



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**NELSON & DISTRICT RECREATION COMMISSION NO. 5
SPECIAL MEETING – OPEN AGENDA**

9 a.m. – 12 p.m.

Monday, February 14, 2022

Held by remote meeting due to Novel Coronavirus 2019 (COVID-19)

COMMISSION MEMBERS

Commissioner Page	City of Nelson – Chair
Commissioner Logtenberg	City of Nelson
Commissioner Morrison	City of Nelson
Commissioner Faust	Electoral Area E
Commissioner Newell	Electoral Area F

STAFF

Stuart J. Horn	Chief Administrative Officer – RDCK
Joe Chirico	General Manager of Community Services – RDCK
Marty Benson	Manager of Recreation – NDCC
Jodi Vousden	Assistant Manager of Recreation – NDCC
Ashley Chadwick	Administrative Assistant – NDCC – Meeting Coordinator

1. CALL TO ORDER & WELCOME

1.1 CALL TO ORDER

Chair Page called the meeting to order at _____ a.m.

1.2 TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

1.3 ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

RECOMMENDATION:

That the agenda for the February 14, 2022 Nelson & District Recreation Commission meeting be adopted as circulated.

Carried/Defeated/Referred

1.4 RECEIPT OF MINUTES

The January 26, 2022 Nelson & District Recreation Commission minutes, have been received.

2. CORRESPONDENCE

2.1 NELSON CURLING CLUB

The letter dated February 1, 2022 from the Nelson Curling Club, re: Ice Plant Feasibility Study, has been received.

3. STAFF REPORTS

3.1 NDCC ARENA ICE PLANT CAPACITY

REFERRED from January 26, 2022 meeting

The Commission Report dated January 18, 2021 from Jodi Vousden, NDCC Assistant Manager of Recreation, re: NDCC Arena Ice Plant Capacity, was received at the January 26, 2022 Nelson & District Recreation Commission meeting and REFERRED to this meeting for further discussion.

Attachment C – Nelson & Area Recreation Facilities Table from the Nelson & District Recreation Commission report dated February 17, 2021 and updated on October 27, 2021 has been included for Reference.

3.2 SERVICE S226 2022 FINANCIAL PLAN UPDATE

The Commission Report dated February 7, 2022, 2022 from Marty Benson, NDCC Manager of Recreation, re: Service S226 2022 Financial Plan Update, has been received.

4. PUBLIC TIME

The Chair will call for questions from the public at _____ a.m./p.m.

5. NEXT MEETING

The next Nelson & District Recreation Commission meeting is scheduled for February 23, 2022 at 9 a.m.

6. ADJOURNMENT

MOVED and seconded,
 AND Resolved:

RECOMMENDATION:

That the Nelson & District Recreation Commission meeting be adjourned at _____ a.m./p.m.

Carried/Defeated/Referred

ACTION ITEMS LIST FROM PREVIOUS MEETINGS

#	ACTION ITEM	MEETING ORIGIN	STATUS
1.	*S226 Service Review completed first Nelson City Council Motion No. 2019/671 THAT Council direct staff to meet with the RDCK staff to explore the RDCK operation of the facility modeled upon the agreement with the Civic Arena, and including the goal to enhance usage of the facility and to meet the requirements of the Safety Authority of BC and WorkSafe BC. (Email subject was Curling Club resolution - assuming this is what the topic of this resolution is?)	28-Jan-2020	Waiting for Service S226 Service Review to be completed.
2.	*S226 Service Review completed first Nelson City Council Motion No. 2019/672 THAT Council create a task force (which includes members from the business community and regional partners) to identify opportunities to better utilize the current Nelson Campus recreation facilities (including the Nelson Curling Club) and provide development concepts including but not limited to improved recreation, housing and social services.	28-Jan-2020	Waiting for Service S226 Service Review to be completed.
3.	Board Resolution no. 731/20 - Nov. 19, 2020 THAT the Board direct staff to perform a review and update, including the potential for repeal and replacement, of the Nelson and District Aquatic Centre and Recreation Commission Bylaw 837, 1991, and Nelson and Area Recreation Commission Bylaw 838, 1991, and bring it to the Nelson and District Recreation Commission for review.	24-Nov-2020	To be addressed by GMCS and CAO. Workshop to be scheduled for April/May 2022 with all Commissioners and Board representative.
4.	Board Resolution no. 732/20 - Nov. 19, 2020 THAT the Board direct staff to develop a Terms of Reference for the Nelson and Area Recreation Commission that will include, but not be limited to, the roles and responsibilities of the Commission as it pertains to recreation service delivery in the Area and how new initiatives are received and reviewed by the Commission.	24-Nov-2020	To be addressed by GMCS and CAO. Workshop to be scheduled for April/May 2022 with all Commissioners and Board representative.
5.	That staff monitor and share with Commission the letters of response to Joe Chirico's letter on how best to sustain the economic value that cycling brings to the region.	28-Jul-2021	Awaiting responses from NAEDP, Nelson Kootenay Lake Tourism Society, Nelson & District Chamber of Commerce etc.



REGIONAL DISTRICT OF CENTRAL KOOTENAY

NELSON & DISTRICT RECREATION COMMISSION NO. 5 OPEN MEETING MINUTES

9 a.m. – 12 p.m.

Wednesday, January 26, 2022

Held by remote meeting due to Novel Coronavirus 2019 (COVID-19)

COMMISSION MEMBERS

Commissioner Page	City of Nelson – Chair
Commissioner Logtenberg	City of Nelson
Commissioner Morrison	City of Nelson
Commissioner Faust	Electoral Area E
Commissioner Newell	Electoral Area F

STAFF

Stuart J. Horn	Chief Administrative Officer – RDCK
Joe Chirico	General Manager of Community Services – RDCK
Marty Benson	Manager of Recreation – NDCC
Jodi Vousden	Assistant Manager of Recreation – NDCC
Ashley Chadwick	Administrative Assistant – NDCC – Meeting Coordinator
Darryl Zol	Financial Analyst – RDCK

DELEGATION

Kristina Little	Nelson Curling Club - President
Laura Munoz	Nelson Curling Club - Secretary

1. CALL TO ORDER & WELCOME

1.1 CALL TO ORDER

Joe Chirico, General Manager of Community Services called the meeting to order at 9 a.m.

1.2 TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

2. ELECTION OF CHAIR

Joe Chirico, General Manager of Community Services, will call for nominations.

CALL FOR NOMINATIONS (3 Times)

Commissioner Newell nominated Commissioner Page.

DECLARATION OF ELECTED OR ACCLAIMED CHAIR

There being no further nominations, Joe Chirico, General Manager of Community Services ratified the appointed Commissioner Page as Chair of the Nelson & District Recreation Commission for 2022 by acclamation.

COMMISSIONER PRESENT: Commissioner Morrison joined the meeting at 9:02 a.m.

3. ADOPTION OF AGENDA & RECEIPT OF MINUTES

3.1 ADOPTION OF AGENDA

Amendment to Agenda:

That item 6.5 NDCC Arena Ice Plant Capacity be moved to item 6.2 on the agenda to allow Kristina Little from the Nelson Curling Club to hear the report before leaving the meeting.

MOVED and seconded,
AND Resolved:

That the agenda for the January 26, 2022 Nelson & District Recreation Commission meeting be adopted with item 6.5 Arena Ice Plant Capacity moved to item 6.2 on the agenda before circulation.

Carried

3.2 RECEIPT OF MINUTES

The November 24, 2021 Nelson & District Recreation Commission minutes, have been received.

4. DELEGATE

4.1 Kristina Little and Laura Munoz, from the Nelson Curling Club presented to the Commission on the state of their sport and club.

STAFF PRESENT: Stuart Horn joined the meeting at 9:08 a.m.

STAFF ABSENT: Joe Chirico left the meeting at 9:33 a.m.

5. CORRESPONDENCE

5.1 DONATION REQUEST

The letter from Danny Leeming dated January 20, 2022 re: Nelson & District Community Complex ice time donation for fundraising in memory of Amanda Asay, has been received.

MOVED and seconded,
AND Resolved:

That Regional District of Central Kootenay Areas E and F will contribute to the ice rental fee at the Nelson & District Community Complex for the memorial fundraiser for Amanda Asay, AND FURTHER, that funds will come from Regional District of Central Kootenay Discretionary Grants.

Carried

Direction to Staff:

That staff respond to Danny Leeming's email dated January 20, 2022, re: Nelson & District Community Complex ice time donation for fundraising in memory of Amanda Asay, to provide information on how Commissioners agreed to cover the cost of the ice rental.

6. STAFF REPORTS

6.1 SERVICE S226 SERVICE REVIEW UPDATE

Stuart Horn, Chief Administrative Officer provided Commission with a verbal update on the RDCK Service S226 Recreation Facility – Nelson and Area F and Defined Area E Service Review and the potential repeal or replacement of Commission Bylaws.

Stuart Horn informed Commission of the intent to hold a workshop in April/May with all Commissioners and the appointed Board representative to review and consider the potential for repeal and replacement of Commission Bylaws as well as to create a Terms of Reference for the Nelson & District Recreation Commission.

DELEGATE ABSENT: Laura Munoz left the meeting at 9:40 a.m.

STAFF PRESENT: Joe Chirico joined the meeting at 9:48 a.m.

6.2 NDCC ARENA ICE PLANT CAPACITY

The following direct to staff was provided at the November 24, 2021 Nelson & District Recreation Commission meeting:

That staff investigate if the Nelson & District Community Complex ice plant has the capacity to provide refrigeration to the Nelson Curling Centre, when the arena chillers

are replaced in 2024, and report back at the December 14, 2021 Nelson & District Recreation Commission meeting.

The Commission Report dated January 18, 2021 from Jodi Vousden, NDCC Assistant Manager of Recreation, re: NDCC Arena Ice Plant Capacity, has been received. Discussion ensued.

MOVED and seconded,
AND Resolved:

That further discussion on agenda item 6.2 NDCC Arena Ice Plant Capacity be **REFERRED** to the February 14, 2022 Nelson & District Recreation Commission Special Budget meeting.

Carried

RECESS/ The meeting recessed at 10:35 a.m. for a break and reconvened at 10:46 a.m.
RECONVENE

DELEGATE ABSENT: Kristina Little left the meeting at 10:35 a.m.

COMMISSIONER PRESENT: Commissioner Morrison joined the meeting at 10:47 a.m.

6.3 NDCC UPDATE

The Commission Report dated January 17, 2022 from Jodi Vousden, NDCC Assistant Manager of Recreation, re: NDCC Update, has been received.

COMMISSIONER ABSENT: Commissioner Faust lost audio connection at 10:51 a.m.

COMMISSIONER PRESENT: Commissioner Faust joined the meeting at 10:53 a.m.

6.4 NDCC OFFICE RENOVATION STUDY

The Commission Report dated January 18, 2022 from Marty Benson, NDCC Manager of Recreation, re: NDCC Office Renovation Study, has been received.

COMMISSIONER ABSENT: Commissioner Logtenberg left the meeting at 11:02 a.m.

6.5 CIVIC ARENA OPERATING AGREEMENT UPDATE

The Commission Report dated January 14, 2021 from Marty Benson, NDCC Manager of Recreation, re: Civic Arena Operating Agreement Update between the Regional District of Central Kootenay and the City of Nelson, has been received.

ORDER OF AGENDA The Order of Business was changed to allow for the 2022 Draft Financial Plan to
CHANGED be presented before the Service S226 2021 Financial Update.

6.6 SERVICE S226 2022 DRAFT FINANCIAL PLAN

The 2022 Draft Financial Plan presentation for RDCK Service S226 Recreation Facility – Nelson and Area F and Defined Area E, from Marty Benson, NDCC Manager of Recreation, has been received.

MOVED and seconded,
MOTION ONLY

That based on the 2022 Draft Financial Plan for Service S226 Recreation Facility – Nelson and Area F and Defined Area E, taxation be increased by 2%.

MOVED and seconded,
AND Resolved that:
AMENDMENT TO MOTION

That the foregoing motion being:

That based on the 2022 Draft Financial Plan for Service S226 Recreation Facility – Nelson and Area F and Defined Area E, taxation be increased by 2%.

Be amended to include “that any budget surplus from 2021 that exceeds \$350,000 be transferred to reserves”, thus reading:

That based on the 2022 Draft Financial Plan for Service S226 Recreation Facility – Nelson and Area F and Defined Area E, taxation be increased by 2%, AND FURTHER, that any budget surplus from 2021 that exceeds \$350,000 be transferred to reserves.

Carried

MOVED and seconded,
AND Resolved that:
MAIN MOTION

That based on the 2022 Draft Financial Plan for Service S226 Recreation Facility – Nelson and Area F and Defined Area E, taxation be increased by 2%, AND FURTHER, that any budget surplus from 2021 that exceeds \$350,000 be transferred to reserves.

Carried

6.7 SERVICE S226 2021 FINANCIAL UPDATE

The year to date 2021 Service Statement for RDCK Service S226 Recreation Facility – Nelson and Area F and Defined Area E has been received.

ORIGINAL ORDER OF AGENDA RESUMED Item 7 Public Time was now considered at this time.

7. PUBLIC TIME

No public were present at the meeting.

8. NEXT MEETING

The next Nelson & District Recreation Commission meeting is scheduled for February 14, 2022 at 9 a.m. and will be a Special Budget Meeting.

9. ADJOURNMENT

MOVED and seconded,
AND Resolved:

That the Nelson & District Recreation Commission meeting be adjourned at 12.17 p.m.

Carried

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Nelson & District Recreation Commission Meetings

- 1. That further discussion on agenda item 6.2 NDCC Arena Ice Plant Capacity be REFERRED to the February 14, 2022 Nelson & District Recreation Commission Special Budget meeting.*
- 2. Correspondence from Kootenay Swim Club on the lane rental fees be added to the February 23, 2022 agenda.*



Chair, Rec. Comm. 5.
Feb 2nd, 2022

NELSON Curling Club

'Home of the summer bonspiel'

ORGANIZED 1898

Affiliated with

The Royal Caledonian Curling Club of Scotland
The Dominion Curling Association

The British Columbia Curling Association
West Kootenay Curling Association

PO Box 323 NELSON BC V1L 5R2 (250)352-7628
Website: www.nelsoncurling.ca Email: nelsoncurling@shaw.ca

February 1, 2022

Attention: Regional District of Central Kootenay & Recreational Commission # 5

Following a director's meeting held on January 31, 2022, the Nelson Curling Club's board of directors unanimously passed a motion in support of the RDCK's completion of a feasibility study that would investigate the capacity of the NDCC to connect its main ice plant to the Nelson Curling Club, thus providing ice to the Nelson Curling Club.

The Nelson Curling Club would be willing to contribute up to *one half* (\$2500) of the funds to complete this investigation. The Nelson Curling Club would like to further suggest that the cost of the investigation be divided evenly (1/3 paid by each) between by the RDCK, the City of Nelson and the Nelson Curling Club.

Thank you for your attention in this matter. We look forward to working together going forward on this project.

Sincerely,

The Nelson Curling Club Board of Directors



Commission Report

Date of Report: January 18, 2022
Date & Type of Meeting: January 26, 2022, Nelson & District Recreation Commission
Author: Jodi Vousden – NDCC Assistant Manager of Recreation
Subject: NDCC ARENA ICE PLANT CAPACITY
File: 0520-50-NDCC
Electoral Area/Municipality: City of Nelson, Area F and Defined Area E

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to provide an update on the initial investigation into whether the Nelson & District Community Complex ice plant has the capacity to provide refrigeration to the Nelson Curling Centre when the arena chillers are replaced in 2024.

SECTION 2: BACKGROUND/ANALYSIS

At the November 24, 2021 Nelson & District Recreation Commission No 5 meeting the following direction to staff was provided:

That staff investigate if the Nelson & District Community Complex ice plant has the capacity to provide refrigeration to the Nelson Curling Centre, when the arena chillers are replaced in 2024, and report back at the December 14, 2021 Nelson & District Recreation Commission meeting.

Staff had initial conversations with Canada West Refrigeration, Frozen Refrigeration and Wendell Marshall from Strong Refrigeration about whether or not this would be possible. In theory, it is; however, all three companies identified potentially significant challenges that would require further investigation to fully understand the feasibility of this approach.

The biggest challenge identified by all three companies is the location of the Curling Club mechanical room in relation to the NDCC refrigeration plant room. The Curling Club's mechanical room is located near the parking lot entrance off Cedar Street; whereas, the NDCC plant room is located at the south end of the building nearer to the Civic Centre. In order to service the Curling Club's refrigeration needs from the NDCC refrigeration plant it would require brine lines to be run a considerable distance between the two locations. There is potential for substantial initial infrastructure costs as well as increased ongoing maintenance and repair costs should there be any problems with the brine lines.

In order to understand the logistics, and cost to benefit relationship, a detailed study would be required to fully understand the feasibility of it at an estimated cost of \$5,000 which has not been included in the financial plan.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Financial Plan Amendment:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Debt Bylaw Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Public/Gov't Approvals Required:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Approximately \$5,000 to conduct an in depth feasibility study of this approach.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

Consideration will need to be made to Technical Safety requirements and compliance. This would be included as part of a feasibility study.

3.3 Environmental Considerations

Having one less chiller in the community may reduce environmental impacts.

3.4 Social Considerations:

Having all refrigeration components in the NDCC mechanical room would reduce the operating requirements for the Nelson Curling Club, possibly resulting in a more sustainable operating model.

3.5 Economic Considerations:

None

3.6 Communication Considerations:

None

3.7 Staffing/Departmental Workplace Considerations:

This feasibility study is not currently captured in staff work plans; therefore, would need to be added.

3.8 Board Strategic Plan/Priorities Considerations:

- Managing our Assets in a Fiscally Responsible Manner
- Continuing to Innovate to Reduce Waste
- Strengthening our Relationships with Community Partners

SECTION 4: OPTIONS & PROS / CONS

None

SECTION 5: RECOMMENDATIONS

No recommendation. The report is received for information only.

Respectfully submitted,



Jodi Vousden – Assistant Manager of Recreation

CONCURRENCE

N/A

NELSON & AREA RECREATION FACILITIES

The following table identifies the operational relationship between the Regional District of Central Kootenay (RDCK) and the City of Nelson as of January 2021.

Note: Facilities, parks and trails listed on this table came from the Nelson & District Parks & Recreation Master Plan and are part of RDCK Service S226 Recreation Facility - Nelson and Areas E & F.

FACILITY/BUILDING	OWNERSHIP	MANAGEMENT RELATIONSHIP	OPERATIONS	PROGRAMMING	BOOKING	CAPITAL	SERVICE	TAXPAYERS	RDCK VOTER ASSENT
Balfour Hall	Balfour Recreation Society	None	Balfour Recreation Society	Balfour Recreation Society	Balfour Recreation Society	Balfour Recreation Society	None	No Direct	No
Civic Arena	City of Nelson	City of Nelson - Agreement	City of Nelson/RDCK	RDCK - Community Organisations	RDCK S226	City of Nelson/RDCK (Refrigeration)	City of Nelson/RDCK S226	Nelson/Nelson, F, Def E (west)	Ownership - No/Programing - NA
Civic Centre Blue Room	City of Nelson	City of Nelson	City of Nelson	Rental Space	RDCK S226	City of Nelson	City of Nelson	Nelson	Ownership - No
Civic Theatre	City of Nelson	City of Nelson - Lease	City of Nelson/Civic Theatre	Civic Theatre Society	Civic Theatre Society	City of Nelson/Civic Theatre	City of Nelson/Civic Theatre	Nelson/Nelson, F, Def E (west)	Ownership - No
Glacier Gymnastics Club	City of Nelson	City of Nelson - Lease	City of Nelson/Gymnastics Club	Gymnastics Club	Gymnastics Club	City of Nelson/Gymnastics Club	City of Nelson/Gymnastics Club	Nelson	Ownership - No
Harrop Hall	Harrop & Dist. Com. Centre Society	Harrop Hall	Harrop Hall	Harrop Hall	Harrop Hall	Harrop Hall	None	No Direct	No
Gyro Pool	City of Nelson	City of Nelson - Agreement	City of Nelson/RDCK	RDCK	N/A	City of Nelson	City of Nelson/RDCK S226	Nelson/Nelson, F, Def E (west)	Ownership - No/Programing - NA
Lakeside Washrooms/Paddle Rental Centre	City of Nelson	City of Nelson - Agreement	City of Nelson/RDCK	RDCK	N/A	City of Nelson	City of Nelson/RDCK S226	Nelson/Nelson, F, Def E (west)	Ownership - No/Programing - NA
LVR Multisport Facility (Tennis/pickleball courts)	School District	Nelson Tennis Club - Agreement	School District/Tennis Club	School District/Tennis Club	School District/Tennis Club	School District/Tennis Club	None	School District	No
Mary Hall	City of Nelson	Selkirk College - Agreement	Selkirk College	Selkirk College	Selkirk College	Selkirk College	Selkirk College	Nelson/Provincial	No
Nelson Curling Club	City of Nelson	City of Nelson - Lease	City of Nelson/Curling Club	Curling Club	City of Nelson/Curling Club	City of Nelson/Curling Club	City of Nelson/Curling Club	Nelson	Ownership - No
Nelson & District Community Complex	RDCK	RDCK	RDCK	RDCK - Community Organisations	RDCK S226	RDCK S226	RDCK S226	Nelson, F, Def E (west)	Ownership - Yes/Programing - NA
Nelson & District Senior's Coordinating Society	City of Nelson	City of Nelson - Lease	City of Nelson	Senior's Society	Senior's Society	City of Nelson	Senior's Society	Nelson	Ownership - No
Nelson & District Youth Centre	City of Nelson	City of Nelson	City of Nelson	City of Nelson	City of Nelson	City of Nelson	City of Nelson	Nelson	Ownership - No
Nelson Skateboard & Bike Park (Rosemont Park)	City of Nelson	City of Nelson	City of Nelson	City of Nelson	City of Nelson	City of Nelson	City of Nelson	City of Nelson	No
Nelson Soccer Association	City of Nelson	City of Nelson - Lease	City of Nelson/Soccer Association	Soccer Association	Soccer Association	City of Nelson/Soccer Association	Soccer Association	Nelson	Ownership - No
North Shore Hall	RDCK	RDCK	RDCK	RDCK - Community Organisations	RDCK	RDCK	RDCK S211/S226	F/Nelson, F, Def E (west)	Ownership - Yes/Programing - NA
Procter Hall	Procter Community Society	Procter Hall	Procter Hall	Procter Hall	Procter Hall	Procter Hall	None	No Direct	No
Taghum Hall	Taghum Hall Society	Taghum Hall Society	Taghum Hall Society	Taghum Hall Society	Taghum Hall Society	Taghum Hall Society	None	No Direct	No
PARKS/TRAILS									
Art Gibbons Memorial Park (Rosemont Park)	City of Nelson	City of Nelson	City of Nelson	City of Nelson	City of Nelson	City of Nelson	City of Nelson	City of Nelson	NA for this service type of service
Balfour Beach Regional Park	RDCK	RDCK	RDCK	RDCK	RDCK	RDCK	RDCK	RDCK S202	Nelson,Salmo,E,F,G
Bonnington Regional Park	RDCK	RDCK	RDCK	RDCK	RDCK	RDCK	RDCK	RDCK S202	Nelson,Salmo,E,F,G
Cottonwood Falls Park	City of Nelson	City of Nelson	City of Nelson	City of Nelson	City of Nelson	City of Nelson	City of Nelson	City of Nelson	NA for this service type of service
Cottonwood Lake Regional Park	RDCK	RDCK	RDCK	RDCK - Community Organisations	RDCK	RDCK	RDCK S202	Nelson,Salmo,E,F,G	NA for this service type of service
Dog walk (at Nelson Airport)	City of Nelson	City of Nelson	City of Nelson	City of Nelson	City of Nelson	City of Nelson	City of Nelson	City of Nelson	NA for this service type of service
Gyro Park	City of Nelson	City of Nelson	City of Nelson	RDCK	City of Nelson	City of Nelson	City of Nelson/RDCK S226	Nelson/Nelson, F, Def E (west)	NA for this service type of service
IOED Park	City of Nelson	City of Nelson	City of Nelson	City of Nelson	City of Nelson	City of Nelson	City of Nelson	City of Nelson	NA for this service type of service
James Johnstone Regional Park	RDCK	RDCK	RDCK	RDCK	RDCK	RDCK	RDCK S202	Nelson,Salmo,E,F,G	NA for this service type of service
Lakeside Park (Rotary Lakeside Park)	City of Nelson	City of Nelson - Contribution	City of Nelson	Community Organisations	RDCK	City of Nelson	RDCK S202/City of Nelson	Nelson,Salmo,E,F,G/Nelson	NA for this service type of service
Lakeside Park Playing Fields	City of Nelson	City of Nelson - Contribution	City of Nelson	Community Organisations	RDCK	City of Nelson	RDCK S202/City of Nelson	Nelson,Salmo,E,F,G/Nelson	NA for this service type of service
Lakeside Park Walkway	City of Nelson	City of Nelson - Contribution	City of Nelson	City of Nelson	RDCK	City of Nelson	RDCK S202/City of Nelson	Nelson,Salmo,E,F,G/Nelson	NA for this service type of service
Lion's Park	City of Nelson	City of Nelson	City of Nelson	City of Nelson	City of Nelson	City of Nelson	City of Nelson	City of Nelson	NA for this service type of service
Lyon's Bluff Trail	Province	Province	Province	Province	Province	Province	Province	Province	NA for this service type of service
McDonalds Landing Regional Park	RDCK	RDCK	RDCK	RDCK - Community Organisations	RDCK	RDCK	RDCK S202	Nelson,Salmo,E,F,G	NA for this service type of service
Morning Mountain Regional Park	RDCK	RDCK	RDCK	RDCK - Community Organisations	RDCK	RDCK	RDCK S202	Nelson,Salmo,E,F,G	NA for this service type of service
Nelson Memorial Park (Cemetery)	City of Nelson	City of Nelson - Contribution	City of Nelson	City of Nelson	City of Nelson	City of Nelson	City of Nelson/RDCK S176	Nelson/E,F	NA for this service type of service
Nelson Salmo Great Northern Trail	RDCK	RDCK	RDCK	RDCK - Community Organisations	RDCK	RDCK	RDCK S202	Nelson,Salmo,E,F,G	NA for this service type of service
Provincial Park - Kokanee - Visitor Centre	Province	Community - Contribution	Community Organisation	Community Organisation	NA	Province/Community Organisation	Province/RDCK S202/Others	Province/Nelson,Salmo,E,F,G	NA for this service type of service
Pulpit Rock Access Regional Trail	RDCK	RDCK	RDCK	RDCK - Community Organisations	RDCK	RDCK	RDCK S202	Nelson,Salmo,E,F,G	NA for this service type of service
Queen Elizabeth Park	City of Nelson	City of Nelson - Contribution	City of Nelson	Community Organisations	RDCK	City of Nelson	City of Nelson/RDCK S226	Nelson/Nelson, F, Def E (west)	NA for this service type of service
Sunshine Bay Regional Park	RDCK	RDCK	RDCK	RDCK - Community Organisations	RDCK - Community Organisations	RDCK	RDCK S202	Nelson,Salmo,E,F,G	NA for this service type of service
Taghum Beach Regional Park	RDCK	RDCK	RDCK	RDCK	RDCK	RDCK	RDCK S202	Nelson,Salmo,E,F,G	NA for this service type of service
Various Trails	Province	Provincial - Agreements	Community Organisations	Community Organisations	Community Organisations	Community Organisations	Province/RDCK S202/Others	Province/Nelson,Salmo,E,F,G	NA for this service type of service
OTHER									
Recreation Commission No. 10	RDCK	RDCK	RDCK	Community Organisations	NA	NA	RDCK S279	DEF E (east)	NA for this service type of service
Nelson Municipal Library	City of Nelson	City of Nelson - Contribution	City of Nelson	City of Nelson	City of Nelson	City of Nelson	City of Nelson/RDCK S199, S200	City of Nelson/ F / H	Contribution - Yes



Commission Report

Date of Report: February 7, 2022
Date & Type of Meeting: February 14, 2022 Nelson & District Recreation Commission
Author: Marty Benson, Manager of Recreation
Subject: SERVICE S226 2022 FINANCIAL PLAN UPDATE
File: 0520-50-NDCC
Electoral Area/Municipality City of Nelson, Area F and Defined Area E

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to provide the Nelson and District Recreation Commission with an update on the Service S226 2022 Draft Financial Plan.

SECTION 2: BACKGROUND/ANALYSIS

On January 28th, 2022, the Nelson and District Recreation Commission passed the following motion:

“That based on the 2022 Draft Financial Plan for Service S226 Recreation Facility – Nelson and Area F and Defined Area E, taxation be increased by 2%, AND FURTHER, that any budget surplus from 2021 that exceeds \$350,000 be transferred to reserves.”

The approved tax requisition for 2022 is \$3,138,122.

Staff have received updated 2021 Financial Statements and the S226 2022 Draft Financial Plan has been amended to reflect updated information.

See ATTACHMENT A: Service S226 Recreation Facility – Nelson and Areas F and Defined Area E Draft Financial Plan.

Highlights include:

2021 Year End Balance

As of February 3, 2022, there is a surplus of \$474,445.
This amount is expected to change prior to final 2021 year end.

2022 Prior Year Surplus Amount

This is projected to be \$474,445.
Final surplus amount will be adjusted as 2021 year end is finalized.

2022 Community Works Grants – Specified

Reduced to \$23,000 for Nelson and District Community Complex Aquatic Centre Lighting Project.

2022 Contribution to Reserves

Contribution amount projected to be a maximum of \$124,445.

The Contribution to Reserve will see a net contribution to Reserve in 2022.

S226 Reserve Balance					
Operating Year	2022	2023	2024	2025	2026
Opening Reserve Balance	585,995.85	591,940.85	331,940.85	311,940.85	271,940.85
Transfer From Reserve	118,500.00	260,000.00	20,000.00	40,000.00	100,000.00
Contribution to Reserve	124,445.00	0.00	0.00	0.00	0.00
Net Contribution to/ Transfer From Reserve	(5,945.00)	260,000.00	20,000.00	40,000.00	100,000.00
Closing Balance	\$ 591,940.85	\$ 331,940.85	\$ 311,940.85	\$ 271,940.85	\$ 171,940.85

Reserve funding may be used to manage future capital projects as well as unexpected demand maintenance on facility assets. The use of reserves minimizes future debt to service S226 that is required if reserve funds are not able to cover these expenses.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No **Financial Plan Amendment:** Yes No
Debt Bylaw Required: Yes No **Public/Gov’t Approvals Required:** Yes No

As presented.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

Board approval required.

3.3 Environmental Considerations

The pool lighting project will reduce facility electrical consumption by utilizing high-efficiency LED lights.

3.4 Social Considerations:

The budget will allow staff to safely open programs and services as COVID-19 restrictions are modified throughout the year.

3.5 Economic Considerations:

The updated financial plan does not impact the approved tax requisition.

3.6 Communication Considerations:

Staff are actively updating communication plans that will inform residents and visitors of program and service opportunities delivered as part of Service S226.

3.7 Staffing/Departmental Workplace Considerations:

All aspects of the 2022 Financial Plan are contained within staff work plans.

3.8 Board Strategic Plan/Priorities Considerations:

Manage our Assets and Operations in a Fiscally Responsible Manner.
 Excellence in Service Delivery and Governance.

SECTION 4: OPTIONS & PROS / CONS

The updated financial plan will allow staff to effectively manage and deliver community services while responding and adapting to Provincial Health Orders.

The updated plan allows staff to eliminate the need to draw funds from reserves in 2022.

SECTION 5: RECOMMENDATIONS

No recommendation. Service S226 Recreation Facility – Nelson and Areas F and Defined Area E Draft Financial Plan is received as information.

Respectfully submitted,



Marty Benson, NDCC Manager of Recreation

CONCURRENCE

ATTACHMENTS:

Attachment A: Service S226 Recreation Facility – Nelson and Areas F and Defined Area E Draft Financial Plan

2022 Draft Financial Plan

S226 Recreation Facility-Nelson and Areas F and Defined E

INCOME

Account	Description	2021 To Date	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget	2026 Budget
41010	Requisitions	3,076,591.00	3,076,590.46	3,138,122.00	3,200,884.44	3,264,902.13	3,436,300.17	3,502,904.17
41020	Grants in lieu of Taxes	17,552.34	47,000.00	47,000.00	47,000.00	47,000.00	47,000.00	47,000.00
42015	Sale of Goods - Specified	15,085.08	30,227.00	30,500.00	34,310.00	34,623.60	34,940.85	35,261.78
42025	Sale of Services - Specified	156,899.71	226,124.21	319,321.00	323,972.77	328,700.23	333,504.72	338,387.60
42030	User Fees	974.60	0.00	0.00	0.00	0.00	0.00	0.00
42035	User Fees - Specified	295,460.05	607,778.00	882,598.95	1,229,476.63	1,230,967.40	1,232,218.48	1,233,634.38
42045	Rental Income - Specified	228,555.50	239,440.33	344,000.00	365,742.88	368,335.32	370,948.67	373,121.81
43025	Grants - Specified	28,086.00	91,187.25	27,980.00	28,029.80	28,080.10	28,130.90	28,182.21
43030	Community Works Grants (Internal)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
43035	Community Works Grants - Specified	0.00	38,000.00	23,000.00	0.00	0.00	0.00	0.00
43300	Proceeds from Asset Disposal	0.00	0.00	500.00	500.00	500.00	500.00	500.00
43500	External Contributions & Contracts	0.00	184,200.00	184,200.00	184,200.00	184,200.00	184,200.00	184,200.00
43505	External Contributions & Contracts - Specified	184,200.00	0.00	0.00	0.00	500,000.00	0.00	0.00
44010	Penalties & Fees	(179.98)	250.00	250.00	250.00	250.00	250.00	250.00
44020	Investment Income & Interest	0.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
45000	Transfer from Reserves	172,368.75	111,333.94	118,500.00	260,000.00	20,000.00	40,000.00	100,000.00
45500	Transfer from Other Service	2,600.00	10,251.00	10,250.00	10,455.00	10,664.10	10,877.38	11,094.93
49100	Prior Year Surplus	178,601.32	176,626.06	474,445.00	0.00	0.00	0.00	0.00
Total Income		4,356,794.37	4,840,508.25	5,602,166.95	5,686,321.52	6,019,722.88	5,720,371.17	5,856,036.88

EXPENSES

Account	Description	2021 To Date	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget	2026 Budget
51010	Salaries	1,668,860.68	2,004,184.68	2,522,386.00	2,573,200.53	2,617,426.87	2,662,415.36	2,708,180.62
51020	Overtime	23,662.42	24,695.88	27,455.00	27,874.10	28,300.28	28,733.67	29,174.41
51030	Benefits	367,391.02	403,537.52	559,456.28	573,462.90	584,325.23	595,386.18	606,599.69
51050	Employee Health & Safety	8,857.88	35,516.46	27,415.00	27,693.65	27,975.18	28,259.61	28,546.98
51060	Employee Incentives	1,990.24	3,000.00	0.00	0.00	0.00	0.00	0.00
51560	Directors - Travel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52010	Travel	480.11	11,454.01	14,480.00	14,624.80	14,771.05	14,918.76	15,067.95

Account	Description	2021 To Date	2021 Budget	2022 Budget	2023 Budget	2024 Budget	2025 Budget	2026 Budget
52020	Education & Training	9,053.71	58,622.48	41,679.00	42,095.79	42,516.75	42,941.92	43,371.33
52030	Memberships, Dues & Subscriptions	1,234.63	7,004.60	5,650.00	5,706.50	5,763.56	5,821.20	5,879.41
53020	Admin, Office Supplies & Postage	14,339.48	38,806.97	37,876.00	38,222.00	38,571.46	38,924.41	39,280.90
53030	Communication	11,609.60	8,906.00	12,017.00	12,137.17	12,258.54	12,381.13	12,504.94
53040	Advertising	13,562.23	40,151.50	50,850.00	50,651.50	51,158.02	51,669.60	52,186.29
53050	Insurance	95,715.55	74,220.00	83,796.00	84,633.96	85,480.30	86,335.10	87,198.45
53060	Bank Charges	14,561.71	15,000.00	20,000.00	20,200.00	20,402.00	20,606.02	20,812.08
53070	Bad Debts	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00
53080	Licence & Permits	4,197.37	9,200.00	10,850.00	10,807.00	10,915.07	11,024.22	11,134.46
54030	Contracted Services	165,326.90	184,354.80	252,748.00	255,038.48	257,553.86	260,094.40	262,660.35
54040	Consulting Fees	1,750.00	3,500.00	0.00	0.00	0.00	0.00	0.00
55010	Repairs & Maintenance	107,965.86	153,226.75	161,230.00	153,752.30	155,289.82	156,842.72	158,411.15
55020	Operating Supplies	55,115.29	122,542.58	113,316.00	114,449.16	115,593.65	116,749.59	117,917.08
55025	Chemicals	28,378.13	38,379.99	39,040.00	39,430.40	39,824.70	40,222.95	40,625.18
55030	Equipment	18,518.87	69,571.10	24,816.00	19,181.16	19,347.97	19,516.45	19,686.62
55035	Radio Equipment	1,712.01	1,000.00	3,875.00	3,913.75	3,952.89	3,992.42	4,032.34
55040	Utilities	347,759.64	412,020.00	417,020.00	421,190.20	425,402.10	429,656.12	433,952.68
55050	Vehicles	2,968.91	4,030.00	3,500.00	3,535.00	3,570.35	3,606.05	3,642.11
55060	Rentals	600.00	4,505.00	17,500.00	17,675.00	17,851.75	18,030.27	18,210.57
56010	Debenture Interest	202,419.37	234,529.67	234,529.67	234,529.67	234,529.67	245,029.67	245,029.67
56020	Debenture Principal	228,697.16	219,787.00	219,787.00	219,787.00	219,787.00	315,387.00	315,387.00
57010	Grants	37,916.00	37,916.00	37,916.00	38,295.16	38,678.11	39,064.89	39,455.54
59000	Contribution to Reserve	0.00	0.00	124,445.00	0.00	0.00	0.00	0.00
59100	Appropriated Operating Surplus	0.00	91,187.25	0.00	0.00	0.00	0.00	0.00
59500	Transfer to Other Service	8,727.07	0.00	0.00	0.00	0.00	0.00	0.00
59510	Transfer to Other Service - General Admin. Fee	258,216.00	258,216.01	263,380.00	266,013.80	268,673.94	271,360.68	274,074.28
59520	Transfer to Other Service - IT Fee	104,500.00	104,500.00	106,590.00	107,655.90	108,732.46	109,819.78	110,917.98
59530	Transfer to Other Service - Community Services F	49,082.00	49,082.00	50,064.00	50,564.64	51,070.29	51,580.99	52,096.80
60000	Capital Expenditures	5,054.89	116,860.00	118,500.00	260,000.00	520,000.00	40,000.00	100,000.00
Total Expenses		3,860,224.73	4,840,508.25	5,602,166.95	5,686,321.52	6,019,722.88	5,720,371.17	5,856,036.89
Total Service		496,569.64	0.00	0.00	0.00	0.00	0.00	0.00