

REGIONAL DISTRICT OF CENTRAL KOOTENAY

**SUNSHINE BAY REGIONAL PARK COMMISSION
OPEN MEETING AGENDA**

**6:00 p.m.
March 14, 2024**

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=me85b782f9332b44e8812317628db43ab>

Join by Phone:

1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2770 796 6074

Meeting Password: h3PWYeqp5b4 (43799377 from phones)

This meeting will be held virtually

COMMISSION/COMMITTEE MEMBERS

Commissioner Dosenbeger	Area E
Commissioner Beaulac	Area E
Commissioner Dehnel	Area E
Commissioner Prosser	Area E
Commissioner McCulloch	Area E
Commissioner Newton	Area E
Director Graham	Area E

STAFF

Jeff Philips	Regional Parks Operation Supervisor
Pearl Anderson	Meeting Coordinator

1. CALL TO ORDER

[RDCK Board Chair (if present) or RDCK Corporate Officer or RDCK Staff or RDCK Director] called the meeting to order at [Time] p.m.

2. ELECTION OF CHAIR

CALL FOR NOMINATIONS (3 Times)

[Director/Member] [Last Name] nominated [Director/Member] [Last Name].
[Director/Member] [Last Name] nominated [Director/Member] [Last Name].

[Director/Member] [Last Name] nominated [Director/Member] [Last Name].

OPPORTUNITY FOR CANDIDATES TO ADDRESS THE [COMMISSION/COMMITTEE]

Two minutes per address.

VOTE BY SECRET BALLOT

[RDCK Board Chair (if present) or RDCK Corporate Officer or RDCK Staff or RDCK Director] distribute the ballots

DECLARATION OF ELECTED OR ACCLAIMED CHAIR

[RDCK Board Chair (if present) or RDCK Corporate Officer or RDCK Staff or RDCK Director] ratifies the appointed [Director/Member] [Last Name] as Chair of the Sunshine Bay Regional Park Commission for 2024.

DESTROY BALLOTS

Moved and Seconded,
And Resolved

That the ballots used in the election of the Sunshine Bay Regional Park Commission be destroyed.

Carried/Defeated/Referred

1. CALL TO ORDER

Chair [Name] called the meeting to order at [Time] p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the March 14, 2024 Sunshine Bay Regional Park Commission meeting, be adopted as circulated.

Carried/Defeated/Referred

4. RECEIPT OF MINUTES

The November 9, 2023 Sunshine Bay Regional Park Commission minutes, have been received.

5. CONFIRMATION OF CURRENT COMMISSION APPOINTMENTS

Confirmation of Current Commission Appointments for a one (1) year term ending December 31, 2024 has been received.

6. DELEGATE

6.1 There are no Delegates scheduled for this Commission Meeting.

7. STAFF REPORTS

7.1 Sunshine Bay Regional Park Operational Update

Jeff Phillips, Regional Park Operational Supervisor to provide the Commission with a verbal update re: Sunshine Bay Regional Park Operation Update.

7.2 Sunshine Bay Regional Park 2024 Budget Update

Jeff Phillips Regional Parks Operation Supervisor, to provide a verbal report to the Commission in regards to the following budget items:

BUDGET ITEM	COMMENTS
Swimming Platform	Summer 2024
Waterline Leak	To be repaired in Spring of 2024 – Jeff Phillips to obtain a quote on replacement (pending)
Sign at Entrance	Goal to install banner sign in 2024 and prohibition sign
Maintenance Contractor	To employee model for 2024
Buoy Replacement	Morgan Davies identified patching not working and ropes need to be changed to white, orange not for swimming.
Parking Solutions	Need to re-adjust logs near boat launch, vehicles are starting to drive on beach again.

NEW BUSINESS

7.1 Future Recreational Activities / Planning

Commissioner Dosenbeger to provide a discussion with the Commission re: Future Recreational Activities/Planning.

7.2 Spring Cleanup

Commissioner Dosenbeger to provide a discussion with the Commission re: Spring Cleanup.

8. PUBLIC TIME

The Chair will call for questions from the public at _____ p.m.

9. NEXT MEETING

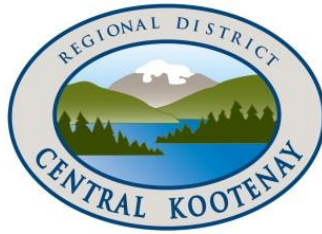
The next Sunshine Bay Regional Park Commission meeting is scheduled for June 13, 2024 at 6:00 p.m.

10. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Sunshine Bay Regional Park Commission meeting be adjourned at [Time]. p.m.

Carried/Defeated/Referred



REGIONAL DISTRICT OF CENTRAL KOOTENAY

**Sunshine Bay Regional Park Commission
OPEN MEETING MINUTES**

6:00 p.m.

November 9, 2023

Held by remote meeting.

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=mb0167410e867b40a767eac78f1f93ad8>

Phone:

+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2774 417 5131

Meeting Password: 6V9sksSn5bN

COMMISSION MEMBERS PRESENT

Commissioner Prosser	Area E
Commissioner Foot	Area E
Commissioner Dosenberger	Area E
Commissioner Beaulac	Area E
Commissioner Dehnel	Area E
Commissioner McCulloch	Area E
Commissioner Newton	Area E
Director Graham	Area E

STAFF PRESENT

Joe Chirico	General Manager of Community Services
Jeff Phillips	Regional Parks Operations Supervisor
Jenna Chapman	Meeting Coordinator

8 out of 8 voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Commissioner Dosenberger called the meeting to order at 6:08 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

Moved and Seconded,
And Resolved:

The Agenda for the November 9, 2023 Sunshine Bay Regional Park Commission meeting, be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The September 14, 2023 Sunshine Bay Regional Park Commission minutes, have been received.

5. CONFIRMATION OF CURRENT COMMISSION APPOINTMENTS

The Commission Members discussed if they would like to continue for a one or two year term going forward. Each Commission Member would like to stand for two years. Director Cheryl Graham (Area E) by virtue of office will have a four year term, November 2022-2025

6. DELEGATE

Ashley Veenstra, provided the Commission with an invigorating slideshow presentation of a Skate Park with a Splash Park Proposal. The presentation was circulated to the Commission Members.

7. STAFF REPORTS

7.1 2023 Budget Update

Jeff Phillips, Regional Parks Operations Supervisor, provided a verbal report to the Commission in regard to budget items.

8. NEW BUSINESS

8.1 Budget Items

Jeff Phillips, Regional Parks Operations Supervisor, provided the Commission with an overview of the 2024 Budget Items.

8.2 Future Recreational Activities/Planning

Chair Dosenberger provided the commission with an overview of all of the previous requests brought forward to the Commission for the use of the Park. These Recreation suggestions are:

- Outdoor skating rink at old ball field area
- Cross Country Ski tracker
- Disc Golf
- Swings
- Previous Pump Track plan approved by Commission

Commissioner Beaulac will provide the RDCK Staff with the previous park plan, which then will be circulated to the other Commissioner Members.

9. PUBLIC TIME

The Chair will call for questions from the public at 7:17 p.m.

10. NEXT MEETING

To promote openness, transparency and provide accessibility to the public we will be required to provide the ability to attend all RDCK meetings in-person or remote (hybrid model). Meeting spaces must be accessible to the public.

The Commission will continue meeting remotely in 2024 unless otherwise directed.

DATE	TIME
Thursday, March 14	6:00 p.m.
Thursday, June 13	6:00 p.m.
Thursday, September 12	6:00 p.m.
Thursday, November 14	6:00 p.m.

11. ADJOURNMENT

Moved and Seconded,
And Resolved:

The Sunshine Bay Regional Park Commission meeting be adjourned at 7:20 p.m.

APPROVED BY

Lorie Dosenberger, Chair

Jenna Chapman

From: Dosenberger Excavating <dosenexc@sbdemail.com>
Sent: November 19, 2023 12:27 PM
To: Jenna Chapman
Cc: Dosenberger Excavating
Subject: Fw: Sunshine Bay Regional Park November 9, 2023 Meeting Minutes
Attachments: 2023-11-09-SUB_Minutes.pdf

CAUTION This email originated from outside the organization. Please proceed only if you trust the sender.

Hi Jenna, the meeting minutes are approved.
Thank you,

Lorie Dosenberger
Chair Sunshine Bay Park Commission
250-229-5214
----- Original Message -----

From: [Jenna Chapman](#)
To: '[Dosenberger Excavating](#)'
Sent: Thursday, November 16, 2023 11:17 AM
Subject: Sunshine Bay Regional Park November 9, 2023 Meeting Minutes

Good Morning Chair Dosenberger,

I would like to follow up with you in regards to the below e-mail.

Please find attached the November 9, 2023 Meeting Minutes for your review and approval.

Thank you,

Jenna Chapman | Administrative Coordinator – Community Services
Regional District of Central Kootenay
Phone: 250.352.8195 |
rdck.ca