REGIONAL DISTRICT OF CENTRAL KOOTENAY

CRESTON VALLEY SERVICES COMMITTEE
OPEN MEETING AGENDA

9:00 a.m. MST
Thursday, December 1, 2022
Creston & District Community Complex – Creston Erickson Room
312 19th Avenue North, Creston, BC

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:

https://nelsonho.webex.com/nelsonho/j.php?MTID=m522596e2fc23c9e1526d7fd6e33afc64

Join by Phone:
1-844-426-4405 Canada Toll Free
+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2772 857 6562

Meeting Password: EsvcQhyw989

In-Person Location: Creston & District Community Complex - Creston Erickson Room
312 19th Avenue North, Creston, BC

COMMITTEE MEMBERS PRESENT

Committee Member A. DeBoon	Town of Creston
Committee Member G. Jackman	Electoral Area A
Committee Member R. Tierney	Electoral Area B
Committee Member K. Vandenberghe	Electoral Area C

MEMBERS ABSENT

STAFF PRESENT

S. Horn	Chief Administrative Officer – RDCK
M. Moore	Chief Administrative Officer - Creston
J. Chirico	General Manager of Community Services
C. Stanley	Manager of Recreation – Creston and District Community Complex
J. Riel	Fire Chief – Creston Fire Rescue

N. Hannon	Regional Fire Chief
J. Dupuis	Bylaw Enforcement Supervisor
T. Wayling	Programming Supervisor / Comm Development
J. Jackson	Emergency Program Coordinator – Creston
C. Gaynor	Regional Parks Manager
M. Crowe	Parks Planning
A. Lund	Deputy Corporate Officer
J. Rafuse	Meeting Coordinator

GUESTS PRESENT

S. Itkonen	Library Director – Creston Valley Public Library
Justine Keirn	Executive Director – Valley Community Services

____ out of _____ voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Stuart Horn, RDCK – Chief Administrative Officer, called the meeting to order at [Time] a.m.

2. ELECTION OF CHAIR

CALL FOR NOMATIONS (3 Times)

[Director/Member] [Last Name] nominated [Director/Member] [Last Name].
[Director/Member] [Last Name] nominated [Director/Member] [Last Name].
[Director/Member] [Last Name] nominated [Director/Member] [Last Name].

OPPORTUNITY FOR CANDIDATES TO ADDRESS THE CRESTON VALLEY SERVICES COMMITTEE

Two minutes per address.

VOTE BY SECRET BALLOT

DECLARATION OF ELECTED CHAIR

Stuart Horn, RDCK – Chief Administrative Officer, ratifies the appointed [Director/Member] [Last Name] as Chair of the Creston Valley Services Committee for 2023.

DESTROY BALLOTS

MOVED and seconded,
AND Resolved:

That the ballots used in the election of the Creston Valley Services Committee Meeting be destroyed.

Carried/Defeated/Referred

3. REGULAR AGENDA RESUMED

Chair _____ took over the meeting.

4. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

5. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the December 1, 2022 Creston Valley Services Committee meeting, be adopted as circulated.

Carried/Defeated/Referred

6. RECEIPT OF MINUTES

The October 4, 2022 Creston Valley Services Committee minutes, have been received.

7. DELEGATE

7.1 Valley Community Services

Justine Keirn, Executive Director, from Valley Community Services will provide a presentation regarding the Valley Community Services and what they do to the Committee.

8. STAFF REPORTS

8.1 Creston & District Community Complex (CDCC)

Craig Stanley, Regional Manager of Operations and Asset Management, will provide a verbal report to the Committee regarding Operations and Financial for Recreation Facility – Creston and Areas A, B and C Service S224.

Craig Stanley, Regional Manager of Operations and Asset Management, will provide an overview of the tenants and renters at the CDCC and the status of the contracts.

8.2 Traditional Use Study Update

Mark Crowe, Parks Planner, will provide a verbal report to the Committee regarding the Traditional Use Study.

9. NEW BUSINESS

9.1 Valley Community Services – Amendment Request to TAPS Rotocrest Lease

The Committee will discuss the lease amendment request from Justine Keirn, Executive Director of Valley Community Services.

9.2 Yahk Kingsgate Recreation Society

The Committee will discuss the Funding Request from the Board Members for the Yahk Kingsgate Recreation Society.

9.3 Creston Valley Public Library Update

The Committee Report dated October 2022 from Saara Itkonen, Library Director, re: Creston Valley Public Library (CVPL) Operations Report, Finance Report, and Library Usage Report, have been received.

9.4 Future Delegations to Creston Valley Services Committee

Director Jackman requested a discussion regarding future delegations and reporting.

9.5 2023 Meeting Schedule

Proposed 2023 Creston Valley Services Committee meeting dates with a start time of 9:00 a.m.:

- Thursday, January 5, 2023
- Thursday, February 2, 2023
- Thursday, March 2, 2023
- Thursday, April 6, 2023
- Thursday, May 4, 2023
- Thursday, June 1, 2023
- Thursday, July 6, 2023
- Thursday, August 3, 2023
- Thursday, September 7, 2023
- Thursday, October 5, 2023
- Thursday, November 2, 2023
- Thursday, December 7, 2023

10. PUBLIC TIME

The Chair will call for questions from the public at _____ a.m.

11. IN CAMERA

11.1 Meeting Closed to the Public

RECOMMENDATION:

In the opinion of the Board - and, in accordance with Section 90 of the *Community Charter* – the public interest so requires that persons other than DIRECTORS, ALTERNTAE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting;

AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the basis(es) identified in the following Subsections:

90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

11.2 RECESS OF OPEN MEETING

MOVED and seconded,
AND Resolved:

The Open Meeting be recessed at [Time] in order to conduct the Closed In Camera meeting.

Carried/Defeated/Referred

12. NEXT MEETING

The next Creston Valley Services Committee meeting is scheduled for January 5, 2023 at 9:00 a.m.

13. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Creston Valley Services Committee meeting be adjourned at [Time].

Carried/Defeated/Referred

_____
[insert name], Chair

_____
Julie Rafuse, Secretary

Regional District of Central Kootenay
CRESTON VALLEY SERVICES COMMITTEE
Open Meeting Minutes

Tuesday, October 4, 2022
9:00 a.m.
Hybrid Model – In-person and Remote
Creston & District Community Complex – Creston Erickson Room
312 19th Avenue North, Creston, BC

COMMITTEE MEMBERS PRESENT

Director Jen Comer (CHAIR)	Town of Creston – In-person
Director G. Jackman	Electoral Area A – In-person
Director T. Wall	Electoral Area B – In-person
Director A. Casemore	Electoral Area C

STAFF PRESENT

S. Horn	Chief Administrative Officer – RDCK
J. Chirico	General Manager of Community Services
C. Stanley	Manager of Recreation - Creston and District Community Complex
J. Riel	Fire Chief – Creston Fire Rescue
J. Jackson	Emergency Program Coordinator – Creston
J. Rafuse	Meeting Coordinator

GUESTS PRESENT

S. Itkonen	Library Director – Creston Valley Public Library
Jesse Willicome	Creston Valley Tourism Society

WEBEX REMOTE MEETING INFO

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:
https://nelsonho.webex.com/nelsonho/j.php?MTID=m9aa662591cf037f58b25ff94acc063aa

Join by Phone:
1-844-426-4405 Canada Toll Free
+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2458 518 0670
Meeting Password: 4bEMHVXVQ36

In-Person Location: Creston & District Community Complex – Creston Erickson Room
312 19th Avenue North, Creston, BC

1. CALL TO ORDER

Chair Comer called the meeting to order at 9:03 a.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

Moved and seconded,
And Resolved:

The Agenda for the October 4, 2022 Creston Valley Services Committee meeting, be adopted with Item 5.1 moved to after Item 8.3 due to delegation not being present before circulation

Carried

4. RECEIPT OF MINUTES

The September 1, 2022 Creston Valley Services Committee minutes, have been received.

5. DELEGATIONS

ORDER OF AGENDA CHANGED The Order of Business was changed due to delegation not being present for Item 5.1 Committee Delegation Form from Creston Valley Community Foundation - Columbia Basin Trust, with Item 5.2 Creston Valley Tourism Society considered at this time.

5.2 Creston Valley Tourism Society

Jesse Willicome, Administrative Manager from Creston Valley Tourism Society, presented to the Committee an update on the Destination BC's Co-op Marketing Partnership Program. Jesse Willicome answered the Committee's questions.

6. STAFF REPORTS

6.1 Emergency Services – Third Quarter Work Report

The Committee Report dated September 2022 from Jon Jackson, Emergency Program Coordinator, re: Emergency Services - Third Quarter Work Report, has been received.

Jon Jackson, Emergency Program Coordinator, provided an overview to the Committee regarding the Emergency Services Third Quarter Report and answered the Committee's questions.

6.2 Creston Valley Fire Service – Third Quarter Report

The Committee Report and Presentation dated July 1 – September 30, 2022 from Jared Riel, Fire Chief, re: Creston Valley Fire Service - Third Quarter Report, has been received.

Jared Riel, Creston Fire Rescue – Fire Chief, reviewed with the Committee the Emergency Services Third Quarter Report and answered the Committee's questions.

6.3 Traditional Use Study Update

Craig Stanley, Regional Manager of Operations and Asset Management, gave a verbal presentation to the Committee regarding the Traditional Use Study. Manager Stanley answered the Committee's questions.

7. OLD BUSINESS

7.1 2022 Budget – Service 108

Stuart Horn, RDCK – Chief Administrative Officer reviewed the Economic Action Partnership budget worksheet for the 2022 Budget – Service 108 requested by the Committee. Stuart Horn, RDCK – Chief Administrative Officer answered the Committee's questions.

8. NEW BUSINESS

8.1 Discussion: November 3, 2022 Creston Valley Service Committee (CVSC) meeting

The Committee has cancelled the November Creston Valley Services Committee meeting due to the 2022 General Election.

8.2 Creston Valley Public Library Update

The Committee Report dated June, July and August 2022 from Saara Itkonen, Library Director, re: Creston Valley Public Library (CVPL) Operations Report, have been received.

The Committee Report dated August 2022 from Saara Itkonen, Library Director, re: Creston Valley Public Library (CVPL) Finance Report, have been received.

The Committee Report dated July and August 2022 from Saara Itkonen, Library Director, re: Creston Valley Public Library (CVPL) Usage Report, have been received.

Saara Itkonen, Library Director, was available to answer director's questions.

8.3 Creston Valley Tourism Society – Funding Request

The Committee discussed the Funding Request from Jesse Willicome, Administrative Manager, Creston Valley Tourism Society, and the grant application will be presented at the November 17, 2022 Board meeting.

ORDER OF AGENDA RESUMED Item 5.1 Committee Delegation Form from Creston Valley Community Foundation, Columbia Basin Trust was considered at this time.

5.1 Committee Delegation Form from Creston Valley Community Foundation, Columbia Basin Trust

Delegation was not present. Delegation revoked request for funding.

9. PUBLIC TIME

The Chair will call for questions from the public and members of the media at 11:21 a.m.

- A member of the public had a question for Craig Stanley, Regional Manager of Operations and Asset Management, regarding the Traditional Use Study. Manager Stanley answered the member of the public's question.

10. NEXT MEETING

The next Creston Valley Services Committee meeting is scheduled for Thursday, December 1, 2022 at 9:00 a.m.

11. ADJOURNMENT

Moved and seconded,
And resolved:

The Creston Valley Services Committee meeting be adjourned at 11:22 a.m.

Carried

Approved by

_____
Jen Comer, Chair

From: Jen Comer
To: Julie Rafuse
Subject: Re: 2022-10-04 CVSC meeting - minutes
Date: October 11, 2022 8:28:19 PM

Approved, thank you Julie.

Cheers,
Jen

Jen Comer | Director

Regional District of Central Kootenay | Town of Creston
Phone: 250.352.8160 | **Fax:** 250.352.9300
Follow us on Facebook

rdck.ca

From: Julie Rafuse <JRafuse@rdck.bc.ca>
Sent: Tuesday, October 11, 2022 10:43:44 AM
To: Jen Comer <Jen.Comer@creston.ca>
Subject: 2022-10-04 CVSC meeting - minutes

Hi Jen,

Attached are the minutes from the October 4, 2022 CVSC meeting. I've had Angela review them and make changes.

Please let me know if you have any further changes or if they are approved.

Thanks,

Julie Rafuse | Receptionist – Creston Office

Regional District of Central Kootenay
Phone: 250.428.5717
Follow us on Facebook

rdck.ca

OUTREACH PROGRAMS

WRAPAROUND PROGRAM

This program provides guidance and information to families, children and youth to gain skills to increase well-being and improve parenting/family relationships. Support is provided to maintain the safety of children in the home. This program also supports the development of emotional regulation/coping and independent living skills.

Funded by the Ministry of Children and Family Development

RECONNECT

This program provides outreach services to youth aged 12-18. Outreach workers focus on connecting youth to their family, community services and/or healthy activities.

Funded by the Ministry of Children and Family Development

STRENGTHENING FAMILIES

This program provides outreach services to children and youth in and out of the school setting and provides services to strengthen family relationships and/or parenting skills.

Funded by School District #8

SUPERVISED & SUPPORTIVE VISITATION

This program supports safe and positive contact between children in Ministry care and their families.

Funded by the Ministry of Children and Family Development

SENIORS PROGRAMS

BETTER AT HOME PROGRAM

This provincial program helps seniors with simple non-medical, day-to-day tasks so that they can continue to live independently in their own homes and remain connected to their communities. Fees may apply.

Funded by the Government of BC and managed by the United Way of the Lower Mainland.

DAY BREAK PROGRAM

This program provides nutritional meals and supports companionship for seniors in a group setting.

Funded by Interior Health

THERAPEUTIC ACTIVATION PROGRAM FOR SENIORS

This program provides social and community based activities for seniors who qualify through assessment.

Supported by Community Donations, Columbia Basin Trust, the Town of Creston, Province of BC, Creston Kootenay Foundation, New Horizons, RDCK area A,B & C and Gleaners

ADDITIONAL PROGRAMS

CORNERSTONE CLUBHOUSE

This program provides group support for adults who are living with persistent mental illness.

Funded by Interior Health and Gleaners

DEVELOPMENTAL DISABILITIES MENTAL HEALTH SERVICES

This program supports people 14 to 24 with mental health concerns and developmental disabilities.

Funded by Interior Health

VALLEY COMMUNITY SERVICES

ASPIRE to Excellence® carf CANADA ACCREDITED

Our mission is to foster community well-being through the provision of social supports and services

Valley Community Services Society
915 Pine Street
Phone: 250-428-5547
Fax: 250-428-5175
admin@valley.services
www.valley.services

COUNSELLING PROGRAMS

COMMUNITY MENTAL HEALTH OUTREACH

This program assists children, youth and families with mild to moderate mental, emotional, and behavioral challenges. Service is provided in many locations (in homes and community) to support children to function to their highest capacity.

Funded by the Ministry of Children and Family Development

PEACE PROGRAM

(Prevention, Education, Advocacy, Counselling & Empowerment)

This program provides group and individual counselling services for children whose families are experiencing relationship challenges and conflict.

Funded by Ministry of Public Safety & Solicitor General

FAMILY COUNSELLING PROGRAM

This program works with children, youth and families to promote and encourage the development of healthy relationships between family members.

Funded by the Ministry of Children and Family Development

SEXUAL ABUSE INTERVENTION PROGRAM

This program provides counselling for children and youth under 19 years of age who have experienced sexual abuse and related traumas.

Funded by the Ministry of Children and Family Development

STOPPING THE VIOLENCE COUNSELLING SUPPORT FOR WOMEN

This program provides individual and group counselling for women who are experiencing or have experienced abuse.

Funded by the Ministry of Public Safety & Solicitor General

COMMUNITY COUNSELLING

This program provides free counselling to people when existing community supports do not meet their needs. This program is provided by counselling staff and practicum students with oversight provided by our onsite clinical supervisor.

Funded by Columbia Basin Trust /Community Directed Funds,

THE HUB

This program is a unique collaboration between School District 8 and community service providers designed to meet student needs. The HUB offers high school students age 13-18 years old a safe environment to access academic support, medical services, mental health and substance use supports from school and community professionals.

Funded by the Doctors of BC, SD8 and Columbia Basin Trust Community Directed Funds

EARLY YEARS PROGRAMS

FAMILY PLACE NEIGHBOURHOOD HOUSE

Creston Valley Family Place is a setting in which children, families and community partners collaboratively enrich and strengthen the family's role in the development of their children aged 0 – 6.

Programming is supported by the *Public Health Agency of Canada, MCFD, Interior Health, Columbia Basin Trust, Creston Valley Gleaners, School District 8 & community donations.*

1. PRESCHOOL INDOOR PLAYGROUND – indoor gym activities for children and caregivers.
2. SCRIBBLES AND NIBBLES – morning activity, snack and gym activities for children and caregivers.
3. LITTLE CHEFS – children and caregivers enjoy preparing, cooking and sharing a meal together.
4. PARENT & TOT DROP IN – caregivers and children take part in play activities together.
5. MUFFINS & MORE – a group where caregivers discuss parenting ideas and child development over snacks.

DOTS TO TOTS PROGRAM

This program provides group and outreach prenatal and postnatal support to parents and their children up to one year of age.

Funded by the Ministry of Children and Family Development, Interior Health, Gleaners and Community Donations

EAST KOOTENAY COMMUNITY ACTION PROGRAM FOR CHILDREN

This program coordinates young family programs in six communities throughout the East Kootenays. Programs promote the healthy development of children from birth to age six.

Funded by Public Health Agency of Canada

INFANT DEVELOPMENT PROGRAM

This program is provided for families with children aged 0 to 3 who need support related to their child's development; parent education and support are provided.

Funded by the Ministry of Children and Family Development

CRESTON VALLEY EARLY YEARS

This program coordinates an early years' committee of community service providers to carry out events and activities for families with children (aged 0 to 6).

Funded by the Town of Creston, BC Gaming Grant and Columbia Basin Trust

STRONG START

This early childhood program provides educational groups for children and parents with a focus on supporting preparation for transition to kindergarten.

Funded by the Ministry of Education, School District #8

VALLEY
COMMUNITY SERVICES

Box 187, Creston, B.C. V0B 1G0
Phone (250) 428-5547 Fax (250) 428-5175
admin@valley.services www.valley.services

November 4, 2022

Dear Creston Valley Services Committee,

Valley Community Services is requesting an amendment to the current TAPS Rotocrest Lease to include use of the pavilion space free of charge between the hours of 10:00am - 3:00pm, Monday-Friday when the TAPS program is operating.

Sincerely,

Justine Keirn

Justine Keirn BBA, CGA, CPA
Executive Director

Yahk Kingsgate Recreation Society
Box 13, 8790 Railway Avenue
Yahk, BC V0B 2P0

CPR, TC Energy, BSR, Canfor, RGM Holdings, Columbia Trust

To whom it may concern RE: YKRS request for funding

Hello friends from the board of YKRS. My name is Randy Foggin I have been a resident in the Yahk area since 1978. I currently sit on the board and on behalf of YKRS we are urgently needing help to maintain our community facility. Recently we had our septic system fail and had to do a temporary fix as we were hosting a wedding. The current septic has to be upgraded to meet todays standards estimated between 50 – 60 thousand dollars, our outdoor kitchen and facilities need rebuilding as there have been some arson attempts and the post and beam construction has suffered as such. No estimates have been pursued as yet. Our kitchen appliances need an upgrade they have served us well but as with everything appliances have a due date and it's time for an upgrade. Our organization depends on community volunteers and grants from the regional districts and wherever we can access funds. We have exhausted our ability to access additional provincial help so we are turning to our corporate neighbors who are increasingly more part of the fabric of our small but growing community. There is currently lots of activity, some disruption and frustration occurring from Irishman creek to the US border and all the bush roads and countryside between. This is an old community and has not always gone according to code or regulations EG: the tiny cemetery accessed through Charlie Road (whose unmarked grave was discovered during road building) residents have been restricted or denied access to the grave sites at our cemetery. My spouse has a father and brother buried there. We know there is no stopping progress and we have seen significant use of our natural resources to achieve various corporate goals. Any financial or in-kind aid you could commit to help us upgrade our facilities would be greatly appreciated and certainly, recognized publicly. Our committee meets every second Thursday of the month at 6 PM but we would be happy to have a member or two meet with you at your convenience.

Thank you from the board,

Tara Dickson, Theresa Oliver, Samantha Stephens, Tammy Morrison, Brenna Dominick, Randy Foggin and Shelby Jowsey

CC: Rob Morrison MP, Wayne Stetski MLA EK, Brittny Anderson MLA CK, Tanya Wall RDCK

Phone (250) 424-5462 Email YKRSBoard@gmail.com

CRESTON VALLEY
PUBLIC LIBRARY

Vision: *Empowering access to a world of ideas*

Mission: *A welcoming space for the creation and sharing of information, ideas and culture.*

Values: *Community collaboration, Environmental stewardship, Financial sustainability, Lifelong learning, Literacy, Patron-centred services, Reconciliation, Respect and inclusivity, Understanding and empathy, Universal access, Volunteerism, Well-trained and professional staff*

MONTHLY OPERATIONS REPORT

Reported by:	Saara Itkonen Library Director
Report Date	October 2022

Recent developments

Event/Program	Participants	Value(s)
Lauriane was busy this month running 2 new gaming/coding programs for kids and teens. Code Combat teaches advanced coding through game play for teens and Bloxels teaches video game creation for kids. Both programs are full with waitlists accumulating!	72	Lifelong learning Literacy
The library hosted 3 Halloween-themed film screenings this month, a double bill of the animated Addams Family movies and Labyrinth for the nostalgic adults. We'll continue to host children's matinees on Pro-D days.	30	Patron-centred services
Lauriane tested out our new Virtual Reality equipment with an inaugural program for kids and teens. The program was well attended and has generated interest for more VR programming amongst our patrons.	22	Lifelong learning Literacy Universal access

Long-Term Projects

Ongoing events/programs	Participants	Value(s)
Small renovations began in the children's area to create an enclosed toddler play space to make it easier for parents with small children to use the library. During the process, plumbing hookups were uncovered in the storage area off the space, which would make an ideal children's and family bathroom.	n/a	Patron-centred services Understanding and empathy Universal access
Cassandra revamped the corner computer area to showcase CELA services and our new CELA deposit collection. Saara wrote about the our expanded accessible services in the November Advance column.	n/a	Patron-centred services Literacy Universal access

Words from our patrons

"You've done a stellar job through COVID. Thanks!"

"Thank you, Lynn!"

"Thanks so much for your internet help! Much appreciated!"

"Someone appreciates you!"

"Thank you for the audiobooks!"

"Thank you."

"Love the staff. Sooo nice!"

"The Library is my favourite places <3 Thank you."

"Awesome place!"

"Thanks for the books."

"Thank you, Ella!"

"Thanks for making the library a fun and welcoming place."

"Everywhere I've lived, one of the first things I do is get a library card. Libraries ROCK!"

"We are impressed with your library in all respects, including this kind and helpful gesture!"

"A reader lives a thousand lives before he dies, and a man who never reads lives only once." George R. R. Martin Thank you for supporting young readers and encouraging us to read."

"Thanks for going the extra mile to get out of town books☺"

"Thanks for being here for our community and every person."

"There is some Barbie book I read and I like them☺ Thank you."

"You're the BEST."

"Choose to read for an educational good deed. Rather than prove who's the smartest."

"Someone bought me a Kindle and I haven't been here for years. I have missed the smell of a paperback, the maps, and the endless choices! Glad to be back<3"

"I've read every book I can here! Thank you!"

"Thanks for all the important work you do!"

"Literacy is the most important gift & tool we have, thank you!"

"Books have been best friends to me. Thank you for staying open for us all."

"You are the best!"

"Love is love!"

"I appreciate your kindness!"

"Stay a powerful reader!" – Hyfa

"You are all so friendly and helpful. Thank you!!"

"We love this library! You guys are the best!"

"Staff & volunteers, you are appreciated!"

"You are amazing."

"Creston Library is wonderful. A+ to all staff."

"The Garden is amazing!"

"Thanks for your inter-connecting with other libraries. So good!"

"Thanks for so many of the latest books. Also appreciated the peace, courtesy of staff efforts in pandemic."

"Thank you for your excellent service. Always a pleasure to come in☺"

Upcoming

November – Typical Week Survey

November – Draft budget due

Glossary

ABCPLD – Association of BC Public Library Directors

BCLA – British Columbia Library Association

BCLTA – British Columbia Library Trustees Association

KLF – Kootenay Library Federation

CBT – Columbia Basin Trust

Creston Public Library Association
Actual to Budget Expenditure Report
October 2022

Revenue	**Received to Date**	**Budget**
RDCK	$ 389,823.00	$ 389,823.01
Province	$ 100,711.97	$ 62,975.82
Donations	$ 8,360.27	$ 18,413.31
Library Generated Revenue	$ 2,397.32	$ 1,327.67
Other Grants and Revenues	$ 1,232.20	$ 16,200.87
Total	$ 502,524.76	$ 488,740.68

Expenditures	**Expense to Date**	**Budget**	**Amount Available**	**Percent Available**
Accounting, bookkeeping, payroll	$ 4,735.47	$ 11,112.90	$ 6,377.43	57%
Advertising and promotion	$ 655.71	$ 600.00	-$ 55.71	-9%
Books and periodicals	$ 33,895.60	$ 39,971.76	$ 6,076.16	15%
Board operations	$ 74.90	$ 200.00	$ 125.10	63%
Computer costs	$ 17,098.14	$ 13,384.44	-$ 3,713.70	-28%
Copier	$ 1,106.83	$ 1,106.70	-$ 0.13	0%
COVID expenses	$ 719.26	$ 1,713.60	$ 994.34	58%
Digital/Other collections	$ 5,784.52	$ 10,979.28	$ 5,194.76	47%
Furniture and Equipment	$ 3,974.40	$ 3,060.00	-$ 914.40	-30%
Insurance	$ 9,283.98	$ 8,960.70	-$ 323.28	-4%
Internet	$ 3,316.50	$ 3,350.70	$ 34.20	1%
Janitor	$ 9,971.11	$ 9,843.00	-$ 128.11	-1%
Membership dues	$ 1,046.54	$ 1,460.40	$ 413.86	28%
Office supplies and shipping	$ 6,288.52	$ 12,010.50	$ 5,721.98	48%
Library operations	$ 207.23	$ 612.00	$ 404.77	66%
Outdoor equipment and improvements	$ 431.71	$ 5,844.60	$ 5,412.89	93%
Programming supplies	$ 8,525.91	$ 1,428.00	-$ 7,097.91	-497%
Repairs and maintenance	$ 9,931.16	$ 7,500.00	-$ 2,431.16	-32%
Telephone and utilities	$ 18,398.31	$ 21,103.80	$ 2,705.49	13%
Travel & Training	$ 342.14	$ 1,269.90	$ 927.76	73%
Wages and benefits	$ 254,680.54	$ 333,228.40	$ 78,547.86	24%
Main Budget Total	$ 390,468.48	$ 488,740.68	$ 98,272.20	20%
Grand Total	$ 390,468.48	$ 488,740.68		

Bank Accounts, per Trial Balance	**$ 416,257.56**
Reserve Funds	**$ 186,502.00**

***Capital Plan Improvements**	**Est. Cost**	**Spent**
Total	**$ -**	

2022 Library Usage Statistics

	January	February	March	April	May	June	July	August	September	October	November	December
Hours Open	160	152	184	160	156	175	151	176	160	160		
Library Visits	2290	2557	3199	3251	2684	3430	3275	4039	2897	3183		
Meeting Room Bookings	11	8	34	29	33	21	15	19	31	26		
New Library Cards	31	39	45	37	48	44	48	43	38	54		
Circulation	9041	8518	10405	10215	9090	10256	10150	11433	9673	9843		
Physical Materials	6262	6236	7696	7598	6659	7772	7788	9076	7345	7387		
Electronic Materials	2779	2282	2709	2617	2431	2484	2362	2357	2328	2477		
Interlibrary Loans	719	594	611	548	413	474	481	469	467	631		
Public Wifi Sessions	93	95	134	154	138	197	191	228	367	151		
Website Visits	1268	1153	1407	1074	1113	1251	1226	1314	1596	1141		
Internet Sessions	270	296	378	423	352	424	370	382	391	380		
Avg. Session Time	44	41	39	42	45	44	39	47	53	49		
Adult Programs	3	1	4	6	2	4	0	0	2	3		
Program Attendance	15	5	34	20	10	9	0	0	19	23		
Teen Programs	0	0	0	0	0	0	4	4	1	3		
Program Attendance	0	0	0	0	0	0	39	39	8	20		
Children's Programs	7	9	2	8	10	9	14	15	11	14		
Program Attendance	51	79	13	101	116	186	251	341	176	163		
Community Visits	6	5	0	1	1	3	3	1	1	30		
Volunteer Hours	54	47	59	90	107	87	98	94	97	90		

Increase over 2021
Decrease over 2021
Same as 2021/no data comparison