



Quarterly Report

Q3 2022

Corporate Administration

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DEVELOPMENT AND COMMUNITY SUSTAINABILITY SERVICES (PLANNING, BUILDING AND COMMUNITY SUSTAINABILITY)							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas Of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Kootenay Boundary Farm Advisory	2017-03-31	GM Development and Community Sustainability	Food security and Agriculture	Entire RDCK, Multi Regional	60%- 80% complete	2024-06-01	The KBFA formed to address a gap left by the province when they discontinued extension services to farmers and was a recommendation in all 3 RD Agriculture Area Plans to replace. With funding partnership the 3 RDs, CBT, formed the KBFA in 2017 which is in its 5th year of providing highly desired engagement to farmers through events, farm visits, experts on farm and one on one sessions. In 2017 the RDCK had 320 farms and now has 429 farms all using this valued service. A steering committee of staff and elected officials oversees the operations through contract managed by RDEK.
Expansion of Kootenay Conservation Program	2021-09-23	GM Development and Community Sustainability	Part of RDCK Core Services	Area C,Area F,Area G,Area H	40% to 60% complete	2023-12-20	Building on the success of the Columbia Valley and Kootenay Lake Local Conservation Fund several Directors have given Staff direction to seek voter assent and approval to expand the fund. The Fund service is managed by RDCK however the experts that support the fund are the Kootenay Conservation Program who are contractors to the RDCK. Currently the Director for Area H is going to referendum on Oct. 15. Area F will go to referendum in the first quarter of 2023, followed by AAPs in 2023 for Areas C and G.
Dog Control - Area A, B, C	2020-10-10	GM Development and Community Sustainability	Part of RDCK Core Services	Area A,Area B,Area C	20% to 40% complete	2023-12-09	The Creston Valley Directors are seeking to address "aggressive dogs" in Areas A, B and C. It was made clear to Staff that they do not desire a service similar to the ones currently in place for dog control in 5 electoral areas and one municipality. In consideration of their feedback, Staff will bring a new dog control establishment service bylaw forward to the Creston Valley Services Committee to review before it is brought to the Board.
Engage RDCK Indigenous Nations on Opportunities for Partnership	2020-10-19	GM Development and Community Sustainability	Part of RDCK Core Services	Entire RDCK	40% to 60% complete	2023-12-01	The initial direction by the Board was to engage with Yaqan Nukiy of the Ktunaxa Nation to develop a protocol agreement. That work is still underway. Since then the RDCK initiated the Anti-Racism, Equity, Justice and Inter-Cultural Training to address action 57 of the Truth and Reconciliation Commission Calls to Action. At the same time the CAO, Board Chair and I have met with all the Indigenous Nations senior staff with traditional lands in our region. This work will continue in 2023 to support relationship building and reconciliation.
Review Noise Bylaw 2440, 2015	2022-09-22	GM Development and	Part of RDCK Core Services	Area A,Area B,Area C,Area E,Area F,Area G,Area	Not Started	2023-12-31	Based on recent application of the Noise bylaw and questions raised by the public on how it is not meeting the objective of addressing Noise complaints, Bylaw Enforcement Staff will be reviewing the Bylaw. in Area H where the Noise Bylaw

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		Community Sustainability		H,Area I,Area J,Area K			overlaps the Special Events Bylaw a public meeting at the request of Area H director will be scheduled for November 2022. Feedback from that process and review of other Noise Bylaws will be presented to the Board in 2023 to inform future amendments.
Building Officials Training Program	2018-11-15	Mgr. Building	Part of RDCK Core Services	Village of Salmo,Village of Kaslo,Village of Slocan,Village of Nakusp,Village of Silverton,Village of New Denver,All Electoral Areas	60%- 80% complete	2023-04-30	Senior Building Official-Training and Development, along with Manager are developing training plans with staff, however heavy workload in operational areas of the business have impacted the delivery schedule for the Building Officials Training Program
Building Services Policy Review	2018-01-01	Mgr. Building	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	2023-04-30	Some progress made on policy update and creation, however full policy review is delayed until staffing capacity is increased. Priority Policies to update include: - Lapsed Building Permit Policy 400-01-07 -Expired Building Permit Policy 400-01-02 - Building Inspection Service - Process for Lack of Valid Permit 400-01-5 -Building Permits for Manufactured Homes 400-01-07
Converting Historical Building Permits to Digital format	2018-03-31	Mgr. Building	Part of RDCK Core Services	Area A,Area B,Area C,Area D,Area E,Area F,Area G,Area H,Area I,Area J,Area K	40% to 60% complete	2022-12-31	Seek to find funding to digitize all microfiche building records. accessing a microfiche at a reasonable cost is proving to be a challenge. June 2021 - Continue search for grant funding and/or temporary staffing (KCDS or similar) to implement planned project. Board approved funding, vendor selection and procurement Q4 2022
Update Building Inspection Service Agreement with Municipalities	2018-10-01	Mgr. Building	Coordinated Service Delivery	Village of Salmo,Village of Kaslo,Village of Slocan,Village of Nakusp,Village of Silverton,Village of New Denver	20% to 40% complete	2022-02-28	Current service agreements are not consistent for all six municipalities , and require additional specifications and technical detail . The agreements also must align better with the Building Act . Update of the agreement template is on hold pending the addition of more building inspection staff. Q1 2023 meetings planned with RDCK GM D&CS, MB and Village CAO's

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SES - Demand Management - Community - REEP for Homes Project	2020-08-20	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	60%- 80% complete	2023-06-30	Current: Developing Regional Energy Efficiency Program (REEP) 2.0 with partner City of Nelson and associated grant funding application (FCM / Community Efficiency Financing); Working on strengthening Home Performance Contractor Network (HPCN) by supporting for Kootenay Clean Energy Transition (KCET) initiatives; Providing support to RDCK building department in rolling out communications for upcoming transition to Energy Code Step 3 for homes. Next Steps: Finalize grant application to FCM. Barriers: Lack of contractors that are eligible for HPCN registration.
National Disaster Mitigation Program 3 - Preliminary Flood Mitigation Designs	2021-02-18	Mgr. Community Sustainability	Not aligned with a Strategic Priority	All Electoral Areas	40% to 60% complete	2022-04-30	This is a project to investigate mitigation options at 3 sites in the RDCK. The findings will provide RDCK-specific details on what the costs/impacts of creating a flood mitigation service might be. Current: P4 Next: P5 - early Q1 '23 P1 - Review of 16 high risk areas from S2 NDMP; P2 - Shortlist sites based on viable options; P3 - Mitigation concept development; P4 - Prelim design and costing; P5 - Workshops with Board.
Regional Invasive Species Strategy - Implementation Plan Proposal	2021-06-14	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	60%- 80% complete	2022-09-10	A project to inventory and develop a management plan for invasive species on RDCK owned/leased lands, and to develop a region-wide strategy to support invasive species management throughout the RDCK. Current Status – Inventory of invasive species complete and management plan developed for RDCK properties. Regional Implementation Strategy received and being reviewed by staff. Will be brought to Board before end of 2022. Next Steps – Board to review implementation plan. Possible Barriers – None at this time
Watershed Governance Initiative Phase 3 - Relationships, Mapping, Water Monitoring	2018-12-13	Mgr. Community Sustainability	Water Protection and Advocacy	Entire RDCK	20% to 40% complete	2022-10-07	A project to understand RDCK's role in protecting watersheds in the region. Current: Phase 3 focused on continued relationship building, mapping, and water monitoring. WGI GIS assistant hired to Mar 2023, meeting with Yaqan Nukiy in late 2022, followed by meeting with the Prov. Scoping work for Duck Creek and Service Case Analysis for Drinking Water and Watershed Protection service. Next Steps: Continue to develop case for Water Sustainability Plan in CV, working with Yaqan Nukiy, continue to pursue Duck Creek cumulative impacts study, meet with WK Watershed Society. Possible Barriers: none

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ERIE Creek Flood Prevention - Service Investigation	2021-03-18	Mgr. Community Sustainability	Not aligned with a Strategic Priority	Area G	Not Started	2023-04-30	An investigation into creating a service for flood mitigation in the Salmo/Erie Creek area. The findings from the NDMP 3 project will provide financial details to inform this investigation. The RDCK does not currently have a flood mitigation service, nor does it own any flood mitigation infrastructure. Current - NDMP3 is progressing with mitigation options for the Salmo/Erie systems. These findings will be presented to Board during a workshop in early Q1 '23. Next - Complete service case analysis once financial information from NDMP is available.
Phase 2 - Geothermal GIS Study	2022-02-17	Mgr. Community Sustainability	Not aligned with a Strategic Priority	Area A,Entire RDCK	60%- 80% complete	2022-11-12	A project funded via CSLAC to study and identify areas on the East Shore that could support deep geothermal development. Phase 1 looked at the whole area. Phase 2 is focusing on using all existing data to identify likely areas to target for drilling test holes - this would be completed by private industry interested in developing the resource. Current Status: Contracts issued, work progressing well. Next Steps: Review final report in December 2022. Possible Barriers: None at this time.
Slocan Lake and River Partnership Initiation	2022-02-17	Mgr. Community Sustainability	Water Protection and Advocacy	Area H,Village of Slocan,Village of Silverton,Village of New Denver	1% to 20% complete	2023-10-31	A project to support the development of a partnership to conserve, protect, and restore habitat; provide education; build relationships; and guide development on Slocan Lake and River. Current Status: A Steering Committee meeting planned for end of October/early November to draft terms and scope of work. Next Steps: Host Steering Committee meeting and determine next steps. Possible Barriers: None at this time.
SES - Low Carbon Transportation - Corporate Fleet	2020-08-20	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	1% to 20% complete	2023-11-30	Current: Meeting with fleet managers across the RDCK and developing fleet inventory; Supporting Kootenay Clean Energy Transition with EV Charging Network / NRCan grant program; Applying to Basin Charge Up Funding for a subsidy for a EV fleet vehicle. Next Steps: Apply for CleanBC EV funding for RDCK Fleet evaluation. Barriers: Distributed nature of fleet management (no overall fleet manager);Limited data and tracking of vehicles; Technology options; Heavy Fleet options.
SES - Better Corporate Building Policy	2020-08-20	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	40% to 60% complete	2023-06-30	Current: Better Corporate Building Policy in place; Developing program to educate/train building managers and project managers on policy. Next Steps: Outlay education / training workshops to building managers and project managers; Support staff on implementation of Policy; Barriers: Staff time (building and project managers) and availability.

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SES - GHG Reduction Feasibility for Community Complexes Project	2022-05-01	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	1% to 20% complete	2023-09-30	Current: Project scoping with Community Services Regional Manager - Operations and Asset Management and potential funder FCM / Green Municipal Fund; Completing data input for facility energy monitoring software (Portfolio Manager), required to inform this project. Next: Decision to proceed with project / grant application at staff level, then board level. Barriers: Time & staff capacity; Lack of supporting policies, procedures, guidelines.
Operational Fuel Treatments - Selous, Queens Bay, Woodbury	2016-08-01	Mgr. Community Sustainability	Wildfire Management	All Electoral Areas	60%- 80% complete	2023-05-31	Current status: Selous: Mechanical harvest completed. 50% Hand treatments completed, remaining starting end of Oct '22. Machine tethered fuel modification starting now. - QB: 50% Hand treatments completed, remaining starting end of Oct '22. - Woodbury: Mechanical harvest completed. Additional fine fuels cleanup and pile burning fall '22. Crown Land Wildfire Risk Reduction (CLWRR) managed. Media Release expected shortly. Next Milestones: Prescribed burning planned fall '22, spring '23 possibly fall '23 in Selous. Possible Barriers: Adequate burning conditions.
RDCK Climate Actions - Report Development	2019-08-08	Mgr. Community Sustainability	Coordinated Service Delivery	Entire RDCK	80%- 99% complete	2022-12-17	Current Status: Draft will be brought to Board in November followed by a workshop with final rpt brought to Boar for adoption in December 2022. Possible Barriers: None at this time 259/22 That the RDCK Board approve the budget of up to \$80,000 for the development of the 2023-26 Climate Action Plan and associated four (4) year Communication and Engagement Strategy, and that these funds be drawn from the Climate Action Revenue Incentive Program (CARIP) reserve in General Administration
Area J OCP Review	2021-07-07	Mgr. Planning	Part of RDCK Core Services	Area J	Not Started	2022-12-31	Area J to have its own OCP. Project is in the queue for after the completion of Area I's OCP. Regional planning ongoing.
Area E OCP Expansion	2020-05-21	Mgr. Planning	Part of RDCK Core Services	Area E	20% to 40% complete	2022-12-31	In 2020 through resolution 375/20 the Board directed planning staff to expand the Electoral Area E Official Community Plan to include the south border of the City of Nelson to Ymir Road.

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Area E Community Planning	2022-05-19	Mgr. Planning	Part of RDCK Core Services	Area E	Not Started	2023-06-30	In 2022 through resolution 363/22 the Board directed staff to continue the next phase of community consultation for Area E as a follow up to the “Open Houses on Land Use Planning” Project completed earlier in the year. This work would be focused where survey results indicated that there is strong interest in pursuing land use planning or more information about land use planning was desired, with a specific focus on the following unincorporated communities: Redfish Creek to Liard Creek (Including Grandview); Longbeach; Harrop; and Proctor.
Agricultural Policy Review - Phase 2	2019-03-25	Mgr. Planning	Food security and Agriculture	Entire RDCK	40% to 60% complete	2023-03-31	Project follows previous agriculture policy changes implemented to address regulatory changes in Provincial legislation. This phase focuses on recent changes to the Agricultural Land Reserve Act and Regulations such as those affecting additional residences on ALR land, for example. Engagement completed including interviews, focus groups and survey. Changes made to bylaws for Areas A, B, and C recently adopted. Staff currently working on possible changes to bylaws for all other electoral areas.
Area I OCP Review	2016-01-26	Mgr. Planning	Part of RDCK Core Services	Area I	60%- 80% complete	2023-07-31	Staff have met with Area I Director and APC to determine updates needed to draft OCP and amended work plan. Updates to draft plan being made in advance of re-launch and renewed community engagement in Fall/Winter 2022 and Winter/Spring 2023. Staff report for Board endorsement of early and ongoing OCP consultation scheduled for December 2022 Open meeting. Meeting with Area I APHC tentatively scheduled for end of October 2022.
Area H North OCP Review	2020-04-16	Mgr. Planning	Part of RDCK Core Services	Area H	1% to 20% complete	2023-07-28	In April 2020, the Board passed resolution 279/20, which directs staff to include the review of the Area H North Official Community Plan, with the potential of having a Comprehensive Land Use bylaw, in their work plan. April/May 2022 - Staff completed open houses in New Denver and Hills. Anticipating re-activating project in 2023, as directed.
Kootenay Lake Watercourse DPA Project	2020-04-16	Mgr. Planning	Part of RDCK Core Services	Area A,Area D,Area E,Area F	80%- 99% complete	2023-03-31	Project initiated from discussions at the Kootenay Lake Partnership table, recognizing that the RDCK has development permit authorities under the Local Government Act that are not being fully utilized to protect sensitive habitat around Kootenay Lake. Next steps: October 2022 - Phase 3 of engagement scheduled for November. Staff intend to bring forward options for RAC/Board consideration following that work.

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Playmor Junction Zoning Bylaw	2020-02-20	Mgr. Planning	Part of RDCK Core Services	Area H	Not Started	2023-12-29	In February 2020 the Board passed resolution 121/20, which directs staff to include the development of a zoning bylaw for Playmor Junction Area to their work plan. Subsequent direction from the Director was to suspend further work on the project until early 2023. Awaiting further direction from Area Director prior to commencing this project.
Area D Community Planning	2022-02-17	Mgr. Planning	Part of RDCK Core Services	Area D	Not Started	2023-07-21	Project follows up on completed work in 2022 wherein land use planning discussions held (virtually) for most communities in Area D. Feb 2022 Resolution 149/22 directed staff to continue the next phase of community planning for Area D in 2022 with a specific focus on the Kaslo Corridor; Woodbury; Schroeder Creek; Mirror Lake (including Amundsen Road); and the Allen subdivision, and other communities interested in zoning.
Subdivision Servicing Bylaw Review	2020-05-21	Mgr. Planning	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	2023-07-31	Board resolution 369/20 from May 2020 directs staff to undertake a review of the RDCK Subdivision Bylaw to improve administrative process and efficiency, and seek solutions for recurring challenges such as ensuring adequate servicing and access. Next steps: summarize progress to date to accompany workplan, and initiate internal engagement. Review of staff resources currently required to confirm Subdivision Bylaw requirements with applicants.
Grohman Creek Dock Service Feasibility Study	2021-06-15	Mgr. Planning	Not aligned with a Strategic Priority	Area F	100% complete	2022-04-30	Project initiated in response to request from Grohman Creek residents, who were losing mooring options with City of Nelson decision to rebuild pier. High-level costs and feasibility analysis presented to Grohman Creek Docking Society (GCDS) for 4 potential sites along the City of Nelson shoreline. Due to cost limitations, three other potential partnerships opportunities were identified for the GCDS to explore further. March 2022 - partnership opportunity discussions. October 2022 - project completed. Unable to meet with GCDS due to difficulties coordinating on GCDS's end.
Housing Action Plan	2021-05-20	Mgr. Planning	Part of RDCK Core Services	All Electoral Areas	1% to 20% complete	2023-05-31	Project follows on completion of Housing Needs Assessment for RDCK and member municipalities in 2020 and direction from Board to undertake a Housing Action Plan. Kickoff meeting with staff held July 7, 2022. Stakeholder engagement - August to November, 2022 including community engagement and Board Workshop. Best practices and case study review - August to December, 2022.

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Campground Bylaw Review	2018-04-19	Mgr. Planning	Not aligned with a Strategic Priority	All Electoral Areas	1% to 20% complete	2023-08-25	Initiative began to investigate regulatory options for park model trailers within the RDCK, but has expanded to consider ways to better regulate developments where multiple RV sites are created. This is especially relevant in the proliferation of shared interest developments in unzoned areas where there is concern for health and safety of these developments. Resolution 36/20 establishes policy regarding CSA Z241 Park Model Trailers. September 2022 - Staff have begun researching utility of the existing Manufactured Home Park Bylaw to address the issues this initiative seeks to address.

ENVIRONMENTAL SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Town of Creston objection to Environmental Service Fee Distribution - ACK	2022-01-20	GM Environmental Services	Part of RDCK Core Services	Area B,Area C,Town of Creston	100% complete	2022-09-30	Governance change requests are being discussed and have most recently been referred back to Commission for further discussion and refinement by the BoD. A recent letter from the ToC indicated continued dissatisfaction with the fees paid in previous years (post 2014) prior to the recent adjustments.
Assess at home composting technology for electoral areas and municipalities not yet part of Phase 1 curbside program	2022-10-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	1% to 20% complete	2023-06-30	Resolution notes reporting to JRRC in December, which is not attainable. City of Nelson is completing an assessment of the pre-treatment system they are advancing with and staff recommends waiting for that data to be available, expected in Q4.
Regional finished compost sales and distribution planning	2022-10-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	1% to 20% complete	2023-06-30	Staff directed to commence planning for in-house sales and distribution of Class A compost with 20% reserved for municipal RDCK partners that provide feedstock and 0.5% free for non-profit organizations that supply local food. Staff to engage with partners to assess preferences and gauge interest from agriculture sector.
RR Facility washroom installation project	2018-12-12	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	60%- 80% complete	2023-12-31	Completed ROS, CEN, OOT, CRE, NAK. Remaining sites awaiting site developments works (Slocan), hydrotech assessment (CBay) or planned for coming years.
Drone survey equipment & landfill software	2022-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	80%- 99% complete	2022-12-31	On-going staff training occurring in Q3/Q4.
Scale Software upgrade	2022-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	1% to 20% complete	2023-02-28	Strong Data software selected at June Board. Extensive consultation with IT, Finance and Strong. Next steps are implementation planning (Oct/Nov), installation and testing (Dec/Jan) with intention to launch in Jan/Feb. Assessing needs for license plate readers and android devices. IT ordered new computers for sites in late Q3 to allow for accompanying hardware preparations.

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Collaboration with City of Nelson on organics program	2019-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	City of Nelson	80%- 99% complete	2022-12-31	Nelson and RDCK staff continue to meet semi monthly to share information on diversion program advancement. Staff invited to participate in City's Advisory committee on their organics diversion program, to start in Q4. Letter for City sent in early Q3 to request intentions to participate in RDCK's organics program to allow for planning & program implementation to proceed efficiently. No response to date. Expect findings of Selkirk college & City organics material management study in Q4.
RR Field Staff Scheduling App Assessment	2020-11-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	100% complete	2022-12-31	Assessment completed, moving on to implementation. Initiated transition in Q3 with pilot groups. Expanded to entire RWE group by Q4. Will pilot LFA group in Q4 with full roll out around November. Once fully implemented expect reduction in scheduling time and increased efficiency with more standardized container capacity reporting.
HB Tailings Facility Remediation and Closure	2016-08-18	Mgr. Resource Recovery	Not aligned with a Strategic Priority	Central RR Subregion	80%- 99% complete	2023-12-31	Final completion of construction project achieved in Q3. Finalizing final payments and holdbacks. Expect some maintenance next year. ITRB attending the site for post construction inspection. Asbuilts and project completion documentation is underway. Entering 2 years of active closure with increased monitoring.
Regional RR Facility surveillance upgrades	2018-03-15	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	60%- 80% complete	2023-09-30	Final camera install to occur at Central during bin wall project to reduce earthworks cost. Rosebery surveillance proposed to proceed along with other TS upgrades in 2023. Comprehensive program for surveillance monitoring and maintenance required in 2023.
Ootischenia landfill lands acquisition	2018-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion, West RR Subregion	1% to 20% complete	2023-04-30	Staff will be engaging with the Ministry on preparing a land application in Q4.
Septage Management Options for Central and West subregions	2019-06-19	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion, West RR Subregion	20% to 40% complete	2023-12-31	Staff continue to engage with municipal staff and consider alternative options and may engage with consultants for a follow up assessment.

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Asbestos Waste management area at Creston Landfill	2019-12-01	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	2023-06-30	Project on hold pending obtaining License of Occupation for the "wedge" parcel. Intent is to improve site safety and meet best practices for handling/disposal, while reducing future liabilities.
Legacy Landfill Closure Plan Assessments	2020-03-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	1% to 20% complete	2023-12-31	No change in Q3. Intend to initiate procurement of landfill assessments under Eng Services Standing Offer. RRP identifies 10 sites in total.
Creston Eco-Depot	2018-10-10	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	2023-06-30	Staff intend to investigate options directly with Tip It (as directed by the Board in June) in Q4. Q3 was very busy for both Tip-it and RDCK with initiation of new organics and recycling curbside program.
Creston Septage Facility	2018-06-01	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	2022-12-31	MOU extension to be requested from the Town. Construction project ON HOLD Awaiting RRP approval for Long Term borrowing for works to proceed.
Balfour Wood Chip Pile Relocation	2020-05-01	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion	20% to 40% complete	2022-12-31	Internal fleet has transported 1,600 m3 of chips with a focus on materials posing highest fire risk. Will continue in Q4 as site is more accessible now that HB construction is completed.
Landfilling diversion initiatives - mattresses and C&D	2021-03-18	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	1% to 20% complete	2023-04-30	Ministry webinar occurring in Q4 regarding new materials in the Recycling Regulation. Staff recommend aligning mattresses diversion program with stewardship roll out. Staff participating in Coast Waste Management conference and working group on C&D diversion.
Field staff building assessment	2022-09-01	Mgr. Resource Recovery	Not aligned with a Strategic Priority	Entire RDCK	1% to 20% complete	2022-12-31	Staff collecting details such as current power infrastructure & options to support cost estimates/recommendations for field staff buildings. Locations will be assessed for hot and cold temperature conditions and may include improvements such as shade, fans, A/C, heat pumps and solar power, etc.

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Central TS Washroom/ Changeroom/ Lunchroom	2021-03-18	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion	80%- 99% complete	2022-11-30	Project works largely completed, awaiting some windows/doors then remaining trim, security, etc. to be completed. Expect to commission in early Q4.
Ootischenia Landfill Design and Operation plan update	2017-04-13	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion, West RR Subregion	1% to 20% complete	2022-12-31	No development in Q3. Next step is to pursue lands application. Expected to proceed under new RFSO for Eng Services in late 2022.
Rural curbside service investigation and consultation	2021-09-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	1% to 20% complete	2022-12-31	No responses to RFEOI issued in Q2. September JRRC directed staff to proceed with Phase 2 consultation in early 2023 using most appropriate cost estimate. Staff will request an extension to OICP in December (Ministry staff asked us to wait until then). Consultation to occur in Q4/Q1 2023. Staff looking for confirmation regarding RBC offering curbside in combination with other curbside services.
Creston Landfill Phase 1C/D, Berm	2017-10-18	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	2023-10-31	ON HOLD. Due to delay in LKB land transfer. Budgeted to complete design in 2022 and construction in 2023.
Creston Hydrogeological Assessment	2021-10-01	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	1% to 20% complete	2023-05-31	No change in Q3. Staff met with Ministry staff to discuss scope and exemptions in Q1. RR staffing limitations will defer RFP issuance to Q4.
Creston Landfill Phase 1E closure works	2022-06-01	Mgr. Resource Recovery	Waste Management and Alternatives	East RR Subregion	80%- 99% complete	2022-11-30	Project is nearing completion, with final inspection to occur in early Q4. Sperling Hansen and RDCK project inspector to oversee project.
Nelson Landfill Closure	2017-02-16	Mgr. Resource Recovery	Waste Management and Alternatives	Central RR Subregion	1% to 20% complete	2023-12-31	No change in Q3. Awaiting data from expanded sampling program. The City has requested additional information from CP to support the completion of the DSI. Once the DSI is completed, we can approach the province to discuss remediation works.

ENVIRONMENTAL SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Organics program development	2018-01-01	Mgr. Resource Recovery	Waste Management and Alternatives	Entire RDCK	40% to 60% complete	2023-06-30	Creston compost facility operational end of Q2, staff are working on contamination concerns and water supply. Ootischenia transfer construction project completed in Q3. Central compost facility construction to be completed in Q4 with exception of generator, which is seeing supply chain issues with February delivery date, and some ongoing water supply work. Grohman organics transfer design complete with construction to proceed in Q4 or Q1. Organics newsletter issued to residents near facilities and ICI engagement underway.
Woodland Water Well Replacement	2021-03-15	Mgr. Utilities	Part of RDCK Core Services	Area F	60%- 80% complete	2022-12-31	The existing Woodland well failed in spring 2022. The well was repaired and rehabilitated but yield did not fully recover. A new well has been drilled, developed and pump tested. Well yield anticipated to be 30 USGM. Old well yield was 25 USGM before failure. Well pump sizing and connection design started. Interior Health issued construction permit has been secured. Currently waiting on new pump supply.
Burton, Fauquier and Edgewood Water Maintenance Contract Renewal	2021-03-30	Mgr. Utilities	Part of RDCK Core Services	Area K	1% to 20% complete	2022-12-31	Project delayed due to other staff shortage and other priorities. Contract might be renewed starting January 1st 2022.
Cross Connection Control Program Review	2020-09-17	Mgr. Utilities	Water Protection and Advocacy	Area A,Area B,Area C,Area D,Area E,Area F,Area G,Area H,Area J,Area K	60%- 80% complete	2022-08-31	A connection program protects contaminants from entering a water system. The program provide guidance on when backflow preventers should be installed on customer water connections. Program review completed. Water Bylaw revised. Program procedures still required. Guidelines update still required. No progress this period.
Conversion of Water Commissions to Community Advisory Committees	2022-03-28	Mgr. Utilities	Part of RDCK Core Services	Area A,Area B,Area D,Area H	20% to 40% complete	2022-12-31	The Regional District has both volunteer Water Commissions and Community Advisory Committees to provide consultation with Regional District water customers. Commission are proposed to be replaced with Water Community Advisory Committees, except Arrow and Ymir. The existing Water Community Advisory Committee policy first needs to be replaced with a Water Community Advisory Committee Bylaw. The Bylaw has been drafted and presented to the Water Services Committee. Changes have been requested by the Water Services Committee.

ENVIRONMENTAL SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Transfer of Arrow (Erickson) Open Reservoir to Town of Creston	2019-07-25	Mgr. Utilities	Coordinated Service Delivery	Area A,Area C,Town of Creston	80%- 99% complete	2023-02-28	The old Arrow open drinking water storage reservoir has been abandoned and a wetlands and park developed by the Town of Creston. A statutory right of way required for an Erickson water line at edge of the property and an asset transfer agreement is to be drafted by the Town of Creston to transfer the land and assets from the Regional District to the Town.
Water Quality Risk Management Plan	2018-10-01	Mgr. Utilities	Part of RDCK Core Services	Area A	80%- 99% complete	2022-12-31	A Policy is required for management Regional District water systems on Boil Water Notice or Water Quality Advisories with no immediate plan for improvement due to financial constraints or lack of public approval. A policy has been drafted that addresses risk, liability and water system management. A request for a legal opinion has been issued.
Abandonment of Pipe in Place & Discharge of Easements Policy	2019-12-23	Mgr. Utilities	Part of RDCK Core Services	Area A,Area B,Area C,Area D,Area E,Area F,Area G,Area H,Area J,Area K	80%- 99% complete	2022-12-31	There is currently no known legislation or guidelines on abandonment in place or removal and of asbestos cement pipe during water line replacements. Current industry practice is to abandon pipe in place. At the time of abandonment, the pipe is considered safe as long as it remains buried and not friable. The concern is that the pipe will continue to deteriorate over time and could become a liability and a hazard to future generations if exposed. Draft policy completed. Legal opinion has been requested.
Erickson 2022 First Phase, Priority Metering Project	2021-10-27	Mgr. Utilities	Part of RDCK Core Services	Area A,Area B	1% to 20% complete	2023-12-31	This project consist of installation about 100 priority (potentially higher consumption) water meters in Erickson. Priority includes Industrial, Commercial and Institutional properties and properties with 5 acres or more of Agricultural Land Charge. Budget has been approved for the first phase project. Project is on hold as we have now concurrently submitted a Strategic Priorities Fund grant application on 30 June 2022 for 100% funding of an Erickson Universal Metering Project to meter all 653 unmetered customers. If grant is successful, eligible costs start from the time of application.
RDCK Asset Management	2018-01-31	Sr. Project Mgr.	Part of RDCK Core Services	Entire RDCK	40% to 60% complete	2023-06-30	FCM MAMP grant funds (\$38,500) received. Community Works grant funds (\$16,500) received. Initiated the GIS database development process with GIS staff. Received comprehensive excel data and photos of previous inspections from Consultant to input into GIS system when available. Facility Condition Assessments are underway. Requested extension to June 2023 to enable an RFI/RFP to go out to

ENVIRONMENTAL SERVICES							
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							determine software in the marketplace and how to align our data to prepare for future software.

COMMUNITY SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Creston Library Contract	2018-11-06	GM Community Services	Coordinated Service Delivery	Area A,Area B,Area C,Town of Creston	20% to 40% complete	2022-04-01	As the RDCK offices have not moved to the Creston Ed Centre, we are working on basic changes to the lease agreement. The RDCK owns the building in which Creston Valley Library Services are located and RDCK Building, Water and Emergency Services administrative offices. When these services complete their plan to move to the Creston Education Centre, the potential exists for the RDCK to consider highest and best use of the vacated office space in the Creston Valley Library.
Investigating New Service Model Nelson Salmo EFG Regional Parks Services	2021-03-08	GM Community Services	Recreation , Parks and Trails	Area E,Area F,Area G,Village of Salmo,City of Nelson	100% complete	2022-05-31	Report to Commission by June 2022 - Complete
Proposed Goat Riverside Park	2019-05-16	GM Community Services	Recreation , Parks and Trails	Area A,Area B,Area C,Town of Creston	1% to 20% complete	2023-12-31	The RDCK will be meeting the representatives from Lower Kootenay Band and Trails for Creston Valley Society in November to continue discussions about appropriate parks areas.
RDCK Community Services - COVID Response / Post COVID Re-Opening	2020-03-17	GM Community Services	Coordinated Service Delivery	Entire RDCK	100% complete	2022-09-01	Recreational services are continuing to recover. Usage is increasing but is still below 2019 levels. Public health restrictions of recreational activities are not expected but RDCK staffing is still impacted by a worker shortage in some instances and sickness.
Campbell Fields Recreation Development Feasibility Study	2017-06-15	GM Community Services	Recreation , Parks and Trails	Area E,Area F,Area H,Area I,Area J,City of Castlegar,City of Nelson,Village of Slocan	40% to 60% complete	2023-04-30	3rd phase Report completed and posted on website. Reviewing Report with School District is the Next Step. Expect a meeting of the partners January 2023. https://www.rdck.ca/EN/main/services/rdck-recreation-master-plans/campbell-field.html
Riondel Community Centre	2021-01-01	GM Community Services	Recreation , Parks and Trails	Area A	100% complete	2023-05-31	This project will now be reported on through the RDCK Project Management Team Studio Nine working on construction drawings for roof replacement
South Slocan Old School House Redevelopment	2020-01-01	GM Community Services	Recreation , Parks and Trails	Area H	20% to 40% complete	2023-09-30	Require Grant Researcher/ writer - This has been impacted by work on Krestova park. Cover Architecture - awaiting direction. Initial drawings and estimates - redeveloping to reduce costs - Building Cost Estimates are continuing to come in very high.

COMMUNITY SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Recreation Commission #4 Review	2019-06-19	GM Community Services	Recreation , Parks and Trails	Area K,Village of Nakusp	100% complete	2022-10-13	Nakusp and Area K Recreation Establishment and Recreation Commission #4 Bylaws amendments are complete.
Ice Allocation Policy	2017-01-01	GM Community Services	Recreation , Parks and Trails	Multi Regional	100% complete	2022-04-21	Presentation to All Rec and Board Approval in spring 2022. Policy adopted and utilized by staff for business of recreation.
Fees & Charges Bylaw	2020-06-20	GM Community Services	Recreation , Parks and Trails	All Electoral Areas	40% to 60% complete	2022-06-16	Admission Fees approved in August 2021. Work is ongoing on rental fees application.
Castlegar and District Asset Management Process/strategic planning	2019-06-01	Mgr. Castlegar Rec	Recreation , Parks and Trails	Area I,Area J,City of Castlegar	80%- 99% complete	2022-12-31	As part of the Asset Management process, a Building Condition Assessment and Lifecycle study was completed on the Castlegar and District Community Complex. Commission hired consultant to lead a Strategic Planning session in part to determine how to fund the asset management going forward. Commission to consider a capital asset management funding program for 2023 budget and beyond.
Capital Exterior Door Replacements	2021-01-01	Mgr. Castlegar Rec	Recreation , Parks and Trails	Area I,Area J,City of Castlegar	20% to 40% complete	2022-12-31	Part of capital asset renewal plan. \$25,000.00 allocated in 2022. Budget consideration for 2023. Many of the Complex exterior doors require replacement and have been identified in the Condition assessment. Staff developing a replacement plan and will begin replacing doors by assessed need.
Child Care Project - Partnership with Kootenay Family Place	2018-12-13	Mgr. Castlegar Rec	Coordinated Service Delivery	Area I,Area J,City of Castlegar	100% complete	2022-06-30	Project construction began in April of 2021. Project received building occupancy November 23rd and substantial completion certificate December 10th, 2021. Remaining landscaping work completed in the summer of 2022. Child Care operation by Kootenay Family Place began in January of 2022. Final Report due to Ministry due end of October for final payment.
Seniors Centre Air Handling Unit (AHU)	2021-09-09	Mgr. Castlegar Rec	Recreation , Parks and Trails	Area I,Area J,City of Castlegar	100% complete	2022-08-31	Senior Center AHU failed at the end of the summer of 2021. Unit is at the end of its serviceable life. Commission approved replacement project to proceed in September 2021 with funds from Area I and J Community Works. Staff acted as GC and coordinate installation. Unit and commissioned. Funding from Area I and J Community works. Part of capital asset renewal. \$50,000.00 budget in 2022.

COMMUNITY SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Fitness Center Air Handling Unit (AHU)	2020-01-01	Mgr. Castlegar Rec	Recreation , Parks and Trails	Area I,Area J,City of Castlegar	40% to 60% complete	2022-12-31	Fitness Center AHU's at end of current serviceable life. Commission approved project to proceed in September 2021 with funds from S227 reserve. Project was tendered but price was significantly over budget. Staff acted as act as GC, coordinating trades for installation. Supply chain issues delayed installation. Only one unit has been installed to date. Waiting for second unit to arrive and planning to install in December. Part of capital asset renewal. \$100,000.00 budget in 2022.
Surveillance Camera Upgrade	2022-01-01	Mgr. Castlegar Rec	Recreation , Parks and Trails	Area I,Area J,City of Castlegar	40% to 60% complete	2022-11-19	Current Cameras and server are outdated and in need of replacement. Partial capital replacement - \$20,000 in 2022. Budget consideration for 2023 to complete.
Spin Bike replacements for Fitness Centre - CDRD	2022-01-01	Mgr. Castlegar Rec	Recreation , Parks and Trails	Area I,Area J,City of Castlegar	100% complete	2022-09-30	Part of our Capital equipment replacement. Budget \$20,000.00. Current Spin Bikes are outdated and in need of replacement. Bikes have been purchased and are in use.
Arena Floor Replacement Project-Castlegar and District Complex	2021-11-01	Mgr. Castlegar Rec	Recreation , Parks and Trails	Area I,Area J,City of Castlegar	1% to 20% complete	2023-10-01	Commission is in discussions on how to proceed with the project, consider funding options and timing of the project. There will be financial and social impacts to community for this project. The project is being review with an Engineering firm and once final option chosen, will go to tender in Q1 2023. It is projected to take 5-6 month to complete.
Nelson Curling Club Operations Request	2018-10-16	Mgr. Nelson Rec	Recreation , Parks and Trails	Area E,Area F,City of Nelson	100% complete	2022-07-31	Report presented to commission and the Nelson Curling Club in September. Further discussion expected at November commission meeting.
Develop Terms of Reference for Nelson and Area Recreation Commission	2020-11-19	Mgr. Nelson Rec	Recreation , Parks and Trails	Area E,Area F,City of Nelson	60%- 80% complete	2022-12-31	Nelson and District Recreation Commission service review is nearing completion. Service Review to provides clarity on Terms of Reference of commission.
RDCK Inclusion and Access in Community Services	2019-09-18	Mgr. Nelson Rec	Recreation , Parks and Trails	Entire RDCK	40% to 60% complete	2021-12-31	New training initiatives were implemented for summer camp staff as part of onboarding and training. External Support Worker (ESW) presented to All Recreation Committee for review in September. ESW opportunities to be expanded to other recreation services through 2022 and 2023.

COMMUNITY SERVICES							
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NDCC Exterior Sign Policy Development	2018-03-13	Mgr. Nelson Rec	Recreation , Parks and Trails	Area E,Area F,City of Nelson	40% to 60% complete	2021-12-31	RDCK signage guidelines have been created and nearing completion.
Nelson Sports Collection Agreement: NDCC Arena	2022-01-01	Mgr. Nelson Rec	Recreation , Parks and Trails	Area E,Area F,City of Nelson	100% complete	2022-07-31	Agreement has been completed.
NDCC Aquatic Centre Lighting Upgrade	2021-02-24	Mgr. Nelson Rec	Recreation , Parks and Trails	Area E,Area F,City of Nelson	40% to 60% complete	2022-12-31	Project has begun and is anticipated to be completed by the end of 2022.
Glade Legacy Project	2017-07-01	Mgr. Parks	Recreation , Parks and Trails	Area I	20% to 40% complete	2023-10-31	Staff has reviewed draft options and sent back to consultant, still need to meet with consultant
Lardeau Regional Park Construction - as per Management Plan	2021-04-15	Mgr. Parks	Recreation , Parks and Trails	Area D,Village of Kaslo	60%- 80% complete	2023-10-22	Maintenance contract worker found. Working on waterfront cleanup and restoration as per the Management Plan and approved financial plan
Waterloo Eddy Regional Park Construction	2018-03-01	Mgr. Parks	Recreation , Parks and Trails	Area I,Area J,City of Castlegar	60%- 80% complete	2023-11-30	Final work on Boat and Trailer Parking area Further amenities spring/summer 2023, working with Teck on final road closure
Taghum Beach Parking lot improvements	2021-03-31	Mgr. Parks	Recreation , Parks and Trails	Area E,Area F,Area G,Village of Salmo,City of Nelson	1% to 20% complete	2023-12-31	Staff will continue working with engineer during summer and into fall 2022 with project design for spring 2023.
Traditional Use Study - Crawford Bay Regional Park Management Plan	2018-03-01	Mgr. Parks	Recreation , Parks and Trails	Area A	60%- 80% complete	2022-12-31	Next steps for Management Planning is a Traditional Use Study (TUS) completed by Ktunaxa Nation Council in 2022.

COMMUNITY SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Regional Parks & Trails Master Plan/Strategy	2017-05-17	Mgr. Parks	Recreation , Parks and Trails	Entire RDCK	40% to 60% complete	2023-11-30	Working Group meeting on October 10, 2019. Board appointed Directors Popoff, Anderson and Jackman to the working group assisting staff with the review of the Parks & Trails Masterplan RFP at the June 20, 2019 meeting. Staff working on Regional Parks & Trails Inventory is complete to a standard that allows us to proceed to RFP development. Anticipate a RFP award in September 2019. Working group met Feb 27 2020 to discuss RFP information. RFP working group has met several times for final RFP assessment. Mark reported at March 2022 All Recreation Meeting - final stages of RFP.
Glacier Creek Park and Commission Bylaw No.1306 amendment	2021-12-09	Mgr. Parks	Recreation , Parks and Trails	Area D,Village of Kaslo	Not Started	2023-07-31	726/21 That staff amend the Glacier Creek Park Commission Bylaw No. 1306, 1998 to reduce the membership from nine members to five members with the resulting quorum. Currently there is no Commission.

FIRE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Service S128 Riondel Fire Protection	2020-08-20	Regional Fire Chief	Part of RDCK Core Services	Area A	40% to 60% complete	2023-09-21	This project involves evaluating equitable share of funding for the Riondel Fire Services for providing First Responder and Road Rescue services outside of the fire service boundary. Q3 update- The Province has advised that Service 152 should be spilt into new service areas. Next Step- staff will target Q2 2023 to provide report to Board summarizing the situation and seeking direction to prepare new service establishment bylaw(s).
Creston area Sub-Regional Fire Service	2012-01-01	Regional Fire Chief	Part of RDCK Core Services	Area A,Area B,Area C,Town of Creston	80%- 99% complete	2023-12-31	This ongoing project aims to align and streamline fire services delivery between the RDCK and Town of Creston in the Creston Valley. Q3 update - the Canyon Lister service has been successfully transitioned from the RDCK to the Town of Creston. RDCK and Town staff will now proceed to negotiate a valley-wide contract for end 2023 in accordance with the Project Charter.
2170 Fire Service Bylaw Update	2020-04-01	Regional Fire Chief	Part of RDCK Core Services	All Electoral Areas	60%- 80% complete	2023-03-31	This comprehensive bylaw update will consolidate previous bylaw amendments, address service level declarations under the playbook, update the schedules for delivered services and provide appropriate authority to municipalities for fire service contract areas. This has been delayed to the end of 2021 due to staff absences and the 2021 Wildfire Season. Q3 update- the bylaw is in the final stages of review and should come forward for Board consideration in Q1 2023.
Crawford Bay Fire Service feasibility study	2016-01-01	Regional Fire Chief	Part of RDCK Core Services	Area A	60%- 80% complete	2023-12-31	This project analyzes options for establishing a fire hall in the Crawford Bay area. A draft options review was provided to the Area Director for review in 2020 and this project is on hold pending feedback.
Area H Hills Service Case Analysis	2021-09-23	Regional Fire Chief	Part of RDCK Core Services	Area H	Not Started	2023-12-31	Develop a service case for establishing an RDCK volunteer fire department to service the Hills area. Q3 2022- no progress to report on this initiative due to competing project priorities.
BC Structure Firefighter Minimum Training Standards	2016-10-01	Regional Fire Chief	Part of RDCK Core Services	Entire RDCK	80%- 99% complete	2022-12-31	New BC Structure Firefighter Minimum Training Standard distributed in September/October 2022. Replaces the previous BC Structure Firefighter Playbook. Staff currently analyzing and assessing updates and changes, developing a comprehensive training plan to meet objectives.
Changes to allow RDCK firefighters to deliver higher	2018-09-01	Regional Fire Chief	Part of RDCK Core Services	Entire RDCK	60%- 80% complete	2022-12-31	Current BCEMA Licensing does not allow first responders to work outside of their scope of practice. Medical Direction was successful in setting baseline standards for the pre hospital care services RDCK Firefighters provide. BCEMA Licensing has

FIRE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
levels of care as pre hospital care providers							announced new scope of practice options for First Responders; staff are waiting for further details
Transition to Fraser Fort George Dispatch for all fire departments	2022-01-01	Regional Fire Chief	Part of RDCK Core Services	Area A,Area B,Area C,Area D,Area E,Area F,Area G,Area H,Area I,Area J,Area K,Town of Creston,Village of Salmo,Village of Kaslo,Village of Slocan,Village of Nakusp,Village of Silverton,Village of New Denver	60%- 80% complete	2022-12-31	Staff are negotiating the Fire Dispatch contract with Fraser Fort George for 2023 onwards. Staff are working with stakeholders on the preparation for transition for the implementation phase of the project. Dispatch infrastructure including "Radio over IP" being installed, October - November 2022. Training plan developed, implementing October - November 2022. Scheduled date of transition from Kelowna to Fraser Fort George dispatch - November 16, 2022.
Area D First Responder Service	2020-02-20	Regional Fire Chief	Part of RDCK Core Services	Area D	20% to 40% complete	2023-03-31	Q3 update - The fire and administration groups are consulting with stakeholders and undertaking a comparative analysis of service delivery options for Area D . A report should be ready for Board consideration in Q1 2023.

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Service Review - Nelson, Area F and Defined Area E Recreation	2019-09-19	CAO	Recreation , Parks and Trails	Multi Regional	80%- 99% complete	2022-09-30	The Board has read the amendment bylaw for the service three times - consent has been sought from the three participants and if 2/3 consent is obtained the bylaw will be forwarded to the Inspector for approval. If approved, it will return to the Board for adoption. If adopted, the service review will be complete and a report will be prepared and provided to the ministry.
District Municipality Status for Area E	2017-03-01	CAO	Part of RDCK Core Services	Area E	1% to 20% complete	2022-12-31	This project was requested by the Area Director and is on hold for the time being. Work has been done by the Area Director on service needs in Area E and some initial investigation with the Ministry has been done. Staff will meet with the Director to determine next steps, if any.
Support on Cannabis	2021-06-17	CAO	Food security and Agriculture	All Electoral Areas	40% to 60% complete	2022-10-31	CAO is reviewing the needs that came out the Cannabis Regulatory Needs and will be recommending meetings with various ministries to move this along. CAO has been appointed to a UBCM working group that is discussing future opportunity for producers and public engagement in 2022, particularly on farm gate sales. The risk is alignment between the province and local government, to allow LG time to implement any bylaw changes required.
Conference Report and Policy	2019-04-01	CAO	Part of RDCK Core Services	Entire RDCK	60%- 80% complete	2023-01-31	CAO to prepare a report to the Board for November 2019 on recommendations for a policy on conference attendance. The Board gave direction to staff for a policy to be created and it will be brought to the March 2020 meeting for approval. Delay - COVID response has delayed this report - Staff is now looking at this being brought post election as part of 2023 budget planning.
Arrow Creek Water Commission Bylaw	2022-09-16	Mgr. Corporate Admin	Coordinated Service Delivery	Area B, Area C, Town of Creston	1% to 20% complete	2023-03-16	The board has directed an update to the Arrow Creek Commission bylaw to address issues identified by the Town of Creston. Staff will bring forward a draft bylaw for Commission consideration by the end of Q1 2023.
Respectful Workplace Bylaw	2022-01-17	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	60%- 80% complete	2023-01-26	The bylaw will define inappropriate behavior at RDCK facilities and include processes to follow for incidents of staff harassment by the public. Q3 update - A draft bylaw is complete and undergoing review. A final draft bylaw will be received by the Board in Q1 2023

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Permissive Tax Exemption Policy	2022-02-17	Mgr. Corporate Admin	Part of RDCK Core Services	All Electoral Areas	1% to 20% complete	2023-02-16	A report to the Board will be prepared which explains the legal eligibility criteria for receiving a permissive exemption and that proposes criteria for the Board to consider when exercising its discretion to award these exemptions. A draft of a new policy will be included with the report. No progress was made on this initiative in Q3 2022 due to competing project priorities.
Recreation Commission #6- Slocan Lake Bylaw Review	2020-10-15	Mgr. Corporate Admin	Coordinated Service Delivery	Area H,Village of Silverton,Village of New Denver	100% complete	2022-10-21	Review and propose updates to the Commission bylaw for Board consideration. Q3 2022 update - bylaw was adopted by the Board in Q3.
Area H and I Dog Control Service Case Analysis	2020-03-19	Mgr. Corporate Admin	Coordinated Service Delivery	Area H,Area I,Village of Slocan,Village of Silverton,Village of New Denver	80%- 99% complete	2023-12-31	Service case analysis will be prepared based on estimated contract service costs. Q3 update- no progress to report on this initiative. This project was stalled through 2021 and 2022 due to high workload and higher priorities for bylaw enforcement staff. The project is targeted for completion in 2023.
Fireworks bylaw feasibility report	2020-11-15	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Area E	Not Started	2023-06-30	Board has directed that staff prepare a report outlining the feasibility of developing and implementing a fireworks bylaw. Q3 2022 update- this project has not advanced due to competing project priorities.
Property Insurance Procurement	2022-04-15	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	100% complete	2022-07-31	Board awarded the Request for Proposals for Property Insurance Brokerage Services to the Municipal Insurance Agency of BC at the June 2022 Board meeting. New insurance coverage was in place prior the July 31 change over from Aon to MIABC.
Policy to Address Harassment of Staff Attending Private Properties	2022-05-19	Mgr. Corporate Admin	Coordinated Service Delivery	Entire RDCK	1% to 20% complete	2023-02-16	This policy will accompany the Respectful Behavior bylaw currently being developed and will cover employees attending private properties in the course of their duties, such as building inspectors and bylaw officers, while the bylaw will apply to RDCK facilities. Both will be received by the Board in draft form in Q1 2023.
Public Notice Bylaw	2022-05-15	Mgr. Corporate Admin	Coordinated Service Delivery	Entire RDCK	1% to 20% complete	2023-07-20	Changes to the Local Government Act in 2021 give the RDCK more options for publishing official notices. Subsequent to the board consideration of this matter in Q2 2022, staff intend to bring a draft bylaw to the Board completion in early Q3 2023.

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Referendum Support Policy	2018-06-21	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Entire RDCK	Not Started	2023-12-31	Board directed that staff develop a policy to guide Board decision making in response to requests for RDCK support for groups taking specific positions on RDCK referenda. This is considered a low priority item and no progress made in Q3 2022. This policy will be prioritized in the context of policy work included in the 2023 work plan.
Delegation of Authority Bylaw	2018-01-01	Mgr. Corporate Admin	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	2023-03-31	The Bylaw will identify complete list of authority delegated to staff. No progress made in Q3 2022 due to competing project priorities. A draft bylaw is targeted to be received for Board consideration in Q2 2023.
RDCK website improvements-Phase Two	2020-01-01	Mgr. Corporate Admin	Coordinated Service Delivery	Entire RDCK	60%- 80% complete	2022-11-30	This project will deliver a major upgrade to the RDCK website. Q3 2022 update- The active phase of website development is underway, with overall design and layout being finalized in Q3. The expected project completion and website launch is late Q1 2023.
WKBHRD Policy Manual	2020-10-25	Mgr. Corporate Admin	Part of RDCK Core Services	Multi Regional	40% to 60% complete	2023-10-25	At the October 2020 meeting the WKBHRD Board directed staff to develop 4 new policies. Q3 2022 update-This is considered a low priority item and has not progressed due to competing project priorities. Draft policies are expected to come forward for WKBHRD Board consideration in 2023.
Special Event Permit Regulatory Bylaw	2017-10-01	Mgr. Corporate Admin	Part of RDCK Core Services	Area H	80%- 99% complete	2023-03-16	Q3 2022 update - The permit application form, bylaw web page and public communications about the new bylaw were completed in Q2 2022. Due to issues with events held in Q3 2022, the Board has directed staff review options to make the bylaw more effective. This report will come forward in Q1 2023.
Water Service Bylaw Review	2018-05-02	Mgr. Corporate Admin	Water Protection and Advocacy	Area A,Area B,Area D,Area E,Area G,Area H,Area J,Area K,Town of Creston	80%- 99% complete	2022-10-20	This project follows from the 2020 Water Governance Review Q3 2022 update - Rescinding the Sanca Commission bylaw and amending the Riondel Commission bylaw are the only outstanding items remaining on this project. These will be considered by the Board following the update to the Community Advisory Committee Terms of Reference expected in Q4.
Transit Service Funding Review	2019-07-18	Mgr. Corporate Admin	Part of RDCK Core Services	Central RR Subregion,West RR Subregion	80%- 99% complete	2023-02-16	Q3 2022 update - The remaining component of this project is to finalize the funding model for the Kootenay Lake West service. Staff will prepare a report and make recommendation to the Board in Q4 2022 regarding weighting of the cost apportionment criteria for this bylaw.

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
Shoreacres No Hunting or Discharge of Firearm Bylaw Survey	2019-09-19	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Area I	1% to 20% complete	2023-07-31	No progress in Q3 2022 due to competing project priorities. Expected completion is in 2023.
External Appointments Policy	2021-12-14	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Entire RDCK	80%- 99% complete	2022-09-30	This policy will establish the Board's requirements for appointees to external committees and agencies to report back to the Board. Q3 update - a final draft policy was considered at the October 2022 Board meeting and more time was requested for Director comments. The policy will be included on the November Board agenda.
Evaluate Area E Contribution Service to Fund Nelson Public Library	2021-02-15	Mgr. Corporate Admin	Not aligned with a Strategic Priority	Area E, City of Nelson	100% complete	2022-10-20	Staff will research the costs, options, processes and the public communications plan for establishing a contribution service in Electoral Area E to provide funding to the Nelson Public Library. Q3 2022 update - Alternative Approval Process held in Q3 did not result in elector approval. The board has directed no further action on this matter.
Riondel Commission Bylaw Update	2012-01-01	Mgr. Corporate Admin	Coordinated Service Delivery	Area A	80%- 99% complete	2023-03-31	This project is a full overhaul of the Commission bylaw to reflect the current best practices for authorities delegated to Commissions. Q3 update - Board consideration of bylaw adoption will occur after the Water Community Advisory Committee terms of reference have been updated and communicated to the Commission, expected in Q1, 2023.
Salmo and Area G Library Service Case Analysis	2021-12-14	Mgr. Corporate Admin	Coordinated Service Delivery	Area G, Village of Salmo	100% complete	2022-09-22	Q3 update -Salmo and Portion of Electoral Area G Library Financial Aid Service bylaw received elector approval in Q3 . Bylaw was adopted at the September Board meeting
West Kootenay Transit Services Governance Review	2022-02-17	Mgr. Corporate Admin	Coordinated Service Delivery	Central RR Subregion, West RR Subregion	1% to 20% complete	2023-03-31	This project will evaluate options for enhancing the governance and decision making for the West Kootenay Transit system (Castlegar and area, North Shore, Slocan Valley and Kootenay Lake West to support implementation of West Kootenay Transit Future Service Plan and consider the apportionment of costs . Q3 update- no progress to report due to competing project priorities for Research Analyst.

CORPORATE SERVICES							
Project/Initiative Name	Date Assigned	Responsible Manager	Board Strategic Priority	Applicable Areas of RDCK	Project Completion Status	Anticipated Completion Date	Board Notes
New external Auditors for the 2022 Audit year	2022-09-23	Mgr. Finance	Coordinated Service Delivery	Entire RDCK	1% to 20% complete	2023-04-15	In September 2022 the Board selected a new external audit firm for the current 2022 Year and then for 2023 and 2024. There will be transitional work and a Project approach to the new firm of BDO Dunwoody and our first year working with the new firm.
Timesheets application in Project Management module	2018-03-01	Mgr. Finance	Part of RDCK Core Services	Entire RDCK	1% to 20% complete	2023-06-30	Implementation of the Timesheets functionality for a test or beta group to have electronic timesheets be created, submitted and approved to then be integrated to the Payroll intake to improve efficiencies. Since starting with this project it became apparent that there were system improvements to make prior to moving to a new platform. With additional staff in Payroll in the fourth quarter of 2022 we expect to proceed with our development of standardization with submissions and upload of data and will continue this work through the 2022 year.
Enhanced features in the Project Costing Module	2018-04-15	Mgr. Finance	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	2022-12-31	A reassessment of the coding categories will be evaluated. Exploration of the "Main" project umbrella areas is in development.
Fire Services Safety Management System	2019-04-08	Mgr. HR	Part of RDCK Core Services	Entire RDCK	20% to 40% complete	2020-11-28	The focus has shifted to significant COVID19 support. However, we continue to additionally focus on Fire Services Safety program implementation to ensure their alignment with the RDCK safety management system including the development and implementation of: safe work procedures, inspections, reporting processes & systems, PPE inventory, respiratory program, and leader training (BC Municipal Safety Association).
Information Technology Infrastructure Replacement - Wireless Firewalls	2022-04-01	Mgr. IT	Part of RDCK Core Services	Multi Regional	60%- 80% complete	2022-11-15	This project is required to replace firewalls and wifi routers that are at end of life.
PerfectMIND contract negotiation	2022-02-04	Mgr. IT	Recreation , Parks and Trails	All Electoral Areas	20% to 40% complete	2022-11-10	Reviewing and collaborating with other local governments to negotiate a contract that is in the best interest of the RDCK.

CAPITAL PROJECTS TO SEPTEMBER 30, 2022

ACTIVE PROJECTS BEING MANAGED: 32 (6 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$12,000,000				
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Status – Next Steps
Asset Management	AJ Evenson	1-Jul-2020	4-Jul-23	50%	In Progress	Other	Detailed Design	Grant funds received. Working on database /GIS coordination in the spring of 2022. Assessments underway. Extension received to June 2023 to procure asset mgmt software.
Central Compost Facility	AJ Evenson	1-Jan-2021	17-Nov-22	80%	In Progress	Resource Recovery	Construction	Facility substantially complete. Generator and a few electrical component delivery delayed to spring 2023.
Grohman Compost Upgrades	Jeannine Bradley	1-Sep-2022	4-Jan-23	15%	In Progress	Resource Recovery	Procurement	Contract awarded to Dynamic Landscaping with work to be completed in the fall of 2022.
Ootischenia Compost Upgrades	AJ Evenson	1-Jan-2021	30-Jun-22	100%	Completed	Resource Recovery	Construction	Completed and waiting for final invoice.
HB Tailings Facility Closure	AJ Evenson	1-Jan-2021	22-Sep-22	100%	Completed	Civil	Construction	Completed and waiting for final invoice.
Woodbury Water System Upgrades	AJ Evenson	1-Jan-2021	1-Dec-22	50%	In Progress	Utilities	Detailed Design	Waiting on Interior Health permit to construct.
East Shore Connectivity Project	AJ Evenson	1-Jan-2021	31-Oct-24	15%	In Progress	Utilities	Procurement	Working on several partnerships with non-profit organizations in the area. Waiting on revised Boswell proposal.
NDMP Stream 3	AJ Evenson	1-Jun-2021	27-Mar-23	50%	In Progress	Other	Detailed Design	Have received preliminary report details and designs from BGC for Eagle and Duhamel, waiting on Salmo.
Slocan Schoolhouse Demolition		1-Jan-2021	27-Jul-23	10%	On Hold	Buildings	Concept Design	Conceptual design complete. Project is seeking funding from a variety of sources.
Lakeside Office RTU & Roof Replacement	AJ Evenson	1-Jan-2021	1-Dec-22	90%	In Progress	Buildings	Construction	Roofing complete, final RTU installation in November.
Central Transfer Station - Attendant Shack Upgrades	AJ Evenson	1-Aug-2021	31-Oct-22	85%	In Progress	Buildings	Construction	Building construction substantially complete in late September. Well to be connected to building in October.
East McDerimid Dam Decommissioning	AJ Evenson	15-Oct-2021	31-Oct-22	75%	In Progress	Other	Construction	Construction underway, completion by end of October.
West Creston Fire Hall	AJ Evenson	15-Oct-2021	7-Sep-23	10%	In Progress	Buildings	Detailed Design	Issue with Fortis and previous electrical design, working through non-compliance. Waiting on Building Permit.

CAPITAL PROJECTS TO SEPTEMBER 30, 2022

ACTIVE PROJECTS BEING MANAGED: 32 (6 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$12,000,000				
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Status – Next Steps
CDCC East Stairwell	Jeannine Bradley	1-Jan-2022	9-Feb-23	25%	In Progress	Buildings	Procurement	Contract awarded to Stoic Construction.
Rosebery TS Site Upgrades and CCTV	AJ Evenson	1-Nov-2022	16-Oct-23	0%	Not Started	Resource Recovery	Initiation	Design and procurement to be undertaken in winter for spring construction.
Salmo Pool Upgrade	AJ Evenson	1-Apr-2022	25-May-23	50%	In Progress	Buildings	Construction	Mechanical awarded to KB Mechanical. Waiting on Interior Health permit to construct and Building Permit.
Ootischenia Fire Hall Expansion	AJ Evenson	1-Oct-2022	14-Sep-23	5%	In Progress	Buildings	Detailed Design	Design awarded to Cover Architecture. Construction in 2023.
Fire Hall Exhaust Extraction System	Jeannine Bradley	1-Apr-2022	16-Nov-23	15%	In Progress	Buildings	Procurement	Site tours completed. Working on scheduling with Contractor.
Central Lock Block Wall	AJ Evenson	1-Oct-2022	1-Dec-22	15%	In Progress	Civil	Construction	Construction underway.
Balfour Fire Hall Upgrades		1-Nov-2022	25-Dec-23	0%	Not Started	Buildings	Initiation	Will commence in November 2022 following addition of PM staff
Beasley Fire Hall Upgrades		1-Nov-2022	25-Dec-23	30%	In Progress	Buildings	Initiation	Siding and Firesmart work completed. Remaining scope to be initiated once new staff start in November 2022.
Blewett Fire Hall Upgrades		1-Nov-2022	25-Dec-23	5%	In Progress	Buildings	Initiation	Some quotes on siding, windows and doors received. Remaining scope to be initiated once new staff start in November 2022.
Canyon Lister Fire Hall Upgrades		1-May-2022	22-Jun-23	100%	Completed	Buildings	Initiation	All Firesmart work completed
Crescent Valley Fire Hall Upgrades		1-Nov-2022	25-Dec-23	5%	Not Started	Buildings	Initiation	Firesmart work in progress. Will commence in November 2022 following addition of PM staff
North Shore Fire Hall Upgrades		1-May-2022	22-Jun-23	50%	In Progress	Buildings	Initiation	Fencing work completed. Remaining scope to be initiated once new staff start in November 2022.
Ootischenia Fire Hall Upgrades		1-Nov-2022	25-Dec-23	0%	Not Started	Buildings	Initiation	Will commence in November 2022 following addition of PM staff

CAPITAL PROJECTS TO SEPTEMBER 30, 2022

ACTIVE PROJECTS BEING MANAGED: 32 (6 Completed YTD)				TOTAL BUDGET BEING MANAGED: \$12,000,000				
Project Name	PM	Start Date	End Date	% Complete	Status	Project Type	Project Phase	Status – Next Steps
Pass Creek Fire Hall Upgrades		1-Nov-2022	25-Dec-23	5%	In Progress	Buildings	Initiation	Firesmart work in progress. Remaining scope to be initiated once new staff start in November 2022.
Passmore Fire Hall Upgrades		1-Nov-2022	25-Dec-23	0%	Not Started	Buildings	Initiation	Will commence in November 2022 following addition of PM staff
Riondel Fire Hall Upgrades		1-Nov-2022	25-Dec-23	5%	In Progress	Buildings	Initiation	Firesmart work in progress. Remaining scope to be initiated once new staff start in November 2022.
Robson Fire Hall Upgrades		1-Nov-2022	25-Dec-23	5%	In Progress	Buildings	Initiation	Firesmart work completed. Remaining scope to be initiated once new staff start in November 2022.
Slocan Fire Hall Upgrades		1-Nov-2022	25-Dec-23	5%	In Progress	Buildings	Initiation	Firesmart work completed. Remaining scope to be initiated once new staff start in November 2022.
Tarrys Fire Hall Upgrades		1-Nov-2022	25-Dec-23	5%	In Progress	Buildings	Initiation	Firesmart work completed. Remaining scope to be initiated once new staff start in November 2022.
Winlaw Fire Hall Upgrades		1-Nov-2022	25-Dec-23	5%	In Progress	Buildings	Initiation	Firesmart work completed. Remaining scope to be initiated once new staff start in November 2022.
Yahk Fire Hall Upgrades		1-Nov-2022	25-Dec-23	10%	In Progress	Buildings	Initiation	Quotes received for Firesmart scope of work.
Ymir Fire Hall / Community Hall Upgrades		1-Nov-2022	25-Dec-23	5%	In Progress	Buildings	Initiation	Working on obtaining quotes. Will commence in November 2022 following addition of PM staff
Creston Landfill Phase 1E Closure		1-May-2022	31-Oct-22	100%	Completed	Resource Recovery	Construction	

PROJECTS COMPLETED IN Q2 REMOVED FROM QUARTERLY REPORT

Project/Initiative Name	Responsible Manager
Creston & District Community Complex - Pavilion Project	Mgr. Creston Rec
Director Remuneration Bylaw Update	CAO
COVID Response and Planning	CAO
Intuitive Firefighter training records system	Deputy Fire Chief-Operations
Review Geospatial Service Delivery	GM Development and Community Sustainability
Denver Siding Boundary Extension	Mgr. Utilities
Nelson and District Recreation Facilities Task Force Review	Mgr. Nelson Rec
North Shore Hall Sound System Installation	Mgr. Nelson Rec
Crown Land Wildfire Fuel Mitigation - Impacts of the Province taking over	Mgr. Community Sustainability
Phase 2 Evaluation of Records Management Software	Mgr. Corporate Admin
Creston Landfill Phase 1E Closure Planning	CAO

PROJECTS COMPLETED IN Q3 2022

Project/Initiative Name	Responsible Manager
Child Care Project - Partnership with Kootenay Family Place	Mgr. Castlegar Rec
Seniors Centre Air Handling Unit (AHU)	Mgr. Castlegar Rec
Spin Bike replacements for Fitness Centre - CDRD	Mgr. Castlegar Rec
Nelson Curling Club Operations Request	Mgr. Nelson Rec
Nelson Sports Collection Agreement: NDCC Arena	Mgr. Nelson Rec
Investigating New Service Model Nelson Salmo EFG Regional Parks Services	GM Community Services
RDCK Community Services - COVID Response / Post COVID Re-Opening	GM Community Services
Riondel Community Centre	GM Community Services
Recreation Commission #4 Review	GM Community Services
Ice Allocation Policy	GM Community Services
Grohman Creek Dock Service Feasibility Study	Mgr. Planning
Recreation Commission #6- Slocan Lake Bylaw Review	Mgr. Corporate Admin
Property Insurance Procurement	Mgr. Corporate Admin
Evaluate Area E Contribution Service to Fund Nelson Public Library	Mgr. Corporate Admin
Salmo and Area G Library Service Case Analysis	Mgr. Corporate Admin
RR Field Staff Scheduling App Assessment	Mgr. Resource Recovery
Town of Creston objection to Environmental Service Fee Distribution - ACK	GM Environmental Services