REGIONAL DISTRICT OF CENTRAL KOOTENAY

CRESTON VALLEY SERVICES COMMITTEE
OPEN MEETING AGENDA

9:00 a.m. MST
Tuesday, October 4, 2022
Creston & District Community Complex – Creston Erickson Room
312 19th Avenue North, Creston, BC

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote.

Join by Video:
https://nelsonho.webex.com/nelsonho/j.php?MTID=m9aa662591cf037f58b25ff94acc063aa

Join by Phone:
1-844-426-4405 Canada Toll Free
+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2458 518 0670

Meeting Password: 4bEMHVXVQ36

In-Person Location: Creston & District Community Complex - Creston Erickson Room
312 19th Avenue North, Creston, BC

COMMITTEE MEMBERS PRESENT

Committee Member (Chair) J. Comer	Town of Creston
Committee Member G. Jackman	Electoral Area A
Committee Member T. Wall	Electoral Area B
Committee Member A. Casemore	Electoral Area C

MEMBERS ABSENT

STAFF PRESENT

S. Horn	Chief Administrative Officer – RDCK
M. Moore	Chief Administrative Officer - Creston
J. Chirico	General Manager of Community Services
C. Stanley	Manager of Recreation – Creston and District Community Complex

J. Riel	Fire Chief – Creston Fire Rescue
N. Hannon	Regional Fire Chief
J. Dupuis	Bylaw Enforcement Supervisor
G. Allen	Senior Bylaw Officer
T. Wayling	Programming Supervisor / Comm Development
J. Jackson	Emergency Program Coordinator – Creston
C. Gaynor	Regional Parks Manager
M. Crowe	Parks Planning
A. Lund	Deputy Corporate Officer
J. Rafuse	Meeting Coordinator

GUESTS PRESENT

S. Itkonen	Library Director – Creston Valley Public Library
Debby Johnson	Creston Valley Community Foundation, Columbia Basin Trust
Jesse Willicome	Creston Valley Tourism Society

____ out of _____ voting Commission/Committee members were present – quorum was met.

1. CALL TO ORDER

Chair Comer called the meeting to order at [Time] a.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the October 4, 2022 Creston Valley Services Committee meeting, be adopted as circulated.

Carried/Defeated/Referred

4. RECEIPT OF MINUTES

The September 1, 2022 Creston Valley Services Committee minutes, have been received.

5. DELEGATION

5.1 Committee Delegation Form from Creston Valley Community Foundation, Columbia Basin Trust

The Committee Delegation Form from Signe Miller, Creston Valley Community Foundation, Columbia Basin Trust, Re: request to waive Creston room fee for a Volunteer Appreciation Event, has been received.

5.2 Creston Valley Tourism Society

Jesse Willicome, Administrative Manager, from Creston Valley Tourism Society will present an update on the Destination BC's Co-op Marketing Partnership Program to the Committee.

6. STAFF REPORTS

6.1 Emergency Services – Third Quarter Work Report

The Committee Report dated September 2022 from Jon Jackson, Emergency Program Coordinator, re: Emergency Services – Third Quarter Work Report, has been received.

MOVED and seconded,
AND Resolved that it be recommended to the Board:

[Recommendation]

Carried/Defeated/Referred

6.2 Creston Valley Fire Service – Third Quarter Report

The Committee Report and Presentation dated July 1 – September 30, 2022 from Jared Riel, Fire Chief, re: Creston Valley Fire Service – Third Quarter Report, has been received.

MOVED and seconded,
AND Resolved that it be recommended to the Board:

[Recommendation]

Carried/Defeated/Referred

6.3 Traditional Use Study Update

Craig Stanley, Regional Manager of Operations and Asset Management, will provide a verbal report to the Committee regarding the Traditional Use Study.

MOVED and seconded,
AND Resolved that it be recommended to the Board:

[Recommendation]

Carried/Defeated/Referred

7. OLD BUSINESS

7.1 2022 Budget – Service 108

Stuart Horn, RDCK – Chief Administrative Officer will review the Economic Action Partnership budget worksheet for the 2022 Budget – Service 108 requested by the Committee.

8. NEW BUSINESS

8.1 Discussion: November 3, 2022 Creston Valley Service Committee (CVSC) meeting

Chair Jen Comer requested a discussion regarding cancelling the November 3, 2022 CVSC meeting due to the general election.

8.2 Creston Valley Public Library Update

The Committee Report dated June, July and August 2022 from Saara Itkonen, Library Director, re: Creston Valley Public Library (CVPL) Operations Report, has been received.

The Committee Report dated August 2022 from Saara Itkonen, Library Director, re: Creston Valley Public Library (CVPL) Finance Report, has been received.

The Committee Report dated July and August 2022 from Saara Itkonen, Library Director, re: Creston Valley Public Library (CVPL) Usage Report, has been received.

8.3 Creston Valley Tourism Society – Funding Request

The Committee will discuss the Funding Request from Jesse Willicome, Administrative Coordinator for the Creston Valley Tourism Society.

MOVED and seconded,
AND Resolved that it be recommended to the Board:

[Recommendation]

Carried/Defeated/Referred

9. PUBLIC TIME

The Chair will call for questions from the public at _____ a.m.

10. NEXT MEETING

The next Creston Valley Services Committee meeting is scheduled for November 3, 2022 at 9:00 a.m.

11. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Creston Valley Services Committee meeting be adjourned at [Time].

Carried/Defeated/Referred

_____
Jen Comer, Chair

_____
Julie Rafuse, Secretary

Regional District of Central Kootenay
CRESTON VALLEY SERVICES COMMITTEE
Open Meeting Minutes

Thursday, September 1, 2022
9:00 am
Hybrid Model – In-person and Remote
Creston & District Community Complex – Creston Erickson Room
312 19th Avenue North, Creston, BC

COMMISSION MEMBERS PRESENT

Director J. Comer (CHAIR)	Town of Creston – In-person
Director G. Jackman	Electoral Area A – In-person
Director T. Wall	Electoral Area B – In-person
Director A. Casemore	Electoral Area C

STAFF PRESENT

J. Chirico	General Manager of Community Services
C. Stanley	Manager of Recreation - Creston and District Community Complex
S. Sudan	General Manager, Development and Community Sustainability
C. Hopkyns	Corporate Administration Coordinator
J. Rafuse	Meeting Coordinator

WEBEX REMOTE MEETING INFO
Join by Video:
https://nelsonho.webex.com/nelsonho/j.php?MTID=m45ceeb18c6637714b807a19f71d76210

Join by Phone:
1-844-426-4405 Canada Toll Free
+1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2463 425 5394
Meeting Password: apJWDRqx488

In-Person Location: Creston & District Community Complex – Creston Erickson Room
312 19th Avenue North, Creston, BC

1. CALL TO ORDER

Chair Comer called the meeting to order at 9:00 a.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

Moved and seconded,
And Resolved:

The agenda for the September 1, 2022 Creston Valley Services Committee meeting be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The July 12, 2022 Creston Valley Services Committee minutes, has been received.

NOTE: Item 8.2 2022 Budget – Service 108 staff direction to prepare the Economic Action partnership budget worksheet for the August 4, 2022 meeting be changed to the October 4, 2022 Creston Valley Services Committee meeting,

5. STAFF REPORTS

5.1 Creston & District Community Complex Operations Update

Craig Stanley, Regional Manager of Operations and Asset Management provided gave a presentation to the Committee regarding Operations and Financial Q2 for Recreation Facility – Creston and Areas A, B and C Service S224. Manager Stanley answered the Committee's questions.

6. NEW BUSINESS

6.1 Discussion: Dog Control Bylaw

Garry Jackman, Director – Electoral Area A, proposed a bylaw on animal behaviour causing harm.

The Committee had a discussion regarding dog control. Sangita Sudan shared that the Dog Control Service analysis is going to the September Rural Affairs Committee and answered the Committee's questions.

Staff Direction: To develop a draft dog control bylaw that will address the following:

- behavioral challenges and threats;
- provide a process for initial interview;
- apprehension and containment of animals; and
- options to resolve the situation.

6.2 Creston Valley Public Library Update

The Library Update for June 2022 from Saara Itkonen, Library Director, re: Creston Valley Public Library (CVPL) Finance Report and Library Usage Report, was received.

The Committee had a discussion regarding the reading centre budgets. Joe Chirico answered the Committee's questions.

7. PUBLIC TIME

The Chair called for questions from the public and members of the media at 11:18 a.m.

- A member of the public requested the Committee consider the agricultural point of view when drafting the dog control bylaw.
- A member of the public expressed concerns regarding dog control and informed the Committee about their petition.

DIRECTOR ABSENT: Director Casemore left the meeting at 11:22 a.m.

8. NEXT MEETING

The next Creston Valley Services Committee meeting is rescheduled for Tuesday, October 4, 2022 at 9:00 a.m.

9. ADJOURNMENT

Moved and seconded,
And resolved:

The Creston Valley Services Committee meeting be adjourned at 11:26 a.m.

Carried

Digitally approved by

_____
Jen Comer, Chair

_____
Julie Rafuse, Meeting Coordinator

Julie Rafuse

From: Jen Comer
Sent: September 14, 2022 1:15 PM
To: Julie Rafuse
Cc: Angela Lund
Subject: Re: 2022-09-01 CVSC meeting - minutes

Thanks Julie. Minutes approved.

Have a great day!

Jen

Jen Comer | Director

Regional District of Central Kootenay | Town of Creston
Phone: 250.352.8160 | **Fax:** 250.352.9300
Follow us on Facebook

rdck.ca

From: Julie Rafuse <JRafuse@rdck.bc.ca>
Sent: Wednesday, September 14, 2022 1:09:12 PM
To: Jen Comer <Jen.Comer@creston.ca>
Cc: Angela Lund <ALund@rdck.bc.ca>
Subject: RE: 2022-09-01 CVSC meeting - minutes

Good afternoon Jen,

I've made the changes you requested to the draft minutes. Please review the attached and let me know if they are approved.

Christine didn't know what time Director Casemore left the meeting. I contacted him and he let me know that it was at 11:15 a.m.

Thanks,

Julie Rafuse | Receptionist – Creston Office

Regional District of Central Kootenay
Phone: 250.428.5717
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From: Jen Comer <Jen.Comer@creston.ca>
Sent: September 14, 2022 8:40 AM
To: Julie Rafuse <JRafuse@rdck.bc.ca>
Subject: Re: 2022-09-01 CVSC meeting - minutes

Thanks for these Julie.

I did notice at the end of the meeting that director casemore was no longer in the meeting. I'm wondering if you or Christine had noted when he had left?

Just one small change, the last bullet point in the dog control bylaw, change "resolution to resolve the situation" to "options to resolve the situation"

Thanks,
Jen

Jen Comer | Director

Regional District of Central Kootenay | Town of Creston
Phone: 250.352.8160 | **Fax:** 250.352.9300
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From: Julie Rafuse <JRafuse@rdck.bc.ca>
Sent: Tuesday, September 13, 2022 12:24:10 PM
To: Jen Comer <Jen.Comer@creston.ca>
Subject: 2022-09-01 CVSC meeting - minutes

Hi Jen,

Attached are the minutes from the September 1, 2022 CVSC meeting. I've had Angela review them and make changes.

Please let me know if you have any further changes or if they are approved.

Thanks,

Julie Rafuse | Receptionist – Creston Office

Regional District of Central Kootenay
Phone: 250.428.5717
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Commission/Committee Delegation Request Form

Updated: 11/23/2021

RDCK Committee/Commission: _____

RDCK Contact: _____ **Email:** _____

Name of Organization: Creston Valley Community Foundation, Columbia Basin Trust

Name of Individuals: Signe Miller, Debby Johnson, Carol Ryll

Purpose of presentation / Describe specific action you will request the Committee/Commission to take:

to request waiving of the room fee (Creston room, $50/hr for 4 hrs plus labor $30) for a Volunteer Appreciation Ev

Topic of Discussion *(please be specific, provide details, and list key discussion points):*

Dec. 5 is National Volunteer Appreciation Day. This event is to recognize local volunteer groups.

Describe how this topic is relevant to RDCK jurisdiction or business:

much of the non-profit work done in this community is done by volunteers. Without them, activities cease.

Preferred meeting date(s): tbd

Additional documentation to be provided at meeting? Yes ☑ * No ☐

**If yes, a copy of the documentation must be sent to the RDCK contact no later than 10 days prior to the meeting.*

Will a PowerPoint presentation be made? Yes ☐ * No ☑

**If yes, a copy of the documentation must be sent to the RDCK contact no later than 10 days prior to the meeting.*

Contact Person *(if different from above):* Signe Miller

E-mail address: kenandsigne@gmail.com **Phone #:** 2504286678

Creston Valley Services Committee

Emergency Program Report: 3rd Quarter 2022

Report Date: Sep 30, 2022

Response

Typically this quarter of the year is the busiest for us in the Emergency program, and 2022 was no exception. Following the rescinding of the evacuation alert for flooding at Duhamel Creek in June, we received data indicating that the creeks in the Lardeau area could reach extreme levels in early July. We dispatched EOC Resource workers to the area to give us a better understanding of conditions. As a precaution, we also issued an Evacuation Alert. Fortunately, the high water levels did not materialize and we were able to rescind the alert.

We had two separate Heat Warnings for our area, issued under the new Provincial Heat Response and Alert System. One took place in July and one in August. The Emergency Program supported cooling facilities for our residents. We also increased our public messaging during the hottest months to provide tailored information to our residents on how to prepare for hot weather.
In early August, we issued an evacuation alert for the Brigg's Creek wildfire near Kaslo, this remained active for three weeks.

In early September, we issued an evacuation alerts for homes in Birchdale, due to the Fry Creek wildfire. This was later expanded to include homes in Johnson's Landing. Fortunately, the alert was able to be rescinded on September 15th.

Preparedness

We have widely publicised our opportunity for new volunteers to join the Emergency Support Services team in the Creston/Wynndel/West Creston/Erickson area this period, including social media and an interview on local radio. We have a number of interested people. An information session will be held for them on September 27th.

The Emergency Program continues to fine tune our processes for Heat Warnings and Extreme Heat Emergencies based on the input from the provincial Heat Effects of Anomalous Temperatures (HEAT) Committee. The province is refining their approach to heat emergencies based on learnings from this season, so we will also incorporate any changes into our plans.

All ESS volunteers have been busy training to use the new ERA 2.0 system.

Continuing to promote the Neighbourhood Preparedness Program. Facilitation session completed with Riondel.

I attended the Creston 'Hot Summer Nights' event on August 10th to distribute preparedness information to residents.

PROJECT WORK

IT upgrade for Castlegar Rec Centre

Grant application prepared and submitted to the Columbia Basin Trust.

Flood Planning

This project builds on studies completed as part of the National Disaster Mitigation program to analyze higher risk creeks & river systems in our region, in order to provide guidance documents for EOC operations for monitoring water levels and flows, identifying communities, structures and infrastructure at risk, and to identify resources for response to flood emergencies.

Work essentially complete on the guidance documents for the EOC team.
Site visits being planned to identify locations for staff gauges at critical points to help with monitoring and data collection activities.

RDCK Emergency Management Framework, Plans & Procedures Update

We've been working on updates to the Emergency Management framework, detailed plans and procedures manual to incorporate learnings from recent major incidents; ensuring we have the processes in place ready to respond. The new version of Provincial Emergency Program Act is due to be released in the spring of 2023, so we will incorporate those changes into our documents.

Outreach & Liaison (Ongoing)

Ongoing work to connect with individuals and groups to promote the emergency programs, with increasing emphasis on individual, family and community preparedness.

Chair and facilitate Emergency Preparedness Committee meetings for Creston & Electoral Areas A,B,C and Salmo & Electoral Area G to engage community stakeholders in discussion and sharing of information pertaining to ongoing emergency preparedness activities.

The next EPC meetings for Creston and areas A, B &C and for Salmo and area G are scheduled for October 24th.

Creston Valley Fire Service

Third Quarter Review

Emergency Incident Reponses

Town of Creston 110
Erickson 24
Arrow Creek 4
Wynndel Lakeview 10
West Creston 4
RDCK Outside FPA 7
Canyon Lister 13
TOTAL 172

Accomplishments

- 2 New WEP Hired
- Training
  - Pump Ops
- Wildfire Deployment
- Public Education & Engagement
  - Hot Summer Nights
  - Fire Hall Tours
  - CESB Grand Opening

Plans

- Retention
- Exterior and 1001 program completion
- Training Grounds

Challenges	Opportunities
• Work life balance • Training program vs. Cohesiveness	• New training schedule format

Questions

Jared Riel

Cell: 250 402 8295

jared.riel@creston.ca

Incident Statistics July 1 – September 30, 2022

TOWN OF CRESTON

Lift Assist	15
False Fire Call	5
First Responder	74
Hazardous Material	3
Motor Vehicle Incident	2
Open Burning	2
Outdoor Fire	1
Fire	2
Assist	6
TOTAL	110

WYNNDEL LAKEVIEW

Lift Assist	1
Vehicle Fire	1
Open Burning	4
Motor Vehicle Incident	3
Assist	1
TOTAL	10

CANYON LISTER

BCEHS Assist	3
Open Burning	1
Outdoor Fire	5
Assist	4
TOTAL	13

ARROW CREEK

First Responder	3
Assist	1
TOTAL	4

RDCK OUTSIDE FIRE PROTECTION

Motor Vehicle Incident	6
Fire – Provincial Task #	1

WEST CRESTON

Medical Assist	1
Outdoor Fire	2
Assist	1
TOTAL	4

ERICKSON

First Responder	12
Outdoor Fire	2
False Fire Call	4
Assist	4
Lift Assist	1
Motor Vehicle Incident	1
TOTAL	24

TOTAL VALLEY	172

Accomplishments

Summertime is a great opportunity for our firefighters to take advantage of the evening daylight and focus on training outside. We spent time learning how to use our apparatus focusing on pump operations. There were many instances for firefighters to flow water and learn how to trouble shoot problems.

Two new WEP firefighters started in September. Ross Scherger is from Saskatchewan and Eileen Flormata is from Burnaby. We did receive applications for local paid-on-call firefighters from West Creston, Wynndel Lakeview, and Creston. Our goal is to start them this fall with an Exterior Firefighter training program.

The wildfire season was busy for the Province with some fires outside our fire protection areas. Creston Valley firefighters were ready to respond and when called upon were deployed to other areas for structure protection and defense. Firefighters and apparatus from the Valley were sent to Sparwood for the Cummings Creek Fire and later to the Fry Creek Fire.

Our Hot Summer Nights program was a success with 4 events throughout the summer. We also participated in summer time hose down activities for daycares, provided fire hall tours and participated in the annual Wynndel park event. The Creston Emergency Service Building grand opening event was a success with over 50 firefighters from across the Valley participating in the procession and other events.

Plans

The fall is our recruitment for new firefighters and when we start our initial training program. Current firefighters will be participating in live fire training at our regional training grounds. Two groups of firefighters will be finishing training programs this fall. Four firefighters will be completing their exterior program and 5 firefighters will be finishing NFPA 1001 level II.

Construction was started at the training grounds on the natural gas props with an anticipated completion by the end of the year. Planning continues over the winter for more training ground projects like asphalt and a retention pond for capturing ground water used during training.

Challenges & Opportunities

Although we focus on recruitment, retention of our current firefighters is an important aspect that cannot be ignored. Planning is underway for next years training schedule with a goal of offering more flexible training times during the week. This should help accommodate busy schedules and a better work life balance. Quarterly weekend sessions will be offered to focus on scenario based training. The idea is to have the firefighters combined with each other during weekly sessions and utilize the longer sessions to bring all the skills together.

Purchases

There were no significant purchases this quarter. The SCBA mentioned in the first quarter report have arrived and will be put into service.

CRESTON VALLEY
PUBLIC LIBRARY

Vision: *Empowering access to a world of ideas*

Mission: *A welcoming space for the creation and sharing of information, ideas and culture.*

Values: *Community collaboration, Environmental stewardship, Financial sustainability, Lifelong learning, Literacy, Patron-centred services, Reconciliation, Respect and inclusivity, Understanding and empathy, Universal access, Volunteerism, Well-trained and professional staff*

MONTHLY OPERATIONS REPORT

Reported by:	Saara Itkonen Library Director
Report Date	June, July, & August 2022

Recent developments

Event/Program	Participants	Value(s)
This year's Summer Reading Club registered 70 participants who attended 24 free program and event sessions, for an overall attendance of 272, throughout the summer. The SRC is one of the only free programs available to children and families in the Creston Community over the summer months.	70	Lifelong Learning Literacy Universal access
Our Lego Day program was a huge hit over the summer. Over 20 kids showed up for weekly sessions to tackle building challenges.	284	Lifelong learning Literacy
The library hosted a Story Theatre group from Victoria, for a performance at Millennium Park at the end of June. The theatre tour was organized by the KLF.	55	Lifelong learning Literacy

Long-Term Projects

Ongoing events/programs	Participants	Value(s)
Josh Anderson, our new IT Coordinator started working at the library in July. Although having been here for a short time, Josh has done a great deal of work to better organize, coordinate, and support the technology systems at the library.	1	Well-trained and professional staff
The library used the bulk of our extra Provinical Grant Funding to replenish our children's programming tools (as we used all our older materials to create loanable tech kits during COVID). Purchases included 2 VR headsets, a Rig-a-ma-Jig, a subscription to kids' coding software, and Bloxels.	n/a	Universal access Lifelong learning Literacy
The library also purchased items to support other library operations, including a subscription to CELA, an OWL (for zoom meetings), point-of-sale devices for the front desk, and a self-checkout app.	n/a	Patron-centered services Universal access

Words from our patrons

"Thank you to library staff, Cassandra, at the Creston Valley Public Library. Was such a pleasure to meet and help out with the ArriveCAN website. I appreciate and find how important it is to have such information available to all. Thank you!" – Heather McLennan

Upcoming

Sept – KLF meetings in Cranbrook

Oct – Typical week survey

Glossary

ABCPLD – Association of BC Public Library Directors

BCLA – British Columbia Library Association

BCLTA – British Columbia Library Trustees Association

CBT – Columbia Basin Trust

KLF – Kootenay Library Federation

Creston Public Library Association
Actual to Budget Expenditure Report
August 2022

Revenue	**Received to Date**	**Budget**
RDCK	$ -	$ 389,823.01
Province	$ 100,711.97	$ 62,975.82
Donations	$ 593.32	$ 18,413.31
Library Generated Revenue	$ 1,771.65	$ 1,327.67
Other Grants and Revenues	$ 1,226.77	$ 16,200.87
Total	$ 104,303.71	$ 488,740.68

Expenditures	**Expense to Date**	**Budget**	**Amount Available**	**Percent Available**
Accounting, bookkeeping, payroll	$ 3,343.17	$ 11,112.90	$ 7,769.73	70%
Advertising and promotion	$ 140.00	$ 600.00	$ 460.00	77%
Books and periodicals	$ 21,237.65	$ 39,971.76	$ 18,734.11	47%
Board operations	$ 74.90	$ 200.00	$ 125.10	63%
Computer costs	$ 6,482.80	$ 13,384.44	$ 6,901.64	52%
Copier	$ 747.21	$ 1,106.70	$ 359.49	32%
COVID expenses	$ 633.76	$ 1,713.60	$ 1,079.84	63%
Digital/Other collections	$ 5,457.47	$ 10,979.28	$ 5,521.81	50%
Furniture and Equipment	$ 431.71	$ 3,060.00	$ 2,628.29	86%
Insurance	$ 9,104.00	$ 8,960.70	-$ 143.30	-2%
Internet	$ 2,321.55	$ 3,350.70	$ 1,029.15	31%
Janitor	$ 5,857.46	$ 9,843.00	$ 3,985.54	40%
Membership dues	$ 1,015.17	$ 1,460.40	$ 445.23	30%
Office supplies and shipping	$ 3,837.34	$ 12,010.50	$ 8,173.16	68%
Library operations	$ 74.61	$ 612.00	$ 537.39	88%
Outdoor equipment and improvements	$ 1,620.64	$ 5,844.60	$ 4,223.96	72%
Programming supplies	$ 2,203.41	$ 1,428.00	-$ 775.41	-54%
Repairs and maintenance	$ 6,811.50	$ 7,500.00	$ 688.50	9%
Telephone and utilities	$ 12,934.62	$ 21,103.80	$ 8,169.18	39%
Travel & Training	$ 0.90	$ 1,269.90	$ 1,269.00	100%
Wages and benefits	$ 173,178.97	$ 333,228.40	$ 160,049.43	48%
Main Budget Total	$ 257,508.84	$ 488,740.68	$ 231,231.84	47%
Grand Total	$ 257,508.84	$ 488,740.68		

Bank Accounts, per Trial Balance	**$ 162,782.85**
Reserve Funds	**$ 186,502.00**

***Capital Plan Improvements**	**Est. Cost**	**Spent**
Total	**$ -**	

2022 Library Usage Statistics

	January	February	March	April	May	June	July	August	September	October	November	December
Hours Open	160	152	184	160	156	175	151	176				
Library Visits	2290	2557	3199	3251	2684	3430	3275	4039				
Meeting Room Bookings	11	8	34	29	33	21	15	19				
New Library Cards	31	39	45	37	48	44	48	43				
Circulation	9041	8518	10405	10215	9090	10256	10150	11433				
Physical Materials	6262	6236	7696	7598	6659	7772	7788	9076				
Electronic Materials	2779	2282	2709	2617	2431	2484	2362	2357				
Interlibrary Loans	719	594	611	548	413	474	481	469				
Public Wifi Sessions	93	95	134	154	138	197	191	228				
Website Visits	1268	1153	1407	1074	1113	1251	1226	1314				
Internet Sessions	270	296	378	423	352	424	370	382				
Avg. Session Time	44	41	39	42	45	44	39	47				
Adult Programs	3	1	4	6	2	4	0	0				
Program Attendance	15	5	34	20	10	9	0	0				
Teen Programs	0	0	0	0	0	0	4	4				
Program Attendance	0	0	0	0	0	0	39	39				
Children's Programs	7	9	2	8	10	9	14	15				
Program Attendance	51	79	13	101	116	186	251	341				
Community Visits	6	5	0	1	1	3	3	0				
Volunteer Hours	54	47	59	90	107	87	98	94				
Exams Invigilated	0	0	0	1	0	0	0	0				

Increase over 2021
Decrease over 2021
Same as 2021/no data comparison

From: Jesse Willicome <jesse@explorecrestonvalley.com>
Sent: Thursday, September 8, 2022, 3:40 p.m.
To: Jen Comer <jen.comer@creston.ca>; Stuart J. Horn <shorn@rdck.bc.ca>
Cc: Mimika Coleman (Creston Hotel) <mimika@crestonhotel.com>
Subject: Re: Creston Valley Tourism Update to Service 108 & Funding Request

CAUTION This email originated from outside the organization. Please proceed only if you trust the sender.

Hi Councillor Comer & Stuart,

I hope you both have had a nice summer & are easing back into the return to September's busy schedule.

As it has been almost a year since I came to an RDCK Service 108 meeting to make a request for matching funding for our application to the Destination BC's *Co-op Marketing Partnership Program* I thought it would be an ideal time to report on our progress as I had agreed to do last year.

This would also be an opportune time for CVTS to make another funding request to the Service 108 partners for it's application to the Co-op program for 2023, which is open until November 2022.

Is it possible to come as a delegation to the next RDCK Service 108 meeting to give a short presentation on our 2022 marketing activities and then make a formal request for funding for the 2023 application?

Thanks very much for your time and consideration Stuart & Jen and I look forward to hearing from you at your earliest convenience. An feel free to email or call me if you need any further information. Sincerely,

Jesse

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Jesse Willicome
Administrative Manager

Creston Valley Tourism Society

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