



REGIONAL DISTRICT OF CENTRAL KOOTENAY

Resource Recovery Plan Advisory Committee MINUTES

A Resource Recovery Plan Advisory Committee (RRPAC) meeting was held on Tuesday, October 13, 2020 at 9:05 am by remote meeting due to Novel Coronavirus 2019 (COVID-19).

COMMITTEE MEMBERS

Director Watson	Chair, RDCK Board
Director Jackman	Chair, East Resource Recovery Committee; Chair, RRPAC
Director Newell	Chair, Central Resource Recovery Committee
Director Popoff	Chair, West Resource Recovery Committee
Colin Farynowski	Town of Creston
Chris Barlow	City of Castlegar
Brant Gray	Gray's Contracting
Kevin Cormack	City of Nelson
Bruce Edson	Community Member (<i>left the meeting @ 10:00 am</i>)

MEMBERS ABSENT:

Steve Harry	Alpine Group
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STAFF

Stuart Horn	Chief Administrative Officer
Uli Wolf	General Manager of Environmental Services
Amy Wilson	Resource Recovery Manager
Todd Johnston	Environmental Coordinator, Environmental Services
Kellie Leedham	Environmental Coordinator, Resource Recovery
Shanna Eckman	Administration Coordinator

CONSULTANTS

Carey McIver	Carey McIver and Associates Ltd.
Maura Walker	Maura Walker and Associates Ltd.

1. CALL TO ORDER

Committee Chair Jackman called the meeting to order at 9:05 am.

2. MINUTES OF THE PREVIOUS MEETING – 9:08am

Review of Minutes of previous meeting.

3. RESOURCE RECOVERY PLAN FINANCES– AMY WILSON – 9:10am

- Some errors were discovered in the Financial Analysis Memo sent out to RRPAC members as part of the agenda. These were adjusted in the PowerPoint presented at the meeting and distributed to members.
- Revisited that the March 2020 RRP Financial Plan (RRPFP) presentation identified the draft 10 year financial plan. Preliminary analysis of tipping fee revenue and residual expenses suggests that tipping fees are not adequately financing the residual management related expenses in the East and Central subregions; thereby not abiding by the user pay system goals of the RDCK. Which materials will require rate changes is part of assessment scheduled for early in the RRP period.
- Staff reviewed each subregion’s 10 year financial plan with existing and proposed expenses, including reserve and asset management considerations, and funding scenarios for consideration.
- With the Legacy Landfill estimates for consulting fees and closure costs being a crude estimate, the actual costs, when known, may be assessed for a Liability Fund.
- A more refined process to direct the amount of annual reserve contributions, rather than just placing available surplus, and asset management funding should be developed. Examples were presented for consideration; the RRP should direct RDCK intent on this matter.
- RDCK Staff were asked for the percentages of contributions provided by Tipping Fees vs. Taxation for each Sub-Region to be shared at the next RRPAC.
- There was a verbal consensus amongst Committee Participants that continued work towards a “User Pay” model is the most appropriate direction to move. Funding for residual expenses from taxation should be limited, as property values are not a determinant of the amount of waste generated, which could lead to some households being disproportionately taxed relative to their actual generation of residual waste. This is a long term planning process; the differences between tipping fees and taxation will likely be adjusted annually, influenced by fluctuating diversion program costs.
- Decreasing landfill activity through composting and RecycleBC and subsequent lower revenues is a consideration that RDCK Staff should incorporate into analysis.
- The numbers presented for the gap funding analyses as taxation scenarios were for demonstration purposes only. A “smoothing formula” for taxation should be applied to level extreme fluctuations.
- Further development of how the liability funds are depicted in the RRP is something that Staff need to work with further.

4. WEST SUB-REGION COST MODEL – KELLIE LEEDHAM – 10:45am

- Reviewed the Joint Resource Recovery Committee (JRRC) report and recommendations.
- The model assumes that RDCK is doing all of the hauling in addition to owning and maintaining the equipment and trucks.
- A move to an external contracted service could be looked at in a future analysis if directed.

- The lowest cost option over the 25 year period is the roll-off scenario, it also allows for the most flexibility with changing waste systems such as organics diversion.

5. DRAFT CURBSIDE FEASIBILITY STUDY AND NEW OICP GRANT - CAREY MCIVER – 11:20am

- Carey re-capped the commitments and RDCK efforts to date and discussed new provincial grants to support curbside programs.
- Grant funds have a three year window to be utilized.
- The new OICP program will cover the cost of collection bins and promo/education materials, but not collection vehicles or transfer locations.
- The possibility of extending curbside pickup was discussed and also the use of private haulers for picking up this service. The question of “how far out can we go” is what is being explored. It is, in some cases, reasonable to collect up to 50km away.
- There are concerns for smaller, local haulers getting out-competed for curbside service provisions.
- There are geographic conditions in several areas within RDCK which have created close clusters of households to the highway corridors. Small side roads may present some challenges for these areas though snow removal and access. Smaller trucks might remedy some of these challenges.
- Diversion rates must be quantified through weight.

NEXT MEETING AND FINAL COMMENTS – AMY WILSON – 12:05am

- There are still a number of outstanding items to be incorporated in to the DRAFT plan; Staff are predicting the DRAFT will be completed in November/December, but dependent on many factors such as the curbside collection feasibility study.
- Public Consultation will launch in new year following approval of DRAFT.
- Initiatives can start in 2021/2022 once the Ministry approval is complete.
- Please direct any question or concerns via email to Staff.
- Next meeting is tentatively scheduled for 9:00 am, November 17, 2020.

6. ADJOURNMENT

Meeting adjourned at 12:08 am.

CERTIFIED CORRECT



Director G. Jackman
Chair, October 13, 2020 RRPAC meeting