



## UBCM COMMUNITY WORKS FUNDING

### Progress Report

**Project No. 1850-20-CW-  
Year of Report:**

Mail to: RDCK  
Attn: Grants Coordinator  
Box 590, 202 Lakeside Dr.  
Nelson, BC V1L 5R4  
Email: [rdckgrants@rdck.bc.ca](mailto:rdckgrants@rdck.bc.ca)  
Phone: 250-352-8170  
Fax: 250-352-9300

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As a condition of receiving Community Works funding from the RDCK, the Proponent agrees to submit a Progress Report by October 31st of each year, for three (3) years or until the project is complete, whichever comes first. The Progress Report shall include:

- Project outcomes that were achieved in that year;
  - The percentage of Project completion;
  - An updated Project timeline for completion; and
  - A comparison of budget vs. actual costs.
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### Section 1: Organization Information

Organization:

Project Name:

Project Contact:

Phone:

Email:

### Section 2: Project Progress

**Please briefly describe the outcomes that have been achieved since receiving funding.**

What percentage of your project is complete?

When do you expect your project to be completed?

Please provide a brief description of incurred costs vs. project budget.

Please sign and date the report.

\_\_\_\_\_  
*Name (Please print)*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*