

Career Internship in Local Government with the RDCK

Opportunity Summary:

The Regional District of Central Kootenay is offering a 12 month internship to a qualified candidate interested in pursuing a career in public administration. The successful applicant will gain experience in a number of departments, including experience with economic development projects.

YOU are:

- ✓ A trusted and composed individual with education and/or experience in administration or public administration specifically.
- ✓ Interested in a career in public administration and the economic development of local communities.
- ✓ Able to competently work with office programs such as MS Office suite , Adobe Acrobat and are comfortable learning new software.
- ✓ An effective communicator and are organized & able to work to deadlines and shifting priorities.

Applications submitted in the form of a resume & cover letter will be accepted until **9:00am on Monday November 8th, 2021.**

RDCK provides:

- ▶ Experience working in various departments at the RDCK:

To apply please complete our online form which can be found here:
[Employment Application.](#)



- ▶ Meaningful work in a supportive learning environment
- ▶ The opportunity to learn in various departments
- ▶ Opportunity to travel and work in various parts of the District

- ▶ Opportunity to support sub-regional projects, conducting economic development research, grant applications & planning
- ▶ Mentoring & development
- ▶ \$27.00 per hour plus 4% in lieu of vacation



For more information contact:

humanresources@rdck.bc.ca | 250.352.1546

or visit rdck.ca/jobs to apply