



# Quarterly Report

Q2 2022

Corporate Administration

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| <b>DEVELOPMENT AND COMMUNITY SUSTAINABILITY SERVICES (PLANNING, BUILDING AND COMMUNITY SUSTAINABILITY)</b> |                      |   |                                 |   |                                  |                                    |  |
|--|----------------------|---|---------------------------------|---|----------------------------------|------------------------------------|--|
| <b>Project/Initiative Name</b>   | <b>Date Assigned</b> | <b>Responsible Manager</b>                  | <b>Board Strategic Priority</b> | <b>Applicable Areas Of RDCK</b>         | <b>Project Completion Status</b> | <b>Anticipated Completion Date</b> | <b>Board Notes</b>   |
| <b>Kootenay Boundary Farm Advisory</b>   | 2017-03-31           | GM Development and Community Sustainability | Food security and Agriculture   | Entire RDCK, Multi Regional             | 80%- 99% complete                | 2023-06-01                         | The KBFA steering committee met to discuss how the service will be offered now that the Province through Ministry of Agriculture are indicating they will also re-establish extension services to farmers in the province. The steering committee felt the success of the KBFA is based on the relationships established with farmers that is specific to the 3 RDs. CBT and partners will discuss options and next steps over the next year. One more year of funding maybe pursued to continue the service. Staff will bring a board report forward in September/October with recommendations pre budget discussion. |
| <b>Expansion of Kootenay Conservation Program</b>  | 2021-09-23           | GM Development and Community Sustainability | Part of RDCK Core Services      | Area C, Area F, Area G, Area H          | 40% to 60% complete              | 2022-12-20                         | Open houses are being scheduled by the Kootenay Conservation Program Manager for October in area H. A referendum to establish the service will be decided in October. Areas F and C will be pursuing an AAP process to consider establishing the service in early 2023   |
| <b>Review Geospatial Service Delivery</b>  | 2020-09-17           | GM Development and Community Sustainability | Coordinated Service Delivery    | Entire RDCK                             | 100% complete                    | 2022-02-01                         | The GIS Fees and Charges Bylaw is now in place and results will be demonstrated in the 2023 budget.  |
| <b>Dog Control - Area A, B, C with options of adding Town of Creston</b>                                   | 2020-10-10           | GM Development and Community Sustainability | Part of RDCK Core Services      | Area A, Area B, Area C, Town of Creston | 1% to 20% complete               | 2022-12-09                         | A Board report is pending to inform that the RCMP has advised if a dog control service were to be put in place then they may enforce it if there are not other pressing issues under criminal code or domestic violence which would be the priority. RAC once informed may direct staff to pursue a Service Case Analysis for a new dog control service in Creston valley or explore other options.  |
| <b>Engage Yaqan Nukiy Staff to discuss</b>   | 2020-10-19           | GM Development and                          | Part of RDCK Core Services      | Entire RDCK                             | 40% to 60% complete              | 2023-12-01                         | The relationship with Yaqan Nukiy continues to evolve. Community Services Parks staff are engaging yaqan nukiy and Ktunaxa Nation on completing Traditional Use Study for public access points to Kootenay Lake and Crawford Bay Park. Community   |

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| <b>Opportunities for Partnership</b>  |               | Community Sustainability                    |                                       |   |                           |                             | Sustainability staff are engaging at the Creston Valley Flood Management Partnership to complete a risk assessment for follow up action on dikes currently managed by Improvement Districts including the Yaqan Nukiy. The Board Chair has sent a letter to Yaqan Nukiy requesting their participation in pursuing a water sustainability plan for the Creston Valley.      |
| <b>First Nations Engagement Policy</b>  | 2017-01-01    | GM Development and Community Sustainability | Not aligned with a Strategic Priority | Entire RDCK   | 1% - 20% complete         | 2018-10-19                  | Development Services to develop a guidance document for staff to use in referring land use matter to First Nations  |
| <b>Update Building Inspection Service Agreement with Municipalities</b>                             | 2018-10-01    | Mgr. Building                               | Coordinated Service Delivery          | Village of Salmo, Village of Kaslo, Village of Slocan, Village of Nakusp, Village of Silverton, Village of New Denver | 20% to 40% complete       | 2022-02-28                  | Current service agreements are not consistent for all six municipalities, and require additional specifications and technical detail. The agreements also must align better with the Building Act. Update of the agreement template is on hold pending the addition of more building inspection staff. Summer 2022 meetings planned with RDCK GM D&CS, MB and Village CAO's |
| <b>Converting Historical Building Permits to Digital format</b>                                     | 2018-03-31    | Mgr. Building                               | Part of RDCK Core Services            | Area A, Area B, Area C, Area D, Area E, Area F, Area G, Area H, Area I, Area J, Area K                                | 40% to 60% complete       | 2022-08-31                  | Seek to find funding to digitize all microfiche building records, accessing a microfiche at a reasonable cost is proving to be a challenge. June 2021 - Continue search for grant funding and/or temporary staffing (KCDS or similar) to implement planned project.   |
| <b>Building Officials Training Program</b>  | 2018-11-15    | Mgr. Building                               | Part of RDCK Core Services            | Village of Salmo, Village of Kaslo, Village of Slocan, Village of Nakusp, Village of Silverton,                       | 60%- 80% complete         | 2022-04-30                  | Assistant Building Manager has been hired and a training program is under development. Assistant Building Manager position remains vacant as the department continues to staff front line BO roles, including Creston Senior Building Official - Training and Development hired in Q1 2022 and training plans being developed for staff                                     |

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|   |               |                               |                            | Village of New Denver, All Electoral Areas   |                           |                             |  |
| <b>Building Services Policy Review</b>  | 2018-01-01    | Mgr. Building                 | Part of RDCK Core Services | Entire RDCK  | 20% to 40% complete       | 2022-08-31                  | Some progress made on policy update and creation, however full policy review is delayed until staffing capacity is increased.  |
| <b>FireSmart 2021 - Neighbourhood Recognition</b>   | 2020-11-19    | Mgr. Community Sustainability | Wildfire Management        | Town of Creston, Village of Salmo, Village of Kaslo, City of Castlegar, Village of Nakusp, All Electoral Areas | 80%- 99% complete         | 2022-07-09                  | Current Status: 2021 Summary: 20 total Recognized, of which 7 are newly Recognized, 7 Established status, 12 Pending status. A neighbourhood has to become established (pending), then apply for recognition. This results in 3 phases of the process: Pending; Established; and Recognized. Next Milestone: Final Reporting to UBCM CRI 2021.   |
| <b>Regional wildfire mitigation multi-agency planning table</b>                                     | 2022-03-15    | Mgr. Community Sustainability | Wildfire Management        | Multi Regional   | 40% to 60% complete       | 2022-01-31                  | A region-wide coordinated effort to landscape level wildfire mitigation. Determining how agencies work together towards the most beneficial mitigation treatments in the RD. Current Status: Inaugural roundtable completed on June 20th. Second meeting planned for beginning of August. Successful attendance and participation from MoF (WRR), BCWS, CBT, CRI, FESBC, FNESS agencies. Next Steps: Building contract for long-term facilitator to manage the tables, and continued momentum as wildfire season is underway. Possible Barriers: Unknown   |
| <b>Wildfire Mitigation of Corporate Owned Lands</b>   | 2022-06-01    | Mgr. Community Sustainability | Wildfire Management        | All Electoral Areas  | 1% to 20% complete        | 2025-01-31                  | Current Status: Examining and prioritizing RDCK owned/leased corporate parks and water system lands, along with cross-analysis of existing unused CWPP prescriptions, for inclusion in the 2023 funding program applications (CRI, CBT, FES). Next Milestones: Explore partnerships with First Nations on adjacent parcels to expand locally ecologically and culturally aligned treatments, and support cultural burning practices. Explore viability of different fuel modification and management techniques on these sites, including hugelkultur and goat grazing. Possible Barriers: Funding applicability |

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| <b>FireSmart 2022</b>   | 2022-03-01    | Mgr. Community Sustainability | Wildfire Management           | Town of Creston, Village of Salmo, Village of Kaslo, City of Castlegar, Village of Nakusp, All Electoral Areas | 20% to 40% complete       | 2022-01-31                  | Current Status: FireSmart 2022 in full swing: in the first 9 weeks of the program 102 assessments have been completed, \$10,000 in rebates have been distributed to residents, community events, educational kits and promotional advertising has increased to expand awareness of the program and necessity to become FireSmart. Next Milestones: Reach 300 assessments by the end of the season.   |
| <b>Community FireSmart Resiliency Committees</b>  | 2022-03-15    | Mgr. Community Sustainability | Wildfire Management           | Entire RDCK  | 40% to 60% complete       | 2022-01-31                  | The purpose of the CFRC is to strengthen collaboration between key partners including local communities and provincial agency staff (EMBC, FLNRORD) with stakeholders to coordinate, plan and share information on how to successfully implement the seven FireSmart disciplines. Current Status: Building sub-regional committee relationships, attending and organizing roundtable meetings in Nelson, Nakusp, Castlegar, Kaslo. Next Steps: Continued relationship building, determining priority areas for committees.   |
| <b>Operational Fuel Treatments</b>  | 2016-08-01    | Mgr. Community Sustainability | Wildfire Management           | All Electoral Areas  | 60%- 80% complete         | 2023-05-31                  | Current status: Selous: Mechanical harvest completed. Hand treatments 1/2 completed, remaining completed fall '22. Mechanical burn prep treatment starting summer '22, completed fall '22. Prescribed burns planned fall '22 - spring '23. QB : Hand treatments 1/2 completed, remaining completed fall '22. Woodbury: Mechanical harvest completed. Additional fine fuels cleanup and pile burning fall '22. WRR managed. Next Milestones: Prescribe burn plans in Selous. Possible Barriers: Adequate burning conditions for completion by spring '23.   |
| <b>Watershed Governance Initiative</b>  | 2018-12-13    | Mgr. Community Sustainability | Water Protection and Advocacy | Entire RDCK  | 20% to 40% complete       | 2022-10-07                  | Current Status: Phase 3 underway with focus on continued relationship building, mapping, and water monitoring. WGI GIS assistant hired until January 2023, meeting with new Land, Water, Resource Stewardship staff regarding Water Sustainability Plan and Water objectives, Board directed Service Case Analysis for Drinking Water and Watershed Protection service. Next Steps: Continue to develop case for Water Sustainability Plan, update story mapping, prepare a SCA and do a project evaluation for Wynndel, Canfor and Blue Mountain cumulative impacts study<br>Possible Barriers: none at this time |

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| <b>RDCK Climate Action Plan</b>  | 2019-08-08           | Mgr. Community Sustainability | Coordinated Service Delivery          | Entire RDCK  | 20% to 40% complete              | 2022-12-17                         | Current Status: Develop Climate Action Plan - sought funding for Climate Action Implementation Plan, hired Climate Action Assistant to support Plan development. Next Steps: Invite Board to review draft Action Plan in August, draft to Board in October Possible Barriers: None at this time. 259/22 That the RDCK Board approve the budget of up to \$80,000 for the development of the 2023-26 Climate Action Plan and associated four (4) year Communication and Engagement Strategy, and that these funds be drawn from the Climate Action Revenue Incentive Program (CARIP) reserve in General Administration |
| <b>Regional Food Security Strategy</b>   | 2020-06-15           | Mgr. Community Sustainability | Food security and Agriculture         | Entire RDCK  | 80%- 99% complete                | 2022-10-19                         | Current Status – CKFPC creating full inventory of food assets in the Central Kootenay Next Milestone/Steps – Review food asset inventory. Barriers - None at this time  |
| <b>Regional Invasive Species Strategy proposal for implementation</b>                                      | 2021-06-14           | Mgr. Community Sustainability | Coordinated Service Delivery          | Entire RDCK  | 1% to 20% complete               | 2022-09-10                         | Current Status; Inventory of RDCK properties underway step Next Milestone/Steps; In September, CKISS will work with RDCK staff to prepare an implementation plan. Possible Barriers – None at this time   |
| <b>Phase 2 - Geothermal GIS Study</b>  | 2022-02-17           | Mgr. Community Sustainability | Not aligned with a Strategic Priority | Area A, Entire RDCK  | 20% to 40% complete              | 2022-11-12                         | Current Status: Contracts issued, funding was held back in anticipation of an updated budget, now received and will be issued. Next Steps: Review final report in September 2022. Possible Barriers: None at this time  |
| <b>Slocan Lake and River Collaborative</b>   | 2022-02-17           | Mgr. Community Sustainability | Water Protection and Advocacy         | Area H, Village of Slocan, Village of Silverton, Village of New Denver | 1% to 20% complete               | 2021-10-12                         | Current Status: Staff hosted the initial discussion of the Slocan Lake and River Partnership (SLRP) on June 29. There was agreement to form a steering committee, membership to be determined. Next Steps: Convene Steering Committee in fall 2022 post election. Possible Barriers: None at this time  |

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| <b>RDCK State of Climate Action (SoCA)</b>  | 2019-08-08    | Mgr. Community Sustainability | Coordinated Service Delivery          | Entire RDCK              | 60%- 80% complete         | 2030-05-04                  | Current Status: SoCA 2021 and updated Board recommendations regarding more ambitious climate action were brought to the Board in February 2022. Staff are working towards a digital dashboard for 2022. Next Steps: Alex Leffelaar has been hired as Climate Action assistant and will begin updating the SOCA in August   |
| <b>Crown Land Wildfire Fuel Mitigation - Impacts of the Province taking over</b>                    | 2020-02-20    | Mgr. Community Sustainability | Wildfire Management                   | All Electoral Areas      | 100% complete             | 2021-07-01                  | Current Status: Board received update report June 16 meeting. WMS has organized reoccurring Regional Roundtable meetings to discuss fuel treatment plans with District staff from this point on. Next Milestone: none. Possible Barriers: none.  |
| <b>SES - Demand Management - Corporate</b>  | 2020-08-20    | Mgr. Community Sustainability | Part of RDCK Core Services            | Entire RDCK              | 40% to 60% complete       | 2022-08-31                  | Current: 3 more Fire Halls had Fortis free energy assessments. 2 more Fire Halls had energy assessments by SES & RDCK PM. Lakeside RTUs mechanical & roof design completed and RFQ provided to contractors. Better Buildings Policy approved. Fire Hall best practice document priced and submitted to Fortis with RDKB, RDCO & RDOS. Fire Halls now available to use CWF - Shari leading multiple. Next: Portfolio Manager (Fortis Info Permitting). Fire Hall Template design development. Barriers: Time & staff capacity, No RDCK Asset Manager, Lack of Sustainability Culture. |
| <b>SES - Demand Management - Community - REEP Existing Homes</b>                                    | 2020-08-20    | Mgr. Community Sustainability | Not aligned with a Strategic Priority | Entire RDCK              | 40% to 60% complete       | 2022-08-31                  | Current: Support ongoing for REEP 1.0 residents with many rebate programs available >700 residents to date. Working with CEA and REEP partners Nelson Hydro to align with Kootenay Clean Energy Transition. Working with provincial, utility and federal bodies to inform and guide best approaches for new rebate programs. Educating builders on Preferred Registered Contractor requirements and the need to register to be eligible – rebates. Working to support retrofit building code plan.   |
| <b>SES - Demand Management - Community - REEP New Construction</b>                                  | 2020-08-20    | Mgr. Community Sustainability | Not aligned with a Strategic Priority | Entire RDCK              | 60%- 80% complete         | 2022-08-31                  | Current: Developed Built Better proposal with RDKB for 2022 - refined and developed with Fortis. REEP 2.0 will support New Builds and embodied carbon. Case Studies project occurring. Winter Trades Training Complete. Submit REEP 2.0 application to FCM. Next: Complete Step Code case studies. Finalize Built Better   |



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|   |               |                               |                                       |   |                           |                             | funding and submit to Board for approval. Step Code Step 3 will become mandatory in BC in Dec 2022  |
| <b>SES - Green Transportation</b>   | 2020-08-20    | Mgr. Community Sustainability | Not aligned with a Strategic Priority | Entire RDCK   | 1% to 20% complete        | 2022-08-31                  | Current: Supported BC Hydro with Fauquier Ferry Terminal EV charger. Supported FortisBC with Kootenay Bay EV charger. Worked on East Kootenay Transportation Society EV bus project. Creating proposal for regional green transport. Working with Parks team to support Parks & trails strategy. Support WCCC project. Next: Guidelines & practices for RDCK internal fleet. Apply for CleanBC EV funding for RDCK Fleet evaluation. Barriers: Capacity of RDCK Research Analyst. Limited authority regarding public transit. Limited data and tracking of vehicles. Technology options |
| <b>2022 Emergency Operations Centre Preparedness</b>  | 2021-10-04    | Mgr. Community Sustainability | Part of RDCK Core Services            | Town of Creston, Village of Salmo, Village of Kaslo, Village of Slocan, Village of Nakusp, Village of Silverton, Village of New Denver, All Electoral Areas | 1% to 20% complete        | 2022-05-01                  | Annual preparedness activities for the EOC include: EOC training and exercises, EOC rostering, EOC facility preparedness, Emergency Notifications training, Current Status: All prep completed. Next Milestone: Fire Season. Possible Barriers: Late flood season   |
| <b>NDMP 3 - Mitigation Options Assessment</b>   | 2021-02-18    | Mgr. Community Sustainability | Not aligned with a Strategic Priority | All Electoral Areas   | 40% to 60% complete       | 2022-04-30                  | Due to events in Fall '21 this project funding has been extended to spring 2023. 3 sites have been selected: Salmo, Duhamel, and Eagle Creek. Current - P3. Next - P4. High level workplan is below; P1 - Review of 16 high risk areas from S2 NDMP. P2 - Shortlist sites based on viable options. P3 - Mitigation concept development. P4 - Prelim design and costing - project complete   |



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| <b>ERIE Creek Flood Prevention - Service Investigation</b>   | 2021-03-18           | Mgr. Community Sustainability | Not aligned with a Strategic Priority | Area G  | Not Started                      | 2021-12-31                         | Current - NDMP3 is progressing with mitigation options for the Salmo/Erie systems. The project funding has been extended by 1 year, however a board report is expected this summer. Next - Board report to discuss.  |
| <b>Neighbourhood Emergency Preparedness Program</b>  | 2021-02-01           | Mgr. Community Sustainability | Part of RDCK Core Services            | Town of Creston, Village of Salmo, Village of Kaslo, Village of Slocan, Village of Nakusp, Village of Silverton, Village of New Denver, All Electoral Areas | 40% to 60% complete              | 2022-05-01                         | NEPP further extends work done to promote household preparedness. Builds resilience in communities. Mitigates Response cost & effort. Guided by wise practice as part of Emergency Management cycle. Current Status: In-person facilitation sessions have commenced and neighbourhood teams are developing customized emergency response plans. 42 community groups contacted, 22 responded, 8 have formed a team and started planning. Possible Barriers: Expectations for support or capital that exceed current resources |
| <b>Emergency Management Plan Revision</b>  | 2018-01-10           | Mgr. Community Sustainability | Part of RDCK Core Services            | Entire RDCK   | 80%- 99% complete                | 2023-06-30                         | Current Status: New EPA legislation now expected to be released Spring '23<br>Possible Barriers: Significant changes to the requirements of an emergency plan are expected through the new legislation. Next Milestone(s): Complete review to include proposed changes to the EPA. Approval from stakeholders and EPEC; Presentation to Board; Approval of Board   |
| <b>2022 Community Preparedness</b>   | 2021-10-04           | Mgr. Community Sustainability | Part of RDCK Core Services            | Town of Creston, Village of Salmo, Village of Kaslo, Village of Slocan, Village of Nakusp, Village of Silverton, Village of New Denver, All Electoral Areas | 20% to 40% complete              | 2022-09-30                         | Annual community preparedness activities include: Communications calendar for weekly publications, Emergency Support Services updates, Site-specific emergency plans, Regional sandbag coordination. Current Status: ESS GL & RC Trg complete; new ERA 2.0 training. Comms calendar deployed; NEPP mtgs progressing. Next Milestones: Response season (Currently Spring floods season, upcoming wildfire season). Possible Barriers: Delay to ESS modernization from EMBC  |

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| <b>Area E Community Planning</b>  | 2022-05-19    | Mgr. Planning       | Part of RDCK Core Services            | Area E                   | Not Started               | 2023-06-30                  | 363/22 That the Board—as a follow up to the “Open Houses on Land Use Planning” Project in 2022—direct staff to continue the next phase of community consultation for Area E, where survey results indicate that there is strong interest in pursuing planning or more information about planning, with a specific focus on the following unincorporated communities: Redfish Creek to Liard Creek (Including Grandview); Longbeach, Harrop; and Proctor. |
| <b>Area D Community Planning</b>  | 2022-02-17    | Mgr. Planning       | Part of RDCK Core Services            | Area D                   | Not Started               | 2023-07-21                  | Feb 2022 Resolution 149/22; That the Board direct staff to continue the next phase of community planning for Area D in 2022 with a specific focus on the following unincorporated communities: the Kaslo Corridor, Woodbury, Schroeder Creek Mirror Lake (including Amundsen Road) and the Allen subdivision not excluding the remaining communities for future discussion.  |
| <b>Campground Bylaw Review</b>  | 2018-04-19    | Mgr. Planning       | Not aligned with a Strategic Priority | All Electoral Areas      | Not Started               | 2023-08-25                  | Initiative began to investigate regulatory options for park model trailers within the RDCK, but has expanded to consider ways to better regulate developments where multiple RV sites are created. This is especially relevant in the proliferation of shared interest developments in un zoned areas where there is concern for health and safety of these developments. Resolution 36/20 establishes policy regarding CSA Z241 Park Model Trailers.    |
| <b>Playmor Junction Zoning Bylaw</b>  | 2020-02-20    | Mgr. Planning       | Part of RDCK Core Services            | Area H                   | Not Started               | 2023-07-28                  | 20-Feb-20 121/20 That the Board direct staff to include the development of a zoning bylaw for Playmor Junction Area to their work plan. Awaiting direction from Area Director prior to commencing this project.  |
| <b>Area I OCP Review</b>  | 2016-01-26    | Mgr. Planning       | Part of RDCK Core Services            | Area I                   | 60%- 80% complete         | 2023-02-21                  | Staff have met with Area I Director and APC to determine updates needed to draft OCP and amended work plan. Updates to draft plan being made in advance of renewed community engagement in summer 2022.  |

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| <b>Agricultural Policy Review - Phase 2</b>   | 2019-03-25    | Mgr. Planning       | Food security and Agriculture         | Entire RDCK                    | 40% to 60% complete       | 2022-07-21                  | Updated work plan approved by Board at Sept meeting to include new ALC changes to secondary residences. Engagement completed including interviews, focus groups and survey. Options presented to Area A, B & C Directors & CVAAC. Bylaws for A, B & C on July 2022 Board agenda for adoption; consideration of bylaws for other areas headed to August 2022 meeting.  |
| <b>Housing Action Plan</b>  | 2021-05-20    | Mgr. Planning       | Part of RDCK Core Services            | Entire RDCK                    | 1% to 20% complete        | 2023-05-31                  | That the Board direct staff to undertake the following Recommended Next Steps as described in the Housing Action Plan Options Report to Board date May 6, 2021: i. Zone and incentivize infill; ii. Support not for profit housing providers; iii. Facilitate non-market development on underutilized and vacant land; iv. Create a housing action plan; and, v. Investigate housing authorities. UBCM grant application successful and contract awarded. Kickoff meeting with staff held July 7, 2022  |
| <b>Subdivision Servicing Bylaw Review</b>   | 2020-05-21    | Mgr. Planning       | Part of RDCK Core Services            | Entire RDCK                    | 20% to 40% complete       | 2023-03-21                  | 369/20 That the Board DIRECT staff to undertake the RDCK Subdivision Bylaw Review as described in the Committee Report – RDCK Subdivision Bylaw Review dated April 28, 2020. Next steps: summarize progress to date to accompany work plan, and initiate internal engagement. Review of staff resources currently required to confirm Subdivision Bylaw requirements with applicants.   |
| <b>Kootenay Lake Watercourse DPA Project</b>  | 2020-04-16    | Mgr. Planning       | Part of RDCK Core Services            | Area A, Area D, Area E, Area F | 60%- 80% complete         | 2022-11-17                  | April 16, 2020 - the Board directed staff to undertake the Kootenay Lake Development Permit Review (Resolution #314/20), and approved the Review's Project Charter. December, 2021 - Kootenay Lake analysis complete. February, 2022 - DPA area of application being researched further; exploring feasibility of aligning with 2021 FIMP work. March, 2022 - Draft DPA created. Proceed with Phase 3/3 of public engagement (focus groups and public consultation). Engagement summary report and draft DPA anticipated for June RAC meeting |
| <b>Grohman Creek Dock Service Feasibility Study</b>   | 2021-06-15    | Mgr. Planning       | Not aligned with a Strategic Priority | Area F                         | 80%- 99% complete         | 2022-04-30                  | Contract agreement signed with Urban Systems Limited (USL) to complete the work. No proposals received from RFP process. Staff worked with USL to amend the scope of work to reflect a manageable work plan for the budget. February 2022 - meet  |

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|   |               |                     |                            |                          |                           |                             | with GCDS and USL to discuss high-level costing, site options, and partnership opportunities. March 2022 - partnership opportunity discussions  |
| <b>Area H North OCP Review</b>  | 2020-04-16    | Mgr. Planning       | Part of RDCK Core Services | Area H                   | 1% to 20% complete        | 2023-07-28                  | 16-Apr-20 279/20 That the Board direct staff to include the review of the Area H North Official Community Plan, with the potential of having a Comprehensive Land Use bylaw, in their work plan. March, 2022 - Staff to work with Area Director to plan land use planning open houses as first step in review.  |
| <b>Area E OCP Expansion</b>   | 2020-05-21    | Mgr. Planning       | Part of RDCK Core Services | Area E                   | 20% to 40% complete       | 2022-12-31                  | 375/20 That the Board direct planning staff to expand the Electoral Area E Official Community Plan to include the south border of the City of Nelson to Ymir Road. Preliminary meeting with Area Director and confirming actual land uses with GIS. Next steps: explore interest in this initiative through the "Area E Open House on Land Use" initiative planned for 2021.December 2021: Staff will evaluate options based on feedback from the "Community Conversations" Survey (Area E Open Houses initiative). |
| <b>Area J OCP Review</b>  | 2021-07-07    | Mgr. Planning       | Part of RDCK Core Services | Area J                   | Not Started               | 2022-12-31                  | Area J to have its own OCP. Project is in the queue for after the completion of Area I's OCP. Regional planning ongoing.  |

| ENVIRONMENTAL SERVICES   |               |                           |                            |                                 |                           |                             |   |
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| Project/Initiative Name  | Date Assigned | Responsible Manager       | Board Strategic Priority   | Applicable Areas of RDCK        | Project Completion Status | Anticipated Completion Date | Board Notes   |
| <b>Town of Creston objection to Environmental Service Fee Distribution - ACK</b> | 2022-01-20    | GM Environmental Services | Part of RDCK Core Services | Area B, Area C, Town of Creston | 80%- 99% complete         | 2022-09-30                  | Board Resolution 36/22 directed staff to address concerns by the Town of Creston regarding to the Arrow Creek Water Supply Service. The issue around allocation of ES fees has been addressed. Governance change requests are being discussed and have most recently been referred back to Commission for further discussion and refinement by the BoD. |

| ENVIRONMENTAL SERVICES                                 |               |                        |                                   |                          |                           |                             |  |
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| Project/Initiative Name                                | Date Assigned | Responsible Manager    | Board Strategic Priority          | Applicable Areas of RDCK | Project Completion Status | Anticipated Completion Date | Board Notes  |
| <b>Organics program development</b>                    | 2018-01-01    | Mgr. Resource Recovery | Waste Management and Alternatives | Entire RDCK              | 40% to 60% complete       | 2023-06-30                  | Creston compost facility began operations June 21st. Ootischenia organics transfer infrastructure construction to be completed in early Q3. Central compost facility construction underway in Q2 with expected completion in late Q3. Grohman organics transfer infrastructure final design received at end of Q2, undergoing staff review with intention to construct. Public communications and ICI engagement underway. |
| <b>Nelson Landfill Closure</b>                         | 2017-02-16    | Mgr. Resource Recovery | Waste Management and Alternatives | Central RR Subregion     | 1% to 20% complete        | 2023-12-31                  | SLR is completing additional sampling which has added several months of sampling. The City has requested additional information from CP to support the completion of the DSI. Once the DSI is completed, we can approach the province to discuss remediation works.  |
| <b>Resource Recovery Bylaw Revisions &amp; Updates</b> | 2021-10-01    | Mgr. Resource Recovery | Waste Management and Alternatives | Entire RDCK              | 40% to 60% complete       | 2022-12-31                  | Bylaw for organics definitions and East pricing adopted in Q2. Further amendment to be proposed in early fall for Central/West pricing. On-going review of bylaw and associated pricing structures to support services and budget preparations (significant staff time required in Q4 & Q1 annually).  |
| <b>Creston Landfill Phase 1E closure works</b>         | 2022-06-01    | Mgr. Resource Recovery | Waste Management and Alternatives | East RR Subregion        | 1% to 20% complete        | 2022-11-30                  | New item to reflect construction project. Elected to proceed without full cap/gas collection on crest to contain budget to approved FP. Works to begin in early July and run through summer. Sperling Hansen and RDCK project inspector to oversee project.  |
| <b>Creston Landfill Phase 1E Closure Planning</b>      | 2021-10-01    | Mgr. Resource Recovery | Waste Management and Alternatives | East RR Subregion        | 100% complete             | 2022-12-31                  | Planning completed. Tender awarded, new item to be opened to reflect construction.   |
| <b>Creston Hydrogeological Assessment</b>              | 2021-10-01    | Mgr. Resource Recovery | Waste Management and Alternatives | East RR Subregion        | 1% to 20% complete        | 2023-05-31                  | Staff met with Ministry staff to discuss scope and exemptions in Q1. RR staffing limitations will defer RFP issuance to Q3.or Q4.  |

| ENVIRONMENTAL SERVICES                                       |               |                        |                                   |   |                           |                             |   |
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| Project/Initiative Name                                      | Date Assigned | Responsible Manager    | Board Strategic Priority          | Applicable Areas of RDCK                | Project Completion Status | Anticipated Completion Date | Board Notes   |
| <b>Creston Landfill Phase 1C/D, Berm</b>                     | 2017-10-18    | Mgr. Resource Recovery | Waste Management and Alternatives | East RR Subregion                       | 1% to 20% complete        | 2023-10-31                  | ON HOLD. Due to delay in LKB land transfer. Budgeted to complete design in 2022 and construction in 2023.   |
| <b>Rural curbside service investigation and consultation</b> | 2021-09-01    | Mgr. Resource Recovery | Waste Management and Alternatives | Entire RDCK                             | 1% to 20% complete        | 2022-12-31                  | Phase 2 planning & assessment to be initiated in Q3 with consultation to occur in Q4/Q1 2023.   |
| <b>EPR program consultation</b>                              | 2018-01-01    | Mgr. Resource Recovery | Waste Management and Alternatives | Entire RDCK, Multi Regional             | 20% to 40% complete       | 2022-12-31                  | In Q2 staff participated in Provincial consultation regarding single use plastics and RBC updates on ICI PPP baseline assessment results. On-going efforts to continue to improve extended producer responsibility (EPR) programs in the RDCK and other rural areas in BC. Staff will engage in plan consultations and communicate with BCPSC, stewards, and/or the province regarding service levels and program issues in the RDCK. |
| <b>Ootischenia Landfill Design and Operation plan update</b> | 2017-04-13    | Mgr. Resource Recovery | Waste Management and Alternatives | Central RR Subregion, West RR Subregion | 1% to 20% complete        | 2022-12-31                  | No development in Q2. Next step is to pursue lands application. Expected to proceed under new RFSO for Eng Services in late 2022.   |
| <b>RR Facility washroom installation project</b>             | 2018-12-12    | Mgr. Resource Recovery | Waste Management and Alternatives | Entire RDCK                             | 40% to 60% complete       | 2023-12-31                  | No change in Q2.  |
| <b>Central TS Washroom/Change room/Lunchroom</b>             | 2021-03-18    | Mgr. Resource Recovery | Waste Management                  | Central RR Subregion                    | 1% to 20% complete        | 2022-09-30                  | Contract awarded, construction to proceed in Q3.  |

| ENVIRONMENTAL SERVICES  |               |                        |                                   |   |                           |                             |   |
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| Project/Initiative Name   | Date Assigned | Responsible Manager    | Board Strategic Priority          | Applicable Areas of RDCK                | Project Completion Status | Anticipated Completion Date | Board Notes   |
|   |               |                        | and Alternatives                  |   |                           |                             |   |
| <b>Landfilling diversion initiatives - mattresses and C&amp;D</b> | 2021-03-18    | Mgr. Resource Recovery | Waste Management and Alternatives | Entire RDCK                             | Not Started               | 2023-04-30                  | No updates in Q2. New Recycling Regulation action plan calls for inclusion of mattresses in an EPR program. Staff recommend aligning mattresses acceptance planning with new stewardship groups requirements set for 2023 roll out. C&D diversion to be discussed with Landfill operations once work load/priorities allow. |
| <b>Balfour Wood Chip Pile Relocation</b>                          | 2020-05-01    | Mgr. Resource Recovery | Waste Management and Alternatives | Central RR Subregion                    | 1% to 20% complete        | 2022-12-31                  | Internal fleet has initiated transport of chips with a focus on materials posing highest fire risk. Will continue in Q3 & Q4 when accessible due to HB construction.  |
| <b>Creston Septage Facility</b>                                   | 2018-06-01    | Mgr. Resource Recovery | Waste Management and Alternatives | East RR Subregion                       | 1% to 20% complete        | 2022-12-31                  | MOU extension to be requested from the Town. Awaiting RRP approval for Long Term borrowing for works to proceed.  |
| <b>Creston Eco-Depot</b>  | 2018-10-10    | Mgr. Resource Recovery | Waste Management and Alternatives | East RR Subregion                       | 1% to 20% complete        | 2022-12-31                  | RFEOI issued in Q2 and returned no submissions. June Board directed staff to negotiate with Tip It and return with proposal.  |
| <b>Legacy Landfill Closure Plan Assessments</b>                   | 2020-03-01    | Mgr. Resource Recovery | Waste Management and Alternatives | Entire RDCK                             | 1% to 20% complete        | 2023-12-31                  | No change in Q2. Landfill assessments to be initiated in 2022 on priority sites, RRP identifies 10 sites in total.  |
| <b>Asbestos Waste management area at Creston Landfill</b>         | 2019-12-01    | Mgr. Resource Recovery | Waste Management and Alternatives | East RR Subregion                       | 1% to 20% complete        | 2023-06-30                  | Project on hold pending obtaining License of Occupation for the "wedge" parcel. Intent is to improve site safety and meet best practices for handling/disposal, while reducing future liabilities.  |
| <b>Septage Management Options for Central</b>                     | 2019-06-19    | Mgr. Resource Recovery | Waste Management and Alternatives | Central RR Subregion, West RR Subregion | 20% to 40% complete       | 2022-12-31                  | Castlegar staff estimate it may be many years before they can consider accepting septage as they are completing assessments of their own WWT facilities and future plans. RD staff to consider alternative options and may engage with consultants for a follow up assessment.  |



| ENVIRONMENTAL SERVICES                                |               |                        |                                       |  |                           |                             |  |
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| Project/Initiative Name                               | Date Assigned | Responsible Manager    | Board Strategic Priority              | Applicable Areas of RDCK                       | Project Completion Status | Anticipated Completion Date | Board Notes  |
| and West subregions                                   |               |                        |                                       |  |                           |                             |  |
| Ootischenia landfill lands acquisition                | 2018-01-01    | Mgr. Resource Recovery | Waste Management and Alternatives     | Central RR Subregion, West RR Subregion        | 1% to 20% complete        | 2023-04-30                  | Staff will be engaging with the Ministry on preparing a land application in Q3.  |
| Kaslo area used oil collection                        | 2018-12-05    | Mgr. Resource Recovery | Waste Management and Alternatives     | Area D, Village of Kaslo, Central RR Subregion | 1% to 20% complete        | 2022-09-30                  | No updates in Q2.  |
| Regional RR Facility surveillance upgrades            | 2018-03-15    | Mgr. Resource Recovery | Waste Management and Alternatives     | Entire RDCK                                    | 60%- 80% complete         | 2022-09-30                  | No change in Q2. Remaining camera to be installed at both Crawford Bay and Central during upcoming site upgrades (septic or bin walls) to reduce earthworks cost. Rosebery surveillance proposed to proceed along with other TS upgrades. Comprehensive program for surveillance monitoring and maintenance required in 2022.  |
| HB Tailings Facility Remediation and Closure          | 2016-08-18    | Mgr. Resource Recovery | Not aligned with a Strategic Priority | Central RR Subregion                           | 80%- 99% complete         | 2022-12-31                  | Mines environmental inspector visit occurred on June 16th, awaiting report to see if any requests or orders are resulting. Environmental monitoring in 2022 has demonstrated compliance. Staff and contractors continue to implement a variety of sediment control measures. Presence of tadpoles in remaining pond will require new salvage permit to relocate. Remaining construction to proceed in Q3. Teck returning to site for Ross Property project completion in late June/early July. |
| RR Field Staff Scheduling App Assessment              | 2020-11-01    | Mgr. Resource Recovery | Waste Management and Alternatives     | Entire RDCK                                    | 80%- 99% complete         | 2022-09-30                  | Due to staffing limitations later phases of assessment have been on hold through much of Q2, expect further advancement in Q3.   |
| Collaboration with City of Nelson on organics program | 2019-01-01    | Mgr. Resource Recovery | Waste Management and Alternatives     | City of Nelson                                 | 80%- 99% complete         | 2022-09-30                  | Nelson and RDCK staff continue to meet semi monthly to share information on diversion program advancement. GRO transfer infrastructure final design received at end of Q2, undergoing staff review. Direction to staff to prepare letter for City to request intentions to participate in RDCK's organics program to allow for planning &  |

| ENVIRONMENTAL SERVICES  |               |                        |                                   |  |                           |                             |  |
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| Project/Initiative Name   | Date Assigned | Responsible Manager    | Board Strategic Priority          | Applicable Areas of RDCK   | Project Completion Status | Anticipated Completion Date | Board Notes  |
|   |               |                        |                                   |  |                           |                             | program implementation to proceed efficiently. Letter drafted and undergoing senior review.  |
| <b>Asbestos Screening</b>   | 2019-02-21    | Mgr. Resource Recovery | Waste Management and Alternatives | Entire RDCK  | 80%- 99% complete         | 2022-12-31                  | No actions in Q2. On-going staff training and resident education. Additional program communications and tools have been on hold. Staff participating in provincial C&D working group.  |
| <b>Scale Software upgrade</b>   | 2022-01-01    | Mgr. Resource Recovery | Waste Management and Alternatives | Entire RDCK  | 1% to 20% complete        | 2022-12-31                  | Strong Data software selected at June Board. Elected to include all sites (including BUR/EDG/Ymir), license plate readers at all scaled sites and mobile units. Will return to JRRC regarding costs for sub-regional infrastructure (cameras/phones). Next steps are implementation planning (July/Aug), installation and testing (Aug/Sept) with intention to launch in early October. Collaboration with IT, Finance and RR required to transition new scale software. |
| <b>Drone survey equipment &amp; landfill software</b>                   | 2022-01-01    | Mgr. Resource Recovery | Waste Management and Alternatives | Entire RDCK  | 60%- 80% complete         | 2022-11-30                  | Drone and software has been purchased and drone received. GIS staff acquired basic drone operator license and passed advanced exam with next step being a flight review to obtain advanced license. RR staffing transition will delay overall roll-out, however still expect use in Q3/Q4.   |
| <b>Abandonment of Pipe in Place &amp; Discharge of Easements Policy</b> | 2019-12-23    | Mgr. Utilities         | Part of RDCK Core Services        | Area A, Area B, Area C, Area D, Area E, Area F, Area G, Area H, Area J, Area K | 80%- 99% complete         | 2022-09-30                  | No progress this period. Policy to be submitted to the 09 September 2022 Water Services Committee meeting.   |
| <b>Long-term Water Quality Risk Management Plan</b>                     | 2018-10-01    | Mgr. Utilities         | Part of RDCK Core Services        | Area A   | 80%- 99% complete         | 2022-09-30                  | Policy now to apply to all RDCK water system under long-term Water Quality Advisory or Boil Water Notice, not just Sanca. Policy has been updated but requires a legal opinion and review. Policy to be presented to the Water Services Committee 07 September 2022 meeting.   |

| ENVIRONMENTAL SERVICES  |               |                     |                               |  |                           |                             |   |
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| Project/Initiative Name   | Date Assigned | Responsible Manager | Board Strategic Priority      | Applicable Areas of RDCK   | Project Completion Status | Anticipated Completion Date | Board Notes   |
| <b>Transfer of Arrow (Erickson) Open Reservoir to Town of Creston</b>   | 2019-07-25    | Mgr. Utilities      | Coordinated Service Delivery  | Area A, Area C, Town of Creston  | 80%- 99% complete         | 2022-09-30                  | Statutory right of way required for Erickson water line at edge of property and asset transfer agreement to be drafted.   |
| <b>Conversion of Water Commissions to Community Advisory Committees</b> | 2022-03-28    | Mgr. Utilities      | Part of RDCK Core Services    | Area A, Area B, Area D, Area H   | 20% to 40% complete       | 2022-10-31                  | Staff requested to review Water Community Advisory Committee policy first. Policy presented at Water Service Committee 04 May 2022 meeting for feedback. Policy might be changed to a Terms of Reference to be presented to the Water Services Committee 07 September 2022 meeting. |
| <b>Denver Siding Boundary Extension</b>                                 | 2020-01-01    | Mgr. Utilities      | Water Protection and Advocacy | Area H   | 100% complete             | 2022-05-31                  | Transfer of Denver Siding to the Village of New Denver is complete.   |
| <b>Erickson 2022 ICI&amp;Ag Metering Project</b>                        | 2021-10-27    | Mgr. Utilities      | Part of RDCK Core Services    | Area A, Area B   | 1% to 20% complete        | 2022-12-31                  | Budget approved first phase project on hold as we concurrently submitted a Strategic Priorities Fund grant application on 30 June 2022 for Erickson Universal Metering. If grant is successful eligible costs start from the time of application.                                   |
| <b>Cross Connection Control Program Review</b>                          | 2020-09-17    | Mgr. Utilities      | Water Protection and Advocacy | Area A, Area B, Area C, Area D, Area E, Area F, Area G, Area H, Area J, Area K | 60%- 80% complete         | 2022-08-31                  | Program procedures and guidelines update still required. No progress this period.   |
| <b>Burton, Fauquier and Edgewood Water Maintenance Contract Renewal</b> | 2021-03-30    | Mgr. Utilities      | Part of RDCK Core Services    | Area K   | 1% to 20% complete        | 2022-12-31                  | Project delayed due to other staff shortage and other priorities. Contract might be renewed starting January 1st 2022.  |
| <b>Woodland Water Well Failure</b>                                      | 2021-03-15    | Mgr. Utilities      | Part of RDCK Core Services    | Area F   | 20% to 40% complete       | 2022-09-30                  | New well has been drilled, developed and pump tested. Well yield anticipated to be 30 USGM. Old well yield was 25 USGM before failure. Well pump sizing and   |

| ENVIRONMENTAL SERVICES       |               |                     |                            |                          |                           |                             |  |
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| Project/Initiative Name      | Date Assigned | Responsible Manager | Board Strategic Priority   | Applicable Areas of RDCK | Project Completion Status | Anticipated Completion Date | Board Notes  |
|                              |               |                     |                            |                          |                           |                             | connection design started. Interior Health issued construction permit and final source approval required.  |
| <b>RDCK Asset Management</b> | 2018-01-31    | Sr. Project Mgr.    | Part of RDCK Core Services | Entire RDCK              | 20% to 40% complete       | 2022-12-31                  | FCM MAMP grant funds (\$38,500) received. Community Works grant funds (\$16,500) received. Initiated the GIS database development process with GIS staff. Received comprehensive excel data and photos of previous inspections from Consultant to input into GIS system when available. Working through layers and data in existence and determining the best "source of truth". Contracts for inventory and Facility Condition Assessment work set up with Consulting firm. |

| COMMUNITY SERVICES                    |               |                       |                              |  |                           |                             |   |
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| Project/Initiative Name               | Date Assigned | Responsible Manager   | Board Strategic Priority     | Applicable Areas of RDCK   | Project Completion Status | Anticipated Completion Date | Board Notes   |
| <b>Riondel Community Centre</b>       | 2021-01-01    | GM Community Services | Recreation, Parks and Trails | Area A   | 1% to 20% complete        | 2022-07-31                  | Studio Nine Hired. Roof Replacement   |
| <b>Old School House Redevelopment</b> | 2020-01-01    | GM Community Services | Recreation, Parks and Trails | Area H   | 1% to 20% complete        | 2023-04-29                  | Cover Architecture - hired. Initial drawings and estimates - redeveloping to reduce costs. Require Grant writer   |
| <b>Campbell Fields</b>                | 2017-06-15    | GM Community Services | Recreation, Parks and Trails | Area E, Area F, Area H, Area I, Area J, City of Castlegar, City of Nelson, Village of Slocan | 40% to 60% complete       | 2022-05-31                  | 3rd phase of research is finished. Conceptual drawing complete. 3rd phase Report being compiled. Reviewing Report with School District is the Next Step. Expect a meeting of the partners for late May 2022.<br><a href="https://www.rdck.ca/EN/main/services/rdck-recreation-master-plans/campbell-field.html">https://www.rdck.ca/EN/main/services/rdck-recreation-master-plans/campbell-field.html</a> |

| COMMUNITY SERVICES  |               |                       |                               |  |                           |                             |  |
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| Project/Initiative Name   | Date Assigned | Responsible Manager   | Board Strategic Priority      | Applicable Areas of RDCK                             | Project Completion Status | Anticipated Completion Date | Board Notes  |
| <b>RDCK Community Services - COVID Response / Post COVID Re-Opening</b>         | 2020-03-17    | GM Community Services | Coordinated Service Delivery  | Entire RDCK  | 60%- 80% complete         | 2022-09-01                  | Community Services continues below normal services levels All PHO restrictions off April 8, 2022. Planning for return to pre pandemic services levels in the September 2022. Some services have significant staffing shortages this is projected to continue until fall 2022. Budget planning is very difficult as we lack historical performance data.  |
| <b>Investigating New Service Model Nelson Salmo EFG Regional Parks Services</b> | 2021-03-08    | GM Community Services | Recreation , Parks and Trails | Area E,Area F,Area G,Village of Salmo,City of Nelson | 20% to 40% complete       | 2022-05-31                  | Report to Commission by June 2022  |
| <b>Fees &amp; Charges Bylaw</b>   | 2020-06-20    | GM Community Services | Recreation , Parks and Trails | All Electoral Areas                                  | 40% to 60% complete       | 2022-06-16                  | Admission Fees approved in August 2021. Work is ongoing on rental fees application.  |
| <b>Ice Allocation Policy</b>  | 2017-01-01    | GM Community Services | Recreation , Parks and Trails | Multi Regional                                       | 80%- 99% complete         | 2022-04-21                  | Project delayed by COVID-19 workplan changes. Project overseen by GM of Community Services and Creston Manager of Recreation. Fees and Charges report approved by board, this will lead to integration of language into the allocation policy. Significant public consultation at each of the complexes. Draft ice allocation policy completed. Integrating policy with fees and charges review. |
| <b>Recreation Commission #4 Review</b>  | 2019-06-19    | GM Community Services | Recreation , Parks and Trails | Area K,Village of Nakusp                             | 80%- 99% complete         | 2022-04-30                  | RDCK Administrative staff working on an updated governance bylaw. Staff needs to meet with the local Directors to understand their goals. Review of scope and mandate of Recreation Commission #4  |
| <b>Removing Reverter Clause on Old School House Property</b>                    | 2018-09-01    | GM Community Services | Recreation , Parks and Trails | Area H   | 80%- 99% complete         | 2022-05-31                  | Staff understood that this process was completed. But upon search of property records the reverter is still showing. Staff is still investigating. No change: School District #8 Board has approved. Awaiting provincial approval.   |

| COMMUNITY SERVICES                                |               |                       |                               |   |                           |                             |  |
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| Project/Initiative Name                           | Date Assigned | Responsible Manager   | Board Strategic Priority      | Applicable Areas of RDCK                | Project Completion Status | Anticipated Completion Date | Board Notes  |
| <b>Proposed Goat Riverside Park</b>               | 2019-05-16    | GM Community Services | Recreation , Parks and Trails | Area A, Area B, Area C, Town of Creston | 1% to 20% complete        | 2022-06-30                  | The Board's recent work with LKB is helping with this process. The project is focused on evaluating one site. A project initiation meeting has taken place. The Trails for Creston Valley has withdrawn their Agricultural Land Reserve Application that was in conflict with Lower Kootenay Band. This will involve continued collaboration with LKB and TCVS.  |
| <b>Creston Library Contract</b>                   | 2018-11-06    | GM Community Services | Coordinated Service Delivery  | Area A, Area B, Area C, Town of Creston | 1% to 20% complete        | 2022-04-01                  | As the RDCK offices have not moved to the Creston Ed Centre, we are working on basic changes to the lease agreement. Dependent on RDCK staff moving from Creston Education Centre. The RDCK is preparing for discussions on the move. The RDCK owns the building in which Creston Valley Library Services are located and RDCK Building, Water and Emergency Services administrative offices. When these services complete their plan to move to the Creston Education Centre, the potential exists for the RDCK to consider highest and best use of the vacated office space in the Creston Valley Library. |
| <b>Arena Floor Replacement Project</b>            | 2021-11-01    | Mgr. Castlegar Rec    | Recreation , Parks and Trails | Area I, Area J, City of Castlegar       | 1% to 20% complete        | 2023-10-01                  | Commission received report of brine leaks repaired during the summer and staff was directed to investigate long term solutions. A Leak reappeared in season. Commission received report from Strong Refrigeration that the floor is at the end of its life expectancy. Commission is in discussions on how to proceed with the project, consider funding options and timing of the project. There will be financial and social impacts to community for this project. It is projected to take 5-6 month to complete.   |
| <b>Spine Bike repalcements for Fitness Centre</b> | 2022-01-01    | Mgr. Castlegar Rec    | Recreation , Parks and Trails | Area I,Area J,City of Castlegar         | 60%- 80% complete         | 2022-10-31                  | Current Spin Bikes are outdated and in need of replacement. Spin is an important part of our fitness program delivery.   |
| <b>Surveillance Camera Upgrade</b>                | 2022-01-01    | Mgr. Castlegar Rec    | Recreation , Parks and Trails | Area I,Area J,City of Castlegar         | 1% to 20% complete        | 2022-10-31                  | Current Cameras are outdated and in need of replacement  |

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| Project/Initiative Name  | Date Assigned | Responsible Manager | Board Strategic Priority      | Applicable Areas of RDCK        | Project Completion Status | Anticipated Completion Date | Board Notes   |
| <b>Seniors Centre Air Handling Unit (AHU)</b>                                  | 2021-09-09    | Mgr. Castlegar Rec  | Recreation , Parks and Trails | Area I,Area J,City of Castlegar | 1% to 20% complete        | 2022-08-31                  | Senior Center AHU failed at the end of the summer of 2021. Unit is at the end of it's serviceable life. Commission approved replacement project to proceed in September 2021 with funds from Area I and J Community Works. Supply chain issues are creating significant delays in procurement and significant price increase. Tender cancelled. Ordering direct from supplier. Staff to act as GC and coordinate installation. Estimated completion pushed back to end of August 2022. Cooling of seniors centre a concern over summer. |
| <b>Fitness Center Air Handling Unit (AHU)</b>                                  | 2020-01-01    | Mgr. Castlegar Rec  | Recreation , Parks and Trails | Area I,Area J,City of Castlegar | 1% to 20% complete        | 2022-08-31                  | Fitness Center AHU at end of current serviceable life. Commission approved project to proceed in September 2021 with funds from S227 reserve. Project included in 2022 Financial Plan. Project was tendered but price was significantly over budget. Staff looking to purchase direct from supplier and act as GC, coordinating trades for installation. Supply chain issues will delay installation as it is 18 week delivery of AHU.  |
| <b>Child Care Project - Partnership with Kootenay Family Place</b>             | 2018-12-13    | Mgr. Castlegar Rec  | Coordinated Service Delivery  | Area I,Area J,City of Castlegar | 80%- 99% complete         | 2022-06-30                  | Project construction began in April of 2021. Project received building occupancy November 23rd and substantial completion certificate December 10th, 2021. Remaining landscaping work is required to be completed in the spring/summer of 2022. Child Care operation by Kootenay Family Place began in January of 2022.   |
| <b>Exterior Door Replacements</b>  | 2021-01-01    | Mgr. Castlegar Rec  | Recreation , Parks and Trails | Area I,Area J,City of Castlegar | 1% to 20% complete        | 2022-08-21                  | Many of the Complex exterior doors require replacement and have been identified in the Condition assessment. Staff developing a replacement plan and will begin replacing doors by assessed need.   |
| <b>Castlegar &amp; District Community Complex Facility Enhancement Project</b> | 2018-03-15    | Mgr. Castlegar Rec  | Recreation , Parks and Trails | Area I,Area J,City of Castlegar | Not Started               | 2022-03-31                  | Infrastructure Grant application was unsuccessful. Project put on hold. Commission discussing options.  |



| COMMUNITY SERVICES   |               |                     |                               |                                      |                           |                             |   |
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| Project/Initiative Name  | Date Assigned | Responsible Manager | Board Strategic Priority      | Applicable Areas of RDCK             | Project Completion Status | Anticipated Completion Date | Board Notes   |
| <b>CDRD Condition Assessment and Lifecycle Report - Asset Management Process</b> | 2019-06-01    | Mgr. Castlegar Rec  | Recreation , Parks and Trails | Area I,Area J,City of Castlegar      | 80%- 99% complete         | 2022-06-30                  | As part of the Asset Management process, a Building Condition Assessment and Lifecycle study was completed on the Castlegar and District Community Complex. Commission hired consultant to lead a Strategic Planning session in part to determine how to fund the asset management going forward. This is schedule for May 3rd.   |
| <b>Creston &amp; District Community Complex - Pavilion Project</b>               | 2021-01-01    | Mgr. Creston Rec    | Recreation , Parks and Trails | Area A,Area B,Area C,Town of Creston | 100% complete             | 2022-05-31                  | Valley Community Services proposed construction of the pavilion adjacent to the Rotacrest Hall. They have raised funds up to \$45,000 to construct the pavilion. RDCK will prepare the site up to \$25,000. VCS contractor available late 2021 to finalize plans. Construction initiated late Dec 2021 due to funding conditions. Ground work prep and structure completed. Concrete pad and retaining wall remaining as of April 3, 2022. All construction completed in Spring and summer 2022. Grand opening July 7, 2022 |
| <b>NDCC Aquatic Centre Lighting Upgrade</b>                                      | 2021-02-24    | Mgr. Nelson Rec     | Recreation , Parks and Trails | Area E,Area F,City of Nelson         | 20% to 40% complete       | 2022-09-30                  | Community Works Funding has been approved for project. Project will reduce electrical consumption and will create safer environment as lights will no longer contain glass. One fixture has been removed with work being done to explore update components to LED and remove all glass from fixture. Half of the pendulum lights have had internal electrical components removed and are awaiting installation of new LED components. Upon completion, remaining components will be exchanged.                              |
| <b>Nelson Civic Arena Operations Contract 2022/2023 Ice Season</b>               | 2021-03-26    | Mgr. Nelson Rec     | Recreation , Parks and Trails | Area E,Area F,City of Nelson         | 1% to 20% complete        | 2022-10-01                  | Renewing contract with service provider for the day-to-day operation of Civic Arena. Service agreement includes ice maintenance, minor demand maintenance and custodial services.   |
| <b>Nelson and District Recreation Facilities Task Force Review</b>               | 2017-10-17    | Mgr. Nelson Rec     | Recreation , Parks and Trails | Area E,Area F,City of Nelson         | 100% complete             | 2022-12-31                  | Task Force recommendations update report distributed to Nelson and District Recreation Commission. Outstanding items to be reviewed during Service Review. All recommendations have been reviewed as part of Service Review.  |

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| <b>NDCC Exterior Sign Policy Development</b>                                | 2018-03-13    | Mgr. Nelson Rec     | Recreation , Parks and Trails | Area E,Area F,City of Nelson | 40% to 60% complete       | 2021-12-31                  | A Policy may not be able to cover all potential sign projects. Reviewing initial request at the Nelson and District Recreation Commission to see if initiative is still required. RDCK signage guidelines have been created and nearing completion.  |
| <b>RDCK Inclusion and Access Task Force</b>                                 | 2019-09-18    | Mgr. Nelson Rec     | Recreation , Parks and Trails | Entire RDCK                  | 20% to 40% complete       | 2021-12-31                  | Initiative restarted in January 2021. Staff currently working through 3-phase restart initiative with up date to All Recreation Committee on March 31, 2021. Update presented to All Recreation Committee in June 2021. RDCK Leisure Access Program has been revised to simplify application process and make program more inclusive. Revised Summer camp support framework developed and implemented in 2022. New training initiatives were implemented for summer camp staff as part of onboarding and training. |
| <b>Develop Terms of Reference for Nelson and Area Recreation Commission</b> | 2020-11-19    | Mgr. Nelson Rec     | Recreation , Parks and Trails | Area E,Area F,City of Nelson | 20% to 40% complete       | 2022-08-31                  | Will include, but not be limited to, the roles and responsibilities of the Commission as it pertains to recreation service delivery in the Area and how new initiatives are received and reviewed by the Commission. Workshop is scheduled on July 18.   |
| <b>Nelson Curling Club Operations Request</b>                               | 2018-10-16    | Mgr. Nelson Rec     | Recreation , Parks and Trails | Area E,Area F,City of Nelson | 80%- 99% complete         | 2022-07-31                  | Feasibility Studying has been conducted to explore options for Curling Facility refrigeration to be provided by NDCC. Staff are currently analyzing data with a report expected to be presented to the Nelson and District Recreation Commission in August.  |
| <b>NDCC Air Handler Unit Replacement</b>                                    | 2021-04-01    | Mgr. Nelson Rec     | Recreation , Parks and Trails | Area E,Area F,City of Nelson | 20% to 40% complete       | 2022-08-31                  | Rooftop air handler that provides heating, ventilation and air conditioning for NDCC administration area, lobby and multipurpose room is at the end of life. Project funded in 2022 Financial Plan. Request for Quotation to purchase unit closes June 30. Purchase of unit will occur by end of July. Separate RFP will be distributed for installation of unit once a timeline has been determined for receiving unit.   |
| <b>Covid-19 Response</b>  | 2020-03-06    | Mgr. Nelson Rec     | Recreation , Parks and Trails | Area E,Area F,City of Nelson | 60%- 80% complete         | 2021-07-31                  | All services are back in operation. Reduced hours of operation for aquatics as we are still experiencing a shortage of experienced staff. Continuing to develop new strategies to attract new staff to facility.   |

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| <b>Nelson Sports Collection Agreement: NDCC Arena</b>            | 2022-01-01    | Mgr. Nelson Rec     | Recreation , Parks and Trails | Area E,Area F,City of Nelson                         | 80%- 99% complete         | 2022-07-31                  | Formalizing agreement between Touchstone Museum and the RDCK for the operations of the Nelson Sports Collection in the NDCC Arena Concourse. Report will be presented to Nelson and District Recreation Commission on July 27 making recommendation to approve agreement.   |
| <b>North Shore Hall Sound System Installation</b>                | 2021-09-01    | Mgr. Nelson Rec     | Recreation , Parks and Trails | Area F   | 100% complete             | 2022-05-31                  | Installation of equipment is nearing completion. Expect to have sound system available to public in May. Sound system is fully installed and being used by customers.   |
| <b>Glacier Creek Park and Commision Bylaw No.1306 amendment</b>  | 2021-12-09    | Mgr. Parks          | Recreation , Parks and Trails | Area D,Village of Kaslo                              | Not Started               | 2022-07-31                  | 726/21 That staff amend the Glacier Creek Park Commission Bylaw No. 1306, 1998 to reduce the membership from nine members to five members with the resulting quorum.  |
| <b>Balfour Beach Regional Park - Heron Protection/Mitigation</b> | 2017-10-01    | Mgr. Parks          | Recreation , Parks and Trails | Area E,Area F,Area G,Village of Salmo,City of Nelson | 60%- 80% complete         | 2022-10-31                  | Consultant Report due early January 2019. On the ground work to start in Spring 2019. Received report 2019. Working on signage and planting for 2020. Split rail fencing built along shoreline and signage and notification on site. Work included in the 2021 financial plan. Work beginning Summer 2021.Park Signage design completed ready for production and installation fall 2021. This may be delayed due to archeological protocol when digging. This will be coordinated with washroom installation. Working with Community Services Communications for proper wording - Final signage stages. |
| <b>Crawford Bay Regional Park Development</b>                    | 2018-10-02    | Mgr. Parks          | Recreation , Parks and Trails | Area A   | 60%- 80% complete         | 2022-12-31                  | Biophysical Assessment completed. Open House completed October 28, 2019. 2021/2022 working on Cultural Values Assessment. New road completed and have heard a great number of complements! Working on Cultural Values Assessment with LKB for early 2022. Area A Director \$150,000 CWF for capital works in CCRP for 2022/2023/2024. Washroom/picnic table/bench has now been installed at end of parking area. Trail work and some bridge repairs hope to be done in 2022 fall  |

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| <b>Regional Parks Design Standards</b>                                 | 2017-09-01    | Mgr. Parks          | Recreation , Parks and Trails | All Electoral Areas             | 80%- 99% complete         | 2023-12-31                  | Working on structural standards. Memorial Bench standard complete and now online. Working in conjunction with Parks & Trails Inventory, staff adopting park facility standards. Signage Standards almost complete. 99% completed and signage is now being implemented and installed!! 2022 installation is ongoing. Will be working with new community services communications for signage in the future   |
| <b>Pass Creek Regional Park Governance Review</b>                      | 2017-06-01    | Mgr. Parks          | Recreation , Parks and Trails | Area I,Area J,City of Castlegar | 80%- 99% complete         | 2022-07-01                  | Working on RFP Spring 2020. Looking into Governance of Pass Creek Campground and Pass Creek Exhibition Society. Information has been provided to consultant for further review. Expecting contract to be written by Nov Completion date spring 2022. Review Draft Received - internal review of document. Final Report was provided Dec 15th working on minor changes should have report to Commission in July or August   |
| <b>Pass Creek Regional Park - Baseball Diamond Parking Area Design</b> | 2018-01-01    | Mgr. Parks          | Recreation , Parks and Trails | Area I,Area J,City of Castlegar | 1% to 20% complete        | 2022-12-27                  | Current phase on hold until late 2020. Safety concerns with current access to Pass Creek Ball Diamond. Will initiate after Service Review completed. Service review draft received - looking at contracting design in fall 2021. Potential contract with Engineer to look at parking lot design. Planned visit fall 2021. Due to capacity engineer planned for late summer/early fall 2022   |
| <b>Glade Legacy Project</b>  | 2017-07-01    | Mgr. Parks          | Recreation , Parks and Trails | Area I                          | 20% to 40% complete       | 2023-10-31                  | Area is in Agricultural Land Reserve, working on permissions. New Planning priority to enhance total Park area - Mark Crowe now leading project. Mark Crowe to apply for ACL, Mark to start community engagement. Now fully funded in the 2021 Financial Plan. Contract has been awarded to Cover Architecture for Park Design - conversations with CPC also in place. Draft design is done with Cover, internal meeting to review fall 2021. Staff has reviewed draft options and sent back to consultant, meeting set for early May - still need to meet with consultant |
| <b>Lardeau Regional Park MP Construction</b>                           | 2021-04-15    | Mgr. Parks          | Recreation , Parks and Trails | Area D,Village of Kaslo         | 60%- 80% complete         | 2023-10-22                  | Construction phase of MP started in April 2021. Public consultation with ongoing work Road and Parking area built with minor adjustments to happen in 2021 fall if possible. Kiosk built and installed, parking area adjustments happened with contractor Dec 2021.Washroom construction completed spring 2022. Many   |

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|  |               |                     |                               |  |                           |                             | community members happy with work many community members seem to complain without providing grievances on paper for staff to understand issues. Will continue the good work being done. Looking for year round - part time maintenance person at Lardeau.  |
| <b>Great Northern Trail - Bollard Construction</b>   | 2017-08-01    | Mgr. Parks          | Recreation , Parks and Trails | Area E,Area F,Area G,Village of Salmo,City of Nelson | 80%- 99% complete         | 2022-10-31                  | Meeting with Salmo ATV Club in spring/summer 2022. Ongoing due to public vandalism. Replacement of some damaged Bollards for Spring 2021/2022. Staff is re-examining how to provide protection on the trail to both pedestrians and ORV users, public vandalism of bollards has been a problem. Some issues revolve around current size of ATV's and traditional size and use. Some ATV's are the size of small trucks and will not accommodate bollards. Will look at liability issues in 2022. MIA risk assessment has come in and will discuss with Commission  |
| <b>Waterloo Eddy Regional Park Management Plan Implementation</b>  | 2018-03-01    | Mgr. Parks          | Recreation , Parks and Trails | Area I,Area J,City of Castlegar                      | 60%- 80% complete         | 2022-11-30                  | Property acquisition January 22, 2019 enables consideration of park planning and capital improvements as identified in the Management Plan. Road access to boat launch - construction to begin in spring 2021 access for motorized use (other than boat launch road) to be closed down in 2021. Construction of the access road into the boat launch is now complete. Access to park with motorized vehicles is being restricted signage installed. Signage and kiosk installed with access trail in as well as picnic bench at beach site. Further amenities fall 2022, working with Teck on final road closure |
| <b>McDonald Landing Access to Water MP (formally Pulpit Rock &amp; Lions Bluff Lake Access Management Plan (incl. 5 &amp; 6 Mile))</b> | 2018-01-01    | Mgr. Parks          | Recreation , Parks and Trails | Area E,Area F,Area G,Village of Salmo,City of Nelson | 20% to 40% complete       | 2022-12-31                  | Internal delays. Working with Pulpit Rock Society, Pulpit Rock Society has completed a management plan and acquired a LoO with MoTI. Area F Director has submitted 5 and 6 mile Beach as a priority. Staff is working towards RFP for Management Plan. Staff discussions at NSEFG Commission - staff gathering information on sites including pedestrian counters to understand uses. Staff has collected counter numbers and presented to the NSEFG Commission Meeting Sept 29th. Moving to next steps in 2022. Staff has hired SNT for field assessment and will report back to NSEFG Commission               |

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| Area A 5 Lake Access Areas                          | 2017-12-30    | Mgr. Parks          | Recreation , Parks and Trails | Area A  | 1% to 20% complete        | 2023-05-31                  | Work to commence after completion of the Crawford Bay Regional Park Management Plan and upgrades. Further consultation with community and First Nations needed. Project on hold due to capacity. Currently on hold as per above Oct 2021. On hold continued. There may be some movement on Martel Beach in the coming months. Traditional Use Study being proposed for Martell Beach 2022  |
| Glacier Creek Regional Park - Emergency Access Road | 2018-01-01    | Mgr. Parks          | Recreation , Parks and Trails | Area D,Village of Kaslo   | 20% to 40% complete       | 2023-12-31                  | This Project is on hold for 2021, looking for funding as provincial fuel treatment for Glacier was cancelled. Working on a phased approach to begin access road out of the campground. Have contractor lined up for phase 1 ground work. Budget funding requested in 2022. Some CWF (\$32,000) has been provided by the Area D Director for the start of the project. The RDCK has been informed of Arch sites in the area and some assessments may be necessary prior to any work being conducted. Will need to find funds for project staff time is very limited to do this now                  |
| Galena Trail Cable Car Restoration Project          | 2020-06-26    | Mgr. Parks          | Recreation , Parks and Trails | Area H,Village of Slocan,Village of Silverton,Village of New Denver | 80%- 99% complete         | 2022-07-15                  | DFA funding and CERIP Grants are funding contributors. RFP closes on October 7th 2021. Project completion date is July 15th 2022. Contractor work commenced on October 22nd 2021 after Board contract approval. Contractor has completed some work and will be preparing over the winter for spring work. New Cable car and towers have been fabricated and off for galvanizing. On schedule for summer opening other some final signage cable car project complete  |
| Regional Parks & Trails Master Plan/Strategy        | 2017-05-17    | Mgr. Parks          | Recreation , Parks and Trails | Entire RDCK   | 40% to 60% complete       | 2023-11-30                  | Working Group meeting on October 10, 2019. Board appointed Directors Popoff, Anderson and Jackman to the working group assisting staff with the review of the Parks & Trails Masterplan RFP at the June 20, 2019 meeting. Staff working on Regional Parks & Trails Inventory is complete to a standard that allows us to proceed to RFP development. Anticipate a RFP award in September 2019. Working group met Feb 27 2020 to discuss RFP information RFP working group has met several times for final RFP assessment. Mark reported at March 2022 All Recreation Meeting - final stages of RFP |

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| <b>Taghum Beach Parking lot improvements</b>                     | 2021-03-31    | Mgr. Parks          | Recreation , Parks and Trails | Area E,Area F,Area G,Village of Salmo,City of Nelson | 1% to 20% complete        | 2023-06-03                  | Consulting on design and engineering archeological work do be done during any construction full funding for construction will be required. Staff meetings with Engineer on parking area design - Nov 2021 - Draft report received December. Staff second meeting early January 2022. Staff will continue working with engineer during summer and into fall  |
| <b>Crawford Bay Regional Park Management Plan</b>                | 2018-03-01    | Mgr. Parks          | Recreation , Parks and Trails | Area A   | 1% to 20% complete        | 2023-11-29                  | Biophysical completed. Final drafts sent to staff, final comments sent back to consultant February 2020. Initial needs assessment is to further develop First Nations consultation and Governance (Commission or Select Project Committee?) next steps for MP are a Traditional Use Study (TUS) completed in 2022/2023 RDCK has hired Lower Kootenay Band to come up with a terms of reference and work on cultural values of CCRP - (TUS). RDCK has received a cost assessment and terms of reference and hope to provide the LKB with funds to complete TUS. Once complete This and biophysical will serve the MP |
| <b>Pass Creek Regional Park - Management Plan Implementation</b> | 2017-01-01    | Mgr. Parks          | Recreation , Parks and Trails | Area I,Area J,City of Castlegar                      | 40% to 60% complete       | 2022-12-31                  | As this is a phased implementation project plan it is ongoing. Pass Creek Regional Park Service Review started in fall 2020 - completed spring 2021. Bridge connecting campgrounds and exhibition grounds still in investigation phase. Pass Creek Bank stabilization project through DFA will be completed in spring/summer -DFA project team met June 21st - works need to be done under Section 11 permit rules - work will be completed in August. DFA project to be completed by Sept 2022   |



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| <b>Lease Agreement with the Ootischenia Community Society</b> | 2021-09-23    | Regional Fire Chief | Recreation , Parks and Trails         | Area J                   | 60%- 80% complete         | 2022-09-30                  | Board has directed staff to negotiate a Lease Agreement with the Ootischenia Community Society for the Society's use of a portion of the RDCK's Ootischenia Fire Hall property for the purpose of developing and operating a community park. This is being completed with substantive help from Corporate Admin, and will likely go to Board in August.   |
| <b>Area D First Responder Service</b>                         | 2020-02-20    | Regional Fire Chief | Part of RDCK Core Services            | Area D                   | 20% to 40% complete       | 2022-12-31                  | Corp Admin is providing significant support on this initiative. This is in the workflow queue.  |
| <b>Area H Hills Service Case Analysis</b>                     | 2021-09-23    | Regional Fire Chief | Part of RDCK Core Services            | Area H                   | Not Started               | 2022-09-30                  | Corporate admin providing substantive support to this initiative. This is project remains in the queue for completion.  |
| <b>Fire Department Group Purchasing</b>                       | 2016-01-10    | Regional Fire Chief | Not aligned with a Strategic Priority | Entire RDCK              | 80%- 99% complete         | 2023-06-30                  | This is an ongoing priority; once staff capacity is increased this can be addressed in a fullsome manner. To date 2020 group purchase items include: purchase of compressors, SCBA, Turnout Gear and wildland boots. Update: Two Regional Deputy Fire Chiefs have started with the RDCK in September of 2020. Update: Group purchasing continues in RDCK Fire Services; this initiative is being built out throughout 2021. 2021 Group purchases include 4 water tenders. The new purchasing agent will assist with this initiative. Update - waiting for a replacement purchasing agent. |
| <b>Fire safety inspections database</b>                       | 2018-12-13    | Regional Fire Chief | Not aligned with a Strategic Priority | All Electoral Areas      | 60%- 80% complete         | 2022-12-31                  | The Province of BC has yet to determine if a regular course of inspections will be required by Regional Districts. Preliminary work is now complete to identify the number of occupancies that would require inspection in the RDCK. The Province has indicated there will be no changes to the requirement for inspections before 2022. This project is on hold until the province proceeds with a decision.   |
| <b>Firefighter training center feasibility study</b>          | 2019-01-17    | Regional Fire Chief | Part of RDCK Core Services            | Entire RDCK              | Not Started               | 2022-12-31                  | The Regional Deputy Fire Chief Training is working with Selkirk College to determine if the Fire Training Center there can meet the needs of the RDCK Fire Service. Staff are waiting for a contract from Selkirk College to present to the Board. Should this contract not meet the needs of the RDCK Fire Service, staff will provide the Board   |

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|   |               |                     |                            |   |                           |                             | with options through a feasibility study. Response from Selkirk College on the contract is still pending.  |
| <b>Regional Preplans</b>  | 2020-03-01    | Regional Fire Chief | Part of RDCK Core Services | Area A,Area B,Area D,Area E,Area F,Area G,Area H,Area I,Area J,Village of Kaslo,Village of Slocan | 20% to 40% complete       | 2022-12-31                  | To meet Office of the Fire Commissioner Playbook compliance for complex non single family occupancies, the Regional Assistant Fire Chief is developing preplans together with each of the Fire Chiefs, and training firefighters on the inherent hazards of those structures. Update - as of January 2021 full regional fire service staffing is allowing the Regional Assistant Chief to now move ahead with this project; the most at risk structures are being completed first in each fire protection area. Anticipated completion is December 2022. |
| <b>Crawford Bay Fire Service feasibility study</b>  | 2016-01-01    | Regional Fire Chief | Part of RDCK Core Services | Area A  | 60%- 80% complete         | 2022-12-31                  | The Research Analyst has completed an options review, which was then provided to the Area Director for review. The report is pending for the Board Agenda.   |
| <b>Changes to allow RDCK firefighters to deliver higher levels of care as pre hospital care providers</b> | 2018-09-01    | Regional Fire Chief | Part of RDCK Core Services | Entire RDCK   | 60%- 80% complete         | 2022-12-31                  | Update - Current BCEMA Licensing does not allow first responders to work outside of their scope of practice. Delayed due to Covid. Update - staff are working with the RDCK Medical Director on an alternate approach to increasing the scope of practice of First Responders. Update - Medical Direction was successful in setting baseline standards for the pre hospital care services RDCK Firefighters provide. Update - BCEMA Licensing has announced new scope of practice options for First Responders; staff are waiting for further details    |
| <b>Service S128 Riondel Fire Protection</b>   | 2020-08-20    | Regional Fire Chief | Part of RDCK Core Services | Area A  | 40% to 60% complete       | 2022-09-30                  | This work has started with considerable support from the CAO, Corp Admin and Finance. Work is being completed to support a more proportional share in the service for First Responder and Road Rescue with a service review of S152  |
| <b>2170 Fire Service Bylaw Update</b>   | 2020-04-01    | Regional Fire Chief | Part of RDCK Core Services | All Electoral Areas   | 60%- 80% complete         | 2022-09-30                  | This comprehensive bylaw update will consolidate previous bylaw amendments, address service level declarations under the playbook, update the schedules for delivered services and provide appropriate authority to municipalities for fire service contract areas. This has been delayed to the end of 2021 due to staff absences and   |

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|   |               |                     |                                       |                                      |                           |                             | the 2021 Wildfire Season. Corporate Admin is providing considerable support to this update; the draft version is currently receiving a legal review.   |
| <b>Municipal Contract Template</b>                    | 2020-04-01    | Regional Fire Chief | Part of RDCK Core Services            | All Electoral Areas                  | 80%- 99% complete         | 2022-10-31                  | RDCK fire protection contracts with municipal partners are generally on old templates and require updating. Corporate Admin and Fire Services are developing a template to current legal / contractual standards that can used on a go forward basis. Corporate Admin is contributing considerable staff time to help complete this. Salmo and Nakusp went to RDCK Board in January 2021. New Denver and Castleger are pending for Board; currently with each Muni for review. Hudu is currently being renewed with RDKB. Nelson will be coming up at the end of the year. |
| <b>Health &amp; Wellness program for firefighters</b> | 2018-09-01    | Regional Fire Chief | Part of RDCK Core Services            | Entire RDCK                          | 40% to 60% complete       | 2022-09-30                  | Longer term project. Resources required to establish. Some support available to Firefighters under the EFAP and CISM programs. Update - full staffing in place as of September 2020, to investigate this project. 2021 Staff will be reviewing available supports and potential new initiatives for implementation in 2022. The Resilient Minds Program is offered in 2022 to firefighters. By October a mental health guide will be available to all fire service members   |
| <b>Creston area Sub-Regional Fire Service</b>         | 2012-01-01    | Regional Fire Chief | Part of RDCK Core Services            | Area A,Area B,Area C,Town of Creston | 80%- 99% complete         | 2023-12-31                  | Contract for Wynndel Lakeview Fire Department to be managed by Creston Fire & Rescue was approved at August Board. Update - Canyon Lister Fire Contract is currently undergoing legal review, once complete will be submitted to Board. This contract is receiving considerable support from Corp admin. The Town of Creston and RDCK are still finalizing the contract for Canyon Lister. Update - Canyon Lister Contract Approved at June 2022 Board. Staff will now proceed to negotiate a valley wide contract for end 2023  |
| <b>Dispatch infrastructure maintenance plan</b>       | 2018-10-01    | Regional Fire Chief | Not aligned with a Strategic Priority | Entire RDCK                          | 60%- 80% complete         | 2022-12-31                  | Update - Maintenance plan in place. Consultant has been retained to inform repeater coverage and radio over IP upgrades to maintain minimum industry standard and regulatory requirements<br><br>Update - Repeater Coverage mapping starting July 2020 with completion for the   |

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|   |               |                             |                            |   |                           |                             | winter of 2020. / Prelim work complete to inform Radio over IP. Radio over IP will be completed in 2021. Repeater coverage mapping to be completed May of 2021. Update - Radio over IP will be implemented 2022 as part of the transition to RDFFG. As the IP upgrade proceeds an assessment of all other radio equipment will occur  |
| <b>Standard Operating Guidelines</b>                                      | 2016-01-10    | Regional Fire Chief         | Part of RDCK Core Services | Entire RDCK   | 80%- 99% complete         | 2022-12-31                  | Operational Guideline Section 1: Safety is being released at the end of September both digitally and in hardcopy to all fire services staff and volunteers. Operations has been finalized released Jan 2021. Remaining sections of the Operational Guidelines (Admin and Training) continue to be issued in the form of individual guidelines with an end 2022 completion.  |
| <b>Transition to Fraser Fort George Dispatch for all fire departments</b> | 2022-01-01    | Regional Fire Chief         | Part of RDCK Core Services | Area A,Area B,Area C,Area D,Area E,Area F,Area G,Area H,Area I,Area J,Area K,Town of Creston,Village of Salmo,Village of Kaslo,Village of Slocan,Village of Nakusp,Village of Silverton,Village of New Denver | 40% to 60% complete       | 2022-12-31                  | Staff are negotiating the Fire Dispatch contract with Fraser Fort George for 2023 onwards. Staff are working with stakeholders on the preparation for transition for the implementation phase of the project  |
| <b>Fire training grounds upgrade</b>                                      | 2018-09-01    | Deputy Fire Chief -Training | Part of RDCK Core Services | Entire RDCK   | Not Started               | 2023-08-01                  | Currently fire fighters are using the live fire training center at Selkirk College. The Selkirk College space does not come with classroom/washroom access. Both can be rented from Selkirk College at a significant expense. Reg Deputy Training is still working with Selkirk College on a License of Occupation; The Regional Deputy Chief of Training continues to follow up with Selkirk College to finalize the agreement. The lack of an agreement has not impacted RDCK Fire Service's use of the facility for training thus far. |

| FIRE SERVICES  |               |                               |                            |   |                           |                             |   |
|--|---------------|-------------------------------|----------------------------|---|---------------------------|-----------------------------|---|
| Project/Initiative Name                                  | Date Assigned | Responsible Manager           | Board Strategic Priority   | Applicable Areas of RDCK  | Project Completion Status | Anticipated Completion Date | Board Notes   |
| <b>Playbook training requirements</b>                    | 2016-01-10    | Deputy Fire Chief -Training   | Part of RDCK Core Services | Entire RDCK   | 80%- 99% complete         | 2022-12-31                  | Each fire hall is at a different progression level. A detailed report was made In Camera at the May 2021 Board Meeting. Training has progressed through 2021 despite challenges related to COVID and departmental turnover. The two temp, full-time regional training officer positions funded through a UBCM grant are no longer in place, and we will revert to calling upon As and When trainers to fill this gap . Officer development training will be completed this month (January, 2022) with upwards of 30 members completing Regionally held courses. Board approved Reg Training Officer to be filled Aug. |
| <b>Intuitive Firefighter training records system</b>     | 2018-12-13    | Deputy Fire Chief- Operations | Part of RDCK Core Services | Area A,Area B,Area C,Area D,Area E,Area F,Area G,Area H,Area I,Area J,Area K,Village of Kaslo,Village of Slocan | 100% complete             | 2022-03-31                  | Target Solutions is in full operation with all departments using the platform   |
| <b>Firehall extraction systems - Diesel particulates</b> | 2017-04-01    | Deputy Fire Chief- Operations | Part of RDCK Core Services | Entire RDCK   | 20% to 40% complete       | 2023-03-31                  | Fire Services staff and the RDCK Safety advisor are working to inform how WorkSafe compliance can be met for 2020. Update - This was deferred by Board due to Covid-19 budget implications. An RFQ was issued for this project in December of 2020; the results were not favourable. Update - RFQ went to publication, only received one bid, due to COV. Update - Completion anticipated for end 2022. Continued delays due to Covid. Update - Requests for quotes have been received and currently under review, working with Permits /Buildings to achieve compliance  |
| <b>Fire department HAZMAT response</b>                   | 2018-12-13    | Deputy Fire Chief- Operations | Part of RDCK Core Services | Entire RDCK   | Not Started               | 2023-03-31                  | This initiative would support a regional hazmat team staffed by RDCK volunteer firefighters. This service would ensure that collectively the RDCK Fire Service can safely and effectively enact a response to a HAZMAT event. The Regional Deputy Chief Operations together with support from the Regional Deputy Training will bring a recommendation to Board at the end of 2021 for the establishment of a regional  |

| FIRE SERVICES                                |               |                               |                               |                          |                           |                             |  |
|--|---------------|-------------------------------|-------------------------------|--------------------------|---------------------------|-----------------------------|--|
| Project/Initiative Name                      | Date Assigned | Responsible Manager           | Board Strategic Priority      | Applicable Areas of RDCK | Project Completion Status | Anticipated Completion Date | Board Notes  |
|  |               |                               |                               |                          |                           |                             | hazmat team. Project framework , needs assessment to be developed team to be identified trials to be completed outreach underway   |
| <b>Superior Water Tanker Shuttle service</b> | 2017-10-01    | Deputy Fire Chief- Operations | Part of RDCK Core Services    | Entire RDCK              | 1% to 20% complete        | 2023-12-31                  | Update - Training was funded for 2020 through UBCM, however has been placed on hold due to Covid-19. Training continually on hold due to COVID, pre theory training may be a consideration while physical training on hold. In Person training resumed , frame work to be initiated 2022   |
| <b>Rapid response flood trailer</b>          | 2018-09-14    | Deputy Fire Chief- Operations | Water Protection and Advocacy | Entire RDCK              | 80%- 99% complete         | 2022-10-31                  | Training for 52 firefighters completed 23, 24 March, 2019. Flood response trailer (FRU) is ready for deployment. Still requires racking work which is unlikely to be completed before freshet season 2020 due to Covid-19. Update - racking work will be completed in 2022. Training will occur on an as needed basis due to Covid. Staff to report to Board on this in early 2022.Trailer is in storage and available for Freshet if needed, conversations regarding future housing and transition to a more permanent location in the works. |

| CORPORATE SERVICES                  |               |                     |                               |                          |                           |                             |  |
|-------------------------------------|---------------|---------------------|-------------------------------|--------------------------|---------------------------|-----------------------------|--|
| Project/Initiative Name             | Date Assigned | Responsible Manager | Board Strategic Priority      | Applicable Areas of RDCK | Project Completion Status | Anticipated Completion Date | Board Notes  |
| <b>Support on Cannabis</b>          | 2021-06-17    | CAO                 | Food security and Agriculture | All Electoral Areas      | 40% to 60% complete       | 2022-10-31                  | CAO is reviewing the needs that came out the Cannabis Regulatory Needs and will be recommending meetings with various ministries to move this along. CAO has been appointed to a UBCM working group that is discussing future opportunity for producers and public engagement in 2022, particularly on farm gate sales. The risk is alignment between the province and local government, to allow LG time to implement any bylaw changes required. |
| <b>Conference Report and Policy</b> | 2019-04-01    | CAO                 | Part of RDCK Core Services    | Entire RDCK              | 60%- 80% complete         | 2023-01-31                  | CAO to prepare a report to the Board for November 2019 on recommendations for a policy on conference attendance. The Board gave direction to staff for a policy to be  |

| CORPORATE SERVICES   |               |                     |                                       |                          |                           |                             |  |
|--|---------------|---------------------|---------------------------------------|--------------------------|---------------------------|-----------------------------|--|
| Project/Initiative Name  | Date Assigned | Responsible Manager | Board Strategic Priority              | Applicable Areas of RDCK | Project Completion Status | Anticipated Completion Date | Board Notes  |
|  |               |                     |                                       |                          |                           |                             | created and it will be brought to the March 2020 meeting for approval. Delay - COVID response has delayed this report - Staff is now looking at this being brought post election as part of 2023 budget planning.  |
| <b>Service Review - Nelson, Area F and Defined Area E Recreation</b> | 2019-09-19    | CAO                 | Recreation , Parks and Trails         | Multi Regional           | 60%- 80% complete         | 2022-09-30                  | The Commission has met regarding the Master Plan recommendation. The remaining recommendations are being addressed and staff will also be preparing a report to the Ministry to update on the progress of the review. The final two recommendations were presented to the commission as a combined effort to put terms of reference for the commission into a bylaw. We are planning a facilitated workshop in order to complete this action which will take place on July 18th. The commission will then need to meet to address the workshop outcomes. |
| <b>Director Remuneration Bylaw Update</b>                            | 2020-01-01    | CAO                 | Not aligned with a Strategic Priority | Entire RDCK              | 100% complete             | 2022-03-31                  | In June 2021 the Board received a 2nd draft of the bylaw. This was debated and then referred to a select committee, which will be struck at the July 2021 Board meeting. The select committee met and the Board passed 5 recommendations for inclusion in the bylaw. Further feedback from the Board was requested and the Select Committee will meet again on those matters, with further recommendations coming in Nov. Bylaw adopted December 2021. Child care expenses and Maternity/Parental leave amendment bylaw was adopted in April. Complete.  |
| <b>COVID Response and Planning</b>                                   | 2020-03-01    | CAO                 | Part of RDCK Core Services            | Entire RDCK              | 100% complete             | 2022-07-31                  | The vaccine policy has been lifted by the Board, the mask mandate has been lifted by management, and our hybrid work environment is beginning to mature. Our recreation centres, transfer stations, recycling depots and field staff all have processes in place to mitigate risk. From the CAO's perspective, we are in a "maintenance" phase of COVID response. Subject to further variant upticks, this response phase is complete.   |
| <b>Economic Development Support</b>                                  | 2018-01-01    | CAO                 | Not aligned with a Strategic Priority | Multi Regional           | 40% to 60% complete       | 2022-10-31                  | The plan was for the new CFO to take on the ED portfolio. With the reality setting in that IT and Finance will be a significant workload, this is under review and for the time being ED will remain with the CAO.   |



| CORPORATE SERVICES                                      |               |                      |                                       |   |                           |                             |  |
|---|---------------|----------------------|---------------------------------------|---|---------------------------|-----------------------------|--|
| Project/Initiative Name                                 | Date Assigned | Responsible Manager  | Board Strategic Priority              | Applicable Areas of RDCK                | Project Completion Status | Anticipated Completion Date | Board Notes  |
| <b>District Municipality Status for Area E</b>          | 2017-03-01    | CAO                  | Part of RDCK Core Services            | Area E                                  | 1% to 20% complete        | 2022-12-31                  | This project was requested by the Area Director and is on hold for the time being. Work has been done by the Area Director on service needs in Area E and some initial investigation with the Ministry has been done. Staff will meet with the Director to determine next steps, if any.   |
| <b>Office Space Selection</b>                           | 2019-10-17    | CAO                  | Not aligned with a Strategic Priority | Entire RDCK                             | Not Started               | 2021-06-19                  | Delayed to 2021. Committee to develop scope of work to be convened in January, 2020.   |
| <b>West Creston Fire Service Sustainability Plan</b>    | 2019-09-19    | Mgr. Corporate Admin | Coordinated Service Delivery          | Area C                                  | 1% to 20% complete        | 2022-06-30                  | This project will evaluate service options, capital project feasibility and costing , and financial projections in order to develop a long term plan for sustainability of this service. Q2 update- Project Managers are working with the Fire Services group on a plan for constructing the fire hall .   |
| <b>West Kootenay Transit Services Governance Review</b> | 2022-02-17    | Mgr. Corporate Admin | Coordinated Service Delivery          | Central RR Subregion, West RR Subregion | 1% to 20% complete        | 2022-12-15                  | This project will evaluate options for enhancing the governance and decision making for the West Kootenay Transit system (Castlegar and area, North Shore, Slocan Valley and Kootenay Lake West to support implementation of West Kootenay Transit Future Service Plan and consider the apportionment of costs . Q2 update- no progress to report due to competing project priorities.                 |
| <b>Salmo and Area G Library Service Case Analysis</b>   | 2021-12-14    | Mgr. Corporate Admin | Coordinated Service Delivery          | Area G, Village of Salmo                | 40% to 60% complete       | 2022-09-22                  | Salmo and Portion of Electoral Area G Library Financial Aid Service bylaw received 3 readings at the April 2022 Board meeting. Q2 update- the Bylaw is awaiting Ministry approval. Subject to Board direction the required elector approval will be undertaken by means of Alternative Approval Process in Q3 .  |
| <b>Area D First Responder Service Case Analysis</b>     | 2020-02-15    | Mgr. Corporate Admin | Not aligned with a Strategic Priority | Area D, Village of Kaslo                | 20% to 40% complete       | 2022-12-15                  | Q2 update - staff have determined that a more in depth analysis of how first responder and road rescue services are structured throughout the RDCK is necessary. Overhauling the fire services regulatory bylaw (Bylaw 2170) is a pre - requisite step . The draft Bylaw 2170 is complete and currently undergoing external review and should be ready for Board consideration in Q3 2022. An overview |

| CORPORATE SERVICES  |               |                      |                                       |   |                           |                             |   |
|---|---------------|----------------------|---------------------------------------|---|---------------------------|-----------------------------|---|
| Project/Initiative Name   | Date Assigned | Responsible Manager  | Board Strategic Priority              | Applicable Areas of RDCK                | Project Completion Status | Anticipated Completion Date | Board Notes   |
|   |               |                      |                                       |   |                           |                             | report specific to First Responder issues will follow , requesting Board direction for staff to evaluate options for changes to the current arrangements.   |
| <b>Riondel Commission Bylaw Update</b>                                    | 2012-01-01    | Mgr. Corporate Admin | Coordinated Service Delivery          | Area A                                  | 80%- 99% complete         | 2022-09-15                  | This project is a full overhaul of the Commission bylaw to reflect the current best practices for authorities delegated to Commissions. Q2 update - The Commission has reviewed the final draft bylaw. Board consideration of bylaw adoption will occur after the Community Advisory Committee terms of reference have been updated and communicated to the Commission.   |
| <b>Evaluate Area E Contribution Service to Fund Nelson Public Library</b> | 2021-02-15    | Mgr. Corporate Admin | Not aligned with a Strategic Priority | Area E,City of Nelson                   | 80%- 99% complete         | 2022-10-20                  | Staff will research the costs, options, processes and the public communications plan for establishing a contribution service in Electoral Area E to provide funding to the Nelson Public Library . Q2 2022 update- Bylaw is currently awaiting Ministry approval, expected in July. Board direction on the proposed Alternative Approval Process for elector will be requested when the bylaw comes forward for adoption. |
| <b>External Appointments Policy</b>                                       | 2021-12-14    | Mgr. Corporate Admin | Not aligned with a Strategic Priority | Entire RDCK                             | 20% to 40% complete       | 2022-09-30                  | This policy will establish the Board's requirements for appointees to external committees and agencies to report back to the Board. Q2 update - project is assigned to the Local Government Intern and a draft is expected for Board consideration in August 2022.  |
| <b>Shoreacres No Hunting or Discharge of Firearm Bylaw Survey</b>         | 2019-09-19    | Mgr. Corporate Admin | Not aligned with a Strategic Priority | Area I                                  | 1% to 20% complete        | 2023-07-31                  | No progress in Q2 2022 due to competing project priorities. Expected completion is in 2023.   |
| <b>Transit Service Funding Review</b>                                     | 2019-07-18    | Mgr. Corporate Admin | Part of RDCK Core Services            | Central RR Subregion, West RR Subregion | 80%- 99% complete         | 2022-08-25                  | Q2 2022 update - The Kootenay Lake West service establishment bylaw amendment was adopted in Q1. The remaining component of this project is to finalize the funding model for the Kootenay Lake West service. Staff will prepare a report and make recommendation to the Board in 2022 regarding weighting of the cost apportionment criteria for this bylaw.   |

| CORPORATE SERVICES                                       |               |                      |                               |   |                           |                             |  |
|--|---------------|----------------------|-------------------------------|---|---------------------------|-----------------------------|--|
| Project/Initiative Name                                  | Date Assigned | Responsible Manager  | Board Strategic Priority      | Applicable Areas of RDCK  | Project Completion Status | Anticipated Completion Date | Board Notes  |
| <b>Water Service Bylaw Review</b>                        | 2018-05-02    | Mgr. Corporate Admin | Water Protection and Advocacy | Area A,Area B,Area D,Area E,Area G,Area H,Area J,Area K,Town of Creston | 80%- 99% complete         | 2022-10-20                  | This project follows from the 2020 Water Governance Review Q2 2022 update - Bylaws to rescind the Lister and Erickson Commission bylaws and to amend the South Slokan Commission bylaw were adopted in June 2022 . Rescinding the Sanca Commission bylaw and amending the Riondel Commission bylaw will be considered by the Board following the update to the Community Advisory Committee Terms of Reference in Q3 . |
| <b>Playmor Junction Transit Hub Feasibility Study</b>    | 2019-03-18    | Mgr. Corporate Admin | Coordinated Service Delivery  | Area E,Area H,Area I,Area J,Area K,City of Castlegar,City of Nelson     | 40% to 60% complete       | 2023-09-30                  | RDCK participation in BC Transit project to evaluate establishing a transit hub and washrooms at Playmor junction. Q2 2022 update- BC Transit did not make substantial progress on this project in 2021. It is considered 'on hold ' pending assignment of BC Transit resources.   |
| <b>Special Event Permit Regulatory Bylaw</b>             | 2017-10-01    | Mgr. Corporate Admin | Part of RDCK Core Services    | Area H  | 100% complete             | 2022-05-19                  | Q2 2022 update - This initiative is complete . The permit application form , bylaw web page and public communications about the new bylaw were completed in May 2022.  |
| <b>WKBRHD Policy Manual</b>                              | 2020-10-25    | Mgr. Corporate Admin | Part of RDCK Core Services    | Multi Regional  | 40% to 60% complete       | 2023-10-25                  | At the October 2020 meeting the WKBRHD Board directed staff to develop 4 new policies. Q2 2022 update-This is considered a low priority item and has not progressed due to competing project priorities. Draft policies are expected to come forward for WKBRHD Board consideration in 2023.   |
| <b>Phase 2 Evaluation of Records Management Software</b> | 2019-01-01    | Mgr. Corporate Admin | Part of RDCK Core Services    | Entire RDCK   | 100% complete             | 2022-04-21                  | Q2 2022 update - The administration group has completed a trial period with Laserfiche software and reported findings to the IT group.   |
| <b>Invasive Species Bylaw Feasibility Study</b>          | 2018-07-19    | Mgr. Corporate Admin | Food security and Agriculture | Entire RDCK   | Not Started               | 2023-12-31                  | In December 2019 the Board directed that an Invasive Species Strategy be developed with the Central Kootenay Invasive Species Society, with project oversight provided by RDCK sustainability group staff . The bylaw feasibility study will remain on hold pending completion of the implementation strategy directed by the Board in Q2 2021. Q2 2022 update- no progress to report.                                 |

| CORPORATE SERVICES  |               |                      |                                       |                          |                           |                             |  |
|---|---------------|----------------------|---------------------------------------|--------------------------|---------------------------|-----------------------------|--|
| Project/Initiative Name   | Date Assigned | Responsible Manager  | Board Strategic Priority              | Applicable Areas of RDCK | Project Completion Status | Anticipated Completion Date | Board Notes  |
| <b>RDCK website improvements- Phase Two</b>                               | 2020-01-01    | Mgr. Corporate Admin | Coordinated Service Delivery          | Entire RDCK              | 60%- 80% complete         | 2022-11-30                  | This project will deliver a major upgrade to the RDCK website. Q2 2022 update- The active phase of website development is underway, with design options reviewed in June . The expected project completion is late Q4 2022.  |
| <b>Referendum Support Policy</b>  | 2018-06-21    | Mgr. Corporate Admin | Not aligned with a Strategic Priority | Entire RDCK              | Not Started               | 2022-12-31                  | Board directed that staff develop a policy to guide Board decision making in response to requests for RDCK support for groups taking specific positions on RDCK referenda. This is considered a low priority item and no progress made in Q2 2022. This policy will be prioritized in the context of policy work included in the 2023 work plan. |
| <b>Delegation of Authority Bylaw</b>                                      | 2018-01-01    | Mgr. Corporate Admin | Part of RDCK Core Services            | Entire RDCK              | 20% to 40% complete       | 2022-06-30                  | The Bylaw will identify complete list of authority delegated to staff. No progress made in Q2 2022 due to competing project priorities. Draft bylaw is targeted to be received for Board consideration in Q4 2022.   |
| <b>Public Notice Bylaw</b>  | 2022-05-15    | Mgr. Corporate Admin | Coordinated Service Delivery          | Entire RDCK              | 1% to 20% complete        | 2023-06-15                  | The opportunity to develop this bylaw results from recent changes to the Local Government Act that may give the RDCK would have more options for publishing official notices. This a lower priority item scheduled for completion in 2023.   |
| <b>Policy to Address Harassment of Staff Attending Private Properties</b> | 2022-05-19    | Mgr. Corporate Admin | Coordinated Service Delivery          | Entire RDCK              | 1% to 20% complete        | 2022-10-20                  | This policy will accompany the Respectful Behavior bylaw currently under development. The policy will cover employees attending private properties in the course of their duties , such as building inspectors and bylaw officers., while the bylaw will apply to RDCK facilities  |
| <b>Property Insurance Procurement</b>                                     | 2022-04-15    | Mgr. Corporate Admin | Part of RDCK Core Services            | Entire RDCK              | 80%- 99% complete         | 2022-07-31                  | Board awarded the Request for Proposals for Property Insurance Brokerage Services to the Municipal Insurance Agency of BC at the June 2022 Board meeting. Insurance will be in place prior to the July 31 expiry.  |
| <b>Fireworks bylaw feasibility report</b>                                 | 2020-11-15    | Mgr. Corporate Admin | Not aligned with a Strategic Priority | Area E                   | Not Started               | 2022-12-31                  | Board has directed that staff prepare a report outlining the feasibility of developing and implementing a fireworks bylaw. Q2 2022 update- this project has not advanced due to competing project priorities.  |

| CORPORATE SERVICES   |               |                      |                              |  |                           |                             |   |
|--|---------------|----------------------|------------------------------|--|---------------------------|-----------------------------|---|
| Project/Initiative Name                                    | Date Assigned | Responsible Manager  | Board Strategic Priority     | Applicable Areas of RDCK   | Project Completion Status | Anticipated Completion Date | Board Notes   |
| <b>Area H and I Dog Control Service Case Analysis</b>      | 2020-03-19    | Mgr. Corporate Admin | Coordinated Service Delivery | Area H,Area I,Village of Slocan,Village of Silverton,Village of New Denver | 80%- 99% complete         | 2022-12-31                  | Service case analysis will be prepared based on estimated contract service costs. Q2 update- no progress to report on this initiative. This project was stalled through 2021 and 2022 due to high workload and higher priorities for bylaw enforcement staff. The project is targeted for completion in 2022.   |
| <b>Recreation Commission #6-Slocan Lake Bylaw Review</b>   | 2020-10-15    | Mgr. Corporate Admin | Coordinated Service Delivery | Area H,Village of Silverton,Village of New Denver                          | 40% to 60% complete       | 2022-10-21                  | Review and propose updates to the Commission bylaw for Board consideration. Q2 2022 update - draft bylaw is still awaiting review by senior managers.   |
| <b>Permissive Tax Exemption Policy</b>                     | 2022-02-17    | Mgr. Corporate Admin | Part of RDCK Core Services   | All Electoral Areas  | Not Started               | 2023-02-16                  | A report to the Board will be prepared which explains the legal eligibility criteria for receiving a permissive exemption and that proposes criteria for the Board to consider when exercising its discretion to award these exemptions. A draft of a new policy will be included with the report. No progress was made on this initiative in Q2. 2022  |
| <b>Respectful Workplace Bylaw</b>                          | 2022-01-17    | Mgr. Corporate Admin | Part of RDCK Core Services   | Entire RDCK  | 60%- 80% complete         | 2022-12-15                  | The bylaw will define inappropriate behavior at RDCK facilities and include processes to follow for incidents of staff harassment. Q2 update - A draft bylaw is complete and under review.  |
| <b>Project Costing Module</b>                              | 2018-04-15    | Mgr. Finance         | Part of RDCK Core Services   | Entire RDCK  | 20% to 40% complete       | 2022-12-31                  | Finance will continue inventory of the District Tangible Capital Assets and Fixed Asset module. This will involve coordinated work with the Senior Project Manager to componentize assets listed in our inventory as needed. A reassessment of the coding categories will be evaluated. Exploration of the "Main" project umbrella are in development.  |
| <b>Timesheets application in Project Management module</b> | 2018-03-01    | Mgr. Finance         | Part of RDCK Core Services   | Entire RDCK  | 1% to 20% complete        | 2023-06-30                  | Implementation of the Timesheets functionality for a test or beta group to have electronic timesheets be created, submitted and approved to then be integrated to the Payroll intake to improve efficiencies. Since starting with this project it became apparent that there were system improvements to make prior to moving to a new platform. Finance and Payroll have had a good year in 2021 in development and will continue this work through the 2022 year. |

| CORPORATE SERVICES  |               |                     |                               |                          |                           |                             |  |
|---|---------------|---------------------|-------------------------------|--------------------------|---------------------------|-----------------------------|--|
| Project/Initiative Name   | Date Assigned | Responsible Manager | Board Strategic Priority      | Applicable Areas of RDCK | Project Completion Status | Anticipated Completion Date | Board Notes  |
| <b>Implementation of Purchase Order Module</b>                                | 2018-03-14    | Mgr. Finance        | Coordinated Service Delivery  | Entire RDCK              | 80%- 99% complete         | 2022-12-31                  | The Purchase Order module is functioning. While we have experienced success within the Live system we continue to learn best from the system when unanticipated questions arise. In addition there are still the processes to develop along side of the Module and the compliance with the new Purchasing Policy, whether the Purchase Orders are manual or through the system. Training and utilization will be continue to be a focus for the Accounts Payable and Finance Team. |
| <b>Fire Services Safety Management System</b>                                 | 2019-04-08    | Mgr. HR             | Part of RDCK Core Services    | Entire RDCK              | 20% to 40% complete       | 2020-11-28                  | The focus has shifted to significant COVID19 support. However, we continue to additionally focus on Fire Services Safety program implementation to ensure their alignment with the RDCK safety management system including the development and implementation of: Safe work procedures, inspections, reporting processes & systems, PPE inventory, respiratory program, leader training (BC Municipal Safety Association)  |
| <b>Information Technology Infrastructure Replacement - Wireless Firewalls</b> | 2022-04-01    | Mgr. IT             | Part of RDCK Core Services    | Multi Regional           | 60%- 80% complete         | 2022-11-15                  | This project is required to replace firewalls and wifi routers that are at end of life.  |
| <b>PerfectMIND contract negotiation</b>                                       | 2022-02-04    | Mgr. IT             | Recreation , Parks and Trails | All Electoral Areas      | 20% to 40% complete       | 2022-11-10                  | Reviewing and collaborating with other local governments to negotiate a contract that is in the best interest of the RDCK.   |

## CAPITAL PROJECTS TO JUNE 30, 2022

| ACTIVE PROJECTS BEING MANAGED: 29      |             |            |           | TOTAL BUDGET BEING MANAGED: \$9,800,000 |             |                   |                 |  |
|--|-------------|------------|-----------|---|-------------|-------------------|-----------------|--|
| Project Name                           | PM          | Start Date | End Date  | % Complete                              | Status      | Project Type      | Project Phase   | Status – Next Steps  |
| Asset Management                       | AJ Evenson  | 1-Jul-2020 | 27-Dec-22 | 25%                                     | In Progress | Other             | Detailed Design | Grant funds received. Working on database /GIS coordination in the spring of 2022. Assessments in summer of 2022.                |
| Central Compost Facility               | AJ Evenson  | 1-Jan-2021 | 17-Nov-22 | 25%                                     | In Progress | Resource Recovery | Construction    | Construction underway. Delayed several weeks due to wet weather.   |
| Grohman Compost Upgrades               | AJ Evenson  | 1-Jan-2021 | 20-Apr-23 | 10%                                     | In Progress | Resource Recovery | Detailed Design | Design completed and ready for procurement in the fall of 2022.  |
| Ootischenia Compost Upgrades           | AJ Evenson  | 1-Jan-2021 | 30-Jun-22 | 99%                                     | Completed   | Resource Recovery | Construction    | Construction complete as of June 30. Minor site deficiencies.  |
| Creston Compost Facility               | AJ Evenson  | 1-Jan-2021 | 9-Jun-22  | 99%                                     | Completed   | Resource Recovery | Construction    | Site commissioned and operational on June 15. Minor deficiencies being corrected.  |
| HB Tailings Facility Closure           | AJ Evenson  | 1-Jan-2021 | 25-Aug-22 | 88%                                     | In Progress | Civil             | Construction    | Project is scheduled to kick off on July 4 and be complete in mid August.  |
| Woodbury Water System Upgrades         | AJ Evenson  | 1-Jan-2021 | 1-Dec-22  | 50%                                     | In Progress | Utilities         | Detailed Design | Waiting on Interior Health permit to construct. Response to IH in early July, construction in fall 2022.                         |
| Slocan Fire Hall Expansion             | Shari Imada | 1-Aug-2021 | 26-May-22 | 99%                                     | Completed   | Buildings         | Construction    | Construction is substantially complete as of May 31.   |
| East Shore Connectivity Project        | AJ Evenson  | 1-Jan-2021 | 31-Oct-24 | 15%                                     | In Progress | Utilities         | Procurement     | Working with proponents and Municipal Affairs to evaluate alternatives to meet scope and budget.                                 |
| NDMP Stream 3                          | AJ Evenson  | 1-Jun-2021 | 2-Jan-23  | 50%                                     | In Progress | Other             | Detailed Design | Have received preliminary report details and designs from BGC.   |
| Slocan Schoolhouse Demolition          | Shari Imada | 1-Jan-2021 | 27-Jul-23 | 5%                                      | In Progress | Buildings         | Concept Design  | Revising design and budgetary pricing, needed to look at funding options. Value of \$650k for project.                           |
| Lakeside Office RTU & Roof Replacement | Shari Imada | 1-Jan-2021 | 1-Dec-22  | 25%                                     | In Progress | Buildings         | Procurement     | Roofing to start July 11 and be complete within 2 weeks. HVAC upgrades to start in late August with total completion in October. |



### CAPITAL PROJECTS TO JUNE 30, 2022

| ACTIVE PROJECTS BEING MANAGED: 29                   |             |             |           | TOTAL BUDGET BEING MANAGED: \$9,800,000 |             |                   |                 |   |
|---|-------------|-------------|-----------|---|-------------|-------------------|-----------------|---|
| Project Name  | PM          | Start Date  | End Date  | % Complete                              | Status      | Project Type      | Project Phase   | Status – Next Steps   |
| Central Transfer Station - Attendant Shack Upgrades | AJ Evenson  | 1-Aug-2021  | 11-Aug-22 | 25%                                     | In Progress | Buildings         | Procurement     | All submittals received. Construction to start in July and be complete in early August.               |
| East McDermid Dam Decommissioning                   | AJ Evenson  | 15-Oct-2021 | 13-Oct-22 | 10%                                     | In Progress | Other             | Detailed Design | Working with the KID to finalize design and get regulatory submissions in for 2022 fall construction. |
| West Creston Fire Hall                              | AJ Evenson  | 15-Oct-2021 | 1-Dec-22  | 5%                                      | In Progress | Buildings         | Procurement     | Finalizing design/calculations for Building Permit submission in July.                                |
| CDCC East Stairwell                                 | AJ Evenson  | 1-Jan-2022  | 29-Dec-22 | 25%                                     | In Progress | Buildings         | Detailed Design | Design in progress for late summer tender.  |
| Robson Fire Hall Renovations                        | Shari Imada | 1-Jan-2022  | 14-Dec-23 | 5%                                      | In Progress | Buildings         | Procurement     | Funded under Community works for 2022/2023 implementation.  |
| Balfour Fire Hall Renovations                       | Shari Imada | 1-Jan-2022  | 14-Dec-23 | 5%                                      | In Progress | Buildings         | Procurement     | Funded under Community works for 2022/2023 implementation.  |
| Slocan, Passmore, Winlaw and CV Fire Hall Upgrades  | Shari Imada | 1-Feb-2022  | 18-Dec-23 | 0%                                      | In Progress | Buildings         | Initiation      | Application under Community Works for 2023 implementation in progress.                                |
| Erickson Metering                                   | Unallocated | 1-Apr-2022  | 5-Jan-23  | 0%                                      | Not Started | Utilities         | Initiation      | Will assist Utilities Program on an as-required basis.  |
| North Shore Fire Hall Fencing and Renovations       | Shari Imada | 1-Mar-2022  | 18-Dec-23 | 10%                                     | In Progress | Civil             | Procurement     | Fence construction in summer 2022, funding options to be explored for new building.                   |
| Pass Creek and Tarry's Fire Hall Upgrades           | Shari Imada | 1-Mar-2022  | 18-Dec-23 | 0%                                      | In Progress | Buildings         | Procurement     | Funded under Community works for 2022/2023 implementation.  |
| Yahk and Canyon/Lister Fire Hall Upgrades           | Shari Imada | 1-Mar-2022  | 18-Dec-23 | 0%                                      | Not Started | Buildings         | Initiation      | Application in progress under Community Works for 2022/2023 implementation.                           |
| Rosebery TS Site Upgrades and CCTV                  | Unallocated | 1-Jan-2022  | 15-Dec-22 | 0%                                      | Not Started | Resource Recovery | Initiation      | May be moved to 2023 based on project manager availability  |

### CAPITAL PROJECTS TO JUNE 30, 2022

| ACTIVE PROJECTS BEING MANAGED: 29   |             |            |           | TOTAL BUDGET BEING MANAGED: \$9,800,000 |             |              |                 |   |
|-------------------------------------|-------------|------------|-----------|---|-------------|--------------|-----------------|---|
| Project Name                        | PM          | Start Date | End Date  | % Complete                              | Status      | Project Type | Project Phase   | Status – Next Steps   |
| Salmo Pool Upgrade                  | Shari Imada | 1-Apr-2022 | 25-May-23 | 50%                                     | In Progress | Buildings    | Detailed Design | Tender in July with construction in fall of 2022.   |
| Ootischenia Fire Hall Expansion     | Shari Imada | 1-Jan-2022 | 18-Oct-22 | 5%                                      | In Progress | Buildings    | Detailed Design | Working with contractor to hire architect and professionals to meet Building Permit requirements. |
| Blewett Fire Hall Upgrades          | Shari Imada | 1-Jan-2022 | 14-Dec-23 | 15%                                     | In Progress | Buildings    | Procurement     | Funded under Community work for 2022/2023 implementation.   |
| Ymir Fire Hall Upgrades             | Shari Imada | 1-Mar-2022 | 18-Dec-23 | 0%                                      | Not Started | Buildings    | Initiation      | Application under Community work for 2022/2023 implementation in progress.                        |
| Fire Hall Exhaust Extraction System | Shari Imada | 1-Apr-2022 | 13-Apr-23 | 15%                                     | In Progress | Buildings    | Procurement     | Funded under each service for 2022/2023 implementation.   |

### PROJECTS COMPLETED IN Q1 2022 REMOVED FROM QUARTERLY REPORT

| Project/Initiative Name   | Responsible Manager           |
|---|-------------------------------|
| Kootenay Lakes Partnership  | Mgr. Planning                 |
| Nakusp Landfill fill plan to closure                                | Mgr. Resource Recovery        |
| COVID-19 operational response                                       | Mgr. Resource Recovery        |
| CBT Climate Resiliency Grant application                            | Mgr. Resource Recovery        |
| Water Services Committee Terms of Reference                         | Mgr. Corporate Admin          |
| Creston and Area Transit Service Review                             | Mgr. Corporate Admin          |
| CEPF Grant Funding for RDCK Fire Services                           | Deputy Fire Chief -Training   |
| Summit Lake to Roseberry Rail Trail - Expansion                     | Mgr. Parks                    |
| Facilitating Purchase of additional property around Cottonwood Lake | GM Community Services         |
| Nelson Civic Arena Operations Contract 2021/2022 Ice Season         | Mgr. Nelson Rec               |
| Recruiting Wildfire Mitigation Supervisor                           | Mgr. Community Sustainability |
| Establish City of Castlegar Economic Development Service            | Mgr. Corporate Admin          |
| 100% Renewable Energy Plan  | Mgr. Community Sustainability |
| Area D Open Houses on Land Use                                      | Mgr. Planning                 |
| OCP & ZBL Amendments Re: Accessory Buildings and TUP's              | Mgr. Planning                 |
| Area E Open House on Land Use                                       | Mgr. Planning                 |
| Payslips 101  | Mgr. Finance                  |

### PROJECTS COMPLETED IN Q2 2022

| Project/Initiative Name   | Responsible Manager                         |
|---|---|
| Creston & District Community Complex - Pavilion Project                   | Mgr. Creston Rec                            |
| Director Remuneration Bylaw Update  | CAO   |
| COVID Response and Planning   | CAO   |
| Intuitive Firefighter training records system                             | Deputy Fire Chief-Operations                |
| Review Geospatial Service Delivery  | GM Development and Community Sustainability |
| Denver Siding Boundary Extension  | Mgr. Utilities                              |
| Nelson and District Recreation Facilities Task Force Review               | Mgr. Nelson Rec                             |
| North Shore Hall Sound System Installation                                | Mgr. Nelson Rec                             |
| Crown Land Wildfire Fuel Mitigation - Impacts of the Province taking over | Mgr. Community Sustainability               |

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|  |                        |
|--|------------------------|
| <b>Special Event Permit Regulatory Bylaw</b>             | Mgr. Corporate Admin   |
| <b>Phase 2 Evaluation of Records Management Software</b> | Mgr. Corporate Admin   |
| <b>Creston Landfill Phase 1E Closure Planning</b>        | Mgr. Resource Recovery |