



REGIONAL DISTRICT OF CENTRAL KOOTENAY

CASTLEGAR & DISTRICT RECREATION COMMISSION OPEN MEETING AGENDA

12:30 p.m.
May 7, 2024

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=mcf5d78cb2b587a8a44bc37dcc24532d1>

Join by Phone:

1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2774 919 9013

Meeting Password: rkYtJVPe543 (75985873 from phones)

In-Person Location: Castlegar & District Community Complex – Columbia Room
2101 6th Avenue, Castlegar, BC, V1N 3B2

COMMISSION MEMBERS

Commissioner Member	M. McFaddin	City of Castlegar
Commissioner Member	B. Bogle	City of Castlegar
Commissioner Member	A. Davidoff	Electoral Area I
Commissioner Member	H. Hanegraaf	Electoral Area J
Commissioner Member	S. Heaton-Sherstobitoff	City of Castlegar

STAFF

Joe Chirico	General Manager of Community Services
Trisha Davison	Regional Manager of Recreation and Client Services
Craig Stanley	Regional Manager of Operations and Asset Management
Pearl Anderson	Meeting Coordinator

1. CALL TO ORDER

[RDCK Board Chair (if present) or RDCK Corporate Officer or RDCK Staff or RDCK Director] called the meeting to order at [Time] p.m.

2. ELECTION OF CHAIR

CALL FOR NOMINATIONS (3 Times)

[Director/Member] [Last Name] nominated [Director/Member] [Last Name].
[Director/Member] [Last Name] nominated [Director/Member] [Last Name].
[Director/Member] [Last Name] nominated [Director/Member] [Last Name].

OPPORTUNITY FOR CANDIDATES TO ADDRESS THE Castlegar and District Recreation Commission

Two minutes per address.

VOTE BY SECRET BALLOT

[RDCK Board Chair (if present) or RDCK Corporate Officer or RDCK Staff or RDCK Director] distribute the ballots

DECLARATION OF ELECTED OR ACCLAIMED CHAIR

[RDCK Board Chair (if present) or RDCK Corporate Officer or RDCK Staff or RDCK Director] ratifies the appointed [Director/Member] [Last Name] as Chair of the Castlegar and District Recreation Commission for 2024.

DESTROY BALLOTS

Moved and Seconded,
And Resolved

That the ballots used in the election of the Castlegar and District Recreation Commission be destroyed.

Carried/Defeated/Referred

3. CALL TO ORDER

Chair [Name] called the meeting to order at [Time] p.m.

4. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

5. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the May 7, 2024 Castlegar and District Recreation Commission meeting, be adopted as circulated.

Carried/Defeated/Referred

6. RECEIPT OF MINUTES

The April 9, 2024 Castlegar and District Recreation Commission minutes, have been received.

7. DELEGATE

5.1 There are no Delegates scheduled for this Commission meeting.

8. STAFF REPORTS

8.1 Community Engagement Update

The Commission Report dated May 2, 2024 from Trisha Davison Regional Manager of Recreation & Client Services, re: Community Engagement update, has been received.

9. NEW BUSINESS

9.1 City of Castlegar and Regional District of Central Kootenay Collaboration

Commissioner McFaddin to lead discussion on possibility of the City of Castlegar and Regional District of Central Kootenay collaboration.

9.2 Waterloo Eddy Damage

The Commission Report from Cary Gaynor Regional Parks Manager, re: Waterloo Eddy damage, has been received.

10. PUBLIC TIME

The Chair will call for questions from the public at [Time] p.m.

11. IN CAMERA

11.1 MEETING CLOSED TO THE PUBLIC

Moved and seconded,
AND Resolved:

In the opinion of the Board - and, in accordance with Section 90 of the *Community Charter* – the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting;

AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the basis(es) identified in the following Subsections:

90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:

(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

Carried/Defeated/Referred

11.2 RECESS OF OPEN MEETING

Moved and seconded,
AND Resolved:

The Open Meeting be recessed at [Time] in order to conduct the Closed In Camera meeting.

Carried/Defeated/Referred

12. NEXT MEETING

The next Castlegar and District Recreation Commission meeting is scheduled for June 11, 2024 at 4:00 p.m.

13. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Castlegar and District Recreation Commission meeting be adjourned at [Time].

Carried/Defeated/Referred



REGIONAL DISTRICT OF CENTRAL KOOTENAY

CASTLEGAR AND DISTRICT RECREATION COMMISSION OPEN MEETING MINUTES

4:00 p.m.
April 9, 2024

To promote openness, transparency and provide accessibility to the public we provide the ability to attend all RDCK meetings in-person or remote (hybrid model).

Join by Video:

<https://nelsonho.webex.com/nelsonho/j.php?MTID=m0c54bb8713afc736f6fc668fd8289fc1>

Join by Phone:

1-604-449-3026 Canada Toll (Vancouver)

Meeting Number (access code): 2772 047 1071

Meeting Password: 77R82JrZT9h (77782579 from phones)

In-Person Location: Castlegar & District Community Complex
2101 6th Avenue, Castlegar, BC, V1N 3B2

COMMISSION/COMMITTEE MEMBERS

Commissioner Member	M. McFaddin	City of Castlegar
Commissioner Member	S. Heaton-Sherstobitoff	City of Castlegar
Commissioner Member	A. Davidoff	Electoral Area I
Commissioner Member	H. Hanegraaf	Electoral Area J

ABSENT

Commissioner Member	B. Bogle	City of Castlegar
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STAFF

Joe Chirico	General Manager of Community Services
Trisha Davison	Regional Manager of Recreation and Client Services
Craig Stanley	Regional Manager of Operations and Asset Management
Teresa Johnson	Meeting Coordinator

4 out of 5 voting Commission members were present – quorum was met.

1. CALL TO ORDER

Chair Heaton-Sherstobitoff called the meeting to order at 4:00 p.m.

2. TRADITIONAL LANDS ACKNOWLEDGEMENT STATEMENT

We acknowledge and respect the Indigenous peoples within whose traditional lands we are meeting today.

3. ADOPTION OF AGENDA

MOVED and seconded,
AND Resolved:

The Agenda for the April 9, 2024 Castlegar and District Recreation Commission meeting, be adopted as circulated.

Carried

4. RECEIPT OF MINUTES

The March 05, 2024 Castlegar and District Recreation Commission minutes, have been received.

5. DELEGATE

5.1 There are no Delegates schedule for this meeting.

6. STAFF REPORTS

6.1 Community Engagement Update

A verbal report from Trisha Davison Regional Manager of Recreation & Client Services, re: Community Engagement update, was presented. The preferred date for the upcoming community meeting is Thursday, May 9th, 2024. A first draft of the information panels is complete and will be circulated once approved. The primary meeting objective is for members of the public to write suggestions, ask questions, and provide feedback with the consultant available to steer the meeting if necessary. Meeting objectives will be communicated to the Commission via the weekly email update.

6.2 2024 Financial Plan Summary Report

The Commission Report dated April 4, 2024 from Joe Chirico, General Manager of Community Services, has been received. Joe Chirico and Craig Stanley answered questions from the Commission. A communication of pool hours being brought back to what they were prior to the pandemic was in error. An increase in hours is anticipated for the 3rd quarter of 2024 which will rely on the availability of staff for consistency. Commission reviewed the options that the Commission considered during the budget process. Commission clarified for all members of Commission that these were not recommendations. The options had impacts on public availability of recreation services and the decision to not support them was made within this context.

7. NEW BUSINESS

7.1 Statistics Available for Castlegar

Trisha Davison, Regional Manager of Recreation & Client Services discussed options on how to get Castlegar, Area I, and Area J numbers to increase in revenue. An overview of the Community Services Financial Access & Inclusion Policy was provided by Trisha Davison. Attendance numbers in Castlegar are considerably less compared to other centres in the region. Suggested changes to increase usage are:

- Removing the need for reapplication into the Leisure Access Pass (LAP) program once an individual is approved, and providing education to public assistance organizations so they can assist individuals with the application process.
- Continued promotion of the facility with an increased focus on the fitness centre.
- Contacting family organizations and user groups directly to increase visibility and awareness of the LAP program.
- Increasing accessibility of the facility through toonie swim/skate days on a variety of days, at a variety of times, and geared towards a variety of demographics (to be implemented in September 2024).

8. PUBLIC TIME

The Chair will call for questions from the public at 5:06 p.m. Two members of the public were present, no questions were presented.

9. IN CAMERA

9.1 MEETING CLOSED TO THE PUBLIC

Moved and seconded,
AND Resolved:

In the opinion of the Board - and, in accordance with Section 90 of the *Community Charter* – the public interest so requires that persons other than DIRECTORS, ALTERNATE DIRECTORS, DELEGATIONS AND STAFF be excluded from the meeting;

AND FURTHER, in accordance with Section 90 of the *Community Charter*, the meeting is to be closed on the basis(es) identified in the following Subsections:

90. (1) A part of a council meeting may be closed to the public if the subject matter being considered relates to or is one or more of the following:
- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
 - (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

Carried

9.2 RECESS OF OPEN MEETING

Moved and seconded,

AND Resolved:

The Open Meeting be recessed at 5:07 p.m. in order to conduct the Closed In Camera meeting.

Carried

10. NEXT MEETING

The next Castlegar and District Recreation Commission meeting is scheduled for May 7, 2024 at 12:30 p.m.

11. ADJOURNMENT

MOVED and seconded,
AND Resolved:

The Castlegar and District Recreation Commission meeting be adjourned at 6:01 p.m.

Carried

DIGITALLY APPROVED

Heaton-Sherstobitoff, Chair

RECOMMENDATION(S) TO THE BOARD OF DIRECTORS

1. *[List of Items]*

THE FOLLOWING ITEMS ARE PROVIDED FOR CONVENIENCE ONLY AND WILL BE CONSIDERED AT ITS APPROPRIATE MEETING AS STATED.

Future Castlegar and District Recreation Commission Meetings

1. *[List of Items]*

From: [Sue Heaton-Sherstobitoff](#)
To: [Teresa Johnson](#)
Cc: [Joe Chirico](#); [Jenna Chapman](#)
Subject: Re: PLEASE APPROVE - Castlegar Rec Meeting Minutes -
Date: Minutes April 16, 2024 9:19:19 AM

*** CAUTION: This email originated from outside the organization. Please proceed only if you trust the sender.***

Good to go!

Thanks everyone!
Sue

Sent from my iPhone

On Apr 16, 2024, at 9:15 AM, Teresa Johnson <TJohnson@rdck.bc.ca> wrote:

Good morning,

The minutes from yesterdays meeting are attached for your review and approval.

Teresa Johnson | Administrative Assistant

Regional District of Central Kootenay

Phone: 250.225.3262 |

rdck.ca



Castlegar & District Rec Commission Staff Report

Date of Report: May 2, 2024
Date & Type of Meeting: May 7, 2024 - Rec Commission #5 Regular Meeting
Author: Trisha Davison, Regional Manager – Recreation & Client Services
Subject: REIMAGINING RECREATION – CASTLEGAR & DISTRICT COMPLEX
ENGAGEMENT PROJECT UPDATE
File: 01-0520-50
Electoral Area/Municipality Castlegar, Areas I & J

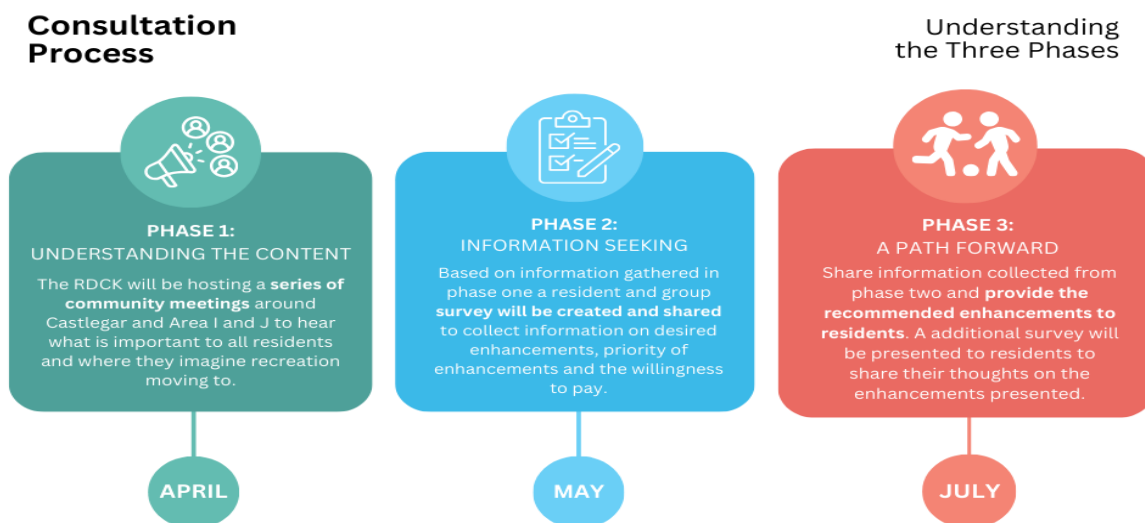
SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to provide an update on the Reimagining Recreation - Castlegar & District Recreation Complex public engagement project.

SECTION 2: BACKGROUND/ANALYSIS

This report provides an update on the Reimagining Recreation - Castlegar & District Recreation Complex public engagement project. The project commenced in March 2024 and is currently in Phase 1 of the engagement process. To date, six of seven of the planned community meetings in this phase have occurred with the last one planned to occur at 6:30pm on May 9 at the Tarry's Hall. The Working Group, comprised of Castlegar & District Recreation Commission members, RDCK staff and City of Castlegar staff, have been pleased with the number of public (100+) who have participated in the process to date and who have contributed some initial feedback online (110+ to date) and through these community discussions.

A summary of the phases of the project is as follows:



The information gathered in Phase 1 will inform the development of a public survey which will seek to gather more specific details on what the community is looking for to support their recreational interests. Information

about the survey will be mailed to residents. Once the survey is “live”, residents will have approximately one month to participate in the survey. Residents are also encouraged to go to engage.rdck.ca for all project information.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No Financial Plan Amendment: Yes No
Debt Bylaw Required: Yes No Public/Gov’t Approvals Required: Yes No

Project is included in financial plan for 2024.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

NA

3.3 Environmental Considerations

NA

3.4 Social Considerations:

This is an important project to support the long term planning for recreation services at the Castlegar & District Complex and within the region to support the interests of the community.

3.5 Economic Considerations:

NA

3.6 Communication Considerations:

NA

3.7 Staffing/Departmental Workplace Considerations:

NA

3.8 Board Strategic Plan/Priorities Considerations:

NA

SECTION 4: OPTIONS & PROS / CONS

No pros and cons are being presented. Report is for information purposes.

SECTION 5: RECOMMENDATIONS

That this report be received as information.

Respectfully submitted,



Trisha Davison – Regional Manager, Recreation & Client Services

CONCURRENCE

Joe Chirico – General Manager of Community Services *JC*

Craig Stanley – Regional Manager, Operations & Asset Management *C.S.*



Commission Report

Date of Report: 05, 06, 2024
Date & Type of Meeting: 05, 07, 2024, Castlegar & District Community Complex & Recreation Commission
Author: Cary Gaynor, Regional Parks and Trails Manager
Subject: VANDALISM AT WATERLOO EDDY REGIONAL PARK
File: 01-0520-50-CDR-04
Electoral Area/Municipality Castlegar and Electoral Areas I,J

SECTION 1: EXECUTIVE SUMMARY

The purpose of this report is to provide information to the Commission on vandalism at Waterloo Eddy Regional Park.

SECTION 2: BACKGROUND/ANALYSIS

In January of 2016, the RDCK Board adopted the Waterloo Eddy Regional Park Management Plan. Through extensive public consultation process, one of the major themes was protection of the natural environment. In development of the management plan, it describes some of the management challenges at the time including section 2.1 “Multiple Points of Waterfront Access and Motorized Uses”:

“The desire for boat access has led to the creation of multiple roads and boat launch sites at the north end of the park. Launch sites are chosen in part by the existing water level on the Columbia River. The series of access roads and launch sites present difficulties for protecting the sensitive shoreline and back eddy. The current configuration of road access to the eddy does nothing to physically prevent motorized uses or “mud bogging” in the muddy areas of the eddy. Terrestrial and aquatic habitat can be severely impacted by such activity. These activities are unlawful in this context and are regulated by the Off Road Vehicle Act - Bill 13. The act applies to off-road vehicle use on Crown land and clearly states that off-road vehicles must not be used to harass wildlife”.

The plan also included an implementation plan for restricting motorized access to the park by working with Teck on access roads into the park:

“The RDCK will cooperate with Teck to determine optimal fencing, landscape design and signage to restrict motorized access to adjacent Teck lands at the entrance to the park, and will seek to legitimize existing pedestrian trails at the south end of the park that cross over the park boundary”.

As part of the Management Plan implementation staff was working with the Okanagan Nation Alliance on restoration of the sensitive habitat areas within the park. This would not be possible until access was restricted to motorized use. Therefore, since 2016 staff has worked diligently on a phased approach to restrict motorized access. We have received many compliments from park users on the work completed at Waterloo Eddy, however, there is a small minority of those apposed to the motorised restriction who have been vocal in the community.

RDCK staff worked with Teck to install a gate limiting road access onto Teck lands that access the park. Both of these gates were vandalised and stolen from the site in 2023, with one gate not lasting longer than 24 hours in place. Teck provided the gates at their cost but were reluctant to replace another gate with the same potential outcome. Staff decided that it might be best to block off the roads with various sized ditches and boulders that would also act as features for the public to enjoy. On Thursday May 2nd, staff were informed by Director Hanegraaf that it looked as though some vandalism had happened at the park. Staff went to the site to find much of the work performed in 2023 had been destroyed by a large machine (possibly a loader). Many of the boulders had been removed or pushed down the bank, the trail improvements had been compromised by the use of the machine and some of the rehabilitation planting had been destroyed.





In light of this situation, staff’s next steps are as follows:

- Jordan Dupuis in Bylaw will meet Jeff Phillips at the park on Tuesday for help and next enforcement steps, which may include RCMP involvement.
- Staff will discuss a media release providing a RDCK statement for communication purposes
- Potentially post signage up indicating the situation at the park
- Jeff and Cary will work on a plan to close the area back off to motorized users.
- Establish a budget for any repairs needed.

SECTION 3: DETAILED ANALYSIS

3.1 Financial Considerations – Cost and Resource Allocations:

Included in Financial Plan: Yes No **Financial Plan Amendment:** Yes No
Debt Bylaw Required: Yes No **Public/Gov’t Approvals Required:** Yes No

At this time, we do not know the budget implications and direct costs associated to the required work. We do not yet know if any budget amendment may be needed.

3.2 Legislative Considerations (Applicable Policies and/or Bylaws):

Not applicable at this time

3.3 Environmental Considerations

This situation has caused environmental damage and considerations on any mitigation is ongoing at this time

3.4 Social Considerations:

Vandalism such as this has an impact on the general public and legitimate users.

3.5 Economic Considerations:

Taxpayer funds were used for the work completed in this park. The economic impact is on the taxpayers when vandalism like this occurs.

3.6 Communication Considerations:

Staff will work on a media release and signage related to the incident.

3.7 Staffing/Departmental Workplace Considerations:

Incidents of vandalism can have significant impact on staff time and takes away from other projects and tasks.

3.8 Board Strategic Plan/Priorities Considerations:

Not applicable at this time.

SECTION 4: OPTIONS & PROS / CONS

This report was for information purposes. Staff is working on options available to us with the goal to returning the motorized access restrictions as soon as possible.

SECTION 5: RECOMMENDATIONS

That the Castlegar & District Community Complex & Recreation Commission receive this report for information purposes.

Respectfully submitted,



Cary Gaynor
Regional Parks and Trails Manager.

CONCURRENCE

Craig Stanley – Regional Manager of Operations and Asset Management

