complete	2023-07-31	Updates to community engagement plan - Winter/Spring 2023. Board endorsement of early/ongoing OCP consultation - December, 2022. Ongoing Area I APHC meetings (starting in October 2022). Re-launch of project at virtual open house - January 26, 2023. In-person community "kitchen table conversations" in Pass Creek, Glade, Shoreacres/Voykin, Brilliant, Tarrys/Thrums - March, 2023 What we Heard staff report completed - June 2023 Internal RDCK staff engagement session - July 2023 Community Open House - November 6, 2023 Staff drafting the OCP
Playmor Junction Zoning Bylaw	2020-02-20	Mgr. Planning	Part of RDCK Core Services	Area H	Not Started	2023-12-29	In February 2020 the Board passed resolution 121/20, which directs staff to include the development of a zoning bylaw for Playmor Junction Area to their work plan. Subsequent direction from the Director was to suspend further work on the project until early 2023. Staff to work with Area Director to map out scope and timing of project.

ENVIRONMENTAL SERVICES							
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Legacy Landfill Closure Plan Assessments	2020-03-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	1% to 20% complete	2024-12-31	FOI requests submitted in Q4. RFP for Phase 1 Assessments to occur in 2024.
HB Tailings Facility Remediation and Closure	2016-08-18	Mgr. Resource Recovery	Not aligned with a Strategic Priority	Central RR Subregion	80%- 99% complete	2024-12-31	Dam Safety Review initiated. Active Closure assessments and piezometer installation planning underway for 2024. Investigating permit amendments.

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Organics program development	2018-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	100% complete	2024-01-31	Central Facility commissioned in 2024. Self haul to begin at GRO, OOT, CEN in January. ICI still lagging and focus of staff engagement in 2024 to be initiated as new item. Future expansion in rural areas to be new initiated as new items.
Rural curbside service investigation and consultation	2021-09-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	100% complete	2024-06-30	Investigation and consultation for curbside completed. Moving to referendum for portions of Area F, H, and J under separate item.
Nelson Landfill Closure	2017-02-16	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion	1% to 20% complete	2025-12-31	No change in Q4. Expect further assessment of site and surrounding lands in 2024 before advancing to risk ass/remediation planning.
Ootischenia Landfill Design and Operation plan update	2017-04-13	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion, West RR Subregion	1% to 20% complete	2024-12-31	Archeology Assessment required for lands needed for optimized footprint is underway. Crown lease management plan submitted in Q1. DOCP RFP under development in Q1.
Ootischenia landfill lands acquisition	2018-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion, West RR Subregion	1% to 20% complete	2024-12-31	Archaeological overview assessment completed in Q4. Determined high risk areas in some possible development areas. Triggers further assessment. PRF to be completed in Spring.
Creston Hydrogeological Assessment	2021-10-01	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	60%- 80% complete	2024-04-30	Hydrogeological Study completed. Liner exemption assessment draft underway, expected in Q1. Overall study results to ERRC in late Q1.
Field staff building assessment	2022-09-01	Mgr. Resource Recovery	Not aligned with a Strategic Priority	Entire RDCK	60%- 80% complete	2024-05-31	Q4/Q1 continuing to pursue power installations at Crescent Valley, Creston Car Wash, New Denver.
Creston Septage Facility	2018-06-01	Mgr. Resource Recovery	Waste Management	East RR Subregion	1% to 20% complete	2024-12-31	Staff met with Town of Creston in Q4 regarding project planning and service administration. 2024 borrowing process planning underway for fall draw.

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			and Alternatives				
Creston Landfill Phase 1C/D, Berm	2017-10-18	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	2024-10-31	ON HOLD
Creston Eco-Depot	2018-10-10	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	2024-12-31	RFP to be issued in Q1. MOE issued new requirements for collection facilities.
Septage Management Options for Central and West subregions	2019-06-19	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion, West RR Subregion	20% to 40% complete	2024-12-31	Staff continue to engage with municipalities on future collaboration options. Q1 staff preparing scope of work for revised options assessment.
Landfilling diversion initiatives - C&D	2021-03-18	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	1% to 20% complete	2024-12-31	RRPA and Enviro Coor continuing to investigate diversion strategies and asbestos management. Dec Board directed staff to re-evaluate scavenging/salvage policy (Reso 720/23).
Scale Software upgrade	2022-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	80%- 99% complete	2024-03-31	Strong software transition completed. Final roll out includes supporting hardware such as hand held devices & license plate cameras, and various system efficiencies.
Response to theft/vandalism at RR Facilities	2023-04-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	100% complete	2023-12-31	Surveillance on-going.
Collaboration with City of Nelson on organics program	2019-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	City of Nelson	80%- 99% complete	2024-12-31	Staff to staff engagement is continuing to occur. Nelson's FC pilot program launch underway. Piloting of FC material to occur in Q1. Funds for City's community collection bins to be released in Q1.

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Asbestos Waste management area at Creston Landfill	2019-12-01	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	2024-09-30	Project on hold pending obtaining License of Occupation for the "wedge" parcel. Intent is to improve site safety and meet best practices for handling/disposal, while reducing future liabilities.
Regional finished compost sales and distribution planning	2022-10-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	20% to 40% complete	2024-10-31	Staff to report on compost sales/distribution in Q1/Q2 requesting direction on allocation to partners, prices and distribution plans. Screening of finished compost for distribution expected summer/fall 2024.
Drone survey equipment & landfill software	2022-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	100% complete	2024-05-31	Staff training completed and drone in use across RR services.
RR Facility washroom installation project	2018-12-12	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	60%- 80% complete	2024-12-31	On hold until 2024. Completed ROS, CEN, OOT, CRE, NAK. Remaining sites awaiting site developments works (Slocan), hydrotech assessment (CBay) or planned for coming years.
Balfour Wood Chip Pile Relocation	2020-05-01	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion	60%- 80% complete	2024-06-30	Internal fleet are continuing to transport chips as drivers/equipment is available and storage areas at Central are accessible.
Curbside Collection service establishment and referendum	2023-08-17	Mgr. Resource Recovery	Waste Management and Alternatives	Area F,Area H,Area J	20% to 40% complete	2024-06-30	Service Establishment Bylaws for Curbside Collection Services for Defined Areas F and H and Area J, adopted in Q4. Assent Voting underway for Q2 2024.
Waste composition study	2023-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	80%- 99% complete	2024-02-15	Final report completed in Q4, bringing to JRRC in Feb.
Systems Efficiency Review & Tipping Fee Assessment	2023-01-01	Mgr. Resource Recovery	Waste Management	Entire RDCK	40% to 60% complete	2024-04-30	Draft Tipping Fee Assessment data under review in January. System Efficiency Review draft underway. Estimate bringing results to JRRC in Q2.

ENVIRONMENTAL SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
			and Alternatives				
Burton, Fauquier and Edgewood Water Maintenance Contract Renewal	2021-03-30	Mgr. Utilities	Part of RDCK Core Services	Area K	100% complete	2024-01-31	New contract awarded by Board for start of 01 January 2024.
Abandonment of Pipe in Place & Discharge of Easements Policy	2019-12-23	Mgr. Utilities	Part of RDCK Core Services	Area A,Area B,Area C,Area D,Area E,Area F,Area G,Area H,Area J,Area K	100% complete	2023-12-31	Policy adopted by Board at their October 2023 meeting.
Water Quality Risk Management Plan	2018-10-01	Mgr. Utilities	Part of RDCK Core Services	Area A	100% complete	2023-12-31	Policy adopted by Board at their October 2023 meeting.
RDCK Asset Management	2018-01-31	Sr. Project Mgr.	Part of RDCK Core Services	Entire RDCK	40% to 60% complete	2023-06-30	FCM MAMP grant funds (\$38,500) received. Community Works grant funds (\$16,500) received. Initiated the GIS database development process with GIS staff. Received comprehensive excel data and photos of previous inspections from Consultant to input into GIS system when available. Facility Condition Assessments are completed. Extension to June 2023 approved. RFP for consultant guidance and software recommendations out on BCBid.

COMMUNITY SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Campbell Fields Recreation Development Feasibility Study	2017-06-15	GM Community Services	Recreation , Parks and Trails	Area E,Area F,Area H,Area I,Area J,City of Castlegar,City of	40% to 60% complete	2024-09-25	Engagement in Areas E, F, I, J, City of Nelson and Castlegar to be completed first - report on next steps at All Recreation in September 2024 Staff needs to coordinate a stakeholder meeting.

COMMUNITY SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
				Nelson, Village of Slocan			3rd phase Report completed and posted on website. Reviewing Report with School District is the Next Step. Expect a meeting of the partners May/June 2023. https://www.rdck.ca/EN/main/services/rdck-recreation-master-plans/campbell-field.html
South Slocan Old School House Demolition	2020-01-01	GM Community Services	Recreation , Parks and Trails	Area H	100% complete	2023-12-22	Complete - Under budget Funding from Growing Communities Fund enables demolition is Fall 2023. Restructuring service to fund from S231 and close S214 Require Grant Researcher/ writer - This has been impacted by work on Krestova park Cover Architecture - awaiting direction Initial drawings and estimates - redeveloping to reduce costs - Building Cost Estimates are continuing to come in very high
Proposed Goat Riverside Park	2019-05-16	GM Community Services	Recreation , Parks and Trails	Area A,Area B,Area C,Town of Creston	1% to 20% complete	2024-12-31	Staff are investigating potential sites for a park.
Fees & Charges Bylaw	2020-06-20	GM Community Services	Recreation , Parks and Trails	All Electoral Areas	60%- 80% complete	2024-06-26	Fees and Charges arena rental rates and meeting/banquet room rates added to schedule - September 2023 All Recreation Meeting Report. This will be updated with a plan to bring Arena rental rates in line with other service area rates at the March 2024 All Recreation meeting. Will need All Recreation feedback to bring final plan to June 2024 All Recreation meeting. Admission Fees approved in August 2021. Aquatic Rental Rates Approved July 2022. Work is ongoing on rental fees application.
Creston Library Contract	2018-11-06	GM Community Services	Coordinated Service Delivery	Area A,Area B,Area C,Town of Creston	40% to 60% complete	2023-09-30	Met with library staff and have drafted changes to the agreement for CVSC consideration in September. Have integrated some capital work into financial plan. Library staff reviewing present contract.
Creston and District Community	2023-04-01	Mgr. Creston Rec	Recreation , Parks and Trails	Area A,Area B,Area C,Town of Creston	80%- 99% complete	2024-03-29	This project was 75% funded by the CBT light up the basin program. Total budget \$105,000 with RDCK contributing \$30,000 from S224.

COMMUNITY SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Complex Solar Array Installaion							The size of the solar array will offset total power use by 2% - and staff will be able to track and show real time power generation and use.
Public Engagement Project - Nelson Recreation Campus Project	2023-09-15	Regional Manager- Recreation and Client Services	Recreation , Parks and Trails	Area E,Area F,City of Nelson	1% to 20% complete	2024-12-06	The Nelson Recreation Campus project involves determining how the NDCC and Civic Centre building can best serve to the recreation needs of the community into the future. A Terms or Reference is already in place supporting this project between the RDCK and the City of Nelson. The study will help with long term planning of infrastructure that is at the end of its life expectancy.
Public Engagement Project - Reimaging Recreation in Castlegar & District	2023-06-24	Regional Manager- Recreation and Client Services	Recreation , Parks and Trails	Area I,Area J,City of Castlegar	1% to 20% complete	2024-06-30	This project came out of a strategic planning session with the Castlegar & District Recreation Commission in June 2023. The project became a higher priority with plans related to the closure of the Pioneer Arena being confirmed. Project goals are to identify what recreation services and to what level the residents of the area want and are willing to fund through taxation.
Community Services - Pioneer Arena Closure	2023-10-28	Regional Manager- Recreation and Client Services	Recreation , Parks and Trails	Area I,Area J,City of Castlegar	20% to 40% complete	2024-06-30	The City of Castlegar has signed an MOU for the construction of a primary care facility and housing project on the land occupied by the Pioneer Arena. If funding is secured, the City plans to commence construction in the Fall of 2024. The community and key stakeholder groups have been advised of the pending closure of the arena at the end of the 2023/2024 ice season. Two ice user group meetings have occurred to date. The RDCK will continue with its ice allocation procedure assuming there will only be one sheet of ice serving the Castlegar & District area come the Fall of 2024.
Community Services Access & Inclusion Policy Development	2023-10-19	Regional Manager- Recreation and Client Services	Recreation , Parks and Trails	Entire RDCK	1% to 20% complete	2023-10-31	This projected was originally started in 2019 and then was delayed due to COVID implications. At the October 19, 2023 Board meeting a committee was struck to assist staff with doing a comprehensive review of the policy supporting access & inclusion to RDCK recreation services to those facing financial barriers. The committee has met four times since November 2023. The plan is to provide a report to the All Rec committee in March 2024 that includes a revised policy for consideration.
Community Services Membership	2023-11-15	Regional Manager- Recreation	Recreation , Parks and Trails	Entire RDCK	Not Started	2024-09-30	Community Services is reviewing the current membership's structure that is used by many residents to access services at our major complexes across the District. The goal of the project is improve financial accessibility of this service to create options to allow all members of our community to access this service, improve

COMMUNITY SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Services Restructuring		and Client Services					equity in accessing services, streamline administrative practices across Community Services, and improve business continuity. The goal is to provide a draft membership model to the All Rec meeting in March 2024.
External Support Worker	2022-09-15	Regional Manager- Recreation and Client Services	Recreation , Parks and Trails	Entire RDCK	40% to 60% complete	2023-10-31	This has been delayed due to change over in the Regional Manager of Recreation and Client Services. That RDCK Community Services expands the External Support Worker process to include all programs for participants aged 18 and under and for all drop in services across RDCK recreation facilities, AND FURTHER; that the RDCK completes an evaluation of the process at the end of 2022 to amend as necessary.
Arena Floor Replacement Project-Castlegar and District Complex	2021-11-01	Regional Manager- Operations and Asset Management	Recreation , Parks and Trails	Area I,Area J,City of Castlegar	100% complete	2023-10-10	The project was completed ahead of schedule and under budget. The benefit of allowing for a multi-year project cycle was realized through thorough solid internal communications and planning, procurement in advance of the construction season, and good oversight of the contractor's performance. Internal project management costs were higher than anticipated but this provide value through careful oversight of the contractor and sub-contractors.
Regional Parks & Water Access Strategy Development	2023-08-17	Mgr. Parks	Recreation , Parks and Trails	Area E,Area F,City of Nelson	1% to 20% complete	2024-12-06	The Regional Parks & Water Access Strategy is a comprehensive strategy to assist with future planning, administration, operations and asset management strategies for all RDCK regional parks. The project includes research & data collection, inventory and categorization strategies for parks, recommendations for future parks planning, and a review of operations & maintenance practices including resource needs.
Glacier Creek Park and Commisison Bylaw No.1306 amendment	2021-12-09	Mgr. Parks	Recreation , Parks and Trails	Area D,Village of Kaslo	Not Started	2024-08-31	726/21 That staff amend the Glacier Creek Park Commission Bylaw No. 1306, 1998 to reduce the membership from nine members to five members with the resulting quorum. Currently there is no Commission. On hold
Regional Parks & Trails Master Plan/Strategy	2017-05-17	Mgr. Parks	Recreation , Parks and Trails	Entire RDCK	40% to 60% complete	2024-11-30	Working Group meeting on October 10, 2019. Board appointed Directors Popoff, Anderson and Jackman to the working group assisting staff with the review of the Parks & Trails Masterplan RFP at the June 20, 2019 meeting. Staff working on Regional Parks & Trails Inventory is complete to a standard that allows us to proceed to RFP development. Anticipate a RFP award in September

COMMUNITY SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
							2019. Working group met Feb 27 2020 to discuss RFP information RFP working group has met several times for final RFP assessment. RC Strategies + have been awarded the contract Consultation period
Taghum Beach Parking lot improvements	2021-03-31	Mgr. Parks	Recreation , Parks and Trails	Area E,Area F,Area G,Village of Salmo,City of Nelson	1% to 20% complete	2024-12-31	Staff will continue working with engineer during spring 2023 with project design for fall 2023. Continue as planned Meeting with Engineer August/September. Some further design options being looked at with engineer Looking into PFR (archeological permitting)
Waterloo Eddy Regional Park Construction	2018-03-01	Mgr. Parks	Recreation , Parks and Trails	Area I,Area J,City of Castlegar	80%- 99% complete	2024-11-30	Final work on Boat and Trailer Parking area Further amenities spring/summer 2023 Working with Teck on motor vehicle closures Contractor and Staff closing off all access points for with boulders and fencing to be completed October 28th 2024 amenities and restoration design - working with ONA on restoration.
Glade Legacy Project	2017-07-01	Mgr. Parks	Recreation , Parks and Trails	Area I	20% to 40% complete	2024-10-31	Staff has reviewed draft options and sent back to consultant, still need to meet with consultant Staff working with consultant for final draft. Final draft will be provided to Commission and then for public consultation Draft design provided to Commission looking at community meeting in February
Lardeau Regional Park Construction - as per Management Plan	2021-04-15	Mgr. Parks	Recreation , Parks and Trails	Area D,Village of Kaslo	60%- 80% complete	2024-10-22	Maintenance contract worker found. Working on waterfront cleanup and restoration as per the Management Plan and approved financial plan Amenity installations and small waterfront restoration budgeted for in 2024 Start working on foreshore work and replanting was well as clean up spring 2024 Staff working into the fall many of the invasives have been removed and planting of non invasives.

FIRE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Changes to allow RDCK firefighters to deliver higher levels of care as pre hospital care providers	2018-09-01	Regional Fire Chief	Part of RDCK Core Services	Entire RDCK	60%- 80% complete	2024-05-31	<p>BCEMA Licensing has announced new scope of practice options for First Responders Jan 26 2023 Staff still awaiting the new training and evaluation curriculum from EMA licensing to allow Responders to work to a higher scope of practice.</p> <p>2023 Q2 Update - No change. Awaiting offering updates from training providers.</p> <p>2023 Q3 Training provider is offering training to our instructors to deliver the curriculum. Anticipated delivery of spring 2024 to firefighters.</p> <p>This item is in the work plan for new Regional Fire Chief David Zayonce</p>
BC Structure Firefighter Minimum Training Standards	2016-10-01	Regional Fire Chief	Part of RDCK Core Services	Entire RDCK	80%- 99% complete	2024-12-31	<p>New BC Structure Firefighter Minimum Training Standard distributed by the Office of the Fire Commissioner in September/October 2023. Replaces the previous BC Structure Firefighter Playbook. Staff currently analyzing and assessing updates and changes, developing a comprehensive training plan to meet objectives. Local Authorities are required to have the new standard incorporated in their fire training program for March of 2024, with all training being offered by end of 2024. This item is in the work plan for new Regional Fire Chief David Zayonce</p>
Area B Kitchener Fire Service Case Analysis	2023-04-16	Regional Fire Chief	Part of RDCK Core Services	Area B	20% to 40% complete	2024-03-31	<p>Fire and Corp Admin staff are reviewing the previous service case analysis to determine if can be applied again to speed up this item This item is in the work plan for new Regional Fire Chief David Zayonce</p>
Area D First Responder Service	2020-02-20	Regional Fire Chief	Part of RDCK Core Services	Area D	40% to 60% complete	2024-06-30	<p>Q3 update - The process is moving ahead with a referendum on service establishment in the spring. This item is in the work plan for new Regional Fire Chief David Zayonce</p>
Service S128 Riondel Fire Protection	2020-08-20	Regional Fire Chief	Part of RDCK Core Services	Area A	40% to 60% complete	2024-08-31	<p>This project involves evaluating equitable share of funding for the Riondel Fire Services for providing First Responder and Road Rescue services outside of the fire service boundary. Q3 update- The Province has advised that Service 152 should be spilt into new service areas. Next Step- staff will target Q2 2023 to provide report to Board summarizing the situation and seeking direction to prepare new service establishment bylaw(s)</p> <p>Staff are aiming for a August 2024 completion of this service establishment. This item is in the work plan for new Regional Fire Chief David Zayonce</p>

FIRE SERVICES							
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Creston area Sub-Regional Fire Service	2012-01-01	Regional Fire Chief	Part of RDCK Core Services	Area A,Area B,Area C,Town of Creston	80%- 99% complete	2024-12-31	This ongoing project aims to align and streamline fire services delivery between the RDCK and Town of Creston in the Creston Valley. Q3 update - the Canyon Lister service has been successfully transitioned from the RDCK to the Town of Creston. RDCK and Town staff will now proceed to negotiate a valley-wide contract for end 2023 in accordance with the Project Charter. Update there has been a 2024 contract extension for this item. This item is in the work plan for new Regional Fire Chief David Zayonce.
Crawford Bay Fire Service feasibility study	2016-01-01	Regional Fire Chief	Part of RDCK Core Services	Area A	60%- 80% complete	2024-06-30	This project analyzes options for establishing a fire hall in the Crawford Bay area. A draft options review was provided to the Area Director for review in 2020 and this project is on hold pending feedback. New Regional Fire Chief David Zayonce has been briefed on this item.
Area H Hills and Summit Lake Service Case Analysis	2021-09-23	Regional Fire Chief	Part of RDCK Core Services	Area H	Not Started	2024-06-30	Develop a service case for establishing an RDCK volunteer fire department to service the Hills area. Q1 2023- no progress to report on this initiative due to competing project priorities. Staff are aiming for a June 2024 completion This item is in the work plan for new Regional Fire Chief David Zayonce
Whitewater Fire Protection Fire Response Service Case Analysis	2023-10-19	Regional Fire Chief	Part of RDCK Core Services	Area E,Area G	Not Started	2024-06-30	Assigned at the October 2023 Open Board Meeting This item in the work plan for New Regional Fire Chief David Zayonce

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Support on Cannabis	2021-06-17	CAO	Food security and Agriculture	All Electoral Areas	40% to 60% complete	2023-10-31	CAO is reviewing the needs that came out the Cannabis Regulatory Needs and will be recommending meetings with various ministries to move this along. CAO has been appointed to a UBCM working group that is discussing future opportunity for producers and public engagement in 2022, particularly on farm gate sales. The risk is alignment between the province and local government, to allow LG time to

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
							implement any bylaw changes required. Current discussions are around "what we heard" document re: consumption spaces. Recent meeting with Health Canada was delayed. Awaiting new dates.
Winlaw Community Hall feasibility study	2022-12-12	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Area H	Not Started	2025-06-20	Board has directed a feasibility study to establish a service to fund the operation of the Winlaw Community Hall. The project will be funded through service 106 Feasibility Study Service and will involve staff from the Administration and Community Services groups. This is considered a low priority item and staff's ability to complete this will depend on other established priorities for both groups involved.
Communications strategy update	2023-09-01	Mgr. Corporate Admin	Coordinated Service Delivery	Entire RDCK	1% to 20% complete	2024-06-20	Staff have commenced an update to the Communications strategy approved in 2018. The first step will be a report to the Board in Q2 outlining the progress made in implementing the strategy, an assessment of the continued relevance of the various components of the strategy, and which will outline the process for Board input on the priorities for a revised strategy.
West Creston Fire Service Assent Voting	2023-04-14	Mgr. Corporate Admin	Part of RDCK Core Services	Area C	40% to 60% complete	2024-07-18	Elector approval for amendment to the service establishment bylaw and approval of borrowing to authorize the construction of the new fire hall and purchase of equipment in West Creston be done by assent voting. The assent voting is scheduled for June, subject to completion of final financial information to be included in the bylaw.
RDCK Procedures Bylaw update	2023-01-01	Mgr. Corporate Admin	Part of RDCK Core Services	Area E	20% to 40% complete	2024-06-20	This project involves a comprehensive update to the 2019 procedures bylaw with several minor language improvements and clarifications. The update process will also determine the inclusion of items discussed previously by the Board such introducing a consent agenda, possible improvements to Board transparency, and the role and composition of the Executive Committee.
Area E Fire service contract with City of Nelson and accompanying regulatory bylaw	2023-01-01	Mgr. Corporate Admin	Coordinated Service Delivery	Area E	40% to 60% complete	2024-06-01	The Area E fire contract with City of Nelson is expired. The fire service is in active negotiations City on improvements on a new contract template and modernized regulatory bylaw, supported by the Administration and Finance departments. The contract is anticipated to come forward for Board approval later in Q1 2024, with the regulatory bylaw to follow shortly after.

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Update the 2018 Area I 'Using Community Halls for Child Care' study	2023-12-14	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Area I	Not Started	2024-12-01	A consultant will be hired to update the assumptions and data used in the 2018 study to determine if the RDCK should establish a service to support childcare facilities at community halls in Area I. Timing for this initiative will be considered within established priorities for the administration department.
Update Emergency Program Executive Committee bylaw	2023-12-14	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	Not Started	2024-05-16	Update the governance bylaw to reflect the scope and requirements of the recently enacted Emergency and Disaster Management Act. A draft bylaw will be considered by the EPEC in Q2 2024.
Update Advisory Planning and Heritage Commission Bylaw	2023-01-15	Mgr. Corporate Admin	Part of RDCK Core Services	All Electoral Areas	1% to 20% complete	2024-06-20	Comprehensive bylaw update to improve governance of APHC's. Q4 2023 update - the project is in the initial stages of discussion between the planning and administration groups. Staff anticipate a draft of the bylaw will be brought forward for Board consideration in Q2 2024
Financial Grant-In-Aid Services Policy	2023-05-15	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	1% to 20% complete	2024-11-21	Board has requested a policy requiring that, as part of the annual budget preparations, recipients of funding from financial grant in aid services engage with Directors and provide more detailed information regarding their use of taxation funding. Staff will also propose additional risk management and transparency measures within the draft bylaw. No progress made in Q4 2023. Draft bylaw is expected in Q4 2024.
Assent Votes for Tarrys, Slocan Valley , and North Shore Fire Apparatus	2023-07-20	Mgr. Corporate Admin	Part of RDCK Core Services	Area F,Area H,Area I	100% complete	2024-12-19	These assent votes will authorize borrowing for new fire apparatus for the three fire services. The assent votes are complete and bylaws have been adopted.
Director's Code of Conduct Review	2022-12-15	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Entire RDCK	1% to 20% complete	2024-04-18	The Board has directed staff to initiate a review of Policy 100-01-17 Director's Code of Conduct in accordance with the new Community Charter requirements and that the draft policy is brought forward for Board consideration at the April 2024 Board meeting. Q4 2023 update - no progress on this initiative and project has not yet commenced. It is possible that this may be delayed by competing project priorities.
Shoreacres No Hunting or Discharge of	2019-09-19	Mgr. Corporate Admin	Not aligned with a	Area I	1% to 20% complete	2024-12-31	No progress in Q4 2023 due to competing project priorities. No expected completion date.

CORPORATE SERVICES							
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Firearm Bylaw Survey			Strategic Priority				
Arrow Creek Water Commission Bylaw	2022-09-16	Mgr. Corporate Admin	Coordinated Service Delivery	Area B,Area C,Town of Creston	40% to 60% complete	2024-09-19	The board has directed an update to the Arrow Creek Commission bylaw to address issues identified by the Town of Creston. A draft bylaw for was received by the Commission in Q1 2023. Q4 2023 update- the Town of Creston has reviewed the bylaw and the matter has been referred by the Board back to the Commission to discuss changes to the draft bylaw to address the Town's concerns regarding delegated authority. This initiative is paused pending Commission consideration.
Special Event Permit Regulatory Bylaw	2017-10-01	Mgr. Corporate Admin	Part of RDCK Core Services	Area H	80%- 99% complete	2024-03-31	Q4 2023 update - Due to issues with events held in Q3 2022, the Board directed staff to review options to make the bylaw more effective. This review is complete. Enforcement proceedings related to events held during Q3 2023 were directed under the RDCK Noise Bylaw, which has been identified as the preferred tool for large event enforcement. The timing for the Board consideration of regulatory bylaw changes is subject to prioritization by the bylaw enforcement team.
WKBRHD Policy Manual	2020-10-25	Mgr. Corporate Admin	Part of RDCK Core Services	Multi Regional	40% to 60% complete	2026-01-01	At the October 2020 meeting the WKBRHD Board directed staff to develop 4 new policies. Q4 2023 update - This is considered a low priority item and has not progressed due to competing project priorities. No specific timeline has been assigned to bring these policies forward for WKBRHD Board consideration.
RDCK Website Improvements-Phase Two	2020-01-01	Mgr. Corporate Admin	Coordinated Service Delivery	Entire RDCK	60%- 80% complete	2024-10-31	This project will deliver a major upgrade to the RDCK website. The active phase of website development is underway, and the overall design and content upgrades are ongoing. Q4 2023 update - the Board directed cancellation of the web development contract with Atomic Crayon in Dec. 2023. Request for Proposal for new developer was issued in Jan 2024. Website launch in Q4 2024.
Area A First Responder Service Establishment Bylaw	2023-05-18	Mgr. Corporate Admin	Coordinated Service Delivery	Area A	1% to 20% complete	2024-09-19	The proposed service will fund provision of first responder services by the Riondel Fire dept. to portions of Area A outside the boundaries of the current fire protection area. Q4 2023 update- the service case report is partially complete and awaiting operational cost data from the fire group. The report is anticipated to be ready for Board consideration in Q3 2024.
Creston and Areas A,B, and C Jaws of Life Service	2023-05-08	Mgr. Corporate Admin	Coordinated Service Delivery	Area A,Area B,Area C,Town of Creston	20% to 40% complete	2024-09-19	The bylaw amendment will reduce the current jaws of life service scope to road rescue only. This will come forward concurrently with the Area A First Responder service case analysis and service establishment bylaw expected in 2024. Q4 update-

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Establishment Bylaw amendment							the project is on hold awaiting input from the fire services group and may be delayed by the transition in the regional fire chief role.
Delegation of Authority Bylaw	2018-01-01	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	2024-03-31	The Bylaw will identify complete list of authority delegated to be delegated to staff by the Board. Q3 2023 update - The first stage of the project - an inventory of authorities delegated within existing bylaws and a jurisdictional scan was completed in Q3 2023. Project timing was be impacted by the departure of the interim grants coordinator in Q4 2023. A draft bylaw is targeted to be received for Board consideration in Q3 2024.
Referendum Support Policy	2018-06-21	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Entire RDCK	Not Started	2026-01-01	In 2018 the Board directed that staff develop a policy to guide Board decision making in response to requests for RDCK support for groups taking specific positions on RDCK referenda. Q4 2023 - This is a low priority item and has not been actioned by staff. This policy will be prioritized in the context of an overall policy review but has no assigned date for completion.
Public Notice Bylaw	2022-05-15	Mgr. Corporate Admin	Coordinated Service Delivery	Entire RDCK	1% to 20% complete	2024-09-19	Changes to the Local Government Act in 2021 give the RDCK more options for publishing official notices. Subsequent to the board consideration of this matter in Q3 2022, staff are in the early stages of this project. Project timing has been impacted by competing project priorities and the revised timeline is now Q3 2024. For the board receiving the first draft.
Policy to Address Harassment of Staff Attending Private Properties	2022-05-19	Mgr. Corporate Admin	Coordinated Service Delivery	Entire RDCK	1% to 20% complete	2024-11-30	This policy will follow from the Staff Safety and Harassment Policy adopted in September 2023 that covers RDCK workplaces. This new policy will be similar, but will cover RDCK employees attending private properties in the course of their duties, such as building inspectors and bylaw officers. Q4 2023 update - A draft policy will be received by the Board in Q4 2024.
Fireworks bylaw feasibility report	2020-11-15	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Area E	Not Started	2024-12-31	Board has directed that staff prepare a report outlining the feasibility of developing and implementing a fireworks bylaw. Q4 2023 update - this project has not advanced due to competing project priorities and has no assigned completion date.
Area H and I Dog Control Service Case Analysis	2020-03-19	Mgr. Corporate Admin	Coordinated Service Delivery	Area H,Area I,Village of Slocan,Village of	80%- 99% complete	2024-12-31	Service case analysis will be prepared based on estimated contract service costs. This initiative will be considered in relation to other dog control service requests (Creston and area, Area K) and be included within the overall bylaw enforcement services review directed by the Board in Q3. Also included in this review will be

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
				Silverton,Village of New Denver			proposals to update dog control regulatory bylaws. Project timelines are being driven by the bylaw enforcement team.
Transit Service Funding Review	2019-07-18	Mgr. Corporate Admin	Part of RDCK Core Services	Central RR Subregion,West RR Subregion	60%- 80% complete	2024-11-30	Q4 2023 update - The remaining component of this project is to finalize the funding model for the Kootenay Lake West transit service. This was delayed pending the establishment of the new transit committee. With that now in place the work on this project will proceed through 2024. \$25,000 in ETSI grant funding will cover the cost for consulting assistance with this work.
FCM Board and Committee Appointments Policy	2023-07-15	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Entire RDCK	Not Started	2024-06-30	This policy will establish criteria for the Board to apply when considering appointments to and/or support for candidacy for positions within the Federation of Canadian Municipalities Board or Committees. This is considered a lower priority item. Q4 2023 update - no progress made on this item.
Kaslo and Area D Economic Development Commission bylaw update	2023-08-17	Mgr. Corporate Admin	Coordinated Service Delivery	Area D,Village of Kaslo	Not Started	2024-06-30	The update to the current bylaw will involve reviewing Commission procedures and membership and updating to the current RDCK commission bylaw template. Q4 2023 update - no progress made on this initiative
Ymir Cemetery Ownership Investigation	2023-09-14	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Area G	Not Started	2024-12-31	The Board has directed staff to research and report back on the feasibility of the RDCK assuming ownership and operational responsibility for the Ymir Cemetery.Q4 2023 update - no progress on this file.
Enhanced features in the Project Costing Module	2018-04-15	Mgr. Finance	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	2023-12-31	A reassessment of the coding categories will be evaluated. Exploration of the "Main" project umbrella are in development.
Information Technology Infrastructure Replacement - Wireless Firewalls	2022-04-01	Mgr. IT	Part of RDCK Core Services	Multi Regional	80%- 99% complete	2023-04-04	This project is required to replace firewalls and wifi routers that are at end of life.
Microsoft Exchange 365	2023-01-03	Mgr. IT	Part of RDCK Core Services	All Electoral Areas	60%- 80% complete	2023-12-15	This project is to align our infrastructure/hosted environment with security and functional requirements.

CAPITAL PROJECTS TO DECEMBER 31, 2023

ACTIVE PROJECTS BEING MANAGED: 55 (20 Completed YTD)			TOTAL BUDGET BEING MANAGED: \$17,016,000					
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Status – Next Steps
CDCC East Stairwell	Jeannine Bradley	1-Jan-2022	31-Dec-24	25%	In Progress	Buildings	Construction	Reviewing options for how to proceed with the work and the current contractor.
CDCC Roof Repairs	AJ Evenson	1-Sep-2023	30-Jun-24	10%	In Progress	Buildings	Construction	Materials delivered with work completed in Spring 2024 due to weather.
CDRD Floor	Patrick Thrift	1-Dec-2022	15-Dec-23	100%	Completed	Civil	Close Out	Complete as of September 30. Deficiencies and glycol system upgrade to be completed by Dec 31.
Riondel Community Centre Roof	AJ Evenson	1-Dec-2022	31-Aug-23	100%	Completed	Buildings	Close Out	Commissioned and operational.
Salmo Pool Upgrade	AJ Evenson	1-Apr-2022	15-May-24	95%	In Progress	Buildings	Construction	Work complete. Commissioning and new electrical service to occur in spring. New circulation pump to be received in early 2024.
Slocan Schoolhouse Demolition	Patrick Thrift	1-Sep-2023	31-Jan-24	90%	In Progress	Buildings	Construction	Demolition completed and substantially complete.
Asset Management	AJ Evenson	1-Jul-2020	31-Dec-24	50%	In Progress	Other	Detailed Design	Kickoff mtg with Roth IAMS completed. Background information review underway. Stakeholder mtgs to be undertaken in January due to consultant resourcing issues.
East Shore Connectivity Project	AJ Evenson	1-Jan-2021	31-Dec-24	30%	In Progress	Utilities	Construction	Fibre ordered as of mid November. Working on environmental assessments and picking landing sites.
Creston Valley Flood Mgmt		1-Dec-2023	31-Dec-24	0%	Not Started	Civil	Initiation	Waiting for project initiation form.
NDMP - Duhamel, Erie Creek and Edgewood		1-Dec-2023	31-Dec-24	0%	Not Started	Civil	Initiation	Waiting for project initiation form.
NDMP - Risk Tolerance Policy		1-Dec-2023	31-Dec-24	0%	Not Started	Civil	Initiation	Waiting for project initiation form.
NDMP Stream 3	AJ Evenson	1-Jun-2021	31-Mar-23	100%	Completed	Other	Close Out	Complete as of March 31

CAPITAL PROJECTS TO DECEMBER 31, 2023

ACTIVE PROJECTS BEING MANAGED: 55 (20 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$17,016,000				
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Status – Next Steps
Arrow Creek Filtration Study	Jeannine Bradley	17-Jul-2023	28-Feb-24	10%	In Progress	Utilities	Initiation	Consultant working on study for February 2024 completion.
Attendant Buildings - Ymir and Nakusp TS	Patrick Thrift	1-Jun-2023	31-Dec-23	100%	Completed	Resource Recovery	Close Out	Commissioned and operational.
Balfour TS Paving	AJ Evenson	30-Apr-2023	30-Jun-24	25%	In Progress	Resource Recovery	Construction	Paving rescheduled to spring 2024 due to SPL schedule issues.
Balfour Wharf Road Water Main Upgrades	AJ Evenson	5-Feb-2023	30-Sep-23	100%	Completed	Utilities	Close Out	Complete as of October 3
Central Compost Facility	AJ Evenson	1-Jan-2021	30-Jun-23	100%	Completed	Resource Recovery	Close Out	Site commissioned and operational.
Central Transfer Station - Attendant Shack Upgrades	AJ Evenson	1-Aug-2021	1-Jul-23	100%	Completed	Buildings	Close Out	Commissioned and operational.
Creston Septage Receiving Station Design	AJ Evenson	30-Apr-2023	30-Nov-24	0%	Not Started	Resource Recovery	Initiation	Waiting on scope and schedule timing from Town of Creston
Duhamel Water Main Replacement Design	AJ Evenson	2-Mar-2023	30-Sep-23	100%	Completed	Utilities	Close Out	Design and tender package completed for Jan 1, 2024 tender. 6 carrier pipes installed as of September 30. Watermain work to be tendered in November 2023 for construction in spring 2024.
Erickson Water Main Replacement	AJ Evenson	15-Mar-2023	30-Jun-24	10%	In Progress	Utilities	Detailed Design	Design in progress by WSP Engineering. Survey complete. Working on required statutory right of way agreements with property owners.
Erickson Water Meter Installation	AJ Evenson	1-May-2023	31-Dec-25	5%	In Progress	Utilities	Procurement	RFQ for meter and meter pit in progress.
Fauquier Water Main (Reservoir to Maple) Construction	AJ Evenson	1-May-2023	30-Nov-23	100%	Completed	Utilities	Close Out	Commissioned and operational.
Fauquier Water Main (Spruce) replacement	AJ Evenson	1-May-2023	31-Dec-24	5%	On Hold	Utilities	Initiation	Will undertake design in 2024.

CAPITAL PROJECTS TO DECEMBER 31, 2023

ACTIVE PROJECTS BEING MANAGED: 55 (20 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$17,016,000				
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Status – Next Steps
Grohman Compost Upgrades	Jeannine Bradley	1-Sep-2022	30-Nov-23	100%	Completed	Resource Recovery	Close Out	Commissioned and operational.
Grohman Narrows Recycling Depot and Fleet Building	Jeannine Bradley	15-Jul-2023	31-Oct-24	5%	In Progress	Resource Recovery	Concept Design	Feasibility Study to be completed by end of February 2024.
Lister Water Main Replacement	AJ Evenson	15-Mar-2023	30-Jun-24	25%	In Progress	Utilities	Detailed Design	Tender package ready to issue to BCBid.
NAK ROS SLO TS Upgrades	AJ Evenson	15-Feb-2023	30-Sep-24	35%	In Progress	Resource Recovery	Detailed Design	50% design received from Consultant in September. Tender in January 2024 for spring construction.
Nakusp Landfill Closure Design	AJ Evenson	15-Sep-2023	30-Jun-24	0%	Not Started	Resource Recovery	Initiation	Will initiate RFP scope once Nakusp TS design is tendered.
Ootischenia Organics Wash Station	AJ Evenson	1-May-2023	15-Jul-23	100%	Completed	Resource Recovery	Close Out	Commissioned and operational.
Ootischenia Tipping Area and 2nd Scale Design	Jeannine Bradley	1-Nov-2023	31-Dec-24	0%	Not Started	Resource Recovery	Initiation	Scoping and design to start in late spring 2024 for construction in 2024/2025.
Riondel Storm System Assessment	AJ Evenson	1-May-2023	31-Oct-23	100%	Completed	Utilities	Close Out	Final report received in October.
Riondel Valve and Meter Station Design	AJ Evenson	1-May-2023	31-May-24	5%	In Progress	Utilities	Procurement	Consultant working on design and specifications.
Standing Offers (For Water Program)	AJ Evenson	4-Jan-2023	31-Mar-23	100%	Completed	Other	Close Out	Scope sent to Marie-Pierre for Board approval.
Utilities Crew	AJ Evenson	1-Jan-2023	31-Dec-23	100%	Completed	Other	Close Out	Decision made to wind down program. Next steps to sell all remaining equipment and supplies.
Water Controls RFP	AJ Evenson	1-Apr-2023	30-Jun-23	100%	Completed	Utilities	Close Out	
Water Services Generators	Patrick Thrift	1-May-2023	30-Jun-24	15%	In Progress	Utilities	Procurement	Generators being installed at Edgewood, Lister and Riondel. All submissions over budget. Working through options.

CAPITAL PROJECTS TO DECEMBER 31, 2023

ACTIVE PROJECTS BEING MANAGED: 55 (20 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$17,016,000				
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Status – Next Steps
West Robson Water Main Replacement	AJ Evenson	1-May-2023	30-Jun-24	10%	In Progress	Utilities	Procurement	Several alignment options and costs are currently being evaluated.
Woodbury Water System Upgrades	AJ Evenson	1-Jan-2021	31-May-24	95%	In Progress	Utilities	Construction	Construction substantially complete and waiting for 2 long lead valves in Jan/Feb 2024.
Balfour Fire Hall Upgrades	Patrick Thrift	1-Nov-2022	31-Dec-23	100%	Completed	Buildings	Close Out	Lighting upgrades complete. Some deficiencies in paint to be completed in new year.
Beasley Fire Hall Upgrades	Patrick Thrift	1-Nov-2022	28-Feb-24	80%	In Progress	Buildings	Construction	OH Doors complete. Generator install complete. Well - interior system component installation ongoing Int Health approval process ongoing, Wild West undertaking interior work. . Heat pump installation aiming for Jan/Feb. HWT replacement - scheduled for Jan.
Blewett Fire Hall Upgrades	Patrick Thrift	1-Nov-2022	31-Mar-24	90%	In Progress	Buildings	Construction	OH doors / HWT complete. Water system upgrade complete. Lighting complete. Service door replacement to be completed in 2024.
Crescent Valley Fire Hall Upgrades	Patrick Thrift	1-Nov-2022	31-Mar-24	85%	In Progress	Buildings	Construction	Heat pump repairs / OH doors completed. Fence install completed. Service door replacement in 2024.
Fire Hall Exhaust Extraction System	Jeannine Bradley	1-Apr-2022	30-Jun-24	90%	In Progress	Buildings	Construction	15 out of 17 halls are complete. Structural reinforcing required at 4 halls (design in progress). Structural upgrades to be completed in Fall/Winter. Upgrades in spring and completion end of July.
North Shore Fire Hall Upgrades	Patrick Thrift	1-May-2022	31-Jan-24	70%	In Progress	Buildings	Construction	HWT completed. Lighting upgrade by Bowick in Jan 2024.
Ootischenia Fire Hall Expansion	Jeannine Bradley	1-Oct-2022	31-Aug-24	30%	In Progress	Buildings	Construction	Construction underway as of November.
Pass Creek Fire Hall Upgrades	Patrick Thrift	1-Nov-2022	31-Dec-23	85%	In Progress	Buildings	Construction	Heat pump complete. Generator complete; investigating service and main contract with Total Power. Water upgrades and creek intake culvert in 2024. Paving complete. HWT replacement scheduled for Jan 2024. 1 service door replacement in March 2024.
Passmore Fire Hall Upgrades	Patrick Thrift	1-Nov-2022	31-Dec-23	100%	Completed	Buildings	Close Out	Heat pump repair / OH Doors complete. Alarm system installed. Fire Chief working on rescoping projects to increase available funding for generator and ATS in 2024.

CAPITAL PROJECTS TO DECEMBER 31, 2023

ACTIVE PROJECTS BEING MANAGED: 55 (20 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$17,016,000				
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Status – Next Steps
Robson Fire Hall Upgrades	Patrick Thrift	1-Nov-2022	31-Dec-23	100%	Completed	Buildings	Close Out	Heat pump work complete. Lighting installation complete.
Slocan Fire Hall Upgrades	Patrick Thrift	1-Nov-2022	31-Mar-24	35%	In Progress	Buildings	Construction	Hot water tank replacement scheduled for Dec/Jan. Lighting upgrade by March 2024.
Tarry's Fire Hall Upgrades	Patrick Thrift	1-Nov-2022	31-Mar-24	40%	In Progress	Buildings	Construction	Insulation and siding: ongoing review by Build Dept regarding Part 3/5 requirements. Heat pump / Lighting upgrades / HWT complete. Water system upgrade complete. Service door work to be done in 2024.
West Creston Fire Hall	AJ Evenson	15-Oct-2021	30-Nov-24	10%	In Progress	Buildings	Detailed Design	Working with Administration to prepare project to go to referendum for construction in mid 2024.
Winlaw Fire Hall Upgrades	Patrick Thrift	1-Nov-2022	31-Mar-24	25%	In Progress	Buildings	Construction	OH doors complete. Scoping of Filtration upgrades in progress. Service door replacement: analyzing quote and reviewing available funding by March 2024. Light pole installation and sidewalk repair in 2024 pending BCAS.
Yahk Fire Hall Upgrades	Jeannine Bradley	1-Nov-2022	31-Dec-23	100%	Completed	Buildings	Close Out	Insurance project complete.

PROJECTS COMPLETED IN Q3 2023 REMOVED FROM QUARTERLY REPORT

Project/Initiative Name	Responsible Manager
Community (Climate Action) Ambassadors	Mgr. Community Sustainability
Conversion of Water Commissions to Community Advisory Committees	Mgr. Utilities
Transfer of Arrow (Erickson) Open Reservoir to Town of Creston	Mgr. Utilities
Respectful Workplace Bylaw	Mgr. Corporate Admin
West Kootenay Transit Services Governance Review	Mgr. Corporate Admin
Traditional Use Study - Crawford Bay Regional Park Management Plan	Mgr. Parks
Community (Climate Action) Ambassadors	Mgr. Community Sustainability

PROJECTS COMPLETED IN Q4 2023

Project/Initiative Name	Responsible Manager
Assent Votes for Tarrys, Slocan Valley, and North Shore Fire Apparatus	Mgr. Corporate Admin
Burton, Fauquier and Edgewood Water Maintenance Contract Renewal	Mgr. Utilities
Abandonment of Pipe in Place & Discharge of Easements Policy	Mgr. Utilities
Water Quality Risk Management Plan	Mgr. Utilities
South Slocan Old School House Demolition	GM Community Services
Arena Floor Replacement Project-Castlegar and District Complex	Regional Manager-Operations and Asset Management
Organics program development	Mgr. Resource Recovery
Rural curbside service investigation and consultation	Mgr. Resource Recovery
Response to theft/vandalism at RR Facilities	Mgr. Resource Recovery
Drone survey equipment & landfill software	Mgr. Resource Recovery