



Job Posting

Nelson & District Community Centre
Nelson, BC

PADDLE RENTAL CENTRE STAFF

1 PRC Supervisor **28-38 hrs/wk**
2 PRC Workers **12-18 hrs/wk**

Variable Hours

**Mid-June to
early September 2021**

The Regional District of Central Kootenay (RDCK) is inviting applications for **Paddle Rental Centre staff**. These are term positions, beginning mid June 2021 to early September 2021 and is located at the Paddle Rental Centre in Lakeside Park, Nelson BC.

Staff at the Paddle Rental Centre provide a fun and inclusive environment for the NDCC Paddle Programs, rental services & provide exceptional customer services for our guests. We are currently posting one full time Supervisor position and multiple part-time Paddle Rental Centre Worker positions.

The successful candidates will be outgoing and friendly, have demonstrated customer service skills and a genuine interest in kayaking, canoeing and stand up paddle boarding.

PADDLE RENTAL CENTRE SUPERVISOR

Reporting to the Coordinator, the Paddle Rental Centre Supervisor is responsible for the supervision of Drop-In Paddle Programs, supervision of staff, equipment, general safety and daily program operations, including customer relations and mentorship of staff.

REQUIRED QUALIFICATIONS, SKILLS AND ABILITIES:

- Current Standard First Aid and AED
- Valid BC Drivers License & satisfactory Driver's abstract
- Knowledge of paddling equipment, maintenance and minor repairs
- Experience working in a fast paced customer service focused retail environment
- Strong verbal and written communication skills
- Independent decision-making, problem solving and analytical skills
- Experience working in a team and demonstrated leadership skills
- Ability to lift up to 50 lbs. and perform all activities within program descriptions
- Demonstrated supervisory experience

PADDLE RENTAL CENTRE WORKERS

The Paddle Rental Centre Workers are responsible for the consistent delivery of Paddle Rental Centre Programs, general safety & daily program operations, including customer relations & communication with supervisors.

REQUIRED QUALIFICATIONS & ABILITIES:

- Current Standard First Aid and AED
- Knowledge of paddling equipment, maintenance and minor repairs
- Demonstrated excellent customer service skills
- Experience working in a fast paced retail environment
- Strong verbal and written communication skills
- Demonstrated experience working in a team & independent decision making skills

Successful applicants will be expected to work a variety of shifts which may include mornings, afternoons, evenings and weekends.

Applications in the form of a resume & cover letter will be accepted via email until **4:00pm Friday April 23, 2021**.

Thank you for your interest in working with the Regional District of Central Kootenay. All submissions will be acknowledged although only those individuals shortlisted to participate in the interview/testing process will be contacted.

This posting may be used to fill other similar positions within the RDCK over the next six months. Successful applicants may be invited back for subsequent seasons.

For more information or to apply contact:

humanresources@rdck.bc.ca | 250.352.1546

or visit rdck.ca/jobs