Regional District of Central Kootenay

CRESTON VALLEY SERVICES COMMITTEE

Open Meeting Agenda

Date: October 7, 2021

Time: 9:00 am

Location: RDCK Remote Meeting

The meeting is held remotely due to COVID-19

Directors will have the opportunity to participate in the meeting electronically. Proceedings are open to the public.

Pages

1. CALL TO ORDER

Chair Casemore called the meeting to order at 9:00 a.m.

2. ADOPTION OF AGENDA

RECOMMENDATION:
The agenda for the October 7, 2021 Creston Valley Services Committee meeting be adopted as circulated.

3. RECEIPT OF MINUTES 3 - 6

The September 2, 2021 Creston Valley Services Committee minutes, have been received.

4. STAFF REPORTS

4.1. Emergency Services Quarterly Report 7 - 8

The Committee Report dated September 2021 from Jon Jackson, Emergency Program Coordinator, re: Emergency Services Quarterly Report, has been received.

4.2. Creston & District Community Complex (CDCC) update

The Committee will hear a verbal report from Craig Stanley, Manager of Recreation, re: CDCC updates.

5. NEW BUSINESS

5.1. BC Transit Presentation

9 - 24

The Committee will hear the presentation from Melissa Coates, Transit Planner and Seth Wright, Manager, Government Relations, re: attached Engagement Summary - Creston Valley Transit Future Service Plan.

5.2. Creston Valley Tourism Society - Funding Request

25 - 26

The Funding Request from Jesse Willicome, Administrative Coordinator, re: Funding Request, has been received.

6. PUBLIC TIME

The Chair will call for questions from the public and members of the media at _____ a.m./p.m.

7. NEXT MEETING

The next Creston Valley Services Committee meeting is scheduled for November 4, 2021 at 9:00 a.m.

8. ADJOURNMENT

RECOMMENDATION:

The Creston Valley Services Committee meeting be adjourned.

Regional District of Central Kootenay

CRESTON VALLEY SERVICES COMMITTEE

Open Meeting Minutes

Thursday, September 2, 2021
9:00 am
RDCK Remote Meeting
The meeting is held remotely due to COVID-19

COMMITTEE MEMBERS PRESENT

Director Jen Comer	Town of Creston
Director G. Jackman	Electoral Area A
Director T. Wall	Electoral Area B
Director A. Casemore	Electoral Area C

STAFF PRESENT

S. Horn	Chief Administrative Officer
J. Chirico	General Manager of Community Services
Craig Stanley	Manager of Recreation - Creston and District Community Complex
A. Steed	Recording Secretary

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1. CALL TO ORDER

Chair Casemore called the meeting to order at 9:02 a.m.

2. ADOPTION OF AGENDA

Moved and seconded,
And resolved that:

The agenda for the Sept 2, 2021 Creston Valley Services Committee meeting be adopted as circulated.

Carried

3. RECEIPT OF MINUTES

The July 8, 2021 Creston Valley Services Committee minutes, have been received.

4. NEW BUSINESS

4.1 Creston and District Community Complex Update

Craig Stanley, Manager of Recreation, provided a verbal update from the Rec Center.

Ongoing upgrades are on schedule to be complete by the end of September.
Reservations are staying at a steady level. Staff are constantly adapting and changing with the different orders coming from the Provincial Health Office.
The impact to services will reflect on the financial plan at the end of Q4.

4.2 Reconnect Conference

The Funding Request dated August 23, 2021, from Laverne Booth, Community Connections (South Kootenay Lake Community Service Society SKLCSS) re: Reconnection Conference, has been received for discussion.

Laverne Booth provided a verbal overview of the conference and her request for funding.
Suggestion that the request should to go individual Directors for discretionary or community development grants.

5. PUBLIC TIME

The Chair will call for questions from the public and members of the media.

No comments from the public at this time.

6. NEXT MEETING

The next Creston Valley Services Committee meeting is scheduled for October 7, 2021 at 9:00 a.m.

7. ADJOURNMENT

Moved and seconded,
And resolved that:

The Creston Valley Services Committee meeting be adjourned at 9:45a.m.

Carried

_____Approved by:_____

Adam Casemore, Chair

Annette Steed

From: Adam Casemore
Sent: September 2, 2021 1:44 PM
To: Annette Steed
Subject: Re: Minutes

Looks good, please add my signature.

Adam

Sent from my iPhone

> On Sep 2, 2021, at 10:07 AM, Annette Steed wrote:
>
> Here are the minutes for approval.
> **Annette Steed** | Water Accounts Receivable & Administrative Clerk
> **Regional District of Central Kootenay | Creston Office**
> **Phone:** 250.428.2612 | **Toll Free:** 1-833-223-2662
> Follow us on Facebook
> **rdck.ca**

REGIONAL DISTRICT OF CENTRAL KOOTENAY

STAFF REPORT

DATE OF REPORT: SEPTEMBER 2021

DATE & TYPE OF MEETING: Creston Valley Service Committee Meeting, October 7th, 2021.

AUTHOR: Jon Jackson, Emergency Program Coordinator

RESPONSE

Emergency Support Services (ESS)

The ESS Branch was activated in response to the Merry Creek fire at the beginning of July, followed by the Akokli Creek, Cultus Creek, Michaud Creek, Renata Creek & Octopus Creek fires.

ESS Responders set up and operated Reception Centres in Castlegar & Nakusp and provided assistance to over 250 families with registration and basic needs.

PREPAREDNESS

Brochures developed to provide key information and links for emergency preparedness

Community meetings held in Riondel, Crawford Bay & Boswell due to the emergency alert issued for the Akokli Creek fire. With our partners in the BC Wildfire Service, we were able to provide updates and information about the fire situation as well as information on how residents could be prepared for a potential evacuation.

ESS Information Sessions held for potential new volunteers in Castlegar, Nelson, Creston, Kaslo and Crawford Bay.

Planning underway for an EOC exercise for the Town of Creston Emergency Services group for early in the New Year.

Continuing to promote the Neighbourhood Preparedness Program. Development underway for a template that teams can use in creating their neighbourhood specific plans.

PROJECT WORK

ESS Modernization Project for New Denver (June 2021 – November 2021)

Project execution for:

Purchase of IT & communication equipment to equip Reception Centres for ESS activities, and

Review & update of the Village's Emergency Plan.

Critical Infrastructure

Assisting with part of the scope to implement FireSmart recommendations to protect critical buildings in Ymir.

Outreach & Liaison (Ongoing)

Ongoing work to connect with individuals and groups to promote the emergency programs, with increasing emphasis on individual, family and community preparedness.

Met with Tammy at the Creston Museum to discuss emergency preparation ideas and to help initiate an emergency plan.

Chair and facilitate Emergency Preparedness Committee meetings for Creston & Electoral Areas A,B,C and Salmo & Electoral Area G to engage community stakeholders in discussion and sharing of information pertaining to ongoing emergency preparedness activities.

Creston Valley Transit Future Service Plan

ENGAGEMENT SUMMARY

BCTransit

Engagement Purpose

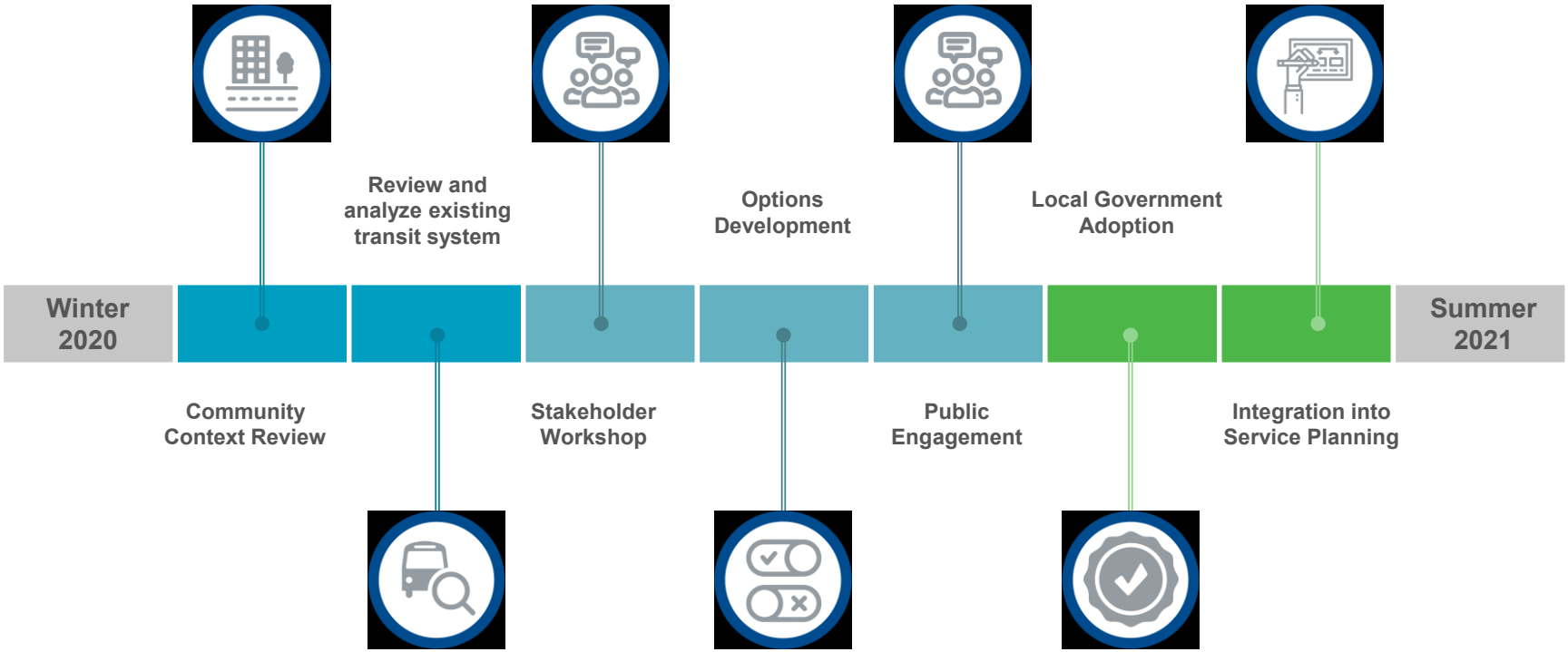
- To consult on service options developed for Creston Valley and Area A

Engagement Strategy

- **Stakeholder Workshop**
  - Consult: obtain feedback on transit service in the Creston Valley
- **Project Website and Survey**
  - Consult: obtain feedback on service options in Creston Valley

	INFORM	CONSULT
PUBLIC PARTICIPATION GOAL	To provide the public with balanced and objective information to assist them in understanding the problems, alternatives and/or solutions	To obtain public feedback on analysis, alternatives and/or decision
PROMISE TO THE PUBLIC	We will keep you informed	We will keep you informed, listen to and acknowledge concerns and provide feedback on how public input influenced the decision

Plan Timeline



Engagement Overview

214 Survey Respondents

8 Stakeholder Workshop Attendees

35 Pins added to the map

293 Total Comments

Engagement Overview

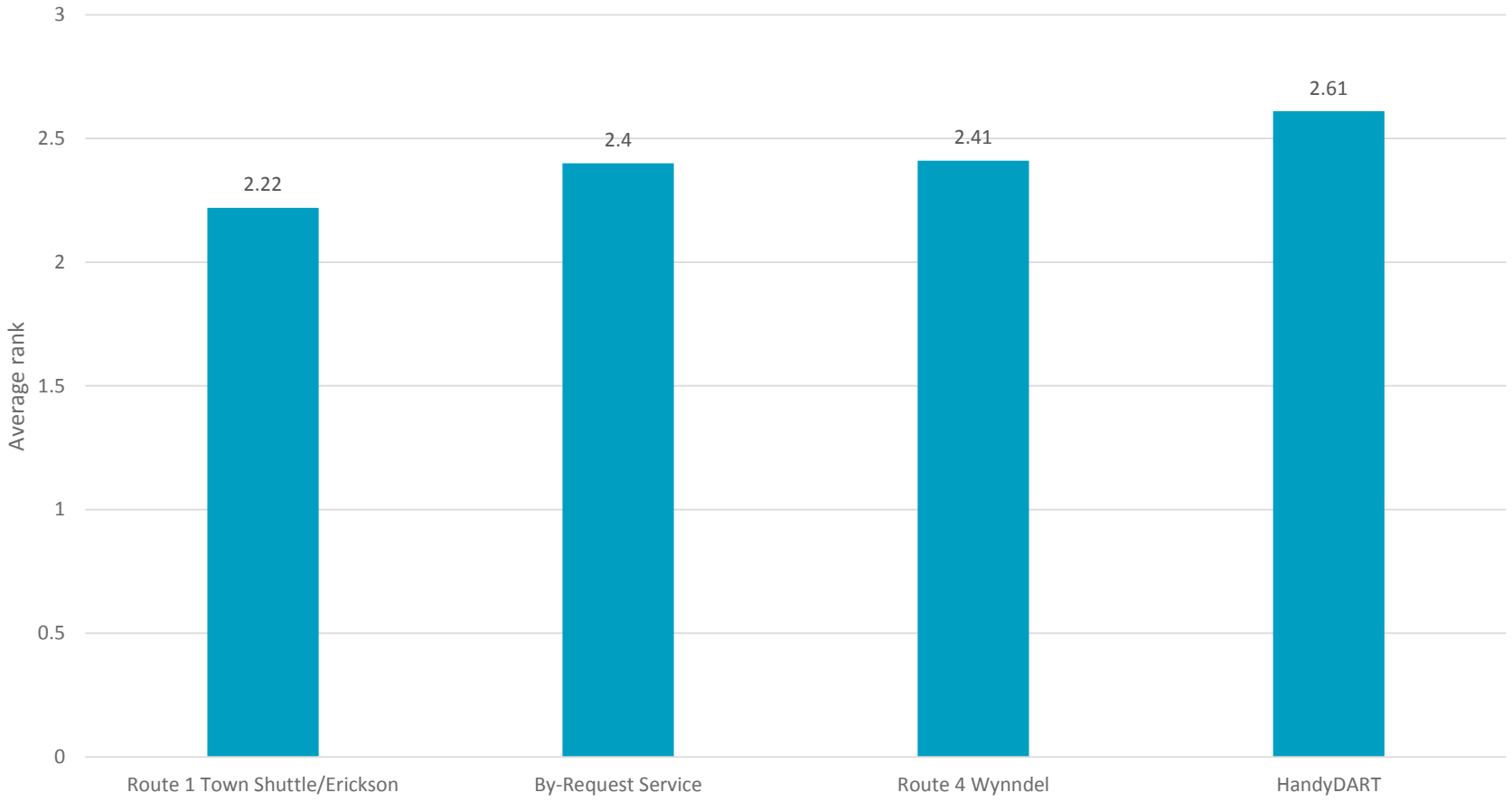
Project Website
Hub for project information and tools: engage.bctransit.com/creston2021

Internal Bus Ads
Ads placed inside buses advertising the TFSP and ways to participate

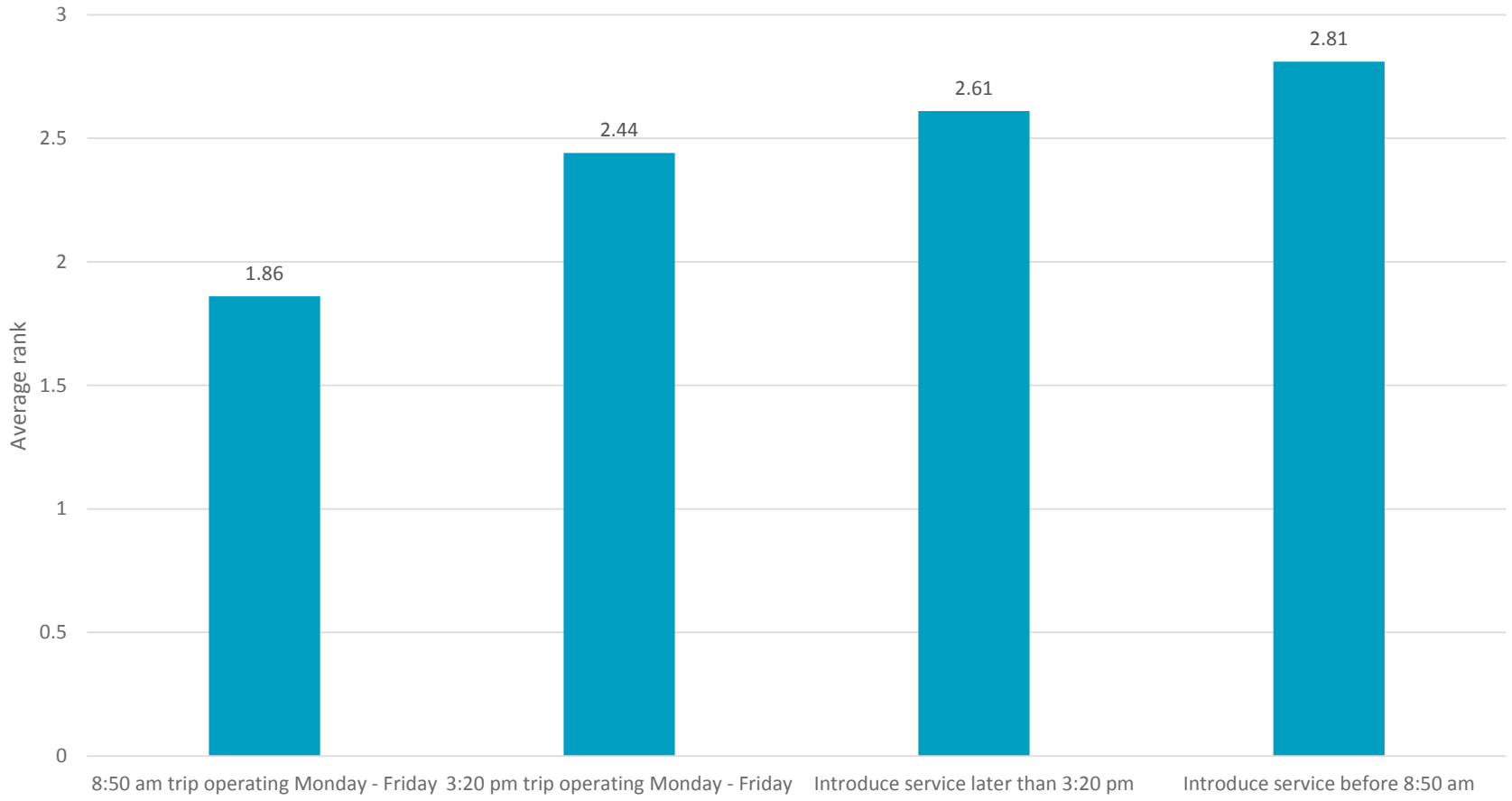
Digital Advertisements
Briefly describe

Social Media
Facebook and Twitter posts were used to raise awareness of the project

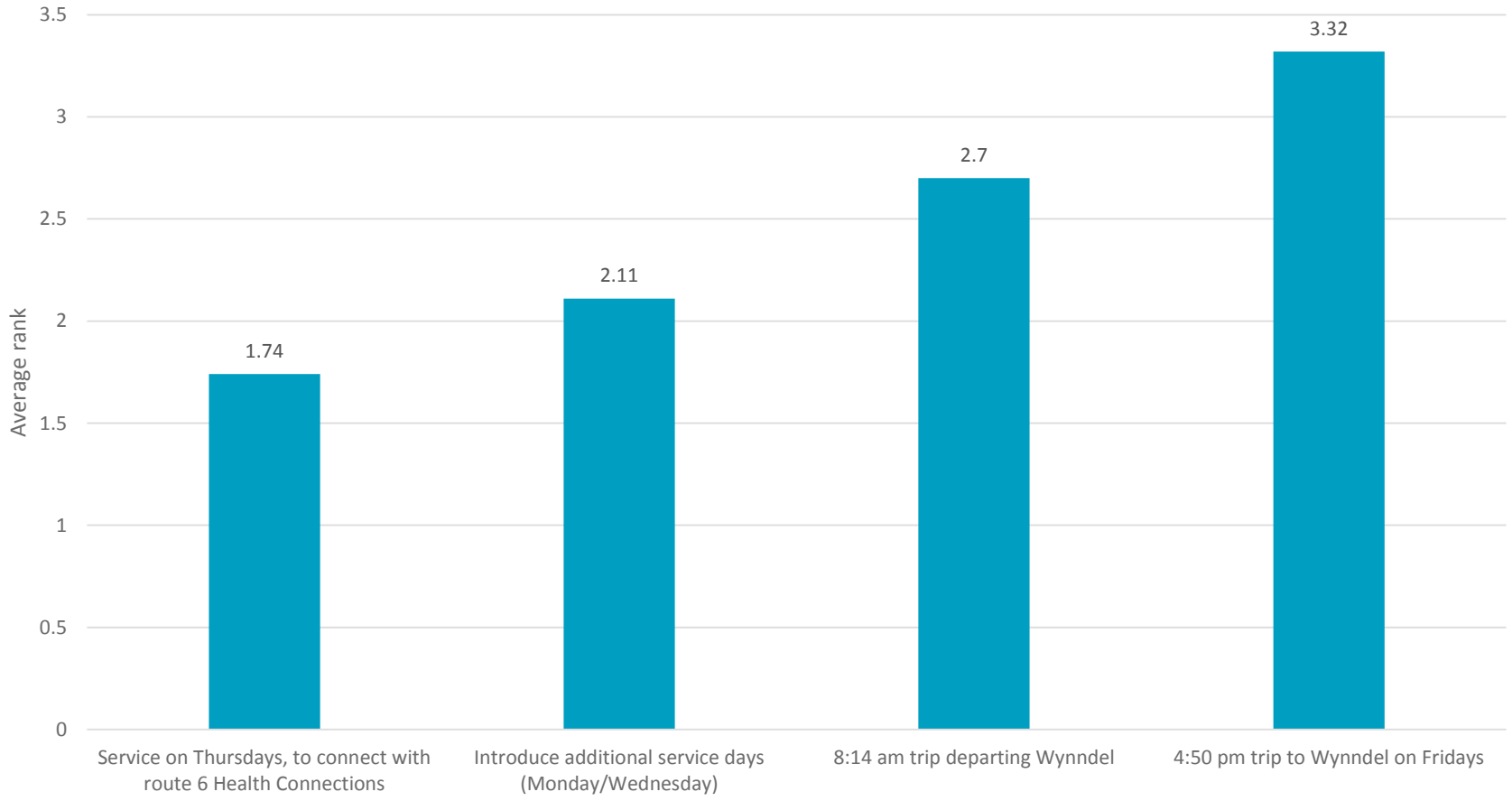
What is most important to improve?



Service Improvement Rankings – Route 1 Town Shuttle/Erickson

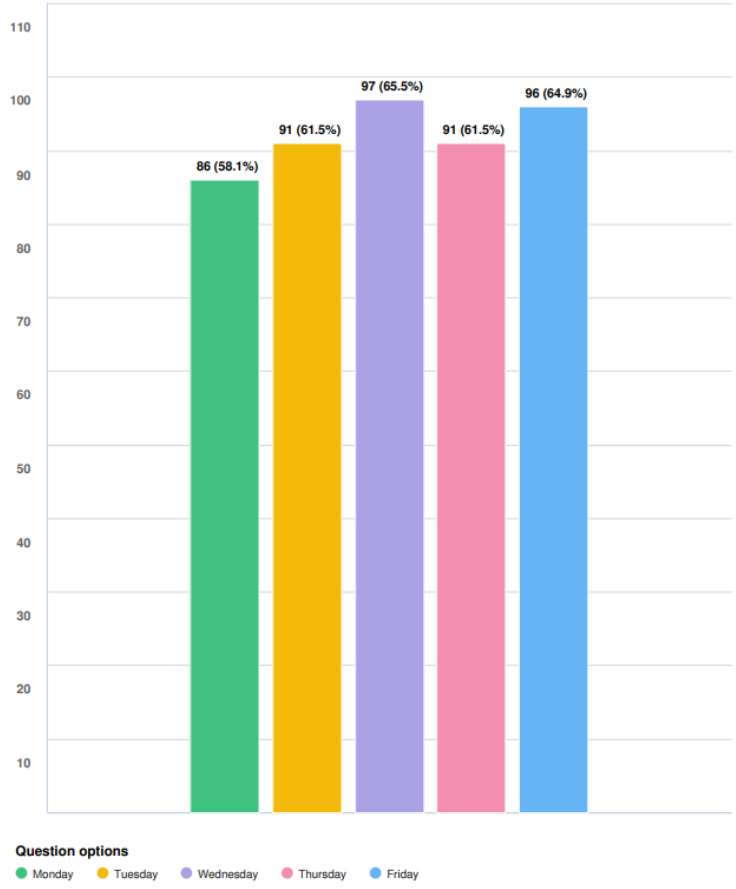


Service Improvement Rankings – Route 4 Wynndel

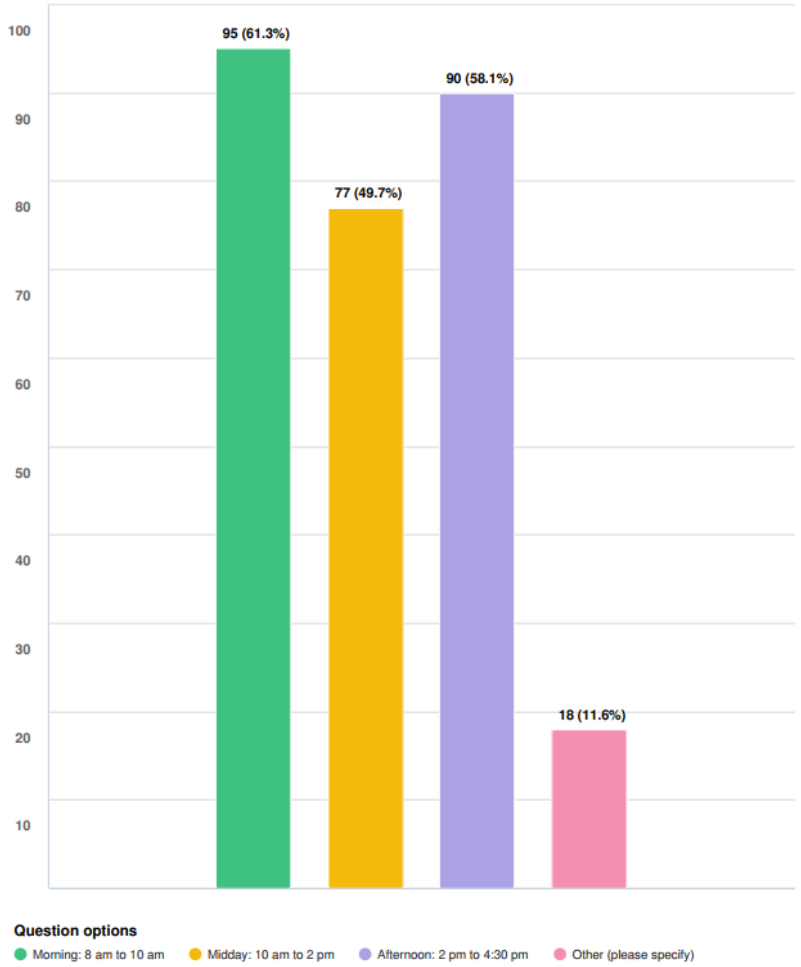


By-Request Service

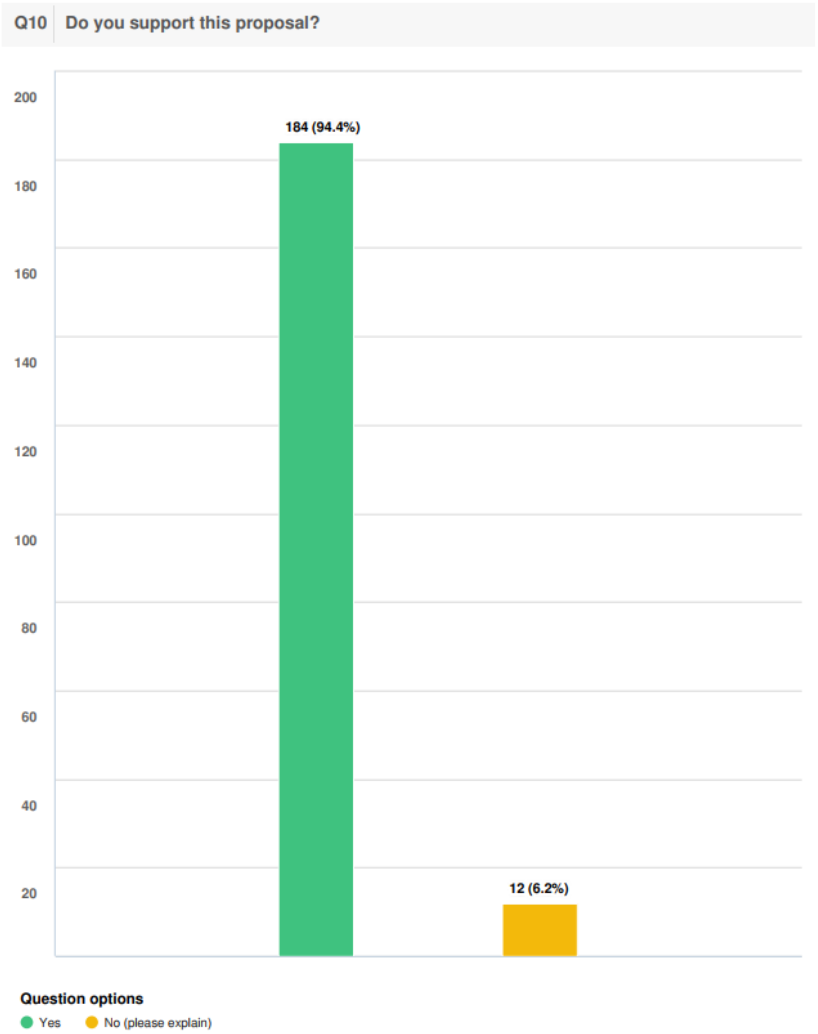
Q7 What day(s) of the week would you most likely use by-request service? (Check all that apply)

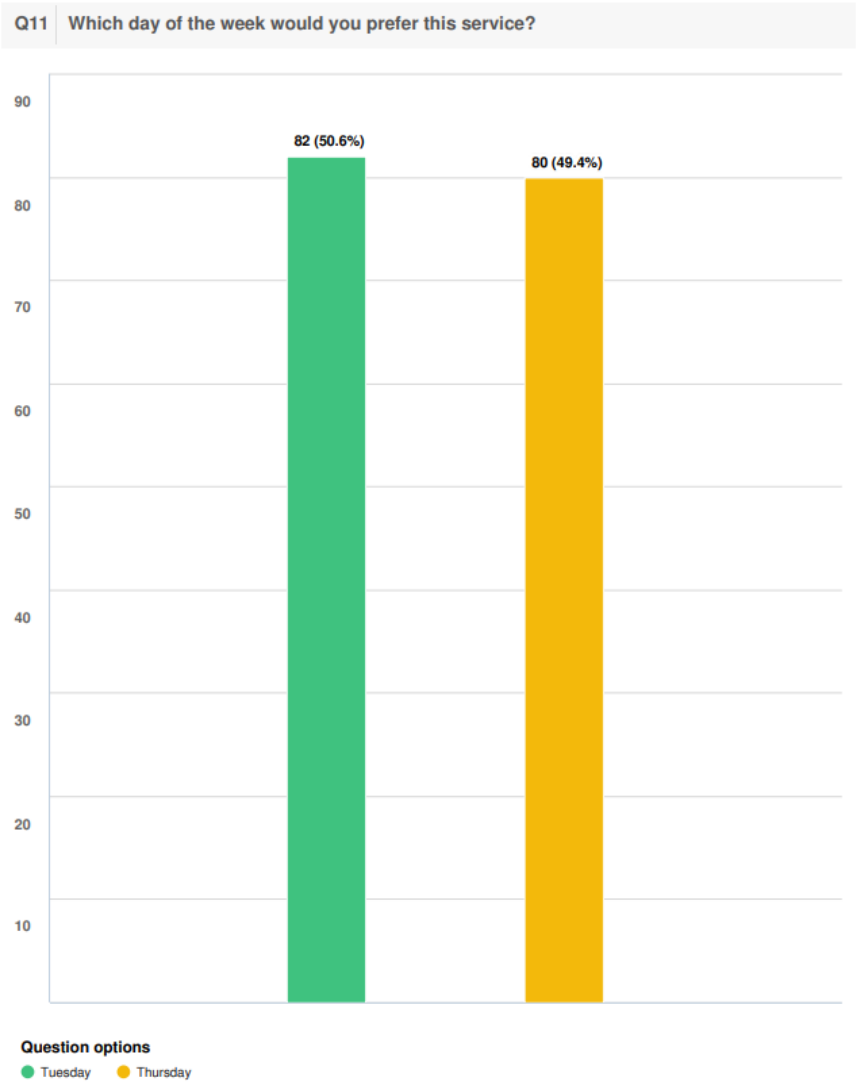


Q8 What time periods would you most likely use by-request service? (Check all that apply)



East Shore Service



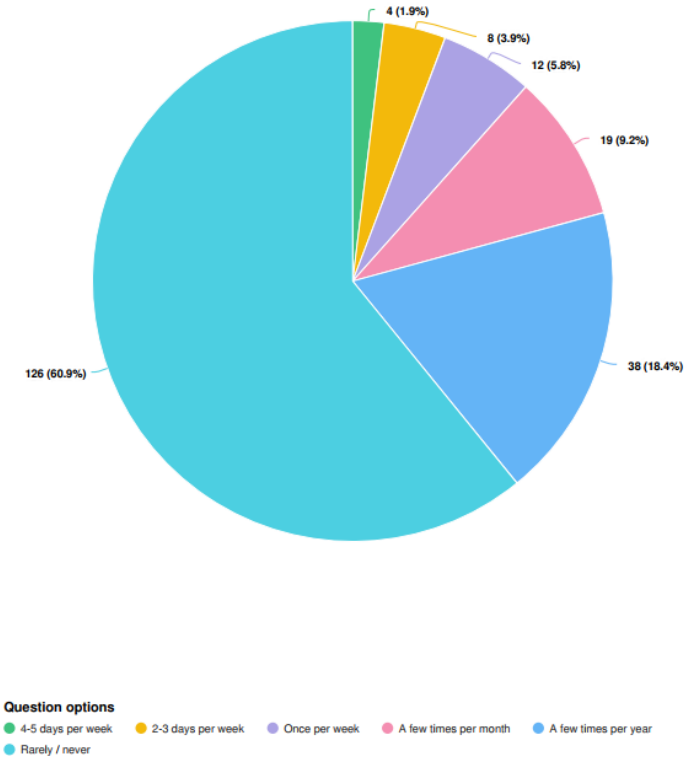


Key Themes

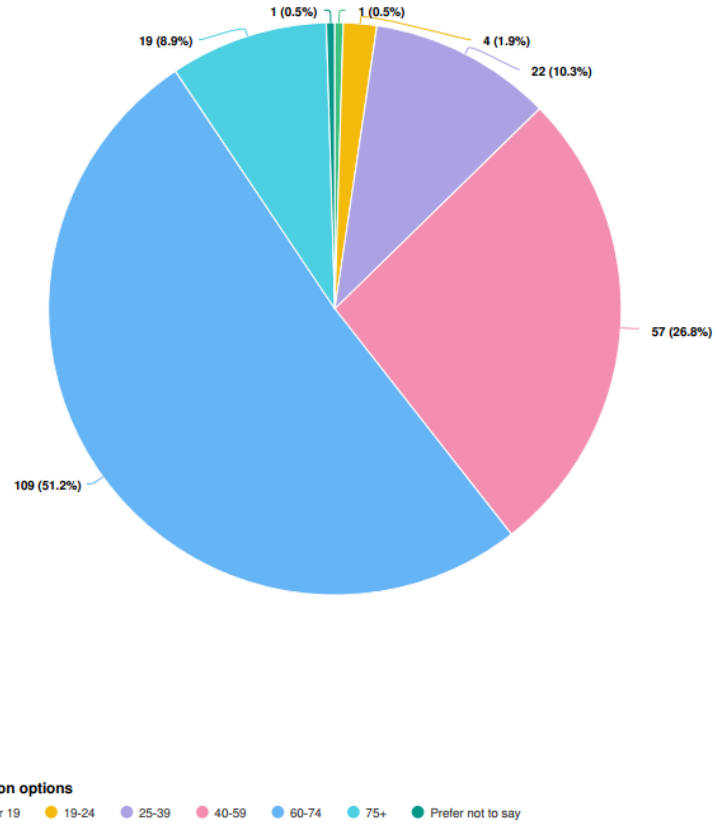
- Information/Promotion
  - Making the system understandable and promoting the service
- Interregional Connections
  - Desire for improved connections to Cranbrook, East Shore of Kootenay Lake and West Kootenay's

Who We Heard From

Q16 How often do you currently use transit?

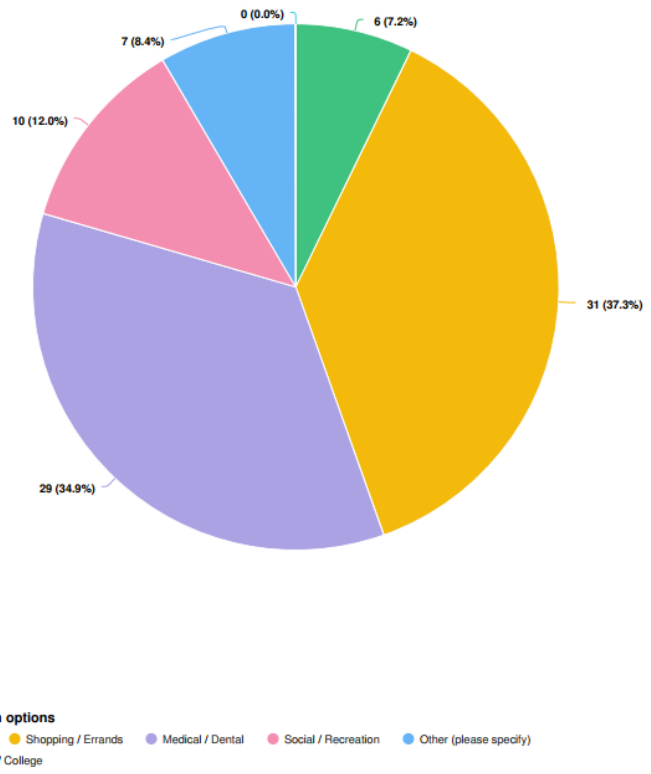


Q15 What is your age?



Who We Heard From

Q18 What is your primary trip purpose when taking the bus?



Observations, Impacts and Implications

Observation	Impact	Implication
Health Connections service to Cranbrook is the most used service	Service will be designed to support connections to route 6 Creston-Cranbrook Connector	Priorities should focus on creating better connections to route 6
Confusion exists on how services currently operate	Service should be designed to operate with similar service spans and trip times to make it easy for customer understanding	Would occur with a service change to produce a new Rider's Guide and likely supplementary information

Observations, Impacts and Implications

Observation	Impact	Implication
Support for proposed East Shore service	Provides service to a new area	This may increase ridership on route 6 for those trying to access Cranbrook
Desire for more by-request service, and information on how to use the service	Provides more opportunities for curb-to-curb service, could supplement some demand from handyDART service	More information should be included on how to use the service, areas serviced, etc.

To Director Wall, Casemore, and Councilor Comer (RDCK Service 108 Partners)

RE: Request for Funding Commitment to Support DBC Co-op Marketing Partnership Grant Application

The Creston Valley Tourism Society is seeking confirmation of $22,000.00 in funding that it understands had previously been discussed & tentatively approved by the RDCK Service 108 partners. This funding contribution will then be used to support our application to the 2022-2023 Destination BC Co-op Marketing Partnership Program, which requires a minimum $20,000.00 contribution from at least three local partners to apply for.

The Co-op Program is a 50/50 matching grant program that "*provides co-operative marketing and promotion support to… community consortiums, sector organizations or approved paired communities in British Columbia*".

The Partners will recall that this is the same 50/50 matching grant program that they previously contributed $20,000.00 annually to in 2018, 2019 & 2020 to be matched by Destination BC. This $40,000.00 then supported the marketing activities of the *Creston Valley Kootenay Lake Route* and *Explore Creston Valley* tourism campaigns, such as visitors' guides, hiking maps, visitor websites, social media promotion, and ads in key publications.

CVTS would therefore like to confirm the $22,000.00 contribution from the three RDCK Service 108 partners to apply for this program again for the 2022 funding cycle and seek other funding partners locally and regionally. In turn, CVTS would provide all administration and project management In Kind. In turn CVTs will also provide the funding partners with project reporting and offer to provide a presentation about the marketing campaign's outcomes in October or November 2022.

Applications to the program are due on November 30th 2021. Therefore, CVTS is seeking to confirm the RDCK Service 108 Partners' funding contribution as soon as possible to begin drafting an application, which will be shared with all funding partners for review before final submission to Destination BC.

Thank you for your careful consideration of this request and for your ongoing support for tourism development in the Creston Valley area. We look forward to hearing back from you at your earliest convenience.

Sincerely,

Jesse Willicome

Creston Valley Tourism Society Administrative Coordinator
jesse@explorecrestonvalley.com
250-402-3030